

# G 9 – Public Attendance at Meetings – Agendas

## 1 Policy

It is Council policy that:

- 1.1 Three (3) copies of Council Meeting Agendas with one (1) copy of the Attachments are to be provided in the Council Chambers for distribution to members of the public that attend Council/Committee meetings.
- 1.2 Members of the public may view or receive Council/Committee meeting Agendas from the Administration Offices prior to a Council/Committee meeting. Copies will be made available at the office or by post upon payment of the appropriate photocopy charge.
- 1.3 Items that the Chief Executive Officer considers confidential or that are to be considered by Council/committee behind closed doors are to be withdrawn from copies of the Agenda that are made available to the public.
- 1.4 One copy of the Agenda will be placed in the Library and one copy at the Customer Service area for public inspection.

## 2 Applicable Legislation and Documents

<b>Statutory Power</b> <i>(Acts, Regulations, Local Laws, TPS)</i>	<p><i>Local Government Act 1995</i></p> <p>s.2.7(2)(b) – The council is to determine the local government’s policies</p> <p>s.5.5 – Convening council meetings</p> <p>s.5.23 – Meetings generally open to public</p> <p>s.5.25 – Regulations about council and committee meetings and committees</p> <p>s.5.94 – Public can inspect certain local government information</p> <p><i>Local Government (Administration) Regulations 1996</i></p> <p>r.14 – Notice papers, agendas etc.</p> <p>Clause 3.3 Standing Orders Local Law – Public Question Time</p>
<b>Shire Policies</b>	N/A
<b>Related Documents</b>	N/A
<b>Related Procedure</b>	N/A

## 3 Administration

<b>Original Adoption Date</b>	17 December 1998
<b>Last Reviewed</b>	28 April 2022 (C.07/0422)
<b>Scheduled Reviewed Date</b>	30 November 2023