

POLICY NO.	1.16
POLICY SUBJECT	Placement of Memorial Plaques Outside Cemeteries
ADOPTION DATE	20 February 2010 (C.19/0210)
LAST VARIATION DATE	25 June 2020 (C.03/0620)
LAST REVIEW DATE	26 November 2020 (C.05/1120)

Purpose

To stipulate the circumstances where a memorial plaque can be placed in public places outside the Shire’s cemeteries and the conditions that apply.

Application

A small memorial plaque measuring no more than 100mm x 60mm is permitted to be placed at the base of a tree planted in a Shire of Bridgetown-Greenbushes controlled park or reserve, in memory of a recently deceased member of the Bridgetown-Greenbushes community subject to the following conditions:

- Applications including proposed wording must be in writing addressed to the CEO;
- The wording of the plaque must be approved by the CEO or his nominated officer;
- The plaque will be ordered and installed by Shire of Bridgetown-Greenbushes staff in consultation with the proponent;
- The cost of the plaque and installation shall be paid for by the proponent requesting the plaque.

Where a family wishes to place a small memorial plaque on a park bench or similar type of park furniture an application can be submitted to the Chief Executive Officer. In these instances the same conditions as contained above will apply in addition to the applicant being responsible for purchase of the item or park furniture.

If the deceased person is buried in a cemetery within the Shire or a memorial plaque (with or without ashes) has been placed in a cemetery within the Shire, an application for a memorial plaque to be placed in a public place will not be approved.

It is noted that plaques will not be approved to memorialise community members who died prior to 2009. It is also noted this policy does not extend to family pets nor to the erection of memorial crosses within road reserves to memorialise deaths from traffic accidents.

Historically there are four larger memorials located in public places within the Shire and for these the following maintenance responsibility exists:

- Scott Memorial, Bridgetown-Boyup Brook Road (note this road is under the jurisdiction of Main Roads Western Australia) – maintenance of this memorial rests with the family and not the Shire.
- Wheatley Memorial, Brockman Highway - maintenance of this memorial rests with the family and not the Shire.
- “A Man’s Best Friend” plinth and plaque, Town Square, Bridgetown – maintenance of this memorial rests with the Shire of Bridgetown-Greenbushes.

“Sunday 14th March 1954 commemoration plinth and plaque, Gifford Road - maintenance of this memorial rests with the Shire of Bridgetown-Greenbushes.