

<b>POLICY NO.</b>	M.28
<b>POLICY SUBJECT</b>	Decision-Making Policy
<b>ADOPTION DATE</b>	25 September 2008 (C.20/0908)
<b>LAST VARIATION DATE</b>	28 November 2019 (C.06/1119)
<b>LAST REVIEW DATE</b>	26 November 2020 (C.05/1120)

During decision-making processes, workshops, meetings, discussions or carrying out work based on delegated authority, all Councillors and staff are to consider the following to ensure that any decisions made, and/or direction pursued, are in the best interest of the whole community from a balanced and sustainable perspective.

Decisions should be founded on the Shire's Strategic Community Plan and its associated integrated planning framework. Decisions should also comply with Council Policies and Statutory law.

In the interest of good corporate governance, equity and accountability, Council and Council Staff are to consider the following in their determinations:

- Summary/Purpose
- Background
- Officer Comment
- Statutory Environment
- Integrated Planning
  - Strategic Community Plan
  - Corporate Business Plan
  - Long Term Financial Plan
  - Asset Management Plans
  - Workforce Plan
  - Other Integrated Planning
- Budget Implications
- Policy
- Whole of Life Accounting
- Risk Management

Decisions should aim for best practice and target continual improvement while being achievable. At the same time, these decisions need to be agreed in consultation with relevant and interested parties.

The interpretation of the different decision categories includes but is not limited to:

### **Whole of Life Accounting**

That whole of life accounting is applied including capital costs, operating costs and replacement costs in determining impacts on the Shire's financial position.

### **Risk Management**

That the whole of community risk, including insurance, statutory and legislative compliance, Australian Standards and other guidelines and standards are considered.