

POLICY NO.	M.11
POLICY SUBJECT	Public Attendance at Meetings - Agendas
ADOPTION DATE	17 December 1998
LAST REVIEW DATE	26 November 2020 (C.05/1120)

It is Council policy that:

1. Three (3) copies of Council Meeting Agendas with one (1) copy of the Attachments are to be provided in the Council Chamber for distribution to members of the public that attend Council/Committee meetings.
2. Members of the public may view or receive Council/Committee meeting Agendas from the Administration Offices prior to a Council/Committee meeting. Copies will be made available at the office or by post upon payment of the appropriate photocopy charge.
3. Items that the Chief Executive Officer considers confidential or that are to be considered by Council/Committee behind closed doors are to be withdrawn from copies of the Agenda that are made available to the public.
4. One copy of the Agenda will be placed in the Library and one copy at the Customer Service area for public inspection.