

Building Checklist

Class 10a - Patio, Carport, Garage, Shed
Class 10b – Pool, Retaining Wall, Fence, Mast

Application for Building Permit Uncertified – FORM BA2
Application for Building Permit Certified – FORM BA1

| DESCRIPTION | √ | ADMINISTRATION REQUIREMENTS |
|---|---|---|
| Building Application Forms | | Application forms and guides available from Building Commission website www.commerce.wa.gov.au or the Shires Customer Service. Fully completed forms are to be lodged with application. Fees are to be paid at lodgement. |
| Uncertified Fees | | 0.32% of estimated value but not less than \$ 97.70 (GST inclusive) (Certification and Permit Regulatory Fee) |
| BA1 Form (Certified) | | BA1 – Certified Application means you have previously obtained your certification (Certificate of Design Compliance) from a privately registered Building Surveyor and only require a Building Permit. |
| Certified Fees | | 0.19% of estimated value but not less than \$ 96.00 (GST inclusive). (Permit Fee Only Regulatory Fee). This fee is exclusive of any fees and charges your private building surveying contractor may charge. |
| BA2 Form (Uncertified) | | BA2- Uncertified Application means you require a Shire of Bridgetown-Greenbushes registered Building Surveyor to assess the plans and issue both the Certificate of Design Compliance (CDC) and the Building Permit. |
| Uncertified Fees | | 0.32% of estimated value but not less than \$ 97.70 (GST inclusive) (Certification and Permit Regulatory Fee) |
| Building Services Levy | | Minimum \$61.65 fee for Building Applications with an estimated value up to \$45,000, otherwise 0.137% of estimated value |
| BCITF Levy & Form | | Construction Training Fund Levy The fee is calculated at 0.2% of estimated value including GST . (Where contract value is greater than \$20,000). |
| Property Title | | Copy of Certificate of Title - (Clarifying owners details) |
| Builder's Registration Number | | Where value > \$20,000: Registered Builder details for project or copy of Owner Builder Certificate. Owner Builder Info from www.commerce.wa.gov.au |
| REQUIRED APPROVALS | | |
| Development Approval | | An assessment will be made on whether the proposed project will comply with the requirements of the "Residential Design Codes Of WA". If the project requires development approval or a "Codes Variation" to be issued separate fees and approval time frames apply. The applicant will be contacted if applicable. |
| Health Approval | | If the proposed works requires the construction or installation of any apparatus for treatment of sewerage, separate approval is required prior to issue of a Building Permit. |
| Works & Services Approval | | See Checklist for details of required approvals: Stormwater requirements, Crossover Permits, Verge Treatment Permit, etc. Website www.bridgetown.wa.gov.au |
| Water Corporation Approval | | It is the owner's responsibility to obtain approval/notification prior to submission. Where structures are adjacent to infrastructure (sewer) submit Water Corporation Approval with your Building Permit Application. |
| Work Affecting Other Land BA20 Form | | If the plans show the proposed work will adversely affect an adjoining property then consent is required .Further info www.commerce.wa.gov.au |
| Work Affecting Other Land - Access BA20A | | If plans show removing a fence/working on boundary with access to neighbours land, the consent form is available. Further info www.commerce.wa.gov.au |