

INDEX

Policy No.	Policy Subject	Page No.
<u>Section 1 – Members</u>		
M.1	Policy Manual.....	2
M.2	Operation – “Smoke Free”.....	3
M.3	Conference Attendance & Training	4
M.4	Members Allowances/Expenses	5
M.5	Public Relations – Press Releases	6
M.6	Meetings of Council.....	7
M.7	Elected members – Presentations on Retirement	8
M.8	Public Question Time	9
M.9	Civic Receptions – Approvals/Rejections of Requests.....	11
M.10	Meetings of Council & Committees – Distribution & Release of Minutes	12
M.11	Public Attendance at Meetings – Agendas.....	13
M.12	Code of Conduct (Members and Staff).....	14
M.13	Anti-Discrimination, Sexual Harassment and Bullying.....	25
M.14	Senior Employees	31
M.15	Organisation Structure	32
M.16	Australian Citizenship Ceremonies	33
M.17	Enquiries by Ombudsman.....	34
M.18	Well Wishes from Council	35
M.19	Meetings of Council – Guest Speakers	36
M.20	Establishment of Council Committees.....	37
M.21	Community Engagement/Consultation Policy	38
M.22	Art Acquisitions	47
M.23	Provision of Information for Councillors.....	48
M.24	Legal Representation – Costs Indemnification.....	51
M.25	Complaints	53
M.26	Record Keeping Guidelines for Elected Members.....	61
M.27	Election of President & Deputy President.....	67
M.28	Decision-Making Policy	68
M.29	Recording of Petitions/Deputations/Presentations and Comment on Agenda Items by Parties with an Interest in the Minutes.....	70
M.30	Applications by Councillors for Leave of Absence.....	71
M.31	Taking of Photographs in the Council Chambers	72
M.32	Council Photographs.....	73
M.33	Ward Meetings	74
M.34	Recognising Centenarians	76
M.35	Audio Recording of Meetings	77
M.36	Advertising of Annual General Meeting of Electors	78
M.37	Acknowledgment of Country	79
M.38	Concept Forums.....	80
M.39	Election Caretaker Period	82