

NOTICE OF STANDING COMMITTEE MEETING

Dear Member

The next Ordinary Meeting of the Shire of Bridgetown-Greenbushes Local Laws, Strategy, Policy & Organisation Development Standing Committee Meeting to be held in the Council Chambers on Thursday, **14 April 2016** commencing at the conclusion of the Special Meeting of Council.

Signed by T Clynych



Date:

7 April 2016

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AGENDA

For a Meeting of the Local Laws, Strategy, Policy & Organisation Development Standing Committee to be held in the Council Chambers on Thursday, 14 April 2016 commencing at the conclusion of the Special Meeting of Council.

Meeting to be opened by the Presiding Member

Acknowledgment of Country – Chief Executive Officer

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Owners of the Land on which we are gathered, and pay my respects to their Elders both past and present.

Attendance & Apologies

Presiding Member - A J Wilson

- J A Boyle
- S C Hodson
- D Mackman
- J R Moore
- J Nicholas
- A Pratico
- P Quinby
- P Scallan

In Attendance

- T P Clynch, CEO
- M Larkworthy, Executive Manager Corporate Services
- E Denniss, Executive Manager Community Services
- T M Lockley, Executive Assistant

Gallery

Petitions/Deputations/Presentations

Comment on Agenda Items by Parties With an Interest

Confirmation of Minutes

SC.01/0416 Ordinary Meeting held 10 March 2016

A motion is required to confirm the Minutes of the Ordinary Meeting of the Local Laws, Strategy, Policy & Organisation Development Standing Committee held 10 March 2016 as a true and correct record.

Announcements/Briefings by Elected Members

Notification of Disclosure of Interests

Section 5.65 or 5.70 of the Local Government Act requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow a Member to speak, the extent of the interest must also be stated.

Consideration of Motions of Which Previous Notice has been Given - Nil

Reports of Officers

Reports of Officers have been divided into the following Categories:

- Policy
- Local Laws
- Strategy
- Organisation Development

Policy

ITEM NO.	SC.02/0416	FILE REF.	
SUBJECT	Amendment to Policy A.4 – Facility Opening Hours to the Public		
OFFICER	Chief Executive Officer		
DATE OF REPORT	31 March 2016		

Attachment 1 Existing Policy A.4 – Facility Opening Hours to the Public

OFFICER RECOMMENDATION that Council amends Policy A.4 – Facility Opening Hours to the Public by adding the following under Part 5 – Integrated Recreation Facility:

During the course of the swimming pool season there are occasions where the aquatic facility is booked for a school swimming carnival (generally 4-6 times per season). On these occasions access to the 25 metre pool and other facilities may be prohibited to the general public therefore members of the public will not be charged an entry fee to attend the facility. Note this waiving of entry fee doesn't apply to spectators of the school swimming carnival.

Summary/Purpose

To amend an existing policy to clarify use of the aquatic facility when school swimming carnivals are being held.

Background

During the course of the swimming pool season there are occasions generally 4-6 times per season) where the aquatic facility is booked for a school swimming carnival. On these occasions access to the 25 metre pool and some of the other facilities are not available for general public use. However some customers are happy to use these facilities whilst the school carnival is occurring therefore access should not be prohibited. The charging of an entry fee for those patrons should not occur due to the limited facilities available during the school swimming carnival.

There have been occasions when members of the public have expressed dissatisfaction with having access to the aquatic facility restricted during school swimming carnivals. It is therefore appropriate to recognise via a Council policy the encouragement for schools to use the aquatic facility. In the same policy the waiving of entry fees can also be enshrined.

Statutory Environment - Nil

Integrated Planning

- Strategic Community Plan
Objective 3 – our community enjoys a high quality of life
Outcome 3.1 - maintain a high standard of lifestyle, recreational and cultural facilities
Strategy 3.1.1 – ensure the Bridgetown-Greenbushes Recreation Centre provides a wide range of activities and services, at an appropriate cost
Outcome 3.9 – improved education and employment opportunities for youth
Strategy 3.9.2 – continue to support the provision of education and training
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans – Not applicable
- Workforce Plan – not applicable
- Other Integrated Planning - Nil

Policy

Adding to the existing Policy A.4 – Facility Opening Hours to the Public is recommended rather than developing a new 'stand-alone' policy on this matter.

Budget Implications

The revenue projections for the aquatic facility factor in the anticipated hire of the facility for school carnivals.

Fiscal Equity

Allowing free access to all members of the public during periods where the facility is booked for a school carnival will maintain access (albeit limited) to all members of the public, particularly those members that purchase season passes.

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement – Not Applicable

Voting Requirements – Simple Majority

Local Laws

ITEM NO.	SC.03/0416	FILE REF.	105
SUBJECT	Statutory Review of Local Laws		
OFFICER	Senior Administration Officer		
DATE OF REPORT	8 March 2016		

Attachment 2	Activities in Thoroughfares and Trading in Thoroughfares and Public Places Local Law
Attachment 3	Bush Fire Brigades Local Law
Attachment 4	Cemeteries Local Law
Attachment 5	Dogs Local Law
Attachment 6	Fencing Local Law
Attachment 7	Health Local Law
Attachment 8	Keeping & Welfare of Cats Local Law
Attachment 9	Local Government Property Local Law
Attachment 10	Parking and Parking Facilities Local Law
Attachment 11	Pest Plants Local Law

OFFICER RECOMMENDATION that Council:

- 1. Notes the legislative requirement within Section 3.16 of the Local Government Act 1995 and proceeds to undertake a review of its existing Local Laws, excepting the Extractive Industries Local Law and Standing Orders Local Law.*
- 2. In accordance with section 3.16(2) of the Local Government Act 1995, gives State wide public notice of its intention to undertake a review of its Local Laws, excepting the Extractive Industries Local Law and Standing Orders Local Law.*

OFFICER RECOMMENDATION that the CEO be requested to submit a report back to Council on the review of its Local Laws at the conclusion of the statutory advertising period.

Summary/Purpose

Section 3.16 of the Local Government Act 1995 requires that a periodic review of all Local Laws be undertaken within a period of 8 years from the date the Local Law commenced or was last reviewed.

This report recommends Council resolve to commence the 8 year review of Council's Local Laws excepting the Extractive Industry Local Law which is currently under review and the Standing Orders Local Law which was amended during 2014.

Background

The review is to determine whether or not Council considers that a Local Law should be:

- Retained without amendment;
- Repealed; or
- Amended

Some of Council's Local Laws have been adopted or reviewed since 2008 when the last statutory review was undertaken however, all Local Laws (excepting the Extractive Industries Local Law and Standing Orders Local Law) are intended to be included in the proposed current review for the purposes of consistency and expediency. A list of these Local Laws is as follows:

- Activities in Thoroughfares and Trading in Thoroughfares and Public Places 2000 (amended 2007 and 2012)
- Bush Fire Brigades 2000 (amended 2009)
- Cemeteries 2000 (amended 2001 and 2008; amended by the Minister in 2011 and 2015)
- Dogs 2000 (amended 2001, 2008, 2011 and 2014)
- Fencing 2004 (amended 2007 and reviewed without amendment in 2008)
- Health 2001, (amended 2003)
- Keeping & Welfare of Cats 2010 (amended 2011)
- Local Government Property 2000 (reviewed 2008 without amendment in 2008; amended by the Minister in 2015)
- Parking and Parking Facilities 2000 (amended 2009)
- Pest Plants 2009

All amendments that have occurred over the years have been incorporated into the respective Local Laws.

It should be noted that when the Cemeteries and Local Government Property Local Laws were amended by the Minister for Local Government and Communities during 2015, a full review of these local laws was not undertaken.

Additionally, the Dog Local Law was amended during 2014 to remove Part 5 (Dogs in Public Places) on direction from the Department of Local Government and Communities in accordance with the Dog Amendment Regulations 2014 and again as with the previous two local laws mentioned above, a full review of this local law was not undertaken at that time.

Officer Comment

The review process includes a statutory 6 week Statewide advertising period where submissions on the current Local laws are called for. Local advertising will also be undertaken. Any submissions received are to be considered by Council and will be collated into a review report. This report is anticipated to be submitted to Council's July Standing Committee.

As well as receiving submissions on the Local Laws from members of the community the Local Laws will be reviewed internally in conjunction with the responsible Executive Manager.

Statutory Environment

Local Government Act 1995 provide the following –

3.16 Periodic review of local laws

- (1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.
- (2) The local government is to give Statewide public notice stating that –
 - (a) the local government proposes to review the local law; and
 - (b) a copy of the local law may be inspected or obtained at any place specified in the notice; and
 - (c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.
- (2a) A notice under subsection (2) is also to be published and exhibited as if it were a local public notice.
- (3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.
- (4) When its council has considered the report, the local government may determine (absolute majority required) whether or not it considers that the local law should be repealed or amended.

Integrated Planning

- Strategic Community Plan
 - Outcome 4.2 – A High Standard of Governance and Accountability
 - 4.2.3 – Ensure compliance with relevant legislation
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy/Strategic Implications - Nil

Budget Implications

Council has allocated sufficient funding in the 2015/2016 budget to advertise and complete the Local Laws Review.

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Voting Requirements – Simple Majority

Strategy

ITEM NO.	SC.04/0416	FILE REF.	023
SUBJECT	Municipal Inventory Review and Draft Assessment of Cultural Heritage Significance Policy		
OFFICER	Manager Planning		
DATE OF REPORT	5 April 2016		

Attachment 12	Municipal Inventory Review – Information Sheet (2009)
Attachment 13	Examples of Current Municipal Inventory Place Records
Attachment 14	Examples of Draft Municipal Heritage Inventory Review Place Records
Attachment 15	Draft Assessment of Cultural Heritage Significance Policy

OFFICER RECOMMENDATION: That Council:

- 1. Notes the appointment of Ms Annette Green from Greenward Consulting, under the Heritage Council of Western Australia's Heritage Advisory Service Funding Agreement, to assist with the review of the Municipal Inventory and related heritage policies.*
- 2. Notes the three examples of the reviewed draft place records, as per Attachment 13, and supports renaming of the Municipal Inventory as the Shire of Bridgetown-Greenbushes Municipal Heritage Inventory.*
- 3. Supports the draft Assessment of Cultural Heritage Significance Policy, as per Attachment 14, and directs the Chief Executive Officer to proceed to public consultation in accordance with Clause 6.7.2 of Town Planning Scheme No.3 and Clause 7.6.2 of Town Planning Scheme No.4, with a report and feedback to be presented to a future meeting of Council.*

Summary/Purpose

Shire staff commenced an 'in-house' review of the Shire's Municipal Inventory in 2008, however due to changes in the Regional Heritage Advisory Service and staffing issues, the review did not progress for some time. This report is presented to Council to note the formal appointment of a heritage consultant, to note the progress of the Municipal Inventory review, and to adopt a new heritage policy for the purpose of public consultation.

Background

A report was presented to Council most recently in September 2009 to provide an update of an 'in-house' review of the Municipal Inventory and Council resolved:

"C.13/0909 That Council:

- 1. Notes that advertising of the Municipal Inventory Review commenced on Wednesday 9 September 2009 for a six week period with submissions invited by Thursday 22 October 2009.*
- 2. Notes the content of the 'Municipal Inventory Review – Information Sheet' as per Attachment 19.*
- 3. Request the Chief Executive Officer provide a report back to Council by no later than February 2010 on the Municipal Inventory Review, including feedback following public consultation as per Point 1. above, along with the merits of developing a Heritage Conservation Incentives Scheme, reviewing the current Bridgetown Special Heritage Design Policy and preparing a broader Heritage Conservation Policy for the Shire."*

For the benefit of Council a copy of the Municipal Inventory Review – Information Sheet adopted in 2009 has been included as Attachment 12.

Heritage Consultant

Council is advised that the Shire has recently appointed Ms Annette Green from Greenward Consulting, through the Heritage Council's Heritage Advisory Service (HAS) Funding Agreement, which is also co-funded by the Shire.

As background, Ms Green was the Shire's Regional Heritage Advisor from 2007 to 2011, working closely with staff and community members of minor and major heritage matters, including heritage assessments and preliminary work on the MI review. Ms Green has since been engaged by the Shire to prepare Conservation Management Plans for the Bridgetown Civic and Community Centre and the Bridgetown Railway Precinct.

Ms Green's specific role is to oversee the progressive review of the MI place records; provide advice on technical matters, levels of significance, management categories; plus assist with preparation/review of related heritage policies (discussed below). The appointment of Ms Green has been acknowledged by the State Heritage Office with the intended work within the scope of the HAS services funded under the program.

It is important for Council to note that Shire's Planning staff are doing the bulk of the research and review, with Ms Green's role to provide professional oversight and input where required.

Municipal Inventory Review

Further review of the Municipal Inventory and consideration of new nominations was delayed since 2009 due to staff workload and changes to the Regional Heritage

Advisory Service provided through the State Heritage Office, whereby the RHAS was dissolved.

The Shire's Planning staff have been working through the Municipal Inventory review for the past twelve months however only the current places within the Bridgetown locality have been reviewed at this time, representing 49 places. A review of the 25 current places within the Greenbushes locality has already commenced, to be followed by a review of the 25 current Rural places, a review of new nominations already received, and an update to the Thematic Framework.

To provide Council with an update, examples of four Bridgetown place records from the current MI (see Attachment 13) and corresponding place records from the draft MHI review (see Attachment 14), demonstrating the format and depth of information included in the reviewed MHI. Importantly, the current MHI contains 21 detailed site assessments of places (two of which are included in Attachment 13) and the reviewed place records also draws on the format and information.

Under the Heritage of Western Australia Act 1990 local governments are required to compile and maintain an inventory of heritage places with cultural heritage significance. The original inventories prepared in mid 1990s were called Municipal Inventories or Municipal Inventory of Heritage Places. Contemporary terminology refers to these as a Local Heritage Inventory, Local Government Heritage Inventory or Municipal Heritage Inventory, the last title used in the Residential Design Codes of Western Australia.

Local government also have the power under the Planning and Development (Local Planning Scheme) Regulations 2015 to adopt a statutory 'Local Heritage List' under the operative local planning scheme, which gives statutory protection to places with significant cultural heritage significance.

Rather than renaming the Shire's Municipal Inventory as the Local Heritage Inventory, which may be confused with a Local Heritage List, it is recommended that Council support renaming the reviewed document as the Shire of Bridgetown-Greenbushes Municipal Heritage Inventory.

Draft Assessment of Cultural Heritage Assessment Policy

At the suggestion of the Ms Green, Shire staff have now prepared a new draft planning policy entitled Assessment of Cultural Heritage Assessment Policy (see Attachment 15).

The draft policy has been prepared to guide the Shire (and landowners) in assessing the cultural heritage significance of places within the Shire of Bridgetown-Greenbushes, to coincide with the review of the MHI, using the guidelines set out by the State Heritage Office publication "Criteria for the assessment of Local Places and Areas'. This includes consideration of the level of significance that warrants inclusion on the Shire's Local Heritage List, formal adoption of a heritage area and contribution that individual places give to a heritage area.

As stated in Section 2.0, the two objectives of the draft policy are:

- a) To provide a clear framework for the accountable, consistent and comparable assessment of cultural heritage significance for individual places and heritage areas within the Shire of Bridgetown-Greenbushes.
- b) To provide improved certainty to landowners and community members about the formal practice involved in heritage identification and management within the Shire of Bridgetown-Greenbushes.

In Table 1 of the policy, four 'Levels of Significance' are listed being Exceptional, High, Medium and Low for individual places and corresponding management categories and desired outcomes. These management categories are to be further detailed in a new Heritage Management Policy and Development Guidelines (yet to be drafted).

In Table 2 of the policy, three 'Levels of Contribution' are listed being Considerable, Some or Little/No Contribution attributable to individual places within a heritage area and correspondence desire outcomes. The management of these individual places is to then be further detailed in specific policies and development guidelines (such as the Bridgetown Special Design Heritage Precinct – Statement of Planning Policy and associated Development Guidelines).

All assessments of the cultural heritage significance of individual places or heritage areas within the Shire of Bridgetown-Greenbushes are to be carried out in accordance with the content of the Policy so that assessments are accountable, comparable and consistent. The Policy criteria have been drawn directly from the Heritage Council's 'Criteria for the assessment of Local Places and Areas'.

An individual place, group of places or area may be considered to be significant to the locality and worthy of inclusion into the Shire of Bridgetown-Greenbushes Municipal Heritage Inventory if it meets one or more of the criterion under the headings of Aesthetic, Historic, Research or Social Value, as outlined in Section 5.0 below.

Conclusion

Noting some significant delays, the 'in-house' review of the Municipal Inventory is continuing. It is recommended that Council acknowledge the recent appointment of the heritage consultant, note the progress of the review to date, support the renaming as the Municipal Heritage Inventory and give support for the draft Assessment of Cultural Heritage Significance Policy for the purpose of public consultation.

Statutory Environment

- Shire of Bridgetown-Greenbushes Town Planning Scheme No. 3 and Town Planning Scheme No. 4

A draft Town Planning Scheme Policy can only become operative after the policy has been advertised for public comment under Clause 6.7.2 of Town Planning Scheme No. 3 and Clause 7.6.2 of Town Planning Scheme No. 4, and that any comments be considered along with the Policy by Council where it shall decide to

adopt the draft policy with or without amendment, or not proceed with the draft Policy.

Under TPS3 applicable to the Bridgetown townsite only, Schedule 4 – Places of Natural Beauty, Historic Buildings and Objects of Historic or Scientific Interest forms the statutory Local Heritage List. Progression of the Local Planning Strategy and Local Planning Scheme No. 5 will link back to the MHI with all places assessed as being of Exceptional or High Significance (see Section 7) to then form the Local Heritage List.

- Planning and Development (Local Planning Schemes) Regulations 2015

The Planning and Development (Local Planning Scheme) Regulations 2015 provide statutory power under local planning schemes to identify and designate Heritage Areas and the procedures for adoption of planning policies.

- Heritage of Western Australia Act 1990

Section 45(1) of the Heritage of Western Australia Act 1990 requires that a local government compile and maintain an inventory of places within its district that, in its opinion, have or may have cultural heritage significance. Section 45(2) requires that the MHI is updated annually and reviewed every four years after completion.

Policy Implications

- Shire of Bridgetown-Greenbushes Municipal Inventory

This report relates to the progressive review of the Shire's Municipal Inventory.

- Bridgetown Special Design Heritage Precinct – Statement of Planning Policy

The draft policy makes reference to and complements the current Bridgetown Special Design Heritage Precinct – Statement of Planning Policy, which is TP.10 in Section 8 – Town Planning of the Shire's Policy Manual.

- Procedures for Adopting New Sites/Properties for Inclusion in the Municipal Inventory

The draft policy makes reference to and complements the Procedures for Adopting New Sites/Properties for Inclusion in the Municipal Inventory Policy O.5, noting this policy needs subsequent review following finalisation of the draft heritage assessment policy.

- Western Australian Planning Commission Statement of Planning Policy 3.5 - Historic Heritage Conservation

The draft policy makes reference to and complements SPP 3.5 Historic Heritage Conservation.

Strategic Plan Implications

- Strategic Community Plan

Environment Objective 2: Our unique natural built environment is protected and enhanced.

Outcome 2.1 Maintain the heritage and character of the main streets in Bridgetown and Greenbushes

Strategy 2.1.1 Monitor the effectiveness of the existing policy and design guidelines.

Strategy 2.1.2 Endure the maintenance of the Town Centre achieves a high level of appearance and amenity.

Outcome 2.2 Recognition and retention of our cultural, indigenous and heritage assets.

Strategy 2.2.1 Review the municipal heritage inventory.

Strategy 2.2.4 Work with the community to identify and assist in the implementation of projects that promote the unique heritage and history of each town.

- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Budget Implications

If Council decides to adopt the draft Policy for the purposes of public advertising, costs of approximately \$300 will be incurred for advertising, with funds currently available.

Fiscal Equity – Not applicable

Whole of Life Accounting – Not applicable

Social Equity – Not applicable

Ecological Equity – Not applicable

Cultural Equity

Adoption of the draft Assessment of Cultural Heritage Assessment Policy will assist the review of the Municipal Heritage Inventory and will ultimately improve identification, protection and conservation of cultural heritage places.

Risk Management - Not applicable

Continuous Improvement

Detailed input from the Shire's heritage consultant has assisted the MHI review preparation of the draft policy. Detailed assessments by Shire staff and qualified consultants using the assessment criteria in the draft policy will assist accountable and accurate determination of the Level of Significance for places of cultural heritage.

Delegated Authority

The report is presented to Council to provide an update on the Municipal Inventory Review process and adoption of draft Assessment of Cultural Heritage Significance Policy for the purpose of public consultation.

Voting Requirements – Simple Majority

ITEM NO.	SC.05/0416	FILE REF.	
SUBJECT	Bridgetown Leisure Centre		
OFFICER	Executive Manager Community Services		
DATE OF REPORT	21 March 2016		

Attachment 16 Paper Napkin Logo Design Sheet

OFFICER RECOMMENDATION that Council note receipt of the revised logos for the Bridgetown Leisure Centre and determine a preference based on the 4 options provided:

CONCEPT 2A



CONCEPT 2B



CONCEPT 2C



CONCEPT 2D



Summary/Purpose

The purpose of this agenda report is to finalise the logo design for the Bridgetown Leisure Centre.

Background

At the November 2015 meeting, Council endorsed, in part, as follows (C.09/1115):

That Council endorses the name of the integrated recreation complex as the Bridgetown Leisure Centre and appoints a consultant to design a logo incorporating this name.

At the January 2016 meeting Council determined (C.16/0216) as follows:

That Council selects Concept 3a of the logos designed by Paper Napkin for the Bridgetown Leisure Centre as depicted in the design below with the addition of the Shire of Bridgetown-Greenbushes logo and the colour green being incorporated.

Officer Comment

Paper Napkin has provided two options (based on the Concept 3a) as per Resolution C.16/0216 with the inclusion of the colour green and the Shire of Bridgetown-Greenbushes logo. These are at Concept 2A and 2B of this report and recommendation.

At the February Council meeting there was also discussion regarding the Bridgetown Public Library logo and the officer request Paper Napkin also provided a visual image of how the Library logo might be adapted further for the Bridgetown Leisure Centre to provide uniformity between the two facilities in the style of their individual logos. These are at Concept 2C and 2D of this report and recommendation and are provided for Council's consideration in finalising the selection of the logo for the Bridgetown Leisure Centre.

Statutory Environment – Not Applicable

Integrated Planning

Strategic Community Plan 2013

Outcome 3.1.1 Redevelop the Bridgetown Swimming Pool

Sport & Recreation Strategic Plan

Outcome 1.1 Replace the aging non-compliant 50m pool with a modern aquatic facility.

Outcome 1.2 Implement the integrated recreation complex business plan.

Budget Implications

There are no budget implications arising from the recommendations as the consultant fees for the creation of the logo will be expended within existing budget provisions for consultant fees. Existing budget allocations for signage, stationery and uniforms will be utilised once the logo design is finalised.

Fiscal Equity – Not Applicable

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement

Developing a clear brand for the new, integrated leisure centre with ensure that the promotion and marketing of the centre will be delivered in a dynamic way, with the aim of increasing patronage in the centre. This will achieve the principles of continuous improvement by ensuring the investment in capital infrastructure is retains a professional image in how the facility is presented to the public.

Voting Requirements – Simple Majority

Organisation Development

ITEM NO.	SC.06/0416	FILE REF.	209
SUBJECT	Rolling Action Sheet		
OFFICER	Chief Executive Officer		
DATE OF REPORT	1 April 2016		

Attachment 17 Rolling Action Sheet

OFFICER RECOMMENDATION that the information contained in the Rolling Action Sheet be noted.

Summary/Purpose

The presentation of the Rolling Action Sheet allows Councillors to be aware of the current status of Items/Projects that have not been finalised.

Background

The Rolling Action Sheet has been reviewed and forms an Attachment to this Agenda.

Statutory Environment – Nil

Policy/Strategic Plan Implications - Nil

Budget Implications – Nil

Fiscal Equity – Not Applicable

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement – Not Applicable

Voting Requirements – Simple Majority

Urgent Business Approved by Decision

Responses to Elected Members Questions Taken on Notice

Elected Members Questions With Notice

[Elected Members Questions with Notice should be submitted to the Executive Assistant prior to 10.00am on the day of the Standing Committee Meeting]

Briefings by Officers

Notice of Motions for Consideration at Next Meeting

Matters Behind Closed Doors


Closure

The Presiding Member to close the Meeting

List of Attachments

Attachment	Item No.	Details
1	SC.02/0416	Existing Policy A.4 – Facility Opening Hours to the Public
2	SC.03/0416	Activities in Thoroughfares and Trading in Thoroughfares and Public Places Local Law
3	SC.03/0416	Bush Fire Brigades Local Law
4	SC.03/0416	Cemeteries Local Law
5	SC.03/0416	Dogs Local Law
6	SC.03/0416	Fencing Local Law
7	SC.03/0416	Health Local Law
8	SC.03/0416	Keeping & Welfare of Cats Local Law
9	SC.03/0416	Local Government Property Local Law
10	SC.03/0416	Parking and Parking Facilities Local Law
11	SC.03/0416	Pest Plants Local Law
12	SC.04/0416	Municipal Inventory Review – Information Sheet (2009)

13	SC.04/0416	Examples of Current Municipal Inventory Place Records
14	SC.04/0416	Examples of Draft Municipal Heritage Inventory Review Place Records
15	SC.04/0416	Draft Assessment of Cultural Heritage Significance Policy
16	SC.05/0416	Paper Napkin Logo Design Sheet
17	SC.05/0416	Rolling Action Sheet

Agenda Papers checked and authorised by CEO, Mr T Clynch		7.4.16
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