

Standing Committee Minutes Index – 13 October 2016

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Minutes of a Meeting of the Local Laws, Strategy, Policy & Organisation Development Standing Committee held in the Council Chambers on Thursday, 13 October 2016 commencing at 5.32pm.

The Presiding Member opened the Meeting at 5.32pm

Acknowledgment of Country – Presiding Member

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Owners of the Land on which we are gathered, and pay my respects to their Elders both past and present.

Attendance & Apologies

Presiding Member - A J Wilson
- J A Boyle
- S C Hodson
- D Mackman
- J R Moore
- J Nicholas
- A Pratico
- P Quinby
In Attendance - T P Clynch, CEO
- S Donaldson, Manager Planning
- T M Lockley, Executive Assistant
Apologies - Cr P Scallan

Gallery - Nil

Petitions/Deputations/Presentations - Nil

Comment on Agenda Items by Parties With an Interest - Nil

Confirmation of Minutes

SC.01/1016 Ordinary Meeting held 8 September 2016

A motion is required to confirm the Minutes of the Ordinary Meeting of the Local Laws, Strategy, Policy & Organisation Development Standing Committee held 8 September 2016 as a true and correct record.

Committee Decision ***Moved Cr Pratico, Seconded Cr Nicholas***

SC.01/1016 That the Minutes of the Ordinary Meeting of the Local Laws, Strategy, Policy & Organisation Development Standing Committee held 8 September 2016 be confirmed as a true and correct record.

Carried 8/0

Announcements/Briefings by Elected Members - Nil

Notification of Disclosure of Interests

Section 5.65 or 5.70 of the Local Government Act requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow a Member to speak, the extent of the interest must also be stated.

Consideration of Motions of Which Previous Notice has been Given - Nil

Reports of Officers

Reports of Officers have been divided into the following Categories:

- Policy
- Local Laws
- Strategy
- Organisation Development

Policy

ITEM NO.	SC.02/1016	FILE REF.	767
SUBJECT	Review of Relocated Dwellings Town Planning Scheme Policy		
OFFICER	Manager Planning		
DATE OF REPORT	5 October 2016		

- Attachment 1 Current Relocated Dwellings Policy
Attachment 2 Draft Revised Relocated Dwellings Policy

OFFICER RECOMMENDATION: That Council adopt the draft revised Relocated Dwellings Town Planning Scheme Policy TP.1, as per Attachment 2, and direct the Chief Executive Officer to proceed to public consultation in accordance with Clause 6.7.2 of Town Planning Scheme No. 3 and Clause 7.6.2 of Town Planning Scheme No.4, with a report and feedback to presented to a future meeting of Council.

Summary/Purpose

A full review of the Relocated Dwellings Policy has been undertaken, with the revised Policy, as per Attachment 2, presented to Council for support for the purpose of public consultation.

Background

Council at its meeting on 25 October 2012 adopted a revised Relocated Dwellings Policy incorporating some significant changes. The “Town Planning” Section of the Policy Manual was subsequently reviewed in November 2012 and 2013, however no changes were made to the Relocated Dwellings Policy.

A review of the Policy has now been undertaken with the purpose to improve the formatting and background to the Policy and to simplify the applicable conditions.

Section ‘1.0 Introduction’ has been significantly expanded to provide a more comprehensive background to the Policy including definition of a Relocated Dwelling, the need to remove any asbestos material and reference to relevant clauses from Town Planning Schemes No. 3 and No.4.

The currently Policy does not include a purpose or aim so new section ‘2.0 Aim’ has been included with the Aim to read:

“To ensure that any relocated dwelling meets an appropriate standard of appearance and condition, is in keeping with the character of the area, and to ensure that Council does not facilitate re-use of any asbestos materials within the Shire of Bridgetown-Greenbushes.”

Some provisions of the current Policy under sections 2.0 Policy Requirements and 3.0 Standard Conditions of Approval overlap and are repeated, and the requirements have therefore been merged and simplified in the revised Policy under 3.0 Policy Requirements.

Under the Policy all relocated dwellings need to be inspected ‘in situ’ by Shire staff with substantial fees to be paid by the applicant to cover this cost. The fee would range from \$277 for a building within the Shire, \$465 for a building in the South West Region, \$930 for a building located in the Perth Metropolitan Area and up to a three hour drive from Bridgetown, or \$127 per hour where a building is located greater than three hours drive from Bridgetown.

The rationale for this condition was so Shire staff could inspect the building and make their own judgement on the condition and potential for asbestos materials. Mandatory inspection by Shire staff is not considered necessary with information and photographs to be provided by the structural engineer and asbestos contractor. Removing this requirement will reduce assessment time and costs to the applicant.

A provision has been retained however stated that Shire staff may, if practical and necessary, also elect to conduct an inspection of the dwelling as part of the development application assessment, although this is considered unlikely in most cases.

The current policy prohibits the use of second hand timber stumps and sole plates, however the method of stumping is not considered to be an aesthetic element and therefore not relevant to development application assessment.

The current policy requires the proposed relocated dwelling to be connected to a reticulated sewerage main or provided with a septic tank system, however that provision has been deleted as it is not relevant to the development application

process, and waste water connection will be required as a condition of the building permit.

The current policy requires the proposed relocated dwelling to be connected to a reticulated water supply or 92,000 Litre onsite water tank, however that provision has been modified to not stipulate the required volume of onsite supply as required volumes stipulated in town planning schemes vary depending upon the applicable zoning (ie. 90,000 Litres up to 135,000 Litres).

The current policy prohibits the occupation of the relocated dwelling until a 'Final Inspection' of the building has been undertaken and written approval to occupy has been granted with "Occupation of the building prior to compliance with all standard and special conditions will only be permitted if these conditions relate to non-structural issues such as painting or landscaping."

Shire staff have noted on a many occasions that residents are occupying their relocated dwellings, without written approval, and then undertake to complete outstanding internal and external works. This practice is very common even for new construction. As such, Shire staff recommend taking a pragmatic approach and as long as the dwelling is liveable, Council could allow a maximum of 24 months from the date of re-erection onsite, or a maximum of 12 months following occupation of the dwelling, to complete the external finishes.

Importantly, the Shire's Principal Building Surveyor supports the proposed changes and content of the draft revised Relocated Dwellings Policy.

Based on the above it is recommended that Council adopted the revised Policy, for the purposes of public consultation, with a report to be presented to Council for further consideration.

Statutory Environment

- Shire of Bridgetown-Greenbushes Town Planning Scheme No. 3 and Town Planning Scheme No. 4

Alteration of an adopted Town Planning Scheme Policy can only become operative after the draft policy has been advertised for public comment and that any comments be considered along with the Policy by Council where it shall decide to adopt the draft policy with or without amendment, rescind the former Policy or to not proceed, pursuant to Clause 6.7.3 of Town Planning Scheme No. 3 and Clause 7.6.3 of Town Planning Scheme No. 4.

- Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2, Part 2 of the Planning and Development (Local Planning Scheme) Regulations 2015 provide statutory power and the procedure for amending a local planning policy.

Policy Implications

This item concerns the review of the current Relocated Dwellings Town Planning Scheme Policy TP.1.

Strategic Plan Implications

- Strategic Community Plan

Civic Leadership Objective 4: A collaborative and engaged community

Outcome 4.4 The Shire provides a can-do approach within the regulatory framework.

Outcome 4.1.1 Review existing policies to determine if the regulatory framework is aligned to the needs of the broader community.

- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Budget Implications

If Council decides to adopt the revised Policy for the purposes of public advertising, costs of approximately \$300 will be incurred for advertising, with funds currently available.

Fiscal Equity – Not applicable

Whole of Life Accounting – Not applicable

Social Equity – Not applicable

Ecological Equity – Not applicable

Cultural Equity – Not applicable

Risk Management – Not applicable

Continuous Improvement

Improvements to the Policy have been identified during use of the Policy.

Delegated Authority

Nil – Approval from Council is required to adopt the draft revised Policy for the purpose of public consultation.

Voting Requirements – Simple Majority

Committee Recommendation Moved Cr Boyle, Seconded Cr Pratico
SC.02/1016 That Council adopt the draft revised Relocated Dwellings Town Planning Scheme Policy TP.1, as per Attachment 2, and direct the Chief Executive Officer to proceed to public consultation in accordance with Clause 6.7.2 of Town Planning Scheme No.3 and Clause 7.6.2 of Town Planning Scheme No.4, with a report and feedback to be presented to a future meeting of Council.

Carried 8/0

Local Laws

ITEM NO.	SC.03/1016	FILE REF.	LL.14
SUBJECT	Proposed Amendment to Keeping and Welfare of Cats Local Law		
PROPONENT	Council		
OFFICER	Senior Admin Officer		
DATE OF REPORT	27 September 2016		

Attachment 3 Draft Keeping and Welfare of Cats Amendment Local Law 2016
Attachment 4 Consolidated Keeping and Welfare of Cats Local Law as at January 2009

OFFICER RECOMMENDATION that Council:

- 1. In accordance with Section 3.12 of the Local Government Act 1995, gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Keeping and Welfare of Cats Amendment Local Law, as per Attachment 3. The purpose and effect of the proposed Amendment Local Law is to remove clauses that are no longer relevant to the Principal Local Law and to amend a typographical error.*
- 2. Directs the CEO to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration.*

Summary

During the recently statutory review of Council's Local Laws, the Keeping and Welfare of Cats Local Law was identified as requiring amendment.

Background

During the August 2016 round of meetings, Council resolved (C.12/0816) to amend the Keeping and Welfare of Cats Local Law.

An extract from the August Standing Committee Agenda reads:

"Keeping & Welfare of Cats 2010 (amended 2011)

It is recommended the Local Law be amended to delete Clause 4 (Cats to be Identified and Registered) as this is covered in the Cat Act 2011."

Proposed Amendment

It is recommended that:

1. Clause 4 (Cats to be Identified and Registered) be deleted from the local law as this is covered in the Cat Act 2011 which was introduced approximately twelve months after our local law was made.
2. Re-number clauses and sub clauses accordingly, commencing from clause 5.
3. In the First Schedule, remove the “E” from the word “PARTICULARE” in the heading (this typographical error was noticed after the August round of Meetings).

Statutory Environment

To amend a local law the process as outlines in the Local Government Act 1995, section 3.12 which reads:

3.12. Procedure for making local laws

- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.
- (3) The local government is to —
 - (a) give Statewide public notice stating that —
 - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
 - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;and
 - (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
 - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (3a) A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.

* *Absolute majority required.*

- (5) After making the local law, the local government is to publish it in the *Gazette* and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the *Gazette* the local government is to give local public notice —
 - (a) stating the title of the local law; and
 - (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
 - (c) advising that copies of the local law may be inspected or obtained from the local government’s office.
- (7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.
- (8) In this section —

making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

Integrated Planning

- Strategic Community Plan
 - Outcome 4.2 – A High Standard of Governance and Accountability
 - 4.2.3 – Ensure compliance with relevant legislation
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy/Strategic Implications - Nil

Budget Implications

Council has allocated sufficient funding in the 2016/2017 budget to cover advertising and gazettal costs for amending Local Laws.

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Voting Requirements – Absolute Majority

Committee Recommendation Moved Cr Pratico, Seconded Cr Boyle

SC.03/1016 That Council:

- 1. In accordance with Section 3.12 of the Local Government Act 1995, gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Keeping and Welfare of Cats Amendment Local Law, as per Attachment 3. The purpose and effect of the proposed Amendment Local Law is to remove clauses that are no longer relevant to the Principal Local Law and to amend a typographical error.**
- 2. Directs the CEO to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration.**

Carried 8/0

ITEM NO.	SC.04/1016	FILE REF.	LL.7
SUBJECT	Proposed Amendment to Cemeteries Local Law		
PROPONENT	Council		
OFFICER	Senior Admin Officer		
DATE OF REPORT	27 September 2016		

Attachment 5

Draft Cemeteries Amendment Local Law 2016

Attachment 6

Consolidated Cemeteries Local Law as at January 2015

OFFICER RECOMMENDATION that Council:

- 1. In accordance with Section 3.12 of the Local Government Act 1995, gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Cemeteries Amendment Local Law, as per Attachment 5. The purpose and effect of the proposed Amendment Local Law is to rename the title of clause 8.6 to a more appropriate title and to correct a grammatical error in clause 3.3.*
- 2. Directs the CEO to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration.*

Summary

During the recently statutory review of Council's Local Laws, the Cemeteries Local Law was identified as requiring amendment.

Background

During the August 2016 round of meetings, Council resolved (C.12/0816) to amend the Cemeteries Local Law.

An extract from the August Standing Committee Agenda reads:

“Cemeteries 2000 (amended 2001 and 2008; amended by the Minister in 2011 and 2015)

It is recommended the Local Law be amended to (1) define who may remove withered flowers from a grave or memorial (clause 8.4) and (2) to change the title of clause 8.6 as the wording that was adopted by Council in 2008 but

missed when making the Amendment Local Law is more appropriate to the content of the clause.”

Officer Comment

During the statutory review process, clarification of who can remove withered flowers was raised in a submission received by Council and hence as our Local Law is the WALGA Model Local Law, clarification was sought from the WA Cemeteries & Crematoria Association members in relation to the interpretation of clause 8.4. Clause 8.4 reads:

“A person may remove withered flowers from a grave or memorial and these are to be placed in a receptacle provided by the Board for that purpose.”

Following discussions with various members of the Association, the interpretation of “a person” is “any person visiting the cemetery or an employee of the local government” can remove withered flowers from a grave and place them in the receptacle provided. Discussions indicate no Cemetery Board has had any problems with this clause as it is usually only family members or cemetery employees that remove withered flowers. In view of comments and advice received, it is recommended clause 8.4 remain as is without further amendment.

Proposed Amendments

Clause 3.3 – Certification of Identification	<p>The current wording for this clause reads:</p> <p>(1) <i>After a dead body is placed in a coffin and prior to a dead body being removed to the cemetery, a person who personally knew the deceased shall identify the dead body and shall complete a certificate of identification in the form determined by the Board from time to time, unless:</i></p> <p>(a) <i>in the opinion of the Funeral Director, the dead body is not in a fit state to be viewed;</i> <i>or</i></p> <p>(a) <i>after reasonable effort the Funeral Director is unable to arrange for a person to identify the dead body.</i></p> <p>(2) <i>Where:</i></p> <p><i>in the opinion of the Funeral Director, the dead body is not in a fit state to be viewed;</i> <i>or</i></p> <p>(b) <i>after reasonable effort the Funeral Director is unable to arrange for a person to identify the dead body, then the Funeral Director shall complete a certificate in the form determined by</i></p>
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	<p style="text-align: center;"><i>the Board from time to time.</i>”</p> <p>1. It is recommended that part (2) be changed to the following as this is the original wording/format which had been overlooked in previous reviews:</p> <p>“(2) <i>A Funeral Director shall complete a certificate in the form determined by the Board from time to time, where:</i></p> <p style="padding-left: 40px;"><i>(a) In the opinion of the Funeral Director, the dead body is not in a fit state to be viewed.</i>”</p>
<p>Clause 8.6</p>	<p>The current title of this clause reads – “Advertising” however it is recommended this title be amended to the more appropriate title of “<i>Unauthorised Advertising or Conduct of Business</i>” as per Council decision in 2008</p>

Statutory Environment

To amend a local law the process as outlines in the Local Government Act 1995, section 3.12 which reads:

3.12. Procedure for making local laws

- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.
- (3) The local government is to —
 - (a) give Statewide public notice stating that —
 - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
 - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;

and
 - (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
 - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.

- (3a) A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.
- * *Absolute majority required.*
- (5) After making the local law, the local government is to publish it in the *Gazette* and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the *Gazette* the local government is to give local public notice —
- stating the title of the local law; and
 - summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
 - advising that copies of the local law may be inspected or obtained from the local government’s office.
- (7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.
- (8) In this section —
- making** in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

Integrated Planning

- Strategic Community Plan
 - Outcome 4.2 – A High Standard of Governance and Accountability
 - 4.2.3 – Ensure compliance with relevant legislation
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy/Strategic Implications - Nil

Budget Implications

Council has allocated sufficient funding in the 2016/2017 budget to cover advertising and gazettal costs for amending Local Laws.

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Voting Requirements – Absolute Majority

**Committee Recommendation Moved Cr Moore, Seconded Cr Nicholas
SC.04/1016 That Council:**

- 1. In accordance with Section 3.12 of the Local Government Act 1995, gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Cemeteries Amendment Local Law, as per Attachment 5. The purpose and effect of the proposed Amendment Local Law is to rename the title of clause 8.6 to a more appropriate title and to correct a grammatical error in clause 3.3.***
- 2. Directs the CEO to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration.***

Carried 8/0

ITEM NO.	SC.05/1016	FILE REF.	LL.4
SUBJECT	Proposed Amendment to Parking and Parking Facilities Local Law		
PROPONENT	Council		
OFFICER	Senior Admin Officer		
DATE OF REPORT	27 September 2016		

Attachment 7 Draft Parking and Parking Facilities Amendment Local Law 2016
Attachment 8 Consolidated Parking and Parking Facilities Local Law as at January 2009

OFFICER RECOMMENDATION that Council:

- 1. In accordance with Section 3.12 of the Local Government Act 1995, gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Parking and Parking Facilities Amendment Local Law, as per Attachment 7. The purpose and effect of the proposed Amendment Local Law is to provide further definition to clause 1.3(1) under “sign” interpretation.***
- 2. Directs the CEO to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration.***

Summary

During the recently statutory review of Council’s Local Laws, the Parking and Parking Facilities Local Law was identified as requiring amendment.

Background

During the August 2016 round of meetings, Council resolved (C.12/0816) to amend the Parking and Parking Facilities Local Law.

An extract from the August Standing Committee Agenda reads:

“Parking and Parking Facilities 2000 (amended 2009)”

It is recommended that a minor amendment be made to clause 1.3(1) – Interpretation – to “sign”, to include road markings.”

Proposed Amendment

Clause 1.3(1) Interpretation	<p>The current wording for this clause reads:</p> <p>“sign” includes a traffic sign, inscription, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols, and which is placed on or near a thoroughfare or within a parking station or reserve for the purpose of prohibiting, regulating, guiding, directing or restricting the parking of vehicles;</p> <p>It is recommended the wording be changed to:</p> <p>“sign” includes a traffic sign, inscription, <i>road markings</i>, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols, and which is placed on or near a thoroughfare or within a parking station or reserve for the purpose of prohibiting, regulating, guiding, directing or restricting the parking of vehicles;</p>
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Statutory Environment

To amend a local law the process as outlines in the Local Government Act 1995, section 3.12 which reads:

3.12. Procedure for making local laws

- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.
- (3) The local government is to —
 - (a) give Statewide public notice stating that —
 - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
 - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and

- (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;
- and
- (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
- (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (3a) A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.
- * *Absolute majority required.*
- (5) After making the local law, the local government is to publish it in the *Gazette* and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the *Gazette* the local government is to give local public notice —
- (a) stating the title of the local law; and
- (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
- (c) advising that copies of the local law may be inspected or obtained from the local government's office.
- (7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.
- (8) In this section —
- making** in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

Integrated Planning

- Strategic Community Plan
 - Outcome 4.2 – A High Standard of Governance and Accountability
 - 4.2.3 – Ensure compliance with relevant legislation
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy/Strategic Implications - Nil

Budget Implications

Council has allocated sufficient funding in the 2016/2017 budget to cover advertising and gazettal costs for amending Local Laws.

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Voting Requirements – Absolute Majority

**Committee Recommendation Moved Cr Mackman, Seconded Cr Nicholas
SC.05/1016 That Council:**

- 1. In accordance with Section 3.12 of the Local Government Act 1995, gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Parking and Parking Facilities Amendment Local Law, as per Attachment 7. The purpose and effect of the proposed Amendment Local Law is to provide further definition to clause 1.3(1) under “sign” interpretation.**
- 2. Directs the CEO to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration.**

Carried 8/0

Strategy - Nil

Organisation Development

ITEM NO.	SC.06/1016	FILE REF.	209
SUBJECT	Rolling Action Sheet		
OFFICER	Chief Executive Officer		
DATE OF REPORT	1 September 2016		

Attachment 9 Rolling Action Sheet

OFFICER RECOMMENDATION that the information contained in the Rolling Action Sheet be noted.

Summary/Purpose

The presentation of the Rolling Action Sheet allows Councillors to be aware of the current status of Items/Projects that have not been finalised.

Background

The Rolling Action Sheet has been reviewed and forms an Attachment to this Agenda.

Statutory Environment – Nil

Policy/Strategic Plan Implications – Nil

Budget Implications – Nil

Fiscal Equity – Not Applicable

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement – Not Applicable

Voting Requirements – Simple Majority

Committee Recommendation *Moved Cr Mackman, Seconded Cr SC.06/1016 That the information contained in the Rolling Action Sheet be noted.*

Carried 8/0

Urgent Business Approved by Decision - Nil

Responses to Elected Members Questions Taken on Notice - Nil

Elected Members Questions With Notice - Nil

Briefings by Officers

Committee Decision ***Moved Cr Mackman, Seconded Cr Quinby***
SC.07/1016 That Council relocate to the Committee Room to receive the
Bushfire Regulations briefing.

Carried 8/0

Manager Planning

Bushfire Regulations and Implications for Development Assessment

Notice of Motions for Consideration at Next Meeting - Nil


Matters Behind Closed Doors - Nil

Closure

The Presiding Member closed the Meeting at 6.37pm

List of Attachments

Attachment	Item No.	Details
1	SC.02/1016	Current Relocated Dwellings Policy
2	SC.02/1016	Draft Revised Relocated Dwellings Policy
3	SC.03/1016	Draft Keeping and Welfare of Cats Amendment Local Law 2016
4	SC.03/1016	Consolidated Keeping and Welfare of Cats Local Law as at January 2009
5	SC.04/1016	Draft Cemeteries Amendment Local Law 2016
6	SC.04/1016	Consolidated Cemeteries Local Law as at January 2015
7	SC.05/1016	Draft Parking and Parking Facilities Amendment Local Law 2016
8	SC.05/1016	Consolidated Parking and Parking Facilities Local Law as at January 2009
9	SC.06/1016	Rolling Action Sheet

Minutes checked and authorised by CEO, Mr T Clynch		14.10.16
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CERTIFICATION OF MINUTES

As Presiding Member, I certify that the Minutes of the Local Laws, Strategy, Policy & Organisation Development Standing Committee Meeting held 13 October 2016 were confirmed as a true and correct record of the proceedings of that meeting at the Standing Committee meeting held on 10 November 2016.

.....10 November 2016

unconfirmed minutes