



### Notice of a Special Meeting of Council

Dear Council Member

The next Special Meeting of Shire of Bridgetown-Greenbushes will be held on **Thursday, 4 December 2025** in Shire of Bridgetown-Greenbushes Town Hall, commencing at 5:30PM

# AGENDA

**Special Council Meeting**  
**Thursday, 4 December 2025**

A handwritten signature in black ink, appearing to be 'Garry Adams'.

**Garry Adams**

**Chief Executive Officer**  
**Date: 28 November 2025**

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## SHIRE OF BRIDGETOWN GREENBUSHES

### ITEM 1 OPENING OF MEETING

*Meeting to be opened by the Presiding Member.*

### ITEM 2 ACKNOWLEDGEMENT OF COUNTRY

*We acknowledge the cultural custodians of the land on which we gather, the Pibulmun-Wadandi people. We acknowledge and support their continuing connection to the land, waterways and community. We pay our respects to members of the Aboriginal communities and their culture; and to Elders past and present, their descendants still with us today, and those who will follow in their footsteps.*

### ITEM 3 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

#### Councillors

Councillor S Carstairs	President
Councillor R Redman	Deputy President
Councillor T Lansdell	
Councillor J Boyle	
Councillor M Fletcher	
Councillor L Pearce	
Councillor T Pratico	
Councillor S Butler	
Councillor K Gillies	

#### Council Officers

Chief Executive Officer, G Adams  
Director Corporate, Economic and Community Development, C Radford  
Director, Development and Regulatory Services, L Guthridge  
Director Projects & Environment, M Gillham  
Manager, Executive Services Unit, M Morrell  
Executive Assistant, K Durbin

#### Observers/Visitor

Nil

#### Apologies

Nil

#### Leave of Absence Previously Granted

Nil

**ITEM 4 ATTENDANCE OF GALLERY****ITEM 5 PUBLIC QUESTION TIME****ITEM 6 PETITIONS/DEPUTATIONS/PRESENTATIONS****ITEM 7 COMMENTS ON AGENDA ITEMS BY PARTIES WITH AN INTEREST****ITEM 8 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION****ITEM 9 NOTIFICATION OF DISCLOSURE OF INTEREST**

Part 5, Division 6 of the *Local Government Act 1995* requires a member who has an interest in any matter to be discussed at the meeting to disclose the interest and the nature of the interest in writing before the meeting, or immediately before the matter is discussed.

**ITEM 10 QUESTIONS ON AGENDA ITEMS BY ELECTED MEMBERS****REPORTS OF OFFICERS**

Reports of Officers have been divided into Departments as follows:

- CEO's Office
- Corporate Services
- Development, Community and Infrastructure

**ITEM 11 CORPORATE ECONOMIC AND COMMUNITY SERVICES****11.1 Revised Fees and Charges 2025/26 and Waiver of Fees for Australia Day****File Ref**

<b>Responsible Officer</b>	Casey Radford, Director Corporate, Economic and Community Development
<b>Reporting Officer</b>	Casey Radford, Director Corporate, Economic and Community Development
<b>Attachments</b>	Nil
<b>Voting Requirements</b>	Absolute Majority
<b>Disclosure of Interest</b>	Reporting Officer: Nil Responsible Officer: Nil

**OFFICER RECOMMENDATION:**

1. That council approves the amendment of the 2025/2026 schedule of fees and charges relating to waste rubbish removal charges and the Bridgetown Leisure Centre seasonal pool and spectator fees.
2. Approves the waiving of the pool entry fee for adults (\$7.80), Concession and Youth (\$5.10) and Inflatable obstacle course fee (\$5.50) for the Australia Day Community Event in 2026

**AMENDMENT****RESOLUTION: OCM 001-25/26**

Moved: Councillor R Redman

Seconded: Councillor S Butler

1. That additional wording be added to the end of the sentence to say “except for the change to the direct debit fee.”
2. That all dollar figures be removed from the recommendation and remove the words “community event in 2026”.

**Reason for change:**

1. To further discuss the fees.
2. To negate the need to repeat the recommendation each year or when fees change.

**FOR:** Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

**AGAINST:** nil

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**Council decision**

1. That council approves the amendment of the 2025/2026 schedule of fees and charges relating to waste rubbish removal charges and the Bridgetown Leisure Centre seasonal pool and spectator fees, except for the change to direct debit fee.

2. **Approves the waiving of the pool entry fee for adults, concession and youth, and inflatable obstacle course fee for the Australia day.**

Debate ensued.

**RESOLUTION: OCM 002-25/26**

Moved: Councillor M Fletcher

Seconded: Councillor T Pratico

**Cr Fletcher moved Procedural Motion 11.1b, that debate on the matter be adjourned until the December 2025 Ordinary Council Meeting to allow officers to provide additional information.**

FOR: Crs S Carstairs, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico and S Butler

AGAINST: Crs R Redman and K Gillies

**CARRIED BY ABSOLUTE MAJORITY 7/2**

**ADJOURNED ITEM – RESUMPTION OF DEBATE**

This item was adjourned from the Ordinary Council Meeting – 26 November 2025. Debate is to resume from the point at which it was adjourned.

**RECOMMENDATION:**

**That Council suspend Standing Orders, specifically clause 18.1, to allow Councillors who have previously spoken on this motion to speak again.**

Moved:

Seconded:

**ABSOLUTE MAJORITY**

**Motion – as previously adjourned**

1. **That council approves the amendment of the 2025/2026 schedule of fees and charges relating to waste rubbish removal charges and the Bridgetown Leisure Centre seasonal pool and spectator fees, except for the change to direct debit fee.**
2. **Approves the waiving of the pool entry fee for adults, concession and youth, and inflatable obstacle course fee for Australia Day.**

**RESUMPTION OF STANDING ORDERS****MOVED:****SECONDED:**

Motion for Council to resume standing orders.

**IN BRIEF**

Council officers have identified a number of amendments required to the Schedule of Fees and Charges, which are presented to council, with commentary for consideration. In addition, Council is asked to waive the pool entry fees and inflatable obstacle course fee for the Australia Day Community Celebration in January 2026.

**MATTER FOR CONSIDERATION**

The schedule of fees and charges is a statutory document required by local government outlining the fees and charges that are to be imposed. During the course of the first quarter of the year, a number of amendments have been identified and are presented for council. These items will be advertised by public notice and will come into effect after the Shire has given 7 days local public notice as required by s6.19 of the Local Government Act 1996.

**Waste**

Shire officers have identified a miscalculation in several rubbish removal fees charges in the schedule, which has led to a reduction to the fee charged for number of fees for the waste facility. These charges have been recalculated to align with the 3.39% increase to all rubbish removal charges, and the number of tokens adjusted accordingly (equating to the equivalent of \$6.10 incl GST per token). Proposed amendments are listed below, with the fee to be superseded in red.

Shire officers are also requesting the removal of the line titled white goods. This has caused some confusion at the gate, as some white goods have additional charges as they need to be processed or degassed, prior to recycling. White goods and appliances that can be recycled will continue to be free to customers.

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	GST	Class Type
<b>Community Amenities</b>					
<b>Rubbish Removal Charges</b>					
The following rubbish collection charge is to be applied to all occupied premises within the area prescribed under the provisions of the Waste Avoidance and Resource Recovery Act 2007 Section 66-68.					
<b>Tyres</b>					
<del>Car &amp; Bike Tyres on Rim (max of 4 per customer without prior arrangement) - 3 tokens per tyre</del>	<del>\$23.60</del>	<del>\$18.30</del>	<del>-22.46%</del>	<del>Y</del>	<del>Council</del>
Car & Bike Tyres on Rim (max of 4 per customer without prior arrangement) - 4 tokens per tyre	\$23.60	\$24.40	3.39%	Y	Council
<del>Tractor and Grader Tyres &lt; 1 metre (max of 4 per customer without prior arrangement) - 21 tokens per tyre</del>	<del>\$153.40</del>	<del>\$128.10</del>	<del>-16.49%</del>	<del>Y</del>	<del>Council</del>
Tractor and Grader Tyres < 1 metre (max of 4 per customer without prior arrangement) - 26 tokens per tyre	\$153.40	\$158.60	3.39%	Y	Council
<del>Tractor and Grader Tyres &gt; 1 metre (max of 4 per customer without prior arrangement) - 42 tokens per tyre</del>	<del>\$312.70</del>	<del>\$256.20</del>	<del>-18.07%</del>	<del>Y</del>	<del>Council</del>
Tractor and Grader Tyres > 1 metre (max of 4 per customer without prior arrangement) - 53 tokens per tyre	\$312.70	\$323.30	3.39%	Y	Council
<b>Other <del>Non</del> Recyclable Waste</b>					
<del>White Goods (excl. fridges &amp; air conditioners)</del>	<del>Free</del>	<del>Free</del>	<del>0.00%</del>	<del>N</del>	<del>Council</del>
Small appliances (TV, Computers, Sound Systems)	Free			N	Council
Large Household Appliances (Stoves, dishwashers, washing machines)	Free			N	Council
<del>Fridges &amp; Air Conditioners - 5 tokens per item</del>	<del>\$41.30</del>	<del>\$30.50</del>	<del>-26.15%</del>	<del>Y</del>	<del>Council</del>
Fridges, Freezers & Air Conditioners - 7 tokens per item	\$41.30	\$42.70	3.39%	Y	Council
<b>Other Waste</b>					
<del>Asbestos - 5 tokens per 0.1m3 (0.2m3 max accepted)</del>	<del>\$76.70</del>	<del>\$76.70</del>	<del>0.00%</del>	<del>Y</del>	<del>Council</del>
Asbestos - 13 tokens per 0.1m3 (0.2m3 max accepted)	\$76.70	\$79.30	3.39%	Y	Council
<del>Liquid Waste (Type K110 - Waste from grease traps &amp; Type K210 - Septage wastes) - per cubic metre</del>	<del>\$83.75</del>	<del>\$86.50</del>	<del>3.28%</del>	<del>Y</del>	<del>Council</del>
Liquid Waste (Type K110 - Waste from grease traps & Type K210 - Septage wastes) - per cubic metre	\$83.75	\$86.60	3.39%	Y	Council

The landfill facility has also experienced a number of safety issues in administering the items listed under Materials Available to the Public. The facility is not allowed to mulch timber furniture anymore so it goes into the skip bins. This has led to members of the public attempting to enter the skip bins and retrieve items. Likewise, the prospect of individuals coming into the facility with a Hiab or tilt tray to pick up a car body is fraught with danger. Shire Officers have been consulted and have recalled only a single enquiry about car bodies. Council is requested to approve the removal of this section of the fees and charges until we get to a point that these items can be stored in a safe manner for the public to source.

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	GST	Class Type
<b>Materials Available to the Public</b>					
<del>Items are provided on a first come first served basis and will not be held aside. For public safety, searching through waste piles is strictly prohibited and only those items visible and safely accessible can be considered. Items can only be removed with approval from the site attendant and actions contrary to this may be treated as theft. The site attendant has complete discretion to refuse requests to remove items and to impose conditions, for various reasons such as (but not limited to) safety and resourcing to facilitate the request. Items are provided as-is and by choosing to take an item, a person indemnifies the Shire against liability with regards to the item, including its removal and transport. Any item returned to the site for disposal will incur the applicable cost for that waste according to the current fees and charges.</del>					
<del>Vehicle Bodies</del>	<del>\$0.00</del>	<del>\$400.00</del>	<del>-</del>	<del>Y</del>	<del>Council</del>
<del>Furniture</del>	<del>Free</del>			<del>N</del>	
<del>Timber</del>	<del>Free</del>			<del>N</del>	<del>Council</del>
<del>Bricks</del>	<del>Free</del>			<del>N</del>	<del>Council</del>

## Bridgetown Leisure Centre



The Bridgetown Leisure Centre set its fees and charges this year to come into effect from the 1<sup>st</sup> of October to coincide with their new point of sale systems implementation date. During the loading of fees into the new system it was identified that there was a miscalculation in the Pool Direct Debit Charge. The 25/26 adopted charge is \$15 per fortnight on a direct debit arrangement. Based on a standard 21 week season this equates to \$157.50 for the pool season. This is significantly below the annual adult charge of \$260 which equates to \$24.76 per fortnight.

The proposal is to increase the adult Pool Direct debit from \$15 per fortnight to \$26.80 per fortnight, which is a minor increase on the annual charge to account for the added admin associated with the setup and administration of the ongoing direct debit arrangement

Similarly, the adult concession pool direct debit is proposed to change from \$9.75 per fortnight (which over the 21 weeks is \$102.37) to \$17.45 per fortnight, for a total cost of 182.22 for the season. This is slightly higher than the upfront cost of \$169 for the season, to account for administration costs.

The annual membership to the pool is also to be renamed seasonal rather than annual for clarity, and all charges will be applied on a pro rata basis for people who join after the season started on the 1<sup>st</sup> of November 2025.

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	GST	Class Type
<b>Pool</b>					
Seasonal Aquatics - Adult	\$248.50	\$260.00	4.63%	Y	Council
Seasonal Aquatics - Concession & Youth	\$164.50	\$169.00	2.74%	Y	Council
Seasonal Aquatics - Over 85's			Free	N	Council
Seasonal Aquatics - Adult Renewal	\$0.00	\$234.00	∞	Y	Council
Seasonal Aquatics - Concession & Youth Renewal	\$0.00	\$152.10	∞	Y	Council
Seasonal Aquatics - Emergency Services	\$0.00	\$130.00	∞	Y	Council
<del>Aquatics Direct Debit - Adult Per Fortnight</del>	<del>\$0.00</del>	<del>\$15.00</del>	<del>∞</del>	<del>Y</del>	<del>Council</del>
Seasonal Aquatics Direct Debit - Adult Per Fortnight	\$0.00	\$26.80	∞	Y	Council
<del>Aquatics Direct Debit - Concession &amp; Youth Per Fortnight</del>	<del>\$0.00</del>	<del>\$9.75</del>	<del>∞</del>	<del>Y</del>	<del>Council</del>
Seasonal Aquatics Direct Debit - Concession & Youth Per Fortnight	\$0.00	\$17.45	∞	Y	Council

### Family Pool Membership

In 2025/26 the family pool membership was removed from the schedule of fees and charges. This was due to the new POS system not being able to facilitate the application of 1 flat fee to multiple members under a family structure. Since the adoption of the fees and charges the platform has had a system upgrade and is able to provide this service so each family member will have a membership and can access the pool, covered by the one membership charge.

The charge proposed for family seasonal pool memberships is \$520 per family, made up of 2 adults and 2 children, or alternatively one adult and three children. The fee has been set at the equivalent of 2 adult memberships, with children being free under this arrangement. Concession family seasonal member are proposed to be \$338 per family.

Families have the option of paying upfront or via a direct debit arrangement at \$53.60 per fortnight or \$34.90 per fortnight for concession, to spread the cost over the 21 week season. This charge is on a pro rata basis from the opening of the pool season on the 1<sup>st</sup> of November.

If the family had a family pass at the end of the last season, they qualify for the renewal rate which is proposed to be set at \$468, available as a direct debit arrangement for \$48.30 per fortnight.

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	GST	Class Type
<b>Pool</b>					
Seasonal Family Pass - 2 Adults and Children or 1Adult and 3 children	\$0.00	\$520.00	∞	Y	Council
Seasonal Family Pass - 2 Adults and Children or 1Adult and 3 children Renewal	\$0.00	\$468.00	∞	Y	Council
Seasonal Family Pass - 2 Adults and Children or 1Adult and 3 children Concession	\$0.00	\$338.00	∞	Y	Council
Seasonal Family Pass Direct Debit - 2 Adults and Children or 1 Adult and 3 children	\$0.00	\$53.60	∞	Y	Council
Seasonal Family Pass Direct Debit - 2 Adults and Children or 1 Adult and 3 children Renewal	\$0.00	\$48.30	∞	Y	Council
Seasonal Family Pass Direct Debit - 2 Adults and Children or 1 Adult and 3 children Concession	\$0.00	\$34.90	∞	Y	Council

### Spectator Fees

Officers have also investigated the spectator fee due to recent queries from the community. The spectator fee is currently \$2 per person and was reintroduced with the intention to cover amenities costs that spectators use whilst at the facility. It is proposed that this fee be removed from the schedule of fees and charges with spectators to be free, in line with other recreational facilities such as Manjimup.

### Pool Fees for Australia Day

In preparation for the Australia Day Community Celebration Council is requested to approve the waiving of pool entry fees and obstacle course fees for the January 2026 Celebration to ensure the event is free for all members of the Community to attend and participate.

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	GST	Class Type
Adult Entry	\$7.50	\$7.80	4.00%	Y	Council
Concession & Youth Entry	\$4.90	\$5.10	4.08%	Y	Council
Inflatable Obstacle Course Entry Fee	\$5.20	\$5.50	5.77%	Y	Council

### BACKGROUND

The Schedule of Fees and charges was adopted at the 23 July 2025 Ordinary Council Meeting.

### STATUTORY ENVIRONMENT

*Local Government Act 1995*

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

There will be minor financial implications, which will be adjusted for in the mid-year budget review.

**STRATEGIC COMMUNITY PLAN**

- 1 A growing community that is diverse, welcoming and inclusive.
- 15 A well informed and engaged community.
- 14 Effective governance and financial management.

**CORPORATE BUSINESS PLAN**

Nil

**LONG TERM FINANCIAL PLAN**

Nil

**ASSET MANAGEMENT PLANS**

Nil

**WORKFORCE PLAN**

Nil

**RISK MANAGEMENT**

The primary risk highlighted in this report is the potential shortfall in generating sufficient income to cover the costs of our waste services. A secondary but significant risk is the reputational impact of inaccurately pricing services, which could lead to either overcharging or undercharging the community.

Measures of Likelihood			
Rating	Description	Frequency	Probability
<b>Almost Certain</b>	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
<b>Likely</b>	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
<b>Possible</b>	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
<b>Unlikely</b>	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
<b>Rare</b>	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

Risk Matrix					
Consequence Likelihood	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
<b>Almost Certain</b>	Moderate	High	High	Extreme	Extreme
<b>Likely</b>	Low	Moderate	High	High	Extreme
<b>Possible</b>	Low	Moderate	Moderate	High	High
<b>Unlikely</b>	Low	Low	Moderate	Moderate	High
<b>Rare</b>	Low	Low	Low	Low	Moderate

**COMMENT**

Nil

**ITEM 12      ELECTED MEMBERS QUESTIONS WITH NOTICE**

**ITEM 13      NOTICE OF MOTIONS FOR CONSIDERATION AT THE NEXT MEETING**

**ITEM 14      CLOSURE**

*The Presiding Member to close the meeting.*