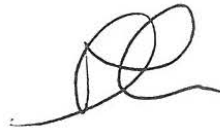


NOTICE OF A SPECIAL MEETING OF COUNCIL

Dear Council Member

A Special Meeting of Council is to be held at **5.30pm, Thursday 11 November 2021** in the Council Chambers for the purpose of considering a proposal to waive entry fees for a Leisure Centre Open Day on Sunday 5 December 2021.

Signed by T P Clynch:



Date:

9 November 2021

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AGENDA

For the Special Meeting of Council to be held in the Council Chambers on **Thursday 11 November 2021 commencing at 5.30pm**, called for the purpose of considering a proposal to waive entry fees for a Leisure Centre Open Day on Sunday 5 December 2021.

Acknowledgment of Country – Presiding Member

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Custodians of the land on which we are gathered, and pay my respects to their Elders past, present and emerging.

Attendance & Apologies

President	- Cr J Bookless
Councillors	- J Boyle - B Johnson - T Lansdell - S Mahoney - J Mountford - A Pratico - P Quinby - A Rose
Officer	- T Clynch, Chief Executive Officer - M Larkworthy, Executive Manager Corporate Services - E Denniss, Executive Manager Community Services - E Matthews, Executive Assistant

Attendance of Gallery

Public Question Time

Note: At Special Council Meetings questions must relate to the items on the Agenda.

Petitions/Deputations/Presentations

Comments on Agenda Items by Parties with an Interest

Notification of Disclosures of Interest

Section 5.65 or 5.70 of the Local Government Act requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow a Member to speak, the extent of the interest must also be stated.

Business Items

ITEM NO.	SpC.01/1121	FILE REF.	451
SUBJECT	2021 “Be Well” Open Day at Bridgetown Leisure Centre		
PROPONENT	Council		
OFFICER	Manager Recreation & Culture		
DATE OF REPORT	7 November 2021		

OFFICER RECOMMENDATION

That Council endorse waiving the entry fees at the Bridgetown Leisure Centre on Sunday 5 December 2021 for the “Be Well” Open Day between 10am to 4pm.

Summary/Purpose

The 2021 Be Well Open Day has been planned at Bridgetown Leisure Centre (BLC) and will provide an opportunity for the community to experience the physical activity options available within the Leisure Centre. Importantly, the Open Day will also allow for the promotion of health and wellbeing information in an ‘expo style’ event. It is anticipated that the event will increase patronage at the facility in terms of membership sales for the 24 hour gym and aquatics complex as well as increase patronage for Health on Hampton and promote other sporting groups who utilise the facility (including Bridgetown Karate and Netball and Basketball Associations).

Background

Leisure Centre staff originally identified Sunday 28 November for hosting of a Leisure Centre Open Day, however due to an administration error with a clash of bookings of the Bridgetown Leisure Centre, the suggested date has been moved to Sunday 5 December 2021. In setting the date, the organizing team were keen to avoid conflicts with other key community events including the Agricultural Show, Blues at Bridgetown Music Festival, Tour of the Blackwood and Festival of Country Gardens.

The organizing team felt that draw card of offering free entry to the community for the event would ensure residents not currently engaged in physical activity to participate. The planning team organizing the event included staff new to local government who were unaware that offering free entry was a decision required, under the *Local Government Act 1995*, to be made by Council. Unfortunately this was not identified until after the October Council Meeting and due to event planning and promotion timelines the decision could not wait until the November Council meeting.

Other local government facilities that provide an open day to promote their facilities with free entry include:

- Beatty Park Leisure Centre
- Belmont Community Centre
- Town of Victoria Park Aqua Centre
- Shire of Esperance(Bay of Isles Leisure Centre)
- Goldfields Oasis (Kalgoorlie)
- Albany Leisure and Aquatics Centre

Officer Comment

The proposed event will encourage community to visit the BLC to explore the facility and programs that are on offer, this includes the aquatics complex, beach volleyball, 24 hour gym and several sporting clubs (karate, basketball and netball). These clubs, along with Health on Hampton have been invited to participate in the open day. Other key stakeholders with key health and wellbeing services who have been invited include:

- Blackwood Youth Action
- Swim Club
- Healthways
- Live Lighter
- Act, Belong, Commit
- Sun Smart
- Medical Centres
- Local mental health professionals

At the event, patrons will have the opportunity to experience “taster classes” for BLC programs including Fit-4-Life, Fit-4-Life Circuit, Fit-4-Life Teen and Fit-4-Life Aqua. Health on Hampton will also offer “taster classes” and sporting clubs are encouraged to offer sport specific clinics. Attendees will also be given the opportunity to partake in a health check and gain information about nutrition and wellness.

Based on a five year average assessment of normal patronage on the 1st Sunday in December the loss of income arising from the officer recommendation would be in the vicinity of \$232.20. This loss has the potential to be offset against the opportunity to increase membership sales on the day as a result of the event this is considered likely. The 2020 Open Day (with free entry) of the 24 Hour Gym resulted in 8 membership sales on the day totalling \$1338.

Statutory Environment – Nil

Integrated Planning

- Strategic Community Plan
 - Key Goal 2 Good health and Community Well Being
 - Objective 2.1 Advocate for quality health and community services
 - Objective 2.2 Provide quality sport leisure and recreation services
- Corporate Business Plan
 - Action 2.1.5 Facilitate the promotion of community health and wellbeing programs that are provided by Government and Local Services
 - Action 2.2.10 Provide and expanded range of activities at Bridgetown Leisure Centre

- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy Implications - Nil

Budget Implications

Based on a five year average assessment of normal patronage on the 1st Sunday in December the loss of income arising from the officer recommendation would be in the vicinity of \$232.20. This loss has the potential to be offset against the opportunity to increase membership sales on the day as a result of the event this is considered likely. The 2020 Open Day (with free entry) of the 24 Hour Gym resulted in 8 membership sales on the day totalling \$1338.

Whole of Life Accounting – Nil

Delegated Authority

Under current delegated authority the CEO only has authority to offer discounts of up to 50% for Leisure Centre fees. Council considers its annual review of delegations at its ordinary meeting in November and at this point in time a new delegation giving the CEO authority to waive entry fees for an annual open day at the Leisure Centre can be considered.

Risk Management

There are no risk management implications associated with the officers recommendation as the financial and operational will be minimal and align with current risk management plans and practices.

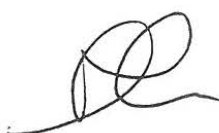
Voting Requirements – Simple Majority

Matters Behind Closed Doors (Confidential Items) – Nil

Closure

The President to close the Meeting.

List of Attachments – Nil

Agenda papers checked and authorised by CEO, Mr T P Clynych		09.11.21
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