



Shire of  
**Bridgetown-Greenbushes**  
*The heart and soul of the South West*

# AGENDA

## Annual General Electors Meeting

**Thursday, 5 February 2026**

Council Chambers, commencing at 6.00pm

**Garry Adams**  
**Chief Executive Officer**  
**Date: 21 January 2026**

# **Annual General Electors Meeting – Thursday 5 February 2026**

## **Purpose of the Annual Meeting of Electors**

The Annual Meeting of Electors is held once every financial year for the purpose of presenting and discussing the Shire's Annual Report and any other general business relating to the functions and responsibilities of the Shire.

## **Role of the Person Presiding**

The Presiding Member is responsible for conducting the meeting in accordance with the order of proceedings. The Presiding Member is entitled, in their capacity as an elector, to move, second, speak to, and vote on motions.

## **Role of Elected Members**

Elected members may attend the meeting and, in their capacity as electors, may move, second, speak to, and vote on motions.

## **Role of Shire Officers**

Appropriate senior officers of the Shire may attend to provide information or advice as required by the meeting.

## **Role of Electors**

An elector is a person who is eligible to be enrolled to vote in elections for the Shire of Bridgetown–Greenbushes.

Electors are required to sign the attendance register, providing their name and address to confirm their eligibility before participating.

Electors' meetings are open to the public, but only electors may move, second, speak to, and vote on motions. Electors may raise motions that relate to the Shire's functions and responsibilities. Each elector is entitled to one vote per matter but is not required to vote.

## **Consideration of Decisions Made at Electors' Meetings**

Decisions made at the Annual Meeting of Electors will be considered by Council at the next Ordinary Council Meeting, or as soon as reasonably practicable.

## **Recording of Meetings**

Electors' meetings held in the Council Chambers are to be recorded in accordance with Regulation 14I of the *Local Government (Administration) Regulations 1996*.

By attending the meeting, members of the public consent to the possibility that their voice may be recorded. Recordings will also be made available on the Shire's website following the meeting.

The minutes of the meeting will provide a summary of discussions and decisions; proceedings will not be recorded verbatim.

## **Participation at the Annual Meeting of Electors**

In accordance with Regulation 18 of the *Local Government (Administration) Regulations 1996*, the procedures at electors' meetings are determined by the Presiding Member.

This meeting will be run in accordance with the following procedure:

### **General**

1. Only electors of the Shire of Bridgetown-Greenbushes are entitled to speak and vote.
2. All electors must show due courtesy and respect to Elected Members, Shire officers, and other members of the public. Adverse reflection on any person will be ruled out of order.
3. Questions, statements, and motions are limited to matters within the Shire's remit under the *Local Government Act 1995*.

### **Questions**

4. Electors may ask a maximum of 4 questions each.
5. Questions that cannot be answered at the meeting will be taken on notice, with written responses included in the Minutes.

### **Statements**

6. Electors may make a statement of up to 2 minutes.

### **Motions**

7. Motions must be moved and seconded before discussion.
8. The mover has 3 minutes to speak to the motion.
9. The Presiding Member will check for dissent; if none, the motion is put to a vote.
10. If there is dissent, speakers may speak against the motion for 3 minutes.
11. The mover has a 2-minute right of reply following speakers against the motion.
12. All motions are decided by a simple majority vote of electors present.

### **Voting**

13. Voting is conducted by a show of hands; votes are not secret.
14. Each elector present is entitled to one vote per motion, but voting is not mandatory.

## **ITEM 1      DECLARATION OF OPENING**

### Acknowledgement of Country

*We acknowledge the cultural custodians of the land on which we gather, the Pibulmun-Wadandi people. We acknowledge and support their continuing connection to the land, waterways and community. We pay our respects to members of the Aboriginal communities and their culture; and to Elders past and present, their descendants still with us today, and those who will follow in their footsteps.*

## **ITEM 2      ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

## **ITEM 3      ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Shire President	Cr Stephen Carstairs
Chief Executive Officer	Garry Adams
Manager Executive Services	Merridith Morrell
Executive Assistant	Krystle Durbin

## **ITEM 4      DISCUSSION ABOUT CONTENTS OF ANNUAL REPORT 2024/25**

## **ITEM 5      GENERAL BUSINESS**

- 5.1      Questions
- 5.3      Statements
- 5.4      Motions

## **ITEM 6      CLOSURE**