

NOTICE OF AN ORDINARY MEETING OF COUNCIL

Dear Council Member

The next Ordinary Meeting of the Shire of Bridgetown-Greenbushes will be held on **Thursday 30 March 2022** in Council Chambers, commencing at 5.30pm.

T Clynch, CEO



Date:

23 March 2023

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AGENDA

For an Ordinary Meeting of Council to be held in Council Chambers on Thursday 30 March 2023, commencing at 5.30pm.

Opening of Meeting

Meeting to be opened by the Presiding Member.

Acknowledgment of Country

We acknowledge the cultural custodians of the land on which we gather, the Pibulmun-Wadandi people. We acknowledge and support their continuing connection to the land, waterways and community. We pay our respects to members of the Aboriginal communities and their culture; and to Elders past and present, their descendants still with us today, and those who will follow in their footsteps.

Attendance, Apologies and Leave of Absence

President	- Cr J Mountford
Councillors	- J Boyle - M Christensen - T Lansdell - S Mahoney - A Pratico - P Quinby - A Rose
Officers	- T Clynch, Chief Executive Officer - M Larkworthy, Director Corporate Services - E Matthews, Executive Assistant
Apologies	- P St John, Director Development, Community, and Infrastructure
Leave of Absence	- Cr E Browne

Attendance of Gallery

Responses to Previous Questions Taken on Notice - Nil

Public Question Time

Petitions/Deputations/Presentations

Comments on Agenda Items by Parties with an Interest

Applications for Leave of Absence

Confirmation of Minutes

C.01/0323 Ordinary Council Meeting held 23 February 2023

That the Minutes of the Ordinary Meeting of Council held 23 February 2023 be confirmed as a true and correct record.

C.02/0323 Special Council Meeting held 9 March 2023

Attachment 1 Special Council Meeting Minutes – 9 March 2023

That the Minutes of the Special Meeting of Council held 9 March 2023 be confirmed as a true and correct record.

Announcements by the Presiding Member Without Discussion

Notification of Disclosure of Interest

Section 5.65 or 5.70 of the *Local Government Act 1995* requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allows a Member to speak, the extent of the interest must also be stated.

Questions on Agenda Items by Elected Members

Consideration of Motions of which Previous Notice has been Given

C.03/0323 South Western Highway and Stanifer Street Intersection

Submitted by Cr Pratico

Motion

That a request be submitted to Main Roads Western Australia seeking it investigate the installation of lighting at the intersection of South Western Highway and Stanifer Street, Greenbushes.

Reasons

This motion has arisen from discussion at a meeting of the RoadWise Working Group. At night sightlines are limited due to the intersection being on a crest and a lack of line markings and a turning pocket for vehicles travelling south on the highway.

Stanifer Street is the nominated heavy haulage access to Greenbushes and there is currently a high volume of trucks turning at this intersection, mainly to service the mine.

Officer Comment

Main Roads Western Australia uses a 'Lighting Design Guideline for Roadway and Public Spaces' to determine the need for and design of roadway lighting.

Statutory Environment - Nil

Integrated Planning

- Strategic Community Plan
 - Outcome 9 safe, affordable and efficient movement of people and vehicles
 - Objective 9.1 improve road safety and connectivity
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Not applicable
- Other Integrated Planning - Nil

Budget Implications - Nil

Whole of Life Accounting – Not applicable

Risk Management - Nil

Voting Requirements – Simple Majority

C.04/0323 Proposed WALGA AGM Motion - Vehicle Safety Checks

Submitted by Cr Pratico

Motion

That Council submit the following motion to the 2023 WALGA AGM:

“That WALGA establish a position and advocate the Western Australian Government to introduce an annual safety inspection report for all vehicles older than 5 years.”

Reasons

This motion has arisen from discussion at a meeting of the RoadWise Working Group. The local police representative at that meeting expressed frustration that currently in Western Australia the only means to enforce upgrades to a vehicle's road worthiness is via issuing the registered owner a defect notice (yellow sticker) which means that the vehicle cannot be driven until the defect is repaired and an inspection passed. In recent years the waiting period for a vehicle inspection has at times been considerable. With yellow stickered vehicles not being permitted to be on the road until passing inspection this has caused considerable inconvenience to

vehicle owners where the defect was only of a minor nature such as a blown headlight or indicator.

Requiring vehicles of a certain age and above to pass an annual inspection would hopefully pick up potential issues in a vehicle before they impacted on road worthiness.

New South Wales has a requirement that all light vehicles older than 5 years must be inspected annually for the purpose of assessing its road worthiness. Areas for inspection include:

- Tyre quality and tread depth
- Vehicle body condition
- Working electrics such as headlights, blinkers, interior lights and dash lights
- Engine/suspension/exhaust and driveline condition
- Seatbelt condition
- Engine and driveline fluid leaks
- Brake efficiency test

Raising this issue at the WALGA AGM would allow whole of sector consideration and if the motion is carried WALGA would be able to advocate to the Western Australian Government.

Officer Comment

The content of the proposed motion would fit the criteria for a motion to be presented to the WALGA AGM. No date for the AGM has been set yet. Approximately 2-3 months prior to the AGM all local governments will be invited to submit motions. If this motion is carried it would be forwarded to WALGA at that time.

Statutory Environment - Nil

Integrated Planning

- Strategic Community Plan
 - Outcome 9 safe, affordable and efficient movement of people and vehicles
 - Objective 9.1 improve road safety and connectivity
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Not applicable
- Other Integrated Planning - Nil

Budget Implications - Nil

Whole of Life Accounting – Not applicable

Risk Management - Nil

Voting Requirements – Simple Majority

C.05/0323 Establishment of a new 'Sustainability Reserve' in 2023/24 Budget

Submitted by Cr Lansdell

Motion

1. That in its 2023/24 budget Council establish a 'Sustainability Reserve' with the purpose of the reserve to be:

 "to provide environmental benefits to Council and the community, combat rising costs of energy and reduce the carbon footprint of corporate operations with energy-efficiency initiatives, implement water-wise and waste-reduction initiatives, and create future cost savings to be reinvested into the delivery of new sustainability projects".
2. That Council note that the Sustainability Advisory Committee developed the Environmental Risk Assessment (ERA) document over a number of years, with the main purpose to assist the Shire in its planning to achieve the goal of a vibrant, safe community. The underlying cause of most of the risks identified to our local Shire were related to climate change. The ERA was endorsed by Council in 2019.
3. That Council note that the regional Warren Blackwood Alliance of Councils' Climate Action Plan and Policy Statement, endorsed in August 2022, provides a sub-regional approach to establish climate change actions that improve the resilience of our operations and communities, to the impacts of climate change. As this plan is the reference document for progressing climate change initiatives at the local level, Council discontinues any actions to develop an additional local climate change plan/strategy.
4. That the \$10,000 contained in Council's 2022/23 budget for development of a local climate change plan/strategy be quarantined for initial funding of the Sustainability Reserve and Council consider possible additional funding of the reserve in the 2023/24 budget process.
5. That the CEO present a draft 'Sustainability Reserve' policy to Council by its June 2023 meeting with the contents of the draft policy providing guidance on how the reserve will be funded in future, for example how to estimate "sustainability savings" for transfer into the reserve and how a specific timeframe for reinvestment could be included for the funds to act as a revolving sustainability fund.

Reasons

'Sustainability' as a definition for this new Reserve Fund pertains to the natural environment, biodiversity, energy efficiency, water efficiency, waste reduction and natural resource management.

Council currently has \$10,000 unspent budgeted funds that were planned for the preparation of a local climate action plan. However, with the regional Warren Blackwood Alliance of Councils' (WBAC) Climate Action Plan already written and endorsed by Council last August, along with the Sustainability Advisory Committee's

Environmental Risk Assessment document, this funding expenditure and extra time spent to create another plan is duplicating years of work already completed. Focus can begin on implementation efforts instead. The \$10,000 could therefore be used as a seed fund for the Sustainability Reserve. At budget time we have the opportunity to explore further seed funding.

Within the recent WBAC Climate Action Plan endorsed by Council, there are actions that suggest implementation within the next 1 - 10 years that have not been incorporated into our Corporate Business Plan and Strategic Community Plan (if Council were to commit to these). This new Reserve Fund may help to create some of the monetary opportunities to do so.

A policy should be prepared to guide how the Sustainability Reserve is funded in future, with a potential funding source being the savings generated by sustainability initiatives such as alternative energy sources and energy efficiency measures.

Officer Comment

The \$10,000 contained in the 2022/23 budget for preparation of a local climate change plan/strategy has been carried forward several years since its initial budgeting in 2020/21. This was to address a Corporate Business Plan action at the time to prepare a climate change strategy. The funds were carried forward each year in case Council determined a need to progress a local climate change plan/strategy to build on the outcomes from the sub-regional plan (Warren Blackwood Alliance of Councils' Climate Action Plan and Policy Statement). Since its adoption it has become apparent that the contents of the WBAC Climate Action Plan and Policy Statement provides sufficient direction for the Council to initiate local actions.

The motion proposes the establishment of a new reserve account in the 2023/24 budget – being a 'Sustainability Reserve'. This can be incorporated into the draft 2023/24 budget with the reserve account formally created when Council adopts the budget. The \$10,000 initial funding of that reserve account will be contained in the draft budget. As the draft budget is developed there may be opportunities for council to increase the allocation to the reserve account. This will need to be considered together with other possible reserve transfers.

A draft policy addressing the matters contained in Part 5 of the motion can be prepared by the June 2023 Council meeting.

Statutory Environment

Local Government Act 1995

6.11. Reserve accounts

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government —
 - (a) changes* the purpose of a reserve account; or
 - (b) uses* the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.

* *Absolute majority required.*

- (3) A local government is not required to give local public notice under subsection (2) —
 - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
 - (b) in such other circumstances as are prescribed.
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

Local Government (Financial Management) Regulations 1996

17. Reserve accounts, title of etc.

- (1) A reserve account is to have a title that clearly identifies the purpose for which the money in the account is set aside.
- (2) In the accounts, annual budget and financial reports of the local government a reserve account is to be referred to —
 - (a) in the information required by regulations 27(g) and 38, by its full title; and
 - (b) otherwise, by its full title or by an abbreviation of that title.

Integrated Planning

- Strategic Community Plan
 - Outcome 5 shared responsibility for climate action to strengthen resilience against climate-related hazards and natural disasters.
 - Objective 5.1 develop community readiness to cope with natural disasters and emergencies.
- Corporate Business Plan
 - Action 5.1.1 partner with South West local governments to develop and implement a sub-regional Climate Change Strategy.
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Not applicable
- Other Integrated Planning - Nil

Budget Implications

If the motion is carried the \$10,000 contained in Job Number PJ75 - Climate Change Strategy would be unspent in 2022/23.

Whole of Life Accounting – Not applicable

Risk Management - Nil

Voting Requirements – Simple Majority

Reports of Officers

Reports of Officers have been divided into Departments as follows:

- CEO's Office
- Corporate Services
- Development, Community and Infrastructure

CEO's Office

ITEM NO.	C.06/0323	FILE REF.	210.2
SUBJECT	Resignation of Cr Amanda Rose		
PROPONENT	Council		
OFFICER	Executive Assistant		
DATE OF REPORT	20 March 2023		

OFFICER RECOMMENDATION

That Council:

1. *Note the resignation of Cr Rose from the office of Councillor, effective 27 April 2023*
2. *Seek the approval of the Electoral Commissioner to allow the vacancy to remain unfilled until the 2023 Local Government Ordinary Election, in accordance with section 4.17(3) of the Local Government Act 1995.*

Summary/Purpose

For Council to determine if it wishes to hold an extraordinary election to fill the vacancy caused by the resignation of Cr Rose, or whether it should seek approval to have the position unfilled until the ordinary elections on 23 October 2023.

Background

Cr Amanda Rose has resigned from her position of councillor, effective at the conclusion of the ordinary council meeting scheduled for Thursday 27 April 2023. To fill the vacancy council has two options:

1. Hold an extraordinary election. Taking into account the timelines for the various tasks associated with an election an election date in July would be likely.
2. Seek the approval of the Electoral Commissioner to allow the vacancy to remain unfilled until the 2023 Local Government Ordinary Election.

Where a resignation is received after the third Saturday in January but before the third Saturday in July of an election year, the Council can request the Electoral Commissioner to fix the ordinary elections day in 2023 as the date for an extraordinary election.

The *Local Government Act 1995* requires the Council to fix a date for extraordinary election within one (1) month of when the vacancy occurs.

Officer Comment

Section 4.17 of the *Local Government Act 1995* provides provisions in which a local government can apply to defer an extraordinary election, with the position remaining

vacant until the next ordinary election, provided the ordinary election is to occur in the year in which the resignation occurred:

- if the office is for a district that has no wards
- at least 80% of the number of offices of member of the council in the district are still filled

As this circumstance is compliant with the legislation, it is appropriate for Council to submit an application with the Electoral Commissioner to allow the vacant councillor position to be unfilled/vacant until the ordinary elections scheduled for 23 October 2023.

An extraordinary postal election would involve a significant cost, an in-person less costs. When it is considered that an extraordinary election date would likely be in July there would only be an approximate 3 month extra period where the vacancy continued.

Statutory Environment

Local Government Act 1995

2.31 Resignation

- (2) A councillor may —
- (a) resign from the office of councillor;
 - (b) resign from the office of councillor mayor or president, deputy mayor or deputy president.
- (3) Written notice of resignation is to be signed and dated by the person who is resigning and delivered to the CEO.

2.32. How extraordinary vacancies occur in offices elected by electors

- The office of a member of a council as an elector mayor or president or as a councillor becomes vacant if the member —
- (b) resigns from the office

4.8. Extraordinary elections

- (1) If the office of a councillor or of an elector mayor or president becomes vacant under section 2.32 an election to fill the office is to be held.
- (2) An election is also to be held under this section if section 4.57 or 4.58 so requires.
- (3) An election under this section is called an extraordinary election.

4.9. Election day for extraordinary election

- (1) Any poll needed for an extraordinary election is to be held on a day decided on and fixed -
 - (a) by the mayor or president, in writing, if a day has not already been fixed under paragraph (b); or
 - (b) by the council at a meeting held within one month after the vacancy occurs, if a day has not already been fixed under paragraph (a).
- (2) The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but, unless the Electoral Commissioner approves or section 4.10(b) applies, it cannot be later than 4 months after the vacancy occurs.
- (3) If at the end of one month after the vacancy occurs an election day has not been fixed, the CEO is to notify the Electoral Commissioner and the Electoral Commissioner is to —

- (a) fix a day for the holding of the poll that allows enough time for the electoral requirements to be complied with; and
- (b) advise the CEO of the day fixed.

4.16. Postponement of elections to allow consolidation

- (4) If a member's office becomes vacant under section 2.32 —
 - (a) after the third Saturday in January in an election year; but
 - (b) before the third Saturday in July in that election year,the council may, with the approval of the Electoral Commissioner, fix the ordinary elections day in that election year as the day for holding any poll needed for the extraordinary election to fill that vacancy

4.17. Cases in which vacant offices can remain unfilled

- (3) If a councillor's office becomes vacant under section 2.32 and under subsection (4A) this subsection applies, the council may, with the approval of the Electoral Commissioner, allow* the vacancy to remain unfilled and, subject to subsection (4), in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.

* Absolute majority required.

- (4A) Subsection (3) applies —

- (a) if — (i) the office is for a district that has no wards; and
- (b) (ii) at least 80% of the number of offices of member of the council in the district are still filled;

- (4) If an ordinary or an extraordinary election is to be held in a district then an election to fill any vacancy in the office of councillor in that district that was allowed to remain unfilled under subsection (3) is to be held on the same election day and Division 9 applies to those elections as if they were one election to fill all the offices of councillor for the district or ward that need to be filled.

Policy/Strategic Implications - Nil

Budget Implications

A decision to hold an extraordinary election would incur unbudgeted expenditure. A cost estimate from the Western Australian Electoral Commission hasn't been obtained but a preliminary estimate is between \$14,000 and \$20,000.

There will be savings in councillor allowances during the period where the position is vacant.

Whole of Life Accounting - Nil

Risk Management – Nil

Voting Requirements – Absolute Majority

ITEM NO.	C.07/0323	FILE REF.	203
SUBJECT	Revocation of Policy F.21 COVID-19 Financial Hardship Policy		
PROPONENT	Shire of Bridgetown-Greenbushes		
OFFICER	Executive Assistant		
DATE OF REPORT	20 March 2023		

Attachment 2 F.21 COVID-19 Financial Hardship Policy
Attachment 3 LG Alert – Local Government (COVID-19 Response)
 Amendment Order 2022

OFFICER RECOMMENDATION

That Council revoke Policy F.21 COVID-19 - Financial Hardship Policy.

Summary/Purpose

For Council to endorse the revocation of Policy F.21 - Financial Hardship Policy.

Background

Western Australia's State of Emergency ceased on 4 November 2022. Accordingly, the Local Government (COVID-19 Response) Amendment Order 2022, created under the declaration, was revoked effective 3 February 2023 (refer attachment 3). Key provisions within this Order extended financial hardship concessions for the 2022/23 financial year in relation to:

- interest on money owing to local governments
- options for payment of rates or service charges
- accrual of interest on overdue rates or service charges

As these provisions are no longer in place it is appropriate to revoke Policy F.21 – COVID-19 Financial Hardship Policy which enabled the Shire to offer these concessions.

Officer Comment

It is recommended that Council resolve to revoke Policy F.21 – COVID-19 Financial Hardship Policy. Notwithstanding, Policy F.9 - Collection of Outstanding Rates, enables debtors to enter into a payment arrangement (where circumstances allow).

Statutory Environment

Local Government (COVID-19 Response) Amendment Order 2022.

Integrated Planning

- Strategic Community Plan
Outcome 14 effective governance and financial management
- Corporate Business Plan - Nil
- Long Term Financial Plan – Not Applicable
- Asset Management Plans – Not Applicable
- Workforce Plan – Not Applicable
- Other Integrated Planning – Not Applicable

Policy/Strategic Implications - Nil

Budget Implications - Nil

Whole of Life Accounting – Not Applicable

Risk Management - Nil

Voting Requirements – Absolute Majority

ITEM NO.	C.08/0323	FILE REF.	
SUBJECT	Greenbushes Bus Bays		
PROPONENT	Council		
OFFICER	Chief Executive Officer		
DATE OF REPORT	15 March 2023		

Attachment 4 Greenbushes Town Centre Car Park Concept Plan

OFFICER RECOMMENDATION

That Council:

- 1. Discontinue the proposal to construct an indented bus bay on the northern side of Stanifer Street.*
- 2. Seek the approval of the Public Transport Authority to remove the current bus stop on the northern side of Stanifer Street and that the indented bus bay on the southern side of Stanifer Street be the sole bus stop in Greenbushes for buses travelling north and south.*

Summary/Purpose

Assessment of the proposal to construct an indented bus bay on the northern side of Stanifer Street has determined that it isn't possible to construct the bus bay to comply with engineering standards. The alternatives are to either shift the bus bay further eastwards on Stanifer Street, seek approval to use the existing indented bus bay on the southern side of Stanifer Street as the sole bus stop in Greenbushes for buses travelling north and south, or identify another area in Greenbushes for relocation of both bus stops.

Background

Council, at a special meeting held on 9 February 2023 resolved:

SpC.02/0223a *That Council:*

- 1. Award Tender RFT01 – 22/23 'Design and Construct of Greenbushes Car Park' to BCP Contractors Pty Ltd (ABN: 24 602 859 405) and authorises the Chief Executive Officer to finalise and execute a contract to complete the works in accordance with BCP Contractors Pty Ltd's tender, inclusive of both separable portions A and B (with Separable Portion B subject to PTA approval of the design to the satisfaction of the Shire) for the lump sum price of \$568,420.57 (ex. GST).*

2. Amend its 2022/23 budget as follows:
 - i. Transfer an amount of \$51,864 from the Strategic Projects Reserve to fund the additional expenditure of the Greenbushes CBD Parking & Safety Enhancement Project.
 - ii. Expenditure Account 1410040 Job No. CP05 'Major Strategic Project Greenbushes CBD Parking & Safety Enhancement Project' – increase by \$57,624 from \$610,796 to \$668,420.
 - iii. Income Account 1414130 'Car Park Grants & Contributions' – increase by \$7,760 from \$605,282 to \$613,042.

The tender included a separable portion, being the inclusion of a new indented bus stop on the northern side of Stanifer Street, approximately 20 metres west (towards intersection with Blackwood Road) of the current bus stop.

The officer report relating to Tender RFT01-22/23 did state that the construction of the new bus stop on the northern side of Stanifer Street could prove problematic to deliver within the project timeline, noting the funding deadline of 30 June 2023. This was because the approval of the Public Transport Authority (PTA) is required for development of any bus stop and the approval process cannot commence until detailed design plans showing the proposed works are submitted. It was further stated that during the tender assessment process the ability to design the upgraded bus stop to meet PTA standards was questioned (in particular the proximity of the bus stop to the intersection of Stanifer Street and Blackwood Road, proximity to entrances to the roadhouse, and sightlines) however it was also noted that the location is already signposted as a bus stop so presumably obtained the necessary approvals at that time. The intent was to proceed with the project with the bus bay improvements included. However, the contract with BCP Contractors Pty. Ltd. was worded to allow the bus bay to be removed from the contract if PTA approval was not obtained or conditions placed by PTA were considered too costly or impractical.

The current bus stop on the northern side of Stanifer Street is not an indented (embayment) bus stop. There are specific standards for construction of indented bus stops and the approval process for PTA requires an engineering assessment against those standards to be submitted.

Officer Comment

The engineer engaged by BCP Contractors Pty Ltd has completed an assessment of the bus bay proposal and has determined it cannot be designed to meet relevant engineering standards. A sightline distance of only 25 metres from the intersection of Stanifer Street and Blackwood Road would exist, whereas the Standards require a minimum distance of 97 metres. There are also minimum separation distances from an intersection and as the distance between the intersections of Stanifer Street with Blackwood Road and the laneway (that accesses the new car park) is less than 60 metres, a bus bay could not be constructed in this area within minimum standards.

Upon receiving the above advice staff requested the engineer assess the potential for relocation of the bus stops to Blackwood Road, in front of the Old Roads Board building. Grow Greenbushes at its last meeting held on 2 March 2023 raised this matter with the CEO with a request that relocation of the bus stops to this area be considered due to the proximity of public toilets. The engineer assessed this location and advised that it wouldn't meet the standards set by PTA due to the incline of the road pavement close to the kerb. This incline has historically been in place on

Blackwood Road to deal with surface stormwater drainage. Essentially the pavement incline wouldn't allow a bus to pull up close enough to the kerb to maintain a level entrance/exit to the bus doors. Stopping further away from the kerb would keep the bus in the traffic lanes which isn't permitted.

The engineer further advised that even if the road pavement incline could be addressed there would still have to be significant removal of street trees and/or limbs for the bus to stop close enough to the kerb. On the eastern side of the road the proximity of the veranda canopy of the Greenbushes Discovery Centre to the kerb would also be a concern for larger buses.

No assessment of any other potential bus bay sites has occurred.

The engineer has recommended that the Shire seek approval from PTA for the current bus bay on the southern side of Stanifer Street to be the single bus stop in Greenbushes. This would require the buses heading south (that enter Greenbushes from the northern entrance) to do a loop to enter the bus bay in a westerly direction, meaning buses would turn left off Blackwood Road onto Tourmaline Street, right into Jephson Street and right into Stanifer Street in order to enter the bus bay. After leaving the bus stop those buses would conduct another loop to return to Stanifer Street, eventually turning left off Jephson Street into Stanifer Street and from there on continuing their current route to access South Western Highway.

For the last 4 weeks Stanifer Street has been closed during the day between George Street and South Western Highway and this has necessitated the PTA bus only using the bus bay on the southern side of Stanifer Street with the buses having to do the loop along Tourmaline Street and Jephson Street to enter Stanifer Street in a westerly direction. This arrangement appears to have worked well.

It is acknowledged that the bus bay on the southern side of Stanifer Street doesn't comply with the same standards used to assess the proposed bus bay on the other side of the road. That bus bay has been in place for many years and the relevant standards were no doubt different when constructed.

Statutory Environment

PTA has the legislative responsibility for setting of bus routes and approval of bus stops, hence the officer recommendation is to seek that agency's approval for the current bus bay on the southern side of Stanifer Street to be the single bus stop in Greenbushes.

Integrated Planning

- Strategic Community Plan
 - Outcome 9 safe, affordable and efficient movement of people and vehicles.
 - Objective 9.2 provide sufficient parking for all types of vehicles.
- Corporate Business Plan
 - Action 9.2.1 provide the Greenbushes CBD parking and Safety Enhancement Project
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil

- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy Implications – Nil

Budget Implications

The contract for the design and construct of the car park includes an amount of \$57,087 for construction of the bus bay. Removing this element from the project will represent a potential saving on the project which will be retained as increased contingency and potentially to fund additional elements of the project such as landscaping.

Whole of Life Accounting - Nil

Risk Management

The contract for the design and construct of the car park classified the works associated with the bus bay as a separable portion meaning it can be deleted from the contract upon decision by the Shire.

Voting Requirements – Simple Majority

ITEM NO.	C.09/0323	FILE REF.	
SUBJECT	Amendments to Policy M.42 – Advisory Committees		
PROPONENT	Council		
OFFICER	Executive Assistant		
DATE OF REPORT	22 March 2023		

- Attachment 5 Draft Revised Policy M.42 – Advisory Committee showing track changes
- Attachment 6 Draft Revised Policy M.42 – Advisory Committee with track changes accepted

OFFICER RECOMMENDATION

That Council adopt revised Policy M.42 – Advisory Committees as shown in Attachment 6.

Summary/Purpose

A draft revised Policy M.42 – Advisory Committees has been prepared for consideration by Council (refer attachment 6).

Background

The Advisory Committee Policy was adopted by Council in November 2021. Since then it has been identified that certain Committees do not comply with the membership provisions in regards to membership composition and the presiding member. Additional clauses have been included in the revised Policy to ensure that the committees in question can remain compliant with the Policy, whilst also aligning with the intent of the Committees, as endorsed in their Instruments of Appointment.

Officer Comment

According to the current Policy the following committee membership composition is required:

- All Advisory Committees must have a minimum of five members, comprising of:
 - A minimum of one Councillor; and
 - A minimum of four committee member(s)/member organisation(s).

- Advisory Committee memberships will be capped at ten, being a minimum of one Councillor, and a maximum of three, and a minimum of four independent members, with a maximum of nine. Where a Committee has two Councillor Representatives, up to eight independent members can be appointed, but where a Committee has three Councillor Representatives, up to seven independent members can be appointed.

These conditions on composition are not conducive with the Bush Fires Advisory Committee (BFAC), Local Emergency Management Committee (LEMC), Audit Committee and CEO Performance Review Committee as they all have memberships numbers outside of these parameters.

It is proposed that clause 4.3.1 be created to stipulate that only the advisory committees containing community members be required to adhere with the minimum membership of 5 (refer attachment 5). This will allow for the Audit Committee to remain as 4 members and the CEO Performance Review Committee to continue with 3 members.

BFAC's membership has the following agreed structure;

- A maximum of two councillors
- Chief Fire Control Officer
- Deputy Chief Fire Control Officers
- Fire Control Officers from each of the (11) volunteer brigades
- A representative from the local volunteer fire and rescue service

**note a number of government agency representatives often attend meetings to provide updates however are not classified as members.*

Proposed clause 4.3.3 allows for this composition to remain as it is important for each area to be represented on the committee (refer attachment 5).

LEMC's endorsed membership has been taken from the Shire of Bridgetown-Greenbushes Local Emergency Management Arrangements 2016, where the relevant agencies and stakeholders to be included in the Committee is in excess of 10 members. The addition of proposed clause 4.3.4 enables the Committee to retain its current membership structure and allows for all stakeholders and agency representatives to remain (refer attachment 5).

The current policy requires Committees to have a councillor as its presiding member/chairperson. The presiding member of BFAC is elected by the Committee, pursuant to the Instrument of Appointment and has historically been a volunteer. It is proposed that this continue. This has been addressed in the draft revised policy by including a clause to allow for BFAC to retain its chairperson as a popularly elected committee member (refer attachment 5).

Statutory Environment

- *Local Government Act 1995*, section 5.9 Committees, types of
- Shire of Bridgetown-Greenbushes Local Emergency Management Arrangements 2016

Integrated Planning

- Strategic Community Plan
 - Outcome 14 effective Governance and financial management
 - Objective 14.1 achieve excellence in organisational performance and service delivery
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy/Strategic Implications

Budget Implications - Nil

Whole of Life Accounting - Nil

Risk Management – Nil

Voting Requirements – Simple Majority

ITEM NO.	C.10/0323	FILE REF.	209
SUBJECT	Rolling Action Sheet		
OFFICER	Executive Assistant		
DATE OF REPORT	20 March 2023		

Attachment 7 Rolling Action Sheet – March 2023

OFFICER RECOMMENDATION

That the information contained in the Rolling Action Sheet be noted.

Summary/Purpose

The presentation of the Rolling Action Sheet allows Councillors to be aware of the status of items/projects that have not been finalised.

Background

The Rolling Action Sheet has been reviewed and forms an attachment to this Agenda.

Statutory Environment – Nil

Integrated Planning

- Strategic Community Plan - Nil

- Corporate Business Plan - Nil
- Long Term Financial Plan – Not applicable
- Asset Management Plans – Not applicable
- Workforce Plan – Not applicable
- Other Integrated Planning - Nil

Policy Implications – Not Applicable

Budget Implications – Not Applicable

Whole of Life Accounting – Not Applicable

Risk Management – Not Applicable

Voting Requirements – Simple Majority

Corporate Services

ITEM NO.	C.11/0323	FILE REF.	133
SUBJECT	Adoption of the 2022/2023 Budget Review		
OFFICER	Director Corporate Services		
DATE OF REPORT	17 March 2023		

Attachment 8 2022/2023 Budget Review

Attachment 9 Minutes of the Audit Committee Meeting held 9 March 2023

OFFICER RECOMMENDATION

That Council:

1. *Adopt the budget review with the variations detailed at Note 2 of the Budget Review document as shown in Attachment 8 for the period 1 July 2022 to 28 February 2023 and amend the budget accordingly.*
2. *Note the budget review for the period 1 July 2022 to 28 February 2023 generates a budgeted surplus of \$219,922.*
3. *Transfer the surplus of \$219,922 to:*
 - \$165,000 – Project Management Reserve*
 - \$21,500 – Job 61BU Bridgetown Lesser Hall Renewal Works*
 - \$33,422 – Strategic Projects Reserve*
4. *Establish a new reserve fund titled ‘Project Management Reserve’ for the purpose of “funding planning and delivery of Shire projects”.*

Summary/Purpose

Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget in accordance with Regulation 33A of the Local Government (*Financial Management*) Regulations 1996. The intention of the legislation is to ensure that local government’s conduct at least one budget review between six and nine months into the financial year.

A Statement of Financial Activity (Budget Review) incorporating year to date budget variations and forecasts to 30 June 2023 for the period ending 28 February 2023 is presented for Council consideration.

Background

A review of the 2022/23 Budget has been undertaken in accordance with Regulation 33A of the Local Government (*Financial Management*) Regulations 1996. The budget review was presented to the Audit Committee on 9 March 2023 for review. A summary of the main findings of the budget review is provided in this report.

Officer Comment

The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (*Financial Management*) Regulations 1996 and Australian Accounting Standards. A budget review is a detailed comparison of the year to date (28 February 2023) actual results with the adopted budget. The review process establishes whether a Local Government expects to meet its budget commitments i.e. is in receipt of income and incurs expenditure in accordance with the adopted budget.

Council's adopted '*F.23 - Budget Management Policy*' sets a minimum reportable variance of \$1,000. In determining items to be included in the budget review this limit has been used as a general guide. As a result of the proposed adjustments presented in Note 2 of the Budget Review document the estimated closing funds have increased from \$0 to \$219,922.

In summary the estimated surplus is represented as follows:

Increase in Operating Revenues (excluding non-cash items)	\$250,903
Increase in Operating Expenses (excluding non-cash items)	(\$91,138)
Decrease in Non-operating Grants & Contribution	(\$255,675)
Decrease in Capital Expenses	\$199,037
Increase in Proceeds from Disposal of Assets	\$102,142
Increase in Transfers from Reserves	\$91,144
Increase in Transfers to Reserves	(\$54,049)
Decrease in Opening Funds as at 1 July 2022	(\$22,442)
Estimated Closing Surplus as at 30 June 2023	\$219,922

Set out below is a list of significant variations not previously endorsed by Council that are included in the budget review:

Development, Community Services & Infrastructure

- A number of movements between works and services jobs for employee costs, materials and contracts have been included. These movements result in an overall decrease in cash costs of approximately \$158,318. \$83,000 of this decrease is as a result of staff vacancies in the works and parks crew. Notable changes included in these adjustments are:
 - Reduced gravel sheeting works totalling \$59,053 offset by reduced grant income of \$35,435;
 - Savings in the grant funded Brockman Highway job totalling \$97,489, this grant funding has been re-allocated to various other road construction jobs;

- The materials and contacts allocation for Hester Cascades Road (road failure repairs) has been increased by \$65,198. This project was originally budgeted to be undertaken utilising in-house resources however given the savings available for reallocation from the Brockman Highway job it is now proposed for the works on Hester Cascades Road to be undertaken by contractors.
- \$10,435 has been allocated to various reseal works as a result of increased seal rates these costs are funded by the Brockman Highway job savings.
- An increase in the cost to provide waste management services of \$13,016. The budget review includes transfers from the Sanitation Reserve to fund this overall cost increase in waste management services.
- An additional \$51,000 has been included for plant operation costs. This amount includes an additional \$75,000 for external parts and repairs offset by \$12,000 in reduced fuel costs and \$12,000 in reduced employee costs due to staff vacancy. The increase in external parts and repair costs has occurred due to a number of large repairs, reduced in-house workshop facilities and staff vacancy.
- Savings in the changeover cost of the Director Development, Community & Infrastructure's vehicle totalling \$17,619 has been offset by a reduction in the transfer from the Light Fleet Vehicle Reserve.
- Operation of the Bridgetown Leisure Centre is predicted to result in an increase of the net operating subsidy by \$67,205. This is primarily as a result of a reduction in pool entrance income of \$9,500 and increased employee costs, of which \$18,820 was previously endorsed by Council to ensure staff are available at the facility when courts are in use by user groups. The balance of additional employee costs has been incurred to ensure the pool is operating in line with legislative requirements and to provide coverage for an extended period of employee sick leave.

CEO & Corporate Services

- An overall increase in rate revenue of \$32,044 in recognition of interim rates received being greater than originally estimated. Much of this increase was due to a higher than indicated valuation for the mine camp site in North Greenbushes.
- Increased interest revenue of \$137,000 due to higher than anticipated interest rates and additional funds being available for investment, \$45,000 of the increased interest revenue is to be transferred to reserves.
- \$25,000 has been included as an allocation for consultants to progress the CEO recruitment process.
- The allocation of \$9,049 provided in the original budget for COVID-19 Economic Stimulus Activities has been removed and these funds transferred to the Strategic Projects Reserve.
- Savings in the changeover cost of the Director Corporate Services' vehicle totalling \$16,468 has been offset by a reduction in the transfer from the Light Fleet Vehicle Reserve.
- A reduction in costs totalling \$42,000 associated with the shared Bushfire Mitigation Activity Planning officer have been recognised due to this position being vacant for part of the year. This reduction in costs has been offset by reduced grant and contribution income.
- An allocation of \$20,000 has been included to allow for the revaluation of land and buildings to ensure Council's assets are recorded at the correct fair value.

This project has been brought forward in the five-year revaluation cycle in recognition of the increase in building construction costs. This additional cost is being funded by a transfer from the Assets and GRV Revaluation Reserve.

- Various adjustments have been made to both expenditure and income allocations as a result of the finalisation of all insurance claims associated with the February 2022 bush fire. An overall increase in insurance claims paid of \$21,512 has been recognised.
- Overall savings in salaries, wages and superannuation contributions totalling \$138,100 have been included as a result of various vacancies across the organisation since 1 July 2022.

The report presented to the Audit Committee recommended that the estimated surplus of \$219,922 be allocated as follows:

- \$165,000 – *To establish a new Project Management Reserve so that funds can be available to fund dedicated project management services, either internally or externally.*
- \$21,500 – *Job 61BU Bridgetown Lesser Hall Renewal Works – these works are outside the scope for the Town Hall project and will effectively complete works commenced in the kitchen and bar area last year.*
- \$33,422 – *transfer to Strategic Projects Reserve.*

The mid-year budget review was considered by the Audit Committee at its meeting held 9 March 2023 where the following recommendation was carried:

“Committee Recommendation Moved Cr Mountford, Seconded Cr Rose AC.02/0323 That the Audit Committee recommends that Council:

- 1. Endorse the budget review for the period 1 July 2022 to 28 February 2023 as presented in Attachment 2 of the Committee agenda noting that following completion of month end processes the year-to-date actual figures (as at 28 February 2023) will be updated and included in the Council report.*
- 2. Note the budget review for the period 1 July 2022 to 28 February 2023 generates a budgeted surplus of \$219,922.*
- 3. The surplus of \$219,922 be allocated to:
\$165,000 – Project Management Reserve
\$21,500 – Job 61BU Bridgetown Lesser Hall Renewal Works
\$33,422 – Strategic Projects Reserve*
- 4. Establish a new reserve fund titled ‘Project Management Reserve’ for the purpose of “funding planning and delivery of Shire projects”.*

Carried 3/0”

Notwithstanding the wording of Part 1 of the above Committee recommendation a slight amendment to the wording of Part 1 of the recommendation to Council has occurred to ensure that the statutory wording requiring “adoption of a budget review with the variations detailed at Note 2 of the Budget Review document for the period 1 July 2022 to 28 February 2023 and amend the budget accordingly” is contained in the Council resolution. The reference to updating the year-to-date actual figures has also been removed as this has occurred and the updated year to date actuals are reflected in the Budget Review document (refer attachment 8).

Following consideration by Council a copy of the review and determination will be provided to the Department of Local Government, Sport and Cultural Industries within 30 days of the adoption of the review.

Statutory Environment

Local Government (Financial Management) Regulations 1996

33A. Review of Budget

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
*Absolute majority required.
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Integrated Planning

- Strategic Community Plan
 - Outcome 14 effective governance and financial management
 - Objective 14.1 achieve excellence in organisational performance and service delivery
- Corporate Business Plan – Nil
- Long Term Financial Plan – Nil
- Asset Management Plans – Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy/Strategic Implications – Not applicable

Budget Implications

Specific financial implications are as outlined in Note 2 to the Budget Review document.

Whole of Life Accounting – Not applicable

Risk Management – Not applicable

Voting Requirements – Absolute Majority

ITEM NO.	C.12/0323	FILE REF.	101.3
SUBJECT	2022 Compliance Audit Return		
PROPONENT	Department of Local Government, Sport and Cultural Industries		
OFFICER	Manager Governance and Risk		
DATE OF REPORT	17 March 2023		

Attachment 10 2022 Compliance Audit Return

OFFICER RECOMMENDATION

That Council adopt the Compliance Audit Return for the 2022 calendar year as shown in Attachment 10 prior to it being submitted to the Department of Local Government, Sport and Cultural Industries.

Summary/Purpose

Each year local governments are required to complete a mandatory Compliance Audit Return (CAR) which must be submitted to Council for adoption prior to being forwarded to the Department of Local Government, Sport & Cultural Industries.

Background

The Compliance Audit Return is completed for the previous calendar year and is one of the tools that allow Council to monitor how its organisation is functioning.

The Department of Local Government, Sport & Cultural Industries requires the Compliance Audit Return to be:

- a) Presented to Council at a meeting of the Council prior to 31st March;
- b) Adopted by the Council; and
- c) The adoption recorded in the Minutes of the meeting at which it is adopted.

Each year the Compliance Audit Return covers various categories and for the 2022 Return, the areas covered are:

- Commercial Enterprises by Local Governments
- Delegation of Power/Duty
- Disclosures of Interest
- Disposal of Property
- Elections
- Finance
- Integrated Planning and Reporting
- Local Government Employees
- Official Conduct
- Optional Questions
- Tenders for Providing Goods and Services

Officer Comment

After completing the responses to the 94 questions contained in the 2022 Compliance Audit Return it should be noted that there was only one (1) question that was responded to as non-compliant. This being:

Disclosures of Interest

Question 5 - Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?

Officer Response – There was one (1) councillor and four (4) employees that failed to lodge their Annual Return by the due date. One employee left the Shire shortly after the due date, whilst three employees were on annual leave. All annual returns have now been completed apart from the officer who is no longer employed.

It is a statutory requirement that the Return is to be reviewed by the Audit Committee prior to its presentation to Council. The 2022 Compliance Audit Return was considered by the Audit Committee at its meeting held 9 March 2023 where the following recommendation was carried:

“Committee Recommendation Moved Cr Rose, Seconded Cr Mountford AC.03/0323 That the Audit Committee recommends that Council adopt the Compliance Audit Return for the 2022 calendar year (Attachment 3) prior to it being submitted to the Department of Local government, Sport and Cultural Industries. Carried 3/0”

The 2022 Compliance Audit Return is now presented for Council’s adoption.

Statutory Environment

Local Government (Audit) Regulations 1996

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government’s audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

15. Certified copy of compliance audit return and other documents to be given to Departmental CEO

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit, is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.

Integrated Planning

- Strategic Community Plan
 - Outcome 14 effective governance and financial management
 - Objective 14.1 achieve excellence in organisational performance and service delivery

- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy Implications - Nil

Budget Implications - Nil

Whole of Life Accounting – Not Applicable

Risk Management

Completion of the annual compliance audit return is essential for ensuring that the organisation meets its statutory obligations in performing its functions.

Voting Requirements – Absolute Majority

ITEM NO.	C.13/0323	FILE REF.	131
SUBJECT	February 2023 Financial Activity Statements and List of Accounts Paid in February 2023		
OFFICER	Manager Finance		
DATE OF REPORT	13 March 2023		

Attachment 11 February 2023 Financial Activity Statements
Attachment 12 List of Accounts Paid in February 2023

OFFICER RECOMMENDATION

That Council receive the:

1. *February 2023 Financial Activity Statements as presented in Attachment 11*
2. *List of Accounts Paid in February 2023 as presented in Attachment 12.*

Summary/Purpose

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the sources and applications of its funds. The regulations also require that where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal and trust funds, a list of those accounts paid in a month are to be presented to the council at the next ordinary meeting (Regulation 13).

Background

In its monthly Financial Activity Statement a local government is to provide the following detail:

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the Local Government Act;

- (b) budget estimates to the end of the month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

Each of the Financial Activity Statements is to be accompanied by documents containing:

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and
- (c) such other supporting information as is considered relevant by the Local Government.

The information in a statement of financial activity is to be shown according to nature and type classification.

The Financial Activity Statement and accompanying documents referred to in sub-regulation 34(2) are to be:

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.

Where the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, Regulation 13 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid:

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

The list of accounts is to be:

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Statutory Environment

Section 6.4 (Financial Report) and Section 6.8 (Expenditure from municipal fund not included in annual budget) of the *Local Government Act 1995*, and Regulations 13 (List of Accounts) and 34 (Financial activity statement report) of the *Local Government (Financial Management) Regulations 1996* apply.

Regulation 35(5) of the *Local Government (Financial Management) Regulations 1996* requires a local government to adopt a percentage or value to be used in statements of financial activity for reporting material variances. Council when adopting its 2022/23 budget resolved as follows:

“C.06/0822n That Council for the financial year ending 30 June 2023 adopt a percentage of plus or minus 5% at nature or type level to be used for reporting material variances of actual revenue and expenditure in the monthly financial reports. The exception being that material variances of \$10,000 or less are non-reportable.”

The attached financial activity statements provide explanation of material variances in accordance with resolution C.06/0822n.

Integrated Planning

- Strategic Community Plan
Outcome 14 effective governance and financial management

- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy Implications

F.6. Purchasing Policy

To ensure purchasing is undertaken in an efficient, effective, economical and sustainable manner that provides transparency and accountability.

Budget Implications

Expenditure incurred in February 2023 and presented in the list of accounts paid, was allocated in the 2022/23 Budget.

Whole of Life Accounting – Not applicable

Risk Management – Not Applicable

Voting Requirements – Simple Majority

Development, Community and Infrastructure Services

ITEM NO.	C.14/0323	FILE REF.	450
SUBJECT	CSRFF and CNLP Grants – Bridgetown Sports Ground Lighting and Irrigation Projects		
PROPONENT	Shire of Bridgetown-Greenbushes and Bridgetown Football Club		
OFFICER	Manager Community Development		
DATE OF REPORT	23 March 2023		

OFFICER RECOMMENDATION

- 1. That Council approve the submission of the Community Sport and Recreation Facilities Fund (CSRFF) grant application by the Shire of Bridgetown-Greenbushes for the construction of a second dam, drainage and oval irrigation.*
- 2. That Council advises the Department of Local Government, Sport and Cultural Industries that Council ranks this grant application as Priority 1 of 1 for the current CSRFF funding round for this Shire.*
- 3. That Council approve the submission of the Club Night Lights Program (CNLP) grant application by the Shire of Bridgetown-Greenbushes for the installation of training standard lighting at the Bridgetown Sports Ground.*
- 4. The Council advises the Department of Local Government, Sport and Cultural Industries that Council ranks this grant application as Priority 1 of 1 for the current CNLP funding round for this Shire.*

Summary/Purpose

As part of the process for the Department of Local Government, Sport and Cultural Industries' Community Sport and Recreation Facilities Fund (CSRFF) and Club Night Lights Program the applicable local government is asked to prioritise all applications received for its district before they are lodged. Only 1 application exists for the 2023/24 CSRFF Small Grants funding round, and 1 application for the CNLP funding round both being submitted by the Shire to develop the Bridgetown Sports Oval in partnership with the oval user groups, most principally the Bridgetown Football Club.

Background

The Department of Local Government, Sport and Cultural Industries (DLGSC) provides funding to local governments and community sporting groups to assist in the construction of sport and recreation infrastructure through CSRFF and sports ground lighting through CNLP.

DLGSC will provide a maximum of one third of the total project costs. It is the applicant's responsibility to then obtain the remaining two thirds of the total funding required to implement the project.

DLGSC, as part of their application and assessment process, seek input from local government authorities in this process by prioritising applications for projects within the relevant local government area.

This is considered beneficial as a method of informing local government authorities about infrastructure development proposals within the area and as a means for the local government to prioritise the projects in line with their strategic objectives.

Only one CSRFF application exists for the 2023/24 funding round, being the Shire of Bridgetown-Greenbushes' proposal for the Bridgetown Sports Oval which includes;

- The construction of a second dam adjacent to the existing dam to increase water supply to the oval;
- The installation of permanent inground reticulation across the oval to provide water for upkeep of the turf; and
- To develop and install sub soil and general drainage to reduce saturation of sections of the oval in the winter and capture as much water from the site as possible to feed into the new dam.

Only one CNLP grant application exists for the 2023/24 funding round, being the Shire of Bridgetown Greenbushes proposal for the Bridgetown Sports Oval which includes;

- The purchase and installation of LED lighting to AFL training standard 50 lux as stage 1 of the Bridgetown Sports Ground Lighting Project.
- Future proofing the lighting project by using materials/infrastructure that will allow for additional lighting to increase illumination to the semi-professional standard of 100 lux for training (the Lower Southwest League is considered semiprofessional).

If Council are supportive of the officer's recommendation both applications will automatically be ranked 1 of 1 for the specific grant round for this shire.

Officer Comment

The Bridgetown Sports Ground is the home of Bridgetown Bulldogs senior and junior football, Bridgetown Cricket Club, Bridgetown Harness Racing, athletics and school carnivals, the Blackwood Marathon and other sporting events within the Shire. Country sporting clubs provide important social opportunities for residents and increase the liveability of a community. Ensuring the safety and quality of Council's main sports oval is also an important reflection of the town, as a hub for regional sporting clubs to visit and play sport. Issues around the ground surface and lighting have been raised for many years by user groups. The grounds are Council owned and managed.

The Bridgetown Sports Ground Oval Redevelopment Project (CSRFF)

The Shire of Bridgetown-Greenbushes application to CSRFF is seeking to construct a second dam at the sports ground – behind the existing dam – include a dam liner and install inground irrigation, subsoil drainage and water capture measures to direct water toward the second dam.

The Sports Ground has had issues accessing suitable water for irrigation for many years. This has been recognised by Council in the Corporate Business Plan as a significant step toward improving the playing surface of the oval, which is seen as less than acceptable by the Lower South West Football League and has led to suggestions that unless the playing surfaces are improved competitive football may not be able to play there.

The current irrigation of the oval occurs via one large manually started mobile sprinkler that moves around the oval, however this is less than adequate, wastes water through wind dispersion and evaporation (watering must occur during the day due to staffing requirements) and requires staff time to operate the pump room and sprinkler. The intention of this project is to allow for automated watering that covers the entire oval evenly, requiring little interference from officers and operating at night to reduce evaporation.

Another important aspect of this project is to capture/direct rainfall that lands on rooftops and hard stand areas to the new dam.

There will still be a requirement to pump water from the dam near The Cidery into the existing dam as even with the new dam there would be insufficient storage through late spring, summer and early autumn. The water at the dam near The Cidery has high salinity but the purchase in 2022 of a water purifier has improved the quality for watering purposes. The more rainfall water that can be captured and directed to the dams will reduce the reliability on the cidery dam, noting also that pumping costs to bring that water up to the sportsground is high.

Planning for the Bridgetown Sports Ground irrigation project has included water, soil and lawn assessment by an agronomist. The results highlighted a need for top-dressing, improved soil management and irrigation but fortunately the turf is in reasonable condition and will improve given the enhanced management that the new irrigation project will allow.

The costs associated with this project are yet to be finalised, however it is expected to be close to \$300,000. This funding opportunity covers 1/3 of any successful grant application. This would mean that Council's contribution may be around \$200,000 toward this project.

Lighting Project (CNLP)

The purpose of this project is to upgrade the lighting at the Bridgetown Sportsground to meet the Australian Standards (AS 2560.2) which suggests a minimum of 50 lux across the oval for safe training. The aim of the CNLP funding program is "to improve safety and public health and reduce environmental impact by supporting the use of LED lights on sporting ovals".

The introduction of lighting at the Bridgetown sports ground will allow both football (AFL) seniors and juniors and cricket to train in the evenings. There is existing lighting which illuminates approximately 1/3 of the oval to approximately 10 lumens per square meter. This is well below the Australian Standard of 50 lumens per square meter for training after dark. The dim lighting creates risk of injury for players that train after dark and reduces the oval's ability to be used by other sports. The project will allow players to safely train around the entire oval during the football preseason and season beginning in January through to October.

The project includes the purchase and installation of cables and fixtures that will allow future expansion/proofing, poles and LED lighting that will illuminate the oval to 50 lumens per square metre after the completion of stage 1.

In order to keep total project costs below \$300,000 only lighting on the main oval is proposed. No lighting is currently installed on the former hockey ground located to the north of the main oval. This area is predominantly used by Auskick participants

for training (late afternoon/evening) and matches (daytime). The extension of lighting to this area can be considered as a future Stage 2.

The user groups have been working closely with the Shire to develop this project. The Bridgetown Football Club (Seniors and Juniors) have been requesting an upgrade to the lighting of the sport oval for the past 10+ years. The football clubs are most affected by the lack of lighting given their season runs throughout winter when the natural light diminishes around 5:00 – 5:30 pm. The lack of lighting increases the risk of injury during the 4 nights of training undertaken by the Bridgetown Football Club (seniors and juniors).

The costs associated with this project are yet to be finalised, however it is expected to be close to \$300,000. This funding opportunity covers 1/3 of any successful grant application. This would mean that Council's contribution may be around \$200,000 toward this project.

The Bridgetown Sports Ground Redevelopment project (lighting and irrigation) will incur a cost of approximately \$600,000 in total, of which approximately \$200,000 would be covered if the funding applications are successful. The outcome of this project will improve community health and wellbeing by providing facilities that have the potential to attract new members and increase physical activity levels across the community.

Council may choose to support both funding applications, one application, or neither applications associated with the Bridgetown Sports Ground Redevelopment project. The level of contribution will be considered in the annual review of the Corporate Business Plan, scheduled to occur in May 2023.

Council's support of these projects and the submission ranking of the CSRFF and CNLP applications will reflect Council's financial commitment to these projects if the applications are successful.

Statutory Environment - Nil

Integrated Planning

- Strategic Community Plan
 - Outcome 2 good health and community wellbeing.
 - Objective 2.2 provide quality sport, leisure and recreation services.
- Corporate Business Plan
 - Action 2.2.4 provide improvements to existing water supply to Bridgetown Sportsground.
 - Action 2.2.5 provide detailed design plans, costings and funding model for the Bridgetown Sports Ground Oval Redevelopment Project.
 - Action 2.2.6 provide improved playing surface at Bridgetown Sports Ground including an improved water source, irrigation and turf.
- Long Term Financial Plan - Nil
- Asset Management Plans

Infrastructure upgrades on Shire assets will be included in Council's Property Infrastructure Asset Management Plan once the development is complete.

- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy Implications - Nil

Budget Implications

Should Council endorse the officer recommendations, the funding applications are successful, and Council accept the funding and associated 2/3 contributions the 2023/24 budget would reflect:

- The income of (approximately) \$100,000 from the CSRFF grant and expenditure of \$300,000 with Councils contribution to the project covering 2/3 (approximately \$200,000) of the cost of the dam build, water capture and irrigation at the Bridgetown Sports Ground
- The income of (approximately) \$100,000 from the CNLP grant and expenditure of \$300,000 with Councils contribution to the project covering 2/3 (approximately \$200,000) of the cost of purchasing and installing stage 1 of the lighting project at the Bridgetown Sports Ground.

Whole of Life Accounting

Contractors have been asked to provide long term maintenance and/or replacement costs on all elements for both projects. This will enable whole of life cycle accounting considerations to be included in the assessment of the projects and included in future service level and budget planning processes.

Risk Management

Providing a sports ground that is safe and in good condition mitigates risk of injury and supports community wellbeing, health, and social cohesion through facilitating the successful competition of sporting clubs.

Voting Requirements - Simple Majority

ITEM NO.	C.15/0323	FILE REF.	
SUBJECT	Sustainability Advisory Committee Membership		
PROPONENT	Council		
OFFICER	Waste & Environmental Officer		
DATE OF REPORT	16 March 2023		

Attachment 13 Sustainability Advisory Committee Instrument of Appointment & Delegation 2021-2023

OFFICER RECOMMENDATION:

That Council:

1. Note Jarod Santana's departure from the Sustainability Advisory Committee
2. Not fill the vacant community representative position as all committee positions end in October 2023 in line with the local government election cycle.

Summary/Purpose

Jarod Santana has been a community representative vacancy on the Sustainability Advisory Committee since November of 2022. He attended a meeting in December, however, has since been absent from 3 consecutive meetings with no communication or apology for his absence despite repeated contact efforts. Accordingly Mr Santana has forfeited his position on the Committee.

Background

The Sustainability Advisory Committee is made up of a maximum of six community representatives and two elected members, along with the CEO Representative (Waste & Environmental Officer).

There were two vacancies in September last year which led to a call out for nominations of which two community members applied. Nathan Milne and Jarod Santana filled these positions.

Officer Comment

The forfeiture of Mr Santana's membership on the Committee is in accordance with the Instrument of Appointment & Delegation 2021-2023 section 6.2:

If any member is absent from 3 consecutive meetings without leave of the Committee, they shall forfeit their position on such Committee. The Council shall be informed, who will appoint a replacement for the balance of the Committee's term of appointment.

With the loss of one member the total membership number for the Sustainability Advisory Committee is reduced to 7 members:

- 2 elected member representatives
- 5 representatives from the community.

The Sustainability Advisory Committee requests that a community representative replacement for the balance of the term of appointment be deferred until the 2023 Local Government Ordinary Election in October. The reason for this is that previous interest in joining the Committee was low with only 2 applicants. There has been a consistent quorum at each meeting with the existing membership and a vacancy is not believed to impact on reaching a minimum of four members for each meeting. Further it is felt that bringing a new member at this time, when SAC is working on prioritising actions to focus on (from the WBAC action plan and Environmental Risk Document) to guide future recommendations, may be disruptive to progress. The proposed membership of 7 is consistent with Policy M.42 – Advisory Committees.

Statutory Environment

Local Government Act 1995

s. 5.9 Committees, types of

Integrated Planning

➤ Strategic Community Plan

- | | |
|---------------|--|
| Outcome 5 | Shared responsibility for climate action to strengthen resilience against climate related hazards and natural disasters. |
| Objective 5.1 | Develop Community readiness to cope with natural disasters and emergencies. |
| Objective 5.2 | Encourage the adaptation of sustainable practices. |

- Corporate Business Plan
Outcome 13 proactive, visionary leaders who respond to community needs.
Objective 13.1 strengthen leadership and advocacy.
- Long Term Financial Plan – N/A
- Asset Management Plans – N/A
- Workforce Plan – N/A
- Other Integrated Planning - Nil

Policy Implications

M.42 – Advisory Committees

All Advisory Committees must have a minimum of five members, comprising of:

- A minimum of one Councillor; and
- A minimum of four committee member(s)/member organisation(s).

Advisory Committee memberships will be capped at ten, being a minimum of one Councillor, and a maximum of three, and a minimum of four independent members, with a maximum of nine.

Budget Implications – N/A

Whole of Life Accounting – N/A

Risk Management – Nil

Voting Requirements – Absolute Majority

Receival of Minutes from Management Committees – Nil

Urgent Business Approved by Decision

Responses to Elected Member Questions Taken on Notice

Elected Members Questions With Notice

Notice of Motions for Consideration at the Next Meeting

Matters Behind Closed Doors (Confidential Items) – Nil

Closure

The Presiding Member to close the meeting.

List of Attachments

Attachment	Item No.	Details
1	C.02/0323	Special Council Meeting Minutes - 9 March 2023
2	C.07/0323	Policy F.21 COVID-19 Financial Hardship Policy
3	C.07/0323	LG Alert – Local Government (COVID-19 Response) Amendment Order 2022 revocation
4	C.08/0323	Greenbushes Town Centre Car Park Concept Plan
5	C.09/0323	Draft Revised Policy M.42 – Advisory Committee showing track changes
6	C.09/0323	Draft Revised Policy M.42 – Advisory Committee with track changes accepted
7	C.10/0323	Rolling Action Sheet – March 2023
8	C.11/0323	2022/2023 Budget Review
9	C.11/0323	Minutes of the Audit Committee Meeting held 9 March 2023
10	C.12/0323	2022 Compliance Audit Return
11	C.13/0323	February 2023 Financial Activity Statements
12	C.13/0323	List of Accounts Paid in February 2023
13	C.15/0323	Sustainability Advisory Committee Instrument of Appointment

Agenda Papers prepared and recommended by E Matthews, Executive Assistant



23 March 2023

Agenda Papers authorised by T Clynch, CEO



23 March 2023

MINUTES

For the Special Meeting of Council held in the Council Chambers on **Thursday, 9 March 2023** commencing at 5.30pm, called for consideration of the following;

1. Reconsideration of Commencement Date for New Commercial Waste Fees at Bridgetown Waste Management Facility
2. Draft Local Planning Scheme No. 6
3. Proposed Budget Amendment – Reallocation of Local Roads and Community Infrastructure Program Phase 3
4. Appointment of HR/Recruitment Consultant for CEO Recruitment Process (Confidential item)
5. Appointment of Independent Member to the CEO Recruitment Committee (Confidential item)

Opening of Meeting

The Presiding Member opened the meeting at 5.30pm.

Acknowledgment of Country

We acknowledge the cultural custodians of the land on which we gather, the Pibulmun-Wadandi people. We acknowledge and support their continuing connection to the land, waterways and community. We pay our respects to members of the Aboriginal communities and their culture; and to Elders past and present, their descendants still with us today, and those who will follow in their footsteps.

Attendance & Apologies

President	- Cr J Mountford
Councillors	- J Boyle - E Browne - M Christensen - T Lansdell - S Mahoney - A Pratico - A Rose
Officers	- T Clynch, Chief Executive Officer - P St John, Director Development, Community and Infrastructure - M Larkworthy, Director Corporate Services - E Matthews, Executive Assistant
Apologies	- Cr Quinby

Attendance of Gallery - Nil

Public Question Time - Nil

Petitions/Deputations/Presentations - Nil

Comments on Agenda Items by Parties with an Interest - Nil

Notification of Disclosures of Interest

Section 5.65 or 5.70 of the Local Government Act requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow a Member to speak, the extent of the interest must also be stated.

Name	Cr Sean Mahoney
Type of Interest	Financial
Item No.	SpC.04/0323 Appointment of Recruitment Consultant for CEO Recruitment Process
Nature of Interest	One of the recruitment consultant's is a board member of Geegeelup Village Inc. I will vacate the room for this item.

Name	Cr Jenny Mountford
Type of Interest	Impartiality
Item No.	SpC.04/0323 Appointment of Recruitment Consultant for CEO Recruitment Process
Nature of Interest	I know one of the consultant bodies who have submitted an application.

Name	Tim Clynych
Type of Interest	Financial
Item No.	SpC.04/0323 Appointment of Recruitment Consultant for CEO Recruitment Process SpC.05/0323 Appointment of Independent Member to the CEO Recruitment Committee
Nature of Interest	These items relate to the recruitment for the position of CEO. I will vacate the meeting for these items.

Business Items

ITEM NO.	SpC.01/0323	FILE REF.	
SUBJECT	Reconsideration of Commencement Date for New Commercial Waste Fees at Bridgetown Waste Management Facility		
PROPONENT	Shire of Bridgetown Greenbushes		
OFFICER	Executive Assistant		
DATE OF REPORT	2 March 2023		

OFFICER RECOMMENDATION

That Council amend the commencement date for the imposition of the Unsorted General Commercial (incl. C&D) Waste and Sorted General Commercial (incl. C&D) Waste fees and charges to Saturday 1 April 2023.

Summary/Purpose

Following feedback from commercial operators, it is proposed that the imposition date of the newly created commercial waste fees at the Bridgetown Waste Facility be extended from Wednesday 1 March 2023 to Saturday 1 April 2023. A Council resolution is required to enact this date change.

Background

Council at the February Ordinary Meeting, resolved to create a new fee for commercial waste being disposed of at the Bridgetown Waste Facility:

C.16/0223 That Council:

- 1. Approve amending the 2022/23 Fees and Charges to include the following new charges and accompanying notes for the Bridgetown Waste Management Facility:
 - i. Unsorted General Commercial (incl. C&D) waste: \$126.00 / m³ (24 tokens)*
 - ii. Sorted General Commercial (incl. C&D) waste: \$63.00 / m³ (12 tokens)**Note: Sorted waste means waste not containing any materials that would be accepted at the facility for recycling or repurposing. General Commercial waste means waste regardless of origin, including Construction and Demolition (C&D) waste, delivered to the site for disposal to landfill by a commercial business.**
- 2. Give local public notice of the new fees, effective 1 March 2023.*

Following the Council meeting, local commercial waste operators were notified of the new fees and charges. This was met with feedback that the notice period was not long enough for providers to incorporate the new disposal charges into their fee structure, as rates for the month of March had already been costed and quotes provided to customers.

Officers spoke with the largest local supplier of bulk waste bins who advised that they had in excess of 40 bins in circulation, with quotes already provided to and agreed upon by customers. They requested that the commencement date of the fees and charges be extended by one month to allow for any quotes that already provided to be charged using the original disposal rate.

Officer Comment

It is a reasonable request to extend the fee imposition date by one month. For those customers who have already received a quote for commercial waste disposal, the unanticipated rate increase may significantly impact the overall cost.

Statutory Environment

Local Government Act 1995

s 6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Integrated Planning

- Strategic Community Plan
Outcome 14 Effective governance and financial management.
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy Implications - Not applicable

Budget Implications – Nil

Whole of Life Accounting - Not applicable

Risk Management – Nil

Voting Requirements – Absolute Majority

Council Decision Moved Cr Lansdell, Seconded Cr Pratico

SpC.01/0323 That Council amend the commencement date for the imposition of the Unsorted General Commercial (incl. C&D) Waste and Sorted General Commercial (incl. C&D) Waste fees and charges to Saturday 1 April 2023.

Carried by Absolute Majority 9/0

ITEM NO.	SpC.02/0323	FILE REF.	
SUBJECT	Draft Local Planning Scheme No. 6		
PROPONENT	Council		
OFFICER	Director Community, Infrastructure and Development		
DATE OF REPORT	2 March 2023		

- Attachment 1 Draft Local Planning Scheme No. 6 text
- Attachment 2 Draft Local Planning Scheme No. 6 maps
- Attachment 3 Previous item no. C10/0722 – Council Minutes 28 July 2022

OFFICER RECOMMENDATION:

That Council:

1. *In accordance with section 72 of the Planning and Development Act 2005 and regulation 21 of the Planning and Development (Local Planning Schemes) Regulations 2015, adopt, for the purposes of public advertising, the draft Shire of Bridgetown-Greenbushes Local Planning Scheme No. 6 consisting of the Scheme text and Scheme maps as shown in Attachments 1 and 2*
2. *Forward copies of the draft Scheme documents to:*

- i. The Environmental Protection Authority for consideration pursuant to section 81 of the Planning and Development Act 2005.*
 - ii. The Western Australian Planning Commission for consideration and advice to the local government, pursuant to regulation 21 of the Planning and Development (Local Planning Schemes) Regulations 2015*
- 3. Subject to receipt of advice from the Environmental Protection Authority and the Western Australian Planning Commission, advertise the draft Scheme in accordance with the requirements of regulations 22 and 76A of the Planning and Development (Local Planning Schemes) Regulations 2015 for a period of 90 days by undertaking the following actions:*
 - i. Advertise a notice regarding the draft scheme, prepared under the provisions of regulation 22(1), on the Shire’s website for the whole duration of the public advertising period, and in a local newspaper under the provisions of regulation 76A(4) for three consecutive weeks commencing in the first week of the public advertising period.*
 - ii. Making the scheme documents (scheme text and maps) available for viewing on the Shire’s website for the whole duration of the public advertising period in accordance with regulations 22(2) and 76A(3), with the ability for the documents to be downloaded and printed if a person wishes to do this.*
 - iii. Providing hard copies of the scheme text and maps for public inspection at the Shire Administration office for the whole duration of the public advertising period in accordance with regulation 76A(3)(b).*
 - iv. Provide a plain language overview of the planning scheme review and preparation process and a list of Frequently Asked Questions (FAQ’s) on the Shire’s website and make the overview and FAQ’s available as a printed information pack which is available at the Administration Building or sent to residents/property owners on request.*
 - v. Provide a dedicated email address to which questions on the draft scheme may be submitted during the first 60 days of the advertising period, with a commitment that a written response will be provided within 21 days of receipt and, if the question is likely to be of general interest and does not disclose information about a specific person or property, the question and response (or a redacted version) will be added to the FAQ’s on the Shire website*
- 4. After the end of the public advertising period, a further report be presented for Council’s consideration providing details of all submissions received and recommended responses to address issues raised in submissions, in accordance with Regulation 25 of the Planning and Development (Local Planning Schemes) Regulations 2015.*

Summary/Purpose

The purpose of this report is to present to Council the draft scheme text and maps of Local Planning Scheme No. 6, which have been prepared in accordance with an approach approved by Council in a previous resolution passed on 28 July 2022. Council is recommended to approve the draft scheme to proceed to the next stages in the scheme preparation/adoption process, which are:

- Referral of the draft scheme to the Environmental Protection Authority (EPA), for determination of whether or not the scheme needs to be the subject of formal environmental assessment under the Environmental Protection Act.
- Submission of the draft scheme to the Western Australian Planning Commission (WAPC) for consideration of whether the scheme is suitable for public advertising.
- Subject to the EPA determining that the scheme does not need to be assessed and the WAPC advising that the scheme is suitable for advertising, the local government advertises the scheme and invites submissions for a period of not less than 90 days in accordance with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Background

On 28 July 2022 Council considered a report on the review of Town Planning Schemes No's. 3 and 4 (see Attachment 3 – previous item C10/0722). That report recommended a 3-stage approach to preparing an up-to-date planning framework (Local Planning Strategy and Local Planning Scheme) for the whole of the Shire of Bridgetown-Greenbushes municipality, including an expedited approach to introducing an up to date, consolidated Local Planning Scheme text ahead of completion of the Local Planning Strategy.

Council resolved to approve the recommended 3-stage approach which, in summary, comprises the following:

1. Preparation, adoption and completion of a new Local Planning Scheme No. 6 text and maps, as an essentially administrative update of the two current Town Planning Schemes 3 and 4, (TPS3 and TPS4) with a focus on combining the two current schemes into one in a manner and format consistent with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*, particularly the Model Provisions (often referred to as the model scheme text) and Deemed Provisions (which are statutorily 'read into' every local planning scheme) in Schedules 1 and 2 of the Regulations.
2. Progression and finalisation of the Local Planning Strategy (likely a 3-to-5 year process).
3. Preparation of a series of logically grouped planning amendments to Local Planning Scheme 6 to enable the implementation of the strategic planning direction and objectives for the Shire set out in the Local Planning Strategy.

The full wording of Council's 28 July 2022 resolution is set out in Attachment 3.

On 6 October 2022 the Western Australian Planning Commission (WAPC) advised the Shire that it agreed with the recommendations of the Scheme Review Report on TPS3 and TPS4 undertaken by the Shire, including the 3-stage approach to preparing Local Planning Scheme 6 (LPS6) and the new Local Planning Strategy outlined above.

Officer Comment

Consistent with the 3-stage approach to preparation and adoption of a new Local Planning Scheme and Local Planning Strategy endorsed by Council on 28 July 2022 and summarised above, this report presents for Council's consideration the text and

maps of draft Local Planning Scheme No. 6 for approval to proceed to the public advertising stage.

The draft scheme text and maps attached to this report represent Stage 1 of the process as approved by Council on 28 July 2022. In summary, this comprises of:

- Combining the provisions of the current Town Planning Schemes No's. 3 and 4 into a single consolidated scheme covering all land within the municipal boundary of the Shire of Bridgetown-Greenbushes.
- Formatting the scheme text in a manner consistent with the Model Provisions in Schedule 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the 2015 Regulations).
- Zoning land using the Model Provisions zones and reserves nomenclature, and their corresponding objectives, but maintaining as much as is possible the equivalent zoning to the zones applying under TPS3 and TPS4 on a like-for-like basis.
- Changing or deleting provisions of TPS3 and TPS4 in draft LPS6 only where necessary to comply with current State planning legislation or WAPC policy, or where other legislation introduced since TPS3 and 4 were gazetted in the 1980's now regulates the same matter more appropriately.

The key aspects of the draft LPS6 text and maps to note, by way of explanation of how the above approach has been applied in drafting the scheme documents, are as follows.

Zones – key changes.

- Land zoned **Special Rural** under existing schemes will become **Rural Residential** zone with a prescribed minimum lot size of 1, 2 or 3 hectares. This will be denoted on the scheme map by an 'RR' coding, e.g. RR1 = minimum lot size of 1ha. These minimum lot sizes will be consistent with the prescribed lot sizes in the current schemes, or where TPS3 or 4 do not prescribe a minimum lot size for a particular area, the lot sizes will be based on any previously approved subdivision guide plans for the area. If there is a case where neither of these circumstances apply, then the new minimum lot size coding will be based on the existing prevailing lot sizes in the area.
- Existing historically small **Rural** zoned lots within town sites will also become **Rural Residential** as described above with prescribed minimum lot sizes of 1, 2 or 3ha. The new minimum lot sizes will be based upon the existing prevailing lot sizes in the area, with the general presumption that the new lot size minimum will restrict further subdivision.
- Land zoned **Special Residential** under TPS3 and 4 will become zoned **Residential** with a density coding of R2.5 or R5. The R-Coding (and consequently the minimum lot size specified for each of these density coding in the R-Codes, i.e. 4,000 sq m for R2.5 and 2,000 sq m for R5) will be based on the existing prevailing lot sizes in the area, with the general presumption that the new R-Coding will restrict further subdivision.
- There will be a single **Rural** zoning (replacing Rural 1, Rural 2, Rural 3 and Rural 4 zones in TPS4).

Rural residential subdivisions subject to specific development and land use controls and requirements under TPS3 and 4 (Schedule 1 and 3 of TPS3, Schedule 3 and 7 of TPS4)

- These areas are now consolidated into a single schedule in LPS6 in a format consistent with the Model Provisions (Schedule 3 in LPS6). The areas are shown on the scheme maps with an ‘AR’ notation and number corresponding to the list of the areas in the schedule in the scheme text. The AR designation refers to Additional Requirements, i.e. these areas are subject to site-specific development requirements additional to the general development and land use provisions set out in the main part of the scheme text which apply throughout the scheme area.
- Existing site-specific development and land use control provisions in TPS3 and 4 schedules have been carried over into the new schedule except where:
 - (i) the issues they deal with are now dealt with under general development requirements applying to all land in Part 4 of LPS6,
 - (ii) the provisions were only applicable at land subdivision stage and the subdivision has now been completed, or
 - (iii) the matters are now regulated under other state legislation (e.g. sewerage disposal requirements).
- The land use control provisions previously specified in the schedules in TPS3 and 4 for some areas zoned Special Rural and Special Residential are now applied through the zoning table in LPS6 so they apply consistently to all land with the same zoning, e.g. Rural Residential or Residential. The level of permissibility of particular land uses has been maintained as closely as possible to what it was under TPS3 or 4. For example, under the Special Rural zoning in TPS3 the land use of Single House is Permitted (P) and Cottage Industry is a discretionary use (only allowed with Council’s approval of a development application). Under LPS6 the replacement zoning would be Rural Residential, and in this zone a Single House would still be a P use and Cottage Industry would be a D (discretionary) use. Some changes in the level of permissibility of certain short stay accommodation land uses are proposed – these are discussed separately under the ‘Short stay accommodation’ heading below.

Land use definitions

- The Model Provisions land use classes and definitions are used (as required by WAPC). In most cases these are the same or very similar to those in TPS3 and 4 – some land use names have changed slightly but the definition is still essentially the same.
- The number of Industry land use classes has been reduced and there are no longer specific ‘Industry – Hazardous’ or ‘Industry – Noxious’ land use classes – these types of industry are covered by an overall ‘Industry’ use class definition. There are still separate ‘Industry – Light’ and ‘Industry – Rural’ use classes matching those in TPS3 and 4.
- New land use definitions which have no equivalent in TPS3 and 4 include ‘Mining operations’ (*premises where mining operations, as that term is defined in the Mining Act 1978 is carried out*) and ‘Workforce accommodation’ (*premises, which may include modular or relocatable buildings, used (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors*).
- The definition of the ‘Holiday accommodation’ land use in the Model Provisions/LPS6 is significantly different from the Holiday accommodation definition in TPS 3 and 4. The Model Provisions definition is: *2 or more*

dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot.

Ancillary dwellings in non R-Coded zones

- A special clause is proposed within LPS6 to allow the definition of ‘Ancillary dwelling’ contained in the R-Codes to also apply in zones which do not have a density coding under the R-Codes (e.g. Rural zone). This would give Council discretionary power to approve ancillary dwelling developments in non-residential zones. The R-Codes definition of an Ancillary dwelling is: *‘a self-contained dwelling on the same lot as a single house which may be attached to, integrated with or detached from the single house’*.

Provisions for development exempt from planning approval

- The Deemed Provisions in Schedule 2 of the 2015 Regulations are automatically read as part of all local planning schemes. The Deemed Provisions specify in clause 61 certain works which are exempt from requiring planning approval. These provisions cannot be altered or removed from individual schemes. Schedule A of LPS6 lists further works and uses of land which would be exempt from requiring planning approval within the scheme area (i.e., the whole of the Shire). The exemptions provided under TPS3 and 4 by the Councils’ local planning policy TP27 adopted in late 2022 have been carried over into Schedule A on a like-for-like basis.

Short stay accommodation

- There are some differences between contemporary definitions of various types of short stay accommodation under the Model Provisions (and proposed changes to some definitions currently being considered by the WAPC) and definitions used in TPS 3 and 4. These include differences in the definition of ‘holiday accommodation’ as referred to above. Following informal discussion on this matter with councillors, officers recommend the inclusion of the following land use definitions and levels of permissibility in different zones under the zoning table in LPS6:
 - Hosted accommodation (a new definition being considered for use by the WAPC but not currently in the Model Provisions) - *means a dwelling or ancillary dwelling, or a portion thereof, used for the purpose of short-term accommodation, with a permanent resident who is present overnight for the duration of the stay either in the dwelling or ancillary dwelling*. It is recommended to make this use of a dwelling a ‘P’ use in all zones except the Light Industry, General Industry and Private Community Purpose zones where it would be an ‘X’ use (not permitted). As a P use, the use would be permitted without planning approval being required if it complies with all relevant scheme development requirements and standards applying to the use (this enables Council to adopt new or modified requirements at a later stage if required).
 - Holiday house (existing definition) - *means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast*. (A permanent resident does not need to be present under this use). It is recommended to make this use a ‘P’ use in the same zones as Hosted accommodation as above.
 - Holiday accommodation (current Model Provisions definition) – *means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot*. It is

recommended to make this use a 'D' use, meaning planning approval is required and Council can exercise its discretion over whether to approve an application or not, in all zones except the Light Industry, General Industry and Private Community Purpose zones where it would be an 'X' use.

- Tourist development (sometimes called a holiday park) existing Model Provisions definition - *means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide — (a) short-term accommodation for guests; and (b) onsite facilities for the use of guests; and (c) facilities for the management of the development.* It is recommended to make this use an 'A' use, meaning planning approval is required and the application has to be advertised for public comment before Council exercises its discretion over whether to approve an application, in the Rural Residential, Rural Smallholdings, Rural, Rural Townsite and Commercial zones. It is recommended to make it an 'X' use in all other zones including the Residential zone.

General development requirements and standards

- Part 3 of the LPS6 text sets out, for each zone, the objectives of the zone and requirements that apply to any development in that zone.
- Part 4 of the LPS6 text sets out general development standards and requirements that are not zone-specific, i.e. they are requirements relating to an aspect of development to be considered regardless of the zoning of the land where the development is proposed.
- Some of the provisions in Part 4 deal with matters that were included in the schedules of site-specific development and land use provisions for certain rural residential subdivisions in TPS3 and 4. However in some cases it is appropriate for these requirements to apply to development on any site, not just those listed in the schedules, and accordingly these provisions have been moved to Part 4 of the new scheme text and deleted from the schedules. This provides for greater consistency in the application of the relevant development requirement and removes repetitious listing of the same requirement for multiple sites in the schedule of rural residential estates. Where there are additional site or development requirements which do need to continue to apply to a single site or area, these have been retained in Schedule 3 of the LPS6 text and carried over from TPS3 and 4 with the same level of regulatory control applying.

Changes to levels of regulatory control/possible outcomes

- Part 5 of Council's resolution of 28 July 2022 noted that although the current stage of preparation of LPS6 is essentially an administrative update and consolidation of the existing TPS3 and TPS4, some new provisions may result in changes to current levels of regulatory control or possible planning outcomes. Consequently, the resolution required this officer report to specifically identify where the new and consolidated provisions in the draft LPS6 text result in any such changes.
- Officers have not identified any substantial changes in levels of regulatory control that would result in significantly different planning outcomes. Some degree of change has however been identified in relation to the following matters:

- Exemption from the requirement to obtain planning approval for boundary fences. TPS 3 and 4 exempt boundary fences from requiring planning approval on an almost unconditional basis in all zones, except for in some areas in the Special Residential and Special Rural zones which are subject to additional development requirements under Schedule 1 and 3 of TPS3 and Schedule 3 and 7 of TPS4. The Deemed Provisions of the 2015 Regulations exempt boundary fences and walls in areas subject to the R-Codes (principally the Residential zone) where the design of the fence complies with the deemed-to-comply design requirements of the R-Codes (which control fence height and design). In addition to these exemptions, it is proposed in Schedule A of LPS6 to exempt fences of a typically 'rural' style (post and wire or ring-lock construction up to 1.2m high) in the Rural, Rural Smallholding and Rural Residential zones. A provision in LPS6 will also require this style of fence to be used instead of the standard R-Code deemed-to-comply fence in the former Special Residential zoned areas which will now be zoned Residential R2.5 or R5 under LPS6, to ensure fence designs that are more in keeping with the character of these areas. The overall effect of these provisions would be to provide generally similar levels of exemption from the need to obtain planning approval for fences to that existing under TPS3 and 4, but with slightly more limits on the design of exempt fences.
- Holiday Accommodation land use. As referred to above under the 'land use definitions' heading, the Model Provisions definition of this use is significantly different from the Holiday accommodation definition in TPS 3 and 4. The Model Provisions definition is: *2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot.* The TPS3 and 4 definition is: *buildings constructed in accordance with Council Policy and used for the short term accommodation of tourists and holiday makers and includes convention centres, halls and other buildings for the amenity of residents but does not include a hotel or motel.* Under LPS6, this type of accommodation would more closely match the 'Tourist development' land use definition in the Model Provisions. Council will need to determine what level of permissibility to give to the Model Provisions version of Holiday accommodation use in each zone under LPS6. As referred to above under the 'short stay accommodation' heading, in the zoning table of draft LPS6 as presented in this report officers have recommended making this use a 'D' use in all zones except the Light Industry, General Industry and Private Community Purpose zones, where it would be an 'X' use. In relation to Tourist development, it is recommended to make this an 'A' use in the Rural zone which would maintain a similar level of regulatory control as currently exists over the use defined as Holiday accommodation in TPS3 and 4 in the Rural zones in those schemes. It is recommended to make the use an 'X' use in the Residential zone, which would be the same as in TPS3 and 4.

Statutory Environment

The preparation of the draft scheme text and maps for Local Planning Scheme 6, as an action arising out of the Report of Review of Town Planning Schemes 3 and 4, has been undertaken in accordance with the provisions of the *Planning and*

Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015 (the 2015 Regulations).

The 2015 Regulations also prescribe how a draft local planning scheme approved for public advertising is to be advertised. Regulation 22 requires the local government to publish a notice giving details of:

r 22 - Advertisement of local planning scheme

- (a) the purpose of the draft scheme; and
- (b) how the draft scheme is to be made available to the public in accordance with regulation 76A; and
- (c) the manner and form in which submissions may be made; and
- (d) the period for making submissions (90 days unless a longer period is approved by the WAPC) and the last day of that period.

Regulation 76A requires the local government to publish on its website the abovementioned notice and the actual draft scheme documents (or a hyperlink to those documents) and, where it is reasonably practicable to do so, to make a copy of the documents available for public inspection in a place in the district during normal business hours. The scheme documents must remain available for the whole of the period within which submissions can be made.

Subject to Council resolving to adopt the draft Scheme for public advertising purposes and the advice received from the EPA and the WAPC allowing advertising to proceed, officers recommend the following actions should be taken to advertise the draft Scheme in compliance with the 2015 Regulations (and including some additional non-statutory measures to assist community members to make submissions if they wish to):

- i. Advertise the notice relating to the draft scheme referred to above (Regulation 22(1)) on the Shire's website for the whole duration of the public advertising period, and in a local newspaper for three consecutive weeks commencing in the first week of the public advertising period (Regulation 76A(4)).
- ii. Make the scheme documents (scheme text and maps) available for viewing on the Shire's website for the whole duration of the public advertising period (Regulations 22(2) and 76A(3)), with the ability for the documents to be downloaded and printed if a person wishes to do this.
- iii. Provide hard copies of the scheme text and maps for public inspection at the Shire Administration Building for the whole duration of the public advertising period (Regulation 76A(3)(b)).
- iv. Provide a plain language overview of the planning scheme review and preparation process and a list of Frequently Asked Questions (FAQ's) e.g., why is a new scheme being prepared, how will it effect my property, how can I make a submission? on the Shire's website and make the overview and FAQ's available as a printed information pack which can be picked up at the Administration Building or posted out to residents/property owners on request.
- v. Provide a dedicated Shire email address to which questions on the draft scheme may be submitted during the first 30 days of the advertising period, with a commitment that a written response will be

provided within 21 days of receipt and, if the question is likely to be of general interest and does not disclose information about a specific person or property, the question and response will be added to the FAQ's on the Shire website.

Items 4 and 5 above are not statutory requirements but officers consider they would assist community engagement in the public consultation process on the draft scheme.

Integrated Planning

- Strategic Community Plan
 - Outcome 7 Responsible and attractive growth and development.
 - Objective 7.1 Plan for a diverse range of land, housing and development opportunities to meet current and future needs.

- Corporate Business Plan
 - Objective 7.1 Plan for a diverse range of land, housing and development opportunities to meet current and future needs.
 - Action 7.1.1 Provide a Local Planning Strategy, in consultation with the community, to plan thoughtfully, creatively and sustainably for population growth, affordable housing and protection of environmental values.

- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy/Strategic Implications

The preparation of the draft scheme text for Local Planning Scheme No. 6 is the first stage of a 3-stage process previously approved by Council and outlined above. This first stage is an essentially administrative update and consolidation of the provisions of the existing Town Planning Schemes 3 and 4 into a single scheme text. As such no significant changes in strategic planning direction or policy positions are proposed. Where changes to the provisions of TPS3 and 4 have had to be made to comply with current State planning legislation or WAPC policy, these have been identified in the Officer Comment section of this report.

Stages 2 and 3 of the Scheme review process, and particularly the preparation of the new Local Planning Strategy, will likely have more significant strategic implications and these will be addressed at the appropriate future date.

Budget Implications – There will be costs (estimated to be in the order of \$5-10,000) associated with the advertising of the draft scheme, however at this stage it is uncertain whether these will be incurred within this or next financial year. An allocation for advertising costs will be included in the draft 2022/23 budget, and, should it be necessary to incur costs during this financial year, an appropriate budget amendment report will be presented for Council consideration at that time.

Whole of Life Accounting - Nil

Risk Management – Insignificant risk

Voting Requirements - Simple Majority

Council Decision Moved Cr Pratico, Seconded Cr Rose

SpC.02/0323 That Council:

- 1. In accordance with section 72 of the Planning and Development Act 2005 and regulation 21 of the Planning and Development (Local Planning Schemes) Regulations 2015, adopt, for the purposes of public advertising, the draft Shire of Bridgetown-Greenbushes Local Planning Scheme No. 6 consisting of the Scheme text and Scheme maps as shown in Attachments 1 and 2**
- 2. Forward copies of the draft Scheme documents to:**
 - i. The Environmental Protection Authority for consideration pursuant to section 81 of the Planning and Development Act 2005.**
 - ii. The Western Australian Planning Commission for consideration and advice to the local government, pursuant to regulation 21 of the Planning and Development (Local Planning Schemes) Regulations 2015**
- 3. Subject to receipt of advice from the Environmental Protection Authority and the Western Australian Planning Commission, advertise the draft Scheme in accordance with the requirements of regulations 22 and 76A of the Planning and Development (Local Planning Schemes) Regulations 2015 for a period of 90 days by undertaking the following actions:**
 - i. Advertise a notice regarding the draft scheme, prepared under the provisions of regulation 22(1), on the Shire's website for the whole duration of the public advertising period, and in a local newspaper under the provisions of regulation 76A(4) for three consecutive weeks commencing in the first week of the public advertising period.**
 - ii. Making the scheme documents (scheme text and maps) available for viewing on the Shire's website for the whole duration of the public advertising period in accordance with regulations 22(2) and 76A(3), with the ability for the documents to be downloaded and printed if a person wishes to do this.**
 - iii. Providing hard copies of the scheme text and maps for public inspection at the Shire Administration office for the whole duration of the public advertising period in accordance with regulation 76A(3)(b).**
 - iv. Provide a plain language overview of the planning scheme review and preparation process and a list of Frequently Asked Questions (FAQ's) on the Shire's website and make the overview and FAQ's available as a printed information pack which is available at the Administration Building or sent to residents/property owners on request.**
 - v. Provide a dedicated email address to which questions on the draft scheme may be submitted during the first 60 days of the advertising period, with a commitment that a written response will be provided within 21 days of receipt and, if the question is likely to be of general interest and does not disclose information about a specific person or property, the question and response (or a redacted version) will be added to the FAQ's on the Shire website**

- 4. After the end of the public advertising period, a further report be presented for Council's consideration providing details of all submissions received and recommended responses to address issues raised in submissions, in accordance with Regulation 25 of the Planning and Development (Local Planning Schemes) Regulations 2015.**

Carried 9/0

ITEM NO.	SpC.03/0323	FILE REF.	
SUBJECT	Proposed Budget Amendment – Reallocation of Portion Local Roads and Community Infrastructure Program Phase 3		
PROPONENT	Council and the Australian Government		
OFFICER	Chief Executive Officer		
DATE OF REPORT	3 March 2023		

OFFICER RECOMMENDATION

That Council:

1. *Seek the approval of the Australian Government for a change of project for Local Roads and Community Infrastructure Program Phase 3. This would replace the Nelson Street Footpath Resurfacing Project (\$80,000) with the following project:*
 - *Blechynden Street Asphalt Overlay – overlay the section from Roe Street to Barlee Street, replacement kerbing and reinstatement of the short footpath next to the school drop-off bay.*
2. *Amend its 2022/23 Budget as follows:*
 - a. *Decrease budget allocation for Job FP05 – ‘Nelson Street Footpath’ by \$80,000 (from \$80,000 to \$0)*
 - b. *Include new budget allocation of \$80,000 to new “RC” Job No. ‘Blechynden Street’*

Summary/Purpose

The Nelson Street Footpath Resurfacing project is included in Council's 2022/23 budget with the project being funded by Round 3 of the Australian Government's Local Roads and Community Infrastructure Program.

Due to a recommended change in scope of this project it is recommended Council seek the approval of the Australian Government to nominate a new project to replace this under the Local Roads and Community Infrastructure Program Phase 3.

Background

The purpose of the Local Roads and Community Infrastructure Program is to support local councils to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic.

The Shire of Bridgetown-Greenbushes received an allocation of \$921,042 under Phase 3 of the Local Roads and Community Infrastructure Program and approval

was received from the Australian Government for those funds to be allocated to delivery of the following projects:

- Greenbushes CBD & Safety Enhancement Project
- Greenbushes Youth Precinct Redevelopment
- Nelson Street Footpath Resurfacing

All funding must be expended by 30 June 2023. Contractors have been engaged for the Greenbushes CBD & Safety Enhancement and Greenbushes Youth Precinct projects and completion prior to 30 June 2023 has been built into their contracts. The scope for the Nelson Street Footpath resurfacing project was to resurface as much of the existing asphalt pathway as could be achieved for \$80,000.

When preparing the scope and specification for a request for quote process for this project it became apparent that large portions of the footpath were in a reasonable condition and that the sections that required improvement were those that had humps and dips caused by tree root intrusion and some sinking of service manholes. Simply laying a layer of asphalt in those sections wouldn't address the problem – instead the sections would have to be reconstructed. Importantly at the time of preparing the scope/specification the view was that if the works were to proceed and be completed by 30 June 2023 several street trees planted on the edge of the pathway would have to be removed. In the belief that removal of the trees would be controversial and a significant risk to the project proceeding, staff commenced investigations into options that would address the issues concerning tree roots damaging the footpath without requiring removal of the trees.

Officer Comment

Specialist consultants were engaged to conduct a site assessment of many of our tree root problem areas. This includes the trees impacting the Nelson Street footpath and resulted in the consultant determining that since the trees were directly against the path with no margin, cutting back the roots to the extent required to reinstate the footpath was not viable. They were concerned that the trees would be structurally compromised and their health impaired. The consultant proposed construction of low curved retaining walls around specific trees and implementation of a root management system to prevent the issue from progressing. This method would result in localised narrowing of the footpath over an approximately 3m length at the tree location. The footpath is currently approximately 2.2m wide and it is anticipated that the path would lose no more than 0.8m of width around the trees, leaving at least 1.4m of footpath width. The costs of this revised scope haven't been determined but in any case the revised scope would require a variation to the funding agreement under Local Roads and Community Infrastructure Program Phase 3 as the works wouldn't simply be resurfacing. To ensure that the \$80,000 is fully spent by 30 June 2023 it is recommended that an alternative project be identified.

It is recommended Council seek an urgent approval by the Australian Government for a change of project for Local Roads and Community Infrastructure Program Phase 3. This would replace the Nelson Street Footpath resurfacing project (\$80,000) with a new project to an equivalent value.

Taking into the deadline to fully expend funds by 30 June 2023 and the availability of contractors the following projects are put forward to replace the Nelson Street Footpath resurfacing project:

- Supply and installation of fans on all 3 courts at Leisure Centre.
- Turner Road Asphalt Overlay – this would continue the asphaltting of the road from where the works from last year ended. The condition of the pavement is poor and the road carries a high volume of traffic. An amount of \$80,000 would fund 300 metres of asphalt overlay which if funded would leave the last 300 metres for a future year. This work is currently earmarked in the 10 Year Strategic Works Plan for 2025/26.
- Blechynden Street Asphalt Overlay - the section from Roe Street to Barlee Street has a very bad condition rating however it isn't currently in the 10 Year Strategic Works Plan. In the annual review of that Plan, scheduled to occur next month, this job was likely to be recommended for elevated priority. An amount of \$80,000 would complete from Roe Street to just past the school drop-off bay. The scope for the project would include, subject to final quotes being within the \$80,000 allocation, reinstatement of the short footpath next to the drop-off bay and replacing kerbing which is in poor condition. The current road surface is quite hazardous due to lack of skid resistance with many reports being received of wheel spin of vehicles travelling east up the hill from the intersection with Roe Street.
- Bunbury Street Asphalt Overlay – an amount of \$80,000 would asphalt the entire length of this road from Hampton Street to Roe Street. This work is currently earmarked in the 10 Year Strategic Works Plan for 2029/30. Traffic volume on this road is high.

It is the officer recommendation that the replacement project be an asphalt overlay project. Recent contact has been made with relevant contractors and this has confirmed capacity of those contractors to take on additional jobs in this period. The Leisure Centre fans project could be funded from other grant sources, albeit not immediately.

The officer recommendation is for Council to identify its preferred project and seek the approval of the Australian Government for the change of project for expenditure of Local Roads and Community Infrastructure Program Phase 3 (noting the 30 June 2023 completion date deadline).

Statutory Environment

Reallocating funding to a new project in 2022/23 would be classified as unbudgeted expenditure. Section 6.8 of the Local Government Act requires an absolute majority decision for expenditure not included in the annual budget.

Integrated Planning

➤ Strategic Community Plan

Outcome 7 – responsible and attractive growth and development

Objective 7.6 – deliver defined levels of service to provide and maintain Shire assets in the most cost effective way

Outcome 9 – safe, affordable and efficient movement of people and vehicles

Objective 9.3 – develop a safe, well-connected network of paths and trails for all users

- Corporate Business Plan
 - Objective 7.6 – deliver defined levels of service to provide and maintain Shire assets in the most cost effective way
 - Action 7.6.2 – provide implementation of the long term shire road, drainage, bridges and footpaths infrastructure renewal and upgrade plan
 - Objective 9.3 – develop a safe, well-connected network of paths and trails for all users
 - Action 9.3.4 – Provide footpath renewals, upgrades and extensions as per the Shire’s long term plan
- Long Term Financial Plan - Nil
- Asset Management Plans
 - Any assets or infrastructure constructed on Shire managed land would be included in Councils Asset Management and Building Maintenance Plans on completion of the project.
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy Implications – Nil

Budget Implications

No additional expenditure above what is allocated in the 2022/23 budget would occur under the officer recommendation noting that allocations for individual projects would change.

Whole of Life Accounting - Nil

Risk Management

The risk in this issue is not fully expending the funds assigned in the Local Roads and Community Infrastructure Program Phase 3 grant. The officer recommendation seeks to mitigate that risk by identifying an alternative project.

Voting Requirements – Absolute Majority

**Council Decision Moved Cr Rose, Seconded Cr Browne
SpC.03/0323 That Council:**

- 1. Seek the approval of the Australian Government for a change of project for Local Roads and Community Infrastructure Program Phase 3. This would replace the Nelson Street Footpath Resurfacing Project (\$80,000) with the following project:**
 - **Blechynden Street Asphalt Overlay – overlay the section from Roe Street to Barlee Street, replacement kerbing and reinstatement of the short footpath next to the school drop-off bay.**
- 2. Amend its 2022/23 Budget as follows:**
 - a. Decrease budget allocation for Job FP05 – ‘Nelson Street Footpath’ by \$80,000 (from \$80,000 to \$0)**
 - b. Include new budget allocation of \$80,000 to new “RC” Job No. ‘Blechynden Street’.**

Carried by Absolute Majority 9/0

In accordance with s.5.23(2) of the *Local Government Act 1995*, the CEO has recommended items SpC.04/0323 and SpC.05/0323 be considered behind closed doors as the subject matter relates to the following matters prescribed by Section 5.23(2):

- (b) the personal affairs of any person
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

In accordance with Clause 4.2 of the Standing Orders Local Law the contents of these items are to remain confidential and must not be disclosed by a member to any person other than a member of Council or an employee of the Council to the extent necessary for the purpose of carrying out his or her duties.

**Council Decision Moved Cr Christensen, Seconded Cr Browne
C.SpC.04/0323 That Council go behind closed doors at 5.35pm to consider
items SpC.04/0323 and SpC.05/0323.**

Carried 9/0

Cr Mountford declared an impartiality interest in item SpC.04/0323 (refer page 3) and remained in the meeting.
Cr Mahoney declared a financial interest in item SpC.04/0323 (refer page 3) and vacated the meeting at 5.35pm.
CEO Tim Clynych declared a financial interest in items SpC.04/0323 and SpC.05/0323 (refer page 3) and vacated the meeting at 5.35pm.
Director Corporate Services Michelle Larkworthy and Director Development, Community and Infrastructure Philip St John vacated the meeting at 5.35pm.

ITEM NO.	SpC.04/0323	FILE REF.	221.1
SUBJECT	Appointment of Recruitment Consultant for CEO Recruitment Process		
PROPONENT	Council		
OFFICER	Director Development, Community and Infrastructure		
DATE OF REPORT	2 March 2023		

Attachment 4 Recruitment Consultants' submissions - Confidential
Attachment 5 Scope for Human Resource Consultant to Assist CEO Recruitment Committee

**Council Decision Moved Cr Pratico, Seconded Cr Rose
SpC.04/0323a That Council invoke clause 18.1 of the Standing Orders at
5.36pm to allow for informal discussion.**

Carried 8/0

Director Development, Community and Infrastructure Philip St John returned to the meeting at 5.45pm and vacated the meeting at 6.00pm.

Council Decision Moved Cr Browne, Seconded Cr Mahoney
C.SpC05/0323a That Council come out from behind closed doors at 6.35pm.

Carried 9/0

At 6.35pm Council opened the doors to the meeting. It was noted that no members of the public returned to the meeting.

Closure

The Presiding Member closed the meeting at 6.35pm.

List of Attachments

Attachment	Item No.	Details
1	SpC.02/0323	Draft Local Planning Scheme No. 6 text
2	SpC.02/0323	Draft Local Planning Scheme No. 6 maps
3	SpC.02/0323	Previous item no. C10/0722 – Council Minutes 28 July 2022
4	SpC.04/0323	Recruitment Consultants' submissions - Confidential
5	SpC.04/0323	Scope for Human Resource Consultant to Assist CEO Recruitment Committee
6	SpC.05/0323	Committee Nominations - Confidential
7	SpC.05/0323	CEO Recruitment Committee Instrument of Appointment (with proposed changes)

Minutes Papers prepared and recommended by E Matthews, Executive Assistant



17 March 2023

Minutes Papers authorised by T Clynch, CEO



17 March 2023

As Presiding Member, I certify that the Minutes of the Special Council Meeting held 9 March 2023 were confirmed as a true and correct record of the proceedings of that meeting at the Ordinary Meeting of Council held on Thursday 30 March 2023.

..... 30 March 2023

SHIRE OF BRIDGETOWN-GREENBUSHES
LOCAL PLANNING SCHEME NO. 6

The Shire of Bridgetown-Greenbushes under the powers conferred by the *Planning and Development Act 2005* makes the following Local Planning Scheme.

DRAFT

SHIRE OF BRIDGETOWN-GREENBUSHES

**LOCAL PLANNING SCHEME No. 6
AMENDMENTS**

AMD NO	GAZETTAL DATE	UPDATED		DETAILS
		WHEN	BY	

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PART 1 - PRELIMINARY

1. Citation

This local planning scheme is the Shire of Bridgetown-Greenbushes Local Planning Scheme No.6.

2. Commencement

Under section 87(4) of the Act, this local planning scheme comes into operation on the day on which it is published in the *Gazette*.

3. Schemes revoked

The following town planning schemes are revoked -

Shire of Bridgetown-Greenbushes Town Planning Scheme No.3 (Bridgetown Town site Area) - Gazettal Date 18 March 1983.

Shire of Bridgetown-Greenbushes Town Planning Scheme No.4 - Gazettal Date 18 September 1987.

4. Notes do not form part of Scheme

Notes, and instructions printed in italics, do not form part of this Scheme.

5. Responsibility for Scheme

The Shire of Bridgetown-Greenbushes is the local government responsible for the enforcement and implementation of this Scheme and the execution of any works required to be executed under this Scheme.

6. Scheme area

This Scheme applies to the area shown on the Scheme Map.

7. Contents of Scheme

In addition to the provisions set out in this document (the scheme text), this Scheme includes the following -

- (1) the deemed provisions (set out in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2);
- (2) the supplemental provisions to the deemed provisions contained in Schedule A; and
- (3) the Scheme Map (sheets 1 - 9).

This Scheme is to be read in conjunction with any local planning strategy for the Scheme area.

Notes for this clause:

1. *The deemed provisions include – terms used, Local Planning Framework, Heritage Protection, Structure Plans, Local Development Plans. Local Planning Policies, Requirements for development approval, Applications and Procedure for development approval, Bushfire risk management, Enforcement and administration, Forms.*
2. *Supplemental provisions provide further development approval exemptions to those prescribed by clause 61 of the deemed provisions.*

8. Purposes of Scheme

The purposes of this Scheme are to -

- (1) set out the local government's planning aims and intentions for the Scheme area;
- (4) set aside land as local reserves for public purposes;
- (5) zone land within the Scheme area for the purposes defined in this Scheme;
- (6) control and guide development including processes for the preparation of structure plans and local development plans;
- (7) set out procedures for the assessment and determination of development applications;
- (8) set out procedures for contributions to be made for the costs of providing infrastructure in connection with development through development contribution plans;
- (9) make provision for the administration and enforcement of this Scheme; and
- (10) address other matters referred to in Schedule 7 of the Act.

9. Aims of Scheme

The aims of this Scheme are to -

- (1) retain and enhance the commercial and cultural functions of existing centres in the Shire;
- (2) provide for the recognition and conservation of areas and places of cultural and heritage significance, including the Bridgetown Special Design Heritage Precinct as a Special Control Area;
- (3) provide for a mix of residential land uses and housing options;
- (4) promote sustainable development that integrates economic, environmental and social factors;
- (5) protect and diversify the Shire's economic base by providing for an overall pattern of land use and development that supports existing businesses and encourages appropriate new businesses and industry;
- (6) protect and sustain rural land for primary production, environmental and cultural values and landscape;
- (7) provide for non-rural uses on rural land where it is compatible with the aims for rural land, and is of benefit to the community and/or economy;
- (8) to assist in the management of natural hazards such as flooding, bushfire and other risks;
- (9) improve the means of access into and around the Scheme area to ensure the safe and convenient movement of people, including pedestrians, cyclists, and motorists;
- (10) implement State and regional strategies, plans and policies; and
- (11) provide a basis for a suite of local planning policies, as may be required, to achieve the stated aims, purposes and objectives of this Scheme.

10. Relationship with local laws

Where a provision of this Scheme is inconsistent with a local law, the provision of this Scheme prevails to the extent of the inconsistency.

11. Relationship with other local planning schemes

There are no other local planning schemes of the Shire of Bridgetown-Greenbushes,

which apply to the Scheme area.

12. Relationship with region planning scheme

There are no region planning schemes which apply to the Scheme area.

PART 2 - RESERVES

13. Regional reserves

There are no regional reserves in the Scheme area.

14. Local reserves

In this clause -

Main Roads Western Australia means the department principally assisting in the administration of the *Main Roads Act 1930*;

Western Australian Road Hierarchy means the document of that name available on the website maintained by the Department of Main Roads.

- (1) Local reserves are shown on the Scheme Map according to the legend on the Scheme Map.
- (2) The objectives of each local reserve are as follows -

Reserve name	Objectives
Public Open Space	<ul style="list-style-type: none"> • To set aside areas of public open space, particularly those established under the <i>Planning and Development Act 2005 s.152</i>. • To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.
State Forest	<ul style="list-style-type: none"> • To identify areas of State Forest.
Environmental Conservation	<ul style="list-style-type: none"> • To identify areas with biodiversity and conservation value, and to protect those areas from development and subdivision. • To identify and protect areas of diversity conservation significance within National Parks and State and other conservation reserves.
Civic and Community	<ul style="list-style-type: none"> • To provide for a range of community facilities which are compatible with surrounding development. • To provide for public facilities such as halls, theatres, art galleries, educational, health and social care facilities, accommodation for the aged and other services by organisations involved in activities for community benefit.
Public Purposes	<ul style="list-style-type: none"> • To provide for a range of essential physical and community infrastructure.
Recreational	<ul style="list-style-type: none"> • Public Purposes which specifically provide for a range of public recreational facilities.
Education	<ul style="list-style-type: none"> • Public Purposes which specifically provide for a range of essential education facilities.
Emergency Services	<ul style="list-style-type: none"> • Public Purposes which specifically provide for a range of emergency services.

Table 1 - Reserve Objectives

Reserve name	Objectives
Government Services	<ul style="list-style-type: none"> Public Purposes which specifically provide for a range of government services.
Infrastructure Services	<ul style="list-style-type: none"> Public Purposes which specifically provide for a range of essential infrastructure services.
Medical Services	<ul style="list-style-type: none"> Public Purposes which specifically provide for a range of essential medical services.
Cemetery	<ul style="list-style-type: none"> To set aside land required for a cemetery.
Drainage / Waterway	<ul style="list-style-type: none"> To set aside land for significant waterways and drainage.
Railways	<ul style="list-style-type: none"> To set aside land required for passenger rail and rail freight services.
Primary Distributor Road	<ul style="list-style-type: none"> To set aside land required for a primary distributor road being a road classified as a Regional Distributor or Primary Distributor under the Western Australian Road Hierarchy.
District Distributor Road	<ul style="list-style-type: none"> To set aside land required for a district distributor road being a road classified as a Distributor A or Distributor B under the Western Australian Road Hierarchy.
Local Distributor Road	<ul style="list-style-type: none"> To set aside land required for a local distributor road being a road classified as a Local Distributor under the Western Australian Road Hierarchy.
Local Road	<ul style="list-style-type: none"> To set aside land required for a local road being a road classified as an Access Road under the Western Australian Road Hierarchy.
Special Purpose Reserve	<ul style="list-style-type: none"> To set aside land for a special purpose. Purposes that do not comfortably fit in any other reserve classification.

15. Additional uses for local reserves

There are no additional uses for land in local reserves that apply to this Scheme.

PART 3 - ZONES AND USE OF LAND

16. Zones

Zones are shown on the Scheme Map according to the legend on the Scheme Map.

16.1 Residential zone

(1) Objectives

- a. To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- b. To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- c. To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

(2) Development Requirements

Notwithstanding the R-Code prescribed to land in the Residential zone, a permissible density of R60 may apply for the development of land for aged or dependent persons' dwellings, independent living complex or for a residential aged care facility provided:

- a. the land is not subject to a Special Control Area; and
- b. the development is connected to a reticulated sewerage system provided by a licensed service provider.

- (3) The table below sets out the setbacks, site coverage and landscaping requirements for development:

Zone	Minimum Setbacks(m)			Maximum Site Coverage	Minimum Landscaping
	Front	Side	Rear		
Residential	As per R-Codes for residential uses, all other uses at the discretion of local government				

16.2 Rural Residential zone

(1) Objectives

- (a) To provide for lot sizes in the range of 1ha to 4ha.
 - (b) To provide opportunities for a range of limited rural and related ancillary pursuits on rural residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.
 - (c) To set aside areas for the retention of vegetation and landform or other features which distinguish the land.
- (2) Unless the Commission otherwise determines, subdivision and development is to be carried out in accordance with a structure plan.
 - (3) Buildings and structures shall be sympathetic to the surrounding character and amenity of the land, locality and zone.
 - (4) A dwelling on a lot less than 2ha in area shall be connected to a reticulated potable water supply unless it is demonstrated that a reticulated supply is not available or cannot be reasonably provided to the lot/dwelling.
 - (5) Lot sizes shall comply with the following standards for land as prescribed on the Scheme Map.

Scheme Map Code	Minimum lot size
Rural Residential 1	1ha
Rural Residential 2	2ha
Rural Residential 3	3ha

- (6) Where not prescribed on the Scheme Map, the minimum lot size shall be determined in accordance with the Rural Residential objectives, any approved structure plan, prevailing lot size; and/or the Commission's State Planning Policy 2.5 - Rural Planning.
- (7) The table below sets out the setbacks, site coverage and landscaping requirements for development:

Zone	Minimum Setbacks(m)			Maximum Site Coverage	Minimum Landscaping
	Front	Side	Rear		
Rural Residential 1, 2 and 3 from:					
Highway	30m	20m	20m	N/A	N/A
Major Road	25m	20m	20m		
Other Road	20m	20m	20m		

16.3 Rural Smallholdings zone

(1) Objectives

- To provide for lot sizes in the range of 4ha to 40ha.
- To provide for a limited range of rural land uses where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.
- To set aside areas for the retention of vegetation and landform or other features which distinguish the land.

- (2) Buildings and structures shall be sympathetic to the surrounding character and amenity of the land, locality and zone.

- (3) The table below sets out the setbacks, site coverage and landscaping requirements for development:

Zone	Minimum Setbacks(m)			Maximum Site Coverage	Minimum Landscaping
	Front	Side	Rear		
Rural Smallholdings	20m	20m	20m	N/A	N/A

16.4 Rural zone

(1) Objectives

- To provide for the maintenance or enhancement of specific local rural character.
- To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.
- To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.
- To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.
- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses

- (2) Tourist development is to be incidental to the rural use of the land.

- (3) The existence of a second dwelling on a rural lot is not justification for subdivision.
- (4) The table below sets out the setbacks, site coverage and landscaping requirements for development:

Zone	Minimum Setbacks(m)			Maximum Site Coverage	Minimum Landscaping
	Front	Side	Rear		
Rural from:					
Highway	50m	20m	20m	N/A	N/A
Major Road	30m	20m	20m		
Other from	20m	20m	20m		

16.5 Commercial zone

(1) Objectives

- a. To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres.
 - b. To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades.
 - c. To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.
- (2) Unless otherwise determined by the local government, where a development is comprised of both residential and commercial land uses, the residential component shall be confined to an upper story of that development.
- (3) Any residential development shall satisfy the R-Codes at a maximum density of R12.5 unless the land is or proposed to be connected to a reticulated sewerage system provided by a licensed service provider. In that circumstance the maximum density shall be determined by the local government.

- (4) The table below sets out the setbacks, site coverage and landscaping requirements for development:

Zone	Minimum Setbacks(m)			Maximum Site Coverage	Minimum Landscaping
	Front	Side	Rear		
Commercial	Nil	Nil	6.0m	75%	50% of all front setback areas

16.6 Light Industry zone

(1) Objectives

- a. To provide for a range of industrial uses and service industries generally compatible with urban areas, that cannot be located in commercial zones.
 - b. To ensure that where any development adjoins zoned or developed residential properties, the development is suitably set back, screened or otherwise treated so as not to detract from the residential amenity.
- (2) Development of land for light industry shall comply with the standards and requirements under clause 16.8 for the General Industry zone.
- (3) The table below sets out the setbacks, site coverage and landscaping requirements for development:

Zone	Minimum Setbacks(m)			Maximum Site Coverage	Minimum Landscaping
	Front	Side	Rear		
Light Industry	7.5m	Nil	6.0m	75%	5% of site area - landscaping required along road frontage

16.7 General Industry zone

(1) Objectives

- a. To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses.
 - b. To accommodate industry that would not otherwise comply with the performance standards of light industry.
 - c. Seek to manage impacts such as noise, dust and odour within the zone.
- (2) Land between the building setback line and a road reserve shall not, without the approval of the local government, be used for a purpose other than for site fencing, lawns and gardens, services, for the parking of vehicles and/or as a means of access.
 - (3) Screening by retention of existing trees and vegetation, and/or by additional tree and vegetation planting is required within road reserve frontages.
 - (4) Access to roads shall be appropriately located and designed for safe and efficient use by vehicular traffic to the satisfaction of the local government.
 - (5) Development that is not or cannot be connected to a reticulated sewerage system is restricted to 'dry industry' type, being industries predicted to generate waste water for disposal on-site of a daily rate of less than 540 litres per 1000m² of site area.
 - (6) All buildings shall be located, designed and constructed so that the external appearance arising from building height, bulk, colour, texture, materials used and method of construction, is appropriate for the land, locality and zone.
 - (7) The table below sets out the setbacks, site coverage and landscaping requirements for development:

Zone	Minimum Setbacks(m)			Maximum Site Coverage	Minimum Landscaping
	Front	Side	Rear		
General Industry	10m	Nil	6.0m	75%	5% of site area - landscaping required along road frontage

16.8 Private Community Purpose zone

(1) Objectives

- a. To provide sites for privately owned and operated education, recreation, institutions and places of worship.
 - b. To integrate private recreation areas with public recreation areas wherever possible.
 - c. To separate potentially noisy engine sports from incompatible uses.
 - d. To provide for a range of privately owned community facilities, and uses that are incidental and ancillary to the provision of those facilities, which are compatible with surrounding development.
 - e. To ensure that the standard of development is in keeping with surrounding development and protects the amenity of the area.
- (2) The local government shall determine the site and development requirements at the

development application stage in conjunction with the applicant.

- (3) The requirements shall be limited to those matters relevant to satisfying the Objectives.

16.9 Special Use zone

(1) Objectives

- a. To facilitate special categories of land uses which do not sit comfortably within any other zone.
- b. To enable the local government to impose specific conditions associated with the special use.

The objectives and requirements for special use zones are set out in Schedule 2 of the Scheme.

17. Zoning table

The zoning table for this Scheme is as follows -

Table 2 - Zoning Table

USE AND DEVELOPMENT CLASS	RESIDENTIAL	RURAL RESIDENTIAL	RURAL SMALL HOLDINGS	RURAL	COMMERCIAL	LIGHT INDUSTRY	GENERAL INDUSTRY	PRIVATE COMMUNITY PURPOSE
	Abattoir	X	X	X	D	X	X	X
Aged or dependent persons' dwelling	A	X	X	X	A	X	X	X
Agriculture - extensive	X	D	P	D	X	X	X	X
Agriculture - intensive	X	A	D	D	X	X	X	X
Ancillary dwelling	P	D	D	D	X	X	X	X
Amusement parlour	X	X	X	X	A	X	X	X
Animal establishment	X	A	D	D	X	D	X	X
Animal husbandry - intensive	X	X	A	D	X	X	X	X
Art gallery	X	D	D	D	D	X	X	D
Bed and breakfast	A	A	D	D	X	X	X	X
Betting agency	X	X	X	X	P	X	X	X
Brewery	X	D	D	D	A	D	D	X
Bulky goods showroom	X	X	X	X	D	D	D	X
Caravan park	X	X	A	A	X	X	X	X
Caretaker's dwelling	X	D	D	D	D	D	D	X
Car park	A	X	X	X	D	D	D	X
Child care premises	A	X	X	X	P	X	X	D
Cinema/theatre	X	X	X	X	D	X	X	X
Civic use	D	D	D	D	D	D	X	P
Club premises	X	A	A	A	D	D	X	P
Commercial vehicle parking	A	A	A	A	P	P	P	X
Community purpose	A	X	X	P	P	X	X	P
Consulting rooms	A	X	X	X	P	X	X	X
Convenience store	X	X	X	X	P	X	X	X
Corrective institution	X	X	X	A	X	X	X	X
Dam	X	D	D	D	X	X	X	X
Educational establishment	A	A	A	A	D	X	X	P
Exhibition centre	X	A	A	A	P	X	X	P

USE AND DEVELOPMENT CLASS	RESIDENTIAL	RURAL RESIDENTIAL	RURAL SMALL HOLDINGS	RURAL	COMMERCIAL	LIGHT INDUSTRY	GENERAL INDUSTRY	PRIVATE COMMUNITY PURPOSE
	Family day care	A	A	A	X	A	X	X
Fast food outlet	X	X	X	X	P	D	D	X
Fuel depot	X	X	X	D	D	D	P	X
Funeral parlour	X	X	X	X	D	D	D	X
Garden centre	X	D	D	D	D	D	D	X
Grouped dwelling	D	X	X	X	D	X	X	X
Holiday accommodation	D	D	D	D	D	X	X	X
Holiday house	P	P	P	P	P	X	X	X
Holiday unit	D	D	D	D	D	X	X	X
Home business	D	P	P	P	P	X	X	X
Home occupation	P	P	P	P	P	X	X	X
Home office	P	P	P	P	P	X	X	X
Home store	A	A	A	A	D	X	X	X
Hospital	X	X	X	X	A	X	X	X
Hosted accommodation	P	P	P	P	P	X	X	X
Hotel	A	X	X	A	P	X	X	X
Independent living complex	A	X	X	X	A	X	X	X
Industry	X	X	X	X	X	D	P	X
Industry - cottage	D	D	D	D	D	X	X	X
Industry - extractive	X	X	X	D	X	X	X	X
Industry - light	X	X	X	D	D	P	P	X
Industry - rural	X	X	D	P	X	D	D	X
Liquor store - large	X	X	X	X	D	D	X	X
Liquor store - small	X	X	X	X	D	D	X	X
Lunch bar	X	X	X	X	D	D	X	X
Market	X	A	A	A	D	X	X	D
Medical centre	A	X	X	X	A	X	X	X
Mining operations	X	X	X	A	X	X	X	X
Motel	X	X	X	A	D	X	X	X
Motor vehicle, boat or caravan sales	X	X	X	X	D	D	X	X
Motor vehicle repair	X	X	X	X	D	P	P	X
Motor vehicle wash	X	X	X	X	D	P	P	X

USE AND DEVELOPMENT CLASS	RESIDENTIAL	RURAL RESIDENTIAL	RURAL SMALL HOLDINGS	RURAL	COMMERCIAL	LIGHT INDUSTRY	GENERAL INDUSTRY	PRIVATE COMMUNITY PURPOSE
	Multiple dwelling	A	X	X	X	D	X	X
Nature based park	X	X	X	D	X	X	X	X
Nightclub	X	X	X	X	D	X	X	X
Office	X	X	X	X	P	X	X	X
Park home park	A	X	X	D	X	X	X	X
Place of worship	A	A	A	A	D	X	X	P
Reception centre	X	A	A	A	D	X	X	P
Recreation - private	X	A	A	A	D	X	X	D
Renewable energy facility	X	X	X	A	X	X	X	X
Repurposed dwelling	D	D	D	D	X	X	X	X
Residential aged care facility	A	X	X	X	A	X	X	X
Residential building	D	D	D	D	D	X	X	X
Resource recovery centre	X	X	X	D	X	X	X	X
Restaurant/café	D	A	A	A	P	X	X	X
Restricted premises	X	X	X	X	A	A	A	A
Roadhouse	X	X	X	A	X	X	X	X
Rural home business	X	D	D	D	X	X	X	X
Rural pursuit/hobby farm	D	P	P	P	X	X	X	X
Second hand dwelling	D	D	D	D	X	X	X	X
Serviced apartment	A	X	X	X	A	X	X	X
Service station	X	X	X	X	D	P	D	X
Shop	X	X	X	X	D	X	X	X
Single house	P	P	P	P	P	X	X	X
Small bar	X	X	X	X	D	X	X	X
Tavern	X	X	X	A	D	X	X	X
Telecommunications infrastructure	D	D	D	D	D	D	D	A
Tourist development	X	A	A	A	A	X	X	X
Trade display	X	X	A	D	D	D	D	X
Trade supplies	X	X	A	D	D	D	D	X
Transport depot	X	X	A	D	X	D	D	X
Tree farm	X	X	A	D	X	X	X	X
Veterinary centre	X	A	A	D	D	D	X	X

USE AND DEVELOPMENT CLASS	RESIDENTIAL	RURAL RESIDENTIAL	RURAL SMALL HOLDINGS	RURAL	COMMERCIAL	LIGHT INDUSTRY	GENERAL INDUSTRY	PRIVATE COMMUNITY PURPOSE
	Warehouse/storage	X	X	A	D	D	P	P
Waste disposal facility	X	X	X	D	X	A	D	X
Waste storage facility	X	X	X	D	X	A	D	X
Wayside stall	X	A	A	A	X	X	X	X
Winery	X	A	A	A	A	X	X	X
Workforce accommodation	A	X	X	A	A	A	A	X

18. Interpreting zoning table

- (1) The permissibility of uses of land in the various zones in the Scheme area is determined by cross-reference between the list of use classes on the left-hand side of the zoning table and the list of zones at the top of the zoning table.
- (2) The symbols used in the zoning table have the following meanings -
 - P means that the use is permitted if it complies with all relevant development standards and requirements of this Scheme as it relates to the use of the land.
 - I means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with all relevant development standards and requirements of this Scheme.
 - D means that the use is not permitted unless the local government has exercised its discretion by granting development approval.
 - A means that the use is not permitted unless the local government has exercised its discretion by granting development approval after advertising the application in accordance with clause 64 of the deemed provisions.
 - X means that the use is not permitted by this Scheme.

Notes for this clause:

- 1 The development approval of the local government may be required to carry out works on land in addition to any approval granted for the use of land. In normal circumstances one application is made for both the carrying out of works on, and the use of, land.
2. Under clause 61 of the deemed provisions and Schedule A, certain works and uses are exempt from the requirement for development approval.
3. Clause 67 of the deemed provisions deals with the consideration of applications for development approval by the local government. Under that clause, development approval cannot be granted for development that is a class X use in relation to the zone in which the development is located, except in certain circumstances where land is being used for a non-conforming use.

- (3) A specific use class referred to in the zoning table is excluded from any other use class described in more general terms.

- (4) The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table –
 - a. determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or
- (5) determine that the use may be consistent with the objectives of a particular zone and advertise under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or
- (6) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.
- (7) If a use of land is identified in a zone as being a class P or class I use, the local government may not refuse an application for development approval for that use in that zone but may require works that are to be undertaken in connection with that use to have development approval.
- (8) If the zoning table does not identify any permissible uses for land in a zone the local government may, in considering an application for development approval for land within the zone, have due regard to the objectives of the zone and any of the following plans that apply to the land -
 - a. a structure plan;
 - b. a local development plan.

19. Additional uses

- (1) Schedule 2 sets out -
 - a. classes of use for specified land that are additional to the classes of use that are permissible in the zone in which the land is located; and
- (2) the conditions that apply to that additional use.
- (3) Despite anything contained in the Zoning table, land that is specified in Schedule 2 to subclause (1) may be used for the additional class of use set out in respect of that land subject to the conditions that apply to that use.

20. Restricted uses

There are no restricted uses which apply to this Scheme.

21. Special use zones

- (1) Schedule 3 sets out -
 - a. special use zones for specified land that are in addition to the zones in the zoning table;
- (2) the classes of special use that are permissible in that zone; and
- (3) the standards, requirements and conditions that apply in respect of the special uses.
- (4) A person must not use any land, or any structure or buildings on land, in a special use zone except for a class of use that is permissible in that zone and subject to the standards, requirements and conditions that apply to that use.

Note for this clause:

- (1) *Special use zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.*

22. Non-conforming uses

- (1) Unless specifically provided, this Scheme does not prevent -

- a. the continued use of any land, or any structure or building on land, for the purpose for which it was being lawfully used immediately before the commencement of this Scheme; or
 - b. the carrying out of development on land if -
 - (i) before the commencement of this Scheme, the development was lawfully approved; and
 - (ii) the approval has not expired or been cancelled.
- (2) Subclause (1) does not apply if -
- a. the non-conforming use of the land is discontinued; and
 - b. a period of 6 months, or a longer period approved by the local government, has elapsed since the discontinuance of the non-conforming use.
- (3) Subclause (1) does not apply in respect of a non-conforming use of land if, under Part 11 of the Act, the local government -
- a. purchases the land; or
 - b. pays compensation to the owner of the land in relation to the non-conforming use.

23. Changes to non-conforming use

- (1) A person must not, without development approval -
- a. alter or extend a non-conforming use of land; or
 - b. erect, alter or extend a building used for, or in conjunction with, a non-conforming use; or
 - c. repair, rebuild, alter or extend a building used for a non-conforming use that is destroyed to the extent of 75% or more of its value; or
 - d. change the use of land from a non-conforming use to another use that is not permitted by the Scheme.
- (2) An application for development approval for the purposes of this clause must be advertised in accordance with clause 64 of the deemed provisions.
- (3) A local government may only grant development approval for a change of use of land referred to in subclause (1)(d) if, in the opinion of the local government, the proposed use:
- a. is less detrimental to the amenity of the locality than the existing non-conforming use; and
- (4) is closer to the intended objectives of the zone in which the land is situated.

24. Register of non-conforming uses

- (1) The local government may prepare a register of land within the Scheme area that is being used for a non-conforming use.
- (2) A register prepared by the local government must set out the following -
 - a. a description of each area of land that is being used for a non-conforming use;
 - b. a description of any building on the land;
 - c. a description of the non-conforming use; and
 - d. the date on which any discontinuance of the non-conforming use is noted.
- (3) If the local government prepares a register under subclause (1) the local government
 - a. must ensure that the register is kept up-to-date; and
 - b. must ensure that an up-to-date copy of the register is published in accordance with clause 87 of the deemed provisions.
- (4) Subclause (3)(b) is an ongoing publishing requirement for the purposes of clause 87(5)(a) of the deemed provisions.
- (5) An entry in the register in relation to land that is being used for a non-conforming use is evidence of the matters set out in the entry, unless the contrary is proved.

PART 4 - GENERAL DEVELOPMENT STANDARDS AND REQUIREMENTS

25. Residential Design Codes (R-Codes)

- (1) The R-Codes, modified as set out in clause 26, are to be read as part of this Scheme.
- (2) The local government must ensure that the R-Codes are published in accordance with clause 87 of the deemed provisions.
- (3) Subclause (2) is an ongoing publication requirement for the purposes of clause 87(5)(a) of the deemed provisions.
- (4) The coding of land for the purposes of the R-Codes is shown by the coding number superimposed on a particular area contained within the boundaries of the area shown on the Scheme Map.
- (5) The R-Codes apply to an area if -
 - a. the area has a coding number superimposed on it in accordance with subclause (3); or
 - b. a provision of this Scheme provides that the R-Codes apply to the area.
- (6) Where there is a dual-density coding number shown on the Scheme Map, the lower number shall apply to that area unless the land is or will be connected to a reticulated sewerage system, provided by a licensed service provider, in which case that area may be subdivided and developed up to the higher coding number.

26. Modification of R-Codes

- (1) The minimum front and side setbacks for R2.5 coded land, shall be -
 - a. 7.5 metres from the front boundary; and
 - b. 4 metres from a side boundary.
- (2) The minimum rear and side setbacks for R5 coded land, shall be -
 - a. 12 metres from the rear boundary; and
 - b. 4 metres from a side boundary.
- (3) The Deemed-to-comply requirements in Clause 5.2.4 C4.1 and C4.2 (front fences) of Volume 1 of the R-Codes do not apply to development on R2.5 or R5 coded land.

27. State Planning Policy 3.6 to be read as part of Scheme

- (1) State Planning Policy 3.6 - Development Contributions for Infrastructure, modified as set out in clause 28, is to be read as part of this Scheme.
- (2) The local government must ensure that State Planning Policy 3.6 is published in accordance with clause 87 of the deemed provisions.
- (3) Subclause (2) is an ongoing publication requirement for the purposes of clause 87(5)(a) of the deemed provisions.

28. Modification of State Planning Policy 3.6

There are no modifications to State Planning Policy 3.6.

29. Other State planning policies to be read as part of Scheme

There are no other State planning policies that are to be read as part of the Scheme.

30. Modification of State planning policies

There are no modifications to a State planning policy that, under clause 29, is to be read as part of the Scheme.

31. Environmental conditions

There are no environmental conditions imposed under the *Environmental Protection Act 1986* that apply to this Scheme.

32. General development standards and requirements

- (1) This Scheme sets out standards and requirements relating to land use and development that are additional to those set out in the R-Codes, structure plans, local development plans or State or local planning policies as follows -
 - a. the zone related site and development requirements in Part 3; and
 - b. the general site and development requirements the subject of this clause.
- (2) To the extent that a standard or requirement referred to in subclause (1) is inconsistent with a standard or requirement in the R-Codes, a structure plan, a local development plan or a State or local planning policy the standard or requirement referred to in subclause (1) prevails.

32.1 Ancillary dwelling

- (1) In non-residential zones, an ancillary dwelling shall satisfy the following requirements:
 - a. Comply with the definition in Appendix 1 of Volume 1 of the Residential Design Codes;
 - b. not exceed a maximum floor area of 70m² measured from the external face of walls;
 - c. is designed and constructed to be compatible with the colour, roof pitch and materials of the single house; and
 - d. be sited within 30m of a single house.
- (2) The existence of an ancillary dwelling does not constitute justification for the subdivision of the land.
- (3) In non-residential zones, the development of an ancillary dwelling is not permitted unless the local government has exercised its discretion by granting development approval.

32.2 Building envelopes

- (1) Where building envelopes have been identified in a structure plan or plan of subdivision, all buildings, structures and on-site effluent disposal systems shall be contained within the approved building envelope, unless otherwise determined by the local government.
- (2) The local government may approve an alternate or variation to a building envelope provided the environment, landscape character and the amenity of the land and locality are not adversely impacted.

32.3 Car parking

- (1) Car parking for land use is to be provided in accordance with the requirements below.

Use type	Minimum car parking spaces to be provided
Commercial	1 per 15m ² net lettable area
Industry	1 per 15m ² gross floor area
Light Industry	1 parking space for each person normally employed per

	use activity plus 1 visitor parking space per use activity
Recreation - private	At the discretion of the local government
Other uses	Per the R-Codes for residential land use, otherwise at the discretion of the local government

- (2) Where a calculation made under subclause 1 results in a number which is not a whole number, the number of car parking spaces required shall be the next highest whole number.
- (3) On-site car parking shall be constructed and paved to the satisfaction of the local government and in accordance with the following standards unless determined otherwise by the local government.

Parking angle	Width (m)	Length (m)	Separation/ Aisle (m)
45 degrees	3.5	5.2	3.7
60 degrees	2.8	5.6	5
90 degrees	2.5	5.5	6.5

- (4) Landscaping shall be undertaken at a rate of 1 tree per every 10 car parking bays.
- (5) Where car parking requirements are to be determined by the local government, the number of car parking spaces required is to be determined by giving due regard to the -
 - a. nature of the proposed development;
 - b. number of employees or others likely to be employed or engaged in the use(s) on the land;
 - c. anticipated demand for visitor car parking; and
 - d. orderly, proper and sustainable planning of the area.
- (6) If there are multiple land uses on any lot that operate at different times to each other, and the operating times will be permanent, the local government may approve a reduced number of car parking spaces to that specified in subclause (1) or otherwise agreed, on a reciprocal use basis.
- (7) Where the minimum on-site car parking requirements cannot be met on-site or reasonably be provided, and the lower number of car parking spaces would be adequate for the demands of the development, the local government may accept cash payments in lieu of the provision of car parking spaces, subject to the following requirements -
 - a. the cash-in-lieu payment shall not be less than the estimated cost to the land owner or developer of providing and constructing the car parking spaces, associated accessways and landscaping, required by this Scheme, plus the value, as estimated by the local government of that area of land, which would have been occupied by the car parking spaces, accessways and landscaping; and
 - b. any cash-in-lieu monies required to be paid to the local government shall be paid into a reserve account established under the *Local Government Act 1995* section 6.11 and are to be used for the provision of public car parking facilities anywhere within reasonable proximity to the subject land in respect of which a cash-in-lieu arrangement is made.
- (8) Where a land use or development involves the delivery or dispatch of goods of any kind, a loading and unloading area shall be provided, clear of the road or right-of-way as appropriate and the area shall be designed so that vehicles using this area can enter and leave in a forward direction unless otherwise approved by the local government.

32.4 Dams

Dams and associated works shall be compatible with zone objectives, protected by easements, if required, and the works maintained by the land owner to the satisfaction of the local government.

32.5 Development of land abutting an unconstructed road reserve

- (1) All development shall be provided with access to a constructed road.
- (2) The local government may waive the requirement of subclause 1 provided -
 - a. the landowner or applicant is prepared to contribute to the full or partial cost of road construction as determined by the local government; or
 - b. legal arrangements have been entered with the local government for permanent legal access to a constructed road.

32.6 Development of land to contain emissions

For land in the Rural, Rural Residential and Rural Smallholdings zones, in addition to the relevant matters prescribed by clause 67(2) of the deemed provisions, the following development assessment matters shall apply -

- a. the relationship and compatibility of the development with existing or proposed land use or development in the locality and any buffer separation required as a result of emission impacts associated with the development; and
- b. the ability to contain any emissions associated with the development within the subject lot.

32.7 Development of land affected by natural hazards

- (1) Where a development is proposed on land, that in the opinion of local government may be impacted by flooding and/or inundation, the application for development approval shall include technical advice from an appropriately qualified practitioner to demonstrate that the development will not be adversely impacted by flood waters and/or inundation, or impact the free flow of floodwaters or inundation.
- (2) Where a development is proposed on land, that in the opinion of the local government is unstable, or has steep slopes necessitating excessive cut and fill, the application for development approval shall include geo-technical advice from an appropriately qualified practitioner of the foundation stability of the land relative to the proposed development.

32.8 Fencing

No boundary fences shall be constructed with the following materials:

- a. asbestos; or
- b. any secondhand materials.

32.9 Keeping of Livestock

- (1) The local government may serve notice on the owner and/or occupier of land where necessary to reduce or eliminate adverse impacts on the amenity or environment caused wholly or partly by the stocking of animals.
- (2) Any costs incurred by the local government in taking action under subclause (3), shall be recoverable by the local government from the landowner.

Clause 61 also sets out exemptions for small scale keeping of stock in accordance with Council local laws and amenity

32.10 Repurposed dwellings and second-hand dwellings

A repurposed or second-hand dwelling shall satisfy the following requirements -

- a. be in satisfactory condition in relation to roof pitch, window size, external cladding materials, enclosure of the sub-floor area, and that the dwelling or building will not, in the opinion of Council, adversely affect the amenity of other properties in the immediate locality;
- b. any internal or external material containing asbestos fibres must be removed prior to the dwelling or building being transported within or into the scheme area; and
- c. be affixed to the ground.

32.11 Servicing requirements

Deep sewerage and on-site effluent disposal:

- (1) Any development that is required to dispose of liquid domestic effluent shall be connected to the reticulated sewerage system or where not able to be connected to the sewerage system provided with an approved onsite effluent disposal system, in accordance with the Government Sewerage Policy. No dwelling shall be occupied without the prior approval and installation of such a disposal system.
- (2) The Local Government may require the use of alternative treatment unit effluent disposal systems in the following situations:
 - a. Where soil conditions are not conducive to the retention of nutrients;
 - b. In low lying areas;
 - c. In areas where there is a known high groundwater level;
 - d. In accordance with the Government Sewerage Policy.

32.12 Trees and vegetation establishment

- (1) The local government may require at the development stage, the planting of trees and/or vegetation of a species, extent and in locations determined by the local government on a lot in the following circumstances -
 - a. to replace trees and vegetation to be removed as a result of approved development works;
 - b. in respect of land substantially denuded of remnant trees and/or vegetation; and
 - c. in order to screen proposed development from surrounding properties.
- (2) In relation to privately owned land for which a conservation area is identified or designated on an approved Subdivision Guide Plan or Conservation Management Plan, or equivalent approved plan identifying tree and vegetation planting and/or preservation, the local government may require implementation and management of planting in accordance with the provisions of an adopted local planning policy.

32.13 Water resource management and protection

- (1) Development proposals that may have potential to impact on the State's water resources may be referred to the relevant agencies for comment. Where relevant, the local government may require the applicant/operator to undertake appropriate pre-development and post development monitoring and undertake measures deemed appropriate by the local government to address water source management and protection issues.
- (2) In considering any development application which may have an impact on any waterway identified in an adopted local planning policy on waterway protection, including rivers, creeks, drainage lines, swamps and other and wetlands, groundwater, or significant water-dependant ecosystems, the local government shall have regard to -
 - a. managing water balance;

- b. maintaining and where possible enhancing water quality;
 - c. encouraging water conservation and water sensitive design;
 - d. maintaining and where possible enhancing water related environmental values, recreational and cultural values.
 - e. the protection of vegetation corridors, agricultural production, and mitigation of erosion.
- (3) The local government may require that proponents -
- a. prepare a foreshore management plan, drainage and nutrient management plans, strategy or other document to manage impacts of proposed development and subdivision;
 - b. (b) appropriately implement the plan or strategy to the satisfaction of the local government; and
 - c. incorporate the requirements of bushfire management plans in localities where applicable.

32.14 Tree and Native Vegetation removal

Development approval is not required for tree and native vegetation removal except for under the requirements specified in the table in Schedule 3.

32.15 Public drinking water source protection and potable water supply

- (1) Where land use or development is proposed within a prescribed or proposed Public Drinking Water Source Area, the local government shall refer the proposal to the relevant State agencies and/or water service provider for advice, and give due regard to advice received prior to making a determination.
- (2) Any proposal in a Public Drinking Water Source Area shall demonstrate that it appropriately responds to -
 - a. State Planning Policy 2.9 Planning for Water (and associated guidelines); and
 - b. Water Quality Protection Note 25: Land Use Compatibility Tables for Public Drinking Water Source Areas (DWER 2016 as amended).
- (3) Where a licenced water supply is unavailable, and a sustainable alternative supply is demonstrated, development shall be connected to a fit-for-purpose water supply in accordance with the Rural Planning Guidelines.
- (4) Provision is also to be made for water for firefighting purposes, set out in a Bushfire Management Plan or by the local government in accordance with State policy.

33. Site specific development standards and requirements

- (1) The Table in Schedule 4 sets out requirements relating to development that are additional to those set out in the R-Codes, activity centre plans, local development plans or State or local planning policies.
- (2) To the extent that a requirement referred to in subclause (1) is inconsistent with a requirement in the R-Codes, an activity centre plan, a local development plan or a State or local planning policy the requirement referred to in subclause (1) prevails.

34. Variations to general development standards and requirements

- (1) In this clause general development standards and requirements means the standards and requirements set out in clauses 32 and 33.
- (2) The local government may approve an application for a development approval that does not comply with the general development standards and requirements.
- (3) An approval under subclause (2) may be unconditional or subject to any conditions

- the local government considers appropriate.
- (4) If the local government is of the opinion that the non-compliance with a general development standard and requirement will mean that the development is likely to adversely affect any owners or occupiers in the general locality or in an area adjoining the site of the development the local government must -
 - a. consult the affected owners or occupiers by following one or more of the provisions for advertising applications for development approval under clause 64(4) of the deemed provisions; and
 - b. have regard to any expressed views prior to making its determination to grant development approval under this clause.
 - (5) The local government may only approve an application for development approval under this clause if the local government is satisfied that -
 - a. approval of the proposed development would be appropriate having regard to the matters that the local government is to have regard to in considering an application for development approval as set out in clause 67(2) of the deemed provisions; and
 - b. the non-compliance with the general development standard and requirement will not have a significant adverse effect on the occupiers or users of the development the inhabitants of the locality or the likely future development of the locality.
 - (6) Where two or more uses are combined in a single development, the development shall comply with the general development standards and requirements for each use respectively, or where such general development standards and requirements are deemed by the local government to be inappropriate in the particular circumstances, to such general development standards and requirements as the local government shall determine, subject to the provisions of subclauses (4) and (5).

35. Restrictive covenants

- (1) A restrictive covenant affecting land in the Scheme area that would have the effect of limiting the number of residential dwellings which may be constructed on the land is extinguished or varied to the extent that the number of residential dwellings that may be constructed is less than the number that could be constructed on the land under this Scheme.
- (2) If subclause (1) operates to extinguish or vary a restrictive covenant -
 - a. development approval is required to construct a residential dwelling that would result in the number of residential dwellings on the land exceeding the number that would have been allowed under the restrictive covenant; and
 - b. the local government must not grant development approval for the construction of the residential dwelling unless it advertises the application for development approval in accordance with clause 64 of the deemed provision

36 Notification of site and development requirements

- (1) The local government may request the Western Australian Planning Commission, at the time of an application for subdivision of any land in the Scheme area referred to in Schedule 4, to impose a condition on approval of subdivision which requires the owner of the land to make arrangements to the satisfaction of the Commission and the local government to ensure that prospective purchasers are informed of provisions of the Scheme relating to site and development requirements applying to the land.

PART 5 - SPECIAL CONTROL AREAS

37. Special control areas

- (1) Special control areas are marked on the Scheme Map according to the legend on the Scheme Map.
- (2) The purpose, objectives and additional provisions that apply to each special control area is set out in Table 3.

Note for this clause:

1. Identifies areas which are significant and where special provisions apply in addition to the provisions of the underlying zones and reserves.

Table 3 - Special Control Areas in Scheme Area

Name of area	Purpose	Objectives	Additional provisions
Special Control Area 1 - Bridgetown Special Design Heritage Precinct	To provide specific guidance on land use planning matters in the Bridgetown Special Design Heritage Precinct	<p>To recognise the precinct's historic, aesthetic, cultural and townscape significance and contribution to the tourist importance of the Bridgetown townsite.</p> <p>To ensure the retention and conservation of buildings that are of historic and cultural heritage value and significance and/or buildings that form part of or contribute to the Bridgetown townscape character.</p> <p>To protect and to reinforce the significance of the place and precinct.</p> <p>To ensure that any new buildings are compatible with, and complementary to, the traditional built environment.</p> <p>To encourage development that achieves design excellence, is directed towards achieving townscape objectives and contributes positively toward the improvement of the streetscape.</p>	<p><u>Application requirements</u> Despite any other provision of this Scheme, development approval is required for the use and development of land, including a single house, unless an approved local planning policy provides that development approval is not required for specified development works and/or use and where any conditions are satisfied.</p> <p><u>Referral of applications</u> The local government shall in considering an application for development approval advertise the development application in accordance with clause 64 of the deemed provisions, and when, in the opinion of the local government, an application for development approval may affect any other relevant statutory, public or planning authority and/or service provider, provide a copy of the application to the authority and/or service provider for objections and recommendations.</p> <p><u>Relevant considerations</u> In considering an application for development approval the local government shall have due regard to –</p> <ol style="list-style-type: none"> (a) public submissions; (b) the objections and recommendations of consulted authorities and/or service providers; (c) those matters relevant to the land use or development as prescribed by clause 67(2) of the deemed provisions; (d) the objectives for the Special control area; (e) State Planning Policy 3.5 Historic Heritage Conservation or equivalent State planning policy;

Name of area	Purpose	Objectives	Additional provisions
			<p>(f) local planning policies and development guidelines or similar instruments approved by the local government relating to places of cultural heritage significance and/or to assist in the retention of the established and to guide the future built character of the precinct;</p> <p>(g) the Development requirements;</p> <p>(h) whether the proposed land use or development is suitable and compatible in respect of its location, density, architectural design and style, appearance, scale, form, height, bulk, orientation, building materials, setbacks, car parking and access, signage, landscaping and screening;</p> <p>(i) whether the proposed land use or development provides for appropriate street activation;</p> <p>(j) whether the proposed land use or development provides for appropriate mixed use including tourism uses, offerings and product; and</p> <p>(k) where applicable, any report and/or a Conservation Management Plan that demonstrates that the historic and cultural heritage character and significance of the site, street and locality will not be adversely affected by the proposed land use or development.</p> <p><u>Development requirements (unless determined otherwise by the local government to implement townscape objectives)</u></p> <p>(a) All development shall be designed and constructed using materials that complement the existing or desired future character and amenity of the Bridgetown townsite as determined by the local government or in accordance with the provisions of an approved local planning policy.</p> <p>(b) Land use and development shall provide for site, street and locality responsive design; a high quality built form; appropriate setbacks to street boundaries and to adjoining residential development and/or residential lots; suitable landscaping; sufficient effective and efficient access and parking; provide for safe covered pedestrian spaces; and contemporary building facades consistent with the planned future</p>

Name of area	Purpose	Objectives	Additional provisions
			<p>streetscape character.</p> <p><u>Development approval conditions</u> The local government may impose development approval conditions to ensure compliance with the objectives including but not limited to –</p> <ul style="list-style-type: none"> (a) a temporary or time limited basis; (b) constraining or directing the location, density, architectural design, style, appearance, scale, form, height, bulk, orientation, building materials, setbacks, car parking and access, landscaping and screening of the development; and (c) a Conservation Management Plan and its implementation.

PART 6 - TERMS REFERRED TO IN SCHEME

38. Terms and Land Use Terms

- (1) If this Scheme refers to a word or expression or class of land use which is listed in this provision, the meaning of that word or expression or class of land use is as follows –

Dam shall have the same meaning as prescribed in State Planning Policy 2.9 Planning for Water;

Hosted accommodation means a dwelling or ancillary dwelling, or a portion thereof, used for short-term accommodation, with a permanent resident who is present overnight for the duration of the stay either in the dwelling or ancillary dwelling;

Holiday unit means a grouped dwelling or ancillary dwelling used to provide short term accommodation;

Independent living complex means development with self-contained, independent dwellings for aged or dependent persons together with communal amenities and facilities for residents and staff that are incidental and ancillary to the provision of such accommodation, but does not include a development which includes these features as a component of a residential aged care facility;

Industry - cottage means a trade or light industry which does not fall within the definition of a home occupation and which —

- a. does not cause injury to or adversely affect the amenity of the neighborhood;
- b. where operated in a residential zone, does not employ any person other than a member of the occupier's household;
- c. is conducted in an outbuilding which is compatible with the principle uses to which land in the zone in which it is located may be put;
- d. does not occupy an area in excess of 50m²; and
- e. does not display a sign exceeding 0.2m² in area;

Industry - rural means premises used for industry that -

- a. supports and/or is associated with primary production; or
- b. services plant or equipment used in primary production;

Nature based park means premises used for a nature based park as defined in the *Caravan Parks and Camping Grounds Regulations 1997*;

Renewable energy facility means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or relating to, the generation of energy by a renewable resource. It does not include renewable energy electricity generation where the energy produced principally supplies a domestic and/or business premises and any on selling to the grid is secondary;

Repurposed dwelling means a building or structure not previously used as a single house which has been repurposed for use as a dwelling;

Residential aged care facility means a residential facility providing personal and/or nursing care primarily to people who are frail and aged or dependent persons which, as well as accommodation, includes:

- a. appropriate staffing to meet the nursing and personal care needs of residents;
- b. meals and cleaning services;
- c. furnishings, furniture and equipment.

This may consist of multiple components that include communal amenities and land uses for residents and staff that are incidental and ancillary to the provision of such accommodation, residential respite (short term) care and an independent living complex, but does not include a hospital, rehabilitation or psychiatric facility;

Second hand dwelling means a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a modular home or

transportable dwelling;

Wayside stall means a stall located adjacent to a street in which only fruit, vegetables and artefacts grown, produced or made on the land are sold or offered for sale;

- (2) Where not listed in subclause (1) a word or expression or class of land use shall have the same meaning as it has in the Planning and Development Act 2005 (amended); or R-Codes (amended); or Planning and Development (Local Planning Schemes) Regulations 2015 (amended).
- (3) In the event of an inconsistency between a class of land use by way of a different name and/or different definition, if in the opinion of the responsible authority a land use name and/or definition in subclause (2) is equivalent to a land use name in the zoning table or name and/or definition in subclause (1) then the equivalent land use name and/or definition in subclause (2) shall prevail and the permissibility in the zoning table shall apply for that equivalent land use name.
- (4) If in the opinion of the responsible authority there is no equivalent land use name and/or definition in subclause (2) to apply, the land use may be considered as a use that cannot reasonably be determined as falling within a use class referred to in the zoning table and determined in accordance with subclause 18(4) of this Scheme.

CLAUSE 39 – DEEMED PROVISIONS FOR LOCAL PLANNING SCHEMES

Please see the Planning and Development (Local Planning Schemes) Regulations 2015, which covers Clauses 1 to 93. Clause 61 of the Deemed Provisions provides a number of standard exemptions for seeking works and/or development approval. These standard exemptions have also been extended by the Shire of Bridgetown-Greenbushes, and are set out in Schedule A of this Scheme.

SCHEDULE 1 - SUPPLEMENTAL PROVISIONS TO THE DEEMED PROVISIONS

These provisions are to be read in conjunction with the deemed provisions Schedule 2 clause 61 contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Numbering follows the final clause (61(8)) of this part of the Deemed Provisions.

61 (9) Development for which Development Approval Not Required

- (1) Development approval is not required for works if –
- a. the works are of a class specified in Column 1 of an item in Table 4; and
 - b. if conditions are set out in Column 2 of Table 4 opposite that item - all of those conditions are satisfied in relation to the works.

Table 4 - Supplemental provisions relating to works		
	Column 1 Works	Column 2 Conditions
21.(1)	The erection, installation, or demolition of a sign or advertisement of a class specified in Schedule 3.	<ol style="list-style-type: none"> (a) The sign or advertisement complies with the applicable provisions of Schedule 3. (b) The sign or advertisement is not erected or installed within 1.5m of any part of a crossover or street truncation. (c) The works are not located in a heritage-protected place.
21.(2)	<p>The erection of or installation of, or alterations to or additions to, any of the following on a lot in the Rural, Rural Small Holding or Rural Residential zone</p> <p>-</p> <ol style="list-style-type: none"> (a) a windmill; (b) a bore; (c) a well; (d) a water tank (e) a dam (g) a boundary wall or fence. 	<ol style="list-style-type: none"> (a) In respect of a water tank the conditions of clause 61(1) of the deemed provisions for the installation of a water tank are satisfied, except where, the volume of the water tank may exceed 5,000 litres. (b) The water tank is not visible from the lot road frontage or if visible it is to be treated to be compatible in its setting to the satisfaction of the local government. (c) Where a building envelope applies, the water tank is located entirely within the building envelope. (d) The dam is incidental to a permitted or approved rural land use and the external foot of the dam wall, and any other part of the dam including the stored water is further than 20 metres from boundaries of the subject lot. (e) The works are not located in a heritage-protected place. (f) The works comply with the development provisions of this Scheme for that zone. (g) The boundary wall or fence is of rural construction comprising stock proof wire or ring-lock fencing with timber posts to a maximum height of 1.2m above the natural ground level.

Table 4 - Supplemental provisions relating to works		
	Column 1 Works	Column 2 Conditions
21.(3)	The installation maintenance or repair works for and of any of the following for domestic or rural purposes - (a) service ducts; (b) cables; (c) pipes; (d) conduits.	(a) The works are not located in a heritage-protected place.
21.(4)	The erection of, or alterations or additions to, a single house on a lot.	(a) The single house is a permitted P use on the lot in the zone where the R-Codes do not apply. (b) The works comply with the development provisions of this Scheme for that zone (including, where applicable, any additional site and development requirements specified in Schedule 3). (c) The works are not located in a heritage-protected place. (d) The works are not in a vegetation protection area, landscape protection area, conservation area identified in an approved structure plan, local development plan or management plan. (e) The works do not require access from an unconstructed road. (f) In the case of erection of a single house, the development is not located in a Bushfire Prone Area as defined by the DFES Map of Bushfire Prone Areas. (g) In the case of erection of a single house in the Rural Residential zone, the house is not constructed of materials that are wholly or predominantly second-hand, re-used, damaged or corrugated iron.
21.(5)	The erection of, or installation of, or alterations to, or additions to, any of the following, on the same lot as a single house - (a) an outbuilding; (b) an external fixture; (c) a boundary wall or fence; (d) a patio; (e) a pergola; (f) a verandah; (g) a deck; (h) a garage; (i) a carport; (j) a swimming pool; (k) shade sails.	(a) The single house is a permitted 'P' use in the zone where the R Codes do not apply. (b) The works comply with the development provisions of this Scheme for that zone (including, where applicable, any additional site and development requirements specified in Schedule 3). (c) The works are not located in a heritage-protected place. (d) The works are not within 100m of a watercourse. (e) The works are not within land prone to flooding. (f) The works do not require access from an unconstructed road or that is not a gazetted road reserve. (g) In the case of an outbuilding, the development is of a size that is equal to or less than: <ul style="list-style-type: none"> • 120m² in floor area; • wall height of 3.0m; and

Table 4 - Supplemental provisions relating to works		
	Column 1 Works	Column 2 Conditions
		<ul style="list-style-type: none"> • roof apex height of 4.0m.
21.(6)	Alterations or additions to approved, existing caravan park accommodation units on a lot.	(a) The works comply with the development provisions of this Scheme for the zone applicable to the caravan park lot. (b) The works are not located in a heritage-protected place. (c) The works do not result in a material change in the nature of the accommodation unit use. (d) There is no increase in the number of available accommodation units.
21. (7)	Domestic animal enclosures	(a) For domestic animal enclosures where those enclosures occupy no more than 5% or 50m ² of the lot area, whichever is the lesser
21. (8)	The erection of, or installation of, or alterations to, or additions to, any of the following, on the same lot as a single house in the Residential zone where the density coding is R2.5 or R5 – (a) a boundary wall or fence	(a) The boundary wall or fence is of rural construction comprising stock proof wire or ring-lock fencing with timber posts to a maximum height of 1.2m above the natural ground level.

- (2) Development approval is not required for the following uses if –
- a. the use is of a class specified in Column 1 of an item in Table 5;
 - b. if conditions are set out in Column 2 of Table 5 opposite that item - all of those conditions are satisfied in relation to the use.

Table 5 - Supplemental provisions relating to use		
	Column 1 - Use	Column 2 - Conditions
(1)	A use that is wholly located on land identified as a local reserve under this Scheme.	(a) The land is owned or vested in the local government or a public authority. (b) For a purpose for which the land is reserved under this Scheme. (c) For any purpose for which the land may be lawfully used by the local government or public authority.
(2)	Rural Pursuit / Hobby farm	(a) No conditions in rural zones (b) Where the keeping of stock is for small scale domestic purposes, such as vegetation maintenance, egg production, aviaries, etc; and (c) the use is consistent with the Shire's <i>Health Local Law 2001</i>

SCHEDULE 2 – SPECIFIED ADDITIONAL USES FOR ZONED LAND IN SCHEME AREA

No.	Description of land	Additional use	Requirements
A1	Lot 43 Moriarty Street, Bridgetown	Industry-light	<ol style="list-style-type: none"> 1. Development approval is required. 2. The Industry-light land use is restricted to a maximum floor area of 175m². 3. Any emissions from the Industry-light land use shall not adversely impact the amenity of the locality.
A2	Lot 4 of Nelson Locations 746, 747, 17688 and Portion of Locations 1191 and 1246 Maranup Ford Road, Greenbushes	Amusement parlour Grouped dwelling Shop (incidental to the predominant approved Tourist development, Amusement parlour, Recreation-private use of the land)	<ol style="list-style-type: none"> 1. Development approval is required. 2. Development is to accord with an approved Local Development Plan (LDP), should a LDP be required by the local government based on the type and scale of the proposed land use. 3. The LDP shall address and provide for the following- <ol style="list-style-type: none"> (a) the preservation of the rural landscape and amenity; (b) the use of the land including building location, size and design, accommodation requirements, type and frequency of function events, hours of operation, maximum number of people on site, car parking on site, bus services, upgrading of roads servicing the land; (c) location and maximum floor space for any shop use (not to exceed 200m² net lettable area); (d) screening and landscaping; and (e) fire protection in accordance with an approved Bushfire Management Plan. 4. If required by State policy a Bushfire Management Plan is to be prepared and approved to address fire protection, water supply and access. 5. A maximum of three dwellings are permitted on the land.
A3	Lot 7 on Plan 19633 of Nelson Location 612 Rokewood Heights, Kangaroo Gully	Amphitheatre (open air venue used for recreation, entertainment, performances and sport events) and associated uses	<ol style="list-style-type: none"> 1. Development approval is required. 2. Development is to accord with an approved Local Development Plan (LDP) should a LDP be required by the local government basis on the type and scale of the proposed land use. 3. The LDP shall address and provide for the following- <ol style="list-style-type: none"> (a) the use of the land including building location, size and design, accommodation requirements; (b) type and frequency of function events, hours of operation, maximum number of people on site, (c) sufficient car parking on site; (d) screening and landscaping; and (e) fire protection in accordance with an

No.	Description of land	Additional use	Requirements
			<p>approved Bushfire Management Plan.</p> <p>4. If required by State policy a Bushfire Management Plan is to be prepared and approved to address fire protection, water supply and access.</p>
A4	Lot 2 of Nelson Location 9949 South Western Highway	Industry	<p>1. Development approval is required.</p> <p>2. Any emissions from the Industry land use shall not adversely impact the amenity of the locality.</p> <p>3. All vehicles entering and exiting the land are to utilise the existing vehicular access onto South Western Highway which is to be to the satisfaction of local government on the advice of Main Roads WA.</p> <p>4. Other than exempted signage under the deemed provisions and Schedule A, all other signage requires development approval of the local government on the advice of Main Roads WA.</p>

SCHEDULE 3 - SPECIAL USE ZONES IN SCHEME AREA

No.	Description of land	Special use	Requirements
SU1	Lot 4 Brockman Highway, Bridgetown	Camping ground Holiday accommodation Home business Home occupation Industry-cottage Restaurant/café Tourist development	<ol style="list-style-type: none"> 1. Development approval is required. 2. Approved Local Development Plan.
SU2	Lot 5 Brockman Highway, Bridgetown	Agricultural-extensive Agricultural-intensive Bed and breakfast Caretaker's dwelling Education establishment (limited to a cooking school) Holiday accommodation (maximum of 2 dwellings) Home business Home occupation Industry-cottage Rural pursuit/hobby farm Shop (limited to beauty therapy) Single house Winery	<ol style="list-style-type: none"> 1. Development approval is required. 2. An application for development is to be advertised in accordance with clause 64 of the deemed provisions. 3. Approved Structure Plan. 4. Approved Bushfire Management Plan where the land is within a designated bushfire prone area. Construction of dwellings is to be in accordance with AS 3959 (Construction in Bush Fire Prone Areas). 5. Approved Landscape Master Plan. 6. Approved Foreshore Management Plan. 7. Access to and from Brookman Highway shall be to the requirements of Mains Roads WA. 8. Education establishment is to have a maximum of eight clients at any one time. 9. Shop is to be conducted only within the restored dairy or adjacent building.
SU3	Lot 77 South Western Highway, Bridgetown	Club premises	<ol style="list-style-type: none"> 1. Development approval is required.
SU4	Lots 78, 878, 890, South Western Highway, Bridgetown	Camping ground Caravan park	<ol style="list-style-type: none"> 1. Development approval is required. 2. Approved Local Development Plan.
SU5	Lots 1,2,3 and 4 Gifford Road, Bridgetown	Art gallery Caretaker's dwelling Exhibition centre Industry-cottage Industry-light (limited to the processing of fermented and unfermented beverages) Restaurant/café	<ol style="list-style-type: none"> 1. Development approval is required. 2. Approved Local Development Plan.
SU6	Lot 201 Kangaroo Gully Road, Bridgetown	Bed and breakfast Industry-cottage Home business Home occupation Reception centre Recreation-private Restaurant/café Rural pursuit/hobby farm Single house Shop (limited to the sale of locally manufactured goods and food stuffs, convenience goods and the	<ol style="list-style-type: none"> 1. Development approval is required. 2. An application for development is to be advertised in accordance with clause 64 of the deemed provisions. 3. Approved Structure Plan. 4. Approved Bushfire Management Plan where the land is within a designated bushfire prone area. Construction of dwellings is to be in accordance with AS 3959 (Construction in Bush Fire Prone Areas).

No.	Description of land	Special use	Requirements
		serving of light refreshments)	<ol style="list-style-type: none"> 5. Approved Building Envelopes Plan. 6. Approved Building Design Guidelines. 7. Approved Landscape Management Plan. 8. Management Statement for the land. 9. A development application for Rural pursuit/hobby farm shall include the following information: <ol style="list-style-type: none"> (a) an analysis of potential land use conflict between the proposed use and nearby residential uses and other approved uses for the common land; (b) land capability assessment; (c) water availability; (d) access proposals; (e) transport implications associated with transport of the product off the site; and (f) any other matter considered relevant by the local government. 10. Common property is to be managed as a farm. 11. The use of fertilizers and chemicals is to be minimised wherever possible with a preference to the carrying out of organic farming methods.
SU7	Portion Lots 71 & 82 Walter Road and portion road reserve	Art gallery Exhibition centre Fast food outlet/lunch bar Industry-cottage Restaurant/café Shop Other permissible land uses for land that is zoned Residential	<ol style="list-style-type: none"> 1. Development approval is required. 2. Approved Local Development Plan. 3. The shop shall have a maximum 100m² net lettable area.
SU8	Lot 1 Nelson Street, Bridgetown	Bed and breakfast Industry-cottage Holiday accommodation (maximum of 6 dwellings) Home occupation Restaurant/café Reception centre Single house	<ol style="list-style-type: none"> 1. Development approval is required. 2. Approved Local Development Plan. 3. Access to the service corridor is restricted to State agency vehicles only. 4. Planting of trees and vegetation in and along the service corridor if required by the local government.
SU9	Lot 9008 fronting Lakeview Crescent and Gleneagles Drive, Bridgetown	Amusement parlour Art gallery Brewery Car park Caretaker's dwelling Community purpose Industry-cottage Exhibition centre Holiday accommodation Office Reception centre Recreation-private Restaurant/café Shop Single house	<ol style="list-style-type: none"> 1. Development approval is required. 2. An application for development is to be advertised in accordance with clause 64 of the deemed provisions. 3. Approved Local Development Plan. 4. Approved Bushfire Management Plan. 5. Approved Landscape Master Plan. 6. Development approval shall not be granted if the local government holds the view that the adjoining nature reserve will be adversely impacted by the proposed development and that the impact(s) cannot be appropriately avoided, mitigated or managed.

No.	Description of land	Special use	Requirements
			<ol style="list-style-type: none"> 7. Shop shall be limited to a maximum 100m² net lettable area. 8. A stock proof fence shall be constructed along the common boundary with the adjoining nature reserve. The construction of the fence is to be to a standard that will prevent domestic animals accessing the reserve to the satisfaction of the local government on the advice of the relevant State agency. 9. A trafficable fire break shall be provided along the western boundary of the land from the dam wall connecting to an internal constructed road to the satisfaction of the local government. In addition, gates shall be provided along the required fire break where it passes through lot boundaries and/or fence lines. The fire break shall be maintained by the land owners to the satisfaction of the local government. 10. Subdivision proposals are to have due regard to the history of the site and the planning context of the area.
SU10	Lot 887, South Western Highway, Bridgetown	Industry-cottage Home business Home occupation Restaurant/café Single house	<ol style="list-style-type: none"> 1. Development approval is required. 2. An application for development is to be advertised in accordance with clause 64 of the deemed provisions.
SU11	Lot 600 Hampton Street, Bridgetown	Cinema/theatre	<ol style="list-style-type: none"> 1. Development approval is required.
SU12	Lot 9371 Williams Street, Bridgetown	Bulky goods showroom Community purpose Industry-cottage Industry-rural Recreation-private Restaurant/café Shop Warehouse/storage Winery	<ol style="list-style-type: none"> 1. Development approval is required. 2. An application for development is to be advertised in accordance with clause 64 of the deemed provisions. 3. Approved Local Development Plan. 4. Shop is to be incidental to the predominant use of the land. 5. Development shall have a tourism focus. 6. Siting, construction materials and colours of proposed buildings shall be appropriate for the land and locality as determined by the local government. 7. Development shall be connected to a reticulated sewerage system provided by a licensed service provider. 8. All stormwater is to be retained on-site. 9. The existing decommissioned effluent disposal lagoon area is to be drained and filled to the satisfaction of the local government. Prior to the commencement of the above mentioned works a site contamination investigation is to be undertaken. If the area is found to be contaminated, then a Site Remediation Validation Report shall be prepared to the

No.	Description of land	Special use	Requirements
			<p>satisfaction of the local government on the advice of the relevant State agency.</p> <p>10. No development is permitted on the remediated effluent disposal lagoon area unless a geo-technical report demonstrates the capability and suitability of the area for the proposed development to the satisfaction of the local government.</p> <p>11. Subdivision proposals are to have due regard to the history of the site and the planning context of the area.</p>

SCHEDULE 4 – AREAS SUBJECT TO ADDITIONAL SITE AND DEVELOPMENT REQUIREMENTS

No.	Description of Land	Zone <i>(This column is for explanatory use only during advertising of the draft Scheme and will be deleted prior to gazettal)</i>	Requirement	Current zoning under TPS3 or TPS4 <i>(This column is for explanatory use only during advertising of the draft Scheme and will be deleted prior to gazettal)</i>
AR1	Special Rural Zone C Brockman Highway, Bridgetown	Rural Residential RR2	<i>Note: Requirements relating to subdivision layout and building envelopes, tree planting, and watercourse protection are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i>	Special Rural TPS3 (SR1 in Sch. 1)
AR2	Special Rural Zone A, Lefroy Street	Rural Residential RR2	<i>Note: Requirements relating to fencing, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i>	Special Rural TPS3 (SR2 in Sch. 1)
AR3	Special Rural Zone B, Bridgetown-Boyup Brook Road	Rural Residential RR2	<i>Note: Requirements relating to subdivision layout and building envelopes, and fencing are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i>	Special Rural TPS3 (SR3 in Sch. 1)
AR4	Lot 785 and portion of lot 644 Forrest Street, Bridgetown (Reserve Pt. 11376)	Rural Residential RR2	<p>No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <ul style="list-style-type: none"> a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A 	Special Rural TPS3 (SR4 in Sch. 1)

			<p>of this Scheme;</p> <p>d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government;</p> <p>e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk;</p> <p>f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, cut and fill on steep slopes, fencing, livestock, sewer and effluent disposal, tree planting, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
AR5	Portion of Nelson Locations 662 being Lots 2 & 7	Rural Residential RR2	1. No development shall be supported by Council within the 500 metre buffer zone to	Special Rural TPS3 (SR5 in Sch. 1)

	<p>and portion Nelson Locations 663 Taylors Road, Bridgetown</p>		<p>the possible rubbish disposal site extension until the future of the disposal site is determined or the life of the disposal site expires.</p> <p>2. Council will request the Western Australian Planning Commission to impose a road upgrading contribution condition for Dean Road and Taylors Road at the time of subdivision.</p> <p>3. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <ul style="list-style-type: none"> a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme; d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government; e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk; f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and g) remnant vegetation where 	
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			<p>in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and effluent disposal, tree planting, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
AR6	Part Lot 3 Dean Street	Residential R5	<p><i>Note: Requirements relating to livestock, and tree planting are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i></p>	Special Residential TPS3 (SRes1 in Sch. 3)
AR7	Portion of Lot 644 corner Forrest Street and Giblett Road Bridgetown (Reserve Pt. 11376)	Residential R5	<p>1. Council shall require detailed plans of stormwater drainage at the application for subdivision stage.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, cut and fill on steep slopes, fencing, livestock, and tree planting, are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	Special Residential TPS3 (SRes2 in Sch. 3)

AR8	Bridgetown Suburban Lots 32, 33 & 34 Tweed Road, Bridgetown	Residential R5	<p>1. With the intention of minimising the potential for land degradation and erosion, Council may require land owners to utilise alternative housing styles and techniques which are in harmony with the character of the land, sympathetic to topography and minimise the potential for erosion through excavation.</p> <p>2. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <ul style="list-style-type: none"> a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme; d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government; e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk; f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and g) remnant vegetation where in accordance with the 	Special Residential TPS3 (SRes3 in Sch. 3)
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			<p>Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to livestock, and tree planting, are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i></p>	
AR9	Portion of Nelson Locations 662 and Portion of Lot 7 and portion of Nelson Location 663 Taylors Road, Bridgetown (SRes4 in TPS3)	Residential R5	<ol style="list-style-type: none"> 1. No development shall be supported by Council within the 500 metre buffer zone to the possible rubbish disposal site extension until the future of the disposal site is determined or the life of the disposal site expires. 2. Council will request the Western Australian Planning Commission to impose an upgrading contribution for the upgrading of Dean Road and Taylors Road. 3. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is: <ol style="list-style-type: none"> a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) for works to enable 	Special Residential TPS3 (SRes4 in Sch. 3)

			<p>development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme;</p> <p>d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government;</p> <p>e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk;</p> <p>f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and effluent disposal, and tree planting are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
AR10	Portion Lot 874 Nelson Street,	Residential R5	1. No clearing of trees or vegetation is permitted without the planning approval	Special Residential TPS3 (SRes5 in Sch. 3)

	Bridgetown (SRes5 in TPS3)		<p>of the Local Government unless it is:</p> <ul style="list-style-type: none"> a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme; d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government; e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk; f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations. <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by</p>	
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			<p>the Local Government.</p> <p>2. In respect to the remnant vineyard on portion of the lots the following shall apply:</p> <ul style="list-style-type: none"> a) No mechanical cultivation shall be allowed. Weed growth shall be dealt with by either mowing or mulching. b) Spraying shall only be permitted where it is carried out with low volume, non-misting type spray equipment which will minimise or avoid any potential spray drift outside of the property c) The vineyard shall be setback 2.5m from all boundaries to maintain service access around the property. d) Unmanaged vines may be required to be removed if a demonstrated nuisance persists. e) The use of mechanical bird scarers will not be permitted. f) All adjoining landowners are to be notified in writing prior to the use of any chemical sprays on viticulture. <p>3. Access to the service corridor is restricted to Government agency service provider vehicles only. No domestic access to private land via this service corridor shall be permitted.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, tree planting, and sewer and effluent disposal are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
AR11	Portion Lots 1, 2, 3, 4, 5, 6, 7 and 8 of Bridgetown Lot	Residential R5	1. Council shall request the Western Australian Planning Commission require the preparation of a Landscape	Special Residential TPS3 (SRes6 in Sch. 3)

	645 and portions of road reserve		<p>Master Plan as a condition of subdivision approval.</p> <p>2. As a condition of development approval Council shall require lot owners to plant and maintain 30 trees, in accordance with the recommended species and planting of the Landscape Master Plan. Where lots contain significant levels of existing vegetation Council may waive this condition or stipulate a reduced number of trees for planting.</p> <p>3. At the time of subdivision Council will request the Western Australian Planning Commission to impose a condition requiring the subdivider to plant street trees in accordance with the recommended species and planting of the Landscape Master Plan.</p> <p>4. At the time of subdivision Council will request the Western Planning Commission impose conditions relating to fencing of public open space, construction of dual use paths/bridle trails, fire management plan and external road upgrading.</p> <p>5. At the time of subdivision Council may recommend to the Western Australian Planning Commission the imposition of a condition requiring the subdivider prepare a stormwater management plan as part of road construction planning. This plan is to identify the requirement and siting of detention basins and other stormwater treatment measures within and adjacent to the subdivision.</p> <p>6. At the time of subdivision Council may recommend to the Western Australian Planning Commission the imposition of a condition requiring the subdivider prepare a vegetation</p>	
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			<p>management plan for the proposed public open space within the subdivision.</p> <p>7. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <ul style="list-style-type: none"> a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) clearing consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme; d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government; e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk; f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations. 	
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			<p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, and sewer and effluent disposal, are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i></p>	
AR12	Lot 8 Nelson Location 662 Bridgetown-Boyup Brook Road, Bridgetown (SRes7 in TPS3)	Residential R5	<p>1. The Shire will request as a condition of subdivision, that the proposed subdivision road is to be linked with the Bridgetown-Boyup Brook Road to the satisfaction of the Shire and Main Roads WA. This may include provision of a median island with a turning pocket and slip lane.</p> <p>2. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <ul style="list-style-type: none"> a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme; d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government; 	Special Residential TPS3 (SRes7 in Sch. 3)

			<p>e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk;</p> <p>f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, cut and fill on steep slopes, sewer and effluent disposal, and tree planting are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
	Provisions from TPS4 Schedule 3 start here at AR13			
AR13	Lot 1 and Part of Lot 2, North Greenbushes Location 354, Part of Lot 138 and Part of Lot 63	Rural Residential RR2	<i>Note: Requirements relating to subdivision layout and building envelopes are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i>	Special Rural TPS4 (SR1 in Sch. 3)
AR14	Nelson Locations 439 and 1020	Rural Residential RR2	<i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and</i>	Special Rural TPS4 (SR2 in Sch. 3)

			<i>effluent disposal, and watercourse protection are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i>	
AR15	Lots 7, 8, 9, 10 and 11, portion of Nelson Location 1020 Henderson Road, Bridgetown	Rural Residential RR2	<p>1. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <ul style="list-style-type: none"> a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme; d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government; e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk; f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native 	Special Rural TPS4 (SR2(a) in Sch. 3)

			<p>Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and effluent disposal, tree planting, watercourse protection, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
AR16	Nelson Location 439	Rural Residential RR2	<p>1. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <p>a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government;</p> <p>b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan;</p> <p>c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme;</p> <p>d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government;</p>	Special Rural TPS4 (SR2(b) in Sch. 3)

			<p>e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk;</p> <p>f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p>2. The owner or subdivider of the land shall inform prospective purchasers of that lot containing the old stone dairy and two storey shed that Council shall require such persons to provide a written undertaking (to the satisfaction of the Council) ensuring the preservation of those buildings which Council considers to be of historical significance.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and effluent disposal, tree planting, watercourse protection, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local</i></p>	
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			<i>Planning Schemes) Regulations 2015.</i>	
AR17	Lots 3 & 4 Nelson Loc 199	Rural Residential RR1	<i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and effluent disposal, tree planting, watercourse protection, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i>	Special Rural TPS4 (SR3 in Sch. 3)
AR18	Nelson Location 151 and 285 Bridgetown	Rural Residential RR2	<i>Note: Requirements relating to subdivision layout and building envelopes, and livestock, are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i>	Special Rural TPS4 (SR4 in Sch. 3)
AR19	Pt Lot 2 Nelson Loc 199 May Street, Bridgetown	Rural Residential RR1	<p>1. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <ul style="list-style-type: none"> a) comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme; d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government; e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk; f) trees or vegetation that is not native to the locality and in accordance with the 	Special Rural TPS4 (SR5 in Sch. 3)

			<p>Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p>2. Overhead powerlines traversing the land are to be relocated and placed underground, at the time of subdivision, to the satisfaction of Western Power.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and effluent disposal, tree planting, watercourse protection, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
AR20	Portion of Nelson Locations 1046, 1047 and Lots 4, 5, 6, 7, 8, 9, 10 and 11 South Western Highway, including Lot 150 Sunridge Drive, Bridgetown	Rural Residential RR2	<p>1. In addition to normal setbacks under the Town Planning Scheme all buildings on the lots along the eastern boundary of the subject land must be setback up to 100 metres from the eastern boundary as illustrated on the Subdivision Guide Plan.</p> <p>2. At the time of subdivision building envelopes are to be identified for all lots. There is</p>	Special Rural TPS4 (SR6 in Sch. 3)

			<p>to be a minimum setback for building envelopes of 75 metres for all lots adjoining the boundary of the railway reserve.</p> <p>3. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <ul style="list-style-type: none"> a) comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme; d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government; e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk; f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native 	
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			<p>Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and effluent disposal, tree planting, watercourse protection, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
AR21	Part Nelson Locations 227 and 295 Bridgetown	Rural Residential RR2	<p><i>Note: Requirements relating to subdivision layout and building envelopes, and livestock, are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i></p>	Special Rural TPS4 (SR7 in Sch. 3)
AR22	Tweed Location 902	Rural Residential RR3	<p><i>Note: Requirements relating to subdivision layout and building envelopes, and livestock, are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i></p>	Special Rural TPS4 (SR8 in Sch. 3)
AR23	Nelson Location 152, 4ha northern portion Part Lot 1	Rural Residential RR2	<p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, and watercourse protection are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i></p>	Special Rural TPS4 (SR9 in Sch. 3)
AR24	Part Nelson Locations 295 and 227 Lot 1 of Nelson Location 296	Rural Residential RR2	<p>1. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <p>a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local</p>	Special Rural TPS4 (SR10 in Sch. 3)

			<p>government;</p> <p>b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan;</p> <p>c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme;</p> <p>d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government;</p> <p>e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk;</p> <p>f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, watercourse protection, sewer and effluent disposal, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i></p>	
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AR25	Nelson Locations 273, 1102 and 1102	Rural Residential RR1	<p>1. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <ul style="list-style-type: none"> a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme; d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government; e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk; f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations. <p>As a condition of granting planning approval the Local Government may require the applicant to plant and</p>	Special Rural TPS4 (SR11 in Sch. 3)
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			<p>maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p>2. To prevent destabilizing of the rock outcrop between Lots 10 and 11 any fencing must be to the satisfaction of the Local Authority and the West Australian Department of Agriculture.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, fencing, livestock, sewer and effluent disposal, tree planting, watercourse protection, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
AR26	Lot 20 Part Nelson Location 1961	Rural Residential RR2	<p>1. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <p>a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government;</p> <p>b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan;</p> <p>c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme;</p> <p>d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s)</p>	Special Rural TPS4 (SR12 in Sch. 3)

			<p>approved by the local government;</p> <p>e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk;</p> <p>f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and effluent disposal, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
AR27	Nelson Location 612	Rural Residential RR1	<p>1. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <p>a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire</p>	Special Rural TPS4 (SR13 in Sch. 3)

			<p>Management Plan approved by the local government;</p> <p>b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan;</p> <p>c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme;</p> <p>d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government;</p> <p>e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk;</p> <p>f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, sewer and effluent disposal, tree planting, watercourse protection, and potable water supply are now specified in Part 4 of this</i></p>	
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			<i>Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i>	
AR28	Nelson Location 656	Rural Residential RR2	<i>Note: Requirements relating to subdivision layout and building envelopes, cut and fill on steep slopes, livestock, sewer and effluent disposal, tree planting, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i>	Special Rural TPS4 (SR14 in Sch. 3)
AR29	Portion of Nelson Location 1442	Rural Residential RR2	<ol style="list-style-type: none"> 1. Where existing earth banks for the control of surface runoff and erosion cross proposed new lot boundaries, a 3 metre section is to be removed to prevent runoff to adjoining properties. 2. Where the physical constraints of a site dictate, Council shall require the use of alternative construction techniques (e.g. pole housing) which minimise the necessity of excavation works and the potential for erosion. 3. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is: <ol style="list-style-type: none"> a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local 	Special Rural TPS4 (SR15 in Sch. 3)

			<p>Development Plan, or similar plan;</p> <p>c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme;</p> <p>d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government;</p> <p>e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk;</p> <p>f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and effluent disposal, tree planting, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i></p>	
AR30	Portion of Nelson Location 8757 and portion of Nelson Location 11949	Rural Residential RR2	1. The maximum height of any building shall be 9 metres measured vertically from the natural ground level.	Special Rural TPS4 (SR16 in Sch. 3)

	<p>Greenbushes - Grimwade Road, North Greenbushes</p>		<p>2. Water tanks required by these provisions, which are visible from any location outside the allotment on which they are situated, shall be painted an appropriate shade of green and/or suitably screened by vegetation and/or treated in such a way to minimise visual impact to the satisfaction of the Council.</p> <p>3. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <ul style="list-style-type: none"> a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme; d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government; e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk; f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and g) remnant vegetation where 	
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			<p>in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p>4. Access to Lots, 1, 12 and 15 shall be sited, designed and constructed to the specification and satisfaction of the Local Authority.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, fencing, livestock, sewer and effluent disposal, tree planting, watercourse protection, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
AR31	Nelson Location 1242 Kangaroo Gully and Elwins Roads, Bridgetown	Rural Residential RR2	<p>1. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <p>a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government;</p> <p>b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or</p>	Special Rural TPS4 (SR17 in Sch. 3)

			<p>similar plan;</p> <p>c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme;</p> <p>d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government;</p> <p>e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk;</p> <p>f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and effluent disposal, tree planting, watercourse protection, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local</i></p>	
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			<i>Planning Schemes) Regulations 2015.</i>	
AR32	Part Nelson Loc. 8456 and part of Lot 101 Nelson Locs. 8456 and 8457	Rural Residential RR2	<p>1. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:</p> <p>a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government;</p> <p>b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan;</p> <p>c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme;</p> <p>d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government;</p> <p>e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk;</p> <p>f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local</p>	Special Rural TPS4 (SR18 in Sch. 3)

			<p>Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and effluent disposal, tree planting, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
AR33	Part Nelson Loc. 984 and Nelson Location 13238, Flintoff Road, Bridgetown	Rural Residential RR2	<ol style="list-style-type: none"> 1. Council may require as a condition of building approval, the lot owner to provide evidence of the foundation soundness of the site. 2. Creek Crossings - at the time of subdivision Council will request the Commission to impose a condition stating that all creek crossings are to be constructed to the satisfaction of the Shire. 3. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is: <ol style="list-style-type: none"> a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government; b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan; c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A 	Special Rural TPS4 (SR19 in Sch. 3)

			<p>of this Scheme;</p> <p>d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government;</p> <p>e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk;</p> <p>f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, sewer and effluent disposal, tree planting, and potable water supply are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	
AR34	Portion of Nelson Locations 1046 and 1047 South Western Highway, Bridgetown	Residential R5	1. No clearing of trees or vegetation is permitted without the planning approval of the Local Government unless it is:	Special Residential TPS4 (SRes1 in Sch. 7)

			<p>a) to comply with the requirements of the Bush Fires Act 1954 (as amended), the local government's Bushfire Notice and/or any Bushfire Management Plan approved by the local government;</p> <p>b) consistent with an approved Conservation Management Plan, Structure Plan, Local Development Plan, or similar plan;</p> <p>c) for works to enable development pursuant to clause 61 of the deemed provisions and Schedule A of this Scheme;</p> <p>d) required to accommodate an approved building envelope, building and curtilage, fencing, access and/or land use(s) approved by the local government;</p> <p>e) trees or vegetation that are dead, diseased, dangerous or have been assessed as constituting a significant bush fire risk;</p> <p>f) trees or vegetation that is not native to the locality and in accordance with the Environmental Protection (Clearing of Native Vegetation) Regulations 2004; and</p> <p>g) remnant vegetation where in accordance with the Environmental Protection Act 1986 or Environmental Protection and Biodiversity Conservation Act 1999 (as amended) or the Environmental Protection (Clearing of Native Vegetation) Regulations.</p> <p>As a condition of granting planning approval the Local Government may require the applicant to plant and maintain for a period of at least 3 years endemic native trees of species and in locations approved by the Local Government.</p>	
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			<p><i>Note: Requirements relating to subdivision layout and building envelopes, livestock, and sewer and effluent disposal, are now specified in Part 4 of this Scheme – General Development Standards and Requirements.</i></p>	
AR35	Portion of Lot 2 Lavery Street, Bridgetown	Residential R5	<p>1. No building or structures shall be permitted to be erected within the landscape buffers identified within the Landscape Management Plan.</p> <p>2. No effluent disposal system for the Residential R5 lots will be permitted within 50 metres of the dam within Special Use Zone No. 9.</p> <p><i>Note: Requirements relating to subdivision layout and building envelopes, and livestock, are now specified in Part 4 of this Scheme – General Development Standards and Requirements. Bushfire management requirements are now specified in Part 10A of the Deemed Provisions for local planning schemes in Schedule 2 of the Planning (Local Planning Schemes) Regulations 2015.</i></p>	Special Residential TPS4 (SRes2 in Sch. 7)

SCHEDULE 5 – SIGNS/ADVERTISEMENTS FOR WHICH DEVELOPMENT APPROVAL NOT REQUIRED

LAND USE AND/OR DEVELOPMENT	SIGNS/ADVERTISEMENTS [subject to Schedule A clause 61(9)(1) item 21.(1)] Applies to non-illuminated signs unless otherwise stated	MAXIMUM SIZE/AREA
dwellings	One professional name-plate.	0.2m ²
home business	One advertisement sign describing the nature of the home business.	1.0m ²
place of worship, club premises, community purpose, civic use	One advertisement sign detailing the function, and/or the activities of the institution concerned.	2.0m ²
cinema, theatre	A maximum of two advertisement signs (illuminated or non-illuminated) detailing the entertainment being presented from time to time at the venue upon which the advertisement signs are displayed.	Each advertisement sign shall not exceed 5m ²
shop, bulky goods showroom and other uses appropriate to a shopping area	All advertisement signs affixed to the building below the top of the awning or, in the absence of an awning, below a line measured at 5m from the ground floor level of the building, subject to compliance with the requirements of the Signs Hoarding and Bill Posting Bylaws.	No maximum size/area
industrial, warehouse/storage	A maximum of four advertisement signs applied to or affixed to the walls of the building but not projecting above the eaves or the ridge of the roof of the building. A maximum of two free-standing advertisement signs not exceeding 5m in height above ground floor level.	Total area of any such advertisement signs, shall not exceed 15m ² Total area of the advertisement signs shall not exceed 10m ² and individual advertisement sign shall not exceed 6m ²
recreation-private	All advertisement signs provided that, in each case, the advertisement sign is not visible from outside the complex or facility either from other private and/or from public places and streets.	No maximum size/area
public places and reserves	(a) Advertisement signs (illuminated and non-illuminated) relating to the functions of Government department, a public authority or local government excluding those of a promotional nature constructed or exhibited by, or on behalf of any such body. (b) Advertisement signs (illuminated and non-illuminated) required for the management or control of traffic on any public road, car park, cycleway, public walkway or thoroughfare, railway or waterway or other public infrastructure where such advertisement has been constructed or exhibited by or at the direction of a Government department, a public authority or the local government. (c) Advertisement signs (illuminated and non-illuminated) required to be exhibited by or pursuant to any act, statute, regulation or similar instrument provided that any such advertisement sign is constructed and/or exhibited strictly in accordance with the requirements,	(a) No maximum size/area (b) No maximum size/area (c) No maximum size/area

LAND USE AND/OR DEVELOPMENT	SIGNS/ADVERTISEMENTS [subject to Schedule A clause 61(9)(1) item 21.(1)] Applies to non-illuminated signs unless otherwise stated	MAXIMUM SIZE/AREA
	if any specified in the applicable act, statute, regulation or instrument.	
railway property and reserves	Advertisement signs exhibited on such land provided that the advertisement sign relates to the railway functions of the property or reserve.	No advertisement sign shall exceed 2m ² in area
advertisements within buildings	All advertisement signs placed or displayed within a building and not visible to a person outside of the building.	No maximum size/area
all classes of buildings other than those specifically referenced in this Schedule	One advertisement sign containing the name, number and address of the building, the purpose for which the building is used or the name and address of the managing agent thereof.	0.2m ²
<u>building construction sites</u> advertisement signs displayed only for the duration of construction as follows – a) dwellings b) shops, commercial and industrial properties c) large development or redevelopment projects involving shopping centres, offices or other buildings exceeding 3 storey's in height	One advertisement sign per street frontage containing details of the project and the contractors undertaking the construction work. (a) One advertisement sign as for a) above. (b) One advertisement sign as for a) above. (c) One additional advertisement sign showing the name of the project builder.	(a) 2m ² (b) 5m ² (c) 10m ² (d) 5m ²
<u>property transactions</u> advertisement signs displayed for the duration of the period over which property transactions are offered and negotiated as follows - a) dwellings b) shops, commercial and industrial properties c) large development or redevelopment projects involving shopping centres, offices or other buildings exceeding 3 storey's in height and rural properties in excess of 5ha	(a) One advertisement sign per street frontage for each property relating to the sale, leasing or impending auction of the property at or upon which the advertisement sign is, or the advertisement signs are displayed. (b) One advertisement sign as for a) above. (c) One advertisement sign as for a) above.	(a) Each advertisement sign shall not exceed an area of 2m ² (b) Each advertisement sign shall not exceed an area of 5m ² (c) Each advertisement sign shall not exceed an area of 10m ²
<u>display homes</u> advertisement signs displayed for the period over which homes are on display for public inspection	a) one advertisement sign for each dwelling on display. b) In addition to a) above one advertisement sign for each group of dwellings displayed by a single project builder giving details of the project building company and details of the range of dwellings on display.	(a) 2m ² (b) 5m ²
sale of goods or livestock	One advertisement sign per lot displayed for a period not exceeding 3 months advertising the sale of goods or livestock upon any and/or within any building upon which the advertisement sign is exhibited provided that the use of the land for that purpose is permitted or approved under the Scheme.	2m ²

COUNCIL ADOPTION FOR ADVERTISING

Adopted for advertising by resolution of the Council of the Shire of Bridgetown-Greenbushes at the Ordinary Meeting of the Council held on the..... (insert date).

.....
SHIRE PRESIDENT

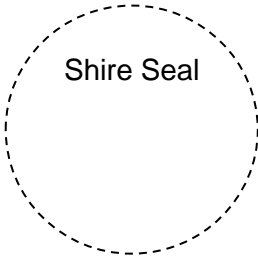
.....
CHIEF EXECUTIVE OFFICER

COUNCIL ADOPTION FOR APPROVAL

Adopted for submission to the Minister for Planning for approval by resolution of the Council of the Shire of Bridgetown-Greenbushes at the Ordinary Meeting of the Council held on the(insert date) and the Common Seal of the Shire of Bridgetown-Greenbushes was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....
SHIRE PRESIDENT

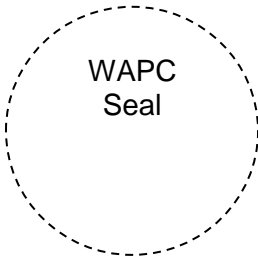
.....
CHIEF EXECUTIVE OFFICER



WAPC RECOMMENDATION / FINAL APPROVAL

.....
DELEGATED UNDER S.16 OF THE *PLANNING AND DEVELOPMENT ACT 2005*

DATE.....



















APPROVAL GRANTED

.....
MINISTER FOR PLANNING

DATE.....

LEGEND








Local Scheme Reserves

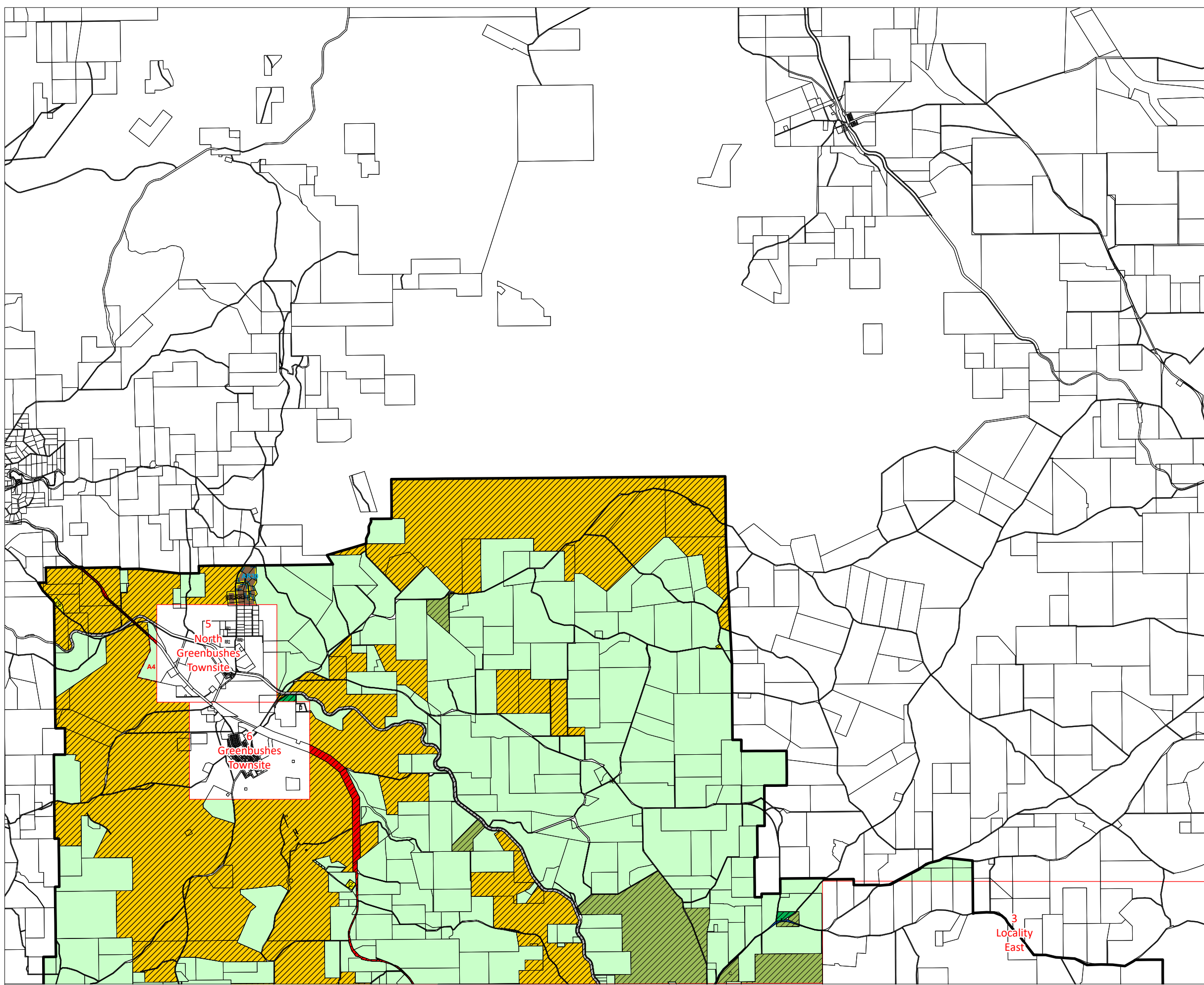
-  Public Open Space
-  Environmental Conservation
-  State Forest
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-  Public Purposes
-  Public Purposes: Medical Services
-  Public Purposes: Infrastructure Services
-  Public Purposes: Education
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-  Public Purposes: Recreational
-  Public Purposes: Cemetery
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-  Railways
-  Primary Distributor Road
-  District Distributor Road

Local Scheme Zones

-  Residential
-  Rural
-  Rural Residential
-  Rural Smallholdings
-  Light Industry
-  General Industry
-  Commercial
-  Private community purposes
-  Special Use
-  Local road

Other Categories

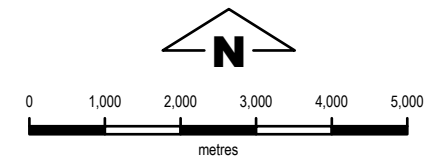
-  R Codes
-  Additional Uses
-  Additional Requirements
-  Rural Residential Area
-  Bridgetown Special Design Heritage Precinct
-  Public Drinking Water Source Area
-  Shire Boundary



Shire of Bridgetown-Greenbushes

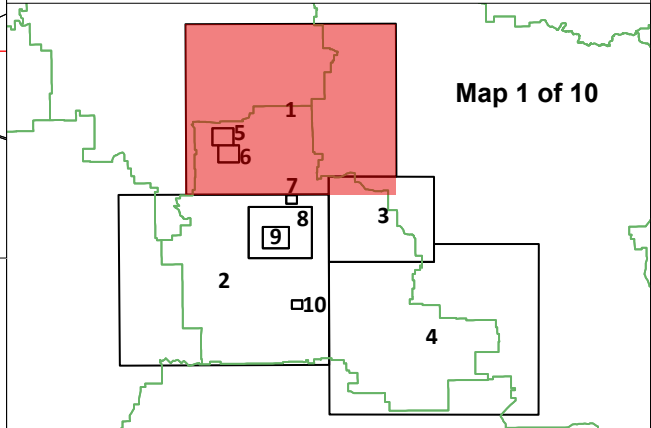
PROPOSED Local Planning Scheme No. 6

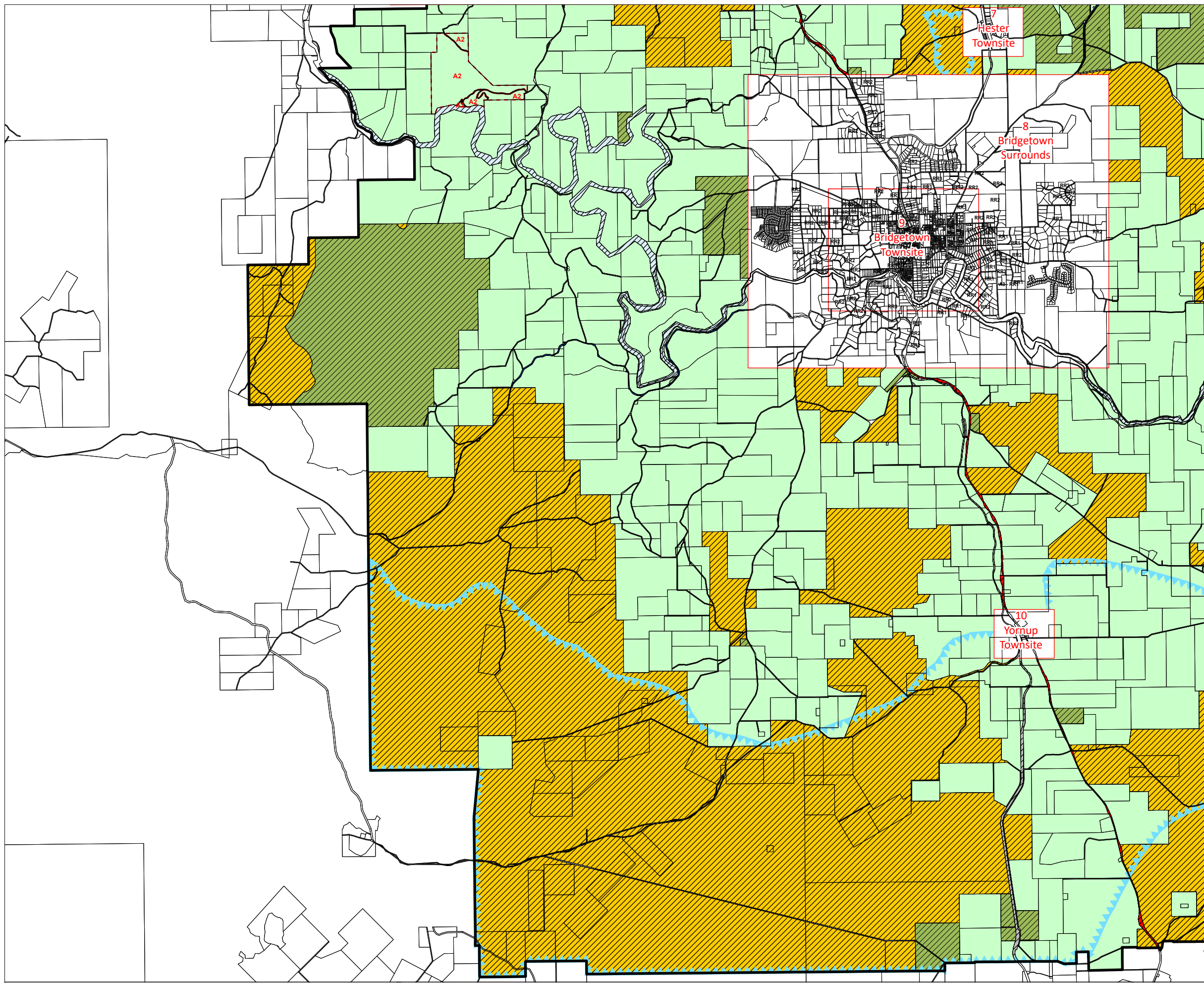
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LEGEND

Local Scheme Reserves

- Public Open Space
- Environmental Conservation
- State Forest
- Civic and Community
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Local Scheme Zones

- Residential
- Rural
- Rural Residential
- Rural Smallholdings
- Light Industry
- General Industry
- Commercial
- Private community purposes
- Special Use
- Local road

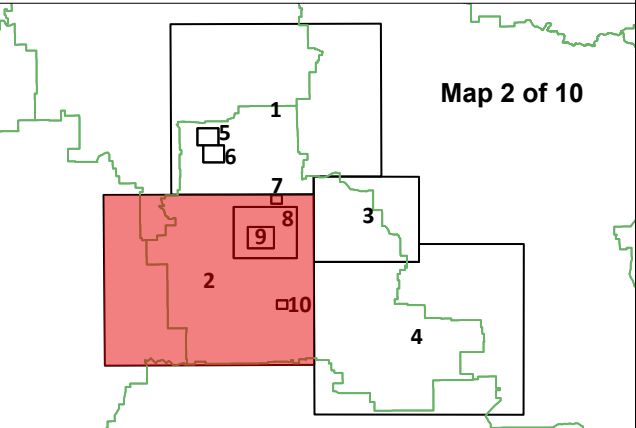
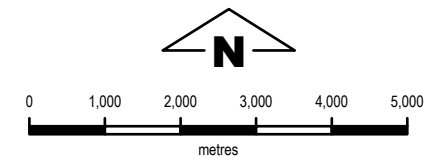
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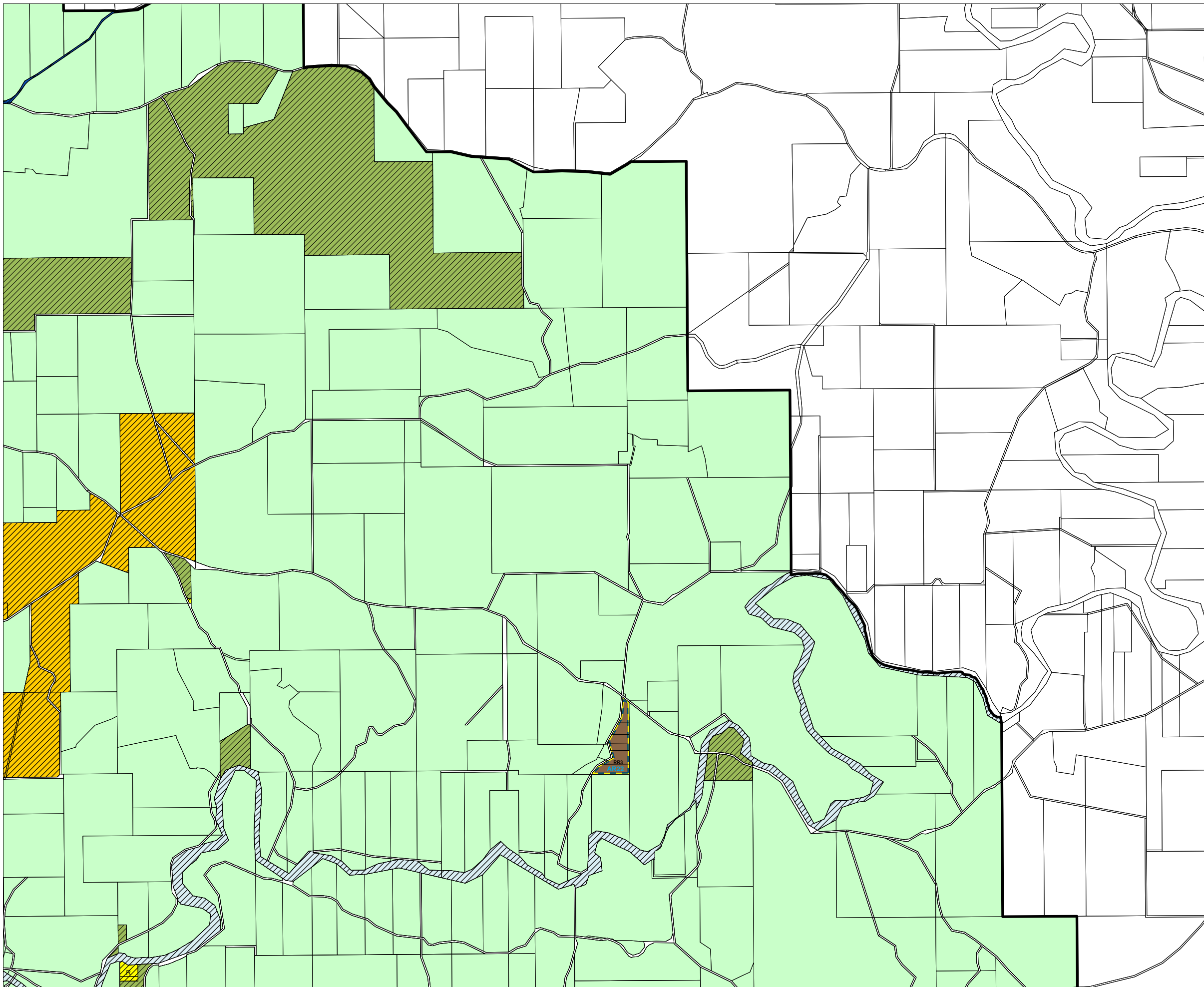
- R Codes
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






Shire of Bridgetown-Greenbushes
PROPOSED Local Planning Scheme No. 6





LEGEND








Local Scheme Reserves

-  Public Open Space
-  Environmental Conservation
-  State Forest
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-  Railways
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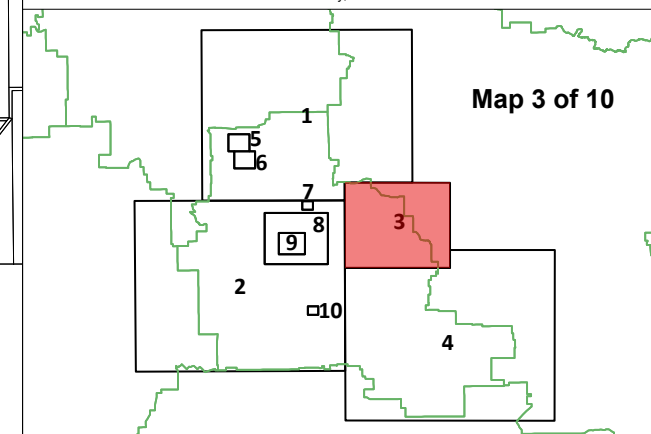
Local Scheme Zones

-  Residential
-  Rural
-  Rural Residential
-  Rural Smallholdings
-  Light Industry
-  General Industry
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Other Categories

-  R Codes
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-  Additional Requirements
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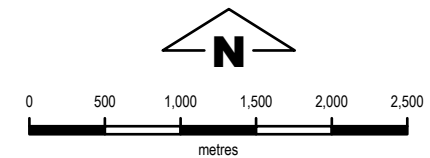
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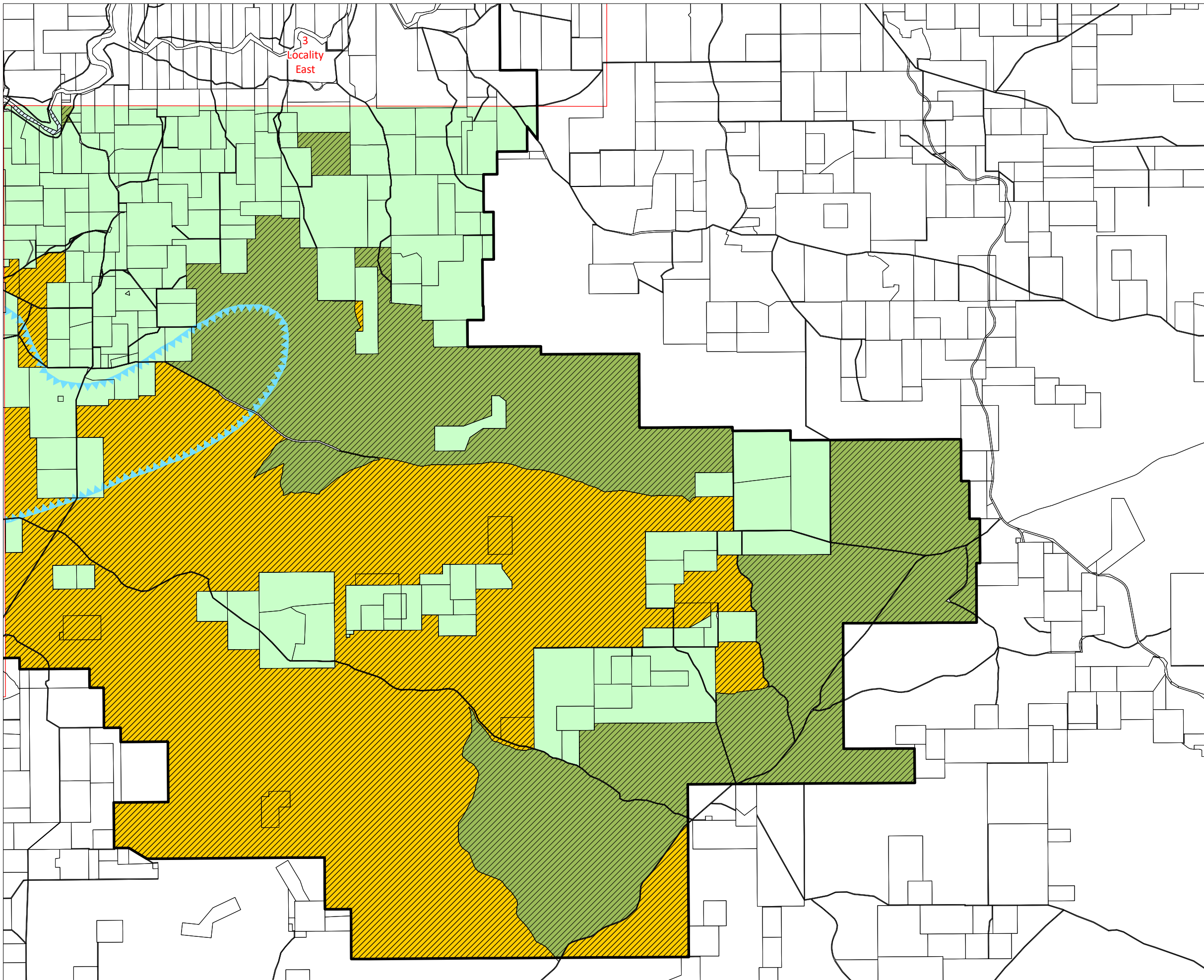


Shire of Bridgetown-Greenbushes

PROPOSED Local Planning Scheme No. 6

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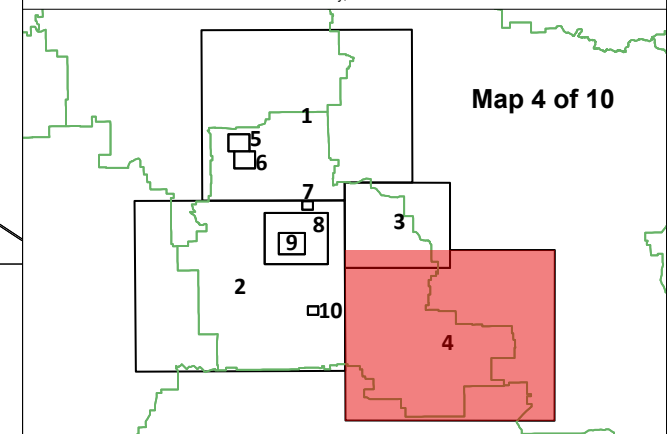
Local Scheme Zones

- Residential
- Rural
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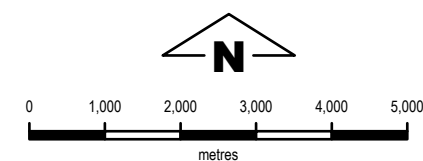
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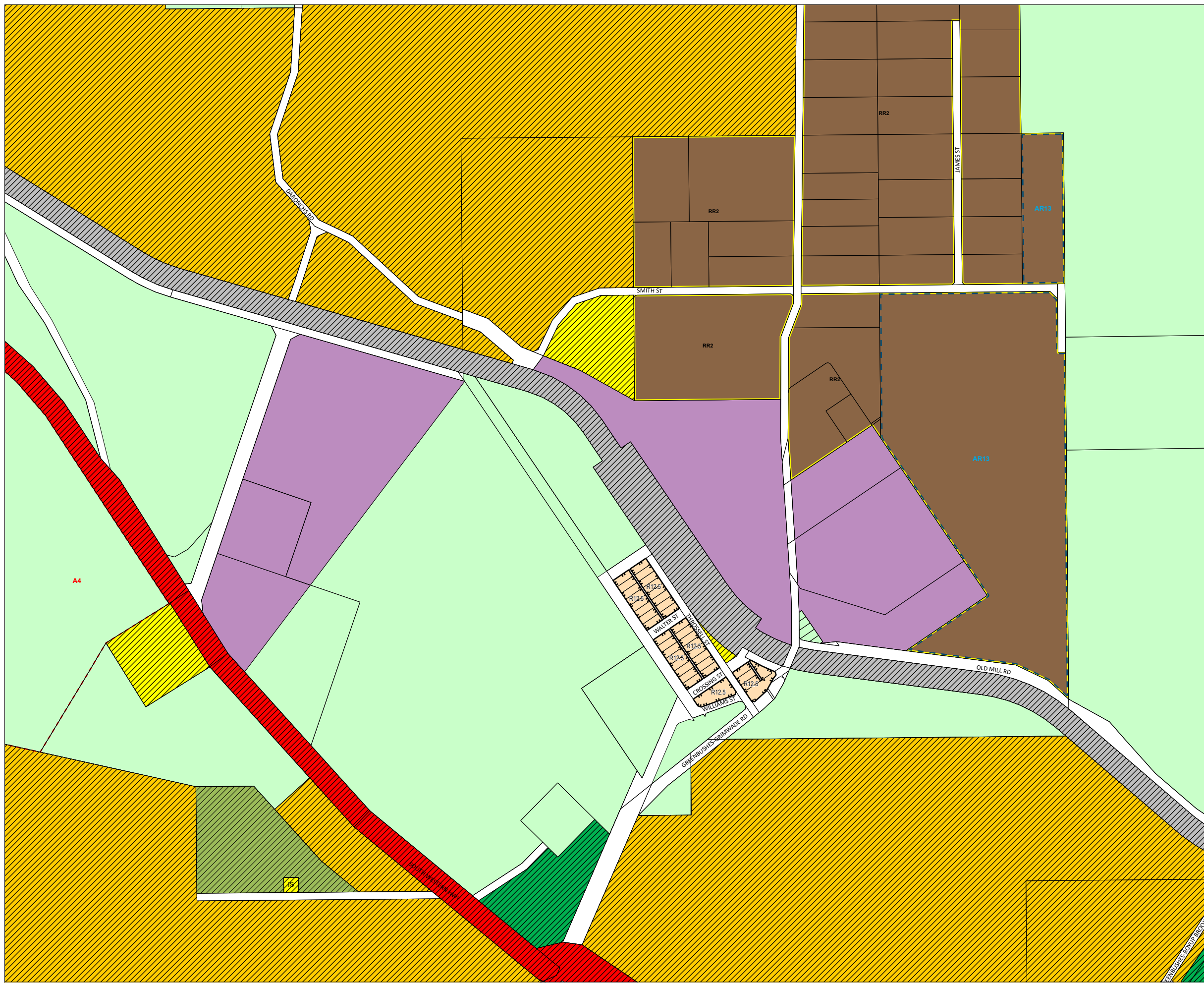


Shire of Bridgetown-Greenbushes

PROPOSED Local Planning Scheme No. 6

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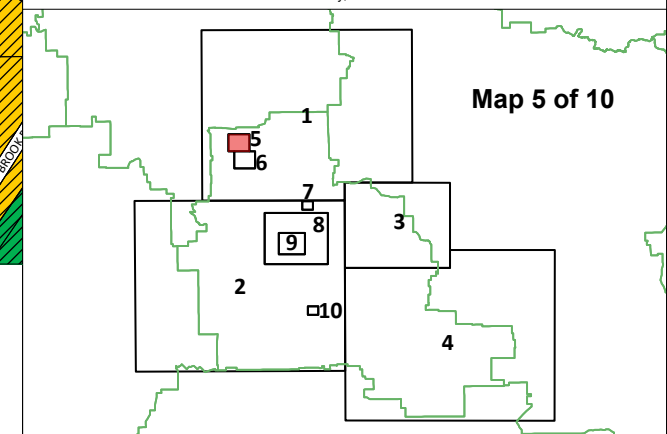
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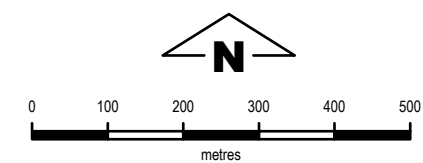
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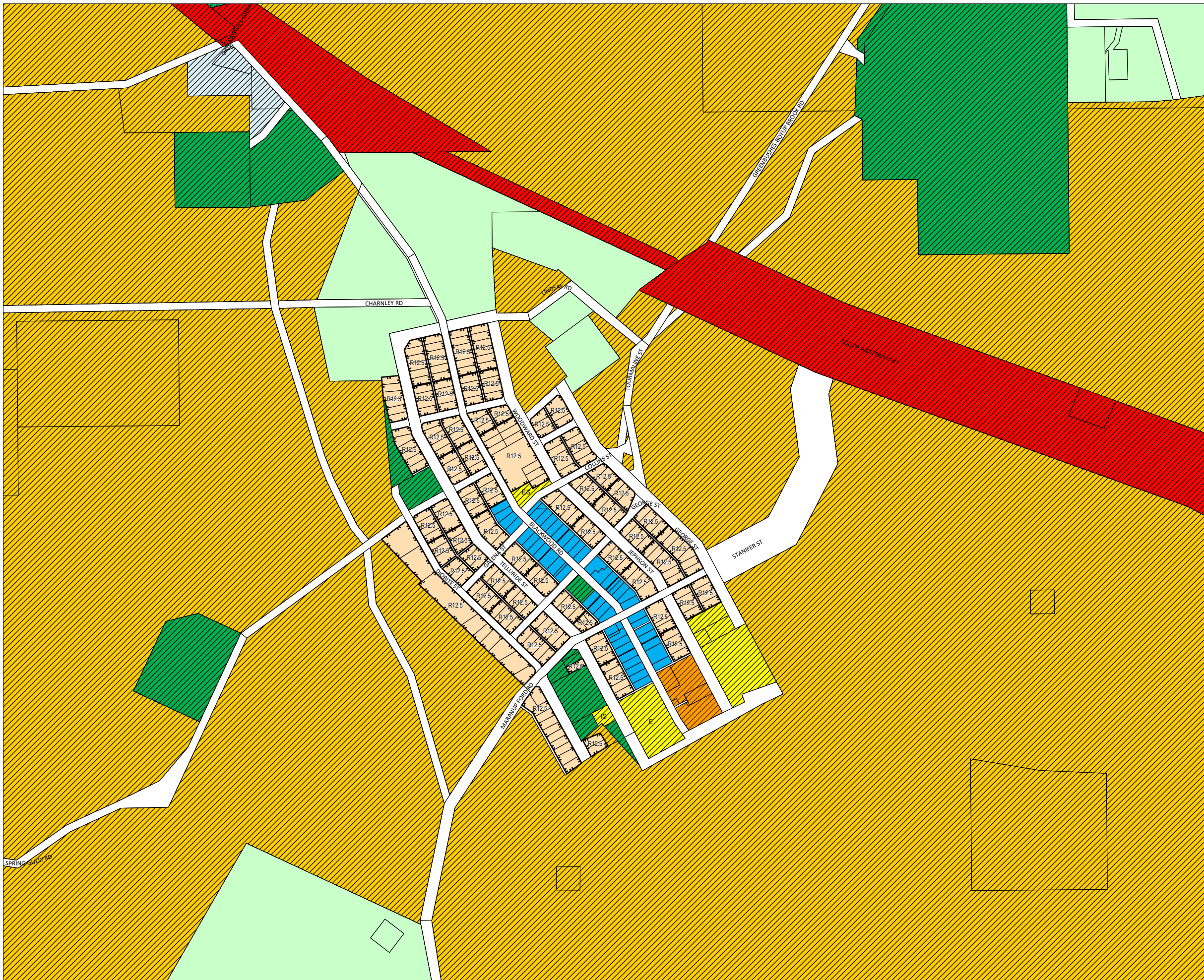


Shire of Bridgetown-Greenbushes

PROPOSED Local Planning Scheme No. 6

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Local Scheme Zones

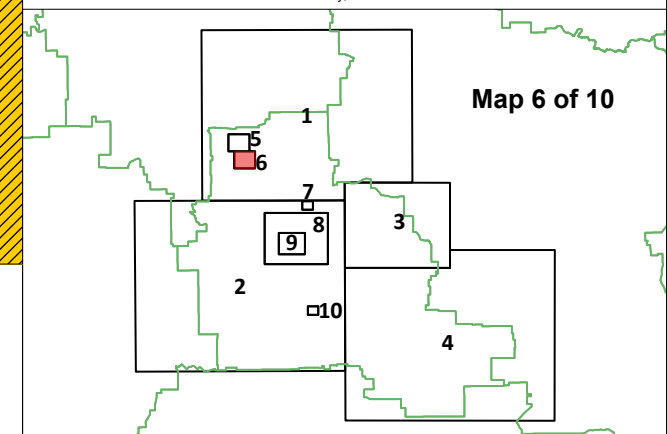
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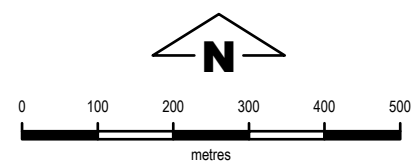
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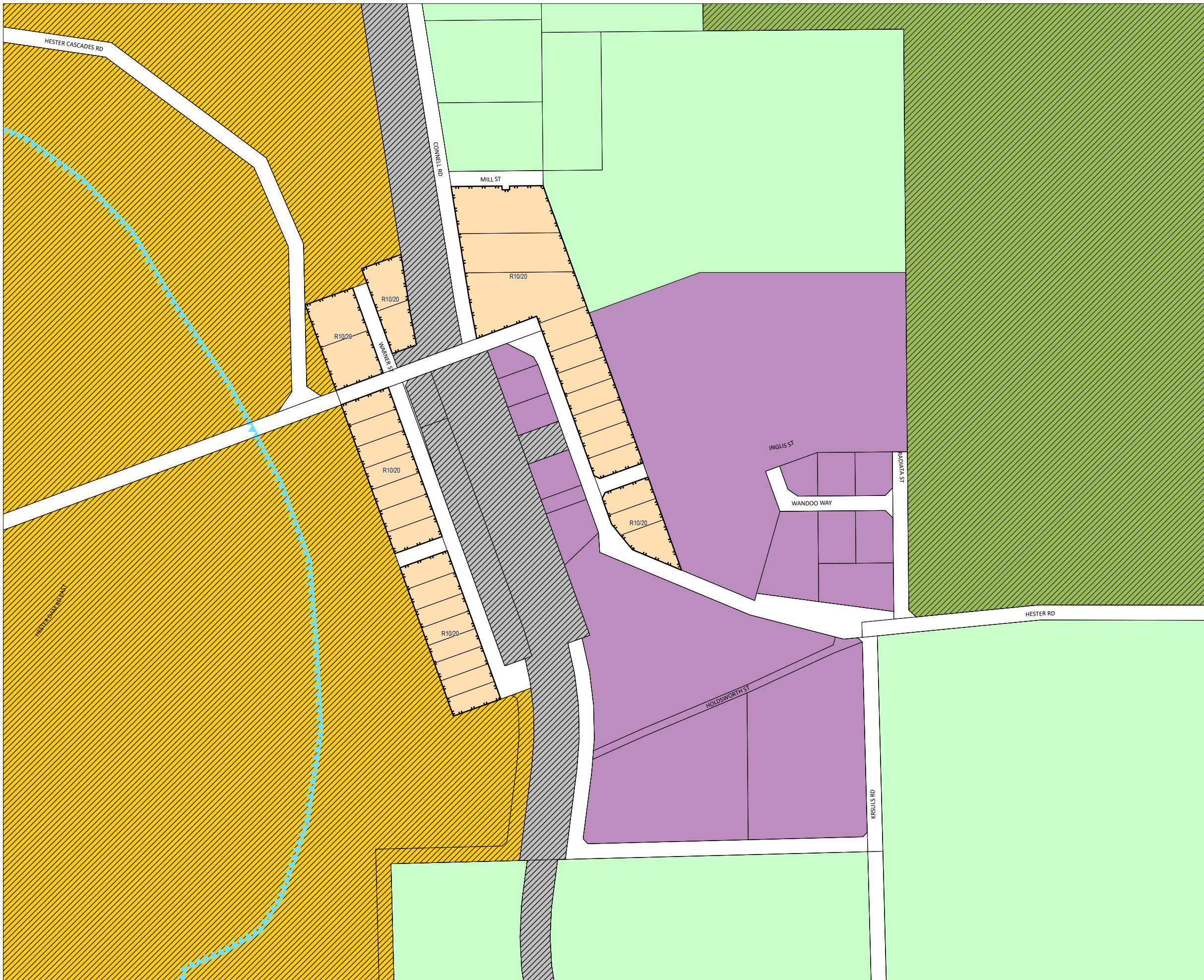


Shire of Bridgetown-Greenbushes

PROPOSED Local Planning Scheme No. 6

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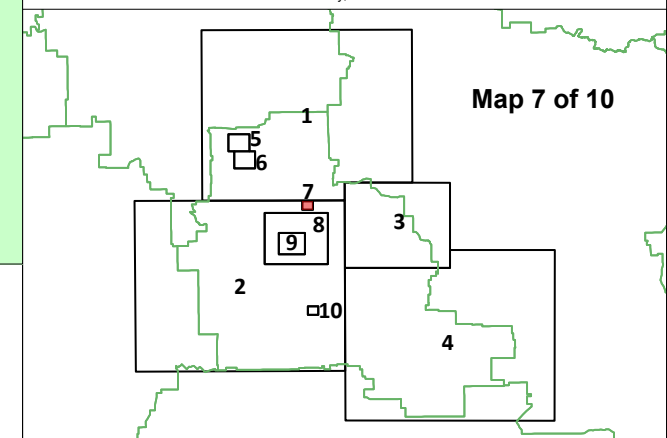
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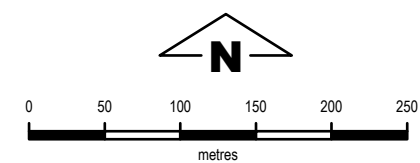


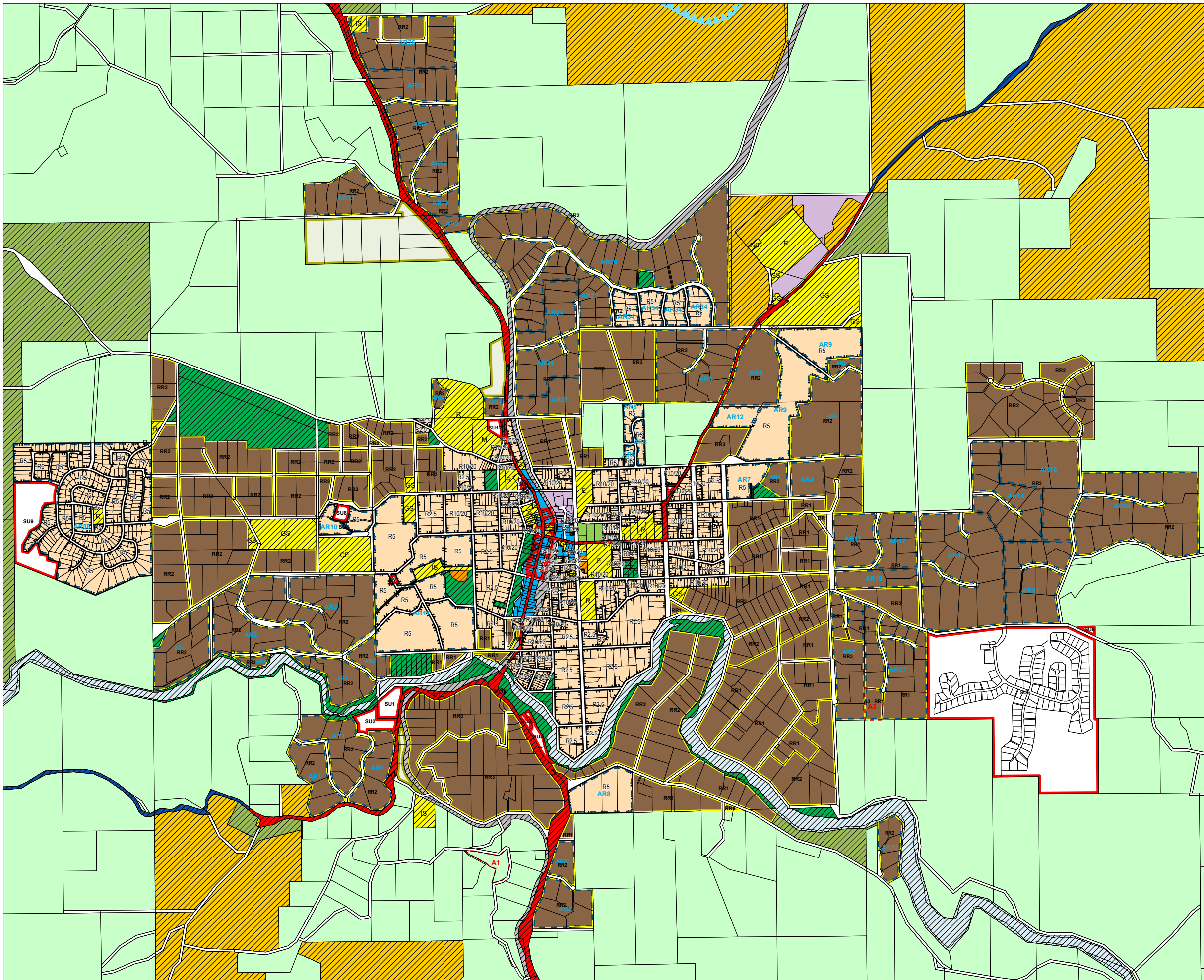
Map 7 of 10

Shire of Bridgetown-Greenbushes

PROPOSED Local Planning Scheme No. 6

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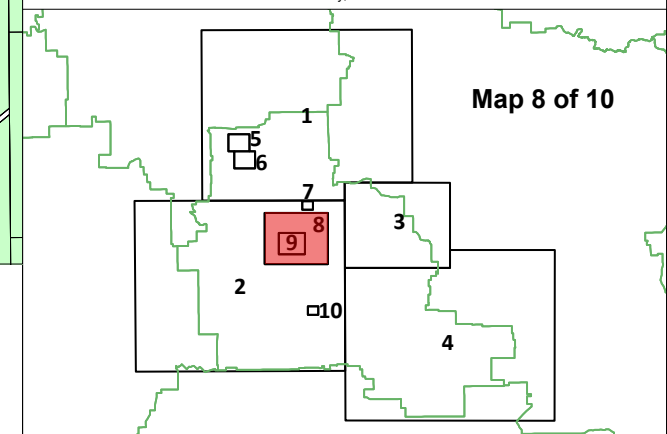
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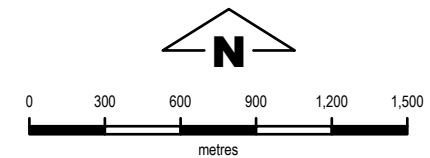
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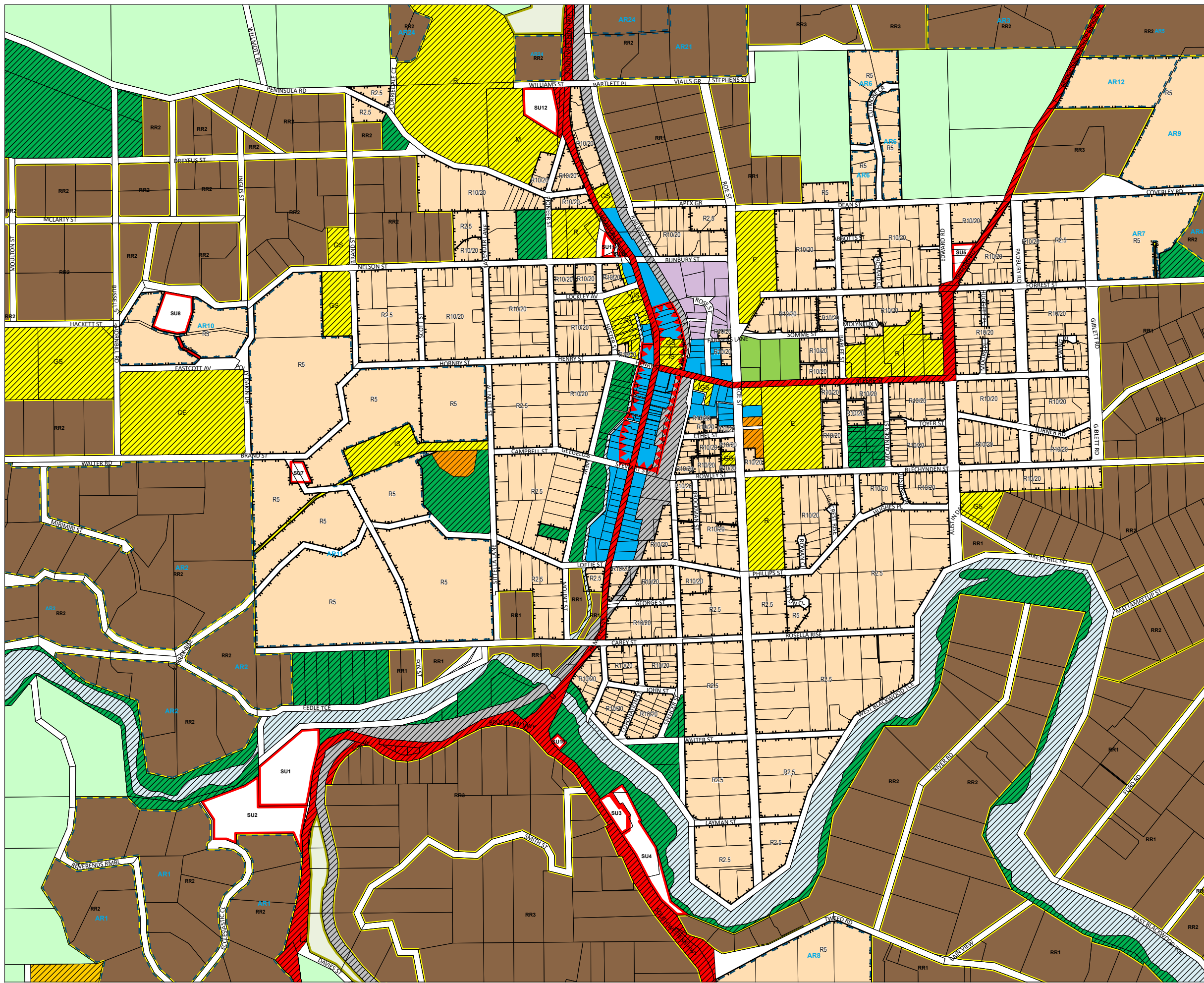


Shire of Bridgetown-Greenbushes

PROPOSED Local Planning Scheme No. 6

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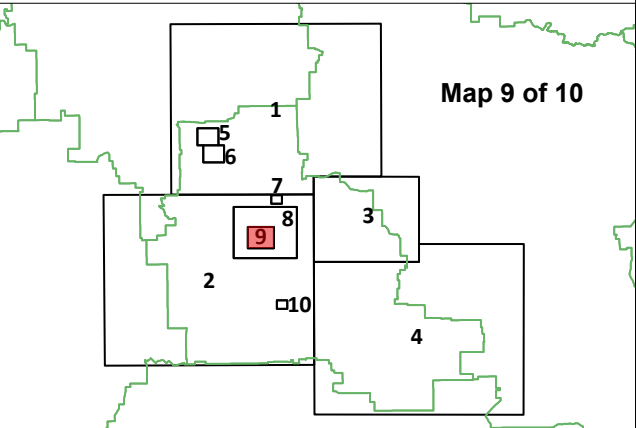
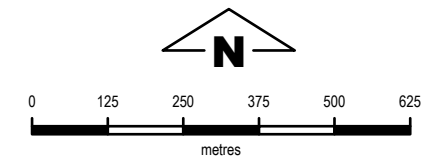
Other Categories

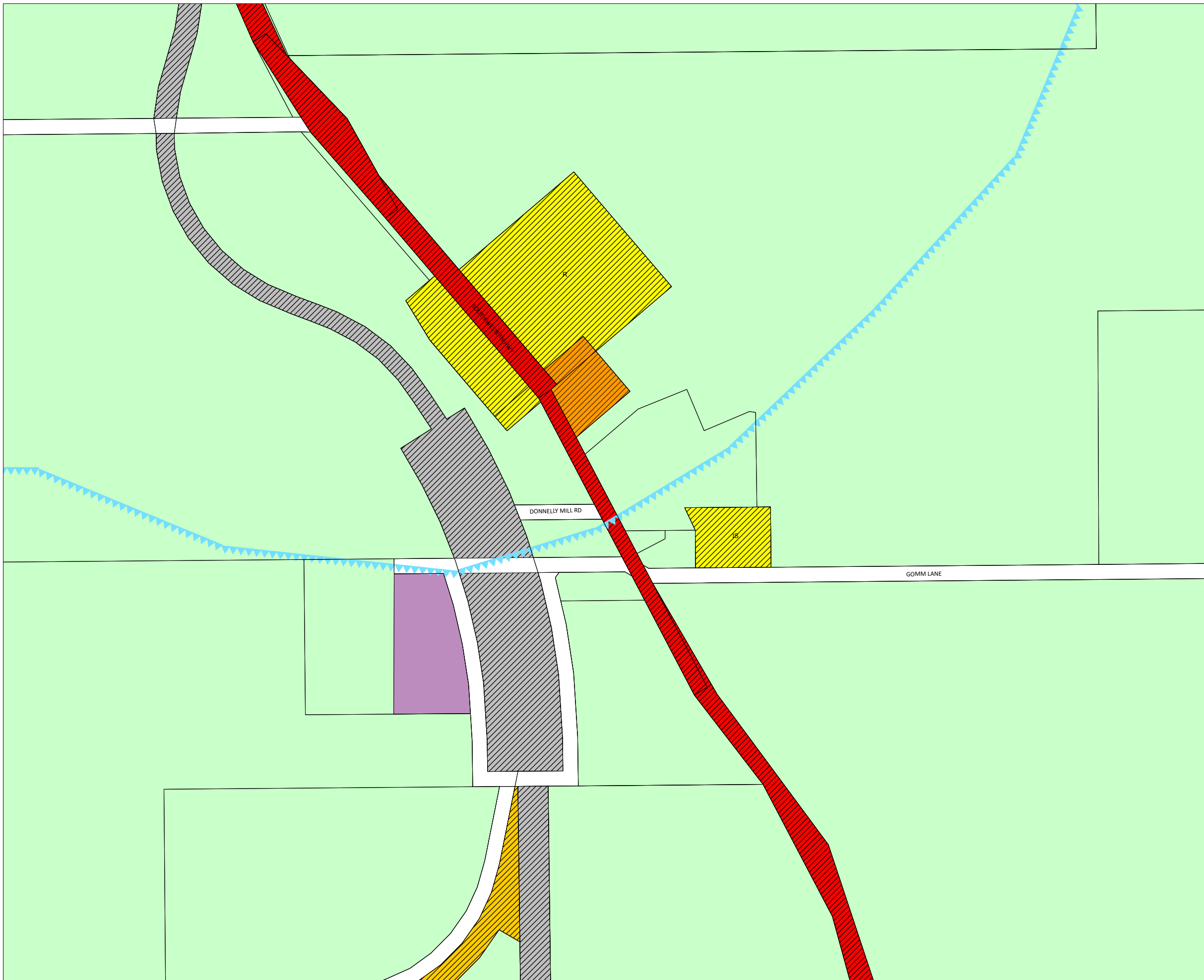
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Shire of Bridgetown-Greenbushes
PROPOSED Local Planning Scheme No. 6





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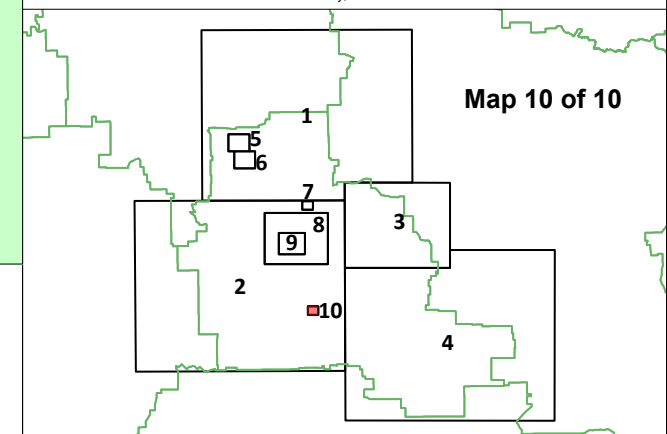
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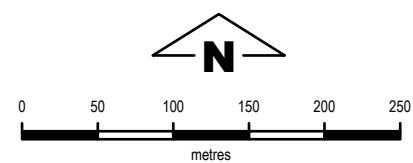
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Shire of Bridgetown-Greenbushes

PROPOSED Local Planning Scheme No. 6

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ITEM NO.	C.10/0722	FILE REF.	770.8
SUBJECT	Review of Local Planning Schemes 3 and 4		
PROPONENT	Council		
OFFICER	Executive Manager Development and Infrastructure		
DATE OF REPORT	13 July 2022		

Attachment 9 Report of Scheme Review

OFFICER RECOMMENDATION

That Council:

1. *Approve the Report of Review of Local Planning Schemes 3 and 4 as shown in Attachment 9 in accordance with Regulation 66(3) of the Planning and Development (Local Planning Schemes) Regulations 2015.*
2. *Restate its position of September 2017 that Local Planning Scheme No 3 and No 4 be replaced by a single, consolidated new Local Planning Scheme No 6 encompassing all of the land within the Shire of Bridgetown-Greenbushes municipal boundary.*
3. *Decide that the preparation of Local Planning Scheme 6 will be a 3 stage process involving the following;*

Stage 1 – Preparation, adoption and completion of a new Local Planning Scheme No 6 text and maps as a simplification and administrative update of the current Schemes, with a focus on combining the two operational Schemes in a manner consistent with the Model Scheme Text and the Deemed Provisions. At this first stage, the scope of the new Scheme will be limited to include consideration of only such changes as are required by law or WA Planning Commission policy, and are necessary to enable the Schemes to be combined and updated, as listed below:

- (a) *Remove provisions inconsistent with the Model Provisions and the Deemed Provisions as prescribed in the Planning and Development (Local Planning Schemes) Regulations 2015.*
- (b) *Restructure the scheme to follow the format of the Model Scheme Text.*
- (c) *Zone land according to the model land use zones and reserves and their corresponding objectives, as set out in the Model Scheme Text, as much on a like for like basis as is possible. In particular, this includes:*
 - i. *change of existing Special Residential (generally 2,000-4,000m²) zones to Residential (R2.5 to 5) to reflect the minimum lot sizes set out in Schemes 3 and 4, also zone in a manner consistent with the Regulations, and in the WAPC position statement of May 2021 in regard to the Special Residential zone; and*
 - ii. *existing Special Rural (generally 1 to 4ha) estates, to be rezoned Rural Residential (1 to 4 ha), to reflect the minimum lot sizes set out in Schemes 3 and 4.*

- (d) *Rural zoned land in the Bridgetown townsite, subdivided to 1 to 4 ha, with a rural residential character and land use, to be rezoned to Rural Residential with a minimum lot size to match the prevailing lot size.*
- (e) *In the zoning table of the scheme and in Part 6 (clause 37) apply model land use definitions set out in the Model Scheme Text, which will generally be a like for like conversion.*
- (f) *Existing development control provisions will be carried over to the new scheme.*
- (g) *Existing site specific development control provisions will be carried over in the new scheme text excepting where:*
 - i. they set out provisions for the subdivision of the land and the subdivision has been completed;*
 - ii. the issues they deal with can be incorporated into generic scheme provisions; or*
 - iii. they have been overtaken by matters covered under other legislation, that has been introduced after Schemes 3 and 4 were gazetted in the 1980's.*
- (h) *Inclusion of provisions for development that does not requiring planning approval, in addition to those exemptions already required by the deemed provisions.*

Stage 2 – Progression and finalisation of the Local Planning Strategy in accordance with Part 3 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Stage 3 – Preparation of a series of logically grouped planning amendments to Local Planning Scheme 6 to enable the implementation of the Local Planning Strategy.

- 4. *Recommend to the WA Planning Commission that the new scheme text and maps can be finalised prior to the completion of the Local Planning Strategy, with the 3 stages of this process, to some extent, overlapping with each other.*
- 5. *Note that although the intent of the Stage 1 is an administrative update and simplification of the existing Local Planning Schemes, it is likely that some new provisions will result in changes to the level of regulatory control and possible planning outcomes. In order that the implications of these can be properly considered, the officer report on the draft Local Planning Scheme No 6 (Stage 1) shall specifically identify where the new and consolidated provisions may change the level of regulatory control and possible planning outcomes, in order to enable their specific consideration as part of the overall consideration of the draft Scheme.*

Summary/Purpose

The purpose of this report is to determine a process for the review of Local Planning Schemes No 3 and 4. Recognising that this review is long overdue from a statutory perspective and the significant complexity of process of the Scheme review, this report proposes an alternative approach to this project to the 'conventional'

approach. This alternative approach, which has been agreed at an officer level with Department of Planning, Land and Heritage, will enable the Scheme review to be expedited as much as is practically possible. It will also provide a framework to implement a modernised and more flexible planning framework for the making of day to day planning decisions, but also the capacity for major strategic planning questions facing the Shire to be properly considered and addressed, with appropriate community engagement in the process.

Background

The Local Planning Scheme is the primary statutory planning document created by a local government in WA. It is prepared under the provisions of the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015. As such Local Planning Schemes have the status of delegated legislation, although they are subordinate to the enabling state Statutes and Regulations.

As part of the State Government promotion of reform and standardisation of the planning system, the Planning and Development (Local Planning Schemes) Regulations 2015 include two types of provisions which are essential components of a local government planning scheme, namely;

- Model Provisions – which, in summary, deal with the purpose and intent of the Scheme, reserves and zones, additional, restricted, special and non-conforming uses, relationship with and application of the R Codes and special control areas. The model provisions are required to be included in every Local Planning Scheme in WA, unless the approval of the Minister for Planning is granted for a specific departure. Owing to the date of gazettal of both the Shire of Bridgetown Greenbushes schemes, the Model Provisions are not currently included in either.
- Deemed provisions – which, in summary, deal with the procedure for making of Local Planning Policies, Heritage protection, structure and local development plans, the requirements for and process of obtaining planning approvals, car parking and cash in lieu payments, bushfire risk management, state of emergency provisions, enforcement and administration. The Regulations require that the Deemed Provisions are read as is they are part of every Local Planning Scheme in WA, irrespective of whether they are actually included in the Scheme or not. The Regulations also state that the Deeded Provisions override any existing Local Planning Scheme provision that is inconsistent.

There are, however, significant areas of the Local Planning Scheme content that can, subject to the approval of the Minister, be determined by Local Government. These relate to issues such as;

- Zoning and reservation of land,
- Density of development
- Standards that are applied to development
- Land use permissibility

The Shire currently has two operative Local Planning Schemes, summarised below.

Scheme No	Scheme Area	Year of gazettal	Number of amendments
3	Bridgetown Town site	1983	74
4	District (excluding Scheme 3 area)	1987	70

There is a statutory obligation to review, or at least examine the need for review, of Planning Schemes every 5 years. Although it is largely accepted within the industry that this target is perhaps unrealistic given the complexity of the planning system and operational pressures on local government, the two Schemes within the Shire of Bridgetown Greenbushes are clearly long overdue for review. In the over 30 years since gazettal, there have been many legislative and state planning policy changes, new development trends, changes in the appeals process, and significant planning process reforms and greater expectations of local government.

Various actions have occurred over the last 20 years in support of the review of the Schemes, although the process has never been completed. The following is a brief summary of key events;

- The Shire's first draft Local Planning Strategy was adopted by Council in 2002. This was not finalised or approved by the WAPC. Consequently the then draft Scheme No. 5, which reflected the draft Strategy was not progressed at that time.
- A second draft Local Planning Strategy was prepared about 10 years ago. This drew on the content of the draft 2002 strategy and a Community Visioning Workshop held in 2008, plus findings of the Shire's 2009 Transport Study and 2010 Community Transport Forum.
- This second draft Strategy was adopted by Council in September 2011. Following community consultation period including two community workshops, this draft and submissions were considered by Council in March and November 2012.
- In 2013 a number of concerns were raised by DPLH regarding key planning issues including population projections, estimated employment needs, housing demand and lot yield justification, proposed residential and rural clusters, proposed infill development areas, tourist accommodation in rural areas, various textual issues including naming conventions and table formats, and the overall quality of the strategy maps. Given these issues the draft 2012 strategy was not finalised or presented to the WAPC for consent for formal advertising.
- In September 2017 (reference C.08/0917) Council adopted its most recent decision on the Scheme review (salient points are summarised below)
 1. To not progress the November 2012 Local Planning Strategy.
 2. To note the appointment of Lush Fire & Planning to prepare a Bushfire Hazard Level Assessment to guide preparation of a new Local Planning Strategy and Local Planning Scheme.

3. To prepare a new Local Planning Strategy and a new Local Planning Scheme No. 6, for all land within the Shire of Bridgetown-Greenbushes Municipality.

The conventional process for the Scheme Review.

A conventional approach to a Local Planning Scheme review requires the preparation of a Local Planning Strategy. The purpose of the Planning Strategy is set out in the Planning and Development (Local Planning Schemes) Regulations 2015, but in essence the Local Planning Strategy is a strategic examination of planning and development issues within the scheme area, consideration of state policy and local issues, and develops the Councils recommendations about the future of the area for a planning perspective.

Most Local Governments undertake significant community engagement as part of the preparation of their Local Planning Strategies.

The research, preparation, consideration by Council, community engagement and consideration by the WA Planning Commission of a Local Planning Strategy can, a minimum take about 2 years, and, in many cases, can take up to 3-5 years. Once the Local Planning Strategy is finalised it is then used a basis for the preparation of a new Local Planning Scheme, which, in its essence, is a set of 'rules' for the operation of the local planning system and the statutory means to enable the control of development (and to some extent, subdivision) of land in a manner to enable the implementation of the proposals contained within the Planning Strategy.

As discussed above, there are also state government driven planning 'rules' included within the Planning and Development (Local Planning Schemes) Regulations 2015 (these being the Deeded Provisions) which are read as part of the Scheme.

All of the content of the Local Planning Scheme is ultimately required to have the approval of the Minister for Planning. A local government cannot include content in its Scheme independently of the Minister. The Minister also has authority, under Clauses 76 and 77A of the Planning and Development Act 2005 to direct a local government to prepare a new local planning scheme or scheme amendment.

Officer Comment

The recommended approach is different from that summarised above, in that in essence it splits the Scheme review into 3 independent stages. The first stage would involve the preparation and adoption of a new Local Planning Scheme No 6 as a simplification and administrative update of the current Schemes, with a focus on combining the two operational Schemes in a manner consistent with the Model Scheme Text and the Deemed Provisions. Its scope of the new Scheme will be limited to include consideration of only such changes as are required by law or WA Planning Commission policy, or the need to simplify and streamline the current provisions, but would not include consideration of any major strategic planning issues.

Simultaneous the Local Planning Strategy will be prepared in the conventional way as the second, but independent, stage of the process. This is naturally a lengthy exercise involving a range of considerations and significant community engagement. It is expected to address major issues such as;

- The strategic future of the Shire in terms of its population, economy, employment, growth and sustainability
- The future of the Bridgetown and Greenbushes, North Greenbushes and Hester town sites in terms of whether and how these should / could expand
- Future needs for Industrial and Commercial zoned land within Bridgetown and other town sites.
- The possible expansion of Greenbushes Lithium Mine.
- Housing requirements for the expected population structure, affordability, diversity, and infill development
- Potential expansion of plantations
- Potential social and business impacts arising from COVID such as working from home
- The balance of tourism, agriculture and rural living
- Management of environmental questions such as vegetation protection, water quality, fire risk, water quality

The Local Planning Strategy, after final consideration by Council, is submitted to the WA Planning Commission and the Minister, and, once approved at that level, form the basis for a series of major amendments to the Scheme. These amendments (which may be run concurrently but independently) will enable the major issues dealt with in the Local Planning Strategy to be operationalised into the Local Planning Scheme provisions.

Reasons for the recommended 3 stage approach

The primary reason for the recommended 3 stage approach is that there is a pressing need to have a new Scheme Text that is clear, simple to read and interpret, and reflects the current planning statutory environment.

The current two Local Planning Schemes have been in operation since the 1980's. They have both been significantly amended over time and, in many cases, these amendments have to facilitate the approval of specific developments or the subdivision of specific estates. In these cases, the new specific provisions have been progressively added to the scheme as appendices, thus, over time, creating a document that is complex, fragmented and difficult to interpret properly. This situation has been compounded by recent changes to the Planning and Development (Local Planning Schemes) Regulations 2015 (these being the Deeded Provisions) which are read as part of the Scheme, and effectively 'cut through' the existing Local Planning Scheme provisions.

It is not considered to be tenable, from the point of view of the Shires internal business processes and the requirement to provide clear and consistent public information about the planning regime, to maintain the current scheme text for up to 3-5 more years whilst the Local Planning Strategy and Scheme is being prepared. The 3 stage approach will enable the creation of a new Local Planning Scheme Text in around 18 months.

A further significant advantage of the recommended approach is that, by addressing major strategic planning issues in a series of independent scheme amendments, these can be completed separately from each other and implemented as soon as they are finalised. The alternative conventional approach would involve these being

all part of one scheme review process, in which case they can all only be implemented when the scheme is finally gazetted.

Statutory Environment

The Report of Review and Local Planning Scheme are prepared in accordance with the provisions of the Planning and Development Act 2005 and the Planning and Development (Local Planning Schemes) Regulations 2015.

Integrated Planning

- Strategic Community Plan
 - Outcome 7 Responsible and attractive growth and development
 - Objective 7.1 Plan for a diverse range of land, housing and development opportunities to meet current and future needs

- Corporate Business Plan
 - Objective 7.1 Plan for a diverse range of land, housing and development opportunities to meet current and future needs
 - Action 7.1.1 Provide a Local Planning Strategy, in consultation with the community, to plan thoughtfully, creatively and sustainably for population growth, affordable housing and protection of environmental values

- Long Term Financial Plan – Nil
- Asset Management Plans – Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy/Strategic Implications

The review of the Scheme has significant policy and strategic implications, as discussed above.

Budget Implications – Nil

Whole of Life Accounting - Nil

Risk Management - Insignificant risk

Voting Requirements - Simple Majority

Council Decision Moved Cr Rose, Seconded Cr Boyle

C.10/0722 That Council:

- 1. Approve the Report of Review of Local Planning Schemes 3 and 4 as shown in Attachment 9 in accordance with Regulation 66(3) of the Planning and Development (Local Planning Schemes) Regulations 2015.**

- 2. Restate its position of September 2017 that Local Planning Scheme No 3 and No 4 be replaced by a single, consolidated new Local Planning Scheme No 6 encompassing all of the land within the Shire of Bridgetown-Greenbushes municipal boundary.**

3. Decide that the preparation of Local Planning Scheme 6 will be a 3 stage process involving the following;

Stage 1 – Preparation, adoption and completion of a new Local Planning Scheme No 6 text and maps as a simplification and administrative update of the current Schemes, with a focus on combining the two operational Schemes in a manner consistent with the Model Scheme Text and the Deemed Provisions. At this first stage, the scope of the new Scheme will be limited to include consideration of only such changes as are required by law or WA Planning Commission policy, and are necessary to enable the Schemes to be combined and updated, as listed below:

- (a) Remove provisions inconsistent with the Model Provisions and the Deemed Provisions as prescribed in the Planning and Development (Local Planning Schemes) Regulations 2015.**
- (b) Restructure the scheme to follow the format of the Model Scheme Text.**
- (c) Zone land according to the model land use zones and reserves and their corresponding objectives, as set out in the Model Scheme Text, as much on a like for like basis as is possible. In particular, this includes:
 - i. change of existing Special Residential (generally 2,000-4,000m²) zones to Residential (R2.5 to 5) to reflect the minimum lot sizes set out in Schemes 3 and 4, also zone in a manner consistent with the Regulations, and in the WAPC position statement of May 2021 in regard to the Special Residential zone; and**
 - ii. existing Special Rural (generally 1 to 4ha) estates, to be rezoned Rural Residential (1 to 4 ha), to reflect the minimum lot sizes set out in Schemes 3 and 4.****
- (d) Rural zoned land in the Bridgetown townsite, subdivided to 1 to 4 ha, with a rural residential character and land use, to be rezoned to Rural Residential with a minimum lot size to match the prevailing lot size.**
- (e) In the zoning table of the scheme and in Part 6 (clause 37) apply model land use definitions set out in the Model Scheme Text, which will generally be a like for like conversion.**
- (f) Existing development control provisions will be carried over to the new scheme.**
- (g) Existing site specific development control provisions will be carried over in the new scheme text excepting where:
 - i. they set out provisions for the subdivision of the land and the subdivision has been completed;**
 - ii. the issues they deal with can be incorporated into generic scheme provisions; or**
 - iii. they have been overtaken by matters covered under other legislation, that has been introduced after Schemes 3 and 4 were gazetted in the 1980's.****

(h) Inclusion of provisions for development that does not requiring planning approval, in addition to those exemptions already required by the deemed provisions.

Stage 2 – Progression and finalisation of the Local Planning Strategy in accordance with Part 3 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Stage 3 – Preparation of a series of logically grouped planning amendments to Local Planning Scheme 6 to enable the implementation of the Local Planning Strategy.

- 4. Recommend to the WA Planning Commission that the new scheme text and maps can be finalised prior to the completion of the Local Planning Strategy, with the 3 stages of this process, to some extent, overlapping with each other.***
- 5. Note that although the intent of the Stage 1 is an administrative update and simplification of the existing Local Planning Schemes, it is likely that some new provisions will result in changes to the level of regulatory control and possible planning outcomes. In order that the implications of these can be properly considered, the officer report on the draft Local Planning Scheme No 6 (Stage 1) shall specifically identify where the new and consolidated provisions may change the level of regulatory control and possible planning outcomes, in order to enable their specific consideration as part of the overall consideration of the draft Scheme.***

Carried 7/0



SCOPE

HUMAN RESOURCE CONSULTANT TO ASSIST SHIRE OF BRIDGETOWN-GREENBUSHES IN CEO RECRUITMENT PROCESS

With the contract for the current CEO coming to an end in December 2023 the Shire of Bridgetown-Greenbushes will be required under legislation to run a recruitment process seeking to receive suitably qualified and interested applications for this position.

Council has determined the need for a human resources consultant to assist its CEO Recruitment Committee in the recruitment and selection processes. Accordingly Council seeks quotes from specialised consultants to assist with the recruitment process.

It is envisaged that the consultant will commence the process immediately and will provide advice to Council's CEO Recruitment Committee in this undertaking. Please see list below of tasks the consultant will be required to perform:

- development of selection criteria
- development of assessment methods in relation to the selection criteria
- draft and circulation of the advertisement
- executive search
- preliminary assessment with précis for each of the applications
- assist the selection committee to short list potential candidates
- drafting of potential interview questions
- coordinating interviews
- performing reference checks
- preparing the selection summary assessment and recommendation report to Council
- arranging for an integrity check and/or police clearance
- assisting the council in preparing the employment contract.

Your quotation must include either a fixed price or an hourly rate with estimation of hours as well as an outline of your preferred outline of the process.

Council will receive quotations of interest by 12 noon on Monday 27th February 2023.

Please send your proposal to Cr Jenny Mountford, Shire President at crmoutford@bridgetown.wa.gov.au

Should you have any questions concerning this request please address them to the Shire's HR Officer Natalie Kais on 97610 800 or nkais@bridgetown.wa.gov.au



**CEO RECRUITMENT COMMITTEE
(2023-2024)**

INSTRUMENT OF APPOINTMENT & DELEGATION

1. Introduction

The Council of the Shire of Bridgetown-Greenbushes (hereinafter called the "Council") hereby establishes a committee under the powers given in Section 5.8, 5.9(2)(a) and 5.16 of the *Local Government Act 1995*, such committee to be known as the CEO Recruitment Committee (hereinafter called the 'Committee').

The Committee shall act for and on behalf of Council in accordance with provisions of the *Local Government Act 1995*, local laws and policy of the Shire of Bridgetown-Greenbushes and this Instrument.

2. Name

The name of the Committee shall be the *CEO Recruitment Committee*.

3. Objectives

To conduct the recruitment and selection process for the Chief Executive Officer in accordance with the principles of merit, equity and transparency and consistent with Council's adopted *CEO Recruitment and Selection, Performance Review and Termination Standards*, the DLGSC's *Guidelines for CEO Recruitment, Performance and Termination* and applicable legislation.

4. Membership

The Membership of the Committee shall consist of;

- All nine [9] elected members
- One [1] independent person

5. Presiding Member

Council has appointed the Shire President (Cr Mountford) to be the Presiding Member and the Deputy Shire President (Cr Mahoney) to be the Deputy Presiding Member of this Committee.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Bridgetown-Greenbushes Standing Orders.

6. Meetings

Meetings of the Committee shall be held as required or determined by the Committee Members.

- 6.1 Notice of meetings shall be given to members at least 3 days prior to each meeting.
- 6.2 The Presiding Member shall ensure that minutes of agreed outcomes of all meetings are kept.
- 6.3 All members of the Committee shall have one vote and shall vote.

7. Quorum

Quorum for a meeting shall be 5.

8. Delegated Powers

The CEO Recruitment Committee has delegated authority to liaise determine the processes around interview/selection including but not limited to dates, times, content of questions, interview procedure, shortlisting of applicants for interview. It will provide recommendations to Council on all other matters.

9. Termination of Committee

Termination of the Committee shall be at the direction of Council.

10. Amendment to the Instrument of Appointment and Delegation

This document may be altered at any time by the Council.

POLICY NO.	F.21
POLICY SUBJECT	COVID-19 Financial Hardship Policy
ADOPTION DATE	30 April 2020 (C.10/0420)
LAST VARIATION DATE	26 November 2020 (C.05/1120)
LAST REVIEW DATE	30 June 2022 (C.09/0622)

Policy Objective

To give effect to our commitment to support the whole community to meet the unprecedented challenges arising from the COVID19 pandemic, the Shire of Bridgetown-Greenbushes recognises that these challenges will result in financial hardship for our ratepayers.

This Policy is intended to ensure that we offer fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding at this difficult time.

Policy Scope

This policy applies to:

1. Outstanding rates and service charges as at the date of adoption of this policy; and
2. Rates and service charges levied for the 2020/21 financial year.

It is a reasonable community expectation, as we deal with the effects of the pandemic that those with the capacity to pay rates will continue to do so. For this reason the Policy is not intended to provide rate relief to ratepayers who are not able to evidence financial hardship and the statutory provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* will apply.

Policy Statement

Payment difficulties, hardship and vulnerability¹

Payment difficulties, or short term financial hardship, occur where a change in a person's circumstances result in an inability to pay a rates or service charge debt.

Financial hardship occurs where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants. The Shire of Bridgetown-Greenbushes recognises the likelihood that COVID-19 will increase the occurrence of payment difficulties, financial hardship and vulnerability in our community. This policy is intended to apply to all ratepayers experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

¹ Adapted from the Ombudsman Western Australia publication, **Local government collection of overdue rates for people in situations of vulnerability: Good Practice Guidance:**
<http://www.ombudsman.wa.gov.au/>

Anticipated Financial Hardship due to COVID19

We recognise that many ratepayers are already experiencing financial hardship due to COVID-19. We respect and anticipate the probability that additional financial difficulties will arise when their rates are received.

We will write to ratepayers at the time their account falls into arrears, to advise them of the terms of this policy and encourage eligible ratepayers to apply for hardship consideration. Where possible and appropriate, we will also provide contact information for a recognised financial counsellor and/or other relevant support services.

Financial Hardship Criteria

While evidence of hardship will be required, we recognise that not all circumstances are alike. We will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Recent unemployment or under-employment
- Sickness or recovery from sickness
- Low income or loss of income
- Unanticipated circumstances such as caring for and supporting extended family

Ratepayers are encouraged to provide any information about their individual circumstances that may be relevant for assessment. This may include demonstrating a capacity to make some payment and where possible, entering into a payment proposal. We will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying our statutory responsibilities.

In assessing requests for COVID financial hardship under this Policy staff will have regard to any WALGA guidelines prepared to assist the local government sector in processing such requests.

Payment Arrangements

Payment arrangements facilitated in accordance with Section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- The payment arrangement will establish a known end date that in the opinion of the Chief Executive Officer is realistic and achievable;
- The ratepayer will be responsible for informing the Shire of Bridgetown-Greenbushes of any change in circumstance that jeopardises the agreed payment schedule.

Payment Arrangement Administration Fee & Interest Charges

No administration fees will be applied for the duration of payment plans entered into from 1 April 2020 to 31 December 2020.

For those that are in hardship and meet the eligibility of this policy (including any associated guidelines prepared for the sector by WALGA) then no penalty interest or instalment interest rate applies for the 2020/21 financial year.

Where a ratepayer doesn't meet the eligibility of this policy and elects to pay by the statutory 4-instalment plan then an interest rate of 3% will apply for payment of rates under that plan.

Where a ratepayer doesn't meet the eligibility of this policy and doesn't select the statutory 4-instalment plan option penalty interest charges will apply from 1 July 2020 for late payment of 2020/21 rates (including Emergency Services Levy) and any other prior rates arrears. If the ratepayer enters into a payment plan that ensures full payment of rates by 30 June 2021 penalty interest of 5.5% will apply. If the ratepayer doesn't enter into such a repayment plan then penalty interest of 8% will apply.

Deferment of Rates

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid;
- becomes payable in full upon the passing of the pensioner or if the property is sold or if the pensioner ceases to reside in the property;
- may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and
- does not incur penalty interest charges.

Debt recovery

We will suspend our debt recovery process for all unpaid rates and service charges until 31 December 2020, please note this doesn't mean a write off of debt.

Ratepayers are encouraged to negotiate an approved payment plan in accordance with this policy prior to 31 December 2020. Any rate account outstanding as at 1 January 2021 not on instalments or an approved payment plan will be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

Where a ratepayer has not reasonably adhered to the agreed payment plan, then for any rates and service charge debts that remain outstanding on 1 July 2021, we will offer the ratepayer one further opportunity of adhering to a payment plan that will clear the total debt by the end of the 2021/22 financial year.

All rates and service charge debts (excluding eligible rate deferments) that remain outstanding at the end of the 2021/22 financial year, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

Review

We will establish a mechanism for review of decisions made under this policy, and advise the applicant of their right to seek review and the procedure to be followed.

Communication and Confidentiality

We will maintain confidential communications at all times and we undertake to communicate with a nominated support person or other third party at your request.

We will advise ratepayers of this policy and its application, when communicating in any format (i.e. verbal or written) with a ratepayer that has an outstanding rates or service charge debt.

We recognise that applicants for hardship consideration are experiencing additional stressors, and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.

Financial hardship provisions under the Local Government (COVID-19 Response) Amendment Order 2022 to end

A Local Government (COVID-19 Response) Amendment Order 2022 (the Order) was made by the Minister for Local Government and published in the Government Gazette on 24 June 2022.

30 Jan 2023

LG Alert

The Order extended certain financial hardship concessions for the 2022-23 financial year in relation to:

- interest on money owed to local governments
- options for payment of rates or service charges
- accrual of interest on overdue rates or service charges.

Following the end of the State of Emergency on 4 November 2022, the Order will automatically revoke three months after 4 November 2022.

This means that from **3 February 2023**, all the provisions in the Orders made under a State of Emergency will end, including those for financial hardship, unless a further COVID-19 declaration or State of Emergency is declared and a subsequent new Order under part 10 of the Local Government Act 1995 is made.

The instalment interest on rates, interest on overdue rates and general debtors remain as adopted in the local government's 2022-23 budget for the remaining 2022-23 financial period.

Local governments with any queries can contact DLGSC at: LGHotline@dlgsc.wa.gov.au

M.42 – Advisory Committees

1 Objectives

The objectives of this policy:

- To support Council in ensuring sound governance and management of Advisory Committees
- To ensure consistency in the formation and operation of all of Council's Advisory Committees.
- To provide a clear pathway for community to provide advice and recommendations to Council
- To outline roles and responsibilities of Advisory Committee members and Shire officers.

2 Scope

This policy applies to all of Council's Advisory Committees, Councillors while remaining members of an Advisory Committee, and employees responsible for Advisory Committees. The policy is also relevant to all staff and community members who may interact from time to time with an Advisory Committee.

3 Definitions

- 3.1 The Act** - the Local Government Act 1995.
- 3.2 Advisory Committee** - means an Advisory Committee established under this policy. In this policy a reference to advisory committee is a reference to an advisory committee of the Shire of Bridgetown-Greenbushes.
- 3.3 Committee Member** – an individual or organisation represented by a delegated person who is appointed for the term of the Advisory Committee.
- 3.4 Member Organisation** – an organisation/community group that is appointed as a Committee Member represented by a delegated person who has authority to represent the organisation/community group in decision making. The organisation/community group must be based in the shire of Bridgetown-Greenbushes.
- 3.5 Member Organisation Representative** – a person representing a Member Organisation with delegated authority to represent the organisation in decision making.
- 3.6 Responsible Officer** – a Shire staff member that is nominated by the CEO to provide administrative and governance support to an advisory committee.
- 3.7 Advisory Committee Meeting** - a Meeting of an Advisory Committee.
- 3.8 Councillor** - a current elected Councillor of Council.
- 3.9 Instrument of Appointment and Delegation** - a document which outlines the scope, purpose, authority and protocols of a Committee.
- 3.10 Quorum** - at least 50% of the number of offices whether vacant or not; a Quorum is required to hold a formal meeting of an Advisory Committee where recommendations to Council can be made.

4 Policy

4.1 Formation of an Advisory Committee

Advisory Committees must be formed (and rescinded) by Council Resolution, and the Instrument of Appointment and Delegation, and membership must also be decided by Council.

4.2 Powers and Functions of an Advisory Committee

Advisory Committees do not have any executive, financial or delegated powers.

Advisory Committees do not have the power to sub-delegate or form sub-committees. The role of an Advisory Committee generally is to provide appropriate advice and recommendations on matters relevant to its Instrument of Appointment and Delegation in order to assist decision making by Council.

An Advisory Committee can offer specialised advice and assistance with research on issues of interest to Council and the Community.

4.3 Membership

4.3.1 All Advisory Committees that have community members must have a minimum of five members, comprising of:

- A minimum of one Councillor; and
- A minimum of four committee-community members(s)/member organisation(s).

4.3.2 Other than the Bush Fires Advisory Committee and Local Emergency Management Committee, Advisory Committee memberships will be capped at ten, being including:

- a minimum of one councillor, and a maximum of three councillors;
- and a minimum of four and a maximum of nine independent members, with a maximum of nine noting that: Where a Committee has two Councillor Representatives, up to eight independent members can be appointed, but where a committee has three Councillor Representatives, up to seven independent members can be appointed.

4.3.3 The Bush Fires Advisory Committee (BFAC) membership is to consist of up to 2 councillors, the Chief Fire Control Officer, all Deputy Chief Fire Control Officers and the Fire Control Officer (or his/her representative) from each of the Shire's bush fire brigades. A number of government agency representatives also attend BFAC meetings but are not classified as members.

4.3.4 The Local Emergency Management Committee (LEMC) is to consist of up to 3 councillors, and representatives from the Shire, government agencies and community organisations.

4.3.5. Any Committees currently in existence that exceed this membership limit may continue to operate, but as members vacate the positions, they will not be replaced to allow the Committee to transition to the recommended membership.

4.3.6 Any community member may become a member of an Advisory Committee if appointed by Council, and any such member will have the same entitlement to participate as the Councillor Representative/s. Weight will be given to ensuring diversity of membership and skills on an Advisory Committee.

4.3.7 All Advisory Committees other than the Bush Fires Advisory Committee must will have an elected Chairperson, who must be a councillor, and will, where necessary, have the casting vote.

4.3.8 Advisory Committee members must adhere to the same standards of conduct as elected members, as defined in the Code of Conduct (Members and Staff).

4.3.9 Advisory committee meetings will be included in the Councillors' Calendar. Any councillor is able to attend a meeting of any advisory committee. Only councillors who are appointed to the committee may vote.

4.3.10 Training will be provided to first time Advisory Committee Members prior to the first formal meeting of the committee after it is formed and/or reviewed at the commencement of each Council Term.

4.4 Advisory Committee Governance

Advisory Committees are subject to an Instrument of Appointment and Delegation (IoA). There is a standard IoA attached to this policy, and the IoA may be amended slightly, but must be adopted at the time the Committee is formed and/or reviewed at the commencement of each Council Term.

Advisory Committees are assigned a responsible officer by the CEO, to provide administrative support, ensure that the objectives of the IoA are met and to provide support and advice to the Chair in relation to governance. The Officer has no delegated power and is not a voting member of the committee.

Committees are subject to the Shire of Bridgetown-Greenbushes Standing Orders. These Standing orders apply generally to the proceedings of committees, with the exception of;

- a) Clause 9.1 in respect of the requirement to rise;
- b) Clause 9.5 limitation of the number of speeches

4.5 Officer Responsibilities

The nominated responsible officer will;

- Prepare agendas and distribute not less than 3 days before each meeting
- Compile the draft minutes and distribute them to committee members no less than 14 days after the meeting and no less than 7 day prior to the next meeting.
- Compile Council agenda reports outlining all recommendation of the advisory committee to be considered by Council.
- Provide reasonable support to the Advisory Committee through research to assist the Committee with its deliberations. However, work undertaken on behalf of the Advisory Committee will be balanced with other duties assigned to the officer. Where there is insufficient capacity to undertake work on behalf of the Committee, this matter will be referred to the officer's manager for determination of workload priorities.
- Provide the Chair with support and guidance on governance.

4.6 Committee Recommendations

- All actions/proposals made by an Advisory Committee will be taken to Council as recommendations for consideration or to the CEO if the matter can be dealt with under delegated authority or is of an operational nature.

5 Applicable Legislation and Documents

Act	Division 2 — Council meetings, committees and their meetings and electors' meetings Subdivision 2 Committees and their meetings of the Local Government Act 1995,
Regulation	Part 2 Council and committee meetings of the Local government (Administration) Regulations 1996
Local Law	Standing Orders Local Law

Shire Policies	M.12 Code of Conduct (Members and Staff) M.13 Anti-Discrimination, Sexual Harassment and Bullying M.20 Establishment of Council Committees M.21 Community Engagement/Consultation Policy A.16 Records Management Policy
Related Documents	Advisory Committee Standard Instrument of Appointment and Delegation
Related Procedure	

6 Administration

Original Adoption Date	24 November 2022
Last Reviewed	
Scheduled Reviewed Date	27 April 2023

7 Standard instrument of Appointment and Delegation



BRIDGETOWN-GREENBUSHES STANDARD ADVISORY COMMITTEE (20XX-20XX)

INSTRUMENT OF APPOINTMENT & DELEGATION

(Excluding Bush Fire Advisory Committee and Local Emergency Management Committee)

1. Introduction

The Council of the Shire of Bridgetown-Greenbushes (hereinafter called the "Council") hereby establishes a committee under the powers given in Section 5.8, 5.9(2)(c) and 5.17(c) of the Local Government Act 1995, such committee to be known as the Bridgetown-Greenbushes (*Name*) (hereinafter called the "Committee").

The Council appoints to the Committee those persons/organisations whose names appear in section 4.0 below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing on the third Saturday in October in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

The Committee shall act for and on behalf of Council in accordance with provisions of the Local Government Act 1995, local laws and policy of the Shire of Bridgetown-Greenbushes and this Instrument.

2. Name

The name of the Committee shall be the (*Name*)

3. Objectives

The objectives and role of the Committee are:

- 3.1 To advise Council on;
- 3.2 To advise Council on ways to develop and implement (*Document/s*) strategy.

4. Membership

- 4.1 Council will appoint minimum of one (1) elected members as Council's representative(s) on the Committee.
- 4.2 Council will appoint a maximum of nine (9) community representatives to reach a maximum membership number not exceeding ten (10) total members number of being:
- 4.3 One CEO appointed shire representative shall be an ex-officio member of the committee and will not be permitted to vote on matters considered by the Committee.

5. Presiding Member

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall be an Elected Member of Council. The presiding member ensures that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Bridgetown-Greenbushes Standing Orders.

6. Meetings

- 6.1 The Committee shall meet on at least four occasions per year.
- 6.2 Notice of meetings shall be given to members at least 1 prior to each meeting.
- 6.3 If any member is absent from 3 consecutive meetings without leave of the Committee, they shall forfeit their position on such Committee. The Council shall be informed, and will appoint a replacement for the balance of the Committee's term of appointment.
- 6.4 The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall, not later than 14 days after each meeting, provide Council with a copy of such minutes.
- 6.5 All members of the Committee shall have one vote. If the vote of the members present is equally divided, the person presiding may cast a second vote.

7. Quorum

Quorum for a meeting shall be at least 50% of the number of offices whether vacant or not.

8. Delegated Powers

The Committee is established as an Advisory Committee only and does not have delegated authority to make decisions on behalf of the Council.

9. Termination of Committee

Termination of the Committee shall be as at 21 October 2023 or as otherwise specified in the Local Government Act 1995.

10. Amendment to the Instrument of Appointment and Delegation

This document may be altered at any time by the Council on the recommendation of the Committee, or after giving 14 days notice to the Committee.

11. Committee Decisions

Committee decisions shall not be binding on Council if such decisions are in conflict with the delegated powers of the Council.

M.42 – Advisory Committees

1 Objectives

The objectives of this policy:

- To support Council in ensuring sound governance and management of Advisory Committees
- To ensure consistency in the formation and operation of all of Council's Advisory Committees.
- To provide a clear pathway for community to provide advice and recommendations to Council
- To outline roles and responsibilities of Advisory Committee members and Shire officers.

2 Scope

This policy applies to all of Council's Advisory Committees, Councillors while remaining members of an Advisory Committee, and employees responsible for Advisory Committees. The policy is also relevant to all staff and community members who may interact from time to time with an Advisory Committee.

3 Definitions

- 3.1 The Act** - the Local Government Act 1995.
- 3.2 Advisory Committee** - means an Advisory Committee established under this policy. In this policy a reference to advisory committee is a reference to an advisory committee of the Shire of Bridgetown-Greenbushes.
- 3.3 Committee Member** – an individual or organisation represented by a delegated person who is appointed for the term of the Advisory Committee.
- 3.4 Member Organisation** – an organisation/community group that is appointed as a Committee Member represented by a delegated person who has authority to represent the organisation/community group in decision making. The organisation/community group must be based in the shire of Bridgetown-Greenbushes.
- 3.5 Member Organisation Representative** – a person representing a Member Organisation with delegated authority to represent the organisation in decision making.
- 3.6 Responsible Officer** – a Shire staff member that is nominated by the CEO to provide administrative and governance support to an advisory committee.
- 3.7 Advisory Committee Meeting** - a Meeting of an Advisory Committee.
- 3.8 Councillor** - a current elected Councillor of Council.
- 3.9 Instrument of Appointment and Delegation** - a document which outlines the scope, purpose, authority and protocols of a Committee.
- 3.10 Quorum** - at least 50% of the number of offices whether vacant or not; a Quorum is required to hold a formal meeting of an Advisory Committee where recommendations to Council can be made.

4 Policy

4.1 Formation of an Advisory Committee

Advisory Committees must be formed (and rescinded) by Council Resolution, and the Instrument of Appointment and Delegation, and membership must also be decided by Council.

4.2 Powers and Functions of an Advisory Committee

Advisory Committees do not have any executive, financial or delegated powers.

Advisory Committees do not have the power to sub-delegate or form sub-committees. The role of an Advisory Committee generally is to provide appropriate advice and recommendations on matters relevant to its Instrument of Appointment and Delegation in order to assist decision making by Council.

An Advisory Committee can offer specialised advice and assistance with research on issues of interest to Council and the Community.

4.3 Membership

4.3.1 All Advisory Committees that have community members must have a minimum of five members, comprising of:

- A minimum of one Councillor; and
- A minimum of four community members.

4.3.2 Other than the Bush Fires Advisory Committee and Local Emergency Management Committee, Advisory Committee memberships will be capped at ten, including:

- a minimum of one councillor, and a maximum of three councillors;
- a minimum of four and a maximum of nine independent members, noting that where a committee has two Councillor Representatives, up to eight independent members can be appointed, but where a committee has three Councillor Representatives, up to seven independent members can be appointed.

4.3.3 The Bush Fires Advisory Committee (BFAC) membership is to consist of up to 2 councillors, the Chief Fire Control Officer, all Deputy Chief Fire Control Officers and the Fire Control Officer (or his/her representative) from each of the Shire's bush fire brigades. A number of government agency representatives also attend BFAC meetings but are not classified as members.

4.3.4 The Local Emergency Management Committee (LEMC) is to consist of up to 3 councillors, and representatives from the Shire, government agencies and community organisations.

4.3.5. Any Committees currently in existence that exceed this membership limit may continue to operate, but as members vacate the positions, they will not be replaced to allow the Committee to transition to the recommended membership.

4.3.6 Any community member may become a member of an Advisory Committee if appointed by Council, and any such member will have the same entitlement to participate as the Councillor Representative/s. Weight will be given to ensuring diversity of membership and skills on an Advisory Committee.

4.3.7 All Advisory Committees other than the Bush Fires Advisory Committee must have an elected Chairperson, who must be a councillor, and will, where necessary, have the casting vote.

4.3.8 Advisory Committee members must adhere to the same standards of conduct as elected members, as defined in the Code of Conduct (Members and Staff).

- 4.3.9 Advisory committee meetings will be included in the Councillors' Calendar. Any councillor is able to attend a meeting of any advisory committee. Only councillors who are appointed to the committee may vote.
- 4.3.10 Training will be provided to first time Advisory Committee members prior to the first formal meeting of the committee after it is formed and/or reviewed at the commencement of each Council Term.

4.4 Advisory Committee Governance

Advisory Committees are subject to an Instrument of Appointment and Delegation (IoA). There is a standard IoA attached to this policy, and the IoA may be amended slightly, but must be adopted at the time the Committee is formed and/or reviewed at the commencement of each Council Term.

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BRIDGETOWN-GREENBUSHES STANDARD ADVISORY COMMITTEE (20XX-20XX)

INSTRUMENT OF APPOINTMENT & DELEGATION (Excluding Bush Fire Advisory Committee and Local Emergency Management Committee)

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ROLLING ACTION SHEET

ROLLING ACTION SHEET

March 2023 (encompassing Council Resolutions up to Special Council Meeting held 9 March 2023)

Where a tick is indicated this Item will be deleted in the next update

Note: Where no progress has occurred on implementing a resolution since the last update this comment will be made in the right hand column titled 'Progress Since Last report' but will not be included in the 'Past Comments' column. Only comments detailing specifics of how the resolution is being implemented are contained in the 'Past Comments' column.

Council Decision No.	Wording of Decision	Responsible Officer	Past Comments	Progress Since Last report	✓
C.02/1216 Acquisition of Dumpling Gully Precinct	That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.	T Clynch	<p>Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).</p> <p>A meeting was held with the Water Corporation and Talison Lithium on 19.6.17 to further discuss the processes for de-proclamation of the drinking water source and the need to engage with DPAW (July 2017).</p> <p>A meeting is scheduled for 3 September with Water Corporation to progress this matter (September 2018).</p> <p>Advice received from Water Corporation that is continuing to work with Department of Water and Environmental Regulation (DWER) about excising the dam from State Forest (requires Cabinet approval) and resolving the water allocation issues. A follow up meeting with DWER is being planned (October 2018).</p> <p>January 2019 Refer item in January agenda.</p> <p>February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes</p>	<p>March 2023 No progress since last report.</p>	✓

			<p>Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p>September 2019 DWER is currently conducting stakeholder consultation on the abolition of the Greenbushes Catchment Area under the Country Areas Water Supply Act 1947 on the basis that water quality issues with this source means that it is no longer used by the Water Corporation to supply public drinking water. The DWER recommendation is that the catchment should now be abolished to enable increased recreation, tourism and customary activities.</p> <p>October 2019 The process to transfer the land from State Forest is progressing.</p> <p>March 2020 The Shire President and CEO had a meeting with the Minister for Environment about growth strategy projects and took the opportunity to ask for an update on transfer of the former Water Corporation dams to the Shire. A response was subsequently received from the Minister advising that DBCA is supportive in-principle of the Shire's request to use the dams for recreation but a number of issues need to be addressed with both the Shire and Water Corporation. A meeting of all parties is to be requested to expedite the matter.</p> <p>May 2020 A meeting of relevant agencies is required but hasn't been able to be arranged due to COVID-19. With the current easing of restrictions a meeting is to be scheduled.</p>		
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			<p>July 2020 A meeting with DBCA is being arranged for August.</p> <p>August 2020 A meeting was held with DBCA to discuss a number of matters including the dumpling gully precinct. This led to an understanding that a meeting with all parties (Shire, DBCA and Water Corporation) needs to be held and this is currently being arranged.</p> <p>September 2020 A request has been submitted to DBCA for a meeting to be held between Shire, DBCA and Water Corporation to identify issues to enable this proposal to be progressed.</p> <p>June 2021 A meeting was held last week with an officer of the Water Corporation to discuss any issues precluding transfer of the land to the Shire. All matters have been addressed and the issue is currently with DBCA to progress. An update has been requested from DBCA.</p> <p>July 2021 Contact has been made with DBCA to arrange a meeting of stakeholders to accelerate the disposal to the Shire of the Dumpling Gully dams.</p> <p>July 2022 No progress since last report.</p> <p>October 2022 A meeting is being arranged for mid-November with relevant Government agencies to determine what needs to occur to accelerate the acquisition of the water bodies by the Shire.</p>		
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			<p>November 2022 A meeting of relevant agencies has been scheduled for 7.12.22</p> <p>December 2022 A multi-agency meeting was meant to be held on 7.12.222 but unfortunately had to be postponed due to some late notice of unavailability of key participants. A revised meeting date in January is being arranged.</p> <p>January 2023 Revised meeting date yet to be set due to absence of relevant Government staff in January.</p> <p>February 2023 A new meeting date with Government agency representatives hasn't been established yet.</p>		
C.09/0321 Greenbushes CBD Parking & Safety Enhancement Project	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the final concept (layout) plan for the Greenbushes CBD Parking & Safety Enhancement Project as per Attachment 6. 2. Notes and acknowledges the contribution by Talison Lithium Pty Ltd to fund the land acquisition component of the Greenbushes CBD Parking & Safety Enhancement Project 3. Amends the 2020/21 budget to reflect the financial contribution by Talison Lithium Pty Ltd, being unbudgeted revenue and matching unbudgeted expenditure of \$80,000 noting that in the event of expenditure being less than this amount a reduced financial contribution will be received. 4. Authorise the CEO to lodge an application for subdivision to excise the land required for the Greenbushes CBD Parking & Safety 	T Clynch	<p>April 2021 Work has been done in reformatting the final concept (layout) plan into a plan suitable for lodging with an application for subdivision to excise the land for the car park from existing lots. The subdivision application form is being prepared and is awaiting signing by the land owners prior to submittal to the Western Australian Planning Commission.</p> <p>May 2021 Awaiting endorsement of the subdivision application by land owners.</p> <p>August 2021 Surveyor appointed to lodge subdivision application</p> <p>September 2021 Preliminary assessment of the subdivision application has been received from DPLH,</p>	<p>March 2023 Purchase of the land finalised.</p>	√

	<p>Enhancement Project from Lots 35, 36 and 37 Blackwood Road, Greenbushes.</p> <p>5. Authorise the CEO to complete the land acquisition processes for excising the land required for the Greenbushes CBD Parking & Safety Enhancement Project from Lots 35, 36 and 37 Blackwood Road, Greenbushes.</p>		<p>necessitating some minor changes to the plan of subdivision. Consultation is occurring with the owner on these changes before the application is resubmitted.</p> <p>October 2021 Subdivision application has been lodged and awaiting determination by Western Australian Planning Commission.</p> <p>November 2021 Still awaiting approval of the subdivision application by Western Australian Planning Commission</p> <p>December 2021 Subdivision application is currently being referred by Western Australian Planning Commission to referral agencies. Request for Tender documentation to be prepared shortly which will include an external review of construction specifications and cost estimates.</p> <p>January 2022 This project was discussed at the January Concept Forum and a report has been included in the January Council agenda.</p> <p>February 2022 Approval for the subdivision to excise the land off the existing lots has been granted by the Western Australian Planning Commission. It is now intended to proceed with surveying and preparation of relevant documents for completion of the land transfer, including payments to the existing land owners.</p> <p>March 2022 Survey documents have been completed and lodged at Landgate.</p> <p>May 2022 Clearance of subdivision conditions now</p>		
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			<p>occurring.</p> <p>June 2022 A briefing/update will be provided to councillors in next 2 months.</p> <p>July 2022 Awaiting finalisation of grant agreement with Australian Government for allocation of LRCIP Phase 3 funding to this project. Excision of land for purchase is currently at settlement stage.</p> <p>August 2022 Land transfer process nearing completion. Awaiting final endorsement of LRCIP funding application which will allocate funding to enable this project to be completed in 2021/22.</p> <p>September 2022 No progress since last report.</p> <p>October 2022 Offer and settlement for purchase of land has been completed. Awaiting issuing of new titles by Landgate for the transaction to be finalised. Preparation of construction drawings and tender documentation to occur. Project management options to be determined.</p> <p>November 2022 Settlement process for acquisition of land proceeding. Contact has been made with engineer to prepare construction drawings suitable for inclusion in request for tender document.</p> <p>December 2022 The transfer documentation associated with the excising of the land is now "in order for dealings" and settlement is expected in January. A decision has been made to proceed to a</p>	
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			<p>“Design and Construct” tender as the funding deadline for this project is 30.6.23.</p> <p>January 2023</p> <p>The land acquisition process for the Shire to acquire the portions of the roadhouse and RSL land for the car park will be completed by the end of January. All approvals have been obtained, new titles issued and property settlement is underway. Taking into account the tight deadline for completing this project (30 June 2023) Core Business Australia were engaged in December to manage a design and construct request for tender for this project. The tender was advertised on 21 December 2022 and the closing date for receipt of tenders is 24 January 2022. Tender assessment will commence immediately after and a report to council will be prepared. Subject to no changes to this timeline the CEO will consult with the Shire President about calling a special meeting of council on 9 February 2023 (same day as concept forum) to consider and award the tender.</p> <p>February 2023</p> <p>Council awarded the tender for the design and construction of the car park at a special meeting held on 9.2.23. The process for purchase of the land is expected to be finalised by the end of February.</p>		
C.09/0521 Access and Inclusion Advisory Committee Membership & Visitor Centre	<p>1. That Council direct the CEO to investigate options to increase the accessibility of the current Visitor Centre building.</p> <p>2. That Council endorse the appointment of community member Roberta Waterman to the Access and</p>	T Clynych	<p>June 2021</p> <p>This action is linked to Resolution C.08/0421 Visitor Information Services & Brierley Jigsaw Gallery Outsourcing Business Case with the consultations associated with that resolution informing</p>	<p>March 2023</p> <p>No progress since last report.</p>	

Access	Inclusion Advisory Committee.		<p>this issue.</p> <p>September 2021 Accessibility is a consideration in the current planning being undertaken for the CRC to move to the Visitor Centre.</p> <p>October 2021 The draft plans for fit out of the visitor centre include retrofitting an automatic sliding door at the entrance.</p> <p>November 2021 The investigation into improving accessibility to the Visitor Centre building are linked to the development of plans for the CRC to relocate to that building.</p> <p>December 2021 No progress since last report</p> <p>January 2022 On hold pending further developments in possible redesign of visitor centre building</p> <p>February 2022 On hold pending further developments in possible redesign of visitor centre building.</p> <p>May 2022 The fit out plans prepared by the Bridgetown CRC do propose to improve accessibility into the building however those plans have yet to be endorsed by Council. It can be assumed that no matter what changes to the plans may occur the accessibility issues will be addressed however until such time as the plans are endorsed this item will remain on the Rolling Action Sheet.</p> <p>June 2022 Improving accessibility of the visitor centre will be considered in the proposed building renewal works proposed to occur in 2022/23.</p>		
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			<p>July 2022 No update since last month's report</p> <p>September 2022 The general matter of upgrade works to the Visitor Centre was discussed at the September Concept Forum. The A/CEO agreed to provide a further briefing to the October forum.</p> <p>October 2022 No progress since last update.</p> <p>November 2022 Deferred pending further discussions with Council in December on building renewal works at visitor centre.</p> <p>December 2022 Consideration of potential accessibility improvements at the visitor centre are on hold pending future Council decisions on the visitor centre building – expected to occur in January.</p> <p>January 2023 No change from last month.</p>		
<p>C.11/0621 Civic Centre Car Park, Steere Street and Stewart Street Precinct</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the submissions received in 2019 as per Attachment 15 and 2020/21 as per Attachment 16. 2. Request the Chief Executive Officer to implement the design of Civic Centre Car Park, Steere Street and Stewart Street Precinct as per Attachment 13. 3. Authorise the Chief Executive Officer to execute any minor modifications as may be necessary to safely and efficiently implement the project. 	S Alexander	<p>August 2021 Funds included in 2021/22 budget with work to be scheduled into 2021/22 works program.</p> <p>October 2021 Some preliminary works for car parking on Stewart Street have recently commenced.</p> <p>November 2021 The works will occur as part of the 2021/22 road construction program.</p> <p>December 2021 No progress since last report</p> <p>January 2022 No progress since last report</p>	<p>March 2023 RFQ for remaining works not yet ready.</p>	

		<p>April 2022 The works are scheduled to occur as part of the 2021/22 road construction program, weather permitting.</p> <p>May 2022 Awaiting availability of contractor to undertake new line marking in the Civic Centre car park. The works on Stewart Street and Steere Street will be carried forward to 2022/23 due to limitations in finding contractors and the need to complete grant funded components of the road construction program as a priority.</p> <p>June 2022 The funding for this project is proposed to be carried forward to 2022/23 due to limitations in finding contractors and the need to complete grant funded components of the road construction program as a priority.</p> <p>July 2022 No update since last month's report</p> <p>August 2022 This work will be scheduled into the Shire's 2022/23 road construction program.</p> <p>September 2022 Design of the works have been completed with the calling for quotes to occur shortly.</p> <p>October 2022 This project has been scheduled into the 2022/23 construction program. With grant funded projects finalised this project is likely to occur after March 2023.</p> <p>November 2022 No update since last month's report.</p> <p>January 2023 Line marking of car park scheduled to</p>	
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			<p>occur on 19 January 2023.</p> <p>February 2023 Car park line marking complete. Contractor yet to be engaged for remainder of works. RFQ to be issued in February.</p>		
<p>C.15/0621b Proposed Land Exchange - Lot 1 (141) Hampton Street, Bridgetown and Closed Portions of Henry Street</p>	<p>That Council fund the \$2,500 difference of \$2,500 ex-GST to be paid to the State of Western Australia, necessary for finalization of the proposed land exchange of Part Lot 1 Hampton Street and the closed portions of Henry Street road reserve, adjacent to Lot 1 Hampton Street, Bridgetown</p>	<p>T Clynych</p>	<p>July 2021 Contact made with DPLH to determine process to reactivate the land exchange</p> <p>August 2021 New subdivision application being prepared.</p> <p>October 2021 Awaiting endorsement of the subdivision application form by the affected land owner.</p> <p>December 2021 No progress since last report</p> <p>January 2022 Agreement of the land owner yet to be obtained.</p> <p>May 2022 A meeting has been held with the land owner and a written agreement is being prepared for consideration.</p> <p>June 2022 A settlement agent has been engaged to complete the transaction.</p> <p>July 2022 No update since last month's report</p> <p>August 2022 Settlement process occurring.</p> <p>September 2022 No further progress.</p> <p>October 2022 Settlement process occurring.</p>	<p>March 2023 Land acquisition finalised.</p>	<p>√</p>

			<p>November 2022 Settlement process still proceeding.</p> <p>December 2022 Settlement expected in January.</p> <p>January 2023 Settlement process occurring and expected to be finalised by 31.1.23.</p> <p>February 2023 Land transfer expected to be finalized by end of February.</p>	
C.02/0721 Review of Local Laws	<p>1. That in accordance with section 3.16(3) of the Local Government Act 1995, Council note and consider the three submissions received in response to its statutory review of Local Laws.</p> <p>2. That in accordance with section 3.16(4) of the Local Government Act 1995 Council resolves to repeal the Pest Plants Local Law.</p> <p>3. That in accordance with section 3.16(4) of the Local Government Act 1995 Council resolves to amend the following Local Laws with reports to be presented to future Council meetings presenting details of the proposed amendments for consideration:</p> <ul style="list-style-type: none"> (i) Activities on Thoroughfares and Trading in Thoroughfares & Public Places Local Law (ii) Cats Local Law (iii) Fencing Local Law (iv) Health Local Law (v) Standing Orders Local Law <p>4. That in accordance with section 3.16(4) of the Local Government Act 1995 Council resolves to retain without amendment the following Local Laws:</p>	T Clynych	<p>September 2021 This resolution is being actioned in parts (each Local Law being actioned independently). An item on the repeal of the Pest Plants Local Law is contained in the September Council agenda</p> <p>October 2021 Report on Pest Plants Repeal Local Law presented to September Council meeting.</p> <p>December 2021 Pest Plants Repeal Local Law currently being advertised</p> <p>February 2022 Report on Pest Plants Repeal Local Law will be presented to March Council meeting. Other proposed amendments to local laws as per the resolution will be addressed in turn.</p> <p>March 2022 Report on Pest Plants Repeal Local Law and Fencing Local Law are included in March Council agenda. Other proposed amendments to local laws as per the resolution will be addressed in turn.</p> <p>April 2022 Reports on the Pest Plants Repeal Local</p>	<p>March 2023 No progress since last report.</p>

	<p>(i) Bush Fire Brigades Local Law (ii) Cemeteries Local Law (iii) Dogs Local Law (iv) Parking & Parking Facilities Local Law</p> <p>5. That in accordance with section 3.12 of the Local Government Act 1995 Council resolves to make a Waste Local Law with a report to be presented to a future Council meeting presenting a draft Local Law for consideration.</p> <p>6. In accordance with section 3.16(4) of the Local Government Act 1995 Council resolves to amend the Local Government Property Local Law by reviewing clause 5.3 of the Local Law with a report on this proposed amendment to be presented to future Council meetings.</p>		<p>Law and Fencing Local Law were presented to Council's March meeting.</p> <p>May 2022 The proposed amendment to the Fencing Local Law will be submitted to the June Council meeting. An enquiry has been submitted to WALGA seeking information to inform the potential change to clause 5.3 of the Property Local Law.</p> <p>June 2022 The proposed amendment to the Fencing Local Law will be submitted to the July Council meeting. A response has been received from WALGA about gender signage on public toilets and further research into this issue is required.</p> <p>July 2022 The Pest Plants Repeal Local Law 2021 was gazetted on 5 July and is operational from 19 July 2022.</p> <p>August 2022 No update since last report.</p> <p>October 2022 Report on Fencing Local law amendment contained in October agenda.</p> <p>November 2022 Fencing Amendment Local Law being advertised.</p> <p>December 2022 No update since last month.</p> <p>January 2023 Report on Fencing Local Law included in January Council agenda.</p> <p>February 2023 Amendment to Fencing Local Law in</p>		
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			<p>progress. Review of Standing Orders Local Law has been deferred as the State Government intends to legislate for standing meeting procedures in the next tranche of legislative changes under the Local Government Amendment Act this year. Amendments to the other 3 local laws will be progressed as resources allow.</p>		
<p>C.10/0821a Proposed Land Purchase – Lot 501 on Deposited Plan 54482</p>	<p>That Council resolves to purchase Lot 501 on Deposited Plan 54482 for the sum of \$500 GST inclusive and funds the acquisition and land transfer costs by transferring a sum up to \$2,000 from the Land and Buildings Reserve.</p>	<p>T Clynych</p>	<p>September 2021 Offer and Acceptance being prepared</p> <p>November 2021 No progress since last update</p> <p>January 2022 Agreements have been received from land owners and appointment of settlement agent is pending</p> <p>March 2022 A new settlement agent is to be appointed. Agreement to be reached with land owners seeking consent to use same settlement agent.</p> <p>April 2022 A settlement agent has been selected.</p> <p>May 2022 Due to workload the selected settlement agent was unable to progress the transfer process so a new settlement agent is being appointed.</p> <p>June 2022 A new settlement agent has been appointed.</p> <p>July 2022 No update since last month's report</p> <p>August 2022 Settlement process occurring.</p>	<p>March 2023 Purchase completed.</p>	<p>√</p>

			<p>September 2022 No further progress.</p> <p>October 2022 Settlement process occurring.</p> <p>November 2022 Settlement process proceeding.</p> <p>December 2022 Settlement expected by end of December.</p> <p>January 2023 Settlement in process.</p> <p>February 2023 Finalization of this purchase is expected by the end of February.</p>		
C.11/1221 Review of Plantation Applications Town Planning Scheme Policy	That Council adopt the draft revised Plantation Applications Town Planning Scheme Policy TP.1, as per Attachment 7, and direct the Chief Executive Officer to proceed to public consultation in accordance with Clause 7.6.2 of Town Planning Scheme No.4, with a report and feedback to be presented to a future meeting of Council.	T Clynch	<p>January 2022 Actioning of this resolution has been deferred to late January due to the commencement of the new Senior Planner in mid-January</p> <p>February 2022 Advertising to commence next week with closing date for submissions being 23 March 2022.</p> <p>March 2022 Submission period ends 23.3.22 after which a report will be prepared for either the April or May Council meeting.</p> <p>April 2022 Submissions being assessed.</p> <p>June 2022 No update from last report</p> <p>July 2022 Due to workload associated with development applications the relevant officer hasn't been able to progress the assessment of the submission received on</p>	March 2023 No update.	

			<p>the draft policy. The matter will be presented to Council in next 2 months.</p> <p>August 2022 No update since last report.</p> <p>February 2023 The focus over the last 6 months has been to progress the consolidation of Town Planning Schemes 3 and 4. A report on that matter is contained in the February Council agenda. Once the consolidated TPS is adopted for community consultation all existing town planning scheme policies (including the Plantations Policy) will be reviewed. In the case of the Plantations Policy this is likely to mean that the review process will recommence from the start.</p>	
<p>C.04/0322 Consideration of Recommendation from Annual General Meeting of Electors – Bridgetown CBD Parking</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Conducts a review of the parking situation in the Bridgetown CBD, incorporating street parking and off-road parking, including loading bays. 2. Request the CEO to assess the capacity of Ranger Services to conduct parking patrols on a regular but infrequent basis, with emphasis on illegal parking and report back via the review of the Workforce Plan due to be completed by June 2022. 3. Request the CEO to investigate the area in front of Westpac Bank for provision of a disabled parking bay. 	T Clynch	<p>April 2022 Not commenced</p> <p>June 2022 Preliminary assessment of the footpath in front of the Westpac Bank has occurred and concept plans are being prepared.</p> <p>July 2022 No update since last month's report</p> <p>August 2022 The parking review hasn't commenced however investigations into establishing an ACROD bay on the footpath in front of the Westpac Bank have occurred and a draft plan and cost estimate was presented to the August Concept forum. Funding of third project is provided for in the draft 2022/23 budget.</p> <p>September 2022 No update since last report.</p> <p>October 2022</p>	<p>March 2023 No update.</p>

			<p>This item has yet to be progressed. Shire Executive are currently determining the scope of the parking review to determine if it should be done internally or outsourced to a consultant.</p> <p>November 2022 No update since last month's report.</p> <p>February 2023 The issue of parking checks being conducted will be addressed in the Workforce Plan which is currently being drafted. The disabled parking bay plans have been approved by Main Roads WA and we are now seeking quotes from a contractor. The review of the parking situation, has not occurred yet.</p>		
<p>C.06/0322a Consideration of Recommendation from Annual General Meeting of Electors – Access to Rail Corridor</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Direct the CEO to engage with the Public Transport Authority requesting consideration towards introducing measures to increase fire access for fire crews along the railway corridor within the Shire of Bridgetown-Greenbushes 2. Request the Public Transport Authority conduct a higher degree of fire mitigation works on railway reserves within the Shire of Bridgetown-Greenbushes. 	T Clynch	<p>April 2022 Not commenced</p> <p>May 2022 Photographic evidence of need for fire mitigation works and mapping is being prepared in order to support the requests to the PTA.</p> <p>June 2022 A meeting has been held with a consultant acting for Arc Infrastructure about possible enhanced mitigation works on the railway reserve.</p> <p>July 2022 No update since last report.</p> <p>February 2023 The approach taken to date with Arc Infrastructure hasn't yielded any feedback therefore it is intended to write directly to the Public Transport Authority (PTA) raising the issue of mitigation. The letter</p>	<p>March 2023 No update.</p>	

			will include a request for PTA to engage with Arc Infrastructure on the issue.	
C.05/0422 Stanifer Street 40km/h Zone	That a request be submitted to Main Roads Western Australia seeking a reduction in the speed limit to 40km/h on Stanifer Street from just east of its intersection with George Street to just west of its intersection with Diorite Street with this reduced speed limit being in place until such time as the proposed heavy haulage access road between South Western Highway and the Talison Lithium Mine site is constructed and operational.	S Alexander	<p>May 2022 Traffic counter has been setup on Stanifer St and will record data for 2 weeks.</p> <p>June 2022 Traffic counter data being processed for submittal to MRWA.</p> <p>July 2022 Request submitted to MRWA</p> <p>September 2022 No update since last month's report.</p> <p>October 2022 Waiting for a decision from MRWA on the application.</p> <p>November 2022 Waiting for a decision from MRWA on the application</p> <p>December 2022 No update since last month's report</p> <p>January 2023 Still awaiting decision from MRWA.</p> <p>February 2023 Contacted MRWA for an update. Waiting for a response.</p>	<p>March 2023 No update from MRWA received. MRWA have previously reported that they have a significant backlog of such requests and the timeframe for assessment may be up to 12 months.</p>
C.17/0422 Nairnup Road Land Acquisition	<ol style="list-style-type: none"> 1. Direct the CEO to commence formal negotiations with the owners of Lot 7919 Tweed Road, Glenlynn, for the purchase of a 486 sq. m portion of this lot, for the purpose of creating a new alignment for a portion of Nairnup Road. 2. Note a further report be presented to Council on the conclusion of this negotiation. 	S Alexander	<p>May 2022 Letter posted to land owners</p> <p>June 2022 Awaiting response from land owners.</p> <p>July 2022 Letter response period has expired with no response received.</p> <p>August 2022 No update since last month's report</p>	<p>March 2023 Feedback from DPLH received regarding the process. Preliminary assessment and investigation is required by DPLH.</p>

			<p>September 2022 No response received from property owners. Report scheduled for October council meeting to progress the matter.</p> <p>October 2022 Report to be presented to November Council meeting.</p> <p>November 2022 Currently confirming correct legal process with a view to begin compulsory land acquisition.</p> <p>December 2022 Some further issues require addressing prior to reporting back to Council. Report proposed to be presented to Council in January.</p> <p>January 2023 Report scheduled for February Council Meeting.</p> <p>February 2023 Waiting on advice from the Department of Planning Lands and Heritage to inform the report. Report to be submitted to a future council meeting.</p>		
C.13/0522 Geegelup Mountain Bike Trail Network and Bridgetown Tourism App	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the recommendation from its Trails Development Advisory Committee to proceed with the planning of the Geegelup Mountain Bike Trail Network. 2. Note the estimated cost of the planning of the Geegelup Mountain Bike Trail Network is \$50,000 (ex-GST). 3. Accept the \$25,000 (ex GST) external funding from the Department of Local Government Sport and Cultural Industries to cover one-half the cost of planning the Geegelup Mountain 	M Richards	<p>May 2022 Consultant has been appointed.</p> <p>July 2022 Awaiting commencement of work by consultant.</p> <p>August 2022 A RFQ including project scope has been sent to three trail designers. Awaiting responses.</p> <p>September 2022 RFQs have been sent out to 3 of the reputable trail development organisations</p>	March 2023 DBCA are currently working through their assessment process for the parcel of land identified as the location of the 20km ride park.	

	<p>Bike Trail Network to the point of detailed design.</p> <ol style="list-style-type: none"> 4. Fund its contribution to the planning of the Geegelup Mountain Bike Trail Network project by transferring the sum of \$25,000 from the Trails Reserve. 5. In light of Parts 1-4 above, approve a 2021/22 budget amendment by increasing the 'materials and components' allocation for Account 31RA (Local Community Trails & Paths Projects) from \$23,243 to \$73,243. 6. Note the results of the investigation into the development of a Shire specific Tourist App and determine not to proceed with this project at this time. 7. Include the \$50,000 expenditure for the planning of the Geegelup Mountain Bike Trail Network in the financial summary pages of the new Corporate Business Plan 2022-26. 		<p>including 2 in the South West. We are waiting to receive response.</p> <p>October 2022</p> <p>The three consultants have been in consultation with the Shire to discuss the RFQ with submissions expected to be received for consideration by the end of October.</p> <p>November 2022</p> <p>RFQ's being assessed.</p> <p>December 2022 Magic Dirt Trailworx has been engaged to undertake the planning work associated with this project. An initial meeting to discuss the job is planned before the end of December 2022.</p> <p>January 2023</p> <p>Organising initial meeting as consultants were unable to make a time prior to the Christmas break.</p> <p>February 2023</p> <p>DBCA, Magic Dirt Trail Worx, representatives of the Bridgetown Mountain Bike and Cycling Club met to complete the first site visit and begin the auditing process. The consultants and DBCA identified a location to build 20km of marketable mountain bike trails in the Hester – the existing trails are mainly located on firebreaks and old DBCA road. The consultant suggested that the existing trails are not worth investing money into – sign and promote to local riding groups now. The 20km of new trail will bring visitors and will be marketable to mountain bike enthusiast.</p>		
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<p>C.09/0622 (Parts 3-5) Review of Finance Policies</p>	<p>That with respect to Section 3 (Finance) of the Policy Manual Council:</p> <p>3. Note that a separate review of Policy F.1 (Community Grants, Service Agreements, Donations and Contributions) and Policy F.9 (Service Agreements for community Service Providers) is to occur with both policies being incorporated into a new single policy.</p> <p>4. Note that a separate review of Policy F.6 (Purchasing Policy) and Policy F.14 (Buy Local Policy) is to occur with both policies being incorporated into a new single policy.</p> <p>5. Note that separate reviews of the following policies is to occur:</p> <ul style="list-style-type: none"> •Policy F.7 (Reporting Forecast Budget Variations Policy) •Policy F.15 (Asset Management) •Policy F.18 (Self-Supporting Loans to Shire Community/Sporting Groups) •Policy F.19 (Assets Financing and Borrowings) •Policy F.21 (Risk Management) 	<p>T Clynych</p>	<p>July 2022 Preliminary work has been undertaken on a proposed new Budget Management policy to replace the existing policy F.7 (Reporting Forecast Budget Variations). The proposed policy parameters will be considered by the Audit Committee at its next meeting.</p> <p>August 2022 No update since last month's report.</p> <p>September 2022 The Audit Committee considered parameters for a new budget management policy. A draft Budget Management Policy will be included in the November agenda. This policy will replace Council's current policy F.6 Reporting Forecast Budget Variations Policy.</p> <p>October 2022 Report to Council scheduled for November.</p> <p>November 2022 Budget Management Policy to be presented to Council In December. Other policies to be progressed in time.</p> <p>December 2022 Budget Management Policy included in December Council agenda.</p> <p>January 2023 Due to other priorities in finance area the standalone review of nominated policies hasn't commenced. Also awaiting updates from DLGSC on ratio reporting before review of Policies F.15 and F.19 can occur.</p> <p>February 2023 No update since last month's report</p>	<p>March 2023 No progress since last report.</p>	
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<p>C.11/0622 Verge Information Sheet</p>	<p>That the decision to prepare a Verge Information Sheet made by Council on 26 May 2022 be revised as follows;</p> <ol style="list-style-type: none"> 1. The current Council Policies on Street trees, Crossovers and Verge development be reviewed as a matter of priority. 2. On completion of the reviews referred to above, a series of Verge Information Sheets be prepared relating to the various aspects of verge management (including but not limited to the matters referred to in the decision of 26 May 2022) for the purpose of providing clear information to residents. 	<p>P St John</p>	<p>July 2022 Internal review of current policies has commenced.</p> <p>August 2022 No update since last report.</p> <p>September 2022 Further report scheduled for the October council meeting.</p> <p>October 2022 This is planned to be presented to Council in November 2022.</p> <p>November 2022 Some further discussion regarding the directions of the proposed policy were held at the November Concept Forum with the intent being to submit a draft policy to the December Council meeting.</p> <p>December 2022 The draft Verge Management Policy has been completed but has to be considered in the context of the planned levels of service review for parks maintenance. Further discussion on verge management issues is scheduled for the January Concept Forum.</p> <p>January 2023 Discussion occurred at January Concept Forum. Draft policy to be presented to February Council meeting.</p> <p>February 2023 Refer item in February Council agenda relating to a new verge policy.</p>	<p>March 2023 Following adoption of the Verge Policy in February 2023, information material that is informed by the Policy will be prepared. This will occur over the next 2-3 months.</p>	
<p>C.12/0722 Greenbushes Community Bus Pilot Program</p>	<p>That Council endorses the return of the Council funded fortnightly Greenbushes Bus Service to Bridgetown for a trial period of 3 months.</p>	<p>M Richards</p>	<p>August 2022 Planning for recommencement of the bus service is occurring.</p> <p>September 2022</p>	<p>March 2023 A report will go to April Council meeting for consideration on the outcomes of the trial and whether to continue the bus</p>	

			<p>This will begin in October once the bus driver is available.</p> <p>October 2022 The 3 month trial period began on the 13 October with the first bus run from Greenbushes attracting 2 Greenbushes residents.</p> <p>November 2022 Trial in progress.</p> <p>December 2022 Trial still occurring, however Gabriel was unable to attend the December run.</p> <p>January 2023 Trial still ongoing.</p> <p>February 2023 The final Greenbush Bus Run of the trial will occur this month and a report will be provided to Council at the March Council meeting.</p>	run.	
C.13/0922 Standardised Acknowledgement of Country	3. Request the CEO to investigate the design, cost and method of installing a visual Acknowledgement of Country to be included on the main glass entrance doors of the Bridgetown Leisure Centre and the Bridgetown Library, the glass door of the customer support area of the administration building, and appropriately at the Visitor Centre, with a report back to Council.	M Richards	<p>October 2022 Council supported the recommendation to investigate a method for including a visual Acknowledgement of Country on the entrance doors of the Library, Leisure Centre, Visitor Centre and the doors to the customer service area of the administration building.</p> <p>November 2022 Discussions with prospective contractors occurring.</p> <p>December 2022 No update since last month.</p>	March 2023 No update since last month the committee agreed to wait until next financial year as there is a limited budget for NAIDOC week activities.	
C.02/1022 Proposed Amendment to Local Law Relating	That Council give local public notice of its intention to make a Shire of Bridgetown-Greenbushes Amendment Local Law Relating to Fencing 2022 as contained in Attachment 1 and also give notice of this intention to	N Price	<p>November 2022 No update since last report.</p> <p>January 2023 Item being presented to January 2023</p>	March 2023 No update since last report.	

to Fencing	the Minister responsible for Local Government. The purpose of the Shire of Bridgetown-Greenbushes Amendment Local Law Relating to Fencing 2022 is to introduce new requirements for licensing of an electrified fence on a commercial or industrial lot and the effect is that any electrified fence on a commercial or industrial lot is to be located on the property side of the fence, and behind a sufficient fence.		Council meeting. February 2023 Item presented to Council meeting 25/1/23. Public advertising commenced 15/2/23 and closes 31/3/23.		
C.08/1022 Speed Limit – Whittells Road	That Council request the Chief Executive Officer submit an application to Main Roads Western Australia seeking the introduction of a 60kph speed zone on Whittells Road from Railway Terrace to Sunridge Drive. s	S Alexander	November 2022 Yet to be actioned. Application is planned to be submitted by the end of November. December 2022 MRWA needs to look at the surrounding roads and consider if they should also be speed zoned. Site visit booked for Thursday 8 th December to access this. January 2023 MRWA performed a site visit in December. Now awaiting feedback from MRWA. February 2023 Waiting for MRWA decision.	March 2023 No update since last report.	

<p>C.09/1022 Cultural Inclusion Advisory Committee Recommendations</p>	<ol style="list-style-type: none"> 3. Agree, in principle, to the dual naming of the Blackwood River to include the Aboriginal name – Goorbilyup 4. Progress the dual naming process by agreeing to; <ol style="list-style-type: none"> a) Consult with each of the Shires along the Blackwood River (West Arthur, Boyup Brook, Nannup and Augusta Margaret River). b) Consult with the Aboriginal Elders representing each of the language groups located along the Blackwood River (Wadandi, Pibulmun, Kaneang and possibly Wilman) c) Consult with the Aboriginal Corporations representing each of the language groups along the Blackwood River if required 5. Present back to Council for final determination 	<p>M Richards</p>	<p>November 2022 Implementation of this resolution has been delayed by other work priorities for the relevant officer but will be actioned in December.</p> <p>December 2022 Letters prepared to other local governments regarding dual naming of Blackwood River.</p> <p>January 2023 Letters were sent in December 2022 to each of the Shire CEO's along the Blackwood River. Officers are waiting to receive responses. The local Aboriginal Elder has been engaging with other Elders across the region regarding the dual naming of the Blackwood River.</p> <p>February 2023 Acknowledgements received from Shires of West Arthur and Augusta Margaret River noting that their formal consideration will occur by the end of February with responses to be provided shortly thereafter.</p>	<p>March 2023 We have received a letter of support from the Shire Council of West Arthur. I have been in contact with The Shire of Augusta Margaret River and they are currently working through their process. Boyup Brook have discussed the project but are yet to formally present it to Council and Officers will contact Nannup to request feedback.</p>	
<p>C.02/1122 Petition – Greenbushes Depot and Worker</p>	<p>That Council;</p> <ol style="list-style-type: none"> 1. Receive the petition 2. Note its intent to review parks and gardens service levels and this will include an assessment of the service levels for the Greenbushes locality and an assessment of employee resources to achieve those service levels 3. Note that the placement of staff such as locality and facility is an operational responsibility of the Chief Executive Officer and not a decision of the Council 4. Note the intent of the Chief Executive Officer to investigate the advantages and disadvantages of establishing a sub-works depot at Greenbushes as 	<p>T Clynych</p>	<p>January 2023 Work on reviewing parks and gardens service levels has commenced.</p> <p>February 2023 Work on reviewing parks and gardens service levels is progressing.</p>	<p>March 2023 Council workshop was held 13 March 2023 for initial discussions on service levels.</p>	

	part of the planning for redevelopment of the Shire Depot buildings that were destroyed in the February 2022 bushfire.			
C.03/1122 Review of Infrastructure Policies	<p>That with respect to Section 4 (Infrastructure) of the Policy Manual, Council:</p> <ol style="list-style-type: none"> Endorse the following Policies with modifications as shown in Attachment 2: <ul style="list-style-type: none"> Policy I.2 (Provision of Roads and Associated Civil Works for Subdivisions and Developments) Policy I.5 (Road Resumptions) Policy I.6 (Exploration Drilling on Shire Roads and Reserves) Policy I.9 (Private Works Plant and Equipment Accessed by Shire Staff) Policy I.13 (Gravel Road Development & Maintenance) Policy I.14 (Restricted Access Vehicles – Applications for Council Support) Policy I.15 (Lawn Cemetery – Reservation of Grave Sites) Policy I.17 (Pesticides Spraying) Policy I.19 (Gravel Procurement) Note that review of Policy I.1 (Street Trees), Policy I.4 (Road Verge, Policy), I.7 (Crossovers), and Policy I.8 (Temporary Closure of a Road for an Event) are deferred for standalone process due to the scope of changes required Note and retain all other policies without modification. 	S Alexander	<p>January 2023 Standalone review of Policies I.1, I.4, I.7 and I.8 are yet to commence.</p> <p>February 2023 No change since last report.</p>	<p>March 2023 No update since last report.</p>
C.04/1122 Review of Policy Manual Section 9 – Other	<p>That with respect to Section 9 (Other) of the Policy Manual, Council:</p> <ol style="list-style-type: none"> Endorse the following Policies with minor modifications as shown in Attachment 3: <ul style="list-style-type: none"> O.1 Vandalism O.2 Policy for Allowing Functions in Shire Reserves or Parks O.3 Procedures for Adopting New 	T Clynh	<p>January 2023 Review of Policy O.8 will occur after completion of a 'review of visitor servicing' currently being undertaken. Review of Policies O.9, O.11 and O.15 is currently being considered by a sub-group of fire control officers.</p> <p>February 2023 No change since last report.</p>	<p>March 2023 BFAC has endorsed new procedures which are currently being reviewed before presentation to Council.</p>

	<p>Sites/Properties for Inclusion in the Municipal Inventory</p> <ul style="list-style-type: none"> • O.5 Provision of Refreshments to Firefighters by Incident Controller • O.14 Australia Day Events <p>2. Revoke Policy O.7 (Genetically Modified Organism (GMO) Free Zone) and renumber all policies accordingly</p> <p>3. Note and retain all other policies without modification</p> <p>4. Note that the following policies will be subject to standalone review in 2022/23:</p> <ul style="list-style-type: none"> • O.8 Bridgetown-Greenbushes Visitor Centre Membership • O.9 Bush Fire Brigade Personal Protective Equipment • O.11 Use of Chainsaws by Bush Fire Brigades • O.15 Fire Protection – Shire or Brigade Owned Fire Fighting Appliances. 				
C.08/1122 Land Untidy – Lot 69, 38 Warner Street Hester	<p>That Council;</p> <ol style="list-style-type: none"> 1. Instruct the CEO to take legal action against the owner of Lot 69, 38 Warner Street Hester in accordance with Section 3.25 of the Local Government Act to remedy that the subject land is untidy; and 2. Authorise the CEO to engage a solicitor to prepare legal documents and represent the local government in court. 	L Guthridge	<p>January 2023 Contact has been made with the property owner and some clean-up work has commenced by that owner.</p> <p>February 2023 Progress for clean-up is slow. Staff will activate legal action if clean up not resolved by the end of February 2023.</p>	<p>March 2023 Clean-up is progressing</p>	
C.13/1122 Trails Masterplan	<p>That Council;</p> <ol style="list-style-type: none"> 1. Note the draft Trails Masterplan 2022-2027 as shown in Attachment 11 2. Authorise the CEO to seek community comment on the document for a period of 6 weeks prior to formal endorsement. 	M Richards	<p>January 2023 The Plan remains open for community comment until 20 Jan 2023. The Plan and community comments will return for Council endorsement at the February Council meeting.</p> <p>February 2023 Report going to Council this month.</p>	<p>March 2023 This project is complete, requested changes have been made and the Plan is on the website and in records. The trails Development Advisory Committee are aware that they are required to prioritise the projects and bring their recommendations to Council.</p>	√

<p>C.14/1222 Amendment No 71 to Town Planning Scheme No 4 – Proposed Additional Use – Motor Vehicle Repairs – Lot 48 (37) Jephson Street Greenbushes</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Resolve to initiate and advertise Amendment No. 71 to the Shire of Bridgetown- Greenbushes Town Planning Scheme No. 4 to include “Additional Use A7” into ‘Schedule 4 Additional Uses’ to make Motor Vehicle Repair Station a discretionary use on Lot 48 Jephson Street, Greenbushes and amend the Scheme Map accordingly 2. Instruct the CEO to prepare amendment documents for Amendment No. 71 to the Shire of Bridgetown-Greenbushes Town Planning Scheme No. 4 3. When the amendment is advertised, in addition to the other forms of advertising, a notification letter be sent to all owners and occupiers of properties falling within a 200 metre radius of the boundary of the subject land 4. Determine that the amendment is a “Standard Amendment” pursuant to Part 5, Division 1, 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 as the Amendment is not a complex or basic amendment for the reason that the Amendment that would have minimal impact on land in the scheme area that is not the subject of the Amendment and does not result in any significant environmental, social, economic or governance impacts on land in the scheme area, on the basis that the additional use being proposed is one that can be considered at the Council’s discretion. 	<p>L Guthridge</p>	<p>December 2022 Amendment documents referred to the EPA for assessment in accordance with Section 48A of the EP Act.</p> <p>January 2023 EPA confirmed that additional information required to enable the EPA to assess the Amendment relating to impacts of the proposal on social surrounds and inland waters given the nature of the land use proposal subject of the amendment.</p> <p>February 2023 The EPA has confirmed that it will not formally assess the Amendment. Shire staff to commence the advertising process.</p>	<p>March 2023 The Amendment is being advertised with the advertising period ending 4th April 2023.</p>	
<p>C.16/1222 Land Untidy – Lot 32, 12 Connell Street Hester</p>	<p>That Council authorise the CEO to;</p> <ol style="list-style-type: none"> 1. Serve notice in accordance with the Local Government Act 1995 to clean up and remediate Lot 32, 12 Connell Street Hester from all miscellaneous building debris contaminated by asbestos containing material resulting from fire 2. In the event that the notice is not complied with, take all necessary steps to ensure that clean up and remediation of Lot 32, 12 Connell Street Hester is undertaken 	<p>L Guthridge</p>	<p>January 2023 The owner will be contacted to explain the process of legal action if the owner does not clean up property.</p> <p>The Shire recently arranged for airborne asbestos monitoring at the site (results pending) to get a gauge of the health risk for people living in the area.</p>	<p>March 2023 An order has been issued to the landowner to clean up by the 12 May 2023</p>	

	3. Recover all costs from the owner incurred by the Local Government in executing part 2 of this resolution.		<p>February 2023 Attempts to contact the owner via phone and site visit has been unsuccessful. Formal letter will be prepared to invite the owner to discuss options with Shire staff.</p> <p>Airborne testing for asbestos has concluded and the results reveal a very low risk to human health and are below the limits of reporting (LOR)</p>		
C.11/0123 Public Open Space Strategy	<ol style="list-style-type: none"> The Corporate Business Plan project named as 'Playground Strategy' be renamed as 'Parks Facilities Plan' Council note the methodology and outcomes of the project as contained in Attachment 10. 	P St John	<p>February 2023 Not actioned yet.</p>	<p>March 2023 No further update – this project is planned for 2023/24 FY.</p>	
SpC.01/0223 Chief Executive Officer Recruitment Process	<p>That Council:</p> <ol style="list-style-type: none"> Notes that the contract of employment for the Chief Executive Officer Mr Tim Clynych expires on 4 January 2024 Notes that as Mr Clynych has served in the position of Chief Executive Officer for a period of more than 10 years Council is required under Schedule 2 (Model standards for CEO recruitment, performance and termination) of the Local Government (Administration) Regulations 1996 to carry out a recruitment and selection process in accordance with these standards to select a person to be employed in the position of CEO after the expiry of Mr Clynych's contract of employment Resolves to commence the Chief Executive Recruitment Process from February 2023 Establishes a CEO Recruitment Committee Determines the number of councillors to be members of the CEO Recruitment Committee to be 9 (being all councillors) and appoints that number of councillors as members. Furthermore Council appoints the Shire President Cr Mountford as Presiding Member and the Deputy President Cr 	E Matthews	<p>February 2023 EOI for independent person to be a member of CEO Recruitment Committee currently in progress. EOI for HR/recruitment firms to submit proposals also in progress.</p>	<p>March 2023 Independent person and recruitment consultant selected and appointed following the special meeting 9 March 2023.</p>	√

	<p>Mahoney as Deputy Presiding Member</p> <p>6. Approves the Instrument of Appointment for the CEO Recruitment Committee as per Attachment 3, incorporating the number of councillor representatives resolved in Part 5</p> <p>7. Call for expressions of interest from members of the Shire of Bridgetown-Greenbushes community to nominate for the position of independent person position on the CEO Recruitment Committee. The nomination form for persons seeking the position of independent person is to include the selection criteria contained in Attachment 4 with the closing date for receipt of nominations to be 5.00pm, Monday 27 February 2023</p> <p>8. Endorses the scope (as contained in Attachment 5) for the CEO recruitment process subject to the following task being added - "include performing reference checks". Council authorises the CEO's nominated officer to forward the scope to the following human resource consultancy firms seeking a quote/proposal to undertake the work specified in the scope in assisting the CEO Recruitment Committee with the recruitment and selection processes:</p> <ul style="list-style-type: none"> ○ Gerard Daniels ○ Beilby Downing Teal ○ Mills Recruitment ○ Leading Roles ○ LO-GO Appointments ○ Ohura Consulting ○ Lester Blades ○ Price Consulting Group ○ Hunter Executive <p>Furthermore that the CEO's nominated officer advertise for expressions of interest in 'The West Australian' to enable other recruitment consultants to consider submitting a proposal</p> <p>9. Notes that the selection of the human resource consultant will be a decision of Council with the associated expenditure to be addressed in the</p>				
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	mid-year budget review.			
SpC.02/0223 RFT01 - 22/23 Design and Construct of Greenbushes Car Park	That Council: 1. Award Tender RFT01 – 22/23 ‘Design and Construct of Greenbushes Car Park’ to BCP Contractors Pty Ltd (ABN: 24 602 859 405) and authorises the Chief Executive Officer to finalise and execute a contract to complete the works in accordance with BCP Contractors Pty Ltd’s tender, inclusive of both separable portions A and B (with Separable Portion B subject to PTA approval of the design to the satisfaction of the Shire) for the lump sum price of \$568,420.57 (ex. GST). 2. Amend its 2022/23 budget as follows: i. Transfer an amount of \$51,864 from the Strategic Projects Reserve to fund the additional expenditure of the Greenbushes CBD Parking & Safety Enhancement Project. ii. Expenditure Account 1410040 Job No. CP05 ‘Major Strategic Project Greenbushes CBD Parking & Safety Enhancement Project’ – increase by \$57,624 from \$610,796 to \$668,420. iii. Income Account 1414130 ‘Car Park Grants & Contributions’ – increase by \$7,760 from \$605,282 to \$613,042.	T Clynych	February 2023 Contract being prepared for BCP Contractors Pty Ltd.	March 2023 Contract completed and signed. Kick of meeting held with contractor.
SpC.03/0223 Greenbushes Youth Precinct Detailed Design and Construct RFQ Acceptance	That Council: 1. Accept the proposal from Skate Sculpture dated 1 February 2023 for the detailed design and construction of elements of the Greenbushes Youth Precinct (stage 1) including Skate Park, Quarter Basketball Court, Shelter and Outdoor Furniture in accordance with the Greenbushes Youth Precinct Plan and Report for the contract value of \$483,104.70 2. Authorise the Chief Executive Officer to negotiate cost elements of the contract as long as the total value of the contract does not exceed \$483,105 Amend the 2022/23 budget by; i. increasing the expenditure allocation of	M Richards		March 2023 The Skate Sculpture have been engaged to complete the Greenbushes Youth Precinct stage 1. Site possession and demolition is scheduled to start mid April. Letters to residents close to the construction site will be notified of the potential disturbances that may occur during construction.

	<p>Job No. 22IN 'Major Strategic Project – Greenbushes Youth Precinct' by \$33,105, from \$450,000 to \$483,105</p> <p>ii. increasing income in account 1344530.92 'Other Recreation and Sport Contributions/Reimbursements' by \$160,000 from \$191,564 to \$351,564</p> <p>iii. decreasing income in account 1344230.65 'Other Recreation and Sport Grants' by \$125,000 from \$283,164 to \$158,164</p> <p>3. Determine that, in the event that a third party contribution of less than \$160,000 is received for this project by 31 March 2023, that the funding shortfall be allocated from the Strategic Projects Reserve, and that a formal budget amendment report to ratify this will be prepared at that time should this be necessary</p> <p>4. Transfer an amount up to \$35,000 from the Strategic Projects Reserve to fund contingency and project management costs for Stage 1 of the project.</p>				
C.04/0223 Greys Hill Road 50km/h Speed Zone	That a request be submitted to Main Roads Western Australia seeking an extension of the 50km/h speed limit that currently ends on Grey's Hill Road to a point past its intersection with Mattamattup Street	S Alexander		March 2023 Current traffic data required for application. Counter to be installed asap.	
C.05/0223 Desktop Review of Strategic Community Plan	That Council: <ol style="list-style-type: none"> 1. Endorse the draft briefing paper (Attachment 3) to be released during the community consultation period for the desktop review of the Strategic Community Plan 2. Authorise the CEO to make formatting changes to the draft briefing paper to improve appearance and legibility 3. Set a 6 week community consultation period for the desktop review, commencing Wednesday 1 March 	T Clynych		March 2023 Currently out for consultation.	

	2023 and concluding Wednesday 12 April 2023.			
C.13/0223 Development Compliance Policy	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt, for the purposes of public advertising, the draft Local Planning Policy titled 'Development Compliance Policy' attached to this agenda as Attachment 14 in accordance with Regulation 4 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 2. Advertise the draft policy in accordance with the requirements of regulations 4 and 87 of the Planning and Development (Local Planning Schemes) Regulations 2015 for a period of 28 days by undertaking the following actions: <ol style="list-style-type: none"> i. Advertise a notice regarding the draft policy on the Shire's website for the whole duration of the public advertising period, and in a local newspaper once during the first week of the public advertising period ii. Making the draft policy available for viewing on the Shire's website for the whole duration of the public advertising period with the ability for the document to be downloaded and printed if a person wishes to do this iii. Providing hard copies of the draft policy for public inspection at the Shire Administration Building for the whole duration of the public advertising period 3. Give further consideration to the draft Policy following closure of public advertising and consideration of any public submissions. 	P St John		<p>March 2023</p> <p>Draft Policy adopted in February 2023. Public consultation will now occur and final consideration of the Policy and any public comments is expected in April / May 2023. Public notice of the draft policy occurred 22 March 2023 in accordance with legislation and council resolution.</p>
SpC.02/0323 Draft Local Planning Scheme No. 6	<p>That Council:</p> <ol style="list-style-type: none"> 1. In accordance with section 72 of the Planning and Development Act 2005 and regulation 21 of the Planning and Development (Local Planning Schemes) Regulations 2015, adopt, for the purposes of public advertising, the draft Shire of Bridgetown-Greenbushes Local Planning Scheme 	P St John		<p>March 2023</p> <p>Draft Scheme adopted in March 2023 Special Council meeting. Scheme documents have now been submitted to DPLH and DWER.</p>

	<p>No. 6 consisting of the Scheme text and Scheme maps as shown in Attachments 1 and 2</p> <p>2. Forward copies of the draft Scheme documents to:</p> <ul style="list-style-type: none"> i. The Environmental Protection Authority for consideration pursuant to section 81 of the Planning and Development Act 2005. ii. The Western Australian Planning Commission for consideration and advice to the local government, pursuant to regulation 21 of the Planning and Development (Local Planning Schemes) Regulations 2015 <p>3. Subject to receipt of advice from the Environmental Protection Authority and the Western Australian Planning Commission, advertise the draft Scheme in accordance with the requirements of regulations 22 and 76A of the Planning and Development (Local Planning Schemes) Regulations 2015 for a period of 90 days by undertaking the following actions:</p> <ul style="list-style-type: none"> i. Advertise a notice regarding the draft scheme, prepared under the provisions of regulation 22(1), on the Shire's website for the whole duration of the public advertising period, and in a local newspaper under the provisions of regulation 76A(4) for three consecutive weeks commencing in the first week of the public advertising period. ii. Making the scheme documents (scheme text and maps) available for viewing on the Shire's website for the whole duration of the public advertising period in accordance with regulations 22(2) and 76A(3), with the ability for the documents to be downloaded and printed if a person wishes to do this. iii. Providing hard copies of the scheme text and maps for public inspection at the Shire Administration office for the whole 				
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	<p>duration of the public advertising period in accordance with regulation 76A(3)(b).</p> <p>iv. Provide a plain language overview of the planning scheme review and preparation process and a list of Frequently Asked Questions (FAQ's) on the Shire's website and make the overview and FAQ's available as a printed information pack which is available at the Administration Building or sent to residents/property owners on request.</p> <p>v. Provide a dedicated email address to which questions on the draft scheme may be submitted during the first 60 days of the advertising period, with a commitment that a written response will be provided within 21 days of receipt and, if the question is likely to be of general interest and does not disclose information about a specific person or property, the question and response (or a redacted version) will be added to the FAQ's on the Shire website</p> <p>4. After the end of the public advertising period, a further report be presented for Council's consideration providing details of all submissions received and recommended responses to address issues raised in submissions, in accordance with Regulation 25 of the Planning and Development (Local Planning Schemes) Regulations 2015.</p>				
<p>SpC.03/0323 Proposed Budget Amendment – Reallocation of Portion Local Roads and Community Infrastructure Program Phase 3</p>	<p>That Council:</p> <p>1. Seek the approval of the Australian Government for a change of project for Local Roads and Community Infrastructure Program Phase 3. This would replace the Nelson Street Footpath Resurfacing Project (\$80,000) with the following project:</p> <ul style="list-style-type: none"> • Blechynden Street Asphalt Overlay – overlay the section from RoeStreet to Barlee Street, 	<p>T Clynh</p>		<p>March Application for variation has been submitted.</p>	

	<p>replacement kerbing and reinstatement of the short footpath next to the school drop-off bay.</p> <p>2. Amend its 2022/23 Budget as follows:</p> <p>a. Decrease budget allocation for Job FP05 – ‘Nelson Street Footpath’ by \$80,000 (from \$80,000 to \$0)</p> <p>b. Include new budget allocation of \$80,000 to new “RC” Job No. ‘Blechynden Street’.</p>				
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SHIRE OF BRIDGETOWN-GREENBUSHES

2022/2023 BUDGET REVIEW

For the Period 1 July 2022 to 28 February 2023

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY (BUDGET REVIEW) BY PROGRAM
FOR THE PERIOD ENDING 28 FEBRUARY 2023

	Adopted Budget (a)	YTD Actual 28 Feb 2023	Budget Review Estimate (b)	Budget Review Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	%
OPERATING ACTIVITIES					
Net current assets at start of year	3,106,271	3,083,829	3,083,829	(22,442)	(0.7%)
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	1,932,826	846,254	1,927,351	(5,475)	(0.3%)
Fees and charges	1,854,482	1,665,173	1,924,255	69,773	3.8%
Interest earnings	158,800	178,032	295,618	136,818	86.2%
Other revenue	435,422	303,223	453,165	17,743	4.1%
Profit on Disposal of Assets	51,655	25,000	68,238	16,583	32.1%
	4,433,185	3,017,682	4,668,627	235,442	
Expenditure from operating activities					
Employee costs	(5,590,992)	(3,368,143)	(5,484,641)	106,351	1.9%
Materials and contracts	(3,831,488)	(1,481,294)	(4,004,936)	(173,448)	(4.5%)
Utility charges	(276,002)	(147,697)	(308,592)	(32,590)	(11.8%)
Depreciation on non-current assets	(3,650,577)	(2,407,559)	(3,646,670)	3,907	0.1%
Interest expenses	(60,501)	(30,027)	(60,501)	0	
Insurance expenses	(339,925)	(339,475)	(339,925)	0	
Other expenditure	(334,246)	(203,563)	(325,697)	8,549	2.6%
Loss on asset disposals	(28,155)	0	(25,015)	3,140	11.2%
	(14,111,886)	(7,977,759)	(14,195,977)	(84,091)	
Non-cash amounts excluded from operating activities	3,630,769	2,385,256	3,607,139	(23,630)	(0.7%)
Amount attributable to operating activities	(2,941,661)	509,009	(2,836,382)	105,279	
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	7,023,657	3,371,950	6,767,982	(255,675)	(3.6%)
Payments for property, plant and equipment and construction of infrastructure					
Employee costs	(386,468)	(144,010)	(344,269)	42,199	11%
Materials and contracts	(11,004,921)	(3,243,350)	(10,848,083)	156,838	1%
Proceeds from disposal of assets	276,200	105,000	378,342	102,142	37%
Amount attributable to investing activities	(4,091,532)	89,590	(4,046,028)	45,504	
FINANCING ACTIVITIES					
Repayment of borrowings	(160,315)	(79,576)	(160,315)	0	
Principal elements of finance lease payments	(65,945)	(34,487)	(65,945)	0	
Proceeds from new borrowings	475,000	0	475,000	0	
Transfers to cash backed reserves (restricted assets)	(780,697)	(51,178)	(834,746)	(54,049)	(6.9%)
Transfers from cash backed reserves (restricted assets)	2,254,627	306,853	2,345,771	91,144	4.0%
Amount attributable to financing activities	1,722,670	141,612	1,759,765	37,095	
Deficiency before general rates	(5,310,523)	740,211	(5,122,645)	187,878	
Amount raised from general rates	5,310,523	5,342,566	5,342,567	32,044	0.6%
Net current assets - surplus/(deficit)	0	6,082,778	219,922	219,922	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 28 FEBRUARY 2023

Note 1: NET CURRENT ASSETS

(a) Composition of estimated net current assets

	Adopted Budget	YTD Actual 28 Feb 2023	Budget Review Estimate
	\$	\$	\$
Current assets			
Cash and cash equivalents - unrestricted	1,095,445	7,873,015	1,313,152
Cash and cash equivalents - restricted	2,742,458	3,960,712	2,705,362
Receivables	440,136	1,390,080	440,136
Contract assets	0	499,882	0
Inventories	38,337	47,943	38,337
	4,316,376	13,771,632	4,496,987
Less: Current liabilities			
Trade and other payables	(1,004,185)	(1,321,653)	(1,004,185)
Contract liabilities	0	(1,795,178)	0
Lease liabilities	(59,261)	(12,720)	(59,261)
Long term borrowings	(178,600)	(80,740)	(178,600)
Employee provisions	(759,944)	(800,527)	(759,944)
	(2,001,990)	(4,010,818)	(2,001,990)
Net current assets	2,314,386	9,760,814	2,494,997
Current assets and liabilities excluded from budgeted deficiency	(2,314,386)	(3,678,036)	(2,275,075)
Net current assets used in the Rate Setting Statement	0	6,082,778	219,922

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating

	Adopted Budget	YTD Actual 28 Feb 2023	Budget Review Estimate
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(51,655)	(25,000)	(68,238)
Add: Loss on disposal of assets	28,155	0	25,015
Add: Depreciation on assets	3,650,577	2,407,559	3,646,670
Movement in current employee provisions associated with restricted cash	3,692	2,697	3,692
Non cash amounts excluded from operating activities	3,630,769	2,385,256	3,607,139

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate

	Adopted Budget	YTD Actual 28 Feb 2023	Budget Review Estimate
	\$	\$	\$
Adjustments to net current assets			
Less: Cash - restricted reserves	(2,742,458)	(3,960,712)	(2,705,362)
Add: Current portion of borrowings	178,600	80,740	178,600
Add: Current portion of lease liabilities	59,261	12,720	59,261
Add: Current portion of employee benefit provisions held in reserve	190,211	189,216	192,426
Total adjustments to net current assets	(2,314,386)	(3,678,036)	(2,275,075)

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 28 FEBRUARY 2023**

Note 2: BUDGET REVIEW AMENDMENTS

Ref	Account Code	Job	Description	Council Resolution	Account Classification	Income/Expenditure Type	Non Cash Adjustments	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Balance	Notation - Reason for Change
							\$	\$	\$	\$	
	Adopted Budget				Opening (Surplus)/Deficit					0	
	Rates										
1	05222		Rates Valuation Charges		Operating Expenditure	Materials & Contracts			(5,000)	(5,000)	Increased number of new property valuations, offset by additional rate revenue
2	01191		General Rates Revenue		Operating Income	Rates		20,185		15,185	Income for property interim rates greater than estimated
3	01201		Interest on Overdue Rates		Operating Income	Interest Income			(2,000)	13,185	Interest revenue on overdue rates less than anticipated
4	01211		Back Rates Levied		Operating Income	Rates		11,859		25,044	Back rates for mining camp greater than expected
5	01231		Rates Instalment Plan Charges		Operating Income	Fees & Charges		3,084		28,128	Number of properties choosing the four instalment option greater than anticipated
6	03401		Government Pensioner Deferred Rates Interest		Operating Income	Interest Income		1,818		29,946	Increased interest revenue on pensioner deferred rates
	General Purpose Funding										
7	03601		General Revenue Interest		Operating Income	Interest Income		92,000		121,946	Increase in interest rates and funds available for investment
8	03701		Reserves Interest Received		Operating Income	Interest Income		45,000		166,946	Increase in interest rates and funds available for investment
	Members of Council										
9	04092		Members - Consultants		Operating Expenditure	Materials & Contracts			(25,000)	141,946	Allocation for consultant to progress CEO recruitment process
	Other Governance										
10	05006	PJ104	Work Force Plan Review		Operating Expenditure	Materials & Contracts		5,000		146,946	Reduced need for consultants to assist with review of the Work Force
11	05006	PJ136	New IT Systems Initiatives		Operating Expenditure	Employee Costs		25,247		172,193	Correction of original budget allocation
12	05006	PJ136	New IT Systems Initiatives		Operating Expenditure	Materials & Contracts			(25,247)	146,946	Correction of original budget allocation
13	05006	PJ65	Flag Poles		Operating Expenditure	Materials & Contracts		2,200		149,146	Project not proceeding
14	05006	PJ83	COVID-19 Economic Stimulus Activities		Operating Expenditure	Other Expenditure		9,049		158,195	Allocation no longer required, funds transferred to the Strategic Projects Reserve
15	05006	PJ93	Annual Review of Corporate Business Plan		Operating Expenditure	Materials & Contracts			(1,575)	156,620	Printing of the 2022 Corporate Business Plans greater than estimated due to production using ecological sustainable paper
16	05006	New	Meeting Room Hire Costs		Operating Expenditure	Materials & Contracts			(1,000)	155,620	Hire of alternative meeting room in lieu of Lesser Hall
17	05502		Corporate Services Directorate		Operating Expenditure	Labour Overhead	7,000			162,620	Reduced employee costs due to staff vacancies
18	05512		Development, Community & Infrastructure Directorate		Operating Expenditure	Labour Overhead	(2,000)			160,620	Increased employee costs allocation
19	05552		Refreshments		Operating Expenditure	Materials & Contracts			(2,000)	158,620	Refreshments expenditure greater than estimated
20	05612		Office of the CEO		Operating Expenditure	Employee Costs	2,000	4,000		164,620	Reduced employee costs due to staff vacancies
21	05612		Allocation of Office of the CEO Administration Activity Costs		Operating Expenditure	Materials & Contracts	(5,475)			159,145	Adjustment to allocation of corporate administration costs
22	05682	RF01	Australia Day Breakfast		Operating Expenditure	Materials & Contracts			(1,500)	157,645	Allocation for replacement BBQs
23	05553		Profit on Sale of Assets		Operating Income	Profit On Disposal Of Asset	13,108			170,753	Increased profit on disposal of Director Corporate Services vehicle
24	05544		Vehicle Purchases		Capital Expenditure	Materials & Contracts		4,875		175,628	Director of Corporate Services' vehicle cost less than budget allocation
25	04515		Sale of Vehicles		Capital Income	Sale Of Assets		11,593		187,221	Trade-in of Director Corporate Services' vehicle greater than estimated
	Fire Prevention										
26	06016	PJ140	Local Emergency Management Arrangements - AWARE	C.12/1022	Operating Expenditure	Materials & Contracts			(11,520)	175,701	C.12/1022 - New grant funded program
27	06016	PJ26	Bushfire Mitigation Activity Fund		Operating Expenditure	Employee Costs			(45,200)	130,501	Adjustment between expenditure types of grant funded program
28	06016	PJ26	Bushfire Mitigation Activity Fund		Operating Expenditure	Materials & Contracts	(10,000)	53,087		173,588	Adjustment between expenditure types. Additional \$2,113 added for return of unspent 2021/22 grant funds
29	06016	PJ94	Bushfire Mitigation Activity Planning		Operating Expenditure	Employee Costs		42,000		215,588	Reduced employee costs due to staff vacancy
30	06042		Council Fire Vehicles - Plant Operation Costs		Operating Expenditure	Materials & Contracts	10,000			225,588	Direct recovery of vehicle costs used in mitigation works now recognised
31	06082		DFES Other Goods & Services		Operating Expenditure	Materials & Contracts			(5,000)	220,588	Adjustment between various DFES ESL expenditure line items
32	06162		DFES Minor Plant & Equipment	C.11/0223	Operating Expenditure	Materials & Contracts		6,618		227,206	Adjustment between various DFES ESL expenditure line items
33	06422	62MA	Hester Fire Station Building Maintenance	C.11/0223	Operating Expenditure	Materials & Contracts			(1,618)	225,588	Adjustment between various DFES ESL expenditure line items
34	06422	66MA	Kangaroo Gully Fire Station Building Maintenance	C.09/0123	Operating Expenditure	Materials & Contracts			(1,886)	223,702	Adjustment between various DFES ESL expenditure line items
35	06422	75MA	B & P Hammence Fire Station Building Maintenance	C.09/0123	Operating Expenditure	Materials & Contracts		1,286		224,988	Adjustment between various DFES ESL expenditure line items
36	06422	78MA	Maranup Fire Station Building Maintenance	C.09/0123	Operating Expenditure	Materials & Contracts		200		225,188	Adjustment between various DFES ESL expenditure line items

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37	06422	79MA	Sunnyside Fire Station Building Maintenance	C.09/0123	Operating Expenditure	Materials & Contracts		200		225,388	Adjustment between various DFES ESL expenditure line items
38	06422	82MA	Winnejup Bushfire Brigade Building Maintenance	C.09/0123	Operating Expenditure	Materials & Contracts		200		225,588	Adjustment between various DFES ESL expenditure line items
39	06472		Emergency Services Officer		Operating Expenditure	Employee Costs			(1,500)	224,088	Additional training undertaken
40	06482		Allocation of Administration & Finance Activity Costs		Operating Expenditure	Materials & Contracts	2,000			226,088	Adjustment to allocation of corporate administration costs
41	06017		Fire Prevention Non-Recurrent Grants	C.12/1022	Operating Income	Other Revenue			(16,536)	209,552	C.12/1022 - New grant funded program \$11,520 \$32,520 Reduced contributions from other Shires for Bushfire Mitigation Planning due to officer vacancy
42	06017		Fire Prevention Non-Recurrent Grants	C.16/0822a	Operating Income	Non-Operating Grants, Subsidies & Contributions		169,000		378,552	C.16/0822a - Change over of bushfire brigade light fire vehicle provided by DFES
43	06017		Fire Prevention Non-Recurrent Grants		Operating Income	Operating Grants, Subsidies & Contributions			(9,480)	369,072	Reduced grant funding for Bushfire Mitigation Planning Officer due to vacancy
44	06373		Fire Prevention - Other Grants, Reimbursements & Contributions		Operating Income	Non-Operating Grants, Subsidies & Contributions			(5,670)	363,402	Adjustment following final insurance claim payouts
45	06403		Fines and Penalties		Operating Income	Fees & Charges		2,859		366,261	Increased number of firebreak infringements issued
46	06564	18IU	BFCC Fencing		Capital Expenditure	Materials & Contracts		5,670		371,931	Adjustment following final insurance claim payouts
47	06594		Fire Prevention - Purchase of Plant and Vehicles	C.16/0822a	Capital Expenditure	Materials & Contracts			(239,000)	132,931	C.16/0822a - Change over of bushfire brigade light fire vehicle provided by DFES
48	06795		Fire Prevention - Sale of Plant and Vehicles	C.16/0822a	Capital Income	Sale Of Assets		70,000		202,931	C.16/0822a - Change over of bushfire brigade light fire vehicle provided by DFES
Animal Control											
49	07072		Impounding Costs		Operating Expenditure	Materials & Contracts			(2,000)	200,931	Animal impounding costs greater than estimate
50	07282		Other Expenses		Operating Expenditure	Materials & Contracts			(1,000)	199,931	Increase in animal control expenses includes communication with dog owners in preparation for new centralised dog registration system
51	07403		Fines & Penalties		Operating Income	Fees & Charges		2,000		201,931	Increased number of infringements issued
Other Law, Order & Public Safety											
52	08162		Fines Enforcement Registry Fees		Operating Expenditure	Materials & Contracts			(1,000)	200,931	Increased number of infringements referred to Fines Enforcement
Television & Radio Re-Broadcasting											
53	12014		SBS FM Radio Tower Equipment	C.08/0922	Capital Expenditure	Materials & Contracts			(11,777)	189,154	C.08/0922 - Replacement of satellite receivers at SBS FM radio tower
Health Preventative Services Administration & Inspection											
54	14012		Development Services Department		Operating Expenditure	Labour Overhead	5,000			194,154	Reduced employee costs due to staff vacancies
55	14483		Health Act Licenses (GST Free)		Operating Income	Fees & Charges		4,000		198,154	Increase in food and accommodation business registrations and annual fees
Care of Families & Children											
56	18052		Care of Families - Community Planning Development Projects		Operating Expenditure	Employee Costs		2,000		200,154	Reduced employee costs due to staff vacancies
Aged & Disabled Persons											
57	19042		Aged & Disabled - Disability Services		Operating Expenditure	Employee Costs	1,000	3,000		204,154	Reduced employee costs due to staff vacancies
Other Welfare											
58	22012		Youth Programmes - Community Services Department		Operating Expenditure	Employee Costs	1,000	3,000		208,154	Reduced employee costs due to staff vacancies
59	22132		Greenbushes CRC Shire Satellite Services	C.12/0822	Operating Expenditure	Materials & Contracts			(2,600)	205,554	C.12/0822 - Payment for Shire Satellite Services under new MOU
Staff Housing											
60	24012	32CA	31 Gifford Road Building Operation		Operating Expenditure	Utilities		2,510		208,064	Reallocation of budget to 28CA Depot Operations
61	24022	32MA	31 Gifford Road Building Maintenance		Operating Expenditure	Materials & Contracts			(1,500)	206,564	Additional works required for termite treatment and to repair damaged front steps
62	24053		Rent 144 Hampton Street		Operating Income	Fees & Charges			(2,610)	203,954	Reduced rental income due to vacancy

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Sanitation - Household Refuse											
63	25006	PJ125	Waste Site Post Closure Landfill Plan		Operating Expenditure	Materials & Contracts		14,000		217,954	Project cost less than original estimate - funded by the Sanitation Post Closure Reserve
64	25006	PJ50	Waste Site Development Plan		Operating Expenditure	Materials & Contracts			(12,560)	205,394	Project cost greater than original estimate - funded by the Sanitation Reserve
65	25022	01YA	Domestic Refuse Collection	C.09/0922	Operating Expenditure	Materials & Contracts			(4,652)	200,742	C.09/0922 - Increase in bulk kerbside collection cost
66	25032	01YB	Bridgetown Refuse Site Management		Operating Expenditure	Materials & Contracts			(5,000)	195,742	Costs for waste site maintenance greater than estimated
67	25102		South West Regional Waste Strategy		Operating Expenditure	Materials & Contracts			(7,320)	188,422	Additional funds required to participate in joint tender for new waste collection contract
68	25413		Sanitation General Refuse Collection Charges		Operating Income	Fees & Charges		1,000		189,422	Income to be received greater than estimated
69	25423		Sanitation General Multiple Services Collection Charges		Operating Income	Fees & Charges		1,164		190,586	Income to be received greater than estimated
70	25433		Landfill Site Maintenance Rate		Operating Income	Fees & Charges		1,141		191,727	Income to be received greater than estimated
71	25453		Landfill Site Maintenance Concessions		Operating Income	Fees & Charges		1,496		193,223	Income to be received greater than estimated
72	25493		Kerbside Recycling Charges		Operating Income	Fees & Charges		1,155		194,378	Income to be received greater than estimated
73	25503		Waste Site General User Pay Charges		Operating Income	Fees & Charges		10,000		204,378	Income to be received greater than estimated
74	25513		Recycling Subsidies / Royalties		Operating Income	Fees & Charges			(12,000)	192,378	Income to be received less than estimated
75	25553		Insurance Reimbursements & Recoveries		Operating Income	Non-Operating Grants, Subsidies & Contributions		24,658		217,036	Adjustment following final insurance claim payouts
76	25014	62BU	Waste Recycle Shed		Capital Expenditure	Materials & Contracts			(25,518)	191,518	Adjustment following final insurance claim payouts
77	25034	17IU	Waste Site Fencing		Capital Expenditure	Materials & Contracts		860		192,378	Adjustment following final insurance claim payouts
Sewerage											
78	26082	12YA	Greenbushes Liquid Waste Facility		Operating Expenditure	Other Expenditure			(500)	191,878	Lease fee payable on old waste site in Greenbushes
79	27006	PJ139	Transfer of Liquid Waste	C.18/0822c	Operating Expenditure	Materials & Contracts			(6,480)	185,398	C.18/0822c - Cost for transfer of liquid waste to Water Corporation facility
Urban Stormwater Drainage											
80	39042	ZC02	Routine Drainage Outside Unsealed		Operating Expenditure	Materials & Contracts		2,000		187,398	Reduced Works & Services costs
Town Planning & Regional Development											
81	30102		Town Planning LPS 6 - Development Services Department		Operating Expenditure	Employee Costs			(30,000)	157,398	Additional officer time allocated to this project
82	30423		Town Planning Scheme Amendment Fees		Operating Income	Fees & Charges		5,286		162,684	Income to be received greater than estimated
Other Community Amenities											
83	31002	05GD	Bridgetown Cemetery		Operating Expenditure	Materials & Contracts		3,000		165,684	Reduced Works & Services costs
84	31052	05MA	Public Conveniences Civic Centre Building Maintenance		Operating Expenditure	Materials & Contracts			(1,500)	164,184	Funds to enable jumbo toilet roll holder installation and ventilation improvements
85	31052	74MA	Public Conveniences Somme Park Building Maintenance		Operating Expenditure	Materials & Contracts		1,600		165,784	Savings anticipated in unplanned maintenance allocation, no shade sails fitted this year due to redesign/re-fit requirement
86	31403		Cemetery Fees & Charges (GST Free)		Operating Income	Fees & Charges		1,000		166,784	Income to be received greater than estimated
87	31453		Community Bus Fees & Charges		Operating Income	Fees & Charges			(2,500)	164,284	Income to be received less than estimated
Public Halls & Civic Centres											
88	32012	04MA	Civic Centre Building Maintenance		Operating Expenditure	Employee Costs			(4,000)	160,284	Increased employee costs allocation
89	32204	02BU	Major Strategic Project - Bridgetown Civic Centre	C.16/1122a	Capital Expenditure	Materials & Contracts		361,245		521,529	C.16/1122a - Reduction in project scope as a result of reduced grant income
90	32433		Public Halls & Civic Centre Grants	C.16/1122a	Operating Income	Non-Operating Grants, Subsidies & Contributions			(401,494)	120,035	C.16/1122a - Reduced grant income towards Bridgetown Civic Centre project
Swimming Areas & Beaches											
91	33112	13MA	Greenbushes Swimming Pool Toilets Building Maintenance		Operating Expenditure	Materials & Contracts			(1,000)	119,035	Funds to enable jumbo toilet roll holder installation and increase in reactive maintenance requirements
Other Recreation & Sport											
92	34042	21CA	Bridgetown Sportsground Toilets & Council Facilities Operations		Operating Expenditure	Utilities		1,500		120,535	Reduced electricity usage
93	34102	01GD	Blackwood River Foreshore		Operating Expenditure	Employee Costs	9,200	8,700		138,435	Reduced Works & Services costs due to staff vacancies
94	34102	02GD	Blackwood River Park		Operating Expenditure	Materials & Contracts		1,000		139,435	Reduced Works & Services costs
95	34102	06GD	Bridgetown Civic Precinct		Operating Expenditure	Employee Costs	(9,200)		(8,700)	121,535	Increased Works & Services employee costs allocated
96	34102	11GD	Bridgetown Streetscape		Operating Expenditure	Materials & Contracts		1,000		122,535	Reduced Works & Services costs

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97	34102	22GD	Memorial Family Park		Operating Expenditure	Materials & Contracts			(2,000)	120,535	Increased Works & Services costs
98	34102	23GD	Memorial Park Open Space		Operating Expenditure	Employee Costs	9,200	8,700		138,435	Reduced Works & Services costs due to staff vacancies
99	34102	29GD	Unmade Bush Reserves		Operating Expenditure	Materials & Contracts		2,000		140,435	Reduced Works & Services costs
100	34102	30GD	Unmade Road Reserves		Operating Expenditure	Materials & Contracts		1,500		141,935	Reduced Works & Services costs
101	34162		Trails & Paths - Community Development Department		Operating Expenditure	Employee Costs	1,000	3,000		145,935	Reduced employee costs due to staff vacancies
102	34242	23MA	Bridgetown Tennis Club Building Maintenance		Operating Expenditure	Materials & Contracts		1,500		147,435	Savings made on signage costs
103	34482		Depreciation - Parks & Ovals		Operating Expenditure	Depreciation	(29,518)			117,917	Adjustment to depreciation charge
104	34712	64MA	Minor Unspecific Structures		Operating Expenditure	Materials & Contracts		1,000		118,917	Savings anticipated in unplanned maintenance allocation
105	34952		Allocation of Administration & Finance Activity Costs		Operating Expenditure	Materials & Contracts	5,000			123,917	Adjustment to allocation of corporate administration costs
106	34453		Other Recreation & Sport Contributions/Reimbursements		Operating Income	Non-Operating Grants, Subsidies & Contributions			(1,198)	122,719	Increased insurance claim revenue \$3,780, correction to budgeted grant income of \$4,978 now classified as a reserve transfer
107	34463		Property & Reserves Hire Fees		Operating Income	Fees & Charges		1,203		123,922	Income to be received less than estimated
108	34544	07IU	Bridgetown Sportsground Fencing		Capital Expenditure	Materials & Contracts			(3,780)	120,142	Adjustment following final insurance claim payouts
109	34544	08IU	Memorial Park		Capital Expenditure	Materials & Contracts		2,700		122,842	Project complete, savings made
110	34914	20IN	Major Strategy Project - Bore Tennis Club		Capital Expenditure	Materials & Contracts			(1,577)	121,265	Finalisation of grant funded project
	Other Recreation & Sport - Bridgetown Leisure Centre										
111	34032		Administration Salaries & Costs		Operating Expenditure	Employee Costs		4,615		125,880	Reduced superannuation contributions required and staff vacancy
112	34912		Recreation Officers	C.14/0922	Operating Expenditure	Employee Costs			(35,320)	90,560	C.14/0922 - Increased employee costs associated with additional hours to ensure no dry hire of facility \$18,820 Hours required to cover administration staff's additional leave and vacancy
113	34292		Aquatic Co-Ordinators & Lifeguards		Operating Expenditure	Employee Costs			(26,000)	64,560	Increased requirements for pool life guards to comply with legislation
114	34982		Health & Fitness Program Staff	C.17/0822	Operating Expenditure	Employee Costs			(22,000)	42,560	C.17/0822 - Increased employee costs associated with running additional programs for nine months
115	34052	59MA	Bridgetown Leisure Centre Building Maintenance		Operating Expenditure	Employee Costs			(2,000)	40,560	Increased employee costs allocation
116	34202	59CA	Bridgetown Leisure Centre Building Operation		Operating Expenditure	Utilities			(4,000)	36,560	Savings from anytime tariff implementation less than estimated
117	34082	03GD	Dry Area Gardens		Operating Expenditure	Materials & Contracts			(1,000)	35,560	Increased Works & Services costs
118	34082	04GD	Wet Area Gardens		Operating Expenditure	Materials & Contracts			(1,000)	34,560	Increased Works & Services costs
119	34353		Pool Entrance Fees		Operating Income	Fees & Charges			(9,500)	25,060	Income to be received less than estimated
120	34403		Term Program Fees		Operating Income	Fees & Charges		8,500		33,560	Increased revenue due to introduction of additional fitness classes
121	34573		Gymnasium Income		Operating Income	Fees & Charges		12,000		45,560	Income to be received greater than estimated
122	34593		Court Hire Fees		Operating Income	Fees & Charges		7,500		53,060	Income to be received greater than estimated
123	34633		Sale of Fob's for 24Hr Gym Access		Operating Income	Fees & Charges		1,000		54,060	Income to be received greater than estimated
	Heritage										
124	35004	57BU	Major Strategic Project - Bridgetown Railway Station	C.09/1122	Capital Expenditure	Materials & Contracts			(50,000)	4,060	C.09/1122 - Increase in cost of project
	Other Culture										
125	37006	PJ100	Bridgetown Arts Centre Business Plan		Operating Expenditure	Materials & Contracts		9,557		13,617	Business plan not proceeded with
126	37082		Arts & Cultural Programs - Community Services Department		Operating Expenditure	Employee Costs	1,000	3,000		17,617	Reduced employee costs due to staff vacancies
	Streets, Roads, Bridges & Depots - Construction										
127	38063		Insurance Reimbursements & Recoveries		Operating Income	Non-Operating Grants, Subsidies & Contributions			(5,536)	12,081	Adjustment following final insurance claim payouts
128	38173		LRCIP Grants - Transport Infrastructure		Operating Income	Non-Operating Grants, Subsidies & Contributions			(35,435)	(23,354)	Reduced LRCIP 2 funding due to reduced gravel sheeting works cost
129	38084	KB01	Kerbing		Capital Expenditure	Materials & Contracts		2,500		(20,854)	Reduced Works & Services costs
130	38104	GS12	Hay Road Gravel Sheeting		Capital Expenditure	Materials & Contracts		19,177		(1,677)	Reduced Works & Services costs
131	38104	GS34	Grange Road Gravel Sheeting		Capital Expenditure	Materials & Contracts		2,501		824	Reduced Works & Services costs
132	38104	GS41	Polina Road Gravel Sheeting		Capital Expenditure	Materials & Contracts		13,757		14,581	Reduced Works & Services costs
133	38104	GS69	West Blackwood Terrace Gravel Sheeting		Capital Expenditure	Employee Costs	3,226	2,602		20,409	Reduced Works & Services costs

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134	38104	GS69	West Blackwood Terrace Gravel Sheeting		Capital Expenditure	Materials & Contracts	(887)	3,582		23,104	Reduced Works & Services costs
135	38104	GS70	Greenfields Road Gravel Sheeting		Capital Expenditure	Employee Costs	3,432	2,768		29,304	Reduced Works & Services costs
136	38104	GS70	Greenfields Road Gravel Sheeting		Capital Expenditure	Materials & Contracts	3,129	14,666		47,099	Reduced Works & Services costs
137	38144	08BU	Depot Buildings		Capital Expenditure	Materials & Contracts			(3,176)	43,923	Adjustment following final insurance claim payouts
138	38504	RS03	Brockman Highway		Capital Expenditure	Materials & Contracts		97,489		141,412	Project costs less than estimated, unspent Roads to Recovery funding transferred to other projects
139	38684	16IU	Depot Fencing		Capital Expenditure	Materials & Contracts		7,413		148,825	Adjustment following final insurance claim payouts
140	38694	RC38	Roe Street Asphalt Overlay	C.11./0223	Capital Expenditure	Materials & Contracts		7,287		156,112	C.11/0223 - Cost of planned seal works greater than estimated
141	38694	RC55	Hester Cascades Road Road Failure Repairs		Capital Expenditure	Employee Costs	16,702	13,469		186,283	Project to be done via contractor rather than utilising in-house resources
142	38694	RC55	Hester Cascades Road Road Failure Repairs		Capital Expenditure	Materials & Contracts	11,945		(65,198)	133,030	Project to be done via contractor and funded by Roads to Recovery
143	38694	RC58	Hester Street Asphalt Overlay	C.11./0223	Capital Expenditure	Materials & Contracts			(2,894)	130,136	C.11/0223 - Cost of planned seal works greater than estimated
144	38694	RC60	Pioneer Street		Capital Expenditure	Materials & Contracts			(3,262)	126,874	Cost of planned seal works greater than estimated
145	38694	RC61	Cleopatra Crescent		Capital Expenditure	Materials & Contracts			(1,748)	125,126	Cost of planned seal works greater than estimated
146	38694	RC62	Democrat Close		Capital Expenditure	Materials & Contracts			(2,531)	122,595	Cost of planned seal works greater than estimated
147	38774	BR05	Old Bridgetown Road Bridge (0266A)		Capital Expenditure	Materials & Contracts		3,250		125,845	Reduced Works & Services costs (unspent grant funds)
148	38774	BR09	Brockman Highway Bridge 0266A		Capital Expenditure	Materials & Contracts			(5,330)	120,515	Increased Works & Services costs (unspent grant funds)
149	38774	BR26	Mckelvie Road Bridge (3705)		Capital Expenditure	Materials & Contracts			(400)	120,115	Increased Works & Services costs (unspent grant funds)
150	38774	BR27	Greenbushes-Boyup Brook Road Bridge (3701)		Capital Expenditure	Materials & Contracts		2,300		122,415	Reduced Works & Services costs (unspent grant funds)
Streets, Roads, Bridges & Depots - Maintenance											
151	39002		Depreciation Roads		Operating Expenditure	Depreciation	(6,575)			115,840	Adjustment to depreciation charge
152	39006	PJ117	Equipment Insurance Expenditure		Operating Expenditure	Materials & Contracts			(1,726)	114,114	Adjustment following final insurance claim payouts
153	39012	ZA01	Routine Road Maintenance - Outside Sealed		Operating Expenditure	Materials & Contracts		4,000		118,114	Reduced Works & Services costs
154	39012	ZA07	Line Marking - Built Up Areas	C.12/1222	Operating Expenditure	Materials & Contracts		7,559		125,673	C.12/1222 - Reduced Works & Services costs to fund additional tree pruning requirements
155	39022	ZB02	Footpath Maintenance - Built Up Areas	C.12/1222	Operating Expenditure	Materials & Contracts		7,500		133,173	C.12/1222 - Reduced Works & Services costs to fund additional tree pruning requirements
156	39022	ZB06	Verge Maintenance - Built Up Areas		Operating Expenditure	Employee Costs	9,200	8,700		151,073	Reduced Works & Services costs due to staff vacancies
157	39022	ZB06	Verge Maintenance - Built Up Areas	C.12/1222	Operating Expenditure	Materials & Contracts			(35,059)	116,014	C.12/1222 - Increased costs associated with Western Power tree pruning orders
158	39022	ZB07	Verge Maintenance - Outside Sealed		Operating Expenditure	Employee Costs	18,412	16,761		151,187	Reduced Works & Services costs due to staff vacancies
159	39022	ZB07	Verge Maintenance - Outside Sealed		Operating Expenditure	Materials & Contracts			(5,000)	146,187	Increased Works & Services costs
160	39032	28MA	Depot Building Maintenance	C.04/1022	Operating Expenditure	Materials & Contracts			(5,500)	140,687	C.04/1022 - New pump for water tank plus additional funds for pump repair
161	39052		Crossover Contributions		Operating Expenditure	Materials & Contracts		1,000		141,687	Reduced Works & Services costs
162	39192		Allocation of Administration & Finance Activity Costs		Operating Expenditure	Materials & Contracts	28,236			169,923	Adjustment to allocation of corporate administration costs
163	39222		Loss on Sale of Assets		Operating Expenditure	Loss On Disposal Of Asset	3,140			173,063	Adjustment to loss on sale of Director Development, Community & Infrastructure's vehicle
164	39302	28CA	Depot Building Operating		Operating Expenditure	Utilities			(3,000)	170,063	Transfer of utilities budget from Gifford Road house
165	39423		Insurance Reimbursements & Recoveries		Operating Income	Other Revenue		4,279		174,342	Adjustment following final insurance claim payouts
166	39453		Profit on Sale of Assets		Operating Income	Profit On Disposal Of Asset	3,475			177,817	Adjustment to profit on sale Grader in lieu of 13T Tipper and Director Development, Community & Infrastructure's vehicle
167	39523		Regional Road Direct Grant		Operating Income	Operating Grants, Subsidies & Contributions		4,005		181,822	Additional grant funds received than original estimate
Road Plant Purchase											
168	40004	PL09	Road Grader	C.12/1222	Capital Expenditure	Materials & Contracts			(127,500)	54,322	C.12/1222 - New grader in lieu of rebuild
169	40004	PL20	Mono Roller (Towed)	C.12/1222	Capital Expenditure	Materials & Contracts		15,000		69,322	C.12/1222 - New roller no longer being purchased
170	40004	PL21	Excavator	C.12/1222	Capital Expenditure	Materials & Contracts		120,000		189,322	C.12/1222 - New excavator no longer being purchased
171	40504		Works & Services Light Fleet Vehicles		Capital Expenditure	Materials & Contracts		2,070		191,392	Director of Development, Community & Infrastructure vehicle cost less than estimated
172	40045		Sale of Road Plant	C.12/1222	Capital Income	Sale Of Assets		5,000		196,392	C.12/1222 - Change to plant items being sold

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 28 FEBRUARY 2023**

Note 2: BUDGET REVIEW AMENDMENTS

Ref	Account Code	Job	Description	Council Resolution	Account Classification	Income/Expenditure Type	Non Cash Adjustments	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Balance	Notation - Reason for Change
							\$	\$	\$	\$	
173	40145		Sale of Works & Services Light Fleet		Capital Income	Sale Of Assets		15,549		211,941	Director of Development, Community & Infrastructure vehicle trade-in greater than estimated
	Tourism & Area Promotion										
174	46006	PJ22	Regional Tourism Marketing		Operating Expenditure	Materials & Contracts		2,700		214,641	Contribution less than original estimate provided by WBAC
175	46012		Tourism & Area Promotion - Community Services Department		Operating Expenditure	Employee Costs		2,000		216,641	Reduced employee costs due to staff vacancies
176	46112		Trails Booklets	C.12/0922	Operating Expenditure	Materials & Contracts			(4,750)	211,891	C.12/0922 - Reprint of trails booklets for sale
177	46122	04ZF	Community Group Event Banners	C.11/1122	Operating Expenditure	Materials & Contracts			(2,000)	209,891	C.11/1122 - Allocation for cost of community group banner installation and removal
178	46152		Bridgetown Septage Dump Point		Operating Expenditure	Materials & Contracts			(2,000)	207,891	Additional pump outs required due to blockages
179	46212		Christmas Street Party		Operating Expenditure	Materials & Contracts			(1,000)	206,891	Costs greater than estimated
180	46163		Community Group & Event Banners	C.11/1122	Operating Income	Fees & Charges		1,000		207,891	C.11/1122 - Fees charged to community groups for banner installation and removal
181	46123		Sale of Trail Booklets	C.12/0922	Operating Income	Fees & Charges		500		208,391	C.12/0922 - Sale of newly reprinted trails booklets
	Tourism & Area Promotion - Visitor Centre										
182	46142	41CA	Bridgetown Visitor Centre Building Operation		Operating Expenditure	Utilities		1,400		209,791	Reduced electricity costs compared to estimate
183	46242		Salaries & Staff Costs		Operating Expenditure	Employee Costs		27,000		236,791	Reduced employee costs due to staff vacancies
184	46093		Jigsaw Gallery Admission Fees		Operating Income	Fees & Charges		1,000		237,791	Income to be received greater than estimated
185	46103		Bridgetown Visitor Centre Memberships		Operating Income	Fees & Charges			(1,819)	235,972	Reduction in memberships
	Building Control										
186	47012		Building Control - Development Services Department		Operating Expenditure	Labour Overhead	14,800			250,772	Reduced employee costs due to staff vacancies
	Economic Development										
187	48002		Corporate Services & Community Development Departments		Operating Expenditure	Employee Costs		8,000		258,772	Reduced employee costs due to staff vacancies
188	48122		Electric Vehicle Charging Station		Operating Expenditure	Utilities			(1,000)	257,772	Greater usage of EV charging facility
	Other Economic Services										
189	50042		Standpipe Water and Maintenance Costs		Operating Expenditure	Utilities			(30,000)	227,772	Increased used of Rose Street standpipe, offset by increased income
190	50013		Sale of Water from Standpipes		Operating Income	Fees & Charges		30,000		257,772	Income to be received greater than estimated
	Private Works										
191	51303		Private Works Fees & Charges		Operating Income	Fees & Charges		1,314		259,086	More private works undertaken than estimated
	Plant Operation Costs										
192	54002		Depreciation Plant & Equipment		Operating Expenditure	Depreciation	40,000			299,086	Reduced depreciation due to timing of plant and vehicle changeovers
193	54012		Fuel and Oil		Operating Expenditure	Materials & Contracts		12,000		311,086	Fuel prices less than estimated
194	54032		Parts & External Repairs		Operating Expenditure	Materials & Contracts			(75,000)	236,086	Additional external servicing and repairs due to reduced of workshop facilities and mechanic vacancy
195	54132		Fleet Maintenance		Operating Expenditure	Employee Costs	6,000	6,000		248,086	Reduced employee costs due to staff vacancy
196	54292		Plant Operation Costs Recovered from Works		Operating Expenditure	Materials & Contracts	(17,187)			230,899	Adjustment to allocation of plant and vehicle costs
	Organisation Salaries & Wages										
197	56012		Gross Wages & Salaries		Operating Expenditure	Employee Costs		111,300		342,199	Overall reduction in organisational salaries and wages primarily due to vacancies
198	56202		Less Salaries & Wages Allocated		Operating Expenditure	Employee Costs			(111,300)	230,899	Adjustment to salaries and wages allocated to accounts
199	56302		Workers Compensation Wages		Operating Expenditure	Employee Costs			(30,000)	200,899	Increase in workers compensation wages, offset by reimbursement income
200	56393		Workers Compensation Reimbursements		Operating Income	Other Revenue		30,000		230,899	Reimbursement of additional wages paid as workers compensation
	Development, Community & Infrastructure Management Overheads										
201	60022		Other Employee Costs		Operating Expenditure	Employee Costs		1,000		231,899	Workers compensation premium rate less than estimated
202	60032		Superannuation		Operating Expenditure	Employee Costs			(3,000)	228,899	Additional staff availing of additional super contributions
203	60202		D, C & I Management Costs Recovered from Programs		Operating Expenditure	Labour Overhead	2,000			230,899	Adjustment to employee overheads allocated to accounts
	Works & Parks Activity Unit Overheads										
204	63012		Works Coordination & Supervision		Operating Expenditure	Employee Costs		25,000		255,899	Reduced wages allocated to supervision
205	63022		Other Employee Costs		Operating Expenditure	Employee Costs		1,672		257,571	Workers compensation premium rate less than estimated

**SHIRE OF BRIDGETOWN-GREENBUSHES
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Note 2: BUDGET REVIEW AMENDMENTS

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							\$	\$	\$	\$	
206	63032		Superannuation		Operating Expenditure	Employee Costs		14,000		271,571	Reduced employee costs due to staff vacancy
207	63102		Allocation of Administration & Finance Activity Costs		Operating Expenditure	Materials & Contracts	27,500			299,071	Adjustment to allocation of corporate administration costs
208	63122		Public Holidays		Operating Expenditure	Employee Costs		7,000		306,071	Reduced employee costs due to staff vacancies
209	63132		Sick Leave		Operating Expenditure	Employee Costs			(11,000)	295,071	Increased utilisation of sick leave entitlements
210	63152		Training & Conferences		Operating Expenditure	Employee Costs			(4,000)	291,071	Employee costs allocated greater than estimated
211	63202		Works Activity Overheads Recovered from Works		Operating Expenditure	Labour Overhead	(60,172)			230,899	Adjustment to employee overheads allocated to accounts
Fleet Activity Unit Overheads											
212	64032		Superannuation		Operating Expenditure	Employee Costs		1,000		231,899	Superannuation savings due to vacancy
213	64182		Mechanic General Duties		Operating Expenditure	Employee Costs		5,000		236,899	Reduced employee costs due to staff vacancy
214	64202		Fleet Overheads Recovered		Operating Expenditure	Labour Overhead	(6,000)			230,899	Adjustment to employee overheads allocated to accounts
Corporate Services Department Overheads											
215	05032		Superannuation		Operating Expenditure	Employee Costs		6,500		237,399	Superannuation savings due to vacancies
216	05152		Workers Compensation Insurance		Operating Expenditure	Employee Costs		1,736		239,135	Workers compensation premium rate less than estimated
217	05162		Allocation of Administration & Finance Activity Costs		Operating Expenditure	Materials & Contracts	20,000			259,135	Adjustment to allocation of corporate administration costs
218	05602		Corporate Services Overheads Recovered from Programs		Operating Expenditure	Labour Overhead	(28,236)			230,899	Adjustment to employee overheads allocated to accounts
Chief Executive Office Department Overheads											
219	75002		Employee Leave		Operating Expenditure	Employee Costs		4,000		234,899	Reduced employee costs due to staff vacancies
220	75012		Superannuation		Operating Expenditure	Employee Costs		4,000		238,899	Reduced superannuation due to vacancies
221	75022		Workers Compensation Insurance		Operating Expenditure	Employee Costs		1,000		239,899	Workers compensation premium rate less than estimated
222	75032		Motor Vehicle Costs		Operating Expenditure	Materials & Contracts	3,000			242,899	Reduced plant operation costs
223	75112		Audit Fees		Operating Expenditure	Materials & Contracts			(2,000)	240,899	Additional audit fees associated with major projects
224	75162		Public Holidays		Operating Expenditure	Employee Costs		4,000		244,899	Reduced employee costs due to staff vacancies
225	75172		Sick Leave		Operating Expenditure	Employee Costs			(5,000)	239,899	Increased utilisation of sick leave entitlements
226	75202		Office of the CEO Costs Recovered		Operating Expenditure	Materials & Contracts	2,000			241,899	Adjustment to allocation of corporate administration costs
227	75202		Office of the CEO Overheads Recovered from Programs		Operating Expenditure	Labour Overhead	(15,000)			226,899	Adjustment to employee overheads allocated to accounts
228	75212		Allocation of Administration & Finance Activity Costs		Operating Expenditure	Materials & Contracts	4,000			230,899	Adjustment to allocation of corporate administration costs
Building Assets Department Overheads											
229	74022		Sick Leave		Operating Expenditure	Employee Costs			(5,000)	225,899	Increased utilisation of sick leave entitlements
230	74092		Supervision & Administration - Building Maintenance		Operating Expenditure	Employee Costs		10,000		235,899	Reduced wages allocated to supervision
231	74102		Supervision & Administration - Building Operations		Operating Expenditure	Employee Costs		4,000		239,899	Reduced wages allocated to supervision
232	74112		Tools and Consumables		Operating Expenditure	Materials & Contracts			(2,000)	237,899	Additional allocation for cleaning equipment
233	74152		Building Assets Department Overheads Recovered from Programs		Operating Expenditure	Labour Overhead	(7,000)			230,899	Adjustment to employee overheads allocated to accounts
Administration & Finance Activity Units Costs											
234	76012		Activity Unit Costs - Payroll		Operating Expenditure	Employee Costs	3,000	7,000		240,899	Reduced employee costs due to staff vacancies
235	76022		Activity Unit Costs - Creditors		Operating Expenditure	Employee Costs	4,000	9,000		253,899	Reduced employee costs due to staff vacancies
236	76042		Activity Unit Costs - Accounting		Operating Expenditure	Employee Costs	2,000	4,000		259,899	Reduced employee costs due to staff vacancies
237	76052	27MA	Activity Unit Costs - Administration Office Maintenance		Operating Expenditure	Employee Costs			(3,000)	256,899	Increased employee costs allocation
238	76092		Activity Unit Costs - Work, Health & Safety Committee		Operating Expenditure	Employee Costs	2,000	1,800		260,699	Reduced employee costs due to staff vacancy
239	76092		Activity Unit Costs - Work, Health & Safety Committee		Operating Expenditure	Materials & Contracts			(5,500)	255,199	WHS consultancy to assist with improvements following audit
240	76102		Activity Unit Costs - Records Management		Operating Expenditure	Employee Costs	2,000	5,000		262,199	Reduced employee costs due to staff vacancies
241	76132		Activity Unit Costs - Asset Management		Operating Expenditure	Employee Costs	17,236	36,000		315,435	Reduced employee costs due to staff vacancies
242	76132		Activity Unit Costs - Asset Management		Operating Expenditure	Materials & Contracts			(20,000)	295,435	Revaluation of land and buildings brought forward, funded by Reserve
243	76162		Activity Unit Costs - Human Resources		Operating Expenditure	Employee Costs	11,000	27,000		333,435	Reduced employee costs due to staff vacancy
244	76162		Activity Unit Costs - Human Resources		Operating Expenditure	Materials & Contracts			(5,475)	327,960	Additional allocation for industrial relations advice and subscription to WALGA employee relations service
245	76202		Activity Unit Costs Recovered from Programs		Operating Expenditure	Materials & Contracts	(97,061)			230,899	Adjustment to allocation of corporate administration costs
Development Services Department Overheads											
246	77012		Superannuation		Operating Expenditure	Employee Costs		5,000		235,899	Superannuation savings due to vacancy
247	77022		Workers Compensation		Operating Expenditure	Employee Costs		1,000		236,899	Workers compensation premium rate less than estimated
248	77202		Development Services Overheads Recovered from Programs		Operating Expenditure	Labour Overhead	(19,800)			217,099	Adjustment to employee overheads allocated to accounts

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
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							\$	\$	\$	\$	
249	77212		Allocation of Administration & Finance Activity Costs		Operating Expenditure	Materials & Contracts	13,800			230,899	Adjustment to allocation of corporate administration costs
			Community Services Department Overheads								
250	78002		Employee Leave		Operating Expenditure	Employee Costs		2,000		232,899	Reduced employee costs due to staff vacancy
251	78012		Superannuation		Operating Expenditure	Employee Costs		2,000		234,899	Superannuation savings due to vacancy
252	78202		Community Services Overheads Recovered from Programs		Operating Expenditure	Labour Overhead	(4,000)			230,899	Adjustment to employee overheads allocated to accounts
			Unclassified								
253	79082		Sale of Land Expense		Operating Expenditure	Materials & Contracts			(2,000)	228,899	Costs associated with valuation of land for lease purposes
			Financing								
			Transfer from Reserves								
254	Res 115		SBS Tower & Infrastructure Replacement Reserve	C.08/0922				10,997		239,896	Transfer as per Council resolution
255	Res 107		Sanitation Reserve	C.08/0922				4,652		244,548	Transfer as per Council resolution
256	Res 125		Building Maintenance Reserve	C.09/1122				50,000		294,548	Transfer as per Council resolution
257	Res 126		Strategic Projects Reserve	C.16/1122a				40,000		334,548	Transfer as per Council resolution
258	Res 102		Plant Reserve	C.12/1222					(12,500)	322,048	Transfer as per Council resolution
259	Res 127		Matched Grants Reserve	C.06/1019				4,978		327,026	Transfer as per Council resolution
260	Res 107		Sanitation Reserve					12,560		339,586	Waste site development plan cost more than estimated
261	Res 107		Sanitation Reserve					8,364		347,950	Increase in net waste operation costs
262	Res 112		Refuse Site Post Closure Reserve						(14,000)	333,950	Post closure landfill plan cost less than estimated
263	Res 130		Assets and GRV Valuation Reserve					20,000		353,950	Funding for land and buildings fair values
264	Res 133		Light Fleet Reserve						(17,619)	336,331	Director Development, Community & Infrastructure vehicle change over costs less than estimated
265	Res 133		Light Fleet Reserve						(16,468)	319,863	Director Corporate Services vehicle change over costs less than estimated
266	Res 201		Unspent Grants & Loans Reserve						(3,250)	316,613	Savings on bridge works BR05 Old Bridgetown Road Bridge
267	Res 201		Unspent Grants & Loans Reserve					5,330		321,943	Fund additional costs of bridge works BR09 Brockman Highway Bridge
268	Res 201		Unspent Grants & Loans Reserve					400		322,343	Fund additional costs of bridge works BR26 Mckelvie Road Bridge
269	Res 201		Unspent Grants & Loans Reserve						(2,300)	320,043	Savings on bridge works BR27 Greenbushes Boyup Brook Road Bridge
			Transfer to Reserves								
270	Res 156		Strategic Projects Reserve						(9,049)	310,994	Allocation for COVID-19 Economic Stimulus Activities not utilised
271	Various		Various Reserves						(45,000)	265,994	Additional interest earnings on Reserve funds
			Opening Funding Surplus(Deficit)								
272			Net Current Assets as at 1 July 2022						(22,442)	243,552	Adjustment to opening position following final audit of accounts for 21/22
			Non Cash Adjustments								
273			Depreciation				(3,907)			239,645	
274			Loss on asset sales				(3,140)			236,505	
275			Profit on asset sales				(16,583)			219,922	
			Surplus/(Deficit)				0	2,098,507	(1,878,585)	219,922	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 28 FEBRUARY 2023

Note 3: CASH BACKED RESERVES

Res No.	Name	Opening Balance	Budget Review Interest Earned	Actual Interest Earned 28 Feb 2023	Budget Review Transfers In (+)	Actual Transfers In (+) 28 Feb 2023	Budget Review Transfers Out (-)	Actual Transfers Out (-) 28 Feb 2023	Budget Review Closing Balance	Actual YTD Closing Balance 28 Feb 2023
		\$	\$	\$	\$	\$	\$	\$	\$	\$
	Restricted by Legislation									
106	Subdivision Reserve	215,835	6,835	3,121	10,000		0		232,670	218,956
121	Car Park Reserve	971	30	14	0		0		1,001	985
201	Unspent Grants & Loans Reserve	422,634	0	0	0		(403,180)		19,454	422,634
	Restricted by Council									
101	Leave Reserve	186,519	5,907	2,697	0				192,426	189,216
102	Plant Reserve	741,712	23,489	10,725	324,000		(880,500)		208,701	752,438
103	Land and Building Reserve	687,174	21,762	8,497	0		(320,000)	(120,000)	388,936	575,672
104	Bush Fire Reserve	38,458	1,218	556	10,000		0		49,676	39,014
105	Maintenance & Renewal of Mine Heavy Haulage Roads Reserve	5,383	171	78	75,000		0		80,554	5,460
107	Sanitation Reserve	210,598	6,669	2,386	66,000		(177,356)	(55,000)	105,911	157,983
109	Recreation Centre Floor and Solar Reserve	225,005	7,126	3,254	10,000		0		242,131	228,258
112	Refuse Site Post Closure Reserve	239,240	7,576	3,402	5,000		(16,000)		235,816	242,642
113	Drainage Reserve	67,968	2,152	983	10,000		(4,766)	(4,766)	75,354	64,185
114	Community Bus Reserve	66,642	2,110	964	5,000		0		73,752	67,605
115	SBS & Communications Tower Reserve	29,250	926	423	20,000		(10,997)		39,179	29,673
118	Playground Equipment Reserve	44,750	1,418	647	1,000		0		47,168	45,397
119	Swimming Pool Reserve	4,536	0	11	0		(4,536)	(4,547)	0	0
125	Building Maintenance Reserve	224,804	7,120	2,531	9,697		(110,000)	(60,000)	131,621	167,335
126	Strategic Projects Reserve	293,633	9,299	3,496	19,049		(117,540)	(62,540)	204,441	234,589
127	Matched Grants Reserve	65,085	2,061	941	10,000		(4,978)		72,168	66,026
128	Aged Care Infrastructure Reserve	57,371	1,818	830	0		0		59,189	58,200
129	Equipment Reserve	6,155	195	89	0		0		6,350	6,244
130	Assets and GRV Valuation Reserve	97,446	3,086	1,409	24,000		(56,700)		67,832	98,855
131	Bridgetown Leisure Centre Reserve	32,878	1,042	475	0		(5,000)		28,920	33,354
132	Trails Reserve	36,853	1,166	533	5,000		(27,500)		15,519	37,386
133	Light Fleet Vehicle Reserve	214,027	6,778	3,095	101,000		(206,718)		115,087	217,122
135	Blackspot Reserve	1,460	46	21	10,000		0		11,506	1,482
		4,216,387	120,000	51,178	714,746	0	(2,345,771)	(306,853)	2,705,362	3,960,712

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
OPERATING SECTION						
GENERAL PURPOSE FUNDING	6,044,651	132,236	6,216,597	137,236	5,945,250	79,618
GOVERNANCE	15,406	1,446,116	28,514	1,455,417	6,762	828,422
LAW, ORDER & PUB. SAFETY	1,296,868	1,415,616	1,439,041	1,380,749	345,507	702,226
HEALTH	12,000	131,168	16,000	126,168	15,994	72,002
EDUCATION & WELFARE	5,760	215,188	5,760	207,788	700	113,583
HOUSING	27,660	30,681	25,050	29,671	13,788	24,946
COMMUNITY AMENITIES	1,381,420	2,122,870	1,413,820	2,170,282	1,314,189	1,184,148
RECREATION & CULTURE	2,898,130	3,692,830	2,516,141	3,766,096	662,660	1,789,553
TRANSPORT	4,651,107	3,993,539	4,621,895	3,945,891	3,083,408	2,339,830
ECONOMIC SERVICES	138,070	746,317	168,751	731,167	108,020	369,120
OTHER PROPERTY & SERVICES	296,293	185,325	327,607	245,512	235,920	474,309
SUB TOTAL - OPERATING	16,767,365	14,111,886	16,779,176	14,195,977	11,732,198	7,977,759
CAPITAL SECTION						
GOVERNANCE	20,155	135,487	31,748	130,612	0	30,074
LAW, ORDER & PUB. SAFETY	19,590	652,687	89,590	886,017	0	3,820
COMMUNITY AMENITIES	78,970	728,555	78,970	753,213	0	64,357
RECREATION & CULTURE	0	3,747,625	0	3,450,814	0	550,590
TRANSPORT	157,485	5,741,035	178,034	5,585,696	105,000	2,731,218
ECONOMIC SERVICES	0	365,000	0	365,000	0	0
OTHER PROPERTY & SERVICES	0	21,000	0	21,000	0	7,301
SUB TOTAL - CAPITAL	276,200	11,391,389	378,342	11,192,352	105,000	3,387,360
TOTAL	17,043,565	25,503,275	17,157,518	25,388,329	11,837,198	11,365,118

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GENERAL PURPOSE FUNDING</u>						
RATES						
OPERATING INCOME						
1011910 General Rates	5,309,523		5,329,708		5,329,708	
1011810 Concessions	0		0		0	
1012010 Interest on Overdue Rates	18,000		16,000		13,043	
1012110 Back Rates Levied	1,000		12,859		12,859	
1012210 Reimbursements/Contributions	10,000		10,000		0	
1012310 Instalment Charges	20,790		23,874		23,916	
1012410 Instalment Plan Interest	8,000		8,000		8,543	
1012510 ESL Interest	900		900		697	
1012610 ESL Administration Fee	4,000		4,000		4,000	
1034010 Government Pension Interest	1,900		3,718		3,718	
1054830 Enquiry Fees	55,000		55,000		32,632	
OPERATING EXPENDITURE						
1011020 Administration & Finance Department		71,602		71,602		47,415
1011120 Administration & Finance Activity		9,730		9,730		6,803
1011420 Notice Printing & Distribution		7,000		7,000		5,843
1011520 Advertising & Promotion		1,420		1,420		600
1011620 Collection Costs		10,000		10,000		245
1012120 Written Off		100		100		58
1052220 Valuation Charges		17,000		22,000		7,094
1052420 Search Costs		100		100		0
1011220 BPOINT & BPAY Service		6,300		6,300		5,263
1011320 EFTPOS Service		6,500		6,500		4,849
OPERATING SUB TOTAL	5,429,113	129,752	5,464,059	134,752	5,429,115	78,170
TOTAL RATES	5,429,113	129,752	5,464,059	134,752	5,429,115	78,170

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GENERAL PURPOSE FUNDING</u>						
OTHER GENERAL PURPOSE FUNDING						
OPERATING INCOME						
1023010 Grants Commission - General Purpose	313,533		313,533		235,150	
1023510 Grants Commission - Local Road Funding	172,005		172,005		128,954	
1036010 General Revenue Interest	55,000		147,000		100,976	
1037010 Reserves Interest Received	75,000		120,000		51,055	
OPERATING EXPENDITURE						
1021120 Administration & Finance Department		1,984		1,984		1,448
1021420 Consultants		400		400		0
1591420 Interest Paid		100		100		0
OPERATING SUB TOTAL	<u>615,538</u>	<u>2,484</u>	<u>752,538</u>	<u>2,484</u>	<u>516,135</u>	<u>1,448</u>
TOTAL OTHER GENERAL PURPOSE FUNDING	<u>615,538</u>	<u>2,484</u>	<u>752,538</u>	<u>2,484</u>	<u>516,135</u>	<u>1,448</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GOVERNANCE</u>						
MEMBERS OF COUNCIL						
OPERATING EXPENDITURE						
1040020 Depreciation Furniture & Equipment		1,712	1,712		1,140	
1040060 Members Non-recurrent Projects		4,000	4,000		0	
1040120 Development Services Department		2,839	2,839		1,755	
1040220 Travel		16,437	16,437		11,762	
1040320 Conference & Seminar Expenses		12,750	12,750		5,991	
1040420 Election Expenses		20,955	20,955		14,647	
1040620 Allowances		143,925	143,925		93,131	
1041220 Citizenships & Public Relations		500	500		186	
1041520 Insurance		8,728	8,728		8,728	
1041620 Subscriptions		11,379	11,379		11,267	
1042820 Other Related Costs		5,750	5,750		1,369	
1042920 Administration & Finance Activity		75,662	75,662		55,555	
1043020 Corporate Services Department		3,903	3,903		2,529	
1043120 D & I Management Department		23,378	23,378		15,375	
1043220 Community Services Department		2,652	2,652		1,900	
1043320 Publications & Legislation		1,225	1,225		1,225	
1043420 Training Programs		10,250	10,250		3,970	
1043620 Chief Executive Office Department		65,780	65,780		41,709	
1046720 Council Nomination Fees Refunded		800	800		240	
1040920 Consultants		6,700	31,700		5,697	
OPERATING INCOME						
1043930 Reimbursements	50		50		0	
1044030 Council Nomination Fees	800		800		0	
OPERATING SUB TOTAL	850	419,325	850	444,325	0	278,177
TOTAL MEMBERS OF COUNCIL	850	419,325	850	444,325	0	278,177

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GOVERNANCE</u>						
OTHER GOVERNANCE						
OPERATING EXPENDITURE						
1050020 Strategic Planning		82,250		82,250		50,354
1050120 Development Services Department		15,071		15,071		9,924
1050620 Loss on Sale of Assets		0		0		0
1055020 Corporate Services Department		277,312		270,312		174,491
1055320 Community Services Department		2,660		2,660		1,928
1055120 D & I Management Department		57,249		59,249		33,926
1055420 Insight Newsletter		96,365		96,365		18,853
1055520 Refreshments (GST Claimable)		17,388		19,388		8,570
1055920 Shire Website		15,174		15,174		13,027
1056120 Chief Executive Office Department		338,366		337,841		208,067
1056520 Refreshments (GST Not Claimable)		6,000		6,000		3,344
1056620 Minor Furniture & Equipment		14,476		14,476		8,414
1056820 Civic Receptions & Events		13,032		14,532		8,736
1057820 Administration & Finance Activity		4,830		4,830		1,473
1056320 Australia Day Donation		1,000		1,000		0
1050060 Non-recurrent Projects		85,618		71,944		9,138
OPERATING INCOME						
1055030 Photocopying	50		50		0	
1055130 Reimbursements	6,732		6,732		6,732	
1055230 Minor Income	59		59		0	
1055530 Profit on Sale of Assets	7,655		20,763		0	
1055730 Freedom of Information Income	60		60		30	
OPERATING SUB TOTAL	14,556	1,026,791	27,664	1,011,092	6,762	550,246
CAPITAL EXPENDITURE						
1055140 IT, Comms Equipment & Software		45,000		40,125		0
1055740 Building Renewals		90,487		90,487		30,074
CAPITAL INCOME						
1045150 Sale of Plant & Vehicles	20,155		31,748		0	
CAPITAL SUB TOTAL	20,155	135,487	31,748	130,612	0	30,074
TOTAL OTHER GOVERNANCE	34,711	1,162,278	59,412	1,141,704	6,762	580,319

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
FIRE PREVENTION						
OPERATING EXPENDITURE						
1060020 Depreciation		173,124		173,124		115,581
1060060 DFES Non Recurrent Projects		34,633		34,633		1,771
1060160 Fire Prevention Non Recurrent Projects		339,251		300,884		96,329
1060320 Community Services Department		40,353		40,353		23,063
1060420 Plant Operation Cost Council		34,003		34,003		9,616
1060520 DFES Insurance		55,230		55,230		55,230
1060620 Bushfire Administration & Emergency		49,591		49,591		29,061
1060720 DFES Plant & Equipment Maintenance		8,402		8,402		4,793
1060820 DFES Other Goods & Services		15,090		20,090		11,620
1061120 Advertising & Printing		2,000		2,000		1,031
1061320 Shire Funded Fire Equipment		4,000		4,000		0
1061420 DFES Maintenance of Vehicles		111,464		111,464		53,074
1061520 Bush Fire Management Committee		800		800		0
1061620 DFES Minor Plant & Equipment		20,847		14,229		2,700
1061720 Fire Fighting Expenses		20,000		20,000		6,182
1061820 Loss on Sale of Asset		1,610		1,610		0
1062020 Hazard Reduction Works		51,364		51,364		24,829
1062520 Fire Brigades General Assistance		3,001		3,001		1,787
1063520 Community Emergency Services Manager		138,231		138,231		87,415
1063620 Other Brigade Expenditure		2,000		2,000		0
1064120 DFES Bushfire Brigades Building Op.		14,964		14,964		9,660
1064220 DFES Bushfire Brigades Building Maint.		11,000		12,618		5,699
1064320 DFES Protective Clothing		30,900		30,900		14,075
1064720 Emergency Services Coordinator		17,411		18,911		13,755
1064820 Administration & Finance Activity		61,060		59,060		36,253
1064920 Bridgetown Bushfire HQ Build Maint.		4,206		4,206		4,928
1065020 Bridgetown Bushfire HQ Build Op.		20,123		20,123		13,589
1065120 Council Bushfire Brigades Building Maint.		840		840		179
1065220 Council Bushfire Brigades Building Op.		102		102		102
OPERATING INCOME						
1063730 Other Grants & Contributions	114,089		108,419		51,153	
1063930 Hazard Reduction Fees & Charges	4,000		4,000		0	
1064030 Fines & Penalties	5,500		8,359		8,737	
1064530 Brigade Reimbursements/Grants	7,000		7,000		0	
1064730 DFES Levy Grant	267,897		267,897		156,850	
1060070 DFES Levy Grants Non-recurrent	548,333		548,333		1,771	
1060170 Fire Prevention Grants Non-recurrent	294,422		437,406		86,578	
OPERATING SUB TOTAL	1,241,241	1,265,600	1,381,414	1,226,733	305,089	622,324

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
<i>FIRE PREVENTION</i>						
CAPITAL EXPENDITURE						
1065540 Fire Equipment - Brigades		5,000		5,000		0
1065940 Purchase of Plant & Vehicles		96,670		335,670		0
1066140 Buildings New/Upgrades		533,327		533,327		1,800
1065640 Fire Prevention Infrastructure renewals		7,690		2,020		2,020
CAPITAL INCOME						
1067950 Sale of Plant & Vehicles	19,590		89,590		0	
CAPITAL SUB TOTAL	<u>19,590</u>	<u>642,687</u>	<u>89,590</u>	<u>876,017</u>	<u>0</u>	<u>3,820</u>
TOTAL FIRE PREVENTION	<u>1,260,831</u>	<u>1,908,287</u>	<u>1,471,004</u>	<u>2,102,750</u>	<u>305,089</u>	<u>626,144</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
ANIMAL CONTROL						
OPERATING EXPENDITURE						
1070220 Community Services Department		75,057		75,057		37,370
1070420 Animal Control Administration		0		0		0
1070720 Impounding Costs		5,000		7,000		2,655
1070820 Animal License Tags/Renewals		1,000		1,000		871
1072820 Other Expenses		2,000		3,000		2,064
1070060 Non-recurrent Projects		1,651		1,651		0
OPERATING INCOME						
1074030 Fines & Penalties	8,000		10,000		8,553	
1074230 Dog Registration Fees	18,000		18,000		16,819	
1074330 Other Fees & Charges	200		200		54	
1074430 Impounded Stock	50		50		0	
1074630 Cat Registration Fees	2,500		2,500		2,850	
1074730 Grants, Contributions & Reimbursements	0		0		73	
OPERATING SUB TOTAL	<u>28,750</u>	<u>84,708</u>	<u>30,750</u>	<u>87,708</u>	<u>28,348</u>	<u>42,959</u>
TOTAL ANIMAL CONTROL	<u>28,750</u>	<u>84,708</u>	<u>30,750</u>	<u>87,708</u>	<u>28,348</u>	<u>42,959</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
OTHER LAW, ORDER & PUBLIC SAFETY						
OPERATING EXPENDITURE						
1080020 Depreciation		11,259		11,259		7,650
1080060 SES Non-recurrent Projects		2,437		2,437		0
1080120 Community Safety & Crime Prevention		1,283		1,283		84
1080220 Community Services Department		26,139		26,139		15,844
1080420 Loss on sale of asset		0		0		0
1080820 Bridgetown SES Assistance		13,542		13,542		5,267
1080920 Bridgetown SES Building Maintenance		1,510		1,510		919
1081020 Bridgetown SES Building Operation		6,588		6,588		5,052
1081420 Impounding Vehicles		1,000		1,000		182
1081620 Fines & Enforcement Registry Fees		1,550		2,550		1,946
OPERATING INCOME						
1080070 SES Non-recurrent Grants	2,437		2,437		0	
1080530 Charges for Impounded Vehicles	750		750		0	
1080730 SES Operating Grant	21,640		21,640		11,238	
1080930 Fees & Charges	50		50		0	
1081030 Fines & Enforcement Reimbursement	2,000		2,000		831	
OPERATING SUB TOTAL	26,877	65,308	26,877	66,308	12,069	36,944
CAPITAL EXPENDITURE						
1080340 Equipment		10,000		10,000		0
CAPITAL INCOME						
1080150 Sale of Plant	0		0		0	0
CAPITAL SUB TOTAL	0	10,000	0	10,000	0	0
TOTAL OTHER LAW, ORDER & PUBLIC SAFETY	26,877	75,308	26,877	76,308	12,069	36,944

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
<u>HEALTH</u>	\$	\$	\$	\$	\$	\$
MATERNAL & INFANT HEALTH						
OPERATING EXPENDITURE						
1110220 Maternal & Infant Health Service Agree.		3,500		3,500		0
OPERATING SUB TOTAL	0	3,500	0	3,500	0	0
TOTAL MATERNAL & INFANT HEALTH	0	3,500	0	3,500	0	0

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
<i>PREVENTATIVE SERVICES - INSPECT/ADMIN</i>						
OPERATING EXPENDITURE						
1140120 Development Services Department		109,980		104,980		62,517
1140320 Executive Support - D & I Management		4,139		4,139		2,841
1140620 Other Minor Costs		2,000		2,000		29
OPERATING INCOME						
1144830 Health Act Licenses (GST Free)	12,000		16,000		15,994	
1144130 Health Act Charges (Inc GST)	0		0		0	
OPERATING SUB TOTAL	<u>12,000</u>	<u>116,119</u>	<u>16,000</u>	<u>111,119</u>	<u>15,994</u>	<u>65,387</u>
TOTAL PREV. SERVICES - INSPECTION/ADMIN	<u>12,000</u>	<u>116,119</u>	<u>16,000</u>	<u>111,119</u>	<u>15,994</u>	<u>65,387</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
<u>HEALTH</u>	\$	\$	\$	\$	\$	\$
PREVENTATIVE SERVICES - OTHER						
OPERATING EXPENDITURE						
1160220 Development Services Department		10,049		10,049		4,799
1160520 Analytical Expenses		1,500		1,500		1,816
OPERATING SUB TOTAL	0	11,549	0	11,549	0	6,615
TOTAL PREVENTATIVE SERVICES - OTHER	0	11,549	0	11,549	0	6,615

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
OTHER EDUCATION						
OPERATING EXPENDITURE						
1057420 Bridgetown CRC - Building Maintenance		4,178		4,178		51
1057520 Bridgetown CRC - Building Operation		20,229		20,229		14,154
1100720 School Awards & Certificates		365		365		100
1101320 Administration & Finance Activity		424		424		129
OPERATING INCOME						
1100030 Fees & Charges/Reimbursements	760		760		700	
OPERATING SUB TOTAL	<u>760</u>	<u>25,196</u>	<u>760</u>	<u>25,196</u>	<u>700</u>	<u>14,434</u>
TOTAL OTHER EDUCATION	<u>760</u>	<u>25,196</u>	<u>760</u>	<u>25,196</u>	<u>700</u>	<u>14,434</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023		
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	
	\$	\$	\$	\$	\$	\$	
<u>EDUCATION & WELFARE</u>							
CARE OF FAMILIES & CHILDREN							
OPERATING EXPENDITURE							
1180220 Bridgetown Family & Community Centre		8,000		8,000		8,000	
1180520 Community Planning Develop Projects		89,325		87,325		53,001	
1180820 Service Agreements		10,000		10,000		10,000	
OPERATING SUB TOTAL		<u>0</u>	<u>107,325</u>	<u>0</u>	<u>105,325</u>	<u>0</u>	<u>71,001</u>
TOTAL CARE OF FAMILIES & CHILDREN		<u>0</u>	<u>107,325</u>	<u>0</u>	<u>105,325</u>	<u>0</u>	<u>71,001</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
<i>AGED & DISABLED - OTHER</i>						
OPERATING EXPENDITURE						
1190420 Disability Services		23,805		19,805		9,081
1190620 Seniors Programmes		24,477		24,477		7,557
OPERATING INCOME						
1194330 Other Recurrent Grants	5,000		5,000		0	
OPERATING SUB TOTAL	<u>5,000</u>	<u>48,282</u>	<u>5,000</u>	<u>44,282</u>	<u>0</u>	<u>16,638</u>
TOTAL AGED & DISABLED OTHER	<u>5,000</u>	<u>48,282</u>	<u>5,000</u>	<u>44,282</u>	<u>0</u>	<u>16,638</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023		
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	
	\$	\$	\$	\$	\$	\$	
<u>EDUCATION & WELFARE</u>							
OTHER WELFARE							
OPERATING EXPENDITURE							
1220060 Youth Non-recurrent Projects		10,000		10,000		434	
1220120 Community Services Department		23,805		19,805		8,476	
1221220 Community Grants & Service Agreements		580		580		0	
1221320 Greenbushes CRC Satellite Services		0		2,600		2,600	
OPERATING SUB TOTAL		<u>0</u>	<u>34,385</u>	<u>0</u>	<u>32,985</u>	<u>0</u>	<u>11,510</u>
TOTAL OTHER WELFARE		<u>0</u>	<u>34,385</u>	<u>0</u>	<u>32,985</u>	<u>0</u>	<u>11,510</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HOUSING</u>						
OTHER HOUSING						
OPERATING EXPENDITURE						
1240060 Non Recurrent Projects		2,500		2,500		2,500
1240220 Building Maintenance		16,578		18,078		3,865
1240120 Building Operation		27,024		24,514		18,389
1241220 Administration & Finance Activity		627		627		191
1242020 Less Staff Housing Costs Recovered		(16,048)		(16,048)		0
OPERATING INCOME						
1240530 Rent - 144 Hampton Street	11,310		8,700		3,480	
1240630 Rent - 146 Hampton Street	15,080		15,080		9,860	
1240830 Rent - 31 Gifford Road	0		0		0	
1244030 Staff Housing Reimbursements	1,270		1,270		448	
OPERATING SUB TOTAL	<u>27,660</u>	<u>30,681</u>	<u>25,050</u>	<u>29,671</u>	<u>13,788</u>	<u>24,946</u>
TOTAL OTHER HOUSING	<u>27,660</u>	<u>30,681</u>	<u>25,050</u>	<u>29,671</u>	<u>13,788</u>	<u>24,946</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
SANITATION - GENERAL REFUSE						
OPERATING EXPENDITURE						
1250020 Depreciation		49,810		49,810		33,207
1250120 Non Recurrent Projects		0		0		0
1250220 Refuse Collection		222,785		227,437		151,302
1250320 Bridgetown Refuse Site Management		431,263		436,263		259,370
1250720 Bridgetown Refuse Building Maintenance		1,939		1,939		1,204
1250820 Bridgetown Refuse Building Operation		5,830		5,830		3,343
1250620 G'bushes Transfer Station Management		23,470		23,470		11,567
1250420 Refuse Recycling		115,279		115,279		64,712
1250920 Recycling Collection		140,960		140,960		92,090
1251020 South West Regional Waste Strategy		4,080		11,400		5,434
1251320 Bridgetown Landfill Site Loans		3,333		3,333		1,830
1251420 Purchase of Recycle Bins		6,000		6,000		4,245
1251720 Staff Housing Costs		646		646		0
1251720 Doubtful & Bad Debts		0		0		187
1250060 Non-recurrent Projects		122,700		121,260		0
OPERATING INCOME						
1254130 Refuse Collection Charges	157,248		158,248		158,196	
1254230 Multiple Services Collection Charges	64,260		65,424		65,424	
1255030 User Pay Charges	50,000		60,000		47,423	
1254330 Landfill Site Maintenance Rate	611,303		612,444		612,444	
1254530 Landfill Site Maintenance Concessions	(11,220)		(9,724)		(13,464)	
1255130 Recycling Subsidies & Royalties	102,000		90,000		47,454	
1254930 Kerbside Recycling Charges	147,704		148,859		148,859	
1255330 Site Facility Rental	5,020		5,020		3,252	
1255230 Profit on Sale of Asset	8,000		8,000		0	
1255530 Insurance Reimbursement & Recoveries	150,561		175,219		175,219	
OPERATING SUB TOTAL	1,284,876	1,128,095	1,313,490	1,143,627	1,244,808	628,490
CAPITAL EXPENDITURE						
1250140 Waste Building Renewals		98,456		123,974		4,632
1250340 Fencing		52,105		51,245		51,245
1255040 Waste Facilities Infrastructure		75,000		75,000		3,410
1255340 Sanitation Plant Purchases		365,000		365,000		0
CAPITAL INCOME						
1255050 Sale of Plant and Vehicles	70,000		70,000		0	
CAPITAL SUB TOTAL	70,000	590,561	70,000	615,219	0	59,287
TOTAL SANITATION - GENERAL REFUSE	1,354,876	1,718,656	1,383,490	1,758,846	1,244,808	687,777

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
SANITATION - OTHER						
OPERATING EXPENDITURE						
1260320 Refuse Collection From Streets		59,724		59,724		26,389
1260620 Litter Control		2,436		2,436		1,256
OPERATING INCOME						
1264030 Litter Fines	100		100		0	
OPERATING SUB TOTAL	<u>100</u>	<u>62,160</u>	<u>100</u>	<u>62,160</u>	<u>0</u>	<u>27,645</u>
TOTAL SANITATION - OTHER	<u>100</u>	<u>62,160</u>	<u>100</u>	<u>62,160</u>	<u>0</u>	<u>27,645</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
SEWERAGE						
OPERATING EXPENDITURE						
1270020 Liquid Waste Pit Depreciation		15,121		15,121		10,081
1270220 Septic Tank Inspections		18,960		18,960		9,189
1270060 Non-recurrent projects		0		6,480		6,479
1260820 Waste Facilities		4,478		4,978		3,739
OPERATING INCOME						
1274230 Septic Tank Inspection Fees	4,800		4,800		3,647	
1274430 Septic Tank Application Fees	5,280		5,280		4,012	
1274330 Waste Disposal Fees	6,500		6,500		4,801	
OPERATING SUB TOTAL	<u>16,580</u>	<u>38,559</u>	<u>16,580</u>	<u>45,539</u>	<u>12,461</u>	<u>29,488</u>
TOTAL SEWERAGE	<u>16,580</u>	<u>38,559</u>	<u>16,580</u>	<u>45,539</u>	<u>12,461</u>	<u>29,488</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
URBAN STORM WATER DRAINAGE						
OPERATING EXPENDITURE						
1390420 Drainage Maintenance		108,593		106,593		45,755
1390820 Drainage Depreciation		92,804		92,804		62,375
1391820 Administration & Finance Activity		4,770		4,770		1,455
OPERATING INCOME						
1280030 Drainage Grants & Contributions	11,364		11,364		0	
OPERATING SUB TOTAL	<u>11,364</u>	<u>206,167</u>	<u>11,364</u>	<u>204,167</u>	<u>0</u>	<u>109,585</u>
CAPITAL EXPENDITURE						
1280040 Drainage Construction		106,994		106,994		5,070
CAPITAL SUB TOTAL	<u>0</u>	<u>106,994</u>	<u>0</u>	<u>106,994</u>	<u>0</u>	<u>5,070</u>
TOTAL URBAN STORM WATER DRAINAGE	<u>11,364</u>	<u>313,161</u>	<u>11,364</u>	<u>311,161</u>	<u>0</u>	<u>114,656</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
PROTECTION OF ENVIRONMENT						
OPERATING EXPENDITURE						
1290520 Blackwood NRM Project		45,508		45,508		22,754
1290620 Development Services Department		8,957		8,957		6,957
1290820 Chief Executive Office Department		2,856		2,856		1,811
1290060 Non-recurrent Projects		10,000		10,000		0
OPERATING INCOME						
1290830 Other Revenue	0		0		0	
OPERATING SUB TOTAL	0	67,321	0	67,321	0	31,522
TOTAL PROTECTION OF ENVIRONMENT	0	67,321	0	67,321	0	31,522

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
TOWN PLANNING/REGIONAL DEVELOPMENT						
OPERATING EXPENDITURE						
1300120		194,163		194,163		128,067
1300420		4,376		4,376		2,776
1300520		35,746		35,746		22,743
1300720		4,176		4,176		2,776
1300820		3,500		3,500		737
1300920		4,284		4,284		2,708
1301020		14,553		44,553		27,523
1301220		47,006		47,006		1,170
1301920		2,856		2,856		1,788
1302320		22,898		22,898		14,012
1302920		5,530		5,530		0
1303020		12,452		12,452		0
OPERATING INCOME						
1304230	0		5,286		5,286	
1304330	40,000		40,000		31,975	
1304530	500		500		540	
1304630	0		0		0	
1304830	500		500		0	
OPERATING SUB TOTAL	41,000	351,540	46,286	381,540	37,801	204,300
CAPITAL EXPENDITURE						
1305640		31,000		31,000		0
CAPITAL INCOME						
1306650	8,970		8,970		0	
CAPITAL SUB TOTAL	8,970	31,000	8,970	31,000	0	0
TOTAL TOWN PLANNING/REGIONAL DEVELOP.	49,970	382,540	55,256	412,540	37,801	204,300

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
OTHER COMMUNITY AMENITIES						
OPERATING EXPENDITURE						
1310020 Cemeteries - P&G Grounds Maint.		40,939		37,939		25,686
1310120 Cemeteries - CEO Department		15,269		15,269		7,279
1310220 Cemeteries - Grave Digging		4,500		4,500		2,480
1310420 Cemeteries - Building Maint.		2,578		2,578		220
1310520 Public Conveniences - Building Maint.		24,382		24,282		10,857
1310920 Cemetery & Memorial Plaques		4,750		4,750		2,692
1311020 Cemeteries - Building Ops		6,716		6,716		3,469
1311220 Public Conveniences - Building Ops		136,202		136,202		87,243
1312120 Building Operations		357		357		327
1312320 Administration & Finance Activity		1,556		1,556		475
1312920 Community Bus		28,829		28,829		11,698
1313120 Other Building Maint.		2,950		2,950		692
OPERATING INCOME						
1310930 Cemetery & Memorial Plaques	5,000		5,000		2,522	
1314030 Cemetery Fees & Charges (GST Free)	1,500		2,500		1,674	
1314130 Cemetery Fees & Charges (Inc GST)	15,000		15,000		11,508	
1314530 Community Bus Fees & Charges	6,000		3,500		3,417	
OPERATING SUB TOTAL	<u>27,500</u>	<u>269,028</u>	<u>26,000</u>	<u>265,928</u>	<u>19,121</u>	<u>153,118</u>
TOTAL OTHER COMMUNITY AMENITIES	<u>27,500</u>	<u>269,028</u>	<u>26,000</u>	<u>265,928</u>	<u>19,121</u>	<u>153,118</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
<u>PUBLIC HALLS - CIVIC CENTRES</u>						
OPERATING EXPENDITURE						
1320020 Depreciation		337		337		224
1320060 Non Recurrent Projects		5,500		5,500		0
1320120 Building Maintenance		18,619		22,619		24,058
1320220 Building Operations		124,892		124,892		81,032
1320720 Loan Repayments		2,380		2,380		1,216
1320820 Minor Furniture & Equipment		5,000		5,000		1,331
OPERATING INCOME						
1324130 Civic Centre Hire Charges	1,500		1,500		1,372	
1324230 Greenbushes Hall Hire Charges	2,500		2,500		2,989	
1324730 Yornup Hall Fees & Charges	9		9		9	
1324330 Civic Centre Grants/Contributions	962,345		560,851		2,944	
OPERATING SUB TOTAL	966,354	156,728	564,860	160,728	7,315	107,861
CAPITAL EXPENDITURE						
1322040 Building Renewals		1,853,534		1,492,289		5,070
CAPITAL SUB TOTAL		1,853,534		1,492,289		5,070
TOTAL PUBLIC HALLS - CIVIC CENTRES	966,354	2,010,262	564,860	1,653,017	7,315	112,931

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
SWIMMING AREAS & BEACHES						
OPERATING EXPENDITURE						
1331120 Greenbushes Pool Building Maintenance		5,199		6,199		3,752
1331220 Greenbushes Pool Building Operation		10,539		10,539		5,907
OPERATING SUB TOTAL	<u>0</u>	<u>15,738</u>	<u>0</u>	<u>16,738</u>	<u>0</u>	<u>9,658</u>
CAPITAL EXPENDITURE						
1335340 Public Conveniences Building Renewals		0		0		0
CAPITAL SUB TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL SWIMMING AREAS & BEACHES	<u>0</u>	<u>15,738</u>	<u>0</u>	<u>16,738</u>	<u>0</u>	<u>9,658</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
OTHER RECREATION & SPORT						
OPERATING EXPENDITURE						
1340020 Pool Infrastructure Depreciation		59,555	59,555		39,703	
1340220 Strategic Plan		0	0		0	
1340320 Administration Salaries & Costs		148,007	143,392		103,498	
1340420 Bridgetown Facilities Building Operations		62,654	61,154		41,722	
1340520 Leisure Centre Building Maintenance		51,458	53,458		39,038	
1340620 Greenbushes Facilities Building Maint.		11,325	11,325		3,374	
1340720 Greenbushes Facilities Build. Operations		34,581	34,581		23,524	
1340820 Leisure Centre Grounds Maintenance		37,099	39,099		34,814	
1340920 Other Recreation & Sport Loans		3,667	3,667		1,873	
1341020 Parks & Gardens Grounds Maintenance		575,510	554,110		283,506	
1341620 Walk Trails, Trails & Paths		46,010	42,010		9,218	
1342020 Leisure Centre Building Operation		339,170	343,170		237,612	
1342420 Bridgetown Facilities Build. Maintenance		16,591	15,091		4,265	
1343120 Gym Equipment Lease		26,362	26,362		17,649	
1343920 Loss on sale of assets		0	0		0	
1344720 Facility Signage		5,000	5,000		0	
1344820 Depreciation - Parks & Ovals		150,203	179,721		119,814	
1345520 Leisure Centre - Programs		9,400	9,400		3,212	
1345720 Leisure Centre - Vending & Kiosk		22,500	22,500		17,579	
1345820 Leisure Centre - Admin & Finance Activity		62,895	62,895		34,326	
1346020 Leisure Centre - Other Costs		5,175	5,175		4,210	
1346120 Leisure Centre - Minor Equipment		31,668	31,668		22,811	
1347120 P&G Minor Building & Structures Maint.		31,920	30,920		6,080	
1348320 Leisure Centre Mgt.- Community Services		13,278	13,278		8,325	
1346620 Community Grants		5,750	5,750		750	
1349220 Community Gardens Building Operation		6,568	6,568		4,221	
1349320 Community Gardens Building Maint.		1,889	1,889		196	
1348920 Service Agreements		2,722	2,722		1,040	
1349120 Recreation Officers		54,587	89,907		52,223	
1349520 Administration & Finance Activity		23,403	18,403		7,138	
1349720 Swimming Pool Chemicals		12,100	12,100		9,364	
1342920 Aquatic Co-ordinators & Lifeguards		96,927	122,927		91,706	
1349820 Health & Fitness Program Staff		13,154	35,154		22,606	
1349920 Leisure Centre Loans		58,799	58,799		29,739	
1340060 Leisure Centre Non-recurrent Projects		4,500	4,500		1,773	
1340160 P&G Non-recurrent Projects		100,940	100,940		0	
1340260 Rec Facilities Non-recurrent Projects		289,992	289,992		77,661	
OPERATING INCOME						
1343830 Utilities Reimbursements	10,400		10,400		7,764	
1344130 Bridgetown Sporting Clubs Rental Charge	3,310		3,310		3,385	
1344630 Property & Reserves Hire Fees	2,000		3,203		3,203	
1345730 Leisure Centre - Gymnasium Income	73,000		85,000		60,358	
1345930 Leisure Centre - Rental Of Rooms	50,000		57,500		39,560	
1344830 Leisure Centre - Vending (GST Free)	2,000		2,000		1,321	

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
OTHER RECREATION & SPORT						
OPERATING INCOME (CONTINUED)						
1346030 Leisure Centre - Vending	27,250		27,250		21,896	
1340130 Rose Street Lease	3,850		3,850		2,246	
1343530 Leisure Centre - Pool Entrance	86,500		77,000		75,352	
1343630 Leisure Centre - Learn to Swim Programs	2,000		2,000		0	
1344030 Leisure Centre - Term Programs	15,000		23,500		16,990	
1344230 Grants	618,799		618,799		73,807	
1344530 Contributions & Reimbursements	213,462		212,264		64,921	
1346330 Sale of 24hr Gym Fobs	3,750		4,750		6,121	
1346630 Leisure Centre - Grants & Contributions	0		0		0	
1346830 Donations (GST Free)	1,000		1,000		5	
1344430 Profit on Sale of Asset	0		0		0	
OPERATING SUB TOTAL	1,112,321	2,415,359	1,131,826	2,497,182	376,930	1,354,571
CAPITAL EXPENDITURE						
1345140 Building Renewals		258,081		258,081		46,086
1345440 P & G Infrastructure Renewals		42,897		43,977		38,360
1348740 Infrastructure Bridges Renewals		12,500		12,500		0
1349140 Infrastructure Other		984,708		986,285		96,955
CAPITAL SUB TOTAL		1,298,186		1,300,843		181,401
TOTAL OTHER RECREATION AND SPORT	1,112,321	3,713,545	1,131,826	3,798,025	376,930	1,535,972

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023		
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	
	\$	\$	\$	\$	\$	\$	
<u>RECREATION & CULTURE</u>							
TELEVISION & RADIO RE-BROADCASTS							
OPERATING EXPENDITURE							
1120320 SBS TV Tower Building Operation		4,360		4,360		1,808	
1120220 SBS TV Tower Building Maintenance		1,056		1,056		635	
OPERATING SUB TOTAL		<u>0</u>	<u>5,416</u>	<u>0</u>	<u>5,416</u>	<u>0</u>	<u>2,443</u>
CAPITAL EXPENDITURE							
1120140 SBS FM Radio tower equipment		0		11,777		11,777	
CAPITAL SUB TOTAL		<u>0</u>		<u>11,777</u>		<u>11,777</u>	
TOTAL TELEVISION & RADIO BROADCASTS		<u>0</u>	<u>5,416</u>	<u>0</u>	<u>17,193</u>	<u>0</u>	<u>14,221</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
LIBRARIES						
OPERATING EXPENDITURE						
1360060		Library Non-recurrent projects	6,009	6,009		1,009
1360120		Management & Services	13,278	13,278		8,324
1360220		Administration & Finance Activity	48,350	48,350		32,157
1360320		Salaries & Staff Costs	135,531	135,531		87,821
1360420		Minor Items & Supplies	3,250	3,250		1,359
1360620		Subscriptions	2,100	2,100		1,049
1360720		Book Acquisitions	500	500		158
1360820		Furniture & Equipment Depreciation	7,334	7,334		3,191
1361020		Book Exchange Expenses	2,230	2,230		820
1361120		Insurance	2,344	2,344		2,341
1361320		Lost & Damaged Books	350	350		0
1361420		Loss on Sale of Asset	0	0		0
1361720		Library Consortia Admin Support	1,650	1,650		1,480
1361920		Building Operation	124,653	124,653		80,035
1362020		Building Maintenance	30,446	30,446		14,202
1362220		Grounds Maintenance	21,909	21,909		11,070
1362320		Vending Costs	2,398	2,398		886
1362420		Library Programs & Activities	2,400	2,400		182
1362520		Computer Licences	5,775	5,775		3,481
OPERATING INCOME						
1054430	2,000	Photocopying Charges		2,000	1,457	
1363330	2,500	Coffee Machine Sales		2,500	1,164	
1363430	1,000	Book Sales		1,000	161	
1363730	2,000	Book Club Income		2,000	20	
1363830	2,150	Other Minor Revenue		2,150	28	
1364130	250	Lost & Damaged Books Reimbursements		250	23	
1360070	1,009	Library Non-recurrent Grants		1,009	1,009	
OPERATING SUB TOTAL	10,909	410,507	10,909	410,507	3,861	249,564
CAPITAL EXPENDITURE						
1365540		Library Renewals	10,000	10,000		5,704
CAPITAL SUB TOTAL	0	10,000	0	10,000	0	5,704
TOTAL LIBRARIES	10,909	420,507	10,909	420,507	3,861	255,268

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
HERITAGE						
OPERATING EXPENDITURE						
1350420 Building Maintenance		10,456	10,456		2,265	
1350520 Building Operations		29,214	29,214		20,480	
1351820 Community Grants & Service Agreements		3,637	3,637		3,637	
1352820 Municipal Heritage Precinct & Inventory		6,758	6,758		4,444	
1350060 Heritage Non-recurrent Projects		536,555	536,555		3,535	
OPERATING INCOME						
1353430 Yornup School Fees & Charges/Reimb.	953		953		498	
1353730 Greenbushes Court House Hire Charges	610		610		0	
1353630 Heritage Building Grants	805,483		805,483		272,463	
OPERATING SUB TOTAL	<u>807,046</u>	<u>586,620</u>	<u>807,046</u>	<u>586,620</u>	<u>272,961</u>	<u>34,362</u>
CAPITAL EXPENDITURE						
1350040 Heritage Building Renewals		585,905	635,905		346,637	
CAPITAL SUB TOTAL	<u>0</u>	<u>585,905</u>	<u>0</u>	<u>635,905</u>	<u>0</u>	<u>346,637</u>
TOTAL HERITAGE	<u>807,046</u>	<u>1,172,525</u>	<u>807,046</u>	<u>1,222,525</u>	<u>272,961</u>	<u>381,000</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
OTHER CULTURE						
OPERATING EXPENDITURE						
1370820 Arts & Culture - Community Service Dept.		23,805		19,805		8,597
1371020 Arts & Culture Programs		2,100		2,100		0
1371120 Art Acquisitions		1,000		1,000		0
1372120 Community Grants		10,193		10,193		9,313
1372320 Summer Evening Films Festival		8,833		8,833		5,369
1370060 Non-recurrent Projects		56,531		46,974		7,815
OPERATING INCOME						
1373930 Fees & Charges	1,500		1,500		1,594	
OPERATING SUB TOTAL	<u>1,500</u>	<u>102,462</u>	<u>1,500</u>	<u>88,905</u>	<u>1,594</u>	<u>31,094</u>
TOTAL OTHER CULTURE	<u>1,500</u>	<u>102,462</u>	<u>1,500</u>	<u>88,905</u>	<u>1,594</u>	<u>31,094</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
STREETS ROAD CONSTRUCTION						
CAPITAL EXPENDITURE						
1380140 Winnejup Rd - Regional Road Group		603,734	603,734		202,179	
1380840 Kerbing		5,000	2,500		0	
1381040 Gravel Sheeting Capital		435,703	367,750		356,989	
1381440 Depot Buildings Renewals		658,620	661,796		62	
1385040 Regional Road Safety Program		1,585,731	1,488,242		1,488,242	
1386040 Footpath Construction		99,650	99,650		0	
1386840 Depot Infrastructure renewals		51,628	44,215		44,276	
1386940 Road Construction/Recon Council Funded		367,211	393,441		0	
1387740 Bridge Construction Works		400,000	400,180		186,180	
CAPITAL INCOME						
1380430 Regional Road Safety Grant	1,384,365		1,384,365		1,384,365	
1380630 Streets & Roads Contributions	735,313		729,777		729,777	
1381530 Blackspot Funding Grant	0		0		0	
1381630 Roads to Recovery Grant	711,418		711,418		252,934	
1381730 LRCIP Grants	357,106		321,671		241,671	
1395430 Bridge Grants	120,000		120,000		0	
1395530 RRG & Main Roads Grants	402,489		402,489		134,786	
CAPITAL SUB TOTAL	3,710,691	4,207,277	3,669,720	4,061,508	2,743,534	2,277,928
TOTAL STREETS ROAD CONSTRUCTION	3,710,691	4,207,277	3,669,720	4,061,508	2,743,534	2,277,928

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
STREETS ROAD MAINTENANCE						
OPERATING EXPENDITURE						
1390020 Depreciation - Roads		1,963,964		1,970,539		1,313,693
1390060 Non-recurrent Projects		95,162		96,888		24,341
1391020 Depreciation - Bridges		186,555		186,555		124,134
1391120 Depreciation - Footpaths		63,570		63,570		41,276
1391220 Depreciation - Other Infrastructure		26,417		26,417		18,017
1391720 Staff Housing Costs		15,402		15,402		0
1391920 Administration & Finance Activity		161,819		133,583		49,352
1392020 Gravel Pits		11,000		11,000		4,320
1390520 Crossover Contributions		9,494		8,494		4,415
1390320 Bridgetown Depot Building Maintenance		3,425		8,925		9,415
1393020 Bridgetown Depot Building Operation		20,551		23,551		15,640
1390120 Road Maintenance		823,141		811,582		496,255
1390220 Verge Maintenance		401,803		381,289		137,207
1392220 Loss on Sale of Assets		21,015		17,875		0
1390720 General Bridge Maintenance		94,181		94,181		66,982
1394420 Signs - Private Directional		500		500		0
1394020 Design & Preliminary Planning		55,063		55,063		20,516
1394920 Bushfire Recovery Works		0		0		0
1395020 School Bus Route Inspections		2,247		2,247		1,478
1393820 Two Way Radio Tower		1,220		1,220		1,211
OPERATING INCOME						
1394230 Insurance Reimbursement & Recoveries	95,162		99,441		99,441	
1394330 Fees & Charges/Private Signs	750		750		0	
1394530 Profit on Sale of Assets	36,000		39,475		25,000	
1394830 Temporary Heavy Haulage Permit Fees	5,000		5,000		2,574	
1395230 Regional Road Direct Grant	186,172		190,177		190,177	
1395930 Road Closure Plan Approval Fees	2,000		2,000		2,406	
1398230 Contributions to Road Upgrades	10,000		10,000		0	
1398430 Engineering Supervision Fees	0		0		0	
OPERATING SUB TOTAL	335,084	3,956,529	346,843	3,908,881	319,598	2,328,252
TOTAL STREETS ROAD MAINTENANCE	335,084	3,956,529	346,843	3,908,881	319,598	2,328,252

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
ROAD PLANT PURCHASES						
CAPITAL EXPENDITURE						
1400040 Road Plant Purchases		705,000		697,500		427,500
1403740 Sundry Equipment Items		5,000		5,000		0
1405040 Plant Works & Services Fleet		193,400		191,330		0
CAPITAL INCOME						
1400450 Sale of Road Plant	107,000		112,000		105,000	
1401450 Sale of Fleet	50,485		66,034		0	
CAPITAL SUB TOTAL	<u>157,485</u>	<u>903,400</u>	<u>178,034</u>	<u>893,830</u>	<u>105,000</u>	<u>427,500</u>
TOTAL ROAD PLANT PURCHASES	<u>157,485</u>	<u>903,400</u>	<u>178,034</u>	<u>893,830</u>	<u>105,000</u>	<u>427,500</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
PARKING FACILITIES						
OPERATING EXPENDITURE						
1410520 Parking Control - Community Serv. Dept		7,430	7,430			3,834
1410720 Car Park Lighting		5,000	5,000			0
1411520 Parking Signs & Marking Bays		2,685	2,685			1,055
1410060 Non-recurrent Projects		5,500	5,500			1,170
OPERATING INCOME						
1414030 Fines & Penalties	50		50		0	
1414130 Car Park Contributions	605,282		605,282		20,276	
OPERATING SUB TOTAL	<u>605,332</u>	<u>20,615</u>	<u>605,332</u>	<u>20,615</u>	<u>20,276</u>	<u>6,058</u>
CAPITAL EXPENDITURE						
1410040 Car Parks Infrastructure		630,358	630,358			25,790
CAPITAL SUB TOTAL	<u>0</u>	<u>630,358</u>	<u>0</u>	<u>630,358</u>	<u>20,276</u>	<u>31,848</u>
TOTAL PARKING FACILITIES	<u>605,332</u>	<u>20,615</u>	<u>605,332</u>	<u>20,615</u>	<u>20,276</u>	<u>6,058</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
TRAFFIC CONTROL						
OPERATING EXPENDITURE						
1395820 Road Wise Committee		15,395		15,395		5,520
OPERATING INCOME						
1424530 Road Wise Grants/Contributions	0		0		0	
OPERATING SUB TOTAL	<u>0</u>	<u>15,395</u>	<u>0</u>	<u>15,395</u>	<u>0</u>	<u>5,520</u>
TOTAL TRAFFIC CONTROL	<u>0</u>	<u>15,395</u>	<u>0</u>	<u>15,395</u>	<u>0</u>	<u>5,520</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
AERODROMES						
OPERATING EXPENDITURE						
1430120 Aerodromes Manjimup Airfield		1,000		1,000		0
OPERATING SUB TOTAL	0	1,000	0	1,000	0	0
TOTAL AERODROMES	0	1,000	0	1,000	0	0

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
TOURISM & AREA PROMOTION						
OPERATING EXPENDITURE						
1460060 Non-recurrent Projects		48,494		45,794		35,648
1460120 Community Services Department		20,125		18,125		7,839
1460520 Information Bays Grounds Maintenance		29,591		29,591		27,264
1460820 Visitor Centre Building Maintenance		9,804		9,804		3,696
1460920 Service Agreements & Community Grants		25,440		25,440		15,953
1461120 Trail Booklets		0		4,750		4,750
1461220 Events & Festivals		1,500		3,500		416
1461420 Visitor Centre Building Operation		68,086		66,686		43,006
1461520 Bridgetown Septage Dump Point		2,000		4,000		3,075
1462120 Christmas Street Party		1,575		2,575		2,428
1462220 Btwn. Rotary Club - Blackwood Marathon		5,000		5,000		5,000
1462320 VC Administration & Finance Activity		25,018		25,018		11,306
1462420 Visitor Centre Salaries & Staff Costs		167,111		140,111		76,487
1462520 Visitor Centre Stock		5,000		5,000		4,433
1462620 Visitor Centre Marketing		2,750		2,750		195
1463220 Visitor Centre Minor Furniture & Equip.		5,000		5,000		0
1463420 Community Services Department		0		0		0
1463620 Administration & Finance Activity		748		748		228
OPERATING INCOME						
1460030 Visitor Centre Counter Sales	6,250		6,250		3,980	
1460130 Visitor Centre Counter Sales (GST Free)	250		250		28	
1460330 Visitor Centre Accom. Commissions	9,500		9,500		5,320	
1460530 Visitor Centre Bus Tickets Commissions	1,000		1,000		561	
1460630 Visitor Centre Various Other Commissions	500		500		315	
1460730 Visitor Centre Display Fees	500		500		73	
1460930 Visitor Centre Jigsaw Gallery	7,000		8,000		6,366	
1461030 Visitor Centre Memberships	5,455		3,636		3,636	
1460830 Visitor Centre Room Rental	3,473		3,473		1,736	
1461230 Sale of Trails Booklets	0		500		71	
1461630 Community Group & Event Banners	0		1,000		0	
OPERATING SUB TOTAL	33,928	417,242	34,609	393,892	22,087	241,725
CAPITAL EXPENDITURE						
1460340 Building renewals		365,000		365,000		0
1460540 Tourism Infrastructure Other Upgrades		0		0		0
CAPITAL SUB TOTAL	0	365,000	0	365,000	0	0
TOTAL TOURISM & AREA PROMOTION	33,928	782,242	34,609	758,892	22,087	241,725

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
BUILDING CONTROL						
OPERATING EXPENDITURE						
1470120 Management Costs		168,289		153,489		75,705
1470620 Contractors & Professional Services		4,500		4,500		0
1472920 Other Costs		1,100		1,100		1,071
1470220 Executive Support - D & I Management		6,882		6,882		4,574
OPERATING INCOME						
1474130 Building Licences	45,000		45,000		29,173	
1474330 BRB & BCITF Commissions	1,000		1,000		803	
1474230 Fees & Charges (Inc GST)	2,500		2,500		2,063	
1474530 Fees & Charges (GST Free)	2,572		2,572		2,572	
OPERATING SUB TOTAL	<u>51,072</u>	<u>180,771</u>	<u>51,072</u>	<u>165,971</u>	<u>34,612</u>	<u>81,350</u>
TOTAL BUILDING CONTROL	<u>51,072</u>	<u>180,771</u>	<u>51,072</u>	<u>165,971</u>	<u>34,612</u>	<u>81,350</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
<u>ECONOMIC DEVELOPMENT</u>						
OPERATING EXPENDITURE						
1480020 Community Services Department		59,400		51,400		28,543
1480120 CEO Department Costs		0		0		0
1481120 WBEA Project Funds		14,827		14,827		14,402
1481220 Electric Vehicle Charging Station		1,316		2,316		184
1480060 Non-recurrent Projects		39,500		39,500		0
OPERATING INCOME						
1480030 Various Reimbursements	320		320		966	
1480070 Non-recurrent Projects/Grants	25,000		25,000		0	
OPERATING SUB TOTAL	<u>25,320</u>	<u>115,043</u>	<u>25,320</u>	<u>108,043</u>	<u>966</u>	<u>43,129</u>
TOTAL ECONOMIC DEVELOPMENT	<u>25,320</u>	<u>115,043</u>	<u>25,320</u>	<u>108,043</u>	<u>966</u>	<u>43,129</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
<u>ECONOMIC SERVICES</u>	\$	\$	\$	\$	\$	\$
OTHER ECONOMIC SERVICES						
OPERATING EXPENDITURE						
1500420 Water Supply Stand Pipes		33,261		63,261		2,917
OPERATING INCOME						
1500130 Sale of Water from Stand Pipes	27,750		57,750		50,355	
OPERATING SUB-TOTAL	<u>27,750</u>	<u>33,261</u>	<u>57,750</u>	<u>63,261</u>	<u>50,355</u>	<u>2,917</u>
TOTAL OTHER ECONOMIC SERVICES	<u>27,750</u>	<u>33,261</u>	<u>57,750</u>	<u>63,261</u>	<u>50,355</u>	<u>2,917</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
PRIVATE WORKS						
OPERATING EXPENDITURE						
1510320 Expenses		1,000		1,000		2,011
1510420 In-house Costs		90,796		90,796		62,509
OPERATING INCOME						
1513030 Fees & Charges	1,300		2,614		2,614	
1513130 Motor Vehicle Licensing Commission	78,150		78,150		45,053	
1054630 Sale of License Plates	340		340		129	
OPERATING SUB TOTAL	<u>79,790</u>	<u>91,796</u>	<u>81,104</u>	<u>91,796</u>	<u>47,796</u>	<u>64,520</u>
TOTAL PRIVATE WORKS	<u>79,790</u>	<u>91,796</u>	<u>81,104</u>	<u>91,796</u>	<u>47,796</u>	<u>64,520</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
DEVELOPMENT & INFRASTRUCTURE						
OPERATING EXPENDITURE						
1600220 Other Employee Costs		26,562		25,562		18,046
1600320 Superannuation		44,539		47,539		30,962
1600520 Materials & Contracts		5,722		5,722		4,789
1600620 Utility Charges		764		764		932
1600720 Vehicle Costs		18,708		18,708		13,129
1601020 In-house Services		98,258		98,258		62,174
1601620 Conferences		10,177		10,177		1,906
1601720 Training		7,085		7,085		2,394
1602420 Toolbox Meetings		2,120		2,120		1,482
1602620 Annual Leave		34,874		34,874		34,836
1600920 Public Holidays		18,673		18,673		11,815
1601420 Sick Leave		9,569		9,569		7,009
1601820 Long Service Leave		9,962		9,962		1,831
1601920 Staff Meetings		13,388		13,388		8,621
1602220 Assist State Government Departments		3,102		3,102		2,070
1602020 D & I Management Less Recovered		(303,503)		(305,503)		(191,716)
OPERATING INCOME						
1600930 Reimbursements	0		0		0	
OPERATING SUB TOTAL	0	0	0	0	0	10,280
TOTAL WORKS & SERVICES MANAGEMENT	0	0	0	0	0	10,280

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
WASTE ACTIVITY UNIT						
OPERATING EXPENDITURE						
1610220 Other Employee Costs		5,665		5,665		4,651
1610320 Superannuation		17,741		17,741		10,524
1610520 Materials & Contracts		1,650		1,650		1,402
1610620 Utility Charges		382		382		255
1611020 In-house Services		34,623		34,623		19,529
1611520 Annual Leave		8,800		8,800		5,611
1611620 Public Holidays		1,732		1,732		1,861
1611720 Sick Leave		2,200		2,200		2,018
1612220 Long Service Leave		3,206		3,206		0
1611820 Training & Conferences		1,677		1,677		0
1610920 Supervision & Administration		84,578		84,578		54,878
1612020 Waste Activity Less Recovered		(162,254)		(162,254)		(93,770)
OPERATING SUB TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,959</u>
TOTAL WASTE ACTIVITY UNIT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,959</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
WORKS ACTIVITY UNIT						
OPERATING EXPENDITURE						
1630020 D & I Management Staff Meetings		0		0		0
1630120 Supervision Costs		123,724		98,724		60,082
1630220 Other Employee Costs		50,026		48,354		43,170
1630320 Superannuation		130,728		116,728		70,829
1630420 On-call Allowance		8,320		8,320		5,440
1630520 Materials & Contracts		15,488		15,488		13,838
1630620 Utility Charges		2,983		2,983		1,870
1630720 Light Fleet Vehicle Costs		60,682		60,682		34,181
1631020 In-house Services		189,152		161,652		100,319
1631120 Annual Leave		96,271		96,271		81,348
1631220 Public Holidays		60,842		53,842		23,623
1631320 Sick Leave		33,099		44,099		32,358
1631520 Training & Conferences		23,359		27,359		21,320
1631620 General Duties		5,858		5,858		3,073
1631920 Toolbox Meetings		7,157		7,157		5,619
1631420 Long Service Leave		29,469		29,469		20,777
1630920 Supervision & Administration		191,145		191,145		124,733
1632120 Depot Maintenance		7,105		7,105		2,496
1632020 Works Activity Less Recovered		(1,035,408)		(975,236)		(556,352)
OPERATING INCOME						
1630030 Reimbursements		0		0		0
OPERATING SUB TOTAL		0		0		88,724
TOTAL WORKS ACTIVITY UNIT		0		0		88,724

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
FLEET ACTIVITY UNIT						
OPERATING EXPENDITURE						
1640220 Other Employee Costs		2,868		2,868		2,570
1640320 Superannuation		7,584		6,584		3,031
1640520 Materials & Contracts		5,785		5,785		2,517
1640620 Utility Charges		554		554		367
1640720 Vehicle Costs		8,795		8,795		6,453
1641020 In-house Services		26,285		26,285		14,022
1641320 Annual Leave		6,441		6,441		6,605
1641420 Public Holidays		3,679		3,679		613
1641520 Sick Leave		1,371		1,371		415
1641620 Long Service Leave		1,782		1,782		0
1641720 Training & Conferences		867		867		1,046
1641820 General Duties		21,640		16,640		7,604
1641920 Toolbox Meetings		433		433		415
1640920 Supervision & Administration		9,856		9,856		6,054
1642120 Workshop Maintenance		5,425		5,425		1,368
1642020 Fleet Less Recovered		(103,365)		(97,365)		(40,809)
OPERATING SUB TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,271</u>
TOTAL FLEET ACTIVITY UNIT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,271</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
PLANT OPERATION COSTS						
OPERATING EXPENDITURE						
1540020 Depreciation - Plant & Equipment		264,249		224,249		139,724
1540120 Fuel & Oil		232,000		220,000		132,870
1540220 Tyres & Batteries		35,000		35,000		22,323
1540320 Parts & External Repairs		185,000		260,000		156,491
1540520 Insurance		54,861		54,861		54,223
1540720 Wear Parts		7,400		7,400		5,543
1541020 Vehicle Registration		15,727		15,727		15,819
1541220 Operator Repairs		13,282		13,282		12,376
1541320 Fleet Maintenance		136,315		124,315		54,159
1541420 Minor Equipment & Tools		9,000		9,000		8,080
1541520 Vehicle Lease		32,994		32,994		7,335
1542920 Plant Operations Costs Recovered		(985,828)		(968,641)		(453,298)
OPERATING INCOME						
1544030 Reimbursements	27,000		27,000		15,180	
OPERATING SUB TOTAL	<u>27,000</u>	<u>0</u>	<u>27,000</u>	<u>28,187</u>	<u>15,180</u>	<u>155,644</u>
TOTAL PLANT ACTIVITY UNIT	<u>27,000</u>	<u>0</u>	<u>27,000</u>	<u>28,187</u>	<u>15,180</u>	<u>155,644</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
MATERIALS						
OPERATING EXPENDITURE						
1555200 Materials Purchased		50,000		50,000		50,120
1555500 Less Materials Allocated		(50,000)		(50,000)		(39,345)
1562520 Fuel & Oil Purchased		232,000		232,000		93,728
1562620 Less Fuel & Oil Allocated		(232,000)		(232,000)		(97,395)
OPERATING SUB TOTAL		<u>0</u>		<u>0</u>		<u>7,108</u>
TOTAL MATERIALS		<u>0</u>		<u>0</u>		<u>7,108</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
SALARIES & WAGES						
OPERATING EXPENDITURE						
1560120 Gross Wages & Salaries		4,993,774		4,882,474		2,975,653
1563020 Workers Compensation		20,000		50,000		41,987
1562020 Less Wage & Salaries Allocated		(4,993,774)		(4,882,474)		(2,975,653)
1563220 Default Wages Account		0		0		0
OPERATING INCOME						
1563930 Reimbursements - Workers Compensatio	20,000		50,000		41,987	
OPERATING SUB TOTAL	<u>20,000</u>	<u>20,000</u>	<u>50,000</u>	<u>50,000</u>	<u>41,987</u>	<u>41,987</u>
TOTAL SALARIES & WAGES	<u>20,000</u>	<u>20,000</u>	<u>50,000</u>	<u>50,000</u>	<u>41,987</u>	<u>41,987</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
COIRPORATE SERVICES DEPARTMENT						
OPERATING EXPENDITURE						
1050220 Consultants		1,000		1,000		0
1050320 Superannuation		109,338		102,838		59,907
1051520 Workers Compensation Insurance		23,405		21,669		21,669
1051720 Motor Vehicle Costs		16,270		16,270		9,844
1051820 Conference Expenses		11,645		11,645		2,536
1052120 Other Employee Costs		5,034		5,034		1,421
1052720 Staff Training		19,266		19,266		7,429
1054120 Insurance		10,363		10,363		10,364
1054720 Annual Leave		74,104		74,104		46,420
1057220 Public Holidays		38,754		38,754		22,188
1050420 Sick Leave		17,116		17,116		10,713
1050820 Long Service Leave		21,194		21,194		20,001
1051620 In-house Costs		131,907		111,907		72,289
1056020 Corporate Services Less Recovered		(479,396)		(451,160)		(271,246)
OPERATING INCOME						
1050130 Reimbursements	0		0		0	
OPERATING SUB TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,536</u>
TOTAL ADMIN & FINANCE DEPARTMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,536</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
<u>BUILDING ASSETS DEPARTMENT</u>						
OPERATING EXPENDITURE						
1740020 Annual Leave		30,160		30,160		14,636
1740120 Public Holidays		14,814		14,814		9,339
1740220 Sick Leave		7,092		12,092		8,399
1740320 Long Service Leave		8,572		8,572		0
1740420 Superannuation		42,279		42,279		25,889
1740520 Workers Compensation Insurance		10,223		10,223		9,405
1740620 Motor Vehicle Costs		18,843		18,843		11,540
1740720 Other Employee Costs		3,789		3,789		2,759
1740820 Staff training		6,610		6,610		85
1740920 Supervision & Admin Building Maint.		86,148		76,148		47,001
1741020 Supervision & Admin Building Operations		42,128		38,128		23,507
1741120 Materials & Contracts		3,000		5,000		2,853
1741220 Insurance		4,334		4,334		4,332
1741320 In-house Costs		95,209		95,209		53,121
1741520 Building Asset Dept. Less Recovered		(373,201)		(366,201)		(255,012)
OPERATING SUB TOTAL		<u>0</u>		<u>0</u>		<u>(42,146)</u>
TOTAL BUILDING ASSETS DEPARTMENT		<u>0</u>		<u>0</u>		<u>(42,146)</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
CHIEF EXECUTIVE OFFICE						
OPERATING EXPENDITURE						
1750020 Annual Leave		49,417		45,417		19,641
1751620 Public Holidays		24,645		20,645		10,667
1751720 Sick Leave		10,268		15,268		11,427
1751020 Long Service Leave		13,349		13,349		49,693
1750120 Superannuation		68,601		64,601		38,433
1750220 Workers Compensation Insurance		15,529		14,529		14,592
1750320 Motor Vehicle Costs		36,319		33,319		20,610
1750420 Other Employee Costs		2,932		2,932		1,554
1750620 Staff Training		7,487		7,487		2,394
1750720 Development Salary Sacrifice		10,154		10,154		3,765
1750820 Conference Expenses		14,002		14,002		5,577
1750920 Consultants		15,000		15,000		4,704
1751120 Audit Fees		32,800		34,800		31,800
1751220 Advertising		15,000		15,000		11,145
1751320 Legal Expenses		25,000		25,000		12,540
1751420 Other Expenses		1,500		1,500		879
1753420 Insurance		4,892		4,892		4,892
1752120 In-house Costs		141,895		137,895		89,532
1752020 CEO Department Less Recovered		(488,790)		(475,790)		(257,452)
OPERATING INCOME						
1750030 Reimbursements	0		0		0	
OPERATING SUB TOTAL	0	0	0	0	0	76,392
TOTAL CHIEF EXECUTIVE OFFICER	0	0	0	0	0	76,392

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
ADMINISTRATION & FINANCE ACTIVITY						
OPERATING EXPENDITURE						
1760120 Payroll		56,199		46,199		24,432
1760220 Creditors		83,234		70,234		39,861
1760320 Information Technology Support & Costs		211,842		211,842		166,601
1760420 Accounting		298,345		292,345		185,521
1760520 Bridgetown Admin Office Building Maint.		23,513		26,513		30,605
1760620 Bridgetown Admin Office Building Op.		174,615		174,615		127,335
1760720 Telephone, Mail & Reception		87,449		87,449		55,464
1760820 Office Supplies & Equipment		30,606		30,606		19,295
1760920 Occupational Health & Safety Committee		73,811		75,511		37,264
1761020 Records Management Costs		124,486		122,961		66,310
1761120 Motor Vehicle Licensing		90,796		90,796		62,509
1761320 Assets Management & Fair Value		202,098		168,862		61,637
1761620 Human Resources		113,978		75,978		30,126
1761720 Records Storage Facility Building Op.		1,772		1,772		858
1761820 Records Storage Facility Building Maint.		601		601		114
1762020 Recovered from Programs		(1,573,345)		(1,476,284)		(907,932)
OPERATING INCOME						
1760030 Reimbursements & Charges	8,050		8,050		205	
OPERATING SUB TOTAL	<u>8,050</u>	<u>0</u>	<u>8,050</u>	<u>0</u>	<u>205</u>	<u>0</u>
TOTAL ADMINISTRATION & FINANCE ACTIVITY	<u>8,050</u>	<u>0</u>	<u>8,050</u>	<u>0</u>	<u>205</u>	<u>0</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
DEVELOPMENT SERVICES DEPARTMENT						
OPERATING EXPENDITURE						
1770020 Annual Leave		37,384		37,384		22,470
1770120 Superannuation		49,051		44,051		28,443
1770220 Workers Compensation Insurance		11,528		10,528		10,598
1770320 Motor Vehicle Costs		37,129		37,129		22,385
1770420 Other Staff Costs		2,796		2,796		638
1770620 Staff Training		6,942		6,942		436
1770720 Supervision		11,853		11,853		7,340
1770820 Conference Expenses		8,902		8,902		0
1771020 Public Holidays		19,090		19,090		8,831
1771120 Sick Leave		7,954		7,954		9,546
1771220 Long Service Leave		10,341		10,341		0
1771520 Shared Environmental Health Officer		44,124		44,124		24,257
1772120 In-house Costs		143,427		129,627		87,301
1772920 Insurance		6,271		6,271		6,271
1772020 DS Department Less Recovered		(352,668)		(332,868)		(208,469)
OPERATING INCOME						
1770030 Reimbursements	46,330		46,330		20,833	
OPERATING SUB TOTAL	<u>46,330</u>	<u>44,124</u>	<u>46,330</u>	<u>44,124</u>	<u>20,833</u>	<u>20,047</u>
TOTAL PLANNING & ENVIRONMENT DEPART.	<u>46,330</u>	<u>44,124</u>	<u>46,330</u>	<u>44,124</u>	<u>20,833</u>	<u>20,047</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
COMMUNITY SERVICES DEPARTMENT						
OPERATING EXPENDITURE						
1780020 Annual Leave		14,281		12,281		6,976
1780420 Public Holidays		7,293		7,293		4,051
1780620 Sick Leave		4,770		4,770		10,431
1780720 Long Service Leave		3,950		3,950		0
1780120 Superannuation		18,045		16,045		9,401
1780220 Workers Compensation Insurance		4,725		4,725		4,043
1780320 Motor Vehicle Costs		0		0		0
1780920 Other Staff Costs		932		932		698
1780520 Staff Training		2,496		2,496		0
1780820 Conference Expenses		2,692		2,692		0
1783020 Insurance		2,317		2,317		2,319
1782120 In-house Costs		48,940		48,940		29,965
1782020 Less Recovered from Programs		(110,441)		(106,441)		(48,544)
OPERATING INCOME						
1780030 Reimbursements	0		0		7,950	
OPERATING SUB TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,950</u>	<u>19,340</u>
TOTAL COMMUNITY SERVICES DEPARTMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,950</u>	<u>19,340</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2022-23 BUDGET		2022-23 AMENDED BUDGET (BUDGET REVIEW)		ACTUAL TO 28 February 2023	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
UNCLASSIFIED						
OPERATING EXPENDITURE						
1790320 Donations - Hire Charges & Fees		3,500	3,500			135
1790420 Donations - Approved by CEO		1,805	1,805			1,874
1790820 Sale of Land General Expenses		4,000	6,000			4,745
1052820 Sundry Expenses		100	100			3
1790220 General Insurance Claims		20,000	20,000			0
OPERATING INCOME						
1790130 Insurance Claims Reimbursed	115,123		115,123			101,968
1790330 Other Reimbursements	0		0			0
OPERATING SUB TOTAL	<u>115,123</u>	<u>29,405</u>	<u>115,123</u>	<u>31,405</u>	<u>101,968</u>	<u>6,757</u>
CAPITAL EXPENDITURE						
1790040 Purchase of Land		21,000	21,000			7,301
CAPITAL SUB TOTAL	<u>0</u>	<u>21,000</u>	<u>0</u>	<u>21,000</u>	<u>0</u>	<u>7,301</u>
TOTAL UNCLASSIFIED	<u>115,123</u>	<u>50,405</u>	<u>115,123</u>	<u>52,405</u>	<u>101,968</u>	<u>14,057</u>

Reports of Officers

ITEM NO.	AC.02/0323	FILE REF.	133
SUBJECT	Adoption of the 2022/2023 Budget Review		
OFFICER	Chief Executive Officer Director Corporate Services		
DATE OF REPORT	2 March 2023		

Attachment 2 2022/2023 Budget Review

OFFICER RECOMMENDATION

That the Audit Committee recommends that Council:

- 1. Endorse the budget review for the period 1 July 2022 to 28 February 2023 as presented in Attachment 2 of the Committee agenda noting that following completion of month end processes the year to date actual figures (as at 28 February 2023) will be updated and included in the Council report.*
- 2. Note the budget review for the period 1 July 2022 to 28 February 2023 generates a budgeted surplus of \$219,922.*
- 3. The surplus of \$219,922 be allocated to:
\$165,000 – Project Management Reserve
\$21,500 – Job 61BU Bridgetown Lesser Hall Renewal Works
\$33,422 – Strategic Projects Reserve*
- 4. Establish a new reserve fund titled ‘Project Management Reserve’ for the purpose of “funding planning and delivery of Shire projects”.*

Summary/Purpose

Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for the year in accordance with Regulation 33A of the Local Government (*Financial Management*) Regulations 1996. The intention of the legislation is to ensure that local government’s conduct at least one budget review between six and nine months into the financial year.

The budget review will be presented to the March 2023 ordinary meeting of Council and is being referred to the Audit Committee for review.

Background

The budget review includes a Statement of Financial Activity (Budget Review) by Nature or Type classification incorporating year to date budget variations and forecasts to 30 June 2023 for the period ending 28 February 2023. A copy of the review and determination is to be provided to the Department of Local Government, Sport and Cultural Industries within 30 days of the adoption of the review.

Officer Comment

The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (*Financial Management*) Regulations 1996 and Australian Accounting Standards. A budget review is a detailed comparison of the year to date (28 February 2023) actual results with the adopted budget. The review process establishes whether a Local Government expects to meet its budget commitments i.e. is in receipt of income and incurs expenditure in accordance with the adopted budget.

Council’s adopted ‘F.23 - Budget Management Policy’ sets a minimum reportable variance of \$1,000. In determining items to be included in the budget review this limit

has been used as a general guide. As a result of the proposed adjustments presented in Note 2 of the Budget Review document the estimated closing funds have increased from \$0 to \$219,922.

In summary the estimated surplus is represented as follows:

Increase in Operating Revenues (excluding non-cash items)	\$250,903
Increase in Operating Expenses (excluding non-cash items)	(\$91,138)
Decrease in Non-operating Grants & Contribution	(\$255,675)
Decrease in Capital Expenses	\$199,037
Increase in Proceeds from Disposal of Assets	\$102,142
Increase in Transfers from Reserves	\$91,144
Increase in Transfers to Reserves	(\$54,049)
Decrease in Opening Funds as at 1 July 2022	(\$22,442)
Estimated Closing Surplus as at 30 June 2023	\$219,922

Set out below is a list of significant variations not previously endorsed by Council that are included in the budget review:

Development, Community Services & Infrastructure

- A number of movements between works and services jobs for employee costs, materials and contracts have been included. These movements result in an overall decrease in cash costs of approximately \$158,318. \$83,000 of this decrease is as a result of staff vacancies in the works and parks crew. Notable changes included in these adjustments are:
 - Reduced gravel sheeting works totalling \$59,053 offset by reduced grant income of \$35,435;
 - Savings in the grant funded Brockman Highway job totalling \$97,489, this grant funding has been re-allocated to various other road construction jobs;
 - The materials and contacts allocation for Hester Cascades Road (road failure repairs) has been increased by \$65,198. This project was originally budgeted to be undertaken utilising in-house resources however given the savings available for reallocation from the Brockman Highway job it is now proposed for the works on Hester Cascades Road to be undertaken by contractors.
 - \$10,435 has been allocated to various reseal works as a result of increased seal rates these costs are funded by the Brockman Highway job savings.
- An increase in the cost to provide waste management services of \$13,016. The budget review includes transfers from the Sanitation Reserve to fund this overall cost increase in waste management services.
- An additional \$51,000 has been included for plant operation costs. This amount includes an additional \$75,000 for external parts and repairs offset by \$12,000 in reduced fuel costs and \$12,000 in reduced employee costs due to staff vacancy. The increase in external parts and repair costs has occurred due to a number of large repairs, reduced in-house workshop facilities and staff vacancy.

- Savings in the changeover cost of the Director Development, Community & Infrastructure's vehicle totalling \$17,619 has been offset by a reduction in the transfer from the Light Fleet Vehicle Reserve.
- Operation of the Bridgetown Leisure Centre is predicted to result in an increase of the net operating subsidy by \$67,205. This is primarily as a result of a reduction in pool entrance income of \$9,500 and increased employee costs, of which \$18,820 was previously endorsed by Council to ensure staff are available at the facility when courts are in use by user groups. The balance of additional employee costs has been incurred to ensure the pool is operating in line with legislative requirements and to provide coverage for an extended period of employee sick leave.

CEO & Corporate Services

- An overall increase in rate revenue of \$32,044 in recognition of interim rates received being greater than originally estimated. Much of this increase was due to a higher than indicated valuation for the mine camp site in North Greenbushes.
- Increased interest revenue of \$137,000 due to higher than anticipated interest rates and additional funds being available for investment, \$45,000 of the increased interest revenue is to be transferred to reserves.
- \$25,000 has been included as an allocation for consultants to progress the CEO recruitment process.
- The allocation of \$9,049 provided in the original budget for COVID-19 Economic Stimulus Activities has been removed and these funds transferred to the Strategic Projects Reserve.
- Savings in the changeover cost of the Director Corporate Services' vehicle totalling \$16,468 has been offset by a reduction in the transfer from the Light Fleet Vehicle Reserve.
- A reduction in costs totalling \$42,000 associated with the shared Bushfire Mitigation Activity Planning officer have been recognised due to this position being vacant for part of the year. This reduction in costs has been offset by reduced grant and contribution income.
- An allocation of \$20,000 has been included to allow for the revaluation of land and buildings to ensure Council's assets are recorded at the correct fair value. This project has been brought forward in the five-year revaluation cycle in recognition of the increase in building construction costs. This additional cost is being funded by a transfer from the Assets and GRV Revaluation Reserve.
- Various adjustments have been made to both expenditure and income allocations as a result of the finalisation of all insurance claims associated with the February 2022 bush fire. An overall increase in insurance claims paid of \$21,512 has been recognised.
- Overall savings in salaries, wages and superannuation contributions totalling \$138,100 have been included as a result of various vacancies across the organisation since 1 July 2022.

It is recommended that the estimated surplus of \$219,922 be allocated as follows:

- *\$165,000 – To establish a new Project Management Reserve so that funds can be available to fund dedicated project management services, either internally or externally.*
- *\$21,500 – Job 61BU Bridgetown Lesser Hall Renewal Works – these works are outside the scope for the Town Hall project and will*

effectively complete works commenced in the kitchen and bar area last year.

- *\$33,422 – transfer to Strategic Projects Reserve.*

Statutory Environment

Regulation 33A of the Local Government (*Financial Management*) Regulations 1996 requires that:

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) The review of an annual budget for a financial year must —*
 - (a) consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) consider the local government’s financial position as at the date of the review; and*
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

Integrated Planning

- Strategic Community Plan

Outcome 14	Effective governance and financial management
Objective 14.1	Achieve excellence in organisational performance and service delivery
- Corporate Business Plan – Nil
- Long Term Financial Plan – Nil
- Asset Management Plans – Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy – Not applicable

Budget Implications

Specific financial implications are as outlined in Note 2 to the Budget Review document.

Whole of Life Accounting – Not applicable

Risk Management – Not applicable

Voting Requirements – Absolute Majority

Committee Recommendation

Moved Cr Mountford, Seconded Cr Rose

AC.02/0323 That the Audit Committee recommends that Council:

- 1. Endorse the budget review for the period 1 July 2022 to 28 February 2023 as presented in Attachment 2 of the Committee agenda noting that following completion of month end processes the year to date actual figures (as at 28 February 2023) will be updated and included in the Council report.**
- 2. Note the budget review for the period 1 July 2022 to 28 February 2023 generates a budgeted surplus of \$219,922.**
- 3. The surplus of \$219,922 be allocated to:
\$165,000 – Project Management Reserve
\$21,500 – Job 61BU Bridgetown Lesser Hall Renewal Works
\$33,422 – Strategic Projects Reserve**
- 4. Establish a new reserve fund titled ‘Project Management Reserve’ for the purpose of “funding planning and delivery of Shire projects”.**

Carried 3/0

ITEM NO.	AC.03/0323	FILE REF.	101.3
SUBJECT	2022 Compliance Audit Return		
PROPONENT	Department of Local Government, Sport and Cultural Industries		
OFFICER	Manager Governance and Risk		
DATE OF REPORT	2 March 2023		

Attachment 3 2022 Compliance Audit Return

OFFICER RECOMMENDATION

That the Audit Committee recommends that Council adopt the Compliance Audit Return for the 2022 calendar year (Attachment 3) prior to it being submitted to the Department of Local government, Sport and Cultural Industries.

Summary/Purpose

Each year local governments are required to complete a mandatory Compliance Audit Return (CAR) which must be submitted to Council for adoption prior to being forwarded to the Department of Local Government, Sport & Cultural Industries.

It is a statutory requirement that the completed CAR is to be reviewed by the Audit Committee prior to its presentation to Council.

Background

The Compliance Audit Return is completed for the previous calendar year and is one of the tools that allow Council to monitor how its organisation is functioning.

The Department of Local Government, Sport & Cultural Industries requires the Compliance Audit Return to be:

- a) Presented to Council at a meeting of the Council prior to 31st March;
- b) Adopted by the Council; and
- c) The adoption recorded in the Minutes of the meeting at which it is adopted.

Each year the Compliance Audit Return covers various categories and for the 2022 Return, the areas covered are:

- Commercial Enterprises by Local Governments
- Delegation of Power/Duty
- Disclosures of Interest
- Disposal of Property
- Elections
- Finance
- Integrated Planning and Reporting
- Local Government Employees
- Official Conduct
- Optional Questions
- Tenders for Providing Goods and Services

Officer Comment

After completing the responses to the 94 questions contained in the 2022 Compliance Audit Return it should be noted that there was only one (1) question that was responded to as non-compliant. This being:

Disclosures of Interest

Question 5 - Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?

Officer Response – There was one (1) councillor and four (4) employees that failed to lodge their Annual Return by the due date. One employee left the Shire shortly after the due date, whilst three employees were on annual leave. All annual returns have now been completed apart from the officer who is no longer employed.

Statutory Environment

Local Government (Audit) Regulations 1996:

14. Compliance audits by local governments

- (1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) *The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) *After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —*
 - (a) *presented to the council at a meeting of the council; and*
 - (b) *adopted by the council; and*
 - (c) *recorded in the minutes of the meeting at which it is adopted.*

15. Certified copy of compliance audit return and other documents to be given to Departmental CEO

- (1) *After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —*
 - (a) *a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and*
 - (b) *any additional information explaining or qualifying the compliance audit,*

is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.

Integrated Planning

- Strategic Community Plan
 - Outcome 14 Effective governance and financial management
 - Objective 14.1 Achieve excellence in organisational performance and service delivery

- Corporate Business Plan - Nil
- Long_Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy Implications - Nil

Budget Implications - Nil

Whole of Life Accounting – Not Applicable

Risk Management

Completion of the annual compliance audit return is essential for ensuring that the organisation meets its statutory obligations in performing its functions.

Voting Requirements – Absolute Majority

Committee Recommendation *Moved Cr Rose, Seconded Cr Mountford*
AC.03/0323 That the Audit Committee recommends that Council adopt the Compliance Audit Return for the 2022 calendar year (Attachment 3) prior to it being submitted to the Department of Local Government, Sport and Cultural Industries.
Carried 3/0

ITEM NO.	AC.04/0323	FILE REF.	134.1
SUBJECT	Progressive Reporting – 2022 Review of the Appropriateness and Effectiveness of the Financial Management Systems and Procedures		
OFFICER	Director Corporate Services		
DATE OF REPORT	2 March 2023		

Attachment 4 February 2023 – Progress Report on the 2022 Appropriateness and Effectiveness of the Financial Management Systems and Procedures Review Recommendations

OFFICER RECOMMENDATION

That the Audit Committee note the contents of the February 2023 progressive report on the implementation of recommendations/findings of the 2022 Appropriateness and Effectiveness of the Financial Management Systems and Procedures Review Report.

Summary/Purpose

Regulation 5(2)(c) of the Local Government (*Financial Management*) Regulations 1996 requires that at least every three financial years the CEO will review the

appropriateness and effectiveness of the financial management systems and procedures of the local government. A report on the progress of actions to address findings in the 2022 review of these systems and procedures is presented for the Audit Committee's review (Attachment 4).

Background

Regulation 5(2)(c) of the Local Government (*Financial Management*) Regulations 1996 requires that at least every three financial years the CEO will review the appropriateness and effectiveness of the financial management systems and procedures of the local government.

In accordance with Regulation 5(2)(c) a review of the Shire's financial systems and procedures was undertaken by AMD Chartered Accountants (AMD) in June 2022, AMD provided a review report that contained 7 findings supported by a number of recommendations.

The CEO's report on this review was presented to the Audit Committee on 8 September 2022. Following its review the Audit Committee resolved as follows:

Committee Recommendation

AC.04/0922 That the Audit Committee recommends that Council receive the 30 June 2022 Shire of Bridgetown-Greenbushes Financial Management Systems & Procedures Review Report, and adopt all recommendations associated with the 7 findings contained in the report.

Committee Decision

AC.04/0922a That a report on the progress of implementing the recommendations be provided quarterly to the Audit Committee."

The report was subsequently endorsed by Council at its ordinary meeting held on 29 September 2022.

Officer Comment

The primary objective of the review was to assess the adequacy and effectiveness of systems and controls in place within the Shire of Bridgetown-Greenbushes; in accordance with Regulation 5(1) of the Local Government (*Financial Management*) Regulations 1996.

The review included the following focus areas:

- Section 1 - Collection of money;
- Section 2 - Custody and security of money;
- Section 3 - Maintenance and security of the financial records;
- Section 4 - Accounting for municipal or trust transactions;
- Section 5 - Authorisation for incurring liabilities and making payments;
- Section 6 - Maintenance of payroll, stock control and costing records; and
- Section 7 - Preparation of budgets, budget reviews, accounts and reports required by the Act or the regulations.

A number of findings and recommendations were included in the report from AMD. In accordance with the Audit Committee's recommendation an updated progress report is presented for the Audit Committee's review (Attachment 4).

Statutory Environment

Regulation 5(2)(c) of the Local Government (*Financial Management*) Regulations 1996 requires the CEO to:

“undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.”

Strategic Implications

Strategic Community Plan

- Outcome 14 – Effective governance and financial management
Objective 14.1 – Achieve excellence in organisational performance and service delivery

- Corporate Business Plan – Nil
- Long Term Financial Plan – Nil
- Asset Management Plans – Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy Implications

Addressing recommendations contained in the report will require the development of new Council policies and administrative procedures.

Budget Implications

In order to address some of the information technology recommendations additional funding is required. Investigation as to appropriate solutions and the associated cost will be undertaken to inform future budget considerations.

Whole of Life Accounting – Not applicable

Risk Management

Implementation of the recommendations contained within the report will have the effect of mitigating the likelihood of officer error or fraud events occurring.

Voting Requirements – Simple Majority

Committee Decision

***Moved Cr Mountford, Seconded Cr Rose
AC.04/0323 That the Audit Committee note the contents of the February 2023 progressive report on the implementation of recommendations/findings of the 2022 Appropriateness and Effectiveness of the Financial Management Systems and Procedures Review Report.
Carried 3/0***

ITEM NO.	AC.05/0323	FILE REF.	224
SUBJECT	Progressive Reporting – Local Government (<i>Audit</i>) Regulations - Regulation 17 Review 2020		
OFFICER	Director Corporate Services		
DATE OF REPORT	2 March 2023		

Attachment 5 February 2023 - Audit Regulation 17 Review (Risk Dashboard Report)

OFFICER RECOMMENDATION

That the Audit Committee note the contents of the February 2023 progressive report on the implementation of recommendations/findings of the Audit Regulation 17 Report that was presented to Council in June 2020.

Summary/Purpose

Regulation 17 of the Local Government (*Audit*) Regulations 1996 requires the CEO to review the appropriateness and effectiveness of a local government’s systems and procedures in relation to risk management, internal control and legislative compliance at least once every three financial years.

A report on the progress of actions identified in the 2020 Audit Regulation 17 Review (Attachment 5) is presented for the Audit Committee’s review.

Background

Regulation 17 of the *Local Government (Audit) Regulations 1996* requires the Chief Executive Officer to review the appropriateness and effectiveness of a local government’s systems and procedures in relation to:

- (a) risk management
- (b) internal control
- (c) legislative compliance.

The review may relate to any or all of the matters referred to, but each of those matters is to be the subject of a review not less than once in every three financial years. The Chief Executive Officer is to report to the Audit Committee the results of that review.

In accordance with Regulation 17 a review was undertaken by the Executive Leadership Team using a model prepared by LGIS Risk of the Shire’s systems and procedures in relation to risk management, internal controls and legislative compliance. The completed review was presented to the Audit Committee on 11 June 2020 with recommendations from the Committee being endorsed by Council at its ordinary meeting held on 25 June 2020.

Officer Comment

A review of the actions contained in the 2020 report has been undertaken by senior management and an updated Risk Dashboard Report is presented for the Audit Committee’s consideration. The review focussed on ensuring assigned responsibility and due dates for actions are recorded appropriately and documenting any progress on actions since June 2020. No adjustments to the overall 'risk ratings' assigned to individual risk profiles were made as a result of this review.

Statutory Environment

Regulation 17 of the *Local Government (Audit) Regulations 1996* reads as follows:

17. CEO to review certain systems and procedures

(1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to –

- (a) risk management; and
- (b) internal control; and
- (c) legislative compliance.

(2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 3 financial years.

(3) The CEO is to report to the audit committee the results of that review.

Integrated Planning

Strategic Community Plan

- Outcome 14 – Effective governance and financial management
Objective 14.1 – Achieve excellence in organisational performance and service delivery

- Corporate Business Plan
Action 14.1.3 – Provide a quarterly review each year of the Shire's risk profile

- Long Term Financial Plan – Nil
- Asset Management Plans – Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy Implications – Nil

Budget Implications – Nil

Whole of Life Accounting – Not applicable

Risk Management

The assessment of organisational risk management is a fundamental component of the review and is specifically referenced in Regulation 17. Many of the recommendations contained in the report seek to minimise the organisation's exposure to risk.

Voting Requirements – Simple Majority

Committee Decision

***Moved Cr Rose, Seconded Cr Mountford
AC.05/0323 That the Audit Committee note the contents of the February 2023 progressive report on the implementation of recommendations/findings of the Audit Regulation 17 Report that was presented to Council in June 2020.***



Carried 3/0

Closure

The Presiding Member closed the meeting at 5:15pm.

List of Attachments

Attachment	Item No.	Details
1	AC.01/0323	Minutes of the Meeting Held 8 December 2022
2	AC.02/0323	2022/2023 Budget Review
3	AC.03/0323	2022 Compliance Audit Return
4	AC.04/0323	February 2023 – Progress Report on the 2022 Appropriateness and Effectiveness of the Financial Management Systems and Procedures Review Recommendations
5	AC.05/0323	February 2023 – 2020 Audit Regulation 17 Review (Risk Dashboard Report)

Minute Papers prepared and recommended by M Larkworthy, Director Corporate Services		17.03.23
Agenda Papers checked and authorised by T Clynych, CEO		21.03.23

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Bridgetown-Greenbushes - Compliance Audit Return 2022

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2022?	Not Applicable	No business plans for major trading undertakings in 2022	Tim Clynch
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2022?	Not Applicable	No major land transactions in 2022	Tim Clynch
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2022?	Not Applicable		Tim Clynch
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2022?	Not Applicable		Tim Clynch
5	s3.59(5)	During 2022, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	Not Applicable		Tim Clynch

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Bridgetown-Greenbushes - Compliance Audit Return 2022

Delegation of Power/Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16	Were all delegations to committees resolved by absolute majority?	Not Applicable	No Committee delegations	Tim Clynch
2	s5.16	Were all delegations to committees in writing?	Not Applicable		Tim Clynch
3	s5.17	Were all delegations to committees within the limits specified in section 5.17 of the <i>Local Government Act 1995</i> ?	Not Applicable		Tim Clynch
4	s5.18	Were all delegations to committees recorded in a register of delegations?	Not Applicable		Tim Clynch
5	s5.18	Has council reviewed delegations to its committees in the 2021/2022 financial year?	Not Applicable		Tim Clynch
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the <i>Local Government Act 1995</i> ?	Yes		Tim Clynch
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes		Tim Clynch
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes		Tim Clynch
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Tim Clynch
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Not Applicable	No delegations amended or revoked	Tim Clynch
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes		Tim Clynch



Bridgetown-Greenbushes - Compliance Audit Return 2022

Delegation of Power/Duty

No	Reference	Question	Response	Comments	Respondent
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2021/2022 financial year?	Yes		Tim Clynch
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration Regulations 1996, regulation 19?	Yes		Tim Clynch

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Bridgetown-Greenbushes - Compliance Audit Return 2022

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the <i>Local Government Act 1995</i> , did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes		Tim Clynch
2	s5.68(2) & s5.69(5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting?	Not Applicable		Tim Clynch
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) of the <i>Local Government Act 1995</i> recorded in the minutes of the meeting at which the disclosures were made?	Yes		Tim Clynch
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes		Tim Clynch
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?	No	One Councillor and 4 employees did not lodge an annual return by 31 August 2022.	Tim Clynch
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes		Tim Clynch
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the <i>Local Government Act 1995</i> ?	Yes		Tim Clynch
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the <i>Local Government Act 1995</i> , in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?	Yes		Tim Clynch
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the <i>Local Government Act 1995</i> , did the CEO remove from the register all returns relating to that person?	Yes		Tim Clynch
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) of the <i>Local government Act 1995</i> been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes		Tim Clynch

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Bridgetown-Greenbushes - Compliance Audit Return 2022

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the <i>Local Government Act 1995</i> , in the form prescribed in the Local government (Administration) Regulations 1996, regulation 28A?	Yes		Tim Clynch
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes		Tim Clynch
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B of the <i>Local Government Act 1995</i> , did the CEO remove from the register all records relating to that person?	Yes		Tim Clynch
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A(6) <i>Local Government Act 1995</i> been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes		Tim Clynch
15	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes		Tim Clynch
16	s5.71A & s5.71B(5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) of the <i>Local Government Act 1995</i> relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	Not Applicable	No applications to Minister made	Tim Clynch
17	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) of the <i>Local Government Act 1995</i> recorded in the minutes of the council meeting at which the decision was considered?	Not Applicable		Tim Clynch
18	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	Yes	Adopted at the Ordinary Council Meeting 29 April 2021	Tim Clynch
19	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the <i>Local Government Act 1995</i> ?	No		Tim Clynch

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Bridgetown-Greenbushes - Compliance Audit Return 2022

Disclosure of Interest

No	Reference	Question	Response	Comments	Respondent
20	s5.104(7)	Has the CEO publish an up-to-date version of the adopted code of conduct for employees on the local government's website?	Yes		Tim Clynch
21	s5.51A(1) & (3)	Has the CEO prepared, and implemented a code of conduct to be observed by employees of the local government in accordance with section 5.51A(1) of the <i>Local Government Act 1995</i> ?	Yes		Tim Clynch

Bridgetown-Greenbushes - Compliance Audit Return 2022

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the <i>Local Government Act 1995</i> (unless section 3.58(5) applies)?	Not Applicable		Tim Clynch
2	s3.58(4)	Where the local government disposed of property under section 3.58(3) of the <i>Local Government Act 1995</i> , did it provide details, as prescribed by section 3.58(4) of the Act, in the required local public notice for each disposal of property?	Not Applicable		Tim Clynch



Bridgetown-Greenbushes - Compliance Audit Return 2022

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?	Yes		Tim Clynch
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?	Not Applicable	No disclosures received	Tim Clynch
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?	Yes		Tim Clynch

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Bridgetown-Greenbushes - Compliance Audit Return 2022

Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Local Government Act 1995?	Yes		Michelle Larkworthy
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the <i>Local Government Act 1995</i> , did it do so by absolute majority?	Not Applicable	No delegations made to Audit Committee	Michelle Larkworthy
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2022 received by the local government by 31 December 2022?	Yes		Michelle Larkworthy
4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the <i>Local Government Act 1995</i> required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	Not Applicable		Michelle Larkworthy
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	Not Applicable		Michelle Larkworthy
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b) of the <i>Local Government Act 1995</i> , did the CEO publish a copy of the report on the local government's official website?	Yes		Michelle Larkworthy
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June 2022 received by the local government within 30 days of completion of the audit?	Yes		Michelle Larkworthy

Bridgetown-Greenbushes - Compliance Audit Return 2022

Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	Adopted by absolute majority at the Ordinary Council Meeting 24 June 2021.	Tim Clynch
2	Admin Reg 19DA(1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	Adopted by absolute majority at the Ordinary Council Meeting 30 June 2022.	Tim Clynch
3	Admin Reg 19DA(2) & (3)	Does the corporate business plan comply with the requirements of the Local Government (Administration) Regulations 1996 19DA(2) & (3)?	Yes		Tim Clynch

Bridgetown-Greenbushes - Compliance Audit Return 2022

Local Government Employees

No	Reference	Question	Response	Comments	Respondent
1	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?	Yes		Tim Clynch
2	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	Not Applicable	No CEO recruitment was undertaken in 2022	Tim Clynch
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the <i>Local Government Act 1995</i> ?	Not Applicable		Tim Clynch
4	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	Yes		Tim Clynch
5	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	Not Applicable		Tim Clynch

Bridgetown-Greenbushes - Compliance Audit Return 2022

Official Conduct

No	Reference	Question	Response	Comments	Respondent
1	s5.120	Has the local government designated an employee to be its complaints officer?	Yes		Tim Clynch
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the Local Government Act 1995?	Yes		Tim Clynch
3	s5.121(2)	Does the complaints register include all information required by section 5.121(2)?	Yes		Tim Clynch
4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes		Tim Clynch

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Bridgetown-Greenbushes - Compliance Audit Return 2022

Optional Questions

No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2)(c) within the three years prior to 31 December 2022? If yes, please provide the date of council's resolution to accept the report.	Yes	Review completed 22 June 2022. Adopted at the Ordinary Council Meeting 29 September 2022	Tim Clynch
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2022? If yes, please provide date of council's resolution to accept the report.	Yes	Adopted at the Ordinary Council Meeting 25 June 2020	Tim Clynch
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B of the <i>Local Government Act 1995</i> , were the disclosures made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C of the Act?	Not Applicable		Tim Clynch
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Yes		Tim Clynch
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the <i>Local Government Act 1995</i> ?	Yes		Tim Clynch
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes		Tim Clynch
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2021/2022 financial year and publish it on the local government's official website by 31 July 2022?	Yes		Tim Clynch
8	s6.4(3)	By 30 September 2022, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2022?	Yes		Tim Clynch
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes		Tim Clynch

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Bridgetown-Greenbushes - Compliance Audit Return 2022

Tenders for Providing Goods and Services						
No	Reference	Question	Response	Comments	Respondent	
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes		Tim Clynch	
2	s3.57 F&G Reg 11	Subject to local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?	Yes		Tim Clynch	
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 of the Local government (Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)?	Yes		Tim Clynch	
4	F&G Reg 12	Did the local government comply with local government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?	Yes		Tim Clynch	
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes		Tim Clynch	
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?	Yes		Tim Clynch	
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of the Local government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes		Tim Clynch	
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	Not Applicable	No tenders rejected for this reason in 2022	Tim Clynch	
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes		Tim Clynch	

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Bridgetown-Greenbushes - Compliance Audit Return 2022

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes		Tim Clynch
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?	Not Applicable	No Expressions of Interest applicable to this legislation were called in 2022	Tim Clynch
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	Not Applicable		Tim Clynch
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	Not Applicable		Tim Clynch
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?	Not Applicable		Tim Clynch
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions and General) Regulations 1996, Regulations 24AD(4) and 24AE?	Not Applicable	No panels have been established	Tim Clynch
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	Not Applicable		Tim Clynch
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	Not Applicable		Tim Clynch
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?	Not Applicable		Tim Clynch
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	Not Applicable		Tim Clynch

Bridgetown-Greenbushes - Compliance Audit Return 2022

Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	Not Applicable		Tim Clynch
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	Not Applicable		Tim Clynch
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?	Yes		Tim Clynch



SHIRE OF BRIDGETOWN-GREENBUSHES

MONTHLY FINANCIAL REPORT

For the Period Ended 28 February 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:

March 2023 (Budget Review)
 June 2023
 September 2023
 December 2023

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 28 February 2023

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
OPERATING ACTIVITIES							
Net current assets at start of year		3,106,271	3,106,271	3,083,830	(22,441)	(0.72%)	
Revenue from operating activities (excluding rates)							
Operating grants, subsidies and contributions		1,944,346	816,957	846,254	29,297	3.59%	
Fees and charges		1,855,982	1,573,988	1,665,173	91,185	5.79%	▲
Interest earnings		158,800	120,798	178,032	57,234	47.38%	▲
Other revenue		435,422	309,685	303,223	(6,462)	(2.09%)	
Profit on Disposal of Assets	7	51,655	0	25,000	25,000		
		4,446,205	2,821,428	3,017,682			
Expenditure from operating activities							
Employee costs		(5,609,812)	(3,632,584)	(3,368,143)	264,441	7.28%	▲
Materials and contracts		(3,881,010)	(1,995,388)	(1,481,294)	514,094	25.76%	▲
Utility charges		(276,002)	(175,071)	(147,697)	27,374	15.64%	▲
Depreciation on non-current assets		(3,650,577)	(2,433,522)	(2,407,559)	25,963	1.07%	
Interest expenses		(60,501)	(30,810)	(30,027)	783	2.54%	
Insurance expenses		(339,925)	(339,883)	(339,475)	408	0.12%	
Other expenditure		(334,246)	(224,513)	(203,563)	20,950	9.33%	▲
Loss on asset disposals	7	(28,155)	(536)	0	536	100.00%	
		(14,180,228)	(8,832,307)	(7,977,759)			
Non-cash amounts excluded from operating activities	1(b)	3,630,769	2,434,058	2,385,257	(48,801)	2.00%	
Amount attributable to operating activities		(2,996,983)	(470,550)	509,010			
INVESTING ACTIVITIES							
Non-operating grants, subsidies and contributions		6,791,163	3,510,515	3,371,950	(138,565)	(3.95%)	
Payments for property, plant and equipment	8	(5,925,972)	(1,102,181)	(897,213)	204,968	18.60%	▲
Payments for construction of infrastructure	8	(5,396,669)	(3,671,298)	(2,490,147)	1,181,151	32.17%	▲
Proceeds from disposal of assets	7	351,200	105,000	105,000	0	0.00%	
Amount attributable to investing activities		(4,180,278)	(1,157,964)	89,590			
FINANCING ACTIVITIES							
Repayment of borrowings	9	(160,315)	(79,576)	(79,576)	0	0.00%	
Principal elements of finance lease payments	9	(65,945)	(34,487)	(34,487)	0	0.00%	
Proceeds from new borrowings	9	475,000	0	0	0	0.00%	
Transfers to cash backed reserves (restricted assets)	5	(780,697)	(51,178)	(51,178)	0	0.00%	
Transfers from cash backed reserves (restricted assets)	5	2,347,776	306,853	306,853	0	0.00%	
Amount attributable to financing activities		1,815,819	141,611	141,611			
Deficiency before general rates		(5,361,442)	(1,486,903)	740,211			
Amount raised from general rates	10	5,310,523	5,257,427	5,342,566	85,139	1.62%	
Net current assets - surplus/(deficit)	1(a)	(50,919)	3,770,524	6,082,778	2,312,254	61.32%	

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL POSITION
For the Period Ended 28 February 2023

	Note	28-Feb-2023	Last Period	30-Jun-22
Current Assets		\$	\$	\$
Cash and cash equivalents	4	11,833,727	12,007,271	9,564,983
Trade and other receivables		1,390,080	1,472,660	683,571
Inventories		47,943	50,112	40,835
Contract assets		499,882	307,868	245,722
Other assets		0	0	0
TOTAL CURRENT ASSETS		13,771,632	13,837,911	10,535,111
Non-Current Assets				
Trade and other receivables		172,940	172,940	172,940
Other financial assets		77,804	77,804	77,804
Property, plant and equipment		32,656,162	32,339,646	32,464,182
Infrastructure		167,773,346	167,705,917	167,034,929
Right-of-use assets		49,487	53,011	74,983
TOTAL NON-CURRENT ASSETS		200,729,739	200,349,318	199,824,838
TOTAL ASSETS		214,501,371	214,187,229	210,359,949
Current Liabilities				
Trade and other payables		1,321,653	868,014	1,119,924
Other liabilities		1,795,178	3,667,496	1,494,794
Lease liabilities	9	12,719	13,621	42,577
Borrowings	9	80,740	80,740	160,317
Employee related provisions		800,527	800,527	806,695
TOTAL CURRENT LIABILITIES		4,010,817	5,430,398	3,624,307
Non-Current Liabilities				
Lease liabilities	9	35,263	35,263	34,792
Borrowings	9	1,520,412	1,520,412	1,520,412
Employee related provisions		59,816	59,816	59,816
TOTAL NON-CURRENT LIABILITIES		1,615,491	1,615,491	1,615,020
TOTAL LIABILITIES		5,626,308	7,045,889	5,239,327
NET ASSETS		208,875,063	207,141,340	205,120,622
Equity				
Retained surplus		117,769,562	116,035,843	113,759,450
Reserves - cash backed	7	3,960,712	3,960,712	4,216,387
Revaluation surplus		87,144,785	87,144,785	87,144,785
TOTAL EQUITY		208,875,063	207,141,340	205,120,622

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 1: NET CURRENT ASSETS

(a) Composition of estimated net current assets

	Note	YTD 28 Feb 2023	Last Period	Actual 30 June 2022
		\$	\$	\$
Current assets				
Cash and cash equivalents - unrestricted	4	7,873,015	8,046,559	5,348,596
Cash and cash equivalents - restricted	5	3,960,712	3,960,712	4,216,387
Receivables		1,390,080	1,472,660	683,571
Contract assets		499,882	307,868	245,722
Inventories		47,943	50,112	40,835
		13,771,631	13,837,912	10,535,111
Less: Current liabilities				
Trade and other payables		(1,321,653)	(868,014)	(1,119,924)
Contract liabilities		(1,795,178)	(3,667,496)	(1,494,794)
Lease liabilities	9	(12,720)	(13,621)	(42,577)
Long term borrowings	9	(80,740)	(80,740)	(160,317)
Employee provisions		(800,527)	(800,527)	(806,695)
		(4,010,818)	(5,430,398)	(3,624,307)
Net current assets		9,760,813	8,407,514	6,910,804
Current assets and liabilities excluded from budgeted deficiency	1 (c)	(3,678,035)	(3,677,134)	(3,987,290)
Net current assets used in the Rate Setting Statement		6,082,778	4,730,379	2,923,514

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with Financial Management Regulation 32.

	Note	YTD 28 Feb 2023	Last Period	Actual 30 June 2022
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(25,000)	0	(494)
Add: Loss on disposal of assets	7	0	0	496,663
Add: Depreciation on assets		2,407,559	2,112,923	3,555,494
Movement in non-current pensioner deferred rates		0	0	(4,677)
Movement in non-current employee provisions		0	0	6,106
Movement in current employee provisions associated with restricted cash		2,697	2,697	597
Non cash amounts excluded from operating activities		2,385,257	2,115,620	4,053,688

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 1: NET CURRENT ASSETS

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.

	Note	YTD 28 Feb 2023	Last Period	Actual 30 June 2022
		\$	\$	\$
Adjustments to net current assets				
Less: Cash - restricted reserves	5	(3,960,712)	(3,960,712)	(4,216,387)
Add: Current portion of borrowings		80,740	80,740	160,317
Add: Current portion of lease liabilities		12,720	13,621	42,577
Add: Current portion of employee benefit provisions held in reserve	5	189,216	189,216	186,519
Total adjustments to net current assets		(3,678,035)	(3,677,134)	(3,826,973)

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
OPERATING ACTIVITIES					
Revenue from operating activities					
Fees and charges	91,185	5.79%	▲	Permanent/ Timing	Revenue in the following areas are higher than estimated at this time: Town planning \$10,481 Bridgetown Leisure Centre \$46,079 Sale of water from Standpipe \$32,043 Balance relates to minor variances.
Interest earnings	57,234	47.38%	▲	Permanent	Variance due to higher than expected interest earnings due to increase in interest rates and funds available for investment.
Expenditure from operating activities					
Employee costs	264,441	7.28%	▲	Permanent	Variance due to various position vacancies.
Materials and contracts	514,094	25.76%	▲	Permanent/ Timing	Expenditure in the following areas are less than estimated at this time: Fire prevention non-recurrent projects \$92,857 DFES bushfire expenditure \$38,765 Sanitation non-recurrent project \$122,700 Sewerage non-recurrent projects \$12,521 Town planning LPS \$45,836 Recreation and culture non-recurrent projects \$68,272 Parks and gardens maintenance \$39,125 Trails and paths \$14,363 Street and road maintenance non-recurrent projects \$33,588 Streets, roads and verge maintenance \$111,106 General insurance claims \$13,328 Expenditure in the following areas are greater than estimated at this time: Tourism and area promotion non-recurrent projects \$26,466 Plant repairs and maintenance \$35,857 Administration building operation \$11,964 Balance relates to minor variances in other expenditure.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Utility charges	27,374	15.64%	▲	Timing	Variance due to the timing of utility accounts being received for various shire buildings and reserves.
Other expenditure	20,950	9.33%	▲	Timing	Expenditure in the following areas is less than estimated at this time: Members expenditure \$6,012 Service agreement & community grants program \$13,984 Balance relates to minor variances in other expenditure.
INVESTING ACTIVITIES					
Payments for property, plant and equipment	204,968	18.60%	▲	Timing	Expenditure in the following areas are less than estimated at this time: Building renewals \$182,050 Land purchases \$13,699 Please refer to note 8 for more details.
Payments for construction of infrastructure	1,181,151	32.17%	▲	Timing	Expenditure in the following areas are less than estimated at this time: Road construction program \$877,547 Footpath construction \$99,650 Drainage construction program \$90,560 Liquid waste facility infrastructure \$71,590 ACROD parking \$19,562 Please refer to note 8 for more details.

Council for the financial year ending 30 June 2023 adopted a percentage of plus or minus 5% at nature or type level to be used for reporting material variances of actual revenue and expenditure in the monthly financial reports. The exception being that material variances of \$10,000 or less are non-reportable.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Closing Surplus				0
	Permanent Changes						
22132	Greenbushes CRC shire satellite service	C.12/0822	Operating Expenses			(2,600)	(2,600)
06594	Bushfire brigade light fire vehicle	C.16/0822a	Operating Expenses			(239,000)	(241,600)
06017	Fire prevention non-recurrent grant	C.16/0822a	Operating Expenses		169,000		(72,600)
06795	Sale of asset	C.16/0822a	Capital Revenue		70,000		(2,600)
PJ139	Transfer liquid waste	C.18/0822c	Operating Expenses			(19,000)	(21,600)
12014	Satellite receiver's	C.08/0922	Capital Expenses			(10,997)	(32,597)
Res 115	SBS Communications and Tower Reserve	C.08/0922	Reserve Transfer		10,997		(21,600)
01YA	Bulk kerbside collection	C.09/0922	Operating Expenses			(4,652)	(26,252)
Res 107	Sanitation Reserve	C.09/0922	Reserve Transfer		4,652		(21,600)
34912	Recreation officers salaries and wages	C.14/0922	Operating Expenses			(18,820)	(40,420)
46112	Trail booklets	C.12/0922	Operating Expenses			(6,000)	(46,420)
46123	Sale of trail booklets	C.12/0922	Operating Revenue		500		(45,920)
28MA	Depot - New pump for water tank	C.04/1022	Operating Expenses			(3,750)	(49,670)
PJ140	Local Emergency Management Arrangements	C.12/1022	Operating Expenses			(11,520)	(61,190)
06017	AWARE grant	C.12/1022	Operating Revenue		11,520		(49,670)
57BU	Bridgetown Railway Station	C.09/1122	Capital Expenses			(50,000)	(99,670)
Res 125	Building Maintenance Reserve	C.09/1122	Reserve Transfer		50,000		(49,670)
04ZF	Community groups & event banners	C.11/1122	Operating Expenses			(2,000)	(51,670)
46163	Community groups & event banners - fees & charges	C.11/1122	Operating Revenue		1,000		(50,670)
02BU	Bridgetown Civic Centre	C.16/1122a	Capital Expenses		361,245		310,575
32433	Public hall grants	C.16/1122a	Operating Revenue			(401,494)	(90,919)
Res 126	Strategic Projects Reserve	C.16/1122a	Reserve Transfer		40,000		(50,919)
ZB06	Verge maintenance built up areas	C.12/1222	Operating Expenses			(15,059)	(65,978)
ZB02	Footpath maintenance built up areas	C.12/1222	Operating Expenses		7,500		(58,478)
ZA07	Line marking built up areas	C.12/1222	Operating Expenses		7,559		(50,919)

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
PL09	Road Grader	C.12/1222	Capital Expenses			(127,500)	(178,419)
PL20	Mono Roller (Towed)	C.12/1222	Capital Expenses		15,000		(163,419)
PL21	Excavator	C.12/1222	Capital Expenses		120,000		(43,419)
40045	Sale of road plant	C.12/1222	Capital Revenue		5,000		(38,419)
Res 102	Plant Reserve	C.12/1222	Reserve Transfer			(12,500)	(50,919)
66MA	Kangaroo Gully BFB building maintenance	C.09/0123	Operating Expenses			1,886	(49,033)
75MA	B&P Hammence BFB building maintenance	C.09/0123	Operating Expenses		(1,286)		(50,319)
78MA	Maranup BFB building maintenance	C.09/0123	Operating Expenses		(200)		(50,519)
79MA	Sunnyside BFB building maintenance	C.09/0123	Operating Expenses		(200)		(50,719)
82MA	Winnejup BFB building maintenance	C.09/0123	Operating Expenses		(200)		(50,919)
62MA	Hester BFB building maintenance	C.11/0223	Operating Expenses			1,618	(49,301)
06162	DFES minor plant & equipment	C.11/0223	Operating Expenses		(1,618)		(50,919)
RC58	Hester street asphalt overlay	C.11/0223	Capital Expenses			2,894	(48,025)
RC38	Roe street asphalt overlay	C.11/0223	Capital Expenses		(2,894)		(50,919)
				0	867,575	(918,494)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
(a) Cash Deposits								
Municipal Bank Account	Nil	196,417				196,417	Westpac	At Call
Municipal Funds On Call	3.30%	603,818				603,818	WATC	At Call
Trust Bank Account	Nil			955		955	Westpac	At Call
Visitor Centre Trust Account	Nil			9,620		9,620	Westpac	At Call
Cash On Hand	Nil	3,850				3,850	N/A	On Hand
Term Deposits								
(b) Municipal Funds								
Municipal Funds	3.75%	507,443				507,443	NAB	07-Mar-23
Municipal Funds	3.80%	507,724				507,724	NAB	13-Mar-23
Municipal Funds	3.90%	504,537				504,537	NAB	03-Apr-23
Municipal Funds	3.90%	504,192				504,192	NAB	03-Apr-23
Municipal Funds	3.95%	500,000				500,000	NAB	11-Apr-23
Municipal Funds	4.00%	504,253				504,253	NAB	11-Apr-23
Municipal Funds	4.00%	504,315				504,315	NAB	12-Apr-23
Municipal Funds	4.00%	504,315				504,315	NAB	17-Apr-23
Municipal Funds	3.95%	504,414				504,414	NAB	26-Apr-23
Municipal Funds	4.00%	502,548				502,548	NAB	27-Apr-23
Municipal Funds	4.05%	502,630				502,630	NAB	11-May-23
Municipal Funds	4.10%	506,764				506,764	NAB	15-May-23
Municipal Funds	4.20%	511,232				511,232	NAB	29-May-23
Municipal Funds	4.20%	504,562				504,562	NAB	29-May-23
Reserve Funds	3.85%		3,960,712			3,960,712	NAB	28-Mar-23
Total		7,873,015	3,960,712	10,575	0	11,844,302		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 5: CASH BACKED RESERVE

2022-23										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
	Restricted by Legislation									
106	Subdivision Reserve	215,835	4,272	3,121	10,000				230,107	218,956
121	Car Park Reserve	971	19	14	0				990	985
201	Unspent Grants & Loans Reserve	422,635	0	0	0		(403,000)		19,635	422,635
	Restricted by Council									
101	Leave Reserve	186,519	3,692	2,697	0				190,211	189,216
102	Plant Reserve	741,712	14,680	10,725	324,000		(880,500)		199,892	752,438
103	Land and Building Reserve	687,174	13,601	8,497	0		(320,000)	(120,000)	380,775	575,672
104	Bush Fire Reserve	38,458	761	556	10,000				49,219	39,014
105	Maintenance and Renewal of Mine Heavy Haulage Roads Reserve	5,383	107	78	75,000				80,490	5,460
107	Sanitation Reserve	210,598	4,168	2,386	66,000		(156,432)	(55,000)	124,334	157,983
109	Recreation Centre Floor and Solar Reserve	225,005	4,454	3,254	10,000				239,459	228,258
112	Refuse Site Post Closure Reserve	239,240	4,735	3,402	5,000		(30,000)		218,975	242,642
113	Drainage Reserve	67,968	1,345	983	10,000		(4,766)	(4,766)	74,547	64,185
114	Community Bus Reserve	66,642	1,319	964	5,000				72,961	67,605
115	SBS & Communications Tower Reserve	29,250	579	423	20,000		(10,997)		38,832	29,673
118	Playground Equipment Reserve	44,750	886	647	1,000				46,636	45,397
119	Swimming Pool Reserve	4,536	0	11	0		(4,536)	(4,547)	(1)	0
125	Building Maintenance Reserve	224,804	4,450	2,531	9,697		(110,000)	(60,000)	128,951	167,335
126	Strategic Projects Reserve	293,633	5,812	3,496	10,000		(117,540)	(62,540)	191,905	234,589
127	Matched Grants Reserve	65,085	1,288	941	10,000				76,373	66,026
128	Aged Care Infrastructure Reserve	57,371	1,136	830	0				58,507	58,200
129	Equipment Reserve	6,155	122	89	0				6,277	6,244
130	Assets and GRV Valuation Reserve	97,446	1,929	1,409	24,000		(36,700)		86,675	98,855

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 5: CASH BACKED RESERVE

2022-23										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
131	Bridgetown Leisure Centre Reserve	32,878	651	475	0		(5,000)		28,529	33,354
132	Trails Reserve	36,853	729	533	5,000		(27,500)		15,082	37,386
133	Light Fleet Vehicle Reserve	214,027	4,236	3,095	101,000		(240,805)		78,458	217,122
135	Blackspot Reserve	1,460	29	21	10,000				11,489	1,482
		4,216,387	75,000	51,178	705,697	0	(2,347,776)	(306,853)	2,649,308	3,960,712

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 6: RECEIVABLES

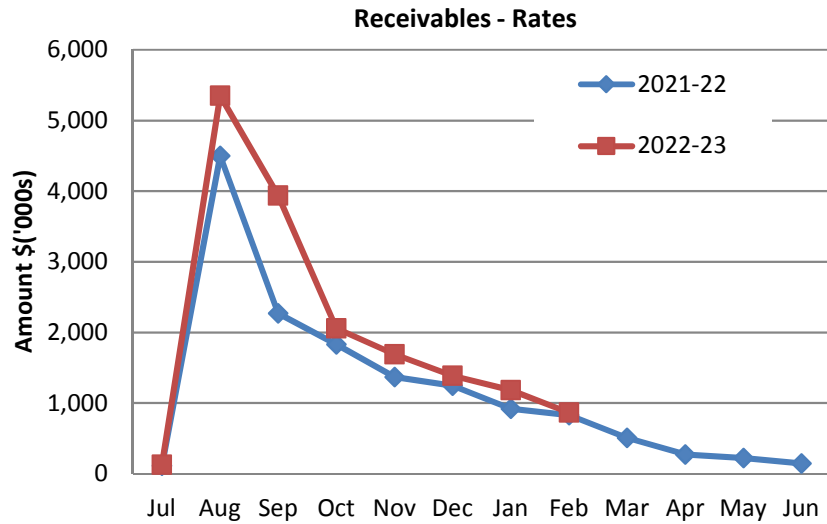
Receivables - Rates

Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

	YTD 28 Feb 2023	30 June 2022
	\$	\$
Opening Arrears Previous Years	147,038	136,951
Levied this year	5,342,566	4,849,560
Less Collections to date	(4,624,567)	(4,839,473)
Equals Current Outstanding	865,037	147,038
Net Rates Collectable	865,037	147,038
% Collected	84.24%	97.05%

Net Rates Collectable

% Collected



Receivables - Sundry Debtors

Receivables - Sundry Debtors

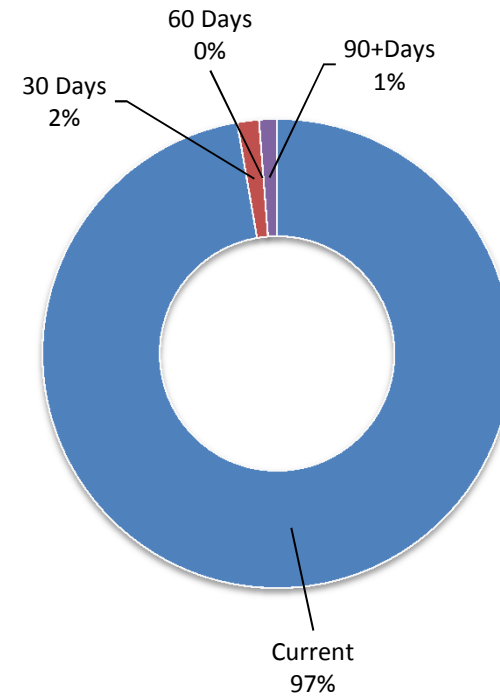
	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	357,526	5,508	0	4,538

Total Sundry Debtor Receivables Outstanding

367,572

Amounts shown above include GST (where applicable)

Receivables - Sundry Debtors



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 7: CAPITAL DISPOSALS

YTD Actual Replacement				Disposals	Amended Current Budget		
Net Book Value	Proceeds	Profit (Loss)	P&L Variance		Net Book Value	Proceeds	Profit (Loss)
\$	\$	\$	\$		\$	\$	\$
				Plant and Equipment			
				P3020 2018 Mitsubishi Outlander (Pool car)	14,592	9,930	(4,662)
				P3055 2018 Subaru Liberty (DCS)	12,500	10,225	(2,275)
				P4200 2017 Mitsubishi Triton (Bushfire Brigade)	15,000	13,390	(1,610)
				P4190 2008 Ford Ranger (Bushfire Brigade)	6,200	6,200	0
				P2082 2006 CAT Tracked Loader (Waste Site)	62,000	70,000	8,000
				P3010 2018 Nissan Xtrail (MDS)	14,500	8,970	(5,530)
				P2022 2013 Isuzu FXZ 13T Tipper	0	0	0
				P2111 2013 Tennant Footpath Sweeper	8,000	2,000	(6,000)
				P2076 2000 JCB Robot Skid Steer Loader	12,200	5,000	(7,200)
				P3065 2018 Ford Everest (DCID)	18,500	15,360	(3,140)
				P2045 2018 Nissan Navara (Works Coordinator)	16,700	14,685	(2,015)
				P2220 2018 Mitsubishi Triton (Plant Mechanic)	11,500	10,220	(1,280)
				P2270 2018 Mitsubishi Triton (Parks Crew)	11,600	10,220	(1,380)
				P4050 2007 Toyota Landcruiser (Bushfire Brigade)	16,320	70,000	53,680
80,000	105,000	25,000	25,000	P2006 2008 Caterpillar Grader	105,000	105,000	0
80,000	105,000	25,000	25,000		324,612	351,200	26,588

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 8: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 28 Feb 2023			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings						
Governance						
Shire Administration Building	07BU	90,487	30,074	30,074	(0)	
Law, Order and Public Safety						
Greenbushes Bushfire Brigade	09BN	251,300	0	0	0	
Wandillup Bushfire Brigade	10BN	278,600	0	0	0	
Kangaroo Gully Bushfire Station	12BN	3,427	3,427	1,800	(1,627)	Works continuing
Community Amenities						
Waste Site Recycle Shed	62BU	98,456	4,632	4,632	(0)	
Recreation and Culture						
Bridgetown Civic Centre Revitalisation	02BU	1,228,586	2,126	2,126	0	
Greenbushes Hall	20BU	220,000	0	0	0	
Greenbushes Office (Old Road board Office)	21BU	40,000	0	0	0	
Bridgetown Regional Library	60BU	10,000	10,000	5,704	(4,296)	Works continuing
Bridgetown Lesser Hall	61BU	3,703	3,703	2,944	(759)	Works complete
Bridgetown Leisure Centre	16BU	26,536	0	0	0	
Bridgetown Trotting Club	23BU	48,395	48,395	37,540	(10,855)	Works continuing
Greenbushes Golf Club	39BU	169,027	0	0	0	
Greenbushes Cricket Pavilion Toilets	54BU	9,145	9,144	8,545	(599)	Works continuing
Bridgetown Sports Ground Horse Stalls	56BU	4,978	0	0	0	
Bridgetown Railway Station Restoration	57BU	635,905	510,613	346,637	(163,976)	Works continuing
Economic Services						
Bridgetown Visitor Centre	59BU	365,000	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 8: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 28 Feb 2023			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings (Continued)						
Transport						
Shire Depot Rebuild	08BU	658,620	0	62	62	Preliminary planning
Greenbushes CBD Parking (Land)	CP05	64,240	10,570	10,570	0	
Other Property and Services						
Purchase of Land	1790040	21,000	21,000	7,301	(13,699)	Land purchases continuing
Land and Buildings Total		4,227,405	653,684	457,935	(195,749)	
Roads						
Transport						
Winnejump Road Regional Road Group 21/22	RR24	228,734	228,734	182,393	(46,341)	Job continuing
Winnejump Road Regional Road Group 22/23	RR21	375,000	374,996	19,787	(355,209)	Job continuing
Brockman Highway	RS03	1,585,731	1,585,730	1,488,242	(97,488)	Job completed
Kerbing	KB01	5,000	0	0	0	
Roe Street	RC38	49,606	52,500	0	(52,500)	Purchase order raised
Improvements Steere Street Intersections	RC52	22,500	22,500	0	(22,500)	Job not yet commenced
Emergency Works	RC53	30,000	17,988	0	(17,988)	Jobs not yet identified
Tweed Road	RC42	123,992	123,992	0	(123,992)	Job not yet commenced
Hester Cascades Road	RC55	55,404	0	0	0	
Hester Street	RC58	13,154	10,260	0	(10,260)	Purchase order raised
Henry Street	RC59	34,884	34,884	0	(34,884)	Purchase order raised
Pioneer Street	RC60	8,716	8,716	0	(8,716)	Job not yet commenced
Cleopatra Crescent	RC61	15,107	15,107	0	(15,107)	Job not yet commenced
Democrat Close	RC62	13,848	13,848	0	(13,848)	Job not yet commenced
Hay Road	GS12	19,314	19,314	137	(19,177)	Job not yet commenced
Grange Road	GS34	122,094	122,094	120,303	(1,791)	Job completed
Polina Road	GS41	180,112	180,112	154,884	(25,228)	Job completed

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 8: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 28 Feb 2023			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Roads (Continued)						
Transport (Continued)						
West Blackwood Terrace	GS69	40,577	40,577	32,054	(8,523)	Job completed
Greenfields Road	GS70	73,606	73,606	49,610	(23,996)	Job completed
Roads Total		2,997,379	2,924,958	2,047,411	(877,547)	
Footpaths						
Transport						
Nelson Street	FP05	80,610	80,610	0	(80,610)	Job not yet commenced
Footpaths Accessibility Access	FP28	5,000	5,000	0	(5,000)	Job not yet commenced
Allnutt Street	FP38	14,040	14,040	0	(14,040)	Job not yet commenced
Footpaths Total		99,650	99,650	0	(99,650)	
Drainage						
Community Amenities						
Nelson Street	DR16	3,635	3,635	5,070	1,435	Job completed
Telluride Street	DR18	30,410	30,410	0	(30,410)	Job not yet commenced
Four Season Estate	DR24	11,364	0	0	0	
Dairy Lane	DR38	46,307	46,307	0	(46,307)	Purchase order raised
Connell Road	DR40	15,278	15,278	0	(15,278)	Job not yet commenced
Drainage Total		106,994	95,630	5,070	(90,560)	
Parks and Ovals						
Recreation and Culture						
Four Seasons Estate POS Reserve	03IN	45,454	0	0	0	
Four Seasons Estate Stream Protection	04IN	18,182	0	0	0	
Memorial Park Lights to Cenotaph	08IU	9,590	9,590	6,890	(2,700)	Job complete
Bridgetown Youth Precinct Development	16IN	187,540	0	78	78	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 8: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 28 Feb 2023			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<i>Parks and Ovals (Continued)</i>						
Recreation and Culture (Continued)						
Blackwood River Park Foreshore Development	17IN	123,160	67,323	74,048	6,725	Job continuing
Bridgetown Leisure Centre Wet Area	18IN	28,840	720	720	0	
Bridgetown Sportsground Stairway to Toilets	21IN	5,752	5,752	3,570	(2,182)	Works continuing
Greenbushes Youth Precinct Development	22IN	450,000	0	0	0	
Bridgetown Sportsground Water Supply	23IN	20,000	16,963	16,962	(1)	
Bridgetown Sportsground Cricket Training Nets	24IN	105,780	0	0	0	
Somme Park Fitness Trail Equipment	05IU	5,617	5,617	0	(5,617)	Job not yet commenced
Parks and Ovals Total		999,915	105,965	102,268	(3,697)	
<i>Bridges</i>						
Recreation and Culture						
River Park Footbridge	15IU	12,500	12,500	0	(12,500)	Purchase order raised
Transport						
Old Bridgetown Road Bridge 0266A	BR05	5,000	5,000	1,750	(3,250)	Job complete
Brockman Highway Bridge 0266A	BR09	15,000	15,000	20,330	5,330	Job complete
Slades Road Bridge 3331A	BR23	219,000	146,000	146,000	0	
McKelvie Road Bridge 3705	BR26	8,000	8,000	8,400	400	Job complete
Greenbushes-Boyup Brook Road Bridge 3701	BR27	153,000	9,700	9,700	0	
Bridges Total		412,500	196,200	186,180	(10,020)	
<i>Infrastructure Other</i>						
Law, Order and Public Safety						
Bushfire Control Centre Fencing	18IU	7,690	7,690	2,020	(5,670)	Job completed, reimbursed by insurance

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 8: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 28 Feb 2023			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Infrastructure Other (Continued)						
Community Amenities						
Bridgetown Landfill Liquid Waste Facility	WA01	75,000	75,000	3,410	(71,590)	Purchase order raised
Waste Site Fencing	17IU	52,105	52,105	51,245	(860)	Job completed, reimbursed by insurance
Recreation and Culture						
Bridgetown Sportsground Fencing	07IU	27,690	27,690	31,470	3,780	Job completed, reimbursed by insurance
Bridgetown Tennis Club Bore	20IN	0	0	1,577	1,577	Completion of grant funded project
Transport						
Depot Fencing	16IU	51,628	51,628	44,276	(7,352)	Job completed, reimbursed by insurance
Greenbushes CBD Parking	CP05	546,556	15,220	15,220	(0)	
ACROD Parking Bay Hampton Street	CP06	19,562	19,562	0	(19,562)	Job not yet commenced
Infrastructure Other Total		780,231	248,895	149,219	(99,676)	
Plant and Equipment						
Governance						
Director Corporate Services vehicle	1055440	45,000	0	0	0	
Law, Order and Public Safety						
Fire Fighting Equipment (Brigades Funded)	1065540	5,000	0	0	0	
Vehicles for Brigades	1065940	335,670	0	0	0	
CCTV Bridgetown Railway Station Carpark	1080340	10,000	10,000	0	(10,000)	Job not yet commenced
Community Amenities						
Tracked Loader	PL14	365,000	0	0	0	
Manager of Development Services vehicle	1305640	31,000	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 8: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 28 Feb 2023			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Plant and Equipment (Continued)						
Recreation and Culture						
SBS FM Radio Tower Equipment	12014	10,997	10,997	11,777	780	Job complete
Transport						
Footpath Sweeper	PL06	160,000	0	0	0	
Road Grader	PL09	427,500	427,500	427,500	0	
Mono Roller (Towed)	PL20	0	0	0	0	
Excavator	PL21	0	0	0	0	
Skid Steer Loader	PL22	110,000	0	0	0	
Works and Services Fleet	1405040	193,400	0	0	0	
Sundry Equipment	1403740	5,000	0	0	0	
Plant and Equipment Total		1,698,567	448,497	439,277	(9,220)	
Furniture and Equipment						
Furniture and Equipment Total		0	0	0	0	
Capital Expenditure Total		11,322,641	4,773,479	3,387,360	(1,386,119)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 9: INFORMATION ON BORROWINGS AND LEASES

(a) Debenture Repayments

Particulars	Principal 1/07/2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$
Community Amenities									
Loan 114 Liquid & Inert Waste Sites	25,319			12,574	25,319	12,745	0	346	520
Loan 115 Landfill Cell Extension	40,965			10,118	20,317	30,847	20,648	330	578
Loan 116 Liquid Waste Facility	72,020			4,825	9,696	67,195	62,324	706	1,364
Recreation and Culture									
Loan 112 Bridgetown Swimming Pool	1,259,127			37,295	75,344	1,221,832	1,183,783	25,434	50,115
Loan 117 Youth Precinct Redevelopment	171,792			8,953	17,973	162,839	153,819	1,281	2,496
Loan 118 Bridgetown Civic Centre Revitalisation	111,506			5,811	11,666	105,695	99,840	832	1,620
Loan 119 Youth Precinct Redevelopment (Stage 2)	0		175,000		0		175,000		0
Economic Services									
Loan 120 Bridgetown Visitor Centre Building Renewal	0		300,000		0		300,000		0
	1,680,729	0	475,000	79,576	160,315	1,601,153	1,995,414	28,929	56,693

(b) New Debentures

Particulars	New Loan	New Loan	New Loan
	Term	Amended Budget	Actual
		\$	\$
Recreation and Culture			
Loan 119 Youth Precinct Redevelopment (Stage 2)	10 years	175,000	0
Economic Services			
Loan 120 Bridgetown Visitor Centre Building Renewal	10 years	300,000	0
		475,000	0

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 9: INFORMATION ON BORROWINGS AND LEASES

(c) Lease Liabilities

Particulars	Principal 1/07/2022	New Leases Actual	New Leases Budget	Principal Repayments		Principal Outstanding		Interest Repayments	
		\$	\$	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
003 Gym Equipment	45,905			19,679	25,908	26,226	19,997	820	1,083
Other Property and Services									
001 CESM Vehicle	1,441	5,101	0	3,721	1,441	2,820	0	76	1
002 Photocopies and printers	16,445			7,598	9,991	8,847	6,454	370	482
004 EHO Vehicle	13,578			3,490	5,238	10,088	8,340	32	45
005 2022 Toyota Hilux (CESM)	0		41,703		10,042	0	31,661		925
006 New Mitigation Vehicle	0		41,340		13,325	0	28,015		1,172
	77,369	5,101	83,043	34,487	65,945	47,982	94,467	1,297	3,708

(d) New Leases

Particulars	New Leases	New Leases	New Leases
	Term	Amended Budget	Actual
		\$	\$
Other Property and Services			
001 CESM Vehicle	10 Months	0	5,101
005 2022 Toyota Hilux (CESM)	36 months	41,703	0
006 New Mitigation Vehicle	36 months	41,340	0
		83,043	5,101

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2023

Note 10: RATING INFORMATION

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
Shire GRV	0.096821	1,811	27,798,488	2,691,478	54,350	13,539	2,759,367	2,691,478	45,000	1,000	2,737,478
Mining GRV	0.188282	1	820,000	154,391			154,391	154,391			154,391
Shire Rural UV	0.005906	467	215,910,000	1,275,165	(3,465)	(680)	1,271,020	1,275,165			1,275,165
Mining UV	0.070850	20	1,182,671	83,792	283		84,075	83,792			83,792
Sub-Totals		2,299	245,711,159	4,204,826	51,168	12,859	4,268,853	4,204,826	45,000	1,000	4,250,826
Minimum Payment	Minimum \$										
Shire GRV	1,048.00	667	3,652,945	699,016	16,562		715,578	699,016			699,016
Mining GRV	1,048.00	0	0	0			0	0			0
Shire Rural UV	1,299.00	272	41,143,420	353,328	(3,718)		349,610	353,328			353,328
Mining UV	387.00	19	31,951	7,353	1,173		8,526	7,353			7,353
Sub-Totals		958	44,828,316	1,059,697	14,017	0	1,073,714	1,059,697	0	0	1,059,697
Discounts/concessions							5,342,566				5,310,523
Total amount raised from general rates							5,342,566				5,310,523

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
<u>MUNICIPAL FUND</u>				
<u>DIRECT DEBITS</u>				
DD16548.1	08/02/2023	AWARE SUPER	PAYROLL DEDUCTIONS	14,555.77
DD16548.2	08/02/2023	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	647.83
DD16548.3	08/02/2023	CARE SUPER	PAYROLL DEDUCTIONS	370.69
DD16548.4	08/02/2023	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	338.68
DD16548.5	08/02/2023	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	744.62
DD16548.6	08/02/2023	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	452.55
DD16548.7	08/02/2023	TRUBUD SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	269.84
DD16548.8	08/02/2023	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	256.85
DD16548.9	08/02/2023	AUSTRALIAN ETHICAL RETAIL SUPER	SUPERANNUATION CONTRIBUTIONS	256.85
DD16548.10	08/02/2023	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	519.45
DD16548.11	08/02/2023	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	709.44
DD16548.12	08/02/2023	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	503.24
DD16548.13	08/02/2023	UNISUPER	SUPERANNUATION CONTRIBUTIONS	839.80
DD16548.14	08/02/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	3,374.66
DD16548.15	08/02/2023	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	205.25
DD16548.16	08/02/2023	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	297.74
DD16548.17	08/02/2023	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	362.10
DD16557.1	07/02/2023	AMPOL AUSTRALIA PETROLEUM	FUEL FOR THE MONTH OF JANUARY	8,799.62
DD16557.2	02/02/2023	GO GO MEDIA	MONTHLY ON-HOLD MESSAGE SERVICE FOR FEBRUARY	75.90
DD16557.3	15/02/2023	SG FLEET AUSTRALIA PTY LTD	MONTHLY LEASE FOR SHARED ENVIRONMENTAL HEALTH OFFICERS VEHICLE	484.22
DD16562.1	10/02/2023	SHERIFFS OFFICE	FER UNPAID INFRINGEMENTS	243.00
DD16583.1	22/02/2023	AWARE SUPER	PAYROLL DEDUCTIONS	14,412.60
DD16583.2	22/02/2023	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	647.83
DD16583.3	22/02/2023	CARE SUPER	PAYROLL DEDUCTIONS	370.69
DD16583.4	22/02/2023	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	296.34
DD16583.5	22/02/2023	MLC MASTERKEY SUPER	SUPERANNUATION CONTRIBUTIONS	37.23
DD16583.6	22/02/2023	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	44.74
DD16583.7	22/02/2023	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	744.62
DD16583.8	22/02/2023	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	452.64

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
DD16583.9	22/02/2023	TRUBUD SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	299.82
DD16583.10	22/02/2023	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	256.85
DD16583.11	22/02/2023	AUSTRALIAN ETHICAL RETAIL SUPER	SUPERANNUATION CONTRIBUTIONS	181.35
DD16583.12	22/02/2023	GUILD SUPER	PAYROLL DEDUCTIONS	544.86
DD16583.13	22/02/2023	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	481.92
DD16583.14	22/02/2023	UNISUPER	SUPERANNUATION CONTRIBUTIONS	982.33
DD16583.15	22/02/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	3,572.04
DD16583.16	22/02/2023	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	691.95
DD16583.17	22/02/2023	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	197.03
DD16583.18	22/02/2023	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	308.14
DD16583.19	22/02/2023	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	344.42
DD16603.1	17/02/2023	SHERIFFS OFFICE	FER UNPAID INFRINGEMENTS	81.00
B/S	01/02/2023	WESTPAC BANK	MERCHANT FEES	1,077.26
B/S	01/02/2023	WESTPAC BANK	MONTHLY BANK ACCOUNT FEES	360.64
B/S	08/02/2023	WESTPAC BANK	TOTAL WAGES FOR 26.01.2023 - 08.02.2023	144,100.85
B/S	22/02/2023	WESTPAC BANK	TOTAL WAGES FOR 09.02.2023 - 22.02.2023	141,407.33
B/S	04/01/2023	WESTPAC CORPORATE CREDIT CARD CEO	2 X NIGHTS ACCOMMODATION FOR ELT FOR CITY OF ALBANY VISIT	658.52
B/S	16/01/2023	WESTPAC CORPORATE CREDIT CARD CEO	LUNCH FOR ELT ON CITY OF ALBANY VISIT	79.00
B/S	16/01/2023	WESTPAC CORPORATE CREDIT CARD CEO	GROCERIES FOR ELT FOR CITY OF ALBANY VISIT	211.37
B/S	18/01/2023	WESTPAC CORPORATE CREDIT CARD CEO	2 X DIGITAL TALLY COUNTERS FOR EVENT ATTENDANCE	23.98
B/S	23/01/2023	WESTPAC CORPORATE CREDIT CARD CEO	3 X CLEAR TO WORK CHECKS FOR NEW EMPLOYEES	122.10
B/S	23/01/2023	WESTPAC CORPORATE CREDIT CARD CEO	3 X BBQS FOR AUSTRALIA DAY BREAKFAST TO REPLACE THOSE LOST IN FIRE	1,047.00
B/S	25/01/2023	WESTPAC CORPORATE CREDIT CARD CEO	SUPPLIES FOR AUSTRALIA DAY BREAKFAST	26.67
B/S	27/01/2023	WESTPAC CORPORATE CREDIT CARD CEO	REFRESHMENTS FOR MEETING	10.60
B/S	26/01/2023	WESTPAC CORPORATE CREDIT CARD CEO	GAS BOTTLE FOR AUSTRALIA DAY BREAKFAST	80.00
B/S	28/01/2023	WESTPAC CORPORATE CREDIT CARD CEO	FUEL FOR CEO VEHICLE	50.00
B/S	02/02/2023	WESTPAC CORPORATE CREDIT CARD CEO	CHARGED INCORRECTLY, TRANSACTION TO BE REFUNDED	79.00
B/S	02/02/2023	WESTPAC CORPORATE CREDIT CARD CEO	MONTHLY CARD FEE	10.00
B/S	12/01/2023	WESTPAC CORPORATE CREDIT CARD DCS	FUEL FOR BRIDGETOWN FIRE TRUCK 122B	116.90
B/S	27/01/2023	WESTPAC CORPORATE CREDIT CARD DCS	2000 X SMS CREDITS	264.00
B/S	03/01/2023	WESTPAC CORPORATE CREDIT CARD DCS	MONTHLY CARD FEE	10.00

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
BPAY				
3022023	03/02/2023	TELSTRA	TELEPHONE & INTERNET CHARGES	1,178.98
20022023	20/02/2023	TELSTRA	TELEPHONE & INTERNET CHARGES	2,450.77
ELECTRONIC PAYMENTS				
EFT36248	02/02/2023	ABCO PRODUCTS PTY LTD	BULK CLEANING SUPPLIES	153.40
EFT36249	02/02/2023	ASHDAN WA PTY LTD	SUPPLY GRAVEL FOR GREENFIELDS ROAD RESHEETING	9,824.76
EFT36250	02/02/2023	AUSTRALIA DAY COUNCIL OF WA	12 X CERTIFICATES OF APPRECIATION FOR AUSTRALIA DAY	24.00
EFT36251	02/02/2023	B & B STREET SWEEPING PTY LTD	MONTHLY DRAINAGE MAINTENANCE - JANUARY	1,914.00
EFT36252	02/02/2023	BART SOLUTIONS	ANNUAL FEE FOR 3 X BART DIRECT SMS NUMBERS FOR DFES	450.00
EFT36253	02/02/2023	JANNICE BARRY	CONCEPT & FINISHED ART FOR 2 X DOUBLE SIDED CHRISTMAS BANNERS	660.00
EFT36254	02/02/2023	BLACKWOOD FRESH	REFRESHMENTS FOR COUNCIL MEETINGS	112.22
EFT36255	02/02/2023	BLACKWOOD RIVER ARTS TRAIL INC	QUARTER PAGE ADVERT BLACKWOOD RIVER ARTS TRAIL 2023	195.00
EFT36256	02/02/2023	BLISS FOR DESIGN	EARTHWORKS & SUPPLIES FOR NEW WATER TANK AT KANGAROO GULLY BFB	1,980.00
EFT36257	02/02/2023	BLUE ROSE QUILTING	SEWING OF UNIFORM BADGES ON DFES PPE	40.00
EFT36258	02/02/2023	BRC BUILDING SOLUTIONS PTY LTD	BRIDGETOWN RAILWAY STATION CONSERVATION AND RENEWAL PROJECT	24,417.80
EFT36259	02/02/2023	BRIDGETOWN MEDICAL CENTRE	PRE-EMPLOYMENT MEDICAL ASSESSMENT	135.00
EFT36260	02/02/2023	BRIDGETOWN TIMBER SALES	PLASTIC FOR WATERSLIDE AT COMMUNITY CHRISTMAS PARTY	140.40
EFT36261	02/02/2023	BRIDGETOWN MITRE 10 & RETRAVISION	VARIOUS MINOR PLUMBING, ELECTRICAL & PEST CONTROL ITEMS	409.70
EFT36262	02/02/2023	BRIDGETOWN PAINT SALES	2 X DROP CLOTHS 15X12M	143.90
EFT36263	02/02/2023	BRIDGETOWN COMPUTERS	2 X DISPLAY PORT TO HDMI ADAPTORS	39.90
EFT36264	02/02/2023	CAKES BY TASTY EDIBLES	CATERING FOR DECEMBER COUNCIL MEETING	331.50
EFT36265	02/02/2023	CHEFMASTER AUSTRALIA	8 X ROLLS OF STRETCH WRAP FOR STORAGE OF CHRISTMAS DECORATIONS	160.00
EFT36266	02/02/2023	CLOVERS GENERAL STORE	FIRE FIGHTER SNACK PACKS FOR INCIDENTS	1,359.45
EFT36267	02/02/2023	D & J COMMUNICATIONS	SUPPLY & INSTALL DATA POINTS & GPOS FOR ICC PHOTOCOPIER	1,790.14
EFT36268	02/02/2023	DAVMECH	TYRE CHANGE FOR CAT GRADER & SEAT INSPECTION FOR YORNUP 2.4	779.90
EFT36269	02/02/2023	DEPT OF PREMIER AND CABINET - SLP	GAZETTAL FEES	93.60
EFT36270	02/02/2023	DORMAKABA AUSTRALIA PTY LTD	SCHEDULED SERVICE OF AUTOMATIC DOORS AT BLC & LIBRARY	858.86
EFT36271	02/02/2023	DEREK RAYMOND DUFFETT	REIMBURSEMENT OF EMPLOYMENT MEDICAL	120.00
EFT36272	02/02/2023	MARY MYFANWY EVANS	MUSICAL ENTERTAINMENT FOR AUSTRALIA DAY BREAKFAST	250.00
EFT36273	02/02/2023	LGRCEU	PAYROLL DEDUCTIONS	132.00

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT36274	02/02/2023	GREENBUSHES ROADHOUSE	FUEL FOR GREENBUSHES FIRE TENDER	479.74
EFT36275	02/02/2023	GUSTO RESTAURANT & CATERING	CATERING FOR JANUARY CONCEPT FORUM	275.00
EFT36276	02/02/2023	HARMONIC ENTERPRISES PTY LTD	MONTHLY MANAGED IT SERVICES - JANUARY	2,453.00
EFT36277	02/02/2023	H C JONES & CO	REPAIRS TO POOL HEATER & REPAIR AIR CONDITIONER AT BLC	1,521.00
EFT36278	02/02/2023	HESTER BROOK BUSH FIRE BRIGADE	ASSIST WITH CONTROL BURN AT MASLIN STREET RESERVE	1,500.00
EFT36279	02/02/2023	HILLVIEW ELECTRICAL SERVICE	FIT 2 X WEATHER PROOF OUTLETS FOR HAMMENCE FIRE STATION	374.00
EFT36280	02/02/2023	WILLIAM JAMES HOCKING	REFUND OF BSL PAID FOR CANCELLED BUILDING PERMIT	61.65
EFT36281	02/02/2023	IEQUIP	MACHINE HIRE FOR BUSHFIRE MITIGATION	15,643.65
EFT36282	02/02/2023	JOHNSON'S FOOD SERVICES	FROZEN FOODS AND SNACKS FOR THE BLC CAFE	1,406.58
EFT36283	02/02/2023	KEYBROOK UTILITY SERVICES	COLLECT & DISPOSE OF DUMPED HARDIFLEX ASBESTOS FENCING	880.00
EFT36284	02/02/2023	LGIS WA	REFUND OF OVERPAYMENT OF INVOICE	801.16
EFT36285	02/02/2023	MANJIMUP BOUNCY CASTLES	HIRE OF BALL PIT & BOUNCY CASTLES FOR COMMUNITY CHRISTMAS PARTY	1,280.00
EFT36286	02/02/2023	MICK TUCK GRADER SERVICES PTY LTD	HIRE OF GRADER AND OPERATOR FOR WINNEJUP ROAD WORKS	13,620.75
EFT36287	02/02/2023	ANDREW NICHOLAS MILES	REFUND OF STANDPIPE BOND & REMAINING CREDIT	191.73
EFT36288	02/02/2023	KARINA NICOLE MITCHELL	REIMBURSEMENT OF MEALS & 5 NIGHTS ACCOMMODATION ALLOWANCE	602.72
EFT36289	02/02/2023	NATURALISTE HYGIENE SERVICES	6 MONTHLY SUPPLY OF NAPPY & SANITARY NAPKIN DISPOSAL UNITS	173.91
EFT36290	02/02/2023	NJ MECHANICAL	REPLACEMENT SUSPENSION FOR MITIGATION UTE & REPAIRS TO MARANUP 2.4	3,083.85
EFT36291	02/02/2023	ANNE LYNETTE O'DELL	REFUND OF LANDSCAPING BOND PLUS INTEREST	1,228.78
EFT36292	02/02/2023	OFFICE OF THE AUDITOR GENERAL WA	FEE FOR ATTEST AUDIT FOR YEAR ENDED 30/06/2022	30,580.00
EFT36293	02/02/2023	PERTH SCIENTIFIC PTY LTD	SUPPLIES FOR WASTE FACILITY BORE SAMPLING	276.10
EFT36294	02/02/2023	PHARMACY 777 BRIDGETOWN	SUNSCREEN & BANDAIDS FOR BLC	106.88
EFT36295	02/02/2023	REGIONAL DEVELOPMENT AUSTRALIA SW	SW REGION ECONOMIC & COMMUNITY PROFILING CONTRIBUTION	550.00
EFT36296	02/02/2023	SCAVENGER SUPPLIES PTY LTD	TAG & TEST EMERGENCY SERVICES LAYFLAT HOSES	3,527.48
EFT36297	02/02/2023	SEEK LIMITED	RECRUITMENT ADVERTISING	324.50
EFT36298	02/02/2023	SIGMA POOL & SPA SUPPLIES	REPAIR ROBOTIC POOL CLEANER AT BLC	1,685.45
EFT36299	02/02/2023	STATEWIDE CLEANING SUPPLIES PTY LTD	4 X ROLLS OF 1200 X GYM MAXX-PACK WIPES FOR BLC GYM	393.80
EFT36300	02/02/2023	STEWART & HEATON CLOTHING CO	DFES PPE UNIFORMS	1,282.05
EFT36301	02/02/2023	SYNERGY	ELECTRICITY CHARGES	7,897.47
EFT36302	02/02/2023	THE STABLES IGA	AUSTRALIA DAY 2023 BREAKFAST SUPPLIES & VARIOUS GROCERIES	1,097.73
EFT36303	02/02/2023	THE LINEN PRESS	LINEN PRODUCTS FOR VISITOR CENTRE STOCK	1,331.00

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT36304	02/02/2023	T-QUIP	REPLACE GUARD ON ZERO TURN MOWER	64.85
EFT36305	02/02/2023	TRAFFIC FORCE	TRAFFIC CONTROL FOR GRAVEL SHEETING WORKS	3,393.62
EFT36306	02/02/2023	ZOE VAN DE LAAR	PARTIAL REFUND OF GYM MEMBERSHIP	139.45
EFT36307	02/02/2023	WA BUSH FIRE MUSEUM	2022/2023 SERVICE AGREEMENT	637.26
EFT36308	02/02/2023	DARREN A WILSON	REIMBURSEMENT FOR REPLACEMENT MODEM FOR DEPOT	148.00
EFT36309	02/02/2023	WINC AUSTRALIA PTY LTD	BULK CLEANING SUPPLIES & VARIOUS OFFICE STATIONERY	1,159.77
EFT36310	17/02/2023	AMD AUDIT AND ASSURANCE	AUDIT FOR GRANT ACQUITTAL	1,540.00
EFT36311	17/02/2023	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES DEBT COLLECTION CHARGES	269.50
EFT36312	17/02/2023	ARBOR CENTRE GROUP PTY LTD	ARBORIST CONSULTANCY TO ASSESS FOOTPATH DAMAGE	1,320.00
EFT36313	17/02/2023	JESSICA & TRAVIS ARMSTRONG	REFUND OF EARTHWORKS BOND	600.00
EFT36314	17/02/2023	ARROW BRONZE	MEMORIAL PLAQUE	773.52
EFT36315	17/02/2023	ARTREF PTY LTD	TONER CARTRIDGE	290.51
EFT36316	17/02/2023	AUSTRALIA POST	POSTAGE FOR THE MONTH OF JANUARY	1,049.26
EFT36317	17/02/2023	BETTER TELCO SOLUTIONS PTY LTD	MONTHLY PHONE ACCOUNT FOR FCO & DEPOT FOR JANUARY	423.71
EFT36318	17/02/2023	BLACKWOOD RURAL SERVICES	REPLACEMENT TRANSFER PUMP, WHIPPER SNIPPER REPAIRS & MINOR ITEMS	2,872.30
EFT36319	17/02/2023	BLACKWOODS	200 X PACKS HYDRATION QWIK-STIKS FOR FIREFIGHTERS	199.98
EFT36320	17/02/2023	BLACKWOOD HEAVY TILT	TRANSPORT HESTER BROOK 2.4 TO BUNBURY FOR REPAIRS	550.00
EFT36321	17/02/2023	BLACKWOOD PROPERTY MAINTENANCE	SCRUB AND PRESSURE CLEAN HAMPTON ST PUBLIC TOILET FLOORS	225.00
EFT36322	17/02/2023	BLACKWOOD PLUMBING AND GAS	RELOCATE PIPES FOR HESTER BFB WASHING MACHINE & REPAIR PARK TAP	1,637.65
EFT36323	17/02/2023	BLUE FORCE PTY LTD	100 X RFID KEY FOBS FOR 24 HOUR GYM	1,446.50
EFT36324	17/02/2023	BLUE ROSE QUILTING	SEWING OF UNIFORM BADGES ON BFB PPE	100.00
EFT36325	17/02/2023	BOOEASY AUSTRALIA PTY LTD	2022/23 MONTHLY BOOEASY COMMISSIONS FOR JANUARY	220.00
EFT36326	17/02/2023	C.J BRADFORD & P.W BRADFORD	5 X BIC BRADJET BRANCHES WITH 7/16' JET NOZZLE FOR BFB HOSE	1,045.00
EFT36327	17/02/2023	ANTHONY JOHN BREBNER	RATES REFUND	738.77
EFT36328	17/02/2023	BRIDGETOWN MEDICAL CENTRE	EMPLOYEE MEDICALS	755.35
EFT36329	17/02/2023	BRIDGETOWN MEAT SUPPLY	SUPPLY OF BACON, EGGS & SAUSAGES FOR AUSTRALIA DAY BREAKFAST	1,195.00
EFT36330	17/02/2023	BRIDGETOWN TIMBER SALES	10 X 20KG BAGS OF RAPID SET & VARIOUS BUILDING MAINTENANCE SUPPLIES	554.72
EFT36331	17/02/2023	BRIDGETOWN CRC	SES POWER CONSUMPTION	427.89
EFT36332	17/02/2023	BTOWN VOLUNTEER BUSH FIRE BRIGADE	REIMBURSEMENT FOR MEALS & SUPPLIES PROVIDED DURING FIRE INCIDENTS	1,643.57
EFT36333	17/02/2023	BRIDGETOWN DESIGN & PRINT	REPRINT 3000 X A5 FULL COLOUR HERITAGE TRAIL WALK BOOKLETS	5,225.00
EFT36334	17/02/2023	BRIDGETOWN MITRE 10 & RETRAVISION	2 X OZTRIL GAZEBOS, 3 X 8.5KG GAS BOTTLES & VARIOUS MINOR ITEMS	1,615.78

SHIRE OF BRIDGETOWN-GREENBUSHES
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EFT36335	17/02/2023	BRIDGETOWN PAINT SALES	PAINT FOR COUNCIL CHAMBERS & CIVIC CENTRE	447.45
EFT36336	17/02/2023	BRIDGETOWN NEWSAGENCY	MONTHLY NEWSPAPER CHARGES, 2023 DIARIES & OFFICE SUPPLIES	399.25
EFT36337	17/02/2023	BCITF	BCITF LEVIES FOR JANUARY 2023	1,414.75
EFT36338	17/02/2023	BUNBURY PRINT	60 X T-SHIRTS FOR BUSH FIRE BRIGADE PERSONNEL	1,800.00
EFT36339	17/02/2023	CITY AND REGIONAL FUELS	BULK FUEL SUPPLIES FOR JANUARY & MEALS FOR FIREFIGHTERS	9,530.71
EFT36340	17/02/2023	CLEANAWAY PTY LTD	MONTHLY WASTE COLLECTION SERVICES FOR JANUARY	33,313.16
EFT36341	17/02/2023	CLEANWAY XTRA CLEANING SERVICES	MONTHLY COURT CLEANING FOR BLC - JANUARY	821.56
EFT36342	17/02/2023	CUSTOM SERVICE LEASING LTD	CESM VEHICLE LEASING FOR MONTH OF FEBRUARY	519.77
EFT36343	17/02/2023	DAVMECH	REPAIRS TO VOLVO WHEEL LOADER	3,417.73
EFT36344	17/02/2023	DAVRIC AUSTRALIA PTY LTD	BRIDGETOWN RAILWAY STATION HERITAGE MUGS FOR VISITOR CENTRE STOCK	355.96
EFT36345	17/02/2023	DEPT MINES, INDUSTRY REGS & SAFETY	BSL'S COLLECTED FOR JANUARY	1,380.56
EFT36346	17/02/2023	DOMESTIC MAINTENANCE SW	CONSTRUCT RAMP AT BLC & INSTALL LETTERBOX AT SHIRE HOUSE	885.50
EFT36347	17/02/2023	ELECTRONIC SCOREBOARDS AUSTRALIA	SUPPLY PARTS & REPAIR BLC ELECTRONIC SCOREBOARD	776.82
EFT36348	17/02/2023	ENVIRONMENTAL HEALTH AUSTRALIA	RECRUITMENT ADVERTISING	198.00
EFT36349	17/02/2023	FAIRTEL PTY LTD	TELEPHONE & NBN CHARGES FOR DECEMBER & JANUARY	359.07
EFT36350	17/02/2023	FACET	THE ART OF TOUR GUIDING' CONFERENCE & 1YR FACET SUBSCRIPTION	185.00
EFT36351	17/02/2023	GREENBUSHES CRC	2022-23 MOU FOR SERVICES PROVIDED	2,860.00
EFT36352	17/02/2023	GREENBUSHES ROADHOUSE	DIESEL FOR GREENBUSHES FIRE TENDER	583.11
EFT36353	17/02/2023	HANSEN'S HOT BREAD SHOP	ROLLS FOR AUSTRALIA DAY BREAKFAST & SALAD ROLLS FOR FIREFIGHTERS	630.00
EFT36354	17/02/2023	HARMONIC ENTERPRISES PTY LTD	2 X NETCOMM MODEMS	297.00
EFT36355	17/02/2023	HILLVIEW ELECTRICAL SERVICE	SUPPLY AND INSTALL CEILING FAN IN SHIRE HOUSE	396.00
EFT36356	17/02/2023	IEQUIP	MACHINE HIRE FOR BUSHFIRE MITIGATION	3,266.02
EFT36357	17/02/2023	INTERPHONE	MONTHLY INTERNET CHARGE FOR ADMIN OFFICE FOR FEBRUARY	130.90
EFT36358	17/02/2023	IPEC PTY LTD	FREIGHT CHARGES	437.24
EFT36359	17/02/2023	IXOM OPERATIONS PTY LTD	MONTHLY RENTAL FOR 920KG CHLORINE GAS CYLINDER FOR JANUARY	174.25
EFT36360	17/02/2023	JOMAR (WA) PTY LTD	PREVENTATIVE MAINTENANCE ON BROCKMAN HIGHWAY BRIDGE	22,363.00
EFT36361	17/02/2023	JOHNSON'S FOOD SERVICES	FROZEN FOODS AND SNACKS FOR THE BLC CAFE	1,043.49
EFT36362	17/02/2023	KEYBROOK UTILITY SERVICES	UNDERTAKE AIR MONITORING FOR ASBESTOS FIBRES IN HESTER	660.00
EFT36363	17/02/2023	LANDGATE	LAND VALUATION ENQUIRY CHARGES	496.35
EFT36364	17/02/2023	LD TOTAL	BLACKWOOD RIVER FORESHORE PROJECT - CLAIM 14	8,634.54
EFT36365	17/02/2023	MARKETFORCE	SHIRE ADVERTISEMENT	276.47

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT36366	17/02/2023	METRO HOTEL	4 X NIGHTS ACCOMMODATION FOR STAFF ATTENDING TRAINING COURSES	698.00
EFT36367	17/02/2023	MICK TUCK GRADER SERVICES PTY LTD	HIRE OF GRADER AND OPERATOR FOR WINNEJUP ROAD WORKS	11,583.00
EFT36368	17/02/2023	OFFICEWORKS LTD	OFFICE EQUIPMENT & STATIONERY	158.15
EFT36369	17/02/2023	PARKS CHAINSAW AND TREE SERVICES	REMOVE 2 X TREE STUMPS ON VERGE & 2 X TREES FOR WINNEJUP RD WORKS	990.00
EFT36370	17/02/2023	BELINDA PARKER	REIMBURSEMENT OF PRE-EMPLOYMENT MEDICAL	199.65
EFT36371	17/02/2023	RICHFEEDS AND RURAL SUPPLIERS	RETICULATION PARTS, PLUMBING PARTS, FERTILISER & OTHER MINOR ITEMS	1,598.45
EFT36372	17/02/2023	RIVERHILL MECHANICAL/EARTHMOVING	HIRE OF GRADER AND OPERATOR FOR GRAVEL SHEETING WORK	14,080.00
EFT36373	17/02/2023	SAFETY SOLUTIONS WA	WORKPLACE HEALTH & SAFETY AUDIT	7,392.00
EFT36374	17/02/2023	SCAVENGER SUPPLIES PTY LTD	REPLACE ASSEMBLED EWIS HANDHELD MICROPHONE FOR BLC	580.80
EFT36375	17/02/2023	SCOTT'S TAVERN	REFRESHMENTS FOR THE CULTURAL INCLUSION COMMITTEE	99.45
EFT36376	17/02/2023	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING AND PRINTING CHARGES - JANUARY	599.68
EFT36377	17/02/2023	SEEK LIMITED	RECRUITMENT ADVERTISING	1,226.50
EFT36378	17/02/2023	SEMINARS AUSTRALIA PTY LTD	2 X ATTENDANCES TO ENGAGING & MANAGING CASUAL EMPLOYEES WEBINAR	780.00
EFT36379	17/02/2023	SHIRE STAFF CLUB	STAFF SOCIAL CLUB DEDUCTIONS FOR JANUARY	176.00
EFT36380	17/02/2023	SHIRE OF HARVEY	SOUTHWEST REGIONAL WASTE CONTRACT CONSULTANCY SERVICES	5,977.68
EFT36381	17/02/2023	LESLEY JANE SMAILES	REFUND OF LANDSCAPING BOND	600.00
EFT36382	17/02/2023	SOFT LANDING	RECYCLING OF 70 X MATTRESSES FROM THE WASTE FACILITY	2,464.00
EFT36383	17/02/2023	SOUTHERN LOCK AND SECURITY	REPROGRAMMING OF LIBRARY SECURITY SYSTEM & KEYED PADLOCKS	506.30
EFT36384	17/02/2023	SOUTH WEST FIRE UNITS	CLUTCH INSPECTION AND REPAIR FOR HESTER BROOK FIRE TENDER	2,557.21
EFT36385	17/02/2023	STRIDEM PTY LTD	MULCHING AND REMOVAL OF STOCKPILED GREEN WASTE AT WASTE FACILITY	24,330.08
EFT36386	17/02/2023	SUPACHOOK CARVERY	CATERING FOR COUNCIL MEETING & MEALS FOR FIREFIGHTERS	391.15
EFT36387	17/02/2023	SYNERGY	ELECTRICITY CHARGES	6,663.07
EFT36388	17/02/2023	THE STABLES IGA	GROCERY SUPPLIES	38.59
EFT36389	17/02/2023	THE RIGHT STUFF FOR GARDENS	FITTINGS FOR BLC RETICULATION REPAIRS	45.20
EFT36390	17/02/2023	TOTAL GREEN RECYCLING	E-WASTE RECYCLING FROM THE WASTE FACILITY	723.58
EFT36391	17/02/2023	T-QUIP	REPAIR PARTS FOR ZERO TURN MOWER	158.10
EFT36392	17/02/2023	TRAFFIC FORCE	TRAFFIC CONTROL FOR WINNEJUP ROAD WORKS	16,691.89
EFT36393	17/02/2023	TYRECYCLE PTY LTD	COLLECTION & RECYCLING OF 125 X TYRES FROM THE WASTE FACILITY	1,208.21
EFT36394	17/02/2023	VIDEO CONFERENCING AUSTRALIA	VIDEO CONFERENCING EQUIPMENT FOR COUNCIL CHAMBERS	268.00
EFT36395	17/02/2023	VISIT BRANDS PTY LTD	VARIOUS VISITOR CENTRE STOCK	1,181.51
EFT36396	17/02/2023	WESTRAC PTY LTD	REPAIRS TO SEAT & FLASHING LIGHT FOR CATERPILLAR TRACK LOADER	2,750.21

SHIRE OF BRIDGETOWN-GREENBUSHES
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Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT36397	17/02/2023	WEST OZ LINEMARKING	LINE MARKING FOR BLC & CIVIC CENTRE CARPARKS & HAMPTON STREET	2,508.00
EFT36398	17/02/2023	KATHLEEN WILLIAMS	REIMBURSEMENT OF PRE-EMPLOYMENT MEDICAL	156.00
EFT36399	17/02/2023	WINC AUSTRALIA PTY LTD	10 X BOXES OF A4 PAPER & STATIONERY SUPPLIES	535.36
EFT36400	21/02/2023	AUSTRALIAN TAXATION OFFICE	BAS FOR JANUARY 2023	58,905.00
EFT36406	23/02/2023	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	1,013.83
EFT36407	23/02/2023	ELKE HELENE BROWNE	MONTHLY COUNCILLOR ALLOWANCE	1,013.83
EFT36408	23/02/2023	MIKKEL SKOU CHRISTENSEN	MONTHLY COUNCILLOR ALLOWANCE	1,013.83
EFT36409	23/02/2023	TRACY LANSDELL	MONTHLY COUNCILLOR ALLOWANCE	1,013.83
EFT36410	23/02/2023	SEAN MICHAEL MAHONEY	MONTHLY COUNCILLOR ALLOWANCE	1,487.35
EFT36411	23/02/2023	JENNIFER MARY MOUNTFORD	MONTHLY COUNCILLOR ALLOWANCE	3,367.91
EFT36412	23/02/2023	ANTONINO PRATICO	MONTHLY COUNCILLOR ALLOWANCE	1,013.83
EFT36413	23/02/2023	PETER SIMON QUINBY	MONTHLY COUNCILLOR ALLOWANCE	1,013.83
EFT36414	23/02/2023	EILEEN AMANDA ROSE	MONTHLY COUNCILLOR ALLOWANCE	1,013.83
DIRECT DEBITS - LICENSING				
27596	01/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 01/02/2023	7,657.35
27597	02/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 02/02/2023	1,332.75
27598	03/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 03/02/2023	6,253.15
27599	06/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 06/02/2023	5,227.30
27600	07/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 07/02/2023	5,138.65
27601	08/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 08/02/2023	2,768.20
27602	09/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 09/02/2023	2,721.65
27603	10/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 10/02/2023	7,071.75
27604	13/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 13/02/2023	8,777.40
27605	14/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 14/02/2023	2,910.75
27606	15/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 15/02/2023	2,375.90
27607	16/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 16/02/2023	5,867.30
27608	17/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 17/02/2023	8,000.65
27609	20/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 20/02/2023	6,170.25
27610	21/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 21/02/2023	2,048.70
27611	22/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/02/2023	1,575.30
27612	23/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 23/02/2023	4,425.70

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
27613	24/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 24/02/2023	5,974.55
27614	27/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 27/02/2023	7,632.40
27615	28/02/2023	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 28/02/2023	5,394.20
CHEQUES				
300238	07/02/2023	DEPARTMENT OF TRANSPORT	VARIOUS VEHICLE REGISTRATIONS	1,921.60
300239	17/02/2023	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRE'S COMMISSIONS RETAINED FOR JANUARY 2023	101.25
300240	17/02/2023	WATER CORPORATION	WATER USAGE CHARGES	19,078.54
				925,280.78
CHEQUES - VISITOR CENTRE TRUST				
200041	23/02/2023	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS RETAINED FOR JANUARY 2023	525.43
ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST				
EFT36401	23/02/2023	BRIDGETOWN HISTORICAL SOCIETY INC.	CONSIGNMENT STOCK SOLD FOR JANUARY 2023	56.25
EFT36402	23/02/2023	BGBTA	CONSIGNMENT STOCK SOLD FOR JANUARY 2023	56.25
EFT36403	23/02/2023	JENNIFER MARY MOUNTFORD	CONSIGNMENT STOCK SOLD FOR JANUARY 2023	22.50
EFT36404	23/02/2023	PUBLIC TRANSPORT AUTHORITY OF WA	BUS TICKETS SOLD FOR JANUARY 2023	342.98
EFT36405	23/02/2023	WA HOLIDAY GUIDE PTY LTD	COMMISSION ON ACCOMMODATION BOOKINGS FOR JANUARY 2023	18.15
V300221	08/02/2023	WESTPAC	TOTAL ACCOMMODATION FOR THE MONTH OF JANUARY 2023	2,664.84
				3,686.40

This schedule of accounts paid for the Municipal Fund totalling \$925,280.78 and for the Trust Fund totalling \$3,686.40 which was submitted to each member of the Council on 30th March 2023 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 28/02/2023 is \$931,683.25



CHIEF EXECUTIVE OFFICER

30th March 2023



**BRIDGETOWN-GREENBUSHES SUSTAINABILITY ADVISORY COMMITTEE
(2021-2023)**

INSTRUMENT OF APPOINTMENT & DELEGATION

1. Introduction

The Council of the Shire of Bridgetown-Greenbushes (hereinafter called the "Council") hereby establishes a committee under the powers given in Section 5.8, 5.9(2)(c) and 5.17(c) of the Local Government Act 1995, such committee to be known as the Bridgetown-Greenbushes Sustainability Advisory Committee (hereinafter called the "Committee").

The Council appoints to the Committee those persons whose names appear in section 4.0 below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing on the third Saturday in October in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

The Committee shall act for and on behalf of Council in accordance with provisions of the Local Government Act 1995, local laws and policy of the Shire of Bridgetown-Greenbushes and this Instrument.

2. Name

The name of the Committee shall be the *Bridgetown-Greenbushes Sustainability Advisory Committee*.

3. Objectives

The objectives and role of the Committee are:

- 3.1 To provide advice to the Council on sustainable natural environment, social and economic issues such as:
- Air Quality
 - Biodiversity
 - Land Degradation
 - The Built Environment
 - Water
 - Waste Management
 - Community Infrastructure
 - Community Engagement
- 3.2 To provide advice to Council on the possible introduction of incentives, initiatives and recommendations which can be introduced into the daily operations of the Shire, Policy setting process, Strategic Plans and Town Planning Schemes to :-
- Reduce the impacts on the natural environment
 - Reduce the impacts on the climate
 - Initiate sustainable management of resources

3.3 To identify for the consideration of Council strategies which increase real and sustainable behaviour change in residents, businesses and other members of the community (including tourists) in order to improve environmental outcomes.

4. Membership

4.1 Council will appoint two (2) elected members as Council's representatives on the Committee.

4.2 Council will appoint a maximum of six (6) representatives from the community, being:

- Hal Reid
- Floyd Browne
- Jarod Santana
- Michael Kaye
- Mikkel Christensen
- Nathan Milne

4.3. The CEO or a representative of the CEO shall be an ex-officio member of the Committee and will not be permitted to vote on matters considered by the Committee.

5. Presiding Member

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Bridgetown-Greenbushes Standing Orders.

6. Meetings

The Committee shall meet on at least one occasion every four months.

6.1 Notice of meetings shall be given to members at least 6 days prior to each meeting.

6.2 If any member is absent from 3 consecutive meetings without leave of the Committee, they shall forfeit their position on such Committee. The Council shall be informed, who will appoint a replacement for the balance of the Committee's term of appointment.

6.3 The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall, not later than 10 days after each meeting, provide Council with a copy of such minutes.

6.4 All members of the Committee shall have one vote. If the vote of the members present is equally divided, the person presiding may cast a second vote.

7. Quorum

The quorum for the Committee shall be at least 50% of the number of offices of committee members, whether vacant or not.

8. Delegated Powers

The Committee is established as an Advisory Committee only and does not have delegated authority to make decisions on behalf of the Council.

9. Termination of Committee

Termination of the Committee shall be:

- a) in accordance with the Local Government Act 1995 (i.e. 16 October 2021)
- b) at the direction of Council

10. Amendment to the Instrument of Appointment and Delegation

This document may be altered at any time by the Council on the recommendation of the Committee, or after giving 14 days notice to the Committee.