

Council Minutes Index – 27 January 2022

Subject	Page No
Opening of Meeting	3
Acknowledgment of Country	3
Attendance, Apologies & Leave of Absence	3
Attendance of Gallery	3
Response to Previous Questions Taken on Notice	3
Public Question Time	3
Petitions/Deputations/Presentations	3
Comment on Agenda Items by Parties with an Interest	3
Applications for Leave of Absence	4
Confirmation of Minutes	4
C.01/0122 Ordinary Meeting held 16 December 2021	4
Announcements by the Presiding Member without Discussion	4
Notification of Disclosure of Interest	5
Questions on Agenda Items by Elected Members	5
Consideration of Motions of which Previous Notice Has Been Given	6
C.02/0122 Planning for Installation of Toilet Facility at Sunnyside Reserve (Cr Boyle).....	6
Reports of Officers	7
CEO's Office	8
C.03/0122 Local Government Reform – Council Submission	8
C.04/0122 Proposed Budget Amendment – Reallocation of Local Roads and Community Infrastructure Program Phase 2 and Nomination of Projects for Local Roads and Community Infrastructure Program Phase 3.....	10
C.05/0122 Rolling Action Sheet.....	16
C.06/0122 Sustainability Advisory Committee Membership	17
C.07/0122 Youth Services Advisory Committee and Cultural Inclusion Advisory Committee Memberships.....	19
Corporate Services	26
C.08/0122 December 2021 Financial Activity Statements and List of Accounts Paid in December 2021	26
Development & Infrastructure	28
C.09/0122 Request to Change Purpose of Reserve to Facilitate Development of a Bush Fire Museum.....	28
Community Services	33
C.10/0122 24 Hour Free Caravan Parking Trial	33
Receival of Minutes of Management Committees	37
Urgent Business Approved By Decision	37
C.12/0122 Proposed amendments to conditions of Development Approval – Talison Lithium Workers Accommodation Camp.....	37
C.13/0122 New Policy – Extension of Facility Memberships in Event of Access Being Prohibited by Government Mandate.....	51
C.14/0122 Proposed additional works to the Turner Road Blackspot Project.....	55

Responses to Elected Member Questions Taken on Notice	59
Elected Members Questions With Notice.....	59
Notice of Motions for Consideration at the Next Meeting.....	59
Matters Behind Closed Doors	60
C.11/0122 Proposal to Employ Senior Employee – Executive Manager Development & Infrastructure	60
Closure.....	60
Attachments.....	61

MINUTES

For an Ordinary Meeting of Council to be held in Council Chambers on 27 January 2022 commencing at 5.30pm.

Opening of Meeting

The Presiding Member opened the meeting at 5.34pm.

Acknowledgment of Country

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Custodians of the land on which we are gathered, and pay my respects to their Elders past, present and emerging.

Attendance, Apologies and Leave of Absence

President	- Cr J Bookless
Councillors	- J Boyle
	- B Johnson
	- T Lansdell
	- S Mahoney
	- J Mountford
	- A Pratico
	- P Quinby
	- A Rose
Officer	- T Clynch, Chief Executive Officer
	- M Larkworthy, Executive Manager Corporate Services
	- E Matthews, Executive Assistant

Attendance of Gallery

L. Vernon, B. Vernon, S. Mead, C. Sousa, N. Petroff

Responses to Previous Questions Taken on Notice - Nil

Public Question Time - Nil

Petitions/Deputations/Presentations - Nil

Comments on Agenda Items by Parties with an Interest

N. Petroff - Item C.12/0122 Proposed amendments to conditions of Development Approval – Talison Lithium Workers Accommodation Camp
Spoke against the officer recommendation

S. Mead - Item C.10/0122 24 Hour Free Caravan Parking Trial
Spoke against the officer recommendation

Applications for Leave of Absence - Nil

Confirmation of Minutes

C.01/0122 Ordinary Meeting held 16 December 2021

A motion is required to confirm the Minutes of the Ordinary Meeting of Council held 16 December 2021 as a true and correct record.

Council Decision *Moved Cr Pratico, Seconded Cr Quinby
C.01/0122 That the Minutes of the Ordinary Meeting of Council held 16 December 2021 be confirmed as a true and correct record.*

Carried 9/0

Announcements by the Presiding Member Without Discussion

- The Presiding Member acknowledged the passing of Jamie Doust.
- The Presiding Member commented on the mask mandate and how it affected attendance at the Shire's Australia Day Breakfast.
- The Presiding Member gave the following statement

At it's December 2021 meeting Council resolved:

That Council:

- 1. That at an appropriate period after the commencement of each ordinary and special council meetings Council is to consider suspending Clause 9.1 of its Standing Orders Local Law to allow Council Members to remain seated whilst addressing Council, either in speaking to a motion or the asking of a question.*
- 2. That this procedure be conducted as a trial to determine whether a permanent change in the Standing Orders should be sought.*

Clause 18.1 of the Standing Orders states:

- (1) The Council or a committee may decide, by simple majority vote, to suspend temporarily one of more of these Standing Orders.*
- (2) The mover of a motion to suspend temporarily any one or more of these Standing Orders is to state the clause or clauses to be suspended, and the purpose of the suspension*

The key words in clause 18.1 are "suspend temporarily" meaning that Council would have to resolve at each Council Meeting to suspend clause 9.1 of the Standing Orders for the duration of the meeting.

**Council Decision Moved Cr Bookless, Seconded Cr Rose
C.00/0122 That Council suspend clause 9.1 of it's Standing Orders Local
Law to allow Council Members to remain seated whilst addressing Council,
either in speaking to a motion or the asking of a question.**

Carried 8/1
Cr Quinby voted against the motion

Notification of Disclosure of Interest

Section 5.65 or 5.70 of the *Local Government Act 1995* requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allows a Member to speak, the extent of the interest must also be stated.

Name	Cr Lansdell
Type of Interest	Impartiality
Item No.	C.12/0122 Proposed amendments to conditions of Development Approval – Talison Lithium Workers Accommodation Camp
Nature of Interest	I spoke against the officer recommendation when the development approval came to Council in August 2021, prior to becoming a Councillor.

Name	Cr Mahoney
Type of Interest	Financial
Item No.	C.04/0122 Proposed Budget Amendment – Reallocation of Local Roads and Community Infrastructure Program Phase 2 and Nomination of Projects for Local Roads and Community Infrastructure Program Phase 3
Nature of Interest	I am the General Manager of Geegeelup Village Inc. who will benefit from the proposed budget amendment.

Name	Cr Johnson
Type of Interest	Impartiality
Item No.	C.12/0122 Proposed amendments to conditions of Development Approval – Talison Lithium Workers Accommodation Camp
Nature of Interest	I have a business arrangement with the owners of the Exchange Hotel in Greenbushes.

Questions on Agenda Items by Elected Members

Cr Mahoney asked a question on Item C.12/0122.

Consideration of Motions of which Previous Notice has been Given

C.02/0122 Planning for Installation of Toilet Facility at Sunnyside Reserve

Submitted by Cr Boyle

Motion

That in the upcoming review of councils 4 Year Building Capital Works Plan consideration be given to funding the installation of a suitable toilet facility at Sunnyside Reserve

Reasons

Sunnyside Reserve is well used for a wide range of activities including picnics, events, etc. The nearest public toilet facilities is in Bridgetown some 15 kms away. The toilet facility need not be an expensive male and female toilet block. A simple unisex toilet is all that is required. If Council was to endorse this motion the staff could provide cost estimates for installing a toilet when presenting the 4 Year Building Capital Works Plan to the Concept Forum.

Officer Comment

On an annual basis Council reviews its 4 Year Building Capital Works Plan with Year 1 of the Plan being used to inform the next Council budget and the other three years being recognised in the Long Term Financial Plan and Corporate Business Plan.

The next annual review of the 4 Year Building Capital Works Plan is scheduled to be presented to the March 2022 Concept Forum. If Cr Boyle's motion is carried the relevant staff will carry out some investigations and cost estimates for installing a toilet at Sunnyside Reserve and will present this information with the draft 4 Year Building Capital Works Plan.

Statutory Environment - Nil

Integrated Planning

- Strategic Community Plan
 - Outcome 7 Responsible and attractive growth and development
 - Objective 7.6 Deliver defined levels of service to provide and maintain Shire assets in the most cost effective way

- Corporate Business Plan
 - Objective 7.6 Deliver defined levels of service to provide and maintain Shire assets in the most cost effective way
 - Action 7.6.1 Provide implementation of the long term Shire buildings infrastructure renewal and upgrade plan (annual action)

- Long Term Financial Plan
 - The Long Term Financial Plan allocates a specific amount of funding each year for implementation of Council's Building Capital Works Plan.

- Asset Management Plans
 - Any toilet would be constructed on Shire managed land and therefore would be included in Councils Asset Management and Building Maintenance Plans on completion of the project.

- Workforce Plan
Additional cleaning hours would have to be budgeted for cleaning of a new toilet. The resources required for this work can be addressed in the upcoming review of the Workforce Plan

- Other Integrated Planning - Nil

Budget Implications

There aren't any budget implications with the specific motion as if carried it doesn't bind Council into funding the construction of a toilet at Sunnyside reserve.

Whole of Life Accounting

Estimates of annual maintenance, cleaning and servicing of a toilet at Sunnyside Reserve will be provided with the construction cost estimates.

Risk Management - Nil

Voting Requirements – Simple Majority

**Council Decision Moved Cr Boyle, Seconded Cr Mountford
C.02/0122 That in the upcoming review of councils 4 Year Building Capital Works Plan consideration be given to funding the installation of a suitable toilet facility at Sunnyside Reserve**

Carried 7/2

Cr Pratico & Cr Quinby voted against the motion

Reports of Officers

Reports of Officers have been divided into Departments as follows:

- CEO's Office
- Corporate Services
- Development & Infrastructure
- Community Services

CEO's Office

ITEM NO.	C.03/0122	FILE REF.	197.1
SUBJECT	Local Government Reform – Council Submission		
PROPONENT	Minister for Local Government		
OFFICER	Chief Executive Officer		
DATE OF REPORT	18 January 2022		

Attachment 1 Local Government Reform: Summary of Proposed Reforms
with Draft Council Position Included

OFFICER RECOMMENDATION

That Council adopt Attachment 1 as its submission to both the Western Australian Local Government Association and the Department of Local Government Sport and Cultural Industries into Local Government Reform.

Summary/Purpose

The Western Australian Local Government Association (WALGA) and Department of Local Government Sport and Cultural Industries are seeking submissions into the proposed Minister for Local Government's Local Government Act Reform process.

Background

Since June 2017, the Department of Local Government, Sport and Cultural Industries (DLGSC) has been developing and undertaking legislative reform to the *Local Government Act 1995* (the Act).

Previously, Phases One and Two of legislative reform to the Act were completed between 2017 to 2020, focused on modernising local government and providing better service delivery and engagement with communities, and have been largely embedded through legislative amendments over this time period.

Now, the Minister for Local Government has proposed further major changes to the Act, which they state will provide for a stronger, more consistent framework for local government across Western Australia. The proposed reforms have been developed on the basis of findings identified as part of the Local Government Phase One and Phase Two reviews and recommendations of various reports, including the Local Government Review Panel Final Report.

Officer Comment

The reform proposals have been designed to deliver significant benefits for residents and ratepayers, small business, industry, elected members and professionals working in the sector.

In light of the above, the purpose of this report is to provide Council's position on the proposed reforms to both Western Australian Local Government Association (WALGA) and the Minister for Local Government based on the content of the Local Government Reform Summary document developed by the DLGSC as attached.

On 6 December 2021 a 'Warren Blackwood Local Government Reform Workshop' was held in Manjimup. Facilitated by staff from WALGA the workshop was attended by councillors and staff from the Shires of Bridgetown-Greenbushes, Boyup Brook, Donnybrook-Balingup, Manjimup and Nannup. Attending from the Shire of

Bridgetown-Greenbushes were the Shire President and Chief Executive Officer. Since the workshop there has been some collaboration between the CEOs of the 5 local governments on compiling respective draft submissions.

Statutory Environment

The reforms relate to the Local Government Act 1995, an Act of State Parliament that has now been substantially in place since 1996.

Integrated Planning

- Strategic Community Plan - Nil
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy Implications – Nil

Budget Implications

There are no known meaningful financial implications relative to this matter in excess of officer time and minor administrative cost. It should be noted that this comment relates to the submission process not the impact of any reform. This is too hypothetical to go into researching costs / savings in relation to the various proposed reforms at this stage.

Whole of Life Accounting - Nil

Risk Management

There are no known risk management implications for compiling of a Council submission. Assessment of the various recommendations contained in the proposed reforms has yet to occur.

Voting Requirements – Simple Majority

Council Decision Moved Cr Quinby, Seconded Cr Pratico

C.03/0122 That Council adopt Attachment 1 as its submission to both the Western Australian Local Government Association and the Department of Local Government Sport and Cultural Industries into Local Government Reform.

Carried 9/0

Cr Mahoney declared a financial interest in Item C.04/0122 (see page 4).

6.02pm – Cr Mahoney vacated the meeting

ITEM NO.	C.04/0122	FILE REF.	123
SUBJECT	Proposed Budget Amendment – Reallocation of Local Roads and Community Infrastructure Program Phase 2 and Nomination of Projects for Local Roads and Community Infrastructure Program Phase 3		
PROPONENT	Council and the Australian Government		
OFFICER	Chief Executive Officer		
DATE OF REPORT	19 January 2022		

OFFICER RECOMMENDATION

That Council:

1. *Seek the approval of the Australian Government for a change of project for Local Roads and Community Infrastructure Program Phase 2. This would replace the Greenbushes Town Centre Project (\$431,614) with the following:*
 - a. *Additional allocation to Bridgetown Civic Centre (Town Hall) Project to ensure that the works in the Lesser Hall, Kitchen and Toilets are funded - \$200,000*
 - b. *Additional allocation for the Bridgetown Youth Precinct Project to reinstate the elements removed when awarding the tender – new ablution block, parkour and drinking fountain - \$175,000*
 - c. *Reinstatement of 2 footpaths deferred from 2021/22 budget to fund Council’s contribution to blackspot Winnejump Road works, being Steere Street (\$38,614) and Allnutt Street (\$18,000)*
2. *Amend its 2021/22 Budget as follows:*
 - a. *Decrease budget allocation for job CP05 – Greenbushes CBD Parking & Safety Enhancement by \$431,614 (i.e. from \$499,854 to \$68,240)*
 - b. *Increase budget allocation for Job 02BU – Bridgetown Civic Centre by \$200,000 (i.e. from \$679,338 to \$879,338)*
 - c. *Increase budget allocation for Job 16IN – Bridgetown Youth Precinct by \$175,000 (i.e. from \$685,021 to \$860,021)*
 - d. *Include new budget allocation of \$38,614 to Job FP30 – Steere Street Footpath*
 - e. *Include new budget allocation of \$18,000 to Job FP38 – Allnutt Street Footpath*
3. *Nominate for approval by the Australian Government of the following project expenditures under the Local Roads and Community Infrastructure Program Phase 3:*
 - *Greenbushes Town Centre Project - \$541,042*
 - *Greenbushes Youth Precinct - \$300,000*
 - *Nelson Street Footpath Asphalt Resurfacing - \$80,000*
4. *Direct the CEO to arrange delivery of a bulk mail postal flyer to all postal addresses within the Shire explaining the reasons for deferring delivery of the Greenbushes Town Centre Project, nomination of alternative projects under*

the Local Roads and Community Infrastructure Program Phase 2, and the nomination of projects under Phase 3 of the same program.

- 5. Note that the CEO will provide regular updates to the project partners of the Greenbushes Town Centre Project, being the owners of the land to be excised and Talison Lithium that is funding the land acquisition.*

Summary/Purpose

The Greenbushes Town Centre Car Park project is funded in Council's 2021/22 budget with the project being funded by Talison Lithium Pty Ltd (land acquisition component) and Round 2 of the Australian Government's Local Roads and Community Infrastructure Program (construction component).

Due to delays in progressing the land acquisition process it is recommended Council seek the approval of the Australian Government to change the project(s) for funding under the Local Roads and Community Infrastructure Program Phase 2.

The Australian Government has announced Phase 3 of the Local Roads and Community Infrastructure Program and projects can be nominated. It is recommended Council nominate the Greenbushes Town Centre Car Park project together with other projects under Phase 3.

Background

The purpose of the Local Roads and Community Infrastructure Program is to support local councils to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic.

The Shire of Bridgetown-Greenbushes received an allocation of \$431,614 under Phase 2 of the Local Roads and Community Infrastructure Program and approval was received from the Australian Government for all of those funds to be allocated to delivery of the Greenbushes Town Centre Car Park project.

Delivery of the project has been delayed by a longer than expected timeframe for obtaining of approval from the Western Australian Planning Commission for the subdivision of the land required for the car park from private land. The amount of land to be excised is approximately 500m² from Lot 37 (Greenbushes RSL) and 946m² from Lots 35 and 36 (Greenbushes Roadhouse and Post Office). Despite assurances from officers of the Department of Planning that the subdivision proposal was straight-forward as it had a recognisable community benefit that would negate onerous servicing conditions (i.e. power, water connections) the application has yet to be approved. Officers from the Department of Planning have advised that there are concerns about the residual (developed) lots being non-compliant to Government Sewerage Policy minimum size requirements. There are also concerns about the septic and leach drains from roadhouse crossing boundary into the vacant lot owned by same owners. Approval is still expected but may require amalgamation of the 2 lots owned by the Roadhouse – this will require consultation and consent from property owners. There also needs to be further work on developing the construction specifications to use in the request for tender document. Talison Lithium Pty Ltd is assisting in obtaining these specifications.

Officer Comment

There are also concerns about the budget allocation for the Greenbushes Town Centre Car Park project. Based on feedback from other local governments that have tendered for civil contracts in the last 12 months an approximate 25% escalation should be assumed. This would suggest a possible project increase of approximately \$110k that Council would have to fund.

As mentioned above, the construction costs (\$431,614) of the car park are being met by the Australian Government's Local Roads and Community Infrastructure Program Phase 2. The Government has announced that under no circumstances will any extensions be given for expenditure past 30 June 2022. Based on the above factors there are real concerns about the project being completed by 30 June 2022.

This issue was discussed with councillors at the Concept Forum held 13 January 2021 with those discussions informing this report.

It is recommended Council seek an urgent approval by the Australian Government for a change of project for Local Roads and Community Infrastructure Program Phase 2. This would replace the Greenbushes Town Centre Project (\$431,614) with the following:

- Additional allocation to Bridgetown Civic Centre (Town Hall) Project to ensure that the works in the Lesser Hall, Kitchen and Toilets are funded - \$200,000
- Additional allocation for the Bridgetown Youth Precinct Project to reinstate the elements removed when awarding the tender – new ablution block, parkour and drinking fountain - \$175,000
- Reinstatement of 2 footpaths deferred from 2021/22 budget to fund Council's contribution to blackspot Winnejup Road works, being Steere Street (\$38,614) and Allnutt Street (\$18,000). Note estimated costs escalations have been allowed for in the footpath allocations.

All of the above expenditure would need to be completed by 30 June 2022.

The Australian Government has announced Phase 3 of the Local Roads and Community Infrastructure Program and projects can be nominated and all works completed by 30 June 2023. The allocation to the Shire of Bridgetown-Greenbushes is \$921,042.

The Greenbushes Town Centre Car Park project can be nominated under Phase 3 noting that this will give ample time to finalise the excision (subdivision) of the land. Also the assumed (approx) 25% cost escalation can be allowed for, increasing the value of the construction component of the project to \$541,042.

The discussions at the January Concept Forum informally identified the following projects for the balance of the Phase 3 allocation (\$380,000):

- Greenbushes Youth Precinct - \$300,000
- Nelson Street Footpath Asphalt Resurfacing - \$80,000 (deferred from 2021/22 budget to fund Council's contribution to blackspot Winnejup Road works)

Planning and design for the Greenbushes Youth Precinct project is currently occurring and the \$300,000 allocation can be made noting that there will be opportunities to seek additional funding for the project.

The officer recommendation is for Council to:

- Seek the approval of the Australian Government for the change of projects for expenditure of Local Roads and Community Infrastructure Program Phase 2 (noting the 30 June 2022 completion date deadline).
- Seek the approval of the Australian Government for allocation of funding under the Local Roads and Community Infrastructure Program Phase 3, being the Greenbushes Town Centre Car Park, Greenbushes Youth Precinct and Nelson Street Footpath Asphalt Resurfacing.
- Approve 2021/22 budget amendments in assumption of the Australian Government approving the change of projects for Local Roads and Community Infrastructure Program Phase 2. Note no budget amendments for the nominated projects under Local Roads and Community Infrastructure Program Phase 3 are required as delivery of those projects won't occur in 2021/22.

Also reflected in the officer recommendation is a proposal to send a bulk mail flyer to all postal addresses in the Shire explaining the reasons for deferring delivery of the Greenbushes Town Centre Project, nomination of alternative projects under the Local Roads and Community Infrastructure Program Phase 2, and the nomination of projects under Phase 3 of the same program. This was discussed at the Concept Forum with the intent being that the flyer would be limited to Greenbushes residents only. Taking into account the level of interest in Council's capital projects and the minimal costs in extending the postal distribution it is recommended the distribution be to all postal addresses in the Shire.

The recommendation also notes the importance of the CEO providing regular updates to the project partners of the Greenbushes Town Centre Project, being the owners of the land to be excised and Talison Lithium that is funding the land acquisition.

Statutory Environment

Reallocating funding to the two footpaths in 2021/22 would be classified as unbudgeted expenditure. Section 6.8 of the Local Government Act requires an absolute majority decision for expenditure not included in the annual budget.

Integrated Planning

➤ Strategic Community Plan

- | | |
|---------------|---|
| Outcome 1 | a growing community that is diverse, welcoming and inclusive |
| Objective 1.1 | improve family and youth services and facilities to attract and retain families |
| Outcome 7 | responsible and attractive growth and development |
| Objective 7.6 | deliver defined levels of service to provide and maintain Shire assets in the most cost effective way |
| Outcome 8 | local history, heritage and character is valued and preserved |
| Objective 8.1 | identify, preserve and showcase significant local history and heritage |
| Outcome 9 | safe, affordable and efficient movement of people and vehicles |

- Objective 9.2 provide sufficient parking for all types of vehicles
- Objective 9.3 develop a safe, well-connected network of paths and trails for all users
- Corporate Business Plan
 - Objective 1.1 improve family and youth services and facilities to attract and retain families
 - Action 1.1.2 provide the revitalisation and development of the Bridgetown Youth Precinct with pump track, Skate Park, parkour and free throw basketball court
 - Action 1.1.7 provide engagement with local youth in Greenbushes on short term provision of a new skate ramp at Thomson Park and long-term further development of the Greenbushes Youth Precinct
 - Objective 7.6 deliver defined levels of service to provide and maintain Shire assets in the most cost effective way
 - Action 7.6.2 provide implementation of the long term shire road, drainage, bridges and footpaths infrastructure renewal and upgrade plan
 - Objective 8.1 identify, preserve and showcase significant local history and heritage
 - Action 8.1.1 provide the implementation of the Town Hall and Civic Centre Revitalisation Project
 - Objective 9.2 provide sufficient parking for all types of vehicles
 - Action 9.2.1 provide the Greenbushes CBD Parking and Safety Enhancement Project
 - Objective 9.3 develop a safe, well-connected network of paths and trails for all users
 - Action 9.3.4 Provide footpath renewals, upgrades and extensions as per the Shire’s long term plan
- Long Term Financial Plan
The proposed budget amendments would be recognised in the next review of the Long Term Financial Plan.
- Asset Management Plans
Any assets or infrastructure constructed on Shire managed land would be included in Councils Asset Management and Building Maintenance Plans on completion of the project.
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy Implications – Nil

Budget Implications

No additional expenditure above what is allocated in the 2021/22 budget would occur under the officer recommendation noting that allocations for individual projects would change.

Whole of Life Accounting - Nil

Risk Management - Nil

Voting Requirements – Absolute Majority

Council Decision *Moved Cr Pratico, Seconded Boyle*

C.04/0122 *That Council:*

1. *Seek the approval of the Australian Government for a change of project for Local Roads and Community Infrastructure Program Phase 2. This would replace the Greenbushes Town Centre Project (\$431,614) with the following:*
 - a. *Additional allocation to Bridgetown Civic Centre (Town Hall) Project to ensure that the works in the Lesser Hall, Kitchen and Toilets are funded - \$200,000*
 - b. *Additional allocation for the Bridgetown Youth Precinct Project to reinstate the elements removed when awarding the tender – new ablution block, parkour and drinking fountain - \$175,000*
 - c. *Reinstatement of 2 footpaths deferred from 2021/22 budget to fund Council’s contribution to blackspot Winnejump Road works, being Steere Street (\$38,614) and Allnutt Street (\$18,000)*
2. *Amend its 2021/22 Budget as follows:*
 - a. *Decrease budget allocation for job CP05 – Greenbushes CBD Parking & Safety Enhancement by \$431,614 (i.e. from \$499,854 to \$68,240)*
 - b. *Increase budget allocation for Job 02BU – Bridgetown Civic Centre by \$200,000 (i.e. from \$679,338 to \$879,338)*
 - c. *Increase budget allocation for Job 16IN – Bridgetown Youth Precinct by \$175,000 (i.e. from \$685,021 to \$860,021)*
 - d. *Include new budget allocation of \$38,614 to Job FP30 – Steere Street Footpath*
 - e. *Include new budget allocation of \$18,000 to Job FP38 – Allnutt Street Footpath*
3. *Nominate for approval by the Australian Government of the following project expenditures under the Local Roads and Community Infrastructure Program Phase 3:*
 - *Greenbushes Town Centre Project - \$541,042*
 - *Greenbushes Youth Precinct - \$300,000*
 - *Nelson Street Footpath Asphalt Resurfacing - \$80,000*
4. *Direct the CEO to arrange delivery of a bulk mail postal flyer to all postal addresses within the Shire explaining the reasons for deferring delivery of the Greenbushes Town Centre Project, nomination of alternative projects under the Local Roads and Community Infrastructure Program Phase 2, and the nomination of projects under Phase 3 of the same program.*
5. *Note that the CEO will provide regular updates to the project partners of the Greenbushes Town Centre Project, being the owners of the land to be excised and Talison Lithium that is funding the land acquisition.*

Carried by Absolute Majority 8/0

ITEM NO.	C.05/0122	FILE REF.	209
SUBJECT	Rolling Action Sheet		
OFFICER	Executive Assistant		
DATE OF REPORT	21 December 2021		

Attachment 2 Rolling Action Sheet

OFFICER RECOMMENDATION

That the information contained in the Rolling Action Sheet be noted.

Summary/Purpose

The presentation of the Rolling Action Sheet allows Councillors to be aware of the current status of Items/Projects that have not been finalised.

Background

The Rolling Action Sheet has been reviewed and forms an Attachment to this Agenda.

Statutory Environment – Nil

Integrated Planning

- Strategic Community Plan - Nil
- Corporate Business Plan - Nil
- Long Term Financial Plan – Not applicable
- Asset Management Plans – Not applicable
- Workforce Plan – Not applicable
- Other Integrated Planning - Nil

Policy Implications – Not Applicable

Budget Implications – Not Applicable

Whole of Life Accounting – Not Applicable

Risk Management – Not Applicable

Voting Requirements – Simple Majority

<p>The CEO informed councillors that there was an error in the Rolling Action Sheet, being Resolution C.02/0721 Review of Local Laws – there wasn't included in the January Council agenda a report on the repeal of the Pest Plant Local Law therefore that update should be deleted.</p>
--

Council Decision *Moved Cr Mountford, Seconded Cr Pratico*

C.05/0122 *That the information contained in the Rolling Action Sheet be noted.*

Carried 9/0

ITEM NO.	C.06/0122	FILE REF.	221
SUBJECT	Sustainability Advisory Committee Membership		
PROPONENT	Council		
OFFICER	Executive Assistant		
DATE OF REPORT	21 January 2022		

Attachment 3 Sustainability Advisory Committee Membership Nominations

OFFICER RECOMMENDATION

That Council consider all nominations and select two (2) successful candidates as members of the Sustainability Advisory Committee.

Summary/Purpose

There are currently two vacancies on the Sustainability Advisory Committee. The Shire has received three nominations from local community members; Ingrid Barker, Michael Kaye and Brian Parkes.

Background

The objectives and role of the Sustainability Advisory Committee are:

1. To provide advice to the Council on sustainable natural environment, social and economic issues such as:
 - Air Quality
 - Biodiversity
 - Land Degradation
 - The Built Environment
 - Water
 - Waste Management
 - Community Infrastructure
 - Community Engagement
2. To provide advice to Council on the possible introduction of incentives, initiatives and recommendations which can be introduced into the daily operations of the Shire, Policy setting process, Strategic Plans and Town Planning Schemes to :-
 - Reduce the impacts on the natural environment
 - Reduce the impacts on the climate
 - Initiate sustainable management of resources
3. To identify for the consideration of Council strategies which increase real and sustainable behaviour change in residents, businesses and other members of the community (including tourists) in order to improve environmental outcomes.

The Instrument of Appointment & Delegation for the Sustainability Advisory Committee provides for a maximum of six (6) representatives from the community to be appointed as committee members. At its meeting held 28 October 2021 Council appointed four community members to the committee.

Officer Comment

Advertising occurred calling for nominations from the community to fill the remaining two community member positions. As at close of nominations three (3) nominations had been received. Council is now requested to review the nominations received and appoint two candidates as community members to the Sustainability Advisory Committee.

Statutory Environment

Section 5.10 of the *Local Government Act 1995*, Committee members, appointment of.

Integrated Planning

- Strategic Community Plan
 - Outcome 13 Proactive, visionary leaders who respond to community needs
 - Objective 13.1 Strengthen leadership and advocacy
- Corporate Business Plan – Nil
- Long Term Financial Plan – Not applicable
- Asset Management Plans – Not applicable
- Workforce Plan – Not applicable
- Other Integrated Planning – Nil

Policy/Strategic Implications - Nil

Budget Implications - Not applicable

Whole of Life Accounting - Not applicable

Risk Management - Not applicable

Voting Requirements - Absolute Majority

Council Decision Moved Cr Lansdell, Seconded Cr Boyle

C.06/0122 That Council consider all nominations and select two (2) successful candidates as members of the Sustainability Advisory Committee.

***Carried by Absolute Majority 8/1
Cr Pratico voted against the motion***

Councillors conducted a ballot for the 2 membership positions

Council Decision Moved Cr Boyle, Seconded Cr Mahoney

C.06/0122a That Council appoint Ingrid Barker and Michael Kaye as members of the Sustainability Advisory Committee.

Carried by Absolute Majority 9/0

ITEM NO.	C.07/0122	FILE REF.	228
SUBJECT	Youth Services Advisory committee and Cultural Inclusion Advisory Committee Memberships		
PROPONENT	Council		
OFFICER	Manager Community Development		
DATE OF REPORT	January 2022		

Attachment 4 Youth Services Advisory Committee and Cultural Inclusion Advisory Committee Membership Nominations

OFFICER RECOMMENDATION

1. That Council review the nominations received for the Youth Services Advisory Committee and the Cultural Inclusion Advisory Committee (Attachment 4).
2. That Council select the focus area and role suited to the nominees so as to align with the membership criteria outlined in the Instrument of Appointment and Delegation for both committees and endorse the appointment of those selected nominees.

Summary/Purpose

The recommendation seeks to establish the memberships of the Youth Services Advisory Committee and the Cultural Inclusion Advisory Committee based on the skills and attributes of the nominees received as a result of the promotion seeking committee memberships from the community.

Background

The Youth Services Advisory Committee was reestablished at the November 2021 Ordinary Council Meeting (C.16/1121). The objectives and membership of the Youth Services Advisory Committee as outlined in the Instrument of Appointment and Delegation are:

3. Objectives

The objectives and role of the committee are:

- 3.1 To provide advice and input into a review of Council's Youth Plan
- 3.2 Once the Youth Plan is reviewed, to provide advice and input into the prioritization of strategies and actions contained in the Youth Plan.
- 3.3 To report to Council at least bi-annually on the implementation of the Youth Plan.

4. Membership

- 4.1 Council will appoint two (2) elected members as Council's representative(s) on the Committee.
- 4.2 Council will appoint twelve (12) service agency and community group representatives, being:

- 1 youth representative from the Blackwood Youth Action Group
- 1 Community Youth Representative
- 1 Representative from Bridgetown High School
- 1 representative from Police
- 1 representative from Greenbushes Community Resource Centre
- 1 representative from the justice sector
- 1 representative from the health sector
- 1 representative with disability focus or awareness
- 1 representative with an arts and culture focus
- 1 representative with a sport and recreation focus
- 1 representative from the community
- Blackwood Youth Action Coordinator

- 4.3 One CEO appointed shire representative shall be an ex-officio member of the Committee and will not be permitted to vote on matters considered by the Committee.

Council also determine (C.16/1121a) the elected member representation on the Youth Services Advisory Committee as being Cr Rose and Cr Lansdell.

At the same meeting Council determined (C.16/1121b) that the CEO;

- *Advertise for nominations from interested persons to fill the representative positions on the Youth Services Advisory Committee for the justice, health, disability, arts and culture, community and sport and recreation sectors/focus areas.*
- *Engage with Blackwood Youth Action, Bridgetown Police and local schools seeking nominations for those specific representative positions on the Youth Services Advisory Committee.*
- *A report be presented back to the January 2022 Council meeting for consideration of any nominations and endorsement of Committee representatives.*

The Cultural Inclusion Advisory committee was established at the November 2021 Ordinary Council Meeting (C.17/1121).

The objectives and membership of the Cultural Inclusion Advisory Committee as outlined in the Instrument of Appointment and Delegation are:

3. Objectives

The objectives and role of the Committee are:

- 3.1 To advise Council on ways to grow recognition and respect for all cultures.
- 3.2 To advise Council on ways to develop and implement reconciliation actions and strategies.

- 3.3 To advise Council on ways to facilitate the collection and sharing of information and stories about local and culture and history including NAIDOC week events and Harmony Week activities and events.
- 3.4 To advise Council on the development of cultural inclusion events and events calendar.
- 3.5 To advise Council on ways to identify, preserve and showcase significant local history and heritage including promotion of indigenous history.
- 4 Membership
- 4.1 Council will appoint two (3) elected members as Council's representative(s) on the Committee.
- 4.2 Council will appoint a maximum of six (6) community representatives being:
- 1 representative from Bridgetown Historical Society
 - 2 representatives from culturally and linguistically diverse populations
 - 2 persons that identify as a person of Aboriginal and/or Torres Strait Islander descent
 - 1 general community representative
- 4.3 One CEO appointed shire representative shall be an ex-officio member of the committee and will not be permitted to vote on matters considered by the Committee.

Council also determined (C.17/1121a) the elected member representation on the Bridgetown-Greenbushes Cultural Inclusion Advisory Committee as being Cr Rose, Cr Mountford and Cr Lansdell.

Council decided (C.17/1121b) that the CEO;

- *Advertise for nominations from interested persons to fill the representative positions on the Bridgetown-Greenbushes Cultural Inclusion Advisory Committee.*
- *Engage with the Bridgetown Historical Society seeking its nomination for the specific representative position on the Bridgetown-Greenbushes Cultural Inclusion Advisory Committee.*
- *That a report be presented back to the January 2022 Council meeting for consideration of any nominations and endorsement of Committee representatives.*

Officer Comment

There were 4 nominations received for positions on the Youth Services Advisory Committee. A brief summary of each nominee and their experience is outlined below;

Name	Nominated Focus Area	Experience
Meegan Cullen	Art and Culture	Coordinator of Youth Groups for the Bridgetown Repertory Club and Teacher at Bridgetown High School
Megan Burvill	Health, Disability Awareness and Sport	President of Bridgetown Netball Association and teacher at Kearnan College
Sharon Wilkinson	Justice , Health and disability awareness	Community Development Officer (Shire of Manjimup) including working with young people and local community member
Susie Ascott	Health	Life coaching and Yoga instructor with experience working with young people

The current Instrument of Appointment identifies 12 community or organisational representatives. The selection process for these representatives varies depending on the position:

- For the Blackwood Youth Action Group youth representative, Bridgetown High School representative, Greenbushes CRC representative and Police representative those groups will be invited to nominate their representative.
- For the other positions that are linked to focus areas nominations are sought via an advertising process with nominees to complete a nomination form including nominating the focus area they wish to represent (includes space for nominee to provide supporting information with their nomination).

Based on the skills outlined in the nomination summary and the attached nomination forms Council can determine the focus area best suited to each candidate.

There were 4 nominations received to fill the positions on the Cultural Inclusion Advisory Committee. A brief summary of each nominee and their experience is outlined below;

Sandra Hill	Local Elder, professional artist and Director of the Associate Degree in Contemporary Aboriginal Art at Curtin University
Elisabeth Pellicaan	Studied Aboriginal History, interested in Aboriginal issues and comes from a linguistically diverse background
Kaye Davies	Interest in community and inclusion, previous experience as community officer for visa workers often from linguistically and culturally diverse backgrounds
Philippa Mills	Local community member, arts supporter, Bridgetown business owner and local icon

The current Instrument of Appointment identifies 6 community representatives. The selection process for these representatives varies depending on the position:

- Advertise for nominations from interested persons to fill the representative positions on the Bridgetown-Greenbushes Cultural Inclusion Advisory Committee.
- Engage with the Bridgetown Historical Society seeking its nomination for the specific representative position on the Bridgetown-Greenbushes Cultural Inclusion Advisory Committee.

The nominations being presented to Council for both committees were submitted to fill community based positions.

The Instrument of Appointment and Delegation for both committees identifies the roles and/or focus areas requested by Council to comprise each committee. The experience and skill sets of all of the community members that have nominated will offer Council valuable and varied perspectives on each committee. If positions on the committees are over-subscribed or nominees do not fit within the membership criteria, Council may decide to review of the Instruments of Appointment and Delegation to include the nominated community representatives on each of the advisory committees concerned.

Council is required to select which community members' skills and experience best suit the requirements of the community representative role on each Advisory Committee.

The nominations for the organisational membership of the committee are yet to be finalised. Once the school year begins these nominations will be compiled and presented to Council at the 2021 February Ordinary Council Meeting. The first meeting of these committees will take place once that process is complete and Council have endorsed the organisational membership of the committee.

Statutory Environment

Section 5.10 of the Local Government Act 1995 for the appointment of a member to a Council Committee.

➤ Strategic Community Plan

- | | |
|----------------|---|
| Outcome 1 | A growing community that is diverse, welcoming and inclusive |
| Objective 1.1 | Improve family and youth services and facilities to attract and retain families |
| Objective 1.4 | Grow recognition and respect for all cultures |
| Outcome 2 | Good health and community wellbeing |
| Objective 2.1 | Advocate for quality health and community services |
| Objective 2.3 | Become a hub of excellence in art, culture and community events |
| Outcome 8 | Local history, heritage and character is valued and preserved |
| Objective 8.1 | Identify, preserve and showcase significant local history and heritage |
| Outcome 13 | Proactive, visionary leaders who respond to community needs |
| Objective 13.1 | Strengthen leadership and advocacy |

- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans – Not applicable
- Workforce Plan

In forthcoming review of the Workforce Plan the CEO will assess and report to council on the resourcing issues required to service the Youth Services Advisory Committee and the Cultural Inclusion Advisory Committee, including administering the Committees and implementing any Committee recommendations and actions.

- Other Integrated Planning - Nil

Policy Implications

Council Policy M.20 – “Establishment of Council Committees” requires Council to clearly articulate a tight, well understood brief or set of deliverables which are achievable in any necessary timeframe. These shall be incorporated into an Instrument of Appointment. Every Committee will be guided by such a document.

Budget Implications

Any longer term staff resourcing implications will be assessed in the forthcoming review of the Workforce Plan and may impact future annual budgets.

Whole of Life Accounting - Nil

Risk Management - Nil

Voting Requirements - Absolute Majority

Moved Cr Lansdell, Seconded Cr Pratico

1. That Council review the nominations received for the Youth Services Advisory Committee and the Cultural Inclusion Advisory Committee (Attachment 4).
2. That Council select the focus area and role suited to the nominees so as to align with the membership criteria outlined in the Instrument of Appointment and Delegation for both committees and endorse the appointment of those selected nominees.

Motion Withdrawn

Council Decision ***Moved Cr Bookless, Seconded Cr Pratico***

C.07/0122 That Council invokes clause 18.1 of the Standing Orders at 6.22pm to allow for informal discussion.

Carried 9/0

Council Decision ***Moved Cr Bookless, Seconded Cr Boyle***

C.07/0122a That application of clause 18.1 of the Standing Orders cease at 6.28pm.

Carried 9/0

Council Decision Moved Cr Rose, Seconded Cr Mahoney

C.07/0122b

- 1. That Council change the name of the Cultural Inclusion Advisory Committee to the Cultural Awareness Advisory Committee.**
- 2. That Council review the nominations received for the Youth Services Advisory Committee and the Cultural Awareness Advisory Committee (Attachment 4).**
- 3. That Council select the focus area and role suited to the nominees so as to align with the membership criteria outlined in the Instrument of Appointment and Delegation for both committees and endorse the appointment of those selected nominees.**

Carried by Absolute Majority 9/0

Council Decision Moved Cr Mountford, Seconded Lansdell

C.07/0122c That Council appoint the following nominees as members of the Youth Services Advisory Committee;

- Meegan Cullen representing Arts & Culture**
- Megan Burvill representing Sport**
- Sharon Wilkinson –representing Disability Awareness; and**
- Susie Ascott representing Health**

Carried by Absolute Majority 9/0

Council Decision Moved Cr Mountford, Seconded Lansdell

C.07/0122d That Council appoint the following nominees as members of the Cultural Awareness Advisory Committee;

- Sandra Hill representing the Aboriginal and/or Torres Strait Islander community**
- Elisabeth Pellicaan representing culturally and linguistically diverse populations**
- Kaye Davies representing culturally and linguistically diverse populations; and**
- Philippa Mills representing the general community**

Carried by Absolute Majority 9/0

Corporate Services

ITEM NO.	C.08/0122	FILE REF.	131
SUBJECT	December 2021 Financial Activity Statements and List of Accounts Paid in December 2021		
OFFICER	Senior Finance Officer		
DATE OF REPORT	19 January 2022		

Attachment 5 December 2021 Financial Activity Statements
Attachment 6 List of Accounts Paid in December 2021

OFFICER RECOMMENDATION

1. *That Council receives the December 2021 Financial Activity Statements as presented in Attachment 5.*
2. *That Council receives the List of Accounts Paid in December 2021 as presented in Attachment 6.*

Summary/Purpose

Regulation 34 of the Local Government (*Financial Management*) Regulations 1996 (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the sources and applications of its funds. The regulations also require that where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal and trust funds, a list of those accounts paid in a month are to be presented to the council at the next ordinary meeting (Regulation 13).

Background

In its monthly Financial Activity Statement a local government is to provide the following detail:

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the Local Government Act;
- (b) budget estimates to the end of the month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

Each of the Financial Activity Statements is to be accompanied by documents containing:

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and
- (c) such other supporting information as is considered relevant by the Local Government.

The information in a statement of financial activity may be shown:

- (a) according to nature and type classification;
- (b) by program; or
- (c) by business unit.

The Financial Activity Statement and accompanying documents referred to in sub-regulation 34(2) are to be:

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.

Where the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, Regulation 13 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid:

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

The list of accounts is to be:

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Statutory Environment

Section 6.4 (Financial Report) and Section 6.8 (Expenditure from municipal fund not included in annual budget) of the Local Government Act 1995, and Regulations 13 (List of Accounts) and 34 (Financial activity statement report) of the Local Government (*Financial Management*) Regulations 1996 apply.

Integrated Planning

- Strategic Community Plan
Outcome 14 Effective governance and financial management
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy Implications

F.6. Purchasing Policy - To ensure purchasing is undertaken in an efficient, effective, economical and sustainable manner that provides transparency and accountability.

F.7. Reporting Forecast Budget Variations Policy - To set a level of reporting detail (in Financial Activity Statement) that ensures that the council is satisfied with the implementation of its annual budget.

Budget Implications

Expenditure incurred in December 2021 and presented in the list of accounts paid, was allocated in the 2021/22 Budget.

Whole of Life Accounting – Not applicable

Risk Management – Not Applicable

Voting Requirements – Simple Majority

Council Decision Moved Cr Lansdell, Seconded Cr Quinby

C.08/0122

- 1. That Council receives the December 2021 Financial Activity Statements as presented in Attachment 5.**
- 2. That Council receives the List of Accounts Paid in December 2021 as presented in Attachment 6.**

Carried 9/0

Development & Infrastructure

ITEM NO.	C.09/0122	FILE REF.	A25446
SUBJECT	Request to Change Purpose of Reserve to Facilitate Development of a Bush Fire Museum		
PROPONENT	W.A. Bush Fire Museum and Heritage Group Inc.		
OFFICER	Manager Development Services		
DATE OF REPORT	18 January 2022		

Attachment 7 Proposal from WA Bush Fire Museum and Heritage Group Inc.

OFFICER RECOMMENDATION

That Council:

- 1. Pursuant to Clause 3.2.5 of Town Planning Scheme No. 4, determines that the proposed Use Not Listed – Museum on Lot 7960, Reserve 24611 South Western Highway, Yornup is consistent with the objective of the Community Zone and Town Planning Scheme No. 4 and may be considered for development approval subject to public consultation and detailed assessment.*
- 2. Directs the Chief Executive Officer to undertake necessary public consultation in relation to Point 1 above.*
- 3. Authorises the CEO to, concurrent with the planning assessment of the development application for Lot 7960, Reserve 24611 South Western Highway, Yornup, submit an application to the Department of Planning Lands and Heritage (DPLH) for changing the purpose of the reserve to a use that allows development of a museum.*

4. *Grants delegated authority to the Chief Executive Officer to determine the development application and reserve reclassification, where no objections are received, subject to appropriate conditions.*

Summary/Purpose

To consider a proposal to develop a museum on a Shire reserve in Yornup. Both planning approval and approval to change the purpose of the Shire reserve are dealt with in this report.

The same report was presented to Council's November 2021 ordinary meeting where Council resolved to defer consideration of this proposal pending investigation of the purchase of the ex-Kordics site in Bridgetown. Those investigations are now complete and with no indication from councillors that Council intends to pursue purchase of the ex-Kordics site it is recommended the proposal for Lot 7960, Reserve 24611 be progressed.

Background

For several years the W.A. Bush Fire Museum and Heritage Group Inc. has been keen to develop a bush fire museum within the district. A number of members of the Group are locally based.

The museum would involve construction of a building that is capable of displaying both firefighting vehicles and other artefacts.

The Group has identified vacant parcel of reserve land in Yornup (Lot 7960, Reserve 24611 South Western Highway) adjacent to the Yornup Hall as a suitable site and is seeking Council's consideration to changing the purpose of the reserve to accommodate the use of a museum and the leasing of the land to the Group.

The same report was presented to Council's November 2021 ordinary meeting where Council resolved:

C.13/1121 That Council defer consideration of this proposal pending investigation of the purchase of the Kordic site and it's suitability for a museum and report back to January 2022 Ordinary Council Meeting.

The CEO presented information on the possible purchase of the ex-Kordics site to the January Concept Forum where the response from councillors was to not pursue purchase at this time. It is therefore recommended the proposal for Lot 7960, Reserve 24611 be progressed, noting that at this stage it is solely to proceed to public consultation and to commence the process to change the purpose of the reserve.

For Council to initiate a request to the Department of Planning Lands and Heritage (DPLH) to consider changing the purpose of the reserve it must first be satisfied that the proposed use of the reserve as a museum is an appropriate land use for the locality and zoning of the land. Whilst formal planning approval need not to have been granted in order to progress a request to DPLH some determination from Council is required. Any eventual granting of planning approval would be dependent upon the classification of the reserve being changed.

Officer Comment

Reserve 24611 is vested in the Shire of Bridgetown-Greenbushes as a church site (Church of England). The land is undeveloped. Taking into the surrounding population density the need for a church site in Yornup is questioned.

The land is zoned 'Community' under Town Planning Scheme No. 4 (TPS 4). Under the Zoning Table of TPS 4 there isn't a use class of museum even though under Schedule 1 – Interpretations there is the following definition of 'museum':

“means land and buildings used for storing and exhibiting objects illustrative of antiquities, natural history, art, nature and curiosities”.

Under the Zoning Table there is the following definition of 'club premises':

“means land and buildings used or designed for use by a legally constituted club or association or other body of persons united by a common interest whether such building or premises be licensed under the provisions of the Liquor Act, 1970 (as amended) or not and which building or premises are not otherwise classified under the provisions of the Scheme”.

The use of 'club premises' is a permitted use in the Commercial Zone.

Notwithstanding that it may be possible to fit the proposed bush fire museum under the use class of 'club premises' the reality is that there is an existing definition of 'museum' in TPS 4 and that is the fundamental use of the proposal of the W.A. Bush Fire Museum and Heritage Group Inc.

'Museum' is not listed in Table I - Zoning Table of TPS4 meaning Council can consider it as a 'Use Not Listed' for the subject property.

Council has the discretion, by Absolute Majority, to determine that the proposed 'Use Not Listed – Museum' is consistent with the objectives and policies of the Community Zone under TPS4 and that planning approval may be granted. Should Council determine that the proposed use is not consistent with the general and specific objectives and policies of TPS4, the proposal is therefore not permitted and must be refused.

It is noted that TPS4 doesn't contain any specific objectives for the Community Zone.

In the absence of specific objectives for the Community Zone Council could have regard to the general objectives of TPS4 which are:

Council's general objective is to ensure that the Scheme protects the District's present economic base, whilst allowing where appropriate, for development of more intensive forms of agriculture, for growth of the District's tourist potential, and for increased settlement within certain areas of the District.

Council's General Policies will therefore be to:

- (a) Establish Scheme Zonings which recognise the variation in land form and landscape and thus present and potential differences in land use;*
- (b) Delineate areas in which Special Rural Zones may be established and the conditions under which they may be developed, and, under appropriate conditions, for increased residential use of certain rural lands;*

- (c) Provide for reasonable expansion of residential, industrial and associated uses based on the District's established settlement structure;
- (d) Permit, subject to adequate control, uses which add to and facilitate the District's potential for Tourism and recreational use;
- (e) Require development, under a Planning Consent procedure, to achieve and maintain satisfactory standards of amenity; and
- (f) Protect, wherever possible and consistent with the General Objective, the District's landscape and rural character.

The development of a museum at Yornup doesn't appear to be inconsistent with the above objectives. When assessing the range of permissible uses under TPS4 for the Community Zone it is believed the use of museum is consistent.

Should Council support the 'Use Not Listed' public consultation must be undertaken as per Clause 5.2 of TPS4, and can include a sign onsite, a newspaper advertisement, website notice and direct correspondence to surrounding landowners. The application can be presented back to Council for determination following public consultation, or as recommended, delegated authority granted to the Chief Executive Officer to determine the application where no objections are received.

The application for planning approval can be processed concurrently with a request to DPLH to change the purpose of the reserve noting that the planning approval couldn't be issued (if that was to be the determination) until the reserve classification was changed.

Statutory Environment

Shire of Bridgetown-Greenbushes Town Planning Scheme No. 4

Clause 3.2.5 Zoning Table

In relation to a 'Use Not Listed', Clause 3.2.5 of TPS4 states that *"If the land use for a particular purpose is not specifically referred to in the Zoning Table and cannot reasonably be determined as falling within the interpretation of one of the use classes shown, Council may:*

1. *determine that the use is not consistent with the objectives and purposes of the particular zone, and is therefore not permitted; or*
2. *determine by absolute majority that the proposed use is consistent with the objectives and purposes of the Zones and thereafter follow the 'SA' procedures of Clause 5.2 in considering an application for Planning Consent."*

Integrated Planning

➤ Strategic Community Plan

- Outcome 7 responsible and attractive growth and development
- Objective 7.1 plan for a diverse range of housing and development opportunities to meet current and future needs
- Outcome 8 local history, heritage and character is valued and preserved
- Objective 8.1 identify, preserve and showcase significant local history and heritage

➤ Corporate Business Plan - Nil

- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy Implications – Nil

Budget Implications

A planning application fee will be paid by the W.A. Bush Fire Museum and Heritage Group Inc.

Whole of Life Accounting - Nil

Risk Management - Nil

Voting Requirements – Absolute Majority

Council Decision Moved Cr Mountford, Seconded Cr Rose

C.09/0122 That Council:

- 1. Pursuant to Clause 3.2.5 of Town Planning Scheme No. 4, determines that the proposed Use Not Listed – Museum on Lot 7960, Reserve 24611 South Western Highway, Yornup is consistent with the objective of the Community Zone and Town Planning Scheme No. 4 and may be considered for development approval subject to public consultation and detailed assessment.***
- 2. Directs the Chief Executive Officer to undertake necessary public consultation in relation to Point 1 above.***
- 3. Authorises the CEO to, concurrent with the planning assessment of the development application for Lot 7960, Reserve 24611 South Western Highway, Yornup, submit an application to the Department of Planning Lands and Heritage (DPLH) for changing the purpose of the reserve to a use that allows development of a museum.***
- 4. Grants delegated authority to the Chief Executive Officer to determine the development application and reserve reclassification, where no objections are received, subject to appropriate conditions.***

Carried by Absolute Majority 9/0

Community Services

ITEM NO.	C.10/0122	FILE REF.	458
SUBJECT	24 Hour Free Caravan Parking Trial		
PROPONENT	Council		
OFFICER	Executive Manager Community Services		
DATE OF REPORT	20 January 2022		

OFFICER RECOMMENDATION

That Council:

- 1. Endorse a 24 hour free camping trial for self-contained motor homes in the dedicated caravan parking bays within the Bridgetown Railway Reserve car park for a 3 month period commencing 1 March 2022 and concluding 31 May 2022.*
- 2. Direct the CEO to install temporary signage at the location advising details of the trial period; inviting patrons to leave their local receipts and invoices from goods and services purchased and provide a depository for those receipts and invoices.*
- 3. Direct the CEO provide a report back to the June Council meeting advising of the impact of the trial period to assist in future decision making regarding permanent 24 hour free camping for caravans and motor homes in the Town Square.*

Summary/Purpose

The recommendations seek to quantify informal discussion at the January Concept Forum regarding implementing Corporate Business Plan Action Item 12.2.4 “Facilitate key stakeholder engagement in achieving RV friendly town status.

Background

Procurement of RV friendly town status has been a recurring request from the wider community over several years and during previous iterations of consultation in development of Strategic Community Plans. The October 2020 Community Scorecard results (which informed the development of the current Corporate Business Plan) identified a community view that there is a need to attract tourists as a high priority action.

During December 2021 the officer liaised with owners of both caravan parks within the Shire (Maranup Ford and Bridgetown). The owners of Maranup Ford Caravan Park are highly supportive of the initiative (as both a trial and a permanent option). The owners of the Bridgetown Caravan Park, while aware of the potential wider community and economic benefit, felt that a free 24 hour camping option raises concerns about the impact on their business.

Officer Comment

The RV Friendly Town and RV Destination classifications are initiatives of the Campervan and Motorhome Club of Australia (CMCA). To achieve either of these classifications a town must provide a specific level of amenities and services to travellers. These are:

RV Friendly Town Essential Criteria:

- Provision of appropriate parking within the town centre, with access to a general shopping area for groceries and fresh produce
- Provision of short-term, low-cost overnight parking (24/48 hours) for self-contained recreational vehicles as close as possible to the CBD
- Access to potable water
- Access to a free dump point at an appropriate location.

RV Friendly Town Desirable Criteria:

- Access to a dump point
- Access to potable water
- Longer term parking

An assessment of the logical sites in Bridgetown (railway car park) and Greenbushes (Sportsground and Greenbushes Pool free camping areas) has been conducted. Without a dump point Greenbushes would only meet the 'RV Friendly Destination' classification but it does meet all other criteria. Free camping at both sites in Greenbushes has been occurring for a number of years and broad community acceptance exists.

For Bridgetown the RV Friendly Town classification can be met if free parking for self-contained recreational vehicles is provided. Under the *Caravan Parks & Camping Grounds Regulations 1997* camping can be permitted in a roadside rest area for up to 24 hours.

The officer notes that due to proximity, the free camping option in Bridgetown is more likely to impact Bridgetown Caravan Park rather than Maranup Ford Caravan Park. There is currently capacity for 4 – 6 motor homes on the site (depending on the size of the vehicles), in proximity to the dump point and potable water. There is no staff capacity to regulate the usage of the site other than the Ranger visually assessing the site at the start and end of each day to ensure the 24 hour aspect is not being abused. It is anticipated that the report to the June meeting could include:

- Feedback from both caravan parks (i.e. impact on business of the trial period compared to the same last year) as well as anecdotal input (i.e. were they aware of any customers who used the free 24 hour camping option and then decided to stay longer);
- Feedback from the wider community, particularly main street traders of any anecdotal feedback;
- Statistics on observed usage of the area (i.e. average vehicles each night);
- Assessment of the invoices and receipts left in the depository

These findings could then be utilized to inform future decision making by Council and provide evidence to assist in informing community with regard to those future decision/s.

It is anticipated that the proposed signage and depository could be installed within operational expenditure for less than \$1,000 in approximately a 3 week time frame.

Statutory Environment

The Caravan Parks & Camping Grounds Regulations 1997 legislates the requirements associated with caravans, number of showers, toilets, hand basins and the like. Regulation 11 addresses the subject of camping other than at caravan park or camping ground and allows camping for up to 24 consecutive hours in a caravan or other vehicle on a road side rest area. A road side rest area is defined as an area designated by a traffic sign erected in accordance with a written law, as an area which may be used for 24 hours for resting, stopping or camping in a vehicle.

It is expected that all vehicles will be fully self-contained to ensure there is no risk to Council. Signage on site would clearly state this requirement.

Integrated Planning

- Strategic Community Plan
 - Outcome 12 Bridgetown Greenbushes is regarded to be a major tourist destination
 - Objective 12.2 Improve tourism, infrastructure and services

- Corporate Business Plan
 - Objective 12.2 Improve tourism, infrastructure and services
 - Action 12.2.4 Facilitate key stakeholder engagement in achieving RV friendly town status

- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy Implications – Nil

Budget Implications

An amount of \$6,000 is contained in council's 2021/22 budget to progress RV Town and RV Friendly status and this account can be used to fund signage and the depository for receipts.

Whole of Life Accounting - Nil

Risk Management

The recommendations seek to mitigate Council's exposure to reputational risk by ensuring all stakeholders are engaged with during the process. Undertaking the proposed trial is not a commitment to continue the trial will provided factual information for all stakeholders, including Council, in future decision making.

Voting Requirements - Simple Majority

Moved Cr Pratico, Seconded Cr Quinby

1. Endorse a 24 hour free camping trial for two (2) self-contained motor homes in the dedicated caravan parking bays within the Bridgetown Railway Reserve car park for a 3 month period commencing 1 March 2022 and concluding 31 May 2022.
2. Direct the CEO to install temporary signage at the location advising details of the trial period; inviting patrons to leave their local receipts and invoices from goods and services purchased and provide a depository for those receipts and invoices.
3. Direct the CEO provide a report back to the June Council meeting advising of the impact of the trial period to assist in future decision making regarding permanent 24 hour free camping for caravans and motor homes in the Town Square.

Council Decision *Moved Cr Mahoney, Seconded Cr Rose*

C.10/0122a That Council invokes clause 18.1 of the Standing Orders at 6.40pm to allow for informal discussion.

Carried 9/0

Council Decision *Moved Cr Bookless, Seconded Cr Pratico*

C.10/0122b That application of clause 18.1 of the Standing Orders cease at 6.52pm.

Carried 9/0

Council Decision *Moved Cr Pratico, Seconded Cr Quinby*

C.10/0122c That Council:

1. ***Endorse a 24 hour free camping trial for two (2) self-contained motor homes and caravans in the dedicated caravan parking bays within the Bridgetown Railway Reserve car park for a 3 month period commencing 1 March 2022 and concluding 31 May 2022.***
2. ***Direct the CEO to install temporary signage at the location advising details of the trial period; inviting patrons to leave their local receipts and invoices from goods and services purchased and provide a depository for those receipts and invoices.***
3. ***Direct the CEO provide a report back to the June Council meeting advising of the impact of the trial period to assist in future decision making regarding permanent 24 hour free camping for caravans and motor homes in the Town Square.***

Carried 5/4

Cr Mahoney, Cr Quinby, Cr Johnson & Cr Rose voted against the motion

<p><u>Reason for amending the officer recommendation:</u> As it is only a trial and 2 motor homes would still provide sufficient information without competing with the caravan park.</p>
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Receival of Minutes from Management Committees - Nil

Urgent Business Approved by Decision

Cr Lansdell declared an impartiality interest in Item C.12/0122 (see page 4)

Cr Johnson declared an impartiality interest in Item C.12/0122 (see page 4)

ITEM NO.	C.12/0122	FILE REF.	A34225
SUBJECT	Proposed amendments to conditions of Development Approval – Talison Lithium Workers Accommodation Camp		
PROPONENT	Talison Lithium Australia Pty Ltd		
OFFICER	Chief Executive Officer		
DATE OF REPORT	19 January 2022		

Attachment 8 – Correspondence from Clayton Utz on behalf of Talison Lithium Pty Ltd

Reason for Urgent Business: At the SAT mediation Hearing held last Monday it was confirmed that Council would formally reconsider its decisions made with respect to the Talison Lithium Workers Accommodation Camp. Prior to this item being prepared updated documentation had to be received from the proponent and this was received late Wednesday.

OFFICER RECOMMENDATION 1

That Item C.12/0122 be accepted as urgent business.

OFFICER RECOMMENDATION 2

That Council, noting the request by the State Administrative Tribunal, reconsider its decisions made at its Special Meeting held on 9 September 2021 with specific reference to Conditions 1, 2 and 3 of the development approval for Application No. P78/2021 granted on 1 October 2021 for transient workers accommodation (camp) at Lot 3 (RSN 103) Old Mill Road, North Greenbushes

OFFICER RECOMMENDATION 3

Pursuant to the Orders made by the State Administrative Tribunal in accordance with section 31 of the State Administrative Tribunal Act 2004 Council, in relation to the development approval for Application No. P78/2021 granted on 1 October 2021 for transient workers accommodation (camp) at Lot 3 (RSN 103) Old Mill Road, North Greenbushes:

- 1. Approves a variation to Condition 1 of the development approval with that condition being replaced with:
 - 1. Approves an extension of the operating life of the camp to 31 March 2028 meaning the Transient Workers Accommodation camp authorised by the Approval may be used until 31 March 2028.**

2. Approves a variation to Condition 2 of the Development Approval with that condition being replaced with:
 2. Approval is granted for accommodation of a maximum, at any one time, of 250 construction workers involved in construction related works and expansion projects, and, subject to condition 3, does not include the accommodation of employees or contractors involved in operational activities.
3. Approves a variation to Condition 3 of the Development Approval with that condition being replaced with:
 3. In addition to the construction works authorised under condition 2, the following workers are permitted to reside at the camp provided that the maximum 250 person accommodation capacity of the camp will not be exceeded:
 - (i) Management, supervisory, professional, technical and operational personnel:
 - Being employees who are relocating into the South West region but require transitional accommodation for a period up to six (6) months. In these instances, the employee will be permitted to occupy the camp for a maximum period of 2 months after the end of their probationary period; and
 - Being required for maintenance shutdown activities; and
 - (ii) Undergraduate and post-graduate university students engaged in professional work-integrated learning block placement or TAFE vocational work experience students where Talison cannot source acceptable short term transitional accommodation within the Shire (and in surrounding Shires).
4. Approves a variation to the Development Approval by inserting a new Condition 31 regarding a complaints register being maintained for the Camp with this condition to read:
 31. The keeping of a register for the recording of any complaints received by or notified to the approval holder concerning planning issues arising from the operation of the camp and the approval holder's response to any such complaints. The register is to be made available for inspection by Shire staff when undertaking of an inspection under Condition 27.

OFFICER RECOMMENDATION 4

That Council approves a permanent variation to the conditions applicable for the transient workers accommodation at Lot 3 (RSN 103) Old Mill Road, North Greenbushes, to allow the accommodation of personnel in support of emergency containment and response activities in the district and surrounds. The accommodation of such personnel must be contained within the 250 person camp accommodation capacity at any given time.

Summary/Purpose

At a Special Meeting held 9 September 2021 Council approved a variation to the condition governing the eligibility criteria for workers to be permitted to reside at the Talison Lithium Workers Accommodation Camp located at Lot 3 (RSN 103) Old Mill Road, North Greenbushes.

The proponent lodged an application with the State Administrative Tribunal (SAT) seeking review of two conditions imposed by Council. These conditions, as listed on the consolidated development approval issued under the signature of the Senior Planner dated 1 October 2021 are:

Condition 1

Approval is granted for an extension of the operating life of the Transient Workers Accommodation camp from its current end date of 22 January 2022 to 31 March 2024.

Condition 3

This approval stipulates that the variation to eligibility criteria for workers to be permitted to reside at the camp doesn't include the following:

- i. Any permanent mine operations staff working at the Greenbushes mine site.*
- ii. Management, supervisory and operations personnel who attend the Mine on a drive in/drive out basis but who reside locally during their period of being "on-roster".*
- iii. Executive, management, supervisory, professional, technical and operations/project personnel who normally work at Talison's Perth office.*
- iv. Any category permitted under Part 1(i) to (v) where the person is staying less than 7 nights.*

Note the proponent is only seeking the deletion of Part iv of Condition 3, not removal of the whole condition.

Note if the variation to Condition 3 was approved a change to Condition 2 would also be necessary.

A Directions Hearing was held on 19 November 2021 attended remotely by the Shire's Manager Development Services.

A Mediation Hearing was held in Perth on 13 December 2021 and was attended in-person by the Shire's Chief Executive Officer.

A second Mediation Hearing was held in Bridgetown on 17 January 2022 and was attended in-person by Crs Boyle, Lansdell and Rose and the Chief Executive Officer.

At both Mediation Hearings the relevant issues were discussed but to a greater degree at the second Mediation. The parties did appear to reach some in-principle agreement on how to address the concerns raised by the proponent in its application to SAT.

The SAT Orders on the application include that pursuant to s31 of the State Administrative Tribunal Act the respondent (Shire) is invited to reconsider its decision at its meeting of 27 January 2022. If Council resolves not to reconsider its decision or makes a decision that isn't to the satisfaction of the proponent the matter can be expected to proceed to a hearing where the application will be determined by SAT.

The outcome of the second Mediation Hearing held on 17 January 2022 was that Council, when reconsidering the matter at its next meeting on 27 January 2022 would consider varying the existing development approval as follows:

1. That Condition 1 of the Development Approval be replaced with:

4. *The Transient Workers Accommodation camp authorised by the Approval may be used until 31 March 2028.*

2. That Conditions 2 and 3 of the Development Approval be replaced with:

2. *Approval is granted for accommodation of a maximum, at any one time, of 250 construction workers involved in construction related works and expansion projects, and, subject to condition 3, does not include the accommodation of employees or contractors involved in operational activities.*

3. *In addition to the construction works authorised under condition 2, the following workers are permitted to reside at the camp provided that the maximum 250 person accommodation capacity of the camp will not be exceeded:*

(iii) *Management, supervisory, professional, technical and operational personnel:*

- *Being employees who are relocating into the South West region but require transitional accommodation for a period up to six (6) months. In these instances, the employee will be permitted to occupy the camp for a maximum period of 2 months after the end of their probationary period; and*
- *Being required for maintenance shutdown activities; and*

(iv) *Undergraduate and post-graduate university students engaged in professional work-integrated learning block placement or TAFE vocational work experience students where Talison cannot source acceptable short term transitional accommodation within the Shire (and in surrounding Shires).*

3. That a new condition be included in the Development Approval regarding a complaints register being maintained for the Camp (as currently occurs as a matter of practice, but not obligation). For that purpose Talison recommends the wording of the condition be:

31. *The keeping of a register for the recording of any complaints received by or notified to approval holder concerning planning issues arising from the operation of the camp and the approval holder's response to any such complaints. The register is to be made available for inspection by Shire staff when undertaking of an inspection under condition 27.*

Background

In June 2021 an application was received from Talison Lithium Pty Ltd (“Talison”) seeking the following approvals with respect to its transient workers accommodation camp site (the “camp”) at Lot 3 (RSN 103) Old Mill Road, North Greenbushes:

- An extension of its operating life from its current end date of 22 January 2022 to 31 March 2028

- An amendment to the conditions applicable to the camp site that currently limit accommodation to only transient construction workers from outside the local area associated with the Talison mine expansion project. The applicant is seeking a variation to allow the camp site to also accommodate various management, supervisory, professional, and technical and operations personnel.

The camp was established following approval of a development application on 20 July 2017. At the Ordinary Council Meeting held on 14 September 2017, Council resolved to support the application subject to appropriate conditions, two of which read as follows:

1. Approval was granted for the transient workers accommodation for a maximum period of two years from commencement of operation;
2. Approval was granted for accommodation of a maximum of 250 workers only at any one time, with these workers engaged specifically on the Talison Mine expansion project. Use of the accommodation and any incidental amenities by the general public or guests is prohibited.

In September 2018 Council approved an amendment to Condition 2 to specify that occupation of the camp by employees and contractors involved in overall expansion projects at the Greenbushes mine could occur, but specifically excluding occupation by any Talison mine operations staff. The 2018 resolution of Council allowed the following types of workers to be accommodated at the camp:

- Chemical Grade Plant expansions (construction of process plants and crushing circuits);
- Temporary crushing plant (construction and operation);
- Exploration/resource drilling to underwrite the expansion projects;
- Sterilisation drilling for the expansion plants and associated infrastructure locations;
- Water treatment plant and Clear water dam construction project;
- Tailings retreatment plant project;
- Mining services expansions requirements;
- Infrastructure expansions requirements;
- MSP Engineering and miscellaneous contractors supervisory and administration personnel associated with these expansion projects

All other consultants and contractors associated with other projects and head office staff employed by Talison weren't permitted to stay at the camp and had to be accommodated in local accommodation or housing.

In January 2019 the Shire received a request to amend Condition 1 above to increase the occupancy of the camp by an additional two years until 22 January 2022. This amendment was supported by Council at the Ordinary Council Meeting held on 28 March 2019.

The latest development application received in June 2021 sought amendments to conditions 1 and 2 of the original development approval. The applicant stated in its written submission that the extension of the camp's occupancy period and occupancy of the camp by a more diverse workgroup is required to support proposed

mine expansion plans that have a tentative timeline to be completed by the last quarter of the year 2027.

In its application Talison requested that the Shire grant permission for the Camp to be utilised for the housing of the following workgroups:

1. Management, supervisory, professional, technical and construction personnel associated with construction of the process/crushing plants;
2. Management, supervisory, professional, technical and construction personnel associated with other Mine expansion construction activities (e.g. MSA, MAR, TSFs etc.);
3. Management, supervisory, professional, technical and operations personnel who are relocating into the South West region but require transitional accommodation for a period of up to six (6) months;
4. Management, supervisory, professional, technical and operations maintenance shutdown personnel;
5. Undergraduate and post-graduate university students engaged in professional work-integrated learning block placement or vocational work where Talison cannot source short term transitional accommodation within the Shire (and in surrounding shires);
6. Executive, management, supervisory, professional, technical and operations/project personnel who normally work at Talison’s Perth office; and
7. Management, supervisory and operations personnel who attend the Mine on a drive in/drive out basis but who reside locally during their period of being “on-roster”.

Upon its receipt the application was advertised in accordance with the Town Planning Scheme and relevant Planning Regulations. Letters were sent to adjoining properties, a public notice was displayed on the Shire’s noticeboards and on the Shire’s website. A total of seven submissions were received, with two submissions being in support of the application and five opposed.

Details of the submissions and other background information can be accessed by reading the minutes of the Special Council Meeting held 9 September 2021.

At its meeting held 9 September 2021 Council resolved:

SpC.01/0921 b In relation to the transient workers accommodation (camp) at Lot 3 (RSN 103) Old Mill Road, North Greenbushes, Council:

1. *Notes the submissions received on the current proposal from Talison Lithium Australia Pty Ltd to extend the operating life of the camp and amend the eligibility criteria for workers to be permitted to reside at the camp.*
2. *Approves an extension of the operating life of the camp from its current end date of 22 January 2022 to 31 March 2024.*

SpC.01/0921 e In relation to the transient workers accommodation (camp) at Lot 3 (RSN 103) Old Mill Road, North Greenbushes, Council:

1. *Approves a variation to the condition governing the eligibility criteria for workers to be permitted to reside at the camp to include the following:*
 - i. *Management, supervisory, professional, technical and construction personnel associated with construction of the process/crushing plants;*

- ii. *Management, supervisory, professional, technical and construction personnel associated with other Mine expansion construction activities (e.g. MSA, MAR, TSFs etc.);*
 - iii. *Management, supervisory, professional, technical and operations personnel who are relocating into the South West region but require transitional accommodation for a period of up to six (6) months. In these instances the employee will be permitted to occupy the camp for a maximum period of 2 months after the end of their probationary period;*
 - iv. *Management, supervisory, professional, technical and operations maintenance shutdown personnel;*
 - v. *Undergraduate and post-graduate university students engaged in professional work-integrated learning block placement or vocational work where Talison cannot source short term transitional accommodation within the Shire (and in surrounding Shires); and*
2. *Stipulates that the variation to eligibility criteria for workers to be permitted to reside at the camp doesn't include the following:*
- v. *Any permanent mine operations staff working at the Greenbushes mine site.*
 - vi. *Management, supervisory and operations personnel who attend the Mine on a drive in/drive out basis but who reside locally during their period of being "on-roster".*
 - vii. *Executive, management, supervisory, professional, technical and operations/project personnel who normally work at Talison's Perth office.*
 - viii. *Any category permitted under Part 1(i) to (v) where the person is staying less than 7 nights.*
3. *A site decommissioning and/or transition plan shall be submitted for approval by the Shire of Bridgetown-Greenbushes and the approved plan shall be implemented within six months of the expiry date of the operating life of the camp.*
4. *Provides advice to the proponent and owner of Lot 3 (RSN 103) Old Mill Road, North Greenbushes that it is Council's determination that although the property has an area of 49.2043 hectares it is Council's view that the mine camp is a non-rural use and is the predominant use of the property and accordingly the rating basis of the property is to be changed from 'unimproved value (UV)' to 'gross rental value (GRV)'.*

In its application to SAT the proponent lists the grounds of review as:

- 1) The variation of Condition 1 (to extend the Approval to 31 March 2028) and the deletion of Condition 3(iv) of the Approval is consistent with the orderly and proper planning of the locality and will not have an adverse impact on the amenity of the locality.
- 2) The objectors' economic competition concerns do not constitute the limited class of planning considerations identified by the High Court of Australia in *Kentucky Fried Chicken Pty Ltd v Gantidis* (1979) 140 CLR 675.
- 3) No proper planning purpose is served by:
 - a) [condition1] not extending the term of the Approval to 31 March 2028 in circumstances where the Talison mine expansion project is projected to extend beyond the approved period of 31 March 2024; and

- b) [condition 3(iv)] excluding the accommodation of relevant transient workers for the expansion project in circumstances only where the period of temporary accommodation is less than 7 days.
- 4) The imposition of Condition 3(iv) is unreasonable, in that:
- a) The 7 night limitation is arbitrary and not connected in any way with planning and amenity impacts on the locality;
 - b) There is evidence of a shortage of temporary accommodation within the district and region, such that there is a risk that accommodation may not be available for workers staying for less than 7 nights;
 - c) There is no structured or logical basis for the imposition of this restriction;
 - d) No consideration has been given to how this limitation will impact upon the Applicant's ability to effectively manage and support transient workers for the Talison mine expansion project;
 - e) Usage records for the approved transient worker accommodation facility during this period January 2020 to August 2021 indicates that almost a quarter of stays were for less than 7 nights; and
 - f) Talison Mine expansion project work can, in some cases, be staged to be undertaken on a Monday to Friday (i.e. 5 days per week) basis and the 7-night limitation would preclude these workgroups from being able to use the approved facility.

Officer Comment

At the mediation held 17 January 2022 the following points appear to have been accepted by the Shire representatives in its discussion with the proponent and its legal representatives and separately with the SAT Member presiding the Mediation Hearing:

- That it is reasonable to expect that the length of the development approval for the camp should be linked to the need for the camp which in itself is linked to the lifespan of the Talison mine expansion project. Council, when granting its initial development approval for the camp in 2017 conditioned it on a 2 year lifespan which at the time was the expected duration of the Talison mine expansion project. Now that the project has extended out to 2028 and the need to accommodate contractors remains it would be expected that the life of the camp's development approval should be linked to the duration of the mine expansion project.
- That the imposition of a 7-night limitation on staying at the camp was not in keeping with established town planning law in that Council had based this condition solely on economic competition reasons. Note this is confirmed by the reason given by Council for determining contrary to the officer recommendation at its Special Council Meeting of 9 September 2021, being that the reason given was that Council was "responding to concerns raised by local accommodation providers".

At the second Mediation Hearing the Shire representatives sought a commitment from Talison that that there be some opportunity for the Shire to be made aware of any complaints made about the camp and that the company would keep Council informed on the operations of the camp. This is the basis for the new Condition 31 being proposed.

Under existing Condition 27 Shire staff are able to undertake periodic inspections of the camp and surrounding area and provide written notification to the camp manager of any breaches or problems identified during the inspection with these breaches or problems being rectified within an agreed timeframe.

The intent of the new Condition 31 is that when undertaking the inspections permitted under Condition 27 the Shire staff can inspect the complaints register. If a matter in the complaints register is determined by the Shire staff member to be a breach or problem the staff member can provide written notification to the camp manager for these to be rectified.

Responding to the request made by the Shire representatives for Talison keeping Council informed on the operations of the camp Talison has agreed to provide bi-annual presentations to Council. Although the presentations will cover wider operations and the whole of the expansion project any issues concerning the camp can be included in these bi-annual presentations. It isn't proposed that the providing of bi-annual presentations be made a new condition of the development approval but that it is a commitment from the company and in essence is a continuation of current practice by Talison in keeping Council informed of the expansion project.

Finally Talison, outside of the SAT application, is seeking clarification from Council on whether the camp can continue to be used to accommodate “personnel in support of emergency containment and response activities in the district and surrounds”. In February 2021 Council resolved:

C.02/0221 That Council approves a temporary variation to the conditions applicable for the transient workers accommodation at Lot 3 (RSN 103) Old Mill Road, North Greenbushes, to allow the accommodation of personnel in support of emergency containment and response activities in the district and surrounds. This variation is to apply on a trial basis until 22 January 2022, being the expiry date of the current development approval for the transient workers accommodation at Lot 3 (RSN 103) Old Mill Road, North Greenbushes.

It is recommended that Council approve the continuation of this use on the condition that any accommodation of “personnel in support of emergency containment and response activities in the district and surrounds” can only occur within the 250 person camp accommodation capacity. If Council agrees with this recommendation this approval needs to be determined separately to the reconsideration decisions (as it not a matter relating to the SAT application), hence it is addressed in a separate recommendation.

Statutory Environment

Section 31 State Administrative Tribunal Act 2004

31. Tribunal may invite decision-maker to reconsider decision

- (1) At any stage of a proceeding for the review of a reviewable decision, the Tribunal may invite the decision-maker to reconsider the decision.
- (2) Upon being invited by the Tribunal to reconsider the reviewable decision, the decision-maker may —
 - (a) affirm the decision; or

- (b) vary the decision; or
 - (c) set aside the decision and substitute its new decision.
- (3) If the decision-maker varies the decision or sets it aside and substitutes a new decision, unless the proceeding for a review is withdrawn it is taken to be for the review of the decision as varied or the substituted decision.

Integrated Planning

- Strategic Community Plan
 - Outcome 7 – responsible and attractive growth and development
 - Objective 7.1 – Plan for a diverse range of land, housing and development opportunities to meet current and future needs
 - Objective 7.2 – advocate for adequate infrastructure to support responsible growth
 - Outcome 10 – a strong, diverse and resilient economy
 - Objective 10.1 – strengthen the Shire of Bridgetown-Greenbushes competitive advantage to attract new businesses and investors to the area
 - Objective 10.3 – support local business to thrive
- Corporate Business Plan
 - Objective 10.1 – strengthen the Shire of Bridgetown-Greenbushes competitive advantage to attract new businesses and investors to the area
 - Action 10.1.1 – Provide an annual review of the Growth Strategy to drive population growth, create jobs and generate economic development
- Long Term Financial Plan – Not applicable
- Asset Management Plans – Not applicable
- Workforce Plan – Not applicable
- Other Integrated Planning - Nil

Policy Implications – Nil

Budget Implications

In the event of a mediated outcome not being achieved and the SAT application proceeding to a formal hearing Council would in all likelihood have to engage specialist legal representation or representation from a town planning consultant familiar with the procedures of a SAT hearing. The estimated costs are difficult to quantify but could be upwards of \$15,000.

Whole of Life Accounting - Nil

Risk Management

There has been concerns raised to the approval of the amendments by members of the community. If this application is supported, it is likely the Shire may receive some criticism from residents/business owners. However Council must have regard to the principles of orderly and proper planning and shouldn't use commercial competition as a reason to limit specific development proposals.

The mine expansion project is the largest economic driver in the Shire. The Shire has been working with Talison to ensure that economic benefits are spread locally.

In the event of a mediated outcome not being achieved and the SAT application proceeding to a formal hearing Council would in all likelihood have to engage specialist legal representation or representation from a town planning consultant familiar with the procedures of a SAT hearing.

Voting Requirements – Simple Majority (note revocation of Council Resolutions SpC.01/0921b and SpC.01/0921e isn't required).

**Council Decision Moved Cr Quinby, Seconded Cr Mahoney
C.12/0122 That Item C.12/0122 be accepted as urgent business.**

Carried 9/0

**Council Decision Moved Cr Quinby, Seconded Cr Pratico
C.12/0122a That Council, noting the request by the State Administrative Tribunal, reconsider its decisions made at its Special Meeting held on 9 September 2021 with specific reference to Conditions 1, 2 and 3 of the development approval for Application No. P78/2021 granted on 1 October 2021 for transient workers accommodation (camp) at Lot 3 (RSN 103) Old Mill Road, North Greenbushes**

Carried 8/1

Cr Boyle voted against the motion

Moved Cr Pratico, Seconded Cr Rose

Pursuant to the Orders made by the State Administrative Tribunal in accordance with section 31 of the State Administrative Tribunal Act 2004 Council, in relation to the development approval for Application No. P78/2021 granted on 1 October 2021 for transient workers accommodation (camp) at Lot 3 (RSN 103) Old Mill Road, North Greenbushes:

1. Approves a variation to Condition 1 of the development approval with that condition being replaced with:
 1. Approves an extension of the operating life of the camp to 31 March 2028 meaning the Transient Workers Accommodation camp authorised by the Approval may be used until 31 March 2028.
2. Approves a variation to Condition 2 of the Development Approval with that condition being replaced with:
 2. Approval is granted for accommodation of a maximum, at any one time, of 250 construction workers involved in construction related works and expansion projects, and, subject to condition 3, does not include the accommodation of employees or contractors involved in operational activities.

3. Approves a variation to Condition 3 of the Development Approval with that condition being replaced with:
3. In addition to the construction works authorised under condition 2, the following workers are permitted to reside at the camp provided that the maximum 250 person accommodation capacity of the camp will not be exceeded:
- (iii) Management, supervisory, professional, technical and operational personnel:
 - Being employees who are relocating into the South West region but require transitional accommodation for a period up to six (6) months. In these instances, the employee will be permitted to occupy the camp for a maximum period of 2 months after the end of their probationary period; and
 - Being required for maintenance shutdown activities; and
 - (iv) Undergraduate and post-graduate university students engaged in professional work-integrated learning block placement or TAFE vocational work experience students where Talison cannot source acceptable short term transitional accommodation within the Shire (and in surrounding Shires).
4. Approves a variation to the Development Approval by inserting a new Condition 31 regarding a complaints register being maintained for the Camp with this condition to read:
31. The keeping of a register for the recording of any complaints received by or notified to the approval holder concerning planning issues arising from the operation of the camp and the approval holder's response to any such complaints. The register is to be made available for inspection by Shire staff when undertaking of an inspection under Condition 27.

Amendment Moved Cr Pratico, Seconded Cr Quinby
Include the addition of condition 1A. That Council requires any negotiations for any further applications or extensions of the camp to commence by March 2027.

Carried 6/3

Cr Rose, Cr Boyle and Cr Lansdell voted against the Amendment

Council Decision Moved Cr Mahoney, Seconded Cr Mountford
C.12/0122b That Council invokes clause 18.1 of the Standing Orders at 7.15pm to allow for informal discussion.

Carried 9/0

**Council Decision Moved Cr Bookless, Seconded Cr Quinby
C.12/0122c That application of clause 18.1 of the Standing Orders cease at 7.19pm.**

Carried 9/0

The amended motion became the substantive motion and was put.

**Council Decision Moved Cr Pratico, Seconded Cr Rose
C.12/0122d Pursuant to the Orders made by the State Administrative Tribunal in accordance with section 31 of the State Administrative Tribunal Act 2004 Council, in relation to the development approval for Application No. P78/2021 granted on 1 October 2021 for transient workers accommodation (camp) at Lot 3 (RSN 103) Old Mill Road, North Greenbushes:**

- 1. Approves a variation to Condition 1 of the development approval with that condition being replaced with:
 - 1. Approves an extension of the operating life of the camp to 31 March 2028 meaning the Transient Workers Accommodation camp authorised by the Approval may be used until 31 March 2028.****
- 2. Approves a new Condition 1A to read:
 - 1A. Council requires any negotiations for any further applications or extensions of the camp to commence by March 2027.****
- 3. Approves a variation to Condition 2 of the Development Approval with that condition being replaced with:
 - 2. Approval is granted for accommodation of a maximum, at any one time, of 250 construction workers involved in construction related works and expansion projects, and, subject to condition 3, does not include the accommodation of employees or contractors involved in operational activities.****
- 4. Approves a variation to Condition 3 of the Development Approval with that condition being replaced with:
 - 3. In addition to the construction works authorised under condition 2, the following workers are permitted to reside at the camp provided that the maximum 250 person accommodation capacity of the camp will not be exceeded:
 - (iii) Management, supervisory, professional, technical and operational personnel:
 - o Being employees who are relocating into the South West region but require transitional accommodation for a period up to six (6) months. In these instances, the employee will be********

- permitted to occupy the camp for a maximum period of 2 months after the end of their probationary period; and*
- *Being required for maintenance shutdown activities; and*

(iv) Undergraduate and post-graduate university students engaged in professional work-integrated learning block placement or TAFE vocational work experience students where Talison cannot source acceptable short term transitional accommodation within the Shire (and in surrounding Shires).

5. *Approves a variation to the Development Approval by inserting a new Condition 31 regarding a complaints register being maintained for the Camp with this condition to read:*

31. The keeping of a register for the recording of any complaints received by or notified to the approval holder concerning planning issues arising from the operation of the camp and the approval holder's response to any such complaints. The register is to be made available for inspection by Shire staff when undertaking of an inspection under Condition 27.

Carried 7/2

Cr Boyle & Cr Lansdell voted against the motion

Moved Cr Quinby, Seconded Cr Pratico

That Council approves a permanent variation to the conditions applicable for the transient workers accommodation at Lot 3 (RSN 103) Old Mill Road, North Greenbushes, to allow the accommodation of personnel in support of emergency containment and response activities in the district and surrounds. The accommodation of such personnel must be contained within the 250 person camp accommodation capacity at any given time.

Amendment Moved Cr Mahoney, Seconded Cr Johnson

Addition of subject to the accommodation and board of such personnel be provided free of charge.

Carried 9/0

The amended motion became the substantive motion and was put.

Council Decision Moved Cr Quinby, Seconded Cr Pratico

C.12/0122e That Council approves a permanent variation to the conditions applicable for the transient workers accommodation at Lot 3 (RSN 103) Old Mill Road, North Greenbushes, to allow the accommodation of personnel in support of emergency containment and response activities in the district and surrounds, subject to the accommodation and board of such personnel be provided free of charge. The accommodation of such personnel must be contained within the 250 person camp accommodation capacity at any given time.

Carried 9/0

ITEM NO.	C.13/0122	FILE REF.	203
SUBJECT	New Policy – Extension of Facility Memberships in Event of Access Being Prohibited by Government Mandate		
PROPONENT	Council		
OFFICER	Chief Executive Officer		
DATE OF REPORT	25 January 2022		

Attachment 9 – Draft Policy ‘Extension of Facility Memberships in Event of Access Being Prohibited by Government Mandate’

Reason for Urgent Business: At the Concept Forum held on 13 January 2022 councillors indicated a draft policy should be prepared to address the extension of membership periods in circumstances where a member of a Shire facility (i.e. gym) is prohibited from using the facility due to a Government mandate. With a State Government directive being issued on gym users require proof of COVID vaccination Council should have a policy in place prior to the enforcement of that directive commencing on 1 February 2022.

OFFICER RECOMMENDATION 1

That Item C.13/0122 be accepted as urgent business.

OFFICER RECOMMENDATION 2

That Council:

- 1. Adopt the Policy F.25 – ‘Extension of Facility Memberships in Event of Access Being Prohibited by Government Mandate’ as shown in Attachment 9.*
- 2. Approve a new delegation to the Chief Executive Officer (F.10 – Extension of Facility Membership Periods) authorising the CEO to approve extension of facility membership periods in accordance with Policy F.25 – ‘Extension of Facility Memberships in Event of Access Being Prohibited by Government Mandate’*

Summary/Purpose

A draft policy has been prepared addressing circumstances where memberships of Shire facilities (i.e. gym, pool) can be extended in circumstances where a member of a Shire facility (i.e. gym) is prohibited from using the facility due to a Government mandate.

Background

At the Concept Forum held on 13 January 2022 the CEO provided a briefing to councillors on the organisation’s responses to current COVID State Government Directions, including various requirements for staff and patrons to be vaccinated. The issue of gym memberships for patrons that won’t meet the vaccination requirements was discussed and the feedback from councillors was that a draft policy should be prepared on the subject of whether refund of Bridgetown Leisure Centre memberships will be offered for members who are unvaccinated.

A draft policy has been prepared and it has been expanded to address more than just circumstances where facility members are unvaccinated. The policy addressed any circumstance where a member of a Shire facility is prohibited from using the facility due to a Government Mandate.

Rather than proposing the refund of unused membership fees the draft policy proposes to provide affected members an extension of their membership period the by the period of the Government Mandate, up to a maximum period of 12 months. If the Government Mandate is in place for a period of more than 12 months Council will review the matter going forward and could elect to continue the membership period extension, refund unused membership fees or reinstate membership charges. The reason for proposing membership extensions rather than refunds is due to budget implications of refunding membership fees when the costs of providing the facility are unlikely to change.

The draft policy also has a section authorising the CEO to assess the status of each member on a case by case basis in the event of a Shire facility being closed to either all members or specific members and implement the extension period where it is clear that the member is a genuine user of the facility and is solely prohibited from using the facility by a Government Mandate.

Officer Comment

Linked to the proposed adoption of the policy is a recommendation that the CEO be granted delegated authority to implement the policy.

Statutory Environment

Local Government Act 1995 – Sections 5.42 – 5.48

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43. * Absolute majority required.
- (2) A Delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of Delegation.

5.43. Limits on Delegations to CEO's

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;

- (g) hearing or determining an objection of a kind referred to in section 9.5;
 - (h) any power or duty that requires the approval of the Minister or the Governor; or
 - (i) such other powers or duties as may be prescribed.
- 5.44. CEO may delegate powers and duties to other employees
- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of Delegation.
 - (2) A Delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of Delegation.
 - (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
 - (b) the exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions imposed by the local government on its Delegation to the CEO.
 - (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a Delegation under this section.
 - (5) In subsections (3) and (4) —

“conditions” includes qualifications, limitations or exceptions.
- 5.45. Other matters relevant to Delegations under this Division
- (1) Without limiting the application of sections 58 and 59 of the Interpretation Act 1984 —
 - (a) a Delegation made under this Division has effect for the period of time specified in the Delegation or where no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a Delegation by a local government under this Division is to be by an absolute majority.
 - (2) Nothing in this Division is to be read as preventing —
 - (a) a local government from performing any of its functions by acting through a person other than the CEO; or
 - (b) a CEO from performing any of his or her functions by acting through another person.
- 5.46. Register of, and records relevant to, Delegations to CEO's and employees

- (1) The CEO is to keep a register of the Delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, Delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Integrated Planning

- Strategic Community Plan
Outcome 14 – Effective governance and financial management
Objective 14.1 – Achieve excellence in organisational performance and service delivery
- Corporate Business Plan - Nil
- Long Term Financial Plan – Not applicable
- Asset Management Plans – Not applicable
- Workforce Plan – Not applicable
- Other Integrated Planning – Nil

Policy Implications – Nil

Budget Implications

Depending upon the length of any Government Mandate period implementation of the proposed policy could impact future budgets as extensions could reduce membership renewals.

Whole of Life Accounting - Nil

Risk Management

Risk rating is deemed to be moderate with potential impact on Council's reputational risk if the officer recommendation is endorsed. Providing membership extensions when members are precluded from using the facility would generally be supported by the broader community noting that some individuals may be critical of the extensions where the prohibition in using the facility is due to a personal choice.

Voting Requirements – Absolute Majority for delegation

**Council Decision Moved Cr Quinby, Seconded Cr Pratico
C.13/0122 That Item C.13/0122 be accepted as urgent business.**

Carried 9/0

Council Decision Moved Cr Quinby, Seconded Cr Boyle

C.13/0122a That Council:

- 1. Adopt the Policy F.25 – ‘Extension of Facility Memberships in Event of Access Being Prohibited by Government Mandate’ as shown in Attachment 9.**
- 2. Approve a new delegation to the Chief Executive Officer (F.10 – Extension of Facility Membership Periods) authorising the CEO to approve extension of facility membership periods in accordance with Policy F.25 – ‘Extension of Facility Memberships in Event of Access Being Prohibited by Government Mandate’**

Carried by Absolute Majority 9/0

ITEM NO.	C.14/0122	FILE REF.	320.2
SUBJECT	Proposed additional works to the Turner Road Blackspot Project		
PROPONENT	Council		
OFFICER	Coordinator Infrastructure and Chief Executive Officer		
DATE OF REPORT	27 January 2022		

Reason for Urgent Business: A request for quote process closed on 25 January 2021. Assessment of the single quote received was completed today. Council considering of funding the project additions will enable a contract to be completed as soon as possible rather than splitting or delaying the project which has a completion date requirement of 30 June 2022 by the funding partner.

OFFICER RECOMMENDATION 1

That Item C.14/0122 be accepted as urgent business.

OFFICER RECOMMENDATION 2

That Council:

- 1. Approve a transfer of up to \$20,000 from the Subdivision Reserve for funding of improvements to the intersection of Turner Road and Hassell Street, with the works to be added to the works proposed under the Turner Road blackspot project*
- 2. Approve a transfer of up to \$10,000 from the Drainage Reserve to fund improvements to drainage on Turner Road near its intersection with Thompson Street, with the works to be added to the works proposed under the Turner Road blackspot project*
- 3. Approves additional expenditure of up to \$5,000 to fund improvements to the intersection of Turner Road and Thompson Street with the works to be added to the works proposed under the Turner Road blackspot project.*
- 4. Taking into account Parts 1, 2 and 3, approves additional expenditure of up to \$35,000 on the Turner Road Blackspot project with this amount to be added to Account 1380540, Job No. BK05 increasing the total expenditure of that account to \$444,650 noting that the \$35,000 is being fully funded by Council.*

Summary/Purpose

An opportunity to undertake some additional works as part of the Turner Road blackspot project have been identified but will have to be funded by Council as additional expenditure for the project.

Background

In July 2021 the Shire of Bridgetown-Greenbushes received confirmation that its application for Commonwealth blackspot road funding had been approved. An amount of \$409,650 was approved with the funds to be used for asphaltting of the road carriageway, installation of barrier kerbing, line marking, reflector raised pavement markers, guideposts, advance warning signage, barriers for culverts and the remove of some trees to improve sightlines.

A request for quote process using the WALGA e-quotes portal closed on 25 January 2021. Only one quote was received and the scope of works for the blackspot funded works can be achieved under this quote.

During the request for quote process some additional works were identified outside of the original scope. These works, described below would add value to the works proposed for Turner Road:

Improvements – Intersection of Turner Road and Thompson Street

This intersection is badly degraded. Corrective works include:

- Profile 110m² of existing seal to remove deformations.
- Apply asphalt corrector layer.
- Apply crumb rubber spray seal (SAMI – Strain Alleviating Membrane Interlayer) to prevent cracking.
- Apply final 40mm asphalt surface.

Estimated Cost \$5,000

There has been a number of customer service requests in recent years expressing concern about this intersection, particularly sightlines. The Thompson Street part of the intersection is quite steep and asphaltting the surface will improve traction for vehicles leaving Thompson Street and entering Turner Road.

Improvements – Intersection of Turner Road and Hassell Street

This intersection is not to standard which is causing access issues to Turner Road. Corrective works include:

- Remove kerbing across Hassell Street entrance.
- Construct 6m wide; 8m long asphalt surface on Hassell Street to transition smoothly to Turner Road.
- Correct surface deformations to existing sealed surface on Turner Road as per Thompson Street works.
- Add new semi-mountable kerbing into Hassell Street to direct stormwater.
- Clear blocked culvert under Hassell Street and install rock pitching to inlet to prevent further erosion.

Estimated Cost \$20,000

This work can be funded by transferring an amount of up to \$20,000 from the Subdivision Reserve. Within this reserve there is an amount of \$32,698 set aside for future construction of Hassell Street with these funds being deposited in the reserve several years ago in anticipation of Council having to fund a proportion of a road upgrade to a proposed subdivision at the end of Hassell Street. That subdivision didn't proceed but the funds have been retained in reserve on the assumption that the subdivision would occur in the future.

There has been a number of customer service requests in recent years expressing concern about this intersection. The upgrade will improve accessibility of the intersection and allow waiting cars on Hassell Street to exit the intersection on a sealed surface. Asphaltting of the first 8 metres of Hassell Street will also minimise the amount of loose gravel being carried on to the Turner Road carriageway.

Drainage near Thompson Street

A culvert near the intersection is blocked due to erosion at the inlet. Build-up of water is causing pavement failure of Turner Road at that location. Proposed works include unblocking the culvert and installing rock pitching around the inlet to prevent further blockage.

Estimated Cost \$10,000

This work can be funded by transferring an amount of \$10,000 from the Drainage Reserve. That reserve has a 2021/22 budgeted balance of \$68,072. The purpose of the Drainage Reserve is to be used to fund drainage upgrade works.

If this work wasn't undertaken the current drainage problem would continue and would in time damage the new asphalt works on Turner Road.

Officer Comment

All three jobs could be deferred until next year with Council considering allocations in the 2022/23 budget. However an argument for funding the works now is that the estimated costs are significantly less than would normally be the case due to the contractor already being mobilised performing the same or similar works on Turner Road Blackspot Project. Also with \$30,000 of the additional \$35,000 able to be funded by reserve transfer the impacts on Council's 2021/22 budget are considered to be manageable.

Statutory Environment - Nil

Integrated Planning

- Strategic Community Plan
 - Outcome 9 – safe, affordable and efficient movement of people and vehicles
 - Objective 9.1 – improve road safety and connectivity
- Corporate Business Plan - Nil
- Long Term Financial Plan – Not applicable
- Asset Management Plans
 - The improvements will be recognised in Council's asset management planning.
- Workforce Plan – Not applicable
- Other Integrated Planning – Nil

Policy Implications – Nil

Budget Implications

\$30,000 of the additional \$35,000 expenditure would be funded from reserve therefore there wouldn't be a material impact on the 2021/22 budget. The other \$5,000 is additional expenditure that can be addressed at the mid-year budget review.

Whole of Life Accounting - Nil

Risk Management

Whilst the three jobs would improve road safety there aren't considered to be any risk management implications to Council. If Council declined to endorse the officer recommendation the three jobs could be considered in the 2022/23 budget process.

Voting Requirements – Simple Majority

**Council Decision Moved Cr Boyle, Seconded Cr Mountford
C.14/0122 That Item C.14/0122 be accepted as urgent business.**

Carried 9/0

**Council Decision Moved Cr Boyle, Seconded Cr Johnson
C.14/0122a That Council:**

- 1. Approve a transfer of up to \$20,000 from the Subdivision Reserve for funding of improvements to the intersection of Turner Road and Hassell Street, with the works to be added to the works proposed under the Turner Road blackspot project.**
- 2. Approve a transfer of up to \$10,000 from the Drainage Reserve to fund improvements to drainage on Turner Road near its intersection with Thompson Street, with the works to be added to the works proposed under the Turner Road blackspot project.**
- 3. Approves additional expenditure of up to \$5,000 to fund improvements to the intersection of Turner Road and Thompson Street with the works to be added to the works proposed under the Turner Road blackspot project.**
- 4. Taking into account Parts 1, 2 and 3, approves additional expenditure of up to \$35,000 on the Turner Road Blackspot project with this amount to be added to Account 1380540, Job No. BK05 increasing the total expenditure of that account to \$444,650 noting that the \$35,000 is being fully funded by Council.**

Carried 9/0

Responses to Elected Member Questions Taken on Notice - Nil

Elected Members Questions With Notice

Cr Lansdell

Community are expressing their concerns to me about Premier Mark McGowan's recent announcement that the new COVID restrictions to the unvaccinated will be in place "for years". Concerns include the restrictions to access Shire services and buildings. Currently the museum and gym will not be accessible to anyone not double and eventually triple vaccinated and there's potential this could spread out to include other major services like the pool and library. How will the Shire manage the future rates charges to the unvaccinated given the rates include amounts for loan repayments and maintenance of these amenities that the unvaccinated are no longer entitled to utilise?"

Response

Rates is a form of property tax and shouldn't be seen as a fee for service in that the payment of rates isn't linked to provision of a specific service. This can be viewed in the same context as income tax that individuals pay at legislated rates but receive in return a varying degree of Government services.

The amount of rates charged to a property aren't linked to use of facilities by the occupants of that property. Council does fund infrastructure, facilities or services that are either not used or rarely used by individuals or parts of the community.

Whether Council can consider concessions or discounts for unvaccinated property owners would have to be investigated. There hasn't been a great deal of time to consider this question but obvious problems foreseen include:

- How would rating apply if property owners were a mix of vaccinated or unvaccinated?
- How would Council identify vaccinated or unvaccinated?
- How would Council deal with persons that became vaccinated after payment of rates occurred?
- How would Council know the number of unvaccinated persons noting this information is confidential unless a person is required to show proof of vaccination to enter a facility or venue? This would make framing the budget almost impossible.
- Assuming expenditure levels of the budget remain consistent this proposal would see vaccinated property owners in effect subsidising unvaccinated property owners

Notice of Motions for Consideration at the Next Meeting - Nil

Matters Behind Closed Doors (Confidential Items)

**Council Decision Moved Cr Bookless, Seconded Cr Lansdell
C.11/0122 That Council goes behind closed doors to consider Item
C.11/0122 at 7.37pm.**

Carried 9/0

In accordance with Section 5.23(2) of the Local Government Act the CEO has recommended this Item be considered behind closed doors as the subject matter relates to the following matters prescribed by Section 5.23(2):

- The personal affairs of a person;
- A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

In accordance with Clause 4.2 of the Standing Orders Local Law the contents of this item are to remain confidential and must not be disclosed by a member to any person other than a member of Council or an employee of the Council to the extent necessary for the purpose of carrying out his or her duties.

ITEM NO.	C.11/0122	FILE REF.	110
SUBJECT	Proposal to Employ Senior Employee – Executive Manager Development & Infrastructure		
OFFICER	Chief Executive Officer		
DATE OF REPORT	19 January 2022		

**Council Decision Moved Cr Lansdell, Seconded Cr Quinby
C.11/0122a That Council endorse the CEO’s recommendation for appointment
of Mr Philip St John to the position of Executive Manager Development &
Infrastructure.**

Carried 9/0

**Council Decision Moved Cr Bookless, Seconded Cr
C.11/0122b That Council come out from behind closed doors at 7.48pm.**

Carried 9/0

At 7.48pm Council opened the doors to the meeting. It was noted that no members of the public returned to the meeting.

Closure

The Presiding Member closed the meeting at 7.48pm.

List of Attachments

Attachment	Item No.	Details
1	C.03/0122	Local Government Reform – Summary of Proposed Reforms
2	C.05/0122	Rolling Action Sheet
3	C.06/0122	Sustainability Advisory Committee Membership Nominations
4	C.07/0122	Youth Services Advisory Committee and Cultural Inclusion Advisory Committee Membership Nominations
5	C.08/0122	December 2021 Financial Activity Statements
6	C.08/0122	List of Accounts Paid in December 2021
7	C.09/0122	Proposal from WA Bush Fire Museum & Heritage Group
8	C.12/0122	Correspondence from Clayton Utz on behalf of Talison Lithium Pty Ltd
9	C.13/0122	Draft Policy 'Extension of Facility Memberships in Event of Access Being Prohibited by Government Mandate'

Minute Papers checked and authorised by T Cynch, CEO		31 January 2022
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Department of
Local Government, Sport
and Cultural Industries

Local Government Reform – Summary of Proposed Reforms



Local Government Reform – Consultation on Proposed Reforms

Local government benefits all Western Australians. It is critical that local government works with:

- a culture of openness to innovation and change
- continuous focus on the effective delivery of services
- respectful and constructive policy debate and democratic decision-making
- an environment of transparency and accountability to ensure effective public engagement on important community decisions.

Since first coming to office in 2017, the McGowan Government has already progressed reforms to improve specific aspects of local government performance. This includes new laws that work to improve transparency, cut red tape, and support jobs growth and economic development - ensuring that local government works for the benefit of local communities.

Based on the significant volume of research and consultation undertaken over the past five years, the Minister for Local Government has now announced the most significant package of major reforms to local government in Western Australia since the Local Government Act 1995 was passed more than 25 years ago. The package is based on six major themes:

1. Earlier intervention, effective regulation and stronger penalties
2. Reducing red tape, increasing consistency and simplicity
3. Greater transparency and accountability
4. Stronger local democracy and community engagement
5. Clear roles and responsibilities
6. Improved financial management and reporting.

A large focus on the new reform is oversight and intervention where there are significant problems arising within a local government. The introduction of new intermediate powers for intervention will increase the number of tools available to more quickly address problems and dysfunction within local governments. The proposed system for early intervention has been developed based on similar legislation in place in other jurisdictions, including Victoria and Queensland.

This will deliver significant benefits for small business, residents and ratepayers, industry, elected members and professionals working in the sector.

Local Government Reforms

These reforms are based on extensive consultation undertaken over the last five years, and have been developed considering:

- The Local Government Review Panel Final Report (mid 2020)
- The City of Perth Inquiry Report (mid 2020)
- Department of Local Government, Sport and Cultural Industries (DLGSC) consultation on Act Reform (2017-2020)
- The Victorian Local Government Act 2020 and other State Acts
- The Parliament's Select Committee Report into Local Government (late 2020)
- Western Australian Local Government Association (WALGA) Submissions
- Direct engagement with local governments
- Correspondence and complaints
- Miscellaneous past reports.

Consultation

Comments on these proposed reforms are invited. Comments can be made against each proposed reform in this document. For details on how to make a submission, please visit www.dlgsc.wa.gov.au/lgactreform.

Theme 1: Early Intervention, Effective Regulation and Stronger Penalties

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
1.1 Early Intervention Powers		
<ul style="list-style-type: none"> • The Act provides the means to regulate the conduct of local government staff and council members and sets out powers to scrutinise the affairs of local government. The Act provides certain limited powers to: <ul style="list-style-type: none"> ○ Suspend or dismiss councils ○ Appoint Commissioners ○ Suspend or, order remedial action (such as training) for individual councillors. • The Act also provides the Director General with the power to: <ul style="list-style-type: none"> ○ Conduct Authorised Inquiries ○ Refer allegations of serious or recurrent breaches to the State Administrative Tribunal ○ Commence prosecution for an offence under the Act. • Authorised Inquiries are a costly and a relatively slow response to significant issues. Authorised Inquiries are currently the only significant tool for addressing significant issues within a local government. • The Panel Report, City of Perth Inquiry, and the Select Committee Report made various recommendations related to the establishment of a specific office for local government oversight. 	<ul style="list-style-type: none"> • It is proposed to establish a Chief Inspector of Local Government (the Inspector), supported by an Office of the Local Government Inspector (the Inspectorate). • The Inspector would receive minor and serious complaints about elected members. • The Inspector would oversee complaints relating to local government CEOs. • Local Governments would still be responsible for dealing with minor behavioural complaints. • The Inspector would have powers of a standing inquiry, able to investigate and intervene in any local government where potential issues are identified. • The Inspector would have the authority to assess, triage, refer, investigate, or close complaints, having regard to various public interest criteria – considering laws such as the <i>Corruption, Crime and Misconduct Act 2003</i>, the <i>Occupational Safety and Health Act 1984</i>, the <i>Building Act 2011</i>, and other legislation. • The Inspector would have powers to implement minor penalties for less serious breaches of the Act, with an appeal mechanism. • The Inspector would also have the power to order a local government to address non-compliance with the Act or Regulations. • The Inspector would be supported by a panel of Local Government Monitors (see item 1.2). • The existing Local Government Standards Panel would be replaced with a new Conduct Panel (see item 1.3). • Penalties for breaches to the Local Government Act and Regulations will be reviewed and are proposed to be generally strengthened (see item 1.4). 	<p><u>Administration Recommendation - Supported.</u> An early intervention process is supported. Complaints should be managed by an independent body separate to local governments, not at a local level.</p>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
	<ul style="list-style-type: none"> • These reforms would be supported by new powers to more quickly resolve issues within local government (see items 1.5 and 1.6). 	
1.2 Local Government Monitors		
<ul style="list-style-type: none"> • There are currently no legislative powers for the provision of monitors/ temporary advisors. • The DLGSC provides support and advice to local governments, however there is no existing mechanism for pre-qualified, specialised assistance to manage complex cases. 	<ul style="list-style-type: none"> • A panel of Local Government Monitors would be established. • Monitors could be appointed by the Inspector to go into a local government and try to resolve problems. • The purpose of Monitors would be to proactively fix problems, rather than to identify blame or collect evidence. • Monitors would be qualified specialists, such as: <ul style="list-style-type: none"> ○ Experienced and respected former Mayors, Presidents, and CEOs - to act as mentors and facilitators ○ Dispute resolution experts - to address the breakdown of professional working relationships ○ Certified Practicing Accountants and other financial specialists - to assist with financial management and reporting issues ○ Governance specialists and lawyers - to assist councils resolve legal issues ○ HR and procurement experts - to help with processes like recruiting a CEO or undertaking a major land transaction. • Only the Inspector would have the power to appoint Monitors. • Local governments would be able to make requests to the Inspector to appoint Monitors for a specific purpose. <p>Monitor Case Study 1 – Financial Management</p> <p>The Inspector receives information that a local government is not collecting rates correctly under the <i>Local Government Act 1995</i>. Upon initial review, the Inspector identifies that there may be a problem. The Inspector appoints a Monitor who specialises</p>	<p><u>Administration Recommendation</u> - Supported.</p> <p>Similar to recommended position on 1.1 above.</p>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
	<p>in financial management in local government. The Monitor visits the local government and identifies that the system used to manage rates is not correctly issuing rates notices. The Monitor works with the local government to rectify the error, and issue corrections to impacted ratepayers.</p> <p>Monitor Case Study 2 – Dispute Resolution</p> <p>The Inspector receives a complaint from one councillor that another councillor is repeatedly publishing derogatory personal attacks against another councillor on social media, and that the issue has not been able to be resolved at the local government level. The Inspector identifies that there has been a relationship breakdown between the two councillors due to a disagreement on council.</p> <p>The Inspector appoints a Monitor to host mediation sessions between the councillors. The Monitor works with the councillors to address the dispute. Through regular meetings, the councillors agree to a working relationship based on the council’s code of conduct. After the mediation, the Monitor occasionally makes contact with both councillors to ensure there is a cordial working relationship between the councillors.</p>	
1.3 Conduct Panel		
<ul style="list-style-type: none"> • The Local Government Standards Panel was established in 2007 to resolve minor breach complaints relatively quickly and provide the sector with guidance and benchmarks about acceptable standards of behaviour. • Currently, the Panel makes findings about alleged breaches based on written submissions. • The City of Perth Inquiry report made various recommendations that functions of 	<ul style="list-style-type: none"> • The Standards Panel is proposed to be replaced with a new Local Government Conduct Panel. • The Conduct Panel would be comprised of suitably qualified and experienced professionals. Sitting councillors will not be eligible to serve on the Conduct Panel. • The Inspector would provide evidence to the Conduct Panel for adjudication. • The Conduct Panel would have powers to impose stronger penalties – potentially including being able to suspend 	<p><u>Administration Recommendation</u> - Supported.</p> <p>In addition to the above, WALGA’s position is that Items 1.1, 1.2 and 1.3 generally align with WALGA Advocacy Position 2.6.8 - ‘Establish Office of Independent Assessor’, as follows: <i>The Local Government sector supports:</i></p>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
<p>the Local Government Standards Panel be reformed.</p>	<p>councillors for up to three months, with an appeal mechanism.</p> <ul style="list-style-type: none"> • For very serious or repeated breaches of the Local Government Act, the Conduct Panel would have the power to recommend prosecution through the courts. • Any person who is subject to a complaint before the Conduct Panel would have the right to address the Conduct Panel before the Panel makes a decision. 	<ol style="list-style-type: none"> 1. <i>Establishing an Office of the Independent Assessor to replace the Standards Panel to provide an independent body to receive, investigate and assess complaints against Elected Members and undertake inquiries.</i> 2. <i>Remove the CEO from being involved in processing complaints.</i> 3. <i>That an early intervention framework of monitoring to support Local Governments be provided with any associated costs to be the responsibility of the State Government.</i> 4. <i>An external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework.</i> <p><u>WALGA Comment</u> The Local Government sector is in favour of early intervention and a swift response to potentially disruptive or dysfunctional behaviours. The Proposed Reforms state 'Local</p>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
		<p><i>Governments would still be responsible for dealing with minor behavioural complaints' and therefore do not go as far as the Sector's recent request for an external oversight model for the independent assessment of local level complaints (State Council Res: 264.5/2021 – September 2021). However this will be mitigated with the Inspector able to respond to a Local Government having unresolved matters by appointing a monitor to assist the Local Government.</i></p> <p>It is expected the Local Government Inspector would be funded by the State Government, however it is noted that the cost of the Local Government Monitors and the Conduct Panel would be borne by the Local Government concerned.</p> <p>WALGA Recommendation</p> <ol style="list-style-type: none"> 1. Support the proposed reforms as they align with the sectors position on external oversight and support. 2. Request the Minister to explore alternate mechanisms for

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
		<p style="text-align: center;">resolving local level complaints.</p> <p>It is recommended Council support WALGA's recommendation.</p>
1.4 Review of Penalties		
<ul style="list-style-type: none"> There are currently limited penalties in the Act for certain types of non-compliance with the Local Government Act. 	<ul style="list-style-type: none"> Penalties for breaching the Local Government Act are proposed to be strengthened. It is proposed that the suspension of councillors (for up to three months) is established as the main penalty where a councillor breaches the Local Government Act or Regulations on more than one occasion. Councillors who are disqualified would not be eligible for sitting fees or allowances. They will also not be able to attend meetings, or use their official office (such as their title or council email address). It is proposed that a councillor who is suspended multiple times may become disqualified from office. Councillors who do not complete mandatory training within a certain timeframe will also not be able to receive sitting fees or allowances. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>Items 1.4 and 1.5 <u>expand upon</u> WALGA's Advocacy Position 2.6.9 - 'Stand Down Proposal'</p> <p><i>WALGA supports, in principle, a proposal for an individual elected member to be 'stood down' from their duties when they are under investigation, have been charged, or when their continued presence prevents Council from properly discharging its functions or affects the Council's reputation, subject to further policy development work being undertaken. Further policy development of the Stand Down Provisions must involve active consultation with WALGA and specific consideration of the following issues of concern to the Sector:</i></p> <p><i>1. That the Department of Local Government endeavour to ensure established principles of</i></p>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
		<p><i>natural justice and procedural fairness are embodied in all aspects of the proposed Stand Down Provisions; and</i></p> <p>2. <i>That activities associated with the term ‘disruptive behaviour’, presented as reason to stand down a defined Elected Member on the basis their continued presence may make a Council unworkable, are thoroughly examined and clearly identified to ensure there is awareness, consistency and opportunity for avoidance.</i></p> <p>Comment The Local Government sector has long-standing advocacy positions supporting stronger penalties as a deterrent to disruptive Council Member behaviours. Clear guidance will be required to ensure there is consistent application of the power given to Presiding Members. Officers recommend that Council Support WALGA’s recommendation.</p>
1.5 Rapid Red Card Resolutions		
<ul style="list-style-type: none"> Currently, local governments have different local laws and standing orders that govern the way meetings run. Presiding members (Mayors and Presidents) are reliant on the 	<ul style="list-style-type: none"> It is proposed that Standing Orders are made consistent across Western Australia (see item 2.6). Published recordings of all meetings would also become standard (item 3.1). 	<p><u>Administration Recommendation</u> - Supported, subject to clearer guidance on process.</p>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
<p>powers provided in the local government standing orders local laws.</p> <ul style="list-style-type: none"> Differences between local governments is a source of confusion about the powers that presiding members have to deal with disruptive behaviours at council meetings. Disruptive behaviour at council meetings is a very common cause of complaints. Having the Presiding Member be able to deal with these problems should more quickly resolve problems that occur at council meetings. 	<ul style="list-style-type: none"> It is proposed that Presiding Members have the power to “red card” any attendee (including councillors) who unreasonably and repeatedly interrupt council meetings. This power would: <ul style="list-style-type: none"> Require the Presiding Member to issue a clear first warning If the disruptions continue, the Presiding Member will have the power to “red card” that person, who must be silent for the rest of the meeting. A councillor issued with a red card will still vote, but must not speak or move motions If the person continues to be disruptive, the Presiding Member can instruct that they leave the meeting. Any Presiding Member who uses the “red card” or ejection power will be required to notify the Inspector. Where an elected member refuses to comply with an instruction to be silent or leave, or where it can be demonstrated that the presiding member has not followed the law in using these powers, penalties can be imposed through a review by the Inspector. 	<p>Council currently has no established position on this proposal. See comment on Item 1.4 above.</p>
<p>1.6 Vexatious Complaint Referrals</p>		
<ul style="list-style-type: none"> No current provisions. The Act already provides a requirement for Public Question Time at council meetings. 	<ul style="list-style-type: none"> Local governments already have a general responsibility to provide ratepayers and members of the public with assistance in responding to queries about the local government’s operations. Local governments should resolve queries and complaints in a respectful, transparent and equitable manner. Unfortunately, local government resources can become unreasonably diverted when a person makes repeated vexatious queries, especially after a local government has already provided a substantial response to the person’s query. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>The Act has been expanded significantly in recent years to permit an increased level of public involvement, scrutiny and access to information relating to the decisions, operations and affairs of Local Government in WA. Introducing a means to limit capacity for unreasonable</p>

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS
	<ul style="list-style-type: none"> It is proposed that if a person makes repeated complaints to a local government CEO that are vexatious, the CEO will have the power to refer that person’s complaints to the Inspectorate, which after assessment of the facts may then rule the complaint vexatious. 	<p>complainants to negatively impact Local Governments will provide a necessary balance between the openness and transparency of the sector and the reasonable entitlement of citizens to interact with their Local Government.</p>
1.7 Minor Other Reforms		
<ul style="list-style-type: none"> Other minor reforms are being considered to enhance the oversight of local government. Ministerial Circulars have traditionally been used to provide guidance to the local government sector. 	<ul style="list-style-type: none"> Potential other reforms to strengthen guidance for local governments are being considered. For example, one option being considered is the potential use of sector-wide guidance notices. Guidance notices could be published by the Minister or Inspector, to give specific direction for how local governments should meet the requirements of the Local Government Act and Regulations. For instance, the Minister could publish guidance notices to clarify the process for how potential conflicts of interests should be managed. It is also proposed (see item 1.1) that the Inspector has the power to issue notices to individual local governments to require them to rectify non-compliance with the Act or Regulations. 	<p><u>Administration</u> <u>Recommendation</u> - Supported.</p> <p>Specific guidance to ensure compliance across the local government sector is supported to build capacity and understanding. Although, adequate resourcing across the State Government sector seems to be an issue. It is recommended that Council call upon the State Government to ensure the DLGSC is adequately resourced to be effective in assisting local governments rectify non-compliance.</p>

Theme 2: Reducing Red Tape, Increasing Consistency and Simplicity

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
2.1 Resource Sharing		
<ul style="list-style-type: none"> The Act does not currently include specific provisions to allow for certain types of resource sharing – especially for sharing CEOs. Regional local governments would benefit from having clearer mechanisms for voluntary resource-sharing. 	<ul style="list-style-type: none"> Amendments are proposed to encourage and enable local governments, especially smaller regional local governments, to share resources, including Chief Executive Officers and senior employees. Local governments in bands 2, 3 or 4 would be able to appoint a shared CEO at up to two salary bands above the highest band. For example, a band 3 and a band 4 council sharing a CEO could remunerate to the level of band 1. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>It is recommended Council support this proposed reform.</p> <p>Item 2.1 aligns with WALGA’s Advocacy Position 2.6 – Local Government Legislation – ‘<i>Avoid red tape and ‘de-clutter’ the extensive regulatory regime that underpins the Local Government Act</i>’ and Advocacy Position 2.3.1 - ‘Regional Collaboration’.</p> <p><i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p>Comment</p> <p>The proposed reforms will rely upon statutory provisions that enable and enhance regional collaboration. Recent over-regulation of Regional Subsidiaries in 2016 resulted in no subsidiaries being formed since that time.</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
2.2 Standardisation of Crossovers		
<ul style="list-style-type: none"> • Approvals and standards for crossovers (the section of driveways that run between the kerb and private property) are inconsistent between local government areas, often with very minor differences. • This can create confusion and complexity for homeowners and small businesses in the construction sector. 	<ul style="list-style-type: none"> • It is proposed to amend the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> to standardise the process for approving crossovers for residential properties and residential developments on local roads. • A Crossover Working Group has provided preliminary advice to the Minister and DLGSC to inform this. • The DLGSC will work with the sector to develop standardised design and construction standards. 	<p><u>Administration Recommendation</u> - Not Supported.</p> <p>Of all the pressing issues affecting local government that require attention from the State government ‘crossovers’ aren’t high on the list. It is quite extraordinary that this issue has been elevated to such an issue that it requires its own section in the reform discussion paper.</p> <p>Whilst the standardisation of crossovers may work in metropolitan areas, it is considered that the standard proposed will not work in regional areas as there are:</p> <ul style="list-style-type: none"> • Limited resources in overseeing crossover works/enforcing compliance; • Dramatic difference in verge sizes; • It does not take into account ecological communities and Environmentally Sensitive Areas; and

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<ul style="list-style-type: none"> A 'one size fits all' approach does not take into consideration of site specific overland stormwater flow issues.
<p>2.3 Introduce Innovation Provisions</p>		
<ul style="list-style-type: none"> The <i>Local Government Act 1995</i> currently has very limited provisions to allow for innovations and responses to emergencies to (such as the Shire of Bruce Rock Supermarket). 	<ul style="list-style-type: none"> New provisions are proposed to allow exemptions from certain requirements of the <i>Local Government Act 1995</i>, for: <ul style="list-style-type: none"> Short-term trials and pilot projects Urgent responses to emergencies. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>It is in the interest of local government to have broader legislative abilities to address community needs and issues where appropriate. This proposed reform has the ability to facilitate efficient and effective outcomes.</p>
<p>2.4 Streamline Local Laws</p>		
<ul style="list-style-type: none"> Local laws are required to be reviewed every eight years. The review of local laws (especially when they are standard) has been identified as a burden for the sector. Inconsistency between local laws is frustrating for residents and business stakeholders. 	<ul style="list-style-type: none"> It is proposed that local laws would only need to be reviewed by the local government every 15 years. Local laws not reviewed in the timeframe would lapse, meaning that old laws will be automatically removed and no longer applicable. Local governments adopting Model Local Laws will have reduced advertising requirements. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>The proposed reform to Local Laws is welcomed by Shire officers. The Local Law process is considered overly onerous, inefficient and costly to the sector.</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
2.5 Simplifying Approvals for Small Business and Community Events		
<ul style="list-style-type: none"> • Inconsistency between local laws and approvals processes for events, street activation, and initiatives by local businesses is frustrating for business and local communities. 	<ul style="list-style-type: none"> • Proposed reforms would introduce greater consistency for approvals for: <ul style="list-style-type: none"> ○ alfresco and outdoor dining ○ minor small business signage rules ○ running community events. 	<p><u>Administration Recommendation</u> - Support, subject to further clarification.</p> <p>It is recommended that Council support this reform, however it is unclear as to what the ramifications are in terms of:</p> <ul style="list-style-type: none"> • practical impacts on existing and future alfresco and outdoor dining areas; • the level of risk the local government would be assuming; and • whether such a reform impacts on the Shire’s level of insurance.
2.6 Standardised Meeting Procedures, Including Public Question Time		
<ul style="list-style-type: none"> • Local governments currently prepare individual standing order local laws. • The <i>Local Government Act 1995</i> and regulations require local governments to allocate time at meetings for questions from the public. • Inconsistency among the meeting procedures between local governments is a common source of complaints. 	<ul style="list-style-type: none"> • To provide greater clarity for ratepayers and applicants for decisions made by council, it is proposed that the meeting procedures and standing orders for all local government meetings, including for public question time, are standardised across the State. • Regulations would introduce standard requirements for public question time, and the procedures for meetings generally. • Members of the public across all local governments would have the same opportunities to address council and ask questions. 	<p><u>Administration Recommendation</u> - Support.</p> <p>Standardisation of meeting procedures across all local governments will assist in better engagement with the community.</p>

2.7 Regional Subsidiaries		
<ul style="list-style-type: none"> • Initiatives by multiple local governments may be managed through formal Regional Councils, or through less formal “organisations of councils”, such as NEWROC and WESROC. • These initiatives typically have to be managed by a lead local government. • In 2016-17, provisions were introduced to allow for the formation of Regional Subsidiaries. Regional Subsidiaries can be formed in line with the <i>Local Government (Regional Subsidiaries) Regulations 2017</i>. • So far, no Regional Subsidiary has been formed. 	<ul style="list-style-type: none"> • Work is continuing to consider how Regional Subsidiaries can be best established to: <ul style="list-style-type: none"> ○ Enable Regional Subsidiaries to provide a clear and defined public benefit for people within member local governments ○ Provide for flexibility and innovation while ensuring appropriate transparency and accountability of ratepayer funds ○ Where appropriate, facilitate financing of initiatives by Regional Subsidiaries within a reasonable and defined limit of risk ○ Ensure all employees of a Regional Subsidiary have the same employment conditions as those directly employed by member local governments. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>Under the Regional Subsidiary model, two or more Local Governments are able to establish a regional subsidiary to undertake a shared service function on behalf of its constituent Local Governments Whilst the Shire of Bridgetown-Greenbushes has no plans for a Regional Subsidiary this reform is supported. The easier development of Regional Subsidiaries will create opportunities for councils to pool resources and obtain better community outcomes.</p>

Theme 3: Greater Transparency & Accountability

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
3.1 Recordings and Live-Streaming of All Council Meetings		
<ul style="list-style-type: none"> • Currently, local governments are only required to make written minutes of meetings. • While there is no legal requirement for livestreaming or video or audio recording of council meetings, many local governments now stream and record their meetings. • Complaints relating to behaviours and decisions at meetings constitute a large 	<ul style="list-style-type: none"> • It is proposed that all local governments will be required to record meetings. • Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. • Band 1 and 2 are larger local governments are generally located in larger urban areas, with generally very good telecommunications infrastructure, and many already have audio-visual equipment. 	<p><u>Administration Recommendation</u> - Supported, subject to an exemption being granted where Council Meetings are held outside of the Council Chamber (e.g. in another town) so that no audio or visual recording of that meeting would be required if the resources required to make</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
<p>proportion of complaints about local governments.</p> <ul style="list-style-type: none"> Local governments are divided into bands with the largest falling in bands 1 and 2, and smaller local governments falling bands 3 and 4. The allocation of local governments into bands is determined by The Salaries and Allowances Tribunal based on factors¹ such as: <ul style="list-style-type: none"> Growth and development Strategic planning issues Demands and diversity of services provided to the community Total expenditure Population Staffing levels. 	<ul style="list-style-type: none"> Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. Several local governments already use platforms such as YouTube, Microsoft Teams, and Vimeo to stream and publish meeting recordings. Limited exceptions would be made for meetings held outside the ordinary council chambers, where audio recordings may be used. Recognising their generally smaller scale, typically smaller operating budget, and potential to be in more remote locations, band 3 and 4 local governments would be required to record and publish audio recordings, at a minimum. These local governments would still be encouraged to livestream or video record meetings. All council meeting recordings would need to be published at the same time as the meeting minutes. Recordings of all confidential items would also need to be submitted to the DLGSC for archiving. 	<p>those recordings was such that the meeting wouldn't be scheduled at the alternative venue.</p> <p>Council currently holds its December meeting in Greenbushes but due to audio recording equipment in the Bridgetown Council chambers being fixed the meeting in Greenbushes isn't audio recorded. It would be to the detriment of local democracy if councils were forced to cease moving meetings to other towns due to a requirement for audio recording.</p>
<p>3.2 Recording All Votes in Council Minutes</p>		
<ul style="list-style-type: none"> A local government is only required to record which councillor voted for or against a motion in the minutes of that meeting if a request is made by an elected member at the time of the resolution during the meeting. The existing provision does not mandate transparency. 	<ul style="list-style-type: none"> To support the transparency of decision-making by councillors, it is proposed that the individual votes cast by all councillors for all council resolutions would be required to be published in the council minutes, and identify those for, against, on leave, absent or who left the chamber. Regulations would prescribe how votes are to be consistently minuted. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>The Shire of Bridgetown-Greenbushes has for many years recorded the votes of each motion by listing the members that voted against the motion. This can be expanded to list "for" and "against" votes.</p>

¹ See page 3 of the [2018 Salaries and Allowance Tribunal Determination](#)

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
3.3 Clearer Guidance for Meeting Items that may be Confidential		
<ul style="list-style-type: none"> The Act currently provides broad definitions of what type of matters may be discussed as a confidential item. There is limited potential for review of issues managed as confidential items under the current legislation. 	<ul style="list-style-type: none"> Recognising the importance of open and transparent decision-making, it is considered that confidential meetings and confidential meeting items should only be used in limited, specific circumstances. It is proposed to make the Act more specific in prescribing items that may be confidential, and items that should remain open to the public. Items not prescribed as being confidential could still be held as confidential items only with the prior written consent of the Inspector. All confidential items would be required to be audio recorded, with those recordings submitted to the DLGSC. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>WALGA’s commentary around this matter is supported in that the confidentiality provisions need to be clarified. Reform to prescribing what is and isn’t confidential is supported. This Council only deals with items “behind closed doors” where the subject matter clearly falls within the relevant legislation.</p>
3.4 Additional Online Registers		
<ul style="list-style-type: none"> Local governments are required to provide information to the community through annual reports, council minutes and the publication of information online. Consistent online publication of information can substitute for certain material in annual reports. Consistency in online reporting across the sector will provide ratepayers with better information. These registers supplement the simplification of financial statements in Theme 6. 	<ul style="list-style-type: none"> It is proposed to require local governments to report specific information in online registers on the local government’s website. Regulations would prescribe the information to be included. <p>The following new registers, each updated quarterly, are proposed:</p> <ul style="list-style-type: none"> Lease Register to capture information about the leases the local government is party to (either as lessor or lessee) Community Grants Register to outline all grants and funding provided by the local government Interests Disclosure Register which collates all disclosures made by elected members about their interests related to matters considered by council 	<p><u>Administration Recommendation</u> - Supported, subject to clear legislative provisions/DLGSC guidance providing protection of lessee details.</p> <p>This proposal follows recent Act amendments that ensure a range of information is published on Local Government websites. WALGA has sought clarity that the contracts register excludes contracts of employment. Clear guidance also needs to be provided either by the DLGSC, or through the Act as to how personal</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<ul style="list-style-type: none"> ○ Applicant Contribution Register accounting for funds collected from applicant contributions, such as cash-in-lieu for public open space and car parking ○ Contracts Register that discloses all contracts above \$100,000. 	<p>details are to be protected on these registers.</p>
3.5 Chief Executive Officer Key Performance Indicators (KPIs) be Published		
<ul style="list-style-type: none"> • It is a requirement of the <i>Local Government Act 1995</i> that CEO performance reviews are conducted annually. • The Model Standards for CEO recruitment and selection, performance review and termination require that a local government must review the performance of the CEO against contractual performance criteria. • Additional performance criteria can be used for performance review by agreement between both parties. 	<ul style="list-style-type: none"> • To provide for minimum transparency, it is proposed to mandate that the KPIs agreed as performance metrics for CEOs: <ul style="list-style-type: none"> ○ Be published in council meeting minutes as soon as they are agreed prior to (before the start of the annual period) ○ The KPIs and the results be published in the minutes of the performance review meeting (at the end of the period) ○ The CEO has a right to provide written comments to be published alongside the KPIs and results to provide context as may be appropriate (for instance, the impact of events in that year that may have influenced the results against KPIs). 	<p><u>Administration Recommendation</u> - Supported</p>

Theme 4: Stronger Local Democracy and Community Engagement

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
4.1 Community and Stakeholder Engagement Charters		
<ul style="list-style-type: none"> • There is currently no requirement for local governments to have a specific engagement charter or policy. • Many local governments have introduced charters or policies for how they will engage with their community. • Other States have introduced a specific requirement for engagement charters. 	<ul style="list-style-type: none"> • It is proposed to introduce a requirement for local governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community. • A model Charter would be published to assist local governments who wish to adopt a standard form. 	<p><u>Administration Recommendation</u> - Supported.</p>
4.2 Ratepayer Satisfaction Surveys (Band 1 and 2 local governments only)		
<ul style="list-style-type: none"> • Many local governments already commission independent surveying consultants to hold a satisfaction survey of residents/ratepayers. • These surveys provide valuable data on the performance of local governments. 	<ul style="list-style-type: none"> • It is proposed to introduce a requirement that every four years, all local governments in bands 1 and 2 hold an independently-managed ratepayer satisfaction survey. • Results would be required to be reported publicly at a council meeting and published on the local government's website. • All local governments would be required to publish a response to the results. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>The Shire already undertakes this proposed action as part of its review of the Strategic Community Plan every 4 years.</p> <p>However, legislatively requiring an independent consultant undertake the survey may be cost prohibitive and ineffective to some local governments.</p>
4.3 Introduction of Preferential Voting		
<ul style="list-style-type: none"> • The current voting method for local government elections is first past the post. • The existing first-past-the-post does not allow for electors to express more than one preference. 	<ul style="list-style-type: none"> • Preferential voting is proposed be adopted as the method to replace the current first past the post system in local government elections. • In preferential voting, voters number candidates in order of their preferences. 	<p><u>Administration Recommendation</u> - Not supported.</p> <p>WALGA's position on Item 4.3 is that preferential voting <u>does not align</u> with its Advocacy Position</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
<ul style="list-style-type: none"> The candidate with the most votes wins, even if that candidate does not have a majority. Preferential voting better captures the precise intentions of voters and as a result may be regarded as a fairer and more representative system. Voters have more specific choice. 	<ul style="list-style-type: none"> Preferential voting is used in State and Federal elections in Western Australia (and in other states). This provides voters with more choice and control over who they elect. All other states use a form of preferential voting for local government. 	<p>2.5.1 – ‘First Past the Post voting system’</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> <i>Four year terms with a two year spill</i> <i>Greater participation in Local Government elections</i> <i>The option to hold elections through:</i> <ul style="list-style-type: none"> <i>Online voting</i> <i>Postal voting, and</i> <i>In-person voting</i> <i>Voting at Local Government elections to be voluntary</i> <i>The first past the post method of counting votes</i> <p>WALGA Comment</p> <p>It should be noted that the sector’s advocacy against compulsory voting and “All in All out” 4 year terms has been successful and these items are not included in the reform proposals.</p> <p>The introduction of preferential voting will be a return to the system of voting prior to the <i>Local Government Act 1995</i>. The Sector supports first past the post voting for its simplicity and fundamental apolitical nature, therefore the proposed reforms are not supported.</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>Given the above, the Shire of Bridgetown-Greenbushes determines its position against preferential voting in local government elections.</p>
<p>4.4 Public Vote to Elect the Mayor and President</p>		
<ul style="list-style-type: none"> • The Act currently allows local governments to have the Presiding Member (the Mayor or President) elected either: <ul style="list-style-type: none"> ○ by the electors of the district through a public vote; or ○ by the council as a resolution at a council meeting. 	<ul style="list-style-type: none"> • Mayors and Presidents of all local governments perform an important public leadership role within their local communities. • Band 1 and 2 local governments generally have larger councils than those in bands 3 and 4. • Accordingly, it is proposed that the Mayor or President for all band 1 and 2 councils is to be elected through a vote of the electors of the district. Councils in bands 3 and 4 would retain the current system. • A number of Band 1 and Band 2 councils have already moved towards Public Vote to Elect the Mayor and President in recent years, including City of Stirling and City of Rockingham. 	<p><u>Administration Recommendation</u> - Not supported.</p> <p>WALGA’s position is that Item 4.4 <u>does not align</u> with Advocacy Position 2.5.2 - ‘Election of Mayors and Presidents be at the discretion of Local Government.’</p> <p><i>Local Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.</i></p> <p>WALGA Comment</p> <p>There are 43 Band 1 and 2 Local Governments with 22 popularly electing the Mayor or President: Band 1 - 15 Band 2 - 7</p> <p>The remaining 21 Local Governments have a Council-elected Mayor or President. The cited examples of the City of Rockingham and City of Stirling electors determining by referendum to change the process for electing the Mayor are examples of the</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>current system working as intended. There is no evidence of elector support for uniform direct election of Mayors/Presidents.</p> <p>Public vote for the direct election of the Mayor or President presents significant risk. One major risk being the election to the position of 'one issue' candidates. Direct election is considered more likely to create unaligned councils that eventually become dysfunctional, polarised and ineffective in delivering good governance to their communities. Therefore, this proposed reform is not supported.</p> <p>Although the Shire of Bridgetown-Greenbushes as a Band 3 Local Government isn't affected by this recommendation its position is still to not support it.</p>
<p>4.5 Tiered Limits on the Number of Councillors</p>		
<ul style="list-style-type: none"> The number of councillors (between 5-15 councillors) is decided by each local government, reviewed by the Local Government Advisory Board, and if approved by the Minister. The Panel Report recommended electoral reforms to improve representativeness. 	<ul style="list-style-type: none"> It is proposed to limit the number of councillors based on the population of the entire local government. Some smaller local governments have already been moving to having smaller councils to reduce costs for ratepayers. The Local Government Panel Report proposed: <ul style="list-style-type: none"> For a population of up to 5,000 – five councillors (including the President) population of between 5,000 and 75,000 – five to nine councillors (including the Mayor/President) 	<p><u>Administration Recommendation</u> - Not supported.</p> <p>Under the proposal, the Shire of Bridgetown-Greenbushes, unless the 2021 census record a shire population of 5,000 persons or more, will be required to reduce from 9 to 5 councillors.</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<ul style="list-style-type: none"> ○ population of above 75,000 – nine to fifteen councillors (including Mayor). 	<p>Local Governments should be able to determine the number of councillors it needs to ensure effective representation of their communities.</p>
4.6 No Wards for Small Councils (Band 3 and 4 Councils only)		
<ul style="list-style-type: none"> • A local government can make an application to be divided into wards, with councillors elected to those wards. • Only about 10% of band 3 and 4 local governments currently have wards. 	<ul style="list-style-type: none"> • It is proposed that the use of wards for councils in bands 3 and 4 is abolished. • Wards increase the complexity of elections, as this requires multiple versions of ballot papers to be prepared for a local government’s election. • In smaller local governments, the population of wards can be very small. • These wards often have councillors elected unopposed, or elect a councillor with a very small number of votes. Some local governments have ward councillors elected with less than 50 votes. • There has been a trend in smaller local governments looking to reduce the use of wards, with only 10 councils in bands 3 and 4 still having wards. 	<p><u>Administration Recommendation – Not supported.</u></p> <p>As the Shire of Bridgetown-Greenbushes doesn’t have a ward system it isn’t affected by this recommendation. However Council arrived at this decision itself and this decision should always be one that is instigated by the local government.</p>

4.7 Electoral Reform – Clear Lease Requirements for Candidate and Voter Eligibility		
<ul style="list-style-type: none"> • A person with a lease in a local government district is eligible to nominate as a candidate in that district. • A person with a lease in a local government district is eligible to apply to vote in that district. • The City of Perth Inquiry Report identified a number of instances where dubious lease arrangements put to question the validity of candidates in local government elections, and subsequently their legitimacy as councillors. 	<ul style="list-style-type: none"> • Reforms are proposed to prevent the use of “sham leases” in council elections. Sham leases are where a person creates a lease only to be able to vote or run as a candidate for council. • The City of Perth Inquiry Report identified sham leases as an issue. • Electoral rules are proposed to be strengthened: <ul style="list-style-type: none"> ○ A minimum lease period of 12 months will be required for anyone to register a person to vote or run for council. ○ Home based businesses will not be eligible to register a person to vote or run for council, because any residents are already the eligible voter(s) for that address. ○ Clarifying the minimum criteria for leases eligible to register a person to vote or run for council. • The reforms would include minimum lease periods to qualify as a registered business (minimum of 12 months), and the exclusion of home based businesses (where the resident is already eligible) and very small sub-leases. • The basis of eligibility for each candidate (e.g. type of property and suburb of property) is proposed to be published, including in the candidate pack for electors. 	<p><u>Administration Recommendation</u> - Supported.</p>
4.8 Reform of Candidate Profiles		
<ul style="list-style-type: none"> • Candidate profiles can only be 800 characters, including spaces. This is equivalent to approximately 150 words. 	<ul style="list-style-type: none"> • Further work will be undertaken to evaluate how longer candidate profiles could be accommodated. • Longer candidate profiles would provide more information to electors, potentially through publishing profiles online. • It is important to have sufficient information available to assist electors make informed decisions when casting their vote. 	<p><u>Administration Recommendation</u> - Supported.</p>

4.9 Minor Other Electoral Reforms		
<ul style="list-style-type: none">• Other minor reforms are proposed to improve local government elections.	<ul style="list-style-type: none">• Minor other electoral reforms are proposed to include:<ul style="list-style-type: none">○ The introduction of standard processes for vote recounts if there is a very small margin between candidates (e.g. where there is a margin of less than 10 votes a recount will always be required)○ The introduction of more specific rules concerning local government council candidates' use of electoral rolls.	<p><u>Administration Recommendation</u> - Supported.</p> <p>These proposed changes will serve to remove any ambiguity about election outcomes and the use of information.</p>

Theme 5: Clear Roles and Responsibilities

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
5.1 Introduce Principles in the Act		
<ul style="list-style-type: none"> The Act does not currently outline specific principles. The Act contains a short “Content and Intent” section only. The Panel Report recommended greater articulation of principles 	<ul style="list-style-type: none"> It is proposed to include new principles in the Act, including: <ul style="list-style-type: none"> The recognition of Aboriginal Western Australians Tiering of local governments (with bands being as assigned by the Salaries and Allowances Tribunal) Community Engagement Financial Management. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>The Shire supports a flexible, principles-based framework on the basis that the level of regulation is workable.</p>
5.2 Greater Role Clarity		
<ul style="list-style-type: none"> The Act provides for the role of council, councillor, mayor or president and CEO. The role of the council is to: <ul style="list-style-type: none"> govern the local government’s affairs be responsible for the performance of the local government’s functions. 	<ul style="list-style-type: none"> The Local Government Act Review Panel recommended that roles and responsibilities of elected members and senior staff be better defined in law. It is proposed that these roles and responsibilities are further defined in the legislation. These proposed roles will be open to further consultation and input. These roles would be further strengthened through Council Communications Agreements (see item 5.3). 	<p><u>Administration Recommendation</u> - Supported.</p> <p>Clear definition of roles, supported by legislation allows for better understanding between Councillors, President/Mayor, CEO and staff.</p>
	<p>5.2.1 - Mayor or President Role</p> <ul style="list-style-type: none"> It is proposed to amend the Act to specify the roles and responsibilities of the Mayor or President. While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Mayor or President is responsible for: <ul style="list-style-type: none"> Representing and speaking on behalf of the whole council and the local government, at all times being consistent with the resolutions of council 	<p><u>Administration Recommendation</u> - Supported.</p> <p>Clear definition of roles, supported by legislation allows for better understanding between Councillors, President/Mayor, CEO and staff.</p> <p>The interpretation of the role needs to be succinct, providing useful clarity around roles and responsibilities.</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<ul style="list-style-type: none"> ○ Facilitating the democratic decision-making of council by presiding at council meetings in accordance with the Act ○ Developing and maintaining professional working relationships between councillors and the CEO ○ Performing civic and ceremonial duties on behalf of the local government ○ Working effectively with the CEO and councillors in overseeing the delivery of the services, operations, initiatives and functions of the local government. 	
	<p>5.2.2 - Council Role</p> <ul style="list-style-type: none"> ● It is proposed to amend the Act to specify the roles and responsibilities of the Council, which is the entity consisting of all of the councillors and led by the Mayor or President. ● While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Council is responsible for: <ul style="list-style-type: none"> ○ Making significant decisions and determining policies through democratic deliberation at council meetings ○ Ensuring the local government is adequately resourced to deliver the local governments operations, services and functions - including all functions that support informed decision-making by council ○ Providing a safe working environment for the CEO; ○ Providing strategic direction to the CEO; ○ Monitoring and reviewing the performance of the local government. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>Clear definition of roles, supported by legislation allows for better understanding between Councillors, President/Mayor, CEO and staff.</p> <p>The interpretation of the role needs to be succinct, providing useful clarity around roles and responsibilities.</p>
	<p>5.2.3 - Elected Member (Councillor) Role</p> <ul style="list-style-type: none"> ● It is proposed to amend the Act to specify the roles and responsibilities of all elected councillors. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>Clear definition of roles, supported by legislation allows for better</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<ul style="list-style-type: none"> • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that every elected councillor is responsible for: <ul style="list-style-type: none"> ○ Considering and representing, fairly and without bias, the current and future interests of all people who live, work and visit the district (including for councillors elected for a particular ward) ○ Positively and fairly contribute and apply their knowledge, skill, and judgement to the democratic decision-making process of council ○ Applying relevant law and policy in contributing to the decision-making of the council ○ Engaging in the effective forward planning and review of the local governments’ resources, and the performance of its operations, services, and functions ○ Communicating the decisions and resolutions of council to stakeholders and the public ○ Developing and maintaining professional working relationships with all other councillors and the CEO ○ Maintaining and developing their knowledge and skills relevant to local government ○ Facilitating public engagement with local government. • It is proposed that elected members should not be able to use their title (e.g. “Councillor”, “Mayor”, or “President”) and associated resources of their office (such as email address) unless they are performing their role in their official capacity. 	<p>understanding between Councillors, President/Mayor, CEO and staff.</p> <p>The interpretation of the role needs to be succinct, providing useful clarity around roles and responsibilities.</p>
	<p>5.2.4 - CEO Role</p> <ul style="list-style-type: none"> • The <i>Local Government Act 1995</i> requires local governments to employ a CEO to run the local government administration and implement the decisions of council. 	<p><u>Administration Recommendation - Supported.</u></p> <p>Clear definition of roles, supported by legislation allows for better</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<ul style="list-style-type: none"> • To provide greater clarity, it is proposed to amend the Act to specify the roles and responsibilities of all local government CEOs. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the CEO of a local government is responsible for: <ul style="list-style-type: none"> ○ Coordinating the professional advice and assistance necessary for all elected members to enable the council to perform its decision-making functions ○ Facilitating the implementation of council decisions ○ Ensuring functions and decisions lawfully delegated by council are managed prudently on behalf of the council ○ Managing the effective delivery of the services, operations, initiatives and functions of the local government determined by the council ○ Providing timely and accurate information and advice to all councillors in line with the Council Communications Agreement (see item 5.3) ○ Overseeing the compliance of the operations of the local government with State and Federal legislation on behalf of the council ○ Implementing and maintaining systems to enable effective planning, management, and reporting on behalf of the council. 	<p>understanding between Councillors, President/Mayor, CEO and staff.</p> <p>The interpretation of the role needs to be succinct, providing useful clarity around roles and responsibilities.</p>
5.3 Council Communication Agreements		
<ul style="list-style-type: none"> • The Act provides that council and committee members can have access to any information held by the local government that is relevant to the performance of the member in their functions. • The availability of information is sometimes a source of conflict within local governments. 	<ul style="list-style-type: none"> • In State Government, there are written Communication Agreements between Ministers and agencies that set standards for how information and advice will be provided. • It is proposed that local governments will need to have Council Communications Agreements between the council and the CEO. • These Council Communication Agreements would clearly specify the information that is to be provided to councillors, 	<p><u>Administration Recommendation</u> - Supported.</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<p>how it will be provided, and the timeframes for when it will be provided.</p> <ul style="list-style-type: none"> • A template would be published by DLGSC. This default template will come into force if a council and CEO do not make a specific other agreement within a certain timeframe following any election. 	
5.4 Local Governments May Pay Superannuation Contributions for Elected Members		
<ul style="list-style-type: none"> • Elected members are eligible to receive sitting fees or an annual allowance. • Superannuation is not paid to elected members. However, councillors can currently divert part of their allowances to a superannuation fund. • Councils should be reflective and representative of the people living within the district. Local governments should be empowered to remove any barriers to the participation of gender and age diverse people on councils. 	<ul style="list-style-type: none"> • It is proposed that local governments should be able to decide, through a vote of council, to pay superannuation contributions for elected members. These contributions would be additional to existing allowances. • Superannuation is widely recognised as an important entitlement to provide long term financial security. • Other states have already moved to allow councils to make superannuation contributions for councillors. • Allowing council to provide superannuation is important part of encouraging equality for people represented on council – particularly for women and younger people. • Providing superannuation to councillors recognises that the commitment to elected office can reduce a person's opportunity to undertake employment and earn superannuation contributions. 	<p><u>Administration Recommendation</u> - Not Supported.</p> <p>Council's position as resolved on 28 October 2021 is to:</p> <ol style="list-style-type: none"> 1. Not support WALGA proposed policy position that the Local Government Act 1995 be amended to require local governments to pay Elected Members, into a nominated superannuation account, an amount equivalent to the superannuation guarantee determined with reference to fees and allowances paid to each Elected Member. 2. Support advocacy to the Minister for Local Government to request that the Salaries and Allowances Tribunal, when allocating band ranges, consider sections 2.7 to 2.10 of the Local Government Act, which outlines the roles and

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>responsibilities of local governments, councillors, mayors, presidents and their deputies, in the context of foregone superannuation guarantee contributions.</p>
<p>5.5 Local Governments May Establish Education Allowances</p>		
<ul style="list-style-type: none"> Local government elected members must complete mandatory training. There is no specific allowance for undertaking further education. 	<ul style="list-style-type: none"> Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education that is directly related to their role on council. Councils will be able to decide on a policy for education expenses, up to a maximum yearly value for each councillor. Councils may also decide not to make this entitlement available to elected members. Any allowance would only be able to be used for tuition fees for courses, such as training programs, diplomas, and university studies, which relate to local government. Where it is made available, this allowance will help councillors further develop skills to assist with making informed decisions on important questions before council, and also provide professional development opportunities for councillors. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>This proposed reform allows Councillors to have the choice to seek further training if they see fit.</p>
<p>5.6 Standardised Election Caretaker period</p>		
<ul style="list-style-type: none"> There is currently no requirement for a formal caretaker period, with individual councils operating under their own policies and procedures. This is commonly a point of public confusion. 	<ul style="list-style-type: none"> A statewide caretaker period for local governments is proposed. All local governments across the State would have the same clearly defined election period, during which: <ul style="list-style-type: none"> Councils do not make major decisions with criteria to be developed defining ‘major’ Incumbent councillors who nominate for re-election are not to represent the local government, act on behalf of 	<p><u>Administration Recommendation</u> - Supported.</p> <p>This proposed reform would serve to depoliticise Council decision-making in the lead up to a local government election. The Shire of Bridgetown-Greenbushes has for</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<p>the council, or use local government resources to support campaigning activities.</p> <ul style="list-style-type: none"> ○ There are consistent election conduct rules for all candidates. 	<p>many years imposed a caretaker period coinciding with ordinary local government elections and has a policy to guide Council and staff during the caretaker period.</p>
5.7 Remove WALGA from the Act		
<ul style="list-style-type: none"> • The Western Australian Local Government Association (WALGA) is constituted under the <i>Local Government Act 1995</i>. • The Local Government Panel Report and the Select Committee Report included this recommendation. 	<ul style="list-style-type: none"> • The Local Government Panel Report recommended that WALGA not be constituted under the <i>Local Government Act 1995</i>. • Separating WALGA out of the Act will provide clarity that WALGA is not a State Government entity. 	<p><u>Administration Recommendation</u> - Not supported, subject to further clarity on the future impacts on the Local Government Insurance Scheme, tendering and pre-qualified supplier panels.</p> <p>The Shire of Bridgetown-Greenbushes is supportive of the WALGA position. WALGA is conducting its own due diligence on this proposal, previously identified in the Local Government Review Panel Report. The outcome of this reform would require a transition of WALGA from a body constituted under the Act to an incorporated association. It is important to the Local Government sector that the provisions relating to the mutual self-insurance scheme and tender exempt prequalified supply panels remain in the Act and are not affected by this proposal. Further work is being carried out by WALGA to fully understand the effect this</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		proposal will have on WALGA and the sector.
5.8 CEO Recruitment		
<ul style="list-style-type: none"> Recent amendments introduced provisions to standardise CEO recruitment. The recruitment of a CEO is a very important decision by a local government. 	<ul style="list-style-type: none"> It is proposed that DLGSC establishes a panel of approved panel members to perform the role of the independent person on CEO recruitment panels. Councils will be able to select an independent person from the approved list. Councils will still be able to appoint people outside of the panel with the approval of the Inspector. 	<p><u>Administration Recommendation</u> - Not Supported.</p> <p>It is anticipated that local governments would be required to foot the cost of an independent person, in addition to any human resources consultant brought in to recruit a CEO. Should this proposed reform move ahead, all costs associated with the creation and maintenance of the panel should be borne by the State Government.</p>

Theme 6: Improved Financial Management and Reporting

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
6.1 Model Financial Statements and Tiered Financial Reporting		
<ul style="list-style-type: none"> The financial statements published in the Annual Report is the main financial reporting currently published by local governments. Reporting obligations are the same for large (Stirling, Perth, Fremantle) and small (Sandstone, Wiluna, Dalwallinu) local governments, even though they vary significantly in complexity. The Office of the Auditor General has said that some existing reporting requirements are unnecessary or onerous - for instance, information that is not relevant to certain local governments, or that is a duplicate of other published information. 	<ul style="list-style-type: none"> The Minister strongly believes in transparency and accountability in local government. The public rightly expects the highest standards of integrity, good governance, and prudent financial management in local government. It is critically important that clear information about the financial position of local governments is openly available to ratepayers. Financial information also supports community decision-making about local government services and projects. Local governments differ significantly in the complexity of their operations. Smaller local governments generally have much less operating complexity than larger local governments. The Office of the Auditor General has identified opportunities to improve financial reporting, to make statements clearer, and reduce unnecessary complexity. Recognising the difference in the complexity of smaller and larger local governments, it is proposed that financial reporting requirements should be tiered – meaning that larger local governments will have greater financial reporting requirements than smaller local governments. It is proposed to establish standard templates for Annual Financial Statements for band 1 and 2 councils, and simpler, clearer financial statements for band 3 and 4. Online Registers, updated quarterly (see item 3.4), would provide faster and greater transparency than current annual reports. Standard templates will be published for use by local governments. 	<p><u>Administration Recommendation</u> - Support, in principle.</p> <p>It is noted that local governments are to meet the Australian Accounting Standards Board (AASB) requirements in the preparation of its financial statements.</p> <p>The creation of standard templates for the Annual Financial Statements linked to bands will create consistency across the sector and has the potential to create efficiencies particularly for band 3 & 4 local governments.</p> <p>In the event that the reform is approved, any templates produced by the DLGSC should align with the requirements of the AASB as well as meeting the audit needs of the Office of the Auditor General.</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<ul style="list-style-type: none"> • Simpler Strategic and Financial Planning (item 6.2) would also improve the budgeting process. 	
6.2 Simplify Strategic and Financial Planning		
<ul style="list-style-type: none"> • Requirements for plans are outlined in the Local Government Financial Management and Administration Regulations. • There is also the Integrated Planning and Reporting (IPR) framework. • While many councils successfully apply IPR to their budgeting and reporting, IPR may seem complicated or difficult, especially for smaller local governments. 	<ul style="list-style-type: none"> • Having clear information about the finances of local government is an important part of enabling informed public and ratepayer engagement and input to decision-making. • The framework for financial planning should be based around information being clear, transparent, and easy to understand for all ratepayers and members of the public. • In order to provide more consistency and clarity across the State, it is proposed that greater use of templates is introduced to make planning and reporting clearer and simpler, providing greater transparency for ratepayers. • Local governments would be required to adopt a standard set of plans, and there will be templates published by the DLGSC for use or adaption by local governments. • It is proposed that the plans that are required are: <ul style="list-style-type: none"> ○ Simplified Council Plans that replace existing Strategic Community Plans and set high-level objectives, with a new plan required at least every eight years. These will be short-form plans, with a template available from the DLGSC ○ Simplified Asset Management Plans to consistently forecast costs of maintaining the local government's assets. A new plan will be required at least every ten years, though local governments should update the plan regularly if the local government gains or disposes of major assets (e.g. land, buildings, or roads). A template will be provided, and methods of valuations will be simplified to reduce red tape ○ Simplified Long Term Financial Plans will outline any long term financial management and sustainability 	<p><u>Administration Recommendation - Supported.</u></p> <p>It is recommended that the DLGSC consider creating a working group to deliver this reform or consult further with the public and sector with more specific detail as to how these plans are to be constituted, particularly Council Plans.</p> <p>The development of templates has the potential to provide not only consistency but some real efficiency measures in the preparation of these documents particularly for smaller local governments.</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<p>issues, and any investments and debts. A template will be provided, and these plans will be required to be reviewed in detail at least every four years</p> <ul style="list-style-type: none"> ○ A new Rates and Revenue Policy (see item 6.3) that identifies the approximate value of rates that will need to be collected in future years (referencing the Asset Management Plan and Long Term Financial Plan) – providing a forecast to ratepayers (updated at least every four years) ○ The use of simple, one-page Service Proposals and Project Proposals that outline what proposed services or initiatives will cost, to be made available through council meetings. These will become Service Plans and Project Plans added to the yearly budget if approved by council. This provides clear transparency for what the functions and initiatives of the local government cost to deliver. Templates will be available for use by local governments. 	
6.3 Rates and Revenue Policy		
<ul style="list-style-type: none"> • Local governments are not required to have a rates and revenue policy. • Some councils defer rate rises, resulting in the eventual need to drastically raise rates to cover unavoidable costs – especially for the repair of infrastructure. 	<ul style="list-style-type: none"> • The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure. • A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services. • The Policy would need to reflect the Asset Management Plan and the Long Term Financial Plan (see item 6.2), providing a forecast of what rates would need to be, to cover unavoidable costs. • A template would be published for use or adaption by all local governments. 	<p><u>Administration Recommendation - Supported.</u></p> <p>Councils’ deliberative rate setting processes reference their Integrated Planning Framework. A policy on this matter would be considered a useful tool in managing ratepayer expectations by giving considered reasoning for an increase or reduction in rates raised by Council. This Rates Policy would best be contained within the Long Term Financial Plan as ultimately that document is setting the</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
	<ul style="list-style-type: none"> The Local Government Panel Report included this recommendation. 	<p>spend and subsequent rating level for the next 10 years.</p>
6.4 Monthly Reporting of Credit Card Statements		
<ul style="list-style-type: none"> No legislative requirement. Disclosure requirements brought in by individual councils have shown significant reduction of expenditure of funds. 	<ul style="list-style-type: none"> The statements of a local government’s credit cards used by local government employees will be required to be tabled at council at meetings on a monthly basis. This provides oversight of incidental local government spending. 	<p><u>Administration Recommendation – Not Supported.</u></p> <p>This proposed reform calls for tabling of actual credit card statements. Widespread common practice in the sector, including for the Shire of Bridgetown-Greenbushes is for credit card transactions to be included in monthly financial reports and lists of accounts paid. This is seen as a better way to achieve the intent of this recommendation.</p>
6.5 Amended Financial Ratios		
<ul style="list-style-type: none"> Local governments are required to report seven ratios in their annual financial statements. These are reported on the MyCouncil website. These ratios are intended to provide an indication of the financial health of every local government. 	<ul style="list-style-type: none"> Financial ratios will be reviewed in detail, building on work already underway by the DLGSC. The methods of calculating ratios and indicators will be reviewed to ensure that the results are accurate and useful. 	<p><u>Administration Recommendation - Supported.</u></p> <p>Financial ratios are increasingly used across Australia as an important performance indicator for public sector entities, including local government.</p> <p>Across Australia, local governments are required to calculate and publish different ratios. The lack of consistency makes the comparison of financial performance across local governments around the country more complex.</p>

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>Altering the financial ratios that local governments are required to calculate and report may improve awareness and understanding of local government financial performance.</p> <p>The choice of ratios used in Western Australia has been the subject of criticism. Some in the sector view the ratios as an ineffective metric that can be misrepresented and that do not give a true reflection of financial performance and asset management.</p> <p>The publication of the Financial Health Indicator on the MyCouncil website, which uses financial ratios in its calculations, has brought greater attention to financial health and highlighted the role that ratios can perform aggregating otherwise complex financial data.</p> <p>In the opinion of Shire Officers, if the Department of Local Government Sport and Cultural Industries and Office of Auditor General are going to use ratios as measurements for performance and sustainability of local governments, then the underlying data used to calculate the ratios and benchmarks must be reviewed.</p> <p>A key consideration being that regardless of how ratios are calculated if benchmarks set by the Department as key sustainability measures are not</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS
		<p>realistic and/or tailored for different local government sizes the measures will be ineffective.</p> <p>Due to the varying topography, asset base, community needs etc. ratios should not be compared across Local Governments, rather they should measure the performance of the local government in question from one year to the next and viewed over many years to see performance trends.</p> <p>Typically local government budgets fluctuate from year to year, ratios can be distorted by many things including Carry Forwards from previous years, Advance Payments from the Grants Commission. Local governments in conjunction with auditors should be able to remove the anomalies from a particular year to demonstrate core business making the analysis of trends more effective.</p>

6.6 Audit Committees		
<ul style="list-style-type: none"> • Local governments must establish an Audit Committee that has three or more persons, with the majority to be council members. • The Audit Committee is to guide and assist the local government in carrying out the local government’s functions in relation to audits conducted under the Act. • The Panel Report identified that Audit Committees should be expanded, including to provide improved risk management. 	<ul style="list-style-type: none"> • To ensure independent oversight, it is proposed the Chair of any Audit Committee be required to be an independent person who is not on council or an employee of the local government. • Audit Committees would also need to consider proactive risk management. • To reduce costs, it is proposed that local governments should be able to establish shared Regional Audit Committees. • The Committees would be able to include council members but would be required to include a majority of independent members and an independent chairperson. 	<p><u>Administration Recommendation</u> - Not supported.</p> <p>WALGA does not support this proposed reform either, the Shire shares WALGA’s position in that audit committees of Local Government, led and overseen by the Council, have a clearly defined role with an Elected Member majority and chair.</p> <p>The Sector’s view is well established, that the Council must maintain, and be seen by the community to have, majority involvement and investment in the purpose of an Audit Committee. There is sector support for some independent members on the Audit Committee, however not a majority.</p> <p>The dual effect of the proposed reform is to guarantee a place for a majority of independent persons on Audit Committees, with the additional requirement that an independent person Chair this Committee. Presently, not all Local Government Audit Committees are able to include an independent person. This may be for a variety of reasons not least of which is a lack of suitable, available candidates with the required qualification, skill and experience.</p>

		<p>It would be counter-productive if the proposed reforms led to the appointment of unsuitable independent persons to a skills-based role. The concept of Regional Audit Committees has apparent merit in this case but there is no detail regarding practicalities; for example, is the Regional Audit Committee intended to include the same independent persons who will meet separately with each Local Government within the region? There is too little certainty that the imperative question of appropriate representation will be managed as a consequence of the proposed reforms for it to be supported.</p> <p>The proposal for the Audit Committees to consider proactive risk management is however supported as this already occurs at the Shire of Bridgetown-Greenbushes.</p>
<p>6.7 Building Upgrade Finance</p>		
<ul style="list-style-type: none"> • The local government sector has sought reforms that would enable local governments to provide loans to property owners to finance for building improvements. • This is not currently provided for under the Act. • The Local Government Panel Report included this recommendation. 	<ul style="list-style-type: none"> • Reforms would allow local governments to provide loans to third parties for specific building improvements - such as cladding, heritage and green energy fixtures. • This would allow local governments to lend funds to improve buildings within their district. • Limits and checks and balances would be established to ensure that financial risks are proactively managed. 	<p><u>Administration Recommendation</u> - Not supported.</p> <p>Currently the local government can provide for self-supporting loans, granted under certain conditions.</p> <p>This proposed reform carries significant organisational financial risk and needs further development, with</p>

		<p>clarity as what ‘checks and balances’ would be included.</p>
<p>6.8 Cost of Waste Service to be Specified on Rates Notices</p>		
<ul style="list-style-type: none"> • No requirement for separation of waste changes on rates notice. • Disclosure will increase ratepayer awareness of waste costs. • The Review Panel Report included this recommendation. 	<ul style="list-style-type: none"> • It is proposed that waste charges are required to be separately shown on rate notices (for all properties which receive a waste service). • This would provide transparency and awareness of costs for ratepayers. 	<p><u>Administration Recommendation</u> - Supported.</p> <p>Already undertaken by the Shire of Bridgetown-Greenbushes.</p>



ROLLING ACTION SHEET

ROLLING ACTION SHEET

January 2022 (encompassing Council Resolutions up to Council Meeting held December 2021)

Where a tick is indicated this Item will be deleted in the next update

Note: Where no progress has occurred on implementing a resolution since the last update this comment will be made in the right hand column titled 'Progress Since Last report' but will not be included in the 'Past Comments' column. Only comments detailing specifics of how the resolution is being implemented are contained in the 'Past Comments' column.

Council Decision No.	Wording of Decision	Responsible Officer	Past Comments	Progress Since Last report	√
C.03/1116 RV Friendly Towns	That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations.	T Clynch	<p>Assessment against guidelines of Campervan and Motorhome Club of Australia Limited (CMCA) has commenced (March 2017).</p> <p>The requirement for a dump point is a mandatory requirement for registration as a RV Friendly Town and assessment of options is currently occurring to enable a report back to Council (April 2017).</p> <p>A meeting has recently been held with representatives of the Bridgetown Agricultural Society regarding development of a dump point at the showgrounds (June 2017).</p> <p>Greenbushes appears to comply with the requirements necessary to obtain "RV Friendly Destination" Status and the Visitor Centre Manager is in the process of submitting an application (February 2018).</p> <p>An application to Water Corporation is currently being prepared for a sewerage connection for a dump point at the railway car park. This will enable a cost estimate to be conducted. Funding of the dump point is a proposed new action in the updated</p>	<p>January 2022</p> <p>This matter was discussed at the January Concept Forum with a report to be presented to the February Council meeting.</p>	

		<p>corporate Business Plan proposed to be presented to the budget workshop (May 2018).</p> <p>Discussions occurred at August Council Concept forum. Railway car park site confirmed. Costings and design for both sewerage and holding tank options being progressed (September 2018).</p> <p>November 2018 Discussion occurred at the November Concept forum about the proposed dump point in Bridgetown and direction was given to staff to further investigate waste water disposal options.</p> <p>February 2019 Application has been lodged with Water Corporation for a sewer connection for a dump point in the railway car park.</p> <p>March 2019 Planning and cost estimates for establishment of a dump point in the railway car park is being completed in time for 2019/20 budget considerations. Greenbushes site – refer comments for Resolution C.16/0513 on Page 5.</p> <p>April 2019 An application has been submitted to Water Corporation for connection to sewer for the proposed dump point in the railway car park. A dump point at the Greenbushes Sportsground is being investigated as part of the planning for that precinct.</p> <p>June 2019 At the June Concept Forum council determined to include funding in 2019/20 for installation of a sewer connected dump point in the railway car park. This funding will be confirmed in the 2019/20 budget.</p> <p>October 2019</p>		
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		<p>The approval process for connection of sewer to the proposed dump point in the railway car park (Bridgetown) has commenced. The draft concept plan for the Greenbushes Sportsground Precinct shows a proposed dump point.</p> <p>November 2019 Application for sewer connection for dump point in railway car park has been submitted to Water Corporation.</p> <p>February 2020 Dump point application for Bridgetown has been submitted and installation is expected by June 2020. Signage to incorporate dump point insignia will be required and this will be an opportunity to review advance warning signage on entrance to Bridgetown. Greenbushes camp area is included in current community consultation for Greenbushes Sportsground Precinct.</p> <p>May 2020 Installation of the dump point in railway car park has been deferred as trenching of Spencer Street is required for sewer connection and plumber raised concerns about trenching in Winter. Works have been rescheduled for Spring. Greenbushes camp area is included in current community consultation for Greenbushes Sportsground Precinct.</p> <p>January 2021 Preparation of a scope of works for consultants to progress the conceptual design of the Greenbushes Sportsground and Tourism Precinct project is being prepared in house for review by ELT and issue in February 2021.</p> <p>The Bridgetown dump point has been installed and is now operational. Directional street signage has been ordered and</p>		
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		<p>awaiting supply.</p> <p>February 2021 Directional signage to dump point, electric vehicle recharge station, caravan parking, etc. installed.</p> <p>March 2021 A Camping Strategy is to be prepared and will address the RV Friendly Towns requirements.</p> <p>September 2021 Discussions were held with councillors at the September Concept Forum and it is intended to prepare a report to the October Council meeting on the provision of limited free overnight caravan parking in the railway car park. The report will also address any other existing constraints to achieving either RV Friendly Town or RV Destination status for Bridgetown and Greenbushes.</p> <p>October 2021 The meeting with the owners of the Bridgetown Caravan Park didn't occur as proposed so the report will be presented to the November Council meeting.</p> <p>November 2021 The owners of the Bridgetown Caravan Park have informally advised that they are not opposed to a trial period offering 24 hour RV/Caravan Parking in the Town Square. This is being followed up with a formal letter of acknowledgement this month.</p> <p>December 2021 A meeting has been held with the owners of the Bridgetown Caravan Park. The need for and benefits of free camping bays in Bridgetown have been acknowledged by the owners but they have requested a short period of time to provide a formal response. This response is expected by the end of the month</p>		
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<p>C.02/1216 Acquisition of Dumpling Gully Precinct</p>	<p>That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.</p>	<p>T Clynych</p>	<p>Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).</p> <p>A meeting was held with the Water Corporation and Talison Lithium on 19.6.17 to further discuss the processes for de-proclamation of the drinking water source and the need to engage with DPAW (July 2017).</p> <p>A meeting is scheduled for 3 September with Water Corporation to progress this matter (September 2018).</p> <p>Advice received from Water Corporation that is continuing to work with Department of Water and Environmental Regulation (DWER) about excising the dam from State Forest (requires Cabinet approval) and resolving the water allocation issues. A follow up meeting with DWER is being planned (October 2018).</p> <p>January 2019 Refer item in January agenda.</p> <p>February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p>September 2019 DWER is currently conducting stakeholder consultation on the abolition of the Greenbushes Catchment Area under the Country Areas Water Supply Act 1947 on the basis that water quality issues with this source means that it is no longer used by the</p>	<p>January 2022 No progress since last update</p>
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		<p>Water Corporation to supply public drinking water. The DWER recommendation is that the catchment should now be abolished to enable increased recreation, tourism and customary activities.</p> <p>October 2019 The process to transfer the land from State Forest is progressing.</p> <p>March 2020 The Shire President and CEO had a meeting with the Minister for Environment about growth strategy projects and took the opportunity to ask for an update on transfer of the former Water Corporation dams to the Shire. A response was subsequently received from the Minister advising that DBCA is supportive in-principle of the Shire's request to use the dams for recreation but a number of issues need to be addressed with both the Shire and Water Corporation. A meeting of all parties is to be requested to expedite the matter.</p> <p>May 2020 A meeting of relevant agencies is required but hasn't been able to be arranged due to COVID-19. With the current easing of restrictions a meeting is to be scheduled.</p> <p>July 2020 A meeting with DBCA is being arranged for August.</p> <p>August 2020 A meeting was held with DBCA to discuss a number of matters including the dumpling gully precinct. This led to an understanding that a meeting with all parties (Shire, DBCA and Water Corporation) needs to be held and this is currently being arranged.</p> <p>September 2020 A request has been submitted to DBCA for a meeting to be held between Shire, DBCA</p>		
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			<p>and Water Corporation to identify issues to enable this proposal to be progressed.</p> <p>June 2021 A meeting was held last week with an officer of the Water Corporation to discuss any issues precluding transfer of the land to the Shire. All matters have been addressed and the issue is currently with DBCA to progress. An update has been requested from DBCA.</p> <p>July 2021 Contact has been made with DBCA to arrange a meeting of stakeholders to accelerate the disposal to the Shire of the Dumpling Gully dams.</p> <p>November 2021 No progress since last update</p> <p>December 2021 No progress since last update</p>		
C.08/0917 Preparation of Shire of Bridgetown-Greenbushes Local Planning Strategy and Local Planning Scheme No 6	<p>That Council:</p> <ol style="list-style-type: none"> Notes that the draft Local Planning Strategy adopted by Council in November 2012 has not been endorsed by the Western Australian Planning Commission for the purpose of advertising and will not be further progressed. Notes the appointment of Lush Fire & Planning to prepare a Bushfire Hazard Level Assessment to guide preparation of a new Local Planning Strategy and Local Planning Scheme for the Shire of Bridgetown-Greenbushes. Pursuant to regulation 11 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Strategy for all land within the Shire of Bridgetown-Greenbushes municipality, as per 	L Guthridge	<ol style="list-style-type: none"> Noted. Noted. Preliminary investigations completed. Preliminary draft report received February 2018 for staff review. Meeting scheduled with Department of Planning, Lands and Heritage for 8 March 2018 for preliminary advice. Follow up meeting with DPLH staff on 27 March 2018, working with consultant on modifications. Draft report to be presented to Council in July 2018 (April 2018). Contact has since been made with a planning consultant to assist in completion of the Local Planning Strategy (June 2018). Consultant has been engaged (July 2018). Meeting held with DPLH staff on 4 September 2018 (September 2018). 	<p>January 2022 No progress since last update</p>	

	<p>the Scheme Map Area marked in Attachment 9.</p> <p>4. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Scheme No. 6, for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area in Attachment 9, and upon gazettal will revoke Town Planning Scheme No. 3 and Town Planning Scheme No. 4.</p> <p>5. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to forward to the Western Australian Planning Commission:</p> <p>a) A copy of Council's resolution deciding to prepare a new Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes; and</p> <p>b) A map marked Scheme Map Area signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>6. Subject to receiving notification from the Western Australian Planning Commission pursuant to regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive</p>		<p>3. Noted.</p> <p>4. Noted.</p> <p>5. Correspondence sent to WAPC on 26 October 2017. Response received.</p> <p>6. Noted. To be actioned.</p> <p>November 2018 Liaison with Shire's planning consultant and DPLH staff continuing.</p> <p>December 2018 Sections of draft LPS prepared by planning consultant currently being reviewed by Shire staff.</p> <p>January 2019 Final draft Bushfire Hazard Level Assessment received for Shire staff review. Further consultation with planning consultant undertaken in December 2018. Shire staff working through detailed zoning and lot analysis for all townsites and investigation areas.</p> <p>February 2019 Zoning and Precinct Analysis completed and forwarded to planning consultant for consideration. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p>March 2019 Meeting scheduled with DPLH staff, SWDC staff and planning consultant. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p>April 2019 Meeting held with DPLH and SWDC staff in March 2019. Planning Consultant working on Planning Precinct Analysis. See C.14/0310 above in relation to Bushfire</p>		
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	<p>Officer to:</p> <p>a) publish a notice within a newspaper circulating in the Shire district of the passing of the resolution deciding to prepare a Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>b) forward a copy of the notice to and seeking a memorandum in writing setting out any recommendations in respect of the resolution to:</p> <p>(i) the local government of each district that adjoins the local government district;</p> <p>(ii) each licensee under the Water Services Act 2012 likely to be affected by the scheme;</p> <p>(iii) the Chief Executive Officer of the Department of Biodiversity, Conservation and Attractions assisting in the administration of the Conservation and Land Management Act 1984; and</p> <p>(iv) each public authority likely to be affected by the scheme, including the Department of Water and Environment Regulation pursuant to section 81 of the Planning and Development Act 2005.</p>	<p>Hazard Level Assessment.</p> <p>May 2019 Liaison with DPLH staff, planning consultant and bushfire consultant continuing.</p> <p>June 2019 Further liaison with planning consultant continuing.</p> <p>July 2019 Further liaison with planning consultant and DLPH continuing.</p> <p>August 2019 Further liaison with planning consultant required.</p> <p>September 2019 Preliminary draft Local Planning Strategy referred to DPLH for feedback.</p> <p>October 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p>November 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p>December 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p>January 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p>February 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p>March 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p>		
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		<p>April 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p>May 2020 Contact made with DPLH for pending feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.. Meeting to be held as soon as possible. Feedback</p> <p>June 2020 Preliminary feedback from DPLH received on draft Local Planning Strategy. Meeting with DPLH scheduled for 26 June 2020 to discuss draft Bushfire Hazard Level Assessment and draft Local Planning Strategy.</p> <p>July 2020 Meeting with DPLH held on 26 June 2020 to discuss draft Bushfire Hazard Level Assessment and draft Local Planning Strategy. Follow up meeting with DPLH scheduled for 27 July 2020 to discuss draft Local Planning Strategy, with further work continuing.</p> <p>August 2020 Councillor Briefing held 23 July 2020 on findings of the BHL and bushfire framework review update. Final BHL to be presented to Council in August 2020 for adoption. Work on draft Local Planning Strategy continuing.</p> <p>September 2020 Bushfire Hazard Level Assessment adopted by Council 27 August 2020. Local Planning Strategy progressing.</p> <p>January 2021 Geoff Lush from Lush Fire and Planning Consultants have been appointed to assess (and provide an estimate for same) for what work is required to progress and complete</p>		
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		<p>the Local Planning Strategy. Once an estimate is received it will be determined if the Shire appoints Lush Fire and Planning in line with budget constraints.</p> <p>February 2021 No progress since last update</p> <p>March 2021 A consultant has been engaged to assist with completion of the Local Planning Strategy.</p> <p>May 2021 The consultant engaged to assist with preparation of the draft LPS is continuing to work on this project.</p> <p>June 2021 A meeting was held last week with the Department of Planning to discuss various matters being addressed in the Local Planning Strategy. Note there has been a restructure of the South West Office of the Department of Planning and the main purpose of the meeting was to update the new Manager. The Shire's consultant is continuing to work on the document.</p> <p>July 2021 The consultant engaged to assist with preparation of the draft LPS is continuing to work on this project.</p> <p>August 2021 Ongoing discussions and direction being given to consultant. Discussion with Department of Planning also occurring on regular basis.</p> <p>September 2021 A meeting was held with the planning consultant and staff of DPLH to discuss pressing issues being addressed in the LPS. Good direction was received at that meeting.</p> <p>October 2021 Staff continue to work with consultant on</p>		
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			addressing relevant issues for inclusion in Local Planning Strategy. November 2021 Local Planning Strategy still being prepared. December 2021 No progress since last update	
C.06/0321 Consideration of Recommendation from Annual General Meeting of Electors – Peninsula Road Speed Limit	That Council direct the CEO to submit a request Main Roads Western Australia to consider a reduction of the speed limit on Peninsula Road between Hampton Street and Maslin Reserve.	G Arlandoo	April 2021 The request to Main Roads Western Australia is currently being actioned with the first action to be the obtaining of up to date traffic count information in order to inform the request. June 2021 Traffic data currently being processed. July 2021 Application made to Main Roads WA. August 2021 Awaiting determination of application by Main Roads Western Australia October 2021 Still awaiting response from Main Roads Western Australia November 2021 Still awaiting a response from Main Roads Western Australia. Queries have been made regarding the length of time it is taking for these applications to be considered. Main Roads has responded explaining the process it follows and advising it is dealing with a high number of these applications. December 2021 No progress since last update	January 2022 Verbal advice has been received that Council's request for this speed reduction hasn't been approved as the area cannot be classified as a built up area to which the default 50km/h speed limit applies. Awaiting written confirmation.
C.09/0321 Greenbushes CBD Parking & Safety Enhancement Project	That Council: 1. Endorses the final concept (layout) plan for the Greenbushes CBD Parking & Safety Enhancement Project as per Attachment 6. 2. Notes and acknowledges the contribution by Talison Lithium Pty Ltd to fund the land acquisition component of the Greenbushes CBD Parking & Safety Enhancement	T Clynych	April 2021 Work has been done in reformatting the final concept (layout) plan into a plan suitable for lodging with an application for subdivision to excise the land for the car park from existing lots. The subdivision application form is being prepared and is awaiting signing by the land owners prior to submittal to the	January 2022 This project was discussed at the January Concept Forum and a report has been included in the January Council agenda.

	<p>Project</p> <p>3. Amends the 2020/21 budget to reflect the financial contribution by Talison Lithium Pty Ltd, being unbudgeted revenue and matching unbudgeted expenditure of \$80,000 noting that in the event of expenditure being less than this amount a reduced financial contribution will be received.</p> <p>4. Authorise the CEO to lodge an application for subdivision to excise the land required for the Greenbushes CBD Parking & Safety Enhancement Project from Lots 35, 36 and 37 Blackwood Road, Greenbushes.</p> <p>5. Authorise the CEO to complete the land acquisition processes for excising the land required for the Greenbushes CBD Parking & Safety Enhancement Project from Lots 35, 36 and 37 Blackwood Road, Greenbushes.</p>		<p>Western Australian Planning Commission.</p> <p>May 2021 Awaiting endorsement of the subdivision application by land owners.</p> <p>August 2021 Surveyor appointed to lodge subdivision application</p> <p>September 2021 Preliminary assessment of the subdivision application has been received from DPLH, necessitating some minor changes to the plan of subdivision. Consultation is occurring with the owner on these changes before the application is resubmitted.</p> <p>October 2021 Subdivision application has been lodged and awaiting determination by Western Australian Planning Commission.</p> <p>November 2021 Still awaiting approval of the subdivision application by Western Australian Planning Commission</p> <p>December 2021 Subdivision application is currently being referred by Western Australian Planning Commission to referral agencies. Request for Tender documentation to be prepared shortly which will include an external review of construction specifications and cost estimates.</p>		
<p>C.08/0421 Visitor Information Services & Brierley Jigsaw Gallery Outsourcing Business Case</p>	<p>That Council:</p> <p>1. Receive the Business Case for the outsourcing of the Shire of Bridgetown-Greenbushes Visitor Centre, including the Brierley Jigsaw Gallery.</p> <p>2. Endorse the recommendation contained in the Business Case to outsource the management of the Visitor Centre and the Brierley Jigsaw Gallery to the Bridgetown Community Resource Centre (CRC).</p>	<p>E Denniss</p>	<p>May 2021 A preliminary implementation approach has been prepared and will be implemented in late May.</p> <p>June 2021 Implementation plan completed; letters issued to all stakeholders advising of Council decision and inviting them to meet with CEO and EMCS.</p> <p>July 2021</p>	<p>January 2022 Implementation of this resolution has been paused pending the holding of 2 workshops in March – refer Resolution C.03/1221b</p>	

	<p>3. Direct the CEO to</p> <p>a. Develop an implementation plan and a communications plan to facilitate the transfer of responsibility for management of the Visitor Centre from the Shire of Bridgetown-Greenbushes to the CRC including the relocation of the CRC to the current Visitor Centre building.</p> <p>b. Develop a draft 5 year contract with the CRC to formalize the terms of agreement, outlining service delivery key performance indicators, annual operating subsidy and funding contributions of both parties with regard to the required building refurbishments with a final draft to be presented to Council for endorsement.</p> <p>c. Commence engagement with the Bridgetown Historical Society regarding the removal of the existing museum items in the Visitor Centre building</p> <p>d. Commence engagement with the Blues at Bridgetown and Bridgetown Landcare regarding their proposed relocation from the current Visitor Centre building to the current Community Resource Centre building.</p>		<p>Review of all internal procedures currently progressing to facilitate service delivery transition.</p> <p>Design of interior layout and building modifications currently in progress (CRC managed).</p> <p>Two news article prepared and run on website.</p> <p>Preliminary meetings with all stakeholders conducted. These will continue throughout the financial year moving towards relevant relocation requirements.</p> <p>August 2021 Regular discussions and meetings being held with Bridgetown CRC.</p> <p>September 2021 A further meeting was held with Bridgetown CRC representatives in mid-September where progress on building plans and cost estimates were discussed.</p> <p>October 2021 A floor plan and estimated costings for fit out of the building has been completed. A briefing will be provided to the November Concept Forum.</p> <p>November 2021 Discussion occurred at the November Concept Forum. This was predominantly centred on the draft plans for upgrade and fitout of the visitor centre building to accommodate both CRC and visitor information services. Councillors provided some feedback to take back to the CRC and which will inform future reports to Council.</p> <p>December 2021 As there is a notice of motion in the December Council agenda relating to this matter no work has occurred to progress the matter since the last meeting.</p>		
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<p>C.09/0521 Access and Inclusion Advisory Committee Membership & Visitor Centre Access</p>	<p>1. That Council direct the CEO to investigate options to increase the accessibility of the current Visitor Centre building.</p> <p>2. That Council endorse the appointment of community member Roberta Waterman to the Access and Inclusion Advisory Committee.</p>	<p>T Clynych</p>	<p>June 2021 This action is linked to Resolution C.08/0421 Visitor Information Services & Brierley Jigsaw Gallery Outsourcing Business Case with the consultations associated with that resolution informing this issue.</p> <p>September 2021 Accessibility is a consideration in the current planning being undertaken for the CRC to move to the Visitor Centre.</p> <p>October 2021 The draft plans for fit out of the visitor centre include retrofitting an automatic sliding door at the entrance.</p> <p>November 2021 The investigation into improving accessibility to the Visitor Centre building are linked to the development of plans for the CRC to relocate to that building.</p> <p>December 2021 No progress since last report</p>	<p>January 2022 On hold pending further developments in possible redesign of visitor centre building</p>
<p>C.11/0521a Speed Limit – Stanifer St & Maranup Ford Rd</p>	<p>That Council direct the Chief Executive Officer to submit a request to Main Roads Western Australia seeking:</p> <ol style="list-style-type: none"> 1. A reduction in the existing 80 kph speed zone on Stanifer St to 60 kph. 2. Removal of the existing 80 kph zone on Maranup Ford Rd extending 1.6 km from Stanifer St and the creation of a two new speed zones as follows: <ul style="list-style-type: none"> A. 60 kph speed zone on Maranup ford Rd extending 1.90 km from Stanifer St. B. 80 kph speed zone on Maranup Ford Rd from the end of the above 60 kph zone to the intersection of Huitson Rd. 	<p>G Arlandoo</p>	<p>June 2021 Shire Officers yet to obtain up-to-date traffic count information in order to inform the request to MRWA in determining the speed zones applicable to the areas under consideration.</p> <p>July 2021 Application made to Main Roads WA.</p> <p>August 2021 Awaiting determination of application by Main Roads Western Australia</p> <p>October 2021 Still awaiting response from Main Roads Western Australia</p> <p>November 2021 Still awaiting a response from Main Roads Western Australia. Queries have been made regarding the length of time it is taking for these applications to be considered.</p>	<p>January 2022 MRWA has provided verbal approval for the changes on both roads with written confirmation expected shortly.</p>

			<p>Main Roads has responded explaining the process it follows and advising it is dealing with a high number of these applications.</p> <p>December 2021 Main Roads have advised that the speed limit change on Stanifer St has been approved. Signage changes should already have taken place although this hasn't been confirmed by Shire officers. No further news on the Maranup Ford review.</p>		
C.11/0621 Civic Centre Car Park, Steere Street and Stewart Street Precinct	<p>That Council:</p> <ol style="list-style-type: none"> Note the submissions received in 2019 as per Attachment 15 and 2020/21 as per Attachment 16. Request the Chief Executive Officer to implement the design of Civic Centre Car Park, Steere Street and Stewart Street Precinct as per Attachment 13. Authorise the Chief Executive Officer to execute any minor modifications as may be necessary to safely and efficiently implement the project. 	G Arlandoo	<p>August 2021 Funds included in 2021/22 budget with work to be scheduled into 2021/22 works program.</p> <p>October 2021 Some preliminary works for car parking on Stewart Street have recently commenced.</p> <p>November 2021 The works will occur as part of the 2021/22 road construction program.</p> <p>December 2021 No progress since last report</p>	January 2022 No progress since last report	
C.15/0621b Proposed Land Exchange - Lot 1 (141) Hampton Street, Bridgetown and Closed Portions of Henry Street	That Council fund the \$2,500 difference of \$2,500 ex-GST to be paid to the State of Western Australia, necessary for finalization of the proposed land exchange of Part Lot 1 Hampton Street and the closed portions of Henry Street road reserve, adjacent to Lot 1 Hampton Street, Bridgetown	T Clynych	<p>July 2021 Contact made with DPLH to determine process to reactivate the land exchange</p> <p>August 2021 New subdivision application being prepared.</p> <p>October 2021 Awaiting endorsement of the subdivision application form by the affected land owner.</p> <p>December 2021 No progress since last report</p>	January 2022 Agreement of the land owner yet to be obtained.	
C.02/0721 Review of Local Laws	<ol style="list-style-type: none"> That in accordance with section 3.16(3) of the Local Government Act 1995, Council note and consider the three submissions received in response to its statutory review of Local Laws. That in accordance with section 3.16(4) of the Local Government Act 1995 Council resolves to repeal the Pest Plants Local Law. 	T Clynych	<p>September 2021 This resolution is being actioned in parts (each Local Law being actioned independently). An item on the repeal of the Pest Plants Local Law is contained in the September Council agenda</p> <p>October 2021 Report on Pest Plants Repeal Local Law</p>	January 2022 Report on repeal of Pest Plants Local Law contained in January Council agenda	

	<p>3. That in accordance with section 3.16(4) of the Local Government Act 1995 Council resolves to amend the following Local Laws with reports to be presented to future Council meetings presenting details of the proposed amendments for consideration:</p> <ul style="list-style-type: none"> (i) Activities on Thoroughfares and Trading in Thoroughfares & Public Places Local Law (ii) Cats Local Law (iii) Fencing Local Law (iv) Health Local Law (v) Standing Orders Local Law <p>4. That in accordance with section 3.16(4) of the Local Government Act 1995 Council resolves to retain without amendment the following Local Laws:</p> <ul style="list-style-type: none"> (i) Bush Fire Brigades Local Law (ii) Cemeteries Local Law (iii) Dogs Local Law (iv) Parking & Parking Facilities Local Law <p>5. That in accordance with section 3.12 of the Local Government Act 1995 Council resolves to make a Waste Local Law with a report to be presented to a future Council meeting presenting a draft Local Law for consideration.</p> <p>6. In accordance with section 3.16(4) of the Local Government Act 1995 Council resolves to amend the Local Government Property Local Law by reviewing clause 5.3 of the Local Law with a report on this proposed amendment to be presented to future Council meetings.</p>		<p>presented to September Council meeting. December 2021 Pest Plants Repeal Local Law currently being advertised</p>		
C.06/0721 Rating Status of Lot 600 (185) Hampton	1. Acknowledge that clarity is required for definitions contained within Section 6.26(2) of the Local Government Act regarding the	M Larkworthy	December 2021 No progress of this has occurred	January 2022 Preparation of a draft policy for presentation to a future meeting of Council	

Street, Bridgetown (Bridgetown Repertory Club)	<p>rateability of land and this has potential to raise implications for other ratepayer groups.</p> <ol style="list-style-type: none"> 2. In order to correctly apply Section 6.26 of the Local Government Act and according to best practice note that additional research is to be undertaken to clarify key definitions contained in Section 6.26(2) of the Local Government Act to inform the development of a policy to aid in future decision making. 3. Maintain the status quo for the 2021/22 rating year in relation to the rateable status of Lot 600 (185) Hampton Street, Bridgetown. 4. Directs the CEO to investigate and present to Council a draft policy on the application of Section 6.26(2) of the Local Government Act and the granting of rate concessions for rateable properties owned by community/sporting groups. 			is occurring	
C.10/0821a Proposed Land Purchase – Lot 501 on Deposited Plan 54482	That Council resolves to purchase Lot 501 on Deposited Plan 54482 for the sum of \$500 GST inclusive and funds the acquisition and land transfer costs by transferring a sum up to \$2,000 from the Land and Buildings Reserve.	T Clynych	September 2021 Offer and Acceptance being prepared November 2021 No progress since last update December 2021 No progress since last update	January 2022 Agreements have been received from land owners and appointment of settlement agent is pending	
C.11/0821 RFT 03/2021 Bridgetown Youth Precinct Renewal Tender	<p>That Council:</p> <ol style="list-style-type: none"> 1. Accept a Tender from Environmental Industries Pty Ltd for RFT 03/2021 – Bridgetown Youth Precinct Renewal Project at a price of \$884,422.10 (EX-GST); 2. Authorise the Chief Executive Officer to enter into a Contract with Environmental Industries Pty Ltd once the negotiated value of the Contract is within the revised Budget amount inclusive of the revised capital works, 5% 	L Guthridge	September 2021 Minor variations to contract agreed with by Environmental Industries Pty Ltd, draft contract submitted for signing. October 2021 Contract signed. Works to commence late October. Discussion of potential LRCI projects to be held with councillors in November. November 2021 Construction works at youth precinct in	January 2022 Works on schedule with completion date in February	√

	<p>contingency and Quality Control / Contract Administration costs;</p> <p>3. Delegate to the Chief Executive Officer to negotiate minor variations to the Contract and remove the following scope of works to reduce the Contract price:</p> <ul style="list-style-type: none"> • New prefabricated unisex toilet facility and associated demolition of the old toilet facility; • Parkour; • Elements of hard landscaping inclusive of picnic table, log seating and rubbish bin enclosures; • Concrete Driveway replacement; • Option Item 3 – Additional Turf on western side of the Youth Precinct; and • Irrigation allowance. <p>4. Transfer an additional \$35,000 for the Bridgetown Youth Precinct Renewal Project from the Strategic Projects Reserve to Account 1349140 – Growth Strategy Project – Bridgetown Youth Precinct; and</p> <p>5. Note the value of Youth in our community and the significant consultation undertaken in developing the original scope of this project and consider funding any withdrawn elements as a “Stage 2” development, possibly funded by Phase 3 of the Local Roads & Community Infrastructure Fund (LRCIP).</p>		<p>progress. Councillor workshop to be held on 23.11.21 will include preliminary consideration of potential projects to be funded under LRCIP Phase 3. December 2021 No progress since last update</p>		
<p>C.03/0921 Pest Plant Repeal Local Law 2021</p>	<p>That Council give local public notice of its intention to make the Pest Plants Repeal Local Law 2021 and also give notice of this intention to the relevant Ministers responsible for Agriculture and Local Government. The purpose of the Pest Plants Repeal Local Law 2021 is to repeal an obsolete local law and the effect is to revoke the provisions contained</p>	<p>T Clynych</p>	<p>October 2021 Local public notice yet to commence. November 2021 Public Notice given. Submission period closes 5.1.22 December 2021 Public Notice given. Submission period</p>	<p>January 2022 Readvertising of the proposed Local Law is required due to an error in gazetting the Local Law.</p>	

	in it, which have now been superseded by State legislation.		closes 5.1.22	
C.07/0921 Proposed New Local Planning Policy – Exemptions from Development Approval	That Council pursuant to Schedule 2 Part 2 Clause 4 (1) of the Planning and Development (Local Planning Schemes) Regulations 2015 adopts Draft Local Planning Policy – ‘Exemptions from Development Approval’ for the purpose of public advertisement in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015, subject to the policy being modified to; <ol style="list-style-type: none"> 1. Remove paragraph 3.3 clause (b); 2. From clause (c), remove the words “In the case where a building envelope does not apply” and renumber this clause (b). 	A Hayat	<p>October 2021 Advertising in Manjimup Bridgetown Times 13.10.21. Closing date for submissions is 3.11.21.</p> <p>November 2021 Submission period has been extended to 29.11.21</p> <p>December 2021 Report will be presented to January 2022 Council meeting</p>	<p>January 2022 With the commencement of the new Senior Planner this item will be progressed for inclusion in the February Council agenda.</p>
C.08/0921 Aquatics Complex Season	That Council: <ol style="list-style-type: none"> 1. Note the results of the recent community survey on aquatics complex seasonal dates and confirm to make no change to the existing seasonal dates of 1 November to 31 March. 2. Direct the CEO to assess other feedback received from survey respondents and report back no later than February 2022 on options to change the 2022/23 aquatics complex season to extend the seasonal dates including estimated costs. At such time as receiving that report the Council is to determine the community engagement and consultation process to allow community input into such a decision. 	S Ellis	<p>November 2021 The Executive Leadership Team and Manager of Recreation & Culture met to identify a range of alternative seasonal opening options. These will be financially modelled to ensure an accurate understanding of operating expenditure required to operate the facility on each proposed option. This is anticipated to be completed during December and community consultation to commence in December and run through until February prior to an Council report being prepared to advise of options, costs and community preference to inform the budget preparation process and future aquatics complex season opening hours.</p> <p>December 2021 Nothing to update since last month</p>	<p>January 2022 Report to be finalised in February</p>
C.09/0921 Review and Reprint of Trails Booklets	That Council: <ol style="list-style-type: none"> 1. Endorse the recommendations from its Trails Development Advisory Committee to: <ol style="list-style-type: none"> i. Proceed with the review and enhancement of the Bridgetown Heritage Walk Trail and its associated booklet. 	M Richards	<p>November 2021 Awaiting input from Bridgetown Historical Society for heritage trail booklet. Compiling content for art trail booklet.</p>	<p>January 2022 Deadline for information from Historical Society is early March. Still working on art trail booklet</p>

	<ul style="list-style-type: none"> ii. Proceed with the review, redesign and printing of the Bridgetown Art Trail booklet to include the Greenbushes Art Trail and all new pieces that have been installed since the first edition (2018). iii. Proceed with the review, redesign and printing of the Somme Creek Fitness Trail pamphlet. iv. Proceed with conducting a flora and fauna survey for the proposed Geegelup Mountain Bike Trail Network. <ol style="list-style-type: none"> 2. Note the estimated costs of implementing the projects identified in Part 1 are \$22,890, made up of \$12,085 (Bridgetown Heritage Walk Trail including additional signage), \$5,570 (Bridgetown Art Trail booklet), \$3,000 (Somme Creek Fitness Trail pamphlet) and \$2,235 (flora and fauna survey). 3. Note and accept the funding of \$6,000 from the Heritage Council of Western Australia's Heritage Grants Program 2020/21 to meet approximately one-half of the costs of the review and enhancement of the Bridgetown Heritage Walk Trail and its associated booklet. 4. Transfer the sum of \$2,500 from the Trails Reserve. 5. Note that in approving Part 1-4 the budget amendment increasing the 'materials and components' allocation for Account 31RA (Local Community Trails & Paths Projects) from \$14,743 to \$23,243. 				
C.19/1021 Waiver of Stallholder Fees for Proposed Farmers Markets	That Council: <ol style="list-style-type: none"> 1. Grant stall holders at the (yet to commence) fortnightly Farmer Markets an exemption from the Stallholders/Traders fee (Thoroughfares & Public Places Local 	E Denniss	November 2021 Advertising of new fee occurred 17 November 2021. December 2021 The audit of the insurance requirements and	January 2022 No progress from last month	

	<p>Law) with the exception of stall holders requiring access to electricity.</p> <ol style="list-style-type: none"> 2. Endorse a new fee and charge of \$15 per stall per day for stall holders at the (yet to commence) fortnightly Farmer's Market who require access to electricity. Noting this will be approximately 2 – 3 primarily food stall/traders who will also require a food business registration. Furthermore public notice of the establishment of this fee be given in accordance with Section 6.19 of the Local Government Act. 3. Note the existing exemption of stall holder fees for stalls at the Blackwood River Markets (noting food stalls/traders require a food business registration and direct the CEO to undertake an audit of the insurance requirements and provisions of the Blackwood River Markets. 		provisions of the Blackwood River Markets has yet to commence.		
C.13/1121 Request to Change Purpose of Reserve to Facilitate Development of a Bush Fire Museum	That Council defer consideration of this proposal pending investigation of the purchase of the Kordic site and it's suitability for a museum and report back to January 2022 Ordinary Council Meeting.	T Clynch	December 2021 Nothing to report at this stage	January 2022 Refer report in January Council Agenda	√
C.16/1121b Youth Services Advisory Committee	<ol style="list-style-type: none"> 1. That the CEO advertise for nominations from interested persons to fill the representative positions on the Youth Services Advisory Committee for the justice, health, disability, arts and culture, community and sport and recreation sectors/focus areas. 2. That the CEO engage with Blackwood Youth Action, Bridgetown Police and local schools seeking nominations for those specific representative positions on the Youth Services Advisory Committee. 3. That a report be presented back to the January 2022 Council meeting for consideration of any nominations and endorsement of Committee 	M Richards	December 2021 Advertising for nominations to the sector/focus area positions occurred in the December edition of the Bridgetown Star.	January 2022 Refer report in January Council Agenda	√

	representatives.				
C.16/1121c Youth Services Advisory Committee	That in the forthcoming review of the Workforce Plan the CEO assess and report on the resourcing issues required to service the Youth Services Advisory Committee, including administering the Committee and implementing any Committee recommendations and actions from the Youth Plan once revised.	T Clynych	December 2021 Workforce Plan preparation yet to commence	January 2022 No progress since last report	
C.17/1121b Bridgetown- Greenbushes Cultural Inclusion Advisory Committee	1. That the CEO advertise for nominations from interested persons to fill the representative positions on the Bridgetown-Greenbushes Cultural Inclusion Advisory Committee. 2. That the CEO engage with the Bridgetown Historical Society seeking its nomination for the specific representative position on the Bridgetown-Greenbushes Cultural Inclusion Advisory Committee. 3. That a report be presented back to the January 2022 Council meeting for consideration of any nominations and endorsement of Committee representatives.	E Denniss	December 2021 Advertising for nominations to the Committee positions occurred in the December edition of the Bridgetown Star.	January 2022 Refer report in January Council Agenda	√
C.17/1121c Bridgetown- Greenbushes Cultural Inclusion Advisory Committee	That in the forthcoming review of the Workforce Plan the CEO assess and report on the resourcing issues required to service the Cultural Inclusion Advisory Committee, including administering the Committee and implementing any Committee recommendations and actions.	T Clynych	December 2021 Workforce Plan preparation yet to commence	January 2022 No progress since last report	
C.03/1221b Cease of Investigations into Proposal to Outsource Visitor Centre Management to the Bridgetown Community Resource Centre	That the matter of considering Council's position on whether to continue investigations into outsourcing of the Visitors Centre management to the Bridgetown Community Resource Centre be paused until March 2022 whereby two workshops are held sequentially. The first workshop will be with community groups, Bridgetown Greenbushes Business and Tourism Association, Bridgetown Community Resource Centre and other relevant community members to be determined by the Shire and Council. Immediately after will be a council workshop with the items to be considered at that workshop to include but not limited to the officer comments in the December Ordinary Council	E Denniss		January 2022 Liaison with CRC and BGBTA is occurring on determining suitable date for first workshop	

	Meeting Agenda on page 7.			
C.04/1221 Suspension of Standing Orders Clause 9.1 at Future Council Meetings	<p>1. That at an appropriate period after the commencement of each ordinary and special council meetings Council is to consider suspending Clause 9.1 of its Standing Orders Local Law to allow Council Members to remain seated whilst addressing Council, either in speaking to a motion or the asking of a question.</p> <p>2. That this procedure be conducted as a trial to determine whether a permanent change in the Standing Orders should be sought.</p>	E Matthews		<p>January 2022 Council hasn't stipulated the length of the trial but is assumed to be between 3 and 6 months.</p> <p>The temporary suspension of Clause 9.1 of the Standing Orders will require a resolution at each Council meeting. It is intended to seek this resolution in the section of the agenda for "Announcements by the Presiding Member without Discussion".</p>
C.05/1221 Funding for Maintenance of Stanifer Street	That Council lobby the Minister for Transport to release to the Shire of Bridgetown-Greenbushes a portion of the overmass permit fees paid by Talison Lithium to Main Roads Western Australia so that the Shire can expend these funds on additional maintenance and improvements to Stanifer Street and Maranup Ford Road.	T Clynh		<p>January 2022 Correspondence is being prepared for signing by the Shire President</p>
C.11/1221 Review of Plantation Applications Town Planning Scheme Policy	That Council adopt the draft revised Plantation Applications Town Planning Scheme Policy TP.1, as per Attachment 7, and direct the Chief Executive Officer to proceed to public consultation in accordance with Clause 7.6.2 of Town Planning Scheme No.4, with a report and feedback to be presented to a future meeting of Council.	C Bonny		<p>January 2022 Actioning of this resolution has been deferred to late January due to the commencement of the new Senior Planner in mid-January</p>
C.14/1221 RFT 01/2122 Bridgetown Railway Station Conservation and Renewal Project	<p>That Council:</p> <p>1. Accept a Tender from BRC Building Solutions Pty Ltd for RFT 01/2122 – Bridgetown Railway Station Conservation and Renewal Project at a price of \$912,500.00 (EX-GST);</p> <p>2. Authorise the Chief Executive Officer to enter into a Contract with BRC Building Solutions Pty Ltd once the cost savings relating to items identified in Part 3 of this resolution is confirmed</p>			<p>January 2022 Contract documentation has been prepared for consideration by BRC Building Solutions. Commencement of construction is expected in early February.</p>

	<p>plus an allowance of 5% contingency;</p> <p>3. Delegate to the Chief Executive Officer to negotiate minor variations to the Contract and remove and/or amend the following scope of works to reduce the Contract price:</p> <ul style="list-style-type: none"> • Replace the proposed platform concrete retaining wall with a treated pine sleeper retaining wall system; • Modify the proposed double brick and cavity fill building perimeter retaining wall with a Versaloc Block retaining wall system; • Modify the stirrup concrete footing detail to remove the concrete surround to base of the stirrup; • Modify the selection of pavers from “Urban Stone Elegant Ash” to “Promenade Charcoal Classic”; and • Remove the requirement for the Builder to provide an underground power supply to the Premises from the Scope of Works. <p>4. Fund the shortfall of \$240,000 for the project by transferring the following amounts from reserve:</p> <ul style="list-style-type: none"> • Land and Buildings Reserve (50%) - \$120,000 • Building Maintenance Reserve (25%) - \$60,000 • Strategic Projects Reserve 25%) - \$60,000 <p>5. Amends its 2021/22 budget by increasing the expenditure for Account 1350040 – 57BU (Heritage Building Renewals - Bridgetown Railway Station Restoration) from \$722,000 to \$961,328</p>				
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SUSTAINABILITY ADVISORY COMMITTEE MEMBERSHIP NOMINATIONS

NOMINEES

- Ingrid Barker
- Michael Kaye
- Brian Parkes

COUNCIL COMMITTEE NOMINATION FORM

SUSTAINABILITY ADVISORY COMMITTEE

The Shire of Bridgetown-Greenbushes invites nominations for a position on the Sustainability Advisory Committee.

Name Ingrid Barker			
Street Address		10 Dairy Lane Bridgetown WA 6255	
Postal Address		PO Box 450 Bridgetown WA 6255	
Telephone No	0432 105 754	Mobile No	0432 105 754
Email Address barkerwrens@gmail.com			

Shire of Bridgetown-Greenbushes	
File No:	204
Document No:	J-00202164803
22 DEC 2021	
Officer	EA
Copy	

Please provide a brief outline of your interest, experience and skills.

Interest

I have had an interest in living simply and sustainably for most of my life. My parents immigrated from the Netherlands after the II World War and had endured very hard times. They instilled a sense of "waste not", "non-consumer", "grass roots" ethics in their children which I am very grateful for.

Experience

In my teaching capacity as a primary school teacher + assistant principal, I was able to lead some environmental awareness projects and develop some whole-school programs + events. I'm a member of the Bridgetown Friends of the Forest, the Blackwood Environment Society, the Transition Bridgetown movement and The Ashbil Community Garden Bridgetown. All of these groups focus on sustainability, environment + support resilience within our community.

Skills

I am interested in people's point of view.

I am inclusive and a good listener.

I care very much about the direction our shire is taking.

I can lead discussion and develop flow maps from the outcomes.

J. E. Banker

Signature

16 / 12 / 21

Date

- **Nominations will be accepted up until 5.00pm Wednesday 22 December 2021**
- **Please return completed forms to Esther Matthews, Executive Assistant**
by email: EMatthews@bridgetown.wa.gov
by mail: PO Box 271, Bridgetown WA 6255
in person: Administration Officer, 1 Steere St, Bridgetown WA 6255
- **Council will consider nominations and select committee members at the Ordinary Council Meeting on 27 January 2022. Nominees will be advised of Council's decision after this date.**

COUNCIL COMMITTEE NOMINATION FORM

SUSTAINABILITY ADVISORY COMMITTEE

The Shire of Bridgetown-Greenbushes invites nominations for a position on the Sustainability Advisory Committee.

Name	Michael Kaye		
Street Address	49 Windy Hollow Vale, Kangaroo Gully		
Postal Address	27 Blechynden street, Bridgetown 6255		
Telephone No		Mobile No	0424 257 585
Email Address	mikeoskayeos@hotmail.com		

Please provide a brief outline of your interest, experience and skills.

Interest
Sustainability, environmental preservation, permaculture, regenerative agriculture.
Experience
Owner builder of off-grid strawbale house. Worked in horticulture, currently studying syntropic farming Online. Leadership role in Blackwood Valley Permaculture Group. Facilitator for Blackwood Youth Youth Group.

Skills
Permaculture design, natural builder, solar passive design, water harvesting, tree and plant selection, Developing local community food resilience.

M. King

21-12-21

Signature

Date

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- *Please return completed forms to Esther Matthews, Executive Assistant
by email: EMatthews@bridgetown.wa.gov.au
by mail: PO Box 271, Bridgetown WA 6255
in person: Administration Officer, 1 Steere St, Bridgetown WA 6255*
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Nominees will be advised of Council's decision after this date.*

COUNCIL COMMITTEE NOMINATION FORM SUSTAINABILITY ADVISORY COMMITTEE

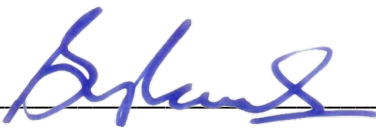
The Shire of Bridgetown-Greenbushes invites nominations for a position on the Sustainability Advisory Committee.

Name	BRIAN PARKES		
Street Address	37 BALMORAL DRIVE BRIDGETOWN WA6255		
Postal Address	PO BOX 456 BRIDGETOWN WA6255		
Telephone No	9761 1814	Mobile No	0411 152 417
Email Address	4realtrust@gmail.com		

Please provide a brief outline of your interest, experience and skills.

Interest
Retired local resident. Very interested in seeing Bridgetown grow in a way that benefits all residents.
Particular interest in ways to attract and keep permanent population.
Improve Bridgetown's ability to meet residents' housing requirements to retain population.
Promote good neighbour relations to reduce Council workload of disputes. Promote Council proactivity.
Experience
Experience at management level in productivity efficiency, admnistration streamlining, communication, personnel management, organisation and policy interraction.
Real estate management and sales career.
Bank manager and finance manager.
Small business management. Twice endorsed for WA Senate.

Skills
Ability to set policies and to recognise their impact on multiple social factors. Lateral thinking.
Organisational and communication skills. Diploma in small business management, Chartered institute of Secretaries and Administrators.



Signature

12 December 2021

Date

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- *Please return completed forms to Esther Matthews, Executive Assistant
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YOUTH SERVICES ADVISORY COMMITTEE MEMBERSHIP NOMINATIONS

NOMINEES

- Meegan Cullen
- Megan Burvill
- Sharon Wilkinson
- Susie Ascott



1 Steere Street | PO Box 271, Bridgetown WA 6255
 Phone: (08) 9761 1555 | Fax: (08) 9761 2023
btnshire@bridgetown.wa.gov.au | www.bridgetown.wa.gov.au

Shire of Bridgetown-Greenbushes	
File No:	204
Document No:	I-10/2022 65022
12 JAN 2022	
Officer:	EA
11/1/22	

COUNCIL COMMITTEE NOMINATION FORM

YOUTH SERVICES ADVISORY COMMITTEE

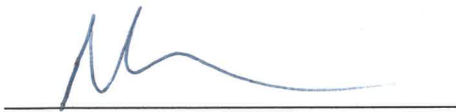
The Shire of Bridgetown-Greenbushes invites nominations for a position on the Youth Services Advisory Committee.

Name of nominee	Meegan Cullen		
Name of organisation <i>if applicable</i>	Co-ordinator of youth groups Bridgetown Repertory Club and Teacher at Bridgetown High School		
Position title <i>for organisation nominations</i>			
Street Address	8 Padbury Rd Bridgetown WA		
Postal Address	(as above)		
Telephone No		Mobile No	0421 665 573
Are you under the age of 25?	no		

Please provide a brief outline of your interest, experience and skills.

Focus Area				
<i>tick relevant box</i>				
<input type="checkbox"/> Justice	<input type="checkbox"/> Health	<input type="checkbox"/> Disability Awareness	<input checked="" type="checkbox"/> Arts & Culture	<input type="checkbox"/> Sport & Recreation
Interest				
I am interested in ensuring that youth needs are met in our community. I think it is important that we provide youth with infrastructure, activities and opportunities.				

Experience
I am a teacher with 15 years experience in south-west schools, both primary and high schools.
I have run Bridgetown Youth Theatre classes voluntarily for 6 years at the local theatre.
Skills
Excellent interpersonal skills. Skilled educator in multiple learning areas – primary and high school. Experience and training as a Drama teacher and performer.
I believe my experience, and association, with youth in an educational setting and outside of school, at the theatre and in the community, means that I am well placed to discuss youth needs and wants. I would be pleased to bring the voice of local youth to advisory meetings, and share ideas with committee members on how we can help our youth.



Signature

7/1/22

Date

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- **Please return completed forms to Esther Matthews, Executive Assistant**
by email: EMatthews@bridgetown.wa.gov
by mail: PO Box 271, Bridgetown WA 6255
in person: Administration Officer, 1 Steere St, Bridgetown WA 6255
- **Council will consider nominations and select committee members at the Ordinary Council Meeting on 27 January 2022.**
Nominees will be advised of Council's decision after this date.

1 Steere Street | PO Box 271, Bridgetown WA 6255
 Phone: (08) 9761 1555 | Fax: (08) 9761 2023
btnshire@bridgetown.wa.gov.au | www.bridgetown.wa.gov.au

COUNCIL COMMITTEE NOMINATION FORM
YOUTH SERVICES ADVISORY COMMITTEE

The Shire of Bridgetown-Greenbushes invites nominations for a position on the Youth Services Advisory Committee.

Name of nominee	Megan Burvill	
Name of organisation if applicable	President - Bridgetown Netball Assoc	
Position title for organisation nominations	Head of Pastoral Care - Kearnan College	
Street Address	40 Yarrin Brook, Kangaroo Gully	
Postal Address	151, Bridgetown, 6255	
Telephone No	Mobile No	0437 027 341
Email Address	megan.burvill@cewa.edu.au	
Are you under the age of 25?	No	

Please provide a brief outline of your interest, experience and skills.

Focus Area tick relevant box				
Justice	<input checked="" type="checkbox"/> Health	<input checked="" type="checkbox"/> Disability Awareness	Arts & Culture	<input checked="" type="checkbox"/> Sport & Recreation
Interest				
Have been local development coach at Btown Netball for last 10 years. Work regionally in this space too. President of BNA so work with youth 7-18 yrs.				
Experience				
Coach netball various levels past 20 yrs.				
Teacher - primary & secondary 20 yrs				
Head of Pastoral Care - 7 yrs				
Skills				

Presence & understanding of our local youth.
Adolescents trust & confide in me usually
in touch with challenges facing local youth,
their families & regional context

Burville

20-12-21

Signature

Date

- Nominations will be accepted up until 5.00pm Wednesday 22 December 2021
- Please return completed forms to Esther Matthews, Executive Assistant
by email: EMatthews@bridgetown.wa.gov
by mail: PO Box 271, Bridgetown WA 6255
in person: Administration Officer, 1 Steere St, Bridgetown WA 6255
- Council will consider nominations and select committee members at the Ordinary Council Meeting on 27 January 2022.
Nominees will be advised of Council's decision after this date.

COUNCIL COMMITTEE NOMINATION FORM

YOUTH SERVICES ADVISORY COMMITTEE

The Shire of Bridgetown-Greenbushes invites nominations for a position on the Youth Services Advisory Committee.

Name of nominee	Sharon Wilkinson		
Name of organisation <i>if applicable</i>			
Position title <i>for organisation nominations</i>			
Street Address	23 Walter Rd, Bridgetown WA 6255		
Postal Address	PO Box 1086, Bridgetown WA 6255		
Telephone No		Mobile No	0447 888 404
Email Address	sharon.wilkinson67.sw@gmail.com		
Are you under the age of 25?	No		

Please provide a brief outline of your interest, experience and skills.

Focus Area <i>tick relevant box</i>				
<input checked="" type="checkbox"/> Justice	<input checked="" type="checkbox"/> Health	<input checked="" type="checkbox"/> Disability Awareness	<input type="checkbox"/> Arts & Culture	<input type="checkbox"/> Sport & Recreation
Interest				
<p>I am interested in advocating for and supporting young people while engaging them in their community. With support it is more likely that youth will become engaged, participating community members who will have the ability to live their best lives.</p> <p>I am aware of the risk factors that can minimise a young person's chances of living a productive,</p> <p>Investment in youth cannot be understated, with every dollar spent empowering youth to thrive and break cycles of poor mental and physical health, illicit drug use and crime. Many of the young people living in the Shire have risk factors that have been shown to be recurring factors in the use of illicit drugs and increased crime rates. Low socioeconomic status is a recurring factor in the incidence and prevalence of crime generally and can also be a determining factor in the perpetration of family, domestic and sexual violence. The presence of substance use or abuse has also been linked to family, domestic and sexual violence, and to other crimes, both at the time of specific violence and through a pattern of use over a longer period of time. Research has shown that social and economic stress act as important influence on crime. Parents exposed to economic or social stress have been found to be more at risk of inadequate parenting practices, such as neglect, poor supervision, and inconsistent, erratic</p>				

discipline. Inadequate parenting has been shown to increase the risk of juvenile involvement in crime. In addition to socio economic status, poor school performance is also known to be a strong predictor of involvement in crime. Children with lower academic performance are more likely to offend, more likely to offend frequently, more likely to commit more serious offences and more likely to persist in crime. Within the Shire there are a significant number of young people who do not respond to a standard prescribed curriculum

Experience

I have worked in Community Development for local government, with one of my portfolios being youth, for seven years prior to working in disability support. I have worked in disability support for the past 12 months. I have worked in and am associated with a broad network of people who are involved in the youth, mental health and disabilities sectors. My volunteer work includes having spent five years on the Blackwood Youth Action Inc. committee and being a founding member of Bridgetown Transition Towns as well as office bearer for The Greens WA.

Skills

I have an in depth knowledge of the current services for youth, mental health, and disabilities in the Warren Blackwood. I am aware of the shortfalls, gaps and activities being undertaken to address youth issues by local community, government, and NGO's. Having worked for local government, I also understand how local government operates, along with budget constraints, funding opportunities i.e., grants as well as experience with working in committees, not for profits and social enterprise. I am skilled in strategic planning, business planning, project management and grant writing.



Signature

20.12.21

Date

- **Nominations will be accepted up until 5.00pm Wednesday 22 December 2021**
- **Please return completed forms to Esther Matthews, Executive Assistant**
by email: EMatthews@bridgetown.wa.gov.au
by mail: PO Box 271, Bridgetown WA 6255
in person: Administration Officer, 1 Steere St, Bridgetown WA 6255
- **Council will consider nominations and select committee members at the Ordinary Council Meeting on 27 January 2022.**
Nominees will be advised of Council's decision after this date.



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Shire of Bridgetown-Greenbushes	
File No:	204
Document No:	J-6020.216468-1
15 DEC 2021	
Officer	EA
Copy	

COUNCIL COMMITTEE NOMINATION FORM YOUTH SERVICES ADVISORY COMMITTEE

The Shire of Bridgetown-Greenbushes invites nominations for a position on the Youth Services Advisory Committee.

Name of nominee	Susan (Susie) Ascott		
Name of organisation <i>if applicable</i>	Present Perfect Life Coaching and Yoga		
Position title <i>for organisation nominations</i>	Owner		
Street Address	30 Phillips Street		
Postal Address	(as above)		
Telephone No		Mobile No	0413 822 870
Email Address	Susie_coach@bigpond.com		
Are you under the age of 25?	No		

Please provide a brief outline of your interest, experience and skills.

Focus Area				
<i>tick relevant box</i>				
<input type="checkbox"/> Justice	<input checked="" type="checkbox"/> Health	<input type="checkbox"/> Disability Awareness	<input type="checkbox"/> Arts & Culture	<input checked="" type="checkbox"/> Sport & Recreation
Interest				
Supporting our youth to feel confident, valued, empowered and connected.				

Experience
Life Coaching young adults
Teaching yoga and meditation to both Primary and Secondary school children (Cottesloe Primary, Bridgetown Camp school, Christchurch Grammar), and individual young adults
Raising 2 children 😊
Founding member of Transition Bridgetown Steering Group
Business Owner (see www.presentperfect.com.au)
Skills
Coach U trained Life coach - coaching since 1997
Qualified Yoga teacher -teaching since 2006



Signature

10/12/21

Date

- **Nominations will be accepted up until 5.00pm Wednesday 22 December 2021**
- Please return completed forms to Esther Matthews, Executive Assistant
by email: EMatthews@bridgetown.wa.gov
by mail: PO Box 271, Bridgetown WA 6255
in person: Administration Officer, 1 Steere St, Bridgetown WA 6255
- Council will consider nominations and select committee members at the Ordinary Council Meeting on 27 January 2022. Nominees will be advised of Council's decision after this date.



CULTURAL INCLUSION ADVISORY COMMITTEE MEMBERSHIP NOMINATIONS

NOMINEES

- Sandra Hill
- Elisabeth Pellicaan
- Kaye Davies
- Philippa Mills

COUNCIL COMMITTEE NOMINATION FORM

CULTURAL INCLUSION ADVISORY COMMITTEE

The Shire of Bridgetown-Greenbushes invites nominations for a position on the Cultural Inclusion Advisory Committee.

Name of nominee	<i>Sandra Hill</i>		
Name of organisation <small>if applicable</small>	<i>Undalup Association Inc</i>		
Position title <small>for organisation nominations</small>	<i>Board member - Elder and Custodian</i>		
Street Address	<i>34 Blackwood River Dve, Balingup</i>		
Postal Address	<i>PO Box 273 Balingup WA 6253</i>		
Telephone No	<i>9764 1756</i>	Mobile No	<i>0418 955 259</i>
Email Address			
Are you of Aboriginal or Torres Strait Islander origin?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes, Aboriginal	<input type="checkbox"/> Yes, Torres Strait Islander
Are you from a culturally and linguistically diverse community?	<i>yes.</i>		

Please provide a brief outline of your interest, experience and skills.


Interest
<i>I've always had a strong interest in Cultural diversity within the community and as an Elder and Custodian of the Nadandi/Pitbulmun people my main focus has been to use every opportunity to share my Cultural knowledge with the wider community.</i>

Experience

I have been presenting Cultural Awareness Workshops for Community based and major organisations for the past 25 years. I've also been a professional artist for 27 years and have attached my CV with this nomination form.

Skills

I was Director of the Associate Degree in Contemporary Aboriginal Art at Curtin University from 1999-2004. I've also taught art at numerous TAFEs; Midland, Balga, Claremont. I was Board member at WA Museum Aboriginal Cultural Advisory Committee, Bernart Museum Board, John Curtin Gallery Board and others.


Signature

18 December 2021
Date

- Nominations will be accepted up until 5.00pm Wednesday 22 December 2021
- Please return completed forms to Esther Matthews, Executive Assistant by email: EMatthews@bridgetown.wa.gov by mail: PO Box 271, Bridgetown WA 6255 in person: Administration Officer, 1 Steere St, Bridgetown WA 6255
- Council will consider nominations and select committee members at the Ordinary Council Meeting on 27 January 2022. Nominees will be advised of Council's decision after this date.

CURRICULUM VITAE - VISUAL ARTIST

- NAME:** Sandra Lesley HILL **Born:** 2 December 1951
ADDRESS: PO Box 273, Balingup WA 6253
PHONE: Mobile: 0418.955.259
E.mail: sandhill@westnet.com.au
- LANGUAGE GROUP:** Bibbulmun: Paternal- Wadandi, Minang, Pibulmun. Maternal- Ballardong, Wilmen.
- QUALIFICATIONS:** 2001, Post Graduate Diploma in Visual Arts, Curtin University
1992, Advanced Diploma in Residential & Community Care. Central TAFE.
1981, Advanced Diploma In Art Studies, Balga TAFE
- RECIPIENT** **2010/11 CREATIVE DEVELOPMENT FELLOWSHIP \$60,000**
Dept of Culture & The Arts Western Australia.
- 1994/95 CREATIVE DEVELOPMENT FELLOWSHIP -\$35,000**
Aboriginal & Torres Strait Islander Arts Unit, AUSTRALIA COUNCIL
- AWARDS:** 2015 Winner - \$5,000 Peoples Choice Award. Western Australian Indigenous Art Award.
2014 Winner - \$10,000 Bindjareb Art Award, Mandurah Art Gallery.
2012 Winner- \$5,000 Bindjareb Art Award, Mandurah Art Gallery.
2008 Australian Institute of Landscape Architects -Award of Excellence.
2000 Commendation Award, \$1,000 City of Perth Invitational Art Award
1999 Winner-\$1,000 Peel Regional Section, City of Mandurah Art Award
1997 Winner Bunbury Biennale Contemporary Art Purchase exhibition
1995 Joint Winner - \$2,000
Docks Invitational Art Award, A Shed Gallery, Fremantle
1995 Winner-Aboriginal Artist Section - \$500
Hills Art Award, Kalamunda Shopping Centre, Kalamunda.
- RESIDENCY:** **2003 - THE BANFF CENTRE FOR THE ARTS, ALBERTA CANADA.**
Aboriginal Thematic Residency: *Communion & other Conversations; Colonialism and Christianity.* (October 19 – December 5)
- 2001 – THE WESTERN AUSTRALIAN INTERNATIONAL ARTISTS WORKSHOP:**
Triangle Workshop, 22 International artists: Dingo Flat Farm, Tingledale, Walpole. (January 28 – February 11)
- REPRESENTED BY:** Mossenson Indigenart Galleries. Subiaco, Perth, Western Australia.
- SOLO EXHIBITIONS:**
- 2020** *“Mia Kurrum Maun – Far from home”, Festival of Perth, John Curtin Gallery. Bentley*
2017 *“Goolugadup – Kal-ya-gul” Tilt Residency Solo Exhibition, Heathcote Art Galery.*
2008 *“Moordidjabininy (becoming strong) - Celebrating Identity”, Gomboc Gallery, Middle Swan*
1997 *“Triumph of Spirit-an Aboriginal Experience”- Artist in Residence Gallery, Kings Park, Perth*
1995 *“Footprints in Time-a Childhood Experience”- Artist in Residence Gallery, Hay Street, Perth*
1993 *“Sandra Hill” - West Week, Guildford Hotel, Guildford.*
- GROUP EXHIBITIONS:**
- 2021** *“ Ever Present- First Peoples Art of Australia”. – WA Art Gallery (Asia tour 2022)*
2017 *“National indigenous Art Triennial 2017” May. National Gallery of Australia, Canberra.*
2015 *“Right Here Now: A Powerful Regional Voice in our Democracy” Old Parliament House*
2015 *“Western Australian Indigenous Art Award 2015”, Finalist (winner Peoples Choice Award)*
2014 *“Family Matters” Holmes `a Court Gallery, Vasse Felix, Margaret River WA*
2014 *“Yi Ban Yi Ban(Yellah Fellah)” Redtory, Art & Design Factory, Kunming- Guangzhou, China*
2014 *“Tarra Warra Biennial”, Tarra Warra Museum of Art, Melbourne Vic.*
2014 *“Bindjareb Art Award”, Mandurah Art Gallery, Mandurah.*
2014 *“Telstra Indigenous Art Award”, Finalist, Darwin Art Gallery, NT.*
2013 *“ArtStage Singapore 2013” Marina Bay Sands, Exhibition Centre, Singapore*
2013 *“Noongar Art Prize 2013” Rockingham, Perth*
2012 *“Bindjareb Art Award” Mandurah Art Gallery, Mandurah.*

2012	"Omission" Linden Centre for Contemporary Arts, St Kilda, Melbourne
2012	"Melbourne Art Fair" Exhibition Building, Melbourne
2012	"Cause & Effect" Group Show, Mossenson Indigenart, Subiaco, Perth
2011	"NAIDOC Week" Edith Cowan University, Perth, WA
2011	'Sulman Art Prize'. (Finalist) State Gallery of New South Wales, Sydney, N.S.W.
2011	'Mohawk & Noongar-Art of Contemporary Indigenous Women' John Curtin Gallery, Perth.
2011	'Evolving Identities-Contemporary Indigenous Art'. John Curtin Gallery, Curtin University, Perth.
2010	'Mohawk & Noongar-Art of Contemporary Indigenous Women' Colgate University, New York
2010	'City of Joondalup- Invitation Art Award', Joondalup, Perth, Western Australia.
2010	"Survey 2010" , Bunbury Regional Art Gallery, Bunbury.
2010	"Pinjarra Massacre Memorial". Fremantle Prison, Fremantle
2009	"Koort Boodja - Noongar Heartland", University of Western Australia, Perth.
2009	"The Legacy of Koorah Coolingah", Brisbane Powerhouse Museum, Brisbane.
2007	"Gomboc Gallery's 25th Anniversary" Gomboc Gallery, Swanview.
2005	"Moorditch Mar-Daa Art Award," Naidoc Week Art Exhibition, Armadale.
2004	" <i>Mine Own Executioner</i> " Mundaring Art Centre, Mundaring.
2004	" <i>Nii'kso'kowa</i> " The Other Gallery, The Banff Centre, Alberta , Canada.
2004	" <i>Turtle Island</i> " The Other Gallery, The Banff Centre, Alberta, Canada.
2003	" <i>South-West Central</i> " -Indigenous Art from South-W.A.1833-2002, W.A. Art Gallery
2001	"SOFA 1", Post Graduate Exhibition, John Curtin Art Gallery, Curtin University.
2001	" <i>International Artists Workshop</i> " Exhibition, John Curtin Gallery, Curtin University
2000	" <i>City of Perth Invitational Art Award</i> ", Council House, Perth
2000	" <i>Joondalup Art Award</i> ", Lakeside Joondalup Centre, Joondalup
2000	" <i>Adornment</i> ", (Zonta Club of Perth) Moores Building, Fremantle2000
	" <i>Haynes to O'Conner, West Australians & Water</i> ", Curtin Art Gallery, Bentley
1999	" <i>City of Perth Art Award</i> ", Council House, Perth
1999	" <i>Aboriginal Artists of the South-West-past & present</i> ", Lawrence Wilson Gallery, UWA
1999	" <i>Rebirth</i> ", W.A. Women Celebrating a Century of Change. Moores Building, Fremantle
1999	" <i>Generations, The stolen years of fighters & singers</i> ". Lawrence Wilson Gallery, UWA
1998	" <i>Aboriginal Artists of the South West-past & present</i> ", (Berndt Collect.) Mandurah Art Gallery
1998	" <i>Listen to the Land</i> ", Edith Cowan Uni. Art Coll. Bunbury, Geraldton, Kalgoorlie, Perth
1997	" <i>Bunbury Biennale 97</i> ", Bunbury Regional Art Gallery & City of Bunbury
1997	" <i>Peeled</i> " Artists from the Peel Region, Mandurah Cultural Centre Gallery
1997	" <i>Under the Blue Canopy</i> ", A Shed Gallery, Fremantle
1997	" <i>Daughters of the Dreaming-Sisters Together Strong</i> ", Art Gallery of W.A., Perth
1996	" <i>National Aboriginal & Islander Heritage Art Award</i> ", Canberra, ACT.
1995	" <i>Spirit of Fremantle</i> ", Docks Art Award, A Shed Gallery, Fremantle
	" <i>Icon, Identity, Artifact-a Passage in Time</i> ", Kalla Yeedip Gallery, Midland.
	" <i>Landscape as Metaphor</i> ", Claremont School of Art Gallery, Claremont.
	" <i>Hills Art Award</i> ", Kalamunda Shopping Centre, Kalamunda.
	" <i>National Aboriginal Art Award</i> ", Darwin Art gallery, Darwin.
1994	" <i>NAIDOC Week Aboriginal Art Exhibition</i> " (Curator & exhibitor) Geraldton Regional Art Gallery, Geraldton.
1991	" <i>Collaborative Print Exhibition</i> ", Arts House, Northbridge.
1990	" <i>Chair Exhibition</i> ", Gallery Arteque, Subiaco.
1989	" <i>Earth, Sea, Sky</i> ", 3 Artists, Gallery Arteque, Subiaco.

REPRESENTED:

National Gallery of Australia, Canberra, Art Gallery of W.A, Wesfarmers Art Collection, Holmes A Court Collection, National Gallery of Victoria. Parliament House Collection Canberra, Parliament House Collection W.A., Murdoch University Collection, The Cruthers Foundation, UWA. Claremont School of Art Collection, Edith Cowan University Collection, Berndt Museum Aboriginal Art Collection, Western Australia Museum Collection, Queens University Collection of Indigenous Art, Kingston-Ontario, Canada, Royal Archives-The Netherlands, City of Bunbury Collection, The Dutch Consulate, Canberra, Kidman/Cruise Collection, Sydney. Dr K. Schefczik, Frankfurt, Germany, City of Perth Art Collection,

COMMISSIONS:

2021	Wellington Square Stolen Generation Commemorative Artwork. City of Perth
2019	Capel Police Station – Public Art Project, Capel. Dept. Police.

2020 Karaak Wall Mural, Main Street, Margaret River. South Western Australia

2018-19 Ellenbrook Entry Statement, Wadandi History & Welcome to Country. National Trust

2014-15 BHP Children's Water Playground, Elizabeth Quay, MRALeach Highway 'Welcome to Country' Artworks,

2014-15 Leach Highway "Welcome to Country" Noisewall artworks Gateway Project, Perth

2014-15 Coolbaroo League Commemorative Artwork, Weld Square Perth, Town of Vincent.

2014 Artwork Commission, Metropolitan Redevelopment Authority, Perth.

2014 Bridgetown Primary School. 'Identity' artwork with students, Bridgetown.

2012 Waugul/Dragon painting collaboration Gao XuYong. Edith Cowan University.

2012 Mandjar Kwoorabup, Site specific ephemeral artwork, Denmark WA

2011 Naidoc Week Commission, Edith Cowan University, Mount Lawley, Perth

2009 -10 Yagan's Memorial Park, Upper Swan, City of Swan.

2009 - Aboriginal Interpretive Centre, Champion Lakes, Armadale.

2007- 08 District Court Lift Lobby Project, Ministry of Justice, Perth City.

2007 Ngunnawal Aboriginal Art Project, Canberra, Chief Ministers Office, Canberra.

2006 Ellenbrook Police Station. Collaboration with J.Dawson.

2006 Leighton Beach Redevelopment, Collaboration with J.Dawson.

2005 Mandurah Community Health Campus, Mandurah. Collaboration with J. Dawson.

2005 Moora District Hospital, Moora. Collaboration with J. Dawson & P. Zuvela.

2005 Ferrara Park, Girrawheen. Floor Mosaic, City of Wanneroo with J. Dawson.

2004 Edith Cowan University, Indigenous Centre Mosaic. Collaboration with J. Dawson.

2003 Mount Pleasant Primary School, Melville. Collaboration with J. Dawson.

- Melville Primary School, Melville. Collaboration with J. Dawson.

2003-04 Djidi-Djidi Primary School, Bunbury. Collaboration with J. Dawson.

Koongamia Primary School, Kooongamia. Collaboration with J. Dawson.

2001-03 Roe Highway public Art Project-Noise-wall Murals and freestanding artworks

2000 - Community Tile Artwork, Entry wall-Sevenoaks Senior College, Cannington.

2000 - Fremantle Justice Complex Reconciliation Pavement, Percent for Art

2000 - Grigg Park Community Tile Project, collaboration J. Dawson, City of Fremantle

2000 - Logo/stationary design for Coalition of Noongar Organisations, Queens Park

2000 - 2 hand made pavement mosaics, East Perth Redevelopment Project.

1999 - Hand made tiled mosaic pavement, Mandurah Heritage Art Walk.

1999 - Floor Design for Aboriginal Music School, Clontarf College, Manning

1999 - Poster Design, Catholic Education Commission

1999 - Hand made tiled artworks, Atwell Primary School, Atwell, Perth

1998 - Hand Made tiled Art Works, Napoleon Close, Cottesloe

1998 - Graham Farmer Freeway Art Project, East Perth Redevelopment, Belmont/Rivervale.

1998 - Tiled Wall Mural, Perth Aboriginal Medical Service, East Perth (Derbarl Yerrigan)

1998 - Main Foyer Floor Design, Perth Aboriginal Medical Service, East Perth.

1998 - Tiled Wall Mural, Leadlight Window Designs, Peel Health Campus, Mandurah.

1997 - Tiled Wall Mural, Banksia Hill Juvenile Detention centre, Canning Vale

Percent for Art Scheme, Ministry of Justice.

1997 - Mosaic Tiled Pavement Design, Aboriginal Heritage of Subiaco, Subiaco City Council, Rotary Club Commission, Rokerby Road, Subiaco.

1997 - Leadlight Glass Window Design (Aboriginal Heritage), Peel Discovery Centre

Mandurah Terrace, Peel Development Commission.

1997 - Commemorative Map of De Vlaming's visit to the WA coast, City of Fremantle, DOLA and other Local Governments.

1996 - Mosaic Tile Design, Fabrication & Installation, (Bibbulmun Dreaming Story)

Victoria Gardens-collaborative project with two non-Aboriginal Artists.

Commissioned by East Perth Redevelopment Authority.

1995 - Report Cover- "No Better Than Anyone Else" Discussion Paper, the role of churches & related organisations in the removal & institutionalisation of Aboriginal children, Anglican Social justice Commission.

- Western Australian Municipal Association - Aboriginal Services, Doc. Cover

1994 - Mosaic Tile Design- Victoria Park Community Library Front Entrance.

EMPLOYMENT/ ARTS RELATED:

2013	Noongar Community Cultural Development Officer, Bunbury Regional Art Gallery.
2008	Cultural awareness Workshop. Art Gallery of WA & National Gallery of Australia staff & Guides.
2006	Research, Leighton Beach Project. Ngoongar Cultural Report on site.
2006-07	Lecturer (part time)- Aboriginal Art, Katanning Campus of TAFE.
2006	2 day Artist Workshops (Indigenous) for Artsource (Katanning- February)
2005	2 day Artist workshops for Artsource (Indigenous) (Kalgoorlie, Brookton)
2004	Artist in Residence, (p/time 6 months) Claytonview Primary School, Koongamia
2004	Lecturer , Indigenous Culture . (Part time), Edith Cowan University, Mount Lawley Campus.
1999 - 04	Director & Lecturer, Contemporary Aboriginal Arts Program, Curtin Uni. School of Art
2002	Judge, Shell Fremantle Print Award. Fremantle Arts Centre, Fremantle
1998	Co-ordinator & Co-Curator, exhibition "Aboriginal Artists of the South West - Past & Present" Art from the Berndt Museum, Mandurah Art Gallery, Mandurah Performing Arts Centre.
1998	Fremantle Prison Commemorative Memorial Project (research) (part Time)
1998	Co-ordinator, Fish Mungah Aboriginal Cultural Arts Festival, Mandurah.
1998	Lecturer, (p/time) Aboriginal Diploma in Art Medina TAFE, Drawing, Design.
1996/97	Co-ordinator, Fish Mungah Aboriginal Cultural Arts Festival, Mandurah.
1994	Co-ordinator, Cultural Arts Festival, Queens Gardens, Geraldton.
1994	Aboriginal Arts officer, Geraldton Regional community Education, Geraldton.
1990-93	Art Teacher, Longmore Remand Centre (Art Program), Juvenile Justice, Bentley.
1984-87	Arts Lecturer (Printmaking), Midland TAFE, Midland.

COMMUNITY INVOLVEMENT:

Current Board Member – Undalup Association Inc. Busselton

Former Member - Western Australian Museum Aboriginal Cultural Advisory Committee.

Former Board Member- Berndt Museum of Anthropology, University of W.A.

Former Board Member- Challenger TAFE.

Former Board Member- John Curtin Gallery, Curtin University.

COUNCIL COMMITTEE NOMINATION FORM

CULTURAL INCLUSION ADVISORY COMMITTEE

The Shire of Bridgetown-Greenbushes invites nominations for a position on the Cultural Inclusion Advisory Committee.

Name of nominee	Elisabeth PELLICAN		
Name of organisation <i>if applicable</i>			
Position title <i>for organisation nominations</i>			
Street Address	47 Campbell Street Bridgetown		
Postal Address	PO Box 537 Bridgetown		
Telephone No		Mobile No	0428 614 625
Email Address	eli.pelli@opturnet.com.au		
Are you of Aboriginal or Torres Strait Islander origin?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes, Aboriginal	<input type="checkbox"/> Yes, Torres Strait Islander
Are you from a culturally and linguistically diverse community?	Yes		

Please provide a brief outline of your interest, experience and skills.

Interest
<p>I am particularly interested in Aboriginal issues, having studied Aboriginal History at tertiary level & managed a program that provided accommodation & educational support for Aboriginal students seeking</p>

Experience

upper high school studies from remote communities. I have lived in other countries - in Europe and Asia, and PNG. I have brought cultural events to Bridgetown, namely Vivace concerts in the Town Hall.

Skills

- Promoting events and organising them
- Networking
- Communication with diverse groups
- Counselling
- Training
- Experience: Aboriginal people
- Exp. with people from diverse cultures.


Signature

14-12-21
Date

- Nominations will be accepted up until **5.00pm Wednesday 22 December 2021**
- Please return completed forms to Esther Matthews, Executive Assistant
by email: EMatthews@bridgetown.wa.gov
by mail: PO Box 271, Bridgetown WA 6255
in person: Administration Officer, 1 Steere St, Bridgetown WA 6255
- Council will consider nominations and select committee members at the Ordinary Council Meeting on 27 January 2022. Nominees will be advised of Council's decision after this date.

COUNCIL COMMITTEE NOMINATION FORM

CULTURAL INCLUSION ADVISORY COMMITTEE

The Shire of Bridgetown-Greenbushes invites nominations for a position on the Cultural Inclusion Advisory Committee.

Name of nominee	Kaye Davies		
Name of organisation <i>if applicable</i>			
Position title <i>for organisation nominations</i>			
Street Address	53 Peninsula Road Bridgetown WA 6255		
Postal Address	P O Box 706 Bridgetown WA 6255		
Telephone No		Mobile No	0438283997
Email Address	Kayteda62@gmail.com.au		
Are you of Aboriginal or Torres Strait Islander origin?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes, Aboriginal	<input type="checkbox"/> Yes, Torres Strait Islander
Are you from a culturally and linguistically diverse community?	No		

Please provide a brief outline of your interest, experience and skills.

Interest
I am very interested in the idea of community and what it means to people and how people find their place within it. I would enjoy the opportunity to be part of a group that's goal is to make sure that people feel heard, seen and valued within the community.
I have always believed in building for what you want to be and not where you are and whether that is in business or community the exciting phase is always focusing on the potential of what can be.

Experience
Prior to moving to Bridgetown permanently in 2019 I had spent many years working for companies with locations in the Pilbara.
Part of my role was to work with 457 visa workers, predominantly from the Philippines, to help them feel safe, welcomed, and supported in the new environment. This is a huge challenge for migrant workers as they mostly arrived without family or local connections. Due to this they often felt not easily accepted by the community due to what is perceived as temporary status.
To not feel welcomed, supported, and respected can cause a great deal of stress. This also applied to backpackers from many different nations.
I felt that we as employers and as members of the community had a responsibility to make sure that they could feel part of the general community and not just with their own groups. Their culture and custom do only contribute positively to creating well rounded tolerant communities.
Skills
I have had many years of experience in business, finance, and administration. I am an analytical thinker and am very good at data mining and researching.
For over 15 years now I have been working in governance, policy and standards and am currently employed by Blackwood Youth Action through a Lotterywest grant to write their Governance, Risk and Compliance policy and procedure. I also volunteer for BYA as the Administration Manager.

A. L. Davies

Signature

15/12/2021

Date

- **Nominations will be accepted up until 5.00pm Wednesday 22 December 2021**
- **Please return completed forms to Esther Matthews, Executive Assistant**
by email: EMatthews@bridgetown.wa.gov
by mail: PO Box 271, Bridgetown WA 6255
in person: Administration Officer, 1 Steere St, Bridgetown WA 6255
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Nominees will be advised of Council's decision after this date.

COUNCIL COMMITTEE NOMINATION FORM CULTURAL INCLUSION ADVISORY COMMITTEE

The Shire of Bridgetown-Greenbushes invites nominations for a position on the Cultural Inclusion Advisory Committee.

Name of nominee	PHILIPPA MILLS		
Name of organisation <i>if applicable</i>	BRIDGETOWN POTTERY - RESTAURANT		
Position title <i>for organisation nominations</i>	PROPRIETOR		
Street Address	81 HAMPTON ST BRIDGETOWN		
Postal Address	AS ABOVE		
Telephone No		Mobile No	0+27 611088
Email Address			
Are you of Aboriginal or Torres Strait Islander origin?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes, Aboriginal	<input type="checkbox"/> Yes, Torres Strait Islander
Are you from a culturally and linguistically diverse community?			

Please provide a brief outline of your interest, experience and skills.

Interest

Experience
Skills



22.12.21

Signature

Date

- **Nominations will be accepted up until 5.00pm Wednesday 22 December 2021**
- **Please return completed forms to Esther Matthews, Executive Assistant**
 by email: EMatthews@bridgetown.wa.gov.au
 by mail: PO Box 271, Bridgetown WA 6255
 in person: Administration Officer, 1 Steere St, Bridgetown WA 6255
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SHIRE OF BRIDGETOWN-GREENBUSHES

MONTHLY FINANCIAL REPORT

For the Period Ended 31 December 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity by Program	1 - 2
Statement of Financial Activity By Nature or Type	3 - 4
Statement of Financial Activity By Sub Program	5 - 8
Note 1 Graphical Representations	9
Note 2 Net Current Funding Position	10
Note 3 Explanation of Material Variances	11 - 15
Note 4 Budget Amendments	16 - 17
Note 5 Cash and Investments	18
Note 6 Receivables	19
Note 7 Cash Backed Reserves	20
Note 8 Capital Disposals	21
Note 9 Capital Acquisitions	22 - 27
Note 10 Information on Borrowings	28 -29
Note 11 Rating Information	30
Note 12 Trust	31

Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:

October 2021

February 2022 (Budget Review)

April 2022

July 2022

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 31 December 2021

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	%
Operating Revenues					
Governance	1,169	615	999	384	62.44%
General Purpose Funding - Rates	4,987,868	4,951,316	4,980,883	29,567	0.60%
General Purpose Funding - Other	839,891	415,240	437,818	22,578	5.44%
Law, Order and Public Safety	1,175,827	276,442	287,222	10,780	3.90%
Health	14,100	8,248	9,215	967	11.72%
Education and Welfare	5,710	358	385	27	7.60%
Housing	34,580	18,350	9,163	(9,187)	(50.06%)
Community Amenities	1,111,418	1,013,404	1,079,426	66,022	6.51%
Recreation and Culture	2,763,258	1,293,383	309,965	(983,418)	(76.03%)
Transport	3,517,260	814,452	437,266	(377,186)	(46.31%)
Economic Services	249,429	55,578	58,030	2,452	4.41%
Other Property and Services	186,551	92,603	107,251	14,648	15.82%
Total Operating Revenue	14,887,061	8,939,989	7,717,621	(1,222,368)	
Operating Expenses					
Governance	(1,235,956)	(619,029)	(584,230)	34,799	5.62%
General Purpose Funding	(123,588)	(53,734)	(56,209)	(2,475)	(4.61%)
Law, Order and Public Safety	(1,160,888)	(565,862)	(508,214)	57,648	10.19%
Health	(158,989)	(72,207)	(74,713)	(2,506)	(3.47%)
Education and Welfare	(218,915)	(89,158)	(79,089)	10,069	11.29%
Housing	(34,580)	(28,860)	(33,769)	(4,909)	(17.01%)
Community Amenities	(1,939,807)	(922,242)	(833,723)	88,519	9.60%
Recreation and Culture	(3,305,951)	(1,825,850)	(1,231,726)	594,124	32.54%
Transport	(3,855,081)	(1,919,290)	(1,931,612)	(12,322)	(0.64%)
Economic Services	(733,826)	(361,288)	(314,457)	46,831	12.96%
Other Property and Services	(150,388)	(159,714)	(131,079)	28,635	17.93%
Total Operating Expenditure	(12,917,969)	(6,617,234)	(5,778,819)	838,415	
Funding Balance Adjustments					
Add back Depreciation	3,618,588	1,788,635	1,788,635	0	
Adjust (Profit)/Loss on Asset Disposal	8 6,400	0	3,181	3,181	
Less Grants Recognised in Prior Year	0	0	0	0	
Adjust Provisions and Accruals	0	0	157	157	
Net Cash from Operations	5,594,080	4,111,390	3,730,776	(380,614)	
Capital Revenues					
Proceeds from Disposal of Assets	8 114,300	4,000	8,047	4,047	
Total Capital Revenues	114,300	4,000	8,047	4,047	
Capital Expenses					
Land and Buildings	(3,134,058)	(944,132)	(178,135)	765,997	81.13%
Infrastructure - Roads	(2,721,411)	(1,080,817)	(210,461)	870,356	80.53%
Infrastructure - Footpaths	(5,000)	0	0	0	
Infrastructure - Drainage	(114,153)	(44,030)	(5,288)	38,742	87.99%
Infrastructure - Parks and Ovals	(1,292,574)	(1,105,214)	(159,568)	945,646	85.56%
Infrastructure - Bridges	(390,000)	(15,000)	0	15,000	100.00%
Infrastructure - Other	(565,414)	(83,800)	(4,871)	78,929	94.19%
Plant and Equipment	(709,659)	(89,306)	(62,325)	26,981	30.21%

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 31 December 2021

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Capital Expenses (Continued)						
Furniture and Equipment		(34,247)	(9,000)	(7,047)	1,953	21.70%
Total Capital Expenditure	9	(8,966,516)	(3,371,299)	(627,695)	2,743,604	
Net Cash from Capital Activities		(8,852,216)	(3,367,299)	(619,648)	2,747,651	
Financing						
Transfer from Reserves	7	1,309,568	324,136	324,136	0	
Repayment of Debentures	10	(181,402)	(90,007)	(90,007)	0	
Principal of Lease payments	10	(44,595)	(20,487)	(20,487)	0	
Transfer to Reserves	7	(554,492)	(2,681)	(2,681)	0	
Net Cash from Financing Activities		529,079	210,960	210,960	0	
Net Operations, Capital and Financing		(2,729,057)	955,051	3,322,088	2,367,037	
Opening Funding Surplus(Deficit)	2	2,679,657	2,679,657	2,733,197	53,540	
Closing Funding Surplus(Deficit)	2	(49,400)	3,634,708	6,055,285	2,420,577	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 December 2021

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Operating Revenues						
Rates	11	4,891,268	4,891,268	4,893,677	2,409	0.05%
Operating Grants, Subsidies and Contributions		1,887,078	1,164,370	831,715	(332,655)	(28.57%)
Grants, Subsidies and Contributions for the Development of Assets		6,124,101	1,458,055	411,247	(1,046,808)	(71.79%)
Fees and Charges		1,681,860	1,310,372	1,432,281	121,909	9.30%
Interest Earnings		63,800	32,544	28,457	(4,087)	(12.56%)
Other Revenue		237,254	83,380	119,751	36,371	43.62%
Profit on Disposal of Assets	8	1,700	0	494	494	
Total Operating Revenue		14,887,061	8,939,989	7,717,621	(1,222,368)	
Operating Expenses						
Employee Costs		(5,128,734)	(2,521,212)	(2,442,997)	78,215	3.10%
Materials and Contracts		(3,179,164)	(1,706,057)	(997,093)	708,964	41.56%
Utility Charges		(299,580)	(131,574)	(111,407)	20,167	15.33%
Depreciation on Non-Current Assets		(3,618,588)	(1,809,181)	(1,788,635)	20,546	1.14%
Interest Expenses		(65,139)	(32,510)	(33,122)	(612)	(1.88%)
Insurance Expenses		(288,224)	(288,182)	(288,363)	(181)	(0.06%)
Other Expenditure		(330,440)	(128,518)	(113,527)	14,991	11.66%
Loss on Disposal of Assets	8	(8,100)	0	(3,676)	(3,676)	
Total Operating Expenditure		(12,917,969)	(6,617,234)	(5,778,819)	838,415	
Funding Balance Adjustments						
Add back Depreciation		3,618,588	1,788,635	1,788,635	0	
Adjust (Profit)/Loss on Asset Disposal	8	6,400	0	3,181	3,181	
Less Grants Recognised in Prior Year		0	0	0	0	
Adjust Provisions and Accruals		0	0	157	157	
Net Cash from Operations		5,594,080	4,111,390	3,730,776	(380,614)	
Capital Revenues						
Proceeds from Disposal of Assets	8	114,300	4,000	8,047	4,047	
Total Capital Revenues		114,300	4,000	8,047	4,047	
Capital Expenses						
Land and Buildings		(3,134,058)	(944,132)	(178,135)	765,997	81.13%
Infrastructure - Roads		(2,721,411)	(1,080,817)	(210,461)	870,356	80.53%
Infrastructure - Footpaths		(5,000)	0	0	0	
Infrastructure - Drainage		(114,153)	(44,030)	(5,288)	38,742	87.99%
Infrastructure - Parks and Ovals		(1,292,574)	(1,105,214)	(159,568)	945,646	85.56%
Infrastructure - Bridges		(390,000)	(15,000)	0	15,000	100.00%
Infrastructure - Other		(565,414)	(83,800)	(4,871)	78,929	94.19%
Plant and Equipment		(709,659)	(89,306)	(62,325)	26,981	30.21%
Furniture and Equipment		(34,247)	(9,000)	(7,047)	1,953	21.70%
Total Capital Expenditure	9	(8,966,516)	(3,371,299)	(627,695)	2,743,604	
Net Cash from Capital Activities		(8,852,216)	(3,367,299)	(619,648)	2,747,651	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 December 2021

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Financing						
Transfer from Reserves	7	1,309,568	324,136	324,136	0	
Repayment of Debentures	10	(181,402)	(90,007)	(90,007)	0	
Principal of Lease payments	10	(44,595)	(20,487)	(20,487)	0	
Transfer to Reserves	7	(554,492)	(2,681)	(2,681)	0	
Net Cash from Financing Activities		529,079	210,960	210,960	0	
Net Operations, Capital and Financing		(2,729,057)	955,051	3,322,088	2,367,037	
Opening Funding Surplus(Deficit)	2	2,679,657	2,679,657	2,733,197	53,540	
Closing Funding Surplus(Deficit)	2	(49,400)	3,634,708	6,055,285	2,420,577	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 December 2021

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Operating Revenues						
Governance						
Members of Council	850	480	944	464	96.59%	
Other Governance	319	135	55	(80)	(58.99%)	
General Purpose Funding - Rates						
Rates	4,987,868	4,951,316	4,980,883	29,567	0.60%	
Other General Purpose Funding	839,891	415,240	437,818	22,578	5.44%	▲
Law, Order and Public Safety						
Fire Prevention	1,128,377	248,149	255,535	7,386	2.98%	
Animal Control	23,750	16,487	21,971	5,484	33.27%	▲
Other Law, Order and Public Safety	23,700	11,806	9,715	(2,091)	(17.71%)	▼
Health						
Prev Services - Inspection and Admin	14,100	8,248	9,215	967	11.72%	
Education and Welfare						
Other Education	710	358	385	27	7.60%	
Aged and Disabled - Other	5,000	0	0	0		
Housing						
Staff Housing	34,580	18,350	9,163	(9,187)	(50.06%)	▼
Community Amenities						
Sanitation - General Refuse	1,028,424	978,010	1,018,038	40,028	4.09%	
Sanitation - Other	100	0	460	460		
Sewerage	15,080	7,536	5,857	(1,679)	(22.28%)	▼
Urban Stormwater Drainage	11,364	0	0	0		
Town Planning and Regional Develop	34,700	16,992	38,758	21,766	128.09%	▲
Other Community Amenities	21,750	10,866	16,313	5,447	50.13%	▲
Recreation and Culture						
Public Halls and Civic Centres	439,657	3,759	6,029	2,270	60.40%	▲
Other Recreation and Sport	1,324,022	798,459	290,465	(507,994)	(63.62%)	▼
Libraries	15,150	7,138	11,568	4,430	62.06%	▲
Heritage	983,029	482,977	1,903	(481,074)	(99.61%)	▼
Other Culture	1,400	1,050	0	(1,050)	(100.00%)	▼
Transport						
Streets and Road Construction	2,830,264	637,217	259,656	(377,561)	(59.25%)	▼
Streets and Road Maintenance	190,992	177,211	177,610	399	0.23%	
Parking Facilities	495,904	24	0	(24)	(100.00%)	
Traffic Control	100	0	0	0		
Economic Services						
Tourism and Area Promotion	168,673	24,696	20,100	(4,596)	(18.61%)	▼
Building Control	47,021	24,769	32,226	7,457	30.11%	▲
Economic Development	5,285	141	88	(53)	(37.45%)	
Other Economic Services	28,450	5,972	5,615	(357)	(5.97%)	
Other Property and Services						
Private Works	68,100	28,380	32,619	4,239	14.94%	▲
Plant Operation Costs	30,000	17,498	17,354	(144)	(0.82%)	
Salaries and Wages	20,000	10,000	14,362	4,362	43.62%	▲
Works Activity Department	0	0	0	0		
Corporate Services Department	4,000	4,000	11,798	7,798	194.94%	▲
Admin and Finance Activity Units	250	120	244	124	103.33%	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 December 2021

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
Operating Revenues (Continued)						
Planning and Environment Department	44,855	22,426	20,865	(1,561)	(6.96%)	
Chief Executive Office Department	0	0	0	0		
Community Services Department	0	0	0	0		
Unclassified	19,346	10,179	10,009	(170)	(1.67%)	
Total Operating Revenue	14,887,061	8,939,989	7,717,621	(1,222,368)		
Operating Expenses						
Governance						
Members of Council	(397,095)	(219,817)	(206,126)	13,691	6.23%	▲
Other Governance	(838,861)	(399,212)	(378,104)	21,108	5.29%	▲
General Purpose Funding						
Rates	(122,889)	(53,565)	(56,023)	(2,458)	(4.59%)	
Other General Purpose Funding	(699)	(169)	(186)	(17)	(10.21%)	
Law, Order and Public Safety						
Fire Prevention	(1,029,638)	(497,694)	(447,879)	49,815	10.01%	▲
Animal Control	(69,649)	(36,024)	(29,594)	6,430	17.85%	▲
Other Law, Order and Public Safety	(61,601)	(32,144)	(30,741)	1,403	4.37%	
Health						
Maternal and Infant Health	(3,500)	0	0	0		
Prev Services - Inspection and Admin	(144,627)	(66,052)	(68,585)	(2,533)	(3.84%)	
Preventative Services - Pest Control	0	0	0	0		
Preventative Services - Other	(10,862)	(6,155)	(6,128)	27	0.45%	
Education and Welfare						
Other Education	(29,269)	(15,644)	(11,191)	4,453	28.47%	▲
Care of Families and Children	(87,092)	(42,406)	(42,336)	70	0.16%	
Aged and Disabled - Other	(75,176)	(22,506)	(17,089)	5,417	24.07%	▲
Other Welfare	(27,378)	(8,602)	(8,473)	129	1.51%	
Housing						
Staff Housing	(34,580)	(28,860)	(33,769)	(4,909)	(17.01%)	▼
Community Amenities						
Sanitation - General Refuse	(964,331)	(494,926)	(445,714)	49,212	9.94%	▲
Sanitation - Other	(54,532)	(22,437)	(20,702)	1,735	7.73%	▲
Sewerage	(51,708)	(32,041)	(21,130)	10,911	34.05%	▲
Urban Stormwater Drainage	(233,322)	(102,969)	(92,237)	10,732	10.42%	▲
Protection of Environment	(69,969)	(8,407)	(11,222)	(2,815)	(33.49%)	▼
Town Planning and Regional Develop	(304,251)	(136,638)	(129,287)	7,351	5.38%	▲
Other Community Amenities	(261,694)	(124,824)	(113,430)	11,394	9.13%	▲
Recreation and Culture						
Public Halls and Civic Centres	(141,148)	(74,003)	(64,151)	9,852	13.31%	▲
Swimming Areas and Beaches	(16,484)	(7,672)	(4,796)	2,876	37.49%	▲
Other Recreation and Sport	(2,252,758)	(1,093,274)	(912,789)	180,485	16.51%	▲
Television and Radio Re-Broadcasting	(9,108)	(7,443)	(1,779)	5,664	76.10%	▲
Libraries	(443,720)	(239,502)	(213,083)	26,419	11.03%	▲
Heritage	(394,810)	(371,757)	(27,250)	344,507	92.67%	▲
Other Culture	(47,923)	(32,199)	(7,878)	24,321	75.53%	▲
Transport						
Streets and Road Maintenance	(3,827,897)	(1,903,067)	(1,921,949)	(18,882)	(0.99%)	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 December 2021

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
Operating Expenses (Continued)						
	(21,409)	(14,598)	(7,637)	6,961	47.68%	▲
	(4,775)	(1,625)	(2,025)	(400)	(24.63%)	
	(1,000)	0	0	0		
Economic Services						
	(393,144)	(193,737)	(155,988)	37,749	19.48%	▲
	(186,359)	(91,574)	(90,270)	1,304	1.42%	
	(124,843)	(68,419)	(62,565)	5,854	8.56%	▲
	(29,480)	(7,558)	(5,634)	1,924	25.45%	▲
Other Property and Services						
	(66,684)	(33,810)	(37,003)	(3,193)	(9.44%)	▼
	0	(4,767)	(8,905)	(4,138)	(86.81%)	▼
	0	(477)	2,019	2,496	523.30%	▲
	0	(24,347)	(24,813)	(466)	(1.91%)	
	0	(1,840)	8,838	10,678	580.33%	▲
	0	(33,028)	(39,245)	(6,217)	(18.82%)	▼
	(20,000)	(9,996)	(11,588)	(1,592)	(15.92%)	▼
	(4,000)	(11,421)	4,480	15,901	139.23%	▲
	0	(3,490)	6,548	10,038	287.62%	▲
	0	(735)	(12,185)	(11,450)	(1557.81%)	▼
	0	0	0	0		
	(42,719)	(25,897)	(18,709)	7,188	27.76%	▲
	0	(3,924)	619	4,543	115.77%	▲
	(16,985)	(5,982)	(1,136)	4,846	81.01%	▲
Total Operating Expenditure	(12,917,969)	(6,617,234)	(5,778,819)	838,415		
Funding Balance Adjustments						
	3,618,588	1,788,635	1,788,635	0		
8	6,400	0	3,181	3,181		
	0	0	0	0		
	0	0	157	157		
Net Cash from Operations	5,594,080	4,111,390	3,730,776	(380,614)		
Capital Revenues						
8						
	6,200	0	0	0		
	1,000	1,000	4,747	3,747	374.69%	▲
	15,100	0	0	0		
	3,000	3,000	3,300	300	10.00%	
	89,000	0	0	0		
Total Capital Revenues	114,300	4,000	8,047	4,047		

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 December 2021

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Capital Expenses							
Governance							
Other Governance		(218,351)	(70,000)	(44,298)	25,702	36.72%	▲
Law, Order and Public Safety							
Fire Prevention		(632,339)	(50,636)	(35,951)	14,685	29.00%	▲
Community Amenities							
Sanitation - General Refuse		(66,000)	(16,000)	(15,817)	183	1.15%	
Urban Stormwater Drainage		(114,153)	(44,030)	(5,288)	38,742	87.99%	▲
Town Planning & Regional Develop		(26,000)	0	0	0		
Other Community Amenities		(10,000)	(10,000)	(8,655)	1,345	13.45%	▲
Recreation and Culture							
Public Halls and Civic Centres		(784,338)	0	(453)	(453)		
Other Recreation and Sport		(1,749,570)	(1,241,898)	(242,387)	999,511	80.48%	▲
Library		(10,000)	0	0	0		
Heritage		(972,000)	(721,998)	(36,216)	685,782	94.98%	▲
Transport							
Streets and Road Construction		(3,140,091)	(1,119,497)	(226,040)	893,457	79.81%	▲
Road Plant Purchases		(515,000)	(25,000)	0	25,000	100.00%	▲
Parking Facilities		(499,854)	(68,240)	(4,871)	63,369	92.86%	▲
Economic Services							
Tourism and Area Promotion		(201,320)	(2,000)	(2,976)	(976)	(48.81%)	
Other Property and Services							
Unclassified		(27,500)	(2,000)	(4,744)	(2,744)	(137.20%)	▼
Total Capital Expenditure	9	(8,966,516)	(3,371,299)	(627,695)	2,743,604		
Net Cash from Capital Activities		(8,852,216)	(3,367,299)	(619,648)	2,747,651		
Proceeds from New Debentures	10	0	0	0	0		
Transfer from Reserves	7	1,309,568	324,136	324,136	0		
Repayment of Debentures	10	(181,402)	(90,007)	(90,007)	0		
Principal of Lease payments	10	(44,595)	(20,487)	(20,487)	0		
Transfer to Reserves	7	(554,492)	(2,681)	(2,681)	0		
Net Cash from Financing Activities		529,079	210,960	210,960	0		
Net Operations, Capital and Financing		(2,729,057)	955,051	3,322,088	2,367,037		
Opening Funding Surplus(Deficit)	2	2,679,657	2,679,657	2,733,197	53,540		
Closing Funding Surplus(Deficit)	2	(49,400)	3,634,708	6,055,285	2,420,577		

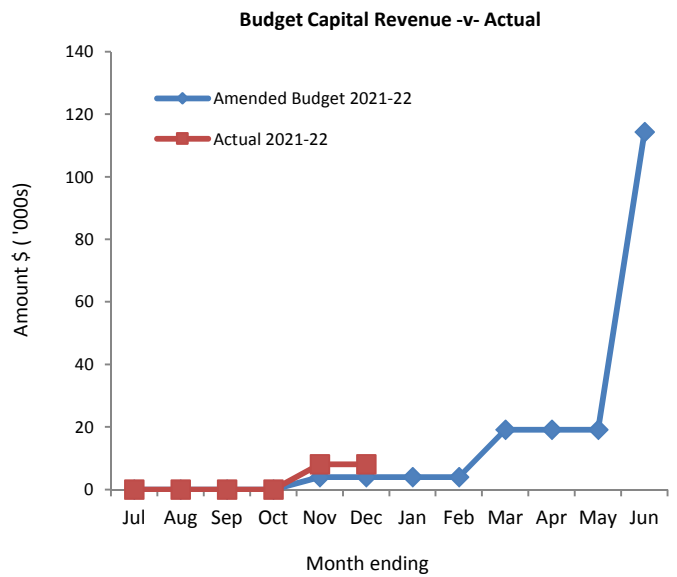
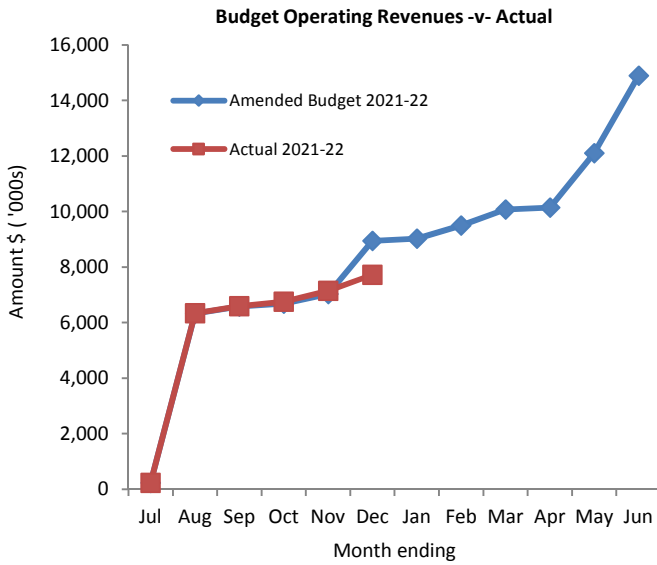
▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted

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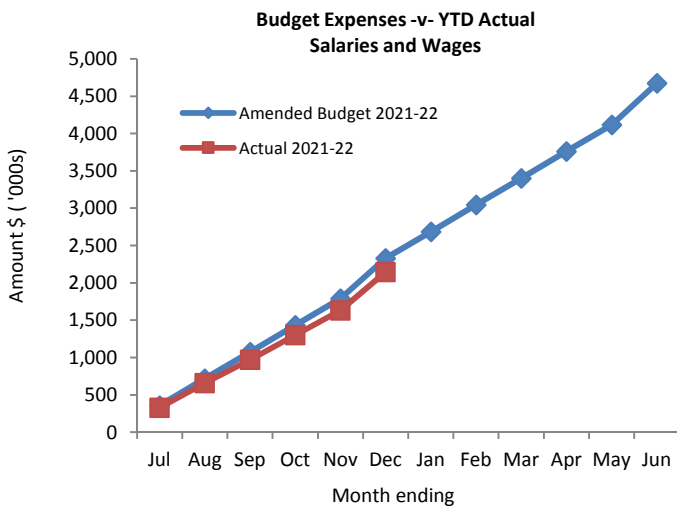
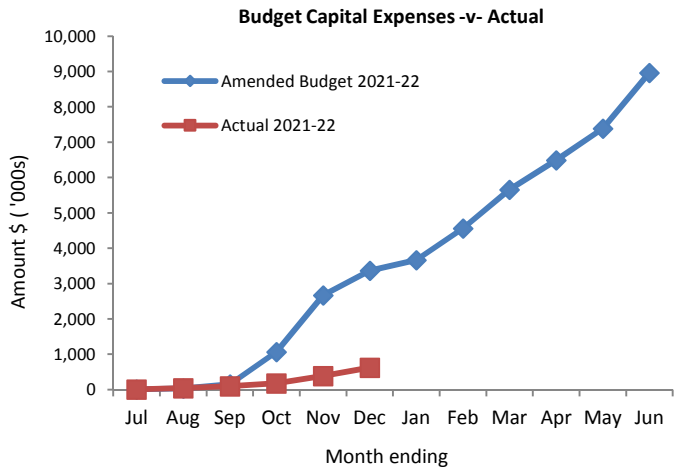
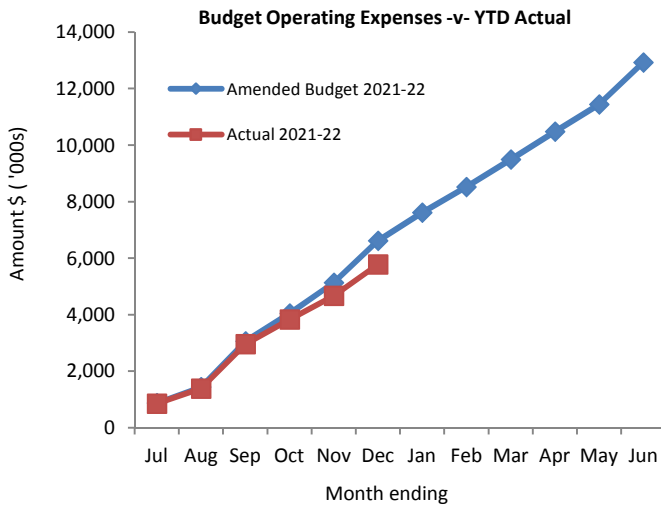
SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Revenues



Expenditure

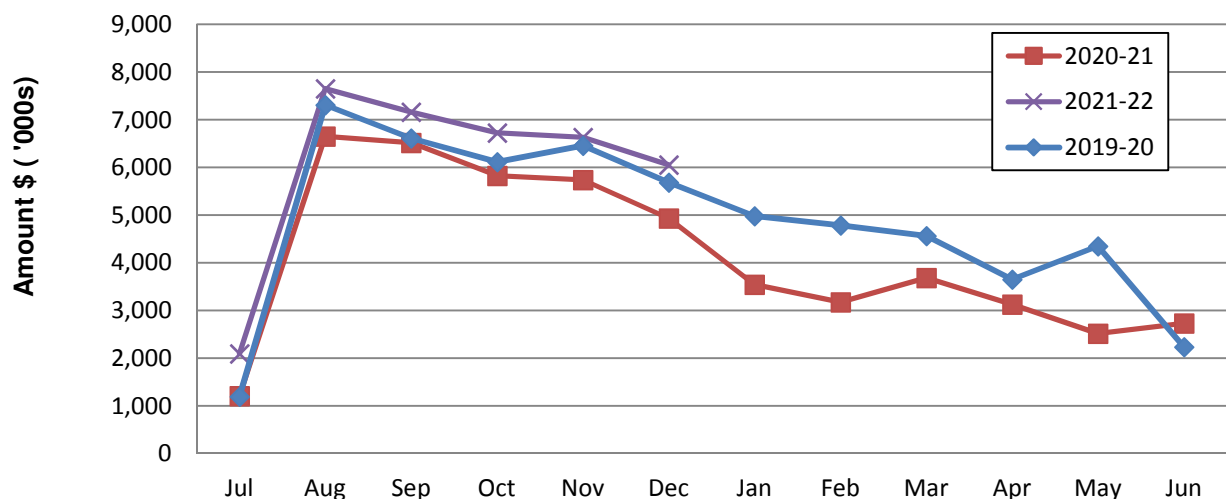


SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Dec 2021	Last Period	Est Actual 30 June 2021
		\$	\$	\$
Current Assets				
Cash Unrestricted	5	7,803,752	8,582,127	5,495,738
Cash Restricted	5	3,248,393	3,248,393	3,569,848
Receivables - Rates	6	1,245,005	1,369,419	136,951
Receivables - Sundry Debtors	6	162,031	203,028	210,113
Receivables - Other		191,603	193,472	155,442
Inventories		44,798	38,789	37,765
		12,695,581	13,635,227	9,605,857
Less: Current Liabilities				
Payables		(2,950,770)	(3,403,323)	(2,947,973)
Provisions		(738,475)	(738,475)	(762,519)
		(3,689,245)	(4,141,798)	(3,710,492)
Less: Cash Reserves	7	(3,248,393)	(3,248,393)	(3,569,848)
Less: Loans - Clubs/Institutions		0	0	0
Add: Current Leave Provision Cash Backed		186,080	186,080	185,923
Add: Current Loan Liability		111,262	201,748	221,757
Net Current Funding Position		6,055,285	6,632,864	2,733,197

Note 3 - Net Current Asset Position



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Operating Revenues					
General Purpose Funding - Rates					
Other General Purpose Funding	22,578	5.44%	▲	Permanent	Rate enquiry fees greater than estimated.
Law, Order and Public Safety					
Animal Control	5,484	33.27%	▲	Timing	Dog, cat registrations and fines greater than estimated at this time.
Other Law, Order and Public Safety	(2,091)	(17.71%)	▼	Timing	DFES SES operating income not recognised at this time.
Housing					
Staff Housing	(9,187)	(50.06%)	▼	Permanent	Rental income received on staff housing less than estimated due to vacancies.
Community Amenities					
Sewerage	(1,679)	(22.28%)	▼	Timing	Income received for waste disposal fees less than estimated at this time.
Town Planning and Regional Develop	21,766	128.09%	▲	Permanent	Income for planning applications greater than estimated.
Other Community Amenities	5,447	50.13%	▲	Permanent	Income for Cemetery fees greater than estimated.
Recreation and Culture					
Public Halls and Civic Centres	2,270	60.40%	▲	Permanent	Income for Greenbushes hall hire greater than estimated.
Other Recreation and Sport	(507,994)	(63.62%)	▼	Timing	Income for Bridgetown Leisure Centre gym, pool and court hire \$33,147 greater than estimated. Balance relates to various Growth Strategy projects income not recognised at this time.
Libraries	4,430	62.06%	▲	Permanent	Extra traineeship incentive received.
Heritage	(481,074)	(99.61%)	▼	Timing	Bridgetown and Greenbushes Railway Stations projects income not recognised at this time.
Other Culture	(1,050)	(100.00%)	▼	Timing	Income for Outdoor film festival less than estimated at this time.
Transport					
Streets and Road Construction	(377,561)	(59.25%)	▼	Timing	Blackspot funding income not recognised at this time.
Economic Services					
Tourism and Area Promotion	(4,596)	(18.61%)	▼	Timing	Visitor Centre commissions, memberships and counter sales less than estimated at this time.
Building Control	7,457	30.11%	▲	Timing	Income received for building licence approvals greater than estimated at this time.
Other Property and Services					
Private Works	4,239	14.94%	▲	Timing	Police licencing commission greater than estimated at this time.
Salaries and Wages	4,362	43.62%	▲	Permanent	Reimbursement for workers compensation claims greater than estimated, offset by increased expenditure.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Corporate Services Department	7,798	194.94%	▲	Permanent	Extra traineeship incentive received.
Operating Expenses					
Governance					
Members of Council	13,691	6.23%	▲	Timing	Members training, travel and conference expenses less than estimated.
Other Governance	21,108	5.29%	▲	Timing/ Allocations	Wage allocation to this program less than estimated due to staff vacancies and timing of leave \$6,882. Balance relates to purchase of office supplies \$3,704, non-recurrent projects \$7,159 and refreshments less than estimated at this time.
Law, Order and Public Safety					
Fire Prevention	49,815	10.01%	▲	Timing	Various DFES expenditure items \$43,488 less than estimated at this time. Balance relates to Mitigation programs.
Animal Control	6,430	17.85%	▲	Timing/ Allocations	Animal control non-recurrent project \$1,697 less than estimated at this time. Balance relates to wage allocation to this program less than estimated due to staff leave.
Education and Welfare					
Other Education	4,453	28.47%	▲	Timing	Expenditure for Bridgetown CRC building operations and maintenance less than estimated at this time.
Aged and Disabled - Other	5,417	24.07%	▲	Timing	Seniors program expenditure less than estimated at this time.
Housing					
Staff Housing	(4,909)	(17.01%)	▼	Timing	Expenditure on staff housing greater than estimated at this time.
Community Amenities					
Sanitation - General Refuse	49,212	9.94%	▲	Timing	Non-recurrent project \$30,000 less than estimated at this time. Balance relates to various expenditure items at the Bridgetown refuse site less than estimated.
Sanitation - Other	1,735	7.73%	▲	Allocations	Wage allocations to this program less than estimated due to staff leave.
Sewerage	10,911	34.05%	▲	Timing	Non-recurrent project for rehabilitation of Greenbushes liquid waste site not yet commenced.
Urban Stormwater Drainage	10,732	10.42%	▲	Timing	Drainage maintenance works less than estimated at this time.
Protection of Environment	(2,815)	(33.49%)	▼	Allocations	Wage allocations to this program greater than estimated due to timing of staff leave.
Town Planning and Regional Develop	7,351	5.38%	▲	Timing/ Allocations	Road rationalisation \$3,270 less than estimated at this time. Balance relates to wage allocations to this program less than estimated due to timing of staff leave.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Other Community Amenities	11,394	9.13%	▲	Timing	Community bus expenditure \$3,992 less than estimated at this time. Balance relates to expenditure on Cemeteries less than estimated.
Recreation and Culture					
Public Halls and Civic Centres	9,852	13.31%	▲	Timing	Expenditure on public halls building operations and maintenance less than estimated at this time.
Swimming Areas and Beaches	2,876	37.49%	▲	Timing	Building maintenance of Greenbushes swimming pool less than estimated at this time.
Other Recreation and Sport	180,485	16.51%	▲	Timing	Parks & gardens grounds maintenance \$92,107, non-recurrent projects \$39,999 and various building operations and maintenance \$20,220 less than estimated at his time. Balance relates to other minor expenditure.
Television and Radio Re-Broadcasting	5,664	76.10%	▲	Timing	Expenditure on non-recurrent project \$4,100 less than estimated at this time. Balance relates to SBS tower building operating less than estimated.
Libraries	26,419	11.03%	▲	Timing	Non-recurrent projects \$21,204 and various expenditure at the Library less than estimated at this time.
Heritage	344,507	92.67%	▲	Timing	Greenbushes railway station project \$340,735 less than estimated at this time. Balance relates to Heritage building operations and maintenance less than estimated.
Other Culture	24,321	75.53%	▲	Timing	Non-recurrent projects \$20,000 and summer film festival expenditure less than estimated at this time.
Transport					
Parking Facilities	6,961	47.68%	▲	Timing	Non-recurrent project less than estimated at this time.
Economic Services					
Tourism and Area Promotion	37,749	19.48%	▲	Timing	Non-recurrent projects \$31,756 and information bays \$4,612 expenditure less than estimated at this time. Balance relates to various Visitor Centre expenditure less than estimated.
Economic Development	5,854	8.56%	▲	Timing	Non-recurrent project less than estimated at this time.
Other Economic Services	1,924	25.45%	▲	Timing	Water consumption and maintenance on stand pipes less than estimated at this time.
Other Property and Services					
Private Works	(3,193)	(9.44%)	▼	Allocations	Administration cost allocations greater than estimated at this time.
Develop & Infrastructure Management	(4,138)	(86.81%)	▼	Timing	Variance due to timing of leave being taken.
Waste Activity Unit	2,496	523.30%	▲	Timing	Variance due to timing of leave being taken and staff vacancy.
Fleet Activity Unit	10,678	580.33%	▲	Timing	Variance due to timing of leave being taken.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Plant Operation Costs	(6,217)	(18.82%)	▼	Timing	Expenditure on plant repairs and maintenance more than estimated at this time.
Salaries and Wages	(1,592)	(15.92%)	▼	Timing	Workers compensation wages greater than estimated, offset by increased income.
Corporate Services Department	15,901	139.23%	▲	Timing	Variance due to timing of leave being taken and staff vacancy.
Chief Executive Office Department	10,038	287.62%	▲	Timing	Various expenditure items \$6,886 less than estimated. Balance relates to timing of leave being taken and staff vacancy.
Building Assets Department	(11,450)	(1557.81%)	▼	Timing	Variance due to termination payment and staff vacancy.
Development Services Department	7,188	27.76%	▲	Timing	Variance due to timing of leave being taken.
Community Services Department	4,543	115.77%	▲	Timing	Variance due to timing of staff training and leave taken.
Unclassified	4,846	81.01%	▲	Timing	CEO donations \$2,210 less than estimated at this time. Balance relates to general insurance claims less than estimated.
Capital Revenues					
Community Amenities					
Sanitation - General Refuse	3,747	374.69%	▲	Permanent	Sale of vehicle greater than estimated.
Capital Expenses					
Governance					
Other Governance	25,702	36.72%	▲	Timing	Shire administration building renewal works less than estimated at this time.
Law, Order and Public Safety					
Fire Prevention	14,685	29.00%	▲	Timing/ Permanent	Various bushfire building renewal works \$12,767 not yet commenced and some savings made.
Community Amenities					
Urban Stormwater Drainage	38,742	87.99%	▲	Timing	Nelson Street and Claret Ash Rise drainage jobs not yet commenced. Some saving made on Lockley Street job.
Other Community Amenities	1,345	13.45%	▲	Timing	Blackwood River Park toilets less than estimated at this time.
Recreation and Culture					
Other Recreation and Sport	999,511	80.48%	▲	Timing	Various building renewal works less than estimated at this time. Please refer to note 9 for more details.
Heritage					
Transport	685,782	94.98%	▲	Timing	Bridgetown Railway Station expenditure less than estimated at this time.
Streets and Road Construction					
	893,457	79.81%	▲	Timing	Various road construction jobs \$870,356 less than estimated at this time, please refer to note 9 for more details. Balance relates to Shire depot works less than estimated.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Road Plant Purchases	25,000	100.00%	▲	Timing	Various equipment items not yet purchased.
Parking Facilities	63,369	92.86%	▲	Timing	Greenbushes CBD parking project less than estimated at this time.
Other Property and Services					
Unclassified	(2,744)	(137.20%)	▼	Timing	Land purchases greater less estimated at this time.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						
79004	Purchase of land	C.10/0821	Capital Expenses			(2,000)	(2,000)
Reserve 103	Land and Building Reserve	C.10/0821	Reserve Transfer		2,000		0
16IN	Bridgetown Youth Precinct	C.11/0821	Capital Expenses			(35,000)	(35,000)
Reserve 126	Strategic projects Reserve	C.11/0821	Reserve Transfer		35,000		0
BK06	Winnejup Road Blackspot	C.06/0921	Capital Expenses			(511,000)	(511,000)
38153	Blackspot grant	C.06/0921	Operating Revenue		340,667		(170,333)
FP30	Steere Street footpath	C.06/0921	Capital Expenses		32,760		(137,573)
FP05	Nelson Street footpath	C.06/0921	Capital Expenses		80,610		(56,963)
FP38	Allnut Street footpath	C.06/0921	Capital Expenses		14,040		(42,923)
KB01	Kerbing	C.06/0921	Capital Expenses		4,000		(38,923)
Reserve 135	Blackspot Reserve	C.06/0921	Reserve Transfer		38,923		0
31RA	Local Community Trails	C.09/0921	Operating Expenses			(8,500)	(8,500)
34423	Heritage Council	C.09/0921	Operating Revenue		6,000		(2,500)
Reserve 132	Trails Reserve	C.09/0921	Reserve Transfer		2,500		0
09EQ	Catterick Bushfire Brigade - solar power	C.16/1021	Capital Expenses			(8,452)	(8,452)
10EQ	Maranup bushfire Brigade - solar power	C.16/1021	Capital Expenses			(8,452)	(16,904)
60170	Bushfire non-recurrent projects grant	C.16/1021	Operating Revenue		16,904		0
31292	Community bus	C.18/1021	Operating Expenses			(2,500)	(2,500)
39BU	Greenbushes Golf Club	C.11/1121	Capital Expenses			(35,000)	(37,500)
20BU	Greenbushes hall	C.11/1121	Capital Expenses		400,000		362,500
19BU	Greenbushes Old Court house	C.11/1121	Capital Expenses		160,000		522,500
23BU	Bridgetown Trotting Club	C.11/1121	Capital Expenses			(58,000)	464,500
07BU	Shire Administration Building	C.11/1121	Capital Expenses			(26,000)	438,500
60BU	Bridgetown Library	C.11/1121	Capital Expenses			(10,000)	428,500
16BU	Bridgetown Leisure Centre	C.11/1121	Capital Expenses			(9,000)	419,500

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Permanent Changes (Continued)						
54BU	Greenbushes Cricket Club	C.11/1121	Capital Expenses			(7,000)	412,500
PJ59	BLC furniture & equipment	C.11/1121	Operating Expenses			(5,500)	407,000
PJ112	Bridgetown Visitor Centre - building condition assessment	C.11/1121	Operating Expenses			(2,500)	404,500
32433	Public Halls Federal grant	C.11/1121	Operating Revenue			(252,500)	152,000
35363	Heritage grants	C.11/1121	Operating Revenue			(80,000)	72,000
34423	Other Recreation & Sports grants	C.11/1121	Operating Revenue			(67,500)	4,500
Reserve 125	Building Maintenance Reserve	C.11/1121	Reserve Transfer			(4,500)	0
08IU	Memorial Park - playground equipment	C.15/1121	Capital Expenses			(44,400)	(44,400)
PJ113	Blackwood Youth Action	C.12/1221	Operating Expenses			(5,000)	(49,400)
PJ111	Library IPADS	C.13/1221	Operating Expenses			(5,000)	(54,400)
36007	Library Non-recurrent grants	C.13/1221	Operating Revenue		5,000		(49,400)
57BU	Bridgetown Railway Station	C.14/1221a	Capital Expenses			(240,000)	(289,400)
Reserve 103	Land and Building Reserve	C.14/1221a	Reserve Transfer		120,000		(169,400)
Reserve 125	Building Maintenance Reserve	C.14/1221a	Reserve Transfer		60,000		(109,400)
Reserve 110	Strategic projects Reserve	C.14/1221a	Reserve Transfer		60,000		(49,400)
				0	1,378,404	(1,427,804)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 5: CASH AND INVESTMENTS

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
(a) Cash Deposits								
Municipal Bank Account	Nil	541,008				541,008	Westpac	At Call
Municipal Funds On Call	0.05%	450,350				450,350	WATC	At Call
Trust Bank Account	Nil			955		955	Westpac	At Call
Visitor Centre Trust Account	Nil			17,325		17,325	Westpac	At Call
Cash On Hand	Nil	2,050				2,050	N/A	On Hand
Term Deposits								
(b) Municipal Funds								
Municipal Funds	0.27%	500,345				500,345	NAB	04-Jan-22
Municipal Funds	0.27%	500,000				500,000	NAB	06-Jan-22
Municipal Funds	0.26%	500,703				500,703	NAB	10-Jan-22
Municipal Funds	0.33%	401,701				401,701	NAB	14-Feb-22
Municipal Funds	0.34%	402,006				402,006	NAB	22-Feb-22
Municipal Funds	0.34%	500,153				500,153	NAB	28-Feb-22
Municipal Funds	0.34%	251,545				251,545	NAB	28-Feb-22
Municipal Funds	0.35%	500,333				500,333	NAB	28-Feb-22
Municipal Funds	0.35%	500,000				500,000	NAB	01-Mar-22
Municipal Funds	0.40%	500,321				500,321	NAB	07-Mar-22
Municipal Funds	0.43%	502,036				502,036	NAB	14-Mar-22
Municipal Funds	0.43%	400,536				400,536	NAB	14-Mar-22
Municipal Funds	0.43%	500,000				500,000	NAB	16-Mar-22
Municipal Funds	0.43%	350,000				350,000	NAB	21-Mar-22
Municipal Funds	0.40%	500,666				500,666	NAB	29-Mar-22
Reserve Funds	0.34%		3,248,393			3,248,393	NAB	28-Feb-22
Total		7,803,752	3,248,393	18,281	0	11,070,426		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 6: RECEIVABLES

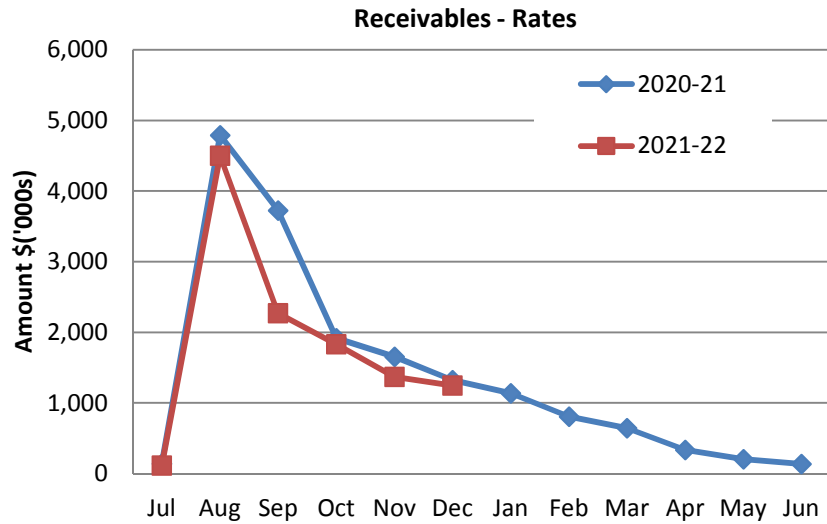
Receivables - Rates

Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

	YTD 31 Dec 2021	30 June 2021
	\$	\$
Opening Arrears Previous Years	136,951	166,687
Levied this year	4,894,346	4,686,259
Less Collections to date	(3,786,292)	(4,715,991)
Equals Current Outstanding	1,245,005	136,955
Net Rates Collectable	1,245,005	136,955
% Collected	75.25%	97.18%

Net Rates Collectable

% Collected



Receivables - Sundry Debtors

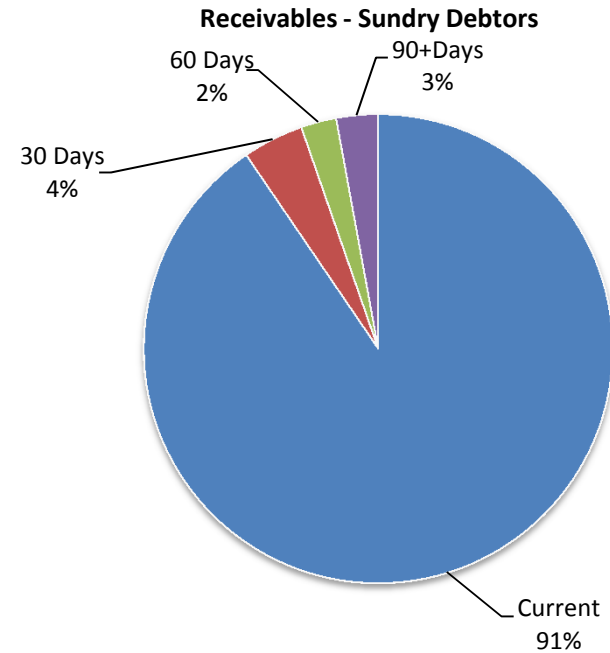
Receivables - Sundry Debtors

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	146,600	6,805	3,957	4,669

Total Sundry Debtor Receivables Outstanding

162,031

Amounts shown above include GST (where applicable)



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 7: CASH BACKED RESERVE

2021-22										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
101	Leave Reserve	185,923	881	157	0		0		186,804	186,080
102	Plant Reserve	487,150	2,309	412	293,000		(441,000)		341,459	487,561
103	Land and Building Reserve	684,975	3,245	581	0		(122,000)		566,220	685,555
104	Bush Fire Reserve	28,367	134	24	10,000		0		38,501	28,391
105	Maranup Ford Road Maintenance Reserve	5,365	25	5	0		0		5,390	5,370
106	Subdivision Reserve	234,079	1,109	198	10,000		(9,351)		235,837	234,277
107	Sanitation Reserve	100,587	476	85	48,992		(53,306)		96,749	100,672
109	Recreation Centre Floor and Solar Reserve	214,317	1,015	181	10,000		0		225,332	214,498
112	Refuse Site Post Closure Reserve	233,491	1,106	197	5,000		(43,000)		196,597	233,688
113	Drainage Reserve	67,751	321	57	0		0		68,072	67,808
114	Community Bus Reserve	61,444	291	52	5,000		0		66,735	61,496
115	SBS Tower and Infrastructure Reserve	32,246	153	27	0		(4,350)		28,049	32,273
118	Playground Equipment Reserve	40,376	191	34	6,000		0		46,567	40,410
119	Swimming Pool Reserve	4,521	0	4	0		(4,521)		(0)	4,525
121	Car Park Reserve	968	5	1	0		0		973	968
125	Building Maintenance Reserve	219,599	1,040	186	4,500		(60,000)		165,139	219,785
126	Strategic Projects Reserve	146,432	694	124	10,000		(95,000)		62,126	146,555
127	Matched Grants Reserve	54,909	260	46	10,000		(4,978)		60,191	54,955
128	Aged Care Infrastructure Reserve	57,187	271	48	0		0		57,458	57,236
129	Equipment Reserve	6,135	29	5	0		0		6,164	6,140
130	Assets and GRV Valuation Reserve	75,205	356	64	22,000		0		97,561	75,268
131	Bridgetown Leisure Centre Reserve	41,000	194	35	0		(33,234)	(8,234)	7,960	32,801
132	Trails Reserve	31,751	150	27	5,000		(2,500)		34,401	31,778
133	Light Fleet Vehicle Reserve	127,029	602	107	90,000		(54,905)	(3,402)	162,726	123,735
135	Blackspot Reserve	30,286	143	26	10,000		(38,923)		1,506	30,312
201	Unspent Grants & Loans Reserve	398,756	0		0		(342,500)	(312,500)	56,256	86,256
		3,569,848	15,000	2,681	539,492	0	(1,309,568)	(324,136)	2,814,772	3,248,393

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 8: CAPITAL DISPOSALS

YTD Actual Replacement			Disposals	Amended Current Budget			
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	Profit (Loss) Variance
\$	\$	\$		\$	\$	\$	\$
			Plant and Equipment				
			P4190 2008 Ford Ranger (Bushfire Brigade)	6,200	6,200	0	0
4,253	4,747	494	P2180 1985 Yale Forklift (landfill site)	6,500	1,000	(5,500)	5,994
			P3010 2018 Nissan Xtrail (MDS)	14,400	15,100	700	(700)
3,813	3,300	(513)	P2205 2011 Ferris ride on mower (P&G)	5,600	3,000	(2,600)	2,087
			P2006 2008 Caterpillar grader	80,000	80,000	0	0
1,581	0	(1,581)	P2111 2013 Tennant footpath sweeper	8,000	9,000	1,000	(1,000)
1,581	0	(1,581)	CCTV Cameras- Shire building	0	0	0	0
			CCTV Cameras - Memorial park	0	0	0	0
11,228	8,047	(3,181)		120,700	114,300	(6,400)	6,381

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Dec 2021			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings						
Other Governance						
Shire Administration Building	07BU	149,554	70,000	44,298	(25,702)	Works continuing
		149,554	70,000	44,298	(25,702)	
Fire Prevention						
Hester Brook Satellite Station	03BN	16,254	16,254	15,293	(961)	
Greenbushes Bushfire Brigade	09BN	251,300	0	0	0	
Wandillup Bushfire Brigade	10BN	278,600	0	0	0	
Hester Brook Bushfire Station	11BN	3,805	3,805	0	(3,805)	Purchase order raised
Kangaroo Gully Bushfire Station	12BN	3,908	3,908	0	(3,908)	Purchase order raised
Hester Brook Bushfire Station	30BU	6,363	6,363	2,300	(4,063)	Works continuing
		560,230	30,330	17,593	(12,737)	
Other Community Amenities						
Blackwood River park toilets	04BU	10,000	10,000	8,655	(1,345)	Works continuing
		10,000	10,000	8,655	(1,345)	
Public Halls and Civic Centres						
Bridgetown Civic Centre Growth Strategy Project	02BU	679,338	0	453	453	
Greenbushes Office (Old Road board Office)	21BU	105,000	0	0	0	
		784,338	0	453	453	
Other Recreation and Sport						
Bridgetown Tennis Club	06BU	84,948	28,316	29,171	855	
Bridgetown Leisure Centre Renewals	16BU	46,830	37,830	20,294	(17,536)	Works continuing
Bridgetown Trotting Club facilities	23BU	58,000	0	0	0	
Greenbushes Golf Club	39BU	170,000	0	0	0	
Greenbushes Cricket Club	54BU	7,000	0	0	0	
Bridgetown Sports Ground Horse Stalls	56BU	4,978	4,978	0	(4,978)	Works not yet commenced
Bridgetown Trotting Club Change Rooms	58BU	30,000	15,000	232	(14,768)	Purchase order raised
		401,756	86,124	49,697	(36,427)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Dec 2021			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings (Continued)						
Libraries						
Bridgetown Library	60BU	10,000	0	0	0	
		10,000	0	0	0	
Heritage						
Bridgetown Railway Goods Shed	15BU	10,000	0	0	0	
Bridgetown Railway Station restoration	57BU	962,000	721,998	36,216	(685,782)	Preliminary planning and tender done
		972,000	721,998	36,216	(685,782)	
Tourism and Area Promotion						
Bridgetown Visitor Centre	59BU	195,000	0	900	900	
		195,000	0	900	900	
Streets and Road Construction						
Shire Depot	08BU	23,680	23,680	15,580	(8,100)	Works continuing
		23,680	23,680	15,580	(8,100)	
Unclassified						
Geegelup Brook Land	1790040	27,500	2,000	4,744	2,744	Land purchases continuing
		27,500	2,000	4,744	2,744	
Land and Buildings Total		3,134,058	944,132	178,135	(765,997)	
Roads						
Streets and Road Construction						
Winnejump Road Regional Road Group 21/22	RR24	382,500	286,872	20,380	(266,492)	Job continuing
Brockman Highway	RS03	1,168,482	130,165	400	(129,765)	Preliminary planning undertaken
Kerbing	KB01	4,000	1,127	1,146	19	
Turner Road	BK05	409,650	0	0	0	
Winnejump Road	BK06	511,000	511,000	182,563	(328,437)	Job continuing
Ethel Street	RC49	12,151	0	0	0	
Improvements Steere Street intersection	RC52	22,500	0	0	0	
Emergency works	RC53	30,000	21,000	5,972	(15,028)	Jobs to be done when they raised
Glentulloch Road reseal	RC54	22,325	22,325	0	(22,325)	Job not yet commenced

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Dec 2021			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Roads (Continued)						
Streets and Road Construction (Continued)						
Hester Cascades Road	RC55	35,475	0	0	0	
Polina Road resheet	RC56	108,328	108,328	0	(108,328)	Job not yet commenced
Visitor Centre on-street parking	RC57	15,000	0	0	0	
		2,721,411	1,080,817	210,461	(870,356)	
Roads Total		2,721,411	1,080,817	210,461	(870,356)	
Footpaths						
Streets and Road Construction						
Footpaths accessibility access	FP28	5,000	0	0	0	
		5,000	0	0	0	
Footpaths Total		5,000	0	0	0	
Drainage						
Urban Stormwater Drainage						
Nelson Street	DR16	22,171	22,171	0	(22,171)	Job not yet commenced
Four Season Estate	DR24	11,364	0	0	0	
Lockley Avenue (Memorial Park Drainage)	DR25	10,301	10,301	5,288	(5,013)	Job completed, some savings made
Claret Ash Rise	DR31	11,558	11,558	0	(11,558)	Job not yet commenced
Dairy Lane	DR38	28,902	0	0	0	
Layman Street	DR39	29,857	0	0	0	
		114,153	44,030	5,288	(38,742)	
Drainage Total		114,153	44,030	5,288	(38,742)	
Parks and Ovals						
Other Recreation and Sport						
Four Seasons Estate - POS Reserve	03IN	45,454	0	0	0	
Four Seasons Estate - Stream Protection	04IN	18,182	0	0	0	
Memorial Park	08IU	44,400	0	0	0	
Bridgetown Youth Precinct Growth Strategy	16IN	685,021	650,019	84,449	(565,570)	Job continuing
Blackwood River Park Foreshore Development	17IN	388,787	388,785	40,065	(348,720)	Job continuing

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Dec 2021			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<i>Parks and Ovals (Continued)</i>						
Other Recreation and Sport (Continued)						
Lighting improvements to facility parking area	19IN	24,354	24,354	7,422	(16,932)	Job continuing
Bridgetown Tennis Club Growth Strategy	20IN	30,053	30,053	8,680	(21,373)	Job continuing
Bridgetown Sportsground stairway to toilets	21IN	25,000	0	0	0	
Greenbushes Skate ramp	22IN	15,000	0	0	0	
Somme Park (Fitness Trail Equipment)	05IU	10,003	10,003	16,876	6,873	Job completed
		1,286,254	1,103,214	157,492	(945,722)	
Tourism and Area Promotion						
Bridgetown Information Bays	11IN	6,320	2,000	2,076	76	
		6,320	2,000	2,076	76	
Parks and Ovals Total		1,292,574	1,105,214	159,568	(945,646)	
<i>Bridges</i>						
Streets and Road Construction						
Fletchers Road Bridge 3329A	BR16	10,000	5,000	0	(5,000)	Purchase order raised
Slades Road Bridge 3331A	BR23	219,000	0	0	0	
Catterick Road bridge 3703A	BR25	20,000	10,000	0	(10,000)	Purchase order raised
Greenbushes-Boyup Brook Road Bridge 3701	BR27	141,000	0	0	0	
		390,000	15,000	0	(15,000)	
Bridges Total		390,000	15,000	0	(15,000)	
<i>Infrastructure Other</i>						
Sanitation - General Refuse						
Bridgetown Landfill - Reticulation	WA01	50,000	0	0	0	
		50,000	0	0	0	
Other Recreation and Sport						
Bridgetown Leisure Centre	18IN	15,560	15,560	0	(15,560)	Job not yet commenced
		15,560	15,560	0	(15,560)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Dec 2021			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Infrastructure Other (Continuing)						
Parking Facilities						
Greenbushes CBD Parking	CP05	499,854	68,240	4,871	(63,369)	Preliminary planning undertaken
		499,854	68,240	4,871	(63,369)	
Infrastructure Other Total		565,414	83,800	4,871	(78,929)	
Plant and Equipment						
Other Governance						
Generator - Shire Admin	07EQ	43,550	0	0	0	
		43,550	0	0	0	
Fire Prevention						
Catterick Bushfire Brigade - solar power	09EQ	8,452	8,452	7,478	(974)	Purchase complete, some savings made
Maranup Bushfire Brigade - solar power	10EQ	8,452	8,452	7,478	(974)	Purchase complete, some savings made
Fire Fighting Equipment - Brigades Funded	1065540	5,000	0	0	0	
Vehicles for Brigades	1065940	50,205	3,402	3,402	(0)	
		72,109	20,306	18,358	(1,948)	
Community Amenities						
Forklift	PL19	16,000	16,000	15,817	(183)	Purchase complete, some savings made
		16,000	16,000	15,817	(183)	
Town Planning and Regional Development						
Manager of Planning vehicle	1305640	26,000	0	0	0	
		26,000	0	0	0	
Other Recreation and Sport						
Air conditioning unit & PLC program	06EQ	9,000	0	0	0	
Ride on mower	PL17	28,000	28,000	28,150	150	Purchase complete
		37,000	28,000	28,150	150	
Road Plant Purchases						
Road grader	PL09	380,000	0	0	0	
Footpath sweeper	PL06	110,000	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Dec 2021			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Plant and Equipment (Continuing)						
Road Plant Purchases (Continuing)						
Sundry Equipment	1403740	25,000	25,000	0	(25,000)	Purchases not yet commenced
		515,000	25,000	0	(25,000)	
Plant and Equipment Total		709,659	89,306	62,325	(26,981)	
Furniture and Equipment						
Other Governance						
IT Communications Equipment and Software	1055140	25,247	0	0	0	
		25,247	0	0	0	
Other Recreation and Sport						
Leisure Centre computer server	08FE	9,000	9,000	7,047	(1,953)	Purchase completed, some savings made
		9,000	9,000	7,047	(1,953)	
Furniture and Equipment Total		34,247	9,000	7,047	(1,953)	
Capital Expenditure Total		8,966,516	3,371,299	627,695	(2,743,604)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 10: INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1/07/2021	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$
Community Amenities								
Loan 108 Landfill Plant	25,665		12,701	25,665	12,964	0	530	798
Loan 114 Liquid & Inert Waste Sites	49,960		12,237	24,642	37,723	25,319	682	1,197
Loan 115 Landfill Cell Extension	60,959		9,957	19,994	51,002	40,965	491	901
Loan 116 Liquid Waste Facility	81,529		4,731	9,509	76,798	72,020	799	1,552
Recreation and Culture								
Loan 112 Bridgetown Swimming Pool	1,331,517		35,833	72,390	1,295,684	1,259,127	26,897	53,069
Loan 117 Youth Precinct Redevelopment	189,500		8,821	17,708	189,500	171,792	1,413	2,761
Loan 118 Bridgetown Civic Centre revitalisation	123,000		5,726	11,494	123,000	111,506	917	1,792
	1,862,131	0	90,007	181,402	1,786,671	1,680,729	31,729	62,070

(b) New Debentures

The Shire does not intend to undertake any new borrowings for the year ended 30th June 2022.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 10: INFORMATION ON BORROWINGS

(c) Lease Liabilities

Particulars	Principal 1/07/2021	New Loans Actual	Principal Repayments		Principal Outstanding		Interest Repayments	
		\$	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$
Recreation and Culture								
003 Gym Equipment	70,950		12,739	25,045	58,211	45,905	1,087	1,946
Other Property and Services								
001 CESM Vehicle	764	5,725	2,868	5,529	3,621	960	18	45
002 Photocopies and printers	26,010		4,881	9,565	21,129	16,445	510	908
004 EHO Vehicle	0		0	4,456	0	11,690	0	70
	97,724	5,725	20,487	44,595	82,962	75,000	1,615	2,969

(d) New Leases

Particulars	New Leases Term	New Leases Budget	New Leases Actual
		\$	\$
Other Property and Services			
001.1 CESM Vehicle	15 months	5,725	5725
004 EHO Vehicle	36 months	16,146	0
		21,871	5,725

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 11: RATING INFORMATION

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV Shire	0.090527	1,791	28,735,216	2,601,313	6,989	1,226	2,609,528	2,601,313	10,000	1,000	2,612,313
UV Shire Rural	0.006469	467	184,439,000	1,193,136	1,922		1,195,059	1,193,136			1,193,136
UV Bridgetown Urban Farmland	0.000000	0	0	0			0	0			0
UV Mining	0.072868	16	1,046,965	76,290	1,370		77,660	76,290			76,290
Sub-Totals		2,274	214,221,181	3,870,740	10,281	1,226	3,882,247	3,870,739	10,000	1,000	3,881,739
Minimum Payment	Minimum \$										
GRV Shire	980.00	692	3,750,078	678,160			678,160	678,160			678,160
UV Shire Rural	1,215.00	267	35,227,420	324,405	2,919		327,324	324,405			324,405
UV Bridgetown Urban Farmland	0.00	0	0	0			0	0			0
UV Mining	517.00	15	33,990	7,755	(1,139)		6,616	7,755			7,755
Sub-Totals		974	39,011,488	1,010,320	1,779	0	1,012,099	1,010,320	0	0	1,010,320
Rates Paid in Advance							4,894,346				4,892,059
Amount from General Rates							0				0
Discounts/concessions							4,894,346				4,892,059
Totals							(670)				(791)
							4,893,677				4,891,268

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2021

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-21	Amount Received	Amount Paid	Closing Balance 31-Dec-21
	\$	\$	\$	\$
Accommodation - Visitor Centre	13,352	57,840	(54,900)	16,293
South West Coach Lines	0	676	(585)	91
Other Visitor Centre	159	366	(370)	155
TransWA	520	4,484	(4,217)	786
Frank Draper Cemetery Fees	703			703
Unclaimed Monies				
R Witlen Overpayment	21			21
Visitor Centre Accommodation Payment	231			231
	14,986	63,366	(60,071)	18,280.76

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
<u>MUNICIPAL FUND</u>				
DIRECT DEBITS				
DD15775.1	01/12/2021	AWARE SUPER	PAYROLL DEDUCTIONS	15,511.09
DD15775.2	01/12/2021	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	220.16
DD15775.3	01/12/2021	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	77.54
DD15775.4	01/12/2021	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	289.29
DD15775.5	01/12/2021	ACTIVE SUPER	PAYROLL DEDUCTIONS	396.29
DD15775.6	01/12/2021	UNISUPER	PAYROLL DEDUCTIONS	597.02
DD15775.7	01/12/2021	ONEPATH - INTEGRA SUPER	SUPERANNUATION CONTRIBUTIONS	150.64
DD15775.8	01/12/2021	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	714.48
DD15775.9	01/12/2021	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	251.98
DD15775.10	01/12/2021	ASGARD SUPER	SUPERANNUATION CONTRIBUTIONS	321.31
DD15775.11	01/12/2021	WEALTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	268.74
DD15775.12	01/12/2021	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	953.25
DD15775.13	01/12/2021	COLONIAL FIRST STATE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	239.83
DD15775.14	01/12/2021	TRUBUD SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	279.94
DD15775.15	01/12/2021	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	477.66
DD15775.16	01/12/2021	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	296.41
DD15775.17	01/12/2021	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	280.80
DD15775.18	01/12/2021	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	137.86
DD15775.19	01/12/2021	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	509.60
DD15775.20	01/12/2021	ONEPATH CUSTODIANS PTY LTD	SUPERANNUATION CONTRIBUTIONS	91.31
DD15775.21	01/12/2021	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	144.49
DD15781.1	02/12/2021	GO GO MEDIA	MONTHLY ON-HOLD MESSAGE SERVICE - DECEMBER	75.90
DD15806.1	02/12/2021	WATERLOGIC AUSTRALIA PTY LTD	MONTHLY HIRE/SERVICE OF WATER COOLERS FOR DECEMBER	143.59
DD15802.1	07/12/2021	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL FOR THE MONTH OF NOVEMBER	4,462.24
DD15800.1	15/12/2021	AWARE SUPER	PAYROLL DEDUCTIONS	15,489.96
DD15800.2	15/12/2021	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	110.58
DD15800.3	15/12/2021	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	220.16
DD15800.4	15/12/2021	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	77.54
DD15800.5	15/12/2021	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	289.29

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
DD15800.6	15/12/2021	ACTIVE SUPER	PAYROLL DEDUCTIONS	396.29
DD15800.7	15/12/2021	UNISUPER	PAYROLL DEDUCTIONS	597.02
DD15800.8	15/12/2021	ONEPATH - INTEGRA SUPER	SUPERANNUATION CONTRIBUTIONS	149.91
DD15800.9	15/12/2021	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	714.48
DD15800.10	15/12/2021	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	251.98
DD15800.11	15/12/2021	ASGARD SUPER	SUPERANNUATION CONTRIBUTIONS	321.31
DD15800.12	15/12/2021	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	1,020.71
DD15800.13	15/12/2021	WEALTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	268.74
DD15800.14	15/12/2021	COLONIAL FIRST STATE PERSONAL SUPER	PAYROLL DEDUCTIONS	460.49
DD15800.15	15/12/2021	TRUBUD SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	279.94
DD15800.16	15/12/2021	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	462.68
DD15800.17	15/12/2021	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	281.63
DD15800.18	15/12/2021	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	300.14
DD15800.19	15/12/2021	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	118.69
DD15800.20	15/12/2021	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS	47.59
DD15800.21	15/12/2021	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	467.96
DD15800.22	15/12/2021	ONEPATH CUSTODIANS PTY LTD	SUPERANNUATION CONTRIBUTIONS	73.40
DD15833.1	22/12/2021	SHERIFFS OFFICE	FER UNPAID INFRINGEMENTS	79.50
DD15823.1	29/12/2021	AWARE SUPER	PAYROLL DEDUCTIONS	15,756.80
DD15823.2	29/12/2021	ONEPATH CUSTODIANS PTY LTD	SUPERANNUATION CONTRIBUTIONS	73.40
DD15823.3	29/12/2021	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	117.96
DD15823.4	29/12/2021	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	77.54
DD15823.5	29/12/2021	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	289.29
DD15823.6	29/12/2021	ACTIVE SUPER	PAYROLL DEDUCTIONS	403.22
DD15823.7	29/12/2021	UNISUPER	PAYROLL DEDUCTIONS	609.06
DD15823.8	29/12/2021	ONEPATH - INTEGRA SUPER	SUPERANNUATION CONTRIBUTIONS	147.38
DD15823.9	29/12/2021	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	680.27
DD15823.10	29/12/2021	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	251.98
DD15823.11	29/12/2021	ASGARD SUPER	SUPERANNUATION CONTRIBUTIONS	321.31
DD15823.12	29/12/2021	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	274.04

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
DD15823.13	29/12/2021	WEALTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	279.26
DD15823.14	29/12/2021	COLONIAL FIRST STATE PERSONAL SUPER	PAYROLL DEDUCTIONS	431.69
DD15823.15	29/12/2021	TRUBUD SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	223.95
DD15823.16	29/12/2021	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	213.01
DD15823.17	29/12/2021	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	462.68
DD15823.18	29/12/2021	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	281.63
DD15823.19	29/12/2021	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	1,227.64
DD15823.20	29/12/2021	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	298.23
DD15823.21	29/12/2021	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	132.33
DD15823.22	29/12/2021	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS	49.23
DD15823.23	29/12/2021	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	497.42
29122021	29/12/2021	WA TREASURY CORPORATION	LOAN REPAYMENTS	59,006.43
31122021	31/12/2021	WA TREASURY CORPORATION	LOAN REPAYMENTS	62,729.79
B/S	01/12/2021	WESTPAC BANK	MERCHANT FEES	1,153.60
B/S	01/12/2021	WESTPAC BANK	MONTHLY BANK ACCOUNT FEES	620.06
B/S	01/12/2021	WESTPAC BANK	TOTAL WAGES FOR 18.11.2021 - 01.12.2021	134,873.62
B/S	15/12/2021	WESTPAC BANK	TOTAL WAGES FOR 02.12.2021 - 15.12.2021	125,498.33
B/S	29/12/2021	WESTPAC BANK	TOTAL WAGES FOR 16.12.2021 - 29.12.2021	130,686.15
B/S	02/11/2021	WESTPAC CORPORATE CREDIT CARD CEO	PARKING FEES	8.08
B/S	05/11/2021	WESTPAC CORPORATE CREDIT CARD CEO	ACCOMMODATION FOR ATTENDANCE TO LG PROFESSIONALS CONFERENCE	694.06
B/S	11/11/2021	WESTPAC CORPORATE CREDIT CARD CEO	4 X VIN CHECKS FOR DISPOSAL OF IMPOUNDED VEHICLES	8.00
B/S	11/11/2021	WESTPAC CORPORATE CREDIT CARD CEO	TAKEAWAY DINNER FOR NOVEMBER CONCEPT FORUM	220.00
B/S	11/11/2021	WESTPAC CORPORATE CREDIT CARD CEO	BREAKFAST FOR ELT FOR VISIT TO CITY OF BUNBURY	51.50
B/S	16/11/2021	WESTPAC CORPORATE CREDIT CARD CEO	2 X PRE-PAID POLICE CLEARANCE TOKENS	75.00
B/S	01/12/2021	WESTPAC CORPORATE CREDIT CARD CEO	REFUND FOR PRE-PAID POLICE CLEARANCE TOKEN - UNABLE TO UPLOAD ID	41.00
B/S	02/12/2021	WESTPAC CORPORATE CREDIT CARD CEO	MONTHLY CARD FEE	10.00
B/S	02/11/2021	WESTPAC CORPORATE CREDIT CARD	ACCOMMODATION FOR WEO WHILST ATTENDING WALGA WASTE SUMMIT	269.22
B/S	05/11/2021	WESTPAC CORPORATE CREDIT CARD	LODGEMENT FEE FOR DISPUTE OF RELEASE OF BOND	19.10
B/S	02/12/2021	WESTPAC CORPORATE CREDIT CARD	MONTHLY CARD FEE	10.00
BPAY				
9122021	09/12/2021	TELSTRA	TELSTRA 4GX USB PRO	1,284.92

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
241220211	24/12/2021	PIVOTEL SATELLITE PTY LTD	2021/22 MONTHLY TRACKING OF 4 X SPOT TRACKERS FOR DECEMBER	155.00
241220212	24/12/2021	TELSTRA	TELEPHONE & INTERNET CHARGES	3,983.62
ELECTRONIC PAYMENTS				
EFT33774	02/12/2021	EASIFLEET MANAGEMENT	EMPLOYEE SALARY PACKAGING	548.15
EFT33775	02/12/2021	SALARY PACKAGING AUSTRALIA PTY LTD	EMPLOYEE SALARY PACKAGING	620.85
EFT33776	09/12/2021	ADVANCED CLEANING SOUTHWEST	MONTHLY COURT CLEANING FOR BRIDGETOWN LEISURE CENTRE - NOVEMBER	780.49
EFT33777	09/12/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	FLEET SERVICING PARTS	514.36
EFT33778	09/12/2021	ALL-START ELECTRICAL	6 MONTHLY SERVICE FOR BUILDING LIFTS & CHAIR LIFTS	1,045.00
EFT33779	09/12/2021	AMITY SIGNS	4 X HESTER BROOK BFB SIGNS & 4 X SIGNS FOR BUSHFIRE MITIGATION	585.20
EFT33780	09/12/2021	AUSTRALIA POST	POSTAGE FOR THE MONTH OF NOVEMBER	346.68
EFT33781	09/12/2021	BLACKWOOD COUNTRY GARDENS INC.	2021/22 SERVICE AGREEMENT	2,500.00
EFT33782	09/12/2021	BLACKWOOD HEAVY TILT	TRANSPORT OF SKID STEER LOADER FROM PERTH TO BRIDGETOWN	1,210.00
EFT33783	09/12/2021	BLACKWOOD PLUMBING AND GAS	SUPPLY & INSTALL WASTE & WATER PIPES AT 2 X BFB'S & MINOR WORKS	1,870.00
EFT33784	09/12/2021	BLACKWOOD RIVER ARTS TRAIL INC	COMMUNITY GRANT CONTRIBUTION 2021/2022	1,000.00
EFT33785	09/12/2021	BLISS FOR DESIGN	SERVICE & REPAIR RETIC AT SWIMMING POOL & VARIOUS MINOR ITEMS	1,027.40
EFT33786	09/12/2021	BLUES AT BRIDGETOWN	4 X BRIDGETOWN BLUES TICKETS FOR MINISTER REGIONAL DEVELOPMENT	976.60
EFT33787	09/12/2021	BOOEASY AUSTRALIA PTY LTD	MONTHLY BOOEASY COMMISSIONS FOR OCTOBER	220.00
EFT33788	09/12/2021	BTOWN MUFFLER & TOWBAR CENTRE	MINOR PARTS & EQUIPMENT	210.00
EFT33789	09/12/2021	BRIDGETOWN MEDICAL CENTRE	PRE-EMPLOYMENT MEDICALS	405.00
EFT33790	09/12/2021	BRIDGETOWN TIMBER SALES	25 X TOWEL HOOKS FOR SWIMMING POOL & MINOR ITEMS	270.44
EFT33791	09/12/2021	BRIDGETOWN BOWLING CLUB	CEO DONATION FOR BRIDGETOWN BOWLING CLUB 2021/22 DASH FOR CASH	250.00
EFT33792	09/12/2021	BRIDGETOWN CRC	SES POWER CONSUMPTION	278.62
EFT33793	09/12/2021	BRIDGETOWN MITRE 10 & RETRAVISION	MAKITA 18V BLOWER, 240V AIR COMPRESSOR & VARIOUS MINOR ITEMS	589.76
EFT33794	09/12/2021	BRIDGETOWN PAINT SALES	VARIOUS PAINTING SUPPLIES	325.10
EFT33795	09/12/2021	BRIDGETOWN CLEANING SERVICE	CARPET CLEANING AT 31 GIFFORD ROAD	275.00
EFT33796	09/12/2021	BRIDGETOWN VIETNAMESE CAFE	CATERING FOR COUNCIL MEETING	200.00
EFT33797	09/12/2021	BRIDGETOWN TYRES	4 X NEW TYRES AND WHEEL ALIGNMENT FOR MITSUBISHI OUTLANDER	1,208.00
EFT33798	09/12/2021	BUNBURY PRINT	40 X T-SHIRTS FOR HESTER BROOK BFB	1,040.00
EFT33799	09/12/2021	CANNINGS PURPLE	2021/22 GOVERNMENT RELATIONS ADVISORY SERVICE - NOVEMBER	5,280.00
EFT33800	09/12/2021	CB TRAFFIC SOLUTIONS PTY LTD	SUPPLY TRAFFIC CONTROL AND SIGNAGE FOR WINNEJUP ROAD CLEARING	9,790.00
EFT33801	09/12/2021	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	232.47

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT33802	09/12/2021	CITY AND REGIONAL FUELS	BULK FUEL SUPPLIES & MEALS FOR FIREFIGHTERS FOR NOVEMBER	11,637.03
EFT33803	09/12/2021	CLEANAWAY PTY LTD	WASTE COLLECTION/DISPOSAL SERVICES FOR NOVEMBER	29,363.95
EFT33804	09/12/2021	CLOVERS GENERAL STORE	GROCERIES FOR 200 X EMERGENCY SERVICES SNACK PACKS, BLC & LIBRARY	1,113.30
EFT33805	09/12/2021	TIMOTHY PATRICK CLYNCH	REIMBURSEMENT FOR MEALS PURCHASED FOR ELT VISIT TO CITY OF BUNBURY	189.80
EFT33806	09/12/2021	CROWN HOTELS	ACCOMMODATION FOR COMMUNITY DEVELOPMENT CONFERENCE X 2 STAFF	778.60
EFT33807	09/12/2021	CUSTOM SERVICE LEASING LTD	CESM VEHICLE LEASING FOR MONTH OF DECEMBER	529.03
EFT33808	09/12/2021	CVP ELECTRICAL CO	RESET EMERGENCY SMS CONNECTION FOR CHLORINE GAS DIALLER AT POOL	291.50
EFT33809	09/12/2021	ELIZABETH DENNISS	REIMBURSEMENT FOR 2022 DIARY, 6 X A4 SIGN HOLDERS & EDITING SOFTWARE	250.56
EFT33810	09/12/2021	DEPT MINES, INDUSTRY REGS & SAFETY	BSL'S COLLECTED FOR NOVEMBER	1,573.54
EFT33811	09/12/2021	DRAGLINES DAM-IT CONTRACTING	HIRE OF EXCAVATOR FOR CLEARING AT WINNEJUP ROAD	10,230.00
EFT33812	09/12/2021	EATS	WATER ANALYSIS OF LIQUID WASTE EVAPORATION POND	792.00
EFT33813	09/12/2021	FAIRTEL PTY LTD	TELEPHONE & NBN CHARGES FOR NOVEMBER	164.85
EFT33814	09/12/2021	DEPT FIRE AND EMERGENCY SERVICES WA	2021/2022 2ND QUARTER ESL CONTRIBUTION	91,215.90
EFT33815	09/12/2021	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY PREMIX FOR ROAD MAINTENANCE	2,885.78
EFT33816	09/12/2021	GREENBUSHES CRC	COMMISSION FOR PAYMENTS TAKEN OF BEHALF OF SHIRE	26.00
EFT33817	09/12/2021	HARMONIC ENTERPRISES PTY LTD	MONTHLY MANAGED IT SERVICES FOR NOVEMBER & POE SWITCH FOR BLC	2,946.90
EFT33818	09/12/2021	H C JONES & CO	SUPPLY & INSTALL REPLACEMENT DIVERTER AT RIVER PARK	385.00
EFT33819	09/12/2021	HILLVIEW ELECTRICAL SERVICE	REMOVE/REPLACE FAULTY GPO IN TRAINING AREA	132.00
EFT33820	09/12/2021	HYWOOD SIGNS	SUPPLY & INSTALL 3 X SIGNS TO EXTERIOR OF SHIRE ADMIN BUILDING	2,135.00
EFT33821	09/12/2021	IEQUIP	HIRE OF POSI TRACK LOADER WITH DRUM MULCHER FOR MITIGATION PROJECT	3,126.08
EFT33822	09/12/2021	INTERFIRE AGENCIES PTY LTD	VARIOUS DFES PPE	2,786.42
EFT33823	09/12/2021	JOHNSON'S FOOD SERVICES	FROZEN FOODS AND SNACKS FOR THE BLC CAFÉ	1,450.58
EFT33824	09/12/2021	JOONDALUP RESORT	ACCOMMODATION FOR EMPLOYEE TO ATTEND LIFEGUARD TRAINING COURSE	760.00
EFT33825	09/12/2021	KANNYS EARTHMOVING	FIREBREAK MAINTENANCE ON SHIRE RESERVES	2,000.00
EFT33826	09/12/2021	KOOMAL DREAMING PTY LTD	DESIGN AND SUPPLY 2 X CULTURAL SIGNS FOR RIVER FORESHORE PROJECT	6,800.00
EFT33827	09/12/2021	LD TOTAL	RELEASE OF 2.5% OF RETENTION FOR RIVERWALK PATH - CLAIM 5	8,634.55
EFT33828	09/12/2021	LOTEx FILTER CLEANING SERVICE	MINOR PARTS & EQUIPMENT	44.24
EFT33829	09/12/2021	J.L & G.F MAY	GRAVE DIGGING FOR FUNERAL	770.00
EFT33830	09/12/2021	MUIRS MANJIMUP	MINOR PARTS & EQUIPMENT	113.34
EFT33831	09/12/2021	NJ MECHANICAL	7 X VEHICLE SERVICES/REPAIRS	2,258.04
EFT33832	09/12/2021	LYNDON GRAEME PEARCE	REIMBURSEMENT FOR FUEL PURCHASED DUE TO AMPOL BEING OUT OF ORDER	60.02

SHIRE OF BRIDGETOWN-GREENBUSHES
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EFT33833	09/12/2021	HARLEE PERRIN	GREENBUSHES HALL HIRE BOND REFUND	200.00
EFT33834	09/12/2021	QUALITY PRESS	MESSAGE PADS, LAND SEARCH POD NOTEBOOKS & INCIDENT DIARY FOR SES	184.14
EFT33835	09/12/2021	QUALITY HOTEL LIGHTHOUSE	ACCOMMODATION & BREAKFAST FOR ELT STRATEGIC PLANNING SESSION	481.65
EFT33836	09/12/2021	QUBE LOGISTICS (WA) PTY LTD	DELIVERY OF CHLORINE GAS CYLINDER FROM IXOM TO BLC	496.78
EFT33837	09/12/2021	RICHFEEDS AND RURAL SUPPLIERS	UNIFORMS/PPE FOR STAFF, NOZZLE KIT, FENCE DROPPER & MINOR ITEMS	8,121.25
EFT33838	09/12/2021	MARTA GUNILLA SANDBERG	REFUND OF COUNCIL NOMINATION FEE FOR 2021 LOCAL GOVERNMENT	80.00
EFT33839	09/12/2021	SANDS FRIDGE LINES	FREIGHT FOR BRIDGETOWN LEISURE CENTRE	67.58
EFT33840	09/12/2021	SCAVENGER SUPPLIES PTY LTD	VARIOUS DFES PPE	3,253.80
EFT33841	09/12/2021	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING AND PRINTING CHARGES - NOVEMBER	785.68
EFT33842	09/12/2021	SEEK LIMITED	RECRUITMENT ADVERTISING	649.00
EFT33843	09/12/2021	SLATER-GARTRELL SPORTS	VARIOUS SPORTS EQUIPMENT FOR REC CENTRE	958.20
EFT33844	09/12/2021	SNAPPER DISPLAY SYSTEMS	A0 SIZE SLIMLOCK PIN NOTICE BOARD FOR SHIRE ADMIN BUILDING	642.36
EFT33845	09/12/2021	SOUTH WEST SAND CLEANING	SAND SCREENING AT MEMORIAL, RIVER & THOMSON PARKS	1,770.94
EFT33846	09/12/2021	SPIRITED THINKING PTY LTD	PROVIDE SPECIALIST ADVICE FOR BTN TOWN HALL PROJECT	2,714.25
EFT33847	09/12/2021	STEWART & HEATON CLOTHING CO	VARIOUS DFES PPE	1,439.34
EFT33848	09/12/2021	SUNWISE ENERGY	OFF GRID EXPANSION & BATTERY REPLACEMENT FOR 2 X BFB SOLAR SYSTEMS	16,451.66
EFT33849	09/12/2021	SUPACHOOK CARVERY	COUNCIL MEETING CATERING	240.00
EFT33850	09/12/2021	SYNERGY	ELECTRICITY CHARGES	8,207.56
EFT33851	09/12/2021	THE STABLES IGA	VARIOUS GROCERY SUPPLIES	313.19
EFT33852	09/12/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	74.25
EFT33853	09/12/2021	T-QUIP	SUPPLY 1 X NEW ZMASTER 7000 RIDE ON MOWER LESS TRADE IN	27,335.00
EFT33854	09/12/2021	WARREN ELECTRICAL SERVICE	REPLACEMENT FLOW SWITCH PART FOR HOLDING DAM PUMP	522.29
EFT33855	09/12/2021	WESTRAC PTY LTD	MINOR PARTS & EQUIPMENT	62.91
EFT33856	09/12/2021	HUGH ROBERT WHEATLEY	REIMBURSEMENT FOR GAZEBO WEIGHTS & SET OF HEX KEYS PURCHASED	358.94
EFT33857	09/12/2021	WISEMAN SIGNS	"WASTE MANAGEMENT" SIGN FOR SEPTAGE DUMP POINT"	132.00
EFT33858	09/12/2021	WOLFCOM AUSTRALIA PTY	IR BODY CAMERA & ACCESSORIES FOR SHIRE RANGER	542.00
EFT33860	16/12/2021	JOHN CARTER BOOKLESS	MONTHLY COUNCILLOR ALLOWANCE	1,752.58
EFT33861	16/12/2021	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT33862	16/12/2021	EASIFLEET MANAGEMENT	EMPLOYEE SALARY PACKAGING	548.15
EFT33863	16/12/2021	BARBARA JEAN JOHNSON	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT33864	16/12/2021	J.TURNER CONTRACTING PTY LTD	CARPENTRY WORKS FOR REFURBISHMENT OF TOILETS AT TENNIS CLUB	11,511.10

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED

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EFT33865	16/12/2021	TRACY LANSDELL	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT33866	16/12/2021	LOCAL GOV INSURANCE SERVICES WA	REFUND OF OVERPAYMENT OF DEBTOR INVOICE	690.41
EFT33867	16/12/2021	SEAN MICHAEL MAHONEY	MONTHLY COUNCILLOR ALLOWANCE	1,070.92
EFT33868	16/12/2021	JENNIFER MARY MOUNTFORD	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT33869	16/12/2021	ANTONINO PRATICO	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT33870	16/12/2021	PETER SIMON QUINBY	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT33871	16/12/2021	EILEEN AMANDA ROSE	MONTHLY COUNCILLOR ALLOWANCE	1,705.73
EFT33872	16/12/2021	SALARY PACKAGING AUSTRALIA PTY LTD	EMPLOYEE SALARY PACKAGING	620.85
EFT33878	21/12/2021	AUSTRALIAN TAXATION OFFICE	BAS FOR NOVEMBER 2021	53,293.00
EFT33879	23/12/2021	2R ELECTRICAL	VARIOUS ELECTRICAL WORKS	1,364.00
EFT33880	23/12/2021	AMITY SIGNS	6 X STREET BLADE SIGNS & FITTINGS	529.10
EFT33881	23/12/2021	AUSMIC PEST CONTROL	SUPPLY TERMITE CONTROL SPRAY AT BRIDGETOWN TENNIS CLUB	275.00
EFT33882	23/12/2021	B & B STREET SWEEPING PTY LTD	MONTHLY STREET SWEEPING FOR NOVEMBER & DECEMBER	3,360.50
EFT33883	23/12/2021	BELIA ENGINEERING	TRANSPORT OF MATTRESSES & CRATES OF E-WASTE FOR RECYCLING TO PERTH	1,291.40
EFT33884	23/12/2021	BESAFE BUILDING INSPECTIONS	CERTIFICATE OF DESIGN COMPLIANCE FOR GB RAILWAY STATION PROJECT	550.00
EFT33885	23/12/2021	BLACKWOOD RURAL SERVICES	1 X DAVEY GX200 FIRE FIGHTING PUMP & VARIOUS MINOR ITEMS	2,269.01
EFT33886	23/12/2021	BLACKWOOD VETERINARY CENTRE	EUTHANASIA FEES	147.50
EFT33887	23/12/2021	BLACKWOOD PROPERTY MAINTENANCE	VARIOUS MAINTENANCE WORKS FOR BLC & LIBRARY	1,318.34
EFT33888	23/12/2021	BLACKWOOD PLUMBING AND GAS	PLUMBING WORKS FOR MEMORIAL PARK TOILETS & GREENBUSHES OFFICE	528.00
EFT33889	23/12/2021	BLISS FOR DESIGN	FAST FILL PUMP WITH HOSE AND FITTINGS & VARIOUS MINOR ITEMS	2,054.45
EFT33890	23/12/2021	BLUE FORCE PTY LTD	50 X RFID KEY FOBS FOR 24 HOUR GYM	731.50
EFT33891	23/12/2021	BOOEASY AUSTRALIA PTY LTD	MONTHLY BOOEASY COMMISSIONS FOR NOVEMBER	220.00
EFT33892	23/12/2021	BRIDGETOWN MEDICAL CENTRE	PRE-EMPLOYMENT MEDICALS	540.00
EFT33893	23/12/2021	BRIDGETOWN HOTEL	CHRISTMAS WINDUP FOR ACCESS AND INCLUSION COMMITTEE	116.50
EFT33894	23/12/2021	BTOWN BOARDING KENNELS & CATTERY	MONTHLY ANIMAL IMPOUND CHARGES FOR NOVEMBER	247.50
EFT33895	23/12/2021	BTOWN FAMILY & COMMUNITY CENTRE	2021/22 SERVICE AGREEMENT	8,800.00
EFT33896	23/12/2021	BRIDGETOWN VOLUNTEER BFB	PROVIDE CATERING FOR LGIS SOUTH WEST LEADERSHIP PROGRAM	300.00
EFT33897	23/12/2021	BRIDGETOWN DESIGN & PRINT	DESIGN AND PRINT SIGN FOR BLACKWOOD RIVER PARK	363.00
EFT33898	23/12/2021	BRIDGETOWN MITRE 10 & RETRAVISION	VARIOUS MINOR ITEMS	472.61
EFT33899	23/12/2021	BRIDGETOWN PAINT SALES	VARIOUS PAINTING SUPPLIES	1,881.90
EFT33900	23/12/2021	BRIDGETOWN NEWSAGENCY	MONTHLY NEWSPAPER CHARGES & STATIONERY FOR NOVEMBER	127.85

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED

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EFT33901	23/12/2021	BRIDGETOWN VIETNAMESE CAFE	CATERING FOR 6 X SHIRE EVENTS/MEETINGS	1,015.00
EFT33902	23/12/2021	KIM BROOKLYN	RATES REFUND	866.96
EFT33903	23/12/2021	BUILDING & CONST TRAINING FUND	BCITF LEVIES COLLECTED FOR NOVEMBER	183.50
EFT33904	23/12/2021	BUNBURY MACHINERY	2 STROKE VIBRATORY HAMMER FOR FLEET SERVICING	3,650.00
EFT33905	23/12/2021	TM BURNETT	RATES REFUND	166.11
EFT33906	23/12/2021	CB TRAFFIC SOLUTIONS PTY LTD	TRAFFIC CONTROL AND SIGNAGE FOR WINNEJUP ROAD CLEARING	14,784.00
EFT33907	23/12/2021	CDMI GROUP PTY LTD	SERVICE CALL OUT FEE FOR FAULTY ELECTRONIC GATE AT DEPOT	145.00
EFT33908	23/12/2021	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	248.57
EFT33909	23/12/2021	COLOUR ME FACE PAINTING	FACE PAINTING SERVICE FOR COMMUNITY CHRISTMAS PARTY	250.00
EFT33910	23/12/2021	CWA BRIDGETOWN	COMMUNITY STALL BOND REFUND	50.00
EFT33911	23/12/2021	DEVELOPMENT CARTOGRAPHICS	MAPPING SERVICES FOR SHIRE'S PLANNING STRATEGY & PLANNING SCHEME	770.00
EFT33912	23/12/2021	DOMESTIC MAINTENANCE SW	REPLACE GUTTERING TO SES BUILDING & VARIOUS MAINTENANCE WORKS	2,170.00
EFT33913	23/12/2021	DRAGLINES DAM-IT CONTRACTING	HIRE OF EXCAVATOR FOR CLEARING AT WINNEJUP ROAD	16,005.00
EFT33914	23/12/2021	ESPRESSO ESSENTIAL WA	SERVICING AND REPAIRS OF COFFEE MACHINE AT LIBRARY	477.00
EFT33915	23/12/2021	EUROFINS ARL PTY LTD	BRIDGETOWN WASTE FACILITY GROUNDWATER BORE WATER TESTING	702.24
EFT33916	23/12/2021	GABRIEL EVANS	REIMBURSEMENT OF PASSENGER TRANSPORT DRIVER AUTHORISATION FEE	117.95
EFT33917	23/12/2021	FORKWEST	FORKLIFT HIRE FOR AUGUST	967.63
EFT33918	23/12/2021	GREENBUSHES PRIMARY SCHOOL	2021 DONATION FOR END OF YEAR SCHOOL AWARDS	110.00
EFT33919	23/12/2021	GROW GREENBUSHES INCORPORATED	GREENBUSHES HALL HIRE BOND REFUND	200.00
EFT33920	23/12/2021	HARMONIC ENTERPRISES PTY LTD	UNLEASHED RUCKUS R320 FOR BRIDGETOWN LEISURE CENTRE	379.50
EFT33921	23/12/2021	H C JONES & CO	PLUMBING WORKS FOR TOILET REFURBISHMENT AT TENNIS CLUB	9,100.00
EFT33922	23/12/2021	HILLVIEW ELECTRICAL SERVICE	REPLACE OLD CIVIC CENTRE CAR PARK LIGHT FITTINGS FOR LED FITTINGS	3,465.00
EFT33923	23/12/2021	H.W. & ASSOCIATES	PREPARE A TENDER ANALYSIS & REPORT FOR BTN RAILWAY STATION PROJECT	990.00
EFT33924	23/12/2021	INTERPHONE	MONTHLY INTERNET CHARGE FOR ADMIN OFFICE - DECEMBER	130.90
EFT33925	23/12/2021	IT VISION	ADD CATS REGISTER IN THE RELATED APP IN CENTRAL RECORDS	275.00
EFT33926	23/12/2021	IXOM OPERATIONS PTY LTD	MONTHLY RENTAL/SERVICE FEE FOR 920KG CHLORINE GAS CYLINDER - NOV	168.63
EFT33927	23/12/2021	JOHNSON'S FOOD SERVICES	FROZEN FOOD AND SNACKS FOR BLC CAFE	937.26
EFT33928	23/12/2021	J.TURNER CONTRACTING PTY LTD	REPLACE WHITE ANT DAMAGED FLOOR & REPLACE STUMPS AT TENNIS CLUB	8,316.00
EFT33929	23/12/2021	KIDSAFE WESTERN AUSTRALIA INC	COMPREHENSIVE PLAYGROUND AUDIT AT MEMORIAL PARK	1,320.00
EFT33930	23/12/2021	LANDGATE	LAND VALUATION ENQUIRY CHARGES	555.32
EFT33931	23/12/2021	TRACY LANSDELL	REIMBURSEMENT FOR CREATIVE LEADERSHIP COURSE REGISTRATION FEES	250.00

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT33932	23/12/2021	LGIS RISK MANAGEMENT	REGIONAL RISK CO-ORDINATOR FEE 2021/22 - 1ST INSTALMENT	5,234.59
EFT33933	23/12/2021	LUSH FIRE AND PLANNING	LOCAL PLANNING STRATEGY - 2ND PART PAYMENT	2,145.00
EFT33934	23/12/2021	BARBARA JUNE MAHER	COMMUNITY STALL BOND REFUND	50.00
EFT33935	23/12/2021	MEP CONSULTING ENGINEERS	ELECTRICAL ENGINEER SERVICES FOR BTN TOWN HALL PROJECT	7,920.00
EFT33936	23/12/2021	LUKE CAMERON MURPHY	PREP, PATCH & PAINT EXTERIOR OF SHIRE ADMINISTRATION BUILDING	28,066.50
EFT33937	23/12/2021	AIDEN MURPHY	CLEANING OF EXTERNAL WINDOWS AT SHIRE CIVIC CENTRE & ADMIN BUILDING	750.00
EFT33938	23/12/2021	NELSONS OF BRIDGETOWN	CHRISTMAS GATHERING FOR THE TRAILS DEVELOPMENT ADVISORY COMMITTEE	174.00
EFT33939	23/12/2021	NJ MECHANICAL	REPAIRS TO AIR CONDITIONER ON HESTER BROOK LT	506.00
EFT33940	23/12/2021	REEF TO RANGE GROUP PTY LTD	INSTALL & PAINT NEW FINIALS TO BTN TENNIS CLUB & CIVIC CENTRE ROOFS	896.50
EFT33941	23/12/2021	REPCO	MINOR PARTS & EQUIPMENT	75.00
EFT33942	23/12/2021	SCHWEPPE AUSTRALIA PTY LTD	VARIOUS DRINKS FOR THE BLC CAFÉ	703.46
EFT33943	23/12/2021	SETON AUSTRALIA PTY LTD	1 X CAR PARK STENCIL KIT FOR LINE MARKING	342.24
EFT33944	23/12/2021	SIGMA POOL & SPA SUPPLIES	CHEMICALS FOR SWIMMING POOL MAINTENANCE	280.94
EFT33945	23/12/2021	SOFT LANDING	RECYCLING OF 57 X MATTRESSES FROM THE WASTE FACILITY	2,194.50
EFT33946	23/12/2021	SOUTH WEST LANDSCAPE COLLECTIVE	PREPARE DESIGN PLANS FOR RECTORY TRAIL & PEDESTRIAN BRIDGE TRAIL	8,278.22
EFT33947	23/12/2021	SPIRITED THINKING PTY LTD	PROVIDE COUNCIL PRESENTATION FOR BTN TOWN HALL PROJECT	821.16
EFT33948	23/12/2021	SPORTSWORLD OF WA	GOGGLES & ACCESSORIES FOR THE BLC KIOSK	870.10
EFT33949	23/12/2021	SPRINT EXPRESS	FREIGHT CHARGES	70.40
EFT33950	23/12/2021	STEVE WOOD CARPENTRY	REPLACEMENT DOOR AND LOCK AT 3 X FIRE STATIONS	1,878.75
EFT33951	23/12/2021	SYNERGY	ELECTRICITY CHARGES	10,624.48
EFT33952	23/12/2021	TALISON LITHIUM AUSTRALIA PTY LTD	GREENBUSHES HALL HIRE BOND REFUND	200.00
EFT33953	23/12/2021	THE STABLES IGA	VARIOUS SHIRE GROCERIES	597.43
EFT33954	23/12/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	358.44
EFT33955	23/12/2021	TOTAL GREEN RECYCLING	RECYCLING OF E-WASTE FROM BRIDGETOWN WASTE FACILITY	1,171.69
EFT33956	23/12/2021	TPG NETWORK PTY LTD	MONTHLY INTERNET CHARGE FOR LIBRARY - DECEMBER	159.50
EFT33957	23/12/2021	WENDY TROW	COMMUNITY SERVICES TEAM BUILDING & GEEGELUP BROOK WORKSHOPS	647.00
EFT33958	23/12/2021	VACUUM WORLD SALES & SERVICE	REPLACEMENT PARTS & EQUIPMENT FOR NUMATIC JUNIOR VACUUM CLEANER	154.50
EFT33959	23/12/2021	VEND LTD	ANNUAL LICENCE FOR VEND POS LITE 7.0 FOR 27/11/2021 - 27/11/2022	999.60
EFT33960	23/12/2021	WESTERN AUSTRALIAN LOCAL	REGISTRATION TO UNDERSTANDING FINANCIAL REPORTS & BUDGETS COURSE	495.00
EFT33961	23/12/2021	WILSON YORNUP SERVICES PTY LTD	MOBILISATION OF EXCAVATOR FROM FOREST PARK RD TO SHIRE DEPOT	297.00
EFT33962	23/12/2021	WINC AUSTRALIA PTY LTD	BULK CLEANING SUPPLIES & VARIOUS OFFICE STATIONERY	2,384.53

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT33963	23/12/2021	WOLFCOM AUSTRALIA PTY	STANDARD LOAD BEARING VEST WITH RANGER PATCHES	153.00
EFT33964	24/12/2021	ENVIRONMENTAL INDUSTRIES PTY LTD	BTN YOUTH PRECINCT RENEWAL PROJECT - PROGRESS CLAIM 1	82,652.64
EFT33965	24/12/2021	SALARY PACKAGING AUSTRALIA PTY LTD	EMPLOYEE SALARY PACKAGING	620.85
DIRECT DEBITS - LICENSING				
27313	02/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 02/12/2021	3,668.00
27314	03/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 03/12/2021	4,577.50
27315	06/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 06/12/2021	4,443.50
27316	07/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 07/12/2021	6,563.55
27317	08/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 08/12/2021	7,838.05
27318	09/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 09/12/2021	4,104.05
27319	10/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 10/12/2021	4,220.20
27320	13/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 13/12/2021	2,485.55
27321	14/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 14/12/2021	5,362.35
27322	15/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 15/12/2021	5,118.25
27323	16/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 16/12/2021	3,020.35
27324	17/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 17/12/2021	7,208.85
27325	20/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 20/12/2021	3,101.30
27326	21/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 21/12/2021	2,625.90
27327	22/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/12/2021	2,949.45
27327	22/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/12/2021	2,949.45
27327	22/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/12/2021	2,494.45
27328	23/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 23/12/2021	1,610.35
27329	24/12/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 24/12/2021	3,816.20
CHEQUES				
300155	02/12/2021	SHIRE OF BRIDGETOWN-GREENBUSHES	PETTY CASH RECOUP	489.50
300156	09/12/2021	FREDERIC GEORGE FOSTER	RATES REFUND	122.00
300157	09/12/2021	FLORICA PIERRE KARAFILIS	RATES REFUND	726.58
300158	09/12/2021	NEXTMEDIA PTY LTD	ANNUAL SUBSCRIPTION TO ORGANIC GARDENER MAGAZINE	54.00
300159	09/12/2021	WATER CORPORATION	WATER USAGE	944.26
300160	23/12/2021	SHIRE OF BRIDGETOWN-GREENBUSHES	FLOAT FOR SUMMER FILM FESTIVAL & SHIRES COMMISSION ON CTF & BSL	276.50
300161	23/12/2021	ST BARNABAS ANGLICAN CHURCH GUILD	3 X BAGS OF COTTON RAGS	60.00

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
300162	23/12/2021	BERNICE EVA STRINGER	RATES REFUND	655.97
300163	23/12/2021	WATER CORPORATION	WATER USAGE	8,543.73
300164	23/12/2021	ROBERT WILLIAM WICKS	RATES REFUND	122.00
				#####
ELECTRONIC PAYMENTS - GENERAL TRUST				
EFT33859	16/12/2021	BREAST CANCER CARE WA	DONATIONS COLLECTED BY THE BLC FOR PURPLE BRA DAY	105.00
CHEQUES - VISITOR CENTRE TRUST				
200027	16/12/2021	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS RETAINED FOR NOVEMBER	3,147.66
ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST				
EFT33873	16/12/2021	ANNE HARSE	CONSIGNMENT STOCK SOLD FOR NOVEMBER	33.75
EFT33874	16/12/2021	CHRIS LYSAGHT	ACCOMMODATION REFUND LESS CANCELLATION FEE	19.25
EFT33875	16/12/2021	JOHN MASLIN	CONSIGNMENT STOCK SOLD FOR NOVEMBER	20.25
EFT33876	16/12/2021	PUBLIC TRANSPORT AUTHORITY OF	BUS TICKETS SOLD FOR NOVEMBER	776.78
EFT33877	16/12/2021	WA HOLIDAY GUIDE PTY LTD	COMMISSION ON ACCOMMODATION BOOKINGS FOR NOVEMBER 2021	1.16
V300207	14/12/2021	WESTPAC BANK	TOTAL ACCOMMODATION FOR THE MONTH OF NOVEMBER 2021	20,454.90
				24,558.75

This schedule of accounts paid for the Municipal Fund totalling \$1,299,078.34 and for the Trust Fund totalling \$24,558.75 which was submitted to each member of the Council on 27th January 2022 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 31/12/2021 is \$366,247.39



CHIEF EXECUTIVE OFFICER

27 January 2022

W.A. BUSH FIRE MUSEUM AND HERITAGE GROUP INC.



Mr. Tim Clynch
Chief Executive Officer
Shire of Bridgetown Greenbushes
PO Box 271
BRIDGETOWN WA 6255

Dear Tim

PROPOSAL TO BUILD A BUSH FIRE MUSEUM SOUTH WEST HIGHWAY YORNUP

The W.A. Bush Fire Museum and Heritage Group Inc. has been formed as an independent body to progress the establishment of the first bush fire museum in the State. Our objective is to collect, record, preserve and display the oral, pictorial and artefactual history of Bush Fire Brigades and other organisations involved in fire prevention and control in Western Australia such as forestry and land management agencies and other firefighting organisations.

The Group is an incorporated body and registered charity with the ACNC.

Over the past decade enquiries have been made informally regarding land and buildings under the control of the Shire within the locality of Bridgetown for use as a museum in which to promote bush fire safety and recognise the work done by firefighters in protecting the community, with all sites identified having intended uses already proposed. We have explored other buildings such as Bridgedale House when it was offered under an expression of interest as well as commercial leases, none of these options proving suitable for the housing of such a large collection of memorabilia and vehicles.

We seek Council's support in allowing the Group to build a purpose-built museum on an unused reserve in the Yornup locality along the South Western Highway. The reserve between Yornup Hall and Wilson's Truck Depot would be ideal for the Group offering highway exposure and enough land to meet current and future needs.

As the Group is an Incorporation organisation, our preference is for the reserve to be vested in our name.

The main museum building will include administration offices, meeting room, archive storage area, general display area, vehicle display area as well as ablutions and a cafeteria that will be used to support the museum's operations financially. A workshop and fenced storage area will be placed at the rear of the property. An area has been identified for future display or storage purposes.

It is intended to open the museum on a Saturday morning initially until the patronage numbers increase. It will also be available for opening by appointment for group bookings.

The attached plan shows the proposed layout of the site. The main museum and outbuildings will be clad in cream colour in a style that will compliment the Yornup Hall and Fire Station next door. We are willing to discuss any concerns residents may have over the cladding and design of the building. It is acknowledged that the proposed entry/exit point is subject to Main Roads WA approval.

No activities are planned to be carried on outdoors, and a Colorbond fenced enclosure is included on the plan so that anything stored outside is screened off from the neighbouring properties and traffic on the highway.

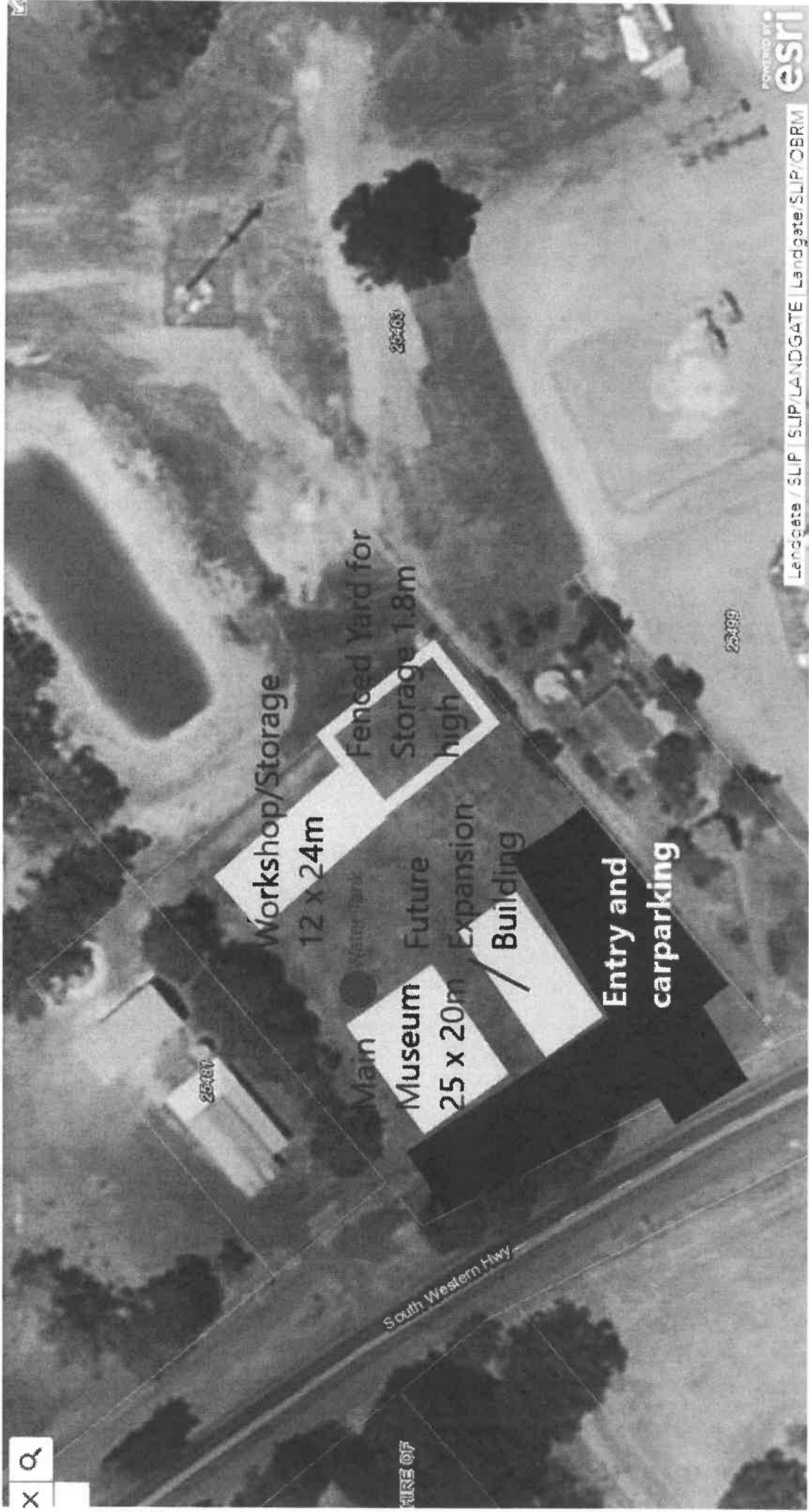
I welcome the opportunity to discuss this matter and can be contacted on 0480 282 201 or via email bushfiremuseum@gmail.com.

Regards



Chris Sousa AFSM
Chairperson

2 November 2021



X Q

47
HIRE 07

25481

Main

Museum
25 x 20m

Workshop/Storage
12 x 24m

Fenced Yard for
Storage 1.8m
high

Entry and
carparking

South Western Hwy

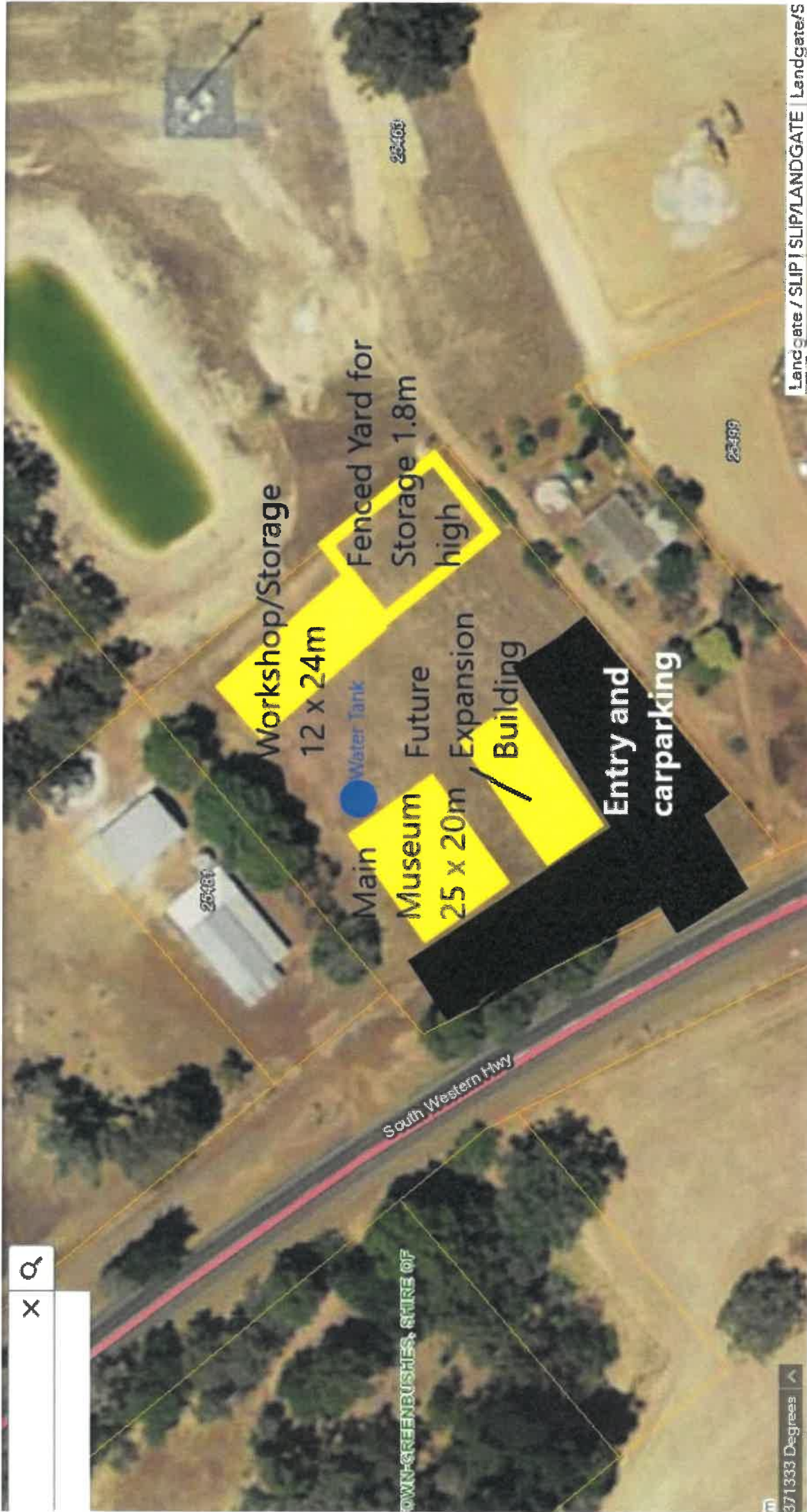
25465

25499

POWERED BY
esri

Landgate / SLIP / SLIP LANDGATE Landgate SLIP / OBRM

x Q



Workshop/Storage

12 x 24m

Water Tank

Main

Museum

25 x 20m

Fenced Yard for

Storage 1.8m

high

Future

Expansion

Building

Entry and

carparking

South Western Hwy

TOWN-GREENBUSHES, SHIRE OF

371333 Degrees

Landgate / SLIP | SLIP/LANDGATE | Landgate/S

Attachment 8

Confidential
Without prejudice

Email

19 January 2022

Mr Tim Clynch
Chief Executive Officer
Shire of Bridgetown-Greenbushes
PO Box 271
BRIDGETOWN WA 6255

tClynch@bridgetown.wa.gov.au

Dear Tim

**Amendment of development approval for workers accommodation camp
State Administrative Tribunal DR 235 of 2021
Lot 3 (RSN 103) Old Mill Road, North Greenbushes WA 6254**

I refer to the State Administration Tribunal mediation conference held on Monday at the Shire of Bridgetown-Greenbushes (**Shire**) offices.

As you know, the outcome of the mediation was that Council, when reconsidering this matter on Thursday, 27 January 2022 pursuant to s. 31 of the *State Administrative Tribunal Act 2004* (WA), consider varying the existing development approval as follows:

1. That conditions 1 of the Development Approval be replaced with:

1. *The Transient Workers Accommodation camp authorised by the Approval may be used until 31 March 2028.*

2. That conditions 2 and 3 of the Development Approval be replaced with¹:

2. *Approval is granted for accommodation of a maximum, at any one time, of 250 construction workers involved in construction related works and expansion projects, and, subject to condition 3, does not include the accommodation of employees or contractors involved in operational activities.*
3. *In addition to the construction works authorised under condition 2, the following workers are permitted to reside at the camp provided that the maximum 250 person accommodation capacity of the camp will not be exceeded:*
 - (i) *management, supervisory, professional, technical and operational personnel:*
 - o *being employees who are relocating into the South West region but require transitional accommodation for a period of up to six (6) months. In these instances, the employee will be permitted to occupy the camp for a maximum period of 2 months after the end of their probationary period; and*
 - o *being required for maintenance shutdown activities; and*

¹ Please note that, for improved clarity, the reference in proposed condition 3(ii) to students undertaking vocational work has been amended to TAFE vocational work experience students.

Tim Clynych, CEO, Shire of Bridgetown-Greenbushes

19 January 2022

- (ii) *undergraduate and post-graduate university students engaged in professional work-integrated learning block placement or TAFE vocational work experience students where Talison cannot source acceptable short term transitional accommodation within the Shire (and in surrounding Shires).*

3. That a new condition be included in the Development Approval regarding a complaints register being maintained for the Camp (as currently occurs as a matter of practice, but not obligation). For that purpose Talison Lithium recommends the wording of that condition being:

31. *The keeping of a register for the recording of any complaints received by or notified to approval holder concerning planning issues arising from the operation of the camp and the approval holder's response to any such complaints. The register is to be made available for inspection by Shire staff when undertaking of an inspection under condition 27.*

It was agreed by the parties that Talison Lithium Australia Pty Ltd (**Talison**) would provide this letter, which we are instructed to provide.

Talison is agreeable to the imposition of a new condition (in terms of the above proposed condition 31) if Council varies the development approval as described above.

Talison also recognises Council's desire for Talison to provide to the Council bi-annual presentations, in private sessions, at mutually agreed times, concerning the operation of the Camp. These presentations will occur in conjunction with presentations to the Council by Talison concerning its wider operations and will address the extent of short-stay accommodation usage within the local and surrounding districts by Talison employees involved in mine-site operations (as distinct from construction operations).


Further, as agreed, Talison is separately making arrangements with you for Shire Councillors and staff to tour the Camp next week.

Finally, I wish to raise, by way of seeking confirmation, a matter that is not otherwise raised in the amendment application, the State Administrative Tribunal review or the mediation conferences that have been held to date. That matter is the temporary variation of the development approval, on a trial basis, until 22 January 2022 for the use of the Camp, as required, for "*the accommodation of personnel in support of emergency containment and response activities in the district and surrounds*". You may recall that Council approved this temporary variation at its ordinary council meeting held on 25 February 2021.

As you may be aware, the Camp was utilised on 10 December 2021, for an initial assembly of a strike crew in response to the fire in the Margaret River region. Talison considers the use of the Camp in this way by emergency responders provided a community benefit. Accordingly, Talison seeks the extension of this emergency use during any period that the Camp continues to operate.

Please contact me if you have any queries regarding the above or require any further information.

Yours sincerely



Mark Etherington, Special Counsel
+61 8 9426 8012
MEtherington@claytonutz.com

Our ref 60036/17989

POLICY NO.	F.25
POLICY SUBJECT	Extension of Facility Memberships in Event of Access Being Prohibited by Government Mandate
ADOPTION DATE	27 January 2022

Where a member of a Shire facility (i.e. gym, pool) is prohibited from using the facility due to a Government Mandate (i.e. compulsory vaccination requirements or public health directives) the membership of each member is to be extended by the period of the Government Mandate, up to a maximum period of 12 months.

If the Government Mandate is in place for a period of more than 12 months Council will review the matter going forward and could elect to continue the membership period extension, refund unused membership fees or reinstate membership charges.

Extensions of membership periods or refunds of membership fees aren't given when members relocate out of the district or simply decide they no longer wish to be a member. The Chief Executive Officer is authorised to assess the status of each member on a case by case basis in the event of a Shire facility being closed to either all members or specific members and implement the extension period where it is clear that the member is a genuine user of the facility and is solely prohibited from using the facility by a Government Mandate.