



AGENDA

Late Reports

Ordinary Council Meeting

Thursday, 27 August 2026

A handwritten signature in black ink, appearing to be 'Garry Adams', is positioned above the printed name.

Garry Adams

Chief Executive Officer

Date: 21 August 2026

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ITEM 17 EXECUTIVE SERVICES UNIT**17.2 Local Emergency Management Committee - Replacement Councillor****File Ref****Responsible Officer** Garry Adams, Chief Executive Officer**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit**Attachments** Nil**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil
Responsible Officer: Nil

OFFICER RECOMMENDATION**That Council:**

1. **Notes that Cr Carstairs has resigned as a Council representative on the Local Emergency Management Committee; and**
2. **Appoints Cr _____ as a Council representative on the Local Emergency Management Committee for the remainder of the 2025-2027 term, in place of Cr Carstairs.**

IN BRIEF

- Cr Carstairs is one of Council's current representatives on the Local Emergency Management Committee (LEMC), together with Cr Fletcher.
- Cr Carstairs does not wish to continue in that role for the remainder of the 2025-2027 term.
- Council is requested to appoint a replacement representative so that Council's representation on the LEMC is maintained without interruption.

MATTER FOR CONSIDERATION

Council appoints its representatives to the Local Emergency Management Committee. Cr Carstairs currently holds one of those positions and does not wish to continue in the role.

Council is requested to appoint a replacement representative to that position for the remainder of the 2025-2027 term. Cr McRae has nominated for the vacant position. Further nominations may be called for at the meeting. Where more than one nomination is received, the appointment is to be determined in accordance with the *Local Government (Administration) Regulations 1996* and Council's Standing Orders.

Council's representation on the LEMC for the remainder of the term will be:

- Cr Fletcher (continuing);
- Cr _____ (appointed under this item).

BACKGROUND

At the Ordinary Council Meeting held 26 February 2026 (OCM 090-25/26), Council appointed Councillors to its various Committees and Working Groups for the 2025-2027 term, including the appointment of Cr Carstairs and Cr Fletcher to the Local Emergency Management Committee.

This matter is presented as a late item. Introducing the item at this meeting avoids a gap in Council's representation until the next Ordinary Council Meeting.

STATUTORY ENVIRONMENT

Emergency Management Act 2005

Local Government Act 1995

POLICY IMPLICATIONS

CR 3 - Community Engagement

Councillor representation on Committees and Advisory Groups supports structured community engagement and stakeholder participation in Council decision-making processes.

FINANCIAL IMPLICATIONS

There are no financial implications associated with substituting one Councillor representative for another on an existing Committee.

COUNCIL PLAN

- 8 A strong, diverse and resilient economy.
- 11 A well-informed and engaged community.
- 3 A safe community.

LONG TERM FINANCIAL PLAN

There are no implications for the Long Term Financial Plan.

ASSET MANAGEMENT PLANS

Not applicable.

WORKFORCE PLAN

Not applicable.

RISK MANAGEMENT

Failure to appoint a replacement representative may:

- Reduce Council's representation and oversight on emergency management matters for the district;
- Affect the Committee's capacity to meet and transact business; and
- Delay Committee consideration of the Local Emergency Management Arrangements and related business ahead of the coming bushfire season.

Appointing a replacement representative at this meeting mitigates that risk

COMMENT

A nomination has been received from Cr McRae prior to the meeting. This does not preclude further nominations being made at the meeting. Where only one nomination stands, Council may resolve the appointment without a ballot. Where two or more nominations are received, the appointment is to be determined by secret ballot in accordance with the *Local Government (Administration) Regulations 1996* and Council's Standing Orders.

Council may determine the appointment by nomination and, where required, by secret ballot in accordance with the *Local Government (Administration) Regulations 1996* and Council's Standing Orders.

Should Council resolve the appointment, the Local Emergency Management Committee will be advised.