



ATTACHMENTS

Ordinary Council Meeting

Thursday, 27 August 2026

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MINUTES

Ordinary Council Meeting Thursday, 23 July 2026

Date: Thursday, 23 July 2026

Time: 5:30 PM

Location: Council Chambers

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SHIRE OF BRIDGETOWN GREENBUSHES

The Ordinary Council Meeting Minutes of Meeting held on 23rd July 2026 commencing at 5:30 PM.

ITEM 1 OPENING OF MEETING

The Presiding Member opened the meeting at 5.30 pm.

ITEM 2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the cultural custodians of the land, the Kaneang, Pibelman and Wadandi people. We acknowledge and support their continuing connection to the land, waterways and community. We pay our respects to members of the Aboriginal communities and their culture; and to Elders past and present, their descendants still with us today, and those who will follow in their footsteps.

ITEM 3 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Councillors

Councillor S Carstairs	President
Councillor R Redman	Deputy President
Councillor J Boyle	
Councillor M Fletcher	
Councillor L Pearce	
Councillor T Pratico	
Councillor K Gillies	
Councillor S Robinson	
Councillor A McRae	

Council Officers

Chief Executive Officer, G Adams
Director Corporate, Economic and Community Development, C Radford
Director, Development and Regulatory Services, L Guthridge
Director Projects & Environment, M Gillham
Manager, Executive Services Unit, M Morrell
Executive Assistant, K Durbin

Observers/Visitor

Apologies

Nil

Leave of Absence Previously Granted

Cr Mike Fletcher

ITEM 4 ATTENDANCE OF GALLERY

Nick Maxfield

Suspend Standing Orders**Suspend Standing Order 9.1**

Resolution: OCM 117-26/27

Moved: Councillor S Carstairs

Seconded: Councillor K Gillies

That Council moves to suspend Standing Order 9.1 regarding the requirement to stand when addressing the Council.

For: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

Against: Nil

carried 9/0

Suspend Standing Order 3.9

Resolution: OCM 118-26/27

Moved: Councillor S Carstairs

Seconded: Councillor R Redman

That Council moves to suspend Standing Order 3.9 to allow for full debate and consideration of all agenda items.

For: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

Against: Nil

carried 9/0

ITEM 5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

No matters for consideration

ITEM 6 PUBLIC QUESTION TIME

ITEM 7 PETITIONS/DEPUTATIONS/PRESENTATIONS

ITEM 8 COMMENTS ON AGENDA ITEMS BY PARTIES WITH AN INTEREST

ITEM 9 APPLICATION FOR LEAVE OF ABSENCE

APPLICATION FOR LEAVE OF ABSENCE

RESOLUTION: OCM 119-26/27

Moved: Councillor R Redman

Seconded: Councillor A McRae

That Council grants Councillor T Pratico a leave of absence for the August and September Ordinary Council Meetings 2026.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0

UNCOM

ITEM 10 CONFIRMATION OF MINUTES**10.1 Ordinary Council Meeting Minutes 25 June 2026****File Ref****Responsible Officer** Merridith Morrell, Manager of Executive Services Unit**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit**Attachments** 1. Minutes OCM 25 June 2026**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 120-26/27

Moved: Councillor A McRae

Seconded: Councillor T Pratico

That Council confirms the Minutes from the Ordinary Council Meeting held on 25 June 2026.**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae**AGAINST:** Nil**CARRIED 9/0****ITEM 10.2 CONCEPT FORUMS AND WORKSHOPS****File Ref****Responsible Officer** Merridith Morrell, Manager of Executive Services Unit**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit**Attachments** Nil**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 121-26/27

Moved: Councillor K Gillies

Seconded: Councillor S Robinson

That Council notes the following Council Briefings/Workshops were held:

- 1. 18 June 2026 Place Planning Presentation**

2. 23 June 2026 Budget Workshop part 1

3. 7 July 2026 Budget Workshop part 2

4. 9 July 2026 Concept Forum

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0

UNCONFIRMED

ITEM 11 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

I wish to advise the meeting that, in accordance with Clause 3.6 of the Shire's Standing Orders Local Law, I propose to alter the order of business for this meeting so that Item 16.4 - Proposed Revocation of Policy GC6 - Councillors Allowances / Expenses is dealt with immediately prior to Item 16.1 - Adoption of the 2026/27 Budget and Fees & Charges.

Unless a member moves that this change not be accepted, the order of business will proceed on that basis. There were no objections to the change.

ITEM 12 NOTIFICATION OF DISCLOSURE OF INTEREST

Part 5, Division 6 of the Local Government Act 1995 requires a member who has an interest in any matter to be discussed at the meeting to disclose the interest and the nature of the interest in writing before the meeting, or immediately before the matter is discussed.

The Chief Executive Officer declared a financial interest in item 17.4 as it relates to his employment.

ITEM 13 QUESTIONS ON AGENDA ITEMS BY ELECTED MEMBERS**ITEM 14 CONSIDERATIONS OF MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

No matters for consideration

REPORTS OF OFFICERS

Reports of Officers have been divided into Departments as follows:

- CEO's Office
- Corporate Services
- Development, Community and Infrastructure

ITEM 15 CEO'S OFFICE**15.1 Firebreak and Fuel Hazard Reduction Notice 2026/2027****File Ref**

Responsible Officer Garry Adams, Chief Executive Officer

Reporting Officer Conor McGregor, Community Emergency Services Manager

Attachments 1. Firebreak and Fuel Hazard Reduction Notice 2026/2027

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 122-26/27

Moved: Councillor S Robinson

Seconded: Councillor T Pratico

That Council:

1. **Authorises the publication of the 2026/2027 Firebreak and Hazard Reduction Notice attached in the Government Gazette and in a local newspaper circulating within the district.**

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0

IN BRIEF

At the OCM held on 25th June 2026 Council voted to endorse the Shire of Bridgetown-Greenbushes 2026/2027 Firebreak and Fuel Hazard Reduction Notice incorporating the amendment to Section 3.5 recommended by the Bush Fire Advisory Committee at its meeting held on 9 June 2026.

The document presented was the required statutory wording excluding letterheads, general information and the Restricted/Prohibited Burning Times determined by the State.

Attached is the full publishable document to circulate within the district.

MATTER FOR CONSIDERATION

Nil

BACKGROUND

Nil

STATUTORY ENVIRONMENT

Bush Fires Act 1954

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

NIL

COUNCIL PLAN**CORPORATE BUSINESS PLAN**

NIL

LONG TERM FINANCIAL PLAN

NIL

ASSET MANAGEMENT PLANS

NIL

WORKFORCE PLAN

NIL

RISK MANAGEMENT

NIL

COMMENT

NIL

15.2 Proposed Revocation of LUP14 - Home Based Business Policy

File Ref	LUP14
Responsible Officer	Garry Adams, Chief Executive Officer
Reporting Officer	Mackenzie Walmsley, Principal Planner
Attachments	1. Attachment 1 - LUP14 Home Based Business
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer:

RESOLUTION: OCM 123-26/27

Moved: Councillor S Robinson

Seconded: Councillor R Redman

That Council:

- 1. Resolves to revoke LUP14 – Home Based Business in accordance with Clause 6 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
- 2. Authorises the Chief Executive Officer to publish a Notice of Revocation of LUP14 – Home Based Business for a period of not less than 21 days in accordance with Clause 6 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
- 3. Following the notice period, removes LUP14 – Home Based Business from the Shire’s Register of Local Planning Policies.**

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0

IN BRIEF

Local Planning Policy 14 – Home Based Business has been reviewed as part of the Shire’s ongoing review of its Local Planning Policies.

Since the Policy was adopted in 2017, significant amendments to the *Planning and Development (Local Planning Schemes) Regulations 2015* have established a modernised and more consistent statutory framework for Home Office, Home Occupation and Home Business land uses across Western Australia.

The review identified that much of the policy now duplicates or reiterates matters contained within the State planning framework and provides limited additional local planning guidance.

Retaining duplicated statutory content within a Local Planning Policy creates an unnecessary administrative burden and increases the potential for inconsistency as State legislation evolves.

The practical information currently contained within the policy can be more effectively communicated through the Shire's Home Based Businesses webpage and administrative guidance material.

It is recommended that Council revoke LUP14 – Home Based Business.

MATTER FOR CONSIDERATION

The purpose of this report is to seek Council's approval to revoke LUP14 – Home Based Business.

A review of the policy has determined that it no longer provides a meaningful level of local planning guidance beyond that already provided through the *Planning and Development (Local Planning Schemes) Regulations 2015* and associated Deemed Provisions. It is considered that the policy's objectives can be more effectively achieved through contemporary guidance material, while statutory planning matters continue to be administered under the existing legislative framework.

BACKGROUND

LUP14 – Home Based Business was adopted by Council at its Ordinary Council Meeting held on 29 June 2017.

The policy replaced the former Home Occupation and Cottage Industry Policy (TP20) which had last been reviewed in October 2010 and was subsequently considered by Council as part of a broader policy review in November 2016.

At the time of its adoption, the policy was amended to provide guidance for the assessment of Home Office, Home Occupation and Home Business proposals and to assist applicants and decision makers in interpreting the planning framework then in place. During the public advertising process, four submissions were received from State Government agencies prior to Council adopting the policy.

Since the policy was adopted, the Western Australian planning framework has undergone significant reform. Amendments to the *Planning and Development (Local Planning Schemes) Regulation 2015* which commenced on 15 February 2021, further modernised the regulation of home-based business activities by expanding development exemptions under Clause 61 of the Deemed Provisions and strengthening the consistent application of Statewide land use definitions and development approval requirements.

While the Shire's operative Town Planning Scheme Nos. 3 and 4 predate these reforms, the Deemed Provisions apply to all local planning schemes and now provide the primary statutory framework for determining development approval requirements for Home Office, Home Occupation and Home Business land uses.

The Shire is also progressing Draft Local Planning Scheme No. 6 (LPS6), which will modernise the local planning framework and provide greater consistency with the contemporary State planning system.

As part of the Shire's ongoing review of Local Planning Policies, LUP14- Home Based Business has been assessed to determine whether it continues to fulfill the intended purpose of a Local Planning Policy. The review concluded that the policy has been substantially overtaken by subsequent legislative reform and that its remaining guidance can be more effectively communicated through the Shire's Home Based Businesses webpage and other administrative guidance material.

Community Engagement

The statutory process for revocation of a Local Planning Policy differs from the process for making or amending a policy. The *Planning and Development (Local Planning Schemes) Regulations 2015* do

not require consultation prior to Council determining revocation; however, following Council's resolution, a Notice of Revocation will be published for a period of not less than 21 days in accordance with Clause 6 of Schedule 2 (Deemed Provisions).

STATUTORY ENVIRONMENT

The proposal has been prepared having regard to:

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Bridgetown Town Planning Scheme Nos. 3 and 4 (TPS3) and (TPS4)

Clause 3 of Schedule 2 provides that the purpose of a Local Planning Policy is to provide guidance to decision makers and the community on matters relating to the exercise of discretion under a local planning scheme.

Local Planning Policies do not form part of a Local Planning Scheme and cannot vary or override statutory planning provisions contained within the Scheme or the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The Deemed Provisions apply to all local planning schemes in Western Australia and provide the primary statutory framework for many procedural and development approval matters, including the assessment of Home Office, Home Occupation and Home Business land uses.

Clause 6 of Schedule 2 enables a local government to revoke a Local Planning Policy by publishing a notice of revocation for a period of not less than 21 days.

The proposed revocation is considered consistent with the purpose of Local Planning Policies, as the existing statutory planning framework now provides the principal guidance for the assessment of home based business activities. Revoking the policy will not alter the planning controls applicable to these land uses but will remove duplication and improve the overall clarity of the Shire's planning framework.

OFFICER COMMENT

The following provides further consideration of the key components of the policy and how these matters will continue to be managed following revocation.

Home Office

The policy provides guidance regarding Home Office activities, including the definition and incidental nature of the use.

Home Office activities are generally exempt from development approval where the requirements of the Deemed Provisions are satisfied. As such, the policy should not provide additional planning discretion or introduce additional controls.

Following revocation, information regarding Home Office activities can continue to be provided through the Shire's Home Based Businesses webpage, which provides a more appropriate format for explaining approval requirements for applicants.

Home Occupation and Home Business

The policy provides guidance regarding matters such as parking, traffic generation, operating hours, noise and impacts on surrounding amenity for both Home Occupation and Home Business activities.

Under the current State planning framework, a Home Occupation that satisfies the criteria prescribed by the Deemed Provisions is exempt from requiring development approval. Where a proposal does not satisfy all of the criteria, it does not qualify as a Home Occupation for the purposes of the exemption and must be considered under the appropriate land use classification, which may include Home Business, where development approval is required.

The existing policy has the potential to create uncertainty by presenting Home Occupation matters as general assessment criteria rather than clearly distinguishing between exempt Home Occupation and other home-based business activities requiring development approval.

The assessment of amenity matters, including traffic generation, parking, operating hours, noise and impacts on surrounding properties, will continue to occur through the applicable statutory planning framework where development approval is required for a Home Business operation.

Following revocation, clearer information regarding the distinction between exempt Home Occupation activities and Home Business activities requiring development approval are provided through the Shire's Home Based Business webpage.

Rural Home Business and Cottage Industry

The policy contains references to rural home based business activities and cottage industries. These provisions reflect historical terminology and approaches to home based businesses.

Contemporary planning legislation now applies consistent land use classifications and approval pathways. Information relating to rural business activities is considered more appropriately provided through guidance material rather than a Local Planning Policy.

Amenity Considerations

The revocation of LUP14 Home Based Business does not remove the ability for the Shire to consider amenity impacts associated with home based businesses.

Matters including noise, traffic generation, parking, hours of operation, signage and impacts on surrounding properties remain relevant planning considerations and will continue to be assessed where applicable under the statutory planning framework.

The purpose of removing the policy is not to reduce planning oversight, but to ensure that assessment occurs through the appropriate legislative framework and that applicant information is provided in a clear and accessible format.

Matters Outside the Planning Framework

The policy also contains references to matters such as food handling requirements, health approvals, registration and other operational requirements associated with running a home based business.

While these matters may be relevant to some business operators, they are administered under separate legislation and regulatory frameworks by the relevant authorities. They do not form part of the planning assessment process and are not matters that can be regulated through a Local Planning Policy.

Including these matters within a planning policy may create confusion regarding the respective responsibilities of the planning system and other regulatory agencies. These matters are more appropriately communicated through general information material that directs applicants to the relevant approval authorities.

The Shire's Home Based Business webpage provides a suitable platform for communicating these additional requirements alongside planning information, while maintaining a clear distinction between planning controls and other statutory obligations.

POLICY IMPLICATIONS

LUP 14 - Home Based Business Policy

FINANCIAL IMPLICATIONS

There are no significant financial implications associated with the proposed revocation of LUP14 Home Based Business. Minor administrative costs associated with publishing the Notice of Revocation and updating the Shire's Local Planning Policy Register can be accommodated within existing operational budgets.

COUNCIL PLAN**CORPORATE BUSINESS PLAN**

Nil

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

The retention of LUP14 Home Based Business presents a risk that duplicated statutory provisions may become inconsistent with future amendments to the State planning framework. Revocation will reduce the risk by ensuring planning requirements are communicated through the current legislative framework and contemporary guidance material.

ITEM 16 CORPORATE, ECONOMIC AND COMMUNITY DEVELOPMENT**16.4 Proposed Revocation of Policy GC6 - Councillors Allowances / Expenses****File Ref**

Responsible Officer Casey Radford, Director Corporate, Economic and Community Development

Reporting Officer Xandra Curnock, Finance Contractor

Attachments 1. Shire Policy GC6 - Councillors Allowances / Expenses

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 124-26/27

Moved: Councillor K Gillies

Seconded: Councillor A McRae

That Council revokes Policy GC6 – Councillors Allowances / Expenses on the basis the policy is not operationally required, with elected members remuneration and allowances to be agreed upon as part of annual budget adoption.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0

IN BRIEF

Council is asked to revoke Council Policy GC6 – Councillors Allowances / Expenses to allow for Councillor remuneration to be determined on an annual basis part of the annual budget process.

MATTER FOR CONSIDERATION

That Council revoke Policy GC6 – Councillors Allowances / Expenses, with elected member remuneration and allowances to be determined annually by Council resolution during consideration of the annual budget.

BACKGROUND

Council Policy GC6 – Councillors Allowances / Expenses was adopted to establish the remuneration, allowances and reimbursements payable to elected members. However, the Salaries and Allowances Tribunal framework prescribes the maximum fees and allowances payable to elected members, with local governments determining the actual amounts payable within the prescribed band ranges by Council resolution. The Salaries and Allowances Tribunal reviews these determinations annually and publishes updated fee schedules ahead of the following financial year to which they apply. This allows administration to account for the updated figures within budget preparation, to be adopted as a resolution as part of the budget adoption report each year.

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Administration has reviewed the current policy as part of the 2026/27 budget preparation and considers the policy is no longer applicable and reflects the detail already provided for by the Tribunal in their annual determination.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Administration) Regulations 1996

POLICY IMPLICATIONS

G 3 - Members Allowances/Expenses

FINANCIAL IMPLICATIONS

Councillors allowances will be determined as part of the annual budget adoption process.

COUNCIL PLAN**LONG TERM FINANCIAL PLAN**

Not applicable.

ASSET MANAGEMENT PLANS

Not applicable.

WORKFORCE PLAN

Not applicable.

RISK MANAGEMENT

Measures of Likelihood			
Rating	Description	Frequency	Probability
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

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Risk Matrix					
Consequence Likelihood	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

COMMENT

The *Local Government Act 1995*, the *Local Government (Administration) Regulations 1996* and the determinations of the Salaries and Allowances Tribunal prescribe the legislative framework for the payment of elected member fees, allowances and reimbursements.

Following review, Administration considers that Policy GC6 – Councillors Allowances / Expenses no longer serves a purpose, as many of its provisions either replicate legislative requirements, and reference amounts determined annually by the Salaries and Allowances Tribunal. It also does not account for changes in legislation relating to Councillor superannuation which came into effect in October 2025.

Council retains the authority to determine elected member meeting fees, annual allowances and other applicable payments by Council resolution, within the limits prescribed by the Salaries and Allowances Tribunal.

Administration undertook a benchmarking review of elected member remuneration and allowances across neighbouring local governments and those of a similar size. The review identified that the Shire's current remuneration levels are generally below those paid by comparable local governments, despite elected members undertaking similar governance responsibilities and statutory obligations. The benchmarking supports Council reviewing elected member remuneration annually to ensure it remains appropriate, competitive and reflective of the responsibilities of the role.

	2026 Max Band 3	Band 3	Band 4	Band 3	Band 3	Band 3	2027 Max Band 3	2027 60%	2027 75%
	2026 Max	2026 Bridgetown	2026 Nannup	2026 Donnybrook	2026 Denmark	2026 Plantagenet	2027 Max	2027 Bridgetown - 60%	2027 Bridgetown - 75%
Councillor fees									
President Allowance	\$ 41,388	\$ 24,833	\$ 16,000	\$ 11,211	\$ 37,249	\$ 35,180	\$ 42,837	\$ 25,702	\$ 32,128
Deputy President Allowance	\$ 10,347	\$ 6,208	\$ 4,000	\$ 2,803	\$ 9,312	\$ 8,795	\$ 10,709	\$ 6,425	\$ 8,032
President meeting fee	\$ 28,385	\$ 17,031	\$ 14,000	\$ 13,557	\$ 16,502	\$ 24,127	\$ 29,379	\$ 17,627	\$ 22,034
Councillor meeting fee	\$ 18,335	\$ 11,001	\$ 7,000	\$ 11,045	\$ 16,502	\$ 15,585	\$ 18,977	\$ 11,386	\$ 14,233
ICT allowance - per member		\$ 2,545	\$ 1,500	\$ 1,010	\$ 3,500	\$ 2,000	\$ 3,500	\$ 2,100	\$ 1,500
Travel and Accom expenses - per member		\$ 445	\$ 1,409	\$ 444	\$ 1,200	\$ -	\$ -	\$ 460	\$ 460
Super paid		No	No	Yes	Yes	No		No	No

Policy GC6- Councillor Allowances / Expenses currently prescribes that elected member meeting fees and allowances are to be set at 60% of the maximum amounts determined by the Salaries and Allowances Tribunal. Whilst this approach has historically provided consistency, it also limits Council's ability to consider the Shire's circumstances each year. Revoking the policy will provide Council with the flexibility to determine an appropriate percentage of the Tribunal's prescribed maximum, having regard to the Shire's financial capacity, long-term financial sustainability, benchmarking against comparable local governments, community expectations and the responsibilities associated with the role of an elected member.

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Administration proposes that the determination of elected member remuneration and allowances continue to be considered annually as part of the budget process in line with legislated provisions. This approach enables Council to review remuneration each financial year, respond to changing financial and organisational circumstances, and determine appropriate remuneration by Council resolution without requiring amendments to a Council Policy whenever remuneration levels are reviewed.

Administration therefore recommends that Policy GC6 – Councillors Allowances / Expenses be revoked.

16.1 Adoption of the 2026/27 Budget and Fees & Charges

File Ref

Responsible Officer Casey Radford, Director Corporate, Economic and Community Development

Reporting Officer Xandra Curnock, Finance Contractor

Attachments

1. Annual Budget 2026/27
2. 2026/27 Schedule of Fees and Charges
3. Ministerial Approval
4. Capital Works Program 2026/27
5. Grants, Donations and Contributions
6. FM14 - Sustainability Reserve Funding Policy

Voting Requirements Absolute Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 125-26/27

Moved: Councillor T Pratico

Seconded: Councillor J Boyle

That Council:

1. Pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, adopts the following Differential General Rates and Minimum Payments for Gross Rental Values (GRV) and Unimproved Values (UV) for the 2026/27 financial year;

Rate Category	Rate in the \$	Minimum Payment \$
Residential GRV	0.076910	1,290.00
Mining GRV	0.232929	-
Commercial GRV	0.083391	1,310.00
Industrial GRV	0.080001	1,300.00
Shire Rural UV	0.003909	1,590.00
Mining UV	0.067928	200.00

2. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, imposes the following due dates for the payment in full by instalments as follows, noting the first instalment being on or before 11 September 2026 or 35 days after the date issue appearing on the rate notice, whichever is later;

Instalment options	Date due	Instalment plan admin charge \$	Instalment plan interest rate %	Unpaid rates interest rates %
Option one				
Single full payment	11/09/2026	-	0.0%	11%
Option two				
First instalment	11/09/2026	-	0.0%	11%
Second instalment	13/11/2026	11.01	5.5%	11%
Third instalment	15/01/2027	11.01	5.5%	11%
Fourth instalment	19/03/2027	11.01	5.5%	11%

3. Pursuant to Section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, imposes an interest rate of 11% for rates (and charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.
4. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, imposes an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.
5. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, imposes a one off instalment administration charge of \$34.60.
6. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, imposes a flat fee of \$50.50 on any ratepayer who wishes to negotiate alternative payment arrangements.
7. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, imposes the following charges for the collection of residential and non-residential waste, incorporating a weekly waste service collection and fortnightly residential recycling service.
 - \$216.00 per annum for one 120 litre waste bin service per week (noting that a 240 litre bin is charged as two 120 litre bins).
 - \$184.00 per annum for a fortnightly residential recycling service.
 - \$216.00 per annum for each additional waste service per week
 - \$184.00 per annum for each additional fortnightly recycling service
8. Pursuant to section 66 of the *Waste Avoidance and Resources Recovery Act 2007*, the following charges are imposed for Landfill Site Maintenance;

	Basis of valuation	Rate in \$
Minimum charge per assessment \$250	GRV	0.00005170
	UV	0.00002803

9. In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, the level to be used in statements of financial activity in 2026/27 for reporting material variances shall be 10% or \$20,000, whichever is the greater.
10. Pursuant to section 5.98 and section 5.99 of the *Local Government Act 1995*, adopts that the elected members will be paid annual allowances as follows:

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	Annual Allowance \$
President Allowance	32,128
Deputy President Allowance	8,032
President Sitting Fee	22,034
Elected Member Sitting Fee *	14,233
ICT Allowance	1,500

***Elected Member Sitting Fees \$14,233 per annum per Elected member, excluding the President.**

11. Pursuant to the provision of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, Council adopts the Municipal Fund Budget 2026/27 for the Shire (as contained in attachment 1).
12. Council adopts the Capital Program (as contained in attachment 4).
13. Council adopts the Grants and Donations (as contained in attachment 5).
14. Revokes Policy FM14 – Sustainability Reserve Funding on the basis the policy is no longer operationally required and its removal will improve policy governance and administrative efficiency. Copy of policy in attachment 6.
15. Pursuant to Section 6.16 of the *Local Government Act 1995*, Council adopts the 2026/27 Schedule of Fees and Charges (as contained in attachment 2).
16. Approves the Shire obtain a loan for up to the sum of \$300,000 from Western Australian Treasury Corporation.
17. Authorises the Chief Executive Officer and Shire President to sign and affix the Shires Common Seal to the loan agreement with Western Australian Treasury Corporation.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Cr L Pearce

CARRIED BY ABSOLUTE MAJORITY 8/1

Cr Pearce requested that the presiding member put officer recommendation item 10 as a separate motion. The presiding member, Cr Carstairs, declined the request to divide the motion.

IN BRIEF

For Council to review and adopt the proposed Municipal Fund Budget for the 2026/27 financial year with supporting schedules, including the imposition of the rate in the dollar and minimum payments, adoption of fees and charges, establishment of new reserve account funds, setting of council member fees for the year and other consequential matters arising from the budget papers.

MATTER FOR CONSIDERATION

The matters submitted for Council's consideration are as follows:

- Imposition of rate in the dollar and minimum payments;
- Adopting the 2026/27 Annual Budget;
- Setting a level of reporting material variances so as to satisfy Council that the annual budget is being implemented satisfactorily;
- Setting fees for kerbside rubbish collection and kerbside recycling collection services;

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- Setting the Landfill Site Maintenance Rate under the *Waste Avoidance and Resource Recovery Act 2007*;
- Setting due dates for payment of rates and service charges, either in full or by instalments;
- Setting interest rates for outstanding rates after the due date and for rates paid by instalments and the administrative fee for setting up an instalment plan;
- Transfer of reserve account funds;
- Resolve that Reserve Funds can be used as short term liquidity funding in lieu of utilising an overdraft facility if required;
- Revoke Policy FM14 – Sustainability Reserve Funding; and
- Setting of fees and charges for 2026/27.

BACKGROUND

Pursuant to the Local Government Act 1995, Council is required to adopt an Annual Budget between 1 June and 31 August each financial year.

The Shire Bridgetown-Greenbushes comments the 2026/27 Budget process with the following;

- Review of proposed fees and charges, community grants and proposed rating strategy in a workshop held on 10 June 2026.
- Proposed Differential Rates considered at its meeting held on 25 June 2026.
- Consideration of options and strategies for Reserve funds at a Budget workshop held on 23 June 2026.
- Workshop on the draft budget held on 7 July 2026.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

POLICY IMPLICATIONS

FM 14 – Sustainability Reserve Funding Policy

G 3 - Members Allowances/Expenses

FINANCIAL IMPLICATIONS

Specific financial implications are as outlined in the body of this report and as itemised in the draft 2026/27 budget attached for adoption

COUNCIL PLAN

The Council Plan was reviewed as part of the 2026/27 budget preparation

CORPORATE BUSINESS PLAN

The Corporate Business Plan was reviewed as part of the 2026/27 budget preparation.

LONG TERM FINANCIAL PLAN

The Corporate Business Plan was reviewed as part of the 2026/27 budget preparation.

ASSET MANAGEMENT PLANS

The existing asset management plans were reviewed as part of the 2026/27 budget preparation.

WORKFORCE PLAN

Nil.

RISK MANAGEMENT

Measures of Likelihood			
Rating	Description	Frequency	Probability
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

Risk Matrix					
Consequence Likelihood	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

COMMENT

The Shire is forecasting an estimated opening surplus of \$3,343,348 as at 30 June 2026. This surplus has occurred due to the timing of grant monies being received in advance and certain capital projects not being completed during the 2025/26 financial year. This accounting adjustment has been addressed in the 2026/27 Budget, which forecasts a balanced budget of \$nil as at 30 June 2027.

The 2026 opening position remains unaudited and may be subject to change following finalisation of the Shire's financial accounts for June 2026 and annual statutory financial audit. Any change will be addressed as part of the Statutory Mid Year Budget Review.

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The Shire is committed to managing its finances responsibly, limiting the impact on ratepayers while advocating for increased financial support from other levels of government to ensure the Shire of Bridgetown-Greenbushes can continue to deliver the infrastructure and services their communities need; now and into the future.

Key Budget Features**Operating Income**

- Rates Revenue: Proposed increase of 5%, generating an additional \$1.7m in Gross Rental Values (GRV) and Unimproved Values (UV) rate income.
- Operating Grants, Subsidies and Contributions income is forecasted to decrease by \$2.3m in 2027, mainly due to the Federal Assistance Grant being received in advance in 2026 totalling \$1.7m. At the time of budget preparation it is unknown whether the 2027/28 Federal Assistance Grant will be paid in advance, and accordingly, no advance receipt has been included in the budget.
- Fees and Charges: Overall increase of 15% in fee and charge income, with a base increase of 4.5% on fees and charges directly affecting residential ratepayers and small business. In addition an increase in the landfill rate fee is expected to generate an additional \$206k per annum, reflecting that landfill fees have not been increased for approximately 10 years.
- Other Income is \$107k less in 2026/27 than 2025/26 partly due to 2025/26 including a one off contribution to the Shire of \$50k, plus more rates debt recovery income from recoupable legal charges incurred by the Shire as reimbursements, and workers compensation contributions expecting to decrease in 2026/27 resulting in less income.

Operating Expenditure

- Materials and contracts have increased by 13% factoring in contract price increases, inflationary cost pressures and expanded service delivery. Key increases include enhanced tree pruning programs, additional planning and surveying of the road network to better inform and prioritise future capital investment and a range of one off strategic and administrative projects, including the planning strategic, housing strategies and customer satisfaction survey.
- Employment costs reflect a decrease of \$1.4m, compared to 2025/26 actuals, due to more staff being allocated to capital works, and cost savings at the Bridgetown Leisure Centre.

Capital Works Program

The total budgeted capital expenditure for 2026/27 is \$8.6 million for the year. Details of the capital projects are contained within attachment 4. The capital spend for 2027 is made up of:

- \$3.9m on roads, drainage, bridges and footpath upgrades.
- \$2.7m on Shire building upgrades including the completion of the Depot Building and foyer of Bridgetown Town Hall.
- \$1.3m on Infrastructure Parks, Ovals and Other, including the upgrade of parks at Highland Bridgetown Estate and Greenbushes Pool Playground.
- \$0.7m on plant and equipment, light vehicles and furniture and equipment replacement over Shire facilities.

Rating Strategy**Differential Rating**

Under section 6.33 of the Local Government Act 1995 (the Act), Council may impose differential rates based on:

- Land zoning;
- Land use;
- Whether land is vacant; and
- Other prescribed characteristics.

This flexibility supports equitable rating across property types and ensures alignment with service delivery and infrastructure usage.

Minimum Payments

Section 6.35 of the Act allows Council to impose minimum payments, ensuring all ratepayers contribute fairly to essential services. Minimum payments may not apply to more than 50% of properties within a rating category.

Ministerial Approval

In accordance with Section 6.35 of the Local Government Act 1995, Ministerial approval has been sought for the imposition of Mining GRV differential rates and Mining UV differential rates due to their rate in the dollar being more than twice the lowest GRV and UV differential rate. A copy of the ministerial approval letter will be attached to this report prior to the meeting as Attachment 3. If this letter is not received prior to 23 July 2026 this report will be deferred to another date for Council consideration.

Valuations and Rating Principles

The Shire applies a combination of GRV and UV to calculate annual rates. Valuations are independently provided by Landgate and the Valuer General of WA, with no input or appeal rights from the Shire.

Valuation Frequency:

- GRV properties: Revalued every three to six years (effective 1 July).

Rate Category	Valuation 2025/26 \$	Valuation 2026/27 \$	Change to Last Year \$	Change to Last Year %
Gross Rental Values	55,298,503	55,665,052	366,549	1%

- UV properties: Revalued annually (effective 1 July). The most recent revaluation of the Shire's GRV properties was updated 1 July 2026 and there is no change for the 2026/27 rating year. The next revaluation cycle review is scheduled for 2027/28, with the valuations to take effect 1 July 2027.

UV Mining properties are subject to annual valuation reviews which take effect 1 July. The 1 July 2026 valuations have been factored into the 2026/27 budget. The 2026/27 valuation data is outlined in Table below.

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Rate Category	Valuation 2025/26 \$	Valuation 2026/27 \$	Change to Last Year \$	Change to Last Year %
Unimproved Values	425,906,078	478,780,269	52,874,191	12%

Due to individual valuation changes, rates levied per property may fluctuate annually, independent of Council's percentage rate increase.

GRV Rating Categories

- Residential GRV: Base rate
- Commercial GRV: reflecting higher service demands from commercial business activities
- Industrial GRV: reflecting higher service demands from industrial business activities.
- Mining GRV: accounts for infrastructure wear from mining-related traffic.

Rate Category	Rates to Raise 2025/26 \$	Rates to Raise 2026/27 \$	Change to Last Year \$	Change to Last Year %
Gross Rental Values	5,013,681	5,258,088	244,407	5%

UV Rating Categories

- Shire Rural UV: recognizes low-impact, remote land uses.
- Mining UV: covers increased infrastructure and regulatory demands from mining operations. Council benchmarks rates in the dollar and minimum payments against neighbouring local governments to maintain regional equity.

Rate Category	Rates to Raise 2025/26 \$	Rates to Raise 2026/27 \$	Change to Last Year \$	Change to Last Year %
Unimproved Values	2,027,364	2,121,336	93,972	5%

Where a property is not aligned with the land zoning that it falls within, a process by which the property can be reclassified for rating purposes will be made available to those ratepayers e.g. residential houses in a commercial GRV zone.

Loans

There is one new loan proposed in the 2026/27 Budget, being an additional \$300k for the construction of the new Depot. Council previously endorsed a loan of \$2.7 million for this project; however, grant funding received was lower than originally anticipated. As a result, an additional \$300k loan is required to meet the remaining construction costs, ensuring the project can be completed while preserving the Shire's cash reserves and maintaining current service levels.

Reserves

While there are no set parameters as to the number of Reserve Accounts or the amounts contained within the Accounts it is considered industry best practice that Reserve Accounts are limited to key high value savings for major projects and planned future expenditure. Additionally matters that are recognised as needing substantial funding and are a priority of Council require sufficient funding as opposed to many years of smaller transfers that are generally ineffective. Based on this, it is suggested the number of reserve accounts be decreased from 30 to 12.

The recommended changes are within the attached 2026/27 Budget document.

Fees and Charges

Fees and charges are attached to this report for adoption by Council. These will come in to affect from 1 August 2026.

Grants and Donations to Community Groups

During the 2026/27 Budget Workshops, Council reviewed all grant and donation funding applications and directed Administration to prepare the budget on the basis that all approved grants and donations be offered for a one-year term only.

This approach will enable Administration to undertake a review of the current grant funding application process and develop an appropriate policy and/or procedure to support community groups seeking financial assistance in future years. The review will also provide Council with a more consistent and transparent framework to assist in assessing applications and making informed funding decisions.

Attachment 5 has been provided detailing the grant and donation funding proposed for the 2026/27 financial year. Noting that all approved funding is for a one-year term only, with no new multi-year funding agreements proposed.

Elected Members Remuneration

Administration undertook a review of elected member remuneration and allowances, including benchmarking against neighbouring local governments and those of a similar size. The review identified that the current level of remuneration paid to elected members is below that of comparable local governments.

The proposed remuneration has been set at 75% of the maximum amounts determined by the Salaries and Allowances Tribunal. The Information and Communication Technology (ICT) Allowance has been proposed to decrease, given elected members were all issued with laptops during the 2025/26 financial year.

The proposed fees and allowances are detailed within the below table and, if adopted by Council, will apply for the 2026/27 financial year.

No superannuation is to be paid on these allowances.

	Annual Allowance \$
President Allowance	32,128
Deputy President Allowance	8,032
President Sitting Fee	22,034
Elected Member Sitting Fee *	14,233
ICT Allowance	1,500

*Elected Member Sitting Fees \$14,233 per annum per Elected member, excluding the President.

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16.2 List of Accounts June 2026

File Ref

Responsible Officer Casey Radford, Director Corporate, Economic and Community Development

Reporting Officer Casey Radford, Director Corporate, Economic and Community Development

Attachments 1. List of Accounts June 2026

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil
Responsible Officer: Financial

RESOLUTION: OCM 126-26/27

Moved: Councillor K Gillies

Seconded: Councillor A McRae

That Council receives the June 2026 List of Accounts.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0**IN BRIEF**

Council is asked to receive the list of payments made from the Municipal and Trust funds including a summary report of the corporate credit card transactions and other purchasing cards incurred by authorised card holders.

MATTER FOR CONSIDERATION

The Local Government (Financial Management) Regulations 1996 (the Regulations) require that where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal, trust funds or via purchasing cards, a list of those accounts paid in a month are to be presented to the council at the next ordinary meeting (Regulation 13 and 13A).

In June 2026 the list of accounts is summarised below:

Municipal Direct Debits Payments	\$87,016.28
Municipal EFT Payments	\$1,649,632.31
Corporate Credit Card Payments	\$4,419.88
Fuel Card Payments	\$5,605.49
BPAY Payments	\$19,001.00
Licencing Direct Debit Payments	\$119,280.30

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Trust Payments	\$2,387.10
Cheques	\$0.00
Total Payments for June 2026	\$1,887,342.36

BACKGROUND

Where the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, Regulation 13 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid:

- a) the payee's name; and
- b) the amount of the payment; and
- c) the date of the payment; and
- d) sufficient information to identify the transaction.

The list of accounts is to be:

- a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- b) recorded in the minutes of that meeting.

Regulation 13A states If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the same information as above.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulations 1996

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

FM 4 – Procurement, Budget Management and Supporting Local Business Policy

FM 7 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Payments have been in made in accordance with the Annual Budget adopted at the Special Council Meeting on 20 August 2025.

COUNCIL PLAN

Proactive, visionary Leadership and effective governance

CORPORATE BUSINESS PLAN

LONG TERM FINANCIAL PLAN

Nil.

ASSET MANAGEMENT PLANS

Nil.

WORKFORCE PLAN

Nil.

RISK MANAGEMENT

Council's decision to receive this report is considered a low risk due to:

1. Segregation of duties;
2. Varying levels of delegated financial authority dependent on level and role; and
3. The Shires internal management processes.

Measures of Likelihood			
Rating	Description	Frequency	Probability
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

Risk Matrix					
Consequence Likelihood	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

COMMENT

Nil.

16.3 Monthly Financial Report - May 2026**File Ref**

Responsible Officer Casey Radford, Director Corporate, Economic and Community Development

Reporting Officer Casey Radford, Director Corporate, Economic and Community Development

Attachments 1. Monthly Financial Report May 26

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil
Responsible Officer: Nil

RESOLUTION: OCM 127-26/27

Moved: Councillor M Fletcher

Seconded: Councillor A McRae

That Council receives the May 2026 Financial Activity Statements.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0**IN BRIEF**

The purpose of the report is for Council to receive the May 2026 Financial Activity Statements.

MATTER FOR CONSIDERATION

Regulation 34 of the Local Government (Financial Management) Regulations 1996 (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the sources and applications of its funds.

The Statement of Financial Activity provides Elected Members with a high-level oversight of operating and capital revenues and expenditures. It is also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$20,000 whichever is the lesser amount, the exception being that any material variances of less than \$10,000 are non-reportable.

For the period 1 July 2025 to 31 May 2026:

- Operating Income is under budget by 3.22%; and
- Operating Expenditure is over budget by 0.38%.

Commentary in relation to the operating variances is provided at nature level below.

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Nature of Income/Expenditure	Variance \$	Variance %	Var.	Reason	Explanation of Variance
OPERATING ACTIVITIES					
Revenue from operating activities					
Rates	(169,399)	(2.35%)	▼	Permanent	The (169k) variance in rates revenue is attributable to an assessment that was previously assumed to be rateable but was later confirmed to be held under a miscellaneous licence and is therefore exempt from rates under new legislation.
Operating grants, subsidies and contributions	(131,382)	(6.77%)	▼	Timing / Permanent	73k is a timing variance between the receipt of DFES grants and reimbursements from partner Shires for CESM and Bushfire Mitigation roles. 18k is a permanent variance for Library grants that we will not receive this financial year. 28k is a permanent variance for grant funding we did not receive for Community Sporting and Recreation Facilities Fund (CSRFF) funding as the funding round was suspended this year (100k total). 12k is a timing variance for attributable to the 24/25 Talison partnering for the future funding which will be received when the final acquittal is submitted.
Fees and charges	(79,338)	(2.95%)	▼	Timing	Delay to the issuing of annual food business permits (Health Act licences) and outdoor traders permits due to staff resourcing (15k). Expected to be invoiced in June. Timing variation for refuse collection charges for the landfill site (6k), Landfill site maintenance concessions (13k), reduction in rates enquiry charges in March (9k), less fees and charges collected for animal control (10k). Bridgetown Leisure Centre Fees and charges are (7k) less than budget. Cemetery charges are less than expected (5k) as are fire prevention fines and hazard reduction charges (6k). The remaining (8k) is a number of minor timing differences for other services
Expenditure from operating activities					
Employee costs	(244,568)	(3.43%)	▼	Timing / Permanent	Unfavourable permanent variance for Salaries and Wages at the Leisure centre over budget (152k), mostly attributable to having 2 recreation officers on at all times, extended user group opening hours being staffed and additional hours required for additional point of sale system

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Materials and contracts	132,391	3.14%	▲	Timing / Permanent	configuration. Permanent variance for salaries and wages for the Library (58k) as the wages were reduced at mid year but it has since been identified that the wages were being costed elsewhere. This has since been corrected. (23k) is a variance in the People and Culture team wages, attributable to the engagement of a casual position for HR assistant to assist with organisational development and culture initiatives. The remaining (12k) are minor variances over a number of other accounts. Variance of 100k is a permanent variance due to the Geegelup Brook Detail Design project being reprioritised pending completion of the place planning project. 59k timing variance on powerline pruning completed in June, 49k permanent variance on LPS consultant costs not required, 22k permanent variance on rates valuation charges associated with the budgeted interim rates variance listed above as not required. A further timing variance of 22k is for routine drainage in built up areas 22k This is offset by a variance between budget and YTD actual for the refuse site (73k), (21k) unfavourable permanent variance for fire prevention plant operation costs, due to using shire owned plant for mitigation works. (15k) is an increase to the replacement of pool infrastructure including the gas detector replacement. The remaining (11k) are minor timing variances in materials and contracts over a number of accounts
Loss on asset disposals	17,336	69.62%	▲	Timing	Lower than expected loss for sold assets YTD. Refer to note 7 for further information.
INVESTING ACTIVITIES					
Capital grants, subsidies and contributions	(88,729)	(2.12%)	▼	Timing	Capital grants are currently being held in the balance sheet until their corresponding capital project has met its milestones. This will be reconciled in June.
Proceeds from disposal of assets	(75,272)	(34.37%)	▼	Timing	Refer to Note 7 for tracking of budgeted proceeds on sale
Purchase of property, plant and equipment	1,561,076	27.80%	▲	Timing	Refer to Note 8 for tracking of individual projects
Purchase and construction of infrastructure	2,490,010	57.15%	▲	Timing	Refer to Note 8 for tracking of individual projects
Council for the financial year ending 30 June 2025 adopted a percentage of plus or minus 10% or dollar value of \$20,000 (whichever is the lesser amount) at nature classification level to be used for reporting material variances of actual revenue and expenditure in the monthly financial reports. The exception being that material variances of \$10,000 or less are non-reportable.					

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▼ Deficit ▲ Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual as per the adopted materiality threshold.

BACKGROUND

In its monthly Financial Activity Statement, a local government is to provide the following detail:

- a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the Local Government Act;
- b) budget estimates to the end of the month to which the statement relates;
- c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates.
- d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- e) the net current assets at the end of the month to which the statement relates.

Each of the Financial Activity Statements is to be accompanied by documents containing:

- a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and
- c) such other supporting information as is considered relevant by the Local Government.

The information in a statement of financial activity is to be shown according to nature and type classification.

The Financial Activity Statement and accompanying documents referred to in sub-regulation 34(2) are to be:

- a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- b) recorded in the minutes of the meeting at which it is presented.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The budget is currently ahead of budget, with an overall surplus of \$2.097m year to date.

STRATEGIC COMMUNITY PLAN

- 14 Effective governance and financial management.

CORPORATE BUSINESS PLAN

Nil

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil.

WORKFORCE PLAN

Nil.

RISK MANAGEMENT

Council's decision to receive this report is considered a low risk due to:

1. Segregation of duties;
2. Varying levels of delegated financial authority dependent on level and role; and
3. The Shire's internal control processes.

Measures of Likelihood			
Rating	Description	Frequency	Probability
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

Risk Matrix					
Consequence Likelihood	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

COMMENT

Nil.

ITEM 17 EXECUTIVE SERVICES UNIT**17.1 Nomination of Delegates - WALGA 2026 Annual General Meeting****File Ref****Responsible Officer** Merridith Morrell, Manager of Executive Services Unit**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit**Attachments** Nil**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 128-26/27

Moved: Councillor K Gillies

Seconded: Councillor S Robinson

That Council:

1. Approves Cr McRae and Cr Gillies and Cr Carstairs to attend the WALGA Conference from 16 September to 18 September 2026 ; and
2. Approves Cr McRae and Cr Carstairs as voting delegates and Cr Gillies as proxy voting delegates to represent the Shire of Bridgetown-Greenbushes at the 2026 WALGA Annual General Meeting; and
3. Invites Elected Members to submit any proposed motions for Council consideration and endorsement prior to submission to WALGA.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0

IN BRIEF

Council is requested to appoint delegates to represent the Shire at the 2026 WALGA Annual General Meeting and is invited to consider whether it wishes to submit any motions to WALGA for consideration.

MATTER FOR CONSIDERATION

Council is requested to appoint two voting delegates and two proxy delegates to attend and vote on behalf of the Shire at the 2026 WALGA Annual General Meeting (AGM).

WALGA has also invited member Councils to submit motions for consideration at the AGM, which must be endorsed by Council prior to submission.

BACKGROUND

The WALGA AGM will be held as part of the WA Local Government Convention and Trade Exhibition and is scheduled to be held between Wednesday, 16 to Friday, 18 September 2026 at the Perth Convention and Exhibition Centre.

WALGA has formally advised all member Councils that each local government may appoint two voting delegates and proxy delegates to act on its behalf at the AGM.

The Shire of Bridgetown-Greenbushes is a member of WALGA and is therefore entitled to representation and voting rights at the AGM.

WALGA has also advised that motions for consideration at the AGM must be submitted with Council endorsement by *****

STATUTORY ENVIRONMENT

Nil

There is no specific legislative requirement governing WALGA representation. However, representation and participation align with Council's advocacy and sector engagement responsibilities.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Attendance at the WALGA AGM is free for member local governments.

Should Elected Members choose to attend the WA Local Government Convention and Trade Exhibition, registration costs will be met in accordance with the relevant Elected Members Entitlements provisions.

ITEM	COST (exc. GST)
Full delegate registration	\$1,300
Single day delegate registration	\$650
Welcome drinks	\$130
The kingsman soirée	\$200
Icons breakfast	\$120

Welcome Drinks, The Kingsman Soirée and Icons Breakfast are additional optional costs, charged per person. Accommodation for each delegate would also be an additional cost.

STRATEGIC COMMUNITY PLAN

- 1 A growing community that is diverse, welcoming and inclusive.

Outcome 14 – Effective governance and financial management

Participation in WALGA supports effective governance, sector collaboration and informed decision-making.

CORPORATE BUSINESS PLAN

Supports Council's advocacy and governance responsibilities through engagement with sector-wide forums.

LONG TERM FINANCIAL PLAN

No direct impact.

ASSET MANAGEMENT PLANS

No direct impact.

WORKFORCE PLAN

No direct impact.

RISK MANAGEMENT

Failure to appoint delegates may result in the Shire not being represented in sector decision-making forums.

Participation in the WALGA AGM supports:

- effective advocacy and sector representation;
- awareness of emerging local government issues; and
- engagement in policy development affecting local government.

COMMENT

The WALGA AGM provides an important opportunity for Elected Members to engage with the broader local government sector, contribute to policy discussions, and influence advocacy priorities at a state level.

In accordance with the WALGA Constitution, each member Council is entitled to appoint two voting delegates to represent the local government at the AGM. Proxy delegates may also be appointed to act in the absence of voting delegates.

Council is also invited to consider whether it wishes to submit any motions for consideration at the AGM. WALGA has provided clear criteria for motions, including that they:

- align with the objectives of the Association;
- address issues of relevance to multiple local governments;
- contribute to policy development or sector improvement; and
- are lawful, clear and unambiguous.

At the time of preparation of this report, no proposed motions have been received for Council consideration.

Council is requested to appoint delegates and determine whether it wishes to put forward any motions to WALGA.

17.2 POLICY - Senior Designated Employees

File Ref

Responsible Officer	Garry Adams, Chief Executive Officer
Reporting Officer	Merridith Morrell, Manager of Executive Services Unit
Attachments	1. POLICY - Senior Designated Employees (Shire of Bridgetown-Greenbushes)
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

OFFICER RECOMMENDATION

That Council:

1. Adopts the Senior Designated Employees Policy (Attachment 1) as the Shire's framework for designating and managing senior employees under the *Local Government Act 1995*; and
2. Authorises the Chief Executive Officer to make minor administrative updates to the adopted policy to ensure ongoing legislative compliance and clarity, provided no change is made to the intent or effect of the policy.

ALTERNATIVE MOTION

RESOLUTION: OCM 129-26/27

Moved: Councillor S Carstairs

Seconded: Councillor R Redman

That Council refers this matter to the August meeting of the Audit Risk and Improvement Committee for consideration with a recommendation from that Committee being made to Council for the next available Ordinary Council Meeting.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0

IN BRIEF

- The Shire does not currently have a policy that formally designates senior employees under section 5.37 of the *Local Government Act 1995*.

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- This report presents a Senior Designated Employees Policy for adoption, which designates specified senior positions and sets out how the associated statutory obligations are administered.
- Formal designation provides clarity and legal certainty regarding the respective roles of the CEO and Council in the employment, management and dismissal of senior employees.

MATTER FOR CONSIDERATION

Formal designation of senior employee positions under section 5.37(1) of the *Local Government Act 1995*, and adoption of the accompanying Senior Designated Employees Policy.

BACKGROUND

Section 5.37(1) of the *Local Government Act 1995* provides that a local government may designate employees, or persons belonging to a class of employee, to be senior employees. The designation is discretionary; however, once made, it engages a number of statutory obligations.

Where a position is designated as a senior employee position, section 5.37(2) requires the CEO to inform Council of each proposal to employ or dismiss that senior employee, and Council may accept or reject the CEO's recommendation (providing written reasons if it rejects). This qualifies the CEO's general employment powers under section 5.41(2)(d). Senior employees must also be engaged under written contracts that specify performance criteria, in accordance with section 5.39.

A review of the Shire's governance framework identified that senior employees have not previously been formally designated by Council. This creates uncertainty as to which positions attract the provisions of sections 5.37 and 5.39. The attached policy addresses this by consolidating the relevant documentation, identifying the designated positions (supported by an organisational chart), and setting out how the statutory requirements are met.

The importance of correctly applying section 5.37(2) has been considered in industrial proceedings concerning the dismissal of senior local government employees, underscoring the value of a clear, adopted framework.

This matter was presented to Council at the July Concept Forum, where the proposed Senior Designated Employees Policy and the associated statutory designations were discussed. This report brings the matter forward for formal Council adoption, incorporating the feedback provided at that forum.

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996

Local Government Act 1995

Local Government Act 1995

- Section 5.37 – Senior employees (designation; CEO to inform Council of proposals to employ or dismiss).
- Section 5.38 – Annual review of employees' performance.
- Section 5.39 – Contracts for CEO and senior employees (written contracts; performance criteria).
- Section 5.41(2)(d) – Functions of the CEO, subject to section 5.37(2) in relation to senior employees.

Local Government (Administration) Regulations 1996

- *Relevant provisions relating to senior employee employment and contracts.*

Local Government (Model Code of Conduct) Regulations 2021**POLICY IMPLICATIONS**

Nil

The Senior Designated Employees Policy is a new policy within the Shire's governance framework. It consolidates related documentation dealing with senior employees and, on adoption, will operate alongside the Shire's existing employment and governance policies.

FINANCIAL IMPLICATIONS

There are no direct financial implications arising from the adoption of the policy or the designation of senior employee positions. The remuneration and contractual arrangements for senior employees are managed under existing workforce and budget provisions and are not affected by the act of designation.

COUNCIL PLAN

The policy supports the Strategic Community Plan aspiration for strong, accountable and transparent governance and effective organisational leadership.

LONG TERM FINANCIAL PLAN

Nil impact.

ASSET MANAGEMENT PLANS

Not applicable.

WORKFORCE PLAN

The policy is directly relevant to the Workforce Plan. Formal designation clarifies the Shire's senior organisational structure and the governance arrangements applying to senior positions, supporting consistent and compliant workforce management.

RISK MANAGEMENT

Adoption reduces governance and employment risk by removing uncertainty about which positions are senior employees and by documenting the process for their employment and dismissal under section 5.37(2). Failure to correctly apply these provisions carries legal and reputational risk; a clear, adopted policy mitigates that exposure

COMMENT

Formally determining the organisation structure, designating senior employees and adopting a supporting policy provides Council and the Administration with a clear, defensible framework for managing the Shire's most senior positions. It confirms the Shire's senior structure, the positions to which sections 5.37 and 5.39 apply, the CEO's obligation to inform Council of proposals to employ or dismiss those positions, and the requirement for written contracts with performance criteria.

Once adopted, the policy will provide certainty for both Council and staff, support consistent decision-making, and align the Shire's practice with the requirements of the *Local Government Act 1995*.

17.3 Advocacy Agenda**File Ref****Responsible Officer** Garry Adams, Chief Executive Officer**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit**Attachments**
1. Advocacy Agenda
2. Advocacy Strategy**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil
Responsible Officer: Nil

At 6:06 pm, Councillor Lyndon Pearce declared a financial interest in the proposed amendment and left the meeting.

MOTION

Moved: Councillor K Gillies

Seconded: Councillor A McRae

That Council

1. **Endorses the following four matters as priority items on the Shire's Advocacy Agenda for advocacy to State and Federal Government and other stakeholders:**
 - a. Development of social and affordable housing;
 - b. Federal and State funding to improve roads and bridges;
 - c. Aged care accommodation and support services; and
 - d. Upgrade and expansion of Bridgetown Hospital - Emergency Department and Mental Health services.
2. **Notes that these priorities will be pursued in accordance with the Shire's adopted Advocacy Strategy, including through engagement with relevant State and Federal Members of Parliament, State Government agencies and other partners.**
3. **Requests the CEO to progress these priorities as advocacy opportunities arise.**

AMENDMENT**RESOLUTION: OCM 130-26/27**

Moved: Councillor K Gillies

Seconded: Councillor A McRae

That Council

1. **Endorses the following five matters as priority items on the Shire's Advocacy Agenda for advocacy to State and Federal Government and other stakeholders:**

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-
- a. Development of social and affordable housing;
 - b. Federal and State funding to improve roads and bridges;
 - c. Aged care accommodation and support services; and
 - d. Upgrade and expansion of Bridgetown Hospital - Emergency Department and Mental Health services.
 - e. Advocacy for State and federal investment to address the cumulative impacts of the continued expansion of the Greenbushes Lithium operations including infrastructure, housing, health services, environmental resilience, and preserving Bridgetown-Greenbushes as the gateway to the southwest.
2. Notes that these priorities will be pursued in accordance with the Shire's adopted Advocacy Strategy, including through engagement with relevant State and Federal Members of Parliament, State Government agencies and other partners.
 3. Requests the CEO to progress these priorities as advocacy opportunities arise.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, K Gillies, S Robinson and A McRae

AGAINST: Cr T Pratico

CARRIED 7/1

AMENDED SUBSTANTIVE MOTION

RESOLUTION: OCM 131-26/27

Moved: Councillor K Gillies

Seconded: Councillor A McRae

That Council

1. Endorses the following five matters as priority items on the Shire's Advocacy Agenda for advocacy to State and Federal Government and other stakeholders:
 - a. Development of social and affordable housing;
 - b. Federal and State funding to improve roads and bridges;
 - c. Aged care accommodation and support services; and
 - d. Upgrade and expansion of Bridgetown Hospital - Emergency Department and Mental Health services.
 - e. Advocacy for State and federal investment to address the cumulative impacts of the continued expansion of the Greenbushes Lithium operations including infrastructure, housing, health services, environmental resilience, and preserving Bridgetown-Greenbushes as the gateway to the southwest.
2. Notes that these priorities will be pursued in accordance with the Shire's adopted Advocacy Strategy, including through engagement with relevant State and Federal Members of Parliament, State Government agencies and other partners.
3. Requests the CEO to progress these priorities as advocacy opportunities arise.

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FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 8/0

At 6:15 pm, Councillor Lyndon Pearce returned to the meeting.

IN BRIEF

- Council's adopted Advocacy Strategy requires advocacy priorities to be identified through the Community, Elected Members and Shire Administration, and ranked against financial sustainability, social and economic benefit, community and elected member support, and State/Federal alignment.
- Fourteen potential advocacy items have been assessed against this framework. This report recommends Council endorse the four highest-ranked matters as priorities for active advocacy: social and affordable housing, roads and bridges funding, aged care accommodation and support services, and the upgrade and expansion of Bridgetown Hospital's Emergency Department and Mental Health services.
- These four issues are aligned to the Shire's Council plan and reflect the most pressing and best-aligned opportunities for the Shire to pursue with State and Federal Government.

MATTER FOR CONSIDERATION

Council is requested to consider and endorse four priority matters for inclusion in the Shire of Bridgetown-Greenbushes Advocacy Agenda, being:

- Development of social and affordable housing;
- Federal and State funding to improve roads and bridges;
- Aged care accommodation and support services; and
- Upgrade and expansion of Bridgetown Hospital – Emergency Department and Mental Health services.

Endorsement of these priorities will guide officer and elected member advocacy efforts, including engagement with the Federal Member for O'Connor, the State Member for Warren-Blackwood, the Minister for the South West, relevant State Government agencies, and other partners, consistent with the governance and roles set out in the Advocacy Strategy.

BACKGROUND

The Shire's Advocacy Strategy establishes how Council will pursue funding commitments and policy outcomes from other levels of government and the private sector in a coordinated, transparent and evidence-based manner. As a predominantly rural and residential community with a relatively small rates base and limited direct economic return from visitation, the Shire is reliant on investment from State and Federal Government, grant funding bodies and philanthropic and private sector partners to deliver infrastructure renewal, service development and community programs.

Consistent with the Strategy, advocacy priorities are identified through input from the Community, Elected Members and Shire Administration, and must align with the adopted Council Plan. Each potential priority is ranked on a scale of 1 to 5 against four factors: financial sustainability, social and

economic benefits, community and elected member support, and State or Federal alignment, to produce a total score out of 20.

Fourteen matters have been assessed under this framework as part of the current Advocacy Agenda review. The table below sets out the scoring for the four highest-ranked matters, which are the subject of this report.

Development of social and affordable housing (19/20) and Federal and State funding to improve roads and bridges (19/20) were the highest-scoring matters overall, reflecting strong financial sustainability, social and economic benefit, and alignment with State and Federal priorities. Aged care accommodation and support services (18/20) and the upgrade and expansion of Bridgetown Hospital's Emergency Department and Mental Health services (18/20) reflect strong community and elected member support and high social benefit, addressing significant service gaps for an ageing and growing population.

Under the Advocacy Strategy, the Shire's advocacy priorities are to be reviewed by Council during each budget process, with a Council-approved Advocacy Agenda to accompany each budget. This report gives effect to that review cycle.

This matter was presented to Council at the July Concept Forum, where the proposed advocacy priorities and supporting assessment were discussed. This report brings the matter forward for formal Council endorsement, incorporating the feedback provided at that forum.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

The recommended priorities are consistent with, and give effect to, the Shire of Bridgetown-Greenbushes Advocacy Strategy, including its guiding principle that priorities be based on Council-adopted positions supported by research, evidence and data.

FINANCIAL IMPLICATIONS

There are no direct financial implications associated with endorsing these priorities. Preparation of supporting business cases and prospectus material will be undertaken within existing operational resources. Should advocacy efforts be successful, individual funding submissions and any associated Shire co-contribution requirements will be brought back to Council for separate consideration as part of the relevant business case, grant application or budget process.

COUNCIL PLAN

The recommended priorities support the Shire's vision to be the heart and soul of the Southwest and align with the Council Plan's focus areas, including infrastructure and facilities that encourage participation and enhance community health and safety, and improved integrated transport networks throughout the Shire.

LONG TERM FINANCIAL PLAN

Successful advocacy outcomes, particularly for roads and bridges funding and housing development, have the potential to reduce pressure on the Shire's Long Term Financial Plan by attracting external investment toward infrastructure renewal that would otherwise fall to the rates base.

ASSET MANAGEMENT PLANS

Roads and bridges infrastructure is identified within the Shire's Asset Management Plan as a priority renewal category. Securing external funding for these assets supports the Shire's capacity to maintain agreed service levels without disproportionate impact on ratepayers.

WORKFORCE PLAN

Nil direct workforce implications. Coordination of advocacy activities will be undertaken by the CEO and relevant officers within existing roles, consistent with the governance arrangements set out in the Advocacy Strategy.

RISK MANAGEMENT

There is a risk that, without a clearly endorsed set of priorities, the Shire's advocacy efforts lack the focus and consistency needed to be effective, particularly in a competitive funding environment. Endorsing these four priorities mitigates this risk by providing officers and Elected Members with a clear, Council-adopted mandate for engagement with State and Federal Members of Parliament and government agencies.

COMMENT

The four matters recommended in this report represent the highest-priority advocacy items identified through the current assessment process and reflect significant and interconnected community needs – housing affordability, transport infrastructure, and health and aged care services for a growing and ageing population.

Endorsing these priorities will position the Shire to engage proactively with relevant Ministers, Members of Parliament and agencies, and to prepare the supporting evidence and business cases required well ahead of the next State and Federal election cycles, consistent with the Advocacy Strategy's approach to election preparedness.

L.1 (17.4) CEO Performance Review 2026**File Ref****Responsible Officer** Merridith Morrell, Manager of Executive Services Unit**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit

Attachments

1. CEO Review - Bridgetown-Greenbushes Final Report (under separate cover)
2. CEO Performance Review Committee - Minutes 16 July 2026 (under separate cover)

Voting Requirements Absolute Majority

Disclosure of Interest Reporting Officer: Nil
Responsible Officer: Nil

Mr Garry Adams left the meeting at 6:16pm.

RESOLUTION: OCM 132-26/27

Moved: Councillor R Redman

Seconded: Councillor A McRae

That Council, by ABSOLUTE MAJORITY:

1. Receives the Minutes from the CEO Performance Review Committee Meeting held on 16 July 2026.
2. Notes the outcomes of the Chief Executive Officer's annual performance review for the 2025-2026 period, as set out in Confidential Attachment 1.
3. Adopts the Chief Executive Officer's performance criteria for the 2026-2027 period, as set out in Confidential Attachment 1 noting an amendment to KPI 8 to include the delivery of a Consolidated Town Planning Scheme.
4. Approves a variation to the Chief Executive Officer's Total Reward Package for the 2026-2027 period, in accordance with the option 4 as set out in CEO Performance Review Committee Minutes - July 2026.
5. Delegates to the Shire President authority to approve professional development, conference attendance and annual leave taken by the Chief Executive Officer.
6. Schedules the next review of the Chief Executive Officer's performance and Total Reward Package for Council's consideration in July 2027.
7. Notes that, in accordance with Division 3 of the *Local Government (Administration) Regulations 1996*, Schedule 2, Clause 18, this review is endorsed by resolution of an absolute majority of Council.
8. Notes that, in accordance with Division 3 of the *Local Government (Administration) Regulations 1996*, Schedule 2, Clause 19, the Chief Executive Officer is to be notified of the results of this performance review.

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FOR:	Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae
AGAINST:	Nil
CARRIED BY ABSOLUTE MAJORITY 9/0	

Mr Garry Adams returned to the meeting at 6:19pm.

IN BRIEF

The Shire engaged an independent consultant to undertake the Chief Executive Officer's statutory annual performance review for the 2025-2026 period. This report asks Council to note the outcomes of that review, adopt updated performance criteria for 2026-2027, determine the CEO's Total Reward Package, and fulfil the Shire's statutory obligations to endorse the review and notify the CEO of its results.

As the review addresses a matter affecting an employee, the detailed findings, performance assessment and remuneration information are provided to Elected Members in Confidential Attachment 1, which is not for public distribution. This report and the Officer Recommendation are not confidential.

MATTER FOR CONSIDERATION

Mr Garry Ross Adams was contracted as Chief Executive Officer on 22 May 2025, commencing 4 August 2025, for a five-year term expiring 4 August 2030, under a performance-based employment contract. The contract requires Council to consider, on an annual basis, his performance and any changes to his Total Reward Package (TRP) based on performance outcomes.

Mr Adams is now due for his annual performance review, in accordance with section 5.38 of the *Local Government Act 1995* and the performance review provisions of his employment contract. An independent consultant was engaged to coordinate the review and ensure compliance with statutory and contractual requirements. The detailed outcomes of that review are provided to Council in Confidential Attachment 1.

The Chief Executive Officer has declared an interest in this matter as the subject of the performance review. The Reporting and Responsible Officers have no interest to declare.

BACKGROUND

The Shire is required to undertake an annual review of the CEO's performance against a KPI schedule agreed between the parties at the previous review, noting that the schedule may be amended at any time by agreement. This review relates to the 2025-2026 performance period.

As Key Result Areas (KRAs) and KPIs form part of the CEO's employment contract, these are reviewed and re-set for each forthcoming period, and are aligned with the goals contained in the Council's Strategic Community Plan and Corporate Business Plan.

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996

Local Government Act 1995

Section 5.38 of the Act requires a local government to review the performance of its CEO every year of their employment. Section 5.39B makes it compulsory for a local government to adopt and apply

the Model Standards for CEO Recruitment, Performance and Termination, set out in Schedule 2 of the Local Government (Administration) Regulations 1996. Division 3 of the Standards (Clauses 15–19) governs the review of CEO performance, Council endorsement, and notification of results to the CEO.

As this matter affects an employee, it is appropriate for the detailed report to be dealt with confidentially in accordance with section 5.23(2)(a) of the Local Government Act

POLICY IMPLICATIONS

Nil

The review has been conducted consistently with the CEO Standards adopted by the Shire. KPI setting forms part of the annual performance review process required under those Standards.

FINANCIAL IMPLICATIONS

Nil, other than any change to the CEO's Total Reward Package arising from Recommendation 3. The financial detail of that variation is set out in Confidential Attachment 1.

COUNCIL PLAN

The CEO's performance criteria are aligned to the goals contained in the Shire's Council Plan and are to be updated as that Plan is reviewed.

CORPORATE BUSINESS PLAN

Key Result Areas and KPIs for the 2026-2027 period are set based on the goals identified in the Corporate Business Plan and Council's current priorities.

LONG TERM FINANCIAL PLAN

Nil, other than the potential impact of any Total Reward Package variation noted under Financial Implications above.

ASSET MANAGEMENT PLANS

Not applicable.

WORKFORCE PLAN

This report relates to the statutory performance review of the Chief Executive Officer as an individual senior employee under contractual and legislative requirements, rather than to broader workforce planning.

RISK MANAGEMENT

KPI setting forms part of the mandatory annual performance review process for the CEO. Without agreed KPIs, the CEO's performance cannot be assessed objectively, which would result in non-compliance with the Act and Regulations. This risk is mitigated by Council setting CEO KPIs in agreement with the CEO via this process.

COMMENT

The review process followed is consistent with the requirements of the *Local Government Act 1995* and the Shire's standards for CEO performance review, comprising agreement of the review process and KPIs, an objective performance survey and individual interviews with Elected Members and the

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CEO, a review of contract compliance and remuneration benchmarking, and preparation of a draft report provided to the CEO for comment under procedural fairness provisions before finalisation.

Consultation with Elected Members was undertaken by email, in person at the Shire offices in Bridgetown, and by telephone.

Given the personal and remuneration-related nature of the matter, Council may wish to discuss the substance of Confidential Attachment 1 in a session closed to members of the public, in accordance with section 5.23(2)(a) of the *Local Government Act 1995*, before resolving on this Officer Recommendation in open session.

Notwithstanding the outcomes of the review, given the Shire's current financial constraints, the Chief Executive Officer has advised that he does not seek an increase to the salary component of his Total Reward Package for the 2026-2027 period. He has instead requested that an amount of \$2,000 be made available to cover professional membership fees and subscriptions relevant to his role (Option 4 – noted in the CEO Performance Review Committee report and Minutes).

Full supporting detail, including the CEO's performance assessment, the agreed KPIs for 2026-2027 and the Total Reward Package options, is contained in Confidential Attachment 1.

ITEM 18 PROJECT MANAGEMENT AND ENVIRONMENT**18.1 Geegeelup Mountain Bike Trail Network - Feasibility Proposal for Lot 203 Hester Road****File Ref****Responsible Officer** Morgan Gillham, Director of Project Management and Environment**Reporting Officer** Alexa Tunmer, Environmental Sustainability Officer**Attachments**

1. Geegeelup Mountain Bike Trail Network Feasibility Proposal for Lot 203 Hester Road 2026
2. Letter of Support

Voting Requirements Simple Majority**Disclosure of Interest** Reporting Officer: Nil
Responsible Officer: Nil**RESOLUTION: OCM 133-26/27**

Moved: Councillor M Fletcher

Seconded: Councillor S Robinson

That Council:

1. **Endorses the Geegeelup Mountain Bike Network Feasibility Proposal for Lot 203 Hester Road (Attachment 1), and**
2. **Authorises the Shire President to sign a Letter of Support (Attachment 2) in support of the proposal being submitted to Talison Lithium Pty Ltd by the Bridgetown Mountain Bike and Cycling Club.**

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae**AGAINST:** Nil**CARRIED 9/0****IN BRIEF**

For the past decade, the Bridgetown Mountain Bike and Cycling Club (BMBCC) and the Shire, through the Trails Development Working Group have investigated opportunities to establish a formalised mountain bike trail network.

As no suitable public land option has been identified, Council is asked to support feasibility investigations of a privately owned parcel of land on Hester Road.

MATTER FOR CONSIDERATION

A predominately cleared parcel of land on Hester Road, owned by Talison Lithium, has been identified by the BMBCC as having strong potential for mountain bike trail development.

As no suitable public land option has been identified, a privately owned parcel of land is now proposed for further investigation.

Council is asked to endorse the attached proposal, to be submitted by the BMBCC to Talison Lithium, and provide support through a letter from the Shire President to enable feasibility investigations into the suitability of the land for a mountain bike trail network, including consideration of a potential lease agreement.

BACKGROUND

For more than a decade, the Bridgetown Mountain Bike and Cycling Club (BMBCC), in collaboration with the Shire through the Trails Development Working Group, have explored opportunities to establish a formalised mountain bike trail network within the Shire.

Investigations have primarily focused on public land managed by the Department of Biodiversity, Conservation and Attractions, as well as plantation land managed by the Forest Products Commission. Environmental and land management constraints have prevented progression of previous proposals.

Given these constraints, alternative land outside public tenure is being considered. Council's support is sought to endorse the Club's proposal and to provide a letter of support to enable feasibility investigations to proceed with Talison Lithium.

STATUTORY ENVIRONMENT

Local Government Act 1995

Any future proposal to enter into a lease or undertake development works would be subject to the relevant provisions of the *Local Government Act 1995* and would require a further decision of Council.

Preliminary discussions indicate that Shire insurance arrangements may be capable of accommodating a future trail network; however, this would be subject to confirmation should feasibility investigations support further progression.

POLICY IMPLICATIONS

CC5 - Advisory and Working Groups

FINANCIAL IMPLICATIONS

There are no direct financial implications associated with providing support or permitting feasibility investigations to proceed. Officer time will be required to participate in discussions with Talison Lithium and the Bridgetown Mountain Bike and Cycling Club through the Trails Development Working Group.

Should feasibility investigations indicate that the site is suitable for trail development, a further report will be presented to Council including a business case outlining the next step into concept planning, funding and long-term maintenance and management.

COUNCIL PLAN

- 2. Good health and community wellbeing.
 - 2.2 Provide quality sport, leisure and recreation services.
 - 2.4 Build community capacity by supporting community organisations and volunteers.
- 7. Safe, affordable and efficient transport options.
 - 7.2 Provide a safe, well-connected network of paths and cycleways.

9. Bridgetown Greenbushes is a major tourist destination.

9.1 Position Bridgetown Greenbushes as a major tourist destination.

9.2 Develop and promote festivals, events and trails that showcase the area's natural assets and core competencies.

9.2.4 Work with stakeholders to develop the Mountain Bike Trail.

LONG TERM FINANCIAL PLAN

Any costs associated with new Mountain Bike Trails endorsed by Council would be incorporated into the LTFP.

ASSET MANAGEMENT PLANS

N/A

WORKFORCE PLAN

N/A

RISK MANAGEMENT

The proposed feasibility study will look for and identify potential risks and opportunities.

There is minimal organisational or financial risk associated with the recommendations, as no commitments are being made beyond supporting feasibility investigations.

COMMENT

Lot 203 Hester Road, Bridgetown presents a promising opportunity to investigate a potentially suitable site for the development of a local mountain bike trail network particularly after exhausting all other identified alternative land tenure options. The recommendation supports the BMBCC to formally request feasibility investigations commence with Talison Lithium.

Should feasibility investigations identify the site as suitable, a further report will be presented to Council for consideration.

18.2 Bridgetown-Greenbushes Place Planning Scope

File Ref

Responsible Officer Garry Adams, Chief Executive Officer

Reporting Officer Morgan Gillham, Director of Project Management and Environment

Attachments

1. Bridgetown-Greenbushes Place Planning Scope rev 1
2. Bridgetown-Greenbushes Scope Investigation
3. Place Planning - A Logical Way Forward

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil
Responsible Officer:

RESOLUTION: OCM 134-26/27

Moved: Councillor K Gillies

Seconded: Councillor A McRae

That Council:

1. Approves the Place Planning consultancy scope for Bridgetown & Greenbushes as described in attachment 1; and
2. Authorises the CEO to forward the Scope to Talison for review and determination of funding contribution prior to advertising for tenders.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0

IN BRIEF

The development of Place Plans for Bridgetown – Greenbushes requires an approved scope of works to be included in Tender documents.

MATTER FOR CONSIDERATION

Included in this report is the proposed detailed scope (attachment #1) for endorsement by Council prior to issuing to Talison Lithium for consideration of Partnership funding in the 2026 calendar year.

If Talison Funding is agreed as per budget, the scope will be included in documents compiled for Tender issue.

BACKGROUND

In mid-2024, the Project Management Office (PMO) provided a paper to Council named 'Place Planning – A Logical Way Forward (refer attachment #3). The paper discussed the use of Place Planning as a tool to inform financial planning, whilst also ensuring funding for reactive or opportunistic infrastructure, did not become a constraint to well considered community led spatial planning.

Place Planning for Bridgetown was included in the 2025/26 FY budget, however the opportunity to partner with Talison Lithium was later realised and if approved by Talison, will see the two Place Plans for both Bridgetown and Greenbushes, delivered in the 2026/27 FY.

It was important that Officers understood how Place Planning has developed in recent years, so specialist Place Planners; Place Laboratory, were engaged to work with officers in the development of a thorough and well considered industry best practice scope of works.

Once the scope of works was developed, officers took it to the June 2026 Concept Forum for consideration and comment by Council. This was then followed up with a Teams meeting for Councillors, the Consultant and Officers to ask questions and discuss any concerns.

Amendments were made to the scope based on feedback from Councillors and have been incorporated in the scope that is brought to council at this meeting (refer attachment #1)

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulations 1996

If the scope is approved by Council and contributions are received from Talison Lithium, the scope will be released to Tender as required by the Local Government (Functions and General) Regulations 1996.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

COUNCIL PLAN

5.2.1 Engage with community and local businesses to develop place plans for Bridgetown and Greenbushes with consideration of ideas to improve land use, connectivity, infrastructure, aesthetics and environmental sustainability.

LONG TERM FINANCIAL PLAN

The delivery of Place Plans will assist with accurate budgeting in the TLFP.

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

Going to market with a fully scoped specification for the Place Planning will ensure consistency in responses from Tenderers and will go toward derisking the delivery of the project.

COMMENT

Officer recommendation is to approve the Scope of works as presented, to allow the document to be shared with Talison Lithium as a funding partner. Once funding is approved, the project will go to Tender at the earliest possible time in FY 26/27.

UNCONFIRMED

ITEM 19 RECEIVAL OF MINUTES FROM MANAGEMENT COMMITTEES

No matters for consideration

ITEM 20 URGENT BUSINESS APPROVED BY DECISION

ITEM 21 RESPONSES TO ELECTED MEMBERS QUESTIONS TAKEN ON NOTICE

No matters for consideration

ITEM 22 ELECTED MEMBERS QUESTIONS WITH NOTICE

ITEM 23 NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING

No matters for consideration

UNCONFIRMED

ITEM 24 MATTERS BEHIND CLOSED DOORS (CONFIDENTIAL ITEMS)

The Meeting will be closed by Council Resolution to the public under Part 5 Division 2 Section 5.23(2)(c) of the Local Government Act 1995 as the Items relates to : -

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

RESOLUTION: OCM 135-26/27

Moved: Councillor R Redman

Seconded: Councillor T Pratico

That Council close the meeting to the public at 6.25 pm to consider the confidential reports listed below in accordance with Section 5.23(2) of the Local Government Act 1995:

24.1 Request to State Government - Building Acquisition for Community Purposes

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0

24.1 Request to State Government - Building Acquisition for Community Purposes**MOTION**

Moved: Councillor K Gillies

Seconded: Councillor R Redman

That Council

1. Authorises the Chief Executive Officer to negotiate with relevant State Government agencies and the relevant Minister regarding the tenure and use of the property outlined in the body of this report.
2. Requests the Chief Executive Officer to report back to Council regarding the outcome of negotiations as soon as practicable, together with a viable business plan for its use.
3. Notes that any agreement with the State Government regarding use of the property will be subject to a further decision of Council.

AMENDMENT**RESOLUTION: OCM 136-26/27**

Moved: Councillor K Gillies

Ordinary Council Meeting Minutes

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Seconded: Councillor A McRae**That Council**

1. Authorises the Chief Executive Officer to negotiate with relevant State Government agencies and the relevant Minister regarding the tenure and use of the property outlined in the body of this report.
2. Requests the Chief Executive Officer to report back to Council regarding the outcome of negotiations as soon as practicable, together with a viable business plan for its use.
3. Notes that any agreement with the State Government regarding use of the property will be subject to a further decision of Council.
4. That any proposal to acquire, lease or otherwise accept responsibility for the property be brought back to Council accompanied by a detailed business case, condition assessment, governance model, financial analysis and risk assessment prior to any commitment being made.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0

AMENDED SUBSTANTIVE MOTION**RESOLUTION: OCM 137-26/27**

Moved: Councillor K Gillies

Seconded: Councillor A McRae

That Council

1. Authorises the Chief Executive Officer to negotiate with relevant State Government agencies and the relevant Minister regarding the tenure and use of the property outlined in the body of this report.
2. Requests the Chief Executive Officer to report back to Council regarding the outcome of negotiations as soon as practicable, together with a viable business plan for its use.
3. Notes that any agreement with the State Government regarding use of the property will be subject to a further decision of Council.
4. That any proposal to acquire, lease or otherwise accept responsibility for the property be brought back to Council accompanied by a detailed business case, condition assessment, governance model, financial analysis and risk assessment prior to any commitment being made.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

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CARRIED 9/0

The above mentioned report/s were provided to Elected Members under separate cover. The report/s are not for publication.

RESOLUTION: OCM 138-26/27

Moved: Councillor R Redman

Seconded: Councillor J Boyle

That the meeting be open to members of the public at 6.36 pm.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

AGAINST: Nil

CARRIED 9/0**Public Reading of Resolution**

Should there be any members of the public in attendance at the re-opened Meeting, the Shire President is to read aloud the decisions made by Council while the Meeting was closed to the public.

ITEM 25 CLOSURE

The Presiding Member closed the meeting at 6.38pm.

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DB 2 – Building Permit Application Fee Exemptions

1 Policy

No exemptions will be granted to sporting, charitable or community groups for the payment of building licence permit application fees.

2 Applicable Legislation and Documents

Act	s.2.7(2)(b) <i>Local Government Act 1995</i> – The council is to determine the local government's policies s.16(i) <i>Building Act 2011</i> – Making an application
Regulation	Schedule 2 <i>Building Regulations 2012</i> - Fees
Local Law	N/A
Shire Policies	DB 1 – Building or Demolition Permit Extension
Related Documents	Shire of Bridgetown Fees and Charges
Related Procedure	N/A

3 Administration

Original Adoption Date	20 December 2001
Last Reviewed	28 April 2022
Scheduled Reviewed Date	27 April 2023

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
<u>MUNICIPAL FUND</u>				
DIRECT DEBITS				
DD20414.2	02/07/2026	GO GO AUSTRALIA PTY LTD	MONTHLY ON HOLD MESSAGES FOR JUNE 2026	75.90
DD20335.1	08/07/2026	AWARE SUPER	PAYROLL DEDUCTIONS	19,007.78
DD20335.2	08/07/2026	THE TRUSTEE FOR YHH SUPER FUND	SUPERANNUATION CONTRIBUTIONS	381.79
DD20335.3	08/07/2026	AUSTRALIAN ETHICAL RETAIL SUPER	PAYROLL DEDUCTIONS	1,679.28
DD20335.4	08/07/2026	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	267.47
DD20335.5	08/07/2026	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	208.53
DD20335.6	08/07/2026	MLC MASTERKEY SUPER	SUPERANNUATION CONTRIBUTIONS	15.24
DD20335.7	08/07/2026	GESB SUPER SCHEME	SUPERANNUATION CONTRIBUTIONS	714.92
DD20335.8	08/07/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	129.85
DD20335.9	08/07/2026	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	646.15
DD20335.10	08/07/2026	THE TRUSTEE FOR GESB SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	315.07
DD20335.11	08/07/2026	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	257.46
DD20335.12	08/07/2026	GUILD SUPER	PAYROLL DEDUCTIONS	636.32
DD20335.13	08/07/2026	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	831.83
DD20335.14	08/07/2026	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	376.06
DD20335.15	08/07/2026	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	372.63
DD20335.16	08/07/2026	THE TRUSTEE FOR MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	335.95
DD20335.17	08/07/2026	HOSTPLUS SUPERANNUATION FUND BASIC	PAYROLL DEDUCTIONS	349.46
DD20335.18	08/07/2026	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	524.55
DD20335.19	08/07/2026	UNISUPER	SUPERANNUATION CONTRIBUTIONS	751.64
DD20335.20	08/07/2026	HESTA SUPER	PAYROLL DEDUCTIONS	951.69
DD20335.21	08/07/2026	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1,383.72
DD20335.22	08/07/2026	COLONIAL FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	871.65
DD20335.23	08/07/2026	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	4,866.45
DD20335.24	08/07/2026	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1,264.05
DD20336.1	08/07/2026	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	297.95
DD20336.2	13/07/2026	HESTA SUPER	PAYROLL DEDUCTIONS	99.32
DD20430.1	22/07/2026	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	18,612.98
DD20430.2	22/07/2026	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1,735.88

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
DD20430.3	22/07/2026	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	267.47
DD20430.4	22/07/2026	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	196.71
DD20430.5	22/07/2026	WAIKAWA DREAMING SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	80.55
DD20430.6	22/07/2026	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	714.92
DD20430.7	22/07/2026	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1,014.52
DD20430.8	22/07/2026	THE TRUSTEE FOR MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	133.91
DD20430.9	22/07/2026	HOSTPLUS SUPERANNUATION FUND BASIC	SUPERANNUATION CONTRIBUTIONS	646.15
DD20430.10	22/07/2026	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	251.95
DD20430.11	22/07/2026	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	870.91
DD20430.12	22/07/2026	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	428.47
DD20430.13	22/07/2026	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	379.93
DD20430.14	22/07/2026	UNISUPER	SUPERANNUATION CONTRIBUTIONS	444.64
DD20430.15	22/07/2026	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	335.95
DD20430.16	22/07/2026	COLONIAL FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	485.38
DD20430.17	22/07/2026	THE TRUSTEE FOR YHH SUPER FUND	SUPERANNUATION CONTRIBUTIONS	5,557.76
DD20430.18	22/07/2026	AUSTRALIAN ETHICAL RETAIL SUPER	SUPERANNUATION CONTRIBUTIONS	524.55
DD20430.19	22/07/2026	COLONIAL FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	910.00
DD20430.20	22/07/2026	MLC MASTERKEY SUPER	SUPERANNUATION CONTRIBUTIONS	829.58
DD20430.21	22/07/2026	GESB SUPER SCHEME	SUPERANNUATION CONTRIBUTIONS	1,572.95
DD20430.22	22/07/2026	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1,292.95
DD20430.23	22/07/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	381.79
DD20414.1	15/07/2026	SG FLEET AUSTRALIA PTY LTD	MONTHLY LEASE FOR LIGHT VEHICLE	358.05
DD20414.3	15/07/2026	TELAIR PTY LTD	MONTHLY PHONE AND INTERNET CHARGES	300.00
DD20420.1	15/07/2026	TELAIR PTY LTD	MONTHLY PHONE AND INTERNET CHARGES	1,788.06
B/S	01/06/2026	WESTPAC BANK	MERCHANT FEES	816.22
B/S	01/06/2026	WESTPAC BANK	MONTHLY BANK ACCOUNT FEES	202.96
B/S	08/07/2026	WESTPAC BANK	TOTAL WAGES FOR 25/06/2026 - 08/07/2026	276,740.69
B/S	16/07/2026	WESTPAC BANK	ONE OFF PAYMENT	1,282.98
B/S	22/07/2026	WESTPAC BANK	TOTAL WAGES FOR 09/07/2026 - 22/07/2026	195,088.68
WESTPAC CORPORATE CREDIT CARD - CEO				
DD20438.1	24/06/2026	KINATICO	CREDIT PURCHASED FOR POLICE CHECKS	350.00

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
DD20438.1	02/07/2026	WESTPAC	MONTHLY CARD FEE	10.00
WESTPAC CORPORATE CREDIT CARD - DPME				
DD20438.1	11/06/2026	MONDAY.COM	12 MONTH SUBSCRIPTION FOR MONDAY.COM	1,140.00
DD20438.1	20/06/2026	STARLINK	MONTHLY INTERNET CHARGES FOR THE ICC	236.00
DD20438.1	02/07/2026	WESTPAC	MONTHLY CARD FEE	10.00
WESTPAC CORPORATE CREDIT CARD - DDRS				
DD20438.1	08/06/2026	DIRECT POOL SUPPLIES	PALINTEST LUMISO POOLTEST 6 PHOTOMETER	1,504.95
DD20438.1	13/06/2026	TEAM GANTT	MONTHLY SUBSCRIPTION TO TEAM GANTT SOFTWARE	278.82
DD20438.1	14/06/2026	WESTPAC	INTL FX FEE FOR MONTHLY SUBSCRIPTION TO TEAM GANTT SOFTWARE	8.36
DD20438.1	15/05/2026	INTUIT MAILCHIMP	MONTHLY SUBSCRIPTION FOR VISITOR CENTRE NEWSLETTER DISTRIBUTION	37.94
DD20438.1	02/07/2026	WESTPAC	MONTHLY CARD FEE	10.00
WESTPAC CORPORATE CREDIT CARD - CESM				
DD20438.1	11/06/2026	DEPARTMENT OF TRANSPORT	REGISTRATION FOR SES TRAILER	49.05
DD20438.1	11/06/2026	THE CLUB HOTEL COLLIE	3 NIGHTS ACCOMMODATION FOR STAFF MEMBER ATTENDING CONFERENCE	405.00
DD20438.1	18/06/2026	DEPARTMENT OF TRANSPORT	PLATE CHANGE FOR FIRE TRUCK	32.00
DD20438.1	18/06/2026	BUNNINGS	PARTS AND ACCESSORIES FOR NEW POLARIS ATV FOR SES	321.23
DD20438.1	22/06/2026	DEPARTMENT OF TRANSPORT	PLATE CHANGE FOR FIRE TRUCK	19.40
DD20438.1	22/06/2026	DEPARTMENT OF TRANSPORT	PLATE CHANGE FOR FIRE TRUCK	19.40
DD20438.1	24/06/2026	DONNYBROOK BUTCHERS	SUPPLIES FOR KANGAROO GULLY BUSH FIRE STATION RE-OPENING EVENT	152.24
DD20438.1	27/06/2026	DONNYBROOK IGA	SUPPLIES FOR KANGAROO GULLY BUSH FIRE STATION RE-OPENING EVENT	42.71
DD20438.1	02/07/2026	WESTPAC	MONTHLY CARD FEE	10.00
WESTPAC CORPORATE CREDIT CARD - MBMO				
DD20438.1	11/06/2026	BUNNINGS	2 X HEAVY DUTY SHELVING UNITS	356.00
DD20438.1	02/07/2026	WESTPAC	MONTHLY CARD FEE	10.00
WESTPAC CORPORATE CREDIT CARD - DCECD				
DD20438.1	12/06/2026	INTUIT MAILCHIMP	MONTHLY SUBSCRIPTION FOR LIBRARY NEWSLETTER DISTRIBUTION	38.17
DD20438.1	14/06/2026	PRIME VIDEO	PURCHASE IN ERROR TO BE REIMBURSED	8.99
DD20438.1	14/06/2026	AMAZON MARKETPLACE	7 X INFLATABLE BEAN BAGS FOR TOWN HALL CINEMA SCREENINGS	354.20
DD20438.1	14/06/2026	AMAZON MARKETPLACE	3 X INFLATABLE BEAN BAGS FOR TOWN HALL CINEMA SCREENINGS	151.80
DD20438.1	14/06/2026	AMAZON MARKETPLACE	7 X INFLATABLE BEAN BAGS FOR TOWN HALL CINEMA SCREENINGS	354.20
DD20438.1	02/07/2026	WESTPAC	MONTHLY CARD FEE	10.00

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
AMPOL FUEL CARD PURCHASES				
DD20329.1	03/06/2026	AMPOL BRIDGETOWN DIESEL	B031 - 54.16L - DIESEL	108.95
DD20329.1	08/06/2026	AMPOL BRIDGETOWN DIESEL	B031 - 62.9L - DIESEL	130.27
DD20329.1	11/06/2026	AMPOL BRIDGETOWN DIESEL	B031 - 63.31L - DIESEL	130.36
DD20329.1	14/06/2026	CAPEL S/STN	B031 - 47.72L - DIESEL	95.44
DD20329.1	18/06/2026	CAPEL S/STN	B031 - 49.27L - DIESEL	91.87
DD20329.1	24/06/2026	AMPOL BRIDGETOWN DIESEL	B031 - 45.13L - DIESEL	79.49
DD20329.1	27/06/2026	AMPOL BRIDGETOWN DIESEL	B031 - 52.76L - DIESEL	92.57
DD20329.1	02/06/2026	AMPOL BRIDGETOWN DIESEL	B0108 - 83.12L - DIESEL	167.78
DD20329.1	16/06/2026	AMPOL BRIDGETOWN DIESEL	B16240 - 47.23L - ULP	80.95
DD20329.1	25/06/2026	AMPOL BRIDGETOWN DIESEL	B16240 - 47.02L - ULP	77.77
DD20329.1	04/06/2026	AMPOL BRIDGETOWN DIESEL	B16182 - 57.31L - DIESEL	115.64
DD20329.1	09/06/2026	AMPOL BRIDGETOWN DIESEL	B16182 - 32.23L - DIESEL	66.75
DD20329.1	19/06/2026	AMPOL BRIDGETOWN DIESEL	B16182 - 50.26L - DIESEL	92.77
DD20329.1	08/06/2026	AMPOL BRIDGETOWN DIESEL	B1158 - 20.36L - ULP	36.12
DD20329.1	23/06/2026	AMPOL BRIDGETOWN DIESEL	B1158 - 29.64L - ULP	49.62
DD20329.1	03/06/2026	AMPOL BRIDGETOWN DIESEL	B8880 - 18.7L - DIESEL	37.62
DD20329.1	16/06/2026	AMPOL BRIDGETOWN DIESEL	25OK - 29.48L - DIESEL	59.03
DD20329.1	19/06/2026	AMPOL BRIDGETOWN DIESEL	25OK - 17.05L - DIESEL	31.47
DD20329.1	21/06/2026	AMPOL BRIDGETOWN DIESEL	25OK - 52.66L - DIESEL	94.55
DD20329.1	12/06/2026	AMPOL BRIDGETOWN DIESEL	B17105 - 45.37L - DIESEL	92.74
DD20329.1	19/06/2026	AMPOL BRIDGETOWN DIESEL	B17105 - 56.38L - DIESEL	104.07
DD20329.1	26/06/2026	AMPOL BRIDGETOWN DIESEL	B17105 - 51.6L - DIESEL	90.38
DD20329.1	02/06/2026	AMPOL BRIDGETOWN DIESEL	B17187 - 31.26L - DIESEL	63.10
DD20329.1	26/06/2026	AMPOL BRIDGETOWN DIESEL	B0103 - 78.99L - DIESEL	138.35
DD20329.1	03/06/2026	AMPOL FOODARY FORREST HIG	1HNO351 - 33.66L - ULP	58.68
DD20329.1	18/06/2026	AMPOL BRIDGETOWN DIESEL	1HNO351 - 32.4L - ULP	54.89
DD20329.1	06/06/2026	EG AMPOL 94048 MANJIMUP	B8598 - 36.43L - ULP	63.90
DD20329.1	09/06/2026	AMPOL FOODARY FORREST HIG	B8598 - 37.2L - ULP	57.81
DD20329.1	11/06/2026	EG AMPOL 94048 MANJIMUP	B8598 - 38.66L - ULP	67.04
DD20329.1	22/06/2026	AMPOL BRIDGETOWN DIESEL	B8598 - 38.44L - ULP	65.05

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
DD20329.1	05/06/2026	AMPOL BRIDGETOWN DIESEL	0B - 41.05L - ULP	72.82
DD20329.1	10/06/2026	AMPOL BRIDGETOWN DIESEL	0B - 54.32L - ULP	95.28
DD20329.1	09/06/2026	AMPOL BRIDGETOWN DIESEL	1IAD685 - 30.35L - DIESEL	62.86
DD20329.1	16/06/2026	BOYUP BROOK S/STN	1IAD685 - 58.03L - DIESEL	117.43
DD20329.1	02/06/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 20.16L - DIESEL	40.69
DD20329.1	05/06/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 18.65L - DIESEL	38.20
DD20329.1	12/06/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 20.51L - DIESEL	41.93
DD20329.1	17/06/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 21.36L - DIESEL	41.68
DD20329.1	24/06/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 22.02L - DIESEL	38.78
DD20329.1	26/06/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 20.08L - DIESEL	35.17
DD20329.1	21/06/2026	AMPOL BRIDGETOWN DIESEL	B17710 - 26.67L - DIESEL	47.88
DD20329.1	05/06/2026	AMPOL BRIDGETOWN DIESEL	1IUG348 - 42.65L - ULP	75.66
DD20329.1	13/06/2026	AMPOL BRIDGETOWN DIESEL	1IUG348 - 43.94L - ULP	75.31
DD20329.1	04/06/2026	AMPOL BUSSELTON S/STN	B0102 - 59.56L - PRMDSLA	119.61
DD20329.1	07/06/2026	AMPOL BRUNSWICK	B0102 - 45.46L - DIESEL	91.78
DD20329.1	10/06/2026	INDEPENDENT NANNUP	B0102 - 58.12L - DIESEL	122.55
DD20329.1	13/06/2026	AMPOL FOODARY FORREST HIG	B0102 - 59L - PRMDSLA	116.76
DD20329.1	16/06/2026	INDEPENDENT NANNUP	B0102 - 50.84L - DIESEL	103.20
DD20329.1	19/06/2026	INDEPENDENT NANNUP	B0102 - 54.6L - DIESEL	102.28
DD20329.1	24/06/2026	INDEPENDENT NANNUP	B0102 - 66.57L - DIESEL	119.08
DD20329.1	05/06/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 44.17L - ULP	78.36
DD20329.1	07/06/2026	AMPOL FOODARY FREMANTLE E	B0100 - 37.02L - ULP	59.75
DD20329.1	13/06/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 40.53L - ULP	69.47
DD20329.1	18/06/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 35.77L - ULP	60.59
DD20329.1	22/06/2026	AMPOL FOODARY FORREST HIG	B0100 - 41.78L - ULP	62.84
DD20329.1	27/06/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 30.13L - ULP	49.23
DD20329.1	28/06/2026	AMPOL FOODARY FREMANTLE E	B0100 - 41.45L - ULP	60.27
DD20329.1	29/06/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 41.46L - ULP	67.75
BPAY				
14072026	14/07/2026	TELSTRA	TELEPHONE & INTERNET CHARGES	1,840.86
15072026	15/07/2026	HIWAY WA PTY LTD	STANIFER STREET RECONSTRUCTION PROJECT	2,420,415.62

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
28072026	28/07/2026	DEPARTMENT OF TRANSPORT	2026/27 FLEET REGISTRATIONS	20,547.40
31072026	31/07/2026	TELSTRA	TELEPHONE & INTERNET CHARGES	1,196.18
8072026	08/07/2026	WATER CORPORATION	WATER USAGE CHARGES	2,620.85
ELECTRONIC PAYMENTS				
EFT44119	02/07/2026	JULIA ANN BOYLE	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44120	02/07/2026	STEPHEN CARSTAIRS	FORTNIGHTLY COUNCILLOR ALLOWANCES	1,708.04
EFT44121	02/07/2026	MICHAEL JOHN FLETCHER	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44122	02/07/2026	KELLI NARELLE GILLIES	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44123	02/07/2026	ANDREW JAMES MCRAE	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44124	02/07/2026	LYNDON GRAEME PEARCE	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44125	02/07/2026	ANTONINO PRATICO	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44126	02/07/2026	REBECCA REDMAN	FORTNIGHTLY COUNCILLOR ALLOWANCES	759.77
EFT44127	02/07/2026	SIMON ROBINSON	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44128	03/07/2026	ACORN PROJECTS PTY LTD	SUPPLY AND INSTALL KITCHEN CABINETRY FOR LESSER HALL AND SHIRE OFFICES	23,601.00
EFT44129	03/07/2026	ADAM JENKINS TREE SERVICES PTY LTD	TREE PRUNING SERVICES FOR TREES AND BRANCHES POSING RISK	5,720.00
EFT44130	03/07/2026	ALLPEST WA	PEST CONTROL SERVICES FOR SHIRE FACILITIES	2,470.00
EFT44131	03/07/2026	AMITY SIGNS	SAFETY SIGNAGE, STREET SIGNS AND FITTINGS	1,899.70
EFT44132	03/07/2026	ASTRO SYNTHETIC SURFACES PTY LTD	MANUFACTURE CRICKET PITCH COVERS	2,783.00
EFT44133	03/07/2026	AUSTRALIA POST	POSTAGE FOR THE MONTH OF MAY	487.75
EFT44134	03/07/2026	AUSTRALIAN TAXATION OFFICE	PAYG WITHOLDING 24/06/2026	57,729.40
EFT44135	03/07/2026	B & B STREET SWEEPING PTY LTD	MONTHLY DRAINAGE SERVICES FOR THE MONTH OF MAY 2026	4,629.90
EFT44136	03/07/2026	BEACHES TIMBER FLOORS PTY LTD	PREPARE AND COAT TOWN HALL FLOORING	2,100.00
EFT44137	03/07/2026	BENARA NURSERIES	SUPPLY PLANTS FOR BRIDGETOWN STREETSCAPE	744.70
EFT44138	03/07/2026	BLACKWOOD RURAL SERVICES	VARIOUS FIXING AND TOOLS	102.00
EFT44139	03/07/2026	BLACKWOODS	SPILL KIT	459.67
EFT44140	03/07/2026	BLACKWOOD PAINTING CONTRACTORS	PAINTING OF BLC GYM	7,024.60
EFT44141	03/07/2026	BLECHYNDEN TIMBER FLOORING	REPAIRS, SAND AND SEAL TIMBER FLOOR IN GREENBUSHES OFFICE	6,152.00
EFT44142	03/07/2026	THE TRUSTEE FOR BRADLEY FAMILY TRUST	REPAIRS TO RIVER PARK AMENITIES	1,344.43
EFT44143	03/07/2026	BTOWN GREENBUSHES TOURISM ASSOC	COMMUNITY CASH VOUCHER FOR VOLUNTEER RECOGNITION	50.00
EFT44144	03/07/2026	BRIDGETOWN MITRE 10 & RETRAVISION	TOOLS FOR WORKS CREW, DEHUMIDIFIER AND MAINTENANCE SUPPLIES	1,597.89
EFT44145	03/07/2026	BRIDGETOWN PAINT SALES	PAINT AND PAINTING SUPPLIES	1,243.90

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44146	03/07/2026	BRIDGETOWN NEWSAGENCY	MONTHLY NEWSPAPER CHARGES AND DOOR PRIZES FOR VOLUNTEERS EVENT	188.05
EFT44147	03/07/2026	BRIDGETOWN WATER CARTAGE	SUPPLY 1 LOAD OF WATER FOR THE GREEN TANK AT THE WASTE FACILITY	495.00
EFT44148	03/07/2026	BRIDGETOWN TIMBER & HARDWARE	MINOR MAINTENANCE SUPPLIES	64.22
EFT44149	03/07/2026	BRITISH BRICKWORK	STEERE ST FOOTPATH WORKS	22,276.10
EFT44150	03/07/2026	BUNBURY TRUCKS SALES & SERVICE CENTRE	PROTECTIVE SEAT COVERS FOR PRIME MOVER	383.25
EFT44151	03/07/2026	CCR GROUP	CRANE HIRE TO LIFT PARTS INTO VOLVO GRADER INCLUDING TRAVEL	779.28
EFT44152	03/07/2026	CJD EQUIPMENT PTY LTD	PARTS FOR HEAVY FLEET MAINTENANCE	2,572.53
EFT44153	03/07/2026	CLOVERS GENERAL & LIQUOR STORE	GROCERIES FOR BRIDGETOWN LEISURE CENTRE	64.55
EFT44154	03/07/2026	COOLPRO REFRIGERATION & AIR CON	SCHEDULED SERVICING OF SHIRE AIR CONDITIONING UNITS	770.00
EFT44155	03/07/2026	XANDRA CURNOCK	TEMPORARY PERSONNEL APPOINTMENT FOR FINANCE	4,216.80
EFT44156	03/07/2026	CWG AUTOMOTIVE	40KM SERVICE FOR LIGHT VEHICLE	742.22
EFT44157	03/07/2026	DAVMECH	REPAIRS FOR THE COMPACT TRACK LOADER AND FLOAT MACHINERY TO SITE	1,842.35
EFT44158	03/07/2026	ADAM DAVEY CONSULTING	SITE SAMPLE TESTING AND REPORT FOR BRIDGETOWN SPORTSGROUND	1,320.00
EFT44159	03/07/2026	STATE LAW PUBLISHER	SHIRE ADVERTISING - FIREBREAK AND FUEL HAZARD REDUCTION NOTICE	1,054.11
EFT44160	03/07/2026	FAIRTEL PTY LTD	MONTHLY TELEPHONE AND NBN CHARGES FOR SES	190.95
EFT44161	03/07/2026	FONTY'S HIRE	TABLE AND NAPERY HIRE FOR EVENT	300.00
EFT44162	03/07/2026	FULTON HOGAN INDUSTRIES PTY LTD	WINNEJUP ROAD RESEAL AND PREMIX FOR OUTLINE ROAD MAINTENANCE	88,706.29
EFT44163	03/07/2026	GARVS AUTO ELECTRICS PTY LTD	MINOR ELECTRICAL REPAIRS	428.00
EFT44164	03/07/2026	GEOGRAPHE CIVIL PTY LTD	RECONSTRUCTION OF SHOULDERS FOR MARANUP FORD ROAD	131,340.60
EFT44165	03/07/2026	GFM CONTRACTING	WHS CONTRACTOR DEVELOPMENT OF SWMS AND SOP FOR WORKSAFE	13,090.00
EFT44166	03/07/2026	ROBERT WILLIAM GREEN	REIMBURSEMENT FOR TOOLS PURCHASED FOR FLEET MAINTENANCE	38.10
EFT44167	03/07/2026	LEIGH GUTHRIDGE	REIMBURSEMENT FOR FUEL PURCHASED FOR LIGHT VEHICLE	324.56
EFT44168	03/07/2026	HARMONIC ENTERPRISES PTY LTD	49.67 HOURS IT SUPPORT FOR MAY	8,195.55
EFT44169	03/07/2026	HERSEYS SAFETY	CONSUMABLES AND SUPPLIES FOR FLEET MAINTENANCE	2,001.56
EFT44170	03/07/2026	HILLVIEW ELECTRICAL SERVICE	MINOR ELECTRICAL REPAIRS AND REPLACEMENTS	2,618.00
EFT44171	03/07/2026	IT VISION	IT VISION ANNUAL SUBSCRIPTION AND SYNERGY UPGRADE	80,586.46
EFT44172	03/07/2026	IXOM OPERATIONS PTY LTD	MONTHLY RENTAL FOR 920KG CHLORINE GAS CYLINDER FOR BLC	174.25
EFT44173	03/07/2026	JOHNSON'S FOOD SERVICES	FOOD AND BEVERAGES FOR RESALE AT THE BLC CAFE	1,844.12
EFT44174	03/07/2026	LAMP REPLACEMENTS	20 X FLUORESCENT LAMPS	394.02
EFT44175	03/07/2026	LANDGATE	LAND VALUATION ENQUIRY CHARGES	418.87
EFT44176	03/07/2026	LG BEST PRACTICES PTY LTD	1.75 HOURS RATES SERVICES - TRAINING & TROUBLESHOOTING	308.00

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44177	03/07/2026	LINFOX ARMAGUARD PTY LTD	MONTHLY COLLECTION FEES	703.52
EFT44178	03/07/2026	MANJIMUP TOYOTA & MITSUBISHI	SERVICE FOR LIGHT VEHICLE	612.77
EFT44179	03/07/2026	MANJIMUP MONOGRAMS	PPE FOR STAFF MEMBERS	531.85
EFT44180	03/07/2026	MANJIMUP FREIGHT DISTRIBUTORS	FREIGHT CHARGES	48.78
EFT44181	03/07/2026	MASTEC	20 X 140L MASTEC SQUAT RED BINS WITH LIDS AND 15 X 240L BINS WITH LIDS	4,431.68
EFT44182	03/07/2026	MB TRAFFIC PLANNING & MANAGEMENT	PREPARATION OF TRAFFIC MANAGEMENT PLAN	1,138.50
EFT44183	03/07/2026	MCLEODS LAWYERS PTY LTD	LEGAL ADVICE	2,520.32
EFT44184	03/07/2026	MOORE AUSTRALIA AUDIT (WA)	AUDITING SERVICES FOR ACQUITTALS	5,830.00
EFT44185	03/07/2026	MUIRS MANJIMUP	BULLBAR LIGHT SET FOR LIGHT VEHICLE	119.28
EFT44186	03/07/2026	THE MULBERRY TREE CAFE AND BAKEHOUSE	CATERING FOR COUNCILLOR WORKSHOP MEETING	200.00
EFT44187	03/07/2026	OFFICEWORKS LTD	BULK STATIONERY AND OFFICE EQUIPMENT	172.24
EFT44188	03/07/2026	PLACE LABORATORY PTY LTD	DEVELOP SCOPE FOR PLACE PLANNING PROJECT	15,730.00
EFT44189	03/07/2026	REPCO	LED TRAILER LAMP	206.80
EFT44190	03/07/2026	RICHFEEDS AND RURAL SUPPLIERS	PPE FOR STAFF MEMBERS	195.00
EFT44191	03/07/2026	ROADSCAN	DATA UPDATE ON RAMM ASSET MANAGEMENT SYSTEM - FINAL PAYMENT	440.00
EFT44192	03/07/2026	SCAVENGER SUPPLIES PTY LTD	MONTHLY FIRE PANEL SERVICING	132.00
EFT44193	03/07/2026	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING CHARGES	862.46
EFT44194	03/07/2026	SIGMA TELFORD GROUP	CHEMICALS FOR BLC SWIMMING POOL	671.00
EFT44195	03/07/2026	SLATER-GARTRELL SPORTS	SPORTING EQUIPMENT FOR BRIDGETOWN LEISURE CENTRE PROGRAMS	501.60
EFT44196	03/07/2026	SMARTWASH WA	HIGH PRESSURE CLEAN FOR PUBLIC CONVENIENCES	1,375.00
EFT44197	03/07/2026	SOUTH WEST COUNSELLING INC.	EAP SERVICES FOR STAFF MEMBERS	170.50
EFT44198	03/07/2026	SOUTHERN LOCK AND SECURITY	LOCKS AND KEYS FOR SHIRE RESTRICTED SYSTEM AND DOOR HARDWARE	335.98
EFT44199	03/07/2026	SOUTH WEST ISUZU	ART FOR CREW CAB TRUCK	306.17
EFT44200	03/07/2026	STEWART & HEATON CLOTHING CO PTY LTD	PPE FOR FIREFIGHTERS	647.28
EFT44201	03/07/2026	STRIKEARC ENGINEERING	SUPPLY AND INSTALL 3 X SS BENCHTOPS AT GREENBUSHES SPORTSGROUND	5,309.13
EFT44202	03/07/2026	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	926.73
EFT44203	03/07/2026	THE WEST AUSTRALIAN	ADVERTISING FOR LOCAL PLANNING SCHEME AND BURNING PERIOD CHANGE	858.91
EFT44204	03/07/2026	THE STABLES IGA	SHIRE GROCERIES, REFRESHMENTS FOR ART AWARDS AND MEETINGS	1,516.29
EFT44205	03/07/2026	THE RIGHT STUFF FOR LANDHOLDERS	PARTS FOR IRRIGATION SYSTEM	150.10
EFT44206	03/07/2026	TYRES AND MORE BRIDGETOWN	OIL FOR GARBAGE TRUCK	84.00
EFT44207	03/07/2026	WARREN BLACKWOOD ALLIANCE COUNCILS	CONTRIBUTION TOWARDS THE WBAC SUPERANNUATION FOR 2026/2027	23,714.11

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44208	03/07/2026	WATTLESEED BARN CAFE & FLORIST	CATERING FOR VOLUNTEERS EVENT	700.00
EFT44209	03/07/2026	WALGA	ELECTED MEMBER TRAINING COURSES	2,640.00
EFT44210	03/07/2026	WINC AUSTRALIA PTY LTD	BULK STATIONERY AND OFFICE EQUIPMENT	1,803.83
EFT44211		CANCELLED PAYMENT		
EFT44212	10/07/2026	SYNERGY	ELECTRICITY CHARGES	3,154.68
EFT44222		CANCELLED PAYMENT		
EFT44223	16/07/2026	JULIA ANN BOYLE	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44224	16/07/2026	STEPHEN CARSTAIRS	FORTNIGHTLY COUNCILLOR ALLOWANCES	1,708.04
EFT44225	16/07/2026	MICHAEL JOHN FLETCHER	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44226	16/07/2026	KELLI NARELLE GILLIES	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44227	16/07/2026	ANDREW JAMES MCRAE	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44228	16/07/2026	LYNDON GRAEME PEARCE	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44229	16/07/2026	ANTONINO PRATICO	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT44230	16/07/2026	REBECCA REDMAN	FORTNIGHTLY COUNCILLOR ALLOWANCES	759.77
EFT44231	16/07/2026	SIMON ROBINSON	FORTNIGHTLY COUNCILLOR ALLOWANCES	521.00
EFT42232		TO EFT43360 CANCELLED PAYMENTS		
EFT44361	17/07/2026	ABC FILTER EXCHANGE	RANGEHOOD OVEN EXHAUST CLEAN AND FILTERS FOR CIVIC CENTRE	429.00
EFT44362	17/07/2026	ADAM JENKINS TREE SERVICES PTY LTD	STUMP GRINDING FOR DEPOT PROJECT AND CHANGE OVER TOWN BANNERS	1,650.00
EFT44363	17/07/2026	AIRIUS AIR SOLUTIONS PTY LTD	SUPPLY OF EMERALD SERIES 630MM FANS FOR LEISURE CENTRE	4,218.80
EFT44364	17/07/2026	AJ STALEY CARPENTRY	REPLACEMENT OF PERSONNEL ACCESS DOOR AT YORNUP FIRE STATION	2,030.00
EFT44365	17/07/2026	AMITY SIGNS	SAFETY SIGNAGE, STREET SIGNS AND FITTINGS	1,511.40
EFT44366	17/07/2026	AT PLUMBING & GAS	MINOR PLUMBING REPAIRS	1,593.60
EFT44367	17/07/2026	AUSTRALIA POST	POSTAGE FOR THE MONTH OF JUNE	273.16
EFT44368	17/07/2026	B & B STREET SWEEPING PTY LTD	MONTHLY DRAINAGE MAINTENANCE FOR BRIDGETOWN FOR JUNE	7,041.31
EFT44369	17/07/2026	BCE SURVEYING PTY LTD	FEATURE SURVEY OF MOKERDILLUP ROAD	7,645.00
EFT44370	17/07/2026	BELIA ENGINEERING	TRANSPORT 9 X CAGES E-WASTE AND 96 X MATTRESSES FOR RECYCLING	3,402.23
EFT44371	17/07/2026	BETTER TELCO SOLUTIONS PTY LTD	MONTHLY TELEPHONE CHARGES FOR DEPOT AND VISITOR CENTRE	340.98
EFT44372	17/07/2026	BEYOND FENCING SOLUTIONS	SUPPLY AND INSTALL GATES AND REMOVE BLOCKWORK	5,720.00
EFT44373	17/07/2026	BLACKWOOD RURAL SERVICES	PPE FOR WORKS CREW, PARTS AND CONSUMABLES	2,990.50
EFT44374	17/07/2026	BLACKWOODS	EMERGENCY SAFETY SIGNS AND EQUIPMENT	68.97
EFT44375	17/07/2026	BLACKWOOD VALLEY REALESTATE	PROPERTY CONDITION REPORT FOR SHIRE HOUSES	440.00

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44376	17/07/2026	BLACKWOOD PROPERTY MAINTENANCE	DEMOLITION OF SHIRE ADMINISTRATION BUILDING DOWNSTAIRS KITCHEN	3,000.00
EFT44377	17/07/2026	BLACKWOOD PAINTING CONTRACTORS	PREPARE AND PAINT SHIRE HOUSE AND ADMINISTRATION BUILDING HALLWAY	16,002.03
EFT44378	17/07/2026	BLUESALT CONSULTING	LIGHT INDUSTRIAL AREA FEASIBILITY STUDY - 50% PART PAYMENT	11,000.00
EFT44379	17/07/2026	BRIDGETOWN LAWN TENNIS CLUB INC	2025/26 COMMUNITY GRANT AND NON CONTESTABLE GRANT	6,000.00
EFT44380	17/07/2026	BRIDGETOWN CRC	PRINTING OF 20 X COUNCIL PLANS AND SES POWER CONSUMPTION	485.86
EFT44381	17/07/2026	BRIDGETOWN BULLDOZING PTY LTD	REHABILITATION OF 2 X GRAVEL PITS	10,000.00
EFT44382	17/07/2026	BRIDGETOWN HISTORICAL SOCIETY INC.	STOCK FOR VISITOR CENTRE	150.00
EFT44383	17/07/2026	BRIDGETOWN HOTEL	CATERING FOR COUNCILLOR WORKSHOP	158.00
EFT44384	17/07/2026	BTOWN VOLUNTEER BUSH FIRE BRIGADE	PROVISION OF CREW AND APPLIANCE FOR MITIGATION BURN	725.00
EFT44385	17/07/2026	BRIDGETOWN MITRE 10 & RETRAVISION	OVEN FOR SHIRE HOUSE, MAINTENANCE SUPPLIES AND CONSUMABLES	3,579.29
EFT44386	17/07/2026	BRIDGETOWN PAINT SALES	PAINT AND PAINTING SUPPLIES	4,719.25
EFT44387	17/07/2026	BRIDGETOWN NEWSAGENCY	MONTHLY NEWSPAPER CHARGES FOR LIBRARY FOR JUNE AND STATIONERY	134.68
EFT44388	17/07/2026	BRIDGETOWN CLEANING SERVICE	VACATE CLEAN FOR SHIRE HOUSE	990.00
EFT44389	17/07/2026	BRIDGETOWN COMPUTERS	COMPUTER AND DOMAIN NAME REGISTRATION FOR SES	1,385.00
EFT44390	17/07/2026	BRIDGETOWN TIMBER & HARDWARE	2 X SOLIDCORE DOORS, 15L BACKPACK SPRAYER AND MAINTENANCE SUPPLIES	2,074.57
EFT44391	17/07/2026	BRIDGETOWN HUB	2025/26 SERVICE AGREEMENT	3,850.00
EFT44392	17/07/2026	BULLIVANTS PTY LTD	LOAD BINDING EQUIPMENT FOR TRAILER	265.96
EFT44393	17/07/2026	BUNNINGS TRADE	EVERLASTING FLOWER PLANTS FOR VISITOR CENTRE	108.72
EFT44394	17/07/2026	BUNBURY TRUCK SALES	PARTS AND MAINTENANCE FOR PRIME MOVER	252.70
EFT44395	17/07/2026	BUNBURY PLASTICS	4.5MM 570 X 570 WHITE OPAL PERSPEX SKYLIGHT	144.00
EFT44396	17/07/2026	CATER CENTRAL PTY LTD	COOKING EQUIPMENT FOR CIVIC CENTRE KITCHEN	3,200.95
EFT44397	17/07/2026	CITY AND REGIONAL FUELS	CATERING FOR BUSHFIRE MANAGEMENT COMMITTEE	191.50
EFT44398	17/07/2026	CJD EQUIPMENT PTY LTD	LIFT FUEL PUMP FOR WHEEL LOADER	988.23
EFT44399	17/07/2026	CLINIPATH PATHOLOGY	PATHOLOGY TESTS	1,052.97
EFT44400	17/07/2026	CLOVERS GENERAL & LIQUOR STORE	REFRESHMENTS FOR BUSHFIRE BRIGADE AND ART AWARDS EVENTS	638.25
EFT44401	17/07/2026	COOLPRO REFRIGERATION & AIR CON	PROFESSIONAL DEEP CLEAN FOR SHIRE AIR CONDITIONING UNITS	1,666.50
EFT44402	17/07/2026	CORSIGN WA PTY LTD	SAFETY SIGNAGE	246.40
EFT44403	17/07/2026	XANDRA CURNOCK	TEMPORARY PERSONNEL APPOINTMENT FOR FINANCE	3,976.80
EFT44404	17/07/2026	DAVMECH	MULCHING OF GREEN WASTE FOR WASTE FACILITY, FLOAT MACHINERY & PARTS	53,234.89
EFT44405	17/07/2026	ADAM DAVEY CONSULTING	SUPPLY AND APPLY SOIL IMPROVERS FOR BRIDGETOWN SPORTSGROUND	1,155.00
EFT44406	17/07/2026	DUN DIRECT PTY LTD	SUPPLY AND DELIVER 4000L OF DIESEL	7,582.78

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44407	17/07/2026	EARTH 2 OCEAN COMMUNICATIONS	WAERN RADIO KIT FOR SES	4,943.20
EFT44408	17/07/2026	ELECTRICAL MAINTENANCE & UPGRADES	ELECTRICAL WORKS FOR GREENBUSHES OFFICE AND SHIRE ADMIN KITCHEN	1,139.59
EFT44409	17/07/2026	FAIRTEL PTY LTD	MONTHLY TELEPHONE AND NBN CHARGES FOR SES	190.95
EFT44410	17/07/2026	FULTON HOGAN INDUSTRIES PTY LTD	400L CATEMUL FOR ROUTINE ROAD MAINTENANCE	558.80
EFT44411	17/07/2026	GEOGRAPHE CIVIL PTY LTD	NELSON ST DRAINAGE IMPROVEMENTS	63,353.65
EFT44412	17/07/2026	GREAT SOUTHERN MOTORCYCLES	POLARIS RANGER ATV FOR SES INCLUDING FIRE RESCUE ACCESSORIES	51,000.49
EFT44413	17/07/2026	DEJAN GUJA	53 X HOURS ENVIRONMENTAL HEALTH OFFICER SERVICES	6,837.50
EFT44414	17/07/2026	HANSEN'S HOT BREAD SHOP	CATERING FOR FIREFIGHTERS ATTENDING MITIGATION TREATMENT	136.00
EFT44415	17/07/2026	HARMONIC ENTERPRISES PTY LTD	MONTHLY DR HOSTING FOR JUNE 2026	522.50
EFT44416	17/07/2026	H C JONES & CO	SUPPLY AND INSTALL BATHROOM FITTINGS, INSTALL OVEN FOR SHIRE HOUSE	2,540.26
EFT44417	17/07/2026	HEMA MAPS PTY LTD	STOCK FOR VISITOR CENTRE	153.15
EFT44418	17/07/2026	HERSEYS SAFETY	PPE AND CONSUMABLES	322.85
EFT44419	17/07/2026	HESTER BROOK BUSH FIRE BRIGADE	PROVISION OF CREW AND APPLIANCE FOR MITIGATION BURN	800.00
EFT44420	17/07/2026	HESKETH QUARRY'S PTY LTD	DISPOSAL OF GREENBUSHES FOOTPATH WASTE PILES	5,500.00
EFT44421	17/07/2026	IDEALINGS ARCHITECTURE	SHIRE DEPOT CONSTRUCTION PROJECT - DESIGNS AND ENGINEERING SUPPORT	10,516.00
EFT44422	17/07/2026	INFOCOUNCIL PTY LTD	INFOCOUNCIL ANNUAL LICENCE	12,144.13
EFT44423	17/07/2026	INFIELD SERVICES PTY LTD	DFES B SERVICE ON FOR 2 X LIGHT TANKERS	9,639.20
EFT44424	17/07/2026	INTERFIRE AGENCIES PTY LTD	PPE FOR FIREFIGHTERS	4,295.39
EFT44425	17/07/2026	INTELIFE GROUP LIMITED	POWERLINE PRUNING FOR MAY	45,268.54
EFT44426	17/07/2026	IT VISION	REVIEW AND CORRECTION FOR SOFTWARE	4,125.00
EFT44427	17/07/2026	JOHNSON'S FOOD SERVICES	FOOD AND BEVERAGES FOR RESALE AT THE BLC CAFÉ	454.96
EFT44428	17/07/2026	KANGAROO GULLY BUSHFIRE BRIGADE	PROVISION OF CREW AND APPLIANCE FOR MITIGATION BURN	550.00
EFT44429	17/07/2026	CATHRYN KOHN	CONCEPT DESIGN FOR HIGHLANDS PARK DEVELOPMENT	4,125.00
EFT44430	17/07/2026	LANDGATE	LAND VALUATION ENQUIRY CHARGES, VALUATION ROLL 25-26	15,766.35
EFT44431	17/07/2026	LINFOX ARMAGUARD PTY LTD	MONTHLY CASH COLLECTION & PROCESSING FEE	472.72
EFT44432	17/07/2026	DAMON JAMES LUKINS	REIMBURSEMENT FOR PRE-EMPLOYMENT MEDICAL ASSESSMENT	250.00
EFT44433	17/07/2026	MAIN ROADS WA	SPECIAL PURPOSE VEHICLE PERMIT	25.00
EFT44434	17/07/2026	MARANUP FORD BUSHFIRE BRIGADE	PROVISION OF CREW AND APPLIANCE FOR MITIGATION BURN	500.00
EFT44435	17/07/2026	M. & B. SALES PTY LTD	SUPPLY AND INSTALL SOLID DOOR FOR AMENITY BUILDING	1,487.20
EFT44436	17/07/2026	STEVEN MEYER	REIMBURSEMENT FOR FUEL PURCHASED FOR LIGHT VEHICLE	76.37
EFT44437	17/07/2026	MOKOH DESIGN	STOCK FOR VISITOR CENTRE	220.75

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44438	17/07/2026	THE MULBERRY TREE CAFE AND BAKEHOUSE	CATERING FOR SENIORS MOVIE	310.00
EFT44439	17/07/2026	NETSTAR AUSTRALIA PTY LTD	SUPPLY AND INSTALL AUTOMATIC VEHICLE LOCATOR SYSTEM FOR SES ATV	886.60
EFT44440	17/07/2026	NJ MECHANICAL	GENERAL MAINTENANCE AND REPAIRS TO MITIGATION TRAILER	426.80
EFT44441	17/07/2026	NQ PETRO PTY LTD	SUPPLY OF 12KL TANK, INCLUDING DISPENSING AND FUEL CONTROL SYSTEMS	40,721.40
EFT44442	17/07/2026	OUT GLASSED CLEANING	GUTTER CLEANING FOR SHIRE BUILDINGS	4,400.00
EFT44443	17/07/2026	PERTH TACTILES PTY LTD	SUPPLY AND INSTALLATION OF TACTILE AND NOSING	2,908.05
EFT44444	17/07/2026	PIVOTEL SATELLITE PTY LTD	WORKS CREW SATELLITE PHONE SERVICES	130.00
EFT44445	17/07/2026	THE QUALITY SHOP	PRINTING OF CERTIFICATES FOR ARCHIES AWARDS 2026	56.97
EFT44446	17/07/2026	DARREN REEVES	CARRY OUT FOOTPATH REPAIRS FOR SOMME PARK AND RE-LAY SUNKEN PAVERS	5,290.00
EFT44447	17/07/2026	REPCO	GREASE GUN KIT FOR GRADER MAINTENANCE	888.80
EFT44448	17/07/2026	RHYTHM CIVIL AND CONTRACTING	REPAIRS FOR WINGWALL COPING	4,015.00
EFT44449	17/07/2026	RICHFEEDS AND RURAL SUPPLIERS	TOOLBOX AND FUELPOD FOR WORKS UTES, PPE AND MAINTENANCE SUPPLIES	7,888.95
EFT44450	17/07/2026	SCAVENGER SUPPLIES PTY LTD	MONTHLY FIRE INDICATOR PANEL SERVICING	132.00
EFT44451	17/07/2026	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING AND PRINTING CHARGES	979.69
EFT44452	17/07/2026	SEEK LIMITED	RECRUITMENT ADVERTISING	2,738.73
EFT44453	17/07/2026	SHADEWEST SAILS	TAKE DOWN SHADE SAILS FOR PARKS AND LEISURE CENTRE FOR WINTER	2,236.00
EFT44454	17/07/2026	SJ TRAFFIC MANAGEMENT	TRAFFIC CONTROL FOR GREENBUSHES FOOTPATH PROJECT	8,781.30
EFT44455	17/07/2026	SOFT LANDING	RECYCLING OF 44 MATTRESSES FROM THE BRIDGETOWN WASTE FACILITY	2,075.04
EFT44456	17/07/2026	SONIC HEALTHPLUS PTY LTD	3 X PRE-EMPLOYMENT MEDICAL ASSESSMENTS	513.70
EFT44457	17/07/2026	SOS OFFICE EQUIPMENT	MONTHLY PHOTOCOPYING CHARGES	353.18
EFT44458	17/07/2026	SOUTH WEST COUNSELLING INC.	EAP SERVICES FOR STAFF MEMBERS	852.50
EFT44459	17/07/2026	SOUTHERN LOCK AND SECURITY	DOOR HARDWARE	73.16
EFT44460	17/07/2026	SOUWEST GLASS SERVICE	SUPPLY AND INSTALL CLEAR GLASS TO BROKEN WINDOW AT SHIRE HOUSE	424.60
EFT44461	17/07/2026	SOUTH WEST OIL SUPPLIES	20L TWO STROKE OIL AND 20L GEAR OIL	476.30
EFT44462	17/07/2026	SOUTH WEST TRAILERS	CUSTOM SAM TANDEM AXLE TRAILER FOR SES ATV	12,996.50
EFT44463	17/07/2026	SUICIDE PREVENTION NETWORK	2025/26 SERVICE AGREEMENT	5,000.00
EFT44464	17/07/2026	STANS MANJIMUP FARM MACHINERY	SERVICE AND PARTS FOR ZERO TURN MOWER AND TRACTOR	1,734.65
EFT44465	17/07/2026	STEWART & HEATON CLOTHING CO PTY LTD	PPE FOR FIREFIGHTERS	401.50
EFT44466	17/07/2026	ST JOHN AMBULANCE AUSTRALIA	13 X HEARTSINE ADULT PAD AND BATTERY PACKS FOR DEFIBRILLATORS	3,445.00
EFT44467	17/07/2026	STRATEGIC LEADERSHIP CONSULTING	2025/26 CEO PERFORMANCE REVIEW	6,951.91
EFT44468	17/07/2026	SUPACHOOK CARVERY	CATERING FOR MEETING	135.00

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44469	17/07/2026	SYNERGY	ELECTRICITY CHARGES	7,715.90
EFT44470	17/07/2026	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	281.46
EFT44471	17/07/2026	THE STABLES IGA	SHIRE GROCERIES AND CATERING FOR BFS REOPENING AND MOVIE SCREENING	520.09
EFT44472	17/07/2026	THE RIGHT STUFF FOR LANDHOLDERS	CONSUMABLES AND IRRIGATION SUPPLIES	99.47
EFT44473	17/07/2026	THE TILBROOK FAMILY TRUST	MULCH AND COMPOST FOR THOMSON PARK AND BLC GARDENS	6,002.50
EFT44474	17/07/2026	TOTAL TOOLS BUNBURY	MAKITA NAIL GUN AND ASSOCIATED EQUIPMENT	1,166.00
EFT44475	17/07/2026	TOTALLY WORKWEAR - BUNBURY	PPE FOR STAFF MEMBERS	658.80
EFT44476	17/07/2026	TREVORS BUNBURY PTY LTD	FLOOR COVERING FOR ADMINISTRATION BUILDING CORRIDOR	4,938.00
EFT44477	17/07/2026	TUTT BRYANT EQUIPMENT	BATTERY ISOLATOR SWITCH FOR BOMAG WASTE COMPACTOR	880.00
EFT44478	17/07/2026	TYRECYCLE PTY LTD	RECYCLING OF 85 X TYRES FROM THE WASTE FACILITY	1,004.36
EFT44479	17/07/2026	TYRES AND MORE BRIDGETOWN	6 X BATTERIES, 4 X CHARGERS, 8 X TYRES, AND LIGHT VEHICLE SERVICE	7,898.80
EFT44480	17/07/2026	UNITED PETROLEUM UNIT TRUST	5000L BULK DIESEL AND 200L ULP	9,033.18
EFT44481	17/07/2026	THE UNITED GROUP PTY LTD	STOCK FOR VISITOR CENTRE	395.00
EFT44482	17/07/2026	W. A. BUSH FIRE MUSEUM HERITAGE GROUP	2025/26 SERVICE AGREEMENT	629.00
EFT44483	17/07/2026	WARREN ELECTRICAL SERVICE	TROUBLESHOOTING AS PER WARRANTY CLAIM FOR AIRIUS FANS AT BLC	589.50
EFT44484	17/07/2026	WESTRAC PTY LTD	PARTS FOR ROLLER AND LOADER	1,053.89
EFT44485	17/07/2026	WESTBOOKS	BOOK PURCHASED FOR LIBRARY STOCK	64.83
EFT44486	17/07/2026	WINC AUSTRALIA PTY LTD	BULK CLEANING AND STATIONERY SUPPLIES	1,617.02
EFT44487	17/07/2026	WISEMAN SIGNS	3M X 3M GAZEBO, FLAGS, CEMETERY SIGNAGE AND INTERPRETATION TAGS	5,577.00
EFT44488	17/07/2026	WOODLANDS DISTRIBUTORS PTY LTD	COMPOSTABLE DOG WASTE BAGS	1,717.76
EFT44489	17/07/2026	WORK HEALTH PROFESSIONALS PTY LTD	AUDIOMETRIC TESTING	2,739.00
EFT44492	29/07/2026	ABCO PRODUCTS PTY LTD	BULK CLEANING SUPPLIES	1,559.29
EFT44493	29/07/2026	ADAM JENKINS TREE SERVICES PTY LTD	CUT AND REMOVE PHILLIPS STREET WATTLE TREES AND INSTALL TOWN BANNER	2,090.00
EFT44494	29/07/2026	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES DEBT COLLECTION CHARGES	272.60
EFT44495	29/07/2026	ARTISTRALIA	2 X MOVIE SCREENING LICENSES	363.00
EFT44496	29/07/2026	AUSTRALIA DAY COUNCIL OF WA	2026/27 AUSPIRE GOLD MEMBERSHIP	836.00
EFT44497	29/07/2026	AUSQ TRAINING	WORKSITE TRAFFIC MANAGEMENT REACCREDITATION FOR STAFF MEMBER	556.00
EFT44498	29/07/2026	BLACKWOOD RURAL SERVICES	SERVICE FOR RIDE ON MOWER	500.66
EFT44499	29/07/2026	BLACKWOOD PAINTING CONTRACTORS	TREAT & PAINT FENCE AND REPAIRS TO CONCRETE FLOORING - PART PAYMENT	2,805.00
EFT44500	29/07/2026	THE TRUSTEE FOR BRADLEY FAMILY TRUST	SUPPLY AND INSTALL REPLACEMENT CISTERN	1,376.03
EFT44501	29/07/2026	BRIDGETOWN POTTERY RESTAURANT	CATERING FOR 4 X MEETINGS AND 1 X MORNING TEA	1,958.00

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44502	29/07/2026	BRIDGETOWN CRC	SES POWER CONSUMPTION	249.28
EFT44503	29/07/2026	BRIDGETOWN MITRE 10 & RETRAVISION	REPLACEMENT GAS BOTTLE AND MINOR MAINTENANCE ITEMS	198.94
EFT44504	29/07/2026	CLEANAWAY PTY LTD	WASTE COLLECTION SERVICES FOR JUNE	68,691.22
EFT44505	29/07/2026	XANDRA CURNOCK	TEMPORARY PERSONNEL APPOINTMENT FOR FINANCE	11,630.40
EFT44506	29/07/2026	ELECTRICAL MAINTENANCE & UPGRADES	ELECTRICAL WORKS FOR SHIRE ADMINISTRATION BUILDING KITCHEN	1,478.57
EFT44507	29/07/2026	EATS	ANALYSIS OF WATER SAMPLES	1,857.63
EFT44508	29/07/2026	FAGAN MOTORS PTY LTD	SERVICE FOR LIGHT VEHICLE	471.14
EFT44509	29/07/2026	FISHERS TYRE CENTRE	FIT NEW TYRES TO LIGHT VEHICLE AND WHEEL ALIGNMENT	1,500.00
EFT44510	29/07/2026	GRACE RECORDS MANAGEMENT PTY LTD	SECURE DOCUMENT SERVICES	244.70
EFT44511	29/07/2026	HARMONIC ENTERPRISES PTY LTD	ANNUAL RENEWAL FOR BACK UP	3,104.20
EFT44512	29/07/2026	H C JONES & CO	PLUMBING WORK FOR ADMINISTRATION BUILDING KITCHEN UPGRADE	3,000.00
EFT44513	29/07/2026	HILLVIEW ELECTRICAL SERVICE	REPLACE FAULTY HIBAY LIGHT WITH LED HIBAY LIGHT IN DEPOT SHED	473.00
EFT44514	29/07/2026	IDEALINGS ARCHITECTURE	STRUCTURAL AND CIVIL ENGINEERING SERVICES FOR DEPOT PROJECT	7,909.00
EFT44515	29/07/2026	INFOCOUNCIL PTY LTD	ENHANCEMENT REQUEST FOR NEW AUDIT COMMITTEE	2,851.73
EFT44516	29/07/2026	INTERPHONE	MONTHLY INTERNET CHARGES	130.90
EFT44517	29/07/2026	INTERFIRE AGENCIES PTY LTD	PPE FOR FIREFIGHTERS	525.92
EFT44518	29/07/2026	IXOM OPERATIONS PTY LTD	MONTHLY RENTAL FOR 920KG CHLORINE GAS CYLINDER	168.63
EFT44519	29/07/2026	JOHNSON'S FOOD SERVICES	FOOD AND BEVERAGES FOR RESALE AT THE BLC CAFÉ	141.48
EFT44520	29/07/2026	LOCAL GOVERNMENT PROFESSIONALS WA	2026/27 GOLD LOCAL GOVERNMENT SUBSCRIPTION	3,960.00
EFT44521	29/07/2026	LGIS INSURANCE BROKING	REGIONAL RISK CO-ORDINATORS FEES JAN-JUN 2026	7,111.50
EFT44522	29/07/2026	LYNAM ENTERPRISES PTY LTD	32T IRONSTONE SPALLS FOR GREENBUSHES FOOTPATH PROJECT	2,464.00
EFT44523	29/07/2026	MANJIMUP MONOGRAMS	UNIFORMS AND PPE FOR STAFF MEMBERS	1,182.00
EFT44524	29/07/2026	MARKET CREATIONS AGENCY PTY LTD	2026/27 ANNUAL WEBSITE HOSTING AND SUBSCRIPTION	17,094.00
EFT44525	29/07/2026	MASTEC	20 X 140L BINS AND 50 X PINS	603.13
EFT44526	29/07/2026	NATURALISTE HYGIENE SERVICES	6 MONTHLY SANITARY BIN SERVICING	3,216.81
EFT44527	29/07/2026	REPCO	BATTERY, 20KG GREASING KIT AND 6 X 2-WAY RADIOS	2,278.23
EFT44528	29/07/2026	RICHFEEDS AND RURAL SUPPLIERS	20 X 450G GREASE, PEST CONTROL AND SOIL IMPROVERS	857.80
EFT44529	29/07/2026	SCAVENGER SUPPLIES PTY LTD	6 MONTHLY FIRE EQUIPMENT SERVICING	980.10
EFT44530	29/07/2026	SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	48.00
EFT44531	29/07/2026	SHOP FITTINGS STORE PTY LTD	5 TIER MERCHANDISING DISPLAY UNIT FOR VISITOR CENTRE	719.47
EFT44532	29/07/2026	SIGMA TELFORD GROUP	GRANULAR CHLORINE 10KG X 8 FOR BLC POOL	671.00

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44533	29/07/2026	SLATER-GARTRELL SPORTS	6 X SPORTS BARRIER NETS AND ACCESSORIES	5,335.00
EFT44534	29/07/2026	SMITH CONSTRUCTIONS WA	CONSTRUCTION OF BRIDGETOWN DEPOT - CLAIM 8	339,158.66
EFT44535	29/07/2026	SONIC HEALTHPLUS PTY LTD	3 X PRE-EMPLOYMENT MEDICAL ASSESSMENTS	2,040.50
EFT44536	29/07/2026	ST JOHN AMBULANCE AUSTRALIA	HEARTSINE ADULT BATTERY AND PADS REPLACEMENT	530.00
EFT44537	29/07/2026	SOUTH WEST FIRE MITIGATION SERVICES	HAZARD REDUCTION WORKS TREATMENT - PART PAYMENT	8,862.15
EFT44538	29/07/2026	SYNERGY	ELECTRICITY CHARGES	10,752.84
EFT44539	29/07/2026	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	60.70
EFT44540	29/07/2026	THE OWNERS OF BRIDGETOWN GARDENS	FUNCTION CENTRE HIRE FOR TWO EVENTS	500.00
EFT44541	29/07/2026	THE RIGHT STUFF FOR LANDHOLDERS	BACKPACK BLOWER FOR EMERGENCY SERVICES AND MINOR CONSUMABLES	1,667.69
EFT44542	29/07/2026	LGRCEU	PAYROLL DEDUCTIONS	312.00
EFT44543	29/07/2026	THINKPROJECT AUSTRALIA PTY LTD	2026/27 RENEWAL FOR TRANSPORT ASSET ANNUAL SUPPORT & MAINTENANCE	10,137.60
EFT44544	29/07/2026	TOTAL TOOLS BUNBURY	ROTARY LEVEL LASER AND TRIPOD	3,735.00
EFT44545	29/07/2026	T-QUIP	PARTS FOR FLEET MAINTENANCE	451.25
EFT44546	29/07/2026	TYRES AND MORE BRIDGETOWN	BATTERY FOR LOW LOADER TRAILER	125.00
EFT44547	29/07/2026	UNITED PETROLEUM UNIT TRUST	SUPPLY AND DELIVERY OF 9000L BULK DIESEL	15,896.43
EFT44548	29/07/2026	WESTRAC PTY LTD	SERVICE FOR CATERPILLAR MULTI TYRE ROAD ROLLER	2,599.66
EFT44549	29/07/2026	WINC AUSTRALIA PTY LTD	OFFICE FURNITURE FOR NEW DEPOT, BULK CLEANING & STATIONERY SUPPLIES	6,576.42
EFT44550	30/07/2026	JULIA ANN BOYLE	FORTNIGHTLY COUNCILLOR ALLOWANCES	689.22
EFT44551	30/07/2026	STEPHEN CARSTAIRS	FORTNIGHTLY COUNCILLOR ALLOWANCES	2,573.64
EFT44552	30/07/2026	MICHAEL JOHN FLETCHER	FORTNIGHTLY COUNCILLOR ALLOWANCES	689.22
EFT44553	30/07/2026	KELLI NARELLE GILLIES	FORTNIGHTLY COUNCILLOR ALLOWANCES	689.22
EFT44554	30/07/2026	ANDREW JAMES MCRAE	FORTNIGHTLY COUNCILLOR ALLOWANCES	689.22
EFT44555	30/07/2026	LYNDON GRAEME PEARCE	FORTNIGHTLY COUNCILLOR ALLOWANCES	689.22
EFT44556	30/07/2026	ANTONINO PRATICO	FORTNIGHTLY COUNCILLOR ALLOWANCES	689.22
EFT44557	30/07/2026	REBECCA REDMAN	FORTNIGHTLY COUNCILLOR ALLOWANCES	1,068.29
EFT44558	30/07/2026	SIMON ROBINSON	FORTNIGHTLY COUNCILLOR ALLOWANCES	689.22
EFT44559	31/07/2026	DENISE ELIZABETH GERMANN	RATES REFUND	2,416.89
EFT44560	31/07/2026	KAREN ANN HOLLINGTON	RATES REFUND	302.52
EFT44561	31/07/2026	ELIZABETH ANNE VALENTINE	RATES REFUND	2,364.34
DIRECT DEBITS - LICENSING				
38442	01/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 01/07/2026	4,433.10

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
38443	02/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 02/07/2026	4,336.75
38444	03/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 03/07/2026	2,679.35
38445	06/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 06/07/2026	6,607.00
38446	07/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 07/07/2026	4,350.25
38447	08/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 08/07/2026	9,773.40
38448	09/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 09/07/2026	12,106.45
38449	10/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 10/07/2026	3,550.65
38450	13/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 13/07/2026	1,521.60
38451	14/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 14/07/2026	3,553.15
38452	15/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 15/07/2026	6,375.25
38453	16/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 16/07/2026	4,383.70
38454	17/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 17/07/2026	4,034.90
38455	20/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 20/07/2026	5,607.80
38456	21/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 21/07/2026	4,050.85
38457	22/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 22/07/2026	4,083.50
38458	23/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 23/07/2026	2,674.20
38459	24/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 24/07/2026	4,572.65
38460	27/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 27/07/2026	6,055.45
38461	28/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 28/07/2026	4,305.40
38462	29/07/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 29/07/2026	3,652.65
TOTAL MUNICIPAL PAYMENTS				<u>4,869,964.97</u>
ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST				
EFT44213	13/07/2026	BRIDGETOWN HISTORICAL SOCIETY INC.	CONSIGNMENT STOCK SOLD FOR JUNE 2026	60.00
EFT44214	13/07/2026	HUGH MICHAEL BROWNE	CONSIGNMENT STOCK SOLD FOR JUNE 2026	206.25
EFT44215	13/07/2026	TRICIA DURHAM	CONSIGNMENT STOCK SOLD FOR JUNE 2026	14.62
EFT44216	13/07/2026	ANNE HARSE	CONSIGNMENT STOCK SOLD FOR JUNE 2026	33.75
EFT44217	13/07/2026	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSION ON CONSIGNMENT STOCK FOR JUNE 2026	170.38
EFT44218	13/07/2026	JULIE DOREEN STEELE	CONSIGNMENT STOCK SOLD FOR JUNE 2026	26.25
EFT44219	13/07/2026	STOCKLEY PUBLISHING	CONSIGNMENT STOCK SOLD FOR JUNE 2026	42.75
EFT44220	13/07/2026	THE CURREY POT	CONSIGNMENT STOCK SOLD FOR JUNE 2026	112.50
EFT44221	13/07/2026	WUD	CONSIGNMENT STOCK SOLD FOR JUNE 2026	15.00

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JULY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44490	29/07/2026	PUBLIC TRANSPORT AUTHORITY OF WA	BUS TICKETS SOLD FOR JUNE 2026	272.81
EFT44491	29/07/2026	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSION ON BUS TICKETS SOLD FOR JUNE 2026	122.79
TOTAL TRUST PAYMENTS				<u>1,077.10</u>

This schedule of accounts paid for the Municipal Fund totalling \$4,869,964.97 and for the Trust Fund totalling \$1,077.10 which was submitted to each member of the Council on the 27th August 2026 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 31/07/2026 is \$15,638.72



CHIEF EXECUTIVE OFFICER

Thursday, 27 August 2026

**SHIRE OF BRIDGETOWN-GREENBUSHES****MONTHLY FINANCIAL REPORT****For the Period Ended 30 June 2026****LOCAL GOVERNMENT ACT 1995****LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

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SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	* Var.
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
10	7,210,297	7,210,297	7,040,898	(169,399)	(2.35%)	▼
	3,700,536	3,700,536	3,689,138	(11,398)	(0.31%)	
	2,766,492	2,766,492	2,692,290	(74,202)	(2.68%)	▼
	282,952	282,952	245,215	(37,737)	(13.34%)	▼
	307,278	307,278	370,479	63,201	20.57%	▲
7	96,193	96,193	39,162	(57,031)	(59.29%)	▼
	0	0	0	0		
	14,363,748	14,363,748	14,077,182	(286,566)	(2.00%)	
Expenditure from operating activities						
	(7,714,970)	(7,714,970)	(7,940,175)	(225,205)	(2.92%)	▼
	(5,002,681)	(5,002,681)	(4,763,088)	239,593	4.79%	▲
	(297,746)	(297,746)	(354,637)	(56,892)	(19.11%)	▼
	(5,591,546)	(5,591,546)	(5,574,132)	17,414	0.31%	
	(152,868)	(152,868)	(152,536)	332	0.22%	
	(405,749)	(405,749)	(407,697)	(1,948)	(0.48%)	
	(334,324)	(334,324)	(323,692)	10,632	3.18%	
	(24,902)	(24,902)	(7,564)	17,338	69.63%	▲
	(19,524,786)	(19,524,786)	(19,523,521)	1,265	0.01%	
1(a)	5,530,084	5,530,084	5,549,495	19,412	(0.35%)	
	369,046	369,046	103,156	(265,890)		
INVESTING ACTIVITIES						
Inflows from investing activities						
	7,238,156	7,238,156	4,820,170	(2,417,986)	(33.41%)	▼
7	270,000	270,000	164,931	(105,069)	(38.91%)	▼
	7,508,156	7,508,156	4,985,101			
Outflows from investing activities						
8	(7,087,389)	(7,087,389)	(5,010,295)	2,077,094	29.31%	▲
8	(5,500,738)	(5,500,738)	(4,257,395)	1,243,343	22.60%	▲
	(306,254)	(306,254)	(306,255)			
	(12,894,381)	(12,894,381)	(9,573,945)			
	(5,386,225)	(5,386,225)	(4,588,844)			
Amount attributable to investing activities						
FINANCING ACTIVITIES						
Inflows from financing activities						
9	2,700,000	2,700,000	2,700,000	0	0.00%	
5	2,856,961	2,856,961	3,017,238	160,277	5.61%	▲
9	306,255	306,255	306,255	0	0.00%	
	5,863,216	5,863,216	6,023,493	160,277	2.73%	
Outflows from financing activities						
9	(181,230)	(181,230)	(180,705)	525	0.29%	
9	(80,763)	(80,763)	(80,763)	(0)	(0.00%)	
5	(2,404,693)	(2,404,693)	(993,947)	1,410,746	58.67%	▲
	(2,666,686)	(2,666,686)	(1,255,415)			
	3,196,530	3,196,530	4,768,078			
Amount attributable to financing activities						
MOVEMENT IN SURPLUS OR DEFICIT						
	1,820,649	1,820,649	1,820,649	0	0.00%	
	369,046	369,046	103,156			
	(5,386,225)	(5,386,225)	(4,588,844)			
	3,196,530	3,196,530	4,768,078			
1(b)	(0)	(0)	2,103,039	2,103,039	100.00%	▲

Council for the financial year ending 30 June 2025 adopted a percentage of plus or minus 10% or dollar value of \$20,000 (whichever is the lesser amount) at nature classification level to be used for reporting material variances of actual revenue and expenditure in the monthly financial reports. The exception being that material variances of \$10,000 or less are non-reportable. Refer to Note 2 for explanation of material variances.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL POSITION
For the Period Ended 30 June 2026

	Note	YTD 30 Jun 2026	Last Period 31 May 2026	30-Jun-25
		\$	\$	\$
Current Assets				
Cash and cash equivalents	4	5,802,946	4,332,931	9,603,493
Trade and other receivables		3,544,059	3,114,202	1,123,451
Inventories		60,090	61,853	69,552
Other assets		1,133,770	1,051,334	1,097,178
TOTAL CURRENT ASSETS		10,540,864	8,560,320	11,893,674
Non-Current Assets				
Trade and other receivables		177,241	177,241	177,241
Inventories		0	0	0
Other financial assets		79,620	79,620	79,620
Property, plant and equipment		49,884,971	49,098,341	46,460,216
Infrastructure		215,340,879	213,288,382	215,348,989
Right-of-use assets		248,284	254,905	28,447
TOTAL NON-CURRENT ASSETS		265,730,994	262,898,488	262,094,513
TOTAL ASSETS		276,271,858	271,458,808	273,988,187
Current Liabilities				
Trade and other payables		4,444,916	933,971	5,038,095
Other liabilities		1,985,000	1,539,622	995,079
Lease liabilities	9	62,034	(28,939)	0
Borrowings	9	227,590	32,519	141,754
Employee related provisions		777,620	777,620	778,642
TOTAL CURRENT LIABILITIES		7,497,160	3,254,793	6,953,570
Non-Current Liabilities				
Lease liabilities	9	192,084	279,101	28,627
Borrowings	9	3,696,778	3,963,319	1,263,319
Employee related provisions		88,260	88,260	88,260
TOTAL NON-CURRENT LIABILITIES		3,977,122	4,330,680	1,380,205
TOTAL LIABILITIES		11,474,282	7,585,474	8,333,775
NET ASSETS		264,797,576	263,873,334	265,654,412
Equity				
Retained surplus		122,431,860	119,397,366	121,265,405
Reserves accounts	5	1,450,065	3,560,317	3,473,356
Revaluation surplus		140,915,652	140,915,652	140,915,652
TOTAL EQUITY		264,797,576	263,873,334	265,654,412

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 1: DETERMINATION OF SURPLUS OR DEFICIT (NET CURRENT ASSETS)

(a) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Note	YTD 30 Jun 2026	Last Period 31 May 2026	Actual 30 Jun 2025
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	7 (39,162)	(36,182)	(25,910)
Add: Loss on disposal of assets	7 7,564	7,564	3,123
Add: Depreciation on assets	5,574,132	5,107,567	5,269,655
Less: Fair value adjustments to financial assets at fair value through profit or loss	0	0	3,551
Movement in non-current pensioner deferred rates	0	0	10,355
Movement in non-current employee LSL receivables	0	0	16,519
Movement in non-current lease renegotiation	0	0	0
Movement in non-current employee provisions	0	0	8,919
Movement in current employee provisions associated with restricted cash	5,342	14,911	9,569
Non cash amounts excluded from operating activities	5,547,876	5,093,859	5,295,781

(b) Surplus or deficit after imposition of general rates

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.

Note	YTD 30 Jun 2026	Last Period 31 May 2026	Actual 30 Jun 2025
	\$	\$	\$
Adjustments to net current assets			
Less: Cash - restricted reserves	5 (1,450,065)	(3,560,317)	(3,473,356)
Trust Transactions Within Muni (Liabilities - Assets)	394	(272)	(273)
Add: Current portion of borrowings	227,590	32,519	141,754
Add: Current portion of lease liabilities	62,034	(28,939)	0
Add: Current portion of employee benefit provisions held	5 219,382	217,762	212,420
Total adjustments to net current assets	(940,665)	(3,339,246)	(3,119,456)
Net current assets used in the Statement of Financial Activity			
Total current assets	10,540,864	8,560,320	11,893,674
Less: Total current liabilities	(7,497,160)	(3,254,793)	(6,953,570)
Less: Total adjustments to net current assets	(940,665)	(3,339,246)	(3,119,456)
Surplus or deficit after imposition of general rates	2,103,039	1,966,280	1,820,649

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 2: EXPLANATION OF MATERIAL VARIANCES

Nature of Income/Expenditure	Variance \$	Variance %	Var.	Reason	Explanation of Variance
OPERATING ACTIVITIES					
Revenue from operating activities					
Rates	(169,399)	(2.35%)	▼	Permanent	The (169k) variance in rates revenue is attributable to an assessment that was previously assumed to be rateable but was later confirmed to be held under a miscellaneous licence and is therefore exempt from rates under new legislation.
Fees and charges	(74,202)	(2.68%)	▼	Timing	Health Act licences are (\$15k) less than budgeted expectations. Animal control (\$13k) less than budgeted with less registrations and less penalties being issued than anticipated. Landfill Concessions are (\$13k) less than budget. Rate enquiry fees are (\$10k) less than budgeted, due to less chargeable enquiries than anticipated. Staff housing rental income is (\$9k) less than assumed. Fire prevention fees and charges (\$7k) less than budgeted with less fines issued. Sale of water from standpipes is (\$5k) less than anticipated. Community bus fees are (\$2k) less than budget with less usage than anticipated.
Interest revenue	(37,737)	(13.34%)	▼	Timing	(\$33k) of the variance relates to interest on reserve funds. Investments were less than expected resulting in less interest being received. Remaining balance is general interest on muni funds being less than anticipated.
Other revenue	63,201	20.57%	▲	Timing	One off contribution of \$52k from Forest Products Commission to the value of their expected rates amount. \$46k re legal fees reimbursement for rates debt collection. \$9k more workers compensation reimbursements. \$5k additional insurance claim income reimbursements. Partially offset by (\$49k) less fire prevention income with less grants than anticipated.
Profit on asset disposals	(57,031)	(59.29%)	▼	Timing	Profit on Vehicles sold year to date has come in below expectations. See note 7 for further information.
Expenditure from operating activities					
Employee costs	(225,205)	(2.92%)	▼	Timing / Permanent	Unfavourable permanent variance for Salaries and Wages at the Leisure centre over budget (\$111k), mostly attributable to having 2 recreation officers on at all times, extended user group opening hours being staffed and additional hours required for additional point of sale system configuration. Permanent variance for salaries and wages for the Visitor Centre (\$60k) and Fire prevention services (\$48k). The remaining (\$6k) are minor variances over a number of other accounts.
Materials and contracts	239,593	4.79%	▲	Timing	Permanent variance of \$130k relating to transfer station design and \$40k regarding inert waste area cleanup projects not going ahead. Variance of \$100k is a permanent variance due to the Geegelup Brook Detail Design project being reprioritised pending completion of the place planning project. \$55k permanent variance on LPS consultant costs not required. Partially offset by overspend on shire website, intranet and councillor portal (\$44k) and rates debt recovery (\$38k). The remaining (\$3k) variance is various overspends.
Utility charges	(56,892)	(19.11%)	▼	Timing	Utility charges accounts are over budget, with (\$28k) relating to the Bridgetown Leisure Centre. Parks and gardens electricity bills have come in (\$17k) higher than budget. Sunnyside Fire station electricity is (\$5k) higher than assumptions. The remaining (\$7k) is across multiple shire owned buildings. Cost saving measures are now in place to reduce utility bills.
Loss on asset disposals	17,338	69.63%	▲	Timing	Lower than expected loss for sold assets YTD. Refer to note 7 for further information.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 2: EXPLANATION OF MATERIAL VARIANCES

Nature of Income/Expenditure	Variance \$	Variance %	Var.	Reason	Explanation of Variance
INVESTING ACTIVITIES					
Capital grants, subsidies and contributions	(2,417,986)	(33.41%)	▼	Timing	Mainly relates to Talison partnering for the future grant funding (\$1.5m), Roads to recovery (\$736k) and SES equipment grants (\$163k) being less than budget YTD. These are currently being held in the balance sheet and will be recognised once final year end reconciliation process has been completed to ensure all milestones have been met.
Proceeds from disposal of assets	(105,069)	(38.91%)	▼	Timing	Refer to Note 7 for tracking of budgeted proceeds on sale
Purchase of property, plant and equipment	2,077,094	29.31%	▲	Timing	Refer to Note 8 for tracking of individual projects
Purchase and construction of infrastructure	1,243,343	22.60%	▲	Timing	Refer to Note 8 for tracking of individual projects
FINANCING ACTIVITIES					
Transfers to reserve accounts	1,410,746	58.67%	▲	Timing	Transfers to reserves in line with Council endorsed movements as per June 2026 OCM item 16.4
Transfers from reserve accounts	160,277	5.61%	▲	Timing	Transfers from reserves in line with Council endorsed movements as per June 2026 OCM item 16.4

Council for the financial year ending 30 June 2026 adopted a percentage of plus or minus 10% or dollar value of \$20,000 (whichever is the lesser amount) at nature classification level to be used for reporting material variances of actual revenue and expenditure in the monthly financial reports. The exception being that material variances of \$10,000 or less are non-reportable.

▼ Deficit ▲ Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual as per the adopted materiality threshold.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
		Budget Adoption	Opening Surplus(Deficit)				(0)
1381040	GS79	Farrell Street Gravel Sheetting - Salaries & Wages	Capital Expenses		17,898		17,898
1381040	GS79	Farrell Street Gravel Sheetting - Materials/Contracts	Capital Expenses		12,500		12,500
1381040	GS79	Farrell Street Gravel Sheetting - Internal Plant Hire	Capital Expenses		14,309		14,309
1381040	GS79	Farrell Street Gravel Sheetting - Labour Overhead	Capital Expenses		22,194		22,194
1390120	ZA02	Routine Road Mtce Outside Unsealed - Materials/Contracts	Operating Expenses		-	66,901	66,901
1180520		Care Of Families - Community Planning Development Projects - Salaries and Wages	Operating Expenses		4,400		4,400
1180520		Care Of Families - Community Planning Development Projects Mun - Materials /Contracts	Operating Expenses		-	4,400	4,400
1380740	TF30	Stanifer St Reconstruction	Capital Expenses		-	3,000,000	3,000,000
1380730		Talison Projects - Roads - Partnering for the Future Fund	Operating Income		3,000,000		3,000,000
Mid Year Budget Review							
01162		Rates Collection Costs	Operating Expenditure		-	10,000	10,000
01201		Interest On Overdue Rates	Operating Income		8,000		8,000
01221		Rates Reimbursement/Contributions	Operating Income		2,000		2,000
03601		General Revenue Interest	Operating Income		-	100,000	100,000
03701		Reserves Interest Received	Operating Income		-	40,000	40,000
04012		Development Services Department	Operating Expenditure		-	40,000	40,000
04042		Members - Election Expenses	Operating Expenditure		2,500		2,500
05006	PJ122	Organisation Wide Training	Operating Expenditure		-	38,000	38,000
05006	P173	Local Laws Review	Operating Expenditure		3,000		3,000
05523		Other Governance - Minor Income	Operating Income		15,000		15,000
05532	09GO	Staff Management Hr	Operating Expenditure		-	27,500	27,500
05533		Other Governance - Grants	Operating Income		100,000		100,000
05533		Other Governance - Grants	Operating Income		10,000		10,000
05652		Refreshments - Councillors	Operating Expenditure		-	8,000	8,000
05544		Other Governance - Plant Purchases	Capital Expenditure		14,288		14,288
05574	07BU	Shire Administration Building	Capital Expenditure		-	100,000	100,000
06002		Fire Prevention - Depreciation	Operating Expenditure	(30,000)		-	30,000
06112		Fire Prevention - Advertising & Printing	Operating Expenditure		-	1,200	1,200
06142		Dfes Maintenance Of Vehicles	Operating Expenditure		23,500		23,500
06422	75MA	B & P Hammence Fire Station Building Maintenance	Operating Expenditure		-	4,008	4,008
06433		Dfes Plant & Building Grants	Operating Income		222,050		222,050
06554		Fire Prevention - Equipment Brigades	Capital Expenditure		4,008		4,008
06574		Fire Prevention - Equipment Shire	Capital Expenditure		-	11,511	11,511
06614	12BN	Kangaroo Gully Fire Station	Capital Expenditure		-	222,050	222,050
07282		Animal Control - Other Expenses	Operating Expenditure		10,000		10,000
08002		Other Law Order & Public Safety - Depreciation	Operating Expenditure	(16,000)		-	16,000
08083		Ses Equipment Grants	Operating Income		134,632		134,632
08554		Ses - Plant & Equipment	Capital Expenditure		-	134,632	134,632
10003		Other Education - Fees & Charges/Reimbursements	Operating Income		7,000		7,000
18022	22RA	Terminus Lawn Mowing	Operating Expenditure		8,000		8,000
19062		Aged & Disabled - Seniors Programmes	Operating Expenditure		-	2,000	2,000
24022	98MA	175 Roe Street	Operating Expenditure	(12,000)		-	12,000
24014	26BU	146 Hampton Street	Capital Expenditure		27,979		27,979
24014	38BU	144 Hampton Street	Capital Expenditure		32,500		32,500
25032	01YB	Bridgetown Refuse Site Management	Operating Expenditure		9,000		9,000
25503		Sanitation General User Pay Charges	Operating Income		-	15,000	15,000
25513		Sanitation General Recycling Subsidies / Royalties	Operating Income		5,000		5,000
25504	WA01	Bridgetown Landfill Liquid Waste Facility	Capital Expenditure		500		500
25504	WA01	Bridgetown Landfill Liquid Waste Facility	Capital Expenditure		30,077		30,077
25504	WA01	Bridgetown Landfill Liquid Waste Facility	Capital Expenditure		1,200		1,200
25504	WA01	Bridgetown Landfill Liquid Waste Facility	Capital Expenditure		850		850
27423		Sewerage Septic Tank Inspection Fees	Operating Income		1,000		1,000
27433		Sewerage Waste Disposal Fees	Operating Income		-	2,000	2,000
27443		Sewerage Septic Tank Application Fees	Operating Income		1,000		1,000
29083		Protection Of Environment Grants/Contributions Mun	Operating Income		5,000		5,000
29006	EN01	Waste Authority - Waste To Worms	Operating Expenditure		-	5,000	5,000
30433		Town Planning Application Fees	Operating Income		15,000		15,000
31022	01YC	Grave Digging Bridgetown	Operating Expenditure		-	2,000	2,000
31403		Cemetery Fees & Charges (Gst Free)	Operating Income		25,000		25,000
31413		Cemetery Fees & Charges (Gst Applies)	Operating Income		10,000		10,000
28004	DR16	Nelson Street Drainage	Capital Expenditure		-	15,000	15,000
31074	01IN	Bridgetown Cemetery	Capital Expenditure		-	5,000	5,000
32012	04MA	Civic Centre Building Maintenance	Operating Expenditure		-	5,000	5,000
32022	04CA	Civic Centre Building Operation	Operating Expenditure	(50,000)		-	50,000
32022	04CA	Civic Centre Building Operation	Operating Expenditure		-	3,300	3,300
32423		Greenbushes Hall Hire Charges	Operating Income		2,500		2,500
34453		Other Recreation & Sport Contribution/Reimbursements	Operating Income		8,000		8,000
34463		Other Recreation & Sport Property & Reserves Hire Fees	Operating Income		2,000		2,000
34482		Other Recreation & Sport Depreciation - Parks & Ovals	Operating Expenditure	(15,000)		-	15,000
34514	06BU	Bridgetown Tennis Club	Capital Expenditure		10,000		10,000
34544	22IU	Memorial Water Fountain	Capital Expenditure		9,870		9,870
34544	23IU	River Park Footpath Lighting	Capital Expenditure		1,060		1,060
34594	TF10	Highland Bridgetown Estate Park	Capital Expenditure		350,000		350,000
34423		Other Recreation & Sport Grants	Operating Income		-	350,000	350,000
34032		Bridgetown Leisure Centre - Administration Salaries & Costs	Operating Expenditure		5,000		5,000

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
34292		Aquatic Co-Ordinators & Lifeguards	Operating Expenditure		1,300		1,300
34292		Aquatic Co-Ordinators & Lifeguards	Operating Expenditure		10,000		10,000
34312		Bridgetown Leisure Centre Gym Equipment Lease	Operating Expenditure	(60,000)		-	60,000
34912		Recreation Officers	Operating Expenditure		2,000		2,000
34912		Recreation Officers	Operating Expenditure		7,000		7,000
34972		Swimming Pool Chemicals	Operating Expenditure		-	5,000	5,000
34982		Health & Fitness Program Staff	Operating Expenditure		1,500		1,500
34514	16BU	Bridgetown Leisure Centre	Capital Expenditure		-	10,000	10,000
34914	18IN	Bridgetown Leisure Centre Infrastructure Renewals	Capital Expenditure		8,000		8,000
36333		Coffee Machine Sales	Operating Income		1,000		1,000
05443		Bridgetown Regional Library Photocopying Charges	Operating Income		1,500		1,500
36554	60BU	Bridgetown Library Renewals	Capital Expenditure		10,000		10,000
37102		Arts & Culture Programs	Operating Expenditure		-	2,500	2,500
37232		Other Culture Summer Evening Film Festivals	Operating Expenditure		4,500		4,500
37393		Other Culture Fees & Charges	Operating Income		-	1,000	1,000
38163		Roads To Recovery Grant	Operating Income		58,317		58,317
38014	RR17	Winnepup Road 2023-24	Capital Expenditure		-	58,317	58,317
38074	TF24	Talison Greenbushes Footpaths	Capital Expenditure		-	40,000	40,000
38074	TF28	Widen Cul-De-Sac Head On Diorite	Capital Expenditure		40,000		40,000
38104	G571	Tweed Road	Capital Expenditure		-	12,830	12,830
38604	FP28	Footpath Accessibility Access	Capital Expenditure		-	6,000	6,000
38604	FP38	Allnutt Street	Capital Expenditure		-	5,000	5,000
38604	FP46	Memorial Park Footpath	Capital Expenditure		25,000		25,000
38604	FP47	Hampton Street Bus Stop Pavement Repairs C/Fwd	Capital Expenditure		3,199		3,199
38694	RC67	Mount Street	Capital Expenditure		-	6,803	6,803
38694	RC81	Greenbushes-Boypup Brook Road (9 Box Out And Reconstruct Lane In Various Locations)	Capital Expenditure		71,500		71,500
38774	BR03	Winnepup Road Bridge (3315)	Capital Expenditure		12,000		12,000
38774	BR07	Slades Road Bridge (3331A)	Capital Expenditure		60,000		60,000
38774	BR10	Winnepup Rd Bridge 3316	Capital Expenditure		-	23,000	23,000
38774	BR26	Mckelvie Road Bridge 3705	Capital Expenditure		-	50,000	50,000
39002		Depreciation Roads	Operating Expenditure	(90,000)		-	90,000
39012	ZA02	Routine Road Mtce Outside Unsealed	Operating Expenditure		-	40,000	40,000
39012	ZA02	Routine Road Mtce Outside Unsealed	Operating Expenditure		-	70,000	70,000
39022	ZB06	Verge Maintenance Built Up Areas	Operating Expenditure		-	5,000	5,000
39122		Depreciation Other Infrastructure	Operating Expenditure	(5,000)		-	5,000
39593		Road Closure Plan Approval Fees & Charges	Operating Income		-	1,500	1,500
39692		Depot Loan 120 - Interest Repayment	Operating Expenditure		-	1,624	1,624
39692		Depot Loan 120 - Interest Repayment	Operating Expenditure		-	6,214	6,214
40004	PL28	Posi-Track And Attachments	Capital Expenditure		-	100,000	100,000
40004	PL31	Vibe Smooth Drum Roller	Capital Expenditure		25,000		25,000
40004	PL32	John Deere Tractor & Loader	Capital Expenditure		26,000		26,000
40004	PL33	Torro Zmaster Zereturn	Capital Expenditure		1,118		1,118
40004	PL34	Isuzu Npr Crew Cab	Capital Expenditure		3,740		3,740
40004	PL35	Isuzu Npr Tipper	Capital Expenditure		-	1,432	1,432
46163		Community Group & Event Banners	Operating Income		1,500		1,500
46432	97CA	154 Hampton Street	Operating Expenditure		-	4,000	4,000
46003		Bridgetown Visitor Centre Counter Sales	Operating Income		2,000		2,000
46043		Bridgetown Visitor Centre Venue Hire	Operating Income		1,500		1,500
46053		Bridgetown Visitor Centre Bus Tickets Commissions	Operating Income		500		500
46063		Bridgetown Visitor Centre Consignment Stock Commissions	Operating Income		1,000		1,000
46142	41CA	Tourist Centre Building Operation	Operating Expenditure	180,000		-	180,000
46252		Bridgetown Visitor Centre Stock Costs	Operating Expenditure		-	2,000	2,000
47413		Building Licenses	Operating Income		10,000		10,000
47423		Building Control Fees & Charges (Inc Gst)	Operating Income		1,000		1,000
47453		Building Control Fees & Charges (Ex Gst)	Operating Income		500		500
54002		Plant Operation Depreciation Plant & Equipment	Operating Expenditure	(50,000)		-	50,000
54052		Plant Operation Insurance	Operating Expenditure		-	23,500	23,500
54403		Plant Operation Reimbursements	Operating Income		5,000		5,000
56302		Salaries & Wages Workers Compensation Payments	Operating Expenditure		-	50,000	50,000
56393		Salaries & Wages Workers Compensation Reimbursements	Operating Income		50,000		50,000
60022		D & I Management Other Employee Costs	Operating Expenditure		-	16,700	16,700
60022		D & I Management Other Employee Costs	Operating Expenditure		-	10,000	10,000
60052		D & I Management Materials & Contracts	Operating Expenditure		-	3,500	3,500
63022		Works Activity Other Employee Costs	Operating Expenditure		-	15,000	15,000
64022		Fleet Other Employee Costs	Operating Expenditure		-	3,700	3,700
64052		Fleet Materials & Contracts	Operating Expenditure		-	10,000	10,000
05152		Corporate Services Workers Compensation Insurance	Operating Expenditure		-	16,500	16,500
05272		Corporate Services Staff Training	Operating Expenditure		-	3,000	3,000
75003		Office Of The Ceo Reimbursements	Operating Income		-	5,000	5,000
75042		Office Of The Ceo Other Employee Costs	Operating Expenditure		-	2,000	2,000
75112		Ceo Department Audit Fees	Operating Expenditure		-	10,000	10,000
73002		Pm Department - Salaries & Employment On Costs	Operating Expenditure		3,000		3,000
73002		Pm Department - Salaries & Employment On Costs	Operating Expenditure		-	2,000	2,000
73002		Pm Department - Salaries & Employment On Costs	Operating Expenditure		-	5,000	5,000
74052		Building Assets Department Workers Compensation Insurance	Operating Expenditure		-	4,000	4,000
74082		Building Assets Department Staff Training	Operating Expenditure		4,500		4,500

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
76003		A&F Activity Units Reimbursements & Charges	Operating Income		-	2,500	- 2,500
76032		A&F Activity Units It Support & Costs	Operating Expenditure		-	108,000	- 108,000
76032		A&F Activity Units It Support & Costs	Operating Expenditure		-	5,500	- 5,500
76042		A&F Activity Units Accounting	Operating Expenditure		-	2,000	- 2,000
76082		A&F Activity Units Office Supplies & Equipment	Operating Expenditure		-	3,413	- 3,413
76082		A&F Activity Units Office Supplies & Equipment	Operating Expenditure		-	7,000	- 7,000
76092		A&F Activity Units Occup Health & Safety Com	Operating Expenditure		-	57,600	- 57,600
76092		A&F Activity Units Occup Health & Safety Com	Operating Expenditure		-	20,000	- 20,000
77003		Ds Department Reimbursements	Operating Income		-	15,000	- 15,000
77022		Ds Department Workers Compensation	Operating Expenditure		-	8,400	- 8,400
38104	GS80	Corbalup Road Gravel Sheeting	Capital Expenditure		209,278		209,278
38694	RC55	Hester Cascades Road	Capital Expenditure		73,844		73,844
38084	KB01	Kerbing	Capital Expenditure		19,500		19,500
28004	DR16	Nelson Street Drainage	Capital Expenditure		60,000		60,000
28004	DR42	Peninsula Road Drainage Works	Capital Expenditure		60,000		60,000
38604	FP30	Steere St Footpath	Capital Expenditure		-	18,000	- 18,000
25014	62BU	Waste Recycle Shed	Capital Expenditure		100,000		100,000
04006	PJ121	Biennial Councillor Study Tour	Operating Expenditure		4,000		4,000
36032		BRIDGETOWN REGIONAL LIBRARY SALARIES & STAFF COSTS	Operating Expenditure		86,000		86,000
05612		OTHER GOVERNANCE - OFFICE OF THE CEO DEPARTMENT	Operating Expenditure		123,107		123,107
05612		Place Planning	Operating Expenditure		130,000		130,000
24014	26BU	146 Hampton St building renewals	Capital Expenditure		30,000		30,000
03751		Transfer from Reserve	Operating Expenditure		-	30,000	- 30,000

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 4: CASH AND INVESTMENTS

(a) **Cash deposits**

Municipal bank account
Municipal funds on call - Shire
Municipal funds on call - Talison
Trust bank account
Visitor Centre trust account
Cash on hand

Term deposits

(b) **Municipal funds**

(c) **Reserve funds**

Total

Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
	\$	\$	\$	\$	\$		
Nil	3,317,545				3,317,545	Westpac	At Call
4.30%	1,028,036				1,028,036	WATC	At Call
4.30%	1,360				1,360	WATC	At Call
Nil			231		231	Westpac	At Call
Nil			842		842	Westpac	At Call
Nil	3,950				3,950	N/A	On Hand
4.30%		1,450,982			1,450,982	WATC	At Call
	4,350,890	1,450,982	1,073	0	5,802,946		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 5: CASH BACKED RESERVE

2025-26										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
	Restricted by Legislation/Agreement									
106	Subdivision reserve	255,808	11,837	8,390	0	10,000	(267,645)	(274,198)	(0)	(0)
121	Car park reserve	1,105	51	36	0	0	0	0	1,156	1,142
201	Unspent grants & loans reserve	15,606	0	0	0	0	0	0	15,606	15,606
139	Public open space	18,000	833	590	0	0	0	0	18,833	18,590
	Restricted by Council			0						
101	Leave reserve	212,420	9,829	6,962	0	0	0	0	222,249	219,382
102	Plant reserve	150,550	6,967	4,924	744,693	456,960	(712,000)	(600,000)	190,210	12,434
103	Land and building reserve	225,040	10,413	7,381	0	413,640	(225,040)	(625,579)	10,413	20,482
104	Bush fire reserve	65,025	3,009	2,133	0	0	0	(40,914)	68,034	26,244
105	Maintenance and renewal of mine heavy haulage roads reserve	169,901	7,862	5,572	0	0	(177,763)	(175,473)	(0)	(0)
107	Sanitation reserve	291,554	13,491	9,562	0	0	(63,325)	0	241,720	301,116
109	Recreation centre floor and solar reserve	277,477	12,840	9,101	0	0	(287,906)	(173,752)	2,411	112,826
112	Refuse site post closure reserve	283,076	13,099	9,284	0	0	(80,000)	(45,106)	216,175	247,254
113	Drainage reserve	86,264	3,992	2,829	0	0	0	(55,853)	90,256	33,240
114	Community bus reserve	86,509	4,003	2,837	0	0	0	0	90,512	89,346
115	SBS & communications tower reserve	69,749	3,227	2,288	0	0	0	0	72,976	72,037
118	Playground equipment reserve	50,964	2,358	1,672	0	0	0	0	53,322	52,636
125	Building maintenance reserve	159,442	7,378	5,229	0	0	(133,135)	(135,600)	33,685	29,071
126	Strategic projects reserve	421,010	19,481	13,767	0	0	(440,491)	(434,777)	(0)	(0)
127	Matched grants reserve	95,350	4,412	3,127	0	0	(99,762)	(98,477)	(0)	(0)
128	Aged care infrastructure reserve	65,337	3,023	2,143	0	0	0	0	68,360	67,480
129	Equipment reserve	7,009	324	230	0	0	0	0	7,333	7,239
130	Assets and GRV valuation reserve	6,192	287	203	0	0	0	0	6,479	6,395

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 5: CASH BACKED RESERVE

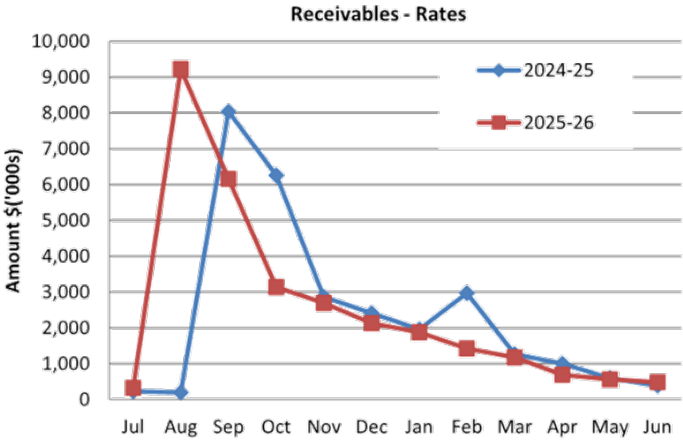
2025-26										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
131	Bridgetown Leisure Centre reserve	37,444	1,733	1,228	0	0	0	0	39,177	38,672
132	Trails reserve	22,362	1,035	733	0	0	(22,500)	(11,570)	897	11,525
133	Light fleet vehicle reserve	151,255	6,999	4,961	0	0	(128,000)	(128,000)	30,254	28,216
135	Blackspot reserve	22,890	1,059	751	0	0	0	0	23,949	23,641
136	Project management reserve	181,018	8,376	5,937	0	0	(189,394)	(186,955)	0	0
137	Sustainability reserve	15,000	694	492	0	0	0	0	15,694	15,492
138	CCTV infrastructure	30,000	1,388	984	0	0	(30,000)	(30,984)	1,388	0
139	Talison Unfunded Projects	0	0	0	1,500,000	0	0	0	1,500,000	0
		3,473,356	160,000	113,347	2,244,693	880,600	(2,856,961)	(3,017,238)	3,021,088	1,450,065

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 6: RECEIVABLES

Receivables - Rates

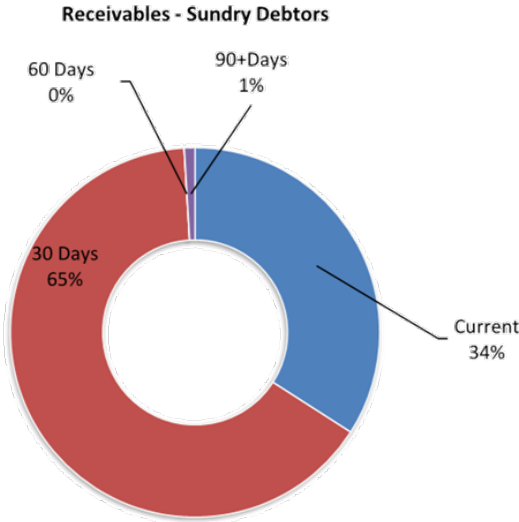
	YTD 30 Jun 2026	30 June 2025
	\$	\$
Opening arrears previous years	387,055	286,100
Levied this year	8,584,323	8,151,595
Less Collections to date	(8,487,544)	(8,050,640)
Equals Current outstanding	483,833	387,055
Net Rates Collectable	483,833	387,055
% Collected	94.61%	95.41%



Receivables - Sundry Debtors

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry debtors	895,694	1,708,247	288	24,737
Total Sundry Debtor Receivables Outstanding				2,628,966

Amounts shown above include GST (where applicable)



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 7: FIXED ASSET DISPOSALS

YTD Actual Replacement			Disposals	Amended Current Budget		
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)
\$	\$	\$		\$	\$	\$
			Plant and Equipment			
			Governance			
9,929	12,909	2,980	2018 Mitsubishi Outlander AWD - B271 (Pool Car)	9,929	20,000	10,071
35,000	38,182	3,182	2020 Toyota Landcruiser Prado Gxl 4X4 - B0100 (CEO)	35,000	40,000	5,000
7,872	14,455	6,583	2020 Nissan Xtrail St 2Wd - B0111 (MTS)	7,872	17,000	9,128
		0	Toyota Rav4 Awd Hybrid Cvt Gx - B16240 (EMCS)	25,000	25,000	0
		0	Transport			
		0	2006 Hamm 3412 Vibration Smooth Roller	35,333	50,000	14,667
29,564	22,000	(7,564)	2018 John Deere 4066R Tractor & Loader - B577	31,564	15,000	(16,564)
		0	2021 Torro Zmaster Zereturn Mower - B15726	11,338	3,000	(8,338)
21,945	28,636	6,691	2014 Isuzu Npr300 Crew Cab - B0102	21,945	35,000	13,055
20,728	32,273	11,545	2014 Isuzu Tip Truck - B032	20,728	40,000	19,272
0	8,182	8,182	1998 Plant Trailer (P2155) - B5569	0	25,000	25,000
125,038	156,636	31,599		198,709	270,000	71,291

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 8: FIXED ASSET ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	Amended YTD Budget	YTD		Purchase Orders Raised
				YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings						
Governance						
Shire Administration Building	07BU	278,535	278,535	172,791	(105,744)	490
Law, Order and Public Safety						
Kangaroo Gully Bushfire Station	12BN	400,000	400,000	324,702	(75,298)	-
Bushfire Brigade Water Tanks	148N	0	0	254	254	-
Bridgetown Bushfire Service Headquarters Building Renewals	65BU	40,914	40,914	38,847	(2,067)	-
Housing						
146 Hampton street	26BU	30,000	30,000	20,757	(9,243)	1,650
175 Roe Street	66BU	8,454	8,454	9,136	682	-
Community Amenities						
Waste Site Recycle Shed	62BU	16,422	16,422	0	(16,422)	-
Recreation and Culture						
Yornup Hall	01BU	43,623	43,623	23,815	(19,808)	-
Bridgetown Civic Centre Revitalisation	02BU	15,000	15,000	36,096	21,096	3,007
Bridgetown Leisure Centre	208U	100,000	100,000	0	(100,000)	-
Greenbushes Hall	218U	100,000	100,000	59,717	(40,283)	-
Bridgetown Civic Centre wet area & Foyer	638U	545	545	545	0	-
Greenbushes Office (Old Road Board Office) Toilets	TF02	43,000	43,000	38,121	(4,879)	-
Bridgetown Leisure Centre	168U	70,000	70,000	58,593	(11,407)	6,485
Greenbushes Golf Clubrooms	39BU	10,000	10,000	9,968	(32)	-
Transport						
Shire Depot Rebuild	08BU	3,586,437	3,586,437	2,073,175	(1,513,262)	380,932
Economic Services						
Bridgetown Visitor Centre - Fitout Of Railway Building	648U	10,000	10,000	4,686	(5,314)	-
Charge Up Workplace Grant - Ev Charger	40IN	382,229	382,229	382,530	301	-
Land and Buildings Total		5,135,159	5,135,159	3,253,732	- 1,881,427	
Roads						
Transport						

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 8: FIXED ASSET ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	Amended YTD Budget	YTD		Purchase Orders Raised
				YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Winnejump Road Regional Road Group 23/24	RR17	491,442	491,442	516,904	25,462	-
Talison Greenbushes Footpaths	TF24	800,000	800,000	703,651	(96,349)	43,671
Widen Cul-De-Sac Head On Diorite	TF28	20,000	20,000	19,828	(172)	-
Stanifer St Reconstruction	TF30	3,000,000	3,000,000	2,250,969	(749,031)	-
Kerbing	KB01	13,000	13,000	1,035	(11,965)	-
Rifle Range Road	GS05	62,000	62,000	77,279	15,279	-
Tweed Road	GS71	131,880	131,880	131,880	(0)	-
Connell Road	GS72	12,983	12,983	0	(12,983)	-
Intersection Realignments	RC07	51,780	51,780	0	(51,780)	-
Improvements At Steere St Intersections	RC52	40,000	40,000	0	(40,000)	-
Emergency Works	RC53	38,577	38,577	26,279	(12,298)	-
Geegelup View	RC65	5,500	5,500	0	(5,500)	-
Mount Street	RC67	21,803	21,803	21,803	0	-
Spencer Street	RC74	15,000	15,000	0	(15,000)	25,898
Catterick Road Safety Barrier	RC80	32,500	32,500	8,124	(24,376)	-
Inglis Street - Road & Drainage Upgrade	RC82	39,485	39,485	13,515	(25,970)	-
Tweed Road Reconstruction	RC83	85,729	85,729	4,545	(81,184)	-
Regional road Safety Program	RS04	150,324	150,324	138,198	(12,126)	-
Roads Total		5,012,003	5,012,003	3,914,010	- 1,097,993	
Footpaths						
Transport						
Footpaths Accessibility Access	FP28	28,000	28,000	21,254	(6,746)	-
Steere St Footpath	FP30	18,000	18,000	15,182	(2,818)	-
Allnutt Street	FP38	25,000	25,000	0	(25,000)	-
Hampton Street Bus Stop Pavement Repairs C/Fwd	FP47	18,801	18,801	18,801	(0)	-
Footpaths Total		89,801	89,801	55,236	- 34,565	
Drainage						
Community Amenities						
Nelson Street Drainage	DR16	30,000	30,000	61,224	31,224	-
Pipe Drainage Easement between Gleneagles and Aberdeen Ave	DR41	56,504	56,504	4,772	(51,732)	-
Peninsula Road Drainage Works	DR42	3,250	3,250	0	(3,250)	-
Drainage Total		89,754	89,754	65,996	- 23,757.77	
Parks & Ovals and Other						
Community Amenities						
Bridgetown Cemetery	01IN	25,000	25,000	25,045	45	-
Bridgtown Landfill Liquid Waste Facility	WA01	0	0	109	109	-

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 8: FIXED ASSET ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	Amended YTD Budget	YTD		Purchase Orders Raised
				YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Recreation and Culture						
River Park & Memorial Park Bbq Upgrade	21IU	20,000	20,000	17,435	(2,565)	-
River Park Footpath Lighting	23IU	8,680	8,680	8,680	0	-
Highland Bridgetown Estate Park	TF10	50,000	50,000	8,000	(42,000)	-
Thompson Park BBQ Replacement	28IN	10,000	10,000	9,959	(41)	-
Acrod Bay - Hampton Street	CP06	30,000	30,000	0	(30,000)	-
Parks & Ovals and Other Total		143,680	143,680	69,229	- 74,451	
Bridges						
Transport						
Winneju Rd Bridge 3316	BR10	103,000	103,000	103,770	770	-
Blackbutt Road Bridge 3706A (Rtr)	BR17	12,500	12,500	0	(12,500)	-
Mckelvie Road Bridge 3705	BR26	50,000	50,000	49,154	(846)	-
Bridges Total		165,500	165,500	152,924	-12576.01	
Plant and Equipment						
Governance						
Light fleet vehicles	1055440	215,711	215,711	215,711	0	-
Law, Order and Public Safety						
Fire Prevention - Equipment Shire Funded	1065740	11,511	11,511	11,551	40	-
CCTV Bridgetown Railway Station Carpark	1080340	114,802	114,802	122,725	7,923	-
SES Plant and Equipment	1085540	227,632	227,632	63,479	(164,153)	-
Community Amenities						
Sanitation Plant Purchases (Generator)	1255340	0	0	11,450	11,450	-
Recreation and Culture						
Recreation & Culture Buildings Solar Panels & Batteries	TF06	383,000	383,000	385,055	2,055	-
Transport						
Posi-Track And Attachments	PL28	100,000	100,000	93,850	(6,150)	-
Vibe Smooth Drum Roller	PL31	175,000	175,000	175,000	0	-
John Deere Tractor & Loader	PL32	54,000	54,000	54,000	0	-
Torro Zmaster Zereturn	PL33	28,882	28,882	28,882	(0)	-
Isuzu Npr Crew Cab	PL34	96,260	96,260	96,260	0	-
Isuzu Npr Tipper	PL35	81,432	81,432	81,432	(0)	-

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 8: FIXED ASSET ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	Amended YTD Budget	YTD		Purchase Orders Raised
				YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Prime Mover	PL36	240,000	240,000	221,153	(18,847)	-
Low Loader Trailer	PL37	150,000	150,000	132,900	(17,100)	-
Sundry Items	1403740	15,000	15,000	10,886	(4,114)	-
Plant and Equipment Total		1,893,230	1,893,230	1,704,335	- 188,895	
Furniture and Equipment						
Other Governance						
IT and Communication equipment	1055140	45,000	45,000	38,586	(6,414)	4,724
Bridgetown Regional Library Furniture & Equipment	1365440	14,000	14,000	13,642	(358)	-
Furniture and Equipment Total		59,000	59,000	52,228	- 6,772	
Capital Expenditure Total		12,588,127	12,588,127	9,267,691	- 3,320,436	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 9: INFORMATION ON BORROWINGS AND LEASES

(a) Borrowing Repayments

Particulars	Principal 1/07/2025	New Loans	New Loans	Principal Repayments		Principal Outstanding		Interest/Guarantee Fee Repayments	
		Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$
Community Amenities									
Loan 116 Liquid Waste Facility	42,354	0	0	10,281	10,281	32,073	32,073	1,093	1,198
							0		
							0		
Recreation and Culture									
Loan 112 Bridgetown Swimming Pool	1,023,745	0	0	84,950	84,950	938,796	938,795	47,818	48,684
Loan 117 Youth Precinct Redevelopment	117,061	0	0	18,793	18,792	98,269	98,269	2,527	2,721
Loan 118 Bridgetown Civic Centre Revitalisation	75,982	0	0	12,198	12,197	63,784	63,785	1,640	1,766
Loan 119 Youth Precinct Redevelopment (Stage 2)	145,930	0	0	15,533	15,533	130,397	130,397	7,432	7,585
Transport									
Loan 121 Depot Construction	0	2,700,000	2,700,000	38,951	39,477	2,661,049	2,660,523	77,114	77,115
	1,405,073	2,700,000	2,700,000	180,705	181,230	3,924,368	3,923,843	137,625	139,069

(b) New Borrowings

Particulars	New Loans	New Loans	New Loans
	Term	Budget	Actual
		\$	\$
Transport			
Loan 121 Depot Construction	20 years	2,700,000	2,700,000
		2,700,000	2,700,000

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 9: INFORMATION ON BORROWINGS AND LEASES

(c) Lease Liabilities

Particulars	Principal 1/07/2024	New Leases	New Leases	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
007 Gym Equipment	0	306,255	0	55,780	55,780	250,475	250,475	13,135	13,135
Other Property and Services									
005 2022 Toyota Hilux (CESM)	23,585	0	0	19,941	19,941	3,643	3,644	648	0
006 New BRMO (Mitigation) Vehicle	5,042	0	0	5,042	5,042	0	0	498	0
	28,627	306,255	0	80,763	80,763	254,118	254,118	14,281	13,135

(d) New Leases

Particulars	New Leases	New Leases	New Leases
	Term	Amended Budget	Actual
		\$	\$
Other Property and Services			
007 Gym Equipment	60 months	306,254	306,255
		306,254	306,255

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 10: RATING INFORMATION

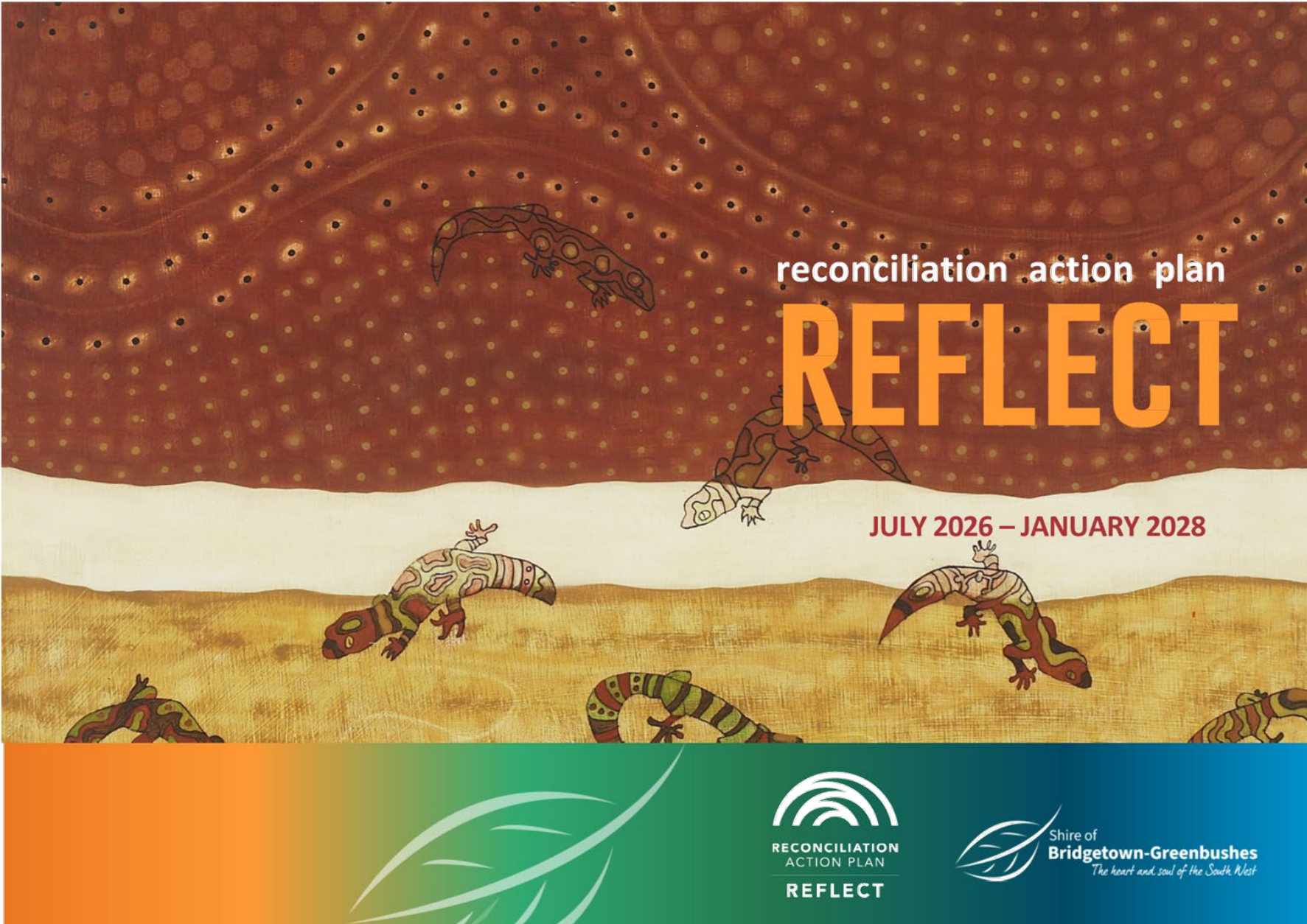
RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rates or general rates									
Shire GRV	0.073838	1,691	42,735,383	3,155,495	12,902	3,168,398	3,155,495	185,000	3,340,495
Mining GRV	0.221837	1	3,655,000	810,814	0	810,814	810,814	0	810,814
Shire Rural UV	0.004212	439	342,765,000	1,443,726	2,699	1,446,425	1,443,726	0	1,443,726
Mining UV	0.064312	19	1,502,792	96,648	0	96,648	96,648	0	96,648
Non-Rateable	0.000000	572	2,156,460	0	0	0	0	0	0
Sub-Totals		2,722	392,814,635	5,506,683	15,601	5,522,284	5,506,683	185,000	5,691,683
Minimum payments	Minimum \$								
Shire GRV	1,234.00	836	8,908,120	1,031,624	0	1,031,624	1,031,624	0	1,031,624
Shire Rural UV	1,530.00	315	81,611,600	481,950	0	481,950	481,950	0	481,950
Mining UV	280.00	18	26,686	5,040	0	5,040	5,040	0	5,040
Sub-Totals		1,169	90,546,406	1,518,614	0	1,518,614	1,518,614	0	1,518,614
Total general rates and minimum payments						7,040,898			7,210,297

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2026

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-25	Amount Received	Amount Paid	Closing Balance 30-Jun-26
	\$	\$	\$	\$
Accommodation - Visitor Centre	0	0	0	0
Other Visitor Centre	630	11,535	(11,754)	411
TransWA	265	5,863	(5,697)	431
Frank Draper Cemetery Fees	0	0	0	0
Unclaimed Monies				
R Witlen Overpayment	0	0	0	0
Visitor Centre Accommodation Payment	231	0	0	231
	1,126	17,398	(17,451)	1,073

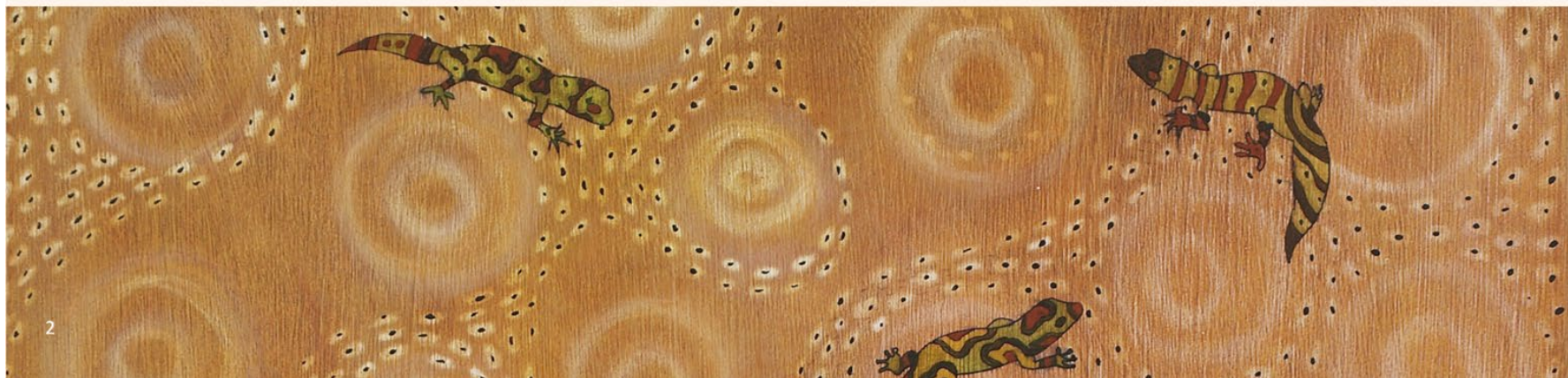


acknowledgement of country

The Shire of Bridgetown-Greenbushes acknowledges the cultural custodians of the land, the Kaneang, Pibelman and Wadandi people. We acknowledge and support their continuing connection to the land, waterways and community. We pay our respects to members of the Aboriginal communities and their culture; and to Elders past and present, their descendants still with us today, and those who will follow in their footsteps.

vision

Our vision is to foster an inclusive and harmonious community where the rich cultural heritage and rights of Aboriginal and Torres Strait Islander peoples are acknowledged, respected, and celebrated. We envision a regional local government that actively promotes meaningful partnerships, equitable opportunities, and sustainable practices that honor the past while building a shared future.





Statement from CEO of Reconciliation Australia

Inaugural Reflect RAP

Reconciliation Australia welcomes Shire of Bridgetown-Greenbushes to the Reconciliation Action Plan (RAP) program with the formal endorsement of its inaugural Reflect RAP.

Shire of Bridgetown-Greenbushes joins a network of more than 3,000 corporate, government, and not-for-profit organisations that have made a formal commitment to reconciliation through the RAP program.

Since 2006, RAPs have provided a framework for organisations to leverage their structures and diverse spheres of influence to support the national reconciliation movement. The program's potential for impact is greater than ever, with close to 3 million people now working or studying in an organisation with a RAP.

The four RAP types — Reflect, Innovate, Stretch and Elevate — allow RAP partners to continuously develop and strengthen reconciliation commitments in new ways. This Reflect RAP will lay the foundations, priming the workplace for future RAPs and reconciliation initiatives.

The RAP program's strength is its framework of relationships, respect, and opportunities, allowing an organisation to strategically set its reconciliation commitments in line with its own business objectives, for the most effective outcomes.

These outcomes contribute towards the five dimensions of reconciliation: race relations; equality and equity; institutional integrity; unity; and historical acceptance.

It is critical to not only uphold all five dimensions of reconciliation, but also increase awareness of Aboriginal and Torres Strait Islander cultures, histories, knowledge, and leadership across all sectors of Australian society.

This Reflect RAP enables Shire of Bridgetown-Greenbushes to deepen its understanding of its sphere of influence and the unique contribution it can make to lead progress across the five dimensions. Getting these first steps right will ensure the sustainability of future RAPs and reconciliation initiatives, and provide meaningful impact toward Australia's reconciliation journey.

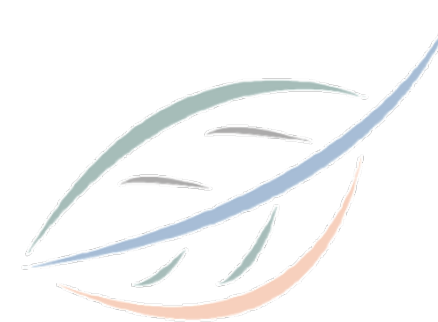
Congratulations Shire of Bridgetown-Greenbushes, welcome to the RAP program, and I look forward to following your reconciliation journey in the years to come.

Karen Mundine
Chief Executive Officer
Reconciliation Australia

REFLECT

our business

Located approximately 300km south of Perth, Bridgetown is known for its lifestyle opportunities, with beautiful landscapes, heritage architecture, a strong sense of community, a vibrant arts community and access to a wide range of unique natural and built assets.



Located 18km north of Bridgetown lies Greenbushes, a historic timber and mining town, surrounded by unique natural bushland and sitting high on the Darling Scarp, Greenbushes offers a unique experience for community members and visitors alike.

The majority of the Shire lies within the Blackwood Catchment area. The Goorbilyup/Blackwood River and its tributaries remain a highlight of the Shire surrounded by the undulating landscape which provides a picturesque backdrop to the town of Bridgetown and the Blackwood River. The many hectares of national park and state forest surrounding Bridgetown, Greenbushes and the smaller townships provides the perfect environment for a variety of nature-based activities such as walking, canoeing, swimming, mountain bike riding, bird watching, horse riding and camping along with simply exploring the magnificent forest areas.

The Shire of Bridgetown-Greenbushes has a population of approximately 5,238 people and a population of 85 First Nations People as per the 2021 census.

Our functions are diverse, delivering a number of important services for our community. We endeavour to remain responsive to changing needs and expectations, continuing to support and enhance the sustainability and diversity of our communities. Examples of our services and functions include:

- infrastructure and property services, including local roads, bridges, footpaths, parking facilities, drainage, waste collection, fire and emergency services

- provision of recreation and cultural facilities such as libraries, parks, sports facilities and fields, swimming pools, leisure centres, visitor services, halls and civic buildings
- environmental and health services such as water and food inspection, noise and animal control including dog and cat licensing
- community development services focusing on cultural diversity, children, youth, the ageing population, community care services, volunteering, community safety and economic development
- building services such as approvals, inspections, licensing, certification and enforcement
- statutory and strategic planning services including development approval, land use, sustainable environment, and local area planning.
- Our organisation employs approximately 100 people across 5 areas – Executive Services, Regulatory and Development Services, Corporate Economic and Community Development and Project Management and Environment. There are no staff who have identified themselves as Aboriginal or Torres Strait Islander. The focus of our organisation is to ensure that we provide a welcoming and inclusive place to work, visit, receive services, provide feedback and engage in civic life for First Nations Peoples and all members of the community.

our rap

We are developing a Reconciliation Action Plan to foster respectful relationships between Aboriginal and Torres Strait Islander people and non-Aboriginal and Torres Strait Islander peoples, promoting social cohesion and mutual understanding. This plan serves as a proactive framework to address historical injustices and implement strategies that support the rights and aspirations of Aboriginal and Torres Strait Islander people.

Our goal in developing a RAP is to embed reconciliation into the core of our operations, policies, and services, and to actively contribute to closing the gap on Aboriginal and Torres Strait Islander peoples' disadvantage. By listening to and learning from the wisdom of Aboriginal and Torres Strait Islander people and community leaders, we will continue to promote reconciliation, respect, and recognition of the unique cultural heritage of First Nations peoples. Our RAP will serve as a roadmap for creating a more just and inclusive Shire that truly reflects the values of reconciliation and mutual respect.

The implementation of the RAP will provide a number of benefits for the Shire of Bridgetown-Greenbushes including;

- Improved relationships: A Reconciliation Plan will help foster positive relationships between different groups within the organisation, leading to better communication, collaboration, and teamwork.
- Increased diversity and inclusion: By addressing issues and biases related to race, gender, age, and other identity markers, a Reconciliation Plan will help create a more inclusive and diverse workplace.
- Higher employee engagement and morale: When employees feel valued, heard, and respected, they are more likely to be engaged, motivated, and satisfied with their work.

- Attracting and retaining talented staff: Organisations that prioritise reconciliation and diversity can be more attractive to job seekers who value inclusivity and social responsibility, helping to attract and retain talented employees.
- Improved decision-making: By incorporating diverse perspectives and experiences into decision-making processes, the Shire can make better informed and more effective decisions.
- Enhanced reputation: A commitment to reconciliation and diversity will have a positive impact on the reputation of the Shire in the eyes of customers, partners, and the community, leading to increased trust and loyalty.





This is the first RAP developed by the Shire of Bridgetown-Greenbushes. The RAP is intended to be a dynamic document, used to guide the shire's actions around cultural inclusion and provide structured, inclusive and strategic approach to achieving Council's reconciliation goals.

A Reconciliation Action Plan (RAP) will benefit the Shire of Bridgetown-Greenbushes by enhancing relationships and fostering partnerships with Aboriginal and Torres Strait Islander people, leading to a more inclusive and culturally sensitive approach to governance. Additionally, it can improve community trust and engagement, ensure better alignment with social justice principles, and attract funding opportunities dedicated to reconciliation initiatives.

The RAP was developed in consultation with the Cultural Inclusion Advisory Committee, an advisory committee to Council made up of local First Nations People, community members, a representative of the Historical Society and Councillors.

The Director Corporate Economic and Community Development will champion the implementation of the RAP, along with the Community Development team. Implementation of the plan will include consultation with Traditional Custodians and the 3 Aboriginal Corporations relevant to this Shire.

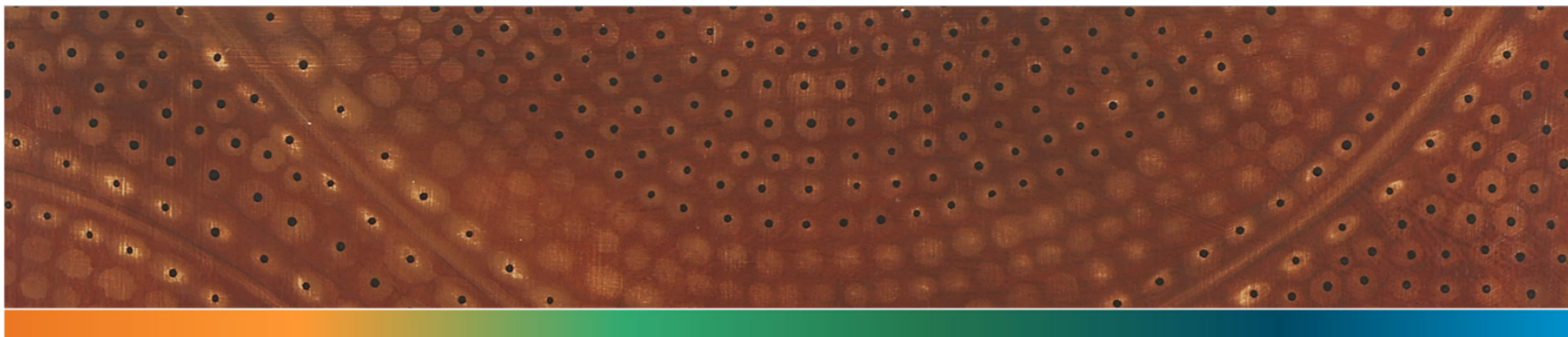
The Shire of Bridgetown-Greenbushes recognizes that reconciliation is an ongoing process and intend that this RAP is a document that can contribute to greater opportunities and outcomes for First Nations peoples.



our journey

The Shire of Bridgetown-Greenbushes reconciliation journey began in 2021 with Council's endorsement of the Cultural Inclusion Advisory Committee. This committee was instrumental in beginning our reconciliation journey and recommended a number of important initiatives over the past years including;

- Dual naming of the Blackwood River to be called the Goorbilyup -Blackwood River
 - Consultation and agreement from the Councils of;
 - Augusta-Margaret River
 - Nannup
 - Bridgetown-Greenbushes
 - West Arthur
 - Consultation and agreement with Traditional Owners including
 - Undalup association (Karri Karrak Native Title Group)
 - The Smith Family (Gnaala Karla Booja Native Title Group)
 - Khan Family (Gnaala Karla Booja Native Title Group)
 - Northover Family Member (Gnaala Karla Booja Native Title Group)
- The development and manufacturing of the NAIDOC Week Banners which are installed at the northern entrance to Bridgetown
- The development and printing of a brochure outlining the meaning of Sandra Hill's included on the NAIDOC Week banners
- The development and manufacturing of the Harmony Week banners
- The development of a standardized Acknowledgement of Country
- The development of a visual Acknowledgement of Country to be included on the glass doors of the Shire customer service area in the Administration Building, the Bridgetown Leisure Centre and the Bridgetown Library
- The development of a Welcome to Country in language to be included in the new Visitor Centre and the tourist bays at both entrances to town.
- High School Excursions to Sandra Hill's Stolen Generation art installation at the Balingup Packing Sheds for NAIDOC Week.





relationships

Focus area: engagement, bringing people together, encouraging understanding.

Action	Deliverables	Responsibility	Timeline
1.1 Establish and strengthen mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisations.	a. Identify Aboriginal and Torres Strait Islander stakeholders and organisations within our local area or sphere of influence.	Coordinator Community Development (RAP Champion)	November 2026
	b. Research best practice and principles that support partnerships with Aboriginal and Torres Strait Islander stakeholders and organisations.	Coordinator Community Development (RAP Champion)	November 2026
	c. Identify Aboriginal and Torres Strait Islander stakeholders within our local area or sphere of influence.	Coordinator Community Development (RAP Champion)	December 2026
1.2 Build relationships through celebrating National Reconciliation Week (NRW).	a. Circulate Reconciliation Australia's NRW resources and reconciliation materials to our staff.	Coordinator Community Development (RAP Champion)	27 May – 3 June (annually)
	b. RAP Working Group members to participate in an external NRW event.	Coordinator Community Development (RAP Champion)	27 May – 3 June (annually)
	c. Encourage and support staff and community leaders to participate in at least one external event to recognise and celebrate NRW.	Manager People and Culture	27 May – 3 June (annually)
1.3 Promote reconciliation through our sphere of influence.	a. Communicate our commitment to reconciliation to all staff.	CEO	July 2026
	b. Identify external stakeholders that our organisation can engage with on our reconciliation journey.	Coordinator Community Development (RAP Champion)	September 2026
	c. Identify other RAP like-minded organisations that we could approach to collaborate with on our reconciliation journey.	Coordinator Community Development (RAP Champion)	September 2026
1.4 Promote positive race relations through anti-discrimination strategies.	a. Research best practice and policies in areas of race relations and anti-discrimination.	Manager People and Culture	June 2027
	b. Conduct a review of HR policies and procedures to identify existing anti-discrimination provisions and future needs	Manager People and Culture	June 2027
	c. Develop a database of key stakeholders and organisations with an Aboriginal and Torres Strait Islander peoples focus to promote an open dialogue to share information and expand networks.	Coordinator Community Development (RAP Champion)	September 2026
	d. Contact Traditional Custodians interested in working with Council to develop and promote local Aboriginal culture and heritage.	Coordinator Community Development (RAP Champion)	September 2026
	e. Liaise with representatives of the appropriate Aboriginal and Torres Strait Islander peoples Land Use Agreement (ILUA) corporations, Gnaala Karla Booja, Wagyl Kaip and Karri Karrak, when undertaking projects with potential Aboriginal and Torres Strait Islander significance or impact.	CEO	July 2027





RESPECT

Focus area: Visible recognition of Aboriginal and Torres Strait Islander culture, history, peoples and protocols.

Action	Deliverables	Responsibility	Timeline
2.1 Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning.	a. Develop a business case for increasing understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights within our organisation.	Coordinator Community Development (RAP Champion)	June 2027
	b. Conduct a review of cultural learning needs within our organisation.	Coordinator Community Development (RAP Champion)	December 2026
2.2 Demonstrate respect to Aboriginal and Torres Strait Islander peoples by observing cultural protocols.	a. Develop an understanding of the local Traditional Owners or Custodians of the lands and waters within our organisation's operational area.	Coordinator Community Development (RAP Champion)	September 2026
	b. Increase staff's understanding of the purpose and significance behind Aboriginal and Torres Strait Islander cultures	Coordinator Community Development (RAP Champion)	October 2026
	c. Ensure inclusion of Welcome to Country at major shire managed and supported events and significant openings	Chief Executive Officer	June 2027
	d. Ensure the continued inclusion of Welcome or Acknowledgement of Country at Council Meetings and civic events	Chief Executive Officer	June 2027
	e. Ensure all organisations holding events within the shire have access to information to organise a Welcome to Country (if required) and provide the standardized Acknowledgement of Country through the Events Package	Corporate Communications Officer/ Coordinator Culture and Tourism	July 2026
	f. Develop a list of Aboriginal community members who are willing and able to perform a Welcome to Country	Chief Executive Officer	June 2027
	g. Ensure the Acknowledgement of Country continues to be included in Council's strategic documents and electronic communications.	Chief Executive Officer	July 2026
2.3 Build respect for Aboriginal and Torres Strait Islander cultures and histories by celebrating NAIDOC Week.	a. Raise awareness and share information amongst our staff about the meaning of NAIDOC Week.	Coordinator Culture and Tourism	June (annually)
	b. Introduce our staff to NAIDOC Week by promoting external events in our local area.	Coordinator Culture and Tourism	1 st week July (annually)
	c. RAP Working Group to participate in an external NAIDOC Week event.	Coordinator Community Development (RAP Champion)	1 st week July (annually)
	d. Ensure the NAIDOC Week banners, located at the northern entrance to town, are raised before NAIDOC Week	Coordinator Community Development (RAP Champion)	June (annually)
	e. Continue to Raise the Aboriginal Flag daily during the week and include a flag raising ceremony at appropriate times including, but not limited to, NAIDOC Week	Chief Executive Officer	July 2026

2.4 Recognize and raise awareness of local Aboriginal history.	a. Work with Traditional Custodians to develop art and/or interpretation to be included in places within the Shire of Bridgetown-Greenbushes that have significance for Traditional Custodians.	Coordinator Community Development (RAP Champion)	January 2028
	b. Seek permission from Cultural Custodians to include cultural information as part of awareness raising activities, e.g. include the 6 seasons in the events calendar and use Aboriginal language in signage, interpretation, and other material where appropriate.	Coordinator Community Development (RAP Champion)	June 2027
	c. Progress the Dual Naming of the Blackwood River in consultation with Landgate, other shires and the Cultural Custodians.	Coordinator Community Development (RAP Champion)	June 2027
	d. Facilitate opportunities for oral histories to be recorded and freely accessible.	Coordinator Community Development (RAP Champion)	November 2026
	e. Continue to identify potential heritage impacts as part of development assessment processes.	Director Development and Regularity Services	July 2026
	f. Work with key stakeholders to continue to build a database of culturally significant sites as they are shared.	Coordinator Community Development (RAP Champion)	August 2027
	g. Work with Cultural Custodians to develop cultural interpretation and stories for important historical sites.	Coordinator Community Development (RAP Champion)	August 2027
	h. Continue to collect and document stories of local Aboriginal and Torres Strait Islander peoples histories.	Coordinator Community Development (RAP Champion)	July 2026

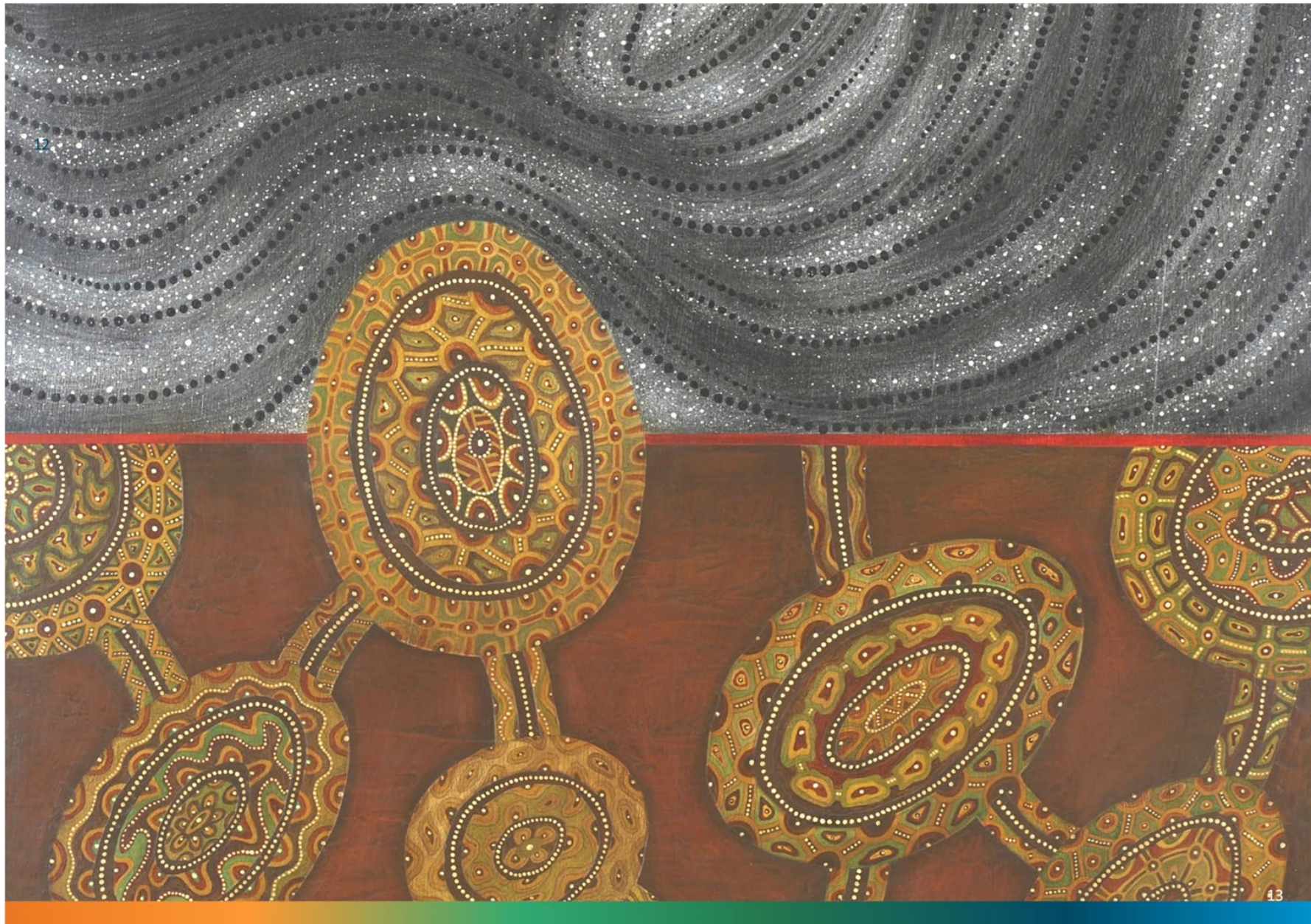




opportunities

Focus area: Inclusion, employment, health, and cultural opportunities.

Action	Deliverables	Responsibility	Timeline
3.1 Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention and professional development.	a. Develop a business case for Aboriginal and Torres Strait Islander employment within our organisation.	Manager People and Culture	August 2027
	b. Build understanding of current Aboriginal and Torres Strait Islander staffing to inform future employment and professional development opportunities.	Manager People and Culture	August 2027
3.2 Increase Aboriginal and Torres Strait Islander supplier diversity to improve economic and social outcomes.	a. Develop a business case for procurement from Aboriginal and Torres Strait Islander owned businesses.	Director Corporate, Economic and Community Development	May 2027
	b. Investigate Supply Nation membership.	Director Corporate, Economic and Community Development	November 2026
3.3 Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention and professional development.	a. Develop a business case for Aboriginal and Torres Strait Islander employment within our organisation.	Manager People and Culture	August 2027
	b. Build understanding of current Aboriginal and Torres Strait Islander staffing to inform future employment and professional development opportunities.	Manager People and Culture	August 2027
	c. List shire job opportunities on Jobs & Skills WA Aboriginal Services Jobs Board	Manager People and Culture	August 2027
	d. Seek to encourage students that identify as Aboriginal or Torres Strait Islander people to do work experience at the Shire.	Manager People and Culture	August 2027
	e. Review and adapt current recruitment procedures to ensure they are culturally appropriate.	Manager People and Culture	August 2027
	f. Investigate opportunities for Aboriginal or Torres Strait Islander traineeships.	Manager People and Culture	August 2027
	g. Share information about the public sectors Aboriginal Traineeships opportunities available through Federal and State Government through local Aboriginal networks.	Manager People and Culture	August 2027





governance

Focus area: Inclusion, employment, health, and cultural opportunities.

Action	Deliverables	Responsibility	Timeline
4.1 Establish and maintain and effective RAP working Group (RWG) to drive governance of the RAP.	a. Establish the RWG to govern RAP implementation	Coordinator Community Development (RAP Champion)	September 2026
	b. Develop the Terms of Reference and membership for the RWG.	Manager Executive Services	September 2026
	c. Maintain Aboriginal and Torres Strait Islander representation on the RWG.	Coordinator Community Development (RAP Champion)	January 2028
4.2 Provide appropriate support for effective implementation of RAP commitments.	a. Maintain a Senior Leader in the role of RAP Champion to Champion our RAP internally.	Director Corporate Economic and Community Development	January 2028
	b. Define resource needs for RAP implementation.	Director Corporate Economic and Community Development	July 2026
	c. Engage senior leaders in the delivery of RAP commitments.	Director Corporate Economic and Community Development	July 2026
	d. Define appropriate systems and capability to track, measure and report on RAP commitments.	Manager Executive Services	January 2028
4.3 Build accountability and transparency through reporting RAP achievements, challenges and learnings both internally and externally.	a. Contact Reconciliation Australia to verify that our primary and secondary contact details are up to date, to ensure we do not miss out on important RAP correspondence. (June annually)	Coordinator Community Development (RAP Champion)	July 2026
	b. Contact Reconciliation Australia to request our unique link, to access the online RAP Impact Survey. (30 September annually)	Coordinator Community Development (RAP Champion)	30 September (annually)
	c. Complete and submit the annual RAP Impact Measurement Survey to Reconciliation Australia.	Coordinator Community Development (RAP Champion)	30 September (annually)
	d. Analyse annual results to drive continuous improvement.	Coordinator Community Development (RAP Champion)	July 2027
4.4 Continue our reconciliation journey by developing our next RAP.	a. Register via Reconciliation Australia's website to begin developing our next RAP.	Coordinator Community Development (RAP Champion)	January 2028



SIX SEASONS

The painting is sectioned into rectangles, representing the breaking up of the land by the white people, turning Nyungar country into 'acreage', a monetary commodity that defines 'ownership' by individuals.

However, even this can't relinquish the traditional heritage of the original people and their existence throughout this, their country. The Waugal, the sacred snake of the Indigenous people, has touched every 'acre' in the painting. It moves across the land showing its ongoing presence, leaving its cultural track or footprint on all land throughout the southwest of the state, just as we have done as a people. The six ochre dots represent the six seasons and the ongoing custodial responsibility that we have regarding our traditional lands.

The Six Seasons

Traditionally, the Nyungar people of the South-West of Western Australia divided the year up into six seasons instead of four.

Birok which was approximate to December and January, Burnoru was February and March, Geran was April and May, Maggoro was June and July, Jilba was August and September, and Kambarang was October and November.

All Aspects of Nyungar life were dictated by these six seasons, migration, fishing, kangaroos and possum hunting, birds and other miscellaneous activities took place during the different seasons.

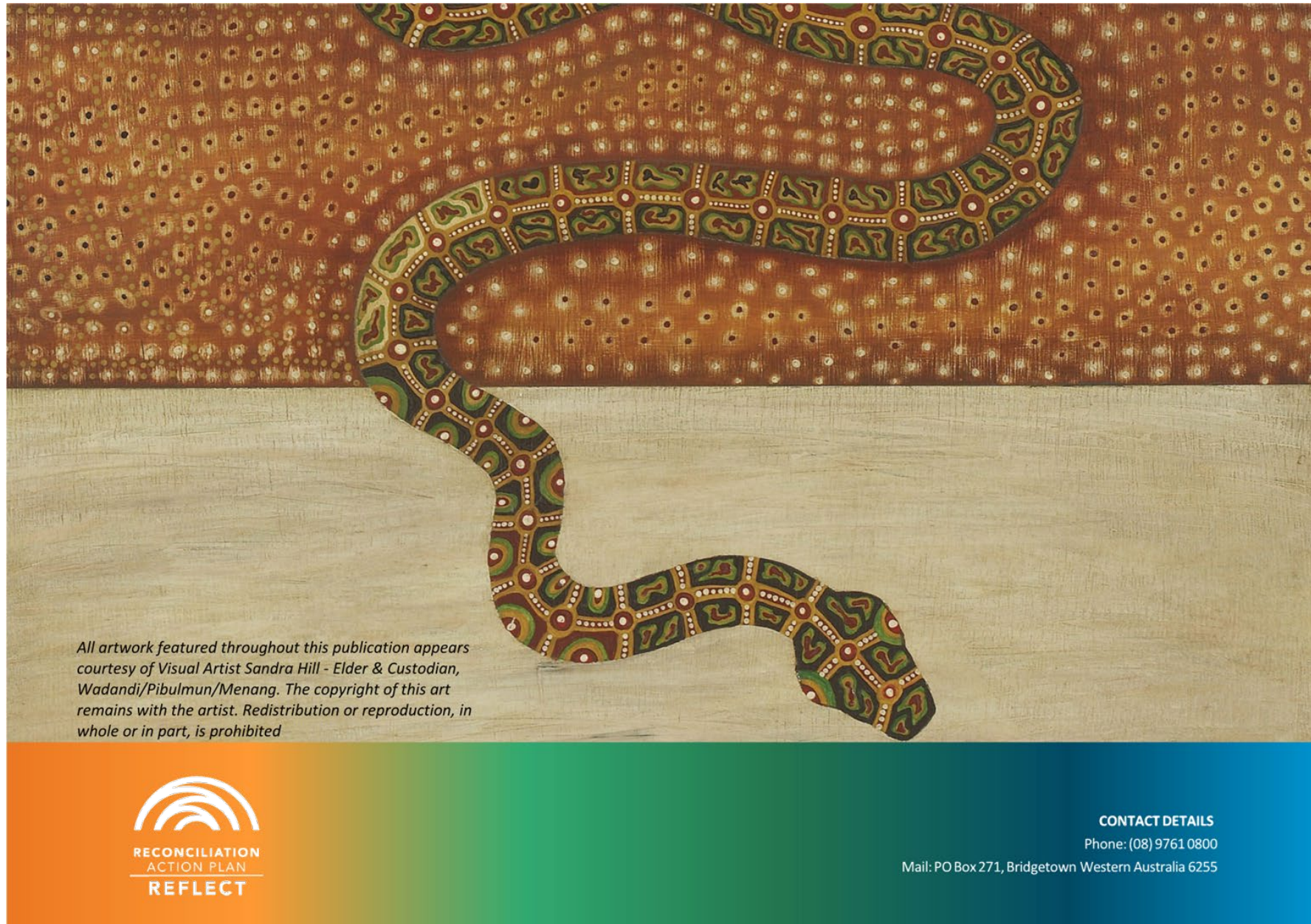
In December and January large groups of Nyoongar's moved to the coastal lakes, rivers, estuaries and harbours for food.

In April, May and June family groups travelled inland to avoid the heavy coastal rain and damp conditions. In September, October and November, family groups merged for collective hunting and gathering nearer the coast, forming large groups.

During December, January and February family groups worked together to 'herd' fish into the shallows. Marron, gilgies, frog and turtle were caught in the swamps and tailor and mullet were speared. The ritual burning of the countryside took place to make group hunting more accessible between the months of December and January. During this period the people used to climb the trees hunting for possum. The Banksia trees were in bloom and some root plants were gathered during this time. Certain species of birds were also hunted at this time.

Between March and April, the fish weirs at Albany, Augusta and Mandurah were utilised. And in May and June, group fishing took place in the inland lakes. Cobbler and mullet were speared in the rivers. During June and July, the solitary hunting of kangaroos and possums took place. And Emus were speared during the nesting period.

With September and October came collective fishing, the use of fish weirs and the spearing of various fish in the coastal waterways. Pits, traps and bush entanglements were used to trap kangaroo and possum. Seasonal plants and roots were gathered and birds' eggs, young parrots in their nests, swans and nesting ducks were hunted during this time as were snakes and lizards.



Shire of Bridgetown-Greenbushes Council Plan 2025 - 2035 Reporting Matrix																
Focus Area	Outcome	Objective	Action Number	Action	Role	Responsible Directorate	Linked Strategy	Status	% Complete	RAG Status	25/26	26/27	27/28	28/29	29/30	Progress Notes
Being Involved	1. A diverse, welcoming and inclusive community	1.1 Improve family and youth services and facilities to attract and retain families	1.1.1	Implement the Youth Friendly Community Plan 2024-2028	Deliver	Corporate, Economic & Community Development	Youth Friendly Community Plan 2024-2028	In Progress	70%	Amber	●	○	○	○	○	Youth plan reporting matrix developed. 39 of the 42 actions are in progress.
			1.1.2	Introduce well-being and fitness classes for parents and carers at Bridgetown Leisure Centre that are baby and toddler-friendly	Deliver	Corporate, Economic & Community Development		On Hold		Red	●	●				On hold, pending the outcomes of the BLC operational review.
			1.1.3	Investigate play activities for children at Bridgetown Leisure Centre (similar to an indoor play centre)	Facilitate	Corporate, Economic & Community Development		On Hold		Red	●	●				On hold, pending the outcomes of the BLC operational review.
		1.2 Understand and meet the needs of an aging population	1.2.1	Investigate options for safe, inclusive spaces for seniors to connect and participate in a diverse range of activities, with consideration for using existing facilities, and present Council with costed recommendations	Facilitate	Corporate, Economic & Community Development		In Progress	40%	Amber	●	●				Zesty Seniors: monthly movies were implemented this year. They aim to provide opportunity for connection. Each month gain direct feedback and understanding on seniors needs that will feed into further seniors program initiatives. Lotterywest grant pending that will provide further funds for senior program.
			1.2.2	Advocate for aged care accommodation and support services	Advocate	Corporate, Economic & Community Development		In Progress	5%	Amber	●	●	●	●	●	Endorsed as a priority item by Council on the Shire's advocacy agenda, presented to July 26 OCM
			1.2.3	Advocate for community transport services to improve seniors' access to essential services	Advocate	Executive Services		In Progress	10%	Amber	●	●	●	●	●	The Bridgetown CRC send out a transport matters survey in April to get an community view on local transport needs. Shire officers participated and facilitated a meeting with the CRC to go through local options, including the use of the community bus.
		1.3 Improve universal access and inclusion across all services and facilities	1.3.1	Audit Shire facilities to identify access and inclusion gaps and recommend prioritised, costed works to include in the updated Disability Access and Inclusion Plan	Deliver	Projects and Environment		In Progress	80%	Green	●	○				Well advanced
			1.3.2	Investigate options for additional ACROD parking bays in priority locations and recommend prioritised, costed works to include in the updated Disability Access and Inclusion Plan	Deliver	Projects and Environment		In Progress	50%	Amber	●	●				Installed ACROD at Visitors Centre. Currently designing Hampton Street ACROD
			1.3.3	Review the Disability Access and Inclusion Plan 2019 and finalise and implement an updated plan	Deliver	Corporate, Economic & Community Development	Disability Access and Inclusion Plan 2019	In Progress	75%	Amber	●	●				DAIP review completed in 2026 and presented to concept forum in July. Is currently out for community feedback and will start when adopted by Council. Next plan review in 2 years to coincide with Census
		1.4 Grow recognition and respect for all cultures	1.4.1	Finalise and implement activities in the Reconciliation Action Plan (RAP)	Deliver	Corporate, Economic & Community Development	Reconciliation Action Plan	In Progress	30%	Amber	●	○	○	○	○	Reconciliation Australia have approved Reflect RAP. Presented to Council at August 26 Concept Forum, with the plan presented to August 26 Ordinary Council Meeting.
			2.1.1	Advocate for Bridgetown Hospital to be upgraded and expanded	Advocate	Executive Services		Not Started		Red	●	●				Endorsed as a priority item by Council on the Shire's advocacy agenda, presented to July 26 OCM

Shire of Bridgetown-Greenbushes Council Plan 2025 - 2035 Reporting Matrix																
Focus Area	Outcome	Objective	Action Number	Action	Role	Responsible Directorate	Linked Strategy	Status	% Complete	RAG Status	25/26	26/27	27/28	28/29	29/30	Progress Notes
2. Good health and community wellbeing	2.1 Advocate for quality health and community services	2.1.2 Partner with current providers of health and community services to better understand their capabilities and services, determine how the Shire may better support them, and identify service gaps	2.1.2	Partner with current providers of health and community services to better understand their capabilities and services, determine how the Shire may better support them, and identify service gaps	Partner	Corporate, Economic & Community Development		In Progress	25%	Amber	•		•			Shire has a staff representative on the Bridgetown Greenbushes Cross Agency Alliance. This group looks to identify gaps in our community (such as emergency accommodation, family violence support, loneliness and transport), develop shared solutions that can maximise the collective impact.
			2.1.3	Advocate for visiting health services to Greenbushes	Advocate	Corporate, Economic & Community Development		In Progress	15%	Amber	•					2025 enquiry with Bridgetown Medical Centre for medical practitioner to replace Dr Jones revealed complexity, including insurance. Greenbushes now on list of towns visited by Services Australia bus.
		2.2 Provide quality sport, leisure and recreation services	2.2.1	Engage with Greenbushes Community & Sporting groups to refresh the Greenbushes Sports Ground Masterplan & Implementation Plan	Partner	Projects and Environment	Greenbushes Sportsground Precinct Redevelopment Project	On Hold		Red	◦					Postponed until after Place Planning is complete.
			2.2.2	Develop a business case with costed initiatives to enhance Bridgetown Leisure Centre, with consideration of a café, wider range of classes for all user groups, and continued implementation of customer service training.	Deliver	Corporate, Economic & Community Development		In Progress	70%	Amber	•					Operational Review was completed in 25/26 with recommendations adopted by council in June 26.
			2.2.3	Install heat-pumps at the pool at Bridgetown Leisure Centre and trial extended use	Deliver	Projects and Environment		Completed	100%	Green	•					Complete
		2.3 Become a hub of excellence in art, culture and community events	2.3.1	When preparing the Bridgetown Place Plan, consider options to repurpose the Railway Goods Shed and surrounding railway land as an arts and culture precinct	Facilitate	Projects and Environment	Proposed Bridgetown Place Plan	On Hold		Red	•					Place Planning to be undertaken 26/27 FY
	2.4 Build community capacity by supporting community organisations and volunteers		2.4.1	Fund community grants and donations	Deliver	Corporate, Economic & Community Development		Completed	100%	Green	•	◦	◦	◦	◦	Successful applicants for the 25/26 provided with their funding acquittals are being followed up by staff. Applications for the 26/27 annual community grants program presented to council and included in 26/27 Budget
	3. A safe community	3.2 Encourage responsible animal management	3.2.1	Undertake a service review of Ranger Services to strengthen compliance and responsible animal ownership	Deliver	Development & Regulatory Services		In Progress	40%	Amber	•					A review is currently in progress.
			3.2.2	Install new animal management signage in priority locations to clearly show where dogs are permitted off-leash and on-leash, and where dogs are prohibited	Deliver	Development & Regulatory Services		Not Started		Red	◦					This will be included in the review
	4.1 Conserve and enhance the natural environment for current and future generations to enjoy		4.1.1	Partner with Warren Blackwood Alliance of Councils (WBAC) and community to address identified environmental priorities	Partner	CEO		In Progress	20%	Amber	•	•	•	•	•	Partnership is ongoing.
			4.1.2	Provide detailed design plans for the Geegelup Brook Restoration Project, Blues stage and new memorial park playground along with costings and a funding model for Council's consideration	Deliver	Projects and Environment		Not Started		Red	◦	◦				Unbudgeted and would need to be designed and delivered with the Geegelup Brook project in future years

Shire of Bridgetown-Greenbushes Council Plan 2025 - 2035 Reporting Matrix																	
Focus Area	Outcome	Objective	Action Number	Action	Role	Responsible Directorate	Linked Strategy	Status	% Complete	RAG Status	25/26	26/27	27/28	28/29	29/30	Progress Notes	
Keeping On Track	4. A naturally beautiful, sustainable and resilient place	4.2 Encourage the adoption of sustainable practices across Shire operations and the wider community	4.2.1	Develop an Environmental Sustainability Strategy, incorporating climate action as a key focus area	Deliver	Projects and Environment		In Progress	80%	Green	○					Well advanced	
			4.2.3	Implement the Shire Waterwise Action Plan	Deliver	Projects and Environment	Waterwise Action Plan	In Progress	50%	Green	○	○	○	○	○	Ongoing	
		4.3 Support sustainable waste management services that minimize landfill and maximise resource recovery	4.3.1	Work with key stakeholders to develop a collaborative regional approach to waste management, including recycling and materials recovery	Partner	Projects and Environment		In Progress	5%	Amber	●					Working with WBAC and advocating for a regional waste solution	
			4.3.2	Complete the Waste Site Development Plan review with consideration for service delivery, aesthetics and environmental impacts	Deliver	Projects and Environment		Completed	100%	Green	●					Complete	
			4.3.3	Undertake a feasibility assessment for rebuilding and reinstating a Tip Shop at the Waste Facility, as part of the Waste Site Development Plan	Deliver	Projects and Environment		On Hold	5%	Red	●					Will be included in the post closure plan and transfer station planning	
			4.3.4	Investigate emerging recycling opportunities and material reuse options	Facilitate	Projects and Environment	Waste Site Development Plan	In Progress	50%	Amber	●					Ongoing	
			4.3.5	Partner with community groups and key stakeholders to support household waste reduction and improved recycling behaviour	Partner	Projects and Environment		Completed	100%	Green	●					Undertaken through waste sorted grant	
		4.4 Develop community readiness and resilience to cope with natural disasters and emergencies	4.4.1	Partner with DFES, St John Ambulance and other local governments to increase capacity to develop and implement effective bushfire mitigation plans and response capability	Partner	Development & Regulatory Services		Not Started		Red	○	○	○	○	○	The Shire hosted and participated in Disability Inclusive Emergency Planning (DIEP) Forum during the year run by DFES. Work to partner with these organisations will continue	
			4.4.2	Provide effective bushfire mitigation activities on Shire controlled land	Deliver	Development & Regulatory Services	Bush Fire Risk Management Plan	Completed	100%	Green	○	○	○	○	○	○	Work is ongoing as part of usual mitigation activities
Places To Be	5. Responsible and attractive growth and development	5.1 Plan appropriate land use, development, housing and infrastructure	5.1.1	Engage with community to develop a new Local Planning Strategy to better address local needs, including consideration of diversified land uses and higher-density housing development in town center's to improve access to affordable housing, while preserving and enhancing local character	Deliver	Planning and Development		In Progress	50%	Amber	●	○				LP56 was re-released for public comment during the financial year. Shire staff working through the responses to this in order to progress this project.	
			5.1.2	Develop Town Planning Scheme No 7, informed by the new Local Planning Strategy	Deliver	Planning and Development		In Progress	50%	Amber	●	○				As above	
			5.1.3	Undertake a service review of planning and building approvals to identify opportunities to streamline service delivery	Deliver	Planning and Development		In Progress	60%	Amber	●					Work to streamline these processes has begun. The Shire has partnered with the City of Kalamunda to work through the backlog approvals.	
		5.2 Create vibrant, attractive and welcoming towns and public facilities	5.2.1	Engage with community and local businesses to develop place plans for Bridgetown and Greenbushes with consideration of ideas to improve land use, connectivity, infrastructure, aesthetics and environmental sustainability	Deliver	Corporate, Economic & Community Development		In Progress	5%	Amber	●	●				Place Plan scope was presented to council at the June Concept forum in June, followed by a presentation from the specialists who developed the scope.	
			5.2.4	Develop a Street Tree and Verge Management Policy and Guidelines	Deliver	Projects and Environment		In Progress	20%	Amber	●					Underway. Delayed due to lack of resources	
		5.3 Provide attractive and sustainable parks and reserves	5.3.1	Work with external planners to obtain tenure of the Dumping Gully Precinct (ex-Water Corporation dams) in Greenbushes so that this precinct may be used for recreational purposes	Facilitate	Projects and Environment		In Progress	25%	Amber	●	●					Project on hold pending GB place Planning outcomes and then business case development
			5.3.2	Deliver the new Highlands playground	Deliver	Projects and Environment		In Progress	5%	Amber	○	○	○	○	○	○	Concept under review.

Shire of Bridgetown-Greenbushes Council Plan 2025 - 2035 Reporting Matrix																
Focus Area	Outcome	Objective	Action Number	Action	Role	Responsible Directorate	Linked Strategy	Status	% Complete	RAG Status	25/26	26/27	27/28	28/29	29/30	Progress Notes
	6. Local history, heritage and character are valued and preserved	6.1 Identify, preserve and showcase significant local history and heritage	6.1.1	Partner with the Historical Society to improve promotion of local history and heritage	Partner	Corporate, Economic & Community Development		In Progress	20%	Amber	○	○	○	○	○	Ongoing relationship with the historical society, partnering to deliver the heritage festival in April 26 and other minor projects
			6.1.2	Replace the damaged pathway to the war memorial (Cenotaph) in Bridgetown Memorial Park	Deliver	Projects and Environment		Not Started		Red	●					Budget increased and included in 26/27 FY budget
	7. Safe, affordable and efficient transport options	7.1 Provide safe, well-maintained roads and support infrastructure and services	7.1.1	Reassess the proportion of Council funding that is allocated to road improvement programs	Deliver	Projects and Environment		Completed	100%	Green	●					Provided workshop to Council
			7.1.2	Advocate for Federal and State Government funding to improve road safety more frequent grading, maintenance, widening and sealing of gravel roads	Advocate	CEO	Capital Works Plan	In Progress	20%	Amber	●	●	●	●	●	Endorsed as a priority item by Council on the Shire's advocacy agenda, presented to July 26 OCM
			7.1.3	Review how the Capital Works Plan and monthly progress reports are communicated to improve community awareness and access to information on planned and completed roadworks	Deliver	Projects and Environment		In Progress	50%	Green	●					Projects website is up to date
		7.2 Provide a safe, well-connected network of paths and cycleways	7.2.3	Design and cost a Spencer Street shared path extension south to Layman Street to provide an additional connection to the Blackwood River trail circuit	Deliver	Projects and Environment		Not Started		Red	○					No budget in 25/26 or 26/27
Leading The Way	8. A strong, diverse and resilient economy	8.1 Support businesses in traditional and emerging industries to thrive in the Shire of Bridgetown-Greenbushes	8.1.1	Partner with key regional stakeholders to determine how the Shire can best support economic development and tourism activities	Partner	Corporate, Economic & Community Development		In Progress	30%	Amber	●	●	●			The Shire has partnered with the Blackwood chamber of commerce and industry with funding to go towards consultants and has a representative on the tourism subcommittee
			8.1.2	Review the Light Industrial Area Plan and advocate for State Government to partner on its delivery	Advocate	Projects and Environment	Light Industrial Area Plan	In Progress	90%	Green	●					Workshop cancelled due to poor response to the needs analysis survey. Final report due end August 2026.
	9. Bridgetown Greenbushes is a major tourist destination	9.1 Position Bridgetown Greenbushes as a major tourist destination	9.1.1	Fund Warren Blackwood Alliance of Councils to implement marketing plans to promote the shire as a major tourist destination	Deliver	Executive Services		In Progress	20%	Amber	●	●	●	●	●	Working with WBAC. Currently reviewing social media and other forms of tourism promotion.
			9.1.2	Facilitate nature-based camping in Greenbushes	Facilitate	Projects and Environment		Not Started		Red	○	○	○			Pending outcome of Place Planning
		9.2 Develop and promote festivals, events and trails that showcase the area's natural assets and core competencies	9.2.1	Support the growth and sustainability of local festivals, events and trails	Partner	Corporate, Economic & Community Development		In Progress	30%	Amber	●	●	●	●	●	Geegulup Mountain Bike Trail Network Feasibility Proposal endorsed by council. WBAC Trail Masterplan. New MOU to support Blues Festival developed, and events supported through community grants program.
			9.2.2	Facilitate new artworks for the Bridgetown Art Trail	Facilitate	Projects and Environment		Not Started		Red	○	○	○	○	○	Not started!
			9.2.4	Work with stakeholders to develop the Mountain Bike Trail	Partner	Projects and Environment		In Progress	25%	Green	○					Feasibility proposal endorsed at July 2026 OCM, allowing the cycle club to engage with Talison.
			9.2.6	Partner with State Government and shires of Nannup, Donnybrook-Balingup and Boyup Brook to prepare a Blackwood Valley Touring Trail Plan to link Boyup Brook, Bridgetown, Balingup and Nannup using existing back roads, firebreaks and forestry tracks	Partner	Corporate, Economic & Community Development		Not Started		Red	○					Included in the WBAC Trails masterplan at Action Item 9.2.1

Shire of Bridgetown-Greenbushes Council Plan 2025 - 2035 Reporting Matrix																
Focus Area	Outcome	Objective	Action Number	Action	Role	Responsible Directorate	Linked Strategy	Status	% Complete	RAG Status	25/26	26/27	27/28	28/29	29/30	Progress Notes
	10. Proactive, visionary leadership and effective governance	10.1 Achieve excellence in leadership, governance and service delivery with a 'can do' culture	10.1.1	Develop and implement an Advocacy Strategy to lobby key stakeholders on behalf of local communities and seek funding for projects in this plan	Deliver	Executive Services	Advocacy Strategy	In Progress	20%	Amber	•	•	•	•	•	Advocacy Agenda developed and adopted by council in July 26
			10.1.2	Complete an Independent study once every two years to review community needs and perceptions of service levels - to support strategic planning, budget decisions and reporting against key performance indicators	Deliver	Corporate, Economic & Community Development		Not Started		Red	○		○		○	Budgeted in 2026/27 Financial year
			10.1.3	Embed organisational culture change practices to encourage the leadership group and employees to be more creative, innovative and open to new ways of doing things	Deliver	Executive Services		In Progress	30%	Amber	○	○	○			A number of culture initiatives have been implemented during the year including staff pulse surveys and team charters. This work remains ongoing.
			10.1.4	Deliver a leadership training program for the Shire's executives and aspiring leaders to improve leadership effectiveness	Deliver	Executive Services		In Progress	15%	Amber	○		○			First leadership session held in July 26, second session delivered in August 26
			10.1.5	Deliver core competency programs for Shire staff to focus on customer service, critical thinking and decision-making, systems thinking, and project management	Deliver	Executive Services		Completed	100%	Green	○					Staff completed customer service training in April 26
			10.1.7	Develop a Customer Service Charter	Deliver	Executive Services		Completed	100%	Green	•					Charter developed and implemented in 25/26
			10.1.8	Develop an IT Strategy with prioritised and costed actions	Deliver	Corporate, Economic & Community Development	IT Strategy	Not Started		Red	○					Full IT review budgeted in 26/27
			10.1.9	Construct a replacement depot workshop, office and other infrastructure (due to fire damage)	Deliver	Projects and Environment		In Progress	95%	Green	•	•				On track for completion September 2026
	11. A well-informed and engaged community	11.1 Engage community in a meaningful and timely way using appropriate communication and consultation channels	11.1.1	Develop a Communications Plan to improve reach and effectiveness of communications	Deliver	Corporate, Economic & Community Development		In Progress	15%	Amber	•					Communications Plan drafted
			11.1.2	Develop a Community Engagement Plan with approaches that enable community members to participate in open and effective discussions with Council to inform decisions	Deliver	Corporate, Economic & Community Development		In Progress	15%	Amber	•					Drafting in Progress



ROAD HIERARCHY SPECIFICATION AND GUIDELINES

Shire of Bridgetown–Greenbushes



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1 Executive Summary

The *Road Hierarchy Specification and Guidelines* establish a clear, consistent, and strategically aligned framework for the classification, management, maintenance, renewal, and future development of the road network within the Shire of Bridgetown–Greenbushes.

A well-defined road hierarchy is fundamental to effective asset management and transport planning. It ensures roads are managed according to their functional role within the network, enabling the Shire to allocate resources efficiently while maintaining appropriate service levels that reflect community needs, economic priorities, and available funding.

The Shire manages an extensive local road network comprising approximately 836 km, including 280 km of sealed roads and 556 km of unsealed roads. Collectively referred to as Local Government Roads, these assets play a critical role in enabling the safe and efficient movement of people and goods.

The road network performs a diverse range of functions, providing essential access to residential properties and rural landholdings, whilst supporting regional freight movement and broader economic activity. It underpins key industries such as agriculture, forestry, and mining.

This hierarchy recognises the varying importance, usage, and functional roles of roads across the network. Roads are classified based on traffic composition, levels of use, and operational demands, ensuring each is managed in alignment with its intended purpose.

This framework provides a structured basis for:

- **Asset Management and Lifecycle Planning**
Supporting evidence-based decision-making to optimise the performance, condition, and longevity of road assets while balancing cost, risk, and service delivery expectations.
- **Maintenance and Renewal Prioritisation**
Directing limited financial and operational resources toward roads that have the greatest impact on network functionality, safety, and economic productivity.
- **Road Design and Construction Standards**
Guiding the application of appropriate engineering standards, including pavement design, geometry, drainage, and surface treatments, based on road classification.
- **Traffic Management and Transport Planning**
Assisting in the management of traffic flows, heavy vehicle movements, and road safety outcomes, while supporting integrated land use and transport planning.
- **Funding Applications and Strategic Advocacy**
Strengthening the Shire's ability to secure external funding by clearly demonstrating the importance and function of key routes within the transport network.



- **Clarification of Movement and Access Functions**
Defining the balance between mobility (movement of people and goods) and accessibility (property access), ensuring roads are managed according to their primary role.
- **Risk Management and Service Level Definition**
Supporting a risk-based approach by aligning maintenance standards and intervention levels with the criticality of each road category.

The hierarchy aligns with broader State and regional transport frameworks, recognising the role of Main Roads Western Australia (MRWA) in managing primary freight and arterial routes, while focusing the Shire's responsibilities on local and district road infrastructure.

By implementing this classification system, the Shire of Bridgetown–Greenbushes aims to:

- Improve transparency and consistency in infrastructure decision-making
- Enhance the efficiency and sustainability of road asset management practices
- Support economic development, particularly in agriculture, tourism, and resource sectors
- Maintain safe and reliable access for residents, businesses, and visitors
- Ensure the long-term resilience and performance of the road network

This *Road Hierarchy Specification and Guidelines* is therefore a critical tool guiding the planning, investment, and operational management of the Shire's transport infrastructure, ensuring the network continues to meet current and future community needs.



2 Definitions

MRWA – Main Roads Western Australia

DWER – Dept. of Water and Environmental Regulation

DDS – District Distributor Road

LDS – Local Distributor Road – Sealed

LDU – Local Distributor Road – Unsealed

ABS – Access Road Built-Up Area -Sealed

AOBS – Access Road Outside Built Up – Sealed

ABU – Access Road Built-Up Area - Unsealed

AOBU - Access Road Outside Built Up – Unsealed

AS – Australian Standards

ADT – Average Daily Traffic Volume

DWER – Department of Water and Environmental Regulation

Resealing – is a preventative maintenance treatment where a thin layer of bituminous binder is sprayed over an existing pavement and covered with a layer of stone aggregate. This seals the road against moisture and cracking and improves skid resistance and vehicle traction.

Shoulder - is the graded or surfaced area immediately beyond the edge of the active traffic lane. It serves as an emergency stopping lane, provides lateral support to the road pavement, and offers a clear recovery area for vehicles that inadvertently leave the travelled lane.

Superelevation - is the transverse banking or sloping of a roadway across its width, where the outer edge of a curve is raised relative to the inner edge. This is done on horizontal curves to counteract centrifugal forces, improve vehicle stability, and help drivers safely navigate bends without vehicle skidding or rolling over.

Shared Path - A pathway that is primarily used by both pedestrians and cyclists.

Carriageway - that portion of a road or bridge devoted to the use of vehicles, inclusive of shoulders and auxiliary lanes.

Subgrade - is the prepared portion of the earthworks formation, comprising either in situ natural soil or imported fill material, upon which the road pavement is built.

Subbase - the foundational layer of material laid directly on the prepared subgrade and beneath the basecourse.

Basecourse – is material that constitute the uppermost structural element of a road pavement, positioned directly beneath the asphalt wearing surface and above the subbase.



Pavement - the structural portion of a road carriageway placed above the subgrade

Crossfall – is the slope applied to a carriageway perpendicular to its alignment. This slope is designed to shed surface water efficiently to prevent hydroplaning and ponding

Batter - is the sloping ground beside a road, either excavated (cut) or built up (fill), that provides a transition from the road pavement to the surrounding terrain.

Backslope - is the cut slope on the outer edge of a roadside drainage ditch that extends upward to the natural ground level.

Foreslope - is the downward-sloping surface that extends from the edge of the road shoulder to the bottom of a roadside drain or the natural ground level

Stabilisation - is the process of improving the engineering properties of a road pavement material by mixing existing or imported materials with stabilising binders.



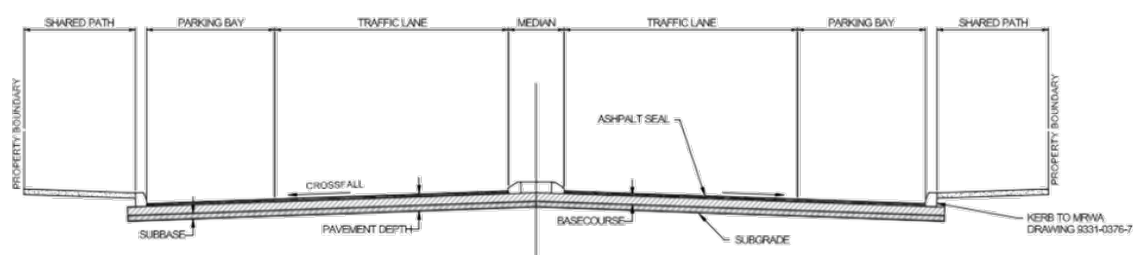
3 Primary Distributor Roads (State Roads)

Primary Distributor Roads form the principal transport routes servicing regional and inter-regional travel. These Roads provide key connections between major towns, regional centres, and destinations beyond the Shire boundaries.

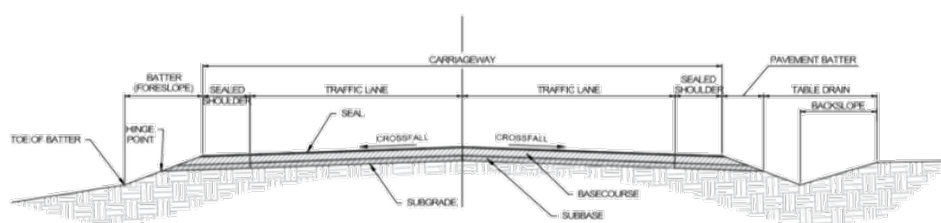
They perform a predominant movement function, carrying high traffic volumes, including freight, and supporting the efficient movement of people and goods across the wider network. The standard of construction and maintenance on these Roads has the greatest influence on overall network performance and travel efficiency.

These Roads are typically under the control and management of MRWA.

While MRWA controls the main traffic lanes, regulatory signage (Speed, Stop, and Give way), and line markings for state roads, sections of the road reserve, such as footpaths and streetscaping, within the town boundary are maintained by Shire of Bridgetown Greenbushes. Please refer to MRWA document – Operational Procedure 113 – Maintenance Responsibility within town sites for more detailed information.



PRIMARY DISTRIBUTOR ROAD - BUILT UP AREA (MAIN STREET)



PRIMARY DISTRIBUTOR ROAD - OUTSIDE BUILT UP AREA



Construction Standards

Geometric Design	MRWA
Drainage	MRWA
Pavement/ Structural Design	MRWA
Pavement/ Carriage way construction	MRWA
Parking Design	Australian Standard - AS 2890 suite
Traffic Lane width	Minimum 4.2m
Shoulder width/treatment	Minimum 1m sealed
Linemarking	MRWA
Pedestrian/ Shared Paths	Austroads Part 6A Pedestrian and Cyclist Paths
Pedestrian Ramps	AS 1428.1
Kerb	MRWA

Road Resealing	MRWA
Shoulder Maintenance	MRWA
Vegetation / verge maintenance/Tree removal	Inside town boundary – Shire of Bridgetown – Greenbushes. Outside town boundary - MRWA

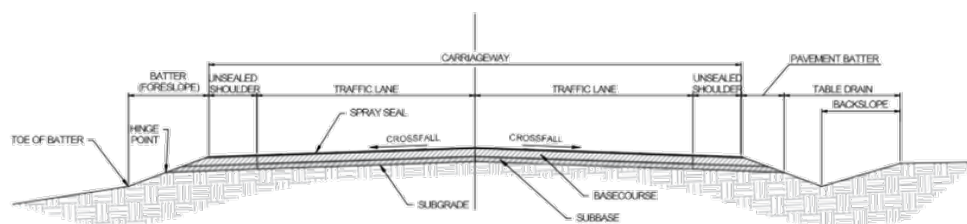
4 District Distributor Roads (DDS)

District Distributor Roads are strategically important routes within the Shire, providing key connections between:

- Townsites and local population centres
- Industrial, agricultural, and resource areas (including the Greenbushes mining operations)
- Primary Distributor Roads
- Neighbouring local government areas

These roads may function as secondary routes for inter-town travel or provide the primary access to significant economic generators within the region. Typical traffic volumes are greater than 200 vehicles per day (ADT). These Roads are under the control and management of Shire of Bridgetown - Greenbushes.

District Distributor Roads perform a strong movement function, supporting the safe, reliable, and efficient transport of moderate traffic volumes, including heavy vehicles.



DISTRICT DISTRIBUTOR & LOCAL DISTRIBUTOR - SEALED AND
ACCESS ROAD OUTSIDE BUILT-UP AREA -SEALED (DDS) (LDS) (AOBS)

New Construction/Reconstruction Level of Service

Geometric Design	Design in accordance with Austroads Guide to Road Design Part 3: Geometric Design
Drainage	Design in accordance with Austroads Guide to Road Design Part 5, 5A, 5B: Drainage
Pavement/ Structural Design	Design in accordance with Austroads Guide to Pavement Technology Part 2: Pavement Structural Design
Pavement/ Carriage way construction	Constructed in accordance with Austroads Guide to Pavement Technology Part 8: Pavement Construction
Parking Design	Australian Standard - AS 2890 suite
Unbound Pavement Material Specification	In accordance with MRWA Specification 501
In-situ Stabilisation	In accordance with MRWA Specification 515
Pavement Width	Minimum 9m
Seal width	Minimum 7m
Traffic Lane Width	Minimum 3.5m
Shoulder width/treatment	Minimum 1m gravel
Linemarking	AS 1742.2 and Austroads Harmonisation of Pavement Markings and National Pavement Marking Specification. Minimum centreline and edge marking.
Pedestrian/ Shared Paths	Austroads Part 6A Pedestrian and Cyclist Paths
Pedestrian Ramps	AS 1428.1
Kerb	In accordance with MRWA drawing 9331-0376-7



Road Maintenance Level of Service

Road Resealing	Every 15-20 years
Shoulder Maintenance	As required – Inspect every year
Native vegetation removal and verge maintenance	In accordance with DWER's Guide to the Exemptions and Regulations for Clearing Native Vegetation – Regulation 5, Item 22 – Clearing Existing Transport Corridors.
Vegetation Management (as per Dept. of Water and Environmental Regulations)	Verge Spraying – yearly.
Drainage Inspection	Yearly

5 Local Distributor Roads

Local Distributor Roads within the Shire of Bridgetown–Greenbushes are classified into two distinct categories: sealed roads and unsealed roads. These road assets are under the control and management of the Shire.

5.1 Local Distributor Roads - Sealed (LDS)

Local Distributor Roads provide connections between:

- Local access Roads and District Distributor Roads
- Rural properties and townsites
- Smaller residential, agricultural, and tourism areas

They carry moderate traffic volumes and serve a mixed movement and access function, balancing traffic flow with direct property access. Typical traffic volumes are between 200 and 50 vehicles per day (ADT).

These Roads are essential for distributing traffic within the Shire and supporting local economic activities, including agriculture, plantations and tourism.

New Construction/Reconstruction Level of Service

Geometric Design	Design in accordance with Austroads Guide to Road Design Part 3: Geometric Design
Drainage	Design in accordance with Austroads Guide to Road Design Part 5, 5A, 5B: Drainage
Pavement/ Structural Design	Design in accordance with Austroads Guide to Pavement Technology Part 2: Pavement Structural Design
Pavement/ Carriage way construction	Constructed in accordance with Austroads Guide to Pavement Technology Part 8: Pavement Construction
Parking Design	AS 2890 suite

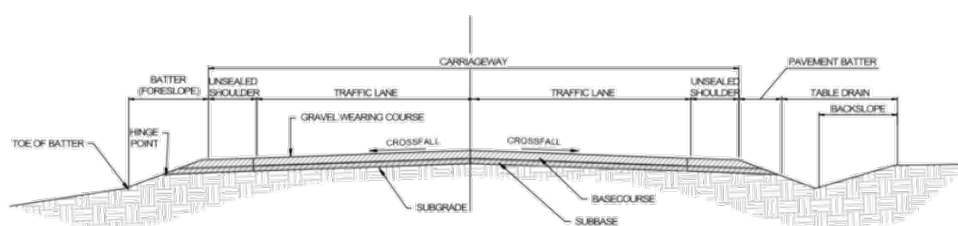


Unbound Pavement Material Specification	In accordance with MRWA Specification 501
In-situ Stabilisation	In accordance with MRWA Specification 515
Pavement Width	Minimum 9m
Seal width	Minimum 7m
Traffic Lane Width	Minimum 3.5m
Shoulder width/treatment	Minimum 1m gravel
Linemarking	AS 1742.2 and Austroads Harmonisation of Pavement Markings and National Pavement Marking Specification. Minimum centreline.
Pedestrian/ Shared Paths	Austroads Part 6A Pedestrian and Cyclist Paths
Pedestrian Ramps	AS 1428.1
Kerb	In accordance with MRWA drawing 9331-0376-7

Road Maintenance Level of Service

Road Resealing	Every 15-20 years
Shoulder Maintenance	As required – Inspect every year
Native vegetation removal and verge maintenance	In accordance with DWER's Guide to the Exemptions and Regulations for Clearing Native Vegetation – Regulation 5, Item 22 – Clearing Existing Transport Corridors.
Vegetation Management (as per Dept. of Water and Environmental Regulations)	Verge Spraying – yearly.
Drainage Inspection	Yearly

5.2 Local Distributor Roads - Unsealed (LDU)



LOCAL DISTRIBUTOR - UNSEALED AND
ACCESS ROAD BUILT UP AREA - UNSEALED (LDUS) (AOBU)



New Construction/Resheeting Level of Service

Geometric Design	Design in accordance with Austroads Guide to Road Design Part 3: Geometric Design
Drainage	Design in accordance with Austroads Guide to Road Design Part 5, 5A, 5B: Drainage
Pavement/ Structural Design	Design in accordance with Austroads Guide to Pavement Technology Part 6: Unsealed Pavements
Pavement/ Carriage way construction	Design in accordance with Austroads Guide to Pavement Technology Part 6: Unsealed Pavements
Pavement Width	Minimum 7m
Shoulder width/treatment	Minimum 1m gravel

Road Maintenance Standards

Grading	Three times a year
Native vegetation removal and verge maintenance	In accordance with DWER's Guide to the Exemptions and Regulations for Clearing Native Vegetation – Regulation 5, Item 22 – Clearing Existing Transport Corridors.
Vegetation Management (as per Dept. of Water and Environmental Regulations)	Verge Spraying – as required.
Drainage Inspection	Yearly

6 Access Roads

Access Roads within the Shire of Bridgetown–Greenbushes are classified into four distinct categories. Access Roads are under the control and management of Shire of Bridgetown - Greenbushes.

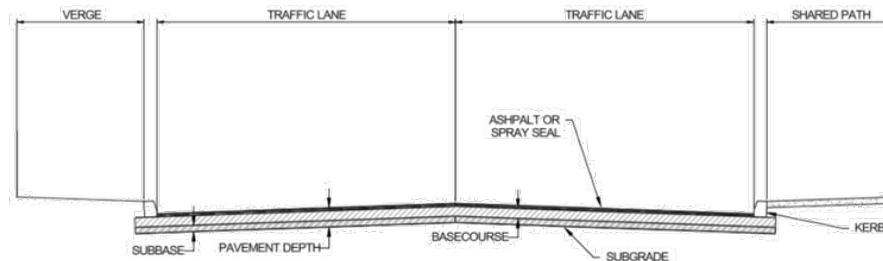
6.1 Access Road Built-Up Area -Sealed (ABS)

Access Roads Built-Up Area – Sealed, provide direct property access to residential properties within the town boundary.

These Roads:

- Prioritise land access over movement
- Carry low traffic volumes
- Provide access to:
 - Residential properties
 - Small businesses and community facilities

Typical traffic volumes are between 50 and 20 vehicles per day (ADT).



ACCESS ROAD BUILT UP AREA - SEALED (ABS)

Geometric Design	Design in accordance with Austroads Guide to Road Design Part 3: Geometric Design
Drainage	Design in accordance with Austroads Guide to Road Design Part 5, 5A, 5B: Drainage
Pavement/ Structural Design	Design in accordance with Austroads Guide to Pavement Technology Part 2: Pavement Structural Design
Pavement/ Carriage way construction	Constructed in accordance with Austroads Guide to Pavement Technology Part 8: Pavement Construction
Parking Design	Australian Standard - AS 2890 suite
Unbound Pavement Material Specification	In accordance with MRWA Specification 501
In-situ Stabilisation	In accordance with MRWA Specification 515
Pavement Width	Minimum 6.5m
Seal width	Minimum 6m
Traffic Lane Width	Minimum 3m
Linemarking	As required
Pedestrian/ Shared Paths	Austroads Part 6A Pedestrian and Cyclist Paths
Pedestrian Ramps	Australian Standards - AS 1428.1
Kerb	In accordance with MRWA drawing 9331-0376-7



Road Maintenance Level of Service

Road Resealing	Every 15-20 years
Shoulder Maintenance	As required – Inspect every year
Native vegetation removal and verge maintenance	In accordance with DWER's Guide to the Exemptions and Regulations for Clearing Native Vegetation – Regulation 5, Item 22 – Clearing Existing Transport Corridors for native vegetation. Annual check for non-native.
Vegetation Management (as per Dept. of Water and Environmental Regulations)	Verge Spraying – yearly.
Drainage Inspection	Yearly

6.2 Access Road Outside Built-Up Area – Sealed (AOBS)

Access Roads Outside Built-Up Area – Sealed, provide direct property access to residential, commercial and rural properties outside the town boundary.

These Roads:

- Prioritise land access over movement
- Carry low traffic volumes
- Provide access to:
 - Farms and rural holdings
 - Small businesses and community facilities

Design and maintenance are generally lower, reflecting their limited traffic role. Typical traffic volumes are between 50 and 20 vehicles per day (ADT).

New Construction/Reconstruction Level of Service

Geometric Design	Design in accordance with Austroads Guide to Road Design Part 3: Geometric Design
Drainage	Design in accordance with Austroads Guide to Road Design Part 5, 5A, 5B: Drainage
Pavement/ Structural Design	Design in accordance with Austroads Guide to Pavement Technology Part 2: Pavement Structural Design
Pavement/ Carriage way construction	Constructed in accordance with Austroads Guide to Pavement Technology Part 8: Pavement Construction
Parking Design	AS 2890 suite
Pavement Width	Minimum 8m



Seal width	Minimum 6m
Traffic Lane Width	Minimum 3m
Linemarking	As required.
Pedestrian/ Shared Paths	Austroads Part 6A Pedestrian and Cyclist Paths
Pedestrian Ramps	AS 1428.1
Kerb	In accordance with MRWA drawing 9331-0376-7

Road Maintenance Level of Service

Road Resealing	Every 15-20 years
Shoulder Maintenance	As required – Inspect every year
Vegetation / verge maintenance/Tree removal	In accordance with DWER's Guide to the Exemptions and Regulations for Clearing Native Vegetation – Regulation 5, Item 22 – Clearing Existing Transport Corridors.
Vegetation Management (as per Dept. of Water and Environmental Regulations)	Verge Spraying – yearly.
Drainage Inspection	Yearly

6.3 Access Road Built-Up Area – Unsealed (ABU)

Access Roads Built-Up Area – Unsealed, provide direct property access to residential properties within the town boundary. These generally provide access to larger residential and semi-rural lots. Typical traffic volumes are between 50 and 20 vehicles per day (ADT).

Geometric Design	Design in accordance with Austroads Guide to Road Design Part 3: Geometric Design
Drainage	Design in accordance with Austroads Guide to Road Design Part 5, 5A, 5B: Drainage
Pavement/ Structural Design	Design in accordance with Austroads Guide to Pavement Technology Part 6: Unsealed Pavements
Pavement/ Carriage way construction	Design in accordance with Austroads Guide to Pavement Technology Part 6: Unsealed Pavements
Pavement Width	Minimum 5m
Shoulder width/treatment	Minimum 1m gravel



Road Maintenance Level of Service

Grading	Once a year
Vegetation / verge maintenance/Tree removal	In accordance with DWER's Guide to the Exemptions and Regulations for Clearing Native Vegetation – Regulation 5, Item 22 – Clearing Existing Transport Corridors.
Vegetation Management (as per Dept. of Water and Environmental Regulations)	Verge Spraying – as required.
Drainage Inspection	Yearly

6.4 Access Road Outside Built-Up Area – Unsealed (AOBU)

Access Roads Outside Built-Up Area – Unsealed, provide direct property access to rural, and commercial properties outside the town boundary. These generally provide access to farms and plantations. Typical traffic volumes are between 50 and 20 vehicles per day (ADT).

New Construction/Resheeting Level of Service

Geometric Design	Design in accordance with Austroads Guide to Road Design Part 3: Geometric Design
Drainage	Design in accordance with Austroads Guide to Road Design Part 5, 5A, 5B: Drainage
Pavement/ Structural Design	Design in accordance with Austroads Guide to Pavement Technology Part 2: Pavement Structural Design
Pavement/ Carriage way construction	Constructed in accordance with Austroads Guide to Pavement Technology Part 8: Pavement Construction
Parking Design	AS 2890 suite
Pavement Width	Minimum 8m

Road Maintenance Level of Service

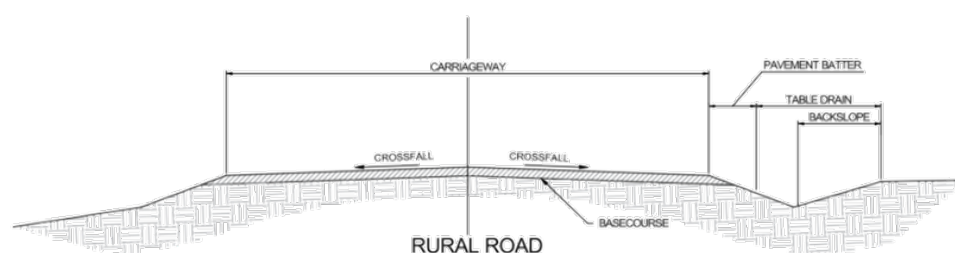
Grading	Once a year
Vegetation / verge maintenance/Tree removal	In accordance with DWER's Guide to the Exemptions and Regulations for Clearing Native Vegetation – Regulation 5, Item 22 – Clearing Existing Transport Corridors.
Vegetation Management (as per Dept. of Water and Environmental Regulations)	Verge Spraying – as required.
Drainage Inspection	Yearly



7 Rural Access Roads

Rural Access Roads service remote and low-density areas of the Shire. These Roads:

- Provide access to isolated properties, forestry areas, and low-intensity land uses.
- Carry very low traffic volumes. Typical traffic volumes are less than 20 vehicles per day (ADT).
- Have unsealed surfaces.
- Prioritise basic accessibility rather than traffic efficiency



Geometric Design	Maintain centreline crown with 3% crossfall each side. Cut table and cut-off drains where necessary.
Drainage	Calculate culvert flow rate using the Rational Method in accordance with Australian Rainfall and Runoff (ARR) Guidelines. Install culverts at defined watercourses and low-lying areas.
Pavement Width	Minimum 6m for 2-way road (3m min. lane width)
Shoulder width/treatment	Minimum 0.5m gravel
Superelevation	6% maximum

Road Maintenance Level of Service

Grading	On inspection
Vegetation / verge maintenance/Tree removal	In accordance with DWER's Guide to the Exemptions and Regulations for Clearing Native Vegetation – Regulation 5, Item 22 – Clearing Existing Transport Corridors.
Vegetation Management (as per Dept. of Water and Environmental Regulations)	Verge Spraying – as required.
Drainage Inspection	Yearly



8 Special Purpose Roads

Special Purpose Roads are classified to support specific land uses or operational requirements rather than serving general traffic functions. These roads are typically designed, constructed, and managed to meet the unique needs of particular activities or industries.

Examples of Special Purpose Roads include:

- **Resource Sector Access Roads**
Roads that provide access to resource extraction areas such as mining, forestry, or timber operations. These routes are often designed to accommodate heavy vehicles and industrial traffic.
- **Tourism Access Roads**
Roads that support access to tourism destinations, including heritage sites, scenic drives, and other visitor attractions. These routes may prioritise scenic value or controlled access over traffic capacity.
- **School Bus Routes**
Roads identified primarily for the safe and reliable transport of school students.

Due to the dynamic nature of these routes—where operational needs, land use, or access requirements may change over time—Special Purpose Roads are generally not assigned fixed or formal road names.

Although many of these roads may physically resemble the characteristics of Access Roads or Rural Roads, their strategic and operational importance often necessitates a higher classification. Accordingly, their classification may be elevated above standard designations to appropriately reflect their significance within the road network. These roads will be subject to annual review, with roads nominated by the Director and approved by the CEO and included in Addendum A of this document when approved.

Road Maintenance Level of Service

Grading	Four times a year
Vegetation / verge maintenance/Tree removal	In accordance with DWER's Guide to the Exemptions and Regulations for Clearing Native Vegetation – Regulation 5, Item 22 – Clearing Existing Transport Corridors.
Vegetation Management (as per Dept. of Water and Environmental Regulations)	Verge Spraying – as required.
Drainage Inspection	Monthly in the winter
Road Safety Improvements	The Manager of Works and Services shall assess Special Purpose Roads to determine whether upgrades are required prior to reclassification. Where necessary,



	appropriate funding shall be allocated to support these upgrades.
Road Inspections	Quarterly

9 Hierarchy Classification

9.1 Primary Distributor Roads - (State Roads)

South Western Hwy
 Bridgetown Boyup Brook Road
 Hampton Street
 Steere Street
 Gifford Road (North)

9.2 District Distributor Roads – Sealed (DDS)

Brockman Hwy
 Hester Road

9.3 Local Distributor Roads - Sealed (LDS)

Donnelly Mill Road
 Greenbushes Boyup Brook Road
 Greenbushes Grimwade Road
 Jayes Road
 Maranup Ford Road
 Mokerdillup Road
 Pettersen Road
 Tweed Road
 Winnejup Road

9.4 Local Distributor Roads - Unsealed (LDU)

Corbalup Road
 Five Gates Road
 Kingston Road

9.5 Access Roads Built-Up Area - Sealed (ABS)

Aberdean Avenue	Emmerson Avenue	Molyneux Way
Allnutt Street	Ethel Street	Mount Street
Apex Grove	Forrest Street	Nelson Street
Archer Place	Galena Street	Nickajack Place
Argent Street	Galloway Drive	Padbury Street
Argyll Ave	George Street	Spring Gully Road
Balmoral Drive	Giblett Road	Philips Street
Barlee Street	Gifford Road (South)	Park Avenue



Blackwood Road	Gleneagles Drive	Riverview Close
Blechynden Street	Haig Street	Roe Street
Brand Street	Hampton Street (South)	Rose Street
Brockman Street	Henry Street	Rosella Rise
Bunbury Street	Hester Street	Rowley Street
Campbell Street	Highland Avenue	Scott Street
Carey Street	Hornby Street	Somme Street
Carnegie Close	John Street	Spencer Street
Coronation Street	Kincaid Close	Stanifer Street (Greenbushes Townsite)
Dean Street	Lakeview Crescent	Stewart Street
Dreyfus Street	Lindsay Road	Stirling Street
Edward Street	Lockley Avenue	Stonehaven Grove
Emerson Ave	Loftie Street	Toyer Street
Farmers Lane	Lyman Street	Telluride Street
Jephson Street	Manor Ridge	Walter Street
Eedle Terrace	McAlinden Street	Woodward Street

9.6 Access Road Outside Built-up Area – Sealed (AOBS)

Bovell Street	Elwins Road (West)	Simmetal Way
Blackwood East Terrace	Everingham Road	Stanifer Street (Outside Townsite)
Bramley Place	Ford Road North	Statesman Court
Charolais Close	Hackett Street	Thornbill Road
Cleopatra Crescent	Henderson Road	Throssell Street
Cleopatra Crescent	Hester Road	Walter Road (sealed)
Coverley Road	Kangaroo Gully Road	Whittells Road
Dairy Lane	Kularda Place	Wheatley Street
Davies Street	Lansdowne View	Windy Hollow Vale
Democrat Close	Limousin View	Winsap View
Devon Place	Maslin Street	Woodlands View
Dexter Rise	Mirimiri Street	Yarri Brow
Diorite Street	Mottram Street	
Doherty Court	Mckelvie Road	
Glentulloch Road	Murray Grey Close	
Doust Street	Nickajack Place	
Eastcott Avenue	Peninsula Road	
Ecclesiastic Close	Railway Tce	
Eedle Terrace	Rokewood Heights	

9.7 Access Road Built-up Area Access Road - Unsealed (ABU)

Bussell Street	Lane 5 Grove	Laverty Street
Corriedale Court	Lane 6 Grove	Lefroy Road
Coverley Road	Lane 7 Grove	Lipple Lane
Geegilup View	Lane 8 Grove	Reservoir Road



Lane 2 Grove
Lane 3 Grove
Lane 4 Grove

Lavender Lane

9.8 Access Road Outside Built-up Area – Unsealed (AOBU)

Tweed Road (unsealed section)	Campbells Road	Warburtons Road
Inglis Street	Rifle Range Road	Westbourne Road
John Street	Blackbutt Road	Wilga Road
Catterick Road	Carbunup Brook Road	Elwins Road (East)
Kangaroo Gully Road	Donnelly Mill Road	Gomm Lane
Glentulloch Road (unsealed section)	Crowd Wheatley Road	Peninsula Road
McLarty Street	Walter Road (unsealed)	Moulton Street
Hester Cascades Road	Recreation Road	

9.9 Rural Access – Unsealed (RAU)

Adams Road	Five Gates Road	Meares Dwalgarup Road
Angus Road	Flax Road	Meares Road
Arkle Road	Fletcher Road	Mill Road
Ashcroft Road	Forrest Park Avenue	Mill Street
Bain View	Fox Street	Moriarty Street
Bartlett Place	Fullerton Road	Nairnup Road
Bevan Street	Gale Road	Naylor Yates Road
Bill Baldock Drive	George Street D:2	Nolle Road
Blackboy Flat Road	Giblett Bolton Road	Old Bridgetown Road
Blackwood Park Road	Grange Road	Old Glentulloch Road
Bolton Gale Road	Greenfields Road	Old Mill Road
Boyles Road	Greystones Road	Old Mokerdillup Road
Breakoday Road	Gumnut Lane	Old Padbury Road
Brooks Mcalinden Road	Gunagulup Lane	Padbury Road
Browne Wheatley Road	Haines Road	Palmers Road
Butlers Road	Halls Road	Papalias Road
Cardinal Road	Hamilton Road	Perks Road
Carters Road	Hassell Street	Perry Road
Catterick Form Road	Hay Road	Pocock Farm Road
Charnley Road	Henderson Road	Polina Road
Condil Place	Hester Hall Road	Pollard Road
Connell Road	Hornby Street	Poly Dakin Drive
Cooyarup Road	Hovea Close	Possum Close
Corymbia Close	Huggett Place	Pratt Road
Crossing Street	Hughes Place	Press Road
Curwens Road	Huitson Road	Quagamirup Road
Dalmore Road	Kandalee Road	Recreation Road



Daniels Road	Karrak Rise	Reids Road
Daronchs Road	Kings Road	Reverends Ramble
Dezotti Road	Klause Road	Wilgarrup Road
Dilkes Road	Kloppers Mill Road	Wilkes Road
Dixon Ridge	Kondos Road	Wilkinsons Road
Doust Road	Lew Road	Williams Road
Eastcott Road	Longs Road	Williams Street
Elphick Fleeton Road	Lowe Road	Willmott Road
Elwin Taylor Road	Lynns Road	Winesap View
Emu Rise	May Street	Woods Road
Falnash Road	Mccorkindale Road	Yornup Siding Road
Farrell Street	McDonalds Lane	Young Lane
Faulkners Road	McDonalds Road	Yovanche Road
Fellowes Road		

10 Additional Maintenance Activities

The Shire will undertake additional minor maintenance works as required, including pothole patching, crack sealing, pavement box-outs, and gravel road repairs, to maintain safe and serviceable road conditions and prevent further deterioration of defects.

11 Road Condition Audit

A road condition audit will be undertaken every four years to establish condition ratings across the Shire's road network and identify the roads in the poorest condition. Roads will then be prioritised and weighted according to the adopted road hierarchy, with available funding from various funding sources allocated based on the audit results, road classification, and overall asset management priorities.

12 Appraisal

The Road Hierarchy Specification and Guidelines will be reviewed annually based on available data, including traffic volumes, road condition assessments, maintenance history, land use changes, and community requirements, to ensure the hierarchy remains relevant and supports effective asset management and investment decisions.

13 Related Documents

Shire of Bridgetown – Greenbushes Consolidated Asset Management Plan 2019/20 to 2033/34.

Shire of Bridgetown – Greenbushes Council Plan 2025-2035

Shire of Bridgetown – Greenbushes Customer Service Charter



Responsibility for implementation shall be delegated to the Manager of Works and Services.

14 Addendum A



MINUTES

Audit Risk and Improvement Committee Meeting

Friday, 14 August 2026

Date: Friday, 14 August 2026

Time: 2:00 PM

Location: Council Chambers

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SHIRE OF BRIDGETOWN GREENBUSHES**Audit Risk and Improvement Committee Meeting**

The Audit Risk and Improvement Committee Meeting Minutes of Meeting held on 14th August 2026 commencing at 2:00 PM.

ITEM 1 DECLARATION OF OPENING

The Presiding Member opened the meeting at 2.02 pm

ITEM 2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the cultural custodians of the land on which we gather, the Pibulmun-Wadandi people. We acknowledge and support their continuing connection to the land, waterways and community. We pay our respects to members of the Aboriginal communities and their culture; and to Elders past and present, their descendants still with us today, and those who will follow in their footsteps.

ITEM 3 RECORD OF ATTENDANCE**3.1 ATTENDANCE****Committee Members**

Mr A Lamb	Presiding Member
Mr P Anastasakis	Deputy Presiding Member
Cr S Carstairs	Shire President
Cr R Redman	Deputy Shire President

Remote Attendance

Cr L Pearce
Cr K Gillies

Staff

Ms C Radford	Manager Corporate, Economic and Community Development
Ms M Morrell	Manager Executive Services
Mr M Allies	Senior Governance and Ranger Services Officer

Observer/Visitor

Nil

3.2 APOLOGIES

Mr G Adams	Chief Executive Officer
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ITEM 4 DECLARATIONS OF MEMEBERS' AND OFFICER INTERES

Part 5, Division 6 of the Local Government Act 1995 requires a member who has an interest in any matter to be discussed at the meeting to disclose the interest and the nature of the interest in writing before the meeting, or immediately before the matter is discussed.

ITEM 5 CONFIRMATION OF MINUTES**5.1 Confirmation of Minutes: Audit Risk and Improvement Committee Meeting – 17 July 2026****COMMITTEE RESOLUTION: ARIC 001-26/27**

Moved: Mr. P Anastasakis

Seconded: Cr S Carstairs

That the Minutes of the Audit Risk and Improvement Committee Meeting held on the 17 July 2026 be confirmed as a true and accurate record with an amendment reflecting the titles of Presiding Member and Deputy Presiding Member.

FOR: A Lamb, P Anastasakis, Crs L Pearce, K Gillies, S Carstairs and R Redman

AGAINST: Nil

CARRIED 6/0

At 2.09 pm, Cr Lyndon Pearce left the meeting.

At 2.11 pm, Cr Lyndon Pearce returned to the meeting.

ITEM 6 REPORTS OF OFFICERS**6.1 Quarterly Regulation 17 Audit Log****File Ref****Responsible Officer** Merridith Morrell, Manager of Executive Services Unit**Reporting Officer** Mark Allies, Governance Officer**Attachments** 1. ARIC Reg17 Audit Log Q4 2025-26 (under separate cover)**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

COMMITTEE RESOLUTION: ARIC 002-26/27

Moved: Mr. P Anastasakis

Seconded: Cr S Carstairs

That the Audit, Risk and Improvement Committee receives the Quarterly Regulation 17 Audit Log for Q4 2025/26 and notes the progress of Regulation 17 audit actions, assurance activities and scheduled reviews since the April 2026 meeting.

FOR: A Lamb, P Anastasakis, Crs K Gillies, S Carstairs and R Redman**AGAINST:** Nil**CARRIED 5/0****IN BRIEF**

This item presents the updated Regulation 17 Audit Log, which tracks our progress in resolving findings across risk management, internal controls, and legislative compliance.

MATTER FOR CONSIDERATION

The Q4 2025/26 Audit Log reflects progress across the three Regulation 17 focus areas of risk management, internal controls and legislative compliance. Since the April 2026 ARIC meeting, several items have progressed from “On Track” or “Planned” to implemented, embedded or pending ARIC approval status.

Key changes include the Council Risk Register being reviewed by ELT with no material gaps identified; WHS governance improvements being embedded following completion and acceptance of all nine WorkSafe Improvement Notices; the Financial Management Review moving to implemented status with effectiveness review underway; privacy and information compliance tools being implemented ahead of PRIS Act commencement; and the Compliance Audit Return being endorsed by ELT and awaiting ARIC approval.

Audit Risk and Improvement Committee Meeting Minutes

14 August 2026

Remaining scheduled reviews, including business continuity and disaster recovery, procurement and contract management, records management and broader ICT assurance, remain included in the forward Regulation 17 review program for 2026/27. No material governance or control gaps requiring unplanned remediation or escalation to Council have been identified for the current quarter.

BACKGROUND

Regulation 17 of the Local Government (Audit) Regulations 1996 requires the Chief Executive Officer to review the appropriateness and effectiveness of the Shire's systems and procedures in relation to risk management, internal control and legislative compliance.

The Regulation 17 Audit Log is provided to support the Committee's oversight of risk management, internal control and legislative compliance by tracking review areas, key organisational risks, related controls, responsible officers, status updates and next milestones.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no direct budget implications arising from noting the Quarterly Regulation 17 Audit Log. Any future resourcing requirements arising from scheduled reviews, external assurance activities or implementation of audit actions will be considered through normal budget and business planning processes.

COUNCIL PLAN

- Outcome 10 – Proactive, visionary leadership and effective governance
- Objective 10.1 – Achieve excellence in leadership, governance and service delivery with a "can do" culture

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

The Audit Log supports risk management by providing structured monitoring of audit recommendations, control improvements and scheduled reviews aligned to the Shire's risk register. The Q4 update confirms that no material governance or control gaps requiring unplanned remediation or escalation have been identified.

COMMENT

Nil

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6.2 Quarterly Assurance Summary

File Ref

Responsible Officer Merridith Morrell, Manager of Executive Services Unit**Reporting Officer** Mark Allies, Governance Officer**Attachments** 1. Reg 17 Audit Log Assurance Table and Summary - Q4 25-26 (under separate cover)**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

COMMITTEE RESOLUTION: ARIC 003-26/27

Moved: Mr. P Anastasakis

Seconded: Mr. A Lamb

That the Audit, Risk and Improvement Committee receives the Regulation 17 Quarterly Assurance Summary for Q4 2025/26 and notes the current status of prior Regulation 17 recommendations, scheduled reviews and assurance activities.

FOR: A Lamb, P Anastasakis, Crs L Pearce, K Gillies, S Carstairs and R RedmanAGAINST: Nil**CARRIED 6/0****IN BRIEF**

The Quarterly Assurance Summary is a high-level briefing report provided to the Audit, Risk and Improvement Committee (ARIC). It verifies that an organization's internal controls, risk management, and legislative compliance are operating effectively, while highlighting any outstanding audit actions or emerging risks that require immediate committee attention.

MATTER FOR CONSIDERATION

The Q4 2025/26 assurance summary confirms that all recommendations arising from the 2023 Regulation 17 Audit have been either completed and embedded into business-as-usual controls, incorporated into the Shire's governance and compliance frameworks, or scheduled within the forward Regulation 17 review program. The attachment identifies specific closed, implemented, in-progress and planned review areas, including ICT assurance, business continuity, procurement and contract management, and records management.

No material governance or control gaps requiring unplanned remediation or escalation to Council have been identified for the current reporting period. Assurance ratings reflect implementation status at the reporting date and remain subject to validation through scheduled reviews and external assurance activities.

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Assurance Summary

Assurance Domain	Status
Risk Management	On Track
Internal Controls	On Track
Legislative Compliance	On Track

The detailed implementation status of Regulation 17 reviews, audit actions, control improvements and future review activities is contained within Attachment 7.2.1 – Quarterly Regulation 17 Assurance Summary Q4 2025/26. Matters requiring Committee attention or escalation are summarised in this assurance report.

The attachment identifies no matters requiring unplanned escalation to Council for Q4 2025/26. Items remaining in the forward program include business continuity and disaster recovery, procurement and contract management, records management and external ICT assurance, with scheduled review or assurance activity continuing through 2026/27.

BACKGROUND

Regulation 17 of the Local Government (Audit) Regulations 1996 requires the Chief Executive Officer to review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance, and to report the results of that review to the Audit, Risk and Improvement Committee. This quarterly assurance summary supports that oversight by providing line-of-sight between prior Regulation 17 recommendations, current-quarter implementation status, scheduled reviews and external assurance activity.

The attached Quarterly Assurance Summary provides the Committee with a concise line-of-sight update on the implementation status of prior Regulation 17 recommendations, the current quarter assurance position, matters requiring escalation and the forward review program. It supports Committee oversight of the Shire's risk management, internal control and legislative compliance systems.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no direct budget implications arising from noting this report. Any future resourcing requirements arising from scheduled assurance activities or implementation of outstanding actions will be considered through normal budget and business planning processes.

COUNCIL PLAN

- Outcome 10 – Proactive, visionary leadership and effective governance
- Objective 10.1 – Achieve excellence in leadership, governance and service delivery with a "can do" culture

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LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

The Quarterly Assurance Summary supports the Shire's risk management framework by providing Committee oversight of key risk management, internal control and legislative compliance activities. It confirms that no material governance or control gaps requiring unplanned remediation or escalation have been identified for Q4 2025/26.

COMMENT

Nil

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6.3 Office of the Auditor General Published Reports - April to July 2026

File Ref

Responsible Officer	Casey Radford, Director Corporate, Economic and Community Development
Reporting Officer	Mark Allies, Governance Officer
Attachments	1. Office of the Auditor General Local Government 2025 Financial Audit Results Report (under separate cover)
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

COMMITTEE RESOLUTION: ARIC 004-26/27

Moved: Cr R Redman

Seconded: Cr S Carstairs

That the Audit, Risk and Improvement Committee receives the following reports published by the Office of the Auditor General:

1. Report 13: 2025-26 Local Government 2025 – Financial Audit Results

FOR: A Lamb, P Anastasakis, Crs L Pearce, K Gillies, S Carstairs and R Redman

AGAINST: Nil

CARRIED 6/0**IN BRIEF**

This report is prepared to advise the Audit and Risk Improvement Committee of Office of the Auditor General (OAG) reports published and identify any findings, recommendations or emerging risks that may be relevant to the Shire.

During the period April to July 2026, the Office of the Auditor General Published one report for Local Government sector;

- Report 13: Local Government 2025 – Financial Audit Results – 15th April 2026
 - The report summarises the final results of annual financial audits for 138 of 147 Western Australian local government entities for the year ended 30 June 2025.

MATTER FOR CONSIDERATION

Report 13: Local Government 2025 – Financial Audit

The Local Government 2025 – Financial Audit report summarises the sector wide results of the annual financial audit for 2025. The report notes that, despite delayed lodgment in 2024, the Shire of Bridgetown-Greenbushes was one of nine local governments that, through appropriate commitment and resolve, successfully addressed the contributing issues and met the statutory deadline in 2025. This is a positive

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outcome for the Shire and reflects an improvement in audit readiness, financial reporting timeliness and organisational focus on statutory compliance.

The report provides useful sector-wide context for the Committee, including the OAG's ongoing focus on audit readiness, quality financial reporting, timely submission of audit-ready financial reports, effective reconciliations, asset accounting and reduction of financial report errors and versions. These themes align with existing Committee oversight of the Shire's financial management review actions, Regulation 17 assurance program, internal controls and legislative compliance framework.

BACKGROUND

Both reports include matters relevant to the Shire of Bridgetown-Greenbushes.

Key Statistics from the OAG Reports

- The OAG audit program covered 147 local government entities, with 138 entity audits included in the 2025 results report.
- Clear audit opinions were issued for 136 entities, with only two qualified opinions and no disclaimers of opinion for 2025.
- Ninety-four per cent of local government audit opinions were issued by the statutory deadline, reflecting sector-wide improvement in timeliness.
- Eighty-four per cent of entities provided their financial report by the 30 September 2025 legislated deadline; however, 54 per cent provided their financial report during the week of the deadline and one-third provided it on the deadline.
- Only six per cent of entities required no adjustments to their financial report, indicating that financial report quality remains a key sector-wide challenge.
- Approximately 33 per cent of entities provided five or more versions of their financial report to audit, with one entity providing 19 versions.
- The value of total adjusted and unadjusted financial statement errors increased to \$718.3 million in 2025, compared with \$452.2 million in 2024.
- The OAG reported 896 control findings across the sector, comprising 563 financial management issues and 333 information systems control issues.
- Financial management issues decreased from 607 in 2024 to 563 in 2025, and the number of entities with reported control weaknesses decreased from 130 to 112.
- There were 179 unresolved prior-year financial management control findings across 81 entities, representing 32 per cent of all current year financial management findings.
- The Shire of Bridgetown-Greenbushes was one of nine local governments identified as having addressed contributing issues from delayed 2024 lodgement and met the statutory deadline in 2025.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

POLICY IMPLICATIONS

Nil

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FINANCIAL IMPLICATIONS

There are no direct budget implications arising from receiving this report. Any future actions required to strengthen audit readiness, financial reporting quality, asset management, internal controls or financial sustainability monitoring will be considered through normal budget and business planning processes.

COUNCIL PLAN

- Outcome 10 – Proactive, visionary leadership and effective governance
- Objective 10.1 – Achieve excellence in leadership, governance and service delivery with a “can do” culture

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

The OAG report highlights sector-wide risks associated with delayed audits, poor quality financial reports, excessive report versions, unresolved audit findings, asset accounting errors, information systems control weaknesses, including business continuity and cyber security risks. Key audit finding risks relevant to Committee oversight include:

- **Financial reporting risk:** The OAG identified 135 financial reporting issues across 70 entities, including weaknesses in journal entries, reconciliations, policies and procedures. Poor quality financial reports increase the risk of material misstatement, audit delay, additional audit costs and reputational impact.
- **Expenditure and procurement risk:** The report identified 109 expenditure weaknesses across 61 entities, including purchase order, quotation, supplier master file and credit card control issues. These weaknesses increase the risk of unauthorised expenditure, fraud, non-compliance and failure to achieve value for money.
- **Unresolved prior-year findings risk:** The report identified 179 unresolved prior-year financial management findings across 81 entities, with 36 rated significant. Unresolved findings can compound control weaknesses, increase audit effort and create ongoing exposure to financial, compliance and reputational risk.

For the Shire, these risks are being managed through the financial management review action plan, Regulation 17 assurance program, audit log reporting, compliance monitoring, policy review program, asset management controls and ongoing ARIC oversight. The OAG report reinforces the importance of maintaining momentum on these controls and ensuring audit readiness is embedded as business-as-usual rather than treated as an annual compliance exercise.

COMMENT

Nil

6.4 WHS Activity Report**File Ref****Responsible Officer** Merridith Morrell, Manager of Executive Services Unit**Reporting Officer** Mark Allies, Governance Officer**Attachments** 1. WHS Activity Report (under separate cover)**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

COMMITTEE RESOLUTION: ARIC 005-26/27

Moved: Cr R Redman

Seconded: Cr S Carstairs

That the Audit, Risk and Improvement Committee receives the WHS Quarterly Activity Report for the period 24 April 2026 to 14 August 2026 and notes the WHS activities undertaken, incident and near miss reporting, completion of WorkSafe improvement and prohibition notices, training delivered, SkyTrust implementation progress and ongoing WHS risk controls.

FOR: A Lamb, P Anastasakis, Crs L Pearce, K Gillies, S Carstairs and R Redman**AGAINST:** Nil**CARRIED 6/0****IN BRIEF**

The WHS Quarterly Activity Report is provided to support Committee oversight of work health and safety governance, risk management and internal control activities. The completed report covers the period 24 April 2026 to 14 August 2026 and summarises pre-starts, inspections, incident reports, near misses, WorkSafe notices, training, safety initiatives and key WHS risks.

MATTER FOR CONSIDERATION

The completed WHS Quarterly Activity Report records a broad program of WHS activity during the reporting period, including five pre-start sessions with Outdoor Works, depot and aquatic facility inspections, five incident reports, one near miss, closure of WorkSafe improvement and prohibition notices, seven training activities and several proactive safety initiatives.

Key WHS Activity and Outcomes

- Pre-start sessions focused on safe operating procedures, mobile plant housekeeping expectations, incident and hazard reporting, contractor safe work method statements and SkyTrust application feedback.
- Inspections included ongoing daily vehicle and machinery pre-start checks, an aquatic facility chlorine storage inspection, Bridgetown Shire Depot site inspections and follow-up checks on improvement notices and general housekeeping.
- Incident reporting included a worker shoulder injury at the waste facility, vehicle damage at the library, a member of the public injury at the recreation centre, a chlorine gas alarm at the recreation centre and a worker slip incident in a public area.

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- One near miss was reported involving a volunteer who presented to work while unwell, with corrective communication issued regarding fitness for work expectations and medical clearance.
- All WorkSafe matters reported in the attachment are closed or completed, including emergency eyewash facilities, mobile plant housekeeping, regulator notification process, skid steer condition, gas bottle storage, chains and slings inspections, hazardous chemical registers, chemical labelling, spill containment, slips/trips/falls, chemical shed signage, traffic management, safe work procedures and plant competency requirements.
- SkyTrust implementation is in progress, with a go-live date of 1 August 2026, training provided on 15 July 2026 and directors, managers and supervisors trained in managing actions.
- Other safety initiatives included an all-staff safety video and discussion, Executive Leadership Team field safety conversations, onsite skin checks, audiometric testing, establishment of the Health and Safety Committee and a CEO-endorsed 12-month WHS Improvement Plan.

This report supports the Committee's oversight of organisational work health and safety risks, control effectiveness, implementation of corrective actions and ongoing compliance obligations under the Work Health and Safety Act 2020.

BACKGROUND

This is the first WHS Activity Report provided for ARIC review. It is the intention of the Administration to provide updates at each ARIC meeting to support continued oversight.

STATUTORY ENVIRONMENT

Work Health & Safety Act 2020

Local Government Act 1995

POLICY IMPLICATIONS

GC11 - WHS Policy 2026

FINANCIAL IMPLICATIONS

There are no direct budget implications arising from noting this report. Any future resourcing requirements associated with WHS improvement actions or control enhancements will be considered through normal budget and business planning processes.

COUNCIL PLAN

- Outcome 10 – Proactive, visionary leadership and effective governance
- Objective 10.1 – Achieve excellence in leadership, governance and service delivery with a “can do” culture

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

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WORKFORCE PLAN

Nil

RISK MANAGEMENT

The WHS Quarterly Activity Report supports the Shire's risk management framework by providing oversight of work health and safety controls, improvement actions and monitoring arrangements. The key WHS risks highlighted through the completed report include plant and equipment competency, depot housekeeping, slips/trips/falls, hazardous chemicals, chlorine gas storage and alarm response, contractor safe work documentation, incident and hazard reporting, fitness for work and implementation of SkyTrust as a central reporting and action management system.

The closure of WorkSafe improvement and prohibition notices significantly reduces immediate regulatory and safety exposure. Ongoing risk remains in ensuring the corrective actions are embedded into day-to-day practice, including continued inspection routines, supervisor follow-up, worker training, completion of safe operating procedures, SkyTrust adoption and regular reporting to management and ARIC.

The chlorine storage inspection at the Bridgetown Leisure Centre identified a recommendation to review alternatives to chlorine gas. Costing has commenced and discussions with potential funding providers are ongoing. This matter should remain subject to management oversight given the potential severity of chlorine gas related risks.

COMMENT

Nil

6.5 Disposal of Surplus Assets Policy Review**File Ref****Responsible Officer** Merridith Morrell, Manager of Executive Services Unit**Reporting Officer** Mark Allies, Governance Officer**Attachments** 1. Disposal of Surplus Assets Policy (under separate cover)**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

COMMITTEE RESOLUTION: ARIC 006-26/27

Moved: Cr R Redman

Seconded: Cr S Carstairs

That the Audit, Risk and Improvement Committee:

1. **Receives Draft Policy FA13 Disposal of Surplus Assets;**
2. **Notes that the policy has been developed in response to Recommendation 6.2.4 of the 2025 Financial Management System Review;**
3. **Recommends that Council adopt Draft Policy FA13 Disposal of Surplus Assets; and**
4. **Recommends that Council requests the CEO to develop a Draft Policy to address portable assets including those of cultural and heritage importance with a value less than \$5,000.**

FOR: A Lamb, P Anastasakis, Crs L Pearce, K Gillies, S Carstairs and R Redman**AGAINST:** Nil**CARRIED 6/0**

At 2.49 pm, Cr Lyndon Pearce left the meeting.

At 2.52 pm am, Cr Lyndon Pearce returned to the meeting.

IN BRIEF

A Disposal of Surplus Assets policy protects local governments from legal and financial risks by ensuring the ethical, transparent, and cost-effective retirement of unneeded items. It prevents fraud, guarantees fair market value, and promotes environmental sustainability through proper recycling or e-waste management.

MATTER FOR CONSIDERATION

The draft policy establishes a transparent and legally compliant framework for identifying, approving and disposing of surplus Shire assets. It sets out disposal pathways including public auction, public tender, private treaty where lawful, donation, trade-in, recycling and lawful refuse disposal, and requires officers to consider legislative compliance, probity, value for money, environmental responsibility, risk management and community benefit.

The policy also supports internal control by requiring appropriate approvals, valuation and notice requirements where applicable, management of conflicts of interest, record keeping through a Disposal Register, and removal of disposed assets from the asset register or relevant inventory systems. These

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controls respond directly to the Financial Management System Review recommendation and support the Committee's oversight of asset safeguarding, financial governance and legislative compliance.

BACKGROUND

Recommendation 6.2.4 of the 2025 Financial Management System Review identified that the Shire did not have a documented policy for the disposal of Shire assets, including information technology assets, and recommended a formal policy to support transparent, consistent and secure disposal practices.

Draft Policy FA13 – Disposal of Surplus Assets has been prepared in response to this recommendation and is presented to the Committee for review prior to Council consideration.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

The draft policy is aligned to section 3.58 of the *Local Government Act 1995* and regulations 30 and 31 of the *Local Government (Functions and General) Regulations 1996*. It also supports compliance with the Shire's Delegations Register by clarifying approval pathways, disposal methods, valuation and notice requirements, record keeping obligations and controls for managing conflicts of interest in asset disposal decisions.

IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no direct budget implications arising from the Committee receiving the draft policy or recommending it to Council for consideration.

Implementation of the policy is expected to support improved value for money, asset safeguarding and financial accountability in future disposal decisions. Any future costs associated with valuations, public notice, secure IT asset disposal or implementation of disposal controls will be managed through existing operational budgets or considered through normal budget and business planning processes where required.

COUNCIL PLAN

- Outcome 10 – Proactive, visionary leadership and effective governance
- Objective 10.1 – Achieve excellence in leadership, governance and service delivery with a "can do" culture

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

The absence of a documented asset disposal policy was identified in the Financial Management System Review as creating risks that assets may not be disposed of in a manner that maximises value, ensures transparency or complies with legislative and governance requirements. The review also identified specific risks associated with IT asset disposal, including data breach, unauthorised access to sensitive or confidential information and potential privacy non-compliance.

Adopting the draft policy will reduce these risks by establishing consistent approval pathways, lawful disposal methods, valuation and notice requirements, conflict of interest controls, secure disposal expectations and record keeping requirements. The policy therefore strengthens the Shire's internal control environment and supports ongoing oversight of asset safeguarding and legislative compliance.

COMMENT

Nil

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6.6 2025 Compliance Audit Return

File Ref

Responsible Officer Merridith Morrell, Manager of Executive Services Unit**Reporting Officer** Mark Allies, Governance Officer**Attachments** 1. Compliance Audit Return 2025 (under separate cover)**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

COMMITTEE RESOLUTION: ARIC 007-26/27

Moved: Mr. A Lamb

Seconded: Mr. P Anastasakis

That the Audit, Risk and Improvement Committee receives the 2025 Compliance Audit Return for the period 1 January 2025 to 31 December 2025, notes that the return has been completed in accordance with Regulation 14 of the *Local Government (Audit) Regulations 1996*, recommends that Council adopt the 2025 Compliance Audit Return, and recommends that, following Council adoption, the Chief Executive Officer submit the adopted return and supporting Council resolution through the Department's Compliance Audit Return Portal within the required statutory timeframe.

FOR: A Lamb, P Anastasakis, Crs L Pearce, K Gillies, S Carstairs and R RedmanAGAINST: Nil**CARRIED 6/0****IN BRIEF**

To present the 2025 Compliance Audit Return (CAR) to the Audit, Risk and Improvement Committee for review and recommendation to Council for adoption.

Internal consultation was undertaken with relevant responsible officers and through review of governance records, statutory registers, compliance monitoring systems and assurance documentation.

MATTER FOR CONSIDERATION

The attached draft Compliance Audit Return 2025 has been prepared following an internal review of the Shire's compliance with the matters prescribed by the Department for the period 1 January 2025 to 31 December 2025.

In preparing the return, consideration was given to:

- Council resolutions and the Council Resolution Register;
- Audit, Risk and Improvement Committee agendas and minutes;
- the Regulation 17 Compliance Review and Audit Log;
- the Financial Management System Review and associated action log;
- the Council Plan 2025–2035;

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- statutory registers and governance records;
- Compliance Calendar monitoring activities; and
- compliance controls managed through Attain.

The draft return records the Shire's responses to the prescribed compliance questions and identifies no matters requiring qualification or separate reporting to the Committee.

The Committee is requested to review the draft return, consider the supporting evidence and recommend that Council adopt the return prior to submission through the Department's online portal.

Following Council adoption, the adopted Compliance Audit Return and Council resolution will be submitted through the Department's Compliance Audit Return Portal within the required statutory timeframe.

BACKGROUND

Regulation 14 of the Local Government (Audit) Regulations 1996 requires each local government to complete a Compliance Audit Return for the period 1 January to 31 December each year. The return is a prescribed self-assessment of selected legislative compliance obligations and must be reviewed by the Audit, Risk and Improvement Committee before being adopted by Council and submitted through the Department's online portal by the required statutory deadline.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996

Local Government Act 1995

Local Government (Audit) Regulations 1996, Regulation 14, requires the local government to carry out a compliance audit for the relevant period, arrange for the completed return to be reviewed by the Audit, Risk and Improvement Committee, adopt the return by Council resolution and submit it in the approved manner within the required statutory timeframe.

Failure to submit a completed Compliance Audit Return by the statutory deadline may constitute non-compliance with the Regulations.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no direct budget implications arising from noting this report.

Any future actions identified through audit, risk or compliance activities will be considered through the normal budget and business planning processes.

COUNCIL PLAN

- Outcome 10 – Proactive, visionary leadership and effective governance
- Objective 10.1 – Achieve excellence in leadership, governance and service delivery with a “can do” culture

LONG TERM FINANCIAL PLAN

Nil

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ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

The Compliance Audit Return is an important governance assurance mechanism that assists Council to identify legislative compliance obligations and monitor the effectiveness of governance controls. Failure to adequately review, adopt or submit the return may expose the Shire to regulatory and reputational risk.

COMMENT

Nil

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6.7 POLICY - Senior Designated Employees

File Ref

Responsible Officer Garry Adams, Chief Executive Officer**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit**Attachments** 1. POLICY - Senior Designated Employees (Shire of Bridgetown-Greenbushes) (under separate cover)**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

COMMITTEE RESOLUTION: ARIC 008-26/27

Moved: Cr R Redman

Seconded: Mr. A Lamb

That the Audit Risk and Improvement Committee:

1. **Recommends that Council adopts the Senior Designated Employees Policy (Attachment 1) as the Shire's framework for designating and managing senior employees under the *Local Government Act 1995*; and**
2. **Recommends that Council requests to CEO to review the Workforce Plan specifically to address appropriate resourcing the Planning area under the two Director Structure.**

FOR: A Lamb, P Anastasakis, Crs K Gillies, S Carstairs and R Redman**AGAINST:** Cr L Pearce**CARRIED 5/1****IN BRIEF**

- The Shire does not currently have a policy that formally designates senior employees under section 5.37 of the *Local Government Act 1995*.
- This report presents a Senior Designated Employees Policy for adoption, which designates specified senior positions and sets out how the associated statutory obligations are administered.
- Formal designation provides clarity and legal certainty regarding the respective roles of the CEO and Council in the employment, management and dismissal of senior employees.

MATTER FOR CONSIDERATION

Formal designation of senior employee positions under section 5.37(1) of the *Local Government Act 1995*, and adoption of the accompanying Senior Designated Employees Policy.

BACKGROUND

Section 5.37(1) of the *Local Government Act 1995* provides that a local government may designate employees, or persons belonging to a class of employee, to be senior employees. The designation is discretionary; however, once made, it engages a number of statutory obligations.

Where a position is designated as a senior employee position, section 5.37(2) requires the CEO to inform Council of each proposal to employ or dismiss that senior employee, and Council may accept or reject the CEO's recommendation (providing written reasons if it rejects). This qualifies the CEO's general employment powers under section 5.41(2)(d). Senior employees must also be engaged under written contracts that specify performance criteria, in accordance with section 5.39.

A review of the Shire's governance framework identified that senior employees have not previously been formally designated by Council. This creates uncertainty as to which positions attract the provisions of sections 5.37 and 5.39. The attached policy addresses this by consolidating the relevant documentation, identifying the designated positions (supported by an organisational chart), and setting out how the statutory requirements are met.

The importance of correctly applying section 5.37(2) has been considered in industrial proceedings concerning the dismissal of senior local government employees, underscoring the value of a clear, adopted framework.

This matter was presented to Council at the July Concept Forum, where the proposed Senior Designated Employees Policy and the associated statutory designations were discussed. This report brings the matter forward for formal Council adoption, incorporating the feedback provided at that forum.

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996

Local Government Act 1995

Local Government Act 1995

- Section 5.37 – Senior employees (designation; CEO to inform Council of proposals to employ or dismiss).
- Section 5.38 – Annual review of employees' performance.
- Section 5.39 – Contracts for CEO and senior employees (written contracts; performance criteria).
- Section 5.41(2)(d) – Functions of the CEO, subject to section 5.37(2) in relation to senior employees.

Local Government (Administration) Regulations 1996

- *Relevant provisions relating to senior employee employment and contracts.*

Local Government (Model Code of Conduct) Regulations 2021**POLICY IMPLICATIONS**

Nil

The Senior Designated Employees Policy is a new policy within the Shire's governance framework. It consolidates related documentation dealing with senior employees and, on adoption, will operate alongside the Shire's existing employment and governance policies.

FINANCIAL IMPLICATIONS

There are no direct financial implications arising from the adoption of the policy or the designation of senior employee positions. The remuneration and contractual arrangements for senior employees are managed under existing workforce and budget provisions and are not affected by the act of designation.

COUNCIL PLAN

The policy supports the Strategic Community Plan aspiration for strong, accountable and transparent governance and effective organisational leadership.

LONG TERM FINANCIAL PLAN

Nil impact.

ASSET MANAGEMENT PLANS

Not applicable.

WORKFORCE PLAN

The policy is directly relevant to the Workforce Plan. Formal designation clarifies the Shire's senior organisational structure and the governance arrangements applying to senior positions, supporting consistent and compliant workforce management.

RISK MANAGEMENT

Adoption reduces governance and employment risk by removing uncertainty about which positions are senior employees and by documenting the process for their employment and dismissal under section 5.37(2). Failure to correctly apply these provisions carries legal and reputational risk; a clear, adopted policy mitigates that exposure

COMMENT

Formally determining the organisation structure, designating senior employees and adopting a supporting policy provides Council and the Administration with a clear, defensible framework for managing the Shire's most senior positions. It confirms the Shire's senior structure, the positions to which sections 5.37 and 5.39 apply, the CEO's obligation to inform Council of proposals to employ or dismiss those positions, and the requirement for written contracts with performance criteria.

Once adopted, the policy will provide certainty for both Council and staff, support consistent decision-making, and align the Shire's practice with the requirements of the *Local Government Act 1995*.

6.8 Financial Management System Review - Progress Report**File Ref****Responsible Officer** Garry Adams, Chief Executive Officer**Reporting Officer** Casey Radford, Director Corporate, Economic and Community Development**Attachments** 1. FMSR 2025 Audit Log Shire Bridgetown-Greenbushes August 26 (under separate cover)**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

COMMITTEE RESOLUTION: ARIC 009-26/27

Moved: Mr. A Lamb

Seconded: Mr. P Anastasakis

That the Audit Risk and Improvement Committee receives the progress on the outcomes of the Financial Management Systems Review.**FOR:** A Lamb, P Anastasakis, Crs L Pearce, K Gillies, S Carstairs and R Redman**AGAINST:** Nil**CARRIED 6/0****IN BRIEF**

To provide the Audit, Risk and Improvement Committee with assurance regarding the identification, management and resolution of financial management control compliance matters arising from the October 2025 Financial Management System Review (FMSR).

MATTER FOR CONSIDERATION

The Committee is asked to receive and note the progress made on audit management points from the most October 2025 review.

BACKGROUND

The Financial Management System Review was undertaken in accordance with Regulation 5 of the Local Government (Financial Management) Regulations 1996. The regulations outline the CEO's duties as to financial management which includes ensuring that there are efficient systems and procedures established to ensure that the resources of the Local Government are effectively managed. The review assessed the adequacy of Shire's financial management framework, systems and internal controls.

The review was completed in 25/26 by AMD Chartered Accountants & Advisors, with a site visit conducted in December 2025. The audit focused on the 25/26 financial year and included follow-up samples from the October 25 period.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Local Government (Audit) Regulations 1996

POLICY IMPLICATIONS

FM 4 – Procurement, Budget Management and Supporting Local Business Policy

FINANCIAL IMPLICATIONS

There are no direct budget implications arising from noting this report. Any future actions identified through audit, risk or compliance activities will be considered through the normal budget and business planning processes

COUNCIL PLAN**LONG TERM FINANCIAL PLAN**

There are no direct implications arising from receiving this report

ASSET MANAGEMENT PLANS

There are no direct implications arising from noting this report

WORKFORCE PLAN

There are no direct implications arising from noting this report

RISK MANAGEMENT

Monitoring and progressing actions arising from the Financial Management System Review mitigates risks relating to financial misstatement, fraud, cyber incidents, non-compliance with statutory obligations and ineffective internal controls.

COMMENT

The Financial Management Log consolidates all recommendations arising from the Review and documents agreed management actions, ownership and timeframes, forming part of the Shire's broader assurance framework.

Management has accepted all recommendations arising from the Review, with a number of tasks completed during the last quarter. Progress against these actions will continue to be monitored through the Financial Management Log and Audit and Risk reporting framework.

Overall, the Financial Management Log demonstrates that all findings arising from the Financial Management System Review are either completed, actively progressing, or scheduled within agreed timeframes proportionate to their assessed risk.

ITEM 7 NEXT MEETING DATE

The next Audit Risk and Improvement Committee Meeting is scheduled to take place on 25 November 2026 commencing at 2.00pm in the Council Chambers.

ITEM 8 CLOSURE

The Presiding Member closed the meeting at 3.46pm.

UNCONFIRMED



POLICY FA13 – Disposal of Surplus Assets

Responsible Officer: Chief Executive Officer	Approved By: Council
Adoption Date:	Last Reviewed:
Version: 1	Next Review Date:

1. Purpose

To provide a transparent, equitable and legally compliant framework for the disposal of local government property that is surplus to the operational requirements of the Shire of Bridgetown-Greenbushes, ensuring value for money, probity, and proper record keeping and in accordance with section 3.58 of the *Local Government Act 1995* and Regulation 30 of the *Local Government (Functions and General) Regulations 1996*.

2. Scope

This policy applies to the disposal of all property owned by, vested in, or under the care, control or management of the Shire of Bridgetown-Greenbushes, except where a specific legislative or policy exemption applies.

3. Statutory Framework

All disposals must comply with:

- *Local Government Act 1995*, section 3.58
- *Local Government (Functions and General) Regulations 1996*, regulations 30 and 31
- Any other applicable legislation, Council policies, and delegated authority instruments relevant to the disposal

Disposals must occur by public auction, public tender, or another lawful method permitted under section 3.58 of the Act or regulation 30. Where property is proposed to be disposed of other than by public auction or public tender under section 3.58(3), the Shire must give local public notice of the proposed disposition, invite submissions for the required period, consider any submissions received, and ensure the notice includes the required market value and consideration details. Officers must first confirm whether a proposed disposal is an exempt disposition under regulation 30 before determining the disposal pathway.

4. Definitions

Term	Definition
Act	<i>Local Government Act 1995</i>
Asset	A resource controlled by the Shire as a result of past events and from which future economic benefits or service potential are expected to flow to the Shire. (<i>Australian Accounting Standards Board</i>)
Disused equipment, machinery and materials	Items that, in the opinion of the Chief Executive Officer or delegated officer, are no longer required and cannot be readily sold, traded or reused, or have little or no residual value. Disposal

Term	Definition
	of such items must still comply with section 3.58 of the Act unless an exempt disposition under regulation 30 applies.
Non-profit community organisation	A not-for-profit organisation or group whose primary purpose is to improve quality of life or provide community, welfare, sporting, recreational, cultural or similar community benefit.
Worker	An employee, contractor, volunteer, work experience student or other person carrying out work for or on behalf of the Shire.
Public notice and application	A process involving local public notice of a proposed disposition and invitation for submissions in accordance with section 3.58(3) of the Act.
Private treaty	A negotiated sale of property at an agreed price, undertaken only where lawful under section 3.58 of the Act and associated regulations.
Tender	An externally advertised process inviting offers to purchase property in accordance with legislative requirements.

5. Policy Statement

- The Shire may dispose of surplus assets through sale, donation, trade-in, recycling or lawful refuse disposal where those assets no longer provide operational value and where disposal is lawful, transparent and appropriately approved.
- The disposal method selected must reflect legislative compliance, value for money, probity, environmental responsibility, risk management and, where relevant, community benefit.
- Surplus assets must not be donated to Council Members or Workers.
- Any sale involving a Council Member or Worker may only occur through a lawful competitive public process, with conflicts of interest transparently managed and documented.
- Where a disposal is undertaken under section 3.58(3), the Shire must give local public notice, consider submissions received, and record reasons for the decision in accordance with legislative requirements.

5. Roles and Responsibilities

Role	Responsibility
CEO	The CEO is responsible for ensuring the Shire has appropriate systems, delegations, and governance arrangements in place to support lawful and compliant disposal of surplus assets under this policy.
Delegated Officer	An officer authorised under the Shire's Delegations Register to approve and manage asset disposals within their delegated authority, ensuring compliance with legislation, this policy, and associated procedures.
Responsible Officer (Project / Operational)	Officers leading projects or operational activities involving assets are responsible for identifying assets affected by works, consulting with

Role	Responsibility
	asset custodians, and ensuring disposal requirements are documented and addressed.
Council	Council is responsible for making decisions on disposal of property where required by legislation or where the disposal exceeds delegated authority.

6. Reasons for Disposal

An asset may be determined surplus where it:

- Has reached its predetermined economic life
- Is due for replacement or renewal
- Is no longer required due to changes in service delivery or usage patterns
- Does not meet work health and safety requirements
- Is damaged, beyond economical repair or no longer operable
- No longer provides an acceptable level of service to the community

7. Order of Disposal

Disposal methods are to be selected based on lawfulness, value for money, probity, risk, environmental responsibility and, where relevant, community benefit. Subject to these considerations, disposal will generally occur by sale, donation, trade-in, recycling or lawful refuse disposal.

- Sale by public auction or public tender may be used where this is expected to achieve a competitive and transparent outcome.
- Private treaty may only be used where lawful under section 3.58(3) or where the disposal is exempt under regulation 30. Where section 3.58(3) is used, local public notice, invitation for submissions, market value disclosure and consideration of submissions are required.
- Donation to eligible non-profit community organisations or schools may occur only where lawful and supported by objective assessment criteria such as community benefit, capacity to use the asset, alignment with Shire outcomes, equity, and value/risk considerations. Priority may be given to organisations and schools located within the Shire where this is consistent with those criteria and the law.
- Trade-in may be used where the entire consideration received for the disposal is applied to the purchase of replacement property and the value of the replacement property does not exceed \$75,000, or where another lawful pathway applies.
- Recycling or lawful refuse disposal may be used where assets cannot be practically sold, donated or traded and all environmental, safety and records requirements are met.

In applying this policy, officers must also comply with the Shire's current delegated authority. As at Delegation 1.22, disposal of land to an adjoining owner may be treated as exempt where the market value is less than \$5,000 and the delegate determines the land would not benefit anyone other than the adjoining owner.

Disposal of property other than land or buildings may be exempt where the market value is less than \$20,000, or where the property is disposed of within 6 months after an unsuccessful auction, public tender or private treaty via statewide public notice. Trade-in type disposals may also be exempt where the entire consideration is applied to the purchase of other property and the value of that property does not exceed \$75,000.

Staff exercising delegated authority must also observe the delegation condition that disposal of property for any single project, or single transaction, is limited to a value of less than \$20,000 unless otherwise approved.

Where public auction is used, a reserve price is to be set by independent valuation. If the reserve price is not achieved at auction, negotiation may be undertaken to achieve a sale at up to a 10% reduction from the reserve price, where permitted by the relevant delegation or approval.

Where private treaty under section 3.58(3) is used, negotiation may be undertaken at up to a 10% variance from the valuation where permitted by the relevant delegation or approval, and reasons for the final decision must be recorded.

Disposal methodology should, wherever practicable, demonstrate environmentally responsible outcomes.

8. Conditions of Disposal or Sale

All surplus assets disposed of by sale or donation are subject to the following conditions:

- Items are disposed of on an "as is, where is" basis, with all faults.
- Payment (where applicable) must be received prior to collection.
- The Shire will not provide consumables, installation, maintenance or technical support.
- The Chief Executive Officer, or delegated officer, may:
 - Withdraw items from sale or donation processes.
 - Reject any tender or application.
 - Decline to enter into a private treaty.

9. Asset Management and Reporting

- All disposed assets must be recorded and removed from the asset register or relevant inventory systems.
- A Disposal Register must be maintained, recording as applicable the date, asset description, disposal method, purchaser or recipient, consideration or estimated value, approval pathway, and relevant decision record.
- All documentation relating to tenders, expressions of interest, private treaties, donations or other disposal decisions must be retained in accordance with records management requirements.
- Details of assets disposed of by sale, donation, trade-in, recycling or refuse disposal must be reported through the monthly financial statements or other approved financial reporting mechanisms where applicable.

10. Legislative and Other References

- *Local Government Act 1995* – s.3.58
- *Local Government (Functions and General) Regulations 1996* – regs 30 and 31
- Delegation 1.22 – Disposing of Property (Staff)
- Delegations Register

11. Review and Monitoring

This policy will be reviewed every three (3) years, or earlier if legislative or governance changes occur. Compliance monitoring is the responsibility of the Chief Executive Officer.

DRAFT



POLICY # - Organisational Structure and Senior Designated Employees

Responsible Officer: Chief Executive Officer	Approved By: Council
Adoption Date: [To be advised]	Last Reviewed: New policy
Version: 1.0	Next Review Date: [Adoption date + 2 years]

1. Purpose

To provide guidance to the Council and the Chief Executive Officer concerning the Organisation Structure for the Shire's administration and the designation of positions within the Shire of Bridgetown-Greenbushes as senior employees in accordance with section 5.37(1) of the *Local Government Act 1995*.

2. Scope

This Policy applies across the organisation.

3. Policy Statement

In accordance with Section 5.37 (1) of the *Local Government Act 1995*, in addition to the Chief Executive Officer, Council designates the following staff positions, as senior employees of the Shire:

- Director Corporate, Economic and Community Development.
- Director Projects and Environment.

4. Organisation Structure

In accordance with section 5.2 of the *Local Government Act 1995*, Council determines that the organisation structure of the Shire of Bridgetown-Greenbushes shall be:



• Determining Organisation Sub-Structure

To ensure the efficient, effective and orderly administration of the Shire, the Chief Executive Officer shall, within established budget parameters, determine:

- the operational responsibilities of each Directorate and the sub-structure sections within each Directorate needed to fulfil these responsibilities; and

- the sub-structure of each section, including the positions required to ensure the efficient and effective delivery of operational outcomes.

- **Council's Satisfaction with the Organisation Structure**

If Council is not satisfied that an appropriate structure exists, Council may, by resolution, request the Chief Executive Officer to review the structure.

5. Legislative and Other References

Local Government Act 1995

Local Government Amendment Act 2023

Local Government (Model Code of Conduct) Regulations 2021

6. Review and Monitoring

This Policy will be reviewed every two years, or earlier if:

- Legislative changes occur
- Governance requirements change

Monitoring of compliance will be undertaken by the Chief Executive Officer.

7. Related Documents / Forms

Document / Form	Description / Purpose
Senior Employee Contracts of Employment	Individual employment contracts for each designated senior employee position, entered into in accordance with section 5.39 of the Act.
CEO Recruitment, Selection and Performance Review Policy	Sets out the process for recruiting and appraising the performance of the Chief Executive Officer.