Shire of
Bridgetown-Greenbushes
The heart and soul of the South West

Confirmed

MINUTES

Ordinary Council Meeting

Wednesday, 26 November 2025

Date: **Wednesday, 26 November 2025**

Time: **5:30 PM**

Location: **Greenbushes CRC**

Shire President
Cr Stephen Carstairs

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Confirmed

SHIRE OF BRIDGETOWN GREENBUSHES

The Ordinary Council Meeting Minutes of Meeting held on 26th November 2025 commencing at 5:30 PM.

ITEM 1 OPENING OF MEETING

The Presiding Member opened the meeting at 9.31pm.

ITEM 2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the cultural custodians of the land, the Kaneang, Pibelmen and Wadandi people. We acknowledge and support their continuing connection to the land, waterways and community. We pay our respects to members of the Aboriginal communities and their culture; and to Elders past and present, their descendants still with us today, and those who will follow in their footsteps.

ITEM 3 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Councillors

Councillor S Carstairs	President
Councillor R Redman	Deputy President
Councillor T Lansdell	
Councillor J Boyle	
Councillor M Fletcher	
Councillor L Pearce	
Councillor T Pratico	
Councillor K Gillies	
Councillor S Butler	

Council Officers

Chief Executive Officer, G Adams
Director Corporate, Economic and Community Development, C Radford
Director, Development and Regulatory Services, L Guthridge
Director Projects & Environment, M Gillham
Manager, Executive Services Unit, M Morrell
Executive Assistant, K Durbin

Observers/Visitor

Apologies

Nil

Leave of Absence Previously Granted

Nil

Confirmed

ITEM 4 ATTENDANCE OF GALLERY

Amanda Lovitt	Lyn Perks	Troy Kopp
Mark Lansdell	Judy Perks	Simon Robinson
Irma Lackmund	Bruce Bebbington	
Lee Goodall	Stephanie Doyle	

ITEM 5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

No matters for consideration

ITEM 6 PUBLIC QUESTION TIME

Maureen Flemming – Bridgetown-Greenbushes

1. At the back of the Bridgetown IGA the road between IGA and the creek is full of potholes and I consider them to be dangerous. When will the Shire repair these?

Response – Mr G Adams – Chief Executive Officer

This issue has been raised with the Shire previously. The difficulty in scheduling and getting the work done is that only part of the land is owned by the Shire, and any work also requires the agreement of the private landowners. We are however getting some quotes done on what the cost may so we can get some money in the budget and approach the land owners.

2. Some large wooden Christmas decorations were given to the Shire a few years ago. These decorations were only displayed for a couple of years. Do we know where they are and if so, does the Shire have capacity to store them?

Response – Cr Carstairs, Shire President

Will follow up on this enquiry.

Debbie Boyle - Bailingup

Asked Council to explain why a candidate who had received a substantial number of votes at the election, has been in Greenbushes for many years etc did not attract a higher position in Council?

Response – Mr G Adams – Chief Executive Officer

Unlike some other Councils, the Shire of Bridgetown-Greenbushes does not have popularly elected Mayor or President. There are two separate processes, one is to elect someone to Council and then the election of the president and deputy is from around the table. At the first council meeting after the election, as per legislation the election of the Shire President and Deputy Shire President was carried out in strict accordance with the Act.

Irma Lachmuund - Greenbushes

Will the Shire be putting gup the Christmas Lights in the Heritage Park in Greenbushes this year and when will they be put up?

Response – Mr M Gillham – Director Project Management and Environment

They should be going up next week.

Mr Bebbington of Sunnyside, Bridgetown

1. The applicant for the proposed Café in Greenbushes has presented that he will be intends to use sea containers for a kitchen. Under a shire policy, sea containers cannot be approved for anything other than storage. If Council approves the tender tonight – will they be required at a later date to get planning approval to proceed?

Response – Mr G Adams – Chief Executive Officer

The proposed sea container in the tender will have to go through the full planning approval process. The proposed tenant has been made fully aware of this.

2. Supplementary Superannuation Contributions Policy refers to the Shire paying 11.5% and staff can contribute a further 3%. How much is the Shire paying in Superannuation to staff?

Response – Mr G Adams – Chief Executive Officer

Staff currently receive the statutory superannuation contribution of 12% and are able to make additional contributions as per this policy. Several Shire policies, including this one, require updating, as they are currently too prescriptive and become out of date when legislation changes. We will be bringing these policies to Council for review, with revised wording designed to provide flexibility and reduce the risk of them becoming quickly outdated.

ITEM 7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Presentation by Amanda Lovitt – Chair of Greenbushes Discovery Centre

Presentations by Bruce Bebbington:

Item 17.1 schedule of fees and charges

Item 17.5 discontinuation of qand sessions and 2026 Meeting schedule

ITEM 8 COMMENTS ON AGENDA ITEMS BY PARTIES WITH AN INTEREST

Simon Robinson commented on item 25.1 Tender Award for Lease of Greenbushes Roads Board Office

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ITEM 9 APPLICATION FOR LEAVE OF ABSENCE

No matters for consideration

SUSPENSION OF STANDING ORDERS S9.1

RESOLUTION: OCM 083-25/26

Moved: Councillor K Gillies
Seconded: Councillor R Redman

Cr Gillies moved that Council suspend section 9.1 of the standing orders for the duration of the meeting.

FOR: Crs T Lansdell, J Boyle, M Fletcher, L Pearce, R Redman, K Gillies, S Carstairs and S Butler

AGAINST: Cr T Pratico

CARRIED 8/1

ITEM 10 CONFIRMATION OF MINUTES

10.1 Confirmation of Minutes: Ordinary Council Meeting – 22 October 2025

RESOLUTION: OCM 084-25/26

Moved: Councillor K Gillies
Seconded: Councillor M Fletcher

That the Minutes of the Ordinary Council Meeting held on the 22 October 2025 be confirmed as a true and accurate record.

FOR: Crs T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, R Redman, K Gillies, S Carstairs and S Butler

AGAINST: Nil

CARRIED 9/0

ITEM 10 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

1) On Thursday the 6th of November, the Shire's CEO and I travelled to Perth to meet with the Minister for the Environment, the Hon Matthew Swinbourne and one of his advisors to discuss mining tenements in the Dalgarup Forest. This meeting resulted from the Council resolution made at the May 25 Ordinary Council Meeting to advocate for keeping the Dalgarup Forest free from mining.

The main issues discussed were:

- The proposed tenements that are currently before the Wardens Court
- The previously issued tenement to Black Mountain Gold that covers the Nunn Block
- The incorporation of the Nunn Block into the Dalgarup National Park: and
- The impact of mining on the region in general

The Minister was sympathetic to the fact that the community had been promised that the Nunn Block would be incorporated into the National Park many years ago and that there has been several communications over a number of years that indicated the finalisation of this process was imminent. However, he did cite a number of reasons as to why there had been delays in completing the process and pointed to the new Forest Management Plan 2021 – 2033 to provide assurance that this was still the intent.

The Minister and his advisor stated that they would seek clarity from the DBCA as to where they were at with regard to adding the additional 400,000 ha to conservation reserves as per the Forest Management Plan and what the plan was with regard to progressing the addition of the Nunn Block to the Dalgorup National Park.

Once we receive this advice we will share it publicly.

2) Talison Updates 23 Oct 2025

Environmental Monitoring Program & Vendor Selection Criteria:

- National Association of Testing Accreditation requirements of the various vendors required to cover the array of tests to be conducted has been assessed, & vendors shortlisted;
- in terms of feedback of monitoring outcomes, those properties that opted into the program will begin to receive property specific feedback within some 6 weeks, and the wider community will receive a summarised version of monitoring outcomes;
- public parks and waterways will be captured in the monitoring program;
- given the program's focus is on how the human population, their gardens & domestic animals are impacted, wildlife has been excluded;
- the zone of dust influence will be taken to be a 10 km radius from the source; and
- Global Advanced Metals outputs will also be included in the monitoring program

Site Expansion

- With regard current site expansion approvals, the EPA Chair Darren Walsh has indicated he will visit the local area during the public comment period to meet with local stakeholders.
- Talison confirmed that approval could be refused, or that the approvals may have specific conditions placed on what is approved - particularly in response to stakeholder feedback.

UNCONFIRMED

- The next public meeting comment period is likely to commence around February 2026 and will be open for 8 weeks.

Complaints Data

- the SRC is of the view that total contacts (complaints, general queries, outgoing contact), would be beneficial to see at the meeting; and
- the general locations from where the public complaints are coming.

Truck Movement Monitoring

- Talison provided an overview of traffic monitoring, and installation of the speed cameras/signs in the townsite.
- Talison personnel will no longer be positioned in the town monitoring the speed of their fleet of vehicles;
- Talison wants to receive feedback on effectiveness of streetsweeper and whether the community wishes for the service to continue or cancel.

Other Items

- Talison confirmed that live dust monitoring data is available on the Talison website. A dust fact sheet published on the website in April provides information about the composition of dust.
- Query on rail study progress. Talison confirmed the study is awaiting government feedback and therefore comment cannot yet be made.

SRC Meeting of 19 November clashed with the shire's Q&A. I'll follow up on those outcomes

ITEM 11 NOTIFICATION OF DISCLOSURE OF INTEREST

Part 5, Division 6 of the Local Government Act 1995 requires a member who has an interest in any matter to be discussed at the meeting to disclose the interest and the nature of the interest in writing before the meeting, or immediately before the matter is discussed.

ITEM 12 QUESTIONS ON AGENDA ITEMS BY ELECTED MEMBERS

ITEM 13 CONSIDERATIONS OF MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

No matters for consideration

REPORTS OF OFFICERS

Reports of Officers have been divided into Departments as follows:

- CEO's Office
- Corporate Services
- Development, Community and Infrastructure

CONFIRMED

ITEM 14 CEO'S OFFICE

No matters for consideration

UNCONFIRMED

ITEM 15 CORPORATE ECONOMIC AND COMMUNITY SERVICES

16.1 List of Accounts for October 2025

File Ref

Responsible Officer	Casey Radford, Director Corporate, Economic and Community Development
Reporting Officer	Gail Aldridge, FINANCE MANAGER
Attachments	1. List of Accounts For October 2025
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 085-25/26

Moved: Councillor R Redman
Seconded: Councillor T Pratico

That Council Receives the October 2025 List of Accounts.

FOR: Crs T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, R Redman, K Gillies, S Carstairs and S Butler

AGAINST: Nil

CARRIED 9/0

IN BRIEF

Council is asked to receive the list of payments made from the Municipal and Trust funds including a summary report of the corporate credit card transactions and other purchasing cards incurred by authorised card holders.

MATTER FOR CONSIDERATION

The Local Government (Financial Management) Regulations 1996 (the Regulations) require that where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal, trust funds or via purchasing cards, a list of those accounts paid in a month are to be presented to the council at the next ordinary meeting (Regulation 13 and 13A).

Payments have been in made in accordance with the Annual Budget adopted at the Special Council Meeting on 20 August 2025.

In October 2025 the list of accounts is summarised below:

Municipal Direct Debits Payments	$	121,353.04
Municipal EFT Payments	$	2,240,531.78
Municipal Cheque Payments	$	1,089.85

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Corporate Credit Card Payments	$	2,342.92
Fuel Card Payments	$	5,043.80
BPAY Payments	$	4,837.33
Licencing Direct Debit Payments (DoT Agent)	$	112,213.20
Trust Payments	$	0.00
Total Payments for October 2025	$	2,490,405.91

BACKGROUND

Where the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, Regulation 13 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid:

a) the payee's name; and

b) the amount of the payment; and

c) the date of the payment; and

d) sufficient information to identify the transaction.

The list of accounts is to be:

a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

b) recorded in the minutes of that meeting.

Regulation 13A states If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the same information as above.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

FM 4 – Purchasing Policy

FM 7 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Nil

STRATEGIC COMMUNITY PLAN

14 Effective governance and financial management.

CORPORATE BUSINESS PLAN

Nil

LONG TERM FINANCIAL PLAN

Nil

UNCONFIRMED

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

There are no risk areas identified according to Policy RM 1 – Risk Management, as Council have been asked to receive the reports only and no further decision of Council is required.

COMMENT

Nil.

UNCONFIRMED

16.2 Monthly Financial Report September 2025

File Ref

Responsible Officer	Casey Radford, Director Corporate, Economic and Community Development
Reporting Officer	Casey Radford, Director Corporate, Economic and Community Development
Attachments	1. Monthly Financial Report - September 2025
Voting Requirements	Absolute Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 086-25/26

Moved: Councillor R Redman
Seconded: Councillor T Pratico

That Council

1. **Receives the September 2025 Financial Activity Statements**
2. **Approves a budget amendment transferring the budget of $66,901 from account GS79 Farrell St Gravell Sheeting to account ZA02 Routine Road Maintenance Outside Unsealed Materials and Contracts**
3. **Approves a budget amendment transferring $4,400 in account 1180520 Community Planning Development Projects from Salaries and Wages to Materials and Contracts.**

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED BY ABSOLUTE MAJORITY 9/0

IN BRIEF

The purpose of the report is for Council to receive the September 2025 Financial Activity Statements and approve 2 budget amendments that offset to $0.

MATTER FOR CONSIDERATION

Regulation 34 of the Local Government (Financial Management) Regulations 1996 (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the sources and applications of its funds.

The Statement of Financial Activity provides Elected Members with a high-level oversight of operating and capital revenues and expenditures. It is also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or $20,000 whichever is the lesser amount, the exception being that any material variances of less that $10,000 are non reportable.

For the period 1 July 2025 to 30 September 025:

- Operating Income is under budget by 2.02%; and
- Operating Expenditure is under budget by 5.66%.

The main variance between budget and actuals is due to the timing (phasing) of the budget within the financial year. As the budget was adopted in late August, it is expected that purchases that were awaiting budget approval will be ordered in the coming months.

Commentary in relation to the operating variances is provided at nature level.

Nature of Income/Expenditure	Variance $	Variance %	Var.	Reason	Explanation of Variance
OPERATING ACTIVITIES					
Revenue from operating activities					
Operating grants, subsidies and contributions	(151,898)	(20.73%)	▼	Timing	136k of Tailson funding and 18k of sport and rec grants were estimated to be received before 30th Sept.
Interest revenue	(57,922)	(53.59%)	▼	Timing	Delay in placing funds into term deposits due to the delay in budget adoption and the subsequent late release of rates notices. Rates payments in full and first instalments due 10th of October.
Expenditure from operating activities					
Materials and contracts	78,716	7.30%	▲	Timing	Delay in the adoption of the budget has meant larger operational expenses have been pushed back later than expected. This is expected to be caught up in the coming months.
Utility charges	85,377	55.63%	▲	Timing	Utility charges accounts are currently under budget due to the natural timing of bill cycles over different shire assets. This is expected to even out over the coming warmer months.
Insurance	97,996	32.52%	▲	Timing	Variance is due to the timing of budgeted insurance instalments not matching the receipt of invoices. This is expected to even out over the rest of the financial year.
INVESTING ACTIVITIES					
Proceeds from disposal of assets	(11,135)	(79.68%)	▼	Timing	Sale of disposal of assets coming in lower than budget year to date.
Purchase of property, plant and equipment	(57,687)	(46.44%)	▼	Timing	Refer to Note 8 for tracking of individual projects
FINANCING ACTIVITIES					
Repayment of borrowings	106,846	100.00%	▲	Timing	Variance due to phasing of Loan Principal on loans budget not being aligned with loan repayment schedules. This is expected to even out over the rest of the financial year.

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Payments for principal portion of lease liabilities	18,756	34.59%	▲	Timing	Phasing of lease principal repayments are ahead of actual expenditure to date. Refer to Note 5 for more details.

Budget Amendments

Council is requested to approve two budget amendments to the budget this month. The first is a $66,901 amendment to the Farrell Street clearing and widening project in account GS79 Farrell St Gravel Sheeting. This project is not proceeding during this financial year and the funds can be utilised to top up the maintenance budget in account ZA02 Routine Road Maintenance Outside Unsealed, due to the state of the roads following an extremely wet winter, requiring additional works across the Shire. Council was briefed on the reasons why this project would not be proceeding at the concept briefing held 8 October 2025.

The second amendment is to repurpose $4,400 of the salaries and wages budget in the account 1180520 – Community Planning Development Projects which is below budget due to an ongoing vacancy and transfer it to the materials/contracts code to fund the purchase of subscription for the My Community Directory platform. My Community Directory is an online directory that is free for community organisations to list and manage their information, and free for the public to access to find community services and events so they can understand what's happening in their local community. Due to the large and diverse number of community groups within the Shire, the subscription will benefit the community, ensuring that club, group and community organisations can have up to date information out in the community on a platform that is self-managed and easy to find for prospective new members, volunteers and the wider community.

These amendments offset each other and have a nil affect on the budgeted surplus/deficit for 2025/26.

BACKGROUND

In its monthly Financial Activity Statement, a local government is to provide the following detail:

a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the Local Government Act;

b) budget estimates to the end of the month to which the statement relates;

c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates.

d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

e) the net current assets at the end of the month to which the statement relates.

Each of the Financial Activity Statements is to be accompanied by documents containing:

a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and

c) such other supporting information as is considered relevant by the Local Government.

The information in a statement of financial activity is to be shown according to nature and type classification.

The Financial Activity Statement and accompanying documents referred to in sub- regulation 34(2) are to be:

a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

b) recorded in the minutes of the meeting at which it is presented.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC COMMUNITY PLAN

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CORPORATE BUSINESS PLAN

Nil

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

There are no risk areas identified according to Policy RM 1 – Risk Management, as Council have been asked to receive the reports only and no further decision of Council is required.

COMMENT

Nil

UNCONFIRMED

16.3 Revised Fees and Charges 2025/26 and Waiver of Fees for Australia Day Community Celebration 2026

File Ref

Responsible Officer	Casey Radford, Director Corporate, Economic and Community Development
Reporting Officer	Casey Radford, Director Corporate, Economic and Community Development
Attachments	Nil
Voting Requirements	Absolute Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

OFFICER RECOMMENDATION:

Moved: Councillor K Gillies
Seconded: Councillor T Pratico

1. **That Council approves the amendment of the 2025/2026 Schedule of Fees and Charges relating to waste rubbish removal charges and the Bridgetown Leisure Centre seasonal pool and spectator fees.**
2. **Approves the waiving of the pool entry fee for adults ($7.80), Concession and Youth ($5.10) and Inflatable obstacle course fee ($5.50) for the Australia Day Community Event in 2026.**

AMENDMENT

RESOLUTION: OCM 087-25/26

Moved: Councillor R Redman
Seconded: Councillor S Butler

1. **That additional wording be added to the end of the sentence to say "except for the change to the direct debit fee."**
2. **That all dollar figures be removed from the recommendation and remove the words "Community Event in 2026".**

Reason for change:

1. **To further discuss the fees.**
2. **To negate the need to repeat the recommendation each year or when fees change.**

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED BY ABSOLUTE MAJORITY 9/0

COUNCIL DECISION

Moved: Councillor K Gillies
Seconded: Councillor T Pratico

1. **That Council approves the amendment of the 2025/2026 Schedule of Fees and Charges relating to waste rubbish removal charges and the Bridgetown Leisure Centre seasonal pool and spectator fees, except for the change to direct debit fee.**
2. **Approves the waiving of the pool entry fee for adults, Concession and Youth, and Inflatable obstacle course fee for the Australia Day.**

Debate ensued.

RESOLUTION: OCM 088-25/26

Moved: Councillor M Fletcher
Seconded: Councillor T Pratico

Cr Fletcher moved Procedural Motion 11.1B, that debate on the matter be adjourned until the December 2025 Ordinary Council Meeting to allow officers to provide additional information.

FOR: Crs S Carstairs, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico and S Butler

AGAINST: Crs R Redman and K Gillies

CARRIED BY ABSOLUTE MAJORITY 7/2

IN BRIEF

Council officers have identified a number of amendments required to the Schedule of Fees and Charges, which are presented to council, with commentary for consideration. In addition, Council is asked to waive the pool entry fees and inflatable obstacle course fee for the Australia Day Community Celebration in January 2026.

MATTER FOR CONSIDERATION

The schedule of fees and charges is a statutory document required by local government outlining the fees and charges that are to imposed. During the course of the first quarter of the year, a number of amendments have been identified and are presented for council. These items will be advertised by public notice and will come into effect after the Shire has given 7 days local public notice as required by s6.19 of the Local Government Act 1996.

Waste

Shire officers have identified a miscalculation in several rubbish removal fees charges in the schedule, which has led to a reduction to the fee charged for number of fees for the waste facility. These charges have been recalculated to align with the 3.39% increase to all rubbish removal charges, and the number of tokens adjusted accordingly (equating to the equivalent of $6.10 incl GST per token). Proposed amendments are listed below, with the fee to be superseded in red.

Shire officers are also requesting the removal of the line titled white goods. This has caused some confusion at the gate, as some white goods have additional charges as they need to be processed or degassed, prior to recycling. White goods and appliances that can be recycled will continue to be free to customers.

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	GST	Class Type
Community Amenities					
Rubbish Removal Charges					
The following rubbish collection charge is to be applied to all occupied premises within the area prescribed under the provisions of the Waste Avoidance and Resource Recovery Act 2007 Section 66-68.					
Tyres					
~~Car & Bike Tyres on Rim (max of 4 per customer without prior arrangement) - 3 tokens per tyre~~	~~$23.60~~	~~$18.30~~	~~-22.46%~~	~~Y~~	~~Council~~
Car & Bike Tyres on Rim (max of 4 per customer without prior arrangement) - 4 tokens per tyre	$23.60	$24.40	3.39%	Y	Council
~~Tractor and Grader Tyres < 1 metre (max of 4 per customer without prior arrangement) - 21 tokens per tyre~~	~~$153.40~~	~~$128.10~~	~~-16.49%~~	~~Y~~	~~Council~~
Tractor and Grader Tyres < 1 metre (max of 4 per customer without prior arrangement) - 26 tokens per tyre	$153.40	$158.60	3.39%	Y	Council
~~Tractor and Grader Tyres > 1 metre (max of 4 per customer without prior arrangement) - 42 tokens per tyre~~	~~$312.70~~	~~$256.20~~	~~-18.07%~~	~~Y~~	~~Council~~
Tractor and Grader Tyres > 1 metre (max of 4 per customer without prior arrangement) - 53 tokens per tyre	$312.70	$323.30	3.39%	Y	Council
Other ~~Non~~ Recyclable Waste					
~~White Goods (excl. fridges & air conditioners)~~	~~Free~~		~~Free~~	~~N~~	~~Council~~
Small appliances (TV, Computers, Sound Systems)	Free			N	Council
Large Household Appliances (Stoves, dishwashers, washing machines)	Free			N	Council
~~Fridges & Air Conditioners - 5 tokens per item~~	~~$41.30~~	~~$30.50~~	~~-26.15%~~	~~Y~~	~~Council~~
Fridges, Freezers & Air Conditioners - 7 tokens per item	$41.30	$42.70	3.39%	Y	Council
Other Waste					
~~Asbestos - 5 tokens per 0.1m3 (0.2m3 max accepted)~~	~~$76.70~~	~~$76.70~~	~~0.00%~~	~~Y~~	~~Council~~
Asbestos - 13 tokens per 0.1m3 (0.2m3 max accepted)	$76.70	$79.30	3.39%	Y	Council
~~Liquid Waste (Type K110 - Waste from grease traps & Type K210 - Septage wastes) - per cubic metre~~	~~$83.75~~	~~$86.50~~	~~3.28%~~	~~Y~~	~~Council~~
Liquid Waste (Type K110 - Waste from grease traps & Type K210 - Septage wastes) - per cubic metre	$83.75	$86.60	3.39%	Y	Council

The landfill facility has also experienced a number of safety issues in administering the items listed under Materials Available to the Public. The facility is not allowed to mulch timber furniture anymore so it goes into the skip bins. This has led to members of the public attempting to enter the skip bins and retrieve items. Likewise, the prospect of individuals coming into the facility with a Hiab or tilt tray to pick up a car body is fraught with danger. Shire Officers have been consulted and have recalled only a single enquiry about car bodies. Council is requested to approve the removal of this section of the fees and charges until we get to a point that the these items can be stored in a safe manner for the public to source.

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	GST	Class Type
~~**Materials Available to the Public**~~ ~~Items are provided on a first come first served basis and will not be held aside. For public safety, searching through waste piles is strictly prohibited and only those items visible and safely accessible can be considered. Items can only be removed with approval from the site attendant and actions contrary to this may be treated as theft. The site atendant has complete discretion to refuse requests to remove items and to impose conditions, for various reasons such as (but not limited to) safety and resourcing to facilitate the request. Items are provided as-is and by choosing to take an item, a person indemnifies the Shire against liabiltiy with regards to the item, including its removal and transport. Any item returned to the site for disposal will incur the applicable cost for that waste according to the current fees and charges."~~					
~~Vehicle Bodies~~	~~$0.00~~	~~$400.00~~	~~∞~~	~~Y~~	~~Council~~
~~Furniture~~	~~Free~~			~~N~~	
~~Timber~~	~~Free~~			~~N~~	~~Council~~
~~Bricks~~	~~Free~~			~~N~~	~~Council~~

Bridgetown Leisure Centre

The Bridgetown Leisure Centre set its fees and charges this year to come into effect from the 1st of October to coincide with their new point of sale systems implementation date. During the loading of fees into the new system it was identified that there was a miscalculation in the Pool Direct Debit Charge. The 25/26 adopted charge is $15 per fortnight on a direct debit arrangement. Based on a standard 21 week season this equates to $157.50 for the pool season. This is significantly below the annual adult charge of $260 which equates to $24.76 per fortnight.

The proposal is to increase the adult Pool Direct debit from $15 per fortnight to $26.80 per fortnight, which is a minor increase on the annual charge to account for the added admin associated with the setup and administration of the ongoing direct debit arrangement

Similarly, the adult concession pool direct debit is proposed to change from $9.75 per fortnight (which over the 21 weeks is $102.37) to $17.45 per fortnight, for a total cost of 182.22 for the season. This is slightly higher than the upfront cost of $169 for the season, to account for administration costs.

The annual membership to the pool is also to be renamed seasonal rather than annual for clarity, and all charges will be applied on a pro rata basis for people who join after the season started on the 1st of November 2025.

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	GST	Class Type
Pool					
Seasonal Aquatics - Adult	$248.50	$260.00	4.63%	Y	Council
Seasonal Aquatics - Concession & Youth	$164.50	$169.00	2.74%	Y	Council
Seasonal Aquatics - Over 85's			Free	N	Council
Seasonal Aquatics - Adult Renewal	$0.00	$234.00	∞	Y	Council
Seasonal Aquatics - Concession & Youth Renewal	$0.00	$152.10	∞	Y	Council
Seasonal Aquatics - Emergency Services	$0.00	$130.00	∞	Y	Council
~~Aquatics Direct Debit - Adult Per Fortnight~~	~~$0.00~~	~~$15.00~~	~~∞~~	~~Y~~	~~Council~~
Seasonal Aquatics Direct Debit - Adult Per Fortnight	$0.00	$26.80	∞	Y	Council
~~Aquatics Direct Debit - Concession & Youth Per Fortnight~~	~~$0.00~~	~~$9.75~~	~~∞~~	~~Y~~	~~Council~~
Seasonal Aquatics Direct Debit - Concession & Youth Per Fortnight	$0.00	$17.45	∞	Y	Council

Family Pool Membership

In 2025/26 the family pool membership was removed from the schedule of fees and charges. This was due to the new POS system not being able to facilitate the application of 1 flat fee to multiple members under a family structure. Sine the adoption of the fees and charges the platform has had a system upgrade and is able to provide this service so each family member will have a membership and can access the pool, covered by the one membership charge.

The charge proposed for family seasonal pool memberships is $520 per family, made up of 2 adults and 2 children, or alternatively one adult and three children. The fee has been set at the equivalent of 2 adult memberships, with children being free under this arrangement. Concession family seasonal member are proposed to be $338 per family.

Families have the option of paying upfront or via a direct debit arrangement at $53.60 per fortnight or $34.90 per fortnight for concession, to spread the cost over the 21 week season. This charge is on a pro rata basis from the opening of the pool season on the 1st of November.

If the family had a family pass at the end of the last season, they qualify for the renewal rate which is proposed to be set at $468, available as a direct debit arrangement for $48.30 per fortnight.

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	GST	Class Type
Pool					
Seasonal Family Pass - 2 Adults and Children or 1Adult and 3 children	$0.00	$520.00	∞	Y	Council
Seasonal Family Pass - 2 Adults and Children or 1Adult and 3 children Renewal	$0.00	$468.00	∞	Y	Council
Seasonal Family Pass - 2 Adults and Children or 1Adult and 3 children Concession	$0.00	$338.00	∞	Y	Council
Seasonal Family Pass Direct Debit - 2 Adults and Children or 1 Adult and 3 children	$0.00	$53.60	∞	Y	Council
Seasonal Family Pass Direct Debit - 2 Adults and Children or 1 Adult and 3 children Renewal	$0.00	$48.30	∞	Y	Council
Seasonal Family Pass Direct Debit - 2 Adults and Children or 1 Adult and 3 children Concession	$0.00	$34.90	∞	Y	Council

Spectator Fees

Officers have also investigated the spectator fee due to recent queries from the community. The spectator fee is currently $2 per person and was reintroduced with the intention to cover amenities costs that spectators use whilst at the facility. It is proposed that this fee be removed from the schedule of fees and charges with spectators to be free, in line with other recreational facilities such as Manjimup.

Pool Fees for Australia Day

In preparation for the Australia Day Community Celebration Council is requested to approve the waiving of pool entry fees and obstacle course fees for the January 2026 Celebration to ensure the event is free for all members of the Community to attend and participate.

Name	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	GST	Class Type
Adult Entry	$7.50	$7.80	4.00%	Y	Council
Concession & Youth Entry	$4.90	$5.10	4.08%	Y	Council
Inflatable Obstacle Course Entry Fee	$5.20	$5.50	5.77%	Y	Council

BACKGROUND

The Schedule of Fees and charges was adopted at the 23 July 2025 Ordinary Council Meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There will be minor financial implications, which will be adjusted for in the mid-year budget review.

STRATEGIC COMMUNITY PLAN

1 A growing community that is diverse, welcoming and inclusive.

15 A well informed and engaged community.

14 Effective governance and financial management.

CORPORATE BUSINESS PLAN

Nil

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

The primary risk highlighted in this report is the potential shortfall in generating sufficient income to cover the costs of our waste services. A secondary but significant risk is the reputational impact of inaccurately pricing services, which could lead to either overcharging or undercharging the community.

Measures of Likelihood			
Rating	**Description**	**Frequency**	**Probability**
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

UNCONFIRMED

Risk Matrix					
Consequence Likelihood	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

COMMENT

Nil

ITEM 16 EXECUTIVE SERVICES UNIT

17.1 Audit, Risk and Improvement Committee – Appointment of Councillors and Independent Members

File Ref

Responsible Officer Garry Adams, Chief Executive Officer

Reporting Officer Merridith Morrell, Manager of Executive Services Unit

Attachments
1. Independent Consultant Number 1
2. Independent Consultant Number 2
3. Independent Consultant Number 3
4. Independent Consultant Number 4
5. Independent Consultant Number 5
6. Terms of Reference - Audit Risk and Improvement Committee

Voting Requirements Absolute Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

At 7:07 PM, Councillor Stephen Carstairs declared an interest affecting impartiality, citing a prior professional working relationship with an Independent Member Candidate, and withdrew from the meeting for the discussion and vote on the item.

SUSPENSION OF STANDING ORDERS

Moved: Councillor K Gillies
Seconded: Councillor T Pratico

A motion was moved that Council suspend standing orders for informal debate.

FOR: Crs R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 8/0

RESUMPTION OF STANDING ORDERS

Moved: Councillor K Gillies
Seconded: Councillor T Pratico

A motion was moved that Council resume standing orders.

FOR: Crs R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 8/0

RESOLUTION: OCM 089-25/26

Moved: Councillor K Gillies
Seconded: Councillor T Pratico

1. That Council, in accordance with the provisions of the *Local Government Act 1995*, Section 7.1A, resolves that the following Councillors be appointed to the Audit, Risk and Improvement Committee for the period ending 16 October 2027:

1. Cr S Carstairs
2. Cr K Gillies
3. Cr L Pearce
4. Cr R Redman

and

2. **That Council:**

a. Appoints Independent Member Candidate Number One, Alan Lamb, as Presiding Member and Candidate Number Four, Phillip John Anastasakis, as Deputy Presiding Member of the Audit, Risk and Improvement Committee, in accordance with the requirements of the *Local Government Amendment Act 2024.*

b. Sets attendance fees at $270 per meeting, with travel expenses reimbursed at the rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Award 2021* as at the date of the Salaries and Allowances Tribunal Determination.

FOR: Crs R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

NOT PRESENT: Cr S Carstairs

CARRIED BY ABSOLUTE MAJORITY 8/0

At 7.22 pm, Cr Carstairs returned to the meeting.

IN BRIEF

This report seeks Council's consideration to:

- Appoint Councillors to the Audit, Risk and Improvement Committee for the new Council term; and
- Appoint suitably qualified independent persons as the Presiding Member and Deputy Presiding Member, in line with forthcoming amendments to the *Local Government Act 1995* requiring independent oversight.

MATTER FOR CONSIDERATION

Council is requested to:

1. Appoint Councillors to the Audit, Risk and Improvement Committee for the term ending 16 October 2027.
2. Appoint independent persons to the roles of Presiding Member and Deputy Presiding Member to the Committee.
3. Confirm remuneration and conditions for independent members.
4. Acknowledge the Committee's continuing role in providing independent oversight of financial management, governance, and risk.

BACKGROUND

The Audit, Risk and Improvement Committee is established under Section 7.1A of the *Local Government Act 1995*. The Committee meets quarterly and performs the functions outlined in Regulation 16 of the *Local Government (Audit) Regulations 1996*, which include:

- Assisting the local government in carrying out its functions under Part 6 (financial management) and Part 7 (audit) of the Act;
- Reviewing the CEOs reports under Regulation 17 and reporting results to Council;
- Monitoring and advising the CEO on the effectiveness of risk management, internal control, and legislative compliance;
- Supporting the auditor in performing statutory duties; and
- Overseeing the implementation of audit recommendations and legislative compliance actions.

The *Local Government Amendment Act 2024* introduces further changes to strengthen independent oversight by:

- Requiring that the Committee be chaired by an independent Presiding Member and supported by an independent Deputy Presiding Member;
- Prohibiting current Councillors or local government employees from serving as Presiding or Deputy Presiding Members;
- Allowing transitional provisions of six months for local governments to establish the amended committee structure; and

- Allowing for shared committees between two or more local governments, where appropriate.

An Expression of Interest (EOI) process was conducted through WALGA to identify qualified candidates for the independent roles.

- Sixteen candidates registered interest.
- Five have been shortlisted based on proximity to Bridgetown and availability.
- Five candidates are available for either full in-person or remote attendance. Attached are their responses to the WALGA EOI, labelled Candidate 1, Candidate 2, Candidate 3, Candidate 4 and Candidate 5.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Audit) Regulations 1996

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

CR 3 - Community Engagement

G 14 - Establishment of Council Committees

FINANCIAL IMPLICATIONS

Independent Committee Members may be remunerated in accordance with the Salaries and Allowances Tribunal (SAT) Determination.

Item	Details
Meeting Attendance Fee	$270 per meeting (inclusive of preparation and attendance)
Travel Expenses	Reimbursed at rates set out in Section 30.6 of the *Local Government Officers' (WA) Award 2021*
Childcare Costs	Up to $35 per hour (with receipts)
Estimated Annual Cost	Approximately $1,400 (based on four meetings per year)

The cost will have minimal impact on the Long Term Financial Plan.

STRATEGIC COMMUNITY PLAN

14 Effective governance and financial management.

CORPORATE BUSINESS PLAN

NIL

LONG TERM FINANCIAL PLAN

Nil

UNCONFIRMED

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

Risk	Mitigation
Non-compliance with legislative requirements	**Appointment of independent members ensures compliance with amended provisions of the *Local Government Act 1995*.**
Lack of independent oversight	**Independent Presiding and Deputy Presiding Members reduce governance risk and enhance accountability.**
Governance or reputational risk	**Regular Committee oversight of audit and risk processes ensures best-practice governance.**

Residual Risk: Low (Consequence: Moderate / Likelihood: Rare)

Measures of Likelihood			
Rating	**Description**	**Frequency**	**Probability**
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

Risk Matrix					
Consequence / Likelihood	**1 Insignificant**	**2 Minor**	**3 Moderate**	**4 Major**	**5 Catastrophic**
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

COMMENT

The Audit, Risk and Improvement Committee forms a key part of council's governance and accountability framework.

The inclusion of both councillor and independent members ensures balanced representation, transparency, and informed decision-making.

The appointment of an independent presiding member and deputy presiding member will meet legislative requirements and enhance impartiality in committee proceedings. Council's appointment of Councillor members will ensure continuity of oversight and support for strategic governance priorities.

The recommended approach ensures compliance, fosters independence, and strengthens community confidence in Council's financial management, risk control, and governance performance.

UNCONFIRMED

17.2 Nomination and Appointment of Councillor Representatives to Committees and Advisory Groups (2025–2027 Term)

File Ref

Responsible Officer	Merridith Morrell, Manager of Executive Services Unit
Reporting Officer	Merridith Morrell, Manager of Executive Services Unit
Attachments	1. Committee Book Summary
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 090-25/26 EN BLOC

Moved: Councillor T Pratico
Seconded: Councillor K Gillies

Council resolved to adopt 10 recommendations en bloc.

That Council, in accordance with the provisions of the *Local Government Act 1995* and relevant legislation:

Appoints Councillors to the following Committees and Groups for the 2025/2027 term as outlined in the Committee Representation Summary:

1. **Access & Inclusion Advisory Committee – (1 vacancy)**

   Recommendation:

   That Council, appoints **Councillor Gillies** to the Access and Inclusion Advisory Committee for the 2025-2027 term.

2. **Bush Fires Advisory Committee – (3 vacancies)**

   Recommendation:

   That Council, appoints **Councillor Fletcher, Cr Lansdell, Cr Butler** to the Bush Fires Advisory Committee for the 2025-2027 term.

3. **CEO Performance Review Committee - (3 vacancies / 5 nominations)**

   Recommendation:

   That Council, amends the Terms of Reference to extend the number of members to **three** and appoints: **Cr Carstairs, Cr Lansdell, Cr Fletcher,** to the CEO Performance Review Committee for the 2025-2027 term.

4. **Local Emergency Management Committee – (3 vacancies / 4 nominations)**

   That Council appoints **Cr Carstairs; Cr Fletcher and Cr Butler** to the Local Emergency Management Committee for the 2025–2027 term.

5. **Youth Services Advisory Committee - (2 vacancies / 3 nominations)**

   Recommendation:

That Council amends the Terms of Reference to extend the number of Councillor members and appoints: **Cr Lansdell; Cr Fletcher, and Cr Boyle** to the Youth Services Advisory Committee for the 2025-2027 term.

6. **RoadWise Working Group - (1 vacancy / 0 nominations)**

   Recommendation:

   That Council appoints **Cr Pratico** to the RoadWise Working Group for the 2025-2027 term, as outlined in the Committee Representation Summary.

7. **Bridgetown-Greenbushes Tourism Association - (2 vacancies / 4 nominations)**

   Recommendation:

   That Council appoints: **Cr Pearce** and **Cr Boyle** to the Bridgetown-Greenbushes Tourism Association for the 2025-2027 term.

8. **South West Regional Road Group - (2 vacancies / 0 nominations)**

   Recommendation:

   That Council appoints **Cr Pratico** and **Cr Pearce** to the South West Regional Road Group for the 2025-2027 term, as outlined in the Committee Representation Summary.

9. **Warren Blackwood Alliance Councils - (2 vacancies / 4 nominations)**

   Recommendation (Secret Ballot Option):

   That Council appoints **Cr Carstairs** and **Cr Lansdell** to the Warren Blackwood Alliance of Councils (WBAC) for the 2025–2027 term.

10. **WBAC Climate Change Reference Group - (2 vacancies)**

    Recommendation:

    That Council appoints **Cr Lansdell** and **Cr Boyle** to the WBAC Climate Change Reference Group for the 2025-2027 term.

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 9/0

IN BRIEF

Council is requested to nominate and appoint elected members to the Shire's Advisory Committees and other Council-related groups.

This ensures effective representation and allows committees and groups to continue their functions in accordance with their terms of reference and legislative basis.

Nominations will be called for positions where Councillor representation is required, noting that some Committees have more potential nominations than available positions.

MATTER FOR CONSIDERATION

Council is asked to:

1. Nominate Councillors to the various Advisory Committees and groups; and
2. Approve the appointments to take effect immediately following this meeting.

Committee / Group	Number of Councillors	Nominated Members	Appointed Members
Access & Inclusion Advisory Committee	1		
Bush Fires Advisory Committee	3		
CEO Performance Review Committee	3		
Local Emergency Management Committee	3		
Youth Services Advisory Committee	2		
RoadWise Working Group	1		
Bridgetown Greenbushes Tourism Association	2		
South West Regional Road Group	2		
Warren Blackwood Alliance Councils (WBAC)	2		_____
WBAC Climate Change Reference Group	2		_____

UNCONFIRMED

BACKGROUND

The Shire of Bridgetown-Greenbushes maintains a number of Committees and Groups to support Council in governance, statutory compliance, strategic decision-making, and community engagement. These include:

- Advisory Committees that provide advice and guidance on specific operational or strategic matters, including access and inclusion, youth services, bushfire management, and CEO performance.
- Regulatory or Statutory Committees, such as the Local Emergency Management Committee, established under the *Emergency Management Act 2005.*

- External Committees and Organisations where Councillor representation ensures the Shire's interests are considered in regional planning, policy development, and stakeholder engagement.

The Committee Representation Summary provides an overview of each Committee/Group, including:

- Membership requirements.
- Legislative basis.
- Meeting frequency.
- Key responsibilities.

Following the recent Council elections, it is necessary to confirm Councillor representation to:

- Ensure compliance with statutory obligations.
- Maintain continuity of operations.
- Support effective community engagement.
- Provide clear governance and accountability.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

CR 3 - Community Engagement

CR 8 - Advisory Committee

UNCONFIRMED

FINANCIAL IMPLICATIONS

Nil

STRATEGIC COMMUNITY PLAN

15 A well informed and engaged community.

13 Proactive, visionary leaders who respond to community needs.

1 A growing community that is diverse, welcoming and inclusive.

CORPORATE BUSINESS PLAN

Nil

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

Confirming Councillor representation on Committees and Groups helps to manage key risks associated with governance, operations, and community engagement:

- Compliance risk: Ensures Council meets legislative requirements for Committee membership and operation.
- Governance risk: Provides oversight of strategic, financial, and operational matters, supporting informed decision-making.
- Community engagement risk: Ensures the community has appropriate representation and input into Council decision-making processes, fostering trust and transparency.
- Reputational risk: Demonstrates Council's commitment to accountability, openness, and responsiveness to community needs.
- Operational risk: Maintains continuity of advice and guidance to Council, supporting effective delivery of services and strategic initiatives.

By confirming nominations, Council strengthens governance while promoting active community participation and stakeholder engagement in Shire decision-making

COMMENT

Confirming Councillor representation on the Shire's Committees and Groups ensures that Council meets its statutory obligations, maintains effective governance, and strengthens engagement with the community and key stakeholders. This process provides clarity for Councillors on their roles and responsibilities and supports the smooth operation of each Committee, allowing them to provide informed advice and guidance to Council.

UNCONFIRMED

17.3 Delegated Authority – Relief Ranger (Bush Fires Act 1954)

File Ref	
Responsible Officer	Garry Adams, Chief Executive Officer
Reporting Officer	Esther Matthews, GOVERNANCE SUPPORT OFFICER
Attachments	Nil
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 091-25/26

Moved: Councillor M Fletcher
Seconded: Councillor T Lansdell

That Council, pursuant to sections 59 and 59A of the *Bush Fires Act 1954*, delegates authority to the Director Development and Regulatory Services and Relief Ranger to:

1. **institute and carry on proceedings against a person for an offence alleged to have been committed under that Act; and**
2. **serve infringement notices for offences under that Act.**

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 9/0

IN BRIEF

Council's Delegations Register currently provides authority under section 59 and 59A of the *Bush Fires Act 1954* to the Chief Executive Officer and Senior Ranger. With the Senior Ranger currently on leave, Council approval is sought to delegate the same powers to the Director Development and Regulatory Services and Relief Ranger to ensure ongoing enforcement and compliance during the bushfire season.

As section 48(3) of the *Bush Fires Act 1954* prohibits sub-delegation, a direct delegation from Council is required.

MATTER FOR CONSIDERATION

To consider delegating authority to the Director Development and Regulatory Services and Relief Ranger to institute prosecutions and issue infringement notices under the *Bush Fires Act 1954*.

BACKGROUND

Sections 59 and 59A of the *Bush Fires Act 1954* allow a local government to delegate authority to institute prosecutions and issue infringement notices.

Delegation 3.1.11 in the Shire's Delegations Register currently delegates this authority to the Chief Executive Officer and Senior Ranger. With the Senior Ranger on leave, it is operationally necessary to extend the delegation to the Director Development and Regulatory Services and Relief Ranger to ensure authorised officers are available to inspect, enforce, and issue infringements when required.

COMMENT

The Senior Ranger's absence leaves the Chief Executive Officer as the only officer with authority to issue infringement notices under the *Bush Fires Act 1954*. It is not practical or efficient for the CEO to exercise these powers.

Extending this delegation to the Director Development and Regulatory Services and Relief Ranger will ensure continued enforcement of bush fire compliance during the fire season. If approved, the Delegations Register will be updated accordingly.

STATUTORY ENVIRONMENT

Bush Fires Act 1954

s.59 Prosecution of offences

(3) A local government may, by written instrument of delegation, delegate authority generally, or in any class of case, or in any particular case, to its bush fire control officer, or other officer, to consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district, and may pay out of its funds any costs and expenses incurred in or about the proceedings.

s.59(A) Alternative procedure – infringement notices

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no financial implications arising from this delegation. The Relief Ranger position is funded within the existing operational budget.

STRATEGIC COMMUNITY PLAN

14 Effective governance and financial management.

This delegation supports effective and compliant governance through continuity of service delivery and enforcement under the *Bush Fires Act 1954*.

CORPORATE BUSINESS PLAN

14 Effective governance and financial management.

Supports the operational function of ranger services through appropriate delegation of statutory powers.

LONG TERM FINANCIAL PLAN

Nil

UNCONFIRMED

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

Approval of this delegation mitigates operational and compliance risk by ensuring authorised officers are always available to perform statutory enforcement functions under the *Bush Fires Act 1954*.

Measures of Likelihood			
Rating	**Description**	**Frequency**	**Probability**
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

Risk Matrix					
Consequence Likelihood	**1 Insignificant**	**2 Minor**	**3 Moderate**	**4 Major**	**5 Catastrophic**
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

17.4 2026 Community Citizen of the Year Awards

File Ref

Responsible Officer	Garry Adams, Chief Executive Officer
Reporting Officer	Merridith Morrell, Manager of Executive Services Unit
Attachments	1. Citizen of the Year Award - Nomination (under separate cover)
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 092-25/26

Moved: Councillor R Redman
Seconded: Councillor K Gillies

That Council resolves that the person recommended in the confidential report receives the 2026 Community Citizen of the year award.

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 9/0

IN BRIEF

Council is requested to consider the nomination received for the 2026 Australia Day Community Citizen of the Year Awards and to determine the recipient for the following category:

- Community Citizen of the Year

Only one nomination was received for this year's awards, and no nominations were received for any other categories.

MATTER FOR CONSIDERATION

The Community Citizen of the Year Awards are coordinated by the Australia Day Council of Western Australia (ADCWA) and delivered in partnership with local governments across the State.

Council is requested to review the nomination received through the ADCWA online platform and determine the recipient for the 2026 Community Citizen of the Year Award.

BACKGROUND

The Community Citizen of the Year Awards recognise individuals and groups who make significant contributions to community life through volunteering, leadership, and participation.

- Nominations opened on 1 September 2025 and closed on 31 October 2025.
- The process was promoted through the Shire's website, social media, noticeboards, and community newsletters.

- The nomination was submitted via the ADCWA online portal.

One nomination was received, in the Community Citizen of the Year category. There were no nominations received for any other categories.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC COMMUNITY PLAN

1 A growing community that is diverse, welcoming and inclusive.

CORPORATE BUSINESS PLAN

Nil

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

Risk Category: Reputational

Risk Description: Failure to select or recognise eligible nominees could be perceived as the Shire not valuing community contribution.

Likelihood: Unlikely

Consequence: Minor

Risk Rating: Low

Controls/Mitigation:

- Transparent selection process through Council resolution.
- Confidential handling of nominations and results.
- Formal recognition of all nominees at the Australia Day event.

UNCONFIRMED

Measures of Likelihood			
Rating	**Description**	**Frequency**	**Probability**
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

Risk Matrix					
Consequence Likelihood	**1 Insignificant**	**2 Minor**	**3 Moderate**	**4 Major**	**5 Catastrophic**
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

COMMENT

One nomination was received for the 2026 Community Citizen of the Year Award. No nominations were received for any other categories.

The nominee will be invited to attend the Australia day breakfast, and a certificate presented.

This initiative provides an opportunity to recognise local individuals who make a positive contribution to the community and promote civic pride and volunteerism.

17.5 Discontinuation of Q&A Sessions and Endorsement of the 2026 Ordinary Council Meeting Schedule

File Ref

Responsible Officer Garry Adams, Chief Executive Officer

Reporting Officer Merridith Morrell, Manager of Executive Services Unit

Attachments 1. 2026 Council Meeting and Engagement Schedule

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

The Shire President moved that the recommendation be divided for separate consideration.

RESOLUTION: OCM 093-25/26

Moved: Councillor R Redman
Seconded: Councillor K Gillies

That Council:

1. **That Council resolves to discontinue the practice of holding Question and Answer (Q&A) sessions one week prior to the Ordinary Council Meeting each month, effective immediately.**

FOR: Crs S Carstairs, T Lansdell, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Crs R Redman, J Boyle and M Fletcher

CARRIED 6/3

RESOLUTION: OCM 094-25/26

Moved: Councillor R Redman
Seconded: Councillor K Gillies

2. **Endorses the following schedule of Ordinary Council Meetings for 2026, to take place at 5.30pm in the Shire of Bridgetown-Greenbushes Council Chambers, excepting May and November, where the Ordinary Council Meetings are to be held at the Greenbushes Community Resource Centre:**

Thursday 26 February 2026	**Thursday 27 August 2026**
Thursday 26 March 2026	**Thursday 24 September 2026**
Thursday 23 April 2026	**Thursday 22 October 2026**
Thursday 28 May 2026	**Thursday 26 November 2026**
Thursday 25 June 2026	**Thursday 17 December 2026**

Thursday 23 July 2026

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 9/0

IN BRIEF

This report presents the 2026 Council Meeting and Engagement Schedule for endorsement.

In accordance with the *Local Government (Administration) Regulations 1996*, s.12(2), the Chief Executive Officer must publish the date, time, and location of all Ordinary Council Meetings on the Shire's website before the beginning of the year in which the meetings are to be held.

MATTER FOR CONSIDERATION

Council is requested to endorse the proposed schedule of Ordinary Council Meetings for the 2026 calendar year.

Once adopted, the schedule will be advertised through the Shire's communication channels, including the website, noticeboards, and social media, in accordance with legislative requirements.

BACKGROUND

The proposed 2026 schedule shows the current meeting structure, with Ordinary Council Meetings (OCM) held on Thursdays at 5.30 pm.

To strengthen community engagement, Council continues its practice of hosting selected meetings in Greenbushes - specifically in May and November - at the Greenbushes Community Resource Centre. This approach supports a more accessible and inclusive governance model for residents across the Shire.

The Question and Answer sessions were implemented in February 2025 on the advice of the then Acting CEO. Whilst there was some interest from the community initially, most recently these have been poorly attended. A recent discussion with Council indicated a preference to discontinue this practice but for the OCM Agenda to be released at least one week prior to the monthly OCM to allow Councillors and community members to submit questions prior to the OCM. The Administration has committed to making the agenda available on the Wednesday of the week prior to the Thursday OCM.

The accompanying 2026 Council Meeting and Engagement Schedule (Attachment 1) provides a clear overview of all meeting dates, reinforcing transparency and predictability for elected members, staff, and the community.

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996

r.12. Publication of meeting details (Act s. 5.25(1)(g))

> *(1) In this regulation — meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.*

(2) The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —

(a) ordinary council meetings

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Hire fees for the Greenbushes Community Resource Centre, where two council meetings are proposed to be held, are provided for within the budget.

STRATEGIC COMMUNITY PLAN

14 Effective governance and financial management.

15 A well informed and engaged community.

CORPORATE BUSINESS PLAN

14 Effective governance and financial management.

15 A well informed and engaged community.

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS
Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

Risk Category: Compliance

Risk Description: Failure to set and advertise Council meeting dates would result in non-compliance with Regulation 12 of the Local Government (Administration) Regulations 1996.

Likelihood: Unlikely

Consequence: Moderate

Risk Rating: Low

Controls/Mitigation:

- Endorsement of meeting schedule by Council.
- Timely publication of dates on official communication channels.
- Consistent meeting structure to ensure predictability and accessibility.

UNCONFIRMED

Measures of Likelihood			
Rating	**Description**	**Frequency**	**Probability**
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
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Risk Matrix					
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Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

COMMENT

The proposed 2026 Council Meeting and Engagement Schedule ensures continued transparency, accessibility, and community participation in local governance.

By maintaining the existing format and incorporating district wide engagement through meetings in Greenbushes, the Shire continues to promote effective decision-making and uphold its commitment to open and accountable governance.

Once adopted, the 2026 meeting schedule will be publicly advertised and incorporated into Council's communication and engagement calendar.

ITEM 17 DEVELOPMENT AND REGULATORY SERVICES

18.1 Appointment of Deputy Chairperson – Bush Fire Advisory Committee

File Ref	
Responsible Officer	Leigh Guthridge, Director of Development and Regulatory Services
Reporting Officer	Erin Reynolds, Admin Support Officer - Emergency Services Robert McCance, Emergency Services Officer
Attachments	Nil
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 095-25/26

Moved: Councillor M Fletcher
Seconded: Councillor T Pratico

That Council appoints Chris Doherty as Deputy Chairperson of the Bush Fire Advisory Committee.

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 9/0

IN BRIEF

Council is requested to appoint a Deputy Chairperson for the Bush Fire Advisory Committee in accordance with its Terms of Reference.

MATTER FOR CONSIDERATION

The Bush Fire Advisory Committee requires a Deputy Chairperson to assist the Chairperson and act in their absence. Chris Doherty has been nominated for this position.

BACKGROUND

The Bush Fire Advisory Committee (BFAC) provides advice and recommendations to Council on bushfire management, preparedness, and response within the district. In accordance with the Committee's Terms of Reference, a Deputy Chairperson is required to assist the Chairperson and act in their absence.

COMMENT

Chris Doherty has been nominated for the position of Deputy Chairperson. The nomination was supported by members of the BFAC, and the motion was moved by Greg Kennedy and seconded by Hugh Wheatley. The motion was carried unanimously

STATUTORY ENVIRONMENT

Local Government Act 1995

Bush Fires Act 1954

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The appointment does not incur additional costs to Council.

STRATEGIC COMMUNITY PLAN

2.4 Build community capacity by supporting community organisations and volunteers.

CORPORATE BUSINESS PLAN

Nil

LONG TERM FINANCIAL PLAN

No impact.

ASSET MANAGEMENT PLANS

Not applicable.

WORKFORCE PLAN

There is no impact on workforce requirements.

RISK MANAGEMENT

The appointment of a Deputy Chairperson mitigates governance and operational risks by ensuring continuity of leadership within the BFAC.

UNCONFIRMED

ITEM 18 PROJECT MANAGEMENT AND ENVIRONMENT

No matters for consideration

ITEM 19 RECEIVAL OF MINUTES FROM MANAGEMENT COMMITTEES

20.1 Bush Fire Advisory Committee Minutes – 7 October 2025

File Ref

Responsible Officer Leigh Guthridge, Director Development and Regulatory Services

Reporting Officer Erin Reynolds, Admin Support Officer – Emergency Services

Attachments

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 096-25/26

Moved: Councillor R Redman
Seconded: Councillor M Fletcher

That Council receives the minutes of the Bush Fire Advisory Committee Meeting on 7 October 2025.

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 9/0

ITEM 20 URGENT BUSINESS APPROVED BY DECISION

No matters for consideration

ITEM 21 RESPONSES TO ELECTED MEMBERS QUESTIONS TAKEN ON NOTICE

No matters for consideration

ITEM 22 ELECTED MEMBERS QUESTIONS WITH NOTICE

No matters for consideration

ITEM 23 NOTICE OF MOTIONS FOR CONSIDERATION AT THE NEXT MEETING

The next Ordinary Council Meeting is scheduled to take place on Wednesday 17 December 2025 commencing at 5:30 PM in the Greenbushes CRC.

Cr Lansdell left the meeting at 7.58 pm.

Cr Lansdell returned to the meeting at 8.00 pm.

UNCONFIRMED

ITEM 24 MATTERS BEHIND CLOSED DOORS (CONFIDENTIAL ITEMS)

The Meeting will be closed by Council Resolution to the public under Part 5 Division 2 Section 5.23(2)(c)(b)(c)(c) of the Local Government Act 1995 as the Items relates to : -

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

(b) the personal affairs of any person

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

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RESOLUTION: OCM 097-25/26

Moved: Councillor R Redman
Seconded: Councillor T Pratico

That Council close the meeting to the public at 8.05 pm to consider the confidential reports listed below in accordance with Section 5.23(2) of the Local Government Act 1995:

25.1 Tender Award for Lease of Greenbushes Roads Board Office

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 9/0

25.1 Tender Award for Lease of Greenbushes Roads Board Office

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OFFICER RECOMMENDATION

Moved: Councillor K Gillies
Seconded: Councillor R Redman

That Council:

1. **Accepts the tender (for Tender RFT02-2526) received from Little Henry's Diner Pty Ltd for the amount shown in the Evaluation Report *(refer Confidential Attachment 1)* for the lease of the Greenbushes Roads Board Office.**
2. **Requests the Chief Executive Officer (CEO) to arrange for a commercial lease agreement to be drawn up between the Shire of Bridgetown-Greenbushes and Little Henry's Diner Pty Ltd for a term of 5 years plus an option for a further 5 years and carry out negotiations with the recommended tenderer as required to finalise the lease.**
3. **Authorises the Chief Executive Officer and Shire President to sign and affix the Shire's Common Seal to the lease agreement.**

The motion was defeated, and the officer's recommendation was not accepted.

Reasons:

The committee expressed concerns regarding:

- **the proposed rent to be paid;**
- **the proposed use of sea containers for the kitchen;**
- **the Shire's policies relating to the use of sea containers; and**
- **the visual impact and overall aesthetics of the sea containers.**

FOR: Crs T Lansdell, M Fletcher and L Pearce

AGAINST: Crs S Carstairs, R Redman, J Boyle, T Pratico, S Butler and K Gillies

LOST 3/6

RESOLUTION: OCM 098-25/26

Moved: Councillor R Redman
Seconded: Councillor M Fletcher

Council came out from behind closed doors at 8:41 pm. The recommendation and outcome were read, with members of the gallery present.

FOR: Cr S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 9/0

25.2 Code of Conduct Complaint

RESOLUTION: OCM 099-25/26

Moved: Councillor K Gillies
Seconded: Councillor J Boyle

That Council close the meeting to the public at 8.44 pm to consider the confidential reports listed below in accordance with Section 5.23(2) of the Local Government Act 1995:

25.2 Code of Conduct Complaint

25.3 Tender Award for Kangaroo Gully Bush Fire Brigade Upgrade

25.4 Tender Award - Greenbushes Footpath Restoration Project

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 9/0

The Shire President advised that Items 25.3 and 25.4 would be addressed prior to Item 25.2.

Cr T Lansdell declared an impartiality interest as the item pertains to her as the Respondent.

Cr R Redman declared an impartiality interest as the item pertains to her as the Complainant.

Cr R Redman left the room at 9:32pm.

RESOLUTION: OCM 100-25/26

Moved: Councillor M Fletcher
Seconded: Councillor J Boyle

That Council:

1. **Acknowledges receipt of a complaint lodged under the *Local Government Act 1995, Section 5.121*, and *Local Government (Model Code of Conduct) Regulations 2021*.**
2. **Notes the written response provided by person subject to the complaint.**
3. **Considers the complaint in accordance with the Code of Conduct and adopts motion One (1) as presented in the Code of Conduct.**

FOR: T Lansdell, J Boyle, M Fletcher, L Pearce and T Pratico

AGAINST: Crs S Carstairs, S Butler and K Gillies

CARRIED 5/3

Cr Redman returned to the meeting at 9.34pm.

25.3 Tender Award for Kangaroo Gully Bush Fire Brigade Upgrade

RESOLUTION: OCM 101-25/26

Moved: Councillor T Lansdell
Seconded: Councillor J Boyle

That Council:

1. **Accepts the tender response (for Tender RFT03-2526) received from Resicom South West Pty Ltd for the amount shown in the evaluation report *(refer Attachment 1 – Evaluation Report)* for the Kangaroo Gully Bush Fire Brigade upgrade.**
2. **Authorises the Chief Executive Officer to sign the General Conditions of Contract between the Shire of Bridgetown-Greenbushes and Resicom South West Pty. Ltd. for the construction of the Kangaroo Gully Bush Fire Brigade Upgrade.**

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 9/0

25.4 Tender Award - Greenbushes Footpath Restoration Project

RESOLUTION: OCM 102-25/26

Moved: Councillor T Lansdell
Seconded: Councillor J Boyle

That Council:

1. **Accepts the tender response (for Tender RFT01-2526) received from Carbone Bros Pty. Ltd. for the amount shown in the evaluation report *(refer Attachment 1 – Evaluation Report)* for the Greenbushes Footpath Restoration Project.**
2. **Authorises the Chief Executive Officer to sign the General Conditions of Contract between the Shire of Bridgetown-Greenbushes and Carbone Bros Pty. Ltd. for the construction of the Greenbushes Footpath Restoration Project.**

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 9/0

The above mentioned report/s were provided to Elected Members under separate cover. The report/s are not for publication.

RESOLUTION: OCM 103-25/26

Moved: Councillor T Pratico
Seconded: Councillor K Gillies

That the meeting be open to members of the public at 9.34 pm.

FOR: Crs S Carstairs, R Redman, T Lansdell, J Boyle, M Fletcher, L Pearce, T Pratico, S Butler and K Gillies

AGAINST: Nil

CARRIED 9/0

Public Reading of Resolution

Should there be any members of the public in attendance at the re-opened Meeting, the Shire President is to read aloud the decisions made by Council while the Meeting was closed to the public.

ITEM 25 CLOSURE

The Presiding Member closed the meeting at 9.35pm.