



# **ATTACHMENTS**

**Ordinary Council Meeting**

**Thursday, 25 June 2026**

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# MINUTES

## Ordinary Council Meeting Thursday, 28 May 2026

**Date:** Thursday, 28 May 2026

**Time:** 5:30 PM

**Location:** Greenbushes Community Resource Centre

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UNCONFIRMED

## SHIRE OF BRIDGETOWN GREENBUSHES

The Ordinary Council Meeting Minutes of Meeting held on 28th May 2026 commencing at 5:30 PM.

### ITEM 1 OPENING OF MEETING

*The Presiding Member opened the meeting at 5.32pm.*

### ITEM 2 ACKNOWLEDGEMENT OF COUNTRY

*We acknowledge the cultural custodians of the land, the Kaneang, Pibelmen and Wadandi people. We acknowledge and support their continuing connection to the land, waterways and community. We pay our respects to members of the Aboriginal communities and their culture; and to Elders past and present, their descendants still with us today, and those who will follow in their footsteps.*

### ITEM 3 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

#### Councillors

Councillor S Carstairs	President
Councillor R Redman	Deputy President
Councillor J Boyle	
Councillor M Fletcher	
Councillor L Pearce	
Councillor T Pratico	
Councillor K Gillies	
Councillor S Robinson	
Councillor A McRae	

#### Council Officers

Chief Executive Officer, G Adams  
Director Corporate, Economic and Community Development, C Radford  
Director Projects & Environment, M Gillham  
Manager, Executive Services Unit, M Morrell  
Executive Assistant, K Durbin

#### Observers/Visitor

#### Apologies

Nil

#### Leave of Absence Previously Granted

Nil

**ITEM 4 ATTENDANCE OF GALLERY**

Chris Maher, Roby Maher, Sue Ewing, John Birks, Bruce Bebbington, D. Robertson, J.Perks, L. Perks, T. Stallard, P.Beach.

**ITEM 5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

**Question 1: Mr Bruce Bebbington**

Regarding item 17.4: Does the table for the proposed differential rates accurately reflect the total number of commercial and industrial properties affected? Also, what is the total expected revenue from these new rates?

**Officer Response: Director Corporate, Economic and Community Development**

The tables in the report reflect all properties within the Shire, including 107 properties zoned for commercial land use and 28 properties zoned for industrial land use under the Local Planning Scheme. Both are proposed to be reclassified from Shire GRV this year.

The new categories will produce minimal (less than 5k) additional revenue for the Shire, compared to if they stayed as Shire GRV. The purpose for the introduction of the categories to more fairly distribute the rates burden between our different categories of ratepayers according to their predominant use and the relevant demand that they place on Shire infrastructure and services, whilst taking into account the cost of service provision over the district.

For ease of comparison the effect on individual ratepayers equates to an average increase as per the below for our GRV Categories.

2025/26 to 2026/27 Comparison:

Rating Category	Current Rate in \$ (2025/26)	Proposed Rate in \$ (2026/27)	Average Revenue per Property (2025/26)	Proposed Average Revenue per Property (2026/27)
Residential (Shire) GRV	0.073838	0.076910	\$1,656.95	\$1,679.82
Mining GRV	0.221837	0.232929	\$810,814.24	\$851,355.50
Commercial GRV	0.073838	0.083391	\$2,510.64	\$2,811.52
Industrial GRV	0.073838	0.080001	\$2,756.58	\$2,970.22

**ITEM 6 PUBLIC QUESTION TIME****Question 1: Mr John Birks.**

I have three questions for Council regarding the deputation submitted to the 26 March OCM seeking Council's support for Road Traffic arrangements to remove heavy vehicles and other 'through' traffic from the main street.

- 1) What is the Council's position on this matter? Have you considered the report I submitted two months ago?
- 2) Do you support the conclusions and proposal new steps?
- 3) What action does the Council need to take on this matter?

**Officer Response: Chief Executive Officer**

Council has not yet been asked to formally consider your proposal. However, a report will be presented to Council at the June Ordinary Council Meeting for consideration.

As part of this process, staff will undertake research into previous bypass proposals, which will be included in the report alongside the proposal you have put forward for Council's assessment.

**Question 2: Mr. Phillip Beach**

What is the strategic intent for Council in regard to Brockman Highway? My understanding is the road is managed by the Shire. It's in appalling condition and I have circulated a paper regarding this recently. Could Council consider Brockman Highway in its entirety? What is your strategic intent?

**Officer Response: Director Project Management and Environment**

We are currently progressing this matter. A survey of the remaining section of road - where shoulder widening has not yet been undertaken - is about to commence. Once the survey is complete, we will undertake the detailed design in-house, which will allow us to accurately scope and cost the works.

This will place us in a stronger position to seek funding and advocate with relevant agencies, particularly Main Roads. We acknowledge that the current condition of the road presents a risk, and this work is an important step in addressing that.

**Question 3: Mr. Trevor Stallard**

Are there any plans in place to upgrade the appearances of the entries to our town (Greenbushes). They are a disgrace. Is there any plans to rectify it?

**Officer Response: Director Project Management and Environment**

I have addressed this matter at recent Greenbushes meetings.

We had planned for a larger machine to carry out works following the Greenbushes-Boyup Brook Road tree works program. However, the works were delivered on day rates, and due to additional time required, the allocated budget was exhausted before we were able to extend those works into Greenbushes as originally intended.

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Since then, I have been working with our fire mitigation crews and the Works Depot to coordinate resources. We are now planning to bring our equipment into the area to address the wattle growth along both sides of the road.

While I am not able to provide a confirmed date at this stage, the works are planned and will be undertaken.

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**Question 4: Mr. Bruce Bebbington**

In relation to differential rates and regarding change of RV1 Policy, As the rates closed tonight, there are 23 residents here. Out of the 108 that have changed and experienced at least a 12% rate change. Do you think it's appropriate that the Council lets them know?

---

**Officer Response: Chief Executive Officer**

Not all ratepayers will experience the same level of increase, as it can vary depending on the rating category.

We've followed the required public advertising process, and for categories with fewer than 30 ratepayers, we wrote directly to each affected property owner to make sure they were aware of any possible rate increase.

For all other ratepayers, notification has occurred through the standard statutory advertising process, which is how these changes are typically communicated.

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**Question 5: Mr. Bruce Bebbington**

Under the Guidelines of the Department of Local Government, it's clear about the process of changing methods or rating property. Why isn't the Shire following the guidelines in relation to change of rates and they must have approval by the Minister?

---

**Officer Response: Chief Executive Officer**

Nothing proposed here changes the valuation methodology for individual properties from UV to GRV. If a change of that nature were to be considered, it would be undertaken in accordance with the prescribed statutory process.

In this instance, we are not proposing any such change - this is simply a reclassification within GRV, moving properties from one GRV category to another.

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**Comment: Mr. Bruce Bebbington**

Sorry the question was in relation to the Policy.

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**Officer Response: Chief Executive Officer**

The policy would not remove the need to follow the prescribed process for changing the rating methodology of a property—we would still be required to go through that process.

A policy cannot override legislative requirements. Where a change from UV to GRV is proposed, we must comply with the relevant legislation, including undertaking the appropriate application process and obtaining Ministerial approval.

As such, the policy does not alter or circumvent those statutory obligations.

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**Question 6: Mr. Bruce Bebbington**

Isn't the requirement of guidelines that requires before Council adopts a change, you are required to consult that community are ok with it? So you have a presentation, Council agree, submissions and community and then back to Council.

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Item 10.1

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**Officer Response: Chief Executive Officer**

I don't believe that interpretation is correct. My understanding is that the formal process applies when there is a change to the methodology for valuing land, which is not what is being proposed here.

What this policy does is enable Council to consider changes in the future—where the previous policy limited that ability. It provides a framework for consideration, not an automatic change.

Importantly, if Council does choose to proceed with any change to valuation methodology, we would still be required to follow the appropriate legislative process. The policy does not override or bypass those requirements—it simply allows the option to be considered.

**Question 7: Mr. Bruce Bebbington**

Regarding your Policy for Public Question time section 4.3, it is a requirement that the minutes of the meeting contain a summary of each question asked and the response given. Why isn't the Shire following its own policy?

**Officer Response: Chief Executive Officer**

As I noted in my email, Mr Bebbington, we make every effort to adhere to the relevant policy, including responding to questions taken on notice.

However, where there is a high volume of questions, there are occasions where something may be inadvertently overlooked. In the instance you referred to from September last year, that is what occurred. At that time, a significant number of questions were being received and responded to, and while many were addressed, yours appear to have unintentionally been missed through that process.

I understand that you have now received responses, and I apologise that these were not provided within the timeframe or process set out in the policy.

**ITEM 7      PETITIONS/DEPUTATIONS/PRESENTATIONS**

1. A presentation received by Amanda Lovitt JP, Chair Greenbushes Discovery Centre was read by Cr Redman.
2. Chris Maher, representing BCCI, delivered a presentation on the experience of the Bridgetown–Greenbushes Blueprint Project.

**ITEM 8      COMMENTS ON AGENDA ITEMS BY PARTIES WITH AN INTEREST**

Nil

**ITEM 9      APPLICATION FOR LEAVE OF ABSENCE**

*No matters for consideration*

**ITEM 10 CONFIRMATION OF MINUTES**

10.1 Confirmation of Minutes 23 April 2026 OCM

<b>RESOLUTION: OCM 085-25/26</b>	
Moved:	Councillor A McRae
Seconded:	Councillor T Pratico
<b>That the Unconfirmed Minutes of the Ordinary Council Meeting held on 23 April 2026 be confirmed.</b>	
<u>FOR:</u>	Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae
<u>AGAINST:</u>	Nil
<b>CARRIED 9/0</b>	

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**ITEM 11 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION****ITEM 12 NOTIFICATION OF DISCLOSURE OF INTEREST**

Part 5, Division 6 of the Local Government Act 1995 requires a member who has an interest in any matter to be discussed at the meeting to disclose the interest and the nature of the interest in writing before the meeting, or immediately before the matter is discussed.

The CEO declared a financial interest in Item 17.4 on the basis that the matter relates to his employment.

Cr Carstairs declared an impartiality interest in Item 17.4 due to having previously worked in a local government where Fitz Gerald Strategies was engaged as a consultant.

Cr Fletcher declared an impartiality interest in Item 17.4 on the basis of prior professional association, where Strategic Leadership Consulting was engaged in a previous CEO recruitment process for the Shire of Bridgetown-Greenbushes.

Cr Redman declared an impartiality interest in Item 17.4 due to a previous professional association, having been involved in a mediation process in her capacity as a Shire employee where Fitz Gerald Strategies was engaged as the mediator.

**ITEM 13 QUESTIONS ON AGENDA ITEMS BY ELECTED MEMBERS**

*No matters for consideration*

**ITEM 14 CONSIDERATIONS OF MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

14.1 Notice of Motion - Road Re-sealing Projects

**File Ref**

**Responsible Officer** Garry Adams, Chief Executive Officer  
**Reporting Officer** Morgan Gillham, Director of Project Management and Environment  
**Attachments** Nil  
**Voting Requirements** Simple Majority  
**Disclosure of Interest** Reporting Officer: Nil  
 Responsible Officer: Nil

**RESOLUTION: OCM 086-25/26**

Moved: Councillor T Pratico  
 Seconded: Councillor S Robinson

**That Council adopts as standard practice, the requirement that any road re-sealing project within the Shire includes the requirement to undertake an assessment of whether shoulder widening on that road should be undertaken as part of the project.**

**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

**AGAINST:** Nil

**CARRIED 9/0**

**IN BRIEF**

Councillor Tony Pratico has submitted a Notice of Motion in accordance with the Shire of Bridgetown-Greenbushes Standing Orders Local Law proposing the adoption of a policy requirement relating to the assessment of shoulder widening as part of road re-sealing projects.

**MATTER FOR CONSIDERATION**

The Notice of Motion, once moved and seconded, is required to be considered by Council.

**BACKGROUND**

The Notice of Motion proposes that, as part of road re-sealing projects undertaken by the Shire, an assessment be carried out to determine whether shoulder widening should also be undertaken.

The intent of the motion is to ensure that opportunities to improve road safety, functionality and long-term performance are considered at the time of re-sealing works.

**STATUTORY ENVIRONMENT**

*Nil*

**POLICY IMPLICATIONS**

Nil

The Notice of Motion proposes the adoption of a new policy requirement relating to road re-sealing projects.

**FINANCIAL IMPLICATIONS**

Any financial implications would be subject to future project-specific assessments and Council consideration as part of capital works planning and budgeting processes.

**STRATEGIC COMMUNITY PLAN**

1 A growing community that is diverse, welcoming and inclusive.

**CORPORATE BUSINESS PLAN**

Supports safe and effective infrastructure planning and service delivery.

**LONG TERM FINANCIAL PLAN**

Nil

**ASSET MANAGEMENT PLANS**

Nil

**WORKFORCE PLAN**

Nil

**RISK MANAGEMENT**

The Notice of Motion introduces a requirement to assess shoulder widening as part of re-sealing projects. Any risks associated with scope, cost or feasibility would be managed through existing project planning, assessment and approval processes.

**COMMENT**

Officers note the intent of the Notice of Motion to embed consideration of shoulder widening into the planning of road re-sealing projects.

The proposed approach would require an assessment to be undertaken as part of project planning; however, it does not mandate that shoulder widening be carried out in all cases. Any decision to proceed with shoulder widening would remain subject to technical assessment, traffic counts, safety considerations, funding availability and Council approval.

**REPORTS OF OFFICERS**

Reports of Officers have been divided into Departments as follows:

- CEO’s Office
- Executive Services Unit
- Corporate, Economic and Community Development
- Project Management and Environment
- Development and Regulatory Services

**ITEM 15 CEO’S OFFICE**

**15.1 Warren Blackwood Alliance of Councils and Consideration of Strategic Priorities**

**File Ref**

**Responsible Officer** Garry Adams, Chief Executive Officer  
**Reporting Officer** Krystle Durbin, Executive Assistant  
**Attachments** Nil  
**Voting Requirements** Simple Majority  
**Disclosure of Interest** Reporting Officer: Nil  
 Responsible Officer: Nil

**RESOLUTION: OCM 087-25/26**

Moved: Councillor M Fletcher  
 Seconded: Councillor K Gillies

**That Council:**

- 1. Endorses the following strategic priorities as the Shire of Bridetown-Greenbushes input to developing the future strategic direction for Warren Blackwood Alliance of Councils (WBAC):**
  - (a) Development and maintenance of the Southern Forests and Valleys brand and website to promote regional tourism**
  - (b) Development of a Regional Waste and Sustainability Strategy**
  - (c) Development of shared services arrangements for member shires**
- 2. Endorses WBAC to continue providing core advocacy functions on behalf of its members.**

**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

**AGAINST:** Nil

**CARRIED 9/0**

**IN BRIEF**

The Warren Blackwood Alliance of Councils is an incorporated body that has been operating in different forms for 25 years. There are currently 5 member Councils being the Shire of Bridgetown-Greenbushes, Shire of Manjimup, Shire of Boyup Brook, Shire of Nannup and the Shire of Donnybrook-Balingup.

Each member Council has 2 voting members with the Chief Executive Officer of each fulfilling the role of proxy. The Board meets bi-monthly.

The WBAC exists to help develop a prosperous and sustainable region in the Warren Blackwood and to improve the quality of life for residents in the area. It acts as an advocacy group by supporting or undertaking significant projects relating to economic development and diversity and encouraging regional population growth

**MATTER FOR CONSIDERATION**

The most recent meeting of the WBAC Board occurred on 21 April 2026 in the Shire of Donnybrook-Balingup Council Chambers. Following the April WBAC meeting, a facilitated session was held with WBAC representatives to identify future priorities for WBAC and explore future options for the operating model of WBAC. Whilst no conclusions were reached during this session, all member Councils were asked to identify what they saw as the three highest priorities for the Alliance moving forward. Whilst the Shire President and the Chief Executive Officer were present during these discussions, it was felt that a Council position should be adopted and then conveyed to the WBAC Board.

The Shire President and CEO have since discussed this matter further and recommend that Council endorses the following three priorities as its contribution to the ongoing discussion regarding the future of WBAC:

- Tourism growth through Southern Forests and Valleys
- Development of a Regional Waste and Sustainability Strategy
- Development of shared services arrangements for member shires

These priorities are considered to be over and above the core advocacy functions that WBAC provides on behalf of its members.

**BACKGROUND**

WBAC has been operating since 2001. It has its own constitution with the body being registered as "The Warren Blackwood Alliance of Councils (Inc)." It is a not-for-profit body with all property and income being applied to the promotion of the objects and purposes of the Alliance.

As per the constitution, the objectives of the Alliance shall be:

- (a) To effectively represent the businesses, community and local governments of the Warren Blackwood Region in its broadest sense and to promote the economic, cultural and environmental development of the region;
- (b) To take an active interest in all matters of the moment affecting the Warren Blackwood Region with the view to improving, promoting and protecting the interests of Members and the Community;
- (c) To establish a rapport with civic, business, ethnic and other sectors of the Community.

- (d) Be recognised as representing and presenting the view of community to the relevant agencies and communities of the participating members.
- (e) To keep Members informed on important matters affecting the economic, cultural and environmental development of the region.
- (f) To consider and respond to and advocate the amendment of Commonwealth or State legislation, regulations and policies and the local laws, regulations and policies of local government bodies and other corporations directly or indirectly affecting the interests of the Warren Page 5 of 16 Blackwood region and for such purposes to take all such steps or proceedings as may be expedient;
- (g) To gain greater recognition of the Warren Blackwood Region.
- (h) To encourage Government and private enterprise to support the Warren Blackwood Region.
- (i) To deliver projects considered beneficial to the whole Warren Blackwood Region.

Each member Council pays a subscription based on the size of the local governments as agreed by the Board. These contributions relate to a number of WBAC projects. The Shire of Bridgetown Greenbushes 2025/26 contribution across all WBAC project areas was \$64,483.76. This excludes the additional funding of \$11,957.70 agreed to as the Shire's contribution to the regional trails strategy project for which WBAC received \$49,690 in State Government funding. The total operating budget for WBAC is \$298,018 excluding the Trails Strategy.

Given the significant investment of member Councils, it was seen as prudent by the WBAC Board to undertake a review of its operations and the proposed operating model moving forward. The initial workshop held on 21 April 2026 did not resolve this issue and further workshops will be required. As part of the determining what model should be adopted for WBAC in the future, it was requested that each member Council put forward 3 strategic priorities for further consideration. The reasons for recommending these three priorities are explained further below.

Tourism plays an important role in economic development and in the diversification of the local economy. Since its inception in 2013, there has been significant investments made by member councils in developing the Southern Forests and Valleys tourism brand and website. The website currently attracts up to 300,000 plus visits per month. This is now a key project of WBAC and is an integral part of "Tourism Infrastructure" for the Shire of Bridgetown Greenbushes.

Waste Management is a critical issue for all member Councils. It would be an expensive and inefficient exercise for member Councils to be exploring their own solutions to such a big and shared problem. A regional waster strategy, using expertise and resourcing from each Council, that seeks to find a shared solution, would be of significant benefit to all residents of the region, whilst also having potential positive benefits for the environment.

The issue of shared services has been talked about for many years in the local government sector. Whilst some examples of successful resource and service sharing exist, there has been little done to move forward with an at scale solution. With large asset bases to service and limited access to opportunities for new increased revenue streams, the containment of operating costs is extremely important. Added to this, the ability to attract a skilled workforce has been heavily impacted by housing availability, increased mining opportunities and an aging population. The exploration and development of shared service arrangements that deliver cost benefits and secure shared expertise within the Region would deliver significant benefits to our communities.

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Advocacy is a key benefit that WBAC delivers to member Councils. This was recently demonstrated by the outcome generated for WBAC member Councils in relation to the Forest Products Commission rate exemption issue.

Whilst it is recommended that the three issues identified above be promoted as the Shire of Bridgetown-Greenbushes top 3 priorities, there are several other issues that were considered including climate change, which has been a focus through the WBAC Climate Alliance.

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Whilst there are financial implications associated with the ongoing membership and contribution to WBAC and WBAC projects, there are no direct financial implications associated with this particular decision.

**STRATEGIC COMMUNITY PLAN**

13 Proactive, visionary leaders who respond to community needs.

**CORPORATE BUSINESS PLAN**

Nil

**LONG TERM FINANCIAL PLAN**

Nil

**ASSET MANAGEMENT PLANS**

Nil

**WORKFORCE PLAN**

Nil

**RISK MANAGEMENT**

This decision is requested in order to put forward a Council decision for further discussion with the WBAC Board, therefore, the risk associated with it is low.

**COMMENT**

This decision will help to shape a broader discussion around the future direction of WBAC and in turn to assist the discussions that determine options for the future operating model of the Alliance. This is the first stage in the discussion and will not result in any significant changes to WBAC or its operations. If after future discussions of the WBAC Board, any significant changes are proposed, they will be brought back to Council as appropriate to determine a Council position.

Item 15.1

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15.2 Support for Bridgetown-Greenbushes Tourism Blueprint - Stage 2

**File Ref**

**Responsible Officer**

**Reporting Officer** Garry Adams, Chief Executive Officer

- Attachments**
1. Attachment A
  2. Attachment AB
  3. Attachment B
  4. Attachment C
  5. Attachment D
  6. Confidential Attachment E (confidential) (under separate cover)
  7. Confidential Attachment F (confidential) (under separate cover)
  8. Confidential Attachment G (confidential) (under separate cover)

**Voting Requirements** Absolute Majority

**Disclosure of Interest** Reporting Officer: Nil  
Responsible Officer: Nil

**RESOLUTION: OCM 088-25/26**

Moved: Councillor K Gillies  
Seconded: Councillor A McRae

**That Council supports the Experience Bridgetown-Greenbushes Tourism Blueprint and agrees to the release of \$20,000 from the 2025/26 budget allocation to be used specifically for consultant engagement.**

**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

**AGAINST:** Nil

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**IN BRIEF**

The Experience Bridgetown-Greenbushes Tourism Blueprint is an initiative developed by the Blackwood Chamber of Commerce and Industry (BCCI) with the support of the many tourism stakeholders in and around the Shire of Bridgetown-Greenbushes. Stage one of the Blueprint has almost been completed and the project is now moving into Stage 2 (Community Engagement and Strategy Development), with the majority of required funding in place.

Stage 2 of the project will see the appointed consultant undertake an audit and mapping of local tourism assets, extensive stakeholder consultation, and an experience gap analysis resulting in the development of a strategic action plan and tourism investment analysis. This is documented in **Attachment (a) "Methodology Summary"**.

The full completion of the Stage 2 scope requires a contribution from the Shire of \$20,000 to reach the required total of \$100,000. The majority funding has been obtained via a grant from Talison Lithium.

**MATTER FOR CONSIDERATION**

Council is requested to consider the release of \$20,000 to Blackwood Chamber of Commerce and Industry to complete the funding requirement needed to complete the Bridgetown-Greenbushes Tourism Blueprint. The funds are available in the 2025/26 budget allocation.

**BACKGROUND**

The Experience Bridgetown-Greenbushes Tourism Blueprint is designed to deliver a tourism strategy that will position the district for future funding, partnerships and strategic development that will help diversify the economy beyond the mining sector. It focuses on:

- Growing and diversifying local tourism;
- Supporting creative and cultural industries;
- Building pathways for Aboriginal-led Tourism;
- Enhancing collaboration among regional partners; and
- Attracting investment and improving economic resilience.

The Tourism Blueprint 2025 to 2028 (**Attachment ab**) forms one of four pillars of the BCCI-led Regional Prosperity Plan (**Attachment (b)**). Each of the four pillars address specific needs identified through community consultation. In this respect, the Blueprint addresses the following need - "The development of a comprehensive strategy to transform how the region presents itself to visitors, investors, and potential new residents creating compelling narratives and experiences that showcase our unique attributes".

Three actions identified for 2026 are:

- Community and Indigenous Engagement
- Infrastructure Audit
- Visitor Journey Mapping

Stage one of the Blueprint is almost complete and included the development of the [experiencebridgetown.com.au](http://experiencebridgetown.com.au) website, development of a community video, establishing relationships with indigenous communities and consultation with all relevant tourism bodies including Australia's South-West and Southern Forests and Valleys (Warren Blackwood Alliance of Councils) who have expressed support for this project. (**WBAC Letter of Support at Attachment (c)**). No Shire funding was required for Stage 1 works.

In April 2025 Council adopted recommendations contained with a report delivered by the Acting CEO. One of these recommendations included the development of an economic and tourism strategy for Bridgetown-Greenbushes. It was recommended that this be done in conjunction with the local chamber and businesses. In accordance with this adopted recommendation, the Acting CEO continued discussions with BCCI regarding the development of the Blueprint and the Shire's commitment to partnering with BCCI to further develop the project. In June 2025, the President of BCCI presented to a Council Concept Forum outlining the Regional Prosperity Plan and the Experience Bridgetown-Greenbushes Tourism Blueprint.

In January 2026, BCCI submitted an application for Regional Economic Development (RED) grant funding of \$100,000 for Stage 2 of the Blueprint. As part of this grant process, both Bridgetown-Greenbushes Tourism Association and the Shire provided a letter of support (**Attachment (d)**). The Shire's letter indicated that should the grant be successful, the Shire's contribution would "likely be in the order of \$20,000". This grant was unsuccessful, however, Talison Lithium has contributed an

overall amount of \$100,000 across stage one and two of the project, of which \$80,000 is available for Stage two **(budget – confidential attachment e)**.

The BCCI is now requesting the Shire contribution of \$20,000 to enable the full scope of Stage 2 of the Blueprint to be undertaken **(confidential email Attachment (f))**. It is recommended that the Shire pay this amount to BCCI in the current financial year to enable Stage 2 to commence in July 2026. The full amount will be contributing towards the costs of the appointed consultant including the engagement with traditional owners **(confidential Attachment (g) – Consultant Quote and Project Officer Scope)**.

The 2025/26 Council budget includes an amount of \$5,000 allocated to major strategic projects business cases, within the economic development section, which budget commentary shows was included for allocation to a project with BCCI. Additionally, there are consultant funds set aside under the CEO's consultant budget for allocation to this project.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

The required \$20,000 is included in the current year budget allocation as outlined in the report above, therefore there is no direct impact to the budget bottom line.

#### **STRATEGIC COMMUNITY PLAN**

- 12 Bridgetown Greenbushes is regarded to be a major tourist destination.
- 14 Effective governance and financial management.
- 7 Responsible and attractive growth and development.

#### **CORPORATE BUSINESS PLAN**

8.1.1 Partner with key stakeholders to determine how the Shire can best support economic development and tourism activities.

#### **LONG TERM FINANCIAL PLAN**

Nil

#### **ASSET MANAGEMENT PLANS**

Nil

#### **WORKFORCE PLAN**

Nil

#### **RISK MANAGEMENT**

Reputational risks associated with the Shire not being an active partner in the development of such significant regional plan are considered to be high.

**COMMENT**

This project offers significant benefit to the Shire of Bridgetown-Greenbushes and aligns to outcomes in the recently adopted Council plan namely:

Outcome 8: A strong, diverse and resilient economy

Outcome 9: Bridgetown-Greenbushes is a major tourist destination

The proposed Shire contribution positions the Shire as a key partner in the development of the Blueprint and in determining the strategy for tourism and economic development within the Region.

The engagement undertaken by the BCCI so far has ensured that the relevant tourism bodies, businesses and the Shire are aligned in seeking to develop a plan that goes beyond what many other local government areas will be able to achieve.

Having comprehensive and contemporary Tourism Strategy in place will position the Shire well in terms of attracting grant funding to enable the development of much needed infrastructure and the creation of community amenity. It will also assist the Shire to better understand how its current funding of tourism assets is contributing to tourism in the district and in turn whether such expenditure could be better directed.

The contribution of \$20,000 is considered to represent value for money given the extensive scope of the work proposed to be undertaken and the value it will provide to the Shire. Based on recent similar projects being undertaken by other similar sized shires, the minimum commitment required to develop and economic development and tourism strategy (with a reduced scope) would be in excess of \$50,000.

**ITEM 16 CORPORATE, ECONOMIC AND COMMUNITY DEVELOPMENT**

**16.1 Revision of Policy RV1 - Method of Valuation of Rateable Properties**

**File Ref**

**Responsible Officer** Casey Radford, Director Corporate, Economic and Community Development

**Reporting Officer** Xandra Curnock, Finance Contractor

**Attachments** 1. Existing RV1 - Method of Valuation of Rateable Properties Policy  
2. Revised RV1 - Method of Valuation of Rateable Properties Policy

**Voting Requirements** Absolute Majority

**Disclosure of Interest** Reporting Officer: Nil  
Responsible Officer:

**RESOLUTION: OCM 089-25/26**

Moved: Councillor R Redman  
Seconded: Councillor T Pratico

**That Council adopt the revised RV1 – Method of Valuation of Rateable Properties Policy.**

**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

**AGAINST:** Nil

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**IN BRIEF**

The existing RV1 – Method of Valuation of Rateable Properties Policy has not been reviewed since 2022.

Following a review, it is proposed to update the Policy to improve governance, clarity and alignment with current rating practices and legislative requirements.

The revised Policy introduces a more contemporary framework that better aligns rating categories with land use and zoning under the Shire’s Local Planning Scheme, including the introduction of Commercial and Industrial categories, and renaming the existing “Shire” category to Residential.

The revised Policy supports the Shire’s existing differential rating approach and provides a framework for future refinement of rating categories.

**MATTER FOR CONSIDERATION**

Council is requested to consider adopting the revised RV1 – Method of Valuation of Rateable Properties Policy.

The revised Policy:

- Maintains compliance with Section 6.28 of the *Local Government Act 1995* regarding the application of Gross Rental Value (GRV) and Unimproved Value (UV);

- Strengthens the link between land use, zoning and rating classification;
- Supports the Shire's differential rating framework; and
- Introduces additional rating categories to improve fairness and transparency in the distribution of rates.

The key changes include:

- Renaming the existing "Shire" GRV category to Residential;
- Introducing a Commercial category to reflect business and income-generating land uses;
- Introducing an Industrial category to recognise the higher intensity and infrastructure demands of industrial land uses; and
- Providing a framework for future refinement of categories as land use evolves (e.g. short-term accommodation).

The revised Policy does not in itself set rates or impose differential rates but provides the governance framework that supports the annual rating process and associated Statement of Objects and Reasons.

#### **BACKGROUND**

Policies and procedures are an essential component of good governance and support consistent, transparent and accountable decision-making within local government.

The Shire's current RV1 – Method of Valuation of Rateable Properties Policy was last reviewed in June 2022.

Since that time, there has been an increased focus across the local government sector on ensuring rating structures are:

- Transparent;
- Equitable; and
- Aligned with land use and planning frameworks.

The *Local Government Act 1995* requires that:

- Land used predominantly for rural purposes is rated on an Unimproved Value (UV) basis; and
- Land used predominantly for non-rural purposes is rated on a Gross Rental Value (GRV) basis.

While the Shire has an established differential rating framework, the existing policy provides limited guidance on how land use and zoning inform rating categories.

A review of the Policy identified opportunities to:

- Improve clarity around classification of land;
- Better align rating categories with the Local Planning Scheme; and
- Introduce additional categories to reflect the diversity of land uses within the district.

In particular, the introduction of commercial and industrial categories reflects contemporary local government practice and ensures that properties are rated more appropriately based on their use and the relative demand they place on Shire infrastructure and services.

The revised Policy also establishes a framework to support future refinement of rating categories as land use within the Shire continues to evolve.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995*

**POLICY IMPLICATIONS**

RV 1 - Method of Valuation of Rateable Properties

The existing RV1 – Method of Valuation of Rateable Properties will be revoked and replaced with the revised copy, both attached to this report.

**FINANCIAL IMPLICATIONS**

There are no direct financial implications associated with the adoption of this policy.

The revised policy is expected to support improved financial outcomes through strengthened rate modelling practices.

**STRATEGIC COMMUNITY PLAN**

14 Effective governance and financial management.

The proposed policy supports strong governance, transparency and accountable financial management practices.

**CORPORATE BUSINESS PLAN**

No direct impact.

**LONG TERM FINANCIAL PLAN**

No direct impact.

**ASSET MANAGEMENT PLANS**

No direct impact.

**WORKFORCE PLAN**

No direct impact.

**RISK MANAGEMENT**

If the existing policy remains in place, risks may include:

- inconsistent classification of land for rating purposes;
- reduced transparency in how rating categories are applied; and
- misalignment between land use, zoning and rating outcomes.

The revised Policy mitigates these risks by providing clear, structured and compliant guidance on the application of valuation methods and the alignment of rating categories with land use and zoning.

**COMMENT**

The proposed Policy represents a governance improvement by modernising the Shire's rating framework and aligning it with current legislative requirements and contemporary local government practice.

The introduction of clearly defined rating categories, including Residential, Commercial and Industrial, strengthens the alignment between land use, zoning and rating outcomes. This enhances transparency, consistency and equity in the application of rates across the district.

The revised Policy provides clearer guidance for the classification of land and supports the Shire's differential rating approach, ensuring that the distribution of the rating burden more accurately reflects the level of demand placed on infrastructure and services by different land uses.

Overall, the updated Policy supports improved governance, informed decision-making and a more equitable and sustainable rating framework for the Shire.

16.2 Monthly Financial Report March 2026

**File Ref**

**Responsible Officer** Casey Radford, Director Corporate, Economic and Community Development

**Reporting Officer** Casey Radford, Director Corporate, Economic and Community Development

**Attachments** 1. Monthly Financial Report - March 2026

**Voting Requirements** Absolute Majority

**Disclosure of Interest** Reporting Officer: Nil  
Responsible Officer: Nil

**RESOLUTION: OCM 090-25/26**

Moved: Councillor M Fletcher  
Seconded: Councillor J Boyle

**That Council**

1. **Receives the March 2026 Financial Activity Statements; and**
2. **Approves a budget amendment of \$30,000 to account 26BU – 146 Hampton St building renewals, funded from the building maintenance reserve.**

**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

**AGAINST:** Nil

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**IN BRIEF**

The purpose of the report is for Council to receive the March 2026 Financial Activity Statements and consider a budget amendment

**MATTER FOR CONSIDERATION**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the sources and applications of its funds.

The Statement of Financial Activity provides Elected Members with a high-level oversight of operating and capital revenues and expenditures. It is also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$20,000 whichever is the lesser amount, the exception being that any material variances of less than \$10,000 are non-reportable.

For the period 1 July 2025 to 31 March 2026:

- Operating Income is under budget by 0.56 %; and
- Operating Expenditure is under budget by 1.88%.

Commentary in relation to the operating variances is provided at nature level below.

Nature of Income/ Expenditure	Variance \$	Variance %	Var	Reason	Explanation of Variance
<b>OPERATING ACTIVITIES</b>					
<b>Revenue from operating activities</b>					
Operating grants, subsidies and contributions	98,058	6.98%	▲	Timing	Favourable variance mainly due to a timing difference receipt of grants for operating purposes, including Talison funding for completed and invoiced 2024 projects.
Fees and charges	(63,410)	(2.52%)	▼	Timing	Delay to the issuing of annual food business permits (Health Act licences) and outdoor traders permits due to staff resourcing (16k), Timing variation for user pays fees for the landfill site (11k), reduction in rates enquiry charges in March (5k), less fines issued than expected for animal control (5k) and fire prevention (4k). Building Licences are less than expected compared to budget (8k) and sewerage fees are less than year to date budget by (4k). The remaining (10k) is made up of a number of minor timing differences attributable to other services
Other revenue	(48,661)	(17.49%)	▼	Timing	Variance is mainly attributable to the timing of invoicing to partner shires for the cost of the Bushfire Mitigation Officer and the invoicing of DFES for their portion of the Community Emergency Services Manager role (46k), offset by further minor variances.
Profit on asset disposals	(47,911)	(56.97%)	▼	Timing	Vehicles and plant were sent to auction in March 26.
<b>Expenditure from operating activities</b>					
Materials and contracts	187,475	5.46%	▲	Timing	Materials and Contracts are below budget YTD Estimates. Variances include a 115k timing variance due to the late receipt of the waste collection invoices for March, 28k variance in the timing of plant operation costs and external repairs costs, 23k timing variance in routine maintenance of unsealed roads, 22k variance in office of the CEO consultants year to date.
Utility charges	35,593	14.00%	▲	Timing	Utility charges accounts are currently under budget due to the natural timing of bill cycles over different shire assets, and the timing of the use of water over the seasons.
<b>INVESTING ACTIVITIES</b>					

Ordinary Council Meeting Minutes

28 May 2026

Capital grants, subsidies and contributions	(260,674)	(11.86%)	▼	Timing	Capital grants are currently being held in the balance sheet until their corresponding capital project has met its milestones. The majority of these funds relate to DFES funding 148k and Road grants for works currently planned for future months.
Proceeds from disposal of assets	(211,432)	(96.54%)	▼	Timing	Sale of disposal of assets coming in lower than budget year to date as they have only recently been sent to auction.
Purchase of property, plant and equipment	833,707	21.48%	▼	Timing	Refer to Note 8 for tracking of individual projects
Purchase and construction of infrastructure	1,506,937	53.72%	▼	Timing	Refer to Note 8 for tracking of individual projects

Council for the financial year ending 30 June 2025 adopted a percentage of plus or minus 10% or dollar value of \$20,000 (whichever is the lesser amount) at nature classification level to be used for reporting material variances of actual revenue and expenditure in the monthly financial reports. The exception being that material variances of \$10,000 or less are non-reportable.

▼ Deficit ▲ Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual as per the adopted materiality threshold.

In addition to receiving the March 26 financial activity report, a budget amendment of \$30,000 is requested for essential maintenance and refurbishment works to the Shire’s 109-year-old heritage-listed staff housing property at 146 Hampton Street. The property has recently become vacant following the conclusion of the current tenant’s lease and will be occupied by the incoming Manager Finance and Administration in late June 2026.

This is the first opportunity in several years for significant works to be undertaken, with only minor maintenance and urgent repairs having been completed over the past eight years. The proposed works are considered necessary to ensure the property remains safe, functional, presentable and fit for purpose as staff accommodation, while also protecting the condition and longevity of the valued heritage-listed asset. The scope of works includes internal and external painting, oven replacement, guttering replacement, toilet replacement, window repairs, brick paving repairs, drainage works and other minor maintenance items identified during inspection. It is proposed that the amendment be funded from the Building Maintenance Reserve.

**BACKGROUND**

In its monthly Financial Activity Statement, a local government is to provide the following detail:

- a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the Local Government Act;
- b) budget estimates to the end of the month to which the statement relates;
- c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates.
- d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- e) the net current assets at the end of the month to which the statement relates.

Each of the Financial Activity Statements is to be accompanied by documents containing:

- a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and
- c) such other supporting information as is considered relevant by the Local Government.

The information in a statement of financial activity is to be shown according to nature and type classification.

The Financial Activity Statement and accompanying documents referred to in sub- regulation 34(2) are to be:

- a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- b) recorded in the minutes of the meeting at which it is presented.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

#### **POLICY IMPLICATIONS**

FM 4 – Procurement, Budget Management and Supporting Local Business Policy

#### **FINANCIAL IMPLICATIONS**

The budget is currently ahead of budget, with an overall surplus of \$3.3m year to date.

#### **STRATEGIC COMMUNITY PLAN**

14 Effective governance and financial management.

#### **CORPORATE BUSINESS PLAN**

Nil

#### **LONG TERM FINANCIAL PLAN**

Nil

#### **ASSET MANAGEMENT PLANS**

Nil

#### **WORKFORCE PLAN**

Nil

#### **RISK MANAGEMENT**

Council's decision to receive this report is considered a low risk due to:

1. Segregation of duties;
2. Varying levels of delegated financial authority dependent on level and role; and

3. The Shire's internal control processes.

**COMMENT**

A review of employment costs is continuing to ensure wages that are attributable to capital works are costed to the relevant capital budget.

A review of all labour and corporate overheads is also continuing to ensure that overhead costs are allocated appropriately and the charged rates are updated in preparation for the 26/27 budget.

UNCONFIRMED

16.3 List of Accounts for April 2026

**File Ref**

**Responsible Officer** Casey Radford, Director Corporate, Economic and Community Development

**Reporting Officer** Casey Radford, Director Corporate, Economic and Community Development

**Attachments** 1. List of Accounts - April 2026

**Voting Requirements** Simple Majority

**Disclosure of Interest** Reporting Officer: Nil  
Responsible Officer: Nil

**RESOLUTION: OCM 091-25/26**

Moved: Councillor A McRae

Seconded: Councillor T Pratico

**That Council Receives the April 2026 List of Accounts.**

**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

**AGAINST:** Nil

**CARRIED 9/0**

**IN BRIEF**

Council is asked to receive the list of payments made from the Municipal and Trust funds including a summary report of the corporate credit card transactions and other purchasing cards incurred by authorised card holders.

**MATTER FOR CONSIDERATION**

The Local Government (Financial Management) Regulations 1996 (the Regulations) require that where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal, trust funds or via purchasing cards, a list of those accounts paid in a month are to be presented to the council at the next ordinary meeting (Regulation 13 and 13A). Payments have been in made in accordance with the Annual Budget adopted at the Special Council Meeting on 20 August 2025.

In April 2026 the list of accounts is summarised below:

Municipal Direct Debits Payments	\$121,359.68
Municipal EFT Payments	\$1,240,073.42
Corporate Credit Card Payments	\$5,998.94
Fuel Card Payments	\$7,019.77

BPAY Payments	\$35,388.13
Licencing Direct Debit Payments	\$79,845.55
Trust Payments	\$774.00
Cheques	\$0.00
<b>Total Payments for April 2026</b>	<b>\$1,490,459,49</b>

**BACKGROUND**

Where the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, Regulation 13 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid:

- a) the payee’s name; and
- b) the amount of the payment; and
- c) the date of the payment; and
- d) sufficient information to identify the transaction.

The list of accounts is to be:

- a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- b) recorded in the minutes of that meeting.

Regulation 13A states If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the same information as above.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

**POLICY IMPLICATIONS**

FM 4 – Procurement, Budget Management and Supporting Local Business Policy

FM 7 - Corporate Credit Cards

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC COMMUNITY PLAN**

14 Effective governance and financial management.

**CORPORATE BUSINESS PLAN**

Nil

**LONG TERM FINANCIAL PLAN**

Nil

**ASSET MANAGEMENT PLANS**

Nil

**WORKFORCE PLAN**

Nil

**RISK MANAGEMENT**

Council's decision to receive this report is considered a low risk due to:

1. Segregation of duties;
2. Varying levels of delegated financial authority dependent on level and role; and
3. The Shires internal management processes.

**COMMENT**

Nil.

**ITEM 17 EXECUTIVE SERVICES UNIT**

17.1 Revocation of Policy P18 – Performance Management and Policy P20 – Professional Development and Performance Review

**File Ref**

**Responsible Officer** Garry Adams, Chief Executive Officer

**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit

**Attachments** 1. P 18 - Performance Management  
2. P 20 - Professional Development and Performance Review

**Voting Requirements** Simple Majority

**Disclosure of Interest** Reporting Officer: Nil  
Responsible Officer: Nil

**RESOLUTION: OCM 092-25/26**

Moved: Councillor R Redman  
Seconded: Councillor S Robinson

**That Council**

1. **Revokes Policy P18 – Performance Management and Policy P20 – Professional Development and Performance Review, on the basis that both policies relate solely to internal workforce management, personnel and organisational performance matters, and do not require determination by Council under section 2.7(2)(b) of the *Local Government Act 1995*; and**
2. **Notes the transition of performance management, professional development and performance review arrangements to an administrative Management Practice, to be approved, implemented and maintained by the Chief Executive Officer in accordance with section 5.41 of the *Local Government Act 1995*.**
3. **Administrative Management Practices are to made available on the Councillor Portal for reading.**

**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

**AGAINST:** Nil

**CARRIED 9/0**

**IN BRIEF**

Policies P18 and P20 govern internal employee performance management, professional development, training and performance review processes. These matters relate exclusively to workforce management and do not involve Council decision making, strategic direction, or external governance obligations.

Under the Local Government Act 1995, Council's role is to determine the policies of the local government in the context of its governing body and strategic direction responsibilities (s.2.7), while the Chief Executive Officer is responsible for the day-to-day management of the local government, including staffing and organisational performance (s.5.41).

Both policies contain detailed procedural and operational content that gives effect to functions and duties assigned by legislation to the CEO. Retaining them as Council adopted policies is therefore inconsistent with the legislated separation of roles between Council and administration.

Revoking the policies and transitioning these functions to CEO-approved Management Practices improves governance clarity, reduces risk, and aligns with legislative intent and contemporary local government good practice

#### **MATTER FOR CONSIDERATION**

Council is asked to consider whether Policies P18 and P20 should remain Council adopted policies, or whether employee performance management, professional development and performance review arrangements should appropriately sit as administrative Management Practices under the authority of the Chief Executive Officer.

#### **BACKGROUND**

Policy P18 – Performance Management (adopted 2 November 2023) and Policy P20 – Professional Development and Performance Review (adopted 15 April 2024) set out detailed procedural requirements relating to:

- Employee performance management, including investigation, review, improvement and disciplinary processes
- Performance reviews and documentation requirements
- Professional development planning and training
- Study leave and training approvals
- Payment, reimbursement and repayment of training costs
- Employee obligations relating to performance and development activities

Both policies apply exclusively to employees and govern internal human resource and organisational management processes. They do not affect Council's strategic decision-making role, external accountability, or statutory governance responsibilities.

Under sound governance practice, Council policies are intended to establish strategic direction, governance frameworks and high-level principles, not detailed internal operational procedures. Retaining these policies exposes Council unnecessarily to operational, industrial and procedural matters that fall within the statutory responsibilities of the Chief Executive Officer.

Councillors attended a Concept Forum on 14 May 2026 where the proposed governance changes were presented and discussed. No feedback proposing further changes was received.

#### **STATUTORY ENVIRONMENT**

##### *Local Government Act 1995*

- Section 2.7(2)(b) - Council determines the local government's policies, in the context of its role as the governing body responsible for strategic direction.

- Section 5.41 - The Chief Executive Officer is responsible for the day-to-day management of the local government, including staffing, industrial matters and internal administrative systems.

Performance management, professional development and workforce systems are integral to the CEO's statutory responsibilities. There is no legislative requirement for Council to adopt policies governing these internal matters.

Advice from the Western Australian Local Government Association (WALGA) confirms that:

- Council's policy-making role is confined to governance and strategic direction.
- Functions and duties assigned to the CEO under s.5.41 include responsibility for internal management systems.
- Policies and procedures that give effect to these CEO functions are administrative in nature and should be approved and maintained by the CEO.

Additional governance frameworks reinforce this separation, including:

- The Model Code of Conduct for Council Members, which prohibits involvement in administration.
- Financial and audit legislation placing responsibility for internal systems and controls with the CEO.

Council retains oversight through performance monitoring, audit processes, and CEO performance review, but this does not extend to operational workforce management.

#### **POLICY IMPLICATIONS**

P 18 – Performance Management

P20 – Professional Development and Performance Review

#### **FINANCIAL IMPLICATIONS**

There are no direct financial impacts arising from revoking Policies P18 and P20.

The transition to Management Practices does not remove employee entitlements or funding provisions established through the Annual Budget, Awards, or employment contracts.

Indirect benefits include reduced organisational risk, improved administrative efficiency, and clearer governance accountability.

#### **STRATEGIC COMMUNITY PLAN**

16 An engaged and effective workforce.

**CORPORATE BUSINESS PLAN**

The recommendation aligns with actions relating to:

- Governance improvement
- Clear delineation of roles between Council and administration
- Strengthening organisational systems and workforce capability

**LONG TERM FINANCIAL PLAN**

There is no direct impact on the Long Term Financial Plan.

**ASSET MANAGEMENT PLANS**

Not applicable.

**WORKFORCE PLAN**

Revoking Policies P18 and P20 supports a modern workforce governance approach by enabling performance management and professional development systems to be maintained as Management Practices that can be updated responsively to:

- Legislative changes
- Industrial requirements
- Organisational needs

**RISK MANAGEMENT****Risks of retaining Policies P18 and P20:**

- Council exposure to operational and industrial matters
- Reduced flexibility to update procedures in response to Fair Work or industrial changes
- Increased governance and compliance risk due to procedural rigidity

**Risk mitigation:**

- Transitioning to a Management Practice places responsibility appropriately with the CEO
- Allows timely updates without Council resolution
- Maintains procedural fairness while improving governance clarity

**COMMENT**

Policies P18 and P20 contain detailed procedural and operational content that is more appropriately managed as administrative Management Practices rather than Council policies.

Revoking the policies does not remove or weaken performance management or professional development processes. Instead, it ensures these functions are maintained under the appropriate statutory authority, allowing them to be updated efficiently in line with industrial best practice and legal requirements.

This approach reinforces the separation of roles between Council and administration, improves governance clarity, reduces organisational risk, and aligns with contemporary local government governance standards.

**17.2 Fraud and Corruption Policy**

**File Ref**

**Responsible Officer** Garry Adams, Chief Executive Officer

**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit

**Attachments** 1. G13 - Fraud and Corruption  
2. DRAFT GC10 - Fraud and Corruption Policy

**Voting Requirements** Simple Majority

**Disclosure of Interest** Reporting Officer: Nil  
Responsible Officer: Nil

**RESOLUTION: OCM 093-25/26**

Moved: Councillor S Robinson  
Seconded: Councillor M Fletcher

**That Council:**

- 1. Revokes Policy G13 – Fraud and Corruption; and**
- 2. Adopts the recommendation of the Audit, Risk and Improvement Committee (ARIC) to approve the Fraud and Corruption Policy (GC10); and**
- 3. Authorises the Chief Executive Officer to make minor administrative updates to the adopted policy to ensure ongoing legislative compliance and clarity, provided no change is made to the intent or effect of the policy.**

**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

**AGAINST:** Nil

**CARRIED 9/0**

**IN BRIEF**

Council is requested to consider the adoption of a revised Fraud and Corruption Policy (GC10), which replaces the existing Policy G13.

The proposed policy represents a substantial rewrite and modernisation rather than a minor update. It strengthens governance clarity, aligns with contemporary legislative and oversight expectations, and clearly separates Council-level policy from operational procedures.

Due to the extent of the changes, it is recommended that the existing policy be formally revoked and the new policy adopted in full.

**MATTER FOR CONSIDERATION**

Whether Council adopts the revised Fraud and Corruption Policy as a new policy instrument, revoking the existing policy to ensure clarity, governance integrity and audit defensibility.

**BACKGROUND**

The existing G13 - Fraud and Corruption Policy was first adopted in 2018 and last reviewed in June 2024. While it continues to reflect the Shire's commitment to integrity, the policy combines governance principles, operational detail and procedural instructions within a single document.

The proposed GC10 - Fraud and Corruption Policy has been developed as part of broader governance reform and policy rationalisation work. It replaces G13 with a clearly structured, Council-level policy that sets expectations, roles and accountability, supported by administrative procedures managed by the Chief Executive Officer.

Councillors attended a Concept Forum on 14 May 2026 at which the proposed policy and governance changes were presented and discussed in detail. Following the workshop, Councillors were invited to provide feedback; however, no feedback proposing any further changes was received.

**Audit, Risk and Improvement Committee (ARIC) Consideration**

The proposed Fraud and Corruption Policy (GC10) was presented to the Audit, Risk and Improvement Committee (ARIC) for consideration at its April meeting.

ARIC's recommendation to Council was as follows:

**RECOMMENDATION****ARIC 007/2026**

1. **That the Audit, Risk and Improvement Committee recommends that Council approves the Fraud and Corruption Policy (GC10).**

**Moved: Mr Anastasakis**

**Seconded: Cr Carstairs**

**For: 4 / Against: 0**

**Policy Review - Key Changes**

The changes between G13 and GC10 are material and substantive, including:

- A complete restructure of the policy to operate as a high-level governance instrument, rather than a procedural manual.
- Updated definitions and terminology aligned with the *Corruption, Crime and Misconduct Act 2003* and current reporting frameworks.
- Clear distinction between misconduct and serious misconduct for statutory reporting purposes.
- Explicit recognition of the Audit, Risk and Improvement Committee (ARIC) and its contemporary oversight role.
- Clearer articulation of Council, CEO and Executive Leadership Team responsibilities.
- A dedicated and strengthened Public Interest Disclosure section aligned to the *Public Interest Disclosure Act 2003*.
- Improved clarity around reporting, investigation pathways and external notification obligations.

These changes go beyond incremental improvement and represent a new policy framework, rather than an amendment to the existing policy.

Councillors attended a Concept Forum on 14 May 2026 at which the proposed policy and governance changes were presented and discussed in detail. Following the workshop, Councillors were invited to provide feedback; however, no feedback proposing any further changes was received.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Corruption, Crime and Misconduct Act 2003*

*Local Government (Audit) Regulations 1996*

*Local Government (Financial Management) Regulations 1996*

*Public Interest Disclosure Act 2003*

**POLICY IMPLICATIONS**

Nil

Adoption of GC10 will:

- Replace and supersede Policy G13 in full;
- Align the Shire's fraud and corruption governance with contemporary best practice;
- Support clearer separation of governance (Council) and operations (Administration); and
- Improve audit, risk and compliance defensibility.

**FINANCIAL IMPLICATIONS**

Implementation will be managed within existing operational budgets and resources.

**STRATEGIC COMMUNITY PLAN**

14 Effective governance and financial management.

**CORPORATE BUSINESS PLAN**

Supports strong governance, risk management and organisational integrity.

**LONG TERM FINANCIAL PLAN**

Nil

**ASSET MANAGEMENT PLANS**

Nil

**WORKFORCE PLAN**

Nil

**RISK MANAGEMENT**

Maintaining an outdated or overly procedural policy presents risk, including:

- Unclear authority and reporting pathways;
- Reduced audit defensibility; and

- Misalignment with current legislative and governance expectations.

Adoption of GC10 mitigates these risks by providing a clear, modern and governance-focused policy framework.

#### **COMMENT**

Revoking the existing G13 – Fraud and Corruption Policy and adopting the proposed GC10 – Fraud and Corruption Policy provides improved clarity, consistency and governance integrity within the Shire’s policy framework.

The existing policy combines Council-level principles with operational and procedural detail, which can create ambiguity around roles, responsibilities and accountability. The proposed policy resolves this by clearly articulating Council’s governance role in setting expectations for ethical behaviour, fraud prevention and corruption control, while recognising the Chief Executive Officer’s responsibility for implementing and maintaining appropriate administrative procedures.

The revised policy reflects contemporary governance practice and aligns with current legislative, regulatory and oversight expectations. It supports a clear separation between policy and procedure, improves audit defensibility, and enhances transparency for Councillors, staff and external stakeholders.

Given the substantial nature of the rewrite, adopting the proposed policy as a new instrument and formally revoking the existing policy provides a clear and unambiguous transition to the updated governance framework.

**17.3 Amendment to Advisory and Working Groups Policy**

**File Ref**

**Responsible Officer** Garry Adams, Chief Executive Officer

**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit

**Attachments** 1. CC5 - Advisory and Working Groups

**Voting Requirements** Simple Majority

**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

**RESOLUTION: OCM 094-25/26**

Moved: Councillor M Fletcher

Seconded: Councillor K Gillies

**That Council:**

1. **Amends the Advisory and Working Groups Policy (CC5) to clarify the appointment of Presiding and Deputy Presiding Members in accordance with the *Local Government Act 1995*, distinguishing between committees and groups established under section 5.8 of the Act and advisory or working groups established by Council resolution only.**
2. **Endorses amendments to the Terms of Reference for all current and future advisory and working groups to reflect the revised Policy, including where applicable the ability for non-statutory advisory and working groups to elect their own Presiding and Deputy Presiding Members.**

**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

**AGAINST:** Nil

**CARRIED 9/0**

**IN BRIEF**

The Advisory and Working Groups Policy (CC5) currently requires Council to elect the Presiding and Deputy Presiding Members for all advisory and working groups. This does not reflect the statutory framework of the *Local Government Act 1995*.

This report proposes a targeted amendment to the Policy to clarify when Council is required to appoint presiding positions under legislation, and when it is open to Council to permit advisory or working groups to elect these positions themselves.

**MATTER FOR CONSIDERATION**

For Council to consider amendments to the Advisory and Working Groups Policy to correctly reflect the legislative requirements of the *Local Government Act 1995* and provide flexibility for non-statutory advisory and working groups to elect their own Presiding and Deputy Presiding Members.

**BACKGROUND**

The Advisory and Working Groups Policy (CC5) was adopted to provide a consistent governance framework for Council-established advisory and working groups.

Clause 6.4 of the current Policy states that a Presiding Member and Deputy Presiding Member are “elected by Council from among the group members.” This approach does not distinguish between:

- Advisory or working groups established by Council resolution only; and
- Committees established under section 5.8 of the *Local Government Act 1995*.

Advisory and working groups that are not established under section 5.8, have no delegated authority and are not formal decision-making bodies. Their purpose is to provide advice, expertise and community perspectives to Council.

The proposed amendment seeks to clarify this distinction and ensure legislative accuracy, governance clarity and policy consistency.

**STATUTORY ENVIRONMENT**

Nil

The *Local Government Act 1995* provides different requirements depending on how a committee or group is established.

Where an advisory or working group is not established under section 5.8, there is no legislative requirement for Council to appoint a Presiding or Deputy Presiding Member, unless required by other specific legislation applicable to that group.

**POLICY IMPLICATIONS**

CR 8 – Advisory Committee

The proposed amendment updates the Advisory and Working Groups Policy to:

- Clearly differentiate between statutory committees of Council and non-statutory advisory or working groups;
- Ensure the Policy accurately reflects legislative requirements; and
- Allow Council discretion to permit advisory and working groups to elect their own Presiding and Deputy Presiding Members, where appropriate.

This amendment would also be reflected in the Terms of Reference for each group.

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC COMMUNITY PLAN**

1 A growing community that is diverse, welcoming and inclusive.

Clear and well-governed advisory and working groups support effective community participation and informed Council decision-making.

**CORPORATE BUSINESS PLAN**

Supports good governance, transparent engagement mechanisms, and effective advisory structures.

**LONG TERM FINANCIAL PLAN**

Nil

**ASSET MANAGEMENT PLANS**

Nil

**WORKFORCE PLAN**

Nil

**RISK MANAGEMENT**

Failure to accurately reflect legislative requirements within Council policies presents governance and compliance risks, including confusion regarding roles, accountability and procedural validity.

The proposed amendment mitigates this risk by clarifying statutory obligations and governance discretion.

**COMMENT**

The proposed amendment is a clarification rather than a structural change. It ensures the Advisory and Working Groups Policy aligns with the requirements of the *Local Government Act 1995* and contemporary governance practice.

By distinguishing between statutory committees established under section 5.8 of the Act and non-statutory advisory or working groups, the Policy provides greater flexibility while maintaining governance integrity. It also reinforces the advisory nature of these groups and avoids unintended elevation of non-decision-making bodies into formal committee structures.

Allowing advisory and working groups to elect their own Presiding and Deputy Presiding Members, supports collaborative engagement, shared ownership and effective operation, while retaining Council oversight through approved Terms of Reference.

**17.4 Late Item - RFQ -Independent Consultant - CEO Performance review**

**File Ref**

**Responsible Officer** Merridith Morrell, Manager of Executive Services Unit

**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit

**Attachments** 1. CEO Performance Review Committee - Minutes 26 May 2026 (under separate cover)

**Voting Requirements** Absolute Majority

**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

**RESOLUTION: OCM 095-25/26**

Moved: Councillor R Redman

Seconded: Councillor M Fletcher

**THAT COUNCIL:**

- 1. Receives the Minutes of the CEO Performance Committee dated 26 May 2026;**
- 2. Appoints Strategic Leadership Consulting as the independent consultant to facilitate the 2026 CEO Performance Review; and**
- 3. Authorises the Manager Executive Services to enter into a contract with the preferred respondent.**

**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

**AGAINST:** Nil

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**IN BRIEF**

An RFQ process was undertaken to engage an independent consultant to facilitate the 2026 CEO Performance Review. Three submissions were received, assessed, and found to be compliant. All responses were presented to the CEO Performance Review Committee for consideration.

Following its deliberations, the Committee has identified Strategic Leadership Consulting as the preferred respondent and recommends appointment by Council.

**MATTER FOR CONSIDERATION**

Council is requested to consider the recommendation of the CEO Performance Review Committee in relation to the appointment of an independent facilitator to undertake the 2026 CEO Performance Review.

**BACKGROUND**

In accordance with the CEO Performance Review Committee's previous resolution and agreed process, the Manager Executive Services undertook a procurement process to engage an independent consultant to support the 2026 CEO Performance Review.

The RFQ sought submissions from suitably qualified and experienced consultants with demonstrated expertise in:

- Local government CEO performance reviews
- Legislative compliance and governance frameworks
- Performance planning and KPI development

The RFQ process was conducted in accordance with the Shire's procurement requirements, and submissions were evaluated consistently against the specified criteria.

Three submissions were received in response to the RFQ and all submissions were assessed as compliant and capable of delivering the required services. Submissions were provided in full to the CEO Performance Review Committee for review and consideration.

**RFQ OUTCOME SUMMARY**

The following submissions were received:

**Fitz Gerald Strategies**

A highly experienced local government consultant offering a structured and governance-aligned methodology, with extensive experience in CEO performance reviews across WA local governments.

**IPS Management Consultants**

A consulting firm offering a structured, end-to-end process for the CEO performance review, including evaluation design, facilitation, and preparation of a Council-ready report.

**Strategic Leadership Consulting**

A consultant with extensive experience as a local government CEO, proposing a flexible and consultative approach to the performance review process, including stakeholder engagement, performance assessment, and KPI development.

All submissions demonstrate relevant experience and capability to deliver the required services.

**KEY CONSIDERATIONS**

The submissions present a range of delivery approaches, including:

- Structured methodologies with clearly defined processes; and
- Flexible approaches that can be tailored to the Shire's governance framework and requirements.

In forming its recommendation, the CEO Performance Review Committee considered:

- Capability and relevant experience.
- Delivery approach and alignment with requirements.
- Suitability of methodology for the Shire's governance context.

**STATUTORY ENVIRONMENT***Local Government Act 1995*

Council is responsible for the appointment and performance management of the Chief Executive Officer.

The CEO performance review must be conducted in accordance with:

- *Local Government Act 1995*
- *Local Government (Administration) Regulations 1996*

The legislation requires that:

- The CEO's performance is reviewed at least annually; and
- The review process is agreed between Council and the CEO.

**POLICY IMPLICATIONS**

Nil

The process aligns with the adopted CEO Performance Review framework and governance practices.

**FINANCIAL IMPLICATIONS**

Provision for the engagement of an independent consultant to support the CEO Performance Review exists within the Governance budget.

Detailed financial information associated with the RFQ submissions has been considered by the CEO Performance Review Committee and is contained within the confidential attachment.

**STRATEGIC COMMUNITY PLAN**

16 An engaged and effective workforce.

14 Effective governance and financial management.

The CEO Performance Review supports strong governance, accountability, and leadership performance across the organisation.

**CORPORATE BUSINESS PLAN**

The CEO Performance Review process supports:

- Governance and compliance activities.
- Organisational leadership and performance monitoring.
- Continuous improvement in executive leadership.

**LONG TERM FINANCIAL PLAN**

Provision for governance activities, including CEO performance review processes, is incorporated within ongoing operational budgets.

**ASSET MANAGEMENT PLANS**

Nil.

**WORKFORCE PLAN**

The CEO Performance Review contributes to:

- Leadership accountability
- Workforce capability and organisational performance
- Continuous improvement in leadership effectiveness

**RISK MANAGEMENT**

Risk	Mitigation
Perceived lack of independence in review process	Engagement of independent consultant
Non-compliance with statutory requirements	Alignment with Model Standards and legislative framework
Inconsistent or subjective assessment	Structured and facilitated review process
Reputational risk arising from process	Transparent and documented procurement and Committee process

**COMMENT**

The RFQ process has been conducted in a transparent, consistent, and compliant manner in accordance with the Shire’s procurement requirements.

All submissions received were assessed as capable and compliant, and were presented in full to the CEO Performance Review Committee.

Following its consideration of the submissions, the Committee has determined a preferred respondent and recommends the appointment of Strategic Leadership Consulting.

This report presents the outcome of that process for Council’s endorsement and formal appointment, with detailed evaluation information provided separately as a confidential attachment.

**ITEM 18 DEVELOPMENT AND REGULATORY SERVICES**

18.1 Application for Single Dwelling with Rear Lot Boundary Setback Variation - Lot 193 (No. 27) Aberdeen Avenue, Bridgetown

**File Ref** P031/2026  
**Responsible Officer** Leigh Guthridge, Director of Development and Regulatory Services  
**Reporting Officer** Mackenzie Walmsley, Principal Planner  
**Attachments** 1. Proposed Plans & Applicant Cover Letter  
 2. Location Plan  
**Voting Requirements** Simple Majority  
**Disclosure of Interest** Reporting Officer: Nil  
 Responsible Officer:

**RESOLUTION: OCM 096-25/26**  
 Moved: Councillor A McRae  
 Seconded: Councillor S Robinson  
**That Council, having had regard for the submission received, grants development approval for the proposed Single Dwelling at Lot 193 (No. 27) Aberdeen Avenue, Bridgetown in accordance with Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the Shire’s Town Planning Scheme No. 4 (TPS4).**  
**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae  
**AGAINST:** Nil  
**CARRIED 9/0**

**PURPOSE OF REPORT**

The purpose of the report is for Council to consider a development application seeking approval for a variation to the rear setback requirement applicable to a single dwelling at Lot 193 (No. 27) Aberdeen Avenue, Bridgetown. The application proposes a variation to the Town Planning Scheme No. 4 (TPS4) by way of the rear lot boundary setback. During the public consultation period an objection was received in response to the variation. The application is presented to Council as Officers do not have delegated authority to determine development applications where an objection is received on valid planning grounds which cannot be reasonably addressed by negotiated minor variations to the application and/or which conditions of approval.

For the reasons discussed in the report, it is considered that the proposal is consistent with the objectives of TPS4 and the Residential Design Codes and it is therefore recommended that the application is approved subject to conditions.

**BACKGROUND**

The dwelling was previously considered under an early planning assessment process through Development Application P073/2025 to which the dwelling design was deemed compliant at the time of assessment. Subsequent to the 2025 approval, the applicant undertook further investigation of the site conditions and topography. This identified that the previous approved dwelling position would require more extensive earthworks than initially anticipated, resulting in increased construction complexity and cost.

To better respond to the site's physical constraints, amended plans were submitted repositioning the dwelling footprint on the lot. The amended siting reduces the extent of site works required and provides a more practical construction outcome having regard to the existing landform.

The amended dwelling position results in a variation to the rear setback requirement under the Town Planning Scheme No. 4 (TPS4), which has triggered the requirement for the current development application.

Officer assessment of the current application is limited to the rear setback variation associated with the amended dwelling siting. The dwelling design itself was previously considered and deemed compliant as part of the earlier assessment process and is not proposed to be reassessed as part of this application.

**COMMENT**

The subject site is zoned Special Residential No. 2 (SRes2) under the Shire's Town Planning Scheme No. 4 (TPS4). The lot boundary setback provisions for this zone are 12m from the front and rear and 4m from the sides.

The amended dwelling siting results in a variation to the 12m rear lot boundary setback provision under TPS4. It is noted the subject site is a corner lot, which presents additional siting constraints when seeking to accommodate compliant setbacks to multiple street frontages in conjunction with side and rear setback requirements. In this instance, achieving compliance with the applicable setback provisions while also responding appropriately to the site topography would significantly constrain the available building envelope.

In accordance with the Shire's consultation procedures, the application was advertised to the affected adjoining landowners. One submission objecting to the proposal was received during the advertising period. The submission raised concern that the dwelling is located too close to the adjoining boundary.

The proposed setback variation has been assessed against the relevant design principles of the Residential Design Codes and general planning framework. It is considered that:

- The variation respond separately to the physical constraints and topography of the site;
- The amended siting represents a practical outcome for a corner lot configuration;
- Similar setback variations have previously been supported within the locality in recognition of comparable site constraints; and
- The proposal is not considered to result in unreasonable impacts on adjoining properties.

**STATUTORY ENVIRONMENT**

*Planning and Development Act 2005*

Section 3.4.4 of the Shire's Town Planning Scheme No. 4 states:

*Except for development in respect of which the Residential Planning Codes apply under this Scheme, if a development the subject of an application for planning approval does not comply with a standard prescribed by the Scheme with respect to minimum lot sizes, building height, setbacks, site coverage, car parking, landscaping and related matters, the Council may, notwithstanding that non-compliance, approve the application unconditionally or subject to such conditions as the Council thinks fit. The power conferred by this clause may only be exercised if the Council is satisfied that:*

*a) approval of the proposed development would be consistent with the orderly and proper planning of the locality and the preservation of the amenities of the locality;*

*b) the non-compliance will not have any adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality.*

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Income: Development Application fees received - \$886.50

#### **STRATEGIC COMMUNITY PLAN**

7. Responsible and attractive growth and development.

#### **CORPORATE BUSINESS PLAN**

Nil

#### **LONG TERM FINANCIAL PLAN**

Nil

#### **ASSET MANAGEMENT PLANS**

Nil

#### **WORKFORCE PLAN**

Nil

#### **RISK MANAGEMENT**

There are no anticipated risks to the Shire if the application is supported.

**ITEM 19 PROJECT MANAGEMENT AND ENVIRONMENT**

*No matters for consideration*

UNCONFIRMED

**ITEM 20 RECEIVAL OF MINUTES FROM MANAGEMENT COMMITTEES**

20.1 Audit Risk and Improvement Committee - 24 April 2026

**File Ref**

**Responsible Officer** Casey Radford, Director Corporate, Economic and Community Development

**Reporting Officer** Casey Radford, Director Corporate, Economic and Community Development

- Attachments**
1. ARIC Minutes 24 April 2026 - Unconfirmed
  2. Attachment 5.1.1 - ARIC - Minutes - 5 December 2025
  3. Attachment 6.1.1 - Audit Strategy Memorandum - Shire of Bridgetown-Greenbushes
  4. Attachment 7.1.1 - 2023 Reg 17 Audit Recommendations (2024 Progress Report) (confidential) (under separate cover)
  5. Attachment 7.1.2 - Reg 17 Audit Log Quarterly Status - Q3 25-26 (confidential) (under separate cover)
  6. Attachment 7.1.3 - Reg 17 Audit Log Assurance Table and Summary - Q3 25-26 (confidential) (under separate cover)
  7. Attachment 7.2.1 - 2025 FMSR Report Shire of Bridgetown - Greenbushes - Finalised (confidential) (under separate cover)
  8. Attachment 7.2.2 - Financial Management System Review Log (confidential) (under separate cover)
  9. Attachment 7.3.1 - Compliance Calendar (April 26 - June 27)
  10. Attachment 7.4.1 - Risk Activity Report
  11. Attachment 7.5.1 - Corporate Risk Register
  12. Attachment 7.6.1 - GC17 Privacy and Information Sharing Policy
  13. Attachment 7.7.1 - DRAFT GC10 Fraud and Corruption Policy

**Voting Requirements** Simple Majority

**Disclosure of Interest** Reporting Officer: Nil  
Responsible Officer: Nil

**RESOLUTION: OCM 097-25/26**

Moved: Councillor M Fletcher  
Seconded: Councillor A McRae

**That Council receive the minutes of the Audit Risk and Improvement Committee for its meeting on the 24<sup>th</sup> of April 2026.**

**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

**AGAINST:** Nil

**CARRIED 9/0**

20.2 Local Emergency Management Committee Minutes 05 May 2026

**File Ref**

**Responsible Officer** Garry Adams, Chief Executive Officer

**Reporting Officer** Krystle Durbin, Executive Assistant

**Attachments** 1. Local Emergency Management Committee Minutes 05 May 2026

**Voting Requirements** Simple Majority

**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

**RESOLUTION: OCM 098-25/26**

Moved: Councillor M Fletcher

Seconded: Councillor A McRae

**That Council receive the minutes of the Local Emergency Management Committee for its meeting on 05 May 2026.**

**FOR:** Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies, S Robinson and A McRae

**AGAINST:** Nil

**CARRIED 9/0**

**ITEM 21 URGENT BUSINESS APPROVED BY DECISION**

**ITEM 22 RESPONSES TO ELECTED MEMBERS QUESTIONS TAKEN ON NOTICE**

*No matters for consideration*

**ITEM 23 ELECTED MEMBERS QUESTIONS WITH NOTICE**

**ITEM 24 NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING**

*No matters for consideration*

**ITEM 25 MATTERS BEHIND CLOSED DOORS (CONFIDENTIAL ITEMS)**

*No matters for consideration*

**ITEM 26 CLOSURE**

*The Presiding Member closed the meeting at 7.16pm.*

UNCONFIRMED



## Talison CIP 2026 Funding Request

### Bridgetown Incident Control Centre – Control Room AV & ITC Upgrade

The Shire of Bridgetown–Greenbushes seeks funding support to upgrade the critically outdated Audio-Visual (AV) at the Bridgetown Incident Control Centre (ICC). The ICC is a vital operational facility, serving as the coordination hub for the local fire brigade and emergency services during bushfires, extreme weather events, and other incidents. Reliable, modern technology is essential for situational awareness, communication, coordination, and response management.

However, the current AV infrastructure is no longer fit for purpose. Ageing equipment, unreliable connectivity, slow processing capability, and limited functionality present significant risks during emergency operations. Technology failures can delay critical information flow, affect inter-agency coordination, and reduce operational effectiveness during time-sensitive situations.

Upgrading the technology within the ICC is not an enhancement—it is a necessity to ensure emergency services can continue to protect the Bridgetown–Greenbushes community effectively.

#### Operational Importance and Need

The ICC plays an essential role in:

- Real-time incident monitoring and decision-making
- Communication between fire crews, regional command, and support agencies
- Mapping, data analysis, and live updates during bushfire events
- Coordination of volunteers, brigades, and resources
- Hosting incident management teams during major events
- Supporting recovery and post-incident briefings
- Providing temporary service continuity when other facilities are compromised

Modern, reliable technology is fundamental to ensure emergency responders can act quickly and accurately in high-pressure environments.

#### Funding Request Amount

The Shire seeks **\$62,545.42 (excl GST)** including 10% Project Management costs to replace and modernise the ICC's AV system with resilient, fit-for-purpose emergency response technology.



**Breakdown of Estimated Costs**

Component	Estimated Cost (AUD) ex GST
<b>AV Upgrade</b>	
AURORA ITV VSPEC COB 135" P1.5 1920 X 1080, ANDROID 11 LED Video wall	\$36,172.89
V11HA30053BU 5200lm WUXGA Installation 3LCD Laser Projector	\$4,293.90
HP Pro Mini 400 G9 PC	\$1,597.70
ScreenBeam 960 Display Receiver	\$634.40
Parlé Conferencing Video Bar with ALS port	\$3,000.40
8-button E Ink control pad with Ethernet,	\$831.29
Brackets, cables, materials and consumables	\$3,383.39
Travel, Accommodation, Labour and Freight	\$6945.50
<b>Sub Total Estimated Cost</b>	<b>\$56,859.47</b>
<b>10% Project Management Cost</b>	<b>\$5,685.95</b>
<b>Total cost excl GST</b>	<b>\$62,545.42</b>

**Project Outcomes**

Upgrading the ICC’s technology will:

- Improve emergency response efficiency and coordination
- Provide real-time, high-quality displays for incident mapping and situational analysis
- Enable seamless communication between brigades, regional command, and state agencies
- Reduce technology failures during critical periods
- Strengthen the Shire’s overall disaster readiness and operational capacity
- Provide a safer and more effective working environment for volunteer and career emergency personnel



## Bridgetown Foyer & Lesser Hall Finalisation Works

### Background

The Shire of Bridgetown–Greenbushes is seeking funding support to deliver a targeted upgrade to the Foyer & Lesser Hall facilities, ensuring the Town Hall continues to operate as a safe, functional and fit-for-purpose community asset.

The existing amenities currently provide no dedicated space for cleaning staff to safely store equipment, manage chemicals, wash reusable materials, or undertake post-event clean-down activities. As a result, operational tasks are constrained, inefficiencies are created, and avoidable workplace health and safety risks are introduced into a heavily used public facility.

An underutilised room directly adjacent to the female toilets presents an efficient and low-cost opportunity to resolve these issues. The proposed works will convert this space into a purpose-designed laundry and cleaners' store, allowing for:

- Safe and compliant storage of cleaning chemicals and equipment
- Dedicated wash-down and laundering facilities for hall hire linen
- Improved hygiene outcomes for public amenities
- Reduced manual handling and WHS risks for staff and contractors

The Project also looks to complete the renovations of the lesser hall entry and facilities on the back of the highly successful Town Hall upgrade. These finishing works include the upgrading of:

- All toilets (female, male, unisex and accessible)
- Removal and replacement of the existing foyer roof structure with a more architecturally sympathetic structure.
- Retiling of the foyer and all toilets.

This upgrade will directly support the ongoing use of the Lesser Hall for community events, functions and gatherings, while protecting the longevity of the asset and improving day-to-day operational resilience.

Funding this project delivers a practical, visible improvement to a well-used community facility, demonstrating a shared commitment to safe workplaces, community wellbeing, and the sustainable management of public infrastructure.

It will also allow the facility to become the primary evacuation centre for the Shire of Bridgetown – Greenbushes.

### Funding Request Amount

The Shire seeks **\$894,943** to repurpose this unutilised space and convert it to a cleaner's store and laundry.



**Breakdown of Estimated Costs**

Component	Estimated Cost (AUD) ex GST
<b>Preliminaries</b>	
Design, Heritage Consultancy and Approvals	\$70,000
Demolition and make good	\$20,000
<b>New Foyer</b>	
Roof, Ceiling and Portico	\$310,000
Electrical	\$8,000
Windows and Walls – Repair, repointing, painting and glazing	\$167,000
New entrance – automatic sliding doors, swipe card access	\$42,500
Floor Tiling	\$31,990
<b>Refurbishment of internal and external toilets (5 total)</b>	
Plumbing Fittings and Fixtures and Labour	\$42,500
Builder works – Demolition and replacement of old cubicles, painting	\$17,800
Tiling	\$34,875
Electrical	\$7,500
<b>Development of new Laundry</b>	
Builder Works remove existing doors and walls and build new enclosure	\$8,130
Fit out new laundry	\$2,808
Electrical installations	\$1,300
Plumbing	\$1,800
Commercial appliances (washers/Driers)	\$8,640
<b>Total Cost</b>	<b>\$774,843</b>
<b>5% Contingency</b>	<b>\$38,742</b>
<b>10% Project Management Costs</b>	<b>\$81,358</b>
<b>Total Project Cost</b>	<b>\$894,943</b>



## Co-Contribution Toward Development of Bridgetown and Greenbushes Place Plans

The Shire of Bridgetown-Greenbushes (SoBG) is seeking a funding contribution of \$150,000 to assist with the preparation of comprehensive Place Plans for the towns of Bridgetown and Greenbushes.

The Place Plans will provide a strategic and implementation-focused framework to guide the future growth, development, activation and sustainability of both townships. The project directly supports the Shire's Council Plan 2025–2035, particularly the strategic objective of fostering "Responsible and attractive growth and development," including the identified initiative to "develop place plans for Bridgetown and Greenbushes with consideration of ideas to improve land use, connectivity, infrastructure, aesthetics and environmental sustainability."

The Place Plans will establish a long-term vision for each town while identifying practical and prioritised actions to improve:

- Land use planning and town functionality;
- Connectivity and movement networks;
- Public infrastructure and community assets;
- Streetscapes and town aesthetics;
- Economic activation and tourism opportunities;
- Environmental sustainability and resilience;
- Community wellbeing and liveability.

Importantly, the project builds upon extensive community engagement already undertaken through the Bridgetown and Greenbushes Community Development Action Plans (CAPs), developed via the Activate process. These plans identified strong community aspirations and priorities for the future of both towns. The proposed Place Plans will translate these aspirations into coordinated, spatially-based implementation strategies capable of guiding future investment, attracting external funding opportunities, and supporting evidence-based decision making.

The project also responds to recommendations identified through an earlier scope investigation prepared for the Shire, which highlighted the need for vision-led place planning focused on physical improvements, activation opportunities, prioritised actions and robust stakeholder engagement.

The Place Plans are intended to become foundational strategic documents for the Shire and broader community, ensuring future development occurs in a coordinated, sustainable and place-sensitive manner. The plans will also support the Shire in:

- Leveraging future State and Federal grant opportunities;
- Prioritising infrastructure investment;
- Supporting economic diversification and tourism growth;
- Strengthening community identity and activation;
- Encouraging private sector confidence and investment;
- Aligning future projects with community aspirations and strategic objectives.



The Shire is committed to co-contributing toward the overall project cost and seeks a funding contribution of \$150,000 to enable engagement of a suitably qualified consultant team with expertise in strategic planning, urban design, landscape architecture, stakeholder engagement and regional place making.

This investment will deliver significant long-term value to the region by establishing clear, community-informed and strategically aligned pathways for future growth and development within Bridgetown and Greenbushes.

The Shire welcomes the opportunity to discuss this request further and provide any additional supporting information required.

### **Bridgetown Leisure Centre Pool Chlorination System Upgrade**

The Shire of Bridgetown-Greenbushes (SoBG) is seeking funding assistance to replace the existing chlorine gas-based dosing system at the Bridgetown Leisure Centre pool facility with a modern liquid chlorine dosing system.

The Bridgetown Leisure Centre is an important community asset that provides recreational, health, fitness and social benefits to residents and visitors across the region. The facility supports a broad cross-section of the community, including local families, schools, sporting groups, swimming programs, rehabilitation users and older residents.

The existing chlorination system currently relies on chlorine gas dosing infrastructure which is ageing and presents ongoing operational and safety risks associated with the storage, handling and use of hazardous chlorine gas. While the current system remains operational, chlorine gas systems are increasingly being phased out across local government and aquatic facilities in favour of safer and more contemporary liquid dosing technologies.

The proposed project will replace the existing gas chlorination system with a liquid chlorine-based dosing system that will:

- Improve safety outcomes for staff, contractors and facility users;
- Reduce risks associated with hazardous gas storage and handling;
- Improve reliability and operational efficiency of pool water treatment;
- Reduce ongoing maintenance and compliance pressures;
- Modernise critical aquatic infrastructure;
- Support continued regulatory compliance and best-practice facility management;
- Improve long-term sustainability and resilience of the facility.

The upgrade represents a significant risk mitigation initiative for the Shire and aligns with contemporary industry standards for public aquatic facility operations. Transitioning away from chlorine gas infrastructure will substantially reduce the consequences associated with potential system failures, leaks or emergency incidents while also simplifying operational management requirements.

The Bridgetown Leisure Centre plays a critical role in supporting community wellbeing, recreation and physical activity within the region. Maintaining safe, reliable and functional aquatic infrastructure is essential to ensuring continued access to these services for the community.



The Shire is seeking funding assistance to support delivery of the upgrade works, including removal of the existing gas dosing infrastructure, installation of the liquid dosing system, associated plant modifications and commissioning.

This investment will deliver long-term community benefit by improving safety, reducing operational risk, enhancing asset reliability and ensuring the continued provision of a vital community facility for residents and visitors alike.

The Shire welcomes the opportunity to provide any further information required in support of this funding request.

### Breakdown of Estimated Costs

Component	Estimated Cost (AUD) ex GST
<b>Preliminaries</b>	
Consultant engagement, design and specification, including electrical and control systems	\$50,000
<b>Execution</b>	
Removal/decommissioning of chlorine gas equipment	\$15,000
New liquid chlorine storage tanks and bunding	\$30,000
Dosing pumps, controllers and automation	\$50,000
Pipework, valves and installation	\$30,000
Electrical works	\$20,000
Commissioning and operator training	\$15,000
<b>Total Cost</b>	<b>\$210,000</b>
<b>10% Project Management Costs</b>	<b>\$21,000</b>
<b>Total Project Cost</b>	<b>\$231,000</b>

### Hampton Street Toilets Upgrade

The Shire of Bridgetown-Greenbushes (SoBG) is seeking funding assistance to refurbish the Hampton Street toilet facilities in Bridgetown.

These facilities have not been refurbished for more than 20 years and are in very poor condition.

The proposed upgrades will see the complete internal stripping and replacement of tiling, doors, pans, sinks and cisterns to the female, male and universal access rooms. It will also see the addition of baby change facilities and suitable ventilation systems.



**Breakdown of Estimated Costs**

Component	Estimated Cost (AUD) ex GST
<b>Preliminaries</b>	
Design and specifications	\$7,000
<b>Execution</b>	
Demolition	\$25,000
Tiling	\$36,000
Walls, doors, cisterns, pans, sinks, hand dryers and fixtures	\$75,000
Plumbing	\$8,000
Electrical	\$7,5000
Miscellaneous	\$8,000
<b>Total Cost</b>	<b>\$166,500</b>
<b>10% Project Management Costs</b>	<b>\$16,650</b>
<b>Total Project Cost</b>	<b>\$183,150</b>

SHIRE OF BRIDGETOWN-GREENBUSHES  
LIST OF ACCOUNTS PAID IN MAY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
<b>MUNICIPAL FUND</b>				
<b>DIRECT DEBITS</b>				
DD20130.1	02/05/2026	GO GO AUSTRALIA PTY LTD	MONTHLY ON HOLD MESSAGES CHARGES FOR MAY 2026	75.90
DD20026.1	13/05/2026	AWARE SUPER	PAYROLL DEDUCTIONS	20,300.84
DD20026.2	13/05/2026	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	801.52
DD20026.3	13/05/2026	THE TRUSTEE FOR YHH SUPER FUND	SUPERANNUATION CONTRIBUTIONS	381.79
DD20026.4	13/05/2026	AUSTRALIAN ETHICAL RETAIL SUPER	PAYROLL DEDUCTIONS	1,687.99
DD20026.5	13/05/2026	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	337.58
DD20026.6	13/05/2026	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	178.44
DD20026.7	13/05/2026	GESB SUPER SCHEME	SUPERANNUATION CONTRIBUTIONS	600.38
DD20026.8	13/05/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	121.74
DD20026.9	13/05/2026	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	646.15
DD20026.10	13/05/2026	THE TRUSTEE FOR GESB SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	466.47
DD20026.11	13/05/2026	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	254.04
DD20026.12	13/05/2026	GUILD SUPER	PAYROLL DEDUCTIONS	636.32
DD20026.13	13/05/2026	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	870.91
DD20026.14	13/05/2026	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	372.63
DD20026.15	13/05/2026	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	412.50
DD20026.16	13/05/2026	THE TRUSTEE FOR MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	335.95
DD20026.17	13/05/2026	HOSTPLUS SUPERANNUATION FUND BASIC	PAYROLL DEDUCTIONS	383.16
DD20026.18	13/05/2026	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	524.55
DD20026.19	13/05/2026	UNISUPER	SUPERANNUATION CONTRIBUTIONS	689.28
DD20026.20	13/05/2026	HESTA SUPER	PAYROLL DEDUCTIONS	1,274.86
DD20026.21	13/05/2026	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1,694.85
DD20026.22	13/05/2026	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	5,111.63
DD20026.23	13/05/2026	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	388.48
DD20026.24	13/05/2026	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1,264.05
DD20130.1	14/05/2026	TELAIR PTY LTD	MONTHLY INTERNET CHARGES FOR APRIL	1,778.36
DD20130.3	15/05/2026	SG FLEET AUSTRALIA PTY LTD	MONTHLY LEASE FOR LIGHT VEHICLE	358.05
DD20130.4	15/05/2026	FLEET PARTNERS	MONTHLY LEASE FOR CESM & BRMO VEHICLES	3,000.23

SHIRE OF BRIDGETOWN-GREENBUSHES  
LIST OF ACCOUNTS PAID IN MAY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
DD20089.1	27/05/2026	AWARE SUPER	PAYROLL DEDUCTIONS	19,406.43
DD20089.2	27/05/2026	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	801.52
DD20089.3	27/05/2026	THE TRUSTEE FOR YHH SUPER FUND	SUPERANNUATION CONTRIBUTIONS	381.79
DD20089.4	27/05/2026	AUSTRALIAN ETHICAL RETAIL SUPER	PAYROLL DEDUCTIONS	1,692.34
DD20089.5	27/05/2026	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	608.79
DD20089.6	27/05/2026	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	196.71
DD20089.7	27/05/2026	MLC MASTERKEY SUPER	SUPERANNUATION CONTRIBUTIONS	17.42
DD20089.8	27/05/2026	GESB SUPER SCHEME	SUPERANNUATION CONTRIBUTIONS	714.92
DD20089.9	27/05/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	121.74
DD20089.10	27/05/2026	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	646.15
DD20089.11	27/05/2026	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	257.76
DD20089.12	27/05/2026	GUILD SUPER	PAYROLL DEDUCTIONS	636.32
DD20089.13	27/05/2026	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	870.91
DD20089.14	27/05/2026	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	379.93
DD20089.15	27/05/2026	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	422.79
DD20089.16	27/05/2026	THE TRUSTEE FOR MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	335.95
DD20089.17	27/05/2026	HOSTPLUS SUPERANNUATION FUND BASIC	PAYROLL DEDUCTIONS	603.63
DD20089.18	27/05/2026	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	524.55
DD20089.19	27/05/2026	UNISUPER	SUPERANNUATION CONTRIBUTIONS	685.01
DD20089.20	27/05/2026	HESTA SUPER	PAYROLL DEDUCTIONS	810.31
DD20089.21	27/05/2026	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1,715.00
DD20089.22	27/05/2026	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	4,863.65
DD20089.23	27/05/2026	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	383.20
DD20089.24	27/05/2026	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1,264.05
DD20092.1	27/05/2026	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	330.00
DD20092.2	28/05/2026	HESTA SUPER	PAYROLL DEDUCTIONS	110.00
B/S	01/04/2026	WESTPAC BANK	MERCHANT FEES	920.27
B/S	01/04/2026	WESTPAC BANK	MONTHLY BANK ACCOUNT FEES	473.79
B/S	13/05/2026	WESTPAC BANK	TOTAL WAGES FOR 30/04/2026 - 13/05/2026	206,936.72
B/S	27/05/2026	WESTPAC BANK	TOTAL WAGES FOR 14/05/2026 - 27/05/2026	241,598.81

SHIRE OF BRIDGETOWN-GREENBUSHES  
LIST OF ACCOUNTS PAID IN MAY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
B/S	28/05/2026	WESTPAC BANK	ONE OFF PAYROLL PAYMENT	1,426.00
<b>WESTPAC CORPORATE CREDIT CARD - CEO</b>				
DD20129.1	09/04/2026	BARNEY AND FLEUR	REFRESHMENTS FOR MEETING	17.50
DD20129.1	08/04/2026	BP BRIDGETOWN	FUEL FOR LIGHT VEHICLE AS REGULAR SUPPLIER WAS OUT OF FUEL	99.05
DD20129.1	08/04/2026	OFFICEWORKS	OFFICE EQUIPMENT AND STATIONERY	450.11
DD20129.1	13/04/2026	AUTODESK	ARCHITECTURE, ENGINEERING & CONSTRUCTION SOFTWARE ANNUAL FEE	6,044.50
DD20129.1	10/04/2026	KOPUZ	CITIZENSHIP CEREMONY GIFTS	143.95
DD20129.1	03/05/2026	WESTPAC	MONTHLY CARD FEE	10.00
<b>WESTPAC CORPORATE CREDIT CARD - DPME</b>				
DD20129.1	15/04/2026	MANJIMUP AUTO	INSPECTION OF VEHICLE FOR LICENSING	223.75
DD20129.1	20/04/2026	STARLINK	MONTHLY INTERNET CHARGES FOR THE ICC	276.00
DD20129.1	03/05/2026	WESTPAC	MONTHLY CARD FEE	10.00
<b>WESTPAC CORPORATE CREDIT CARD - DDRS</b>				
DD20129.1	13/04/2026	TEAM GANTT	MONTHLY SUBSCRIPTION TO TEAM GANTT SOFTWARE	287.18
DD20129.1	15/04/2026	INTUIT MAILCHIMP	MONTHLY SUBSCRIPTION FOR VISITOR CENTRE NEWSLETTER DISTRIBUTION	37.64
DD20129.1	24/04/2026	BP BRIDGETOWN	SUPPLIES FOR RANGER SERVICES	9.00
DD20129.1	03/05/2026	WESTPAC	MONTHLY CARD FEE	10.00
<b>WESTPAC CORPORATE CREDIT CARD - CESM</b>				
DD20129.1	03/05/2026	WESTPAC	MONTHLY CARD FEE	10.00
<b>WESTPAC CORPORATE CREDIT CARD - MBMO</b>				
DD20129.1	03/05/2026	WESTPAC	MONTHLY CARD FEE	10.00
<b>WESTPAC CORPORATE CREDIT CARD - DCECD</b>				
DD20129.1	02/04/2026	TRANSWA	BUS TICKET FOR STAFF MEMBER ATTENDING TRAINING	26.70
DD20129.1	10/04/2026	DOT	REGISTRATION FOR LIGHT VEHICLE	38.85
DD20129.1	12/04/2026	MAILCHIMP	MONTHLY SUBSCRIPTION FOR LIBRARY NEWSLETTER DISTRIBUTION	37.77
DD20129.1	15/04/2026	DOT	LICENSING OF NEW MOWER	66.45
DD20129.1	17/04/2026	DOT	LICENSING OF NEW TRACTOR	34.45
DD20129.1	23/04/2026	WIRTGEN GROUP	PARTS FOR HAMM ROLLER MAINTENANCE	794.29
DD20129.1	23/04/2026	AMAZON	PURCHASE IN ERROR TO BE REFUNDED TO CARD	11.99
DD20129.1	05/03/2026	WESTPAC	MONTHLY CARD FEE	10.00

SHIRE OF BRIDGETOWN-GREENBUSHES  
LIST OF ACCOUNTS PAID IN MAY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
<b>AMPOL FUEL CARD PURCHASES</b>				
DD20131.1	02/04/2026	AMPOL BRIDGETOWN DIESEL	B031 - 36.54L - DIESEL	107.76
DD20131.1	10/04/2026	AMPOL BRIDGETOWN DIESEL	B031 - 51.52L - DIESEL	157.08
DD20131.1	16/04/2026	AMPOL BRIDGETOWN DIESEL	B031 - 55.21L - DIESEL	152.29
DD20131.1	23/04/2026	AMPOL BRIDGETOWN DIESEL	B031 - 62.44L - DIESEL	149.46
DD20131.1	04/04/2026	AMPOL BRIDGETOWN DIESEL	B0010 - 33.03L - ULP	72.49
DD20131.1	05/04/2026	AMPOL BUSSELTON S/STN	B0010 - 27.93L - ULP	60.41
DD20131.1	31/03/2026	AMPOL BRIDGETOWN DIESEL	B16240 - 44.61L - ULP	112.60
DD20131.1	16/04/2026	AMPOL BRIDGETOWN DIESEL	B16240 - 45.28L - ULP	94.05
DD20131.1	29/04/2026	AMPOL BRIDGETOWN DIESEL	B16240 - 44.53L - ULP	86.57
DD20131.1	10/04/2026	AMPOL BRIDGETOWN DIESEL	B16182 - 28.65L - DIESEL	87.35
DD20131.1	23/04/2026	AMPOL BRIDGETOWN DIESEL	B16182 - 44.1L - DIESEL	105.56
DD20131.1	09/04/2026	AMPOL BRIDGETOWN DIESEL	B1158 - 17.64L - ULP	39.28
DD20131.1	28/04/2026	AMPOL BRIDGETOWN DIESEL	B1158 - 30.7L - ULP	60.60
DD20131.1	04/04/2026	AMPOL BRIDGETOWN DIESEL	B8880 - 72.08L - DIESEL	208.46
DD20131.1	15/04/2026	AMPOL BRIDGETOWN DIESEL	B8880 - 65.24L - DIESEL	188.68
DD20131.1	17/04/2026	AMPOL BRIDGETOWN DIESEL	B8880 - 25.59L - DIESEL	69.30
DD20131.1	24/04/2026	AMPOL BRIDGETOWN DIESEL	B8880 - 72.86L - DIESEL	173.47
DD20131.1	27/04/2026	AMPOL BRIDGETOWN DIESEL	B8880 - 70.51L - DIESEL	167.80
DD20131.1	24/04/2026	AMPOL BRIDGETOWN DIESEL	25OK - 25.34L - DIESEL	60.33
DD20131.1	15/04/2026	AMPOL BRIDGETOWN DIESEL	B17105 - 56.48L - DIESEL	163.35
DD20131.1	23/04/2026	AMPOL BRIDGETOWN DIESEL	B17105 - 52.5L - DIESEL	125.67
DD20131.1	31/03/2026	AMPOL BRIDGETOWN DIESEL	B17189 - 32.51L - DIESEL	102.37
DD20131.1	09/04/2026	AMPOL BRIDGETOWN DIESEL	B17187 - 67.07L - DIESEL	212.08
DD20131.1	11/04/2026	AMPOL BRIDGETOWN DIESEL	B17187 - 36.14L - DIESEL	110.08
DD20131.1	10/04/2026	AMPOL BRIDGETOWN DIESEL	B0103 - 90.97L - DIESEL	277.37
DD20131.1	17/04/2026	AMPOL FOODARY HIGH WYCOMB	1HNO351 - 43.9L - ULP	85.78
DD20131.1	22/04/2026	AMPOL BRIDGETOWN DIESEL	1HNO351 - 36.94L - ULP	74.03
DD20131.1	18/04/2026	AMPOL BRIDGETOWN DIESEL	B8598 - 38.06L - ULP	77.88
DD20131.1	27/04/2026	AMPOL BRIDGETOWN DIESEL	B8598 - 36.95L - ULP	72.94

SHIRE OF BRIDGETOWN-GREENBUSHES  
LIST OF ACCOUNTS PAID IN MAY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
DD20131.1	10/04/2026	AMPOL BRIDGETOWN DIESEL	0B - 55.51L - ULP	120.68
DD20131.1	23/04/2026	AMPOL BRIDGETOWN DIESEL	0B - 58.08L - ULP	114.65
DD20131.1	01/04/2026	AMPOL BRIDGETOWN DIESEL	1IAD685 - 23.9L - DIESEL	69.00
DD20131.1	10/04/2026	AMPOL BRIDGETOWN DIESEL	1IAD685 - 48.53L - DIESEL	147.97
DD20131.1	17/04/2026	AMPOL BRIDGETOWN DIESEL	1IAD685 - 54.41L - DIESEL	147.35
DD20131.1	01/04/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 20.67L - DIESEL	59.67
DD20131.1	10/04/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 19.34L - DIESEL	58.99
DD20131.1	20/04/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 17.16L - DIESEL	45.45
DD20131.1	29/04/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 21.26L - DIESEL	51.48
DD20131.1	15/04/2026	AMPOL BRIDGETOWN DIESEL	B16704 - 30.31L - DIESEL	87.66
DD20131.1	31/03/2026	AMPOL BRIDGETOWN DIESEL	B17710 - 24.54L - DIESEL	77.30
DD20131.1	03/04/2026	AMPOL FOODARY APPLECROSS	B17710 - 33.69L - PRMDSLA	100.80
DD20131.1	04/04/2026	AMPOL BRIDGETOWN DIESEL	B17710 - 27.81L - DIESEL	80.43
DD20131.1	10/04/2026	AMPOL BRIDGETOWN DIESEL	B17710 - 19.69L - DIESEL	60.03
DD20131.1	12/04/2026	AMPOL BRIDGETOWN DIESEL	B17710 - 18.25L - DIESEL	55.59
DD20131.1	06/04/2026	AMPOL BRIDGETOWN DIESEL	1IUG348 - 43L - ULP	94.37
DD20131.1	24/04/2026	AMPOL BRIDGETOWN DIESEL	1IUG348 - 31.22L - ULP	61.16
DD20131.1	27/04/2026	EG AMPOL 94252 AUSTRALIND	1IUG348 - 42.73L - ULP	79.22
DD20131.1	03/04/2026	INDEPENDENT NANNUP	B17663 - 43.88L - DIESEL	137.85
DD20131.1	07/04/2026	INDEPENDENT NANNUP	B17663 - 54.64L - DIESEL	171.66
DD20131.1	12/04/2026	INDEPENDENT NANNUP	B17663 - 52.11L - DIESEL	160.17
DD20131.1	17/04/2026	INDEPENDENT NANNUP	B17663 - 63.4L - DIESEL	173.69
DD20131.1	23/04/2026	INDEPENDENT NANNUP	B17663 - 59.85L - DIESEL	145.14
DD20131.1	25/04/2026	AMPOL FOODARY FORREST HIG	B17663 - 51.9L - PRMDSLA	121.62
DD20131.1	24/04/2026	AMPOL BRIDGETOWN DIESEL	B0111 - 62.66L - DIESEL	149.18
DD20131.1	02/04/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 36.57L - ULP	78.74
DD20131.1	05/04/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 42.21L - ULP	92.64
DD20131.1	14/04/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 42.9L - ULP	92.38
DD20131.1	19/04/2026	AMPOL FOODARY O'CONNOR	B0100 - 32.85L - ULP	62.87
DD20131.1	20/04/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 48.23L - ULP	98.69

SHIRE OF BRIDGETOWN-GREENBUSHES  
LIST OF ACCOUNTS PAID IN MAY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
DD20131.1	26/04/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 27.72L - ULP	54.72
DD20131.1	28/04/2026	AMPOL FOODARY MOSMAN PARK	B0100 - 48.48L - ULP	82.61
<b>BPAY</b>				
5052026	05/05/2026	WATER CORPORATION	WATER USAGE CHARGES	4,778.33
50520261	05/05/2026	TELSTRA	TELEPHONE & INTERNET CHARGES	1,198.08
12052026	12/05/2026	TELSTRA	TELEPHONE & INTERNET CHARGES	1,842.32
27052026	27/05/2026	TELSTRA	TELEPHONE & INTERNET CHARGES	1,193.08
<b>ELECTRONIC PAYMENTS</b>				
EFT43706	01/05/2026	UNITED PETROLEUM UNIT TRUST	8000L BULK DIESEL FUEL AND 100L ULP DELIVERED	25,056.69
EFT43707	04/05/2026	SMITH CONSTRUCTIONS WA	CONSTRUCTION OF BRIDGETOWN DEPOT - CLAIM 5	352,269.84
EFT43708	04/05/2026	SYNERGY	ELECTRICITY CHARGES	6,101.97
EFT43709	07/05/2026	JULIA ANN BOYLE	FORTNIGHTLY CR ALLOWANCES	521.00
EFT43710	07/05/2026	STEPHEN CARSTAIRS	FORTNIGHTLY COUNCILLORS ALLOWANCES	1,708.04
EFT43711	07/05/2026	MICHAEL JOHN FLETCHER	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43712	07/05/2026	KELLI NARELLE GILLIES	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43713	07/05/2026	ANDREW JAMES MCRAE	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43714	07/05/2026	LYNDON GRAEME PEARCE	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43715	07/05/2026	ANTONINO PRATICO	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43716	07/05/2026	REBECCA REDMAN	FORTNIGHTLY COUNCILLORS ALLOWANCES	759.77
EFT43717	07/05/2026	SIMON ROBINSON	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43718	06/05/2026	ABCO PRODUCTS PTY LTD	BULK CLEANING SUPPLIES	312.31
EFT43719	06/05/2026	AJB AUTOS	SERVICE FOR LIGHT VEHICLE	455.51
EFT43720	06/05/2026	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES DEBT COLLECTION CHARGES	88.00
EFT43721	06/05/2026	ASCENTIVE CONSULTING	BLC OPERATIONAL REVEIW & CHLORINATION SYSTEM REVIEW PART PAYMENT	2,602.04
EFT43722	06/05/2026	AUSTRALIAN TAXATION OFFICE	PAYG WITHOLDING 29/04/2026 AND BAS FOR APRIL	57,003.89
EFT43723	06/05/2026	BETTER TELCO SOLUTIONS PTY LTD	MONTHLY TELEPHONE CHARGES FOR DEPOT	158.43
EFT43724	06/05/2026	BGTS GROUP PTY LTD	BENCHES FOR DEPOT HOT WORKS AREA	12,624.97
EFT43725	06/05/2026	BLACKWOOD SKIPBINS	RUBBISH TRANSFER FOR BRIDGETOWN WASTE FACILITY	880.00
EFT43726	06/05/2026	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH ASSET REGISTER	440.00
EFT43727	06/05/2026	BRIDGETOWN HOTEL	CATERING FOR MEETING	147.50

SHIRE OF BRIDGETOWN-GREENBUSHES  
LIST OF ACCOUNTS PAID IN MAY 2026

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EFT43728	06/05/2026	BRIDGETOWN MITRE 10 & RETRAVISION	MINOR MAINTENANCE SUPPLIES	42.10
EFT43729	06/05/2026	BRIDGETOWN NEWSAGENCY	MONTHLY NEWSPAPER CHARGES FOR MARCH	97.70
EFT43730	06/05/2026	CITY OF ARMADALE	TRANSFER OF LSL ENTITLEMENTS	1,021.32
EFT43731	06/05/2026	COSSILL & WEBLEY CONSULTING ENGINEERS	RENEWABLE ENERGY ENGINEERING SERVICES FOR ELECTRICAL UPGRADES	3,608.00
EFT43732	06/05/2026	ADAM DAVEY CONSULTING	SOIL IMPROVERS FOR BRIDGETOWN SPORTSGROUND	2,222.00
EFT43733	06/05/2026	DAVISON'S MECHANICAL	INSTALLATION OF DRUM MUSTER CAGE AT THE WASTE FACILITY	1,287.00
EFT43734	06/05/2026	DEPT OF WATER & ENVIRONMENTAL REGS	LICENCE AMENDMENT FEE	408.00
EFT43735	06/05/2026	DOMESTIC MAINTENANCE SW	REPLACE ROOF SHEETING TO MEMOIAL PARK TOILET BLOCK	250.00
EFT43736	06/05/2026	DOWN SOUTH WHOLESALE BUNBURY	VACCUUM CLEANER TOOLS	191.90
EFT43737	06/05/2026	EATS	ANALYSIS OF WATER SAMPLES	1,857.63
EFT43738	06/05/2026	SARAH DAWN EVANS	WORKSHOP FOR SOUTHERN FORESTS AND VALLEYS HERITAGE FESTIVAL	420.00
EFT43739	06/05/2026	EVOLVEPLUS PTY LTD	INSTALLATION OF OVERHEAD PEOPLE COUNTER SENSOR FOR BLC	1,980.00
EFT43740	06/05/2026	FAIRTEL PTY LTD	MONTHLY TELEPHONE AND NBN CHARGES FOR SES	175.95
EFT43741	06/05/2026	FULTON HOGAN INDUSTRIES PTY LTD	6T PREMIX DELIVERED FOR ROUTINE ROAD MAINTENANCE	1,683.00
EFT43742	06/05/2026	GARVS AUTO ELECTRICS PTY LTD	FIT AND WIRE 2 WAY RADIO AND 2 X BEACONS TO PRIME MOVER	3,921.00
EFT43743	06/05/2026	GREEN WAVE SOLAR PTY LTD	SUPPLY AND INSTALL 100KW SOLAR POWER AND BATTERY TO THE BLC - FINAL	48,244.71
EFT43744	06/05/2026	HARMONIC ENTERPRISES PTY LTD	MONTHLY DR HOSTING FOR APRIL	522.50
EFT43745	06/05/2026	H C JONES & CO	PARTS FOR SEPTIC TANKS	110.00
EFT43746	06/05/2026	HEAD OCEANIA PTY LTD	GOGGLES, SWIM CAPS, EAR PLUGS, SWIM NAPPIES FOR RESALE AT THE BLC	1,459.70
EFT43747	06/05/2026	HILLVIEW ELECTRICAL SERVICE	MINOR ELECTRICAL WORK FOR BLC FAN AND CHAIRLIFT	858.00
EFT43748	06/05/2026	ILLION TENDERLINK	TENDER ADVERTISING	363.00
EFT43749	06/05/2026	INTERPHONE	MONTHLY INTERNET CHARGES FOR ADMIN OFFICE	130.90
EFT43750	06/05/2026	INTELIIFE GROUP LIMITED	ROAD SIDE RURAL VEGETATION PRUNING FOR FEBRUARY AND MARCH	141,793.90
EFT43751	06/05/2026	ISUBSCRIBE	ANNUAL MAGAZINE SUBSCRIPTIONS FOR LIBRARY	560.99
EFT43752	06/05/2026	IXOM OPERATIONS PTY LTD	920KG CHLORINE GAS DRUM AND MONTHLY RENTAL FOR DRUM	4,523.49
EFT43753	06/05/2026	JOHNSON'S FOOD SERVICES	FOOD AND BEVERAGES FOR RESALE AT THE BLC CAFÉ	2,547.52
EFT43754	06/05/2026	LANDGATE	LAND VALUATION ENQUIRY CHARGES	65.20
EFT43755	06/05/2026	LG BEST PRACTICES PTY LTD	CORPORATE RATES TRAINING	550.00
EFT43756	06/05/2026	LINKS MODULAR SOLUTIONS PTY LTD	ANNUAL XPLORE RECREATION SUBSCRIPTION FEE FOR BLC	9,130.00
EFT43757	06/05/2026	MCNAUGHTANS PTY LTD	4 X SLIM LINE WATER TANKS FOR PARKS AND GARDENS FLEET	1,408.00

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EFT43758	06/05/2026	MOORE AUSTRALIA AUDIT (WA)	AUDIT OF DPIRD GRANT	3,850.00
EFT43759	06/05/2026	MPDS PAINTING CONTRACTOR	PREP AND PAINT CEILING AND WALLS FOR GREENBUSHES OFFICE	5,565.00
EFT43760	06/05/2026	THE MULBERRY TREE CAFE AND BAKEHOUSE	CATERING FOR SENIORS MIDDAY MOVIE MATINEE & CITIZENSHIP CEREMONY	370.00
EFT43761	06/05/2026	BRANDY IRENE NEWTON	PROVIDE LIVE MUSIC AT THE CELEBRATE VOLUNTEERS EVENT	420.00
EFT43762	06/05/2026	NICHOLAS COLE	QUARTERLY AIR CONDITIONER SERVICING	90.00
EFT43763	06/05/2026	OUT GLASSED CLEANING	GUTTER CLEAN TO SHIRE FACILITIES	1,700.00
EFT43764	06/05/2026	MERRICK PAGET	STOCK FOR VISITOR CENTRE	374.00
EFT43765	06/05/2026	PIVOTEL SATELLITE PTY LTD	WORKS CREW SATELLITE PHONE SERVICES FOR APRIL	130.00
EFT43766	06/05/2026	THE QUALITY SHOP	40 PRESTART CHECKLIST BOOKS, PRINTING AND DRYCLEANING SERVICES	1,472.00
EFT43767	06/05/2026	DARREN REEVES	SEALING AND MORTAR REPOINTING REPAIRS FOR SHIRE ADMIN BUILDING	15,500.00
EFT43768	06/05/2026	RICHFEEDS AND RURAL SUPPLIERS	GYPNUM 1 TONNE BULKA AND PPE FOR STAFF MEMBERS	3,286.45
EFT43769	06/05/2026	RURAL & REGIONAL ECONOMIC SOLUTIONS	CONSULTING FEES FOR BRIDGETOWN FUTURE FUND	2,035.00
EFT43770	06/05/2026	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING AND PRINTING CHARGES FOR MARCH	948.73
EFT43771	06/05/2026	SCULLEY'S SMASH REPAIRS	REPAIRS TO LIGHT VEHICLE	300.00
EFT43772	06/05/2026	SERVICE LEADERSHIP	CUSTOMER SERVICE TRAINING FOR ALL STAFF 50% FINAL PAYMENT	1,237.50
EFT43773	06/05/2026	JOHN SHENTON PUMPS	CHLORINATION SYSTEM UPGRADE	19,295.10
EFT43774	06/05/2026	SIGMA TELFORD GROUP	SWIMMING POOL CHEMICAL FOR BLC POOL	107.69
EFT43775	06/05/2026	SOUTH WEST COUNSELLING INC.	EAP SERVICES FOR MARCH	170.50
EFT43776	06/05/2026	SOUTHERN LOCK AND SECURITY	QUARTERLY ALARM MONITORING SERVICES AND LOCKS AND KEYS FOR SHIRE	2,996.19
EFT43777	06/05/2026	ST JOHN AMBULANCE AUSTRALIA	FIRST AID TRAINING FOR BLC STAFF	2,000.00
EFT43778	06/05/2026	SW PRECISION PRINT	BUSINESS CARDS FOR NEW STAFF MEMBERS	439.00
EFT43779	06/05/2026	THE WEST AUSTRALIAN	SHIRE ADVERTISING OF PLANNING SCHEME	418.50
EFT43780	06/05/2026	THORPE'S TEST AND TAG	RCD TESTING FOR SHIRE BUILDINGS AND FACILITIES	3,886.00
EFT43781	06/05/2026	TPG NETWORK PTY LTD	MONTHLY INTERNET CHARGES	552.20
EFT43782	06/05/2026	TRANSITION BRIDGETOWN	MATERIALS FOR REPAIR CAFE UNDER WASTE SORTED GRANT	265.69
EFT43783	06/05/2026	TRAFFIC FORCE	REVISE AND UPDATE SHIRE GENERIC TRAFFIC MANAGEMENT PLAN	1,658.80
EFT43784	06/05/2026	TUCK'S GARDEN SERVICES	SPRAYING OF WEEDS/FIRE HAZARD	308.00
EFT43785	06/05/2026	TYRES AND MORE BRIDGETOWN	6 X TYRES, 2 X TYRE REPAIRS AND 3 BATTERIES	3,559.50
EFT43786	06/05/2026	WARREN ELECTRICAL SERVICE	INSTALLATION OF STARLINK TO THE ICC AND OTHER MINOR ELECTRICAL WORK	526.73

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EFT43787	11/05/2026	SYNERGY	ELECTRICITY CHARGES	17,915.62
EFT43788	15/05/2026	BRC BUILDING SOLUTIONS	FINAL RETENTION CLAIM FOR BRIDGETOWN HALL PROJECT	43,870.20
EFT43789	15/05/2026	DAVMECH	RIFLE RANGE ROAD GRAVEL SHEETING AND TRANSPORT MACHINERY	70,507.76
EFT43790	15/05/2026	PRIME INDUSTRIAL PRODUCTS PTY LTD	2 X TOOL BOXES FOR FLEET UTES	1,789.59
EFT43791	15/05/2026	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	803.07
EFT43792	18/05/2026	SYNERGY	ELECTRICITY CHARGES	1,721.06
EFT43793	21/05/2026	JULIA ANN BOYLE	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43794	21/05/2026	STEPHEN CARSTAIRS	FORTNIGHTLY COUNCILLORS ALLOWANCES	1,708.04
EFT43795	21/05/2026	MICHAEL JOHN FLETCHER	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43796	21/05/2026	KELLI NARELLE GILLIES	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43797	21/05/2026	ANDREW JAMES MCRAE	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43798	21/05/2026	LYNDON GRAEME PEARCE	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43799	21/05/2026	ANTONINO PRATICO	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43800	21/05/2026	REBECCA REDMAN	FORTNIGHTLY COUNCILLORS ALLOWANCES	759.77
EFT43801	21/05/2026	SIMON ROBINSON	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43802	21/05/2026	ABCO PRODUCTS PTY LTD	I-MOP XL BASIC FLOOR SCRUBBER AND BULK CLEANING SUPPLIES	5,904.02
EFT43803	21/05/2026	ADAM JENKINS TREE SERVICES PTY LTD	HAZARDOUS TREE REMOVAL, 3X INSTALL & REMOVAL OF TOWN BANNERS	5,610.00
EFT43804	21/05/2026	AFGRI EQUIPMENT AUSTRALIA PTY LTD	3 PIECE RIM FOR GRADER AND CONSUMABLES	3,837.03
EFT43805	21/05/2026	AJB AUTOS	SERVICE FOR LIGHT VEHICLE	594.05
EFT43806	21/05/2026	ALLPEST WA	TERMITE INSPECTIONS AND TREATMENTS FOR SHIRE FACILITES	1,062.60
EFT43807	21/05/2026	AMITY SIGNS	SAFETY SIGNAGE, STREET SIGNS AND FITTINGS	4,888.40
EFT43808	21/05/2026	AUSQ TRAINING	DEPOSIT FOR TRAFFIC CONTROL COURSE	1,500.00
EFT43809	21/05/2026	B & B STREET SWEEPING PTY LTD	MONTHLY DRAINAGE MAINTENANCE FOR MARCH AND APRIL	8,823.66
EFT43810	21/05/2026	BELIA ENGINEERING	TRANSPORT OF ASBESTOS TO DARDANUP FACILITY	264.00
EFT43811	21/05/2026	BLACKWOOD RURAL SERVICES	PPE FOR WORKS CREW, EQUIPMENT SERVICING AND MAINTENANCE SUPPLIES	1,221.50
EFT43812	21/05/2026	BRIDGETOWN POTTERY RESTAURANT	CATERING FOR COUNCIL MEETING	423.50
EFT43813	21/05/2026	BRIDGETOWN HISTORICAL SOCIETY INC.	MUSEUM ACCESS & ANZAC TALK FOR FESTIVAL AND GIFTS FOR NEW CITIZENS	580.00
EFT43814	21/05/2026	BRIDGETOWN HOTEL	CATERING FOR WORKSHOP, MEETING AND TOUR	591.50
EFT43815	21/05/2026	BRIDGETOWN BASKETBALL ASSOCIATION	BEVERAGES FOR RESALE AT THE BLC CAFÉ	895.20
EFT43816	21/05/2026	BRIDGETOWN CLEANING SERVICE	COMMERCIAL CLEANING OF CARPETS AND SOFT FURNISHINGS IN LIBRARY	4,017.27

**SHIRE OF BRIDGETOWN-GREENBUSHES  
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EFT43817	21/05/2026	BRIDGETOWN VALLEY LODGE	2 X NIGHTS STAY FOR CONSULTANT	418.00
EFT43818	21/05/2026	BRIDGETOWN TIMBER & HARDWARE	3 X ROLLS CAUTION TAPE FOR THE DEPOT	48.32
EFT43819	21/05/2026	CARBONE BROS. PTY LTD	GREENBUSHES FOOTPATH PROJECT CLAIM 4 & RETENTION CLAIM	38,397.68
EFT43820	21/05/2026	COOLPRO REFRIGERATION & AIR CONS	AIR CONDITIONER DEEP CLEANS AT ALL SHIRE SITES	2,992.50
EFT43821	21/05/2026	DEPT OF LGIRS	BSLS COLLECTED FOR MARCH 2026	1,117.98
EFT43822	21/05/2026	FE TECHNOLOGIES PTY LTD	ANNUAL MAINTENANCE AND SERVICE FEE FOR LIBRARY SYSTMS	1,309.00
EFT43823	21/05/2026	GEOGRAPHE UNDERGROUND SERVICES	UNDERGROUND SERVICES LOCATING FOR 2 X SITES	979.00
EFT43824	21/05/2026	GRACE RECORDS MANAGEMENT PTY LTD	MONTHLY SECURE DOCUMENT MANAGEMENT SERVICES	19.07
EFT43825	21/05/2026	HOLIDAY INN WEST PERTH	3 X NIGHTS ACCOMMODATION FOR STAFF MEMBER ATTENDING TRAINING	963.00
EFT43826	21/05/2026	LINFOX ARMAGUARD PTY LTD	MONTHLY CASH COLLECTION & PROCESSING FEE FOR FEBRUARY AND MARCH	1,018.87
EFT43827	21/05/2026	MANJIMUP TOYOTA & MITSUBISHI	REPLACEMENT KEY WITH TRANSMITTER FOR FLEET VEHICLE	834.00
EFT43828	21/05/2026	MANJIMUP MONOGRAMS	PPE FOR STAFF MEMBERS	906.58
EFT43829	21/05/2026	MCLEODS LAWYERS PTY LTD	LEGAL ADVICE	2,189.77
EFT43830	21/05/2026	MERCURE HOTEL	2 X NIGHTS STAY FOR STAFF MEMBER ATTENDING CONFERENCE	421.20
EFT43831	21/05/2026	NANNUP LAVENDER FARM	STOCK FOR VISITOR CENTRE	635.01
EFT43832	21/05/2026	OFFICEWORKS LTD	LABEL PRINTER FOR SAFETY LABELS AND STAPLER FOR EVENT BOOKLETS	280.50
EFT43833	21/05/2026	QUEST APARTMENT HOTEL	6 X NIGHTS STAY AND MEALS FOR STAFF MEMBER ATTENDING TRAINING	1,496.60
EFT43834	21/05/2026	DARREN REEVES	REPAIRS TO DRAINAGE, GUTTERS AND PAVING FOR VISITOR CENTRE	7,915.00
EFT43835	21/05/2026	RESICOM SW	CONSTRUCTION OF KANGAROO GULLY BUSH FIRE BRIGADE UPGRADE - CLAIM 2	130,819.37
EFT43836	21/05/2026	SCAVENGER SUPPLIES PTY LTD	FIRE EQUIPMENT SERVICING FOR SHIRE SITES AND FLEET	2,505.60
EFT43837	21/05/2026	JOHN SHENTON PUMPS	HEATER PUMP AND INSTALLATION FOR BLC POOL - PART PAYMENT	56,533.40
EFT43838	21/05/2026	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS ON BSLS COLLECTED FOR MARCH 2026	60.00
EFT43839	21/05/2026	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL ASSESSMENT	278.30
EFT43840	21/05/2026	SOUTHERN LOCK AND SECURITY	LOCKS AND KEYS CUT TO SHIRE RESTRICTED SYSTEM	72.60
EFT43841	21/05/2026	SOUTH WEST ISUZU	PARTS FOR FLEET MAINTENANCE	1,655.69
EFT43842	21/05/2026	TECHNICAL ALLIANCE	LOUDSPEAKERS AND INSTALLATION FOR BRIDGETOWN HALL	13,125.93
EFT43843	21/05/2026	TUTT BRYANT EQUIPMENT	REPLACE TAMDEM PUMP ASSEMBLY FOR BOMAG WASTE COMPACTOR	48,412.98
EFT43844	21/05/2026	WARREN BLACKWOOD CAR CLUB OF WA	CAR SHOW AND PARADE FOR SOUTHERN FOREST & VALLEY HERITAGE FESTIVAL	600.00

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EFT43845	21/05/2026	WA NATURALLY PUBLICATIONS	STOCK FOR VISITOR CENTRE	76.33
EFT43846	21/05/2026	WESTBOOKS	BOOKS FOR LIBRARY	422.40
EFT43847	21/05/2026	WEST OZ LINEMARKING	LINEMARKING OF VISITOR CENTRE CAR PARK	1,808.40
EFT43848	21/05/2026	WINC AUSTRALIA PTY LTD	BULK CLEANING AND STATIONERY SUPPLIES	684.93
EFT43849	21/05/2026	AJB AUTOS	SERVICE FOR LIGHT VEHICLE	430.54
EFT43850	21/05/2026	ALLPEST WA	TERMITE INSPECTIONS FOR SHIRE FACILITY	266.20
EFT43851	21/05/2026	ALPHA J PTY LTD	MARK AND PAINT PARKING ZONES AND BAYS	1,474.00
EFT43852	21/05/2026	AUSTRALIA POST	POSTAGE FOR THE MONTH OF MARCH	1,926.71
EFT43853	21/05/2026	AUSTRALIAN TAXATION OFFICE	PAYG WITHOLDING 13/05/2026	58,200.45
EFT43854	21/05/2026	BELIA ENGINEERING	TRANSPORT 79 X MATTRESSES AND 4 X E-WASTE CRATES FOR RECYCLING	1,702.80
EFT43855	21/05/2026	BETTER TELCO SOLUTIONS PTY LTD	MONTHLY TELEPHONE CHARGES	341.75
EFT43856	21/05/2026	BLACKWOOD VETERINARY CENTRE	IMPOUNDING COSTS FOR STRAY ANIMALS	275.00
EFT43857	21/05/2026	BRIDGETOWN PAINT SALES	PAINT AND PAINTING SUPPLIES	198.00
EFT43858	21/05/2026	BRIDGETOWN NEWSAGENCY	MONTHLY NEWSPAPER CHARGES FOR LIBRARY FOR APRIL	101.40
EFT43859	21/05/2026	BRIDGETOWN CAR DETAILING	CLEANING OF EMERGENCY SERVICES VEHICLE	400.00
EFT43860	21/05/2026	BULLIVANTS PTY LTD	INSPECTION AND TESTING OF ALL LIFTING EQUIPMENT FOR SHIRE DEPOT	2,342.90
EFT43861	21/05/2026	CARBONE BROS. PTY LTD	LANDING, PATHWAY, RAILS FOR GREENBUSHES OFFICE & FOOTPATH PROJECTS	21,768.32
EFT43862	21/05/2026	CDK STONE PTY LTD	SEALER FOR ADMIN BUILDING BRICKWORK	2,444.59
EFT43863	21/05/2026	CJD EQUIPMENT PTY LTD	CONSUMABLES FOR FLEET MAINTENANCE	544.23
EFT43864	21/05/2026	CLOVERS GENERAL & LIQUOR STORE	SHIRE GROCERIES FOR MARCH AND APRIL	61.40
EFT43865	21/05/2026	CWG AUTOMOTIVE	SERVICE FOR TWO VEHICLES AND REPLACEMENT BATTERY	1,575.50
EFT43866	21/05/2026	DEPT OF LGIRS	BSLS COLLECTED FOR APRIL 2026	5,876.17
EFT43867	21/05/2026	DISCOVERY EDUCATIONAL PTY LTD	STORYTIME SUPPLIES FOR LIBRARY RHYME TIME	109.65
EFT43868	21/05/2026	DOMESTIC MAINTENANCE SW	PREP AND OIL BLUFF CANOE RAMP DECK	665.00
EFT43869	21/05/2026	DORMAKABA AUSTRALIA PTY LTD	SCHEDULED SERVICE OF AUTOMATIC DOORS AT BLC & LIBRARY	709.50
EFT43870	21/05/2026	EATS	ANALYSIS OF WATER SAMPLES	143.00
EFT43871	21/05/2026	FAIRTEL PTY LTD	MONTHLY TELEPHONE AND NBN CHARGES FOR SES	189.59
EFT43872	21/05/2026	FENCING UNLIMITED	FENCING SUPPLIED FOR MEMORIAL PARK	1,322.00
EFT43873	21/05/2026	FLOW WATER SERVICES SOUTH WEST	SUPPLY LINE TO TANK FOR GREENBUSHES REC PRECINCT & REPAIR MAINLINE	8,459.00
EFT43874	21/05/2026	FONTY'S HIRE	HIRE OF MAGNA BASE DRILL FOR 2 DAYS	200.00

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EFT43875	21/05/2026	FOURGIBBO PTY LTD	GARDEN SUPPLIES FOR BRIDGETOWN CIVIC PRECINCT	98.95
EFT43876	21/05/2026	HARMONIC ENTERPRISES PTY LTD	IT SUPPORT FOR MARCH AND 2 X ADOBE LICENCES	9,959.55
EFT43877	21/05/2026	INTERPHONE	MONTHLY INTERNET CHARGES FOR ADMIN OFFICE	130.90
EFT43878	21/05/2026	INTERFIRE AGENCIES PTY LTD	CONTAMINATED WASTE DISPOSAL CONSUMABLES FOR EMERGENCY SERVICES	303.60
EFT43879	21/05/2026	MANJIMUP FREIGHT DISTRIBUTORS	FREIGHT CHARGES	107.88
EFT43880	21/05/2026	THE MULBERRY TREE CAFE AND BAKEHOUSE	AFTERNOON TEA FOR STUDENTS ATTENDING SHIRE CHAMBERS	70.00
EFT43881	21/05/2026	PIVOTEL SATELLITE PTY LTD	WORKS CREW SATELLITE PHONE SERVICES FOR MAY	130.00
EFT43882	21/05/2026	RAC	ANNUAL RAC ROADSIDE ASSISTANCE FEE FOR COMMUNITY BUS	222.00
EFT43883	21/05/2026	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING AND PRINTING CHARGES FOR APRIL	1,508.31
EFT43884	21/05/2026	SHEHAN GRAZING CO. PTY LTD	SLASHING & MOWING OLD SALE YARDS	1,353.00
EFT43885	21/05/2026	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISIONS ON BSLs COLLECTED FOR APRIL 2026	85.00
EFT43886	21/05/2026	SOFT LANDING	RECYCLING OF 53 X MATTRESSES FROM THE WASTE FACILITY	2,576.74
EFT43887	21/05/2026	STEWART & HEATON CLOTHING CO PTY LTD	PPE FOR EMERGENCY SERVICES	16.81
EFT43888	21/05/2026	ALLPEST WA	TERMITE INSPECTIONS SHIRE FACILITIES	9,731.90
EFT43889	21/05/2026	TRACEY JANE ALTRIA	RATES REFUND	1,406.63
EFT43890	21/05/2026	BEACHES TIMBER FLOORS PTY LTD	DEPOSIT FOR FLOOR WORKS TOWN HALL	300.00
EFT43891	21/05/2026	BLACKWOODS	4 X PALLET SPILL DRUMS, 4 X SPILL KITS, 2 X MOBILE SPILL KITS, PPE FOR STAFF	4,800.29
EFT43892	21/05/2026	BRIDGETOWN MITRE 10 & RETRAVISION	FRIDGE AND MICROWAVE FOR WASTE SITE, TOOLS & MAINTENANCE SUPPLIES	1,927.05
EFT43893	21/05/2026	CIVIL SAFETY	TRAINING FOR WORKS CREW - LOADER, EWP, ROLLER, HEIGHTS	5,620.00
EFT43894	21/05/2026	CWG AUTOMOTIVE	STANDARD LIGHT VEHICLE SERVICE	359.70
EFT43895	21/05/2026	GARVS AUTO ELECTRICS PTY LTD	SUPPLY AND INSTALL UHF, CONNECT LIGHTS AND REPLACE AERIAL	1,595.50
EFT43896	21/05/2026	GEOFABRICS	2 X ROLLS GEOFABRIC AND FREIGHT	2,464.55
EFT43897	21/05/2026	H C JONES & CO	INSTALLATION OF 2 X SAFETY EYE WASH STATIONS AT THE SHIRE DEPOT	4,792.31
EFT43898	21/05/2026	HERSEYS SAFETY	CONSUMABLES AND SUPPLIES FOR FLEET MAINTENANCE	725.12
EFT43899	21/05/2026	IDEALINGS ARCHITECTURE	CONTRACT ADMINISTRATION FOR DEPOT PROJECT - PART PAYMENT	9,976.31
EFT43900	21/05/2026	INTELFIE GROUP LIMITED	ROADSIDE VEGETATION CLEARING	4,596.98
EFT43901	21/05/2026	ITR PACIFIC PTY LTD	WEAR PARTS FOR GRADER	935.00
EFT43902	21/05/2026	JOHNSON'S FOOD SERVICES	FOOD AND BEVERAGES FOR RESALE AT THE BLC CAFÉ	2,118.54
EFT43903	21/05/2026	LANDGATE	LAND VALUATION ENQUIRY CHARGES	152.15
EFT43904	21/05/2026	LG BEST PRACTICES PTY LTD	RATES ADVANCED TRAINING COURSE AND 1.25HRS RATES SERVICES	2,200.00

SHIRE OF BRIDGETOWN-GREENBUSHES  
LIST OF ACCOUNTS PAID IN MAY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT43905	21/05/2026	LYNAM ENTERPRISES PTY LTD	SUPPLY GRAVEL FOR RIFLE RANGE RD GRAVEL SHEETING	19,839.60
EFT43906	21/05/2026	RAS MACHIN LICENSED SURVEYOR	SURVEY OF THE BRIDGETOWN SPORTS GROUND	1,000.00
EFT43907	21/05/2026	MANJIMUP TOYOTA & MITSUBISHI	FUEL CARBURETTOR AND FUEL LINE FOR PETROL BLOWER	44.73
EFT43908	21/05/2026	MANJIMUP MONOGRAMS	UNIFORM SAMPLES	880.75
EFT43909	21/05/2026	MB TRAFFIC PLANNING & MANAGEMENT	PREPARE TRAFFIC MANAGEMENT PLANT FOR WINNEJUP ROAD	1,897.50
EFT43910	21/05/2026	MCLEODS LAWYERS PTY LTD	LEGAL ADVICE	2,405.15
EFT43911	21/05/2026	MINESCOPE CONSTRUCTIONS	2 X LOADS OF WHITE SAND FOR DRAINAGE MAINTENANCE	800.00
EFT43912	21/05/2026	NATURALISTE TURF	IMPROVER APPLICATIONS AND TURF AERATION OF BTOWN SPORTSGROUND	13,308.00
EFT43913	21/05/2026	NEV'S STEEL	FIXINGS FOR TRI AXLE DROP DECK TRAILER	645.10
EFT43914	21/05/2026	NQ PETRO PTY LTD	10% DEPOSIT FOR 12KL TANK INCLUDING FUEL MANAGEMENT SYSTEMS	6,264.83
EFT43915	21/05/2026	PARKS CHAINSAW AND TREE SERVICES	REMOVAL OF HAZARDOUS TREE BRANCHES AND DEADWOOD FOR 3 X TREES	6,160.00
EFT43916	21/05/2026	THE QUALITY SHOP	ADVERTISING FOR SOUTHERN FORESTS AND VALLEYS HERITAGE FESTIVAL	155.00
EFT43917	21/05/2026	REPCO	GREASE GUN KIT AND MAINTENANCE SUPPLIES FOR FLEET	1,505.90
EFT43918	21/05/2026	RICHFEEDS AND RURAL SUPPLIERS	CREW AND STOCK PPE UNIFORMS, SEED AND MINOR MAINTENANCE SUPPLIES	11,590.80
EFT43919	21/05/2026	SCAVENGER SUPPLIES PTY LTD	FIRE EQUIPMENT SERVICING FOR SHIRE SITES AND FLEET	993.30
EFT43920	21/05/2026	SEEK LIMITED	RECRUITMENT ADVERTISING	2,508.00
EFT43921	21/05/2026	SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	48.00
EFT43922	21/05/2026	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL ASSESSMENTS AND ADDITIONAL ASSESSMENTS	1,498.20
EFT43923	21/05/2026	THE STABLES IGA	SHIRE GROCERIES & REFRESHMENTS FOR MEETINGS, TRAINING AND EVENTS	1,591.20
EFT43924	21/05/2026	THE RIGHT STUFF FOR LANDHOLDERS	PLUG THREADED 50MM	4.70
EFT43925	21/05/2026	LGRCEU	PAYROLL DEDUCTIONS	360.00
EFT43926	21/05/2026	THORPE'S TEST AND TAG	TESTING AND TAGGING FOR SHIRE BUILDINGS	690.00
EFT43927	21/05/2026	TOOLS N TRADE	ANNULAR HOLE CUTTER	71.00
EFT43928	21/05/2026	TOTALLY WORKWEAR - BUNBURY	PPE FOR STAFF MEMBERS	451.00
EFT43929	21/05/2026	TYRES AND MORE BRIDGETOWN	SERVICE FOR LIGHT VEHICLE, 3 X BATTERIES AND OTHER MINOR PARTS	1,502.95
EFT43930	21/05/2026	UNITED PETROLEUM UNIT TRUST	SUPPLY AND DELIVERY OF 4000LTRS OF DIESEL	8,561.96
EFT43931	21/05/2026	VISIT BRANDS PTY LTD	STOCK FOR VISITOR CENTRE	633.38
EFT43932	21/05/2026	WESTRAC PTY LTD	BUCKET FOR BACKHOE, SERVICE FOR TRAXCAVATOR AND 2 X SERVICE KITS	12,962.88
EFT43933	21/05/2026	WINC AUSTRALIA PTY LTD	BULK CLEANING AND STATIONERY SUPPLIES	1,807.22
EFT43934	22/05/2026	BLACKWOODS	SHOWER EYE AND FACE WASH FOR DEPOT AND DRUM SPILL KIT	4,349.85

SHIRE OF BRIDGETOWN-GREENBUSHES  
LIST OF ACCOUNTS PAID IN MAY 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT43935	22/05/2026	BRC BUILDING SOLUTIONS	FINAL CLAIM ON BRIDGETOWN TOWN HALL PROJECT	13,348.50
EFT43936	22/05/2026	CLEANAWAY PTY LTD	WASTE COLLECTION SERVICES FOR MARCH AND APRIL	147,946.98
EFT43937	22/05/2026	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL ASSESSMENT	718.30
EFT43938	22/05/2026	STEWART & HEATON CLOTHING CO PTY LTD	PPE FOR FIREFIGHTERS	2,698.73
EFT43939	25/05/2026	SYNERGY	ELECTRICITY CHARGES	7,288.58
EFT43940	27/05/2026	SMITH CONSTRUCTIONS WA	CONSTRUCTION OF BRIDGETOWN DEPOT - CLAIM 6	252,640.69
<b>DIRECT DEBITS - LICENSING</b>				
38400	01/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 01/05/2026	7,825.95
38401	04/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 04/05/2026	6,073.15
38402	05/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 05/05/2026	4,478.30
38403	06/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 06/05/2026	3,451.40
38404	07/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 07/05/2026	4,657.35
38405	08/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 08/05/2026	7,415.80
38406	11/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 11/05/2026	6,560.20
38407	12/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 12/05/2026	3,116.25
38408	13/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 13/05/2026	3,389.40
38409	14/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 14/05/2026	3,585.15
38410	15/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 15/05/2026	9,616.10
38411	18/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 18/05/2026	4,007.55
38412	19/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 19/05/2026	1,568.35
38413	20/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 20/05/2026	1,931.95
38414	21/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 21/05/2026	4,717.10
38415	22/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/05/2026	5,393.75
38416	25/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 25/05/2026	7,787.05
38417	26/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 26/05/2026	4,982.75
38418	27/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 27/05/2026	5,967.80
38419	28/05/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 28/05/2026	3,793.45
<b>TOTAL MUNICIPAL PAYMENTS</b>				<b><u>2,641,913.90</u></b>

**SHIRE OF BRIDGETOWN-GREENBUSHES  
LIST OF ACCOUNTS PAID IN MAY 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
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This schedule of accounts paid for the Municipal Fund totalling \$2,641,913.90 which was submitted to each member of the Council on the 23rd April 2026 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 31/05/2026 is \$588,886.56



CHIEF EXECUTIVE OFFICER

25th June 2026



**SHIRE OF BRIDGETOWN-GREENBUSHES**

**MONTHLY FINANCIAL REPORT**

**For the Period Ended 30 April 2026**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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SHIRE OF BRIDGETOWN-GREENBUSHES  
STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2026

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	* Var.
	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
10	7,210,297	7,040,297	7,041,045	748	0.01%	
	3,700,536	1,705,412	1,576,403	(129,010)	(7.56%)	▲
	2,766,492	2,618,229	2,546,688	(71,541)	(2.73%)	▲
	282,952	234,824	231,285	(3,540)	(1.51%)	
	307,278	236,374	239,827	3,453	1.46%	
7	96,193	45,060	36,182	(8,878)	(19.70%)	▼
	0	0	0	0		
	14,363,748	11,880,197	11,671,429	(208,767)	(1.76%)	
<b>Expenditure from operating activities</b>						
	(7,714,970)	(6,657,032)	(6,901,965)	(244,933)	(3.68%)	▲
	(5,020,680)	(3,664,988)	(3,678,603)	(13,614)	(0.37%)	
	(297,746)	(272,203)	(262,677)	9,526	3.50%	
	(5,591,546)	(4,635,008)	(4,625,450)	9,559	0.21%	
	(152,868)	(66,150)	(56,201)	9,949	15.04%	
	(405,749)	(405,473)	(407,697)	(2,224)	(0.55%)	
	(334,324)	(279,370)	(271,307)	8,063	2.89%	
	(24,902)	(18,675)	(7,564)	11,111	59.50%	▼
	(19,542,786)	(15,998,900)	(16,211,463)	(212,563)	(1.33%)	
1(a)	5,530,084	4,618,452	4,602,173	(16,279)		
	351,047	499,749	62,140	(437,610)		
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
	7,238,156	2,703,871	2,496,973	(206,898)	(7.65%)	▼
7	270,000	218,999	143,727	(75,272)	(34.37%)	▼
	7,508,156	2,922,870	2,640,700			
<b>Outflows from investing activities</b>						
8	(7,087,389)	(4,951,479)	(3,600,267)	1,351,212	27.29%	▼
8	(5,482,738)	(3,627,750)	(1,477,481)	2,150,269	59.27%	▼
	(306,254)	(306,254)	(306,255)			
	(12,876,381)	(8,885,483)	(5,384,003)			
	(5,368,225)	(5,962,613)	(2,743,303)			
<b>Amount attributable to investing activities</b>						
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
9	2,700,000	2,700,000	2,700,000	0	0.00%	
5	2,856,961	1,828,000	728,000	(1,100,000)	(60.18%)	
9	306,255	306,255	306,255			
	5,863,216	4,834,255	3,734,255	(1,100,000)		
<b>Outflows from financing activities</b>						
9	(181,230)	(81,054)	(70,283)	10,771	13.29%	
9	(80,763)	(80,760)	(82,087)	(1,327)	(1.64%)	
5	(2,404,693)	(686,961)	(686,961)	0	0.00%	
	(2,666,686)	(848,775)	(839,331)			
	3,196,530	3,985,480	2,894,924			

**SHIRE OF BRIDGETOWN-GREENBUSHES  
STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2026**

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	* Var.
	\$	\$	\$	\$	%	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
Surplus or deficit at the start of the financial year	1,820,649	1,820,649	1,820,649	0	0.00%	
Amount attributable to operating activities	351,047	499,749	62,140			
Amount attributable to investing activities	(5,368,225)	(5,962,613)	(2,743,303)			
Amount attributable to financing activities	3,196,530	3,985,480	2,894,924			
Surplus or deficit after imposition of general rates	0	343,265	2,034,410	1,691,144		
1(b)						

Council for the financial year ending 30 June 2025 adopted a percentage of plus or minus 10% or dollar value of \$20,000 (whichever is the lesser amount) at nature classification level to be used for reporting material variances of actual revenue and expenditure in the monthly financial reports. The exception being that material variances of \$10,000 or less are non-reportable. Refer to Note 2 for explanation of material variances.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL POSITION**  
 For the Period Ended 30 April 2026

	Note	YTD 30 Apr 2026	Last Period 31 Mar 2026	30-Jun-25
		\$	\$	\$
<b>Current Assets</b>				
Cash and cash equivalents	4	5,581,384	6,398,257	9,603,493
Trade and other receivables		2,056,557	1,544,344	1,123,451
Inventories		65,589	67,833	69,552
Other assets		1,049,922	1,049,704	1,097,178
<b>TOTAL CURRENT ASSETS</b>		<b>8,753,452</b>	<b>9,060,139</b>	<b>11,893,674</b>
<b>Non-Current Assets</b>				
Trade and other receivables		177,241	177,241	177,241
Inventories		0	0	0
Other financial assets		79,620	79,620	79,620
Property, plant and equipment		48,799,395	48,369,199	46,460,216
Infrastructure		213,412,388	213,570,915	215,348,989
Right-of-use assets		261,747	268,368	28,447
<b>TOTAL NON-CURRENT ASSETS</b>		<b>262,730,391</b>	<b>262,465,343</b>	<b>262,094,513</b>
<b>TOTAL ASSETS</b>		<b>271,483,843</b>	<b>271,525,482</b>	<b>273,988,187</b>
<b>Current Liabilities</b>				
Trade and other payables		1,368,359	496,318	5,038,095
Other liabilities		1,366,398	1,146,860	995,079
Lease liabilities	9	(26,307)	(23,681)	0
Borrowings	9	71,471	71,471	141,754
Employee related provisions		777,620	778,642	778,642
<b>TOTAL CURRENT LIABILITIES</b>		<b>3,557,540</b>	<b>2,469,609</b>	<b>6,953,570</b>
<b>Non-Current Liabilities</b>				
Lease liabilities	9	279,101	279,101	28,627
Borrowings	9	3,963,319	3,963,319	1,263,319
Employee related provisions		88,260	88,260	88,260
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>4,330,680</b>	<b>4,330,680</b>	<b>1,380,205</b>
<b>TOTAL LIABILITIES</b>		<b>7,888,220</b>	<b>6,800,289</b>	<b>8,333,775</b>
<b>NET ASSETS</b>		<b>263,595,623</b>	<b>264,725,193</b>	<b>265,654,412</b>
<b>Equity</b>				
Retained surplus		119,119,654	120,249,224	121,265,405
Reserves accounts	5	3,560,317	3,560,317	3,473,356
Revaluation surplus		140,915,652	140,915,652	140,915,652
<b>TOTAL EQUITY</b>		<b>263,595,623</b>	<b>264,725,193</b>	<b>265,654,412</b>

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 30 April 2026

**Note 2: EXPLANATION OF MATERIAL VARIANCES**

Nature of Income/Expenditure	Variance \$	Variance %	Var.	Reason	Explanation of Variance
<b>OPERATING ACTIVITIES</b>					
<b>Revenue from operating activities</b>					
Operating grants, subsidies and contributions	(129,010)	(7.56%)	▲	Timing	73k is a timing variance between the receipt of DFES grants and reimbursements from partner Shires for CESM and Bushfire Mitigation roles.18k is a permanent variance for Library grants that we will not receive this financial year.27k is a permanent variance for grant funding we did not receive for Community Sporting and Recreation Facilities Fund (CSRFF) funding as the funding round was suspended this year (100k total).11k is a timing variance for attributable to the 24/25 Talison partnering for the future funding which will be received when the final acquittal is submitted.
Fees and charges	(71,541)	(2.73%)	▲	Timing	Delay to the issuing of annual food business permits (Health Act licences) and outdoor traders permits due to staff resourcing (15k). Expected to be invoiced in June. Timing variation for user pays fees for the landfill site (17k), Landfill site maintenance concessions (13k), reduction in rates enquiry charges in March (7k), less fines issued than expected for animal control (4k) and fire prevention (3k). Building Licences are less than expected compared to budget (4k) and sale of water from standpipes is below budget YTD (4k). The remaining (5k) is a number of minor timing differences for other services
Profit on asset disposals	(8,878)	(19.70%)	▼	Timing	Profit on Vehicles sold year to date has come in below expectations. See note 7 for further information.
<b>Expenditure from operating activities</b>					
Employee costs	(244,933)	(3.68%)	▲	Timing / Permanent	Salaries and Wages is currently above budget by 239k year to date. This is partially due to the misalignment of the budget, split evenly over the 12 months, compared to the Shire's fortnightly pay cycles as there was 3 pay runs in April, rather than the usual 2. This is offset by a timing difference in training costs which was (43k) below budget, with training scheduled in for May and June. Superannuation was below year to date budget by (30k), Protective clothing at below budget by (20k) and FBT (8k) under budget. Labour overheads are currently (107k) below budget year to date and are currently being reviewed.
Loss on asset disposals	11,111	59.50%	▼	Timing	John Deere 4066R Tractor & Loader - Asset B577 was sold for more than expected, resulting in a lower than expected loss for this asset. Refer to note 7 for further information.
<b>INVESTING ACTIVITIES</b>					
Capital grants, subsidies and contributions	(206,898)	(7.65%)	▼	Timing	Capital grants are currently being held in the balance sheet until their corresponding capital project has met its milestones. The majority of these funds relate to DFES funding 148k and Road grants for works currently planned for future months.
Proceeds from disposal of assets	(75,272)	(34.37%)	▼	Timing	Refer to Note 7 for tracking of budgeted proceeds on sale
Purchase of property, plant and equipment	1,351,212	27.29%	▼	Timing	Refer to Note 8 for tracking of individual projects
Purchase and construction of infrastructure	2,150,269	59.27%	▼	Timing	Refer to Note 8 for tracking of individual projects

Council for the financial year ending 30 June 2026 adopted a percentage of plus or minus 10% or dollar value of \$20,000 (whichever is the lesser amount) at nature classification level to be used for reporting material variances of actual revenue and expenditure in the monthly financial reports. The exception being that material variances of \$10,000 or less are non-reportable.

▼ Deficit ▲ Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual as per the adopted materiality threshold.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 1: DETERMINATION OF SURPLUS OR DEFICIT (NET CURRENT ASSETS)**

**(a) Non-cash amounts excluded from operating activities**

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Note	YTD 30 Apr 2026	Last Period 31 Mar 2026	Actual 30 Jun 2025
	\$	\$	\$
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(36,182)	(36,182)	(25,910)
Add: Loss on disposal of assets	7,564	7,564	3,123
Add: Depreciation on assets	4,625,450	4,158,884	5,269,655
Less: Fair value adjustments to financial assets at fair value through profit or loss	0	0	3,551
Movement in non-current pensioner deferred rates	0	0	10,355
Movement in non-current employee LSL receivables	0	0	16,519
Movement in non-current lease renegotiation	0	0	0
Movement in non-current employee provisions	0	0	8,919
Movement in current employee provisions associated with restricted cash	5,342	14,911	9,569
<b>Non cash amounts excluded from operating activities</b>	<b>4,602,173</b>	<b>4,145,176</b>	<b>5,295,781</b>

**(b) Surplus or deficit after imposition of general rates**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.

Note	YTD 30 Apr 2026	Last Period 31 Mar 2026	Actual 30 Jun 2025
	\$	\$	\$
<b>Adjustments to net current assets</b>			
Less: Cash - restricted reserves	(3,560,317)	(3,560,317)	(3,473,356)
Trust Transactions Within Muni (Liabilities - Assets)	(272)	(272)	(273)
Add: Current portion of borrowings	71,471	71,471	141,754
Add: Current portion of lease liabilities	(26,307)	(23,681)	0
Add: Current portion of employee benefit provisions held	217,762	217,762	212,420
<b>Total adjustments to net current assets</b>	<b>(3,297,663)</b>	<b>(3,295,037)</b>	<b>(3,119,456)</b>
<b>Net current assets used in the Statement of Financial Activity</b>			
Total current assets	8,753,452	9,060,139	11,893,674
Less: Total current liabilities	(3,557,540)	(2,469,609)	(6,953,570)
Less: Total adjustments to net current assets	(3,297,663)	(3,295,037)	(3,119,456)
<b>Surplus or deficit after imposition of general rates</b>	<b>1,898,249</b>	<b>3,295,493</b>	<b>1,820,649</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 3: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
		Budget Adoption	Opening Surplus(Deficit)				0
1381040	GS79	Farrell Street Gravel Sheeting - Salaries & Wages	Capital Expenses		17,898		17,898
1381040	GS79	Farrell Street Gravel Sheeting - Materials/Contracts	Capital Expenses		12,500		12,500
1381040	GS79	Farrell Street Gravel Sheeting - Internal Plant Hire	Capital Expenses		14,309		14,309
1381040	GS79	Farrell Street Gravel Sheeting - Labour Overhead	Capital Expenses		22,194		22,194
1390120	ZA02	Routine Road Mtce Outside Unsealed - Materials/Contracts	Operating Expenses		-	66,901	66,901
1180520		Care Of Families - Community Planning Development Projects - Salaries and Wages	Operating Expenses		4,400		4,400
1180520		Care Of Families - Community Planning Development Projects Mun - Materials /Contracts	Operating Expenses		-	4,400	4,400
1380740	TF30	Stanifer St Reconstruction	Capital Expenses		-	3,000,000	3,000,000
1380730		Talison Projects - Roads - Partnering for the Future Fund	Operating Income		3,000,000		3,000,000
<b>Mid Year Budget Review</b>							
01162		Rates Collection Costs	Operating Expenditure		-	10,000	10,000
01201		Interest On Overdue Rates	Operating Income		8,000		8,000
01221		Rates Reimbursement/Contributions	Operating Income		2,000		2,000
03601		General Revenue Interest	Operating Income		-	100,000	100,000
03701		Reserves Interest Received	Operating Income		-	40,000	40,000
04012		Development Services Department	Operating Expenditure		-	40,000	40,000
04042		Members - Election Expenses	Operating Expenditure		2,500		2,500
05006	PJ122	Organisation Wide Training	Operating Expenditure		-	38,000	38,000
05006	PJ73	Local Laws Review	Operating Expenditure		3,000		3,000
05523		Other Governance - Minor Income	Operating Income		15,000		15,000
05532	09GO	Staff Management Hr	Operating Expenditure		-	27,500	27,500
05533		Other Governance - Grants	Operating Income		100,000		100,000
05533		Other Governance - Grants	Operating Income		10,000		10,000
05652		Refreshments - Councillors	Operating Expenditure		-	8,000	8,000
05544		Other Governance - Plant Purchases	Capital Expenditure		14,288		14,288
05574	07BU	Shire Administration Building	Capital Expenditure		-	100,000	100,000

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 3: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
06002		Fire Prevention - Depreciation	Operating Expenditure	(30,000)			30,000
06112		Fire Prevention - Advertising & Printing	Operating Expenditure			1,200	1,200
06142		Dfes Maintenance Of Vehicles	Operating Expenditure		23,500		23,500
06422	75MA	B & P Hammence Fire Station Building Maintenance	Operating Expenditure			4,008	4,008
06433		Dfes Plant & Building Grants	Operating Income		222,050		222,050
06554		Fire Prevention - Equipment Brigades	Capital Expenditure		4,008		4,008
06574		Fire Prevention - Equipment Shire	Capital Expenditure			11,511	11,511
06614	12BN	Kangaroo Gully Fire Station	Capital Expenditure			222,050	222,050
07282		Animal Control - Other Expenses	Operating Expenditure		10,000		10,000
08002		Other Law Order & Public Safety - Depreciation	Operating Expenditure	(16,000)			16,000
08083		Ses Equipment Grants	Operating Income		134,632		134,632
08554		Ses - Plant & Equipment	Capital Expenditure			134,632	134,632
10003		Other Education - Fees & Charges/Reimbursements	Operating Income		7,000		7,000
18022	22RA	Terminus Lawn Mowing	Operating Expenditure		8,000		8,000
19062		Aged & Disabled - Seniors Programmes	Operating Expenditure			2,000	2,000
24022	98MA	175 Roe Street	Operating Expenditure	(12,000)			12,000
24014	26BU	146 Hampton Street	Capital Expenditure		27,979		27,979
24014	38BU	144 Hampton Street	Capital Expenditure		32,500		32,500
25032	01YB	Bridgetown Refuse Site Management	Operating Expenditure		9,000		9,000
25503		Sanitation General User Pay Charges	Operating Income			15,000	15,000
25513		Sanitation General Recycling Subsidies / Royalties	Operating Income		5,000		5,000
25504	WA01	Bridgtown Landfill Liquid Waste Facility	Capital Expenditure		500		500
25504	WA01	Bridgtown Landfill Liquid Waste Facility	Capital Expenditure		30,077		30,077
25504	WA01	Bridgtown Landfill Liquid Waste Facility	Capital Expenditure		1,200		1,200
25504	WA01	Bridgtown Landfill Liquid Waste Facility	Capital Expenditure		850		850
27423		Sewerage Septic Tank Inspection Fees	Operating Income		1,000		1,000
27433		Sewerage Waste Disposal Fees	Operating Income			2,000	2,000
27443		Sewerage Septic Tank Application Fees	Operating Income		1,000		1,000
29083		Protection Of Environment Grants/Contributions Mun	Operating Income		5,000		5,000

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 3: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
29006	EN01	Waste Authority - Waste To Worms	Operating Expenditure			- 5,000	5,000
30433		Town Planning Application Fees	Operating Income		15,000		15,000
31022	01YC	Grave Digging Bridgetown	Operating Expenditure			- 2,000	2,000
31403		Cemetery Fees & Charges (Gst Free)	Operating Income		25,000		25,000
31413		Cemetery Fees & Charges (Gst Applies)	Operating Income		10,000		10,000
28004	DR16	Nelson Street Drainage	Capital Expenditure			- 15,000	15,000
31074	01IN	Bridgetown Cemetery	Capital Expenditure			- 5,000	5,000
32012	04MA	Civic Centre Building Maintenance	Operating Expenditure			- 5,000	5,000
32022	04CA	Civic Centre Building Operation	Operating Expenditure	(50,000)			50,000
32022	04CA	Civic Centre Building Operation	Operating Expenditure			- 3,300	3,300
32423		Greenbushes Hall Hire Charges	Operating Income		2,500		2,500
34453		Other Recreation & Sport Contribution/Reimbursements	Operating Income		8,000		8,000
34463		Other Recreation & Sport Property & Reserves Hire Fees	Operating Income		2,000		2,000
34482		Other Recreation & Sport Depreciation - Parks & Ovals	Operating Expenditure	(15,000)			15,000
34514	06BU	Bridgetown Tennis Club	Capital Expenditure		10,000		10,000
34544	22IU	Memorial Water Fountain	Capital Expenditure		9,870		9,870
34544	23IU	River Park Footpath Lighting	Capital Expenditure		1,060		1,060
34594	TF10	Highland Bridgetown Estate Park	Capital Expenditure		350,000		350,000
34423		Other Recreation & Sport Grants	Operating Income			- 350,000	350,000
34032		Bridgetown Leisure Centre - Administration Salaries & Costs	Operating Expenditure		5,000		5,000
34292		Aquatic Co-Ordinators & Lifeguards	Operating Expenditure		1,300		1,300
34292		Aquatic Co-Ordinators & Lifeguards	Operating Expenditure		10,000		10,000
34312		Bridgetown Leisure Centre Gym Equipment Lease	Operating Expenditure	(60,000)			60,000
34912		Recreation Officers	Operating Expenditure		2,000		2,000
34912		Recreation Officers	Operating Expenditure		7,000		7,000
34972		Swimming Pool Chemicals	Operating Expenditure			- 5,000	5,000
34982		Health & Fitness Program Staff	Operating Expenditure		1,500		1,500
34514	16BU	Bridgetown Leisure Centre	Capital Expenditure			- 10,000	10,000

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 3: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
34914	18IN	Bridgetown Leisure Centre Infrastructure Renewals	Capital Expenditure		8,000		8,000
36333		Coffee Machine Sales	Operating Income		1,000		1,000
05443		Bridgetown Regional Library Photocopying Charges	Operating Income		1,500		1,500
36554	60BU	Bridgetown Library Renewals	Capital Expenditure		10,000		10,000
37102		Arts & Culture Programs	Operating Expenditure			2,500	2,500
37232		Other Culture Summer Evening Film Festivals	Operating Expenditure		4,500		4,500
37393		Other Culture Fees & Charges	Operating Income			1,000	1,000
38163		Roads To Recovery Grant	Operating Income		58,317		58,317
38014	RR17	Winnejump Road 2023-24	Capital Expenditure			58,317	58,317
38074	TF24	Talison Greenbushes Footpaths	Capital Expenditure			40,000	40,000
38074	TF28	Widen Cul-De-Sac Head On Diorite	Capital Expenditure		40,000		40,000
38104	GS71	Tweed Road	Capital Expenditure			12,830	12,830
38604	FP28	Footpath Accessibility Access	Capital Expenditure			6,000	6,000
38604	FP38	Allnut Street	Capital Expenditure			5,000	5,000
38604	FP46	Memorial Park Footpath	Capital Expenditure		25,000		25,000
38604	FP47	Hampton Street Bus Stop Pavement Repairs C/Fwd	Capital Expenditure		3,199		3,199
38694	RC67	Mount Street	Capital Expenditure			6,803	6,803
38694	RC81	Greenbushes-Boyup Brook Road (9 Box Out And Reconstruct Lane In Various Locations)	Capital Expenditure		71,500		71,500
38774	BR03	Winnijup Road Bridge (3315)	Capital Expenditure		12,000		12,000
38774	BR07	Slades Road Bridge (3331A)	Capital Expenditure		60,000		60,000
38774	BR10	Winnejump Rd Bridge 3316	Capital Expenditure			23,000	23,000
38774	BR26	Mckelvie Road Bridge 3705	Capital Expenditure			50,000	50,000
39002		Depreciation Roads	Operating Expenditure	(90,000)			90,000
39012	ZA02	Routine Road Mtce Outside Unsealed	Operating Expenditure			40,000	40,000
39012	ZA02	Routine Road Mtce Outside Unsealed	Operating Expenditure			70,000	70,000
39022	ZB06	Verge Maintenance Built Up Areas	Operating Expenditure			5,000	5,000
39122		Depreciation Other Infrastructure	Operating Expenditure	(5,000)			5,000
39593		Road Closure Plan Approval Fees & Charges	Operating Income			1,500	1,500

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 3: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
39692		Depot Loan 120 - Interest Repayment	Operating Expenditure			- 1,624	- 1,624
39692		Depot Loan 120 - Interest Repayment	Operating Expenditure			- 6,214	- 6,214
40004	PL28	Posi-Track And Attachments	Capital Expenditure			- 100,000	- 100,000
40004	PL31	Vibe Smooth Drum Roller	Capital Expenditure		25,000		25,000
40004	PL32	John Deere Tractor & Loader	Capital Expenditure		26,000		26,000
40004	PL33	Torro Zmaster Zereturn	Capital Expenditure		1,118		1,118
40004	PL34	Isuzu Npr Crew Cab	Capital Expenditure		3,740		3,740
40004	PL35	Isuzu Npr Tipper	Capital Expenditure			- 1,432	- 1,432
46163		Community Group & Event Banners	Operating Income		1,500		1,500
46432	97CA	154 Hampton Street	Operating Expenditure			- 4,000	- 4,000
46003		Bridgetown Visitor Centre Counter Sales	Operating Income		2,000		2,000
46043		Bridgetown Visitor Centre Venue Hire	Operating Income		1,500		1,500
46053		Bridgetown Visitor Centre Bus Tickets Commissions	Operating Income		500		500
46063		Bridgetown Visitor Centre Consignment Stock Commissions	Operating Income		1,000		1,000
46142	41CA	Tourist Centre Building Operation	Operating Expenditure	180,000			180,000
46252		Bridgetown Visitor Centre Stock Costs	Operating Expenditure			- 2,000	- 2,000
47413		Building Licenses	Operating Income		10,000		10,000
47423		Building Control Fees & Charges (Inc Gst)	Operating Income		1,000		1,000
47453		Building Control Fees & Charges (Ex Gst)	Operating Income		500		500
54002		Plant Operation Depreciation Plant & Equipment	Operating Expenditure	(50,000)			- 50,000
54052		Plant Operation Insurance	Operating Expenditure			- 23,500	- 23,500
54403		Plant Operation Reimbursements	Operating Income		5,000		5,000
56302		Salaries & Wages Workers Compensation Payments	Operating Expenditure			- 50,000	- 50,000
56393		Salaries & Wages Workers Compensation Reimbursements	Operating Income		50,000		50,000
60022		D & I Management Other Employee Costs	Operating Expenditure			- 16,700	- 16,700
60022		D & I Management Other Employee Costs	Operating Expenditure			- 10,000	- 10,000
60052		D & I Management Materials & Contracts	Operating Expenditure			- 3,500	- 3,500

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 3: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
63022		Works Activity Other Employee Costs	Operating Expenditure			- 15,000	- 15,000
64022		Fleet Other Employee Costs	Operating Expenditure			- 3,700	- 3,700
64052		Fleet Materials & Contracts	Operating Expenditure			- 10,000	- 10,000
05152		Corporate Services Workers Compensation Insurance	Operating Expenditure			- 16,500	- 16,500
05272		Corporate Services Staff Training	Operating Expenditure			- 3,000	- 3,000
75003		Office Of The Ceo Reimbursements	Operating Income			- 5,000	- 5,000
75042		Office Of The Ceo Other Employee Costs	Operating Expenditure			- 2,000	- 2,000
75112		Ceo Department Audit Fees	Operating Expenditure			- 10,000	- 10,000
73002		Pm Department - Salaries & Employment On Costs	Operating Expenditure		3,000		3,000
73002		Pm Department - Salaries & Employment On Costs	Operating Expenditure			- 2,000	- 2,000
73002		Pm Department - Salaries & Employment On Costs	Operating Expenditure			- 5,000	- 5,000
74052		Building Assets Department Workers Compensation Insurance	Operating Expenditure			- 4,000	- 4,000
74082		Building Assets Department Staff Training	Operating Expenditure		4,500		4,500
76003		A&F Activity Units Reimbursements & Charges	Operating Income			- 2,500	- 2,500
76032		A&F Activity Units It Support & Costs	Operating Expenditure			- 108,000	- 108,000
76032		A&F Activity Units It Support & Costs	Operating Expenditure			- 5,500	- 5,500
76042		A&F Activity Units Accounting	Operating Expenditure			- 2,000	- 2,000
76082		A&F Activity Units Office Supplies & Equipment	Operating Expenditure			- 3,413	- 3,413
76082		A&F Activity Units Office Supplies & Equipment	Operating Expenditure			- 7,000	- 7,000
76092		A&F Activity Units Occup Health & Safety Com	Operating Expenditure			- 57,600	- 57,600
76092		A&F Activity Units Occup Health & Safety Com	Operating Expenditure			- 20,000	- 20,000
77003		Ds Department Reimbursements	Operating Income			- 15,000	- 15,000
77022		Ds Department Workers Compensation	Operating Expenditure			- 8,400	- 8,400
38104	GS80	Corbalup Road Gravel Sheeting	Capital Expenditure		209,278		209,278
38694	RC55	Hester Cascades Road	Capital Expenditure		73,844		73,844
38084	KB01	Kerbing	Capital Expenditure		19,500		19,500
28004	DR16	Nelson Street Drainage	Capital Expenditure		60,000		60,000
28004	DR42	Peninsula Road Drainage Works	Capital Expenditure		60,000		60,000

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 3: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
38604	FP30	Steere St Footpath	Capital Expenditure			18,000	18,000
25014	62BU	Waste Recycle Shed	Capital Expenditure		100,000		100,000
04006	PJ121	Biennial Councillor Study Tour	Operating Expenditure		4,000		4,000
36032		BRIDGETOWN REGIONAL LIBRARY SALARIES & STAFF COSTS	Operating Expenditure		86,000		86,000
05612		OTHER GOVERNANCE - OFFICE OF THE CEO DEPARTMENT	Operating Expenditure		123,107		123,107
05612		Place Planning	Operating Expenditure		130,000		130,000
24014	26BU	146 Hampton St building renewals	Capital Expenditure		30,000		30,000
03751		Transfer from Reserve	Operating Expenditure			30,000	30,000

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 30 April 2026

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
<b>(a) Cash deposits</b>								
Municipal bank account	Nil	173,562				173,562	Westpac	At Call
Municipal funds on call - Shire	4.05%	1,622,473				1,622,473	WATC	At Call
Municipal funds on call - Talison	4.05%	349,083				349,083	WATC	At Call
Trust bank account	Nil			231		231	Westpac	At Call
Visitor Centre trust account	Nil			736		736	Westpac	At Call
Cash on hand	Nil	3,950				3,950	N/A	On Hand
<b>Term deposits</b>								
<b>(b) Municipal funds</b>								
<b>(c) Reserve funds</b>	4.05%		3,432,317			3,432,317	WATC	At Call
<b>Total</b>		<b>2,149,067</b>	<b>3,432,317</b>	<b>967</b>	<b>0</b>	<b>5,582,351</b>		

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 5: CASH BACKED RESERVE**

2025-26										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
	<b>Restricted by Legislation/Agreement</b>									
106	Subdivision reserve	255,808	11,837	6,438	0	0	(267,645)	0	(0)	262,246
121	Car park reserve	1,105	51	28	0	0	0	0	1,156	1,133
201	Unspent grants & loans reserve	15,606	0	0	0	0	0	0	15,606	15,606
139	Public open space	18,000	833	453	0	0	0	0	18,833	18,453
	<b>Restricted by Council</b>			0						
101	Leave reserve	212,420	9,829	5,342	0	0	0	0	222,249	217,762
102	Plant reserve	150,550	6,967	3,777	744,693	600,000	(712,000)	(600,000)	190,210	154,326
103	Land and building reserve	225,040	10,413	5,663	0	0	(225,040)	0	10,413	230,703
104	Bush fire reserve	65,025	3,009	1,636	0	0	0	0	68,034	66,661
105	Maintenance and renewal of mine heavy haulage roads reserve	169,901	7,862	4,276	0	0	(177,763)	0	(0)	174,176
107	Sanitation reserve	291,554	13,491	7,337	0	0	(63,325)	0	241,720	298,891
109	Recreation centre floor and solar reserve	277,477	12,840	6,983	0	0	(287,906)	0	2,411	284,460
112	Refuse site post closure reserve	283,076	13,099	7,124	0	0	(80,000)	0	216,175	290,200
113	Drainage reserve	86,264	3,992	2,171	0	0	0	0	90,256	88,435
114	Community bus reserve	86,509	4,003	2,177	0	0	0	0	90,512	88,686
115	SBS & communications tower reserve	69,749	3,227	1,755	0	0	0	0	72,976	71,504
118	Playground equipment reserve	50,964	2,358	1,283	0	0	0	0	53,322	52,247
125	Building maintenance reserve	159,442	7,378	4,012	0	0	(133,135)	0	33,685	163,454
126	Strategic projects reserve	421,010	19,481	10,554	0	0	(440,491)	0	(0)	431,564
127	Matched grants reserve	95,350	4,412	2,400	0	0	(99,762)	0	(0)	97,749
128	Aged care infrastructure reserve	65,337	3,023	1,644	0	0	0	0	68,360	66,982
129	Equipment reserve	7,009	324	176	0	0	0	0	7,333	7,185
130	Assets and GRV valuation reserve	6,192	287	156	0	0	0	0	6,479	6,348

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 30 April 2026

**Note 5: CASH BACKED RESERVE**

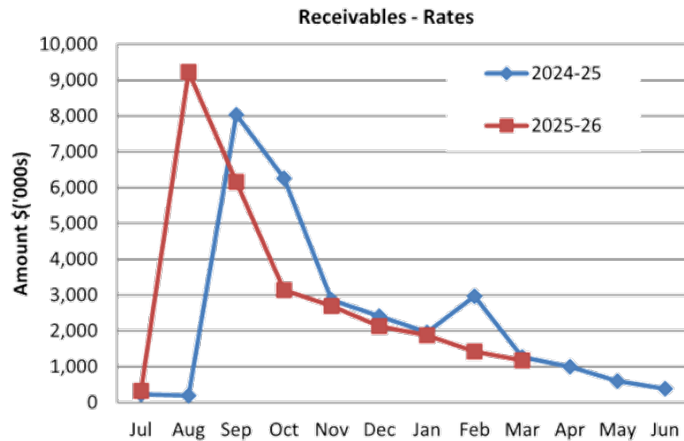
2025-26										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
131	Bridgetown Leisure Centre reserve	37,444	1,733	942	0	0	0	0	39,177	38,387
132	Trails reserve	22,362	1,035	563	0	0	(22,500)	0	897	22,925
133	Light fleet vehicle reserve	151,255	6,999	3,806	0	0	(128,000)	(128,000)	30,254	27,061
135	Blackspot reserve	22,890	1,059	576	0	0	0	0	23,949	23,466
136	Project management reserve	181,018	8,376	4,555	0	0	(189,394)	0	0	185,573
137	Sustainability reserve	15,000	694	377	0	0	0	0	15,694	15,377
138	CCTV infrastructure	30,000	1,388	755	0	0	(30,000)	0	1,388	30,755
139	Talison Unfunded Projects	0	0	0	1,500,000	0	0	0	1,500,000	0
		<b>3,473,356</b>	<b>160,000</b>	<b>86,961</b>	<b>2,244,693</b>	<b>600,000</b>	<b>(2,856,961)</b>	<b>(728,000)</b>	<b>3,021,088</b>	<b>3,432,317</b>

SHIRE OF BRIDGETOWN-GREENBUSHES  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 30 April 2026

**Note 6: RECEIVABLES**

**Receivables - Rates**

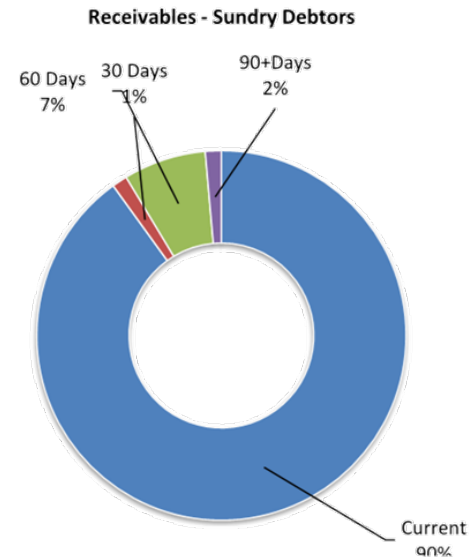
	YTD 30 Apr 2026	30 June 2025
	\$	\$
Opening arrears previous years	387,055	286,100
Levied this year	8,584,323	8,151,595
Less Collections to date	(8,277,277)	(8,050,640)
<b>Equals Current outstanding</b>	<b>694,101</b>	<b>387,055</b>
<b>Net Rates Collectable</b>	<b>694,101</b>	<b>387,055</b>
% Collected	92.26%	95.41%



**Receivables - Sundry Debtors**

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry debtors	1,136,725	16,890	91,258	17,755
<b>Total Sundry Debtor Receivables Outstanding</b>				<b><u>1,262,628</u></b>

Amounts shown above include GST (where applicable)



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 7: FIXED ASSET DISPOSALS**

YTD Actual Replacement			Disposals	Amended Current Budget		
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)
\$	\$	\$		\$	\$	\$
			<b>Plant and Equipment</b>			
			<b>Governance</b>			
		0	2018 Mitsubishi Outlander AWD - B271 (Pool Car)	9,929	20,000	10,071
35,000	38,182	3,182	2020 Toyota Landcruiser Prado Gxl 4X4 - B0100 (CEO)	35,000	40,000	5,000
7,872	14,455	6,583	2020 Nissan Xtrail St 2Wd - B0111 (MTS)	7,872	17,000	9,128
		0	Toyota Rav4 Awd Hybrid Cvt Gx - B16240 (EMCS)	25,000	25,000	0
			<b>Transport</b>			
		0	2006 Hamm 3412 Vibration Smooth Roller	35,333	50,000	14,667
29,564	22,000	(7,564)	2018 John Deere 4066R Tractor & Loader - B577	31,564	15,000	(16,564)
		0	2021 Torro Zmaster Zereturn Mower - B15726	11,338	3,000	(8,338)
21,945	28,636	6,691	2014 Isuzu Npr300 Crew Cab - B0102	21,945	35,000	13,055
20,728	32,273	11,545	2014 Isuzu Tip Truck - B032	20,728	40,000	19,272
0	8,182	8,182	1998 Plant Trailer (P2155) - B5569	0	25,000	25,000
<b>115,109</b>	<b>143,727</b>	<b>28,619</b>		<b>198,709</b>	<b>270,000</b>	<b>71,291</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 30 April 2026

**Note 8: FIXED ASSET ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	Amended YTD Budget	YTD		Purchase Orders Raised
				YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Land and Buildings</b>						
<b>Governance</b>						
Shire Administration Building	07BU	278,535	177,438	153,423	(24,015)	15,807
<b>Law, Order and Public Safety</b>						
Kangaroo Gully Bushfire Station	12BN	400,000	229,658	144,485	(85,173)	96,215
Bushfire Brigade Water Tanks	14BN	0	0	254	254	-
Bridgetown Bushfire Service Headquarters Building Renewals	65BU	40,914	40,914	37,447	(3,467)	2,800
<b>Housing</b>						
175 Roe Street	66BU	8,454	8,454	9,136	682	-
Purchase of 175 Roe St, Bridgetown	98BN	0	0	0	0	-
<b>Community Amenities</b>						
Waste Site Recycle Shed	62BU	16,422	16,420	0	(16,420)	-
<b>Recreation and Culture</b>						
Yornup Hall	01BU	43,623	43,623	23,815	(19,808)	600
Bridgetown Civic Centre Revitalisation	02BU	15,000	15,000	0	(15,000)	15,035
Bridgetown Tennis Club	06BU	0	0	0	0	-
Bridgetown Leisure Centre	20BU	100,000	100,000	0	(100,000)	-
Greenbushes Hall	21BU	100,000	71,000	47,065	(23,935)	5,824
Greenbushes Lessor Hall	61BU	0	0	0	0	-
Bridgetown Civic Centre wet area & Foyer	63BU	545	545	545	0	-
Greenbushes Office (Old Road Board Office) Toilets	TF02	43,000	43,000	28,121	(14,879)	-
Bridgetown Leisure Centre	16BU	70,000	70,000	37,496	(32,504)	18,771
Greenbushes Golf Clubrooms	39BU	10,000	10,000	9,150	(850)	818
Bridgetown Railway Station	57BU	0	0	0	0	-
Bridgetown Library Renewals	60BU	0	0	0	0	-
<b>Transport</b>						
Shire Depot Rebuild	08BU	3,586,437	1,811,972	1,169,772	(642,200)	388,381
<b>Economic Services</b>						
154 Hampton Street (Jigsaw Gallery)	59BU	0	0	0	0	-
Bridgetown Visitor Centre - Fitout Of Railway Building	64BU	10,000	9,999	4,686	(5,313)	-

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 8: FIXED ASSET ACQUISITIONS**

Assets	General Ledger/Job No.	YTD				Purchase Orders Raised
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
Charge Up Workplace Grant - Ev Charger	40IN	\$ 382,229	\$ 382,229	\$ 382,530	\$ 301	-
<b>Other Property and Services</b>						
Purchase of Land	1790040	0	0	0	0	-
<b>Land and Buildings Total</b>		<b>5,135,159</b>	<b>3,030,252</b>	<b>2,047,927</b>	<b>- 982,325</b>	
<b>Roads</b>						
<b>Transport</b>						
Winnejup Road Regional Road Group 23/24	RR17	491,442	433,125	388,663	(44,463)	102,019
Talison Greenbushes Footpaths	TF24	800,000	644,090	615,766	(28,324)	52,602
Widen Cul-De-Sac Head On Diorite	TF28	20,000	20,000	19,828	(172)	-
Greenbushes - Kerbs	TF29	0	0	0	0	-
Stanifer St Reconstruction	TF30	3,000,000	1,500,000	592	(1,499,408)	2,211,141
Kerbing	KB01	13,000	13,000	0	(13,000)	1,035
Rifle Range Road	GS05	62,000	46,500	0	(46,500)	-
Donnelly Mill Road	GS22	0	0	0	0	-
Polina Road Gravel Sheeting	GS41	0	0	0	0	-
Tweed Road	GS71	131,880	131,880	131,880	(0)	-
Connell Road	GS72	12,983	9,732	0	(9,732)	-
Intersection Realignments	RC07	51,780	38,820	0	(38,820)	-
Apex Grove	RC15	0	0	0	0	-
Wilkins Road	RC37	0	0	0	0	-
Improvements At Steere St Intersections	RC52	40,000	30,000	0	(30,000)	-
Emergency Works	RC53	38,577	31,229	26,279	(4,950)	-
Geegelup View	RC65	5,500	4,122	0	(4,122)	-
Mount Street	RC67	21,803	21,803	21,803	0	-
Somme Street	RC69	0	0	0	0	-
Spencer Street	RC74	15,000	11,250	0	(11,250)	25,898
Lakeview Crescent Asphalt Cul-De-Sac	RC75	0	0	0	0	-
Catterick Road Safety Barrier	RC80	32,500	25,277	8,124	(17,153)	-
Inglis Street - Road & Drainage Upgrade	RC82	39,485	30,695	13,515	(17,180)	-
Tweed Road Reconstruction	RC83	85,729	66,668	4,545	(62,123)	-
Regional road Safety Program	RS04	150,324	150,324	2,207	(148,117)	99,124
<b>Roads Total</b>		<b>5,012,003</b>	<b>3,208,515</b>	<b>1,233,200</b>	<b>- 1,975,315</b>	
<b>Footpaths</b>						
<b>Transport</b>						

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 30 April 2026

**Note 8: FIXED ASSET ACQUISITIONS**

Assets	General Ledger/Job No.	YTD				Purchase Orders Raised
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Footpaths Accessibility Access	FP28	28,000	19,500	7,697	(11,803)	9,069
Steere St Footpath	FP30	0	0	0	0	15,182
Allnutt Street	FP38	25,000	25,000	0	(25,000)	-
Memorial Park Footpath	FP46	0	0	0	0	-
Hampton Street Bus Stop Pavement Repairs C/Fwd	FP47	18,801	18,801	18,801	(0)	-
<b>Footpaths Total</b>		<b>71,801</b>	<b>63,301</b>	<b>26,498</b>	<b>- 36,803</b>	
<b>Drainage</b>						
<b>Community Amenities</b>						
Nelson Street Drainage	DR16	30,000	30,000	3,630	(26,370)	47,451
Pipe Drainage Easement between Gleneagles and Aberdeen Ave	DR41	56,504	40,924	0	(40,924)	4,772
Peninsula Road Drainage Works	DR42	3,250	0	0	0	-
<b>Drainage Total</b>		<b>89,754</b>	<b>70,924</b>	<b>3,630</b>	<b>- 67,294.00</b>	
<b>Parks &amp; Ovals and Other</b>						
<b>Community Amenities</b>						
Bridgetown Cemetery	01IN	25,000	24,998	25,045	47	-
Bridgtown Landfill Liquid Waste Facility	WA01	0	0	109	109	-
<b>Recreation and Culture</b>						
River Park & Memorial Park Bbq Upgrade	21IU	20,000	20,000	17,435	(2,565)	-
Memorial Water Fountain	22IU	0	0	0	0	-
River Park Footpath Lighting	23IU	8,680	8680	8,680	0	-
Greenbushes Sportsground Hard Courts (Stage 2)	TF09	0	0	0	0	-
Highland Bridgetown Estate Park	TF10	50,000	33332	0	(33,332)	4,125
Bridgetown Leisure Centre Infrastructure Renewals	18IN	0	0	0	0	-
Thompson Park BBQ Replacement	28IN	10,000	10,000	9,959	(41)	-
Greenbushes Cbd Parking & Safety Enhancement	CP05	0	0	0	0	-
Acrod Bay - Hampton Street	CP06	30,000	22,500	0	(22,500)	-
<b>Parks &amp; Ovals and Other Total</b>		<b>143,680</b>	<b>119,510</b>	<b>61,229</b>	<b>- 58,281</b>	
<b>Bridges</b>						
<b>Transport</b>						
Slades Road Bridge (3331A)	BR07	0	0	0	0	-
Winnejup Rd Bridge 3316	BR10	103,000	103,000	103,770	770	-
Blackbutt Road Bridge 3706A (Rtr)	BR17	12,500	12,500	0	(12,500)	-
Donelly Mill Road Bridge 3337	BR19	0	0	0	0	-
Mckelvie Road Bridge 3705	BR26	50,000	50,000	49,154	(846)	-
<b>Bridges Total</b>		<b>165,500</b>	<b>165,500</b>	<b>152,924</b>	<b>-12576.01</b>	

SHIRE OF BRIDGETOWN-GREENBUSHES  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 30 April 2026

**Note 8: FIXED ASSET ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	Amended YTD Budget	YTD		Purchase Orders Raised
				YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Plant and Equipment</b>						
<b>Governance</b>						
Light fleet vehicles	1055440	215,711	215,711	215,711	0	-
<b>Law, Order and Public Safety</b>						
Fire Prevention - Equipment Shire Funded	1065740	11,511	11,511	11,551	40	-
CCTV Bridgetown Railway Station Carpark	1080340	114,802	114,802	122,725	7,923	-
SES Plant and Equipment	1085540	227,632	196,632	-	(196,632)	12,621
<b>Community Amenities</b>						
Sanitation Plant Purchases (Generator)	1255340	0	0	11,450	11,450	-
<b>Recreation and Culture</b>						
Recreation & Culture Buildings Solar Panels & Batteries	TF06	383,000	383,000	285,406	(97,594)	36,440
<b>Transport</b>						
Posi-Track And Attachments	PL28	100,000	100,000	58,250	(41,750)	-
Vibe Smooth Drum Roller	PL31	175,000	174,998	175,000	2	-
John Deere Tractor & Loader	PL32	54,000	54,000	54,000	0	-
Torro Zmaster Zereturn	PL33	28,882	28,882	28,882	(0)	-
Isuzu Npr Crew Cab	PL34	96,260	96,260	96,260	0	-
Isuzu Npr Tipper	PL35	81,432	81,432	81,432	(0)	-
Prime Mover	PL36	240,000	240,000	221,153	(18,847)	-
Low Loader Trailer	PL37	150,000	150,000	132,900	(17,100)	-
Sundry Items	1403740	15,000	15,000	10,785	(4,215)	-
<b>Plant and Equipment Total</b>		<b>1,893,230</b>	<b>1,862,228</b>	<b>1,505,505</b>	<b>- 356,723</b>	
<b>Furniture and Equipment</b>						
<b>Other Governance</b>						
IT and Communication equipment	1055140	45,000	44,999	33,091	(11,908)	4,724
Bridgetown Regional Library Furniture & Equipment	1365440	14,000	14,000	13,642	(358)	-
<b>Furniture and Equipment Total</b>		<b>59,000</b>	<b>58,999</b>	<b>46,733</b>	<b>- 12,266</b>	
<b>Capital Expenditure Total</b>		<b>12,570,127</b>	<b>8,579,229</b>	<b>5,077,647</b>	<b>- 3,501,582</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 30 April 2026

**Note 9: INFORMATION ON BORROWINGS AND LEASES**

(a) Borrowing Repayments

Particulars	Principal 1/07/2025	New Loans		Principal Repayments		Principal Outstanding		Interest/Guarantee Fee Repayments	
		Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Community Amenities</b>									
Loan 116 Liquid Waste Facility	42,354	0	0	5,115	10,281	37,239	32,073	728	1,198
							0		
							0		
<b>Recreation and Culture</b>									
Loan 112 Bridgetown Swimming Pool	1,023,745	0	0	42,050	84,950	981,695	938,795	27,987	48,684
Loan 117 Youth Precinct Redevelopment	117,061	0	0	9,361	18,792	107,700	98,269	1,724	2,721
Loan 118 Bridgetown Civic Centre Revitalisation	75,982	0	0	6,076	12,197	69,906	63,785	1,119	1,766
Loan 119 Youth Precinct Redevelopment (Stage 2)	145,930	0	0	7,680	15,533	138,250	130,397	4,326	7,585
<b>Transport</b>									
Loan 121 Depot Construction	0	2,700,000	2,700,000	0	39,477	2,700,000	2,660,523	6,214	77,115
	<b>1,405,073</b>	<b>2,700,000</b>	<b>2,700,000</b>	<b>70,283</b>	<b>181,230</b>	<b>4,034,789</b>	<b>3,923,843</b>	<b>42,098</b>	<b>139,069</b>

(b) New Borrowings

Particulars	Term	New Loans	New Loans
		Budget	Actual
		\$	\$
<b>Transport</b>			
Loan 121 Depot Construction	20 years	2,700,000	2,700,000
		<b>2,700,000</b>	<b>2,700,000</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 9: INFORMATION ON BORROWINGS AND LEASES**

(c) Lease Liabilities

Particulars	Principal 1/07/2024	New Leases Actual	New Leases Budget	Principal Repayments		Principal Outstanding		Interest Repayments	
		\$	\$	Actual	Budget	Actual	Budget	Actual	Budget
<b>Recreation and Culture</b>									
007 Gym Equipment	0	306,255	0	55,780	55,780	250,475	250,475	13,135	13,135
<b>Other Property and Services</b>									
005 2022 Toyota Hilux (CESM)	23,585	0	0	16,556	19,941	7,029	3,644	602	0
006 New BRMO (Mitigation) Vehicle	5,042	0	0	9,751	5,042	-4,709	0	366	0
	<b>28,627</b>	<b>306,255</b>	<b>0</b>	<b>82,087</b>	<b>80,763</b>	<b>252,794</b>	<b>254,118</b>	<b>14,102</b>	<b>13,135</b>

(d) New Leases

Particulars	New Leases	New Leases	New Leases
	Term	Amended Budget	Actual
		\$	\$
<b>Other Property and Services</b>			
007 Gym Equipment	60 months	306,254	306,255
		<b>306,254</b>	<b>306,255</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 10: RATING INFORMATION**

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$
<b>Differential general rates or general rates</b>									
Shire GRV	0.073838	1,691	42,735,383	3,155,495	12,902	3,168,398	3,155,495	185,000	3,340,495
Mining GRV	0.221837	1	3,655,000	810,814	0	810,814	810,814	0	810,814
Shire Rural UV	0.004212	439	342,765,000	1,443,726	2,845	1,446,571	1,443,726	0	1,443,726
Mining UV	0.064312	19	1,502,792	96,648	0	96,648	96,648	0	96,648
Non-Rateable	0.000000	572	2,156,460	0	0	0	0	0	0
<b>Sub-Totals</b>		2,722	392,814,635	5,506,683	15,748	5,522,431	5,506,683	185,000	5,691,683
<b>Minimum payments</b>	<b>Minimum \$</b>								
Shire GRV	1,234.00	836	8,908,120	1,031,624	0	1,031,624	1,031,624	0	1,031,624
Shire Rural UV	1,530.00	315	81,611,600	481,950	0	481,950	481,950	0	481,950
Mining UV	280.00	18	26,686	5,040	0	5,040	5,040	0	5,040
<b>Sub-Totals</b>		1,169	90,546,406	1,518,614	0	1,518,614	1,518,614	0	1,518,614
<b>Total general rates and minimum payments</b>						<b>7,041,045</b>			<b>7,210,297</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2026**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-25	Amount Received	Amount Paid	Closing Balance 30-Apr-26
	\$	\$	\$	\$
Accommodation - Visitor Centre	0	0	0	0
Other Visitor Centre	630	11,398	(11,679)	349
TransWA	265	5,741	(5,620)	387
Frank Draper Cemetery Fees	0	0	0	0
<b>Unclaimed Monies</b>				
R Witlen Overpayment	0	0	0	0
Visitor Centre Accommodation Payment	231	0	0	231
	<b>1,126</b>	<b>17,139</b>	<b>(17,299)</b>	<b>967</b>

Name of reserve account Restricted by legislation/agreement		Purpose of the reserve account		Per Council adopted 2026 budget				Proposed 2026 amended transfers				Comment
				2025/26	2025/26	2025/26	2025/26	2025/26	2025/26	2025/26	2025/26	
				Balance	to	(from)	Balance	Balance	Transfer to	(from)	Balance	
				Opening	Transfer to	Transfer (from)	Closing	Opening	Transfer to	Transfer (from)	Closing	
				\$	\$	\$	\$	\$	\$	\$	\$	
(a)	Subdivision Reserve	To be used for the construction of sub-division feeder roads and road upgrades where it is a condition of planning or development approval		255,808	11,837	(267,645)	0	255,808	18,390	(274,198)	0	As per original budget, transfer in slightly less due to less interest earned on funds. Closing balance to be \$nil.
(b)	Car Park Reserve	To hold contributions for funding car park construction		1,105	51	0	1,156	1,105	36	0	1,141	As per original budget, transfer in slightly less due to less interest earned on funds.
(c)	Unspent Grants and Loans Reserve	To be used for the recording of unspent grant and loan funds		15,606	0	0	15,606	15,606	0	0	15,606	As per original budget, transfer in slightly less due to less interest earned on funds.
(d)	Public Open Space Reserve	To comply with the Planning and Development Act 2005, s154		18,000	833	0	18,833	18,000	590	0	18,590	As per original budget, transfer in slightly less due to less interest earned on funds.
<b>Restricted by council</b>				<b>290,519</b>	<b>12,721</b>	<b>(267,645)</b>	<b>35,595</b>	<b>290,519</b>	<b>19,016</b>	<b>(274,198)</b>	<b>35,338</b>	
(e)	Leave Reserve	To be used to fund annual and long service leave requirements		212,420	9,829	0	222,249	212,420	6,962	0	219,382	As per original budget, transfer in slightly less due to less interest earned on funds.
(f)	Plant Reserve	To be used for the purchase of major plant		150,550	751,660	(712,000)	190,210	150,550	461,884	(600,000)	12,434	Transfer in set to be 85% of depreciation. Plan for future is to increase this to match 100% of depreciation so there are sufficient funds for future capital purchases. Transfer out matched actual capital spend. Less than originally budgeted
(g)	Land and Building Reserve	To be used for the future acquisition and development of land and buildings		225,040	10,413	(225,040)	10,413	225,040	421,021	(625,579)	20,482	Transfer in set to be 60% of depreciation. Plan for future is to increase this to match 100% of depreciation so there are sufficient funds for future capital purchases. Transfer out matched actual capital spend. Less than originally budgeted
(h)	Bushfire Reserve	To be used for the purchase of district fire fighting equipment, buildings and fire fighting plant		65,025	3,009	0	68,034	65,025	2,133	(40,914)	26,244	Transfer in slightly less due to less interest earned on funds. Transfer out to fund fire fighting equipment purchased during the year.
(i)	Mtce/Renewal of Mine Heavy Haulage Roads Reserve	To be used for road maintenance and renewal costs of Council roads associated with mine site heavy haulage traffic		169,901	7,862	(177,763)	0	169,901	5,572	(175,473)	0	As per original budget, transfer in slightly less due to less interest earned on funds. Closing balance to be \$nil.
(j)	Sanitation Reserve	To be used for the provision of waste management services and waste facilities		291,554	13,491	(63,325)	241,720	291,554	9,562	0	301,116	Transfer in slightly less due to less interest earned on funds. Transfer out is \$nil as no actual capital spend on sanitation in 2026.
(k)	Recreation Centre Floor and Solar Reserve	To be used to fund future timber floor and solar equipment replacements at the Bridgetown Leisure Centre		277,477	12,840	(287,906)	2,411	277,477	9,101	(173,752)	112,826	Transfer in slightly less due to less interest earned on funds. Transfer out less due to the works completed during the year being partially funded by Talison. The transfer out is the Shires contribution for capital works.
(l)	Refuse Site Post Closure Reserve	To be used to rehabilitate the Shire's refuse sites		283,076	13,099	(80,000)	216,175	283,076	9,284	(45,106)	247,254	Transfer in slightly less due to less interest earned on funds. Transfer out relates to actual contractor fees for tip closure report.
(m)	Drainage Reserve	To be used for drainage upgrade works		86,264	3,992	0	90,256	86,264	2,829	(55,853)	33,240	Transfer in slightly less due to less interest earned on funds. Transfer out is to fund actual capital works which occurred during the year.
(n)	Community Bus Replacement Reserve	To be used to purchase a replacement community bus		86,510	4,003	0	90,513	86,510	2,837	0	89,347	As per original budget, transfer in slightly less due to less interest earned on funds.

Name of reserve account	Purpose of the reserve account	Transfer to				Transfer (from)				Comment
		Opening	Transfer to	Transfer (from)	Closing	Opening	Transfer to	Transfer (from)	Closing	
(o) SBS & Communications Tower Reserve	To be used for renewal works and replacement of the SBS and communications tower and associated infrastructure	69,749	3,227	0	72,976	69,749	2,288	0	72,037	As per original budget, transfer in slightly less due to less interest earned on funds.
(p) Playground Equipment Reserve	To be used for replacement of playground equipment	50,964	2,358	0	53,322	50,964	1,672	0	52,636	As per original budget, transfer in slightly less due to less interest earned on funds.
(q) Building Maintenance Reserve	To be used to fund the renewal of council buildings and facilities	159,442	7,378	(103,135)	63,685	159,442	5,229	(135,600)	29,071	Transfer in slightly less due to less interest earned on funds. Transfer out is 50% of the costs incurred in 2026. Only 50% reserve funds used due to a lack of funds within this reserve.
(r) Strategic Projects Reserve	To be used to fund strategic planning actions and other strategic initiatives as determined by the Council	421,010	19,481	(440,491)	0	421,010	13,767	(434,777)	0	As per original budget, transfer in slightly less due to less interest earned on funds. Closing balance to be \$nil.
(s) Matched Grants Reserve	To provide a funding mechanism for grants that require a matched funding component	95,350	4,412	(99,762)	0	95,350	3,127	(98,477)	0	As per original budget, transfer in slightly less due to less interest earned on funds. Closing balance to be \$nil.
(t) Aged Care Infrastructure Reserve	To contribute to the construction of non-council aged care buildings	65,337	3,023	0	68,360	65,337	2,143	0	67,480	As per original budget, transfer in slightly less due to less interest earned on funds.
(u) Equipment Reserve	To be used to fund the purchase of gym and exercise equipment	7,009	324	0	7,333	7,009	230	0	7,239	As per original budget, transfer in slightly less due to less interest earned on funds.
(v) Assets and GRV Valuation Reserve	To be used to fund future GRV rating revaluations, insurance valuations and asset fair value revaluations	6,192	287	0	6,479	6,192	203	0	6,395	As per original budget, transfer in slightly less due to less interest earned on funds.
(w) Bridgetown Leisure Centre Reserve	To be used for the purpose of funding initiatives and improvements at the Bridgetown Leisure Centre	37,444	1,733	0	39,177	37,444	1,228	0	38,672	As per original budget, transfer in slightly less due to less interest earned on funds.
(x) Trails Reserve	To be used for funding of new local trail initiatives and projects	22,362	1,035	(22,500)	897	22,362	733	(11,570)	11,525	As per original budget, transfer in slightly less due to less interest earned on funds. Transfer out to fund Trails strategy.
(xi) Light Fleet Vehicle Reserve	To be used for the purchase of light fleet vehicles	151,254	6,999	(128,000)	30,253	151,254	4,961	(128,000)	28,215	As per original budget, transfer in slightly less due to less interest earned on funds.
(y) Blackspot Works Reserve	To provide a funding mechanism for Blackspot Grant projects that require a matched funding component	22,890	1,059	0	23,949	22,890	751	0	23,641	As per original budget, transfer in slightly less due to less interest earned on funds.
(z) Project Management Reserve	To be used for the purpose of funding planning and delivery of Shire projects	181,018	8,376	(189,394)	0	181,018	5,937	(186,955)	(0)	As per original budget, transfer in slightly less due to less interest earned on funds. Closing balance to be \$nil.
(aa) Sustainability Reserve	To provide environmental benefits to Council and the community, combat rising costs of energy and reduce the carbon footprint of corporate operations with energy-efficiency initiatives, implement water-wise and waste-reduction initiatives, and create future cost savings to be reinvested into the delivery of new sustainability projects	15,000	694	0	15,694	15,000	492	0	15,492	As per original budget, transfer in slightly less due to less interest earned on funds.
(ab) CCTV Infrastructure	To be used for the purchase and installation of new CCTV cameras or replacement of existing CCTV cameras	30,000	1,388	(30,000)	1,388	30,000	984	(30,984)	(0)	As per original budget, transfer in slightly less due to less interest earned on funds. Closing balance to be \$nil.
(ac) Talison Unfunded Projects Reserve	To be used to fund Talison unfunded projects.	0	1,500,000	0	1,500,000	0	0	0	0	Introduced in 2026, no Talison funds were received in advance, therefore no funds to be transferred to this reserve.
		<b>3,182,838</b>	<b>2,391,972</b>	<b>(2,559,316)</b>	<b>3,015,494</b>	<b>3,182,838</b>	<b>974,930</b>	<b>(2,743,040)</b>	<b>1,414,728</b>	
		<b>3,473,357</b>	<b>2,404,693</b>	<b>(2,826,961)</b>	<b>3,051,089</b>	<b>3,473,357</b>	<b>993,946</b>	<b>(3,017,238)</b>	<b>1,450,065</b>	



**OBJECTS AND REASONS FOR PROPOSED DIFFERENTIAL RATES  
FOR THE YEAR ENDING 30 JUNE 2027**

In accordance with Section 6.36 of the *Local Government Act 1995*, the Shire of Bridgetown-Greenbushes is required to publish its Objects and Reasons for implementing Differential Rates.

**Overall Objective**

The purpose of the levying of rates is to meet Council's Budget requirements in each financial year to deliver services and community infrastructure. The Shire of Bridgetown-Greenbushes maintains facilities for and provides services to a diverse and changing district comprising residential, commercial, industrial, rural and mining land.

Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year. Section 6.33 of the *Local Government Act 1995* provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Bridgetown-Greenbushes.

The application of differential rating maintains equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community.

**Budget Considerations**

As part of its Budget deliberations Council has estimated the Budget deficiency by:

- Assessing and taking into consideration the Shire's Council Plan
- Review the funding allocation included in Council's Forward Capital Works Plan
- Reviewed the Plant Replacement Program
- Consideration of various efficiency measures including but not limited to a review of costs across the organisation

The estimated Budget deficiency will require an increase to the rate yield of 5.04% from the 2025/26 rate yield (adjusted for natural growth).

**Principles of Differential Rating**

In setting the rates in the dollar Council has considered its existing differential rating categories in line with the key values contained within the Rating Policy Differential Rates (s.6.33 of the *Local Government Act 1995*), being:

- Objectivity
- Fairness and equity
- Consistency
- Transparency and administrative efficiency

Council seeks to ensure that the rate burden is distributed equitably across all ratepayers, taking into account land use, zoning and the level of demand placed on Shire infrastructure and services

#### **RATING CATEGORIES**

For the 2026/27 financial year, Council proposes to apply the following differential rating categories.

#### **Gross Rental Value (GRV) Properties**

The *Local Government Act 1995* determines that properties of a non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Shire of Bridgetown-Greenbushes applies the following differential Gross Rental Value rating categories:

#### **Shire Residential (GRV)**

This category comprises properties used predominantly for residential purposes. This category forms the base rate by which other GRV categories are assessed. The rate in the dollar applied is designed to ensure that this category contributes a fair and equitable proportion of the overall rate yield relative to the level of services provided.

#### **Shire Commercial (GRV) (*New category*)**

This category comprises properties used predominantly for commercial, business or income-generating purposes, in accordance with the Shire's Local Planning Scheme.

The object of this differential rate is to:

- Align rating with land use and zoning;
- Reflect the higher level of economic activity and infrastructure demand associated with commercial land; and
- Ensure a more equitable distribution of the rate burden across different land uses.

The introduction of this category represents a transition toward a more refined rating structure and improves transparency and fairness in the rating system.

**Shire Industrial (GRV) (New Category)**

This category comprises properties used predominantly for industrial purposes, including manufacturing, processing, warehousing, logistics and trade-based activities, in accordance with the Shire's Local Planning Scheme.

The object of this differential rate is to:

- Align rating with land use and zoning;
- Reflect the operational characteristics and infrastructure demands associated with industrial land; and
- Ensure that properties with higher impacts on roads, services and infrastructure contribute equitably to the cost of those services.

The introduction of this category further enhances the Shire's ability to apply a fair and transparent rating system that reflects the diversity of land uses within the district.

**Mining (GRV)**

This category applies to mining leases where improvements exist on the land, including offices, workshops and processing facilities.

The object of this differential rate is to raise additional revenue to contribute towards:

- Increased road maintenance and renewal costs associated with heavy haulage; and
- Additional costs associated with environmental monitoring and regulatory oversight.

**Unimproved Value (UV) Properties**

The *Local Government Act 1995* indicates that where the land is used predominantly for rural purposes, the unimproved value of the land will be used as the basis for the rates.

**Rural (UV)**

Consists of properties that are exclusively for rural use, including farming and agricultural activities.

The rate in the dollar applied reflects the level of services provided to rural properties and recognises the extent and nature of infrastructure required to support these areas.

**Mining (UV)**

Consists of mining prospecting and exploration mining tenements located in the district where no substantial improvements exist.

The higher rate applied reflects the impact of these activities on the district, including:

- Increased use of local road infrastructure by heavy vehicles and equipment;
- Environmental management and monitoring requirements; and

- Administrative costs associated with tenement activity and approvals.

Rate Category	Rate in the dollar \$	Minimum Payment \$
Residential GRV	0.076910	1,290
Mining GRV	0.232929	-
Commercial GRV	0.083391	1,310
Industrial GRV	0.080001	1,300
Shire Rural UV	0.004381	1,590
Mining UV	0.067928	280

In determining the proposed rates in the dollar, Council has sought to balance:

- The need to raise sufficient revenue to fund essential services and infrastructure; and
- The need to limit increases to an affordable and equitable level for ratepayers.

**Relativities**

Council has reviewed the relativities between rating categories and proposes to adjust these to better reflect:

- Land use and zoning;
- The cost of providing services to each category; and
- The principle of fairness and equity across the district.

This includes the introduction of a separate commercial and industrial categories to more accurately reflect the differing impacts, infrastructure demands and service requirements of these land uses.

**Future Review of Rating Categories**

Council recognises that land use within the Shire continues to evolve.

In future years, Council may consider further refinement of differential rating categories, including (but not limited to):

- Short-term accommodation (e.g. holiday homes);
- Tourism-based land uses;
- Industrial land; and
- Vacant land categories.

Any changes will be subject to community consultation and Council approval.

**SUMMARY**

In arriving at the proposed rates in the dollar Council has attempted to balance the need for revenue to fund essential services and facilities with the desire to limit increase for ratepayers to an affordable level in an equitable manner.

**PUBLIC SUBMISSIONS**

Submissions in respect of the proposed Differential Rates for the 2026/27 financial year by electors or ratepayers in respect of the proposed Differential Rates are invited and should be made in writing to:

**Chief Executive Officer**

Shire of Bridgetown- Greenbushes,  
P.O. Box 271,  
Bridgetown WA 6255

Submissions must be received by 5pm Thursday 28 May 2026.

Submissions will also be accepted by email: [BTNShire@bridgetown.wa.gov.au](mailto:BTNShire@bridgetown.wa.gov.au) or lodge in person at the shires Administration office, 1 Steere Street, Bridgetown.



## P 3 – Appointment of an Acting CEO/Senior Employees

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### 1 Objectives

- To ensure the organisation has a competent and lawfully appointed Chief Executive Officer (CEO) at all times.
- To ensure senior employees are identified to Council and notified if/when there are significant issues related to that employee (e.g. appointment, termination or misconduct).

### 2 Scope

This policy applies to senior employees, the CEO and Council.

### 3 Policy

- (a) Section 5.39C of the *Local Government Act 1995* (the Act) requires the adoption of a policy regarding the employment of an Acting Chief Executive Officer (CEO).
- (b) Section 5.37 of the Act enables Council to designate senior employees. For this purpose, senior employees are designated as the Executive Managers in the organisation. Specifically:
  - I. Executive Manager, Corporate Services
  - II. Executive Manager, Infrastructure
  - III. Executive Manager, Economic & Community Development
  - IV. Executive Manager, Planning & Development
- (c) Council delegates (Delegation A.1) to the CEO when the CEO is on periods of annual leave, personal leave or long-service leave for a duration of no greater than 25 consecutive working days in length.
- (d) This policy is written in line with the current delegation.

Under this Policy:

- (a) The CEO is authorised to appoint an Executive Manager as Acting CEO when the CEO is on periods of annual leave, personal leave or long-service leave for a duration of no greater than 25 consecutive working days in length. The appointment of an Acting CEO for a period greater than 25 consecutive working days will require a Council decision.
- (b) The CEO is authorised to pay the Acting CEO 'higher duties' remuneration (with the amount of higher duties being within the current remuneration levels) of the CEO at the time of making the appointment.
- (c) The CEO is to advise all Councillors of the appointment of the Acting CEO immediately after the appointment is made.
- (d) The CEO will report to Council any proposal to fill an Acting CEO role over 25 consecutive working days with as much advanced notice as possible.
- (e) If the CEO position becomes vacant, all Acting arrangements are to be determined by the Council.



Note: Section 5.39C of the *Local Government Act 1995* prevents the appointment of an Acting CEO for a period greater than 12 months.

#### 4 Risk Management

The risks of non-compliance with this policy are:

- Breach of Sections 5.39C and 5.37 of the Act.
- Unlawful appointment of an Acting CEO.
- Lack of professional development opportunities for senior employees.
- Less than competent employee performing in the CEO role.

#### 5 Applicable Legislation and Documents

Statutory Power <i>(Acts, Regulations, Local Laws, TPS)</i>	<i>Local Government Act 1995</i> s.2.7(2)(b) – The council is to determine the local government’s policies s.5.37 – Senior Employees s.5.39C – Policy for temporary employment or appointment of CEO
Shire Policies	N/A
Related Documents	N/A
Related Procedure	N/A

#### 6 Administration

Original Adoption Date	25 November 2021
Last Variation Date	
Last Reviewed	28 April 2022
Scheduled Reviewed Date	27 April 2023



**POLICY # - Acting Chief Executive Officer**

<b>Responsible Officer:</b> Chief Executive Officer	<b>Approved By:</b> Council
<b>Adoption Date:</b>	<b>Last Reviewed:</b>
<b>Version:</b>	<b>Next Review Date:</b>

**1. Policy Objective**

The purpose of this policy is to prescribe the processes and governance arrangements for the appointment of an Acting Chief Executive Officer (Acting CEO) in circumstances where the substantive Chief Executive Officer is absent, unavailable, or the position becomes vacant, ensuring continuity of leadership, operational stability, and lawful delegation of authority.

**2. Scope**

This policy applies to the office of the Chief Executive Officer of the Shire of Bridgetown-Greenbushes and governs acting arrangements arising from both expected and unexpected absences or vacancies.

**3. Definitions**

No additional definitions apply for the purposes of this policy.

**4. Policy**

**4.1 CEO Leave Entitlements**

- The Chief Executive Officer is entitled to take leave in accordance with the terms and conditions of their contract of employment and applicable industrial relations legislation.
- Approval for the Chief Executive Officer to take leave is at the discretion of the Shire President, or where the Shire President is on approved leave, the Deputy Shire President. Such approval must not be unreasonably withheld.
- During periods of approved leave, an Acting Chief Executive Officer is to be appointed in accordance with this policy.

**4.2 Appointment of an Acting Chief Executive Officer – Expected Leave Periods up to four (4) weeks.**

- Acting arrangements for periods of up to four (4) weeks may be determined by the Chief Executive Officer under the Shire’s Delegations Register, subject to the conditions set out in this policy.
- The following conditions apply to any acting appointment made under delegated authority:
  - Where available, a Director may be appointed to the acting role.
  - In the absence of an available Director, a Senior Manager may be appointed for a period not exceeding two (2) weeks.

- The acting appointment is subject to availability, operational requirements and demonstrated capability.
  - An acting appointment must not exceed a continuous period of four (4) weeks without Council approval.
  - Council is to be advised of any acting appointment made under this clause.
  - All acting appointments must be made in writing for a defined period not exceeding four (4) weeks.
- 4.2 Appointment of an Acting Chief Executive Officer – Expected Leave Periods Greater Than four (4) weeks and up to twelve (12) months:
- Where a period of acting is expected to exceed four (4) weeks, the appointment must be made on the basis of merit and equity.
  - The CEO Recruitment and Performance Review Committee is responsible for coordinating the selection process and making a recommendation to Council.
  - An acting appointment for a period exceeding four (4) weeks must be approved by resolution of Council.
- 4.3 Appointment of an Acting Chief Executive Officer – Unexpected Leave or Vacancy
- In the event that the Chief Executive Officer:
- takes unexpected leave;
  - is incapacitated;
  - is unable to perform their duties due to a disaster or crisis event;
  - vacates the position unexpectedly; or
  - is suspended or terminated;
- the following arrangements apply:
- Where Council has previously appointed an Acting Chief Executive Officer, that person is to act in the role.
  - Where Council has not appointed an Acting Chief Executive Officer, the senior Manager with the longest tenure who is able and willing to act shall assume the role.
  - Where it is likely that an acting arrangement under this clause will exceed five (5) working days, the Shire President is to convene a Special Council Meeting to consider an ongoing acting appointment.
- 4.4 Salary and Conditions of an Acting Chief Executive Officer
- Unless Council resolves otherwise and the acting officer agrees, remuneration for an Acting Chief Executive Officer will be paid on a pro-rata basis as follows:
- 80% of the substantive CEO's salary component where acting for less than four (4) weeks;
  - or
  - 90% of the substantive CEO's salary component where acting for four (4) weeks or more.

## 5. Legislative and Policy References

*Local Government Act 1995*  
Shire of Bridgetown-Greenbushes Delegations Register

**6. Responsibilities**

## 6.1 Council is responsible for:

- Approving acting appointments exceeding delegated authority; and
- Ensuring continuity of leadership through appropriate governance oversight.

6.2 Shire President is responsible for approving CEO leave and initiating Council action where required.

6.3 Chief Executive Officer for acting appointments under delegation and advising Council accordingly.

**7. Review**

This policy is to be reviewed every three (3) years, or earlier if legislative or governance changes occur.

# A SHORT TALK. PROPOSED TRANSPORT INFRASTRUCTURE FOR THE TOWN OF BRIDGETOWN.

Prepared for a Presentation to the Shire Council, Shire of Bridgetown Greenbushes.

Author: John Birks

Date: 23<sup>rd</sup> March 2026

DRAFT

New Road Traffic Arrangements for Bridgetown. March 2026. Rev1.  
10/04/2026

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## Executive Summary

The Town of Bridgetown is facing increasing pressure on its ageing transport infrastructure, particularly along Hampton Street, where rising traffic volumes, heavy-vehicle movements, and several safety incidents have highlighted the need for a long-term solution. As noted in the report, “Hampton Street is approaching congestion levels of traffic intensity with a significant proportion of heavy vehicles” and “there have been significant traffic incidents in Hampton Street which require a response to mitigate future risks.”

The current road and rail alignments—established more than a century ago—no longer meet the operational, safety, or planning needs of a modern regional centre. The disused railway reserve, in particular, represents a substantial opportunity cost and a barrier to town development. The report observes that “the railway reserve has also substantially hindered the development of our Town” and that the rail corridor is unlikely to be viable for future freight operations.

To address these challenges, several infrastructure options have been assessed, ranging from a full bypass to localised deviations on both sides of the town. A dual-deviation concept—northbound along Geegeelup Brook and southbound through the railway reserve—emerges as a potentially feasible and cost-effective alternative to a full bypass. This approach could relieve congestion, improve safety, and create new opportunities for parking, pedestrian access, civic spaces, and heritage protection. As the report notes, deviations could “facilitate new parking facilities for the Town Centre... with the possibility of new pedestrian access arrangements directly into the main street.”

However, the proposal also presents challenges, including land resumptions, environmental sensitivities, heritage considerations, and the need for careful community engagement. The report stresses that “the Community response to these proposals is likely to be strong and it will be necessary to manage this response very carefully.”

Given the complexity and long lead times involved, the report recommends that the Shire request the Minister for Transport to initiate a coordinated planning process involving State and Local Government stakeholders. This would include feasibility assessments, land-use planning, community consultation, and the establishment of clear transport reserves for Bridgetown’s future. The estimated timeframe for such a program is seven to eight years.

Overall, the proposed approach seeks to balance regional transport needs with local amenity, safety, heritage preservation, and long-term town development. Without action, the report warns that “increasing traffic congestion through the Town will become intolerable” and that change may eventually be imposed rather than planned.

1. Introduction.
2. Objectives.
3. Outlook for the Southwest of WA.
4. Intra Governmental Conflicts of Interest.
5. Road and Rail Bridges over the Blackwood River.  
Preliminary Assessment.
6. Reasons for Concern.
7. Options for Development of Road Infrastructure.
8. Road Traffic Volumes.
9. Alternative to a Bypass. North and South bound  
Deviations.
10. Advantages of Deviations.
11. Opportunities for Bridgetown.
12. Problems with the Proposed Alignments.
13. Conclusions
14. Next Steps

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Figure 1. A Preliminary Concept Plan for Main Road North and South Bound Deviations through Bridgetown.

Appendix 1. Estimated (Notional) Timeline of Events (Author's View). (Based on a Project Approval Scenario.)

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## 1 Introduction.

### Main Road and Rail Alignments.

It is understood that the responsibilities for construction and maintenance of the main road and the railway through the centre of Bridgetown rest with the Main Roads Department, WA and the WA Government Railways Commission respectively.

It is noted that the main road and railway alignments through Bridgetown were determined well over 100 years ago when construction methods and the operating environments were much different from those of today.

The Main Road connects with the Lower SW District – Nannup, Manjimup, Pemberton, Augusta and Walpole.

The Railway connects with the towns of Manjimup, Pemberton and Northcliffe.

### Deregulation.

A fourteen year process of deregulation of freight transport, including Less than Car-Load, LCL, and bulk haul freight was completed in July 1995. As LCL freight, eg fruit, dairy, eggs and parcels, was the first affected traffic type for the railway through Bridgetown, it's impact was felt from the early 1980's, or possibly earlier.

In essence, deregulation removed the protective regulations for the state-owned rail operator, leading to a more competitive market where road transport became the dominant mode for LCL and general regional freight, leading to more efficient haulage of goods but also a sudden cessation of rail traffic with consequent loss of jobs for railway workers. It was followed by 'privatisation' of the rail network, which involved, inter alia, the transfer of access management to a private operator, now Arc Infrastructure.

### Heritage Town.

Bridgetown history stems from around 1868 when the Town was inaugurated. The introduction of the railway was of immense importance to the economy and welfare of the Town for more than 100 years.

Many of the buildings in Hampton Street also date back more than 100 years making Bridgetown a significant Heritage Town.

### The Concept of a Bypass and the Workshop held in/ around 2010.

Note: The following narrative is based on my recollections of this workshop as an attendee.

At the time of the Workshop, the Shire/ Council were contemplating the possibility of a Bypass to relieve anticipated traffic congestion in Hampton Street and the safety risks for road users and adjacent buildings. Two alternatives were proposed, and Council were keen to seek community input to select a preferred alternative. The two alternatives were briefly described as either an alignment within the Railway Reserve (on the east side of the Town), or an alignment generally along Geegeelup Brook (on the west side). The options were put to a vote in a referendum, which resulted

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in a 50:50 split as to which option was preferred. Accordingly, no decision was taken at this time on any Bypass alignment, and the matter appears to have lapsed.

**Note. It is possible that there was a view held by some members of the Community that they wanted Bridgetown to remain 'as is' – that they were happy with the Town and did not see the need for any change and this view may be still prevalent.**

### What would a Bypass really look like?

The concept of a Bypass is generally conceived as a bi-directional Highway, where the whole Town is bypassed eg the Bunbury or Busselton Bypass. This would require major new works to circumvent our Town, requiring significant land acquisitions and new bridge crossings of the Blackwood River. However, this concept was somewhat narrowed for the application to Bridgetown in the interest of affordability. However, the downside effect of this would be to constrain the Town development within these boundaries.

We were informed at the workshop by Main Roads' consultants that Bridgetown was at No 5 on the listing of priorities for a Bypass, with – Ravensthorpe, Margaret River, Pinjarra and Donnybrook.

### What has Happened Since?

Bypasses have now been constructed for Ravensthorpe and Margaret River.

Several traffic incidents have occurred in Hampton Street. Those that are known about, by this author, include –

- Heritage Hotels. Crashes between trucks and verandah posts causing damage to posts. At least two or three incidents.
- The Lawyers office. An uncontrolled vehicle movement from the car park adjacent to the bakery and across Hampton St, causing impact and penetration into the side of the building.

Fortunately, none of these incidents caused major injuries or loss of life. Damage seems to have been restricted to the structure of the buildings and the vehicles involved.

Junction of Steere/ Hampton Streets. Vehicular movements across Hampton Street, connecting to a private road behind the shopping precinct, have significantly increased since the time of the Workshop, making this a busier intersection.

A 40kph, previously 60kph, speed restriction has been imposed on traffic in Hampton Street and adjacent parts of the Town between Bunbury and Stewart Streets. Whilst improving traffic safety, this has the effect of slowing traffic flows through the Town and adding congestion.

## 2. Proposed Objectives

The primary objectives that are sought are –

Overall

To find a way to balance the road infrastructure needs of State and Local Government with minimal conflict.

- To provide for future traffic flows through Bridgetown, linking the Lower SW District to centres of population north of Bridgetown.

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- To connect the market garden and other industries in the SW with their customers and distribution centres.

State Government.

- To establish a road infrastructure plan, including a preliminary timeline for construction and key events, for the SW Highway through Bridgetown which will relieve conflicts with local traffic. It is expected that this will involve a by-pass, or deviation, around the busiest sections of Town including the sections containing the 40kph speed zones.
- To identify land which will be required to build the future road infrastructure and enable / secure procurement of the required land.
- To provide a framework to Local Government for future Town Planning.
- To review the need for rail through the Town.
- To re-assign the railway land near the centre of Town to permit it's use for new road infrastructure and Town projects.

Local Government.

To provide for the needs of the local community to –

- Safely access the shopping precinct, including hotels and cafes etc
- Safely access local services – Shire Office, Library, Post Office, Recreation facilities, Parks etc
- To provide safe and efficient pathways for emergency Services.
- To provide reliable and safe pathways for pedestrians, cyclists, gophers etc
- To provide adequate parking facilities.

Note. The discussion in this report assumes that traffic flows through Bridgetown will continue to increase to service the needs of the Lower SW District of WA.

### 3. Outlook for the Southwest of WA.

The South West Development Commission has published a Strategic Plan 2025/28. This document completely omits any reference to road infrastructure and has only one reference to 'connectivity', indicating that the Commission does not see any value in these factors for the Development of the SW in the near future. It is proposed that the Commission be requested to advise what traffic flows through Bridgetown can be expected in the next 20 to 30 years.

### 4. Intra Governmental Conflicts of Interest.

The responsibilities of Government comprise different roles.

State Government. To provide road and rail infrastructure to connect the main centres of the State with the SW industrial centres and tourist regions.

Local Government. To provide road infrastructure and parking facilities to service the business centre of the Town and community facilities.

It is noted that up to the present day, both these objectives have been accomplished with minimal conflict. However, with increasing road traffic, it is considered unlikely that this can continue.

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## 5. Road and Rail Bridges over the Blackwood River. Preliminary Assessment.

**Road bridge.** This is a timber bridge which was constructed around 1980, making it around 40 years old. Subject to condition assessment, this could be approaching its useful life. However, it is understood that it has been rehabilitated with a concrete deck, which would substantially increase its lifespan. So, it is suggested that this bridge may provide around another 50 years' service, subject to engineering assessment and continuing maintenance by Main Roads. Subject to increasing traffic flows, it may be necessary to duplicate this bridge sometime in the next 50 years or so.

Hydrological Design. Since construction, it's hydrological design was tested very soon after construction when, in January 1982, water levels rose to the level of the superstructure but did not flood the bridge deck. As this was probably the highest water level in 45 years, it provides a level of confidence (but not 100%) that the bridge can survive a 100 year flood event.

**Rail bridge.** This is a transom top steel girder bridge with concrete piers, built around the 1960's.

The rail is on a descending gradient with a RH curvature in the southerly direction. As was common at the time, the bridge is equipped with several refuges on the deck to provide a 'refuge' for trackmen carrying out inspection or minor works on the bridge should a train approach.

It is understood that the bridge girders are supported on rocker bearings to allow for expansion/contraction of the superstructure. The current condition of these bearings is unknown.

This bridge would require a comprehensive engineering inspection and assessment prior to being brought back into service.

Furthermore, it would require a safe working assessment to ascertain its operational suitability and compliance with present day safe working standards and proposed loading conditions.

## 6. Reasons for Concern. Road and Rail.

### Road.

The main street through our Town Centre, Hampton Street, is approaching congestion levels of traffic intensity with a significant proportion of heavy vehicles. Heavy vehicles include various truck types with 3-2-3-2 axle configurations trailing the prime mover.

Hampton Street provides a single lane in both north and south directions. It comprises a relatively narrow carriage way on a descending gradient towards the Blackwood River. It also contains significant intersections at Nelson, Bunbury, Steere and Phillips/ Loftie Streets, and Eedle Terrace and significant horizontal curvatures with restricted sight distances particularly in the vicinity of Steere St. It provides for limited (parallel) parking to facilitate access to the business strip in the Town. It incorporates a minimal island to facilitate pedestrian crossing at one location in the heart of the Town.

This author has endeavoured to establish forecast future traffic data but has had very limited success. See below – "Road Traffic Volumes" – for historical data which could be used to derive a trend line.

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## Rail.

The rail line has not been used since circa 2002, ie a short time after the rail was sold to private operators under a lease-hold agreement for 49 years.

Since the deregulation of LCL traffic in the late 1970's or early '80's, there has been very minimal use of the railway through Bridgetown. Prior 2002, there were a few woodchip trains which operated around twice daily.

Since 2002, not only has this very substantial asset not been used, but the railway reserve has also substantially hindered the development of our Town. The opportunity cost from non-use of this land is substantial.

It is possible that new mineral resources will be discovered south of our Town requiring rail haulage to the Port of Bunbury or to treatment facilities for concentration or further processing, eg Kemerton. However, it is contended that any future mineral discovery should be allowed to be assessed on its own merits, including the full costs of haulage.

We do not know –

- How close to a rail head any new mineral discovery would be sited.
- Whether rail haulage, or other means, would be the most suitable method. Other methods might include – conventional road vehicles, cable belt conveyor, slurry pipeline etc. Note Worsley built a cable belt conveyor, approximately 26 kms in one continuous length.
- Whether the rail bridge over the Blackwood River remains fit for purpose.
- What impacts the new standards for level crossings would have on the Town, eg impedance to road vehicles, noise and light pollution etc.
- Whether building clearances from the existing railway would meet safety requirements if the rail were returned to service. For example – the Blackwood Hydraulics building on Steere St.

It appears to this author to be extremely unlikely that a rail operation through this Town could be accepted by our community and the approval authorities. Note The proposed Greenbushes to Bunbury Port railway has not received approval after a comprehensive feasibility study, even though the metrics were substantially in its favour, eg very favourable vertical profile for a task of at least 2.2 million tonnes pa and rising.

## 7. Options for Development of Road Infrastructure.

### Addition of Traffic Lanes in the main street.

This would require consequent removal of parking bays and would increase safe working concerns, with higher risks to pedestrians and other road users.

### Whole of Town Bypass.

This would require a new road reserve through farmland outside the Town boundaries and a new bridge crossing of the Blackwood River. Project costs would likely be in the order of billions of dollars.

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### Local Bypass.

A local Bypass could be aligned to use either the rail reserve on the eastern side of the Town, or to use the land adjacent to the Geegeelup Brook on the western side of the Town.

On the east side, this would require railway land together with some privately owned land. The railway and private land would require to be re-assigned or requisitioned respectively for this purpose.

On the western side, the bypass would require Shire land, probably with some privately owned land?

### Local Highway Deviations.

North and South bound deviations using both sides of the Town – the Railway side and the Geegeelup Brook side – could be employed.

Deviations would have an advantage over the Bypass options, because the road carriageway reserves would be narrower, but could be increased to incorporate a slip road and car parking spaces close to the back of the buildings on Hampton Street. This layout involving proximity of car parking to the main street would facilitate pedestrian access to the shopping precinct.

It is proposed that the case for deviations will depend on consultations with the business proprietors on Hampton St. These consultations will need to be supported with drawings and other visual aids to communicate the proposals.

### Do Nothing.

Increasing traffic intensity could lead to environmental pollution, increasing traffic congestion, increasing numbers of traffic incidents and eventually to the preferences for travelers to select alternative routes.

### All Options.

All options, except 'Do Nothing', will require a significant effort to prepare the relevant horizontal and vertical profiles necessary to determine their land requirements. Construction cannot commence until the required land has been reserved. Refer Appendix 1. Estimated (Notional) Timeline of Events (Author's View). (Based on a Project Approval Scenario.)

## 8. Road Traffic Volumes.

Ref: <https://trafficmap.mainroads.wa.gov.au/map> Note. This reference (obtained in 2023) appears to be no longer available.

The criteria for determining the need for a Bypass is presumed to be based on road traffic volumes and Main Roads' assessments for when saturation levels would be reached. Other factors could include safety aspects such as road geometry parameters, e.g., road width, curvature and gradients and building heritage and environmental factors.

Personal impressions of the changes in road usage suggest that we are experiencing significant increases in tourist vehicles and general traffic; and the incidence of heavy vehicles is continuing at significant levels.

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Below are some data obtained from the Main Roads website in 2023 and some limited observations

Traffic Volume, Average Daily. North of Blackwood Park Road.

YEAR	Northbound	Southbound	Total	Trucks, %
2022/23	1639	1615	3254	15.1
2021/22	1592	1580	3172	17.9
2020/21	1487	1507	2994	20.8
2019/20	1497	1473	2970	29.6
2018/19				
2017/18	1525	1506	3031	19.1

Traffic Volume, Average Daily. Hampton Street (S of Steere St).

YEAR	Northbound	Southbound	Total	Trucks, %
2022/23				
2021/22				
2020/21				
2019/20	2895	2975	5870	18
2018/19	2626	2573	5199	12.7
2017/18				

Traffic Volume, Average Daily. North of Brockman Hwy.

YEAR	Northbound	Southbound	Total	Trucks, %
2022/23				
2021/22				
2020/21				
2019/20				
2018/19	1916	1931	3847	11.6
2017/18				

Some observations from the data available are –

North of Blackwood Park Road: There was a 7% increase in vehicular movements over 5 years, ie average <2%pa over 5 years.

(This included the period of covid, 2020-2022).

Hampton Street: There was a >12% increase in vehicular movements in just one year, to 2019/20.

North of Brockman Highway: There is only one year of data, but this shows that vehicular movements are much less (<75%) than those on Hampton Street (S of Steere St).

The traffic volume on Hampton Street (S of Steere St) is substantially greater than the volumes on either side of the Town, ie N of Blackwood Park Road and N of Brockman Highway, indicating that local traffic within the Town is a significant proportion of the total traffic flow – in the order of 25 to 50%.

of this. Further data may be needed on an ongoing basis.

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## 9. Alternatives to a Bypass. North and South bound Deviations.

It is proposed that both northbound and southbound road deviations could be constructed both sides of the Town on alignments parallel to Hampton Street. Refer to Figure 1 for a preliminary Concept Plan.

Northbound: On an approximate alignment - adjacent with Geegeelup Brook.

Southbound: Through the Railway Reserve on the eastern side of the Town.

The Northbound Deviation could be aligned such that a suitable separation distance from the buildings on Hampton Street could be provided to allow for a slip road and parking facilities close to the back of the buildings.

The same could apply for the Southbound Deviation, provided that the Railway is re-moved.

For both Deviations, a transport corridor of around 50m, with some squeeze points, is potentially available. Note: A corridor width of around 12m is required for a two-lane deviation or bidirectional road. It will be a critical factor to determine the merge points for both deviations with the SW Highway at both the north and south ends of the Town. This will likely require considerable work to identify and assess options.

### Advantages of Deviations vs Bypass.

The advantages of this arrangement would include facilitation of new parking facilities for the Town Centre, via a slip road, with the possibility of new pedestrian access arrangements directly into the main street. These pathways could be constructed between the existing buildings.

## 10. Opportunities for Bridgetown.

The opportunities could include the following.

- A safer main street with less traffic movements
- A safer environment for the Heritage buildings with greater separation and less vibration impacts from vehicular movements.
- Introduction of safe cycling paths or dual use paths to cater for cyclists and pedestrians.
- Introduction of designated 'gopher' paths to cater for Bridgetown's elderly.
- Incorporation of an art trail to attract tourism.
- Creation of spaces for other civic improvements.
- Gentrification of the main street.

The project could be extended over several phases to - prioritise the removal of heavy haul transport from the main street, whilst progressively drafting other road traffic types, eventually creating a traffic free main street. This objective would assist in the further promotion of Bridgetown as a Heritage Town.

## 11. Problems with the Proposed Alignments.

### Southbound Deviation.

The alignment is near St Paul's and may need an isolated road pavement to prevent transmission of vibration from heavy haul trucks to the heritage building.

**Northbound Deviation.** The northbound alignment would require removal of trees and major earthworks to provide the required road formation. It may also require -

- excavation through rock, and
- resumption of land through Memorial Park,
- re-siting of the Memorial to a new location

### Geegeelup Brook

**Community sensitivities surrounding the development of land adjacent to Geegeelup Brook need to be identified, fully explored and understood before any commitment can be given to development of land adjacent to Geegeelup Brook.**

For both south and north bound deviations, it is possible that roundabouts will be needed at both ends of the Town, probably requiring land resumptions.

The Community response to these proposals is likely to be strong and it will be necessary to manage this response very carefully.

## 12. Conclusions

The capacity of Hampton Street (single lane each direction) to serve increasing traffic flows through the Town is uncertain. At some future point in time, it is forecast that bottlenecks will begin to occur on an increasingly frequent basis.

The options for increasing this capacity and providing for a safe main street through the centre of town need to be examined.

This proposal attempts to address this deficit, but in doing so, has encountered further difficulties which have been described. It also sets out potential benefits for the Town if the Proposal can be proceeded.

**It is essential that, before any construction commences, the State Government procure the required land and publish details for the Road Reserve.**

The responsibility for the main road and the railway rests with the State Government Authorities, but the consequent decisions of the Authorities can have a profound effect on adjacent Town infrastructure and local government planning decisions.

There appears to have been no serious attempt to set aside land for a Bypass, Deviation or for Re-alignment purposes. If a decision is taken for a major re-development of the Transport infrastructure, it could take several years for land to be resumed and adequate Notices to be promulgated. Refer Appendix A

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A case has been presented that the rail has fulfilled its purpose, that the railway infrastructure is no longer required and must now give way to further developments required for the Town and Main Roads' infrastructure. This proposition should be reviewed by State Government Authorities.

There have been significant traffic incidents in Hampton Street which require a response to mitigate future risks of serious accidents.

The proposed infrastructure modifications described in this report would constitute a complex project due to the need to investigate several variations for the layout of proposed infrastructure. Such a project would require an experienced team of engineers and project managers.

Potential benefits for Bridgetown residents are –

- A safer main street.
- A safer environment for Heritage buildings
- Possibility of new pathways and trails, eg art trails, cycle trails, gopher trails and pedestrian pathways.
- More parking facilities adjacent to the shopping precinct.
- The opening up of the existing railway reserve not only for 'through' transport but also for new civic buildings and facilities.

The consequences of not proceeding are uncertain but could include –

- That change may be forced upon us.
- That increasing traffic congestion through the Town will become intolerable.
- That the public will seek alternative routes to and from the SW of the State.

### 13. Next Steps

It is proposed that the Town of Bridgetown Greenbushes submit a proposal to the Minister for Transport with a request to –

- review the proposals and comment on the feasibility of the proposed Transport Options, and
- Instruct a suitably qualified and experienced agency to chair a working group **comprising all relevant stakeholders** including State (The Main Roads Department and Western Australian Government Railways Commission) and Local government officers with the aim of cultivating a constructive and co-operative working environment to identify what options are possible and to recommend next steps.
- develop a program for New Works required, and
- determine clear Transport Reserves within the Town which are required for the future of the SW region of Western Australia.

References.

<https://trafficmap.mainroads.wa.gov.au/map>

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Figure 1. A Preliminary Concept Plan for Main Road North and South Bound Deviations through Bridgetown.



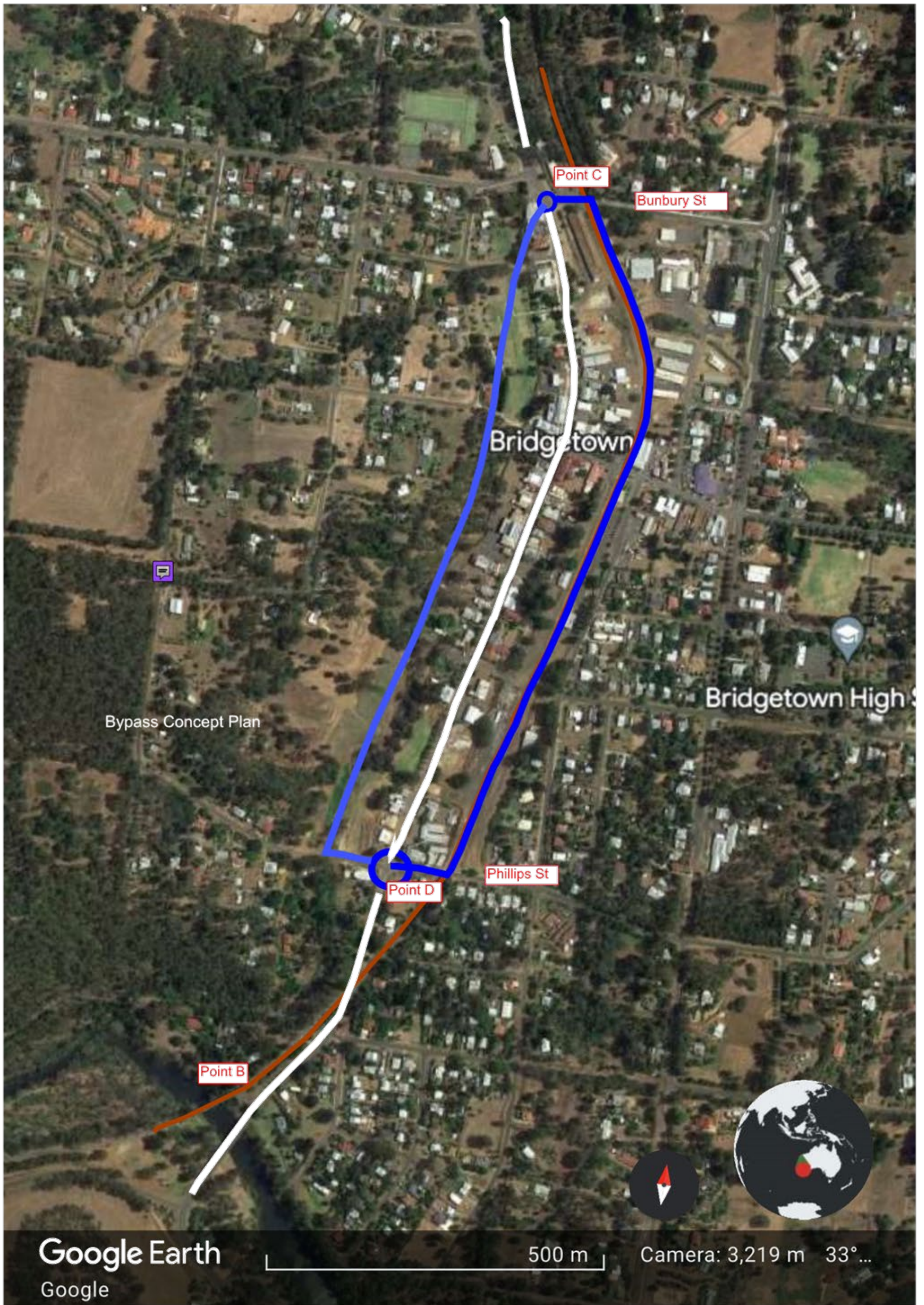
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Appendix 1. Estimated (Notional) Timeline of Events (Author's View). (Based on a Project Approval Scenario.)

Letter to Minister and Minister's Response.	6 months.
Preliminary Review and Response.	6 months.
Set up Working Group and Initial Meetings	6 months.
Planning . Phase 1	6 months.
Procurement of Land.	1 year
Community Consultation , Phase 1.	6 months
Enabling Legislation for changes to the Railway Act.	2 years
Planning and Community Consultation, Phase 2.	6 months
Design of Road Infrastructure.	6 months.
Tender Documents and Invitation to Tender.	6 months
Construction.	6 months.
Total Project Timeframe.	7 to 8 years

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PO Box 1092

Bridgetown WA 6255

Hon Rita Saffiotti, Minister for Transport

Hon Alannah MacTiernan, Minister for Regional Development

**BRIDGETOWN. PROVISION FOR A HEAVY TRAFFIC BYPASS.**

I am a resident of Bridgetown, living in Kangaroo Gully. I regularly visit the main Street (Hampton St) in the Town and, together with others in this community, am concerned for the safety of pedestrians and drivers in the main street.

The Main Roads Department visited Bridgetown about six to eight years ago, when a well-attended workshop was conducted to obtain views about the potential for a bypass and possible alignment options which might be provided.

My recollection of this event is –

- There was no consensus on any alignment option. Options discussed included a route to the east of Hampton St, via the railway reserve and a route to the west of Hampton St, west of Geegeelup Brook.
- Bridgetown was listed fifth in line for provision of a by-pass after – Pinjarra, Margaret River, Donnybrook and Ravensthorpe.
- Discussion was held about some of the risk factors applicable to heavy traffic through the Town of Bridgetown. For instance – road gradients, curvatures, widths, intersections and clearances between heavy vehicles and parked cars. Other risks which come to mind include – the necessity for heavy vehicles to slow down or stop, including on a ‘descending’ gradient, if a light vehicle is reversing into a parking bay.

I am concerned that risks and traffic volumes are increasing, yet there seems to be no coherent plan for a bypass. For instance, it is not clear whether a bypass can use railway land and I understand that land has been zoned for residential use on the west side of Geegeelup Brook; which potentially could eliminate these two alignment options.

I seek your assurance that government is following due process in this matter and would appreciate an official response to the following items:–

- where Bridgetown sits in the priority listing;
- what are the current plans for a bypass, and
- what Land has been reserved for a bypass.

Thank you in anticipation.

Yours Sincerely

FJ Birks

11 February 2018

cc Mr T Clynch, CEO Shire of Bridgetown Greenbushes.

[Heavy Traffic Bypass\\_1Heavy Traffic Bypass\\_1.docx](#)



## Minister for Transport; Planning; Lands

Our ref: 72-08991

Mr/Ms F Birks  
PO Box 1092  
BRIDGETOWN WA 6255

Dear Mr/Ms Birks

### BRIDGETOWN BYPASS

Thank you for your letter dated 11 February 2018, addressed to the Minister for Transport, Hon Rita Saffioti MLA, regarding the potential for a Bridgetown Bypass. The Minister has asked that I respond.

I understand that in 2003 Main Roads commenced a planning study to investigate options for a safer heavy haulage route away from Bridgetown's main street, Hampton Street. In May 2005, the Government committed \$10 million to the construction of the heavy haulage route, along the railway corridor. In late 2005, Main Roads commenced meetings with a consultative liaison group, comprising three Bridgetown-Greenbushes Shire Councillors, the Chief Executive Officer and Shire Engineer. Concept designs for the route were completed and Main Roads undertook three weeks of community consultation in May / June 2006. A final concept was agreed upon in July 2006.

However, in September 2006, due to ongoing community concerns, Council resolved to proceed with a postal referendum to determine the community's position on the construction of a heavy haulage deviation on the railway alignment. The referendum closed on 27 September 2006 and the voting response was 66.36%, which resulted in a 'No' majority represented by 230 votes (56% of the total vote). It was stipulated that a 'No vote' would preclude building the bypass, in which case Council would revert to retaining Hampton Street as the key arterial route.

As a result of the referendum, construction of the Bridgetown Bypass did not proceed, and the majority of the project funding was reallocated towards other high priority road infrastructure works around the state. This included significant upgrades to Hampton Street, which were completed in the 2006-2007 financial year.

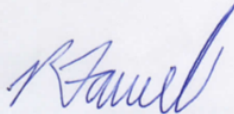
As you can appreciate, construction of a town bypass is considered on a priority basis, with a key contributor being the level of local support. If and when there is sufficient demand for a Bridgetown Bypass, a route study will be undertaken to determine the best option which will include information regarding land requirements.

Level 9, Dumas House, 2 Havelock Street, West Perth, Western Australia, 6005  
Telephone: +61 8 6552 5500 Facsimile: +61 8 6552 5501 Email: [minister.saffioti@dpc.wa.gov.au](mailto:minister.saffioti@dpc.wa.gov.au)

-2-

I trust this information is of assistance to you and thank you for writing to the Minister on this matter.

Yours sincerely



**RICHARD FARRELL  
PRINCIPAL POLICY ADVISER**

27 MAR 2018



## Advocacy Strategy

This strategy is informed by the Shire's Council Plan and integrated planning framework.

### Our Vision

The heart and soul of the Southwest - to be a premium destination to live, work and visit - a sustainable, thriving, and inclusive community that balances economic and population growth with preservation of our natural and cultural identity.

### Our Values

- Welcoming
- Community Minded
- Creative
- Sustainable
- Cost Effective

### Why Advocate?

Advocacy is the process of influencing others to create beneficial outcomes for residents, businesses, and visitors to the Shire of Bridgetown. It is aimed at influencing decision makers to achieve positive changes to public policy or resourcing for our community.

A study by the Australian Centre for Excellence in Local Government and the University of Technology Sydney found that 96% of people "agreed government should be advocating for the needs of my community". Additionally, 75% of people said that local government was best able to make decisions about the local area.

As a predominantly rural and residential community with limited commercial activity aside from one large mining operation, the Shire has a relatively small rates base. This limits the Shire's ability to independently fund the level of infrastructure renewal required to support residents and visitors without placing significant pressure on ratepayers.

Despite the significant visitation to the area, the Shire sees limited direct economic return, making it essential that investment from other government agencies, grant funding bodies and philanthropic individuals or organisations is sought to support the Shire's asset renewal, infrastructure development and programmes to benefit residents, ratepayers and visitors to the area.

Another reason to advocate for the Shire's priorities is the impact of population growth due to employment opportunities and movement away from major cities. This requires the development of improved infrastructure such as housing, utilities, transport routes, public open space, recreation, and sporting facilities.

To manage the potential impacts of environmental changes and address issues such as changing weather patterns, the Shire will require a collaborative approach across all levels of government.

### The Approach



Successful advocacy requires a planned approach, takes time and is competitive. The Shire of Bridgetown-Greenbushes needs to be considered in its funding requests to secure commitments and policy decisions that align with Council endorsed advocacy priorities.

Successful advocacy will result in:

- Funding commitments and policy decisions that are aligned to Council endorsed advocacy priorities.
- State and Federal Members of Parliament being actively engaged with the Shire and aware of community issues and the City's advocacy priorities.
- Key decision makers advocating for the Shire to achieve funding outcomes.
- Opportunities for strategic partnerships.
- Improved community outcomes and long-term sustainability.

The Shire of Bridgetown-Greenbushes Advocacy Strategy establishes how the Shire will use a variety of methods and techniques to pursue its advocacy priorities in a coordinated, transparent, and evidence-based manner.

The advocacy priorities are informed by the integrated planning and reporting framework including the Shire's Council Plan (previously Strategic Community Plan), Long Term Financial Plan and Asset Management Plan.

The areas of focus are:

- Infrastructure and facilities that encourage participation and enhance community health and safety.
- Support local businesses and enhance employment opportunities.
- Improved integrated transport networks throughout the Shire.
- Vibrant hubs and neighbourhoods.
- Enhanced open and greenspaces and promotion of biodiversity.
- Improved waste management.

#### **How will we Advocate?**

In order for the Shire to effectively advocate we will need to:

- Build the Shire's capacity to advocate.
- Strengthen and strategically use our advocacy partnerships.
- Build capacity within our established community groups to effectively advocate.
- Ensure that the Shire monitors, and Council is aware of, current and emerging issues impacting social economic and environmental outcomes, and that Council is kept informed of these issues.

#### **Governance and Roles in Advocacy**

To ensure a coordinated, consistent, and effective advocacy approach, the Shire clearly defines the respective roles of Council, the Shire President, Elected Members and Administration as:

- Council endorses advocacy priorities and positions.
- The CEO will coordinate and organise advocacy activities.
- The Shire President and Councillors advocate in line with Council-adopted positions – if they wish to advocate.
- Officers engage with stakeholders within delegated authority.

#### **Guiding Principles**



- Provide the community with strong leadership in advocating for strategic priorities.
- Priorities are based on Council adopted positions that are supported by research, evidence, and data.
- Regular community engagement to understand community priorities and inform the community of advocacy activities being undertaken.
- Advocate for opportunities that represent a value for money outcome for our community.
- Wherever possible, use partnerships to strengthen our advocacy approach.
- Undertake advocacy in a transparent, accountable, and nonpartisan manner.

Advocacy efforts will Primarily target the State and Federal Governments, although in some instances it may also be appropriate to target the private sector.

A range of channels should be used as set out below:

#### **Federal Members of Parliament**

Building and maintaining proactive working relationships and open communication lines with relevant Members of Parliament and opposition candidates is extremely important in the context of making the needs of our community known. Attention can be brought to the Shire's priorities through regular meetings and exchanges of information. The Shire is represented by the Federal seat of O'Connor in the lower house (House of Representatives).

#### **State Members of Parliament**

The Shire of Bridgetown-Greenbushes is wholly within the State seat of Warren-Blackwood in the lower house (Legislative Assembly). The member for Warren-Blackwood plays an important role in the advocacy process.

The Southwest region is represented by the Minister for the South West, whose role is to represent the communities with the South West Region of Western Australia. Maintaining a close relationship through regular meetings and briefings is important.

#### **Infrastructure WA**

Infrastructure WA provides advice to the State Government on infrastructure priorities. It is important that the Shire's priority infrastructure projects, particularly major roads, and bridges, are positioned for consideration within State planning processes.

#### **State Government Agencies**

Building close relationships with key government agencies will assist in developing opportunities for collaboration across levels of government. It is important for these relationships to be built at officer level as well as at the highest levels. Officers will be encouraged to ensure that they retain relationships with officers of agencies including:

- Main Roads WA
- Development WA
- Department of Lands, Planning and Heritage
- Department of Communities
- Department of Local Government Industry, Regulation and Sport
- Department of Environment and Water Regulation
- Lotterywest
- Western Power



- Water Corporation

#### **Talison Lithium Pty Ltd**

Talison Lithium's Greenbushes mine is the world's largest lithium mine and a major contributor to the local economy. Talison has established community grant programs to support local initiatives.

Given the localised impacts of mine operations, it is appropriate for the Shire to clearly articulate Council endorsed advocacy priorities and engage with Talison in a transparent and structured manner. Any engagement will be undertaken consistent with probity, governance, and Council policy requirements.

#### **Other Private Sector Investment**

Given the varied nature of the projects and initiatives that may form part of the Shire's advocacy priorities, there may be opportunities for private sector collaboration. This may take the form of partnerships with not-for-profit groups, philanthropic organisations or individuals or commercially driven entities. These opportunities will be identified in developing the business case for each priority.

#### **The Role of the Warren Blackwood Alliance of Councils (WBAC)**

WBAC plays an important role in advocating on behalf of member Shires. However, this will generally only occur where there is a common issue of significance across most or all, of the member Shires. Where the Shire wishes to advocate for an outcome that has regional significance and is common to three or more member Shires, Council should seek advocacy support through WBAC.

#### **How will we identify our priorities?**

Our advocacy priorities will be identified through the Community, Elected Members and Shire Administration. Priorities should be considered if they align with the adopted Council Plan.

Priorities will be ranked against a set of primary factors on a scale of 1 to 5. These primary factors will be:

**Financial sustainability** – a measure of the one-off and recurring cost impacts on the Shire's current and future financial position.

**Social and economic benefits** – a measure of the overall potential benefit that can be gained by our community.

**Community and elected member support** – a measure of community support and elected member support for the potential outcomes.

**State or Federal alignment** - a measure to reflect the strength of alignment to State or Federal priorities.

The Shire's advocacy priorities will be reviewed by Council during each budget process to ensure that any changes in community needs and external factors are considered. A Council approved Advocacy Agenda will accompany each budget.

#### **Preparing for State and Federal Elections**

State and Federal elections generally present excellent funding opportunities for Local Governments. To ensure the Shire makes the most of these opportunities, it needs to be prepared.

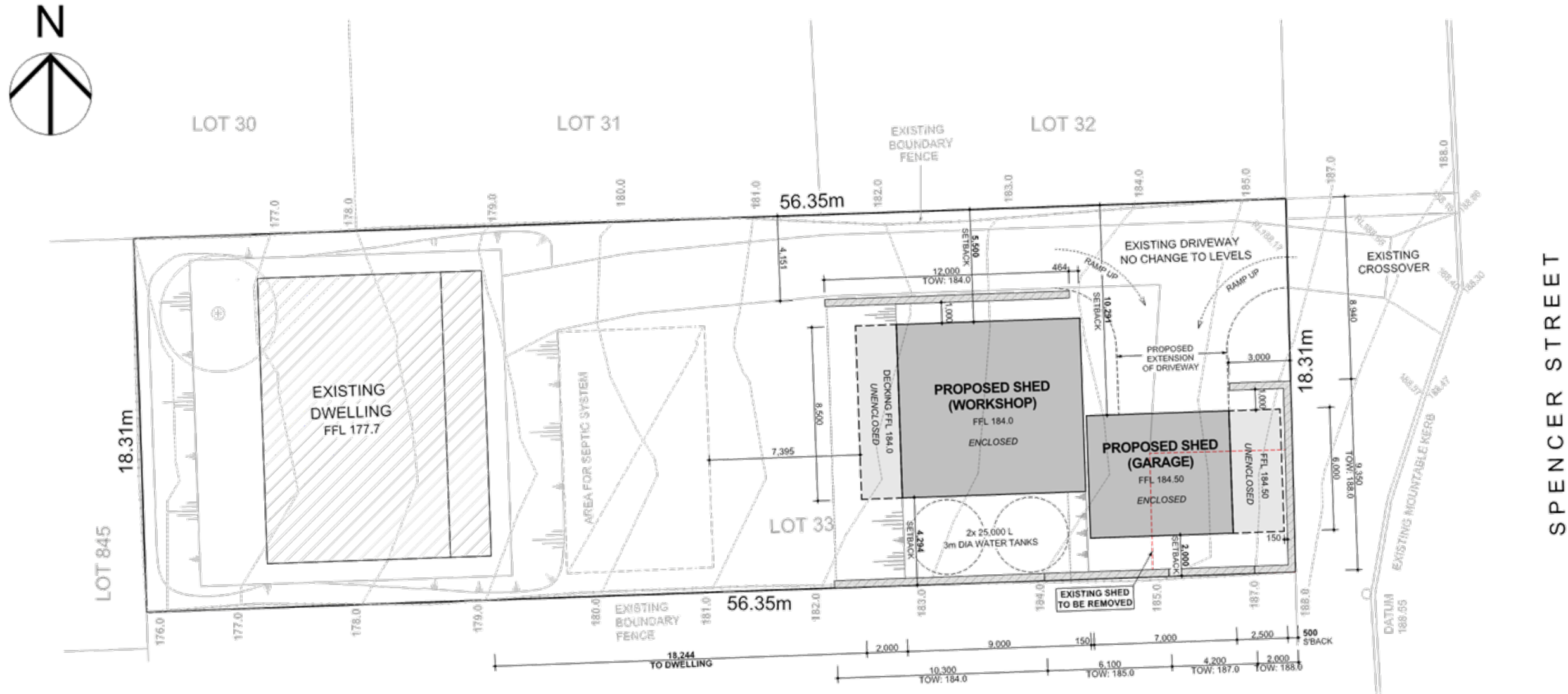


In the twelve months leading into a State or Federal election the CEO is to prepare a "prospectus" that reflects the advocacy agenda of Council. This document should be presented to each local candidate in any State or Federal election, with the intent of seeking election commitments for priority projects.

#### **Measuring Success**

Success of the Shire's advocacy strategy can be measured using a number of factors including:

- Funding provided to implement Council endorsed priority projects and initiatives.
- Beneficial changes to government policy that align with the Shire's advocacy priorities.
- State and Federal members of Parliament and key decision makers advocate on behalf of the Shire to secure funding commitments.
- Success of our community groups in achieving funding outcomes.
- Inclusion of Shire priorities in State or Federal plans or strategies.



**STORMWATER NOTE:**  
 PROPOSED GARAGE ROOF AREA: 57m<sup>2</sup>  
 PROPOSED WORKSHOP ROOF AREA: 93.5m<sup>2</sup>  
 TOTAL AREA: 150.5m<sup>2</sup>  
**STORMWATER DISPOSAL VIA WATER TANKS**

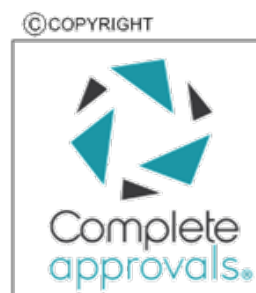
**PROPOSED GARAGE (57m<sup>2</sup>)**

- ENCLOSED AREA: 42m<sup>2</sup>
- UNENCLOSED AREA: 15m<sup>2</sup>

**PROPOSED WORKSHOP (93.5m<sup>2</sup>)**

- ENCLOSED AREA: 76.50m<sup>2</sup>
- UNENCLOSED AREA: 17m<sup>2</sup>

**SITE PLAN**  
 1:200



**CLIENT:**  
 TIM PUGH

**ADDRESS:**  
 52 SPENCER STREET  
 BRIDGETOWN 6255

**PROJECT NAME:**  
 SHED ADDITION

**PAGE:**  
 SITE PLAN

**JOB REF:**  
 9658

**DRAWN:**  
 CC

**DATE DRAWN:**  
 05.02.26

**CHECKED:**  
 JC

REV	DESCRIPTION	DWN	DATE	DWG REF:
-	READY FOR CLIENT'S REVIEW	CC	05.02.26	A01
A	STORMWATER UPDATE	CC	03.03.26	
-	READY FOR CLIENT'S REVIEW	-	-	REV:
				A
				SCALE:
				AS NOTED AT A3

**NOTE!** DO NOT SCALE THIS DRAWING. IT IS THE BUILDER'S EXPRESS RESPONSIBILITY TO CHECK ALL SITE DIMENSIONS PRIOR TO FABRICATION OR COMMENCEMENT OF ANY WORK. ANY FORM OF REPRODUCTION OF THIS DRAWING IN FULL OR IN PART WITHOUT WRITTEN PERMISSION OF THE DESIGNER CONSTITUTES AN INFRINGEMENT OF COPYRIGHT.

**NOTE!** THE BUILDER/ CONTRACTOR IS TO ENSURE THAT THE SUPPORTING ELEMENTS TO WHICH THE PROPOSED STRUCTURE IS ATTACHING ARE STRUCTURALLY ADEQUATE, OR ADEQUATELY REINFORCED, TO WITHSTAND THE ADDITIONAL LOADS IMPOSED.

**NOTE!** ALL CONSTRUCTION TO BE IN ACCORDANCE WITH ALL ENGINEERS DETAILS, ALL RELEVANT AUSTRALIAN STANDARDS & THE BUILDING CODE OF AUSTRALIA.

**NOTE!** ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE NATIONAL CONSTRUCTION CODE (NCC) 2022 (VOL. 2) AMENDMENT 2 & HOUSING PROVISIONS

1mm Squares

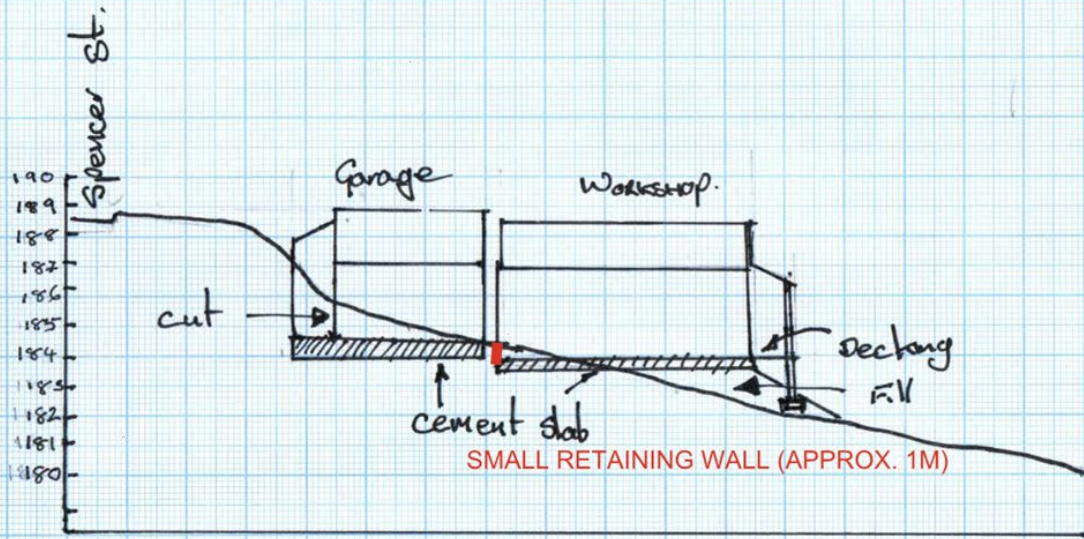


Figure 5. Proposed Garage and Workshop  
52 Spencer St. Cross section  
Scale. Vertical : 1:2000  
Horizontal : 1:2500

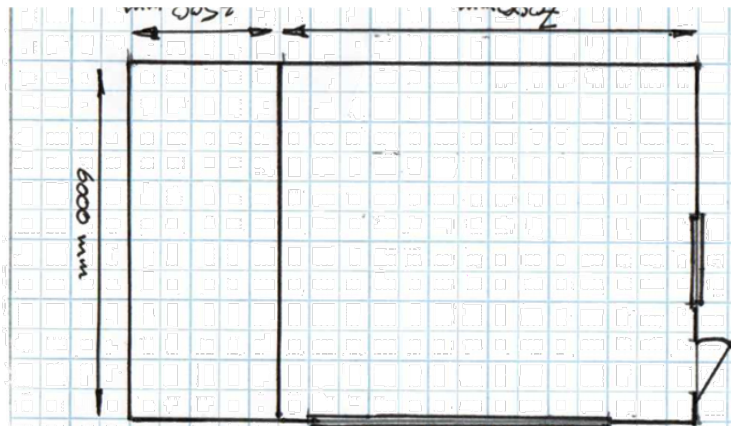
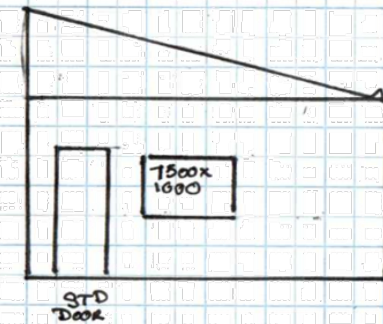
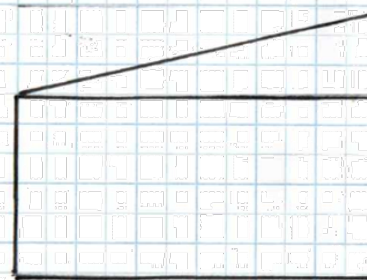
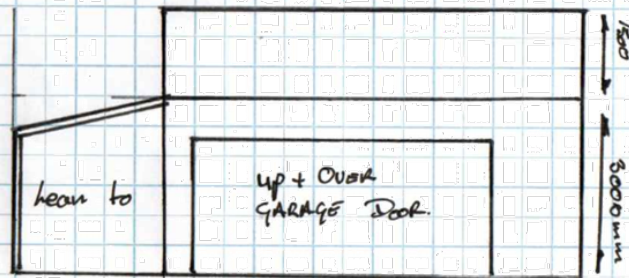
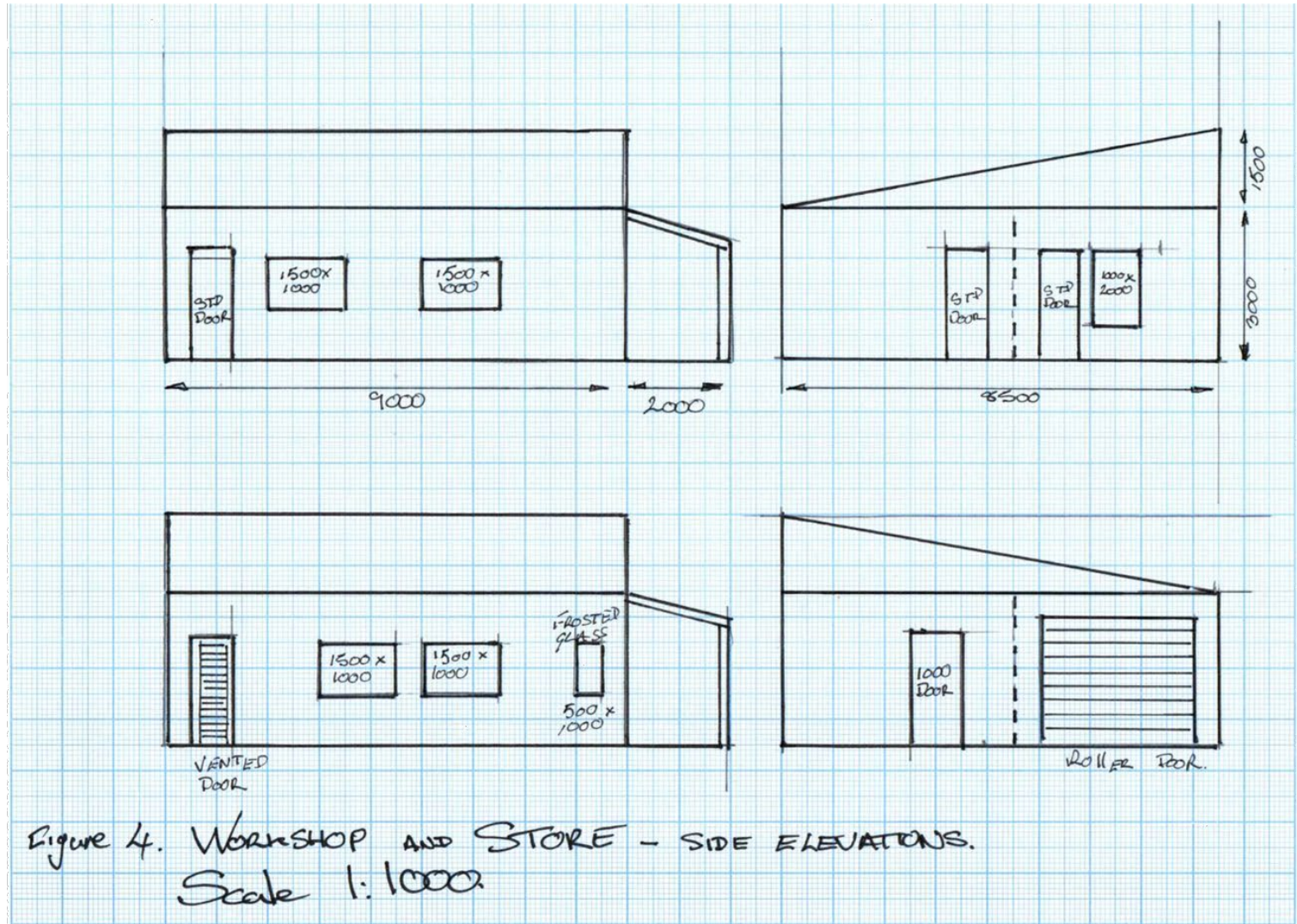


Figure 2.  
52 SPENCER ST.  
GARAGE - SIDE AND PLAN ELEVATIONS  
Scale 1:1000

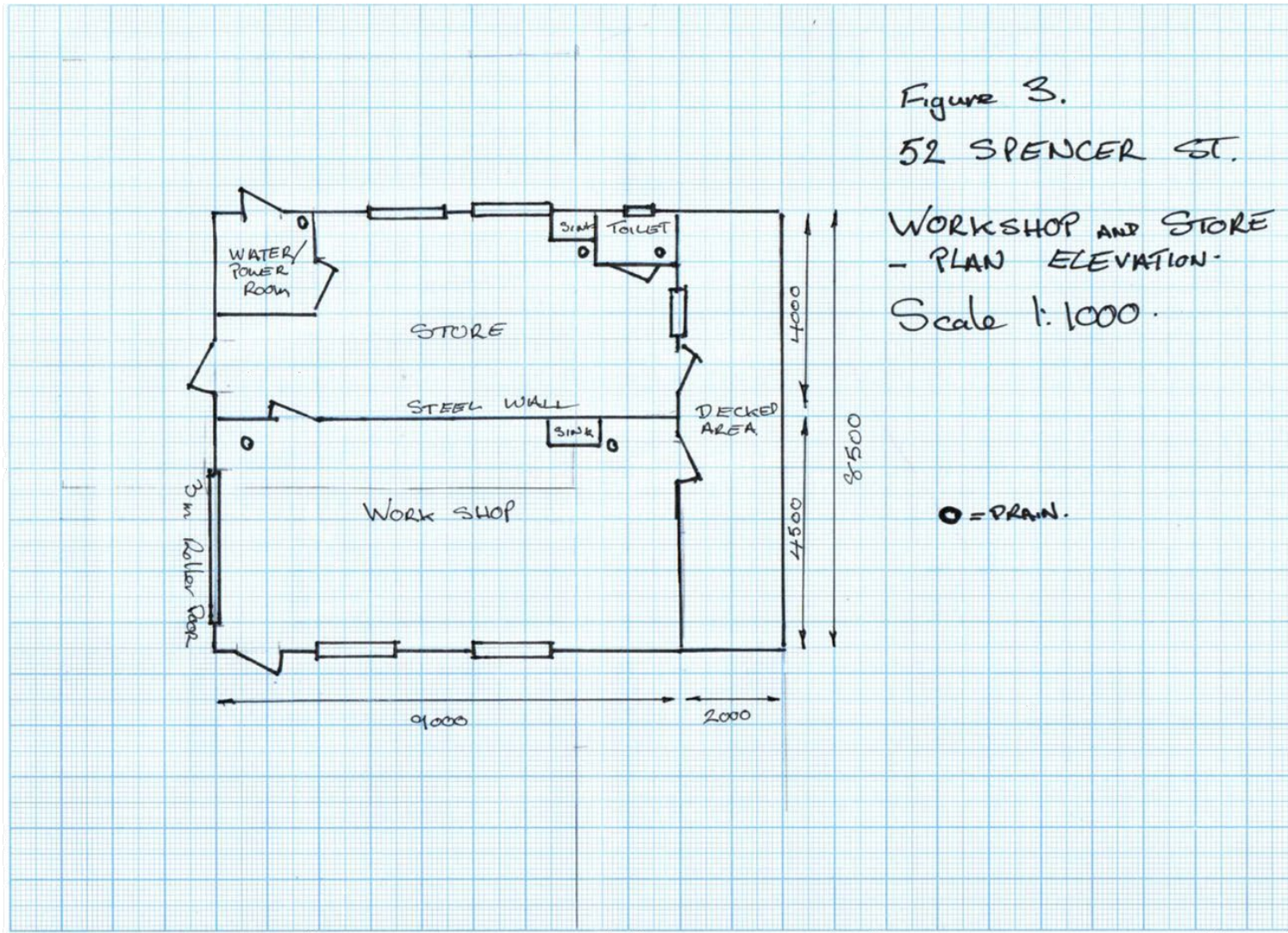
Notes.  
Optimum Roof for Solar Panels.



1mm Squares



1mm Squares



## West Coast Poly

Address: 2 Uppsala Pl, Canning Vale WA 6155

Tel: 1800 555 185.

email : [info@westcoastpoly.com.au](mailto:info@westcoastpoly.com.au)

Web: <https://westcoastpoly.com.au/water-tank-products/water-storage-tanks/>

- ISO 9001 certification and Water Mark accreditation
- Manufactured to Australian standards AS4020 and AS 2070
- Material: linear medium density polyethylene
- Construction method: Single piece Roto-Moulded

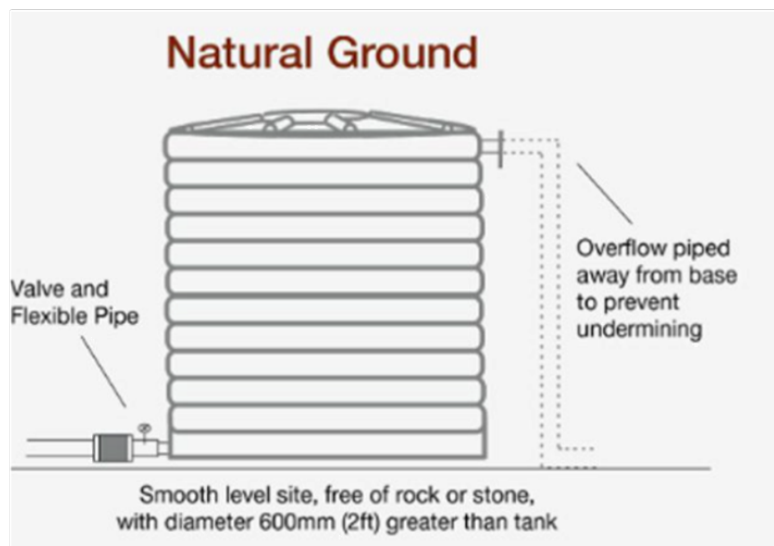
### Dimensions

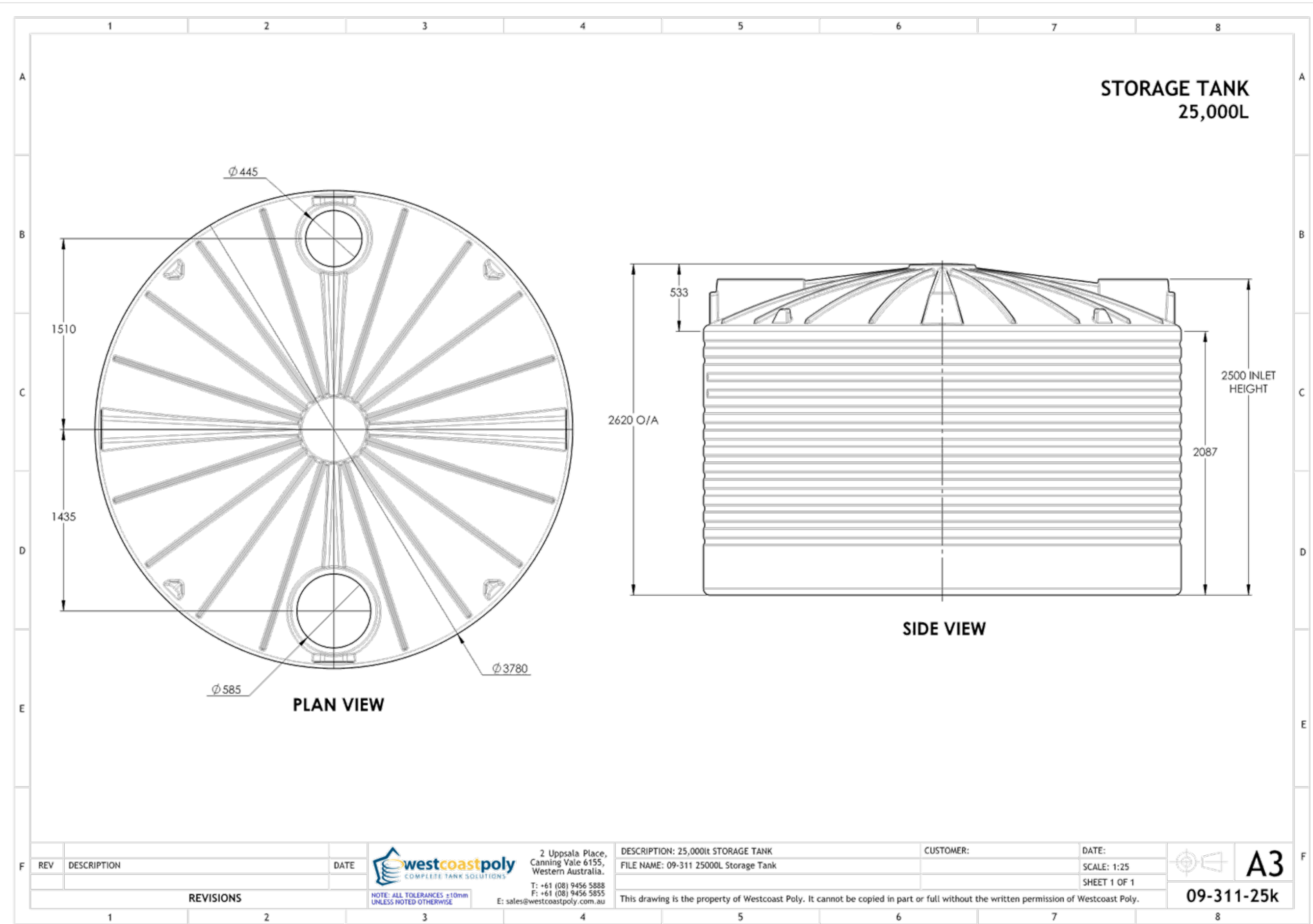
Volume: 14000L

Diameter: 2.87m

Height: 2.48m

Colour: To match shed color bond





**Attachment 2 – Site Photos of Subject Site**



**Photo 1:** Photo taken from Spencer Street looking north-west towards indicative location of outbuildings, existing dwelling partially visible.



**Photo 2:** Photo taken from Spencer Street looking west towards subject site, note significant drop in topography. Existing dwelling partially visible.



**Photo 3:** Photo taken from Spencer Street at point of subject site crossover. Indicative location of proposed development located south of the existing driveway. Existing dwelling partially visible.



Shire of BRIDGETOWN-GREENBUSHES

10<sup>th</sup> February 2026

RE: 52 Spencer Street, BRIDGETOWN

To whom it may concern;

Justification for the proposed outbuildings as follows:

As the proposed outbuildings locations are in front of the main dwelling we are seeking Planning Approval in the first instance.

**5.4.3 Outbuildings;** The proposed outbuildings, with wall height 3m, will only partially visible from the streetscape as the property sits below street level.



The sheds are required for garage, private workshop and household storage and will ensure the longevity of the equipment as it will not be exposed to the elements when being housed in the proposed outbuilding.

The outbuilding is proposed in a **Pale Eucalypt** colour for wall sheets and **Shale Grey** colour for roof sheets, to complement the existing dwelling and surrounding area.

Should you require any further information, please contact the office on 6245 5505, or email at [admin@completeapprovals.net.au](mailto:admin@completeapprovals.net.au)

Regards,

A handwritten signature in black ink that reads "KChase". The signature is written in a cursive, flowing style.

Kosoula Chase



Shire of BRIDGETOWN-GREENBUSHES

11<sup>th</sup> June 2026

RE: 52 Spencer Street, BRIDGETOWN

To whom it may concern;

Further justifications for the proposed outbuildings as follows:

**5.1.2 Street Setback;** The proposed detached garage has been designed to contribute to and be consistent with the prevailing development context of the residence and streetscape. The proposed setback of 3000mm complies with C2.1 i, ii, and iii being that the intruding area is compensated for by at least an equal area of open space.

The proposed detached garage is setback 2500mm from the side boundary which complies with 5.1.3 of the R Codes for the proposed 3000mm wall height. The garage is required for the parking and safe storage of private vehicles, as there is no other garage or carport currently on this residential property.

The detached garage is proposed in a **Pale Eucalypt** colour for wall sheets and **Shale Grey** colour for roof sheets, to complement the existing dwelling, surrounding area, and blend seamlessly into the hillside on which it sits.

**5.2.1 Setback of garages and carports;** C1.1 ii - The proposed detached garage with a street setback of 3000mm has been designed so that vehicles enter the property and turn ninety degrees, parking inside the garage parallel to the street. The wall facing the street is also the unenclosed "lean-to" section for the garage. By keeping the colours matching the existing residence, we are maintaining a good look to the streetscape and reducing any adverse effects on neighbouring properties.

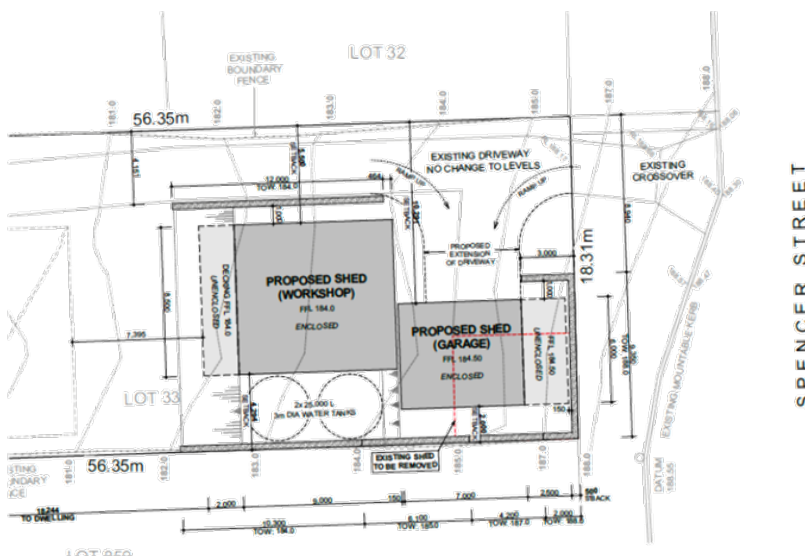
**5.1.3 Lot Boundary Setback;** The proposed water tanks will not have any adverse impact on the amenity of the adjoining property owner as they are proposed behind the proposed workshop and in front of the existing retaining walls. There are no neighbours on this side of the property as the adjacent land is Crown Land. The water tanks will not be visible by any neighbours or from the street as they are screened by the proposed workshop and detached garage. The water tanks are an essential part of this project as the slope of the block is severe and collection of stormwater from both the detached garage roof and the workshop roof into the water tanks reduces the effect of erosion on the site.

The water tanks are proposed in a **Pale Eucalypt** colour to match the wall sheets of the proposed workshop that they are nestled beside.


**5.4.3 Outbuildings;** The proposed workshop, with a wall height 3m and floor area of 76.5sqm enclosed, will only partially visible from the street as the property sits below street level. Though the workshop is 16.5sqm over the recommended 60sqm, and 600mm higher in wall height for this zoned property, the total area of the property is 1,034sqm and can certainly withstand an outbuilding of this size.

The workshop is required as a personal workspace for the property owner who is a keen hobbyist. There will also be a section for household storage. It should be noted that the property owner has requested a larger workable space to ensure a safe place to continue his interests and accommodate his physical disabilities. He is registered disabled and requires support at times due to balance issues. The workshop will be used mainly for woodwork projects, furniture restoration and toy making. No heavy machinery/tools will be installed; power tools will be bench mounted, no metal working will take place in the shed.

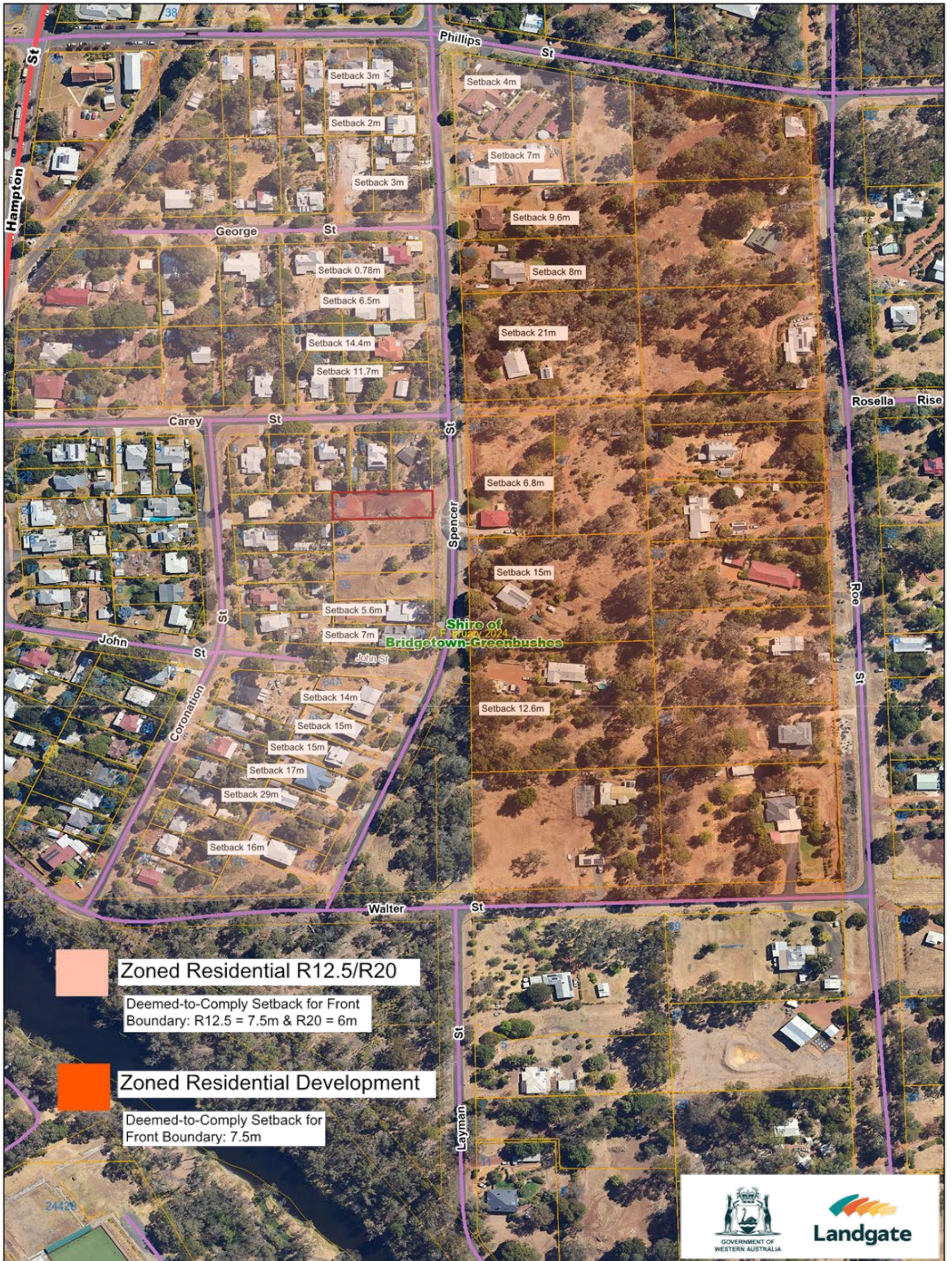
The workshop is proposed in a **Pale Eucalypt** colour for wall sheets and **Shale Grey** colour for roof sheets, to complement the existing dwelling, the proposed detached garage, surrounding area, and generally blend into the hillside on which it sits.



Should you require any further information, please contact the office on 6245 5505, or email at [admin@completeapprovals.net.au](mailto:admin@completeapprovals.net.au)

Regards,  
  
 Shadia White

Attachment 4 - Aerial/Streetscape Context Plan



Author:

Created: 16 June 2026 from Map Viewer Plus:<https://map-viewer-plus.app.landgate.wa.gov.au/index.html>

1:2,257

0 0.03 0.06 0.08 0.11 km

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## Attachment 5 - Summary of Submissions (Redacted)

**From:**  
**To:** [Planning](#)  
**Subject:** Re: Request for Neighbour's Comments - No. 52 Spencer Street, Bridgetown - Proposed Development Application (P019/2026)  
**Date:** Saturday, 25 April 2026 4:23:44 AM  
**Attachments:** [image001.png](#)  
[image001.png](#)

---

All approved. Tell them congratulations on the new house

On Fri, 24 Apr 2026, 11:27 am Planning, <[Planning@bridgetown.wa.gov.au](mailto:Planning@bridgetown.wa.gov.au)> wrote:

**OBJECTION TO DEVELOPMENT APPLICATION****52 Spencer Street, Bridgetown (Lot 32)****To:** Shire of Bridgetown–Greenbushes**From:**

---

**1. Introduction**

I write as the landowner of XXX in relation to the proposed workshop (shed) and garage at 52 Spencer Street.

I acknowledge that variations to the deemed-to-comply provisions of State Planning Policy 7.3 – Residential Design Codes may be considered under the relevant performance criteria. However, I object to the proposal on the basis that it does not adequately demonstrate that impacts on adjoining residential amenity will be acceptable.

---

**2. Non-compliance with deemed-to-comply standards**

The proposal involves significant departures from deemed-to-comply provisions, including:

- substantial exceedance of wall and ridge heights
- total outbuilding area of approximately 150.5sqm (vs 60sqm standard)

The scale of variation is not minor and results in a development envelope that is significantly larger than what is typically contemplated for incidental residential outbuildings.

---

**3. Visual privacy impacts**

The proposal includes elevated and potentially unenclosed decked areas. Due to the sloping site and finished levels, there is potential for direct overlooking into adjoining private open space.

Key concerns include:

- lack of clear demonstration of compliance with visual privacy performance criteria
- absence of defined screening or design mitigation measures
- increased overlooking risk due to elevated finished floor levels

Visual privacy outcomes are not adequately resolved in the submitted plans.

---

#### 4. Building bulk, height and boundary dominance

The site's steep topography requires significant cut, fill and retaining structures, resulting in the building presenting at an elevated level when viewed from adjoining properties.

This is likely to result in:

- increased perceived building height
- increased visual bulk at the boundary interface
- a heightened sense of building dominance from adjoining lot

These impacts are more pronounced from adjoining land than from the street frontage.

---

#### 5. Sloping site and earthworks impacts

The development relies heavily on earthworks and retaining structures which:

- artificially elevate the building relative to natural ground levels
- increase the apparent scale of built form
- reduce natural site integration with surrounding land

The final appearance and treatment of retaining walls is not clearly demonstrated.

---

#### 6. Outbuilding scale and incidental use

The combined outbuilding area significantly exceeds deemed-to-comply standards and approaches a scale more consistent with a workshop facility rather than a typical residential outbuilding.

In addition, the internal servicing includes:

- multiple sinks
- sanitary facilities
- dedicated work areas

The inclusion of ventilation features such as a vented door further indicates ongoing active use.

Taken together, these elements raise questions as to whether the development remains clearly incidental to residential use.

---

### **7. Cumulative development intensity**

When considered cumulatively, the scale, servicing, and built form suggest a gradual intensification of use on the site that goes beyond what would normally be expected for a single residential property with incidental outbuildings.

This includes:

- large building footprint
  - increased functional servicing
  - elevated built form on a constrained site
- 

### **8. Noise and residential amenity**

The scale and likely construction type may reduce the ability of the structure to contain noise.

This raises potential impacts including:

- noise transmission to adjoining properties
  - reduced residential amenity
  - potential disturbance from ongoing workshop activity
- 

### **9. Conclusion**

Overall, the proposal does not adequately demonstrate compliance with the performance criteria of State Planning Policy 7.3 – Residential Design Codes.

In particular, concerns remain regarding:

- visual privacy impacts
- building bulk and elevated presentation at boundary
- cumulative intensity of use and noise disturbances
- lack of clarity around incidental use of the outbuilding

I respectfully request that Council carefully consider whether the proposal can be supported in its current form, or whether substantial redesign is required to appropriately address residential amenity impacts.

---

**Yours sincerely**

**BUSH FIRES ACT 1954***Shire of Bridgetown-Greenbushes***FIREBREAK AND FUEL HAZARD REDUCTION NOTICE 2026/2027**

In accordance with Section 33 of the Bush Fires Act 1954, you are required to carry out fire prevention work on land owned or occupied by you as set out in this Notice by the dates specified.

If the requirements of this Notice are not met by the due date or are not completed to the satisfaction of an inspecting officer, an on the spot fine of \$250 may be issued. The maximum fine for failure to comply is \$5,000. Council can also enter upon the land and carry out required works at the owner/occupier's expense.

**1. SPECIAL REQUIREMENTS AND ALTERNATIVES****1.1 SPECIAL REQUIREMENTS**

The requirements of this Notice are considered the minimum standard of fire protection required to protect not only the individual property but the community as a whole. Council can impose additional requirements to remove or abate hazards if considered necessary. Any property subject to a Bush Fire Management Plan, or conditions imposed as a result of development approval, must comply with the approved conditions in addition to the requirements of this Notice.

**1.2 ALTERNATIVES**

If you consider it impracticable or environmentally damaging to carry out the requirements set out in this Notice, you can apply to Council by 1 October for permission to provide alternative firebreaks or other fire prevention measures.

In the absence of written approval for alternative measures, the owner/occupier must adhere to the requirements of this Notice.

Regulated activities under section 3.1 can be applied for at any time of the year.

In the absence of written approval for alternative measures, the owner/occupier must adhere to the requirements of this Notice.

**Enquiries relating to this Firebreak and Fuel Hazard Reduction Notice or fire prevention in general should be directed to the Shire Ranger Services on (08) 9761 0800 or 0457 885 156**

**2. WORK REQUIRED TO BE UNDERTAKEN****2.1 CATEGORY 1—LAND UNDER 5000M2 (1/2 HECTARE) By 15 November until 10 May**

Remove all flammable material from the property except living trees and shrubbery and maintain throughout the required period. Grass height not to exceed 100mm.

**2.2 CATEGORY 2—ALL LAND OVER 5000m2 AND UNDER 4 HECTARES (10 ACRES) By 15 November until 10 May**

All buildings must have an access track not less than 3 metres in width and a minimum 4 metre vertical clearance to overhanging vegetation. Around all buildings, haystacks and fuel storage areas, slash and remove all flammable materials likely to create a fire hazard, except living trees and shrubbery for at least 20 metres around the building, haystack and fuel storage area. Grass height not to exceed 100mm.

**In addition to the above, the following requirements also apply to Category 2 properties—**

**(a) Land used for cropping or pasture:** Construct and maintain a 3 metre wide firebreak with a minimum 4 metre vertical clearance to overhanging vegetation as near as practical to the perimeter of the property.

**(b) Land not used for cropping/pasture:** Remove all flammable material from the property except living trees and shrubbery and maintain throughout the required period. Grass height not to exceed 100mm. If choosing to forego firebreaks and instead remove flammable material from the property, the property owner must complete active fuel reduction on the property before 15 November and maintain it throughout the period of this Notice by means such as slashing, baling, and/or grazing by an appropriate number of livestock. If choosing to carry out fuel reduction by grazing of stock, the property owner must ensure that sufficient stock is used to ensure that all grass is reduced to a maximum height of 100mm by **15 November and maintained at that height until 10 May.**

### **2.3 CATEGORY 3—ALL LAND OVER 4 HECTARES (10 ACRES) By 15 November until 10 May**

All buildings must have an access track not less than 3 metres in width and a minimum 4 metre vertical clearance to overhanging vegetation. Around all buildings, haystacks and fuel storage areas, slash and remove all flammable materials likely to create a fire hazard, except living trees and shrubbery for at least 20 metres around the building, haystack and fuel storage area. Grass height not to exceed 100mm.

**In addition to the above, the following requirements also apply to Category 3 properties—**

**(a) Managed land used for agriculture, viticulture or horticulture:** Managed land is not required to have firebreaks, although land owners and occupiers are encouraged to install them in strategic places to protect their property in the event of a fire. There must be active fuel reduction done on the property throughout the period of this Notice, by means such as slashing, baling, and/or grazing by an appropriate number of livestock.

**(b) Unmanaged land:** As a minimum, one of the following two methods must be implemented—

**(i) Fuel reduction:** Remove all flammable materials from the entire property except living trees and shrubbery and maintain throughout the required period. Grass height not to exceed 100mm; or

**(ii) Firebreak:** Construct and maintain a 3 metre wide firebreak with a minimum 4 metre vertical clearance to overhanging vegetation as near as practical to the perimeter of the property.

### **2.4 CATEGORY 4—PLANTATIONS & HARVESTED PLANTATIONS By 1 November until 10 May**

The first row of trees must be a minimum of 15 metres from all formed public roads. A 10 metre wide firebreak shall be constructed along the internal boundaries of the plantation, along the boundaries of separate ownership, and all formed public roads. A firebreak 6 metres wide shall be provided in such a position that no compartment of a plantation exceeds 30 hectares. Where power lines pass through the plantation the clearing of vegetation must be in accordance with power supplier specifications. Trees adjoining the firebreak must be progressively pruned to a minimum height of 4 metres to maintain an effective width of firebreak.

**Firebreak requirements for harvested plantations are the same as for plantations.** Any harvest residue heaps (slash piles) are to be a maximum of 4 metres wide; maximum 2 metres high; maximum 50 metres length with minimum 5 metre separation between heaps/piles; minimum 50

metres from any boundary or native vegetation islands; minimum 20 metres from powerlines or any areas of remnant vegetation and the first row of trees of any plantation.

### **2.5 CATEGORY 5—TIMBERMILLS By 1 November until 10 May**

Construct and maintain a 3 metre firebreak with a minimum 4 metre vertical clearance inside and along the boundary of the property as well as a 10 metre firebreak around all piles of sawdust, woodchips, bark and waste material.

## **3. REGULATED ACTIVITIES**

### **3.1 HARVESTING OPERATIONS**

In addition to the individual Category requirements, any crop or plantation harvesting must have a drivable fire unit (not a trailer fire unit) of at least 400 litres in operational condition (full of water and in good working order) per harvesting machine within the compartment being harvested.

### **3.2 STUMP GRINDING**

The use of a stump grinder during Restricted and Prohibited Burning Periods is only permitted if a drivable fire unit of at least 400 litres in operational condition (full of water and in good working order) be within 200 metres of the stump grinder in the same compartment.

### **3.3 BURNING OF GARDEN REFUSE AND RUBBISH**

Prior to the burning of garden refuse and rubbish a 3 metre radius perimeter around the waste heap is to be cleared of all flammable material. Burning of garden refuse and rubbish is not permitted during the Prohibited Burning Period and during the Restricted Burning Periods it will require a burning permit from a Fire Control Officer.

### **3.4 SLASHING DURING THE RESTRICTED AND PROHIBITED BURNING PERIODS**

This clause does not apply to the mowing of residential lawns. During the Restricted Burning Period, any person conducting slashing must have available a fire extinguisher of not less than 7.5 litre capacity either attached to the machine or within 200 metres of where the machine is operating. During the Prohibited Burning Period, any person conducting slashing must have available a fire fighting unit (full of water and in good working order) of not less than 400 litre capacity within 200 metres of where the machine is operating.

### **3.5 CAMP FIRES & BARBECUES**

Open wood camp fires, wood-fuelled barbecues, solid fuel pizza ovens, and spit-style rotisseries are permitted during the Restricted Burning Period, provided a 3 metre area is cleared of all bush and other inflammable material, including logs and stumps.

These fires are not permitted when the Fire Danger Rating (AFDRS) is "High" or above, or when a Fire Control Officer or the local government has prohibited the lighting of fires.

Such fires are **not permitted at any time** during the Prohibited Burning Period.

Gas barbecues are permitted, subject to a minimum 5 metre radius clearance of all bush and inflammable materials.

For further information, please contact your local Fire Control Officer.

**4. DEFINITIONS OF TERMS**

**Firebreak:** must be bare earth from which any combustible material that is capable of carrying a running fire has been removed and on which no flammable material is permitted to accumulate during the period specified in this Notice.

**Flammable materials:** accumulated fuel such as leaf litter, twigs, bark, grass over 100mm in height, timber, boxes, cartons, paper and any combustible material, capable of carrying a running fire but excludes living standing trees and shrubs.

**Flammable fuel storage:** includes all petroleum based liquids, Liquefied Petroleum Gas, Liquefied Natural Gas, and any other combustible liquid or gaseous fuel.

**Fuel hazard:** has the same meaning as flammable material.

**Harvested plantation:** a plantation that has been clear felled but evidence of former use of the plantation remains in the form of tree stumps, pruning, limbs, and/or other accumulated tree refuse or logging residue.

**Hay stack:** a collection of hay including fodder rolls placed or stacked together.

**Managed land:** land over 4 hectares that is being actively used for agriculture, viticulture, horticulture etc. and that such use is clearly evident (excluding plantations).

**Plantation:** any area planted in pine, eucalypt or other commercially valued trees (excluding orchards and vineyards) which have been planted for commercial gain. Requires approval under the Town Planning Scheme.

**Unmanaged land:** land over 4 hectares that is not being actively and evidently used for agriculture, viticulture, horticulture etc. (excluding plantations).

**By Order of the Council.**

**Garry Adams**

**Chief Executive Officer.**

**Attachment 1 – Recommendation**

That Council, pursuant to Clause 68 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the provisions of the Shire of Bridgetown-Greenbushes Town Planning Scheme No. 4, grant development approval for a 'Cattery' (Animal Establishment) at Lot 32 (No. 133) Henderson Road, Kangaroo Gully, subject to the following conditions of approval and advice notes:

1. The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.
1. The external wall and roof colours of the approved development shall comprise muted, natural or earthy tones that are compatible with the general character of the locality, to the satisfaction of the Shire of Bridgetown-Greenbushes.
2. Customer drop-off and pick-up of cats shall only occur between the hours of 8:30am-10:00am and 2:30pm-3:30pm.
3. All ancillary equipment and materials associated with the approved development shall be stored in a tidy and orderly manner within approved buildings or otherwise appropriately screened from view of adjoining properties and the street, to the satisfaction of the Shire of Bridgetown-Greenbushes.
4. All stormwater discharge from the development shall be contained and disposed of on-site unless otherwise approved by the Shire of Bridgetown-Greenbushes.
5. The development shall be limited to a maximum of 15 cats at any one time unless otherwise approved by the Shire of Bridgetown-Greenbushes.

**Advice Notes**

1. This decision constitutes development approval only and is valid for a period of two (2) years from the date of approval. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect.
2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
4. Separate building permits are required for all building works prior to commencement of construction. The building permit application will be required to demonstrate compliance with the National Construction Code and any applicable bushfire construction requirements.
5. The applicant/owner is advised that the development is required to comply with the *Environmental Protection (Noise) Regulations 1997* at all times.
6. The applicant is advised that the operation of the cattery is subject to compliance with relevant environmental health requirements under applicable legislation. Matters such as

animal housing standards, waste storage and disposal, and nuisance control may be subject to separate assessment and approval by the Shire's Environmental Health Service.

7. The applicant is advised that compliance with relevant local laws relating to animal management, registration and control is required. This may include requirements administered by the Shire's Ranger Services in relation to the keeping and boarding of animals.

### ***Management Plan Briarwood Boutique Cat Hotel***

#### **Reason for planning application:**

To develop our property for the purpose of operating a small Boutique Cat Hotel.

#### **Overview:**

Neil and Katherine Woodberry moved to Bridgetown in 2021 with their two boys & two cats, seeking space, quiet and the homesteading lifestyle they both experienced growing up in rural Tasmania. Neil is a well-respected Drilling supervisor and Katherine is part owner of Le Charme cleaning services a small successful cleaning company servicing Bridgetown and surrounds.

Neil and Katherine are seeking planning approval to build a Traditional Nordic style stumped cedar kit cabin to provide quality cat accommodation options servicing Bridgetown and surrounding areas. As responsible cat owners of 12+ years we love our beautiful cats, as such keep them solely indoors to protect our native fauna. Over the years we have used many cat hotel facilities, the good bad and the ugly. Sadly, there are more bad than good. Our aim is to provide a home away from home stay experience, with spacious cat enclosures with year-round temperature-controlled rooms. Eventually we would like to offer fully enclosed catios or courtyard so our cat guests may enjoy nature safely with snake and vermin proof pens.

#### **Business Goal:**

To operate a premium Boutique cat boarding facility at 133 Henderson Road, Kangaroo Gully WA.

#### **Business Operating parameters:**

Cattery/Hotel- Number of enclosures Seven (7)

We initially envisage keeping our boutique boarding facility to the seven spacious enclosures so we can provide a premium attentive service. The enclosure sizes will be large ranging from approximately 2.87 metres x 1.77metres. There will be three smaller budget friendly enclosures on offer, along with larger premium enclosures on offer for families of cats or for the discerning cat needing space and a touch of luxury. (We will not ever mix cats from other families in the same enclosures) We will only accept fully vaccinated cats with completed vet certificates.

**Capacity and Operating hours:**

We envision our capacity at most will be 15 cats at any given time, and plan to offer year-round service with **limited** pick up and drop off times. This will ensure our neighbourhood stays quiet with pickup and drop off times allocated. Owners will be onsite at all times, with security cameras also operating.

**Staffing:**

Owners Neil and Katherine only.

**Waste Management:**

- All waste/litter will be bagged and removed from the property e.g. Waste management facility Bridgetown. Waste water/Grey water from cleaning will be drained underground via a French drain, there will be no odours, as waste will be immediately bagged and removed. There will be a sink to allow for washing and providing drinking water only, no WC facilities.
- Stormwater & drainage – I can confirm that the facilities will not contaminate local water systems as we are rural there is no risk to other properties or waterways and that stormwater will be managed appropriately on site with a focus on Eco friendly-solutions.
- Pest control – Waste control measures will be in place to prevent infestation of flies, rodents or other pests associated with animal waste. (bagged Waste and indoor only facilities)

**Chemicals/Environmental considerations**

Harsh chemicals are not used in our own home and will not be used in the hotel as we have septic and leach drains to consider. We only use Eco friendly products with the cat's safety and cleanliness in mind. We are considerate of our responsibility to the environment in regards to water usage and would have water storage(tank) from the Hotel building and supplement with our own 165,000litre tank. Power would be supplied from our own solar energy, with provisions to add more solar units at a later date.

**Fire Mitigation:**

Bushfire plan in place, to evacuate guests by way of cages in vehicles with owners, or failing the owners of the property.

The property is kept clean, free of debris and grass is kept low to lower our risk of bush fire. Fire retardant trees and shrubs to be planted around the building to lower the fire risk and enhance the natural beauty of the hotel setting, in turn creating a perfect habitat for native bird life.

Water tanks and fire fighting hoses stationed close by building, with power being off grid if a fire was to cut local supply.

**Traffic Impact:**

This will be a small boutique style business there may be one or two cars at the property at any time. We believe the traffic will have little to no impact on the neighbours as pick up and drop off times will be limited from 8:30am-10 and 2:30pm-3:30pm. This will be strictly be a closed Cattery, and viewings will be made by appointment.

**Building:**

We plan to build a Class 1A habitable stumped kit cabin, that is built by ourselves to Australian standards this Cabin will have fully insulated walls, ceiling and floor. There will be double glazed windows and doors. Power and Hot water system to be installed by local trades. Car parking spaces installed to council requirements at the front of the Block ensuring less impact on our privacy and overall aesthetics with plenty of room to turn around. The building style will be in keeping with our brick and weatherboard traditional home with English and native style gardens enhancing the overall look. We plan to plant the roadside fences and drive with hedges to retain privacy for ourselves and our guests.

**Animal welfare and health:**

- There will be ample room for Veterinary access – with a clear plan for emergencies and routine care provided by Blackwood Veterinary Practice or Vet of Clients choosing.
- Licensing – we intend to be compliant with local animal care laws and will acquire any necessary licensing for boarding facilities.
- Environmental regulations – we will be compliant with local environmental protection rules, i.e all cats to be kept indoors or enclosed in dedicated outdoor enclosures. All cats to be vaccinated and microchipped, and upon check in be in a healthy state.

## Bushfire Management Plan

### 1. Check and limit the amount of ignition points

Limiting ignition points to reduces risk, this also reduces the risk to neighbours and surrounding landscapes, and wildlife too. Our property doesn't directly border on bushland, but we are prepared for bushfire season.

We clear gutters regularly and keep vegetation-based mulch away from the house (we have used gravel as paths and kept vegetation away from our home.)

*We have reduced flammable items outside, like gas bottles, doormats, outdoor furniture, or stored firewood, and long grass.*

### 2. Maintaining property to protect people and biodiversity

We have cut back trees overhanging buildings and pruned shrubs so they are less dense. We always regularly mow our grass around the property and reduce the amount of leaf litter under nearby trees. Selectively thin out and remove invasive or non-native plant species to reduce fuel load and help create a more resilient and biodiverse landscape as well.

We have planted trees that may help by screening windblown embers, buffering winds, and protecting buildings from radiant heat. Trees also shade other plants and soil so they retain moisture for longer.

Instead, group trees in clumps to reduce horizontal continuity across canopies, and also reduce vertical continuity between tall shrubs and tree canopies that might create a fire 'ladder' This could mean more plants survive if a fire comes through, which helps biodiversity in the long run in a post-fire landscape.

We intend of planting native, fire-resistant vegetation to create defensible spaces around homes and structures, and support biodiversity at the same time. Plants with low oil content, higher salt content, or water-retaining capabilities are less likely to ignite or burn intensely; such as saltbush and pigface Hedges of low-flammability plants can be useful as radiation shields and windbreaks too.

We intend to plant our orchard and vegetable gardens on the most fire-prone side of the home as these tend to act as natural fire breaks.

### 3. Water

We manage the water on our property to help with both fighting fire and reducing fire risk. To prepare for bushfire season, we check watering systems (e.g. sprinklers) are working, and we have hoses that reach right around the home and property. We will have fire extinguishers in each cabin along with smoke alarms installed.

Water will available year-round, particularly during bushfire season, when pressure and supply can be affected by power cuts, we have our own power supply having the option of being off grid due to the large solar batteries. We own a water pump and have available water from our own house supply plus the supplement water tank from the large shed on the property.

#### 4. Evacuation plan

Besides preparing the home, cabins and garden, our cat owners are kept informed on the plan of action if our home and hotel is threatened by fire, or on a high fire danger day. On days of elevated fire risk, we would be prepared to leave early – and in the case of a nearby fire and orders of evacuation owners would be required to collect their animals, if unable to do so the cats would be evacuated in cages to a safe location locally.

133 Henderson Road, KG Aerial



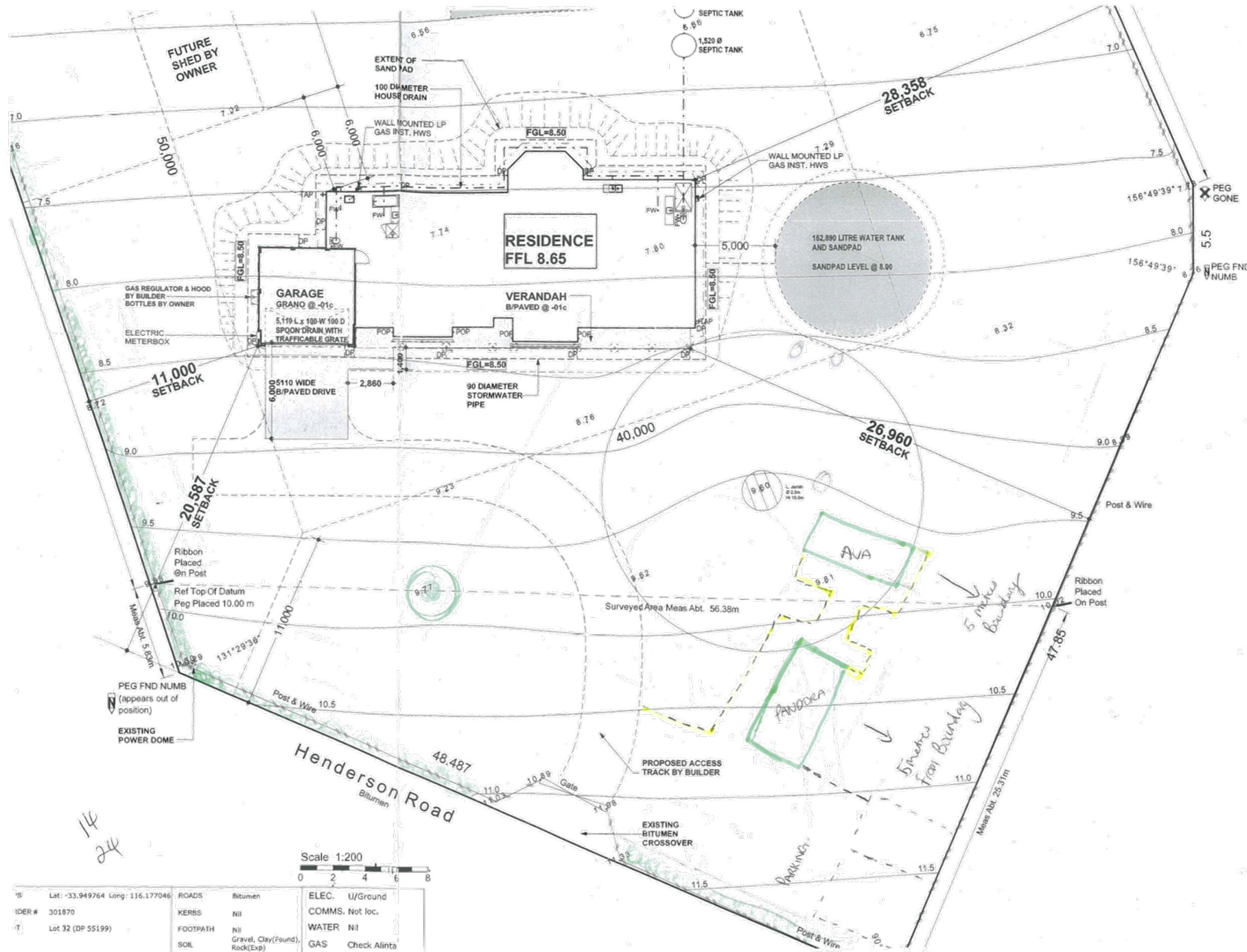
Author:

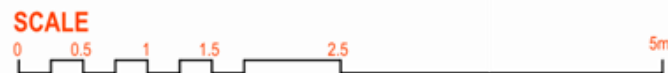
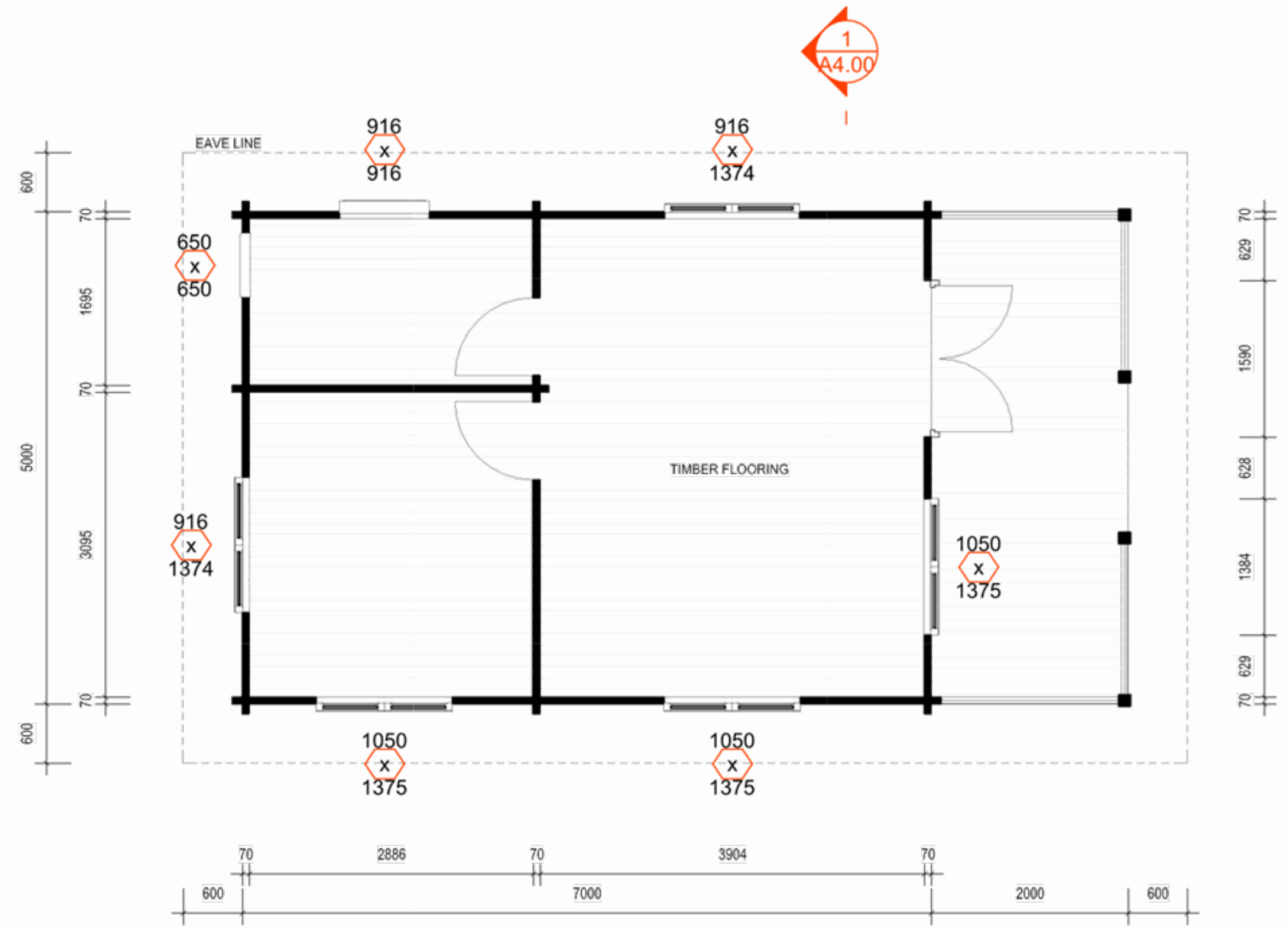
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1:2,257



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ISSUE:  
 DATE:  
 DETAIL:

**BYRON**

CABIN LIFE  
 MUWILLUMBAH NSW

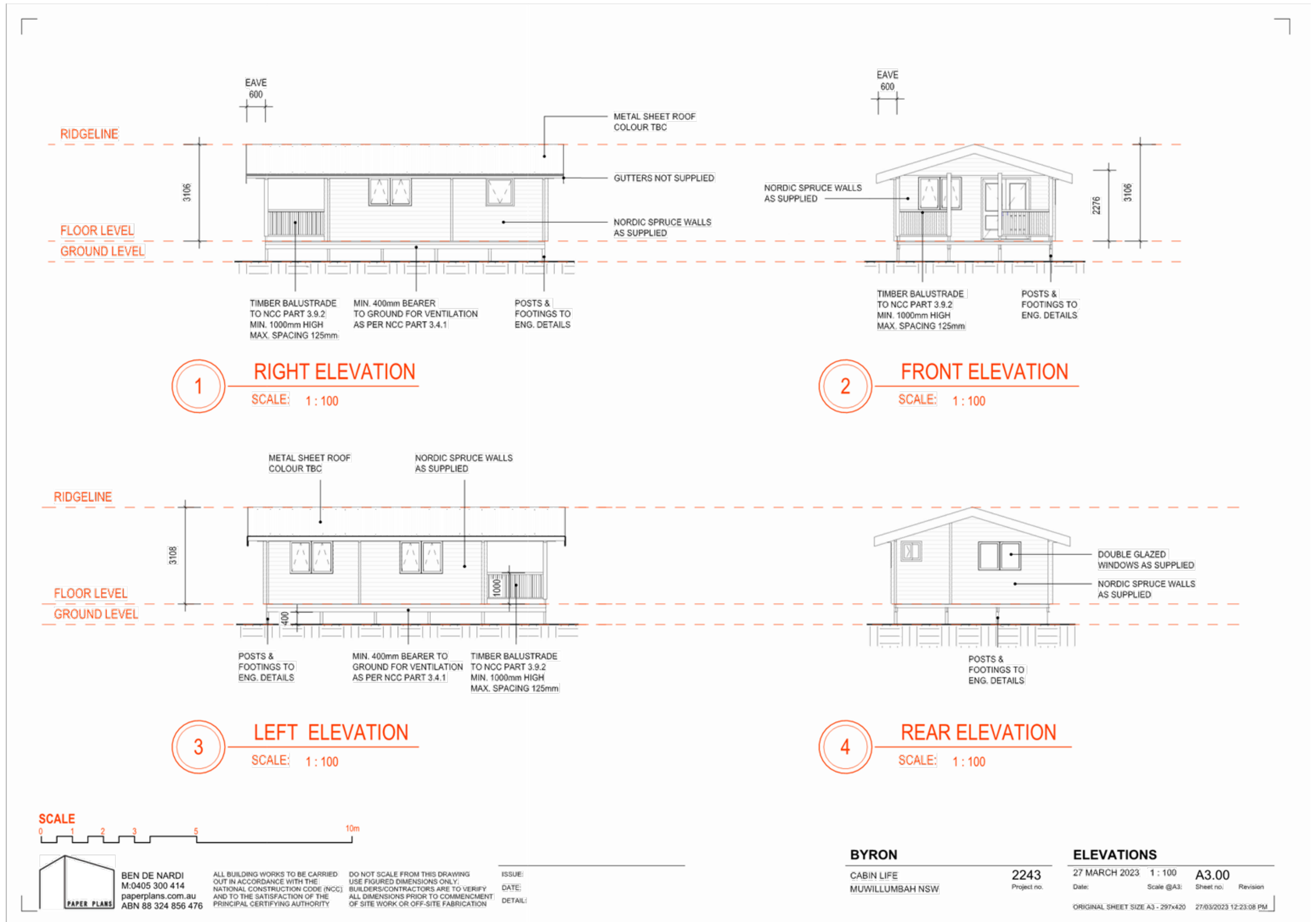
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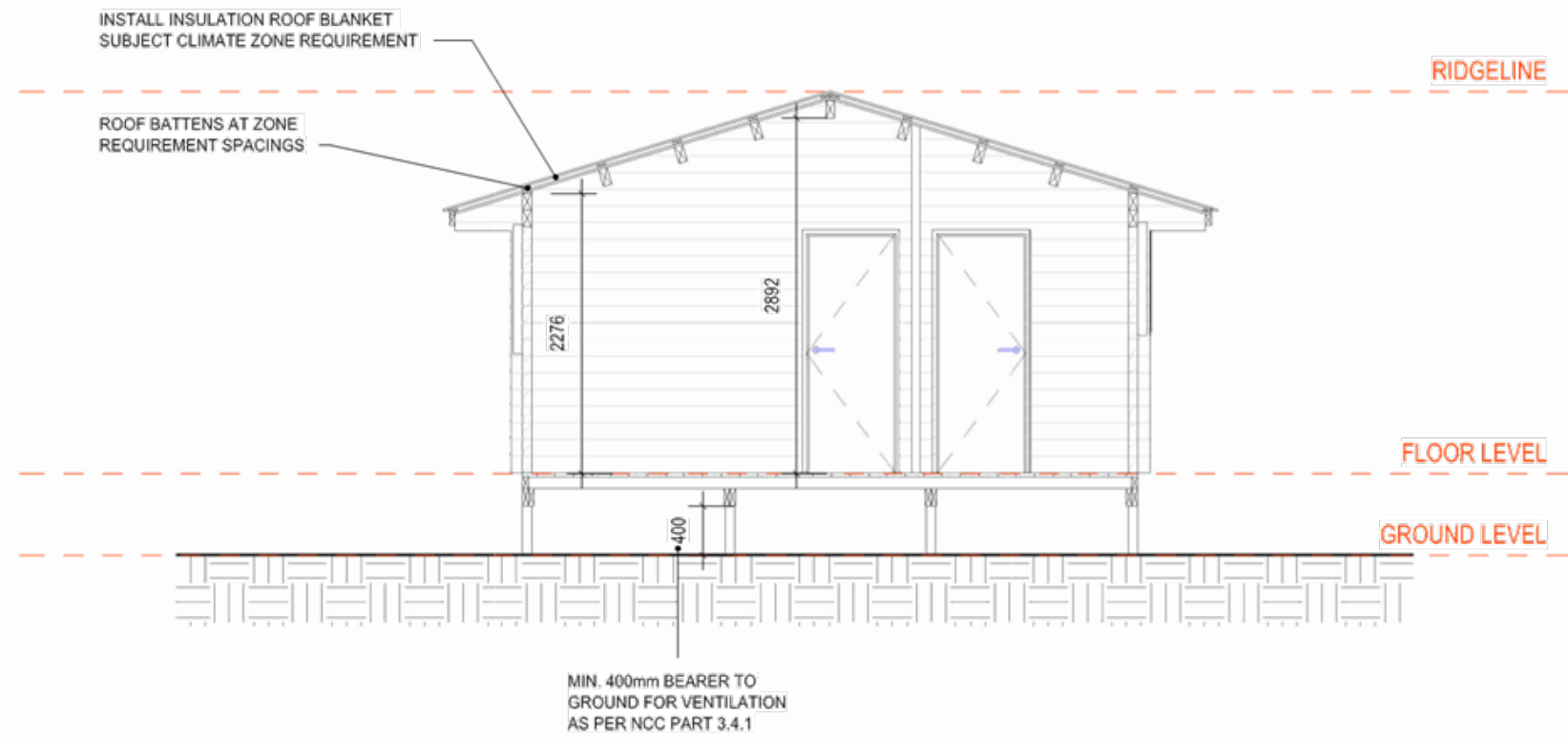
**FLOOR PLAN**

27 MARCH 2023 1 : 50  
 Date: Scale @A3:

**A1.01**  
 Sheet no. Revision

ORIGINAL SHEET SIZE A3 - 297x420 27/03/2023 12:23:07 PM





**SCALE**



**BEN DE NARDI**  
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ISSUE:  
DATE:  
DETAIL:

**BYRON**

CABIN LIFE  
MUWILLUMBAH NSW

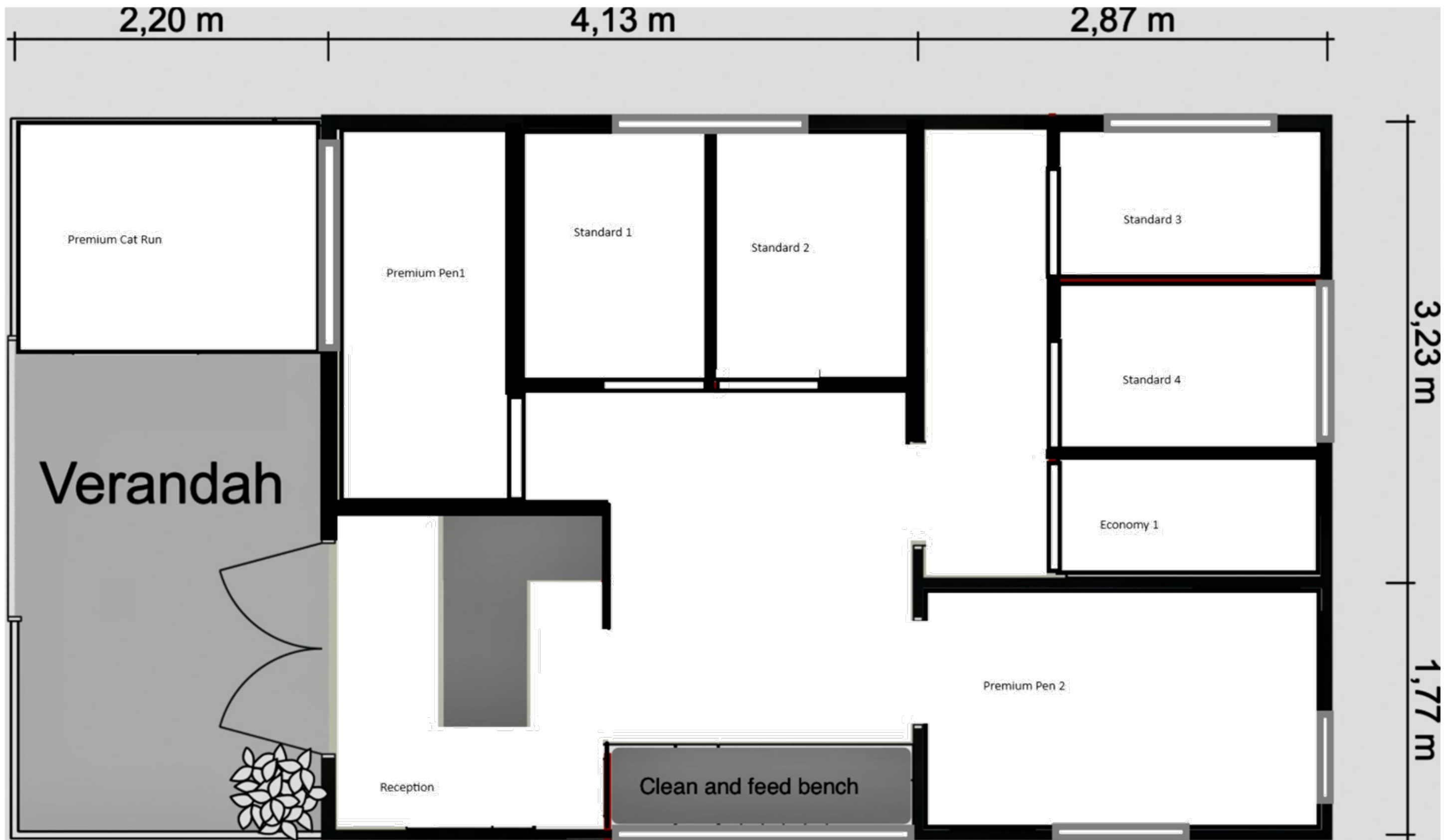
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Project no.

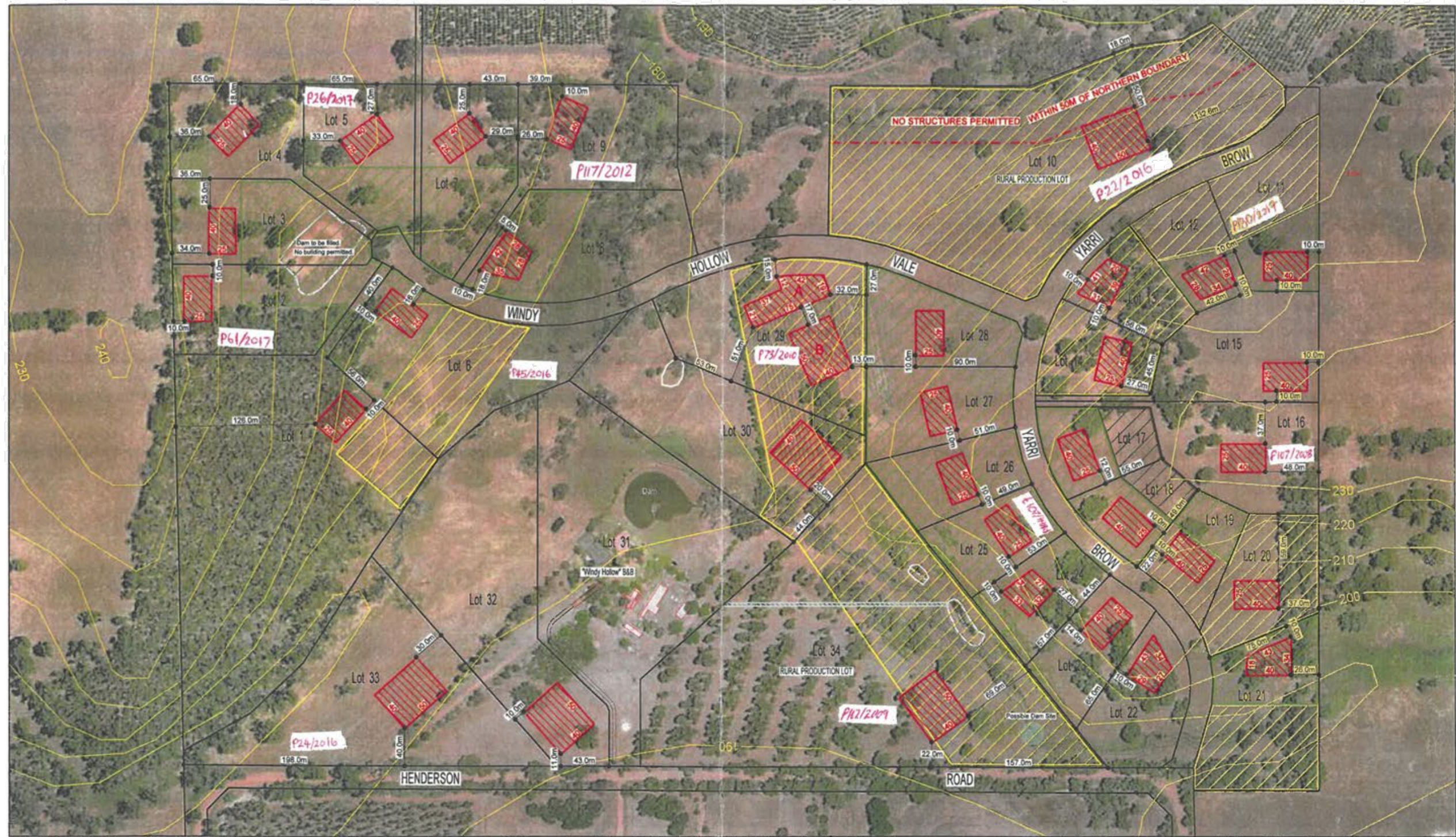
**SECTIONS**

27 MARCH 2023 1 : 50 **A4.00**  
Date: Scale @A3: Sheet no. Revision

ORIGINAL SHEET SIZE A3 - 297x420 27/03/2023 12:23:09 PM







**WINDY HOLLOW ESTATE : BUILDING MANAGEMENT PLAN**  
 Location 11529 Henderson Road, BRIDGETOWN

**NOTES**  
 Base data supplied by GIP Surveyors  
 Aerial Photography dated January 2004, Orthorectified 1:4m Projection, MGA55  
 All setbacks shown are subject to final survey conditions.  
 All setbacks shown are shown for illustrative purposes only and are subject to detailed engineering design.  
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- LEGEND**
- Building Envelope
  - Maximum Mature Planting Height : 3 Metres
  - Maximum Mature Planting Height : 5 Metres
  - Maximum Mature Planting Height : 10 Metres
  - Water Pipeline Easement



CLIENT :  
 Not to Scale @ A4 : SCALE  
 8 March 2007 : DATE  
 LS148-4-001a : PLAN No  
 a : REVISION  
 L.S. : PLANNER  
 M.H. : DRAWN

PERTH  
 141 Burwood Road BURSWOOD  
 P.O. Box 127 BURSWOOD  
 Western Australia 6100  
 Tel: (08) 9486 2222  
 Fax: (08) 9486 2233  
 Email: perth@kasp.com.au



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Attachment 4 - Summary of Submissions  
(Redacted)

**From:**  
**To:** [Planning; BTNSHIRE](#)  
**Cc:**  
**Subject:** FW: Request for Neighbor's Comments - Proposed Animal Establishment Development Application (P027/2026)  
**Date:** Wednesday, 6 May 2026 10:17:50 AM  
**Attachments:** [image001.png](#)  
[image001.png](#)  
[Proposed Development Plans - Animal Establishment - Neighbour Review.pdf](#)

---

Hi Planning,

Thank you for sending through the details pertaining to the Development application (Request for neighbours' comments) re 133 Henderson Rd Cattery.

I have a few questions/concerns based on the information provided.

1. It mentions the cats will have an outdoor area – will this mean there will be noise issues – as the surrounding area's are very quiet and the sounds of cat's "meowing etc." will disturb the peace. In addition this will also set off the local dogs increasing the barking in the area.
2. The intended location is right next to the road. – This will create an eye saw and potentially devalue the surrounding properties. – Can the location be changes to the back of the block?
3. One of the proposed buildings is a cattery – the other appears to be a small chalet. – Why does the chalet need to be built at all?
4. The cattery and chalet are proposed to be made of Cedar – Given the BAL rating of the area and the comments pertaining to fire prevention, would it not be more prudent to make it out of steel or a non-flammable product?
5. Pick up and drop off times – Given there are children in the street – would the pick-up and drop off times be better out of the school pick up and drop off times when more children are about?
6. Drainage – the water drainage can't be guaranteed to be grey water if for example an enclosure needs to be hosed out. This being the case a French drain set up would not conform to Aust Standards and council regulations re sewerage systems. Hence a proper sewerage system should be installed. – though there is no rivers, streams or parks adjoining the property, there is a winter creek next to it. No water consumption figures have been put forward that would give an indication of output. Hence wouldn't a Biomax type system be more appropriate to convert to grey water?
7. A number of residences in the area have moved here for the quiet tranquillity of the area, the extra traffic, noise and potential, flies smells etc. would change the current conditions and therefore the potential value of the property.

Our main concern is the location being right at the front of the block in front of the existing residence and the potential eye saw etc. – if it was moved to the back away from the road and behind the house we would be more in favour. (less likely to impact on the neighbours or potential house prices. Hence at this stage we are not in favour of this development.

---

**From:**  
**To:** [Planning](#)  
**Subject:** Proposed cattery on Henderson Road  
**Date:** Monday, 18 May 2026 2:51:15 PM

---

Dear Shire Officer,

Thank you for notifying us regarding the proposed cattery application adjoining our property.

Unfortunately, I have misplaced the original letter and plans that were sent out, so I apologise if any of these questions are already addressed within the documentation.

We would like to note that we are not opposed to the proposal in principle and would genuinely like to be supportive of our neighbours. They keep their property extremely well cared for and clearly take a great deal of pride in their establishment, so we are not concerned from that perspective. We simply had a few minor queries which we are sure they may already have considered, however we were unable to locate the answers within the application materials we received.

1. Boundary proximity and external appearance

My understanding is that the proposed structure is to be located approximately five metres from the boundary. Could you please clarify what colour scheme and external finishes are proposed for the cattery/cabin structure? Given the rural setting and visual impact on neighbouring properties, we would not wish to see bright or visually intrusive colours used.

2. Future expansion of the proposal

The documentation reportedly refers to this as an “initial proposal.” Could the Shire please clarify whether there is any intention or scope for future expansion beyond the single proposed structure? While we would like to be supportive if the proposal remains small-scale and in keeping with the area, we would not support the development expanding into multiple cabins or a significantly larger operation in the future without further consultation.

3. Clarification regarding plans and scale

The written proposal does not appear to align clearly with the diagram/site plan provided, particularly in relation to scale and positioning. Could this please be clarified so neighbouring landholders have a clearer understanding of the actual size and placement of the structure and associated activity areas?

4. Noise, traffic, and management considerations

There is already an acknowledged issue within the area regarding dog barking between several neighbouring properties. Given this existing situation, could the applicants or the Shire please clarify how noise management, increased animal activity, and any associated traffic movements will be managed should the cattery proceed?

5. Screening, storage, and visual impact

Could the applicants please clarify whether any screening vegetation, fencing, or landscaping is proposed between the cattery and the boundary fence?

Additionally, do the applicants intend to store any equipment, materials, cages, trailers, or other items between the cattery and the boundary fence area? In the past, items have been stored along the boundary which created somewhat of an eyesore from our property when

we had guests staying, as they commented on it. We would be concerned about this occurring again, particularly given the close proximity of the proposed structure to the boundary.

We are intending, health permitting, to continue improving and utilising our property in the future for accommodation and small functions, and therefore maintaining an appropriate visual and environmental standard along the boundary is important to us.

Again, we are not objecting outright and would like to approach this reasonably and supportively. We simply wish to ensure that any approved development remains low impact, visually appropriate, well managed, and consistent with the surrounding rural environment moving forward.

Thank you for your time and clarification.

Kind regards,

**Attachment 5 – Site Photos of Subject Site**



Site photograph looking towards property south east corner from the general location of the proposed development, showing existing vegetation along the eastern lot boundary which provides a degree of visual screening.



Site photograph looking directly east from general location of the proposed development, showing existing vegetation along the eastern lot boundary which provides a degree of visual screening.



Site photograph looking towards Henderson Road from general location of the proposed development, showing existing mature tree located at front boundary.



Site Calculations	
SITE AREA	1,258.87m <sup>2</sup>
EXISTING FLOOR AREA	146.27m <sup>2</sup>
PROPOSED AREA	82.86m <sup>2</sup>

Notes	
1	DD 18/2/26 12:17 pm Proposed Shed 9x6.5 with 4x6.09 lean-to

Disrupted by Canibuild.

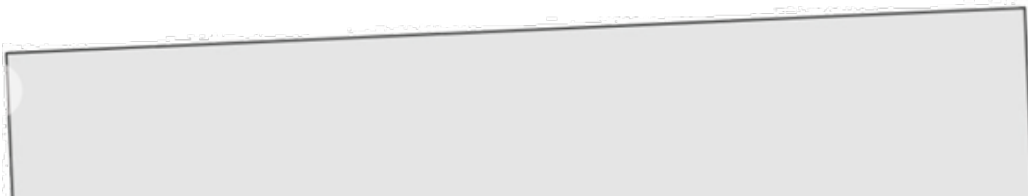


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		<p>1<sup>st</sup> version date: 18/02/2026</p>	<p>Current version date: 09/03/2026</p>	<p>Version # 5</p>		





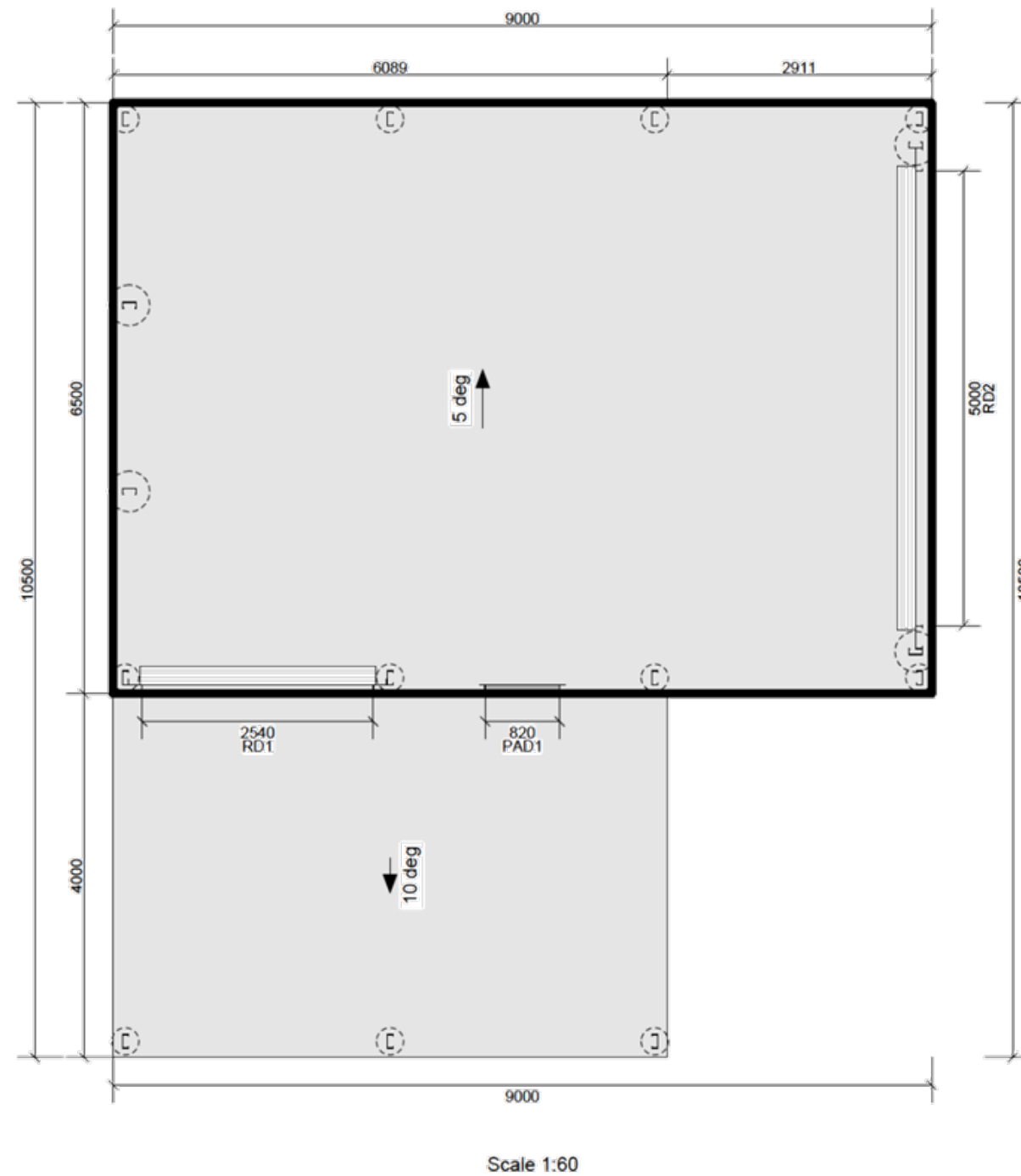
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		<p><b>Property Details</b> 4 Rowan Ct, Bridgetown, WA 6255, Australia Lot/DP: D061246 27</p>	<p>Scale NOT TO SCALE</p>			
		<p>1<sup>st</sup> version date: 18/02/2026</p>	<p>Current version date: 09/03/2026</p>	<p>Version # 5</p>		



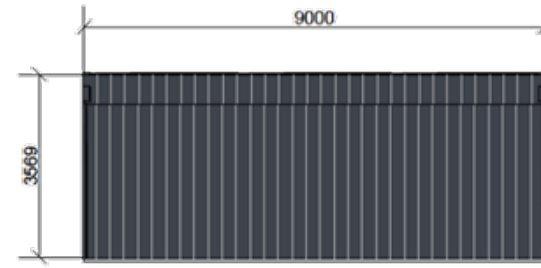
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RD1	2540mm x 2600mm
RD2	5000mm x 2500mm



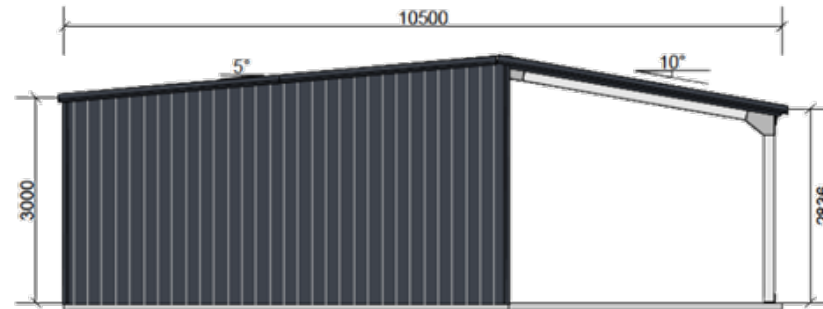
Quote Layout

 <p><b>Sheds West Direct</b> Wetherell St, Manjimup WA 6258 ABN: 85 600 190 243</p> <p>Lic: 100909 PH: 08 9777 1299 E: sales@shedswestmjp.com.au</p>	Project No: <b>-P12499</b>	Site: <b>4 Rowan Ct, Bridgetown WA 6255</b>	Region: <b>A1</b>	Date: <b>16/02/2026</b>
	Customer: <b>Daniel Desai</b>	LOT: <b>RP/SP:</b>	Terrain Cat: <b>3</b>	Sheet
	PH:	Quote Name: <b>[REDACTED]</b>	ULT Wind Speed: <b>42.24</b>	<b>1 / 2</b>
	MOB: <b>0449836507</b>	Drawing Set: <b>QLYOT1</b>	Servicability: <b>34.73</b>	

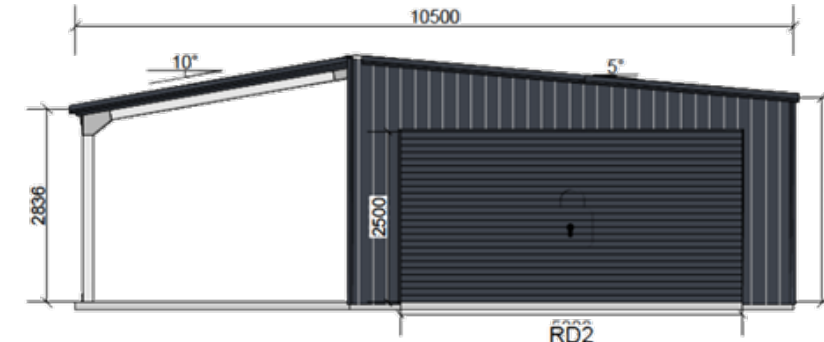
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RD1	2540mm x 2600mm
RD2	5000mm x 2500mm



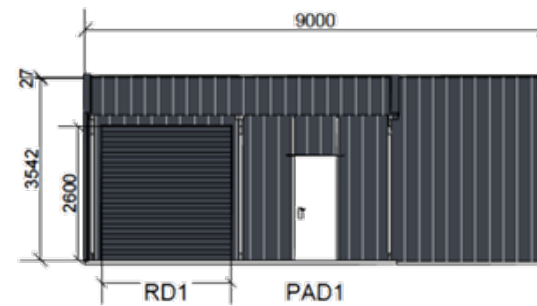
Left



Front




Back



Right

Elevation w/cladding

 <p><b>Sheds West Direct</b> Wetherell St, Manjimup WA 6258 ABN: 85 600 190 243</p> <p>Lic: 100909 PH: 08 9777 1299 E: sales@shedswestmjp.com.au</p>	Project No: <b>-P12499</b>	Site: <b>4 Rowan Ct, Bridgetown WA 6255</b>	Region: <b>A1</b>	Date: <b>16/02/2026</b>
	Customer: <b>Daniel Desai</b>	LOT: <b>RP/SP:</b>	Terrain Cat: <b>3</b>	Sheet <b>2 / 2</b>
	PH:	Quote Name: <b>[REDACTED]</b>	ULT Wind Speed: <b>42.24</b>	
	MOB: <b>0449836507</b>	Drawing Set: <b>CLADELEV1</b>	Servicability: <b>34.73</b>	

**From:**  
**To:** [Planning](#)  
**Subject:** FW: Letter for council - 4 Rowan Close  
**Date:** Thursday, 21 May 2026 11:15:43 AM

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---

**From:**  
**Sent:** Thursday, May 21, 2026 11:06:15 AM  
**To:**  
**Subject:** Letter for council

To Whom It May Concern,

---

We respectfully request approval for the proposed garage location on our property at 4 Rowan close in Bridgetown.

Our family consists of two parents and five children under the age of nine currently residing in a 3x2 home on a 1,250sqm block. The property presently has only a single car carport and no adequate storage facilities for a family of seven.

The proposed garage site was carefully selected because it is the only naturally flat and practical area on the property suitable for construction. Our block is situated on a hillside, with the land sloping upward, flattening briefly, and then sloping downward again. Constructing the garage anywhere else on the property would require substantial earthworks, retaining walls, and alteration of the natural land contours at an estimated cost well beyond our financial means.

Having purchased the property only five months ago for approximately \$690,000, and while raising five young children in the current economic climate, the additional cost of major earthworks is simply not achievable for our family. The proposed location allows the garage to be constructed with minimal disturbance to the natural landscape, as the area is already level and ready for building without excavation or retaining.

We believe this location is also the safest and most practical option for our family. The garage is positioned within close proximity to the house and laundry entrance, allowing our children to move safely between the home and vehicle during Bridgetown's wet and cold weather conditions. This will be part of our family's daily routine for many years as the children attend school and activities.

The garage will also provide much-needed secure storage for personal belongings that are currently exposed to weather or stored offsite approximately three hours away due to the lack of storage on the property.

Importantly, the proposed site maintains the natural layout and contour of the land with minimal environmental impact, avoiding unnecessary excavation and retaining works that would otherwise significantly alter the property.

Our intention is to create a safe, practical, and functional family home for the long term, as this property is where we expect to raise our family for at least the next 20 years.

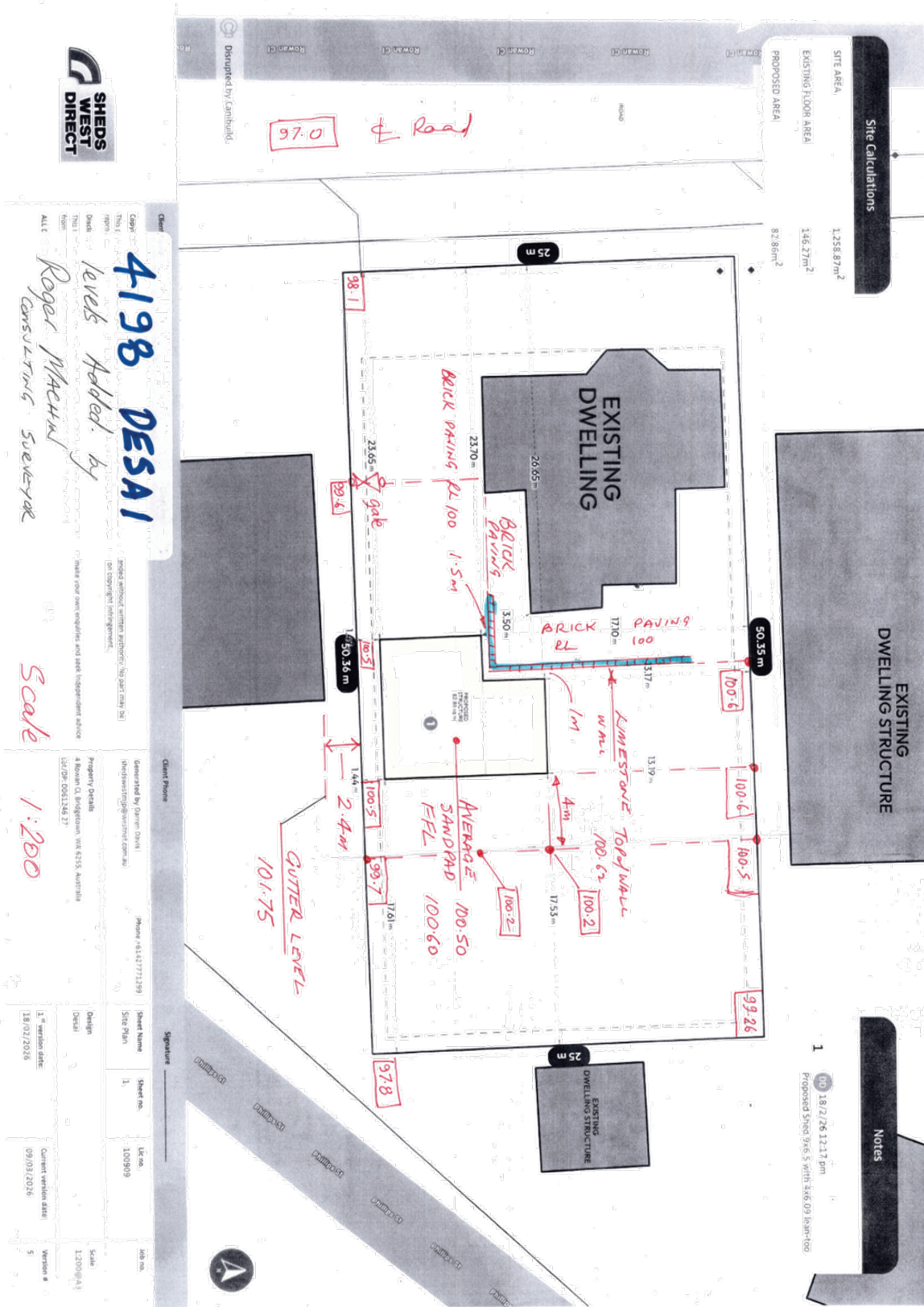
We respectfully ask the Shire to consider the practical limitations of the site, the minimal impact of the proposed location, and the genuine needs of our young family when assessing this application.

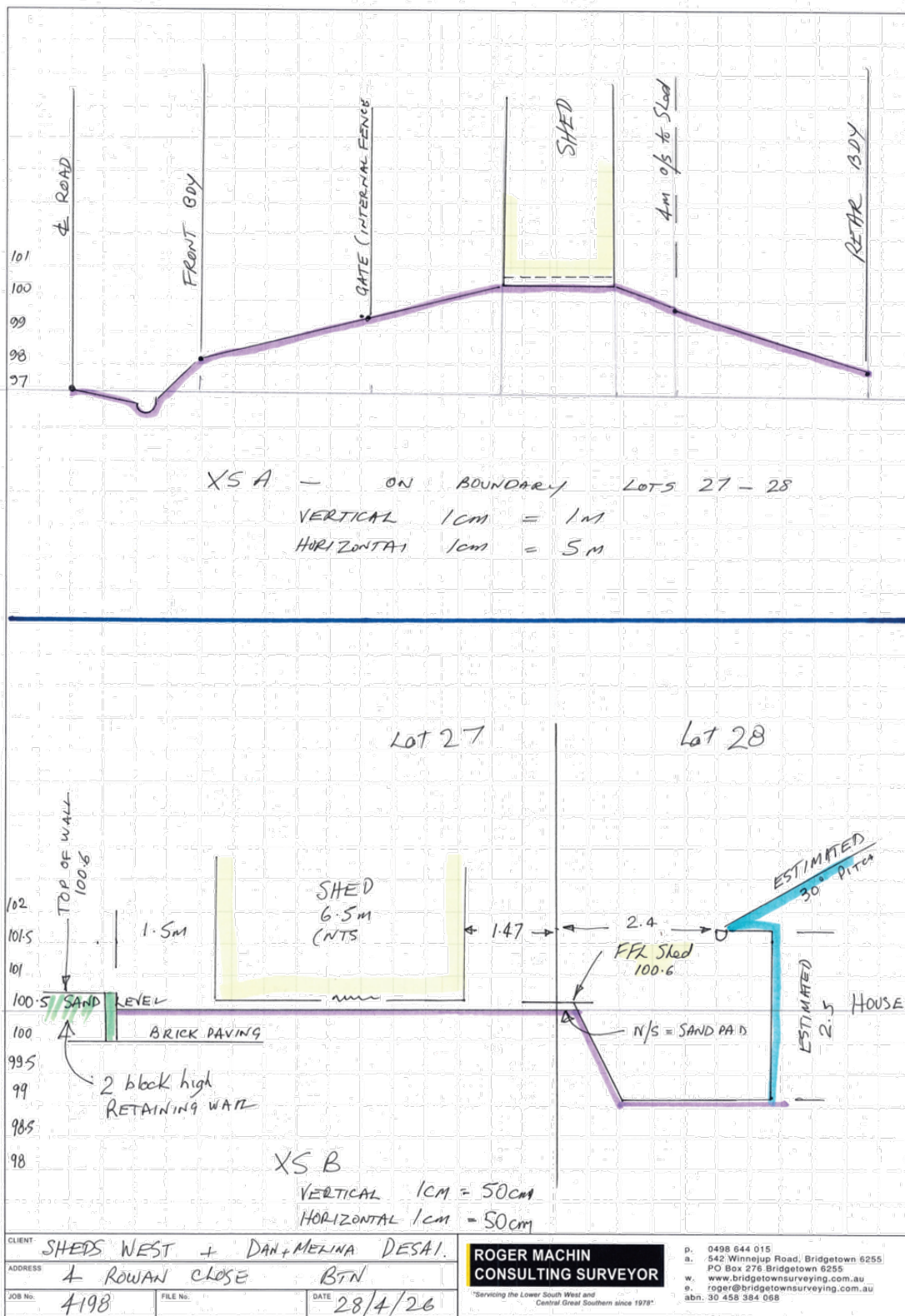
Thank you for your time and consideration.

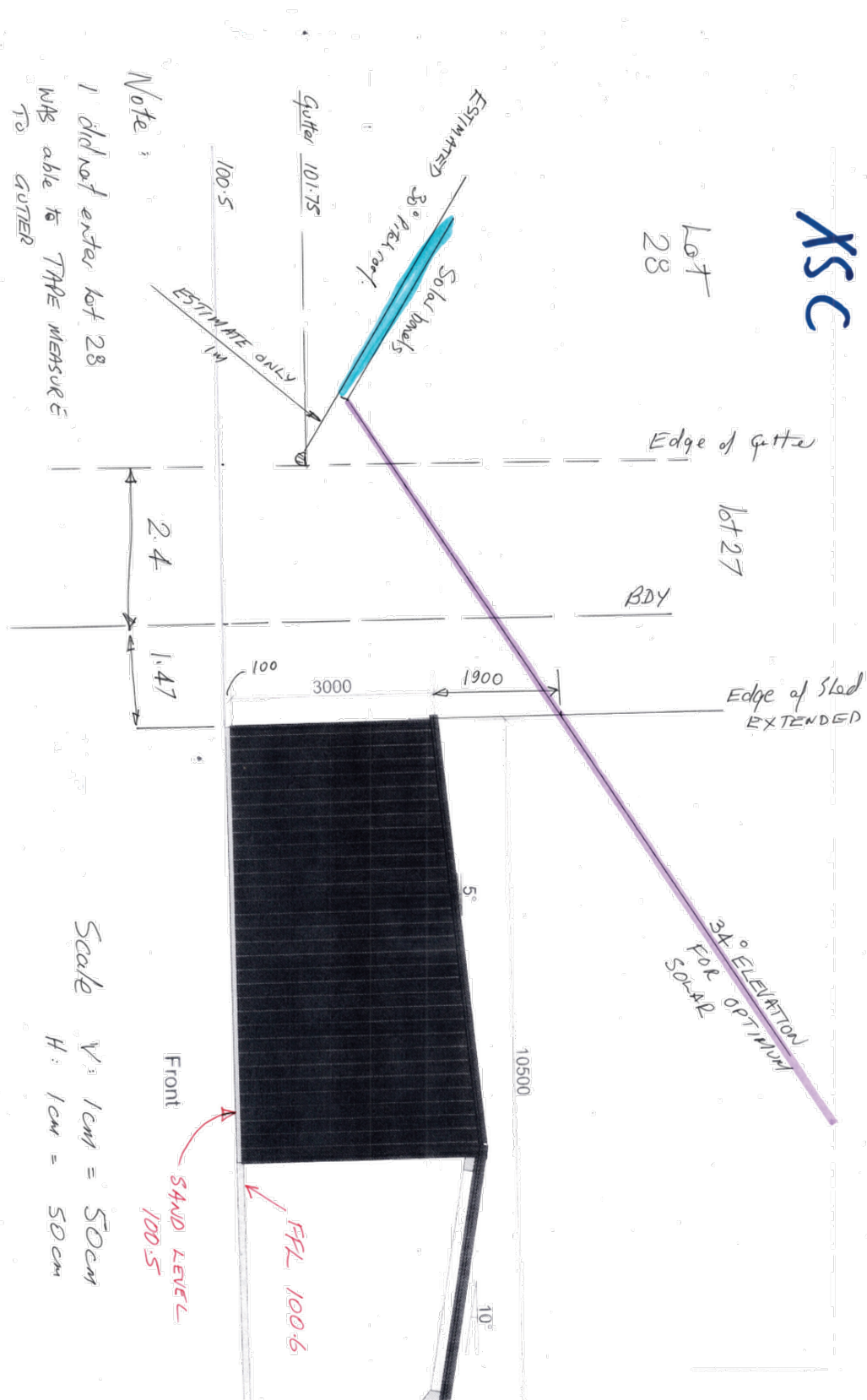
Kind regards,

Daniel Desai and Melina Semeniuk

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**From:**  
**To:**  
**Subject:** Fwd: P029/2026 - L27, 4 Rowan Cl, BTN - Request for Comment  
**Date:** Tuesday, 12 May 2026 2:58:22 PM  
**Attachments:** [P029-2026 Plans.pdf](#)  
[image001.png](#)  
[P029-2026 Plans.pdf](#)  
[P029-2026 Plans.pdf](#)

---

Hi

Thank you for your site visit on Thursday

Confirming my concerns as per the original below email

1. Overshadowing of my solar panels
2. Blocking light and winter sun to my lounge room
3. The height of the wall of the neighbours shed will be approximately 4.5 - 4.7 metres above my house level and very close blocking out natural light and warmth from the northerly winter sun reduce the efficiency of my solar panels on my north facing roof

Maybe as a compromise if proposed shed which is quite large is moved 5 metres towards the rear boundary and the floor level reduced by 40 - 50 cm this might work

I understand since your site visit you will be recalculating the overshadowing and whether this could be an answer ?

I will wait to hear from you

Kind regards

Begin forwarded message:

**From:**  
**Date:** 2 April 2026 at 4:55:22 pm AWST  
**To:** @bridgetown.wa.gov.au  
**Subject:** Re: P029/2026 - L27, 4 Rowan Cl, BTN - Request for Comment

Hi

My concerns are as follows

Height of shed at 3 metres I am at least 1.5 metres below the shed pad level that is in place making it quite high alongside my house

Not sure how far it is in metres overhanging my home as didn't show on site plan ?

I gave 20 solar panels on my north facing roof and my concern is that I will lose some function if these as well as light into my lounge which is in the rear north corner of my home

I have discussed my concerns with the owners asking if they can relocate a bit further back but they say block is too sloping ?

As you realise it is a large structure and skillions up towards the north

I have tried to phone to speak with someone at the shire but unfortunately not been able to

In conclusion I understand my neighbours needs/ requirements but would really like to know the distance and if affecting my solar panels

I know I will lose my northerly warmth in the winter and I understand this

Look forward to hearing from you  
Kind regards



**Photo 1:** Image provided by adjoining landowner showing the subject site and proposed outbuilding location from the adjoining property, looking north-west towards existing dwelling.



**Photo 2:** Image provided by adjoining landowner showing the outlook towards the subject site from a north-facing window within the main living area of the dwelling.



**Photo 3:** Image provided by adjoining landowner showing the outlook towards the subject site from a north-facing window within the main living area of the dwelling.



**Photo 4:** Image provided by adjoining landowner showing the subject site and proposed outbuilding location from the adjoining property, looking north-west towards existing dwelling.



**Photo 5:** Image provided by adjoining landowner showing the subject site and proposed outbuilding location from the adjoining property, looking north.

**Attachment 4 – Site Visit Photos of Subject Site**



**Photo 1:** View from the south-eastern corner of the subject site looking west towards the proposed outbuilding location. The photograph demonstrates the change in levels across the rear portion of the site and the extent of the existing slope.



**Photo 2:** View from a position east of the proposed outbuilding location looking west, with the indicative shed footprint marking shown in blue for reference.



**Photo 3:** View from the proposed outbuilding location looking south, illustrating the relationship between the subject site and the adjoining property.



BUSH FIRE ADVISORY COMMITTEE

ANNUAL GENERAL MEETING MINUTES

FOR ANNUAL GENERAL MEETING OF THE BUSH FIRE ADVISORY COMMITTEE  
HELD AT THE BRIDGETOWN BUSH FIRE SERVICE HEADQUARTERS, 8 LES  
WOODHEAD AVE ON TUESDAY 9 OF JUNE 2026, FROM 6.30PM.

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### 1. Opening of Meeting

The Chairperson to acknowledge the cultural custodians of the land, the Kaneang, Pibelmen and Wadandi people. We acknowledge and support their continuing connection to the land, waterways and community. We pay our respects to members of the Aboriginal communities and their culture; and to Elders past and present, their descendants still with us today, and those who will follow in their footsteps.

The Chairperson FCO Mike Fletcher to declare the meeting open at 18:51 pm and welcome visitors.

### 2. Election of Chairperson / Deputy Chairperson

#### 2.1 Election of the Chairperson

**Recommendation**

The Bush Fire Advisory Committee nominate Lyndon Pearce. as the Chairperson of the Shire of Bridgetown-Greenbushes Bush Fire Advisory Committee (BFAC) expiring in June 2027.

**Moved** Chris Doherty                      **Seconded** Kevin Wrightson                      **Motion Carried**                      YES

#### 2.2 Election of the Deputy Chair

**Recommendation**

The Bush Fire Advisory Committee nominate Chris Doherty as the Deputy Chairperson of the Shire of Bridgetown-Greenbushes Bush Fire Advisory Committee (BFAC) expiring in June 2027.

**Moved** Mike Fletcher                      **Seconded** Robert McCance                      **Motion Carried**                      YES

### 3. Attendance

Committee members

Chief Fire Control Officer	
Deputy Chief Fire Control Officer	Chris Doherty
Deputy Chief Fire Control Officer	
Bridgetown Bush Fire Brigade	Kevin Wrightson
Catterick Bush Fire Brigade	
Greenbushes Bush Fire Brigade	
Hester Book Bush Fire Brigade	Justin Terry
Kangaroo Gully Bush Fire Brigade	Mike Fletcher / Chris Doherty
Maranup Bush Fire Brigade	James Renard / Hal Reid
Sunnyside Bush Fire Brigade	Marty Winchcombe
Wandillup Bush Fire Brigade	Robert Moyes
Winnejup Bush Fire Brigade	Brian Hassen
Yornup Bush Fire Brigade	
Bridgetown Volunteer Fire and Rescue	
Elected Member	Andrew McRae
Elected Member	
Elected Member	

Guests

Department of Fire and Emergency Services	Patrick Dowling
Department of Biodiversity Conservation and Attractions	Steve Ward
Maranup BFB	Hal Reid

Shire Staff

Community Emergency Services Manager	Conor McGregor
Chief Executive Officer	
Emergency Services Officer	Robert McCance
Senior Ranger	

**4. Apologies**

Garry Adams  
Keith Clothier  
Chris Sousa  
Andrew Browne  
Greg Kennedy  
Lyndon Pearce

**5. Disclosure of Interests**

Division 6: Sub-Division 1 of the Local Government Act 1995. Care should be taken by all Committee members to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

NIL

**6. Confirmation of Minutes from Previous AGM**

A motion is required to confirm the minutes from the meeting held on the 16 of July 2025 (Attachment 6.1)

**Moved** Robert McCance                      **Seconded** Chris Doherty                      **Motion Carried** YES

**7. Business Arising**

**7.1 2026 / 2027 Firebreak and Fuel Hazard Reduction Notice**

The Bush Fire Advisory Committee recommend to Council to endorse the Shire of Bridgetown – Greenbushes Firebreak Notice as named “2026/2027 Firebreak and Fuel Hazard Reduction Notice” as drafted in (Attachment 7.1) with amendment to Section 3.5 Camp Fires to read as below:

*“Open wood camp fires, wood fuelled barbecues, solid fuel pizza ovens, and spit style rotisseries are permitted with a permit during the restricted burning period except when the Fire Danger Rating (AFDRS) is “High” or above and are NOT allowed in the Prohibited Burning Period at any time. Use of a gas barbecue is permitted subject to a perimeter with a 5 metre radius around the barbecue being cleared of bush and flammable materials.”*

**Moved** Andrew McCrae                      **Seconded** Robert McCance                      **Motion Carried** YES

**7.2 Presiding Member to call for nominations for Fire Control Officers**

**Recommendation**

The Bush Fire Advisory Committee recommend to Council to appoint the following persons by delegated authority for the 2026/2027 Fire Season:

\*\* Noting that under section 1.5 of the Bush Fire Brigades Operational Procedure the CBFCO and DCBFCO appointments are for a 3-year term unless otherwise appointed by this committee.

- Chief Bush Fire Control Officer: Greg Kennedy Appointed in 2024 - Term Expires: July 2027
- Deputy Chief Bush Fire Control Officer: Chris Doherty Appointed in 2024 - Term Expires: July 2027
- Deputy Chief Bush Fire Control Officer: Keith Clothier Appointed in 2024 - Term Expires: July 2027

**Bush Fire Control Officers:**

- Bridgetown BFB Kevin Wrightson
- Bridgetown VFRS Peter Taylor
- Catterick Keith Clothier
- Greenbushes Officer 1 - Greg Kennedy  
Officer 2 - Lyndon Pearce
- Hester Brook Officer 1- Keith Clothier  
Officer 2 - Justin Terry (FCO under training not a permit issuer)
- Kangaroo Gully Officer 1 - Chris Doherty  
Officer 2 - Michael Fletcher
- Maranup Andrew Browne
- Sunnyside Marty Winchcombe
- Wandillup Robert Moyes
- Winnejup Shane Glancy
- Yornup Lyndon Pearce

**Shire Appointed Bush Fire Control Officers:**

- Community Emergency Services Manager Conor McGregor
- Senior Ranger Donna Baker
- Emergency Services Officer Bob McCance

**Fire Control Officers to be removed are:**

- Aaron McKnight
- Hugh Wheatley

**Moved** Robert McCance      **Seconded** Chris Doherty      **Motion Carried** YES

**8. Business Arising from Previous Meetings**

Item	Responsible Person	Action
BFAC Instrument of Appointment & Delegation Renewal (Reduce meeting from 4 to 3).	CESM	Noted – Still to Action
Discussion on chassis type for the future build of the Maranup 4.4 – Consider Parks type Gang Truck	CESM / CBFCO	Put forward to ROAC and onto BOC Update, has been fed up the chain and recommendation accepted will wait to see what comes back down.
Request Amendment to Bush Fire Brigade Operational Procedures Form 10.7 Change Application form to that as preferred by DFES	CESM	Completed, new form available upon request or on Hub
Amendments to FCO Letter of Appointments – Change wording to “Valid until Revoked”	CESM	Completed, Letters sent out

**9. Reports**

- 9.1 Deputy Chief Fire Control Officer (Verbal)
- 9.2 Brigade Fire Control Officers (Verbal)
- 9.3 Community Emergency Services Manager (Attached)
- 9.4 Department of Fire and Emergency Services (Attached) – Included Operational Circular 39/2025 –  
Response to Electric Vehicle Incident –  
Foundation Training
- 9.5 Parks and Wildlife Service (Verbal)
- 9.6 FPC (Attached)

**10. Presentations**

Nil

**11. Safety Circulars**

**11.1 Safety Circular 05/2026 12 March 2026**  
Hazardous Tree Awareness in Bushfire Operations

**11.2 Safety Circular 06/2026 12 March 2026**  
Mercury and Other Toxic Metal Contamination from Backyard Gold Extraction

## **12. General Business**

### **12.1 Brigade Communications Bus**

*“Conor, We have had a mechanic check a water leak in the bus, his findings are that there is an engine problem, maybe head or worse. Cost to repair could be \$8000 to \$11000, Given that the bus has not been required for fires in the least 3 years the Brigade now has to justify committing to this expense.*

*Since the development of the bus DFES and the shire have upgraded response vehicles with pods which could replace the need for a forward control vehicle.*

*Please add for discussion at the captains BFAC meeting the future requirements for the bus so that we can determine future progress.*

*Thanks  
Kevin”*

**Round Table discussion - consensus is that the bus is a valuable asset to the Shire and we should keep operational and look for funding to make required repairs.**

### **12.2 Bushfire Fundamentals**

*“DFES has developed a new student resource training course “DFES 1055 Bushfire Fundamentals.” It is available online so is available at all times. Students do not have to wait for the original Bushfire Safety Awareness course to be run annually before being able to access the forward control point. DFES has made this course mandatory for SES and any others that may provide support to firefighting efforts such as ICV crew. As members of the Bridgetown Brigade and some auxiliary members of other brigades also provide support such a welfare vehicle, Bus, 12.2 and deliveries to the forward control point I would like to recommend that this course be included in the SOP under 3.1.1 Auxiliary Members and 3.1.4 Active Fire Fighter – Brigade Support Members. Further on completion of this course, they be eligible for PPE as per 2.3.2.*

*Kevin Wrightson  
Captain  
Bridgetown BFB*

**Round Table discussion – Advice given to make part of the Brigade rules and not part of Operational Procedures.**

### **12.3 Call Signs**

Bob McCance – Please provide to ESO or CESM updated Call signs reflective of changes to FCO/Captains Roles

## **13. Closure of Meeting**

The Presiding Member closed the meeting at 20:02 pm