



ATTACHMENTS

Ordinary Council Meeting

Thursday, 23 July 2026

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MINUTES

Ordinary Council Meeting Thursday, 25 June 2026

Date: Thursday, 25 June 2026

Time: 5:30 PM

Location: Council Chambers

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SHIRE OF BRIDGETOWN GREENBUSHES

The Ordinary Council Meeting Minutes of Meeting held on 25th June 2026 commencing at 5:30 PM.

ITEM 1 OPENING OF MEETING

The Presiding Member opened the meeting at 5:30 pm.

ITEM 2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the cultural custodians of the land, the Kaneang, Pibelmen and Wadandi people. We acknowledge and support their continuing connection to the land, waterways and community. We pay our respects to members of the Aboriginal communities and their culture; and to Elders past and present, their descendants still with us today, and those who will follow in their footsteps.

ITEM 3 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Councillors

Councillor S Carstairs President
Councillor J Boyle
Councillor L Pearce
Councillor S Robinson
Councillor A McRae
Councillor M Fletcher

Council Officers

Chief Executive Officer, G Adams
Director Corporate, Economic and Community Development, C Radford
Director Projects & Environment, M Gillham
Executive Assistant, K Durbin

Observers/Visitor

Apologies

Councillor R Redman Deputy President
Councillor K Gillies
Councillor T Pratico
Manager, Executive Services Unit, M Morrell

Leave of Absence Previously Granted

Nil

ITEM 4 ATTENDANCE OF GALLERY

Linda Falek, Brian Moore, Joan Moore, Beryl Thompson, Bruce Bebbington, Sue Ewing, John Birks
Richard Hughes, Robert J.

ITEM 5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

No matters for consideration

ITEM 6 PUBLIC QUESTION TIME**Question 1: Mr. Richard Hughes**

I've had Council trees falling on my fence for some time. My question is, is there a bucket of money for bushfire mitigation? I've had the Shire come out and look at it and it hasn't been repaired. I've lived there for 23 years and all the fire trucks go west of Peninsula rd. If we are to lose this town its going to be from the north or the west. You have all of these trees hanging over, they're diseased. Trees fall in heat stress and high wind, its horrendous. I don't know if its been on public record and that's why im here today. Something really needs to be done. I've had the first one that came down 12 months ago from the opposite side of the road. It's wiped out my fence. I'm reluctant to fix it because it's only going to happen again. I've got a widow maker there tonight that's hanging there. It's going to flatten my fence yet again.

Response: Mr. Garry Adams, Chief Executive Officer

We do have a bushfire mitigation program and obviously there is a lot of bushfire mitigation to do. We've had people out in the last few weeks even doing some mechanical and chemical mitigation. We do a lot of mitigation and we are funded by DFES for our mitigation program, but obviously we are limited by the amount of resources we have got to get through all of that. On top of that we do other tree pruning and tree removal programs that are funded through our budget. I think Director Gillham can discuss more on that. Maybe we could perhaps go and have a look at the specifics of Mr Hughes' one.

Response: Mr. Morgan Gullham, Director Projects and Environment:

We do have limited budget for tree removal works. One of the biggest challenges for us is the permits. We cant just go and remove native vegetation if its roadside. We can remove limbs but we can't remove the trunk without permits and that's anything up to two years to gain the permits.

Question 2: Mr. Bruce Bebbington

Regarding item 18.2, Endorsement of the 2026/27 Firebreak and Fuel Hazard Reduction Notice. On page 54 of this motion of which Council you are being asked to adopt the firebreak notice for the year which will then be distributed, gazzetted and advertised including going in the rates

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notices. At the top of page 54 it says the notice also allows the Local Government under section 25.1A to prohibit the lighting of fires in the open air in its district for the purpose of camping or cooking during such periods as prohibited burning times as is specified in the notice. The notice that is in the attachment doesn't have any prohibited or restricted burning periods. Why not?

Response: Cr Stephen Carstairs, Shire President.

The term is in the period of 1 of November 2026 to 10 May 2027. That's what I'm reading in this document.

Question 3: Mr. Bruce Bebbington.

They are the firebreak times, not the prohibited or restricted burning times. So the second question, if I may ask, this is a copy of the current 2025-26 firebreak notice, which is very similar to what we've had for at least 10 years. Compared to the document that is proposed to be the firebreak notice, The front page of the notice normally has restricted burning period, for example 15th of October to 30th November, prohibited burning period 1st December to 31st of March, restricted burning period 1st of April to 15th of May. Then lists the table with the different categories. Underneath the definitions it then says about fire permits and undertaking fuel hazard reduction work. Then it has the harvest and moving bands and total fire bands. then it has volunteering in bushfire brigades, then it has in the event of an uncontrolled fire, then it has a list of all the FCOs. Why is none of that information, including the dates of the restricted and prohibited times, not in the notice that is to be approved by council tonight and which is to be gazetted, put in the local paper and issued with the rates notices if it does not contain the information required under the Act?

Response: Mr. Garry Adams, Chief Executive Officer.

My understanding was that we would be putting out a similar notice to last year, but with the change, council's been asked to vote on tonight, but as you can see that, as you've mentioned, the recommendation is to authorise publication of the notice, and if the notice doesn't have all of the requirements in it, then obviously council won't be able to endorse that tonight.

Question 4: Mr. Bruce Bebbington.

Does that mean that you would be withdrawing that item from the agenda tonight since it can't be approved or will it still be debated?

Response: Mr. Garry Adams, Chief Executive Officer.

I think we'll get council to debate the change that was requested by the Bushfire Advisory Committee and perhaps not endorse the notice for publication until we can publish the full, we can give them the full notice with all of the restricted burn periods in it.

Question 5: Mr. Bruce Bebbington.

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In relation to item 16.5, differential rate submissions, I have requested to do a comment on the agenda on this matter as well, but the report refers to the information that we supplied to the Minister for the approval of the differential rates because we have rates that are in excess of twice the minimum, which is the GRV, so it has to go to the Minister for direct approval. It refers to there will be the response of the submission will be submitted. Now, because the response to the submission has not been made public and council are being asked to approve the response, will that response, if council approve it, be submitted to the minister as well as part of the application for the differential rates?

Response: Mr. Garry Adams, Chief Executive Officer.

Yes.

ITEM 7 PETITIONS/DEPUTATIONS/PRESENTATIONS

ITEM 8 COMMENTS ON AGENDA ITEMS BY PARTIES WITH AN INTEREST

Comment 1) Beryl Thompson, Bridgetown

Summary: Regarding item 18.5. I have three main areas of concern regarding the proposed shed on my northern boundary, particularly because my house sits 1.4 metres lower than the neighbors' sand pad, making the structure feel like a 4.4-metre wall that will cause severe overshadowing. First, it will shade my 20 solar panels, which I installed to help with retirement costs—and since the panels are linked, shading just a few will drastically drop the efficiency of the whole system, costing me money I can't afford on a limited income unless the Shire or the landowner pays for expensive optimisers. Second, it will completely block my large north-facing lounge room window from receiving winter sunshine and warmth, ruining the passive solar design I specifically created using my professional background as a housing consultant and forcing me to pay more for heating. Finally, the shadow will extend up to 17.4 metres into my property during winter mornings and afternoons, completely shading the only flat, level part of my backyard where my granddaughter's trampoline and swing set are located. I believe the planning department's noon-only shadow calculations are flawed because they don't account for the ground level differences or the much larger shadows cast at 9am and 3pm.

Comment 2) Bruce Bebbington, Sunnyside

Summary: Regarding Item 16.5 on differential rates, my first major issue is that my submission has been treated as a confidential item, meaning I haven't even been given a copy of the Shire's response to it, something I've never seen happen in 40 years of attending council meetings. Substantively, while I have no issue with introducing commercial and industrial differential rating categories, my main contention is that the Shire advertised to the community that these rates would be based on the 'predominant use' of the property to ensure fairness and equity. However, at the last meeting, staff confirmed that the rating is actually being done purely on the zoning, meaning about 23 residential houses in Greenbushes and six in Bridgetown are going to be hit with higher commercial rates, directly contradicting the Shire's own approved policy and the 'like-for-like' legislative guidelines. To fix this inconsistency, I ask that Councillors simply amend the motion to exclude properties with a predominant use of residential from the commercial and

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industrial categories; it is a simple fix that maintains fairness for those residents without heavily impacting Council's budget, given the new categories are only projected to generate an extra \$5,000 anyway.

ITEM 9 APPLICATION FOR LEAVE OF ABSENCE**RESOLUTION: OCM 099-25/26**

Moved: Councillor S Robinson

Seconded: Councillor A McRae

That Council grants Councillor M Fletcher a leave of absence for the July Ordinary Council Meeting 23 July 2026.

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRae

AGAINST: Nil

CARRIED 6/0

UNCONFIDENTIAL

ITEM 10 CONFIRMATION OF MINUTES**10.1 OCM Minutes 28 May 2026****RESOLUTION: OCM 100-25/26**

Moved: Councillor L Pearce

Seconded: Councillor M Fletcher

That the Unconfirmed Minutes of the Ordinary Council Meeting held on 28 May 2026 be confirmed.FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRaeAGAINST: Nil**CARRIED 6/0****10.2 Concept Forums and Workshops****RESOLUTION: OCM 101-25/26**

Moved: Councillor A McRae

Seconded: Councillor S Robinson

That Council notes the following Council Briefings/Workshops were held:

- 1. 10 June 2026 Workshop**
- 2. 11 June 2026 Concept Forum**
- 3. 18 June 2026 Place Planning Scope - Presentation**

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRaeAGAINST: Nil**CARRIED 6/0****ITEM 11 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Talison Lithium – Minutes and Actions – 19 May 2026, Stakeholder Reference Committee

Attendees (P = Present / A = Apology / (O) = Online)

Joel Levin	P	Chair	Joanna McKenzie (JM) – Head of External Affairs	P	Talison
Ryan Hyde (RH)	P	Member	Rod Jones (RJ) – Manager Social Performance & Sustainability	P	Talison

Issue No:

Page: 1 of

Issue Date:

Ben Rose (BR)	P	Member	Mitchell Wheatley (MW) – Community Relations Officer	P	Talison
Brendon Longbottom (BL)	P	Member			
Dave Robertson (DR)	P	Member			
Grant Patrick (GP)	P	Member			
Kaylene Power (KP)	A	Member			
Leanne Wringe (LW)	A	Member			
Morrie Goodz (MG)	P	Member			
Stephanie Doyle (SD)	P	Member			
Stephen Carstairs (SC)	P	Member			

Minutes: MW

Meeting opened: 5:31pm

EXECUTIVE SUMMARY

Key outcomes: dust and traffic along Stanifer Street remains the primary concern of Greenbushes residents; Talison confirmed update on solar panel cleaning, car rinse, noise monitoring, Human Health Risk Assessment (HHRA) sampling, Local Voices survey, Long Term planning activities, Public Environmental Review period for expansion project and SMS blasting notifications.

Key next steps include progressing the car wash facility, conducting the solar panel cleaning trial, issuing further HHRA results and engaging with participants in June, and continuing long-term planning and approvals work.

NEW ACTIONS REGISTER – MAY 2026			
Item	Responsible Person	Action	Status
	Talison	Investigate easier community complaint options (including App)	In Progress
	Talison	Update Dust Fact Sheet to reflect accurate “About Talison” information	In Progress
	Talison	Incorporation of key topics assessment into next meeting to develop the dashboard before public release.	In Progress

1 WELCOME, CONFIRMATION OF AGENDA ITEMS, REVIEW OF PREVIOUS ACTIONS

- Agenda and pre-read items were confirmed.
- Members re-introduced themselves to reflect recent staff changes.
- Previous actions were reviewed; with 4 remaining in progress.

Standing focus remains on dust impacts, mitigation, and community information sharing

Actions from Previous Meetings	Progress	Status
Identify Greenbushes Residents and Commence Solar Panel Cleaning Trial	Residents identified and trial commencing	In progress
Provision of Dust monitoring and composition levels via electronic and hard copy	Hard copy to be provided to post office	Complete
Commence discussions with SRC on potential impacts mitigation and remediation plan	Standing agenda item	In progress
Develop offsets information fact sheet for distribution to the community	Draft fact sheet still under development. Talison to provide draft fact sheet to SRC when finalised	In progress
Investigation into dual carriageway for SW HWY	SRC member has maps and is progressing this request	In Progress

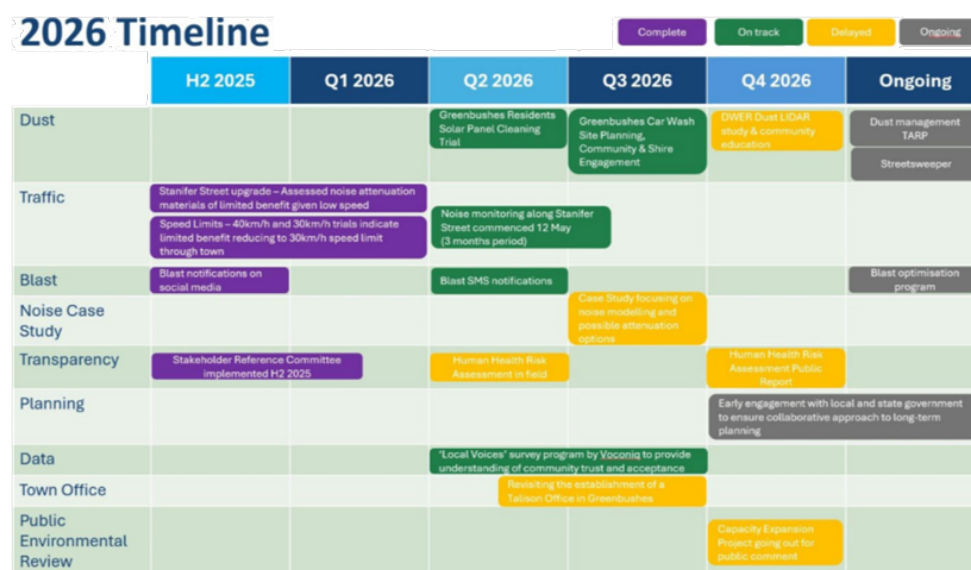
2 OPERATIONAL UPDATE (PROVIDED AS PRE-READ)

- Members raised dust volume, complaint fatigue, and concern that formal complaints understate community sentiment. Members reiterated that dust composition is a concern, but local residents primarily notice the volume of dust specifically.
- Talison confirmed dust reduction remains a priority and said the Human Health Risk Assessment (HHRA) work supports that response.
- Talison confirmed the social investment review is well progressed, and consultation will commence shortly. The review is focused on developing long term strategic partnerships which provide greater predictability
- Action: update the dust fact sheet and continue reviewing easier complaint channels (noting a more comprehensive Dust Fact Sheet will occur following outcomes of Human Health Risk Assessment).

3 WORD ON THE STREET

- A question on the Mine Access Road was deferred to later in the meeting.
- Pre-submitted member questions were addressed across relevant agenda items.
- Members raised frustrations experienced with the Stanifer Street upgrade. Talison noted that the management of the upgrade was the responsibility of the Shire of Bridgetown – Greenbushes. Members agreed feedback provided to the contractors has been taken onboard and there have been improvements.

4 2026 TIMELINES



- **Solar panel cleaning:** contractor engaged; trial to begin next week; opt-in/opt-out process to be developed after trial learnings. There were mixed views on frequency, with the main note being that frequency may need to increase over summer.
- **Car rinse bay:** SRC generally supported the town centre option in comparison to other potential locations. The rationale was that any facility needs to be close to town and easy for people to access. It was suggested that the traffic being directed down cart lane, would not be an issue as all properties backed onto this lane. It was noted that any access to and from the facility needed to be sealed road to prevent dust and dirt accumulation. Use of the facility by Talison staff, was not considered viable and should be completed when coming off site. Talison to progress the preferred site and consult nearby residents on operating hours and local impacts. A Development Application will be submitted to the Shire of Bridgetown Greenbushes as part of this process.

- **Noise:** three noise monitors have been deployed on Stanifer Street; case study on attenuation options remains on track for Q3 results.
- **Dust:** DWER/LIDAR study data is expected in Q4 2026. Talison will continue Dust Trigger Action Response Plan (**TARP**) controls and follow up truck-related dust concerns were reported.
- **Blast:** SMS notifications for residents will be available soon.
- **HHRA:** 67 locations opted in; first results have been issued to residents; next results are due mid-June; cumulative reporting is expected later this year.
- **Community engagement:** Local Voices survey remains open; Talison is investigating part-time use of a town-based community office.
 - SRC member raised that there's a potential to open up the town office to local community groups who need it if the CRC training room is full.
- **Approvals:**
 - Regulator feedback on Talison's Environmental Review Document was received in March. Talison is required to complete further studies and a Public Environmental Review period is expected September / October 2025.

5 DASHBOARD REPORTING

- Talison shared a concept for a publicly available dashboard reporting on SRC assessment of how Talison is progressing key topics of interest.
- Members noted prior SRC attendance may affected the current data set and would like to rescore at the next meeting.
- **Action:** Incorporation of key topics assessment into next meeting to develop the dashboard before public release.

6 LONG TERM PLANNING UPDATE

- Talison confirmed a Strategic Options Review of operations is ongoing which includes consideration of supporting infrastructure. Talison is not in a position to consider property buy back at this point.
- Place planning being undertaken by the Shire was discussed, with members expressing concern about whether it will adequately address impacts on Greenbushes residents.

7 GENERAL BUSINESS AND NEXT STEPS

- Talison reiterated current dust controls, including TARP measures, water trucks, and treatment of exposed areas.
- The Mine Access Road remains under consideration and has been referred back to the Approvals team for further review.

- Talison said the Stanifer Street upgrade is intended to reduce truck noise impacts; road specifications and contractor management remain under Shire control.
- Members supported exploring simpler community feedback options, including online and paper-based channels.

Meeting closed: 7:42pm

Next Meeting: July 21st

ITEM 12 NOTIFICATION OF DISCLOSURE OF INTEREST

Part 5, Division 6 of the Local Government Act 1995 requires a member who has an interest in any matter to be discussed at the meeting to disclose the interest and the nature of the interest in writing before the meeting, or immediately before the matter is discussed.

Councillor Lyndon Pearce declared a financial interest in relation to item 15.1 as he is an employee of Talison. He stated he will leave the room while that item is discussed and voted on.

ITEM 13 QUESTIONS ON AGENDA ITEMS BY ELECTED MEMBERS

ITEM 14 CONSIDERATIONS OF MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

No matters for consideration

REPORTS OF OFFICERS

Reports of Officers have been divided into Departments as follows:

- CEO's Office
- Corporate, Economic and Community Development
- Executive Services Unit
- Development and Regulatory Services
- Project Management and Environment

ITEM 15 CEO'S OFFICE

15.1 Projects for potential 2026 Talison CIP Funding

File Ref

Responsible Officer Garry Adams, Chief Executive Officer

Reporting Officer Morgan Gillham, Director of Project Management and Environment

Attachments 1. Projects for potential 2026 Talison CIP funding

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

At 6.08pm, Councillor Lyndon Pearce left the meeting.

RESOLUTION: OCM 102-25/26

Moved: Councillor M Fletcher

Seconded: Councillor S Robinson

That Council endorses the proposed nominated projects as described in the Attachment 1 and instructs the CEO to seek funding from Talison Lithium as part of its 2026 Community Investment Program (CIP).

FOR: Crs S Carstairs, J Boyle, M Fletcher, S Robinson and A McRae

AGAINST: Nil

ABSTAINED: Cr L Pearce

CARRIED 5/0

IN BRIEF

The Shire President and CEO met with Talison Lithium's CEO in May 2026 and in that meeting discussed CIP funding opportunities for the 2026 calendar year. Given that the previously funded projects have now been completed, it was proposed that the Shire put forward a suite of projects for consideration from the 2026 CIP funding program.

MATTER FOR CONSIDERATION

Officers have nominated a suite of projects that they believe will be of significant benefit to the Community as follows:

1. Upgrade of the emergency visual control systems at the Bridgetown Incident Control Centre (ICC)
2. Completion of the Civic Centre refurbishment – foyer, toilets and laundry facilities.
3. Contribution towards the upcoming Place Planning
4. Conversion of pool chlorination system away from chlorine gas
5. Refurbishment of the Hampton Street toilets.

Council is requested to consider these projects for funding by Talison Lithium for delivery in the 2026 calendar year.

BACKGROUND

The Shire received Talison approval of \$2,254,000 CIP grant funding for projects in the 2024 calendar year. These projects were part of a Partnering for the Future document prepared in 2023 and were considered to provide a significant community benefit. They included an upgrade to footpaths along Blackwood Rd in Greenbushes, the implementation of solar panels, batteries and heat pumps at the Bridgetown Leisure Centre, Audio Visual and Air Conditioning to the Town Hall, fit out of the Visitor Centre, resurfacing of the Greenbushes Hard Courts, installation of the Greenbushes Pump Track and road resurfacing in Greenbushes.

Due to delays in Western Power upgrades at the Leisure Centre and delays delivering the Greenbushes Footpath project, the completion of the 2024 projects was not possible until 2026. No further funding was available until these projects had been completed.

All 2024 projects have now been completed and acquitted. The Shire is now in a position to seek further funding for the 2026 calendar year.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

CM 3 - Asset Management

CM 4 - Asset Management – Project Management Framework

FM 4 – Procurement, Budget Management and Supporting Local Business Policy

All new and upgraded assets will be included in the Shires asset register.

All projects will be delivered using the Shires Project Management Framework

All procurement will be undertaken in line with the Shires FM4 policy.

FINANCIAL IMPLICATIONS

Given the Shire's small revenue base and large asset base, the receipt of grant funds has a significant positive effect on the Shire's financial position particularly when such funding is applied to the renewal of existing assets.

All facility upgrades to aging infrastructure will reduce current maintenance requirements.

COUNCIL PLAN

1.3 Improve universal access and inclusion across all services and facilities

3.1 Maintain high levels of community safety

4.4 Develop community readiness and resilience to cope with natural disasters and emergencies

5.2.1 Engage with community and local businesses to develop place plans for Bridgetown and Greenbushes with consideration of ideas to improve land use, connectivity, infrastructure, aesthetics and environmental sustainability.

5.2.2 Renovate internal and external public toilets at Bridgetown Civic Centre.

5.2.3 Renovate the public toilets and family room at the Bridgetown Community Kiosk

LONG TERM FINANCIAL PLAN

Refurbishment of existing assets will reduce repair and maintenance costs into the near future.

ASSET MANAGEMENT PLANS

Asset Management Plans will be updated

WORKFORCE PLAN

Nil

RISK MANAGEMENT

There are no foreseen risks to the proposed projects.

COMMENT

Delivering the proposed projects through CIP funding will see a number of Council Plan items realised without the need to municipal expenditure.

At 6.12pm, Councillor Lyndon Pearce returned to the meeting.

ITEM 16 CORPORATE, ECONOMIC AND COMMUNITY DEVELOPMENT

16.1 List of Accounts for May 2026

File Ref

Responsible Officer Casey Radford, Director Corporate, Economic and Community Development

Reporting Officer Casey Radford, Director Corporate, Economic and Community Development

Attachments 1. List of Accounts May 2026

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil
Responsible Officer: Nil

RESOLUTION: OCM 103-25/26

Moved: Councillor A McRae

Seconded: Councillor M Fletcher

That Council receives the May 2026 List of Accounts.

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRae

AGAINST: Nil

CARRIED 6/0

IN BRIEF

Council is asked to receive the list of payments made from the Municipal and Trust funds including a summary report of the corporate credit card transactions and other purchasing cards incurred by authorised card holders.

MATTER FOR CONSIDERATION

The Local Government (Financial Management) Regulations 1996 (the Regulations) require that where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal, trust funds or via purchasing cards, a list of those accounts paid in a month are to be presented to the council at the next ordinary meeting (Regulation 13 and 13A).

In May 2026 the list of accounts is summarised below:

Municipal Direct Debits Payments	\$85,123.58
Municipal EFT Payments	\$2,432,211.68
Corporate Credit Card Payments	\$8,659.18
Fuel Card Payments	\$6,588.85

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BPAY Payments	\$9,011.81
Licencing Direct Debit Payments	\$100,318.80
Trust Payments	\$0.00
Cheques	\$0.00
Total Payments for April 2026	\$2,641,913.90

BACKGROUND

Where the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, Regulation 13 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid:

- a) the payee's name; and
- b) the amount of the payment; and
- c) the date of the payment; and
- d) sufficient information to identify the transaction.

The list of accounts is to be:

- a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- b) recorded in the minutes of that meeting.

Regulation 13A states If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the same information as above.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

FM 4 – Procurement, Budget Management and Supporting Local Business Policy

FM 7 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Payments have been in made in accordance with the Annual Budget adopted at the Special Council Meeting on 20 August 2025.

STRATEGIC COMMUNITY PLAN

Proactive, visionary Leadership and effective governance.

CORPORATE BUSINESS PLAN

Proactive, visionary Leadership and effective governance.

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LONG TERM FINANCIAL PLAN

Nil.

ASSET MANAGEMENT PLANS

Nil.

WORKFORCE PLAN

Nil.

RISK MANAGEMENT

Council's decision to receive this report is considered a low risk due to:

1. Segregation of duties;
2. Varying levels of delegated financial authority dependent on level and role; and
3. The Shires internal management processes.

COMMENT

Nil.

16.2 Operational Review of the Bridgetown Leisure Centre**File Ref**

Responsible Officer Casey Radford, Director Corporate, Economic and Community Development

Reporting Officer Casey Radford, Director Corporate, Economic and Community Development

Attachments 1. Bridgetown Leisure Center - Confidential Attachment (under separate cover) Confidential reason: 5.23(2) b) the personal affairs of any person

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 104-25/26

Moved: Councillor S Robinson

Seconded: Councillor J Boyle

That Council:

1. **Receives the Operational Review of the Bridgetown Leisure Centre report; and**
2. **Endorses the officer recommendations in relation to the operational review of the Bridgetown Leisure Centre as outlined in the confidential attachment of this report.**
3. **Requests the Chief Executive Officer to provide quarterly reports of progress to Council.**

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRae

AGAINST: Nil

CARRIED 6/0

IN BRIEF

This report presents the outcomes of the Bridgetown Leisure Centre operational review and seeks Council endorsement of a preferred pathway to improve financial sustainability, governance and community access. The review has identified a recommended operating model, while the attached confidential interim officer recommendations present the proposed pathway for the implementation of the model.

MATTER FOR CONSIDERATION

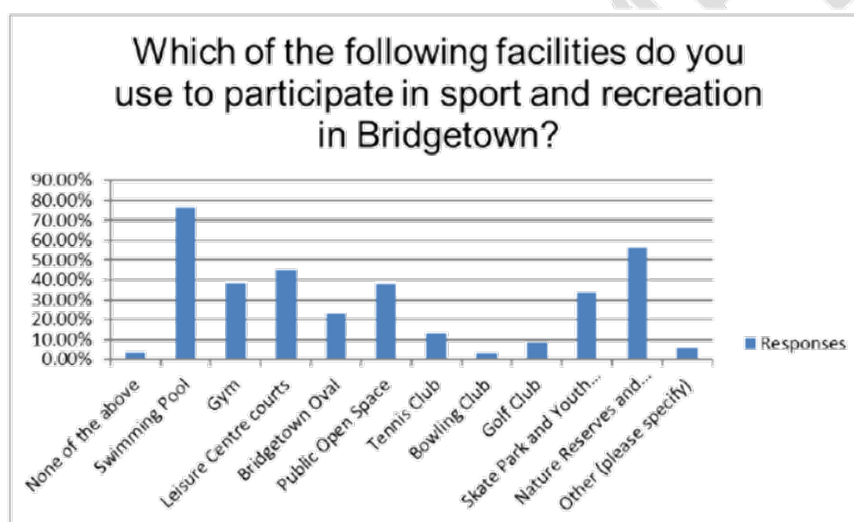
Council is requested to consider the findings of the operational review, and the preferred service model put forward in the final report together with the proposed confidential interim actions intended to support transition planning, further consultation with user groups and mitigation of risks prior to determination of the final long term operating model.

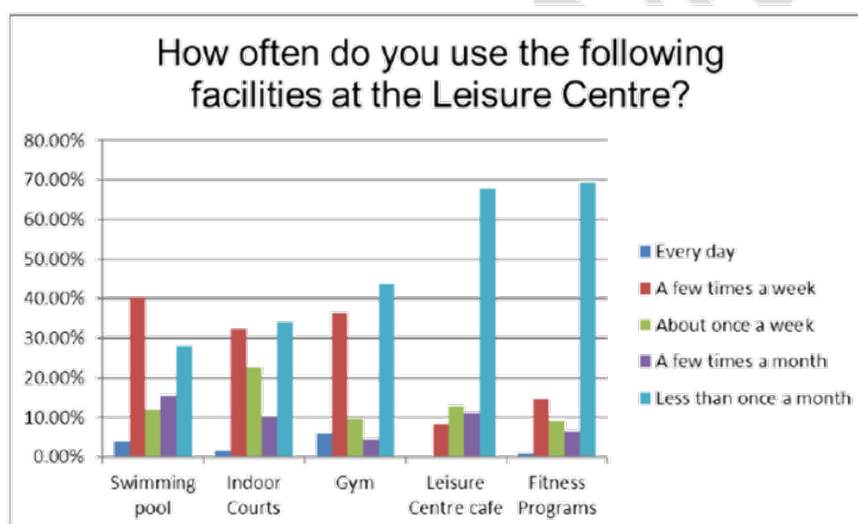
BACKGROUND

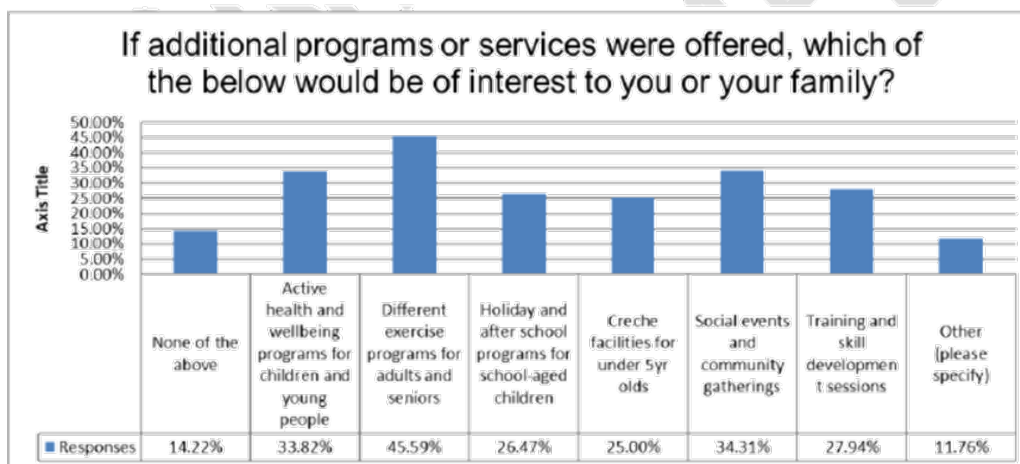
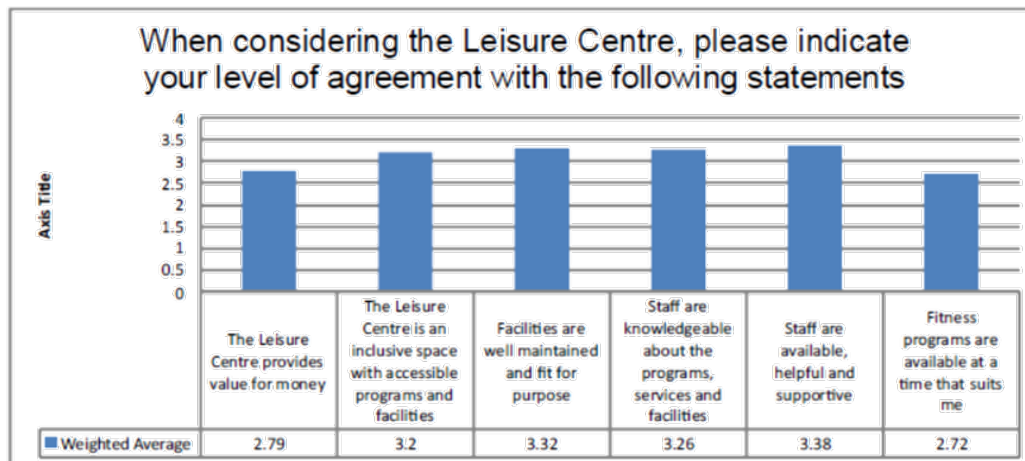
The Bridgetown Leisure Centre provides aquatic, fitness, indoor sport, recreation and community services for residents, visitors and schools. The facility is a significant community asset, but it currently operates at a substantial annual deficit. The operational review commissioned by the Shire examined service delivery, financial performance, community expectations, comparative local government practice, risk and asset considerations.

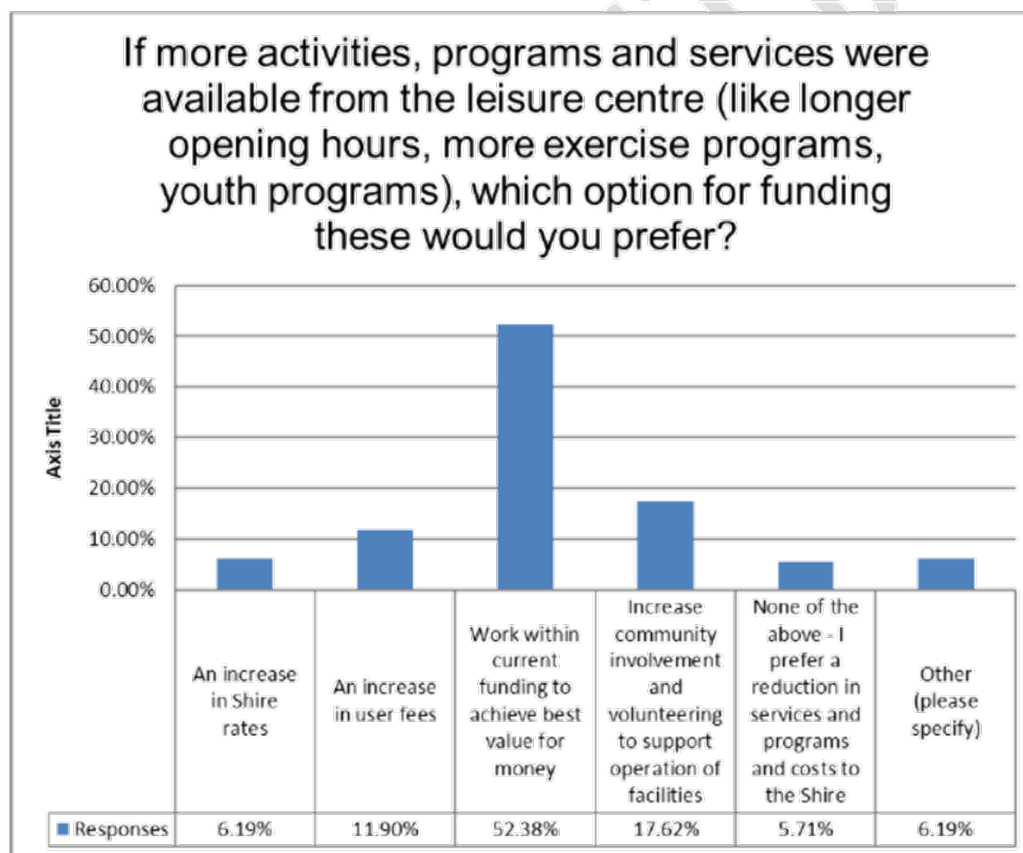
Consultation was undertaken with Elected Members, facility users, community members and Leisure Centre staff during November and December 2025. This included an online community survey, an online staff survey, onsite meetings, an Elected Member workshop and an open community workshop. A total of 239 responses were received, with responses varying in completeness. The consultation process identified strong community support for the Leisure Centre as an important local asset, together with a clear expectation that service delivery and financial sustainability should be improved.

Key findings from the community consultation are outlined below;









Community feedback highlighted the following ten (10) areas as key strengths; Initiatives and services that are working well and should continue to be supported:

- Facility quality and maintenance;
- Staff friendliness;
- Pool facilities and quality;
- Staff performance and management;
- Sports and recreation programs;
- Fitness activity variety;
- Facility and Gym cleanliness;
- Gym equipment quality;
- Youth and Senior programs; and
- Sports club support.

Community feedback identified the following seven (7) areas at the facility that should be reviewed or reconsidered:

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- High pricing and fees;
- Poor staff professionalism;
- Poor staff management practices;
- Inefficient space allocation;
- Lack of food and beverage options;
- Lack of facility maintenance and cleaning; and
- Reduced flexibility in membership.

The community identified the following six (6) areas for further exploration:

- Crèche and school holiday activities;
- Increased pool access – length of season and hours of opening;
- Wider variety of programs for children;
- Increased inclusivity through generalised programs, as opposed to specialised programs;
- Coffee and healthy food options from the kiosk; and
- Increased and improved communication with the community.

Key themes arising from the consultation included support for reviewing fee structures and membership options, improving communication and engagement with user groups and the broader community, exploring options to increase access and participation, improving programming and service responsiveness, and ensuring the Leisure Centre operates in a financially responsible manner.

This community engagement and the findings were presented to council in late January, with Council asked to support a deep dive potential changes that could be made to reduce the operating cost of the centre as well as engaging the users of the facility. Recommendations made as a result of the deep dive include:

- the development of a user group engagement model where regular user group meetings are facilitated to inform the future of the centre to meet the needs of the community as well as the update to policies and procedures to support shared use and responsibility of the facility;
- update of internal policies and procedures, roles and responsibilities and job descriptions to support staff and management of the centre;
- Investigate provision of healthy food and beverage options through vending machines, which will assist with reception area bottlenecks on busy nights;
- a review of pricing structures and user fees to increase community access and participation; and
- Exploring further funding arrangements, potential grants and contributions

Whilst part-time crèche facilities were raised as a service improvement during community consultation, further analysis determined that a creche is not currently feasible within the existing building due to regulatory requirements for ablutions, space per child, hygiene and safety. A creche facility would require significant capital works to construct a suitable facility on site which is currently cost prohibitive considering the current operational loss at the centre. To improve access for parents with young children, it is recommended that parent and child classes, where parents can

exercise in a group environment, whilst maintaining direct supervision of their children at the centre are explored.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The review identifies a current annual operating deficit of approximately \$1.32 million for 25/26. The preferred option outlined in the report model projects a materially reduced deficit.

Budget provision is expected to be required for a replacement chlorine system and related operational changes. Any final implementation measures, funding agreements and capital allocations will require further assessment and consideration through the annual budget process

The preferred interim options presented to council are expected to reduce this deficit in the coming financial year and further in the years beyond.

STRATEGIC COMMUNITY PLAN

- 2.2 Provide quality sport, leisure and recreation services.
- 2.4 Build community capacity by supporting community organisations and volunteers.
- 14.1 Achieve excellence in organisational performance and service delivery.
- 14.2 Improve real and perceived value for money from Council rates.
- 15.1 Engage the community in a meaningful and timely way using appropriate communication and consultation channels.

COUNCIL PLAN

The matters addressed in this report align with the Council Plan through improved service planning, governance, financial sustainability, community engagement and delivery of recreation services consistent with Council's strategic priorities.

LONG TERM FINANCIAL PLAN

The findings of the operational review should inform future updates to the Long Term Financial Plan, particularly in relation to the ongoing operating subsidy for the Bridgetown Leisure Centre, any negotiated external operational contributions, transition costs, and future capital investment requirements such as chlorine system replacement and access control infrastructure.

ASSET MANAGEMENT PLANS

The review confirms that the Bridgetown Leisure Centre is a significant community asset requiring structured maintenance, renewal planning and safe operational systems. Any new infrastructure, such as a chlorine system upgrade, will need to be integrated into the Shire's asset management planning and renewal programs.

WORKFORCE PLAN

Any workforce implications arising from the operational review are addressed separately through confidential processes and are not dealt with in detail in this public report.

RISK MANAGEMENT

Key risks identified in the review include reduced initial service levels, inability to secure external funding and adverse community sentiment during transition phase whilst the recommendations are implemented. These will be managed with planned and structured communications with the community and affected stakeholders.

A further major safety concern identified through the officer review is the continued use of chlorine gas at a hilltop site, with potential health and operational consequences in the event of a significant leak. These matters require active risk controls, communication planning and staged implementation.

COMMENT

The operational review provides a sound basis for Council to progress reform of the Bridgetown Leisure Centre. The review confirms that the facility continues to provide important community benefit but is operating under financial and organisational pressure that is not sustainable in its current form. The preferred option outlined in the report seeks to pursue operational efficiencies stronger governance, improved user arrangements and potential external funding support.

The confidential interim officer recommendations take a more cautious short-term approach to implementation by deferring the crèche component and undertaking further work on service design, user agreements, access arrangements and operational settings before finalising a longer-term operating model. This staged approach is considered prudent given the safety, financial and community risks involved.

On balance, it is recommended that Council receive the operational review report, endorses the preferred option as the preferred strategic direction over the long term, and endorses the confidential interim recommendations as the basis for immediate implementation planning and further reporting back to Council.

16.3 Monthly Financial Report - April 2026**File Ref**

Responsible Officer Casey Radford, Director Corporate, Economic and Community Development

Reporting Officer Casey Radford, Director Corporate, Economic and Community Development

Attachments 1. Monthly Financial Report April 26

Voting Requirements Absolute Majority

Disclosure of Interest Reporting Officer: Nil
Responsible Officer: Nil

RESOLUTION: OCM 105-25/26

Moved: Councillor S Robinson

Seconded: Councillor M Fletcher

That Council receives the March 2026 Financial Activity Statements.

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRae

AGAINST: Nil

CARRIED BY ABSOLUTE MAJORITY 6/0

IN BRIEF

The purpose of the report is for Council to receive the April 2026 Financial Activity Statements.

MATTER FOR CONSIDERATION

Regulation 34 of the Local Government (Financial Management) Regulations 1996 (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the sources and applications of its funds.

The Statement of Financial Activity provides Elected Members with a high-level oversight of operating and capital revenues and expenditures. It is also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$20,000 whichever is the lesser amount, the exception being that any material variances of less than \$10,000 are non-reportable.

For the period 1 July 2025 to 30 April 2026:

- Operating Income is under budget by 1.76%; and
- Operating Expenditure is over budget by 1.33%.

Commentary in relation to the operating variances is provided at nature level below.

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Nature of Income/Expenditure	Variance \$	Variance %	Var .	Reason	Explanation of Variance
OPERATING ACTIVITIES					
Revenue from operating activities					
Operating grants, subsidies and contributions	(129,010)	(7.56%)	▲	Timing	73k is a timing variance between the receipt of DFES grants and reimbursements from partner Shires for CESM and Bushfire Mitigation roles.18k is a permanent variance for Library grants that we will not receive this financial year.27k is a permanent variance for grant funding we did not receive for Community Sporting and Recreation Facilities Fund (CSRFF) funding as the funding round was suspended this year (100k total).11k is a timing variance for attributable to the 24/25 Talison partnering for the future funding which will be received when the final acquittal is submitted.
Fees and charges	(71,541)	(2.73%)	▲	Timing	Delay to the issuing of annual food business permits (Health Act licences) and outdoor traders permits due to staff resourcing (15k). Expected to be invoiced in June. Timing variation for user pays fees for the landfill site (17k), Landfill site maintenance concessions (13k), reduction in rates enquiry charges in March (7k), less fines issued than expected for animal control (4k) and fire prevention (3k). Building Licences are less than expected compared to budget (4k) and sale of water from standpipes is below budget YTD (4k). The remaining (5k) is a number of minor timing differences for other services
Profit on asset disposals	(8,878)	(19.70%)	▼	Timing	Profit on Vehicles sold year to date has come in below expectations. See note 7 for further information.
Expenditure from operating activities					
Employee costs	(244,933)	(3.68%)	▲	Timing / Permanent	Salaries and Wages is currently above budget by 239k year to date. This is partially due to the misalignment of the budget, split evenly over the 12 months, compared to the Shire's fortnightly pay cycles as there were 3 pay runs in April, rather than the usual 2. This is offset by a timing difference in training costs which was (43k) below budget, with training scheduled in for May and June. Superannuation was below year to date budget by (30k), Protective clothing at below budget by (20k) and FBT (8k) under budget. Labour overheads are currently (107k) below budget year to date and are currently being reviewed.

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Loss on asset disposals	11,111	59.50%	▼	Timing	John Deere 4066R Tractor & Loader - Asset B577 was sold for more than expected, resulting in a lower than expected loss for this asset. Refer to note 7 for further information.
INVESTING ACTIVITIES					
Capital grants, subsidies and contributions	(206,898)	(7.65%)	▼	Timing	Capital grants are currently being held in the balance sheet until their corresponding capital project has met its milestones. The majority of these funds relate to DFES funding 148k and Road grants for works currently planned for future months.
Proceeds from disposal of assets	(75,272)	(34.37%)	▼	Timing	Refer to Note 7 for tracking of budgeted proceeds on sale
Purchase of property, plant and equipment	1,351,212	27.29%	▼	Timing	Refer to Note 8 for tracking of individual projects
Purchase and construction of infrastructure	2,150,269	59.27%	▼	Timing	Refer to Note 8 for tracking of individual projects
Council for the financial year ending 30 June 2025 adopted a percentage of plus or minus 10% or dollar value of \$20,000 (whichever is the lesser amount) at nature classification level to be used for reporting material variances of actual revenue and expenditure in the monthly financial reports. The exception being that material variances of \$10,000 or less are non-reportable.					
▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual as per the adopted materiality threshold.					

BACKGROUND

In its monthly Financial Activity Statement, a local government is to provide the following detail:

- annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the Local Government Act;
- budget estimates to the end of the month to which the statement relates;
- actual amounts of expenditure, revenue and income to the end of the month to which the statement relates.
- material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- the net current assets at the end of the month to which the statement relates.

Each of the Financial Activity Statements is to be accompanied by documents containing:

- an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- an explanation of each of the material variances referred to in sub-regulation (1)(d); and
- such other supporting information as is considered relevant by the Local Government.

The information in a statement of financial activity is to be shown according to nature and type classification.

The Financial Activity Statement and accompanying documents referred to in sub- regulation 34(2) are to be:

- a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- b) recorded in the minutes of the meeting at which it is presented.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The budget is currently ahead of budget, with an overall surplus of \$1.69m year to date.

STRATEGIC COMMUNITY PLAN

- 14 Effective governance and financial management.

CORPORATE BUSINESS PLAN

Nil

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil.

WORKFORCE PLAN

Nil.

RISK MANAGEMENT

Council's decision to receive this report is considered a low risk due to:

- 1. Segregation of duties;
- 2. Varying levels of delegated financial authority dependent on level and role; and
- 3. The Shire's internal control processes.

COMMENT

A review of employment costs is continuing to ensure wages that are attributable to capital works are costed to the relevant capital budget. This will likely result in a year to date correction at year end.

A review of all labour and corporate overheads is also continuing to ensure that overhead costs are allocated appropriately and the charged rates are updated in preparation for the 26/27 budget.

UNCONFIRMED

16.4 Reserves at 30 June 2026

File Ref

Responsible Officer Casey Radford, Director Corporate, Economic and Community Development

Reporting Officer Xandra Curnock, Finance Contractor

Attachments 1. 2026 Reserve Movements

Voting Requirements Absolute Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 106-25/26

Moved: Councillor A McRae

Seconded: Councillor M Fletcher

That Council:

1. Notes the estimated reserve position; and
2. Authorises the CEO to make the proposed reserve transfers and interest components at 30 June 2026.

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRae

AGAINST: Nil

CARRIED BY ABSOLUTE MAJORITY 6/0

IN BRIEF

This report has been prepared to provide Council with an update of the estimated closing position of cash backed reserves based on actual activities which occurred during the 2025/2026 financial year.

MATTER FOR CONSIDERATION

The estimated closing cash backed reserve position is noted below and within attachment 1, 2026 Reserve Movements. This shows an estimated closing reserve cash position of \$1,450,065. This is \$1,601,024 lower when compared to the budgeted closing position of \$3,051,089. The main reason for this decrease in closing cash being the budget expected \$1,500,000 of Talison funding budgeted to be transferred to reserves in 25/26.

This transfer was included in the budget on the understanding that advance funding would be received from Talison Lithium through the Partnering for the Future Fund, based on the information Shire Officers had during the preparation of the budget in August 2025. At the time, no specific projects had been identified for this funding, and it was therefore intended that the full \$1,500,00 be transferred to a reserve for future allocation.

Talison has since advised the Shire to identify specific projects for consideration during the 2026 calendar year. As a result, the funding is no longer expected to be received within the 2025/2026 financial year, and the budgeted transfer to reserve will not occur as originally anticipated.

This is partially offset by amendments in transfers to and from reserves to match actual spend which occurred in the year and actual interest received.

Attachment 1 to this report accounts for estimated interest to be received on reserve funds invested in WA Treasury Corp. Interest is estimated to total \$113,346. Any interest received over and above this figure will be transferred to municipal funds.

BACKGROUND

Cash backed reserves are linked to specific projects or commitments. These are noted within the below table.

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Name of reserve account Restricted by legislation/agreement	Purpose of the reserve account
Subdivision Reserve	To be used for the construction of sub-division feeder roads and road upgrades where it is a condition of planning or development approval
Car Park Reserve	To hold contributions for funding car park construction
Unspent Grants and Loans Reserve	To be used for the recording of unspent grant and loan funds
Public Open Space Reserve	To comply with the Planning and Development Act 2005, s154
Restricted by council	
Leave Reserve	To be used to fund annual and long service leave requirements
Plant Reserve	To be used for the purchase of major plant
Land and Building Reserve	To be used for the future acquisition and development of land and buildings
Bushfire Reserve	To be used for the purchase of district fire fighting equipment, buildings and fire fighting plant
Mtce/Renewal of Mine Heavy Haulage Roads Reserve	To be used for road maintenance and renewal costs of Council roads associated with mine site heavy haulage traffic
Sanitation Reserve	To be used for the provision of waste management services and waste facilities
Recreation Centre Floor and Solar Reserve	To be used to fund future timber floor and solar equipment replacements at the Bridgetown Leisure Centre
Refuse Site Post Closure Reserve	To be used to rehabilitate the Shire's refuse sites
Drainage Reserve	To be used for drainage upgrade works
Community Bus Replacement Reserve	To be used to purchase a replacement community bus
SBS & Communications Tower Reserve	To be used for renewal works and replacement of the SBS and communications tower and associated infrastructure
Playground Equipment Reserve	To be used for replacement of playground equipment
Building Maintenance Reserve	To be used to fund the renewal of council buildings and facilities
Strategic Projects Reserve	To be used to fund strategic planning actions and other strategic initiatives as determined by the Council
Matched Grants Reserve	To provide a funding mechanism for grants that require a matched funding component
Aged Care Infrastructure Reserve	To contribute to the construction of non-council aged care buildings
Equipment Reserve	To be used to fund the purchase of gym and exercise equipment
Assets and GRV Valuation Reserve	To be used to fund future GRV rating revaluations, insurance valuations and asset fair value revaluations
Bridgetown Leisure Centre Reserve	To be used for the purpose of funding initiatives and improvements at the Bridgetown Leisure Centre
Trails Reserve	To be used for funding of new local trail initiatives and projects
Light Fleet Vehicle Reserve	To be used for the purchase of light fleet vehicles
Blackspot Works Reserve	To provide a funding mechanism for Blackspot Grant projects that require a matched funding component
Project Management Reserve	To be used for the purpose of funding planning and delivery of Shire projects
Sustainability Reserve	To provide environmental benefits to Council and the community, combat rising costs of energy and reduce the carbon footprint of corporate operations with energy-efficiency initiatives, implement water-wise and waste-reduction initiatives, and create future cost savings to be reinvested into the delivery of new sustainability projects
CCTV Infrastructure	To be used for the purchase and installation of new CCTV cameras or replacement of existing CCTV cameras
Talison Unfunded Projects Reserve	To be used to fund Talison unfunded projects.

STATUTORY ENVIRONMENT*Local Government Act 1995***POLICY IMPLICATIONS**

FM 14 – Sustainability Reserve Funding Policy

Item 16.4

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FINANCIAL IMPLICATIONS

Given the \$1,500,000 of funds were not received in advance in line with budget expectations, the implications of not changing the reserve transfers would result in a \$1,500,000 reduction in funds available at 30 June 2026. However, it should be noted that these funds would have been restricted and only able to be used for Talison approved projects.

STRATEGIC COMMUNITY PLAN

Nil

CORPORATE BUSINESS PLAN

Nil

LONG TERM FINANCIAL PLAN

Amending the reserve transfers at 30 June 2026 will assist with the preparation of the 2026/2027 budget and the long term financial plan.

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

Measures of Likelihood			
Rating	Description	Frequency	Probability
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

Risk Matrix					
Consequence Likelihood	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

COMMENT

A full review of reserve accounts is being undertaken as part of the 30 June 2027 Budget preparation process and the development of the Long Term Financial Plan. The review will consider the purpose, adequacy and ongoing relevance of existing reserves, together with opportunities to strengthen Council's long-term financial sustainability.

Maintaining appropriate reserve balances is recognised as a key component of prudent financial management. Setting aside funds for future asset renewal, strategic priorities and unforeseen circumstances enables Council to manage financial risks, reduce reliance on debt and ensure that future generations are not disproportionately burdened by the cost of current decisions.

Any proposed changes to the establishment, use or funding of reserves arising from this review will be presented to Council for consideration as part of the 2026/2027 Budget adoption process.

16.5 2026/27 Differential Rates Submissions

File Ref

Responsible Officer Casey Radford, Director Corporate, Economic and Community Development

Reporting Officer Xandra Curnock, Finance Contractor

Attachments

1. Submission Letter 1 (confidential) Confidential reason: 5.23(2) b) the personal affairs of any person
2. Response to Ratepayer (confidential) Confidential reason: 5.23(2) b) the personal affairs of any person
3. Statement of Objects and Reasons 2026/2027

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil
Responsible Officer: Nil

RESOLUTION: OCM 107-25/26

Moved: Councillor M Fletcher

Seconded: Councillor L Pearce

That Council

1. **Acknowledges the information contained in the one submission received in relation to the proposed 2026/27 differential rates and minimum payments;**
2. **Requests the Chief Executive Officer provide a formal response to the submitter as per the draft response within the confidential attachment;**
3. **Amends the proposed minimum payment for the UV Mining differential rating category from \$280 to \$200 to ensure compliance with the requirements of the *Local Government Act 1995*;**
4. **Reduces the advertised rate in the dollar for Shire Rural UV from 0.004381 to 0.003909 to retain a revenue yield increase of 5.04%;**
5. **Authorises the Chief Executive Officer to submit an application to the Minister for Local Government seeking approval under section 6.33(3B) of the *Local Government Act 1995* for those differential rates where the proposed rate in the dollar exceeds twice the lowest rate in the dollar proposed to be imposed by the Shire for the 2026/27 financial year, being Mining GRV and Mining UV; and**
6. **Requests the Chief Executive Officer to proceed with the preparation of the 2026/27 Budget using the advertised rates in the dollar, as outlined in the adopted 2026/27 Statement of Objects and Reasons, incorporating the amendment UV Mining minimum payment and updated Shire UV rate in the dollar. Summarised in the following table;**

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Rate Category	Rate in the dollar \$	Minimum Payment \$
Residential GRV	0.076910	1,290.00
Mining GRV	0.232929	-
Commercial GRV	0.083391	1,310.00
Industrial GRV	0.080001	1,300.00
Shire Rural UV	0.003909	1,590.00
Mining UV	0.067928	200.00

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRae

AGAINST: Nil

CARRIED 6/0

IN BRIEF

Council is asked to consider the submissions received following the advertising of proposed 2026/27 differential rates, to authorise the Chief Executive Officer to seek Ministerial approval for Mining GRV and Mining UV rate in the dollar, and to proceed with the preparation of the 2026/27 budget.

MATTER FOR CONSIDERATION

Submissions

The proposed differential rates for the 2026/27 financial year and the corresponding Statement of Objects and Reasons (attached) were advertised in accordance with section 6.36 of the *Local Government Act 1995* (the Act), inviting submissions from electors and ratepayers.

The public notice of intention to impose differential rates was advertised on the Shire's website, social media accounts, public notice boards at the Shire Office, Community Kiosk and Bridgetown Regional Library on the 1st of May and in the Manjimup times on the 6th of May 2026. Copies of the proposed differential rates and Statement of Objects and Reasons were made available for public inspection on the Shire's website, at the Shire Administration Office and at the Bridgetown Regional Library.

The closing date for submissions was Thursday 28 May 2026. Council received one submission within the advertising period. The submission is provided in full as a Confidential Attachment for Council's consideration in accordance with section 6.36(4) of the Act.

The submission raised concerns regarding the introduction of the proposed Commercial GRV and Industrial GRV differential rating categories, including matters relating to consultation and notification requirements, the consistency of property classifications and whether the categories were justified given the limited additional revenue generated.

The Act does not require Council to make a determination in relation to individual submissions. However, Council is required to consider any submissions received before imposing differential rates.

Officers have reviewed the matters raised within the submission and prepared a detailed response, provided as Confidential Attachment Draft Response Letter.

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In summary, officers consider that the proposed Commercial GRV and Industrial GRV categories remain appropriate and consistent with the objectives outlined within the Statement of Objects and Reasons.

The proposed categories do not result in any change to the valuation methodology applied to affected properties. The method of valuation applied to a property is determined by the Valuer General through Landgate in accordance with the *Valuation of Land Act 1978* and is not determined by the Shire through the differential rating process. The introduction of the Commercial GRV and Industrial GRV categories simply creates additional differential categories within the existing GRV valuation framework.

Furthermore, the purpose of introducing the new categories is not to generate an increase in revenue. Rather, the objective is to improve fairness, equity and transparency by more appropriately distributing the rates burden between residential, commercial and industrial ratepayers having regard to their differing predominant land uses and characteristics.

Accordingly, officers do not recommend any changes to the proposed Commercial GRV and Industrial GRV differential rating categories as a result of the submission received.

Updated Landgate Valuations

Following the Council endorsement of advertising, Landgate issued the updated Shire UV valuations. These revised valuations increased the total UV valuation base by approximately \$50 million.

If the previously advertised UV rates in the dollar were retained an additional revenue of \$189k would be achieved. To ensure consistency with the advertised overall rating strategy and maintain the previously proposed overall rates increase of 5.04%, it is proposed that the rate in the dollar applicable to the Shire UV category be reduced from the advertised amount of 0.004381 to 0.003909.

While the updated valuation information has required an adjustment to the Shire UV rate in the dollar, the proposed overall rates revenue and budget assumptions remain consistent with those presented to the community during the public advertising process.

Minimum Payment Compliance Adjustment – UV Mining

Subsequent to advertising, officers undertook a further review of the proposed minimum payments against the requirements of the *Local Government Act 1995* and associated guidance material.

This review identified that the advertised minimum payment of \$280 for the UV Mining category would result in more than 50% of assessments within that category being subject to the minimum payment. To ensure compliance with legislative requirements, it is recommended that the minimum payment for the UV Mining category be reduced from the advertised amount of \$280 to \$200.

The proposed adjustment affects only the minimum payment applicable to the UV Mining category.

Revised Rate in the Dollar and Minimums

Rate Category	Rate in the dollar \$	Minimum Payment \$
Residential GRV	0.076910	1,290.00
Mining GRV	0.232929	-
Commercial GRV	0.083391	1,310.00
Industrial GRV	0.080001	1,300.00
Shire Rural UV	0.003909	1,590.00
Mining UV	0.067928	200.00

Ministerial Approval – Differential Rates Exceeding the Prescribed Threshold

Section 6.33(3B) of the *Local Government Act 1995* provides that, where the rate in the dollar for any differential rating category is more than twice the lowest rate in the dollar imposed by the local government, the local government must first obtain the approval of the Minister for Local Government.

The proposed differential rates for the 2026/27 financial year include categories where the rate in the dollar exceeds twice the lowest proposed rate. Accordingly, Council is required to seek the Minister's approval before adopting the 2026/27 Budget and imposing the relevant differential rates.

The requirement to obtain Ministerial approval does not alter Council's proposed rating strategy. Rather, it is a statutory process intended to provide oversight where there is a significant variation between differential rating categories.

Should Council endorse the proposed differential rates, officers will prepare and submit an application to the Minister for Local Government seeking approval under section 6.33(3B) of the *Local Government Act 1995*. The application will include Council's Statement of Objects and Reasons, details of the advertising undertaken, submissions received during the public consultation period and Council's rationale for the proposed differential rates.

BACKGROUND

Section 6.33 of the *Local Government Act 1995* permits local governments to impose differential rates. Differential rating provides Council with the ability to raise revenue in a manner that reflects the characteristics and use of land, levels of service provided and the strategic objectives of the local government.

At its Ordinary Council Meeting held on 23 April 2026, Council resolved to advertise its intention to impose differential rates and minimum payments for the 2026/27 financial year in accordance with section 6.36 of the Act.

The proposed differential rates and Statement of Objects and Reasons were subsequently advertised for public comment.

That Council;

- 1. Adopts the 2026/2027 Statement of Objects and Reasons for Differential Rating; and*
- 2. Endorses the proposed 2026/2027 differential general rates in the dollar and minimum payments for public comment, as required by section 6.36 of the Local Government Act 1995, as set out in the below table.*

Rate Category	Rate in the dollar \$	Minimum Payment \$
Residential GRV	0.076910	1,290.00
Mining GRV	0.232929	-
Commercial GRV	0.083391	1,310.00
Industrial GRV	0.080001	1,300.00
Shire Rural UV	0.004381	1,590.00
Mining UV	0.067928	280.00

3. Advertises and invites submissions from ratepayers and electors on the proposed differential rates in the dollar and minimum payments up to 5pm Thursday 28 May 2026 in accordance with section 6.36 of the Local Government Act 1995

The 23 April 2026 report advised that updated mining Unimproved Value (UV) valuations were anticipated from Landgate by the end of April 2026. Following further clarification, it was the Shire UV valuations, as well as mining UV valuations, that were due to be issued during this period.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

RV 1 - Method of Valuation of Rateable Properties

FINANCIAL IMPLICATIONS

The adoption of the recommendation is essential to adopt the 2026/27 Budget during July 2026.

STRATEGIC COMMUNITY PLAN

14 Effective governance and financial management.

CORPORATE BUSINESS PLAN

The Corporate Business Plan is an informing document to the Budget.

LONG TERM FINANCIAL PLAN

The Budget is in alignment with the with the Long Term Financial Plan.

ASSET MANAGEMENT PLANS

The Asset Management Plan is dependent on funds being available for asset maintenance.

WORKFORCE PLAN

Staffing costs are included in the budget for the year.

RISK MANAGEMENT

Measures of Likelihood			
Rating	Description	Frequency	Probability
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

Risk Matrix					
Consequence Likelihood	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

COMMENT

The adoption of the 2026/27 Budget is essential to fund the operations of the Shire. Delays in adoption of the Budget, and the raising of rates, will have an adverse effect on cashflow.

ITEM 17 EXECUTIVE SERVICES UNIT

17.1 DRAFT Policy - Acting Chief Executive Officer

File Ref

Responsible Officer Merridith Morrell, Manager of Executive Services Unit

Reporting Officer Merridith Morrell, Manager of Executive Services Unit

Attachments

1. P3 - Appointment of CEO-Senior Employees
2. DRAFT Policy - Acting Chief Executive officer

Voting Requirements Absolute Majority

Disclosure of Interest Reporting Officer: Nil
Responsible Officer: Nil

RESOLUTION: OCM 108-25/26

Moved: Councillor S Robinson

Seconded: Councillor M Fletcher

That Council:

1. **Revokes Policy P3 – Appointment of an Acting CEO / Senior Employees;**
2. **Adopts the Acting Chief Executive Officer Policy as the Shire's current policy governing the appointment of an Acting Chief Executive Officer; and**
3. **Authorises the Chief Executive Officer to make minor administrative updates to the adopted policy to ensure ongoing legislative compliance and clarity, provided no change is made to the intent or effect of the policy.**

FOR: Crs J Boyle, M Fletcher, L Pearce, S Robinson and A McRae

AGAINST: Cr S Carstairs

CARRIED BY ABSOLUTE MAJORITY 5/1

IN BRIEF

Council is requested to consider adoption of a new Acting Chief Executive Officer Policy, replacing the existing Policy P3 - Appointment of an Acting CEO / Senior Employees.

The proposed policy represents a substantial governance update, providing clearer legislative alignment, stronger role clarity, and improved consistency with contemporary local government governance practice. Given the extent of changes, it is recommended that the existing policy be formally revoked and replaced.

MATTER FOR CONSIDERATION

Whether Council adopts a modernised, Council-level policy to govern Acting Chief Executive Officer arrangements and revoke the existing policy to ensure clarity, compliance and audit defensibility.

BACKGROUND

Policy P3 was adopted in November 2021 to meet the requirements of section 5.39C of the *Local Government Act 1995* regarding the appointment of an Acting Chief Executive Officer.

Since its adoption, governance expectations have evolved, including:

- Greater emphasis on role clarity between Council and Administration;
- The need for clear alignment with CEO recruitment, performance and termination governance; and
- Increased scrutiny of senior employee appointment arrangements.

The proposed Acting Chief Executive Officer Policy has been developed to replace Policy P3 and provide a clearer, more robust framework focused specifically on Acting CEO arrangements.

Policy Review - Key Changes

The proposed Acting Chief Executive Officer Policy introduces material changes, including:

- Separation of Acting CEO governance from senior employee designation matters;
- Clearer articulation of Council's authority and decision-making role;
- Alignment with broader CEO governance policies and statutory standards;
- Improved clarity regarding appointment thresholds, duration limits and approval requirements; and
- A simplified, Council-level policy structure supported by administrative procedures and delegations.

These changes represent a new policy framework, rather than a minor update to the existing policy.

STATUTORY ENVIRONMENT*Local Government Act 1995*

- section 2.7(2)(b) – Council's role to determine policies
- section 5.37 – Senior employees
- section 5.39C – Policy for temporary employment or appointment of CEO

POLICY IMPLICATIONS**P 3 - Appointment of an Acting CEO**

Adoption of the new Acting Chief Executive Officer Policy will:

- Replace Policy P3 in full;
- Strengthen legislative compliance with section 5.39C of the Act;
- Improve governance clarity around Acting CEO appointments; and
- Support transparency, accountability and consistency in decision-making.

Supporting procedures and delegations will continue to be managed administratively by the Chief Executive Officer.

FINANCIAL IMPLICATIONS

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There are no direct financial implications arising from adoption of this policy.

Any remuneration adjustments associated with Acting CEO appointments will continue to be managed within approved remuneration frameworks and delegated authority.

UNCONFIRMED

STRATEGIC COMMUNITY PLAN

- 1 A growing community that is diverse, welcoming and inclusive.
- 16 An engaged and effective workforce.
- 14 Effective governance and financial management.

CORPORATE BUSINESS PLAN

Supports leadership continuity, governance integrity and organisational stability.

LONG TERM FINANCIAL PLAN

Not directly impacted.

ASSET MANAGEMENT PLANS

Not applicable.

WORKFORCE PLAN

Supports executive continuity and professional development within the senior leadership group.

RISK MANAGEMENT

Retaining an outdated or narrowly framed policy presents risk, including:

- Legislative non-compliance;
- Unclear authority for Acting CEO appointments; and
- Increased audit and governance risk.

Revoking Policy P3 and adopting the new Acting Chief Executive Officer Policy mitigates these risks by establishing a clear, contemporary governance framework.

COMMENT

The proposed policy strengthens the Shire's governance framework by providing Council with a clear, modern and legislatively compliant approach to Acting CEO appointments. Revocation of the existing policy and adoption of the new policy ensures clarity for Councillors, staff and regulators and supports consistent, defensible decision-making.

The proposed Acting Chief Executive Officer Policy was previously presented to Council at a Council Concept Forum prior to being brought forward for formal consideration at an Ordinary Council Meeting. Feedback from the Concept Forum has been incorporated into the document presented.

17.2 Traffic Movements Through Bridgetown**File Ref****Responsible Officer** Garry Adams, Chief Executive Officer**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit

Attachments

1. Deputation Bypass Report (J Birks March 2026)
2. Figure 1 Proposed HV Bypass (J Birks March 2026)
3. Letter Correspondence (J Birks 2018)

Voting Requirements Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 109-25/26

Moved: Councillor S Robinson

Seconded: Councillor M Fletcher

That Council

1. **Receives the deputation material presented by Mr John Birks at the March 2026 OCM regarding proposed transport infrastructure and road traffic arrangements within Bridgetown.**
2. **Notes the perceived issues raised in relation to increasing traffic volumes, heavy vehicle movements, and associated impacts on safety, congestion, and the heritage character of Hampton Street.**
3. **Requests the CEO to contact Main Roads WA in relation to the State's current position on any Bridgetown Bypass and advise Council of the outcome as early as possible.**

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRae**AGAINST:** Nil**CARRIED 6/0****IN BRIEF**

A deputation was presented to Council in March 2026 outlining continuing road traffic challenges in Bridgetown and proposing potential infrastructure responses, including bypass options and highway deviations. Council is now invited to consider the matters raised and determine an appropriate next step.

MATTER FOR CONSIDERATION

Council is asked to:

- Consider the issues raised by Mr Birks in relation to traffic volumes, safety, and infrastructure constraints within Bridgetown; and
- Determine whether further investigation, advocacy, or engagement with State Government agencies is warranted.

BACKGROUND

At the March 2026 Ordinary Council Meeting, Mr John Birks presented a deputation regarding transport infrastructure within Bridgetown, particularly in relation to traffic movements along Hampton Street.

The matters raised in the deputation are not new and reflect issues that have been considered by the State, Community and Council over an extended period.

In 2002, community consultation undertaken as part of the Bridgetown Road Planning Study identified strong concern regarding heavy vehicle movements through Hampton Street and supported further planning for a heavy haulage deviation.

In March 2005, Council formally endorsed a preferred alignment (Option 3), which proposed a deviation within the existing railway reserve, adjacent to the rail line. This approach was supported as it provided a contained corridor with reduced impact on surrounding landowners.

During 2005, Council undertook community engagement, including a public meeting attended by approximately 150 residents. Feedback at that time indicated general support for removing heavy haulage from Hampton Street, with requests for refinement to the proposed alignment, including extension of northern and southern entry points.

Subsequent investigations by Main Roads WA introduced an alternative approach involving relocation of the rail line and establishment of a wider transport corridor requiring additional land acquisition. This represented a significant departure from Council's preferred position.

At a Special Council Meeting in August 2005, Council reaffirmed its opposition to rail relocation and resolved that any deviation should remain within the existing railway reserve. This position was based on concerns regarding landowner impacts, potential effects on commercial areas, and the lack of justification for an expanded corridor.

In 2006, the project was re-presented with updated concepts and progressed to formal public consultation. Whilst there was strong interest and engagement, community feedback was divided, with a significant proportion of submissions expressing concern regarding the proposal.

As a result, Council resolved to conduct a postal referendum to determine community support. The referendum, held in September 2006, returned a majority "No" vote. Council subsequently resolved to accept the outcome, and the project did not proceed.

The historical context demonstrates that while there has been longstanding recognition of traffic and safety issues within Bridgetown, large-scale infrastructure solutions such as highway deviations have faced challenges relating to feasibility, community impact and funding.

STATUTORY ENVIRONMENT*Local Government Act 1995*

Council has the ability to:

- Consider deputations and community submissions;

- Advocate to State Government agencies on matters impacting local infrastructure and planning; and
- Undertake strategic planning in relation to local road networks and community safety.

Primary responsibility for the South Western Highway and major transport infrastructure rests with the State Government (Main Roads WA).

POLICY IMPLICATIONS

CR 3 - Community Engagement

This matter reflects community interest and engagement through deputation to Council. Further consultation may be required should Council pursue any formal position or advocacy.

FINANCIAL IMPLICATIONS

There are no direct financial implications arising from this report.

However:

- Any future infrastructure projects or studies may have significant financial implications; and
- Major road infrastructure works of the scale described would require Government funding and support.

STRATEGIC COMMUNITY PLAN

The issues raised relate directly to long-term planning for growth, safety, and transport movement within the Shire.

CORPORATE BUSINESS PLAN

This matter aligns with:

- Strategic planning and advocacy functions of the Shire;
- Infrastructure planning and coordination with external agencies.

LONG TERM FINANCIAL PLAN

No direct impact at this stage.

Future financial implications may arise should Council pursue detailed studies or infrastructure contributions.

ASSET MANAGEMENT PLANS

No direct impact at this stage.

Future transport planning decisions may influence local road networks and associated asset management considerations.

WORKFORCE PLAN

No direct impact identified

RISK MANAGEMENT

Key risks associated with this matter include:

Community safety risk:

- Heavy vehicle movements through Hampton Street present risks to pedestrians, cyclists and general road users, particularly within a constrained town centre environment.

Amenity and heritage risk:

- Continued traffic volumes and heavy vehicle activity may impact the amenity and heritage character of Hampton Street, including vibration impacts on buildings and overall streetscape experience.

Financial risk to Council:

- Large-scale infrastructure solutions, such as a highway deviation or bypass, would involve significant capital cost and are unlikely to be deliverable without substantial State Government funding. There is also a risk of financial exposure to Council if expectations arise for local contributions, investigations or supporting works.

Local economic impact risk:

- Changes to traffic arrangements, particularly the diversion of through-traffic away from the town centre, may have unintended economic impacts on local businesses that rely on passing trade.

Strategic and delivery risk:

- There is a risk of community expectation that large-scale infrastructure solutions (such as a highway deviation) can be progressed in the short term, despite significant cost, planning complexity and reliance on State Government funding.

Reputational risk:

- Failure to acknowledge or appropriately respond to traffic concerns may impact community confidence in Council. Conversely, pursuing options that are not feasible may also create reputational risk.

Stakeholder / advocacy risk:

- As responsibility for the South Western Highway rests with Main Roads WA, there is a risk that advocacy efforts may not align with State priorities or funding availability, limiting Council's ability to influence outcomes.

Community division risk:

- Historical consideration of deviation alignments has demonstrated the potential for divergent community views, particularly where proposals impact private land or residential areas.

Mitigation Strategies

- Continued engagement with Main Roads WA and State Government regarding long-term planning opportunities
- Adoption of a staged approach, balancing longer-term advocacy with shorter-term operational measures

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- Investigation of practical traffic management options within existing infrastructure
- Ensuring clear communication with the community regarding feasibility, constraints and timelines
- Utilising evidence-based data to support decision-making and advocacy positions

COMMENT

Councillors noted that similar infrastructure options have been considered previously, including alignments along the railway corridor, Geegeelup Brook and Spencer Street, with associated concerns regarding impacts on residents, land acquisition and the constraint of traffic ultimately returning to the existing bridge crossing.

There was a consistent view that large-scale infrastructure solutions would involve significant cost and are unlikely to be feasible without substantial State Government funding.

Councillors also recognised that the primary issue relates to heavy vehicle movements through the town centre, and that alternative or broader regional approaches may warrant consideration.

In this context, there was support for exploring more practical, shorter-term measures focused on managing heavy vehicle impacts within existing infrastructure. Suggested options included traffic calming, targeted restrictions on heavy vehicle movements during peak periods, and consideration of time-based controls, noting interactions with school bus routes and pedestrian activity.

Overall, the discussion highlights the tension between the scale and cost of long-term infrastructure solutions and the need for immediate, practical responses. At this stage, it is appropriate for Council to acknowledge the issues raised, note the historical context and feasibility constraints, and consider both longer-term advocacy, initially via CEO / MRWA meeting and shorter-term management options.

Councillors have also been invited to provide feedback to the deputation author regarding their consideration of the report, support for the proposed approach, and any further actions Council may wish to pursue.

17.3 Delegations**File Ref****Responsible Officer** Merridith Morrell, Manager of Executive Services Unit**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit**Attachments** Nil**Voting Requirements** Absolute Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 110-25/26

Moved: Councillor A McRae

Seconded: Councillor M Fletcher

That Council Adopts the revised Delegations Register as at 25 June 2026.**FOR:** Crs J Boyle, M Fletcher, L Pearce and A McRae**AGAINST:** Crs S Carstairs and S Robinson**FAILED AS DID NOT ACHIEVE ABSOLUTE MAJORITY 4/2****IN BRIEF**

The draft Council to CEO Delegations Register has been reviewed in accordance with legislative requirements. The review includes one new delegation, a number of targeted amendments, removal of outdated delegations, and confirmation that the majority of delegations remain unchanged in substance. The updated Register ensures alignment with current legislation, organisational structure, and best practice governance.

MATTER FOR CONSIDERATION

Council is required to review its delegations to the Chief Executive Officer at least once each financial year. The updated Delegations Register reflects the 2025–2026 annual review and is presented for Council endorsement.

The Register supports efficient administrative decision-making while maintaining appropriate Council oversight, and ensures clear separation between Council's strategic role and the operational functions of the administration.

BACKGROUND

The Delegations Register is maintained to ensure that all delegations of authority from Council to the CEO are current, documented and compliant with legislation.

This annual review has included:

- statutory reference validation and updates;
- formatting and usability improvements;
- position title updates to reflect organisational changes;

- benchmarking against comparable local governments; and
- integration into the Shire's Integrity Attain Governance system.

The Register has been updated to reflect operational requirements, remove outdated or irrelevant delegations, and improve clarity for officers exercising delegated authority.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulations 1996

Local Government Act 1995

- *Section 5.42(1) – Council may delegate powers or duties to the CEO by absolute majority.*
- *Section 5.46(2) – Council must review delegations at least once each financial year.*

Additional legislation relevant to specific delegation updates includes:

- *Dog Act 1976*
- *Cat Act 2011*

Any amendment or revocation of delegations requires an absolute majority decision of Council.

POLICY IMPLICATIONS

Nil

The Delegations Register supports implementation of Council-adopted policies by assigning appropriate authority for operational decision-making.

FINANCIAL IMPLICATIONS

There are no direct financial implications arising from the review and update of the Delegations Register.

Any costs associated with system configuration and maintenance are managed within existing operational budgets.

STRATEGIC COMMUNITY PLAN

16 An engaged and effective workforce.

Outcome 14 – Effective governance and financial management

Objective 14.1 – Achieve excellence in organisational performance and service delivery

The Delegations Register supports effective governance by ensuring clear authority, accountability and efficient decision-making processes.

CORPORATE BUSINESS PLAN

Supports delivery of governance and organisational effectiveness objectives through clear delegation of authority and improved administrative efficiency.

LONG TERM FINANCIAL PLAN

No direct impact.

ASSET MANAGEMENT PLANS

No direct impact.

WORKFORCE PLAN

Supports workforce efficiency by ensuring officers have appropriate delegated authority to perform their roles effectively.

RISK MANAGEMENT

The Delegations Register is a key governance control. Maintaining an accurate and current Register mitigates risks including:

- decisions being made without lawful authority;
- inconsistent decision-making due to unclear delegations;
- service delays where appropriate delegates are unavailable; and
- audit and compliance risks associated with outdated references or structures.

Updates to sub-delegations within Cat and Dog Act delegations improve operational resilience and reduce the risk of service delays.

COMMENT

The 2025–2026 review of the Delegations Register includes one new delegation, several targeted amendments, removal of outdated delegations, and confirmation that the majority remain unchanged in substance.

Change Type	Delegation	Description of Change	Reason
New	1.1.38 – Minor Amendments to Delegations and Policies	Introduces authority for the CEO to make minor administrative updates to delegations and policies where there is no change to intent.	Improves efficiency and ensures governance documents remain current without requiring full Council review for minor changes.
Amended	1.1.2 – Compensation for Damage Incurred	Monetary threshold increased from \$500 to \$1,000.	Enables quicker resolution of minor claims and reduces administrative delays.
Amended	1.1.22 – Disposing of Property	Updated to strengthen alignment with statutory requirements and clarify process.	Improves compliance and consistency with legislative requirements.
Amended	5.1.1 – Appointment of Registration Officers (Dog Act 1976)	Consolidated delegation, clarified legislative authority, and introduced express power to sub-delegate.	Enhances operational clarity and supports appropriate authorisation of officers.

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Change Type	Delegation	Description of Change	Reason
Amended	9.1.8 – Structure Plans	Removed obsolete planning references and corrected legislative alignment.	Ensures accuracy and relevance of statutory references.
Amended (Minor)	04.1 (Cat Act delegations) and 05.1 (Dog Act delegations)	Addition of sub-delegates.	Improves operational resilience and reduces risk of service delays.
Removed	Section 10 – Statutory State Authorisations (multiple items)	Removal of delegations relating to Metropolitan, Bunbury, Peel region schemes and other irrelevant instruments.	Eliminates outdated or geographically irrelevant delegations to maintain an accurate register.
Unchanged (Substantive)	Majority of delegations	No material changes to scope or authority. Minor updates limited to formatting, position titles, and legislative referencing.	Ensures continuity of existing authority while improving clarity and compliance.

In addition to these changes, the Register has been incorporated into the Shire's Integrity Attain Governance system to support improved accessibility, version control and ongoing maintenance.

The draft Delegations Register was presented to Council at a Concept Forum held on 11 June 2026, providing an opportunity for Elected Members to review the document in advance of formal consideration. Councillors were invited to raise any questions or seek clarification to support a clear understanding of the proposed changes prior to the June Ordinary Council Meeting.

Council is now requested to formally consider and endorse the updated Delegations Register.

17.4 Advocacy Strategy**File Ref****Responsible Officer** Garry Adams, Chief Executive Officer**Reporting Officer** Merridith Morrell, Manager of Executive Services Unit**Attachments** 1. Draft Advocacy Strategy**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 111-25/26

Moved: Councillor M Fletcher

Seconded: Councillor A McRae

That Council:

- 1. Adopts the Shire of Bridgetown-Greenbushes Advocacy Strategy as attached; and**
- 2. Notes that a draft Advocacy Agenda will be developed with Council for consideration at the July Ordinary Council Meeting.**

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRae**AGAINST:** Nil**CARRIED 6/0****IN BRIEF**

The purpose of this report is to present the draft Shire of Bridgetown-Greenbushes Advocacy Strategy for Council consideration. The Strategy provides a structured and coordinated approach to advocating for funding, policy support, and partnerships to deliver key community priorities.

MATTER FOR CONSIDERATION

Council is requested to consider the adoption of the Shire's Advocacy Strategy, which establishes a coordinated and evidence-based approach to advocating for funding, policy outcomes, and strategic partnerships that support the delivery of Council's priorities.

BACKGROUND

The development of an Advocacy Strategy responds to the need for a clear, consistent, and evidence-based approach to engaging with State and Federal Governments, key agencies, and other stakeholders.

The proposed strategy aligns with the Shire's integrated planning and reporting framework and identifies the need for a coordinated approach to advocacy in priority areas of focus including:

- Infrastructure and facilities
- Support for local business

- Transport networks
- Vibrant hubs and neighbourhoods
- Enhanced open and green spaces
- Improved waste management

It outlines the guiding principles that the Shire will apply to its advocacy efforts as well as a framework for Council to determine the advocacy agenda on an annual basis. It also mandates that the Shire takes a pro-active approach to seeking election commitments through its advocacy activities.

The proposed strategy was previously circulated to Councillors, and minor changes have been made based on feedback received prior to being brought forward for formal consideration.

STATUTORY ENVIRONMENT

There are no specific statutory requirements mandating the adoption of an advocacy strategy. However, the Strategy supports Council's role in representing the interests of the community and aligns with the principles of good governance under the *Local Government Act 1995*.

POLICY IMPLICATIONS

The Strategy supports the implementation of Council's existing strategic framework, including:

- Council Plan (Strategic Community Plan)
- Long Term Financial Plan
- Asset Management Plans

It does not require the creation or amendment of any specific policy.

FINANCIAL IMPLICATIONS

The Strategy itself does not create a direct financial commitment.

However, it is intended to support the attraction of external funding and investment to assist in delivering priority projects and to reduce reliance on the Shire's limited rates base.

COUNCIL PLAN

This report aligns with the following Strategic Community Plan objectives:

- Effective governance and financial management
- A sustainable and thriving community

CORPORATE BUSINESS PLAN

The Strategy will inform advocacy actions and priorities identified within the Corporate Business Plan.

LONG TERM FINANCIAL PLAN

Advocacy priorities will support the long-term financial sustainability of the Shire by seeking external funding contributions for key infrastructure and service delivery

ASSET MANAGEMENT PLANS

The Strategy supports the delivery and renewal of infrastructure assets by advocating for funding and partnerships aligned to asset priorities.

WORKFORCE PLAN

Implementation of the Strategy will be coordinated within existing staff resources.

RISK MANAGEMENT

Key risks include:

- Failure to secure external funding or support
- Misalignment between advocacy priorities and government priorities
- Reputational risk if advocacy efforts are not well-coordinated

These risks are mitigated through a structured, evidence-based approach and alignment with Council-adopted priorities.

COMMENT

The Advocacy Strategy provides a coordinated and transparent framework for engaging with key stakeholders and pursuing funding and policy outcomes that benefit the Shire.

It formalises the roles of Council, the CEO, and Elected Members in advocacy and ensures that activities are aligned with Council-endorsed priorities and community needs.

Adopting the Strategy should strengthen the Shire's ability to influence decision-makers, secure external investment, and deliver improved outcomes for the community.

ITEM 18 DEVELOPMENT AND REGULATORY SERVICES**18.1 Application for Garage, Workshop, Lean-to, 2 x Water Tanks & Associated Site Works
- Lot 33 (No. 52) Spencer Street, Bridgetown****File Ref** A2301**Responsible Officer** Leigh Guthridge, Director of Development and Regulatory Services**Reporting Officer** Mackenzie Walmsley, Principal Planner

Attachments

1. \Attachment 1 - Development Plans.pdf
2. Attachment 2 - Site Photos of Subject Site.pdf
3. Attachment 3 - Applicant Justification.pdf
4. Attachment 4 - Aerial Streetscape Context Plan.pdf
5. Attachment 5 - Summary of Submissions (Redacted).pdf

Voting Requirements Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 112-25/26

Moved: Councillor M Fletcher

Seconded: Councillor S Robinson

That Council Refuse Development Approval for the proposed garage, workshop, lean-to, 2 x water tanks and associated site works and adopt the following reasons for refusal:

1. The proposed development does not satisfy the relevant design principles of the Residential Design Codes relating to streetscape character, building scale and built form hierarchy.
2. The proposed garage and workshop, by reason of their scale, height, forward siting and limited separation, would become the dominant built form on the site and are not considered subordinate to the dwelling.
3. The proposal includes a combined outbuilding area significantly exceeding the deemed-to-comply standard, resulting in an excessive built form for the R12.5 residential context.
4. The cumulative effect of the proposed variations results in a development that is inconsistent with the established streetscape pattern and character of the locality.
5. The proposal is not considered to represent orderly and proper planning.

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce and S RobinsonAGAINST: Cr A McRae**CARRIED 5/1****IN BRIEF**

The subject site is zoned Residential R12.5 under Town Planning Scheme No. 3 (TPS3) and has an area of approximately 1,034sqm.

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The application seeks Development Approval for a garage, workshop, lean-to, 2 x water tanks and associated site works. The proposal does not comply with multiple deemed-to-comply provisions of the Residential Design Codes (R-Codes), including provisions relating to:

- Outbuilding area
- Wall and ridge height
- Street setbacks
- Garage setbacks, and
- Retaining structures within the street setback area

For the reasons discussed in the report, it is considered that the proposal is inconsistent with the objectives of TPS3 and the Residential Design Codes and it is therefore recommended that the application is refused.

MATTER FOR CONSIDERATION

The proposal includes:

Deemed-to-Comply Standard under the R-Codes		Proposed Development
5.1.2 Street Setback		
Buildings setback 6m from primary street setback boundary for properties zoned R12.5		Lean-to located at approximately 0.5m from primary street boundary
5.2.1 Setback of Garages		
Garages setback 4.5m from primary street boundary		Garage setback at 3m from primary street boundary
5.3.7 Site Works		
Maximum 0.5m above natural ground level within setback area. Height of retaining wall at 1m to be setback a minimum of 1m from street setback		Retaining wall approximate maximum height of 1m above natural ground level within primary street setback area. Retaining wall seeks a nil setback.
5.4.3 Outbuildings		
Wall height maximum of 2.4m (above natural ground level)	Garage	Maximum 3m above natural ground level
	Workshop	Maximum 5m above natural ground level
Ridge height maximum of 4.2m (above natural ground level)	Garage	Maximum 5m above natural ground level
	Workshop	Maximum 6.5m above natural ground level
Total combined outbuilding area:	60sqm	150.5sqm

BACKGROUND

The application was advertised in accordance with the Shire's Town Planning Scheme No. 3 (TPS3). One submission was objecting to the proposal and one submission in support were received.

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The application is presented to Council as Officers do not have delegated authority to determine development applications where an objection is received on valid planning grounds which cannot be reasonably addressed by negotiated minor variations to the application.

The objection raised concerns regarding:

- Excessive outbuilding scale and departures from deemed-to-comply provisions;
- Building bulk, height and streetscape dominance;
- Visual privacy impacts;
- Cumulative development intensity;
- Potential amenity impacts including noise; and
- Uncertainty regarding the incidental nature of the development.

All submissions have been considered and addressed within this report. Attachment 5 is a copy of the Summary of Submissions (redacted).

Statutory Framework

The application has been assessed against:

- Town Planning Scheme No. 3 (TPS3)
- Residential Design Codes State Planning Policy 7.3 Volume 1 (R-Codes)
- Relevant Local Planning Policies (where applicable)

Compliance with deemed-to-comply provisions of the R-Codes is not mandatory. However, the onus rests with the applicant to demonstrate that the relevant design principles are satisfied.

Officer Assessment*Outbuilding Scale and Form*

The proposal includes a combined outbuilding area of approximately 150.5sqm, compared to a deemed-to-comply standard of 60sqm.

Administration considers this represents a significant exceedance of the intended scale of ancillary development within a Residential R12.5 context.

The garage and workshop are separated by approximately 0.46m. Due to this limited separation, the structures are likely to be perceived as a single continuous built form when viewed from the street and the adjoining properties.

Administration also notes that the proposed lean-to structures form part of the overall outbuilding development and contribute to its built form scale, bulk and visual massing. While portions of these structures are open in nature, they remain physically and visually integrated with the outbuilding complex and are read as part of the overall built form. Accordingly, they are included in the assessment of cumulative outbuilding impact. When considered collectively, the scale, configuration and layout of development results in a dominant built form outcome rather than ancillary development subordinate to the dwelling.

Streetscape and Built Form Hierarchy

The garage and workshop are located forward of the dwelling and would constitute the dominant built form elements when viewed from the primary street frontage.

Administration notes that the dwelling isn't easily visible from the street due to site topography; however, the outbuildings would form the primary visual reference within the streetscape.

This outcome is not consistent with the Residential Design Codes expectation that:

- The dwelling remains the primary building on the site; and
- Outbuildings remain secondary and visually subordinate.

Street Setback Context

The proposal includes reduced street setbacks for the garage and lean-to.

Administration notes that no comparable examples of similar outbuilding reductions were identified within the immediate streetscape.

The reduced setback contributes to increased visual prominence of built form and is inconsistent with the established development pattern of the locality.

Height and Topography

Administration acknowledges that the site's sloping topography contributes to wall and ridge height variations and reduces apparent height when viewed from the street.

However, the assessment must consider overall built form outcomes, including siting, bulk, scale and streetscape presentation.

Cumulative Impact

Whilst individual variations may be considered in isolation, Administration considers that the cumulative effect of:

- Excessive outbuilding area;
- Height variations;
- Reduced setbacks;
- Retaining structures within the street setback; and
- Limited separation between buildings,

Results in a development that presents as a dominant built form rather than ancillary development subordinate to the dwelling.

Site Works and Retaining Structures

The application includes a series of retaining structures ranging from approximately 0.5m to 2m in height above natural ground level, associated with site works required to accommodate the proposed development on a sloping site.

Administration acknowledges that some level of earthworks and retaining is anticipated given the site topography.

However, it is noted that the extent of retaining is required to facilitate the siting of substantial outbuildings as a forward and elevated portion of the lot, where natural ground levels present a steeper fall.

In this context, the retaining structures contribute to the artificial elevation of the development platform and increase the perceived height, bulk and visual prominence of the built form when viewed from the street and adjoining properties.

When considered in conjunction with the scale and forward siting of the garage and lean-to, the site works contribute to the overall cumulative built form impact of the proposal.

The water tanks are considered ancillary development and, due to the siting and limited visibility from the street, are not determinative to the assessment outcome.

Conclusion

Administration is not satisfied that the applicant has demonstrated that the proposal achieves the relevant design principles of the Residential Design Codes.

In particular, the proposal does not:

- Maintain appropriate streetscape character,
- Maintain an appropriate relationship between dwelling and ancillary development, or
- Achieve an acceptable cumulative built form outcome.

Accordingly, the application is not supported.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

POLICY IMPLICATIONS

LUP 19 – Exemptions From Development Approval Requirements

FINANCIAL IMPLICATIONS

Income: Development Application fees received – \$320.05

STRATEGIC COMMUNITY PLAN

7. Responsible and attractive growth and development.

CORPORATE BUSINESS PLAN

Nil

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

Should the applicant seek review of Council's decision at the State Administrative Tribunal, the Shire may incur officer time and legal representation costs associated with defending the decision.

No direct capital or operational costs are associated with the recommendation.

UNCONFIRMED

18.2 Endorsement of the 2026/2027 Firebreak and Fuel Hazard Reduction Notice**File Ref****Responsible Officer** Garry Adams, Chief Executive Officer**Reporting Officer** Conor McGregor, Community Emergency Services Manager**Attachments** 1. Firebreak and Fuel Hazard Reduction Notice 2026-27**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

MOTION

Moved: Councillor M Fletcher

Seconded: Councillor A McRae

That Council:

1. Endorses the Shire of Bridgetown-Greenbushes 2026/2027 Firebreak and Fuel Hazard Reduction Notice as drafted by officers as shown in attachment 1.
2. Authorises the publication of the Notice in the Government Gazette and in a local newspaper circulating within the district.

Cr M Fletcher as the mover, moved to withdraw the original motion and replace it with the Alternative Motion. Cr McRae approved this as the seconder. There was no elected member opposed.

ALTERNATIVE MOTION**That Council:**

1. Endorses the Shire of Bridgetown-Greenbushes 2026/2027 Firebreak and Fuel Hazard Reduction Notice incorporating the amendment to Section 3.5 recommended by the Bush Fire Advisory Committee at its meeting held on 9 June 2026.
2. Authorises the publication of the Notice in the Government Gazette and in a local newspaper circulating within the district.

RESOLUTION: OCM 113-25/26

Moved: Councillor M Fletcher

Seconded: Councillor A McRae

That Council:

1. Endorses the Shire of Bridgetown-Greenbushes 2026/2027 Firebreak and Fuel Hazard Reduction Notice incorporating the amendment to Section 3.5 recommended by the Bush Fire Advisory Committee at its meeting held on 9 June 2026.

2. Authorises the publication of the Notice in the Government Gazette and in a local newspaper circulating within the district.

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRae

AGAINST: Nil

CARRIED 6/0

IN BRIEF

This report includes a recommendation from the relevant officer (CESM) of the Shire and an alternate recommendation from the Bush Fire Advisory Committee (BFAC), made at its meeting on 9 June 2026, for Council to endorse and publish the Annual "Firebreak and Fuel Hazard Reduction Notice" for the 2026/2027 fire season in accordance with statutory requirements.

If Council wishes to proceed with implementation of the recommendation of the Bush Fire Advisory Committee, the following alternate motion should be moved:

That Council:

- 1. Endorses the Shire of Bridgetown-Greenbushes 2026/2027 Firebreak and Fuel Hazard Reduction Notice incorporating the amendment to Section 3.5 recommended by the Bush Fire Advisory Committee at its meeting held on 9 June 2026.**
- 2. Authorises the publication of the Notice in the Government Gazette and in a local newspaper circulating within the district.**

BACKGROUND

Each year, the Shire of Bridgetown-Greenbushes is required to issue a "Firebreak and Hazard Reduction Notice" under Section 33 of the *Bush Fires Act 1954*, informing landowners and occupiers of their obligations to establish and maintain firebreaks and undertake fuel hazard reduction measures. This endorsement supports the Shire's preparedness and fire mitigation strategies ahead of the upcoming fire season.

The notice also allows the Local Government under Section 25 (1a) to prohibit the lighting of fires in the open air in its district for the purpose of camping or cooking for such period during the prohibited burning times as is specified in the notice.

Section 3.5 of the previous notice states:

"Open wood camp fires, wood fuelled barbecues, solid fuel pizza ovens, and spit style rotisseries require a permit in the restricted burning period if the Fire Danger Rating (AFDRS) is "High" or above and are not allowed in the Prohibited Burning Period. Use of a gas barbecue is permitted subject to

a perimeter with a 5 metre radius around the barbecue being cleared of bush and flammable materials."

This becomes confusing for Shire staff and residents as all permits are cancelled if the Fire Danger Rating is "High" or above.

At the Bush Fire Advisory Committee meeting held on 9 June 2026, the following recommendation was made:

THE BUSH FIRE ADVISORY COMMITTEE RECOMMEND TO COUNCIL TO ENDORSE THE SHIRE OF BRIDGETOWN – GREENBUSHES FIREBREAK NOTICE AS NAMED "2026/2027 FIREBREAK AND FUEL HAZARD REDUCTION NOTICE" AS DRAFTED IN (ATTACHMENT 7.1) WITH AMENDMENT TO SECTION 3.5 CAMP FIRES TO READ AS BELOW:

"Open wood camp fires, wood fuelled barbecues, solid fuel pizza ovens, and spit style rotisseries are permitted with a permit during the restricted burning period except when the Fire Danger Rating (AFDRS) is "High" or above and are NOT allowed in the Prohibited Burning Period at any time. Use of a gas barbecue is permitted subject to a perimeter with a 5 metre radius around the barbecue being cleared of bush and flammable materials."

STATUTORY ENVIRONMENT

Bush Fires Act 1954

Emergency Management Act 2005

Fire and Emergency Services Act 1998

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Costs associated with advertising the notice will be met within the approved Emergency Services operational budget for the 2026/2027 financial year.

STRATEGIC COMMUNITY PLAN

Nil

CORPORATE BUSINESS PLAN

This action aligns with emergency management priorities and statutory compliance tasks outlined in the Corporate Business Plan.

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

Failure to publish an endorsed Firebreak Notice may result in legal non-compliance and reduced bushfire mitigation across the district. Endorsing and publishing the 2026/2027 notice provides clarity to landowners and ensures the Shire meets its statutory obligations.

The BFAC recommendation is based on the level of risk posed to the community and the significant burden placed on volunteer resources when responding to escaped burns originating from campfires during the Restricted Burning Times.

However, should the Shire proceed with publishing a notice that requires landowners to obtain a permit for camping and cooking fires within the Restricted Burning Times, it may expose the Shire to reputation risk. This is due to the potential for such notice to be interpreted as inconsistent with the legislative framework, thereby creating confusion or conveying misleading information to the public.

COMMENT

The "Firebreak and Fuel Hazard Reduction Notice" is a critical annual requirement that supports fire prevention and response efforts across the Shire. Endorsing the 2026/2027 Firebreak and Fuel Hazard Reduction Notice and authorising its publication allows the Shire to continue enforcing compliance and promoting hazard reduction strategies for the upcoming fire season.

The Bush Fires Act 1954 allows under *Section 25 (1) (a)* a fire for the purpose of camping or cooking to be lit during the Restricted and Prohibited Times providing certain conditions are met. This does not require a permit.

Authority is given to the Local Government to prohibit the lighting of fires in the open air in its district for the purpose of camping or cooking during the Prohibited Burning Times in accordance with section 25 (1a) however, the act does not give authority to the Local Government to prohibit a fire to be lit for the purpose of camping or cooking during the Restricted Burning Times (as below).

- (1a) Notwithstanding anything contained in subsection (1) a local government may, by notice published in the *Gazette* and in a newspaper circulating in its district, prohibit the lighting of fires in the open air in its district for the purpose of camping or cooking for such period during the prohibited burning times as is specified in the notice.

18.3 Appointment of the Bush Fire Control Officers for the 2026/2027 Fire Season

File Ref

Responsible Officer	Garry Adams, Chief Executive Officer
Reporting Officer	Conor McGregor, Community Emergency Services Manager
Attachments	Nil
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

At 7:15pm Councillor Lyndon Pearce declared an impartiality interest in relation to item 18.3 – I am named in the report. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly

At 7:16pm Councillor Mike Fletcher declared an impartiality interest in relation to item 18.3 – I am named in the report. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly

RESOLUTION: OCM 114-25/26

Moved: Councillor A McRae

Seconded: Councillor J Boyle

That Council:

1. Appoints the following persons as Bush Fire Control Officers for the 2026/2027 Fire Season under delegated authority, as recommended by the Bush Fire Advisory Committee:
 - Bridgetown BFB: Kevin Wrightson
 - Bridgetown VFRS: Peter Taylor
 - Catterick: Keith Clothier
 - Greenbushes: Greg Kennedy, Lyndon Pearce
 - Hester Brook: Keith Clothier
 - Kangaroo Gully: Chris Doherty, Mike Fletcher
 - Maranup: Andrew Browne
 - Sunnyside: Martin Winchcombe
 - Wandillup: Robert Moyes
 - Winnejup: Shane Glancy
 - Yornup: Lyndon Pearce

2. Removes the following individuals from their roles as Bush Fire Control Officers, as they are no longer serving in those positions:

- Aaron McKnight
- Hugh Wheatley

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRae

AGAINST: Nil

CARRIED 6/0

IN BRIEF

This report seeks Council's endorsement of the appointments and removals of Bush Fire Control Officers (BFCOs) for the 2026/2027 fire season, as recommended by the Bush Fire Advisory Committee at its meeting held on 9 June 2026. It also includes the appointment of relevant Shire staff to support bushfire administration and operations.

BACKGROUND

In accordance with Section 38 of the Bush Fires Act 1954, local governments must appoint Bush Fire Control Officers (BFCOs) each fire season. These appointments are based on the recommendations of the Bush Fire Advisory Committee (BFAC), which represents all bushfire brigades operating within the Shire.

At its meeting on 9 June 2026, the BFAC reviewed and endorsed a revised list of Bush Fire Control Officers for the 2026/2027 fire season, considering current brigade leadership, availability, and operational capacity.

STATUTORY ENVIRONMENT

Bush Fires Act 1954

Emergency Management Act 2005

Fire and Emergency Services Act 1998

POLICY IMPLICATIONS

CR 8 – Advisory Committee

FINANCIAL IMPLICATIONS

Nil

STRATEGIC COMMUNITY PLAN

Nil

CORPORATE BUSINESS PLAN

NIL

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

The risk associated with this recommendation is considered low. The appointment of Bush Fire Control Officers is a statutory requirement under Section 38 of the *Bush Fires Act 1954*, and is essential to ensuring effective bushfire preparedness and response across the Shire. The individuals recommended have been endorsed by the Bush Fire Advisory Committee based on their experience, operational capacity, and current roles within the brigades. Failure to make these appointments may result in operational gaps, reduced coordination during emergencies, and non-compliance with legislation, which could expose the Shire to legal, safety, and reputational risks.

COMMENT

The proposed list reflects both continuity and necessary changes in brigade leadership. Several experienced BFCOs have been reappointed, while others have stepped down or are no longer active in their roles.

In addition, Shire staff (Community Emergency Services Manager and Senior Ranger and Emergency Services Officer) have previously been appointed ensuring the Shire continues to provide operational oversight and administrative support to bushfire response efforts.

Removal of former officers ensures the Shire's records remain accurate and complies with statutory obligations.

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18.4 Development Application for Cattery - Lot 32 (No. 133) Henderson Road, Kangaroo Gully

File Ref**Responsible Officer** Leigh Guthridge, Director of Development and Regulatory Services**Reporting Officer** Mackenzie Walmsley, Principal Planner

Attachments

1. Attachment 1 - Recommendation
2. Attachment 2 - Development Plans
3. Attachment 3 - Windy Hollow Building Envelope Plan
4. Attachment 4 - Summary of Submissions (Redacted)
5. Attachment 5 - Site Photos of Subject Site

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil
Responsible Officer:

RESOLUTION: OCM 115-25/26

Moved: Councillor S Robinson

Seconded: Councillor M Fletcher

That Council approves the proposed Cattery and associated variation to the approved building envelope at Lot 32 (No. 133) Henderson Road, Kangaroo Gully, subject to conditions contained in Attachment 1.

FOR: Crs S Carstairs, J Boyle, M Fletcher, L Pearce and S Robinson**AGAINST:** Cr A McRae**CARRIED 5/1****IN BRIEF**

To consider an application for a proposed Cattery and associated building envelope variation at Lot 32 (No. 133) Henderson Road, Kangaroo Gully.

The application is presented to Council for determination for the following reasons:

1. The lack of a defined land use permissibility classification for the proposed land use within the Shire's Town Planning Scheme No. 4 (TPS4), necessitating assessment of the application on its own merits.
2. The proposal seeks a variation to the approved building envelope. The extent of the building envelope variation is not considered minor in nature and therefore falls outside officer delegation under Council's adopted delegations for building envelope modification.
3. An objection was received during the public advertising period and the concerns raised cannot be fully addressed through amendments or conditions of approval.

MATTER FOR CONSIDERATION

The application seeks approval for:

- Development of a Cattery comprising of 7 enclosures located outside the prescribed building envelope, with a minimum setback of 5m from the eastern side lot boundary.
- Accommodation for up to 15 cats on the site at any one time.
- Animals will be housed in purpose-built enclosures. The facility will operate year-round, with limited pick-up and drop-off times between 8:30am-10:00am and 2:30pm-3:30pm.

Further detail of the proposal is outlined in Attachment 2 Development Plans.

BACKGROUND

The subject site is known as Lot 32 (No. 133) Henderson Road, Kangaroo Gully, an irregular shaped lot consisting of 30,834sqm. The property is zoned Special Use No. 3 (SU3) under the Shire's Town Planning Scheme No. 4 (TPS4).

Attachment 3 is the SU3 Windy Hollow Building Envelope Plan.

The approved building envelope for the subject site comprises of an existing single dwelling, water tanks and an outbuilding.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Town Planning Scheme No. 4 (TPS4)

Land Use Classification

The Shire's Town Planning Scheme No. 4 (TPS4) contains a land use definition for 'Cattery'; however, the definition references historical health legislation and does not adequately contemplate the nature and operation of contemporary animal boarding establishments. The definition is:

"means the use of an approved outbuilding constructed in accordance with the Health Act Model By-Laws Series 'A' Part One – General Sanitary Provisions (as amended) for the purpose of keeping more than three (3) cats over the age of three (3 months)."

For guidance, the proposed use broadly aligns with the definition of 'Animal Establishment' contained with the *Planning and Development (Local Planning Schemes) Regulations 2015*, being:

"premises used for the breeding, boarding, training or keeping of animals for commercial purposes and includes a veterinary centre."

Notwithstanding the above, TPS4 predates the model land use definitions and permissibility framework established under the *Planning and Development (Local Planning Schemes) Regulations 2015*. Within the subject zone, land use permissibility is determined by reference to Schedule 6 of TPS4, which contains a limited list of nominated land uses. Neither a Cattery nor a comparable animal boarding use is identified within the Schedule, and the Scheme does not provide a clear permissibility classification for the proposed development.

Accordingly, TPS4 does not expressly identify a permissibility classification for the proposed use. The application has therefore been treated as a complex proposal requiring assessment on its merits and is presented to Council for determination.

PUBLIC CONSULTATION

Public advertising was undertaken to landowners for a period of 21 days within a 100m radius of the subject site to ensure a reasonable level of notification to potentially affected parties. All submissions received during the advertising period have been considered in the assessment of the application.

Accordingly, two submissions were received during the advertising period:

- One objection
- One submission seeking clarification and providing comments in support of a low-impact development outcome.

The matters raised are summarised and addressed in the table below. Attachment 4 is a copy of the Summary of Submissions (redacted).

Issues Raised	Officer Assessment and Response
Potential noise impacts from cats and associated disturbance to neighbouring properties.	The proposed use is a cattery accommodating domestic cats within purpose-built enclosures. Unlike dog boarding facilities, cats are generally not associated with significant noise generation. While occasional vocalisation may occur, the scale of the proposal is not anticipated to create unreasonable noise impacts. The nearest sensitive land uses are separated by rural lifestyle lot sizes and the proposal is considered compatible with the surrounding locality.
Potential for increased dog barking triggered by cats within outdoor enclosures.	Existing noise generated by neighbouring animals is not directly attributable to the proposed development. The application has been assessed based on the likely impacts generated by the proposed use itself. No evidence has been provided to indicate the proposal would result in unreasonable amenity impacts.
Visual impact of the development due to its location forward of the dwelling and visible from the road.	The proposed location has been selected to utilise an already disturbed area of the site, avoiding the need for vegetation clearing and minimising additional site works. The siting also enables connection to existing services and infrastructure. While the development is located forward of the dwelling, the scale of the buildings and proposed materials are considered appropriate for this streetscape locality.
Suggestion that the cattery be relocated behind the dwelling.	Alternative siting options were considered by the applicant, with further explanation provided in the Building Envelope technical assessment in the following section.
Concern that the proposal may reduce surrounding property values.	Potential impacts on property values are not a planning consideration and cannot be given weight in the determination of the application. The assessment is required to focus on planning matters as prescribed under Clause 67 of Schedule 2 of the <i>Planning and Development</i>

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	<i>(Local Planning Schemes) Regulations 2015</i> , to the extent those matters are relevant to the proposal.
Clarification regarding the purpose of the proposed second cabin/chalet building.	The applicant has advised that the two cabins serve different functions associated with the operation of the Cattery. One cabin is proposed to accommodate the boarding and housing of cats, while the second cabin is intended to function as a reception and administration area for customer arrivals, departures and associated business activities. The provision of a separate reception facility is considered ancillary to and supportive of the proposed cattery use. The operational arrangement of the business, including the allocation of buildings to specific functions, is not considered to raise any planning concerns.
Concerns regarding use of cedar construction materials in a bushfire-prone area.	The specific building materials and construction methods proposed as matters addressed through the building approval process rather than the planning assessment of the development application. Any future building permit application would be required to demonstrate compliance with the applicable building and bushfire construction requirements. The proposal has been assessed against the relevant provisions of <i>State Planning Policy 3.7 – Planning in Bushfire Prone Areas</i> and is not considered to trigger the requirement for a Bushfire Management Plan. As such, concerns regarding the use of cedar construction materials are not considered to be a determinative planning consideration in the assessment of this application.
Concerns regarding vehicle movements associated with customer drop-off and collection times, particularly during school peak periods.	The scale of the proposal is anticipated to generate a low volume of vehicle movements. The additional traffic generated is not considered likely to adversely impact local road function or safety. Should the proposal be supported by Council, the applicant's nominated drop-off and pick-up hours are identified as a condition in the technical recommendation provided under Attachment 1.
Concerns regarding wastewater disposal, drainage and potential impacts on a nearby seasonal watercourse.	The management of wastewater, drainage and effluent disposal is not a matter for determination under the current development application. Such matters are assessed through separate building and health environmental approval processes, which require compliance with the relevant legislative and technical standards. Any necessary approvals relating to wastewater treatment and disposal systems would be required independently of any planning approval issued for the development.

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	The proposed location has been selected within an already cleared portion of the property and maintains a greater separation from the water course than would be achieved by locating the development behind the existing dwelling. On this basis, the proposed siting is considered appropriate and does not give rise to any concerns in relation to the proximity of the seasonal watercourse.
Concerns regarding odour, flies and general amenity impacts.	Based on the scale of the proposal and the operational details provided, significant off-site amenity impacts are not anticipated. Appropriate management practices will be required as part of the operation of the facility.
Request for clarification regarding external colours and finishes.	External colours and finishes are considered capable of being appropriately managed through the imposition of planning conditions. A condition is recommended requiring external wall and roof colours to consist of muted, natural or earthy tones that are compatible with the Special Use character of the locality.
Clarification regarding future expansion of the operation.	The application has been assessed based on the plans and supporting information submitted. Any future proposal to expand the development or increase the scale of the operation would be considered on its own merits through the relevant planning approval process with extent of advertising determined upon assessment stage.
Clarification regarding building location and site plan accuracy.	The proposal has been assessed based on the plans submitted with the application, which utilise existing site plan information with the proposed development overlaid and include nominated setbacks. While the level of detail on the site plan reflects the minimum requirements for assessment, the plans are considered sufficient to enable an assessment of the proposal.
Clarification regarding landscaping, screening and boundary treatment and storage of equipment and materials.	A site inspection was conducted at the premises and confirmed that existing mature vegetation is present along the eastern side lot boundary, providing a degree of visual screening of the development from adjoining properties. A substantial tree toward the front of the site also provides partial screening from the street. While no formal landscaping or screening works are proposed as part of the application, the existing vegetation assists in reducing broader visual impacts associated with the development. Matters relating to ongoing site presentation, including storage of ancillary items are addressed in a recommended condition of approval included as part of the attached draft conditions for Council's consideration (Attachment 1).

PLANNING ASSESSMENT*Principles of Land Use*

TPS4 does not specify objectives for SU3 and does not clearly identify the permissibility classification for the proposed use. In the absence of specific objectives, the proposal has been assessed having regard to the matters set out in Clause 67 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, together with the intent of the Special use designation and broader Scheme considerations where relevant.

Having regard to Clause 67 matters, the following is noted:

Land Use Compatibility: The proposal represents a small-scale enterprise which can reasonably coexist with the SU3 character of the locality, subject to appropriate management and operational controls.

Traffic Impacts: The proposed cattery is expected to generate a low volume of vehicle movements associated with customer drop-off and collection of cats. The scale of the operation is not anticipated to result in a material impact on the local road network and is substantially below the traffic generation levels typically requiring detailed transport assessment under the WAPC *Transport Impact Assessment Guidelines*.

Amenity Impacts: With respect to visual impact, while the development is proposed forward of the existing dwelling, the buildings are modest in scale and utilise materials appropriate to the locality and Special Use zone. In relation to noise, significant off-site noise impacts are not anticipated and it is considered the nominated separation distances assist in reducing impacts. Odour and waste management will be subject to Environmental Health requirements and the scale of operation is unlikely to generate unreasonable impacts.

Building Envelope Variation

The application seeks approval to vary the approved building envelope requirements, as follows:

Boundary Description	Provision	Proposed
Side Eastern Boundary	26m	5m
Front Southern Boundary	20m	10m

The proposed location has been selected following consideration of alternative siting options.

The applicant has proposed the chosen location for the following reasons:

- Maximum separation from existing neighbouring dwellings.
- Avoids locating the cattery closer to the surrounding residences.
- Utilises an already cleared area of the site.
- Avoids vegetation clearing.
- Minimises earthworks.
- Enables use of existing services and infrastructure.

Alternative locations behind the building envelope would likely result in the development being situated closer to neighbouring dwellings and could increase potential amenity impacts.

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The approved building envelope is already largely developed with the existing dwelling, outbuilding, water tank and associated site infrastructure. Consequently, the proposed cattery cannot be reasonably accommodated within the remaining area of the building envelope.

Administration acknowledge that the proposed development represents a greater departure from the approved building envelope than has typically been supported within the SU3 precinct. As such, approval of the proposal may be cited in support of future requests to locate development outside approved building envelopes.

Notwithstanding this, each development application must be assessed on its individual merits, having regard to the specific characteristics and constraints of the subject site and the applicable planning framework. In this instance, the departure is considered justified having regard to the limited capacity available within the approved building envelope and the particular siting requirements and operational needs of the proposed cattery.

Accordingly, the variation is considered to meet the intention of the *Shire's LUP 5 Building Envelopes Policy* as the circumstances supporting the variation are considered site-specific and include:

- Existing development pattern.
- Existing service infrastructure.
- Avoidance of vegetation removed.
- Maximising separation from neighbouring dwellings.

CONCLUSION

The proposed cattery is considered compatible with the objectives of the SU3 area.

The development has been deliberately sited to:

- Maximise separation from neighbouring dwellings.
- Minimise potential amenity impacts.
- Avoid vegetation clearing.
- Utilise existing disturbed areas and services.

While the proposal requires a variation to the approved building envelope, the planning merits of the proposed location are considered to outweigh strict compliance with the building envelope provisions.

The proposal is not expected to generate unacceptable impacts in relation to noise, traffic, visual amenity or environmental considerations and is considered to represent orderly and proper planning.

Accordingly, the application is recommended for approval, subject to conditions as outlined in Attachment 1.

POLICY IMPLICATIONS

LUP 5 - Building Envelopes Policy

FINANCIAL IMPLICATIONS

Income: Development Application fees received - \$381.50.

STRATEGIC COMMUNITY PLAN

7. Responsible and attractive growth and development.

CORPORATE BUSINESS PLAN

Nil.

LONG TERM FINANCIAL PLAN

Nil.

ASSET MANAGEMENT PLANS

Nil.

WORKFORCE PLAN

Nil.

RISK MANAGEMENT

There are no anticipated risks to the Shire if the application is supported.

18.5 Application for Outbuilding - Lot 27 (No. 4) Rowan Close, Bridgetown

File Ref	A8763
Responsible Officer	Leigh Guthridge, Director of Development and Regulatory Services
Reporting Officer	Mackenzie Walmsley, Principal Planner
Attachments	- Attachment 1 - Development Plans - Attachment 2 - Applicant Justification - Attachment 3 - Summary of Submissions (Redacted) - Attachment 4 - Site Visit Photos of Subject Site
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer:

OFFICER RECOMMENDATION

That Council grants development approval for the proposed outbuilding at Lot 27 (No. 4) Rowan Close, Bridgetown in accordance with Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the Shire's Town Planning Scheme No. 3 (TPS3), subject to the following conditions:

- The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.
- All stormwater discharge from the development shall be contained and disposed of onsite unless otherwise approved by the Shire of Bridgetown-Greenbushes.
- The approved outbuilding shall not be used for human habitation, commercial or industrial uses.

THE MOTION LAPSED FOR WANT OF A MOVER

PURPOSE OF REPORT

The purpose of this report is for Council to consider a development application for a proposed outbuilding at Lot 27 (No. 4) Rowan Close, Bridgetown. The application proposes two variations to the Deemed-to-Comply provisions of the Residential Design Codes (R-Codes) by way of outbuilding dimensions.

During the public consultation period an objection was received in response to the variations sought. The application is presented to Council as Officers do not have delegated authority to determine development applications where an objection is received on valid planning grounds which cannot be reasonably addressed by negotiated minor variations to the application and/or which conditions of approval.

For the reasons discussed in the report, it is considered that the proposal is consistent with the objectives of TPS3 and the applicable Residential Design Codes Design Principles and it is therefore recommended that the application is approved subject to conditions.

BACKGROUND

The subject site is zoned Residential R12.5/R20 under the Shire's Town Planning Scheme No. 3 (TPS3), comprising of an existing dwelling on a 1,259sqm sized lot. Attachment 1 encloses a copy of the proposed Development Plans.

The proposal includes two variations to the deemed-to-comply provisions of Clause 5.4.3 – Outbuildings of the R-Codes. These variations are summarised in the table below and are required to be assessed against the corresponding Design Principles.

R-Codes Clause	Deemed-to-Comply Provision	Proposed Development	Applicable Design Principle
5.4.3 Outbuildings Maximum outbuilding size	Collectively, must not exceed 60sqm or 10% of site area, whichever is lesser	80sqm outbuilding	Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.
Wall Height	Maximum 2.4m wall height	3m wall height	

The proposed outbuilding is intended to provide secure storage for a vintage motor vehicle and associated residential storage needs. The existing dwelling does not contain a garage. The applicant did not construct the dwelling and purchased the property in its current form. While the intended use does not itself justify a variation to the R-Codes, it provides context regarding the reasonable need for ancillary storage and vehicle accommodation on the site. The Applicant has provided justification in support of their proposal as outlined in Attachment 2.

PUBLIC CONSULTATION

One submission was received objecting to the proposal. The concerns raised relate primarily to:

- Overshadowing of the adjoining property, impacting the existing solar panels and direct sunlight to the predominant living room major opening on the side/northern elevation.
- Visual amenity impacts arising from the scale and height of the outbuilding; and
- Whether the site levels had been altered to facilitate the development.

A copy of the Summary of Submissions (redacted) is available under Attachment 3.

The matters raised are addressed as follows:

Overshadowing

Concerns were raised regarding the potential overshadowing impacts of the proposed outbuilding on the adjoining property.

The proposal has been assessed against the relevant R-Codes overshadowing provisions and is compliant with the applicable deemed-to-comply standards. The extent of overshadowing generated by the outbuilding remains well within the limits prescribed by the R-Codes.

Notwithstanding compliance with the overshadowing provisions, Administration have given consideration to the concerns raised by the submitter and undertook site inspections of both properties to assess the relationship between the development and adjoining land. While the outbuilding will result in some additional shadowing, the extent of this impact is considered

consistent with that anticipated by the R-Codes framework and is not considered to unreasonably affect the amenity of the adjoining property.

It is also noted that alternative siting options on the lot were considered during the assessment process. Relocation of the outbuilding further west would likely result in increased overshadowing of the adjoining dwelling and solar panels. In this regard, the proposed location represents the most appropriate siting option from an overshadowing perspective.

Accordingly, Administration consider the proposal satisfies the objectives of the R-Codes with respect to overshadowing and that this matter does not warrant refusal of the application.

Visual Amenity

The submission also raised concerns regarding the visual impact of the outbuilding.

Building height for the purposes of assessment under the R-Codes is measured from the natural ground level of the subject site to the highest point of the building. It is not assessed from adjoining properties or from relative vantage points within neighbouring lots.

The subject site is elevated relative to the adjoining property, which contributes to the perception of the structure when viewed from the neighbouring lot. However, this relationship is largely a product of the natural landform rather than any deliberate alteration of site levels.

While it is acknowledged that the difference in site levels between properties may influence the perceived height of the structure when viewed from the adjoining property, this does not alter the applicable measurement methodology under the R-Codes.

The applicant has provided information demonstrating that the existing site levels have not been changed. Administration is satisfied that the proposal has been designed having regard to the site's existing topography and that the building height is not being artificially increased through earthworks.

While the outbuilding will be visible from the adjoining property, visibility alone does not constitute an unacceptable planning outcome. The structure is ancillary to the residential use of the land and is proposed within a location that responds appropriately to the site's physical constraints. Having regard to the Design Principles, the visual impact is considered acceptable and not out of character with what may reasonably be expected within the residential zone.

Site Levels

Following receipt of the submission, the applicant was requested to provide further information regarding the site's existing levels and the constraints influencing the location of the proposed outbuilding. The applicant subsequently provided survey and supporting information demonstrating that the existing site levels have not been altered.

In addition, site inspections were undertaken from both the subject site and the adjoining property. These inspections enabled officers to verify the sites topography, understand the relationship between the two properties and assess the concerns raised in the submission. Such inspections are a standard component of the assessment process where matters relating to site levels, topography and amenity impacts are in dispute.

Furthermore, historical aerial imagery and real estate photography of the subject site have been reviewed to assist in understanding the pre-existing landform. This material indicates that the site has historically exhibited an elevated mound-like topography consistent with current survey data, notwithstanding changes in surface appearance associated with subsequent site preparation works (i.e. grass removed and replaced with sand). While current site conditions include exposed ground

surfaces, comparison with historical imagery provides context regarding the underlying landform and assists in reconciling perceived differences in site appearance.

Having regard to the information provided and observations made during the site inspections, Administration are satisfied that the proposal has been assessed on the basis of the site's existing levels and that there is insufficient evidence to conclude that levels have been altered to facilitate the development.

Alternate Siting Options, Site Constraints and Design Response

A significant consideration in the assessment is the site's topography. The proposed outbuilding is proposed for the only relatively level portion behind the existing dwelling. During the assessment process, consideration was given to alternative locations for the proposed outbuilding within the subject site.

The applicant has demonstrated that relocating the structure further east would place it within a significantly sloping area of the site. This would necessitate substantial excavation, retaining walls and associated site works in order to create a suitable building platform.

Administration consider that the current location represents an appropriate response to the site's natural landform and minimises the extent of engineering works required. This outcome is consistent with sound planning and design principles, which generally seek to work with existing topography rather than require extensive modification of the natural landscape.

Relocating the shed further west would result in increased impacts on the adjoining property through additional overshadowing, including greater shadowing of solar panels and increased shadowing of the neighbouring dwelling.

Relocation of the outbuilding further north on the lot has also been considered.

The R-Codes acknowledge that there is a case for more relaxed standards for outbuildings where they do not detract from the essential functions of private open space, visual amenity of adjoining properties or streetscape outcomes. In this context, appropriate siting is a key consideration to ensure that outbuildings are integrated into the site in a manner that preserves useable open space and minimises amenity impacts.

A northern siting option was not supported due to site constraints associated with the existing retaining wall and the resulting impacts on site functionality. In addition, locating the outbuilding in this area would occupy a larger proportion of the site's remaining level and useable outdoor space, thereby reducing the availability of functional private open space for outdoor use and general amenity purposes. Furthermore, a northern location would likely necessitate additional stormwater management measures given the site's topography, increasing the extent of engineering works required.

Given the intended use of the outbuilding for vehicle storage, it is also desirable the structure be located on a suitably level and accessible portion of the site. Administration considers the proposed location achieves this outcome while minimising the extent of earthworks, retaining and drainage infrastructure that may otherwise be required.

Having regard to these factors, it is considered that the proposed location represents a more appropriate response as it is confined to the least disruptive portion of the site, preserves the primary areas of useable private open space and aligns with the intent of the R-Code guidance for outbuildings in association with balancing site constraints, functionality and amenity considerations.

TECHNICAL ASSESSMENT*Outbuilding Wall Height*

While the proposed wall height of 3m exceeds the deemed-to-comply provision of 2.4m, the overall height of the outbuilding is 3.5m, which remains significantly below the maximum permitted building height of 4.2m under the R-Codes.

In assessing the variation, officers have considered the overall scale and appearance of the structure rather than the wall height in isolation. The proposed outbuilding incorporates a relatively modest roof form, resulting in an overall height that is substantially below the maximum height anticipated by the R-Codes.

Furthermore, the outbuilding maintains compliant setbacks to the relevant boundaries and satisfies the applicable overshadowing requirements. Having regard to the site's topography and the limited opportunities for alternative siting, the proposed wall height is not considered to result in unacceptable visual bulk or adverse amenity impacts on adjoining properties.

Outbuilding Area

The proposed outbuilding has a floor area of 80sqm, exceeding the deemed-to-comply maximum of 60sqm by 20sqm. In assessing the variation, Administration has considered whether the additional floor area results in adverse impacts on adjoining properties or the residential character of the locality. The proposal remains ancillary to the residential use of the land and does not alter the residential function of the site.

Administration also notes that outbuildings of a similar or greater size exist within the surrounding locality, including an outbuilding greater than 100sqm on the adjoining property to the north and other outbuildings of approximately 80sqm and 60sqm on nearby properties. While each development application must be assessed on its own merits, these examples demonstrate that larger outbuildings are an established component of the local built form.

Given that the amenity impacts associated with the siting, height, overshadowing and visual bulk of the development have been separately assessed and found to be acceptable, Administration considers the additional floor area does not, of itself, give rise to unreasonable planning impacts. The proposal is therefore considered to satisfy the intent of the relevant Design Principles.

CONCLUSION

The proposal has been assessed against the relevant R-Code Design Principles and is considered to satisfy their intent notwithstanding the departures from the deemed-to-comply provisions.

Administration acknowledge the concerns raised by the adjoining landowner regarding overshadowing and visual amenity. However, it is considered that the proposal represents a balance and reasonable planning outcome having regard to:

- The site's significant topographical constraints.
- The location of the only practical level building area behind the dwelling.
- The avoidance of extensive excavation and retaining works.
- The compliant setback to all lot boundaries.
- The evidence demonstrating that site levels have not been altered.
- The fact that alternative locations would likely result in greater impacts on the adjoining property.

- The ancillary residential nature and purpose of the outbuilding.

On balance, the proposal is considered to meet the objectives of the relevant R-Codes Design Principles and is recommended for approval.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

POLICY IMPLICATIONS

LUP 19 – Exemptions From Development Approval Requirements

FINANCIAL IMPLICATIONS

Income: Development Application fees received - \$233.50

STRATEGIC COMMUNITY PLAN

7. Responsible and attractive growth and development

CORPORATE BUSINESS PLAN

Nil

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

There are no anticipated risks to the Shire if the application is supported.

ITEM 19 PROJECT MANAGEMENT AND ENVIRONMENT*No matters for consideration***ITEM 20 RECEIVAL OF MINUTES FROM MANAGEMENT COMMITTEES****20.1 Bush Fire Advisory Committee Minutes 9 June 2026****File Ref****Responsible Officer** Garry Adams, Chief Executive Officer**Reporting Officer** Krystle Durbin, Executive Assistant**Attachments** 1. Bush Fire Advisory Committee Minutes 9 June 2026**Voting Requirements** Simple Majority**Disclosure of Interest** Reporting Officer: Nil

Responsible Officer: Nil

RESOLUTION: OCM 116-25/26

Moved: Councillor A McRae

Seconded: Councillor M Fletcher

That Council receive the minutes of the Bush Fire Advisory Committee for its meeting held on 9 June 2026.**FOR:** Crs S Carstairs, J Boyle, M Fletcher, L Pearce, S Robinson and A McRae**AGAINST:** Nil**CARRIED 6/0****ITEM 21 URGENT BUSINESS APPROVED BY DECISION****ITEM 22 RESPONSES TO ELECTED MEMBERS QUESTIONS TAKEN ON NOTICE***No matters for consideration***ITEM 23 ELECTED MEMBERS QUESTIONS WITH NOTICE****ITEM 24 NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING***No matters for consideration*

ITEM 25 MATTERS BEHIND CLOSED DOORS (CONFIDENTIAL ITEMS)

No matters for consideration

ITEM 26 CLOSURE

The Presiding Member closed the meeting at 7.23PM.

UNCONFIRMED

NOTICE TO ALL OWNERS AND OCCUPIERS OF LAND IN THE SHIRE OF BRIDGETOWN-GREENBUSHES



2026/2027 FIREBREAK AND FUEL HAZARD REDUCTION NOTICE

FOR ALL FIRES PHONE 000

ABOUT THIS NOTICE AND YOUR RESPONSIBILITIES

In accordance with Section 33 of the *Bush Fires Act 1954*, you are required to carry out fire prevention work on land owned or occupied by you as set out in this Notice by the dates specified. If the requirements of this Notice are not met by the due date or are not completed to the satisfaction of an inspecting officer, an on the spot fine of **\$250** may be issued. The maximum fine for failure to comply is **\$5,000**. Council can also enter upon the land and carry out required works at the owner/occupier's expense.

DATES YOU MUST REMEMBER

RESTRICTED BURNING PERIOD	PROHIBITED BURNING PERIOD	RESTRICTED BURNING PERIOD
15 October to 30 November	1 December to 31 March	1 April to 15 May

This Notice outlines the requirements and restrictions for different property types and activities.

PROPERTY TYPE	CATEGORY	YEARLY COMPLIANCE DATES
Land under 5,000m ²	Category 1	15 November to 10 May
Land over 5,000m ² and under 4 hectares	Category 2	15 November to 10 May
Land over 4 hectares	Category 3	15 November to 10 May
Plantations and Harvested Plantations	Category 4	1 November to 10 May
Timber Mills	Category 5	1 November to 10 May

1. SPECIAL REQUIREMENTS AND ALTERNATIVES

1.1 SPECIAL REQUIREMENTS

The requirements of this Notice are considered the minimum standard of fire protection required to protect not only the individual property but the community as a whole. Council can impose additional requirements to remove or abate hazards if considered necessary. Any property subject to a Bush Fire Management Plan, or conditions imposed as a result of development approval, must comply with the approved conditions in addition to the requirements of this Notice.

1.2 ALTERNATIVES

If you consider it impracticable or environmentally damaging to carry out the requirements set out in this Notice, you can apply to Council by **1 October** for permission to provide alternative firebreaks or other fire prevention measures.

In the absence of written approval for alternative measures, the owner/occupier must adhere to the requirements of this Notice.

Regulated activities under section 3.1 can be applied for at any time of the year.

In the absence of written approval for alternative measures, the owner/occupier must adhere to the requirements of this Notice.

Enquiries relating to this Firebreak and Fuel Hazard Reduction Notice or fire prevention in general should be directed to the Shire Ranger Services on (08) 9761 0800 or 0457 885 156.

2. WORK REQUIRED TO BE UNDERTAKEN

2.1 CATEGORY 1 – LAND UNDER 5,000m² (1/2 HECTARE) By 15 November until 10 May

Remove all flammable material from the property except living trees and shrubbery and maintain throughout the required period. Grass height not to exceed 100mm.

2.2 CATEGORY 2 – LAND OVER 5,000m² AND UNDER 4 HECTARES (10 ACRES) By 15 November until 10 May

All buildings must have an access track not less than 3 metres in width and a minimum 4 metre vertical clearance to overhanging vegetation. Around all buildings, haystacks and fuel storage areas, slash and remove all flammable materials likely to create a fire hazard, except living trees and shrubbery for at least 20 metres around the building, haystack and fuel storage area. Grass height not to exceed 100mm.

In addition to the above, the following requirements also apply to Category 2 properties:

(a) **Land used for cropping or pasture:** Construct and maintain a 3 metre wide firebreak with a minimum 4 metre vertical clearance to overhanging vegetation as near as practical to the perimeter of the property.

(b) **Land not used for cropping/pasture:** Remove all flammable material from the property except living trees and shrubbery and maintain throughout the required period. Grass height not to exceed 100mm. If choosing to forego firebreaks and instead remove flammable material from the property, the property owner must complete active fuel reduction on the property before 15 November and maintain it throughout the period of this Notice by means such as slashing, baling, and/or grazing by an appropriate number of livestock. If choosing to carry out fuel reduction by grazing stock, the property owner must ensure that sufficient stock is used to ensure that all grass is reduced to a maximum height of 100mm by 15 November and maintained at that height until 10 May.

2.3 CATEGORY 3 – LAND OVER 4 HECTARES (10 ACRES) By 15 November until 10 May

All buildings must have an access track not less than 3 metres in width and a minimum 4 metre vertical clearance to overhanging vegetation. Around all buildings, haystacks and fuel storage areas, slash and remove all flammable materials likely to create a fire hazard, except living trees and shrubbery for at least 20 metres around the building, haystack and fuel storage area. Grass height not to exceed 100mm.

In addition to the above, the following requirements also apply to Category 3 properties:

(a) **Managed land used for agriculture, viticulture or horticulture:** Managed land is not required to have firebreaks, although landowners and occupiers are encouraged to install them in strategic places to protect their property in the event of a fire. There must be active fuel reduction done on the property throughout the period of this Notice, by means such as slashing, baling, and/or grazing by an appropriate number of livestock.

(b) **Unmanaged land:** As a minimum, one of the following two methods must be implemented:

(i) **Fuel reduction:** Remove all flammable materials from the entire property except living trees and shrubbery and maintain throughout the required period. Grass height not to exceed 100mm; or

(ii) **Firebreak:** Construct and maintain a 3 metre wide firebreak with a minimum 4 metre vertical clearance to overhanging vegetation as near as practical to the perimeter of the property.

2.4 CATEGORY 4 – PLANTATIONS AND HARVESTED PLANTATIONS By 1 November until 10 May

The first row of trees must be a minimum of 15 metres from all formed public roads. A 10 metre wide firebreak shall be constructed along the internal boundaries of the plantation, along the boundaries of separate ownership, and all formed public roads. A firebreak 6 metres wide shall be provided in such a position that no compartment of a plantation exceeds 30 hectares. Where power lines pass through the plantation the clearing of vegetation must be in accordance with power supplier specifications. Trees adjoining the firebreak must be progressively pruned to a minimum height of 4 metres to maintain an effective width of firebreak. **Firebreak requirements for harvested plantations are the same as for plantations.** Any harvest residue heaps (slash piles) are to be a maximum of 4 metres wide; maximum 2 metres high; maximum 50 metres in length with minimum 5 metre separation between heaps/piles; minimum 50 metres from any boundary or native vegetation islands; minimum 20 metres from powerlines or any areas of remnant vegetation and the first row of trees of any plantation.

2.5 CATEGORY 5 – TIMBER MILLS By 1 November until 10 May

Construct and maintain a 3 metre firebreak with a minimum 4 metre vertical clearance inside and along the boundary of the property as well as a 10 metre firebreak around all piles of sawdust, woodchips, bark and waste material.

3. REGULATED ACTIVITIES

3.1 HARVESTING OPERATIONS In addition to the individual Category requirements, any crop or plantation harvesting must have a drivable fire unit (not a trailer fire unit) of at least 400 litres in operational condition (full of water and in good working order) per harvesting machine within the compartment being harvested.

3.2 STUMP GRINDING The use of a stump grinder during Restricted and Prohibited Burning Periods is only permitted if a drivable fire unit of at least 400 litres in operational condition (full of water and in good working order) be within 200 metres of the stump grinder in the same compartment.

3.3 BURNING OF GARDEN REFUSE AND RUBBISH Prior to the burning of garden refuse and rubbish a 3 metre radius perimeter around the waste heap is to be cleared of all flammable material. Burning of garden refuse and rubbish is not permitted during the Prohibited Burning Period and during the Restricted Burning Periods it will require a burning permit from a Fire Control Officer.

3.4 SLASHING DURING THE RESTRICTED AND PROHIBITED BURNING PERIODS This clause does not apply to the mowing of residential lawns. During the Restricted Burning Period, any person conducting slashing must have available a fire extinguisher of not less than 7.5 litre capacity either attached to the machine or within 200 metres of where the machine is operating. During the Prohibited Burning Period, any person conducting slashing must have available a firefighting unit (full of water and in good working order) of not less than 400 litre capacity within 200 metres of where the machine is operating.

3.5 CAMPFIRE AND BARBECUES Open wood camp fires, wood fuelled barbecues, solid fuel pizza ovens, and spit style rotisseries are permitted with a permit during the restricted burning period except when the Fire Danger Rating (AFDRS) is "High" or above and are NOT allowed in the Prohibited Burning Period at any time. Use of a gas barbecue is permitted subject to a perimeter with a 5 metre radius around the barbecue being cleared of bush and flammable materials.

4. DEFINITIONS OF TERMS

Firebreak: must be bare earth from which any combustible material that is capable of carrying a running fire has been removed and on which no flammable material is permitted to accumulate during the period specified in this Notice.

Flammable material: accumulated fuel such as leaf litter, twigs, bark, grass over 100mm in height, timber, boxes, cartons, paper and any combustible material, capable of carrying a running fire but excludes living standing trees and shrubs.

Flammable fuel storage: includes all petroleum based liquids, Liquefied Petroleum Gas, Liquefied Natural Gas, and any other combustible liquid or gaseous fuel.

Fuel hazard: has the same definition as "flammable material".

Harvested plantation: a plantation that has been clear felled but evidence of former use of the plantation remains in the form of tree stumps, pruning, limbs, and/or other accumulated tree refuse or logging residue.

Haystack: a collection of hay including fodder rolls placed or stacked together.

Managed land: land over 4 hectares that is being actively used for agriculture, viticulture, horticulture etc. and that such use is clearly evident (excluding plantations).

Plantation: any area planted in pine, eucalypt or other commercially valued trees (excluding orchards and vineyards) which have been planted for commercial gain. Requires approval under the Town Planning Scheme.

Unmanaged land: land over 4 hectares that is not being actively and evidently used for agriculture, viticulture, horticulture etc. (excluding plantations).

By Order of the Council
GARRY ADAMS
CHIEF EXECUTIVE OFFICER

5. FIRE PERMITS AND UNDERTAKING FUEL HAZARD REDUCTION WORK

5.1 CONTRACTORS - A list of contractors available to assist with fire prevention work is available by calling the Shire on 9761 0800. Council does not recommend or endorse any particular contractor.

5.2 PERMITS to burn are required for the whole of the restricted periods and can only be obtained from the Fire Control Officers listed overleaf.

5.3 CAREFULLY READ and adhere to all of the conditions of the permit as any breach or negligence could make you liable for any damage to neighbouring properties and/or infringements/penalties.

5.4 ANY SPECIAL CONDITIONS imposed by the Fire Control Officer/s when issuing permits must be strictly adhered to. Rangers will check that permit conditions are being complied with during the Restricted Burning Period.

5.5 INFRINGEMENTS/ON THE SPOT FINES of \$250 and upwards may apply to any breaches of the permit conditions/special conditions. Contact your FCO or local Rangers if in doubt.

5.6 THE PERMIT HOLDER shall give notice of their intention to burn to the following:

(a) The Shire Office, no later than on the day when burning is to take place. Weekend burning must be notified by 4.00pm of the preceding Friday.

(b) The owner or occupier of adjoining land.

(c) The nearest Department of Biodiversity, Conservation and Attractions, Parks and Wildlife Service office, if the land is situated within 3km of a State Forest (Kirup or Pemberton). Notification should be given even when burning is in the open burning period.

5.7 PERIOD OF NOTICE to neighbours prior to burning cannot be more than 28 days or less than 4 days, although lesser notice may be determined by mutual agreement of all neighbours.

5.8 NO PERMITS will be issued for burning on public holidays during the Restricted or Prohibited Burning Periods.

5.9 INCINERATORS used to burn rubbish must be properly constructed. An open drum with or without a lid is not an authorised incinerator.

5.10 BURNING ON THOROUGHFARES - Prior to burning on a thoroughfare, verge, or road reserve, a person must obtain a Permit to Light a Fire on a Thoroughfare. The onus lies on the person burning to not only comply with the provisions of the *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law* and the *Bush Fires Act 1954*, but also to ensure there is no possibility of the fire escaping.

5.11 FIREFIGHTING EQUIPMENT residents are strongly encouraged to have and maintain firefighting equipment for protection of their own property.

6. HARVEST AND VEHICLE MOVEMENT BANS AND TOTAL FIRE BANS

6.1 TOTAL FIRE BANS (TFB) are declared by the Department of Fire and Emergency Services (DFES) following consultation with Local Governments due to extreme weather conditions or widespread fires stretching firefighting resources. During a TFB the lighting of any fires in the open air and any other activities that may start a fire are prohibited, including:

- (a) All open-air fires for the purpose of cooking/camping, i.e. wood fuel barbeques, candles, pizza ovens;
- (b) Incinerators, welding, grinding, soldering, gas cutting, angle grinders and lawnmowers.

Penalty: Up to \$25,000 fine and/or a 12 month jail term. Exemptions may be granted by DFES and must be requested in writing.

6.2 HARVEST AND VEHICLE MOVEMENT BANS are imposed by Local Government under the *Bush Fires Regulations 1954* Section 38A and Section 24C, when prevailing and/or anticipated weather conditions and/or when availability or response capacity of the local firefighting resources are reduced. A Harvest and Vehicle Movement Ban may be imposed for any length of time but is generally imposed for 'heat of the day' periods and may be extended or revoked as weather conditions change. During a Harvest and Vehicle Movement Ban, the use of engines, vehicles, plant and machinery is prohibited in order to mitigate the associated risk of causing or contributing to the spread of a bushfire.

6.3 AUSTRALIAN FIRE DANGER RATING SYSTEM (AFDRS)
The Fire Danger Rating for any day can be located at <https://www.emergency.wa.gov.au/#firedangerratings>

7. VOLUNTEERING IN A BUSH FIRE BRIGADE

7.1 BRIGADE MEMBERSHIP If you are interested in joining your local Volunteer Bush Fire Brigade, contact the Fire Control Officer for your area or the Shire's Community Emergency Services Manager on 0428 611 125.

7.2 VOLUNTEERS ATTENDING A FIRE IN THEIR OWN VEHICLE must immediately report to the Fire Control Officer for safety and insurance purposes.

8. IN THE EVENT OF AN UNCONTROLLED FIRE

8.1 FIRE REPORTS All landowners and occupiers who incur a bushfire have an obligation to assist the Fire Control Officer to compile a Fire Report form.

8.2 LANDOWNERS AND OCCUPIERS must take all reasonable measures to control fires on their land, at their expense, regardless of how the fire started. Whilst local volunteer fire fighters will come out and assist in the control of the fire, landowners and occupiers are reminded that they are ultimately responsible for fires on their property, including monitoring

the fire after fire crews have left. Penalties apply and recovery of costs can be made by Council for those who do not comply with these provisions.

8.3 RADIO STATIONS DURING A FIRE EMERGENCY During a fire emergency all landowners and occupiers are encouraged to listen to ABC Radio as they are the official emergency broadcast radio station. Local frequencies are 1044, 684 and 558.

9. BUSH FIRE CONTROL OFFICERS

Chief Fire Control Officer Greg Kennedy 0427 577 821	Deputy Chief Fire Control Officer Chris Doherty 0438 952 202	Community Emergency Services Manager 0428 611 125
Bridgetown Townsite (Permits) Donna Baker 0457 885 156	Kangaroo Gully Mike Fletcher 0427 614 079 Chris Doherty 0438 952 202	Greenbushes Greg Kennedy 0427 577 821 Lyndon Pearce 0427 962 386
Hester Brook Keith Clothier 0428 611 787	Catterick Keith Clothier 0428 611 787	Maranup Andrew Browne 0427 612 001
Sunnyside Martin Winchcombe 0427 619 085	Wandillup Robert Moyes 9761 2482	Winnejup Shane Glancy 0428 617 530
Yornup Lyndon Pearce 0427 962 386		



LUP 14 – Home Based Business Policy

1 Objectives

The aim of the Shire of Bridgetown-Greenbushes Home Based Business Policy:

“To enable low scale businesses the opportunity to be conducted from home without having a detrimental impact on the amenity of the local area.”

2 Scope

This Policy does not apply to home based tourism such as Bed and Breakfast Accommodation or Holiday Accommodation are regulated separately through the operative local scheme and policies.

This Policy also does not apply to a ‘hobby’, being a regular activity or interest undertaken by a resident of the property, typically during the resident’s leisure time, which is of an appropriate and low scale, incidental to the dwelling and does not constitute a commercial venture.

This Policy expressly supersedes the Home Occupation & Cottage Industry Town Planning Scheme Policy TP.20.

3 Policy

3.1 Introduction

Home based businesses are becoming more popular across Western Australia, particularly due to strong service sector employment growth, advancements in telecommunications technology and the desire for more flexible lifestyles. Home based employment can provide a convenient and cost effective way to establish and operate a small business, and also provide the local community with easy access to a diverse mix of local products and services.

The Shire of Bridgetown-Greenbushes recognises the importance of diverse employment and lifestyle opportunities as key contributors to the economic growth and social sustainability of the local community. The Shire’s Strategic Community Plan seeks to support existing industries and attract and promote new ‘value adding’ initiatives, particularly in the tourism, agriculture, art and cultural sectors.

This Policy is made pursuant Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, also pursuant to Town Planning Scheme No. 3 (TPS3) and Town Planning Scheme No. 4 (TPS4), and is to be read in conjunction with Parts III and IV of TPS3 and TPS4, that deal with the land use and zoning provisions.

3.2 Statement

This Policy seeks to support low-key home based business activities within the Shire, where residential amenity, the local environment and orderly and proper planning are not adversely affected. The purpose of this policy is to regulate the establishment and operation of a home based businesses across the Shire and to provide guidance to landowners, occupiers and the local government.

For the purpose of this policy a Home Based Business means a small scale business operated incidental to the habitation of the primary residential dwelling, by the permanent resident(s) of the property. This policy applies to all home based business within the Shire.



When determining the potential impacts of a home based business on the amenity of surrounding properties, consideration must be given to the nature of the business, noise, emissions, hours of operation, employees, visitors and traffic including deliveries. Hence the definitions of each use in the operative local planning scheme impose restrictions such as maximum area, restrictions on employees, maximum advertising signage, etc. Where development approval has been granted and valid complaints received about noise or other nuisances generated by the business, the Shire reserves the right to vary the conditions or withdraw the approval.

Where a home based business does not meet the specific criteria, then development approval (if possible) may be required as another type of home based business classification. Importantly, activities under these classifications are not permitted to the same extent as other activities such as a Shop within a Commercial Zone or Light industry in an Industrial zone.

3.3 Policy Requirements

There are five separate use classes for home based businesses that are supported in the Shire of Bridgetown-Greenbushes under TPS3 and TPS4 being (in order of size) Home Office, Home Occupation, Home Business, Cottage Industry and Rural Home Business. Each use is further described and criteria stipulated below. In all cases the business and any conditional approvals shall be personal to the resident(s) of the dwelling and neither run with the land nor transferable or assignable to any other person or property.

3.3.1 Home Office

The Shire considers that a Home Office operated strictly within the criteria set out below will have negligible impact on local amenity and therefore development approval is exempt under the operative local planning scheme. A Home Office for example could be an online marketing consultant or book keeper, or the administration base for a mobile business such as a plumber, builder, etc.

Noting the definition under the operative local planning scheme, a Home Office must meet all of the following requirements:

- be carried out within a maximum area of 20m² and solely from within the dwelling;
- be carried out by a permanent resident of the dwelling only;
- not cause injury to or adversely affect the amenity of the neighbourhood;
- not involve the retail sale, display or hire of goods of any nature;
- not involve clients or customers travelling to and from the dwelling;
- not increase the traffic volumes normally required for the dwelling; and
- not require any change to the external appearance of the dwelling, including the display of signage.

A Home Office may include the use of a kitchen for occasional commercial cooking including preparing cakes, preserves, etc, for sale. This occasional use is restricted to no more than twice per week with no employees or customers coming to the property. As such, development approval is exempt although Health approval may still be required. It should be noted that an exemption from development approval does not mean the business is exempt from any approvals necessary under any other written law.

3.3.2 Home Occupation

The Shire considers that a Home Occupation operated strictly within the criteria set out below will have minimal impact on local amenity, with development approval required prior to commencing business. A Home Occupation for example could be a solicitor, hairdresser or music teacher.



Noting the definition under the operative local planning scheme, a Home Occupation must meet all of the following requirements:

- be carried out within a maximum area of 20m² only and under no circumstances can an extension of floor area for business use be permitted;
- be carried out within the principal dwelling (not ancillary dwelling) or adjacent outbuilding where the outbuilding is no more than 20 metres distance from the dwelling;
- not involve the retail sale, display or hire of goods of any nature, unless conducted using telephone or online ordering and offsite delivery or postage;
- be carried out by permanent resident(s) of the dwelling only;
- not cause injury to or adversely affect the amenity of the neighbourhood;
- all customers must be by appointment only and timed to avoid more than one appointment being onsite at any one time;
- provision onsite of one customer parking bay, in addition to parking bays available for residents of the dwelling;
- does not require result in increased traffic volume in the neighbourhood;
- does not involve the display of a sign with an area exceeding 0.2m²;
- does not include provision for the fuelling, repair or maintenance of motor vehicles; and
- does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.

A Home Occupation that relates to food production or personal services (hair, beauty, acupuncture, massage, etc) will usually require separate Health approval.

3.3.3 Home Business

The Shire considers that a Home Business operated strictly within the criteria set out below will have an acceptable impact on local amenity, subject to neighbour consultation, with development approval required and any conditions met prior to commencing business. A Home Business for example could be a plant nursery, small accountancy practice or personal fitness training for small groups. Noting the definition under the operative local planning scheme, a Home Business must meet all of the following requirements:

- be carried out within a maximum area of 50m² only and under no circumstances can an extension of floor area for business use be permitted;
- be carried out within the principal dwelling or adjacent outbuilding where the outbuilding is no more than 20 metres distance from the dwelling;
- be carried out by a permanent resident of the dwelling and a maximum of two employees only who are not members of the occupier's household;
- not involve the retail sale, display or hire of goods of any nature, unless conducted using telephone or online ordering and offsite delivery or postage;
- all customers must be by appointment only and timed to avoid more than one appointment being onsite at any one time;
- provision onsite of sufficient car parking for any customers and employees, in addition to parking bays available for residents of the dwelling;
- does not cause injury to or prejudicially affect the amenity of the neighbourhood including (but without limiting the generality of the foregoing) injury, or prejudicial affection due to the emission of light, noise, vibration, steam, soot, ash, dust, grit, oil, liquid wastes or waste products;
- does not involve the display of a sign with an area exceeding 0.2m²;



- does not involve the presence, use or calling of a vehicle of more than 4.5 tonnes tare weight;
- does not include provision for the fuelling, repair or maintenance of motor vehicles; and
- does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.

A Home Business that relates to food production or personal services (hair, beauty, acupuncture, massage, etc) will usually require separate Health approval.

3.3.4 Cottage industry

The Shire considers that a Cottage Industry operated strictly within the criteria set out below will have an acceptable impact on local amenity, be subject to neighbour consultation, with development approval required and any conditions met prior to commencing business. A Cottage Industry is limited to production of arts and crafts goods only such as making furniture, toys, pottery, clothes, etc.

Noting the definition under the operative local planning scheme, a Cottage Industry must meet all of the following requirements:

- be restricted to production of 'arts and crafts' goods only and does not include uses of a 'general industrial' nature;
- be carried out within a maximum area of 55m² only and under no circumstances can an extension of floor area for business use be permitted;
- be carried out within the dwelling or outbuilding where the outbuilding is no more than 20 metres distance from the dwelling;
- be carried out by permanent resident(s) of the dwelling only;
- not involve the retail sale, display or hire of goods of any nature, unless conducted using telephone or online ordering and offsite delivery or postage;
- all customers must be by appointment only and timed to avoid more than one appointment being onsite at any one time;
- provision onsite of one car parking bay per employee and one customer parking bay, in addition to parking bays available for residents of the dwelling;
- does not cause injury to or prejudicially affect the amenity of the neighbourhood including (but without limiting the generality of the foregoing) injury, or prejudicial affection due to the emission of light, noise, vibration, steam, soot, ash, dust, grit, oil, liquid wastes or waste products;
- does not involve the display of a sign with an area exceeding 0.2m²;
- does not involve the presence, use or calling of a vehicle of more than 4.5 tonnes tare weight;
- does not include provision for the fuelling, repair or maintenance of motor vehicles; and
- does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.

3.3.5 Rural Home Business

The Shire considers that a Rural Home Business operated strictly within the criteria set out below will have an acceptable impact on local amenity, be subject to neighbour consultation, with development approval required and any conditions met prior to commencing business. A Rural Home Business allows a variety of uses such as wholesale bakery, contractor's depot or rural supply yard.



Noting the definition under the operative local planning scheme, a Rural Home Business must meet all of the following requirements:

- be carried out within a maximum area of 200m² only and under no circumstances can an extension of the business area be permitted;
- be carried out within an outbuilding or designated yard separated by no more than 20 metres from the principal dwelling;
- be carried out by permanent resident(s) of the dwelling plus a maximum of two people who are not members of the occupier's household;
- not involve the retail sale, display or hire of goods of any nature, unless conducted using telephone or online ordering and offsite delivery or postage;
- does not cause injury to or prejudicially affect the amenity of the neighbourhood including (but without limiting the generality of the foregoing) injury, or prejudicial affection due to the emission of light, noise, vibration, steam, soot, ash, dust, grit, oil, liquid wastes or waste products;
- does not involve the display of a sign with an area exceeding 0.2m²;
- does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood;
- does not involve the presence, use or calling of more than 3 vehicles at any one time or of a vehicle of more than 30 tonnes gross weight; and
- does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.

A Rural Home Business that relates to food production will usually require separate Health approval.

3.3.6 General Requirements

The following general requirements apply to all categories of home based businesses.

3.3.6.1 Car Parking and Access

Car parking is to be provided onsite to accommodate employee and customer vehicles and deliveries, including sufficient manoeuvring area for vehicles to exit the property in a forward gear. Car parking and access is to be located so as to limit the impact of amenity of neighbouring properties and is to be clearly identifiable to visitors. The parking of commercial vehicles associated within an approved home based in the Residential Zone in the Bridgetown townsite will be subject to the provisions of Clause 4.3.2 of TPS3.

3.3.6.2 Customer Visits

Where permitted, customer visits are to be by appointment only and limited to normal business hours (ie. 8am to 6pm) Monday to Saturday only, excluding Public Holidays. The Shire may permit customer visits outside of these days and times subject to suitable consultation with neighbours and consideration of any submissions.

3.3.7 Use of Vehicles/Machines

The use of a vehicle (car, utility, truck, etc) and the need for any onsite delivery or collections, and the use of any machinery (power tools, lighting, electrical equipment, etc) is to be detailed in the application. The Shire will take into account the zoning of the property, proximity to surrounding dwellings and the expected general impact on local amenity when determining a home based business that seeks to use vehicles and/or machinery, and will be subject to any mitigation considered necessary.



3.3.8 Storage of Materials/Equipment

The storage of materials and/or equipment associated with a home based business must be located within the approved indoor workspace, or in the case of a rural home business stored in the designated outdoor workspace and screened from public view if considered necessary.

3.3.9 Maintenance of Vehicles/Equipment

Where minor maintenance of vehicles or equipment associated with a mobile business or home business is to be conducted onsite, it must be undertaken so as not to cause a nuisance for neighbours. Where major servicing of vehicles or equipment is required this must be done offsite at an approved premise.

3.3.10 Bushfire Prone Areas

A Home Based Business in a designated Bushfire Prone Areas may require additional information to be supplied with the application to ensure the safety of customers during a bushfire event. A Bushfire Management Plan or Statement may be required depending upon the scale of the operation, assessing the location of the property, siting of the business within the lot, internal and external vehicular access and water supply for fire-fighting, with regard to SPP 3.7 Planning in Bushfire Prone Areas and the Guidelines for Planning in Bushfire Prone Areas.

3.3.11 Waste Water Control

A home based business that produces an increase in waste water from the business activities, may be required to supply additional information to ensure that the receiving environments are not impact upon by the operation. Additional information may consist of but not limited to waste water management, treatment and disposal methods.

3.3.12 Food Registration

A home based business that involves the preparation/production of food for sale may require separate environmental health approval and registration in accordance with relevant legislation, regulations, codes and guidelines.

4 Applicable Legislation and Documents

Act	Part 5 <i>Planning and Development Act 2005</i> – Local planning schemes s.6.7.1 Shire of Bridgetown-Greenbushes Town Planning Scheme 3 and s.7.6.1 Shire of Bridgetown-Greenbushes Town Planning Scheme 4 – In order to assist in the implementation of the Scheme, the Council may make Town Planning Scheme Policies relating to one or more of the aspects of the control of development and land use.
Regulation	Schedule 2, Part 2, Clause 4 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>
Local Law	N/A
Shire Policies	N/A
Related Documents	State Planning Policy 3.7 Planning in Bushfire Prone Areas and the Guidelines for Planning in Bushfire Prone Areas



Related Procedure	N/A
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5 Administration

Original Adoption Date	29 June 2017
Last Reviewed	26 November 2020
Scheduled Reviewed Date	30 June 2023



GC6 – Councillor's Allowances / Expenses

1 Objective

- a. To provide guidance and clarity about the allowances and expenses that will be paid to Councillors in accordance with the Local Government Act 1995, Local Government (Administration) Regulations 1996 and the Salaries and Allowances Act 1975.
- b. To enable Councillors to effectively carry out their role and functions and to ensure that they are not unduly financially disadvantaged when doing so.
- c. To remove barriers, promote inclusion and ensure that the opportunity to become a Councillor is available to all electors within the local government area.

2 Scope

This policy applies to all Councillors and employees.

3 Definitions

Councillor

Councillors are members of an elected body that makes decisions on behalf of a local government through a formal meeting process.

Generally, local government Council Members, who include the Mayor or President and Councillors, do not have any authority to act or make decisions as individuals.

Employee

A worker who performs work under the direction and control of their employers, works fixed hours and is paid for the work.

Worker

Any person who carries out work for a Person Conducting a Business or Undertaking (PCBU), including work as an employee, Councillor, contractor, subcontractor, self-employed person, outworker, apprentice or trainee, work experience student, employee of a labour hire company placed with a 'host employer' and volunteers.

4 Policy

4.1 Allowances & Expenses

a. Meeting Attendance Allowance

Meeting attendance allowances for Councillors are required to be determined each year by Council and adopted as part of the Annual Budget. The amounts will be within the range determined each year by the Salaries and Allowances Tribunal. Any taxation liability arising from the payment of meeting allowances is the responsibility of each Councillor. Payment may be made to a Councillor's superannuation fund if requested. Meeting attendance fees are payable in regular fortnightly payments on a regular day each fortnight.



The method of payment of Councillor and President meeting fees is to be as an annual attendance fee rather than a fee per meeting basis.

All Councillors other than the Shire President will receive an Annual Meeting Attendance Fee set at 60% of the range specified by the Tribunal for Band 3 Councils. The Shire President will receive an "Annual President's Meeting Attendance Fee" set at 60% of the range specified by the Tribunal for Band 3 Councils. The figure of 60% was selected by comparing the level of payments made by other Band 3 Councils in Western Australia.

The "Annual Meeting Attendance Fee" covers attendance at all Council and Committee meetings, Concept Forums as well as any other prescribed meetings (such as meetings of WALGA Zone, Regional Road Group, Warren Blackwood Alliance of Councils, Minister directed meetings or such other meetings where a Councillor is an appointed representative of Council).

b. President and Deputy President Allowance

President and Deputy President allowances are required to be determined each year by Council and adopted as part of the Annual Budget. The amounts will be within the range determined each year by the Salaries and Allowances Tribunal. Any taxation liability arising from the payment of meeting allowances is the responsibility of each Councillor. Payment may be made to a Councillor's superannuation fund if requested. These allowances are in addition to attendance allowance and paid in arrears as monthly instalments. The amount is set at 60% specified by the Tribunal for Band 3 Councils.

c. Information and Communication Technology Allowance

The Information and Communication Technology (ICT) allowance is determined each year by Council and adopted as part of the annual Budget and is within the range determined by the Salaries and Allowances Tribunal. The ICT allowance covers:

- Telecommunication expenses;
- Consumable supplies;
- Non-standard software or hardware; and
- Provision of an internet connection and data plan.
- This allowance is paid in arrears as quarterly instalments.

d. Cyber Security: ICT Equipment

For the purposes of cyber security, all Councillors, following their election, will be loaned a computer device, cover and keyboard as determined most appropriate by the Executive Director, Corporate Services. The device will remain the property of, and be insured by, the Shire. All devices will be replaced only as required. The Shire will purchase and install antivirus software and any other program considered necessary to assist Councillors in performing their functions as a Councillor. Maintenance and support for the device will be provided by the Shire's ICT provider. All requests for assistance are to be directed to the Executive Manager, Corporate Services, in the first instance.

In the event of damage or loss, Councillors are to mitigate any further damage and notify the Shire as soon as possible. If a Councillor resigns mid-term, they must hand back the device to the Shire. Prior to retention, the device is to be provided to the Shire's ICT provider to erase, update and remove Shire related information and management systems.

If a Councillor would prefer to use their own personal computer device, it must be screened by the Shire's IT provider to ensure security.



e. Travel Costs

Councillors attending meetings or representing the Shire at meetings or events outside of the Shire are encouraged to use a Shire vehicle. Reimbursement of travel costs is subject to the costs being adequately evidenced by providing the Director, Corporate Services, with the reason for travel, the date of the travel and an appropriate receipt. Councillors who incur travel costs while using their privately owned vehicle, pursuant to Regulation 31(1)(b) of the *Local Government (Administration) Regulations 1996*, are entitled to be reimbursed for travel expenses incurred because of the Councillor's attendance at a Council meeting, or a meeting of a Committee of which they are a member. The extent to which a Councillor can be reimbursed for reasonable travel costs is as determined by the Salaries and Allowances Tribunal. This is particularly relevant if a Councillor resides or works outside of the Shire. In accordance with Regulation 32(1) of the *Local Government (Administration) Regulations 1996*, Council has approved the additional circumstances for when reasonable travel costs incurred may be reimbursed.

- f. Attendance at meetings, briefings, workshops, presentations, deputations, ceremonies, functions, training, on-site inspections in connection with Councillors duties or as an authorised Council representative.

Travel costs incurred are to be calculated in accordance with the Salaries and Allowances Tribunal determination. For the purposes of this policy travel costs include parking fees (not parking fines). Note that if a Councillor is gifted with an item (including tickets), the Conflict-of-Interest Policy must be complied with, and the gifts registered on the Gifts Register.

g. Accommodation & Meals

Occasionally Councillors may attend meetings, training or conferences outside the Shire and, depending on the distance and time of day, may require overnight accommodation and meals. Accommodation must be pre-approved by the Chief Executive Officer and booked through the Executive Support Officer. Reasonably priced meals may be purchased in advance and reimbursed or purchased at the accommodation venue (e.g. hotel). Receipts must be retained.

h. Childcare Costs

Councillors who incur childcare costs are entitled to be reimbursed if the expense is incurred by a Councillor in performing a function under the express authority of the Council or in his or her capacity of a Councillor, pursuant to Regulation 31(1)(b) of the *Local Government (Administration) Regulations 1996*. Reimbursement will be in accordance with the Salaries and Allowances Tribunal determination. The number of hours claimed will be limited to the actual length of the meeting, with a nominal time allowance for networking opportunities and travel to and from the place of care. Reimbursement of childcare costs will be processed upon receipt of the claim form and receipts which must include detail of the date, number of hours, rate and function/meeting attended. Childcare costs will only be paid upon evidence of out-of-pocket expenses.

i. Insurance

Councillors will be provided with insurance cover for:

Personal Accident and Corporate Travel whilst performing their official duties. Cover does not include ordinary medical expenses.

Legal Representation Costs Indemnification for matters arising out of the performance of the official duties of their office. This does not apply if the performance or exercise of the official duty



is (in the opinion of Council's legal advice) illegal, dishonest, against the interests of the Shire or otherwise in bad faith. Legal Representation Costs will not apply retrospectively. Councillors must notify the Chief Executive Officer, President or insurer immediately that they wish to access this insurance, BEFORE engaging a law firm.

Public Liability for matters arising out of the performance of the official duties of their office but subject to any limitations set out in the insurance policy.

j. Other Expenses

It is not expected that Councillors will incur any other expenses in the performance of their duties. If a Councillor incurs an expense that they believe should be reimbursed, the matter will be presented to Council for a determination.

5 Accountabilities and Responsibilities

- a. Council is accountable for:
 - Ensuring the organisation has in place a lawful, transparent, and accountable policy framework, supported by a suite of compliant and appropriate policies and procedures.
 - Endorsing (or not) each organisational policy document in a timely and effective manner.
 - Delegating implementation of each policy document to the CEO.
- b. The CEO is accountable for ensuring the development, implementation, monitoring and review of this policy document, in accord with governing legislation and Council directives.
- c. The Executive Management Team and Managers is responsible for:
 - Ensuring that all employees under their direction comply with this policy document.
 - Enacting process to redress non-compliance with this policy document.
- d. All employees are individually responsible for complying with this policy document.

6 Risk Management

- a. There is no guidance or clarity with regard to the allowances and expenses that will be paid to Councillors in accordance with the *Local Government Act 1995*, *Local Government (Administration) Regulations 1996* and the *Salaries and Allowances Act 1975*.
- b. Councillors are not able to effectively carry out their role and functions because they are unduly financially disadvantaged when doing so.
- c. There are barriers, exclusions and limited opportunity for electors to become Councillors within the local government area.

7 Legislation, Policy and Other Relevant Documents

Act	<i>Local Government Act 1995</i> s.2.7(2)(b) – The council is to determine the local government's policies Part 5, Division 8 <i>Local Government Act 1995</i> – Local government payments and gifts to its members
Regulation	Part 8 <i>Local Government (Administration) Regulations 1996</i> – Local government payments and gifts to members
Local Law	N/A



Shire Policies	N/A
Related Documents	N/A
Related Procedure	N/A

8 Administration

Original Adoption Date	29 January 1998
Last Reviewed	30 June 2022
Last Updated	1 May 2024
Scheduled Reviewed Date	1 May 2027

SHIRE OF BRIDGETOWN-GREENBUSHES**ANNUAL BUDGET****FOR THE YEAR ENDED 30 JUNE 2027****LOCAL GOVERNMENT ACT 1995****TABLE OF CONTENTS**

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The Shire of Bridgetown-Greenbushes a Class 3 local government conducts the operations of local government with the following community vision:

Bridgetown Greenbushes

The heart and soul of the South West

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2027

	Note	2026/27 Budget	2025/26 Actual	2025/26 Budget
Revenue		\$	\$	\$
Rates	2(a)	7,569,425	7,041,045	7,210,297
Grants, subsidies and contributions		1,654,576	3,962,692	3,685,536
Fees and charges	15	3,095,307	2,695,611	2,703,992
Interest revenue	10(a)	253,752	284,369	414,952
Other revenue		270,347	376,919	242,778
		12,843,407	14,360,636	14,257,555
Expenses				
Employee costs		(6,962,586)	(8,346,450)	(7,547,677)
Materials and contracts		(5,103,951)	(4,500,197)	(4,837,135)
Utility charges		(330,395)	(319,308)	(297,746)
Depreciation	6	(6,054,214)	(4,536,964)	(5,443,546)
Finance costs	10(c)	(233,163)	(152,936)	(145,030)
Insurance		(429,050)	(407,697)	(389,449)
Other expenditure		(468,709)	(317,542)	(393,146)
		(19,582,068)	(18,581,094)	(19,053,729)
		(6,738,661)	(4,220,458)	(4,796,174)
Capital grants, subsidies and contributions		5,385,683	7,513,711	4,073,157
Profit on asset disposals	5	70,537	51,182	96,193
Loss on asset disposals	5	0	(7,564)	(24,902)
		5,456,220	7,557,329	4,144,448
Net result for the period		(1,282,441)	3,336,871	(651,726)
Total other comprehensive income for the period		0	0	0
Total comprehensive income for the period		(1,282,441)	3,336,871	(651,726)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2027

CASH FLOWS FROM OPERATING ACTIVITIES

Receipts

	2026/27 Budget	2025/26 Actual	2025/26 Budget
Rates	\$ 7,569,425	\$ 7,026,950	\$ 7,290,797
Grants, subsidies and contributions	1,654,576	3,899,757	4,337,616
Fees and charges	3,095,307	2,695,611	2,703,992
Interest revenue	253,752	284,369	414,952
Goods and services tax received	0	49,569	1,086,736
Other revenue	270,347	376,919	242,778
	12,843,407	14,333,175	16,076,871

Payments

Employee costs	(7,022,586)	(8,346,877)	(7,547,677)
Materials and contracts	(3,984,951)	(7,467,795)	(4,712,955)
Utility charges	(330,395)	(319,308)	(297,746)
Finance costs	(233,163)	(152,936)	(145,030)
Insurance paid	(429,050)	(407,697)	(389,449)
Goods and services tax paid	0	0	(1,086,736)
Other expenditure	(468,709)	(317,547)	(393,146)
	(12,468,854)	(17,012,160)	(14,572,739)

Net cash provided by (used in) operating activities	4	374,553	(2,678,985)	1,504,132
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CASH FLOWS FROM INVESTING ACTIVITIES

Payments for purchase of property, plant & equipment	5(a)	(3,327,457)	(6,000,106)	(6,732,398)
Payments for construction of infrastructure	5(b)	(5,209,550)	(5,063,873)	(3,363,567)
Proceeds from capital grants, subsidies and contributions		5,385,683	6,847,651	4,178,157
Proceeds from disposal of property, plant and equipment	5(a)	275,000	158,727	270,000
Net cash (used in) investing activities		(2,876,324)	(4,057,602)	(5,647,808)

CASH FLOWS FROM FINANCING ACTIVITIES

Repayment of borrowings	8(a)	(231,918)	(180,705)	(181,230)
Proceeds from new borrowings	8(a)	300,000	2,700,000	2,700,000
Payments for principal portion of lease liabilities	7	(62,034)	(80,763)	(80,763)
Net cash provided by financing activities		6,048	2,438,532	2,438,007

Net (decrease) in cash held		(2,495,723)	(4,298,055)	(1,705,669)
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Cash at beginning of year		5,305,195	9,603,250	9,603,251
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Cash and cash equivalents at the end of the year	4	2,809,472	5,305,195	7,897,582
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This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2027

OPERATING ACTIVITIES

Revenue from operating activities

Note	2026/27 Budget	2025/26 Actual	2025/26 Budget
	\$	\$	\$
General rates	2(a)(i) 7,569,424	7,041,045	7,210,297
Grants, subsidies and contributions	1,654,576	3,962,692	3,685,536
Fees and charges	15 3,095,307	2,695,611	2,703,992
Interest revenue	10(a) 253,752	284,369	414,952
Other revenue	270,347	376,919	242,778
Profit on asset disposals	5 70,537	51,182	96,193
	12,913,943	14,411,818	14,353,748

Expenditure from operating activities

Employee costs	(6,962,586)	(8,346,450)	(7,547,677)
Materials and contracts	(5,103,951)	(4,500,196)	(4,837,135)
Utility charges	(330,395)	(319,308)	(297,746)
Depreciation	6 (6,054,214)	(4,536,964)	(5,443,546)
Finance costs	10(c) (233,163)	(152,936)	(145,030)
Insurance	(429,050)	(407,697)	(389,449)
Other expenditure	(468,709)	(317,542)	(393,146)
Loss on asset disposals	5 0	(7,564)	(24,902)
	(19,582,068)	(18,588,657)	(19,078,631)

Non cash amounts excluded from operating activities

3(c)	5,951,790	4,629,256	5,382,084
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Amount attributable to operating activities

INVESTING ACTIVITIES

Inflows from investing activities

Proceeds from capital grants, subsidies and contributions	5,385,683	7,513,711	4,073,157
Proceeds from disposal of property, plant and equipment	5(a) 275,000	158,727	270,000
	5,660,683	7,672,438	4,343,157

Outflows from investing activities

Right of use assets received - non cash	5(c) (35,000)	(306,255)	(306,254)
Acquisition of property, plant and equipment	5(a) (3,327,457)	(6,000,106)	(6,732,398)
Acquisition of infrastructure	5(b) (5,209,550)	(5,063,873)	(3,363,567)
Payments for financial assets at amortised cost - term deposits	0	0	0
	(8,572,007)	(11,370,235)	(10,402,219)

Non-cash amounts excluded from investing activities

3(d)	35,000	306,255	306,254
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Amount attributable to investing activities

FINANCING ACTIVITIES

Inflows from financing activities

Proceeds from new borrowings	8(a) 300,000	2,700,000	2,700,000
Proceeds from new leases - non cash	7 35,000	306,254	306,254
Transfers from reserve accounts	9(a) 2,777,191	3,017,238	2,826,961
	3,112,191	6,023,492	5,833,215

Outflows from financing activities

Repayment of borrowings	8(a) (231,918)	(180,705)	(181,230)
Payments for principal portion of lease liabilities	7 (62,034)	(80,763)	(80,763)
Transfers to reserve accounts	9(a) (2,533,928)	(993,946)	(2,404,693)
	(2,827,880)	(1,255,414)	(2,666,686)

Non-cash amounts excluded from financing activities

3(e)	(35,000)	(306,254)	(306,254)
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Amount attributable to financing activities

MOVEMENT IN SURPLUS OR DEFICIT

Surplus remaining at the start of the financial year

3	3,343,348	1,820,649	2,235,332
Amount attributable to operating activities	(716,335)	452,417	657,201
Amount attributable to investing activities	(2,876,324)	(3,391,542)	(5,752,808)
Amount attributable to financing activities	249,311	4,461,824	2,860,275
	249,311	4,461,824	2,860,275

Surplus/(deficit) remaining after the imposition of general rates

3	(0)	3,343,348	0
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This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF BRIDGETOWN-GREENBUSHES
FOR THE YEAR ENDED 30 JUNE 2027
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**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027**

1 BASIS OF PREPARATION

The annual budget of the Shire of Bridgetown-Greenbushes which is a Class 3 local government is a forward looking document and has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the annual budget be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16 Leases* which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 12 to the annual budget.

2025/26 actual balances

Balances shown in this budget as 2025/26 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

Statement of Cashflows

Investing and financing transactions that do not require the use of cash or cash equivalents shall be excluded from a statement of cash flows. Such transactions shall be disclosed elsewhere in the financial statements in a way that provides all the relevant information about these investing and financing activities.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2026-1 Amendments to Australian Accounting Standards – Disclosures about Uncertainties in the Financial Statements
- AASB 2024-2 Amendments to Australian Accounting Standards – Classification and Measurement of Financial Instruments
- AASB 2024-3 Amendments to Australian Accounting Standards – Standards – Annual Improvements Volume 11
- AASB 2025-1 Amendments to Australian Accounting Standards – Contracts Referencing Nature-dependent Electricity

It is not expected these standards will have an impact on the annual budget on initial application.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards – Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2024-4b Amendments to Australian Accounting Standards – Effective Date of Amendments to AASB 10 and AASB 128 [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]

It is not expected these standards will have an impact on the annual budget on initial application.

- AASB 18 Presentation and Disclosure in Financial Statements
- AASB 18 (NFP/super) Presentation and Disclosure in Financial Statements – (Appendix D) [for not-for-profit and superannuation entities]

These accounting standards will materially change the presentation of the annual financial report and annual budget

Critical accounting estimates and judgements

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The annual budget is a forward-looking statement and is comprised of management estimates. As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the annual budget.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
 - Expected credit losses on financial assets
 - Assets held for sale
 - Impairment losses of non-financial assets
 - Investment property
 - Estimated useful life of intangible assets
 - Measurement of employee benefits
 - Measurement of provisions

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

2. RATES AND SERVICE CHARGES

(a) Rating Information

Rate Description	Basis of valuation	Rate in dollar	Number of properties	Rateable value*	2026/27 Budgeted rate revenue	2026/27 Budgeted interim rates	2026/27 Budgeted total revenue	2025/26 Actual total revenue	2025/26 Budget total revenue
				\$	\$	\$	\$	\$	\$
(i) General rates									
Residential	Gross rental valuation	0.076910	1,618	39,282,927	3,021,250	0	3,021,250	3,171,243	3,340,495
Commercial	Gross rental valuation	0.083391	80	3,193,356	266,297	0	266,297	0	0
Industrial	Gross rental valuation	0.080001	16	807,440	64,596	0	64,596	0	0
Mining GRV	Gross rental valuation	0.232929	1	3,655,000	851,355	190,000	1,041,355	810,814	810,814
Shire Rural	Unimproved valuation	0.003909	440	385,060,079	1,505,200	0	1,505,200	1,443,726	1,443,726
Mining UV	Unimproved valuation	0.067928	21	1,544,666	104,926	0	104,926	96,648	96,648
Non-Rateable		0.000000	572		0	0	0	0	0
Total general rates			2,748	433,543,469	5,813,624	190,000	6,003,624	5,522,431	5,691,683
(ii) Minimum payment									
		Minimum \$							
Residential	Gross rental valuation	1,290.00	778	8,317,209	1,003,620	0	1,003,620	1,031,624	1,031,624
Commercial	Gross rental valuation	1,310.00	27	293,220	35,370	0	35,370	0	0
Industrial	Gross rental valuation	1,300.00	12	115,900	15,600	0	15,600	0	0
Shire Rural	Unimproved valuation	1,590.00	319	92,149,376	507,210	0	507,210	481,950	481,950
Mining UV	Unimproved valuation	200.00	20	26,148	4,000	0	4,000	5,040	5,040
Non-Rateable		0.00			0	0	0	0	0
Total minimum payments			1,156	100,901,852	1,565,800	0	1,565,800	1,518,614	1,518,614
Total general rates and minimum payments			3,904	534,445,321	7,379,424	190,000	7,569,424	7,041,045	7,210,297
					7,379,424	190,000	7,569,424	7,041,045	7,210,297
Discounts (Refer note 2(g))							0	0	0
Concessions (Refer note 2(g))							0	0	0
Total rates					7,379,424	190,000	7,569,424	7,041,045	7,210,297
Instalment plan charges							25,500	25,500	25,500
Instalment plan interest							18,000	18,000	17,500
Interest on ESL							2,100	2,000	1,600
Interest on deferred rates							7,852	7,852	7,852
Late payment of rate or service charge interest							35,000	35,000	28,000
							88,452	88,352	80,452

The Shire did not raise specified area rates for the year ended 30th June 2027.

*Rateable Value at time of adopting budget.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV).

The general rates detailed for the 2026/27 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum payments have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.



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SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Option 1 (Full Payment)

Full amount of rates and charges including arrears, to be paid on or before 11 September 2026 or 35 days after the date of issue appearing on the rate notice whichever is the later.

Option 2 (Four Instalments)

First instalment to be made on or before 11 September 2026 or 35 days after the date of issue appearing on the rate notice, whichever is the later including all arrears and a quarter of the current rates and services charges;

Second instalment to be made on or before 13 November 2026, or 2 months after the due date of the first instalment, whichever is the later;

Third instalment to be made on or before 15 January 2027, or 2 months after the due date of the second instalment, whichever is the later; and

Fourth instalment to be made on or before 19 March 2027, or 2 months after the due date of the third instalment, whichever is the later.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	11/09/2026	0.00	0.0%	11.0%
Option two				
First instalment	11/09/2026	0.00	0.0%	11.0%
Second instalment	13/11/2026	11.01	5.5%	11.0%
Third instalment	15/01/2027	11.01	5.5%	11.0%
Fourth instalment	19/03/2027	11.01	5.5%	11.0%

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027**

2. RATES AND SERVICE CHARGES (CONTINUED)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Characteristics	Objects	Reasons
Residential (GRV)	Consists of properties that are used for residential purposes.	This rate contributes to the services desired by the community. This remains essentially consistent with previous years and is considered to be the base rate by which all other GRV rates properties are assessed.	This is considered the base rate by which all other GRV rated properties are assessed. The rate in the dollar applied ensures this rating category will pay a particular percentage of the overall rate yield to reflect the level of services provided.
Commercial (GRV)	Consists of properties that are used for Commercial purposes.	This rate contributes to the infrastructure used by Commercial entities. The nexus between GRV Commercial and GRV Residential is deemed appropriate.	The rate reflects the cost of servicing commercial activities including carparking, landscaping and other amenities.
Industrial (GRV)	Consists of properties that are used for Industrial purposes.	This rate contributes to the infrastructure used by Industrial entities. The nexus between GRV Industrial and GRV Residential is deemed appropriate.	The rate reflects the cost of servicing industrial activities including carparking, landscaping and other amenities.
Mining (GRV)	This category applies to mining leases with improvements on the land.	The objective is to raise additional revenue to contribute toward higher costs associated with mining activity.	The higher rate applied to this category will raise additional revenue to contribute towards higher road maintenance and renewal costs associated with mine site activity specifically the high volume of heavy haulage traffic on Council roads.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

2. RATES AND SERVICE CHARGES (CONTINUED)

Description	Characteristics	Objects	Reasons
Shire Rural (UV)	Consists of properties that are exclusively for rural use.	This rate contributes to the services desired by the community.	This is considered the base rate by which all other UV rated properties are assessed. The rate in the dollar applied ensures this rating category will pay a particular percentage of the overall rate yield to reflect the level of services provided.
Mining (UV)	Consists of mining and exploration tenements located in the district.	The objective is to raise additional revenue to contribute toward higher costs associated with mining activity.	The higher rate applied to this category reflects the Shire's experience that mining activities associated with these tenements impact as follows: • there is substantially greater burden on the Shire's internal road network caused by heavy haulage mining vehicles; • disturbance to the landscape on and adjacent to tenements requires Shire oversight and input with noxious weed mitigation and management; and • administration and oversight of the application and approvals process for new tenement areas noting that these applications do not attract a fee to the Shire.

(d) Differential Minimum Payment

Description	Characteristics	Objects	Reasons
Mining (UV)	Consists of mining and exploration tenements located in the district.	To ensure compliance with relevant rating provisions of the Local	A reduced minimum rate of \$200.00 will apply to Mining Unimproved Value properties to ensure not more than 50% of

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

2. RATES AND SERVICE CHARGES (CONTINUED)

(e) Variation in Adopted Differential Rates to Local Public Notice

The following rates and minimum payments were previously set out in the local public notice giving notice of the intention to charge differential rates.

Differential general rate or general rate	Proposed Rate in \$	Adopted Rate in \$	Reasons for the difference
Residential	0.076910	0.076910	No change
Commercial	0.083391	0.083391	No change
Industrial	0.080001	0.080001	No change
Mining GRV	0.232929	0.232929	No change
Shire Rural	0.004381	0.003909	UV Valuations came in from Landgate after advertising of the RID, resulting in a larger increase in rates yield than approved by Council. To ensure rates yield is in line with advertising the RID was decreased to achieve an overall 5% increase.
Mining UV	0.067928	0.067928	No change

Minimum payment	Proposed Minimum \$	Adopted Minimum \$	Reasons for the difference
Residential	1,290	1,290	No change
Commercial	1,310	1,310	No change
Industrial	1,300	1,300	No change
Mining GRV	0	0	No change
Shire Rural	1,590	1,590	No change
Mining UV	280	200	To ensure the number of properties paying minimum rate is less than 50% of the total Mining UV properties being rated.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

2. RATES AND SERVICE CHARGES (CONTINUED)

(f) Service Charges

The Shire did not raise service charges for the year ended 30th June 2027.

(e) Landfill Site Maintenance Rate

	Basis of valuation	Rate in	Rateable value	2026/27 Budgeted revenue	Budget amount to be applied to costs	Budget amount to be set aside to reserve	2025/26 Actual revenue	2025/26 Budget revenue
WARR Act Rate		\$	\$	\$	\$	\$	\$	\$
Minimum charge per assessment \$250	GRV	0.00005170	55,665,052	633,000	481,000	152,000	476,810	477,792
	UV	0.00002803	478,780,269	200,000	152,000	48,000	150,571	149,499
				833,000	633,000	200,000	627,381	627,291
Concessions				(15,000)	(15,000)	0	(6,801)	(5,670)
				818,000	618,000	200,000	620,580	621,621

(g) Waivers or concessions

Rate, fee or charge to which the waiver or concession is granted	Type	Waiver/Concession	Discount %	Discount (\$)	2026/27 Budget	2025/26 Actual	2025/26 Budget	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
WARR Act Landfill Site Maintenance rate	Fee and charge	Concession	100.0%	250	\$ 15,000	\$ 6,801	\$ 5,670	A concession will be granted as follows in relation to the Landfill Site Maintenance Rate to recognise that owners of multiple vacant properties would generate less landfill requirements than if the land was developed: "Where more than one assessment is held in identical name or names, no more than one charge will apply, except in the following situations: (i) A habitable dwelling house or commercial rented premises is situated on the additional property; or (ii) The additional properties are separated by more than 10 kilometres as measured cadastrally on an appropriate map."	
					15,000	6,801	5,670		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

3. NET CURRENT ASSETS

(a) Composition of estimated net current assets

Current assets

Cash and cash equivalents
 Financial assets
 Receivables
 Contract assets
 Inventories
 Other assets

Less: current liabilities

Trade and other payables
 Contract liabilities
 Capital grant/contributions liabilities
 Lease liabilities
 Long term borrowings
 Employee provisions
 Other provisions

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Statement of Financial Activity

(b) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Reserve accounts
 Add: Current liabilities not expected to be cleared at end of year
 - Current portion of borrowings
 - Current portion of lease liabilities
 Add: Current liabilities covered by funds held in reserve account
 - Current portion of employee benefit provisions

Total adjustments to net current assets

EXPLANATION OF DIFFERENCE IN SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(c) Amounts excluded from operating activities

Less: Profit on asset disposals
 Add: Loss on asset disposals
 Add: Depreciation
 Movement in current liabilities associated funds held in reserve account:
 - Current portion of employee benefit provisions

Non cash amounts excluded from operating activities

(d) Amounts excluded from investing activities

Right of use assets recognised

Non cash amounts excluded from investing activities

(e) Amounts excluded from financing activities

Less: Lease liability recognised

Non cash amounts excluded from financing activities

Note	2026/27 Budget 30 June 2027 Carried forward	2025/26 Actual 30 June 2026 Carried forward	2025/26 Budget 30 June 2026 Carried forward
	\$	\$	\$
4	2,809,472	5,305,195	7,897,582
	79,620	79,620	0
	1,030,579	1,030,579	413,544
	881,311	1,500,311	1,386,214
	67,833	67,833	71,129
	87,070	87,070	17,229
	4,955,885	8,070,608	9,785,698
	(3,043,820)	(2,603,820)	(5,168,213)
	(5,862)	(5,862)	(72,345)
	(157,588)	(157,588)	(1,060,553)
7	(78,623)	(62,034)	0
8	(245,923)	(227,590)	0
	(665,259)	(665,259)	(562,089)
	(64,048)	(64,048)	(93,658)
	(4,261,123)	(3,786,201)	(6,956,858)
	694,762	4,284,407	2,828,840
3(b)	(694,762)	(941,059)	(2,828,840)
	0	3,343,348	0
9	(1,206,802)	(1,450,065)	(3,051,089)
	245,923	227,590	0
	78,623	62,034	0
	187,494	219,382	222,249
	(694,762)	(941,059)	(2,828,840)

Note	2026/27 Budget 30 June 2027 Carried forward	2025/26 Actual 30 June 2026 Carried forward	2025/26 Budget 30 June 2026 Carried forward
	\$	\$	\$
5	(70,537)	(51,182)	(96,193)
5	0	7,564	24,902
6	6,054,214	4,536,964	5,443,546
	(31,887)	135,910	9,829
	5,951,790	4,629,256	5,382,084
5(c)	35,000	306,255	306,254
	35,000	306,255	306,254
7	(35,000)	(306,254)	(306,254)
	(35,000)	(306,254)	(306,254)

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027**

3. NET CURRENT ASSETS (CONTINUED)

(f) MATERIAL ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

INVENTORY - LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Inventory - land held for resale is classified as current except where it is held as non-current based on the Shire's intentions to release for sale.

SUPERANNUATION

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CONTRACT LIABILITIES

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position.

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT ASSETS

Contract assets primarily relate to the Shire's right to consideration for work completed but not billed at the end of the period.

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027**

4. RECONCILIATION OF CASH

(a) Reconciliation of cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2026/27 Budget	2025/26 Actual	2025/26 Budget
Cash and cash equivalents		\$ 2,809,472	\$ 5,305,195	\$ 7,897,582
Restrictions				
The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
Restricted financial assets at amortised cost - term deposits		1,370,252	1,613,515	4,111,642
		1,370,252	1,613,515	4,111,642
The restricted financial assets are a result of the following specific purposes to which the assets may be used:				
Reserve accounts	9	1,206,802	1,450,065	3,051,089
Contract liabilities		5,862	5,862	0
Capital grant/contributions liabilities		157,588	157,588	1,060,553
Total restricted financial assets		1,370,252	1,613,515	4,111,642
(b) Reconciliation of net cash provided by operating activities				
Net result		(1,282,441)	3,336,871	(651,726)
Non-cash items:				
Depreciation	6	6,054,214	4,536,964	5,443,546
(Profit) on sale of assets	5	(70,537)	(43,618)	(71,291)
Changes in assets and liabilities:				
Decrease in receivables		0	138,108	732,580
(Increase)/decrease in inventories		0	1,719	(850)
(Increase)/decrease in other assets		619,000	(505,454)	
(Increase)/decrease in trade and other payables		440,000	(2,464,290)	125,030
(Increase) in contract liabilities		0	(165,569)	0
(Increase)/decrease in capital grant/contributions liabilities		0	(666,060)	105,000
Capital grants, subsidies and contributions		(5,385,683)	(6,847,651)	(4,178,157)
Net cash provided by/(used in) operating activities		374,553	(2,678,980)	1,504,132

MATERIAL ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

5. PROPERTY, PLANT AND EQUIPMENT

The following assets are budgeted to be acquired and/or disposed of during the year.

	2026/27 Budget					2025/26 Actual					2025/26 Budget				
	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss
(a) Property, Plant and Equipment	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Buildings - non-specialised	0	0	0	0	0	0	0	0	0	0	68,933	0	0	0	0
Buildings - specialised	2,666,771	0	0	0	0	3,214,994	0	0	0	0	4,884,655	0	0	0	0
Furniture and equipment	75,000	0	0	0	0	59,000	0	0	0	0	59,000	0	0	0	0
Plant and equipment	585,686	(204,463)	275,000	70,537	0	2,726,112	(115,109)	158,727	51,182	(7,564)	1,719,810	(198,709)	270,000	96,193	(24,902)
Total	3,327,457	(204,463)	275,000	70,537	0	6,000,106	(115,109)	158,727	51,182	(7,564)	6,732,398	(198,709)	270,000	96,193	(24,902)
(b) Infrastructure															
Infrastructure - roads	2,329,550	0	0	0	0	4,712,646	0	0	0	0	2,375,076	0	0	0	0
Infrastructure - footpaths	535,000	0	0	0	0	61,983	0	0	0	0	89,000	0	0	0	0
Infrastructure - drainage	335,000	0	0	0	0	66,504	0	0	0	0	194,754	0	0	0	0
Infrastructure - bridges	675,000	0	0	0	0	153,000	0	0	0	0	164,500	0	0	0	0
Other infrastructure - other	1,335,000	0	0	0	0	69,740	0	0	0	0	540,237	0	0	0	0
Total	5,209,550	0	0	0	0	5,063,873	0	0	0	0	3,363,567	0	0	0	0
(c) Right of Use Assets															
Right of use - furniture and fittings	35,000	0	0	0	0	306,255	0	0	0	0	306,254	0	0	0	0
	35,000	0	0	0	0	306,255	0	0	0	0	306,254	0	0	0	0
Total	8,572,007	(204,463)	275,000	70,537	0	11,370,235	(115,109)	158,727	51,182	(7,564)	10,402,219	(198,709)	270,000	96,193	(24,902)

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

6. DEPRECIATION

By Class

Buildings - non-specialised
 Buildings - specialised
 Furniture and equipment
 Plant and equipment
 Infrastructure - roads
 Infrastructure - footpaths
 Infrastructure - drainage
 Infrastructure - bridges
 Other infrastructure - other
 Right of use - plant and equipment
 Right of use - furniture and fittings

By Program

Governance
 Law, order, public safety
 Education and welfare
 Housing
 Community amenities
 Recreation and culture
 Transport
 Economic services
 Other property and services

2026/27 Budget	2025/26 Actual	2025/26 Budget
\$	\$	\$
6,054	4,537	6,554
835,481	626,101	837,070
12,108	9,074	19,725
623,584	467,307	513,359
3,469,066	2,599,680	3,115,981
72,651	54,444	67,711
133,193	99,813	123,644
260,331	195,089	234,993
544,879	408,327	490,426
30,271	22,685	34,083
66,596	49,907	0
6,054,214	4,536,964	5,443,546
14,360	1,402	1,714
266,294	218,386	221,884
19,359	15,876	19,410
36,358	29,830	23,111
226,146	181,379	220,285
956,837	771,503	817,644
3,717,251	2,887,692	3,467,377
61,695	50,610	241,096
755,914	380,286	431,025
6,054,214	4,536,964	5,443,546

MATERIAL ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised
 Buildings - specialised
 Furniture and equipment
 Plant and equipment
 Infrastructure - roads
 Formation
 Sub base
 Base
 Surface
 Kerbing
 Subsoil drain
 Stormwater culvert
 Infrastructure - bridges
 Road bridges - abutments and substructure
 Road bridges - deck
 Pedestrian bridges
 Infrastructure - footpaths
 Infrastructure - drainage
 Infrastructure - park & oval, other
 Car parks formation
 Car parks sub base
 Car parks pavement base
 Car parks seal
 Street furniture
 Bus shelters
 Reservoirs and dams
 Swimming pool infrastructure

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

23 to 145 Years
 23 to 145 Years
 4 to 15 Years
 3 to 25 Years

Not depreciated
 90 to 240 Years
 40 to 80 Years
 30 to 50 Years
 50 Years
 100 Years
 50 to 80 Years

100 Years
 50 Years
 50 Years
 40 to 50 Years
 80 Years

Not depreciated
 180 Years
 80 Years
 40 Years
 15 Years
 30 Years
 80 Years
 15 to 80 Years
 15 to 80 Years

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

7. LEASE LIABILITIES

Purpose	Lease Number	Institution	Lease Interest Rate	Lease Term	Budget Lease Principal 1 July 2026	2026/27 Budget New Leases	2026/27 Budget Lease Principal Repayments	Budget Lease Principal outstanding 30 June 2027	2026/27 Budget Lease Interest Repayments	Actual Principal 1 July 2025	2025/26 Actual New Leases	2025/26 Actual Lease Principal repayments	Actual Lease Principal outstanding 30 June 2026	2025/26 Actual Lease Interest repayments	Budget Principal 1 July 2025	2025/26 Budget New Leases	2025/26 Budget Lease Principal repayments	Budget Lease Principal outstanding 30 June 2026	2025/26 Budget Lease Interest repayments
					\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Gym Equipment	007	Maia Financial Pty Ltd	4.6%	60 months	250,474	0	(58,390)	192,084	(10,524)	0	306,254	(55,780)	250,474	(13,165)	0	306,254	(55,780)	250,474	(13,135)
2023 Toyota Hilux (CESM)	005	Easi - Fleet Partners	4.3%	36 months	3,644	0	(3,644)	0	(212)	23,585	0	(19,941)	3,644	(648)	23,585	0	(19,941)	3,644	(647)
2023 Ford Ranger	006	Fleet Partners	4.4%	24 months	0	0	0	0	0	5,042	0	(5,042)	0	(17)	5,042	0	(5,042)	0	(17)
Phone system			4.6%	24 months	0	35,000	0	35,000	0	0	0	0	0	0	0	0	0	0	0
					254,118	35,000	(62,034)	227,084	(10,736)	28,627	306,254	(80,763)	254,118	(13,830)	28,627	306,254	(80,763)	254,118	(13,799)

MATERIAL ACCOUNTING POLICIES

LEASES
At the inception of a contract, the Shire assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

LEASE LIABILITIES
The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

8. BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2026	2026/27 Budget New Loans	2026/27 Budget Principal Repayments	Budget Principal outstanding 30 June 2027	2026/27 Budget Interest Repayments	Actual Principal 1 July 2025	2025/26 Actual New Loans	2025/26 Actual Principal Repayments	Actual Principal outstanding 30 June 2026	2025/26 Actual Interest Repayments	Budget Principal 1 July 2025	2025/26 Budget New Loans	2025/26 Budget Principal Repayments	Budget Principal outstanding 30 June 2026	2025/26 Budget Interest Repayments
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Bridgetown Swimming Pool	112	WATC*	4.0%	938,795	0	(88,416)	850,379	(37,043)	1,023,745	0	(84,950)	938,795	(13,936)	1,023,745	0	(84,950)	938,795	(48,684)
Liquid Waste Facility	116	WATC*	2.0%	32,074	0	(10,483)	21,591	(578)	42,355	0	(10,281)	32,074	(293)	42,355	0	(10,281)	32,074	(1,198)
Youth Precinct Redevelopment	117	WATC*	1.5%	98,269	0	(19,074)	79,195	(1,395)	117,062	0	(18,793)	98,269	(596)	117,062	0	(18,792)	98,270	(2,721)
Bridgetown Civic Centre Revitalisation	118	WATC*	1.5%	63,783	0	(12,380)	51,403	(905)	75,981	0	(12,198)	63,783	(387)	75,981	0	(12,197)	63,784	(1,766)
Youth Precinct Redevelopment (Stage 2)	119	WATC*	4.5%	130,397	0	(16,239)	114,158	(5,680)	145,930	0	(15,533)	130,397	(2,258)	145,930	0	(15,533)	130,397	(7,585)
Depot Construction	120	WATC*	5.1%	2,661,049	0	(80,997)	2,580,052	(138,706)	0	2,700,000	(38,951)	2,661,049	(23,111)	0	2,700,000	(39,477)	2,660,523	(69,277)
Depot Construction - 2	120	WATC*	5.1%	0	300,000	(4,328)	295,672	(7,878)	0	0	0	0	0	0	0	0	0	0
				3,924,368	300,000	(231,918)	3,992,450	(192,185)	1,405,073	2,700,000	(180,705)	3,924,368	(40,581)	1,405,073	2,700,000	(181,230)	3,923,843	(131,231)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

8. BORROWINGS (CONTINUED)

(b) New borrowings - 2026/27

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Amount used budget	Balance unspent
				%	\$	\$	\$
Depot Building Completion	WATC*		20	5.1%	300,000	300,000	0
					300,000	300,000	0

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2026 nor is it expected to have unspent borrowing funds as at 30th June 2027.

(d) Credit Facilities

	2026/27 Budget	2025/26 Actual	2025/26 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	0	0	0
Bank overdraft at balance date	0	0	0
Credit card limit	25,000	25,000	10,000
Credit card balance at balance date	0	10,027	0
Total amount of credit unused	25,000	35,027	10,000
Loan facilities			
Loan facilities in use at balance date	3,992,450	3,924,368	3,923,843

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

9. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2026/27 Budget				2025/26 Actual				2025/26 Budget			
	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by legislation												
(a) Subdivision Reserve	0	0	0	0	255,808	18,390	(274,198)	0	255,808	11,837	(267,645)	0
(b) Car Park Reserve	1,141	63	0	1,204	1,105	36	0	1,141	1,105	51	0	1,156
(c) Unspent Grants and Loans Reserve	15,606	859	0	16,465	15,606	0	0	15,606	15,606	0	0	15,606
(d) Public Open Space Reserve	18,590	1,023	0	19,613	18,000	590	0	18,590	18,000	833	0	18,833
	35,337	1,945	0	37,282	290,519	19,016	(274,198)	35,337	290,519	12,721	(267,645)	35,595
Restricted by council												
(e) Leave Reserve	219,382	12,073	(43,961)	187,494	212,420	6,962	0	219,382	212,420	9,829	0	222,249
(f) Plant and Equipment Reserve	12,434	364,397	(350,000)	26,831	150,550	461,884	(600,000)	12,434	150,550	751,660	(712,000)	190,210
(g) Land and Building Reserve	20,482	198,569	(153,500)	65,551	225,040	421,021	(625,579)	20,482	225,040	10,413	(225,040)	10,413
(h) Bushfire Reserve	26,244	0	(26,244)	0	65,025	2,133	(40,914)	26,244	65,025	3,009	0	68,034
(i) Mtce/Renewal of Mine Heavy Haulage Road	0	0	0	0	169,901	5,572	(175,473)	0	169,901	7,862	(177,763)	0
(j) Sanitation Reserve	301,116	0	(301,116)	0	291,554	9,562	0	301,116	291,554	13,491	(63,325)	241,720
(k) Recreation Centre Floor and Solar Reserve	112,826	0	(112,826)	0	277,477	9,101	(173,752)	112,826	277,477	12,840	(287,906)	2,411
(l) Refuse Site Post Closure Reserve	247,254	531,294	(241,460)	537,088	283,076	9,284	(45,106)	247,254	283,076	13,099	(80,000)	216,175
(m) Drainage Reserve	33,240	0	(33,240)	0	86,264	2,829	(55,853)	33,240	86,264	3,992	0	90,256
(n) Community Bus Replacement Reserve	89,347	0	(89,347)	0	86,510	2,837	0	89,347	86,510	4,003	0	90,513
(o) SBS & Communications Tower Reserve	72,037	0	(72,037)	0	69,749	2,288	0	72,037	69,749	3,227	0	72,976
(p) Playground Equipment Reserve	52,636	0	(52,636)	0	50,964	1,672	0	52,636	50,964	2,358	0	53,322
(q) Building Maintenance Reserve	29,071	0	(29,071)	0	159,442	5,229	(135,600)	29,071	159,442	7,378	(103,135)	63,685
(r) Strategic Projects Reserve	0	0	0	0	421,010	13,767	(434,777)	0	421,010	19,481	(440,491)	0
(s) Matched Grants Reserve	0	0	0	0	95,350	3,127	(98,477)	0	95,350	4,412	(99,762)	0
(t) Aged Care Infrastructure Reserve	67,480	0	(67,480)	0	65,337	2,143	0	67,480	65,337	3,023	0	68,360
(u) Equipment Reserve	7,239	0	(7,239)	0	7,009	230	0	7,239	7,009	324	0	7,333
(v) Assets and GRV Valuation Reserve	6,395	15,352	0	21,747	6,192	203	0	6,395	6,192	287	0	6,479
(w) Bridgetown Leisure Centre Reserve	38,672	0	(38,672)	0	37,444	1,228	0	38,672	37,444	1,733	0	39,177
(x) Trails Reserve	11,525	10,634	(11,956)	10,203	22,362	733	(11,570)	11,525	22,362	1,035	(22,500)	897
(y) Light Fleet Vehicle Reserve	28,215	0	(28,215)	0	151,254	4,961	(128,000)	28,215	151,254	6,999	(128,000)	30,253
(z) Blackspot Works Reserve	23,641	0	(23,641)	0	22,890	751	0	23,641	22,890	1,059	0	23,949
(aa) Project Management Reserve	0	0	0	0	181,018	5,937	(186,955)	0	181,018	8,376	(189,394)	0
(ab) Sustainability Reserve	15,492	853	0	16,345	15,000	492	0	15,492	15,000	694	0	15,694
(ac) CCTV Infrastructure	0	0	0	0	30,000	984	(30,984)	0	30,000	1,388	(30,000)	1,388
(ad) Talison Unfunded Projects Reserve	0	0	0	0	0	0	0	0	0	1,500,000	0	1,500,000
(ae) Future Projects Reserve	0	654,056	(350,000)	304,056	0	0	0	0	0	0	0	0
(af) Roads and Drainage Reserve	0	744,755	(744,550)	205	0	0	0	0	0	0	0	0
	1,414,728	2,531,983	(2,777,191)	1,169,520	3,182,838	974,930	(2,743,040)	1,414,728	3,182,838	2,391,972	(2,559,316)	3,015,494
	1,450,065	2,533,928	(2,777,191)	1,206,802	3,473,357	993,946	(3,017,238)	1,450,065	3,473,357	2,404,693	(2,826,961)	3,051,089

9. RESERVE ACCOUNTS

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
Restricted by legislation		
(a) Subdivision Reserve	30/06/2026	To be used for the construction of sub-division feeder roads and road upgrades where it is a condition of planning or development approval
(b) Car Park Reserve	Ongoing	To hold contributions for funding car park construction
(c) Unspent Grants and Loans Reserve	Ongoing	To be used for the recording of unspent grant and loan funds
(d) Public Open Space Reserve	Ongoing	To be used for maintenance/improvements to POS (From Subdivisions).
Restricted by council		
(e) Leave Reserve	Ongoing	To fund long service leave obligations, with the reserve balance maintained at approximately 50% of the prior year audited long service leave liability.
(f) Plant and Equipment Reserve	Ongoing	To be used for the purchase of major plant and equipment
(g) Land and Building Reserve	Ongoing	To be used for the future acquisition and development of land and buildings
(h) Bushfire Reserve	30/06/2027	To be used for the purchase of district fire fighting equipment, buildings and fire fighting plant
(i) Mtce/Renewal of Mine Heavy Haulage Road:	30/06/2026	To be used for road maintenance and renewal costs of Council roads associated with mine site heavy haulage traffic
(j) Sanitation Reserve	30/06/2027	To be used for the provision of waste management services and waste facilities
(k) Recreation Centre Floor and Solar Reserve	30/06/2027	To be used to fund future timber floor and solar equipment replacements at the Bridgetown Leisure Centre
(l) Refuse Site Post Closure Reserve	Ongoing	To be used to rehabilitate the Shire's refuse sites
(m) Drainage Reserve	30/06/2027	To be used for drainage upgrade works
(n) Community Bus Replacement Reserve	30/06/2027	To be used to purchase a replacement community bus
(o) SBS & Communications Tower Reserve	30/06/2027	To be used for renewal works and replacement of the SBS and communications tower and associated infrastructure
(p) Playground Equipment Reserve	30/06/2027	To be used for replacement of playground equipment
(q) Building Maintenance Reserve	30/06/2027	To be used to fund the renewal of council buildings and facilities
(r) Strategic Projects Reserve	30/06/2026	To be used to fund strategic planning actions and other strategic initiatives as determined by the Council
(s) Matched Grants Reserve	30/06/2026	To provide a funding mechanism for grants that require a matched funding component
(t) Aged Care Infrastructure Reserve	30/06/2027	To contribute to the construction of non-council aged care buildings
(u) Equipment Reserve	30/06/2027	To be used to fund the purchase of gym and exercise equipment
(v) Assets and GRV Valuation Reserve	Ongoing	To be used to fund future GRV rating revaluations, insurance valuations and asset fair value revaluations
(w) Bridgetown Leisure Centre Reserve	30/06/2027	To be used for the purpose of funding initiatives and improvements at the Bridgetown Leisure Centre
(x) Trails Reserve	Ongoing	To be used for funding of new local trail initiatives and projects
(y) Light Fleet Vehicle Reserve	30/06/2027	To be used for the purchase of light fleet vehicles
(z) Blackspot Works Reserve	30/06/2027	To provide a funding mechanism for Blackspot Grant projects that require a matched funding component
(aa) Project Management Reserve	30/06/2026	To be used for the purpose of funding planning and delivery of Shire projects
(ab) Sustainability Reserve	Ongoing	To provide environmental benefits to Council and the community, combat rising costs of energy and reduce the carbon footprint of corporate operations with energy-efficiency initiatives, implement water-wise and waste-reduction initiatives, and create future cost savings to be reinvested into the delivery of new sustainability projects
(ac) CCTV Infrastructure	30/06/2027	To be used for the purchase and installation of new CCTV cameras or replacement of existing CCTV cameras
(ad) Talison Unfunded Projects Reserve	30/06/2027	To be used to fund Talison unfunded projects.
(ae) Future Projects Reserve	Ongoing	To fund future strategic projects and provide short-term liquidity support where required to manage temporary cash flow constraints
(af) Roads and Drainage Reserve	Ongoing	To be used to fund road and drainage projects, covering the balance after grant funding

9. RESERVE ACCOUNTS

(c) Reserve Accounts - Change in Use

The Shire has resolved to make the following changes in the use of part of the money in a reserve account. This money is to be used or set aside for a purpose other than the purpose for which the account was established.

Reserve name	Proposed new purpose of the reserve	Reasons for changing the use of the reserve	2026/27 Budget amount to be used	2026/27 Budget amount change of purpose
			\$	\$
Leave Reserve	To fund future long service leave obligations. The reserve balance will be maintained at approximately 50% of the long service leave liability.	To better align the reserve with the long-term financial strategy by specifically providing for future long service leave obligations, while maintaining an appropriate reserve balance to meet anticipated liabilities.	43,961	43,961
Plant and Equipment Reserve	To be used for the purchase of major plant and equipment	Renamed. Previously Plant Reserve. To broaden the purpose of the reserve to include both plant and equipment, providing greater flexibility to fund future asset replacement requirements.	0	0
Bushfire Reserve	Reserve to be closed and funds to be moved to newly created Future Projects Reserve.	Reserve consolidated due to its limited purpose and balance, with funds transferred to a broader reserve to improve financial flexibility and reduce the number of reserve accounts	26,244	26,244
Sanitation Reserve	Reserve to be closed and funds to be moved to Refuse Site Post Closure Reserve	Reserve consolidated to streamline reserve management while maintaining the funds for future operational requirements.	301,116	301,116
Recreation Centre Floor and Solar Reserve	Reserve to be closed and funds to be moved to newly created Future Projects Reserve.	Reserve consolidated to align funding with Council's current long-term asset and financial planning framework.	112,826	112,826
Drainage Reserve	Reserve to be closed and funds to be moved to newly created Roads and Drainage Reserve.	To simplify reserve management by consolidating similar asset replacement reserves into a single reserve, improving financial flexibility and reducing administrative complexity.	33,240	33,240
Community Bus Replacement Reserve	Reserve to be closed and funds to be moved to Plant and Equipment Reserve	To simplify reserve management by consolidating similar asset replacement reserves into a single reserve, improving financial flexibility and reducing administrative complexity.	89,347	89,347
SBS & Communications Tower Reserve	Reserve to be closed and funds to be moved to newly created Future Projects Reserve.	Reserve consolidated to align funding with Council's current long-term asset and financial planning framework.	72,037	72,037
Playground Equipment Reserve	Reserve to be closed and funds to be moved to newly created Future Projects Reserve.	Reserve consolidated to align funding with Council's current long-term asset and financial planning framework.	52,636	52,636
Building Maintenance Reserve	Reserve to be closed and funds to be moved to Land and Buildings Reserve.	To simplify reserve management by consolidating similar asset replacement reserves into a single reserve, improving financial flexibility and reducing administrative complexity.	29,071	29,071
Aged Care Infrastructure Reserve	Reserve to be closed and funds to be moved to Land and Buildings Reserve.	To simplify reserve management by consolidating similar asset replacement reserves into a single reserve, improving financial flexibility and reducing administrative complexity.	67,480	67,480
Equipment Reserve	Reserve to be closed and funds to be moved to Plant and Equipment Reserve	To simplify reserve management by consolidating similar asset replacement reserves into a single reserve, improving financial flexibility and reducing administrative complexity.	7,239	7,239
Bridgetown Leisure Centre Reserve	Reserve to be closed and funds to be moved to newly created Future Projects Reserve.	Reserve consolidated to align funding with Council's current long-term asset and financial planning framework.	38,672	38,672

9. RESERVE ACCOUNTS

(c) Reserve Accounts - Change in Use

Reserve name	Proposed new purpose of the reserve	Reasons for changing the use of the reserve
Light Fleet Vehicle Reserve	Reserve to be closed and funds to be moved to Plant and Equipment Reserve	To simplify reserve management by consolidating similar asset replacement reserves into a single reserve, improving financial flexibility and reducing administrative complexity.
Blackspot Works Reserve	Reserve to be closed and funds to be moved to newly created Roads and Drainage Reserve.	To simplify reserve management by consolidating similar asset replacement reserves into a single reserve, improving financial flexibility and reducing administrative complexity.

2026/27 Budget Amount to be used \$	2026/27 Budget amount change of purpose \$
28,215	28,215
23,641	23,641
925,725	925,725

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027**

10. OTHER INFORMATION

The net result includes as revenues

(a) Interest earnings

Investments	79,800	113,000	360,000
Other interest revenue	173,952	171,369	54,952
	253,752	284,369	414,952

The net result includes as expenses

(b) Auditors remuneration

Audit services	52,000	50,100	38,500
Other services	7,500	7,500	7,500
	59,500	57,600	46,000

(c) Interest expenses (finance costs)

Borrowings (refer Note 8(a))	192,185	40,581	131,231
Interest on lease liabilities (refer Note 7)	10,736	13,830	13,799
Other finance costs	30,242	98,525	0
	233,163	152,936	145,030

(d) Write offs

General rate	100	494	100
	100	494	100

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027**

11. COUNCIL MEMBERS REMUNERATION

	2026/27 Budget	2025/26 Actual	2025/26 Budget
	\$	\$	\$
President			
President's allowance	32,128	24,833	24,833
Meeting attendance fees	22,034	17,031	17,031
Annual allowance for ICT expenses	1,500	2,545	2,545
Travel and accommodation expenses	460	445	445
	56,122	44,854	44,854
Deputy President			
Deputy President's allowance	8,032	6,208	6,208
Meeting attendance fees	14,233	11,001	11,001
Annual allowance for ICT expenses	1,500	2,545	2,545
Travel and accommodation expenses	460	445	445
	24,225	20,199	20,199
Council member 3			
Meeting attendance fees	14,233	11,001	11,001
Annual allowance for ICT expenses	1,500	2,545	2,545
Travel and accommodation expenses	460	445	445
	16,193	13,991	13,991
Council member 4			
Meeting attendance fees	14,233	11,001	11,001
Annual allowance for ICT expenses	1,500	2,545	2,545
Travel and accommodation expenses	460	445	445
	16,193	13,991	13,991
Council member 5			
Meeting attendance fees	14,233	11,001	11,001
Annual allowance for ICT expenses	1,500	2,545	2,545
Travel and accommodation expenses	460	444	444
	16,193	13,990	13,990
Council member 6			
Meeting attendance fees	14,233	11,001	11,001
Annual allowance for ICT expenses	1,500	2,545	2,545
Travel and accommodation expenses	460	444	444
	16,193	13,990	13,990
Council member 7			
Meeting attendance fees	14,233	11,001	11,001
Annual allowance for ICT expenses	1,500	2,545	2,545
Travel and accommodation expenses	460	444	444
	16,193	13,990	13,990
Council member 8			
Meeting attendance fees	14,233	11,001	11,001
Annual allowance for ICT expenses	1,500	2,545	2,545
Travel and accommodation expenses	460	444	444
	16,193	13,990	13,990
Council member 9			
Meeting attendance fees	14,233	11,001	11,001
Annual allowance for ICT expenses	1,500	2,545	2,545
Travel and accommodation expenses	460	444	444
	16,193	13,990	13,990
Total Council Member Remuneration	193,698	162,985	162,985
President's allowance	32,128	24,833	24,833
Deputy President's allowance	8,032	6,208	6,208
Meeting attendance fees	135,898	105,039	105,039
Annual allowance for ICT expenses	13,500	22,905	22,905
Travel and accommodation expenses	4,140	4,000	4,000
	193,698	162,985	162,985

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

12. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2026	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2027
	\$	\$	\$	\$
Other Visitor Centre Commission Sales	630	0	0	630
TransWA - Ticket Sales	265	0	0	265
Accommodation Payment Returned	231	0	0	231
	1,126	0	0	1,126

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

13. REVENUE AND EXPENDITURE

(a) Revenue and Expenditure Classification

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered.
 Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.
 Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water.
 Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note: *AASB 119 Employee Benefits* provides a definition of employee benefits which should be considered.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027**

13. REVENUE AND EXPENDITURE (CONTINUED)

(b) Revenue Recognition

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of Revenue recognition
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	Adopted by council annually	Applied fully on timing of landing/take-off	Not applicable	On landing/departure event
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

14. PROGRAM INFORMATION

Key Terms and Definitions - Reporting Programs

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

Governance

To provide a decision making process for the efficient allocation of scarce resources.

Administration and operation of facilities and services to members of the council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services. Development of policies, strategic planning and long term financial plans.

General purpose funding

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

Law, order, public safety

To provide services to help ensure a safer community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

Health

To provide services to help ensure a safer community.

Food quality, and support the operation of child health clinics.

Education and welfare

To support disadvantaged persons, the elderly, children and youth.

Support for the provision of day care and pre-school facilities, assistance to playgroups, services for senior citizens and youth, and other voluntary services.

Housing

Help ensure adequate housing.

Maintenance of staff and rental housing.

Community amenities

Provide services required by the community.

Rubbish collection services, operation of refuse sites, environmental protection, administration of the town planning scheme, development of land, maintenance of cemeteries, maintenance and operation of public conveniences and storm water drainage maintenance.

Recreation and culture

To establish and manage efficiently infrastructure and resources which will help the social well being of the community.

Maintenance of halls, the leisure centre and various reserves; operation of library, heritage facilities and cultural activities.

Transport

To provide effective and efficient transport services to the community.

Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, depot maintenance and parking control.

Economic services

To help promote the Shire and improve its economic wellbeing.

The regulation and provision of tourism, area promotion, economic development, building control and water standpipes.

Other property and services

Identification of expenses not included in programs above and for the pooling of costs that have been reallocated to the programs above.

Private works, plant repairs and operation costs, department activities and directorate costs.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

15. FEES AND CHARGES

	2026/27 Budget	2025/26 Actual	2025/26 Budget
	\$	\$	\$
By Program:			
Governance	200	106	600
General purpose funding	85,060	79,864	89,500
Law, order, public safety	35,734	28,340	50,000
Health	6,000	5,325	20,000
Education and welfare	50	25	0
Housing	24,733	24,156	31,640
Community amenities	2,138,801	1,839,079	1,823,052
Recreation and culture	543,174	471,673	455,610
Transport	1,100	754	8,500
Economic services	172,793	162,473	140,390
Other property and services	87,662	83,816	84,700
	3,095,307	2,695,611	2,703,992

The subsequent pages detail the fees and charges proposed to be imposed by the local government.



2026/2027 Fees and Charges





Definitions

Not for Profit

An entity that carries out activities for a public purpose or an entity whose primary object is not directed at making a profit for distribution or personal gain to shareholders or owners. These may be charities as defined by the Australian Tax Office.

Community Group

A gathering of people with a shared interest, goal, or purpose. These groups are usually run by volunteers, working towards a specific cause or offering services within their community.

Sporting Club

Community sporting clubs are typically non-profit organisations whose main purpose is to encourage and promote a specific game or sport.

School

A public educational institution as defined by the Australian Tax Office.

Corporate / Commercial Business

Any other entity not previously defined above.

Concession

A discount offered to members of the community that hold a recognised concession card or a student card from a public education institution. This includes Pensioner Concession Card, Commonwealth Seniors Health Card, Low Income Health Care Card, Veteran Health Care Card, State Concession Card. To receive a concession, the physical or digital card must be produced at the request of Shire Officers.

Waivers, Discounts and Concession Authorisation

The Chief Executive Officer is authorised to waive fees, grant discounts or give concessions in relation to the Schedule of Fees and Charges in line with Budget Limits as set by Council.

					
Fees and Charges 2026/27					
Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Governance					
Rate Enquiry Fee	\$64.10	\$ 67.10	4.68%	N	Council
Orders & Requisition Request	\$163.20	\$ 170.80	4.66%	N	Council
Enquiries not of a general nature requiring research per hour providing information is not of a regulatory nature	\$82.65	\$ 86.50	4.66%	Y	Council
Rate Instalment Fee - administration fee (Pensioners excluded)	\$33.05	\$ 34.60	4.69%	N	Council
Payment of Rates by Direct Debit - administration fee (Pensioners excluded)	\$48.20	\$ 50.50	4.77%	N	Council
Payment of Rates by Direct Debit - debit return fee (Pensioners excluded)	\$9.45	\$ 9.90	4.76%	N	Council
Dishonoured Payment Administration fee		\$ 14.50	NEW	N	Council
Photocopying Per Page					
A4 Single Side Black & White	\$0.80	\$ 0.50	-37.50%	Y	Council
A4 Double Side Black & White	\$1.10	\$ 0.70	-36.36%	Y	Council
A3 Single Side Black & White	\$1.20	\$ 0.80	-33.33%	Y	Council
A3 Double Side Black & White	\$1.80	\$ 1.00	-44.44%	Y	Council
A4 Single Side Colour	\$2.40	\$ 1.00	-58.33%	Y	Council
A4 Double Side Colour	\$3.60	\$ 1.20	-66.67%	Y	Council
A3 Single Side Colour	\$4.10	\$ 1.50	-63.41%	Y	Council
A3 Double Side Colour	\$5.40	\$ 2.00	-62.96%	Y	Council
Maps					
Cadastral A4	\$1.10	\$ 1.20	9.09%	Y	Council
Cadastral A3	\$1.90	\$ 2.00	5.26%	Y	Council
Topographic A4	\$2.50	\$ 2.60	4.00%	Y	Council
Topographic A3	\$4.65	\$ 4.90	5.38%	Y	Council
Freedom of Information Charges					
Personal information or amendment of personal information about yourself	Free	Free		N	Regulatory
Application for documents (which are non-personal in nature) – application fee	\$30.00	\$ 30.00	0.00%	N	Regulatory
Costs associated with dealing with an application - per hour	\$30.00	\$ 30.00	0.00%	N	Regulatory
Supervision by staff when access is given to view documents - per hour	\$30.00	\$ 30.00	0.00%	N	Regulatory
Charge for time taken by staff to prepare a transcript or make photocopies - per hour	\$30.00	\$ 30.00	0.00%	N	Regulatory
Photocopies in relation to a FOI request - per page	\$0.20	\$ 0.20	0.00%	N	Regulatory
Preparing a copy of a tape, film, or computerised information, or arranging delivery, packaging, and postage of documents	At Cost	At Cost		N	Regulatory
Law, Order & Public Safety					



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Many fees (e.g. – development application fees, building fees, swimming pool inspection fees, dog/cat fees, FOI fees, etc.) are regulatory and Council does not have the discretion to set fees higher than permitted by the applicable legislation. If these fees are changed during the year the revised fee automatically replaces the fee referenced in Council's schedule of fees & charges without the need for Council to formally modify the schedule. Please note not all regulatory fees are included in this document. Dog & Cat registrations have a standard expiry date of 31st October. In respect of every first registration made after 31 May, only half of the registration fee shall be payable.					
Dog Registrations					
Unsterilised Dog/Bitch 1 Year	\$50.00	\$ 50.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch 3 Years	\$120.00	\$ 120.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Lifetime	\$250.00	\$ 250.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Working Dog 1 Year	\$12.50	\$ 12.50	0.00%	N	Regulatory
Unsterilised Dog/Bitch Working Dog 3 Years	\$30.00	\$ 30.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Working Dog Lifetime	\$62.50	\$ 62.50	0.00%	N	Regulatory
Unsterilised Dog/Bitch Pensioner Concession 1 Year	\$25.00	\$ 25.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Pensioner Concession 3 Years	\$60.00	\$ 60.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Pensioner Concession Lifetime	\$125.00	\$ 125.00	0.00%	N	Regulatory
Sterilised Dog/Bitch 1 Year	\$20.00	\$ 20.00	0.00%	N	Regulatory
Sterilised Dog/Bitch 3 Years	\$42.50	\$ 42.50	0.00%	N	Regulatory
Sterilised Dog/Bitch Lifetime	\$100.00	\$ 100.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Working Dog 1 Year	\$5.00	\$ 5.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Working Dog 3 Year	\$10.60	\$ 10.60	0.00%	N	Regulatory
Sterilised Dog/Bitch Working Dog Lifetime	\$25.00	\$ 25.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Pensioner Concession 1 Year	\$10.00	\$ 10.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Pensioner Concession 3 Years	\$21.25	\$ 21.25	0.00%	N	Regulatory
Sterilised Dog/Bitch Pensioner Concession Lifetime	\$50.00	\$ 50.00	0.00%	N	Regulatory
Dangerous Dog 1 Year	\$50.00	\$ 50.00	0.00%	N	Regulatory
Cat Registrations					
Sterilised Microchipped Cat 1 Year	\$20.00	\$ 20.00	0.00%	N	Regulatory
Sterilised Microchipped 3 Years	\$42.50	\$ 42.50	0.00%	N	Regulatory
Sterilised Microchipped Pensioner Concession 1 Year (50% if paid between June and October)	\$10.00	\$ 10.00	0.00%	N	Regulatory
Sterilised Microchipped Pensioner Concession 3 Years	\$21.25	\$ 21.25	0.00%	N	Regulatory
Lifetime Registration	\$100.00	\$ 100.00	0.00%	N	Regulatory
Lifetime Registration Pensioner Concession	\$50.00	\$ 50.00	0.00%	N	Regulatory
Cat Breeders Permit Annual Fee (per cat)	\$100.00	\$ 100.00	0.00%	N	Regulatory



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Dog/Cat Impound Fees					
Seizure and Impound of Dog/Cat	\$129.65	\$ 135.70	4.67%	N	Council
Surrender of Dog/Cat	\$252.20	Free		Y	Council
Kennel Fee for Impounded Dog - per day	\$64.85	\$ 67.90	4.70%	Y	Council
Kennel Fee for Impounded Cat - per day	\$37.80	\$ 39.60	4.76%	Y	Council
Kennel Fee for Impounded Bitch with Litter	\$102.65	\$ 107.40	4.63%	Y	Council
Kennel Fee for Impounded Mother Cat with Litter	\$70.25	\$ 73.50	4.63%	Y	Council
Kennel Licence Fees					
Kennel Licence (initial 12 months including application fee)	\$336.80	\$ 352.50	4.66%	N	Council
Kennel Licence Renewal	\$168.60	\$ 176.50	4.69%	N	Council
Kennel Licence Transfer	\$84.30	\$ 88.20	4.63%	N	Council
Cattery Fee					
Cattery Permit (initial 12 months including application fee)	\$336.80	\$ 352.50	4.66%	N	Council
Cattery Permit Renewal	\$168.40	\$ 176.30	4.69%	N	Council
Cattery Permit Transfer	\$84.45	\$ 88.40	4.68%	N	Council
Other Fee					
Dangerous Dog/Restricted Breeds Inspection Fee	\$80.50	\$ 84.30	4.72%	Y	Council
Application for exemption to be able to keep more than prescribed number of dogs under Dogs Local Law / Cat Local Law	\$153.45	\$ 160.60	4.66%	N	Council
Hire of Animal Trap Bond	\$50.00	\$ 100.00	100.00%	N	Council
Application to keep any animal other than a dog/cat	\$153.45	\$ 160.60	4.66%	N	Council
Microchipping of Dog/Cat (Charge + Cost of Sterilisation if required)	\$81.70	\$ 85.40	4.53%	Y	Council
Other Animal Impound Fees					
Impound animal other than Cat or Dog		\$ 70.60	NEW	Y	Council
Impound Under 6mths running with mother		Free	Free	N	Council
Over 3kms - actual cost		At Cost		N	Council
Cat Sterilisation		At Cost	NEW	Y	Council
Vet Treatment for impounded animal (Welfare/Injury/Illness)		At Cost	NEW	Y	Council
Sustenance Fees					
Sustenance Fees - Other animal per day	\$17.75	\$ 18.80	NEW	Y	Council
Under 6 months running with mother no sustenance charge		Free		N	Council
Firebreaks Non-Compliant Land					
Administration Fee	\$235.90	\$ 246.90	4.66%	N	Council
Contractors Fee - actual cost	At Cost	At cost		N	Council
Impounding					



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Vehicle Impounding Fee	\$131.70	\$ 137.90	4.71%	N	Council
Vehicle Storage Fee - per day	\$3.70	\$ 3.90	5.41%	N	Council
Vehicle Towing Fee		cost + 20%		N	Council
Shopping Trolley Impounding Fee		\$ 77.00	NEW	Y	Council
Sign Impounding Fee		\$ 55.00	NEW	Y	Council
Infringements					
Enforcements Final Demand	\$26.10	\$ 28.30	8.43%	N	Regulatory
Enforcements Registry Certificate	\$22.20	\$ 24.10	8.56%	N	Regulatory
Enforcements Registry Registration Fee	\$83.50	\$ 90.50	8.38%	N	Regulatory
Health					
All fees are to be paid upon application or written request. Many fees (e.g. – development application fees, building fees, swimming pool inspection fees, dog/cat fees, FOI fees, etc.) are regulatory and Council does not have the discretion to set fees higher than permitted by the applicable legislation. If these fees are changed during the year the revised fee automatically replaces the fee referenced in Council's schedule of fees & charges without the need for Council to formally modify the schedule. Please note not all regulatory fees are included in this document.					
Food Business Registration/Notification					
Notification fee	\$75.60	\$ 79.10	4.63%	N	Council
Change in Notification Details	\$53.70	\$ 56.20	4.66%	N	Council
Charitable or Community Groups		Exempt		N	Council
Bed & Breakfast, Home Producers etc.	\$83.10	\$ 87.00	4.69%	N	Council
Application for Registration Food Business – Low Risk	\$191.85	\$ 200.80	4.67%	N	Council
Application for Registration Food Business – Medium / High Risk	\$252.60	\$ 264.40	4.67%	N	Council
Annual Food Business Service Fee					
Determination of low, medium or high risk will be made by the Environmental Health Officer using the Health Department classification chart.					
Charitable or Community Groups		Exempt		N	Council
Low Risk Rating	\$84.45	\$ 88.40	4.68%	N	Council
Medium Risk Rating	\$168.45	\$ 176.30	4.66%	N	Council
High Risk Rating	\$252.60	\$ 264.40	4.67%	N	Council
Lodging Houses Application/Renewal Registration					
Initial assessment of new lodging houses.					
Short Term Hostel (Backpackers)	\$161.65	\$ 169.20	4.67%	N	Council
Other Health Fees					



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Inspections on request, complaint investigations for lodging houses, other business (i.e. hairdresser, personal care) and re-inspection of food business.					
Health/Environmental Inspection Fee	\$140.70	\$ 147.30	4.69%	N	Council
Caravan Parks & Camping Grounds					
Caravan & Camping Facility Minimum Fee	\$200.00	\$ 200.00	0.00%	N	Regulatory
Long and Short Stay Sites (per site)	\$6.00	\$ 6.00	0.00%	N	Regulatory
Camp Site (per site)	\$3.00	\$ 3.00	0.00%	N	Regulatory
Overflow Site (per site)	\$1.50	\$ 1.50	0.00%	N	Regulatory
Additional Fee for renewal after expiry	\$20.00	\$ 20.00	0.00%	N	Regulatory
Temporary Licence	Pro rata of renewal fee - minimum \$100	Pro rata of renewal fee - minimum \$100		N	Regulatory
Transfer of Licence	\$100.00	\$ 100.00	0.00%	N	Regulatory
Recreation Campsite					
Fee	\$161.65	\$ 169.20	4.67%	N	Council
Stallholders/Traders Thoroughfares & Public Places Local Law					
Community groups conducting street stalls will be exempt from fees at the discretion of the Chief Executive Officer.					
Blues Festival Food Stallholder Event 2 Day Permit	\$185.50	\$ 194.20	4.69%	N	Council
Blues Festival Food Stallholder Single Day Permit	\$119.00	\$ 124.60	4.71%	N	Council
Blues Festival Stallholder (non-food) Event Permit	\$42.20	\$ 44.20	4.74%	N	Council
Blues Festival Business Stallholder Single Day Permit (Adjacent to business premises)		Free	Free	N	Council
Traders Annual Permit (as determined by Council Policy)	\$530.60	\$ 1,000.00	88.47%	N	Council
Traders Weekly Permit (not exceeding once per week)	\$259.25	\$ 271.40	4.69%	N	Council
Traders Monthly Permit (not exceeding once per month)	\$173.45	\$ 181.60	4.70%	N	Council
Traders Single Day Permit	\$42.20	\$ 44.20	4.74%	N	Council
Traders (outdoor eating facilities) Annual Permit + \$10 per m2 of Public Area	\$168.85	\$ 176.70	4.65%	N	Council
Transfer of Traders Permit	\$16.85	\$ 17.60	4.45%	N	Council
Temporary Accommodation Approval/Renewal					
Initial Approval (up to 24 months)	\$447.60	\$ 468.50	4.67%	N	Council
Approval (12 months extension)	\$447.60	\$ 468.50	4.67%	N	Council
Water Testing					
Water Testing and sampling (initial and re-sampling)	\$100.90	\$ 105.60	4.66%	N	Council

					
Fees and Charges 2026/27					
Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Public Buildings					
Public Building Assessment for Approval <500 Person Capacity	\$170.00	\$ 170.00	0.00%	N	Regulatory
Public Building Assessment for Approval >500 Person Capacity	\$255.00	\$ 255.00	0.00%	N	Regulatory
Public Building Assessment for a Variation	\$170.00	\$ 170.00	0.00%	N	Regulatory
Public Building Inspection Fee (including events)	\$85.00	\$ 85.00	0.00%	N	Regulatory
Certificates					
Section 39 Liquor Licence Premises - Permanent Facilities	\$182.30	\$ 190.80	4.66%	N	Council
Section 39 Liquor Licence Premises - Temporary Facilities	\$36.90	\$ 38.60	4.61%	N	Council
Section 39 Liquor Licence Premises - Charitable Events	Exempt	Exempt		N	Council
Septic Tanks					
Septic Tank Application	\$118.00	\$ 118.00	0.00%	N	Regulatory
Septic Tank Permit to Use	\$118.00	\$ 118.00	0.00%	N	Regulatory
Community Amenities					
Rubbish Removal Charges					
The following rubbish collection charge is to be applied to all occupied premises within the area prescribed under the provisions of the Waste Avoidance and Resource Recovery Act 2007 Section 66-68. Pro-rata collection service charges apply from the 1st of the month following the delivery of the bin (occupiers requesting a new collection service where there was no previous service.					
Kerbside Rubbish Collection – per 120/140 litre MGB collected once per week	Budget	Budget		N	Council
Kerbside Rubbish Collection – per 240 litre MGB collected once per week	Budget	Budget		N	Council
Kerbside Recycling Collection – per 240 litre MGB collected once per week	Budget	Budget		N	Council
Tokens					
Please note: 20 token tip passes are issued to ratepayers annually with their shire rates for occupied premises that receive kerbside waste collection. 72 token tip passes are issued to ratepayers annually with their shire rates for properties that do not receive kerbside waste collection.					
10 Token Cards - Available from the Shire Administration Office	\$61.00	\$ 64.00	4.92%	Y	Council
Bridgetown Waste Management Facility					
The facility may not accept certain waste types from time to time in order to comply with regulatory conditions.					
Non-Recyclable (General) Waste					



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
- Sorted bulk waste does not contain any materials accepted at the facility for recycling or repurposing. Small quantities of such material may be acceptable when it is apparent that practical measures have been taken to separate waste. - Unsorted bulk waste contains materials that could be separated and accepted at the facility for recycling or repurposing.					
1 x 120/140 litre Mobile Garbage Bin - 1 token	\$6.10	\$ 6.40	4.92%	Y	Council
1 x 240 litre Mobile Garbage Bin - 2 tokens	\$12.20	\$ 12.80	4.92%	Y	Council
Car/Station Wagon Boot Load - 2 tokens	\$12.20	\$ 12.80	4.92%	Y	Council
Van/Utility/Trailer Not Exceeding 1.8m x 1.2m - 5 tokens (tokens for larger trailers estimated by attendant)	\$30.50	\$ 32.00	4.92%	Y	Council
Bulk Waste Sorted (Large trailers, Trucks, Skip bins etc.) - 8 tokens per cubic metre	\$48.80	\$ 51.20	4.92%	Y	Council
Bulk Waste Unsorted (Large trailers, Trucks, Skip bins etc.) - 12 tokens per cubic metre	\$73.20	\$ 76.80	4.92%	Y	Council
Green Waste					
Green waste per m3 of loose green waste - 5 tokens per cubic metre		\$ 32.00	NEW	Y	Council
Treated timber per m3 - 28 tokens per cubic meter		\$ 170.80	NEW	Y	Council
Tyres					
Car & Bike Tyres (max of 4 per customer without prior arrangement) - 2 tokens per tyre	\$12.20	\$ 12.80	4.92%	Y	Council
Car & Bike Tyres on Rim (max of 4 per customer without prior arrangement) - 4 tokens per tyre	\$24.40	\$ 25.50	4.51%	Y	Council
Truck and 4WD Tyres (max of 4 per customer without prior arrangement) - 3 tokens per tyre	\$18.30	\$ 19.20	4.92%	Y	Council
Truck and 4WD Tyres on Rim (max of 4 per customer without prior arrangement) - 6 tokens per tyre	\$36.60	\$ 38.30	4.64%	Y	Council
Tractor and Grader Tyres < 1 metre (max of 4 per customer without prior arrangement) - 26 tokens per tyre	\$158.60	\$ 166.00	4.67%	Y	Council
Tractor and Grader Tyres > 1 metre (max of 4 per customer without prior arrangement) - 53 tokens per tyre	\$323.30	\$ 339.20	4.92%	Y	Council
Other Recyclable Waste					
Small and Large Appliances (excl. fridges, freezers & air conditioners)		Free	Free	N	Council
Recyclable Materials (e.g. glass, plastics, batteries, cardboard, e-waste, fluoro tubes etc.)		Free	Free	N	Council
Car Bodies		Free	Free	N	Council
Steel Suitable for Recycling		Free	Free	N	Council
Drum Muster Eligible Containers (containers with chemical residue will not be accepted)		Free	Free	N	Council
Clean Fill suitable as cover material (e.g. soil or rubble < 100 mm)		Free	Free	N	Council
Automotive Oil		Free	Free	N	Council
Fridges, Freezers & Air Conditioners - 7 tokens per item	\$42.70	\$ 44.80	4.92%	Y	Council
Uncontaminated inert waste (e.g. rubble > 100mm) - 8 tokens per cubic metre	\$48.80	\$ 51.20	4.92%	Y	Council
Mattresses - 10 tokens per item (note: mattresses presented fully disassembled charged at rates applicable to individual components only)	\$61.00	\$ 64.00	4.92%	Y	Council
Other Waste					
Asbestos - 13 tokens per 0.1m3 (0.2m3 max accepted)	\$79.30	\$ 83.00	4.67%	Y	Council

					
Fees and Charges 2026/27					
Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Liquid Waste (Type K110 - Waste from grease traps & Type K210 - Septage wastes) - per cubic metre	\$86.60	\$ 100.00	15.47%	Y	Council
Greenbushes Transfer Station					
1 x 120/140 litre Mobile Garbage Bin - 1 token	\$6.10	\$ 6.40	4.92%	Y	Council
1 x 240 litre Mobile Garbage Bin - 2 tokens	\$12.20	\$ 12.80	4.92%	Y	Council
Car/Station Wagon Boot Load - 2 tokens	\$12.20	\$ 12.80	4.92%	Y	Council
Van/Utility/Trailer Not exceeding 1.8m x 1.2m - 5 tokens	\$30.50	\$ 32.00	4.92%	Y	Council
Town Planning					
Pursuant to the Planning and Development Regulations 2009, Schedule 2 fees are to be paid at the time of application and are non-refundable, unless stated below. Many fees (e.g. – development application fees, building fees, swimming pool inspection fees, dog/cat fees, FOI fees, etc.) are regulatory and Council does not have the discretion to set fees higher than permitted by the applicable legislation. If these fees are changed during the year the revised fee automatically replaces the fee referenced in Council's schedule of fees & charges without the need for Council to formally modify the schedule. Please note not all regulatory fees are included in this document.					
Part 1 - Development Applications - Fees Determined by Regulation – Schedule 2					
Notes: - Applicants are to provide details of estimated cost of development (includes any earthworks, materials, labour, design, car parking, etc.). - Delegated Authority has been provided to the Chief Executive Officer to estimate the value of proposed development. If applicants disagree with the estimate made by the Shire, reconsideration can be requested if evidence of the cost of development can be provided. If applicants still dispute the estimated cost determined by the Shire the matter can be referred to the Fees Arbitration Panel (WAPC, WALGA) for determination. - Home Occupation and Home-Based Businesses are treated as the same use, and are both charged as Home Occupation in accordance with the Planning and Development Regulations 2009 – Schedule 2. - Applications for development approval for Afforestation will be calculated in accordance with schedule 2 based on an establishment cost for first plantation and cost for second rotation of \$2000 per Hectare. - Determination of whether an application for amended plans is "minor" or "major" will be made by the Manager Development Services (or person acting in that capacity), dependent upon the complexity of the application. Applicants aggrieved by that determination can appeal to the Chief Executive Officer.					
Determination of a Development Application Where the Estimated Cost of the Development is:					
not more than \$50,000	\$147.00	\$ 147.00	0.00%	N	Regulatory



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development	0.32% of the estimated cost of development		N	Regulatory
more than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every dollar in excess of \$500,000	\$1,700 + 0.257% for every dollar in excess of \$500,000		N	Regulatory
more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every dollar in excess of \$2.5 million	\$7,161 + 0.206% for every dollar in excess of \$2.5 million		N	Regulatory
more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every dollar in excess of \$5 million	\$12,633 + 0.123% for every dollar in excess of \$5 million		N	Regulatory
more than \$21.5 million	\$34,196.00	\$ 34,196.00	0.00%	N	Regulatory
Application (other than for an extractive industry) where the development has commenced or been carried out. The fee in the table above, plus, by way of penalty, twice that fee	As calculated Min. Fee incl. GST: \$441.00	As calculated Min. Fee incl. GST: \$441.00		N	Regulatory
Other Fees Determined by Regulation – Schedule 2					
Application to amend or cancel development approval	\$295.00	\$ 295.00	0.00%	N	Regulatory
Clause 61A Deemed-to-Comply Check	\$295.00	\$ 295.00	0.00%	N	Regulatory
Initial application for approval of a home occupation where the home occupation has not commenced	\$222.00	\$ 222.00	0.00%	N	Regulatory
Initial application for approval of a home occupation where the home occupation has commenced (by way of penalty, twice the above fee)	\$444.00	\$ 444.00	0.00%	N	Regulatory
Application for the renewal of an approval of home occupation where the application is made before the approval expires	\$73.00	\$ 73.00	0.00%	N	Regulatory
Application for the renewal of an approval of home occupation where the application is made after the approval has expired (by way of penalty, twice the above fee)	\$146.00	\$ 146.00	0.00%	N	Regulatory
New change of use, alteration/extension or continuation of non-conforming use	\$295.00	\$ 295.00	0.00%	N	Regulatory



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Retrospective change of use, alteration/extension or continuation of a non-conforming use' (by way of penalty, thrice the above fee)	\$590.00	\$ 885.00	50.00%	N	Regulatory
Application for an extractive industry where the development has commenced or been carried out, plus, by way of penalty, twice the fee above.	\$1,478.00	\$ 2,217.00	50.00%	N	Regulatory
Extractive Industry	\$739.00	\$ 739.00	0.00%	N	Regulatory
Amended Plans/Approval Extension Part 2 - Scheme Amendments					
Notes: • Fee to be estimated (Officer time, overheads, external costs) in accordance with regulations. • Determination of whether an amendment is Basic, Standard or Complex is the responsibility of the Senior Planning Officer, in accordance with regulations. • Details of the calculation used to derive the fee are to be made available to the applicant upon request. • Any specialist external studies (soil reports, land capability analysis, engineering reports, etc.) are to be provided at the applicants cost. Such costs are separate to the fees stipulated in this schedule. • Time sheets are to be kept by Shire officers showing all time expended on the processing of each scheme amendment. • Any fees not expended are to be refunded when a scheme amendment is discontinued. • At the conclusion of an amendment (final approval/refusal) the costs of processing a scheme amendment are to be calculated and any fees not expended are to be refunded. The overall cost (officer time and advertising) of the amendment is to be calculated and these areas should not be calculated and refunded separately. • If the costing reveals that the Shire incurred expenses greater than that collected by the fee, no additional fees are to be paid by the applicant to make up the difference. • If an applicant is not satisfied that the fee calculated by the Shire is a reasonable estimate of the service, the matter may be referred to the Fees Arbitration Panel (WAPC, WALGA) for determination					
Basic Amendment	At Cost + 20% Min. Fee incl. GST: \$1,840.00	At Cost + 20% Min. Fee incl. GST: \$1,840.00		Y	Council
Standard Amendment	\$6,059.70	\$ 6,342.50	4.67%	N	Council
Complex Amendment	\$8,667.45	\$ 9,071.90	4.67%	N	Council
Part 3 - Structure Plans, Local/Detailed Area Plans					

					
Fees and Charges 2026/27					
Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Notes: • Fee to be estimated (Officer time, overheads, external costs) in accordance with regulations. • Details of the calculation used to derive the fee are to be made available to the applicant upon request. • Any specialist external studies (soil reports, land capability analysis, engineering reports, etc.) are to be provided at the applicants cost. Such costs are separate to the fees stipulated in this schedule. • Time sheets are to be kept by Shire officers showing all time expended on the processing of each application. • Any fees not expended are to be refunded when an application is discontinued. • At the conclusion of an application the costs of processing an application are to be calculated and any fees not expended are to be refunded. The overall cost (officer time and advertising) of the application is to be calculated and these areas should not be calculated and refunded separately. • If the costing reveals that the Shire incurred expenses greater than that collected by the fee no additional fees are to be paid by the applicant to make up the difference. • If an applicant is not satisfied that the fee calculated by the Shire is a reasonable estimate of the service, the matter may be referred to the Fees Arbitration Panel (WAPC, WALGA) for determination.					
Structure Plan - Proposed		Estimate		N	Regulatory
Structure Plan - Revised		Estimate		N	Regulatory
Local/Detailed Area Plans		Estimate		N	Regulatory
Local/Detailed Area plans - Revised		Estimate		N	Regulatory
Part 4 - Subdivision Clearance					
Notes: • Staged clearances of subdivisions will be treated as separate subdivision clearances. • Preparation of necessary legal documentation is the responsibility of the applicant however such documents must be assessed by the Shire's Solicitor at the cost of the applicant. • Any performance bonds will be subject to a 5% non-refundable administration fee plus 15% service fee refundable unless the Shire undertakes to complete outstanding works.					
Provision of Subdivision Clearance					
not more than 5 lots	\$73 per lot Min. Fee incl. GST: \$73.00	\$73 per lot Min. Fee incl. GST: \$73.00		N	Regulatory



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot Min. Fee incl. GST: \$73.00	\$73 per lot for the first 5 lots and then \$35 per lot Min. Fee incl. GST: \$73.00		N	Regulatory
more than 195 lots	\$7,393.00	\$ 7,393.00	0.00%	N	Regulatory
Supporting Report Assessment - (a) The staff costs for the application, being the total number of hours that each member of the local government's staff spends dealing with the application, multiplied by the hourly rate of that staff member		At cost		N	Regulatory
Supporting Report Assessment - (b) Operating overhead costs for the application, being 33.3% of the amount calculated under paragraph	At cost + 33.3%	At cost + 33.3%		N	Regulatory
Part 5 - Planning Advice/Research					
Notes:					
A fee for written planning advice will generally only be required if specific research is required and the advice is determined to be greater than "normal" planning advice, of a general planning subject matter.					
Issue of written planning advice (per hour)	\$73.00	\$ 73.00	0.00%	N	Regulatory
Zoning Certificate	\$73.00	\$ 73.00	0.00%	N	Regulatory
Replying to a Property Settlement Questionnaire	\$73.00	\$ 73.00	0.00%	N	Regulatory
Part 6 - Advertising/Notification of Proposals (Not Scheme Amendments/ Structure Plans or Local/Detailed Area Plans)					
Notes:					
- Advertising fees are to be paid in addition to any development application fees (as set out in Part 1 of this Schedule). - If newspaper advertising of proposals is required both of the above fees will be charged (in addition to development application fee). - Advertising may be required to comply with the Shire's Town Planning Scheme(s), Policies or may be determined as being a requirement of the development assessment process by Shire officers.					
Local Newspaper Advertising	Cost + 20%	Cost + 20%		Y	Council
Development Application Referral (via Letter and email)	\$86.50	\$ 90.50	4.62%	Y	Council
Part 7 - Other Fees					
Other Misc Fees					
Notes:					
Other fees addressing applications processed by Planning Department but concern issues not applicable to the Planning and Development Act 2005.					



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Section 40 Certificate (Liquor Licenses)	\$121.25	\$ 126.90	4.66%	N	Council
Road/Pedestrian Access Way Closure Finalisation (Costs for liaison with Department of Lands - All other costs will be the responsibility of the applicant)	\$336.60	\$ 352.30	4.66%	N	Council
Road/Pedestrian Access Way Closure Application (Fee covers assessment and reporting to Council. An additional fee is payable to cover costs of advertising)	\$512.20	\$ 536.10	4.67%	N	Council
Legal Fees (including preparation of notifications charged at 0.5 hours only)	\$128.30 per hour plus legal costs Min. Fee incl. GST: \$128.30	\$128.30 per hour plus legal costs Min. Fee incl. GST: \$128.30		Y	Council
Inspection Fees					
Note:					
• The initial inspection fee is included in the base development application fee (excluding relocated dwellings).					
Relocated Dwelling Inspection Fee (per hour)	\$126.10	\$ 132.00	4.68%	N	Council
Development Condition Inspection Fee	\$65.85	\$ 68.90	4.63%	N	Council
Bonds					
Notes:					
• Should legal advice be required, fees for the Shire's solicitor may be at the cost of the applicant. This fee is to cover costs of having the Shire's solicitor assess legal documents submitted by an applicant in order to satisfy a condition of development approval or subdivision approval.					
• All bonds will be subject to a 5% non-refundable administration fee plus 15% service fee refundable unless the Shire undertakes to complete outstanding works.					
Non-refundable Bond Administration Fee	\$0.05	\$ 0.05			Council
Earthworks (Cut and Fill Policy)	\$500.00	\$ 500.00	0.00%	N	Council
Relocated Outbuildings	\$500.00	\$ 500.00	0.00%	N	Council
Relocated Dwellings	\$4,000.00	\$ 4,000.00	0.00%	N	Council
Extractive Industry Rehabilitation Bond (Clay, sand, or similar grained material) - per ha	\$1,500.00	\$ 1,500.00	0.00%	N	Council
Extractive Industry Rehabilitation Bond (Stone, gravel, or other aggregate) - per ha	\$2,000.00	\$ 2,000.00	0.00%	N	Council
Re-vegetation Works (Subdivisions)	Agreement of Quotation	Agreement of Quotation		Y	Council
Cemeteries					
Grant of Right of Burial					
New Grant Right of Burial in Any Grave Section	\$800.00	\$ 836.00	4.50%	N	Council
Renewal of Grant of Right of Burial	\$250.00	\$ 261.30	4.52%	Y	Council



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Transfer of Grant of Right of Burial	\$120.00	\$ 125.40	4.50%	Y	Council
Burials (Add Grant of Right of Burial if Required)					
Interment in any section	\$2,150.00	\$ 2,246.80	4.50%	Y	Council
Reopening of grave for second interment - In any section	\$2,150.00	\$ 2,246.80	4.50%	Y	Council
Extra Charges for Burials					
Additional Fee for Interment on a Saturday, Sunday, Public Holiday or without due notice	\$850.00	\$ 888.30	4.51%	Y	Council
Additional Fee for Internment without due notice (5 working days)	\$676.00	\$ 706.40	4.50%	Y	Council
Administration Fee for Registration of Exhumation of Grave	\$164.00	\$ 171.40	4.51%	Y	Council
Registration and Placement of Ashes					
Existing Gravesite	\$440.00	\$ 459.80	4.50%	Y	Council
Single Niche	\$440.00	\$ 459.80	4.50%	Y	Council
Double Niche (First Ashes)	\$440.00	\$ 459.80	4.50%	Y	Council
Registration and Placement of Ashes - Memorial Walls (weekdays)	\$440.00	\$ 459.80	4.50%	Y	Council
Registration and Placement of Ashes - Rose Gardens (weekdays)	\$440.00	\$ 459.80	4.50%	Y	Council
Registration and Placement of Ashes - Memorial Tree (weekdays)	\$550.00	\$ 574.80	4.51%	Y	Council
Registration and Placement of additional sets of ashes (same time and location)	\$350.00	\$ 365.80	4.51%	Y	Council
Registration and Placement of Ashes - Lawn trees (existing)	\$550.00	\$ 574.80	4.51%	Y	Council
Remembrance Wall (Greenbushes Cemetery)	\$330.00	\$ 344.90	4.52%	Y	Council
Extra Charges for Ashes					
Additional Fee for Placement of Ashes on a Saturday, Sunday, or Public Holiday	\$400.00	\$ 418.00	4.50%	Y	Council
Additional Fee for Ashes Interment without due notice (5 working days)	\$400.00	\$ 418.00	4.50%	Y	Council
Reservation of Specific Site in Niche & Memorial Walls, Rose Garden and Memorial Trees - Single	\$250.00	\$ 261.30	4.52%	Y	Council
Reservation of Specific Ashes Site in Niche Walls, Memorial Walls, Rose Garden and Memorial Trees - double	\$400.00	\$ 418.00	4.50%	Y	Council
Relocation of Ashes within Cemetery (plus any associated costs)	\$330.00	\$ 344.90	4.52%	Y	Council
Removal of Ashes from Cemetery to Authorised Person	\$210.00	\$ 219.50	4.52%	Y	Council
Ash Container (Small)	\$30.00	\$ 31.40	4.67%	Y	Council
Ash Container (Large)	\$40.00	\$ 41.80	4.50%	Y	Council
Ashes decanting	\$50.00	\$ 52.30	4.60%	Y	Council
Miscellaneous Fees					
Funeral Directors Annual Licence Fee	\$400.00	\$ 418.00	4.50%	N	Council
Funeral Directors Single Funeral Permit	\$250.00	\$ 261.30	4.52%	N	Council
Funeral Permit (single) other than Funeral Director	\$400.00	\$ 418.00	4.50%	N	Council
Monumental Masons Annual Licence Fee	\$400.00	\$ 418.00	4.50%	N	Council
Monumental Masons Monument Permit (for Annual Permit Holders)	\$250.00	\$ 261.30	4.52%	N	Council



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Single Permit to Erect Headstone or Memorial (Non-Monumental Mason)	\$400.00	\$ 418.00	4.50%	N	Council
Placement and Registration of Memorial (No Ashes)	\$250.00	\$ 261.30	4.52%	Y	Council
Administration Fees					
Search Fee for records (per hr)	\$35.00	\$ 36.60	4.57%	Y	Council
Administration fee (all Cemetery services provided)	\$80.00	\$ 83.60	4.50%	Y	Council
Separate to Interment - Application to Place Remembrance Seat (requires approval, cost seat (shire type) and permanent place costs additional)	\$440.00	\$ 459.80	4.50%	Y	Council
Recreation & Culture					
Key Replacement					
Replacement Master Keys - Level 1-3		\$ 110.00	NEW	y	Council
Replacement of Lost or Damaged User Group/Hirer Keys - Level 4	\$20.00	\$ 20.90	4.50%	Y	Council
Bridgetown Main Hall Hire					
Notes:					
• Half day hire is only applicable if the function (including setting up) is either completed by 2pm on the said day or commences (including setting up) after 2pm. • Half day - up to four hours • Full day - anything over 4 hours • All hire includes use of Piano (if needed) • Lesser hall includes Kitchen • All Hires are subject to the hall hire terms and conditions available from the Shire Offices					
Full Day Hire	\$250.00	\$ 261.70	4.68%	Y	Council
Full Day Hire - Commercial and Private Function	\$500.00	\$ 523.40	4.68%	Y	Council
Half Day Hire	\$150.00	\$ 157.00	4.67%	Y	Council
Half Day Hire - commercial and Private Function	\$300.00	\$ 314.00	4.67%	Y	Council
Bridgetown Lesser Hall Hire					
Full Day Hire	\$170.70	\$ 178.70	4.69%	Y	Council
Full Day Hire - Commercial and Private Functions	\$341.40	\$ 357.30	4.66%	Y	Council
Half Day Hire	\$93.40	\$ 97.80	4.71%	Y	Council
Half Day Hire - Commercial and Private Functions	\$186.80	\$ 195.50	4.66%	Y	Council
Hourly - Community Group/NFP	\$27.20	\$ 28.50	4.78%	Y	Council
Hourly - Commercial and Private Functions	\$54.40	\$ 56.90	4.60%	Y	Council
Bridgetown Both Halls Hire					
Full Day Hire	\$350.00	\$ 366.30	4.66%	Y	Council
Full Day Hire - Commercial and Private Function	\$700.00	\$ 732.70	4.67%	Y	Council
Half Day Hire	\$180.00	\$ 188.40	4.67%	Y	Council



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Half Day Hire - Commercial and Private Function	\$360.00	\$ 376.80	4.67%	Y	Council
Greenbushes Hall & Other Halls Hire					
Full Day Hire	\$211.55	\$ 221.40	4.66%	Y	Council
Half Day Hire	\$115.70	\$ 121.10	4.67%	Y	Council
Recreation Activities - per hour	\$28.10	\$ 29.40	4.63%	Y	Council
Miscellaneous Fees					
AV Charge for Main Hall (per hour)	\$55.00	\$ 57.60	4.73%	Y	Council
Alcohol Surcharge	\$100.00	\$ 100.00	0.00%	Y	Council
Bond Commercial Hire	\$500.00	\$ 500.00	0.00%	N	Council
Bond Not for Profit		\$ 300.00	NEW	N	Council
Cleaning Fee - At user request or as required post inspection, per hour		\$ 82.50	NEW	Y	Council
Linen Hire - Large Round Tablecloths		\$ 4.00	NEW	Y	Council
Linen Hire - Trestle/Rectangle Tablecloths		\$ 3.50	NEW	Y	Council
Linen Hire - Cocktail/Bar Leaners		\$ 1.50	NEW	Y	Council
Other Facility Hire					
Community Kiosk Street Stall Hire	Free	Free		N	Council
Sporting Venues					
Football Club Seniors (Bridgetown Oval)	\$2,328.85	\$ 2,437.50	4.67%	Y	Council
Football Club Juniors (Bridgetown Oval)	\$408.55	\$ 427.60	4.66%	Y	Council
Cricket Club Seniors (Bridgetown Oval)	\$241.20	\$ 252.50	4.68%	Y	Council
Cricket Club Juniors (Bridgetown Oval)	\$195.90	\$ 205.00	4.65%	Y	Council
Trotting Club	\$880.35	\$ 921.40	4.66%	Y	Council
School Sports Carnival		Free	Free	N	Council
Miscellaneous Daily Hire of Sporting Facilities	\$106.95	\$ 111.90	4.63%	Y	Council
Exclusive Hire of Public Reserves					
Note:					
If connection to Council power supplies required, a separate charge for this use will be calculated.					
Less than 250 m2 One Day Hire	\$212.55	\$ 222.50	4.68%	Y	Council
Greater than 250 m2 One Day Hire	\$431.05	\$ 451.20	4.67%	Y	Council
Less than 250 m2 Between Two and Seven Days (consecutive) - rate per day	\$141.95	\$ 148.60	4.68%	Y	Council
Greater than 250 m2 Between Two and Seven Days (consecutive) - rate per day	\$283.85	\$ 297.10	4.67%	Y	Council
Less than 250 m2 Seven or More Days (consecutive) - rate per day	\$106.50	\$ 111.50	4.69%	Y	Council
Greater than 250 m2 Seven or More Days (consecutive) - rate per day	\$212.90	\$ 222.80	4.65%	Y	Council
Hire of Community Bus					



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Booking fee (Includes administration and cleaning)	\$61.95	\$ 64.80	4.60%	Y	Council
All other community groups per km	\$1.65	\$ 1.70	3.03%	Y	Council
Private Groups/Individuals/Businesses per km	\$2.15	\$ 2.30	6.98%	Y	Council
Hire of Shire's Community Bus Driver per hour		\$ 50.00	NEW	Y	Council
Community Bus Bond	\$300.00	\$ 300.00	0.00%	N	Council
Bridgetown Leisure Centre					
Concessions:					
35% applies to applicable Leisure Centre fees & charges for children/youth (0-17 yrs), Pensioner card holders, Health Care card holders, Seniors card holders, Student card holders and Veterans' Affairs Pension card holders. 50% discount on Memberships for Emergency Services Volunteers - Users aged 80 years and over, membership is free - Staff Concessions as per Policy P8 - Leisure Centre Discounted Membership for Staff					
Leisure Centre Memberships					
Gymnasium					
Annual Gym - Adult	\$404.75	\$ 525.00	29.71%	Y	Council
Gymnasium Direct Debit - Adult Per Fortnight	\$20.00	\$ 25.00	25.00%	Y	Council
Gym Casual Entry	\$25.00	\$ 18.00	-28.00%	Y	Council
Gymnasium - Casual Entry - 14-16 year Junior, accompanied by adult	\$16.25	\$ 10.00	-38.46%	Y	Council
Fitness Assessment Adult	\$68.00	\$ 70.00	2.94%	Y	Council
Personal Training Casual Visit Adult (30 minutes)	\$60.70	\$ 65.00	7.08%	Y	Council
Personal Training 10 Pass Entry (30 minutes)	\$546.00	\$ 585.00	7.14%	Y	Council
Personal Training Casual Visit 2 or more participants (per person)	\$36.60	\$ 35.00	-4.37%	Y	Council
Allied Health Providers - Gymnasium/Mezzanine Hire - per hour	\$26.90	\$ 28.25	5.02%	Y	Council
External Fitness Instructors Use of Gym to Train Clients		\$ 30.00	NEW	y	Council
Pool					
Annual Aquatics - Adult	\$260.00	\$ 271.50	4.42%	Y	Council
Annual Aquatics Family - 2 Adults + 4 Children	\$520.00	\$ 555.00	6.73%	Y	Council
Annual Aquatics Family - 1 Adult + 4 Children	\$260.00	\$ 286.00	10.00%	Y	Council
Aquatics Direct Debit - Adult Per Fortnight - During Pool Season	\$15.00	\$ 25.00	66.67%	Y	Council
Annual Aquatics Family - 2 Adults + 4 Children - Direct Debit per Fortnight - During Pool Season		\$ 52.00	NEW	Y	Council
Annual Aquatics Family - 1 Adult + 4 Children - Direct Debit per Fortnight - During Pool Season		\$ 27.50	NEW	Y	Council
Group Fitness					
Annual Group Fitness	\$720.00	\$ 750.00	4.17%	Y	Council



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Group Fitness Casual Entry - Adult	\$20.00	\$ 18.00	-10.00%	Y	Council
Group Fitness Direct Debit Per Fortnight - Adult	\$30.00	\$ 30.00	0.00%	Y	Council
Gym & Pool					
Annual Gym & Pool Only - Adult	\$598.30	\$ 700.00	17.00%	Y	Council
Annual Gym and Pool Only - Adult Direct Debit	\$30.00	\$ 30.00	0.00%	Y	Council
Full Facility					
Annual Gym, Pool & Group Fitness - Adult	\$960.00	\$ 1,000.00	4.17%	Y	Council
Annual Family Membership Full Access - 1 Adult + 4 Children (Conditions apply)		\$ 1,500.00	NEW	Y	Council
Annual Family Membership Full Access - 1 Adult + 4 Children (Conditions apply)		\$ 2,250.00	NEW	Y	Council
Full Facility Direct Debit- Family 1 Adult + 4 Children Per Fortnight		\$ 62.50	NEW	Y	Council
Full Facility Direct Debit- Family 2 Adults + 4 Children Per Fortnight		\$ 89.60	NEW	Y	Council
5 Day All Access Pass	\$45.00	\$ 50.00	11.11%	Y	Council
7 Day Introduction All Access Pass - Shire of Bridgetown Greenbushes Residents	\$25.00	\$ 25.00	0.00%	Y	Council
Recreation					
Sports Court - Permanent Bookings					
Permanent Booking - Full Court - Per hour	\$33.70	\$ 40.00	18.69%	Y	Council
Permanent Booking - Half Court - per hour	\$16.90	\$ 25.00	47.93%	Y	Council
Casual Court Hire					
Casual Court Use per person - Adult	\$5.50	\$ 5.50	0.00%	Y	Council
Casual - Community Booking - Full Court (Not for Profit Community Groups) Per hour	\$54.10	\$ 45.00	-16.82%	Y	Council
Casual - Commercial Booking Full Court Per Hour		\$ 58.00	NEW	Y	Council
Community Court Booking - Full Day	\$238.30	\$ 324.00	35.96%	Y	Council
Commercial Court Booking - Full Day		\$ 417.60	NEW	Y	Council
Community Court Booking - Half Day	\$162.10	\$ 171.00	5.49%	Y	Council
Commercial Court Booking - Half Day		\$ 220.40	NEW	Y	Council
The Mezzanine					
Casual - Community Booking - (Not for Profit Community Groups) Per hour	\$17.60	\$ 15.00	-14.77%	Y	Council
Commercial Use - per hour	\$28.10	\$ 30.00	6.76%	Y	Council
Group Fitness & Programs					
Fit 4 Life Group Fitness - 10 Class Pass	\$180.00	\$ 160.00	-11.11%	Y	Council
Other Recreation Charges					
24 Hour Gym Membership Fob	\$25.00	\$ 25.00	0.00%	Y	Council
Direct Debit Sign Up Fee	\$30.00	\$ 30.00	0.00%	Y	Council
School Holiday Program - Full day - Not including excursions	\$55.00	\$ 57.50	4.55%	Y	Council
School Holiday Program - Half day - Not including excursions		\$ 30.00		Y	Council



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Annual Membership Cancellation Fee		\$ 100.00		Y	Council
Booking Bond	\$200.00	\$ 200.00	0.00%	Y	Council
Aquatic					
Aquatic Fees					
0 to 4 years free entry	Free	Free		N	Council
Aquatics Casual Entry - In-term Education Department Swim Lessons	\$10.00	\$ 1.00	-90.00%	Y	Council
Aquatics - Spectator	Free	Free		N	Council
Aquatics - Companion Card Holder	Free	Free		N	Council
Adult Entry	\$7.80	\$ 6.90	-11.54%	Y	Council
Concession & Youth Entry	\$5.10	\$ 5.00	-1.96%	Y	Council
Aquatics Casual Entry - Family Day Pass - 2 adults + 4 children		\$ 16.50	NEW	Y	Council
Birthday Party - up to 10 Children	\$33.10	\$ 35.00	5.74%	Y	Council
Birthday Party - 11 Children or more	\$60.00	\$ 65.00	8.33%	Y	Council
10 Entry Pass - Adult	\$69.70	\$ 62.10	-10.90%	Y	Council
Pool Lane Hire - Commercial - per hour	\$27.00	\$ 18.00	-33.33%	Y	Council
Pool Lane Hire - Community (Not for Profit Community Groups)		\$ 12.00	NEW	Y	Council
Swim Club Additional Lane Hire - Bridgetown Swimming Club - per hour (Includes time trials)		\$ 8.30	NEW	Y	Council
Pool Inflatable Casual Entry Fee	\$5.50	\$ 5.75	4.55%	Y	Council
School Groups					
Primary School Usage - per term	\$500.00	\$ 1,045.00	109.00%	Y	Council
High School Usage - Per term	\$2,000.00	\$ 2,090.00	4.50%	Y	Council
Bridgetown Regional Library					
Library Fees					
Library Programs		Determined on a by program basis	Determined on a by program basis	Y	Council
Replacement of Lost Book - as per SLWA depreciated value table		As per SLWA value	As per SLWA value	Y	Council
Photocopying					
A4 Single Side Black & White	\$0.80	\$ 0.50	-37.50%	Y	Council
A4 Double Side Black & White	\$1.10	\$ 0.70	-36.36%	Y	Council
A3 Single Side Black & White	\$1.20	\$ 0.80	-33.33%	Y	Council
A3 Double Side Black & White	\$1.80	\$ 1.00	-44.44%	Y	Council
A4 Single Side Colour	\$2.40	\$ 1.00	-58.33%	Y	Council
A4 Double Side Colour	\$3.60	\$ 1.20	-66.67%	Y	Council

					
Fees and Charges 2026/27					
Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
A3 Single Side Colour	\$4.10	\$ 1.50	-63.41%	Y	Council
A3 Double Side Colour	\$5.40	\$ 2.00	-62.96%	Y	Council
Scanning					
Scanning Document to Email	\$2.60	free	100.00%	Y	Council
Laminating Services					
Laminating A5	\$1.80	\$ 1.50	-16.67%	Y	Council
Laminating A4	\$2.60	\$ 2.00	-23.08%	Y	Council
Laminating A3	\$4.10	\$ 2.50	-39.02%	Y	Council
Meeting Room					
Community Groups/Not for Profit - full day hire	\$86.00	\$ 50.00	-41.86%	Y	Council
Community Groups/Not for profit - half day hire	\$49.00	\$ 30.00	-38.78%	Y	Council
Community Groups/Not for profit - per hour (first hour free)	\$18.00	\$ 15.00	-16.67%	Y	Council
Commercial Hire - per hour		\$ 25.00	NEW	Y	Council
Commercial Hire - full day	\$135.00	\$ 125.00	-7.41%	Y	Council
Commercial Hire - half day	\$75.00	\$ 75.00	0.00%	Y	Council
Tourism					
Bridgetown Greenbushes Visitor Information Centre					
Display/Advertising Fees					
Artwork Preparation Fee (Digital Advertising)	\$80.00	\$ 83.70	4.63%	N	Council
Digital Screen Advertising - 3 Months	\$100.00	\$ 104.50	4.50%	N	Council
Venue Hire Fee Per Week for Out of Town Exhibition Openings	\$70.00	\$ 73.30	4.71%	N	Council
Venue Hire Fee Per Week for the Local Artists Exhibition Openings	\$56.82	\$ 59.50	4.72%	N	Council
Weekly Art Exhibition Showing Fee (local Artists) Goorbilyup Gallery	\$51.65	\$ 54.10	4.74%	N	Council
Weekly Art Exhibition Showing Fee (Out of Town Artists) Goorbilyup Gallery	\$77.48	\$ 81.10	4.67%	N	Council
Brochure Racking					
Brochure racking fees for DL size only					
Local businesses, accommodation providers and events		Free	Free	N	Council
Brochure Racking - 12 months (Out of town only)	\$60.00	\$ 62.80	4.67%	Y	Council
Commission Rates					
Merchandise items on consignment				Y	Council
Other Charges					
Trails Booklet	\$3.00	\$ 3.00	0.00%	Y	Council
Building Control					



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
All fees as per Building Regulations 2012. Many fees (e.g. – development application fees, building fees, swimming pool inspection fees, dog/cat fees, FOI fees, etc.) are regulatory and Council does not have the discretion to set fees higher than permitted by the applicable legislation. If these fees are changed during the year the revised fee automatically replaces the fee referenced in Council's schedule of fees & charges without the need for Council to formally modify the schedule. Please note not all regulatory fees are included in this document.					
Application Building Permit – Class 1 and 10 building					
Uncertified Application	0.32% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$110 Min. Fee incl. GST: \$110.00	0.32% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$110 Min. Fee incl. GST: \$110.00		N	Regulatory
Certified Application	0.19% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$110 Min. Fee incl. GST: \$110.00	0.19% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$110 Min. Fee incl. GST: \$110.00		N	Regulatory
Application Building Permit - Class 2-9					



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Certified Application - Class 2-9	0.09% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$110 Min. Fee incl. GST: \$110.00	0.09% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$110 Min. Fee incl. GST: \$110.00		N	Regulatory
Application Demolition Permit					
Demolition of Class 1 and 10 Building	\$110.00	\$ 110.00		N	Regulatory
Demolition of Class 2-9 Building - per storey	\$110.00	\$ 110.00		N	Regulatory
Other Application Permits					
Application to extend the time during which a building or demolition permit has effect	\$110.00	\$ 110.00		N	Regulatory
Application to amend a building permit - all classes		Same calculation as for application for building permit based on change to contract		N	Regulatory
Application for an occupancy permit for a completed Building Class 2-9 Building	\$110.00	\$ 110.00		N	Regulatory
Application for a temporary occupancy permit for an incomplete building	\$110.00	\$ 110.00		N	Regulatory
Application for modification of an occupancy permit for additional use of a building on a temporary basis	\$110.00	\$ 110.00		N	Regulatory
Application for a replacement occupancy permit for permanent change of building's use classification	\$110.00	\$ 110.00		N	Regulatory



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision	\$115 or \$11.60 per strata which ever is greater Min. Fee incl. GST: \$115.00	\$115 or \$11.60 per strata which ever is greater Min. Fee incl. GST: \$115.00		Y	Regulatory
Application for an occupancy permit for unauthorised Class 2-9 (Certified)	0.18% of the est. value (Inc. GST) of the unauthorised work, but not less than \$110 Min. Fee incl. GST: \$110.00	0.18% of the est. value (Inc. GST) of the unauthorised work, but not less than \$110 Min. Fee incl. GST: \$110.00		Y	Regulatory
Application for a building approval certificate for unauthorised Class 1 and 10	0.38% of the est. value (Inc. GST) of the unauthorised work, but not less than \$110 Min. Fee incl. GST: \$110.00	0.38% of the est. value (Inc. GST) of the unauthorised work, but not less than \$110 Min. Fee incl. GST: \$110.00		Y	Regulatory
Application to replace an occupancy permit for an existing building	\$110.00	\$ 110.00		N	Regulatory
Application for a building approval certificate for an existing building when unauthorised work has not been done	\$110.00	\$ 110.00		N	Regulatory
Application to extend the time during which an occupancy permit or building approval certificate has effect	\$110.00	\$ 110.00		N	Regulatory
Swimming Pool Inspection Fee (annual)	\$58.45	\$ 58.45		N	Regulatory
Unscheduled Pool Inspection (additional to 4 yearly regulatory inspection)	\$100 per hour but not less than \$150 Min. Fee incl. GST: \$150.00	\$100 per hour but not less than \$150 Min. Fee incl. GST: \$150.00		Y	Council



Fees and Charges 2026/27

Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Application for battery powered smoke alarms (per application)	\$179.40	\$ 179.40	0.00%	N	Regulatory
Shire Building Services					
Building Services Certification Service					
Request for Certificate of Design Compliance – Class 1 and 10 building (within Shire district)	0.13% of est. value but not less than \$500 Min. Fee incl. GST: \$500.00	0.13% of est. value but not less than \$500 Min. Fee incl. GST: \$500.00		Y	Regulatory
Request for Certificate of Design Compliance – Class 2-9 buildings (within Shire District)	0.11% of the est. value (Inc. GST) of the Building work, but not less than \$1,000 Min. Fee incl. GST: \$1,000.00	0.11% of the est. value (Inc. GST) of the Building work, but not less than \$1,000 Min. Fee incl. GST: \$1,000.00		Y	Regulatory
Request for Certificate of Construction Compliance, Building Compliance, or Other Compliance (within Shire district)	\$100 per hour but not less than \$500.00 Min. Fee incl. GST: \$500.00	\$100 per hour but not less than \$500.00 Min. Fee incl. GST: \$500.00		Y	Council
Request for Certificate of Construction Compliance, Building Compliance, Design Compliance or Other Compliance (outside Shire district)	\$150 per hour (including travel) but not less than \$500 Min. Fee incl. GST: \$500.00	\$150 per hour (including travel) but not less than \$500 Min. Fee incl. GST: \$500.00		Y	Council
Request for seeking confirmation Planning, Environmental Health, Infrastructure requirements have been met	\$100 per hour but not less than \$100 Min. Fee incl. GST: \$100.00	\$100 per hour but not less than \$100 Min. Fee incl. GST: \$100.00		Y	Council
Copy of Building, Planning and/or Septic Tank Plans					

					
Fees and Charges 2026/27					
Name	Year 25/26 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Proposed Actual % increase	GST	Class Type
Copy of Building, Planning and/or Septic Tank Approvals	\$70.35	\$ 73.60	4.62%	Y	Council
Works & Services					
Accessing Water from Shire Standpipes					
Lost Standpipe Access Card fee	\$50.00	\$ 52.30	4.60%	N	Council
Standpipe Access Card Bond	\$50.00	\$ 50.00	0.00%	N	Council
Standpipe Water - per kilolitre	\$13.20	\$ 13.80	4.55%	N	Council
Evaluation of Traffic Management Plans					
Evaluation of Traffic Management Plans (>28 Days)	\$52.15	\$ 54.60	4.70%	N	Council
Evaluation of Traffic Management Plans (<28 Days)	\$120.50	\$ 126.10	4.65%	N	Council
Directional Signs					
Ordering and Erection (fingerboard signs only)	\$505.00	\$ 528.60	4.67%	Y	Council
Ordering and Erection (other than fingerboard & larger signs cost + 30% administration charge)				Y	Council
Other Fees & Charges					
Charge for quotation to set up physical road closure	\$193.70	\$ 202.70	4.65%	Y	Council
Temporary Heavy Haulage Approvals	\$246.85	\$ 258.40	4.68%	N	Council
Bridgetown Greenbushes Local Authority Plate Fee	\$40.70	\$ 42.60	4.67%	Y	Council
Replacement Rural Street Numbering Sign	\$174.60	\$ 182.80	4.70%	Y	Council
Pesticide Free Notification Sign	\$79.85	\$ 83.60	4.70%	Y	Council
Installation & Removal of Community Group/Event Banners	\$1,029.60	\$ 1,540.00	49.57%	Y	Council



Department of Local Government,
Industry Regulation and Safety

Our ref A113630192
Enquiries Amy Walsh
Phone (08) 6552 1530
Email legislation@lgirs.wa.gov.au

Mr Garry Adams
Chief Executive Officer
Shire of Bridgetown-Greenbushes

Email: gadams@bridgetown.wa.gov.au

Dear Mr Adams

SHIRE OF BRIDGETOWN-GREENBUSHES – DIFFERENTIAL RATES 2026/27

I refer to the Bridgetown-Greenbushes (the Shire) application dated 30 June 2026 seeking approval to impose differential rates that are more than twice the lowest rate in the gross rental value (GRV) and unimproved value (UV) categories.

Consistent with section 6.33(3) of the *Local Government Act 1995* and a delegation by the Minister for Local Government, I have approved the Shire's application to impose differential general rates as follows:

Category of rating	Rate in the dollar 2026/27
GRV Mining	0.232929
UV Mining	0.067928

The approval is valid for the 2026/27 financial year.

Please note my approval only applies to the above specified rates and amounts. Please notify the Department of Local Government, Industry Regulation and Safety should the Shire intend to make further changes to these rates prior to final budget adoption.

As the differential rates differ from the rates published in the public notice, the Shire will need to include an accompanying note with its rates notice to explain this difference.

The Local Government Amendment (Rating of Certain Mining Licences) Act 2026 (Amendment Act) was assented to on 25 June 2026 and fully commenced the following day. Going forward, miscellaneous licences and small prospecting licences on Crown land between 1 July 2017 and 30 June 2026 are not to be treated as rateable under section 6.26 of the Act.

Local governments are required to review and, where necessary, implement corrective measures for rate notices that apply from the 2017-18 financial year. This includes updating rate records and making any relevant budgetary and reporting adjustments.

In effect, all rates and liabilities issued for miscellaneous licences and small prospecting licences on Crown land no longer apply, and affected ratepayers are entitled to refunds which must be issued within 90 days (i.e. 24 September 2026).

If you have any questions, please contact General Manager Financial Policy and Statutory Approvals, Department of Local Government, Industry Regulation and Safety, Ms Amy Walsh on (08) 6552 1530 or via legislation@lgirs.wa.gov.au.

Yours sincerely

Lanie Chopping
DIRECTOR GENERAL
Date: 22 July 2026

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SHIRE OF BRIDGETOWN-GREENBUSHES 2026/27 CAPITAL WORKS PROGRAM

Particulars	Balance Sheet Description (Asset Class)	Budget 2026/27	Borrowings	Grants/ Contributions/ ROU 2027	Reserves 2027	Proceeds on Sale 2027	Municipal 2027	Name of Reserve
SHIRE ADMINISTRATION BUILDING	Buildings	40,000	-	-	40,000	-	-	Plant and Equipment
BUSHFIRE BRIGADE WATER TANKS	Buildings	110,000	-	73,330	-	-	36,670	
146 HAMPTON STREET	Buildings	28,000	-	-	28,000	-	-	Land and Buildings
144 HAMPTON STREET	Buildings	32,500	-	-	32,500	-	-	Land and Buildings
31 GIFFORD ROAD	Buildings	40,000	-	-	40,000	-	-	Land and Buildings
BRIDGETOWN CIVIC CENTRE WET AREAS & FOYER	Buildings	780,000	-	780,000	-	-	-	
BRIDGETOWN LIBRARY RENEWALS	Buildings	10,000	-	-	10,000	-	-	Land and Buildings
DEPOT BUILDINGS	Buildings	1,583,271	933,271	560,000	-	-	90,000	
BRIDGETOWN LEISURE CENTRE	Buildings	18,000	-	-	18,000	-	-	Land and Buildings
154 HAMPTON STREET (JIGSAW GALLERY)	Buildings	5,000	-	-	5,000	-	-	Land and Buildings
MAJOR STRATEGIC PROJECT - BRIDGETOWN CIVIC CENTRE	Buildings	15,000	-	-	15,000	-	-	Land and Buildings
GREENBUSHES OFFICES	Buildings	5,000	-	-	5,000	-	-	Land and Buildings
OTHER GOVERNANCE - IT, COMMS EQUIPMENT & SOFTWARE	Furniture & Equipment	110,000	-	35,000	50,000	-	25,000	Future Projects
WINNIJUP ROAD BRIDGE (3315)	Infrastructure Bridges	150,000	-	100,000	-	-	50,000	
SLADES ROAD BRIDGE (3331A)	Infrastructure Bridges	175,000	-	-	46,667	-	128,333	Roads and Drainage
WINNEJUP RD BRIDGE (3316)	Infrastructure Bridges	250,000	-	-	-	-	250,000	
CATTERICK BRIDGE (3703A)	Infrastructure Bridges	100,000	-	66,667	33,333	-	-	Roads and Drainage
FOOTPATH ACCESSIBILITY ACCESS	Infrastructure Footpaths	15,000	-	-	-	-	15,000	
STEERE ST FOOTPATH	Infrastructure Footpaths	460,000	-	460,000	-	-	-	
MEMORIAL PARK FOOTPATH	Infrastructure Footpaths	60,000	-	-	-	-	60,000	
BRIDGETOWN CEMETERY	Infrastructure Parks & Ovals, Other.	15,000	-	10,000	-	-	5,000	
HIGHLAND BRIDGETOWN ESTATE PARK	Infrastructure Parks & Ovals, Other.	700,000	-	700,000	-	-	-	
BRIDGETOWN LEISURE CENTRE INFRASTRUCTURE RENEWALS	Infrastructure Parks & Ovals, Other.	180,000	-	180,000	-	-	-	
ACROD BAY - HAMPTON STREET	Infrastructure Parks & Ovals, Other.	40,000	-	-	-	-	40,000	
GREENBUSHES POOL PLAYGROUND UPGRADE	Infrastructure Parks & Ovals, Other.	400,000	-	400,000	-	-	-	
KERBING	Infrastructure Roads	50,000	-	-	50,000	-	-	Roads and Drainage
TWEED ROAD	Infrastructure Roads	400,000	-	400,000	-	-	-	
KINGSTON ROAD GRAVEL SHEETING	Infrastructure Roads	600,000	-	600,000	-	-	-	
CORBALUP ROAD GRAVEL SHEETING	Infrastructure Roads	300,000	-	300,000	-	-	-	
INTERSECTION REALIGNMENTS	Infrastructure Roads	52,000	-	-	52,000	-	-	Roads and Drainage
IMPROVEMENTS AT STEERE ST INTERSECTIONS	Infrastructure Roads	80,000	-	-	80,000	-	-	Roads and Drainage
UNPLANNED WORKS - ROADS	Infrastructure Roads	50,000	-	-	50,000	-	-	Roads and Drainage
WINNEJUP ROAD 2023-24	Infrastructure Roads	550,000	-	550,000	-	-	-	
Talison Greenbushes Footpaths	Infrastructure Roads	24,550	-	-	24,550	-	-	Roads and Drainage
NAIRNUP ROAD	Infrastructure Roads	30,000	-	-	30,000	-	-	Roads and Drainage
ROE STREET	Infrastructure Roads	30,000	-	-	30,000	-	-	Roads and Drainage

Particulars	Balance Sheet Description (Asset Class)	Budget 2026/27	Borrowings	Grants/ Contributions/ ROU 2027	Reserves 2027	Proceeds on Sale 2027	Municipal 2027	Name of Reserve
PIONEER STREET	Infrastructure Roads	50,000	-	-	50,000	-	-	Roads and Drainage
MOUNT STREET	Infrastructure Roads	40,000	-	-	40,000	-	-	Roads and Drainage
Gomm Road	Infrastructure Roads	60,000	-	40,000	20,000	-	-	Roads and Drainage
Crossover construction	Infrastructure Roads	13,000	-	-	13,000	-	-	Roads and Drainage
PENINSULA ROAD DRAINAGE WORKS	Infrastructure Stormwater Drainage	70,000	-	-	70,000	-	-	Roads and Drainage
NELSON STREET DRAINAGE	Infrastructure Stormwater Drainage	135,000	-	-	135,000	-	-	Roads and Drainage
Pipe Drainage Easement Between Gleneagles And Aberdeen Ave	Infrastructure Stormwater Drainage	20,000			20,000			Roads and Drainage
Carbanup Brook R	Infrastructure Stormwater Drainage	110,000	-	110,000	-	-	-	
ANIMAL CONTROL - PURCHASE OF PLANT MUN	Plant & Equipment	35,000			35,000			Plant and Equipment
FIRE PREVENTION - EQUIPMENT SHIRE	Plant & Equipment	10,000	-	-	10,000	-	-	Plant and Equipment
SUNDRY EQUIPMENT ITEMS (>\$5,000)	Plant & Equipment	15,000	-	-	15,000	-	-	Plant and Equipment
2015 CATERPILLAR 432F BACKHOE LOADER	Plant & Equipment	230,000	-	-	160,000	70,000	-	Plant and Equipment
2016 MITSUBISHI FUSO 13T TIPPER	Plant & Equipment	240,000	-	-	90,000	150,000	-	Plant and Equipment
Sunnyside Brigade Solar	Plant & Equipment	15,000	-	15,000	-	-	-	
OTHER LAW ORDER & PUBLIC SAFETY - EQUIPMENT MUN	Plant & Equipment	40,686	-	40,686	-	-	-	
GRAND TOTAL		8,572,007	933,271	5,420,683	1,298,050	220,000	700,003	

SHIRE OF BRIDGETOWN-GREENBUSHES
2026/27 GRANTS, DONATIONS AND CONTRIBUTIONS

Community Group	2026/27 Contribution	Comment
Aerodromes Manjimup Airfield	\$1,000.00	Annual contribution to the Shire of Manjimup to assist with ongoing maintenance for the Manjimup Airstrip
Blackwood Nrm Project	\$50,500.00	Annual contribution to Landcare Officer
Bridgetown Family And Community Centre	\$8,000.00	Bridgetown Family and Community Centre non-contestable community grant - Contribution to rates and insurance costs
Bridgetown Rotary Club - Blackwood Marathon	\$5,000.00	Rotary Club of Bridgetown non-contestable community grant - Assist with traffic management plan for Blackwood Marathon Relay - Non-contestable Community Grant
Grow - Australia Day Donation	\$1,000.00	Annual contribution to Australia Day event in Greenbushes - Grow Greenbushes / Community Group Grant
Henri Nouwen House - Service Agreement	\$12,835.00	Henri Nouwen House non-contestable community grant - Contribution to cost of coordinator and bookkeeper Community Grant
Heritage Community Grants & Service Agreements	\$4,629.00	\$4,000 - Bridgetown Historical Society Service Agreement - contribution to utilities and museum operation \$629 - WA Bushfire Museum and Heritage Group Inc. service agreement - Contribution towards NBN & operating costs for new Museum location
Maternal & Infant Health Service Agreements	\$3,500.00	Service Agreement with the Bridgetown Hub to support the operations of the Child Health Nurse by contributing toward rent for WACHS Child Development Services
Other Culture Community Grants	\$2,798.50	\$2,000 - Blackwood River Arts Trail Inc. Community grant to assist with advertising & marketing costs \$798.50 - In kind Support Returned Services League (RSL) Bridgetown Sub-branch service agreement - Installation of Anzac Day commemorative banners / lesser hall hire
Other Education- School Awards & Certificates	\$400.00	Allocation for donation of end of year awards & certificates for local schools / School Awards and Certificates
Other Recreation & Sport Community Grants	\$11,500.00	\$2,000 - Bridgetown Tennis Club non-contestable community grant - Contribution to Easter Tournament \$4,000 - Bridgetown Tennis Club - Contribution to Advertising & Marketing of Easter Tournament \$5,000 - Bridgetown Agricultural Society service agreement - Contribution towards entertainment at the Bridgetown Agricultural Show \$500 - Annual contribution for Bridgetown Agricultural Show school art exhibition prizes
Other Recreation & Sport Service Agreements	\$1,145.00	\$445 - Grow Greenbushes service agreement - Building insurance for the old lab building \$700 - Catterick Progress Association service agreement - Public Liability Insurance
Other Welfare - Community Grants & Service Agreements	\$7,600.00	\$5,000 - Suicide Prevention Network - Contribution to costs to support Safe Space Blackwood including venue hire and a portion of Co-ordinator's costs , \$2,600 - Greenbushes CRC Agreement
Protection Of Environment Community Grants	\$1,353.00	Transition Bridgetown to support Public Liability, business and volunteer insurance,
Tourism & Area Promotion Service Agreements & Community Grants	\$18,100.00	\$2,000 - Blackwood Country Gardens Inc service agreement (year 3 of 3) - Assist with promotion costs for the Festival of Country Gardens event \$1,750 - Rotary Club of Bridgetown service (year 2 of 3) - Assist with traffic management, cleaning, bins and toilet hire costs for Rotary Tour of the Blackwood event \$14,350 - Blues at Bridgetown community grant - Assist with street party costs of the Blues at Bridgetown festival
Unclassified Donations - Approved By Ceo	\$2,000.00	CEO discretion, other donations
Unclassified Donations - Hire Chgs & Fees	\$4,000.00	CEO discretion to waive fees
TOTAL	\$135,360.50	



FM 14 – Sustainability Reserve Funding Policy

1 Objectives

The objective of this Policy is to outline means of funding of the Councils sustainability reserve, through a combination of an annual funding allocation to be considered in the annual budget, and the estimation of cost savings that might be generated by projects and initiatives funded by the reserve which can be reinvested back into the reserve.

2 Scope

The Council established a sustainability reserve in March 2023. The purpose of this reserve is.

“To provide environmental benefits to Council and the community, combat rising costs of energy and reduce the carbon footprint of corporate operations with energy-efficiency initiatives, implement water-wise and waste-reduction initiatives, and create future cost savings to be reinvested into the delivery of new sustainability projects”.

The policy includes commitments to consider the inclusion of funds in the Councils annual budgets for transfer to the sustainability reserve.

The adoption of the annual budget is a decision that must be made by the Council on a year-by-year basis, having regard to the applicable circumstances at that time. Consequently, the Council cannot adopt a Policy that binds future decision making on the budget, however it can express an intent with regards to future budget decisions. This Policy must be read in that context.

3 Policy

The Council will,

- 3.1 Include an amount of \$10,000 per year for transfer to the sustainability reserve for consideration in the draft annual budget. This figure will be reviewed annually by the CEO, having regard to the Local Government Cost Index.
- 3.2 Include estimated cost savings generated by projects and initiatives funded by the sustainability reserve in the draft budget for transfer to the reserve. This will be done by the savings being included in the draft budget for transfer to the reserve from the 1st year following the completion of the project in question for a period of 10 years thereafter.
- 3.3 Savings estimates will be reviewed annually by the CEO, having regard to the Local Government Cost Index, and may be refined as necessary where actual savings made may become more apparent over time.
- 3.4 Council may also transfer funds to the Sustainability Reserve (as it might with any other reserve) at the time of annual budget preparation and / or as part of the midyear budget review if surplus funds are identified.



4 Applicable Legislation and Documents

Statutory Power (Acts, Regulations, Local Laws, TPS)	Local Government Act 1995 6.2 – Local government to prepare annual budget 6.11 Reserve accounts
Shire Policies	Nil
Related Documents	Nil
Related Procedure	Nil

5 Administration

Original Adoption Date	29 June 2023 (C.10/0623)
Last Variation Date	
Last Reviewed	30 June 2022
Scheduled Reviewed Date	29 November 2024

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JUNE 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
<u>MUNICIPAL FUND</u>				
DIRECT DEBITS				
DD20261.4	02/06/2026	GO GO AUSTRALIA PTY LTD	MONTHLY ON HOLD MESSAGES FOR JUNE 2026	75.90
DD20261.1	03/06/2026	TELAIR PTY LTD	MONTHLY PHONE CHARGES FOR MAY 2026	48.39
DD20138.1	10/06/2026	AWARE SUPER	PAYROLL DEDUCTIONS	21,892.57
DD20138.2	10/06/2026	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	801.52
DD20138.3	10/06/2026	THE TRUSTEE FOR YHH SUPER FUND	SUPERANNUATION CONTRIBUTIONS	381.79
DD20138.4	10/06/2026	AUSTRALIAN ETHICAL RETAIL SUPER	PAYROLL DEDUCTIONS	1,683.63
DD20138.5	10/06/2026	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	521.23
DD20138.6	10/06/2026	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	196.71
DD20138.7	10/06/2026	MLC MASTERKEY SUPER	SUPERANNUATION CONTRIBUTIONS	87.08
DD20138.8	10/06/2026	GESB SUPER SCHEME	SUPERANNUATION CONTRIBUTIONS	714.92
DD20138.9	10/06/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	133.91
DD20138.10	10/06/2026	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	646.15
DD20138.11	10/06/2026	THE TRUSTEE FOR GESB SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	253.70
DD20138.12	10/06/2026	GUILD SUPER	PAYROLL DEDUCTIONS	636.32
DD20138.13	10/06/2026	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	235.31
DD20138.14	10/06/2026	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	870.91
DD20138.15	10/06/2026	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	375.64
DD20138.16	10/06/2026	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	412.07
DD20138.17	10/06/2026	THE TRUSTEE FOR MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	338.27
DD20138.18	10/06/2026	HOSTPLUS SUPERANNUATION FUND BASIC	PAYROLL DEDUCTIONS	512.46
DD20138.19	10/06/2026	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	524.55
DD20138.20	10/06/2026	HESTA SUPER	PAYROLL DEDUCTIONS	1,334.10
DD20138.21	10/06/2026	UNISUPER	SUPERANNUATION CONTRIBUTIONS	735.56
DD20138.22	10/06/2026	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1,639.86
DD20138.23	10/06/2026	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	4,977.74
DD20138.24	10/06/2026	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	230.83
DD20138.25	10/06/2026	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1,268.31
DD20261.2	11/06/2026	TELAIR PTY LTD	MONTHLY INTERNET CHARGES	458.98
DD20271.2	14/06/2026	TELAIR PTY LTD	MONTHLY INTERNET CHARGES	1,071.25

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JUNE 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
DD20261.5	15/06/2026	SG FLEET AUSTRALIA PTY LTD	MONTHLY LEASE FOR LIGHT VEHICLE	358.05
DD20261.6	15/06/2026	FLEET PARTNERS PTY LTD	MONTHLY LEASE FOR CESM & BRMO VEHICLES	3,000.23
DD20202.1	24/06/2026	AWARE SUPER	PAYROLL DEDUCTIONS	19,828.12
DD20202.2	24/06/2026	THE TRUSTEE FOR YHH SUPER FUND	SUPERANNUATION CONTRIBUTIONS	381.79
DD20202.3	24/06/2026	AUSTRALIAN ETHICAL RETAIL SUPER	PAYROLL DEDUCTIONS	1,762.00
DD20202.4	24/06/2026	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	333.28
DD20202.5	24/06/2026	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	196.71
DD20202.6	24/06/2026	MLC MASTERKEY SUPER	SUPERANNUATION CONTRIBUTIONS	30.48
DD20202.7	24/06/2026	GESB SUPER SCHEME	SUPERANNUATION CONTRIBUTIONS	714.92
DD20202.8	24/06/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	121.74
DD20202.9	24/06/2026	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	646.15
DD20202.10	24/06/2026	THE TRUSTEE FOR GESB SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	360.08
DD20202.11	24/06/2026	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	252.68
DD20202.12	24/06/2026	GUILD SUPER	PAYROLL DEDUCTIONS	636.32
DD20202.13	24/06/2026	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	870.91
DD20202.14	24/06/2026	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	404.81
DD20202.15	24/06/2026	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	408.63
DD20202.16	24/06/2026	THE TRUSTEE FOR MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	342.52
DD20202.17	24/06/2026	HOSTPLUS SUPERANNUATION FUND BASIC	PAYROLL DEDUCTIONS	505.28
DD20202.18	24/06/2026	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	524.55
DD20202.19	24/06/2026	UNISUPER	SUPERANNUATION CONTRIBUTIONS	800.35
DD20202.20	24/06/2026	HESTA SUPER	PAYROLL DEDUCTIONS	1,200.28
DD20202.21	24/06/2026	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1,604.49
DD20202.22	24/06/2026	COLONIAL FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	801.52
DD20202.23	24/06/2026	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	4,966.86
DD20202.24	24/06/2026	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1,264.05
DD20225.1	26/06/2026	FINRENT PTY LTD	LEASE FOR OFFICE PHOTOCOPY/PRINTER MACHINE - APRIL 2026	750.89
B/S	01/06/2026	WESTPAC BANK	MERCHANT FEES	649.08
B/S	01/06/2026	WESTPAC BANK	MONTHLY BANK ACCOUNT FEES	239.85
B/S	10/06/2026	WESTPAC BANK	TOTAL WAGES FOR 28/05/2026 - 10/06/2026	204,650.51
B/S	24/06/2026	WESTPAC BANK	TOTAL WAGES FOR 11/06/2026 - 24/06/2026	194,982.42

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JUNE 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
WESTPAC CORPORATE CREDIT CARD - CEO				
DD20274.1	12/05/2026	DEPT OF RACING GAMING	OCCASIONAL LIQUOR LICENCE FEE FOR VOLUNTEER CELEBRATION EVENT	62.00
DD20274.1	16/05/2026	AMPOL BRIDGETOWN	FUEL FOR CEO LIGHT VEHICLE	76.25
DD20274.1	26/05/2026	KINATICO	PRE-EMPLOYMENT POLICE CHECK	69.91
DD20274.1	02/06/2026	WESTPAC	MONTHLY CARD FEE	10.00
WESTPAC CORPORATE CREDIT CARD - DPME				
DD20274.1	15/04/2026	SAFEMASTER SAFETY	2 X PPE HARNESS FOR EWP OPERATORS	1,012.54
DD20274.1	20/04/2026	STARLINK	MONTHLY INTERNET CHARGES FOR THE ICC	236.00
DD20274.1	03/05/2026	WESTPAC	MONTHLY CARD FEE	10.00
WESTPAC CORPORATE CREDIT CARD - DDRS				
DD20274.1	13/04/2026	TEAM GANTT	MONTHLY SUBSCRIPTION TO TEAM GANTT SOFTWARE	278.02
DD20274.1	24/04/2026	INTUIT MAILCHIMP	MONTHLY SUBSCRIPTION FOR VISITOR CENTRE NEWSLETTER DISTRIBUTION	36.92
DD20274.1	03/05/2026	WESTPAC	MONTHLY CARD FEE	10.00
WESTPAC CORPORATE CREDIT CARD - CESM				
DD20274.1	03/05/2026	WESTPAC	MONTHLY CARD FEE	10.00
WESTPAC CORPORATE CREDIT CARD - MBMO				
DD20274.1	27/05/2026	FISHER AND PAYKEL	NEW DISHWASHER FOR ADMINISTRATION BUILDING KITCHEN	1,499.00
DD20274.1	02/06/2026	WESTPAC	MONTHLY CARD FEE	10.00
WESTPAC CORPORATE CREDIT CARD - DCECD				
DD20274.1	07/05/2026	DOT	VEHICLE REGISTRATION FEES	148.00
DD20274.1	07/05/2026	SURVEY MONKEY	ANNUAL SUBSCRIPTION FOR SURVEY MONKEY	752.73
DD20274.1	12/05/2026	INTUIT MAILCHIMP	MONTHLY SUBSCRIPTION FOR LIBRARY NEWSLETTER DISTRIBUTION	36.91
DD20274.1	27/05/2026	DEPT OF HEALTH	SWIMMING POOL CHLORINATION PERMIT RENEWAL	141.00
DD20274.1	28/05/2026	DMIRS	TENEMENT SEARCH FEE	10.60
DD20274.1	02/06/2026	WESTPAC	MONTHLY CARD FEE	10.00
AMPOL FUEL CARD PURCHASES				
DD20270.1	30/04/2026	AMPOL BRIDGETOWN DIESEL	B031 - 58.95L - DIESEL	144.31
DD20270.1	05/05/2026	AMPOL BRIDGETOWN DIESEL	B031 - 58.84L - DIESEL	141.25
DD20270.1	08/05/2026	AMPOL BRIDGETOWN DIESEL	B031 - 32.88L - DIESEL	75.74
DD20270.1	13/05/2026	AMPOL BRIDGETOWN DIESEL	B031 - 51.5L - DIESEL	111.52
DD20270.1	19/05/2026	AMPOL BRIDGETOWN DIESEL	B031 - 61.09L - DIESEL	134.71

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JUNE 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
DD20270.1	22/05/2026	AMPOL BRIDGETOWN DIESEL	B031 - 47.57L - DIESEL	106.82
DD20270.1	02/05/2026	AMPOL FOODARY BUNBURY	B0010 - 44.35L - ULP	77.79
DD20270.1	29/05/2026	AMPOL BRIDGETOWN DIESEL	B0010 - 49.97L - ULP	92.14
DD20270.1	13/05/2026	AMPOL BRIDGETOWN DIESEL	B8924 - 78.53L - DIESEL	170.05
DD20270.1	10/05/2026	AMPOL BRIDGETOWN DIESEL	B7949 - 27L - DIESEL	60.16
DD20270.1	08/05/2026	AMPOL BRIDGETOWN DIESEL	B16240 - 43.96L - ULP	85.02
DD20270.1	14/05/2026	AMPOL BRIDGETOWN DIESEL	B16240 - 45.68L - ULP	85.60
DD20270.1	29/05/2026	AMPOL BRIDGETOWN DIESEL	B16240 - 47.06L - ULP	86.78
DD20270.1	05/05/2026	AMPOL BRIDGETOWN DIESEL	B16182 - 32.85L - DIESEL	78.86
DD20270.1	11/05/2026	AMPOL BRIDGETOWN DIESEL	B16182 - 39.28L - DIESEL	87.52
DD20270.1	20/05/2026	AMPOL BRIDGETOWN DIESEL	B16182 - 44.4L - DIESEL	98.92
DD20270.1	22/05/2026	AMPOL BRIDGETOWN DIESEL	B16182 - 50.02L - DIESEL	112.32
DD20270.1	26/05/2026	AMPOL BRIDGETOWN DIESEL	B1158 - 30.4L - ULP	56.97
DD20270.1	04/05/2026	AMPOL BRIDGETOWN DIESEL	B8880 - 48.44L - DIESEL	116.50
DD20270.1	11/05/2026	AMPOL BRIDGETOWN DIESEL	B8880 - 64.82L - DIESEL	144.42
DD20270.1	30/04/2026	AMPOL BRIDGETOWN DIESEL	122B - 27.08L - DIESEL	66.29
DD20270.1	08/05/2026	AMPOL BRIDGETOWN DIESEL	122B - 20.01L - DIESEL	46.09
DD20270.1	12/05/2026	AMPOL BRIDGETOWN DIESEL	122B - 23.02L - DIESEL	50.12
DD20270.1	01/05/2026	AMPOL BRIDGETOWN DIESEL	B17105 - 43.26L - DIESEL	105.26
DD20270.1	04/05/2026	AMPOL BRIDGETOWN DIESEL	B8834 - 56.01L - DIESEL	134.71
DD20270.1	03/05/2026	AMPOL BRIDGETOWN DIESEL	B17187 - 38.75L - DIESEL	93.20
DD20270.1	06/05/2026	AMPOL FOODARY FORREST HIG	1HNO351 - 38.27L - ULP	74.78
DD20270.1	27/05/2026	AMPOL BRIDGETOWN DIESEL	1HNO351 - 47.58L - ULP	89.16
DD20270.1	09/05/2026	AMPOL BRIDGETOWN DIESEL	B8598 - 25.12L - ULP	48.58
DD20270.1	14/05/2026	AMPOL BRIDGETOWN DIESEL	B8598 - 31.49L - ULP	59.01
DD20270.1	28/05/2026	AMPOL FOODARY FORREST HIG	B8598 - 33.47L - ULP	61.66
DD20270.1	01/05/2026	AMPOL BRIDGETOWN DIESEL	0B - 16.08L - ULP	31.26
DD20270.1	11/05/2026	AMPOL BRIDGETOWN DIESEL	0B - 53L - ULP	102.50
DD20270.1	30/05/2026	AMPOL BRIDGETOWN DIESEL	0B - 40.62L - ULP	74.50
DD20270.1	12/05/2026	AMPOL BRIDGETOWN DIESEL	1IAD685 - 50.03L - DIESEL	108.93
DD20270.1	22/05/2026	AMPOL BRIDGETOWN DIESEL	1IAD685 - 47.9L - DIESEL	107.56

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JUNE 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
DD20270.1	01/05/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 19.35L - DIESEL	47.08
DD20270.1	06/05/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 19.34L - DIESEL	45.75
DD20270.1	08/05/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 18.9L - DIESEL	43.53
DD20270.1	11/05/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 22.66L - DIESEL	50.49
DD20270.1	13/05/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 22.84L - DIESEL	49.46
DD20270.1	14/05/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 19.66L - DIESEL	42.48
DD20270.1	19/05/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 23.1L - DIESEL	50.94
DD20270.1	20/05/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 16.36L - DIESEL	36.45
DD20270.1	27/05/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 24.03L - DIESEL	52.39
DD20270.1	27/05/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 20.85L - DIESEL	45.46
DD20270.1	29/05/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 22.47L - DIESEL	47.09
DD20270.1	08/05/2026	AMPOL BRIDGETOWN DIESEL	B17710 - 25.29L - DIESEL	58.25
DD20270.1	18/05/2026	AMPOL BRIDGETOWN DIESEL	B17710 - 23.55L - DIESEL	51.50
DD20270.1	27/05/2026	AMPOL BRIDGETOWN DIESEL	B17710 - 24.89L - DIESEL	54.26
DD20270.1	05/05/2026	AMPOL BRIDGETOWN DIESEL	1IUG348 - 30.14L - ULP	58.29
DD20270.1	21/05/2026	AMPOL FOODARY FORREST HIG	1IUG348 - 46.83L - ULP	88.70
DD20270.1	30/04/2026	INDEPENDENT NANNUP	B17663 - 59.78L - DIESEL	148.22
DD20270.1	03/05/2026	INDEPENDENT NANNUP	B17663 - 56.83L - DIESEL	138.47
DD20270.1	07/05/2026	AMPOL FOODARY FORREST HIG	B17663 - 60.06L - PRMDSLA	139.06
DD20270.1	11/05/2026	INDEPENDENT NANNUP	B17663 - 54.73L - DIESEL	123.66
DD20270.1	16/05/2026	AMPOL BUSSELTON S/STN	B17663 - 55.6L - PRMDSLA	120.98
DD20270.1	25/05/2026	INDEPENDENT NANNUP	B17663 - 64.43L - DIESEL	146.35
DD20270.1	19/05/2026	AMPOL BRIDGETOWN DIESEL	B0111 - 70.75L - DIESEL	156.01
DD20270.1	02/05/2026	EG AMPOL 94048 MANJIMUP	B0100 - 47.46L - ULP	91.79
DD20270.1	17/05/2026	AMPOL FOODARY O'CONNOR	B0100 - 38.12L - ULP	66.86
DD20270.1	20/05/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 47.45L - ULP	89.87
DD20270.1	23/05/2026	AMPOL FOODARY MOSMAN PARK	B0100 - 50.27L - ULP	90.18
DD20270.1	28/05/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 40.92L - ULP	76.68
DD20270.1	31/05/2026	AMPOL FOODARY FREMANTLE E	B0100 - 44.34L - ULP	74.23
BPAY				
8062026	08/06/2026	TELSTRA	TELEPHONE & INTERNET CHARGES	1,840.42

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JUNE 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
24062026	24/06/2026	WATER CORPORATION	WATER CHARGES	5,624.54
30062026	30/06/2026	WATER CORPORATION	WATER CHARGES	10,335.26
300620261	30/06/2026	TELSTRA	TELEPHONE & INTERNET CHARGES	1,200.78
ELECTRONIC PAYMENTS				
EFT43941	04/06/2026	JULIA ANN BOYLE	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43942	04/06/2026	STEPHEN CARSTAIRS	FORTNIGHTLY COUNCILLORS ALLOWANCES	1,708.04
EFT43943	04/06/2026	MICHAEL JOHN FLETCHER	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43944	04/06/2026	KELLI NARELLE GILLIES	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43945	04/06/2026	ANDREW JAMES MCRAE	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43946	04/06/2026	LYNDON GRAEME PEARCE	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43947	04/06/2026	ANTONINO PRATICO	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43948	04/06/2026	REBECCA REDMAN	FORTNIGHTLY COUNCILLORS ALLOWANCES	759.77
EFT43949	04/06/2026	SIMON ROBINSON	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT43950	05/06/2026	CHARLOTTE ALEXANDER	REIMBURSEMENT FOR TRAVEL EXPENSES INCURRED DURING TRAINING	85.31
EFT43951	05/06/2026	AT PLUMBING & GAS	ATTEND, EXCAVATE, DIAGNOSE, REPAIR AND BACKFILL WATER LEAK AT DEPOT	1,400.53
EFT43952	05/06/2026	AUSTRALIAN TAXATION OFFICE	PAYG WITHOLDING	56,658.10
EFT43953	05/06/2026	AUSQ TRAINING	WORKSITE TRAFFIC MANAGEMENT TRAINING FOR WORKS CREWS	5,770.00
EFT43954	05/06/2026	BRIDGETOWN BASKETBALL ASSOCIATION	BEVERAGES FOR RESALE AT THE BLC CAFÉ	594.60
EFT43955	05/06/2026	BRIDGETOWN MITRE 10 & RETRAVISION	HACKSAWS AND BLADES	26.87
EFT43956	05/06/2026	BUILD & RENO	REPLACE DAMAGED COLUMN FOR SHED	905.30
EFT43957	05/06/2026	BULLIVANTS PTY LTD	LIFTING EQUIPMENT TESTING FOR PLANT MACHINERY	208.45
EFT43958	05/06/2026	CARBONE BROS. PTY LTD	GREENBUSHES FOOTPATHS PROJECT - NEW SIGNAGE AND REMOVAL OF SPOILS	12,829.10
EFT43959	05/06/2026	CATALYSE PTY LTD	COUNCIL PLAN FINAL COUNCIL REVIEW CHANGES AND GRAPHIC DESIGN COSTS	5,610.00
EFT43960	05/06/2026	CIVIL SAFETY	DOZER TRAINING FOR WORKS CREW	1,980.00
EFT43961	05/06/2026	CLEANAWAY SOLID WASTE PTY LTD	TRANSPORT OF ASBESTOS TO DARDANUP FACILITY	289.30
EFT43962	05/06/2026	CWA BRIDGETOWN	CATERING FOR BLESSING OF THE ROADS CEREMONY	910.00
EFT43963	05/06/2026	DAVMECH	TRANSPORT SHIRE MACHINERY TO SITES AND REPAIRS FOR HEAVY VEHICLES	1,898.96
EFT43964	05/06/2026	TJ DEPIAZZI & SONS	SUPPLY AND DELIVERY OF LAWN MIX FOR THE BRIDGETOWN SPORTSGROUND	5,027.88
EFT43965	05/06/2026	DOMESTIC MAINTENANCE SW	PREPARE AND OIL LIBRARY FURNITURE AND DECK	2,180.00
EFT43966	05/06/2026	DORMAKABA AUSTRALIA PTY LTD	REPAIRS TO AUTOMATIC DOOR	740.29
EFT43967	05/06/2026	ELGAS PTY LTD	ANNUAL SERVICE CHARGE FOR 1 X 45KG GAS CYLINDER	70.40

**SHIRE OF BRIDGETOWN-GREENBUSHES
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Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT43968	05/06/2026	GRACE RECORDS MANAGEMENT PTY LTD	MONTHLY SECURE DOCUMENT MANAGEMENT SERVICES	19.07
EFT43969	05/06/2026	GREENBUSHES CRC	MEETING ROOM HIRE	55.00
EFT43970	05/06/2026	HANSEN'S HOT BREAD SHOP	MEALS FOR FIREFIGHTERS ATTENDING MITIGATION TREATMENTS	158.50
EFT43971	05/06/2026	HARMONIC ENTERPRISES PTY LTD	NETWORK EQUIPMENT AND I.T. INSTALLATION FOR DEPOT	20,784.41
EFT43972	05/06/2026	H C JONES & CO	SUPPLY OF AMBULANT TOILET SEAT	310.00
EFT43973	05/06/2026	JOHNSON'S FOOD SERVICES	FOOD AND BEVERAGES FOR RESALE FOR BLC CAFÉ	835.27
EFT43974	05/06/2026	COMFORTSTYLE MANJIMUP	2 X ARAGON MEDI VISITORS CHAIRS	622.00
EFT43975	05/06/2026	MANJIMUP FREIGHT DISTRIBUTORS	FREIGHT CHARGES	77.89
EFT43976	05/06/2026	ALISTAIRE FORTUNE MARSH	REIMBURSEMENT FOR TRAINING EXPENSES	89.00
EFT43977	05/06/2026	NATURALISTE HYGIENE SERVICES	BIN SERVICE FOR PUBLIC CONVENIENCES	171.63
EFT43978	05/06/2026	OFFICEWORKS LTD	OFFICE EQUIPMENT AND STATIONERY SUPPLIES FOR DFES	1,869.89
EFT43979	05/06/2026	OOH LA LOLLIPOP	GIFTS FOR CERTIFICATE RECIPIENTS AT VOLUNTEER CELEBRATION EVENT	358.40
EFT43980	05/06/2026	AUSTRALIAN RED CROSS - BRIDGETOWN	BOND REFUND FOR HALL HIRE	500.00
EFT43981	05/06/2026	DARREN REEVES	SUPPLY AND LAYING OF COFFEE ROCK AROUND HEAT PUMP SLABS	5,000.00
EFT43982	05/06/2026	EMILY IRENE ROYCE	FLORAL ARRANGEMENTS FOR CELEBRATION OF VOLUNTEERS EVENT	315.00
EFT43983	05/06/2026	SOUTHERN LOCK AND SECURITY	LOCKS AND KEYS FOR SHIRE RESTRICTED SYSTEM	437.77
EFT43984	05/06/2026	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	478.35
EFT43985	05/06/2026	WARREN ELECTRICAL SERVICE	MINOR ELECTRICAL REPAIRS	687.98
EFT43986	05/06/2026	WINC AUSTRALIA PTY LTD	OFFICE EQUIPMENT, BULK CLEANING AND STATIONERY SUPPLIES	906.02
EFT43987	05/06/2026	WISEMAN SIGNS	22 X SIGNS FOR CEMETERY	967.89
EFT43988	08/06/2026	SYNERGY	ELECTRICITY CHARGES	1,846.09
EFT43989	09/06/2026	EMILY IRENE ROYCE	2 X WREATHS FOR ANZAC DAY	215.00
EFT43990	16/06/2026	SYNERGY	ELECTRICITY CHARGES	2,343.65
EFT44009	18/06/2026	JULIA ANN BOYLE	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT44010	18/06/2026	STEPHEN CARSTAIRS	FORTNIGHTLY COUNCILLORS ALLOWANCES	1,708.04
EFT44011	18/06/2026	MICHAEL JOHN FLETCHER	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT44012	18/06/2026	KELLI NARELLE GILLIES	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT44013	18/06/2026	ANDREW JAMES MCRAE	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT44014	18/06/2026	LYNDON GRAEME PEARCE	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT44015	18/06/2026	ANTONINO PRATICO	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT44016	18/06/2026	REBECCA REDMAN	FORTNIGHTLY COUNCILLORS ALLOWANCES	759.77

SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JUNE 2026

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44017	18/06/2026	SIMON ROBINSON	FORTNIGHTLY COUNCILLORS ALLOWANCES	521.00
EFT44018	17/06/2026	SYNERGY	ELECTRICITY CHARGES	11,499.76
EFT44019	18/06/2026	2R ELECTRICAL	RELOCATE METER AND SUPPLY AND INSTALL NEW SWITCHBOARD	1,450.00
EFT44020	18/06/2026	ABCO PRODUCTS PTY LTD	BULK CLEANING SUPPLIES	1,026.97
EFT44021	18/06/2026	AFGRI EQUIPMENT AUSTRALIA PTY LTD	PARTS AND CONSUMABLES FOR GRADER MAINTENANCE	1,483.21
EFT44022	18/06/2026	AJ STALEY CARPENTRY	SUPPLY, INSTALL AND PAINT DOORS FOR GOLF CLUB	1,800.00
EFT44023	18/06/2026	ALLOYFOLD AUSTRALIA	SUPPLY AND DLIVERY OF 7 X TRESTLE TABLES	1,791.90
EFT44024	18/06/2026	ARTISTRALIA	ZESTY ZENIOR'S 'YESTERDAY' SCREENING MOVIE LICENSE	176.00
EFT44025	18/06/2026	ASCENTIVE CONSULTING	CHLORINATION SYSTEM REVIEW FOR BLC - FINAL 50% PAYMENT	1,031.42
EFT44026	18/06/2026	AT PLUMBING & GAS	SUPPLY AND INSTALL 5L WALL MOUNTED URN FOR BLC	2,270.59
EFT44027	18/06/2026	AUSTRALIAN TAXATION OFFICE	PAYG WITHOLDING 10/06/2026	61,534.80
EFT44028	18/06/2026	AUSQ TRAINING	TRAFFIC MANAGEMENT AND TRAFFIC CONTROL COURSE LESS DEPOSIT	5,398.00
EFT44029	18/06/2026	BETTER TELCO SOLUTIONS PTY LTD	25/26 MONTHLY TELEPHONE CHARGES FOR DEPOT	341.36
EFT44030	18/06/2026	BLACKWOOD RURAL SERVICES	PPE FOR WORKS TEAM	1,176.00
EFT44031	18/06/2026	BLUE FORCE PTY LTD	200 X ACCESS FOBS FOR BRIDGETOWN LEISURE CENTRE	3,300.00
EFT44032	18/06/2026	BOC LIMITED	OXYGEN AND ACETYLENE GAS	284.71
EFT44033	18/06/2026	THE TRUSTEE FOR BRADLEY FAMILY TRUST	PLUMBING REPAIRS FOR SHIRE PUBLIC AMENITIES AND ADMIN BUILDING	3,533.00
EFT44034	18/06/2026	BRIDGETOWN BASKETBALL ASSOCIATION	BEVERAGES FOR RESALE AT THE BLC CAFÉ	489.60
EFT44035	18/06/2026	BRIDGETOWN CLEANING SERVICE	CARPET CLEANING OF CONFERENCE ROOM AND 2 X OFFICES	539.00
EFT44036	18/06/2026	BRIDGETOWN TIMBER & HARDWARE	FIXINGS AND DISPENSER FOR DEPOT	42.66
EFT44037	18/06/2026	BULLIVANTS PTY LTD	SLINGS, ROPES AND LIFTING EYES	2,206.97
EFT44038	18/06/2026	BUNBURY MACHINERY	NEW KUBOTA GRADING BOX BLADE ATTACHEMENT FOR POSI TRACK	39,160.00
EFT44039	18/06/2026	TESSA CHAMBERS	WINNER ARCHIES YOUTH PRIZE AWARD 2026	500.00
EFT44040	18/06/2026	CHRONICLE RIP PTY LTD	ANNUAL SOFTWARE RENEWAL	1,167.86
EFT44041	18/06/2026	CIVIL SAFETY	LOADER, EWP, ROLLER AND WORKING SAFELY AT HEIGHTS TRAINING	4,560.00
EFT44042	18/06/2026	CLOVERS GENERAL & LIQUOR STORE	DRINKS PURCHASED FOR CELEBRATION OF VOLUNTEERS EVENT	765.00
EFT44043	18/06/2026	COOLPRO REFRIGERATION & AIR CON	PROFESSIONAL DEEP CLEAN FOR SHIRE AIR CONDITIONING UNITS	2,256.65
EFT44044	18/06/2026	CORSIGN WA PTY LTD	TRAFFIC CONES AND SIGNS FOR ROADWORKS	3,214.75
EFT44045	18/06/2026	XANDRA CURNOCK	5 WEEKS TEMPORARY PERSONNEL APPOINTMENT FOR FINANCE	18,084.00
EFT44046	18/06/2026	DOMESTIC MAINTENANCE SW	LABOUR AND MATERIALS FOR REPAIRS TO GREENBUSHES CEMETERY TOILET	2,775.00
EFT44047	18/06/2026	ESSENTIAL COFFEE PTY LTD	COFFEE MACHINE SUPPLIES FOR THE LIBRARY	397.01

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JUNE 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44048	18/06/2026	DEPT FIRE & EMERGENCY SERVICES WA	2025/26 4TH QUARTER ESL CONTRIBUTION	39,576.34
EFT44049	18/06/2026	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	EQUIPMENT FOR EMERGENCY SERVICES	1,205.09
EFT44050	18/06/2026	FLOW WATER SERVICES SOUTH WEST	PUMPING & HYDRAULICS TO THE GREENBUSHES SPORTSGROUND - 10% FINAL	8,239.20
EFT44051	18/06/2026	FRESHWATER IRRIGATION	IRRIGATION REPAIRS TO THE BRIDGETOWN SPORTSGROUND	121.00
EFT44052	18/06/2026	GARVS AUTO ELECTRICS PTY LTD	INVESTIGATE AND REPAIR FAULTS SHIRE SHIRE FLEET & FIT NEW LIGHT BAR	584.50
EFT44053	18/06/2026	GRACE RECORDS MANAGEMENT PTY LTD	SECURE DOCUMENT SERVICES	244.70
EFT44054	18/06/2026	GRAND SLAM SPORTS EQUIPMENT	2 X DRAW CURTAINS, WINCH AND FREIGHT FOR GREENBUSHES TENNIS COURTS	6,952.00
EFT44055	18/06/2026	GREENBUSHES CRC	TRAINING ROOM HIRE	143.00
EFT44056	18/06/2026	GROW GREENBUSHES INCORPORATED	DONATION FOR GREENBUSHES AUSTRALIA DAY BREAKFAST 2026	1,000.00
EFT44057	18/06/2026	DEJAN GUJA	28HRS EHO SERVICES FOR FOOD BUSINESS INSPECTIONS	3,690.00
EFT44058	18/06/2026	HARMONIC ENTERPRISES PTY LTD	51.42HRS IT SUPPORT, ANNUAL SOFTWARE LICENCES AND MAY DR HOSTING	23,051.78
EFT44059	18/06/2026	HILLVIEW ELECTRICAL SERVICE	MINOR ELECTRICAL REPAIRS	385.00
EFT44060	18/06/2026	HYDRA STORM	14 X STORMWATER DRAINAGE PIPES	5,249.20
EFT44061	18/06/2026	INFIELD SERVICES PTY LTD	REPLACE REAR HOSE COUPLINGS FOR BFB WATER TANKER	862.39
EFT44062	18/06/2026	INTERPHONE	MONTHLY INTERNET CHARGES FOR ADMIN OFFICE	130.90
EFT44063	18/06/2026	CATHRYN KOHN	CONCEPT DESIGN FOR HIGHLANDS PARK DEVELOPMENT	875.00
EFT44064	18/06/2026	LOGO APPOINTMENTS	WORKFORCE DRUG SCREENING SERVICES	5,700.95
EFT44065	18/06/2026	LPD SURVEYS	FEATURE SURVEY FOR HIGHLANDS PARK	3,300.00
EFT44066	18/06/2026	MAIN ROADS WA	REFUND OF DUPLICATE PAYMENT OF DEBTOR INVOICE 17131	76,098.00
EFT44067	18/06/2026	MANJIMUP FREIGHT DISTRIBUTORS	FREIGHT CHARGES	23.32
EFT44068	18/06/2026	MARANUP FORD CARAVAN PARK	CATERING FOR THE CELEBRATION OF VOLUNTEERS	3,500.00
EFT44069	18/06/2026	MCDONALD FENCING	BRIDGETOWN POOL FENCING AND GATE ALTERATIONS	6,242.50
EFT44070	18/06/2026	MICK TUCK GRADER SERVICES PTY LTD	7 HOURS GRADING OF THE GREEN WASTE AREA AT THE WASTE FACILITY	1,771.00
EFT44071	18/06/2026	MUIRS MANJIMUP	SERVICE FOR LIGHT VEHICLE	681.97
EFT44072	18/06/2026	P.A. DOUST & CO.	6 DAYS HIRE OF 200KG PLATE COMPACTOR	1,750.00
EFT44073	18/06/2026	PIVOTEL SATELLITE PTY LTD	WORKS CREW SATELLITE PHONE SERVICES	130.00
EFT44074	18/06/2026	PRIME INDUSTRIAL PRODUCTS PTY LTD	3 X TOOLBOXES FOR PARKS AND GARDENS VEHICLES	2,495.96
EFT44075	18/06/2026	PUZZLETOWN6255 INC	OPEN DAY EVENT SUPPORT FOR THE HERITAGE FESTIVAL 2026	200.00
EFT44076	18/06/2026	THE QUALITY SHOP	PRINTING SERVICES AND PRIZES FOR CELEBRATION OF VOLUNTEERS EVENT	108.94
EFT44077	18/06/2026	RAECO	BROWSER SHELF WITH ACRYLIC PANELS FOR LIBRARY	1,584.00
EFT44078	18/06/2026	RAIL HERITAGE WA	HISTORIC MAP OF RAILWAY FOR VISITOR CENTRE	70.00

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JUNE 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44079	18/06/2026	R & L HIAB SERVICES	FREIGHT FOR CHLORINE GAS DRUM REPLACEMENT	3,569.50
EFT44080	18/06/2026	RUTTEN FABRICATION	REPAIRS TO DROP DECK TRAILER	242.00
EFT44081	18/06/2026	SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	32.00
EFT44082	18/06/2026	SLATER-GARTRELL SPORTS	SPORTING EQUIPMENT FOR BLC PROGRAMS	2,955.15
EFT44083	18/06/2026	SMARTWASH WA	PRESSURE CLEANING OF SHIRE FACILITIES	1,694.00
EFT44084	18/06/2026	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL ASSESSMENT	278.30
EFT44085	18/06/2026	SOS OFFICE EQUIPMENT	MONTHLY PHOTOCOPYING CHARGES - APRIL AND MAY	1,734.34
EFT44086	18/06/2026	SOUTHERN LOCK AND SECURITY	LOCKS AND KEYS FOR SHIRE RESTRICTED SYSTEM	892.10
EFT44087	18/06/2026	SYNERGY	ELECTRICITY CHARGES	6,548.91
EFT44088	18/06/2026	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	2,259.96
EFT44089	18/06/2026	THE CIDERY	PURCHASE OF 4 CARTONS OF CIDER FOR VOLUNTEERS EVENT	226.80
EFT44090	18/06/2026	THE PRINT SHOP BUNBURY	500 X LIBRARY CARDS	1,124.20
EFT44091	18/06/2026	LGRCEU	PAYROLL DEDUCTIONS	216.00
EFT44092	18/06/2026	TRAFFIC FORCE	TRAFFIC MANAGEMENT PLAN FOR STEERE ST FOOTPATH WORKS	1,914.00
EFT44093	18/06/2026	TYRECYCLE PTY LTD	RECYCLING OF 115 X TYRES FROM THE WASTE FACILITY	1,621.68
EFT44094	18/06/2026	TYRES AND MORE BRIDGETOWN	REPLACE BRAKES FOR RUBBISH TRUCK, TYRE REPAIRS AND CONSUMABLES	5,702.00
EFT44095	18/06/2026	UNITED PETROLEUM UNIT TRUST	SUPPLY AND DELIVERY OF 4000L DIESEL AND 370L ULP	8,555.48
EFT44096	18/06/2026	WA NATURALLY PUBLICATIONS	STOCK FOR VISITOR CENTRE	173.61
EFT44097	18/06/2026	WARREN ELECTRICAL SERVICE	SUPPLY AND INSTALLATION OF ADDITIONAL PHONE POINT	350.00
EFT44098	18/06/2026	WESTRAC PTY LTD	FLEET MAINTENANCE SUPPLIES	89.83
EFT44099	18/06/2026	WINC AUSTRALIA PTY LTD	BULK CLEANING AND STATIONERY SUPPLIES	1,463.81
EFT44100	18/06/2026	WISEMAN SIGNS	2 X DOUBLE SIDED WEATHERPROOF A-FRAME SIGN	1,562.00
EFT44101	18/06/2026	WOODLANDS DISTRIBUTORS PTY LTD	4 X 240L BIN RETAINER POSTS	1,681.02
EFT44102		CANCELLED PAYMENT		
EFT44103	18/06/2026	MAIN ROADS WA	SPECIAL PURPOSE VEHICLE PERMITS	200.00
EFT44104	23/06/2026	DEPT OF LGIRS	BSL COLLECTED FOR MAY 2026	5,411.88
EFT44105	23/06/2026	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS ON BSL COLLECTED FOR MAY 2026	135.00
EFT44106	23/06/2026	AUSTRALIAN TAXATION OFFICE	BAS FOR MAY 2026	63,831.00
EFT44107	23/06/2026	LOUISA KAYE & NEIL WILLIAM MCLEOD	RATES REFUND	815.77
EFT44108	23/06/2026	LODEWYK JACOBUS MIDDELBOSCH	RATES REFUND	804.20
EFT44109	23/06/2026	STATE REVENUE DEPARTMENT	REFUND OF DUPLICATE PENSIONER CLAIM	130.15

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JUNE 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
EFT44110	24/06/2026	SYNERGY	ELECTRICITY CHARGES	1,070.94
EFT44111	24/06/2026	RESICOM SW	KANGAROO GULLY BUSH FIRE BRIGADE UPGRADE PROJECT - CLAIM 3 AND 4	189,309.34
EFT44112	26/06/2026	JOHN SHENTON PUMPS	SUPPLY AND INSTALLATION OF 2 X EVO HEAT PUMPS & FENCING - FINAL CLAIM	48,081.00
EFT44113	26/06/2026	SMITH CONSTRUCTIONS WA	CONSTRUCTION OF BRIDGETOWN DEPOT - CLAIM 7	254,783.66
EFT44114	26/06/2026	CLEANAWAY PTY LTD	WASTE COLLECTION SERVICES FOR MAY	69,807.48
EFT44115	26/06/2026	AFGRI EQUIPMENT AUSTRALIA PTY LTD	MAINTENANCE SUPPLIES FOR HEAVY FLEET VEHICLE	441.10
EFT44116	26/06/2026	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES DEBT COLLECTION CHARGES	41,667.40
EFT44117	26/06/2026	SOUTH WEST ISUZU	TUB LINER FOR UTE	697.29
EFT44118	26/06/2026	CARBONE BROS. PTY LTD	GREENBUSHES FOOTPATH PROJECT - CONCRETE PADS, BINS AND ADJUST GATE	9,240.00
DIRECT DEBITS - LICENSING				
38421	02/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 02/06/2026	4,043.60
38422	03/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 03/06/2026	4,187.05
38423	04/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 04/06/2026	2,277.55
38424	05/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 05/06/2026	6,765.95
38425	08/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 08/06/2026	11,607.65
38426	09/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 09/06/2026	12,318.40
38427	10/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 10/06/2026	6,230.85
38428	11/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 11/06/2026	5,583.70
38429	12/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 12/06/2026	4,426.50
38430	15/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 15/06/2026	4,649.10
38431	16/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 16/06/2026	5,146.55
38432	17/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 17/06/2026	2,682.45
38433	18/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 18/06/2026	3,465.60
38434	19/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 19/06/2026	9,283.40
38435	22/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 22/06/2026	3,628.85
38436	23/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 23/06/2026	3,089.65
38437	24/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 24/06/2026	4,750.15
38438	25/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 25/06/2026	10,316.45
38439	26/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 26/06/2026	8,285.60
38440	29/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 29/06/2026	4,568.50
38441	30/06/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 30/06/2026	1,972.75

**SHIRE OF BRIDGETOWN-GREENBUSHES
LIST OF ACCOUNTS PAID IN JUNE 2026**

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount (\$)
ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST				
EFT43991	16/06/2026	BLACKWOOD FRAMING	CONSIGNMENT STOCK SOLD FOR APRIL 2026	60.00
EFT43992	16/06/2026	BRIDGETOWN HISTORICAL SOCIETY INC.	CONSIGNMENT STOCK SOLD FOR APRIL 2026	60.00
EFT43993	16/06/2026	BRIDGETOWN ART AND CRAFT CENTRE INC.	CONSIGNMENT STOCK SOLD FOR APRIL 2026	22.50
EFT43994	16/06/2026	HUGH MICHAEL BROWNE	CONSIGNMENT STOCK SOLD FOR APRIL 2026	82.50
EFT43995	16/06/2026	TRICIA DURHAM	CONSIGNMENT STOCK SOLD FOR APRIL 2026	9.75
EFT43996	16/06/2026	PUBLIC TRANSPORT AUTHORITY OF WA	BUS TICKETS SOLD FOR APRIL 2026	263.11
EFT43997	16/06/2026	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS ON BUS TICKETS AND CONSIGNMENT STOCK FOR APRIL	281.99
EFT43998	16/06/2026	JULIE DOREEN STEELE	CONSIGNMENT STOCK SOLD FOR APRIL 2026	187.50
EFT43999	16/06/2026	STOCKLEY PUBLISHING	CONSIGNMENT STOCK SOLD FOR APRIL 2026	42.75
EFT44000	17/06/2026	BRIDGETOWN HISTORICAL SOCIETY INC.	CONSIGNMENT STOCK SOLD FOR MAY 2026	30.00
EFT44001	17/06/2026	BRIDGETOWN ART AND CRAFT CENTRE INC.	CONSIGNMENT STOCK SOLD FOR MAY 2026	15.00
EFT44002	17/06/2026	HUGH MICHAEL BROWNE	CONSIGNMENT STOCK SOLD FOR MAY 2026	495.00
EFT44003	17/06/2026	SIMON CHARLES HARRINGTON	CONSIGNMENT STOCK SOLD FOR MAY 2026	56.25
EFT44004	17/06/2026	ANNE HARSE	CONSIGNMENT STOCK SOLD FOR MAY 2026	33.75
EFT44005	17/06/2026	PUBLIC TRANSPORT AUTHORITY OF WA	BUS TICKETS SOLD FOR MAY 2026	236.48
EFT44006	17/06/2026	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS ON BUS TICKETS AND CONSIGNMENT STOCK FOR MAY	381.52
EFT44007	17/06/2026	JULIE DOREEN STEELE	CONSIGNMENT STOCK SOLD FOR MAY 2026	86.25
EFT44008	17/06/2026	STOCKLEY PUBLISHING	CONSIGNMENT STOCK SOLD FOR MAY 2026	42.75
TOTAL MUNICIPAL PAYMENTS				1,884,955.26
TOTAL TRUST PAYMENTS				2,387.10

This schedule of accounts paid for the Municipal Fund totalling \$1,884,955.26 and for the Trust Fund totalling \$2,387.10 which was submitted to each member of the Council on the 23rd July 2026 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 30/06/2026 is \$3,005,427.52



CHIEF EXECUTIVE OFFICER

23rd July 2026

**SHIRE OF BRIDGETOWN-GREENBUSHES****MONTHLY FINANCIAL REPORT****For the Period Ended 31 May 2026****LOCAL GOVERNMENT ACT 1995****LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

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SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	* Var.
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
10	7,210,297	7,210,297	7,040,898	(169,399)	(2.35%)	▼
	3,700,536	1,939,433	1,808,051	(131,382)	(6.77%)	▼
	2,766,492	2,690,473	2,611,135	(79,338)	(2.95%)	▼
	282,952	262,120	242,798	(19,322)	(7.37%)	
	307,278	265,150	273,361	8,211	3.10%	
7	96,193	45,060	36,182	(8,878)	(19.70%)	
	0	0	0	0		
	14,363,748	12,412,533	12,012,426	(400,107)	(3.22%)	
Expenditure from operating activities						
	(7,714,970)	(7,133,323)	(7,377,891)	(244,568)	(3.43%)	▼
	(5,020,680)	(4,217,443)	(4,085,052)	132,391	3.14%	▲
	(297,746)	(284,718)	(292,699)	(7,981)	(2.80%)	
	(5,591,546)	(5,134,605)	(5,107,567)	27,038	0.53%	
	(152,868)	(135,543)	(127,197)	8,346	6.16%	
	(405,749)	(405,590)	(407,697)	(2,107)	(0.52%)	
	(334,324)	(287,143)	(285,064)	2,079	0.72%	
	(24,902)	(24,900)	(7,564)	17,336	69.62%	▲
	(19,542,786)	(17,623,266)	(17,690,730)	(67,464)	(0.38%)	
1(a)	5,530,084	5,124,274	5,084,291	(39,984)		
	351,047	(86,459)	(594,013)	(507,554)		
INVESTING ACTIVITIES						
Inflows from investing activities						
	7,238,156	4,189,641	4,100,912	(88,729)	(2.12%)	▼
7	270,000	218,999	143,727	(75,272)	(34.37%)	▼
	7,508,156	4,408,640	4,244,640			
Outflows from investing activities						
8	(7,087,389)	(5,615,362)	(4,054,286)	1,561,076	27.80%	▲
8	(5,482,738)	(4,357,323)	(1,867,313)	2,490,010	57.15%	▲
	(306,254)	(306,254)	(306,255)			
	(12,876,381)	(10,278,939)	(6,227,854)			
	(5,368,225)	(5,870,299)	(1,983,214)			
Amount attributable to investing activities						
FINANCING ACTIVITIES						
Inflows from financing activities						
9	2,700,000	2,700,000	2,700,000	0	0.00%	
5	2,856,961	2,856,961	728,000	(2,128,961)	(74.52%)	
9	306,255	306,255	306,255			
	5,863,216	5,863,216	3,734,255	(2,128,961)		
Outflows from financing activities						
9	(181,230)	(127,348)	(109,234)	18,114	14.22%	
9	(80,763)	(80,760)	(84,719)	(3,959)	(4.90%)	
5	(2,404,693)	(686,961)	(686,961)	0	0.00%	
	(2,666,686)	(895,069)	(880,914)			
Amount attributable to financing activities						
	3,196,530	4,968,147	2,853,340			

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	* Var.
	\$	\$	\$	\$	%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	1,820,649	1,820,649	1,820,649	0	0.00%	
Amount attributable to operating activities	351,047	(86,459)	(594,013)			
Amount attributable to investing activities	(5,368,225)	(5,870,299)	(1,983,214)			
Amount attributable to financing activities	3,196,530	4,968,147	2,853,340			
Surplus or deficit after imposition of general rates	0	832,038	2,096,762	1,264,724		
1(b)						

Council for the financial year ending 30 June 2025 adopted a percentage of plus or minus 10% or dollar value of \$20,000 (whichever is the lesser amount) at nature classification level to be used for reporting material variances of actual revenue and expenditure in the monthly financial reports. The exception being that material variances of \$10,000 or less are non-reportable. Refer to Note 2 for explanation of material variances.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL POSITION
For the Period Ended 31 May 2026

	Note	YTD 31 May 2026	Last Period 30 Apr 2026	30-Jun-25
		\$	\$	\$
Current Assets				
Cash and cash equivalents	4	4,332,931	5,581,384	9,603,493
Trade and other receivables		3,114,202	2,056,557	1,123,451
Inventories		61,853	65,589	69,552
Other assets		1,051,334	1,049,922	1,097,178
TOTAL CURRENT ASSETS		8,560,320	8,753,452	11,893,674
Non-Current Assets				
Trade and other receivables		177,241	177,241	177,241
Inventories		0	0	0
Other financial assets		79,620	79,620	79,620
Property, plant and equipment		49,111,977	48,799,395	46,460,216
Infrastructure		213,288,382	213,412,388	215,348,989
Right-of-use assets		254,905	261,747	28,447
TOTAL NON-CURRENT ASSETS		262,912,124	262,730,391	262,094,513
TOTAL ASSETS		271,472,444	271,483,843	273,988,187
Current Liabilities				
Trade and other payables		931,489	1,369,477	5,038,095
Other liabilities		1,539,622	1,366,398	995,079
Lease liabilities	9	(28,939)	(26,307)	0
Borrowings	9	71,471	71,471	141,754
Employee related provisions		777,620	777,620	778,642
TOTAL CURRENT LIABILITIES		3,291,263	3,558,658	6,953,570
Non-Current Liabilities				
Lease liabilities	9	279,101	279,101	28,627
Borrowings	9	3,924,368	3,963,319	1,263,319
Employee related provisions		88,260	88,260	88,260
TOTAL NON-CURRENT LIABILITIES		4,291,729	4,330,680	1,380,205
TOTAL LIABILITIES		7,582,992	7,889,338	8,333,775
NET ASSETS		263,889,452	263,594,505	265,654,412
Equity				
Retained surplus		119,413,484	119,118,536	121,265,405
Reserves accounts	5	3,560,317	3,560,317	3,473,356
Revaluation surplus		140,915,652	140,915,652	140,915,652
TOTAL EQUITY		263,889,452	263,594,505	265,654,412

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 1: DETERMINATION OF SURPLUS OR DEFICIT (NET CURRENT ASSETS)

(a) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Note	YTD 31 May 2026	Last Period 30 Apr 2026	Actual 30 Jun 2025
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	7 (36,182)	(36,182)	(25,910)
Add: Loss on disposal of assets	7 7,564	7,564	3,123
Add: Depreciation on assets	5,107,567	4,625,450	5,269,655
Less: Fair value adjustments to financial assets at fair value through profit or loss	0	0	3,551
Movement in non-current pensioner deferred rates	0	0	10,355
Movement in non-current employee LSL receivables	0	0	16,519
Movement in non-current lease renegotiation	0	0	0
Movement in non-current employee provisions	0	0	8,919
Movement in current employee provisions associated with restricted cash	5,342	14,911	9,569
Non cash amounts excluded from operating activities	5,084,291	4,611,742	5,295,781

(b) Surplus or deficit after imposition of general rates

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.

Note	YTD 31 May 2026	Last Period 30 Apr 2026	Actual 30 Jun 2025
	\$	\$	\$
Adjustments to net current assets			
Less: Cash - restricted reserves	5 (3,432,317)	(3,560,317)	(3,473,356)
Trust Transactions Within Muni (Liabilities - Assets)	(272)	(272)	(273)
Add: Current portion of borrowings	71,471	71,471	141,754
Add: Current portion of lease liabilities	(28,939)	(26,307)	0
Add: Current portion of employee benefit provisions held	5 217,762	217,762	212,420
Total adjustments to net current assets	(3,172,295)	(3,297,663)	(3,119,456)
Net current assets used in the Statement of Financial Activity			
Total current assets	8,560,320	8,753,452	11,893,674
Less: Total current liabilities	(3,291,263)	(3,558,658)	(6,953,570)
Less: Total adjustments to net current assets	(3,172,295)	(3,297,663)	(3,119,456)
Surplus or deficit after imposition of general rates	2,096,762	1,897,131	1,820,649

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 2: EXPLANATION OF MATERIAL VARIANCES

Nature of Income/Expenditure	Variance \$	Variance %	Var.	Reason	Explanation of Variance
OPERATING ACTIVITIES					
Revenue from operating activities					
Rates	(169,399)	(2.35%)	▼	Permanent	The (169k) variance in rates revenue is attributable to an assessment that was previously assumed to be rateable but was later confirmed to be held under a miscellaneous licence and is therefore exempt from rates under new legislation.
Operating grants, subsidies and contributions	(131,382)	(6.77%)	▼	Timing / Permanent	73k is a timing variance between the receipt of DFES grants and reimbursements from partner Shires for CESM and Bushfire Mitigation roles. 18k is a permanent variance for Library grants that we will not receive this financial year. 28k is a permanent variance for grant funding we did not receive for Community Sporting and Recreation Facilities Fund (CSRFF) funding as the funding round was suspended this year (100k total). 12k is a timing variance for attributable to the 24/25 Talison partnering for the future funding which will be received when the final acquittal is submitted.
Fees and charges	(79,338)	(2.95%)	▼	Timing	Delay to the issuing of annual food business permits (Health Act licences) and outdoor traders permits due to staff resourcing (15k). Expected to be invoiced in June. Timing variation for refuse collection charges for the landfill site (6k), Landfill site maintenance concessions (13k), reduction in rates enquiry charges in March (9k), less fees and charges collected for animal control (10k). Bridgetown Leisure Centre Fees and charges are (7k) less than budget. Cemetery charges are less than expected (5k) as are fire prevention fines and hazard reduction charges (6k). The remaining (8k) is a number of minor timing differences for other services.
Expenditure from operating activities					
Employee costs	(244,568)	(3.43%)	▼	Timing / Permanent	Unfavourable permanent variance for Salaries and Wages at the Leisure centre over budget (152k), mostly attributable to having 2 recreation officers on at all times, extended user group opening hours being staffed and additional hours required for additional point of sale system configuration. Permanent variance for salaries and wages for the Library (58k) as the wages were reduced at mid year but it has since been identified that the wages were being costed elsewhere. This has since been corrected. (23k) is a variance in People and Culture, attributable to the engagement of a casual position for HR assistant to assist with organisational development and culture initiatives. The remaining (12k) are minor variances over a number of other accounts.
Materials and contracts	132,391	3.14%	▲	Timing / Permanent	Variance of 100k is a permanent variance due to the Geegilup Brook Detail Design project being reprioritised pending completion of the place planning project. 59k timing variance on powerline pruning completed in June. 49k permanent variance on LPS consultant costs not required, 22k permanent variance on rates valuation charges associated with the budgeted interim rates variance listed above. A further timing variance of 22k is for routine drainage in built up areas 22k This is offset by a variance between budget and YTD actual for the refuse site (73k), (21k) unfavourable permanent variance for fire prevention plant operation costs, due to using shire owned plant for mitigation works. (15k) is an increase to the replacement of pool infrastructure including the gas detector replacement. The remaining (11k) are minor timing variances in materials and contracts over a number of accounts.
Loss on asset disposals	17,336	69.62%	▲	Timing	Lower than expected loss for sold assets YTD. Refer to note 7 for further information.
INVESTING ACTIVITIES					
Capital grants, subsidies and contributions	(88,729)	(2.12%)	▼	Timing	Capital grants are currently being held in the balance sheet until their corresponding capital project has met its milestones. This will be reconciled in June.
Proceeds from disposal of assets	(75,272)	(34.37%)	▼	Timing	Refer to Note 7 for tracking of budgeted proceeds on sale
Purchase of property, plant and equipment	1,561,076	27.80%	▲	Timing	Refer to Note 8 for tracking of individual projects
Purchase and construction of infrastructure	2,490,010	57.15%	▲	Timing	Refer to Note 8 for tracking of individual projects

Council for the financial year ending 30 June 2026 adopted a percentage of plus or minus 10% or dollar value of \$20,000 (whichever is the lesser amount) at nature classification level to be used for reporting material variances of actual revenue and expenditure in the monthly financial reports. The exception being that material variances of \$10,000 or less are non-reportable.

▼ Deficit ▲ Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual as per the adopted materiality threshold.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
		Budget Adoption	Opening Surplus(Deficit)				0
1381040	GS79	Farrell Street Gravel Sheeting - Salaries & Wages	Capital Expenses		17,898		17,898
1381040	GS79	Farrell Street Gravel Sheeting - Materials/Contracts	Capital Expenses		12,500		12,500
1381040	GS79	Farrell Street Gravel Sheeting - Internal Plant Hire	Capital Expenses		14,309		14,309
1381040	GS79	Farrell Street Gravel Sheeting - Labour Overhead	Capital Expenses		22,194		22,194
1390120	ZA02	Routine Road Mtce Outside Unsealed - Materials/Contracts	Operating Expenses		-	66,901	- 66,901
1180520		Care Of Families - Community Planning Development Projects - Salaries and Wages	Operating Expenses		4,400		4,400
1180520		Care Of Families - Community Planning Development Projects	Operating Expenses		-	4,400	- 4,400
1380740	TF30	Mun - Materials /Contracts	Capital Expenses		-	3,000,000	- 3,000,000
1380730		Stanifer St Reconstruction	Capital Expenses		-	3,000,000	- 3,000,000
		Talison Projects - Roads - Partnering for the Future Fund	Operating Income		3,000,000		3,000,000
Mid Year Budget Review							
01162		Rates Collection Costs	Operating Expenditure		-	10,000	- 10,000
01201		Interest On Overdue Rates	Operating Income		8,000		8,000
01221		Rates Reimbursement/Contributions	Operating Income		2,000		2,000
03601		General Revenue Interest	Operating Income		-	100,000	- 100,000
03701		Reserves Interest Received	Operating Income		-	40,000	- 40,000
04012		Development Services Department	Operating Expenditure		-	40,000	- 40,000
04042		Members - Election Expenses	Operating Expenditure		2,500		2,500
05006	PJ122	Organisation Wide Training	Operating Expenditure		-	38,000	- 38,000
05006	PJ73	Local Laws Review	Operating Expenditure		3,000		3,000
05523		Other Governance - Minor Income	Operating Income		15,000		15,000
05532	09GO	Staff Management Hr	Operating Expenditure		-	27,500	- 27,500
05533		Other Governance - Grants	Operating Income		100,000		100,000
05533		Other Governance - Grants	Operating Income		10,000		10,000
05652		Refreshments - Councillors	Operating Expenditure		-	8,000	- 8,000
05544		Other Governance - Plant Purchases	Capital Expenditure		14,288		14,288
05574	07BU	Shire Administration Building	Capital Expenditure		-	100,000	- 100,000

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
06002		Fire Prevention - Depreciation	Operating Expenditure	(30,000)		-	30,000
06112		Fire Prevention - Advertising & Printing	Operating Expenditure			1,200	1,200
06142		Dfes Maintenance Of Vehicles	Operating Expenditure		23,500		23,500
06422	75MA	B & P Hammence Fire Station Building Maintenance	Operating Expenditure			4,008	4,008
06433		Dfes Plant & Building Grants	Operating Income		222,050		222,050
06554		Fire Prevention - Equipment Brigades	Capital Expenditure		4,008		4,008
06574		Fire Prevention - Equipment Shire	Capital Expenditure			11,511	11,511
06614	12BN	Kangaroo Gully Fire Station	Capital Expenditure			222,050	222,050
07282		Animal Control - Other Expenses	Operating Expenditure		10,000		10,000
08002		Other Law Order & Public Safety - Depreciation	Operating Expenditure	(16,000)		-	16,000
08083		Ses Equipment Grants	Operating Income		134,632		134,632
08554		Ses - Plant & Equipment	Capital Expenditure			134,632	134,632
10003		Other Education - Fees & Charges/Reimbursements	Operating Income		7,000		7,000
18022	22RA	Terminus Lawn Mowing	Operating Expenditure		8,000		8,000
19062		Aged & Disabled - Seniors Programmes	Operating Expenditure			2,000	2,000
24022	98MA	175 Roe Street	Operating Expenditure	(12,000)		-	12,000
24014	26BU	146 Hampton Street	Capital Expenditure		27,979		27,979
24014	38BU	144 Hampton Street	Capital Expenditure		32,500		32,500
25032	01YB	Bridgetown Refuse Site Management	Operating Expenditure		9,000		9,000
25503		Sanitation General User Pay Charges	Operating Income			15,000	15,000
25513		Sanitation General Recycling Subsidies / Royalties	Operating Income		5,000		5,000
25504	WA01	Bridgtown Landfill Liquid Waste Facility	Capital Expenditure		500		500
25504	WA01	Bridgtown Landfill Liquid Waste Facility	Capital Expenditure		30,077		30,077
25504	WA01	Bridgtown Landfill Liquid Waste Facility	Capital Expenditure		1,200		1,200
25504	WA01	Bridgtown Landfill Liquid Waste Facility	Capital Expenditure		850		850
27423		Sewerage Septic Tank Inspection Fees	Operating Income		1,000		1,000
27433		Sewerage Waste Disposal Fees	Operating Income			2,000	2,000
27443		Sewerage Septic Tank Application Fees	Operating Income		1,000		1,000
29083		Protection Of Environment Grants/Contributions Mun	Operating Income		5,000		5,000

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
29006	EN01	Waste Authority - Waste To Worms	Operating Expenditure			- 5,000	5,000
30433		Town Planning Application Fees	Operating Income		15,000		15,000
31022	01YC	Grave Digging Bridgetown	Operating Expenditure			- 2,000	2,000
31403		Cemetery Fees & Charges (Gst Free)	Operating Income		25,000		25,000
31413		Cemetery Fees & Charges (Gst Applies)	Operating Income		10,000		10,000
28004	DR16	Nelson Street Drainage	Capital Expenditure			- 15,000	15,000
31074	01IN	Bridgetown Cemetery	Capital Expenditure			- 5,000	5,000
32012	04MA	Civic Centre Building Maintenance	Operating Expenditure			- 5,000	5,000
32022	04CA	Civic Centre Building Operation	Operating Expenditure	(50,000)			50,000
32022	04CA	Civic Centre Building Operation	Operating Expenditure			- 3,300	3,300
32423		Greenbushes Hall Hire Charges	Operating Income		2,500		2,500
34453		Other Recreation & Sport Contribution/Reimbursements	Operating Income		8,000		8,000
34463		Other Recreation & Sport Property & Reserves Hire Fees	Operating Income		2,000		2,000
34482		Other Recreation & Sport Depreciation - Parks & Ovals	Operating Expenditure	(15,000)			15,000
34514	06BU	Bridgetown Tennis Club	Capital Expenditure		10,000		10,000
34544	22IU	Memorial Water Fountain	Capital Expenditure		9,870		9,870
34544	23IU	River Park Footpath Lighting	Capital Expenditure		1,060		1,060
34594	TF10	Highland Bridgetown Estate Park	Capital Expenditure		350,000		350,000
34423		Other Recreation & Sport Grants	Operating Income			- 350,000	350,000
34032		Bridgetown Leisure Centre - Administration Salaries & Costs	Operating Expenditure		5,000		5,000
34292		Aquatic Co-Ordinators & Lifeguards	Operating Expenditure		1,300		1,300
34292		Aquatic Co-Ordinators & Lifeguards	Operating Expenditure		10,000		10,000
34312		Bridgetown Leisure Centre Gym Equipment Lease	Operating Expenditure	(60,000)			60,000
34912		Recreation Officers	Operating Expenditure		2,000		2,000
34912		Recreation Officers	Operating Expenditure		7,000		7,000
34972		Swimming Pool Chemicals	Operating Expenditure			- 5,000	5,000
34982		Health & Fitness Program Staff	Operating Expenditure		1,500		1,500
34514	16BU	Bridgetown Leisure Centre	Capital Expenditure			- 10,000	10,000

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
34914	18IN	Bridgetown Leisure Centre Infrastructure Renewals	Capital Expenditure		8,000		8,000
36333		Coffee Machine Sales	Operating Income		1,000		1,000
05443		Bridgetown Regional Library Photocopying Charges	Operating Income		1,500		1,500
36554	60BU	Bridgetown Library Renewals	Capital Expenditure		10,000		10,000
37102		Arts & Culture Programs	Operating Expenditure		-	2,500	- 2,500
37232		Other Culture Summer Evening Film Festivals	Operating Expenditure		4,500		4,500
37393		Other Culture Fees & Charges	Operating Income		-	1,000	- 1,000
38163		Roads To Recovery Grant	Operating Income		58,317		58,317
38014	RR17	Winneup Road 2023-24	Capital Expenditure		-	58,317	- 58,317
38074	TF24	Talison Greenbushes Footpaths	Capital Expenditure		-	40,000	- 40,000
38074	TF28	Widen Cul-De-Sac Head On Diorite	Capital Expenditure		40,000		40,000
38104	GS71	Tweed Road	Capital Expenditure		-	12,830	- 12,830
38604	FP28	Footpath Accessibility Access	Capital Expenditure		-	6,000	- 6,000
38604	FP38	Allnutt Street	Capital Expenditure		-	5,000	- 5,000
38604	FP46	Memorial Park Footpath	Capital Expenditure		25,000		25,000
38604	FP47	Hampton Street Bus Stop Pavement Repairs C/Fwd	Capital Expenditure		3,199		3,199
38694	RC67	Mount Street	Capital Expenditure		-	6,803	- 6,803
38694	RC81	Greenbushes-Boyup Brook Road (9 Box Out And Reconstruct Lane In Various Locations)	Capital Expenditure		71,500		71,500
38774	BR03	Winnijup Road Bridge (3315)	Capital Expenditure		12,000		12,000
38774	BR07	Slades Road Bridge (3331A)	Capital Expenditure		60,000		60,000
38774	BR10	Winneup Rd Bridge 3316	Capital Expenditure		-	23,000	- 23,000
38774	BR26	Mckelvie Road Bridge 3705	Capital Expenditure		-	50,000	- 50,000
39002		Depreciation Roads	Operating Expenditure	(90,000)			- 90,000
39012	ZA02	Routine Road Mtce Outside Unsealed	Operating Expenditure		-	40,000	- 40,000
39012	ZA02	Routine Road Mtce Outside Unsealed	Operating Expenditure		-	70,000	- 70,000
39022	ZB06	Verge Maintenance Built Up Areas	Operating Expenditure		-	5,000	- 5,000
39122		Depreciation Other Infrastructure	Operating Expenditure	(5,000)			- 5,000
39593		Road Closure Plan Approval Fees & Charges	Operating Income		-	1,500	- 1,500

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
39692		Depot Loan 120 - Interest Repayment	Operating Expenditure			- 1,624	- 1,624
39692		Depot Loan 120 - Interest Repayment	Operating Expenditure			- 6,214	- 6,214
40004	PL28	Posi-Track And Attachments	Capital Expenditure			- 100,000	- 100,000
40004	PL31	Vibe Smooth Drum Roller	Capital Expenditure		25,000		25,000
40004	PL32	John Deere Tractor & Loader	Capital Expenditure		26,000		26,000
40004	PL33	Torro Zmaster Zereturn	Capital Expenditure		1,118		1,118
40004	PL34	Isuzu Npr Crew Cab	Capital Expenditure		3,740		3,740
40004	PL35	Isuzu Npr Tipper	Capital Expenditure			- 1,432	- 1,432
46163		Community Group & Event Banners	Operating Income		1,500		1,500
46432	97CA	154 Hampton Street	Operating Expenditure			- 4,000	- 4,000
46003		Bridgetown Visitor Centre Counter Sales	Operating Income		2,000		2,000
46043		Bridgetown Visitor Centre Venue Hire	Operating Income		1,500		1,500
46053		Bridgetown Visitor Centre Bus Tickets Commissions	Operating Income		500		500
46063		Bridgetown Visitor Centre Consignment Stock Commissions	Operating Income		1,000		1,000
46142	41CA	Tourist Centre Building Operation	Operating Expenditure	180,000			180,000
46252		Bridgetown Visitor Centre Stock Costs	Operating Expenditure			- 2,000	- 2,000
47413		Building Licenses	Operating Income		10,000		10,000
47423		Building Control Fees & Charges (Inc Gst)	Operating Income		1,000		1,000
47453		Building Control Fees & Charges (Ex Gst)	Operating Income		500		500
54002		Plant Operation Depreciation Plant & Equipment	Operating Expenditure	(50,000)			- 50,000
54052		Plant Operation Insurance	Operating Expenditure			- 23,500	- 23,500
54403		Plant Operation Reimbursements	Operating Income		5,000		5,000
56302		Salaries & Wages Workers Compensation Payments	Operating Expenditure			- 50,000	- 50,000
56393		Salaries & Wages Workers Compensation Reimbursements	Operating Income		50,000		50,000
60022		D & I Management Other Employee Costs	Operating Expenditure			- 16,700	- 16,700
60022		D & I Management Other Employee Costs	Operating Expenditure			- 10,000	- 10,000
60052		D & I Management Materials & Contracts	Operating Expenditure			- 3,500	- 3,500

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
63022		Works Activity Other Employee Costs	Operating Expenditure			- 15,000	- 15,000
64022		Fleet Other Employee Costs	Operating Expenditure			- 3,700	- 3,700
64052		Fleet Materials & Contracts	Operating Expenditure			- 10,000	- 10,000
05152		Corporate Services Workers Compensation Insurance	Operating Expenditure			- 16,500	- 16,500
05272		Corporate Services Staff Training	Operating Expenditure			- 3,000	- 3,000
75003		Office Of The Ceo Reimbursements	Operating Income			- 5,000	- 5,000
75042		Office Of The Ceo Other Employee Costs	Operating Expenditure			- 2,000	- 2,000
75112		Ceo Department Audit Fees	Operating Expenditure			- 10,000	- 10,000
73002		Pm Department - Salaries & Employment On Costs	Operating Expenditure		3,000		3,000
73002		Pm Department - Salaries & Employment On Costs	Operating Expenditure			- 2,000	- 2,000
73002		Pm Department - Salaries & Employment On Costs	Operating Expenditure			- 5,000	- 5,000
74052		Building Assets Department Workers Compensation Insurance	Operating Expenditure			- 4,000	- 4,000
74082		Building Assets Department Staff Training	Operating Expenditure		4,500		4,500
76003		A&F Activity Units Reimbursements & Charges	Operating Income			- 2,500	- 2,500
76032		A&F Activity Units It Support & Costs	Operating Expenditure			- 108,000	- 108,000
76032		A&F Activity Units It Support & Costs	Operating Expenditure			- 5,500	- 5,500
76042		A&F Activity Units Accounting	Operating Expenditure			- 2,000	- 2,000
76082		A&F Activity Units Office Supplies & Equipment	Operating Expenditure			- 3,413	- 3,413
76082		A&F Activity Units Office Supplies & Equipment	Operating Expenditure			- 7,000	- 7,000
76092		A&F Activity Units Occup Health & Safety Com	Operating Expenditure			- 57,600	- 57,600
76092		A&F Activity Units Occup Health & Safety Com	Operating Expenditure			- 20,000	- 20,000
77003		Ds Department Reimbursements	Operating Income			- 15,000	- 15,000
77022		Ds Department Workers Compensation	Operating Expenditure			- 8,400	- 8,400
38104	GS80	Corbalup Road Gravel Sheetting	Capital Expenditure		209,278		209,278
38694	RC55	Hester Cascades Road	Capital Expenditure		73,844		73,844
38084	KB01	Kerbing	Capital Expenditure		19,500		19,500
28004	DR16	Nelson Street Drainage	Capital Expenditure		60,000		60,000
28004	DR42	Peninsula Road Drainage Works	Capital Expenditure		60,000		60,000

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 3: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Job Code	Job Code	Description	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
38604	FP30	Steere St Footpath	Capital Expenditure			18,000	18,000
25014	62BU	Waste Recycle Shed	Capital Expenditure		100,000		100,000
04006	PJ121	Biennial Councillor Study Tour	Operating Expenditure		4,000		4,000
36032		BRIDGETOWN REGIONAL LIBRARY SALARIES & STAFF COSTS	Operating Expenditure		86,000		86,000
05612		OTHER GOVERNANCE - OFFICE OF THE CEO DEPARTMENT	Operating Expenditure		123,107		123,107
05612		Place Planning	Operating Expenditure		130,000		130,000
24014	26BU	146 Hampton St building renewals	Capital Expenditure		30,000		30,000
03751		Transfer from Reserve	Operating Expenditure			30,000	30,000

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 4: CASH AND INVESTMENTS

(a) **Cash deposits**

Municipal bank account
Municipal funds on call - Shire
Municipal funds on call - Talison
Trust bank account
Visitor Centre trust account
Cash on hand

Term deposits

(b) **Municipal funds**

(c) **Reserve funds**

Total

Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
	\$	\$	\$	\$	\$		
Nil	218,389				218,389	Westpac	At Call
4.30%	1,277,114				1,277,114	WATC	At Call
4.30%	1,162				1,162	WATC	At Call
Nil			231		231	Westpac	At Call
Nil			2,148		2,148	Westpac	At Call
Nil	3,950				3,950	N/A	On Hand
4.30%		2,832,317			2,832,317	WATC	At Call
	1,500,614	2,832,317	2,379	0	4,335,310		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 5: CASH BACKED RESERVE

2025-26										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
	Restricted by Legislation/Agreement									
106	Subdivision reserve	255,808	11,837	6,438	0	0	(267,645)	0	(0)	262,246
121	Car park reserve	1,105	51	28	0	0	0	0	1,156	1,133
201	Unspent grants & loans reserve	15,606	0	0	0	0	0	0	15,606	15,606
139	Public open space	18,000	833	453	0	0	0	0	18,833	18,453
	Restricted by Council			0						
101	Leave reserve	212,420	9,829	5,342	0	0	0	0	222,249	217,762
102	Plant reserve	150,550	6,967	3,777	744,693	600,000	(712,000)	(600,000)	190,210	154,326
103	Land and building reserve	225,040	10,413	5,663	0	0	(225,040)	0	10,413	230,703
104	Bush fire reserve	65,025	3,009	1,636	0	0	0	0	68,034	66,661
105	Maintenance and renewal of mine heavy haulage roads reserve	169,901	7,862	4,276	0	0	(177,763)	0	(0)	174,176
107	Sanitation reserve	291,554	13,491	7,337	0	0	(63,325)	0	241,720	298,891
109	Recreation centre floor and solar reserve	277,477	12,840	6,983	0	0	(287,906)	0	2,411	284,460
112	Refuse site post closure reserve	283,076	13,099	7,124	0	0	(80,000)	0	216,175	290,200
113	Drainage reserve	86,264	3,992	2,171	0	0	0	0	90,256	88,435
114	Community bus reserve	86,509	4,003	2,177	0	0	0	0	90,512	88,686
115	SBS & communications tower reserve	69,749	3,227	1,755	0	0	0	0	72,976	71,504
118	Playground equipment reserve	50,964	2,358	1,283	0	0	0	0	53,322	52,247
125	Building maintenance reserve	159,442	7,378	4,012	0	0	(133,135)	0	33,685	163,454
126	Strategic projects reserve	421,010	19,481	10,554	0	0	(440,491)	0	(0)	431,564
127	Matched grants reserve	95,350	4,412	2,400	0	0	(99,762)	0	(0)	97,749
128	Aged care infrastructure reserve	65,337	3,023	1,644	0	0	0	0	68,360	66,982
129	Equipment reserve	7,009	324	176	0	0	0	0	7,333	7,185
130	Assets and GRV valuation reserve	6,192	287	156	0	0	0	0	6,479	6,348

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 5: CASH BACKED RESERVE

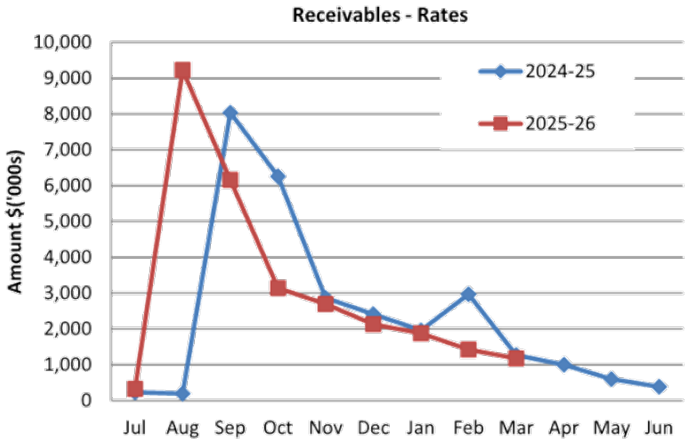
2025-26										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
131	Bridgetown Leisure Centre reserve	37,444	1,733	942	0	0	0	0	39,177	38,387
132	Trails reserve	22,362	1,035	563	0	0	(22,500)	0	897	22,925
133	Light fleet vehicle reserve	151,255	6,999	3,806	0	0	(128,000)	(128,000)	30,254	27,061
135	Blackspot reserve	22,890	1,059	576	0	0	0	0	23,949	23,466
136	Project management reserve	181,018	8,376	4,555	0	0	(189,394)	0	0	185,573
137	Sustainability reserve	15,000	694	377	0	0	0	0	15,694	15,377
138	CCTV infrastructure	30,000	1,388	755	0	0	(30,000)	0	1,388	30,755
139	Talison Unfunded Projects	0	0	0	1,500,000	0	0	0	1,500,000	0
		3,473,356	160,000	86,961	2,244,693	600,000	(2,856,961)	(728,000)	3,021,088	3,432,317

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 6: RECEIVABLES

Receivables - Rates

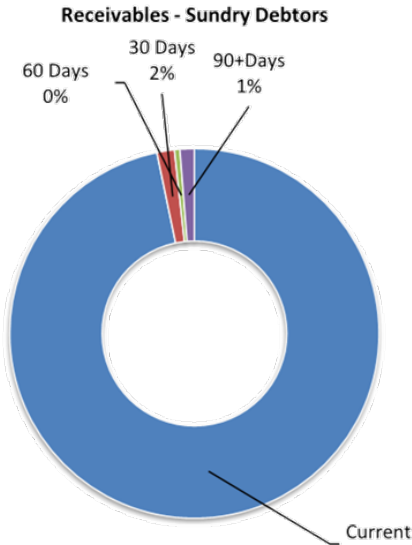
	YTD 31 May 2026	30 June 2025
	\$	\$
Opening arrears previous years	387,055	286,100
Levied this year	8,584,323	8,151,595
Less Collections to date	(8,406,349)	(8,050,640)
Equals Current outstanding	565,029	387,055
Net Rates Collectable	565,029	387,055
% Collected	93.70%	95.41%



Receivables - Sundry Debtors

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry debtors	2,451,741	38,791	12,149	31,828
Total Sundry Debtor Receivables Outstanding				2,534,510

Amounts shown above include GST (where applicable)



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 7: FIXED ASSET DISPOSALS

YTD Actual Replacement			Disposals	Amended Current Budget		
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)
\$	\$	\$		\$	\$	\$
			Plant and Equipment			
			Governance			
		0	2018 Mitsubishi Outlander AWD - B271 (Pool Car)	9,929	20,000	10,071
35,000	38,182	3,182	2020 Toyota Landcruiser Prado Gxl 4X4 - B0100 (CEO)	35,000	40,000	5,000
7,872	14,455	6,583	2020 Nissan Xtrail St 2Wd - B0111 (MTS)	7,872	17,000	9,128
		0	Toyota Rav4 Awd Hybrid Cvt Gx - B16240 (EMCS)	25,000	25,000	0
			Transport			
		0	2006 Hamm 3412 Vibration Smooth Roller	35,333	50,000	14,667
29,564	22,000	(7,564)	2018 John Deere 4066R Tractor & Loader - B577	31,564	15,000	(16,564)
		0	2021 Torro Zmaster Zereturn Mower - B15726	11,338	3,000	(8,338)
21,945	28,636	6,691	2014 Isuzu Npr300 Crew Cab - B0102	21,945	35,000	13,055
20,728	32,273	11,545	2014 Isuzu Tip Truck - B032	20,728	40,000	19,272
0	8,182	8,182	1998 Plant Trailer (P2155) - B5569	0	25,000	25,000
115,109	143,727	28,619		198,709	270,000	71,291

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 8: FIXED ASSET ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	Amended YTD Budget	YTD		Purchase Orders Raised
				YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings						
Governance						
Shire Administration Building	07BU	278,535	227,986	155,673	(72,313)	8,113
Law, Order and Public Safety						
Kangaroo Gully Bushfire Station	12BN	400,000	400,000	228,706	(171,294)	-
Bushfire Brigade Water Tanks	14BN	0	0	254	254	-
Bridgetown Bushfire Service Headquarters Building Renewals	65BU	40,914	40,914	37,447	(3,467)	2,800
Housing						
146 Hampton street	26BU	30,000	0	0	0	22,184
175 Roe Street	66BU	8,454	8,454	9,136	682	-
Community Amenities						
Waste Site Recycle Shed	62BU	16,422	16,420	0	(16,420)	-
Recreation and Culture						
Yornup Hall	01BU	43,623	43,623	23,815	(19,808)	600
Bridgetown Civic Centre Revitalisation	02BU	15,000	15,000	24,068	9,068	-
Bridgetown Tennis Club	06BU	0	0	0	0	-
Bridgetown Leisure Centre	20BU	100,000	100,000	0	(100,000)	-
Greenbushes Hall	21BU	100,000	100,000	48,384	(51,616)	3,535
Greenbushes Lessor Hall	61BU	0	0	0	0	-
Bridgetown Civic Centre wet area & Foyer	63BU	545	545	545	0	-
Greenbushes Office (Old Road Board Office) Toilets	TF02	43,000	43,000	38,121	(4,879)	-
Bridgetown Leisure Centre	16BU	70,000	70,000	43,171	(26,829)	9,305
Greenbushes Golf Clubrooms	39BU	10,000	10,000	9,150	(850)	-
Bridgetown Railway Station	57BU	0	0	0	0	-
Bridgetown Library Renewals	60BU	0	0	0	0	-
Transport						
Shire Depot Rebuild	08BU	3,586,437	2,210,465	1,434,826	(775,639)	438,923
Economic Services						
154 Hampton Street (Jigsaw Gallery)	59BU	0	0	0	0	-

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 8: FIXED ASSET ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	Amended YTD Budget	YTD		Purchase Orders Raised
				YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Bridgetown Visitor Centre - Fitout Of Railway Building	64BU	10,000	9,999	4,686	(5,313)	-
Charge Up Workplace Grant - Ev Charger	40IN	382,229	382,229	382,530	301	-
Other Property and Services						
Purchase of Land	1790040	0	0	0	0	-
Land and Buildings Total		5,135,159	3,678,635	2,440,512	- 1,238,123	
Roads						
Transport						
Winnejump Road Regional Road Group 23/24	RR17	491,442	491,442	439,698	(51,745)	-
Talison Greenbushes Footpaths	TF24	800,000	744,090	687,268	(56,822)	59,864
Widen Cul-De-Sac Head On Diorite	TF28	20,000	20,000	19,828	(172)	-
Greenbushes - Kerbs	TF29	0	0	0	0	-
Stanifer St Reconstruction	TF30	3,000,000	2,000,000	50,592	(1,949,408)	-
Kerbing	KB01	13,000	13,000	0	(13,000)	-
Rifle Range Road	GS05	62,000	54,250	77,279	23,029	-
Donnelly Mill Road	GS22	0	0	0	0	-
Polina Road Gravel Sheetting	GS41	0	0	0	0	-
Tweed Road	GS71	131,880	131,880	131,880	(0)	-
Connell Road	GS72	12,983	11,354	0	(11,354)	-
Intersection Realignment	RC07	51,780	45,290	0	(45,290)	-
Apex Grove	RC15	0	0	0	0	-
Wilkins Road	RC37	0	0	0	0	-
Improvements At Steere St Intersections	RC52	40,000	35,000	0	(35,000)	-
Emergency Works	RC53	38,577	34,701	26,279	(8,422)	-
Geegelup View	RC65	5,500	4,809	0	(4,809)	-
Mount Street	RC67	21,803	21,803	21,803	0	-
Somme Streect	RC69	0	0	0	0	-
Spencer Street	RC74	15,000	13,125	0	(13,125)	25,898
Lakeview Crescent Asphalt Cul-De-Sac	RC75	0	0	0	0	-
Catterick Road Safety Barrier	RC80	32,500	28,888	8,124	(20,764)	-
Inglis Street - Road & Drainage Upgrade	RC82	39,485	35,080	13,515	(21,565)	-
Tweed Road Reconstruction	RC83	85,729	76,192	4,545	(71,647)	-
Regional road Safety Program	RS04	150,324	150,324	136,608	(13,716)	84,124
Roads Total		5,012,003	3,911,228	1,617,417	- 2,293,811	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 8: FIXED ASSET ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	Amended YTD Budget	YTD		Purchase Orders Raised
				YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Footpaths						
Transport						
Footpaths Accessibility Access	FP28	28,000	28,000	9,437	(18,563)	6,747
Steere St Footpath	FP30	0	0	0	0	-
Allnutt Street	FP38	25,000	25,000	0	(25,000)	-
Memorial Park Footpath	FP46	0	0	0	0	-
Hampton Street Bus Stop Pavement Repairs C/Fwd	FP47	18,801	18,801	18,801	(0)	-
Footpaths Total		71,801	71,801	28,238	- 43,563	
Drainage						
Community Amenities						
Nelson Street Drainage	DR16	30,000	30,000	3,630	(26,370)	47,451
Pipe Drainage Easement between Gleneagles and Aberdeen Ave	DR41	56,504	47,201	0	(47,201)	-
Peninsula Road Drainage Works	DR42	3,250	0	0	0	-
Drainage Total		89,754	77,201	3,630	- 73,571.00	
Parks & Ovals and Other						
Community Amenities						
Bridgetown Cemetery	01IN	25,000	24,998	25,045	47	-
Bridgtown Landfill Liquid Waste Facility	WA01	0	0	109	109	-
Recreation and Culture						
River Park & Memorial Park Bbq Upgrade	21IU	20,000	20,000	17,435	(2,565)	-
Memorial Water Fountain	22IU	0	0	0	0	-
River Park Footpath Lighting	23IU	8,680	8680	8,680	0	-
Greenbushes Sportsground Hard Courts (Stage 2)	TF09	0	0	0	0	-
Highland Bridgetown Estate Park	TF10	50,000	41665	3,875	(37,790)	4,125
Bridgetown Leisure Centre Infrastructure Renewals	18IN	0	0	0	0	-
Thompson Park BBQ Replacement	28IN	10,000	10,000	9,959	(41)	-
Greenbushes Cbd Parking & Safety Enhancement	CP05	0	0	0	0	-
Acrod Bay - Hampton Street	CP06	30,000	26,250	0	(26,250)	-
Parks & Ovals and Other Total		143,680	131,593	65,104	- 66,489	
Bridges						
Transport						
Slades Road Bridge (3331A)	BR07	0	0	0	0	-
Winneup Rd Bridge 3316	BR10	103,000	103,000	103,770	770	-
Blackbutt Road Bridge 3706A (Rtr)	BR17	12,500	12,500	0	(12,500)	-
Donelly Mill Road Bridge 3337	BR19	0	0	0	0	-

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 8: FIXED ASSET ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	Amended YTD Budget	YTD		Purchase Orders Raised
				YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Mckelvie Road Bridge 3705	BR26	50,000	50,000	49,154	(846)	-
Bridges Total		165,500	165,500	152,924	-12576.01	
Plant and Equipment						
Governance						
Light fleet vehicles	1055440	215,711	215,711	215,711	0	-
Law, Order and Public Safety						
Fire Prevention - Equipment Shire Funded	1065740	11,511	11,511	11,551	40	-
CCTV Bridgetown Railway Station Carpark	1080340	114,802	114,802	122,725	7,923	-
SES Plant and Equipment	1085540	227,632	212,132	-	(212,132)	58,985
Community Amenities						
Sanitation Plant Purchases (Generator)	1255340	0	0	11,450	11,450	
Recreation and Culture						
Recreation & Culture Buildings Solar Panels & Batteries	TF06	383,000	383,000	341,345	(41,655)	-
Transport						
Posi-Track And Attachments	PL28	100,000	100,000	58,250	(41,750)	-
Vibe Smooth Drum Roller	PL31	175,000	174,998	175,000	2	-
John Deere Tractor & Loader	PL32	54,000	54,000	54,000	0	-
Torro Zmaster Zereturn	PL33	28,882	28,882	28,882	(0)	-
Isuzu Npr Crew Cab	PL34	96,260	96,260	96,260	0	-
Isuzu Npr Tipper	PL35	81,432	81,432	81,432	(0)	-
Prime Mover	PL36	240,000	240,000	221,153	(18,847)	-
Low Loader Trailer	PL37	150,000	150,000	132,900	(17,100)	-
Sundry Items	1403740	15,000	15,000	10,785	(4,215)	-
Plant and Equipment Total		1,893,230	1,877,728	1,561,445	- 316,283	
Furniture and Equipment						
Other Governance						
IT and Communication equipment	1055140	45,000	44,999	38,586	(6,413)	4,724
Bridgetown Regional Library Furniture & Equipment	1365440	14,000	14,000	13,642	(358)	-
Furniture and Equipment Total		59,000	58,999	52,228	- 6,771	
Capital Expenditure Total		12,570,127	9,972,685	5,921,498	- 4,051,187	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 9: INFORMATION ON BORROWINGS AND LEASES

(a) Borrowing Repayments

Particulars	Principal 1/07/2025	New Loans	New Loans	Principal Repayments		Principal Outstanding		Interest/Guarantee Fee Repayments	
		Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$
Community Amenities									
Loan 116 Liquid Waste Facility	42,354	0	0	5,115	10,281	37,239	32,073	728	1,198
							0		
							0		
Recreation and Culture									
Loan 112 Bridgetown Swimming Pool	1,023,745	0	0	42,050	84,950	981,695	938,795	27,987	48,684
Loan 117 Youth Precinct Redevelopment	117,061	0	0	9,361	18,792	107,700	98,269	1,724	2,721
Loan 118 Bridgetown Civic Centre Revitalisation	75,982	0	0	6,076	12,197	69,906	63,785	1,119	1,766
Loan 119 Youth Precinct Redevelopment (Stage 2)	145,930	0	0	7,680	15,533	138,250	130,397	4,326	7,585
Transport									
Loan 121 Depot Construction	0	2,700,000	2,700,000	38,951	39,477	2,661,049	2,660,523	77,114	77,115
	1,405,073	2,700,000	2,700,000	109,234	181,230	3,995,838	3,923,843	112,999	139,069

(b) New Borrowings

Particulars	New Loans	New Loans	New Loans
	Term	Budget	Actual
		\$	\$
Transport			
Loan 121 Depot Construction	20 years	2,700,000	2,700,000
		2,700,000	2,700,000

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 9: INFORMATION ON BORROWINGS AND LEASES

(c) Lease Liabilities

Particulars	Principal 1/07/2024	New Leases	New Leases	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
007 Gym Equipment	0	306,255	0	55,780	55,780	250,475	250,475	13,135	13,135
Other Property and Services									
005 2022 Toyota Hilux (CESM)	23,585	0	0	18,245	19,941	5,340	3,644	628	0
006 New BRMO (Mitigation) Vehicle	5,042	0	0	10,694	5,042	-5,652	0	435	0
	28,627	306,255	0	84,719	80,763	250,162	254,118	14,198	13,135

(d) New Leases

Particulars	New Leases	New Leases	New Leases
	Term	Amended Budget	Actual
		\$	\$
Other Property and Services			
007 Gym Equipment	60 months	306,254	306,255
		306,254	306,255

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 10: RATING INFORMATION

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rates or general rates									
Shire GRV	0.073838	1,691	42,735,383	3,155,495	12,902	3,168,398	3,155,495	185,000	3,340,495
Mining GRV	0.221837	1	3,655,000	810,814	0	810,814	810,814	0	810,814
Shire Rural UV	0.004212	439	342,765,000	1,443,726	2,845	1,446,571	1,443,726	0	1,443,726
Mining UV	0.064312	19	1,502,792	96,648	0	96,648	96,648	0	96,648
Non-Rateable	0.000000	572	2,156,460	0	0	0	0	0	0
Sub-Totals		2,722	392,814,635	5,506,683	15,748	5,522,431	5,506,683	185,000	5,691,683
Minimum payments	Minimum \$								
Shire GRV	1,234.00	836	8,908,120	1,031,624	0	1,031,624	1,031,624	0	1,031,624
Shire Rural UV	1,530.00	315	81,611,600	481,950	0	481,950	481,950	0	481,950
Mining UV	280.00	18	26,686	5,040	0	5,040	5,040	0	5,040
Sub-Totals		1,169	90,546,406	1,518,614	0	1,518,614	1,518,614	0	1,518,614
Total general rates and minimum payments						7,041,045			7,210,297

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2026

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-25	Amount Received	Amount Paid	Closing Balance 31-May-26
	\$	\$	\$	\$
Accommodation - Visitor Centre	0	0	0	0
Other Visitor Centre	630	11,124	(10,393)	1,361
TransWA	265	5,463	(4,941)	787
Frank Draper Cemetery Fees	0	0	0	0
Unclaimed Monies				
R Witlen Overpayment	0	0	0	0
Visitor Centre Accommodation Payment	231	0	0	231
	1,126	16,587	(15,334)	2,379



POLICY # - Organisational Structure and Senior Designated Employees

Responsible Officer: Chief Executive Officer	Approved By: Council
Adoption Date: [To be advised]	Last Reviewed: New policy
Version: 1.0	Next Review Date: [Adoption date + 2 years]

1. Purpose

To provide guidance to the Council and the Chief Executive Officer concerning the Organisation Structure for the Shire's administration and the designation of positions within the Shire of Bridgetown-Greenbushes as senior employees in accordance with section 5.37(1) of the *Local Government Act 1995*.

2. Scope

This Policy applies across the organisation.

3. Policy Statement

In accordance with Section 5.37 (1) of the *Local Government Act 1995*, in addition to the Chief Executive Officer, Council designates the following staff positions, as senior employees of the Shire:

- Director Corporate, Economic and Community Development.
- Director Projects and Environment.

4. Organisation Structure

In accordance with section 5.2 of the *Local Government Act 1995*, Council determines that the organisation structure of the Shire of Bridgetown-Greenbushes shall be:



• Determining Organisation Sub-Structure

To ensure the efficient, effective and orderly administration of the Shire, the Chief Executive Officer shall, within established budget parameters, determine:

- the operational responsibilities of each Directorate and the sub-structure sections within each Directorate needed to fulfil these responsibilities; and

- the sub-structure of each section, including the positions required to ensure the efficient and effective delivery of operational outcomes.

- **Council's Satisfaction with the Organisation Structure**

If Council is not satisfied that an appropriate structure exists, Council may, by resolution, request the Chief Executive Officer to review the structure.

5. Legislative and Other References

Local Government Act 1995

Local Government Amendment Act 2023

Local Government (Model Code of Conduct) Regulations 2021

6. Review and Monitoring

This Policy will be reviewed every two years, or earlier if:

- Legislative changes occur
- Governance requirements change

Monitoring of compliance will be undertaken by the Chief Executive Officer.

7. Related Documents / Forms

Document / Form	Description / Purpose
Senior Employee Contracts of Employment	Individual employment contracts for each designated senior employee position, entered into in accordance with section 5.39 of the Act.
CEO Recruitment, Selection and Performance Review Policy	Sets out the process for recruiting and appraising the performance of the Chief Executive Officer.



Advocacy Agenda

Priority	Financial Sustainability	Social and economic benefits	Community and elected member support	State or Federal Alignment	Total
Aged care accommodation and support services	5	5	4	4	18
Community transport services and expanded	2	3	3	2	10
Upgrade and expansion of Bridgetown Hospital - ED and Mental Health	3	5	5	5	18
Visiting health services to GB	2	3	3	3	11
Gain tenure of dumping dam site	1	3	2	2	8
New Highlands Playground	2	4	4	5	15
Federal and State funding to improve roads	5	4	5	5	19
Light Industrial Area Development Funding from State	4	4	4	4	16
Development or repurposing of Camp School	3	4	4	3	14
Transfer of tenure to Shire of 118 Roe Street	3	5	5	3	16
Access to crisis accommodation and FDV services	3	4	4	3	14
Development of social and affordable housing	5	5	4	5	19



Advocacy Strategy

This strategy is informed by the Shire's Council Plan and integrated planning framework.

Our Vision

The heart and soul of the Southwest - to be a premium destination to live, work and visit - a sustainable, thriving, and inclusive community that balances economic and population growth with preservation of our natural and cultural identity.

Our Values

- Welcoming
- Community Minded
- Creative
- Sustainable
- Cost Effective

Why Advocate?

Advocacy is the process of influencing others to create beneficial outcomes for residents, businesses, and visitors to the Shire of Bridgetown. It is aimed at influencing decision makers to achieve positive changes to public policy or resourcing for our community.

A study by the Australian Centre for Excellence in Local Government and the University of Technology Sydney found that 96% of people "agreed government should be advocating for the needs of my community". Additionally, 75% of people said that local government was best able to make decisions about the local area.

As a predominantly rural and residential community with limited commercial activity aside from one large mining operation, the Shire has a relatively small rates base. This limits the Shire's ability to independently fund the level of infrastructure renewal required to support residents and visitors without placing significant pressure on ratepayers.

Despite the significant visitation to the area, the Shire sees limited direct economic return, making it essential that investment from other government agencies, grant funding bodies and philanthropic individuals or organisations is sought to support the Shire's asset renewal, infrastructure development and programmes to benefit residents, ratepayers and visitors to the area.

Another reason to advocate for the Shire's priorities is the impact of population growth due to employment opportunities and movement away from major cities. This requires the development of improved infrastructure such as housing, utilities, transport routes, public open space, recreation, and sporting facilities.

To manage the potential impacts of environmental changes and address issues such as changing weather patterns, the Shire will require a collaborative approach across all levels of government.

The Approach



Successful advocacy requires a planned approach, takes time and is competitive. The Shire of Bridgetown-Greenbushes needs to be considered in its funding requests to secure commitments and policy decisions that align with Council endorsed advocacy priorities.

Successful advocacy will result in:

- Funding commitments and policy decisions that are aligned to Council endorsed advocacy priorities.
- State and Federal Members of Parliament being actively engaged with the Shire and aware of community issues and the City's advocacy priorities.
- Key decision makers advocating for the Shire to achieve funding outcomes.
- Opportunities for strategic partnerships.
- Improved community outcomes and long-term sustainability.

The Shire of Bridgetown-Greenbushes Advocacy Strategy establishes how the Shire will use a variety of methods and techniques to pursue its advocacy priorities in a coordinated, transparent, and evidence-based manner.

The advocacy priorities are informed by the integrated planning and reporting framework including the Shire's Council Plan (previously Strategic Community Plan), Long Term Financial Plan and Asset Management Plan.

The areas of focus are:

- Infrastructure and facilities that encourage participation and enhance community health and safety.
- Support local businesses and enhance employment opportunities.
- Improved integrated transport networks throughout the Shire.
- Vibrant hubs and neighbourhoods.
- Enhanced open and greenspaces and promotion of biodiversity.
- Improved waste management.

How will we Advocate?

In order for the Shire to effectively advocate we will need to:

- Build the Shire's capacity to advocate.
- Strengthen and strategically use our advocacy partnerships.
- Build capacity within our established community groups to effectively advocate.
- Ensure that the Shire monitors, and Council is aware of, current and emerging issues impacting social economic and environmental outcomes, and that Council is kept informed of these issues.

Governance and Roles in Advocacy

To ensure a coordinated, consistent, and effective advocacy approach, the Shire clearly defines the respective roles of Council, the Shire President, Elected Members and Administration as:

- Council endorses advocacy priorities and positions.
- The CEO will coordinate and organise advocacy activities.
- The Shire President and Councillors advocate in line with Council-adopted positions – if they wish to advocate.
- Officers engage with stakeholders within delegated authority.

Guiding Principles



- Provide the community with strong leadership in advocating for strategic priorities.
- Priorities are based on Council adopted positions that are supported by research, evidence, and data.
- Regular community engagement to understand community priorities and inform the community of advocacy activities being undertaken.
- Advocate for opportunities that represent a value for money outcome for our community.
- Wherever possible, use partnerships to strengthen our advocacy approach.
- Undertake advocacy in a transparent, accountable, and nonpartisan manner.

Advocacy efforts will Primarily target the State and Federal Governments, although in some instances it may also be appropriate to target the private sector.

A range of channels should be used as set out below:

Federal Members of Parliament

Building and maintaining proactive working relationships and open communication lines with relevant Members of Parliament and opposition candidates is extremely important in the context of making the needs of our community known. Attention can be brought to the Shire's priorities through regular meetings and exchanges of information. The Shire is represented by the Federal seat of O'Connor in the lower house (House of Representatives).

State Members of Parliament

The Shire of Bridgetown-Greenbushes is wholly within the State seat of Warren-Blackwood in the lower house (Legislative Assembly). The member for Warren-Blackwood plays an important role in the advocacy process.

The Southwest region is represented by the Minister for the South West, whose role is to represent the communities with the South West Region of Western Australia. Maintaining a close relationship through regular meetings and briefings is important.

Infrastructure WA

Infrastructure WA provides advice to the State Government on infrastructure priorities. It is important that the Shire's priority infrastructure projects, particularly major roads, and bridges, are positioned for consideration within State planning processes.

State Government Agencies

Building close relationships with key government agencies will assist in developing opportunities for collaboration across levels of government. It is important for these relationships to be built at officer level as well as at the highest levels. Officers will be encouraged to ensure that they retain relationships with officers of agencies including:

- Main Roads WA
- Development WA
- Department of Lands, Planning and Heritage
- Department of Communities
- Department of Local Government Industry, Regulation and Sport
- Department of Environment and Water Regulation
- Lotterywest
- Western Power



- Water Corporation

Talison Lithium Pty Ltd

Talison Lithium's Greenbushes mine is the world's largest lithium mine and a major contributor to the local economy. Talison has established community grant programs to support local initiatives.

Given the localised impacts of mine operations, it is appropriate for the Shire to clearly articulate Council endorsed advocacy priorities and engage with Talison in a transparent and structured manner. Any engagement will be undertaken consistent with probity, governance, and Council policy requirements.

Other Private Sector Investment

Given the varied nature of the projects and initiatives that may form part of the Shire's advocacy priorities, there may be opportunities for private sector collaboration. This may take the form of partnerships with not-for-profit groups, philanthropic organisations or individuals or commercially driven entities. These opportunities will be identified in developing the business case for each priority.

The Role of the Warren Blackwood Alliance of Councils (WBAC)

WBAC plays an important role in advocating on behalf of member Shires. However, this will generally only occur where there is a common issue of significance across most or all, of the member Shires. Where the Shire wishes to advocate for an outcome that has regional significance and is common to three or more member Shires, Council should seek advocacy support through WBAC.

How will we identify our priorities?

Our advocacy priorities will be identified through the Community, Elected Members and Shire Administration. Priorities should be considered if they align with the adopted Council Plan.

Priorities will be ranked against a set of primary factors on a scale of 1 to 5. These primary factors will be:

Financial sustainability – a measure of the one-off and recurring cost impacts on the Shire's current and future financial position.

Social and economic benefits – a measure of the overall potential benefit that can be gained by our community.

Community and elected member support – a measure of community support and elected member support for the potential outcomes.

State or Federal alignment – a measure to reflect the strength of alignment to State or Federal priorities.

The Shire's advocacy priorities will be reviewed by Council during each budget process to ensure that any changes in community needs and external factors are considered. A Council approved Advocacy Agenda will accompany each budget.

Preparing for State and Federal Elections

State and Federal elections generally present excellent funding opportunities for Local Governments. To ensure the Shire makes the most of these opportunities, it needs to be prepared.



In the twelve months leading into a State or Federal election the CEO is to prepare a “prospectus” that reflects the advocacy agenda of Council. This document should be presented to each local candidate in any State or Federal election, with the intent of seeking election commitments for priority projects.

Measuring Success

Success of the Shire’s advocacy strategy can be measured using a number of factors including:

- Funding provided to implement Council endorsed priority projects and initiatives.
- Beneficial changes to government policy that align with the Shire’s advocacy priorities.
- State and Federal members of Parliament and key decision makers advocate on behalf of the Shire to secure funding commitments.
- Success of our community groups in achieving funding outcomes.
- Inclusion of Shire priorities in State or Federal plans or strategies.

Geegelup Mountain Bike Trail Network – Feasibility Proposal – Lot 203 Hester Road

Purpose

The Bridgetown Mountain Bike & Cycling Club (BMBCC), supported by the Shire of Bridgetown–Greenbushes, is seeking Talison Lithium's support to investigate the feasibility of developing a mountain bike trail network on Lot 203 Hester Road.

This document provides background to the project, summarises previous work, and explains why this land parcel represents a promising opportunity for further assessment.

Background

For more than a decade, the Bridgetown Mountain Bike & Cycling Club (BMBCC) and the Shire have been working to identify a suitable location for a formalised mountain bike trail network. Much of this work has focused on the Hester area in collaboration with the Department of Biodiversity, Conservation and Attractions (DBCA), which manages a significant proportion of natural bushland within the Shire, including National Park, Conservation Area, Nature Reserve and State Forest tenures.

The Shire does not own land of sufficient size or suitable location for the development of a mountain bike trail network. As a result, investigations have focused primarily on opportunities within DBCA-managed Crown land. An informal cross-country trail network exists in Hester that has been used by local riders over many years; however, these trails have not been formally approved. This has been the primary focus; however, other sites have also been considered and investigated.

Previous project efforts have sought to:

- assess whether the existing Hester trails could be formalised; and
- explore opportunities to develop additional single track to create an approximately 35 km trail network, consistent with the 2015 South West Mountain Bike Plan's identification of a locally significant network.

Throughout these investigations, BMBCC and the Shire have followed the State's Trail Development Process (the '8-stage framework' jointly issued by DBCA and DLGSC). This process provides a structured and evidence-based approach intended to ensure that trails are developed *in suitable locations, in an environmentally responsible manner, and with clear justification*. The objective has been to ensure any future trail network is high-quality, environmentally sustainable and fit for both local and visitor use, without compromising conservation values or broader community expectations.

Barriers

Over several years, the Bridgetown Mountain Bike & Cycling Club (BMBCC) and the Shire (through the Trails Development Advisory Committee and now Working Group) have investigated all known public land tenures for establishing a formalised single-track network. These investigations have included the following areas:

1. Formalising existing informal trails in Hester

Environmental assessments identified that several vegetation complexes in the area are under-represented or poorly reserved at the regional scale, giving them elevated conservation significance within the region. Under current land management objectives, additional disturbance in these areas is not supported, even where species-level rare flora may not be present within the immediate trail corridor, and even where existing single trails are already present. As a result, the proposal did not progress beyond Stage 3 (Site Assessment) of the Trail Development Process.

2. Public Drinking Water Source Protection Area at Hester Dam

A proposal in 2024 to establish a single-track ride park adjacent to Hester Dam was not supported due to drinking water source protection requirements within the catchment.

3. Other DBCA-managed reserves in the Shire

Further assessment of sites within National Park, Conservation Area, Nature Reserve and State Forest tenure identified similar constraints. These included dieback status, vegetation complex representation, and other environmental considerations which limited feasibility under current policy settings.

4. Plantation land managed by the Forest Products Commission (FPC)

A proposal in the Wandillup plantation was considered over a 12-month period in 2025. Approval was not granted due to thinning and harvesting cycles, and associated visitor safety considerations.

5. Remaining potential option within DBCA managed land

A limited opportunity remains to explore fire-trail-based routes on existing cleared corridors under the State's 8-stage Trail Development Process. However, as a stand-alone offering, these are unlikely to deliver the single-track riding experience identified in regional and local planning as necessary for a viable network, nor are they likely to justify investment.

Within current land management settings, the investigations undertaken indicate that public land within the Shire does not provide a feasible pathway for developing a meaningful single-track network. This has led to exploration of alternative options, including the potential suitability of Lot 203 Hester Road.

Looking forward – Hester Land Potential

Given the environmental and land-use constraints associated with public land, the most promising pathway for establishing a safe, formally approved and enjoyable mountain bike trail network is to investigate private land that is already disturbed and cleared, has manageable constraints, and is of a scale suitable for a small, progression-focused network. The Hester Road parcel aligns with these criteria and would be able to progress through concept planning more efficiently than previous proposals on public land, which have consistently encountered constraints during the assessment stages.

Lot 203 Hester Road presents a promising opportunity for the following reasons:

- *Scale:* Approximately 108 acres, providing sufficient area for a meaningful beginner-to-intermediate trail network.
- *Location:* Centrally positioned between Bridgetown and Greenbushes.
- *Connectivity:* Adjacent to the rail corridor, offering potential for a safe link trail from town (subject to future approval from ARC Infrastructure).
- *Adjacency:* Located opposite the Golf Club, which may present future opportunities for shared parking, toilet facilities or community hub functions - similar to arrangements seen at other regional facilities (e.g. Dunsborough Country Club) subject to future discussion with the Golf Club.
- *Environmental suitability:* As previously cleared and disturbed land, the site is likely to present fewer environmental constraints than native vegetation reserves.
- *Topography:* Natural elevation in the south-west and eastern areas provides opportunities for skill-appropriate trail progression.
- *Regional differentiation:* A beginner-focused network would complement, rather than duplicate, nearby technical trail experiences in Nannup and Pemberton.
- *Community benefit:* Strong alignment with health, wellbeing and youth-engagement priorities.

Collectively, these factors indicate that Lot 203 Hester Road represents a feasible and strategically suitable location for further investigation into a future mountain bike trail network.

Local Community Benefits

Development of a local mountain bike trail network aligns with the Shire's Council Plan objectives for active recreation, health and wellbeing, youth engagement and volunteer capacity building. It also complements Talison Lithium's focus on supporting community wellbeing and contributing to local liveability outcomes in the Bridgetown–Greenbushes area.

The following community benefits reflect these shared priorities:

Health & Wellbeing

- Local trails enable regular physical activity and time in nature, increasing accessibility after work or school, supporting mental wellbeing, cardiovascular health, and social connection.
- The need to travel to trail networks in neighbouring Shires can limit participation to weekends, whereas local trails make it easier to ride regularly as part of everyday life. The value of a local trail network is therefore not simply reduced travel distance, but the opportunity for mountain biking to become a more accessible and routine activity within the community.
- Unlike many sports that cater to a specific age group, mountain biking can be enjoyed by people of all ages, with BMBCC membership currently ranging from approximately 14 to 81 years of age.
- It can be enjoyed with family, friends or individually, providing opportunities to build social connections.
- Inclusion of adaptive riding-friendly features on selected trails (e.g., wider trail widths, gentle turning corners and stability over technical obstacles) will help riders with mobility, neurological or sensory impairments access the same health and wellbeing benefits.

- Mountain biking is a sport that can be undertaken year-round, allowing people to participate consistently rather than being limited to a particular season.

Youth Engagement & Skills

- A local network would enable coaching, school programs and junior development, providing safe recreation close to home.
- In 2024, the Shire's youth survey identified mountain biking and walking trails as one of the top three responses when young people were asked what they would like to see built, created or changed in the Shire.
- During Shire engagement with high school students in 2026, mountain bike trails were identified as one way the Shire could better support physical wellbeing.
- Existing facilities (e.g., skate parks and pump track) are valuable, but do not substitute for beginner-to-intermediate mountain bike trail opportunities.
- This location presents the opportunity to access the network via the gravel rail corridor, allowing riders of all ages to ride from Bridgetown without needing to be driven.

Events & Community Building

- An approved and well-developed network enables small local events, skills clinics, and community days - showcasing the region, engaging locals and building volunteer capacity.
- For new residents, trails are a gateway to social networks and belonging, strengthening social capital, particularly in a small town where connections can be hard to make.
- Development of a trail network would also support the ongoing growth of BMBCC, which currently has 33 members. Despite continued strong community interest, the Club is unable to conduct regular ride days due to the lack of formally approved local trails. This limits opportunities for existing and new residents to build social connections, participate in community life and develop a sense of belonging within the Shire.

Tourism & Local Economy

- Visitors typically travel in groups and support hospitality, retail, fuel and accommodation sectors.
- Bridgetown trails would complement Nannup and Pemberton, broadening the Warren Blackwood itinerary with beginner-friendly and family progression options.
- Existing accommodation capacity can support modest increases in visitation associated with a local-scale network.

Regional Benefits

Bridgetown is well positioned to strengthen the broader Warren Blackwood riding experience by providing a community-focused, beginner-to-intermediate network that complements the more technical trail offerings in Nannup and Pemberton. A local-scale network would:

- Provide an accessible option for local residents and riders from surrounding Shires.
- Support skills development and participation through clubs, schools and entry-level programs.
- Offer variety for regional visitors and families seeking progression-friendly trails.
- Contribute to modest local spend and multi-town trips within the region.

This type of trail experience is currently limited within the region and aligns with both community demand and broader recreation goals.

Risks of not developing a local network

Developing a mountain bike trail network in Bridgetown has the potential to enhance regional connectivity, provide beginner-friendly options currently limited nearby, and support participation across a broad range of ages and abilities.

The key risks of not developing a local trail network are:

- Riding may continue on existing trails, with potential for new informal tracks to emerge in sensitive areas, increasing environmental impacts and safety risks.
- Reduced opportunities for regular physical activity and the associated mental wellbeing benefits that local trails can provide.
- Riders will continue travelling outside the Shire to access formalised trails, reducing social and economic benefits.
- Opportunities to support youth health, social connection and participation in outdoor recreation remain limited.

These risks reinforce the value of investigating the feasibility of a formalised local trail network at Lot 203 Hester Road.

Conclusion

Lot 203 Hester Road represents a promising opportunity to investigate the feasibility of a local, community-focused mountain bike trail network on previously disturbed land. The Bridgetown Mountain Bike & Cycling Club looks forward to working collaboratively with Talison Lithium and the Shire to further assess the site's suitability.



Shire of Bridgetown - Greenbushes
Administration Office
1 Steere Street
Bridgetown WA 6255

LETTER OF SUPPORT: GEEGELUP MOUNTAIN BIKE TRAIL NETWORK FEASIBILITY PROPOSAL (LOT 203 HESTER ROAD)

For over a decade the Shire has worked with the Bridgetown Mountain Bike and Cycling Club to formalise existing trails and develop a new 30km mountain bike network in the Hester area. Despite considerable effort, the project has been unable to proceed due to land constraints. The Shire and the Club have investigated a range of land tenure options, however, investigations to date indicate that public land does not provide a feasible pathway for developing a meaningful single-track network.

Assessing the feasibility of Lot 203 Hester Road presents a promising opportunity to explore a solution to a longstanding challenge for both the Shire and Bridgetown Mountain Bike and Cycling Club.

Mountain biking provides opportunities for physical activity, time outdoors and social connection, all of which contribute positively to mental and community wellbeing.

A key benefit of local mountain bike trails is that they make it easier for people to ride after school or work. For young people in particular, trails that are accessible by bike (as this land parcel potentially allows) make it easier to ride regularly and independently, without relying on transport to neighbouring towns or a significant time commitment.

The Shire strongly supports the development of the proposed feasibility study and looks forward to working collaboratively with Talison Lithium and the Bridgetown Mountain Bike and Cycling Club to explore the opportunities it may present for the Bridgetown - Greenbushes community.

Yours sincerely,

Cr Stephen Carstairs
Shire President
July 2026



PROJECT	BRIDGETOWN PLACE PLANNING
PLACE LAB REF	#25079
DATE	May 2026
PREPARED BY	Nicholas Pierson
SUBJECT	PLACE PLANNING SCOPE - Brief

PROJECT BACKGROUND

The Shire of Bridgetown-Greenbushes (SoBG) is seeking to appoint a suitably qualified consultant (the Consultant) to prepare Place Plans (the Project) for the towns of Bridgetown and Greenbushes. The Place Plans are a key implementation tool for the Council Plan 2025–2035, particularly “Responsible and attractive growth and development” and initiative “develop place plans for Bridgetown and Greenbushes with consideration of ideas to improve land use, connectivity, infrastructure, aesthetics and environmental sustainability.”

The Council Plan will be the primary strategic driver for the Place Plans, with the Project also building on the Bridgetown and Greenbushes Community Development Action Plans (CAPs) that provide detailed community-led aspirations, goals and priority actions for each town. Where there are conflicts in emphasis, the Place Plans are to give precedence to the Council Plan unless SoBG confirms that a particular CAP action should be elevated. Environmental and financial sustainability are to be treated as an overarching consideration across all elements of the project.

The Project will also respond to the earlier scope investigation, which identified the need for vision-led, spatially based place planning focusing on physical improvements, activation and prioritised actions supported by robust community and stakeholder engagement.

PROJECT OBJECTIVES

The objectives of the consultancy are to:

- Prepare contemporary, vision-led Place Plans for Bridgetown and Greenbushes that translate community aspirations and Council priorities into spatially defined initiatives, projects and actions for the public realm and related land uses.
- Improve the quality, amenity and functionality of streets, civic spaces, parks, trails and interfaces with adjacent land uses, to support activation, events, everyday public life and inclusiveness for all ages and abilities.
- Align place-based priorities with the Council Plan, the two CAPs and other relevant strategies, including emerging work on the updated Disability Access and Inclusion Plan, Local Planning Scheme 7, Youth Friendly Community Plan, Environmental Sustainability Strategy, Trails Plan and related Shire initiatives.
- Establish clear, staged and cost-aware implementation plans (short, medium and long term) with indicative order-of-magnitude costing, responsibilities, funding options and monitoring measures that can inform corporate, long term financial and asset planning.
- Embed best-practice community and stakeholder engagement, including pathways for Noongar custodians, young people, seniors and key local organisations, and support ongoing community capacity building in line with the Activate model.
- Deliver distinct, clearly articulated outcomes for Bridgetown and for Greenbushes with a strong focus on supporting community life that are:
 - Reflective of the individual towns, communities and their specific needs.
 - Respond to the context of each town physically, economically and culturally

PROJECT STAGING AND RELATIONSHIP BETWEEN THE TWO TOWNS

The initial focus of the project is Bridgetown, to be commenced in the 2026–27 financial year, with Greenbushes to follow. The scope for Bridgetown is to be developed in a way that is readily transferable and adaptable to Greenbushes, using a common methodology, engagement framework, deliverable structure and mapping standards.

The Consultant will be engaged under a single contract covering both town Place Plans, with the Greenbushes component able to be activated via a staged program or separable portion structure to be confirmed with SoBG at contract negotiation.

The Consultant's methodology should demonstrate how knowledge, analysis and tools developed for Bridgetown will be efficiently leveraged for Greenbushes while respecting the distinct identity, assets, opportunities and issues of each town.

Although the main Greenbushes work is staged to occur after Bridgetown, the Consultant is expected to include initial early Greenbushes analysis and engagement during the Bridgetown-focused period, to begin relationship-building and to identify initial opportunities to provide clarity for the community about future directions.

PROJECT AREA AND FOCUS

The expectation is that as a minimum, the Place Plans will focus on:

- **Bridgetown:** town centre and main street, Blackwood River interface and key river parks, key land developments such as Highlands, Geegelup Brook and associated public spaces, key community and sport/recreation precincts (including Bridgetown Leisure Centre, Youth Precinct and sportsground precinct), key entry corridors, and linkages to surrounding residential areas and regional trails.
- **Greenbushes:** main street and town centre, Greenbushes Pool and associated open space, the Sports Ground Precinct, key entry corridors, special heritage and mining-related assets, connections to trails and natural areas, and interfaces with worker accommodation and industrial areas as relevant.

Within these areas, the focus is on public realm and public-facing spaces and interfaces (streets, paths, public open spaces, civic facilities interfaces, key view corridors, key junctions and gateways), recognising that recommendations may have implications for private development and statutory planning frameworks.

SCOPE OF SERVICES – OVERVIEW

The Consultant is to provide a multi-disciplinary place planning service, integrating urban design, landscape architecture, planning, transport and movement, economic analysis and engagement expertise. The scope is structured into the following stages for each town:

1. Inception and project establishment.
 2. Research, analysis and site-based investigation.
 3. Community and stakeholder engagement and co-design.
 4. Draft Place Plan.
 5. Final Place Plan and implementation framework.
- Bridgetown and Greenbushes will follow the same structure, with the detailed program and level of effort for Greenbushes to be agreed with SoBG, having regard to lessons learned from the Bridgetown process and budget constraints.

STAGE 1 – INCEPTION AND PROJECT ESTABLISHMENT

The Consultant shall:

- Review all relevant background material provided by SoBG, including but not limited to: Council Plan 2025–2035; Bridgetown and Greenbushes CAPs, Youth Friendly Community Plan, DAIP, Trails Plan, Local Planning Scheme 7 and environmental, heritage and infrastructure studies, and existing master plans (e.g. sportsgrounds, riverfront projects).
- Undertake an inception meeting and site familiarisation with SoBG representatives in Bridgetown and Greenbushes, including a walk-through of key areas with officers, elected members and potentially local community representatives.
- Prepare a Project Plan confirming methodology, program, key milestones, decision points, resourcing, and risk management, including coordination with related Shire projects (e.g. Local Planning Scheme, Environmental Sustainability Strategy, Geegelup Brook Restoration Project etc.).
- Prepare a draft Engagement and Communications Plan for SoBG approval, outlining core engagement activities to be priced within the fee and optional value-added engagement activities that may be separately priced and considered by SoBG.

Deliverable: Inception Report, including Project Plan, Engagement and Communications Plan and confirmed scope and boundaries for each town.

STAGE 2 - RESEARCH, ANALYSIS AND SITE-BASED INVESTIGATION

The Consultant shall undertake integrated research and analysis for each town, including at a minimum:

- Desktop research:
 - Review of strategies and plans relating to people, place, planet, prosperity and performance, including Council Plan outcomes and priority actions, CAP theme actions, and relevant regional strategies (e.g. tourism, trails, economic development, sustainability).
 - Demographic, social and economic analysis, including population trends, age profile, housing mix and affordability, employment and industry context, and visitor economy trends.
- Spatial and physical analysis:
 - Role of each town within the Shire and region, and relationship to surrounding settlements, landscapes and key movement corridors.
 - Town character and structure, precincts, built form, heritage and cultural landscape values, including Noongar cultural values as advised by Traditional Custodian representatives.
 - Natural environmental qualities (topography, vegetation, waterways, views, climate resilience considerations) and open space hierarchy, function and condition.
 - Access and movement patterns: road hierarchy, local and regional traffic, heavy vehicle movements (including mining-related haulage), parking, paths, trails and cycleways, universal access and public transport connections.
 - For Bridgetown, the Consultant is to integrate with the Bridgetown Trails Plan to avoid duplication of scope and address missing linkages identified through this plan.
 - For Greenbushes, the Consultant is to provide a proportionate review of key walking and cycling conditions.
 - Experiential qualities and public life: on-site observation of who uses public spaces, when and how, including comfort, safety, inclusiveness, and capacity for events and informal gathering.
 - Assessment of Geegelup Brook and adjacent open spaces in Bridgetown, including their recreation, landscape and flood resilience roles. Consider the Geegelup Brook Restoration Project Concept Plan within this scope.
 - Identification of current and potential event and activation sites in each town (e.g. riverfront, parks, civic spaces, pool and Sports Ground Precincts) and assessment of their functional strengths and constraints.
- Asset and landscape audits (high-level, non-dilapidation):
 - Street and public space asset condition audit (key hardscape and furniture elements).
 - Tree, planting and irrigation overview audit in key streets and public spaces, with an emphasis on shade, climate resilience and character.
- Program and activity overlay:
 - Mapping of current and planned events, festivals and programming (e.g. Blues at Bridgetown, Blackwood Marathon, Greenbushes events) and their spatial and functional requirements.
- Benchmarking:
 - Benchmarking with comparable regional towns (main street, river towns, mining towns) to identify transferable lessons and precedents.

Deliverable: Issues and Opportunities Report (per town or combined with town-specific sections) including maps, diagrams, photographs and a concise summary of key constraints and opportunities.

STAGE 3 – COMMUNITY AND STAKEHOLDER ENGAGEMENT AND CO-DESIGN

In partnership with SoBG, the Consultant shall design and deliver a varied, inclusive and practical engagement program that builds on the Activate process and avoids consultation fatigue. Engagement approaches are expected to differ between the two towns, and the Consultant must propose and deliver tailored methods accordingly based on the following understanding:

- **Bridgetown:** generally strong participation in community initiatives. Methods may include public workshops, pop-up kiosks, open houses and online tools, supported by targeted sessions with key groups and elected members.
- **Greenbushes:** engagement will need to allow for different participation patterns and preferences, with a focus on targeted outreach through existing community groups and networks, smaller scale conversations and settings that suit

local routines. Engagement should clearly connect participation to tangible outcomes to help strengthen confidence in the process.

At a minimum, for each town the program is to include:

- One community-wide engagement event (e.g. workshop, open house, or interactive drop-in) at the early “places, values, issues and opportunities” stage.
- One co-design focused engagement activity (e.g. precinct co-design workshop, walkshop, or design charrette) to test options and trade-offs for key locations (e.g. main street, riverfront, pools and sportsgrounds).
- At least two targeted stakeholder sessions (in person or online) with:
 - Local businesses and tourism operators (potentially in conjunction with the Blackwood Chamber of Commerce & Industry).
 - Community groups and volunteers (including Activate/Bridgetown Hub/CRC, BGTA, Sporting Clubs, Grow Greenbushes and relevant committees).
 - Youth and families (including Blackwood Youth Action and school representation).
 - Seniors, people with disability, access advocates and Geegeelup Village Inc.
- Early and ongoing engagement with Traditional Custodians (Kaneang, Pibelman and Wadandi people) via an agreed cultural engagement pathway, to understand aspirations, stories, cultural protocols and opportunities for recognition and co-management in the public realm.
- Methods should combine in-person and online tools (e.g. digital mapping, survey, social media). The Consultant is to prepare engagement materials, facilitate sessions, document outcomes and provide SoBG with editable copies of key materials for future reuse.

Deliverables: Engagement and Communications Plan (final), all engagement collateral, and a Consultation Outcomes Report for each town summarising participants, methods, key themes, and implications for the Place Plans.

Stage 4 – Draft Bridgetown Place Plan

Using the analysis and engagement outcomes, the Consultant shall prepare a Draft Place Plan for Bridgetown that includes:

- Vision, principles and positioning:
 - A concise, community-endorsed place vision aligned with the Council vision “The heart and soul of the South West” and the CAP’s vision and guiding values.
 - Clear place principles and design drivers that articulate what should be protected, enhanced and changed.
- Spatial framework:
 - A town-wide spatial framework plan showing key structuring elements: gateways, main streets, key nodes, precincts, movement and green networks, public space hierarchy and character areas.
 - Precinct plans and concept diagrams for priority areas, such as:
 - Bridgetown main street and civic core.
 - Blackwood River interface, parks and river walk, including connections to Sunnyside, Blackwood River Park and other priority sites.
 - All shire parks within the Bridgetown town (Somme Creek, Memorial, River, Pioneer and Highlands)
 - Bridgetown Leisure Centre, library, sporting and youth precincts.
 - Key entry corridors and town gateways.
- Priority projects and actions:
 - A spatially referenced schedule of initiatives and projects, including physical works, activation initiatives, policy/process improvements and partnership projects (e.g. with Activate, tourism bodies, community groups and regional partners).
 - Development of high level concept designs and Opinion of Probable Cost for the 4 highest ranked projects.
 - Each action to include: description, location, rationale, indicative scale, priority (short/medium/long term), lead and partners, potential funding sources and dependencies.
 - Identification of “quick wins” and pilot or prototyping opportunities that can be delivered within existing resources or small grants, alongside larger capital projects.
- Implementation and monitoring framework:

- Staged implementation plan including an indicative program and order-of-magnitude cost ranges for key physical projects, sufficient for budgeting and grant applications (detailed quantity surveying is not required at this stage).
- Governance and delivery arrangements, including alignment with SoBG's corporate planning, asset management, Community Development and Economic Development functions and Activate structures.
- Monitoring framework and headline indicators linked back to Council Plan outcomes and community scorecard measures (e.g. satisfaction with town centre, streetscapes, paths and cycleways, parks and playgrounds, tourism experiences).
- Alignment mapping:
 - A clear alignment table showing how Place Plan actions implement and/or support Council Plan actions (particularly under "Our Place" and "Our Prosperity") and Bridgetown CAP themes and actions.

Deliverable: Draft Bridgetown Place Plan including a minimum of 4no. draft visualisations, high level concept designs and Opinion of Probable Costs for the 4 highest ranked projects.

STAGE 5 – FINAL BRIDGETOWN PLACE PLAN

Following public exhibition and internal review facilitated by SoBG, the Consultant shall:

- Attend a minimum of one Council briefing and one community presentation (in person or online) to explain the Draft Place Plan and respond to questions.
- Consolidate and respond to feedback (SoBG, community and stakeholders) within a submissions matrix agreed with SoBG, clearly identifying recommended changes.
- Prepare the Final Bridgetown Place Plan, incorporating agreed amendments, ready for Council consideration and adoption, with an executive summary suitable for broad community communication.

Deliverables: Final Bridgetown Place Plan (print-ready and web-optimised PDF), of 4no. presentation level visualisations, high level concept designs and Opinion of Probable Costs for the 4 highest ranked projects, executive summary, alignment tables linking Place Plan actions to Council Plan actions and Bridgetown CAP.

STAGE 6 – GREENBUSHES PLACE PLAN

The Consultant shall undertake an equivalent place planning process for Greenbushes, scaled appropriately but using the same framework and documentation structure as Bridgetown. The Greenbushes Place Plan is expected to emphasise:

- Main street revitalisation and town centre activation, including responding to the community's aspirations for a more vibrant main street and improved entrances.
- Enhancement of key public spaces such as Greenbushes Pool, Thomson Park and sportsgrounds, Heritage Park and trailheads, including play, shade, accessibility and shared-use considerations.
- Integration of mining and industrial context, worker accommodation, and the economic role of the lithium industry, while retaining the small-town lifestyle and heritage values.
- Strengthening of tourism, trails and heritage experiences, including the Greenbushes Discovery Centre, heritage walking trails and free camping areas, and linkages to regional touring routes.
- The Greenbushes Place Plan shall include the same core components as the Bridgetown plan (vision and principles, spatial framework, precinct plans, action schedule, implementation and monitoring, and alignment mapping with Council Plan and Greenbushes CAP).

Deliverables: Draft and Final Greenbushes Place Plan, with equivalent mapping, schedules, alignment tables and visualisations, high level concepts and OPC for the 4 highest ranked projects using the Bridgetown documentation as the template for structure and layout

Community engagement and communications requirements

In addition to the Stage 3 tasks, the Consultant must:

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- Coordinate engagement timing and messaging with SoBG's Communications team to ensure consistency with the Shire's corporate communication channels and emerging Communications Plan.
- Provide SoBG with draft communication content (web copy, social media tiles, poster templates) for each key stage, in accessible formats and plain language.
- Demonstrate how engagement findings have directly influenced the spatial framework, priorities and project definitions in each Place Plan.

SoBG will provide translation or accessibility support as required, but the Consultant must plan for inclusive engagement and provide materials in accessible formats (e.g. easy-read summaries, large-print maps where appropriate).

GOVERNANCE, REPORTING AND MEETINGS

The Consultant will report to a SoBG Project Manager and a Project Control Group (PCG) comprising key officers and elected member representation. Governance expectations include:

- Fortnightly or monthly progress updates (email or virtual) as agreed at inception.
- Formal PCG meetings at key milestones (inception, completion of Issues & Opportunities, post-engagement, draft Bridgetown plan, draft Greenbushes plan, and prior to each finalisation stage).
- Attendance at up to two Council briefings (at key decision points) per town, in person where practical or via online presentation.

The Consultant must maintain a risk register for the project and highlight emerging risks and dependencies (e.g. reliance on concurrent strategies, funding decisions or external approvals) in regular reporting.

DELIVERABLES SUMMARY

As a minimum, the Consultant shall provide:

- Inception Report and Project Plan (including Engagement and Communications Plan).
- Issues and Opportunities Report (combined or town-specific) with mapping and analysis.
- Engagement collateral and Consultation Outcomes Reports (per town).
- Draft and Final Bridgetown Place Plan (PDF plus editable GIS-compatible spatial data and action schedules in an agreed format).
- Draft and Final Greenbushes Place Plan (as above).
- High level concepts and OPC for the 4 highest ranked projects for each town.
- Alignment tables linking Place Plan actions to Council Plan actions and each town's CAP.
- Presentations (PowerPoint or equivalent) for key community and Council briefings.

All spatial data must be supplied in formats agreed with SoBG (e.g. shapefiles, .dwg or geodatabases with agreed attribute structure) to enable integration into Shire systems.

SPECIALIST TECHNICAL INPUTS

The Place Planning scope is primarily a strategic and concept-level project; however, certain specialist technical inputs will be required to inform recommendations, these include:

- Aboriginal cultural heritage advice and engagement support, provided by a practitioner with demonstrated experience in Aboriginal cultural heritage and community engagement, capable of leading this aspect of the work in partnership with Aboriginal organisations and representatives identified by SoBG
- Accessibility consultant to support broad auditing of public realm accessibility and universal design.
- Town planner / strategic planner to assess land use and zoning implications, including potential changes such as converting selected light industrial areas in Bridgetown to residential or mixed use, and opportunities for increased residential density in appropriate locations.

The following specialist technical inputs may become required during the project, and this will be managed in coordination with SoBG:

- Arboricultural services
- Public art strategy advice

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- Built heritage advice
- Road Safety Auditor

The following services are not expected to be included within the Consultant team in the base scope:

- Quantity Surveyor – will be engaged by SoBG directly if required
- Surveyor - site-specific surveys will be required for selected sites, and are to be scoped and commissioned at a later stage when priority areas are identified.

The Consultant is to identify any additional specialist advice consider critical to robust place planning and the deliverables of this scope.

ASSUMPTIONS AND EXCLUSIONS

Unless otherwise agreed in writing, the following assumptions apply:

- The Place Plans are strategic documents; detailed design, documentation and construction phase services for individual projects are excluded.
- Detailed quantity surveying is not required; costings will be at an order-of-magnitude level suitable for prioritisation and funding applications.
- Statutory planning scheme amendment documentation, complex traffic modelling and detailed engineering design are excluded, though the Place Plans should clearly identify where such follow-on work is required.
- SoBG will provide available background data and mapping, including property boundaries, cadastre, aerial imagery, asset data and relevant strategy documents.

Any significant scope changes, additional meetings beyond an agreed allowance, or additional iterations of key deliverables outside the agreed review rounds may be treated as variations subject to prior written approval by SoBG.

PROGRAM

- SoBG will confirm the required completion dates in the RFT, informed by its corporate planning cycle and budget timing. Indicatively, the earlier scope investigation suggests that a typical place planning project of this nature could be delivered in approximately six to nine months per town, excluding extended statutory advertising or funding-related delays.
- Respondents will be required to submit a detailed program showing durations and sequencing for all stages, critical path, key dependencies and proposed timing of engagement activities for each town.

CONSULTANT CAPABILITY REQUIREMENTS

Respondents must demonstrate:

- Experience in preparing integrated Place Plans or similar vision-led, spatially based strategies for regional or small-town contexts in Australia.
- Strong capabilities in urban design, landscape architecture, strategic planning and community-centred design, including demonstrated experience in co-design with communities and working with Aboriginal custodians.
- Successful delivery of multi-stakeholder engagement processes in regional communities, including work with youth, seniors, volunteers and community organisations.
- Experience integrating place-based strategies with local government corporate and strategic planning frameworks.
- Capacity to deliver high-quality mapping and visual outputs that communicate clearly to both technical and non-technical audiences.

end



MEMO

PROJECT	BRIDGETOWN PLACE PLANNING
PLACE LAB REF	#25079
DATE	18 November 2025
PREPARED BY	Walter Van Der Loo
SUBJECT	PLACE PLANNING SCOPE INVESTIGATION

INTRODUCTION

The Shire of Bridgetown-Greenbushes (SoBG) is intending to engage specialist consultant services to assist in developing strategy and a plan of action for the improvement of place outcomes in the Towns of Bridgetown and Greenbushes. The SoBG engaged PLACE Lab in early November 2025 to assist development of the scope for the consultant services.

PROCESS

PLACE Lab's current engagement includes:

- Review of current background information including Community Development Action Plans and Strategic Community Plan
- Liaison with SoBG
- Preparation for and facilitation of a workshop with CoBG representatives addressing:
 - What place planning can be
 - How place planning is approached by different organisations
 - Questions for SoBG to prompt discussion on project objectives and requirements
- Site visits with SoBG representative to gain a better understanding of the two towns and their challenges and opportunities
- Preparation of this memo exploring discussion points from the site visits and workshop with identification of possible next steps for SoBG consideration.

SCENE SETTING

The area of SoBG responsibility is a unique part of the Southwest of Western Australia. It has recently positioned itself as "The heart and soul of the South West". The area has a growing population attracted to nature, rural lifestyle, culture and historical small-town qualities. The area is diversifying and attracts travellers and visitors, including during special events. The economy is currently strong, and income has been bolstered by contributions resulting from lithium mining.

The SoBG has undertaken significant upgrades of key assets such as community building facilities. Other initiatives to improve public places are ongoing. Strategic planning has been identified as critical to ensure any future initiatives are prioritised and implemented in a methodical manner with a vision in mind. The SoBG is working to develop a Strategic Community Plan, Local Planning Scheme and Local Planning Strategy and Sustainability Strategy as part of a suite of strategic plans to help guide future directions.

Parts of the community are also quite active in contributing to the life of Bridgetown and Greenbushes. There are many clubs and community groups. Lots of events and activities are well supported by the community. Recently, community members initiated the preparation of Community Development Action Plans for the townships of Greenbushes and Bridgetown. The

local chamber of Commerce will shortly lead development of a tourism and economic development strategy.

There is a desire by the SoBG to build on community capacity and engage with the community to develop and implement place planning outcomes for the two towns.

The SoBG has decided to commence a place planning project for Bridgetown in the 2025/26 financial year. This will be followed by commencing a place planning project for Greenbushes in the 2026/27 financial year (subject to funding). The brief for the Bridgetown place planning project should be easily transferable to the Greenbushes project.

SCOPE CONSIDERATIONS

Several challenges and opportunities have been identified that the SoBG would like to address in the place planning project:

- Facilitating connectivity in and around town
- Assisting wayfinding
- Improving quality and amenity of street environments
- Supporting accessibility
- Upgrading parks, squares and play spaces
- Providing opportunity for all parts of the diversifying community to enjoy participating in public life
- Ensuring spaces can better accommodate events
- Facilitating use of trails
- Reinforcing a positive identity and brand for the towns

The outcomes of the projects are to focus on physical improvements that will support activation, social life and community benefit. There is a preference from the SoBG that the projects include a spatial plan supported by prioritised actions.

It is important to the SoBG that community is adequately engaged to ensure community needs are appropriately considered. Ideally the community should remain engaged throughout the project thought to implementation of initiatives that will be identified by the project. There are also some key stakeholders that must be involved in the project.

The elected members of Council are ultimately the responsible decision makers for projects of this nature. It will be important to ensure they are well informed and have buy-in, to garner support for recommendations.

RECOMMENDATIONS:

The project should be a vision-led exercise informed by values and guided by principles. This will be informed by various inputs including thorough research, analysis and community and stakeholder engagement activities.

Research should include review of relevant strategies and plans, history, heritage, culture, economics and demographics. Analysis should include:

- How the town sits in and relates to its surrounding context
- Character
- Natural environmental qualities
- Open space hierarchy and function
- Access and movement
- Experiential qualities
- Public life study - Observe who and how people use the public realm and how well the public realm performs in supporting public life
- Current and planned event and programmed activity overlay
- Adjacent land use/activity and interface

- Asset condition audit
- Tree, planting and irrigation audit
- Benchmarking other places and transferring key findings

Community and stakeholder engagement will need to be varied, and comprehensive. Ideally a bespoke community and stakeholder engagement and communications plan should be developed in partnership with the SoBG. It is hard to get this right the first time by proponents submitting fee proposals in isolation. This creates challenges for scope definition and pricing by consultants.

One way to overcome this challenge is to provide a prescriptive core scope for engagement and communications. This will enable pricing comparison. The SoBG could also request proponents submit separately costed value-added engagement components that they believe the SoBG should consider for this project. This will help in assessing proponents' project appreciation and capabilities.

Based on research, analysis and engagement, a place strategy should be prepared that is conveyed through a clear identity and narrative for the public realm. Key design drivers should be identified, and initiatives and actions be spatially defined (i.e. high-level plan/s). The strategy should be supported by a prioritised and staged implementation plan. This should include estimated costings, where possible (A quantity surveyor may not be required at this stage).

There may be some specialist technical inputs required to inform or support this project. Further advice is required from the SoBG to help determine how they should be included in scope or sourced separately, and the timing of these services. Specialist services may include:

- Traffic assessments (volume, speed, safety, etc.)
- Parking needs study
- Aboriginal heritage advice
- Heritage advice
- Arborist assessment
- Public art consultancy
- Accessibility standards audit
- Town Planning – authority approvals (maybe)

The SoBG will need to be clear in the project brief regarding the likely status of related strategies and initiatives that the place planning consultant will need to be aware of in developing their submission. Any relevant available documents or information at the time the request for proposal is advertised should be provided to proponents for information.

The SoBG will also need to be clear in defining the role of SoBG staff and the governance for the project. This will help consultants understand how much will be undertaken by the SoBG and how much project management they need to allow for.

Finally, the physical extent of the project and key areas of focus for the area should be identified in the scope.

TIMEFRAME AND BUDGET:

The timeframe and budget are predominantly impacted by the following factors:

- The physical extent of works
- The SoBG internal governance – review and approval processes
- The amount and format of community and stakeholder engagement
- The quality of nature of deliverables expected (e.g. High-quality visualisations and digital animation)
- The volume of in-person attendance on site

Based on recent projects and typical deliverables, PLACE Lab estimates this project could be delivered in six to nine months. We are assuming this would not include any prolonged approval of public advertising processes or be subject to grant funding or other funding constraints part-way through the project to

progress to completion. We also assume that any quick-win, trial or prototyping projects would be undertaken following completion of the place planning scope.

We believe a typical scope of services could be delivered for a fee of between \$100K and \$200K for the core services of place planning and engagement. Other specialist consulting services would likely increase this estimate. Of course, a “lite” version could be possible for less, but this would require clarification of what is critically required by SoBG to be considered further.

PLACE Lab highly recommends that the SoBG builds into their budget a contingency for scope change following engagement of the preferred consultant. This will allow flexibility in pivoting to meet project needs. It is noted that the SoBG's Procurement, Budget Management and Supporting Local Business Policy indicates purchases of services between \$20K and \$250K (Ex GST) can be secured through obtaining at least three written quotations.

NEXT STEPS

PLACE Lab understands The SoBG will review this memo and determine how it would like to proceed and advise if it requires further assistance from PLACE Lab to prepare a detailed scope and specification for the procurement of place planning consultancy services.

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0.0 Place Planning - A Logical Way Forward**Introduction**

In recent years, the concept of place planning has gained significant traction as communities seek to enhance the quality of their built environments and public spaces. This discussion paper explores the importance of place planning for the Shire, its benefits, and the potential outcomes it can deliver for residents, businesses, and visitors.

What is a Place Plan?

A Place Plan is a strategic framework that guides the development and management of a specific area or locality within a broader urban or rural context. It aims to articulate a shared vision for the future of that place, supported by actionable goals. Place plans are characterized by their focus on creating vibrant, inclusive, and sustainable communities through thoughtful design and planning principles.

A Place Plan for Bridgetown would look at the specific areas or precincts within the Town Centre with different design philosophies, materiality and connections between them. It would also set a framework and long-term budget for town improvements that talk to each other rather than delivering in an ad hoc manner where money is often wasted, and places become fragmented and confusing.

An local example of ad hoc opportunistic planning is the Bridgetown Railway Station Visitor Centre that is now an outstanding facility, however it sits in isolation and does not connect properly with the town centre, the Administration building or Town Hall and does not properly consider future opportunities such as the goods shed which has a caravan park in between.

For the Shire of Bridgetown - Greenbushes, a Place Plan would entail:

- Strong Community Engagement from the very start, involving residents, businesses, and stakeholders in the planning process to understand their aspirations and priorities.
- Spatial Analysis that assesses the existing built environment, heritage, landscapes, infrastructure, amenities and importantly, walkability and connections.
- Developing a clear vision and objectives for how Bridgetown should look and function in the future.
- Formulating strategies and initiatives to achieve the vision, which may include infrastructure development, public space enhancements, heritage preservation, and economic revitalization efforts.
- Establishing a framework for implementation, including detailed concept designs with budgets and grant opportunities, timelines, responsibilities, and mechanisms for monitoring progress and adjusting strategies as needed.

What are the Benefits of a Place Plan?

The benefits of implementing a Place Plan for Bridgetown (and Greenbushes) are manifold and can positively impact many aspects of community life and local governance such as:

- Community cohesion and identity, where a Place Plan fosters a sense of ownership and pride among residents by involving them in shaping the future of their neighbourhoods and towns.

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- Preservation of heritage helps maintain the cultural and historical identity of the Shire while accommodating contemporary needs and aspirations.
- Enhanced public spaces such as improved parks, recreational areas, and streetscapes promote physical activity, social interaction, and mental well-being.
- Planning for accessible services such as shopping, healthcare, education, and public transport enhances convenience and quality of life for residents.
- Strategic planning such as Place Planning can attract investment, support local entrepreneurship, and stimulate economic growth.
- Enhancing the attractiveness and functionality of public spaces can boost tourism, leading to increased visitor spending and economic benefits.
- Incorporating sustainable design principles like green links, water sensitive urban design and low carbon products can mitigate environmental impacts and enhance resilience to climate change.
- A Place Plan provides a clear framework for decision-making, enabling the Shire to allocate resources and budgets effectively whilst prioritising projects that align with community goals.
- Ensuring short-term decisions contribute to a cohesive long-term vision, preventing ad-hoc development that may compromise the area's character and functionality.
- Integrating the Place Plan with existing or new planning schemes and strategic plans ensures consistency and compliance with statutory requirements.
- Facilitating ongoing community engagement and feedback loops ensures that the plan remains responsive to evolving community needs and aspirations.

In conclusion, developing a Place Plan for Bridgetown (and Greenbushes in due course) represents a proactive approach to sustainable development and community enhancement. By fostering collaboration, preserving heritage, promoting economic vitality, and improving quality of life, a well-crafted Place Plan can serve as a blueprint for creating a thriving, resilient, and inclusive community.

Some excellent examples of Place Plans can be found in the following links.

[City of Vincent Town Centres Place Plans](#)

[South Hedland Place Plan](#)

[South Beach Place Plan](#)