Shire of
Bridgetown-Greenbushes
The heart and soul of the South West

ATTACHMENTS

Ordinary Council Meeting

Thursday, 22 October 2026

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Shire of
Bridgetown-Greenbushes
The heart and soul of the South West

MINUTES

Ordinary Council Meeting

Thursday, 24 September 2026

Date: Thursday, 24 September 2026

Time: 5:30 PM

Location: Council Chambers

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UNCONFIRMED

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No matters for consideration

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SHIRE OF BRIDGETOWN GREENBUSHES

The Ordinary Council Meeting Minutes of Meeting held on 24 September 2026 commencing at 5:30pm.

ITEM 1 OPENING OF MEETING

The Presiding Member opened the meeting at 5:30 pm.

ITEM 2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the cultural custodians of the land, the Kaneang, Pibelmen and Wadandi people. We acknowledge and support their continuing connection to the land, waterways and community. We pay our respects to members of the Aboriginal communities and their culture; and to Elders past and present, their descendants still with us today, and those who will follow in their footsteps.

ITEM 3 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Councillors

Councillor S Carstairs	President
Councillor R Redman	Deputy President
Councillor J Boyle	
Councillor M Fletcher	
Councillor L Pearce	
Councillor K Gillies	
Councillor A McRae	

Council Officers

Chief Executive Officer, G Adams
Director Corporate, Economic and Community Development, C Radford
Director Projects & Environment, M Gillham
Manager, Executive Services Unit, M Morrell
Executive Assistant, K Durbin

Observers/Visitor

Apologies

Councillor S Robinson

Leave of Absence Previously Granted

Nil

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ITEM 4 ATTENDANCE OF GALLERY

Brian Moore; Joanne Moore; James Murray; Richard Koch; Kath Wisken; Brian Slatter; Stephen Wisken; Cathy Slatter; Suzy Roberts; Tim Pugh; Fiona Roberts; Adeline Pugh; Paul Roberts; John Birks; George Karafilis; Shelley Karafilis; Lisa Burgess

ITEM 5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

No matters for consideration

ITEM 6 PUBLIC QUESTION TIME

Question 1: Mr Richard Avard
Application completeness under LUP 11 - Section 3.4 of LUP 11 requires a Standard Large extractive industry application to address a Works and Extraction Plan, Resource Haulage Plan, Community Impact Assessment and Environmental Impact Assessment, together with the other information specified by the policy. A number of these requirements are not separately identified in the advertised documents and appear to be only partially addressed. Can the CEO explain why the application was accepted and advertised despite these apparent deficiencies in the information required under the Shire's policy?

Officer Response - Mr Garry Adams, CEO
The application was accepted and advertised following an assessment of the information provided against the applicable planning requirements and the information available at the time. LUP11 is a local planning policy and is given due regard as part of the assessment process. It does not mean that every requirement within the policy must be presented as a separate document or heading within the application.

The purpose of advertising is also to allow the community to review the information provided and identify matters requiring further clarification or consideration. Where additional information is considered necessary as the assessment progresses, the Shire can seek that information from the applicant before the application is determined.

The matters raised in this question are appropriate items to provide through a formal written submission on the development application as part of the public advertising process. They can then be considered by the Shire as part of the assessment and any further information or clarification considered necessary can be sought from the applicant before the application is determined.

Question 2: Mr Richard Avard
Pre-lodgement consultation - The Guidelines supporting State Planning Policy 2.4 expect proponents to demonstrate effective stakeholder and community engagement before lodging an extractive industry proposal. The application provides no specific evidence of consultation with neighbouring or affected landowners before lodgement. Can the CEO explain how the Shire was satisfied that appropriate pre-lodgement consultation had been undertaken before accepting the application?

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Officer Response - Mr Garry Adams, CEO
The Shire was aware that the community had already been engaged with the previous application for the same proposed land use at this site. A number of affected landowners and community members made extensive submissions on that application before it was subsequently withdrawn by the applicant last year.

The current application has now been lodged following technical work by the applicant and is again being formally advertised. While this is a new application, the nature and proposed land use remains substantially the same, and the community is therefore already familiar with the proposal and has previously had an opportunity to raise concerns.

The Shire considers the current advertising process provides the appropriate opportunity for affected landowners and the wider community to make submissions on this application. Any issues raised, including those relating to the public advertising, will be considered as part of the assessment.

Question 3: Mr Richard Avard
Newspaper advertising - Section 3.5.1 of LUP 11 requires the Shire to publish notice of the application in a local newspaper circulating in the area of the proposed extraction site. Can the CEO confirm which newspaper the notice was published in and the date or dates on which it was published?

Officer Response - Mr Garry Adams, CEO
The application has been advertised in accordance with the current planning framework, including publication on the Shire's website and through the Shire's usual communication channels.

LUP11 is a local planning policy and is given due regard in the assessment of the application. However, it was adopted some time ago and its advertising provisions need to be considered alongside the current statutory planning framework.

The purpose of public consultation and advertising is to provide the community with a reasonable opportunity to become aware of the proposal and make submissions. The significant number of submissions received to date demonstrates that the advertising undertaken has effectively brought the application to the attention of the community.

Accordingly, the Shire considers that the advertising undertaken has provided an appropriate opportunity for public participation in the development assessment process.

Question 4: Ms Kathleen Wisken
Identification and notification of affected owners - Section 3.5.1 of LUP 11 requires notification of adjoining owners and occupiers and those within any wider area determined by the CEO as likely to be affected. Can the CEO explain how the affected area was determined for this application and confirm which owners and occupiers were notified?

Officer Response - Mr Garry Adams, CEO
The affected area was determined in accordance with the applicable planning requirements and the Shire's assessment of those properties considered likely to be affected by the proposal.

UNCONFIRMED

The Shire has undertaken notification of relevant owners, however details identifying individual owners or occupiers will not be disclosed, as this would involve the release of personal information.

In addition to direct notification, the application has been publicly advertised on the Shire's website and through the Shire's communication channels. The significant number of submissions received to date demonstrates that the advertising has successfully brought the proposal to the attention of interested members of the community.

The Shire considers that the advertising undertaken has provided an appropriate opportunity for affected parties and the wider community to make submissions.

Question 5: Ms Kathleen Wisken
Hester Conservation Park and agency referrals - Given that the proposal directly adjoins Hester Conservation Park, can the CEO confirm whether the application was specifically referred to the Conservation and Parks Commission, formerly the Conservation Commission of Western Australia, DBCA and the Forest Products Commission, and if not, why not?

Officer Response - Mr Garry Adams, CEO
The application was referred to the Department of Biodiversity, Conservation and Attractions (DBCA) as part of the external referral process. The Shire will consider the advice received from DBCA as part of its assessment of the application. I note it has also been referred to the EPA, Department of Aboriginal Affairs and it will also go to the Department of Environment and Water Regulation as well.

The Shire is not aware of a statutory requirement under the applicable planning framework for an extractive industry development application to be referred to the Forest Products Commission.

Referral agencies are determined having regard to the nature and circumstances of the proposal and the relevant statutory requirements.

Question 6: Ms Kathleen Wisken
Extent of the referral area - Section 3.5.1 requires referral to every authority or person having control or jurisdiction over land or infrastructure within 500 metres, or within any wider area determined by the CEO as likely to be affected. Can the CEO confirm whether 500 metres was considered a sufficient referral area for this proposal and, if so, how that was determined having regard to the identified noise, vibration and traffic impacts?

Officer Response - Mr Garry Adams, CEO
The referral area for this application extended beyond the 500m area specified in LUP11. Relevant authorities and landowners within the area identified by the Shire as potentially affected were notified using the information available to the Shire.

In addition, the application has been publicly advertised on the Shire's website, providing a broader opportunity for the community to become aware of the proposal and make submissions.

The extent of submissions received to date, including submissions from outside the immediate referral area, demonstrates that the advertising has reached a wider community.

UNCONFIRMED

The Shire is therefore satisfied that the referral and advertising undertaken has provided an appropriate opportunity for potentially affected parties to comment on the proposal.

Question 7: Mr Stephen Wisken
Resource haulage information - Clause 3.4.5 of LUP 11 requires the Resource Haulage Plan and Traffic Impact Assessment to identify haulage routes, main destinations for extracted material, existing road conditions, roadside vegetation impacts and recommended road upgrades. The lodged Traffic Impact Assessment does not identify the main destinations for the extracted material and therefore does not establish the full haulage task. Can the CEO explain how the Shire and affected landowners are expected to properly assess the proposal without this information?

Officer Response - Mr Garry Adams, CEO
This is a valid matter to raise as part of the public advertising process by lodging a formal written submission. The purpose of advertising is to allow the community to review the information provided and identify matters or concerns that may need further consideration as part of the assessment.

The absence of information or clarification on a particular aspect of the proposal can be raised through a submission, and the Shire welcomes submissions that identify their concerns and issues including haulage routes, destinations and the potential impacts of increased heavy vehicle movements.

All submissions received will be considered as part of the assessment and where further information or clarification is required, the Shire can seek this from the applicant as part of their response to the submissions received.

Question 8: Mr Stephen Wisken
Intended use and destination of the material - LUP 11 requires the main destinations for extracted material to be identified, however the lodged Traffic Impact Assessment does not establish those destinations. Can the CEO confirm whether the Shire knows the intended use and principal destinations of the extracted material, including whether any of that material is intended to be purchased or used by the Shire for its own works or operations?

Officer Response - Mr Garry Adams, CEO
This is another valid matter to raise through the advertising process and the Shire welcomes a submission identifying this. The Shire can then consider this matter as part of its assessment and forward onto the applicant to respond accordingly. Once again, this demonstrates the value of public advertising. Submissions can identify matters the community wish to seek clarification or further consideration on that can then be addressed as part of the assessment process.

The Shire has not been engaged or involved in any discussions with the applicant regarding the purchase or use of material from the proposed development.

UNCONFIRMED

RESOLUTION: OCM 155-26/27

Moved: Councillor M Fletcher
Seconded: Councillor K Gillies

That Public Question Time be extended by 15 minutes to allow all members of the public the opportunity to present their questions.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies and A McRae

AGAINST: Nil

CARRIED 8/0

Question 9: Mr Stephen Wisken
Independent assessment of Catterick Road - Can the CEO confirm whether the Shire has independently assessed the existing condition, width and capability of Catterick Road to accommodate the proposed heavy vehicle movements while maintaining a safe and functional road environment for residents and other road users?

Officer Response - Mr Garry Adams, CEO
The condition, width and capacity of Catterick Road to accommodate the proposed heavy vehicle movements are technical matters that require assessment by appropriately qualified officers and technical advisors (where applicable). As part of the assessment process, the Shire will consider the relevant technical information received from its engineer and the responsible road authority, being Main Roads Western Australia.

Question 10: Mr Paul Roberts
Catterick Road / South Western Highway intersection - Based on my experience travelling this section of South Western Highway, do the Shire President and Councillors consider the existing Catterick Road intersection to be safe and capable of accommodating a substantial increase in fully laden heavy vehicles entering the highway?

Officer Response - Mr Garry Adams, CEO
The safety and capacity of the existing intersection is not a matter for officers or elected members to determine based on personal driving experience. The suitability of the intersection to accommodate additional heavy vehicle movements is a technical matter that will be assessed as part of the development application process, including consideration of the relevant traffic and road safety requirements and any advice received from the responsible road authority, being Main Roads Western Australia.

The technical information will then be considered as part of the Development Assessment Panel (DAP) members at their respective future meeting where they will make a determination on the proposal.

UNCONFIRMED

Question 11: Mr Paul Roberts
Technical capability to assess the application - The application relies on a number of specialist technical reports. Can the CEO identify the suitably qualified Shire officers or external advisers who will independently assess and interrogate those reports before the Shire completes its assessment of the application?

Officer Response - Mr Garry Adams, CEO
The specialist reports submitted with the application will be reviewed by appropriately qualified Shire officers as part of the assessment process.

Where specialist technical input is required beyond the Shire's internal expertise, the Shire may seek advice from suitably qualified external consultants or relevant government agencies.

The technical reports submitted by the applicant will be considered as part of the overall assessment and are assessed against the relevant planning framework, applicable technical standards and any advice received from specialist agencies (where relevant).

Question 12: Mr Paul Roberts
External specialist advice - Regulation 49 of the *Planning and Development Regulations 2009* allows the Shire to recover from an applicant the costs of specific assessments, technical resources and specialist advice required to assess an application. If the Shire does not have sufficient technical expertise internally to properly assess this proposal, can the CEO confirm whether the Shire will engage suitably qualified external specialists and recover those costs from the applicant?

Officer Response - Mr Garry Adams, CEO
The Shire will determine what technical expertise is required to properly assess the application as part of its assessment process.

Where specialist external advice is considered necessary, the Shire may engage appropriately qualified specialists or seek advice from the relevant government agency. Any costs associated with that advice will be dealt with in accordance with the applicable legislation and the Shire's processes.

Question 13: Mr James Murray
Extension of the advertising period - Section 3.5.1 of LUP 11 allows the CEO discretion to advertise an extractive industry application for longer than the minimum 21 days. Given the scale and complexity of this proposal and the level of community interest in the previous 2025 proposal, can the CEO exercise that discretion and extend the advertising period to at least 42 days to allow affected landowners sufficient time to review the application and make informed submissions?

Officer Response - Mr Garry Adams, CEO
The CEO has discretion to extent the advertising period, but that discretion does not mean an extension is required simply because the application is regarded as complex or there is community interest.

The 21 day advertising period is considered sufficient to allow affected landowners to review the application and make submissions.

UNCONFIRMED

The 90 day determination period and 42 day external referral timeframes are separate matters and should not be confused with the public advertising period. Referral agencies require time to undertake their own technical assessments.

On this basis, there is no identified planning or procedural reason to extend the advertising period to 42 days.

All public submissions received will be considered as part of the assessment of the application.

Question 14: Mr James Murray
Re-advertising following additional information - The advertised application omits or only partially addresses a number of matters required by LUP 11, meaning the community is being asked to comment without the full information ordinarily required to assess the proposal. Can the CEO confirm that, if substantive additional information is provided by the applicant, the Shire will re-advertise the application and provide the community with a further opportunity to comment?

Officer Response - Mr Garry Adams, CEO
LUP11 is a local planning policy and will be given due regard as part of the assessment of the application.

If further information is provided by the applicant at the conclusion of the public advertising period in response to the submissions received, the Shire will consider that information in accordance with the applicable planning framework. If the information materially changes the proposal or raises matters that require further public consultation, the Shire will consider whether re-advertising is appropriate.

However, the provision of additional information does not automatically require the application to be re-advertised. Any decision to re-advertise will depend on the nature and significance of the information provided.

Question 15: Mr James Murray
Notice displayed on the land - Section 3.5.1 requires the Shire to display a notice on the subject land in a prominent location and, where practicable, near the main entrance. Can the CEO confirm when the notice was installed, where it was located and the dimensions of the sign?

Officer Response - Mr Garry Adams, CEO
The application has been advertised in accordance with the current planning framework, including publication on the Shire's website and through the Shire's usual communication channels.

LUP11 is a local planning policy and is given due regard in the assessment of the application. However, it was adopted some time ago and its advertising provisions need to be considered alongside the current statutory planning framework.

The purpose of public consultation and advertising is to provide the community with a reasonable opportunity to become aware of the proposal and make submissions. The significant number of submissions received to date demonstrates that the advertising undertaken has effectively brought the application to the attention of the community.

UNCONFIRMED

Accordingly, the Shire considers that the advertising undertaken has provided an appropriate opportunity for public participation in the development assessment process.

I did want to point out that I think that people would like to know what the process actually is. Because this is a development assessment panel process once public advertising closes the Shire reviews the submissions we received and sends them to the applicant to respond including additional information requests. The responsible authority report commences with technical recommendation and relevant assessment material. And under regulation 12.3 the report must be provided to the DAP twelve days before the end of the ninety day period. We submit that report through DAP's planning online portal and then the DAP sets a meeting time and date, once that is set, they have to provide 7 days notice of that DAP meeting. They provide it to the Shire and we advertise that as well. We also write to everybody who has made a submission to let them know when that meeting has been scheduled for. The DAP meeting is open to the public and the DAP will determine the application at that meeting.

Question 16: Mr Richard Avart
We talk about the Shire having put it on their portal to look at, it's difficult to find, why is it so hard to find it. Most of this information got to people in the community because of Facebook which we put on. So, I want to know why the Shire has a portal there that is very difficult to navigate?

Officer Response - Mr Garry Adams, CEO
Thanks for that feedback, I thought that we had made it fairly easy to find and we put out communications that made it easy to find. But if you had problems doing that then we can certainly look at that and make it easier for people in the future.

Question 17: Mr James Murray
Is there another way that you can let people know because the first I have heard about this was a few days ago. I will be directly affected, I can see the mine lights at night from the main mine and hear the trucks. We were going to do something with retreats but we cant do that anymore because we cant have any serenity. But I didn't know anything about this until local people came and told me. Is there another way we can go to doors and gates and leave something on it?

Officer Response - Mr Garry Adams, CEO
We try to contact everybody in the area who are going to be impacted. We do that by email or mail where possible. If we didn't have an updated email address for you then it may not have gotten to you like it did to other people. We probably need to do some communication with community about getting their details up to date with the Shire so that we can contact them when we need to. I am sorry that you weren't contacted.

UNCONFIRMED

ITEM 7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Mr Paul Roberts presented a deputation to Council regarding the proposed extractive industry at Lots 3938 and 7971 Catterick Road, Catterick.

ITEM 8 COMMENTS ON AGENDA ITEMS BY PARTIES WITH AN INTEREST

ITEM 9 APPLICATION FOR LEAVE OF ABSENCE

RESOLUTION: OCM 156-26/27

Moved: Councillor M Fletcher
Seconded: Councillor T Pratico

That Council grants Councillor A McRae a leave of absence for the October Ordinary Coucil Meeting 22 October 2026.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies and A McRae

AGAINST: Nil

CARRIED 8/0

ITEM 10 CONFIRMATION OF MINUTES

10.1 Confirmation of Minutes 27 August 2026 OCM

RESOLUTION: OCM 157-26/27

Moved: Councillor A McRae
Seconded: Councillor T Pratico

The Minutes of the Ordinary Council Meeting held on 27 August 2026 be confirmed as a true and correct record.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies and A McRae

AGAINST: Nil

CARRIED 8/0

UNCONFIRMED

10.2 Concept Forums and Workshops

RESOLUTION: OCM 8-26/27

Moved: Councillor M Fletcher
Seconded: Councillor A McRae

THAT COUNCIL NOTES THE FOLLOWING CONCEPT FORUMS / WORKSHOPS WERE HELD:

1) 10 SEPTEMBER 2026 CONCEPT FORUM

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies and A McRae

AGAINST: Nil

CARRIED 8/0

UNCONFIRMED

ITEM 11 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Cr S Carstairs spoke about the Media Release: 17 September 2026 - Next phase of local government reforms to reduce voter fatigue.

Changes include amendments to the *Local Government Act 1995* and repeal of the *Local Government (Miscellaneous Provisions) Act 1960* to:

- introduce 'all up' four-year election cycles from 2031;
- remove barriers to voluntary local government boundary changes and amalgamations;

The Cook Labor Government will also introduce changes allowing technology-assistance to help people with disability to vote. The Cook Labor Government will also remove the 'Dadour poll' provision. Further reforms will modernise the legislation to improve governance and service delivery. The next phase of local government reforms is expected to be introduced into Parliament this year.

The full media release can be found here.

ITEM 12 NOTIFICATION OF DISCLOSURE OF INTEREST

Part 5, Division 6 of the Local Government Act 1995 requires a member who has an interest in any matter to be discussed at the meeting to disclose the interest and the nature of the interest in writing before the meeting, or immediately before the matter is discussed.

ITEM 13 QUESTIONS ON AGENDA ITEMS BY ELECTED MEMBERS

ITEM 14 CONSIDERATIONS OF MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

No matters for consideration

UNCONFIRMED

REPORTS OF OFFICERS

Reports of Officers have been divided into Departments as follows:

- CEO's s Office
- Corporate, Economic and Community Development
- Executive Services Unit
- Project Management and Environment

ITEM 15 CEO'S OFFICE

15.1 WBAC Tourism & Trails Advisory Group Nomination of Representatives

File Ref	
Responsible Officer	Garry Adams, Chief Executive Officer
Reporting Officer	Krystle Durbin, Executive Assistant
Attachments	Nil
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 159-26/27

Moved: Councillor R Redman
Seconded: Councillor M Fletcher

That Council:

1. **Nominates Cr Boyle as Council's elected member representative to participate in the WBAC Tourism & Trails Advisory Group; and**
2. **Endorses the Chief Executive Officer to appoint up to two appropriate staff members with responsibilities or involvement in tourism, visitor servicing, and/or trails to complete the Shire's three-member representation.**

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies and A McRae

AGAINST: Nil

CARRIED 8/0

IN BRIEF

Following the adoption of the Warren-Blackwood Alliance of Councils (WBAC) Tourism & Trails Advisory Group Terms of Reference, this report seeks Council's formal nomination of an elected member and endorsement of the Chief Executive Officer to appoint two staff representatives. As a non-delegated advisory subcommittee focused on regional tourism, visitor servicing, and trails strategies, including the Southern Forests & Valleys program, the group will hold its inaugural Meeting on Tuesday, 17 November 2026, in Manjimup, fostering crucial cross-shire collaboration and strategic alignment.

BACKGROUND

The Tourism & Trails Advisory Group has been established as an advisory subcommittee of the WBAC Board.

The purpose of the Group is to provide a regional forum for collaboration between the five member Shires and relevant tourism, trails, visitor servicing, land management, government, industry and community stakeholders.

Core membership may include up to three representatives from each of the five WBAC member Shires, up to two WBAC Board representatives, up to two representatives from the South West Development Commission, the WBAC Executive Officer and the WBAC project officer responsible for tourism and trails.

Additional organisations and stakeholders may be invited to participate where relevant, including Tourism Western Australia, Australia's South West, the Department of Biodiversity, Conservation and Attractions, visitor centres, Trails WA, State agencies, Traditional Owner organisations, industry bodies, community groups and subject-matter specialists.

Member organisations are responsible for nominating their representatives in writing. Appointments will generally apply from 1 July to 30 June and may be renewed, with member organisations able to nominate an alternate representative where required.

The Group will meet twice each year, approximately six months apart, with additional meetings, workshops or project sessions able to be convened as required. Meetings may be held in person, online or in a hybrid format and may rotate between member Shires.
A quorum requires at least six members, including representatives from a minimum of three WBAC member Shires.

The Group reports to the WBAC Board through the Executive Officer. Its meeting notes and recommendations are provided to the Board for noting or decision, as appropriate. The Group cannot bind WBAC, a member Shire or any participating organisation, and formal decisions and commitments remain subject to the relevant approval processes.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

UNCONFIRMED

FINANCIAL IMPLICATIONS

Member organisations are responsible for the attendance of their nominated representatives and associated costs.

WBAC will provide meeting coordination, agendas, records and action tracking. The Tourism & Trails Advisory Group has no delegated financial powers

COUNCIL PLAN

9 Bridgetown Greenbushes is a major tourist destination.

LONG TERM FINANCIAL PLAN

There are no specific implications identified in the Terms of Reference for the Long Term Financial Plan.

Any costs associated with Council representatives' participation are the responsibility of the member organisation and would be managed through existing Council budget processes.

RISK MANAGEMENT

Measures of Likelihood			
Rating	**Description**	**Frequency**	**Probability**
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

Risk Matrix					
Consequence Likelihood	**1 Insignificant**	**2 Minor**	**3 Moderate**	**4 Major**	**5 Catastrophic**
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

L.1 Execution of Documents - Use of Common Seal

File Ref

Responsible Officer Garry Adams, Chief Executive Officer

Reporting Officer Krystle Durbin, Executive Assistant

Attachments
1. AG 200711 (under separate cover)
2. Decision email from WAPC (under separate cover)
3. DP431357_v1_DESIGN_311225_0949 (under separate cover)
4. 95 Easement (Emergency Access) (under separate cover)
5. Section 70A (under separate cover)

Voting Requirements Simple Majority

Disclosure of Interest Reporting Officer: Nil

Responsible Officer: Nil

CONFIRMED

RESOLUTION: OCM 160-26/27

Moved: Councillor R Redman
Seconded: Councillor A McRae

That Council, pursuant to section 9.49A of the *Local Government Act 1995*, and in accordance with The Shire of Bridgetown-Greenbushes Standing Orders Local Law Clause 19.1, authorises the Shire President and Chief Executive Officer to execute, and affix the Common Seal of the Shire of Bridgetown-Greenbushes to:

1. The Deed of Grant of Easement (Emergency Access), as per Confidential Attachment 1; and

2. The Section 70A Notification giving effect to a change of subdivision conditions approved by the Western Australian Planning Commission, as per Confidential Attachment 5.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies and A McRae

AGAINST: Nil

CARRIED 8/0

IN BRIEF

This report seeks Council's authorisation to execute and affix the Common Seal to two unrelated documents:

- a Deed of Grant of Easement providing emergency access over a property subject to subdivision; and
- a Section 70A Notification required as a result of a WAPC-approved change of subdivision conditions for a separate property.

Property and landowner details are contained in the confidential attachments.

MATTER FOR CONSIDERATION

Council is requested to authorise the execution and sealing of the documents listed in the Officer Recommendation.

BACKGROUND

In accordance with Clause 19.1 of the *Shire of Bridgetown-Greenbushes Standing Orders Local Law*, Council authorisation is required prior to executing documents under the Common Seal. There is currently no delegation in place that allows the CEO to administer the Common Seal without Council authorisation. There is no Council decision required in relation to the content of the documents as both relate to the finalisation of a statutory process that does not require a Council decision.

Deed of Grant of Easement (Emergency Access)

As part of a subdivision within the Shire, an emergency access easement is required. The Shire must execute the deed. Once executed, the deed will be lodged with Landgate for registration. Details of the property and parties are provided in Confidential Attachments 1-3.

Section 70A Notification (Change of Conditions of Subdivision)

The WAPC has approved a change to the conditions of a subdivision within the Shire (Confidential Attachment 4). The Shire must execute the notification before it can be lodged with Landgate. Details are provided in Confidential Attachment 5.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 9.49A - A document is duly executed by the local government when the Common Seal is affixed in the presence of the Shire President and CEO, each of whom signs to attest that it was affixed. The Common Seal may only be affixed as authorised by the local government.

The Shire of Bridgetown-Greenbushes Standing Orders Local Law clause 19.1 requires that a decision of Council is required prior to the Common Seal being used.

UNCONFIRMED

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

COUNCIL PLAN

10 Proactive, visionary leadership and effective governance.

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

Medium. If the documents are not executed, the applicants will be unable to satisfy the WAPC conditions and the subdivision will be delayed, creating reputational risk for the Shire and potential financial loss for the applicant.

UNCONFIRMED

ITEM 16 CORPORATE, ECONOMIC AND COMMUNITY DEVELOPMENT

16.1 Draft Disability Access and Inclusion Plan 2026 - 2028

File Ref

Responsible Officer	Casey Radford, Director Corporate, Economic and Community Development
Reporting Officer	Casey Radford, Director Corporate, Economic and Community Development
Attachments	1. SoBG Disability Action and Inclusion Plan 2026-28
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 161-26/27

Moved: Councillor K Gillies
Seconded: Councillor T Pratico

That Council adopts the Draft Disability Access and Inclusion Plan 2026 -2028.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies and A McRae

AGAINST: Nil

CARRIED 8/0

IN BRIEF

The legal requirement for public authorities to develop and implement a Disability Access and Inclusion Plan (DAIP) is set out in the Disability Services Act 1993 (Part 5) and Disability Services Regulations 2004 (Schedules 1-3).

A review of the Shire of Bridgetown Greenbushes Disability Access and Inclusion Plan 2019-2024 has been completed and a new draft Disability Access and Inclusion Plan 2026-2028 is presented to Council for adoption.

MATTER FOR CONSIDERATION

A Disability Access and Inclusion Plan (DAIP) is a commitment to identify and address barriers to participation, be they physical, emotional, social and economic - to enhance the life choices for people with disability.

It is a plan that supports an accessible and inclusive shire in which all people feel valued and celebrated for who they are and confident that their human rights are respected. Disability, access and inclusion is critical to a sense of community.

The following 7 outcomes for a more accessible and inclusive Community have been determined by the Department of Communities. These 7 outcomes have been recognised to determine strategies and actions in the Draft 2026 – 2028 Disability Action and Inclusion Plan:

1. Events and Services: People with disability have the same opportunities as other people to access the services and events of a public authority.
2. Buildings and Facilities: People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.
3. Information: People with disability receive information from a public authority in a format that enables them to access the information as readily as other people.
4. Service Quality: People with disability receive the same level and quality of service from the staff of a public authority as other people receive.
5. Complaints: People with disability have the same opportunities as other people to make complaints to a public authority.
6. Consultation: People with disability have the same opportunities as other people to participate in any public consultation by a public authority.
7. Employment: People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

BACKGROUND

An extensive community engagement and consultation process was undertaken to develop the 2019 – 2024 DAIP, with the requirement to review at least every 5 years. Whilst due for review in 2024, internal administration shifts and timing constraints in establishing working groups, advisory groups and committees caused delays. This impacted the timing of the review, resulting in it not commencing until late 2025.

The Department of Communities are aware of the status and urgently seek the adoption of the new DAIP to ensure that Council is in keeping with its statutory obligations.

Considering the extensive community engagement process undertaken to create the 2019 - 2024 DAIP, Council's current Access and Inclusion Advisory Group opted not to undertake a broad consultation process for its review, but to carry out a minimal internal review only, and once in draft, release it for public comment via the Shire's website and in a local newspaper, being the minimum requirement under the Act. The Group, with approval from The Department, also opted to create a 2-year plan rather than the traditional 5-year plan, so that the following review (that is planned to incorporate and extensive community consultation process) can coincide with the release of the next Australian Bureau of Statistics census results in 2028.

After a Concept Forum with Councillors in July 2026, the Draft 2026 - 2028 DAIP was released for a public comment period of two weeks, opening Wednesday 5 August 2026 and closing Wednesday 19 August 2026. No feedback was received. The DAIP is now presented back to Council for endorsement.

An extensive review of the newly endorsed 2026-2028 DAIP is planned to be undertaken in 2028 to coincide with the outcomes of the next ABS census to create an eventual 2029 - 2034 DAIP (5-year Plan)

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

UNCONFIRMED

FINANCIAL IMPLICATIONS

There is no budget implication directly associated with the motion listed.

COUNCIL PLAN

1 A diverse, welcoming and inclusive community.

1.3.3 Review the Disability Access and Inclusion Plan 2019 and finalise and implement an updated plan

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

The Shire is currently non-compliant in our obligation to have a current Disability Action and Inclusion Plan. Adoption will ensure the Shire become compliant.

Measures of Likelihood			
Rating	**Description**	**Frequency**	**Probability**
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

COMMENT

Nil

16.2 List of Accounts August 2026

File Ref

Responsible Officer	Casey Radford, Director Corporate, Economic and Community Development
Reporting Officer	Nathan Gilfellon, Manager Finance and Administration
Attachments	1. List of Accounts August 26
Voting Requirements	Simple Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 162-26/27

Moved: Councillor M Fletcher
Seconded: Councillor K Gillies

That Council receives the August 2026 List of Accounts.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies and A McRae

AGAINST: Nil

CARRIED 8/0

IN BRIEF

Council is asked to receive the list of payments made from the Municipal and Trust funds including a summary report of the corporate credit card transactions and other purchasing cards incurred by authorised card holders.

MATTER FOR CONSIDERATION

The Local Government (Financial Management) Regulations 1996 (the Regulations) require that where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal, trust funds or via purchasing cards, a list of those accounts paid in a month are to be presented to the council at the next ordinary meeting (Regulation 13 and 13A).

In August 2026 the list of accounts is summarised below:

Municipal Direct Debits Payments	$81,475.49
Municipal EFT Payments	$1,866,840.67
Corporate Credit Card Payments	$4,522.11
Fuel Card Payments	$3,973.49
BPAY Payments	$69,985.11
Licencing Direct Debit Payments	$103,089.80
Trust Payments	$1,770.60
Cheques	$
Total Payments for June 2026	$2,131,657.27

BACKGROUND

Where the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, Regulation 13 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid:

a) the payee's name; and

b) the amount of the payment; and

c) the date of the payment; and

d) sufficient information to identify the transaction.

The list of accounts is to be:

a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

b) recorded in the minutes of that meeting.

Regulation 13A states If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the same information as above.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulations 1996

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

FM 4 – Procurement, Budget Management and Supporting Local Business Policy

FM 7 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Payments have been in made in accordance with the Annual Budget adopted at the Ordinary Council Meeting on 23 July 2026.

COUNCIL PLAN

10 Proactive, visionary leadership and effective governance.

CORPORATE BUSINESS PLAN

Nil

LONG TERM FINANCIAL PLAN

Nil

UNCONFIRMED

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

Council's decision to receive this report is considered a low risk due to:

1. Segregation of duties;
2. Varying levels of delegated financial authority dependent on level and role; and
3. The Shires internal management processes.

COMMENT

Nil

UNCONFIRMED

16.3 Monthly Financial Report - July 2026

File Ref

Responsible Officer	Casey Radford, Director Corporate, Economic and Community Development
Reporting Officer	Nathan Gilfellon, Manager Finance and Administration
Attachments	1. 2025/26 Monthly Financial Statement for July
Voting Requirements	Absolute Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 163-26/27

Moved: Councillor R Redman
Seconded: Councillor K Gillies

That Council:

1. Receives the July 2026 Financial Activity Statements;

2. Approves a budget amendment of $50,000 for a Waste Facility final landform and post closure study to be funded from the Refuse Site Post Closure Reserve;

3. Approves a budget amendment of $12,000 for construction of a shelter for the children's crossing traffic warden on Steere St to be funded from Future Projects Reserve.

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies and A McRae

AGAINST: Nil

CARRIED BY ABSOLUTE MAJORITY 8/0

IN BRIEF

The purpose of the report is for Council to receive the July 2026 Financial Activity Statements.

MATTER FOR CONSIDERATION

Item 1 - Regulation 34 of the Local Government (Financial Management) Regulations 1996 (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the sources and applications of its funds.

The Statement of Financial Activity provides Elected Members with a high-level oversight of operating and capital revenues and expenditures. It is also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or $20,000 whichever is the greater amount.

For the period 1 July 2026 to 31 July 2026:

- Operating Income is over budget by 3,595.51%; and
- Operating Expenditure is under budget by 6.26%.

Commentary in relation to the operating variances is provided at nature level below.

Nature of Income/ Expenditure	Variance $	Variance %	Var.	Reason	Explanation of Variance
OPERATING ACTIVITIES					
Revenue from operating activities					
Rates	7,379,425	N/A	▲	Timing	Rates raised in system in July however are to be issued in August.
Grants, subsidies and contributions	(35,384)	(33.42)	▼	Timing	Multiple grants not raised in July as per budget ($62,217) LGGS Fire Brigade grant - First instalment is underbudgeted and over budgeted for next three instalments $29,633
Fees and charges	1,821,872	1832.89	▲	Timing	Waste fees raised in system in July however are to be issued in August $1,844,498 Timing of BLC Pool entry fees as season has not yet commenced ($8,878) Bridgetown sporting clubs rental not yet charged ($4,306) Waste general fees lower than budget ($4,975) Multiple other minor variance $4,467
Other revenue	(20,133)	(92.65)	▼	Timing	Timing of Workers Compensation reimbursements ($6,250) Timing of Fire Mitigation reimbursements only charged quarterly ($6,250) Timing of fuel tax credits ($2,708) Multiple other minor variances ($4,925)
Expenditure from operating activities					
Employee costs	(106,812)	(18.41%)	▼	Timing	Payout of leave expected to be accrued into 25/26 as part of the year end process ($112,513) Timing of staff wages $5,701
Materials and contracts	115,056	26.58%	▲	Timing	The following projects are underspent compared to the budget: - Parks and Gardens materials $15,457 - Place Planning $22,833 - Road Maintenance $13,251 - Verge Maintenance $35,166 - Fuel purchase $18,185 - IT Support costs $14,814 - Consultant costs $12,000 - WBAC project $6,086

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					- Audit Fees $4,333 - Plant parts and repairs $4,960 - Fire prevention non-recurring projects $4,491 The following projects are underspent compared to the budget: - Waste services ($27,612) - Shire website ($13,873) Multiple other minor variances $4,965
Depreciation	53,826	10.67	▲	Timing	Depreciation lower than budget as 2025/26 additions still being finalised as part of year end process
Insurance	35,763	100.00%	▲	Timing	Insurance budgeted evenly over 12 months. First of two instalment payments expected in August.
INVESTING ACTIVITIES					
Capital grants, subsidies and contributions	(57,324)	(15.00%)	▼	Timing	Timing of the recognition of capital grants as many capital projects have not yet commenced ($334,068) DFES - Bridgetown Shire Depot Construction $276,744
Acquisition of property, plant and equipment	(165,599)	(39.62)	▼	Timing	Depot Construction ahead of budget ($179,173) Multiple other minor variances noted in note 5 $13,574
Acquisition of infrastructure	27,412	73.72	▲	Timing	Talison Greenbushes footpath and Pipe Drainage Easement Between Gleneagles and Aberdeen Ave behind budget
Council for the financial year ending 30 June 2027 adopted a percentage of plus or minus 10% or dollar value of $20,000 (whichever is the greater amount) at nature classification level to be used for reporting material variances of actual revenue and expenditure in the monthly financial reports. ▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual as per the adopted materiality threshold.					

Item 2 - The Bridgetown Waste Facility Post Closure Plan is a critical regulatory project that will determine the future direction of waste management within the Shire.

This work is highly time-sensitive from a regulatory perspective, and the outcomes will determine how the Shire manages waste in both the short and longer term.

The current Post Closure Plan extension granted by the regulator expires in August 2027 following multiple previous extension requests and these funds are required to complete that plan.

Any delay in progressing the project risks limiting the Shire's ability to make informed decisions about future waste management, meet regulatory requirements, and develop a financially achievable plan for the facility moving forward.

Item 3 - A shelter for the children's crossing traffic warden on Steere St was raised at the August concept forum by Council. It is a project that has been considered by Council in the past and is proposed to be progressed in this financial year at Councillor request. The funds will be utilised to

UNCONFIRMED

design and construct a weather shelter for the crosswalk attendant. This will be funded by the Future Projects Reserve.

BACKGROUND

In its monthly Financial Activity Statement, a local government is to provide the following detail:

a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the Local Government Act;

b) budget estimates to the end of the month to which the statement relates;

c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates.

d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

e) the net current assets at the end of the month to which the statement relates.

Each of the Financial Activity Statements is to be accompanied by documents containing:

a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and

c) such other supporting information as is considered relevant by the Local Government.

The information in a statement of financial activity is to be shown according to nature and type classification.

The Financial Activity Statement and accompanying documents referred to in sub- regulation 34(2) are to be:

a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

b) recorded in the minutes of the meeting at which it is presented.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The budget is currently ahead of budget, with an overall surplus of $10.724m year to date. This is mostly attributable to the timing of rates being raised in July 2026 in the accounting system with the matching budget allocated to August 2026.

STRATEGIC COMMUNITY PLAN

10 Proactive, visionary leadership and effective governance.

CORPORATE BUSINESS PLAN

Nil

UNCONFIRMED

LONG TERM FINANCIAL PLAN

Nil

ASSET MANAGEMENT PLANS

Nil

WORKFORCE PLAN

Nil

RISK MANAGEMENT

Council's decision to receive this report is considered a low risk due to:

1. Segregation of duties;
2. Varying levels of delegated financial authority dependent on level and role; and
3. The Shire's internal control processes.

Measures of Likelihood			
Rating	**Description**	**Frequency**	**Probability**
Almost Certain	The event is expected to occur in most circumstances	More than once per year	> 90% chance of occurring
Likely	The event will probably occur in most circumstances	At least once per year	60% - 90% chance of occurring
Possible	The event should occur at some time	At least once in 3 years	40% - 60% chance of occurring
Unlikely	The event could occur at some time	At least once in 10 years	10% - 40% chance of occurring
Rare	The event may only occur in exceptional circumstances	Less than once in 15 years	< 10% chance of occurring

Risk Matrix					
Consequence Likelihood	**1 Insignificant**	**2 Minor**	**3 Moderate**	**4 Major**	**5 Catastrophic**
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Low	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	High
Unlikely	Low	Low	Moderate	Moderate	High
Rare	Low	Low	Low	Low	Moderate

COMMENT

Nil.

16.4 Bridgetown Leisure Centre Pool Season 2026/27

File Ref	
Responsible Officer	Casey Radford, Director Corporate, Economic and Community Development
Reporting Officer	Casey Radford, Director Corporate, Economic and Community Development
Attachments	Nil
Voting Requirements	Absolute Majority
Disclosure of Interest	Reporting Officer: Nil Responsible Officer: Nil

RESOLUTION: OCM 164-26/27

Moved: Councillor K Gillies
Seconded: Councillor R Redman

1. **That Council: Endorses the opening hours for the Bridgetown Aquatic Complex for the 2026-27 summer season (1 November 2026 to 30 April 2027) as detailed in the report;**
2. **Delegates to the CEO the ability to waive the pool entry fee for one day of each month of the 2026-27 season as a trial to encourage community use and reduce barriers to use of the facility;**
3. **Notes that the Chief Executive Officer may vary the opening hours from time to time due to operational requirements; and**
4. **Notes that the Chief Executive Officer will report attendance, participation and cost outcomes to Council at the conclusion of the 2026-27 season, to inform opening hours and free entry arrangements for 2027-28.**

FOR: Crs S Carstairs, R Redman, J Boyle, M Fletcher, L Pearce, T Pratico, K Gillies and A McRae

AGAINST: Nil

CARRIED BY ABSOLUTE MAJORITY 8/0

IN BRIEF

Council is asked to endorse the proposed Bridgetown Aquatic Complex opening hours for the 2026-27 summer season and approve a trial of one free pool entry day each month, to be held on the last Saturday of each month.

The proposal retains 6.00am openings on Monday, Wednesday and Friday, provides later access on Tuesday and Thursday with a 9.00am opening and 7.00pm close during the peak December and January period, and sets weekend hours from 10.00am to 4.00pm. The trial responds to two interim recommendations adopted by Council on 25 June 2026 and is consistent with attendance data and feedback from staff, members and the Bridgetown Swimming Club.

MATTER FOR CONSIDERATION

Council is asked to consider revised opening hours for the swimming pool for the 2026-27 summer season and approves a monthly free pool entry day on the last Saturday of each month. The pool opening hours should consider the communities expected use of the facility to ensure that the Community's use of the facility is maximised.

Swimming Pool Opening Hours

It is proposed that the Bridgetown Leisure Centre's operating hour for the season are:

November 1 to 30

Monday	6am to 6pm
Tuesday	9am to 6pm
Wednesday	6am to 6pm
Thursday	9am to 6pm
Friday	6am to 6pm
Saturday	10am to 4pm
Sunday	10am to 4pm

December 1 to January 31

Monday	6am to 6pm
Tuesday	9am to 7pm
Wednesday	6am to 6pm
Thursday	9am to 7pm
Friday	6am to 6pm
Saturday	10am to 4pm
Sunday	10am to 4pm

February 1 to March 31

Monday	7am to 6pm
Tuesday	9am to 6pm
Wednesday	7am to 6pm
Thursday	9am to 6pm
Friday	7am to 7pm
Saturday	10am to 4pm
Sunday	10am to 4pm

UNCONFIRMED

April 1 to 30

Monday	7am to 5pm
Tuesday	9am to 5pm
Wednesday	7am to 5pm
Thursday	9am to 5pm
Friday	7am to 6pm
Saturday	10am to 4pm
Sunday	10am to 4pm

The reasoning for these hours is below:

- The pool has inadequate lighting to allow swimming after dark. Sunset and Sunrise times have been factored into the proposed opening and closing times.
- Facilitates the swimming clubs training sessions, on Monday mornings, Tuesday afternoons, Wednesday mornings and Friday afternoons,
- Extended hours will open up access to the pool after work hours, facilitating group fitness and casual swimming, including after school with families.
- Addition of an extra month into April 27 will expand the use of the facility now that the pool has heat pumps installed.

Public Holidays are proposed to be closed, but may open at CEO discretion, in consultation with senior leisure centre staff and predicted weather conditions. This will be advertised to the community with as much notice as possible in advance. The pool will be closed during unsafe weather conditions, such as lighting or during a severe weather event.

Free entry days

Council is asked to consider one free entry day each month, proposed to be the last Saturday in the Month, with the exception of December. The proposed entry would apply on five Saturdays across the season:

Month	Date
November 2026	Saturday 28 November
December 2026	Saturday 19 December (brought forward one week due to Christmas Public Holiday)
January 2027	Saturday 30 January
February 2027	Saturday 27 February
March 2027	Saturday 27 March

Saturday averages fewer visits per day, and For gone entry revenue on five Saturdays is therefore expected to be less than $1,500 for the season, based on 25/26 numbers.

The cost of accessing aquatic facilities can present a significant barrier to participation, particularly for families, concession card holders and residents experiencing financial hardship. Maintaining affordable entry fees at the Bridgetown Leisure Centre is therefore an important mechanism for promoting equitable access to recreation and physical activity.

UNCONFIRMED

Swimming delivers substantial public health benefits, including improved physical fitness, mental wellbeing and social connectedness, while also providing essential water safety skills. As a community hub, the Centre supports social inclusion and encourages active lifestyles across all age groups. Ensuring that cost does not prevent participation aligns with Council's objectives of fostering a healthy, connected and resilient community.

Additional costs may arise if the free days is attended by over 100 people at any one time. Once this threshold is met, an additional lifeguard is required to be rostered on those days to maintain supervision ratios. This will be managed by staff and monitored through the day.

BACKGROUND

Council's June 2026 Decision

On 25 June 2026 Council adopted a set of interim recommendations arising from the Ascentive Consulting review of Bridgetown Leisure Centre operations. Two of those recommendations bear directly on this report. Council resolved to:

- investigate additional family-oriented and youth-oriented programming, online facility booking options with access control and potential free resident pool access on a sign-on basis; and
- investigate the use of the pool facility, including changes to operating hours over the summer period, extension into the winter months and a potential restricted use service model in consultation with the Swimming Club.

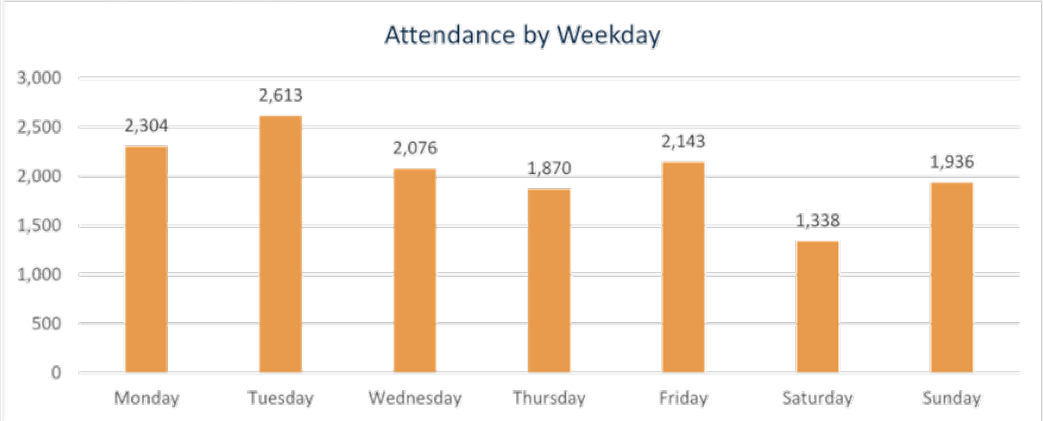
This report brings the opening hours and free entry elements of that work back to Council for decision ahead of the season opening on 1 November 2026.

Current opening hours

The Aquatic Complex currently operates from 1 November to 31 March each year, Monday to Friday 6.00am to 6.00pm, Saturday & Sunday 10.00am to 6.00pm. These hours are adjusted in November and March to open later to account for sunrise and sunset, as the lighting at the pool does not meet the requirements to facilitate swimming in the dark.

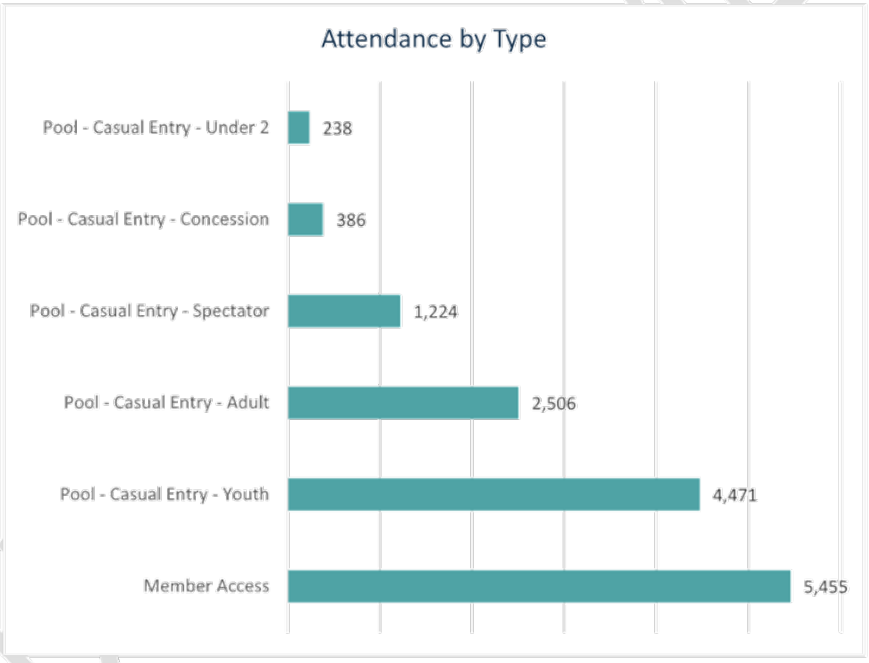
2025-26 attendance

Attendance across the 2025-26 season was 14,280 recorded visits with Tuesday being the most popular day. This can be attributed to school carnivals being held on Tuesdays in December as well as water based group fitness classes scheduled on Tuesdays.



AVERAGE ATTENDANCE PER WEEKDAY BY MONTH							
Month	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**	**Sunday**
Nov 2025	67.0	111.3	31.3	17.8	49.3	21.2	80.0
Dec 2025	125.4	119.0	104.4	62.0	42.8	71.0	124.0
Jan 2026	166.0	192.5	196.3	199.6	177.8	90.4	119.8
Feb 2026	138.3	107.0	96.5	89.5	136.3	49.0	90.8
Mar 2026	38.4	75.0	64.5	48.8	85.3	75.0	39.6

Saturday is consistently the quietest day of the week, averaging approximately 60 visits per day across every month of the season. Officer observation is that Saturday competes with local junior and senior sporting fixtures. Sunday attendance is materially higher than Saturday.



Consultation to date

Staff observations, member feedback and discussions with the Bridgetown Swimming Club have all pointed to the same conclusion: opening 6.00am to 6.00pm on five weekdays is more than the community uses. The common suggestion was a 6.00am opening three days a week, a later opening on the other two days, and a later close to give patrons time to attend after work. The Swimming Club and other users have welcomed the idea of staying open until 7.00pm.

For comparison, Boyup Brook operates early morning swimming on Monday, Wednesday and Friday only. Donnybrook Recreation Centre alternates 6.00am and 7.30am starts across the week and closes on Sunday. Manjimup Regional AquaCentre opens at 9.00am on Saturday and Sunday and closes at 5.00pm.

School in-term swimming - Term 4 2026

The Term 4 2026 in-term swimming timetable was issued on 2 September 2026 and covers 262 students across four weeks, at an average of 23 students per session.

Weeks	School
Week 5–6 (9–20 Nov)	Bridgetown Primary School
Week 7–8 (23 Nov – 4 Dec)	St Brigid's School

The earliest lesson on any day starts at 9.20am. The proposed 9.00am opening on Tuesday and Thursday therefore accommodates the in-term program without amendment, with twenty minutes in hand. Monday, Wednesday and Friday open at 6.00am and are unaffected. Across Term 4 the program falls on eight Tuesdays and Thursdays: 10, 12, 17 and 19 November, and 24 and 26 November and 1 and 3 December.

On lesson days the pool is occupied by school groups from 9.20am until approximately 2.15pm, with up to 27 students plus instructors and supervising teachers in the water at once during the St Brigid's weeks.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.16 — fees and charges are to be imposed when adopting the annual budget but may be imposed or amended during a financial year. An absolute majority is required.

Section 6.12(1)(b) — a local government may waive or grant concessions in relation to any amount of money. An absolute majority is required

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Although some hours have been reduced, and this is expected to reduce staffing costs, the extension of the pool season into April will increase the need for the required staff to be on rostered on to ensure the Shire is compliant with the requirements of the Aquatic facilities code of practice. The April extension is a trial for this year and will be reviewed after the pool season ends.

COUNCIL PLAN

2 Good health and community wellbeing.

Retaining early morning access 3 days a week protects lap swimming and fitness use, which is the pool's most consistent health and wellbeing contribution. Extending to 7.00pm on two weeknights opens the facility to people who cannot attend during working hours. A monthly free entry day lowers the cost barrier for families and supports water familiarity and swimming skills in the community, which is directly relevant to a safe community.

LONG TERM FINANCIAL PLAN

The Bridgetown Leisure Centre operating loss for 2025-26 is projected at $1.32 million, equivalent to approximately $398 per ratepayer and 18% of projected rates revenue.

UNCONFIRMED

The hours change proposed here does not by itself materially shift that position. It is one of a series of incremental measures - reduced rostering during non-peak periods, unstaffed access for inducted user groups, the access control system, and energy cost management - which together are intended to bring the Centre closer to a sustainable operating position.

ASSET MANAGEMENT PLANS

The new heat pumps allow pool water to be held at a higher temperature, which improves the viability of both shoulder-season operation and a possible extension of the season into the cooler months. The granulated chlorine system being installed ahead of the 1 November 2026 opening replaces the existing chlorine gas system and removes the associated permit and safety exposure.

Reducing public opening hours does not proportionally reduce plant running costs. Filtration, circulation and water treatment must continue outside opening hours to maintain water quality, so the plant and energy saving from shorter public hours is marginal. The saving in this proposal is a staffing saving, not an operating plant saving. Solar has been installed at the BLC and will offset utilities operating costs.

WORKFORCE PLAN

The proposed hours will require the summer roster to be rebuilt. The pool workforce is predominantly casual, and rostered hours for individual staff will change. This will be managed by staff through the rostering and normal consultation processes.

RISK MANAGEMENT

Risk	Rating	Treatment
Community reaction to reduced weekend hours, particularly the 4.00pm close on hot afternoons	Medium	Communicate the change and the reasons for it well before 1 November. Monitor weekend attendance through the season and report back. CEO to retain the ability to extend hours as needed.
Loss of service to early morning users on Tuesday and Thursday	Low	Three 6.00am mornings are retained. The change was suggested by users themselves and is supported by the Swimming Club.
Supervision ratios exceeded on free entry days	Medium	Roster an additional lifeguard on free entry days. Apply the Guidelines for Safe Pool Operation bather load limits and close entry if capacity is reached.
Forgone revenue and additional staffing cost of free entry days exceed budget	Low	Cost the five days in the seasonal budget. Monitor attendance and cost on each free day and report at season end.
Expectation that free entry becomes permanent	Medium	The free days are a trial for the 2026-27 season, with continuation subject to Council decision after the season review. Communication should be clear to the community.

COMMENT

Nil

UNCONFIRMED

ITEM 17 EXECUTIVE SERVICES UNIT

No matters for consideration

ITEM 18 PROJECT MANAGEMENT AND ENVIRONMENT

No matters for consideration

ITEM 19 RECEIVAL OF MINUTES FROM MANAGEMENT COMMITTEES

No matters for consideration

ITEM 20 URGENT BUSINESS APPROVED BY DECISION

ITEM 21 RESPONSES TO ELECTED MEMBERS QUESTIONS TAKEN ON NOTICE

No matters for consideration

ITEM 22 ELECTED MEMBERS QUESTIONS WITH NOTICE

ITEM 23 NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING

No matters for consideration

ITEM 24 MATTERS BEHIND CLOSED DOORS (CONFIDENTIAL ITEMS)

No matters for consideration

ITEM 25 CLOSURE

The Presiding Member closed the meeting at 6:46pm.

UNCONFIRMED

Officers of the Shire, consultants and third party guests provided Council with an overview of the following matters at Concept Forums and Workshops:

Date	Subject	Attendees
15 October 2026	Concept Forum - Organisational Leadership Update - Talison Community Infrastructure Fund briefing - Update on Place Planning Tender Eastcott Avenue Development - Mulch Fire at the Waste Facility and discussion on future options - Charging for Green Waste	Cr Boyle; Cr Pearce; Cr McRae; Cr Pratico; **Via Teams**: Cr Fletcher Cr Gillies

RECEIVED

30 SEP 2026

Shire of
Bridgetown - Greenbushes

Attn: Shire President
Chief Executive Officer
Shire of Bridgetown-Greenbushes

September 30, 2026

Petition: **Objection to the Proposed Extractive Industry at Lots 3938 and 7971 Catterick Road, Catterick**

We, the undersigned electors of the Shire of Bridgetown-Greenbushes, petition Council to:

- Receive this petition and formally note our objection to the proposed Extractive Industry at Lots 3938 and 7971 Catterick Road, Catterick.
- We resolve that the Shire seek to make a separate presentation to the Regional Development Assessment Panel when the application is considered, drawing attention to the extent and nature of the community objections, in accordance with the applicable DAP procedures.
- We ask the Shire to confirm the Council Meeting at which this petition will be presented.

Attached:
21 pages containing a total of **155** names, signatures and addresses of Shire of Bridgetown-Greenbushes electors.

K.M. Wisken

Shire of Bridgetown-Greenbushes	
File No:	A20563
Document No:	IPC264145
30 SEP 2026	
Officer	PO
Copy	

Kathleen Wisken
195 Eastcott Road, Catterick 6255
P O Box 237, Bridgetown 6255
Ph: 0403 507146
sandkwisken@gmail.com.au

Received by Shire representative

Date: 30.09.2026

Name: Sharon B.

Signature:

OFFICIAL

Petition to the President

Shire of Bridgetown-Greenbushes

Proposed Extractive Industry at Lots 3938 and 7971 Catterick Road, Catterick

Background

The advertised development application proposes an extractive industry involving gravel, clay and hard rock extraction and associated haulage via Catterick Road and South Western Highway. The application is being processed through the Development Assessment Panel pathway and is to be determined by the Regional Development Assessment Panel rather than the Shire Council.

Decision-making pathway

Council does not determine the application. The responsible authority report is prepared for the Shire by the CEO or an authorised employee under the applicable DAP framework, and local government DAP members must exercise their own independent judgement. This petition is therefore framed around actions Council can lawfully take: formally receiving and recording the community objections and making a separate Council representation to the Regional DAP through the available DAP process.

PETITION REQUEST

We, the undersigned electors of the Shire of Bridgetown-Greenbushes, petition Council to:

1. receive this petition and formally note our objection to the proposed Extractive Industry at Lots 3938 and 7971 Catterick Road, Catterick;

2. note the community concerns summarised below; and

3. resolve that the Shire seek to make a separate representation to the Regional Development Assessment Panel when the application is considered, drawing attention to the extent and nature of the community objections, in accordance with the applicable DAP procedures.

Summary of reasons

- **Road and intersection safety.** The proposed heavy vehicle haulage task on Catterick Road and entry to South Western Highway raises serious concerns about traffic conflict, road safety and the adequacy of the proposed access and road network for regular heavy vehicle movements.
- **Road condition and suitability.** Regular heavy vehicle use of an unsealed rural road may cause deterioration, dust and additional maintenance impacts, and the application has not demonstrated that the road can satisfactorily accommodate the proposed haulage task.
- **Residential and rural amenity.** Nearby residents and the broader locality may be materially affected by truck movements, traffic, noise, dust, vibration and the loss of rural character and amenity.
- **Environmental impacts.** The proposed extraction and associated activities may affect vegetation, habitat, soil stability, drainage, groundwater and surface water values and require a higher level of scrutiny.
- **Cumulative and long-term impacts.** A staged operation over many years may create cumulative impacts on roads, residents, rural character, landscape and the natural environment that are difficult to reverse.
- **Adequacy of the assessment.** The information provided does not establish with sufficient confidence that the identified safety, amenity and environmental impacts can be satisfactorily avoided or managed.

OFFICIAL

Person for notices to the petitioners

Name	KATHLEEN WISKEN
Postal address for notices	P.O. Box 237, BRIDGETOWN 6255
Email / phone	sandkwisken@gmail.com 0403 507146
Total signatures lodged	155

Signing note: This formal petition is to be signed by electors of the Shire of Bridgetown-Greenbushes. Signatories should provide their full enrolled address. The petition records community opposition and asks Council to use the actions available to it within the DAP pathway. Persons who are not electors can still make a separate planning submission to the Shire.

Organiser checklist

- Complete the organiser details above, including a postal address for formal notices.
- Circulate only complete signature pages that retain the petition request and summary of reasons.
- Keep a scanned copy of the signed petition before lodging the original with the Shire.
- Lodge the petition separately from individual planning submissions and ask the Shire to confirm the Council meeting at which it will be presented.
- Continue to encourage individual submissions and, once a DAP meeting is scheduled, consider separate deputation requests to the Regional DAP.

OFFICIAL

Catterick Road Quarry Petition

Lots 3938 and 7971 Catterick Road, Catterick

PETITION REQUEST

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Summary of reasons: Road and intersection safety; heavy vehicle movements and the suitability and condition of Catterick Road; impacts on nearby residents and rural amenity; dust, noise and vibration; environmental and cumulative impacts; and the adequacy of the information provided to demonstrate that these impacts can be satisfactorily managed.

Signing declaration: By signing below, I confirm that I am an elector of the Shire of Bridgetown-Greenbushes and that the address provided is my full enrolled address.

No.	Full name	Full enrolled address	Signature	Date
1	Jennifer Wilson	994 Greenbushes Boyup Brook Rd Catterick		26/9/26
2	Hannah Cameron	Airstrip rd Balingup		22.9.26
3	Elishia King	58 Bailey Heights		23/9/26
4	Kate Elliott	77 Bailey Heights		24/9/26
5	Jenny Bishop	26 Delisle St, Balingup		24/9/26
6	Jeff Buffton	43 Jayes Road Balingup		25/9/26
7	Rosemary Baily	3 Allnutt ST Balingup		25/9/26
8	Carol Jackson	Forest View Crt		25/9/26
9	Andrea Lee	PO Box 52 Balingup		25/9/26
10	Ann Cowap	P.O. Box 468 Bunbury		26/9/26

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No.	Full name	Full enrolled address	Signature	Date
11	Sheena CHRISTENSEN	694 JAYES RD. BALINGUP WA 6253		18/9/26
12	Shelley Gillespie	49 Jayes Rd. B'up		18/926
13	ROBERT SMART	482 [illegible]		18/9/26
14	Chloe Bushell	56 Bailey Hts Balingup		18/9/26
15	Bernie Perry	Southampton Rd		18/9/26
16	Mike ARMSTRONG	46 Steere St. Balingup		19/9/26
17	Debbie Gentleman	52 Cowan Rd Yarloop		19/9/26
18	James Pyrchla	155 Grimwade Rd Balingup 6253		19/9/26
19	Lara Gentleman	25 Brooke St Balingup 6253		19/9/26
20	Achille	33 Allnutt St Bridgetown		19/9/26

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No.	Full name	Full enrolled address	Signature	Date
21	CHRISTIAN MAY	107 LUKIS ST BALINGUP		19/9/26
22	Lesley Camons	124 AIRSTRIP RD BALINGUP	L Camons	19/10/26
23	JOSH LOOZE	99 South western highway		20/9/26
24	PATRICIA HAGAN	BRIDGETOWN	P. Hagan	20.9.26
25	Bernadine Gamon	PO Box 99, Balingup		21/9/26
26	LEESA JOHNSON	PO BOX 124 GREENBUSHES		21/9/26
27	HELEN CHRISTENSEN	83 WESTHAMPTON RD BALINGUP		21/9/26
28	JUSTIN PERRY	PO Box 389 Balingup		21/9/26
29	RHONDA HILL	PO Box 197, Balingup		22/9/26
30	Steve Slater	2 Balinga Dr		"

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No.	Full name	Full enrolled address	Signature	Date
31	ANISH SHAH	53 WESTERNCHIEF ROAD DARLINGUP		26/9/26
32	J HUMPHRIES	11 DOUST ST BRIDGETOWN		"
33	G GRAY	155 GRIMWADE RD		"
34	P. Hamilton	153 Southampton Rd Balingup		27.9.26.
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No.	Full name	Full enrolled address	Signature	Date
1	NICOLE WATERS	132 KRAUSE ROAD HESTER BROOK WA		22/9/26
2	Caprece Nock	95 Blackwood Rd 6254		22/9/26
3	MARY ROBERTS	PO Box 7258 B/Town		"
4	SYLVANDA VAN AMERONGEN	5 ABERDEEN AVENUE BRIDGETOWN 6255		22/9/26
5	CYNTHIA MATTHYSEN	U5, 41-43 SHOLL ST, MAHDURAH, 6210, WA		22/09/26
6	JULIE RUSSELL	99 WOODWARD ST GREENBUSHES, 6254		22/09/26
7	BRUCE WILLSON	99 WOODWARD ST GREENBUSHES, 6254		22/09/26
8	Illya Brennan	66 grinwade RD, balingup		22/09/26
9	Kerry Clayton	284 Greenbushes Grinwade Rd ~~GREC~~ Nth Greenbushes		23/9/26
10	CAROLYN DAWS	61 JAMES STREET NORTH GREENBUSHES		23/9/26

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No.	Full name	Full enrolled address	Signature	Date
11	Mr Grant Macdonald	72 Telluride st Greenbushes		23/09/2026
12	DAVID ROBERTSON	23 TELLURIDE ST. GREENBUSHES		23/09/2026
13	TRISH CLARK	18 ROBINIA WAY KANGAROO GULLY		23/09/'26
14	ALAN CLARK	18 ROBINIA Way KANGAROO GULLY		23/09/'26
15	Clare Sivwright	37 Basley St Bridgetown		23/09/26
16	JUDY PERID.	GREENBUSHES		23/9/26
17	Shannon Fraser Butler	Australind		23/9/26
18	Luke Butler	Australind		23/9/26
19	Chris Mott	11 Catmore Crescent Bridgetown		23/9/26
20	Margaret-Ann Shuttleworth	Beegelup view Bridgetown		29/9/26

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No.	Full name	Full enrolled address	Signature	Date
21	JACQUELINE BURGESS	28 Roe Street, BRIDGETOWN W.A.	JBurgess	29/9/26
22	ANGELA CORNISH	34 ADAMS RD GLENLYNN		29/9/26
23	Mary Walls	594 Jayes		29/9/26
24	DIANE ROBERTS	111 KLOPPERS HILL RD.	DRoberts.	29/9/26
25	TIMOTHY VANTHOENGTN	5 ABERDEEN AVE BRIDGETOWN 6255		29/9/26
26	Cheryl Crossan	8 TELLURIDE ST		29/9/26
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No.	Full name	Full enrolled address	Signature	Date
1	ANN STALLARD	61 JEPHSON ST GREENBUSHES		21/9/26
2	Fay Paget	31 Giblet St Btown	J. Paget	21/9/26
3	Robin Down	33 Motamyup St.		21/9/26
4	Kristina Mastoglio	842 Greenbushes Boyup Brook Rd Catterick	KM	22.09.26
5	Marika Laghill	816 Tweed Rd, Sunnyside		22/9/26
6	Nerissa Tiberio	24473 SouthWest Hwy		25/9/26
7	Leonie Edmondson	310 Brown Seymour Rd Boyup Brook.		25/9/26
8	GRAE EDMONDSON	" " "		25/9/26
9	E Battilana	6 Jacaranda Kangaroo Gully		25/9/26
10	M. BATTILANA	" " "		25/9/26

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No.	Full name	Full enrolled address	Signature	Date
11	Gina Oliver	51 Telluride St Greenbushes	GOliver	25-9-26
12	Mary Taylor	18 Skyehaven, B'town.	MTT.	25/09/26
13	Jaye HERRING	1 Hughes Pl, B'town	J. Herring	25/09/26
14	Vivien Reynolds	39 Ruth St	V Reynolds	25/9/26
15	Ann Tate	15 Throssell St, North Greenbushes	AMTate	28/9/26
16	IAN MEECHAN	15 THROSSELL ST, NORTH GREENBUSHES	IAN MEECHAN	28/9/26
17	Jenny May	6 Forrest St Bridgetown	JCMay	28/9/26
18	Alan Dr Bowell	6 Balmoral Drive Bridgetown		29/09/26
19	Lianne Ivy	17 Turner RD BRIDGETOWN		29.9.26
20				

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1	MICHAEL COLLINS	25985 S/W HWY YORNUP WA 6256	M Collins.	20/09/26
2	Wanda Collins	5 Ethel street Bridgetown WA 6255	W Collins	20/09/26
3	SHELLEY KARAFILIS	457 Kendall Rd Catterick WA 6255	S Karafilis	20/9/26
4	Anthony Terrigno	768 Catterick Road 6255		20/9/26
5	Kelly Terrigno	768 Catterick Road		20/9/26
6	GEORGE KARAFILIS	457 KENDALL Rd BRIDGETOWN	G Karafilis	20/9/26
7	Judy Bolton	454 Kendall R/Bridge town	J Bolton	20-9-26
8	Stan Bolton ✓	✓ ✓	S Bolton	20-9-26
9	Cheree Bummell	56 Cardinal Rd, Catterick	C Bummell	21.09.26
10	Alan Moriarty	56 Cardinal Rd, Catterick		21.09.26

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Signing declaration: By signing below, I confirm that I am an elector of the Shire of Bridgetown-Greenbushes and that the address provided is my full enrolled address.

No.	Full name	Full enrolled address	Signature	Date
11	Heather Milderhall	429 ~~Catterick~~ Blackbutt Rd Catterick		29.6.26
12	Louise Dale	214 Yoyanche Rd Catterick		28/9/26
13	Mark Dale	214 Yoyanche Rd Catterick		28.9.26
14	Rick Scarrott	8 Youanche Rd		28/9/26
15	Matt Scarrott	8 Youanche Rd		28.9.26
16	Natalie Wilson	6 Youanche Rd		28-9-26
17	Debra Williams	6 Yoyanche Rd		28/9/2026
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No.	Full name	Full enrolled address	Signature	Date
1	Norma Schulz	23 Gallery Drive Bridgetown 6255		18/9/26
2	Olivia Banks	11 Landscape View Bridgetown		18/9/26
3	Jasmine Stewart	55 Blechynden St. Bridgetown		18/9/26
4	Phoebe Rutter	16 Coronation St Bridgetown 6255		18/9/26
5	Kelly O'Reilly	198 Banks Rd Boyup Brook WA 6244		18/9/26.
6	ANNE TEEFER	69 ARNOTT ST MANJIMUP		18/9/26.
7	KATRINA STANLEY	463 GREENBUSHES BOYUP BROOK RD CATTERICK		18/9/26
8	Dave Stanley	463 greenbushes-boyup brook Rd catterick		18/9/26
9	MICHAEL STANLEY	" " "	MS.	18/9/26
10	WILL STANLEY	" " "	WS	18/9/26.

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No.	Full name	Full enrolled address	Signature	Date
11	Rebecca Tuck	PO Box 311 Bridgetown		22.9.26
12	Linda Hutcheon	97 blackwood Rd Greenbushes.		24.9.26.
13	Deb Adams	7 East Blackwood Tce Bridgetown		25.9.26.
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No.	Full name	Full enrolled address	Signature	Date
21	IAN BELLAIRS	55 ROE ST BRIDGETOWN WA.		22/9/26
22	ANNE ODELL	21 ROBERT ASH RISE KARRAKATTA		22/9/26
23	Vashti Ebsary	15 Barlee St Bridgetown		22/9/26
24	Sarah Alexander	8 Scott St, Bridgetown		23/9/26
25	Charlotte Alexander	27 Forest St Bridgetown		23/9/26
26	Tammy Butler	14 Scott St BTN		23/9/26
27	Megan Petersen	23443 Southwestern Hwy Hester Brook		24/9/26
28	Tania Hamson	6 Dreyfus Street Bridgetown		24/9/26
29	Phillip AYLMORE	40 BLECKUPER		24-9-26
30	Natalie Briant	2 LAYMAN ST. BRIDGETOWN		24.9.26.

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No.	Full name	Full enrolled address	Signature	Date
1	Kevin TAY	6 Railway Tce, Bridgetown 6255		19/9
2	Rachelle Bell	102 Sunridge Rd. Bridgetown 6255		19/9.
3	Thu Trang Nguyen	45 Argyll Ave, Bridgetown 6255		19/9
4	Romina Rossi	5 GIBLETT RD BRIDGETOWN		20/9.
5	Karmah Foster.	25328 SWH, yornup.		21/9.
6	DOT KOOPMAN	2 PARKSIDE DVE NICHOLSON VIC		22/9
7	PETA+SHANE CADEN	81 SUNRIDGE DR BRIDGETOWN		22/9/26
8	EMMA CRUSE	99 CARMICHAEL ROAD YARREPUP, 6239		22/9/26
9	Suzy Roberts	28 GEEGELUP VIEW BRIDGETOWN 6255	SRoberts	23/09/26
10	JIM HOCKING	10 BALMORAL DR BRIDGETOWN 6255		24/9/26

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No.	Full name	Full enrolled address	Signature	Date
1	Lena Hocking	10 Balmoral Drive Bridgetown		24-9-26
2	Grace Hitchin	12 Ethel St BRIDGETOWN		24 9 26
3	Pauline Clayton	7 Carnegie Close, Bridgetown		25-9-26
4	Jasmin Tunsted	7 Devon place bridgetown		26/9/26
5	DALE ANDERSON	10 STEERE ST TOWN BRIDGE		27/9/26
6	Brooke Thomas	22 Highfield St Maridale		27/9/26
7	georgia rapley	26 Everingham Rd Btown		27/9/26
8	peta rapley	" "		27/9/26
9	chris rapley	" "		27/9/26
10	A Connor	21 Coronation St Bridgy	A. Connor	28/9/26

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No.	Full name	Full enrolled address	Signature	Date
1	SIMONE TILLEY	25060 SOUTH WESTERN HWY GLENLYNN		19/9/2026
2	Hani Hoskins	33 Statesmen Court. Kangaroo Gully		19/9/26
3	Karen Macfarlane.	6 McLarty St Bridgetown.		21/09/26
4	Sophie Vance	11/1 Roe St Bridgetown		23/9/26
5	TINA CHRISTENSEN	103, STEERE STREET BRIDGETOWN	M. Christensen	25.9.26
6	AISLING LUPARDO	TWEED RD BRIDGETOWN		25.9.26
7	Joana Kaye	49 Windy Hollow Vale Kangaroo Gully		27/9/26
8	Mike Christensen	103 Steere St Bridgetown		29/9/26
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No.	Full name	Full enrolled address	Signature	Date
1	ANNE KLAASSEN	14 SOMME ST BRIDGETOWN	A Klaassen	25/9/2026
2	VANESSA MACRI	7 PADBURY RD, BRIDGETOWN		25/9/26
3	Cassi-Jo Davis	13 Palmers Rd Bridgetown	CJ Davis	26/09/26
4	Chris Shannon	509 Hutson road, Maranup		27/9/26
5	Shaya Braun	509 Hutson Rd, Maranup		27/9/26
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No.	Full name	Full enrolled address	Signature	Date
1	GENEVIEVE GYANI	3/70 BLACKWOOD RD GREENBUSHES		24/9/26
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No.	Full name	Full enrolled address	Signature	Date
1	JUDITH SUTHERLAND	29 MATILDA ST BRIDGETOWN		23/9/26
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No.	Full name	Full enrolled address	Signature	Date
11	Samuel Hay	2344S Southwestern Hwy	Sam	27/09
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Page 4

Attachment 1



Author:

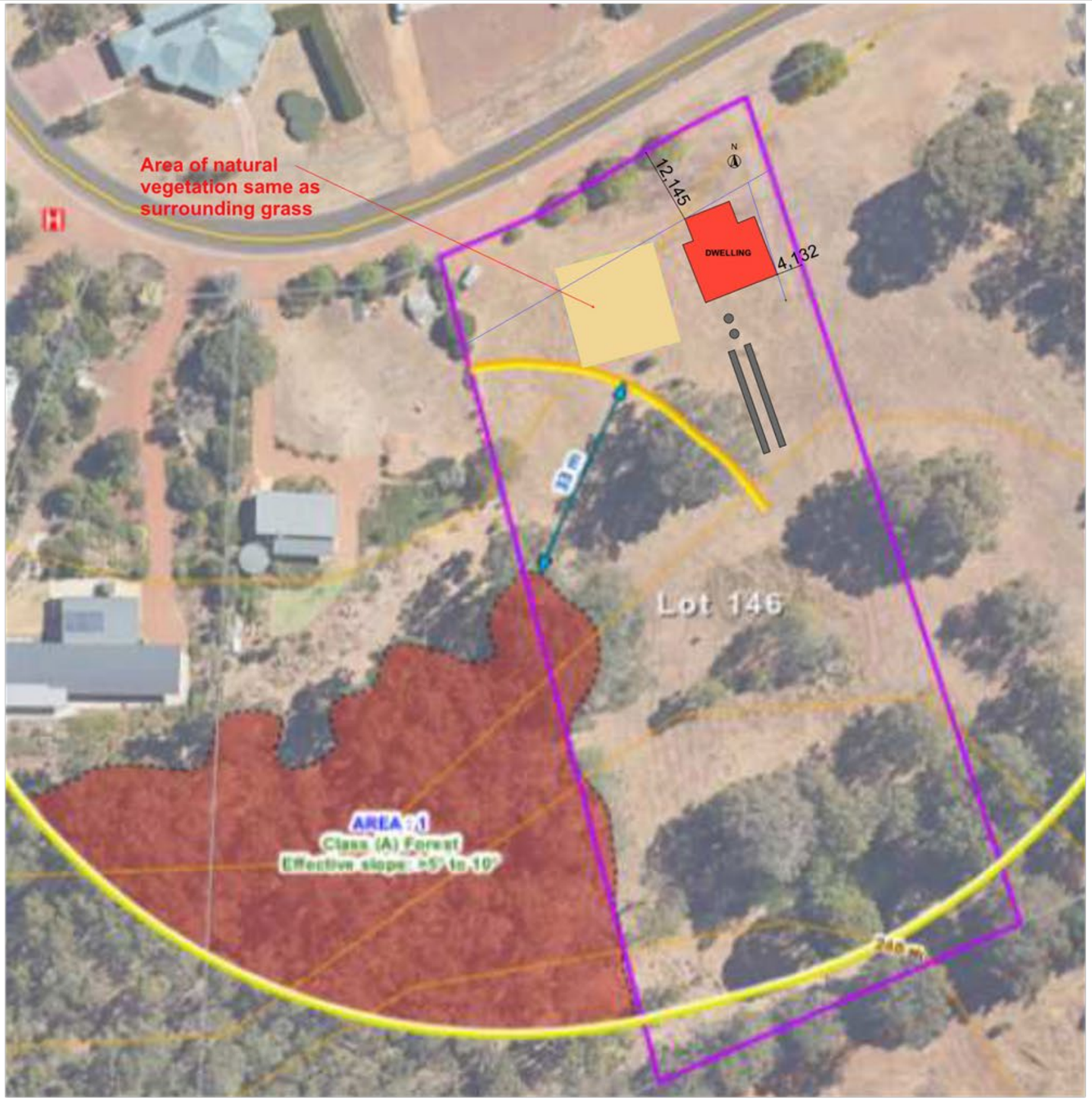
Created: 7 October 2026 from Map Viewer Plus https://map-viewer-plus.app.landgate.wa.gov.au/index.html

1:1,128

0 0.02 0.03 0.05 0.07 km

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Administrative Boundary
Local Government
Roads
Other Roads
Proposed Roads
Laneway, Tracks
Laneway
Laneway Unsealed
Other
Tracks
Minor Roads
Minor
Minor Unsealed
Freeways, Highways & Main Roads (L)
Freeway Underground
Freeway On Off Ramp
Freeway
National/State Highway
Main and National/State Highway On Off Ramp
State Highway Unsealed
Main
Main Unsealed
Bridges / Tunnels (Line)
Bridge
Tunnel
Bridge / Tunnel (Point)
Bridge
Footbridge
General Transport (Point)
TrafficLight
TrafficControlDevice, LevelCrossing
Cadastre
Lot on Plan - Boundaries
Landgate WA Now Mosaic
WA Now Index



0. SITE PLAN 1:628.83

NOTE !!
This drawing to be read in conjunction with the B.C.A. & STRUCTURAL ENGINEERS DRAWINGS

PERTH HOUSE RELOCATORS
1800 HOUSES

COMPANION BUILDING CERTIFIERS

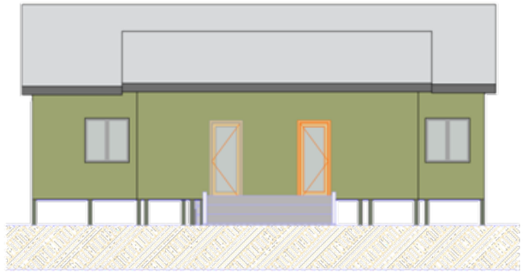
Proposed House relocation

37 Manor Ridge Bridgetown,

Client : JTS Projects

Date Drawn		Drawn By	GG
Drawing Scale	AS SHOWN		12:17 PM
Layout ID		Status	Revision
A. 01			

NOTE : All timber framing to comply to AS 1684
Residential Timber Framing Code



E-04 Elevation 1:100



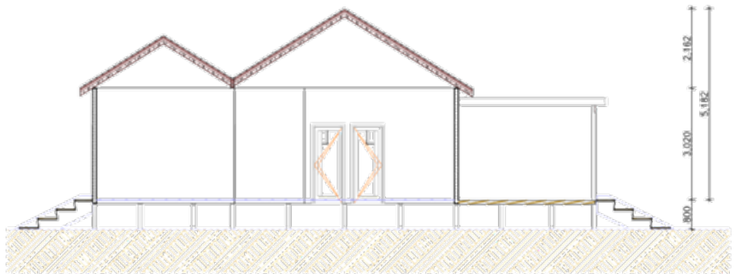
E-01 Elevation 1:100



E-03 Elevation 1:100



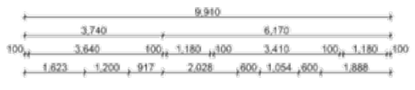
E 02 Elevation 1:100

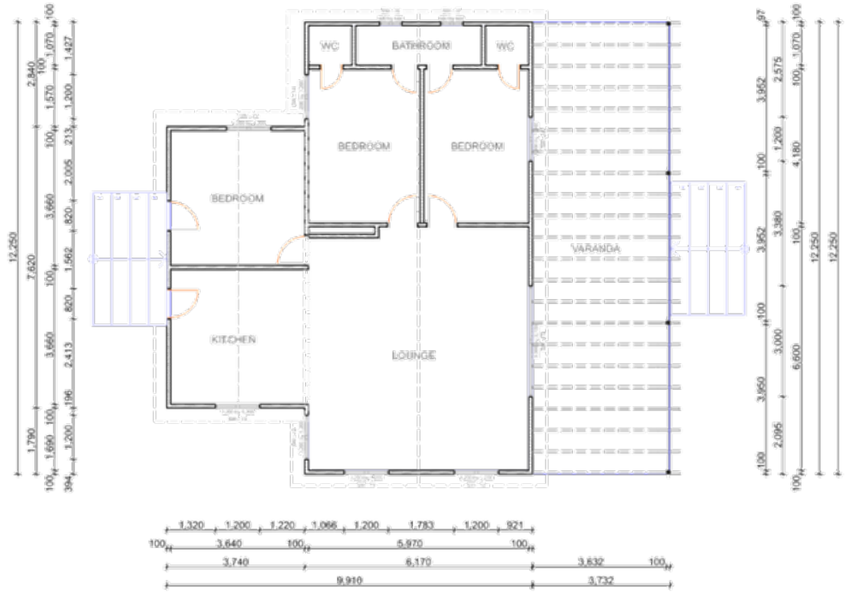


S 01 Building Section 1:100

NOTE !
This drawing to be read in conjunction with the B.C.A.

& Structural Engineers Drawings





0. Ground Floor 1:100

New colorbond roof cladding in Manor Red colour or similar.

New James Hardie weather board cladding to be installed painted Dulux Feather soft colour or similar.



Generic Axonometry 1:167.31

PERTH HOUSE RELOCATORS
1800 HOUSES

Proposed House relocation

37 Manor Ridge Bridgetown,

Client : JTS Projects

Date Drawn | Drawn By GG

Drawing Scale AS SHOWN | 11:48 AM

Layout ID | Status | Revision

A. 04



Figure 5: West Elevation



Figure 6: South Elevation

CDC STAMP
COMPANION BUILDING CERTIFIERS



Figure 7: East Elevation.



Figure 8: Note the internal gutter.

CDC STAMP
COMPANION BUILDING CERTIFIERS

Cover Letter - 37 Manor Ridge - Bridgetown

11 August 2026

To:
Shire of Bridgetown-Greenbushes

Application for Development Approval

We wish to formally lodge an Application for Development Approval for the relocation of a second-hand relocatable dwelling to **37 Manor Ridge, Bridgetown**, which we have been made aware of recently, is zoned **Special Residential**.

The proposal provides an opportunity to sustainably reuse a dwelling that has already demonstrated its longevity and suitability as a home. Retaining and refurbishing the dwelling avoids unnecessary demolition and construction waste, while preserving its country charm and character and allowing it to complement the established homes and streetscape of Bridgetown.

Design, Character and Streetscape

As part of the relocation and refurbishment process, the dwelling will undergo significant external improvements to ensure its finished presentation is appropriate for its new setting.

The exterior cladding will be replaced with James Hardie fibre cement cladding, painted in Dulux “Feather Soft”, or a similar complementary colour.

The roof will be reclad with Colorbond steel in “Manor Red”, providing a durable, low-maintenance and visually appropriate finish.

These improvements will substantially enhance the appearance of the dwelling and assist it in sitting comfortably within the surrounding streetscape. The finished home will retain elements of its existing country charm and character, while being refreshed and upgraded to provide a cohesive and attractive dwelling that complements the established properties of Bridgetown.

We believe the combination of the proposed cladding, roofing, colours and associated external works will result in a dwelling that is sympathetic to the rural and country character of the locality and will contribute positively to the streetscape.

Sustainability and Adaptive Reuse

A key merit of the proposal is the sustainable reuse of an existing dwelling.

Rather than constructing an entirely new dwelling from new materials, the proposal seeks to relocate and substantially refurbish a home that has already proved its longevity. This provides an opportunity to reduce unnecessary demolition and construction waste while retaining and adapting an existing building for continued residential use.

The proposal represents a practical form of adaptive reuse and sustainable development, giving an established dwelling a second life while incorporating new, durable materials and finishes where required.

We consider this approach particularly appropriate to Bridgetown, where the retention of established buildings, traditional forms and country character contributes to the broader visual identity and appeal of the community.

Planning Considerations

We respectfully request that the Shire assess the application on its individual merits and consider any available planning pathways, including:

1. Discretionary consideration of the relocated dwelling within the Special Residential zone, having regard to its condition, design, refurbishment and finished presentation.
2. Any applicable provisions under **LUP 2 or Town Planning Scheme No. 4** that may allow Council to exercise discretion where the proposal meets the amenity, streetscape and building standards expected within the zone.
3. Any appropriate **variation, exemption or amendment pathway** should the standard policy position not permit approval in its current form.

Supporting Documentation

The application will include:

- Completed Application for Development Approval forms;
- **BA1 Certified Application**, approved by a licensed Western Australian building certifier;
- Site plan and setback details;
- Elevations, floor plan and dwelling specifications;
- Photographs of the dwelling in its current condition;
- Proposed 3D renderings showing the new cladding, roofing and finishes;
- Landowner's consent;
- Engineering, stumping and footing details, as required; and
- Application for septics.

We appreciate the Shire's time and guidance.

Thank you for your consideration. We look forward to working constructively with the Shire towards a positive outcome.

Regards,

Casey Crisp,
On behalf of Mr & Mrs Crisp

From:
To: Planning
Subject: Re: Request for Neighbour"s Comments - No. 37 Manor Ridge, BTN - P081/2026
Date: Saturday, 5 September 2026 1:24:49 PM
Attachments:

Hi there,

Thanks for the message. We are very happy with all that Kasey and Dylan are proposing for next door and have no objections at all.

Thanks,

On Fri, 4 Sept 2026, 1:33 pm Planning, <Planning@bridgetown.wa.gov.au> wrote:

> Good afternoon Alison,
>
> The Shire of Bridgetown-Greenbushes has received a Development Application for a Relocated Dwelling at the above-mentioned address.
>
> The proposal involves the relocation and re-erection of an existing dwelling on the subject property for residential purposes. The proposal includes external façade treatments and associated works intended to achieve a finished external appearance that is compatible with the character and standard of development of the locality.
>
> The proposed use is considered an unlisted use under the Shire's current Town Planning Scheme No. 4 (TPS4), as a relocated dwelling or resited residence is not specifically identified in the Scheme's zoning table for the subject zone.
>
> The application also involves a departure from the requirements and intent of the Shire's LUP2- Relocated Dwelling Policy, which generally provides for the assessment of relocated dwellings subject to specified requirements but identifies land within the Special Residential Zone No. 2 (SRes2) as an exception due to the Scheme provisions relating to the use of second-hand materials.
>
> The application is therefore being advertised to provide affected landowners within the vicinity of the subject site with an opportunity to make submissions for consideration as part of the assessment and determination of the application.

From:
To: Planning; BTNSHIRE
Subject: Re: Request for Neighbour"s Comments - No. 37 Manor Ridge, BTN - P081/2026
Date: Thursday, 24 September 2026 9:46:57 PM

Dear Planning department.

Thank you for at least giving neighbouring residents the opportunity to make comment on this application.

Unfortunately, departure from the Shire planning policies for Special Residential Zone, seems to be the norm here in Highlands for the past few years.

Five 3 x 3 'outbuildings' erected at 31 Manor Ridge, are being used as dwellings in place of a house. There is no sewerage system, no running water and no mains electricty. These five 3 x 3's are occupied by a family of 6. This family has been living permanently on the block since 14th February 2023! There is still no sign of an actual house!

At least the proposed application for number 37, is for a house, which will have sewerage and running water and presumably mains electricity. It also is attempting to cover the second hand materials with a new material facade. There is no house at number 31.

Looking around Highlands, I think it is very sad that council has allowed the state of housing to deteriorate to the point that people are living in sheds, caravans, sea containers and 3 x 3 huts! Under third world conditions. On a permanent basis.

I think it is odd that we have been given the chance to make comment on an application for a 'normal' house, that will look new from the outside, with sewerage, water and electricity, and yet we were not given the opportunity to make comment on 5 huts made of second hand materials, and without the basic facilities of sewerage, water and electricity. These five huts are being used as permanent, full-time residences, for which I believe, the Shire is not receiving rates.

I urge council to start adhering to their own planning policies.

Your sincerely

From:
To: Planning; BTNSHIRE
Subject: Re: Request for Neighbour"s Comments - No. 37 Manor Ridge, BTN - P081/2026
Date: Friday, 4 September 2026 5:55:10 PM
Attachments:

To the Planning Department,

We are writing in support of the development application for the relocated dwelling at 37 Manor Ridge.

As a neighbouring resident, we have reviewed the proposal and have no objections to the application. We believe the relocation and restoration of an existing dwelling is a positive outcome that will contribute to the character of the area while making productive use of an existing building.

From our perspective, the proposal appears to be well considered and appropriate for the locality. We do not anticipate any adverse impact on neighbouring properties and we are supportive of efforts to improve and maintain the quality and appearance of residential development within our community.

Please accept this correspondence as our support for the application and we respectfully ask that it be taken into consideration during the assessment process.

Kind regards,

From: Planning <Planning@bridgetown.wa.gov.au>
Sent: Friday, September 4, 2026 1:33:53 pm
Subject: Request for Neighbour's Comments - No. 37 Manor Ridge, BTN - P081/2026

Good afternoon,

The Shire of Bridgetown-Greenbushes has received a Development Application for a Relocated Dwelling at the above-mentioned address.

The proposal involves the relocation and re-erection of an existing dwelling on the subject property for residential purposes. The proposal includes external façade treatments and associated works intended to achieve a finished external appearance that is compatible with the character and standard of development of the locality.

The proposed use is considered an unlisted use under the Shire's current Town Planning Scheme No. 4 (TPS4), as a relocated dwelling or resited residence is not specifically identified in the Scheme's zoning table for the subject zone.

From:
To: Planning
Subject: RE: Request for Neighbour"s Comments - No. 37 Manor Ridge, BTN - P081/2026
Date: Sunday, 6 September 2026 8:54:01 AM
Attachments:

Dear Planning,

I am writing regarding the advertised Development Application for the relocated dwelling at the subject property: No. 37 Manor Ridge, BTN - P081/2026.

While I am very happy to welcome a new home to the street, **our support for this application is conditional upon the Shire resolving compliance and safety discrepancies on-site.** While I have no objections to the style or aesthetics of the house itself, the following issues need to be addressed and remedied as part of the approval and due diligence.

1. Land Clearing Discrepancies

Significant land clearing has already taken place on-site, but it does not match the footprints or envelopes shown on the official development map. Condition: Please review and ensure council compliance prior to approval.

2. Septic System Location

The septic system has already been installed, but its physical location completely deviates from where it is mapped on the application layout.
Condition: I request that the Shire's Environmental Health Officer inspects this system. It must either be certified as fully compliant with health setbacks in its *current* position, or the applicant must relocate it to the legally mapped position as part of the approval.

3. Bushfire Risk Mitigation for the Dwelling

Bringing an older, relocated home into this zone must not introduce any elevated bushfire risk to the surrounding neighbourhood.
Condition: The Shire must ensure the dwelling undergoes a proper Bushfire Attack Level (BAL) assessment and is retrofitted to meet standard bushfire safety guidelines before anyone moves in.

4. Immediate Bushfire Hazard on South/South-West Boundary

There is currently flammable cleared material sitting directly against our shared south/south-west boundary fence.
Condition: This pile introduces an elevated, unmanaged fire risk to our property. Per the Shire's standard expectations for maintaining properties free of accumulated fuel loads, I request that the Shire require the relocation of this cleared debris away from the fence line as a condition of any approval.

To confirm, **we are willing to support this development, but only on the condition that these specific site and safety issues are formally reviewed and addressed as appropriate.**

We look forward to welcoming our new neighbours once the Shire has conducted an on-site inspection to ensure the physical works perfectly align with shire regulations.

Thank you for your time and for ensuring these protections are put in place.

Regards,

'All young people are loved and safe, have material basics, are healthy, are learning and participating and have a positive sense of identity and culture.' ARACY *The Nest* vision.

Clicking "print" takes one second. Growing a tree takes 40 years! Think green and read from the screen.

From: Planning <Planning@bridgetown.wa.gov.au>
Sent: Friday, 4 September 2026 1:34 PM
Subject: Request for Neighbour's Comments - No. 37 Manor Ridge, BTN - P081/2026

Good afternoon,

The Shire of Bridgetown-Greenbushes has received a Development Application for a Relocated Dwelling at the above-mentioned address.

The proposal involves the relocation and re-erection of an existing dwelling on the subject property for residential purposes. The proposal includes external façade treatments and associated works intended to achieve a finished external appearance that is compatible with the character and standard of development of the locality.

The proposed use is considered an unlisted use under the Shire's current Town Planning Scheme No. 4 (TPS4), as a relocated dwelling or resited residence is not specifically identified in the Scheme's zoning table for the subject zone.

The application also involves a departure from the requirements and intent of the Shire's LUP2- Relocated Dwelling Policy, which generally provides for the assessment of relocated dwellings subject to specified requirements but identifies land within the Special Residential Zone No. 2 (SRes2) as an exception due to the Scheme provisions relating to the use of second-hand materials.

The application is therefore being advertised to provide affected landowners within the vicinity of the subject site with an opportunity to make submissions for consideration as part of the assessment and determination of the application.

Advertising of the application does not indicate that approval will be granted. The application will be assessed against the applicable provisions of TPS4, relevant planning policies and other relevant planning considerations, including the matters prescribed

Shire of Bridgetown-Greenbushes

Bridgetown-Greenbushes Bush Fires Advisory Committee

Terms of Reference

1 Introduction

The Council of the Shire of Bridgetown-Greenbushes (hereinafter called the Council) hereby establishes a committee under the powers provided in Section 67. Of the Bush Fires Act 1954, such committee to be known as the Bridgetown-Greenbushes Bush Fires Advisory Committee (hereinafter called the Committee).

Membership of the Committee shall be for the terms determined by Council and in accordance with the requirements of the *Local Government Act 1995*, *Bush Fires Act 1954* and any other applicable legislation. Following an ordinary local government election, Council shall review and determine Committee membership for the new Council term.

The Committee shall provide advice and recommendations to Council in accordance with the provisions of the Local Government Act 1995, the Bush Fires Act 1954, relevant local laws, the policies of the Shire of Bridgetown-Greenbushes, and these Terms of Reference.

2 Committee Name

The name of the Committee shall be the *Bush Fires Advisory Committee*.

3 Objectives

The objective of the Committee is to provide advice to Council on all matters relating to bush fire control, prevention, preparedness, and management within the Shire. This includes recommendations on annual firebreak and fuel-hazard reduction requirements, advice on capital equipment purchase priorities, review of firefighting and fire prevention practices and procedures, identification of firefighter training needs, and consideration of any other matters relating to bushfire preparedness, mitigation, response, and recovery within the Shire.

4 Compliance with Legislation and Policies & Conflicts of Interest

4.1 The Committee and its members shall comply with the Local Government Act 1995, Bush Fires Act 1954, relevant regulations, local laws, policies and procedures of the Shire of Bridgetown-Greenbushes, and any other applicable legislation.

4.2 Members of the Committee shall disclose and manage any interest in a matter before the Committee in accordance with the Local Government Act 1995, applicable regulations and Shire's policies and procedures.

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Shire of Bridgetown-Greenbushes

5 Membership

5.1 Council will appoint up to two (2) Elected Members as the Council's representatives on the Committee.

5.2 The Chief Bush Fire Control Officer, all Deputy Chief Bush Fire Control Officers, and a nominated representative from each of the Shire's Bush Fire Brigades shall, by virtue of their office, be appointed to the Committee.

5.3 A representative from the Bridgetown Volunteer Fire & Rescue Service shall, by virtue of their office, be appointed to the Committee.

5.4 Other representatives from agencies or organisations may participate in meetings of the Committee as determined by an ordinary majority of the Committee. Such persons are not classified as members and are not entitled to vote on any matter before the Committee.

5.5 The CEO or a representative of the CEO may be a member of the Committee in accordance with Section 5.10(5) of the Local Government Act 1995.

6 Presiding Member and Deputy Presiding Member

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member is responsible for ensuring that minutes are kept and that meetings are conducted in accordance with the Shire of Bridgetown-Greenbushes Standing Orders Local Law.

7 Meetings

7.1 The Committee shall meet on at least three (3) occasions per year.

7.2 Notice of meetings shall be provided to all members at least one week prior to each meeting.

7.3 A member who is absent from three (3) consecutive meetings without leave of the Committee may be referred to Council for consideration of their continued membership.

7.4 Minutes of each meeting shall be kept in accordance with the Local Government Act 1995 and the Shire's applicable meeting procedures.

7.5 Each member present at a meeting is entitled to one (1) vote. Where votes are equally divided, the Presiding Member shall cast a second or casting vote in accordance with section 5.21 of the Local Government Act 1995

8 Quorum

A quorum shall consist of at least 50% of the number of member positions, whether vacant or not.

DRAFT

Shire of Bridgetown-Greenbushes

9 Voting

9.1 Each member of the Committee present at a meeting is entitled to one (1) vote.

9.2 Where a person holds more than one position or office that provides for membership of the Committee, that person shall be regarded as one member and shall be entitled to one (1) vote only, regardless of the number of positions or offices held.

9.3 Voting shall be conducted in accordance with the *Local Government Act 1995*, the *Bush Fires Act 1954*, the Shire of Bridgetown-Greenbushes Standing Orders Local Law and any other applicable legislation, policies and procedures.

9.4 Each recommendation arising at a meeting shall be decided by a simple majority of votes cast by members present and entitled to vote.

9.5 Where the votes are equally divided, the Presiding Member shall cast a second or casting vote in accordance with section 5.21 of the *Local Government Act 1995*.

10 Delegated Powers

The Committee is established as an Advisory Committee only and does not have delegated authority to make decisions on behalf of the Council.

11 Committee Recommendations

11.1 Recommendations made by the Committee are advisory only and are not binding on Council.

11.2 Recommendations requiring a decision, expenditure, commitment of Shire resources or the exercise of a statutory function or power shall be referred to Council or the appropriate officer for consideration and determination in accordance with the Local Government Act 1995, Bush Fires Act 1954, Council delegations and Shire policies.

12 Termination of Committee

The Committee shall continue until dissolved or otherwise reconstituted by the Council in accordance with the *Local Government Act 1995*, *Bush Fires Act 1954* and any other applicable legislation.

13 Amendment to the Terms of Reference

This document may be altered at any time by the Council on the recommendation of the Committee, or after giving 14 days notice to the Committee.

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Bridgetown-Greenbushes
Bush Fires Advisory Committee

Instrument Of Appointment & Delegation 2023-2025

1 Introduction

The Council of the Shire of Bridgetown-Greenbushes (hereinafter called the "Council") hereby establishes a committee under the powers given in Section 5.8, 5.9(2)(c) and 5.17(c) of the Local Government Act 1995, such committee to be known as the Bridgetown-Greenbushes *Bush Fires Advisory Committee* (hereinafter called the "Committee").

The Council appoints to the Committee those persons/organisations whose names appear in section 4 below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing on the third Saturday in October in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

The Committee shall act for an on behalf of Council in accordance with provisions of the Local Government Act 1995, local laws and policy of the Shire of Bridgetown-Greenbushes and this Instrument.

2 Name

The name of the Committee shall be the *Bush Fires Advisory Committee*.

3 Objectives

The Objective of the Committee is to provide advice to the Council on all matters relating to bush fire control, prevention, and management. This includes, but is not limited to, recommendations on the annual firebreak requirements, capital (equipment) purchases, review of firefighting/prevention practices, firefighting training, etc.

4 Membership

4.1 Council will appoint minimum up to (2) elected members as Council's representative(s) on the Committee.

4.2 The Chief Fire Control Officer, all Deputy Chief Bush Fire Control Officers, and the Fire Control Officer(s) (or nominated representative) from each of the Shire's bush fire brigades shall (by virtue of the office held) be appointed to the Committee.

4.3 A representative from the Bridgetown Volunteer Fire & Rescue Service shall (by virtue of the office held) be appointed to the Committee.

4.4 Other representatives from organisations or agencies may participate in meetings of the Committee as determined by an ordinary majority of the Committee. Such persons will not be classified as members and aren't entitled to vote on any matter brought before the Committee.

4.5 The CEO or a representative of the CEO may be a member of the committee under section 5.10(5) of the *Local Government Act 1995*.

5 Presiding Member

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The presiding member ensures that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Bridgetown-Greenbushes Standing Orders.

6 Meetings

6.1 The Committee shall meet on at least four occasions per year.

6.2 Notice of meetings shall be given to members at least 1 week prior to each meeting.

6.3 If any member is absent from 3 consecutive meetings without leave of the Committee, they shall forfeit their position of such Committee. The Council shall be informed, and will appoint a replacement for the balance of the Committee's term of appointment.

6.4 The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall, not later than 14 days after each meeting, provide Council with a copy of such minutes.

6.5 All members of the Committee shall have one vote. If the vote of the members present is equally divided, the person presiding may cast a second vote.

7 Quorum

Quorum for a meeting shall be at least 50% of the number of offices whether vacant or not.

8 Delegated Powers

The Committee is established as an Advisory Committee only and does not have delegated authority to make decisions on behalf of the Council.

9 Termination of Committee

Termination of the Committee shall be as at 18 October 2025 or as otherwise specified in the *Local Government Act 1995*.

10 Amendment to the Instrument of Appointment and Delegation

This document may be altered at any time by the Council on the recommendation of the Committee, or after giving 14 days notice to the Committee.

11 Committee Decisions

Committee decisions shall not be binding on Council if such decisions are in conflict with the delegated powers of the Council.

SHIRE OF BRIDGETOWN - GREENBUSHES

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 August 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF BRIDGETOWN - GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

	Note	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		7,569,424	7,379,425	**7,379,425**	0	0.00%	
Grants, subsidies and contributions		1,654,576	250,364	**602,461**	352,097	140.63%	▲
Fees and charges		3,095,307	2,031,968	**1,980,680**	(51,288)	(2.52%)	
Interest revenue		253,752	40,984	**21,279**	(19,705)	(48.08%)	
Other revenue		270,347	49,091	**8,210**	(40,881)	(83.28%)	▼
Profit on asset disposals		70,537	11,756	**0**	(11,756)	(100.00%)	
		12,913,943	**9,763,588**	**9,992,055**	**228,467**	2.34%	
Expenditure from operating activities							
Employee costs		(6,962,586)	(1,160,439)	**(1,241,581)**	(81,142)	(6.99%)	
Materials and contracts		(5,153,951)	(877,588)	**(544,083)**	333,505	38.00%	▲
Utility charges		(330,395)	(52,411)	**(41,631)**	10,780	20.57%	
Depreciation		(6,054,214)	(1,009,040)	**(901,388)**	107,652	10.67%	▲
Finance costs		(233,163)	(7,707)	**(2,880)**	4,827	62.63%	
Insurance		(429,050)	(71,527)	**(214,584)**	(143,057)	(200.00%)	▼
Other expenditure		(468,709)	(56,010)	**(55,753)**	257	0.46%	
		(19,632,068)	**(3,234,722)**	**(3,001,900)**	**232,822**	7.20%	
Amounts excluded from operating activities	2(c)	5,951,790	997,284	**907,288**	(89,996)	(9.02%)	
Amount attributable to operating activities		**(766,335)**	**7,526,150**	**7,897,443**	**371,293**	4.93%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		5,385,683	764,280	**658,955**	(105,325)	(13.78%)	▼
Proceeds from disposal of property, plant and equipment		275,000	0	**0**	0		
		5,660,683	**764,280**	**658,955**	**(105,325)**	(13.78%)	
Outflows from investing activities							
Right of use assets received - non cash		0	0	**0**	0		
Acquisition of property, plant and equipment		(3,362,457)	(901,957)	**(1,082,052)**	(180,095)	(19.97%)	▼
Acquisition of infrastructure		(5,221,550)	(380,672)	**(21,186)**	359,486	94.43%	▲
		(8,584,007)	**(1,282,629)**	**(1,103,238)**	**179,391**	13.99%	
Amount attributable to investing activities		**(2,923,324)**	**(518,349)**	**(444,283)**	**74,066**	14.29%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new borrowings		300,000	0	**0**	0		
Proceeds from new leases - non-cash		35,000	0	**0**	0		
Transfer from reserves		2,839,191	0	**0**	0		
		3,174,191	**0**	**0**	**0**		
Outflows from financing activities							
Repayment of borrowings		(231,918)	0	**0**	0		
Payments for principal portion of lease liabilities		(62,034)	(14,348)	**(14,348)**	0	0.00%	
Transfer to reserves		(2,533,928)	0	**(15,285)**	(15,285)		
Amount attributable to financing activities		**346,311**	**(14,348)**	**(29,633)**	**(15,285)**	(106.53%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	3,343,348	3,343,348	**2,971,452**	(371,896)	(11.12%)	▼
Amount attributable to operating activities		(766,335)	7,526,150	**7,897,443**	371,293	4.93%	
Amount attributable to investing activities		(2,923,324)	(518,349)	**(444,283)**	74,066	14.29%	▲
Amount attributable to financing activities		346,311	(14,348)	**(29,633)**	(15,285)	(106.53%)	
Surplus or deficit after imposition of general rates		**0**	**10,336,801**	**10,394,979**	**58,178**	0.56%	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BRIDGETOWN - GREENBUSHES
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2026

	Actual 30 June 2026	Actual as at 31 August 2026
	$	$
CURRENT ASSETS		
Cash and cash equivalents	5,838,237	3,574,171
Trade and other receivables	3,461,276	10,635,168
Inventories	32,194	79,486
Other assets	593,983	593,983
TOTAL CURRENT ASSETS	9,925,690	14,882,808
NON-CURRENT ASSETS		
Trade and other receivables	238,494	238,494
Other financial assets	155,178	155,178
Property, plant and equipment	50,016,792	50,864,584
Infrastructure	215,544,091	214,903,233
Right-of-use assets	248,284	243,200
TOTAL NON-CURRENT ASSETS	266,202,839	266,404,689
TOTAL ASSETS	276,128,529	281,287,497
CURRENT LIABILITIES		
Trade and other payables	4,848,043	1,972,019
Other liabilities	84,168	484,398
Lease liabilities	62,034	47,686
Borrowings	227,590	227,590
Employee related provisions	791,344	791,344
TOTAL CURRENT LIABILITIES	6,013,179	3,523,037
NON-CURRENT LIABILITIES		
Lease liabilities	192,084	192,084
Borrowings	3,696,778	3,696,778
Employee related provisions	121,491	121,491
TOTAL NON-CURRENT LIABILITIES	4,010,353	4,010,353
TOTAL LIABILITIES	10,023,532	7,533,390
NET ASSETS	**266,104,997**	**273,754,107**
EQUITY		
Retained surplus	123,739,281	131,373,106
Reserve accounts	1,450,065	1,465,350
Revaluation surplus	140,915,651	140,915,651
TOTAL EQUITY	**266,104,997**	**273,754,107**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF BRIDGETOWN - GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied with exception to the following:

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW
Date prepared: All known transactions up to 05 October 2026

The local government reporting entity
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Material accounting policies
Material accounting policies utilised in the preparation of these statements are as described within the 2026-27 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:
- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF BRIDGETOWN - GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Adopted Budget Opening 1 July 2026	Actual as at 30 June 2026	Actual as at 31 August 2026
Current assets		$	$	$
Cash and cash equivalents		5,305,195	5,838,237	3,574,171
Trade and other receivables		1,030,579	3,461,276	10,635,168
Other financial assets		1,579,931	0	0
Inventories		67,833	32,194	79,486
Other assets		87,070	593,983	593,983
		8,070,608	9,925,690	14,882,808
Less: current liabilities				
Trade and other payables		(2,603,820)	(4,848,043)	(1,972,019)
Other liabilities		(163,450)	(84,168)	(484,398)
Lease liabilities		(62,034)	(62,034)	(47,686)
Borrowings		(227,590)	(227,590)	(227,590)
Employee related provisions		(665,259)	(791,344)	(791,344)
Other provisions		(64,048)	0	0
		(3,786,201)	(6,013,179)	(3,523,037)
Net current assets		4,284,407	3,912,511	11,359,771
Less: Total adjustments to net current assets	2(b)	(941,059)	(941,059)	(964,792)
Closing funding surplus / (deficit)		**3,343,348**	**2,971,452**	**10,394,979**

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets				
Less: Reserve accounts		(1,450,065)	(1,450,065)	(1,465,350)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of lease liabilities		62,034	62,034	47,686
- Current portion of borrowings		227,590	227,590	227,590
Add: Current liabilities covered by funds held in reserve account				
- Current portion of employee benefit provisions		219,382	219,382	225,282
Total adjustments to net current assets	2(a)	**(941,059)**	**(941,059)**	**(964,792)**

(c) Amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2027	YTD Budget Estimates 31 August 2026	YTD Actual 31 August 2026
	$	$	$
Less: Profit on asset disposals	(70,537)	(11,756)	0
Add: Depreciation	6,054,214	1,009,040	901,388
Movement in current liabilities associated funds held in reserve account:			
- Employee benefit provisions	(31,887)	0	5,900
Total amounts excluded from operating activities	**5,951,790**	**997,284**	**907,288**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF BRIDGETOWN - GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2026-27 year is $20,000 and 10.00% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Grants, subsidies and contributions	**352,097**	**140.63%**	▲
Multiple grants not raised in August as per budget	(5,210)	**Timing**	
DFES mitigation activity fund received ahead of budget	139,312	**Timing**	
Regional Road Group direct grant received ahead of budget	217,995	**Timing**	
Other revenue	**(40,881)**	**(83.28%)**	▼
Workers compensation reimbursements	(12,500)	**Timing**	
Fire mitigation reimbursements only charged quarterly	(12,500)	**Timing**	
Rate legal fees reimbursements	(7,205)	**Timing**	
Fuel tax credits	(5,416)	**Timing**	
Multiple other minor variance	(3,260)	**Timing**	
Expenditure from operating activities			
Materials and contracts	**333,505**	**38.00%**	▲
The following projects are underspent compared to the budget:			
Parks and gardens materials	26,480	**Timing**	
Place Planning	43,221	**Timing**	
Road maintenance	40,378	**Timing**	
Verge maintenance	65,555	**Timing**	
Fuel purchase	33,439	**Timing**	
IT Support costs	23,929	**Timing**	
Consultant costs	24,000	**Timing**	
WBAC project	12,166	**Timing**	
Waste services	46,375	**Timing**	
Audit fees	8,666	**Timing**	
The following projects are overspent compared to the budget:			
Shire website	(12,206)	**Timing**	
Subscriptions	(36,891)	**Timing**	
Multiple other minor variance	21,502	**Timing**	
Depreciation	**107,652**	**10.67%**	▲
Depreciation lower then budget as 2025/26 additions still being finalised as part of year end process		**Timing**	
Insurance	**(143,057)**	**(200.00%)**	▼
Insurance budgeted evenly over 12 months. First of two instalment payments made in August.		**Timing**	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	**(105,325)**	**(13.78%)**	▼
Timing of the recognition of capital grants as many capital projects have not yet commenced as detailed in supplementary information 10	(469,820)	**Timing**	
DFES - Bridgetown Shire Depot construction	229,244	**Timing**	
Roads to recovery received for 2025/26	135,251	**Timing**	
Outflows from investing activities			
Acquisition of property, plant and equipment	**(180,095)**	**(19.97%)**	▼
Depot construction ahead of budget	(259,440)	**Timing**	
Multiple other minor variance noted in supplementary information 4	79,345	**Timing**	
Acquisition of infrastructure	**359,486**	**94.43%**	▲
Multiple infrastructure projects behind budget as noted in supplementary information 4		**Timing**	

SHIRE OF BRIDGETOWN - GREENBUSHES

SUPPLEMENTARY INFORMATION

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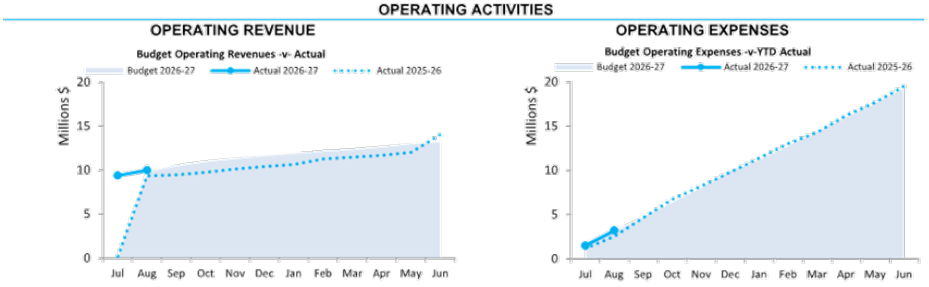
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Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

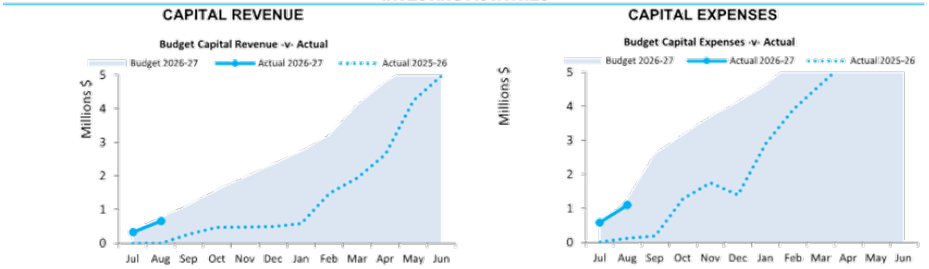
SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

1 KEY INFORMATION - GRAPHICAL

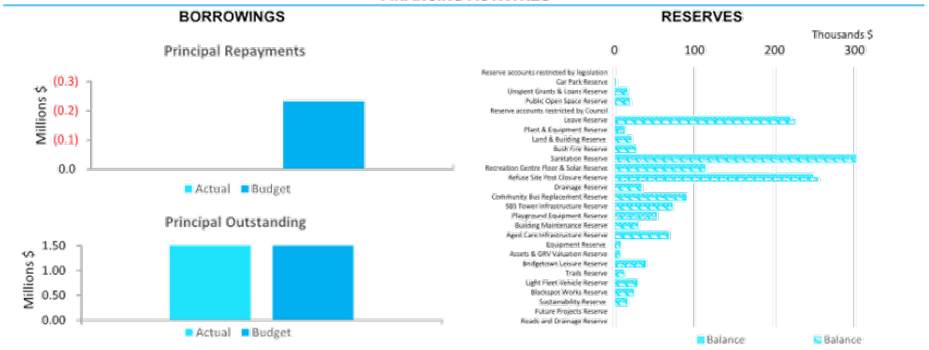
OPERATING ACTIVITIES



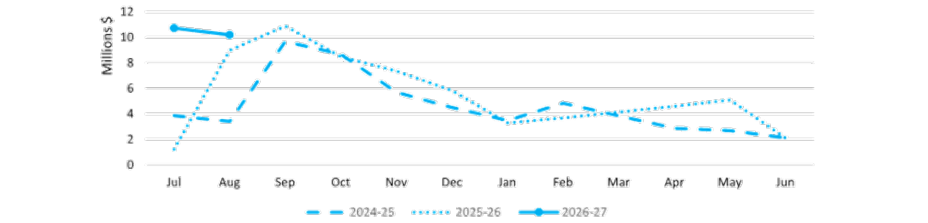
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

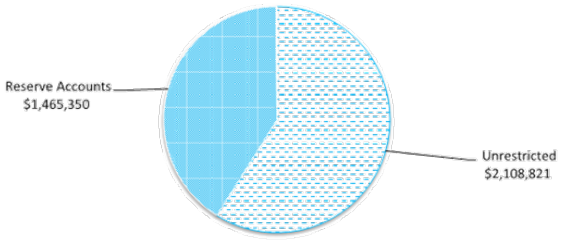
SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

2 CASH AND CASH EQUIVALENTS

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate
		$	$	$	$		
Cash on hand		3,950	0	3,950	0	N/A	0.00%
Municpal Account	Cash and cash equivalents	1,629,138	0	1,629,138	0	Westpac	0.00%
On Call Account	Cash and cash equivalents	477,397	0	477,397	0	Westpac	4.30%
Talison on Call Account	Cash and cash equivalents	1,369	0	1,369	0	Westpac	4.30%
WATC Investment Account	Cash and cash equivalents	917	1,465,350	1,466,267	0	Westpac	4.30%
Trust Account		0		**0**	2,594	Westpac	0.00%
Visitor Centre Trust Account		0		**0**	1,845	Westpac	0.00%
Total		**2,108,821**	**1,465,350**	**3,574,171**	**4,439**		

KEY INFORMATION
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.
Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

3 RESERVE ACCOUNTS

	Budget				Actual			
Reserve account name	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$
Reserve accounts restricted by legislation								
Car Park Reserve	1,141	63	0	1,204	1,141	31	0	1,172
Unspent Grants & Loans Reserve	15,606	859	0	16,465	15,606	420	0	16,026
Public Open Space Reserve	18,590	1,023	0	19,613	18,590	500	0	19,090
Reserve accounts restricted by Council								
Leave Reserve	219,382	12,073	(43,961)	187,494	219,382	5,900	0	225,282
Plant & Equipment Reserve	12,434	364,397	(350,000)	26,831	12,434	334	0	12,768
Land & Building Reserve	20,482	198,569	(153,500)	65,551	20,482	551	0	21,033
Bush Fire Reserve	26,244	0	(26,244)	0	26,244	0	0	26,244
Sanitation Reserve	301,116	0	(301,116)	0	301,116	0	0	301,116
Recreation Centre Floor & Solar Reserve	112,826	0	(112,826)	0	112,826	0	0	112,826
Refuse Site Post Closure Reserve	247,254	531,294	(291,460)	487,088	247,254	6,650	0	253,904
Drainage Reserve	33,240	0	(33,240)	0	33,240	0	0	33,240
Community Bus Replacement Reserve	89,347	0	(89,347)	0	89,347	0	0	89,347
SBS Tower Infrastructure Reserve	72,037	0	(72,037)	0	72,037	0	0	72,037
Playground Equipment Reserve	52,636	0	(52,636)	0	52,636	0	0	52,636
Building Maintenance Reserve	29,071	0	(29,071)	0	29,071	0	0	29,071
Aged Care Infrastructure Reserve	67,480	0	(67,480)	0	67,480	0	0	67,480
Equipment Reserve	7,239	0	(7,239)	0	7,239	0	0	7,239
Assets & GRV Valuation Reserve	6,395	15,352	0	21,747	6,395	172	0	6,567
Bridgetown Leisure Reserve	38,672	0	(38,672)	0	38,672	0	0	38,672
Trails Reserve	11,525	10,634	(11,956)	10,203	11,525	310	0	11,835
Light Fleet Vehicle Reserve	28,215	0	(28,215)	0	28,215	0	0	28,215
Blackspot Works Reserve	23,641	0	(23,641)	0	23,641	0	0	23,641
Sustainability Reserve	15,492	853	0	16,345	15,492	417	0	15,909
Future Projects Reserve	0	654,056	(362,000)	292,056	0	0	0	0
Roads and Drainage Reserve	0	744,755	(744,550)	205	0	0	0	0
	1,450,065	**2,533,928**	**(2,839,191)**	**1,144,802**	**1,450,065**	**15,285**	**0**	**1,465,350**

SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

4 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Variance
	$	$	$	$
Buildings - non-specialised	100,500	0	2,288	2,288
Buildings - specialised	2,581,271	861,271	1,076,049	214,778
Furniture and equipment	120,000	0	0	0
Plant and equipment	560,686	40,686	3,715	(36,971)
Acquisition of property, plant and equipment	**3,362,457**	**901,957**	**1,082,052**	**180,095**
Infrastructure - roads	2,369,550	336,122	0	(336,122)
Infrastructure - footpaths	535,000	24,550	17,902	(6,648)
Infrastructure - drainage	335,000	20,000	3,284	(16,716)
Infrastructure - other	1,307,000	0	0	0
Infrastructure - bridges	675,000	0	0	0
Acquisition of infrastructure	**5,221,550**	**380,672**	**21,186**	**(359,486)**
Total capital acquisitions	**8,584,007**	**1,282,629**	**1,103,238**	**(179,391)**
Capital Acquisitions Funded By:				
Capital grants and contributions	5,385,683	764,280	658,955	(105,325)
Lease liabilities	35,000	0	0	0
Borrowings	300,000	0	0	0
Other (disposals & C/Fwd)	275,000	0	0	0
Reserve accounts				
Plant & Equipment Reserve	350,000	0	0	0
Land & Building Reserve	153,500	0	0	0
Future Projects Reserve	50,000	0	0	0
Roads and Drainage Reserve	744,550	0	0	0
Contribution - operations	1,290,274	518,349	444,284	(74,066)
Capital funding total	**8,584,007**	**1,282,629**	**1,103,238**	**(179,391)**

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

4 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

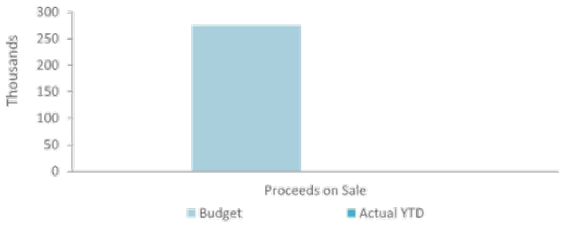
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	$	$	$	$
Buildings - non-specialised				0
146 Hampton Street	28,000	0	2,288	(2,288)
31 Gifford Street	40,000	0	0	0
144 Hampton Street	32,500	0	0	0
Buildings - specialised				
Shire Administration Building	40,000	0	3,068	(3,068)
Sunnyside Bushfire Brigade	15,000	15,000	0	15,000
Bushfire Brigade Water Tanks	110,000	0	0	0
Major Strategic Project - Bridgetown Civic Centre	15,000	15,000	3,470	11,530
Greenbushes Offices	5,000	5,000	0	5,000
Bridgetown Civic Centre Wet Areas & Foyer	780,000	0	0	0
Bridgetown Leisure Centre	18,000	18,000	1,800	16,200
Bridgetown Library Renewals	10,000	0	0	0
Depot Buildings	1,583,271	808,271	1,067,711	(259,440)
154 Hampton Street (Jigsaw Gallery)	5,000	0	0	0
Furniture and equipment				
Governance - IT, Communications Equipment and Software	110,000	0	0	0
Fire Prevention - Shire Funded Equipment	10,000	0	0	0
Plant and equipment				
Ranger vehicle additions	35,000	0	0	0
Public Safety equipment	40,686	40,686	0	40,686
2015 Caterpillar 432F Backhoe Loader	230,000	0	0	0
2016 Mitsubishi Fuso 13T Tipper	240,000	0	0	0
Sundry Equipment	15,000	0	3,423	(3,423)
SES Plant and Equipment	0	0	292	(292)
Infrastructure - roads				
Winnejup Road 2023-24	550,000	0	0	0
Kerbing	50,000	25,000	0	25,000
Tweed Road Gravel Sheeting	400,000	0	0	0
Kingston Road Gravel Sheeting	600,000	199,999	0	199,999
Corbalup Road Gravel Sheeting	300,000	71,123	0	71,123
Crossover Construction	13,000	0	0	0
Gommes Lane Widening And Sealing	60,000	0	0	0
Intersection Realignments	52,000	0	0	0
Roe Street	30,000	0	0	0
Improvements At Steere St Intersections	80,000	40,000	0	40,000
Unplanned Road Works	50,000	0	0	0
Pioneer Street	50,000	0	0	0
Mount Street	40,000	0	0	0
Nairnup Road	30,000	0	0	0
Acrod Bay - Hampton Street	40,000	0	0	0
Talison Greenbushes Footpaths	24,550	24,550	17,902	6,648
Infrastructure - footpaths				
Footpath Accessibility Access	15,000	0	0	0
Steere St Footpath	460,000	0	0	0
Memorial Park Footpath	60,000	0	0	0
Infrastructure - drainage				
Nelson Street Drainage	135,000	0	0	0
Pipe Drainage Easement Between Gleneagles And Aberdeen Ave	20,000	20,000	3,284	16,716
Peninsula Road Drainage Works	70,000	0	0	0
Carbanup Brook Rd Drainage - R2R	110,000	0	0	0
Infrastructure - other				
Bridgetown Cemetery	15,000	0	0	0
Highland Bridgetown Estate Park	700,000	0	0	0
Greenbushes Pool - Playground Equipment	400,000	0	0	0
Bridgetown Leisure Centre Infrastructure Renewals	180,000	0	0	0
Traffic Crossing Shelter	12,000	0	0	0
Infrastructure - bridges				
Winnijup Road Bridge (3315)	150,000	0	0	0
Slades Road Bridge (3331A)	175,000	0	0	0
Winnejup Rd Bridge 3316	250,000	0	0	0
Catterick Road Bridge 3703A	100,000	0	0	0
	8,584,007	**1,282,629**	**1,103,238**	**179,391**

SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

5 DISPOSAL OF ASSETS

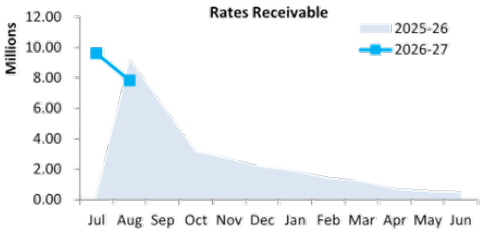
Asset Ref.	Asset description	Budget Net Book Value	Budget Proceeds	Budget Profit	Budget (Loss)	YTD Actual Net Book Value	YTD Actual Proceeds	YTD Actual Profit	YTD Actual (Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
	2015 Caterpillar 432F Back Loader	70,000	70,000	0	0	0	0	0	0
	2016 Mitsubishi FUSO 13T Tipper	79,463	150,000	70,537	0	0	0	0	0
	DFES Ute	55,000	55,000	0	0	0	0	0	0
		204,463	**275,000**	**70,537**	**0**	**0**	**0**	**0**	**0**



SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

6 RECEIVABLES

Rates and Statutory receivable	30 Jun 2026	31 Aug 2026
	$	$
Opening arrears previous year	387,055	217,326
Levied this year	8,599,127	9,222,673
Less - collections to date	(8,768,856)	(1,609,176)
Net rates collectable	**217,326**	**7,830,823**
% Collected	97.6%	17.0%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(2,333)	1,278,151	332,125	647,328	44,966	2,300,237
Percentage	(0.1%)	55.6%	14.4%	28.1%	2.0%	
Balance per trial balance						

KEY INFORMATION

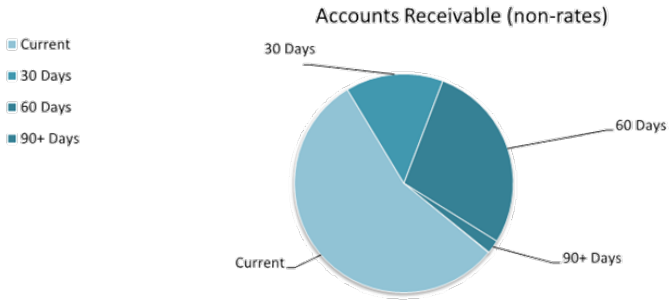
Trade and other receivables include amounts due from ratepayers for unpaid rates and statutory charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

7 BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2026	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		$	$	$	$	$	$	$	$	$
Bridgetown Swimming Pool	112	938,795	0	0	0	(88,416)	938,795	850,379	0	(37,043)
Liquid Waste Facility	116	32,074	0	0	0	(10,483)	32,074	21,591	0	(578)
Youth Precinct Redevelopment	117	98,269	0	0	0	(19,074)	98,269	79,195	0	(1,395)
Bridgetown Civic Centre Revitalisation	118	63,783	0	0	0	(12,380)	63,783	51,403	0	(905)
Youth Precinct Redevelopment (Stage 2)	119	130,397	0	0	0	(16,239)	130,397	114,158	0	(5,680)
Depot Construction	120	2,661,050	0	0	0	(80,998)	2,661,050	2,580,052	0	(138,706)
Depot Construction - 2	121	0	0	300,000	0	(4,328)	0	295,672	0	(7,878)
Total		**3,924,368**	**0**	**300,000**	**0**	**(231,918)**	**3,924,368**	**3,992,450**	**0**	**(192,185)**
Current borrowings		227,590					227,590			
Non-current borrowings		3,696,778					3,696,778			
		3,924,368					**3,924,368**			

All debenture repayments were financed by general purpose revenue.

New borrowings 2026-27

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Actual	Amount (Used) Budget	Balance Unspent
	$	$				$	%	$	$	$
Depot Building Completion	0	300,000	WATC		20	7,878	5.10	0	300,000	0
	0	**300,000**				**7,878**		**0**	**300,000**	**0**

KEY INFORMATION
The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

8 LEASE LIABILITIES

Movement in carrying amounts

Information on leases			New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.	1 July 2026	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		$	$	$	$	$	$	$	$	$
Gym Equipment	007	250,474	0	0	(14,348)	(58,390)	236,126	192,084	(2,880)	(10,524)
2023 Toyota Hilux (CESM)	005	3,644	0	0	0	(3,644)	3,644	0	0	(510)
Phone System	New	0	0	35,000	0	0	0	35,000	0	0
Total		**254,118**	**0**	**35,000**	**(14,348)**	**(62,034)**	**239,770**	**227,084**	**(2,880)**	**(11,034)**
Current lease liabilities		62,034					47,686			
Non-current lease liabilities		192,084					192,084			
		254,118					**239,770**			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

9 GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Unspent grant, subsidies and contributions liability				Grants, subsidies and contributions revenue		
	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Aug 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$
Grants and subsidies							
Grants Commission - Roads	0	0	0	0	179,234	44,809	68,978
Grants Commission - General	0	0	0	0	135,498	33,875	34,100
Australia Day	0	0	0	0	10,000	0	0
DFES Migration Activity Fund	0	0	0	0	167,175	27,863	167,175
Fire Prevention Non-Recurrent Grants	0	0	0	0	107,420	17,903	0
DFES contirbution for CESM	0	0	0	0	100,000	16,667	0
LGGS - Fire Brigade	0	0	0	0	260,490	35,490	65,123
LGGS - SES	0	0	0	0	23,030	5,758	5,758
Talison - Place Planning	0	0	0	0	125,000	20,834	0
State Library Grant	0	0	0	0	23,000	3,833	0
Regional Road Group - Direct Grant	0	0	0	0	260,000	43,334	261,329
Regional Road Group - Direct Grant	0	0	0	0	261,329	0	0
Heritage Festival Funding	0	0	0	0	2,400	0	0
TOTALS	**0**	**0**	**0**	**0**	**1,654,576**	**250,364**	**602,461**

SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

10 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue		
	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Aug 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$
Capital grants and subsidies							
DWER Grant - Bushfire Brigade Water Tanks	0	0	0	0	73,330	12,222	0
Sunnyside Brigade Solar	0	0	0	0	15,000	2,500	572
ANPR CCTV Camera Grant	0	40,686	0	40,686	40,686	6,782	0
Talison - Partnering for the Future - Greenbushes Town Hall	0	0	0	0	780,000	130,000	0
Other Recreation & Sport Grants	0	0	0	0	800,000	0	0
Talison - Partnering for the Future - Highlands Estate Park	0	0	0	0	180,000	80,000	0
Talison - Partnering for the Future - Bridgetown Liesure Centre Pool Upgrades	0	0	0	0	300,000	0	0
Talison - Partnering for the Future - Road Projects	0	0	0	0	460,000	76,666	0
Roads to Recovery	0	0	0	0	1,193,333	198,888	334,139
DFES - Bridgetown Shire Depot Construction	0	0	0	0	570,000	95,000	324,244
Winnijup Road Bridge	0	0	0	0	100,000	16,666	0
Regional Road Group	0	359,544	0	359,544	873,334	145,556	0
TOTALS	**0**	**400,230**	**0**	**400,230**	**5,385,683**	**764,280**	**658,955**

SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

11 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2026	Amount Received	Amount Paid	Closing Balance 31 August 2026
	$	$	$	$
Other Visitor Centre Commission Sales	630	3,329	(2,452)	**1,507**
TransWA - Ticket Sales	265	505	(702)	**68**
Accomodation Payment Returned	231	0	0	**231**
	1,126	**3,834**	**(3,154)**	**1,806**

SHIRE OF BRIDGETOWN - GREENBUSHES
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2026

12 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			$	$	$	$
Budget adoption						0
Waste facility final landform and closure study	OCM163-26/27	Operating expenses			(50,000)	(50,000)
Refuse site post closure reserve	OCM163-26/27	Reserve		50,000		
Traffic crossing shelter	OCM163-26/27	Capital expenses			(12,000)	
Future funds reserve	OCM163-26/27	Reserve		12,000		(38,000)
				62,000	**(62,000)**	**0**

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
MUNICIPAL FUND				
DIRECT DEBITS				
DD20650.1	02/09/2026	AWARE SUPER	PAYROLL DEDUCTIONS	18,133.49
DD20650.2	02/09/2026	COLONIAL FIRST STATE SUPER	PAYROLL DEDUCTIONS	401.46
DD20650.3	02/09/2026	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	439.19
DD20650.4	02/09/2026	MLC MASTERKEY SUPER	SUPERANNUATION CONTRIBUTIONS	115.38
DD20650.5	02/09/2026	GESB SUPER SCHEME	SUPERANNUATION CONTRIBUTIONS	714.92
DD20650.6	02/09/2026	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1,023.79
DD20650.7	02/09/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	105.51
DD20650.8	02/09/2026	NETWEALTH SUPERANNUATION - PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	646.15
DD20650.9	02/09/2026	THE TRUSTEE FOR GESB SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	81.84
DD20651.1	16/09/2026	AWARE SUPER	PAYROLL DEDUCTIONS	18,569.42
DD20651.2	16/09/2026	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	672.12
DD20651.3	16/09/2026	MLC MASTERKEY SUPER	SUPERANNUATION CONTRIBUTIONS	51.37
DD20651.4	16/09/2026	GESB SUPER SCHEME	SUPERANNUATION CONTRIBUTIONS	721.60
DD20651.5	16/09/2026	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	991.54
DD20651.6	16/09/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	105.51
DD20651.7	16/09/2026	NETWEALTH SUPERANNUATION - PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	646.15
DD20651.8	16/09/2026	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	262.97
DD20651.9	16/09/2026	THE TRUSTEE FOR MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	87.07
DD20667.1	30/09/2026	AWARE SUPER	PAYROLL DEDUCTIONS	18,994.68
DD20667.2	30/09/2026	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	691.90
DD20667.3	30/09/2026	MLC MASTERKEY SUPER	SUPERANNUATION CONTRIBUTIONS	86.21
DD20667.4	30/09/2026	GESB SUPER SCHEME	SUPERANNUATION CONTRIBUTIONS	714.92
DD20667.5	30/09/2026	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	991.54
DD20667.6	30/09/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	105.51
DD20667.7	30/09/2026	NETWEALTH SUPERANNUATION - PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	646.15

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
DD20667.8	30/09/2026	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	314.94
DD20667.9	30/09/2026	THE TRUSTEE FOR MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	120.39
DD20650.10	02/09/2026	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	325.96
DD20650.11	02/09/2026	THE TRUSTEE FOR WAIKAWA DREAMING SUPERANNUATION FUND	PAYROLL DEDUCTIONS	693.93
DD20650.12	02/09/2026	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	5,324.86
DD20650.13	02/09/2026	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	401.81
DD20650.14	02/09/2026	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	423.22
DD20650.15	02/09/2026	THE TRUSTEE FOR MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	260.80
DD20650.16	02/09/2026	HOSTPLUS SUPERANNUATION FUND BASIC	PAYROLL DEDUCTIONS	603.80
DD20650.17	02/09/2026	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	524.55
DD20650.18	02/09/2026	UNISUPER	SUPERANNUATION CONTRIBUTIONS	998.09
DD20650.19	02/09/2026	COLONIAL FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	801.52
DD20650.20	02/09/2026	HESTA SUPER	PAYROLL DEDUCTIONS	1,100.95
DD20650.21	02/09/2026	AUSTRALIAN ETHICAL RETAIL SUPER	SUPERANNUATION CONTRIBUTIONS	1,709.76
DD20650.22	02/09/2026	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1,247.82
DD20650.23	02/09/2026	THE TRUSTEE FOR YHH SUPER FUND	SUPERANNUATION CONTRIBUTIONS	38.18
DD20651.10	16/09/2026	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	113.43
DD20651.11	16/09/2026	THE TRUSTEE FOR WAIKAWA DREAMING SUPERANNUATION FUND	PAYROLL DEDUCTIONS	559.87
DD20651.12	16/09/2026	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	5,581.27
DD20651.13	16/09/2026	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	372.63
DD20651.14	16/09/2026	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	408.63
DD20651.15	16/09/2026	HOSTPLUS SUPERANNUATION FUND BASIC	PAYROLL DEDUCTIONS	624.83
DD20651.16	16/09/2026	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	524.55
DD20651.17	16/09/2026	UNISUPER	SUPERANNUATION CONTRIBUTIONS	969.45
DD20651.18	16/09/2026	COLONIAL FIRST STATE - FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	815.55
DD20651.19	16/09/2026	HESTA SUPER	PAYROLL DEDUCTIONS	1,404.95
DD20651.20	16/09/2026	AUSTRALIAN ETHICAL RETAIL SUPER	SUPERANNUATION CONTRIBUTIONS	1,687.99

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
DD20651.21	16/09/2026	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	473.59
DD20651.22	16/09/2026	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1,247.82
DD20667.10	30/09/2026	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	302.49
DD20667.11	30/09/2026	THE TRUSTEE FOR WAIKAWA DREAMING SUPERANNUATION FUND	PAYROLL DEDUCTIONS	396.90
DD20667.12	30/09/2026	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	5,434.91
DD20667.13	30/09/2026	PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	372.63
DD20667.14	30/09/2026	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	408.63
DD20667.15	30/09/2026	HOSTPLUS SUPERANNUATION FUND BASIC	PAYROLL DEDUCTIONS	712.47
DD20667.16	30/09/2026	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	587.39
DD20667.17	30/09/2026	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1,077.97
DD20667.18	30/09/2026	COLONIAL FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	829.58
DD20667.19	30/09/2026	HESTA SUPER	PAYROLL DEDUCTIONS	1,500.17
DD20667.20	30/09/2026	AUSTRALIAN ETHICAL RETAIL SUPER	SUPERANNUATION CONTRIBUTIONS	1,679.28
DD20667.21	30/09/2026	COLONIAL FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	560.04
DD20667.22	30/09/2026	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1,235.64
B/S	30/09/2026	WESTPAC BANK	SALARIES AND WAGES	196,589.86
B/S	16/09/2026	WESTPAC BANK	SALARIES AND WAGES	188,754.62
B/S	02/09/2026	WESTPAC BANK	SALARIES AND WAGES	186,593.99
B/S	10/09/2026	WESTPAC BANK	MERCHANT FEES	2428.78
B/S	10/09/2026	WESTPAC BANK	ACTIVITY FEE	622.03
WESTPAC CORPORATE CREDIT CARD - CEO				
DD20668.1	01/09/2026	WOTIF	WALGA CONFERENCE ACCOMMODATION REFUND	- 365.00
DD20668.2	01/09/2026	WOTIF	WALGA CONFERENCE ACCOMMODATION REFUND	- 365.00
DD20668.3	02/09/2026	CARD FEE	CARD FEE	10.00
DD20668.4	03/09/2026	LIONS CANCER INSTITUTE	DONATION - KIDS BIG DAY OUT FOR BTN SPECIAL NEEDS KIDS	300.00
DD20668.5	03/09/2026	OFFICEWORKS	OFFCIE EQUIPMENT AND STATIONERY	732.90
DD20668.6	07/09/2026	KINATICO	PREPAID POLICE CLEARANCE CHECKS	400.00

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
DD20668.7	09/09/2026	VIBE BRIDGETOWN	FUEL FOR RANGER VEHICLE	133.65
DD20668.8	10/09/2026	WOTIF	WALGA CONFERENCE ACCOMMODATION REFUND	- 1,095.00
DD20668.9	17/09/2026	WOTIF	WALGA CONFERENCE ACCOMMODATION	375.01
DD20668.10	23/09/2026	VIBE BRIDGETOWN	FUEL FOR RANGER VEHICLE	135.02
DD20668.11	30/09/2026	CLOVERS LIQUOR STORE	ITEMS FOR STAFF FUNCTION	89.56
DD20668.12	30/09/2026	HAPPINESS CO PTY LTD	STAFF CULTURE TRAINING	1,421.45
WESTPAC CORPORATE CREDIT CARD - DPME				
DD20668.13	02/09/2026	CARD FEE	CARD FEE	10.00
DD20668.14	03/09/2026	KINATICO LTD	POLICE CLEARANCE	76.90
DD20668.15	14/09/2026	TEAMGANNT	PROJECT MANAGEMENT SOFTWARE FOR SEPTEMBER	280.55
DD20668.16	20/09/2026	STARLINK INTERNET	INTERNET FOR ICC AND DEPOT FOR SEPTEMBER	236.00
DD20668.17	22/09/2026	KOMATSU AUSTRALIA PTY	PARKS FOR LOADER	1,323.14
DD20668.18	25/09/2026	DEPARTMENT OF LOCAL GOV	STAFF TRAINING COURSE - AI	116.00
DD20668.19	30/09/2026	AMBER TECHNOLOGY LTD	REMOTE CONTROL UNIT FOR PROJECTOR SCREEN IN LESSER HALL	85.23
WESTPAC CORPORATE CREDIT CARD - CESM				
DD20668.20	02/09/2026	CARD FEE	CARD FEE	10.00
DD20668.21	09/09/2026	STARLINK INTERNET	CESM POD STARLINK SUBSCRIPTION	85.00
DD20668.22	17/09/2026	BUNNINGS BUSSLETON	SAFETY BOLLARDS/ANCHOR BELTS	349.50
DD20668.23	21/09/2026	F5 COFFEE CO	TRAINING MEALS	25.78
DD20668.24	21/09/2026	STARLINK INTERNET	CESM POD STARLINK SUBSCRIPTION	85.00
DD20668.25	21/09/2026	SWAN RIVER HOTEL	TRAINING ACCOMODATION	254.58
DD20668.26	21/09/2026	SWAN RIVER HOTEL	TRAINING ACCOMODATION	244.40
DD20668.27	22/09/2026	SWAN RIVER HOTEL	TRAINING MEALS	76.50
DD20668.28	23/09/2026	BP BRIDGETOWN	CATERING - BFAC MEETING	147.00
DD20668.29	24/09/2026	BRIDGETOWN MITRE 10	SPRAY PAINT FOR LINE MARKING	12.90
DD20668.30	24/09/2026	GOOGLE SPRAYBOOK	ANNUAL CHEMICAL SPRAY DIARY SUBSCRIPTION	99.99

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
WESTPAC CORPORATE CREDIT CARD - MBMO				
DD20668.31	02/09/2026	CARD FEE	CARD FEE	10.00
WESTPAC CORPORATE CREDIT CARD - DCECD				
DD20668.32	02/09/2026	CARD FEE	CARD FEE	10.00
DD20668.33	09/09/2026	HEALTH DEPARTMENT OF WA	CHLORINE GAS POSIONS PERMIT APPLICATION	280.00
DD20668.34	12/09/2026	INTUIT	MAILCHIMP SUBSCRIPTION FOR VISTORS CENTRE	37.27
DD20668.35	15/09/2026	INTUIT	MAILCHIMP SUBSCRIPTION FOR LIBRARY	37.48
DD20668.36	18/09/2026	ROYAL LIFESAVING WA	LIFEGUARD REQUALIFIICATION FOR 4 STAFF	748.00
DD20668.37	19/09/2026	KMART EATON	PICTURE HANGING CONSUMABLES FOR VISITORS CENTRE	14.00
DD20668.38	24/09/2026	LIGHTNING 1 CELL PTY LTD	WATERPROOF 2 WAY RADIO FOR LEISURE CENTRE	359.54
DD20668.39	24/09/2026	BRIDGETOWN MITRE 10	CLEANING SUPPLIES FOR LEISURE CENTRE	22.50
DD20668.40	24/09/2026	PPE SUPPLIER BALACLAVA	PPE FOR LEISURE CENTRE AQUATIC STAFF	515.30
AMPOL FUEL CARD PURCHASES				
DD20669.1	3/09/2026	AMPOL BRIDGETOWN DIESEL	B031 - 72.45L - DIESEL	178.88
DD20669.2	9/09/2026	AMPOL BRIDGETOWN DIESEL	B031 - 64.72L - DIESEL	160.44
DD20669.3	15/09/2026	INDEPENDENT NANNUP	B031 - 52.53L - DIESEL	138.10
DD20669.4	21/09/2026	AMPOL FOODARY FORREST HIG	B031 - 63.78L - PRMDSLA	180.97
DD20669.5	24/09/2026	AMPOL BRIDGETOWN DIESEL	B031 - 61.83L - DIESEL	169.97
DD20669.6	1/09/2026	AMPOL JURIEN BAY	B0010 - 45.13L - ULP	95.56
DD20669.7	4/09/2026	AMPOL BRIDGETOWN DIESEL	B0010 - 37.59L - ULP	74.39
DD20669.8	10/09/2026	AMPOL FOODARY FORREST HIG	B0010 - 31.57L - ULP	66.78
DD20669.9	19/09/2026	AMPOL BRIDGETOWN DIESEL	B0010 - 45.37L - ULP	103.49
DD20669.10	1/09/2026	AMPOL PICTON DEPOT	B7930 - 205.71L - ULP	405.04
DD20669.11	1/09/2026	AMPOL PICTON DEPOT	B7930 - 33.81L - DIESEL	81.45
DD20669.12	9/09/2026	AMPOL BRIDGETOWN DIESEL	B16182 - 50.81L - DIESEL	125.96
DD20669.13	18/09/2026	AMPOL BRIDGETOWN DIESEL	B16182 - 43.57L - DIESEL	114.73

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
DD20669.14	29/09/2026	AMPOL BRIDGETOWN DIESEL	B16182 - 55.43L - DIESEL	152.38
DD20669.15	10/09/2026	AMPOL BRIDGETOWN DIESEL	B1158 - 34.61L - ULP	71.95
DD20669.16	2/09/2026	AMPOL BRIDGETOWN DIESEL	25OK - 18.83L - DIESEL	46.49
DD20669.17	15/09/2026	AMPOL BRIDGETOWN DIESEL	25OK - 32.28L - DIESEL	82.28
DD20669.18	8/09/2026	AMPOL BRIDGETOWN DIESEL	122B - 89.3L - DIESEL	220.48
DD20669.19	16/09/2026	AMPOL BRIDGETOWN DIESEL	122B - 55.2L - DIESEL	144.02
DD20669.20	8/09/2026	AMPOL BRIDGETOWN DIESEL	B17105 - 51.42L - DIESEL	126.96
DD20669.21	24/09/2026	AMPOL BRIDGETOWN DIESEL	B17105 - 48.4L - DIESEL	133.05
DD20669.22	2/09/2026	AMPOL BRIDGETOWN DIESEL	B8834 - 28.83L - DIESEL	71.21
DD20669.23	7/09/2026	AMPOL BRIDGETOWN DIESEL	B8834 - 47.47L - DIESEL	117.20
DD20669.24	17/09/2026	AMPOL BRIDGETOWN DIESEL	B8834 - 29.39L - DIESEL	77.39
DD20669.25	14/09/2026	AMPOL BRIDGETOWN DIESEL	1TKA760 - 102.62L - ULP	219.50
DD20669.26	20/09/2026	AMPOL BRIDGETOWN DIESEL	B17187 - 43.77L - DIESEL	120.32
DD20669.27	7/09/2026	AMPOL BRIDGETOWN DIESEL	B8824 - 72.5L - DIESEL	179.00
DD20669.28	7/09/2026	AMPOL BRIDGETOWN DIESEL	B15224 - 72.14L - DIESEL	178.11
DD20669.29	2/09/2026	AMPOL BRIDGETOWN DIESEL	1HNO351 - 44.65L - ULP	88.36
DD20669.30	10/09/2026	AMPOL BRIDGETOWN DIESEL	1HNO351 - 30.55L - ULP	63.51
DD20669.31	11/09/2026	EG AMPOL 94048 MANJIMUP	B8598 - 31.15L - ULP	66.32
DD20669.32	16/09/2026	AMPOL BRIDGETOWN DIESEL	B8598 - 39.31L - ULP	86.84
DD20669.33	20/09/2026	AMPOL FOODARY FORREST HIG	B8598 - 21.4L - ULP	48.98
DD20669.34	31/08/2026	AMPOL BRIDGETOWN DIESEL	0B - 50.85L - ULP	99.36
DD20669.35	9/09/2026	AMPOL BRIDGETOWN DIESEL	0B - 43.85L - ULP	89.85
DD20669.36	19/09/2026	AMPOL BRIDGETOWN DIESEL	0B - 46.49L - ULP	106.04
DD20669.37	25/09/2026	AMPOL BRIDGETOWN DIESEL	0B - 41.88L - ULP	97.12
DD20669.38	31/08/2026	AMPOL BRIDGETOWN DIESEL	1IAD685 - 56.91L - DIESEL	140.51
DD20669.39	21/09/2026	AMPOL BRIDGETOWN DIESEL	1IAD685 - 67.9L - DIESEL	186.66
DD20669.40	31/08/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 18.12L - DIESEL	44.74
DD20669.41	2/09/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 18.31L - DIESEL	45.21
DD20669.42	4/09/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 17.14L - DIESEL	42.32
DD20669.43	7/09/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 19.5L - DIESEL	48.15

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
DD20669.44	9/09/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 19.68L - DIESEL	48.79
DD20669.45	11/09/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 18.43L - DIESEL	45.71
DD20669.46	18/09/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 25.75L - DIESEL	67.81
DD20669.47	21/09/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 25.44L - DIESEL	69.96
DD20669.48	23/09/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 20.84L - DIESEL	57.29
DD20669.49	25/09/2026	AMPOL BRIDGETOWN DIESEL	B16061 - 18.67L - DIESEL	51.32
DD20669.50	11/09/2026	AMPOL BRIDGETOWN DIESEL	B17710 - 43.5L - DIESEL	107.84
DD20669.51	14/09/2026	AMPOL BRIDGETOWN DIESEL	B17710 - 1.13L - DIESEL	2.84
DD20669.52	25/09/2026	AMPOL BRIDGETOWN DIESEL	B17710 - 50.08L - DIESEL	137.67
DD20669.53	5/09/2026	AMPOL BRIDGETOWN DIESEL	1IUG348 - 33.26L - ULP	67.15
DD20669.54	17/09/2026	EG AMPOL 94048 MANJIMUP	1IUG348 - 42.72L - ULP	96.44
DD20669.55	31/08/2026	AMPOL BRIDGETOWN DIESEL	B17665 - 53.97L - DIESEL	133.25
DD20669.56	15/09/2026	AMPOL BRIDGETOWN DIESEL	B17665 - 57.9L - DIESEL	147.59
DD20669.57	12/09/2026	EG AMPOL 94048 MANJIMUP	B0100 - 49.79L - ULP	106.00
DD20669.58	17/09/2026	AMPOL FOODARY LEEDERVILLE	B0100 - 48.8L - ULP	108.58
DD20669.59	19/09/2026	EG AMPOL 94048 MANJIMUP	B0100 - 46.16L - ULP	104.21
DD20669.60	29/09/2026	AMPOL BRIDGETOWN DIESEL	B0100 - 44.5L - ULP	103.20
BPAY				
8092026	08/09/2026	TELSTRA	TELEPHONE & INTERNET CHARGES FOR AUGUST 2026	1,195.40
17092026	17/09/2026	WATER CORPORATION	WATER USAGE CHARGES, ANNUAL TRADE WASTE FEE FOR LEISURE CENTRE	4,299.11
170920261	17/09/2026	TELSTRA	TELEPHONE & INTERNET CHARGES FOR AUGUST - SEPTEMBER 2026	1,837.90
ELECTRONIC PAYMENTS				
EFT44730	01/09/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	BSL COLLECTED FOR JUNE 2026	5,855.28
EFT44731	01/09/2026	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSION ON BSL COLLECTED FOR JUNE 2026	50.00
EFT44732	07/09/2026	DEPARTMENT OF PLANNING, LANDS & HERITAGE	DAP APPLICATION FEE FOR P078/2026	6,480.00
EFT44733	10/09/2026	JULIA ANN BOYLE	COUNCILLOR ALLOWANCES	605.11

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
EFT44734	10/09/2026	STEPHEN CARSTAIRS	COUNCILLOR ALLOWANCES	2,140.84
EFT44735	10/09/2026	MICHAEL JOHN FLETCHER	COUNCILLOR ALLOWANCES	605.11
EFT44736	10/09/2026	KELLI NARELLE GILLIES	COUNCILLOR ALLOWANCES	605.11
EFT44737	10/09/2026	ANDREW JAMES MCRAE	COUNCILLOR ALLOWANCES	605.11
EFT44738	10/09/2026	LYNDON GRAEME PEARCE	COUNCILLOR ALLOWANCES	605.11
EFT44739	10/09/2026	ANTONINO PRATICO	COUNCILLOR ALLOWANCES	605.11
EFT44740	10/09/2026	REBECCA REDMAN	COUNCILLOR ALLOWANCES	914.03
EFT44741	10/09/2026	SIMON ROBINSON	COUNCILLOR ALLOWANCES	605.11
EFT44742	09/09/2026	ASK WASTE MANAGEMENT	LANDFILL - FINAL LANDFORM PROFILE & REPORT - PART PAYMENT	6,514.20
EFT44743	09/09/2026	AUSTRALIA POST	POSTAGE FOR THE MONTH OF JULY AND AUGUST 26	6,012.60
EFT44744	09/09/2026	COLOUR ME FACE AND BODY ART	DEPOSIT TO SECURE BOOKING FOR CHRISTMAS IN THE PARK EVENT	50.00
EFT44745	09/09/2026	DEPARTMENT OF FIRE AND EMERGENCY SERVICES WA	2026/27 1ST QUARTER ESL CONTRIBUTION	115,659.13
EFT44746	09/09/2026	FISHERS TYRE CENTRE	FIT NEW TYRES TO B17663 AND UNDERTAKE WHEEL ALIGNMENT - ISUZU DMAX - B17663	1,500.00
EFT44747	09/09/2026	FONTY'S HIRE	2026-27 HIRE OF PORTA-LOO FOR GRADER - AUGUST	400.00
EFT44748	09/09/2026	GARVS AUTO ELECTRICS PTY LTD	REPLACE SENSOR AND TAIL LIGHTS ON SHIRE LIGHT TANKER, REPAIR ELECRICAL FAULT ON FORD RANGER	3,120.00
EFT44749	09/09/2026	G.C. SALES (W.A.)	PURCHASE OF 140L GENERAL WASTE AND RECYCLE BIN REPLACEMENT STOCK	6,041.93
EFT44750	09/09/2026	GLANCY DEVELOPMENTS PTY LTD	BOND AND 2 WEEKS RENT PAYMENT FOR STAFF HOUSING	3,650.00
EFT44751	09/09/2026	H C JONES & CO	SUPPLY OF DRAINAGE GRATES INC FREIGHT FOR LIBRARY	203.00
EFT44752	09/09/2026	HERSEYS SAFETY	PARTS CLEANER TUB 75L	446.60
EFT44753	09/09/2026	HILLVIEW ELECTRICAL SERVICE	REPLACE FAULTY POLE LIGHT GLOBES IN TOWN SQUARE AND FAULTY EMERGANCY EXIT LIGHTS IN GREENBUSHES AND YORNUP HALLS	1,457.50
EFT44754	09/09/2026	ID RENT	HIRE OF POSI TRACK AND ATTACHMENTS FOR MECHANICAL MITIGATION 02/07/2026 - 21/07/2026	10,422.61

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
EFT44755	09/09/2026	ILLION TENDERLINK	PLACE PLANNING PUBLIC TENDER ADVERTISING ON TENDERLINK	181.50
EFT44756	09/09/2026	INTERPHONE	MONTHLY INTERNET CHARGES FOR ADMIN OFFICE JULY 2026	130.90
EFT44757	09/09/2026	INTERFIRE AGENCIES PTY LTD	FIRE HELMETS FOR MITGATION CREW AND VOLUNTEERS	894.00
EFT44758	09/09/2026	LANDGATE	LAND VALUATION ENQUIRY CHARGES	19.10
EFT44759	09/09/2026	RICHFEEDS AND RURAL SUPPLIERS	600L SILVAN DIESEL POD FOR ISUZU TRUCK, FERTILISER FOR BRIDGETOWN SPORTSGROUND	3,007.50
EFT44760	09/09/2026	SHEDS WEST DIRECT MANJIMUP	OPEN FACED SHED AND SLAB FOR BRIDGETOWN DEPOT - PART PAYMENT	32,088.00
EFT44761	09/09/2026	SHIRE OF BOYUP BROOK	SHARED MECHANIC SERVICES 02/12/2025 - 27/03/2026	20,387.65
EFT44762	09/09/2026	SOUTH WEST ISUZU	ROOFBAR, LED BEACON AND SWITCH	1,060.98
EFT44763	09/09/2026	THE OWNERS OF BRIDGETOWN GARDENS SP41146	FUNCTION CENTRE HIRE - COUNCILLORS PLANNING ESSENTIALS WORKSHOP	400.00
EFT44764	09/09/2026	THE STABLES IGA	SHIRE GROCERIES FOR DEPOT, ART AWARDS NIGHT, ALL STAFF MEETING AND SCHOOL HOLIDAY PROGRAM	1,194.74
EFT44765	09/09/2026	NATASHA SUE VILES	CATERING FOR ZESTY ZENIORS MOVIE SCREENING 2ND SEPTEMBER	300.00
EFT44766	09/09/2026	WA NATURALLY PUBLICATIONS	STOCK FOR VISITOR CENTRE	193.80
EFT44767	09/09/2026	WINC AUSTRALIA PTY LTD	BULK CLEANING SUPPLIES	227.02
EFT44768	10/09/2026	DANIEL THOMAS DESAI & MELINA LOUISE SEMENIUK	REIMBURSEMENT OF APPLICATION FEES FOR DA P029/2026	1,691.00
EFT44769	15/09/2026	AT PLUMBING & GAS	STORMWATER DIVERSION DRAIN FOR 154 HAMPTON ST - SMART CHARGING STATION	2,428.23
EFT44770	15/09/2026	BRIDGETOWN HUB	REFUND OF HALL HIRE FEES FOR CANCELLED BOOKING	150.00
EFT44771	15/09/2026	CIVIL SAFETY	BOMAG TRAINING FOR OUTDOOR WORKERS/ WASTE FACILITY STAFF	1,980.00
EFT44772	15/09/2026	CONNECT CALL CENTRE SERVICES	AFTER HOURS CALL CENTRE FOR SHIRE ADMINISTRATION MAY AND JUNE 26	794.86
EFT44773	15/09/2026	CASSI-JO DAVIS	2026 WINNER BEST LANDSCAPE PEAPLE'S CHOICE ART AWARD	500.00
EFT44774	15/09/2026	ROBERT WILLIAM GREEN	REIMBURSEMENT FOR PPE	619.00

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
EFT44775	15/09/2026	JOHNSON'S FOOD SERVICES	FOOD AND BEVERAGES FOR RESALE - BRIDGETOWN LEISURE CENTRE	508.28
EFT44776	15/09/2026	MANJIMUP TOYOTA & MITSUBISHI	CONTROL HANDLE FOR BRUSH CUTTER	63.61
EFT44777	15/09/2026	MCLEODS LAWYERS PTY LTD	LEGAL ADVICE	1,351.24
EFT44778	15/09/2026	MJB INDUSTRIES	CONCRETE PIPES, HEADWALLS AND FREIGHT	12,499.31
EFT44779	15/09/2026	SYNERGY	ELECTRICITY CHARGES	6,782.20
EFT44780	15/09/2026	THE STABLES IGA	SHIRE GROCERIES, CATERING FOR ZESTY SENIORS AND MISC CLEANING PRODUCTS FOR FLEET	193.30
EFT44781	15/09/2026	THORPE'S TEST AND TAG	TESTING & TAGGING FOR SHIRE ELECTRICAL EQUIPMENT	6,551.00
EFT44782	21/09/2026	CAPITAL PLUMBING & GAS	PRESSURE PUMP AND TANK	5,056.29
EFT44785	24/09/2026	JULIA ANN BOYLE	COUNCILLOR ALLOWANCES	605.11
EFT44786	24/09/2026	STEPHEN CARSTAIRS	COUNCILLOR ALLOWANCES	2,140.84
EFT44787	24/09/2026	MICHAEL JOHN FLETCHER	COUNCILLOR ALLOWANCES	605.11
EFT44788	24/09/2026	KELLI NARELLE GILLIES	COUNCILLOR ALLOWANCES	605.11
EFT44789	24/09/2026	ANDREW JAMES MCRAE	COUNCILLOR ALLOWANCES	605.11
EFT44790	24/09/2026	LYNDON GRAEME PEARCE	COUNCILLOR ALLOWANCES	605.11
EFT44791	24/09/2026	ANTONINO PRATICO	COUNCILLOR ALLOWANCES	605.11
EFT44792	24/09/2026	REBECCA REDMAN	COUNCILLOR ALLOWANCES	914.03
EFT44793	24/09/2026	SIMON ROBINSON	COUNCILLOR ALLOWANCES	605.11
EFT44794	25/09/2026	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES	183.70
EFT44795	25/09/2026	ADAM JENKINS TREE SERVICES PTY LTD	TREE REMOVAL AND PRUNING OF DANGEROUS TREES	17,050.00
EFT44796	25/09/2026	ANTHONY STALEY T/AS AJ STALEY CARPENTRY	HARDWARE AND LABOUR TO FIT LOCK ON TOILET DOOR AT THOMPSON PARK	135.00
EFT44797	25/09/2026	AT PLUMBING & GAS	REPLACE CARTRIDGE IN HAMPTON ST TOILET BLOCK	430.01
EFT44798	25/09/2026	JEAN VIVIENNE BARRETT	VISITORS CENTRE STOCK	125.00
EFT44799	25/09/2026	BIOHERBICIDES AUSTRALIA PTY LTD	HERBISIDE TREATMENTS	4,493.50
EFT44800	25/09/2026	BLACKWOOD PROPERTY MAINTENANCE	DEMOLITION & DISPOSAL OF LESSER HALL KITCHEN CUPBOARDS	3,000.00
EFT44801	25/09/2026	BLUESALT CONSULTING	LIGHT INDUSTRIAL AREA FEASIBILITY STUDY - PROGRESS PAYMENT	11,000.00

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
EFT44802	25/09/2026	BRIDGETOWN HISTORICAL SOCIETY INC.	2026/27 SERVICE AGREEMENT PAYMENT	4,000.00
EFT44803	25/09/2026	BRIDGETOWN HOTEL	CATERING FOR RANGERS TRAINING	82.00
EFT44804	25/09/2026	BRIDGETOWN PAINT SALES	SUPPLY OF KNEE PADS FOR MAINTENANCE STAFF	49.95
EFT44805	25/09/2026	BRIDGETOWN COMPUTERS	SUPPLY OF HDMI WALL PLATE AND HDMI CABLE 10M	139.85
EFT44806	25/09/2026	BRIDGETOWN TIMBER & HARDWARE	SUPPLY WHITE CEILING TILE AND HIRE OF COMPACTOR	887.50
EFT44807	25/09/2026	BUNBURY MACHINERY	REPLACMENT MIRROR, WINDOWN AND TURN SIGNAL FOR SHIRE PLANT	2,802.17
EFT44808	25/09/2026	BUNBURY TRUCK SALES AND SERVICE CENTRE	REPAIR PRIME MOVER	726.00
EFT44809	25/09/2026	BURNBANK MECHANICAL & AG	SERVICE KUBOTA GENERATOR	899.25
EFT44810	25/09/2026	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	88.99
EFT44811	25/09/2026	CITY OF KALAMUNDA	BUILDING APPLICATION ADMINISTRATION - 3 HOURS 23/07/2026 - 29/07/2026	300.00
EFT44812	25/09/2026	CME ENGINEERING CO	MODIFICATION TO CAT BUCKET	1,796.65
EFT44813	25/09/2026	CORSIGN WA PTY LTD	SIGN MAINTENANCE AND REPLACEMENT	3,415.50
EFT44814	25/09/2026	CS LEGAL BARRISTERS & SOLICITORS	REFUND OF INCORRECT PAYMENT BY SETTLEMENT AGENT	1,653.00
EFT44815	25/09/2026	DAVMECH	MODIFICATION TO PRIME MOVER, TRANSPORT ROAD ROLLER FROM MOCKADILLUP FIRE SHED TO GREENBUSHES SPORTING CLUB	4,004.83
EFT44816	25/09/2026	DOMESTIC MAINTENANCE SW	BRIDGETOWN CEMETERY - REMOVE OLD SIGNAGE, PREP AND PAINT POSTS - INSTALL NEW SIGNAGE	828.00
EFT44817	25/09/2026	ELECTRICAL MAINTENANCE & UPGRADES	SHIRE ADMIN BUILDING - REPLACE CIRCUIT BREAKERS FOR RCBOS CARRY OUT TESTING - INSPECT OTHER SWITCHBOARDS ON SITE.	1,547.55
EFT44818	25/09/2026	ELGAS PTY LTD	2 X 45KG GAS BOTTLE FOR 146 HAMPTON ST	454.00
EFT44819	25/09/2026	GOOD READING MAGAZINE PTY LTD	GOOD READING MAGAZINE AUSTRALIA 12 MONTHS SUBSCRIPTION FOR LIBRARY	129.95
EFT44820	25/09/2026	DEJAN GUJA	FOOD BUSINESS INSPECTIONS AND EHO SERVICES - 10/08/2026 - 31/08/2026	6,247.50

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
EFT44821	25/09/2026	HAS POWER SOLUTIONS PTY LTD	INSTALL OFF GRID SOLAR LIGHTS AND POWER POINTS - SUNNYSIDE BUSHFIRE BRIGADE	13,876.80
EFT44822	25/09/2026	H C JONES & CO	PLUMBING WORK TO CAP OFF WATER AT CIVIC CENTRE KITCHEN - PARTS AND LABOUR	280.50
EFT44823	25/09/2026	HENRI NOUWEN HOUSE INCORPORATED	2026/27 COMMUNITY GRANT PAYMENT	12,835.00
EFT44824	25/09/2026	HILLVIEW ELECTRICAL SERVICE	UPGRADE METER BOARDS AND INSTALL 20 AMPS CIRCUITS TO 144 AND 146 HAMPTON ST	2,541.00
EFT44825	25/09/2026	HIWAY WA PTY LTD	RFT04-2526 STANIFER STREET RECONSTRUCTION - FINAL CLAIM	184,265.09
EFT44826	25/09/2026	INDUSTRIAL AUTOMATION GROUP	6 MONTHLY STANDPIPE REMOTE ACCESS SUPPORT CHARGE - 01/07/2026 - 31/12/2026	788.70
EFT44827	25/09/2026	INFIELD SERVICES PTY LTD	SERVICING OF GREENBUSHES BFB LIGHT TANKER	2,466.82
EFT44828	25/09/2026	INTERPHONE	MONTHLY INTERNET CHARGES FOR ADMIN - AUGUST	130.90
EFT44829	25/09/2026	ITR PACIFIC PTY LTD	GRADER CUTTING EDGES AND PARTS FOR JOHN DEERE MOTOR GRADER	3,287.90
EFT44830	25/09/2026	JOHNSON'S FOOD SERVICES	BEVERAGES FOR RE-SALE AT THE LEISURE CENTRE	84.21
EFT44831	25/09/2026	LGIS INSURANCE BROKING	2026/27 MARINE CARGO INSURANCE	346.50
EFT44832	25/09/2026	LOGO APPOINTMENTS	6 MONTH PARENTAL LEAVE COVER - ACTING MANAGER PEOPLE & CULTURE	7,301.58
EFT44833	25/09/2026	MANJIMUP TOYOTA & MITSUBISHI	100,000KM SERVICE 2023 TOYOTA HILUX 4X2	516.08
EFT44834	25/09/2026	MANJIMUP FREIGHT DISTRIBUTORS	FREIGHT CHARGES	23.66
EFT44835	25/09/2026	MJP LINEN	DRYCLEANING OF 12 TABLE CLOTHS	79.86
EFT44836	25/09/2026	THE MULBERRY TREE CAFE AND BAKEHOUSE	CATERING FOR ZESTY ZENIORS MOVIE SCREENING, HIGH SCHOOL STUDENT FORUM, CONCEPT FORUM	760.00
EFT44837	25/09/2026	DOREEN ROSE & LESLIE ARTHUR OBERN	REFUND OF PENSIONER REBATE FOR RATES 25/26	822.00
EFT44838	25/09/2026	R & R PUBLICATIONS AUSTRALIA PTY LTD	VISITORS CENTRE STOCK	239.76
EFT44839	25/09/2026	REPCO	STEDI SLIM LED LIGHT BAR FOR ISUZU CREW CAB & TOYOTA HILUX	407.00
EFT44841	25/09/2026	SEEK LIMITED	RECRUITMENT ADVERTISING	682.00
EFT44842	25/09/2026	SHIRE OF BRIDGETOWN-GREENBUSHES STAFF CLUB	PAYROLL DEDUCTIONS	16.00

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
EFT44843	25/09/2026	SMITH CONSTRUCTIONS WA	CONSTRUCTION OF BRIDGETOWN DEPOT -CLAIM 10 AND VARIATIONS	485,897.61
EFT44844	25/09/2026	SOUTH WEST COUNSELLING INC.	EAP SERVICES FOR STAFF MEMBERS	511.50
EFT44845	25/09/2026	SOUTHERN LOCK AND SECURITY	LOCKS AND KEYS FOR SHIRE RESTRICTED SYSTEM	328.21
EFT44846	25/09/2026	SOUTH WEST ISUZU	2 OIL FILTERS, 2 FUEL FILTERS, 1 SUMP WASHER AND LAMP	430.51
EFT44847	25/09/2026	SOUWEST GLASS SERVICE	SUPPLY AND INSTALL NEW CATHEDRAL TOUGHENED GLASS - TOILET WINDOW IN GREENBUSHES	539.00
EFT44848	25/09/2026	SOUTHERN WORKWEAR	PPE FOR NEW STARTER	477.92
EFT44849	25/09/2026	SURVCON SURVEYING SERVICES	FEATURE SURVEY OF GREENBUSHES-BOYUP BROOK ROAD, FLINTOFF ROAD BUS TURNAROUND AND CARBUNUP BROOK ROAD	8,250.00
EFT44850	25/09/2026	SYNERGY	ELECTRICITY CHARGES	7,152.18
EFT44851	25/09/2026	THE WEST AUSTRALIAN	ADVERTISING IN THE MANJIMUP BRIDGETOWN TIMES FOR DRAFT DISABILITY ACCESS INCLUSION PLAN FOR PUBLIC COMMENT	873.80
EFT44852	25/09/2026	THE LOCAL GOVERNMENT, RACING AND CEMETERIES EMPLOYEES UNION (WA) (LGRCEU)	PAYROLL DEDUCTION	336.00
EFT44853	25/09/2026	TOTALLY WORKWEAR - BUNBURY	PPE FOR STAFF MEMBER	160.95
EFT44854	25/09/2026	TYRES AND MORE BRIDGETOWN	SERVICE FOR FORD RANGER CREW CAB, BATTERY JUMP STARTER KIT	918.75
EFT44855	25/09/2026	THE TRUSTEE FOR UNITED PETROLEUM UNIT TRUST	5,000LTRS OF DIESEL	11,840.40
EFT44856	25/09/2026	WA LIBRARY SUPPLIES	A FRAME BOOK STANDS X 10 FOR BRIDGETOWN VISITOR CENTRE	235.50
EFT44857	25/09/2026	WARREN ELECTRICAL SERVICE	INSTALL REPLACEMENT FANS AT THE LEISURE CENTRE	1,334.27
EFT44858	25/09/2026	WESTRAC PTY LTD	REPLACE REAR WINDOW ON BACKHOE	1,518.50
DIRECT DEBITS - LICENSING				
DD20670.1	2/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 31/08/2026	2,798.25

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount
DD20670.2	3/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 01/09/2026	2,370.50
DD20670.3	4/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 02/09/2026	2,299.55
DD20670.4	7/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 03/09/2026	2,878.10
DD20670.5	8/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 04/09/2026	4,215.05
DD20670.6	9/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 07/09/2026	4,784.80
DD20670.7	10/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 08/09/2026	4,935.20
DD20670.8	11/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 09/09/2026	5,425.55
DD20670.9	14/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 10/09/2026	4,757.25
DD20670.10	15/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 11/09/2026	2,633.75
DD20670.11	17/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 15/09/2026	5,659.60
DD20670.12	17/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 14/09/2026	5,613.30
DD20670.13	18/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 16/09/2026	2,129.10
DD20670.14	21/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 17/09/2026	3,561.50
DD20670.15	22/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 18/09/2026	5,970.45
DD20670.16	23/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 21/09/2026	3,055.00
DD20670.17	24/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 22/09/2026	733.15
DD20670.18	25/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 23/09/2026	1,414.55
DD20670.19	29/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 24/09/2026	3,861.60
DD20670.20	30/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 25/09/2026	4,611.75
DD20670.21	30/09/2026	DEPARTMENT OF TRANSPORT	LICENSING PAYMENT FOR 28/09/2026	637.10
			TOTAL MUNICIPAL PAYMENTS	**1,884,035.29**
TRUST FUND				
EFT44783	22/09/2026	PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	BUS TICKETS SOLD FOR JULY 2026	192.38
EFT44784	22/09/2026	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSION ON BUS TICKET SOLD FOR JULY 2026	113.77
			TOTAL TRUST PAYMENTS	**306.15**

SHIRE OF BRIDGETOWN GREENBUSHES
LIST OF ACCOUNTS PAI D IN SEPTEMBER 2026

Payment Reference	Date	Name	Description	Amount

This schedule of accounts paid for the Municipal Fund totalling $1,884,035.29 and for the Trust Fund totalling $306.15 which was submitted to each member of the Council on the 22nd October 2026 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.



CHIEF EXECUTIVE OFFICER Thursday, 22 October 2026

Shire of Bridgetown-Greenbushes
The heart and soul of the South West

BUSH FIRE ADVISORY COMMITTEE
MEETING MINUTES

FOR A MEETING OF THE BUSH FIRE ADVISORY COMMITTEE TO BE HELD AT THE BRIDGETOWN BUSH FIRE SERVICE HEADQUARTERS, 8 LES WOODHEAD AVE ON WEDNESDAY 23RD OF SEPTEMBER 2026, COMMENCING AT 6.30PM.

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1. Opening of Meeting

The Presiding member to declare the meeting open at 18:37 hrs and welcome visitors.

2. Attendance

Committee members

Chief Fire Control Officer	Greg Kennedy
Deputy Chief Fire Control Officer / FCO Hester Brook / FCO Catterick	Keith Clothier
Bridgetown Bush Fire Brigade	Kevin Wrightson
FCO Greenbushes Bush Fire Brigade / FCO Yornup BFB	Lyndon Pearce
Kangaroo Gully Bush Fire Brigade	Mike Fletcher
Maranup Bush Fire Brigade	Jim Renard
Wandillup Bush Fire Brigade	Robert Moyles
Elected Member	Andrew McCrae
Elected Member	Mike Fletcher

Guests

Department of Fire and Emergency Services	Chris Sousa, Robert Seaton
Hester Brook	Justin Terry
Bridgetown Brigade	Bella Lucas

Shire Staff

Community Emergency Services Manager	Conor McGregor
Emergency Services Officer	Bob McCance
General Hand – Casual	Alistair Marsh

3. Apologies

Andrew Browne – Maranup FCO
Chris Doherty – Deputy Chief Bush Fire Control Officer
Mark Allies – Shire of Bridgetown Greenbushes
Alan Footer – Shire of Bridgetown Greenbushes
Peter Taylor – Bridgetown VFRS
Alison Raper - FPC
Ben Farquar – Parks and Wildlife
Steve Ward – Parks and Wildlife

4. Disclosure of Interests

Division 6: Sub-Division 1 of the Local Government Act 1995. Care should be taken by all Committee members to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

5. Confirmation of Minutes from Previous AGM

A motion is required to confirm the minutes from the meeting held on the 9th of June 2026 (Attachment 5.1)

Moved Jim Renard **Seconded** Greg Kennedy **Motion Carried** YES

6. Business Arising

6.1 Review of Gazetted Fire district

The below email has been received from DFES it is requested that BFAC provide recommendation on the current Gazetted Fire District and if any changes are recommended.

"Good afternoon Conor,

Dfes is seeking feedback from the shire of Bridgetown Greenbushes with regards to the gazetted fire district boundaries.

Would you be able to assist by advising if the shire wishes to include any areas within the gazetted fire district that are currently cover by the Bushfire gazetted areas.

If you could be give this timely consideration and response it would be greatly appreciated.

Regards,

Paddy Dowling

Area Officer Warren-Blackwood / Manjimup / Lower South West Region
Department of Fire and Emergency Services of WA"

Resolution: That BFAC recommends no changes to the Gazetted Fire District

Moved Greg Kennedy **Seconded** Robert Moyles **Motion Carried** YES

6.2 Terms of Reference -update

Recommendation

The Bush Fire Advisory Committee recommend Council adopt the draft Terms of reference with following corrections:

- That item 5.2 read *"The Chief Bush Fire Control Officer, all Deputy Chief Bush Fire Control Officers, and a nominated representative from each of the Shire's Bush Fire Brigades shall, by virtue of their office, be appointed to the Committee".*
- Item 9.4 be updated to "Each recommendation arising at a meeting shall be decided by a simple majority of votes cast by members present and entitled to vote".

Moved Greg Kennedy **Seconded** Mike Fletcher **Motion Carried** YES

7. Business Arising from Previous Meetings

Item	Responsible Person	Action
BFAC Instrument of Appointment & Delegation Renewal (Reduce meeting from 4 to 3).	CESM	Report to be sent to council.
Discussion on chassis type for the future build of the Maranup 4.4 – Consider Parks type Gang Truck	CESM / CBFCO	Put forward to ROAC and onto BOC, DFES have confirmed they will include in the new builds however will likely be at least 3- 4 years away. A 4.4 is currently being stored at the ICC, it is recommended that members test drive and provide feedback if it would suit somewhere within our area and can be redeployed from Maranup.

8. Reports

8.1 Chief Bush Fire Control Officer

The first Captains and Officers meeting for the season has been held. Unless weather conditions change, the Restricted Burning Period is expected to commence on 15 October. Current forecasts indicate the potential for a drier spring and summer, with possible storm activity later in the year, which may lead to a challenging bushfire season. Most equipment servicing has been completed and mitigation works have commenced. The Pre Season Exercise is scheduled for 11 October, with scheduled radio calls commencing from 16 October.

8.2 Deputy Chief Fire Control Officer

No significant matters to report, with a return to duties expected in the coming weeks.

8.3 Maranup BFB - Nothing significant to report. The truck has been returned, tested and is operating as expected.

8.4 Bridgetown BFB - The 12.2 is back from servicing and has been tested, with all brigade equipment ready for the season.

8.5 Kangaroo Gully BFB - Nothing significant to report, bigger shed with increased brigade membership noted.

8.6 Wandillup BFB – Nothing significant, waiting for the 1,4 to be returned which will be next week.

8.7 Emergency Services Officer

Fleet servicing is nearing completion, with Greenbushes 3.4 currently being serviced and the Hester Brook 2.4 to follow. Concerns were raised regarding the condition and reliability of the pump on the Maranup appliance, with replacement parts becoming increasingly difficult to source. The appliance will continue to be maintained and kept operational where possible, but it is expected to have a higher operational cost.

Mitigation works are progressing well, with several prescribed burns completed and further burns and chemical treatments underway. Mechanical works for the current program year have been completed, with weed treatment now a key focus. Planning for the next mitigation program has commenced, and brigades are encouraged to identify areas requiring future treatment. An extension to the current program may also be considered to complete outstanding works and make use of available funding.

8.8 Community Emergency Services Manager

Update was provided on farmer response vehicle identification, with triangle stickers ordered and minimum training requirements to support incident ground registration. Following recent station break ins, security measures are being reviewed, including access codes, alarms and cameras. Starlink communications are available through the incident support arrangements, with additional units being introduced. Several new water tanks have also come online, with a further four planned for next fire season.

8.9 Department of Fire and Emergency Services – Report Attached

8.10 FPC – Report attached

9. Presentations

Nil

10. Safety Circulars

10.1 Safety Circular 07/2026
Static Shock Hazard Associated with CO2 Fire Extinguishers

10.2 Safety Circular 10/2026 14th August 2026
Booster System Resulting in Coupling Failure

10.3 Safety Circular 11/2026 20th August 2026
Moving People & Appliances Safely Through Engine Rooms – 'Take 5'

10.4 Safety Circular 12/2026 21st August 2026
Electrical Hazards at Structure Fires

10.5 Safety Circular 13/2026 31st August 2026
Laundering of Contaminated Personal Protective clothing - Amended

11. General Business

CESM - Certificates of Appointment, medals and name badges are available for distribution to members.

12. CLOSURE OF MEETING

The Presiding Member to close the meeting at 19:22 hrs

Shire of Bridgetown-Greenbushes

ATTACHMENT 6.2

Bridgetown-Greenbushes Bush Fires Advisory Committee

Terms of Reference

1 Introduction

The Council of the Shire of Bridgetown-Greenbushes (hereinafter called the Council) hereby establishes a committee under the powers provided in Section 67. Of the Bush Fires Act 1954, such committee to be known as the Bridgetown-Greenbushes Bush Fires Advisory Committee (hereinafter called the Committee).

Membership of the Committee shall be for the terms determined by Council and in accordance with the requirements of the *Local Government Act 1995*, *Bush Fires Act 1954* and any other applicable legislation. Following an ordinary local government election, Council shall review and determine Committee membership for the new Council term.

The Committee shall provide advice and recommendations to Council in accordance with the provisions of the Local Government Act 1995, the Bush Fires Act 1954, relevant local laws, the policies of the Shire of Bridgetown-Greenbushes, and these Terms of Reference.

2 Committee Name

The name of the Committee shall be the *Bush Fires Advisory Committee*.

3 Objectives

The objective of the Committee is to provide advice to Council on all matters relating to bush fire control, prevention, preparedness, and management within the Shire. This includes recommendations on annual firebreak and fuel-hazard reduction requirements, advice on capital equipment purchase priorities, review of firefighting and fire prevention practices and procedures, identification of firefighter training needs, and consideration of any other matters relating to bushfire preparedness, mitigation, response, and recovery within the Shire.

4 Compliance with Legislation and Policies & Conflicts of Interest

4.1 The Committee and its members shall comply with the Local Government Act 1995, Bush Fires Act 1954, relevant regulations, local laws, policies and procedures of the Shire of Bridgetown-Greenbushes, and any other applicable legislation.

4.2 Members of the Committee shall disclose and manage any interest in a matter before the Committee in accordance with the Local Government Act 1995, applicable regulations and Shire's policies and procedures.

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Shire of Bridgetown-Greenbushes

5 Membership

5.1 Council will appoint up to two (2) Elected Members as the Council's representatives on the Committee.

5.2 The Chief Bush Fire Control Officer, all Deputy Chief Bush Fire Control Officers, and a nominated representative ~~the Fire Control Officer(s) (or nominated representative)~~ from each of the Shire's Bush Fire Brigades shall, by virtue of their office, be appointed to the Committee.

5.3 A representative from the Bridgetown Volunteer Fire & Rescue Service shall, by virtue of their office, be appointed to the Committee.

5.4 Other representatives from agencies or organisations may participate in meetings of the Committee as determined by an ordinary majority of the Committee. Such persons are not classified as members and are not entitled to vote on any matter before the Committee.

5.5 The CEO or a representative of the CEO may be a member of the Committee in accordance with Section 5.10(5) of the Local Government Act 1995.

6 Presiding Member and Deputy Presiding Member

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member is responsible for ensuring that minutes are kept and that meetings are conducted in accordance with the Shire of Bridgetown-Greenbushes Standing Orders Local Law.

7 Meetings

7.1 The Committee shall meet on at least three (3) occasions per year.

7.2 Notice of meetings shall be provided to all members at least one week prior to each meeting.

7.3 A member who is absent from three (3) consecutive meetings without leave of the Committee may be referred to Council for consideration of their continued membership.

7.4 Minutes of each meeting shall be kept in accordance with the Local Government Act 1995 and the Shire's applicable meeting procedures.

7.5 Each member present at a meeting is entitled to one (1) vote. Where votes are equally divided, the Presiding Member shall cast a second or casting vote in accordance with section 5.21 of the Local Government Act 1995

8 Quorum

A quorum shall consist of at least 50% of the number of member positions, whether vacant or not.

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Shire of Bridgetown-Greenbushes

9 Voting

9.1 Each member of the Committee present at a meeting is entitled to one (1) vote.

9.2 Where a person holds more than one position or office that provides for membership of the Committee, that person shall be regarded as one member and shall be entitled to one (1) vote only, regardless of the number of positions or offices held.

9.3 Voting shall be conducted in accordance with the *Local Government Act 1995*, the *Bush Fires Act 1954*, the Shire of Bridgetown-Greenbushes Standing Orders Local Law and any other applicable legislation, policies and procedures.

9.4 Each ~~question~~ recommendation arising at a meeting shall be decided by a simple majority of votes cast by members present and entitled to vote.

9.5 Where the votes are equally divided, the Presiding Member shall cast a second or casting vote in accordance with section 5.21 of the *Local Government Act 1995*.

10 Delegated Powers

The Committee is established as an Advisory Committee only and does not have delegated authority to make decisions on behalf of the Council.

11 Committee Recommendations

11.1 Recommendations made by the Committee are advisory only and are not binding on Council.

11.2 Recommendations requiring a decision, expenditure, commitment of Shire resources or the exercise of a statutory function or power shall be referred to Council or the appropriate officer for consideration and determination in accordance with the Local Government Act 1995, Bush Fires Act 1954, Council delegations and Shire policies.

12 Termination of Committee

The Committee shall continue until dissolved or otherwise reconstituted by the Council in accordance with the *Local Government Act 1995*, *Bush Fires Act 1954* and any other applicable legislation.

13 Amendment to the Terms of Reference

This document may be altered at any time by the Council on the recommendation of the Committee, or after giving 14 days notice to the Committee.

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ATTACHMENT 8.9

Government of Western Australia
Department of Fire & Emergency Services

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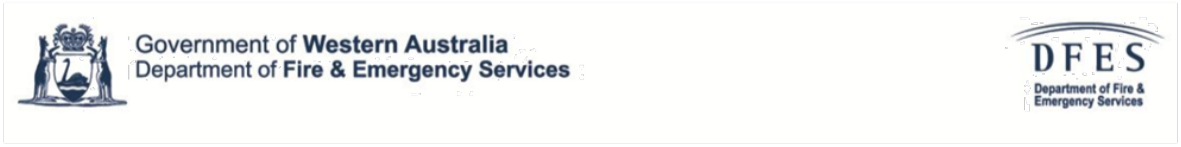
DFES Lower South West Region
Shire of Bridgetown Greenbushes BFAC Report
September 2026

Operations

- Preparations are underway for the upcoming bush fire season with training courses and exercises having been conducted over the cooler months.
- Thanks to those members who participated in the LSW Leaders Forum on the 20 September in Donnybrook.
- **Staff Changes**
  - Phil Brandrett and Pete Thomas have both been promoted to new roles and have left the LSW Region. Craig Beswick has moved into the role District Officer Capes with the Superintendent position yet to be appointed.
  - Laurent Marsol has commenced as the new Bush Fire Risk Management Officer, replacing Tim Hutton. Laurent will be managing Bridgetown-Greenbushes Shire as part of his responsibilities.
- Lithium battery fires remain a constant issue for crews. Any fire involving lithium batteries should be treated as a HAZMAT incident using the correct respiratory protection, being breathing apparatus. This includes response to rubbish truck fires suspected of being caused by lithium batteries.
- The protocols for Talison Lithium to respond under the MOU with DFES and Local Governments has been finalised. Under the MOU, Talison ERT crews can respond to designated incidents (including bush fire and structural fires) to assist, not as a controlling agency. The Shire remains the controlling agency for these fires outside of the Gazetted Fire District/ DBCA estate.
- The Blackwood Valley Zone Response is due for renewal this year. Please provide any feedback on the current process to the CBFCO/CESM for consideration in the revised document.
- The request for a dual cab 2.4 broadacre appliance build has been referred to the DFES Asset Design and Delivery team. They have met with the vehicle builder to consider re-engineering design and costing before committing to having the vehicle as an option in the fleet catalogue.
- The Rural Fire Division has a new Executive Director, Allyson Lardner with Murray Carter appointed to the new position of Executive Director Bushfire Capability. This new position is looking at strategic initiatives, including legislative reform and capability development programs that will shape the future of bushfire management in Western Australia.
- The issue of homeless people living in the bush has been raised by several Shires as a risk fire the upcoming fire season. Incident Controllers and crews are encouraged to consider this risk when responding to incidents.

Community Preparedness

- The National Emergency Management Agency (NEMA) is introducing AusAlert, a new telephone warning system for emergencies across Australia. In Western Australia, the Emergency WA website and app will remain the primary source of official emergency



information. Our current telephone warning system, Emergency Alert, will remain operational for the 2026-27 high threat period.

- The My Bush Fire Plan app has now been updated to become the My Emergency Plan app, covering personal planning for a range of hazards.
- Monthly themes continue to be sent out to Community Facilitators for use in local community events and social media.

Mitigation

- Planned burns have been scheduled for areas in Greenbushes, subject to weather and resource availability.

Chris Sousa
District Officer Nelson
0447 362 006

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ATTACHMENT 8.10

Bridgetown-Greenbushes BFAC – Sept 2026

Forest Products Commission Report

Overview

- FPC Duty officers are linked to DBCA and Emergency WA automatic notification systems for any fires located within 5km of plantations.
- **FPC fire duty officer** contact remains the same **9725 5288** should FCO's need to contact them for assistance.
- All FPC/industry contractors are inspected at the beginning of high threat period for fire preparedness and are required to have completed DFES Rural Fire Awareness module.

FPC Fire Roster

- FPC will again operate a dedicated fire roster for the 2026/2027 fire season, commencing on Thursday, 22 October 2026 and continuing through to late May 2027.
- The roster is aligned with the DFES and DBCA duty rostering arrangements, with a designated Duty Officer rostered on a weekly basis. In addition, each rostered period will include Fire Availability Officers and three personnel assigned for truck response.
- 37 staff members are available for fire operations and are currently working through preseason mandatory training, drills, medicals and fitness testing in preparation for the fire season.

Appliances

- FPC has purchased a gang truck ex-DBCA to replace the old heavy duty based in Nannup. The vehicle is currently undergoing winter maintenance and conversion to FPC at South West Fire in Collie
- Additionally, I have just received approval to replace the remaining two trucks during this financial year based out of McAlinden and Manjimup. Likely to occur around February 2027, depending on condition and availability of ex-DBCA fleet.
- Across the South West Land Division, FPC maintains a fleet of 31 light units to support fire operations, with 11 of these units located within the Lower South West Region.
- All appliances have received their winter servicing.
- Radio upgrades to digital will be a staged upgrade through to 2028.
- Fire protection team are currently assessing newly established plantations for water tank requirements, maintenance and upgrades.

Plantation Establishment

FPC Plantations softwood establishment program winter 2026 within the Bridgetown-Greenbushes LGA

Name	Shire	Ha
Sunnyside 2	Bridgetown	127
Maranup 5	Bridgetown	77
Maranup 6	Bridgetown	193

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Fire Operations Maps

Updates to FPC plantation maps are underway with newly established plantations over winter progressing, accessible online on the FPC external website or by using the attached QR Code Page. (*maps are upgraded annually as required)*

www.wa.gov.au/organisation/forest-products-commission/fpc-fire-management#fire-management-maps

FPC has QR codes on gate signs to access the maps with digital devices where there is adequate phone coverage. (See attachment for all Shire QR Codes)



Standard FPC Plantation ID Sign

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FPC Fire Management Maps

AUGUSTA MARGARET RIVER

CRANBROOK

MURRAY

BODDINGTON

DARDANUP

NANNUP

BOYUP BROOK

DONNYBROOK-BALINGUP

WANDERING

BRIDGETOWN-GREENBUSHES

HARVEY

WAROONA

BUSSELTON

MANJIMUP

WEST ARTHUR

COLLIE

MUNDARING

WILLIAMS

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ATTACHMENT 10.1

Government of Western Australia
Department of Fire & Emergency Services
Operations

DFES
Department of Fire & Emergency Services

SAFETY CIRCULAR 07/2026

FILE: 2026/1573

28 July 2026

STATIC SHOCK HAZARD ASSOCIATED WITH CO_2 FIRE EXTINGUISHERS

Key message

Carbon dioxide (CO_2) extinguishers can generate static discharges during use, which can create a risk of ignition in flammable atmospheres or startling the operator and causing a fall or loss of situational awareness.

CO_2 extinguishers must be visually inspected before use, not used if any component is damaged or defective, and operated only in accordance with manufacturer instructions and relevant safety controls.

Medical attention should be sought if tingling or other physical sensations are experienced during use. Relevant information should be reported through both the Department of Fire and Emergency Services (DFES) Online Hazard Reporting System (OHRS) and Incident Reporting System (IRS). Personnel with electronic medical device implants, including pacemakers or implantable cardioverter-defibrillators (ICDs), should notify their supervisor so specific HSS advice can be obtained.

What has happened?

In response to safety hazard reports, submitted via the OHRS, the DFES has conducted due diligence reviews and provides the following advice in relation to the hazards and risks associated with the use of CO_2 extinguishers.

All DFES CO_2 extinguishers are manufactured and maintained in accordance with the applicable Australian Standards. Rare static discharges are a known operating issue at the national level for all CO_2 extinguisher types across all industries and workplaces.

There are two key risks from static electricity build up when using a CO_2 extinguisher:

1. If working in a flammable atmosphere, the discharge of the static charge may ignite the flammable atmosphere.
2. The shock may startle the operator, causing them to fall or lose situational awareness.

What do I need to do?

To minimise the likelihood of exposure to static discharges while continuing to safely and effectively use CO_2 extinguishers, the following control measures should be adopted.

Target audience: All DFES personnel				
O.I.C. is to communicate content to all relevant personnel under their command, discuss implications, and sign appropriate box, below. Once completed. Circulars shall be filed on station and forwarded to Information Resources at the end of each financial year.				
A	B	C	D	Vol.
OC-07-26	Issue date:	Originating business area: Health and Safety Services		
Page **1** of **2**	28 July 2026	Contact: hss@dfes.wa.gov.au		

Government of Western Australia
Department of Fire & Emergency Services
Operations

DFES
Department of Fire & Emergency Services

Prior to operations, ensure CO_2 extinguishers are:

- Visually inspected regularly for signs of damage, wear and tear, and that horns, hoses and fittings are clean, secure and intact.
- Not used if the hose, horn or any associated component is cracked, damaged or otherwise defective.
- Routinely inspected, tested, maintained, and replaced in accordance with the relevant DFES maintenance contracts and applicable standards.

During operations

- Do not discharge a CO_2 extinguisher within a flammable atmosphere.
- Ensure you are well balanced and prepared prior to activation.
- Use CO_2 extinguishers as per the manufacturer's instructions and relevant safety controls.
- Seek immediate medical attention if you experience tingling or any other physical sensations while using CO_2 extinguishers.
- Ensure that accurate information is submitted in both the OHRS and Incident Reporting System.

Medical Contra-indications

If you have an electronic medical device implant such as a pacemaker or implantable cardioverter-defibrillator (ICD), you should notify your supervisor of these details, who will then seek specific HSS advice regarding your situation.

Some of these electronic devices are contra-indicated for various electrical, electronic, and electromagnetic fields, including; static discharges, mobile phones, magnets, some radio frequencies, and some electrical equipment.

Further information

Please contact Health and Safety Services at hss@dfes.wa.gov.au with any questions or concerns you have relating to this Circular.

CRAIG WATERS AFSM
DEPUTY COMMISSIONER OPERATIONS

Target audience: All DFES personnel				
O.I.C. is to communicate content to all relevant personnel under their command, discuss implications, and sign appropriate box, below. Once completed. Circulars shall be filed on station and forwarded to Information Resources at the end of each financial year.				
A	B	C	D	Vol.
OC-07-26	Issue date:	Originating business area: Health and Safety Services		
Page **2** of **2**	28 July 2026	Contact: hss@dfes.wa.gov.au		

ATTACHMENT 10.2

Government of Western Australia
Department of Fire & Emergency Services
Operations

DFES
Department of Fire & Emergency Services

SAFETY CIRCULAR 10/2026

FILE: 2026/1728

14 August 2026

BOOSTER SYSTEM RESULTING IN COUPLING FAILURE

Key message

It has been identified that the booster system at Hillarys Boat Harbour has compatibility issues with DFES hose couplings. If crews identify faulty couplings during inspections or at incidents, the couplings are to be tagged out of service, site management informed and Built Environment Branch should be contacted.

What has happened?

Responding crews attempted to boost the fire system servicing Jetties A to J at Hillarys Boat Harbour and upon connection to the male British Instantaneous Coupling (BIC) at the booster, the hose experienced uncontrolled disconnections.

Built Environment Branch (BEB) attended the site where inspection and testing confirmed that DFES hose couplings were unable to achieve a secure and positive connection to the booster system.

The problematic couplings were the Wolf Dual Booster Valve Bottom Fed Stainless Steel couplings. BEB issued a Fire System Defect Notice to the asset owner (Department of Transport). Existing brass outlets do not pose a risk of disconnection. The pictures on the next page illustrate the visible differences between the two types.

What do I need to do?

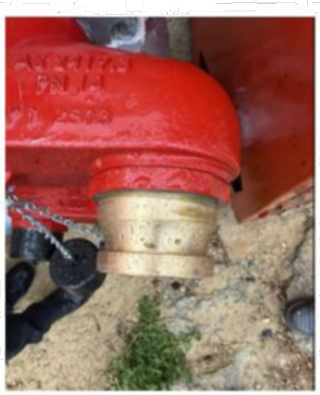
As there is a possibility that this issue is not isolated to this installation, personnel are to be vigilant for possible faulty couplings at other locations. When suspected faulty couplings or boosters are identified, crews shall tag them out of service, inform site management that the booster is out of commission and immediately notify BEB so a Premise Hazard can be raised.

Further information

For further information, contact Built Environment Branch at BEBadmin@dfes.wa.gov.au . An investigation into the origins of these faulty couplings has been initiated by BEB.

JON BROOMHALL AFSM
DEPUTY COMMISSIONER OPERATIONS

Target audience: Fire services				
O.I.C. is to communicate content to all relevant personnel under their command, discuss implications, and sign appropriate box, below. Once completed. Circulars shall be filed on station and forwarded to Information Resources at the end of each financial year.				
A	B	C	D	Vol.
SC-10-26	Issue date:	Originating business area: Built Environment Branch		
Page **1** of **2**	14 August 2026	Contact: BEBadmin@dfes.wa.gov.au		

Faulty couplings - Wolf Dual Booster Valve Bottom Fed Stainless Steel	Existing brass outlets do not pose a risk of disconnection
	
	
	

Target audience: Fire services				
O.I.C. is to communicate content to all relevant personnel under their command, discuss implications, and sign appropriate box, below. Once completed. Circulars shall be filed on station and forwarded to Information Resources at the end of each financial year.				
A	B	C	D	Vol.
SC-10-26	Issue date:	Originating business area: Built Environment Branch		
Page **2** of **2**	14 August 2026	Contact: BEBadmin@dfes.wa.gov.au		

ATTACHMENT 10.3

Government of Western Australia
Department of Fire & Emergency Services
Operations

DFES
Department of Fire & Emergency Services

SAFETY CIRCULAR 11/2026

FILE: 2026/1816

20 August 2026

MOVING PEOPLE & APPLIANCES SAFELY THROUGH ENGINE ROOMS - 'TAKE 5'

Key message

Protecting Response Capability: Take 5 Before You Drive

The safe movement of people and Career Fire and Rescue Service (CFRS) appliances through fire station engine rooms is critical to maintaining our ability to respond when the community needs us most. Ongoing incidents including appliances colliding with engine bay doors, door frames, and fire station structures highlight the need for increased vigilance when operating in; and entering or exiting fire station engine rooms.

Every collision is preventable. Taking a simple **5 second pause** before proceeding helps protect our people, our appliances, our fire stations, and our operational capability.

Why is this important?

When people are hurt or an appliance is damaged or unavailable, our ability to deliver emergency services may be impacted. Even minor collisions can result in significant impacts including:

- Injury or potential injury to personnel
- Delays in emergency response capability
- Appliances being removed from service for repairs
- Reduced fleet availability and operational readiness
- Damage to critical equipment and station infrastructure
- Increased costs and administrative burden
- Additional workload for crews, Fleet Technicians and managers

Importantly, these incidents can affect our capacity to respond effectively to emergencies and support the communities that rely on us.

What do I need to do?

Take 5 – Stop. Check. Proceed.

Before moving an appliance through an engine room doorway, drivers must take a deliberate moment to ensure it is safe to proceed.

Target audience: All Personnel				
O.I.C. is to communicate content to all relevant personnel under their command, discuss implications, and sign appropriate box, below. Once completed. Circulars shall be filed on station and forwarded to Information Resources at the end of each financial year.				
A	B	C	D	Vol.
SC-11-26	Issue date:	Originating business area: Metropolitan Operations		
Page **1** of **3**	20 August 2026	Contact: Matthew.Wakeling@dfes.wa.gov.au		

Government of Western Australia
Department of Fire & Emergency Services
Operations

DFES
Department of Fire & Emergency Services

Confirm that:

- The door is fully opened and clear of obstructions
- Adequate clearance exists on all sides of the appliance
- All equipment is secure and lockers are closed
- Guidance from crew members is used where required
- The Station Officer (SO) or crew leader has confirmed it is safe to proceed
- If there is any uncertainty, stop and reassess before moving

If in doubt - Stop. Reassess. Proceed only when safe.

The few seconds taken to verify clearance can prevent significant damage, avoid injuries, and ensure our appliances remain available to respond to emergencies.

Safe driving practices are not only about preventing incidents. They are fundamental to maintaining the safety of all people, the operational readiness, professionalism, and response capability that our communities expect from CFRS every day.

Every worker has legislated responsibilities under the *Work Health and Safety Act (2020)*, Section 28, to take care of their own and other persons safety. The DFES Code of Conduct also requires all DFES personnel to ensure a safe and secure working environment for ourselves and others. These documents, and this message, support a preventative safety culture, rather than the application of the severe penalties available after an adverse safety outcome.

If future incidents of this nature occur, an Online Hazard Report must be completed, an investigation must be undertaken, and the District Officer ComCen and the relevant District Officer must be notified immediately by the SO.

Drivers of appliances involved in incidents of this nature are to be stood down from driving duties until an investigation is completed. The act of standing down serves several purposes:

- To support the driver's wellbeing by removing them from a position of potential stress.
- To prevent a driver from continuing to operate in a role for which their competency is under investigation.
- To enable the procedures for managing alcohol and other drugs in the workplace to be conducted for these significant safety incidents.

In accordance with the Alcohol and Other Drugs (AOD) Policy, individuals involved in a significant safety incident may be required to undergo AOD testing where their actions are considered to have potentially contributed to the incident.

Target audience: All Personnel				
O.I.C. is to communicate content to all relevant personnel under their command, discuss implications, and sign appropriate box, below. Once completed, Circulars shall be filed on station and forwarded to Information Resources at the end of each financial year.				
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Want to know more?

Further information can be found in DFES SOP 3.03.12 - Driving Standards, DFES SAP 4.03.A - Operational Vehicle Accidents and Breakdowns; and the DFES0470 On Road Driving Student Resource.

JON BROOMHALL AFSM
DEPUTY COMMISSIONER OPERATIONS

Target audience: All Personnel				
O.I.C. is to communicate content to all relevant personnel under their command, discuss implications, and sign appropriate box, below. Once completed. Circulars shall be filed on station and forwarded to Information Resources at the end of each financial year.				
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ATTACHMENT 10.4

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SAFETY CIRCULAR 12/2026

FILE: 2026/1786

21 August 2026

ELECTRICAL HAZARDS AT STRUCTURE FIRES

Key message

Firefighters need to be aware that there is a residual risk of electric shock at structure fires where power has been isolated at the meter box, but the network operator has not yet de-energised or isolated the consumer supply feed.

What has happened?

At a recent structure fire, a firefighter received a minor electric shock despite power to the property being isolated by crews. Crews had removed the meter box fuse before commencing internal firefighting activities; however, whilst overhauling the property, the firefighter came into contact with a metal object that was energised.

The firefighter was treated on site by St John Ambulance and transported to hospital for precautionary observations, with no injuries or lasting health impacts sustained.

Upon investigation by Western Power, the cause was determined to be melted wiring from the consumer mains making contact with the outgoing wiring from the electrical switchboard. This effectively bypassed the switchboard, creating live circuits throughout the house. This was a situation that could only be made completely safe by disconnection of the consumer mains supply by a Western Power technician upon arrival.

What does it mean for me?

- Assume all wiring and conductive materials are live until confirmed otherwise, especially where significant fire damage has occurred to consumer supply line
- Prioritise the attendance of the network operator, e.g. Western Power or Horizon Power.
- Watch for indicators of compromised consumer supply lines during firefighting operations and overhaul
- Continue to follow isolation procedures as per SOP 3.04.08 Electrical Hazards and SOP 3.03.07 Hazard Isolation Tagging
- Continued use of the Hot Stick to locate live power and confirm isolation of power prior to entry.

Target audience: All CFRS, VFRS & BFS				
O.I.C. is to communicate content to all relevant personnel under their command, discuss implications, and sign appropriate box, below. Once completed. Circulars shall be filed on station and forwarded to Information Resources at the end of each financial year.				
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Further information

All crews are to familiarise themselves with the following:

Directive 3.04 – Structure Fire

SOP 3.04.01 – Structure Fire Response

SOP 3.04.08 – Electrical Hazards

SOP 3.03.07 – Hazard Isolation Tagging

Field Guide 3.04 – Structure Fire Hazards

NUCOM – DELSAR AC Hot Stick V2.2 (via eAcademy)

Other resources include:

WorkSafe Western Australia: Code of Practice - Managing Electrical Risks in the Workplace

JON BROOMHALL AFSM
DEPUTY COMMISSIONER OPERATIONS

Target audience: All CFRS, VFRS & BFS				
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SAFETY CIRCULAR 13/2026

FILE: 2026/1852

31 August 2026

LAUNDERING OF CONTAMINATED PERSONAL PROTECTIVE CLOTHING – AMENDED

Safety Circular 13/2026 published on 24 August 2026 has been revoked and replaced with this version.

Key message

Contaminated Personal Protective Clothing (PPC) requiring specialised cleaning is to be correctly packaged, labelled and recorded before being sent for specialised cleaning. This process protects personnel and contractors from exposure risks. The current process is to bag the equipment in a contaminant bag and attach a hazard warning label, as per SOP 3.06.03 Decontamination.

SOPs that reference the handling of contaminated PPC are currently under review to introduce double-bagging PPC for contaminants such as asbestos and biological and chemical-soiled garments; this will be communicated when completed.

What has happened?

A recent audit has identified multiple instances where potentially contaminated PPC was sent for specialised cleaning without being adequately prepared in accordance with SOPs.

Examples include:

- PPC/PPE and other items not being dampened down prior to packaging where asbestos contamination was suspected
- Potentially contaminated items being submitted loose rather than appropriately bagged and contained
- Contaminated items not bagged, or bags not properly sealed.
- Warning labels missing or not attached
- Laundry requests with incorrect or missing contamination information.

What does it mean for me?

All staff and volunteers have a duty of care to ensure that no one is exposed to potential PPC/PPE contaminants during the handling, transportation and specialised cleaning.

Operational personnel are to ensure the correct procedure is followed, as detailed in the following operations doctrine:

Target audience: All Operational Personnel				
O.I.C. is to communicate content to all relevant personnel under their command, discuss implications, and sign appropriate box, below. Once completed. Circulars shall be filed on station and forwarded to Information Resources at the end of each financial year.				
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SOP 3.06.03 - Decontamination

SOP 3.03.05 – Exposure to Biological Hazards

SAP 1.03.A - Specialised Cleaning of Operational Garments

Further information?

Contact Operational Research and Development at ORD@dfes.wa.gov.au

JON BROOMHALL AFSM
DEPUTY COMMISSIONER OPERATIONS

Target audience: All Operational Personnel				
O.I.C. is to communicate content to all relevant personnel under their command, discuss implications, and sign appropriate box, below. Once completed. Circulars shall be filed on station and forwarded to Information Resources at the end of each financial year.				
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