



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

Mandatory Code of Conduct for Council Members, Committee Members and Candidates

Draft for Consultation

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Preface

As part of the McGowan Government's commitment to transforming local government in WA, the *Local Government Legislation Amendment Act 2019* introduces a mandatory code of conduct for council members, committee members and candidates. These reforms are intended to ensure that standards of behaviour are consistent between local governments and address community expectations.

This document outlines the proposed Code which will inform the drafting of regulations. This is contained in the grey boxes. The accompanying guidelines provide clarification and guidance in relation to compliance and enforcement of the Code and would be available on the Department's website.

The proposed Code and guidelines have been developed by the Department of Local Government, Sport and Cultural Industries in consultation with representatives from the Public Sector Commission, the Ombudsman, the Western Australian Local Government Association (WALGA) and Local Government Professionals WA (LG Pro). The Department gratefully acknowledges the participation of these representatives.

The Department notes that the content of the Code does not necessarily reflect the views or policies of the organisations or individuals that have been consulted.

Feedback is sought on the proposed Code and guidelines and associated matters.

A survey is available at www.dlgsc.wa.gov.au/lgareview or you can provide your feedback to actreview@dlgsc.wa.gov.au by **22 November 2019**.

Mandatory Code of Conduct

Preamble

The purpose of this Code of Conduct (Code) is to guide the decisions, actions and behaviours of council members, committee members and candidates running for election.

As an elected representative, council members govern the affairs and are responsible for the performance of their local government. To do this, council members must demonstrate professional and ethical behaviour to build and strengthen trust in their communities.

A person who has nominated to be a council member is also required to demonstrate professional and ethical behaviour during the election campaign.

In addition to carrying out the duties outlined in the *Local Government Act 1995*, council members and committee members must comply with the provisions in this Code of Conduct in carrying out their functions as public officials. It is the responsibility of council members, committee members and candidates to ensure that they are familiar with, and comply with, this Code at all times.

Guidelines

The Local Government Act requires that local governments adopt the Code within three months of the amendments taking effect. Until the Code is adopted, the model Code applies.

While local governments are not able to amend Part A or Part C, additional behaviours can be included in Part B that are not inconsistent with the Code.

In considering additional behaviours, the council may give consideration to behaviours that are not currently represented in the Code that it considers are important. This may include introducing a dress standard for members or use of technology, for example.

To adopt the Code, a resolution passed by an absolute majority is required. Once the Code is adopted, it must be published on the local government's official website.

Part A – Principles

Council members and candidates are expected to adhere to and promote and support the following principles by example. Adhering to these principles will ensure that council members and candidates can comply with the behaviours outlined in Part B or conduct as outlined in Part C. All behaviour should be considered against these principles, whether or not it is covered specifically in Part B or Part C.

Personal integrity

- 1.1** Act with care and diligence and participate in decision making in an honest, fair, impartial and timely manner, considering all relevant information.

- 1.2 Act with honesty, integrity and uphold the concept of natural justice.
- 1.3 Identify, declare and appropriately manage any conflicts of interest in the public interest and the interests of the Council including not accepting gifts that may give the appearance of a conflict of interest or an attempt to corruptly influence behaviour.
- 1.4 Uphold the law, and, on all occasions, act in accordance with the trust placed in council members.
- 1.5 Avoid damage to the reputation of the local government.
- 1.6 Not be impaired by mind affecting substances while performing official duties.

Relationships with others

- 1.7 Treat others with respect, courtesy and fairness.
- 1.8 Maintain and contribute to a harmonious, safe and productive work environment for all.
- 1.9 Respect and value diversity in the workplace and in the community.

Accountability

- 1.10 Base decisions on relevant and factually correct information and make decisions on merit and in accordance with statutory obligations and good governance.
- 1.11 Be open and accountable to the public, represent all constituents and make decisions in the public interest.

Guidelines

The principles outlined in Part A are overarching behaviours that council members, committee members and candidates must take into consideration in their role as public representatives, or potential public representatives.

All council members, committee members and candidates must familiarise themselves with the Code and Guidelines and any relevant policies the local governments have in place.

Council members are generally very active in their communities which may lead to conflicts of interests. To comply with this Code, those conflicts, or perceived conflicts, need to be managed appropriately. While a member may be confident of the integrity of their actions, how the relationship and actions may appear to others must be thought through.

There are many situations that council members, committee members and candidates might find themselves in that could lead to a breach of the Code. Members should seek further guidance and advice on specific situations whenever necessary.

Part B – Behaviour

Part B sets out the standards of behaviour which enable and empower council members to meet the principles outlined in Part A. Behaviour is expected to be managed at the local level by the local government, so Part B also deals with how complaints are to be managed.

Failure to comply with this Part may give rise to a complaint against a council member's conduct, followed by a subsequent investigation and possible corrective action by the local government. The emphasis should be on an educative role to establish sound working relationships and avoid repeated breaches, rather than punishment.

Personal integrity

- 2.1 Act in line with the principles outlined in this Code when performing official duties.
- 2.2 Attend and participate constructively in council meetings, briefings, relevant workshops and training opportunities.
- 2.3 Respect and comply with all council policies, procedures and resolutions.
- 2.4 Ensure professional behaviour is not compromised by the use of alcohol or drugs.
- 2.5 Use all forms of media, including social media, in a way that complies with this Code.

Relationships with others

- 2.6 Treat other council members, council employees and members of the public with courtesy, respect, honesty and fairness.
- 2.7 Do not bully or harass council staff, other council members or members of the public in any form, including social media.
- 2.8 Deal with the media in a positive, informative and appropriate manner in accordance with the Local Government Act 1995 and relevant local government policies.
- 2.9 While acting as a council member, do not:
 - i. use offensive or pejorative language in reference to another council member, council employee or member of the public; or
 - ii. disparage the character of any council member or employee, or impute dishonest or unethical motives to them in the performance of their duties.
- 2.10 When attending a council or committee meeting, do not:
 - i. behave in an abusive or threatening manner towards another council member or other person attending the meeting;
 - ii. make statements that the person knows, or could be reasonably expected to know, that are false or misleading; or
 - iii. repeatedly disrupt the meeting.
- 2.11 When attending a council or committee meeting:
 - i. comply with the local law that relates to conduct of people at council or

- committee meetings;
- ii. promptly comply with any direction given by the presiding member at that meeting; and
- iii. immediately cease any conduct that has been ruled out of order by the presiding member in accordance with the local government's local law.

2.12 Direct all requests for work or actions by council staff to the CEO or the CEO's nominated delegate.

Accountability

2.13 Make decisions honestly and impartially, considering all available information, legislation, policies and procedures.

2.14 Take responsibility for decisions and actions.

2.15 Abide by the decisions of council and publicly support the decisions even if of an alternative view.

2.16 Adhere to the principles in the:

- i. Occupational Safety and Health Act 1984 (WA);
- ii. Equal Opportunity Act 1984 (WA);
- iii. Racial Discrimination Act 1975 (Cth); and
- iv. Sex Discrimination Act 1984 (Cth).

Complaint management

2.17 Any person may make a complaint about a council member under this Part within three months of the alleged breach occurring.

2.18 A breach of this part does not include a matter:

- i. that is resolved by the Presiding Member during a meeting, or
- ii. where a council member complies with a request for remedial action in accordance with the relevant local law.

2.19 Complaints about an alleged breach should be made to the Mayor or President or the CEO of the local government or nominated delegate.

2.20 Complaints about an alleged breach by the Mayor or President should be made to the Deputy Mayor or President or a nominated delegate.

2.21 A complaint may be handled or managed in any manner that council deems appropriate for handling an alleged breach of this section. This includes investigation or dismissal of the complaint. This must be laid out in a council endorsed policy.

2.22 A complaint may be dismissed as trivial, vexatious or frivolous and accordingly not investigated.

Findings

2.23 Following an investigation in accordance with rule 2.21, the Council may, by resolution, make a finding of breach or no breach.

2.24 In accordance with rule 2.23, if a breach is found, the Council may, by resolution:

- i. take no action, or
- ii. prepare an action plan, developed in conjunction with the council

member, to address future behaviour.

- 2.25** An action plan may include the requirement for the council member to undertake training, mediation or counselling or any other actions deemed appropriate by the Council.
- 2.26** The Council to which the member is elected, may decide, via resolution, to make an allegation of a rule of conduct breach under Part C:
- i. after the third finding of a breach of this Part by the same council member, or
 - ii. where the council member fails to comply with the action plan in accordance with sub-rule 2.24(ii).
- 2.27** A matter under sub-rule 2.26(i) cannot be alleged as a Part C breach unless an action plan has been developed in accordance with sub-rule 2.24(ii) for the previous two breaches.
- 2.28** Written notification of the outcome of an alleged breach under this section must be given to the council member and complainant.
- 2.29** A written record must be kept of all complaints made under this Part and how they were dealt with.

Guidelines

Local governments are responsible for taking action against alleged breaches under Part B.

Local governments are to have a policy on how complaints are going to be handled or managed.

Australian/New Zealand Standards for complaints resolution AS/NZs 10002:2018 provides a tool and framework to assist local governments with developing a policy.

Whether or not local governments choose to adopt the Standard is optional, however, the policy must provide a clear outline of the steps that will be taken once a complaint is submitted. The complaint process must also uphold the principles of natural justice.

There are a number of resources for effective complaints handling available on the Ombudsman WA's website www.ombudsman.wa.gov.au

In developing a policy, the following key matters should be considered.

The complaints process

- The role of the council in the process.
- The extent to which independent persons are involved and their role in the process (complaint lodgement, investigation, findings). Local governments may decide to establish a regional or shared committee to deal with these complaints, for example.
- What types of remedial action are appropriate.
- The form of the action plan.

Process for making a complaint

- The process for a person to make a complaint needs to be clearly outlined in the policy, including whether complaints are required to be in a specific form.
- Complaints should be submitted in writing, with consideration given to a variety of methods, including email, letter or fax.
- The policy should also outline how the complaint is lodged, whether this is via a specific code of conduct complaint email address or a letter addressed to the Mayor or President (or alternative).
- The process should be simple and not act as a barrier to the raising of concerns about elected member behaviour.

Acknowledgement of the complaint

- The policy should include that complaints will be acknowledged and the timeframe for this.
- Complaints should be acknowledged in a timely manner. As part of the acknowledgement process, consideration may be given to providing information on how the complaint will be progressed. This may include providing the complainant with a copy of the complaint handling policy.

Responsiveness

- The policy should outline whether complaints are going to be addressed based on seriousness or impact of the allegation or on order of submission.
- Inclusion of an expected timeframe for the matter to be reviewed is also encouraged.

Action

- Complaints must be dealt with in an equitable, objective, timely and unbiased manner. The principle of natural justice should be applied.
- The policy needs to outline who will make the initial assessment of the complaint. This includes who will make the determination that the complaint is trivial, vexatious or frivolous or worthy of further investigation.
- The policy also needs to address the process for the investigation including:
 - giving adequate opportunity for a right of reply from both parties
 - if a breach is found, what are the actions that could be imposed by council.
- Attachment 1 provides further guidance on possible actions for breaches found against Part B.

Action plans

- Action plans are designed to provide council members with the opportunity to remedy their behaviour.
- The measures to stop the behaviour from continuing are not intended to be a punishment, rather a mechanism to prevent the behaviour from reoccurring.
- The Code requires that the action plan is prepared in conjunction with the relevant council member. This is designed to provide the council member with

the opportunity to be involved in matters such as the timing of meetings or training.

- While Council is required to give the council members the opportunity, not all council members will actively participate in the process.

What happens if agreement cannot be reached

- Circumstances may arise when a Council cannot agree on the outcome of an investigation, or whether an investigation is required to an alleged breach.
- In these situations, Council may decide to engage an independent person to:
 - review the complaint
 - investigate the complaint, or
 - make recommendations on appropriate actions
- The policy should address who will be engaged as an independent person. Local governments may consider sharing the services of an independent person.

Attachment 1 – possible actions for Part B breaches

| Personal integrity | | Possible actions |
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| 2.1 | Act in line with the principles outlined in this Code when performing official duties. | Training |
| 2.2 | Attend and participate constructively in council meetings, briefings, relevant workshops and training opportunities. | Training Mediation |
| 2.3 | Respect and comply with all council policies, procedures and resolutions. | Training |
| 2.4 | Ensure professional behaviour is not compromised by the use of alcohol or drugs. | Counselling |
| 2.5 | Use all forms of media, including social media, in a way that complies with this Code. | Training |
| Relationships with others | | |
| 2.6 | Treat other council members, council employees and members of the public with courtesy, respect, honesty and fairness. | Training Mediation Apology |
| 2.7 | Do not bully or harass council staff, other council members or members of the public in any form, including social media | Training Mediation Apology |
| 2.8 | Deal with the media in a positive, informative and appropriate manner in accordance with the <i>Local Government Act 1995</i> and relevant local government policies. | Training |
| 2.9 | While acting as a council member, do not: <ul style="list-style-type: none"> i. use offensive or pejorative language in reference to another council member, council employee or member of the public; or ii. disparage the character of any council member or impute dishonest or unethical motives to them in the performance of their duties. | Training Mediation Counselling Apology |
| 2.10 | When attending a council or committee meeting, do not: <ul style="list-style-type: none"> i. behave in an abusive or threatening manner towards another council member or other person attending the | Training Mediation Counselling Apology |

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| | <p>meeting;</p> <p>ii. make statements that the person knows, or could be reasonably expected to know, that are false or misleading; or</p> <p>iii. repeatedly disrupt the meeting.</p> | |
| 2.11 | <p>When attending a council or committee meeting:</p> <p>i. comply with the local law that relates to conduct of people at council or committee meetings;</p> <p>ii. promptly comply with any direction given by the presiding member at that meeting; and</p> <p>iii. immediately cease any conduct that has been ruled out of order by the presiding member in accordance with the local government's local law.</p> | <p>Training Mediation Counselling</p> |
| 2.12 | <p>Direct all requests for work or actions by council staff to the CEO or the CEO's nominated delegate.</p> | <p>Training</p> |
| Accountability | | |
| 2.13 | <p>Make decisions honestly and impartially, considering all available information, legislation, policies and procedures.</p> | <p>Training</p> |
| 2.14 | <p>Take responsibility for decisions and actions.</p> | <p>Training Counselling</p> |
| 2.15 | <p>Abide by the decisions of council and publicly support the decisions even if of an alternative view.</p> | <p>Training</p> |
| 2.16 | <p>Adhere to the principles in the:</p> <p>i. <i>Occupational Safety and Health Act 1984 (WA)</i>;</p> <p>ii. <i>Equal Opportunity Act 1984 (WA)</i>;</p> <p>iii. <i>Racial Discrimination Act 1975 (Cth)</i>;</p> <p>and</p> <p>iv. <i>Sex Discrimination Act 1984 (Cth)</i>.</p> | <p>Training Mediation</p> |

Part C – Rules of Conduct

Rules of conduct breaches are matters that:

- negatively affect the honest or impartial performance of a council member;
- involve a breach of trust placed in the council member; or
- involve the misuse of information or material.

Alleged breaches of this part can be referred to the Local Government Standards Panel (Standards Panel) in accordance with the *Local Government Act 1995* (the Act). A breach of this Part is a “minor breach”. In the event the Standards Panel makes a finding of breach against a council member, sanctions will be imposed in accordance with the Part 5 Division 9 of the Act.

Nothing in this part removes the obligations placed upon council members and employees (including the CEO) of the local government under the *Corruption, Crime and Misconduct Act 2003*.

Guidelines

A breach of Part C is considered by the Standards Panel in accordance with the Act. The Standards Panel, which was established in 2007, has the authority to make binding decisions to resolve allegations of minor misconduct. The Standards Panel is independent of the Minister for Local Government and the department.

The process for complaints under Part C is outlined in the Act. Complaints in the first instance are directed to the complaints officer at the local government. The Act provides that the complaints officer is the CEO or another officer with delegated responsibility.

As the Panel does not have investigative powers, findings and decisions are made on the basis of the information it receives. To assist with understanding each Part C rule of conduct, the elements are outlined alongside each. For a finding of breach, the Standards Panel needs to be satisfied that it is more likely than not, (on the balance of probabilities) that a breach of each element has occurred.

Personal Integrity

| <i>Misuse of local government resources</i> | Elements of Rule of Conduct |
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| <p>a. resource is defined to mean tangible and intangible assets, services or other means of supporting the functions of local government, which are owned or paid for by the local government from public money.</p> <p>b. A person who is a council member must not either directly or indirectly use the resources of a local government —</p> <p>i. for the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the <i>Electoral Act 1907</i> or the <i>Commonwealth Electoral Act 1918</i>; or</p> <p>ii. for any purpose other than fulfilling the legal obligations and duties of the council member's office,</p> <p>unless authorised under the Act, by the council or the CEO to use the resources for that purpose.</p> | <p>(a) the person the subject of the complaint was a council member both at the time of the conduct and the time when the Panel makes its determination;</p> <p>(b) the council member directly or indirectly used;</p> <p>(c) resources that belonged to the local government;</p> <p>(d) for the identified electoral purpose or any other purpose other than in their legal role as a council member;</p> <p>(e) without such purpose being authorised under the Act, by the council or the local government's CEO.</p> |

| <i>Securing personal advantage or disadvantaging others</i> | Elements of Rule of Conduct |
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| <p>c. A person who is a council member must not make improper use of the person's office as a council member —</p> <p>i. to gain directly or indirectly an advantage for the person or any other person; or</p> <p>ii. to cause detriment to the local government or any other</p> | <p>(a) the person the subject of the complaint was a council member both at the time of the conduct and the time when the Panel makes its determination;</p> <p>(b) by engaging in the conduct, the person the subject of the complaint made use of the office of a council member (in the sense that he or she acted in their capacity as a</p> |

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| <p>person.</p> <p>d. Rule 3.3 does not apply to conduct that contravenes section 5.93 of the Act or <i>The Criminal Code</i> section 83.</p> | <p>council member, rather than in some other capacity);</p> <p>(c) when viewed objectively, such use was an improper use of the person's office as council member in that it:</p> <ul style="list-style-type: none"> i. involved a breach of the standards of conduct that would be expected of a person in the position of a council member by reasonable persons with knowledge of the duties, powers and authority of the councillor and the circumstances of the case (by for example, an abuse of power or the doing of an act which the councillor knows or ought to have known that he or she had no authority to do); and ii. was so wrongful and inappropriate in the circumstances that it calls for the imposition of a penalty; and <p>(d) the person engaged in the conduct in the belief that:</p> <ul style="list-style-type: none"> i. <i>[in the case of rule 3.3(i)]</i> an advantage (pecuniary or otherwise) would be gained directly or indirectly for the person or any other person; <u>or</u> ii. <i>[in the case of rule 3.3(ii)]</i> detriment (pecuniary or otherwise) would be suffered by the local government or another person; <p>(e) It is irrelevant whether advantage was actually gained or detriment suffered;</p> <p>(f) The conduct does not fall under section 5.93 of the Act: improper use of information (which would be a serious breach), or section 83 of the Criminal Code (which would be a crime).</p> |
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| <i>Repeated breaches of Part B</i> | Elements of Rule of Conduct |
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| e. A breach of Part B of the Code of Conduct is a minor | (a) the person the subject of the complaint was a council |

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| <p>breach if:</p> <ul style="list-style-type: none"> i. it occurs after the council member has been found to have committed 3 or more other breaches of Part B; or ii. the council member fails to comply with the action plan developed after a finding of inappropriate behaviour under Part B; <p>and</p> <ul style="list-style-type: none"> iii. the Council to which the member is elected, decides, via resolution, to make an allegation of a rule of conduct breach under this Part. | <ul style="list-style-type: none"> member or candidate both at the time of the conduct and the time when the Standards Panel makes its determination; (b) the council has passed a resolution referring the matter to the Standards Panel; (c) in the case of (i) – <ul style="list-style-type: none"> i. the person has been found to have breached Part B of the code of conduct on at least three occasions; ii. the behaviour the subject of this complaint occurred after a finding of inappropriate behaviour; iii. the person has engaged in behaviour that is a breach of Part B of the code of conduct; iv. an action plan is in place; or (d) In the case of (ii) – <ul style="list-style-type: none"> i. there was an action plan in place; ii. the action plan resulted from a previous finding of a breach of Part B; iii. the person has not complied with the action plan. |
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Relationships with employees

| <i>Prohibition against involvement in administration</i> | Elements of Rule of Conduct |
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| <p>3.7A person who is a council member must not undertake a task that contributes to the administration of the local government unless authorised by the CEO to undertake that task.</p> <p>3.8 Rule 3.7 does not apply to anything that a council member</p> | <ul style="list-style-type: none"> (a) the person the subject of the complaint was a council member both at the time of the conduct and the time when the Panel makes its determination; (b) the council member took on or was involved or participated in the performance, attempted performance, or part-performance, of a function or responsibility which under the Act or by delegation it is for the local |

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| <p>does as part of the deliberations at a council or committee meeting.</p> | <p>government's CEO to perform or direct; and (c) such taking on, involvement or participation: i. contributed (for example, played a part in achieving) something; and ii. did not occur as anything the council member did as part of the deliberations at a council or committee meeting (which may include something the member did as part of their preparation for any such deliberation); and (d) the local government's CEO did not authorise such taking on, involvement or participation.</p> |
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| Relations with local government employees | Elements of Rule of Conduct |
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| <p>3.9 In this rule — employee means a person as defined in section 5.36 of the Act and any person contracted to provide a service to the local government.</p> <p>3.10 A person who is a council member or candidate must not —</p> <ul style="list-style-type: none"> i. direct or attempt to direct a person who is a local government employee to do or not to do anything in the person's capacity as a local government employee; or ii. attempt to influence, by means of a threat or the promise of a reward, the conduct of a person who is a local government employee in the person's capacity as a local government employee; or iii. behave in an abusive or threatening manner towards | <p>Rule 3.10(i)</p> <ul style="list-style-type: none"> (a) the person the subject of the complaint was a council member or candidate both at the time of the conduct and the time when the Panel makes its determination; (b) the council member or candidate gave or tried or made an effort to give a direction or an order or command; (c) to another person, who is an employee of the relevant local government; (d) to do or not to do something in the other person's capacity as a local government employee; and (e) the direction or attempted direction was not part of anything that the person did as part of the deliberations at a council or committee meeting (which may include something he or she did as part of their preparation for any such deliberation). |

any local government employee.

3.11 Rule 3.10(i) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

3.12 If a person, in their capacity as a council member, is attending a council meeting, committee meeting or other organised event, other than at a meeting or part of a meeting that is closed to the public, the person must not, either orally, in writing or by any other means —

- i. make a statement that a local government employee is incompetent or dishonest; or
- ii. use offensive or objectionable expressions in reference to a local government employee.

3.13 Rule 3.12(i) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

Rule 3.10(ii)

- (a) the person the subject of the complaint was a council member or candidate both at the time of the conduct and the time when the Panel makes its determination;
- (b) a council member or candidate tried or made an effort to affect, sway or produce an effect on;
- (c) the conduct of another person, who is an employee of the relevant local government, in that person's capacity as a local government employee; and
- (d) the council member or candidate's effort to affect, sway or produce an effect was carried out by means of —
 - (i) a threat by the person (for example, the council member's declaration of an intention to inflict punishment, pain or loss on, or to take any action detrimental or unpleasant to, the employee — or on someone, or to something, that the employee cares about — in retaliation for, or conditionally upon, some action or course), or
 - (ii) a promise or undertaking by the person to give the employee something having a value, or to do or not do something where the act or omission concerned has some value or advantage for or to the employee.

Rule 3.10(iii)

- (a) the person the subject of the complaint was a council member or candidate both at the time of the conduct and the time when the Panel makes its determination;
- (b) the person behaved in a manner which was:
 - (i) abusive (for example, the council member uses insulting, disparaging belittling or derogatory language about or to the employee); or
 - (ii) threatening (for example, the council member's

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| | <p>declaration of an intention to inflict punishment, pain or loss on, or to take any action detrimental or unpleasant to, the employee — or on someone, or to something, that the employee cares about — in retaliation for, or conditionally upon, some action or course);</p> <p>(c) the behaviour is directed towards a local government employee.</p> <p>Rule 3.12(i)</p> <p>(a) the person the subject of the complaint was a council member both at the time of the conduct and the time when the Panel makes its determination;</p> <p>(b) the council member attended a council meeting, committee meeting or other organised event in their capacity as a council member;</p> <p>(c) the council member either verbally, in writing or by some other means, made a statement (for example, a communication or declaration in speech or writing setting forth facts, particulars; etc.); and</p> <p>(d) viewed objectively, the council member's statement (or a sufficiently clear inference from the words used) was that an employee of the council member's local government was incompetent or dishonest.</p> <p>(e) Chapter XXXV of <i>The Criminal Code</i> does not apply.</p> <p>Rule 3.12(ii)</p> <p>(a) the person the subject of the complaint was a council member both at the time of the conduct and the time when the Panel makes its determination;</p> <p>(b) the council member attended a council meeting,</p> |
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| | <p>committee meeting or other organised event in their capacity as a council member;</p> <p>(b) the council member either verbally, in writing or by some other means, used an expression (for example, any word, phrase or form of speech) which it is more likely than not that a member or members of the public present heard or otherwise became aware of;</p> <p>(c) the expression was an offensive or objectionable expression (for example, an expression that is likely to cause offence or displeasure and is insulting); and</p> <p>(d) the expression was an offensive or objectionable expression in reference to an identified employee of the council member's local government.</p> |
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Accountability

| Unauthorised disclosure of information | Elements of Rule of Conduct |
|---|---|
| <p>3.14 In this rule —</p> <p>closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;</p> <p>confidential document means a document, or that part of a document, marked by the CEO or a nominated delegate to clearly show that the information is not to be disclosed;</p> <p>non-confidential document means a document that is not a confidential document or is not marked confidential.</p> | <p>Rule 3.15(i)</p> <p>(a) the person the subject of the complaint was a council member both at the time of the conduct and the time when the Panel makes its determination;</p> <p>(b) the council member disclosed information to someone who at the time was not also a council member of the same local government; and</p> <p>(c) the disclosed information was information the disclosing council member derived from a document that was marked by the relevant local government's CEO, or at the CEO's direction, to clearly show that the information in the document was not to be disclosed; and</p> <p>(d) the disclosed information was not information already in the public domain (for example, it was not generally</p> |

- 3.15 A person who is a council member must not disclose —
- i. information that the council member derived from a confidential document; or
 - ii. information that the council member acquired at a closed meeting other than information derived from a non-confidential document; or
 - iii. personal information as defined in the *Freedom of Information Act 1992*.

- 3.16 Sub-rule (3.15) does not prevent a person who is a council member from disclosing information —
- i. at a closed meeting; or
 - ii. to the extent specified by the council and subject to such other conditions as the council determines; or
 - iii. that is already in the public domain; or
 - iv. to an officer of the Department; or
 - v. to the Minister; or
 - vi. to a legal practitioner for the purpose of obtaining legal advice; or
 - vii. if the disclosure is required or permitted by law.

available to all persons) at the time of the disclosure by the disclosing council member, and the disclosure did not occur in any of the ways identified in rule 3.16.

Rule 3.15(ii)

- (a) the person the subject of the complaint was a council member both at the time of the conduct and the time when the Panel makes its determination;
- (b) a council member disclosed information to someone who at the time was not also a council member of the same local government; and
- (c) the disclosed information was information the disclosing council member acquired at a council or committee meeting, or a part of a council or committee meeting, that was closed to members of the public under section 5.23(2) of the Act; and
- (d) the disclosing council member did not derive the disclosed information from a non-confidential document (that is, a document that was *not* marked by the local government's CEO, or at the CEO's direction, to clearly show that the information in it was not to be disclosed); and
- (e) the disclosed information was not information already in the public domain (for example, it was not generally available to all persons) at the time of the disclosure by the disclosing council member, and the disclosure did not occur in any of the ways identified in rule 3.16.

Rule 3.15(iii)

- (a) the person the subject of the complaint was a council

| | |
|--|---|
| | <p>member both at the time of the conduct and the time when the Panel makes its determination;</p> <p>(b) the council member disclosed information to someone who at the time was not also a council member of the same local government; and</p> <p>(c) the disclosed information was personal information as defined in the <i>Freedom of Information Act 1992</i> (for example, name, date of birth, address, or a reference to an identification number or other identifying particular such as a fingerprint or body sample).</p> <p>(d) the disclosed information was not information already in the public domain (for example, it was not generally available to all persons) at the time of the disclosure by the disclosing council member, and the disclosure did not occur in any of the ways identified in rule 3.16.</p> <p><i>Freedom of Information Act 1992</i> defines personal information as:</p> <p>information or an opinion, whether true or not, and whether recorded in a material form or not, about an individual, whether living or dead —</p> <p>(a) whose identity is apparent or can reasonably be ascertained from the information or opinion; or</p> <p>(b) who can be identified by reference to an identification number or other identifying particular such as a fingerprint, retina print or body sample.</p> |
|--|---|

| <i>Disclosure of interest</i> | Elements of Rule of Conduct |
|---|--|
| <p>3.17 In this rule —</p> <p><i>interest</i> means a material interest that could, or could</p> | <p>(a) the person the subject of the complaint was a council member both at the time of the conduct and the time when the Panel makes its determination;</p> |

reasonably be perceived to, adversely affect the impartiality of the person having the interest.

3.18 A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose the nature of the interest —

- i. in a written notice given to the CEO before the meeting; or
- ii. at the meeting immediately before the matter is discussed.

3.19 Rule 3.18 does not apply to an interest referred to in section 5.60 of the Act.

3.20 Rule 3.18 does not apply if —

- i. a person who is a council member fails to disclose an interest because the person did not know he or she had an interest in the matter; or
- ii. a person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.

3.21 If, under sub-rule (3.18)(i), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then —

- i. before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and

(b) subject to rule 3.19, the person had a private or personal interest in a matter that is more likely than not a conflict of interest or a bias (apparent or real) that does adversely affect, or might adversely affect the council member's impartiality in considering the matter, and includes an interest arising from kinship, friendship, membership of an association, or another circumstance;

(c) the member attended the council or committee meeting concerned and was present when the matter under consideration came before the meeting and was discussed;

(d) the member did not disclose the nature of the relevant interest in the matter in either of the two ways required by Rule 3.18(i) or 3.18(ii);

(e) Rule 3.20 does not apply.

- ii. at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure relates is discussed.

3.22 If —

- i. under sub-rule (3.18)(ii) or (3.20)(ii) a person's interest in a matter is disclosed at a meeting; or
- ii. under sub-rule (3.21)(ii) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting,

the nature of the interest is to be recorded in the minutes of the meeting.

Code of Conduct survey

As part of the McGowan Government's commitment to transforming local government in WA, the *Local Government Legislation Amendment Act 2019* introduces a mandatory code of conduct (Code) for all council members, committee members and candidates in local government elections.

These reforms are intended to ensure that standards of behaviour are consistent between local governments and address community expectations.

The proposed Code will inform the drafting of regulations. This will be accompanied by guidelines that provides clarification and guidance in relation to compliance and enforcement with the Code.

This survey is intended to provide the Government with feedback regarding the proposed the content of the Code.

Thank you for taking the time to complete this survey.

1. Who are you completing this survey on behalf of?
 - a. Yourself
 - b. An organisation, including a local government, peak body, community organisation or a business
2. What is the name of that organisation?
3. What is your name?
4. What best describes your relationship to local government?
 - a. Resident or ratepayer
 - b. Staff member
 - c. Council member (includes Mayor or President)
 - d. Survey responses are provided on behalf of a local government (council endorsed)
 - e. Peak body
 - f. State Government agency
 - g. Community body
 - h. Other (please specify)
5. What best describes your gender?
 - a. Male
 - b. Female
 - c. Other
 - d. Not applicable/the survey responses are provided on behalf of an organisation
6. What is your age?
 - a. Under 18
 - b. 18-24
 - c. 25-34
 - d. 35-44
 - e. 45-54
 - f. 55-64
 - g. 65+
 - h. Not applicable/the survey responses are provided on behalf of an organisation
7. Which local government do you interact with most?

8. Do you wish for your response to this survey to be confidential?
 - a. Yes
 - b. No
9. What is your email address?
10. Have you previously completed a survey or provided a submission regarding the review of the *Local Government Act 1995*?
 - a. Yes
 - b. No
 - c. Unsure
11. If no, what were your reasons for not previously providing your views to inform the Local Government Act review?
 - a. I was not aware of the Local Government Act review
 - b. I was not interested in providing my views
 - c. I did not have time to provide my views
 - d. Other (please specify)

Part A - Principles

Council members, committee members and candidates are expected to adhere to and promote and support the following principles by example.

Adhering to these principles will ensure that council members and candidates can comply with the behaviours outlined in Part B or conduct as outlined in Part C. all behaviour should be considered against these principles, whether or not it is covered specifically in Part B or Part C.

12. Please indicate your support of the following ***Personal Integrity Principles***

- 1.1 Act with care and diligence and participate in decision making in an honest, fair, impartial and timely manner, considering all relevant information.

| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
|-------------------|--------------|---------|------------|-----------------|
| | | | | |

- 1.2 Act with honesty, integrity and uphold the concept of natural justice.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

1.3 Identify, declare and appropriately manage any conflicts of interest in the public interest and interests of the Council including not accepting gifts that may give the appearance of a conflict of interest or an attempt to corruptly influence behaviour.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

1.4 Uphold the law, and, on all occasions, act in accordance with the trust placed in council members.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

1.5 Avoid damage to the reputation of the local government.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

1.6 Not be impaired by mind effecting substances while performing official duties.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

Do you have any comments on these principles?

13. Please indicate your support of the following **Relationships With Others Principles**

1.7 Treat others with respect, courtesy and fairness.

| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
|-------------------|--------------|---------|------------|-----------------|
| | | | | |

1.8 Maintain and contribute to a harmonious, safe and productive work environment for all.

| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
|-------------------|--------------|---------|------------|-----------------|
| | | | | |

1.9 Respect and value diversity in the workplace and in the community.

| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
|-------------------|--------------|---------|------------|-----------------|
| | | | | |

Do you have any comments on these principles?

14. Please indicate your support of the following **Accountability Principles**

1.10 Base decisions on relevant and factually correct information and make decisions on merit and in accordance with statutory obligations and good governance.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

1.11 Be open and accountable to the public, represent all constituents and make decisions in the public.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

Do you have any comments on these principles?

15. Should any additional principles be incorporated in Part A?

Part B – Behaviour

Part B sets out the standards of behaviour which enable and empower council members to meet the principles outlined in Part A. Behaviour is expected to be managed at the local level by the local government, so Part B also deals with how complaints are to be managed.

Failure to comply with this Part may give rise to a complaint against a council member’s conduct, followed by a subsequent investigation and possible corrective action by the local government. The emphasis should be on an educative role to establish sound working relationships and avoid repeated breaches, rather than punishment.

16. Please indicate your support for the following *Personal Integrity Behaviours*.

2.1 Act in line with the principles outlined in this Code when performing official duties.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.2 Attend and participate constructively in council meetings, briefings, relevant workshops and training opportunities.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.3 Respect and comply with all council policies, procedures and resolutions.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.4 Ensure professional behaviour is not compromised by the use of alcohol or drugs.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.5 Use all forms of media, including social media, in a way that complies with this Code.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

Do you have any comments on these behaviours?

| |
|--|
| |
|--|

17. Please indicate your support for the following ***Relationships with Others Behaviours***.

2.6 Treat other council members, council employees and members of the public with courtesy, respect, honesty and fairness.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.7 Do not bully or harass council staff, other council members or members of the public in any form, including social media.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.8 Deal with the media in a positive, informative and appropriate manner in accordance with the Local Government Act 1995 and relevant local government policies.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.9 While acting as a council member, do not:

- (i) Use offensive or pejorative language in reference to another council member, council employee or member of the public; or
- (ii) Disparage the character of any council member or council employee or impute dishonest or unethical motives to them in the performance of their duties.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.10 When attending a council or committee meeting, do not:

- (i) Behave in an abusive or threatening manner towards another council member or other person attending the meeting;

- (ii) Make statements that the person knows, or could be reasonably expected to know, that are false or misleading;
Or
- (iii) Repeatedly disrupt the meeting

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.11 When attending a council or committee meeting:

- (i) Comply with the local law that relates to conduct of people at council or committee meetings;
- (ii) Promptly comply with any direction given by the presiding member at that meeting; and
- (iii) Immediately cease any conduct that has been ruled out of order by the presiding member in accordance with the local government's local law.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.12 Direct all requests for work or actions by council staff to the CEO or the CEO's nominated delegate.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

Do you have any comments on these behaviours?

18. Please indicate your support for the following **Accountability Behaviours**.

2.13 Make decisions honestly and impartially, considering all available information, legislation, policies and procedures.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.14 Take responsibility for decisions and actions.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.15 Abide by the decisions of council and publicly support the decisions even if of an alternative view.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

2.16 Adhere to the principles in the:

- (i) *Occupational Safety and Health Act 1984(WA)*;
- (ii) *Equal Opportunity Act 1984(WA)*;
- (iii) *Racial Discrimination Act 1975(Cth)*; and
- (iv) *Sex Discrimination Act 1984 (Cth)*.

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

Do you have any comments on these behaviours?

19. Should any additional behaviours be incorporated in Part B?

20. Part B of the Code includes a complaint management process. Should this part include a time period in which complaints must be lodged after the alleged breach occurred?

- No time period
- 1 month
- 3 months
- 6 months
- Other (please specify)

21. Who is the best person for Part B complaints to be directed to?

- Mayor or President
- Deputy Mayor or President
- Presiding member
- Chief Executive Officer
- Nominated local government employee

- Other (please specify)

22. What actions are appropriate for councils to impose if a Part B breach is found?

- Apology
- Training
- Mediation
- Counselling
- Other (please specify)

23. Do you have any suggestions for specific actions that could be incorporated into the guidelines?

24. Should recurrent breaches of behaviour be referred to the Local Government Standards Panel?

- Yes
- No

Please provide a reason(s) for your answer

25. Should Council be required to develop an action plan and give the council member an opportunity to resolve their behaviour before a third complaint is referred to the Standards Panel under Part C?

- Yes
- No
- Other (please specify)

26. How beneficial would it be for local governments to engage an independent person to assist with the review of complaints?

- Extremely useful
- Very useful
- Somewhat useful
- Not so useful
- Not at all useful
- Other (please specify)

27. What should happen if a council cannot agree on an investigation or course of action following an alleged breach of Part B?

- An independent person should be engaged to conduct a review
- The complaint should be dismissed
- The Mayor or President makes the decision
- The CEO makes the decision
- Other (please specify)

Part C – Rules of Conduct

Rules of conduct breaches are matters that:

- **Negatively affect the honest or impartial performance of a council member;**
- **Involve a breach of trust placed in the council member; or**
- **Involve the misuse of information or material.**

Alleged breaches of this part can be referred to the Local Government Standards Panel (Standards Panel) in accordance with the *Local Government Act 1995* (the Act). A breach of this Part is a “minor breach”.

36. Do you have any comments or feedback on Part C?

Guidelines

Guidelines have been prepared to accompany the Code the Conduct. The guidelines are intended to provide clarification and guidance in relation to complain and enforcement.

37.Are the guidelines a useful tool to accompany the Code?

- Extremely useful
- Very useful
- Somewhat useful
- Not so useful
- Not at all useful

Please specify why

38.Do you have any suggestions for additional inclusions in the guidelines?



LOCAL GOVERNMENT ACT REVIEW ►► DELIVERING FOR THE COMMUNITY

Standards and Guidelines For Local Government CEO Recruitment and Selection, Performance Review and Termination

Draft for Consultation

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Preface

As part of the McGowan Government's commitment to transforming local government in WA, the *Local Government Legislation Amendment Act 2019* includes a requirement for model standards covering the recruitment and selection, performance review and early termination of local government Chief Executive Officers (CEOs). These reforms are intended to ensure best practice and greater consistency in these processes among local governments.

This document outlines proposed mandatory minimum standards, shown in boxes. These standards will inform the drafting of regulations.

The accompanying guidelines outline the recommended practice for local governments in undertaking these processes. The guidelines will assist local governments in meeting the proposed standards and will not form part of the legislative framework.

The standards and guidelines have been developed by the Department of Local Government, Sport and Cultural Industries (Department) in consultation with representatives from the Public Sector Commission, the Ombudsman, the Western Australian Local Government Association (WALGA) and Local Government Professionals WA (LGPro). The Department gratefully acknowledges the participation and contribution of these representatives.

The Department notes that the content of these does not necessarily reflect the views or policies of the organisations or individuals that have been consulted.

Feedback is sought on the proposed standards and guidelines. A survey is available at www.dlgsc.wa.gov.au/lgareview or you can provide your feedback to actreview@dlgsc.wa.gov.au by 8 November 2019.

Part 1 – Recruitment and Selection

One of the fundamental roles of the council is the employment of the local government's CEO. The CEO is responsible for implementing the council's strategic vision and leading the local government administration.

Principles

A local government must select a CEO in accordance with the principles of merit, equity and transparency. A local government must not exercise nepotism, bias or patronage in exercising its powers. Additionally, a local government must not unlawfully discriminate against applicants. Section 5.40 of the *Local Government Act 1995 (Act)* lists a number of general principles of employment that apply to local

Recruitment and Selection Standard

The minimum standard for recruitment and selection will be met if:

- S1.1** The council has identified and agreed to the qualifications and selection criteria necessary to effectively undertake the role and duties of the CEO within that particular local government context.
- S1.2** The council has approved, by absolute majority, the Job Description Form which clearly outlines the qualifications, selection criteria and responsibilities of the position, and which is made available to all applicants.
- S1.3** The local government has established a selection panel to conduct the recruitment and selection process. The panel must include at least one independent person who is not a current elected member or staff member of the local government.
- S1.4** The local government attracts applicants through a transparent, open and competitive process (this is not necessary for vacancies of less than one year).
- S1.5** The local government has assessed the knowledge, experience, qualifications and skills of all applicants against the selection criteria.
- S1.6** The local government has thoroughly verified the recommended applicant's work history, qualifications, referees and claims made in his or her job application.
- S1.7** The appointment is merit-based, with the successful applicant assessed as clearly demonstrating how his or her knowledge, skills and experience

governments.

Recruitment and Selection Standard cont.

- S1.8** The appointment is made impartially and free from nepotism, bias or unlawful discrimination.
- S1.9** The council has endorsed by absolute majority the final appointment.
- S1.10** The council has approved the employment contract by absolute majority.
- S1.11** The local government must re-advertise the CEO position after each instance where a person has occupied the CEO position for ten (10) consecutive years.

Guidelines

Recruitment and selection process

Regulation 18C of the *Local Government (Administration) Regulations 1996* (Administration Regulations) requires a local government to approve a process to be used for the selection and appointment of a CEO for the local government before the position of CEO of the local government is advertised.

The council of the local government should act collectively throughout the recruitment and selection process. To uphold the integrity of the process, the council must resist any attempt to influence the outcome through canvassing or lobbying.

The local government should carefully consider the role of the CEO. This includes the CEO's legislated powers and functions and their role as the head of the administrative arm of the local government. In determining the selection criteria for the position of CEO, it will be important for a local government to consider the needs of the district and the specific skills and experience that will be required of the CEO in that particular local government. The competencies the council looks for in its CEO should reflect the council's strategic community plan.

Once the essential skills and experience which form the selection criteria for the position have been identified, the local government must set out the selection criteria (essential and desirable) and the responsibilities of the position in a Job Description Form (JDF). If emphasis is placed on certain selection criteria, this should be highlighted in the JDF so that applicants are aware of this. For example, some level of project management experience will usually be an important criterion, but if the local government is undertaking a major development such as a new recreation centre, added emphasis may need to be given to this criterion.

The JDF must be approved by an absolute majority of the council.

Advertising

The local government should ensure that applicants are clearly informed about the application process, such as the application requirements, the closing date for applications and how applications are to be submitted. It is essential that this process is transparent and that each step in the process is documented and the records kept in a manner consistent with the *State Records Act 2000* (WA).

In order to attract the best possible pool of applicants for the CEO position, it is recommended that local governments use a diverse range of advertising methods, mediums and platforms (in addition to the advertising requirement under section 5.36(4) of the Act). For example:

- advertising on the local government's website;
- posting on online jobs boards (e.g. SEEK);
- sharing the advertisement via professional networks; and
- undertaking an executive search (also known as headhunting).

A local government must publicly advertise the CEO position if one person has remained in the job for 10 consecutive years. This does not prevent the incumbent individual from being employed as CEO for another term, provided they are selected following a transparent selection and recruitment process.

Selection panel and independent person

Local governments are to appoint a selection panel to conduct and facilitate the recruitment and selection process. The selection panel should be made up of elected members (the number to be determined by the council) and must include at least one independent person. The independent person cannot be a current elected member or staff member of the local government. Examples of who the independent person could be include:

- former elected members or staff members of the local government;
- former or current elected members (such as a Mayor or Shire President) or staff members of *another* local government;
- a prominent or highly regarded member of the community; or
- a person with experience in the recruitment and selection of CEOs and senior executives.

The independent person would be on the committee on an unpaid basis (except for reasonable travel and accommodation costs which should be covered by the local government) to provide objectivity to the selection and recruitment process.

The independent person and elected members on the panel are responsible for assessing applicants and making a recommendation to council regarding the most suitable applicant.

Independent human resources consultant

A local government should seek independent advice from a human resources consultant where the council lacks the capacity or expertise to facilitate the

recruitment and selection process (or any aspect of it). A member of the human resources team within a local government should not be involved in the recruitment of a new CEO because if the CEO is employed, he or she would be their employer.

The consultant should not be associated with the local government or any of its council members and can be an independent human resources professional, recruitment consultant, or recruitment agency.

An independent human resources consultant can provide advice to the selection panel on how to conduct the recruitment process or a local government may engage a consultant to support it in undertaking certain aspects of the recruitment process, such as one or more of the following:

- development or review of the JDF;
- development of selection criteria;
- sourcing and development of assessment methods in relation to the selection criteria;
- drafting of the advertisement;
- executive search;
- preliminary assessment of the applications;
- final shortlisting;
- drafting of the questions for interview;
- coordinating interviews;
- writing the selection report;
- arranging for an integrity check and/or police clearance; and
- assisting the council in preparing the employment contract.

The consultant is not to be directly involved in determining which applicant should be recommended for the position.

It is recommended that rigorous checks be conducted on any independent consultants before they are engaged to ensure they have the necessary skills and experience to effectively assist the council. Local government recruitment experience may be beneficial but is not necessary.

The independent human resources consultant must be able to validate their experience in senior executive recruitment and appointments. It is important to note that if the local government uses a consultant or agency to assist in finding applicants, that consultant or agency will require an employment agent licence under the *Employment Agents Act 1976 (WA)*.

A good independent human resources consultant will bring expertise, an objective perspective and additional human resources to what is a complex and time-consuming process. Given the time and effort involved in finding a competent CEO, and the cost of recruiting an unsuitable CEO, there can be a good business case for spending money on an independent consultant.

There is no requirement for local governments to engage an independent human resources consultant to assist with the recruitment of a CEO. If a decision is made to outsource the recruitment process, it is imperative that the council maintains a

high level of involvement in the process and enters into a formal agreement (contract) with the consultant. In order to manage the contract efficiently, and ensure an effective outcome, regular contact with the consultant is required during the recruitment process. As with any contractor engagement, the local government must ensure their procurement and tender processes comply with the Act and the procurement policy of the local government.

Council's responsibilities

A human resources consultant cannot undertake the tasks for which the council is solely responsible. An independent consultant cannot and should not be asked to:

- Conduct interviews with short-listed applicants: This should be done by the council (this may involve the establishment of a committee consisting of only council members under section 5.8 of the Act). A council may decide that a human resources consultant undertakes the initial shortlisting of candidates, for example, conducting initial interviews and compiling a short-list of applicants for the council to review. Following shortlisting, a consultant can participate by sitting in on the interviews, providing advice on the recruitment and selection process and writing up the recommendations. The consultant may also arrange the written referee reports of applicants.
- Make the decision about who to recruit: Only the council can make this decision, drawing upon advice from the selection panel.
- Negotiate the terms and conditions of employment: The council should conduct the final negotiations (noting that the consultant should be able to provide advice on remuneration constraints and other terms and conditions).

Creating Diversity

In order to ensure all applicants are given an equal opportunity for success, selection methods need to be consistent and objective. In a structured interview, each applicant should have the opportunity to answer the same primary questions with follow-up questions used to illicit further detail or clarification. Behavioural-based interview questions are objective and gauge the applicants' hard and soft skills, reducing biases in assessment (see examples below).

Basing a selection decision on the results of a number of selection methods can help to reduce procedural shortcomings and ensure the best applicant is chosen. Psychometric, ability and aptitude testing are considered to be valid, reliable and objective. While applicants with extensive experience and reputable education may appear to be more qualified, an objective assessment of each person's ability and personal traits can provide a clearer picture of the applicant.

Where possible, it is recommended that local governments ensure diversity on the selection panel. This may be achieved by ensuring gender, ethnic, age and experiential diversity on the panel. Diversity is also a consideration when selecting an independent person for the selection panel, particularly where there is a lack of diversity on the council. A diverse selection panel will aid in making quality decisions regarding suitable applicants.

Individuals are often unaware of biases they may have. For this reason, it is helpful for the selection panel to undertake training about unconscious biases. Awareness of unconscious biases assists individuals in preventing those biases from interfering in their decision making. For example, if there are considerable discrepancies in the assessment scores between two panel members, discussion will be required to ensure bias has not influenced these scores. Allowing team members to acknowledge and recognise prejudices is essential to managing those biases. The following biases should be addressed:

- “Similar-to-me” effect - if interviewers share the same characteristics with the applicants or view those characteristics positively, they are more likely to score them highly;
- “Halo” effect – interviewers may let one quality (such as race, gender, looks, accent, experience, etc.) positively or negatively affect the assessment of the applicant’s other characteristics.

Due Diligence

It is essential that the local government ensures that the necessary due diligence is undertaken to verify an applicant’s qualifications, experience and demonstrated performance. This includes:

- verifying an applicant’s qualifications such as university degrees and training courses;
- verifying the applicant’s claims (in relation to the applicant’s character, details of work experience, skills and performance) by contacting the applicant’s referees. Referee reports should be in writing in the form of a written report or recorded and verified by the referee;
- requesting that an applicant obtains a national police clearance as part of the application process; and
- ensuring no conflicts of interests arise by looking to outside interests such as board membership and secondary employment.

A council may wish to contact a person who is not listed as an applicant’s referee, such as a previous employer. This may be useful in obtaining further information regarding an applicant’s character and work experience, and verifying related claims. The applicant should be advised of this and be able to provide written comments to the council.

A search of a media material and whether an applicant has an online presence may also assist in identifying potential issues. For example, an applicant may have expressed views which are in conflict with the local government’s values. This should be made clear in the application information.

To ensure the integrity of the recruitment process, a council must act collectively when performing due diligence.

Selection

Once the application period closes, the council, selection panel or consultant assesses each application and identifies a shortlist of applicants to be interviewed.

In shortlisting applicants for the interview phase, the selection panel should consider the transferable skills of applicants and how these would be of value in the role of CEO. The selection panel should not overlook applicants who do not have experience working in the local government sector.

It is important that the assessment process is consistent for all applicants. For example, each applicant being asked the same interview questions which are related to the selection criteria and being provided with the same information and completing the same assessments.

Elected members should declare any previous association with an applicant or any potential conflict of interest at the time of shortlisting if they are part of the selection panel. Similarly, if the interviews involve the full council, the elected member should make an appropriate declaration before the interviews commence. If the potential conflict of interest is significant or a member's relationship with an applicant may result in claims of nepotism, patronage or bias, the council may need to consider whether to exclude the elected member from the process. The decision should be documented and recorded for future reference.

Selecting an applicant should be based on merit; that is, choosing an applicant that is best suited to the requirements of the position and the needs of the local government. This involves the consideration and assessment of applicants' skills, knowledge, qualifications and experience against the selection criteria required for the role. As part of the selection process, a council may consider it appropriate for each of the preferred candidates to do a presentation to council.

The appointment decision by the council should be based on the assessment of all measures used, including:

- assessment technique(s) used (e.g. interview performance);
- quality of application;
- referee reports;
- verification and sighting of formal qualifications and other claims provided by the applicant; and
- other vetting assessments used (e.g. police checks, integrity checks, etc.).

Employment contract

In preparing the CEO's employment contract, the council must ensure the contract includes the necessary provisions required under section 5.39 of the Act and associated regulations, that it meets the requirements set out in relevant employment law and that it is legally binding and valid.

Section 5.39 of the Act provides that a CEO's employment contract must not be for a term exceeding five years. The term of a contract for an acting or temporary position cannot exceed one year.

Further, the employment contract is of no effect unless it contains:

- the expiry date of the contract;
- the performance review criteria; and
- as prescribed under regulation 18B of the Administration Regulations, the maximum amount of money (or a method of calculating such an amount) to which the CEO is to be entitled if the contract is terminated before the expiry date, which amount is not to exceed whichever is the lesser of:
 - the value of one year's remuneration under the contract; or
 - the value of the remuneration that the CEO would have been entitled to had the contract not been terminated.

It is recommended that the council seeks independent legal advice to ensure that the contract is lawful and able to be enforced. In particular, advice should be sought if there is any (even slight) doubt as to the meaning of the provisions of the contract.

Councils should be aware that CEO remuneration is determined by the Salaries and Allowances Tribunal and the remuneration package may not fall outside the band applicable to the particular local government.

The CEO's employment contract should clearly outline grounds for termination and the termination process (refer to the termination guidelines in this document for information on the process of termination). The notice periods outlined in the employment contract should be consistent with Australian employment law.

The council of the local government must approve, by absolute majority, the employment contract and the person they appoint as CEO.

Appointment

Following the decision of council to approve an offer to appoint, with the contract negotiations finalised and the preferred applicant accepting the offer of appointment, council is required to make the formal and final appointment of the CEO. The council is required to endorse the appointment and approve the CEO's employment contract by absolute majority. The employment contract must be signed by both parties.

The council should notify both the successful individual and the remaining unsuccessful applicants as soon as possible before publicly announcing the CEO appointment.

The successful applicant should not commence duties with the local government as CEO until the employment contract has been signed.

The unsuccessful applicants (including those not interviewed) should be notified of the outcome of their application. It is recommended that the local government creates a template letter for unsuccessful applicants that can be easily personalised with the applicants' details and sent out quickly.

The council should keep a record of their assessment of the unsuccessful applicant(s) and provide the unsuccessful applicant(s) with the opportunity to receive

feedback on their application, or interview performance if they were granted an interview. Should an unsuccessful applicant request feedback, it is recommended that a member of the selection panel provides this. If a recruitment consultant is used, they may undertake this task.

Confidentiality

The local government should ensure that all information produced or obtained during the recruitment and selection process is kept confidential. This includes applicants and their personal details, assessment, the selection report and outcome of the process. This ensures privacy requirements are met and maintains the integrity of the process.

CEO induction

Local governments should ensure that they provide the CEO with all of the necessary information on the local government's processes, policies, procedures and systems at the commencement of the CEO's employment.

New CEOs are eligible to participate in the Local Government CEO Support Program which is a joint initiative of the Department and LGPro to provide mentoring and general support to those appointed to the position of CEO in a local government for the first time. The program runs for six to nine months from the time a CEO is appointed and involves the CEO being matched with a mentor that best meets the needs of the CEO.

The program provides the CEO with an opportunity (through meetings and on-going regular communications) to discuss a wide range of issues with their appointed mentor in the strictest confidence. The program is aimed at addressing the individual needs of the CEO. Examples of issues that may be covered include the following:

- Role of the CEO
- Governance
- Strategic and long-term planning
- Legislative framework
- Relationships and dealing with council members
- Risk management
- Resource management
- Managing the business of Council
- Family considerations

Part 2 – Performance Review

Principles

The standards regarding CEO performance review are based on the principles of fairness, integrity and impartiality.

Performance Review Standard

The minimum standard for performance review will be met if:

- S2.1** Key result areas are specific, relevant, measurable, achievable and time-based.
- S2.2** The key result areas and the performance process are recorded in a written document, negotiated with and agreed upon by the CEO and council.
- S2.3** The CEO is informed about how their performance will be managed and the results of their performance assessment.
- S2.4** The collection of evidence regarding key result areas is thorough and comprehensive.
- S2.5** Assessment is made free from bias and based on the CEO's achievement against key result areas and decisions and actions are impartial, transparent and capable of review.
- S2.6** The council has endorsed the performance review assessment by absolute majority.

Guidelines

Section 5.38 of the Act provides that, for a CEO who is employed for a term of more than one year, the performance of a CEO is to be reviewed formally at least once in every year of their employment.

In addition to this minimum requirement, it is recommended that the council engages in regular discussions with the CEO regarding their performance about key result areas, progress and ways that the CEO can be supported. Any changes to the CEO's performance agreement such as changes to key result areas should also be discussed, and agreed to, between the council and the CEO, as the matter arises.

Employment contract and performance agreement

Section 5.39, of the Act requires the employment contract to specify the performance criteria for the purpose of reviewing the CEO's performance. This will include ongoing permanent performance criteria. A local government may wish to have a separate additional document called a "performance agreement" which includes the

performance review criteria in the employment contract, additional criteria (e.g. the performance indicators in relation to specific projects) and how the criteria will be assessed. The performance agreement should be negotiated and agreed upon by the CEO and the council. The performance agreement may also set out the CEO's professional development goals and outline a plan to achieve these goals.

Key result areas, performance indicators and goals

Setting the performance criteria is an important step. As one of the CEO's key responsibilities is to oversee the implementation of council's strategic direction, it is important to align the CEO's performance criteria to the goals contained in the council's Strategic Community Plan and Corporate Business Plan. Accordingly, as these plans are updated, the CEO's performance criteria should be updated to reflect the changes.

In leading the administrative arm of a local government, the CEO is responsible for undertaking core tasks, the achievement of which will contribute to the effectiveness of the council. These tasks are called key result areas. Key result areas should be set for each critical aspect of the CEO's role. It is important that each key result area is measurable and clearly defined. These could be in relation to:

- service delivery targets from the council's Strategic Community Plan;
- budget compliance;
- organisational capability;
- operational and project management;
- financial performance and asset management;
- timeliness and accuracy of information and advice to councillors;
- implementation of council resolutions;
- management of organisational risks;
- leadership (including conduct and behaviour) and human resource management; and
- stakeholder management and satisfaction.

Key result areas should focus on the priorities of the council and, if appropriate, could be assigned priority weighting in percentages. The council and CEO should set goals as to the target outcome for future achievement in the key result areas. Goals should be specific, measurable, achievable, relevant and time-based.

Following the determination of the key result areas and goals, the council will need to determine how to measure the outcomes in each key result area. Key performance indicators measure the achievement of the key result areas. It is important to relate performance indicators to the selection criteria used in selecting the CEO. For example, if the CEO has been selected due to their financial experience and ability to improve the local government's finances, indicators regarding improved revenue and reduced expenses are obvious starting points.

Considering the context within which the local government is operating is important. For example, if a significant financial event occurs, such a downturn in the economy, financial performance indicators will likely need to be adjusted. It is important that

such contextual factors are given weight and that goals are flexible to allow regular adjustment. Adjustments may be initiated by either the CEO or the council.

Councils need to be realistic in terms of their expectations of a CEO's performance and provide appropriate resources and support to facilitate the achievement of performance criteria.

Performance review panel

It is recommended that the council delegates the CEO performance review to a panel (e.g. comprising certain council members and an independent observer). The panel has a duty to gather as much evidence as possible upon which to base their assessments. The role of the review panel includes developing the performance agreement in the first instance, conducting the performance review and reporting on the findings and recommendations of the review to council.

Independent consultant

If a council lacks the resources and expertise to meet the expected standard of performance review, the council should engage an external facilitator to assist with the process of performance appraisal and the development of the performance agreement. The local government should ensure that the consultant has experience in performance management and, if possible, experience in local government or dealing with the performance management of senior executives. The consultant should not have any interest in, or relationship with, the council or the CEO.

With guidance from the performance review panel, a consultant can facilitate the following tasks:

- setting performance goals;
- setting key result areas;
- preparing the performance agreement;
- collecting performance evidence;
- writing the performance appraisal report;
- facilitating meetings between the performance review panel;
- assisting with the provision of feedback to the CEO;
- formulating plans to support improvement (if necessary); and
- providing an objective view regarding any performance management-related matters between the concerned parties.

Assessing performance

The process of assessing performance should be agreed to by both parties and documented in the employment contract or performance agreement.

It is essential that CEO performance is measured in an objective manner against the performance criteria alone. It is important that reviews are impartial and not skewed by personal relationships between the review panel and the CEO. Close personal relationships between the panel members and the CEO can be just as problematic as extremely poor relationships.

The council should consider any evidence of CEO performance from two perspectives, namely, current CEO performance and future performance if the CEO's current behaviours continue. Evidence of CEO performance may come from an array of sources, many of which the CEO themselves can and should provide to the council as part of regular reporting. These sources include:

- achievement of key business outcomes;
- interactions with the council and progress that has been made towards implementing the council's strategic vision;
- audit and risk committee reports;
- workforce metrics (e.g. the average time to fill vacancies, retention rate, information about why people leave the organisation and staff absence rate);
- incident reports (e.g. results of occupational health and safety assessments, the number and nature of occupational health and safety incident reports, and the number and nature of staff grievances);
- organisational survey results;
- relationships (e.g. with relevant organisations, stakeholder groups, professional networks and the relevant unions); and
- insights from key stakeholders (this could be done by way of a survey to obtain stakeholder input).

It is important that, in addition to looking at the achievement of KPIs, the council considers the following:

- How the CEO has achieved the outcomes. In particular, whether or not their methods are acceptable and sustainable.
- The extent to which current performance is contingent upon current circumstances. Has the CEO demonstrated skills and behaviours to address and manage changes in circumstances which have affected his or her performance?
- What the CEO has done to ensure the wellbeing of staff and to maintain trust in the local government.

The council should consider the attention the CEO has given to ensuring equal employment opportunity, occupational health and safety, privacy, managing potential conflicts of interest, and complying with procurement process requirements.

Addressing performance issues

Once the CEO's performance has been assessed, it is essential that any areas requiring attention or improvement are identified, discussed with the CEO and a plan is agreed and put in place to address these. The plan should outline the actions to be taken, who is responsible for the actions and an agreed timeframe.

The performance review panel must decide on an appropriate course of action that will address the performance issue. This may include professional development courses, training, counselling, mediation, mentoring or developing new work routines to ensure specific areas are not neglected. The performance review panel should then arrange for regular discussion and ongoing feedback on the identified performance issues, ensuring improvements are being made.

It is important to keep in mind that a local government falling short of its goals is not always attributable to the CEO. External factors may have resulted in initial performance expectations becoming unrealistic. Failure to meet key result areas does not necessarily mean the CEO has performed poorly and, for this reason, performance and outcome should be considered separately. Where ongoing issues have been identified, the council will need to take a constructive approach and seek to develop the CEO's competency in that area (for example, through an agreed improvement plan).

Confidentiality

The council should ensure that accurate and comprehensive records of the performance management process are created. Any information produced should be kept confidential.

Part 3 – Termination

Principles

The standards for the termination of a local government CEO (other than for reasons such as voluntary resignation or retirement) are based on the principles of fairness and clarity. Procedural fairness is a principle of common law regarding the proper and fair procedure that should apply when a decision is made that may adversely

Termination Standard

The minimum standard for the early termination of a CEO's contract will be met if:

- S3.1** Decisions are based on the assessment of the local government's requirements (such as the documented key result areas) and the CEO's performance is measured against these.
- S3.2** Performance issues have been identified and the CEO informed. The council has given the CEO a reasonable opportunity to improve and implement a plan to remedy the performance issues, but the CEO has not subsequently remedied these issues.
- S3.3** Procedural fairness and the principles of natural justice are applied. The CEO is informed of their rights, entitlements and responsibilities in the termination process. This includes the CEO being provided with notice of any allegations against them, given a reasonable opportunity to respond to those allegations or decision affecting them, and their response is genuinely considered.
- S3.4** Decisions are impartial, transparent and capable of review.
- S3.5** The council of the local government has endorsed the termination by absolute majority.
- S3.6** The required notice of termination (which outlines the reason for termination) is provided in writing.

impact upon a person's rights or interests.

Guidelines

Reason for termination

The early termination of a CEO's employment may end due to:

- poor performance;
- misconduct; or
- non-performance or repudiation of contract terms.

There is a difference between poor performance and serious misconduct. Poor performance is defined as an employee not meeting the required performance criteria or demonstrating unacceptable conduct and behaviour at work. It includes:

- not carrying out their work to the required standard or not doing their job at all;
- not following workplace policies, rules or procedures;
- unacceptable conduct and behaviour at work, e.g. speaking to people in a disrespectful manner, not attending required work meetings and telling inappropriate jokes;
- disruptive or negative behaviour at work, e.g. constantly speaking negatively about the organisation;
- not meeting the performance criteria set in the employment contract and/or performance agreement unless these are outside the CEO's control;
- not complying with an agreed plan to address performance issues (a plan for improvement);
- failing to comply with the provisions of the *Local Government Act 1995* and other relevant legislation;
- failing to follow council endorsed policies.

Serious misconduct can include when an employee:

- causes serious and imminent risk to the health and safety of another person or to the reputation or revenue of the local government; or
- behaving unlawfully or corruptly; or
- deliberately behaves in a way that's inconsistent with continuing their employment.

Examples of serious misconduct can include:

- matters arising under section 4(a), (b) and (c) of the *Corruption, Crime and Misconduct Act 2003*;
- theft;
- fraud;
- assault;
- falsification of records;
- being under the influence of drugs or alcohol at work; or
- refusing to carry out appropriate and lawful resolutions of council.

Misconduct is also defined in section 4 of the *Corruption, Crime and Misconduct Act 2003* (WA). Under this Act, misconduct can be either serious or minor and the obligation to notify the Public Sector Commission or the Corruption and Crime Commission is paramount.

Termination on the basis of misconduct is covered by employment law. A local government should take all reasonable steps to consider misconduct allegations including ensuring procedural fairness is applied. It should also seek independent legal, employment or industrial relations advice prior to a termination. A council should seek independent advice generally during the termination process including the relevant employment legislation affecting CEO employment and the application of that legislation in the circumstances. This will ensure that a council complies with employment law during the entire termination process.

To meet the termination standard, the local government is required to endorse the decision to terminate the CEO's employment by way of an absolute majority resolution.

Opportunity to improve and mediation

If a CEO is deemed to have been performing poorly, the council must be transparent and inform the CEO of this. It is important that the CEO is given an opportunity to remedy the issues within a reasonable timeframe as agreed between the CEO and the council. The council should clearly outline the areas in need of improvement, and with the CEO's input, determine a plan to help the CEO improve. If a plan for improvement is put in place and the CEO's performance remains poor, then termination may be necessary.

Where the concerns or issues relate to problematic working relationships or dysfunctional behaviour, it is recommended that a council engages an independent accredited mediator to conduct a mediation between the parties. A mediation session may be useful in assisting parties to understand and address issues before the situation escalates to a breakdown in the working relationship (which affects the ability of the CEO to effectively perform his or her duties) and the subsequent termination of the CEO's employment.

Independent review of termination report

The council should prepare a termination report which outlines the reasons for termination, the opportunities and assistance provided to the CEO to remedy the issues, and an explanation of the CEO's failure to remedy the issues. It is recommended that the council arranges for the termination report to be reviewed by an independent person (e.g. a person with legal expertise, local government experience or a human resources consultant) to ensure the council has complied with procedural fairness, and provided adequate opportunities and support to the CEO to assist him or her in remedying the issues which form the basis of the termination. In the interests of fairness, the review should take place promptly and before the termination of the CEO's employment.

Confidentiality

Local governments should ensure that the termination process is kept confidential. The CEO is to be informed of the grounds for termination and avenues for review of the decision. Notice of termination of employment is required to be given in writing. In addition, where possible, the news of termination of employment should be delivered in person. The CEO should be provided with a letter outlining the reasons for, and date of, the termination of the employment.

Before making any public announcements on the termination of the CEO, a council should ensure that the entire termination process is complete, including that the CEO has been informed in person of the termination.

Disclaimer

It is outside the scope of these guidelines to provide legal advice, and local governments should seek their own legal advice where necessary. Guidance as to legal requirements and compliance in relation to the termination of employment is provided by the Fair Work Commission at www.fwc.gov.au, the Fair Work Ombudsman at www.fairwork.gov.au and the Western Australian Industrial Relations Commission at www.wairc.wa.gov.au.

Part 4 – Monitoring and enforcement

To ensure that councils are complying with the standards and to address any alleged non-compliance, a process will need to be established to monitor and enforce the standards.

Feedback is sought on potential models and processes for monitoring and enforcement.

One potential model is for the establishment of an independent Local Government Commissioner. This position would provide a quality assurance role over CEO recruitment and selection, performance review and terminations by ensuring that the minimum standards were met.

In relation to performance review, either the CEO or council could approach the Local Government Commissioner who would have the power to order that a third party be involved in the performance management process if the Commissioner deemed it necessary.

CEO standards consultation survey

As part of the McGowan Government's commitment to transforming local government in WA, the *Local Government Legislation Amendment Act 2019* introduces model standards covering the recruitment and selection, performance review and early termination of local government Chief Executive Officers (CEOs). These reforms are intended to ensure best practice and greater consistency in these processes among local governments.

It is intended that the standards will be mandatory and inform the drafting of regulations. These will be accompanied by guidelines outlining the recommended practice for local governments undertaking these processes.

This survey is intended to provide the Government with feedback regarding the proposed content of the standards and the guidelines.

Thank you for taking the time to complete this survey.

1. Who are you completing this survey on behalf of?
 - a. Yourself
 - b. An organisation, including a local government, peak body, community organisation or a business
2. What is the name of that organisation?
3. What is your name?
4. What best describes your relationship to local government?
 - a. Resident or ratepayer
 - b. Staff member
 - c. Council member (includes Mayor or President)
 - d. Survey responses are provided on behalf of a local government (council endorsed)
 - e. Peak body
 - f. State Government agency
 - g. Community body
 - h. Other (please specify)
5. What best describes your gender?
 - a. Male
 - b. Female
 - c. Other
 - d. Not applicable/the survey responses are provided on behalf of an organisation
6. What is your age?
 - a. Under 18
 - b. 18-24
 - c. 25-34
 - d. 35-44
 - e. 45-54

- f. 55-64
 - g. 65+
 - h. Not applicable/the survey responses are provided on behalf of an organisation
7. Which local government do you interact with most?
 8. Do you wish for your response to this survey to be confidential?
 - a. Yes
 - b. No
 9. What is your email address?
 10. Have you previously completed a survey or provided a submission regarding the review of the *Local Government Act 1995*?
 - a. Yes
 - b. No
 - c. Unsure
 11. If no, what were your reasons for not previously providing your views to inform the Local Government Act review?
 - a. I was not aware of the Local Government Act review
 - b. I was not interested in providing my views
 - c. I did not have time to provide my views
 - d. Other (please specify)

Recruitment and selection

12. How frequently should a council be required to re-advertise the CEO position?
 - a. At the conclusion of the term of the CEO's contract
 - b. Where a person has occupied the CEO position for two (2) consecutive terms
 - c. Where a person has occupied the CEO position for ten (10) consecutive years
 - d. When council determines
 - e. Unsure
 - f. Other (please specify)

13. To what extent do you support the following statement?

“A local government should be required to undertake ‘blind CV recruitment’ (i.e. redacting personal details and any diversity specific information from curriculum vitae) to avoid bias in the early stages of the recruitment process.”

| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
|-------------------|--------------|---------|------------|-----------------|
| | | | | |

It is proposed that a council will be required to appoint a selection panel made up of council members to conduct and facilitate the CEO recruitment and selection process.

The selection panel would be responsible for assessing applicants and making a recommendation to council regarding the most suitable applicant.

14. To what extent do you support the following statement?

“The selection panel must include at least one person who is independent of the council to assist the council in selecting the CEO”

| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
|-------------------|--------------|---------|------------|-----------------|
| | | | | |

15. If a council is required to have an independent person on the selection panel to assist them in selecting a CEO, who should the independent person be? (please choose one or more of the following options)

| | |
|--------------------------|--|
| <input type="checkbox"/> | A recruitment/human resources consultant |
| <input type="checkbox"/> | A community member |
| <input type="checkbox"/> | A person with experience in local government |
| <input type="checkbox"/> | A person with experience in appointing senior executives |
| <input type="checkbox"/> | Unsure |
| <input type="checkbox"/> | Other (please specify) |

16. To what extent do you support the following statement?

“If a council is required to have an independent person on the selection panel to assist them in selecting a CEO, the independent person must not be a current council member or staff member of any local government”

| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
|-------------------|--------------|---------|------------|-----------------|
| | | | | |

17. Should there be any other restrictions on who the independent person on a selection panel should be?

- a. Yes
- b. No
- c. If yes, please specify

Performance review

The *Local Government Act 1995* currently requires a council to review the performance of the CEO annually.

18. How frequently should a council review the performance of the CEO?

- a. Annually
- b. Twice annually

- c. Quarterly
- d. Every two years
- e. When council determines a performance review is required

19. To what extent do you support the following statement?

“A local government should be required to establish a performance review panel, which must include at least one person who is independent of the council, to assist the council in assessing the performance of a CEO”

| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
|-------------------|--------------|---------|------------|-----------------|
| | | | | |

20. If a council is required to have an independent person assist them in assessing the performance of a CEO as part of a performance review panel, who should the independent person be? (please choose one or more of the following options)

| | |
|--------------------------|--|
| <input type="checkbox"/> | A recruitment/human resources consultant |
| <input type="checkbox"/> | A community member |
| <input type="checkbox"/> | A person with experience in local government |
| <input type="checkbox"/> | A person with experience in appointing senior executives |
| <input type="checkbox"/> | Unsure |
| <input type="checkbox"/> | Other (please specify) |

21. Should there be any restrictions on who the independent person should be?

- a. Yes
- b. No
- c. If yes, please specify

Termination

22. To what extent do you support the following statement:

“The legislation should provide a minimum notice period that the council provides to the CEO if the council terminates the CEO’s employment before the expiry date of the employment contact”

| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
|-------------------|--------------|---------|------------|-----------------|
| | | | | |

23. If the legislation required council to provide the CEO with a minimum notice period of the early termination of the CEO’s employment, what should the minimum notice period be?

- a. Two (2) weeks
- b. Four (4) weeks
- c. Other (please specify)

Monitoring and enforcement

To ensure that councils are complying with the standards and to address any alleged non-compliance, a process will need to be established to monitor and enforce the standards.

Feedback is sought on potential models and processes for monitoring and enforcement.

24. Who should be responsible for monitoring and enforcing the CEO standards?

- a. Public Sector Commission or other integrity agency
- b. Department of Local Government, Sport and Cultural Industries
- c. Independent office of Local Government Commissioner
- d. Joint Panel consisting of nominees from the WA Local Government Association (WALGA) and the Local Government Professionals WA (LGPro WA)
- e. Local Government Standards Panel (expanded role)
- f. Other (please specify)

25. To what extent do you support the following statement?

“If a Local Government Commissioner were to be established, local governments should be required to pay a levy to fund its establishment and operation”

| Very unsupportive | Unsupportive | Neutral | Supportive | Very supportive |
|-------------------|--------------|---------|------------|-----------------|
| | | | | |

26. What powers should the body responsible for monitoring and enforcing the standards have? (please choose one or more of the following options)

| | |
|--------------------------|---|
| <input type="checkbox"/> | To order a local government to restart a process (recruitment, selection, performance review or termination) or remedy a defect |
| <input type="checkbox"/> | To order that a third party be involved in the performance review process |
| <input type="checkbox"/> | To order that a local government engages in mediation or arbitration to resolve a dispute (this could be disputes between council members or between council members and the CEO) |
| <input type="checkbox"/> | To arbitrate or make a ruling on a matter |
| <input type="checkbox"/> | To prepare a report on contract termination (for potential referral for industrial relations action) |
| <input type="checkbox"/> | To provide a report to the Minister for Local Government or the Director General of the Department of Local Government, Sport and Cultural Industries for consideration in relation to powers to suspend, dismiss or order remedial action whether in regards to the entire council or individual council members |

| | |
|--------------------------|---|
| <input type="checkbox"/> | To order that a local government seeks professional advice or assistance from an independent person |
| <input type="checkbox"/> | Unsure |
| <input type="checkbox"/> | Other (please specify) |

27. To what extent do you support the following statement?

“If the body responsible for monitoring and enforcing the CEO standards directed a local government to undertake mediation or arbitration to resolve a dispute, the costs of the dispute resolution should be borne by the local government.”

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unresponsive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

28. To what extent do you support the following statement?

“If a council has not complied with the standard for a particular process, they should be required to recommence the process”

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unresponsive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

29. To what extent do you support the following statement?

“Local governments should be subject to penalties if they do not comply with the CEO standards”

| | | | | |
|-------------------|--------------|---------|------------|-----------------|
| Very unresponsive | Unsupportive | Neutral | Supportive | Very supportive |
| | | | | |

30. Do you have any additional comments in relation to the CEO standards?

Guidelines accompanying the CEO standards

The mandatory CEO standards will be accompanied by guidelines outlining the recommended practice for local governments undertaking the processes of recruitment and selection, performance review and early termination of CEOs.

31. How useful are the proposed guidelines?

| | | | | |
|------------------|-------------|-------------------|-----------------|-------------------|
| Extremely useful | Very useful | Moderately useful | Slightly useful | Not at all useful |
| | | | | |

Please specify why:

32. Do you have any suggestions regarding any changes that need to be made to the proposed guidelines or is there anything else you think should be included in the guidelines? (please specify)
33. Do you have any additional comments in relation to the guidelines?



Draft Submission

Mandatory Code of Conduct for Council Members, Committee Members and Candidates

October 2019

About WALGA

The WA Local Government Association (WALGA) is working for Local Government in Western Australia. As the peak industry body, WALGA advocates on behalf of 138 Western Australian Local Governments. As the united voice of Local Government in Western Australia, WALGA is an independent, membership-based organisation representing and supporting the work and interests of Local Governments in Western Australia. WALGA provides an essential voice for 1,222 Elected Members, approximately 22,000 Local Government employees (16,500 Full Time Equivalent's) as well as over 2.5 million constituents of Local Governments in Western Australia.

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Background

The *Local Government Legislation Amendment Act 2019* will introduce new requirements in relation to Mandatory Codes of Conduct for Council Members, Committee Members and Candidates for Local Government Elections (Part 5, Division 9 as amended by the *Local Government Legislation Amendment Act 2019*).

The Department of Local Government, Sport and Cultural Industries have released a draft document – *Mandatory Code of Conduct for Council Members, Committee Members and Candidates* – for consultation.

While WALGA and other invited parties participated in a working group to develop the document, the draft was released without WALGA's endorsement and there are a number of concerns with the draft that will be expanded upon in this submission. WALGA appreciates the opportunity afforded to participate in the working group process and to make a submission on the draft document.

The Department of Local Government, Sport and Cultural Industries is seeking feedback on the draft document by 6 December 2019. It is important that Local Governments also make submissions to the Department on this draft document to ensure the sector's views are received.

WALGA is seeking feedback on this draft submission by 25 October 2019. WALGA's submission, which will be updated following sector feedback, will then be included in the December State Council Agenda for consideration at November Zone meetings, before being considered at the 4 December meeting of State Council.

General Comments - Councillor Conduct

WALGA has long led its Member Local Government's advocacy for high standards of behaviour by those who are democratically elected to represent the people within their district, and personal responsibility for the consequences when there is a lack of it.

WALGA commenced lobbying for official conduct legislation in 2002, to enable action to be taken against individuals rather than an entire Council. The Sector held the view that Council dismissals, such as occurred at the City of Cockburn (2000), City of South Perth (2002) and City of Joondalup (2005) could possibly have been averted if powers were available to deal with individual Elected Member's behaviour.

The Sector's advocacy for official conduct legislation correlated with a shared frustration that Codes of Conduct, a compulsory requirement of Section 5.103(3) of the *Local Government Act 1995* ('the Act') were unenforceable when behaviours departed from expressed standards. This was due to the absence at that time of a disciplinary framework in the Act to deal with misbehaviour and misconduct by individual council members.

WALGA conducted extensive consultation with the Sector over a number of years, leading to promulgation of the *Local Government (Official Conduct) Amendment Act 2007*, amending the Act to introduce minor, serious and recurrent breach allegation complaint processes, and the commencement in October 2007 of the *Local Government (Rules of Conduct) Regulations* ('the Regulations').

More recently, the Act was amended to introduce powers enabling the Minister for Local Government to suspend or dismiss individual council members failing in their duties or behaving in an egregious manner if '...seriousness or duration of that failure or conduct make it inappropriate for the council member to remain a member of the council.'¹ The amendments contained in the *Local Government (Suspension and Dismissal) Act 2018* commenced in November 2018.

The Rules of Conduct Regulations were reviewed in 2010 and 2016. WALGA acknowledges past amendments improving operational efficiency e.g. Standards Panel may refuse to deal with frivolous, trivial, vexatious etc. allegations,² and recent amendments that extend confidentiality provisions³ and providing the Standards Panel with discretion to refer parties to participate in mediation.⁴

¹ *Local Government Amendment (Suspension and Dismissal) Bill 2018* Explanatory Memorandum at Page 1.

² Section 5.110(3A) of 2016

³ Section 5.123 of 2019

⁴ Section 5.110(3B) of 2019

Bringing Codes and Rules Together; Uncoupling Codes of Conduct for Council Members and Employees

The Mandatory Code of Conduct will be a departure from the present legislative form that separates Codes of Conduct and the Rules of Conduct Regulations.

It will also depart from the present requirement to adopt one Code of Conduct that is to be observed by council members, committee members and employees.

The new section 5.51A, to commence at another time, will require the CEO to prepare and implement a Code of Conduct to be observed only by employees, aligning with the Sector's view that all matters relating to employees be separated from Council involvement and be contemplated within the CEO's functions under Section 5.41(g) of the Act.⁵

An additional significance is that the Mandatory Code of Conduct will apply to Local Government election candidates in the same way it applies to council members, and an alleged breach of the Code of Conduct by a candidate can only be referred to the Local Government Standards Panel if elected.⁶

This aligns with the Sector's advocacy that a Code of Conduct should apply to candidates⁷ and the proposal that any inappropriate behaviour during the election cycle should result in the successful candidate being held accountable under the Rules of Conduct Regulations.⁸

The Department's Draft for Consultation provides further guidance⁹ on the new Code:

- *The Act requires that local governments adopt the Code within three months of the amendments taking effect. Until the Code is adopted, the model Code applies.*
- *While local governments are not able to amend Part A or Part C, additional behaviours can be included in Part B that are not inconsistent with the Code.*
- *In considering additional behaviours, the council may give consideration to behaviours that are not currently represented in the Code that it considers are important. This may include introducing a dress standard for members or use of technology, for example.*
- *To adopt the Code, a resolution passed by an absolute majority is required. Once the Code is adopted, it must be published on the local government's official website.*

⁵ 'be responsible for the employment, management supervision, direction and dismissal of other employees'

⁶ Local Government Legislation Amendment Bill 2019 Explanatory Memorandum at Page 2.

⁷ WALGA State Council Minutes Review of 2011 Local Government Elections' Ref. Resolution 24.2/2012

⁸ WALGA State Council Minutes 'Review of 2013 Local Government Elections' Ref. Resolution 44.2/2014

⁹ See 'Guidelines' at Page 3

Specific Feedback

The following pages provide a commentary on the Draft for Consultation document ('the Draft') released by the Department of Local Government, Sport and Cultural Industries. The Draft refers to a 'Mandatory' Code of Conduct whereas amendments to the Local Government Act refer to a 'Model' Code of Conduct. This paper will use the term 'Model' throughout the following commentary.

Construction of the Model Code

Codes and Rules will be brought together under Section 5.103(2) as amended by the Local Government Legislation Amendment Act 2019:

- (2) *The model code of conduct must include -*
- (a) general principles to guide behaviour;*
 - (b) requirements relating to behaviour; and*
 - (c) the rules of conduct.*

The Draft informs that the Model Code of Conduct is to be constructed in three Parts:

- **Part A** – Principles [Section 5.103(2)(a)]
- **Part B** – Behaviours [Section 5.103(2)(b)]
- **Part C** – Rules of Conduct [Section 5.103(2)(c)]

Local Governments will not be able to amend Parts A and C, but additional behavioural content may be included in Part B that is not inconsistent with the Model Code.

Part A - Principles

The Preamble to the Model states that 'the purpose of this Code is to guide the decisions, actions and behaviours of council members, committee members and candidates.'

Part A sets out the Principles to be contained in the new Model Code under the headings 'Personal Integrity', 'Relationships with others' and 'Accountability'. This expands upon the 'General principles that guide the behaviour of council members' currently found under Regulation 3 of the *Local Government (Rules of Conduct) Regulations* and are intended to support Part B – Behaviours, and Part C – Rules of Conduct.

Part B - Behaviours

I. Application

It is noted that neither Part B nor Part C of the Model apply to the behaviours of committee members or candidates. No information is provided to clarify why only council members are subject to Parts B and C nor any rationale for the exclusion of committee members and candidates from behavioural standards and Rules of Conduct, particularly noting Section 5.103(3)(b), as amended, states:

- (3) *The model code of conduct may include provisions about how the following are to be dealt with –*
- (b) *alleged breaches of the rules of conduct by committee members*

The Minister for Local Government, Hon. David Templeman, when introducing the *Local Government Legislation Amendment Bill 2019* to Parliament in the Second Reading Speech, specified the application of the Code to candidates, in an effort to improve behaviour during an election period, stating:

“Alleged breaches of the rules of conduct during the election campaign will be progressed when the candidate is elected.”¹⁰

WALGA recommends seeking comment from the Department of Local Government, Sport and Cultural Industries on the intended application of Part B – behavioural standards, and Part C – Rules of Conduct to committee members and candidates.

II. New Complaints Provision

Section 5.103(3)(a) will introduce the discretion for the Model Code of Conduct to deal with alleged breaches of requirements relating to behaviour. This is a significant amendment as the *Local Government Act 1995* has not previously mandated a complaints process relating to behavioural content of a Code of Conduct, but nor has it imposed any restriction.

Under the Model Code, an alleged breach of a Rule of Conduct will continue to be referred to the Local Government Standards Panel. Part B, Rule 2.17 of the Model sets out that Local Governments will be required to deal with allegations made by ‘any person’ of a behavioural breach.

¹⁰ Extract from Hansard, Legislative Assembly, March 2019 at p1310d to 1312a

Some Local Governments have incorporated in their current Code of Conduct a process for dealing with a behavioural breach that permits ‘any person’ to make a complaint; the majority of Local Governments have not.

The City of Joondalup¹¹ and City of South Perth¹² are examples of Local Governments that exercised discretion under general competence powers to incorporate a complaints process in their adopted Code of Conduct. No information is currently available on the frequency or management of complaints of a behavioural breach under current Codes of Conduct.

WALGA seeks comment from Members experienced in dealing with breach allegations relating to their current Code of Conduct to assist with building perspective on processes and consequences associated with managing behavioural breach allegations.

III. Complaint Management

Rules 2.17 to 2.22 set out the Complaint Management standards, with Rule 2.21 requiring development of a Council-endorsed policy to guide the process. The associated Guidelines provide additional information on tools and resources to assist with policy development, complaints management and resolution. Attachment 1 provides a matrix of possible actions where there is finding of a behavioural breach.

WALGA seeks comment on the proposed Complaint Management process.

IV. ‘Rules’

Throughout Part B, the numbered provisions are referred to as ‘Rules’. This has the potential to create confusion with the already-established terminology familiar to the Sector of ‘Rules of Conduct’, which form Part C.

WALGA recommends a separate nomenclature for numbered provisions in Part B (i.e. ‘Item’ or ‘Clause’) to avoid any potential for confusion between Part B and Part C, particularly when breach allegations arise.

¹¹ ‘City of Joondalup Code of Conduct for Employees, Elected Members and Committee Members’ at Page 21

¹² ‘City of South Perth Code of Conduct’ at Page 9

Part C – Rules of Conduct

As previously discussed, Part C of the Model Code only references council members.

It is noted there are numerous, self-evident typographical errors throughout Part C (i.e. inconsistent referencing and numbering) and it is presumed the Department is aware and will remedy where necessary.

The Rules of Conduct replicate for the most part, the existing provisions from the current Rules of Conduct Regulations. The Model Code adds commentary by including ‘Elements of Rule of Conduct’. It is not known whether these Elements will have any influence on the deliberations of the Local Government Standards Panel in the event of a breach allegation under Part C.

WALGA seeks comment on whether the ‘Elements of Rule of Conduct’ content adds value or assists council members to understand their responsibility to observe Rules of Conduct.

Misuse of Local Government Resources - Regulation 8 of the current Local Government (Rules of Conduct) Regulations

The Model Code creates a definition of the term ‘resource’ which does not appear in the current Rules of Conduct:

‘resource is defined to mean tangible and intangible assets, services or other means of supporting the functions of local government, which are owned or paid for by the local government from public money’

It is not stated why there is a need to define ‘resource’ specifically, the potential impact this definition may have upon determining a breach allegation¹³ or whether the common dictionary definition is known to be ineffective - ‘a stock or supply of money, materials, staff, and other assets that can be drawn on by a person or organization in order to function effectively.’¹⁴

Securing Personal Advantage of Disadvantaging Others – Regulation 7 of the current Local Government (Rules of Conduct) Regulations

The Model Code is consistent with the current Regulations.

¹³ Section 6 of the *Interpretation Act 1984* (WA) applies – ‘Definitions in a written law, application of’

¹⁴ Oxford English Dictionary

Repeated Breaches of Part B – Not currently Regulated

This new provision will provide an accountability measure where a council member continually breaches the behavioural requirements of Part B of the Model Code and appears to face value to have merit.

Item (iii) of this Rule will require thoughtful consideration, as it requires the Council to make a determination by resolution before a council member, who is found to have committed three or more breaches under Part B, can be referred to the Local Government Standards Panel:

‘(and) iii. the Council to which the member is elected, decides, via resolution, to make an allegation of a rule of conduct breach under this Part.’

WALGA notes that this new provision did not appear in early drafts of the Model Code and therefore was not considered at the Working Group convened by the Department of Local Government, Sport and Cultural Industries.

Prohibition against Involvement in Administration – Regulation 9 of the current Local Government (Rules of Conduct) Regulations

The Model Code is consistent with the current Regulations.

Relations with Local Government Employees - Regulation 10 of the current Local Government (Rules of Conduct) Regulations

The Model Code creates a definition of the term ‘employee’ which does not appear in the current Rules of Conduct. This definition references Section 5.36 of the Act, whereas the Act defines ‘employee’ under Section 1.4.

The Model Code proposes to add a further prohibition under Item (iii) that does not currently appear in the Rules of Conduct:

‘behave in an abusive or threatening manner towards any local government employee’

Unauthorised Disclosure of Information - Regulation 6 of the current Local Government (Rules of Conduct) Regulations

The Model Code proposes to add a further prohibition under Item (iii) that does not currently appear in the Rules of Conduct:

‘personal information as defined in the Freedom of Information Act 1992’

The remainder of the Model Code is consistent with the current Regulations.

Disclosure of Interest - Regulation 11 of the current Local Government (Rules of Conduct) Regulations

The Model Code amends the definition of the term 'interest'. It currently reads:

'interest means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association'

It is amended to read:

'interest means a material interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest'

It is unclear why it is proposed to amend this definition, given that the terms '*kinship, friendship or membership of an association*' provide useful reference points that presently help council members to understand their responsibility to declare this type of interest.

Contravention of certain Local Laws - Regulation 4 of the current Local Government (Rules of Conduct) Regulations

This provision is now included in Part B of the Model Code at 2.10 and 2.11.

WALGA seeks comment on the proposed Part C Model Code provisions.



Draft Submission

Standards and Guidelines for CEO Recruitment and Selection, Performance Review and Termination

October 2019

About WALGA

The WA Local Government Association (WALGA) is working for Local Government in Western Australia. As the peak industry body, WALGA advocates on behalf of 138 Western Australian Local Governments. As the united voice of Local Government in Western Australia, WALGA is an independent, membership-based organisation representing and supporting the work and interests of Local Governments in Western Australia. WALGA provides an essential voice for 1,222 Elected Members, approximately 22,000 Local Government employees (16,500 Full Time Equivalent's) as well as over 2.5 million constituents of Local Governments in Western Australia.

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Background

The *Local Government Legislation Amendment Act 2019* will introduce new requirements in relation to CEO recruitment, performance and termination (Sections 5.39A and 5.39B).

The Department of Local Government, Sport and Cultural Industries have released a draft document – *Standards and Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination* – for consultation.

While WALGA and other invited parties participated in a working group to develop the document, the draft was released without WALGA's endorsement and there are a number of concerns with the draft that will be expanded upon in this submission. WALGA appreciates the opportunity afforded to participate in the working group process and to make a submission on the draft document.

The Department of Local Government, Sport and Cultural Industries is seeking feedback on the draft document by 6 December 2019. It is important that Local Governments also make submissions to the Department on this draft document to ensure the sector's views are received.

WALGA is seeking feedback on this draft submission by 25 October 2019. WALGA's submission, which will be updated following sector feedback, will then be included in the December State Council Agenda for consideration at November Zone meetings, before being considered at the 4 December meeting of State Council.

General Comments – Philosophical Approach

WALGA's fundamental guiding principle is that democratically elected Councils are competent, and should be empowered to undertake their role of governing the Local Government's affairs. This is articulated in WALGA's Strategic Plan, which outlines the vision for Local Government as follows:

Local Governments will be built on good governance, autonomy, local leadership, democracy, community engagement and diversity.

WALGA's perspective is that Councils should be empowered to do the job they've been entrusted by the community in democratic elections to do. This includes responsibility for employment of a Chief Executive Officer. Further, WALGA believes that the correct approach is to build the capacity of Councils to undertake this function through the provision of professional services, advice and support, and training.

This is not to downplay the challenges associated with employing and managing a Chief Executive Officer. It is fully acknowledged that this one of Council's most challenging tasks.

Given Council has only one employee – the Chief Executive Officer – it is crucial that the Council makes an informed decision when employing a CEO, and has the processes in place to effectively manage the performance of the CEO. As Councillors are often community representatives, who may not be experienced or qualified in contemporary human resource management practices, employment, management and performance appraisal of the CEO may be one of the Council's most significant challenges.

The *Local Government Act 1995* requires that performance criteria for the purpose of reviewing the CEO's performance are established. Similarly, development of these performance criteria are crucial for the Council to get right.

For these reasons, WALGA offers an Elected Member training course on CEO Performance Appraisals, and provides Elected Members with significant advice and assistance through the CEO recruitment and performance appraisal cycle.

WALGA also recommends that Councils engage a specialised recruitment consultant to assist Councils manage the recruitment process.

The development of guidelines to assist Councils through the Chief Executive Officer employment cycle is supported in principle. However, WALGA believes the approach should be based on capacity building, guidance and support, and help where necessary; not based on the development of rules that create a compliance regime which may create uncertainty, unnecessary administration and risk for Local Governments and Chief Executive Officers.

Specific Feedback

WALGA has concerns relating to some specific aspects of the draft document. These concerns are outlined below.

Re-advertising the Position after 10 Years

It is unclear why there is a need for the position of Chief Executive Officer to be advertised after 10 years as a matter of course.

If the Council and the Chief Executive Officer are satisfied with the employment relationship, then forcing the position to be advertised will be disruptive, time-consuming, expensive, and counter-productive for the Local Government. Further, it will create uncertainty for the CEO who may be forced to look for alternative employment 'just in case'.

In addition, if the performance management process is undertaken correctly and thoroughly, there should not be any need for the position to be advertised after a timeframe specified in regulations.

Lastly, as Chief Executive Officers are on fixed term contracts, Councils already have the opportunity to consider whether to renew the incumbent's contract.

WALGA's view is that this requirement should be removed from the guidelines, and not included in regulations.

Selection Panel – Independent Person

It is unclear why an independent person should be included on the selection panel that makes recommendations to Council about the employment of a Chief Executive Officer.

Employment of the Chief Executive Officer is a fundamental role of Council. Including others on the selection panel risks creating uncertainty and ambiguity about the employment relationship.

The requirement to have an independent person on the selection panel is also impractical and may cause processes and decisions to become protracted. There is no guarantee that the independent person will have knowledge or experience in recruitment, Local Government processes, or Local Government Act requirements. This requirement could also add an unnecessary and unreasonable cost to the recruitment process, particularly for Councils in remote locations.

WALGA fully supports and encourages Councils to utilise a qualified recruitment consultant to guide Councils through the process of recruiting a CEO, but this person would not be a decision-making member of the selection panel.

Creating Diversity Section

WALGA contends that this section should be renamed “Sound Decision Making”, as this is what this section is primarily about.

It is acknowledged that unconscious biases can be a factor in decision making and building awareness of these biases in the guidelines is supported.

Independent Review of Termination Report

WALGA acknowledges that decisions and rationale relating to termination need to be documented. The principle that Councils should seek advice from an employee relations or legal advisor when terminating the CEO is acknowledged and supported.

It is not clear that requiring independent review of a termination report adds value. Rather, it will add unnecessary administrative time and risk into the decision making process.

Feedback on Consultation Questions

WALGA provides the following feedback in response to the consultation survey questions.

Recruitment and Selection

Question 12 – How frequently should a council be required to re-advertise the CEO position?

Council, as the employer, should determine when the position of CEO is advertised.

Question 13 – To what extent do you support that Local Governments should be required to undertake ‘blind CV recruitment’?

It is acknowledged that ‘blind CV recruitment’ could be a useful tool in some circumstances, but it should not be a requirement. In addition, in the Western Australian Local Government sector, blind CV recruitment would be almost practically impossible because the applicant’s previous employment experience would mean that they would be identifiable. That is, if an applicant listed “CEO at the Shire of _____”, their identity could be determined with a very quick internet search.

Questions 14-17 – Independent Selection Panel Members

The requirement to have an independent member on the selection panel is not supported.

Performance Review

Question 18 – How frequently should a Council review the performance of the CEO?

There is no rationale for why the current annual requirement is unsatisfactory. Clearly, a Council may have reasons to formally review the CEO's performance more frequently than the minimum annual requirement, and as such, the Council should have the discretion to do so.

Questions 19-21 – Independent Person on Performance Review Panel

It is unclear how an independent person on a performance review panel would add any value to the process, given an independent person may have limited knowledge about the CEO's recent performance.

In fact, having a person not involved in the employment relationship involved in the performance review process seems to be contrary to a fair and proper performance review process.

WALGA fully supports Councils utilising an experienced and qualified consultant to facilitate the performance review process, but not to contribute to the substance of the performance review.

Termination

Questions 22 and 23 – Termination Notice Periods

It is noted that notice periods must comply with the National Employment Standards. There needs to be compliance with employment law at a minimum and, as the role of CEO is a senior position, a greater notice period (in the order of three months) is appropriate.

Monitoring and Enforcement

Questions 24-30 – Monitoring and Enforcement

As outlined in the general comments section above, WALGA's preferred approach is one based on capacity building, advice and support, and training.

A compliance based approach undermines the intent of having guidelines to assist Local Governments in their decision making processes, and may lead to risks and unintended consequences.

The consultation questions seem to imply that costs that result from consequences stemming from breaching the standards would be borne by the Local Government: for example, if the

process needed to be redone or there was a dispute. Establishment of a compliance and enforcement framework of this nature seems to be unnecessarily putting public money at risk.

WALGA acknowledges that the CEO recruitment process needs to be undertaken properly, and legally, and it is for these reasons that WALGA is advocating for a capacity building approach, with Councils encouraged to engage professional services and advice to ensure the process is undertaken properly.

Question 25 – To what extent do you support the statement: If a Local Government Commissioner were to be established, local governments should be required to pay a levy to fund its establishment and operation?

This appears to be a new idea without any supporting information as to the powers, duties and role of a Local Government Commissioner, and is therefore not something that WALGA can support at this stage.

The idea that Local Governments should be levied to fund an apparatus of the State Government is not supported. This would represent a significant cost shift from the State Government to the Local Government sector, for what appears to be a core regulatory role of the Department of Local Government, Sport and Cultural Industries.

Guidelines

Questions 31-33 – Utility of the guidelines

In general, there is useful information in the guidelines that will be of assistance to Councils embarking on a CEO recruitment process. As argued in this submission, WALGA's perspective is that the approach should be based on capacity building, support, advice, and training, and not based on a compliance driven approach.



15 October 2019

Dear Member

Local Government Professionals WA has carefully considered the draft proposals for a Mandatory Code of Conduct and for CEO recruitment, performance review and termination which were recently distributed by the Department for consultation. While Local Government Professionals WA was represented on the working groups which provided comments on early drafts of the two consultation documents, they were released without Local Government Professional WA's endorsement and without concerns for the interests of members being addressed.

Both of the proposal documents will have a substantial impact on certain local government officers. Consequently, Local Government Professionals WA has taken the proactive approach of providing comments to assist members and their local governments in providing feedback to the Department. These comments follow.

Mandatory Code of Conduct for Council Members, Committee Members and Candidates

1. The proposals increase complexity

The proposals introduce a new mechanism to deal with problem behaviours rather than addressing the acknowledged weaknesses in the current system. It is suggested that it would be more appropriate to address current weaknesses rather than add an additional layer.

2. The proposals will add additional costs to local government

The proposals seek to establish a completely new mechanism for addressing behavioural issues which will need to be resourced and administered by local governments. Currently, behavioural issues are managed by the State Government through the Standards Panel.

3. The proposals are likely to generate confusion

Having different enforcement pathways under Parts B and C is likely to generate confusion about which path to follow. It has the potential to allow those with a complaint to 'go shopping' for a jurisdiction to address their concerns.

4. The confusion, highlighted above, is compounded by repetition

Issues identified in Part B such as "direct all requests for work or actions by Council staff to the CEO" are effectively replicated in Part C which prohibits councillor involvement in administration.

5. There is inconsistency between Parts B and C

The system proposed under Part B allows for the investigation of a complaint. Under Part C, it is noted that the Standards Panel does not have investigative powers.

6. The allocation of investigative powers is inappropriate

A complaint under Part C to the Standards Panel is a higher level complaint. (That is, Clause 2.26 allows a Part B complaint to be elevated to a rule breach under Part C). Consequently, it is inappropriate that there is no proposal for a Part C complaint to the Standards Panel to be investigated if investigation occurs under Part B. In theory, it would be expected that a higher level body would have greater powers, not less.

7. The Part B proposals facilitate an attack on an individual, or the minority, by the majority

Unlike the Standards Panel, which is independent of the parties involved in a complaint, the parties involved in a complaint under Part B will be associated with the local government and have a direct interest in achieving an outcome. This is likely to bias objectivity.

8. The operation of the proposed Part B framework is unworkable

One particular example of this is Clause 2.24 which states that, "if a breach is found, the Council may, by resolution: ... (ii) prepare an action plan". It is unclear how Council can prepare an action plan. It would be expected that officers, or consultants, would take on this role with Council resolving to accept the resulting action plan.

9. Proposals under Part B are naïve

In this regard, Clause 2.24 states that if a breach is found under Part B, the Council may "prepare an action plan, developed in conjunction with the Council member, to address future behaviour". It is most likely that such a plan could only be developed successfully if the councillor found to be in breach is willing to admit wrong doing and agree to an outcome. This is an optimistic scenario and considered unlikely to occur.

10. There are completely inappropriate penalties for serious matters which are identified under Part B

Clause 2.7 under Part B states, "do not bully or harass Council staff, other Council members or members of the public". Bullying and harassment are very serious offences for Council officers and can lead to termination. However, under the proposals, a councillor is limited to facing training, mediation or an apology for such action. It is suggested that, at the very least, such actions should be dealt with by the Standards Panel. Preferably, they should become a specific offence. (Here, it is worth noting that Local Government Professionals WA will continue to advocate for occupational health and safety requirements to apply to councillors in their dealings with CEOs and senior staff).

11. There is confusion about the breaches under Part B

For example, Clause 2.1 of Part B states that a person needs to "act in line with the principles outlined in this Code". These principles (under Part A) include acting with honesty and upholding the law. Consequently, a person could be in breach of a law or act dishonestly and be referred to an investigation under Part B. The only outcome for these actions identified under Part B is training. This is considered completely inappropriate for breaches of the law or acts of dishonesty.

12. It is unclear how the proposals relate to election candidates

The proposal document indicates that the Code will apply to election candidates and that these people will need to comply with the Code. However, Parts B and C make no reference to applicability to election candidates. It is considered inequitable and unfair that two election candidates can undertake the same inappropriate action but the only one to be sanctioned is the one that is elected.

Standards and Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination

1. Readvertising CEO positions after 10 years

Local Government Professionals WA notes WALGA's rejection of this proposal and is fully supportive of the position expressed by the employer's representative body. No rationale is given for this suggestion in the consultation document, which is disappointing. Further, it is noted that recruitment exercises are costly and this requirement is not imposed at the State Government level.

2. Independent person on the selection panel

The concept of an independent person on the selection panel has significant challenges (such as who nominates and appoints) and is not supported by Local Government Professionals WA. It is noted that this is also the position of WALGA.

3. A Local Government Commissioner

A Local Government Commissioner model is briefly mentioned under Part 4 of the document. Local Government Professionals WA has suggested the establishment of a Local Government Commissioner position to fulfil a similar role to the State Government's Public Sector Commission but for the local government sector. The document itself provides limited arguments for a Local Government Commissioner and then asks a question (No. 24) about which body should be responsible for monitoring and enforcement of CEO standards. It is very difficult to make an informed comment in response to this question based on the dearth of information within the document itself. However, Local Government Professionals WA will continue to urge the Department to establish a suitable policy framework for a Local Government Commissioner role to deliver fairness for officers and justice within the employment sphere.

Moving Forward

The above points indicate some fundamental questions and concerns about the new arrangements being proposed in both areas. The legislative framework for local governments' operations is not reviewed often and, consequently, it is important for members to take this opportunity and express views to the Department.

The Department's questionnaire does not specifically address many of these broader issues and it is suggested that the above points be brought to the Department's attention in a written submission to encourage a fundamental reconsideration of key elements of the proposals. This is considered preferable to completing the questionnaire which will just provide an indication of support for statements without a comment on the broader context.

Yours sincerely,



Ian Cowie PSM
State President
Local Government Professionals WA



DELEGATION REGISTER

Council to Chief Executive Officer

Reviewed on 29 November 2007
Amended on 28 February 2008
Amended on 26 June 2008
Reviewed & Amended on 25 September 2008
Reviewed & Amended on 24 September 2009
Reviewed & Amended on 25 November 2010
Reviewed on 24 November 2011
Amended on 29 March 2012
Amended 25 October 2012
Reviewed on 29 November 2012
Reviewed on 28 November 2013
Reviewed & Amended on 27 November 2014
Reviewed & Amended on 26 November 2015
Reviewed November 2016
Reviewed & Amended on 30 November 2017
Amended 29 March 2018
Reviewed & Amended on 29 November 2018

Shire of Bridgetown-Greenbushes

Delegation Register

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ADMINISTRATION

| | |
|---------------------------|--|
| DELEGATION NUMBER | A.1 |
| LEGISLATIVE POWER | Local Government Act 1995 (Section 5.42) |
| DELEGATION SUBJECT | Acting Chief Executive officer |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 14 July 2004 (SpC.1/0704) |
| VARIATION DATE | 24 September 2009 (C.28/0909) |
| VARIATION DATE | 25 November 2010 (C.19/1110) |
| VARIATION DATE | 27 November 2014 (C.12/114) |
| VARIATION DATE | 29 November 2018 (C.03/1118b) |

The CEO is delegated authority to appoint an Executive Manager as Acting CEO when the CEO is on periods of annual leave or long service leave of duration no greater than 25 consecutive working days in length. Appointment of an Acting CEO for a period greater than 25 consecutive working days will require a Council decision.

Where the CEO is on sick leave for a period which in the opinion of the CEO requires appointment of an Acting CEO, the CEO is delegated authority to appoint an Executive Manager as Acting CEO for a period of up to 25 consecutive working days.

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|---------------------------|--|
| DELEGATION NUMBER | A.2 |
| LEGISLATIVE POWER | Various |
| DELEGATION SUBJECT | Authorisation of Officers |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 25 th November 2004 (C.26/1104) |
| VARIATION DATE | 28 November 2013 (C.16/1113) |
| VARIATION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to appoint authorised persons to carry out functions of authorised persons under the following Acts/Legislation:

- Local Government Act 1995 & associated Regulations
- Local Government (Miscellaneous Provisions) Act 1960
- Dog Act 1976 & Regulations
- Control of Vehicles (Off Road Areas) Act 1978 & Regulations
- Litter Act 1979 & Regulations
- Bush Fires Act 1954 & Regulations
- Caravan Parks & Camping Grounds Act 1995 & Regulations
- Cemeteries Act 1986 & Regulations
- Local Government Local Laws
- Shire of Bridgetown-Greenbushes Town Planning Schemes
- Environmental Protection Act 1986 – Noise
- Cat Act 2011 & Regulations
- Building Act 2011 & Regulations
- Food Act 2008
- Public Health Act 2016
- Health (Miscellaneous Provisions) Act 1911

| | |
|---------------------------|--------------------------------|
| DELEGATION NUMBER | A.3 |
| LEGISLATIVE POWER | Land Administration Act |
| DELEGATION SUBJECT | Transfer of Land Documentation |
| DELEGATE | Chief Executive Officer |

Where a Council resolution has occurred for the purchase of land, the CEO is authorised to endorse transfer of land documentation.

| | |
|---------------------------|---|
| DELEGATION NUMBER | A.4 |
| LEGISLATIVE POWER | Local Government Act 1995 |
| DELEGATION SUBJECT | Exercising Powers of the Local Government |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 25 November 2010 (C.19/1110) |
| VARIATION DATE | 26 November 2015 (C.16/1115) |

The CEO is expressly authorised to exercise powers of the Local Government under the provisions of the Local Government Act 1995 (and its associated Regulations), the Local Government (Miscellaneous Provisions) Act, all other Acts under which a local government may exercise its power, and all Shire of Bridgetown-Greenbushes Local Laws under which the local government is to or may exercise a power.

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|---------------------------|-----------------------------|
| ELEGATION NUMBER | A.5 |
| LEGISLATIVE POWER | Local Government Act 1995 |
| DELEGATION SUBJECT | Execution of Contracts |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 27 November 2014 (C.12/114) |

The CEO is delegated authority to prepare the necessary documentation taking into account any specific or policy requirements of Council and arrange for execution of contract documents including affixing of the Seal without further reference to Council, where:

- (a) Council has authorised entering into a formal contract; or
- (b) A formal contract is authorised under a delegated authority from Council; or
- (c) A formal contract is considered necessary by the Chief Executive Officer as part of the day-to-day operations of the Council.

| | |
|---------------------------|-------------------------------------|
| DELEGATION NUMBER | A.6 |
| LEGISLATIVE POWER | Public Interest Disclosure Act 2003 |
| DELEGATION SUBJECT | Appointment of PID Officer |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 27 November 2014 (C.12/114) |

Under Section 23(1)(a) of the Public Interest Disclosure Act 2003, the CEO is authorised to appoint a Public Interest Disclosure Officer for receiving and responding to disclosures of public interest information.

The CEO has assigned this Delegation to the Executive Manager Community Services

| | |
|---------------------------|-----------------------------|
| DELEGATION NUMBER | A.7 |
| LEGISLATIVE POWER | Equal Opportunity Act 1984 |
| DELEGATION SUBJECT | EEO Implementation Officer |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 27 November 2014 (C.12/114) |

Under section 145(2)(h) of the Equal Opportunity Act 1984 the CEO is authorised to appoint an officer to have responsibility for implementing the provisions of the Equal Opportunity Act 1984 and Council's Equal Opportunity Employment Policy.

The CEO has assigned this Delegation to the Records Officer

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|---------------------------|---|
| DELEGATION NUMBER | A.8 |
| LEGISLATIVE POWER | Local Government Act 1995 |
| DELEGATION SUBJECT | Determining Applications Under Local Laws and Enforcement of Local Law Provisions |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated to exercise all the powers and discharge all the duties provided for in any Shire local law made in accordance with Part 3 of the *Local Government Act 1995*.

For the purpose of this delegation related documents include:

Activities on Thoroughfares and Public Places and Trading Local Law
 Bush Fire Brigades Local Law
 Local Law Relating to Fencing
 Keeping and Welfare of Cats Local Law
 Cemeteries Local Law
 Dogs Local Law
 Health Local Laws
 Local Government Property Local Law
 Parking & Parking Facilities Local Law
 Pest Plants Local Law
 Standing Orders Local Law

The CEO has assigned this Delegation as follows:

| | |
|--|---|
| <i>Activities on Thoroughfares and Public Places and Trading Local Law</i> | <i>Executive Manager Works & Services Manager Planning Manager Environmental Health</i> |
| <i>Bush Fire Brigades Local Law</i> | <i>Community Emergency Services Manager</i> |
| <i>Local Law Relating to Fencing</i> | <i>Manager Planning</i> |
| <i>Keeping and Welfare of Cats Local Law</i> | <i>Senior Ranger & Ranger</i> |
| <i>Cemeteries Local Law</i> | <i>Senior Admin Officer & Executive Assistant</i> |
| <i>Dogs Local Law</i> | <i>Senior Ranger & Ranger</i> |
| <i>Health Local Laws</i> | <i>Manager Environmental Health</i> |
| <i>Local Government Property Local Law</i> | <i>Executive Manager Works & Services</i> |
| <i>Parking & Parking Facilities Local Law</i> | <i>Senior Ranger & Ranger</i> |

| | |
|---------------------------|---|
| DELEGATION NUMBER | A.9 |
| LEGISLATIVE POWER | Local Government Act 1995 (Sections 3.25, 3.26 and 3.27) |
| DELEGATION SUBJECT | Notices Requiring Certain Things to be Done by Owner or Occupier of land and Additional Powers When Notice is Given |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to exercise and discharge the duties of the local government under Sections 3.25, 3.26 and 3.27 of the Local Government Act 1995, specifically to give notice to a person who is the owner or occupier of land requiring them to take any action specified in Schedule 3.1 and/or Schedule 3.2 of the Local Government Act 1995

In the event that such notice isn't complied with the CEO is also delegated authority to:

- Take such legislative action as to achieve, as far as practicable, the purpose for which the notice is given; and
- Recover the costs of any action taken in this regard as a debt from the party that failed to comply with the notice.

| | |
|---------------------------|---|
| DELEGATION NUMBER | A.10 |
| LEGISLATIVE POWER | Local Government Act 1995 (Sections 5.42 and 5.44) Local Government (Administration) Regulations 1996 (Regulation 32) |
| DELEGATION SUBJECT | Conferences, Seminars, Meetings and Training Courses – Reimbursement of Councillor Expenses |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to reimburse all reasonable expenses to councillors incurred whilst attending authorised conferences, seminars, meetings and training courses.

Reimbursements to occur in accordance with Local Government Act 1995 (Sections 5.42 and 5.44), Local Government (Administration) Regulations 1996 (Regulation 32) and Council Policy M.3 – Conference Attendance & Training.

| | |
|---------------------------|---|
| DELEGATION NUMBER | A.11 |
| LEGISLATIVE POWER | Local Government Act 1995 (Section 9.49A) |
| DELEGATION SUBJECT | Authorising and Affixing of the Common Seal |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to authorise the affixing of the Common Seal of the Shire of Bridgetown-Greenbushes to a document that requires the Common Seal to be legally effective. Documents are to be in one or more of the following categories:

1. Documents required to satisfy conditions of subdivision and/or development approval;
2. Documents required to effect the transfer of land;
3. Documents required to secure the repayment of a loan granted by the Shire, a loan granted to the Shire by a third party and/or to secure the pre-funding of infrastructure works by the Shire;
4. Documents required to effect the grant of leasehold interests in the land either by the Shire to a third party or by a third party to the Shire;
5. Documents required to effect the grant of a licence either by the Shire to a third party or by a third party to the Shire;

6. Documents required to effect the subdivision of land, including the strata titling of land;
7. Documents which are capable of registration and/or lodgement at Landgate (WA Land Titles office); and
8. Documents necessary or appropriate to enable the CEO to carry out his functions under any written law.

The document must not be inconsistent with a Council policy or resolution.

ELECTED MEMBERS

| | |
|---------------------------|--|
| DELEGATION NUMBER | E.1 |
| LEGISLATIVE POWER | Local Government Act 1995 (Section 5.120(1)) |
| DELEGATION SUBJECT | Code of Conduct – Complaints Officer |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 27 November 2014 (C.12/1114) |

The CEO is designated as the Council's Complaints Officer for receiving, investigation and, if deemed valid, registering and reporting Elected Member breaches or Alleged breaches of the Council's Code of Conduct or Rules of Conduct.

| | |
|---------------------------|--|
| DELEGATION NUMBER | E.2 |
| LEGISLATIVE POWER | Standing Orders Local Law (Clause 8.5) |
| DELEGATION SUBJECT | Recording of Proceedings |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 27 November 2014 (C.12/1114) |
| VARIATION DATE | 26 November 2015 (C.16/1115) |
| VARIATION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated the power to grant approval in writing, if the CEO considers it appropriate, for persons to use any electronic, visual or vocal recording device or instrument to record the proceedings of any Council or Committee meeting, or any part of a Council or Committee meeting (refer Standing Orders clause 8.5).

Before exercising this delegated authority the CEO shall consult with the Shire President and will only exercise the delegated authority if the Shire President agrees.

This delegation is for applications received prior to a Council or Committee meeting. If permission is requested at or during a Council or Committee meeting, the approval is to be considered by Council.

FINANCE

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|---------------------------|--|
| DELEGATION NUMBER | F.1 |
| LEGISLATIVE POWER | Clause 12, Local Government (Financial Management) Regulations |
| DELEGATION SUBJECT | Payments from Municipal Fund and Trust Fund |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 27 November 2014 (C.12/1114) |

The CEO is delegated authority to make payments from the Municipal Fund, Reserve or Trust Fund on the basis that all payments are made under two signatures as determined by the CEO.

The CEO has assigned this Delegation to the Executive Manager Corporate Services & Senior Finance Officer

| | |
|---------------------------|--|
| DELEGATION NUMBER | F.2 |
| LEGISLATIVE POWER | Local Government Act 1995 (Section 5.42) |
| DELEGATION SUBJECT | Donations |
| DELEGATE | Chief Executive Officer |

The Chief Executive Officer is delegated authority to determine requests for donation of monies up to the value of \$400 when a group or individual can demonstrate:

1. Significant direct benefit to the local community.
2. That the group is a community group or non profit making organisation or running a non profit activity.
3. That the group's financial status is such as to justify a donation from Council.

4. Special circumstances or needs exist in the opinion of the Chief Executive Officer to warrant a donation, eg; support of needy groups and individuals who bring credit to the municipality by achieving state or national representation or awards, which sees them requiring financial assistance for travelling, accommodation or other incidental expenses.
5. That available funding exists in Council's budget.

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|---------------------------|--|
| DELEGATION NUMBER | F.3 |
| LEGISLATIVE POWER | Local Government Act 1995, Section 6.12 |
| DELEGATION SUBJECT | Write Off of Money Owing to the Local Government |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 27 November 2014 (C.12/1114) |

The CEO is delegated authority to write off any amount of money which is owed to the local government up to a limit of \$500 in any one instance. In exercising this delegated authority the CEO shall:

1. Provide for appropriate internal controls
2. Ensure all statutory requirements are met
3. Ensure all Council Policies are observed.

| | |
|---------------------------|--|
| DELEGATION NUMBER | F.4 |
| LEGISLATIVE POWER | Local Government Act 1995 (Section 5.42) |
| DELEGATION SUBJECT | Contract Variations |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 25 th November 2004 (C.26/1104) |

The Chief Executive Officer is delegated authority to approve minor variations to contracts entered into by Council where the variation is equal to or less than 5% with a ceiling of \$5,000.

| | |
|---------------------------|--|
| LEGATION NUMBER | F.5 |
| LEGISLATIVE POWER | Local Government Act 1995 (Section 5.42) |
| DELEGATION SUBJECT | Tenders for Providing Goods & Services |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 27 November 2014 (C.12/114) |
| VARIATION DATE | 26 November 2015 (C.16/1115) |

In respect to part 4 of the Local Government (Functions and General) Regulations 1996, the CEO is delegated authority to perform the following:

1. Publicly invite tenders for the supply of goods and services expected to be worth more than \$150,000. (*Reference: Regulations 11(1), 12 and 13*).
2. Determine, in writing, the criteria for deciding which tenders should be accepted and give Statewide public notice in accordance with Regulation 14.
3. Give each tenderer notice in writing containing particulars of the successful tender or advising that no tender was accepted. (*Reference: Regulation 19*).

NB: The decision to select a successful tender is still one for Council to determine.

The CEO in exercising authority under Section 5.44 of the Local Government Act 1995 has delegated this power/duty to the relevant Executive Manager for the supply of goods and services within that Officers area of responsibility.

| | |
|---------------------------|---|
| DELEGATION NUMBER | F.6 |
| LEGISLATIVE POWER | Local Government Act 1995 (Sections 5.42) |
| DELEGATION SUBJECT | Leisure Centre Fees |
| DELEGATE | Chief Executive Officer |

The Chief Executive Officer is delegated authority to approve a reduction in Leisure Centre fees of no more than 50% for the purpose of providing one-off opportunities to encourage participation in Leisure Centre activities during promotional campaigns.

| | |
|---------------------------|--|
| DELEGATION NUMBER | F.7 |
| LEGISLATIVE POWER | Local Government Act 1995 (Sections 5.42 and 6.14), and Local Government (Financial Management) Regulations 1996 (Regulation 19) |
| DELEGATION SUBJECT | Authority to Invest Surplus Funds |
| DELEGATE | Chief Executive Officer |

The Chief Executive Officer is delegated authority and power to invest money held in the Municipal (including funds held in Reserve Accounts) or Trust Funds, that is not required for the time being for any purpose, in accordance with Part III of the Trustees Act 1962, or in an investment approved by the Minister, subject to the following conditions-

1. The establishment of documented internal control procedures to be followed to ensure control over the investments;
2. Compliance with Regulation 19(2) of the Financial Management Regulations; and
3. Compliance with Council Finance Policy F.3 – Investments.

| | |
|---------------------------|------------------------------|
| DELEGATION NUMBER | F.8 |
| LEGISLATIVE POWER | Local Government Act 1995 |
| DELEGATION SUBJECT | Budget Expenditure |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 27 November 2014 (C.12/1114) |

The CEO is delegated authority to approve expenditure on goods and/or services and programs/projects for which funds have been provided in the Annual Budget without further reference to Council. In exercising this delegated authority the CEO shall:

1. Provide for appropriate internal control over all expenditure.
2. Ensure all statutory requirements are met.
3. Ensure all Council policies are observed.
4. Ensure adequate budgetary provisions relate.

| | |
|---------------------------|---|
| DELEGATION NUMBER | F.9 |
| LEGISLATIVE POWER | Local Government Act 1995 (Sections 3.57 & 3.58 and 5.42 & 5.43(b)) |
| DELEGATION SUBJECT | Acceptance of Tenders |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 27 November 2014 (C.12/1114) |
| VARIATION DATE | 26 November 2015 (C.16/1115) |

Unless otherwise specified, the CEO is delegated authority to accept a tender when the consideration involved does not exceed \$150,000 provided that appropriate provision is made in Council's Budget.

| | |
|---------------------------|--|
| DELEGATION NUMBER | F.10 |
| LEGISLATIVE POWER | Local Government Act 1995 (Section 3.58 and 5.42) |
| DELEGATION SUBJECT | Disposal of Surplus Equipment, Materials, Tools, Etc |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 27 November 2014 (C.12/1114) |
| VARIATION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to sell, by calling for expressions of interest, auction, or any other fair means, items of surplus equipment, materials, tools, etc., which are no longer required, or are no longer serviceable. This delegation applies only to items with an estimated value of less than \$2,000 each.

| | |
|---------------------------|---|
| DELEGATION NUMBER | F.11 |
| LEGISLATIVE POWER | Local Government Act 1995 Sections 6.39(2), 6.40, 6.49, 6.50(1), 6.56, 6.60(2), 6.76(4) |
| DELEGATION SUBJECT | Rates and Service Charges |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to exercise the powers and discharge the duties of the local government under:

- Sections 6.39(2) – amending the rate record to ensure the information is current and correct including amending the rate record for the 5 years preceding the current financial year.
- Section 6.40 – amending the rate record as a result in a change in rateable value, rateability of or the rate imposed on land.
- Section 6.49 – entering into an agreement with a person for payment of rates and service charges.
- Section 6.50(1) – determining the time allowed for the payment of a rate before it is deemed to be in arrears.
- Section 6.56 – recovering unpaid rates in a court of competent jurisdiction.
- Section 6.60(2) – requiring a lessee to pay rent in satisfaction of rates or service charges that are due.

- Section 6.76(4) – granting an extension of time for a person seeking to make an objection to the rate record.
- Section 6.76(5) – considering any objection to the rate record and either disallow it or allow it, wholly or in part.
- Section 6.76(6) – serving written notice of any decision made under Section 6.76(5).

The CEO has assigned this Delegation to the Executive Manager Corporate Services

WORKS & SERVICES

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|---------------------------|--|
| DELEGATION NUMBER | WS.1 |
| LEGISLATIVE POWER | Local Government Act 1995 (Section 5.42) |
| DELEGATION SUBJECT | Restricted Access Vehicles |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 27 November 2014 (C.12/1114) |
| VARIATION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to set conditions for the use of Restricted Access Vehicles for an interim period until Council finalises this issue.

The CEO has assigned this Delegation to the Executive Manager Works & Services, Senior Engineering Technical Officer and the General Operations Coordinator.

| | |
|---------------------------|--|
| DELEGATION NUMBER | WS.2 |
| LEGISLATIVE POWER | Road Traffic (Events on Roads) Regulations 1991 (Regulation 4) |
| DELEGATION SUBJECT | Events on Roads |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 27 November 2014 (C.12/1114) |

The CEO is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with the Road Traffic (Events on Roads) Regulations 1991 and applicable Council Policy. The CEO shall have regard to Section 3.50 of the Local Government Act 1995.

The CEO has assigned this Delegation to the Executive Manager Works & Services and Senior Engineering Technical Officer

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|---------------------------|---|
| DELEGATION NUMBER | WS.3 |
| LEGISLATIVE POWER | Local Government Act (Section 3.50 and Section 3.50A) |
| DELEGATION SUBJECT | Temporary Closure of Thoroughfares |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to approve the temporary closure, either wholly or partially, of any thoroughfare managed by the Shire of Bridgetown-Greenbushes where such closure is necessary for road safety purposes, road works or any other cause that would pose risks to road users.

Note applications for temporary road closures to accommodate events on a road will be considered under Delegation WS.2.

The CEO has assigned this Delegation to the Executive Manager Works & Services

PLANNING

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|---------------------------|--|
| DELEGATION NUMBER | P.1 |
| LEGISLATIVE POWER | Town Planning Scheme |
| DELEGATION SUBJECT | Development Applications – Extension of Time |
| DELEGATE | Chief Executive Officer |

The Chief Executive Officer is delegated authority to approve applications for extension of time in respect to development applications previously approved by Council or approved under delegated authority.

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|---------------------------|--|
| DELEGATION NUMBER | P.2 |
| LEGISLATIVE POWER | Town Planning Scheme |
| DELEGATION SUBJECT | Setback Variations |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 30 th March 2006 (C.13/0306a) |
| VARIATION DATE | 28 November 2013 (C.16/1113) |

Notwithstanding the provisions of the Council's Town Planning Scheme, the CEO is delegated authority to vary any setback provision for any development where such is considered appropriate due to design considerations or where the requirement to comply is considered unreasonable or undesirable due to the shape or geographical conditions of the land provided that the owners of any neighbouring properties likely to be detrimentally affected have been consulted and have signified no objections. Maximum variation allowed is 75%.

Explanatory Note: The 75% variation to setbacks in the Rural Zone of Town Planning Scheme No. 3 is to be taken from the 7.5 metre setback.

The CEO has assigned this Delegation to the Manager Planning

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|---------------------------|------------------------------|
| DELEGATION NUMBER | P.3 |
| LEGISLATIVE POWER | Town Planning Scheme |
| DELEGATION SUBJECT | Subdivisions |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 27 November 2014 (C.12/1114) |

Where applications/proposals comply in all respect with the operative Town Planning Scheme, policies and other regulatory controls, the Chief Executive Officer is delegated authority to provide the following:

1. Support subdivision proposals restricted to applications of not more than four (4) allotments in the absence of an adopted Subdivision Guide Plan or Structure Plan.
2. Support unrestricted subdivision proposals when they are within an approved Subdivision Guide Plan or Structure Plan.
3. Support applications for the amalgamation of lots.
4. Support applications for minor boundary adjustments.
5. Not support any subdivision or amalgamation proposal that is not in conformity with the operative Town Planning Scheme, policies or any Subdivision Guide Plan or Structure Plan.

This delegation is to be interpreted as permitting recommendations to be lodged with the Western Australian Planning Commission for approval or refusal as appropriate.

The CEO has assigned this Delegation to the Manager Planning

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|---------------------------|---|
| DELEGATION NUMBER | P.4 |
| LEGISLATIVE POWER | Town Planning Scheme |
| DELEGATION SUBJECT | Development Applications |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 15 th December 2005 (C.4/1205) |
| VARIATION DATE | 25 th September 2008 (C.22/0908) |
| VARIATION DATE | 27 November 2014 (C.08/1114) & (C.12/1114) |
| VARIATION DATE | 29 November 2018 (C.03/1118b) |

The CEO is delegated authority to –

- i) Approve all development applications for AA uses under the operative Town Planning Scheme except where:
 - An advertised or referred development application has received a submission by way of objection, other than an objection which can be satisfied by conditions of consent;
 - The proposed development, although not advertised, is considered by the CEO to be of a contentious nature;
- ii) Approve all development applications and building envelope relocations complying to Council Policies, Guidelines or Codes.
- iii) Approve development applications and building envelope relocations where such applications vary only to a minor extent from Council's Policies, Guidelines or Codes.
- iv) Refuse development applications and building envelope relocations which do not comply with Council Policies.
- v) Approve development applications for "P" or "IP" uses (incidental to the predominant use).
- vi) Approve development applications on Reserves where the proposed use is consistent with the purpose of the Reserve.
- vii) Support minor variations to Section 20 Signage of the Bridgetown Special Design Heritage Precinct – Statement of Planning Policy and associated Bridgetown Heritage Precinct: development Guidelines for obscure window signage or treatment only for shop fronts where goods are not displayed.

- viii) Approve applications for 2 dwellings on a residential zoned lot under Town Planning Scheme No. 4 as per Clause 4.2.5 of that Town Planning Scheme.

The CEO has assigned this Delegation to the Manager Planning

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|---------------------------|------------------------------|
| DELEGATION NUMBER | P.5 |
| LEGISLATIVE POWER | Land Administration Act |
| DELEGATION SUBJECT | Road Closures |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 27 November 2014 (C.12/1114) |

Where an application is received for the closure of any road in the district, the Chief Executive Officer is delegated authority to initiate the process by seeking comment from affected landowners, service authorities, etc and advertising the proposal for public comment. All notices and advertisements are to clearly demonstrate Council is not committed to the closure proposal but is simply wanting comment to assist in determining whether to proceed further with the closure, or not.

When all responses are received and the advertising period has expired, the Chief Executive Officer is to submit details to Council for formal consideration.

Nothing precludes the CEO from presenting a road closure application to Council for consideration prior to commencing advertising.

The CEO has assigned this Delegation to the Manager Planning

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|---------------------------|--------------------------|
| DELEGATION NUMBER | P.6 |
| LEGISLATIVE POWER | Subdivisional Road Names |
| DELEGATION SUBJECT | Subdivisional Road Names |
| DELEGATE | Chief Executive Officer |

The CEO is delegated authority to approve subdivisional road names for presentation to the Geographic Names Committee.

The CEO has assigned this Delegation to the Manager Planning

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|---------------------------|---------------------------------|
| DELEGATION NUMBER | P.7 |
| LEGISLATIVE POWER | Planning & Development Act 2005 |
| DELEGATION SUBJECT | Subdivision Clearance |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 27 November 2014 (C.12/1114) |

The CEO is delegated authority to issue subdivision clearance to approved subdivisions where relevant conditions have been fully complied with in accordance with the approval issued by the Western Australian Planning Commission.

This delegation also includes clearance of survey strata lots and strata title applications including buildings fully compliant with the necessary approvals.

The CEO has assigned this Delegation to the Manager Planning

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|---------------------------|---------------------------|
| DELEGATION NUMBER | P.8 |
| LEGISLATIVE POWER | Local Government Act 1995 |
| DELEGATION SUBJECT | Directional Signs |
| DELEGATE | Chief Executive Officer |

The CEO is delegated authority to approve applications for directional signs where such applications are in accordance with Council Policy.

The CEO has assigned this Delegation to the Manager Planning

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|---------------------------|--|
| DELEGATION NUMBER | P.9 |
| LEGISLATIVE POWER | Planning & Development Act 2005 |
| DELEGATION SUBJECT | Provision of Streets in Subdivisions under the Planning & Development Act 2005 |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 29 th November 2007 (C.14/1107) |
| VARIATION DATE | 28 th February 2008 (C.17/0208) |

The CEO is delegated authority to approve subdivisional and street construction drawings in accordance with Section 170 of the Planning and Development Act 2005, where drawings comply with Council's policy E5 - Provision of Subdivisional Roads and Streets, and good engineering practice.

Extract from the Planning and Development Act:

170. Local government to be provided with specifications for roads and waterways

- (1) Before a person who is subdividing land commences to construct and drain roads or construct artificial waterways shown in the diagram or plan of survey, that person is to give to the local government —
 - (a) drawings showing longitudinal and cross sections of the proposed road or artificial waterway;
 - (b) specifications of the proposed road or artificial waterway; and
 - (c) such other information including information relating to levels, drainage, nature of soil, and physical features as the local government requires.
- (2) A person who does not comply with subsection (1) commits an offence.
- (3) The local government may by written notice require the person subdividing the land —
 - (a) to amend the drawings or specifications or both; and
 - (b) to comply with such further conditions as the local government thinks fit to impose in respect of the proposed road or waterway,for the purpose of ensuring that the construction and drainage of the road or construction of the artificial waterway is consistent with the approval of the Commission.
- (4) Without limiting the powers conferred on a local government by subsection (3), where —
 - (a) a person delivers drawings and specifications of a proposed road or artificial waterway to a local government under subsection (1); and

- (b) the proposed road or artificial waterway, if constructed in accordance with those plans and specifications, would not satisfy the minimum standards fixed under section 169 applicable to the proposed road or artificial waterway,

the local government is to by written notice require the person to so amend the drawing or specifications, or both, as to cause the proposed road or artificial waterway to satisfy those minimum standards.

- (5) A person who is aggrieved by a requirement of the local government made under subsection (3) may apply to the State Administrative Tribunal for a review, in accordance with Part 14, of the responsible authority's decision.
- (6) A person who does not comply with a requirement of a local government made by written notice given to that person under subsection (3) commits an offence.

The CEO has assigned this Delegation to the Executive Manager Works & Services

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| DELEGATION NUMBER | P.10 |
| LEGISLATIVE POWER | Town Planning Scheme Activities in Thoroughfares & Trading in Thoroughfares and Public Places Local Law |
| DELEGATION SUBJECT | Signs and Hoardings |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 27 November 2014 (C.12/1114) |

The CEO is delegated authority to approve the erection and where appropriate, the licensing of signs and hoardings that comply with the Town Planning Scheme Policies and the Local Laws of the Council, and where an application does not comply with the Council Policies or the Local Laws, the application is to be refused.

The CEO has assigned this Delegation to the Manager Planning

BUILDING

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|---------------------------|------------------------------|
| DELEGATION NUMBER | B.1 |
| LEGISLATIVE POWER | Building Act 2011 |
| DELEGATION SUBJECT | Powers and Duties |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 28 November 2013 (C.16/1113) |

Council delegates its authority and powers to the Chief Executive Officer the capacity to exercise and discharge all or any of the powers and functions of the permit authority in regard to the following sections of the Building Act:

| | |
|-------------|---|
| Section 96 | Designation authorised person and authority to appoint authorised persons |
| Section 100 | Authority to enter buildings or properties for compliance purposes |
| Section 101 | Authority to carry out inspection for compliance purposes |
| Section 102 | Authority to obtain information and records for compliance purposes |
| Section 103 | Authority to use assistance and force when exercising a power under the Act |
| Section 106 | Authority to apply to a Justice of the Peace (JP) for an entry warrant |
| Section 109 | Authority to execute a warrant |
| Section 110 | Authority to issue Building Orders |
| Section 117 | Authority to revoke Building Orders |
| Section 139 | Authority to commence prosecution |

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|---------------------------|------------------------------|
| DELEGATION NUMBER | B.2 |
| LEGISLATIVE POWER | Building Act 2011 |
| DELEGATION SUBJECT | Powers and Duties |
| DELEGATE | Principal Building Surveyors |
| VARIATION DATE | 28 November 2013 (C.16/1113) |

Council delegates its authority and powers to the Council's Registered Building Surveyors the capacity to exercise and discharge all or any of the powers and functions of the permit authority in regard to the following sections of the Building Act:

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| Section 20 | Authority to grant or refuse to grant building permits |
| Section 21 | Authority to grant or refuse to grant demolition permits |
| Section 22 | Authority to refuse to grant building permits or demolition permits if: <ol style="list-style-type: none"> 1. There appears to be an error in the information provided for the application or in a document that accompanied the application; or 2. If an application is inconsistent with: <ol style="list-style-type: none"> (a) A function that the Permit Authority has under written law; or (b) An agreement between the Permit Authority and the applicant. |
| Section 32 | Extend the time during which permit has effect |
| Section 58 | Authority to grant, modify or refuse to grant Occupancy Permits or Building Approval Certificates |
| Section 65 | Authority to extend the period in which the Occupancy Permit or modification or the Building Approval Certificate has effect. |
| Section 96 | Designated authorised person in relation to buildings and incidental structures |
| Section 100 | Entry Powers for compliance purposes |
| Section 101 | Powers after entry for compliance purposes |
| Section 102 | Obtaining information and documents for compliance purposes |
| Section 103 | Use of force and assistance that is reasonably necessary in the circumstances when exercising a power under the Act |
| Section 106 | Authorisation to apply to a JP for an entry warrant for compliance purposes |
| Section 109 | Execution of warrant |
| Section 110 | Authority to issue Building Orders |
| Section 117 | Authority to revoke Building Orders |

OTHER

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|---------------------------|-----------------------------|
| DELEGATION NUMBER | O.1 |
| LEGISLATIVE POWER | Bush Fires Act |
| DELEGATION SUBJECT | Firebreak Order – Variation |
| DELEGATE | Chief Executive Officer |

That pursuant to the provisions of Council's Firebreak Order and the Bush Fires Act, the Chief Executive Officer is delegated authority to approve or refuse applications to provide firebreaks in alternative positions and to approve or refuse applications to provide alternative fire protection measures on land subject to relevant FCO endorsement of application.

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|---------------------------|----------------------------------|
| DELEGATION NUMBER | O.2 |
| LEGISLATIVE POWER | Dog & Cat Acts |
| DELEGATION SUBJECT | Proceedings Under Dog & Cat Acts |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 28 November 2013 (C.16/1113) |

In accordance with Section 44 of the Dog Act and Section 44 of the Cat Act, the Chief Executive Officer is authorised to institute and carry on proceedings in the name of the Shire in respect to offences alleged to have been committed within the district against the Dog and Cat Acts.

This delegation also enables the Chief Executive Officer to issue infringement notices pursuant to the provisions of Section 29 of the Dog Act and Section 27 of the Cat Act.

The CEO has assigned this Delegation to the Senior Ranger & Ranger

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|---------------------------|----------------------------------|
| DELEGATION NUMBER | O.3 |
| LEGISLATIVE POWER | Bush Fires Act 1954 (Section 33) |
| DELEGATION SUBJECT | General Orders |
| DELEGATE | Chief Executive Officer |

The Chief Executive Officer is delegated authority to issue individual orders under Bush Fires Act, Section 33 where necessary to enforce general orders and be authorised to instruct Bush Fire Brigades to do the work if necessary, or employ Council staff to do the work if necessary, or employ contractors to do the work if necessary at the cost of the owners/occupiers.

The CEO has assigned this Delegation to the Community Emergency Services Manager, Senior Ranger and Ranger

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|---------------------------|----------------------------------|
| DELEGATION NUMBER | O.4 |
| LEGISLATIVE POWER | Bush Fires Act 1954 (Section 33) |
| DELEGATION SUBJECT | Removal of Hazards |
| DELEGATE | Chief Executive Officer |

The Chief Executive Officer is delegated authority to issue individual orders under the Bush Fires Act Section 33 for the removal of hazards wherever a recommendation is made to him/her by the Fire Control Officer and in his/her discretion he/she considers it necessary, instruct Bush Fire Brigades to do the work necessary, or employ Council staff to do the work if necessary, or employ contractors to do the work if necessary, at the cost of the owners/occupiers.

The CEO has assigned this Delegation to the Community Emergency Services Manager, Senior Ranger and Ranger

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|---------------------------|-------------------------------------|
| DELEGATION NUMBER | O.5 |
| LEGISLATIVE POWER | Bush Fires Act 1954 (Section 59(3)) |
| DELEGATION SUBJECT | Offences – Bush Fires Act |
| DELEGATE | Chief Executive Officer |

The Chief Executive Officer is delegated general authority to consider allegations of offences alleged to have been committed against the Bush Fires Act within the district, and if the Chief Executive Officer thinks fit, to institute and carry out proceedings in the name of the Shire against any person alleged to have committed any of those offences. This delegation extends to the issue and withdrawal of infringement notices in accordance with the provisions of Section 59A of the Act.

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|---------------------------|---|
| DELEGATION NUMBER | O.6 |
| LEGISLATIVE POWER | Planning & Development Act 2005; Building Regulations; Health Act |
| DELEGATION SUBJECT | Enforcement and Legal Proceedings |
| DELEGATE | Chief Executive Officer |

The Chief Executive Officer is delegated authority to appoint persons to initiate prosecutions on behalf of Council under various legislation and Council's Local Laws. Further, the Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions as specified by the Chief Executive Officer. The appointments being those referred to in Section 9.10 of the Local Government Act.

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|---------------------------|--|
| DELEGATION NUMBER | O.7 |
| LEGISLATIVE POWER | Water & Rivers Commission |
| DELEGATION SUBJECT | Use of Blackwood River for Active Recreation |
| DELEGATE | Chief Executive Officer |

The CEO is delegated authority to approve all recreational usage within the Blackwood River, with the exception being that within the Bridgetown Townsite the approval of power dinghy races is restricted to the three established events (Blackwood Classic, Sunnyside Down and the “River Race”) and no practicing by power boats is endorsed.

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|---------------------------|-----------------------------------|
| DELEGATION NUMBER | O.8 |
| LEGISLATIVE POWER | Local Government Act 1995 |
| DELEGATION SUBJECT | Use of Shire Reserves for Camping |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 25 November 2010 (C.19/1110) |

The CEO is delegated authority to approve all applications for the Greater Sportsground or any other area he sees fit for such use as a camping area.

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|---------------------------|--|
| DELEGATION NUMBER | O.9 |
| LEGISLATIVE POWER | |
| DELEGATION SUBJECT | Fire Management Plan |
| DELEGATE | Chief Executive Officer |
| VARIATION DATE | 29 th November 2007 (C.14/1107) |

The CEO is delegated authority to:

1. Implement the Shire of Bridgetown-Greenbushes Fire Management Plan as adopted by Council and within annual budgetary constraints.
2. Undertake those actions necessary to implement the Shire Policy in regard to Fire Prevention.

The CEO has assigned this Delegation to the Community Emergency Services Manager, Senior Ranger and Ranger

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|---------------------------|---|
| DELEGATION NUMBER | O.10 |
| LEGISLATIVE POWER | Dog Act 1976 [Sections 10AA and 26(3)] Dog Local Law Clause 3.2 |
| DELEGATION SUBJECT | Applications for Exemptions to Keep More than Prescribed Number of Dogs |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated to determine (approve or refuse) any application to keep more than the prescribed number of dogs as stipulated at Clause 3.2 of the Dog Local Law.

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|---------------------------|-------------------------------|
| DELEGATION NUMBER | O.11 |
| LEGISLATIVE POWER | Cat Act 2011 (Section 44) |
| DELEGATION SUBJECT | Administration of the Cat Act |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to exercise the functions in relation to the administration of the Cat Act 2011 and associated regulations.

The CEO has assigned this Delegation to the Senior Ranger & Ranger

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|---------------------------|-------------------------------|
| DELEGATION NUMBER | O.12 |
| LEGISLATIVE POWER | Dog Act (Section 10AA) |
| DELEGATION SUBJECT | Administration of the Dog Act |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to exercise the functions in relation to the administration of the Dog Act 1976 and associated regulations.

The CEO has assigned this Delegation to the Senior Ranger & Ranger

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|---------------------------|--|
| DELEGATION NUMBER | O.13 |
| LEGISLATIVE POWER | Liquor Control Act 1988 |
| DELEGATION SUBJECT | Section 39 and Section 40 Certificates |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to issue certificates of compliance under Sections 39 (certificate of local government as to whether premises comply with laws) and Section 40 (certificate of planning authority as to whether use of premises complies with planning laws) of the Liquor Control Act 1988.

The CEO has assigned this Delegation to the Manager Environmental Health & Manager Planning

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|---------------------------|--|
| DELEGATION NUMBER | O.14 |
| LEGISLATIVE POWER | Local Government Act (Division 3, Subdivision 4) |
| DELEGATION SUBJECT | Impounding of Goods Including Abandoned Vehicles |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to impound any goods, vehicles or other items in accordance with Sections 3.37 to 3.48 of the Local Government Act 1995.

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|---------------------------|---|
| DELEGATION NUMBER | O.15 |
| LEGISLATIVE POWER | Temporary Accommodation Policy (Policy H.5) |
| DELEGATION SUBJECT | Temporary Accommodation Applications |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to determine applications for temporary accommodation with respect to Council's Policy H.5 – Temporary Accommodation.

The CEO has assigned this Delegation to the Manager Environmental Health

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|---------------------------|--------------------------------|
| DELEGATION NUMBER | O.16 |
| LEGISLATIVE POWER | Food Act 2008 |
| DELEGATION SUBJECT | Administration of the Food Act |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to exercise the functions of the “enforcement agency” in relation to the administration of the Food Act 2008 and associated Regulations.

Note Section 8 of the Food Act 2008 defines an “enforcement agency” as meaning –

- a) the CEO of the department of the Public Service principally assisting in the administration of this Act; or
- b) a local government; or
- c) a person or body, or a person or body within a class of persons or bodies, prescribed by the regulations for the purposes of this definition;

The CEO has assigned this Delegation to the Manager Environmental Health

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|---------------------------|---|
| DELEGATION NUMBER | O.17 |
| LEGISLATIVE POWER | Local Government Act |
| DELEGATION SUBJECT | Administration of the Local Government (Uniform Local Provisions) Regulations |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 30 November 2017 (C.18/1117) |

The CEO is delegated authority to exercise the functions in relation to the administration of the Local Government (Uniform Local Provisions) Regulations including but not limited to administering applications for or breaches of –

- Disturbing local government land or anything on it;
- Obstructing public thoroughfare;
- Encroaching on a public thoroughfare;
- Separating land from public thoroughfare;
- Gate across a public thoroughfare;
- Dangerous excavation in or near public thoroughfare;
- Crossing from public thoroughfare to private land or private thoroughfare;
- Requirement to construct or repair crossing;
- Contribution to cost of crossing;
- Private works on, over or under public places;
- Protection of watercourses, drains, tunnels and bridges;
- Protection of thoroughfares from water damage; and
- Wind erosion and sand drifts.

The CEO has assigned this Delegation to the Executive Manager Works & Services

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|---------------------------|---|
| DELEGATION NUMBER | O.18 |
| LEGISLATIVE POWER | Planning and Development (Local Planning Scheme) Regulations 2015 |
| DELEGATION SUBJECT | Municipal Heritage Inventory – Minor Corrections or Updates to Approved Place Records |
| DELEGATE | Chief Executive Officer |
| ADOPTION DATE | 29 March 2018 (C.13/0318) |

The CEO is delegated authority to make minor corrections or updates to approved place records when appropriate in light of new information, however any significant changes such as changes to management categories or deletion of places will require Council approval.

POLICY MANUAL - ATTACHMENT 7

SEPARATE ELECTRONIC
ATTACHMENT

Go to

<https://www.bridgetown.wa.gov.au/documents/council-policies-and-guidelines>

SUBMISSIONS

REMOVAL OF 2 PARKING BAYS IN STEERE STREET

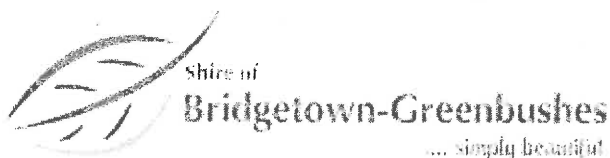
From: BTNSHIRE
Sent: Thursday, 28 March 2019 8:27 AM
To: Tim Clynch
Subject: FW: I-EML201952553 - Removal of two parking bays in Steere Street

SynergySoft: I-EML201952553

Eileen Kneale

Records Officer
Shire of Bridgetown-Greenbushes
PO Box 271
BRIDGETOWN WA 6255
PH: (08) 9761 0800
FAX: (08) 9761 2023
Website: www.bridgetown.wa.gov.au

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From: Judy [<mailto:judymaddams@westnet.com.au>]
Sent: Wednesday, 27 March 2019 7:27 PM
To: BTNSHIRE
Subject: I-EML201952553 - Removal of two parking bays in Steere Street

I fully support the removal of the parking bay on the east side as vehicles parked there, particularly the larger four wheel drives, make it difficult to see vehicles travelling eastwards when exiting the council car park area.

A further enhancement would be to put lane lines or cat's eyes in the centre of the eastern entry/exit from the council car park. When turning in, I sometimes find a car waiting to exit, in the middle of the exit, making it difficult or impossible to enter. This is also a safety issue. Please consider.

The parking bay on the south side does not inhibit safe exiting of the railway loop (Stewart Street) to the same extent, and there is clear vision of oncoming traffic in the adjacent lane, and traffic approaching from the left is visible when starting to exit before crossing to that lane if turning eastwards. If it is still considered a safety concern, I have no objection to the removal of this parking bay as there are other parking areas in the vicinity.

Judith A Maddams



PO Box 369
Bridgetown WA 6255
ABN 27 897 686 939
6255tourismassociation@gmail.com

14th April 2019

Dear Tim,

I am writing on behalf of the BGBTA in response to your letter re the possible removal of two parking bays in Steere Street.

While we understand the difficulties in turning at the junctions mentioned, an alternative option was suggested by a local business and we felt it deserved consideration. Could these two carparks in question be used for ACROD parking only? This would reduce the usage, and perhaps the parking of larger vehicles, making exit easier most of the time. It was also suggested that this would need to be monitored and regulated until people adjusted to the change.

One other suggestion was for one of the parking spots to be turned into motorbike parking.

No other suggestions or objections were raised by the committee members.

Kind regards,

Tessa Dittrich

BGBTA President

Tel: 040 9083 893

Bridgetown Greenbushes Business and Tourism Association Inc (BGBTA)



| | |
|---------------------------------|---------------|
| Shire of Bridgetown-Greenbushes | |
| File No: | 734 |
| Document No: | 1-00201952692 |
| 16 APR 2019 | |
| Officer | CEO |
| Copy | |

Bridgetown Newsagency
16 Steere Street
BRIDGETOWN WA 6255
Ph: 0897 611001

Bridgetown Greenbushes Council Members
1 Steere Street
BRIDGETOWN WA 6255

Dear Council Members,

In relation to Possible Removal of Two Parking Bays in Steere Street

In response to the letter received 11th March 2019, I believe the proposed removal of these bays will have a direct negative affect on my business. When canvassing my own senior customers on their opinion of removing the bays they have expressed their concern at losing two bays so close to the businesses on Steere Street. I hope the Council will consider the below suggestions before deciding to remove the bays.

I suggest the Bridgetown- Greenbushes Council consider making the South side parking bay a Disabled/ Silver Chain Parking Bay as there are no disabled parking bays currently on the South side of Steere Street. I acknowledge there is a Disabled parking bay with in the Shire car park but the distance and uneven surface of the road make it unsuitable for our less mobile customers.

I believe the safest solution to the visibility issue is to consider changing Stewart Street to a one-way Street. There are no businesses on Stewart Street that will be affected and the parking bays that run along Stewart Street are already facing South. If the Council were to change Stewart Street into a one-way street there would be no need to remove or change the South side parking bay from its current state.

I ask the Shire Council to thoroughly consider all the options put to them before deciding on this matter as your decision will directly impact not only my business but all the businesses on Steere Street, most of whom are experiencing tough times right now.

Regards



Hayley Thorpe

Bridgetown Newsagency

| | |
|--------------|----------------|
| Document No: | 1-2020195265-5 |
| 15 APR 2019 | |
| Officer | CEO |
| Copy | |

Proposed Removal of Parking Bays in Steere Street

It is disappointing that the Shire Council is considering the removal of two parking bays, one in front of and the other on the opposite side of Steere Street in the vicinity of the Newsagency.

The two exits into Steere Street, as referred to in your safety assessment, are no more a safety issue than a number of exits into Hampton Street where the volume of traffic is much greater. There are glaring safety issues, with one of the worst being the exit from the bottom of IGA. On a busy day it is very wise to not turn right.

Bridgetown has limited parking now and the loss of any further bays will naturally impact considerably on those businesses nearest to the parking bays to be removed. I feel for all those business owners on the south side of Steere Street and for the people who need to use the laundromat. The Shire carpark on many occasions is overcrowded spilling onto the rail reserve.

The Newsagency receives a large amount of incoming stock daily which requires room to unload pallets, boxes, newspapers and magazines. It is preferable that you are able to park as close to the shop as possible, to conduct this business. Vehicles also come and go constantly, usually for as long as it takes to buy a paper and lotto.

So where does this leave the businesses of Bridgetown. We can't keep removing parking bays or we will eventually find people preferring to shop out of town. That leads to businesses closing, empty shops and disgruntled locals.

Bridgetown's streets are very busy. A good move would be to advertise and educate locals to be more aware when driving in Bridgetown, to slow down a little, to be more considerate of others on the street. The two exits in question into Steere Street can be used safely. Before reaching the exit, a clear view can be seen on either side when looking south towards Hampton Street.

I would also like to see the Shire Council meet individually with each Business Owner who these proposed changes will affect considerably. I would like you to listen to their concerns. Hear their views on what they think may or may not work. This should have been done before you wrote them a letter of intent or asked for written public comment. It is the businesses of this town that keep it viable and for that matter keep you in a job. It is both courteous and respectful to hear what they have to say face to face.

Mrs Coleen Russell
550 Glentulloch Road
Bridgetown WA 6255

12/4/2019.

April 15 2019

Mr T Clynch

CEO

Shire of Bridgetown-Greenbushes

Via email

RE: PROPOSAL TO REMOVE TWO PARKING BAYS IN STEERE STREET.

Dear Sir,

I write in regards to the proposal to remove two parking bays in Steere Street.

I object to the removal of the two parking bays and would like the Shire to consider an option of changing Stewart Street to a one way street (southbound direction) which would alleviate some of the issues and possibly allow for the creation of additional parking spaces rather than the removal of parking spaces.

One way southbound on Stewart Street would

- a) eliminate issues of sightlines for vehicles exiting Stewart Street turning right into Steere Street, currently restricted by the parking on the South side of Steers Street, as no vehicles would exit Stewart Street onto Steere Street,
- b) Improve egress from the Shire car park at Civic Lane, as there would no longer be any traffic coming along Stewart Street, with drivers only giving way to traffic on Steere Street,
- c) Improve egress from the Shire Car park at the western exit, as they would no longer be affected by vehicles turning left from Stewart Street,
- d) Improve pedestrian safety due to the removal of vehicles exiting Stewart Street, particularly those pedestrians crossing from the Shire Car Park to and from the shops on the southern side of Steere Street.
- e) Provide an opportunity to create additional parking on the western side of Stewart Street as there would only be one lane needed for traffic.
- f) Provide an opportunity to provide kerbing and/or visual improvement to the western side of Stewart Street.

The one way portion may be returned to both directional flow at or near the right hand bend on Stewart Street towards Hampton Street to allow for access to the two businesses and the community garden. This would reduce the need for trucks servicing the businesses at the southern end to enter Stewart Street at Steere Street.

I acknowledge that my proposal will not improve sightlines for those exiting the shire car park and Civic Lane, to the west, but it would eliminate some of the issues. However the addition of "no right turn" from Civic Lane, would also eliminate the issue of sightline for vehicles turning right into Steere Street, and such traffic would then be directed either left into Steere Street or directly across to the now one way Stewart Street, which involves less risk than turning right.

If the parking bay on the northern side of Steere Street still posed a significant issue, I would suggest that consideration of motorcycle parking for this bay, as they have a lower vertical impact, in lieu of the current motorcycle parking in Hampton Street near the corner of Steere Street, which would in turn allow for additional parking in Hampton Street, and would allow for the potential to construct the same type of paving into Hampton Street that is proposed for Steere Street, to improve pedestrian access across Hampton Street. I would propose that such paving in Hampton Street to improve pedestrian access, would be placed a short distance south of the intersection so that it does not impact on turning vehicles.

This itself would not only improve pedestrian access but may also allow for improved sightlines on Hampton Street from Steere Street.

Yours sincerely

Bruce Bebbington

RMB 313a Bridgetown 6255

77 Carbunup Brook Road Sunnyside 6256

Email bebbington@westnet.com.au

Ph 97617535



Talisson Lithium Pty Ltd

ABN: 15 140 122 078
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 PO Box 31, Greenbushes WA 6254
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www.talissonlithium.com

REF: L09BV02ENV 2019
 LJL

Enquiries: Bruce Vernon; M: 0418 906 227; E: bruce.vernon@talissonlithium.com

09 September 2019

Mr Tim Clynch
 Chief Executive Officer
 Shire of Bridgetown-Greenbushes
 1 Steere Street
 BRIDGETOWN WA 6255

Dear Tim,

Re: Proposed Mine Access Road – Council Resolutions

Talisson Lithium Pty Ltd (**Talisson**) notes the resolutions passed by Council on 15 August 2019 in relation to the proposed Mine Access Road (**MAR**) associated with the Mine Expansion Project. With respect to Resolution SpC.01/0819a Talisson wishes to respond to the decisions as per points (a) and (b) and will provide evidence of robust assessments that were carried out prior to and throughout the design of the road.

- a. *“That along the mine access road, suitable rope crossings for arboreal creatures be installed in conjunction with the two animal underpasses”.*

The Environmental Protection Authority (**EPA**) assessment of the Project included the potential impacts and mitigation for impact to fauna. The following fauna studies have been undertaken within Talisson’s Greenbushes mining leases, which have informed this assessment.

- Harewood (2018b) Greenbushes – Preliminary Western Ringtail Possum Surveys – June 2018;
- Onshore Environmental Consultants (2018d) Western Ringtail Possum – Desktop Regional Habitat Mapping; and
- Onshore Environmental Consultants (2018d) Targeted Western Ringtail Possum Survey Greenbushes Mine

The fauna studies were the first broad scale assessment of all of our mining leases and are regarded as substantive baseline surveys for environmental approvals, impact assessment and closure planning. The assessments included nocturnal studies, motion camera recordings and opportunistic surveys of tracks, scats and incidental recordings.

The majority of habitats within the Mine Development Envelope (**MDE**) have been assessed as unsuitable for arboreal dwellers due primarily to the lack of dense well connected mid-storey and upper-storey vegetation, and/or lack of mature trees as a result of anthropogenic impacts. It is considered unlikely that a population of Phascogales or Western Ringtail possums would inhabit the MDE, and if individuals are occasionally present they are not considered to be dependent on the existing habitats.

Talison requests that the Council resolution asking for suitable rope crossings for arboreal creatures be re-considered on the basis of the abovementioned substantial and rigorous assessment. Talison has agreed to install underpasses for fauna as indicated on drawings previously provided.

b. *“That adequate swales and filtering reed beds be provided between the mine access road and main water bodies to filter water, placement as such to be in consultation with shire officers and the Landcare office”.*

Talison has carried out extensive surface water assessments as part of the Mine Expansion Project. This required a surface water assessment to identify and assess potential risks and impacts to surface water receiving environments associated with the expansion of the mine including the MAR.

The design of the MAR incorporates features to capture and redirect run-off water. The proposed design will intersect any sediment or water draining from road surfaces with strategically placed drains and catchments serving to mitigate any potential erosion or runoff. In this instance Talison considers the existing design to be adequate.

Talison currently monitors water quality in the Schwenke's Dam catchment area at several locations and considers that routine monitoring and trends analysis will clearly establish any emerging water quality issues, to which Talison will carry out timely mitigative measures as necessary, which may include installing filtering reed beds.

On this basis Talison considers the resolutions to be unnecessary and requests that these points be taken into consideration for further evaluation by Council.

Please do not hesitate to contact Bruce Vernon, Manager Safety, Environment and Community on 0418 906 227 if there are queries or items requiring clarification.

Yours faithfully
TALISON LITHIUM PTY LTD

A handwritten signature in black ink, starting with a circular flourish and ending in a long, thin horizontal stroke.

Craig Dawson
General Manager – Operations
Greenbushes Lithium Mine

EXTRACT FROM COUNCIL MINUTES 15.8.19

**COUNCIL CONSIDERATIONS – MINE ACCESS
ROAD PROPOSAL**

Notification of Disclosures of Interest

Section 5.65 or 5.70 of the Local Government Act requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow a Member to speak, the extent of the interest must also be stated.

| | |
|--------------------|---|
| Name | Cr Scallan |
| Type of Interest | Financial |
| Item No. | SpC.01/0819 – Proposed Mine Access Road |
| Nature of Interest | Employed by the Proponent |

Business Items

Cr Scallan declared a Financial Interest in Item SpC.01/0819 as he is an employee of the proponent. Cr Scallan vacated the Meeting at 5.58pm.

| | | | |
|-----------------------|---------------------------|------------------|--|
| ITEM NO. | SpC.01/0819 | FILE REF. | |
| SUBJECT | Proposed Mine Access Road | | |
| PROPONENT | Talison Lithium Pty Ltd | | |
| OFFICER | Chief Executive Officer | | |
| DATE OF REPORT | 7 August 2019 | | |

Attachment 1 Detailed Alignment Plan for Mine Access Road
Attachment 2 Copy of Submission

OFFICER RECOMMENDATION that Council:

- 1. Note the submission received on the revised mine access road proposal.*
- 2. Approve the detailed alignment plans for the proposed mine access road noting that construction drawings will be required for local government approval as an operational function. At the time of submitting construction drawings the proponent is to submit an entry statement plan detailing any proposed landscaping and final details of the proposed location of the tin man sculpture and entry signage.*
- 3. Notes that in addition to its approval the approval of relevant Government agencies will be required for this proposal to proceed, including excise of land from State Forest and creation of a gazetted road reserve.*

4. *Notes that Talison Lithium Pty Ltd is able to construct the mine access road as a mining proposal under its existing mining approvals. Until such time as the road is dedicated as a public road, public road access to the Greenbushes Sportsground and Greenbushes Pool is to be maintained.*
5. *Reaffirms its position resolved at its January 2019 meeting, noting the potential reopening of the rail line between Greenbushes and Picton is currently being investigated by State Government agencies, the rail corridor lessee and industry, including Talison Lithium. In-principle Council supports the reopening of the rail from Greenbushes northwards but acknowledges the need for a full business case to be developed to the satisfaction of all parties for this to be progressed.*

Summary/Purpose

In 2018 Talison Lithium Pty Ltd commenced investigating options for construction of a new access road between South Western Highway and the mine site as an alternative to using Stanifer Street through Greenbushes townsite as its principal access route. The road would be created as a public road under the control of the Shire of Bridgetown-Greenbushes and would be accessible by all licensed vehicles and not just mine traffic.

At its January 2019 meeting Council noted submissions received on the proposed mine access road and approved in-principle the proposed route subject to four areas of concern being addressed in the detailed design plans, being:

- i. Pedestrian crossings near the Greenbushes Sportsground and any walk trail crossing points;
- ii. All intersection design and treatments;
- iii. The need for fencing in proximity to Greenbushes Pool; and
- iv. Noise attenuation design especially in proximity to Greenbushes Pool and Greenbushes Sportsground.

Talison Lithium established a community reference group to assist in addressing the above issues and considering the final alignment of the proposed road.

Upon completion of the plans (refer Attachment 1) Talison Lithium placed the plans on display for a 2 week period at the Greenbushes Community Resource Centre and promoted locally the opportunity for interested members of the public to view the plans. Although no formal consultation period was undertaken by the Shire for the revised plans all previous persons that provided a submission on the original concept plans were emailed to provide those persons an opportunity to provide further comments. One person took this opportunity and lodged a submission (refer Attachment 2)

Talison Lithium is seeking endorsement of the revised the detailed alignment plans showing the alignment and conceptual design of the proposed mine access road. Subject to this approval being obtained Talison Lithium would then proceed to preparing detailed design plans and construction drawings. These plans would be approved by the CEO and/or delegated officers as an operational task, similar to any other road construction drawing.

It is recommended that Council grant approval in principle to the detailed alignment plans for the proposed mine access road noting that the approval of other agencies will be required to excise the land from its current State Forest classification and to create and dedicate the road reserve as a local road. This process is likely to take some time to occur and the intention of Talison Lithium is to proceed with construction of the road as a mining proposal. This means that until creation of the road reserve occurs the road would have the status of a private road. Maintaining public road access to the Greenbushes Sportsground and Greenbushes Pool will be necessary during this period.

Background

The current and future expansion of the Talison Lithium mine at Greenbushes will increase the production of spodumene ore and mineral concentrate from the mine which in turn will result in an increase in traffic movements to and from the mine.

The mining rate will increase to an annual average of approximately 16 million bank cubic metres (Mbcm) because of the expansion and may reach up to 25 Mbcm. Processing of the ore is expected to produce between 2.3 and 2.7 million tonnes per annum (Mtpa) of lithium bearing mineral concentrate.

Lithium mineral concentrates from the Mine will continue to be transported to both the Ports of Bunbury and Fremantle (limited volumes) for export as per current arrangements and will also be transported to provide feedstock supply to the Tianqi Lithium Process Plant under construction in Kwinana and the Albemarle Lithium Process Plant under construction in the Kemerton Strategic Industrial Area located to the north of Bunbury.

In 2018 Talison Lithium Pty Ltd engaged a civil consultant to investigate options to provide mine access for trucks accessing the mine which did not require them to traverse through the Greenbushes townsite. Talison also engaged specialist consultants to carry out Flora, Fauna and Heritage surveys along the above routes to understand potential impacts.

The above investigations led to a route being identified for a new road commencing near the Greenbushes Sportsground and ending opposite the mine entrance on Maranup Ford Road. The new road would intersect with South Western Highway near the existing northern town entrance with a new slip lane being constructed on the highway to tie into the existing passing lane further north. The existing access road into Greenbushes Sportsground would be removed with a new entrance road into the Sportsground to run off mine access road. From the sportsground to Maranup Ford Road the new mine access road would generally follow the alignment of an existing old haul road with minor deviations/modifications to take account of geometric safety concerns, higher value vegetation and to increase separation from the Greenbushes Pool. At the Maranup Ford Road end the mine access road would intersect at the mine entrance.

A concept plan was presented to Council's January 2019 meeting where the following was resolved:

C.03/0119a That Council:

- 1. Note the submissions received on the mine access road proposal.*
- 2. Notes that in addition to its approval the approval of relevant Government agencies will be required for this proposal to proceed.*
- 3. Approve in principle the proposed route of the mine access road noting that detailed road design plans will be required for local government approval.*
- 4. Notes the potential reopening of the rail line between Greenbushes and Picton, with further upgrades to the line between Picton and the Bunbury Port, Picton and Kemerton complete with in-loading and out-loading facilities at Greenbushes, Bunbury Port, Kemerton and Kwinana, is currently being investigated by State Government agencies, the rail corridor lessee and industry, including Talison Lithium. In-principle Council supports the reopening of the rail from Greenbushes northwards but acknowledges the need for a full business case to be developed to the satisfaction of all parties for this to be progressed, and that the community impacts of the reopening of the line be evaluated against the potential benefits of mitigating some of the future truck movements.*
- 5. Requests the CEO to liaise with the proponent to ensure that the following areas of concern are addressed in the detailed design plans:*
 - i. Pedestrian crossings near the Greenbushes Sportsground and any walk trail crossing points;*
 - ii. All intersection design and treatments;*
 - iii. The need for fencing in proximity to Greenbushes Pool; and*
 - iv. Noise attenuation design especially in proximity to Greenbushes Pool and Greenbushes Sportsground.*

Following the above decision Talison Lithium created a community reference group to assist with development of the final alignment plans. In addition to representatives from Talison Lithium and its consultants the community reference group had two representatives from Grow Greenbushes (Mr Terry Cooper and Mr Trevor Eaton) and the Shire (CEO).

The following changes have been made to the concept plans considered in January:

- Pedestrian crossing has been added to the design at the sports ground;
- Inclusion of wildlife crossing points into the design at strategic points;
- Plans include screening at the Greenbushes Pool;
- Improved access onto the Spring Gully Road;
- Addition of a parking bay at a location near the mine site;
- Redesign works to improve the access to the sports ground; and
- Revised and re-modelled drainage works along the road section.

A plan of this proposed alignment forms an attachment to this agenda item (Attachment 1).

The proposed mine access road is proposed to be a public road and would not be restricted to mine trucks/vehicles only. After construction the road would be created as a public road reserve under the care and control of the Shire noting however that construction of the road would be fully funded by Talison Lithium Pty Ltd.

Upon completion of the plans Talison Lithium placed the plans on display for a 2 week period at the Greenbushes Community Resource Centre and promoted locally the opportunity for interested members of the public to view the plans. Talison staff were in attendance on Wednesday 17 July 2019 and Wednesday 24 July 2019 at the Greenbushes Community Resource Centre to discuss the plans with interested members of the public. The Shire CEO attended the CRC on and Wednesday 24 July 2019 for the same purpose.

Although no formal consultation period was undertaken for the revised plans the Shire did email all previous persons that provided a submission on the original concept plans to provide those persons an opportunity to provide further comments. One person took this opportunity and lodged a submission (refer Attachment 2).

The points raised in the submission and responses to those points are detailed below.

| Summary of Submission | Response |
|--|---|
| <p>Talison has indicated the current plans drawn and submitted are for this road to be initially utilised as 'mine traffic only'. However, Talison also state it is highly likely to become a public road and therefore Shire owned. Therefore, shouldn't these plans reflect how to minimise the impact of the <i>greater potential traffic flow</i> that was stated at the Shire meeting as 1500 vehicles per day – not just a few hundred trucks per day?</p> | <p>The road is being planned and designed to function as a public road.</p> <p>Talison Lithium has advised that the estimated traffic volume on the proposed access road is 1,360 light vehicles and 199 trucks per day by 2027. The road design can cater for the estimated number of vehicle movements.</p> |
| <p>Talison's efforts to readjust the alignment of the access road to slightly increase the distance from the Greenbushes Pool and to include on their plans the sound walls to reduce the noise pollution are appreciated.</p> <p>Talison could have included a planting plan of what they will plant on these sound walls and how they will maintain them to ensure that they function to their greatest capacity as well as serve as beautifying the area. This extra information would show their commitment to reducing their impacts on this popular recreation spot.</p> | <p>Noted.</p> <p>No planting of the sound walls is proposed. In addition to the proposal for the sound wall the alignment of the road has also been moved further away from the Greenbushes Pool in order to protect the amenity of that area.</p> |

| | |
|---|---|
| <p>Talison have made no efforts on their plans to show how they will minimise and reduce the road pollution runoff into the conservation water-shed area for the Schwenkes wetlands. Taking into account that this was a Federally funded 3-year effort with 1 million dollars from the federal government and substantial in-kind support and efforts from Talison, the local and wider communities and Blackwood Basin Group in creating this conservation area, I expected to see on their plan much more considered care & moral obligations to protect it.</p> <p>There are many ways road pollution runoff can be intercepted and thereby minimising any environmental impacts of potential gross pollutants, sediment, nutrients, heavy metals and hydrocarbons entering the wetlands water-shed area.</p> <p>Suggestion:</p> <p>a) Compensating basins and swales with extensive reed plantings to help bio-filter the water at the very least.</p> | <p>The distance from the proposed road to Schwenkes Dam is approximately 400 metres in which vegetation, albeit degraded vegetation exists. This is seen as being a suitable separation distance without the need for compensating basins or swales. If the Shire was constructing a road in the same circumstances it is unlikely that compensating basins or swales would be included in the design.</p> |
| <p>The inclusion of a wildlife underpass on the plan is helpful. Adding some rope ladder crossings for possums, phascogales and other nocturnal tree climbing marsupials would enhance these efforts. A study on efforts near Busselton has shown remarkably quick habituation and high use of rope bridges.</p> | <p>Wildlife crossings would only be effective if both sides of the road were to be fenced so that wildlife would be limited to using the crossings only. Noting that no other roads in the vicinity, including South Western Highway are fenced, there doesn't seem a need to impose such a requirement.</p> <p>Whilst it isn't recommended this be made a condition of approval the installation of rope ladder crossings can be considered by the proponent as part of its environmental management of its mining area.</p> |
| <p>All habitat clearing for road purposes should have an offset plan. No details are given about how Talison and the Shire will offset the clearing of such a huge area of bushland for road construction. The area is regularly referred to as being rehabilitated land with many weedy species, but it is also bushland with abundant native species, wildflowers, watering holes and is therefore still important habitat for endemic flora and fauna. These impacts should be addressed with an offset</p> | <p>It is acknowledged that some clearing will be required for construction of the road but taking into account the length of the road, width of the proposed road carriageway, width of the proposed road reserve and existing cleared areas the extent of clearing is estimated at around 3.5ha in area.</p> <p>Local Government approval is only required for the proposed road and any clearing associated with mining activities doesn't</p> |

| | |
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| <p>plan.</p> | <p>require local government approval. Clearing for the road would be around 3.5ha in area taking into account the length of the road (approximately 2.8km) and the width of the road reserve less any existing cleared areas.</p> <p>The Shire is aware that Talison have some requirements for offset plantings under its environmental approvals. Those approvals include the area proposed for the mine access road.</p> <p>It is noted that approximately 30% of the length of the proposed mine access road will follow existing tracks thereby minimising clearing on those sections. The proposed road reserve would have a width of 20 metres and it is expected that a significant portion of the road reserve would be cleared to accommodate construction of the road. Talison has engaged consultants to undertake flora and fauna surveys of its proposed infrastructure corridors, including the route of the proposed mine access road. No threatened or protected flora was identified within the study area with vegetation condition typically being rated as “degraded”, reflecting a high proportion of the area having been disturbed and rehabilitated as part of historical mining activities. A significant amount of introduced species were identified.</p> |
| <p>a) Over the past few years Greenbushes residents have aimed to beautify both entrances into town with native plantings, the heritage signage upgrade and tinmen installations. The new access road goes directly over the area where the North tinman, picnic gazebo and upgraded heritage sign sit. No efforts are made in the road plan to assure our community that retaining entry beautification is high on their agenda. No elevation plans were supplied to show where the tinman and sign will be reinstalled, or how the native vegetation will be enhanced after clearing or if the gazebo will be rebuilt in another place nearby.</p> <p>b) There will be new turning lane installed into Blackwood Rd from the southern-end, removing the 5-year-old native plantings. No details are given about replacing them.</p> | <p>The plan states that the tin man sculpture and entry signage is to be relocated with the exact location to be determined. A condition is contained in the officer recommendation requiring the submittal of an entry statement plan including any proposed landscaping and final details of the proposed location of the tin man and entry signage.</p> <p>Refer comments above.</p> |

| | |
|---|---|
| <p>c) There were also no details of how they will beautify the new T-section off the road access mine which is the new entry into Blackwood Rd and therefore part of the new entry into our town.</p> | <p>Refer comments above.</p> |
| <p>Will the maintenance to the mine access road be financed fully or partly by Talison once it becomes a public Shire owned road?</p> <p>With the potential 1500 vehicle movements per day and excessively heavy trucks traversing it a couple hundred times per day, this road will require a lot of maintenance.</p> <p>Will this increase the yearly rates of Greenbushes residents?</p> | <p>The road will be constructed to the standards of a public road and once the construction is complete and the road reserve created the road will come under the care and control of the Shire. This is no different to roads constructed by subdividers.</p> <p>The Shire doesn't rate by ward. If there is an increased maintenance cost to ratepayers because of this road it will be borne by all ratepayers, just like all other public roads in the Shire.</p> |

Whilst Council could refuse the proposal and could make suggestions such as the use of rail or investigation of alternative road alignments Talison wouldn't be obliged to consider those alternatives and could instead simply decide to retain Stanifer Street as its access route from South Western Highway to the mine site.

At this point in time the plan submitted by the proponent is conceptual (albeit detailed) in nature and if Council and relevant State Government agencies were to support the proposal construction drawings would be prepared. Construction drawings are an operational document and are approved at officer level. The CEO can keep Council informed of the status of the detailed design process via reports or briefings when necessary to Council's monthly concept forum.

Statutory Environment

For this current consideration there are no statutory implications as it is only Council's approval in principle for creation of the mine access road that is being sought. The approval of other agencies will be required to excise the land from its current State Forest classification and to create a new road reserve. If these approvals are obtained the approval of Council would be necessary for dedication of the road as a local road.

Integrated Planning

➤ Strategic Community Plan

Key Goal 1 - Our economy will be strong, diverse and resilient

Objective 1.1 - A diverse economy that provides a range of business and employment opportunities

Strategy 1.1.1 - Encourage long term growth in the district in order to retain and enhance services

Strategy 1.1.5 - Pursue improvements to infrastructure and services, including utilities

Objective 1.2 - A proactive approach to business development

Strategy 1.2.2 - Design and implement business retention strategies and initiatives for support of existing and potential new businesses
Key Goal 2 - Our natural environment is valued, conserved and enjoyed
Objective 2.1 - Value, protect and enhance our natural environment
Strategy 2.1.1 - Support and promote sound environmental management practices

Key Goal 3 - Our built environment is maintained, protected and enhanced
Objective 3.3 - Maintain an appropriate standard of transport networks, roads and pathways
Strategy 3.3.3 - Provide and maintain a safe and efficient transport system

Key Goal 5 - Our leadership will be visionary, collaborative and accountable
Objective 5.1 - Our community actively participates in civic life
Strategy 5.1.1 - The community is involved in local decision making

➤ Corporate Business Plan - Nil

➤ Long Term Financial Plan

The road would be funded by Talison Lithium. If approvals are granted for the proposal cost estimates for construction of the road would be prepared and the income and expenditure and timing for the project would be inserted into the Long Term Financial Plan at the subsequent annual review of the document.

➤ Asset Management Plans

The road would become a local government asset and would be recognised in asset management planning.

➤ Workforce Plan - Nil

➤ Other Integrated Planning - Nil

Policy

Policy M.21 - Community Engagement/Consultation: The framework for conducting community consultation/engagement in 2018 on the mine access road proposal was developed in line with this policy.

Policy O.10 – Managing the Natural Environment: The objectives of this policy include:

- Within planning decisions promote conservation of ecological systems and the biodiversity they support including ecosystems, habitats, species and genetic diversity;
- Within planning decisions assist in the conservation and management of natural resources, including air quality, energy, waterways and water quality, landscape, agriculture and minerals to support both environmental quality and sustainable development over the long term;

- Within planning decisions adopt a risk-management approach that aims to avoid or minimize environmental degradation and hazards;
- Prevent or minimise environmental problems that might arise as a result of siting incompatible land uses together;

Council will have to determine if the proposed mine access road meets the objectives of the policy whilst at the same time assessing the social and public safety consequences of mine traffic continuing to use Stanifer Street as its access between the mine site and South Western Highway. Talison has engaged consultants to undertake flora and fauna surveys of its proposed infrastructure corridors, including the route of the proposed mine access road. No significant environmental impacts have been identified.

Budget Implications

There are no budget implications associated with the current assessment of the proposal and the decision making process.

Fiscal Equity – Not Applicable

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity

The road proposal will be subject to some form of environmental assessment by Government agencies. There will be clearing to accommodate the proposed road and the clearing and the presence of the road will have some impacts upon local fauna. Some of these impacts can be potentially mitigated through the detailed design process for the road however as with any development proposal or road construction project there will be impacts on the environment.

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement – Not Applicable

Voting Requirements – Simple Majority

**Council Decision Moved Cr Nicholas, Seconded Cr Moore
SpC.01/0819 That Council note the submission received on the revised
mine access road proposal.**

Carried 6/0

Moved Cr Mackman, Seconded Cr Boyle

That Council approve the detailed alignment plans for the proposed mine access road noting that construction drawings will be required for local government approval as an operational function. At the time of submitting construction drawings the proponent is to submit an entry statement plan detailing any proposed landscaping and final details of the proposed location of the tin man sculpture and entry signage.

Amendment Moved Cr Mackman, Seconded Cr Boyle

That Council approval be subject to the following:

- That along the mine access road, suitable rope crossings for arboreal creatures be installed in conjunction with the two animal underpasses.
- That adequate swales and filtering reed beds be provided between the mine access road and main water bodies to filter water, placement of such to be in consultation with shire officers and the Landcare officer.

Carried 5/1

Cr Nicholas voted against the Motion

The Amended Motion becomes the Substantive Motion – The Motion was Put
Council Decision Moved Cr Mackman, Seconded Cr Boyle
SpC.01/0819a

1. ***That Council approve the detailed alignment plans for the proposed mine access road noting that construction drawings will be required for local government approval as an operational function subject to the following:***
 - ***That along the mine access road, suitable rope crossings for arboreal creatures be installed in conjunction with the two animal underpasses.***
 - ***That adequate swales and filtering reed beds be provided between the mine access road and main water bodies to filter water, placement of such to be in consultation with shire officers and the Landcare officer.***
2. ***At the time of submitting construction drawings the proponent is to submit an entry statement plan detailing any proposed landscaping and final details of the proposed location of the tin man sculpture and entry signage.***

Carried 6/0

Council Decision Moved Cr Nicholas, Seconded Cr Bookless
SpC.01/0819b That Council:

1. ***Notes that in addition to its approval the approval of relevant Government agencies will be required for this proposal to proceed, including excise of land from State Forest and creation of a gazetted road reserve.***
2. ***Notes that Talison Lithium Pty Ltd is able to construct the mine access road as a mining proposal under its existing mining approvals. Until such time as the road is dedicated as a public road, public road access to the Greenbushes Sportsground and Greenbushes Pool is to be maintained.***
3. ***Reaffirms its position resolved at its January 2019 meeting, noting the potential reopening of the rail line between Greenbushes and Picton is currently being investigated by State Government agencies, the rail corridor lessee and industry, including Talison Lithium. In-principle Council supports the reopening of the rail from Greenbushes***

northwards but acknowledges the need for a full business case to be developed to the satisfaction of all parties for this to be progressed.

Carried 6/0

6.15pm – Cr Scallan returned to the Meeting



**LOCAL GOVERNMENT REPRESENTATIVE
NOMINATION FOR APPOINTMENT
TO THE BOARD OF THE
SOUTH WEST DEVELOPMENT COMMISSION**

| SECTION 1: PERSONAL DETAILS | | | |
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| Given Names: | | | |
| Surname: | | | |
| Local Government Area: | | | |
| Residential Address: | | | |
| Postal Address: | | | |
| Email Address: | | | |
| Home Telephone: | | | |
| Work Telephone: | | | |
| Mobile: | | | |
| Date of Birth: | | | |
| Occupation: | | | |
| Qualifications: | | | |
| <p>I hereby submit my nomination, made in accordance with my Council's policy on representation, for the position of Local Government Representative on the South West Development Commission Board. Should my nomination be successful, I will make every endeavour to commit the time and effort necessary to undertake this position. I will adhere to the eligibility criteria which specifies that should I no longer be a serving Elected Member, I will resign from the SWDC Board as a Local Government Representative.</p> | | | |
| Signed: | | Date: | |

SECTION 2: STATEMENT OF HOW YOU WOULD LIKE THE SOUTH WEST REGION TO DEVELOP

SECTION 3: STATEMENT OF HOW YOU COULD CONTRIBUTE TO THE DEVELOPMENT OF THE SOUTH WEST REGION THROUGH APPOINTMENT TO THE BOARD

SECTION 4: STATEMENT OF WHAT YOU CONSIDER ARE THE KEY ISSUES IMPACTING ON ECONOMIC DEVELOPMENT IN REGIONAL WA

**SECTION 5: PLEASE OUTLINE HOW, AS A BOARD MEMBER, YOU WOULD
CONTRIBUTE TO THE STRATEGY OUTLINED IN THE SOUTH WEST REGIONAL
BLUEPRINT**

**NOMINATIONS MUST BE ACCOMPANIED BY A COPY
OF CURRENT CURRICULUM VITAE**

(NOTE: Appointment to the Board is on the basis that Members represent the whole of the South West Region and not a specific locality)

Nominations should be marked as "Private and Confidential" and forwarded to:

**Hon Alannah MacTiernan MLC
Minister for Regional Development
C/- South West Development Commission
PO Box 2000
BUNBURY WA 6231**

Applications close 5.00 p.m. Friday, 6 December 2019



ROLLING ACTION SHEET

ROLLING ACTION SHEET
November 2019 (encompassing Council Resolutions up to Council Meeting held 31 October 2019)

Where a tick is indicated this Item will be deleted in the next update

| Council Decision No. | Wording of Decision | Responsible Officer | Past comments | Progress since last report | √ |
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| <p>C.28/1108 Public Access to Rear of Shops on Western Side of Hampton Street</p> | <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse in-principle the proposal to obtain an easement in gross over private land at the rear of shops west of Hampton Street between Henry Street and the existing public accessway opposite the public car park in Hampton Street. 2. That the CEO obtain the necessary legal advice to enable correspondence to be sent to affected property owners seeking their in-principle consent for the creation of an easement in gross for public access to the rear of their premises. 3. That upon receipt of responses from affected property owners the matter be brought back to Council for final determination, including consideration of how the proposed public accessway could be designed to take into account risk management of flooding. | <p>T Clynch</p> | <p>Work on developing a draft easement document has been delayed.</p> <p>A request was to be prepared to a local solicitor requesting preparation of a draft/template easement document. This will be funded from general legal expenses account. Since then the CEO has made the decision to defer the preparation of the document pending completion of the Geegilup Brook Flood Study in case there are implications regarding land acquisition/tenure/use arising from that Study. The Flood Study was endorsed by Council at its November 2014 meeting so the easement proposal will be re-actioned (February 2015).</p> <p>Discussions held with solicitor on best process to progress this matter. Property ownership details currently being compiled for forwarding to solicitor (September 2015)</p> <p>This matter was discussed at quarterly briefing session held on 4 February 2016 where it was agreed that the proposal should be extended to include the car parking areas within the proposed easement. This can happen under the current resolution C.28/1108. A plan of the proposed easement will be prepared and correspondence forwarded to affected property owners (March 2016).</p> | <p>November 2019 No progress since last month</p> | |

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| | | | <p>Progress of this matter has been deferred pending finalisation of the proposed land exchange and creation of easement for the property at 145 Hampton Street (corner Henry Street).</p> <p>Shire staff will prepare a concept plan showing how the area can be developed for access and public parking and this will be used when corresponding with affected property owners about the proposal to create an easement (March 2018).</p> <p>November 2018 A concept plan was presented to the November Concept Forum.</p> <p>The differing levels of the land make provision of formalised parking on the eastern side of the laneway difficult as significant excavation and earthworks would be necessary. Therefore the plan proposes the following:</p> <ul style="list-style-type: none">• Extend the single row of sealed and marked parking bays against the kerb line as far north as possible.• In order to accommodate the bays at the northern end the current access land will have to be shifted closer to the back of the shops.• 11 sealed and marked parking bays could be provided on the eastern side of the laneway at its northern end as the slope of the land is suitable.• The balance of the land on the eastern side of the laneway could be sealed on its existing slope and wouldn't be formally marked for | | |
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| | | | <p>parking but could be used for informal parking.</p> <p>The plan will be used in writing to property owners seeking approval to grant the Shire an easement for access and parking in order to formalise the existing use of the land. No compensation would be offered to property owners – rather the Shire would commit to funding the works. Prior to writing to property owners the CEO will engage a solicitor to prepare an easement document.</p> <p>April 2019 Discussion at the April Concept Forum identified a proposal to reinvestigate the design of the car parking area. A report will be presented to Council identifying the costs of engaging an engineer to prepare design options and associated costings.</p> <p>June 2019 Council resolved last month to allocate funds for design of the car park. Appointment of a consultant engineer to undertake the design phase hasn't occurred to date.</p> <p>August 2019 The resolution from Council's May 2019 meeting required the CEO to seek the input of the Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. Discussion on this matter is scheduled to occur at the SAC meeting to be held on 21.8.19.</p> <p>September 2019 The CEO did discuss the scope of the project with members of the Sustainability Advisory Committee and obtained useful feedback. A project scope is currently being</p> | | |
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| | | | <p>prepared and investigations occurring into suitable landscape architects to progress the design of the creek beautification and car park design.</p> <p>October 2019</p> <p>A request for quote has been prepared and has been sent to three selected landscape architects.</p> | |
| <p>C.14/0310 Preliminary Report – Plantation Exclusion Zones</p> | <p>That Council:</p> <ol style="list-style-type: none"> 1. Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townsites, the Yornup township and existing or proposed local development areas throughout the Shire municipality. 2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate a scheme amendment to Town Planning Scheme No. 3 seeking to modify Table 1 to prohibit 'Afforestation' within the Rural zone of the scheme area. 3. Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised. 4. Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation with FESA, and in accordance with the Planning for Bush Fire Protection document. | <p>S Donaldson</p> | <ol style="list-style-type: none"> 1. Noted. 2. Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December 2011. Amendment adopted by Council on 25 January 2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012. 3. Noted. 4. Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation. Council in March 2016 resolved not to progress. See Point 6 below. 5. Commenced but little progress to date, pending adoption of Bushfire Hazard | <p>November 2019</p> <p>Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> |

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| | <p>5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues:</p> <ul style="list-style-type: none"> a) Definition of woodlots and shelter belts and list of acceptable locally native tree species. b) Location of surrounding development and adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection. c) Other natural resource management issues identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy. <p>6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.</p> | <p>Strategy. No further action progressed. New detailed Bushfire Hazard Level Assessment to be prepared for Local Planning Strategy, with recommendations for plantation exclusion (August 2017).</p> <p>November 2018 New draft Bushfire Hazard Assessment being prepared by consultant, to assist further consideration of plantation exclusion.</p> <p>December 2018 CEO and Manager Planning met with bushfire consultant on 28 November 2018. Bushfire Hazard Assessment nearing completion for presentation to Council early in 2019.</p> <p>6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below. No further action to be taken with strategy as per C.18/0216. No further action on policy review (May 2016).</p> <p>January 2019 Final draft Bushfire Hazard Strategy received for Staff review, to be presented to Council by March 2019. No progress made of Plantation Applications Policy Review.</p> <p>February 2019 Bushfire Hazard Level Assessment feedback sent to consultant for finalising document. Research commenced for Plantation Applications Policy Review.</p> <p>March 2019 Final Bushfire Hazard Level Assessment received for staff review then to be presented to Council in April 2019.</p> | | |
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| | | | <p>Research commenced for Plantation Applications Policy Review.</p> <p>April 2019 Final BHL report received still under review for presentation to Council in May 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed.</p> <p>July 2019 Final BHL report received still under review for presentation to Council in August 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed.</p> <p>August 2019 BHL to be presented to Council in November 2019.</p> <p>September 2019 Draft BHL referred to DPLH and DFES for preliminary feedback, before being presented to Council.</p> <p>October 2019 Preliminary response received from DFES on draft BH. Pending feedback from DPLH.</p> | |
| C.16/0513 Greenbushes Overnight Stay Facility | <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the proposal to establish a short term caravan and camping transit park (6 sites) at the Greenbushes Sportsground, adjacent to the old cricket pavilion. 2. Endorse the proposal to redevelop the old cricket pavilion to a “camper’s bunkhouse” with 4 bunks being provided. 3. Seek the approval of the Minister for Local Government for approval of the transit park and bunkhouse 4. Consider allocation of a sum of \$6,000 in the 2013/14 budget for development of the transit | T Clynch | <p>An application has been submitted to the Department of Local Government (October 2013).</p> <p>Approval for the use of the land as a transient caravan park has been granted (subject to conditions) by the Department of Lands. The approval of the Minister for Local Government is now required and an application is being submitted (September 2014).</p> <p>Concerns have been raised by Water Corporation due to proximity to Greenbushes water supply and it appears that until such time as the water supply dam</p> | <p>November 2019 No progress since last month</p> |

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| | <p>park and hikers bunkhouse.</p> | <p>is discontinued (as proposed under new integrated water supply project) the transit caravan park will be deferred (May 2015).</p> <p>Progression of this proposal can be seen as a linkage to Council's request for acquisition of the Dumpling Gully Precinct – Resolution C.02/1216 (April 2017).</p> <p>November 2018 The processes involved in Council's acquisition of the Dumpling Gully Precinct is far longer and complicated than originally estimated by all parties however there is a commitment from both DBCA and Water Corporation to progress it.</p> <p>In the meantime the process for preparing a concept plan for the Greenbushes Sportsground precinct could be commenced and this will be referred to the next Concept Forum for discussion.</p> <p>January 2019 Refer item in Council agenda about de-vesting of Greenbushes water supply catchment area which is the first step in the Dumpling Gully dams being vested in the Shire for recreational and irrigation purposes.</p> <p>February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p>April 2019 Discussion at the April Concept Forum occurred and identified the need to complete the planning phase of this project and re-engage with the Greenbushes community. A</p> | | |
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| | | | <p>report will be presented to Council.</p> <p>September 2019 A large scale plan (encompassing the feedback from previous community consultation) is currently being prepared for presentation at a forthcoming community engagement session.</p> <p>October 2019 A draft plan has been prepared as a precursor to community consultation.</p> | |
| C.10/0315 Investigating the provision of an Organic Waste Collection Service | That Council investigate the possibility of introducing "Organic Waste" kerb side collection for the Shire. | T Clynh | <p>A meeting has been held with the relevant officer at the Shire of Donnybrook-Balingup to discuss various aspects of its organic waste collection service. This will assist in preparing a report to Council (February 2016).</p> <p>Processing of organic waste will be a consideration in the planning and eventual design of any regional waste site (March 2017).</p> <p>At the budget workshop held on 17 May 2018 the annual review of the Corporate Business Plan was workshopped. The updated Corporate Business Plan is being presented to the June council meeting and includes a new Action (2.5.1.9) requiring a desktop investigation into the financial cost and feasibility of establishing an organic waste service (June 2018).</p> <p>November 2018 Due to other work priorities this project hasn't progressed. The CEO recently met with the Acting CEO of the Shire of Augusta-Margaret River to obtain feedback on similar investigations it recently carried out. Progression of this project is earmarked for early 2019.</p> | <p>November 2019 No progress since last month</p> |

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| | | | <p>December 2018 The CEO had a recent discussion with the CEO of the Bunbury Harvey Regional Council about arranging a council visit to the regional waste site to view and discuss organic waste issues. Further details to be arranged in early 2019.</p> <p>January 2019 A meeting of the regional waste working group is being planned for February 2019.</p> <p>March 2019 The processing of organic waste will be factored into the studies into establishment of either a single or multiple regional waste processing facilities however the timeframe for development of such facilities is likely to be 5-10 years.</p> <p>October 2019 At a Regional Waste Group meeting held on 21 October 2019 the future development of sub-regional composting facilities to support sub-regional food and garden waste (FOGO) collection services. Notwithstanding this longer term vision it is intended to conduct a desktop exercise to determine the approximate costs of implementing a FOGO collection service in this Shire. The Shire of Augusta Margaret River has recently introduced a FOGO bin service and consultation is planned to assist in our investigations.</p> | |
| C.06/0416 Bridgetown Railside Landscaping Project | That Council seek a review of the decision by Brookfield Rail regarding the proposed Bridgetown Railside Landscaping Project and seeks the assistance of the Minister for Transport and Minister for Regional Development in facilitating this review. | T Clynych | <p>Discussions being held with Terry Redman's office on best way to progress this matter (June 2016).</p> <p>Brookfield Rail has recently appointed a community liaison officer and it is intended to meet that person soon to discuss various issues, including this issue (September 2016).</p> | <p>November 2019 No progress since last month</p> |

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| | | | <p>A meeting was held with Brookfield Rail on 29 November 2016 and this issue was raised. Brookfield indicated it would reconsider its position on the landscaping and requested that a formal request be submitted based on the landscaping being groundcover only. That application is currently being prepared (February 2017).</p> <p>A new application has been submitted to Arc Infrastructure seeking approval to plant a 100 metre long, 3 metre wide landscaping strip from the town square southwards. The application has nominated the following ground cover selections for consideration by Arc Infrastructure:</p> <ul style="list-style-type: none">• Banksia blechnifolia• Banksia integrifolia• Hemiandra pungens (March 2018) <p>Discussions held with representative of Arc Infrastructure with indications given that approval to this proposal should be provided by June (May 2018).</p> <p>An update has been requested from Arc Infrastructure (July 2018). A follow-up reminder has been sent in August (September 2018).</p> <p>Arc Infrastructure has indicated that it is prepared to grant approval to this proposal once the Shire has signed off on a proposed interface agreement for rail crossings. The contents of the interface agreement have been subject to extensive discussions between the Shire and Arc Infrastructure with particular reference to an un-gazetted rail crossing on Pratt Road. A solution to</p> | | |
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| | | <p>this issue has been identified – being the ceding of Pratt Road from the railway reserve and this is being progressed and should be presented to Council in November (October 2018)</p> <p>November 2018 Presentation of the Pratt Road issue to Council couldn't occur in November as Arc Infrastructure has yet to provide (despite several reminders) the necessary plans showing the extent of railway reserve to be ceded as a public road reserve. Arc Infrastructure has committed to approving the raiiside landscaping proposal once the Pratt Road issue has been resolved.</p> <p>January 2019 A request has again been submitted to Arc Infrastructure seeking progression of this matter.</p> <p>May 2019 A meeting is currently being sought with Arc Infrastructure to progress this and other rail related issues.</p> <p>June 2019 The CEO attended a meeting with Arc Infrastructure on 17 June where this matter was discussed and a commitment given by Arc Infrastructure to progress the required approvals.</p> <p>July 2019 Since the meeting in June there has been further communication with Arc Infrastructure about this and other outstanding matters requiring a decision by Arc Infrastructure.</p> <p>September 2019 Further communication with Arc Infrastructure regarding Pratt Road has occurred. Arc Infrastructure has linked</p> | | |
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| | | | resolution of the Pratt Road issue with progressing the rail side landscaping approvals. | |
| C.03/1116 RV Friendly Towns | That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations. | T Clynh | <p>Assessment against guidelines of Campervan and Motorhome Club of Australia Limited (CMCA) has commenced (March 2017).</p> <p>The requirement for a dump point is a mandatory requirement for registration as a RV Friendly Town and assessment of options is currently occurring to enable a report back to Council (April 2017).</p> <p>A meeting has recently been held with representatives of the Bridgetown Agricultural Society regarding development of a dump point at the showgrounds (June 2017).</p> <p>Greenbushes appears to comply with the requirements necessary to obtain "RV Friendly Destination" Status and the Visitor Centre Manager is in the process of submitting an application (February 2018).</p> <p>An application to Water Corporation is currently being prepared for a sewerage connection for a dump point at the railway car park. This will enable a cost estimate to be conducted. Funding of the dump point is a proposed new action in the updated corporate Business Plan proposed to be presented to the budget workshop (May 2018).</p> <p>Discussions occurred at August Council Concept forum. Railway car park site confirmed. Costings and design for both sewerage and holding tank options being</p> | <p>November 2019</p> <p>Application for sewer connection for dump point in railway car park has been submitted to Water Corporation.</p> |

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| | | <p>progressed (September 2018).</p> <p>November 2018 Discussion occurred at the November Concept forum about the proposed dump point in Bridgetown and direction was given to staff to further investigate waste water disposal options.</p> <p>February 2019 Application has been lodged with Water Corporation for a sewer connection for a dump point in the railway car park.</p> <p>March 2019 Planning and cost estimates for establishment of a dump point in the railway car park is being completed in time for 2019/20 budget considerations. Greenbushes site – refer comments for Resolution C.16/0513 on Page 5.</p> <p>April 2019 An application has been submitted to Water Corporation for connection to sewer for the proposed dump point in the railway car park. A dump point at the Greenbushes Sportsground is being investigated as part of the planning for that precinct.</p> <p>June 2019 At the June Concept Forum council determined to include funding in 2019/20 for installation of a sewer connected dump point in the railway car park. This funding will be confirmed in the 2019/20 budget.</p> <p>October 2019 The approval process for connection of sewer to the proposed dump point in the railway car park (Bridgetown) has commenced.</p> <p>The draft concept plan for the Greenbushes Sportsground Precinct shows a proposed</p> | | |
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| <p>C.02/1216 Acquisition of Dumpling Gully Precinct</p> | <p>That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.</p> | <p>T Clynych</p> | <p>dump point.</p> <p>Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).</p> <p>A meeting was held with the Water Corporation and Talison Lithium on 19.6.17 to further discuss the processes for de-proclamation of the drinking water source and the need to engage with DPAW (July 2017).</p> <p>A meeting is scheduled for 3 September with Water Corporation to progress this matter (September 2018).</p> <p>Advice received from Water Corporation that is continuing to work with Department of Water and Environmental Regulation (DWER) about excising the dam from State Forest (requires Cabinet approval) and resolving the water allocation issues. A follow up meeting with DWER is being planned (October 2018).</p> <p>November 2018 Refer comments for Resolution C.16/0513 on Page 5.</p> <p>January 2019 Refer item in January agenda.</p> <p>February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p>September 2019 DWER is currently conducting stakeholder</p> | <p>November 2019 No progress since last month</p> | |
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| | | | <p>consultation on the abolition of the Greenbushes Catchment Area under the Country Areas Water Supply Act 1947 on the basis that water quality issues with this source means that it is no longer used by the Water Corporation to supply public drinking water. The DWER recommendation is that the catchment should now be abolished to enable increased recreation, tourism and customary activities.</p> <p>October 2019 The process to transfer the land from State Forest is progressing.</p> | |
| C.05/1216 Greenbushes Townsite Carpark | <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts in principle the proposed Greenbushes Town Centre Carpark and Access Concept Plan. 2. Authorises the CEO to progress discussion with the landholders to acquire private property adjacent to the laneway at the rear of the shopping area on the corner of Blackwood Road and Stanifer Streets in Greenbushes for the purposes of creating a formalised car parking area. 3. Requests the CEO to finalise the plan to include appropriate drainage, road access and parking and traffic ways. 4. Requests the CEO to identify suitable funding opportunities for the project. | T Clynych | <p>Letters sent to affected property owners in order to commence consultation on possible ceding of private land for the project (March 2017).</p> <p>Cr Scallan provided an update to the February 2018 Standing Committee meeting advising:</p> <ul style="list-style-type: none"> • Consultation still in progress • Owner now supportive of concept • Commercial discussions to commence • Once agreement in place discussions will be had with other landowners • Detailed design work now progressing in parallel <p>The CEO meet with Grow Greenbushes representatives on 31 May 2018 to discuss pathway for acquiring land and investigating grant opportunities (June 2018).</p> <p>An updated concept plan has been received and is being assessed (July 2018).</p> | <p>November 2019 Discussions being held with Talison Lithium P/L on final negotiations with affected property owners and process to follow for acquisition of the subject land.</p> |

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| | | <p>Letters have been sent to land owners requesting written agreement to the proposals for land acquisition (September 2018).</p> <p>Responses have been received from 2 of the 3 land owners with the other advising that a response will be provided by early to mid November (October 2018).</p> <p>November 2018 Two grant applications have been submitted for this project and will be determined by March 2018.</p> <p>January 2019 Revised offers for land acquisition are to be sent to the property owners.</p> <p>February 2019 Awaiting confirmation from Talison about funding commitment to the land acquisition component of the project before sending updated offers to affected land owners.</p> <p>March 2019 Grant application was unsuccessful.</p> <p>April 2019 Updated land acquisition offers have been sent to affected property owners.</p> <p>May 2019 This is one of the projects identified for inclusion in Council's infrastructure plan prepared for the purpose of assessing and leveraging the expected population increase associated with the Talison Expansion Project.</p> <p>August 2019 Car park design is being amended to reflect decision of one of the land owners not to accept offer to purchase land.</p> <p>September 2019 Discussions have been held with Talison on</p> | | |
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| | | | <p>the proposed revised design of the car park, excluding the land unable to be purchased. A final plan and cost estimates are expected by the end of September.</p> <p>October 2019 Talison has made some variations to the carpark design and intends to consult with the Greenbushes community on those changes. The updated plan is to be presented to the November Concept Forum.</p> | |
| C.03/0217 Potential Outsourcing of Selected Park Maintenance Functions | That the CEO report back to Council prior to or during the 2017/18 budget process on the implications and processes that would be required for Council to consider calling for expressions of interest from suitable contractors to take over maintenance of a number of Shire parks including but not limited to Memorial Park, Blackwood River Park, Geegelup Park and Thompson Park. | T Clynh | <p>Compilation of existing maintenance functions and associated resources currently occurring which is required for report to Council. Report being prepared for June meeting. Further reporting is to occur by the end of the year.</p> <p>Council workshop to occur in February.</p> <p>Workshop held on 22.2.18 with the directions from that workshop to be used to refine the service levels before formal presentation back to Council (March 2018)</p> <p>Investigation into processes and specifications for calling tenders for selected outsourcing is currently occurring (July 2018).</p> <p>November 2018 A tender document for mowing of passive open spaces is currently being prepared.</p> <p>December 2018 The completion of the tender document has been deferred until completion of the organisational restructure and new workforce plan. Discussion on this occurred at the Council workshop held on 10.12.18.</p> <p>February 2019</p> | <p>November 2019 Discussion occurred at November Concept Forum with workshop scheduled for approximately February 2020.</p> |

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| | | | <p>With completion of the Workforce Plan preparation of the park mowing tender is to be progressed.</p> <p>June 2019 Discussion on parks and gardens service levels occurred at the June concept forum and the intent is to revisit those service levels commencing with a councillor/staff workshop to be scheduled in September/October. In the meantime the proposal to investigate outsourcing of mowing services will be deferred.</p> <p>August 2019 Taking into account restrictions imposed on council under its 'Election Caretaker Period' Policy the proposed workshop on parks and gardens service levels will be scheduled for November.</p> <p>October 2019 A scope for the proposed workshop has been developed and will be presented to the November Concept Forum as well as an update on "service level" modelling being done by the south west integrated planning network (of which the Shire is a member).</p> | | |
| C.05/0217 Registration as a "Waterwise Council" | That Council endorse the recommendation from its Sustainability Advisory Committee and direct the CEO to submit a request to the Water Corporation for commencement of the process to becoming a "Waterwise Council". | T Clynh | <p>Request has been submitted (April 2017).</p> <p>Process for preparation and signing of a Memorandum of Understanding has commenced (August 2017)</p> <p>A reminder has been sent to Water Corporation requesting an update on the status of Council's registration (July 2018).</p> <p>Water Corporation has requested the Shire prepare a Waterwise Council Action Plan and this is to be progressed through the Sustainability Advisory Committee (September 2018).</p> | November 2019 No progress since last month | |

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| | | | <p>August 2019 The CEO met with the responsible Water Corporation officer at the recent Local Government Convention in Perth and arrangements are to be made for the Shire's registration to be progressed.</p> | | |
| C.11/0817 Road Safety – Steere Street | <ol style="list-style-type: none"> 1. That Council direct the CEO to assess the safety of the intersection of Steere Street, the Shire car park and Stewart Street. 2. If the intersection requires modification to increase safe intersection sight distances, Council directs the CEO to explore possible solutions and present them to Council for consideration at a future Council meeting. | T Clynych / G Arlandoo | <ol style="list-style-type: none"> 1. Assessment completed. 2. Plans forwarded to Main Roads for approval re: remedial works; once Main Roads response received solutions will be presented to Council. EMWS will monitor and follow up on the progress with Main Roads if a response is not received. <p>Still awaiting response from MRWA Bunbury which has a significant resource deficiency (July 2018).</p> <p>MRWA officer attended meeting of Roadwise Committee on 31 July 2018 and indicated that in principle MRWA wouldn't object to removal of the first car parking bay near this intersection. Previous advice from MRWA was that it wouldn't allow the holding (stop) line at this intersection (Stewart Street) to be brought out further into Steere Street. Discussion of this issue occurred at the August Council Concept Forum where it was agreed that no funds would be included in the 2018/19 budget to progress changes to footpath or Steere Street. Instead investigations would occur into whether removal of box tree near Civic Lane entry would sufficiently improve sight distances so that removal of adjacent parking bay isn't necessary to improve sight distances at intersection (September 2018).</p> | <p>November 2019 Agenda item included in November council agenda.</p> | √ |

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| | | <p>November 2018 This matter was a discussion item at November Concept Forum. The discussion points and outcomes from the forum were:</p> <ul style="list-style-type: none"> • Main Roads WA has indicated it wouldn't object to removal of parking bays adjacent to these intersections. Dependent upon whether footpath is to be extended to take in current parking bay areas a formal approval from Main Roads may be required. • Two bays are identified for removal – south side of Steere Street outside newsagent and north side of Steere Street between the two entries into civic centre car park. • Councillors supported the proposal to refer this proposal out for community consultation for a 35 day period. Included on the concept plan should be the removal of the box tree immediately adjacent to eastern entry of the civic centre car park. <p>December 2018 In accordance with Council policy community consultation over the Christmas period is being avoided with consultation to commence in mid to late January 2019.</p> <p>January 2019 Community consultation scheduled to commence in late January.</p> <p>February 2019 Community consultation delayed and scheduled to commence before end of February.</p> <p>March 2019</p> | | |
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| | | | <p>Community consultation in progress. Closing date for submissions is 15 April 2019.</p> <p>April 2019 Consultation period has closed and submissions will be assessed with presentation and report to May Council meeting.</p> <p>May 2019 The community consultation period for removal of parking bays has closed and submissions are currently being assessed.</p> <p>June 2019 Due to other projects taking priority to ensure completion by 30 June the assessment of submissions hasn't occurred but will be completed in July.</p> <p>September 2019 This matter is scheduled for discussion at the November concept forum.</p> <p>October 2019 This will be a discussion item at the November Concept Forum.</p> | |
| C.08/0917 Preparation of Shire of Bridgetown-Greenbushes Local Planning Strategy and Local Planning Scheme No 6 | <p>That Council:</p> <ol style="list-style-type: none"> Notes that the draft Local Planning Strategy adopted by Council in November 2012 has not been endorsed by the Western Australian Planning Commission for the purpose of advertising and will not be further progressed. Notes the appointment of Lush Fire & Planning to prepare a Bushfire Hazard Level Assessment to guide preparation of a new Local Planning Strategy and Local Planning Scheme for the Shire of Bridgetown-Greenbushes. Pursuant to regulation 11 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive | S Donaldson | <ol style="list-style-type: none"> Noted. Noted. Preliminary investigations completed. Preliminary draft report received February 2018 for staff review. Meeting scheduled with Department of Planning, Lands and Heritage for 8 March 2018 for preliminary advice. Follow up meeting with DPLH staff on 27 March 2018, working with consultant on modifications. Draft report to be presented to Council in July 2018 (April 2018). Contact has since been made with a planning consultant to assist in completion of the Local Planning Strategy (June 2018). Consultant | <p>November 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> |

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| | <p>Officer to prepare a new Local Planning Strategy for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area marked in Attachment 9.</p> <p>4. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Scheme No. 6, for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area in Attachment 9, and upon gazettal will revoke Town Planning Scheme No. 3 and Town Planning Scheme No. 4.</p> <p>5. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to forward to the Western Australian Planning Commission:</p> <p>a) A copy of Council's resolution deciding to prepare a new Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes; and</p> <p>b) A map marked Scheme Map Area signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>6. Subject to receiving notification from the Western Australian Planning Commission</p> | | <p>has been engaged (July 2018). Meeting held with DPLH staff on 4 September 2018 (September 2018).</p> <p>3. Noted.</p> <p>4. Noted.</p> <p>5. Correspondence sent to WAPC on 26 October 2017. Response received.</p> <p>6. Noted. To be actioned.</p> <p>November 2018 Liaison with Shire's planning consultant and DPLH staff continuing.</p> <p>December 2018 Sections of draft LPS prepared by planning consultant currently being reviewed by Shire staff.</p> <p>January 2019 Final draft Bushfire Hazard Level Assessment received for Shire staff review. Further consultation with planning consultant undertaken in December 2018. Shire staff working through detailed zoning and lot analysis for all townsites and investigation areas.</p> <p>February 2019 Zoning and Precinct Analysis completed and forwarded to planning consultant for consideration. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p>March 2019 Meeting scheduled with DPLH staff, SWDC staff and planning consultant. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> | | |
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| | <p>pursuant to regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to:</p> <p>a) publish a notice within a newspaper circulating in the Shire district of the passing of the resolution deciding to prepare a Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>b) forward a copy of the notice to and seeking a memorandum in writing setting out any recommendations in respect of the resolution to:</p> <p>(i) the local government of each district that adjoins the local government district;</p> <p>(ii) each licensee under the Water Services Act 2012 likely to be affected by the scheme;</p> <p>(iii) the Chief Executive Officer of the Department of Biodiversity, Conservation and Attractions assisting in the administration of the Conservation and Land Management Act 1984; and</p> <p>(iv) each public authority likely to be affected by the scheme, including the Department of Water and Environment Regulation pursuant to section 81 of the Planning and Development Act 2005.</p> | | <p>April 2019 Meeting held with DPLH and SWDC staff in March 2019. Planning Consultant working on Planning Precinct Analysis. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p>May 2019 Liaison with DPLH staff, planning consultant and bushfire consultant continuing.</p> <p>June 2019 Further liaison with planning consultant continuing.</p> <p>July 2019 Further liaison with planning consultant and DPLH continuing.</p> <p>August 2019 Further liaison with planning consultant required.</p> <p>September 2019 Preliminary draft Local Planning Strategy referred to DPLH for feedback.</p> <p>October 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> | | |
| C.07/1217 Ratio Action Plan – | That Council endorse the following Ratio Improvement Action Plan: | M Larkworthy | | | |

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| <p>Fair Value Accounting & Depreciation Expense</p> | <ul style="list-style-type: none"> A full review of Council's asset depreciation expenditure is undertaken. Specifically, a review of each individual Council asset (at component level) of its condition, useful life, remaining useful life and residual value. An assessment as to whether the Shire is revenue short or expenditure long by undertaking a comparison of neighbouring and similar sized Shires in relation to the level of own source revenue (i.e. rates, fees and charges) compared to expenditure. | <p>Relevant Staff will receive training in condition rating and useful life assessment as part of the Department's Asset Management Capacity Building program. Last training session is scheduled for 27 February 2018. (February 2018). Training complete. Inspections at component level of all Shire buildings is currently being undertaken. An assessment of furniture & equipment has been undertaken (May 2018).</p> <p>Inspection of Shire buildings is now complete. Data (including the remaining useful life of each component) is now being collated to inform Council's future depreciation expenditure for this asset class. A review of 'remaining useful life' for Council's infrastructure assets at component level will now commence. (September 2018).</p> <p>November 2018 Work is ongoing.</p> <p>December 2018 Work is ongoing</p> <p>February 2019 Work is ongoing, current focus is on Road Infrastructure assets</p> <p>April 2019 Work is ongoing, current focus is on Road Infrastructure assets.</p> <p>May 2019 Work is ongoing, current focus is on Road Infrastructure assets.</p> <p>This assessment will occur following completion of the 2017/18 annual financial statements (September 2018).</p> <p>November 2018 The 2017/18 annual financial statements are now complete and the audit report is</p> | <p>November 2019 A full review of condition and useful life estimates has been undertaken for individual plant & equipment and furniture & equipment assets, depreciation expenditure recalculated accordingly.</p> <p>Work is ongoing in relation to the review of road infrastructure assets and an update will be provided once completed.</p> <p>November 2019 Following finalisation of Council's 2018/19 Annual Financial Report a further comparison of income and expenditure categories against benchmark Council's will be undertaken. Results of the</p> |
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| | <ul style="list-style-type: none"> Develop a policy to guide future Council decisions in relation to the allocation of funds to renewal works versus upgrade works. That various scenarios are modelled during the next review of Council's Long Term Financial Plan in relation to achieving | <p>pending. This assessment will now be undertaken and results presented to the first Audit Committee meeting to be held in 2019.</p> <p>December 2018 Data collection has commenced</p> <p>February 2019 Results of data analysis to be presented to the Audit Committee Meeting scheduled for 18 March 2019</p> <p>March 2019 A report on the analysis of data collected was considered by the Audit Committee at its meeting held 18 March 2019. The Committee resolved that further investigation into this Shire's level of rating income, other revenue sources, employee costs and insurance expense compared to benchmark Councils be undertaken.</p> <p>April 2019 Work is ongoing</p> <p>May 2019 Work is ongoing. Results of the further investigations as identified in March will be presented to the Audit Committee at its September 2019 meeting.</p> <p>Policy will be developed following full review of Council's asset depreciation expenditure in point 1 above.</p> <p>November 2018 No progress since last report</p> <p>December 2018 No progress since last report as point 1 is ongoing</p> <p>A review of Council's Long Term Financial Plan will commence in conjunction with the Corporate Business Plan and 10 Year</p> | <p>comparison will be presented to the Audit Committee in March 2020.</p> <p>November 2019 No progress since last report as point 1 is ongoing.</p> <p>November 2019 A new LTFP document has been established. As Council reviews its capital</p> | |
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| | <p>minimum ratio benchmarks. The results of these scenarios to be workshopped with Council.</p> | | <p>Capital Works plans annual reviews.</p> <p>The draft Long Term Financial Plan will be workshopped at Council's October 2018 Concept Forum before formal presentation to Council (September 2018).</p> <p>LTFP presented to October Concept Forum, final draft will now be prepared and presented to Council in November. (October 2018)</p> <p>November 2018 The 2018/19 to 2032/33 Long Term Financial Plan is included in this agenda for Council endorsement.</p> <p>December 2018 Council adopted its Long Term Financial Plan (LTFP) in November. It should be noted that this will be an annual process. The workshop approach for Council's review of the draft LTFP including predicted ratio results is suggested.</p> <p>April 2019 Next revision of the LTFP has commenced.</p> <p>May 2019 Works are continuing on the LTFP. The plan is being updated with results from Council's review of the 10 year asset/works plans and Corporate Business Plan.</p> <p>August 2019 An item was presented to Council's August Concept Forum that outlined the 2019/20 timeline for review of all Integrated Planning and various capital works plans with the Long Term Financial Plan due to be adopted in June 2020. A workshop will be held prior to adoption when the consideration of ratio results will be undertaken.</p> | <p>works plans the LTFP document will be updated with the results of those reviews.</p> | |
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| <p>C.06/0418 Proposed Road Closure for Amalgamation – Adjoining Roe Street, Bridgetown</p> | <p>That Council, in relation to the proposed closure for amalgamation of the road adjoining Roe Street, Bridgetown, as per Attachment 8:</p> <ol style="list-style-type: none"> 1. Notes the public submissions received, as per Attachment 10, and the Shire staff responses in the Schedule of Submissions, as per Attachment 11. 2. Pursuant to s.58 of the Land Administration Act 1997 supports the proposed closure of unmade and unnamed road adjoining Roe Street, Bridgetown, between Lot 3 (99) and Lot 4 (101) Roe Street, Bridgetown, for amalgamation with adjoining land. 3. Directs the Chief Executive Officer to forward relevant information to the Department of Planning, Lands and Heritage seeking approval from the Minister for Lands in relation to Point 2. | <p>S Donaldson</p> | <ol style="list-style-type: none"> 1. Noted. 2. Noted. 3. Referred to DPLH on 2 May 2018, response pending. <p>November 2018 A list of all outstanding actions referred to the Department Planning, Lands and Heritage (as listed in this Rolling Action Sheet) is to be compiled and a meeting requested with relevant staff of that department in order to progress them to conclusion.</p> <p>December 2018 No progress since November update.</p> <p>January 2019 Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters not progressed.</p> <p>March 2019 Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters commenced and liaison continuing with DPLH staff.</p> <p>May 2019 DPLH response still pending.</p> <p>June 2019 Response from DPLH still pending.</p> <p>July 2019 Response from DPLH still pending.</p> <p>August 2019</p> | <p>November 2019 Pending final response from DPLH.</p> |
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| | | | <p>Response from DPLH still pending. September 2019 Liaison continuing with DPLH regarding land distribution.</p> <p>October 2019 Liaison continuing with DPLH regarding land distribution.</p> | |
| <p>C.08/0718 Licence to Occupy – Greenbushes Railway Station</p> | <p>That Council:</p> <ol style="list-style-type: none"> Writes to Arc Infrastructure advising the Greenbushes Discovery Centre Incorporated has expressed a long-term goal to relocate the Greenbushes Railway Station Building to the Greenbushes Discovery Centre, 38 Blackwood Road, Greenbushes as an extension to that facility. Inform Arc Infrastructure that the Shire of Bridgetown Greenbushes and Greenbushes Discovery Centre have received letters from the Public Transport Authority giving permission for the relocation of the building when finances/grant funding opportunities enable this to occur. Enquire whether a Licence to Occupy the land and buildings would be necessary given the agreement with the PTA for community end-use for the building. Assist the Greenbushes Discovery Centre finalise the business plan for consideration by all parties, including potential funding partners. | T Clynych | <p>Correspondence has been forwarded to Arc Infrastructure (September 2018)</p> <p>November 2018 A response to the Shire's correspondence is yet to be received.</p> <p>May 2019 A meeting is currently being sought with Arc Infrastructure to progress this and other rail related issues.</p> <p>June 2019 At a meeting with Arc Infrastructure held on 17 June this matter was discussed. The Public Transport Authority (PTA) has granted its approval to the proposed removal of the railway station from its current site and Arc Infrastructure will now prepare an agreement for amendment of its licence with PTA.</p> | <p>November 2019 No progress since last month</p> |
| <p>C.14/0718 Bridgetown Information Bays</p> | <p>That Council:</p> <ol style="list-style-type: none"> Endorses the removal of all structures and signage at the Information Bay at the southern end of Hampton Street. | E Denniss | <p>The Shire has been invited to submit an application in the Stronger Communities Program Round 4 by Rick Wilson's office. This project has been identified as a suitable option to apply for (seeking 50% of total</p> | <p>November 2019 A local builder has expressed interest in submitting a quote for this project. Lodgement date is expected to be 20 November 2019.</p> |

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| | <ol style="list-style-type: none"> 2. Endorses the replacement of structures and signage at the Information Bay at the northern end of Hampton Street. 3. Endorses the installation of a new, static Information Bay structure and information boards at the information bay located at the northern end of Hampton Street based upon the concept at Attachment 14. 4. Determines to consider interactive technology options for the visitor centre in a review of Visitor Centre service levels to be conducted in 2018/19. | | <p>project cost). Applications closed 11 October 2018 (September 2018). Rick Wilson's office has verbally advised that the Shire's application did not make the funding round for October but will be included in the January non-competitive round (October 2018).</p> <p>November 2018 No progress since last report.</p> <p>December 2018 Email sent to Rick Wilson's office seeking assurance/confirmation of the opportunity for consideration in January, response pending.</p> <p>January 2019 Rick Wilson's Office has advised that the exact date has not been set for the next funding round. They will contact us in February with further information.</p> <p>February 2019 A scope of works is currently being prepared for the project to seek Expressions of Interest from local/interested builders. No further advice from Rick Wilson's office has been received regarding funding round.</p> <p>March 2019 Scope of works was reviewed/finalized at the Executive Leadership Team meeting held on 20/03/19 and will be advertised seeking quotes and timelines for work to begin construction prior to 30 June 2019. There has been no update from Rick Wilson's office re: Stronger Communities Program Funding.</p> <p>April 2019 Executive Leadership Team determined to proceed to detailed design and engineering prior to construction expressions of interest/tender. These are currently being prepared, to be completed by 30 April with</p> | | |
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| | | | <p>expressions of interest/tender.</p> <p>May 2019 Architect has completed the detailed design and awaiting engineering certification prior to seeking quotes. There has been no advice regarding funding opportunities.</p> <p>June 2019 Engineering certification has been received and local builders have been invited to quote on the works. It is anticipated that an appointment to progress works will be made in July 2019.</p> <p>July 2019 Concept Forum update delivered 11 July. Currently seeking tenders/cost estimates for works (closing date 31 July 2019).</p> <p>August 2019 No expressions of interests/quotes were received for the construction of the information bay. Further discussions are to be held with prospective contractors.</p> <p>September 2019 Rick Wilson's office advised this month that the Building Better Communities Funding is now open for EOI submission. EMCS submitted an EOI seeking 50% of the preliminary cost estimates for this project (\$12,500).</p> <p>October 2019 Advice was received late October that the EOI was not successful. Following the lack of response to the advertised EOI Shire staff will follow up with local builders via an individual approach to determine interest in the project.</p> | | |
| C.03/0818 Installation of Condom Dispensing | That Council approves the installation of condom dispensing machines in the male and female toilets at the Bridgetown Regional Library subject to the following conditions: | T Clynh | <p>Advice of the Council decision was conveyed to Blackwood Youth Action.</p> <p>November 2018</p> | November 2019 No progress since last month | |

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| Machines in Library Toilets | <ol style="list-style-type: none"> 1. The machines are being installed on a 6 month trial basis after which a review into making the installations permanent will be held. 2. That Blackwood Youth Action is responsible for purchase of the dispensing machines and purchase of stock noting that the CEO has discretion to provide a one-off monetary donation to assist in this initiative. 3. That the Shire will be responsible for installation of the dispensing machines, storage of stock (condoms) and replenishing the stock in the machines using the stock purchased by Blackwood Youth Action. 4. That signage (posters) be displayed in the male and female toilets explaining the importance of having free condom dispensing machines in our community. 5. That Blackwood Youth Action coordinates the making of suitable posters for display in the male and female toilets requesting respect for the initiative and responsible use of stock | | <p>Advice has recently been received from Blackwood Youth Action that it is progressing the acquisition and installation of the machines and stock.</p> <p>December 2018 The CEO provided a \$200 donation to BYA to assist with purchase of machines and stock.</p> <p>February 2019 A project update has been requested from Blackwood Youth Action</p> <p>March 2019 Blackwood Youth Action has secured the machines and installation will occur shortly.</p> <p>April 2019 Condom machines currently being installed.</p> <p>May 2019 A process is being put in place for library cleaners to monitor and record stock and replace when necessary.</p> <p>June 2019 Machines have been installed. Trial will end mid-December 2019.</p> <p>July 2019 Trial continuing.</p> <p>August 2019 Trial will end in December 2019.</p> | | |
| C.08/1218 Proposed Road Closure – Portion of Perry Road, Greenbushes | That Council notes the submissions received, as per Attachment 8, and pursuant to section 58 of the Land Administration Act supports closure of the northern portion of Perry Road, Greenbushes, as per Attachment 9, for conversion to Unallocated Crown Land, and directs the Chief Executive Officer to seek support from the Minister for Lands through the Department of Planning, Lands and Heritage. | S Donaldson | <p>January 2019 Correspondence sent to Department of Planning, Lands and Heritage. Support received from Land Use Planning Division (Regional South West Office) on 16.1.2019. Decision pending from Land Use Management Division (Perth office).</p> <p>March 2019 Shire staff met with DPLH staff on 27 February 2019. Decision of Minister for Lands pending.</p> | <p>November 2019 DPLH response still pending.</p> | |

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| | | | <p>April 2019 DPLH response still pending.</p> <p>May 2019 DPLH response still pending.</p> <p>June 2019 DPLH response still pending.</p> <p>July 2019 DPLH response still pending.</p> <p>August 2019 DPLH response still pending.</p> <p>September 2019 DPLH response still pending.</p> <p>October 2019 DPLH response still pending.</p> | | |
| <p>C.03/0219 Construction of Intersection Improvements at Entrance to Bridgetown Gardens Estate</p> | <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the legal advice received (Confidential Attachment 2). 2. Reaffirm its intent to widen Kangaroo Gully Road at the intersection of Claret Ash Rise in order to improve the intersection for traffic travelling eastwards on Kangaroo Gully Road. 3. Advise the Council of Owners for Bridgetown Gardens Estate that the bonded funds obtained in 2006 from the developer of Bridgetown Gardens Estate are only able to be used for works at the intersection of Kangaroo Gully Road and Claret Ash Rise and therefore Council is unable to reassign the funds for other works within the Estate. 4. Request the CEO to progress the widening of Kangaroo Gully Road at its intersection with Claret Ash Rise by June 2019 if capacity and weather permits, or alternatively in the 2019/20 road | <p>T Clynch</p> | <p>March 2019 Correspondence sent to Council of owners of Bridgetown Gardens Estate confirming Council's decision.</p> <p>The works will be scheduled for 2019/20.</p> | <p>November 2019 No progress since last month</p> | |

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| | construction program. | | | |
| C.08/0219 Proposed Excision and Change in Purpose to Bush Fire Station | That Council gives support to the proposed excision and change in purpose from Landscape Protection to Bush Fire Station for a portion of Reserve 21157, Lot 11306 Mokerdillup Road, Wandillup, as shown on Attachment 12, with the Chief Executive officer to seek approval from the Minister for Lands through the Department of Planning, Lands and Heritage, including any necessary Management Order changes. | S Donaldson C Sousa | <p>March 2019 Correspondence sent to Department of Planning, Lands and Heritage on 8 March 2019, decision pending.</p> <p>April 2019 Preliminary response received from DPLH. Shire staff investigating land surveying and management order issues.</p> <p>May 2019 Pending additional surveyor quotes to inform Budget preparation.</p> <p>June 2019 Surveyor quotes received to be considered in Budget preparation.</p> <p>July 2019 Surveyor quotes received to be considered in Budget preparation.</p> <p>August 2019 No further action pending adoption of 2019/2020 Budget.</p> <p>September 2019 Surveyor appointed. Pending survey instructions from DPLH.</p> <p>October 2019 Draft Deposited Plan prepared pending field inspection by Shire staff before lodgement with DPLH and Landgate.</p> | <p>November 2019 Final Deposited Plan with Landgate for issuing of new titles and granting of Management Orders.</p> |
| C.02/0419 Desktop Review of Strategic Community Plan | <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the revised Strategic Community Plan 2019 following the desktop review process with the following minor changes: <ul style="list-style-type: none"> • Page 6 – Last paragraph change “at a depth of 45-50 degrees” to read “at depth at 45-50 degrees”. • Page 8 – First paragraph delete “as these workers are permanently based elsewhere” from last sentence. • Page 8 – Fifth paragraph amend first sentence to read “.... within the Shire | T Clynh | <p>June 2019 This resolution will remain on the rolling action sheet until the report back (by March 2020) has occurred on the recommended community engagement processes for the full review of the Strategic Community Plan in 2020/21, including budget considerations.</p> | <p>November 2019 No progress since last month</p> |

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| | <p>of Bridgetown-Greenbushes of 853 persons, equating to an approximate 18% population increase by 2022/23.”</p> <p>2. Request the CEO to report back by March 2020 on the recommended community engagement processes for the full review of the Strategic Community Plan in 2020/21, including budget considerations.</p> | | | |
| <p>C.08/0419 Proposed Land Purchase – Part Lot 84 (42) Forrest Street, Bridgetown</p> | <p>That Council:</p> <p>1. Resolves to purchase the southern portion of Part Lot 84 (42) Forrest Street, Bridgetown (on Plan 222161, Volume/Folio 1327/46) for the sum of \$50,000 plus subdivision and legal costs of approximately \$7,000, as shown in Attachment 10.</p> <p>2. That the unbudgeted expenditure of \$50,000 purchase price and estimated \$7,000 subdivision and legal (transfer of land) costs be funded by withdrawal of an amount of up to \$57,000 from the Land & Buildings Reserve.</p> <p>3. That the CEO be authorised to submit an application to the Western Australian Planning Commission for the subdivision of Part Lot 84 (42) Forrest Street, Bridgetown (on Plan 22161), and amalgamation with</p> | <p>S Donaldson</p> | <p>May 2019 1. Correspondence sent to landowner on 6 May 2019 confirming Council resolution to support partial purchase. June 2019 Surveyor quotes still be sourced. July 2019 Surveyor quotes currently being sourced. August 2019 Surveyor appointed with work to commence early September. September 2019 Plan of Subdivision completed. Application to be lodged with WAPC. October 2019 Surveyor appointed and Plan of Subdivision prepared. Subdivision application to be lodged with WAPC in October 2019.</p> <p>2. Noted.</p> <p>3. Surveyor quotes currently being sourced.</p> | <p>November 2019 Subdivision application lodged with WAPC, response pending.</p> |

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| | adjoining Lot 873 (83) Steere Street, Bridgetown (on Diagram 98062). | | | |
| C.04/0519 Development of Plans for Upgrade of Bridgetown CBD Parking and Geegelup Brook Beautification | That Council: <ol style="list-style-type: none"> 1. Amend its 2018/19 budget to include \$25,000 unbudgeted expenditure for the purpose of funding the preparation of detailed design plans for improvements to the Bridgetown CBD parking behind the shops on the western side of Hampton Street and the beautification of the adjacent Geegelup Brook. 2. Seek the input of its Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. 3. Transfer the sum of \$25,000 from the Strategic Projects Reserve to fund the unbudgeted expenditure. | T Clynh | <p>June 2019 Consulting engineer still to be engaged.</p> <p>August 2019 The resolution from Council's May 2019 meeting required the CEO to seek the input of the Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. Discussion on this matter is scheduled to occur at the SAC meeting to be held on 21.8.19.</p> <p>September 2019 The CEO did discuss the scope of the project with members of the Sustainability Advisory Committee and obtained useful feedback. A project scope is currently being prepared and investigations occurring into suitable landscape architects to progress the design of the creek beautification and car park design.</p> <p>October 2019 A request for quote has been prepared and has been sent to three selected landscape architects.</p> | <p>November 2019 No progress since last month</p> |
| C.14/0519 Bridgetown Youth Precinct Community Consultation Report | That Council <ol style="list-style-type: none"> 1. Endorse the Bridgetown Youth Precinct Community Consultation report. 2. Progress the Bridgetown Youth Precinct project to the concept design and preliminary cost estimate stage. 3. Increase expenditure in the Youth Precinct Hang Out Space account (PJ06) by \$5,000 by transferring \$5,000 from account PJ07 (Youth Event) to account PJ06 (Youth Precinct Hang Out) to complete the | M Richards | <p>June 2019 Quotes are currently being sought to progress the concept and preliminary cost estimate stage. These are anticipated to be received in July and work commenced in August 2019.</p> <p>July 2019 As per June update.</p> <p>August 2019 Quotes received in July 2019 from 2 potential consultants with a determination and appointment to be made on review (to complete the development of concept plans</p> | <p>November 2019 Update provided at November Concept Forum as part of Growth Strategy Agenda Item as follows "<i>concept design consultation will be held on the 22 November 2019 with each school and afterschool at the skate park. This consultation will inform the final concept design and cost estimate. Once finalised the design and costings will be presented to Council</i>".</p> |

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| | concept design and preliminary cost estimates for the Youth Precinct Project. | | and preliminary costings) September 2019 Quotes currently being assessed. October 2019 This will be a discussion item at the November Concept Forum. | |
| C.15/0519 Warren Blackwood 2050 Cycling Strategy | That Council: <ol style="list-style-type: none"> Endorses the Warren-Blackwood 2050 Cycling Strategy prepared by the Western Australia Bike Network for Department of Transport. Consider in the next review of the 10 Year Strategic Works Program the inclusion of the priority actions/projects listed for the Shire of Bridgetown-Greenbushes. Include in the next review of the Corporate Business Plan an action proposing the implementation of the Warren Blackwood 2050 Cycling Strategy with timelines and expenditure associated with the implementation to be determined during the review process. | E Denniss / G Arlandoo | June 2019 Item noted for review in the 10 Year Strategic Works Program (September 2019) and the Corporate Business Plan (March 2020). July 2019 As per June update. August 2019 As per July update. September 2019 As per the August 2019 update. October 2019 These matters are being addressed in the current review of the 10 year works program and will also be addressed in the March 2020 annual review of the Corporate Business Plan. | November 2019 Draft 10 Year Works Plan presented to November Concept Forum |
| C.16/0519 Blackwood River Foreshore Development | That Council <ol style="list-style-type: none"> Note the Schedule of Submissions received as a result of the final period of community consultation period on the revised concept plans for the Blackwood River Foreshore Development Project. Adopt the revised draft Blackwood River Foreshore Development Concept Plan as per attachment 19 and amend to include the change identified in Attachment 20 as follows: The location of the proposed interpretive signage currently | M Richards | June 2019 Works have commenced on the detailed design and costings of the Old Rectory Walk and Boardwalk elements of the project with Riverwood House Consultation to be undertaken in July 2019. July 2019 As per June update, noting consultation deferred to August 2019 due to officer leave. August 2019 Detailed design of boardwalk and Old Rectory trail and preliminary costings this week. Consultation scheduled for August 2019. September 2019 | November 2019 Update provided at November Concept Forum as part of Growth Strategy Agenda Item as follows " <i>the detailed design for the Old Rectory Walk (including shelter) has been finalised and has been forwarded to WA Structural Engineers to complete the design certification</i> ". Once this certification is received the detailed design stage (including project costings) will be completed and can be presented to Council. |

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| | <p>indicated to be placed in front of Riverwood House will be reviewed in consultation with the residents of Riverwood House to ensure the location of the signage is beneficial to trail users without negatively impacting on residents.</p> <p>3. Determine to progress Blackwood River Foreshore Development Project to detailed design and costings for the Old Rectory Walk and Boardwalk elements of the project.</p> | | <p>Plans received from consultant and will be assessed internally by the Development & Infrastructure Group and Executive Leadership Team.</p> <p>October 2019 This will be a discussion item at the November Concept Forum.</p> | |
| <p>C.17/0519 Water Corporation Art Project</p> | <ul style="list-style-type: none"> • That Council accepts \$15,000 (ex GST) unbudgeted income from the Water Corporation in the 2018-2019 financial year and associated expenditure on a community art project in the 2019-20 financial year. • That the artists and Bridgetown Landcare provide details, including design work, to Council for formal endorsement prior to the development being commissioned. | <p>E Denniss</p> | <p>June 2019 Correspondence has been issued to Art Trail Co-ordinator (Trudy Clothier) advising of Council's requirement to review all design work – landscaping and artwork – prior to works commencing.</p> <p>July 2019 Council, at a special meeting held on 11 July 2019 endorsed the landscaping plan and endorsed concept plans for 2 pieces of artwork.</p> <p>August 2019 Funding from Water Corp was received in July 2019. Art Trail Co-ordinator, Ms Trudy Clothier, has advised that there has been a change in the selection of the artist for the sculpture and is aware of the need for final artwork design to be presented for Council prior to works being commissioned.</p> <p>September 2019 Purchase Order raised for the landscaping component (BES).</p> <p>October 2019 Landscaping works completed. Waiting Community Art Trail Co-ordinator submission of final artist selection and concept designs.</p> | <p>November 2019 Concept designs have been received and will be presented to Council at the November 2019 meeting.</p> |

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| <p>C.02/0619 Installation of Statue</p> | <p>That Council:</p> <ol style="list-style-type: none"> 1. Considers investigating the installation of a Statue to acknowledge DW Stinton as the founder of the Tin Fields in 1886 and the subsequent significant impact ongoing mining of Tin, Tantalum and now Lithium has, and is continuing to have on Greenbushes, the Shire of Bridgetown Greenbushes, the Region and Western Australia. 2. In progressing such an investigation, the proposal be presented to the Blackwood Valley Arts Alliance with a view to developing a working partnership or group with possible representation from Grow Greenbushes and the Shire to develop a project plan and to identify funding sources for the proposal. | <p>E Denniss</p> | <p>July 2019 Letters of invitation issued to Grow Greenbushes, Blackwood Valley Arts Alliance and Ms Trudy Clothier seeking to arrange a meeting to discuss the project and the development of public art in general.</p> <p>August 2019 Each group/individual has confirmed receipt of the letter. Grow Greenbushes and Blackwood Valley Arts Alliance responses pending. Ms Trudy Clothier response confirmed interest in attending meeting.</p> <p>October 2019 All Stakeholders have confirmed interest in a collaborative approach to the development of Public Art, in Particular a proposal to expand art trails in Greenbushes and Bridgetown. EMCS, Grow Greenbushes Representatives and Ms Trudy Clothier will attend a meeting of Blackwood Valley Arts Alliance (Blackwood Creative) on 5 November to formally identify roles, responsibilities and progress of project planning and grant funding.</p> | <p>November 2019 EMCS attending a meeting of Blackwood Creative Inc on Tuesday 5 November, along with representatives from Grow Greenbushes. Discussion on potential funding bodies and the need for the development of a business plan, including full budget (income and expenditure) and concept designs/artist selection process/community engagement ensued. Inform agreement to progress stage 3 to include Greenbushes statue, revision of art trail booklet to include existing and proposed public art in Greenbushes and to identify key future public art proposals in Bridgetown. Formal acknowledgement of establishment of working partnership with Grown Greenbushes, Shire and Blackwood Creative to be documented and issued to all parties via correspondence by 30 November 2019.</p> | |
| <p>C.13/0619 Community Engagement Outcomes – Visitor Information Management Model and Visitor Information Services Location</p> | <p>That Council:</p> <ol style="list-style-type: none"> 1. Host a consultation event to engage with the local business and tourism sector/s with regard to the management model and location of service delivery of the Visitor Centre. 2. Directs the CEO to commence formal discussions with the Bridgetown-Greenbushes Business and Tourism Association to explore the viability of a community management model under their auspice. 3. Determines to finalize the management | <p>E Denniss</p> | <p>July 2019 Staff have developed a data base of main street traders, local business and tourism operators (including existing VC members) and are in the process of arranging date, time and venue of consultation (to be held in partnership with BGBTA as a follow up to the June After 5 Networking Function where Paul Matenaar (Chairman of SFBVTA) provided an update on the progress/development of the SFBVTA. Date of consultation likely to be early August (TBC).</p> <p>August 2019 Invitations have been issued to the forum scheduled for 5.30pm on Wednesday 28</p> | <p>November 2019 Consultation event completed. Survey of industry (business/tourism operators) completed and findings presented at November Concept Forum. Formal approaches to Bridgetown CRC and Blackwood Creatives Inc to be completed by 30 November. Preparation of business case to outsource service provision of visitor information services (in current location) to commence.</p> | |

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| | model of the Visitor Centre prior to further investigations into potential location changes to the delivery of services. | | <p>August at Scott's.</p> <p>September 2019 Consultation event held on 28 August 2019 in partnership with the BGBTA. Business/tourism industry survey prepared to be opened 16 September and conclude 31 October.</p> <p>October 2019 Online survey remains open until 31 October 2019. Responses to be assessed and report to Council November 2019.</p> | |
| C.15/0619 Proposed Use not Listed – Private Powerline Facility | <p>That Council:</p> <ol style="list-style-type: none"> Pursuant to Clause 3.2.5 and Clause 4.3.3 of Town Planning Scheme No. 4, determines that the proposed 'Use Not Listed – Private Powerline Facility' as per Attachment 14, is consistent with the objectives and purposes of the 'Rural 2 – General Agriculture' and 'Rural 4 – Greenbushes' zones and may be considered for development approval subject to public consultation and detailed assessment. Directs the Chief Executive Officer to undertake necessary public consultation in relation to Point 1. above, and subject to no objections being received, grants delegated authority to the Chief Executive Officer to determine the development application subject to appropriate conditions. | S Donaldson | <p>July 2019 Pending submission of final documentation prior to public advertising.</p> <p>August 2019 Still pending submission of documentation from applicant prior to advertising.</p> <p>September 2019 Pending submission of completed application by proponent prior to advertising.</p> <p>October 2019 Pending submission of completed application by proponent prior to advertising.</p> | November 2019 Pending submission of completed application by proponent prior to advertising. |
| C.08/0719 Shire of Bridgetown-Greenbushes Municipal Heritage Inventory Update | That Council adopt the 28 draft place records for updating of the Shire of Bridgetown-Greenbushes Municipal Heritage Inventory, as per Attachment 6, and directs the Chief Executive Officer to undertake public advertising including direct consultation with landowners of recognised places, with a subsequent report to be presented to a future meeting of Council. | S Donaldson | <p>August 2019 Not yet actioned.</p> <p>September 2019 Advertising commenced 4 September 2019 with submissions closing 3 October 2019.</p> <p>October 2019 Advertising closed 3 October 2019. Liaising with two stakeholders that are finalising submissions. Council at Special Meeting on 19 September 2019 resolved not proceed</p> | November 2019 Final report and submissions to be presented to Council for consideration in November 2019. |

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| | | | with nomination process for the Greenbushes Mill. Final report to Council in November 2019. | | |
| C.03/1019 Renaming of Gommès Lane | That Council commence the process to change the name of 'Gommès Lane' to 'Gomm Lane' to reflect the correct spelling of the Gomm family it represents. | S Donaldson | | November 2019 Advertising to commence by end of November 2019 then presented to Council in early 2020. | |
| C.04/1019 Pink & Grey Galah Control | That Council request the Blackwood Biosecurity Group (BBG) investigate the possibility of reducing the numbers of the Pink & Grey Galahs in Bridgetown. | T Clynch | | November 2019 Request sent to Blackwood Biosecurity Inc. | |
| C.08/1019 Classification of Brockman Highway between Bridgetown and Nannup | That Council supports the reclassification of Brockman Highway between Bridgetown and Nannup to a State Road and authorise the CEO to present a submission to Main Roads Western Australia supporting this proposal. | T Clynch | | November 2019 Research continuing for completion of submission to Main Roads Western Australia | |



SHIRE OF BRIDGETOWN-GREENBUSHES

MONTHLY FINANCIAL REPORT

For the Period Ended 31 October 2019

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:

October 2019

February 2020 (Budget Review)

April 2020

July 2020

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 31 October 2019

| Note | Amended Annual Budget | Amended YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) |
|--|-----------------------|------------------------|------------------|-----------------|--------------------|
| | \$ | \$ | \$ | \$ | % |
| Operating Revenues | | | | | |
| Governance | 929 | 653 | 954 | 301 | 46.16% |
| General Purpose Funding - Rates | 4,779,678 | 4,724,062 | 4,724,586 | 524 | 0.01% |
| General Purpose Funding - Other | 1,056,949 | 255,487 | 233,831 | (21,656) | (8.48%) |
| Law, Order and Public Safety | 1,670,110 | 100,200 | 104,852 | 4,652 | 4.64% |
| Health | 14,100 | 958 | 970 | 12 | 1.26% |
| Education and Welfare | 15,609 | 159 | 209 | 50 | 31.40% |
| Housing | 23,160 | 6,864 | 6,232 | (632) | (9.21%) |
| Community Amenities | 1,087,597 | 982,160 | 974,142 | (8,018) | (0.82%) |
| Recreation and Culture | 751,542 | 86,571 | 84,361 | (2,210) | (2.55%) |
| Transport | 1,870,476 | 439,804 | 437,631 | (2,173) | (0.49%) |
| Economic Services | 133,423 | 47,769 | 41,722 | (6,047) | (12.66%) |
| Other Property and Services | 138,886 | 54,187 | 54,160 | (27) | (0.05%) |
| Total Operating Revenue | 11,542,459 | 6,698,874 | 6,663,650 | (35,224) | |
| Operating Expenses | | | | | |
| Governance | (1,090,117) | (334,431) | (300,465) | 33,966 | 10.16% |
| General Purpose Funding | (129,334) | (37,896) | (40,126) | (2,230) | (5.88%) |
| Law, Order and Public Safety | (1,023,835) | (301,529) | (307,830) | (6,301) | (2.09%) |
| Health | (124,673) | (37,047) | (36,956) | 91 | 0.25% |
| Education and Welfare | (214,802) | (81,757) | (81,393) | 364 | 0.45% |
| Housing | (23,160) | (12,666) | (14,101) | (1,435) | (11.33%) |
| Community Amenities | (1,894,932) | (596,756) | (554,160) | 42,596 | 7.14% |
| Recreation and Culture | (2,829,735) | (906,269) | (855,592) | 50,677 | 5.59% |
| Transport | (3,895,831) | (1,279,305) | (1,266,862) | 12,443 | 0.97% |
| Economic Services | (777,004) | (272,977) | (267,326) | 5,651 | 2.07% |
| Other Property and Services | (88,541) | (201,063) | (112,482) | 88,581 | 44.06% |
| Total Operating Expenditure | (12,091,964) | (4,061,696) | (3,837,293) | 224,403 | |
| Funding Balance Adjustments | | | | | |
| Add back Depreciation | 3,552,778 | 1,184,204 | 1,182,338 | (1,866) | |
| Adjust (Profit)/Loss on Asset Disposal | 8 14,000 | 0 | 44 | 44 | |
| Less Grants Recognised in Prior Year | (311,228) | 0 | 0 | 0 | |
| Adjust Provisions and Accruals | 0 | 0 | 595 | 595 | |
| Net Cash from Operations | 2,706,045 | 3,821,382 | 4,009,333 | 187,951 | |
| Capital Revenues | | | | | |
| Proceeds from Disposal of Assets | 8 348,400 | 4,314 | 3,592 | (722) | (16.74%) |
| Total Capital Revenues | 348,400 | 4,314 | 3,592 | (722) | |
| Capital Expenses | | | | | |
| Land and Buildings | (1,528,831) | (308,393) | (273,231) | 35,162 | 11.40% |
| Infrastructure - Roads | (1,081,850) | (354,299) | (155,754) | 198,545 | 56.04% |
| Infrastructure - Footpaths | (17,805) | 0 | 0 | 0 | |
| Infrastructure - Drainage | (91,101) | (13,969) | (4,833) | 9,136 | 65.40% |
| Infrastructure - Parks and Ovals | (52,892) | (12,889) | (7,706) | 5,183 | 40.21% |
| Infrastructure - Bridges | (1,017,000) | 0 | 0 | 0 | |
| Infrastructure - Other | (392,756) | (29,253) | (29,890) | (637) | (2.18%) |
| Plant and Equipment | (1,588,250) | (45,200) | (35,630) | 9,570 | 21.17% |
| Furniture and Equipment | (12,684) | 0 | 0 | 0 | |
| Total Capital Expenditure | 9 (5,783,169) | (764,003) | (507,044) | 256,959 | |

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 31 October 2019

| | Amended Annual Budget | Amended YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) |
|--|-----------------------------|------------------------------|----------------------|--------------------|-----------------------|
| Note | \$ | \$ | \$ | \$ | % |
| Net Cash from Capital Activities | (5,434,769) | (759,689) | (503,452) | 256,237 | |
| Financing | | | | | |
| Proceeds from New Debentures | 10 0 | 0 | 0 | 0 | |
| Self-Supporting Loan Principal | 10 8,651 | 0 | 0 | 0 | |
| Transfer from Reserves | 7 1,490,412 | 603,005 | 603,005 | 0 | 0.00% |
| Repayment of Debentures | 10 (253,216) | 0 | 0 | 0 | |
| Transfer to Reserves | 7 (577,558) | (14,502) | (14,502) | 0 | 0.00% |
| Net Cash from Financing Activities | 668,289 | 588,502 | 588,502 | 0 | |
| Net Operations, Capital and Financing | (2,060,435) | 3,650,195 | 4,094,384 | 444,188 | |
| Opening Funding Surplus(Deficit) | 2 2,059,835 | 2,059,835 | 2,093,422 | 33,587 | |
| Closing Funding Surplus(Deficit) | 2 (600) | 5,710,030 | 6,187,805 | 477,775 | |

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2019

| | Note | Amended Annual Budget | Amended YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) |
|---|------|-----------------------|------------------------|--------------------|-----------------|--------------------|
| | | \$ | \$ | \$ | \$ | % |
| Operating Revenues | | | | | | |
| Rates | 11 | 4,667,928 | 4,667,260 | 4,665,640 | (1,620) | (0.03%) |
| Operating Grants, Subsidies and Contributions | | 1,626,863 | 501,199 | 493,203 | (7,996) | (1.60%) |
| Grants, Subsidies and Contributions for the Development of Assets | | 3,246,844 | 270,447 | 267,554 | (2,894) | (1.07%) |
| Fees and Charges | | 1,656,736 | 1,150,630 | 1,132,387 | (18,243) | (1.59%) |
| Interest Earnings | | 203,128 | 55,848 | 45,812 | (10,036) | (17.97%) |
| Other Revenue | | 140,960 | 53,490 | 59,055 | 5,565 | 10.40% |
| Profit on Disposal of Assets | 8 | 0 | 0 | 0 | 0 | |
| Total Operating Revenue | | 11,542,459 | 6,698,874 | 6,663,650 | (35,224) | |
| Operating Expenses | | | | | | |
| Employee Costs | | (4,713,779) | (1,577,448) | (1,436,218) | 141,230 | 8.95% |
| Materials and Contracts | | (2,830,225) | (802,855) | (755,708) | 47,147 | 5.87% |
| Utility Charges | | (313,874) | (101,330) | (63,331) | 37,999 | 37.50% |
| Depreciation on Non-Current Assets | | (3,552,778) | (1,184,204) | (1,182,338) | 1,866 | 0.16% |
| Interest Expenses | | (72,216) | 0 | 265 | 265 | |
| Insurance Expenses | | (278,437) | (266,423) | (267,303) | (880) | (0.33%) |
| Other Expenditure | | (316,655) | (129,436) | (132,617) | (3,181) | (2.46%) |
| Loss on Disposal of Assets | 8 | (14,000) | 0 | (44) | (44) | |
| Total Operating Expenditure | | (12,091,964) | (4,061,696) | (3,837,293) | 224,403 | |
| Funding Balance Adjustments | | | | | | |
| Add back Depreciation | | 3,552,778 | 1,184,204 | 1,182,338 | (1,866) | |
| Adjust (Profit)/Loss on Asset Disposal | 8 | 14,000 | 0 | 44 | 44 | |
| Less Grants Recognised in Prior Year | | (311,228) | 0 | 0 | 0 | |
| Adjust Provisions and Accruals | | 0 | 0 | 595 | 595 | |
| Net Cash from Operations | | 2,706,045 | 3,821,382 | 4,009,333 | 187,951 | |
| Capital Revenues | | | | | | |
| Proceeds from Disposal of Assets | 8 | 348,400 | 4,314 | 3,592 | (722) | (16.74%) |
| Total Capital Revenues | | 348,400 | 4,314 | 3,592 | (722) | |
| Capital Expenses | | | | | | |
| Land and Buildings | | (1,528,831) | (308,393) | (273,231) | 35,162 | 11.40% |
| Infrastructure - Roads | | (1,081,850) | (354,299) | (155,754) | 198,545 | 56.04% |
| Infrastructure - Footpaths | | (17,805) | 0 | 0 | 0 | |
| Infrastructure - Drainage | | (91,101) | (13,969) | (4,833) | 9,136 | 65.40% |
| Infrastructure - Parks and Ovals | | (52,892) | (12,889) | (7,706) | 5,183 | 40.21% |
| Infrastructure - Bridges | | (1,017,000) | 0 | 0 | 0 | |
| Infrastructure - Other | | (392,756) | (29,253) | (29,890) | (637) | (2.18%) |
| Plant and Equipment | | (1,588,250) | (45,200) | (35,630) | 9,570 | 21.17% |
| Furniture and Equipment | | (12,684) | 0 | 0 | 0 | |
| Total Capital Expenditure | 9 | (5,783,169) | (764,003) | (507,044) | 256,959 | |
| Net Cash from Capital Activities | | (5,434,769) | (759,689) | (503,452) | 256,237 | |

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2019

| | Note | Amended Annual Budget | Amended YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) |
|--|------|-----------------------|------------------------|------------------|-----------------|--------------------|
| | | \$ | \$ | \$ | \$ | % |
| Financing | | | | | | |
| Proceeds from New Debentures | 10 | 0 | 0 | 0 | 0 | |
| Self-Supporting Loan Principal | 10 | 8,651 | 0 | 0 | 0 | |
| Transfer from Reserves | 7 | 1,490,412 | 603,005 | 603,005 | 0 | 0.00% |
| Repayment of Debentures | 10 | (253,216) | 0 | 0 | 0 | |
| Transfer to Reserves | 7 | (577,558) | (14,502) | (14,502) | 0 | 0.00% |
| Net Cash from Financing Activities | | 668,289 | 588,502 | 588,502 | 0 | |
| Net Operations, Capital and Financing | | (2,060,435) | 3,650,195 | 4,094,384 | 444,188 | |
| Opening Funding Surplus(Deficit) | 2 | 2,059,835 | 2,059,835 | 2,093,422 | 33,587 | |
| Closing Funding Surplus(Deficit) | 2 | (600) | 5,710,030 | 6,187,805 | 477,775 | |

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 October 2019

| | Amended Annual Budget | Amended YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|--------------------------------------|-----------------------|------------------------|------------------|-----------------|--------------------|------|
| Note | \$ | \$ | \$ | \$ | % | |
| Operating Revenues | | | | | | |
| Governance | | | | | | |
| Members of Council | 610 | 560 | 880 | 320 | 57.14% | |
| Other Governance | 319 | 93 | 74 | (19) | (19.96%) | |
| General Purpose Funding - Rates | | | | | | |
| Rates | 4,779,678 | 4,724,062 | 4,724,586 | 524 | 0.01% | |
| Other General Purpose Funding | 1,056,949 | 255,487 | 233,831 | (21,656) | (8.48%) | ▼ |
| Law, Order and Public Safety | | | | | | |
| Fire Prevention | 1,542,743 | 81,587 | 86,239 | 4,652 | 5.70% | ▲ |
| Animal Control | 25,250 | 11,249 | 11,174 | (75) | (0.67%) | |
| Other Law, Order and Public Safety | 102,117 | 7,364 | 7,439 | 75 | 1.01% | |
| Health | | | | | | |
| Prev Services - Inspection and Admin | 14,100 | 958 | 970 | 12 | 1.26% | |
| Education and Welfare | | | | | | |
| Other Education | 609 | 159 | 209 | 50 | 31.40% | |
| Aged and Disabled - Other | 5,000 | 0 | 0 | 0 | | |
| Other Welfare | 10,000 | 0 | 0 | 0 | | |
| Housing | | | | | | |
| Staff Housing | 23,160 | 6,864 | 6,232 | (632) | (9.21%) | |
| Community Amenities | | | | | | |
| Sanitation - General Refuse | 982,483 | 950,049 | 944,819 | (5,230) | (0.55%) | |
| Sanitation - Other | 200 | 0 | 0 | 0 | | |
| Sewerage | 32,150 | 10,712 | 9,906 | (806) | (7.52%) | |
| Urban Stormwater Drainage | 11,364 | 947 | 0 | (947) | (100.00%) | |
| Town Planning and Regional Develop | 40,650 | 13,544 | 12,781 | (763) | (5.64%) | |
| Other Community Amenities | 20,750 | 6,908 | 6,636 | (272) | (3.93%) | |
| Recreation and Culture | | | | | | |
| Public Halls and Civic Centres | 17,009 | 5,673 | 4,379 | (1,294) | (22.82%) | ▼ |
| Other Recreation and Sport | 698,938 | 55,287 | 54,802 | (485) | (0.88%) | |
| Libraries | 12,960 | 7,520 | 6,741 | (779) | (10.36%) | |
| Heritage | 1,435 | 291 | 185 | (106) | (36.53%) | |
| Other Culture | 21,200 | 17,800 | 18,255 | 455 | 2.56% | |
| Transport | | | | | | |
| Streets and Road Construction | 1,690,704 | 269,500 | 267,554 | (1,947) | (0.72%) | |
| Streets and Road Maintenance | 179,622 | 170,304 | 169,957 | (347) | (0.20%) | |
| Parking Facilities | 50 | 0 | 120 | 120 | | |
| Traffic Control | 100 | 0 | 0 | 0 | | |
| Economic Services | | | | | | |
| Tourism and Area Promotion | 62,523 | 28,466 | 24,226 | (4,240) | (14.90%) | ▼ |
| Building Control | 44,500 | 16,496 | 14,823 | (1,673) | (10.14%) | ▼ |
| Economic Development | 400 | 132 | 0 | (132) | (100.00%) | |
| Other Economic Services | 26,000 | 2,675 | 2,673 | (2) | (0.07%) | |
| Other Property and Services | | | | | | |
| Private Works | 71,200 | 18,216 | 16,795 | (1,421) | (7.80%) | ▼ |
| Plant Operation Costs | 29,000 | 9,664 | 9,927 | 263 | 2.72% | |
| Salaries and Wages | 5,000 | 0 | 0 | 0 | | |
| Corporate Services Department | 4,000 | 1,600 | 1,500 | (100) | (6.25%) | |
| Admin and Finance Activity Units | 150 | 48 | 29 | (19) | (39.90%) | |
| Planning and Environment Department | 0 | 0 | 0 | 0 | | |

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 October 2019

| | Note | Amended Annual Budget | Amended YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|---------------------------------------|------|-----------------------|------------------------|----------------|-----------------|--------------------|------|
| | | \$ | \$ | \$ | \$ | % | |
| Operating Revenues (Continued) | | | | | | | |
| Community Services Department | | 0 | 0 | 0 | 0 | | |
| Unclassified | | 29,536 | 24,659 | 25,909 | 1,250 | 5.07% | |
| Total Operating Revenue | | 11,542,459 | 6,698,874 | 6,663,650 | (35,224) | | |
| Operating Expenses | | | | | | | |
| Governance | | | | | | | |
| Members of Council | | (378,044) | (121,200) | (121,959) | (759) | (0.63%) | |
| Other Governance | | (712,073) | (213,231) | (178,507) | 34,724 | 16.28% | ▲ |
| General Purpose Funding | | | | | | | |
| Rates | | (128,403) | (37,793) | (40,003) | (2,210) | (5.85%) | ▼ |
| Other General Purpose Funding | | (931) | (103) | (123) | (20) | (19.17%) | |
| Law, Order and Public Safety | | | | | | | |
| Fire Prevention | | (857,155) | (243,180) | (251,484) | (8,304) | (3.41%) | |
| Animal Control | | (93,803) | (29,281) | (30,231) | (950) | (3.25%) | |
| Other Law, Order and Public Safety | | (72,877) | (29,068) | (26,115) | 2,953 | 10.16% | ▲ |
| Health | | | | | | | |
| Maternal and Infant Health | | (3,000) | 0 | 0 | 0 | | |
| Prev Services - Inspection and Admin | | (97,475) | (28,941) | (29,121) | (180) | (0.62%) | |
| Preventative Services - Pest Control | | (1,131) | (294) | (293) | 1 | 0.43% | |
| Preventative Services - Other | | (23,067) | (7,812) | (7,543) | 269 | 3.45% | |
| Education and Welfare | | | | | | | |
| Other Education | | (22,885) | (8,538) | (7,807) | 731 | 8.56% | |
| Care of Families and Children | | (60,721) | (31,633) | (31,334) | 299 | 0.95% | |
| Aged and Disabled - Other | | (62,407) | (33,743) | (34,521) | (778) | (2.30%) | |
| Other Welfare | | (68,789) | (7,843) | (7,732) | 112 | 1.42% | |
| Housing | | | | | | | |
| Staff Housing | | (23,160) | (12,666) | (14,101) | (1,435) | (11.33%) | ▼ |
| Community Amenities | | | | | | | |
| Sanitation - General Refuse | | (870,486) | (275,366) | (263,071) | 12,295 | 4.47% | |
| Sanitation - Other | | (50,527) | (19,199) | (16,398) | 2,801 | 14.59% | ▲ |
| Sewerage | | (64,290) | (16,276) | (18,738) | (2,462) | (15.13%) | ▼ |
| Urban Stormwater Drainage | | (288,955) | (109,038) | (95,264) | 13,775 | 12.63% | ▲ |
| Protection of Environment | | (80,912) | (12,644) | (12,940) | (296) | (2.34%) | |
| Town Planning and Regional Develop | | (310,632) | (89,753) | (76,031) | 13,722 | 15.29% | ▲ |
| Other Community Amenities | | (229,130) | (74,480) | (71,719) | 2,761 | 3.71% | |
| Recreation and Culture | | | | | | | |
| Public Halls and Civic Centres | | (163,436) | (56,987) | (50,639) | 6,348 | 11.14% | ▲ |
| Swimming Areas and Beaches | | (13,901) | (5,036) | (2,626) | 2,410 | 47.85% | ▲ |
| Other Recreation and Sport | | (2,110,051) | (641,800) | (599,075) | 42,725 | 6.66% | ▲ |
| Television and Radio Re-Broadcasting | | (4,456) | (944) | (916) | 28 | 2.97% | |
| Libraries | | (416,863) | (154,704) | (158,935) | (4,231) | (2.73%) | |
| Heritage | | (57,086) | (22,012) | (19,474) | 2,538 | 11.53% | ▲ |
| Other Culture | | (63,942) | (24,786) | (23,927) | 859 | 3.46% | |
| Transport | | | | | | | |
| Streets and Road Maintenance | | (3,842,412) | (1,273,902) | (1,262,678) | 11,224 | 0.88% | |
| Parking Facilities | | (46,423) | (4,132) | (3,667) | 465 | 11.26% | |
| Traffic Control | | (5,996) | (1,271) | (518) | 753 | 59.25% | |
| Aerodromes | | (1,000) | 0 | 0 | 0 | | |

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 October 2019

| | Amended Annual Budget | Amended YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|--|-----------------------------|------------------------------|----------------------|--------------------|-----------------------|------|
| Note | \$ | \$ | \$ | \$ | % | |
| Operating Expenses (Continued) | | | | | | |
| Economic Services | | | | | | |
| Tourism and Area Promotion | (383,545) | (146,586) | (140,326) | 6,260 | 4.27% | |
| Building Control | (261,621) | (83,587) | (88,504) | (4,917) | (5.88%) | ▼ |
| Economic Development | (103,188) | (38,471) | (36,611) | 1,860 | 4.83% | |
| Other Economic Services | (28,650) | (4,333) | (1,885) | 2,448 | 56.49% | ▲ |
| Other Property and Services | | | | | | |
| Private Works | (63,056) | (21,530) | (21,151) | 379 | 1.76% | |
| Develop & Infrastructure Management | 0 | (12,716) | (32,508) | (19,792) | (155.65%) | ▼ |
| Waste Activity Unit | 0 | (645) | 103 | 748 | 115.93% | |
| Works Activity Unit | 0 | (7,487) | (3,953) | 3,534 | 47.20% | ▲ |
| Fleet Activity Unit | 0 | (883) | (9,875) | (8,992) | (1018.37%) | ▼ |
| Plant Operation Costs | 0 | (49,571) | (37,126) | 12,445 | 25.11% | ▲ |
| Salaries and Wages | (5,000) | (94,435) | 19,501 | 113,936 | 120.65% | |
| Corporate Services Department | (4,000) | (3,843) | 14,687 | 18,530 | 482.17% | ▲ |
| Chief Executive Office Department | 0 | 13,477 | (15,266) | (28,743) | (213.28%) | ▼ |
| Building Assets Department | 0 | 147 | 9,824 | 9,677 | 6582.82% | ▲ |
| Administration Activity Units | 0 | (717) | (717) | 0 | | |
| Development Services Department | 0 | 949 | (4,202) | (5,151) | (542.77%) | ▼ |
| Community Services Department | 0 | (16,671) | (24,167) | (7,496) | (44.96%) | ▼ |
| Unclassified | (16,485) | (7,138) | (7,631) | (493) | (6.91%) | |
| Total Operating Expenditure | (12,091,964) | (4,061,696) | (3,837,293) | 224,403 | | |
| Funding Balance Adjustments | | | | | | |
| Add back Depreciation | 3,552,778 | 1,184,204 | 1,182,338 | (1,866) | | |
| Adjust (Profit)/Loss on Asset Disposal | 8 14,000 | 0 | 44 | 44 | | |
| Less Grants Recognised in Prior Year | (311,228) | 0 | 0 | 0 | | |
| Adjust Provisions and Accruals | 0 | 0 | 595 | 595 | | |
| Net Cash from Operations | 2,706,045 | 3,821,382 | 4,009,333 | 187,951 | | |
| Capital Revenues | | | | | | |
| Proceeds from Disposal of Assets | | | | | | |
| Governance | | | | | | |
| Other Governance | 53,000 | 0 | 0 | 0 | | |
| Law, Order & Public Safety | | | | | | |
| Fire Prevention | 82,400 | 4,314 | 3,592 | (722) | (16.74%) | |
| Other Law, Order & Public Safety | 30,000 | 0 | 0 | 0 | | |
| Transport | | | | | | |
| Road Plant Purchases | 167,000 | 0 | 0 | 0 | | |
| Economic Services | | | | | | |
| Building Control | 16,000 | 0 | 0 | 0 | | |
| Total Capital Revenues | 348,400 | 4,314 | 3,592 | (722) | | |
| Capital Expenses | | | | | | |
| Governance | | | | | | |
| Other Governance | (118,184) | (1,780) | (1,893) | (113) | (6.37%) | |
| Law, Order and Public Safety | | | | | | |
| Fire Prevention | (1,264,400) | (38,000) | (36,430) | 1,570 | 4.13% | |
| Other Law, Order and Public Safety | (102,100) | 0 | 0 | 0 | | |

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 October 2019

| | Note | Amended Annual Budget | Amended YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|--|------|-----------------------|------------------------|---------------------|-----------------|--------------------|------|
| | | \$ | \$ | \$ | \$ | % | |
| Capital Expenses (Continued) | | | | | | | |
| Housing | | | | | | | |
| Staff Housing | | (6,500) | (6,500) | (6,947) | (447) | (6.87%) | |
| Community Amenities | | | | | | | |
| Sanitation - General Refuse | | (30,000) | 0 | 0 | 0 | | |
| Urban Stormwater Drainage | | (91,101) | (13,969) | (4,833) | 9,136 | 65.40% | ▲ |
| Other Community Amenities | | (6,000) | 0 | 0 | 0 | | |
| Recreation and Culture | | | | | | | |
| Public Halls and Civic Centres | | (204,390) | (9,700) | (6,732) | 2,968 | 30.59% | ▲ |
| Swimming Areas and Beaches | | (15,500) | 0 | 0 | 0 | | |
| Other Recreation and Sport | | (863,412) | (174,937) | (136,590) | 38,347 | 21.92% | ▲ |
| Libraries | | 0 | 0 | 0 | 0 | | |
| Heritage | | (5,500) | (5,500) | 0 | 5,500 | 100.00% | ▲ |
| Transport | | | | | | | |
| Streets and Road Construction | | (2,123,955) | (356,732) | (156,095) | 200,637 | 56.24% | ▲ |
| Road Plant Purchases | | (610,000) | 0 | 0 | 0 | | |
| Parking Facilities | | (15,700) | (15,700) | (16,337) | (637) | (4.06%) | |
| Economic Services | | | | | | | |
| Tourism and Area Promotion | | (81,000) | 0 | 0 | 0 | | |
| Building Control | | (32,000) | 0 | 0 | 0 | | |
| Other Property and Services | | | | | | | |
| Unclassified | | (213,427) | (141,185) | (141,186) | (1) | (0.00%) | |
| Total Capital Expenditure | 9 | (5,783,169) | (764,003) | (507,044) | 256,959 | | |
| Net Cash from Capital Activities | | (5,434,769) | (759,689) | (503,452) | 256,237 | | |
| Financing | | | | | | | |
| Proceeds from New Debentures | 10 | 0 | 0 | 0 | 0 | | |
| Self-Supporting Loan Principal | 10 | 8,651 | 0 | 0 | 0 | | |
| Transfer from Reserves | 7 | 1,490,412 | 603,005 | 603,005 | 0 | | |
| Repayment of Debentures | 10 | (253,216) | 0 | 0 | 0 | | |
| Transfer to Reserves | 7 | (577,558) | (14,502) | (14,502) | 0 | | |
| Net Cash from Financing Activities | | 668,289 | 588,502 | 588,502 | 0 | | |
| Net Operations, Capital and Financing | | (2,060,435) | 3,650,195 | 4,094,384 | 444,188 | | |
| Opening Funding Surplus(Deficit) | 2 | 2,059,835 | 2,059,835 | 2,093,422 | 33,587 | | |
| Closing Funding Surplus(Deficit) | 2 | (600) | 5,710,030 | 6,187,805.30 | 477,775 | | |

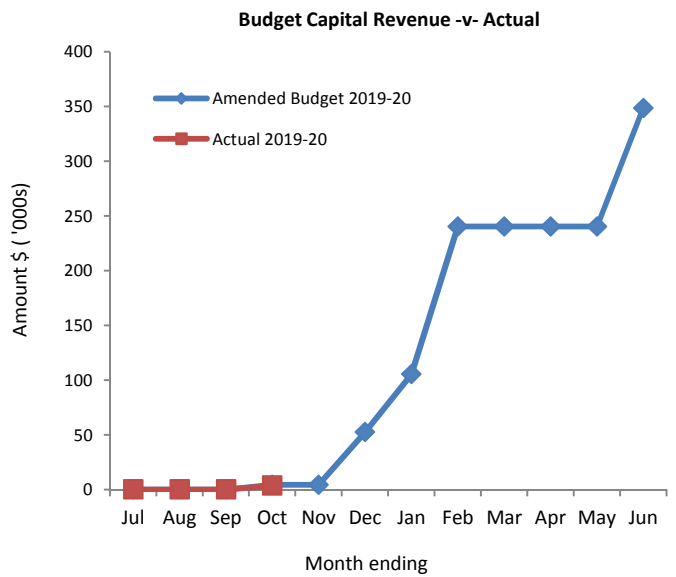
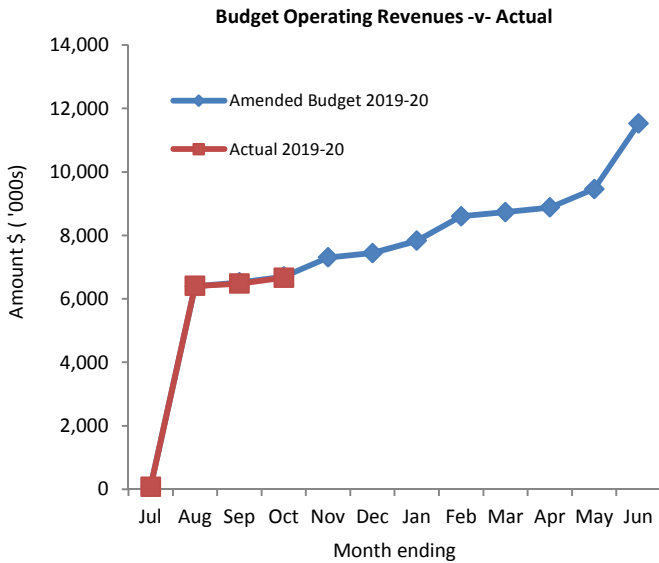
▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

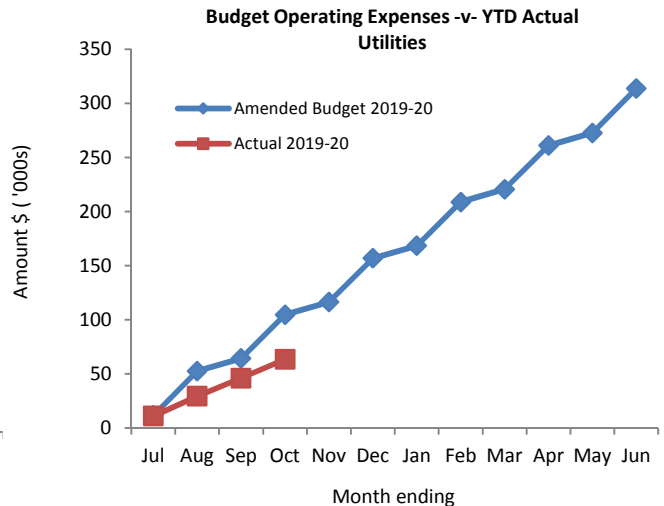
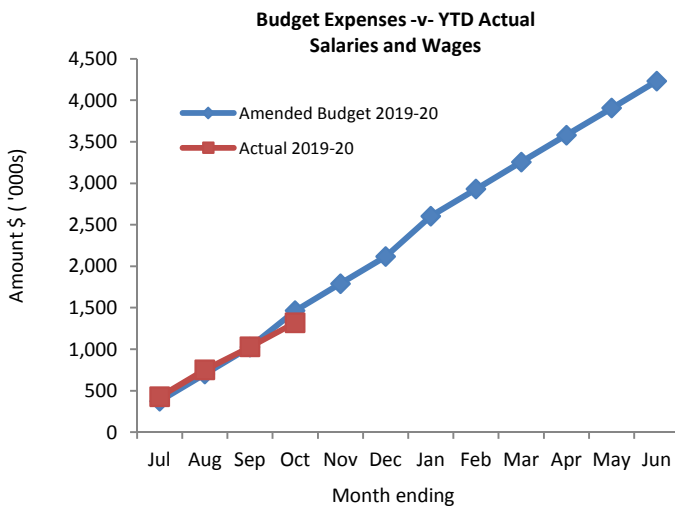
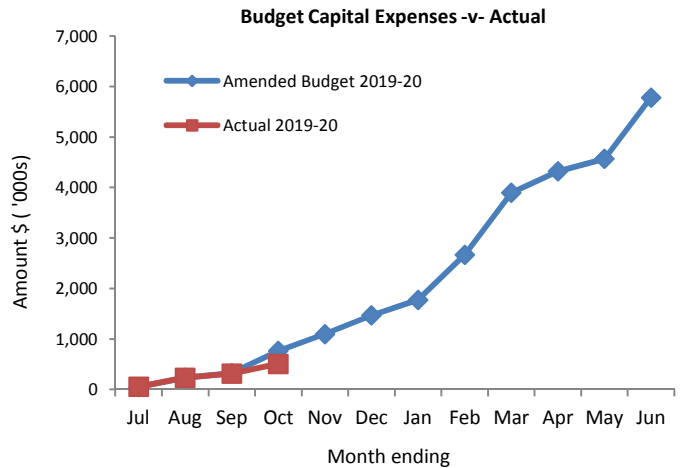
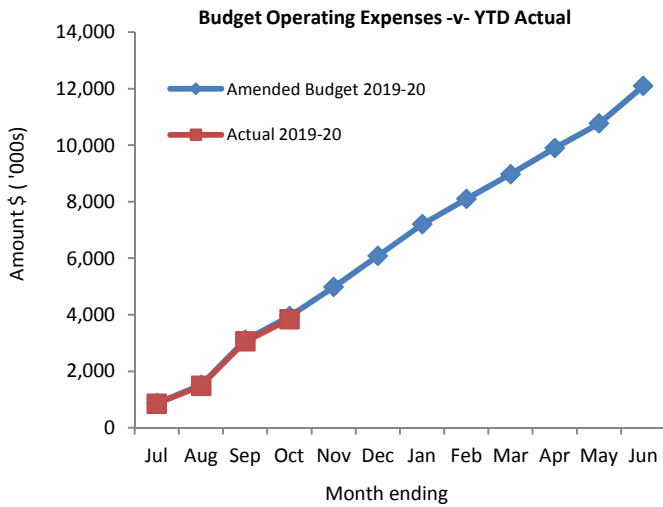
SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Revenues



Expenditure

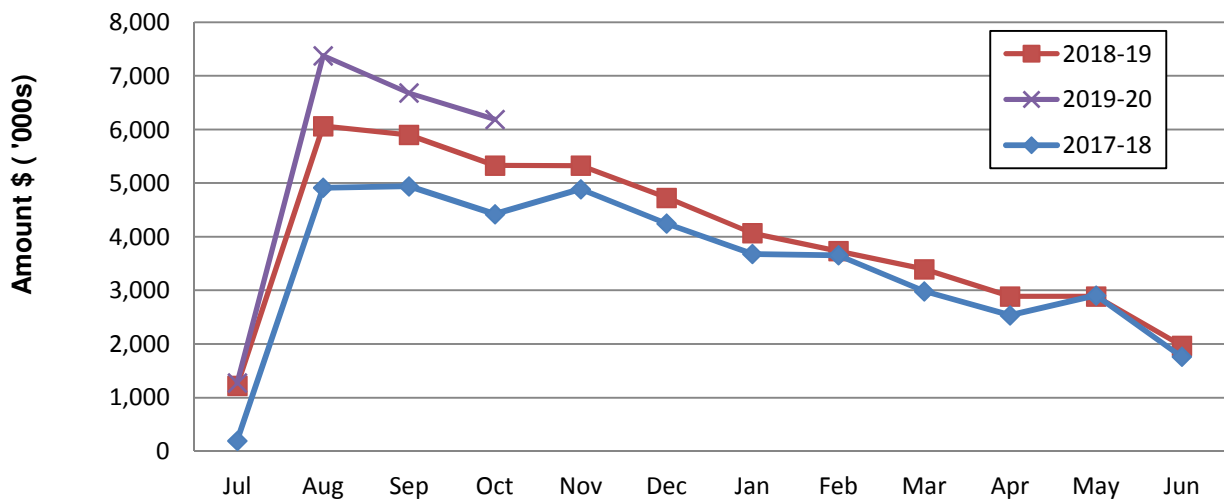


SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 2: NET CURRENT FUNDING POSITION

| | | Positive=Surplus (Negative=Deficit) | | |
|--|---|-------------------------------------|------------------|---------------------------|
| | | YTD 31 Oct 2019 | Last Period | Estimated 30 June 2019 |
| | | \$ | \$ | \$ |
| Current Assets | | | | |
| Cash Unrestricted | 5 | 5,095,055 | 5,194,559 | 3,178,215 |
| Cash Restricted | 5 | 2,804,043 | 2,804,043 | 3,392,546 |
| Receivables - Rates | 6 | 1,904,508 | 2,325,388 | 141,352 |
| Receivables - Sundry Debtors | 6 | 59,590 | 20,320 | 110,790 |
| Receivables - Other | | 298,277 | 466,001 | 94,676 |
| Inventories | | 13,251 | 30,838 | 20,857 |
| | | 10,174,724 | 10,841,150 | 6,938,437 |
| Less: Current Liabilities | | | | |
| Payables | | (755,326) | (927,248) | (1,014,521) |
| Provisions | | (854,846) | (854,846) | (864,650) |
| | | (1,610,172) | (1,782,094) | (1,879,171) |
| Less: Cash Reserves | 7 | (2,804,043) | (2,804,043) | (3,392,546) |
| Less: Loans - Clubs/Institutions | | (8,651) | (8,651) | (8,651) |
| Add: Current Leave Provision Cash Backed | | 182,731 | 182,731 | 182,136 |
| Add: Current Loan Liability | | 253,216 | 253,216 | 253,216 |
| Net Current Funding Position | | 6,187,805 | 6,682,309 | 2,093,422 |

Note 3 - Liquidity Over the Year



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

| Reporting Program | Variance \$ | Variance % | Var. | Reason | Explanation of Variance |
|------------------------------------|-------------|------------|------|---------------------------|--|
| Operating Revenues | | | | | |
| General Purpose Funding - Rates | | | | | |
| Other General Purpose Funding | (21,656) | (8.48%) | ▼ | Permanent/ Timing | Reduced financial assistance grant \$12,074, balance relates to timing of investment income. |
| Law, Order and Public Safety | | | | | |
| Fire Prevention | 4,652 | 5.70% | ▲ | Permanent | Grant income for Community Emergency Services Manager greater than estimated, offset by addition DFES overtime payments. |
| Recreation and Culture | | | | | |
| Public Halls and Civic Centres | (1,294) | (22.82%) | ▼ | Timing | Income for hall hire less than estimated at this time. |
| Economic Services | | | | | |
| Tourism and Area Promotion | (4,240) | (14.90%) | ▼ | Permanent | Various Visitor Centre sales, commissions and display fees less than estimated. |
| Building Control | (1,673) | (10.14%) | ▼ | Timing | Income received for building licence approvals less than estimated at this time. |
| Other Property and Services | | | | | |
| Private Works | (1,421) | (7.80%) | ▼ | Timing | Police licencing commission for October not yet received. |
| Operating Expenses | | | | | |
| Governance | | | | | |
| Other Governance | 34,724 | 16.28% | ▲ | Permanent/ Allocations | Wage allocations to this program less than estimated due to staff vacancy and timing of leave. |
| General Purpose Funding | | | | | |
| Rates | (2,210) | (5.85%) | ▼ | Allocations | Wage allocations to this program less than estimated due to timing of staff leave. |
| Law, Order and Public Safety | | | | | |
| Other Law, Order and Public Safety | 2,953 | 10.16% | ▲ | Timing | SES expenditure less than estimated at this time. |
| Housing | | | | | |
| Staff Housing | (1,435) | (11.33%) | ▼ | Timing | Expenditure for staff housing building maintenance greater than estimated at this time. |
| Community Amenities | | | | | |
| Sanitation - Other | 2,801 | 14.59% | ▲ | Timing | Expenditure on streetscape bins less than estimated at this time. |
| Sewerage | (2,462) | (15.13%) | ▼ | Permanent | Non-cash Item. Depreciation on Liquid Waste facility greater than estimated. |
| Urban Stormwater Drainage | 13,775 | 12.63% | ▲ | Timing | Drainage maintenance works undertaken less than estimated at this time. |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

| Reporting Program | Variance \$ | Variance % | Var. | Reason | Explanation of Variance |
|--|-------------|------------|------|------------------------|--|
| Town Planning and Regional Develop Recreation and Culture | 13,722 | 15.29% | ▲ | Allocations | Wage allocations to this program less than estimated due to staff vacancy. |
| Public Halls and Civic Centres | 6,348 | 11.14% | ▲ | Timing | Building maintenance of halls and civic centres less than estimated at this time. |
| Swimming Areas and Beaches | 2,410 | 47.85% | ▲ | Timing | Building maintenance of Greenbushes swimming pool less than estimated at this time. |
| Other Recreation and Sport | 42,725 | 6.66% | ▲ | Timing | Parks & gardens \$24,909, building maintenance & operations \$16,711 and Leisure centre \$15,455 expenditure less than estimated at this time. Regional bridle trail \$14,337 expenditure greater than estimated at this time. |
| Heritage | 2,538 | 11.53% | ▲ | Timing | Heritage building maintenance expenditure less than estimated at this time. |
| Economic Services | | | | | |
| Building Control | (4,917) | (5.88%) | ▼ | Allocations | Wage allocations to this program greater than estimated due to timing of staff leave. |
| Other Economic Services | 2,448 | 56.49% | ▲ | Timing | Water consumption for stand pipes less than estimated at this time. |
| Other Property and Services | | | | | |
| Develop & Infrastructure Management | (19,792) | (155.65%) | ▼ | Timing/ Allocations | Variance due to timing of leave being taken and staff vacancies. |
| Works Activity Unit | 3,534 | 47.20% | ▲ | Allocations | Variance due to reduced allocations from Infrastructure Management area as a result of staff vacancy. |
| Fleet Activity Unit | (8,992) | (1018.37%) | ▼ | Timing | Variance due to timing of leave being taken and other workshop costs greater than estimated at this time. |
| Plant Operation Costs | 12,445 | 25.11% | ▲ | Timing | Expenditure on parts and repairs less than estimated at this time. |
| Corporate Services Department | 18,530 | 482.17% | ▲ | Timing | Variance due to timing of leave and training being taken. |
| Chief Executive Office Department | (28,743) | (213.28%) | ▼ | Timing/ Allocations | Variance due to timing of leave being taken and staff vacancies. |
| Building Assets Department | 9,677 | 6582.82% | ▲ | Allocations | Variance due to reduced employee costs as a result of staff vacancy. |
| Development Services Department | (5,151) | (542.77%) | ▼ | Timing | Variance due to reduced employee costs as a result of staff vacancy. |
| Community Services Department | (7,496) | (44.96%) | ▼ | Timing/ Allocations | Reduced employee costs due to delay in staff appointment and motor vehicle costs allocated less than estimated at this time. |
| Capital Expenses | | | | | |
| Community Amenities | | | | | |
| Urban Stormwater Drainage | 9,136 | 65.40% | ▲ | Timing | Various drainage jobs less than estimated at this time. |
| Recreation and Culture | | | | | |
| Public Halls and Civic Centres | 2,968 | 30.59% | ▲ | Timing | Bridgetown Civic Centre expenditure less than estimated at this time. |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

| Reporting Program | Variance \$ | Variance % | Var. | Reason | Explanation of Variance |
|--|-------------|------------|------|--------|--|
| Other Recreation and Sport | 38,347 | 21.92% | ▲ | Timing | Bridgetown Leisure Centre gym expansion and renewal works \$24,404 less than estimated at this time. Balance relates to pool gas chlorine auto shutdown system not yet invoiced. |
| Heritage | 5,500 | 100.00% | ▲ | Timing | Greenbushes Old Court House expenditure less than estimated at this time. |
| Transport Streets and Road Construction | 200,637 | 56.24% | ▲ | Timing | Various road construction jobs less than estimated at this time, refer to note 9 for further detail. |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | (Decrease) in Available Cash | Amended Budget Running Balance |
|-----------------|--|--------------------|--------------------|---------------------|----------------------------|------------------------------|--------------------------------|
| | | | | \$ | \$ | \$ | \$ |
| | Budget Adoption | | Opening Surplus | | | | 0 |
| | Permanent Changes | | | | | | |
| PJ64 | Pool windsock & eye wash station | C.12/0819 | Operating Expenses | | | (7,000) | (7,000) |
| 06EN | Gas chlorine auto shut down system | C.12/0819 | Capital Expenses | | | (1,500) | (8,500) |
| Reserve 125 | Building maintenance | C.12/0819 | Reserve Transfer | | 8,500 | | 0 |
| 19BU | Greenbushes Old Court House | C.06/0919 | Capital Expenses | | | (5,500) | (5,500) |
| Reserve 125 | Building maintenance | C.06/0919 | Reserve Transfer | | 5,500 | | 0 |
| 03CA | Catterick Hall building operations - electricity | C.05/1019 | Operating Expenses | | | (600) | (600) |
| 56BU | Bridgetown Sportsground horse stalls | C.06/1019 | Capital Expenses | | | (30,000) | (30,600) |
| Reserve 127 | Matched grants | C.06/1019 | Reserve Transfer | | 10,000 | | (20,600) |
| 1344530 | Other Recreation & Sports contributions | C.06/1019 | Operating Revenue | | 20,000 | | (600) |
| | | | | 0 | 44,000 | (44,600) | |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 5: CASH AND INVESTMENTS

| | Interest Rate | Unrestricted | Restricted | Trust | Investments | Total Amount | Institution | Maturity Date |
|------------------------------|---------------|------------------|------------------|---------------|-------------|------------------|-------------|---------------|
| | | \$ | \$ | \$ | \$ | \$ | | |
| (a) Cash Deposits | | | | | | | | |
| Municipal Bank Account | Various | 301,722 | | | | 301,722 | CBA | At Call |
| Municipal On-Call Account | 0.75% | 337,843 | | | | 337,843 | Bankwest | At Call |
| Trust Bank Account | Various | | | 25,823 | | 25,823 | CBA | At Call |
| Visitor Centre Trust Account | Nil | | | 47,185 | | 47,185 | CBA | At Call |
| Cash On Hand | Nil | 2,100 | | | | 2,100 | N/A | On Hand |
| (b) Term Deposits | | | | | | | | |
| Municipal Funds | 1.30% | 350,000 | | | | 350,000 | Bankwest | 01-Nov-19 |
| Municipal Funds | 1.45% | 400,000 | | | | 400,000 | Bankwest | 25-Nov-19 |
| Municipal Funds | 1.82% | 600,000 | | | | 600,000 | Westpac | 28-Nov-19 |
| Municipal Funds | 1.35% | 400,000 | | | | 400,000 | Bankwest | 03-Dec-19 |
| Municipal Funds | 1.68% | 500,000 | | | | 500,000 | Westpac | 06-Dec-19 |
| Municipal Funds | 1.58% | 300,000 | | | | 300,000 | Westpac | 25-Dec-19 |
| Municipal Funds | 1.53% | 350,000 | | | | 350,000 | Westpac | 02-Jan-20 |
| Municipal Funds | 1.53% | 250,000 | | | | 250,000 | Westpac | 18-Jan-20 |
| Municipal Funds | 1.63% | 553,050 | | | | 553,050 | Westpac | 20-Jan-20 |
| Municipal Funds | 1.53% | 500,000 | | | | 500,000 | Westpac | 28-Jan-20 |
| Municipal Funds | 1.40% | 250,340 | | | | 250,340 | Bankwest | 04-Feb-20 |
| Reserve Funds | 1.82% | | 2,804,043 | | | 2,804,043 | Westpac | 28-Nov-19 |
| Total | | 5,095,055 | 2,804,043 | 73,007 | 0 | 7,972,106 | | |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 6: RECEIVABLES

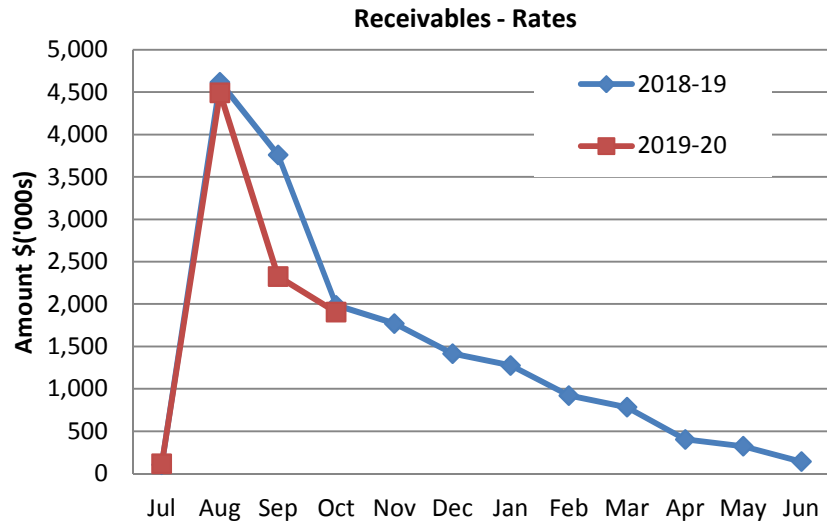
Receivables - Rates

Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

| | YTD 31 Oct 2019 | 30 June 2019 |
|-----------------------------------|------------------|----------------|
| | \$ | \$ |
| Opening Arrears Previous Years | 141,352 | 102,877 |
| Levied this year | 4,667,030 | 4,371,071 |
| Less Collections to date | (2,903,874) | (4,345,704) |
| Equals Current Outstanding | 1,904,508 | 128,244 |
| Net Rates Collectable | 1,904,508 | 128,244 |
| % Collected | 60.39% | 97.13% |

Net Rates Collectable

% Collected



Receivables - Sundry Debtors

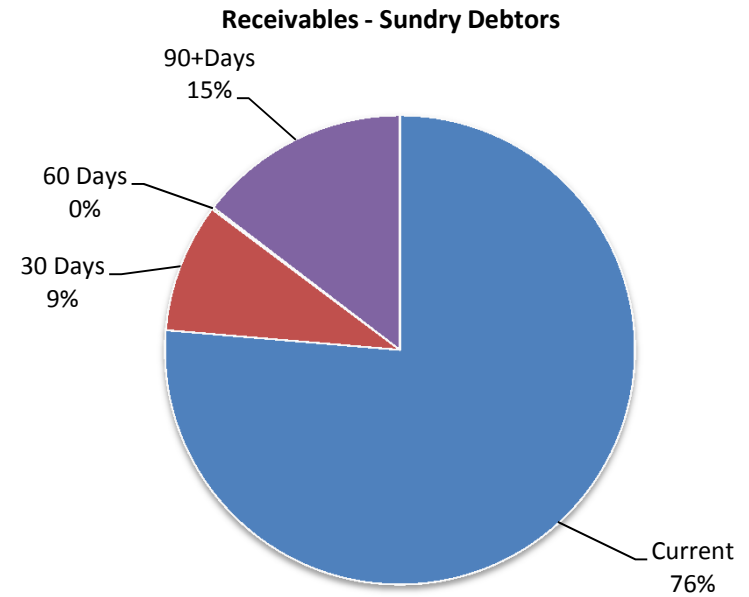
Receivables - Sundry Debtors

| | Current | 30 Days | 60 Days | 90+Days |
|------------------------------|---------|---------|---------|---------|
| | \$ | \$ | \$ | \$ |
| Receivables - Sundry Debtors | 45,490 | 5,304 | 91 | 8,705 |

Total Sundry Debtor Receivables Outstanding

59,590

Amounts shown above include GST (where applicable)



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 7: CASH BACKED RESERVE

| 2019-20 | | | | | | | | | | |
|---------|---|-----------------|--------------------------------|------------------------|---------------------------------|-------------------------|----------------------------------|--------------------------|--------------------------------|----------------------------|
| Res No. | Name | Opening Balance | Amended Budget Interest Earned | Actual Interest Earned | Amended Budget Transfers In (+) | Actual Transfers In (+) | Amended Budget Transfers Out (-) | Actual Transfers Out (-) | Amended Budget Closing Balance | Actual YTD Closing Balance |
| | | \$ | \$ | \$ | \$ | \$ | | \$ | \$ | \$ |
| 101 | Leave Reserve | 182,136 | 4,616 | 595 | 250,550 | | 0 | | 437,302 | 182,731 |
| 102 | Plant Reserve | 424,561 | 10,760 | 1,387 | 0 | | (386,000) | | 49,321 | 425,948 |
| 103 | Land and Building Reserve | 714,400 | 18,160 | 2,378 | 0 | | (178,410) | (174,410) | 554,150 | 542,368 |
| 104 | Bush Fire Reserve | 10,739 | 272 | 35 | 10,000 | | (10,000) | (10,000) | 11,011 | 774 |
| 105 | Maranup Ford Road Maintenance Reserve | 5,256 | 133 | 17 | 0 | | 0 | | 5,389 | 5,273 |
| 106 | Subdivision Reserve | 390,331 | 9,892 | 1,275 | 10,000 | | (191,969) | | 218,254 | 391,606 |
| 107 | Sanitation Reserve | 65,647 | 1,664 | 214 | 0 | | (50,000) | | 17,311 | 65,861 |
| 109 | Recreation Centre Floor and Solar Reserve | 190,314 | 4,823 | 622 | 10,000 | | 0 | | 205,137 | 190,936 |
| 112 | Refuse Site Post Closure Reserve | 219,017 | 5,551 | 715 | 5,000 | | (43,000) | | 186,568 | 219,733 |
| 113 | Drainage Reserve | 21,084 | 534 | 69 | 10,000 | | 0 | | 31,618 | 21,153 |
| 114 | Community Bus Reserve | 50,374 | 1,277 | 165 | 5,000 | | 0 | | 56,651 | 50,539 |
| 115 | SBS Tower and Infrastructure Reserve | 31,589 | 801 | 103 | 0 | | 0 | | 32,390 | 31,692 |
| 118 | Playground Equipment Reserve | 30,497 | 773 | 100 | 3,850 | | 0 | | 35,120 | 30,597 |
| 119 | Swimming Pool Reserve | 4,429 | 112 | 14 | 0 | | 0 | | 4,541 | 4,443 |
| 121 | Car Park Reserve | 948 | 24 | 3 | 0 | | 0 | | 972 | 951 |
| 123 | ROMANS Reserve | 4,721 | 0 | 8 | 0 | | (4,721) | (4,730) | 0 | 0 |
| 125 | Building Maintenance Reserve | 145,768 | 3,694 | 476 | | | (14,000) | | 135,462 | 146,244 |
| 126 | Strategic Projects Reserve | 98,934 | 2,507 | 323 | 40,000 | | (45,000) | (5,000) | 96,441 | 94,257 |
| 127 | Matched Grants Reserve | 38,293 | 970 | 125 | 10,000 | | (17,124) | (7,124) | 32,139 | 31,294 |
| 128 | Aged Care Infrastructure Reserve | 56,022 | 1,420 | 183 | 0 | | 0 | | 57,442 | 56,205 |
| 129 | Equipment Reserve | 6,010 | 152 | 20 | 0 | | 0 | | 6,162 | 6,030 |
| 130 | Assets and GRV Valuation Reserve | 57,656 | 1,461 | 195 | 40,588 | 4,730 | (27,500) | | 72,205 | 62,581 |
| 131 | Bridgetown Leisure Centre Reserve | 117,894 | 2,988 | 385 | 0 | | (60,363) | (60,363) | 60,519 | 57,916 |
| 132 | Trails Reserve | 21,285 | 539 | 70 | 5,000 | | 0 | | 26,824 | 21,355 |
| 133 | Light Fleet Vehicle Reserve | 64,021 | 1,623 | 209 | 92,570 | | (121,000) | | 37,214 | 64,230 |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 7: CASH BACKED RESERVE

| 2019-20 | | | | | | | | | | |
|---------|---|------------------|--------------------------------|------------------------|---------------------------------|-------------------------|----------------------------------|--------------------------|--------------------------------|----------------------------|
| Res No. | Name | Opening Balance | Amended Budget Interest Earned | Actual Interest Earned | Amended Budget Transfers In (+) | Actual Transfers In (+) | Amended Budget Transfers Out (-) | Actual Transfers Out (-) | Amended Budget Closing Balance | Actual YTD Closing Balance |
| | | \$ | \$ | \$ | \$ | \$ | | \$ | \$ | \$ |
| | Cash Backed Reserves (Continued) | | | | | | | | | |
| 134 | Prepaid Rates Reserve | 30,097 | 0 | 53 | 0 | | (30,097) | (30,150) | (0) | 0 |
| 135 | Blackspot Reserve | 10,032 | 254 | 33 | 10,000 | | 0 | | 20,286 | 10,065 |
| 201 | Unspent Grans Reserve | 400,489 | 0 | | 0 | | (311,228) | (311,228) | 89,261 | 89,261 |
| | | 3,392,546 | 75,000 | 9,772.52 | 502,558 | 4,730 | (1,490,412) | (603,005) | 2,479,692 | 2,804,043 |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 8: CAPITAL DISPOSALS

| YTD Actual Replacement | | | Disposals | Amended Current Budget | | | |
|------------------------|--------------|---------------|--|------------------------|----------------|-----------------|------------------------|
| Net Book Value | Proceeds | Profit (Loss) | | Net Book Value | Proceeds | Profit (Loss) | Profit (Loss) Variance |
| \$ | \$ | \$ | | \$ | \$ | \$ | \$ |
| | | | Plant and Equipment | | | | |
| | | | P3070 2015 Toyota Landcruiser (CEO) | 36,000 | 36,000 | 0 | 0 |
| | | | P3085 2014 Holden Colorado (EMCS) | 17,000 | 17,000 | 0 | 0 |
| | | | P4010 2009 Toyota landcruiser (SES) | 30,000 | 30,000 | 0 | 0 |
| | | | P4015 2005 Toyota Landcruiser (Wandillup) | 20,000 | 20,000 | 0 | 0 |
| | | | P4050 2007 Toyota Landcruiser (Hester Brook) | 20,000 | 20,000 | 0 | 0 |
| | | | P4115 2009 Ford Territory (Bridgetown) | 2,400 | 2,400 | 0 | (44) |
| | | | P4170 2005 Toyota Landcruiser (Winnejupe) | 25,000 | 20,000 | (5,000) | 5,000 |
| | | | P4175 2005 Toyota Landcruiser (Bridgetown) | 25,000 | 20,000 | (5,000) | 5,000 |
| | | | P2126 2009 Ammann Multi Tyre Roller | 44,000 | 40,000 | (4,000) | 4,000 |
| | | | P2133 2008 Caterpillar Multi Tyre Roller | 50,000 | 50,000 | 0 | 0 |
| | | | P2280 2008 Ford Ranger (General Hand) | 7,000 | 7,000 | 0 | 0 |
| | | | P2165 2009 Ford Ranger (BMO) | 8,000 | 8,000 | 0 | 0 |
| | | | P2026 2007 Hino Tip Truck with crane | 45,000 | 45,000 | 0 | 0 |
| | | | P3035 2014 Nissan Pathfinder (SETO) | 17,000 | 17,000 | 0 | 0 |
| | | | P3090 2014 Holden Colorado (PBS) | 16,000 | 16,000 | 0 | 0 |
| 3,636 | 3,592 | (44) | | 362,400 | 348,400 | (14,000) | 13,956 |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 9: CAPITAL ACQUISITIONS

| Assets | General Ledger/Job No. | Amended Annual Budget | YTD 31 Oct 2019 | | | Comment |
|---|------------------------|-----------------------|--------------------|----------------|-----------------------|------------------|
| | | | Amended YTD Budget | YTD Actual | Variance (Under)/Over | |
| | | \$ | \$ | \$ | \$ | |
| Land and Buildings | | | | | | |
| Other Governance | | | | | | |
| Shire Administration Building | 07BU | 13,500 | 1,780 | 1,893 | 113 | |
| | | 13,500 | 1,780 | 1,893 | 113 | |
| Fire Prevention | | | | | | |
| Greenbushes Bushfire Brigade | 09BN | 252,600 | 0 | 800 | 800 | |
| Wandillup Bushfire Brigade | 10BN | 281,100 | 0 | 0 | 0 | |
| | | 533,700 | 0 | 800 | 800 | |
| Staff Housing | | | | | | |
| 146 Hampton Street | 26BU | 6,500 | 6,500 | 6,947 | 447 | Works completed |
| | | 6,500 | 6,500 | 6,947 | 447 | |
| Other Community Amenities | | | | | | |
| Hampton Street Toilets | 46BU | 6,000 | 0 | 0 | 0 | |
| | | 6,000 | 0 | 0 | 0 | |
| Public Halls and Civic Centres | | | | | | |
| Bridgetown Civic Centre | 02BU | 110,590 | 3,700 | 1,200 | (2,500) | Works continuing |
| Greenbushes Hall | 20BU | 87,800 | 0 | (45) | (45) | |
| Greenbushes Offices | 21BU | 6,000 | 6,000 | 5,577 | (423) | |
| | | 204,390 | 9,700 | 6,732 | (2,968) | |
| Swimming Areas and Beaches | | | | | | |
| Greenbushes Pool Toilet | 05BU | 6,000 | 0 | 0 | 0 | |
| | | 6,000 | 0 | 0 | 0 | |
| Other Recreation and Sport | | | | | | |
| Bridgetown Leisure Centre - Gym expansion | 06BN | 327,050 | 110,762 | 98,591 | (12,171) | Works continuing |
| Bridgetown Leisure Centre Renewals | 16BU | 26,840 | 14,909 | 2,677 | (12,232) | Works continuing |
| Greenbushes Golf Club | 39BU | 133,000 | 0 | 0 | 0 | |
| Bridgetown Sports Ground Horse Stalls | 56BU | 37,124 | 7,124 | 6,194 | (930) | |
| Greenbushes Cricket Pavilion/Toilets | 54BU | 8,500 | 8,500 | 7,870 | (630) | |
| | | 532,514 | 141,295 | 115,331 | (25,964) | |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 9: CAPITAL ACQUISITIONS

| Assets | General Ledger/Job No. | Amended Annual Budget | YTD 31 Oct 2019 | | | Comment |
|---|------------------------|-----------------------|--------------------|----------------|-----------------------|-----------------------|
| | | | Amended YTD Budget | YTD Actual | Variance (Under)/Over | |
| | | \$ | \$ | \$ | \$ | |
| Heritage | | | | | | |
| Greenbushes Old Court House | 19BU | 5,500 | 5,500 | 0 | (5,500) | Purchase order raised |
| | | 5,500 | 5,500 | 0 | (5,500) | |
| Streets and Road Construction | | | | | | |
| Shire Depot | 08BU | 7,300 | 2,433 | 341 | (2,092) | Works continuing |
| | | 7,300 | 2,433 | 341 | (2,092) | |
| Unclassified | | | | | | |
| Geegelup Brook Land | 1790040 | 213,427 | 141,185 | 141,186 | 1 | |
| | | 213,427 | 141,185 | 141,186 | 1 | |
| Land and Buildings Total | | 1,528,831 | 308,393 | 273,231 | (35,162) | |
| Roads | | | | | | |
| Streets and Road Construction | | | | | | |
| Winnejup Road Regional Road Group 17/18 | RR17 | 39,500 | 19,749 | 0 | (19,749) | Purchase order raised |
| Winnejup Road Regional Road Group 18/19 | RR21 | 32,000 | 15,999 | 0 | (15,999) | Purchase order raised |
| Winnejup Road Regional Road Group 19/20 | RR22 | 189,600 | 94,799 | 3,989 | (90,811) | Purchase order raised |
| Winnejup Road Regional Road Group 15/16 | RR24 | 18,500 | 9,249 | 0 | (9,249) | Purchase order raised |
| Mockerdillup Road Regional Road Group | RR16 | 95,400 | 39,892 | 1,615 | (38,277) | Preliminary planning |
| Kerbing | KB01 | 8,000 | 0 | 0 | 0 | |
| Glentulloch Road Roads to Recovery | RT10 | 189,500 | 0 | 3,529 | 3,529 | Preliminary planning |
| Glentulloch Road 2nd coat Roads to Recovery | RT82 | 27,400 | 0 | 0 | 0 | |
| Tweed Road Roads to Recovery | RT52 | 11,100 | 0 | 0 | 0 | |
| Brockman Highway Roads to Recovery | RT83 | 32,800 | 0 | 0 | 0 | |
| Dalmore Road Roads to Recovery | RT72 | 55,500 | 0 | 0 | 0 | |
| Huitson Road Roads to Recovery | RT81 | 42,500 | 42,500 | 36,579 | (5,921) | Works continuing |
| Eastcott Road Roads to Recovery | RT84 | 31,900 | 0 | 0 | 0 | |
| Campbells Road Roads to recovery | RT85 | 55,500 | 55,500 | 43,890 | (11,610) | Works continuing |
| Blackwood Park Road | RC46 | 40,500 | 40,500 | 41,789 | 1,289 | Job completed |
| Kangaroo Gully Road | RC33 | 37,608 | 10,451 | 1,790 | (8,661) | Preliminary planning |
| Blackwood West Terrace | RC09 | 26,302 | 0 | 1,677 | 1,677 | Preliminary planning |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 9: CAPITAL ACQUISITIONS

| Assets | General Ledger/Job No. | Amended Annual Budget | YTD 31 Oct 2019 | | | Comment |
|--|------------------------|-----------------------|--------------------|----------------|-----------------------|---|
| | | | Amended YTD Budget | YTD Actual | Variance (Under)/Over | |
| | | \$ | \$ | \$ | \$ | |
| Streets and Road Construction (Continued) | | | | | | |
| Seaton Ross Road | RC47 | 9,121 | 4,560 | 0 | (4,560) | Works not yet commenced |
| Nelson Street | RC41 | 7,300 | 0 | 0 | 0 | |
| Chevis Court | RC48 | 8,023 | 0 | 0 | 0 | |
| Ethel Street | RC49 | 20,000 | 0 | 0 | 0 | |
| Brockman Street | RC22 | 21,896 | 0 | 0 | 0 | |
| Doust Street | RC25 | 22,195 | 0 | 0 | 0 | |
| Kandalee Road | RC50 | 21,100 | 21,100 | 20,896 | (204) | Job completed |
| Taylor's Road | RC51 | 31,900 | 0 | 0 | 0 | |
| Farrell Street | RC20 | 6,705 | 0 | 0 | 0 | |
| | | 1,081,850 | 354,299 | 155,754 | (198,545) | |
| Roads Total | | 1,081,850 | 354,299 | 155,754 | (198,545) | |
| Footpaths | | | | | | |
| Streets and Road Construction | | | | | | |
| Footpaths Disability Access | FP28 | 5,000 | 0 | 0 | 0 | |
| Spring Gully Road | FP44 | 5,000 | 0 | 0 | 0 | |
| Campbell Street | FP45 | 7,805 | 0 | 0 | 0 | |
| | | 17,805 | 0 | 0 | 0 | |
| Footpaths Total | | 17,805 | 0 | 0 | 0 | |
| Drainage | | | | | | |
| Urban Stormwater Drainage | | | | | | |
| Huggett Place | DR33 | 18,000 | 7,096 | 2,333 | (4,763) | Works continuing |
| Lakeview Crescent | DR34 | 24,900 | 6,873 | 0 | (6,873) | Job not yet commenced |
| Whittels Road | DR35 | 7,000 | 0 | 0 | 0 | |
| Eedle Terrace | DR09 | 6,919 | 0 | 0 | 0 | |
| Dean Street/Apex Grove | DR36 | 13,918 | 0 | 2,500 | 2,500 | Works commenced sooner than anticipated |
| Claret Ash Rise | DR31 | 9,000 | 0 | 0 | 0 | |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 9: CAPITAL ACQUISITIONS

| Assets | General Ledger/Job No. | Amended Annual Budget | YTD 31 Oct 2019 | | | Comment |
|--|------------------------|-----------------------|--------------------|--------------|-----------------------|---------------------------------|
| | | | Amended YTD Budget | YTD Actual | Variance (Under)/Over | |
| | | \$ | \$ | \$ | \$ | |
| Urban Stormwater Drainage (Continued) | | | | | | |
| Four Season Estate | DR24 | 11,364 | 0 | 0 | 0 | |
| | | 91,101 | 13,969 | 4,833 | (9,136) | |
| Drainage Total | | 91,101 | 13,969 | 4,833 | (9,136) | |
| Parks and Ovals | | | | | | |
| Other Recreation and Sport | | | | | | |
| Somme Park (Fitness Trail Equipment) | 05IU | 15,029 | 6,026 | 2,906 | (3,120) | Works continuing |
| Bridgetown Leisure Centre Shade Sails | 06IN | 6,863 | 6,863 | 4,800 | (2,063) | Job completed some savings made |
| Greenbushes Heritage Park | 10IU | 6,000 | 0 | 0 | 0 | |
| | | 27,892 | 12,889 | 7,706 | (5,183) | |
| Tourism and Area Promotion | | | | | | |
| Bridgetown Information Bays | 11IN | 25,000 | 0 | 0 | 0 | |
| | | 25,000 | 0 | 0 | 0 | |
| Parks and Ovals Total | | 52,892 | 12,889 | 7,706 | (5,183) | |
| Bridges | | | | | | |
| Streets and Road Construction | | | | | | |
| Winnejup Road Bridge 3315 | BR03 | 345,000 | 0 | 0 | 0 | |
| Donnelly Mill Road Bridge 3337 | BR19 | 672,000 | 0 | 0 | 0 | |
| | | 1,017,000 | 0 | 0 | 0 | |
| Bridges Total | | 1,017,000 | 0 | 0 | 0 | |
| Infrastructure Other | | | | | | |
| Sanitation - General Refuse | | | | | | |
| Bridgetown Landfill - Reticulation | WA01 | 30,000 | 0 | 0 | 0 | |
| | | 30,000 | 0 | 0 | 0 | |
| Sewerage | | | | | | |
| New Bridgetown Septic Pit Site | WA05 | 0 | 0 | 0 | 0 | |
| | | 0 | 0 | 0 | 0 | |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 9: CAPITAL ACQUISITIONS

| Assets | General Ledger/Job No. | YTD 31 Oct 2019 | | | | Comment |
|--|------------------------|-----------------------|--------------------|---------------|-----------------------|---------------------------------|
| | | Amended Annual Budget | Amended YTD Budget | YTD Actual | Variance (Under)/Over | |
| | | \$ | \$ | \$ | \$ | |
| Swimming Area and Beaches | | | | | | |
| Greenbushes Pool Gazebo & BBQ | 11IU | 9,500 | 0 | 0 | 0 | |
| | | 9,500 | 0 | 0 | 0 | |
| Other Recreation and Sport | | | | | | |
| Blackwood River Boardwalk | 10IN | 45,920 | 13,553 | 13,553 | (0) | |
| Four Seasons Estate - POS Reserve | 03IN | 45,454 | 0 | 0 | 0 | |
| Four Seasons Estate - Stream Protection | 04IN | 18,182 | 0 | 0 | 0 | |
| Four Seasons Estate - Street Tree Planting | 05IN | 0 | 0 | 0 | 0 | |
| Memorial Park Stage | 09IN | 150,000 | 0 | 0 | 0 | |
| Memorial Park Drainage Improvements | 14IN | 22,000 | 0 | 0 | 0 | |
| | | 281,556 | 13,553 | 13,553 | (0) | |
| Parking Facilities | | | | | | |
| Acrod bay - Shire carpark | CP03 | 8,355 | 8,355 | 8,992 | 637 | Job completed some savings made |
| Acrod Bay - near IGA | CP04 | 7,345 | 7,345 | 7,346 | 1 | Job completed |
| | | 15,700 | 15,700 | 16,337 | 637 | |
| Tourism and Area Promotion | | | | | | |
| Septage dump point | 13IN | 56,000 | 0 | 0 | 0 | |
| | | 56,000 | 0 | 0 | 0 | |
| Infrastructure Other Total | | 392,756 | 29,253 | 29,890 | 637 | |
| Plant and Equipment | | | | | | |
| Other Governance | | | | | | |
| Light Fleet Vehicles | 1055440 | 92,000 | 0 | 0 | 0 | |
| | | 92,000 | 0 | 0 | 0 | |
| Fire Prevention | | | | | | |
| Fire Fighting Equipment - Brigades Funded | 1065540 | 5,000 | 0 | 0 | 0 | |
| Vehicles for Brigades | 1065940 | 725,700 | 38,000 | 35,630 | (2,370) | Vehicle fit out to be done |
| | | 730,700 | 38,000 | 35,630 | (2,370) | |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 9: CAPITAL ACQUISITIONS

| Assets | General Ledger/Job No. | Amended Annual Budget | YTD 31 Oct 2019 | | | Comment |
|--|------------------------|-----------------------|--------------------|---------------|-----------------------|-----------------------|
| | | | Amended YTD Budget | YTD Actual | Variance (Under)/Over | |
| | | \$ | \$ | \$ | \$ | |
| Other Law, Order and Public Safety | | | | | | |
| SES Vehicle | 1080240 | 102,100 | 0 | 0 | 0 | |
| | | 102,100 | 0 | 0 | 0 | |
| Health | | | | | | |
| EHO Vehicle | 1145540 | 0 | 0 | 0 | 0 | |
| | | 0 | 0 | 0 | 0 | |
| Community Amenities | | | | | | |
| Tracked Loader | PL14 | 0 | 0 | 0 | 0 | |
| | | 0 | 0 | 0 | 0 | |
| Other Recreation and Sport | | | | | | |
| Gas chlorine auto shut down system | 06EN | 8,700 | 7,200 | 0 | (7,200) | Purchase order raised |
| Travelling irrigator for Bridgetown Sportsground | 05EQ | 12,750 | 0 | 0 | 0 | |
| | | 21,450 | 7,200 | 0 | (7,200) | |
| Road Plant Purchases | | | | | | |
| Multi tyre road roller | PL15 | 168,000 | 0 | 0 | 0 | |
| Tip truck | PL04 | 185,000 | 0 | 0 | 0 | |
| Multi tyre road roller | PL16 | 168,000 | 0 | 0 | 0 | |
| Works and Services Fleet | 1405040 | 84,000 | 0 | 0 | 0 | |
| Sundry Equipment | 1403740 | 5,000 | 0 | 0 | 0 | |
| | | 610,000 | 0 | 0 | 0 | |
| Economic Services | | | | | | |
| PBS Vehicle | 1470140 | 32,000 | 0 | 0 | 0 | |
| | | 32,000 | 0 | 0 | 0 | |
| Plant and Equipment Total | | 1,588,250 | 45,200 | 35,630 | (2,370) | |
| Furniture and Equipment | | | | | | |
| Members of Council | | | | | | |
| Council Honour Boards | 1040040 | 0 | 0 | 0 | 0 | |
| | | 0 | 0 | 0 | 0 | |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 9: CAPITAL ACQUISITIONS

| Assets | General Ledger/Job No. | Amended Annual Budget | YTD 31 Oct 2019 | | | Comment |
|--|------------------------|-----------------------|--------------------|------------|-----------------------|---------|
| | | | Amended YTD Budget | YTD Actual | Variance (Under)/Over | |
| | | \$ | \$ | \$ | \$ | |
| Other Governance | | | | | | |
| IT Communications Equipment and Software | 1055140 | 12,684 | 0 | 0 | 0 | |
| | | 12,684 | 0 | 0 | 0 | |
| Furniture and Equipment Total | | 12,684 | 0 | 0 | 0 | |
| | | | | | | |
| Capital Expenditure Total | | 5,783,169 | 764,003 | 507,044 | (249,759) | |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 10: INFORMATION ON BORROWINGS

(a) Debenture Repayments

| Particulars | Principal 1/07/2019 | New Loans | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|--|------------------------|-----------|----------------------|----------------|-----------------------|------------------|---------------------|----------------|
| | | Actual | Actual | Amended Budget | Actual | Amended Budget | Actual | Amended Budget |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Community Amenities | | | | | | | | |
| Loan 108 Landfill Plant | 73,952 | | 0 | 23,650 | 0 | 50,302 | 0 | 2,813 |
| Loan 113 Landfill Site New Cell | 206,825 | | 0 | 102,240 | 0 | 104,585 | 0 | 4,136 |
| Loan 114 Liquid & Inert Waste Sites | 97,284 | | 0 | 23,341 | 0 | 73,943 | 0 | 2,498 |
| Loan 115 Landfill Cell Extension | 100,000 | | 0 | 19,364 | 0 | 80,636 | 0 | 1,541 |
| Loan 116 Liquid Waste Facility | 100,000 | | 0 | 9,145 | 0 | 90,855 | 0 | 1,915 |
| Recreation and Culture | | | | | | | | |
| Loan 110 Bridgetown Bowling Club - SSL | 17,627 | | 0 | 8,651 | 0 | 8,976 | 0 | 578 |
| Loan 112 Bridgetown Swimming Pool | 1,467,894 | | 0 | 66,825 | 0 | 1,401,069 | 0 | 58,635 |
| | 2,063,582 | 0 | 0 | 253,216 | 0 | 1,810,366 | 0 | 72,116 |

(b) New Debentures

The Shire of Bridgetown-Greenbushes does not intend to undertake any new borrowings for the year ended 30th June 2020.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 11: RATING INFORMATION

| RATE TYPE | Rate in Dollar | Number of Properties | Rateable Value | Rate Revenue | Interim Rates | Back Rates | Total Revenue | Amended Budget Rate Revenue | Amended Budget Interim Rate | Amended Budget Back Rate | Amended Budget Total Revenue |
|----------------------------------|-------------------|----------------------|----------------|--------------|---------------|------------|------------------|-----------------------------|-----------------------------|--------------------------|------------------------------|
| | \$ | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Differential General Rate | | | | | | | | | | | |
| GRV Shire | 0.087045 | 1,724 | 27,707,110 | 2,411,766 | 10,148 | 1,104 | 2,423,018 | 2,411,766 | 10,000 | 1,000 | 2,422,766 |
| UV Shire Rural | 0.006317 | 481 | 184,217,000 | 1,149,802 | 169 | (64) | 1,149,906 | 1,163,699 | | | 1,163,699 |
| UV Bridgetown Urban Farmland | 0.000000 | 0 | 0 | 13,897 | | | 13,897 | 0 | | | 0 |
| UV Mining | 0.075684 | 15 | 973,842 | 73,704 | 69 | | 73,773 | 73,704 | | | 73,704 |
| Sub-Totals | | 2,220 | 212,897,952 | 3,649,169 | 10,386 | 1,040 | 3,660,595 | 3,649,169 | 10,000 | 1,000 | 3,660,169 |
| Minimum Payment | Minimum \$ | | | | | | | | | | |
| GRV Shire | 942.00 | 753 | 3,914,589 | 709,326 | 0 | | 709,326 | 709,326 | | | 709,326 |
| UV Shire Rural | 1,168.00 | 250 | 33,480,400 | 292,000 | (2,383) | | 289,617 | 292,000 | | | 292,000 |
| UV Bridgetown Urban Farmland | 0.00 | 0 | 0 | 0 | 0 | | 0 | 0 | | | 0 |
| UV Mining | 523.00 | 15 | 35,935 | 7,845 | (353) | | 7,492 | 7,845 | | | 7,845 |
| Sub-Totals | | 1,018 | 37,430,924 | 1,009,171 | (2,736) | 0 | 1,006,435 | 1,009,171 | 0 | 0 | 1,009,171 |
| Rates Paid in Advance | | | | | | | 4,667,030 | | | | 4,669,340 |
| Amount from General Rates | | | | | | | 0 | | | | 0 |
| Discounts/concessions | | | | | | | 4,667,030 | | | | 4,669,340 |
| Totals | | | | | | | (1,390) | | | | (1,412) |
| | | | | | | | 4,665,640 | | | | 4,667,928 |

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2019

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description | Opening Balance 1-Jul-19 | Amount Received | Amount Paid | Closing Balance 31-Oct-19 |
|---|-----------------------------|-----------------|------------------|------------------------------|
| | \$ | \$ | \$ | \$ |
| BCITF | 0 | 7,173 | (4,325) | 2,849 |
| Builders Registration Board Levy | 2,817 | 8,335 | (6,365) | 4,787 |
| Traffic Act | 0 | 415,722 | (415,722) | 0 |
| Bushfire Donations | 5,430 | 14 | | 5,444 |
| Accommodation - Visitor Centre | 32,793 | 64,768 | (52,707) | 44,854 |
| South West Coach Lines | 410 | 1,547 | (1,424) | 532 |
| Other Visitor Centre | 310 | 1,208 | (992) | 526 |
| TransWA | 1,019 | 4,464 | (4,219) | 1,263 |
| Local Drug Action Group | 767 | 2 | | 769 |
| Coral Marble - Extractive Industries Bond | 4,522 | 12 | | 4,534 |
| Bridgetown Tidy Town Bank A/C | 834 | 2 | | 836 |
| Perry - Fee Relating to Caveat | 104 | 0 | | 104 |
| Ouch Festival | 622 | 2 | | 623 |
| R Witlen Overpayment | 21 | 0 | | 21 |
| Visitor Centre Accommodation Payment | 231 | 1 | | 231 |
| Dress Down Donations | 925 | 109 | | 1,034 |
| BG Hockey Windup of Assn | 3,882 | 10 | | 3,892 |
| Frank Draper Cemetery Fees | 701 | 2 | | 703 |
| Interest to be Distributed | 0 | 71 | (67) | 4 |
| | 55,387 | 503,441 | (485,821) | 73,007.49 |

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN OCTOBER TO BE RECEIVED

| Cheque/ Voucher No. | Date of Payment | Payee | Payment Description | Payment Amount \$ |
|--------------------------------|----------------------------|-------------------------------------|--|----------------------------------|
| <u>MUNICIPAL FUND</u> | | | | |
| DIRECT DEBITS | | | | |
| DD14069.1 | 07/10/2019 | CALTEX STARCARD | FUEL FOR THE MONTH OF SEPTEMBER | 4,076.87 |
| DD14065.1 | 09/10/2019 | WA SUPER | PAYROLL DEDUCTIONS | 17,227.90 |
| DD14065.10 | 09/10/2019 | HOST PLUS EXECUTIVE SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | 287.89 |
| DD14065.11 | 09/10/2019 | AMP SUPERANNUATION SAVINGS TRUST | SUPERANNUATION CONTRIBUTIONS | 108.56 |
| DD14065.12 | 09/10/2019 | TAL SUPER | SUPERANNUATION CONTRIBUTIONS | 74.78 |
| DD14065.2 | 09/10/2019 | WAIKAWA DREAMING SUPERANNUATION | PAYROLL DEDUCTIONS | 689.30 |
| DD14065.3 | 09/10/2019 | MLC SUPER FUND | SUPERANNUATION CONTRIBUTIONS | 224.69 |
| DD14065.4 | 09/10/2019 | AUSTRALIAN SUPER | PAYROLL DEDUCTIONS | 279.54 |
| DD14065.5 | 09/10/2019 | GUILD SUPER | SUPERANNUATION CONTRIBUTIONS | 254.90 |
| DD14065.6 | 09/10/2019 | PA & DB HUBAND SUPERANNUATION FUND | SUPERANNUATION CONTRIBUTIONS | 76.58 |
| DD14065.7 | 09/10/2019 | R & P SUMNER SUPERFUND | SUPERANNUATION CONTRIBUTIONS | 118.10 |
| DD14065.8 | 09/10/2019 | COLONIAL FIRST STATE PERSONAL SUPER | SUPERANNUATION CONTRIBUTIONS | 140.42 |
| DD14065.9 | 09/10/2019 | ANZ CHOICE SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | 68.41 |
| DD14047.1 | 15/10/2019 | WATERLOGIC AUSTRALIA PTY LTD | MONTHLY HIRE/SERVICE OF WATER COOLER ADMIN BUILDING - OCTOBER | 136.88 |
| DD14095.1 | 22/10/2019 | SHERIFFS OFFICE | UNPAID INFRINGEMENTS | 70.00 |
| DD14089.1 | 23/10/2019 | WA SUPER | PAYROLL DEDUCTIONS | 17,385.52 |
| DD14089.10 | 23/10/2019 | R & P SUMNER SUPERFUND | SUPERANNUATION CONTRIBUTIONS | 107.23 |
| DD14089.11 | 23/10/2019 | COLONIAL FIRST STATE PERSONAL SUPER | SUPERANNUATION CONTRIBUTIONS | 140.42 |
| DD14089.12 | 23/10/2019 | ANZ CHOICE SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | 63.43 |
| DD14089.13 | 23/10/2019 | HOST PLUS EXECUTIVE SUPERANNUATION | SUPERANNUATION CONTRIBUTIONS | 271.77 |
| DD14089.14 | 23/10/2019 | AMP SUPERANNUATION SAVINGS TRUST | SUPERANNUATION CONTRIBUTIONS | 108.56 |
| DD14089.2 | 23/10/2019 | BT SUPER FOR LIFE | SUPERANNUATION CONTRIBUTIONS | 138.38 |
| DD14089.3 | 23/10/2019 | TAL SUPER | SUPERANNUATION CONTRIBUTIONS | 78.69 |
| DD14089.4 | 23/10/2019 | REST INDUSTRY SUPER | SUPERANNUATION CONTRIBUTIONS | 69.89 |
| DD14089.5 | 23/10/2019 | WAIKAWA DREAMING SUPERANNUATION | PAYROLL DEDUCTIONS | 689.30 |
| DD14089.6 | 23/10/2019 | MLC SUPER FUND | SUPERANNUATION CONTRIBUTIONS | 224.69 |
| DD14089.7 | 23/10/2019 | GUILD SUPER | SUPERANNUATION CONTRIBUTIONS | 261.55 |
| DD14089.8 | 23/10/2019 | PA & DB HUBAND SUPERANNUATION FUND | SUPERANNUATION CONTRIBUTIONS | 18.62 |
| DD14089.9 | 23/10/2019 | HESTA SUPER | SUPERANNUATION CONTRIBUTIONS | 86.10 |
| DD14060.1 | 27/10/2019 | GO GO MEDIA | MONTHLY ON HOLD MESSAGE SERVICE - OCTOBER | 75.90 |
| B/S | 02/10/2019 | COMMONWEALTH BANK | MERCHANT FEES | 3,730.13 |
| B/S | 09/10/2019 | COMMONWEALTH BANK | TOTAL WAGES FOR 26.09.2019 - 09.10.2019 | 106,253.28 |
| B/S | 15/10/2019 | COMMONWEALTH BANK | ACCOUNT KEEPING FEES | 226.08 |
| B/S | 15/10/2019 | COMMONWEALTH BANK | BPOINT/BPAY FEES | 833.58 |
| B/S | 23/10/2019 | COMMONWEALTH BANK | TOTAL WAGES FOR 10.10.2019 - 23.10.2019 | 109,875.15 |
| B/S | 31/10/2019 | COMMONWEALTH BANK | RETURNED EFT/CHEQUE FEES | 12.50 |
| B/S | 27/09/2019 | COMMONWEALTH BANK - CREDIT CARD | DINNER FOR CEO & EMCS FOR CANNING'S PURPLE STRATEGIC BRIEFING | 107.50 |
| B/S | 27/09/2019 | COMMONWEALTH BANK - CREDIT CARD | BREAKFAST FOR CEO & EMCS FOR CANNING'S PURPLE STRATEGIC BRIEFING | 18.50 |
| B/S | 27/09/2019 | COMMONWEALTH BANK - CREDIT CARD | PARKING FEES FOR CANNING'S PURPLE STRATEGIC BRIEFING | 16.20 |
| B/S | 27/09/2019 | COMMONWEALTH BANK - CREDIT CARD | CREDIT FOR MEALS CHARGED INCORRECTLY | 88.00 |
| B/S | 27/09/2019 | COMMONWEALTH BANK - CREDIT CARD | ACCOMMODATION FOR AGE FRIENDLY FORUM | 726.30 |
| B/S | 27/09/2019 | COMMONWEALTH BANK - CREDIT CARD | ACCOMMODATION FOR AGE FRIENDLY FORUM | 726.30 |
| B/S | 01/10/2019 | COMMONWEALTH BANK - CREDIT CARD | ADVERT FOR MANAGER TECHNICAL SERVICES POSITION | 313.50 |

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN OCTOBER TO BE RECEIVED

| Cheque/ Voucher No. | Date of Payment | Payee | Payment Description | Payment Amount \$ |
|--------------------------------|----------------------------|-------------------------------------|---|----------------------------------|
| B/S | 03/10/2019 | COMMONWEALTH BANK - CREDIT CARD | WORKS LUNCH | 126.80 |
| B/S | 04/10/2019 | COMMONWEALTH BANK - CREDIT CARD | LUNCH INTERVIEW FOR BUILDING ASSETS POSITION | 53.50 |
| B/S | 08/10/2019 | COMMONWEALTH BANK - CREDIT CARD | COUNCIL BAR STOCK | 99.98 |
| B/S | 10/10/2019 | COMMONWEALTH BANK - CREDIT CARD | ELECTRICITY ACCOUNT FOR CATTERICK HALL | 197.73 |
| B/S | 10/10/2019 | COMMONWEALTH BANK - CREDIT CARD | MYSTERY TOUR OF LIFE DEBRIEF | 10.27 |
| B/S | 14/10/2019 | COMMONWEALTH BANK - CREDIT CARD | VISITOR CENTRE STOCK - 5 X BRIDGETOWN THE EARLY YEARS BOOKS 1 & 2 | 203.67 |
| B/S | 21/10/2019 | COMMONWEALTH BANK - CREDIT CARD | PLANTS FOR POT OUT FRONT OF ADMIN OFFICE | 71.96 |
| B/S | 21/10/2019 | COMMONWEALTH BANK - CREDIT CARD | REFRESHMENTS FOR SPECIAL COUNCIL MEETING | 33.11 |
| B/S | 23/10/2019 | COMMONWEALTH BANK - CREDIT CARD | ELT STRATEGIC PLANNING LUNCH | 74.50 |
| ELECTRONIC PAYMENTS | | | | |
| EFT29198 | 03/10/2019 | A & L PRINTERS | PRINTING OF VARIOUS BUSINESS CARDS | 379.00 |
| EFT29199 | 03/10/2019 | ARROW BRONZE | CEMETERY PLAQUE | 654.39 |
| EFT29200 | 03/10/2019 | BCE SURVEYING PTY LTD | SURVEY SERVICES FOR GLENTULLOCH, WINNEJUP & MOCKERDILLUP ROADS | 5,872.90 |
| EFT29201 | 03/10/2019 | BLACKWOOD RURAL SERVICES | VOUCHER - GRATUITY GIFT FOR DEPARTING EMPLOYEE | 250.00 |
| EFT29202 | 03/10/2019 | BLACKWOOD ENVIRONMENT SOCIETY | LANDSCAPE PLAN & IMPLEMENTATION FOR ART PROJECT AT LOFTIE ST WATER CORPORATION SITE | 4,000.00 |
| EFT29203 | 03/10/2019 | BLACKWOOD FRESH | AFTERNOON TEA - CITIZENSHIP CEREMONY 5/9/19 | 20.13 |
| EFT29204 | 03/10/2019 | BLISS FOR DESIGN | RETUNE NEW BUSHRANGER BLOWER AFTER 10HR RUN | 56.25 |
| EFT29205 | 03/10/2019 | BRIDGETOWN MEDICAL CENTRE | PRE-EMPLOYMENT MEDICAL | 135.00 |
| EFT29206 | 03/10/2019 | BRIDGETOWN TIMBER SALES | 10 X 20KG BAGS CEMENT FOR HEADWALLS & 10 X 20KG BAGS OF RAPID SET FOR SIGN INSTALLATION | 177.00 |
| EFT29207 | 03/10/2019 | BTOWN COMMUNITY RESOURCE CENTRE | SES POWER CONSUMPTION FOR PERIOD 28/6/2019 - 27/08/2019 | 199.82 |
| EFT29208 | 03/10/2019 | BRIDGETOWN RESIDENTIAL CONTRACTORS | CONSTRUCTION OF GYM EXPANSION - CLAIM 5 | 10,450.00 |
| EFT29209 | 03/10/2019 | BTOWN VOLUNTEER BUSH FIRE BRIGADE | CATERING FOR SOUTH WEST RANGER AGM | 224.25 |
| EFT29210 | 03/10/2019 | BGBTA | COMMUNITY STALL BOND REFUND - 26/09/2019 | 50.00 |
| EFT29211 | 03/10/2019 | BRIDGETOWN'S GRUMPY OLD MEN INC | REPAIRS TO RESERVE SIGN FOR MASLIN BUSHLAND | 125.00 |
| EFT29212 | 03/10/2019 | BRIDGETOWN MITRE 10 & RETRAVISION | NEW 60CM WESTINGHOUSE OVEN FOR UPSTAIRS KITCHEN, PLANTS & VARIOUS MINOR ITEMS | 1,929.45 |
| EFT29213 | 03/10/2019 | BRIDGETOWN PAINT SALES | 36 X CANS OF LINE MARKING PAINT FOR NEW ACROD BAY & REMARKING BAYS ON HAMPTON ST | 466.20 |
| EFT29214 | 03/10/2019 | BRIDGETOWN ODYSSEY | HALL HIRE BOND REFUND LESS CLEANING FEES FOR 27-29 SEPTEMBER | 47.07 |
| EFT29215 | 03/10/2019 | BUNBURY LAWN & GARDEN SUPPLIES | 90M3 POWER DIRT TOP DRESSING FOR GREENBUSHES SPORTSGROUND | 3,960.00 |
| EFT29216 | 03/10/2019 | KRISTIAN GEORGE CARR | RATES REFUND | 1,367.55 |
| EFT29217 | 03/10/2019 | LANI CARROLL-NEWTON | HALL HIRE BOND REFUND - 29/09/2019 | 200.00 |
| EFT29218 | 03/10/2019 | CB TRAFFIC SOLUTIONS PTY LTD | REVISE TRAFFIC MANAGEMENT PLAN CB795.1 FOR PRESCRIBED BURNS | 203.50 |
| EFT29219 | 03/10/2019 | CEMETERIES & CREMATORIA ASSOC OF WA | ANNUAL MEMBERSHIP FOR CEMETERIES & CREMATORIA ASSOCIATION | 125.00 |
| EFT29220 | 03/10/2019 | CHILD SUPPORT AGENCY | PAYROLL DEDUCTIONS | 217.37 |
| EFT29221 | 03/10/2019 | CIVIL & STRUCTURAL ENGINEERS | ENGINEERING DESIGN OF DRAINAGE MODIFICATIONS & IN-GROUND SERVICES FOR GYM PROJECT | 1,320.00 |
| EFT29222 | 03/10/2019 | CWA BRIDGETOWN | MORNING TEA FOR 2019 MYSTERY TOUR OF LIFE | 200.00 |
| EFT29223 | 03/10/2019 | CROWN HOTELS | 3 NIGHTS ACCOMMODATION INCLUDING MEALS FOR 2 EMPLOYEES FOR 24TH-26TH SEPTEMBER | 1,376.60 |
| EFT29224 | 03/10/2019 | DAVMECH | REPAIR CAT ROAD ROLL HYDRAULIC ISSUES & REPAIRS TO AIR CON HOSE & AIR CON BELT | 4,132.85 |
| EFT29225 | 03/10/2019 | ELIZABETH DENNISS | REIMBURSEMENT FOR EXPENSES WHILST ATTENDING EXECUTIVE LEADERSHIP PROGRAM 16-18 SEPT | 93.50 |
| EFT29226 | 03/10/2019 | DORMAKABA | PREVENTATIVE MAINTENANCE TO MAIN ENTRY AT LIBRARY & UNISEX TOILET AT BLC | 209.00 |
| EFT29227 | 03/10/2019 | ADRIAN FRANCIS ELDER | INVESTIGATE FAULTY PHONE SYSTEM AT DEPOT | 140.00 |
| EFT29228 | 03/10/2019 | EMERGE ASSOCIATES | BLACKWOOD RIVER FORESHORE PROJECT - BOARDWALK, RECTORY WALK & FORESHORE | 22,000.00 |
| EFT29229 | 03/10/2019 | ENVIRONMENTAL HEALTH AUSTRALIA INC | 2019/20 ANNUAL SUBSCRIPTION TO 'IM ALERT FOOD SAFETY PROGRAM' | 330.00 |
| EFT29230 | 03/10/2019 | ESPLANADE HOTEL FREMANTLE | ACCOMMODATION INCLUDING MEALS & PARKING EHA CONFERENCE 2019 | 570.00 |
| EFT29231 | 03/10/2019 | LGRCEU | PAYROLL DEDUCTIONS | 82.00 |
| EFT29232 | 03/10/2019 | FISHERS TYRE CENTRE | REPAIR TYRE ON BRIDGETOWN BFB 12.2 WATER TRUCK. | 44.00 |
| EFT29233 | 03/10/2019 | H C JONES & CO | GAS FITTING FOR REPLACEMENT OVEN IN UPSTAIRS STAFF KITCHEN | 360.00 |
| EFT29234 | 03/10/2019 | IMPART MEDIA | ANNUAL HOSTING OF VC WEBSITE 30/06/2019 - 29/06/2020 | 988.90 |

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN OCTOBER TO BE RECEIVED

| Cheque/ Voucher No. | Date of Payment | Payee | Payment Description | Payment Amount \$ |
|--------------------------------|----------------------------|---|---|----------------------------------|
| EFT29235 | 03/10/2019 | INTERFIRE AGENCIES PTY LTD | DFES & BFB PROTECTIVE CLOTHING & EQUIPMENT | 1,237.50 |
| EFT29236 | 03/10/2019 | JOHNSON'S FOOD SERVICES | FROZEN FOODS AND SNACKS FOR THE BLC CAFE | 184.48 |
| EFT29237 | 03/10/2019 | EMERALD KERR | REIMBURSEMENT OF 1 YEAR RENEWAL OF LIWA AQUATICS MEMBERSHIP | 132.00 |
| EFT29238 | 03/10/2019 | ALBERT KLAASSEN ELECTRICAL | CALL OUT TO INVESTIGATE AND RECTIFY POWER SUPPLY FAULT | 110.00 |
| EFT29239 | 03/10/2019 | RADOVAN KOLOC | MINOR MAINTENANCE WORKS TO OLD GOAL ROOF, GUTTER & DOWNPIPES | 120.00 |
| EFT29240 | 03/10/2019 | MICHAEL MCKENZIE LATIMER | REFUND OF WATER STANDPIPE BOND | 100.00 |
| EFT29241 | 03/10/2019 | LC ENERGY | ANNUAL FEE FOR SOLAR LOG WEB PORTAL MONITORING FOR 01/10/2019 - 30/09/2020 | 82.50 |
| EFT29242 | 03/10/2019 | LG SOLUTIONS PTY LIMITED | 2019/20 ANNUAL LICENCE FEE FOR "CLOUD" FEES & CHARGES | 5,610.00 |
| EFT29243 | 03/10/2019 | MARKETFORCE | VARIOUS SHIRE ADVERTISEMENTS | 1,174.53 |
| EFT29244 | 03/10/2019 | NOVUS AUTO GLASS SOUTH WEST | INSURANCE POLICY EXCESS CLAIM FOR WINDSCREEN REPLACEMENT FOR B032 | 605.00 |
| EFT29245 | 03/10/2019 | O.C.P SALES | 2 X VX-829 VHF HANDHELD RADIO FOR BUSH FIRE BRIGADES | 1,475.32 |
| EFT29246 | 03/10/2019 | MARIUS OLSEN | REIMBURSEMENT FOR MEAL COSTS WHILST ATTENDING CONFERENCE | 135.08 |
| EFT29247 | 03/10/2019 | GASTON JACOBUS PAAP | SHIRES CONTRIBUTION TOWARDS CROSSOVER | 698.90 |
| EFT29248 | 03/10/2019 | QUALITY SHOP | PRINTING AND FINISHING OF AUGUST/SEPTEMBER INSIGHT | 1,601.00 |
| EFT29249 | 03/10/2019 | RED ELECTRICAL | ELECTRICAL CIRCUIT TO SWITCHBOARD FOR UPSTAIRS KITCHEN OVEN | 418.00 |
| EFT29250 | 03/10/2019 | REBECCA REDMAN | REIMBURSEMENT FOR 14 X CERTIFICATE FRAMES PURCHASED FOR 2019 PEOPLE & PLACES ART | 28.00 |
| EFT29251 | 03/10/2019 | RICHFEEDS AND RURAL SUPPLIERS | CHEMICALS FOR ROAD VERGE MAINTENANCE, 2 X 1.8X30M ROLLS OF SHADECLOTH & HERBICIDE SPRAY | 3,415.00 |
| EFT29252 | 03/10/2019 | THE ROYAL LIFE SAVING SOCIETY AUSTRALIA | 2 X POOL LIFEGUARD REQUALIFICATION'S ON 27/10/2019 | 318.00 |
| EFT29253 | 03/10/2019 | SANDS FRIDGE LINES | FREIGHT CHARGES | 38.25 |
| EFT29254 | 03/10/2019 | SCOTT'S TAVERN | CATERING FOR BUSINESS AFTER 5 EVENT ON 28 AUGUST | 400.00 |
| EFT29255 | 03/10/2019 | SCOPE BUSINESS IMAGING | MONTHLY PHOTOCOPYING & PRINTING CHARGES FOR SEPT | 3,606.90 |
| EFT29256 | 03/10/2019 | SHADEWEST SAILS | REMOVE AND REPLACE STORM DAMAGED COLUMN TO WADING POOL AT BLC | 4,950.00 |
| EFT29257 | 03/10/2019 | SHIRE STAFF CLUB | STAFF SOCIAL CLUB DEDUCTIONS FOR SEPTEMBER | 220.00 |
| EFT29258 | 03/10/2019 | LYNDELL SIEBERMAIER | RATES REFUND | 830.46 |
| EFT29259 | 03/10/2019 | SOUTH WEST ISUZU | CANVAS SEAT COVERS FOR NEW FIRE SUPPORT CAR | 621.50 |
| EFT29260 | 03/10/2019 | SOUTH REGIONAL TAFE | ENROLMENT FEES FOR CERT III IN BUSINESS ADMIN FOR 2019 TRAINEESHIP | 1,397.50 |
| EFT29261 | 03/10/2019 | STAR TRACK EXPRESS | FREIGHT CHARGES | 10.14 |
| EFT29262 | 03/10/2019 | DION STEVEN | ENVIRONMENTAL WORKS FOR THE MONTH OF SEPTEMBER | 2,595.50 |
| EFT29263 | 03/10/2019 | SUPACHOOK CARVERY | MEAL FOR SPECIAL COUNCIL MEETING/CONCEPT FORUM | 150.00 |
| EFT29264 | 03/10/2019 | SYNERGY | ELECTRICITY | 2,755.60 |
| EFT29265 | 03/10/2019 | TALISON LITHIUM AUSTRALIA PTY LTD | RATES REFUND | 1,513.58 |
| EFT29266 | 03/10/2019 | THE STABLES IGA | VARIOUS GROCERIES FOR THE MONTH OF SEPTEMBER | 141.02 |
| EFT29267 | 03/10/2019 | TUCK'S GARDEN SERVICES | 50 HOURS OF RURAL VERGE SPRAYING | 3,850.00 |
| EFT29268 | 03/10/2019 | WATM CRANE SALES AND SERVICES WA | CERT & SERVICE OF FOLDING CRANE ON 8T HINO TIPPER | 3,026.68 |
| EFT29269 | 03/10/2019 | WINC AUSTRALIA PTY LTD | VARIOUS STATIONERY SUPPLIES | 165.62 |
| EFT29270 | 17/10/2019 | ABCO PRODUCTS PTY LTD | CLEANING PRODUCTS | 602.23 |
| EFT29271 | 17/10/2019 | ABC FILTER EXCHANGE | CLEAN KITCHEN RANGE HOOD INSIDE & OUT & EXCHANGE 3 X FILTERS AT CIVIC CENTRE | 423.50 |
| EFT29272 | 17/10/2019 | ABLE INNOVATORS PTY LTD | 7X4 STANDARD TRADIE TOP TRAILER WITH JOCKEY & SPARE WHEEL FOR DFES | 2,890.00 |
| EFT29273 | 17/10/2019 | ADVANCED CLEANING SOUTHWEST | CLEANING OF BLC COURTS SEPTEMBER | 692.24 |
| EFT29274 | 17/10/2019 | ALL-START ELECTRICAL | REGULAR SERVICE FOR ADMIN BUILDING LIFT | 976.80 |
| EFT29275 | 17/10/2019 | ALLWOOD STUMP GRINDING | GRINDING OF STUMP NEXT TO BLC CHLORINE SHED PRIOR TO INSTALLATION OF WIND SOCK | 227.50 |
| EFT29276 | 17/10/2019 | AMITY SIGNS | VARIOUS SIGNS INCLUDING BRACKETS | 789.47 |
| EFT29277 | 17/10/2019 | ARROW BRONZE | CEMETERY PLAQUES | 434.16 |
| EFT29278 | 17/10/2019 | AUSTRALIA POST | SHIRE POSTAGE FOR THE MONTH OF SEPTEMBER | 666.74 |
| EFT29279 | 17/10/2019 | B & B STREET SWEEPING PTY LTD | MONTHLY STREET SWEEPING - SEPTEMBER | 1,716.00 |
| EFT29280 | 17/10/2019 | ANTHONY JAMES BALLARD | RESTORATION WORK AT 146 HAMPTON ST | 1,593.00 |
| EFT29281 | 17/10/2019 | BLACKWOOD RURAL SERVICES | WHIPPER SNIPPER HEADS | 99.80 |

SHIRE OF BRIDGETOWN-GREENBUSHES

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|--------------------------------|----------------------------|-------------------------------------|--|----------------------------------|
| EFT29282 | 17/10/2019 | BLACKWOOD ENVIRONMENT SOCIETY | COMMUNITY BUS BOND REFUND LESS MILEAGE CHARGES FOR 16/08/2019 | 213.55 |
| EFT29283 | 17/10/2019 | BLACKWOOD FRESH | REFRESHMENTS FOR COUNCIL MEETINGS | 59.24 |
| EFT29284 | 17/10/2019 | BLISS FOR DESIGN | REPLACE CARBURETTOR ON SLIP ON UNIT, PROGRAMMER, VALVES & FITTINGS FOR P&G'S & MINOR ITEMS | 877.65 |
| EFT29285 | 17/10/2019 | BRIDGETOWN TIMBER SALES | CUTTING OF TIMBER TO SIZE FOR WALK TRAIL FOOTBRIDGES & BOARDWALKS | 100.00 |
| EFT29286 | 17/10/2019 | BRIDGETOWN CARPETS & FLOORCOVERINGS | SUPPLY & INSTALL CARPET & UNDERLAY TO 146 HAMPTON & CARPET TILES FOR ADMIN BUILDING | 4,165.00 |
| EFT29287 | 17/10/2019 | BRIDGETOWN RESIDENTIAL CONTRACTORS | CONSTRUCTION OF GYM EXPANSION - CLAIM 6 | 14,107.50 |
| EFT29288 | 17/10/2019 | BTON VOLUNTEER BUSH FIRE BRIGADE | REFUND OF STATIONERY & PRINTER FOR BRIDGETOWN BFB & CATERING FOR FCO COURSE 25/09/2019 | 691.46 |
| EFT29289 | 17/10/2019 | BGBTA | COMMUNITY BUS BOND REFUND LESS MILEAGE CHARGES | 152.80 |
| EFT29290 | 17/10/2019 | BRIDGETOWN MITRE 10 & RETRAVISION | 3 X LAWN RAKES, 8.5KG GAS BOTTLE, PLANTS & VARIOUS MINOR ITEMS | 268.01 |
| EFT29291 | 17/10/2019 | BRIDGETOWN PAINT SALES | VARIOUS SUPPLIES FOR MAINTENANCE WORKS AT THE BRIDGETOWN LIBRARY & SWIMMING POOL | 756.20 |
| EFT29292 | 17/10/2019 | BRIDGETOWN TYRES | 4 X NEW BATTERIES & STRIP AND FIT TYRES TO FUSO TIPTRUCK | 615.00 |
| EFT29293 | 17/10/2019 | BRIDGETOWN NEWSAGENCY | 10 X BOXES A4 WHITE PAPER & MONTHLY NEWSPAPER CHARGES FOR SEPTEMBER | 344.50 |
| EFT29294 | 17/10/2019 | BUILT RIGHT APPROVALS | CERTIFICATE OF DESIGN COMPLIANCE | 350.00 |
| EFT29295 | 17/10/2019 | CANNING'S PURPLE | MONTHLY 'GOVERNMENT RELATIONS SUPPORT' CONTRACT FOR SEPTEMBER | 6,050.00 |
| EFT29296 | 17/10/2019 | CHILD SUPPORT AGENCY | PAYROLL DEDUCTIONS | 217.37 |
| EFT29297 | 17/10/2019 | CITY & REGIONAL FUELS | BULK FUEL SUPPLIES FOR SEPTEMBER | 10,962.46 |
| EFT29298 | 17/10/2019 | CLEANAWAY PTY LTD | MONTHLY WASTE COLLECTION SERVICES FOR SEPTEMBER | 26,799.18 |
| EFT29299 | 17/10/2019 | TIMOTHY PATRICK CLYNCH | REIMBURSEMENT FOR ITEMS PURCHASED ON PERSONAL CREDIT CARD IN ERROR | 73.00 |
| EFT29300 | 17/10/2019 | REBECCA CULBERTSON | COMMUNITY BUS BOND REFUND LESS MILEAGE CHARGES | 167.75 |
| EFT29301 | 17/10/2019 | CUSTOM SERVICE LEASING LTD | VEHICLE LEASING FOR OCTOBER | 426.53 |
| EFT29302 | 17/10/2019 | DEPARTMENT OF P.I.R.D | WARREN BLACKWOOD PROSPECTUS CONTRIBUTION | 396.00 |
| EFT29303 | 17/10/2019 | BRIAN DEVINE | INDEPENDENT ASSESSMENT OF WASTEWATER SYSTEM AT LOT 6 ROKEWOOD HEIGHTS | 1,100.00 |
| EFT29304 | 17/10/2019 | DOMESTIC MAINTENANCE SW | OIL EXTERNAL TIMBER SHELTERS & FENCE AT BRIDGETOWN SWIMMING POOL | 1,320.00 |
| EFT29305 | 17/10/2019 | DRAFTING & DESIGN SW | CONCEPT DRAWINGS FOR GREENBUSHES FIRE STATION | 800.00 |
| EFT29306 | 17/10/2019 | DFES W.A | 2019/20 ESL INCOME LOCAL GOVERNMENT | 4,875.85 |
| EFT29307 | 17/10/2019 | GARAGE DOORS SOUTH WEST | REPAIR ROLLER DOOR AT BFS HQ | 465.00 |
| EFT29308 | 17/10/2019 | GOOD READING MAGAZINE PTY LTD | ANNUAL SUBSCRIPTION OF GOOD READING MAGAZINE | 109.50 |
| EFT29309 | 17/10/2019 | H C JONES & CO | INSTALL SAFETY SHOWER/EYEWASH STATION & CONCRETE PAD FOR WINDSOCK AT BLC & MINOR WORKS | 5,930.00 |
| EFT29310 | 17/10/2019 | HEATLEY SALES PTY LTD | VARIOUS PPE ITEMS FOR WORKS DEPOT CREW | 230.41 |
| EFT29311 | 17/10/2019 | HILLVIEW GARDEN CENTRE | STANDARD ROSE BUSHES FOR BRIDGETOWN STREETScape GARDENS | 308.00 |
| EFT29312 | 17/10/2019 | HILLVIEW ELECTRICAL SERVICE | RECONNECT POWER TO REPLACEMENT SHADE SAIL COLUMN AT BLC | 165.00 |
| EFT29313 | 17/10/2019 | HYWOOD SIGNS | FROSTED VINYL FOR UPSTAIRS ADMIN OFFICE WINDOW | 235.00 |
| EFT29314 | 17/10/2019 | INDUSTRIAL AUTOMATION GROUP | ANNUAL CLOUD SERVER & SUPPORT ACCESS FEE FOR ROSE STREET STANDPIPE | 639.65 |
| EFT29315 | 17/10/2019 | INTERPHONE | MONTHLY INTERNET CHARGE FOR ADMIN OFFICE - OCT | 130.90 |
| EFT29316 | 17/10/2019 | ISA TECHNOLOGIES | MONTHLY IT SUPPORT - SEPT | 1,760.00 |
| EFT29317 | 17/10/2019 | PATRICK T JOHNSON | BUSH FIRE BRIGADE TRAILER SERVICING | 470.60 |
| EFT29318 | 17/10/2019 | LOCAL GOV PROFESSIONALS WA | REGISTRATION TO AGED FRIENDLY AUSTRALIA NATIONAL FORUM ATTENDANCE | 680.00 |
| EFT29319 | 17/10/2019 | LGIS W.A. | 2019/20 INSURANCES - 2ND INSTALMENT | 124,587.16 |
| EFT29320 | 17/10/2019 | ROGER ALLAN SEATON MACHIN | NELSON STREET AND HESTER STREET ROAD RATIONALISATION - CLAIM 2 | 3,300.00 |
| EFT29321 | 17/10/2019 | MARKETFORCE | VARIOUS SHIRE ADVERTISEMENTS | 527.76 |
| EFT29322 | 17/10/2019 | J.L & G.F MAY | VARIOUS GRAVE DIGGING COSTS | 1,474.00 |
| EFT29323 | 17/10/2019 | MCG FIRE SERVICES | MONTHLY TESTING OF REC CENTRE FIRE PANEL & EWIS - SEPT | 115.50 |
| EFT29324 | 17/10/2019 | MODUS COMPLIANCE PTY LTD | CERTIFICATE OF DESIGN COMPLIANCE FOR LOT 757 REVERENDS RAMBLE | 330.00 |
| EFT29325 | 17/10/2019 | SIMON CHRISTOPHER NEALE | REIMBURSEMENT FOR PRE-EMPLOYMENT POLICE CLEARANCE OBTAINED | 55.10 |
| EFT29326 | 17/10/2019 | NEV'S STEEL | MATERIALS FOR BRIDGETOWN TROTTERING CLUB STABLES PROJECT | 6,813.60 |
| EFT29327 | 17/10/2019 | O'DWYER'S PAINTING SERVICE | PAINTING OF SKIRTING BOARDS TO UPSTAIRS ADMIN OFFICES | 160.00 |
| EFT29328 | 17/10/2019 | QUINTON POAD | REIMBURSEMENT FOR PRE-EMPLOYMENT POLICE CLEARANCE OBTAINED | 55.10 |

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| EFT29329 | 17/10/2019 | QUALITY SHOP | PRINTING OF 3 X BUILDING CONDITION RATING BOOKS & 6 X MAINTENANCE INSPECTION BOOKS | 965.00 |
| EFT29330 | 17/10/2019 | RAECO | LIBRARY DISPLAY AND STOCK PROCESSING | 224.33 |
| EFT29331 | 17/10/2019 | RED ELECTRICAL | INSTALL 27 NEW BUNKER LIGHTS TO EXTERNAL WALLS AT BLC | 880.00 |
| EFT29332 | 17/10/2019 | STUART JON REDMAN | REIMBURSEMENT FOR WORKING WITH CHILDREN CHECK | 87.00 |
| EFT29333 | 17/10/2019 | RYNAT INDUSTRIES AUSTRALIA PTY LTD | 6 X MARINE GRADE STAINLESS STEEL SOAP DISPENSERS FOR HAMPTON & RIVER PARK PUBLIC TOILETS | 990.86 |
| EFT29334 | 17/10/2019 | SCOPE BUSINESS IMAGING | MONTHLY SES PHOTOCOPYING AND PRINTING CHARGES - SEPT | 26.04 |
| EFT29335 | 17/10/2019 | SHIRE OF KOJONUP | LGIS INTER-MUNICIPAL GOLF TOURNAMENT | 205.00 |
| EFT29336 | 17/10/2019 | SOFT LANDING | RECYCLING OF 58 USED MATTRESSES COLLECTED ON 05/09/2019 | 1,276.00 |
| EFT29337 | 17/10/2019 | SOUTHERN FOREST PEST MANAGEMENT | PEST CONTROL SERVICES FOR REC CENTRE & SWIMMING POOL | 583.00 |
| EFT29338 | 17/10/2019 | STAR TRACK EXPRESS | FREIGHT CHARGES | 5.02 |
| EFT29339 | 17/10/2019 | STATEWIDE CLEANING SUPPLIES PTY LTD | 4 ROLLS OF 1200 X GYM WIPES | 196.90 |
| EFT29340 | 17/10/2019 | STEWART & HEATON CLOTHING CO PTY LTD | BFB & DFES PROTECTIVE CLOTHING | 529.72 |
| EFT29341 | 17/10/2019 | SYNERGY | ELECTRICITY | 9,853.09 |
| EFT29342 | 17/10/2019 | TASKERS | WORKS FOR POOL WIND SOCK & EYE WASH STATION INSTALLATION | 3,671.70 |
| EFT29343 | 17/10/2019 | TENNANT | BRUSH PARTS FOR TENNANT RIDE ON SWEEPER | 720.71 |
| EFT29344 | 17/10/2019 | THE STABLES IGA | REFRESHMENTS FOR COUNCIL MEETING | 80.96 |
| EFT29345 | 17/10/2019 | RAY THOMAS | RATES REFUND | 653.06 |
| EFT29346 | 17/10/2019 | TOLL TRANSPORT PTY LTD | FREIGHT CHARGES | 27.28 |
| EFT29347 | 17/10/2019 | TOPWILLOW NOMINEES PTY LTD | RATES REFUND | 1,659.92 |
| EFT29348 | 17/10/2019 | TPG NETWORK PTY LTD | MONTHLY INTERNET CHARGE FOR LIBRARY - OCT | 159.50 |
| EFT29349 | 17/10/2019 | TRANBY COLLEGE | HALL HIRE BOND REFUND | 200.00 |
| EFT29350 | 17/10/2019 | TUCK'S GARDEN SERVICES | 50 HOURS OF RURAL VERGE SPRAYING | 3,850.00 |
| EFT29351 | 17/10/2019 | WARREN ELECTRICAL SERVICE | INSTALL LIGHTING & REPAIR EXISTING SENSOR LIGHT AT SES UNIT | 1,402.11 |
| EFT29352 | 17/10/2019 | W.B. ALLIANCE OF COUNCILS | CONTRIBUTION TO WARREN BLACKWOOD ALLIANCE OF COUNCILS PROJECT - 2019/20 | 18,630.35 |
| EFT29353 | 17/10/2019 | LEANNE FRANCES WHITE | WRITING IN THE VALLEY CHARGES | 400.00 |
| EFT29354 | 17/10/2019 | WINC AUSTRALIA PTY LTD | STATIONERY SUPPLIES | 4.49 |
| EFT29355 | 21/10/2019 | AUSTRALIAN TAXATION OFFICE | BAS FOR SEPTEMBER 2019 | 34,912.00 |
| EFT29366 | 31/10/2019 | ABCO PRODUCTS PTY LTD | VARIOUS CLEANING PRODUCTS | 270.59 |
| EFT29367 | 31/10/2019 | AFGRI EQUIPMENT AUSTRALIA PTY LTD | AXLE & WHEEL ASSEMBLY PARTS FOR HAZARD REDUCTION RIDE ON MOWER | 97.92 |
| EFT29368 | 31/10/2019 | AMITY SIGNS | 4 X 60MM0 X 600MM FOLD UP "SMOKE HAZARD SIGNS" | 567.60 |
| EFT29369 | 31/10/2019 | BRUCE BEBBINGTON | REIMBURSEMENT FOR FUEL PURCHASED FOR SUNNYSIDE BFB LIGHT TANKER | 71.57 |
| EFT29370 | 31/10/2019 | BELIA ENGINEERING | TRANSPORT OF 35 USED MATTRESSES & 2 X E-WASTE RECYCLING BINS COLLECTED ON 16/10/2019 | 517.00 |
| EFT29371 | 31/10/2019 | BLACKWOOD RURAL SERVICES | HIGH PRESSURE CLEANER FOR BLC | 319.00 |
| EFT29372 | 31/10/2019 | BLACKWOOD COUNTRY GARDENS INC. | SPONSORSHIP FOR FESTIVAL OF COUNTRY GARDENS 2019 | 5,000.00 |
| EFT29373 | 31/10/2019 | B-WOOD VALLEY WINE INDUSTRY ASSOC | GRANT FUNDING FOR THE 2019 WA BOUTIQUE WINE SHOW | 951.00 |
| EFT29374 | 31/10/2019 | BLISS FOR DESIGN | TRANSFER PUMP & FITTINGS FOR WATER TANKER, SPRINKLERS FOR MEMORIAL PARK & MINOR ITEMS | 1,009.23 |
| EFT29375 | 31/10/2019 | BLUES AT BRIDGETOWN | RIDE AT THE BLUES AT BRIDGETOWN FOR YOUTH CONSULTATION TEAM | 1,000.00 |
| EFT29376 | 31/10/2019 | BOOEASY AUSTRALIA PTY LTD | MONTHLY BOOKING RETURNS COMMISSION/FEEES - SEPTEMBER | 268.58 |
| EFT29377 | 31/10/2019 | JOHN CARTER BOOKLESS | MONTHLY COUNCILLOR ALLOWANCE | 891.50 |
| EFT29378 | 31/10/2019 | JULIA ANN BOYLE | MONTHLY COUNCILLOR ALLOWANCE | 891.50 |
| EFT29379 | 31/10/2019 | BRIDGETOWN MUFFLER & TOWBAR CENTRE | SAFETY INSPECTION & SERVICE FOR BRIDGETOWN SHIRE LIGHT TANKER & SERVICE OF CESM VEHICLE | 1,243.00 |
| EFT29380 | 31/10/2019 | BRIDGETOWN MEDICAL CENTRE | 2 X PRE-EMPLOYMENT MEDICALS | 270.00 |
| EFT29381 | 31/10/2019 | BRIDGETOWN TIMBER SALES | VARIOUS MINOR ITEMS | 340.51 |
| EFT29382 | 31/10/2019 | BTON BOARDING KENNELS & CATTERY | 2019/20 MONTHLY ANIMAL IMPOUND FEES FOR SEPTEMBER | 380.00 |
| EFT29383 | 31/10/2019 | BLACKWOOD AUTO ELECTRICAL SERVICES | TEST & REPAIR AIR CON FOR CAT BACKHOE LOADER & INSTALL DRIVING LIGHTS ON FIRE SUPPORT | 840.60 |
| EFT29384 | 31/10/2019 | BRIDGETOWN RESIDENTIAL CONTRACTORS | CONSTRUCTION OF GYM EXPANSION - CLAIM 7 | 22,676.50 |
| EFT29385 | 31/10/2019 | BRIDGETOWN COMPUTERS | CAT S60 SPECIALISED MOBILE PHONE FOR CESM | 998.00 |

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| EFT29386 | 31/10/2019 | BRIDGETOWN'S GRUMPY OLD MEN INC | TROPHIES FOR YOUTH AWARDS PROGRAM | 50.00 |
| EFT29387 | 31/10/2019 | BRIDGETOWN MITRE 10 & RETRAVISION | VARIOUS PLANTS FOR BRIDGETOWN STREETSCAPE GARDENS & VARIOUS MINOR ITEMS | 531.30 |
| EFT29388 | 31/10/2019 | BRIDGETOWN PAINT SALES | 10L WATER-BASED DECKING OIL FOR POOL & 4L PAINT FOR YORNUP SCHOOL & VARIOUS MINOR ITEMS | 764.51 |
| EFT29389 | 31/10/2019 | BUNBURY FREIGHT SERVICES | FREIGHT CHARGES | 96.14 |
| EFT29390 | 31/10/2019 | BURGESS RAWSON (WA) PTY LTD | WATER USAGE - 02/08/19 TILL 03/10/2019 | 6.14 |
| EFT29391 | 31/10/2019 | LANI CARROLL-NEWTON | REFUND OF COUNCIL NOMINATION FEE FOR 2019/20 ELECTION | 80.00 |
| EFT29392 | 31/10/2019 | AMANDA CHARTERS | REIMBURSEMENT FOR PRE-PLACEMENT MEDICAL | 132.10 |
| EFT29393 | 31/10/2019 | CHILD SUPPORT AGENCY | PAYROLL DEDUCTIONS | 217.37 |
| EFT29394 | 31/10/2019 | CONSTRUCTION EQUIPMENT AUSTRALIA | 9 X VARIOUS FILTERS FOR ROBOT SKID STEER LOADER | 419.21 |
| EFT29395 | 31/10/2019 | D & J COMMUNICATIONS | INSTALL RADIO IN HESTER BROOK CAPTAIN'S VEHICLE | 313.50 |
| EFT29396 | 31/10/2019 | ADAM DAVEY CONSULTING | BROAD LEAF SPRAYING SERVICES | 1,980.00 |
| EFT29397 | 31/10/2019 | DOMESTIC MAINTENANCE SW | VARIOUS MAINTENANCE WORKS AT 146 HAMPTON STREET | 380.00 |
| EFT29398 | 31/10/2019 | ELGAS PTY LTD | ANNUAL ELGAS SERVICE CHARGE FOR 6 X GAS BOTTLES | 378.40 |
| EFT29399 | 31/10/2019 | EMERGE ASSOCIATES | BLACKWOOD RIVER FORESHORE PROJECT - CONCEPT & DESIGNS | 6,460.00 |
| EFT29400 | 31/10/2019 | ESPRESSO ESSENTIAL WA | SUPPLIES FOR LIBRARY COFFEE MACHINE | 179.65 |
| EFT29401 | 31/10/2019 | GEOGRAPHE UNDERGROUND SERVICES | ELECTRONIC LOCATING & SURVEYING IN MEMORIAL PARK | 2,651.00 |
| EFT29402 | 31/10/2019 | GREENBUSHES MASONIC LODGE | HALL HIRE BOND REFUND | 100.00 |
| EFT29403 | 31/10/2019 | H C JONES & CO | SUPPLY & INSTALL NEW SEPTIC SYSTEM / LEACH DRAIN AT GREENBUSHES CRICKET PAVILLION TOILETS | 9,630.00 |
| EFT29404 | 31/10/2019 | HILLVIEW ELECTRICAL SERVICE | VARIOUS MINOR ELECTRICAL WORKS | 352.00 |
| EFT29405 | 31/10/2019 | JODIE HORNUM | REIMBURSEMENT FOR EXPENSES INCURRED DURING PLWA TRAINING | 74.52 |
| EFT29406 | 31/10/2019 | HYWOOD SIGNS | UPDATE BLUES ROAD CLOSURE NOTIFICATION SIGNAGE WITH CURRENT DATES | 190.00 |
| EFT29407 | 31/10/2019 | INTERFIRE AGENCIES PTY LTD | BFB & DFES PROTECTIVE CLOTHING | 246.40 |
| EFT29408 | 31/10/2019 | A & A IURETIGH | REFUND OF COUNCIL NOMINATION FEE FOR 2019/20 ELECTION | 80.00 |
| EFT29409 | 31/10/2019 | IXOM OPERATIONS PTY LTD | 920KG CHLORINE GAS DRUM FOR SWIMMING POOL | 3,076.70 |
| EFT29410 | 31/10/2019 | JASON SIGNMAKERS | SIGN FOR EMERGENCY SHOWER/EYEWASH STATION AT BLC | 105.28 |
| EFT29411 | 31/10/2019 | BARBARA JEAN JOHNSON | MONTHLY COUNCILLOR ALLOWANCE | 477.18 |
| EFT29412 | 31/10/2019 | PATRICK T JOHNSON | BUSH FIRE BRIGADE TRAILER SERVICING | 753.63 |
| EFT29413 | 31/10/2019 | KEIDY CONTRACTORS | 4 DAYS GRAVEL CARTING FOR HUITSON ROAD | 3,399.00 |
| EFT29414 | 31/10/2019 | EMERALD KERR | REIMBURSEMENT FOR AIR REFILL PURCHASED FOR SELF-CONTAINED BREATHING APPARATUS | 8.00 |
| EFT29415 | 31/10/2019 | RADOVAN KOLOC | VARIOUS RESTORATION WORKS AT 146 HAMPTON STREET | 1,456.45 |
| EFT29416 | 31/10/2019 | LOCAL GOV PROFESSIONALS WA | REGISTRATION TO ANNUAL STATE CONFERENCE & REGISTRATION TO INDUCTION TO LOCAL GOVERNMENT | 1,960.00 |
| EFT29417 | 31/10/2019 | LOCAL GOV SUPERVISORS ASSOC WA | ANNUAL LGSA MEMBERSHIP FEE | 55.00 |
| EFT29418 | 31/10/2019 | LO-GO APPOINTMENTS | RECRUITMENT SERVICES - TECHNICAL OFFICER | 4,400.00 |
| EFT29419 | 31/10/2019 | DOREEN MACKMAN | MONTHLY COUNCILLOR ALLOWANCE | 626.41 |
| EFT29420 | 31/10/2019 | MAC STIOBHARD | PART PAYMENT FOR MATERIALS FOR RETAINING WALL BETWEEN VISITOR CENTRE & MUFFLER SHOP | 4,543.00 |
| EFT29421 | 31/10/2019 | MANJIMUP MONOGRAMS | STAFF UNIFORMS/PPE | 69.75 |
| EFT29422 | 31/10/2019 | MANJIMUP AUTOMOTIVE SERVICES | 105,000KM SERVICE B16240 | 299.55 |
| EFT29423 | 31/10/2019 | MICK TUCK GRADER SERVICES PTY LTD | CONTRACT GRADER SERVICES | 12,093.06 |
| EFT29424 | 31/10/2019 | JOANN ROBERTA MOORE | MONTHLY COUNCILLOR ALLOWANCE | 971.50 |
| EFT29425 | 31/10/2019 | JENNIFER MARY MOUNTFORD | MONTHLY COUNCILLOR ALLOWANCE | 425.09 |
| EFT29426 | 31/10/2019 | JOHN DIGBY NICHOLAS | MONTHLY COUNCILLOR ALLOWANCE | 1,221.49 |
| EFT29427 | 31/10/2019 | ORBIT HEALTH AND FITNESS SOLUTIONS | HIRE OF COMMERCIAL GYM EQUIPMENT FOR THE BLC - AUGUST & SEPTEMBER | 352.00 |
| EFT29428 | 31/10/2019 | QUINTON POAD | REFUND OF F ENDORSEMENT APPLICATION FEE & MINOR ITEMS | 120.26 |
| EFT29429 | 31/10/2019 | ANTONINO PRATICO | MONTHLY COUNCILLOR ALLOWANCE | 1,582.59 |
| EFT29430 | 31/10/2019 | PUMPS AUSTRALIA | STARTER MOTOR FOR WATER TANK | 760.76 |
| EFT29431 | 31/10/2019 | QUBE LOGISTICS (WA) PTY LTD | DELIVERY OF CHLORINE GAS DRUM FROM IXOM TO THE BLC | 480.93 |
| EFT29432 | 31/10/2019 | PETER SIMON QUINBY | MONTHLY COUNCILLOR ALLOWANCE | 425.09 |

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| EFT29433 | 31/10/2019 | RED ELECTRICAL | ELECTRICAL WORKS FOR SWIMMING POOL CHLORINE SHED | 946.00 |
| EFT29434 | 31/10/2019 | RENDEZVOUS GRAND HOTEL PERTH | ACCOMMODATION, MEALS & PARKING FOR 2 X EMPLOYEES FOR 17/09/2019 - 19/09/2019 | 818.00 |
| EFT29435 | 31/10/2019 | PATRICK M SCALLAN | MONTHLY COUNCILLOR ALLOWANCE | 546.41 |
| EFT29436 | 31/10/2019 | SCAVENGER FIRE AND SAFETY | FLIR K2 THERMAL IMAGING CAMERA INCLUDING TRUCK CHARGER FOR BUSH FIRE SERVICES | 2,304.50 |
| EFT29437 | 31/10/2019 | SCOPE BUSINESS IMAGING | MONTHLY PHOTOCOPYING & PRINTING CHARGES FOR OCTOBER 2019 | 3,668.50 |
| EFT29438 | 31/10/2019 | SHIRE OF MANJIMUP | ASBESTOS TIPPING FEES FOR SEPTEMBER | 321.80 |
| EFT29439 | 31/10/2019 | SIGMA POOL & SPA SUPPLIES | MANUAL PORTABLE VACUUM POOL CLEANER & ACCESSORIES FOR SWIMMING POOL | 2,636.35 |
| EFT29440 | 31/10/2019 | SOUTH WEST FIRE UNITS | FEMALE BIC COUPLINGS FOR FIRE PUMPS | 215.47 |
| EFT29441 | 31/10/2019 | SOUTH WEST ISUZU | FILTER PARTS FOR ISUZU CREW CAB TRUCK | 419.61 |
| EFT29442 | 31/10/2019 | SOUTH REGIONAL TAFE | AUSCHEM ACCREDITATION & MANUAL | 481.80 |
| EFT29443 | 31/10/2019 | SOUTHERN FOREST PEST MANAGEMENT | INSPECT AND REFILL RODENT BAITING OF VARIOUS SHIRE BUILDINGS | 560.00 |
| EFT29444 | 31/10/2019 | SOUTHERN FOREST HOME IMPROVEMENTS | REFUND OF BUILDING SERVICES LEVY INCORRECTLY CHARGED ON BUILDING PERMIT 2019114 | 105.00 |
| EFT29445 | 31/10/2019 | SPRINT EXPRESS | FREIGHT CHARGES | 69.30 |
| EFT29446 | 31/10/2019 | SQUIRE PATTON BOGGS | SOUTH WEST NATIVE TITLE CLAIMS | 278.14 |
| EFT29447 | 31/10/2019 | STAR TRACK EXPRESS | FREIGHT CHARGES | 10.04 |
| EFT29448 | 31/10/2019 | SYNERGY | ELECTRICITY | 3,103.19 |
| EFT29449 | 31/10/2019 | THE STABLES IGA | VARIOUS GROCERY SUPPLIES | 153.83 |
| EFT29450 | 31/10/2019 | THE PRINT SHOP BUNBURY | 500 X LIBRARY CARDS | 745.00 |
| EFT29451 | 31/10/2019 | TOLL TRANSPORT PTY LTD | FREIGHT CHARGES | 186.24 |
| EFT29452 | 31/10/2019 | TUCK'S GARDEN SERVICES | 100 HOURS OF RURAL VERGE SPRAYING | 7,700.00 |
| EFT29453 | 31/10/2019 | WA LIBRARY SUPPLIES | LABELS & BOOK HOLDERS FOR LIBRARY | 317.50 |
| EFT29454 | 31/10/2019 | WESTRAC PTY LTD | SPECIALITY LABOUR FOR REPAIRS TO CATERPILLAR TRACK LOADER | 927.34 |
| EFT29455 | 31/10/2019 | ALAN JOSEPH WILSON | MONTHLY COUNCILLOR ALLOWANCE | 1,018.83 |
| EFT29456 | 31/10/2019 | ANGELA JAYNE WINTER | FIRST AID COURSE FOR 3X EMPLOYEES & CPR REFRESHER COURSE FOR 3X EMPLOYEES AT BLC | 550.00 |
| EFT29457 | 31/10/2019 | PATRICIA MARY WOOD | SHIRES CONTRIBUTION TOWARDS CROSSOVER | 698.90 |
| CHEQUES | | | | |
| 30903 | 03/10/2019 | DEPARTMENT OF TRANSPORT | VEHICLE REGISTRATION TO STANDARD FLEET EXPIRY 31/07/2020 | 25.95 |
| 30904 | 03/10/2019 | MAGS ONLINE | ANNUAL SUBSCRIPTION TO DELICIOUS MAGAZINE | 64.95 |
| 30905 | 03/10/2019 | SHIRE OF BRIDGETOWN-GREENBUSHES | STAFF DEBTOR DEDUCTIONS FOR SEPTEMBER | 1,917.68 |
| 30906 | 03/10/2019 | TELSTRA | TELEPHONE | 3,768.95 |
| 30907 | 17/10/2019 | AIBS WA CHAPTER | AIBS - WA CHAPTER CONFERENCE | 1,200.00 |
| 30908 | 17/10/2019 | MARK CHRISTOPHER DENT | COMMUNITY STALL BOND REFUND | 50.00 |
| 30909 | 17/10/2019 | DEPARTMENT OF TRANSPORT | ANNUAL COMMUNITY JETTY RENEWAL FEE FOR BLACKWOOD RIVER PARK | 57.00 |
| 30910 | 17/10/2019 | ROBERT GEE | RATES REFUND | 709.64 |
| 30911 | 17/10/2019 | ELISA LEFEBVRE | RATES REFUND | 573.85 |
| 30912 | 17/10/2019 | NEXTMEDIA PTY LTD | 1 YEAR SUBSCRIPTION TO ORGANIC GARDENER MAGAZINE | 54.00 |
| 30913 | 17/10/2019 | PHARMACY 777 BRIDGETOWN | HALL HIRE BOND REFUND & STAFF FIRST AID BOX SUPPLIES | 223.96 |
| 30914 | 17/10/2019 | DEREK & SYLVIA STEVENSON | RATES REFUND | 743.59 |
| 30915 | 17/10/2019 | TELSTRA | TELEPHONE | 100.00 |
| 30916 | 17/10/2019 | WATER CORPORATION | WATER USAGE | 3,731.33 |
| 30917 | 31/10/2019 | DAVID BARDSLEY | HALL HIRE BOND REFUND | 200.00 |
| 30918 | 31/10/2019 | BGBTA | COMMUNITY CASH VOUCHER FOR 2019/20 EARLY PAYMENT PRIZE | 600.00 |
| 30919 | 31/10/2019 | CHOICE MAGAZINE | SUBSCRIPTION RENEWAL TO CHOICE MAGAZINE | 147.00 |
| 30920 | 31/10/2019 | DEPT OF PLANNING, LANDS & HERITAGE | APPLICATION FOR APPROVAL OF SUBDIVISION/AMALGAMATION | 3,487.00 |
| 30921 | 31/10/2019 | ELIZABETH DILKES | RATES REFUND | 48.99 |
| 30922 | 31/10/2019 | REBECCA HARDEY | ANIMAL TRAP BOND REFUND | 50.00 |
| 30923 | 31/10/2019 | DENNIS JOSEPH LINGANE | REFUND OF COUNCIL NOMINATION FEE FOR 2019/20 ELECTION | 80.00 |

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN OCTOBER TO BE RECEIVED

| Cheque/ Voucher No. | Date of Payment | Payee | Payment Description | Payment Amount \$ |
|--|----------------------------|---------------------------------|--|----------------------------------|
| 30924 | 31/10/2019 | ANDREW MATTHEWS | REFUND OF COUNCIL NOMINATION FEE FOR 2019/20 ELECTION | 80.00 |
| 30925 | 31/10/2019 | NEW SCIENTIST MAGAZINE | ANNUAL RENEWAL FOR NEW SCIENTIST MAGAZINE 2019/20 | 250.00 |
| 30926 | 31/10/2019 | PACIFIC MAGAZINES | ANNUAL SUBSCRIPTION FOR BETTER HOMES & GARDEN 2019/20 | 64.99 |
| 30927 | 31/10/2019 | PIVOTEL SATELLITE PTY LTD | MONTHLY TRACKING OF SPOT TRACKERS | 155.00 |
| 30928 | 31/10/2019 | SHIRE OF BRIDGETOWN-GREENBUSHES | SHIRES FEES RETAINED | 365.90 |
| 30929 | 31/10/2019 | TELSTRA | TELEPHONE | 1,069.95 |
| | | | | <u>843,769.55</u> |
| <u>TRUST FUND</u> | | | | |
| DIRECT DEBITS - LICENSING TRUST | | | | |
| 22774 | 01/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 01/10/2019 | 7,032.25 |
| 22775 | 02/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 02/10/2019 | 2,215.10 |
| 22776 | 03/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 03/10/2019 | 1,995.30 |
| 22777 | 04/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 04/10/2019 | 5,338.25 |
| 22778 | 07/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 07/10/2019 | 707.80 |
| 22779 | 08/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 08/10/2019 | 5,789.45 |
| 22780 | 09/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 09/10/2019 | 2,989.45 |
| 22781 | 10/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 10/10/2019 | 2,387.95 |
| 22782 | 11/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 11/10/2019 | 5,098.65 |
| 22783 | 14/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 14/10/2019 | 3,593.50 |
| 22784 | 15/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 15/10/2019 | 5,157.40 |
| 22785 | 16/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 16/10/2019 | 3,044.30 |
| 22786 | 17/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 17/10/2019 | 4,750.30 |
| 22787 | 18/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 18/10/2019 | 1,179.30 |
| 22788 | 21/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 21/10/2019 | 4,163.10 |
| 22789 | 22/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 22/10/2019 | 5,926.95 |
| 22790 | 23/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 23/10/2019 | 2,406.80 |
| 22791 | 24/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 24/10/2019 | 3,700.25 |
| 22792 | 25/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 25/10/2019 | 8,265.00 |
| 22793 | 28/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 28/10/2019 | 2,836.20 |
| 22794 | 29/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 29/10/2019 | 4,722.35 |
| 22795 | 30/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 30/10/2019 | 1,509.55 |
| 22796 | 31/10/2019 | DEPARTMENT OF TRANSPORT | LICENSING PAYMENTS FOR 31/10/2019 | 8,608.80 |
| CHEQUES - GENERAL TRUST | | | | |
| 2285 | 25/10/2019 | POUND CONSTRUCTION PTY LTD | REFUND OF BCITF LEVY INCORRECTLY CHARGED | 25.20 |
| 2286 | 25/10/2019 | SHIRE OF BRIDGETOWN-GREENBUSHES | SHIRES COMMISSION RETAINED FOR SEPTEMBER | 109.50 |
| 2287 | 25/10/2019 | WA COUNTRY BUILDERS | REFUND OF AMOUNT OVERCHARGED FOR BSL ON 2019119 | 145.56 |
| ELECTRONIC PAYMENTS - GENERAL TRUST | | | | |
| EFT29356 | 25/10/2019 | BCITF | BCITF LEVIES COLLECTED FOR SEPTEMBER | 1,603.67 |
| EFT29357 | 25/10/2019 | BUILDING COMMISSION | BSL'S COLLECTED FOR SEPTEMBER | 1,713.95 |
| EFT29358 | 25/10/2019 | KAREN JOAN RICHARDSON | REFUND OF BSL FOR EXPIRED BUILDING PERMIT | 61.65 |
| CHEQUES - VISITOR CENTRE TRUST | | | | |
| 1313 | 25/10/2019 | BGBTA | CONSIGNMENT STOCK SOLD FOR SEPTEMBER | 22.50 |
| 1314 | 25/10/2019 | NORMAN BURNEY | ACCOMMODATION REFUND LESS CANCELLATION FEE - IT7934067 | 83.00 |
| 1315 | 25/10/2019 | SHIRE OF BRIDGETOWN-GREENBUSHES | SHIRES COMMISSION RETAINED FOR SEPTEMBER | 251.70 |

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN OCTOBER TO BE RECEIVED

| Cheque/ Voucher No. | Date of Payment | Payee | Payment Description | Payment Amount \$ |
|---|----------------------------|----------------------------------|--|----------------------------------|
| ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST | | | | |
| EFT29359 | 25/10/2019 | WJ & SJ CLELAND | ACCOMMODATION REFUND LESS CANCELLATION FEE - IT7899546 | 118.00 |
| EFT29360 | 25/10/2019 | AMBER C KNIGHT | ACCOMMODATION REFUND LESS CANCELLATION FEE - IT7953541 | 48.00 |
| EFT29361 | 25/10/2019 | PUBLIC TRANSPORT AUTHORITY OF WA | BUS TICKETS SOLD FOR THE MONTH OF SEPTEMBER | 593.52 |
| EFT29362 | 25/10/2019 | J & P SHACKLETON | ACCOMMODATION REFUND LESS CANCELLATION FEE - IT7472298 | 96.00 |
| EFT29363 | 25/10/2019 | SOUTH WEST COACH LINES | BUS TICKETS SOLD FOR THE MONTH OF SEPTEMBER | 208.24 |
| EFT29364 | 25/10/2019 | TINA TELINI-MAZZA | ACCOMMODATION REFUND LESS CANCELLATION FEE - IT7844179 | 288.00 |
| EFT29365 | 25/10/2019 | WUD | CONSIGNMENT STOCK SOLD FOR SEPTEMBER | 47.89 |
| V300182 | 07/10/2019 | COMMONWEALTH BANK | TOTAL ACCOMMODATION FOR THE MONTH OF SEPTEMBER | 8,083.00 |
| | | | | <u>106,917.38</u> |

This schedule of accounts paid for the Municipal Fund totalling **\$843,769.55** and for the Trust Fund totalling **\$106,917.38** which was submitted to each member of the Council on 28th November 2019 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 31/10/2019 - \$215,039.20


.....
CHIEF EXECUTIVE OFFICER

28 November 2019

Scott Donaldson

From: bridgetownhistory@iinet.net.au
Sent: Sunday, 15 September 2019 2:24 PM
To: Scott Donaldson
Subject: IPC19113 - RE: Municipal Heritage Inventory Update

Hi Scott

I've had much pleasure in reading the draft MHI update and please thank ?Michelle? for her excellent work.

However, I believe that the information on the Wesfarmers Packing Shed to be incomplete. This link

<https://trove.nla.gov.au/newspaper/article/37969907?searchTerm=the%20bridgetown%20district&searchLimits=l-state=Western+Australia> will show that a cooperative packing shed was built in 1914, and this 2nd link shows roughly where the shed was located (which, by my estimates, is where Wesfarmers is now and that would make sense because the platform would have been built for trains to stop at)

<https://trove.nla.gov.au/newspaper/article/210270424?searchTerm=packing%20shed%20bridgetown&searchLimits=l-state=Western+Australia>.

I will try and find a photo taken probably in the mid-20s that shows men loading fruit onto trains. I'm not sure if this is the packing shed though. I'll let you know ☺

Thank you for supporting BHS and enjoy your day
Mary

Mary Elgar, JP
Chairperson, Bridgetown Historical Society
The Old Yornup School House
5 Civic Lane (PO Box 1017)
Bridgetown, WA 6255
bridgetownhistory@iinet.net.au
www.bridgetownhistoricalsociety.org.au
0487 592 704
08 9761 4236

Scott Donaldson

From: Daniel Stevens <Daniel.Stevens@watercorporation.com.au>
Sent: Wednesday, 25 September 2019 3:31 PM
To: Scott Donaldson
Subject: I-CO201953914 - Shire of Bridgetown-Greenbushes MHI Update

SynergySoft: I-CO201953914

Hi Scott – thanks for your time on the phone yesterday.

As discussed, the Water Corporation holds the Management Order for Reserve 46684 (2 Les Woodhead Avenue, Bridgetown) for Water Supply purposes. It is understood the Shire are considering inclusion of the land, as part of a broader site, as part of a new place in its Municipal Heritage Inventory. The place has been nominated on the basis it was previously the site of the Bridgetown Drive-In Cinema, Hot Rod Track and BMX Track. The physical description of the place notes there are no extant remains of the cinema on the Water Corporation’s reserve.

On the basis Reserve 46684 is an operational site and (as we understand from the MHI entry) there is no physical evidence of the former use of the site remaining on the land, it is the Water Corporation’s preference that Reserve 46684 is excluded from any registered curtilage and from the locational details of the place.

The Water Corporation would however have no objection to the historical notes of the place acknowledging that Reserve 46684 was formally the site the Bridgetown Drive-In Cinema, of which no fabric remains.

I trust the above is acceptable. Please feel free to give me a call if you wish to further discuss.

Kind regards,

Daniel Stevens
Snr Plnr - Property Portfolio
Procurement & Property

E Daniel.Stevens@watercorporation.com.au
T (08) 9420 3383

.....





watercorporation.com.au

.....

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13th September, 2019

Chief Executive Officer,
Shire of Bridgetown/Greenbushes,
Bridgetown WA 6255

| | |
|---------------------------------|----------------|
| Shire of Bridgetown-Greenbushes | |
| File No: | A6377/023 |
| Document No: | 11-00201953927 |
| 26 SEP 2019 | |
| Officer | CEO |
| Copy | |

Dear sir,

Re: Shire of Bridgetown-Greenbushes Municipal Heritage Inventory Update

Lot 104 (88) Steere Street

As joint owners we would like to stress our strong objection for inclusion of the above property in the Municipal heritage Inventory.

There are several reasons for this:-

1. Anything to do with heritage listing carries with it only partly refundable expenses and strict rules regarding extensions, alterations and materials used.
2. Owners are responsible for maintaining the property according to a standard which the council may consider adequate and safe at owner's expense. This means the building cannot be used as the owners may require in the future. Nor can it be demolished or replaced.
3. As the Shire's intention seems to be to value the property as a "businessman's residence" and also as a Medical Centre over the past 50 years, we would like to point out that it would no longer be suitable as a residence without a great deal of alterations. Also, the only reasons it functions as a Medical Centre is because we, the owners, have put a great deal of money and thought into the design. It functions well as a Medical Centre now and would also be suitable for other office based businesses maybe in the future.
4. The original residence has been extended and altered way beyond its original state. We, the present owners, have managed to retain its original 'look' from Steere Street of colonial charm without reference to any authority apart from our own. We would appreciate it if the Shire acknowledged the care we have taken to maintain it in a manner conscious of its value to the community.
5. As noted by Sharon Gardner, Practice Manager, as a Medical Centre the building has to ensure it remains safe, habitable, and functions according to RACGP Accreditation standards. If any alterations need to be carried out, Council and heritage representatives could impose significant costs and restrictions of the necessary changes thereby making it unsuitable for its present use.

We would like to point out that prior to purchasing the building from the Shire Council in the late 1970's, the building was in a very sorry state. We have put a great deal of effort and money into maintaining the building's integrity and also making it both structurally

and hygienically safe and comfortable for the public. As we may need to make changes to the building to cater for the future needs of this community, we do not think it reasonable that the Shire put potential obstacles in the way.

We find your compiled report on reasons for listing 88 Steere St. lacks historical context. The building has been so radically altered that, we feel, heritage listing is inappropriate.

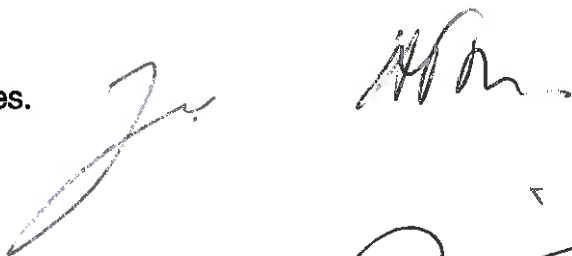
The Medical Centre is situated in a more modern precinct of town and, though the present frontage blends well, it may in the future become inappropriate.

We hope you will understand our very real concerns regarding our future if 88 Steere Street is listed and also appreciate that we have been acknowledged by APHRA and WA Rural Health as one of the best Medical Practices in a rural district.

We believe that the way we have carried out our business is part of the success of Bridgetown and very much hope we can continue to provide medical services without unreasonable restrictions.

Regards,

Dr. Nigel and Mrs. Sylvia Jones.

Handwritten signatures in black ink, appearing to be 'Nigel' and 'Sylvia'.

Dr. Mick and Mrs. Jenny Dewing.

Handwritten signatures in black ink, appearing to be 'Mick' and 'Jenny Dewing'.

Dr. Neil and Mrs. Rosemary Wells.

Handwritten signatures in black ink, appearing to be 'Neil' and 'Rosemary'.

Dr. Mike Hoar and Ms. Simone Bruce.

Handwritten signatures in black ink, appearing to be 'Mike Hoar' and 'Simone Bruce'.

Scott Donaldson

From: Bridgetown Agricultural Society <accounts@bridgetownshow.com.au>
Sent: Thursday, 26 September 2019 12:19 PM
To: Scott Donaldson
Subject: Meeting Friday
Attachments: 2019 Shire Heritage Inventory re Bridgetown Showgrounds.docx

Hi Scott

Here is the information for you ahead of tomorrow's meeting.

Please understand these are just our own notes and not in the format of a submission!

I don't have a copy of the original document you sent as it is now with our secretary, can you have one available for me for tomorrow please?

Also please note new email address our old treasurers one became corrupted.

See you then.

Regards

Wendy Menghini

Treasurer

Bridgetown Agricultural Society Inc

Mobile 0458 102 825

accounts@bridgetownshow.com.au

Page 1

Image of entry gates.

The Agricultural Society can provide a better image to show this outstanding feature and Memorial to JW Blechynden.

Page 3

Construction Junior Farmers Hall 1961; date is incorrect. It was 1956

Roy Boton has been spelt incorrectly. Bolton is correct spelling.

Note; the names in this image were not included in the published book "Showing The Way" (photo supplied by Shirley and Bill Shephard) as there was and still is disagreement of the identification of two of those pictured.

Original Pavilion and Rotunda, Show Day 1967; date is incorrect. It was 1965.

Page 4

Physical Description;

.....and wrought iron entry gates by Gordon Holdsworth.

Gordon Holdsworth had no connection to the designing or building of the Entry Gates.

The JW Blechynden Memorial Gates were built in 1931 as a memorial to John William Blechynden who passed away on 12th January 1931. At a public meeting Mr Alfred Cullen suggested the erection of a memorial gate at the main entrance to the Society's ground, an artistic iron gate, with stone basement, iron pickets and concrete pillars, to be placed in such a position that it would never have to be altered when future improvements were carried out. Architect, P.W. Harrison of Perth, was provided with the levels and specifications and instructed to draw up the plans. The successful tenderer for the construction was Mr Christie with Mr Alfred Cullen's assistance carting the necessary materials. Community donations provided the finance to erect the Gateway.

Associations;

Bridgetown Agricultural Society Inc.

Previously Nelson Agricultural Society. Correction Nelson District Agricultural Society.

Junior Farmers Association; misleading, they were not an association of the Agricultural Society. They were a club in their own right.

The Agricultural Society when first formed in June 1885 was known as The Central Southern Districts Agricultural Society. In June 1893 it changed to Nelson Districts Agricultural Society and in July 1916 changed again to Bridgetown Agricultural Society.

In December 1938 a public meeting was held to form a Junior Farmers Club. The Bridgetown Club was formed in March 1939. They used the grounds during the year like many other groups and clubs and ran their own competitions on show days. The Agricultural Society assisted them in their goals. Discussions between the Junior Farmers and the Agricultural Society, in reference to the Junior Farmers Club erecting a building on the Showgrounds, first took place in February of 1954.

Historical Notes;

.....Steer Street; correct spelling Steere Street.

Page 5

Around August of 1916, the Nelson Agricultural Society seems to have changed its name, .. information badly written. The records show it did change its name from Nelson District Agricultural Society to Bridgetown Agricultural Society.

The Southern Western Times reported..... you have not listed a Southern Western Times in your sources? Was there a Southern Western Times?

The Junior Farmers Hall was built by the Junior Farmers Club Members in 1961... the correct date was 1956.

... with the Presidents Room already constructed c1950's; the Presidents Room was built in 1955 and a plaque on the wall states - as a Memorial to the Memory of the late Alfred Cullen who was President for 15 years. On the death of his wife May in February 1959 another plaque was placed alongside to read - and his wife May Cullen who assisted him during his term of office.

Around 1947 there were discussions between the Agricultural Society and the Road Board.....;

This paragraph is poorly written and misleading and I suggest it be removed. The author has no knowledge of the many years of negotiations from 1945 between the Society and the Road Board, the ongoing clause changes between both parties, the involvement with the Public Works Department and the Register of Titles Office. The Road Board put their proposals to the ratepayers who made the final decision. There was still much controversy following the referendum. The Trotting Club moved from The Society Grounds to the new grounds in 1947. In 1951 both the Rovers and Warriors Football Clubs still refused to move from the Showgrounds to the Leaning Tree Hill Site. Officials of both clubs refused to use the new grounds until such time as the Road Board provided dressing rooms and other amenities such as shelter for spectators and water and refreshment facilities suitable to their club's needs. September 1951 and Warriors expressed their desire to stay at the showground and to make it their home ground but the Road Board criticised this proposal stating that the new sports ground was built for the purpose of improving sporting facilities and that Warriors were to use it. There were still *"animated debates over club rooms"* stated the *Blackwood Times* in October, with the Road Board having changed their minds three times, still undecided about where they would erect the Rovers Football Club rooms. April 1952 and April 1953, both football clubs were still using the Showgrounds. September 1953 Women's Football was held for a charity match on the Showgrounds. 1954 Warriors and Rovers were still using the showgrounds and Junior footballers held their carnival on both grounds. This information can all be found in the locally written book *Showing The Way*. The information re grounds and football clubs was researched and sourced from the Road Board and Agricultural Society Minutes Books, local people accounts and newspapers.

Page 6

Sources;

Historic photos provided by Bill and Shirley Busch; incorrect. It is Bill and Shirley Shephard.

Scott Donaldson

From: Coleen Russell <coleen.russell@gmail.com>
Sent: Wednesday, 23 October 2019 7:10 AM
To: Scott Donaldson; Wendy Menghini; BAS Secretary
Subject: MHI Bridgetown Showgrounds Update drafts 2 and 3
Attachments: 17. MHI Draft 2 Bridgetown Agricultural Showgrounds.docx; MHI Draft 3 Bridgetown Agricultural Society Showgrounds.docx

Hello Scott, Wendy and Jo

Attached are the Shires MHI Bridgetown Agricultural Society Drafts 2 and 3.

Draft 2 has suggested deletes (red) and corrections (green).

Draft 3 has deletes removed with only corrections left (green).

Scott, Draft 3 brings the layout and pages back to your original draft.

I have taken note of your preference to simplify the section on relocation to One Tree Hill and hope my wording has achieved this without any political intent.

Let me know if there are any issues with this and at what stage the Bridgetown Show Councillors will be given another chance to view the updated version.

Many Thanks

Regards

Coleen Russell

B* BRIDGETOWN AGRICULTURAL SHOWGROUNDS

PLACE DETAILS

| | |
|--------------------------|--|
| Other Name(s): | Nelson Agricultural Showgrounds |
| Location/Address | Lot 915 (38) Peninsular Road, Bridgetown |
| Title & Map Reference | P218452 Vol/Fol 2221/7 -33.951888 116.130616 |
| Assess No (Shire Ref) | A39081 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Social/Recreational: Agricultural Hall; Stockyards Social/Recreational: Agricultural Hall; Stockyards |
| Ownership Details | Bridgetown Agricultural Society Inc. |
| Public Access | Yes |
| Associated place(s) | Site of Original Show Grounds (B39) |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | High (for the long-term use of the site as an agricultural showground) |
| Other Heritage Listings | NA |



Main entrance the JW Blechynden Memorial Gates, built in 1931 as a memorial to John William Blechynden (d. 12th January 1931). Architect, P.W Harrison of Perth under instructions from Mr. Alfred Cullen. Constructed by Mr Christie with Alfred Cullen's assistance and community donations.



Aerial Photo 2017



Construction Jnr Farmers Hall 1956 with Presidents Room behind.

Pictured: Murray Lathwell, Roy Bolton, Jeff Marshall & Bob Evans (Picture by Bill & Shirley Shephard)



Original Pavillion and Rotunda, Show Day 1965

| | |
|---------------------------|-------------------|
| Photograph(s): date taken | Aerial Photo 2017 |
|---------------------------|-------------------|

PHYSICAL DESCRIPTION

| | |
|-------------------------|------------------------------------|
| Construction Materials: | Various – See Physical Description |
| Roof | |
| Walls | |
| Other | |

| | |
|-------------------------------|---|
| Architectural Style | Vernacular |
| Physical description | <p>The Bridgetown Agricultural Showgrounds currently includes the Presidents Room, Rowan Hall with Secretary's Office, Junior Farmer's Hall with adjoining open shed and ablution block to rear, brick toilet block, Centenary Hall, wool shed, cattle pens, poultry pens, sheep pens, horse yards, old timber 8 block, Bridgetown Blues (storage) shed, large ring/oval, ringside bench seating, rotunda, and wrought iron entry gates.</p> <p>The Presidents Room (building) is of red brick construction (in a 1950's design) with a red Colorbond roof, as is the ablution block. The Junior Farmers Hall, wool shed and Rowan Hall are of timber construction with red Colorbond rooves. Centenary Hall, the open shed and the majority of the stock pens are of metal construction with corrugated metal sheeting for the rooves. The rotunda is constructed of timber and Colorbond.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | <p>Social and Civic Activities</p> <p>Occupations (Grazing, pastoralism, apple and Dairying; Rural industry and market gardening; Timber industry; Intellectual activities, arts and craft.)</p> |
| Construction Date(s) | From 1905. Many of the existing structures date from 1940's to 1960's, with ongoing repairs and maintenance. |
| Year of Demolition | NA |
| Associations | <p>Central Southern Districts Agricultural Society 25 June 1885</p> <p>Nelson Agricultural Society 29 June 1893</p> <p>Also, unofficially listed as Nelson District Agricultural Society.</p> <p>Bridgetown Agricultural Society Inc. 21 July 1916</p> |
| Historical Notes | <p>The Site of Original Showgrounds (B39) in Bridgetown was on Steere Street, approximately between the railway line and Roe Street, and was used between 1885 and 1905. The Society then relocated to Peninsula Road.</p> <p>The 'new' (current) Showgrounds were opened on 23rd November 1905 by the then Minister for Mines, Mr Gregory, with the Twenty first show being held at the new grounds.</p> <p>In addition to its role in promoting the agricultural pursuits of the district, the importance of the agricultural show to the social life of the community at that time is reflected in the following extracts from report on the 1905 event:</p> <p><i>From, a social stand point the Show was a distinct improvement even on former years. It proved indeed and in fact a reunion of the district, and a happy common ground for the interchange of ideas</i></p> <p><i>Wednesday night's train was literally packed, and Thursday's special was crowded to suffocation. The people, indeed, trooped in more than usual. Every hotel was crowded to excess and beds were made up in places which showed some ingenuity on the part of the licensees.</i></p> |

Newspaper reports of the early twentieth century also indicate that, in the evenings, banquets, balls and other social events were arranged to coincide with the influx of visitors and dignitaries.

At the Annual Meeting on 21 July 1916, the Nelson Agricultural Society changed its name to the Bridgetown Agricultural Society with the grounds becoming known as the Bridgetown Agricultural (Society) Showgrounds.

Much of the early work was carried out by Mr Alfred Cullen, who moved to the district in 1897 and was a member of the Society and President for a total of fifteen years. Following his death on 30 August 1940, newspapers reported on the great work he had done for the Agricultural Society, including the construction of the ring (main oval), improvements to buildings and grounds and the planting of an orchard, most of which was done at his own cost.

The original pavilion and rotunda (built 1905) were located west of the current horse. The pavilion badly damaged by Cyclone Alby in April 1978 was removed, while the rotunda was sledded to its current position south of the Junior Farmers Hall.

The Junior Farmer's Hall was built by the Junior Farmers Club members in 1956, with the Presidents Room Memorial to Alfred Cullen having already been constructed and officially opened by Mrs May Cullen on 11th November 1955.

Aside from agricultural events and pursuits such as the Annual Agricultural Show and Annual Fruit Show, the grounds and buildings were previously home to the Football Clubs, Trotting Association, Cycling and Cricket Clubs, also used for school sports carnivals, community sport and recreation events, including Horse and Pony Club events.

From 1945 there were discussions between the Agricultural Society and the Road Board, to see if an agreement could be reached for the Road board to take over the ownership of the grounds, in order to better develop the site for sporting use for the whole community. With ongoing clause changes between both parties, the Public Works Department and the Registry of Titles Office, the ratepayers decided on the Road Boards proposal to move to Leaning Tree Hill (current Greater Sports Ground). The Trotting Club moved in 1947 and by 1955 the Football Clubs were also settled.

The Grounds continue to be used for the annual Bridgetown Show, with the 2019 event scheduled for Saturday 23 November. They are also used annually for camping for the Bridgetown Blues Festival; Downunder Country Music Festival with camping; and Blackwood Marathon camping. The grounds and buildings are also hired out for large group events, weddings and parties.

CULTURAL HERITAGE SIGNIFICANCE

Statement of Significance

The Bridgetown Agricultural Showground is significant for its social and historic values as a long-term focus for agricultural and other cultural events since 1905.

| | |
|--------------------|--|
| Aesthetic Value | The Agricultural Grounds are of moderate aesthetic value, being well laid out with buildings of simple designs. |
| Historic Value | High The Showgrounds have been in use since 1905, not only holding the annual Agricultural show, but the many other events. |
| Research Value | ----- |
| Social Value | The showgrounds have high social value, for bringing the community and visitors together for so many regular events throughout the years. |
| Integrity | High The grounds appear to have been vacant, somewhat uncleared land prior to acquisition by the Nelson Agricultural Society, and have been used for agricultural, sporting and other cultural events since 1905. |
| Authenticity | Moderate. The original pavilion has been demolished and most of the current buildings were constructed around the 1940's – 1960's. |
| Rarity | NA |
| Representativeness | The Bridgetown Agricultural Showgrounds are representative of a well laid out rural Australian Agricultural Showgrounds. |

SOURCES

| | |
|--|--|
| | <p>Historic photos provided by Bill and Shirley Shephard.</p> <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <ul style="list-style-type: none"> Blackwood Chronicle and South West Mining News_15 November 1905. Pg.3 Southern Times 21 November 1905 Pg.5 Southern Times 28 November 1905 Pg.5 The Blackwood Times 29 November 1905 p 3 The West Australian 30 August 1916 Pg.9 Western Mail 21 October 1937 Pg.4 The Blackwood Times 8 April 1949 Pg.1 <p>Shire records: Reserve 21272</p> |
|--|--|

To Scott Donaldson,
Manager Planning.

Dear Mr Donaldson,

Thank you for your letter concerning the Heritage Inventory.

After much thought I have decided I do not wish my house to be listed as Heritage property.
I think a C category would suffice.

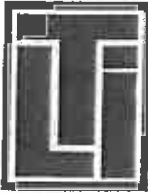
Thank you but, no thank you.

Franca Pierucci.
1 Ethel Street,
Bridgetown.
27-Sept-2019

F. Pierucci

*Please forgive markings on paper.
Printer is not working properly ?*

| | |
|---------------------------------|----------------------|
| Shire of Bridgetown-Greenbushes | |
| File No: | <i>K31774</i> |
| Document No: | <i>1-Co201953914</i> |
| - 1 OCT 2019 | |
| Officer | <i>MP</i> |
| Copy | |



Talison Lithium Pty Ltd

ABN: 15 140 122 078
Maranup Ford Road, Greenbushes WA 6254
PO Box 31, Greenbushes WA 6254
T +61 8 9782 5700 F +61 8 9761 2322
www.talisonlithium.com

REF: L10L01AD 2019
LJL

Enquiries:

02 October 2019

Chief Executive Officer
Shire of Bridgetown-Greenbushes
PO Box 271
BRIDGETOWN WA 6255

Dear Sir

Shire of Bridgetown-Greenbushes Municipal Heritage Inventory Update

Further to your correspondence of 4 September, I wish to advise that Talison Lithium Pty Ltd accept the proposed nomination of the properties at Lot 66 (46) Blackwood Road, Greenbushes (The Western Australian Bank Fmr, Greenbushes) and Lot 12 (17) Jephson Street, Greenbushes (Knapton's Guesthouse Fmr) for inclusion in the Municipal Heritage Inventory.

Talison Lithium Pty Ltd do not consider that any information relating to the above two properties is required to be withheld under the Freedom of Information Act.

Should you require any further information, please do not hesitate to contact the undersigned.

Yours sincerely
Talison Lithium Pty Ltd

Craig Dawson
General Manager
Greenbushes Lithium Mine

Scott Donaldson

From: Lauren Taylor <Lauren.Taylor@dplh.wa.gov.au>
Sent: Thursday, 10 October 2019 3:04 PM
To: Scott Donaldson
Subject: IPC19119 - Shire's Municipal Heritage Inventory Update

SynergySoft: IPC19119

Hi Scott

I must apologise for the lateness of our response on this – I was away on leave when you're letter came in, and then it was missed! I'm very sorry.

There's only a few suggestions we were going to make as follows:

- The terminology should be updated to reflect that of the new Heritage Act. Local Government Inventories are now known as Local Heritage Surveys. Our revised guidelines which reflect this change and a few others can be viewed here: <https://www.dplh.wa.gov.au/heritage-surveys>
- It would appear that the headings of Authenticity and Integrity have been mixed up. We've had some recent advice from ICOMOS explaining the two as follows:
 - **Authenticity:** *the extent to which the attributes of the place truthfully convey its values, which may be embodied in fabric, use, association and/or meaning.*
 - **Integrity:** *the completeness, intactness and condition of the attributes that convey the heritage values of the place – including both tangible and intangible attributes.*

I hope this help, please get in touch if you have any further queries.

Kind regards,
Lauren

Lauren Taylor | Planning & Engagement Officer (Monday, Tuesday and Wednesday) | Heritage Services
Bairds Building, 491 Wellington Street, Perth WA 6000
(08) 6552 4152
Lauren.Taylor@dplh.wa.gov.au | www.dplh.wa.gov.au



The department acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land and we pay our respects to their Elders, past and present.

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Scott Donaldson

From: Coleen Russell <coleen.russell@gmail.com>
Sent: Wednesday, 6 November 2019 1:50 PM
To: Scott Donaldson
Subject: Bridgetown BMX Track Photos
Attachments: BMX 1988 Russell and Clarke children at track.jpg; BMX 1985 Bridgetown Track.jpg

Hello Scott

I noticed you had no photos of the BMX Track in your Historical Information of the Bridgetown Drive-In, Hot Rod and BMX Tracks.

I also noted you have the construction date as c1991. The track was being used much earlier than that as the following 2 photos indicate.

The following two photos 1988 & 1985 were taken at the track.

1. BMX 1988 Russell & Clarke Children at the track
2. BMX 1985 Children at the Starting Block.

I was President of the Club during most of the years my children were riding.

The Insurance was excessive which limited the Club. We did however have a strong group which can be seen in the numbers in the 1985 photo. We always had our windups at either the River Park or the Boat Park (Memorial) with the impressive traditional trophies and of course the party food and icecreams.

I believe there was substantial work done on the Course after my children moved on to other things (which could have taken place in 1991).

Regards

Coleen Russell





BMX '88.

Scott Donaldson

From: Paul Hetherington - Girl Guides WA <manager@girlguideswa.org.au>
Sent: Friday, 15 November 2019 11:59 AM
To: Scott Donaldson
Cc: Brenda Hamlett (b.hamlett@iinet.net.au)
Subject: IPC19140 - RE: Bridgetown Guide Hall

SynergySoft: IPC19140

Scott,

My apologies – This did slip me by. We have no objections

Kind Regards,

Paul Hetherington
General Manager

Girl Guides Western Australia

E: manager@girlguideswa.org.au

T: 08 9479 9800 M:0473 026 760

Postal: PO Box 780, Victoria Park WA 6979

Address: 265 Great Eastern Hwy Belmont WA 6104

W: www.girlguideswa.org.au



I acknowledge the traditional owners of country throughout Australia and the islands of the Torres Strait and their continuing connection to land, sea and community. I pay my respect to them and their cultures and to their Elders both past and present and acknowledge the emerging young people from these communities.

From: Scott Donaldson [mailto:sdonaldson@bridgetown.wa.gov.au]

Sent: Friday, 15 November 2019 11:57

To: Paul Hetherington - Girl Guides WA <manager@girlguideswa.org.au>

SHIRE OF BRIDGETOWN – GREENBUSHES

MUNICIPAL HERITAGE INVENTORY UPDATE (2019) – SCHEDULE OF SUBMISSIONS

| NO | SUBMITTER (SUBJECT PROPERTY) | SUMMARISED COMMENT | STAFF RESPONSE |
|----|---|--|--|
| 1. | Bridgetown Historical Society Yornup School Hall 5 Civic Lane, Bridgetown | <p>Comment</p> <p>a) I've had pleasure in reading the draft MHI update. I believe the information on the Wesfarmers Packing Shed to be incomplete with online Trove links showing that a cooperative packing shed was built in 1914 and where the shed was roughly located 200 metres from the station.</p> | <p>a) Shire research shows that the original Station Master's House was on the site of the current Wesfarmers Building from 1898 until approximately 1925, when the new station master's house (1 Ethel Street) was constructed. The former Goods Shed (opposite the former Bridgetown Railway Station) was built in 1914 as a direct loading facility with a siding track running through the shed. The recommended construction date of the Wesfarmers Building from 1935 and 1938 is considered accurate.</p> |
| 2. | Water Corporation Bridgetown Drive-In Cineman, Hot Rod Track and BMX Track Reserve 46684 (2) Les Woodhead Avenue, Bridgetown | <p>Comment/Objection</p> <p>a) The Water Corporation holds the Management Order for Reserve 46684 (2 Les Woodhead Avenue, Bridgetown) for Water Supply purposes. It is understood the Shire are considering inclusion of the land in the Municipal Heritage Inventory, as part of a broader nominated place previously used as the Bridgetown Drive-In Cinema, Hot Rod Track and BMX Track. The physical description of the place notes there are no extant remains of the cinema on the Water Corporation's reserve.</p> | <p>a) There is no extant fabric within Water Corporation Reserve 46684. The land was excised in 2001 from Shire reserve 25978 for the water supply purposes with the support of the Shire at that time.</p> |
| | | <p>b) On the basis that Reserve 46684 is an operational site and there is no physical evidence of the former use of the site remaining on the land, it is the Water Corporation's preference that Reserve 46684 is excluded from any registered curtilage and from the locational details of the place. The Water Corporation would however have no objection to the historical notes of the place acknowledging that Reserve 46684 was formerly the site of the Bridgetown Drive-In Cinema, of which no fabric remains.</p> | <p>b) It is understood that the Water Corporation would prefer exclusion of Reserve 46684 from the place record to make disposal of the land more straightforward if and when the reserve was no longer needed. It is considered very unlikely that Reserve 46684 would be sold given the substantial water supply investment. It is recommended that the place record be adopted to include both Water Corporation Reserve 46684 and Shire Reserve 25978, particularly as the land is pertinent to two of the three activities.</p> |
| 3. | Dr & Mrs Jones, Dr and Mrs Dewing, Dr and Mrs Wells, Dr Hoar & Ms Bruce Bridgetown Medical Centre Lot 104 (88) Steere Street, Bridgetown | <p>Objection</p> <p>a) As joint owners we would like to stress our strong objection for inclusion of the above property in the Municipal Heritage Inventory. There are several reasons for this:</p> | <p>a) Noted.</p> |

| | | | |
|--|--|--|---|
| | | <p>b) Anything to do with heritage list carries with it only partly refundable expenses and strict rules regarding extensions, alterations and materials used.</p> | <p>c) The proposed nomination recognises the cultural heritage significance of a place. Development approval is exempt for internal modifications or external maintenance/replacement using like-for-like materials. The submitters imply that heritage listing will require additional expenditure and that some expenses may be refundable. The Shire does not have a heritage incentives scheme although State heritage grants may be available. Development of a heritage place must have due consideration to specific issues and appropriate flexibility can be applied having regard to costs, long term maintenance, aesthetics, etc; using accepted heritage conservation principles under State Planning Policy 3.7 Historic Heritage Conservation and others. For example, in consultation with the landowners and contractor, the Shire approved re-roofing of the St Brigids School Hall and sisters of Mercy Convent using grey Colorbond long sheets, replacing the red painted short sheet galvanised iron roofs. The Bridgetown Police Station Museum and Bridgedale House were re-roofed using short sheet corrugated iron to replace the timber shingles. The Department of Planning, Lands and Heritage publish detailed guidelines and practice notes to assist and encourage appropriate adaptive re-use of heritage places for their conservation and ongoing use.</p> |
| | | <p>d) Owners are responsible for maintaining the property according to a standard which the Council may consider adequate and safe at owner's expense. This means the building cannot be used as the owners may require in the future. Nor can it be demolished or replaced.</p> | <p>c) The submitter's statements that Council can dictate the standard or use of the place, that the building can not be used as the owners may require in the future, or that it can not be demolished or replaced, are not accurate. A medical centre is a commercial public building and the responsibility to maintain safety and accessibility is regulated by a range of Federal, State and local legislation. Town Planning Scheme No. 3 regulates the appropriate use of the place pursuant to the objectives and policies within the applicable Residential zone, with any recognised cultural heritage significance one of many factors for consideration. The submitters have provided no justification for their claim that inclusion in the MHI and in the Local Heritage List will somehow inhibit use or redevelopment of the site. Heritage regulations and policies provide flexibility to ultimately ensure the protection and active use of places with heritage significance, with discretion available to Council to even vary development standards such as car parking, setbacks, etc, for active use and/or redevelopment of heritage places.</p> |

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| | | d) As the Shire's intention seems to be to value the property as a "businessman's residence" and also as a Medical Centre over the past 50 years, we would like to point out that it would no longer be suitable as a residence without a great deal of alterations. Also, the only reasons it functions as a Medical Centre is because we, the owners, have put a great deal of money and thought into the design. It functions well as a Medical Centre now and would also be suitable for other office based business maybe in the future. | d) The proposed nomination recognises the history of the site including the original and current uses, the scale and architectural importance of the building, plus the social significance to the community as a medical centre. Inclusion in the MHI makes no implication for required conversion back to a residence. Should the recommended Management Category B be supported by Council, redevelopment of the site must have regard to important extant fabric. Internal changes would be exempt from development approval pursuant to relevant legislation and a change of use to an office would be unlikely to require development approval. |
| | | e) The original residence has been extended and altered way beyond its original state. We, the present owners, have managed to retain its original 'look' from Steere Street of colonial charm without reference to any authority apart from our own. We would appreciate it if the Shire acknowledged the care we have taken to maintain it in a manner conscious of its value to the community. | e) See Comments b), c) and d) above. The proposed nomination acknowledges the aesthetic, historic and social importance of the place to the Bridgetown community, addressing the key issues raised by the submitters. |
| | | f) As noted by Sharon Gardner, Practice Manager, as a Medical Centre the building has to ensure it remains safe, habitable, and functions according to RACGP Accreditation standards. If any alterations need to be carried out, Council and heritage representatives could impose significant costs and restrictions of the necessary changes thereby making it unsuitable for its present use. | f) See Comments b), c) and d) above. The submitter's statement that Council and heritage representatives could impose significant costs and restrictions making the medical centre unsuitable for its present use is incorrect and unfounded. |
| | | g) We would like to point out that prior to purchasing the building from the Shire Council in the late 1970s, the building was in a very sorry state. We have put a great deal of effort and money into maintaining the building's integrity and also making it both structurally and hygienically safe and comfortable for the public. As we may need to make changes to the building to cater for future needs of this community, we do not think it reasonable that the Shire put potential obstacles in the way. | g) See Comments b), c), d), e) and f) above. |
| | | h) We find your complied report on reasons for listing 88 Steere St. lacks historical context. The building has been so radically altered that, we feel, heritage listing is inappropriate. The Medical Centre is situated in a more modern precinct of town and, though the present frontage blends, well, it may in the future become inappropriate. | i) Shire staff contacted the landowners of the property when assessing the place however no assistance or information was forthcoming. The information included in the place record was derived by Shire staff using online research and oral history from former residents. The medical centre sits on the northern portion of the original Lot 104, with surrounding land developed from the 1930s and onwards. |

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| | | j) We hope you will understand our very real concerns regarding our future if 88 Steere Street is listed and also appreciate that we have been acknowledged by APHRA and WA Rural Health as one of the best Medical Practices in a rural district. We believe that the way we have carried out our business is part of the success of Bridgetown and very much hope we can continue to provide medical services without unreasonable restrictions. | k) Noted. See Comments b), c), d) and e) above. |
| 4. | Bridgetown Agricultural Society 38 Peninsula Road, Bridgetown | Comments a) Page 1 - The Agricultural Society can provide a better image to show this outstanding feature and Memorial to JW Blechynden. | a) Noted. Updated photo of entry gates can be added prior to finalisation of MHI. Corrections and improvements have been made to the place record. |
| | | b) Page 3 – Construction of Junior Farmers Hall was 1956, not 1961; spelling of Roy Bolton needs correcting; and the date of the original pavilion and rotunda, Show Day was 1965, not 1967. The names in the photo (provided by Shirley and Bill Shepard) were not included in the published book 'Showing The Way' as there is still disagreement of the identification of two of those pictured. | b) The construction and event dates and spelling of Ray Bolton have been corrected, with the names retained under the photo. |
| | | c) Page 4 – Physical Description - Gordon Holdsworth has no connection to the designing or building of the Entry Gates. JW Blechynden Memorial Gates were built in 1931 as a memorial to John William Blechynden who passed away on 12 January 1931. At a public meeting Mr Alfred Cullen suggested the erection of a memorial gate at the main entrance to the Society's ground, an artistic iron gate, with stone basement, iron pickets and concrete pillars, to be placed in such a position that it would never have to be altered when future improvements were carried out. Architect, P W Harrison of Perth, was provided with the levels and specifications and instructed to draw up the plans. The successful tenderer for the construction was Mr Christie with Mr Alfred Cullen's assistance carting the necessary materials. Community donations provided the finance to erect the Gateway. | c) Corrections to the place record have been made to reflect the comments provided. |

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| | | d) Page 4 – Associations – Previously Nelson District Agricultural Society. The Junior Farmers association is misleading as they were not an association of the Agricultural Society as they were a club in their own right. The Agricultural Society when first formed in June 1885 was known as the Central Southern Districts Agricultural Society. In June 1893 it changed to Nelson Districts Agricultural Society and in July 1916 it was changed again to the Bridgetown Agricultural Society. | d) The name Junior Farmers Club corrected however retained as association to the Bridgetown Agricultural Showgrounds, for the construction and use of the Junior Farmers Hall for meetings. Corrections to the names and dates of the Society have been made in the Associations and Historical Notes sections of the place record. |
| | | e) Page 4 – In December 1938 a public meeting was held to form a Junior Farmers Club. The Bridgetown Club was formed in March 1939. They used the grounds during the year like many others and ran their own competitions on show days. The Agricultural Society assisted them in their goals. Discussions between the Junior Farmers and the Agricultural Society, in reference to the Junior Farmers Club erecting a building on the showgrounds, first took place in February 1954. Correct spelling to Steere Street. | e) Information added to Historical Notes and spelling of Steere Street corrected. |
| | | f) Page 5 – The section on Nelson Agricultural Society seeming to change its name is badly written. The records show it did change its name from the Nelson District Agricultural Society to Bridgetown Agricultural Society. You have not listed the South Western Times in the sources. The Junior Farmers Hall was built by the Junior Farmers Club Members in in 1956, not 1961. The President's room was built in 1955 and a plaque on the wall states 'as a Memorial to the Memory of the late Alfred Cullen who was President for 15 years'. On the death of his wife May in February 1959 another plaque was placed alongside to read 'and his wife May Cullen who assisted him during his term of office.' | f) Corrections made to the Society names and dates; the South Western Times added to sources; the Junior Farmers Hall construction date corrected to 1956; corrections regarding the President's Room included; |
| | | g) Page 5 - The paragraph concerning discussions between the Agricultural Society and the Roads Board about relocating is poorly written, misleading and should be removed. The author has no knowledge of the many years of negotiations from 1945 between the Society and Road Board, the ongoing clause changes between both parties, the involvement with the Public Works Department and the Register of Titles Office. The Road Board put their proposals to the ratepayers who made the final decision. There was still much controversy following the referendum. Continued ... | g) The draft place record was prepared by Shire staff using online and reference material research, and the intricate political history was not known. Shire staff value the input from the Bridgetown Agricultural Society and have worked with their historian recently to formulate an accurate summary of events and improvements to the place record. |

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| | | <p>The Trotting Club moved from the Society Grounds to the new grounds in 1947. In 1951 both the Rovers and Warriors Football Clubs still refused to move from the Showgrounds to the Leaning Tree Hill site. Officials of both clubs refused to use the new grounds until such time as the Road Board provided dressing rooms and other amenities such as shelter for spectators, water and refreshment facilities suitable to their club's needs. In September 1951 the Warriors expressed their desire to stay at the showground and to make it their home ground but the Road Board criticised this proposal stating that the new sportsground was built for the purpose of improving sporting facilities and the Warriors were to use it. There were still 'animated debates over club rooms' stated in the Blackwood Times in October, with the Road Board having changed their minds three times, still undecided about where they would erect the Rovers Football Club rooms. In April 1952 and April 1953, both football clubs were still using the Showgrounds. In September 1953 a Women's Football charity match was held on the Showgrounds. In 1954 Warriors and Rovers were still using the showgrounds and Junior footballers held their carnival on both grounds.</p> | |
| | | h) Page 6 – Historic photos were provided by Bill and Shirley Shephard, not Busch. | h) Corrected. Busch was Shirley's maiden name. |
| | | i) The draft place record with corrections is submitted, taking note of your preference to simplify the section on relocation to One Tree Hill and hope my wording has achieved this without any political intent. | j) Suggested corrections and changes have been used in updating the place record in consultation with the Agricultural Society. |
| 5. | Franca Pierucci 1 Ethel Street, Bridgetown | <p>Comment/Objection</p> <p>a) After much thought I have decided I do not wish my house to be listed as Heritage property. I think a C Category would suffice. Thank you but, no thank you.</p> | <p>a) The landowner has not objected to inclusion of the place in the MHI, the assessed High Level of Significance, or any of the information provided. The landowner would prefer Management Category C (instead of Category B) be applied, therefore excluding the place from the Local Heritage List, and providing no statutory protection should significant redevelopment or even demolition be proposed. The former station master's house has some aesthetic value and important historic value as an associated part of the larger railway station complex. Shire staff recommend the place remain as Management Category B to provide appropriate heritage protection for the place.</p> |

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| 6. | Talison Lithium Pty Ltd 46 Blackwood Road and 17 Jephson Street, Greenbushes | a) Talison Lithium Pty Ltd accept the proposed nomination of the properties at Lot 66 (46) Blackwood Road, Greenbushes (The Western Australian Bank Fmr, Greenbushes) and Lot 12 (17) Jephson Street, Greenbushes (Knapton's Guethouse Fmr) for inclusion in the Municipal Heritage Inventory. | a) Noted. |
| 7. | Department of Planning, Lands and Heritage Heritage Services | Comment a) There are only a few suggestions we were going to make as follows: | a) Noted. |
| | | b) The terminology should be updated to reflect that of the new Heritage Act. Local Government Inventories are now known as Local Heritage Surveys. Our revised guidelines which reflect this change and a few others can be viewed online. | b) Noted. It is recommended that the MHI be renamed as the Local Heritage Survey. |
| | | a) It would appear that the headings of Authenticity and Integrity have been mixed up. We've had some recent advice from ICOMOS explaining the two as follows: <ul style="list-style-type: none"> • Authenticity: the extent to which the attributes of the place truthfully convey its values, which may be embodied in fabric, use, association and/or meaning. • Integrity: the completeness, intactness and condition of the attributes that convey the heritage values of the place – including both tangible and intangible attributes. | b) Clause 5.2.3 of the Shire's Assessment of Cultural Significance Policy includes defined criterion Condition, Integrity and Authenticity, taken directly from the Heritage Council's document 'Criteria for the Assessment of local Places and Areas'. The Policy was adopted by Council in August 2016 with the (former) State Heritage Office submission at that time supporting the policy as it was generally consistent with the abovementioned guideline, and encouraged by the Shire taking an active approach towards guiding the identification, conservation and protection of heritage places. The detailed place records prepared as part of the MHI Review completed in 2018 plus draft place records for newly nominated places were prepared pursuant to the Shire's Policy and with oversight from the Shire's heritage consultant. The three related definitions of Condition, Authenticity and Integrity certainly overlap. It is recommended that the proposed nominations be adopted as presented, with further review of the Shire's Policy and MHI place records be undertaken once the DLPH has formally published revised guidelines. |
| 8. | Coleen Russell Site of Bridgetown Drive-In Cinema, Hot Rod Track and BMX Track 2 and 8 Les Woodhead Avenue, Bridgetown | Comment a) I noticed that you had no photos of the BMX Track in your historical information on the Bridgetown Drive-In, Hot Road and BMX Tracks, and you noted the construction date as c.1991. The following photos were taken in 1988 and 1985. | a) Both photos provided are of an earlier BMX Track located 400 metres north-east on Lot 13003 Bridgetown-Boyup Brook Road. Shire records shows the drive-in cinema was still in operation until early 1985 and the formal request for the subject BMX track made in 1991. The Shire's 1991 approval stipulated rehabilitation of the old BMX track. The track ceased formal use in the mid 1990s as perimeter fencing later imposed by the Shire could not be funded. |

| | | | |
|----|--|--|---|
| | | <p>b) I was President of the Club during most of the years my children were riding. The Insurance was excessive which limited the Club. We did however have a strong group which can be seen in the numbers in the 1985 photo. We always had or windups at either the River Park or the Boat Park (Memorial) with impressive trophies. I believe there was substantial work done on the course after my children moved on to other things, which could have taken place in 1991.</p> | <p>b) See Submitter 8, Comment a) above. Additional notes have been added to the place record to reference the original BMX track located approximately 400 metres to the north-east on Lot 13003 Bridgetown-Boyup Brook Road, which was removed in approximately 1992. The aerial photo included in the place record has been updated to generally show the alignment of the 1991 BMX track.</p> |
| 9. | <p>Girl Guides Western Australia Bridgetown Girl Guide Headquarters 63 Steere Street, Bridgetown</p> | <p>No Objection a) We have no objections.</p> | <p>a) Noted.</p> |

| B* WESFARMERS (FMR) | |
|----------------------------|--|
| PLACE DETAILS | |
| Other Name(s) | Westralian Farmers Ltd (original) Blackwood Hydraulics & Rural Services (2018) |
| Location/Address | Lot 21 (17) Steere Street, Bridgetown |
| Title & Map Reference | Diagram 74158 Vol/Fol 1813/767 -33.958230; 116.138382 |
| Assess No (Shire Ref) | A5979 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Commercial (Rural Supplies) Industrial (Fruit Packing Shed & Coolrooms) |
| Ownership Details | Private |
| Public Access | Yes as Commercial Business |
| Associated place(s) | Bunbury to Manjimup Railway Line Original Station Master House (site only) |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | Exceptional (Management Category A) |
| Other Heritage Listings | inHerit database Place Number 17301 – assessed for entry in State Register of Heritage Places (2011); remains under stakeholder consultation phase Shire of Bridgetown-Greenbushes Heritage List (TPS3) |





Photograph(s): date taken 1/08/2018

| PHYSICAL DESCRIPTION | |
|---|---|
| Construction Materials: Roof Walls Other | Corrugated profile metal sheeting Rendered brick façade with painted brick entry. Weatherboard to sheds at rear. |
| Architectural Style | Utilitarian Inter-War era utilitarian showroom and industrial sheds, with some influence of the Inter-War Chicagoesque style to the main facade. |
| Physical description | <p>Wesfarmers' Bridgetown premises (currently occupied as Blackwood Hydraulics & Rural Services) were designed with an office/showroom along the street frontage, opening through to attached packing sheds and cool room(s) (warehouse) at the rear. Along the western side, the latter opens onto concrete loading platforms which were formerly served by sidings from the adjacent railway line.</p> <p>The showroom has a gable-hipped corrugated iron roof with louvered gablets at either end of the main east-west ridgeline, partly concealed behind a flat parapet to the street frontage. The warehouse has a pair of gable-hipped corrugated metal sheeting roofs, plus a skillion roofed section along the western side.</p> <p>The façade of the Wesfarmers (fmr) showroom, is constructed on the Lot boundary, and is rendered brick and painted with strong horizontal proportions. The wide entrance is slightly off centre, within a panel of painted brickwork. A flat concrete portico cantilevers over the doors and has a moulded cornice and decorated scrolled brackets. The front doors are a pair of wide solid jarrah panels, with another pair of internal glazed doors which open into the large showroom, (11m x 22m). The entrance is flanked by long horizontal windows, which are divided into two panes, and at the west side is a further narrower window of two panes.</p> <p>The warehouse at the rear is timber-framed with weatherboard cladding. This part of the building has wide doors and small high-level windows overlooking the concrete loading platforms.</p> <p>There is no visible evidence remaining of the additional sheds to the north of the existing warehouse, which have been removed.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Occupations Transport and Communication (Rural Industry) |
| Construction Date(s) | Packing Shed 1935; Showroom/Office 1938. |
| Year of Demolition | A bulk of plant buildings were removed in the 1970's. |
| Associations | Fruit Growing Industry Oldham, Boas and Ednie-Brown, architects |

Historical Notes

Westralian Farmers Ltd was established in 1914 and over time became the largest co-operative organisation in Australia.

In February 1924 it was announced that cool stores for Westralian Farmers Ltd were in the course of erection on the old Agricultural Show Grounds at Bridgetown and that a railway siding would be run to the new stores. This railway siding had been approved by WAGR in 1923 and eventually extended around 420ft (128m) alongside numerous Wesfarmers sheds. Part of the platform still exists today, although the line is not currently in use.

In as early as February 1925 it was reported that the Westralian Farmers' cool store at Bridgetown had commenced operations and *"already over 1000 cases of Bartlett pears are stored in it."*

The present building is located on a site which had been previously occupied by the original Station Masters House, built c.1898. After a new Station Master's House (B*) was built in Spencer Street in 1925, the former site was sold to Westralian Farmers Ltd and it was here that a new 'central packing shed' was officially opened on 4 March 1935. The aim of this facility was to provide improved standardisation and a uniform and guaranteed quality of fruit for export (by comparison with that previously provided by small scale packing sheds on individual farms). This was later reported to be an important trial for Wesfarmers Ltd, before they erected similar sheds in other fruit growing centres.

A detailed assessment has concluded that their Bridgetown development *"was the first large central fruit packing shed constructed in the state and led the way in the installation of mechanised grading equipment and innovative packaging, which enabled the growth of the industry and development of an important export commodity"*

A report in 1936 described the processes undertaken at the packing sheds and cool rooms as follows:

.... in the Westralian Farmers' packing shed at Bridgetown apples are a business. In fact, people in Bridgetown seem surprised that anyone should want to EAT apples.

On one side of the shed cases were being nailed together and labels pasted on the ends by men who worked with the speed and dexterity of long practice. On the other side men packed apples beside a grading machine for all the world like a team of shearers. The work is not unlike shearing for the men are paid so much a case and they are out for a tally. Like shearers, too, they take a pride in their work, and a high standard is necessary in packing fruit for export. The case is placed on an inclined stand beside the grading bin and the apples are whipped from the bin, wrapped in tissue paper and packed in the case in one movement which takes a practised packer barely a second Every hour the men move up the grader to the next bin so that each man will have a turn on the larger grades which are quicker to pack.

The manager of the shed, Mr. Thompson, talked to us of packs and sizes and colour grading and cases, and showed us the work of grading and packing. Then he took us to the cool store where our breath turned to steam and we shivered in a temperature round about freezing point.

Brought from the orchard in open cases, the apples are tipped into the hopper of the grader, a machine which makes lightning decisions as to whether an apple measures up to the standard Australia has set itself on the world's markets. The grades are "Extra Fancy," "Fancy" and "Choice," and each grade is divided in sizes of an eighth of an inch from two inches to three inches in diameter. After packing, the cases are placed on rollers and pushed along to the nailing machine where the lids are clamped on and nailed. Still on rollers, the cases are pushed through ports into the cool store, where they remain at a temperature of 32 degrees until they are required for railing to Fremantle for shipment. The fruit travels at night in closed trucks and is inspected by government inspectors before it leaves Bridgetown. Thus it is still cool when it reaches the ship's hold.

Each grower's fruit is graded separately, and a card made out showing the number of cases of each size and grade. The shed can grade and pack approximately 1,000 cases a day. There are over 200 varieties of apples, but the main export varieties are Jonathan, Cleopatra, Dunn's Seedling and Gránnny Smith, which mature early, and Yate, Doherty and Rome Beauty, which are the later varieties.

In 1938-1939, further extensions were designed by Oldham, Boas and Ednie-Brown, architects, and built by W. Fairweather and Sons (at a tender price of £2,534). This work included extensions to the packing shed and a new showroom and office accommodation, with a 78ft (23.8m) frontage along Steere Street.

In the 1930's and possibly 1940's, the town Siren for the Ambulance and Fire Brigade was mounted on the Wesfarmers building, due to its centralised position, so that emergency Officers in the area could hear it.

In October 1942 it was reported that Westralian Farmers was planning to erect an apple drying plant at Bridgetown. This was in full operation by July 1943, greatly extending the opportunities for growers to achieve maximum use of their crops. The majority of this product was bought by the government for supplying the Armed Forces during World War II.

By 1946 it was reported that proposals were in hand for 3 new packing bays (30 x 80 ft each) and an increase in the area of the showroom, illustrating the progressive expansion of the fruit growing and marketing business in the Bridgetown district.

Since that time, sheds on the northern part of the former Westralian Farmers site have been demolished (1970s), leaving only the buildings adjacent to Steere Street and some evidence of the former sidings.

| CULTURAL HERITAGE SIGNIFICANCE | |
|---------------------------------------|---|
| Statement of Significance | <p>State Significance and Local Significance</p> <p><i>“The place reflects the growth and development of Bridgetown as the pre-eminent apple growing centre in Western Australia and its expansion (1934-35) and extension (1938) are evidence of the districts importance to the apple market in the post World War II period.”</i></p> |
| Aesthetic Value | The place is a significant element in the central townscape of Bridgetown and defines the northern side of the railway precinct in a complementary manner. The Chicagoesque façade, although subtle, adds to its aesthetic value. |
| Historic Value | The place is highly valued by the local community for its long time association with the apple industry in the district and the provision of rural services by Westralian Farmers Ltd and its successors. |
| Research Value | The Wesfarmers Building (fmr) has the potential to yield information relating to the activities of the State’s largest co-operative, Westralian Farmers Limited, it’s very significant role in the development of the fruit industry in this State, particularly the apple industry, in which it was innovative and played a leading role for more than 50 years. |
| Social Value | Wesfarmers Building (fmr) is highly valued by the community for its long time services to the fruit growing industry and ongoing services to the wider rural industries. The building contributes to the community’s sense of place as a significant element in the townsite. |
| Integrity | <p>High</p> <p>Although the [remaining] building(s) is no longer used for its original purpose as a fruit packing shed, it is used for similar and compatible purposes as an office/shop and warehouse for a rural distributorship.</p> |
| Authenticity | <p>Moderate to High</p> <p>Although a large proportion of the original Wesfarmers (Fmr) sheds have been removed, the remaining fabric has had little alteration. The façade appears to be intact other than being repainted different colours over the years. There have been some alterations to the fenestration on the side facades and some changes to the fabric and layout of the office areas however, in general, Wesfarmers Building (fmr) Bridgetown displays a high degree of authenticity.</p> |
| Rarity | Wesfarmers Building (Fmr) Bridgetown, includes the southernmost portion of the large central fruit packing shed purpose-built in 1934-1935, which was the forerunner of such facilities in all major apple growing areas in the State, and has considerable rarity value despite its diminution by removal of the northern portions of the complex which was about 420ft. long at its peak. It is a rare example of a rural building with elements of the Inter-War Chicagoesque style, in Western Australia. |

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| Representativeness | The Wesfarmers Building (Fmr) is representative of the strength of the Fruit Growing Industry in the Bridgetown District |
| SOURCES | |
| | <p>1914 The Wesfarmers Story begins (https://www.wesfarmers.com.au/who-we-are/our-history/the-wesfarmers-story-begins)</p> <p>Draft Assessment Documentation for RHP (Place No 17301) - Heritage Council of Western Australia (copy in Council files)</p> <p>Western Australian Government Railways [1]Au WA A33</p> <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <ul style="list-style-type: none"> South Western Times 26 February 1924 Pg.3 Sunday Times 22 February 1925 Pg.29 The West Australian 8 Februray 1935 Pg.16 The West Australian 5 March 1935 Pg.9 The West Australian 3 September 1935 Pg.9 Western Mail 9 April 1936 Pg.14 Manjimup Mail and Jardee-Pemberton-Northcliffe press 13 October 1938 Pg.8 The Western Mail 2 March 1939 Pg.23 Mt Barker and Denmark Record 12 October 1942 Pg.6 The West Australian 7 August 1943 Pg.2 The West Australian 11 October 1946 Pg.13 |

B* THE WESTERN AUSTRALIAN BANK BRIDGETOWN (FMR)

PLACE DETAILS

| | |
|--------------------------|---|
| Other name (s) | Country Roses Café & Hairdressers; Mulberry Tree Café; |
| Location/Address | Lot 3 (122 & 124) Hampton Street, Bridgetown |
| Title & Map Reference | D.6563 Vol/Fol 1362/74 -33.958835; 116.137077 |
| Assess No (Shire ref) | A31544 |
| Place Type | Individual Building (or Group) |
| Use: Current Original | Commercial - Café Commercial - Bank & Manager Residence |
| Ownership Details | Private |
| Public Access | As commercial premises |
| Associated place(s) | The extant of an early town bakery remains at the back of this block. |
| Nominee | Shire of Bridgetown-Greenbushes (from Heritage List) |
| Level of Significance | High (Management Category B) |
| Other Heritage Listings: | inHerit database Place Number 3581 - Referring to entry in the Shire of Bridgetown-Greenbushes Heritage List Shire of Bridgetown-Greenbushes Heritage List (TPS No.3) Part of the Bridgetown Special Design Heritage Precinct National Trust classified (1993) Bridgetown: A Selection of Historical Buildings (1989) |





Photograph(s): date taken | 21 November 2018; Early 1900's; 27 March 2019.

| PHYSICAL DESCRIPTION | |
|---|--|
| Construction Materials: Roof Walls Other | Metal - Zinalume (Originally corrugated iron) Brick Pressed metal ceilings |
| Architectural Style | Federation Queen Anne (original building) Inter-War shopfront addition, with some restrained Art Deco detailing. |
| Physical description | <p>The rear portion of this building was originally built as a home with commercial space designed for use by The Western Australian Bank (WA Bank).</p> <p>The WA Bank (Fmr) is constructed of brick and the original portion (behind the shopfronts) has a hipped-gable roof. This building had a projecting wing on the northern side, with a bullnose verandah across the remainder of the main façade. Current aerial photographs confirm that the footprint, roof form and external walls of this building remain largely intact (albeit without the front verandah). Physical evidence also remains of the timber batten and roughcast render detailing to the main gable. The five large cement dressed chimneys were removed in 2017 when the corrugated iron roof was replaced with zinalume.</p> <p>The 1930's shopfront addition, which extends between the original building and the street, includes 2 wide shop fronts and 1 narrow shopfront which open through to the original portions of the building. This addition has a shallow pitch roof, concealed behind a slightly stepped rendered brick parapet with a slimline capping.</p> <p>The inter-war façade features strong vertical and horizontal lines, large display windows, recessed shop entries and protruding party walls separating each shop. Above the shopfront windows there are decorative highlight windows of horizontal and vertical rectangular panes of varied sizes. The suspended boxed awning across the façade retains its pressed metal soffit.</p> <p>Internally there have been numerous changes but the original layout is somewhat evident in various parts of the building.</p> <p>Little information is available at this time regarding the old bakehouse at the rear. The brickwork under the main roof appears to from around 1940-1960's, however the brickwork under the skillion roof to the rear appears older and in English bond. The open tall window vents to the rear also seem older in style.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Demographic Settlement & Mobility (Settlements) Occupations (Commercial Services & Industries) |
| Construction Date(s) | 1903 & late1930's |

| | |
|---------------------------------------|--|
| Year of Demolition | NA |
| Associations | Godfrey William Hester (Original owner of the land/building for some 30 years leasing to WA Bank) Western Australian Bank Bank of New South Wales |
| Historical Notes | <p>The Western Australian Bank, Bridgetown Branch, opened in April 1901, opening hours being two days a week, Saturday and Monday. Around August/September in 1903 the new purpose built brick construction in Hampton Street (owned by Godfrey Hester) was completed as the new premises, with a banking chamber and residence. Historical photographs show that the façade featured tuck-pointed brickwork; a prominent half-timbered gable end; moulded stringcourses; a wide opening to the projecting gable (with a segmental arch, triple casement windows and highlights); and a bullnose verandah across the southern part of the façade (abutting the projecting wing). The words 'Western Australian Bank' were mounted across the base of the street-front gable.</p> <p>In 1927, the Bank of New South Wales took over the Western Australian Bank and continued the lease with Mr Hester until 1933. It is presumed the building was sold and continued to be leased to the Bank of New South Wales until it moved into its new two storey premises, two doors down in late 1938. A new façade created 3 shop fronts in the late 1930's. The smallest of the three spaces was Mr John Fleeton's Mens Hairdressers for many years. Salvairs watchmakers was also an early tenant of the newly formed shops. Over the years the shops have been leased to numerous hair salons and cafes in particular.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | The Western Australian Bank (Fmr) building is significant as the first bank branch in Bridgetown, which showed signs of increased confidence in Bridgetown being an advancing commercial district. |
| Aesthetic Value | The shop has landmark value for its long inter war art deco façade, in the middle of the main street of Bridgetown. |
| Historic Value | The original part of the premises has historic value as the first building in Bridgetown constructed for use by a bank. The overall building has played an integral role to the commercial development of Bridgetown since 1903. |
| Research Value | ----- |
| Social Value | The Western Australian Bank (Fmr) Bridgetown has maintained a high level of social value throughout its history. Originally as the only bank branch in Bridgetown, and then as retail premises serving the community through predominant use by various café businesses and hairdressers, as well as a bakery and Chinese Restaurant |
| Integrity | Medium The development of the place in two major stages can be |

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| | readily understood at close inspection. . |
| Authenticity | <p>Low to Medium</p> <p>The shell of the original 1903 building remains, as do numerous internal walls. However the late 1930's extension completely changed the façade of the building.</p> |
| Rarity | ----- |
| Representativeness | <p>The Western Australian Bank (Fmr) represents the evolution of commercial premises in Bridgetown during the first half of the twentieth century, as illustrated by the modernisation of the 1903 domestic form with an Inter-War commercial façade in the late 1930s.</p> <p>The current facade is representative of the functional form and relatively restrained detailing of many retail premises erected during the post-depression years of the 1930s.</p> |
| SOURCES | |
| | <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <p>West Australian 23 April 1901, Pg.4</p> <p>WA Record 11 May 1901, Pg.11</p> <p>The West Australian 4 August 1903 Pg.5</p> <p>Manjimup Mail and Jardee - Pemberton- Northcliffe Press 13 January 1933 Pg.6</p> <p>Oral history - local residents Ros Evans and Greg Rees</p> |

B* BLECHYNDEN BUTCHER SHOP**PLACE DETAILS**

| | |
|--------------------------|--|
| Other Name(s) | H. & C. Blechynden Pioneer Butchers (c.1910-1920) Bridgetown Meat Supply (c.1968-present) |
| Location/Address | Lot 10 (121) Hampton Street Bridgetown |
| Title & Map Reference | Diagram D.14948 Vol/Fol 1551/914 -33.959074; 116.136788 |
| Assess No (Shire Ref) | A40111 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Commercial - Butcher Shop Commercial - Butcher Shop |
| Ownership Details | Rees/Private |
| Public Access | Yes as commercial premises |
| Associated place(s) | NA |
| Nominee | |
| Level of Significance | High (Management Category B) |
| Other Heritage Listings | inHerit database Place Number 3584 - Referring to entry in the Municipal Heritage Inventory. Part of the Bridgetown Special Design Heritage Precinct Classified by National Trust 9 Aug 1993 |



Photograph(s): date taken

1 August 2018

| PHYSICAL DESCRIPTION | |
|---|--|
| Construction Materials: Roof Walls Other | Iron Brick with rendered street facade |
| Architectural Style | Federation |
| Physical description | <p>The original (front) portion of the butcher shop is of brick (English bond) with short sheet corrugated iron roof, gabled at the front and hipped at the rear. The original brickwork along the side wall is in very good condition for its age and has been painted brown.</p> <p>The façade has rough rendered finish with an aluminium framed door and large aluminium framed windows. A suspended awning juts out over the pavement and the original rendered triangular parapet remains atop with the inscription H & C Blechynden.</p> <p>As seen in an early photo of Bridgetown (c.1920) looking north along Hampton Street from near the current IGA supermarket, the Butcher shop previously had a bullnose verandah awning.</p> <p>The building was extended to the rear during the 1970's, effectively doubling its size. The rear addition is easily distinguished from the original portion by the contrasting bricks used.</p> <p>The current verandah awning was constructed in 1974, for Mr Roland Blechynden after the original bullnose verandah posts were hit in an accident.</p> <p>In 1978 the shop front was modernised, removing the original timber frame windows and central timber frame door, replacing them with large aluminium frame windows, and moving the door across to the south side.</p> <p>A number of original or early features pertaining to butchering practices remain internally.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Occupations - Commercial |
| Construction Date(s) | 1906-1907 |
| Year of Demolition | NA |
| Associations | Herbert & Clarence Blechynden (Brothers) Original owners/ butchers of the shop in 1907. |
| Historical Notes | <p>The first European settlers in the Bridgetown area were Edward Hester and John Blechynden, who both arrived in 1857. John married Elizabeth Green in 1860 and this couple had 13 children in the period c.1861-1883.</p> <p>In the Electoral Rolls of the early 20th century, two of their sons, Herbert Edward (born c.1875) and Clarence Henry (c.1879) were both listed as butchers of Bridgetown. Other sons living and working in the district at that time included John</p> |

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|---------------------------------------|--|
| | <p>(Jnr)(auctioneer); James (farmer); Arthur (storekeeper); and Alfred (mail contractor). John (Jnr) appears to have been the first member of the family to enter the butchering business, taking this on when the previous butchers, Messrs Stewart Bros. left the district in late 1898. Herbert joined this business in c.1902.</p> <p>The building now known as Bridgetown Meat Supply was designed by Mr John Hurst, a Bridgetown architect, and built by tender for Messrs H & C Blechynden (Herbert and Clancy) in c.1906/07. By 1910 they were advertising this business as '<i>H. & C. Blechynden Pioneer Butchers (established 12 years)</i>'. In March 1920 Herbert and Clarence leased their business to Mr William Willcock. Sometime after this, the business was leased or sold to McLure and Whyte, as shown in an old photograph with the delivery cart out the front and the pediment reading McLure and Whyte. However no information is available at this time regarding this.</p> <p>By 1932 the shop was run by Glancy and Hearn, however it then became just Glancy, who later had his sons take over the business.</p> <p>In 1968, Roland (Roley) Blechynden bought this Butcher shop as well as Bazely's Bridgetown Meat Supplies (butcher shop) at 131 Roe Street, which he later closed, renaming the original butcher shop at 121 Hampton Street as Bridgetown Meat Supply.</p> <p>In 1974 changes were made to the building for Roland Blechynden. Don Wilson bought the business in 1975 and took on apprentice Greg Rees in 1976, later selling to Brian Wheatley.</p> <p>Current owner Greg Rees bought the business from Brian Whealtery around 2003.</p> <p>This shop is now one of the longest continually operating butcher shops in WA.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | Blechynden Butcher Shop is of historic value for its ongoing use for its original purpose since its construction in 1906/1907. Through this long term use the building also contributes to the community's sense of place. |
| Aesthetic Value | The original building envelope (with its triangular pediment) retains some aesthetic value as a simple Federation period commercial building. However the changes to the windows and shopfront and verandah detract from the original character. |
| Historic Value | <p>The shop has historic value for its continual use as a butcher's since 1906/1907.</p> <p>The place also has local historic value for its association with the Blechynden family, who were prominent in the early settlement and development of Bridgetown.</p> |
| Research Value | The shop has some potential research value as there are some features inside the shop which pertain to its use as a butchers shop over an extended period. |

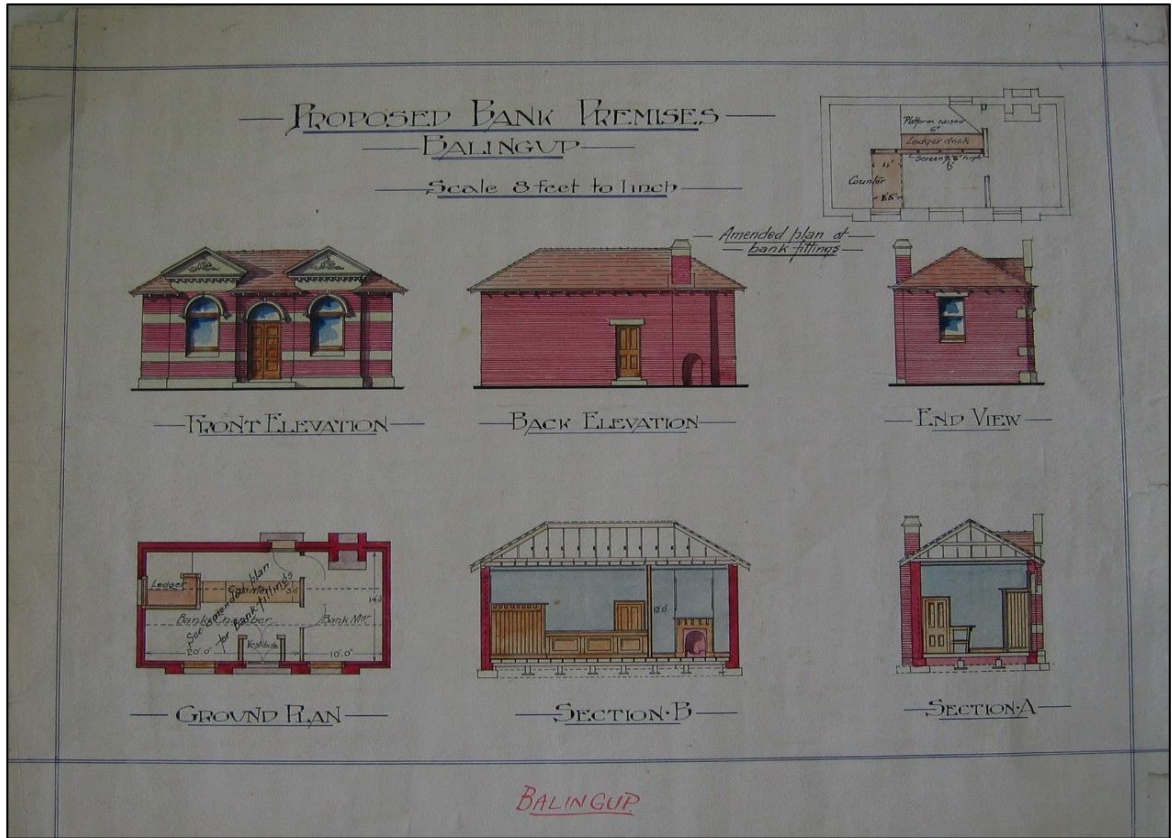
| | |
|--------------------|--|
| Social Value | The building has some social value as a place that has served the community as a butcher shop for more than 110 years. |
| Integrity | High The premise has remained in use as a butcher shop since its construction. |
| Authenticity | Moderate The original building envelope remains largely intact, but major alterations have been made to the shopfront and verandah. |
| Rarity | The building is rare for its continuous use as a butcher shop since 1906/1907. |
| Representativeness | The butcher shop is representative of the progression of a butchering business from the early 1900's to the present. |
| SOURCES | |
| | <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <p>Southern Times 8 Sept 1898 Pg.3 Southern Times 20 October 1906 Pg.7 The Blackwood Times 30 Oct 1908 Pg.3 The Blackwood Times 13 Oct 1911 Pg.3 The Blackwood Times 19 Dec 1911 Pg.3 The Blackwood Times Fr 12 March 1920 Pg.2 Manjimup Mail and Jardee-Pemberton-Northcliffe Press 29 April 1932 Pg.6 The Blackwood Times 29 Feb 1952 Pg.1 (obituary for C H Blechynden)</p> <p>Oral History: Current Owner Online Electoral Rolls (selected years at ancestry.com.au)</p> |

G. THE WESTERN AUSTRALIAN BANK GREENBUSHES (FMR)

PLACE DETAILS

| | |
|--------------------------|---|
| Other name (s) | Bank of New South Wales; Rural & Industries Bank (R&I) Greenbushes Telecentre; Greenbushes Community Resource Centre |
| Location/Address | Lot 66 (46) Blackwood Road, Greenbushes |
| Title & Map Reference | P.222521 Vol/Fol 1545/425 -33.847297; 116.057307 |
| Assess No (Shire ref) | A17493 |
| Place Type | Individual Building (or group) |
| Use: Current Original | Government – Office or Administration Building (CRC) Commercial – Bank with residence |
| Ownership Details | Talison Lithium Australia Pty Ltd (Main Building) & Greenbushes Community Resource Centre (2014 weatherboard addition meeting room) |
| Public Access | Yes as Community Resource Centre |
| Associated place(s) | NA |
| Nominee | Talison Pty Ltd |
| Level of Significance | Exceptional (Management Category A) |
| Other Heritage Listings: | inHerit database Place Number # 272 or # 3861 - Referring to entry in the Municipal Heritage Inventory. |





The design produced for the 'Proposed Bank Premises, Balingup' includes some close similarities to the Greenbushes premises, which is not surprising given that, in periods of rapid expansion, banks often used similar designs for their various rural premises. The design generally matches the layout of the Greenbushes bank chambers and manager's office, but there are some variations to the façade and roofline, and the proposed Balingup plan lacks an attached residence.

Photograph(s): date taken 14 September 2018

PHYSICAL DESCRIPTION

Construction Materials:

Roof Zinalume
 Walls Tuck pointed (façade) common brick
 Other Rendered detailing to façade and chimneys

Architectural Style Federation Free Classical

Physical description

The Western Australian Bank (Fmr) is constructed of common brick (tuck pointed on façade) and a zinalume hipped roof which replaced the original corrugated iron. The original chimneys remain intact and feature bands of render and tuck-pointed brick.

The former bank has a symmetrical façade, featuring a central entry (door modified), flanked by two slightly projecting rectangular window bays. The façade is dominated by projecting gables over each window bay, with moulded

decorations to the pediments. Below the gables there is a deep cornice, with rendered eaves brackets and decorative mouldings. The three main openings have moulded segmental arches, with decorative key stones. Other rendered detailing includes moulded and plain string courses, window sills and plinth.

Both front timber windows have leadlight highlights in three panels each. However the fanlight window above the main entrance is now clear glass, where it was presumably once also stained glass.

Note

Both the pediment motif and frieze are very similar to that shown on original design drawings for the 'Balingup' Bank (see above). A photo taken in the 1970's, while the building was used for the R&I bank, also indicates that the original entrance vestibule was similar to the Balingup proposal, but in more recent years the internal glass door with wood frame has been removed, and the external door replaced.

The original bank chamber occupied the front portion of the building, with the Managers Office in the front southern corner. The Counter appears to have run the length of the Chamber north to south, where it separated the two entrances to the Manager's Office, with the public entrance in front of the counter (now an internal window) and the private entrance behind. Currently the Manager's Office is used as a public Library, (sub-centre of the Bridgetown Library), where the original safe still stands, and the Bank Chamber is used as a public computer room.

From the back of the Bank Chamber runs a corridor the full length of the residence, to the rear external door. The westernmost rooms of the corridor are now used as a small private computer room to the north and a small meeting/ club room on the south. The southern side main entrance and corridor to what was the private Manager's residence is now the main entry point for the Greenbushes Community Resource Centre, and retains the original doors and side panels with leadlight glass.

As part of the additions and alterations made in 2014, an administration window was cut into the entry hallway wall (from what is now the administration office, previously the formal lounge/reception room of the residence) in order to receive clients/visitors. The formal lounge features a decorative dark stained timber fire surround and a full height double hung sash window with single panes, looking onto the rear verandah. This may have originally been an external door with fanlight window, as there is a wooden entry step at floor height onto the verandah, matching the same at the back verandah door.

The remaining central rooms on the north side of the corridor include what would have been two bedrooms, now a private computer room and partitioned offices, an old kitchen, most likely not the original, which contains a Metters oven and is now used as a therapy/consult room, possibly an original bedroom. The current kitchen is situated in the room entered

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| | <p>from the back verandah, which was most likely the original kitchen with open fireplace.</p> <p>The back verandah is semi enclosed by a new toilet block built in 2013/2014, which replaced the previous bathroom built under the back southern corner of the verandah.</p> <p>Adjoining the toilet block at the south east corner, a new meeting space and kitchen wraps around the southern verandah. These 2013/2014 additions included the removal of an early weatherboard addition on the south wall (in front of the entrance to the residence as seen by the remaining paint on the exterior wall). A new community shed at the rear was also added in 2014.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Occupations (Commercial and Service Industries) Social and Civic Activities (Community Services & Utilities) |
| Construction Date(s) | c.1905 |
| Year of Demolition | NA |
| Associations | Major General Sir John Talbot Hobbs (Architect) Thomas Harris Parsons & Son (Builders) Western Australian Bank; Bank of New South Wales Western Australia Community Resource Network |
| Historical Notes | <p>The Western Australian Bank established a branch in Greenbushes in 1899, 11 Years after David Stinton first began mining in the area. In August of that year it was reported that :</p> <p><i>The importance of the township was recognised last week when the Western Australian Bank opened a branch there. The bank observed considerable secrecy in regard to this matter, even the manager of the Bunbury branch who was sent to open the bank for business, not being aware of the intentions of his manager until he actually received instructions to proceed to Greenbushes, where a suitable building had been secured.</i></p> <p>Six years later plans had been prepared for substantial new premises on another site (at which time it was one of 40 Western Australian Bank branches in rural centres across WA):</p> <p><i>TENDERS are invited until noon of Thursday, 22nd inst., for the ERECTION of new Banking Premises for the Western Australian Bank at Greenbushes. Plans, specifications, etc., can be seen at W.A. Bank Greenbushes, or the Office of the Architects, St. George's-terrace. Perth. The lowest or any tender not necessarily accepted. HOBBS, SMITH, and FORBES. Architects and Surveyors. June 10, 1905.</i></p> <p>The new building was officially opened for business on 15 January 1906:</p> <p><i>The most handsome recent addition architecturally to Greenbushes is undoubtedly the new W.A. Bank premises.</i></p> |

These were opened for banking business on Monday last. Compared to the old banking premises they are an indication of the way in which Greenbushes is progressing. The building is a handsome structure with a solid frontage to the main street. The banking chamber is 18ft. by 20ft., and the manager's office 14ft. by 10ft. 6in. The private residence for the manager attached is equally commodious. Messrs. Hobbs, Smith and Forbes we[re] the architects, and Messrs Parsons and Son, the contractors. The fittings in the banking chamber are solid and complete, and should provide for a considerable expansion or business in keeping with the prospects of Greenbushes.

Subsequent newspaper articles and family notices indicate that Thomas Harris Parsons (c.1848-1910), contractor of Guildford, was facing bankruptcy proceedings in 1908. By the time of his death he had taken up farming at 'St Erney', in the Warren district.

The firm of Hobbs, Smith & Forbes, Architects, had been established in 1905 by Joseph John Talbot Hobbs (1864-1938). Hobbs was a prominent Western Australian architect who was responsible for the design of numerous public and private buildings throughout the state including other Western Australian Banks in Perth, Bunbury, Southern Cross, York, Beverley and Midland Junction. Hobbs was a founding member of the West Australian Institute of Architect in the 1890s; president of the WAIA in 1909-1911; played key roles in the military during WWI; and was awarded a knighthood in 1918.

In the early 20th century, the Greenbushes branch of the West Australian Bank was an important contributor to the operations of the local mining industry, providing financial services, capital support and export arrangements. In fulfilling this role the branch also extended its services for the benefit of the mining community. For example, on 21 June 1905 it was reported that it was common for the local manager to open for business of an evening, in order for the local miners to fulfil the fortnightly consignment of minerals by night train, with cash in hand.

In 1927 the Western Australian Bank merged with and became the Bank of New South Wales.

In around 1972 the Greenbushes building was bought by Greenbushes Tin Ltd and made available to both the Commercial Bank and R&I Bank for use as a part time agency. Greenbushes Tin was later absorbed by gold miner Sons of Gwalia, which collapsed in 2004. In 2007 Talison Lithium Pty Ltd bought the Greenbushes mining operations and local assets from Sons of Gwalia, which included the Bank building.

The building was leased to the Greenbushes Telecentre in 1995 and since been renamed the Greenbushes Community Resource Centre. Talison retains a very strong link with the organisation, as both the owner of the building and a strong user of the facilities and services made available by the CRC.

| CULTURAL HERITAGE SIGNIFICANCE | |
|---------------------------------------|--|
| Statement of Significance | The Western Australian Bank (Fmr) is of particular significance for its design by Hobbs, Smith & Forbes; its aesthetic value as a well designed Federation Free Classical building; its historic and social values as the primary banking service in Greenbushes for much of the 20 th century; its role as Community Resource Centre since 1995; and its high authenticity. |
| Aesthetic Value | The former bank building has aesthetic value as a well designed Federation Free Classical bank. Together with the Post Office and Store opposite, it is a landmark building along Blackwood Road, Greenbushes. |
| Historic Value | The building has historic value for the role the bank played in the viability and success of the commerce and industry of the town and surrounding areas. The building also has historic value as a good example of the architectural work of Hobbs, Smith & Forbes. The scale and architectural style of the building illustrates both the success of the Western Australian Bank in the early 20 th century and the promise and success of the Greenbushes Tinfields at that time. |
| Research Value | ----- |
| Social Value | WA Bank (fmr), Greenbushes is of social value, not only as the only bank to have ever had a purpose-built branch in Greenbushes and as a Community Resource Centre, but also for the vital role that both institutions have played in strongly supporting both the local mining activities as well as the local residents. WA Bank (fmr), Greenbushes also has associations with the managers and staff who worked at the place, as well as their clients, during its use as a banking institution. Numerous newspaper reports detail the strong link that the various Bank Managers had with the community, and how well they were thanked by the community upon transferring to another branch. |
| Integrity | Low to Medium The place has not been used as a bank branch with an attached residence, or as a bank agency, since the 1970s. However, its original use can still be readily understood through an interpretation of its design. |
| Authenticity | High The building has had some minor modifications internally but the original layout has not been altered. The exterior of the building has had very little modification and strongly retains its original Federation Free Classical character. |
| Rarity | The place is relatively uncommon in the Shire of Bridgetown-Greenbushes as an example of a well detailed, and highly authentic Federation Free Classical building. |

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| Representativeness | <p>The place is representative of the solid and prosperous image portrayed by bank premises in thriving rural and metropolitan communities in the period around the turn of the century.</p> <p>The bank is a representative example of the work of the architect, John Talbot Hobbs, who was a prolific and well-regarded Western Australian architect, both individually and in association with the firm of Hobbs, Smith & Forbes.</p> |
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SOURCES

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| | <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <p>Western Mail. 25 August 1899. Pg.31 Western Mail. 25 August 1899. Pg.36 The West Australian 20 June 1905 Pg.3 Blackwood Times 21 June 1905 Pg.4 The Daily News 8 November 1905 Pg.6 Blackwood Times 17 January 1906 Pg.3 Southern Times 24 February 1906 Pg.4 Blackwood Times 30 December 1910 Pg.3 http://www.greenbushes.crc.net.au/about.html</p> |
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Historical photograph showing the place prior to the 2013/14 alterations (Greenward Consulting, October 2010)

B* BELVEDERE**PLACE DETAILS**

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| Other Name(s) | Belvidere House Family notices placed in newspapers at the time of Rachel Smith's marriage in January 1898; Kate Smith's marriage in June 1909; Eliza Smith's death in May 1914 and Joseph Smith's death in June 1920 all referred to this place as 'Belvidere House'. |
| Location/Address | Lot 2 (1) Smith Street, Bridgetown |
| Title & Map Reference | Diagram 44994 Vol/Fol 1370/403 -33.971457; 116.134893 |
| Assess No (Shire Ref) | A13495 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Single Storey Residence Single Storey Residence |
| Ownership Details | Private |
| Public Access | Private (Bed & Breakfast) |
| Associated place(s) | B37 Terminus Hotel (Fmr) |
| Nominee | Hugh and Vivienne Litson |
| Level of Significance | High (Management Category B) |
| Other Heritage Listings | - |





Photograph(s): date taken

4 September 2018 (Front of house; bakery)

15 October 2018 (Rear rooflines of bakery and house)

| PHYSICAL DESCRIPTION | |
|---|---|
| Construction Materials: Roof Walls Other | Corrugated Iron Soft fired clay brick Jarrah floorboards |
| Architectural Style | This building displays the ongoing influence of the Victorian Georgian style on rural houses built in the late 19 th to early 20 th century. |
| Physical description | <p>Belvedere is a symmetrical late nineteenth century house constructed with tuck-pointed Flemish bond face brickwork and a corrugated iron double hipped roof (M design) which is painted red. The roof extends over the return verandahs which feature a high brick base to accommodate the steep slope of the site down towards the South Western Highway and the Blackwood River beyond. It was quite a large home for its time of construction, providing enough space for the family, hired help, and women 'lying in', (ie birthing mothers).</p> <p>Some verandah posts and all verandah palings have been replaced using materials and design similar to original, although the cast iron lace detailing has been lost.</p> <p>The original rear verandah has been removed and a flat roof enclosed verandah added the full length of the back of the house. Only one original 6x6 Federation era double hung sash window remains looking onto the back verandah. When the current owners bought the house, all other windows had been replaced with aluminium frames and all original doors had been replaced with various doors. The current owners have (over time) replaced the aluminium windows with single pane timber double sash windows, each one individually made to measure, accommodating the movement of the house.</p> <p>The majority of the original wide floorboards remain in the house, as well as many other original features including air vents, door frames, fireplaces and surrounds and wall plastering. The majority of the ceilings are still original timber boards, however the dining room at the rear has had two plastered ceilings since the original timbers were removed. The kitchen retains its rustic form despite being modernised and the current owners have built in an additional space on each side verandah, internally connecting onto the original two labourers/hired help sleep out rooms.</p> <p>The internal layout of the rooms has not been changed, with a large central hallway connecting the large two front rooms either side, followed by the moderate sized bedrooms behind each of those, and opening up at the end of the hallway onto the dining/ family living space, with kitchen to the right and a room of equal dimensions to the left. Both labourer/hired help bedrooms at each extent of these spaces, are now used as bathrooms. The moderate sized bedrooms in the centre of the house once had a window each facing onto the verandah, but these have been replaced with French doors. The original arched brick lintels can still be seen above.</p> |

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| | <p>The back wall of the house has a thin earth coloured plaster/render over the brickwork (only section not tuck-pointed) which has white paint lines to represent mortar joints between the bricks. This appears to be original, with a white limestone wash over the top, around the back door, which is now flaking away in sections, revealing more of the earth colour render underneath.</p> <p>The original bakery remains, with its original roof intact, at the south west rear corner of the house. Much soot/ ash is to be found underground on the central northern facing side, where the oven appears to have been, as also indicated by the degree of blackening on the underside of the roof iron.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | <p>Demographic Settlement & Mobility (Settlements; & Workers: Ticket-of-Leave)</p> <p>Occupations (Commercial Services and Industries)</p> <p>People (Early Settlers)</p> |
| Construction Date(s) | c.1897 |
| Year of Demolition | NA |
| Associations | Joseph Smith (Original Owner/Builder) & wife Eliza Smith |
| Historical Notes | <p>Joseph Smith lived in Bridgetown from c.1858 until his passing in 1920. Arriving in Australia as a convict, he was soon granted a 'Ticket of Leave' for exemplary behaviour after 8 months in Busselton, then took his building skills to the Blackwood District and went on to become one of the most highly respected men in the district.</p> <p>Joseph (Joe) built many of the more substantial homes in Bridgetown, (including Bridgedale 1862 and Nelson Grange 1863) as well as numerous public buildings in the district (including the original Mechanics Institute, 1876). He also worked on the first two bridges crossing the Blackwood River near the present road bridge, along South Western Highway. Joseph was a committed community member on numerous boards including the Nelson Road Board (20 years), and a local entrepreneur in supplying commercial goods to the community, before and after the railway came to Bridgetown.</p> <p>In 1894, Joseph built a large home with a store for his family, on the corner of Roe and Steere Streets Bridgetown. In 1897, with the extension of the Railway to Bridgetown under construction, Joseph Smith built a new family home (originally known as 'Belvidere House') on the Balbarrup road, over the Bridge (South Western Highway) and leased his property on Steere Street to James Pullman, who turned it into the Railway Terminus Hotel.</p> <p>Joseph continued to run his commercial goods business from the new home, and the family also made and sold bread from their bakery on the premises. The detached kitchen/bakery still stands today and is used as a garage. As well as the 'Importer and General Dealer' service provided by Joseph, he was also</p> |

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| | <p>an Insurance Agent and an Agent for the Bunbury Herald.</p> <p>Belvedere was also used as a 'lying-in' home (located in the front north west room of the house), run by Joseph's wife Eliza. This type of operation was quite common in the late nineteenth to early twentieth century, and typically comprised a room or rooms in the home of a local midwife, where women could stay in the period leading up to, and immediately after, childbirth.</p> <p>The house also accommodated the hired help/ labourers in both back side wing rooms (which appear to have been part of the original design, despite being built under the verandah roof).</p> <p>Bridgetown properties from Joseph Smith's estate were advertised for sale in early 1921, including a developed suburban lot (the property then known as 'Belvidere House'), a galvanised iron house in Steere Street, and several vacant town lots. At that time 'Belvidere House' was described as including a 9-room brick residence; detached kitchen, brick stove and oven; 2-stall stable, harness room and chaff room; buggy shed; and 3 acres of orchard (the latter occupying approximately half of the property).</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | Belvedere is significant as the home (and construction) of Joseph Smith, an early settler, local builder and very strong contributor to the development of Bridgetown; and of his wife, Eliza, a local midwife. |
| Aesthetic Value | Belvedere is a well-built late nineteenth century residence, and a local landmark overlooking the Blackwood Bridge. |
| Historic Value | Belvedere has high historic value for the local community as the home of Joseph and Eliza Smith and family, their place of business, and as a local 'lying-in' home. |
| Research Value | The property has a high chance of yielding archaeological information about life in Bridgetown in the late nineteenth to early twentieth century, as there has been little further development to the house or land, and the place still contains the extant form of the original bakery used by the Smiths to bake bread for local supply. |
| Social Value | Belvedere was of high social value, particularly as a 'lying in' home and for its use in the Smith's commercial business. Today it continues to be of some social value through its additional use of Bed and Breakfast accommodation. |
| Integrity | High The building was primarily built as a residence, with enough space to accommodate staff and birthing mothers. It continues to be a private home, accommodating visitors with Bed & Breakfast accommodation. |
| Authenticity | Medium The house has retained a moderate level of authenticity with changes including the adaptation of part of the house as bed and breakfast accommodation and alteration to the main doors |

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| | and windows. |
| Rarity | ----- |
| Representativeness | Belvedere is representative of the residential and commercial development of Bridgetown in the late nineteenth to early twentieth century – a period of considerable increase in the settlement of both the town and region following the extension of the railway to Bridgetown in 1898. |
| SOURCES | |
| | <p>Bridgetown – the Early Years, Book Two (Fran Taylor)</p> <p>Current Owners</p> <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <ul style="list-style-type: none"> Bunbury Herald 4 January 1898 Pg.3 Bunbury Herald 23 November 1895 Pg.8 Bunbury Herald 11 May 1897 Pg.1 Bunbury Herald 17 August 1897 Pg.2 Bunbury Herald 28 December 1897 Pg.4 The Blackwood Times 8 June 1909 Pg.3 Western Mail 15 May 1914 Pg.35 Bunbury Herald 24 July 1918 Pg.1 The West Australian 24 June 1920 Pg.1 The West Australian 19 February 1921 Pg.3 |

B* APPLE WORKERS' QUARTERS (FMR)**PLACE DETAILS**

| | |
|--------------------------|---|
| Other Name(s) | Ivanhoe Orchard; Boomer's Cottage; Spike's Cottage; Red's Roost |
| Location/Address | Lot 527 (8) Dreyfus Street, Bridgetown |
| Title & Map Reference | P.222171 Vol/Fol 1807/920 116.124332; -33.951545 |
| Assess No (Shire Ref) | A10809 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Tourist Accommodation Single Men's Quarters |
| Ownership Details | Private |
| Public Access | As tourist accommodation. Visible from road. |
| Associated place(s) | Packing Shed - Lot 529 (51) Peninsula Road, Bridgetown Original House - Lot 494 (6) Brand Street, Bridgetown |
| Nominee | Georgina and Clarence Redgrave (Previous Owners) |
| Level of Significance | Medium (Management Category C) |
| Other Heritage Listings | ----- |





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| Photograph(s): date taken | 18 Feb 2018 – Boomer's Cottage & Ablution Block to rear; Spike's Cottage |
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PHYSICAL DESCRIPTION

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| Construction Materials: | |
| Roof | Metal – corrugated iron painted red |
| Walls | Timber – Weatherboard; Zincalume and plasterboard |
| Other | |

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| Architectural Style | Vernacular |
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| Physical description | <p>What was originally 25 acre orchard, then later 60 acres or more, is now subdivided into numerous parcels of 2 to 3 acres. Two apple worker's quarters and associated ablution block have been retained on Lot 527, with the packing shed sitting on adjoining Lot 529. Across the road some 13 acres of the original Ivanhoe Orchard remain over a number of parcels, amongst which is the original house facing Brand Street.</p> <p>The walls of the former quarters are clad with square-edged, jarrah weatherboards. The rooves of the ablution block and two quarters (Boomer's Cottage and Spike's Cottage) were of corrugated iron, but replaced or painted red c.2007. The external chimney and small addition to Boomer's Quarter's are of similar matching materials. The ablution block to the rear of Boomer's Cottage is of Zincalume walls. Boomer's Cottage is approximately 9m x 3m and Spike's Cottage is approximately 5m x 4m. The ablution block is approximately 4.3m x 2.6m. The insides of the quarters have been modernised a little but retain their simple character.</p> |
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| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Occupations; Demographic Settlement and Mobility; People; Outside Influences (World Wars) |
| Construction Date(s) | c.1916 |
| Year of Demolition | NA |
| Associations | Herbert (Harry) Lake (Property Owner c.1913 – c.1944) Prisoners of War (workers/occupants) Alexander S. McAlinden (Property Owner c.1944) Frank (Boomer) May (Long time worker/occupant) John (Spike) Jones (Long time worker/occupant) Pulgitz Mill – opposite Ivanhoe Packing Shed |
| Historical Notes | <p>Harry Lake cleared his land c.1913, and started planting out his orchard. Over the years he became one of the most successful and respected orchardists in the district and the state. Two oral reports by John Eastcott and Jeff Woods suggest that the two cottages on the property were built to house POW's working on the Ivanhoe Orchard during WWII.</p> <p>In 1930 Lake was awarded a Centenary Certificate of Distinction by the Department of Agriculture.</p> <p>When Harry Lake sold his Ivanhoe Orchard in 1943, it comprised of 25 acres of apple trees and 12 acres of paddock, and included working plant, packing sheds and a good dwelling and outbuildings (which almost certainly included the single mens quarters and ablution block). The seasons produce that year amounted to 9000 cases of apples.</p> <p>The property was bought by Alexander (Aleck) S. McAlinden, however he may not have lived on the property until some years later. Both the 1943 and 1949 Electoral Rolls list Alexander Scott McAlinden as living on Gifford Rd, Bridgetown, and being a timber labourer. By 1953 the Electoral Rolls show McAlinden as living on Brand Street (original road frontage of Ivanhoe Orchard) and being an orchardist.</p> <p>Oral histories of locals, recorded by previous owners Georgina and Clarence Redgrave, speak of these early owners of the Ivanhoe Orchard, and of some of the workers who lived in the single mens quarters, particularly during the 1950's. Two particular workers who lived in the quarters for some time were Frank (Boomer) Harvey, who lived in the hut nearest the packing shed, and the other being John (Spike) Jones who lived in the hut alongside the now large tree, which he planted himself 'because he was too hot in summer'.</p> <p>The quarters are now named after these two workers and are used as simple holiday accommodation.</p> |

| CULTURAL HERITAGE SIGNIFICANCE | |
|---------------------------------------|---|
| Statement of Significance | The Apple Workers Quarters (fmr) are significant for the historic values associated with the development of the apple industry in the Nelson District and for representing a way of life and the style of accommodation often made available to unmarried men working within the fruit/farming/timber industries during the first half of the 20 th century. |
| Aesthetic Value | The Apple Workers Quarters (fmr) are not of particular aesthetic value, being simple vernacular buildings without any particular landmark qualities. |
| Historic Value | The Apple Workers Quarters (fmr) are of particular historic value for their ability to demonstrate a way of life rarely still exemplified in Western Australia, and for their association with the apple industry and POW's |
| Research Value | The Apple Workers Quarters (fmr) are of some research value, particularly as to a common way of life in the first half of the 20 th century. |
| Social Value | These huts were used to house working men who made an important contribution to the local apple industry. |
| Integrity | Medium to Low The Apple Workers Quarters (fmr) are no longer used as accommodation for single men employed on the property. They are still used for accommodation, however now for tourists. |
| Authenticity | Medium Despite some changes, the apple workers quarters (fmr) retain much of their original character. |
| Rarity | No detailed comparative studies have been undertaken, but surviving examples of this once common place type are becoming increasingly rare. |
| Representativeness | Very basic single men's quarters were provided across a wide range of rural industries in the nineteenth through to mid-twentieth centuries. These provided simple accommodation for both permanent and seasonal workers and the free-standing individual quarters were typically of a standard and size comparable to these examples. In this case they were also used for housing POW's who worked helping with packing apples in the shed, to send apples for export. The Apple Workers Quarters (fmr) are therefore considered representative of a once common place type that is rapidly disappearing due to the modest nature of the original construction and changes in workplace practices. |

SOURCES

Georgina and Clarence Redgrave, Oral Histories by long term Bridgetown residents:

John Eastcott; Fred Sutton; Elsie Roberts; Robert Armstrong; Jeff Woods, Joan Baker; Joyce Giblett; John Jones (some have now passed on).

Contemporary newspaper reports (trove.nla.au/newspaper) including:

Western Mail. 15 May 1930 Pg.40 (Orchard Methods)

Sunday Times 9 May 1943 Pg.10

The Blackwood Times. 21 November 1949. Pg.6

Electoral Rolls, 1930, 1943 & 1949 (ancestry.com.au)

B* BRIDGETOWN INFANT HEALTH CENTRE (FMR)

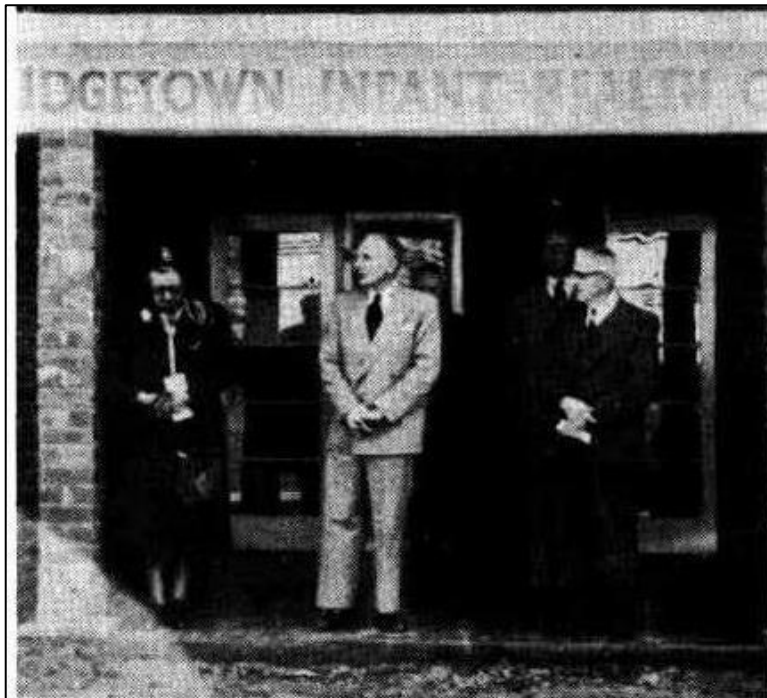
PLACE DETAILS

| | |
|--------------------------|--|
| Other Name(s) | Bridgetown Infant Health Clinic and Sister's Quarters; Bridgetown Child Health Clinic; Bridgetown Chiropractic Centre |
| Location/Address | Lot 22 (173) Hampton Street, Bridgetown |
| Title & Map Reference | P.31158 Vol/Fol 2226/452 -33.956849; 116.137011 |
| Assess No (Shire Ref) | A39473 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Chiropractic and massage rooms with private residence Government – Health (Infant Health Centre) |
| Ownership Details | Private Ownership |
| Public Access | For Chiropractic or Massage Clinic |
| Associated place(s) | Bridgetown Family and Community Centre (Terminus Hotel Fmr - B37) |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | High (Management Category B) |
| Other Heritage Listings | ----- |





Photograph(s): date taken 21 August 2018



The Minister for Health, Mr. E. Nulsen (right), at the official opening of the Bridgetown Infant Health Clinic last

Blackwood Times 24 September 1954

| PHYSICAL DESCRIPTION | |
|---|---|
| Construction Materials: Roof Walls Other | Corrugated metal - Colorbond Brick façade; Fibrous cement sheeting & weatherboard |
| Architectural Style | Post WWII (functional) |
| Physical description | <p>The Centre is typical of modest construction standards of the early post-war era. Consistent with most inter-war and early post-war Infant Health Clinics it generally has a domestic scale and character, but with the addition of a large front porch, where prams could be left during clinic visits.</p> <p>The main façade is constructed of red face brick. The recessed central porch is framed by paired brick columns, which support a rendered lintel panel bearing the words 'Bridgetown Infant Health Clinic' in stucco. The original timber and glass panelled front doors and side light windows remain at the back of the porch.</p> <p>The rooms on either side of the main facade each have a bank of three double hung sash windows, with soldier bricks above the lintel and a projecting, raked brick sill.</p> <p>The remainder of the exterior (sides and rear) is of jarrah weatherboard (lower wall), with flush-panel fibrous cement sheeting above. The former tiled roof has been reclad with red Colorbond and the brick chimneys remain.</p> <p>There have been modifications to some rooms internally, however other than the replacement of the roof cladding, the only external alteration was the 2007/2008 addition of a verandah/decking to the rear, which created an undercover parking area below.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Government – Health; Social & Civic Activities – Community Services & Utilities |
| Construction Date(s) | 1954 |
| Year of Demolition | NA |
| Associations | <p>Bridgetown Infant Health Clinic Committee</p> <p>William G Bennett & Assoc. (Architects)</p> <p>Bridgetown Advancement Policy Pool</p> <p>Mrs George Turner/Sister Stokes- Founding President</p> <p>Mr OJE Sparks – President Child Health Clinic 1954</p> <p>Mr S Doust - Secretary Child Health Clinic 1954</p> <p>Mr R Legget – Committee Member 1954</p> <p>Mr E Nulsen - Minister for Health 1954</p> <p>Sister Irene Twine – Infant Health Nurse 1949</p> |
| Historical Notes | As a result of a conference held in April 1922, at the instigation of the Children's Protection Society, the Infant Health |

Association of Western Australia was formed in 1923 to work in conjunction with the Public Health Department. In that year, three clinics with full time nurses began to operate in the Perth area and further clinics were built in both metropolitan and regional areas through the inter-war era. However, it was not until the late 1940s and early 1950s with the post-war baby boom and increased immigration, that the number of purpose-built infant health centres increased rapidly.

The first Infant Health Centre for Bridgetown opened in 1940, with Mrs E Rawson as Secretary. The premise it was in was sold in 1945 and the clinic moved to 'the room adjacent to Mr Nelson's Shop'. At that time Mr Nelson ran 'Nelson's Pharmacy (B14)', also known as 'The Blackwood Pharmacy'.

The Bridgetown Advancement Policy Pool became incorporated in 1945 and by 1948 they had completed purchases of all parcels of land which now incorporate Memorial Park and the lots in front of the parkland, facing Hampton Street, including the future sites of the Bridgetown Fire Station and Infant Health Centre. One of these parcels was donated to the Infant Health Clinic Committee, although they subsequently requested that their block of land be vested in the Road Board (later Shire of Bridgetown).

In 1950 plans for a purpose built Infant Health Clinic were drawn up by architectural firm William G Bennett & Associates. This firm had designed the first model Infant Health Centre in Perth in 1934. Bennett then served as an Honorary Architect for the Infant Health Association until c.1958, during which time his firm designed more than 40 clinics in metropolitan and regional WA (including at least 26 in the first half of the 1950s).

Work did not begin on the Bridgetown Infant Health Clinic until early 1953 and the building was officially opened on 17 September 1954 by Mr E Nulsen, Minister for Health.

The Centre included a consulting room at the front south eastern corner of the building, a room behind with two test feeding cubicles and a central waiting room. There was also a toileting area for public use, with the remainder of the building consisting of the Sister's quarters; a large living space, a bedroom, kitchen, laundry and bathroom.

Sometime between March 1991 and November 1992, the Clinic moved into the additions at the rear of the Terminus building, corner Roe and Steere Streets, to become a part of the family centre. The Child Health Nurse moved out of the Hampton Street 'Sister's quarters' in December 1996, and the Shire provided short term private leases for the building until selling it to a private owner in 2003.

The current owner built a rear verandah and decking in late 2007/early 2008, also creating an understorey carpark. The building continues to be used as a private residence with a chiropractic clinic being run from the original consulting room.

The Infant Health Clinic Committee worked for many years, establishing the Clinic, ensuring its staffing by an Infant Health Sister (Nurse), a dedicated car for her to also visit weekly clinics in nearby towns, government and other funding, and

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| | facilitating the move to the new premises at the Terminus/Family Centre and its overall ongoing functions. |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | <p>The Bridgetown Infant Health Centre (fmr) is significant for its social and historic values as the first purpose-built Infant Health Centre in Bridgetown; for its use for this purpose from 1954-c.1992; and as a good representative example of the many clinics designed by William Bennett, architect.</p> <p>It is also forms part of a unified mid-20th century community service precinct, which is focussed around Memorial Park, and which collectively contributes to the community's sense of place.</p> |
| Aesthetic Value | <p>The place is not of particular aesthetic value on its own, but it contributes to a unified mid-20th century community service precinct along the western side of Hampton Street, comprising the Ambulance Station (fmr) (B*); Fire Station (B*); Memorial Park and War Memorial (B26); Infant Health Centre (fmr) (B*); and CWA Hall (B*).</p> <p>The physical form of this group and the strong associations with community services and events contribute to the community's sense of space.</p> |
| Historic Value | <p>High</p> <p>The Bridgetown Infant Health Centre (fmr) is of historic value as the first purpose built infant health building in Bridgetown, demonstrating the post war cultural development phase of the State (relating to Infant Health Clinics), as well as of Bridgetown.</p> <p>It also helps to illustrate the important role that the Bridgetown Advancement Policy Pool played in the early post-WWII development of Bridgetown, including the provision of land for a new Fire Station and Infant Health Centre in the area around Memorial Park.</p> |
| Research Value | ----- |
| Social Value | The place has social values for the families who visited the Health Nurse, and for those who served on the Infant Health committee. |
| Integrity | <p>Moderate</p> <p>Although the Child Health Clinic moved premises c.1991 the building is still used for private medical purposes with residence.</p> |
| Authenticity | <p>High</p> <p>There have been few external changes. The only visible alterations are the modern roof cladding and the rear verandah/decking addition.</p> |
| Rarity | ----- |

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| Representativeness | <p>The Bridgetown Infant Health Centre (fmr) represents a cultural phase in Western Australian history, whereby purpose built Infant Health Clinics were constructed, with accommodation for nursing staff, particularly in rural areas.</p> <p>The building is a good representative example of the many Infant Health Clinics designed by William Bennett, architect.</p> |
| SOURCES | |
| | <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <ul style="list-style-type: none"> The Blackwood Times 9 March 1945 Pg.1 The Blackwood Times 30 June 1950 Pg.1 The Blackwood Times 13 February 1953 Pg.8 The Blackwood Times 24 September 1954 Pg.1 <p>J S Batty Library of West Australian History Ephemera Collection – Collection Listing Pioneer Women’s Memorial Fund, PR 8894, Pg 19</p> <p>Original 1950 Building Specifications and plans by architects Williams G Bennett & Assoc.; 2017 Building Approval – Shire Building Records.</p> <p><i>Conservation Management Plan for the Lady Mitchell Memorial Child Health Centre</i>, prepared by Greenward Consulting for the City of Bunbury, March 2015 (information relating to the history of Infant Health Centres in WA)</p> |

B* BRIDGETOWN CWA HALL**PLACE DETAILS**

| | |
|--------------------------|--|
| Other Names | CWA Restrooms |
| Location/Address | Lot 19 (171) Hampton Street. Bridgetown |
| Title & Map Reference | D.24354 Vol/Fol 2854/314 -33.957013; 116.137040 |
| Assess No (Shire Ref) | A5361 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Social/Recreational (CWA Hall) Social/Recreational (CWA Hall) |
| Ownership Details | Country Women's Association of WA Inc. |
| Public Access | Members and guests |
| Associated place(s) | NA |
| Nominee | Shire of Bridgetown - Greenbushes |
| Level of Significance | Medium (Management Category C) |
| Other Heritage Listings | ----- |



Photograph(s): date taken

21 August 2018

| PHYSICAL DESCRIPTION | |
|---|---|
| Construction Materials: Roof Walls Other | Tile Common Brick facade, Fibrous Cement Sheeting & Weatherboard Timber casement windows |
| Architectural Style | Post WWII (functional) |
| Physical description | <p>The Bridgetown CWA Hall is a simple post-WWII domestic design, with a red brick façade and tile roof. The side and back walls have a weatherboard skirt, with flush-panel fibrous cement sheeting to the upper walls. .</p> <p>The main façade has a generally symmetrical design with a projecting central wing. This wing, and the recessed bays on either side, each feature a timber-framed window with a fixed central pane, flanked by narrower casement windows, which are divided vertically into three panes.</p> <p>The entry porch is on the southern side of the main façade and features a slimline flat roof with a curved corner, supported by two slender metal poles. The corner curve is repeated in the floor of the porch and accentuated by a curved wrought iron balustrade panel that links the metal poles.</p> <p>The front entry to the building is via a door on the southern side of the central wing.</p> <p>A ramp provides access to another entry along the northern side.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Social & Civic (Community Services & Utilities) |
| Construction Date(s) | 1955 |
| Year of Demolition | NA |
| Associations | Country Women's Association WA |
| Historical Notes | <p>The Country Women's Association began in Western Australia in 1924 as a non-party political, non-sectarian and not for profit organisation with the first branch being at Nungarin. The aim of the Association then, and still, is to improve the wellbeing of all people, especially those in country areas by promoting courtesy, cooperation, community effort, ethical standards and the wise use of resources. The CWA was formed to meet the needs of the time – to help women in isolated rural communities and to provide a voice to Government to seek solutions to the difficulties facing families in such areas.</p> <p>Bridgetown CWA began in 1937 with 100 members. However the organisation ran without a home of its own. Many of the CWA meetings and activities at this time were held in the original Lesser Hall of the Bridgetown Civic and Community Centre (B22) or at the Repertory Club.</p> <p>The Association bought an old cottage from a Mr Woodhead,</p> |

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| | <p>(behind the current building) renovating the cottage on Geegelup Brook to their needs, prior to officially opening the CWA Hall (Restrooms) on 15th August 1945, coincidentally the day that the hostilities of World War II were declared over.</p> <p>In 1952 plans for a new building were discussed and tenders called for in 1953 to demolish the cottage, followed by a call for tenders in 1954 to construct a new building at the same location. Conway and Faithful won the tender and built the new (current) CWA Rooms fronting Hampton Street, for £2970. The new building was opened by State CWA President Mrs Spencer and the Road Board President Mr W Jones on 27 September 1955.</p> <p>In 1962, a powder room and toilet were built on, along with an access ramp to another entry along the northern side.</p> <p>The rooms are used for meetings, CWA activities and social gatherings by the members themselves. The CWA have always offered the rooms for hire, and they have been used by various community groups over the years, including the Bridgetown Advancement Policy Pool and the Bridgetown Virgilians. The Bridgetown Blues committee also leased the rooms seasonally as their office, until around 2016, and still hire the rooms during the Festival.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | <p>The Bridgetown CWA Hall is of particular social significance for the local community</p> <ul style="list-style-type: none"> • For its association with the efforts and influence of the women of the district; and their social and economic contribution to Bridgetown and surrounding areas. • As a long-standing gathering place for the women of the community. <p>It is also forms part of a unified mid-20th century community service precinct, which is focussed around Memorial Park, and which collectively contributes to the community's sense of place.</p> |
| Aesthetic Value | <p>The place is not of particular aesthetic value on its own, but it contributes to a unified mid-20th century community service precinct along the western side of Hampton Street, comprising the Ambulance Station (fmr) (B26); Fire Station (B*); Memorial Park and War Memorial (B*); Infant Health Centre (fmr) (B*); and CWA Hall (B*).</p> <p>The physical form of this group and the strong associations with community services and events contribute to the community's sense of space.</p> |
| Historic Value | <p>The site has historic value for its continuous association with the CWA Western Australia for over 70 years.</p> |
| Research Value | <p>-----</p> |
| Social Value | <p>The place has particular social values for past and present members, many of whom were women of the land (farmers) who typically valued the opportunity for direct contact with</p> |

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| | <p>other women, in contrast to the isolation of a farming property. The Bridgetown CWA Hall has important associations with all the work and efforts that the members have contributed to the local and larger community, be it through direct community involvement such as catering or through producing products and raising monies for community benefit.</p> |
| Integrity | <p>High The building continues to be owned and used by Country Women's Association.</p> |
| Authenticity | <p>High There have been few changes to the structure of the building.</p> |
| Rarity | <p>-----</p> |
| Representativeness | <p>Most rural towns across Australia still have a Country Women's Association. While the buildings and periods they were built in are varied, most were of a modest scale and of a somewhat domestic style. The Bridgetown CWA Hall is considered to be a good representative example of its type.</p> |
| SOURCES | |
| | <p>http://www.cwaofwa.asn.au/about/history/ <u>Current Member Dorothy Grigson</u> Contemporary newspaper reports (trove.nla.au/newspaper) including: The Blackwood Times 15 June 1945 The Blackwood Times 31 August 1945 The Blackwood Times 31 October 1947 The West Australian 31 August 1937</p> |

B* BRIDGETOWN CLUB**PLACE DETAILS**

| | |
|--------------------------|--|
| Other Names | Fort Belvedere (c.1936-1945) |
| Location/Address | Lot 21 (13) Pioneer Street, Bridgetown |
| Title & Map Reference | D.99141 Vol/Fol 2578/536 -33.952; 116.133 deg. |
| Assess No (Shire Ref) | A40094 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Social/Recreational Single Storey Residence |
| Ownership Details | Bridgetown Club Inc. |
| Public Access | Members and invited guests |
| Associated place(s) | Dalgarup Park, RSN 40 Blackwood Park Road, Hester Brook - built as a family home by GW Hester (R11) Lilydale Homestead, RSN 23464 South Western Hwy - built as a family home by GW Hester |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | High (Management Category B) |
| Other Heritage Listings | - |



Photograph(s): date taken 17 May 2018

| PHYSICAL DESCRIPTION | |
|---|---|
| Construction Materials: Roof Walls Other | Metal – corrugated profile sheeting Rendered brick with face brick detailing |
| Architectural Style | Inter-War Bungalow |
| Physical description | <p>Bridgetown Club has strong symmetrical lines, featuring a prominent central portico atop the stepped entrance, with a large semi-circular brick arch and a keystone of 5 soldier bricks. There is a boxed window bay on either side of the portico, each with 4 rectangular casement windows and a hipped roof.</p> <p>Much of the facade is cream rendered brick, contrasting with face brick detailing variously laid in stretcher, header and soldier courses. The latter includes a decorative plinth (up to window sill height); the central arch; the lower half of the piers to the portico; and the surrounds to the rectangular window bays.</p> <p>The prominent asymmetrical hipped-gable roof features exposed rafters. This was originally clad with terracotta tiles, which were replaced with corrugated zincalume in c.2000 .</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | People (Early Settlers); Social & Civic Activities |
| Construction Date(s) | 1936/1937 |
| Year of Demolition | NA |
| Associations | Godfrey & Mary Hester; Bridgetown Club Inc. Bazzo Brothers – Builders. |
| Historical Notes | <p>In 1858, Godfrey William Hester was approximately 1yr old when his mother and father, original Bridgetown settlers Edward and Theodosia Hester, moved the family to the virgin country to start a farm just north of where John Blechynden settled around the same time. He grew up on the farm, which they named Blackwood Park, where he was also home schooled.</p> <p>Godfrey left the family farm at 19yrs, working for John Hassell at 'Winnegup' Farm for a short while, then onto Bassendean, after which he went north for some time with his brother. He returned to Bridgetown about 8 years later, taking on shared management of Sir James Lee Steere's property at Jayes with Lee Steere's son, Edward. Here Godfrey met the local school teacher Mary Sweeting, whom he married.</p> <p>He came away from this venture with a good stock of sheep, buying Dalgarup Park to commence his own farm. Godfrey (as an Anglican Church Warden), his wife, Mary, and four of their</p> |

children, then lived at the Anglican Rectory in Bridgetown while Godfrey built their Dalgarp homestead (constructed 1896/97)(R11).

Sometime prior to 1898, Godfrey bought a parcel(s) of land in the centre of Bridgetown, a portion of which he later sold to the Railways for construction of the Station and yards. He also owned the land where the Freemasons Hotel (**B9**) now stands, and built and owned the premises which the WA Bank occupied and leased from him for some 30 years, (Local Heritage List #23 under schedule 4, TPS3)(B*).

The family moved to Claremont (Dalgarp Hall, Queenslea Drive) in c.1907, remaining there for some years for their children's schooling. During this time Godfrey became a business partner in Hyem Hester & Co., Ltd, Auctioneers and Estate Agents, with an office in St George's Terrace, Perth.

In early 1916 they returned to Dalgarp Park, Hester Brook, and Godfrey became more active in rural and other business ventures in the district.

In c.1919, Godfrey bought the adjoining farm Lilydale on Knights Hill, following the death of the former owner, William Knight. In c.1922, when Godfrey and Mary's son, Evelyn, married and took over Dalgarp, they moved to Lilydale - replacing the timber home with a fine brick homestead which still stands today.

In 1936 Godfrey and Mary had a new home built for themselves in Campbell Street, Bridgetown (now Pioneer Street) and in mid 1937 they retired to this, their final home, Fort Belvedere. Mary passed away in February 1945, and Godfrey 6 months later.

An online article in the Donnybrook Bridgetown Manjimup Mail, April 4 2016 "70th Anniversary for Bridgetown Club", quotes "The Bridgetown Club was bequeathed to the community by Godfrey and Mary Hester when it was known as Fort Belvedere." On May 11, 1946, Fort Belvedere was established as the Bridgetown Club. *In a newspaper report re the Bridgetown Club (under the continued presidency of G E Warburton) (Blackwood Times 27 August 1948 p 1) it was stated that "steps are to be taken to purchase the present club building".* It was incorporated as a Social Club under the Associations Incorporation Act in late 1948. The Bridgetown Club continues today, with membership open to both men and women.

The tradition of gentlemen's clubs commenced in WA with the establishment of the Weld Club in Perth in 1871, with the first known regional club being established in Albany in 1890. The readily available evidence suggests that gentlemen's clubs subsequently became relatively common in regional centres (variously occupying adapted and purpose built premises). In the Bridgetown district the Greenbushes Club (**G7**) had been established in as early as 1894.

| CULTURAL HERITAGE SIGNIFICANCE | |
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| Statement of Significance | The Bridgetown Club (Fort Belvedere) is a distinctive example of an Inter-War Bungalow residence in Bridgetown; has historic value for its direct associations with Godfrey and Mary Hester; and social values for its continuous use as the Bridgetown Club since the mid 1940s. |
| Aesthetic Value | Both for its distinctive Inter-War Bungalow design, as well as a strong landmark of Bridgetown from the Inter-War era. |
| Historic Value | This place has historic values for its direct association with Godfrey Hester, a significant business and community member of Bridgetown and one of the earliest settlers of the district when he arrived with his parents as a baby in 1858. |
| Research Value | ----- |
| Social Value | This place has social values as a private social club of Bridgetown, since at least 1946. |
| Integrity | Moderate The Bridgetown Club has essentially only had two uses. The first being as a home for Godfrey and Mary Hester; the second, long-term, use as the Bridgetown Club. |
| Authenticity | High to Moderate Externally the only major change to the façade is replacement of the tiled roof in Zinalume. Despite internal changes in creating an open bar space in the front of the house, many original features exist as does the overall character. |
| Rarity | ----- |
| Representativeness | The Bridgetown Club is representative of a distinctive Inter-War bungalow, adapted internally for use as a social club with a bar. |
| SOURCES | |
| | Contemporary newspaper reports (trove.nla.au/newspaper) including: Sunday Times 4 July 1937 Pg.1 Western Mail 14 September 1939 Pg.8 Blackwood Times 10 August 1945 Pg.6 Blackwood Times 19 November 1948 Pg.2 Donnybrook Bridgetown Manjimup Mail (online): www.donnybrookmail.com.au/story/3828111/club-celebrates-70th-anniversary-photos/ Bridgetown The Early Years: Book Two: Fran Taylor |

B* BRIDGETOWN MEDICAL CENTRE**PLACE DETAILS**

| | |
|--------------------------|--|
| Location/Address | Lot 104 (88) Steere Street, Bridgetown |
| Title & Map Reference | P.222161 Vol/Fol 176/44A -33.958652; 116.146498 |
| Assess No (Shire Ref) | A6377 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Health - Medical Centre Residential |
| Ownership Details | Private Syndicate |
| Public Access | As public medical centre |
| Associated place(s) | Doctors Surgery (fmr), Lot 3 (64) Steere Street, Bridgetown (B*) |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | High (Management Category B) |
| Other Heritage Listings | ----- |





Photograph(s): date taken 23 October 2018; 18 December 2018

PHYSICAL DESCRIPTION

Construction Materials:

Roof

Corrugated metal sheeting - Zinalume

Walls

Painted Brick

Other

Architectural Style

This building displays the ongoing influence of the Victorian Georgian style on houses built in the late 19th to early 20th century.

Physical description

The Bridgetown Medical Centre (originally a large home) has a double hipped roof of zinalume with dropped verandahs on three sides. The front verandah is elevated and has timber posts and balustrades all around. Typical of its era, the large central timber front door establishes a strong symmetry for the original building. Typical of this design and era, it is likely there were a set of concrete steps leading up to the verandah, inline with the front door. This would have been complimentary to the four moulded rendered chimneys which still exist. The walls are of painted clay brick and windows are double hung sash timber. The front windows and door feature decorative timbers typical of the turn of the century.

The majority if not all of the original floorboards remain under the carpets, as well as many other original features including air vents, doors and frames, fireplaces and surrounds, wall plastering and skirting boards.

The original layout still exists to a large extent. A central hallway runs the full length of the original build, with three rooms of equal size on each side of the hallway. All except the last of the six rooms, are still in original form. The last had the eastern wall removed when an addition to the medical centre was made, to create an eastern entrance, office and waiting

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| | <p>room. The opened original room now forms part of the waiting room. The original kitchen, maids room and bathroom would have been located in the back part of the building, but this area has been redeveloped and extended to create extra consultation rooms. The timber balustrading was renewed in c.2012 when additions to the rear western side corner were made, which included access steps and ramp to the western side of the verandah.</p> <p>Despite numerous alterations/additions to the rear of the building, the front portion remains largely untouched and in excellent condition. While the brickwork has been painted, the original streetscape character of the place can still be readily understood.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Demographic Settlement. |
| Construction Date(s) | c.1895 – 1905 (Yet to be determined) |
| Year of Demolition | NA |
| Associations | <p>Frank and Alice Chidzey (late 1920's – early 1930's)</p> <p>Salvailr Family (1930's – c.1968)</p> <p>Dr Douglas Leeuwin Gordon (c.1954-1958)</p> <p>Dr Randall Harding & Dr Ann Whitehead (c.1968-1972)</p> <p>Dr (Thomas) Nigel Jones (1972-)</p> |
| Historical Notes | <p>The date of construction of this building is unknown as yet, but the style suggests that it was built in the period around the turn of the century.</p> <p>Frank Chidzey, local auctioneer, and his wife Alice owned and lived in the premises in the late 1920's and early 1930's. Frank often held auctions here, as advertised in local newspapers of the time, prior to his sudden death in November 1932.</p> <p>The property was advertised for sale or annual let by the Official Receiver in Bankruptcy in August 1933, while still occupied by Mrs Chidzey. It was advertised again in February 1935 by the Official Receiver, with the following description:</p> <p><i>.... a commodious brick residence containing six large main rooms, spacious hall, maid's room, kitchen, bathroom, large verandahs all round, one complete side fitted with glass sliding frames, ideal as a conservatory or sleep-out</i></p> <p><i>Outbuildings: Motor garage, washhouse, woodshed and man's room. One of the most convenient and up-to-date residences in Bridgetown.</i></p> <p>The adjacent lot (105), which was advertised for sale at the same time, included a large glass and asbestos shed which had been designed as a glasshouse for raising plants. It seems likely that this block had previously formed part of large grounds for the house, and local residents remember being told that's where you bought your local vegetables from the Chidzeys. In the 1940's the house was lived in by the Rodda family.</p> |

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| | <p>Local residents remember Dr Douglas L. Gordon working out of this medical centre in the mid 1950s and it is possible that the doctors surgery was relocated here at around the time of Dr Noel Williams' death in January 1955. Prior to that, the surgery had been located at 64 Steere Street (B*).</p> <p>Dr Gordon had commenced practicing medicine in Bridgetown in partnership with Dr Cook in 1946, when it was reported that he could "<i>be consulted at the latter's residence</i>". In the following year his commitment to remaining in the town was confirmed when William Bennett & Associates, Architects called tenders for a new timber-framed and tiled residence for him in Bridgetown (located somewhere along Steere Street).</p> <p>Dr Nigel Jones came to town in 1972 and took over the practice at 88 Steere Street, from husband and wife team, Doctors Whitehead and Harding.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | The Bridgetown Medical Centre is significant for its aesthetic values as a prominent turn of the century home, and for its social and historic values to the community of Bridgetown as the medical centre, serving the wider district since the 1950s. |
| Aesthetic Value | The building is a well-built and relatively large turn of the century home, which has retained much of its original design, materials and character. |
| Historic Value | The place has historic value as a large turn of the century home, and for its vital role as the district's medical clinic for over 50 years. |
| Research Value | ----- |
| Social Value | The place has social value for its use as the district's medical clinic since the 1950s. |
| Integrity | <p>Low to Moderate</p> <p>The former residence is now used as a medical clinic. However, its original use can still be readily understood through the design of the main facades and its layout under the main roofline.</p> |
| Authenticity | <p>Moderate to High</p> <p>The front portion of the place (under the main roofline) retains much of its original materials and detailing, although the face-brick façade has been painted.</p> |
| Rarity | ----- |
| Representativeness | The Bridgetown Medical Centre is representative of a well-built turn of the century home, designed to a style and scale suitable for a successful local businessman and his family. |
| SOURCES | |
| | <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <p>The West Australian 7 March 1930 Pg.2</p> |

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| | <p>The Southern Districts Advocate 28 November 1932 Pg.3 The West Australian 19 June 1933 Pg.1 The West Australian 14 August 1933 Pg.11 Sunday Times 10 February 1935 Pg.18 The West Australian 30 July 1937 Pg.6 The Blackwood Times 22 March 1946 Pg.1 Oral Histories of Shirley (nee Busch) and Bill Shephard</p> |
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B* DOCTORS RESIDENCE AND SURGERY (FMR)

PLACE DETAILS

| | |
|--------------------------|---|
| Location/Address | Lot 3 (64) Steere Street, Bridgetown |
| Title & Map Reference | D.4315 Vol/Fol 1050/49 116.143669; -33.958704 |
| Assess No (Shire Ref) | A6200 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Residential Residential & Medical |
| Ownership Details | Private |
| Public Access | No |
| Associated place(s) | Bridgetown Maternity Hospital (Fmr) – Lot 1 (66) Steere Street Bridgetown Medical Centre (Current Medical Centre – B*) |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | Medium (Management Category C) |
| Other Heritage Listings | ----- |





Photograph(s): date taken 23 October 2018

PHYSICAL DESCRIPTION

Construction Materials:

Roof
Walls
Other

Tiles
Brick, plaster and weatherboard.

Architectural Style

Late Inter-War era residence (not representing any of the major Inter-War architectural styles)

Physical description

This timber-framed building has a weatherboard skirt with flat fibrous cement sheets to the upper walls. The strong dark earth colour brick entry portico and chimney plinth contrast with the white painted weatherboards and fibrous boards of the rest of the house, and complement the earth tones of the orange ceramic roof tiles. The timber framed sash windows feature flat horizontal awnings and the side patio also features a horizontal flat roof supported by plaster columns, typical of the late inter-war to early post WWII period.

Internally the home seems to have had little changes, however the kitchen seems to have been extended outward by a few metres with the materials having been matched like for like.

Condition

Good

HISTORICAL DESCRIPTION

Historic Theme

Social & Civic Activities (Community Services & Utilities)

Construction Date(s)

c.1937 - 1939

Year of Demolition

NA

| | |
|---------------------------------------|---|
| Associations | Dr Noel Swift Williams Dr Harding & Dr Whitehead |
| Historical Notes | <p>Dr Noel Williams (medical practitioner and surgeon) came to Bridgetown in 1934 and purchased the property on the corner of Steere Street and Barlee Street on 5 September 1936, possibly as a vacant block. In 1937, Dr Williams was conducting his medical practice from somewhere in Hampton Street, and in that year the Electoral Rolls also identified Hampton Street as his residential address. At some stage prior to 1943, Dr Williams and his wife, Dorothy, moved to Steere Street (possibly in c.1939, when Dr Williams applied for the construction of a cross-over onto Barlee Street). This location was possibly selected because Nurse Mesnil's Bridgetown Maternity Hospital was situated opposite, on the other corner of Barlee Street and Steere Street, at that time.</p> <p>Dr Williams also served the community as a founding member of the Bridgetown Advancement Policy Pool and President of the Repertory Theatre, while Dorothy Williams served as President of the Bridgetown Girl Guides Association.</p> <p>In late 1945, Dr Williams sold his medical practice to Dr C E Cook, resigned from the Bridgetown Hospital Board, and returned to his birth-place of Melbourne. In March 1946 it was reported that Dr Gordon had commenced partnership with Dr Cook and "<i>may be consulted at the latter's residence</i>"</p> <p>Dr Williams was once again practicing medicine in WA by 1948 (in Perth) and bought back his Bridgetown practice at the end of that year. He then ran a clinic from the house on Steere Street until he died suddenly in January 1955.</p> <p>The brick and concrete alcove adjoining the footpath on Steere Street was built by Doctor Williams for parents to park their prams while attending the surgery.</p> <p>In 1972, husband and wife Doctors Whitehead and Harding were recorded on the Electoral Roll as living at 64 Steere Street, indicating that it had continued to be used as a residence for local doctors. It is not clear when the medical clinic was relocated to 88 Steere Street, but the readily available evidence suggests that it may have been at around the time of Dr Williams' death.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | This place is significant for its design as a purpose-built, combined doctor's residence and surgery in the late 1930s and its use for this purpose through until at least the mid 1950s. |
| Aesthetic Value | Corner house with strong horizontal vertical design elements with its entry on Steere Street, and some more elegant rounded design elements facing Barlee Street. |
| Historic Value | The place is of some historic value for the local community for its use as the Doctor's clinic and residence during the mid twentieth century. |
| Research Value | ----- |

| | |
|--------------------|---|
| Social Value | The building has some social value as the former Doctor's Clinic. |
| Integrity | High. The building has always been maintained as a residence, with ancillary uses as a medical clinic and, in recent years, as a private consultants office. |
| Authenticity | High The building has retained its authenticity to a large degree, with only minor changes. |
| Rarity | ----- |
| Representativeness | Representative of a dual use building, residential and service providing. |
| SOURCES | |
| | <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <p>The Blackwood Times 21 November 1919 Pg.2</p> <p>Manjimup Mail. Jardee-Pemberton-Northcliffe Press 29 June 1934 Pg.1</p> <p>Manjimup Mail. Jardee-Pemberton-Northcliffe Press 23 March 1939 Pg.2</p> <p>The Blackwood Times 28 September 1945 Pg.1</p> <p>The Blackwood Times 22 March 1946 Pg. 1</p> <p>The Blackwood Times 18 February 1949 Pg.8</p> <p>The Blackwood Times 7 January 1955 Pg.1</p> <p>Online Electoral Rolls, 1937, 1943 & 1949 (selected years available at ancestry.com.au)</p> <p>Online family tree detailing Dr William's movements in the 1930s and 1940s (ancestry.com.au)</p> |

B* ZINNECKER'S GARAGE (FMR)**PLACE DETAILS**

| | |
|--------------------------|--|
| Other Names: | Rowe and Zinnecker's Garage; Bridgetown-Greenbushes Visitor Centre |
| Location/Address | Lot 230 (154) Hampton Street, Bridgetown |
| Title & Map Reference | P.300421 Vol/Fol 1481/989 116.137241 -33.9567 |
| Assess No (Shire Ref) | A31576 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Governmental - Office or Administration & Museum Commercial - Other (Zinnecker's Garage) |
| Ownership Details | Shire of Bridgetown-Greenbushes |
| Public Access | NA |
| Associated place(s) | Zinnecker's House - relocated to 52 Eedle Terrace, Bridgetown Adjoining Lot 21 (160) Hampton St, Bridgetown (Super Chooks Carvery, Former house of Charles Zinnecker) Lot 20 (162) Hampton Street, Bridgetown (Vacant Lot) |
| Nominee | Shire of Bridgetown-Greenbushes (advised by Heritage Consultant) |
| Level of Significance | Medium (Management Category C) |
| Other Heritage Listings | inHerit database Place Number 18986 - Referring to entry in the Municipal Heritage Inventory |





The c.1922 house has been relocated and is no longer directly associated with Zinnecker's Garage (fmr)

Photograph(s): date taken

Zinnecker's Garage & Fuel Station (Visitor Centre & Offices)
14 Nov 2018

Relocated and renovated Zinnecker's House: 18 Dec 2015

Zinnecker's Garage

BRIDGETOWN.



Official R.A.C. Contract Service Station.

PHONE 69, BRIDGETOWN.

On the main Perth-Bridgetown-road. Complete repairs to all makes of Cars. First Grade Petrols, Oils, Tyres and Tubes. General Accessories.

| PHYSICAL DESCRIPTION | |
|---|--|
| Construction Materials: Roof Walls Other | Garage and Showroom (Visitor Centre): Corrugated Iron Brick; Trimdeck; Plastered Brick; Plasterboard |
| Architectural Style | Garage - Industrial/commercial |
| Physical description | <p>Zinnecker's Garage (fmr) consists of a large workshop with two other sheds adjoining behind, with a showroom and office built onto the front. This is now the Shire of Bridgetown-Greenbushes Visitor Centre, with a museum space and Jigsaw Puzzle Gallery flowing through to the rear in the two adjoining sheds. Adjoining the northern side is the original fuel station office/shop, containing two sections of offices, which are now leased to community groups.</p> <p>The general detailing of the large glazed façade appears to date from c.1960, when a new showroom and service station were constructed across the front of the property.</p> <p>Zinnecker's house, now relocated, was the first of the buildings on this site and sat behind the Fuel Station office/shop.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Settlement; Occupations (Commercial and Service Industry) |
| Construction Date(s) | Garage c.1934. Extensive Alterations 1939 & 1961 House c.1922-1924 (relocated, c.2013) |
| Year of Demolition | NA (House removed in 2013) |
| Associations | <p>Alfred Maximillian and Jane Zinnecker; son Charles Zinnecker and grandson Alfred Zinnecker (Jnr). (Owners)</p> <p>Mr Roy Rowe; Mr Don Rooke (Partners in the business at different times).</p> <p>Daily News (Zinnecker's Garage was agent for Daily News paper in the 1940's).</p> |
| Historical Notes | <p>Alfred and Jane Zinnecker moved to Bridgetown in 1922, constructed a house on this site (known as Zinnecker's House), and entered into business with Roy Rowe at the Bridgetown Motor Garage (which was described as being 'next to Freemasons Hotel' on Hampton Street). That garage had been established by Mr R Crawford, manager of the Freemason's Hotel in late 1917, and was initially run by a returned serviceman and mechanic, Frank Pearce (1917-1918). Subsequent proprietors included Mr T C Humphrey (c.1918-1919); Mr A McWilliam (c.1919-1921): and Roy Rowe & Alfred Zinnecker (c.1922- late 1920s).</p> <p>Around 1934, Alfred Zinnecker built a new garage on his own Lot adjacent to his house, and he undertook extensive alterations to this garage in 1938-1939.</p> <p>Alfred and Jane retired to Perth early 1947, and Alfred passed</p> |

| | |
|---------------------------------------|--|
| | <p>away in August the same year. His son Charles had taken over the business and built a house on adjoining Lot 21 Hampton Street, (now Super Chooks Carvery). Mr Don Rooke was also involved with the business around 1947 and 1948, with his name added to local newspaper advertising.</p> <p>Charles' son Alfred Jnr later joined the business and built a house of his own on the next Lot 20, (now removed to Winnejup).</p> <p>By 1961 a showroom had been built onto the front of the garage, with a service station and office immediately in front of the house.</p> <p>Charles died suddenly in 1962 and Alfred Jnr took over the business. Alf Jnr continued to run the garage and making changes to adapt to the evolving industry, the garage became branded as Caltex.</p> <p>Business declined in the 1970's, and the entire lot and buildings were sold to the Shire of Bridgetown-Greenbushes in 1976 for conversion to the Tourist Bureau. Reports indicate the original Zinnecker house was often lived in by employed mechanics and their families. The house continued to be lived in by the last retired mechanic after the Shire had bought the property.</p> <p>By 2008, concerns had grown about the condition of Zinnecker's House. Following the preparation of heritage advice reports, Council decided to put the house to tender for removal on condition of retaining the house within the Shire, rather than being used for salvage of materials.</p> <p>In late 2013 the building was sold by tender to Mr Jacob Evans, a local carpenter, for removal and re-instatement on his block in Eedle Terrace.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | The former Zinnecker's Garage (and site of Zinnecker's House) is significant for its local landmark values as an associated group of industrial and commercial buildings involved in the motor industry for over 40 years, placed prominently at the entry to Bridgetown on the main street. |
| Aesthetic Value | The place has local landmark values as an associated group of industrial and commercial buildings, placed prominently at the entry to Bridgetown on the main street. |
| Historic Value | The buildings are of some historic value as a mechanics garage with associated car sale and service station functions (c.1934-1970s). |
| Research Value | ----- |
| Social Value | The place has some local social value as a place of work and a commercial business relating to all car matters, servicing Bridgetown for approximately 40 years. |
| Integrity | <p>Low</p> <p>After around 40 years of motoring business, the building has been used as the Visitor Centre (Tourist Bureau) since c.1976.</p> |

| | |
|--------------------|--|
| Authenticity | <p>Low to Moderate</p> <p>The place has undergone several phases of alterations and additions (both internally and externally) since it was originally constructed in the early 1930s, and the original house has been relocated. However, the intended use of the present structures as garage with showroom, two adjoining sheds and service station office, is still capable of interpretation.</p> |
| Rarity | ----- |
| Representativeness | <p>The place is representative of the increase in the motor vehicle transport in Western Australia, following WWI, and the businesses and people who catered for the industry.</p> |
| SOURCES | |
| | <p>Donnybrook-Bridgetown Mail 11 December 2013 (https://www.donnybrookmail.com.au/story/1966306/zinneckers-house-moves-on/)</p> <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <p>The Blackwood Times 2 November 1917 Pg.2</p> <p>The Blackwood Times 1 February 1918 Pg.2</p> <p>Manjimup Mail & Jardee-Pemberton-Northcliffe Press 5 May 1933 Pg.1</p> <p>Western Mail 12 April 1934 Pg.9</p> <p>Manjimup Mail & Jardee-Pemberton-Northcliffe Press 23 December 1937 Pg.2</p> <p>Manjimup Mail & Jardee-Pemberton-Northcliffe Press 7 July 1938 Pg.7</p> <p>The Blackwood Times 19 November 1948 Pg.9</p> <p>Western Mail 2 March 1939 Pg.23</p> <p>Shire Records: A31576 Vol1</p> <p>Shire Records: 021 Zinnecker's Conservation Plan</p> |

B* BRIDGETOWN FIRE STATION

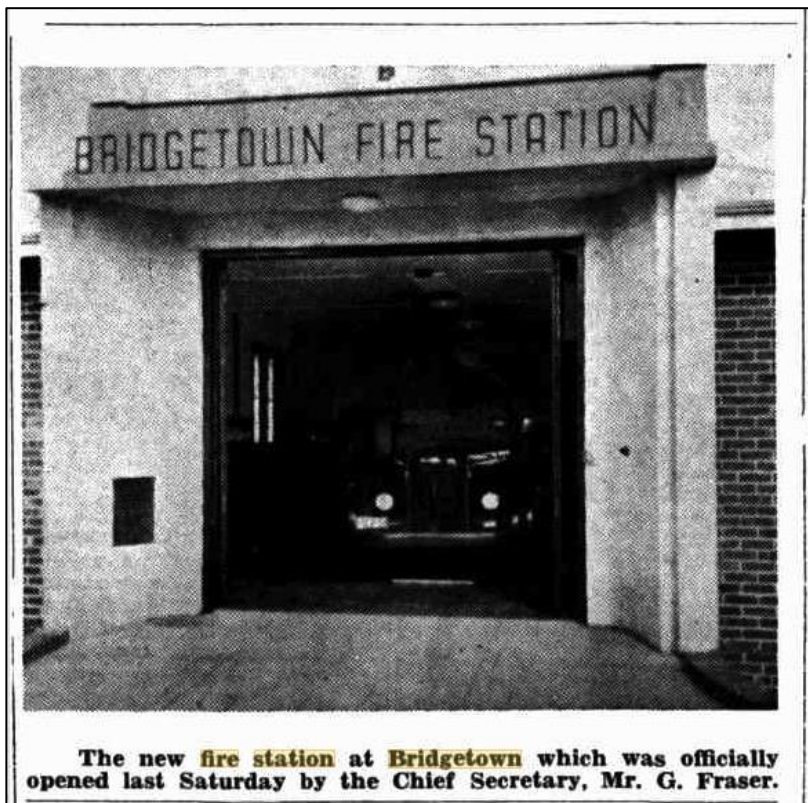
PLACE DETAILS

| | |
|--------------------------|--|
| Location/Address | Lot 151 (175) Hampton Street, Bridgetown (Cnr Lockley Street) |
| Title & Map Reference | Plan 64974 Vol/Fol 2802/770 -33.955779 116.136611 |
| Assess No (Shire Ref) | A5389 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Government: Fire Station Government: Fire Station |
| Ownership Details | State Government (DFES) |
| Public Access | Members and Volunteers |
| Associated place(s) | NA |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | High (Management Category B) |
| Other Heritage Listings | inHerit database Place Number 14441 - Referring to entry in the Municipal Heritage Inventory |





Photograph(s): date taken | 21 August 2018; 16 January 2019



Blackwood Times 17 September 1954

PHYSICAL DESCRIPTION

Construction Materials:

Roof

Corrugated Metal Sheeting

Walls

Common Brick, Weatherboard & Flush Panel Fibrous Cement

| | |
|-------------------------------|---|
| Other | Sheeting. Double Engine House: Rendered Brick |
| Architectural Style | 1954 building: Utilitarian, but with some elements of the post-war international style |
| Physical description | <p>The original section of the Bridgetown Fire Station is a single bay appliance shed constructed with a masonry façade (returning a short distance along the side walls), with timber framed construction behind. The façade features a plain rendered flat parapet formerly displaying the name of the station in metal lettering, below this there is a projecting rendered hood and side fins defining the main door. The walls either side of the main entry, and the side chimney, are in face brick, while the timber-framed section is clad with a combination of weatherboard (as a skirt to the underside of the windows) and flat fibrous cement sheeting. The roof is hipped and clad with corrugated profile sheeting.</p> <p>The ironwork signage “Bridgetown Fire Station” (created by local artist Gordon Holdsworth) was originally set on the pediment above the original garage aperture, but was reset on the pediment of the new Engine House (2010).</p> <p>The 2010 Engine House is built of rendered brick and features two large roller doors to accommodate modern fire trucks. This is set back from the street and complements the original design through the use of a flat stepped parapet and rendered walls.</p> <p>A small flat roof addition was also constructed in 2010 to connect the Engine House to a skillion addition on the side of the original building. The connecting space serves as a locker room and is constructed of matching materials to the original build.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Social & Civic (Community Services & Utilities) |
| Construction Date(s) | Single Bay Appliance Shed (1954) Skillion addition (not determined) Double Engine House and flat roof addition (2010) |
| Year of Demolition | NA |
| Associations | Builder – AD & D Dalton (1954) WA Fire Brigade Boards Architects – Duncan and Stevens (1954) Bridgetown Advancement Policy Pool Department of Fire and Emergency Services |
| Historical Notes | The Bridgetown Advancement Policy Pool became incorporated in 1945 and by 1948 they had completed purchases of all parcels of land which now incorporate Memorial Park and the lots in front of the parkland, facing |

| | |
|---------------------------------------|--|
| | <p>Hampton Street, including the future sites of the Fire Station and Infant Health Centre.</p> <p>The Bridgetown Volunteer Fire Brigade was formally established in December 1949. In September of the following year it was reported that Members of the Bridgetown Advancement Policy Pool had decided to call a meeting of bond holders to obtain approval for the sale of a block of land in Memorial Park to the W.A. Fire Brigades Board at an estimated cost of £100.</p> <p>The purchase of this land proceeded and the purpose built station, which was constructed by A.D. & D. Dalton, was officially opened by the Chief Secretary, Mr G Fraser, on 11 September 1954.</p> <p>This was part of the progressive development of fire brigades and stations in country towns by the Western Australia Fire Brigade Board during the inter and immediate post-war years and, like most other fire stations of the period, it was designed by Duncan, Stephen & Mercer (architects).</p> <p>The “standard” design for stations at that time featured a flat parapet, with a rendered flat hood and side fins around the single appliance door, flanked by face brickwork that returned a short distance along the side walls to accommodate a single window on each side. Behind this the buildings were timber framed. The roofs were hipped corrugated iron.</p> <p>Other fire stations built in the South West during the 1950s included Manjimup (1954), Boyup Brook (1956) and Margaret River (1956).</p> <p>At this time the service also contributed to the social life of the town, as evidenced by newspaper reports about the Bridgetown Fire Brigade’s annual ball, which was first held at the Bridgetown Town Hall in 1952.</p> <p>In 2010 a new double appliance shed and other facilities were built on the southern side of the original to meet current requirements for rural fire services.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | <p>The Bridgetown Fire Station is significant for its direct association with the provision of fire and emergency services in the area since 1954; and as a good example of the “standard” design used for rural and metropolitan fire stations in the mid 20th century.</p> <p>It is also forms part of a unified mid-20th century community service precinct, which is focussed around Memorial Park, and which collectively contributes to the community’s sense of place.</p> |
| Aesthetic Value | <p>The place is not of particular aesthetic value on its own, but it contributes to a unified mid-20th century community service precinct along the western side of Hampton Street, comprising the Ambulance Station (fmr) (B*); Fire Station (B*); Memorial Park and War Memorial (B*); Infant Health Centre (fmr) (B*); and CWA Hall (B*).</p> <p>The physical form of this group and the strong associations</p> |

| | |
|--------------------|---|
| | with community services and events contribute to the community's sense of space. |
| Historic Value | The building has historic value as the local fire station since 1954. It also helps to illustrate the important role that the Bridgetown Advancement Policy Pool played in the early post-WWII development of Bridgetown, including the provision of land for a new Fire Station and Infant Health Centre in the area around Memorial Park. |
| Research Value | ----- |
| Social Value | The Fire Station is of social value to present and past members, and to those in the community who have benefited from the services provided. |
| Integrity | The place has been used as the local fire station since 1954. |
| Authenticity | Moderate The original 1954 building has undergone some alterations and significant additions, but the original design intent can still be readily understood. |
| Rarity | ----- |
| Representativeness | The 1954 Bridgetown Fire Station is representative of the post war expansion of rural fire services in Western Australia by the Western Australian Fire Brigades Board and is a good example of the "standard" design used for their rural and metropolitan fire stations at that time. The original building and additions collectively represent the evolution of the operations of the Local and State fire fighting services since 1954. |
| SOURCES | |
| | Contemporary newspaper reports (trove.nla.au/newspaper) including: The Blackwood Times 23 December 1949 Pg.1 The West Australian 20 September 1950 Pg.10 The Blackwood Times 22 September 1950 Pg.1 The Blackwood Times 23 February 1951 Pg.7 The Blackwood Times 8 August 1952 Pg.6 The Blackwood Times 17 September 1954 Pg.1 <i>Thematic History of Fire Brigades in Western Australia</i> (prepared by the Department of Contract and Management Services for the Fire and Rescue Service of WA, 1996) |

B* BRIDGETOWN AMBULANCE HALL (FMR)

PLACE DETAILS

| | |
|--------------------------|--|
| Other Names | Savannah Café; Aromatic Passions Tea House |
| Location/Address | Lot 2 (179) Hampton Street Bridgetown |
| Title & Map Reference | D.24562 Vol/Fol 71/132A 116.136458; -33.955388 |
| Assess No (Shire Ref) | A5393 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Commercial – Vacant Health – Other (Ambulance Hall/Station) |
| Ownership Details | Private |
| Public Access | As commercial premise, but currently vacant |
| Associated place(s) | B31 Railway Institute (Fmr) |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | Medium (Management Category C) |
| Other Heritage Listings | ----- |





| | |
|---|--|
| Photograph(s): date taken | 21 August 2018; 14 November 2018 |
| PHYSICAL DESCRIPTION | |
| Construction Materials: Roof Walls Other | Clay Tiles (with Colorbond Portico & Garage) Common Brick Weatherboard Gable |
| Architectural Style | Post WWII (functional) |
| Physical description | <p>The Ambulance Hall (fmr) is of simple face-brick construction with a tiled gable-hipped roof. The large weatherboard street-front gable encompasses the full width of the façade to Hampton Street. The roof of the portico and garage were replaced with red Colorbond in December 2008 and the portico roof was changed from a flat to a pitched roof in 2009. The windows have timber frames as do the double entry glass doors.</p> <p>The building comprises the former meeting hall, office, triple garage, a commercial kitchen and toilet facilities.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Social & Civic (Community Services & Utilities) |
| Construction Date(s) | 1959 |
| Year of Demolition | NA |
| Associations | Railway Ambulance Corp. Bridgetown St John Ambulance Association, Bridgetown Branch |
| Historical Notes | The Bridgetown St John Ambulance volunteer branch has its roots in the Railway Ambulance Corp. Bridgetown Division, which formed in 1929 as part of the Railways. |

| | |
|---------------------------------------|--|
| | <p>In 1933 a meeting was held in the Road Board Hall to form a Bridgetown Sub Centre Committee of St John Ambulance and in 1939 the Committee leased the St Paul's Parish Hall (also the Railway Institute Hall) on the corner of Rowley and Brockman Streets, Bridgetown (B31). The Committee purchased the hall in 1939 and final payments were made in 1944.</p> <p>By 1950 the hall was increasingly being leased by the Bridgetown Primary School which lacked space at its Roe Street campus. The Bridgetown Advancement Policy Pool had ear marked land for a new Ambulance Hall fronting Hampton Street, following their acquisition of numerous lots for the creation of the Bridgetown Memorial Park. However, in early 1951, the Bridgetown Centre of the St John Ambulance Association advised that <i>"in view of the heavy expense involved in the building of new premises, it did not intend to make use of the offer of land"</i>.</p> <p>It was not until 1959 that a new Sub Centre was built on the corner of Hampton Street and Lafferty Street, which was later renamed Lockley Avenue in 'memory of the work done by Mr Jack Lockley' a long time volunteer of St John Ambulance Bridgetown, Life Member and Chairman from 1961-1973. This was the first purpose built Sub Centre for Bridgetown, by local builder Moyes & Son at a cost of £5,490. Whilst in use as the Bridgetown Ambulance Hall, flag poles stood either side of the front portico, to fly the National and St John Ambulance flags.</p> <p>In 1980 an extra garage bay was added by Neville Millwood at a cost of \$9,413. In c.1994, a small office addition on the south side enclosed the original side entry to the building.</p> <p>The place remained the base of Bridgetown St John Ambulance until 2007, when a new purpose built Sub Centre was built in Pioneer Street, on the back of the Bridgetown Hospital land.</p> <p>The Shire sold the Ambulance Hall (fmr) in 2008 and was adapted as a teahouse (café), with minor alterations internally to create a modern kitchen and disabled toilet, plus changes to the portico roof. It was used as a grocery store for a short while in 2015 and became a café again in 2016 until early to mid 2018.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | <p>The Bridgetown Ambulance Station (Fmr) is significant as the first purpose built Ambulance Centre in Bridgetown, which functioned as a vital part of community life from 1959-2007.</p> <p>It is also forms part of a unified mid-20th century community service precinct, which is focussed around Memorial Park, and which collectively contributes to the community's sense of place.</p> |
| Aesthetic Value | <p>The place is not of particular aesthetic value on its own, but it contributes to a unified mid-20th century community service precinct along the western side of Hampton Street, comprising the Ambulance Station (fmr) (B*); Fire Station (B*); Memorial Park and War Memorial (B*); Infant Health Centre (fmr) (B*);</p> |

| | |
|--------------------|---|
| | <p>and CWA Hall (B*).</p> <p>The physical form of this group and the strong associations with community services and events contribute to the community's sense of space.</p> |
| Historic Value | <p>The Bridgetown Ambulance Station (Fmr) is of historical value as the home of the St John Ambulance Association, Bridgetown Branch, for nearly 50 years and the first purpose built Ambulance Centre in Bridgetown.</p> |
| Research Value | <p>Being that the building was purpose built, it demonstrates the operating modes for volunteer Ambulance Sub Centres in the second half of the 20th century, showing advancements following the war efforts.</p> |
| Social Value | <p>The place has social value as an Ambulance Sub Centre which served the community for over 50 years</p> <p>It also has some social value for its subsequent use by café businesses, which provided a meeting place for both local residents and visitors.</p> |
| Integrity | <p>Low</p> <p>In 2006 the building was vacated by the St John Ambulance Brigade/Association and in 2009 zoning changed from Public to Commercial.</p> |
| Authenticity | <p>Moderate</p> <p>The original design intent of the building is clear, although there have been some alterations since it ceased to be used by the St John Ambulance Association.</p> |
| Rarity | <p>-----</p> |
| Representativeness | <p>The building is representative of a mid-20th century purpose-built Ambulance station. It is likely to be representative of the facilities developed for local ambulance services in country towns during this period.</p> <p>The Heritage Council's database currently identifies 10 regional ambulance buildings, but to date no comparative assessment has been undertaken.</p> |
| SOURCES | |
| | <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <p style="padding-left: 40px;">The Blackwood Times 23 February 1951 Pg.7</p> <p style="padding-left: 40px;">The Blackwood Times 3 December 1954 Pg.10</p> <p>St John Ambulance Minutes of Meetings, courtesy of John Jones.</p> <p>"Sixty Years On" – St John Ambulance Australia Bridgetown Sub Centre</p> |

B* BLACKWOOD MATERNITY HOSPITAL (FMR)

PLACE DETAILS

| | |
|--------------------------|--|
| Other Name(s) | Nurse Mesnil's |
| Location/Address | Lot 1 (66) Steere Street, Bridgetown |
| Title & Map Reference | Diagram 5653 Vol/Fol 1067/685 -33.9587254; 116.1441372 |
| Assess No (Shire Ref) | A6228 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Single Residence Hospital (Maternity) |
| Ownership Details | Private |
| Public Access | No |
| Associated place(s) | ----- |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | Medium (Management Category C) |
| Other Heritage Listings | ----- |





Photograph(s): date taken

Steere St front view & Barlee St side view. 9 April 2019

PHYSICAL DESCRIPTION

Construction Materials:

Roof

Corrugated Iron

Walls

Timber Weatherboard

Other

Brick Chimneys

Architectural Style

Inter-war – simple weatherboard house

Physical description

The weatherboard and short sheet iron construction was built in a restrained inter war style. It sits some two metres above ground level at its front elevation, meeting ground level at the rear as seen along Barlee Street, with the exposed underfloor areas being partially screened by horizontal battens.

Details to the main façade include a low rough-cast rendered gable; a mixture of double-hung and casement windows; square timber verandah and stair balusters; and cast-iron lace brackets to the front verandah (the latter being more consistent with the Victorian era).

The front of the building appears to be original construction, while at the rear south west of the building a brick addition (lounge) has been made c.1960's, with French doors now leading out to the patio. A laundry has also been enclosed or added to the south east exterior wall of the original construction.

The front door opens into a long hallway, with rooms opening either side. Original internal features remain including high skirting boards, corner fireplaces and surrounds in bedrooms, kitchen oven recess, picture rails, timber floorboards, air vents and windows.

Condition

Good

| HISTORICAL DESCRIPTION | |
|-------------------------------|--|
| Historic Theme | Social & Civic Activities (Community Services & Utilities); Occupations (Commercial & Service Industries); Demographic Settlement (Workers); & People (Innovators) |
| Construction Date(s) | Completed January 1922 |
| Year of Demolition | NA |
| Associations | (Nurse) Juliette Eugene Bond (nee Mesnil) A.T.N.A. Certified Obstetric (Owner and Manager of Blackwood Maternity Hospital). |
| Historical Notes | <p>Nurse Juliette Mesnil appears to have done at least some of her nursing training at Cue-Day Dawn Hospital in the Murchison, being named as 'Miss' Mesnil in January 1917.</p> <p>According to the Government Gazette, WA April 1, 1926, Juliette Mesnil qualified as a midwife on the 5 December 1919, at King Edward Memorial Hospital, WA.</p> <p>In May 1920 Nurse Mesnil is reported to have been arranging for the establishment of a private hospital in Brookton, which was in operation by May 1920: "<i>Nurse Mesnil is now prepared to receive patients</i>".</p> <p>Despite the Brookton community's appreciation for Nurse Mesnil's services, they had for some years been raising funds for a public hospital, which was realised in April 1921, "<i>Bethesda Hospital, under control of Brookton Board of Health, is now open to receive patients under the care of Nurse Jones.</i>"</p> <p>On 5th February 1921, the South Western Times advised that Nurse Mesnil, late of Brookton, had arrived in Bridgetown during the week, and was available for professional interview. It was also reported in the minutes of the Bridgetown Road Board meeting in the South West Times (15 October 1921), that Nurse Mesnil had submitted a written request to have removed or lopped, four trees in Barlee Street.</p> <p>On 3rd February 1922 the Bunbury Herald and Blackwood Express reports:</p> <p style="padding-left: 40px;"><i>A Nurse's Enterprise. One of the most recent erections is the Blackwood Maternity Hospital, owned by Nurse Mesnil. It is a very commodious building, and is designed according to the most modern hygienic principles.</i></p> <p>On the 7th of February, the same newspaper reported the arrival of the first baby at Nurse Mesnil's new maternity home in Steere Street, (corner of Barlee Street), "<i>proud parent being Mr & Mrs Peter Warburton (nee Winsome Ewing)</i>". [Piers Egerton Warbuton]. According to the report, Judith Egerton-Warburton was born between 29th January and 4th February 1922. Sadly Judith died just days after her fifth birthday.</p> <p>Nurse Mesnil is mentioned by name in birth notices, advertising of Blackwood Maternity Hospital and reported minutes of the River Improvement League Bridgetown (of which the President was Mr C. Bond), until at least 1928.</p> |

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| | <p>On August 6th 1928, Nurse Mesnil married local orchardist Charles Bond. However according to the Electoral Rolls, Juliette listed her Steere Street property (Maternity Hospital) as her primary residence, while Charles remained on his orchard property in May Street, (approx. two km to the east), until at least 1936. In January of 1933, Charles was still the president of the River Improvement League.</p> <p>In 1936 the Bridgetown Hospital (B28) on Roe Street was extended to include a Maternity ward, which may have had an effect on Nurse (Mesnil) Bond's Maternity Hospital.</p> <p>At this stage it is not known exactly when the Blackwood Maternity Hospital closed, however when Juliette's mother died in 1940, Juliette and her husband were living in Waterman's Bay, City of Stirling, Perth, and her brother (Main Roads Board Engineer) was living in Bridgetown. The 1943 Electoral Rolls also have Charles and Juliette living in Margaret Street, Waterman Bay, Perth. It seems Juliette and Charles did not have any children of their own, and Juliette passed away in 1945 (Waterman's Bay) at the age of 67.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | The Blackwood Maternity Hospital (Fmr) is significant as a place of midwife assisted birthing for the community, from 1922 until around 1936. |
| Aesthetic Value | Despite some additions to the rear, the Maternity Hospital/home has retained much of its simple 1920's character. |
| Historic Value | The Blackwood Maternity Hospital has medium historic value as a registered birthing hospital for around 15 years. It was the first purpose built birthing Hospital in the district, as opposed to other places which were family homes with a designated birthing room. |
| Research Value | ----- |
| Social Value | The building was of high social value during the 1920's and 1930's, as women would come to Nurse Mesnil for check- ups throughout pregnancy, for lying-in, birthing and recovery. |
| Integrity | Low The building was constructed as a maternity hospital, but has been a private residence since approximately 1940, when Juliette moved to Perth. |
| Authenticity | Medium to High The building has had some minor changes, but retains its original structure and character. |
| Rarity | The building is rare for having been an early purpose built Maternity Hospital, the first in the Blackwood – Warren District. |
| Representativeness | The Blackwood Maternity Hospital (Fmr) represents the culture around birthing in the 1920's and 1930's where midwives were seen as the primary choice to deliver a baby. |

SOURCES

Contemporary newspaper reports (trove.nla.au/newspaper) including:

The Murchison Times and Day Dawn Gazette 19 January 1917

The Pingelly Leader 20 May 1920 Pg.3

Pingelly Leader 14 April 1921 Pg.3

South Western Times 5 February 1921 Pg.5

South West Times 15 October 1921 Pg. 8

Bunbury Herald and Blackwood Express 3 February 1922 Pg.8

Bunbury Herald and Blackwood Express 4 February 1922 Pg.4

Bunbury Herald and Blackwood Express 7 February 1922 Pg.3

South Western Times 4 March 1926 Pg.4

Sunday Times 9 August 1936 Pg.39

Manjimup Mail and Jardee-Pemberton- Northcliffe Press 13 January 1933 Pg.1

Government Gazette, WA April 1, 1926, Pg.692

B* BRIDGETOWN AGRICULTURAL SHOWGROUNDS

PLACE DETAILS

| | |
|--------------------------|--|
| Other Name(s): | Nelson Agricultural Showgrounds |
| Location/Address | Lot 915 (38) Peninsula Road, Bridgetown |
| Title & Map Reference | P218452 Vol/Fol 2221/7 -33.951888 116.130616 |
| Assess No (Shire Ref) | A39081 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Social/Recreational : Agricultural Hall; Stockyards Social/Recreational : Agricultural Hall; Stockyards |
| Ownership Details | Bridgetown Agricultural Society Inc. |
| Public Access | Yes |
| Associated place(s) | Site of Original Show Grounds (B39) |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | High (for the long-term use of the site as an agricultural showground) (Management Category B) |
| Other Heritage Listings | NA |



Main Entrance, JW Blechynden Memorial Gates built in 1931



Aerial Photo 2017



Construction Jnr Farmers Hall 1956 with Presidents Room behind.

Pictured: Murray Lathwell, Roy Bolton, Jeff Marshall & Bob Evans (Picture by Bill Shephard)



Original Pavillion and Rotunda, Show Day 1965

Photograph(s): date taken

Gates and Grounds – 2018, Aerial Photo 2017

PHYSICAL DESCRIPTION

Construction Materials:
Roof
Walls
Other

Various – See Physical Description

Architectural Style

Vernacular

| | |
|-------------------------------|---|
| Physical description | <p>The Bridgetown Agricultural Showgrounds currently includes the Presidents Room, Rowan Hall with Secretary's Office, Junior Farmer's Hall with adjoining open shed and ablution block to rear, brick toilet block, Centenary Hall, wool shed, cattle pens, poultry pens, sheep pens, horse yards, old timber 8 block, Bridgetown Blues (storage) shed, large ring/oval, ringside bench seating, rotunda, and wrought iron entry gates by Gordon Holdsworth.</p> <p>The Presidents Room (building) is of red brick construction (in a 1950's design) with a red Colorbond roof, as is the ablution block. The Junior Farmers Hall, wool shed and Rowan Hall are of timber construction with red Colorbond rooves. Centenary Hall, the open shed and the majority of the stock pens are of metal construction with corrugated metal sheeting for the rooves. The rotunda is constructed of timber and Colorbond.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | <p>Social and Civic Activities</p> <p>Occupations (Grazing, pastoralism, apple and dairying; Rural industry and market gardening; Timber industry; Intellectual activities, arts and craft.)</p> |
| Construction Date(s) | From 1905. Many of the existing structures date from 1940's to 1960's, with ongoing repairs and maintenance. |
| Year of Demolition | NA |
| Associations | <p>Central Southern Districts Agricultural Society 25 June 1885</p> <p>Nelson Agricultural Society 29 June 1893</p> <p>Also unofficially listed as Nelson District Agricultural Society</p> <p>Bridgetown Agricultural Society Inc. 21 July 1916</p> <p>Junior Farmers Club</p> |
| Historical Notes | <p>The Site of Original Showgrounds (B39) in Bridgetown was on Steere Street, approximately between the railway line and Roe Street, and was used between 1885 and 1905.</p> <p>The 'new' (current) Bridgetown Agricultural Showgrounds were opened on 23 November 1905 by Mr Gregory, Minister for Mines, with the 21st show held that day at the new grounds.</p> <p>In addition to its role promoting agricultural pursuits of the district, the importance of the agricultural show to the social life of the community at that time is reflected in the following extracts from report on the 1905 event:</p> <p><i>From, a social stand point the Show was a distinct improvement even on former years. It proved indeed and in fact a reunion of the district, and a happy common ground for the interchange of ideas</i></p> <p><i>Wednesday night's train was literally packed, and Thursday's special was crowded to suffocation. The people, indeed, trooped in more than usual. Every hotel was crowded to excess and beds were made up in places which showed some ingenuity on the part of the licensees.</i></p> |

Newspaper reports of the early twentieth century also indicate that, in the evenings, banquets, balls and other social events were arranged to coincide with the influx of visitors and dignitaries.

At the Annual Meeting on 21 July 1916, the Nelson Agricultural Society seems to have changed its name, with the newspapers thence calling it the Bridgetown Agricultural Society and the grounds becoming known as the Bridgetown Agricultural (Society) Showgrounds.

Much of the early work was carried out by Mr Alfred Cullen, who moved to the district in 1897 and was a member of the Society and President for a total of fifteen years. Following his death on 30 August 1940, the South Western Times reported on the great work he had done for the Agricultural Society, including the construction of the ring (main oval), improvements to buildings and grounds and the planting of an orchard, most of which was done at his own cost.

The original pavilion and rotunda (built 1905) were located west of the current horse yards. The pavilion was badly damaged by Cyclone Alby in April 1978 and removed, while the rotunda was 'sledded' to its current position south of the Junior Farmers Hall.

The JW Blechynden Memorial Gates at the main entrance from Peninsula Road were built in 1931 to honour John William Blechynden (d. 12 January 1931). Designed by Architect P.W Harrison of Perth under instructions from Mr Alfred Cullen, and constructed by Mr Christie with assistance from Alfred Cullen and community donations.

The Presidents Room Memorial to Alfred Cullen was officially opened by Mrs May Cullen on 11 November 1955 and the Junior Farmers' Hall was built by the Junior Farmers Club members in 1956.

Aside from the Annual Agricultural Show and Annual Fruit Show, the grounds and buildings were previously home to Football Clubs, the Trotting Association, Cycling Club, Cricket Club, used for school sports carnivals, community sport and recreation events, plus Horse and Pony Club events.

From 1945 there were discussions between the Agricultural Society and the Road Board, to see if an agreement could be reached for the Road Board to take over the ownership of the grounds, to better develop the site for sporting use for the whole community. Following negotiations with the Public Works Department and the Registry of Titles Office, the ratepayers decided on the Road Boards' proposal to move to Leaning Tree Hill (current Bridgetown Sportsground). The Trotting Club relocated in 1947 and the Football Clubs settled in by 1955.

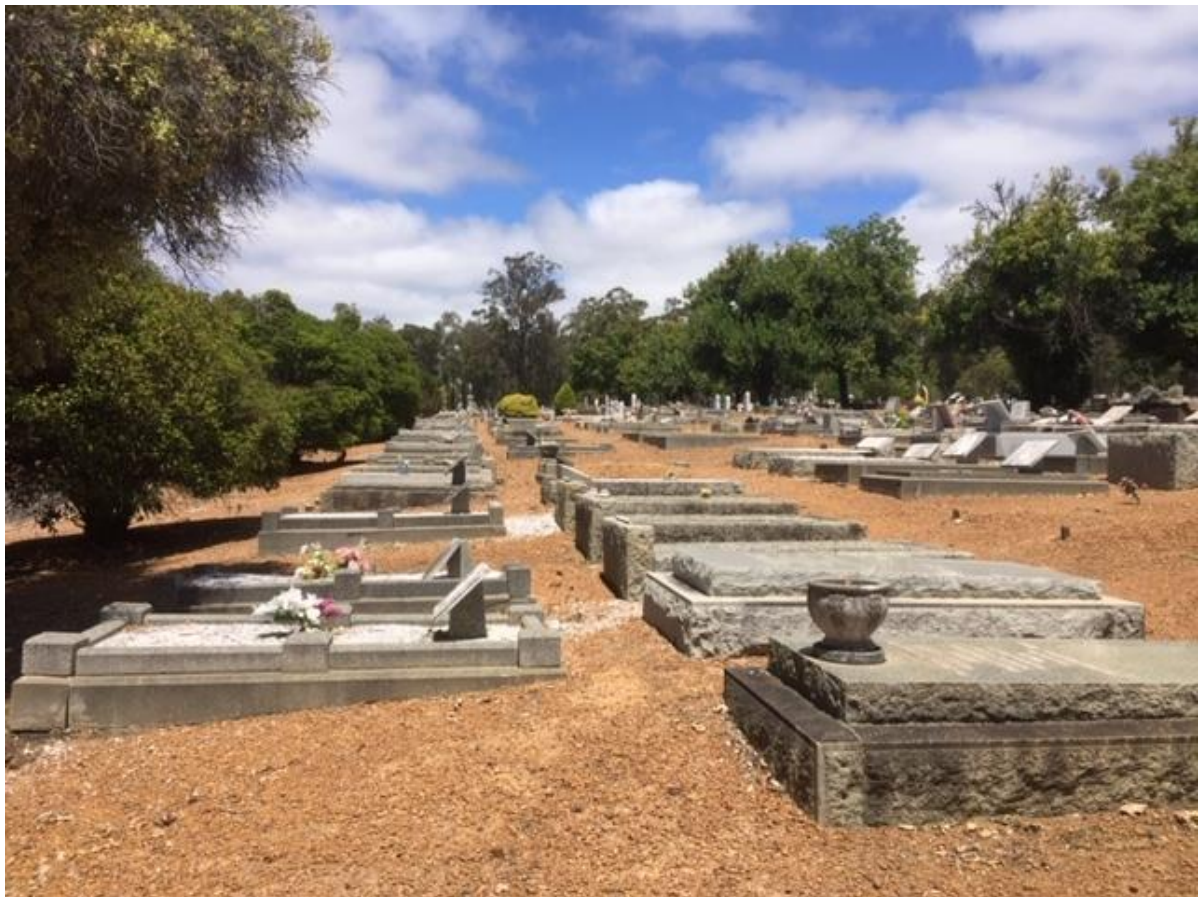
The showgrounds continue to be used for the annual Bridgetown Agricultural Show, Downunder Country Music Festival, Australia Day Awards Breakfast and for camping during the annual Blackwood Marathon and Blues at Bridgetown Music Festival. The grounds and buildings are also hired out for large group events, weddings and parties.

| CULTURAL HERITAGE SIGNIFICANCE | |
|---------------------------------------|--|
| Statement of Significance | The Bridgetown Agricultural Showground is significant for its social and historic values as a long-term focus for agricultural, and other cultural events since 1905. |
| Aesthetic Value | The Agricultural Grounds are of moderate aesthetic value, being well laid out with buildings of simple designs. |
| Historic Value | High The Showgrounds have been in use since 1905, not only holding the annual Agricultural show, but the many other events. |
| Research Value | ----- |
| Social Value | The showgrounds have high social value, for bringing the community and visitors together for so many regular events throughout the years. |
| Integrity | High The grounds appear to have been vacant, somewhat uncleared land prior to acquisition by the Nelson Agricultural Society, and have been used for agricultural, sporting and other cultural events since 1905. |
| Authenticity | Moderate. The original pavilion has been demolished and most of the current buildings were constructed around the 1940s to 1960s. |
| Rarity | NA |
| Representativeness | The Bridgetown Agricultural Showgrounds are representative of a well laid out rural Australian Agricultural Showgrounds. |
| SOURCES | |
| | <p>Historic photos provided by Bill and Shirley Shepard.</p> <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <ul style="list-style-type: none"> Blackwood Chronicle and South West Mining News 15 November 1905 Pg.3 Southern Times 21 November 1905 Pg.5 Southern Times 28 November 1905 Pg.5 The Blackwood Times 29 November 1905 p 3 The West Australian 30 August 1916 Pg.9 Western Mail 21 October 1937 Pg.4 The Blackwood Times 8 April 1949 Pg.1 South Western Times 11 September 1940 Pg.4 Shire records: Reserve 21272 |

B* BRIDGETOWN CEMETERY

PLACE DETAILS

| | |
|--------------------------|---|
| Location/Address | Lot 873 Eastcott Avenue, Bridgetown |
| Title & Map Reference | P211455 LR3151-14 ^9915 (C Class) -33.958049 116.12186 |
| Assess No (Shire Ref) | A12902 |
| Place Type | Historic Site |
| Use: Current Original | Cemetery Cemetery |
| Ownership Details | Shire of Bridgetown-Greenbushes |
| Public Access | Yes |
| Associated place(s) | B25.Bridgetown Pioneer Cemetery (Nelson Street, Bridgetown) |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | High (Management Category B) |
| Other Heritage Listings | NA |



Cemetery Rows 29 January 2019



Boronia Garden Memorial Wall 14 August 2018



Aerial Photo November 2017



Monuments of John & Kate Allnutt, Joseph & Eliza Smith, Henry & Elizabeth Doust
14 August 2018

| | |
|---------------------------|----------------|
| Photograph(s): date taken | As shown above |
|---------------------------|----------------|

PHYSICAL DESCRIPTION

| | |
|---|--------|
| Construction Materials: Roof Walls Other | Varied |
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|---------------------|----|
| Architectural Style | NA |
|---------------------|----|

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|----------------------|--|
| Physical description | <p>The Bridgetown Cemetery is on a reserve covering 11.58ha, of which only approximately a quarter is cleared of the native gumtrees. As at the beginning of 2019 the cemetery contains a total of 1938 gravesites (plots), 112 places in a double faced Niche Wall and 36 memorial 'places' on the 'Boronia Garden Memorial Wall'. There are also two rose gardens and a number of memorialised trees.</p> <p>The cemetery is divided by three main avenues, lined with trees, with gravesite plots laid out for denominations of Methodist, Roman Catholic, Uniting and Anglican, as well as non-denominational. The Niche Wall, Boronia Garden Memorial Wall and new Lawn Cemetery Section are all non-denominational.</p> <p>The types of headstones, monuments and ledgers vary in size and materials. A number of the more elaborate older gravesites are mounted cross monuments surrounded in wrought iron fencing or rough cut granite. Some of the more elaborate contemporary gravesites are a complete ledger of polished granite. There is also a growing number of headstones and ledgers with laser cut pictures of the deceased.</p> |
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| Condition | Good |
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HISTORICAL DESCRIPTION

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|----------------|---|
| Historic Theme | People (Early Settlers, Local Heroes & Battlers); Demographic |
|----------------|---|

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|----------------------|---|
| | Settlement & Mobility; Social & Civic Activities, (Immigration, Emigration, Settlements) (Community Services & Utilities, Religions) |
| Construction Date(s) | From 1908 |
| Year of Demolition | NA |
| Associations | Early settlers including John and Kate Allnutt; Joseph and Eliza Smith; Henry and Elizabeth Doust. |
| Historical Notes | <p>The first Cemetery in Bridgetown was Pioneer Cemetery, situated on the corner of Nelson Street and Pioneer Street (previously Campbell Street), close to the centre of town. This cemetery came into use in c.1878.</p> <p>The Pioneer Cemetery was cleared, consecrated, and loosely officiated over by the Anglican Church, rather than being a public cemetery. There were denominational sections for Anglican, Presbyterian and Roman Catholic.</p> <p>By 1905 the Pioneer Cemetery was becoming ill-maintained and the question of public health was being asked due to the burial sites being so close to Geegelup Brook and other tributary creek lines. This also led to the question of where all the fees to the Anglican Church were being spent, if not on the cemetery. Some dispute also began as to which Ministers were allowed to hold burial rites in which sections, as not all religions were catered for. This led to the proposal of a new Public Cemetery for Bridgetown.</p> <p>A Public Cemetery Board was created and plans began, with much discussion and some dispute from the public. Some 28 acres of bushland was allocated, approximately 1 km further west along Nelson Street, from the Original (Pioneer) Cemetery. Clearing began with two and a quarter acres on the eastern end of the reserve, around October 1908 with denominational sections and plots laid out soon after.</p> <p>The Cemetery was officially Gazetted on the 23 July 1909, however the first burial had already taken place on the 25 June 1909. (Mrs Elizabeth Mary May, first wife of John May, Grave 24; Section 1; compartment 1).</p> <p>A number of Bridgetown's most well known early pioneers are buried here, including John & Kate Allnutt, Joseph and Eliza Smith and Henry and Elizabeth Doust. All three of these sit on a double plot with a single monument for both husband and wife, with a cross atop. That of the Dousts' being a Celtic Cross.</p> <p>Other notable historic persons buried here are HA Gordon Holdsworth (local & international artisan), Francis Edward Sykes Wilmott (MLA, a founder of the Country Party/National Party) and Ltnt Colonel Henry George Vialls (British Army; Boer War)</p> <p>Other early European settlers buried here, many of whose descendants still live in the local area, include members of the Allnutt, Bagshaw, Blechynden, Browne, Crowd, Doust, Egerton-Warburton, Hall, Hester, Klopper, Lynam, May, McAlinden, Mottram, Moulton, Scott, Smith, Walter, Wheatley,</p> |

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| | Williams and Willmott families. |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | The Bridgetown Cemetery is a memorial, tribute and record of the people of the Bridgetown District, from the earliest settlers to the more recent. |
| Aesthetic Value | Bridgetown Cemetery is of moderate aesthetic value as a well laid out cemetery, with simple to more elaborate gravesites, rose gardens, niche wall, garden wall and lawn section. |
| Historic Value | Bridgetown Cemetery is of high historic value as a record of many of the early settlers of the Bridgetown district, their families that followed and other inhabitants over the years. |
| Research Value | The Bridgetown Cemetery is of high to moderate research value. |
| Social Value | Bridgetown Cemetery is of high social value to the community. It is a place where family and friends come together either immediately following the death of a loved one or in ongoing visits. It can be a place of research and interest for people tracing family or local history. |
| Integrity | High |
| Authenticity | High The Bridgetown Cemetery has had no changes to previous gravesites, but continues to grow and develop as more burials and memorial spaces are needed. |
| Rarity | NA |
| Representativeness | The Bridgetown Cemetery is typical of a country cemetery from the early 1900's. |
| SOURCES | |
| | Government Gazette WA 23 July 1909 Pg. 14-16 Shire Cemetery Records Contemporary newspaper reports (trove.nla.au/newspaper) including: The Collie Miner 20 October 1908 Pg.4 The Blackwood Times 12 July 1905 Pg. 4 The Manjimup Mail And Jardee-Pemberton Northcliffe Press 3 March 1933 Pg. 6 |

B* BRIDGETOWN GIRL GUIDE HEADQUARTERS

PLACE DETAILS

| | |
|--------------------------|--|
| Other Name(s) | Girl Guides Hut |
| Location/Address | Lot 7 (63) Steere Street, Bridgetown |
| Title & Map Reference | P.2955 Vol/Fol 1418/92 -33.958349 116.143287 |
| Assess No (Shire Ref) | A6197 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | vacant Girl Guides Hall |
| Ownership Details | Girl Guides Western Australia |
| Public Access | Not at present |
| Associated place(s) | ----- |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | High (Management Category B) |
| Other Heritage Listings | ----- |





Photograph(s): date taken

9 April 2019 & c.1945 (Courtesy of Sue Waters)

| PHYSICAL DESCRIPTION | |
|---|--|
| Construction Materials: Roof Walls Other | Metal – Corrugated Colourbond Timber – Weatherboard Brick Chimney |
| Architectural Style | Utilitarian, with some window and porch detailing influenced by the Californian Bungalow style. |
| Physical description | <p>The Bridgetown Girl Guides Headquarters consist of a main hall, adjoining rear hall and kitchen and an attached skillion roofed store room. The main hall is accessed from ground level at the front, but the sloping site means that the rear hall/kitchen wing is elevated at the rear, requiring an external stair. The rear storage room is set at ground level and the timber cladding is of a different cut to the front portion, indicating it is likely a later addition. An externally expressed brick fireplace is located at the eastern end of the main hall.</p> <p>The place has stained/oiled weatherboard walls on all sides and a red Colourbond roof (which replaced the former red painted corrugated iron roof sheeting in 2013). What appears to be the original iron roof remains over the storeroom.</p> <p>The wide gabled entrance porch (featuring vertical battens to the face of the gable and robust paired timber posts); tapered door and window frames; flared timber lintels; high-waisted three-panel door; decorative 'projecting rafters' over the windows; and the window glazing are all consistent with the Inter-War era and enliven the otherwise simple weatherboard building.</p> <p>The fibre cement sheeting on the side gable appears original, however that on the rear gable seems to have been replaced, possibly when the roof sheeting was renewed in 2013.</p> <p>What appears to be the original signage for the Bridgetown Girl Guide Headquarters' remains across the front of the entrance porch.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Social and Civic Activities (Sport, recreation and entertainment; Institutions; Cultural Activities) |
| Construction Date(s) | 1934 |
| Year of Demolition | NA |
| Associations | <p>Girl Guides Western Australia</p> <p>Girl Guides Australia</p> <p>Mrs. E Abbotts (District Commissioner 1929 – 1938) & Divisional President</p> <p>Mrs EG Hall (District Commissioner 1938 – c.1947 and Divisional Commissioner c.1947 – c.1954</p> |
| Historical Notes | According to the Heritage Council's assessment documentation for the Paxwold Girl Guides Camp, Guiding |

| | |
|---------------------------------------|---|
| | <p>began in Western Australia <i>with a public meeting in the Perth Town Hall on 28 June 1915, under the sponsorship of the Women's Service Guild. The first Guide rally in Western Australia was held in May 1916, with 300 Girl Guides participating ... [and] during the 1920s membership grew rapidly.</i></p> <p>The Bridgetown branch of Girl Guides was established in 1929 and following the purchase of land in 1932, a purpose built hut was constructed in 1934.</p> <p>This appears to have been a relatively early example of a purpose-built guide hall as newspaper reports indicate that the first building of this type was erected in Geraldton in March 1929.</p> <p>In early 1935 the West Australian reported on the opening of their new Bridgetown Girl Guide headquarters:</p> <p><i>The State Commissioner for Girl Guides (Mrs. E. Lee Steere) visited Bridgetown on February 11 and officially opened the headquarters of the Bridgetown Girl Guide Association. The erection of this building, which is a substantial one, was made possible when £100 was raised by the girls, and the balance of the money required was loaned by a local resident. A welcome was extended to Mrs. Lee Steere by Messrs. R. C. Williams (representing the road board) and A. Cullen (of the Agricultural Society). The Divisional and District Commissioner (Mrs. E. Abbotts) joined in the welcome and sincerely thanked Mrs. Lee Steere for visiting the town and officially opening the building. She also took the opportunity of thanking all those who had assisted the movement and specially the road board for the part it had played. With wishes of good luck, Mrs. Lee Steere turned the key to open the new building. When afternoon tea had been served an interesting programme was given by local girl guides.</i></p> <p>According to the Certificate of Title for this parcel, the land was transferred to the Girl Guides Association Western Australia on the 25 January 1950. It previously had a succession of private ownerships.</p> <p>The Bridgetown Girl Guides ceased to operate in c.2011.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | <p>The Bridgetown Girl Guide Headquarters is significant:</p> <ul style="list-style-type: none"> • As a purpose built Girl Guides headquarters (hut) • As the focus for community activities for local girls from the mid 1930s • As part of the on-going consolidation of the town with the establishment of clubs and development of community facilities during the inter-war years |
| Aesthetic Value | <p>The Bridgetown Girl Guides Headquarters (hut) is of simple construction with typical characteristics of 1930's construction.</p> <p>It has landmark value for the people of Bridgetown, being set back but visible on Steere Street, being a busy thoroughfare of the town. It has remained an unchanged landmark since 1934,</p> |

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| | with no alterations to the facade. |
| Historic Value | The Bridgetown Girl Guides Headquarters are of historic value as a purpose built hut for Girl Guides WA (Bridgetown), serving such purpose until Bridgetown Girl Guides folded in c.2011. Soon after Bridgetown Scouts began leasing the building from Girl Guides Australia. The Bridgetown Scouts have joined with and meet at the Manjimup Scouts, and hence the building is currently unused, with a community group expressing interested in a new lease. |
| Research Value | ----- |
| Social Value | The Girl Guide Hut is valued by the community as having been the home of Girl Guides in Bridgetown from 1935 – c.2011. |
| Integrity | Medium The place is presently unused but its original use can still be readily interpreted and understood. |
| Authenticity | High It would appear that there have been few structural changes to the Girls Guide Headquarters, but rather only maintenance and repair. |
| Rarity | The readily available evidence suggests that this may be a rare example of its type. The Bridgetown Girl Guides headquarters is one of only six huts in the State which remain owned by Girl Guides WA. All other packs now run out of community (government) or other privately owned buildings. No comparative assessment has been undertaken to determine how many Girl Guide headquarters (huts) were purpose built in country areas and how many of these are still extant. Note: the only purpose-built girl guide hall currently identified in the Heritage Council's database, InHerit, is located at Northampton (a timber-framed, fibre cement clad building constructed c.1939) |
| Representativeness | During the twentieth century, the Girl Guides was a highly popular movement throughout Australia, and it is assumed there would have been meeting places in many locations. However, in the absence of a comparative assessment, it is not known how many were purpose built and if this was a typical example of the inter-war period. |
| SOURCES | |
| | Contemporary newspaper reports (trove.nla.au/newspaper) including: The Daily News 18 March 1929 Pg.7 Sunday Times 11 December 1932 Pg.5 The West Australian, 19 December 1934 Pg.3 The West Australian, 15 February 1935 Pg. 7 Manjimup Mail & Jardee, Pemberton, Northcliffe Press |

| | |
|--|--|
| | <p>8 December 1938 Pg. 4 Manjimup Mail & Jardee, Pemberton, Northcliffe Press 13 October 1944 Pg.4 The Blackwood Times 24 September 1954 Pg. 7 Heritage Council of Western Australia assessment documentation for the Paxwold Girl Guides Camp</p> |
|--|--|

R* BRIDGETOWN GOLF COURSE AND CLUBHOUSE

PLACE DETAILS

| | |
|--------------------------|--|
| Other Name(s) | Bridgetown Golf Links |
| Location/Address | Lots 6799 and 10164 (RSN 39) Bill Baldock Drive, Hester Brook |
| Title & Map Reference | P82511 Vol/Fol 2037/937 -33.915899; 116.132362 |
| Assess No (Shire Ref) | A27206 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Social/Recreational (Other Sports Building) Social/Recreational (Other Sports Building) |
| Ownership Details | Bridgetown Golf Club Inc. |
| Public Access | Yes. Members and Visitors |
| Associated place(s) | Land behind the Old Rectory (B44) Lot 4 Brockman Highway – first Bridgetown Golf Links. |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | Medium (Management Category C) |
| Other Heritage Listings | ----- |





Photograph(s): date taken 9 April 2019

PHYSICAL DESCRIPTION

Construction Materials:

| | |
|-------|--------------------------------------|
| Roof | Metal – Zinalume |
| Walls | Timber – Weatherboard |
| Other | Upper walls: Fibrous cement sheeting |

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|---------------------|------------------------|
| Architectural Style | Inter-war - functional |
|---------------------|------------------------|

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| Physical description | <p>The Bridgetown Golf Club Inc. club house is constructed of timber weatherboards to window sill height, then fibre cement sheeting. The club house consists of the main club/social room with bar, kitchen, and caretakers residence adjoining the rear.</p> <p>At some stage the club house was extended outwards under the entire front verandah with aluminium window frames and large sheets of glass across, and a new verandah roof added in front.</p> <p>There may have been changes made to the bar at some point and the green painted corrugated iron roof was replaced with Zincalume in January 2019.</p> <p>The 18 hole golf course extends to the south-west and north of the clubhouse, consisting of grassed greens and fairways. To the immediate west of the clubhouse sits a 9 hole Mini Golf Course. An original or early toilet block in matching materials sits to the rear of the clubhouse, but other sheds nearby are of little historic significance at this time.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Social & Civic Activities (Sport, recreation & entertainment) |
| Construction Date(s) | 9 Hole Course 1928 - 1931; Second 9 holes (10-18) 1942 Current Club House - 1938 |
| Year of Demolition | Original Club House – dismantled c.1938 |
| Associations | Mr P A Ewing – Long term President of Bridgetown Golf Club |
| Historical Notes | <p>The first golf links (golf course) in Bridgetown was created on one of Mr Thomas Wheatley's paddocks, behind the Old Rectory (B44) in 1915. The inaugural President, Mr Walter F Bird, a Solicitor, was thought to be the instigator of the Bridgetown Golf Club and Course. He moved to Bridgetown in March of 1913 from Sandstone in the State's Mid West and in less than two months the local papers were reporting on the formation of a Golf Club in Bridgetown, on account of Mr Bird.</p> <p>The opening of the Bridgetown course was reported in The West Australian on 19 May 1915:</p> <p><i>“A golf course is without doubt one of the best facilities for sport that can be installed with the idea of popularising any particular locality, and the opening of the links at Bridgetown should do much to push forward the possibilities of the town and district as an invigorating and picturesque holiday resort. The Bridgetown Golf Club is but newly formed, but bids fair to become one of the most popular sporting organisations in the district. An energetic committee has secured an ideal course distant only about two miles from the town and one which needs very little improvement to bring it to the required standard. Mr. Thos. Wheatley, patron of the club, has granted permission for the course to be made on his property, and the thanks of the club and golfers generally are due to him for so doing. The country is hilly, and a six hole course is provided, the first four holes being played through</i></p> |

the valleys and the last two along the ridges of the hills. The length of the longest hole is 25 yards and the shortest 120 yards, while bogey for the full round of 18 boles is 72.At the opening of the course on Saturday last more than sixty persons were present, these including ... most of the leading men of the district. The president, Mr. Walter F. Bird, in a short speech, spoke of the work done by the committee and expressed the hope that the club's membership would continue to increase as it had done during the few weeks previously. Mr. F. E. S. Willmott, M.L.A., formally declared the course open and then called upon Mrs. Thos. Wheatley to strike the first ball”.

However by November 1928, as reported in the South Western Times, it seems the Bridgetown Golf Club had acquired land from the Department of Lands, to construct a whole new Golf Course. *“Having inspected land below the new Golf Links and expresses the view that a splendid course [Race Course] could be obtained there if they were allowed to take a small area of the Golf Clubs land and also portion of Mr E Hester’s land.”*

A report in The West Australian in June 1929 states that *“The Bridgetown Club was unable to enter the competition this season owing to their new course not being ready yet”.*

The club held its official opening on 24 May 1930, with approximately 100 people in attendance, as reported in the Nelson Advocate 30 May 1930.

In April 1933 the Western Mail reported that *“The President [Mr PA Ewing] said that a further 55 acres of land had been secured from the lands department, which would provide for an 18 hole course”.*

In September 1938, the Bridgetown Advocate reported *“The old clubhouse having been dismantled, the first pick-up was performed in the new building.”* The current Club House was officially opened and placed into service in October 1938 by President Mr PA Ewing, following a day of competition in mixed foursomes. Mr Ewing made mention at the time of his early experiences with the club, including details of the clubs foundations in Mr Tom Wheatley’s paddock.

Oral reports of long time members recall the original clubhouse being near what is now hole 16, where stumps may still exist under the surface. In 1942 there were numerous reports referring to the ‘New Course’ stating that *“The whole course is now in use and the old nine is in better condition than the new course.”* It would appear that the second nine holes (holes 10-18) had been completed and the first nine had been renewed.

In April 1950 the Bridgetown Advocate reported an application to the Bridgetown Road Board by the State Housing Commission, on behalf of the Bridgetown Golf Club, for extensions to the Club House, noting they already had sufficient corrugated iron for the roof.

In December 1954 The Blackwood Times reported on *“the new lengthened Bridgetown golf course”.*

| CULTURAL HERITAGE SIGNIFICANCE | |
|---------------------------------------|---|
| Statement of Significance | The Bridgetown Golf Club and Course is significant for its social and aesthetic values. |
| Aesthetic Value | Medium The Bridgetown Golf course is an 18 hole course set amongst remaining gum trees, with grassed greens and fairways. The Club House retains most of its 1930's materials and character. |
| Historic Value | The Bridgetown Golf Club and Course have some historic value, despite not being the original golf links in Bridgetown. |
| Research Value | ----- |
| Social Value | The Bridgetown Golf Club and Course has high social value as a place of recreation and social gathering for both members and non-members since c.1932. |
| Integrity | High The Golf Course and Club House have remained in continuous use according to their original purpose. |
| Authenticity | Medium The course was built in two stages and modified to some degree, however the grounds remain in use for the original purpose. The original shelter/clubhouse no longer remains, however the replacement 1938 clubhouse retains its original character, despite addition(s). |
| Rarity | ----- |
| Representativeness | Golf was a popular recreation in Western Australia throughout the twentieth century and courses were established across the state from as early as 1900. The Heritage Council's database currently identifies 48 examples of which 2 have been included in the State Register of Heritage Places (Albany and Sea View, Cottesloe). The Bridgetown Golf Course and Clubhouse are considered to be a representative example of the place type. |
| SOURCES | |
| | Contemporary newspaper reports (trove.nla.au/newspaper) including: The Black Range Courier and Sandstone Observer 22 March Pg.3 1913 The West Australian 31 May 1913 Pg.14 The West Australian 19 May 1915 The Nelson Advocate 30 May 1930 Pg.5 The Western Mail 20 April 1933 Pg.14 Sunday Times 9 August 1936 Pg. 39 Bridgetown Advocate 22 September 1938 Pg. 8 Bridgetown Advocate 20 April 1950 Pg.1 The Blackwood Times 17 December 1954 Pg.10 Oral History: Vernon and Beth Daulby |

B* BRIDGETOWN REPERTORY THEATRE

PLACE DETAILS

| | |
|--------------------------|--|
| Location/Address | Lot 600 (185) Hampton Street, Bridgetown |
| Title & Map Reference | P.71362; Vol/Fol 2779/371 -33.954293; 116.135357 |
| Assess No (Shire Ref) | A5410 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Social/Recreational: Theatre Social/Recreational: Theatre |
| Ownership Details | Bridgetown Repertory Club Inc. |
| Public Access | Yes |
| Associated place(s) | B22.Bridgetown Town Hall; B20.Bridgetown Courthouse (Fmr) |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | Medium (Management Category C) |
| Other Heritage Listings | ----- |





Photograph(s): date taken 21 August 2018; 16 April 2019

PHYSICAL DESCRIPTION

Construction Materials:

Roof

Zincalume

Walls

Fibre Cement sheeting

Other

Architectural Style

Mid twentieth century - functional

Physical description

The Theatre is built with fibre cement sheeting walls of three profile types and a Zincalume roof.

The building consists of the foyer and kitchen, with toilets off to the side, the sloping auditorium with seating for 165 people, the sound and lighting box above, the stage area and backstage including green room with male and female dressing room /toilets either side.

The seating plan is floor (orchestra) level seating in European house style, with one main centre block, two side isles and a smaller side block either side. The seats themselves are fixed, upholstered, fold-up chairs, attached the length of the row.

There is a set of external barn doors into the green room at the rear, for transfer of large set pieces and props. Either side of the front of the auditorium is a small room. One is used as the committee office and the other as a props room. Under the stage area, from an external access, is storage holding for larger props and sets, however a shed built in 2017 now stores set pieces, extensive wardrobe and large props.

The sheds to the rear and side of the main building are of no heritage value at this time.

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| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Social & Civic activities (Sport, Recreation and Entertainment; Cultural Activities) |
| Construction Date(s) | c.1959 |
| Year of Demolition | NA |
| Associations | Dr Noel Williams (Club President 1940 – 1955) |
| Historical Notes | <p>The Bridgetown Repertory Club was formed in mid-1932 and articles about its performances regularly appeared in The Western Australian, Western Mail and local newspapers from that time.</p> <p>Within 4 years of its establishment membership had grown from 12 to over 100 and the group had been expanded to include several sub-sections, including male and female choirs, a modern drama circle, music circle, modern thought circle, lectures section, play reading section, and social section. In addition to providing social opportunities for the local community, the club also raised funds for charity and by September 1936 had contributed almost £100 to charitable and other groups.</p> <p>Prior to construction of the current premises, the Bridgetown Repertory Club and other previous performance groups hired or used various venues, such as the original Bridgetown Courthouse (B20) (which was occupied as the Bridgetown Repertory Club rooms in 1936, and included a small dais stage for rehearsals in the old court room) and the Town Hall (B22) (which was used for performances). The group also took its shows around the local region, performing at places such as the Boyup Brook Hall and Yanmah Hall (near Manjimup).</p> <p>The Club became incorporated in 1955 and after much work, instigated by the President, Doctor Noel Williams, and his committee, the dream of having the clubs' own privately owned theatre was realised around 1959 when the current building was constructed.</p> <p>The Theatre is not only used on an ongoing basis by the Bridgetown Repertory Club, with three plays a year plus a Christmas pantomime, but also hired out for musical performances, performance workshops, Youth festival, and in previous years to the Bridgetown Blues. The theatre also runs two youth acting groups throughout the year with performances toward the end of the year and periodically hosts travelling productions by other Repertory Clubs.</p> <p>In recent years there have been numerous structural changes or improvements. A raised front verandah was constructed in 2005; the ladies dressing room was renovated in 2007; new auditorium seating was installed in c.2008; a new sound and lighting platform was built in 2008; the men's dressing room was renovated in 2010; and in 2012 the green room was stripped out, re-insulated and the walls clad with gyprock and painted.</p> |

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| | The Theatre continued with performances throughout WWII, raising money for the troops, whilst most theatres in Australia ceased performances and committees during this time. It is for this reason that Bridgetown Repertory Club Theatre is arguably the longest continually running theatre group in Australia. |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | The Bridgetown Repertory Theatre is particularly significant for its social and historical values. |
| Aesthetic Value | Being of a simple functional build, the exterior of the building is not of particular aesthetic value, however it does hold some landmark value for the community for its visual presence at the entry to Bridgetown, on the main street, since the late 1950's. |
| Historic Value | The Bridgetown Repertory Theatre is of historic value as the first purpose built premises of the Bridgetown Repertory Club, which has been running since 1932, potentially the longest continually running in Australia. |
| Research Value | ----- |
| Social Value | The Bridgetown Repertory Theatre has great social value as a cultural performance venue and rehearsal space, which regularly brings large numbers of community members together. |
| Integrity | High The Theatre has been in continual use and ownership of the Bridgetown Repertory Club since it was constructed c.1959. |
| Authenticity | High The Theatre has been renovated with minor additions and alteration over the years. Overall the vernacular character has changed very little. |
| Rarity | The Theatre is potentially somewhat rare as the home to arguably the longest continually running theatre group in Australia. |
| Representativeness | The Bridgetown Repertory Theatre is representative of the Bridgetown community's strong commitment to the Performing Arts, being built and run solely by voluntary community members for over 60 years. |
| SOURCES | |
| | http://www.bridgetownrepertoryclub.com.au/history/ Contemporary newspaper reports (trove.nla.au/newspaper) including: Nelson Advocate 5 August 1932 Pg. 6 The West Australian, 6 September 1936 Pg. 18 The West Australian, 10 September 1936 Pg. 5 The Blackwood Times 11 February 1955 Pg.1 |

G* GREENBUSHES GOLF COURSE AND CLUBHOUSE

PLACE DETAILS

| | |
|--------------------------|---|
| Location/Address | Lot 500 (RSN 72) Greenushes-Boyup Brook Road, North Greenbushes |
| Title & Map Reference | P.76411 Vol/Fol LR3024650 -33.836378 116.066259 |
| Assess No (Shire Ref) | A20329 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Social/Recreational (Golf Club) Social/Recreational (Horse Race Track) |
| Ownership Details | Shire of Bridgetown-Greenbushes |
| Public Access | Yes |
| Associated place(s) | Greenbushes Hospital (Fmr) (G20) |
| Nominee | Pat Scallan |
| Level of Significance | Medium (Management Category C) |
| Other Heritage Listings | NA |







Photograph(s): date taken

Clubhouse Front and Rear (March 2019)
 Aerial Photo of Golf Course (November 2018)
 Hole-2- green (March 2019)

PHYSICAL DESCRIPTION

Construction Materials:

Roof

Zincalume

Walls

Timber frame with fibre cement sheeting

Other

Jarrah Weatherboard

Architectural Style

Mid twentieth century - functional

Physical description

The initial clubhouse was a transported timber weatherboard and corrugated iron cottage which was previously the Nurse's quarters at the Greenbushes Hospital (G20) on Diorite Street. This remains as the central part of the clubhouse, which was later extended, using fibre cement sheeting. Internally there is a large open space as the main clubhouse, with the original weatherboard portion of the building being retained as the kitchen area. The original brick chimney remains in situ to this also.

A rear wall of fibre cement sheeting has been replaced with Colorbond sheeting, assumedly due to damage, as can be seen in the photograph above.

The latter portions of the building have aluminium framed sliding windows, while there remain a couple of wooden window frames on the original weatherboard portion, which have been boarded up.

The Course has eighteen fairways utilising nine greens. As

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| | described on the Greenbushes Golf Club Website, "Over 6,000 square metres in length, the course winds its way amongst towering gum trees and local vegetation. In winter the fairways are lush with natural grass. In summer the fairways are dry and hard which in turn allows golfers to adapt their game to meet these conditions. The 9 grass greens are meticulously maintained 12 months of the year, offering golfers greens which rival any city course. In spring the course is adorned with beautiful wildflowers." For the most part, the course sits within the original Horse Racing Track. The alignment of the racetrack, developed in the early twentieth century and re-established as a show-grounds trotting track in c.1930, can still be interpreted from the surviving physical evidence. |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Social & Civic Activities (Sport, Recreation & Entertainment) |
| Construction Date(s) | 1959/1960 |
| Year of Demolition | NA |
| Associations | Instigators and first Golf Club officials - Norm Morris (President), Dave Tindale (Captain), Bert Lindsay (Secretary) & Martin Noteboom (Treasurer). Greenbushes-Catterick [Agricultural] Show Association Greenbushes Race Club |
| Historical Notes | <p>This site was developed as the Greenbushes (Horse) Race Track (officially known as the Greenbushes Racecourse Reserve), which ran meets from as early as 1899. Newspaper notices indicate that the Greenbushes Racing Club was still operating in 1924.</p> <p>In 1930 the site was redeveloped as the show grounds for the Greenbushes-Catterick Agricultural Society:</p> <p><i>Mr J. Lindsay has commenced dismantling the North Greenbushes Hall preparatory to shifting it to the new site at the Showground....</i></p> <p><i>The Show Grounds are transformed from what they were a few weeks ago. The bush has been cleared and the big trees cut into lengths. Fires are the order of the day. The working bees have been very busy, and although much remains to be done, it is now certain that the ring will be ready and in good order for the great day when the Greenbushes Agricultural Industry will be formally declared a permanent asset of the district, and a worth-while Show will be opened by His Excellency the Governor on November 14th next.</i></p> <p><i>It is claimed that the trotting track will prove to be one of the best in the South-West,</i></p> <p>The first show was held on the 'new showground at Greenbushes' in November 1930.</p> <p>In 1959 four men, Norm Morris, Dave Tindale, Bert Lindsay & Martin Noteboom initiated the Greenbushes Golf Club. Following the disbandment of the Greenbushes-Catterick</p> |

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| | <p>Show Association, the men applied to the then Greenbushes Road Board, for the use of the vacant show grounds on the A-Class reserve.</p> <p>Mr Cyril Lloyd, a South Australian director of the George Smith Lumbar Company (Greenbushes Mill G*), donated £100 to the formation of the new Golf Club, which went toward the removal of the old nurse's quarters from the Greenbushes Hospital in Diorite Street, and its installation at the new golf course as a clubhouse. For this reason he was given the honour of teeing off the first ball in a mixed foursome game when the grass was finally ready for play in June 1961. Despite being founded in 1960, the club held its official open day with a 27 hole stableford event in September 1961.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | The Greenbushes Golf Course and Clubhouse has significance for its historical and social values relating to both its current use and for the associations of the site with previous local sporting and agricultural events. |
| Aesthetic Value | <p>Moderate to Low</p> <p>The Greenbushes Golf Course is surrounded by State Forest, with each fairway separated by large gum trees and featuring grassed greens all year round and wildflowers in spring.</p> <p>The original weatherboard club house remains but has been built around, leaving only a rear portion visible.</p> |
| Historic Value | The Greenbushes Golf Course & Clubhouse site has historic value as a sporting and social venue since at least 1899. |
| Research Value | ----- |
| Social Value | The Greenbushes Golf Club has social value as a local golf and social venue since 1960. The site also has value for its previous uses as the Greenbushes Racecourse (commencing c.1899) and the Greenbushes-Catterick Show Association grounds (commencing 1930). |
| Integrity | <p>High (relating to its use as a golf course)</p> <p>The Golf Club has occupied this site since 1960.</p> |
| Authenticity | <p>High (relating to its use as a golf course) to Low (relating the the Club House)</p> <p>The Greenbushes Golf Clubhouse was adapted from the Greenbushes Hospital Nurses Quarters, which has been extensively modified over time.</p> <p>Medium to Low (relating to its former use as a race course)</p> <p>The Racecourse had no known buildings, but portions of the race track are still visible.</p> <p>Low (relating to its former use as a show ground)</p> <p>The old North Greenbushes Hall was moved to this site for use by the Greenbushes-Catterick Agricultural Society, but is no</p> |

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| | longer extant. |
| Rarity | ----- |
| Representativeness | The Greenbushes Golf Course and Clubhouse is representative of the evolution of recreation and sporting facilities on a Government Recreation Reserve, from c.1899 to present. |
| SOURCES | |
| | <p>“Greenbushes Golf Club Celebrates its 50th Anniversary in 2010” - Historic Account of Greenbushes Golf Club, written by Norm Lindsay and Ruth Haynes (March 2001).</p> <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <p>The West Australian 18 November 1899 Pg.6</p> <p>Bunbury Herald (Government Gazette Notification) 2 January 1900. Pg.3</p> <p>Bunbury Herald 23 February 1903 Pg. 2</p> <p>The West Australian 21 November 1930 Pg. 14</p> <p>Manjimup Mail and Jardee-Pemberton-Northcliffe Press 24 October 1930 p 1</p> <p>South Western Tribute 31 July 1930 Pg. 4</p> |

G. GREENBUSHES MILL

PLACE DETAILS

| | |
|--------------------------|--|
| Other Name(s) | Whittaker's Mill |
| Location/Address | Lots 5 (RSN 145) Greenbushes-Grimwade Road, North Greenbushes WA. |
| Title & Map Reference | P.405240 Vol/Fol 2600/773 -33.823661, 116.054318 |
| Assess No (Shire Ref) | A32271 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Forestry (Timber Mill) Forestry (Timber Mill) |
| Ownership Details | BlueLeaf Corporation Ltd |
| Public Access | Restricted |
| Associated place(s) | North Greenbushes Railway Station |
| Nominee | Patrick Scallan |
| Level of Significance | Medium (primarily relating to its continued use as a timber mill since 1950) (Management Category C) |
| Other Heritage Listings | ----- |





Photograph(s): date taken

Main Shed - 11 March 2019; Aerial Photo November 2018;
Previous Office on Lot 7 – 11 March 2019

| PHYSICAL DESCRIPTION | |
|---|--|
| Construction Materials: Roof Walls Other | Multiple metal constructions (Sheds) |
| Architectural Style | Vernacular Industrial |
| Physical description | <p>This is a large operational timber mill. From the perimeter, the more prominent elements of the current site include the current office and large sheds, which are laid out across the site on a NW-SE grid (running parallel to the adjacent railway line). There is evidence of modern structures as well as a few that may date from the redevelopment of the mill in the 1950s.</p> <p>Technology has changed over the years and while the mill still has the older style conventional mills, it also has a new small log line computerised mill imported from Europe to enable processing of smaller logs that would, in the past, have been waste timber.</p> <p>The place also has a close physical association with the railway line which runs along the SW boundary, and there is a crane at the North Greenbushes railway station that was used for loading timber.</p> <p>When Auswest Timbers took over the mill in 2016 and re-opened the facility, various equipment from their Manjimup plant, which was closed soon after, was moved to the Greenbushes Mill site.</p> <p>The original office (fmr) remains across the road on Lot 7. The current office is sited at the front of Lot 5, at the main entrance to the mill.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Occupations (Timber Industry); Demographic Settlement & Mobility. |
| Construction Date(s) | 1950 |
| Year of Demolition | NA |
| Associations | <p>Previous Ownerships:</p> <p>Messrs George Smith – Original builder</p> <p>George Smith Lumber Company 1950 - 1954</p> <p>Lloyds 1954 - 1973</p> <p>Whittaker Timber Products January 1973 - 1999</p> <p>Blue Leaf Corporation Pty Ltd - Dec 2000 - current</p> <p>Current Lessee: Auswest Timbers - 2016 - current</p> |
| Historical Notes | <p>This place was developed as one of a series of timber mills established and progressively redeveloped to meet changing requirements and technology at North Greenbushes. During the early years of the 20th century newspaper articles referred to timber mills in this area under the names of The Adelaide</p> |

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| | <p>Timber Company (aka Shepherdson's Mill) and The Timber Corporation Mill, but the exact location of these places has not been confirmed</p> <p>Approved by the Greenbushes Road Board in March 1950, the George Smith Lumber Company Mill (North Greenbushes) was built as and has remained the largest in the Greenbushes area. The following article from the <i>Western Mail</i> of 6 July 1950 shows that the George Smith Mill was constructed at that time, with associated development in the small settlement at North Greenbushes:</p> <p><i>"GREENBUSHES Mill: The construction of a new sawmill at Greenbushes by the George Smith Lumber Co., of South Australia, is almost completed and tests carried out on the mill machinery have proved satisfactory. The mill will be devoted entirely to the production of scantling. Fallers are now engaged on the timber leases for trees to be put through this week.</i></p> <p><i>Several houses will be erected at North Greenbushes for married timber workers. There are now five spot mills operating in the Greenbushes Road Board area. The new mill will be the largest and it is estimated that there is sufficient timber in the area to supply the mills for 25 years."</i></p> <p>Another article on 28 December 1950 stated that the works involved major extensions that would make the mill "one of the most modern in the South-West", operating on diesel-electric power (rather than the traditional steam-mill technology).</p> <p>Over time, many timber workers would have lived in the adjacent settlement of North Greenbushes and there is documentary evidence that around 10 purpose built houses were provided for employees (typical of both private and government timber mills of the early to mid twentieth century).</p> <p>According to the Discover Greenbushes website "<i>The 'Whittakers' mill was originally owned by George Smith Lumber Company, then around 1954 it was sold to Lloyds. Whittakers purchased the Mill on 31 January 1973 and in 1998 they produced 50,000 cubic metres of timber (Jarrah, Karri & Radiata Pine.) In 1999, the Whittakers operation was shut down and the work force of around 200 employees was stood down. Blue Leaf Corporation took over the operations at Whittakers Mill and commenced production in July 2000."</i></p> <p>In December 2016, Auswest closed its Pemberton Mill and Manjimup Centre and consolidated its operations by leasing the North Greenbushes site.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | The Greenbushes Mill is significant for its historic and social values as an important local industrial site and place of employment. |

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| Aesthetic Value | Although the buildings individually do not present a pleasing aesthetic in the landscape, the buildings and timber yards have been strong industrial landmarks to the community for almost 70 years. |
| Historic Value | The place has moderate historic significance as the site of a significant local industry for almost 70 years. |
| Research Value | Moderate – the place has been progressively redeveloped over time. |
| Social Value | The Greenbushes Mill has high social value as a place of employment to hundreds of people over almost 70 years The owners of the mill have also been significant contributors to non-profit organisations in the district, particularly during its time as Whittaker’s Mill. |
| Integrity | High The Site has remained a timber mill for almost 70 years, despite brief periods of non-production during changes of ownership. |
| Authenticity | Medium The place has been altered over time to meet modern milling requirements, but has remained, for the most part, as a cluster of (metal) sheds, for the purpose of processing and sorting timber for wholesale. |
| Rarity | The South West District has had possibly hundreds of Mills operating over the last 150 or so years, however this place has been the longest running mill in the Shire of Bridgetown Greenbushes, with few others being of this size or larger, and remaining in operation. |
| Representativeness | The Mill is representative of an evolving Timber Mill over the last 70 years. |
| SOURCES | |
| | Contemporary newspaper reports (trove.nla.au/newspaper) including: Western Mail 19 May 1899 Pg.66 Blackwood Times 31 March 1950 Pg. 1 The West Australian 28 June 1950 Pg. 9 Western Mail 6 July 1950 Pg. 13 Western Mail 28 December 1950 Pg.12 Bridgetown Manjimup Times 11 February 2016 (thewest.com.au/business/finance/mill-revival-raises-hopes-ng-ya-395776) The West Australian 15 December 2016 (https://thewest.com.au/news/wa/workers-face-chop-as-timber-mills-close-ng-b88328027z) |

B* SITE OF BRIDGETOWN DRIVE-IN CINEMA , HOT ROD TRACK AND BMX TRACK**PLACE DETAILS**

| | |
|--------------------------|--|
| Location/Address | Lot 927 (2) & Lot 926 (8) Les Woodhead Avenue, Bridgetown (Res 46684 & Res 25978) |
| Title & Map Reference | Lot 927 - P.27390 Vol/Fol LR3124/738 -33.94120; 116.15757 Lot 926 - P.27390 Vol/Fol LR3124/737 -33.93977; 116.15822 |
| Assess No (Shire Ref) | A48789 & A48775 |
| Place Type | Historic Site |
| Use: Current Original | Municipal & Public Utility Theatre (Drive In Cinema) & Other (Hot Rod Track) |
| Ownership Details | Shire of Bridgetown-Greenbushes |
| Public Access | Limited |
| Associated place(s) | One Tree Hill or Leaning Tree Hill – Greater Bridgetown Recreation Sports Ground (and Trotting Track) Shire of Bridgetown-Greenbushes Works Depot (Res 27224) |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | Low (Management Category D) |
| Other Heritage Listings | ----- |



Photo of Bridgetown Drive-In Cinema Contributed by David Coppock.



Photo of Bridgetown Hot Rod Track (1960's) – Courtesy of Kevin Hornby

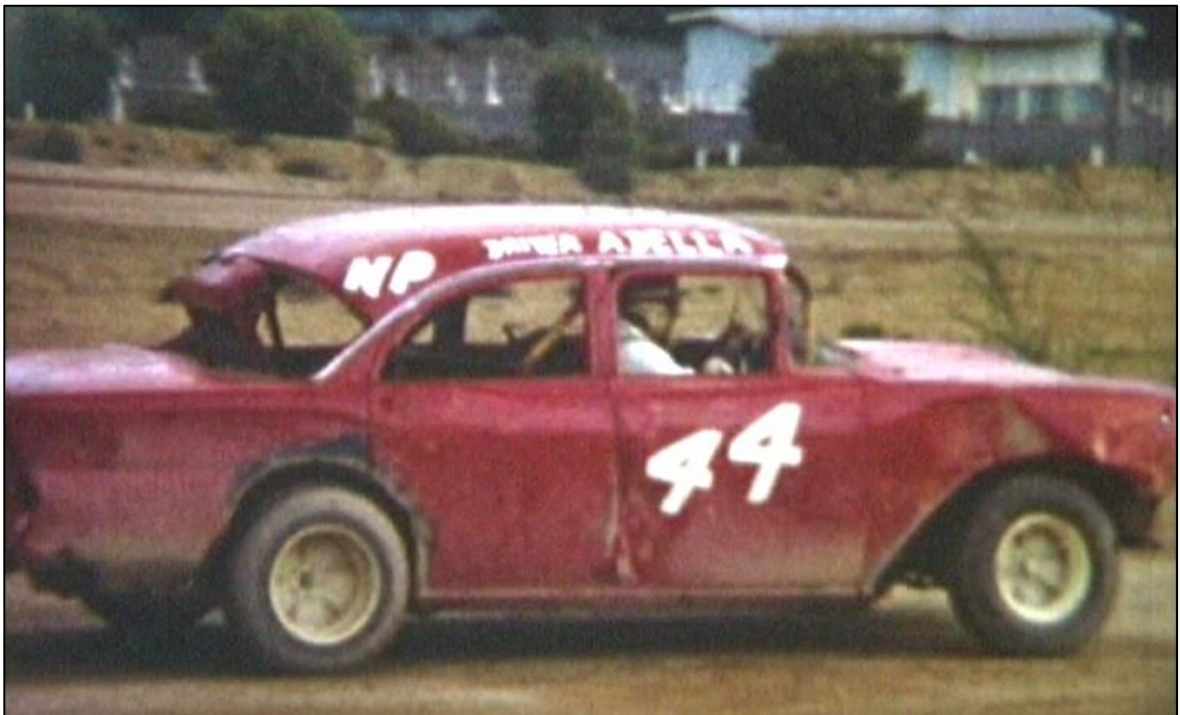
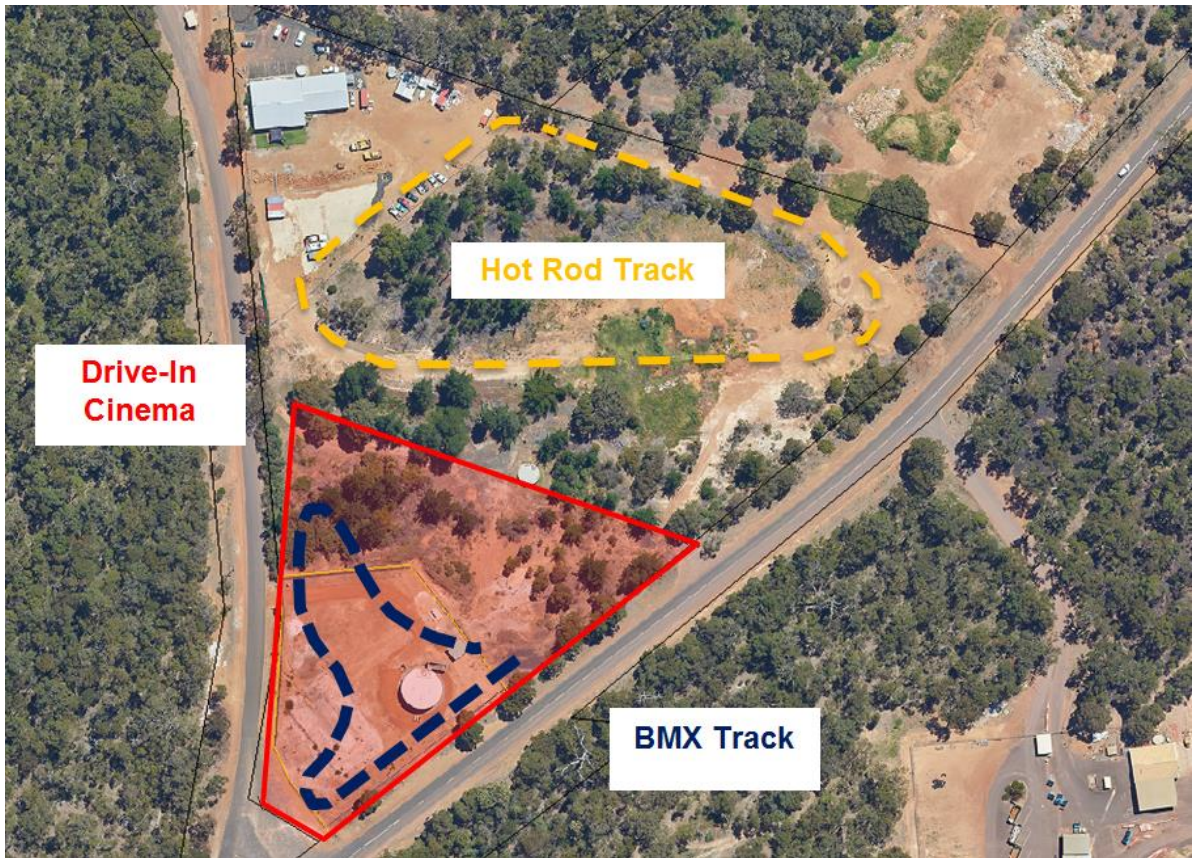


Photo of Andy Della of Nannup racing, (1960's) with Drive-In Cinema behind.



Drive-In Concession Building with screen beyond. Courtesy of Cinema Treasures



2017 Aerial Photo

| PHYSICAL DESCRIPTION | |
|---|---|
| Construction Materials: Roof Walls Other | No extant building materials BMX starting ramp extant |
| Architectural Style | NA |
| Physical description | <p>The former extent of the Drive-In is shown on the aerial photograph, above.</p> <p>There are no extant remains of the Drive-In Cinema, however there was once a 70 x 30 inch screen on the corner, a ticket booth at the entrance coming from Bridgetown – Boyup Brook Road, some 200 car speaker stands and the concession building which contained a snack bar/kitchen, ablutions, and the bio box/control room.</p> <p>Evidenced by photos, the concession building seems to have originally been constructed of timber frame and green fibre cement panelling, but a later photo indicates this may have been replaced in cream brickwork.</p> <p>The Hot Rod Track itself is somewhat still visible on aerial photographs, however the north western portion of the track has been disturbed by the nearby construction and fencing of the Bridgetown Emergency Coordination Centre and a southern portion has grass, shrubs and a small tree now growing on what was the track.</p> <p>Much of the land once taken up by the Drive-In (Lot 927, between Les Woodhead Drive and Bridgetown-Boyup Brook Road) is now occupied by the Water Corporation, with a large holding tank being built in 2012.</p> |
| Condition | NA – Remnants of Hot Rod Track. No Drive-In infrastructure remain, nor any evidence of the BMX Track. |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Sport, Recreation & Entertainment |
| Construction Date(s) | Drive In - 1960/1961; Hot Rod Track – 1970; BMX Track – c.1991 |
| Year of Demolition | c.2007/2008 |
| Associations | Bridgetown Drive-In Pty Ltd (Allan Larkin & Roy Mudge) Roy Mudge (Cinematographer) Bridgetown Hot Rod Club Bridgetown BMX Club |
| Historical Notes | <p>In 1949 the Bridgetown Road Board developed land two miles out of town at 'Leaning Tree Hill' on the Bridgetown-Boyup Brook Road for community sport, trots and recreation. Some 40 acres of reserve (Res 25336) had been excised from State Forest for this purpose.</p> <p>In 1959 the Roads Board received a private proposal for a Drive-In to be established between the V – intersection of Les</p> |

Woodhead Drive and the Bridgetown-Boyup Brook Road, alongside the Sports Ground at Leaning Tree Hill.

The Conservator of Forests approved an excision (approx. 7 acres) of State Forest for recreation purposes, vested in the Road Board, with permission to lease (Reserve 25978). In April of 1960 Mr Allan Larkin requested a 21 year lease on the land from the Road Board, and worked closely with the Council to have the Drive-In constructed.

The Drive-In officially opened in November 1961, following which the then Bridgetown Shire received numerous correspondence from other WA Shire Councils, requesting how they went about forming a Drive-In. A response to one such letter in 1963 states that there were only three TV sets in the whole of Bridgetown as yet, however there were more anticipated in 12 months time with the projected completion of the new Bunbury TV 'station'.

As the Drive-In served both Bridgetown (with a population of 2200 at that time) and Boyup Brook (with a population of 1899 at the time) eighteen miles away, screenings in halls in both these townships ceased soon after the drive-in opened.

In 1968 the Shire received a letter from Allan Larkin on behalf of Bridgetown Drive In Pty Ltd, stating that business had been poor and, having run at a loss for quite a while, the company was finding it difficult to continue. They were therefore requesting a reduction in rental, in order to keep the Drive-In running. It is not clear what arrangements were made, however the Drive-In managed to stay open under Allan Larkins direction, closing for three months only in 1982, before being re-opened by a new Lessee, projectionist Roy Mudge. Roy also ran shows in Perth, but kept the Drive-In open in the Summer months, until it finally closed on 27 January 1985.

Published author and projectionist Daryl Binnings recalls that many Bridgetown outdoor cinema nights had to be cancelled at the last minute in the winter months, due to fog rolling in and blocking the view of the screen, with entry fees sometimes being returned.

In March 1970, the Shire was approached by the newly formed 'Bridgetown-Greenbushes Hot Rod Club', regarding the use of land just north of the 'Drive-In', to construct a Hot Rod track on Reserve 25978. The track became known as the 'Geegelup Speedway', holding regular meets which attracted drivers from around the state. The South West Championships were held there on 5th March 1972.

In 1991, the Bridgetown BMX Club, headed by Mr Stephen Bosley, requested use of the old Drive-In land to build a new BMX track. The proposal included the request to use excess fill from road works being done on Hampton Street at the time, to level the site, which had been sloped considerably for the Drive-In. Major plantings were also proposed and carried out, for shade and beautification of the site which had been cleared almost entirely for the Drive-In. The proposal also included money projections to be spent on major maintenance to the Drive-In concession building which had not been used since

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| | <p>1985. Council approved use of the site and construction of the BMX Track, with some assistance being given by Council regarding the fill and plantings, with rent being set at \$10 per annum.</p> <p>The new BMX track replaced an earlier track located approximately 400 metres to the north-east on Lot 13003 Bridgetown-Boyup Brook Road which functioned during the 1980s. The tyre markers and start ramp of the original track were removed in the early 1990s and the site rehabilitated, as a condition of approval for the new track.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | The sites of the Drive-In, Hot Rod Track and BMX Track are significant for their social value to Bridgetown and surrounding District between 1961 and 1990's. And for some historic value as to the type of entertainment and recreation clubs popular during this period. |
| Aesthetic Value | ----- |
| Historic Value | The land now has some historic value as the site of the Bridgetown Drive-In & Hot Rod Track, as well as the BMX Track. |
| Research Value | Low – There may be minor extant such as footings which are not easily visible. |
| Social Value | This location had high social value whilst the Hot Rod Track and Drive In Cinema were in operation, and retained some social value while in use as a BMX track in the years following. |
| Integrity | Low No recreational activities are run on these two sites any longer, and they have been partly redeveloped for Municipal services (emergency and logistical) and Public Utility services. |
| Authenticity | Low Little to no extant remains – other than portions of the gravel Hot Rod Track. |
| Rarity | ----- |
| Representativeness | This site is representative of development and changes in social and recreational activities throughout rural towns in Australia during the 1960's to 1990's. |
| SOURCES | |
| | <p>Speedway and Roadway History: http://www.speedwayandroadracehistory.com/bridgetown-hot-rods.html</p> <p>The Australian Museum of Motion Picture and Television (Inc.) – Western Australia Cinemaweb: http://www.ammpt.asn.au/CinemaWEB/SITE/view.php?rec_id=0000000511</p> <p>Cinema Treasures: http://cinematreasures.org/theaters/49292 Shire of Bridgetown-Greenbushes records</p> |

R* WOODLANDS

PLACE DETAILS

| | |
|--------------------------|--|
| Location/Address | Lot 751 (RSN 24122) South Western Highway, Bridgetown |
| Title & Map Reference | P.28513 Vol/Fol 2510/843 -33.94676 116.134003 |
| Assess No (Shire Ref) | A35362 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Residential (Single Storey Residence) Residential (Single Storey Residence) |
| Ownership Details | Private |
| Public Access | As B&B Accommodation |
| Associated place(s) | Geegelup (R25) |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | High (Management Category B) |
| Other Heritage Listings | inHerit database Place Number 3193. |





Photograph(s): date taken 17 May 2018

PHYSICAL DESCRIPTION

Construction Materials:

Roof

Zincalume

Walls

Brick & Render

Other

Brick Chimneys

Architectural Style

Federation - This place may have originally had Federation Queen Anne detailing, but this is not represented by the current detailing to the gable end or the plain rendered façade.

Physical description

The 1894 house is still a well maintained home, with rear and side additions (1998).

The place has an 'L' shaped frontage with single room-width wing projecting forward at the southern end of the main facade. A raked-roofed verandah extends across the front and returns along the northern side.

The brick walls have been rendered (originally face brick), the verandah detailing has been modified, and the gable end has been redesigned with a panelled/boarded finish and a plain raked roof over the projecting window bay (Note: the gable end was possibly originally designed with more decorative detailing including a rough-cast render and timber batten finish, which would have been more typical of the era).

The gabled-hipped roof over the main house was of corrugated iron and has now been replaced in Zincalume, retaining the

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| | <p>original form and the prominent brick chimneys with corbelled caps.</p> <p>Internally, the home retains many of its original features, including fireplaces and surrounds, and wide skirting boards,</p> <p>The 1998 additions included an ensuite under the side verandah to serve the main bedroom; a fourth bedroom to the southern rear corner of the house, with an ensuite also added to bedrooms one, two and three. A sub floor laundry and cellar were also added at that time, under the rear of the house.</p> <p>In 2005, a 6m x 6.7m patio/verandah was added to the rear of the house, extending the flooring over the laundry and cellar space and effectively creating an extension to the enclosed wrap around sunroom.</p> <p>The old barn style timber shed remains in use, with much of the timber being hand hewn. The barn may predate the house or is otherwise of a similar age.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Demographic Settlement and Mobility (Settlements) People (Early Settlers) |
| Construction Date(s) | House:1894 |
| Year of Demolition | NA |
| Associations | Alfred and Susan (Susie) Doust |
| Historical Notes | <p>Alfred Doust was born at Bolgart, north of Toodyay in 1853 and moved to the locality of Wilgarrup in 1867 as a 14 yr old, to work for Mr Charles Rose on his farm south of Bridgetown (Wilgarrup, now the locality of Wilgarrup, Shire of Manjimup), and later for Mr John Allnutt at the Nelson Grange (R24). Leaving there in 1875, he bought land one mile north of Bridgetown, calling the property 'Woodlands'. In 1879, he married Susan Rummer of Guildford and together they had 10 children.</p> <p>Alfred initially built a small timber and daub cottage with an iron roof, which was situated where the tennis court now is. In 1894 he had local builder Joseph Smith (see Belvedere B*) construct a substantial brick home, which remains today.</p> <p>Early photos show the home with its original red face brick in Flemish Bond and the front verandah with a bull nose profile. Another early photo also shows the front verandah with a raked profile, however it is uncertain at this time as to which was original.</p> <p>Originally the home consisted of the formal front lounge, dining room, main bedroom, second bedroom and kitchen to the rear adjoining what may have been a third bedroom. Presumably there was originally an outhouse bathroom/ laundry.</p> <p>Alfred and Susan were active members of the Bridgetown community, particularly in the Agricultural Society. They were both Founding Members and in 1934 Alfred was bestowed the honour of officially opening the Jubilee Show for being the first</p> |

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| | <p>and only Founding Member to reach 50 years of consecutive membership and both were made Life Members.</p> <p>Alfred served as a member of the Health Board, then for 25 years on the Nelson Road Board and for many years on the Cemetery Board. Susan was also an active member of the Red Cross and the Anglican Ladies Guild.</p> <p>Woodlands property remained in Alfred's name until his death in 1941. It has always remained as a home, (with the parcel now being 6.1 Hectares) and currently continues to be a residence with B&B accommodation.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | Woodlands is of particular significance for the local community its historic values. |
| Aesthetic Value | Woodlands is a well presented, substantial brick and iron rural home. It has landmark value for the people of the district, as it sits only 10m back from South Western Highway, just north of the townsite boundary, creating a strong visible presence with its early barn/shed alongside. However, the traditional character of the home has been altered by modifications to the finishes and detailing of the main façade over time. |
| Historic Value | Woodlands has historic value as the property and homestead of significant early settlers Alfred and Susan Doust, who were heavily involved with the Bridgetown community from 1875 to 1941 & 1938 respectively. |
| Research Value | The home is of some research value as to early building techniques, while the barn may be of research value relating to both construction techniques as well as potential to yield early artefacts relating to farming. |
| Social Value | The home was of social value to Alfred and Susan's family of ten children and later occupants, and has some continued social value for their descendants. |
| Integrity | High The house has continually been a home since its construction in 1894. |
| Authenticity | Medium The original form of the place can be readily interpreted, but the finishes and some of the detailing to the main façade have been altered over time. |
| Rarity | ----- |
| Representativeness | Woodlands is a good example of the form and scale of a substantial rural home built in the 1890's. |

SOURCES

Shire Building Records
Bridgetown The Early Years – Fran Taylor. Pg. 45-47
Contemporary newspaper reports (trove.nla.au/newspaper)
including:
Manjimup Mail & Jardee-Pemberton-Northcliffe Press 23
Feb 1934, Pg.6
The West Australian 4 August 1938, Pg.7
Manjimup Mail & Jardee-Pemberton-Northcliffe Press 5
September 1941 Pg.6

G* KNAPTON'S GUESTHOUSE (FMR)

PLACE DETAILS

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|--------------------------|---|
| Other Name(s) | Greenbushes Mine Single Person's Quarters |
| Location/Address | Lot 12 (17) Jephson Street, Greenbushes |
| Title & Map Reference | P.222521 Vol/Fol 1543/25 -33.849097 116.060422 |
| Assess No (Shire Ref) | A15089 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Single Storey Residence Single Storey Residence (Guesthouse) |
| Ownership Details | Talison Lithium Australia Pty Ltd |
| Public Access | No |
| Associated place(s) | ----- |
| Nominee | Pat Scallan |
| Level of Significance | High (Management Category B) |
| Other Heritage Listings | ----- |



Photograph(s): date taken 6 March 2019

PHYSICAL DESCRIPTION

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| Construction Materials: | |
| Roof | Zincalume |
| Walls | Timber Weatherboard |
| Other | Brick Chimney |
| Architectural Style | Federation – simple timber house |

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| Physical description | <p>Knapton's Guesthouse (Fmr) has a simple symmetrical facade with timber weatherboard walls, a pair of timber-framed double-hung windows to either side of the main entry and a centrally placed front door with highlights and narrow sidelights. The roof is hipped with small gablets (presumably former gablet vents) to either end of the ridgeline. The original face-brick chimney, which remains in situ at the north-western end of the building, has a simple corbelled cap.</p> <p>The front verandah, which has a dropped raked roof and square timber posts, is set close to the front boundary.</p> <p>In June 2011 the roof and battens were replaced with Zinalume (including gutters and downpipes) while in May 2012 the house was repainted inside and out.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Demographic Settlement and Mobility (Workers) & People |
| Construction Date(s) | Prior to 1914 |
| Year of Demolition | NA |
| Associations | Mary Knapton |
| Historical Notes | <p>Members of the Knapton family had settled at Greenbushes by the mid 1890s when W Knapton was advertising horse teams for hire in this district. This was probably William Clarence Knapton, a miner whose wife, Mary Knapton (nee Payne) (c.1846-1936) (also known as Granny Knapton, Minnie/Minna or Mrs Knapton Snr) operated a boarding house in Greenbushes for many years.</p> <p>From at least 1902 (when she applied for an eating, boarding and lodging house licence) until 1906, Mary ran the Temperance Hotel in Walter Street, Greenbushes.</p> <p>This place, which was owned by Denham and Draffin, was situated where the Exchange Hotel now stands on Lot 6 & 7 Blackwood Road (then Walter Street), Greenbushes.</p> <p>Mary still held the eating, boarding and lodging house licence for these premises in September 1906, but by that time her son-in-law, William Johnston had purchased the property and applied for a provisional certificate for new hotel on this site. As part of the ongoing application for a hotel licence December 1906 it was stated that</p> <p style="padding-left: 40px;"><i>"...the Temperance Hotel [which was separately reported to have six bedrooms for guests] was kept by Mrs Knapton and people were repeatedly turned away. It had been full for the last twelve months"</i></p> <p>In the February 1907, Mr Johnston was granted a permit by the Greenbushes Road Board to move the Temperance Hotel (boarding house) to 'the other side of the street' in preparation for the construction of his hotel, which he promptly did. By March 1907 construction of the new hotel was well underway.</p> <p>No further information has been confirmed regarding the former Temperance Hotel following its relocation. However,</p> |

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| | <p>the building on Lot 23 Blackwood Road (across the road from the Exchange Hotel) may well be this place.</p> <p>In Wise's Western Australia Post Office Directory of 1906 there was a single line entry for '<i>Knapton Wm, miner</i>', but by 1907 a separate line entry was included '<i>Knapton Mary, boarding hse</i>' which suggests that Mary had established her own premises by that time. Mary continued to be listed as a boarding house proprietor until 1936, the year in which she died in hospital at Manjimup (where her daughters lived).</p> <p>It is not known exactly when Mrs Knapton took up residence and began running her lodging house from Lot 12 Jephson Street, Greenbushes. However, when her husband passed away in 1910, she was left with a sum of £350 and a number of lots in central Busselton, which would have well afforded her to buy or build a boarding house on this parcel.</p> <p>By 1914 there is a reference to Mary hosting at her residence, a farewell gathering for a Mr Clarence Delaney, who had 'been attached to the staff of the Greenbushes Post Office for 12 months'. This suggests he may have been a lodger with her at this time, as she is reported to have provided accommodation particularly for school teachers, bank staff and post office employees.</p> <p>In December of 1918, Mrs M Knapton lodged an appeal against rate charges on Greenbushes Lot 12,, which indicates that the boarding house had been established on this site prior to that time.</p> <p>In addition to her role as a boarding house keeper, Mrs Knapton was an active woman of the Greenbushes community, especially within the St Barnabas Anglican Church. Talison Lithium purchased the guesthouse in September 2007 and it continues to be used as a private home.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | Knapton's Guesthouse (Fmr) is significant for its aesthetic and historic values as a good example of an early twentieth century mining town boarding house. |
| Aesthetic Value | Knapton's Guesthouse (Fmr) is of aesthetic value as an early twentieth century guesthouse. It is long-term landmark to the community. |
| Historic Value | Knapton's Guesthouse is of historic significance as an early boarding house in Greenbushes, catering particularly for Government employees; and as the home and business of Mrs Mary Knapton, otherwise known locally as Granny Knapton. |
| Research Value | ----- |
| Social Value | As a guest house from the early twentieth century (possibly as early as 1907) until the inter-war period, Mary Knapton's Guesthouse was of social value to its numerous residents. |
| Integrity | Knapton's Guesthouse has been a private home from around 1920, but its original use can still be readily interpreted. |

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| Authenticity | Knapton's Guesthouse cottage has been maintained with very few changes to the exterior. |
| Rarity | ----- |
| Representativeness | Knapton's Guesthouse (Fmr) is representative of what would have been, in its day, a relatively well appointed weatherboard boarding/lodging house serving public servants and other relatively transient workers in a thriving mining community. |
| SOURCES | |
| | <p>Contemporary newspaper reports (trove.nla.au/newspaper) including:</p> <p>Bunbury Herald 4 April 1894 Pg.2 Bunbury Herald 3 June 1902 Pg.4 Southern Times 25 September 1906 Pg.5 Blackwood Times 26 December 1906 Pg.5 Collie Miner 29 December 1906 Pg.3 Blackwood Chronicle & South-West Mining News 26th January 1907 Pg.3 Southern Times 4 April 1914 Pg.6 Bunbury Herald 28 December 1918 Pg.1 The Western Australian 13 July 1912 Pg.15</p> <p>Oral History: Kelvin Knapton Electoral Rolls 1936 : Mary Knapton (Greenbushes) Wises Western Australia Post Office Directories (slwa.wa.gov.au)</p> |

B* YORNUP SCHOOL CLASSROOM (FMR)**PLACE DETAILS**

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|--------------------------|--|
| Other Name(s) | Springside School |
| Location/Address | Lot 896 (5) Civic Lane, Bridgetown |
| Title & Map Reference | P.188270 Vol/Fol LR3013/71 -33.9518868 116.1306168 |
| Assess No (Shire Ref) | A39095 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Educational: (Office or Administration Building) Educational: Combined School |
| Ownership Details | Shire of Bridgetown-Greenbushes |
| Public Access | During Historic Society office hours |
| Associated place(s) | Original site of School building: South Western Highway, Glenlynn 1908-1929 (~4.5km north of Yornup) Second Site of School Building: South Western Highway Yornup 1929 - 1984 |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | Medium (Management Category C) |
| Other Heritage Listings | NA |





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| Photograph(s): date taken | 13 February 2019 |
| PHYSICAL DESCRIPTION | |
| Construction Materials: Roof Walls Other | Painted Corrugated Zinalume Jarrah weatherboard |
| Architectural Style | Federation – functional timber building |
| Physical description | <p>The Yornup School Classroom (Fmr) has Zinalume custom orb roof sheeting, (that has been painted red) to 90% of the roof and Colorbond custom orb roof sheeting in manor red to 10% of the roof (recently replaced). The existing barge capping is rolled and the new recently replaced barge capping is Colorbond in Manor red with a similar rolled profile. The Barge boards are painted jarrah (approximately 190mm x 40mm).</p> <p>The eaves are lined in jarrah breeze boards with the battens approximately 50mm x 20mm, with 10mm gaps between them). The gutters are painted sky blue (assumed Zinalume) and feature a colonial profile, installed onto painted jarrah fascia boards, with jarrah scotia underneath the gutter. The window and door frames are painted white while the verandah posts and top hand rail are painted to match the gutters and barge boards.</p> <p>The characteristics of the former Yornup School Classroom can be recognised in a description of typical single timber classroom of the Federation era, prepared for the Department of Education in 2001. This study determined that this type of schoolroom was typically square, measuring approximately 24 feet x 24 feet (although this sometimes varied). There was a bank of three tall timber framed sash windows with high level awning windows along the main facade (typically facing away from the playground) and, on the opposite side, a partially enclosed verandah to protect the door and provide for a cloak room. These classrooms had a brick fireplace, usually in one corner, and slate backboards were mounted along one or more walls. In some cases a timber platform was constructed for the teacher. Externally these places had weatherboard walls. The gabled corrugated iron roofs had two or more galvanised iron roof vents adjacent to the ridgeline and the roofline continued in an unbroken, asymmetrical, line over the verandah.</p> <p>As was commonplace of an early rural school house, there is a large fireplace in one corner of the former Yornup classroom, however the external chimney no longer exists. Built in under bench cupboards were added along the entry side wall at some stage, (most likely between the 1950's to 1970's), and the internal space is now carpeted.</p> <p>On the entry verandah, two old hand basins and two rows of bag/ jacket hooks can still be found, the top row being older than the lower row. A sitting bench also runs the length of the enclosed verandah, possibly replacing a previous one of similar design.</p> |

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| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Demographic Settlement and Mobility; Social and Civic Activities |
| Construction Date(s) | c.1908 |
| Year of Demolition | Relocated from Springside to Yornup in 1929 Relocated from Yornup to Bridgetown in 1996 |
| Associations | Springside State School Site; Yornup State School Site Bridgetown Historical Society; |
| Historical Notes | <p>Built by the Education Department on land given by Mr Peter Patterson at Springside (South Western Hwy ~ 4.5km North of Yornup) and opened in December 1908.</p> <p>Springside State School was attended by children of farming families in the area and from the Fettle's camp at Glenlynn Siding (opposite the Glentulloch Rd turnoff).</p> <p>The school and quarters were relocated to Yornup in 1929 due to the closure of the Fettle's camp. School was conducted in the Yornup Hall during the schools relocation.</p> <p>With school numbers steadily increasing with greater employment at the Yornup Mill, the Yornup Hall was again used for the lower classes until 1954 when the Newlands Primary School was relocated to the Yornup site as a second classroom.</p> <p>A combination of things saw declining numbers at the small school: reduced production at the timber Mill, the introduction of school buses taking students into Bridgetown, a radius limit set for attendance to the small school and closure of the Seaton Ross Road forest settlement in 1971. Pre-primary classes were included to boost numbers in 1976, but the Education Department closed the school in December 1984.</p> <p>The school was used as a community centre for a varied number of projects until 1996 when the Shire of Bridgetown-Greenbushes relocated it to the rear of 144 Hampton Street, Bridgetown as part of a proposed heritage precinct. The school was used for a community craft group and early childhood music classes for some time, following which the Shire decided to wholly lease the building to the Bridgetown Historical Society for use as an office, meeting room and archive space.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | The Yornup School Classroom (Fmr) is significant for its historic and social values, as well as being a good representation of its kind. |
| Aesthetic Value | The Yornup School Classroom (Fmr) has been well maintained and features many characteristics of an early 1900 (Federation) single timber classroom. Although not in a prominent position, it is now centrally located in town and has moderate to high aesthetic value. |

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| Historic Value | Moderate to High historic value as a former classroom at the Springside and Yornup Schools. |
| Research Value | ----- |
| Social Value | The Yornup School Classroom (Fmr) has moderate to high social value for having been a school for some 76 years, then a community centre in Yornup, and for its continued use by the community for social/educational purposes since its relocation to Bridgetown in 1994. |
| Integrity | Low to moderate Although the building has not been used as a school since 1984, it has for the most part continued to be used by the community for social/educational activities, including craft, early childhood music and museum/ historical purposes. |
| Authenticity | Moderate to high. While there have been some minor modifications to the building over the years, for the most part these have been maintenance. The building retains much of its original or early materials and retains its overall character to a large degree, despite having been re-sited twice. Its original use as a primary school classroom can be readily interpreted. |
| Rarity | Moderate It is becoming a rare surviving example of a typical single timber classroom dating from the early 1900's. |
| Representativeness | Although not on its original site, the Yornup School Classroom (Fmr) is a very good representation of an early rural classroom constructed around the turn of the century. |
| SOURCES | |
| | Contemporary newspaper reports (trove.nla.au/newspaper) including: The Blackwood Times 27 November 1908 Pg.3 The Blackwood Times 11 December 1908 Pg.4 The West Australian 28 July 1928 Pg.16 Shire Building and Maintenance Records. A Pictorial Guide to Standard Terminology for Government School Buildings (1890-1945), prepared for the Department of Housing and Works on behalf of the Department of Education by Kelsall Binet Architects (September 2001) |

B* STATION MASTER'S HOUSE (FMR)

PLACE DETAILS

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|--------------------------|---|
| Location/Address | Lot 798 (1) Ethel Street, Bridgetown |
| Title & Map Reference | P.192895 Vol/Fol 2114/520 -33.959989; 116.138439 |
| Assess No (Shire Ref) | A31774 |
| Place Type | Individual Building(s) or Group |
| Use: Current Original | Single storey Residence Single Storey Residence (Station Master's House) |
| Ownership Details | Private |
| Public Access | No |
| Associated place(s) | Bridgetown Railway Station (and Station House) (B4) Original Station Master House (1898) Lot 21 (17) Steere Street, Bridgetown (site only) (see *B*, Wesfarmers, fmr) Lot 5 (35) & Lot 4 (37) Spencer Street, Bridgetown |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | High (This relates primarily to its association with, and contribution to, the adjacent State Registered Bridgetown Railway Station(fmr) (Management Category B) |
| Other Heritage Listings | ----- |





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| Photograph(s): date taken | 15 August 2018 |
| PHYSICAL DESCRIPTION | |
| Construction Materials: Roof Walls Other | Clay Tiles (with Colorbond to verandah addition) Timber - Weatherboard |
| Architectural Style | Inter-War Bungalow |
| Physical description | <p>This timber-framed home sits on stumps and the original portion has weatherboard walls and a clay tiled, gabled-hip roof. The latter features exposed rafters; large louvered gablets at either end of the main ridgeline; rams-horn terracotta finials to the gablets; and tall face-brick chimneys.</p> <p>It originally had verandahs to the street facades only, but these have now been extended along the northern side of the house. The original verandahs sit under the tiled roof, while the c.2013 north verandah has a raked Colorbond roof.</p> <p>Original timber framed windows and doors; jarrah verandah posts with carved brackets; and a balustrade with square balusters remain in situ to the main facades.</p> <p>Skillion additions have extended the house to the rear (east).</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | Occupations; Transport and Communications |

| | |
|---------------------------------------|--|
| Construction Date(s) | 1925 |
| Year of Demolition | NA |
| Associations | West Australian Government Railways Mr S. Phillips – Station Master (c.1924-1928) |
| Historical Notes | <p>Tenders were called for the construction of a “<i>wood cottage for Station Master at Bridgetown</i>” in July-September 1925. This was built to replace the original Station Masters House (1898) which was situated on the present site of Blackwood Rural Supplies (Wesfarmers, fmr) (*B).</p> <p>It would seem that Station Master Mr S. Phillips was the first to reside here. Aside from the (head) Station Master, an Assistant Station Master and at least one Night Station Master were also employed over time. It is thought that a number of houses along Spencer Street were built by the WAGR for such employees, however further research is needed.</p> <p>Manjimup Railway Station took over as the main depot in the late 1970's and Bridgetown Station building became less and less used. On the 2 June 1988 the last Bridgetown Station Master ceased employment. The line ceased use altogether on the 12 March 2005, although it technically remains a suspended line on 'maintenance'.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | The Station Masters House (fmr) is of particular significance for the contribution it makes to the larger railway station complex in Bridgetown. As such it adds to the authenticity of the adjacent State Registered Bridgetown Railway Station (fmr) (B*) and contributes to a broader understanding about the way of life of local railway staff (another, later, example of which is illustrated by the Bridgetown Trainmen's Barracks (fmr), B*). |
| Aesthetic Value | The Station Master's House (fmr) has some aesthetic value as a simple Inter-War bungalow that makes an important contribution to the authenticity of the setting for the Bridgetown Railway Station. |
| Historic Value | <p>The building has historic value as a purpose-built Station Master's House which was occupied from 1925 till 1988, the second and last Station Master's House for Bridgetown.</p> <p>In its design and location it helps to illustrate the operation of the Bridgetown Railway Station, and the way of life of a senior railway employee and his family in the Inter-War era.</p> |
| Research Value | ----- |
| Social Value | As an associated part of the larger railway station complex, the Station Masters house (fmr) contributes to the community's sense of place. |
| Integrity | <p>Moderate to High</p> <p>While the place ceased use as the Station Masters House in June 1988 it has continued to be occupied as a family residence. Its relationship with the Bridgetown Railway Station can be readily interpreted and understood.</p> |

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|--------------------|---|
| Authenticity | Moderate to High The original form and detailing of the house can still be readily understood in streetscape views. |
| Rarity | ----- |
| Representativeness | The place represents the ongoing development of the railway station complex in Bridgetown through the inter-war years. It is also representative of the type of housing provided for senior railway employees in rural towns in the Inter-War era. |
| SOURCES | |
| | Contemporary newspaper reports (trove.nla.au/newspaper) including: South Western Times 1 August 1925 Pg.2 Conservation and Management Plan for the Bridgetown Railway Station Precinct – Greenward Consulting |

G* GREENBUSHES CEMETERY

PLACE DETAILS

| | |
|--------------------------|---------------------------------------|
| Location/Address | RSN 18 Stinton Avenue, Greenbushes |
| Title & Map Reference | Reserve 10819, -33.878775; 116.086786 |
| Assess No (Shire Ref) | A21254 |
| Place Type | Historic Site |
| Use: Current Original | Cemetery Cemetery |
| Ownership Details | Shire of Bridgetown-Greenbushes |
| Public Access | Yes |
| Associated place(s) | G1. Old Greenbushes Cemetery |
| Nominee | Shire of Bridgetown-Greenbushes |
| Level of Significance | High (Management Category B) |
| Other Heritage Listings | NA |



Looking south-eastwards from centre of cemetery



Gravesite of David William Stinton



The new winding Memorial Wall to the rear of the undercover Niche Wall

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|---------------------------|--------------|
| Photograph(s): date taken | 12 July 2019 |
|---------------------------|--------------|

| PHYSICAL DESCRIPTION | |
|---|--|
| Construction Materials: Roof Walls Other | Varied |
| Architectural Style | NA |
| Physical description | <p>The Greenbushes Cemetery is on a reserve covering 4 hectares of which only approximately a quarter is cleared of the native gumtrees. There are currently over 600 gravesites, a niche wall of 56 places and a new memorial wall with 'places' for 64 plaques. The native garden/bush verging the gravesites is also used for the scattering ashes.</p> <p>The cemetery is divided by one main avenue with gravesite plots laid out either side. There are separate sections catering for Anglican (Church of England), Roman Catholic and Methodist. The Greenbushes Cemetery has had further development over the years and now has a General section. The types of headstones, monuments and ledgers vary in size and materials.</p> |
| Condition | Good |
| HISTORICAL DESCRIPTION | |
| Historic Theme | People (Early Settlers, Local Heroes & Battlers); Demographic Settlement & Mobility; Social & Civic Activities, (Immigration, Emigration, Settlements) (Community Services & Utilities, Religions) |
| Construction Date(s) | From 1910 |
| Year of Demolition | NA |
| Associations | David William Stinton |
| Historical Notes | <p>The 'Old Greenbushes Cemetery', Reserve 6889 on South Western Highway near DaRonch Rd Greenbushes, was not a dedicated cemetery parcel, but rather a Crown bush reserve. Burials were at the 'Old Greenbushes Cemetery' may predate 1903. The memorial plaque at the Old Greenbushes Cemetery records the known burials from 1903 to 1910.</p> <p>The Greenbushes Cemetery (originally on the old Bridgetown Road) was set aside by the Lands Department for the purpose of Public Cemetery in 1907. The Greenbushes Road Board however considered that the 92 Pounds allowed by the Department for forming the Cemetery would scarcely cover the cost of clearing the land, and was therefore not in hurry to form the new Cemetery. The first recorded burial at the new cemetery was not until 9 January 1910.</p> <p>The early pioneers who shaped the district were miners, farmers, timber workers and the owners of the many support businesses that sprang up to service these industries. This Cemetery is the final resting place for many of these pioneers, including David William Stinton and his family.</p> |

| | |
|---------------------------------------|--|
| | <p>Stinton discovered tin at Greenbushes in 1888 which quickly resulted in the development of the Greenbushes townsites. This eventually resulted in the construction of the mine at Greenbushes, which today is still today one of the major employers in the Shire and an internally significant minesite.</p> <p>Stinton died of pneumonia at age 63, just eighteen days after his wife Fanny. His gravesite (plot 136 Anglican section) consists of a simple rough cut headstone surrounded by a low masonry wall.</p> <p>By 1914, the Greenbushes Cemetery Board had completed fencing the new cemetery and was preparing to draw a plan of all plots and ordering engraved numbered plates for each.</p> <p>A number of burials at the Greenbushes Cemetery were the result of the Typhoid outbreak around 1915. A number of burials are also representative of the inherit dangers in the early days of mining, not only for mine workers in the field, but also for children playing around work sites. One such incident left a 5 year old boy (James Selfe) deceased on May 9th 1911 after falling into a slurry pit while playing on the edges with other children.</p> <p>Other notable burials: GM Williams, miner, store owner in South Bunbury and Road Board committee member for many years.</p> |
| CULTURAL HERITAGE SIGNIFICANCE | |
| Statement of Significance | The Greenbushes Cemetery is a memorial, tribute and record of the people of the Greenbushes District, from the earliest settlers to the more recent. |
| Aesthetic Value | The Greenbushes Cemetery is of moderate aesthetic value as a well laid out cemetery, with simple to more elaborate gravesites, niche wall and memorial wall. |
| Historic Value | The Greenbushes Cemetery is of high historic value as a record of many of the early settlers of the Greenbushes district, their families that followed and other inhabitants over the years. |
| Research Value | The Greenbushes Cemetery is of high to moderate research value. |
| Social Value | The Greenbushes Cemetery is of high social value to the community. It is a place where family and friends come together either immediately following the death of a loved one or visit ongoing. It can be a place of research and interest for people tracing family or local history. |
| Integrity | The Greenbushes Cemetery has high integrity. |
| Authenticity | The Greenbushes Cemetery has had no changes to previous gravesites, but continues to grow and develop as more burials and memorial spaces are needed. |
| Rarity | NA |
| Representativeness | The Greenbushes Cemetery is typical of a country cemetery from the early 1900's. |

SOURCES

Contemporary newspaper reports (trove.nla.gov.au/newspaper) including:

Southern Times 14 May 1912 Pg. 3

The Blackwood Times 20 February 1914 Pg. 5

Southern Times 30 March 1915 Pg. 4

<https://www.greenbushes.com.au/greenbushes-cemetery>

Shire Records – Cemetery / Burials Record