



**THE HON PAUL FLETCHER MP**  
Minister for Communications, Cyber Safety and the Arts

**SENATOR THE HON RICHARD COLBECK**  
Minister for Aged Care and Senior Australians  
Minister for Youth and Sport

## **JOINT MEDIA RELEASE**

16 December 2019

### **Building community confidence in 5G safety**

The Morrison Government is investing \$9 million over four years to build public confidence in the safety of telecommunications networks – including new 5G mobile networks – and to address misinformation about electromagnetic energy (EME) emissions which has caused concern in some parts of the community.

New initiatives include additional scientific research and further public education – building on the existing and long standing EME safety program.

Minister for Communications, Cyber Safety and the Arts, the Hon Paul Fletcher MP said that the Government recognises that there is significant community interest in being satisfied that rigorous safety standards are in place as new 5G mobile networks are rolled out around Australia.

“The rigorous safety standards for mobile networks and devices in Australia draw on extensive scientific research into EME emissions, globally and in Australia, over many decades,” Minister Fletcher said.

“Emissions from mobile networks and devices in Australia typically fall below the regulated limits by factors of a hundred or more. EME levels from mobile networks and devices are typically at similar levels to familiar household devices such as microwave ovens and baby monitors.

“The safety standards for 5G networks are consistent with those applicable to early generations of mobile technology – even though 5G networks typically use radio signals which are lower power and over more tightly targeted areas than earlier generation networks.

“These standards have been developed with expert advice from the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA), drawing in turn on work by the International Commission on Non-Ionizing Radiation Protection (ICNIRP) and the World Health Organization (WHO).

“The enhanced EME program will make sure all Australians have access to clear, reliable and reputable information so they can take advantage of new technologies like 5G – and feel empowered to do so safely.”

Additional funding will be provided to ARPANSA for continued research on radio frequency safety.

ARPANSA, WHO, and ICNIRP advise that there are no known health effects from EME at levels below those set out in the ARPANSA safety standard.

Minister for Aged Care and Senior Australians, Senator the Hon Richard Colbeck, who has portfolio responsibility for ARPANSA, welcomed the investment in strengthening our understanding of the impacts of 5G.

“Through greater research and education this investment will ensure Australians can continue to take comfort in the safe use of these emerging technologies,” Minister Colbeck said.

**END**

**Media contacts:**

Minister Fletcher:

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**16 December 2019**  
**Media Release**

### **Mobile telecommunications industry welcomes Government investment announcement**

**For Immediate Release** – The peak national body representing Australia’s mobile telecommunications industry, The Australian Mobile Telecommunications Association (AMTA), has welcomed the announcement by the Federal Government of further investment towards building public confidence in the safety of mobile telecommunications networks.

**AMTA CEO, Chris Althaus, said:**

"AMTA, on behalf of the mobile telecommunications industry, welcomes the Government’s announcement of increased investment in scientific research and further public education to help in building community confidence around 5G safety.

We are pleased that the Government recognises the importance of 5G technology and the need to address misinformation about electromagnetic energy (EME) which has caused concerns in some parts of the community.

5G, the 5th generation of mobile networks, is a significant evolution from today’s 4G networks. It has been designed to meet the very large growth in demand for data and connectivity in today’s modern society, enabling enhanced mobile broadband, instantaneous connectivity to billions of devices, the Internet of Things (IoT) and tomorrow’s innovations.

Where we can, AMTA and industry will support the Government with its enhanced EME safety program and its efforts to raise awareness around credible research to maintain high levels of public confidence in the health and safety of 5G mobile networks."

**-Ends-**

**For further information or to arrange an interview with Chris Althaus, CEO of AMTA, please contact:**

Olivia Dovellos // Illuminate Communications  
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Additional relevant resources:

- AMTA has developed a [5G and EMF Explained](#) brochure to outline what 5G is and it includes responses to common questions regarding safety
- The **Australian Science Media Centre** recently held a panel with leading scientists to [dispel some of the health myths around 5G](#)
- The **Australian Radiation Protection and Nuclear Safety Agency (ARPANSA)**, sets the Australian standards around 5G network limits based on global scientific research, and they have released two recent statements around 5G:
  - [5G: the new generation of the mobile phone network and health](#)
  - [Misinformation about Australia’s 5G network](#)

**About AMTA:**

The Australian Mobile Telecommunications Association (AMTA) is the peak national body representing Australia’s mobile telecommunications industry. It aims to promote an environmentally, socially and economically responsible, successful and sustainable mobile telecommunications industry in Australia. Please see [www.amta.org.au](http://www.amta.org.au)



## **Funding Agreement**

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**Warren Blackwood Alliance of  
Councils**

**and**

**Southern Forests Blackwood Valley  
Tourism Association**



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# SCHEDULE 1 – AGREEMENT OVERVIEW

## 1. Agreement

This Agreement is made the \_\_\_\_\_ day of \_\_\_\_\_ 2019.

Between:

**The Warren Blackwood Alliance of Councils (“WBAC”)**

and

**The Southern Forests Blackwood Valley Tourism Association (“Recipient”)**

## 2. Background

The purpose of this agreement between the WBAC and the Recipient is to establish the purpose and priorities of the funding provided to the Recipient from the WBAC and WBAC Local Governments.

The WBAC represents the Shires of Bridgetown – Greenbushes, Donnybrook – Balingup, Manjimup and Nannup.

For the purpose of this funding agreement, the Shire of Donnybrook – Balingup are not financial contributors.

## 3. Interpretation

In this Agreement unless the context otherwise requires:

- a. words importing the singular include the plural and vice versa;
- b. words importing any gender include the other genders;
- c. references to persons include corporations;
- d. references to a person include the legal personal representatives, successors and assigns of that person;
- e. a reference to a statute, ordinance, code, or other law includes regulations, by-laws, rules and other statutory instruments under it for the time being in force and consolidations, amendments, re-enactments, or replacements of any of them (whether of the same or any other legislative authority having jurisdiction);

- f. references to this Agreement or any other instrument include this Agreement or other instrument as varied or replaced, and notwithstanding any change in the identity of the Parties;
- g. references to writing include any mode of representing or reproducing words in tangible and permanently visible form, and include e-mail and facsimile transmission;
- h. an obligation incurred in favour of two or more persons is enforceable by them jointly and severally;
- i. if a word or a phrase is defined, other parts of speech and grammatical forms of that word or phrase have corresponding meanings;
- j. references to this Agreement include its recitals, schedules and annexures, if any;
- k. headings are inserted for ease of reference only and are to be ignored in construing this Agreement;
- l. references to time are local time in Perth, Western Australia;
- m. where time is to be reckoned from a day or event, that day or the day of that event is to be included;
- n. references to currency are to Australian currency unless otherwise stated;
- o. no rule of construction applies to the disadvantage of a party on the basis that the Party put forward this agreement or any part thereof;
- p. a reference to any thing is a reference to the whole and each part of it, and a reference to a group of persons is a reference to all of them collectively, to any two or more of them collectively and to each of them individually;
- q. when the day or last day for doing an act is not a Business Day, then the day or last day for doing the act will be the directly preceding Business Day;
- r. if the word "including" or "includes" is used, the words, "without limitation" are taken to immediately follow; and
- s. the phrases "described in", "set out" and "specified in" shall all read as if the words "expressly or impliedly" appeared immediately before them.

#### **4. Scope of this agreement**

- a. The Recipient shall:
  - 1) use the Funding for the Purpose, and only for the Purpose;

- 2) carry out all aspects of the Project and acquit all aspects of the Purpose in a competent, diligent, satisfactory and professional manner, and to a high standard;
  - 3) comply with all the conditions and obligations as outlined in this Agreement;
  - 4) provide appropriate Funding and other resources, including staff with the capacity to meet its Obligations;
  - 5) provide leverage with wider stakeholders to facilitate strong stakeholder ownership and involvement where required in the Project; and
  - 6) seek to facilitate additional financial investment in the Project.
- b. The WBAC shall:
- 1) Correspond with the Shires of Bridgetown – Greenbushes, Manjimup and Nannup to confirm they will pay to the Recipient the funding amounts set out in Schedule 2; and
  - 2) Provide two (2) representative on the Recipient's Board of Management:
    - i. One (1) WBAC Board member; and
    - ii. One (1) ex officio Local Government officer appointed by the WBAC Board.
- c. Regarding the Project, the Recipient must:
- 1) notify the WBAC of legal proceedings, arbitration or administrative proceedings or debt recovery actions pending or threatened against the Recipient as soon as practicable after the institution of those proceedings or that debt recovery action;
  - 2) notify the WBAC immediately if the Recipient is in breach of any law or act, receives an audit qualification, or is under scrutiny through an inquiry or decree or any consent, registration, approval, licence or permit or agreement, order or award binding on the Recipient;
  - 3) keep and maintain accurate, complete, up-to-date, properly detailed written records of income, expenditure, work, activities, progress, setbacks, problems and business and commercial arrangements and dealings in relation to either or both of this Agreement and the Project, and promptly provide the WBAC with information or documentation (relating in any way to the Project or this Agreement) requested by the WBAC. The Recipient will ensure that all such information or documentation (as the case may be) is accurate, complete, up-to-date, properly detailed and not in any way misleading or deceptive;
  - 4) establish cost centres within its financial system to identify expenditure as outlined in Schedule 2.

## 5. Use of Funding

The Recipient will use the funding for the carrying out of the Project in accordance with this Agreement. All expenditure must be effected in a commercially prudent, sensible and reasonable manner. The Recipient shall fully comply with, and deliver on, all milestones in accordance with Schedule 2.

## **6. No Changes**

The Recipient will not make any changes to the Project or any agreed budget (including the Approved Budget) without the prior written consent of the WBAC, which consent may be withheld at their discretion.

## **7. No Endorsement**

The Recipient agrees that nothing in this Agreement constitutes an endorsement by the WBAC of any goods or services provided by the Recipient.

## **8. Acknowledgement of Funding Providers**

- a. Any communication activity including presentations, publications, signage, articles, newsletters, or other literary works relating to the Project shall, where deemed appropriate, acknowledge the WBAC and individual Local Governments and give equal representation to the display of logos and names.
- b. The respective roles of the WBAC and individual Local Governments must be acknowledged at relevant forums, conferences, and project launches where the Project is promoted.
- c. The Parties shall:
  - 1) work cooperatively at the senior management and officer levels;
  - 2) maintain open communication, both formal and informal, to progress the objectives of this Agreement;
  - 3) share information and knowledge as practicable; and
  - 4) advise any shared stakeholders about arrangements between the Parties.
- d. Where the WBAC or individual Local Governments are named in media statements, advertising proposals or advertisements, the Recipient shall circulate a draft of the proposal between the parties for comment prior to publication.

## **9. Accounts, Acquittal and Reporting**

- a. The Recipient is required to submit a written or verbal report to each WBAC board meeting until the completion of the Project, which shall include:
  - 1) A progress report from the President or Chief Executive Officer; and
  - 2) A financial report, certified by the President or Chief Executive Officer.
- b. The Recipient's Chief Executive Officer is to liaise with the WBAC Executive Officer to ensure reports, detailed in Clause A, are received by the WBAC Executive Officer one week prior to the WBAC Board meeting.
- c. The Recipient will provide to the WBAC an annual report on the Project based on a financial year ending 30 June, which shall include:

- 1) a financial report (certified by the President or Chief Executive Officer of the Recipient and audited by an independent Auditor), outlining income and expenditure in respect to the Project; and
  - 2) an evaluation report showing how and to what extent the funding was spent and the extent to which the Milestones and outcomes have been achieved
- d. The annual report on the Project, as detailed in clause C, is to be submitted within four (3) months after the end of the financial year to the WBAC Executive Officer.

## **10. General Undertakings of the Recipient**

The Recipient must:

- a. at all times duly perform and observe its obligations and will promptly inform the WBAC of any occurrence that might adversely affect its ability to do so in a material way;
- b. undertake its obligations with integrity, good faith and probity in accordance with good corporate governance practices;
- c. not, nor attempt to, sell, transfer, assign, mortgage, charge or otherwise dispose of or deal with any of its rights, entitlements and powers or obligations under this Agreement;
- d. comply with all State and Commonwealth laws relevant to the performance of the Project or this agreement;
- e. cooperate fully with the WBAC in the administration of this agreement;
- f. consider the requirements of people with disabilities or special needs in all its activities and publications.

## **11. Negation of Employment, Partnership and Agency**

- a. The Recipient must not represent itself, and must ensure that its employees, contractors, sub-contractors or agents do not represent themselves, as being an employee, partner or agent of the WBAC or as otherwise able to bind or represent the WBAC.
- b. The Recipient will not by virtue of this agreement be, or for any purpose be deemed to be, an employee, partner, or agent of the WBAC, or have any power or authority to bind or represent the WBAC.

## **12. Evaluation or Audit rights**

- a. The WBAC may arrange for an Evaluation or Audit to be carried out in respect of the Project.

- b. If the WBAC arranges for an Evaluation or Audit:
  - 1) the WBAC must notify the Recipient that the WBAC has arranged or will arrange for an Evaluation or Audit to be carried out; and
  - 2) the Recipient must allow all persons appointed by the WBAC to carry out the Evaluation or Audit to have full access to the records and premises in the control or possession of the Recipient for the purpose of carrying out the Evaluation or Audit.
- c. This Clause survives the end of this Agreement by five (5) years.

### **13. Repayment and Retention of Funding**

At the completion of the Project or the conclusion of this agreement (whichever occurs first) the Recipient must remit to the WBAC within twenty (20) business days any funding that the WBAC or a Local Government has paid and that has not been used or committed in accordance with this agreement.

### **14. Limitation of liability**

- a. The WBAC or individual Local Governments shall have no responsibility or liability for the success or otherwise of the Project and is not liable for any losses suffered by the Recipient in undertaking the Project.
- b. If the funding is insufficient for the Recipient to properly meet all of its obligations, then the Recipient is solely responsible for funding any shortfall.

### **15. Insurance and Indemnity**

- a. The Recipient shall effect and maintain throughout the term adequate insurance, with a reputable insurer, to provide cover for the Project undertaken by the Recipient, including Public Liability and Workers' Compensation insurances and property insurance covering loss of, or damage to, any equipment that the Recipient provides for use on the Project, for its full replacement value.
- b. If and when requested by the WBAC, the Recipient must provide either or both of the following:
  - 1) a written statement of the applicable insurance cover held by the Recipient; and
  - 2) a copy of any policy of insurance, a Certificate of Currency, and receipts for premiums in connection with any policy of insurance.
- c. The Recipient hereby indemnifies and shall keep indemnified the WBAC and the WBAC Local Governments and to hold them and their respective officers, employees and agents harmless from and against all reasonably foreseeable damages, losses, liabilities, cost and expenses (including legal fees) claimed, suffered or incurred by the WBAC, WBAC Local Governments or any of their respective officers, employees and agents

whether before or after the date of this agreement to the extent caused by any:

- 1) breach of any obligation by the Recipient;
- 2) act or omission of the Recipient or its employees, contractors, officers or agents; or
- 3) breach of a State or Commonwealth law by the Recipient or any of its employees, contractors, officers or agents.

d. This indemnity shall survive expiration or termination of this Agreement.

## **16. Freedom of Information Act 1992 and Financial Management Act 2006**

- a. This Agreement, and information regarding, it is subject to the *Freedom of Information Act 1992*. The WBAC and the WBAC Local Governments may publicly disclose information in relation to this Agreement, including its terms and the details of the Recipient.
- b. Despite any express or implied provision of this Agreement to the contrary, the powers and responsibilities of the Auditor General under the *Financial Management Act 2006* and the *Auditor General Act 2006* are not limited or affected by this Agreement. The Recipient must allow the Auditor General, or an authorised representative, to have access to and examine the Recipient's records and information concerning this Agreement.

## **17. Default and Termination**

- a. Event of Default by the Recipient  
An Event of Default occurs if:
  - 1) the Recipient breaches any Obligation, which (if remediable) continues without remedy for five (5) Business Days after notice in writing has been served on the Recipient by the WBAC;
  - 2) the Recipient breaches this Agreement and such breach cannot be remedied;
  - 3) the WBAC or individual Local Government has reasonable grounds to believe that the Recipient is unwilling or unable to comply with its Obligations;
  - 4) any aspect of this Agreement is or is held to be void, unenforceable, or invalid for whatever reason; or
  - 5) the Recipient persistently, regularly, consistently or continually breaches this Agreement.
- b. Effect of Event of Default
  - 1) If an Event of Default occurs, the WBAC may terminate the Agreement by providing further notice in writing to the Recipient.
  - 2) Whilst a Party is in breach of this Agreement, the other Party may suspend the performance of its Obligations.



## **18. Waiver**

- a. No right under this agreement shall be deemed to be waived except by notice in writing signed by both Parties.
- b. A waiver by either Party will not prejudice that Party's rights in relation to any further breach of this Agreement by the other Party.
- c. Any failure to enforce this agreement, or any forbearance, delay or indulgence granted by one Party to the other Party, will not be construed as a waiver of any rights.

## **19. Entire Agreement**

This agreement constitutes the entire agreement between the Parties and supersedes all communications, negotiations, arrangements and agreements between the Parties with respect to the subject matter of this agreement.

## **20. Assignment**

- a. This agreement is personal to the Recipient and may not be assigned by the Recipient without the WBAC's consent, which may be withheld at the WBAC's discretion. The WBAC may assign its rights and Obligations under this Agreement as it sees fit.
- b. The Recipient shall be deemed to have assigned this agreement if any act, matter or thing is done or occurs, the effect of which is, in the opinion of the WBAC, to transfer, directly or indirectly, the management or control of the Recipient.

## **21. Variation**

Any modification, amendment or other variation to this agreement must be made in writing, duly executed by both Parties.

## **22. Rights and remedies**

The rights, powers and remedies in this agreement are in addition to, and not exclusive of, the rights, powers and remedies existing at law or in equity.

## **23. Local products and services**

The Recipient agrees to comply with the Western Australian Government's Buy Local policy when purchasing goods and services for the Project.

## **24. Access to Land**

If the Project is being undertaken on land (whether freehold or Crown land) that is not owned, leased or managed by the Recipient, the Recipient must obtain and

have in place for the duration of the Project an agreement or suitable authority to undertake the Project on that land.

**25. Governing Law**

This agreement is governed by the laws of Western Australia. Each Party irrevocably submits to the non-exclusive jurisdiction of the courts of Western Australia.

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## SCHEDULE 2 – PROJECT DETAILS

### 1. Purpose

The funding received by the Recipient will be used to assist with the cost of developing a Local Tourism Association for the Southern Forests Blackwood Valley region (Shires of Bridgetown – Greenbushes, Manjimup and Nannup).

### 2. Recipient Details

**Name:** Southern Forests Blackwood Valley Tourism Association

**Address:** PO Box 528, Manjimup, WA 6258

**Email:** admin@sfbvta.com.au

**Contact Person:** Paul Matenaar

**Position:** President

**ABN:** 24 745 685 058

**GST Registered:** Yes

### 3. Funding amount

- a. Funding will be made available as a conditional grant specifically for the delivery of the Project outlined in Clause 1 of this Schedule.
- b. The payment of the Funding Amount will be made on an annual basis in advance subject to the issue of a satisfactory assessment by the WBAC Board that Financial Reports and Evaluation Reports submitted by the Recipient demonstrate that the project activities and expenditure are consistent with the terms and conditions of this Agreement.

### 4. Manner in which funding is to be paid

- a. The Recipient will forward a tax invoice to the WBAC or individual Local Governments on an annual basis for the amount of the Funding outlined in Clause 5.c of this Schedule at the date indicated in Clause 5.b of this Schedule.
- b. The payment will be processed by the individual organisations and payment made by cheque or direct deposit to the Recipient.
- c. After this Agreement has been executed by all Parties, and upon issue of satisfactory assessments by the WBAC Board, the individual organisations will pay to the Recipient Funding Amounts as listed in Clause 5.c of this Schedule.

## 5. Sources and timing of payments

- The timing of payments is subject to change upon approval of any change of scope or additional Funding Amount as outlined in Clause 3 of this Schedule.
- An invoice will be sent by the Recipient to each individual organisation in August of each financial year for the amount detailed in clause c.
- The sources of the funding for each financial year are:

	2019.2020	2020.2021	2021.2022	2022.2023
<b>Warren Blackwood Alliance of Councils</b>	\$ 29,000.00	\$ -	\$ -	\$ -
<b>Shire of Bridgetown - Greenbushes</b>	\$ 45,320.00	\$ 52,819.00	\$ 39,852.00	\$ 26,914.00
<b>Shire of Manjimup</b>	\$ 67,980.00	\$ 79,229.00	\$ 59,778.00	\$ 40,371.00
<b>Shire of Nannup</b>	\$ 28,325.00	\$ 33,012.00	\$ 24,908.00	\$ 16,822.00
<b>Total (Ex GST)</b>	<b>\$ 170,625.00</b>	<b>\$ 165,060.00</b>	<b>\$ 124,538.00</b>	<b>\$ 84,107.00</b>

## 6. Project Objectives

The Recipient will:

Main Objective / Milestone	Milestone Date
Act as a peak body for all tourism stakeholders in the Southern Forests and Blackwood Valley regions.	Throughout whole project
Develop working partnerships with the Shire of Bridgetown – Greenbushes, Shire of Manjimup, Shire of Nannup and any additional Local Governments who, at a later date, contribute to the operations of the Local Tourism Organisation.	Throughout whole project
Work with regional, state and national tourism agencies to promote the Southern Forests and Blackwood Valley region as a desirable tourism destination to local, inter-state, intra-state and international markets	Throughout whole project
Develop a fit for purpose website which promotes the region, works in partnership with stakeholders to showcase the attractions of the region, has a booking facility for the public and further develops the profile of the region.	January 2020
Create working partnerships with all visitor servicing providers in the Southern Forests and Blackwood Valley region.	March 2020

Main Objective / Milestone	Milestone Date
Respond to the specific needs, opportunities, products, experiences and resources of our region.	Throughout whole project
Celebrate the regions culture.	Throughout whole project
Connect with visitors, investors and trade.	Throughout whole project
Become a sustainable, member led organisation.	June 2023
Comply with their organisation's constitution, the Associations Incorporation Act 2015 and all applicable state and national laws.	Throughout whole project
<b>Project Completion</b>	<b>June 2023</b>

## 7. Project expenditure

The expenditure for the project is proposed as:

	2019.2020	2020.2021	2021.2022	2022.2023
<b>Staffing:</b>				
Executive Officer 1 FTE \$90K	\$ 90,000.00	\$ 91,800.00	\$ 93,636.00	\$ 95,509.00
Marketing & Membership 0.8 FTE \$75K	\$ -	\$ 60,000.00	\$ 61,200.00	\$ 62,424.00
Admin & Finance 0.8 FTE \$50K	\$ 40,000.00	\$ 40,800.00	\$ 41,616.00	\$ 42,448.00
Staff on costs	\$ 38,000.00	\$ 38,760.00	\$ 39,536.00	\$ 40,326.00
Office Premises - in kind	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Office Costs	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Vehicle	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Staff Training & Travel	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Uniform	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
<b>Sub Total</b>	<b>\$ 197,500.00</b>	<b>\$ 260,860.00</b>	<b>\$ 265,488.00</b>	<b>\$ 270,207.00</b>
<b>Destination Development:</b>				
Website	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Publications	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Branding	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Industry Famils	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Product Development	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Website Commission (2% paid to agent)	\$ 5,000.00	\$ 15,000.00	\$ 20,000.00	\$ 25,000.00
Visitor Centre Fund (5% from comission)	\$ 12,500.00	\$ 37,500.00	\$ 50,000.00	\$ 62,500.00
<b>Sub Total</b>	<b>\$ 90,500.00</b>	<b>\$ 115,500.00</b>	<b>\$ 133,000.00</b>	<b>\$ 150,500.00</b>
<b>Stakeholder Management:</b>				
Membership Networking, Training & Development	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
<b>Sub Total</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>
<b>Total</b>	<b>\$ 290,500.00</b>	<b>\$ 378,860.00</b>	<b>\$ 400,988.00</b>	<b>\$ 423,207.00</b>

## **8. Project Controls**

The WBAC Board will monitor the Project performance against the milestones in this agreement. In addition, the monitoring by the WBAC Board may include consideration of planned future activities including budget forecasting of the Recipient.

## **9. Term of Agreement**

The agreement remains valid from the date of this agreement until 30 June 2023 subject to those provisions of this agreement that expressly or impliedly survive expiration of this agreement.

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## **SCHEDULE 3 – EXECUTION OF THIS AGREEMENT**

Executed by the Parties as an agreement.

### **Signed for and on behalf of the WBAC:**

\_\_\_\_\_  
Print full name and position of authorised person from WBAC

\_\_\_\_\_  
Signature of authorised person

### **In the presence of:**

\_\_\_\_\_  
Full name and position of witness

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Date

### **Signed for and on behalf of the Recipient:**

\_\_\_\_\_  
Signature of President

\_\_\_\_\_  
Full Name of President

\_\_\_\_\_  
Signature of Chief Executive Officer

\_\_\_\_\_  
Full name of Chief Executive Officer

\_\_\_\_\_  
Date

WESTERN AUSTRALIA

SALARIES AND ALLOWANCES ACT 1975

DETERMINATION OF THE SALARIES AND ALLOWANCES TRIBUNAL

ON LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS

Pursuant to Section 7A and 7B

8 April 2020

PREAMBLE

**Statutory Context**

1. Section 7A of the *Salaries and Allowances Act 1975* ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Under Section 7B(2) of the SA Act, the Tribunal must inquire into and determine the amount of:
  - fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
  - expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
  - allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.
3. By issuing this Determination, the Tribunal discharges its obligations under Section 8 of the SA Act, which requires determinations under sections 7A and 7B to be issued at intervals of not more than 12 months.

**Considerations**

4. The Tribunal has considered sections 2.7 to 2.10 and section 5.41 of the LG Act, which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies, and the functions of local government Chief Executive Officers (CEOs).
5. The Tribunal invited individual local governments to provide information in order to ensure the Tribunal is informed on developments across the sector.



### **Band allocation model**

6. The Tribunal continues to apply the four Band allocation model established in its 2012 determination. The model allows a number of measurable and non-measurable factors to be considered when assessing appropriate levels of remuneration.
7. The Tribunal notes that the remuneration ranges set for these Bands provide some flexibility to local governments. The Tribunal will only adjust a classification when a local government or regional local government can demonstrate a substantial and sustained increase within the parameters of the band allocation model.

### **Christmas and Cocos Islands**

8. In 2016, the Commonwealth and WA Governments entered an agreement under the *Christmas Island Act 1958* (Cth), the *Cocos (Keeling) Islands Act 1995* (Cth) and the *Indian Oceans Territories (Administration of Laws) Act 1992* (WA), by which the Tribunal has the power to determine the remuneration of local government CEOs and the fees, expenses and allowances for local government elected members of the Shires of Christmas Island and Cocos (Keeling) Islands.
9. This inquiry reviewed remuneration provided by the Shires of Christmas and Cocos (Keeling) Islands.

### **Economic circumstances**

10. This inquiry's considerations were influenced by the sudden and overriding issue of Coronavirus (COVID-19). There is considerable uncertainty regarding the consequences of COVID- 19 and its impact on the State's economic circumstances.
11. The Tribunal recognises the need for remuneration provided to public officers to accord with community expectations. At this time of great uncertainty and challenge for all Western Australians, the need for the Tribunal to exercise restraint is indisputable.
12. Nothing in this determination should be interpreted or applied in such a manner as to circumvent the Tribunal's intention for transparency and accountability in the remuneration of local government CEOs and the provision of fees, expenses and allowances to elected members.

### **CONCLUSIONS**

13. The Tribunal has determined there will be no increase in remuneration, fees, expenses and allowance ranges provided to CEOs and elected members.
14. The Tribunal notes each local government is able to set remuneration within the band to which it is allocated. Each local government must conduct its own assessment to determine whether any increase, within the bands, is justified.

15. In reviewing the classification framework, band allocation model and all other relevant information, the Tribunal has examined local governments with potential to change classification. The Tribunal considers that the Shire of Murray should be reclassified from Band 3 to Band 2. All other local governments retain their existing classifications.
16. It is emphasised that fees and allowances, in lieu of reimbursement of expenses, provided to elected members are not considered payment for work performed in a manner akin to regular employment arrangements. Elected members are provided these fees and allowances to recognise the commitment of their time and to ensure they are not out of pocket for expenses properly incurred in the fulfilment of their duties.
17. The Tribunal prefers reimbursement of actual expenses to be used where possible.
18. The Tribunal has made an additional minor change through the inclusion of guiding principles to be used by local governments when considering the appropriateness of providing a CEO Regional/Isolation Allowance. These principles are largely unchanged from those originally outlined in the 2012 Determination, when the Regional/Isolation Allowance was established.

**DETERMINATION FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS  
AND ELECTED MEMBERS PURSUANT TO SECTION 7A AND 7B OF THE  
*SALARIES AND ALLOWANCES ACT 1975***

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## PART 1: INTRODUCTORY MATTERS

*This Part deals with some matters that are relevant to the determination generally.*

### 1.1 Short title

This determination may be cited as the *Local Government Chief Executive Officers and Elected Members Determination No. 1 of 2020*.

### 1.2 Commencement

This determination comes into operation on 1 July 2020.

### 1.3 Content and intent

- (1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.
- (2) The determination applies to
  - a. Chief Executive Officers (CEOs);
  - b. Acting Chief Executive Officers; and
  - c. Elected Members
- (3) The remuneration specified in this determination for CEOs is based on a person being appointed to one local government CEO position only. In the case of a person appointed to undertake the duties of more than one CEO position simultaneously, the relevant local governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.
- (4) If a local government undergoes an amalgamation or a rezoning of local government boundaries, the local government is required to seek a new determination from the Tribunal.
- (5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed to elected council members under the *Local Government Act 1995* ('the LG Act') Part 5 Division 8. The determination applies to elected council members who are members of the council of a local government, and under section 3.66 of the LG Act.
- (6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government, the

amount determined by the Tribunal will be payable to an eligible elected council member.

- (7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government, each local government or regional local government council will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.
- (8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairmen of regional local governments and to remunerate them for the performance of the duties associated with their office.

#### **1.4 Terms used**

In this determination, unless the contrary intention appears -

***chair*** means a person who is elected or appointed from among the members of a council of a regional local government as its chair;

***committee meeting*** means a meeting of a committee of a council where the committee comprises –

- (a) council members only; or
- (b) council members and employees of the local government or regional local government;

***council***, in relation to:

- (a) a local government, means the council of the local government;
- (b) a regional local government, means the council of the regional local government;

***council member***, in relation to:

- (a) a local government –
  - (i) means a person elected under the LG Act as a member of the council of the local government; and
  - (ii) includes the mayor or president of the local government;

(b) a regional local government –

- (i) means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and
- (ii) includes the chair of the regional local government;

**LG Regulations** means the *Local Government (Administration) Regulations 1996*;

**mayor** means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

**president** means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

### **1.5 Pro rata payments**

- (1) The Total Reward Package specified in this determination for CEOs is based on a person serving in the office on a full-time basis. The relevant range shall be payable on a pro rata basis if the position is undertaken on a part time basis.
- (2) The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

### **1.6 Local government band allocations**

Unless the contrary intention appears, this determination allocates local governments to the bands set out in Schedule 1. Regional local governments are allocated to a Band only with respect to CEOs.

## **PART 2: TOTAL REWARD PACKAGE**

*This Part deals with the remuneration payable to Chief Executive Officers.*

### **2.1 GENERAL**

- (1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.
- (2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.
- (3) Typical components of a TRP include:
  - (a) Base salary;
  - (b) Annual leave loading;
  - (c) Associated FBT accrued (total annual amount of fringe benefits tax paid by the local government for all fringe benefits provided to a CEO);
  - (d) Association membership fees;
  - (e) Attraction/retention allowance, not being provided under Part 3;
  - (f) Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination;
  - (g) Cash bonus and performance incentives;
  - (h) Cash in lieu of a motor vehicle;
  - (i) Fitness club fees;
  - (j) Grooming/clothing allowance;
  - (k) Health insurance;
  - (l) School fees and/or child's uniform;
  - (m) Superannuation (all mandatory and non-mandatory employer superannuation contributions);
  - (n) Travel or any other benefit taken in lieu of salary;
  - (o) Travel for spouse or any other member of family;
  - (p) Unrestricted entertainment allowance;
  - (q) Utilities allowance (any water, power or other utility subsidy provided to the CEO); and
  - (r) Any other form of payment, in cash or not, in consideration as a reward or benefit of the CEOs duties.
- (4) The only exclusions from the TRP are:
  - (a) items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the



provision of a motor vehicle or accommodation are to be included as part of the TRP);

- (b) employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and
- (c) items considered by the local government to be a tool of trade (i.e. equipment needed to undertake the duties of a CEO) and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

## 2.2 LOCAL GOVERNMENT CLASSIFICATION

- (1) The ranges of TRP in Table 1 apply where a local government or regional local government has been classified into the relevant band.

**Table 1: Local government band classification – Total Reward Package range**

Band	Total Reward Package
1	\$250,375 - \$379,532
2	\$206,500 - \$319,752
3	\$157,920 - \$259,278
4	\$128,226 - \$200,192

- (2) Local governments have been classified in Schedule 1.
- (3) Regional local governments have been classified in Table 2 below.

**Table 2: Regional local government band classification**

Regional Local Government	Band
Bunbury-Harvey Regional Council	4
Eastern Metropolitan Regional Council	2
Mindarie Regional Council	3
Murchison Regional Vermin Council	4
Pilbara Regional Council	4
Rivers Regional Council	3
Southern Metropolitan Regional Council	2
Tamala Park Regional Council	2
Western Metropolitan Regional Council	4

- (4) A person who holds a dual appointment of the CEO of the Shire of Cunderdin and the CEO of the Shire of Tammin, shall be entitled to receive a TRP range from the bottom of Band 4 (\$128,226) to a maximum of \$220,211 (which represents the top of Band 4 plus 10%).
- (5) A person who holds a dual appointment of the CEO of the Shire of Murray and the CEO of the Shire of Waroona, shall be entitled to receive a TRP range from the bottom of Band 2 (\$206,500) to a maximum of \$351,727 (which represents the top of Band 2 plus 10%).
- (6) A person who holds a dual appointment of the CEO of the Shire of East Pilbara and the CEO of the Pilbara Regional Council, shall be entitled to receive a TRP range equivalent to the Band 2 range (\$206,500 - \$319,752).

## **PART 3: REGIONAL/ISOLATION ALLOWANCE**

*This Part deals with the Regional/Isolation Allowance that may be payable to Chief Executive Officers from local governments identified in this Part.*

### **3.1 GENERAL**

- (1) Local governments listed in Table 3 in this Part may provide a Regional/Isolation Allowance to a CEO, in addition to the CEO's Total Reward Package, in recognition of the regional and isolation factors which may affect the attraction and retention of the CEOs of those local governments.
- (2) There is no requirement to provide a Regional/Isolation Allowance to a CEO. Payment of this allowance is at the discretion of the local government, within the parameters set by the Tribunal.
- (3) When a local government chooses to use any or all of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner considering the issues outlined in 3.2.
- (4) When a local government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

### **3.2 DETERMINING APPROPRIATENESS AND RATE OF ALLOWANCE**

- (1) When assessing the appropriateness of providing a Regional/Isolation Allowance, an eligible local government must consider the impact of factors outlined in 3.2(5) on attraction and retention of a CEO. In the event these factors have little or no impact, the Local Government should not provide this Allowance.
- (2) In the event a Regional/Isolation Allowance is considered appropriate, the amount of the Allowance should be proportionate to the circumstances faced by the Local Government.
- (3) The following factors should be considered when determining whether to apply the Regional/Isolation Allowance:
  - a) *Remoteness* - Issues associated with the vast distances separating communities within a Local Government or the distance of the Local Government from Perth or a Regional Centre;
  - b) *Cost of living* - The increased cost of living highlighted specifically in the Regional Price Index.
  - c) *Social disadvantage*: Reduced specialist health services, schooling opportunities for children, employment opportunities for spouse, reduced

- lifestyle commodities when compared to Perth and regional centres, and access to professional and personal support networks;
- d) *Dominant industry*: The impact that a dominant industry such a mining or agriculture has on an area and the ability to attract and retain people in the face of a dominant industry;
  - e) *Attraction/retention*: The ability to recruit suitably qualified candidates and being able to retain them in light of the above concerns in competition with positions in Perth, regional centres and private industry;
  - f) *Community expectations*: The pressures on a CEO to meet expectations when professional or operational expertise is not readily available.

### 3.2 REGIONAL/ISOLATION ALLOWANCE

Local governments eligible for the Regional/Isolation Allowance are listed in Table 3.

**Table 3: Regional/Isolation Allowance**

Local Government	Maximum Regional/Isolation Allowance Per Annum
Ashburton Shire	\$45,000
Broome Shire	\$35,000
Carnamah Shire	\$30,000
Carnarvon Shire	\$30,000
Chapman Valley Shire	\$30,000
Christmas Island Shire	\$80,000
Cocos (Keeling) Islands Shire	\$80,000
Coolgardie Shire	\$30,000
Coorow Shire	\$30,000
Cue Shire	\$40,000
Derby-West Kimberley Shire	\$45,000
Dundas Shire	\$30,000
East Pilbara Shire	\$45,000
Esperance Shire	\$25,000
Exmouth Shire	\$35,000
Geraldton-Greenough City	\$25,000
Halls Creek Shire	\$65,000
Irwin Shire	\$30,000
Jerramungup Shire	\$25,000
Kalgoorlie-Boulder City	\$30,000
Karratha City	\$60,000

Local Government	Maximum Regional/Isolation Allowance Per Annum
Kent Shire	\$10,000
Kondinin Shire	\$10,000
Kulin Shire	\$10,000
Lake Grace Shire	\$10,000
Laverton Shire	\$40,000
Leonora Shire	\$40,000
Meekatharra Shire	\$40,000
Menzies Shire	\$30,000
Merredin Shire	\$10,000
Mingenew Shire	\$30,000
Morawa Shire	\$30,000
Mount Magnet Shire	\$30,000
Mount Marshall Shire	\$10,000
Mukinbudin Shire	\$25,000
Murchison Shire	\$30,000
Narembeen Shire	\$10,000
Ngaanyatjarraku Shire	\$40,000
Northampton Shire	\$30,000
Nungarin Shire	\$10,000
Perenjori Shire	\$30,000
Port Hedland Town	\$60,000
Ravensthorpe Shire	\$30,000
Sandstone Shire	\$30,000
Shark Bay Shire	\$35,000
Three Springs Shire	\$30,000
Upper Gascoyne Shire	\$35,000
Westonia Shire	\$25,000
Wiluna Shire	\$40,000
Wyndham-East Kimberley Shire	\$45,000
Yalgoo Shire	\$30,000
Yilgarn Shire	\$25,000

## **PART 4: HOUSING ALLOWANCE**

*This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.*

### **4.1 GENERAL**

- (1) In recognition of the need for local governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, local governments are able to utilise this allowance as required.
- (2) When a local government utilises this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (3) Any accommodation provided under this Part must be located within or adjacent to the local government area in which the CEO is employed.
- (4) Local governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

### **4.2 APPLICABLE HOUSING ALLOWANCE**

- (1) Where a local government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.
- (2) For reporting purposes, the value of the local government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.
- (3) Where a local government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.
- (4) For reporting purposes, the value of the local government leased property shall be the annual actual costs of the accommodation lease.

## **PART 5: MOTOR VEHICLE**

*This Part deals with the provision of motor vehicles to Chief Executive Officers.*

### **5.1 GENERAL**

- (1) For local governments generally, except those listed in Table 3 under Part 3 of this determination, the private benefit value of any motor vehicle provided to the CEO by the local government is to be included in the Total Reward Package.
- (2) For local governments listed in Table 3 under Part 3 of this determination, any motor vehicle provided to the CEO or an allowance provided to a CEO for use of a private motor vehicle for work-related purposes, is to be considered a tool of trade (i.e. a tool needed to undertake the duties of a CEO in these local governments) and any private benefit will not be considered as part of the Total Reward Package.

### **5.2 PRIVATE BENEFIT VALUE**

- (1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. local government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).
- (2) As a general rule, the private benefit value will be based upon the annual costs multiplied by the percentage of private use.
- (3) Local governments and CEOs will need to agree on the most appropriate way to record the amount of private use in order to calculate the private benefit value.

## **PART 6: MEETING ATTENDANCE FEES**

*This Part deals with fees payable to council members for attendance at council and other meetings*

### **6.1 GENERAL**

- (1) Pursuant to section 5.98(1)(b) of the LG Act, a council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined in section 6.2 of this Part for council meeting attendance fees.
- (2) Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, a council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (3) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations -
  - (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
  - (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
  - (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
  - (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
  - (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
- (4) Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council



members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined in section 6.4 of this Part.

- (5) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –
  - (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
  - (b) the council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
  - (c) the council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.
- (6) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including –
  - (a) the time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members;
  - (b) the role of the council member, mayor or president including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation;
  - (c) particular responsibilities associated with the types of meetings attended;
  - (d) responsibilities of a mayor, president or chair to preside over meetings; and
  - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model.
- (7) The Tribunal has not determined a specific meeting attendance fee for the purposes of section 5.98(1)(a) or (2A)(a) of the LG Act.

## **6.2 COUNCIL MEETING ATTENDANCE FEES – PER MEETING**

- (1) The ranges of fees in Table 4 and Table 5 apply where a local government or regional local government decides by an absolute majority to pay a council member a fee referred to in section 5.98(1)(b) of the LG Act for attendance at a council meeting.

**Table 4: Council meeting fees per meeting – local governments**

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$615	\$793	\$615	\$1,189
2	\$373	\$582	\$373	\$780
3	\$193	\$410	\$193	\$634
4	\$91	\$238	\$91	\$490

**Table 5: Council meeting fees per meeting – regional local governments**

	For a council member other than the chair		For a council member who holds the office of chair	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$91	\$238	\$91	\$490

**6.3 COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES – PER MEETING**

- (1) The ranges of fees in Table 6 and Table 7 apply where a local government or regional local government decides to pay a council member a fee referred to in –
  - (a) section 5.98(1)(b) of the LG Act for attendance at a committee meeting; or
  - (b) section 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

**Table 6: Committee meeting and prescribed meeting fees per meeting – local governments**

For a council member (including the mayor or president)		
Band	Minimum	Maximum
1	\$308	\$396
2	\$186	\$291
3	\$97	\$205
4	\$46	\$119

**Table 7: Committee meeting and prescribed meeting fees per meeting – regional local governments**

For a council member (including the chair)		
	Minimum	Maximum
All regional local governments	\$46	\$119

#### **6.4 ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES**

- (1) The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay an annual fee to all council members who attend council, committee or prescribed meetings.

**Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments**

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$24,604	\$31,678	\$24,604	\$47,516
2	\$14,865	\$23,230	\$14,865	\$31,149
3	\$7,688	\$16,367	\$7,688	\$25,342
4	\$3,589	\$9,504	\$3,589	\$19,534

**Table 9: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – regional local governments**

	For a council member other than the chair		For a council member who holds the office of chair	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$1,795	\$10,560	\$1,795	\$15,839

## **PART 7: ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIR, DEPUTY MAYOR, DEPUTY PRESIDENT AND DEPUTY CHAIR**

*This Part deals with annual allowances payable to mayors, presidents, chair and their deputies, in addition to any entitlement to meeting attendance fees or the reimbursement of expenses.*

### **7.1 GENERAL**

- (1) Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chair of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined in section 7.2 of this Part.
- (2) Pursuant to section 5.98A(1) of the LG Act, a local government or regional local government may decide, by an absolute majority, to pay the deputy mayor or deputy president of the local government, or the deputy chair of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chair of the regional local government, is entitled under section 5.98(5) of the LG Act. That percentage is determined in section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chair under section 5.98 of the LG Act.
- (3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the following –
  - (a) the leadership role of the mayor, president or chair;
  - (b) the statutory functions for which the mayor, president or chair is accountable;
  - (c) the ceremonial and civic duties required of the mayor, president or chair, including local government business related entertainment;
  - (d) the responsibilities of the deputy mayor, deputy president or deputy chair when deputising;
  - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model;
  - (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.

## 7.2 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIR

- (1) The ranges of allowances in Table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.
- (2) The range of allowances in Table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chair is entitled under section 5.98(5) of the LG Act.
- (3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$61,509 to \$137,268.

**Table 10: Annual allowance for a mayor or president of a local government**

For a mayor or president		
Band	Minimum	Maximum
1	\$51,258	\$89,753
2	\$15,377	\$63,354
3	\$1,025	\$36,957
4	\$513	\$20,063

**Table 11: Annual allowance for a chair of a regional local government**

For a chair		
	Minimum	Maximum
All regional local governments	\$513	\$20,063

## 7.3 ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIR

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.

## PART 8: EXPENSES TO BE REIMBURSED

*This Part deals with expenses for which council members are entitled to be reimbursed.*

### 8.1 GENERAL

- (1) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.
- (2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed:
  - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
  - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.
- (3) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(6) to (8) of this Part.
- (4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement –
  - (a) an expense incurred by a council member in performing a function under the express authority of the local government;
  - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
  - (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

## 8.2 EXTENT OF EXPENSES TO BE REIMBURSED

- (1) The extent to which a council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the council member.
- (2) The extent to which a council member can be reimbursed for child care costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour or \$30 per hour, whichever is the lesser amount.
- (3) The extent to which a council member of a local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is:
  - (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or
  - (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:
    - (i) for the person to travel from the person's place of residence or work to the meeting and back; or
    - (ii) if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.
- (4) The extent to which a council member of a regional local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.
- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Interim Award 2011* as at the date of this determination.
- (6) The extent to which a council member can be reimbursed for child care costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is the actual cost per hour or \$30 per hour, whichever is the lesser amount.



- (7) The extent to which a council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.
- (8) The extent to which a council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.

## **PART 9: ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES**

*This Part deals with annual allowances that a local government or regional local government may decide to pay.*

### **9.1 GENERAL**

- (1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.
- (2) Where a local government or regional local government has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.
- (3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:
  - (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
  - (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
  - (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
  - (d) the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

### **9.2 ANNUAL ALLOWANCES DETERMINED INSTEAD OF REIMBURSEMENT FOR PARTICULAR TYPES OF EXPENSES**

- (1) In this section:

***ICT expenses*** means:

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;

***travel and accommodation expenses*** means:

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
  - (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.
- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.
- (3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$50.

## SCHEDULE 1: LOCAL GOVERNMENT BAND ALLOCATIONS

Local Government	Band
Albany City	1
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	1
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	1
Busselton City	1
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Christmas Island Shire	3
Claremont Town	3
Cocos (Keeling) Islands Shire	4
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4
Cuballing Shire	4
Cue Shire	4

Local Government	Band
Cunderdin Shire	4
Dalwallinu Shire	3
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Karratha City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojonup Shire	3
Kondinin Shire	4
Koorda Shire	4
Kulin Shire	4
Kwinana City	1
Lake Grace Shire	4

Local Government	Band
Laverton Shire	3
Leonora Shire	3
Mandurah City	1
Manjimup Shire	2
Meekatharra Shire	3
Melville City	1
Menzies Shire	4
Merredin Shire	3
Mingenew Shire	4
Moora Shire	3
Morawa Shire	4
Mosman Park Town	3
Mount Magnet Shire	4
Mount Marshall Shire	4
Mukinbudin Shire	4
Mundaring Shire	2
Murchison Shire	4
Murray Shire	2
Nannup Shire	4
Narembeen Shire	4
Narrogin Shire	3
Nedlands City	2
Ngaanyatjarraku Shire	4
Northam Shire	2
Northampton Shire	3
Nungarin Shire	4
Peppermint Grove Shire	4
Perenjori Shire	4
Perth City	1
Pingelly Shire	4
Plantagenet Shire	3
Port Hedland Town	1
Quairading Shire	4
Ravensthorpe Shire	3
Rockingham City	1
Sandstone Shire	4
Serpentine-Jarrahdale Shire	2

Local Government	Band
Shark Bay Shire	4
South Perth City	2
Stirling City	1
Subiaco City	2
Swan City	1
Tammin Shire	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent City	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroona Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4
Wongan-Ballidu Shire	4
Woodanilling Shire	4
Wyalkatchem Shire	4
Wyndham-East Kimberley Shire	2
Yalgoo Shire	4
Yilgarn Shire	3
York Shire	3

Signed on 8 April 2020.

M Seares AO  
CHAIR

B A Sargeant PSM  
MEMBER

C P Murphy PSM  
MEMBER

**SALARIES AND ALLOWANCES TRIBUNAL**



## LOCAL GOVERNMENT ELECTED MEMBERS EXPLANATORY NOTES

*This section does not form part of the determination*

### **1. Entitlements**

The entitlement of a council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.

### **2. Local governments to set amounts within the range determined**

Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for members of the council of a local government or a regional local government, each council is to set, by absolute majority, an amount within the relevant range determined and the amount set will be payable to elected council members.

### **3. Superannuation**

Nothing in this determination establishes a liability for the payment of superannuation by local governments. Elected council members are eligible for superannuation payments if their council has resolved unanimously to become an Eligible Local Governing Body (ELGB) pursuant to section 221A and section 221B of the *Income Tax Assessment Act 1936* (Cwlth). Where the council is an ELGB, it is deemed to have an employer/employee relationship with its elected council members and this attracts the application of a number of statutory obligations. Alternative arrangements described in Australian Taxation Office (ATO) Interpretative Decision ATO ID 2007/205 allow for elected council members and councils to agree for whole or part of meeting attendance fees to be paid into a superannuation fund. Where the council is an ELGB, fees for attendance at council, committee and prescribed meetings (whether paid via a per meeting fee or annual allowance) are to be inclusive of any superannuation guarantee liability. This information is not published by way of legal or financial advice.



**Hon David Templeman MLA**  
**Minister for Local Government; Heritage; Culture & the Arts**

Our Ref: 66-12319

TO ALL LOCAL GOVERNMENTS

CIRCULAR N<sup>o</sup> 03-2020

**LOCAL GOVERNMENT (COVID-19 RESPONSE) ORDER 2020**

As you would be aware, the *Local Government Amendment (COVID-19 Response) Act 2020* was passed by Parliament on 16 April 2020 and came into effect on 21 April 2020.

This Act provided a power to enable the Minister to modify or suspend provisions of the Local Government Act 1995 and Regulations while a State of Emergency declaration is in force and where the Minister considers that such an order is necessary to deal with the consequences of the COVID-19 pandemic.

I have made the first Order under this legislation to deal with issues relating to requirements to hold public meetings, for access to information when council offices are closed due to the COVID-19 pandemic, and budgetary matters. This will be published on 8 May 2020, coming into effect on that day.

Some of these measures will assist ratepayers who have been adversely impacted by this COVID-19 pandemic. As you are displaying through your actions in freezing rates, fees and charges during these extraordinary times, it is vital to maximise assistance to get our economy back on track.

The Order recognises that the local government is in the best position to assess whether a person in their district is in hardship but does provide that those residential and small business ratepayers that are suffering financial hardship because of the consequences of the COVID-19 pandemic will not be charged interest in the 2020/21 financial year. Local governments will be able to assess whether any other ratepayers are in hardship and should be provided with assistance.

Local governments are encouraged to adopt a financial hardship policy. This will address the manner in which the local government will deal with financial hardship that may be suffered by ratepayers and other persons who are required to make payments to the local government. Local governments with such a policy in place will be able to charge a maximum of 5.5% for instalment interest as they are formally

recognising and providing for other groups that are in hardship. This recognises that the 5.5% will apply to those who wish to pay by instalments but are not in hardship.

If a local government does not have in place a financial hardship policy, the interest rate that can be charged for payment by instalments will be capped at 3%.

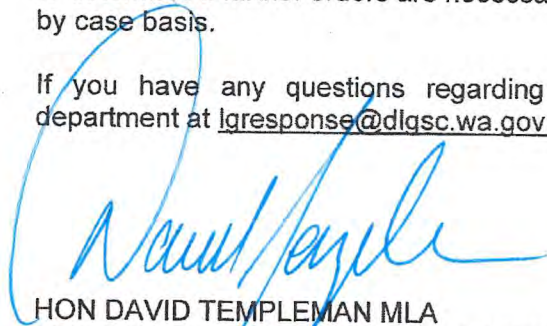
Interest rates that can be charged for late payments are being capped at 8%, which aligns with the interest rate charged by the Australian Taxation Office.

Other measures will directly assist local governments through removing red tape and compliance requirements which are not considered to be necessary while local governments and the community deal with the pandemic. This includes a number of measures that are designed to assist local governments that resolve to not increase the rate in the dollar from those applied last year.

The attachment details the modifications made to the operation of the *Local Government Act 1995*.

The Department of Local Government, Sport and Cultural Industries and the Western Australian Electoral Commission will continue to monitor council vacancies to determine if further orders are necessary to deal with electoral matters on a case by case basis.

If you have any questions regarding these provisions, please contact the department at [lgresponse@dlgsc.wa.gov.au](mailto:lgresponse@dlgsc.wa.gov.au)



HON DAVID TEMPLEMAN MLA  
MINISTER FOR LOCAL GOVERNMENT;  
HERITAGE; CULTURE AND THE ARTS

08 MAY 2020



## ***Local Government (COVID-19 Response) Order 2020***

The order deals with issues relating to requirements to hold public meetings, access to information when council offices are closed due to the COVID-19 pandemic, and budgetary matters, including financial hardship of ratepayers.

Specifically, the order provides for:

### Clause 2: Commencement

The order comes into effect on the day it is published in the *Gazette*.

### Clause 3: Terms Used

Key terms relate to the definition of an excluded person. This is a residential or small business ratepayer who is considered by the local government to be suffering financial hardship as a consequence of the COVID-19 pandemic.

A small business has the same meaning as under the *Small Business Development Corporation Act 1983*:

a business undertaking which is wholly owned and operated by an individual person or by individual persons in partnership or by a proprietary company within the meaning of the *Corporations Act 2001* of the Commonwealth and which —

- (i) has a relatively small share of the market in which it competes; and
- (ii) is managed personally by the owner or owners or directors, as the case requires; and
- (iii) is not a subsidiary of, or does not form part of, a larger business or enterprise.

### Clause 4: Section 5.27 – Electors' general meetings

Section 5.27 of the Local Government Act requires a general meeting of electors to be held once every financial year and within 56 days after the local government accepts the annual report for the previous financial year. Holding such a meeting would breach the prohibition on gatherings direction and could result in health risks to attendees.

The requirement for the holding of a general meeting of electors under section 5.27(2) has been modified so that any meeting for 2019/20 that has not yet been held is to be held within 56 days of the date on which the state of emergency declaration ceases to have effect, but not while a declaration is in effect.

Clause 5: Section 5.28 modified – Electors’ special meetings

Section 5.28 requires a local government to hold an electors’ special meeting within 35 days of receiving a request from 5% (or 100 if less) of the electors of that district. At least 14 days’ notice must be given of the meeting. As above this presents health risks and is contrary to the prohibition on public gatherings.

The requirement for holding an electors’ special meeting under section 5.28(4) has been modified so that any meeting is to be held within 35 days after the end of the state of emergency declaration but not while a declaration is in effect.

Clause 6: Section 5.94 modified – Public can inspect certain local government information

Section 5.94 provides a list of information that must be available for inspection free of charge to a person who attends the local government office during office hours. The effect of the pandemic has been to close local government offices, removing the ability for members of the community to access information thereby reducing transparency and accountability. Access to information is likely to become even more important to the community as the length of the state of emergency extends and the economic impacts on local governments and the community become more pressing.

Section 5.94 is modified so that during the closure of a local government office due to the COVID-19 pandemic, the local government is to provide access to the information listed in 5.94 either by having it available on their website or by providing a free copy to the person by mail or email. This does not override the current provisions in section 5.95 which limits access to certain information, including confidential information.

Clause 7: Section 6.2 modified – Local government to prepare annual budget

Section 6.2(2) provides that in preparing the annual budget, the local government is to have regard to the contents of the plan for the future. The aspirations of the community as reflected in the plan for the future are not at the current time the best basis for the 2020/21 budget, but rather the more pressing and unforeseen consequences of the COVID-19 pandemic.

Section 6.2(1) has been modified such that in preparing the budget for 2020/21 a local government is to have regard to the consequences of the COVID-19 pandemic (rather than the plan for the future, although this can also be considered by the local government).



Clause 8: Section 6.13 modified – Interest on money owing to local governments

Section 6.13 allows local governments to charge interest on overdue amounts, with the rate set by the local government in its budget. The rate is capped in the *Local Government (Financial Management) Regulations 1996* at 11%.

Recognising the substantial hardship likely to be caused because of consequences of the pandemic, local governments will be unable to charge interest on money owing by any person they consider to be in financial hardship in these circumstances for the 2020/21 financial year.

Local governments will need to resolve (when setting their interest rate on overdue amounts) that this will not apply to a person who is considered by the local government to be suffering hardship as a consequence of the COVID-19 pandemic.

The interest that can be charged on amounts owing by others will be capped at 8% – the interest rate used by the Australian Taxation Office on overdue amounts.

Clause 9: Section 6.33 modified – Differential general rates

Where a local government is imposing differential rates and the rate to be imposed on one category is more than twice the lowest differential rate to be imposed in another category, Ministerial approval must be obtained under section 6.33(3).

Local governments that resolve to freeze their rates in the dollar at or below those imposed in 2019/20 recognising the economic impacts of the pandemic, are being released from the requirement to obtain Ministerial approval if they obtained Ministerial approval under this section in that year. This reduces the regulatory burden on those local governments that are assisting ratepayers by not increasing the rate in the dollar.

Clause 10: Section 6.34 modified – Limit on revenue or income from general rates

Section 6.34 provides that local governments must set their rates at a level to cover between 90 and 110% of the estimated budget deficiency, unless the Minister otherwise approves. As local governments have been requested to freeze their rate in the dollar, it is likely that, due to the effects of the COVID-19 pandemic, revenue from rates will be less than 90% of the estimated deficiency.

Recognising that local governments are likely to be receiving less income, section 6.34(b) is modified so that the yield from the general rate for the 2020/21 financial year is not to be less than 80% of the amount of the budget deficiency (rather than 90%). Approval for less than 80% (or more than 110%) can still be sought from the Minister for Local Government.



#### Clause 11: Section 6.35 modified – Minimum payment

Section 6.35 allows a local government to set a minimum payment for rates on any land. Certain conditions apply, including that more than half of the properties in a category cannot be paying the minimum. An exception to this is if there is a differential rating category for vacant land for which a minimum is applied, and if the Minister approves more than half the properties being subject to the minimum.

The effect of this variation is to remove the requirement for Ministerial approval for those local governments that are not increasing their differential rates or minimum payments from 2019/20 and that obtained Ministerial approval for those minimum payments last year. This reduces the regulatory burden on those local governments that are assisting ratepayers by not increasing the rate in the dollar or the minimum payment.

#### Clause 12: Section 6.36 modified – Local government to give notice of certain rates

Section 6.36 sets out the process that a local government must go through to advertise and set their rates. This requires local governments that are seeking to impose differential general rates or minimum payments to give local public notice and seek submissions for a minimum of 21 days and then consider these submissions before imposing the rates. A document describing the objects of, and reasons for, each proposed rate must be prepared and published on the local government's website.

To address the economic consequences of the COVID-19 pandemic, it is understood that many local governments are in the process of agreeing to freeze their rates in the dollar at the levels imposed in 2019/20. For those local governments, the process set out in 6.36 is unnecessary, meaningless and costly in a time when budgets are being negatively impacted.

Local governments that resolve to set differential general rates and minimum payments at a level no higher than that imposed in 2019/20 will not have to comply with the provisions of section 6.36.

Local governments will be required to publish the differential general rates and minimum payments on their website within ten days of the resolution or of this notice coming into effect whichever is later.

#### Clause 13: Section 6.45 modified – Options for payment of rates or service charges

Section 6.45(3) allows a local government to charge an additional amount if a payment of rates or service charge is made in instalments. This is capped at 5.5% in the *Local Government (Financial Management) Regulations 1996*.



Recognising the substantial hardship likely to be caused to many ratepayers because of consequences of the pandemic, local governments will be unable to charge excluded persons interest for payment by instalments for the 2020/21 financial year.

If a local government does not have in place a financial hardship policy, the interest rate that they can charge other ratepayers for payment by instalments will be capped at 3%.

Local governments that have a policy in place that addresses the manner in which the local government will deal with financial hardship that may be suffered by ratepayers and other persons who are required to make payments to the local government will be able to charge a maximum of 5.5%. This recognises that the local government will be able to distinguish those that are in hardship and make appropriate provisions regarding their payments.

Clause 14: Section 6.51 modified – Accrual of interest on overdue rates or service charges

Section 6.51 allows local governments to charge interest on overdue amounts of rates and service charges. The rate is set by the local government by resolution when it imposes the rate or service charge. The rate is capped in the *Local Government (Financial Management) Regulations 1996* at 11%.

Recognising the substantial hardship likely to be caused to many ratepayers because of consequences of the pandemic, local governments will be unable to charge excluded persons interest on overdue rates or service charges for the 2020/21 financial year. This will be reflected in a resolution of council when they set the interest rate.

This provides relief for those residential and small business ratepayers who are experiencing financial hardship because of the COVID-19 pandemic. Local governments will determine the applications for hardship.

The interest that can be charged on amounts owing by others will be capped at 8% – the interest rate used by the Australian Taxation Office on overdue amounts.

Clause 13: Section 9.51 modified – Giving documents to local governments

Section 9.51 deals with the giving of documents and states that a document is given to a local government if given personally to an employee of the local government at its office or sent by post to the local government's postal address. A consequence of the pandemic is that any hand delivery is no longer possible.

Section 9.51 has been modified so that a document may be given to a local government electronically.



<b>POLICY NO.</b>	
<b>POLICY SUBJECT</b>	COVID-19 Financial Hardship Policy
<b>ADOPTION DATE</b>	

#### Policy Objective

To give effect to our commitment to support the whole community to meet the unprecedented challenges arising from the COVID19 pandemic, the Shire of Bridgetown-Greenbushes recognises that these challenges will result in financial hardship for our ratepayers.

This Policy is intended to ensure that we offer fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding at this difficult time.

#### Policy Scope

This policy applies to:

1. Outstanding rates and service charges as at the date of adoption of this policy; and
2. Rates and service charges levied for the 2020/21 financial year.

It is a reasonable community expectation, as we deal with the effects of the pandemic that those with the capacity to pay rates will continue to do so. For this reason the Policy is not intended to provide rate relief to ratepayers who are not able to evidence financial hardship and the statutory provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* will apply.

#### Policy Statement

##### **Payment difficulties, hardship and vulnerability<sup>1</sup>**

Payment difficulties, or short term financial hardship, occur where a change in a person's circumstances result in an inability to pay a rates or service charge debt.

Financial hardship occurs where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants. The Shire of Bridgetown-Greenbushes recognises the likelihood that COVID-19 will increase the occurrence of payment difficulties, financial hardship and vulnerability in our community. This policy is intended to apply to all ratepayers experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

<sup>1</sup> Adapted from the Ombudsman Western Australia publication, **Local government collection of overdue rates for people in situations of vulnerability: Good Practice Guidance:**  
<http://www.ombudsman.wa.gov.au/>

## **Anticipated Financial Hardship due to COVID19**

We recognise that many ratepayers are already experiencing financial hardship due to COVID-19. We respect and anticipate the probability that additional financial difficulties will arise when their rates are received.

We will write to ratepayers at the time their account falls into arrears, to advise them of the terms of this policy and encourage eligible ratepayers to apply for hardship consideration. Where possible and appropriate, we will also provide contact information for a recognised financial counsellor and/or other relevant support services.

### **Financial Hardship Criteria**

While evidence of hardship will be required, we recognise that not all circumstances are alike. We will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Recent unemployment or under-employment
- Sickness or recovery from sickness
- Low income or loss of income
- Unanticipated circumstances such as caring for and supporting extended family

Ratepayers are encouraged to provide any information about their individual circumstances that may be relevant for assessment. This may include demonstrating a capacity to make some payment and where possible, entering into a payment proposal. We will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying our statutory responsibilities.

[In assessing requests for COVID financial hardship under this Policy staff will have regard to any WALGA guidelines prepared to assist the local government sector in processing such requests.](#)

### **Payment Arrangements**

Payment arrangements facilitated in accordance with Section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- The payment arrangement will establish a known end date that in the opinion of the Chief Executive Officer is realistic and achievable;
- The ratepayer will be responsible for informing the Shire of Bridgetown-Greenbushes of any change in circumstance that jeopardises the agreed payment schedule.

### **Payment Arrangement Administration Fee & Interest Charges**

No administration fees will be applied for the duration of payment plans entered into from 1 April 2020 to 31 December 2020.

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All penalty interest charges for late payment of current rate arrears will be waived from 1 April 2020 to 30 June 2020.

For those that are in hardship and meet the eligibility of this policy (including any associated guidelines prepared for the sector by WALGA) then no penalty interest or instalment interest rate applies for the 2020/21 financial year.

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Where a ratepayer doesn't meet the eligibility of this policy and elects to pay by the statutory 4-instalment plan then an interest rate of 3% will apply for payment of rates under that plan.

Where a ratepayer doesn't meet the eligibility of this policy and doesn't select the statutory 4-instalment plan option ~~Reduced~~ penalty interest charges will apply from 1 July 2020 for late payment of 2020/21 rates (including Emergency Services Levy) and any other prior rates arrears. If the ratepayer enters into a payment plan that ensures full payment of rates by 30 June 2021 penalty interest of 5.5% will apply. If the ratepayer doesn't enter into such a repayment plan then penalty interest of 8% will apply.

~~, from 11% to 5.5%, subject to the ratepayer entering into an approved payment plan for full payment of rates by 30 June 2021. If no payment plan is entered into by 31 December 2020 then interest of 11% will apply from 1 January 2021 for all rate and Emergency Services Levy arrears.~~

### **Deferment of Rates**

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid;
- becomes payable in full upon the passing of the pensioner or if the property is sold or if the pensioner ceases to reside in the property;
- may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and
- does not incur penalty interest charges.

### **Debt recovery**

We will suspend our debt recovery process for all unpaid rates and service charges until 31 December 2020, please note this doesn't mean a write off of debt.

Ratepayers are encouraged to negotiate an approved payment plan in accordance with this policy prior to 31 December 2020. Any rate account outstanding as at 1 January 2021 not on instalments or an approved payment plan will be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

Where a ratepayer has not reasonably adhered to the agreed payment plan, then for any rates and service charge debts that remain outstanding on 1 July 2021, we will offer the ratepayer one further opportunity of adhering to a payment plan that will clear the total debt by the end of the 2021/22 financial year.

All rates and service charge debts (excluding eligible rate deferrals) that remain outstanding at the end of the 2021/22 financial year, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

### **Review**

We will establish a mechanism for review of decisions made under this policy, and advise the applicant of their right to seek review and the procedure to be followed.

### **Communication and Confidentiality**

We will maintain confidential communications at all times and we undertake to communicate with a nominated support person or other third party at your request.

We will advise ratepayers of this policy and its application, when communicating in any format (i.e. verbal or written) with a ratepayer that has an outstanding rates or service charge debt.

We recognise that applicants for hardship consideration are experiencing additional stressors, and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.

Account	1-00101035992
Date	27 APR 2020
Copy	CEO

**Mr T Clinch**  
**Chief Executive Officer**  
**Shire of Bridgetown-Greenbushes**  
**Steere Street**  
**Bridgetown**

20<sup>th</sup> April 2020

Dear Mr Clinch

We are representatives of the organising committee of the Blackwood Rhapsody 2020 Concert and we are writing to you concerning Shire invoice 14535 attached.

Following the success of the 2019 concert the committee decided to hold the event again in 2020 and felt an attendance figure of 600 was realistic, given that 650 attended the 2019 concert, and prepared a budget accordingly. (attached) In the event and in spite of excellent publicity, attendance was only 362 and as a result the concert made a substantial loss, as is shown in the attached Income and Expenditure statement.

With the aid of the carried forward surplus from the 2019 concert, the Shire grant and personal loans and donations from community members, all accounts have now been met, with the exception of the Shire invoice. For whatever reasons including the previous year's experience, this amount was not allowed for in the budget and the financial resources of the Jubilee singers have been exhausted.

We are requesting therefore that the Shire waive this charge as we are not currently in a position to meet it.

Yours faithfully,

  
**Frances Meeking**

  
**David Bardsley**



Shire of  
**Bridgetown-Greenbushes**  
.... simply beautiful

1 Steere Street, PO Box 271  
Bridgetown. Western Australia 6255

E: [btshire@bridgetown.wa.gov.au](mailto:btshire@bridgetown.wa.gov.au)  
W: [www.bridgetown.wa.gov.au](http://www.bridgetown.wa.gov.au)

Ph: (08) 9761 0800  
Fax: (08) 9761 2023

ABN: 33 987 205 639

**TAX INVOICE**

JUBILEE SINGERS OF BRIDGETOWN INC  
PO BOX 757  
BRIDGETOWN WA 6255

DEBTOR No.

JUB01

DATE

25/02/2020

PAGE No.

1

DATE	INVOICE NO.	CHARGE CODE	DESCRIPTION	AMOUNT
25/02/2020			TRAFFIC MANAGEMENT FOR BLACKWOOD RHAPSODY 2 x SHIRE STAFF 14535 0024 PRIVATE WORKS 1.00 @ 1246.07 ea  * Local Govt. Charge \$1,132.79 GST charge \$113.28	1,246.07 *
<b>TOTAL PAYABLE</b>				<b>1,246.07</b>

**PLEASE PAY WITHIN 10 DAYS** The total price includes GST of \$113.28

E. & O. E.

TACH HERE IF MAKING PAYMENT BY POST — OTHERWISE LEAVE INTACT OFFICE COPY ONLY  
CEIPTS ARE NOT RETURNED FOR POSTAL PAYMENTS

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
POST OFFICE BOX 271 BRIDGETOWN WA 6255

CASH / CHEQUE

FROM JUBILEE SINGERS OF  
BRIDGETOWN INC  
Invoice No. 14535  
Amount 1,246.07

DEBTOR No. JUB01  
Invoice No. Amount



Billor Code: 192500

Ref: 2000741073

Telephone and Internet Banking — BPAY®  
Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account.  
More info: [www.bpay.com.au](http://www.bpay.com.au)

<b>TOTAL PAYABLE</b>	<b>1,246.07</b>
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E. & O. E.

**Blackwood Rhapsody 2020  
Income and Expenditure Statement**

**Income**

<b>Ticket Sales</b>	<b>\$ 14484</b>
<b>Grant</b>	<b>\$ 2000</b>
<b>Total</b>	<b>\$ 16484</b>

**Expenditure**

<b>Artists</b>	<b>\$ 11240</b>
<b>Totaly Sound</b>	<b>\$ 5949.68</b>
<b>Toilets</b>	<b>\$ 2250</b>
<b>Security</b>	<b>\$ 940.50</b>
<b>Insurance</b>	<b>\$ 591.40</b>
<b>Promo/Ads</b>	<b>\$ 3347.58</b>
<b>Traffic Plan</b>	<b>\$ 217.80</b>
<b>APRA</b>	<b>\$ 572</b>
<b>Misc.</b>	<b>\$ 854.21</b>
<b>Accom</b>	<b>\$ 120.00</b>
<b>Total</b>	<b>\$ 26083.18</b>

**Subsequent Income**

<b>Donations</b>	<b>\$ 2250</b>
<b>Loans</b>	<b>\$ 1650</b>
<b>Surplus C/F</b>	<b>\$ 5531</b>
<b>Jubilee Singers</b>	<b>\$ 168.18</b>
<b>Total</b>	<b>\$ 9599.18</b>

**Prelim Budget  
2020 Rhapsody Concert**

<b>Income; 600 Tickets at \$40</b>	<b>24000</b>
<b>Donation/Grant</b>	<b>2000</b>
<b>Total</b>	<b>26000</b>
<b>Expenditure; Artists</b>	<b>10000</b>
<b>Totaly Sound</b>	<b>6315</b>
<b>Toilets</b>	<b>2350</b>
<b>Security</b>	<b>1000</b>
<b>Insurance</b>	<b>400</b>
<b>Promo/Ads</b>	<b>2000</b>
<b>Traffic Plan</b>	<b>457</b>
<b>APRA</b>	<b>352</b>
<b>Misc.Expense</b>	<b>600</b>
<b>Accommodation</b>	<b>500</b>
<b>Total</b>	<b>23974</b>
<b>Surplus</b>	<b>2026</b>

- Notes; 1) Artists capped at \$10000 including GST as last year**  
**2) Other costs as last year plus 5% except Toilets which are now 12 units plus 1 Disabled**  
**3)2019 surplus held in Reserve \$5531**





# ROLLING ACTION SHEET

**ROLLING ACTION SHEET**  
**May 2020 (encompassing Council Resolutions up to Council Meeting held 30 April 2020)**

Where a tick is indicated this Item will be deleted in the next update

Council Decision No.	Wording of Decision	Responsible Officer	Past comments	Progress since last report	✓
C.14/0310 Preliminary Report – Plantation Exclusion Zones	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townsites, the Yornup township and existing or proposed local development areas throughout the Shire municipality.</li> <li>2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate a scheme amendment to Town Planning Scheme No. 3 seeking to modify Table I to prohibit 'Afforestation' within the Rural zone of the scheme area.</li> <li>3. Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised.</li> <li>4. Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation with FESA, and in accordance with the Planning for Bush Fire Protection document.</li> </ol>	S Donaldson	<ol style="list-style-type: none"> <li>1. Noted.</li> <li>2. Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December 2011. Amendment adopted by Council on 25 January 2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012.</li> <li>3. Noted.</li> <li>4. Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation. Council in March 2016 resolved not to progress. See Point 6 below.</li> <li>5. Commenced but little progress to date, pending adoption of Bushfire Hazard Strategy. No further action progressed.</li> </ol>	<p><b>May 2020</b>  Preliminary response received from DFES on draft BHL. Contact with DPLH made in May 2020 for pending feedback. Meeting to be scheduled shortly.</p>	

	<p>5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues:</p> <ul style="list-style-type: none"> <li>a) Definition of woodlots and shelter belts and list of acceptable locally native tree species.</li> <li>b) Location of surrounding development and adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection.</li> <li>c) Other natural resource management issues identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy.</li> </ul> <p>6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.</p>		<p>New detailed Bushfire Hazard Level Assessment to be prepared for Local Planning Strategy, with recommendations for plantation exclusion (August 2017).</p> <p><b>November 2018</b> New draft Bushfire Hazard Assessment being prepared by consultant, to assist further consideration of plantation exclusion.</p> <p><b>December 2018</b> CEO and Manager Planning met with bushfire consultant on 28 November 2018. Bushfire Hazard Assessment nearing completion for presentation to Council early in 2019.</p> <p>6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below. No further action to be taken with strategy as per C.18/0216. No further action on policy review (May 2016).</p> <p><b>January 2019</b> Final draft Bushfire Hazard Strategy received for Staff review, to be presented to Council by March 2019. No progress made of Plantation Applications Policy Review.</p> <p><b>February 2019</b> Bushfire Hazard Level Assessment feedback sent to consultant for finalising document. Research commenced for Plantation Applications Policy Review.</p> <p><b>March 2019</b> Final Bushfire Hazard Level Assessment</p>		
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		<p>received for staff review then to be presented to Council in April 2019.  Research commenced for Plantation Applications Policy Review.</p> <p><b>April 2019</b>  Final BHL report received still under review for presentation to Council in May 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed.</p> <p><b>July 2019</b>  Final BHL report received still under review for presentation to Council in August 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed.</p> <p><b>August 2019</b>  BHL to be presented to Council in November 2019.</p> <p><b>September 2019</b>  Draft BHL referred to DPLH and DFES for preliminary feedback, before being presented to Council.</p> <p><b>October 2019</b>  Preliminary response received from DFES on draft BH. Pending feedback from DPLH.</p> <p><b>November 2019</b>  Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p><b>December 2019</b>  Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p><b>January 2020</b>  Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p><b>February 2020</b>  Preliminary response received from DFES</p>		
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			<p>on draft BHL. Pending feedback from DPLH.</p> <p><b>March 2020</b> Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p><b>April 2020</b> Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p>	
C.16/0513 Greenbushes Overnight Stay Facility	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the proposal to establish a short term caravan and camping transit park (6 sites) at the Greenbushes Sportsground, adjacent to the old cricket pavilion.</li> <li>2. Endorse the proposal to redevelop the old cricket pavilion to a “camper’s bunkhouse” with 4 bunks being provided.</li> <li>3. Seek the approval of the Minister for Local Government for approval of the transit park and bunkhouse</li> <li>4. Consider allocation of a sum of \$6,000 in the 2013/14 budget for development of the transit park and hikers bunkhouse.</li> </ol>	T Clynych	<p>An application has been submitted to the Department of Local Government (October 2013).</p> <p>Approval for the use of the land as a transient caravan park has been granted (subject to conditions) by the Department of Lands. The approval of the Minister for Local Government is now required and an application is being submitted (September 2014).</p> <p>Concerns have been raised by Water Corporation due to proximity to Greenbushes water supply and it appears that until such time as the water supply dam is discontinued (as proposed under new integrated water supply project) the transit caravan park will be deferred (May 2015).</p> <p>Progression of this proposal can be seen as a linkage to Council’s request for acquisition of the Dumpling Gully Precinct – Resolution C.02/1216 (April 2017).</p> <p><b>November 2018</b> The processes involved in Council’s acquisition of the Dumpling Gully Precinct is far longer and complicated than originally estimated by all parties however there is a</p>	<p><b>May 2020</b> Update provided to May Concept Forum. Intending to present findings of community consultation to the Greenbushes community prior to matter being presented to Council. Timing of community presentation subject to further easing of COVID-19 public gathering restrictions.</p>

		<p>commitment from both DBCA and Water Corporation to progress it.</p> <p>In the meantime the process for preparing a concept plan for the Greenbushes Sportsground precinct could be commenced and this will be referred to the next Concept Forum for discussion.</p> <p><b>January 2019</b> Refer item in Council agenda about de-vesting of Greenbushes water supply catchment area which is the first step in the Dumping Gully dams being vested in the Shire for recreational and irrigation purposes.</p> <p><b>February 2019</b> Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p><b>April 2019</b> Discussion at the April Concept Forum occurred and identified the need to complete the planning phase of this project and re-engage with the Greenbushes community. A report will be presented to Council.</p> <p><b>September 2019</b> A large scale plan (encompassing the feedback from previous community consultation) is currently being prepared for presentation at a forthcoming community engagement session.</p> <p><b>October 2019</b> A draft plan has been prepared as a precursor to community consultation.</p> <p><b>December 2019 Update</b> Plan has been completed. Next round of community consultation to commence in January.</p>		
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			<p><b>February 2020</b> Community consultation currently occurring.</p> <p><b>March 2020</b> Awaiting completion of community engagement period before any submissions will be assessed.</p> <p><b>April 2020</b> Submissions currently being assessed.</p>	
C.10/0315 Investigating the provision of an Organic Waste Collection Service	That Council investigate the possibility of introducing "Organic Waste" kerb side collection for the Shire.	T Clynch	<p>A meeting has been held with the relevant officer at the Shire of Donnybrook-Balingup to discuss various aspects of its organic waste collection service. This will assist in preparing a report to Council (February 2016).</p> <p>Processing of organic waste will be a consideration in the planning and eventual design of any regional waste site (March 2017).</p> <p>At the budget workshop held on 17 May 2018 the annual review of the Corporate Business Plan was workshopped. The updated Corporate Business Plan is being presented to the June council meeting and includes a new Action (2.5.1.9) requiring a desktop investigation into the financial cost and feasibility of establishing an organic waste service (June 2018).</p> <p><b>November 2018</b> Due to other work priorities this project hasn't progressed. The CEO recently met with the Acting CEO of the Shire of Augusta-Margaret River to obtain feedback on similar investigations it recently carried out. Progression of this project is earmarked for early 2019.</p> <p><b>December 2018</b> The CEO had a recent discussion with the</p>	<p><b>May 2020</b> Not progressed.</p>

			<p>CEO of the Bunbury Harvey Regional Council about arranging a council visit to the regional waste site to view and discuss organic waste issues. Further details to be arranged in early 2019.</p> <p><b>January 2019</b> A meeting of the regional waste working group is being planned for February 2019.</p> <p><b>March 2019</b> The processing of organic waste will be factored into the studies into establishment of either a single or multiple regional waste processing facilities however the timeframe for development of such facilities is likely to be 5-10 years.</p> <p><b>October 2019</b> At a Regional Waste Group meeting held on 21 October 2019 the future development of sub-regional composting facilities to support sub-regional food and garden waste (FOGO) collection services. Notwithstanding this longer term vision it is intended to conduct a desktop exercise to determine the approximate costs of implementing a FOGO collection service in this Shire. The Shire of Augusta Margaret River has recently introduced a FOGO bin service and consultation is planned to assist in our investigations.</p>	
C.06/0416 Bridgetown Raiside Landscaping Project	That Council seek a review of the decision by Brookfield Rail regarding the proposed Bridgetown Raiside Landscaping Project and seeks the assistance of the Minister for Transport and Minister for Regional Development in facilitating this review.	T Clynych	<p>Discussions being held with Terry Redman's office on best way to progress this matter (June 2016).</p> <p>Brookfield Rail has recently appointed a community liaison officer and it is intended to meet that person soon to discuss various issues, including this issue (September 2016).</p>	<p><b>May 2020</b> The Shire's lease of the railway reserve has been amended to define the landscaping area. Now that has been achieved a specific approval for the proposed landscaping is required and a plan detailing the proposal has been submitted to Arc Infrastructure.</p>



		<p>A meeting was held with Brookfield Rail on 29 November 2016 and this issue was raised. Brookfield indicated it would reconsider its position on the landscaping and requested that a formal request be submitted based on the landscaping being groundcover only. That application is currently being prepared (February 2017).</p> <p>A new application has been submitted to Arc Infrastructure seeking approval to plant a 100 metre long, 3 metre wide landscaping strip from the town square southwards. The application has nominated the following ground cover selections for consideration by Arc Infrastructure:</p> <ul style="list-style-type: none"> <li>• Banksia blechnifolia</li> <li>• Banksia integrifolia</li> <li>• Hemiandra pungens (March 2018)</li> </ul> <p>Discussions held with representative of Arc Infrastructure with indications given that approval to this proposal should be provided by June (May 2018).</p> <p>An update has been requested from Arc Infrastructure (July 2018). A follow-up reminder has been sent in August (September 2018).</p> <p>Arc Infrastructure has indicated that it is prepared to grant approval to this proposal once the Shire has signed off on a proposed interface agreement for rail crossings. The contents of the interface agreement have been subject to extensive discussions between the Shire and Arc Infrastructure with particular reference to an un-gazetted rail crossing on Pratt Road. A solution to this issue has been identified – being the</p>		
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		<p>ceding of Pratt Road from the railway reserve and this is being progressed and should be presented to Council in November (October 2018)</p> <p><b>November 2018</b> Presentation of the Pratt Road issue to Council couldn't occur in November as Arc Infrastructure has yet to provide (despite several reminders) the necessary plans showing the extent of railway reserve to be ceded as a public road reserve. Arc Infrastructure has committed to approving the railside landscaping proposal once the Pratt Road issue has been resolved.</p> <p><b>January 2019</b> A request has again been submitted to Arc Infrastructure seeking progression of this matter.</p> <p><b>May 2019</b> A meeting is currently being sought with Arc Infrastructure to progress this and other rail related issues.</p> <p><b>June 2019</b> The CEO attended a meeting with Arc Infrastructure on 17 June where this matter was discussed and a commitment given by Arc Infrastructure to progress the required approvals.</p> <p><b>July 2019</b> Since the meeting in June there has been further communication with Arc Infrastructure about this and other outstanding matters requiring a decision by Arc Infrastructure.</p> <p><b>September 2019</b> Further communication with Arc Infrastructure regarding Pratt Road has occurred. Arc Infrastructure has linked resolution of the Pratt Road issue with</p>		
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			<p>progressing the rail side landscaping approvals.</p> <p><b>March 2020</b> In February discussions were held with Arc Infrastructure. A draft agreement is being prepared by Arc Infrastructure as a precursor to a licence being issued for the work.</p> <p><b>April 2020</b> Communication with Arc Infrastructure has occurred with more details of the proposed landscaping provided.</p>	
C.03/1116 RV Friendly Towns	That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations.	T Clynch	<p>Assessment against guidelines of Campervan and Motorhome Club of Australia Limited (CMCA) has commenced (March 2017).</p> <p>The requirement for a dump point is a mandatory requirement for registration as a RV Friendly Town and assessment of options is currently occurring to enable a report back to Council (April 2017).</p> <p>A meeting has recently been held with representatives of the Bridgetown Agricultural Society regarding development of a dump point at the showgrounds (June 2017).</p> <p>Greenbushes appears to comply with the requirements necessary to obtain "RV Friendly Destination" Status and the Visitor Centre Manager is in the process of submitting an application (February 2018).</p> <p>An application to Water Corporation is currently being prepared for a sewerage connection for a dump point at the railway car park. This will enable a cost estimate to be conducted. Funding of the dump point is</p>	<p><b>May 2020</b> Installation of the dump point in railway car park has been deferred as trenching of Spencer Street is required for sewer connection and plumber raised concerns about trenching in Winter. Works have been rescheduled for Spring.</p> <p>Greenbushes camp area is included in current community consultation for Greenbushes Sportsground Precinct.</p>

		<p>a proposed new action in the updated corporate Business Plan proposed to be presented to the budget workshop (May 2018).</p> <p>Discussions occurred at August Council Concept forum. Railway car park site confirmed. Costings and design for both sewerage and holding tank options being progressed (September 2018).</p> <p><b>November 2018</b> Discussion occurred at the November Concept forum about the proposed dump point in Bridgetown and direction was given to staff to further investigate waste water disposal options.</p> <p><b>February 2019</b> Application has been lodged with Water Corporation for a sewer connection for a dump point in the railway car park.</p> <p><b>March 2019</b> Planning and cost estimates for establishment of a dump point in the railway car park is being completed in time for 2019/20 budget considerations. Greenbushes site – refer comments for Resolution C.16/0513 on Page 5.</p> <p><b>April 2019</b> An application has been submitted to Water Corporation for connection to sewer for the proposed dump point in the railway car park. A dump point at the Greenbushes Sportsground is being investigated as part of the planning for that precinct.</p> <p><b>June 2019</b> At the June Concept Forum council determined to include funding in 2019/20 for installation of a sewer connected dump point in the railway car park. This funding will be</p>		
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			<p>confirmed in the 2019/20 budget.</p> <p><b>October 2019</b> The approval process for connection of sewer to the proposed dump point in the railway car park (Bridgetown) has commenced.</p> <p>The draft concept plan for the Greenbushes Sportsground Precinct shows a proposed dump point.</p> <p><b>November 2019</b> Application for sewer connection for dump point in railway car park has been submitted to Water Corporation.</p> <p><b>February 2020</b> Dump point application for Bridgetown has been submitted and installation is expected by June 2020. Signage to incorporate dump point insignia will be required and this will be an opportunity to review advance warning signage on entrance to Bridgetown.</p> <p>Greenbushes camp area is included in current community consultation for Greenbushes Sportsground Precinct.</p>	
C.02/1216 Acquisition of Dumpling Gully Precinct	That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.	T Clynh	<p>Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).</p> <p>A meeting was held with the Water Corporation and Talison Lithium on 19.6.17 to further discuss the processes for de-proclamation of the drinking water source and the need to engage with DPAW (July 2017).</p> <p>A meeting is scheduled for 3 September with Water Corporation to progress this matter</p>	<p><b>May 2020</b> A meeting of relevant agencies is required but hasn't been able to be arranged due to COVID-19. With the current easing of restrictions a meeting is to be scheduled.</p>

		<p>(September 2018).</p> <p>Advice received from Water Corporation that is continuing to work with Department of Water and Environmental Regulation (DWER) about excising the dam from State Forest (requires Cabinet approval) and resolving the water allocation issues. A follow up meeting with DWER is being planned (October 2018).</p> <p><b>November 2018</b> Refer comments for Resolution C.16/0513 on Page 5.</p> <p><b>January 2019</b> Refer item in January agenda.</p> <p><b>February 2019</b> Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p><b>September 2019</b> DWER is currently conducting stakeholder consultation on the abolition of the Greenbushes Catchment Area under the Country Areas Water Supply Act 1947 on the basis that water quality issues with this source means that it is no longer used by the Water Corporation to supply public drinking water. The DWER recommendation is that the catchment should now be abolished to enable increased recreation, tourism and customary activities.</p> <p><b>October 2019</b> The process to transfer the land from State Forest is progressing.</p> <p><b>March 2020</b> The Shire President and CEO had a meeting with the Minister for Environment about</p>		
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			<p>growth strategy projects and took the opportunity to ask for an update on transfer of the former Water Corporation dams to the Shire. A response was subsequently received from the Minister advising that DBCA is supportive in-principle of the Shire's request to use the dams for recreation but a number of issues need to be addressed with both the Shire and Water Corporation. A meeting of all parties is to be requested to expedite the matter.</p>	
<p>C.05/1216 Greenbushes Townsite Carpark</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Adopts in principle the proposed Greenbushes Town Centre Carpark and Access Concept Plan.</li> <li>2. Authorises the CEO to progress discussion with the landholders to acquire private property adjacent to the laneway at the rear of the shopping area on the corner of Blackwood Road and Stanifer Streets in Greenbushes for the purposes of creating a formalised car parking area.</li> <li>3. Requests the CEO to finalise the plan to include appropriate drainage, road access and parking and traffic ways.</li> <li>4. Requests the CEO to identify suitable funding opportunities for the project.</li> </ol>	<p>T Clynh</p>	<p>Letters sent to affected property owners in order to commence consultation on possible ceding of private land for the project (March 2017).</p> <p>Cr Scallan provided an update to the February 2018 Standing Committee meeting advising:</p> <ul style="list-style-type: none"> <li>• Consultation still in progress</li> <li>• Owner now supportive of concept</li> <li>• Commercial discussions to commence</li> <li>• Once agreement in place discussions will be had with other landowners</li> <li>• Detailed design work now progressing in parallel</li> </ul> <p>The CEO meet with Grow Greenbushes representatives on 31 May 2018 to discuss pathway for acquiring land and investigating grant opportunities (June 2018).</p> <p>An updated concept plan has been received and is being assessed (July 2018).</p> <p>Letters have been sent to land owners requesting written agreement to the</p>	<p><b>May 2020</b> No progress since last update.</p>

		<p>proposals for land acquisition (September 2018).</p> <p>Responses have been received from 2 of the 3 land owners with the other advising that a response will be provided by early to mid November (October 2018).</p> <p><b>November 2018</b> Two grant applications have been submitted for this project and will be determined by March 2018.</p> <p><b>January 2019</b> Revised offers for land acquisition are to be sent to the property owners.</p> <p><b>February 2019</b> Awaiting confirmation from Talison about funding commitment to the land acquisition component of the project before sending updated offers to affected land owners.</p> <p><b>March 2019</b> Grant application was unsuccessful.</p> <p><b>April 2019</b> Updated land acquisition offers have been sent to affected property owners.</p> <p><b>May 2019</b> This is one of the projects identified for inclusion in Council's infrastructure plan prepared for the purpose of assessing and leveraging the expected population increase associated with the Talison Expansion Project.</p> <p><b>August 2019</b> Car park design is being amended to reflect decision of one of the land owners not to accept offer to purchase land.</p> <p><b>September 2019</b> Discussions have been held with Talison on the proposed revised design of the car park, excluding the land unable to be purchased.</p>		
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			<p>A final plan and cost estimates are expected by the end of September.</p> <p><b>October 2019</b> Talison has made some variations to the carpark design and intends to consult with the Greenbushes community on those changes. The updated plan is to be presented to the November Concept Forum.</p> <p><b>November 2019</b> Discussions being held with Talison Lithium P/L on final negotiations with affected property owners and process to follow for acquisition of the subject land.</p> <p><b>February 2020</b> Meeting held with Talison Lithium to discuss project. Board approval to meet land acquisition costs is currently being obtained. Talison Lithium is also reviewing construction cost estimates.</p> <p><b>March 2020</b> Updated land acquisition costs provided to Talison to enable its Board to consider funding allocation to the project.</p>	
C.03/0217 Potential Outsourcing of Selected Park Maintenance Functions	That the CEO report back to Council prior to or during the 2017/18 budget process on the implications and processes that would be required for Council to consider calling for expressions of interest from suitable contractors to take over maintenance of a number of Shire parks including but not limited to Memorial Park, Blackwood River Park, Geegelup Park and Thompson Park.	T Clynych	<p>Compilation of existing maintenance functions and associated resources currently occurring which is required for report to Council. Report being prepared for June meeting. Further reporting is to occur by the end of the year.</p> <p>Council workshop to occur in February.</p> <p>Workshop held on 22.2.18 with the directions from that workshop to be used to refine the service levels before formal presentation back to Council (March 2018)</p> <p>Investigation into processes and specifications for calling tenders for selected</p>	<p><b>May 2020</b> No progress since last update.</p>

		<p>outsourcing is currently occurring (July 2018).</p> <p><b>November 2018</b> A tender document for mowing of passive open spaces is currently being prepared.</p> <p><b>December 2018</b> The completion of the tender document has been deferred until completion of the organisational restructure and new workforce plan. Discussion on this occurred at the Council workshop held on 10.12.18.</p> <p><b>February 2019</b> With completion of the Workforce Plan preparation of the park mowing tender is to be progressed.</p> <p><b>June 2019</b> Discussion on parks and gardens service levels occurred at the June concept forum and the intent is to revisit those service levels commencing with a councillor/staff workshop to be scheduled in September/October. In the meantime the proposal to investigate outsourcing of mowing services will be deferred.</p> <p><b>August 2019</b> Taking into account restrictions imposed on council under its 'Election Caretaker Period' Policy the proposed workshop on parks and gardens service levels will be scheduled for November.</p> <p><b>October 2019</b> A scope for the proposed workshop has been developed and will be presented to the November Concept Forum as well as an update on "service level" modelling being done by the south west integrated planning network (of which the Shire is a member).</p> <p><b>November 2019</b> Discussion occurred at November Concept</p>		
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			<p>Forum with workshop scheduled for approximately February 2020.</p> <p><b>December 2019 Update</b> Discussion occurred at November Concept Forum. Council workshop to be held in February 2020.</p> <p><b>February 2020</b> Workshop to be scheduled for March.</p> <p><b>March 2020</b> Due to other urgent matters arising the scheduling of the workshop in March didn't occur. A date in April is to be sought.</p>		
C.05/0217 Registration as a "Waterwise Council"	That Council endorse the recommendation from its Sustainability Advisory Committee and direct the CEO to submit a request to the Water Corporation for commencement of the process to becoming a "Waterwise Council".	T Clynch	<p>Request has been submitted (April 2017).</p> <p>Process for preparation and signing of a Memorandum of Understanding has commenced (August 2017)</p> <p>A reminder has been sent to Water Corporation requesting an update on the status of Council's registration (July 2018).</p> <p>Water Corporation has requested the Shire prepare a Waterwise Council Action Plan and this is to be progressed through the Sustainability Advisory Committee (September 2018).</p> <p><b>August 2019</b> The CEO met with the responsible Water Corporation officer at the recent Local Government Convention in Perth and arrangements are to be made for the Shire's registration to be progressed.</p> <p><b>February 2020</b> The CEO will refer development of key components of the Action Plan to SAC Committee for discussion.</p> <p><b>March 2020</b> A request has been submitted to Water</p>	<b>May 2020</b> No progress since last update.	

			Corporation for updated community and council water use reports so we can make a start on reviewing our water consumption. The intention is to develop a Waterwise Action Plan with the assistance of the Sustainability Advisory Committee.	
C.08/0917 Preparation of Shire of Bridgetown-Greenbushes Local Planning Strategy and Local Planning Scheme No 6	That Council: 1. Notes that the draft Local Planning Strategy adopted by Council in November 2012 has not been endorsed by the Western Australian Planning Commission for the purpose of advertising and will not be further progressed. 2. Notes the appointment of Lush Fire & Planning to prepare a Bushfire Hazard Level Assessment to guide preparation of a new Local Planning Strategy and Local Planning Scheme for the Shire of Bridgetown-Greenbushes. 3. Pursuant to regulation 11 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Strategy for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area marked in Attachment 9. 4. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Scheme No. 6, for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area in Attachment 9, and upon gazettal will revoke Town Planning Scheme No. 3 and Town Planning Scheme No. 4.	S Donaldson	1. Noted. 2. Noted. Preliminary investigations completed. Preliminary draft report received February 2018 for staff review. Meeting scheduled with Department of Planning, Lands and Heritage for 8 March 2018 for preliminary advice. Follow up meeting with DPLH staff on 27 March 2018, working with consultant on modifications. Draft report to be presented to Council in July 2018 (April 2018). Contact has since been made with a planning consultant to assist in completion of the Local Planning Strategy (June 2018). Consultant has been engaged (July 2018). Meeting held with DPLH staff on 4 September 2018 (September 2018). 3. Noted. 4. Noted. 5. Correspondence sent to WAPC on 26 October 2017. Response received. 6. Noted. To be actioned.  <b>November 2018</b> Liaison with Shire's planning consultant and DPLH staff continuing.	<b>May 2020</b> Contact made with DPLH for pending feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.. Meeting to be held as soon as possible. feedback

	<p>5. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to forward to the Western Australian Planning Commission:</p> <p>a) A copy of Council's resolution deciding to prepare a new Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes; and</p> <p>b) A map marked Scheme Map Area signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>6. Subject to receiving notification from the Western Australian Planning Commission pursuant to regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to:</p> <p>a) publish a notice within a newspaper circulating in the Shire district of the passing of the resolution deciding to prepare a Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>b) forward a copy of the notice to and seeking a memorandum in writing setting out any recommendations in respect of the resolution to:</p>		<p><b>December 2018</b> Sections of draft LPS prepared by planning consultant currently being reviewed by Shire staff.</p> <p><b>January 2019</b> Final draft Bushfire Hazard Level Assessment received for Shire staff review. Further consultation with planning consultant undertaken in December 2018. Shire staff working through detailed zoning and lot analysis for all townsites and investigation areas.</p> <p><b>February 2019</b> Zoning and Precinct Analysis completed and forwarded to planning consultant for consideration. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p><b>March 2019</b> Meeting scheduled with DPLH staff, SWDC staff and planning consultant. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p><b>April 2019</b> Meeting held with DPLH and SWDC staff in March 2019. Planning Consultant working on Planning Precinct Analysis. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p><b>May 2019</b> Liaison with DPLH staff, planning consultant and bushfire consultant continuing.</p> <p><b>June 2019</b> Further liaison with planning consultant continuing.</p> <p><b>July 2019</b> Further liaison with planning consultant and DPLH continuing.</p> <p><b>August 2019</b> Further liaison with planning consultant</p>		
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	<ul style="list-style-type: none"> <li>(i) the local government of each district that adjoins the local government district;</li> <li>(ii) each licensee under the Water Services Act 2012 likely to be affected by the scheme;</li> <li>(iii) the Chief Executive Officer of the Department of Biodiversity, Conservation and Attractions assisting in the administration of the Conservation and Land Management Act 1984; and</li> <li>(iv) each public authority likely to be affected by the scheme, including the Department of Water and Environment Regulation pursuant to section 81 of the Planning and Development Act 2005.</li> </ul>		<p>required.</p> <p><b>September 2019</b> Preliminary draft Local Planning Strategy referred to DPLH for feedback.</p> <p><b>October 2019</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>November 2019</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>December 2019</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>January 2020</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>February 2020</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>March 2020</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>April 2020</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p>	
C.07/1217 Ratio Action Plan – Fair Value Accounting & Depreciation Expense	<p>That Council endorse the following Ratio Improvement Action Plan:</p> <ul style="list-style-type: none"> <li>• A full review of Council’s asset depreciation expenditure is undertaken. Specifically, a review of each individual Council asset (at component level) of its condition, useful life, remaining useful life and residual value.</li> </ul>	M Larkworthy	<p>Relevant Staff will receive training in condition rating and useful life assessment as part of the Department’s Asset Management Capacity Building program. Last training session is scheduled for 27 February 2018. (February 2018). Training</p>	<p><b>May 2020</b> No progress since last update.</p>

		<p>complete. Inspections at component level of all Shire buildings is currently being undertaken. An assessment of furniture &amp; equipment has been undertaken (May 2018).</p> <p>Inspection of Shire buildings is now complete. Data (including the remaining useful life of each component) is now being collated to inform Council's future depreciation expenditure for this asset class. A review of 'remaining useful life' for Council's infrastructure assets at component level will now commence. (September 2018).</p> <p><b>November 2018</b> Work is ongoing.</p> <p><b>December 2018</b> Work is ongoing</p> <p><b>February 2019</b> Work is ongoing, current focus is on Road Infrastructure assets</p> <p><b>April 2019</b> Work is ongoing, current focus is on Road Infrastructure assets.</p> <p><b>May 2019</b> Work is ongoing, current focus is on Road Infrastructure assets.</p> <p><b>November 2019</b> A full review of condition and useful life estimates has been undertaken for individual plant &amp; equipment and furniture &amp; equipment assets, depreciation expenditure recalculated accordingly.</p> <p><b>January 2020</b> Work is ongoing in relation to the review of road infrastructure assets and an update will be provided once completed.</p> <p>Progress on the Ratio Improvement Action Plan is now being reviewed as a regular item</p>		
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	<ul style="list-style-type: none"> <li>An assessment as to whether the Shire is revenue short or expenditure long by undertaking a comparison of neighbouring and similar sized Shires in relation to the level of own source revenue (i.e. rates, fees and charges) compared to expenditure.</li> </ul>	<p>by the Audit Committee.</p> <p><b>March 2020</b> A recent comparison of this Shire's 2018/19 depreciation expense compared to South West and similar sized Councils throughout Western Australia has been undertaken. The comparison shows that Council's depreciation expenditure in total and per head of population is less than the average. This is a positive indicator that work done to date in this area has had a positive impact on Council's depreciation expense number flowing into the financials.</p> <p><b>April 2020</b> Work is ongoing in relation to the review of road infrastructure assets and an update will be provided once completed</p> <p>This assessment will occur following completion of the 2017/18 annual financial statements (September 2018).</p> <p><b>November 2018</b> The 2017/18 annual financial statements are now complete and the audit report is pending. This assessment will now be undertaken and results presented to the first Audit Committee meeting to be held in 2019.</p> <p><b>December 2018</b> Data collection has commenced</p> <p><b>February 2019</b> Results of data analysis to be presented to the Audit Committee Meeting scheduled for 18 March 2019</p> <p><b>March 2019</b> A report on the analysis of data collected was considered by the Audit Committee at its meeting held 18 March 2019. The Committee resolved that further investigation into this Shire's level of rating income, other</p>		
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		<p>revenue sources, employee costs and insurance expense compared to benchmark Councils be undertaken.</p> <p><b>April 2019</b> Work is ongoing</p> <p><b>May 2019</b> Work is ongoing. Results of the further investigations as identified in March will be presented to the Audit Committee at its September 2019 meeting.</p> <p><b>November 2019</b> Following finalisation of Council's 2018/19 Annual Financial Report a further comparison of income and expenditure categories against benchmark Council's will be undertaken. Results of the comparison will be presented to the Audit Committee in March 2020.</p> <p><b>January 2020</b> The 2018/19 comparisons of income and expenditure categories against benchmark Council's has commenced. Results of the comparison will be presented to the Audit Committee in March 2020.</p> <p><b>February 2020</b> The 2018/19 comparisons of income and expenditure categories against benchmark Council's is complete. Results of the comparison will be presented to the Audit Committee in March 2020.</p> <p><b>March 2020</b> The Audit Committee reviewed results of the 2018/19 data comparison of South West and similar sized Councils at its meeting held 17 March. The review highlighted that the Shire remains below average in 'rate revenue' and 'other revenue' sources. Council's insurance expense is also higher than average. Further investigation into these revenue/expenditure categories will be</p>		
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	<ul style="list-style-type: none"> <li>• Develop a policy to guide future Council decisions in relation to the allocation of funds to renewal works versus upgrade works.</li>   <li>• That various scenarios are modelled during the next review of Council's Long Term Financial Plan in relation to achieving minimum ratio benchmarks. The results of these scenarios to be workshopped with Council.</li> </ul>		<p>undertaken including a review of Council's rating structure during 2020/21 as included in Council's Corporate Business Plan.</p> <p><b>April 2020</b> No action since last update</p> <p>Policy will be developed following full review of Council's asset depreciation expenditure in point 1 above.</p> <p><b>November 2018</b> No progress since last report</p> <p><b>December 2018</b> No progress since last report as point 1 is ongoing</p> <p><b>January 2020</b> No action since last update</p> <p><b>April 2020</b> No progress as point 1 is ongoing.</p> <p>A review of Council's Long Term Financial Plan will commence in conjunction with the Corporate Business Plan and 10 Year Capital Works plans annual reviews.</p> <p>The draft Long Term Financial Plan will be workshopped at Council's October 2018 Concept Forum before formal presentation to Council (September 2018).</p> <p>LTFP presented to October Concept Forum, final draft will now be prepared and presented to Council in November. (October 2018)</p> <p><b>November 2018</b> The 2018/19 to 2032/33 Long Term Financial Plan is included in this agenda for Council endorsement.</p>		
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			<p><b>December 2018</b> Council adopted its Long Term Financial Plan (LTFP) in November. It should be noted that this will be an annual process. The workshop approach for Council's review of the draft LTFP including predicted ratio results is suggested.</p> <p><b>April 2019</b> Next revision of the LTFP has commenced.</p> <p><b>May 2019</b> Works are continuing on the LTFP. The plan is being updated with results from Council's review of the 10 year asset/works plans and Corporate Business Plan.</p> <p><b>August 2019</b> An item was presented to Council's August Concept Forum that outlined the 2019/20 timeline for review of all Integrated Planning and various capital works plans with the Long Term Financial Plan due to be adopted in June 2020. A workshop will be held prior to adoption when the consideration of ratio results will be undertaken.</p> <p><b>January 2020</b> Work on Council's 2020/21 to 2034/35 LTFP is progressing.</p> <p><b>February 2020</b> Work on Council's 2020/21 to 2034/35 LTFP is progressing.</p> <p><b>April 2020</b> Work on Council's 2020/21 to 2034/35 LTFP is continuing.</p>		
C.06/0418 Proposed Road Closure for Amalgamation – Adjoining Roe Street, Bridgetown	That Council, in relation to the proposed closure for amalgamation of the road adjoining Roe Street, Bridgetown, as per Attachment 8: 1. Notes the public submissions received, as per Attachment 10, and the Shire staff responses in the Schedule of Submissions, as per Attachment 11. 2. Pursuant to s.58 of the Land Administration Act	S Donaldson	<ol style="list-style-type: none"> <li>1. Noted.</li> <li>2. Noted.</li> </ol>	<b>May 2020</b> DPLH response still pending.	

	<p>1997 supports the proposed closure of unmade and unnamed road adjoining Roe Street, Bridgetown, between Lot 3 (99) and Lot 4 (101) Roe Street, Bridgetown, for amalgamation with adjoining land.</p> <p>3. Directs the Chief Executive Officer to forward relevant information to the Department of Planning, Lands and Heritage seeking approval from the Minister for Lands in relation to Point 2.</p>		<p>3. Referred to DPLH on 2 May 2018, response pending.</p> <p><b>November 2018</b> A list of all outstanding actions referred to the Department Planning, Lands and Heritage (as listed in this Rolling Action Sheet) is to be compiled and a meeting requested with relevant staff of that department in order to progress them to conclusion.</p> <p><b>December 2018</b> No progress since November update.</p> <p><b>January 2019</b> Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters not progressed.</p> <p><b>March 2019</b> Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters commenced and liaison continuing with DPLH staff.</p> <p><b>May 2019</b> DPLH response still pending.</p> <p><b>June 2019</b> Response from DPLH still pending.</p> <p><b>July 2019</b> Response from DPLH still pending.</p> <p><b>August 2019</b> Response from DPLH still pending.</p> <p><b>September 2019</b> Liaison continuing with DPLH regarding land distribution.</p> <p><b>October 2019</b> Liaison continuing with DPLH regarding land distribution.</p> <p><b>November 2019</b></p>		
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			<p>Pending final response from DLPH.  <b>November 2019</b>  Pending final response from DLPH.  <b>January 2020</b>  DPLH response still pending. Contact made January 2020.  <b>February 2020</b>  DPLH response still pending.  <b>March 2020</b>  DPLH response still pending.  <b>April 2020</b>  DPLH response still pending.</p>		
<p>C.08/0718  Licence to Occupy  – Greenbushes  Railway Station</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>Writes to Arc Infrastructure advising the Greenbushes Discovery Centre Incorporated has expressed a long- term goal to relocate the Greenbushes Railway Station Building to the Greenbushes Discovery Centre, 38 Blackwood Road, Greenbushes as an extension to that facility.</li> <li>Inform Arc Infrastructure that the Shire of Bridgetown Greenbushes and Greenbushes Discovery Centre have received letters from the Public Transport Authority giving permission for the relocation of the building when finances/grant funding opportunities enable this to occur.</li> <li>Enquire whether a Licence to Occupy the land and buildings would be necessary given the agreement with the PTA for community end-use for the building.</li> <li>Assist the Greenbushes Discovery Centre finalise the business plan for consideration by all parties, including potential funding partners.</li> </ol>	T Clynch	<p>Correspondence has been forwarded to Arc Infrastructure (September 2018)</p> <p><b>November 2018</b>  A response to the Shire’s correspondence is yet to be received.</p> <p><b>May 2019</b>  A meeting is currently being sought with Arc Infrastructure to progress this and other rail related issues.</p> <p><b>June 2019</b>  At a meeting with Arc Infrastructure held on 17 June this matter was discussed. The Public Transport Authority (PTA) has granted its approval to the proposed removal of the railway station from its current site and Arc Infrastructure will now prepare an agreement for amendment of its licence with PTA.</p> <p><b>March 2020</b>  No progress since last update. Note this project is not a ‘Shire’ project but a ‘Grow Greenbushes’ project so Shire involvement is minimal.</p>	<p><b>May 2020</b>  No progress since last update.</p>	

<p>C.03/0818 Installation of Condom Dispensing Machines in Library Toilets</p>	<p>That Council approves the installation of condom dispensing machines in the male and female toilets at the Bridgetown Regional Library subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. The machines are being installed on a 6 month trial basis after which a review into making the installations permanent will be held.</li> <li>2. That Blackwood Youth Action is responsible for purchase of the dispensing machines and purchase of stock noting that the CEO has discretion to provide a one-off monetary donation to assist in this initiative.</li> <li>3. That the Shire will be responsible for installation of the dispensing machines, storage of stock (condoms) and replenishing the stock in the machines using the stock purchased by Blackwood Youth Action.</li> <li>4. That signage (posters) be displayed in the male and female toilets explaining the importance of having free condom dispensing machines in our community.</li> <li>5. That Blackwood Youth Action coordinates the making of suitable posters for display in the male and female toilets requesting respect for the initiative and responsible use of stock</li> </ol>	<p>T Clynych</p>	<p>Advice of the Council decision was conveyed to Blackwood Youth Action.</p> <p><b>November 2018</b> Advice has recently been received from Blackwood Youth Action that it is progressing the acquisition and installation of the machines and stock.</p> <p><b>December 2018</b> The CEO provided a \$200 donation to BYA to assist with purchase of machines and stock.</p> <p><b>February 2019</b> A project update has been requested from Blackwood Youth Action</p> <p><b>March 2019</b> Blackwood Youth Action has secured the machines and installation will occur shortly.</p> <p><b>April 2019</b> Condom machines curranty being installed.</p> <p><b>May 2019</b> A process is being put in place for library cleaners to monitor and record stock and replace when necessary.</p> <p><b>June 2019</b> Machines have been installed. Trial will end mid-December 2019.</p> <p><b>July 2019</b> Trial continuing.</p> <p><b>August 2019</b> Trial will end in December 2019.</p> <p><b>December 2019 Update</b> Trial ends December. Review to occur by February 2020</p> <p><b>February 2020</b> Communication has been sent to Blackwood Youth Action initiating the review process.</p> <p><b>March 2020</b> Feedback has been received from Blackwood Youth Action. Discussions with</p>	<p><b>May 2020</b> Feedback has been obtained from library staff and further discussions with Blackwood Youth Action are to be scheduled with report to Council expected in June..</p>	
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			<p>library staff to occur with report to be presented to council in April. In the meantime the condom machines remain in the library toilets.</p> <p><b>April 2020</b> Due to period of library closure consultation with library staff wasn't completed in time for report to be provided to April Council meeting. Will be completed for May meeting.</p>	
<p>C.02/0419 Desktop Review of Strategic Community Plan</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the revised Strategic Community Plan 2019 following the desktop review process with the following minor changes: <ul style="list-style-type: none"> <li>• Page 6 – Last paragraph change “at a depth of 45-50 degrees” to read “at depth at 45-50 degrees”.</li> <li>• Page 8 – First paragraph delete “as these workers are permanently based elsewhere” from last sentence.</li> <li>• Page 8 – Fifth paragraph amend first sentence to read “.... within the Shire of Bridgetown-Greenbushes of 853 persons, equating to an approximate 18% population increase by 2022/23.”</li> </ul> </li> <li>2. Request the CEO to report back by March 2020 on the recommended community engagement processes for the full review of the Strategic Community Plan in 2020/21, including budget considerations.</li> </ol>	T Clynych	<p><b>June 2019</b> This resolution will remain on the rolling action sheet until the report back (by March 2020) has occurred on the recommended community engagement processes for the full review of the Strategic Community Plan in 2020/21, including budget considerations.</p> <p><b>February 2020</b> Some discussion occurred at February 2020 Concept Forum with more information to be provided to March Forum.</p> <p><b>March 2020</b> An item is included in the March Concept Forum agenda on this subject.</p> <p><b>April 2020</b> Discussion occurred at March Concept Forum. A suitable consultant will be sourced to provide a proposal (quote) for preparation of proposed community survey with funding to be included in 2020/21 budget.</p>	<p><b>May 2020</b> Assessment of prospective consultants to assist with preparation of survey is currently occurring.</p>
<p>C.08/0419 Proposed Land Purchase – Part Lot 84 (42) Forrest Street, Bridgetown</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Resolves to purchase the southern portion of Part Lot 84 (42) Forrest Street, Bridgetown (on Plan 222161, Volume/Folio 1327/46) for the sum of \$50,000 plus subdivision and legal costs of approximately \$7,000, as shown in Attachment 10.</li> </ol>	S Donaldson	<p><b>May 2019</b> 1. Correspondence sent to landowner on 6 May 2019 confirming Council resolution to support partial purchase.</p> <p><b>June 2019</b> Surveyor quotes still be sourced.</p> <p><b>July 2019</b> Surveyor quotes currently being sourced.</p> <p><b>August 2019</b></p>	<p><b>May 2020</b> Settlement agents appointed. Settlement pending.</p>

	<p>2. That the unbudgeted expenditure of \$50,000 purchase price and estimated \$7,000 subdivision and legal (transfer of land) costs be funded by withdrawal of an amount of up to \$57,000 from the Land &amp; Buildings Reserve.</p> <p>3. That the CEO be authorised to submit an application to the Western Australian</p>		<p>Surveyor appointed with work to commence early September.</p> <p><b>September 2019</b> Plan of Subdivision completed. Application to be lodged with WAPC.</p> <p><b>October 2019</b> Surveyor appointed and Plan of Subdivision prepared. Subdivision application to be lodged with WAPC in October 2019.</p> <p><b>November 2019</b> Subdivision application lodged with WAPC, response pending.</p> <p><b>December 2019</b> Subdivision referral response sent to DLPH. Decision pending.</p> <p><b>January 2020</b> Subdivision approval granted by the WAPC on 15 January 2020. Single condition to be cleared to enable further action.</p> <p><b>February 2020</b> Deposited Plan finalised by surveyor. Condition clearance request to be lodged with the Water Corporation.</p> <p><b>March 2020</b> Deposited Plan lodged with DPLH for final endorsement, then application to Landgate for new titles prior to land transfer/settlement.</p> <p><b>April 2020</b> Pending settlement.</p> <p>2. Noted.</p> <p>3. Surveyor quotes currently being sourced.</p>		
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	Planning Commission for the subdivision of Part Lot 84 (42) Forrest Street, Bridgetown (on Plan 22161), and amalgamation with adjoining Lot 873 (83) Steere Street, Bridgetown (on Diagram 98062).			
C.04/0519 Development of Plans for Upgrade of Bridgetown CBD Parking and Geegelup Brook Beautification	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Amend its 2018/19 budget to include \$25,000 unbudgeted expenditure for the purpose of funding the preparation of detailed design plans for improvements to the Bridgetown CBD parking behind the shops on the western side of Hampton Street and the beautification of the adjacent Geegelup Brook.</li> <li>2. Seek the input of its Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation.</li> <li>3. Transfer the sum of \$25,000 from the Strategic Projects Reserve to fund the unbudgeted expenditure.</li> </ol>	T Clynch	<p><b>June 2019</b> Consulting engineer still to be engaged.</p> <p><b>August 2019</b> The resolution from Council's May 2019 meeting required the CEO to seek the input of the Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. Discussion on this matter is scheduled to occur at the SAC meeting to be held on 21.8.19.</p> <p><b>September 2019</b> The CEO did discuss the scope of the project with members of the Sustainability Advisory Committee and obtained useful feedback. A project scope is currently being prepared and investigations occurring into suitable landscape architects to progress the design of the creek beautification and car park design.</p> <p><b>October 2019</b> A request for quote has been prepared and has been sent to three selected landscape architects.</p> <p><b>February 2020</b> A meeting with interested consultants is being scheduled.</p> <p><b>March 2020</b> Five consultants were invited to attend a site visit to discuss the project. The aim of the site visit was to invite interested consultants to quote on the preparation of a detailed project brief and tender document to support the Project. One consultant accepted the</p>	<p><b>May 2020</b> Scope of works completed. Next step is to seek quotes/proposals from consultants (landscape designers/engineers) for the project.</p>

			invitation (the others declined or did not respond). The consultant has provided a quote which will be reviewed by the Executive Leadership Team on 24 March 2020. <b>April 2020</b> Consultant selected to prepare scope of works.	
C.14/0519 Bridgetown Youth Precinct Community Consultation Report	That Council <ol style="list-style-type: none"> <li>1. Endorse the Bridgetown Youth Precinct Community Consultation report.</li> <li>2. Progress the Bridgetown Youth Precinct project to the concept design and preliminary cost estimate stage.</li> <li>3. Increase expenditure in the Youth Precinct Hang Out Space account (PJ06) by \$5,000 by transferring \$5,000 from account PJ07 (Youth Event) to account PJ06 (Youth Precinct Hang Out) to complete the concept design and preliminary cost estimates for the Youth Precinct Project.</li> </ol>	M Richards	<b>June 2019</b> Quotes are currently being sought to progress the concept and preliminary cost estimate stage. These are anticipated to be received in July and work commenced in August 2019. <b>July 2019</b> As per June update. <b>August 2019</b> Quotes received in July 2019 from 2 potential consultants with a determination and appointment to be made on review (to complete the development of concept plans and preliminary costings) <b>September 2019</b> Quotes currently being assessed. <b>October 2019</b> This will be a discussion item at the November Concept Forum. <b>November 2019</b> Update provided at November Concept Forum as part of Growth Strategy Agenda Item as follows “ <i>concept design consultation will be held on the 22 November 2019 with each school and afterschool at the skate park. This consultation will inform the final concept design and cost estimate. Once finalised the design and costings will be presented to Council</i> ”. <b>December 2019</b> Consultants are currently finalizing the outcomes of the consultation, concept plans	<b>May 2020</b> Item tabled at May Council meeting on this project.

			<p>and preliminary costings based on the youth and community consultation held in November; with information to be presented at March Concept Forum.</p> <p><b>February 2020</b> As per December comment.</p> <p><b>March 2020</b> Consultant presentation delivered at March Concept Forum. Outcomes unknown due to deadline conflict with updating Rolling Action Sheet prior to Concept Forum due to change in date of March Meeting from the 2<sup>nd</sup> to the 3<sup>rd</sup> Thursday of the month.</p> <p><b>April 2020</b> Final report from consultant received; agenda report to be tabled at the May Council meeting to finalise the design and costings for this project.</p>		
C.16/0519 Blackwood River Foreshore Development	<p>That Council</p> <ol style="list-style-type: none"> <li>Note the Schedule of Submissions received as a result of the final period of community consultation period on the revised concept plans for the Blackwood River Foreshore Development Project.</li> <li>Adopt the revised draft Blackwood River Foreshore Development Concept Plan as per attachment 19 and amend to include the change identified in Attachment 20 as follows:  The location of the proposed interpretive signage currently indicated to be placed in front of Riverwood House will be reviewed in consultation with the residents of Riverwood House to ensure the location of the signage is beneficial to trail users without negatively impacting on residents.</li> </ol>	M Richards	<p><b>June 2019</b> Works have commenced on the detailed design and costings of the Old Rectory Walk and Boardwalk elements of the project with Riverwood House Consultation to be undertaken in July 2019.</p> <p><b>July 2019</b> As per June update, noting consultation deferred to August 2019 due to officer leave.</p> <p><b>August 2019</b> Detailed design of boardwalk and Old Rectory trail and preliminary costings this week. Consultation scheduled for August 2019.</p> <p><b>September 2019</b> Plans received from consultant and will be assessed internally by the Development &amp; Infrastructure Group and Executive Leadership Team.</p> <p><b>October 2019</b> This will be a discussion item at the November Concept Forum.</p>	<p><b>May 2020</b> Detailed designs to be presented at the June meeting; Council identified this project as the preferred priority for Community Drought Program funding at the May Concept Forum; boardwalk has been demolished and removed.</p>	√

	<p>3. Determine to progress Blackwood River Foreshore Development Project to detailed design and costings for the Old Rectory Walk and Boardwalk elements of the project.</p>		<p><b>November 2019</b> Update provided at November Concept Forum as part of Growth Strategy Agenda Item as follows <i>“the detailed design for the Old Rectory Walk (including shelter) has been finalised and has been forwarded to WA Structural Engineers to complete the design certification”</i>. Once this certification is received the detailed design stage (including project costings) will be completed and can be presented to Council.</p> <p><b>December 2019</b> Project update will be delivered at the March Concept Forum.</p> <p><b>February 2020</b> As per December comment.</p> <p><b>March 2020</b> Officer presentation delivered at March Concept Forum. Outcomes unknown due to deadline conflict with updating Rolling Action Sheet prior to Concept Forum due to change in date of March Meeting from the 2<sup>nd</sup> to the 3<sup>rd</sup> Thursday of the month.</p> <p><b>April 2020</b> An item has been included in April Council, agenda.</p>		
<p>C.02/0619 Installation of Statue</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Considers investigating the installation of a Statue to acknowledge DW Stinton as the founder of the Tin Fields in 1886 and the subsequent significant impact ongoing mining of Tin, Tantalum and now Lithium has, and is continuing to have on Greenbushes, the Shire of Bridgetown Greenbushes, the Region and Western Australia.</li> <li>2. In progressing such an investigation, the proposal be presented to the Blackwood Valley Arts Alliance with a view to</li> </ol>	<p>E Denniss</p>	<p><b>July 2019</b> Letters of invitation issued to Grow Greenbushes, Blackwood Valley Arts Alliance and Ms Trudy Clothier seeking to arrange a meeting to discuss the project and the development of public art in general.</p> <p><b>August 2019</b> Each group/individual has confirmed receipt of the letter. Grow Greenbushes and Blackwood Valley Arts Alliance responses pending. Ms Trudy Clothier response confirmed interest in attending meeting.</p> <p><b>October 2019</b> All Stakeholders have confirmed interest in a</p>	<p><b>May 2020</b> No progress since last update.</p>	

	<p>developing a working partnership or group with possible representation from Grow Greenbushes and the Shire to develop a project plan and to identify funding sources for the proposal.</p>	<p>collaborative approach to the development of Public Art, in Particular a proposal to expand art trails in Greenbushes and Bridgetown. EMCS, Grow Greenbushes Representatives and Ms Trudy Clothier will attend a meeting of Blackwood Valley Arts Alliance (Blackwood Creative) on 5 November to formally identify roles, responsibilities and progress of project planning and grant funding.</p> <p><b>November 2019</b> EMCS attending a meeting of Blackwood Creative Inc on Tuesday 5 November, along with representatives from Grow Greenbushes. Discussion on potential funding bodies and the need for the development of a business plan, including full budget (income and expenditure) and concept designs/artist selection process/community engagement ensued. Inform agreement to progress stage 3 to include Greenbushes statue, revision of art trail booklet to include existing and proposed public art in Greenbushes and to identify key future public art proposals in Bridgetown. Formal acknowledgement of establishment of working partnership with Grown Greenbushes, Shire and Blackwood Creative to be documented and issued to all parties via correspondence by 30 November 2019.</p> <p><b>December 2019</b> No responses from stakeholders received as yet. Informal discussions with Grow Greenbushes and Blackwood Creatives continuing.</p> <p><b>January 2020</b> Review of Council's Public Art Strategy is scheduled for February 2020 to include preliminary feedback from discussions with</p>		
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			<p>Grow Greenbushes and Blackwood Creatives. Council endorsement of this document will be sought in due course.</p> <p><b>February 2020</b> EMCS meeting with Blackwood Creatives and Grow Greenbushes on 10 March to discuss public art and progress of project planning for relevant projects.</p> <p><b>March 2020</b> Blackwood Creatives have provided written confirmation to support the collaborative approach to public art in Bridgetown and Greenbushes. Grow Greenbushes written confirmation pending. EMCS attended March meeting of Blackwood Creatives and preliminary discussions regarding how to proceed were held (pending correspondence from Grow Greenbushes confirming involvement). Suggested start points include review of Public Art Strategy and the Art Trail Booklet (to include Water Corp funded art and all existing public art in Greenbushes). Focus would then shift to the overall proposal to develop additional public art in both towns.</p> <p><b>April 2020</b> Letter of response from Grow Greenbushes still pending. Verbal advice is that the Committee support the collaborative approach. No meetings held to progress collaboration due to COVID19. EMCS to commence review of Public Art Strategy in May 2020.</p>	
C.13/0619 Community Engagement Outcomes – Visitor Information Management Model and Visitor	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Host a consultation event to engage with the local business and tourism sector/s with regard to the management model and location of service delivery of the Visitor Centre.</li> </ol>	E Denniss	<p><b>July 2019</b> Staff have developed a data base of main street traders, local business and tourism operators (including existing VC members) and are in the process of arranging date, time and venue of consultation (to be held in partnership with BGBTA as a follow up to the</p>	<p><b>May 2020</b> Update provided to the May Concept Forum where it was noted that the business case will be based on 2 options, one being the Bridgetown CRC managing the visitor centre and jigsaw gallery and the other option being the Bridgetown</p>

<p>Information Services Location</p>	<p>2. Directs the CEO to commence formal discussions with the Bridgetown-Greenbushes Business and Tourism Association to explore the viability of a community management model under their auspice.</p> <p>3. Determines to finalize the management model of the Visitor Centre prior to further investigations into potential location changes to the delivery of services.</p>	<p>June After 5 Networking Function where Paul Matenaar (Chairman of SFBVTA) provided an update on the progress/development of the SFBVTA. Date of consultation likely to be early August (TBC).</p> <p><b>August 2019</b> Invitations have been issued to the forum scheduled for 5.30pm on Wednesday 28 August at Scott's.</p> <p><b>September 2019</b> Consultation event held on 28 August 2019 in partnership with the BGBTA. Business/tourism industry survey prepared to be opened 16 September and conclude 31 October.</p> <p><b>October 2019</b> Online survey remains open until 31 October 2019. Responses to be assessed and report to Council November 2019.</p> <p><b>November 2019</b> Consultation event completed. Survey of industry (business/tourism operators) completed and findings presented at November Concept Forum. Formal approaches to Bridgetown CRC and Blackwood Creatives Inc to be completed by 30 November. Preparation of business case to outsource service provision of visitor information services (in current location) to commence.</p> <p><b>December 2019</b> Investigations into suitable consultants to assist with preparation of business case have commenced. No response from either stakeholder to correspondence issued in November received to date.</p> <p><b>January 2020</b> Response from Bridgetown CRC has been received indicating interest in exploring the</p>	<p>CRC managing the visitor centre and the BGBTA managing the jigsaw gallery.</p>
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			<p>management model and opportunities to outsource service delivery of the Visitor Centre received. CEO and EMCS to meet with CRC Board on 11 February 2020.</p> <p><b>February 2020</b> CEO and EMCS met with Bridgetown CRC to discuss relevant issues. Meeting with BGBTA to be scheduled.</p> <p><b>March 2020</b> Bridgetown CRC board have submitted an overview as to how this organization could foresee the delivery of visitor information services within their auspice. BGBTA have not yet responded to an invitation to meet. A follow up letter will be issued inviting them to progress their interest via submission of an overview as to how it sees the delivery of visitor information services within their auspice. Depending on the response to this request, the business case development aspect of the review can begin with either or both overviews as the starting point (via appointed consultant to work with either or both groups).</p> <p><b>April 2020</b> A follow up letter was issued to BGBTA. EMCS advised verbally on 22 April BBTA are considering the preparation of a framework of how/what services they see aligning with their operations. Anticipate this will be received in May.</p>	
C.04/1019 Pink & Grey Galah Control	That Council request the Blackwood Biosecurity Group (BBG) investigate the possibility of reducing the numbers of the Pink & Grey Galahs in Bridgetown.	T Clynych	<p><b>November 2019</b> Request sent to Blackwood Biosecurity Inc.</p> <p><b>December 2019 Update</b> Correspondence sent to Blackwood Biosecurity.</p> <p><b>February 2020</b> A response has been received from Blackwood Biosecurity advising they are unable to take on this project. A report will</p>	<p><b>May 2020</b> Item included in May council agenda.</p>



			<p>be presented to March Concept Forum.</p> <p><b>March 2020</b> An item is included in the March Concept Forum agenda on this subject.</p> <p><b>April 2020</b> This matter was discussed at March Concept Forum and a report will be presented back to the May Council meeting.</p>	
C.07/1119 Proposal to Remove Two Parking Bays in Steere Street	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Defer any consideration for removal of car parking bays in Steere Street pending investigations into possible redesign of the Civic Centre car park and conversion of Stewart Street into a one way thoroughfare.</li> <li>2. Request the CEO to investigate and report back on the possibility and practicalities of changing Stewart Street to a one way street, including an assessment of whether the Hampton Street end of the street can be retained as two way access.</li> <li>3. Request the CEO to investigate and report back on redesigning the Civic Centre car park including the possibility of making each entrance to the car park one-way only.</li> </ol>	T Clynych	<p><b>March 2020</b> No progress since last update</p> <p><b>April 2020</b> Work has commenced on preparing plans for possible redesign of car park as well as investigations into Stewart Street design and traffic flow.</p>	<p><b>May 2020</b> Plans completed and will be presented to June Concept Forum.</p>
C.07/0220 Proposed Reserve Rationalisation	That Council gives in-principle support to the proposed change in purpose from Public Recreation to Public Purpose and rationalisation of Reserve 48886, Lot 1 Balmoral Drive, Bridgetown, facilitated through partial road widening and closure of Balmoral Drive, as shown on Attachment 8, and directs the Chief Executive Officer to undertake necessary public consultation with a subsequent report presented to Council for further consideration.	S Donaldson	<p><b>March 2020</b> Advertising commenced on 25 March 2020 with the comment period to conclude on 30 April 2020.</p> <p><b>April 2020</b> Public comment period to conclude on 30 April 2020. Report to be presented to Council at May 2020 meeting.</p>	<p><b>May 2020</b> Report presented to Council in May 2020 for further consideration.</p>
C.03/0320 Request for	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receive the correspondence noting the</li> </ol>	T Clynych	<p><b>April 2020</b> Response has been sent to proponent of the</p>	<p><b>May 2020</b> No progress since last update.</p>

<p>Pathway connecting Highland Estate to Town Centre</p>	<p>request by residents of Highland Estate for construction of a pathway for pedestrian and cycling between the Estate and town centre.</p> <p>2. Request the CEO to investigate the potential alignment of a pathway connecting Highland Estate to the existing Nelson Street pathway. The results of this investigation, including cost estimates and potential funding sources, is to be presented back to Council for the 2020/21 review of the 10 Year Strategic Works Program.</p>		<p>petition.</p>	
<p>C.04/0320 Order to Take Measures to Prevent Straying Stock</p>	<p>1. That Council withdraw the order placed on the owner of the property at RSN 298 Connell Road, Catterick requiring the owner to make necessary arrangements to ensure that stock is contained within that property and to remove any existing cattle grids within the road reserve of Connell Road.</p> <p>2. That the CEO report back to Council on the need for determining a position or policy on the use of cattle grids on public roads.</p>	<p>T Clynh</p>	<p><b>April 2020</b> Order has been withdrawn.</p> <p>Work yet to be commenced on cattle grids position/policy.</p>	<p><b>May 2020</b> No progress since last update.</p>
<p>C.05/0320 Statement of Local Environmental Risks and their Mitigation</p>	<p>That Council:</p> <p>1. Receive the 'Statement of Local Environmental Risks and their Mitigation' prepared by Sustainability Advisory Committee.</p> <p>2. Consider in the upcoming review of the Corporate Business Plan the bringing forward the preparation of a climate change strategy to 2020/21.</p> <p>3. Direct the CEO to prepare a scope for preparation of a climate change strategy</p>	<p>T Clynh</p>	<p><b>April 2020</b> Work on scope yet to commence.</p>	<p><b>May 2020</b> No progress since last update.</p>

	and present back to Council by July 2020.			
C.07/0320 Petition – Halt to Deployment of 5G (Fifth Generation) Wireless Network	<ol style="list-style-type: none"> <li>1. That Council receive the petition noting that most upgrades of 4G networks to 5G utilises existing mobile phone towers and therefore do not require approval from Local Government. Applications are required for any new phone towers and such applications will be fully assessed if received.</li> <li>2. That more technical information be sought as to the current and potential future status of 5G in the Bridgetown-Greenbushes Shire specifically, and that the subsequent information be considered by Council to determine if public consultation is required on the issue.</li> </ol>	T Clynych	<p><b>April 2020</b> Response has been sent to proponent of the petition.</p> <p>Work yet to commence on obtaining further information about rollout of 5G in our Shire.</p>	<p><b>May 2020</b> Item included in May council agenda.</p>

## SHIRE OF BRIDGETOWN- GREENBUSHES



## CONSOLIDATED ASSET MANAGEMENT PLAN SUMMARY 2019/20 TO 2033/34

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Date: May 2020

## Executive Summary

The Shire of Bridgetown-Greenbushes owns and maintains a range of assets that help to support the delivery of various Shire services. This includes roads, property, parks, reserves & other infrastructure and plant & equipment assets

This Consolidated Asset Management Plan is a summary document of all the Shire's Asset Management Plans (AMP) developed for each asset class. Each individual AMP outlines the activities and programmes that will be carried out over the next 15 years, the service levels (standard) the Shire currently provides and the resources required to deliver them.

The AMPs are evolving with the Shire's asset management practice maturity. As such there are several actions that have been identified that will improve the AMP's accuracy over time. All readers of this AMP must understand its limitations and applied assumptions before acting on any information contained within it. Further detailed information is contained within each individual AMP.

The Shire's total assets portfolio is worth approximately \$257.7m and overall appears to be in a good condition. The asset consumption ratio that measures the extent to which depreciable assets have been consumed currently sits at 76%, which suggests that assets are currently being renewed within appropriate timeframes (Department of Local Government target range is 50% - 75%).

Looking forward, the Shire may experience some service demand change. Influences such as climate change, tourism growth, construction & maintenance costs, external sources of funding and demographic change are regarded as likely to have the greatest affect.

In order to improve the Shire's asset management practices, key tasks have been identified. These have been listed within the Improvement Plan for future implementation.

## Background and Objectives

### Purpose of this Asset Management Plan

This document is a Consolidated Asset Management Plan (AMP) for all the Shire's assets. These are typically defined as transport infrastructure (comprising roads, bridges, footpaths, urban storm water drainage, kerbing, table drains and rural culverts), property infrastructure (land, buildings and furniture & equipment), parks, reserves and other infrastructure (includes aquatic centre, waste site, sportsgrounds etc.) and plant & equipment. The AMP documents how the Shire plans to manage these assets, to deliver services of a specified quality (service levels) and what are the associated long-term costs.

### Focus of this Asset Management Plan

The AMP focuses on all assets. The 'types' of asset that make up the portfolio, and their values, are detailed in Table 1.

Asset Type	Number of Assets	Replacement Cost
<b>Transport Assets</b>		
Roads - Sealed	255 kms	\$140,861,082
Roads – Un-sealed	425 kms	
Bridges (Road)	423m	\$10,669,359
Kerbing & Table Drains (SWC)	1,413,416m	\$41,492,362
Footpaths	16.5kms	\$3,086,535
Rural Culverts	15,852m	\$7,665,642
Drainage Pits & Pipes	Pits (681) Pipes (15,566m)	\$7,379,593
<b>Sub-Total Transport Assets</b>		<b>\$211,154,573</b>
<b>Property</b>		
Administration/Operations Buildings	17	\$3,150,231
Emergency Services Buildings	14	\$1,760,707
Library Buildings	1	\$4,032,742
Community Use Buildings	11	\$790,742
Historical Buildings	8	\$945,299
Sport & Recreation Buildings	34	\$8,845,363
Public Conveniences	8	\$476,366
Public Halls	5	\$2,781,366
Residential Buildings	3	\$604,150
Tourism Buildings	1	\$828,766

Council Land Holdings	85	\$7,581,581
Furniture & Equipment	30	\$140,680
<b>Sub-Total Property Assets</b>		<b>\$31,937,993</b>
<b>Parks, Reserves &amp; Other Infrastructure</b>		
Parks & Gardens	145	\$3,931,589
Playground Equipment	23	\$296,600
Other Infrastructure	134	\$5,624,100
<b>Sub-Total Parks, Reserves &amp; Other Infrastructure Assets</b>		<b>\$9,852,289</b>
<b>Plant &amp; Equipment</b>		
Major Plant	58	\$4,312,402
Minor Plant	15	\$135,192
Equipment	39	\$274,998
<b>Sub-Total Plant &amp; Equipment Assets</b>		<b>\$4,722,592</b>
<b>TOTAL ALL ASSETS</b>		<b>\$257,667,447</b>

Table 1: Assets covered by the Consolidated AMP

## Corporate Document Relationships

This AMP integrates with the following Shire documents:

- ❖ Strategic Community Plan
- ❖ Corporate Business Plan
- ❖ Long Term Financial Plan
- ❖ Annual Budget

## Time Period of the AMP and Review Process

The Asset Management Plan covers a 15 year period. It will be reviewed during annual budget preparation and amended to be kept up to date.

## Service Levels

### Introduction

Service Levels describe the service standard (e.g. quality) that the Shire provides from its assets. Service Levels can be developed through the consideration of strategic inputs, policy inputs and perceived customer requirements. Information regarding development of the Shire's current Service Levels are found in the individual AMP for each asset class.



## Service Level Performance

Development of service level targets and performance indicators has been identified as an action in this AMP's improvement plan.

## Service Demand

Council's fundamental role is to provide services to its community and stakeholders. These services are often underpinned by assets. Predicting future demand for services (e.g. upgraded, renewed or new road infrastructure, buildings etc.) is important to ensure that the appropriate assets are provided and maintained. This section summarises likely factors that may affect the demand for services over the life of the AMP.

### Historic Demand

The following table outlines the key factors that may have affected historical service demand change.

Driver Type	Effect	Demand Change
Population	Present population estimated as at 30 <sup>th</sup> June 2017 was 4,708 A forecast increase of 6.97% (an average of 0.46% pa) from 2016 (4,665) to 2031 (4,990) an increase of 325 over 10 years.	<b>Neutral</b>
Demographic	Projected increases in the: 0-9 age group (1.4 %) 20-39 age group (44.8%) 60-79 age group (10.8%) 80+ age group (187.6%) and decreases in the: 10-19 age group (-35.6%) 40-59 age group (-23.3%)	A marginal increase (8.4 persons/pa) in population in the 10-39 age group may impact future demand for facilities. <b>Neutral</b>  Increasing population in the 80+ age group (36.2 persons pa) will impact in the areas of disability access, associated paths and parking requirements and passive recreation facilities for the aged and infirm. <b>Increase</b>  The net decrease in the 40-79 age group (-12.5% 171 or -1.71 persons pa), will have little impact on services. <b>Neutral</b>
Tourism	The population increases during peak tourist periods, especially during the "Blues at Bridgetown" music festival. The size of the increase is unknown.	Seasonal increase in demand for use of ablution facilities, temporary road closures, rubbish collection and signage will be negligible. <b>Neutral</b>

Climate	<p><b>Temperature:</b> The Annual Maximum Temperature Anomaly indicates that temperature has increased 1.2 degrees Celsius for the period 1910 to 2018. The Annual Minimum Temperature Anomaly has also increased by 1.5 degrees over the same period.</p> <p>The annual mean temperature anomaly trend for south western Australia indicates that the temperatures for the south west area will continue to increase in years to come. Annual maximum and minimum temperatures are forecast to increase in accordance with BOM projections.</p> <p><b>Rainfall:</b> Annual rainfall has been decreasing steadily since 1910 to 2018 (down approx. 150mm).</p> <p>Annual rainfall will continue to decrease as indicated by the Annual Rainfall Anomaly trend graph with the likelihood of more extreme weather events occurring.</p>	<p>With increasing temperatures both maximum and minimum, decreasing rainfall, extended growing season, the trend down in both the number of wet days and consecutive wet days and more extreme weather events being experienced, there will be an increase in fire risk, increased occurrences of storm damage remediation requirements for transport assets.</p> <p style="text-align: center;"><b>Increase</b></p>
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Table 2: Consolidated AMP - Historic Demand Drivers

## Future Demand

Consideration was given to six possible future demand drivers that may influence demand on the provision of all Council services.

Driver Type	Service Demand Change
Political	Overall effect <b>negligible</b> , but moderate <b>increase</b> to improve asset management practices.
Economic	<b>Increase</b> for additional money to potentially meet a backlog of renewal works. <b>Increase</b> from potential higher construction and maintenance costs.
Social	<b>Decreasing</b> demand due to population and recreation participation decline. <b>Changing/increasing needs</b> due to an ageing population and social disadvantage. <b>Increase</b> from higher tourist numbers.
Technological	Opportunity to <b>decrease</b> maintenance costs through implementation of emerging technologies.
Legal	<b>Neutral</b> , no identified drivers.
Environmental	<b>Increase</b> in costs due to climate change and implementation of power and water consumption minimisation strategies.

Table 3: Consolidated AMP - Future Demand Drivers

## Demand Management

A review of past and future demand factors shows that service demand change has occurred and will also likely occur into the future. Looking forward, the following initiatives/improvements are proposed to meet demand changes.

- ❖ Climate change – Develop and implement a Long-Term Assets Masterplan that reflects the warmer and drier climate and ensure that future design considers the implications of a warming and drying climate with the potential for more extreme weather events.
- ❖ Tourism – Provision of appropriate level of infrastructure (roads, parking, buildings and recreation facilities etc.) to support tourism activities within the Shire.
- ❖ Participation – Identify areas that will have an increase in utilisation by the community to ensure the assets are suitable for future years.
- ❖ Participation & Costs – Further develop this AMP’s operational and capital expenditure programmes, with consideration to the Long-Term Assets Masterplan once prepared and associated infrastructure hierarchies.
- ❖ External funding – Lobby for sustained or increased funding levels, react to changes as they occur.
- ❖ Demographics – Continue to monitor changes and develop a robust local demographic/usage model.

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## Lifecycle Management Plan

Lifecycle management encompasses all strategies and practices that the Shire employs to manage its assets at the lowest lifecycle cost. Lifecycle management plans are included in each individual AMP.

### Assets Portfolio Physical Parameters

Table 5 details the number and type of infrastructure and other assets within the Shire and their combined values.

Asset Type	Number of Assets	Current Replacement Cost	Fair Value	Annual Depreciation
Roads - Sealed	255 kms	\$140,861,082	\$104,771,609	\$1,619,693
Roads – Un-sealed	425 kms			
Bridges (Road)	423m	\$10,669,359	\$6,850,782	\$176,423
Kerbing & Table Drains (SWC)	1,413,416m	\$41,492,362	\$38,122,991	\$214,816
Footpaths	16.5kms	\$3,086,535	\$2,232,418	\$63,570
Rural Culverts	15,852m	\$7,665,642	\$4,840,520	\$96,332

Drainage Pits & Pipes	Pits (681) Pipes (15,566m)	\$7,379,593	\$4,729,880	\$90,648
<b>Sub-Total Transport</b>		<b>\$211,154,573</b>	<b>\$161,548,200</b>	<b>\$2,261,482</b>
Administration/Operations Buildings	17	\$3,150,231	\$2,964,842	\$93,184
Emergency Services Buildings	14	\$1,760,707	\$1,709,512	\$26,123
Library Buildings	1	\$4,032,742	\$3,908,154	\$62,317
Community Use Buildings	11	\$790,742	\$752,468	\$19,240
Historical Buildings	8	\$945,299	\$901,754	\$21,982
Sport & Recreation Buildings	34	\$8,845,363	\$8,501,945	\$172,679
Public Conveniences	8	\$476,366	\$462,263	\$7,078
Public Halls	5	\$2,781,366	\$2,656,262	\$62,976
Residential Buildings	3	\$604,150	\$570,670	\$16,743
Tourism Buildings	1	\$828,766	\$777,263	\$25,775
Council Land Holdings	85	\$7,581,581	\$7,581,581	\$0
Furniture & Equipment	30	\$140,680	\$140,680	\$0
<b>Sub-Total Property</b>	<b>217</b>	<b>\$31,937,993</b>	<b>\$30,927,394</b>	<b>\$508,097</b>
Parks & Gardens	145	\$3,931,589	\$2,431,112	\$126,217
Playground Equipment	23	\$296,600	\$153,653	\$19,773
Other Infrastructure	134	\$5,624,100	\$4,884,665	\$126,534
<b>Sub-Total Parks, Reserves &amp; Other Infrastructure</b>	<b>302</b>	<b>\$9,852,289</b>	<b>\$7,469,430</b>	<b>\$272,524</b>
Construction & Maintenance Plant	13	\$1,260,220	\$1,260,220	\$105,688
Fleet Vehicles	20	\$565,390	\$565,390	\$49,602
Minor Plant & Equipment	44	\$379,336	\$379,336	\$47,863
Waste Facility	6	\$202,000	\$202,000	\$21,232
Emergency Services/Bushfire Plant & Equipment	29	\$2,315,646	\$2,315,646	\$120,611
<b>Sub-Total Plant &amp; Equipment</b>	<b>112</b>	<b>\$4,722,592</b>	<b>\$4,722,592</b>	<b>\$344,996</b>
<b>TOTAL ALL ASSETS</b>		<b>\$257,667,447</b>	<b>\$204,667,616</b>	<b>\$3,387,099</b>

Table 4: Consolidated AMP- Asset Portfolio Physical Parameters

## Assets Portfolio Data Confidence and Reliability

Table 6 details the reliability and confidence levels of the Shire’s current asset data. It is the Shire’s intention to progress towards a position whereby data confidence levels for all areas are classified as either excellent or good.

Confidence Grade	Description	Accuracy
1 – Excellent	Accurate	100%
2 – Good	Minor inaccuracies	± 5%
3 – Average	50% estimated	± 20%
4 – Poor	Significant	± 30%
5 – Very Poor	All data estimated	± 40%

Transport	Condition Grade	Valuation
Roads	Good	Fair
Bridges	Good	Fair
Kerb/SWC	Good	Fair
Footpaths	Average	Fair
Rural Culverts	Good	Fair
Urban SW Drain	Good	Fair
Property	Condition Grade	Valuation
Land	Good	Fair
Buildings	Good	Fair
Furniture & Equipment	Good	Fair
Parks, Reserves & Other Infrastructure	Condition Grade	Valuation
Parks & Reserves	Average	Fair
Playground Equipment	Average	Fair
Other Infrastructure	Good	Fair
Plant & Equipment	Condition Grade	Valuation
Construction & Maintenance Plant	Good	Fair
Fleet Vehicles	Good	Fair
Minor Plant & Equipment	Good	Fair
Waste Facility	Fair	Fair
Emergency Services/Bushfire Plant & Equipment	Good	Fair

Table 5: Consolidated Asset Portfolio Data Confidence Levels

## Lifecycle Management Strategies

### **Operation & Maintenance Strategy**

The Shire seeks to progress to a point whereby it employs preventative maintenance strategies wherever possible, in order to maximize asset performance and minimize long terms costs. Each asset strategy (where considered necessary) will be specifically designed for its own requirements. Technical maintenance service levels will be documented and reflected within each AMP. All planned maintenance activities will also be individually costed, and these then used to inform the long-term budget requirements.

### **Renewal Strategy**

All assets are periodically inspected to determine their condition, on a 1 (new/excellent) to 5 scale (very poor/failed). The results are then modelled to predict assets' potential year of renewal. Shire staff or suitably qualified consultants would inspect these assets to determine the timing, scope and budget of any future renewal project. Projects are listed on a consolidated long term works program.

### **Upgrade/New Strategy**

The need for new and/or upgraded assets (e.g. to meet a service deficiency) are identified from a number of potential sources. Each potential project is investigated by Shire staff and where valid, often prioritized against similar projects. Approved projects are then listed onto a consolidated long term works program.

### **Disposal Strategy**

The Shire does not dispose of assets generally with the following exceptions:

- ❖ Plant & equipment assets as part of the plant & equipment replacement program; or
  - ❖ Furniture & equipment that are surplus to requirements or are obsolete; or
  - ❖ Portions of land associated with land resumptions for road realignments where land that is no longer required for road purposes is, with the approval of the Department of Planning and Landgate, amalgamated into an adjoining landowner/s' property.
-

# Financial

This section summarizes the predicted financial requirements over the life of the plan resulting from all the information presented in the various AMPs.

## Projected Expenditure Requirements - All dollar values are in (\$'000)'s

Expense	Year 1	Year 2	Year 3	Year 4	Year 5
	2019/20	2020/21	2021/22	2022/23	2023/24
Operations	\$4,462	\$4,399	\$4,399	\$4,399	\$4,399
Maintenance	\$2,357	\$2,357	\$2,357	\$2,357	\$2,357
Renewal	\$1,998	\$1,876	\$1,880	\$2,502	\$2,602
Upgrade	\$614	\$398	\$525	\$402	\$461
New	\$0	\$0	\$0	\$0	\$0
Disposal	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$9,431</b>	<b>\$9,030</b>	<b>\$9,161</b>	<b>\$9,660</b>	<b>\$9,819</b>

Expense	Year 6	Year 7	Year 8	Year 9	Year 10
	2024/25	2025/26	2026/27	2027/28	2028/29
Operations	\$4,399	\$4,399	\$4,399	\$4,399	\$4,399
Maintenance	\$2,357	\$2,357	\$2,357	\$2,357	\$2,357
Renewal	\$2,868	\$2,685	\$2,787	\$3,709	\$4,223
Upgrade	\$473	\$523	\$448	\$496	\$509
New	\$0	\$0	\$0	\$0	\$0
Disposal	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$10,097</b>	<b>\$9,964</b>	<b>\$9,991</b>	<b>\$10,961</b>	<b>\$11,488</b>

Expense	Year 11	Year 12	Year 13	Year 14	Year 15
	2029/30	2030/31	2031/32	2032/33	2033/34
Operations	\$4,405	\$4,405	\$4,405	\$4,405	\$4,405
Maintenance	\$2,357	\$2,357	\$2,357	\$2,357	\$2,357
Renewal	\$3,907	\$3,896	\$4,296	\$3,018	\$3,018
Upgrade	\$521	\$535	\$548	\$465	\$465
New	\$0	\$0	\$0	\$0	\$0
Disposal	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$11,190</b>	<b>\$11,193</b>	<b>\$11,606</b>	<b>\$10,245</b>	<b>\$10,245</b>

Table 6: Consolidated AMP - Asset Projected Expenditure Requirements

# Plan Improvement and Monitoring

This Section of the AMP outlines the degree to which it is an effective and integrated tool within the Shire. It also details the future tasks required to improve its accuracy and robustness.

## Performance Measures

On an annual basis each WA local government reports seven key performance indicators (KPIs) (available within the Annual Report) as required by the Department of Local Government. Of these, three KPIs reflect the performance of the Shire's assets.

These KPIs are useful in determining:

- ❖ the current physical state of the asset portfolio
- ❖ how sufficient past renewal expenditure was
- ❖ whether sufficient future renewal expenditure is being allowed for

The effectiveness of the AMP will be monitored by the performance of these three key performance indicators. Each key performance indicator is described below with the Shire's current performance recorded in Table 7.

### Asset Consumption Ratio

The ratio is a measure of the condition of the Shire's physical assets, by comparing their condition based fair value (what they're currently worth) against their current replacement cost (what their replacement asset is currently worth as new). The ratio highlights the aged condition of the portfolio and has a target band of between 50%-75%. Non-depreciating assets (e.g. land etc.) should be excluded from the calculation.

$$\frac{\text{Depreciated Replacement Cost (Fair Value) of Depreciable Assets}}{\text{Current Replacement Cost of Depreciable Assets}}$$

### Asset Sustainability Ratio

The ratio is a measure of the extent to which assets managed by the Shire are being replaced as they reach the end of their useful lives. The ratio is essentially past looking and is based upon dividing the annual depreciation expense of the asset portfolio by the annual renewal expenditure. The ratio has a target band of between 90%-110%.

$$\frac{\text{Asset Renewal Expenditure}}{\text{Asset Depreciation}}$$



## Asset Renewal Funding Ratio

The ratio is a measure as to whether the Shire has the financial capacity to fund asset renewal as and when it is required over the future 10 year period. The ratio is calculated by dividing the net present value of planned renewal expenditure over the next 10 years in the LTFP, by the net present value of planned renewal expenditure over the next 10 years in the AMP. The ratio has a target band of between 95%-105%.

$$\frac{\text{NPV of LTFP Planned Renewal Expenditure over the next 10 years}}{\text{NPV of AMP Required Renewal Expenditure over the next 10 years}}$$

Annual Consumption & Renewal (% of Asset Value)	Department of Local Government Range	Year		
		2016-17	2017-18	2018-19
Asset Consumption Ratio	50% - 75%	76.0%	77.0%	76.0%
Asset Renewal Funding Ratio	95% - 105%	96.0%	116.0%	115.0%
Asset Sustainability Ratio	90% -110%	85.0%	50.0%	71.0%

Table 7: Consolidated AMP Performance Measures

## Improvement Plan

The asset management improvement plan generated from this AMP is shown in the table below:

Task No	Task	Responsibility
1	Develop a process for community engagement on Levels of Service including a survey to determine community service level expectations and development of key performance indicators delivered via Council's assets	ELT (Executive Leadership Team)
2	Implement a suitable system and process to record property utilisation and booking request levels	ELT
3	Develop a data collection procedure to ensure repeatability and on-going improvement of condition data collection and modelling processes	AMT (Asset Management Team)
4	Implement the condition inspection programme for all assets	ELT/AMT
5	Greater degree of componentisation in the condition rating process	ELT/AMT
6	Review the Shire's year acquired date for all assets	ELT/AMT
7	Determine useful lives and remaining useful lives of Council's assets and adopt consistent unit rates	ELT/AMT

8	Configure the Shire's corporate financial system to record asset expenditure at the individual asset level according to maintenance type and activity	ELT/AMT
9	Identify and improve capture of operational expenditure in the organisation financial system to enable more accurate reporting of operational expenditure	ELT/AMT
10	Develop and implement safety and maintenance inspection programmes and methodologies for all assets	ELT/AMT
11	Identify and assess critical assets for failure modes	ELT/AMT
12	Identify assets for possible future disposal	ELT/AMT
13	Develop staff AM performance measures and link KPI's to individual job descriptions	Human Resource Officer
14	Provide asset management training to relevant staff and Councillors	Human Resource Officer
15	Develop a long-term capital works programme after undertaking condition inspections	ELT/AMT
16	Analyse demand impacts as a result of increased tourism	ELT/AMT
17	Analyse demand impacts as a result of age demographic changes	ELT/AMT
18	Create Sustainable Assets Policy and an associated action plan	ELT/AMT
19	Investigate alternative power generation technologies to help reduce the Shire's carbon footprint and operating costs	ELT/AMT
20	Investigate and implement a suitable asset management software program to consolidate all asset classes into one integrated database	ELT/AMT
21	Develop long term financial projections for Operational, Maintenance and capital costs in line with the Long-Term Financial Plan requirements	ELT/AMT

Table 8: Consolidated AMP Improvement Plan

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2020/21 Fees & Charges

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Shire of Bridgetown-Greenbushes

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## Shire of Bridgetown-Greenbushes

Many fees (e.g. – development application fees, building fees, swimming pool inspection fees, dog/cat fees, FOI fees, etc.) are regulatory and Council does not have the discretion to set fees higher than permitted by the applicable legislation. If these fees are changed during the year the revised fee automatically replaces the fee referenced in Council's schedule of fees & charges without the need for Council to formally modify the schedule.

### General Financing Charges

Rate Enquiry Fee	\$51.75	\$51.75	0.00%	N	Council
Orders & Requisition Request	\$131.80	\$131.80	0.00%	N	Council
Enquiries not of a general nature requiring research per hour providing information is not of a regulatory nature	\$66.75	\$66.75	0.00%	Y	Council
Rate Instalment Fee – administration fee	\$25.05	\$0.00	-100.00%	N	Council
Payment of Rates by Direct Debit – administration fee	\$39.40	\$0.00	-100.00%	N	Council
Payment of Rates by Direct Debit – debit return fee	\$7.60	\$7.60	0.00%	N	Council
Dishonoured Cheque Fee	\$20.50	\$20.50	0.00%	N	Council

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Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Governance Charges

### Photocopying Per Page

#### Black & White

A4 Single Side	\$0.65	\$0.65	0.00%	Y	Council
A4 Double Side	\$0.90	\$0.90	0.00%	Y	Council
A3 Single Side	\$1.10	\$1.10	0.00%	Y	Council
A3 Double Side	\$1.65	\$1.65	0.00%	Y	Council

#### Colour

A4 Single Side	\$2.20	\$2.20	0.00%	Y	Council
A4 Double Side	\$3.35	\$3.35	0.00%	Y	Council
A3 Single Side	\$3.80	\$3.80	0.00%	Y	Council
A3 Double Side	\$5.00	\$5.00	0.00%	Y	Council

#### Maps

Cadastral A4	\$1.10	\$1.10	0.00%	Y	Council
Cadastral A3	\$1.90	\$1.90	0.00%	Y	Council
Topographic A4	\$2.50	\$2.50	0.00%	Y	Council
Topographic A3	\$4.65	\$4.65	0.00%	Y	Council

### Other Governance Charges

Copy of Council Meeting Audio Recording	\$6.30	\$6.30	0.00%	N	Council
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### Freedom of Information Charges

Personal information or amendment of personal information about yourself			Free	N	Regulatory
Application for documents (which are non-personal in nature) – application fee	\$30.00	\$30.00	0.00%	N	Regulatory
Costs associated with dealing with an application – per hour	\$30.00	\$30.00	0.00%	N	Regulatory
Supervision by staff when access is given to view documents – per hour	\$30.00	\$30.00	0.00%	N	Regulatory
Charge for time taken by staff to prepare a transcript or make photocopies – per hour	\$30.00	\$30.00	0.00%	N	Regulatory
Photocopies in relation to a FOI request	\$0.20	\$0.20	0.00%	N	Regulatory
Preparing a copy of a tape, film or computerised information, or arranging delivery, packaging and postage of documents			Actual Cost Incurred	N	Regulatory



Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Law, Order & Public Safety

### Dog Registrations

Unsterilised Dog/Bitch 1 Year	\$50.00	\$50.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch 3 Years	\$120.00	\$120.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Lifetime	\$250.00	\$250.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Working Dog 1 Year	\$12.50	\$12.50	0.00%	N	Regulatory
Unsterilised Dog/Bitch Working Dog 3 Years	\$30.00	\$30.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Working Dog Lifetime	\$62.50	\$62.50	0.00%	N	Regulatory
Unsterilised Dog/Bitch Pensioner Concession 1 Year	\$25.00	\$25.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Pensioner Concession 3 Years	\$60.00	\$60.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Pensioner Concession Lifetime	\$125.00	\$125.00	0.00%	N	Regulatory
Sterilised Dog/Bitch 1 Year	\$20.00	\$20.00	0.00%	N	Regulatory
Sterilised Dog/Bitch 3 Years	\$42.50	\$42.50	0.00%	N	Regulatory
Sterilised Dog/Bitch Lifetime	\$100.00	\$100.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Working Dog 1 Year	\$5.00	\$5.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Working Dog 3 Year	\$10.60	\$10.60	0.00%	N	Regulatory
Sterilised Dog/Bitch Working Dog Lifetime	\$25.00	\$25.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Pensioner Concession 1 Year	\$10.00	\$10.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Pensioner Concession 3 Years	\$21.25	\$21.25	0.00%	N	Regulatory
Sterilised Dog/Bitch Pensioner Concession Lifetime	\$50.00	\$50.00	0.00%	N	Regulatory
Dangerous Dog 1 Year	\$50.00	\$50.00	0.00%	N	Regulatory

### Dog/Cat Pound Fees

Ranger Seizure and Impound of Dog/Cat	\$104.70	\$104.70	0.00%	N	Council
Impound of Dog/Cat (3rd party drop off at kennel/pound)	\$53.20	\$53.20	0.00%	N	Council
Surrender/Destruction/Disposal of Dog/Cat – Kennel fee incurred to date plus \$69.00	\$69.00	\$69.00	0.00%	Y	
Seizure and Vehicle Impound of Dog/Cat	\$53.20	\$53.20	0.00%	Y	Council
Kennel Fee of Impounded Dog – per day	\$38.60	\$38.60	0.00%	Y	Council
Kennel Fee of Impounded Cat – per day	\$23.20	\$23.20	0.00%	Y	Council

### Kennel Licence Fees

Kennel Licence (initial 12 months including application fee)	\$272.05	\$272.05	0.00%	N	Council
Kennel Licence Renewal	\$136.15	\$136.15	0.00%	N	Council
Kennel Licence Transfer	\$68.05	\$68.05	0.00%	N	Council

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Cat Registrations

Sterilised Microchipped 1 Year (50% reduction if paid between June and October)	\$20.00	\$20.00	0.00%	N	Regulatory
Sterilised Microchipped 3 Years	\$42.50	\$42.50	0.00%	N	Regulatory
Sterilised Microchipped Pensioner Concession 1 Year (50% if paid between June and October)	\$10.00	\$10.00	0.00%	N	Regulatory
Sterilised Microchipped Pensioner Concession 3 Years	\$21.25	\$21.25	0.00%	N	Regulatory
Lifetime Registration	\$100.00	\$100.00	0.00%	N	Regulatory
Lifetime Registration Pensioner Concession	\$50.00	\$50.00	0.00%	N	Regulatory
Cat Breeders Permit Annual Fee	\$100.00	\$100.00	0.00%	N	Regulatory

## Cattery Fee

Cattery Permit (initial 12 months including application fee)	\$272.05	\$272.05	0.00%	N	Council
Cattery Permit Renewal	\$136.00	\$136.00	0.00%	N	Council
Cattery Permit Transfer	\$68.20	\$68.20	0.00%	N	Council

## Other

Dangerous Dog/Restricted Breeds Inspection Fee	\$65.00	\$65.00	0.00%	Y	Council
Application for exemption to be able to keep more than prescribed number of dogs under Dogs Local Law	\$58.50	\$58.50	0.00%	N	Council
Application for exemption to be able to keep more than prescribed number of cats under Keeping & Welfare of Cats Local Law	\$58.50	\$58.50	0.00%	N	Council
Hire of Animal Trap Bond	\$50.00	\$50.00	0.00%	N	Trust
Private Hire Rate Animal Trap 1-7 Days	\$9.75	\$9.75	0.00%	Y	Council
Private Hire Rate Animal Trap 7+ Days (per day)	\$2.05	\$2.05	0.00%	Y	Council
Barking Dog Collar Bond	\$100.00	\$100.00	0.00%	N	Trust
Application to keep any animal other than a dog/cat	\$55.00	\$55.00	0.00%	N	Council
Microchipping of Dog/Cat	\$56.80 plus cost of sterilisation if required			Y	Council
			Min. Fee: \$51.64		

## Impounding Fees

Below fees include driving, leading transporting up to 3kms

Entire horses, mules, asses, camels, etc. impound after 6am before 6pm	\$54.50	\$54.50	0.00%	N	Council
Entire horses, mules, asses, camels, etc. impound after 6pm before 6am	\$108.95	\$108.95	0.00%	N	Council
Mares, geldings, colts etc. impound after 6am before 6pm	\$27.15	\$27.15	0.00%	N	Council
Mares, geldings, colts etc. impound after 6pm before 6am	\$54.50	\$54.50	0.00%	N	Council

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Impounding Fees [continued]

Wethers, ewes, lambs, goats etc. after 6am before 6pm	\$27.15	\$27.15	0.00%	N	Council
Wethers, ewes, lambs, goats etc. after 6pm before 6am	\$54.50	\$54.50	0.00%	N	Council
Under 6mths running with mother no impounding charge			Free	N	Council
Over 3kms – actual cost			At Cost	N	Council

## Sustenance Fees

Entire horses, mules, asses etc. above 2 years first 4 hours	\$14.35	\$14.35	0.00%	N	Council
Entire horses, mules, asses etc. above 2 years sub 24 hours	\$7.10	\$7.10	0.00%	N	Council
Entire horses, mules, asses etc. under 2 years first 4 hours	\$14.35	\$14.35	0.00%	N	Council
Entire horses, mules, asses etc. under 2 years sub 24 hours	\$3.75	\$3.75	0.00%	N	Council
Mares, geldings, colts, cows, etc. first 4 hours	\$7.10	\$7.10	0.00%	N	Council
Mares, geldings, colts, cows, etc. sub 24 hours	\$1.50	\$1.50	0.00%	N	Council
Wethers, ewes, lambs, goats first 4 hours	\$2.90	\$2.90	0.00%	N	Council
Wethers, ewes, lambs, goats sub 24 hours	\$1.50	\$1.50	0.00%	N	Council
Under 6 months running with mother no sustenance charge			Free	N	Council

## Firebreaks Non-Compliant Land

Administration Fee	\$190.55	\$190.55	0.00%	N	Council
Contractors Fee – actual cost			At Cost	N	Council

## Vehicle Impounding

Impounding Fee	\$106.40	\$106.40	0.00%	N	Council
Storage Fee – per day	\$3.00	\$3.00	0.00%	N	Council
Towing Fee			Cost + 20%	N	Council

## Infringements

Enforcements Final Demand	\$18.50	\$21.90	18.38%	N	Regulatory
Enforcements Registry Certificate	\$15.75	\$18.75	19.05%	N	Regulatory
Enforcements Registry Registration Fee	\$59.00	\$70.00	18.64%	N	Regulatory

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Health

All fees are to be paid upon application

## Food Business

Charitable or Community Groups			Exempt	N	Council
Bed & Breakfast, Home Producers etc.	\$67.15	\$67.15	0.00%	N	Council
Restaurants, Cafes, Food Vans etc.	\$154.95	\$154.95	0.00%	N	Council
Change in Notification Details	\$43.39	\$43.39	0.00%	N	Council

## Annual Food Business Surveillance Fee

Determination of low, medium or high risk will be made by the Manager Environmental Health using the Health Department classification chart.

Council has resolved to waive Annual Food Business Surveillance Fees for 2020/2021 SpC.01/0420.

Exempt or Charitable or Community Groups			Exempt	N	Council
Low Risk Rating	\$68.20	\$68.20	0.00%	N	Council
Medium Risk Rating	\$136.05	\$136.05	0.00%	N	Council
High Risk Rating	\$204.05	\$204.05	0.00%	N	Council

## Bed & Breakfast

New Bed & Breakfast accommodation establishments are required to pay the initial Food Notification/Assessment Fee.

## Lodging Houses (Application/Renewal registration)

Initial Assessment of new Lodging Houses.

Short Term Hostel (Backpackers)	\$130.60	\$130.60	0.00%	N	Council
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## Other Health Fees

Inspections on Request, Complaint investigations for Lodging Houses, Other Business (i.e. Hairdresser, Personal care) and Re-inspection of Food Business.

Health/Environmental Inspection Fee	\$113.63	\$113.63	0.00%	N	Council
Late Payment of Invoice Penalty	\$20.66	\$20.66	0.00%	N	Council

## Caravan Parks & Camping Grounds

Caravan & Camping Facility Minimum Fee	\$200.00	\$200.00	0.00%	N	Regulatory
Long and Short Stay Sites (per site)		\$6.00 per site		N	Regulatory
Camp Site (per site)		\$3.00 per site		N	Regulatory
Overflow site (per site)		\$1.50 per site		N	Regulatory
Additional Fee for renewal after expiry	\$20.00	\$20.00	0.00%	N	Regulatory
Temporary Licence		Pro rata of renewal fee - minimum \$100		N	Regulatory
Transfer of Licence	\$100.00	\$100.00	0.00%	N	Regulatory

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Recreation Campsite

Fee	\$130.60	\$130.60	0.00%	N	Council
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## Stallholders/Traders (Thoroughfares & Public Places Local Law)

Community groups conducting street stalls will be exempt from fees at the discretion of the Chief Executive Officer. Council has resolved to waive fees for Traders (outdoor eating facilities) Annual Permit for 2020/2021 Spc.01/0420

Charitable or Community Nature Groups			Exempt	N	Council
Blackwood River Market Stallholders/Traders (Food stalls/traders require a food business registration – no notification or annual surveillance fee applicable provided only trading at Markets)			Exempt	N	Council
Blues Festival Food Stallholder Event 2 Day Permit	\$149.80	\$149.80	0.00%	N	Council
Blues Festival Food Stallholder Single Day Permit	\$96.10	\$96.10	0.00%	N	Council
Blues Festival Stallholder (non-food) Event Permit	\$34.10	\$34.10	0.00%	N	Council
Blues Festival Business Stallholder Single Day Permit (Adjacent to business premises)			Free	N	Council
Traders Annual Permit (daily use)	\$428.55	\$428.55	0.00%	N	Council
Traders Weekly Permit (not exceeding once per week)	\$209.35	\$209.35	0.00%	N	Council
Traders Monthly Permit (not exceeding once per month)	\$140.05	\$140.05	0.00%	N	Council
Traders Single Day Permit	\$34.10	\$34.10	0.00%	N	Council
Traders (outdoor eating facilities) Annual Permit + \$10 per m2 of Public Area	\$136.35	\$136.35	0.00%	N	Council
Transfer of Traders Permit	\$13.60	\$13.60	0.00%	N	Council

## Park Homes/Annexes

Application for Park Home	\$136.35	\$136.35	0.00%	N	Council
Annexe	\$68.20	\$68.20	0.00%	N	Council

## Temporary Accommodation Approval/Renewal

Initial Approval (up to 12 months)	\$361.55	\$361.55	0.00%	N	Council
Approval (12 months extension)	\$361.55	\$361.55	0.00%	N	Council

## Water Testing

Public Pool Water Testing	\$81.55	\$81.55	0.00%	N	Council
Drinking Water Testing	\$81.55	\$81.55	0.00%	N	Council

## Certificates

Public Building Certificate of Approval – Licensed Premises	\$214.25	\$214.25	0.00%	N	Council
Public Building Certificate of Approval – Other Premises	\$142.90	\$142.90	0.00%	N	Council

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Certificates [continued]

Section 39 Liquor Licence Premises – Permanent Facilities	\$147.30	\$147.30	0.00%	N	Council
Section 39 Liquor Licence Premises – Temporary Facilities	\$29.80	\$29.80	0.00%	N	Council
Section 39 Liquor Licence Premises – Charitable Events			Exempt	N	Council

## Septic Tanks

Septic Tank Application	\$118.00	\$118.00	0.00%	N	Regulatory
Septic Tank Permit to Use	\$118.00	\$118.00	0.00%	N	Regulatory

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Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Community Amenities

### Rubbish Removal Charges

The following rubbish collection charge is to be applied to all occupied premises within the area prescribed under the provisions of the Waste Avoidance and Resource Recovery Act 2007 Section 66-68.

Pro-rata collection service charges apply from the 1st of the month following the delivery of the bin (occupiers requesting a new collection service where there was no previous service)

Kerbside Rubbish Collection – per 120/140 litre MGB collected once per week		Budget		N	Council
Kerbside Rubbish Collection – per 240 litre MGB collected once per week		Budget		N	Council
Kerbside Recycling collection – per 240 litre MGB collected once per fortnight		Budget		N	Council

### Bridgetown Waste Management Facility

Please note:

Special conditions apply for the disposal of asbestos sheeting at the Bridgetown Waste Facility. Contact the Waste Management Officer or Manager Environmental Health for information regarding the disposal of asbestos and other hazardous waste products.

Domestic Loads of Green Waste < 50mm Stem Diameter (lawn clippings & small cuttings)			Free		N	Council
Domestic Loads of Green Waste > 50mm Stem Diameter		As per charge for size of vehicle/trailer load			Y	Council
1 x 120/140 litre Mobile Garbage Bin – 1 token	\$4.85	\$4.85	0.00%		Y	Council
1 x 240 litre Mobile Garbage Bin – 2 tokens	\$9.70	\$9.70	0.00%		Y	Council
Car/Station Wagon Boot Load – 2 tokens	\$9.70	\$9.70	0.00%		Y	Council
Van/Utility/Trailer Not Exceeding 1.8m x 1.2m – 5 tokens	\$24.25	\$24.25	0.00%		Y	Council
Truck – 8 tokens per cubic metre			\$38.80 per m3		Y	Council
Bulk Bins – 8 tokens per cubic metre			\$38.80 per m3		Y	Council
White Goods – per item			Free		Y	Council
Degassing Fridges	\$33.90	\$33.90	0.00%		Y	Council
Disposal of Old Mattresses	\$33.95	\$33.95	0.00%		Y	Council
Car and Truck Tyres (maximum of 4 tyres per customer) – 1 token per tyre	\$4.85	\$4.85	0.00%		Y	Council
Tractor and Grader Tyres (maximum of 4 tyres per customer) < 1 metre – 6 tokens per tyre	\$29.10	\$29.10	0.00%		Y	Council
Tractor and Grader Tyres (maximum of 4 tyres per customer) < 2 metre – 14 tokens per tyre	\$67.90	\$67.90	0.00%		Y	Council
Disposal of Old Gas Bottles – 1 token per kg			\$4.85 per kg		Y	Council
Asbestos Up To 0.2m3 Maximum – volumes in excess of 0.2m3 must be taken to Manjimup Waste Facility	\$68.20	\$68.20	0.00%		Y	Council
Uncontaminated inert waste eg rubble – 8 tokens per cubic metre			\$38.80 per m3		Y	Council
			Min. Fee: \$34.18			
Clean Fill suitable as cover material eg soil (no particles greater than 100 mm)			Free		N	Council

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Bridgetown Waste Management Facility [continued]

Recyclable Materials eg glass, plastics, batteries, cardboard etc.			Free	N	Council
Car Bodies			Free	N	Council
Steel Suitable for Recycling			Free	N	Council
Liquid Waste Disposal Casual Charge – per cubic metre	\$60.00	\$60.00	0.00%	Y	Council
Additional Tokens – 10 minimum	\$48.50	\$48.50	0.00%	Y	Council

## Greenbushes Transfer Station

1 x 120/140 litre Mobile Garbage Bin – 1 token	\$4.85	\$4.85	0.00%	Y	Council
1 x 240 litre Mobile Garbage Bin – 2 tokens	\$9.70	\$9.70	0.00%	Y	Council
Car/Station Wagon Boot Load – 2 tokens	\$9.70	\$9.70	0.00%	Y	Council
Van/Utility/Trailer Not exceeding 1.8m x 1.2m – 5 tokens	\$24.25	\$24.25	0.00%	Y	Council
Additional Tokens – 10 minimum	\$48.50	\$48.50	0.00%	Y	Council

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Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Town Planning

Pursuant to the Planning and Development (Local Government Planning Fees) Regulations 2000, fees are to be paid at the time of application and are non-refundable, unless stated below.

### Part 1 – Development Applications

#### Notes:

- Applicants are to provide details of estimated cost of development (includes any earthworks, materials, labour, design, car parking, etc.)
- Delegated Authority has been provided to the Chief Executive Officer to estimate the value of proposed development. If applicants disagree with the estimate made by the Shire reconsideration can be requested if evidence of the cost of development can be provided. If applicants still dispute the estimated cost determined by the Shire the matter can be referred to the Fees Arbitration Panel (WAPC, WALGA) for determination.
- The setback and policy variation fees are in addition to base development application fee.
- The application fee for establishment of a Home Business may be waived for applicants registered on the New Enterprise Incentives Scheme.
- Council has resolved to waive development application fees associated with the development of fire bunkers in any of the rural parts of the Shire of Bridgetown-Greenbushes.
- If the development has commenced or has been carried out without approval, an additional amount will be charged by way of a penalty that is twice the amount of the maximum fee payable for determination of the application.
- The fee for assessment of reports related to Bushfire regulations is in an addition to the base development application fee.
- Determination of whether an application for amended plans is a “minor” or “major” will be made by the Manager Planning, dependent upon the complexity of the application. Applicants aggrieved by that determination can appeal to the Chief Executive Officer.

### Determination of a development application (other than for an extractive industry) where the estimated cost of the development is

not more than \$50,000	\$147.00	\$147.00	0.00%	N	Regulatory
more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development			N	Regulatory
more than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every dollar in excess of \$500,000			N	Regulatory
more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every dollar in excess of \$2.5 million			N	Regulatory
more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every dollar in excess of \$5 million			N	Regulatory
more than \$21.5 million	\$34,196.00	\$34,196.00	0.00%	N	Regulatory
Single House/Grouped Dwelling/Ancillary Accommodation/Second Rural Dwelling	\$295.00	\$295.00	0.00%	N	Regulatory
Grouped Dwellings/Multiple Dwellings (two or more)	\$295.00	\$295.00	0.00%	N	Regulatory
Additions to Single House/Grouped Dwelling including Outbuildings	\$147.00	\$147.00	0.00%	N	Regulatory
Bushfire Regulation Assessment	\$147.00	\$147.00	0.00%	N	Regulatory
Advertising Signage/External Changes	\$147.00	\$147.00	0.00%	N	Regulatory
Afforestation (Plantations)	\$304.75	\$304.75	0.00%	N	Regulatory

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Additional/Change of Use (including Change of Non-Conforming Use)

Change of Use/Additional Use/Change of Non-Conforming Use	\$295.00	\$295.00	0.00%	N	Regulatory
Home Based Business	\$222.00	\$222.00	0.00%	N	Regulatory
Bed & Breakfast Accommodation/Holiday Accommodation	\$295.00	\$295.00	0.00%	N	Regulatory
Consulting Rooms/Professional Office	\$295.00	\$295.00	0.00%	N	Regulatory
Light/General/Service/Rural Industry (Use Only)	\$295.00	\$295.00	0.00%	N	Regulatory

## Extractive Industry

Onsite Works	\$406.50	\$406.50	0.00%	N	Council
Standard – Small Operation	\$523.50	\$523.50	0.00%	N	Council
Standard – Medium and Large Operation	\$739.00	\$739.00	0.00%	N	Regulatory

## Building Envelopes

Minor Extension, Major Modification or Relocation	\$313.90	\$313.90	0.00%	N	Council
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## Setback Variation

Residential Design Codes Variation / Setback Variation up to 75%	\$144.95	\$144.95	0.00%	N	Council
Residential Design Codes Variation / Setback Variation greater than 75% (Council determination required)	\$287.60	\$287.60	0.00%	N	Council

## Policy Variation

Shire Policy Variation (Council determination required)	\$287.60	\$287.60	0.00%	N	Council
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## Amended Plans/Approval Extension

Council has resolved to waiver this fee until 30 June 2021. SpC.01/0420.

Minor Applications	\$68.20	\$68.20	0.00%	N	Council
Major Applications	\$136.40	\$136.40	0.00%	N	Council
Development Approval Extension/Cancellation	\$68.20	\$68.20	0.00%	N	Council

## Part 2 – Scheme Amendments

Notes:

- Fee to be estimated (Officer time, overheads, external costs) in accordance with Part 2 (Schedule of Fees) of the Planning and Development (Local Government Planning Fees) Regulations 2015.
- Determination of whether an amendment is Basic, Standard or Complex is the responsibility of the Manager Planning, in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.
- Details of the calculation used to derive the fee are to be made available to the applicant upon request.

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Part 2 – Scheme Amendments [continued]

- Any specialist external studies (soil reports, land capability analysis, engineering reports, etc.) are to be provided at the applicants cost. Such costs are separate to the fees stipulated in this schedule.
- Time sheets are to be kept by Shire officers showing all time expended on the processing of each scheme amendment.
- Any fees not expended are to be refunded when a scheme amendment is discontinued.
- At the conclusion of an amendment (final approval/refusal) the costs of processing a scheme amendment are to be calculated and any fees not expended are to be refunded. The overall cost (officer time and advertising) of the amendment is to be calculated and these areas should not be calculated and refunded separately.
- If the costing reveals that the Shire incurred expenses greater than that collected by the fee no additional fees are to be paid by the applicant to make up the difference.
- If an applicant is not satisfied that the fee calculated by the Shire is a reasonable estimate of the service, the matter may be referred to the Fees Arbitration Panel (WAPC, WALGA) for determination.

Basic Amendment		At Cost + 20%		N	Council
		Min. Fee: \$1,840.00			
Standard Amendment	\$4,894.35	\$4,894.35	0.00%	N	Council
Complex Amendment	\$7,000.65	\$7,000.65	0.00%	N	Council

## Part 3 – Structure Plans, Local/Detailed Area Plans

### Notes:

- Fee to be estimated (Officer time, overheads, external costs) in accordance with Part 3 (Schedule of Fees) of the Planning and Development (Local Government Planning Fees) Regulations 2015.
- Details of the calculation used to derive the fee are to be made available to the applicant upon request.
- Any specialist external studies (soil reports, land capability analysis, engineering reports, etc.) are to be provided at the applicants cost. Such costs are separate to the fees stipulated in this schedule.
- Time sheets are to be kept by Shire officers showing all time expended on the processing of each application.
- Any fees not expended are to be refunded when an application is discontinued.
- At the conclusion of an application the costs of processing an application are to be calculated and any fees not expended are to be refunded. The overall cost (officer time and advertising) of the application is to be calculated and these areas should not be calculated and refunded separately.
- If the costing reveals that the Shire incurred expenses greater than that collected by the fee no additional fees are to be paid by the applicant to make up the difference.
- If an applicant is not satisfied that the fee calculated by the Shire is a reasonable estimate of the service, the matter may be referred to the Fees Arbitration Panel (WAPC, WALGA) for determination.

Structure Plan – Proposed		Estimate		N	Regulatory
Structure Plan – Revised		Estimate		N	Regulatory
Local/Detailed Area Plans		Estimate		N	Regulatory
Local/Detailed Area plans – Revised		Estimate		N	Regulatory

## Part 4 – Subdivision Clearance

### Notes:

- Staged clearances of subdivisions will be treated as separate subdivision clearances.
- Preparation of a necessary legal documentation is the responsibility of the applicant however such documents must be assessed by the Shire's Solicitor at the cost of the applicant.
- Any performance bonds will be subject to a 5% non-refundable administration fee plus 15% service fee refundable unless the Shire undertakes to complete outstanding works.

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Provision of Subdivision Clearance

not more than 5 lots		\$73 per lot		N	Regulatory
		Min. Fee: \$73.00			
more than 5 lots but not more than 195 lots		\$73 per lot for the first 5 lots and then \$35 per lot		N	Regulatory
		Min. Fee: \$73.00			
more than 195 lots	\$7,393.00	\$7,393.00	0.00%	N	Regulatory
Supporting Report Assessment		\$106.50 per hour plus 20%		N	Regulatory
		Min. Fee: \$106.50			
Built Strata 1-5 allotments		\$656 plus \$65 per lot		N	Regulatory
		Min. Fee: \$721.00			
Built Strata 6 or more allotments		\$981 plus \$43.50 per lot		N	Regulatory
		Min. Fee: \$1,024.50			

## Part 5 – Planning Advice/Research

### Notes:

- A fee for written planning advice will generally only be required if specific research is required and the advice is determined to be greater than “normal” planning advice, of a general planning subject matter.

Issue of written planning advice (per hour)	\$73.00	\$73.00	0.00%	N	Regulatory
Zoning Certificate	\$73.00	\$73.00	0.00%	N	Regulatory
Replying to a Property Settlement Questionnaire	\$73.00	\$73.00	0.00%	N	Regulatory

## Part 6 – Advertising/Notification of Proposals (Not Scheme Amendments/Structure Plans or Local/Detailed Area Plans)

### Notes:

- Advertising fees are to be paid in addition to any development application fees (as set out in Part 1 of this Schedule)
- If newspaper advertising of proposals is required both of the above fees will be charged (in addition to development application fee)
- Advertising may be required to comply with the Shire’s Town Planning Scheme(s), Policies or may be determined as being a requirement of the development assessment process by Shire officers.

Local Newspaper Advertising		Cost + 20%		Y	Council
Landowner Referral (Letters only)	\$54.30	\$54.30	0.00%	Y	Council

## Part 7 – Other Fees and Bonds

OTHER FEES ADDRESSING APPLICATIONS PROCESSED BY PLANNING DEPARTMENT BUT CONCERN ISSUES NOT APPLICABLE TO THE PLANNING AND DEVELOPMENT ACT 2005

Road/Pedestrian Access Way Closure Application (Fee covers assessment and reporting to Council. An additional fee is payable to cover costs of advertising)	\$413.70	\$413.70	0.00%	N	Council
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Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Part 7 – Other Fees and Bonds [continued]

Road/Pedestrian Access Way Closure Finalisation (Costs for liaison with Department of Lands – All other costs will be the responsibility of the applicant)	\$271.80	\$271.80	0.00%	N	Council
Directional Sign (Assessment Fee Only – other costs for ordering, manufacturing and erection listed under Works & Services fees)	\$97.95	\$97.95	0.00%	N	Council
Section 40 Certificate (Liquor Licenses)	\$97.95	\$97.95	0.00%	N	Council
Application for Recreational Use/Hire Site	\$346.60	\$346.60	0.00%	N	Council
Legal Fees (including preparation of notifications charged at 0.5 hours only)	\$120.95 per hour plus legal costs Min. Fee: \$109.95			Y	Council

## Inspection Fees

### Note:

- The initial inspection fee is included in the base development application fee (excluding relocated dwellings).

Relocated Dwelling Inspection Fee		\$110.00 per hour Min. Fee: \$110.00		N	Council
Development Condition Inspection Fee	\$53.20	\$53.20	0.00%	N	Council

## Bonds

### Notes:

- Should legal advice be required, fees for the Shire's solicitor may be at the cost of the applicant. This fee is to cover costs of having the Shire's solicitor assess legal documents submitted by an applicant in order to satisfy a condition of development approval or subdivision approval.
- All bonds will be subject to a 5% non-refundable administration fee plus 15% service fee refundable unless the Shire undertakes to complete outstanding works.

Earthworks (Cut and Fill Policy)	\$500.00	\$500.00	0.00%	N	Trust
Relocated Dwellings	\$4,000.00	\$4,000.00	0.00%	N	Trust
Relocated Outbuildings	\$500.00	\$500.00	0.00%	N	Trust
Re-vegetation Works (Subdivisions)	Agreement of Quotation			N	Trust
Extractive Industry Rehabilitation Bond (Clay, sand or similar grained material)	\$1,500.00 per ha Min. Fee: \$1,500.00			N	Trust
Extractive Industry Rehabilitation Bond (Stone, gravel or other aggregate)	\$2,000.00 per ha Min. Fee: \$2,000.00			N	Trust

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Cemeteries

### Grant of Right of Burial

Grave in Lawn Section	\$286.10	\$286.10	0.00%	Y	Council
Grave in Traditional Section	\$286.10	\$286.10	0.00%	Y	Council
Copy of Grant of Right of Burial	\$42.55	\$42.55	0.00%	Y	Council
Renewal of Grant of Right of Burial	\$91.25	\$91.25	0.00%	Y	Council
Transfer of Grant of Right of Burial	\$91.25	\$91.25	0.00%	Y	Council

### Burials (Add Grant of Right of Burial if Required)

Interment in Traditional Section	\$1,095.70	\$1,095.70	0.00%	Y	Council
Interment in Traditional Section including Grant of Right of Burial	\$1,381.80	\$1,381.80	0.00%	Y	Council
Interment of Stillborn Child	\$584.35	\$584.35	0.00%	Y	Council
Interment in Lawn Section	\$1,743.40	\$1,743.40	0.00%	Y	Council
Interment in Lawn Section including Grant of Right of Burial	\$2,029.55	\$2,029.55	0.00%	Y	Council

### Extra Charges for Burials

Additional fee for Interment on a Saturday, Sunday, Public Holiday or without due notice	\$544.20	\$544.20	0.00%	Y	Council
Reservation of specific site including Grant of Right of Burial	\$286.10	\$286.10	0.00%	Y	Council
Administration fee for Registration of Exhumation of Grave	\$91.25	\$91.25	0.00%	Y	Council
Administration fee for Registration of Re-opening of Grave	\$91.25	\$91.25	0.00%	Y	Council

### Registration and Placement of Ashes

Single Niche	\$236.35 + actual cost of plaque Min. Fee: \$214.86			Y	Council
Double Niche	\$236.35 + actual cost of plaque Min. Fee: \$214.86			Y	Council
Second Ashes in Double Niche	\$236.35 + actual cost of plaque Min. Fee: \$214.86			Y	Council
Existing Gravesite	\$292.25	\$292.25	0.00%	Y	Council
New Gravesite (including Grant)	\$578.40	\$578.40	0.00%	Y	Council
Boronia Memorial Wall Bridgetown	\$236.35 + actual cost of plaque Min. Fee: \$214.86			Y	Council
Memorial Wall Greenbushes	\$236.35 + actual cost of plaque Min. Fee: \$214.86			Y	Council

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Registration and Placement of Ashes [continued]

Remembrance Wall Greenbushes		\$105.6 + actual cost of plaque		Y	Council
		Min. Fee: \$96.00			
Special location within Cemetery other than Niche Wall plus cost of plaque/tree/rose/seat etc.		\$236.35 + actual cost		Y	Council
		Min. Fee: \$214.86			
Registration of Ashes Placed by Family	\$91.25	\$91.25	0.00%	Y	Council

## Extra Charges for Ashes

Additional Fee for Placement of Ashes on a Saturday, Sunday or Public Holiday	\$123.20	\$123.20	0.00%	Y	Council
Reservation of Specific Site in Niche & Memorial Walls	\$91.25	\$91.25	0.00%	Y	Council
Transfer of Ashes to a new position in Cemetery plus any associated costs		\$267 + actual cost		Y	Council
		Min. Fee: \$242.73			
Removal of Ashes from Cemetery to Authorised Person	\$152.20	\$152.20	0.00%	Y	Council
Vase or Perpetual Emblem Attachment (at time of original placement)		Actual cost of attachment		Y	Council

## Miscellaneous Fees

Funeral Directors Annual Licence Fee	\$149.35	\$149.35	0.00%	N	Council
Funeral Directors Single Funeral Permit	\$104.75	\$104.75	0.00%	N	Council
Monumental Masons Annual Licence Fee	\$149.35	\$149.35	0.00%	N	Council
Monumental Masons Monument Permit (for annual permit holders)	\$104.75	\$104.75	0.00%	N	Council
Single Permit to Erect Headstone or Memorial (Non-Monumental Mason)	\$158.25	\$158.25	0.00%	N	Council
Placement and Registration of Memorial (No Ashes)		\$105.60 + actual cost		Y	Council
		Min. Fee: \$96.00			



Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Recreation & Culture

### Hire of Community Bus

Booking fee (Includes administration and cleaning)	\$50.00	\$50.00	0.00%	Y	Council
Stakeholder Groups per km	\$0.90	\$0.90	0.00%	Y	Council
All other community groups per km	\$1.35	\$1.35	0.00%	Y	Council
Private Groups/Individuals/Businesses per km	\$1.75	\$1.75	0.00%	Y	Council
Community Bus Bond	\$300.00	\$300.00	0.00%	N	Trust

### Greenbushes Community Bus Service

Fee per passenger	\$8.50	\$8.50	0.00%	Y	Council
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### Bridgetown Main Hall Hire

#### Notes:

- Half day hire is only applicable if the function (including setting up) is either completed by 2pm of the said day or commences (including setting up) after 2pm.
- Sporting Clubs who do not have Public Liability Insurance cannot use the halls, but can apply to the Bridgetown Leisure Centre Manager to operate under a Leisure Centre managed program. Where a sporting club applies to hire the Leisure Centre, the final decision will be at the discretion of the CEO as per Council Policy O.2
- The Bridgetown Town & Lesser Halls will not be made available for hire of sport or recreational pursuits where these can occur in the Leisure Centre.
- Incorporated bodies, schools and commercial operators who cannot provide proof of Public Liability Insurance may not use the Shire Halls (as per Council Policy O.2)

Full Day Hire	\$170.85	\$170.85	0.00%	Y	Council
Half Day Hire	\$93.45	\$93.45	0.00%	Y	Council
Recreation Activities – per hour	\$22.65	\$22.65	0.00%	Y	Council

### Bridgetown Lesser Hall Hire

Full Day Hire	\$142.45	\$142.45	0.00%	Y	Council
Half Day Hire	\$77.90	\$77.90	0.00%	Y	Council

### Bridgetown Both Halls Hire

Full Day Hire	\$250.65	\$250.65	0.00%	Y	Council
Half Day Hire	\$137.05	\$137.05	0.00%	Y	Council

### Greenbushes Hall & Other Halls Hire

Full Day Hire	\$170.85	\$170.85	0.00%	Y	Council
Half Day Hire	\$93.45	\$93.45	0.00%	Y	Council
Recreation Activities – per hour	\$22.65	\$22.65	0.00%	Y	Council



Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Miscellaneous Fees

Alcohol Surcharge	\$50.00	\$50.00	0.00%	Y	Council
Bond	\$200.00	\$200.00	0.00%	N	Trust

## Facility Hire

Greenbushes Court House – Greenbushes Playgroup	\$15.85	\$15.85	0.00%	Y	Council
Community Street Stall Hire			Free	N	Council
Community Street Stall Bond	\$50.00	\$50.00	0.00%	N	Trust

## Sporting Venues

Football Club Seniors (Bridgetown Oval)	\$1,881.00	\$1,881.00	0.00%	Y	Council
Football Club Juniors (Bridgetown Oval)	\$329.95	\$329.95	0.00%	Y	Council
Hockey Club	\$283.65	\$283.65	0.00%	Y	Council
Soccer Club Seniors (Greenbushes Oval)	\$961.75	\$961.75	0.00%	Y	Council
Soccer Club Juniors (Greenbushes Oval)	\$328.70	\$328.70	0.00%	Y	Council
Cricket Club Seniors (Bridgetown Oval)	\$194.80	\$194.80	0.00%	Y	Council
Cricket Club Juniors (Bridgetown Oval)	\$158.25	\$158.25	0.00%	Y	Council
Trotting Club	\$711.00	\$711.00	0.00%	Y	Council
School Sports Carnival			Free	N	Council
Miscellaneous Daily Hire of Sporting Facilities	\$86.40	\$86.40	0.00%	Y	Council
Greenbushes Hardcourts	\$15.00	\$15.00	0.00%	N	Council

## Exclusive Hire of Public Reserves

If connection to Council power supplies required, a separate charge for this use will be calculated.

Less than 250 m2 One Day Hire	\$171.65	\$171.65	0.00%	Y	Council
Greater than 250 m2 One Day Hire	\$348.15	\$348.15	0.00%	Y	Council
Less than 250 m2 Between Two and Seven Days (consecutive) – rate per day	\$114.65	\$114.65	0.00%	Y	Council
Greater than 250 m2 Between Two and Seven Days (consecutive) – rate per day	\$229.25	\$229.25	0.00%	Y	Council
Less than 250 m2 Seven or More Days (consecutive) – rate per day	\$86.00	\$86.00	0.00%	Y	Council
Greater than 250 m2 Seven or More Days (consecutive) – rate per day	\$171.95	\$171.95	0.00%	Y	Council

## Bridgetown Leisure Centre

### Leisure Centre Memberships

Concession on all Leisure Centre fees and charges for Pensioner Concession Card and Veterans' Affairs Pensioner Concession Card.

Note: Does not include Health Care Cards.

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Leisure Centre Memberships [continued]

### Gym

Annual Gym – Adult	\$258.20	\$258.20	0.00%	Y	Council
Annual Gym – Youth 14-17 years	\$231.40	\$231.40	0.00%	Y	Council
Annual Gym – Emergency Services Personnel	\$128.60	\$128.60	0.00%	Y	Council
Annual Gym – Adult Concession	\$232.45	\$232.45	0.00%	Y	Council
Annual Gym – Youth Concession 14-17 years	\$208.25	\$208.25	0.00%	Y	Council
Annual Gym – Emergency Services Personnel Concession	\$114.50	\$114.50	0.00%	Y	Council
6 Months – Adult	\$140.80	\$140.80	0.00%	Y	Council
6 Months – Youth 14– 17 years	\$126.70	\$126.70	0.00%	Y	Council
6 Months – Adult Concession	\$126.70	\$126.70	0.00%	Y	Council
6 Months – Youth Concession 14-17 years	\$114.00	\$114.00	0.00%	Y	Council
3 Months – Adult	\$79.55	\$79.55	0.00%	Y	Council
3 Months – Youth 14-17 years	\$71.60	\$71.60	0.00%	Y	Council
3 Months – Adult Concession	\$71.60	\$71.60	0.00%	Y	Council
3 Months – Youth Concession 14-17 years	\$64.45	\$64.45	0.00%	Y	Council
1 Month – Adult	\$29.50	\$29.50	0.00%	Y	Council
1 Month – Youth 14-17 years	\$26.55	\$26.55	0.00%	Y	Council
1 Month – Adult Concession	\$26.55	\$26.55	0.00%	Y	Council
1 Month – Youth Concession 14-17 years	\$23.85	\$23.85	0.00%	Y	Council

### Gym & Pool

Annual Gym & Pool Only – Adult	\$407.00	\$407.00	0.00%	Y	Council
Annual Gym & Pool Only – Youth 14-17 years	\$332.90	\$332.90	0.00%	Y	Council
Annual Gym & Pool Only – Adult Concession	\$366.30	\$366.30	0.00%	Y	Council
Annual Gym & Pool Only – Youth Concession 14-17 years	\$299.55	\$299.55	0.00%	Y	Council

### Pool

#### Under 2 years free entry

Annual Family Pass – 2 adults & 2 children or 1 adult & 3 children	\$361.55	\$361.55	0.00%	Y	Council
Annual Family Pass – Extra Child 2-17 years	\$51.65	\$51.65	0.00%	Y	Council
Annual Adult Pass	\$206.60	\$206.60	0.00%	Y	Council
Annual Child Pass 2-17 years	\$129.15	\$129.15	0.00%	Y	Council
Annual Family Pass – Concession	\$325.40	\$325.40	0.00%	Y	Council
Annual Family Pass – Concession Extra Child 2-17 years	\$46.50	\$46.50	0.00%	Y	Council
Annual Adult Pass – Concession	\$185.95	\$185.95	0.00%	Y	Council
Annual Child Pass – Concession 2 – 17 years	\$116.20	\$116.20	0.00%	Y	Council

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Recreation

### Sports Court – Permanent Bookings

Groups per hour	\$34.05	\$34.05	0.00%	Y	Council
Training per hour	\$27.25	\$27.25	0.00%	Y	Council
Training Half Court per hour	\$13.65	\$13.65	0.00%	Y	Council

### Sports Court – Casual Bookings

Groups Casual per hour	\$43.60	\$43.60	0.00%	Y	Council
Training 1/2 Court	\$34.05	\$34.05	0.00%	Y	Council
Casual Court Use (per person)	\$4.20	\$4.20	0.00%	Y	Council
Single Court Full Day	\$192.55	\$192.55	0.00%	Y	Council

## Programs

Camp School Fee Per Person	\$6.95	\$6.95	0.00%	Y	Council
Term Programs (leisure per class)			Cost + 20%	Y	Council
Term Programs (leisure 10 class pass)			Cost + 20%	Y	Council
Sports Competitions Registration	\$13.45	\$13.45	0.00%	Y	Council
Sports Competitions Per Game	\$47.45	\$47.45	0.00%	Y	Council
Living Longer Living Stronger – casual per session	\$8.30	\$8.30	0.00%	Y	Council
Living Longer Living Stronger – 10 Class Pass	\$74.70	\$74.70	0.00%	Y	Council
Living Longer Living Stronger Appraisal	\$64.35	\$64.35	0.00%	Y	Council
BLC Seniors Program – Casual per session	\$6.90	\$6.90	0.00%	Y	Council
BLC Seniors Program – 10 Class pass	\$62.25	\$62.25	0.00%	Y	Council
Specialised Children's programs	\$11.65	\$11.65	0.00%	Y	Council
School Holiday Programmes			Cost + 20%	Y	Council

## Gymnasium

Gym Appraisal	\$51.60	\$51.60	0.00%	Y	Council
Gym Appraisal – Concession	\$46.45	\$46.45	0.00%	Y	Council
Gym Casual Entry	\$15.45	\$15.45	0.00%	Y	Council
Gym Casual Entry – Concession	\$13.80	\$13.80	0.00%	Y	Council
Gym 10 Class Entry	\$138.65	\$138.65	0.00%	Y	Council
Gym 10 Class Entry – Concession	\$123.80	\$123.80	0.00%	Y	Council
Gym Casual Entry – Youth 14-17 years	\$10.65	\$10.65	0.00%	Y	Council
Gym 10 Class Entry – Youth 14-17 years	\$95.75	\$95.75	0.00%	Y	Council
Personal Training Casual Visit (30 minutes)	\$47.90	\$47.90	0.00%	Y	Council
Personal Training Casual Visit (60 minutes)	\$74.50	\$74.50	0.00%	Y	Council
Personal Training 10 Pass Entry (30 minutes)	\$430.90	\$430.90	0.00%	Y	Council
Personal Training 10 Pass Entry (60 minutes)	\$670.30	\$670.30	0.00%	Y	Council

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Gymnasium [continued]

Personal Training Casual Visit (30 minutes) – Concession	\$43.10	\$43.10	0.00%	Y	Council
Personal Training Casual Visit (60 minutes) – Concession	\$67.05	\$67.05	0.00%	Y	Council
Personal Training 10 Pass Entry (30 minutes) – Concession	\$387.85	\$387.85	0.00%	Y	Council
Personal Training 10 Pass Entry (60 minutes) – Concession	\$603.25	\$603.25	0.00%	Y	Council

## Other Recreation Charges

Non-returned/Replacement Membership Card/Fob	\$25.00	\$25.00	0.00%	Y	Council
24 Hour Gym Membership Fob	\$0.00	\$25.00	∞	Y	Council
Direct Debit Cancellation Fee	\$100.00	\$100.00	0.00%	Y	Council
Hire of sound system equipment for delivery of fitness classes	\$13.45	\$13.45	0.00%	Y	Council
Bib Hire (Netball/Basketball) – per game	\$4.20	\$4.20	0.00%	Y	Council
Skate Entry	\$5.50	\$5.50	0.00%	Y	Council
Skate Equipment Hire	\$5.50	\$5.50	0.00%	Y	Council
Table Tennis	\$5.75	\$5.75	0.00%	Y	Council
Casual Social Sports Entry Fee	\$5.30	\$5.30	0.00%	Y	Council
Nordic Walking Pole Hire	\$3.70	\$3.70	0.00%	Y	Council

## Aquatic

### Aquatic Fees

#### Under 2 year free entry

Adult Entry	\$6.20	\$6.20	0.00%	Y	Council
Spectator (inc Vac swim)			Free	Y	Council
Child Entry 2-17 years	\$3.60	\$3.60	0.00%	Y	Council
Adult Entry – Concession	\$5.60	\$5.60	0.00%	Y	Council
Spectator – Concession			Free	Y	Council
Child Entry – Concession 2-17 years	\$3.25	\$3.25	0.00%	Y	Council
Aqua Aerobics Casual	\$13.95	\$13.95	0.00%	Y	Council
Aqua Aerobics Casual – Concession	\$12.55	\$12.55	0.00%	Y	Council
Aqua Aerobics 10 Class Entry	\$125.50	\$125.50	0.00%	Y	Council
10 Entry Pass – Adult	\$55.80	\$55.80	0.00%	Y	Council
10 Entry Pass – Child	\$32.55	\$32.55	0.00%	Y	Council
10 Entry Pass – Adult Concession	\$50.20	\$50.20	0.00%	Y	Council
10 Entry Pass – Child Concession 2-17 years	\$29.30	\$29.30	0.00%	Y	Council
Lil Fishes – 1 parent + 1 child per class	\$8.80	\$8.80	0.00%	Y	Council
Learn 2 Swim – 1 parent + 1 child per class	\$8.80	\$8.80	0.00%	Y	Council
Individual 1 on 1 Swimming Lesson – 30 mins	\$36.15	\$36.15	0.00%	Y	Council

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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### Aquatic Fees [continued]

Individual 1 on 1 Swimming Lesson – 30 mins Concession	\$32.55	\$32.55	0.00%	Y	Council
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### Carnivals

Daily Hire Carnivals/Events – Full Day Entry & Venue Hire	\$372.40	\$372.40	0.00%	Y	Council
Daily Hire Carnivals/Events – Half Day Entry & Venue Hire	\$223.45	\$223.45	0.00%	Y	Council
Daily Hire Carnivals/Events – Full Day additional lifeguard (per 100 entries)	\$0.00	\$180.00	∞	Y	Council
Daily Hire Carnivals/Events – Half Day additional lifeguard (per 100 entries)	\$0.00	\$90.00	∞	Y	Council

### Other Aquatic Charges

Inflatable Hire + Life Guard Supervision Per Hour	\$118.65	\$118.65	0.00%	Y	Council
Lane Hire Per Hour	\$18.05	\$18.05	0.00%	Y	Council

## Bridgetown Regional Library

### Library Fees

Library Programs		Cost + 20%		Y	Council
Administration Fee Lost/Damaged Book	\$10.95	\$10.95	0.00%	Y	Council
Replacement of Lost Book – as per SLWA depreciated value table		As per value SLWA table		Y	Regulatory
Exhibition or Book Launch		10% Comm		Y	Council
Book Club – per month	\$10.85	\$10.85	0.00%	Y	Council
CD/DVD Cleaning	\$5.50	\$5.50	0.00%	Y	Council

### Photocopying B&W

Single Side A4	\$0.65	\$0.65	0.00%	Y	Council
Double Side A4	\$0.90	\$0.90	0.00%	Y	Council
Single Side A3	\$1.10	\$1.10	0.00%	Y	Council
Double Side A3	\$1.65	\$1.65	0.00%	Y	Council

### Photocopying Colour

Single Side A4	\$2.20	\$2.20	0.00%	Y	Council
Double Side A4	\$3.35	\$3.35	0.00%	Y	Council
Single Side A3	\$3.80	\$3.80	0.00%	Y	Council
Double Side A3	\$5.00	\$5.00	0.00%	Y	Council

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Meeting Room

Commercial Hire – Full Day	\$116.75	\$116.75	0.00%	Y	Council
Commercial Hire – Half Day	\$58.35	\$58.35	0.00%	Y	Council
Bond	\$50.00	\$50.00	0.00%	N	Trust

## Summer Outdoor Film Festival

Adults	\$6.50	\$6.50	0.00%	Y	Council
Child – under 16 years	\$3.50	\$3.50	0.00%	Y	Council
Family Pass – 2 adults + 2 under 16	\$12.50	\$12.50	0.00%	Y	Council

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Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Tourism

### Bridgetown Greenbushes Visitor Information Centre

#### Display/Advertising Fees

Trade Show Brochure Display	\$54.80	\$54.80	0.00%	Y	Council
1m2 Window Display Monthly Rental	\$66.95	\$66.95	0.00%	Y	Council
1m2 Window Display Quarterly Rental	\$170.45	\$170.45	0.00%	Y	Council
1m2 Floor Display Monthly Rental	\$60.90	\$60.90	0.00%	Y	Council
1m2 Floor Display Quarterly Rental	\$146.05	\$146.05	0.00%	Y	Council
Brochure Racking	\$74.25	\$74.25	0.00%	Y	Council

#### Peak Window Display Fees 31/10-14/11 (Inc. Festival of Country Gardens and Blues Festival)

Whole Window	\$389.60	\$389.60	0.00%	Y	Council
Half Window (minimum of 2 businesses to participate, price per business)	\$243.45	\$243.45	0.00%	Y	Council
Quarter Window (minimum of 4 businesses to participate, price per business)	\$163.10	\$163.10	0.00%	Y	Council

#### Commission Rates

Online event ticket sales where cost of ticket => \$50.00 each		\$4.00 + 1%		Y	Council
		Min. Fee: \$3.64			
Online event ticket sales where cost of ticket < \$50.00 each		5% Comm		Y	Council
Merchandise items on consignment		25%		Y	Council
Accommodation/Tour Bookings		12.5%		Y	Council

#### Membership Fees Accommodation Providers

Council has resolved to apply a 50% discount for 2020/2021. SpC.01/0420.

Small 1-4 units	\$374.30	\$374.30	0.00%	Y	Council
Medium 5-10 units	\$448.65	\$448.65	0.00%	Y	Council
Large >10 units	\$523.50	\$523.50	0.00%	Y	Council

#### Food Outlets/Wineries attractions

Council has resolved to apply a 50% discount for 2020/2021. SpC.01/0420.

Food Outlets, Wineries & Attractions	\$374.30	\$374.30	0.00%	Y	Council
Medium – seating 30-59	\$448.65	\$448.65	0.00%	Y	Council
Large – seating >60	\$523.50	\$523.50	0.00%	Y	Council

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Retail & Main Street Traders

Council has resolved to apply a 50% discount for 2020/2021. SpC.01/0420

Retail & Main Street Traders	\$374.30	\$374.30	0.00%	Y	Council
Medium < 8 staff	\$448.65	\$448.65	0.00%	Y	Council
Large > 8 staff	\$523.50	\$523.50	0.00%	Y	Council

## Members from Another Shire

Council has resolved to apply a 50% discount for 2020/2021. SpC.01/0420

Small 1-4 units	\$261.80	\$261.80	0.00%	Y	Council
Medium 5-10 units	\$299.50	\$299.50	0.00%	Y	Council
Large >10 units	\$374.30	\$374.30	0.00%	Y	Council

## Other Charges

Jigsaw Gallery – Adult	\$2.00	\$2.00	0.00%	Y	Council
Jigsaw Gallery – Child	\$1.00	\$1.00	0.00%	Y	Council
Jigsaw Gallery – Family	\$5.00	\$5.00	0.00%	Y	Council
Associate membership or not for profit organisations	\$261.80	\$261.80	0.00%	Y	Council
Advertising Signs at Information bays (display only, sign to be purchased by applicant) – Annual Fee	\$407.85	\$407.85	0.00%	Y	Council



Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Building Control

All fees as per Building Regulations 2012.

### Application Building Permit – Class 1 and 10 building

Uncertified Application	0.32% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$105  Min. Fee: \$105.00	N	Regulatory
Certified Application	0.19% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$105  Min. Fee: \$105.00	N	Regulatory

### Application Building Permit – Class 2-9

Certified Application – Class 2-9	0.09% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$105  Min. Fee: \$105.00	N	Regulatory
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### Application Demolition Permit

Demolition of Class 1 and 10 Building	\$105.00	\$105.00	0.00%	N	Regulatory
Demolition of Class 2-9 Building		\$105 per storey		N	Regulatory
		Min. Fee: \$105.00			

### Other Application Permits

Council has resolved to waive the application to extend the time during which a building or demolition permit has effect until 30 June 2021. SpC.01/0420.

Application to extend the time during which a building or demolition permit has effect	\$105.00	\$105.00	0.00%	N	Regulatory
Application to amend a building permit – all classes	Same calculation as for application for building permit based on change to contract value but not less than \$105  Min. Fee: \$105.00			N	Regulatory
Application for an occupancy permit for a completed Building Class 2-9 Building	\$105.00	\$105.00	0.00%	N	Regulatory
Application for a temporary occupancy permit for an incomplete building	\$105.00	\$105.00	0.00%	N	Regulatory
Application for modification of an occupancy permit for additional use of a building on a temporary basis	\$105.00	\$105.00	0.00%	N	Regulatory
Application for a replacement occupancy permit for permanent change of building's use classification	\$105.00	\$105.00	0.00%	N	Regulatory

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Other Application Permits [continued]

Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision	\$115 or \$11.60 per strata which ever is greater  Min. Fee: \$115.00			N	Regulatory
Application for an occupancy permit for unauthorised Class 2-9 (Certified)	0.18% of the est. value (Inc. GST) of the unauthorised work, but not less than \$105  Min. Fee: \$105.00			N	Regulatory
Application for a building approval certificate for unauthorised Class 1 and 10	0.38% of the est. value (Inc. GST) of the unauthorised work, but not less than \$105  Min. Fee: \$105.00			N	Regulatory
Application to replace an occupancy permit for an existing building	\$105.00	\$105.00	0.00%	N	Regulatory
Application for a building approval certificate for building with existing authorisation Class 1 and 10	\$105.00	\$105.00	0.00%	N	Regulatory
Application to extend the time during which an occupancy permit or building approval certificate has effect	\$105.00	\$105.00	0.00%	N	Regulatory
Swimming Pool Inspection Fee (annual)	\$57.30	\$57.30	0.00%	N	Regulatory
Unscheduled Pool Inspection (additional to 4 yearly regulatory inspection)	\$100 per hour but not less than \$150  Min. Fee: \$150.00			N	Council

## Shire Building Services

### Building Services Certification Service

Request for Certificate of Design Compliance – Class 1 and 10 building (within Shire district)	0.13% of est. value but not less than \$500  Min. Fee: \$454.54			Y	Council
Request for Certificate of Design Compliance – Class 2-9 buildings (within Shire District)	0.11% of the est. value (Inc. GST) of the Building work, but not less than \$1,000  Min. Fee: \$909.09			Y	Council
Request for Certificate of Construction Compliance, Building Compliance, or Other Compliance (within Shire district)	\$100 per hour but not less than \$500.00  Min. Fee: \$454.54			Y	Council
Request for Certificate of Construction Compliance, Building Compliance, Design Compliance or Other Compliance (outside Shire district)	\$150 per hour (including travel) but not less than \$500  Min. Fee: \$454.54			Y	Council
Request for seeking confirmation Planning, Environmental Health, Infrastructure requirements have been met	\$100 per hour but not less than \$100  Min. Fee: \$90.91			Y	Council

### Copy of Building and/or Septic Tank Plans

Copy of Building and/or Septic Tank Plans	\$56.80	\$56.80	0.00%	Y	Council
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Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Works & Services

### Residential Crossovers

A minimum standard crossover (for the purposes of the Local Government Act 1995) has the following dimensions:

- Length (verge width) = 7m Width at boundary line = 3m Width at edge of road = 6m Area = 31.5m<sup>2</sup>
- Thickness for concrete = 100mm Thickness for Asphalt = 25mm
- Thickness of base course for Asphalt/Spray Seal = 100mm Thickness of sub base course for Asphalt/Spray seal = 100mm

Shire contribution to a concrete crossover is half the cost of the crossover to a maximum of	\$882.20	\$882.20	0.00%	N	Council
Shire contribution to a brick paved crossover is half the cost of the crossover to a maximum of	\$882.20	\$882.20	0.00%	N	Council
Shire contribution to an asphalt crossover is half the cost of the crossover to a maximum of	\$744.70	\$744.70	0.00%	N	Council
Shire contribution to a 2 coat, 5mm stone, spray seal crossover is half the cost to a maximum of	\$698.90	\$698.90	0.00%	N	Council
Shire contribution to a gravel crossover is half the cost to a maximum of	\$458.35	\$458.35	0.00%	N	Council

### Culverts

In addition to the above construction costs, a Shire contribution is available if a culvert is required.

Shire Contribution – Two Pipes/Headwalls 300mm	\$343.75	\$343.75	0.00%	N	Council
Shire Contribution – Two Pipes/Headwalls 375mm	\$469.75	\$469.75	0.00%	N	Council
Shire Contribution – Three Pipes/Headwalls 300mm	\$389.60	\$389.60	0.00%	N	Council
Shire Contribution – Three Pipes/Headwalls 375mm	\$469.75	\$469.75	0.00%	N	Council
Shire Contribution – Two Pipes Only 300mm	\$171.85	\$171.85	0.00%	N	Council
Shire Contribution – Three Pipes Only 300mm	\$194.80	\$194.80	0.00%	N	Council
Shire Contribution – Three Pipes Only 375mm	\$234.85	\$234.85	0.00%	N	Council

### Accessing Water from Shire Standpipes

Standpipe Water – per kilolitre	\$11.00	\$11.00	0.00%	N	Council
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### Evaluation of Traffic Management Plans

Evaluation of Traffic Management Plans (>28 Days)	\$42.15	\$42.15	0.00%	N	Council
Evaluation of Traffic Management Plans (<28 Days)	\$97.35	\$97.35	0.00%	N	Council

### Directional Signs

Ordering and Erection (fingerboard signs only)	\$407.85	\$407.85	0.00%	Y	Council
Ordering and Erection (other than fingerboard & larger signs cost + 30% administration charge)			Cost + 30%	Y	Council

Name	Year 19/20 Fee (incl. GST)	Year 20/21 Fee (incl. GST)	Increase %	GST	Class Type
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## Other Fees & Charges

Charge for quotation to set up physical road closure	\$156.45	\$156.45	0.00%	Y	Council
Temporary Heavy Haulage Approvals	\$199.35	\$199.35	0.00%	N	Council
Private Works Jobs Wet Hire of Machinery & Materials			Cost + 30%	Y	Council
Bridgetown Greenbushes Local Authority Plate Fee	\$32.85	\$32.85	0.00%	Y	Council
Replacement Rural Street Numbering Sign	\$64.50	\$64.50	0.00%	Y	Council
Pesticide Free Notification Signs	\$64.50	\$64.50	0.00%	Y	Council
Non-Pesticide Use of Section of Road Adjacent to Private Property Signs	\$64.50	\$64.50	0.00%	Y	Council
Electric Vehicle Recharge Station		0.45 cents per kWh		Y	Council

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## SHIRE OF BRIDGETOWN-GREENBUSHES

### MONTHLY FINANCIAL REPORT

For the Period Ended 30 April 2020

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:**

**October 2019**

**February 2020 (Budget Review)**

**April 2020**

**July 2020**

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Program)**  
**For the Period Ended 30 April 2020**

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	%
<b>Operating Revenues</b>					
Governance	929	779	1,504	725	93.09%
General Purpose Funding - Rates	4,777,678	4,767,304	4,760,655	(6,649)	(0.14%)
General Purpose Funding - Other	961,152	693,664	719,003	25,339	3.65%
Law, Order and Public Safety	1,250,662	565,604	564,602	(1,002)	(0.18%)
Health	14,100	12,502	13,700	1,198	9.58%
Education and Welfare	7,609	459	797	338	73.55%
Housing	22,160	18,360	16,186	(2,174)	(11.84%)
Community Amenities	1,090,047	1,065,838	1,058,505	(7,333)	(0.69%)
Recreation and Culture	949,190	285,697	278,055	(7,642)	(2.67%)
Transport	1,848,393	1,177,714	1,150,858	(26,856)	(2.28%)
Economic Services	142,884	130,661	126,772	(3,889)	(2.98%)
Other Property and Services	207,236	183,099	182,607	(492)	(0.27%)
Total Operating Revenue	11,272,040	8,901,681	8,873,243	(28,438)	
<b>Operating Expenses</b>					
Governance	(1,093,210)	(840,524)	(784,897)	55,627	6.62%
General Purpose Funding	(127,834)	(93,722)	(85,984)	7,738	8.26%
Law, Order and Public Safety	(1,249,956)	(949,187)	(914,693)	34,494	3.63%
Health	(127,673)	(96,077)	(92,529)	3,548	3.69%
Education and Welfare	(216,802)	(182,632)	(150,267)	32,365	17.72%
Housing	(21,660)	(26,516)	(26,805)	(289)	(1.09%)
Community Amenities	(1,882,489)	(1,414,875)	(1,363,489)	51,386	3.63%
Recreation and Culture	(2,750,850)	(2,190,242)	(2,087,325)	102,917	4.70%
Transport	(3,786,346)	(3,118,206)	(2,823,871)	294,335	9.44%
Economic Services	(793,003)	(614,555)	(589,711)	24,844	4.04%
Other Property and Services	(100,623)	(24,415)	(99,243)	(74,828)	(306.48%)
Total Operating Expenditure	(12,150,446)	(9,550,951)	(9,018,813)	532,138	
<b>Funding Balance Adjustments</b>					
Add back Depreciation	3,578,305	2,961,140	2,948,676	(12,464)	
Adjust (Profit)/Loss on Asset Disposal	4,000	4,000	44	(3,956)	
Less Grants Recognised in Prior Year	(311,228)	0	(311,228)	0	
Changes due to accounting policies			(72,505)		
Adjust Provisions and Accruals	0	0	2,194	2,194	
<b>Net Cash from Operations</b>	<b>2,392,671</b>	<b>2,315,870</b>	<b>2,421,612</b>	489,475	
<b>Capital Revenues</b>					
Proceeds from Disposal of Assets	244,092	145,092	3,592	(141,500)	(97.52%)
Total Capital Revenues	244,092	145,092	3,592	(141,500)	
<b>Capital Expenses</b>					
Land and Buildings	(1,742,079)	(641,282)	(498,328)	142,954	22.29%
Infrastructure - Roads	(1,051,043)	(1,031,754)	(825,291)	206,463	20.01%
Infrastructure - Footpaths	(13,000)	(3,000)	0	3,000	100.00%
Infrastructure - Drainage	(94,017)	(82,649)	(59,935)	22,714	27.48%
Infrastructure - Parks and Ovals	(53,329)	(23,326)	(14,336)	8,990	38.54%
Infrastructure - Bridges	(1,005,321)	0	0	0	
Infrastructure - Other	(376,463)	(107,827)	(51,544)	56,283	52.20%
Plant and Equipment	(893,365)	(569,965)	(58,418)	511,547	89.75%

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Program)**  
**For the Period Ended 30 April 2020**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
<b>Capital Expenses (Continued)</b>						
Furniture and Equipment		(52,108)	(12,684)	(11,108)	1,576	12.43%
Total Capital Expenditure	9	(5,280,725)	(2,472,487)	(1,518,960)	953,527	
<b>Net Cash from Capital Activities</b>		<b>(5,036,633)</b>	<b>(2,327,395)</b>	<b>(1,515,369)</b>	<b>812,026</b>	
<b>Financing</b>						
Proceeds from New Debentures	10	0	0	0	0	
Self-Supporting Loan Principal	10	8,651	4,285	4,285	0	0.00%
Transfer from Reserves	7	1,436,344	808,974	808,974	0	0.00%
Repayment of Debentures	10	(253,216)	(125,683)	(125,683)	0	0.00%
Transfer to Reserves	7	(651,239)	(37,434)	(37,434)	0	0.00%
<b>Net Cash from Financing Activities</b>		<b>540,540</b>	<b>650,141</b>	<b>650,141</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(2,103,422)</b>	<b>638,616</b>	<b>1,556,384</b>	<b>1,301,501</b>	
<b>Opening Funding Surplus(Deficit)</b>	2	<b>2,093,422</b>	<b>2,093,422</b>	<b>2,093,422</b>	<b>(0)</b>	
<b>Closing Funding Surplus(Deficit)</b>	2	<b>(10,000)</b>	<b>2,732,038</b>	<b>3,649,806</b>	<b>1,301,501</b>	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 April 2020**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
<b>Operating Revenues</b>						
Rates	11	4,665,928	4,665,758	<b>4,664,097</b>	(1,661)	(0.04%)
Operating Grants, Subsidies and Contributions		1,759,447	1,347,091	<b>1,364,838</b>	17,747	1.32%
Grants, Subsidies and Contributions for the Development of Assets		2,822,589	1,026,088	<b>995,542</b>	(30,547)	(2.98%)
Fees and Charges		1,652,617	1,575,388	<b>1,556,801</b>	(18,587)	(1.18%)
Interest Earnings		156,628	109,909	<b>122,970</b>	13,061	11.88%
Other Revenue		214,831	177,447	<b>168,995</b>	(8,452)	(4.76%)
Profit on Disposal of Assets	8	0	0	<b>0</b>	0	
<b>Total Operating Revenue</b>		<b>11,272,040</b>	<b>8,901,681</b>	<b>8,873,243</b>	<b>(28,438)</b>	
<b>Operating Expenses</b>						
Employee Costs		(4,597,343)	(3,768,797)	<b>(3,596,190)</b>	172,607	4.58%
Materials and Contracts		(3,007,597)	(2,006,983)	<b>(1,646,358)</b>	360,625	17.97%
Utility Charges		(313,515)	(260,310)	<b>(263,876)</b>	(3,566)	(1.37%)
Depreciation on Non-Current Assets		(3,578,305)	(2,961,140)	<b>(2,948,676)</b>	12,464	0.42%
Interest Expenses		(72,216)	(36,058)	<b>(36,713)</b>	(655)	(1.82%)
Insurance Expenses		(261,563)	(261,016)	<b>(260,052)</b>	964	0.37%
Other Expenditure		(315,907)	(252,647)	<b>(266,904)</b>	(14,257)	(5.64%)
Loss on Disposal of Assets	8	(4,000)	(4,000)	<b>(44)</b>	3,956	98.90%
<b>Total Operating Expenditure</b>		<b>(12,150,446)</b>	<b>(9,550,951)</b>	<b>(9,018,813)</b>	<b>532,138</b>	
<b>Funding Balance Adjustments</b>						
Add back Depreciation		3,578,305	2,961,140	<b>2,948,676</b>	(12,464)	
Adjust (Profit)/Loss on Asset Disposal	8	4,000	4,000	<b>44</b>	(3,956)	
Less Grants Recognised in Prior Year		(311,228)	0	<b>(311,228)</b>	0	
Changes due to accounting policies				<b>(72,505)</b>		
Adjust Provisions and Accruals		0	0	<b>2,194</b>	2,194	
<b>Net Cash from Operations</b>		<b>2,392,671</b>	<b>2,315,870</b>	<b>2,421,612</b>	<b>489,475</b>	
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	8	244,092	145,092	<b>3,592</b>	(141,500)	(97.52%)
<b>Total Capital Revenues</b>		<b>244,092</b>	<b>145,092</b>	<b>3,592</b>	<b>(141,500)</b>	
<b>Capital Expenses</b>						
Land and Buildings		(1,742,079)	(641,282)	<b>(498,328)</b>	142,954	22.29%
Infrastructure - Roads		(1,051,043)	(1,031,754)	<b>(825,291)</b>	206,463	20.01%
Infrastructure - Footpaths		(13,000)	(3,000)	<b>0</b>	3,000	100.00%
Infrastructure - Drainage		(94,017)	(82,649)	<b>(59,935)</b>	22,714	27.48%
Infrastructure - Parks and Ovals		(53,329)	(23,326)	<b>(14,336)</b>	8,990	38.54%
Infrastructure - Bridges		(1,005,321)	0	<b>0</b>	0	
Infrastructure - Other		(376,463)	(107,827)	<b>(51,544)</b>	56,283	52.20%
Plant and Equipment		(893,365)	(569,965)	<b>(58,418)</b>	511,547	89.75%
Furniture and Equipment		(52,108)	(12,684)	<b>(11,108)</b>	1,576	12.43%
<b>Total Capital Expenditure</b>	9	<b>(5,280,725)</b>	<b>(2,472,487)</b>	<b>(1,518,960)</b>	<b>953,527</b>	
<b>Net Cash from Capital Activities</b>		<b>(5,036,633)</b>	<b>(2,327,395)</b>	<b>(1,515,369)</b>	<b>812,026</b>	



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 April 2020**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
<b>Financing</b>						
Proceeds from New Debentures	10	0	0	0	0	
Self-Supporting Loan Principal	10	8,651	4,285	4,285	0	0.00%
Transfer from Reserves	7	1,436,344	808,974	808,974	0	0.00%
Repayment of Debentures	10	(253,216)	(125,683)	(125,683)	0	0.00%
Transfer to Reserves	7	(651,239)	(37,434)	(37,434)	0	0.00%
<b>Net Cash from Financing Activities</b>		<b>540,540</b>	<b>650,141</b>	<b>650,141</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(2,103,422)</b>	<b>638,616</b>	<b>1,556,384</b>	<b>1,301,501</b>	
<b>Opening Funding Surplus(Deficit)</b>	2	<b>2,093,422</b>	<b>2,093,422</b>	<b>2,093,422</b>	<b>(0)</b>	
<b>Closing Funding Surplus(Deficit)</b>	2	<b>(10,000)</b>	<b>2,732,038</b>	<b>3,649,806</b>	<b>1,301,501</b>	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Sub Program)**  
**For the Period Ended 30 April 2020**

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
<b>Operating Revenues</b>						
Governance						
Members of Council	610	560	<b>880</b>	320	57.14%	
Other Governance	319	219	<b>624</b>	405	185.02%	
General Purpose Funding - Rates						
Rates	4,777,678	4,767,304	<b>4,760,655</b>	(6,649)	(0.14%)	
Other General Purpose Funding	961,152	693,664	<b>719,003</b>	25,339	3.65%	
Law, Order and Public Safety						
Fire Prevention	1,120,550	518,593	<b>519,161</b>	568	0.11%	
Animal Control	26,562	23,610	<b>21,915</b>	(1,695)	(7.18%)	▼
Other Law, Order and Public Safety	103,550	23,401	<b>23,527</b>	126	0.54%	
Health						
Prev Services - Inspection and Admin	14,100	12,502	<b>13,700</b>	1,198	9.58%	
Education and Welfare						
Other Education	609	459	<b>797</b>	338	73.55%	
Aged and Disabled - Other	5,000	0	<b>0</b>	0		
Other Welfare	2,000	0	<b>0</b>	0		
Housing						
Staff Housing	22,160	18,360	<b>16,186</b>	(2,174)	(11.84%)	▼
Community Amenities						
Sanitation - General Refuse	995,233	992,123	<b>986,051</b>	(6,072)	(0.61%)	
Sanitation - Other	200	0	<b>0</b>	0		
Sewerage	24,500	20,946	<b>20,381</b>	(565)	(2.70%)	
Urban Stormwater Drainage	11,364	947	<b>0</b>	(947)	(100.00%)	
Town Planning and Regional Develop	33,500	28,712	<b>29,889</b>	1,177	4.10%	
Other Community Amenities	25,250	23,110	<b>22,184</b>	(926)	(4.01%)	
Recreation and Culture						
Public Halls and Civic Centres	220,157	12,342	<b>9,106</b>	(3,236)	(26.22%)	▼
Other Recreation and Sport	695,938	242,461	<b>239,581</b>	(2,880)	(1.19%)	
Libraries	12,960	11,480	<b>9,132</b>	(2,348)	(20.45%)	▼
Heritage	1,435	714	<b>625</b>	(89)	(12.44%)	
Other Culture	18,700	18,700	<b>19,611</b>	911	4.87%	
Transport						
Streets and Road Construction	1,670,001	1,005,141	<b>975,542</b>	(29,600)	(2.94%)	
Streets and Road Maintenance	178,242	172,473	<b>174,296</b>	1,823	1.06%	
Parking Facilities	50	0	<b>120</b>	120		
Traffic Control	100	100	<b>900</b>	800	800.00%	
Economic Services						
Tourism and Area Promotion	51,984	44,839	<b>38,420</b>	(6,419)	(14.31%)	▼
Building Control	40,500	35,492	<b>34,719</b>	(773)	(2.18%)	
Economic Development	400	330	<b>0</b>	(330)	(100.00%)	
Other Economic Services	50,000	50,000	<b>53,633</b>	3,633	7.27%	
Other Property and Services						
Private Works	69,400	52,170	<b>50,369</b>	(1,801)	(3.45%)	
Plant Operation Costs	42,000	37,160	<b>38,741</b>	1,581	4.25%	
Salaries and Wages	35,000	35,000	<b>34,818</b>	(182)	(0.52%)	
Corporate Services Department	4,000	4,000	<b>4,000</b>	0	0.00%	
Admin and Finance Activity Units	150	120	<b>29</b>	(91)	(75.96%)	
Planning and Environment Department	0	0	<b>0</b>	0		

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Sub Program)**  
**For the Period Ended 30 April 2020**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Operating Revenues (Continued)</b>							
Community Services Department		0	0	0	0		
Unclassified		56,686	54,649	54,650	1	0.00%	
Total Operating Revenue		11,272,040	8,901,681	8,873,243	(28,438)		
<b>Operating Expenses</b>							
<b>Governance</b>							
Members of Council		(371,208)	(298,636)	(297,524)	1,112	0.37%	
Other Governance		(722,002)	(541,888)	(487,373)	54,515	10.06%	▲
<b>General Purpose Funding</b>							
Rates		(126,903)	(93,457)	(85,710)	7,747	8.29%	▲
Other General Purpose Funding		(931)	(265)	(274)	(9)	(3.47%)	
<b>Law, Order and Public Safety</b>							
Fire Prevention		(1,081,076)	(807,409)	(767,799)	39,610	4.91%	
Animal Control		(96,003)	(80,061)	(86,353)	(6,292)	(7.86%)	▼
Other Law, Order and Public Safety		(72,877)	(61,717)	(60,541)	1,176	1.91%	
<b>Health</b>							
Maternal and Infant Health		(6,000)	0	0	0		
Prev Services - Inspection and Admin		(97,475)	(76,071)	(73,879)	2,192	2.88%	
Preventative Services - Pest Control		(1,131)	(755)	(744)	11	1.46%	
Preventative Services - Other		(23,067)	(19,251)	(17,906)	1,345	6.99%	
<b>Education and Welfare</b>							
Other Education		(22,885)	(19,409)	(17,965)	1,444	7.44%	
Care of Families and Children		(60,721)	(52,986)	(52,154)	832	1.57%	
Aged and Disabled - Other		(62,407)	(52,439)	(48,407)	4,032	7.69%	▲
Other Welfare		(70,789)	(57,798)	(31,740)	26,058	45.08%	▲
<b>Housing</b>							
Staff Housing		(21,660)	(26,516)	(26,805)	(289)	(1.09%)	
<b>Community Amenities</b>							
Sanitation - General Refuse		(851,810)	(645,597)	(627,876)	17,721	2.74%	
Sanitation - Other		(46,897)	(32,104)	(31,783)	321	1.00%	
Sewerage		(74,243)	(49,950)	(48,414)	1,536	3.07%	
Urban Stormwater Drainage		(289,035)	(196,192)	(217,315)	(21,123)	(10.77%)	▼
Protection of Environment		(80,912)	(74,172)	(71,757)	2,415	3.26%	
Town Planning and Regional Develop		(310,632)	(231,219)	(191,298)	39,921	17.27%	▲
Other Community Amenities		(228,960)	(185,641)	(175,046)	10,595	5.71%	▲
<b>Recreation and Culture</b>							
Public Halls and Civic Centres		(167,157)	(132,488)	(107,760)	24,728	18.66%	▲
Swimming Areas and Beaches		(13,901)	(11,780)	(8,386)	3,394	28.81%	▲
Other Recreation and Sport		(2,016,718)	(1,590,922)	(1,537,815)	53,107	3.34%	
Television and Radio Re-Broadcasting		(4,456)	(2,294)	(2,253)	41	1.81%	
Libraries		(417,290)	(352,537)	(343,881)	8,656	2.46%	
Heritage		(67,386)	(49,977)	(39,306)	10,671	21.35%	▲
Other Culture		(63,942)	(50,244)	(47,924)	2,320	4.62%	
<b>Transport</b>							
Streets and Road Maintenance		(3,732,927)	(3,101,360)	(2,810,514)	290,846	9.38%	▲
Parking Facilities		(46,423)	(10,585)	(9,253)	1,332	12.58%	▲
Traffic Control		(5,996)	(5,261)	(3,103)	2,158	41.01%	▲
Aerodromes		(1,000)	(1,000)	(1,000)	0	0.00%	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Sub Program)**  
**For the Period Ended 30 April 2020**

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
<b>Operating Expenses (Continued)</b>						
Economic Services						
Tourism and Area Promotion	(367,225)	(286,998)	<b>(268,975)</b>	18,023	6.28%	▲
Building Control	(254,440)	(199,087)	<b>(186,350)</b>	12,737	6.40%	▲
Economic Development	(122,688)	(93,869)	<b>(90,311)</b>	3,558	3.79%	
Other Economic Services	(48,650)	(34,601)	<b>(44,075)</b>	(9,474)	(27.38%)	▼
Other Property and Services						
Private Works	(62,488)	(52,602)	<b>(50,923)</b>	1,679	3.19%	
Develop & Infrastructure Management	0	(17,390)	<b>(11,909)</b>	5,481	31.52%	▲
Waste Activity Unit	0	1,004	<b>(9,109)</b>	(10,113)	(1007.27%)	▼
Works Activity Unit	0	18,089	<b>7,192</b>	(10,897)	(60.24%)	▼
Fleet Activity Unit	0	930	<b>(7,139)</b>	(8,069)	(867.64%)	▼
Plant Operation Costs	0	42,666	<b>34,374</b>	(8,292)	(19.44%)	▼
Salaries and Wages	(35,000)	(24,238)	<b>(26,630)</b>	(2,392)	(9.87%)	▼
Corporate Services Department	(4,000)	7,896	<b>13,058</b>	5,162	65.38%	▲
Chief Executive Office Department	0	12,440	<b>2,006</b>	(10,434)	(83.87%)	▼
Building Assets Department	17,350	21,114	<b>(4,949)</b>	(26,063)	(123.44%)	▼
Administration Activity Units	0	(2,063)	<b>(2,063)</b>	(0)		
Development Services Department	0	(946)	<b>(17,621)</b>	(16,675)	(1762.69%)	▼
Community Services Department	0	(18,945)	<b>(14,959)</b>	3,986	21.04%	▲
Unclassified	(16,485)	(12,370)	<b>(10,570)</b>	1,800	14.55%	▲
Total Operating Expenditure	<b>(12,150,446)</b>	<b>(9,550,951)</b>	<b>(9,018,813)</b>	532,138		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	3,578,305	2,961,140	<b>2,948,676</b>	(12,464)		
Adjust (Profit)/Loss on Asset Disposal	8 4,000	4,000	<b>44</b>	(3,956)		
Less Grants Recognised in Prior Year	(311,228)	0	<b>(311,228)</b>	0		
Changes due to accounting policies			<b>(72,505)</b>			
Adjust Provisions and Accruals	0	0	<b>2,194</b>	2,194		
Net Cash from Operations	<b>2,392,671</b>	<b>2,315,870</b>	<b>2,421,612</b>	<b>489,475</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets						
Governance						
Other Governance	53,000	0	<b>0</b>	0		
Law, Order & Public Safety						
Fire Prevention	3,592	3,592	<b>3,592</b>	(0)	(0.01%)	
Other Law, Order & Public Safety	30,000	0	<b>0</b>	0		
Transport						
Road Plant Purchases	141,500	141,500	<b>0</b>	(141,500)	(100.00%)	▼
Economic Services						
Building Control	16,000	0	<b>0</b>	0		
Total Capital Revenues	244,092	145,092	<b>3,592</b>	(141,500)		
<b>Capital Expenses</b>						
Governance						
Other Governance	(155,408)	(17,234)	<b>(13,801)</b>	3,433	19.92%	▲

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Sub Program)**  
**For the Period Ended 30 April 2020**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Capital Expenses (Continued)</b>							
Law, Order and Public Safety							
Fire Prevention		(577,105)	(39,705)	<b>(39,705)</b>	0	0.00%	
Other Law, Order and Public Safety		(102,100)	0	<b>0</b>	0		
Housing							
Staff Housing		(6,500)	(6,500)	<b>(6,963)</b>	(463)	(7.12%)	
Community Amenities							
Sanitation - General Refuse		(30,000)	0	<b>0</b>	0		
Urban Stormwater Drainage		(94,017)	(82,649)	<b>(59,935)</b>	22,714	27.48%	▲
Other Community Amenities		(3,000)	(691)	<b>(691)</b>	0	0.00%	
Recreation and Culture							
Public Halls and Civic Centres		(408,538)	(9,700)	<b>(6,977)</b>	2,723	28.07%	▲
Swimming Areas and Beaches		(19,500)	(19,500)	<b>(9,926)</b>	9,574	49.10%	▲
Other Recreation and Sport		(862,219)	(465,580)	<b>(377,358)</b>	88,222	18.95%	▲
Libraries		(7,500)	(7,500)	<b>0</b>	7,500	100.00%	▲
Heritage		(5,500)	(5,500)	<b>(5,100)</b>	400	7.27%	
Transport							
Streets and Road Construction		(2,084,164)	(1,042,054)	<b>(825,633)</b>	216,421	20.77%	▲
Road Plant Purchases		(602,410)	(510,110)	<b>0</b>	510,110	100.00%	▲
Parking Facilities		(16,337)	(16,337)	<b>(16,337)</b>	(0)	(0.00%)	
Economic Services							
Tourism and Area Promotion		(61,000)	(36,000)	<b>(13,481)</b>	22,519	62.55%	▲
Building Control		(32,000)	0	<b>0</b>	0		
Other Property and Services							
Unclassified		(213,427)	(213,427)	<b>(143,053)</b>	70,374	32.97%	▲
Total Capital Expenditure	9	(5,280,725)	(2,472,487)	<b>(1,518,960)</b>	953,527		
<b>Net Cash from Capital Activities</b>		<b>(5,036,633)</b>	<b>(2,327,395)</b>	<b>(1,515,369)</b>	<b>812,026</b>		
<b>Financing</b>							
Proceeds from New Debentures	10	0	0	<b>0</b>	0		
Self-Supporting Loan Principal	10	8,651	4,285	<b>4,285</b>	0	0.00%	
Transfer from Reserves	7	1,436,344	808,974	<b>808,974</b>	0		
Repayment of Debentures	10	(253,216)	(125,683)	<b>(125,683)</b>	0	0.00%	
Transfer to Reserves	7	(651,239)	(37,434)	<b>(37,434)</b>	0		
<b>Net Cash from Financing Activities</b>		<b>540,540</b>	<b>650,141</b>	<b>650,141</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>		<b>(2,103,422)</b>	<b>638,616</b>	<b>1,556,384</b>	<b>1,301,501</b>		
<b>Opening Funding Surplus(Deficit)</b>	2	<b>2,093,422</b>	<b>2,093,422</b>	<b>2,093,422</b>	<b>(0)</b>		
<b>Closing Funding Surplus(Deficit)</b>	2	<b>(10,000)</b>	<b>2,732,038</b>	<b>3,649,806.15</b>	<b>1,301,501</b>		

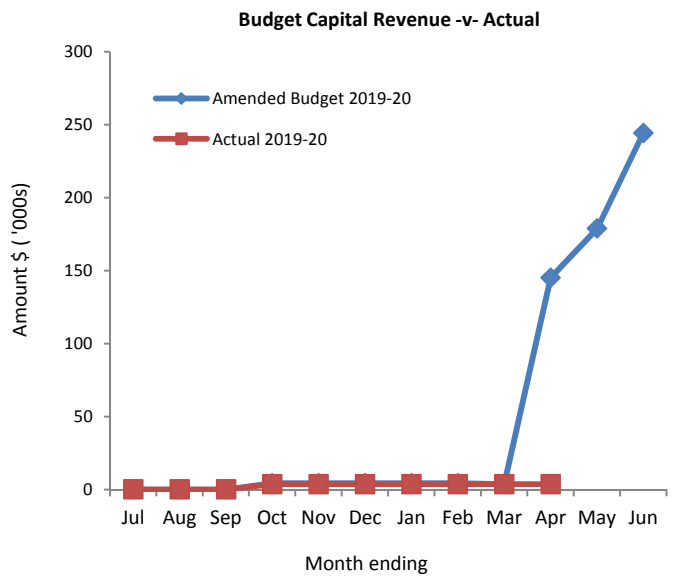
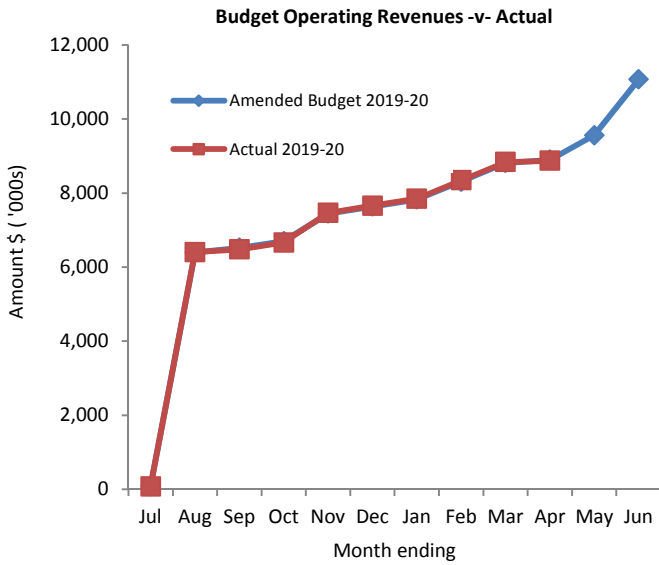
▼ Deficit ▲ Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

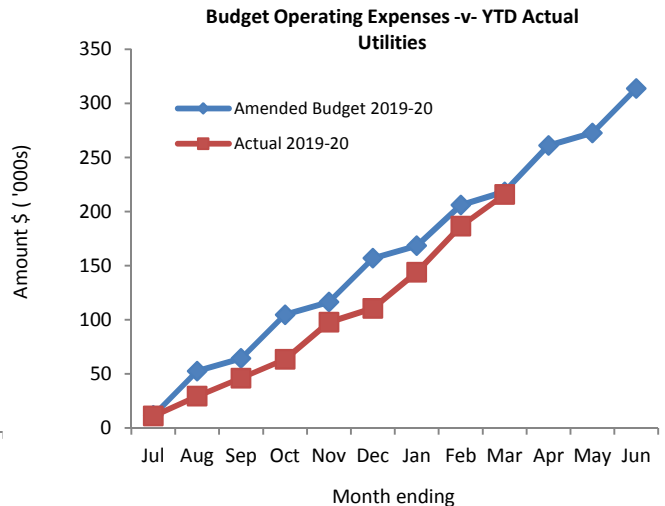
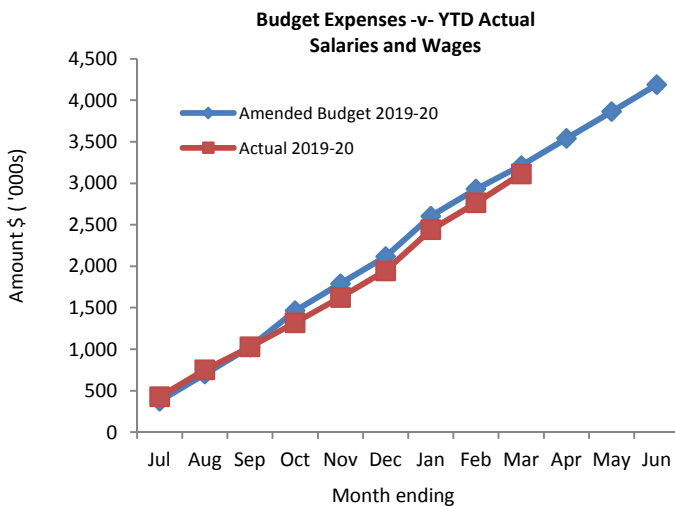
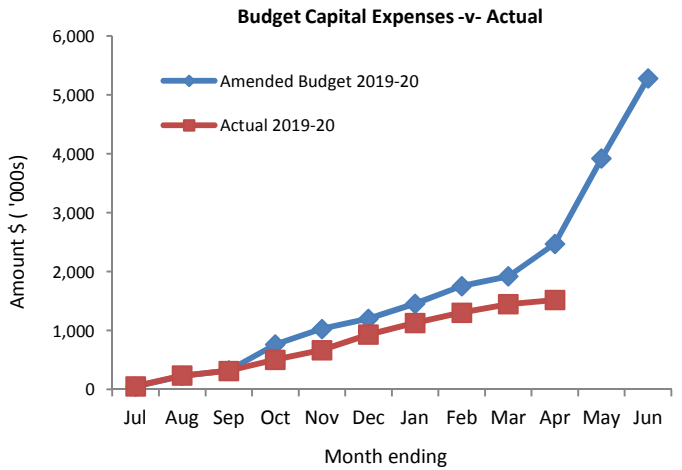
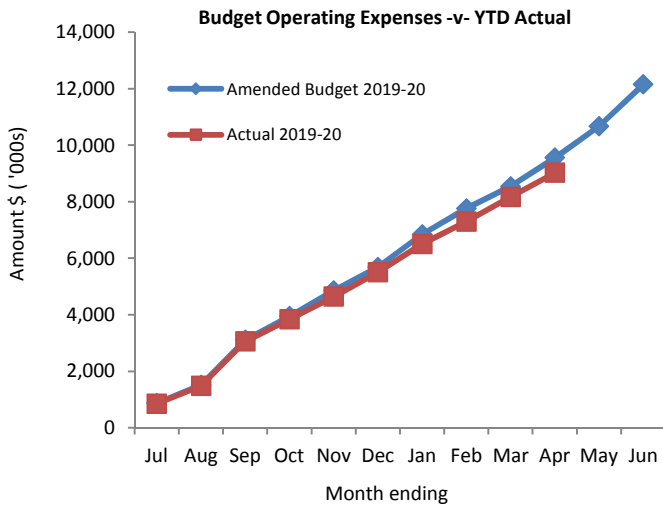
**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity**

**Revenues**



**Expenditure**

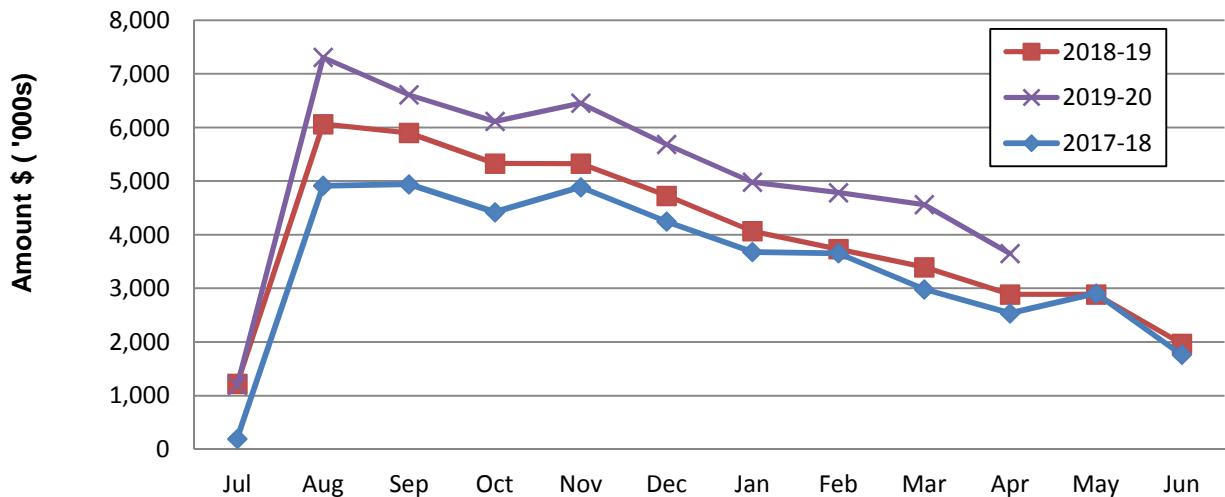


**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 2: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
		YTD 30 Apr 2020	Last Period	Estimated 30 June 2019
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	5	4,514,556	4,857,707	3,178,215
Cash Restricted	5	2,621,006	2,621,006	3,392,546
Receivables - Rates	6	361,661	575,836	141,352
Receivables - Sundry Debtors	6	48,351	208,951	110,790
Receivables - Other		121,297	135,222	94,676
Inventories		23,819	23,095	20,857
		7,690,690	8,421,818	6,938,437
<b>Less: Current Liabilities</b>				
Payables		(872,529)	(618,728)	(1,014,521)
Provisions		(854,846)	(854,846)	(864,650)
		(1,727,375)	(1,473,574)	(1,879,171)
Less: Cash Reserves	7	(2,621,006)	(2,621,006)	(3,392,546)
Less: Loans - Clubs/Institutions		(4,365)	(4,365)	(8,651)
Add: Current Leave Provision Cash Backed		184,330	184,330	182,136
Add: Current Loan Liability		127,533	127,533	253,216
<b>Net Current Funding Position</b>		<b>3,649,806</b>	<b>4,634,735</b>	<b>2,093,422</b>

**Note 3 - Liquidity Over the Year**



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM**

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
<b>Operating Revenues</b>					
Law, Order and Public Safety					
Animal Control	(1,695)	(7.18%)	▼	Timing	Dog registrations and fines less than estimated.
Housing					
Staff Housing	(2,174)	(11.84%)	▼	Permanent	Rental income received on staff housing less than estimated.
Recreation and Culture					
Public Halls and Civic Centres	(3,236)	(26.22%)	▼	Permanent	Bridgetown hall hire less than estimated due to COVID-19 restrictions.
Libraries	(2,348)	(20.45%)	▼	Permanent	Income for Library programs less than estimated due to Covid-19 restrictions.
Economic Services					
Tourism and Area Promotion	(6,419)	(14.31%)	▼	Permanent	Visitor Centre commissions and counter sales less than estimated due to COVID-19 restrictions.
<b>Operating Expenses</b>					
Governance					
Other Governance	54,515	10.06%	▲	Permanent/ Allocations/ Timing	Wage allocations \$30,231 to this program less than estimated due to staff vacancy and timing of leave. One-off projects expenditure \$13,185, and other various expenditure less than estimated at this time.
General Purpose Funding					
Rates	7,747	8.29%	▲	Permanent/ Allocations	Bank fees \$1,923, rates valuations and collection expenditure \$2,950 less than estimated. Balance relates to wage allocations to this program less than estimated due to timing of staff leave.
Law, Order and Public Safety					
Animal Control	(6,292)	(7.86%)	▼	Permanent	Wage allocation to this program greater than estimated because of payment of entitlements due to employee leaving.
Education and Welfare					
Aged and Disabled - Other	4,032	7.69%	▲	Timing	Expenditure on seniors programmes less than estimated at this time.
Other Welfare	26,058	45.08%	▲	Timing	Expenditure on youth non-recurrent projects less than estimated at this time.
Community Amenities					
Urban Stormwater Drainage	(21,123)	(10.77%)	▼	Timing	Drainage maintenance works undertaken greater than estimated at this time.
Town Planning and Regional Develop					
Other Community Amenities	39,921	17.27%	▲	Allocations	Wage allocations to this program less than estimated due to staff vacancy.
	10,595	5.71%	▲	Timing	Public conveniences building operation, maintenance \$4,049 and Community bus \$4,786 expenditure less than estimated at this time.



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM**

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Recreation and Culture					
Public Halls and Civic Centres	24,728	18.66%	▲	Timing	Building operations and maintenance of halls and civic centres less than estimated at this time.
Swimming Areas and Beaches	3,394	28.81%	▲	Timing	Building maintenance of Greenbushes swimming pool less than estimated at this time.
Heritage	10,671	21.35%	▲	Timing	Heritage building maintenance expenditure less than estimated at this time.
Transport					
Streets and Road Maintenance	290,846	9.38%	▲	Timing/ Allocations	Road, verge and bridge maintenance works less than estimated at this time due to internal resources being directed to capital program and drainage works.
Parking Facilities	1,332	12.58%	▲	Timing	Expenditure on parking sign & marking bays less than estimated at this time.
Traffic Control	2,158	41.01%	▲	Permanent	Costs for road wise committee less than estimated.
Economic Services					
Tourism and Area Promotion	18,023	6.28%	▲	Permanent/ Timing	Information bay grounds maintenance \$3,721, Visitor Centre building maintenance & operations \$6,387 less than estimated at this time. Visitor centre stock purchases \$2,733 less than estimated. Balance relates to wage allocations to this program less than estimated due to centre closure.
Building Control	12,737	6.40%	▲	Timing	Timing of wage allocations to this program less than estimated due to leave.
Other Economic Services	(9,474)	(27.38%)	▼	Permanent	Water consumption for stand pipes greater than estimated at this time. Offset by increased income.
Other Property and Services					
Develop & Infrastructure Management	5,481	31.52%	▲	Timing/ Allocations	Variance in overhead recovery due to timing of leave and staff vacancies.
Waste Activity Unit	(10,113)	(1007.27%)	▼	Timing	Variance in overhead recovery due to timing of leave being taken.
Works Activity Unit	(10,897)	(60.24%)	▼	Allocations	Variance due to additional leave taken and reduced overhead recovery as a result of staff vacancies. Overhead rate to be monitored.
Fleet Activity Unit	(8,069)	(867.64%)	▼	Allocations	Program currently under recovered. Overhead rate to be monitored.
Plant Operation Costs	(8,292)	(19.44%)	▼	Allocations	Plant operation costs currently under recovered, to be monitored.
Salaries and Wages	(2,392)	(9.87%)	▼	Permanent	Workers compensation costs greater than anticipated, offset by increased income.
Corporate Services Department	5,162	65.38%	▲	Timing	Variance in overhead recovery due to timing of leave and training being taken.
Chief Executive Office Department	(10,434)	(83.87%)	▼	Timing	Variance in overhead recovery due to timing of leave and staff vacancies.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM**

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Building Assets Department	(26,063)	(123.44%)	▼	Timing	Variance in overhead recovery due to timing of leave being taken.
Development Services Department	(16,675)	(1762.69%)	▼	Timing/ Allocations	Variance in overhead recovery due to additional leave taken and staff vacancies. Overhead rate to be monitored.
Community Services Department	3,986	21.04%	▲	Timing	Variance in overhead recovery due to timing of leave being taken.
Unclassified	1,800	14.55%	▲	Timing	CEO donations less than estimated at this time.
<b>Capital Revenues</b>					
Transport					
Road Plant Purchases	(141,500)	(100.00%)	▼	Timing	Purchase orders rasied for trade of heavy plant.
<b>Capital Expenses</b>					
Governance					
Other Governance	3,433	19.92%	▲	Permanent	IT software purchased, some savings made. Balance relates to Admin building works continuing.
Community Amenities					
Urban Stormwater Drainage	22,714	27.48%	▲	Timing	Various drainage jobs less than estimated at this time.
Recreation and Culture					
Public Halls and Civic Centres	2,723	28.07%	▲	Timing	Bridgetown Civic Centre expenditure less than estimated at this time.
Swimming Areas and Beaches	9,574	49.10%	▲	Timing	Greenbushes Pool toilet \$4,414 and BBQ expenditure less than estimated at this time.
Other Recreation and Sport	88,222	18.95%	▲	Timing/ Permanent	Bridgetown Gym expansion \$46,733, Blackwood River boardwalk \$28,437 and Somme Park \$8,120 less than estimated at this time. Balance relates to some savings made on projects.
Libraries	7,500	100.00%	▲	Permanent	Purchase order for Bridgetown Library works rasied.
Transport					
Streets and Road Construction	216,421	20.77%	▲	Timing	Various road construction jobs less than estimated at this time, refer to Note 9 for further detail.
Road Plant Purchases	510,110	100.00%	▲	Timing	Purchase orders rasied for purchase of heavy plant.
Economic Services					
Tourism and Area Promotion	22,519	62.55%	▲	Timing	Bridgetown Septage dump point expenditure less than estimated at this time.
Other Property and Services					
Unclassified	70,374	32.97%	▲	Timing	Land purchases less than estimated at this time.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 4: BUDGET AMENDMENTS**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget Adoption</b>		Opening Surplus				0
	<b>Permanent Changes</b>						
PJ64	Pool windsock & eye wash station	C.12/0819	Operating Expenses			(7,000)	(7,000)
06EN	Gas chlorine auto shut down system	C.12/0819	Capital Expenses			(1,500)	(8,500)
Reserve 125	Building maintenance	C.12/0819	Reserve Transfer		8,500		0
19BU	Greenbushes Old Court House	C.06/0919	Capital Expenses			(5,500)	(5,500)
Reserve 125	Building maintenance	C.06/0919	Reserve Transfer		5,500		0
03CA	Catterick Hall building operations - electricity	C.05/1019	Operating Expenses			(600)	(600)
56BU	Bridgetown Sportsground horse stalls	C.06/1019	Capital Expenses			(30,000)	(30,600)
Reserve 127	Matched grants	C.06/1019	Reserve Transfer		10,000		(20,600)
1344530	Other Recreation & Sports contributions	C.06/1019	Operating Revenue		20,000		(600)
1110220	Bridgetown Child Health - rental assistance	C.16/1119	Operating Expenses			(3,000)	(3,600)
02BU	Bridgetown Civic Centre - Lotterywest grant	C.11/1219	Capital Expenses			(204,148)	(207,748)
1324330	Lotterywest grant for Civic Centre	C.11/1219	Operating Revenue		204,148		(3,600)
	<b>Budget Review Changes</b>						
Various	Budget Review Changes to Operating Revenue	C.11/0320	Operating Revenue			(497,567)	(501,167)
Various	Budget Review Changes to Operating Expenses	C.11/0320	Operating Expenses			(18,052)	(519,219)
Various	Budget Review Changes to Capital Revenue	C.11/0320	Capital Revenue			(78,808)	(598,027)
Various	Budget Review Changes to Capital Expenses	C.11/0320	Capital Expenses		702,662		104,635
Various	Budget Review Changes to Reserve Transfers	C.11/0320	Reserve Transfer			(83,991)	20,644
Various	Increase in Opening Funds as at 1 July 2018	C.11/0320	Opening Surplus(Deficit)		33,587		54,231
Various	Adjustment to loss and profit on sale of assets and depreciation	C.11/0320	Non Cash Item	15,527			69,758
Various	Transfer of Budget review surplus	C.11/0320	Reserve Transfer			(69,758)	0
	<b>Permanent Changes After Budget Review</b>						0
PJ68	3 Tier Youth mental health program	C.08/0320	Operating Expenses			(10,000)	(10,000)
PJ69	SFBVTA social media component	C.08/0320	Operating Expenses			(2,000)	(12,000)

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 4: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Permanent Changes After Budget Review (Continued)</b>						
Reserve 127	Matched grants	C.08/0320	Reserve Transfer		2,000		(10,000)
PJ70	Bridgetown Railway Station detailed plans	C.16/0320	Operating Expenses			(4,500)	(14,500)
PJ71	Economic modelling	C.16/0320	Operating Expenses			(19,500)	(34,000)
Reserve 126	Strategic Projects	C.16/0320	Reserve Transfer		24,000		(10,000)
PJ15	Blackwood River Foreshore	C.17/0420	Operating Expenses			(3,930)	(13,930)
10IN	Blackwood River Boardwalk	C.17/0420	Capital Expenses		3,930		(10,000)
				<b>15,527</b>	<b>1,014,327</b>	<b>(1,039,854)</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 5: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
<b>(a) Cash Deposits</b>								
Municipal Bank Account	Various	638,804				638,804	CBA	At Call
Trust Bank Account	Various			13,051		13,051	CBA	At Call
Visitor Centre Trust Account	Nil			2,360		2,360	CBA	At Call
Cash On Hand	Nil	2,100				2,100	N/A	On Hand
<b>Term Deposits</b>								
<b>(b) Municipal Funds</b>								
Municipal Funds	0.25	352,716				352,716	Westpac	02-May-20
Municipal Funds	1.56%	401,543				401,543	Westpac	25-May-20
Municipal Funds	1.51%	605,077				605,077	Westpac	28-May-20
Municipal Funds	1.53%	504,010				504,010	Westpac	06-Jun-20
Municipal Funds	1.39%	400,000				400,000	Westpac	20-Jun-20
Municipal Funds	1.22%	400,000				400,000	NAB	02-Jul-20
Municipal Funds	1.17%	400,000				400,000	NAB	06-Jul-20
Municipal Funds	1.05%	251,984				251,984	Westpac	18-Jul-20
Municipal Funds	1.05%	558,323				558,323	Westpac	20-Jul-20
Reserve Funds	1.51%		2,621,006			2,621,006	Westpac	28-May-20
<b>Total</b>		<b>4,514,556</b>	<b>2,621,006</b>	<b>15,411</b>	<b>0</b>	<b>7,150,974</b>		

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 6: RECEIVABLES**

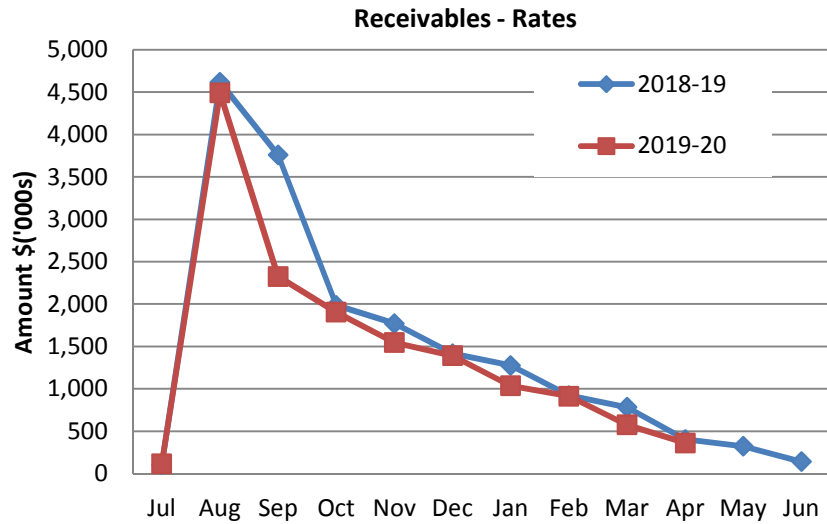
**Receivables - Rates**

Opening Arrears Previous Years  
 Levied this year  
 Less Collections to date  
 Equals Current Outstanding

	YTD 30 Apr 2020	30 June 2019
	\$	\$
Opening Arrears Previous Years	141,352	102,877
Levied this year	4,665,487	4,371,071
Less Collections to date	(4,445,178)	(4,345,704)
<b>Equals Current Outstanding</b>	<b>361,661</b>	<b>128,244</b>
<b>Net Rates Collectable</b>	<b>361,661</b>	<b>128,244</b>
% Collected	92.48%	97.13%

**Net Rates Collectable**

% Collected



**Receivables - Sundry Debtors**

Receivables - Sundry Debtors

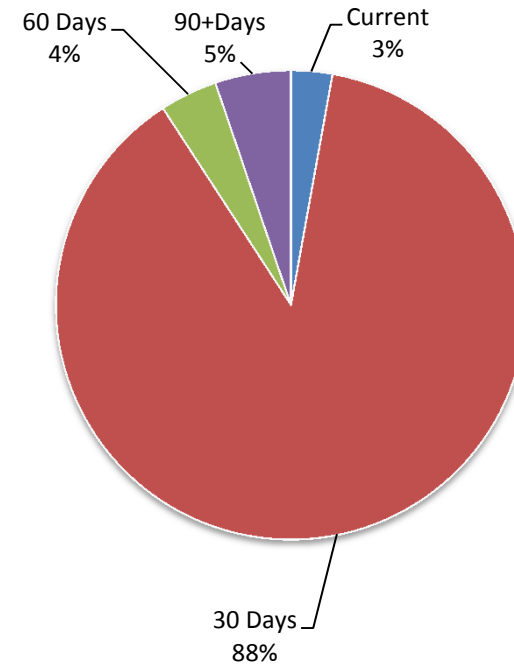
	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	1,369	42,546	1,913	2,523

**Total Sundry Debtor Receivables Outstanding**

**48,351**

Amounts shown above include GST (where applicable)

**Receivables - Sundry Debtors**



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 7: CASH BACKED RESERVE**

2019-20										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
101	Leave Reserve	182,136	2,800	2,194	0		0		184,936	184,330
102	Plant Reserve	424,561	6,528	5,114	250,550		(386,000)		295,639	429,675
103	Land and Building Reserve	714,400	11,017	7,124	25,000		(174,410)	(174,410)	576,007	547,114
104	Bush Fire Reserve	10,739	165	42	10,000		(10,000)	(10,000)	10,904	781
105	Maranup Ford Road Maintenance Reserve	5,256	81	63	0		0		5,337	5,319
106	Subdivision Reserve	390,331	6,001	3,935	10,000		(187,164)	(191,969)	219,168	202,297
107	Sanitation Reserve	65,647	1,009	791	33,423		(50,000)		50,079	66,437
109	Recreation Centre Floor and Solar Reserve	190,314	2,926	2,292	10,000		0		203,240	192,607
112	Refuse Site Post Closure Reserve	219,017	3,368	2,638	5,000		(43,000)		184,385	221,655
113	Drainage Reserve	21,084	324	254	19,758		0		41,166	21,338
114	Community Bus Reserve	50,374	775	607	5,000		0		56,149	50,981
115	SBS Tower and Infrastructure Reserve	31,589	486	380	0		0		32,075	31,969
118	Playground Equipment Reserve	30,497	469	367	3,850		0		34,816	30,865
119	Swimming Pool Reserve	4,429	68	53	0		0		4,497	4,482
121	Car Park Reserve	948	15	11	0		0		963	959
123	ROMANS Reserve	4,721	0	8	0		(4,721)	(4,730)	0	0
125	Building Maintenance Reserve	145,768	2,241	1,700	25,000		(14,000)	(14,000)	159,009	133,467
126	Strategic Projects Reserve	98,934	1,521	1,148	40,000		(24,000)	(5,000)	116,455	95,082
127	Matched Grants Reserve	38,293	588	399	20,000		(19,124)	(7,124)	39,757	31,568
128	Aged Care Infrastructure Reserve	56,022	861	675	0		0		56,883	56,697
129	Equipment Reserve	6,010	92	72	0		0		6,102	6,082
130	Assets and GRV Valuation Reserve	57,656	886	743	40,588	4,730	0		99,130	63,129
131	Bridgetown Leisure Centre Reserve	117,894	1,813	892	0		(58,300)	(60,363)	61,407	58,423
132	Trails Reserve	21,285	327	256	5,000		0		26,612	21,542
133	Light Fleet Vehicle Reserve	64,021	985	771	92,570		(124,300)		33,276	64,792

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 7: CASH BACKED RESERVE**

2019-20										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
	<b>Cash Backed Reserves (Continued)</b>		0							
134	Prepaid Rates Reserve	30,097	0	53	0		(30,097)	(30,150)	(0)	0
135	Blackspot Reserve	10,032	154	121	10,000		0		20,186	10,153
201	Unspent Grans Reserve	400,489	0		0		(311,228)	(311,228)	89,261	89,261
		<b>3,392,546</b>	<b>45,500</b>	<b>32,704.70</b>	<b>605,739</b>	<b>4,730</b>	<b>(1,436,344)</b>	<b>(808,974)</b>	<b>2,607,441</b>	<b>2,621,006</b>



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 8: CAPITAL DISPOSALS**

YTD Actual Replacement			Disposals	Amended Current Budget			
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	Profit (Loss) Variance
\$	\$	\$		\$	\$	\$	\$
			<b>Plant and Equipment</b>				
			P3070 2015 Toyota Landcruiser (CEO)	36,000	36,000	0	0
			P3085 2014 Holden Colorado (EMCS)	17,000	17,000	0	0
			P4010 2009 Toyota landcruiser (SES)	30,000	30,000	0	0
			P4015 2005 Toyota Landcruiser (Wandillup)	20,000	0	0	0
			P4050 2007 Toyota Landcruiser (Hester Brook)	20,000	0	0	0
3,636	3,592	(44)	P4115 2009 Ford Territory (Bridgetown)	3,592	3,592	0	(44)
			P4170 2005 Toyota Landcruiser (Winnejump)	25,000	0	0	0
			P4175 2005 Toyota Landcruiser (Bridgetown)	25,000	0	0	0
			P2126 2009 Ammann Multi Tyre Roller	34,000	30,000	(4,000)	4,000
			P2133 2008 Caterpillar Multi Tyre Roller	36,500	36,500	0	0
			P2280 2008 Ford Ranger (General Hand)	7,000	7,000	0	0
			P2165 2009 Ford Ranger (BMO)	8,000	8,000	0	0
			P2026 2007 Hino Tip Truck with crane	43,000	43,000	0	0
			P3035 2014 Nissan Pathfinder (SETO)	17,000	17,000	0	0
			P3090 2014 Holden Colorado (PBS)	16,000	16,000	0	0
<b>3,636</b>	<b>3,592</b>	<b>(44)</b>		<b>338,092</b>	<b>244,092</b>	<b>(4,000)</b>	<b>3,956</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Apr 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Land and Buildings</b>						
<b>Other Governance</b>						
Shire Administration Building	07BU	11,300	4,550	2,693	(1,857)	Works continuing
		<b>11,300</b>	<b>4,550</b>	<b>2,693</b>	<b>(1,857)</b>	
<b>Fire Prevention</b>						
Greenbushes Bushfire Brigade	09BN	252,600	1,300	1,300	0	
Wandillup Bushfire Brigade	10BN	281,100	0	0	0	
		<b>533,700</b>	<b>1,300</b>	<b>1,300</b>	<b>0</b>	
<b>Staff Housing</b>						
146 Hampton Street	26BU	6,500	6,500	6,963	463	Works completed
		<b>6,500</b>	<b>6,500</b>	<b>6,963</b>	<b>463</b>	
<b>Other Community Amenities</b>						
Hampton Street Toilets	46BU	3,000	691	691	0	
		<b>3,000</b>	<b>691</b>	<b>691</b>	<b>0</b>	
<b>Public Halls and Civic Centres</b>						
Bridgetown Civic Centre	02BU	314,738	3,700	1,400	(2,300)	Works continuing
Greenbushes Hall	20BU	87,800	0	0	0	
Greenbushes Offices	21BU	6,000	6,000	5,577	(423)	Job completed, some savings made
		<b>408,538</b>	<b>9,700</b>	<b>6,977</b>	<b>(2,723)</b>	
<b>Swimming Areas and Beaches</b>						
Greenbushes Pool Toilet	05BU	6,000	6,000	1,586	(4,414)	Works continuing
		<b>6,000</b>	<b>6,000</b>	<b>1,586</b>	<b>(4,414)</b>	
<b>Other Recreation and Sport</b>						
Bridgetown Leisure Centre - Gym expansion	06BN	327,050	327,050	280,317	(46,733)	Works continuing
Bridgetown Leisure Centre Renewals	16BU	25,140	25,140	25,087	(53)	Job completed
Greenbushes Golf Club	39BU	133,000	0	0	0	
Bridgetown Sports Ground Horse Stalls	56BU	37,124	17,124	16,349	(775)	
Greenbushes Cricket Pavilion/Toilets	54BU	9,500	9,500	7,870	(1,630)	Job completed, some savings made
		<b>531,814</b>	<b>378,814</b>	<b>329,622</b>	<b>(49,192)</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Apr 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Libraries</b>						
Bridgetown Regional Library	36554	7,500	7,500	0	(7,500)	Purchase order raised
		<b>7,500</b>	<b>7,500</b>	<b>0</b>	<b>(7,500)</b>	
<b>Heritage</b>						
Greenbushes Old Court House	19BU	5,500	5,500	5,100	(400)	Job completed, some savings made
		<b>5,500</b>	<b>5,500</b>	<b>5,100</b>	<b>(400)</b>	
<b>Streets and Road Construction</b>						
Shire Depot	08BU	14,800	7,300	341	(6,959)	Works continuing
		<b>14,800</b>	<b>7,300</b>	<b>341</b>	<b>(6,959)</b>	
<b>Unclassified</b>						
Geegelup Brook Land	1790040	213,427	213,427	143,053	(70,374)	Purchase order raised
		<b>213,427</b>	<b>213,427</b>	<b>143,053</b>	<b>(70,374)</b>	
<b>Land and Buildings Total</b>		<b>1,742,079</b>	<b>641,282</b>	<b>498,328</b>	<b>(142,954)</b>	
<b>Roads</b>						
<b>Streets and Road Construction</b>						
Winnejup Road Regional Road Group 17/18	RR17	32,309	32,307	32,309	2	Job completed
Winnejup Road Regional Road Group 18/19	RR21	25,257	25,256	25,257	1	Job completed
Winnejup Road Regional Road Group 19/20	RR22	209,988	194,713	167,957	(26,756)	Works continuing
Winnejup Road Regional Road Group 15/16	RR24	12,046	12,045	12,046	1	Job completed
Mockerdillup Road Regional Road Group	RR16	95,400	95,398	4,397	(91,001)	Preliminary planning undertaken
Kerbing	KB01	7,000	3,000	0	(3,000)	Purchase order raised
Glentulloch Road Roads to Recovery	RT10	189,500	189,498	193,452	3,954	Job completed
Glentulloch Road 2nd coat Roads to Recovery	RT82	18,554	18,554	21,779	3,225	Job completed
Tweed Road Roads to Recovery	RT52	8,448	8,448	8,518	70	Job completed
Brockman Highway Roads to Recovery	RT83	28,114	28,113	21,484	(6,629)	Job completed, some savings made
Dalmore Road Roads to Recovery	RT72	49,947	49,947	50,378	431	Job completed
Huitson Road Roads to Recovery	RT81	39,289	39,289	39,654	365	Job completed
Eastcott Road Roads to Recovery	RT84	27,400	27,400	31,589	4,189	Job completed
Campbells Road Roads to recovery	RT85	53,428	53,428	53,793	365	Job completed

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Apr 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Streets and Road Construction (Continued)</b>						
Blackwood Park Road	RC46	41,678	41,678	41,678	0	Job completed
Kangaroo Gully Road	RC33	37,608	37,608	29,978	(7,630)	Works continuing
Blackwood West Terrace	RC09	26,302	26,302	25,612	(690)	Job complete, some savings made
Seaton Ross Road	RC47	9,121	9,120	6,779	(2,341)	Job complete, some savings made
Nelson Street	RC41	7,300	7,298	0	(7,298)	Works not yet commenced
Chevis Court	RC48	8,023	8,022	0	(8,022)	Works not yet commenced
Ethel Street	RC49	20,000	20,000	0	(20,000)	Works not yet commenced
Brockman Street	RC22	21,896	21,896	0	(21,896)	Works not yet commenced
Doust Street	RC25	22,195	22,194	0	(22,194)	Works not yet commenced
Kandalee Road	RC50	20,667	20,667	20,667	(0)	Job completed
Taylor's Road	RC51	32,868	32,868	32,078	(790)	Job complete, some savings made
Farrell Street	RC20	6,705	6,705	5,885	(820)	Job complete, some savings made
		<b>1,051,043</b>	<b>1,031,754</b>	<b>825,291</b>	<b>(206,463)</b>	
<b>Roads Total</b>		<b>1,051,043</b>	<b>1,031,754</b>	<b>825,291</b>	<b>(206,463)</b>	
<b>Footpaths</b>						
<b>Streets and Road Construction</b>						
Footpaths Disability Access	FP28	5,000	0	0	0	
Spring Gully Road	FP44	5,000	0	0	0	
Campbell Street	FP45	3,000	3,000	0	(3,000)	Purchase order raised
		<b>13,000</b>	<b>3,000</b>	<b>0</b>	<b>(3,000)</b>	
<b>Footpaths Total</b>		<b>13,000</b>	<b>3,000</b>	<b>0</b>	<b>(3,000)</b>	
<b>Drainage</b>						
<b>Urban Stormwater Drainage</b>						
Huggett Place	DR33	18,000	17,999	11,643	(6,356)	Works continuing
Lakeview Crescent	DR34	24,900	24,899	19,931	(4,968)	Works continuing
Whittels Road	DR35	7,000	7,000	6,137	(863)	Job complete, some savings made
Eedle Terrace	DR09	6,919	6,919	6,342	(577)	Job complete, some savings made
Dean Street/Apex Grove	DR36	16,834	16,834	13,454	(3,380)	Works continuing

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Apr 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Urban Stormwater Drainage (Continued)</b>						
Claret Ash Rise	DR31	9,000	8,998	2,428	(6,570)	Works continuing
Four Season Estate	DR24	11,364	0	0	0	
		<b>94,017</b>	<b>82,649</b>	<b>59,935</b>	<b>(22,714)</b>	
<b>Drainage Total</b>		<b>94,017</b>	<b>82,649</b>	<b>59,935</b>	<b>(22,714)</b>	
<b>Parks and Ovals</b>						
<b>Other Recreation and Sport</b>						
Somme Park (Fitness Trail Equipment)	05IU	16,029	11,026	2,906	(8,120)	Works continuing
Bridgetown Leisure Centre Shade Sails	06IN	4,800	4,800	4,800	0	Job completed
Greenbushes Heritage Park	10IU	7,500	7,500	6,463	(1,037)	Purchase order raised
		<b>28,329</b>	<b>23,326</b>	<b>14,169</b>	<b>(9,157)</b>	
<b>Tourism and Area Promotion</b>						
Bridgetown Information Bays	11IN	25,000	0	167	167	
		<b>25,000</b>	<b>0</b>	<b>167</b>	<b>167</b>	
<b>Parks and Ovals Total</b>		<b>53,329</b>	<b>23,326</b>	<b>14,336</b>	<b>(8,990)</b>	
<b>Bridges</b>						
<b>Streets and Road Construction</b>						
Winnejup Road Bridge 3315	BR03	345,000	0	0	0	
Donnelly Mill Road Bridge 3337	BR19	660,321	0	0	0	
		<b>1,005,321</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Bridges Total</b>		<b>1,005,321</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Infrastructure Other</b>						
<b>Sanitation - General Refuse</b>						
Bridgetown Landfill - Reticulation	WA01	30,000	0	0	0	
		<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Swimming Area and Beaches</b>						
Greenbushes Pool Gazebo & BBQ	11IU	13,500	13,500	8,340	(5,160)	BBQ purchased, solar lighting to be done
		<b>13,500</b>	<b>13,500</b>	<b>8,340</b>	<b>(5,160)</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Apr 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Other Recreation and Sport</b>						
Blackwood River Boardwalk	10IN	41,990	41,990	13,553	(28,437)	Works continuing
Four Seasons Estate - POS Reserve	03IN	45,454	0	0	0	
Four Seasons Estate - Stream Protection	04IN	18,182	0	0	0	
Memorial Park Stage	09IN	150,000	0	0	0	
Memorial Park Drainage Improvements	14IN	25,000	0	0	0	
		<b>280,626</b>	<b>41,990</b>	<b>13,553</b>	<b>(28,437)</b>	
<b>Parking Facilities</b>						
Acrod bay - Shire carpark	CP03	8,992	8,992	8,992	(0)	Job completed
Acrod Bay - near IGA	CP04	7,345	7,345	7,346	1	Job completed
		<b>16,337</b>	<b>16,337</b>	<b>16,337</b>	<b>0</b>	
<b>Tourism and Area Promotion</b>						
Septage dump point	13IN	36,000	36,000	13,314	(22,686)	Works continuing
		<b>36,000</b>	<b>36,000</b>	<b>13,314</b>	<b>(22,686)</b>	
<b>Infrastructure Other Total</b>		<b>376,463</b>	<b>107,827</b>	<b>51,544</b>	<b>(56,283)</b>	
<b>Plant and Equipment</b>						
<b>Other Governance</b>						
Light Fleet Vehicles	1055440	92,000	0	0	0	
		<b>92,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Fire Prevention</b>						
Fire Fighting Equipment - Brigades Funded	1065540	5,000	0	0	0	
Vehicles for Brigades	1065940	38,405	38,405	38,405	0	Vehicle purchase completed
		<b>43,405</b>	<b>38,405</b>	<b>38,405</b>	<b>0</b>	
<b>Other Law, Order and Public Safety</b>						
SES Vehicle	1080240	102,100	0	0	0	
		<b>102,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Apr 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Other Recreation and Sport</b>						
Gas chlorine auto shut down system	06EN	8,700	8,700	8,268	(432)	Job completed, some savings made
Travelling irrigator for Bridgetown Sportsground	05EQ	12,750	12,750	11,745	(1,005)	Freight for equipment to be received
		<b>21,450</b>	<b>21,450</b>	<b>20,013</b>	<b>(1,437)</b>	
<b>Road Plant Purchases</b>						
Multi tyre road roller	PL15	164,380	164,380	0	(164,380)	Purchase order raised
Tip truck	PL04	181,350	181,350	0	(181,350)	Purchase order raised
Multi tyre road roller	PL16	164,380	164,380	0	(164,380)	Purchase order raised
Works and Services Fleet	1405040	87,300	0	0	0	
Sundry Equipment	1403740	5,000	0	0	0	
		<b>602,410</b>	<b>510,110</b>	<b>0</b>	<b>(510,110)</b>	
<b>Economic Services</b>						
PBS Vehicle	1470140	32,000	0	0	0	
		<b>32,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Plant and Equipment Total</b>		<b>893,365</b>	<b>569,965</b>	<b>58,418</b>	<b>(510,110)</b>	
<b>Furniture and Equipment</b>						
<b>Other Governance</b>						
IT Communications Equipment and Software	1055140	52,108	12,684	11,108	(1,576)	
		<b>52,108</b>	<b>12,684</b>	<b>11,108</b>	<b>(1,576)</b>	
<b>Furniture and Equipment Total</b>		<b>52,108</b>	<b>12,684</b>	<b>11,108</b>	<b>(1,576)</b>	
<b>Capital Expenditure Total</b>		<b>5,280,725</b>	<b>2,472,487</b>	<b>1,518,960</b>	<b>(952,090)</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 10: INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1/07/2019	Principal Repayments		Principal Outstanding		Interest Repayments		
		New Loans						
		Actual	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	
<b>Community Amenities</b>								
Loan 108 Landfill Plant	73,952		11,704	23,650	62,248	50,302	1,527	2,813
Loan 113 Landfill Site New Cell	206,825		50,830	102,240	155,995	104,585	2,358	4,136
Loan 114 Liquid & Inert Waste Sites	97,284		11,591	23,341	85,693	73,943	1,328	2,498
Loan 115 Landfill Cell Extension	100,000		9,643	19,364	90,357	80,636	805	1,541
Loan 116 Liquid Waste Facility	100,000		4,550	9,145	95,450	90,855	980	1,915
<b>Recreation and Culture</b>								
Loan 110 Bridgetown Bowling Club - SSL	17,627		4,285	8,651	13,342	8,976	329	578
Loan 112 Bridgetown Swimming Pool	1,467,894		33,078	66,825	1,434,816	1,401,069	29,651	58,635
	<b>2,063,582</b>	<b>0</b>	<b>125,683</b>	<b>253,216</b>	<b>1,937,899</b>	<b>1,810,366</b>	<b>36,978</b>	<b>72,116</b>

(b) New Debentures

The Shire of Bridgetown-Greenbushes does not intend to undertake any new borrowings for the year ended 30th June 2020.



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 11: RATING INFORMATION**

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV Shire	0.087045	1,724	27,707,110	2,411,766	10,432	1,104	2,423,303	2,411,766	8,000	1,000	2,420,766
UV Shire Rural	0.006317	481	184,217,000	1,149,802	(1,495)	(64)	1,148,243	1,163,699			1,163,699
UV Bridgetown Urban Farmland	0.000000	0	0	13,897			13,897	0			0
UV Mining	0.075684	15	973,842	73,704	(1,246)		72,458	73,704			73,704
<b>Sub-Totals</b>		2,220	212,897,952	3,649,169	7,691	1,040	3,657,900	3,649,169	8,000	1,000	3,658,169
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV Shire	942.00	753	3,914,589	709,326	0		709,326	709,326			709,326
UV Shire Rural	1,168.00	250	33,480,400	292,000	(1,232)		290,768	292,000			292,000
UV Bridgetown Urban Farmland	0.00	0	0	0	0		0	0			0
UV Mining	523.00	15	35,935	7,845	(353)		7,492	7,845			7,845
<b>Sub-Totals</b>		1,018	37,430,924	1,009,171	(1,585)	0	1,007,586	1,009,171	0	0	1,009,171
<b>Rates Paid in Advance</b>							4,665,487				4,667,340
<b>Amount from General Rates</b>							0				0
Discounts/concessions							4,665,487				4,667,340
							(1,390)				(1,412)
<b>Totals</b>							<b>4,664,097</b>				<b>4,665,928</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-19	Amount Received	Amount Paid	Closing Balance 30-Apr-20
	\$	\$	\$	\$
BCITF	0	16,769	(13,265)	3,503
Builders Registration Board Levy	2,817	20,415	(18,532)	4,700
Traffic Act	0	943,770	(943,770)	0
Bushfire Donations	5,430	14	(5,444)	0
Accommodation - Visitor Centre	32,793	106,876	(137,332)	2,337
South West Coach Lines	410	3,767	(4,177)	0
Other Visitor Centre	310	2,322	(2,609)	23
TransWA	1,019	9,353	(10,371)	0
Local Drug Action Group	767	2	(769)	0
Coral Marble - Extractive Industries Bond	4,522	12	(4,534)	0
Bridgetown Tidy Town Bank A/C	834	2	(836)	0
Perry - Fee Relating to Caveat	104	0	(104)	0
Ouch Festival	622	2	(623)	0
<b>Unclaimed Monies</b>				
R Witlen Overpayment	21	0		21
Visitor Centre Accommodation Payment	231	1		231
Dress Down Donations	925	257	(1,182)	0
BG Hockey Windup of Assn	3,882	10		3,892
Frank Draper Cemetery Fees	701	2		703
Interest to be Distributed	0	71	(71)	0
	<b>55,387</b>	<b>1,103,643</b>	<b>(1,143,619)</b>	<b>15,411</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**

**LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED**

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
<b><u>MUNICIPAL FUND</u></b>				
<b>DIRECT DEBITS</b>				
DD14363.2	02/04/2020	MAIA FINANCIAL PTY LTD	RENTAL OF 8 PHOTOCOPIERS & 3 PRINTERS FOR 28.02.2020 - 31.03.2020	1,450.99
DD14435.1	07/04/2020	CALTEX STARCARD	FUEL FOR THE MONTH OF MARCH	5,395.52
DD14431.1	08/04/2020	WA SUPER	PAYROLL DEDUCTIONS	17,388.35
DD14431.2	08/04/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	82.95
DD14431.3	08/04/2020	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	663.08
DD14431.4	08/04/2020	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD14431.5	08/04/2020	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	366.41
DD14431.6	08/04/2020	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	336.24
DD14431.7	08/04/2020	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	87.02
DD14431.8	08/04/2020	COLONIAL FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	140.42
DD14431.9	08/04/2020	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	421.10
DD14431.10	08/04/2020	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	108.56
DD14431.11	08/04/2020	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	292.65
DD14431.12	08/04/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	276.19
DD14439.1	15/04/2020	WATERLOGIC AUSTRALIA PTY LTD	MONTHLY HIRE/SERVICE OF WATER COOLERS	136.88
DD14435.2	16/04/2020	MAIA FINANCIAL PTY LTD	RENTAL OF 8 PHOTOCOPIERS & 3 PRINTERS FOR 01.04.2020 - 30.06.2020	2,879.96
DD14459.1	22/04/2020	WA SUPER	PAYROLL DEDUCTIONS	17,436.76
DD14459.2	22/04/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	82.95
DD14459.3	22/04/2020	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	636.87
DD14459.4	22/04/2020	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD14459.5	22/04/2020	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	330.38
DD14459.6	22/04/2020	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	322.33
DD14459.7	22/04/2020	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	87.02
DD14459.8	22/04/2020	COLONIAL FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	142.88
DD14459.9	22/04/2020	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	368.60
DD14459.10	22/04/2020	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	108.56
DD14459.11	22/04/2020	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	204.88
DD14459.12	22/04/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	276.19
DD14462.1	28/04/2020	SHERIFFS OFFICE	FER UNPAID INFRINGEMENTS	70.00
DD14435.3	29/04/2020	GO GO MEDIA	MONTHLY ON HOLD MESSAGE SERVICE FOR APRIL	75.90
B/S	01/04/2020	WESTPAC BANK	MERCHANT FEES	228.54
B/S	02/04/2020	COMMONWEALTH BANK	MERCHANT FEES	825.75
B/S	15/04/2020	COMMONWEALTH BANK	ACCOUNT KEEPING FEES	184.78
B/S	15/04/2020	COMMONWEALTH BANK	BPOINT/BPAY FEES	21.18
B/S	15/04/2020	WESTPAC BANK	MONTHLY BANK ACCOUNT FEES	427.03
B/S	08/04/2020	WESTPAC BANK	TOTAL WAGES FOR 23.03.20 - 08.04.20	115,729.16
B/S	22/04/2020	WESTPAC BANK	TOTAL WAGES FOR 09.04.20 - 22.04.20	122,418.76
B/S	28/03/2020	COMMONWEALTH BANK - CREDIT CARD	ZOOM PRO LICENCE	209.90
B/S	01/04/2020	COMMONWEALTH BANK - CREDIT CARD	ELT LUNCH MEETING	46.82
B/S	06/04/2020	COMMONWEALTH BANK - CREDIT CARD	REFRESHMENTS FOR SPECIAL COUNCIL MEETING	22.27
B/S	07/04/2020	COMMONWEALTH BANK - CREDIT CARD	2 X ACRYLIC SNEEZE GUARDS FOR CUSTOMER SERVICE AREA	463.64
B/S	20/04/2020	COMMONWEALTH BANK - CREDIT CARD	REPLACEMENT HOSE FOR DL TRUCK LOADER VACUUM	418.18
B/S	22/04/2020	COMMONWEALTH BANK - CREDIT CARD	2 X UBIQUITI POE INJECTORS FOR CCTV CAMERAS	47.27
B/S	23/04/2020	COMMONWEALTH BANK - CREDIT CARD	CHLORINE LICENCE RENEWAL	115.45
B/S	24/04/2020	COMMONWEALTH BANK - CREDIT CARD	GIFT CARD TO VOLUNTEERS MAINTAINING CBD FLOWER BASKETS	200.00

**BPAY**

**SHIRE OF BRIDGETOWN-GREENBUSHES**

**LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED**

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
60420201	06/04/2020	PIVOTEL SATELLITE PTY LTD	MONTHLY TRACKING OF SPOT TRACKERS FOR APRIL	155.00
60420202	06/04/2020	TELSTRA	TELEPHONE	1,137.53
60420203	06/04/2020	WATER CORPORATION	WATER USAGE	2,848.91
210420201	21/04/2020	TELSTRA	TELEPHONE	2,659.57
210420202	21/04/2020	WATER CORPORATION	WATER USAGE	38,077.82
<b>ELECTRONIC PAYMENTS</b>				
EFT30301	02/04/2020	AEGIS PTY LTD	4 X PACKETS OF 200 TEST TAGS	159.50
EFT30302	02/04/2020	AFGRI EQUIPMENT AUSTRALIA PTY LTD	GUARD PARTS FOR RIDE ON MOWER	58.59
EFT30303	02/04/2020	APV VALUERS AND ASSET MANAGEMENT	LAND AND BUILDING FAIR VALUE - 40% PART PAYMENT	7,744.00
EFT30304	02/04/2020	B & B STREET SWEEPING PTY LTD	MONTHLY STREET SWEEPING FOR MARCH	1,573.00
EFT30305	02/04/2020	B & J CATALANO PTY LTD	87.3 TONNE CRUSHED LIMESTONE FOR DRAINAGE WORKS ON CLARET ASH RISE & LAKEVIEW CRESCENT	2,946.03
EFT30306	02/04/2020	BLACKWOOD HEAVY TILT	FLOATING MACHINES FOR MAF PROJECT, TRANSPORT OF LOCKERS & SEA CONTAINER FOR BFB	5,650.00
EFT30307	02/04/2020	BLACKWOOD VALLEY PROPERTY MAINT.	CLEAN & CARRY OUT REPAIRS ON CIVIC CENTRE & RAILWAY STATION GUTTERS	690.00
EFT30308	02/04/2020	BLISS FOR DESIGN	IRRIGATION FITTINGS, BRUSH CUTTER CORD, HOSE REEL FOR FIREFIGHTING AND CHAINSAW SERVICING	774.14
EFT30309	02/04/2020	BOOK TALK	LIBRARY BOOK CLUB BOOKS FOR AUG, OCT & DEC 2019	105.00
EFT30310	02/04/2020	BRIDGETOWN MEDICAL CENTRE	PRE-EMPLOYMENT MEDICAL	135.00
EFT30311	02/04/2020	BRIDGETOWN REFRIGERATION & AIRCON	AIR CONDITIONER REPAIRS IN ADMINISTRATION BUILDING & LIBRARY	1,554.30
EFT30312	02/04/2020	BRIDGETOWN MITRE 10 & RETRAVISION	CLEANING SUPPLIES FOR BUILDING MAINTENANCE OFFICER & OTHER VARIOUS MINOR ITEMS	361.72
EFT30313	02/04/2020	BRIDGETOWN PAINT SALES	24X CANS LINE MARKING PAINT FOR ROAD WORKS & PAINT/TIMBER SEALER FOR BUILDING MAINTENANCE	755.90
EFT30314	02/04/2020	BRIDGETOWN MARTIAL ARTS	REFUND OF LEISURE CENTRE BOOKINGS THAT WERE CANCELLED	136.20
EFT30315	02/04/2020	BRIDGETOWN TYRES	RADIATOR CAP & TOW BALL EXTENSION	113.00
EFT30316	02/04/2020	BRIDGED GROUP PTY LTD	ISDN LINE UPGRADES TO NBN FOR LIBRARY	1,265.00
EFT30317	02/04/2020	BRIDGE ASSOCIATION OF WA	REFUND OF HALL HIRE FEES FOR CANCELLED BOOKING	484.90
EFT30318	02/04/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	446.00
EFT30319	02/04/2020	CITY OF BUSSELTON	CONTRIBUTION TO REGIONAL PROJECT OFFICER POSITION FOR SW REGIONAL WASTE GROUP	1,036.12
EFT30320	02/04/2020	CLARK RUBBER BUNBURY	20 X SOLID POOL NOODLES FOR BLC	139.00
EFT30321	02/04/2020	GLENDA JANE CURRIE	PATRIAL REFUND FOR 2 DOG REGISTRATIONS DUE TO STERILISATION WITHIN FIRST YEAR	155.00
EFT30322	02/04/2020	D & J COMMUNICATIONS	REPLACE MICROPHONE IN RANGER VEHICLE AND SUPPLY & INSTALL TWO CAT6 DATA POINTS FOR BFB	739.20
EFT30323	02/04/2020	DAVMECH	SUPPLY COMPONENTS AND REMANUFACTURE PART FOR TIP TRACK LOADER	262.78
EFT30324	02/04/2020	DOMESTIC MAINTENANCE SW	INSTALL NEW BBQ AT GB POOL, REPLACE TACTILE INDICATORS AT LIBRARY & INSTALL 4 X BIKE RACKS AT	1,720.00
EFT30325	02/04/2020	DRAGLINES DAM-IT CONTRACTING	EXCAVATOR HIRE FOR TREE REMOVAL FOR KANGAROO GULLY ROAD WIDENING	1,100.00
EFT30326	02/04/2020	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT30327	02/04/2020	FORTUS	CUTTING BLADE PARTS FOR VOLVO WHEEL LOADER	782.10
EFT30328	02/04/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	12 X HELMETS, 11 X PAIRS OF BOOTS AND 9 X VISORS FOR DFES PPE	5,347.27
EFT30329	02/04/2020	SIMON JAMES GANNAWAY	DESIGN ENGINEER CONSULTING TIME	585.00
EFT30330	02/04/2020	GHEMS HOLDINGS PTY LTD	REFUND OF STANDPIPE BOND & REMAINING CREDIT	124.20
EFT30331	02/04/2020	LORETTA HALL	REFUND OF CONCESSION AMOUNT FOR POOL MEMBERSHIP	20.65
EFT30332	02/04/2020	H C JONES & CO	REPLACE TOILET TAPS AT BRIDGETOWN CRC & UNBLOCK TOILET AT GREENBUSHES POOL	538.60
EFT30333	02/04/2020	HILLVIEW ELECTRICAL SERVICE	ELECTRICAL WORKS AT LEISURE CENTRE, BTN HISTORICAL SOCIETY, ADMIN OFFICE & GR SPORTSGROUND	2,471.00
EFT30334	02/04/2020	INTERFIRE AGENCIES PTY LTD	2 X EFLARES & BASES FOR BFB	166.98
EFT30335	02/04/2020	IT VISION	IT SUPPORT TO CLEAR CREDITORS SHOWING ZERO VALUE OUTSTANDING ON TRIAL BALANCE	247.50
EFT30336	02/04/2020	JOLYON ELLIOTT TREE SERVICES	REMOVAL OF TREE FOR MITIGATION PROGRAM	400.00
EFT30337	02/04/2020	JOHNSON'S FOOD SERVICES	FROZEN FOODS AND SNACKS FOR LEISURE CENTRE KIOSK	385.75
EFT30338	02/04/2020	L J E KARLSSON	RATES REFUND	792.00
EFT30339	02/04/2020	DR & Y LEGROS	RATES REFUND	528.58
EFT30340	02/04/2020	LOTEX FILTER CLEANING SERVICE	CLEAN AND CERTIFY 14 X AIR FILTERS	294.86
EFT30341	02/04/2020	LPD SURVEYS	SURVEYING FOR PARTIAL PURCHASE OF LAND ON FORREST STREET, BRIDGETOWN	5,187.27
EFT30342	02/04/2020	MANJIMUP TOYOTA & MITSUBISHI	DRIVING LIGHTS FOR 2 X SES VEHICLES	656.69
EFT30343	02/04/2020	NICHOLAS JOHN MAXFIELD	SUPPLY AND DELIVER 10 TONNE OF DOLOMITE LIME	605.00

**SHIRE OF BRIDGETOWN-GREENBUSHES**

**LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED**

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
EFT30344	02/04/2020	MCG FIRE SERVICES	REPLACEMENT 9KG FIRE EXTINGUISHER FOR WASTE FACILITY	181.50
EFT30345	02/04/2020	MICK TUCK GRADER SERVICES PTY LTD	CONTRACT GRADER SERVICES	8,551.02
EFT30346	02/04/2020	PEEL COLLECTORS CLUB	REFUND OF HALL HIRE FEES FOR CANCELLED BOOKING	712.55
EFT30347	02/04/2020	PHARMACY 777 BRIDGETOWN	6 X 500ML HAND SANITISER	179.88
EFT30348	02/04/2020	COLIN & GENELLE PICTON-KING	REFUND OF RELOCATED DWELLING BOND	4,005.75
EFT30349	02/04/2020	PRESTIGE PRODUCTS	11 X 500ML SPRAY BOTTLES	94.38
EFT30350	02/04/2020	REDWOOD HILLS	SUPPLY 437.71 M3 GRAVEL FOR EASTCOTT RD RESHEETING	2,407.40
EFT30351	02/04/2020	SCAVENGER FIRE AND SAFETY	18 X PAIRS FIREFIGHTING GOGGLES	633.60
EFT30352	02/04/2020	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING & PRINTING CHARGES FOR MARCH & APRIL	881.44
EFT30353	02/04/2020	SOUTHERN LOCK & SECURITY	VARIOUS KEYS, PADLOCKS & CYLINDER FOR SHIRE RESTRICTED KEY SYSTEM	790.00
EFT30354	02/04/2020	SOUTH WEST FIRE UNITS	ANNUAL SERVICE FOR SUNNYSIDE LT & WANDILLUP LT	10,828.20
EFT30355	02/04/2020	SOUTHERN CAR CARE	HEMA HX1 NAVIGATOR FOR MARANUP 2.4	699.00
EFT30356	02/04/2020	SOUTH WEST ISUZU	AIR FILTER FOR TIP TRUCK	99.48
EFT30357	02/04/2020	SPRINT EXPRESS	FREIGHT CHARGES	223.30
EFT30358	02/04/2020	SQUIRE PATTON BOGGS	MONITORING OF NATIVE TITLE CLAIMS	125.63
EFT30359	02/04/2020	STEWART & HEATON CLOTHING CO PTY LTD	JACKET, TROUSERS & BADGES FOR BFB'S	391.63
EFT30360	02/04/2020	DION STEVEN	ENVIRONMENTAL WORKS FOR MARCH	2,383.00
EFT30361	02/04/2020	STEELE ALEXANDER	REIMBURSEMENT FOR POLICE CLEARANCE & PRE-EMPLOYMENT MEDICAL	174.50
EFT30362	02/04/2020	ST JOHN AMBULANCE AUSTRALIA - BTN	2 X FIRST AID COURSES FOR SHIRE EMPLOYEES & HALL HIRE BOND REFUND	520.00
EFT30363	02/04/2020	SUNNY INDUSTRIAL BRUSHWARE	PARTS FOR STREET SWEEPER	512.93
EFT30364	02/04/2020	SUPACHOOK CARVERY	DESSERTS FOR STAFF CHRISTMAS PARTY	97.00
EFT30365	02/04/2020	ADRIAN MARK SWAIN	REFUND OF STANDPIPE BOND & REMAINING CREDIT	136.10
EFT30366	02/04/2020	SYNERGY	ELECTRICITY	5,912.05
EFT30367	02/04/2020	TALIS CONSULTANTS PTY LTD	UPDATING SHIRE ROADS DATA INTO RAMM DATABASE	1,100.00
EFT30368	02/04/2020	THE STABLES IGA	VARIOUS GROCERIES FOR SHIRE OFFICES	154.37
EFT30369	02/04/2020	RACHEL THOMPSON	REIMBURSEMENT OF POLICE CLEARANCE	55.10
EFT30370	02/04/2020	TUCK'S GARDEN SERVICES	BLACKBERRY SPRAYING FOR SOMME CREEK	396.00
EFT30371	02/04/2020	WARREN PEST CONTROL	TERMITE INSPECTIONS AND TREATMENT ON ALL TIMBER BRIDGES	2,420.00
EFT30372	02/04/2020	WINC AUSTRALIA PTY LTD	VARIOUS STATIONERY & CLEANING SUPPLIES	687.77
EFT30373	02/04/2020	WOODLANDS DISTRIBUTORS PTY LTD	50 X ROLLS OF DEGRADABLE DOG TIDY UP BAGS	544.50
EFT30374	16/04/2020	2R ELECTRICAL	INSTALL FLOODLIGHT & SENSOR AT FIRE STATION	383.80
EFT30375	16/04/2020	ADVANCED CLEANING SOUTHWEST	COURT CLEANING AT LEISURE CENTRE FOR MARCH	692.24
EFT30376	16/04/2020	ALL WEST BUILDING APPROVALS PTY LTD	CERTIFICATE OF CONSTRUCTION COMPLIANCE FOR LEISURE CENTRE	605.00
EFT30377	16/04/2020	AMITY SIGNS	3 X ROAD SIGNS	230.01
EFT30378	16/04/2020	APV VALUERS AND ASSET MANAGEMENT	LAND AND BUILDING FAIR VALUE - 45% PART PAYMENT	8,712.00
EFT30379	16/04/2020	ARROW BRONZE	CEMETERY PLAQUE	259.10
EFT30380	16/04/2020	AUSTRALIA POST	SHIRE POSTAGE FOR MARCH & SD CARD	401.80
EFT30381	16/04/2020	BLACKWOOD RURAL SERVICES	WELDING WIRE, BOLTS & WASHERS	64.45
EFT30382	16/04/2020	BLACKWOOD ENVIRONMENT SOCIETY	2ND INSTALMENT FOR 19/20 COMMUNITY LANDCARE SERVICE	23,301.30
EFT30383	16/04/2020	BLACKWOOD FRESH	MORNING/AFTERNOON TEA FOR STAFF WORKSHOPS	56.27
EFT30384	16/04/2020	BLACKWOOD HEAVY TILT	TOWING OF ABANDONED VEHICLE	160.00
EFT30385	16/04/2020	BLACKWOOD VALLEY PROPERTY MAINT.	SUPPLY & INSTALL LOCKS FOR METER BOXES IN MEMORIAL & RIVER PARK	290.00
EFT30386	16/04/2020	BLISS FOR DESIGN	8 WEEKS HIRE OF DEBRIS LOADER FOR MITIGATION WORKS, 10M LAY FLAT HOSE & MINOR ITEMS	7,977.97
EFT30387	16/04/2020	BRIDGETOWN MEDICAL CENTRE	PRE-EMPLOYMENT MEDICAL	135.00
EFT30388	16/04/2020	BRIDGETOWN TIMBER SALES	TOOLS & SUPPLIES FOR BUILDING MAINTENANCE OFFICER AND WALK TRAIL REPAIRS	380.08
EFT30389	16/04/2020	BRIDGETOWN GLASS SERVICE	SUPPLY & INSTALL 2390 X 1500 MIRROR IN LEISURE CENTRE GYM	1,229.60
EFT30390	16/04/2020	BTOWN BOARDING KENNELS & CATTERY	ANIMAL IMPOUND FEES FOR JANUARY & FEBRUARY	1,275.00
EFT30391	16/04/2020	BRIDGETOWN MITRE 10 & RETRAVISION	PADLOCKS, POWER BOARDS, CLEANING SUPPLIES & GARDENING SUPPLIES	462.03
EFT30392	16/04/2020	BRIDGETOWN TYRES	CAR TYRE FOR UTE & SUPPLIES FOR BFB MULCHING HEAD	397.00

**SHIRE OF BRIDGETOWN-GREENBUSHES**

**LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED**

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
EFT30393	16/04/2020	BRIDGETOWN NEWSAGENCY	10 X BOXES OF A4 PAPER, NEWSPAPERS SUPPLIES FOR MARCH & FAREWELL CARD	370.29
EFT30394	16/04/2020	BUNBURY CEMETERY BOARD	BRICK BOXES & PLASTIC URNS FOR ASHES	352.00
EFT30395	16/04/2020	CANNINGS PURPLE	MONTHLY 'GOVERNMENT RELATIONS SUPPORT' CONTRACT - MARCH	6,050.00
EFT30396	16/04/2020	CAPITAL PLUMBING & GAS	INSTALL BBQ AT GREENBUSHES POOL	368.89
EFT30397	16/04/2020	CASTLEDEX	FILING LABELS	48.06
EFT30398	16/04/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	223.00
EFT30399	16/04/2020	CITY AND REGIONAL FUELS	BULK FUEL FOR MARCH	6,118.91
EFT30400	16/04/2020	CITY OF BUSSELTON	UNDERSTANDING FINANCIAL REPORTS & BUDGETS' TRAINING FOR 2 X COUNCILLORS	441.70
EFT30401	16/04/2020	CLEANAWAY PTY LTD	WASTE COLLECTION & DISPOSAL CHARGES FOR MARCH	28,393.79
EFT30402	16/04/2020	DOMESTIC MAINTENANCE SW	INSTALLATION OF BBQ AT GREENBUSHES HERITAGE PARK	320.00
EFT30403	16/04/2020	FLYING DUCK CAFE	MEALS FOR FIRE CREWS & COUNCIL MEETING ATTENDEES	505.00
EFT30404	16/04/2020	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY, DELIVERY AND APPLICATION OF BITUMEN SEAL AND AGGREGATES FOR GLENTULLOCH ROAD	45,005.60
EFT30405	16/04/2020	GRACE RECORDS MANAGEMENT PTY LTD	DESTRUCTION OF RECORDS	1,111.55
EFT30406	16/04/2020	HANSON CONSTRUCTION MATERIALS P/L	49.87 TONNE OF 5MM SINGLE BASALT DELIVERED TO THE SHIRE DEPOT	2,753.82
EFT30407	16/04/2020	H C JONES & CO	REPAIR AND RELOCATE WATER MAIN ON EEDLE TCE	5,129.00
EFT30408	16/04/2020	J R & A HERSEY PTY LTD	3 X ROAD BROOMS	203.50
EFT30409	16/04/2020	HILLVIEW ELECTRICAL SERVICE	INVESTIGATE ELECTRICAL PROBLEMS WITH PUMP AT POOL	220.00
EFT30410	16/04/2020	HYWOOD SIGNS	SIGNAGE FOR 24 HOUR GYM	695.00
EFT30411	16/04/2020	IDEAL OFFICE FURNITURE PTY LTD	OFFICE FURNITURE FOR BRIDGETOWN SES	2,964.50
EFT30412	16/04/2020	INTERPHONE	MONTHLY INTERNET CHARGE FOR ADMIN OFFICE FOR APRIL	130.90
EFT30413	16/04/2020	ISA TECHNOLOGIES	MONTHLY IT SUPPORT FOR MARCH	1,760.00
EFT30414	16/04/2020	IXOM OPERATIONS PTY LTD	MONTHLY RENTAL/SERVICE FEE FOR 920KG CHLORINE GAS CYLINDER FOR FEBRUARY	163.01
EFT30415	16/04/2020	ADAM JENKINS TREE SERVICES	DANGEROUS TREE REMOVAL ON FLINTOFF RD	990.00
EFT30416	16/04/2020	PATRICK T JOHNSON	WELDING BLOWER/MULCHER ONTO MITIGATION TRAILER	475.00
EFT30417	16/04/2020	SHARON JORDAN	RATES REFUND	1,226.00
EFT30418	16/04/2020	LANDGATE	LAND VALUATION ENQUIRY CHARGES	209.40
EFT30419	16/04/2020	MACQUARIE BANK LIMITED	GYM EQUIPMENT HIRE FROM 31.03.20 TILL 30.06.20	7,440.95
EFT30420	16/04/2020	MANJIMUP MITRE 10 & RETRAVISION	REPAIRS TO CHIEF FCO IPHONE	60.00
EFT30421	16/04/2020	MARKETFORCE	SHIRE ADVERTISEMENTS FOR MARCH	568.13
EFT30422	16/04/2020	MCG FIRE SERVICES	MONTHLY TESTING OF LEISURE CENTRE FIRE PANEL & EWIS FOR MARCH	115.50
EFT30423	16/04/2020	MCLEODS BARRISTERS & SOLICITORS	LEGAL COSTS FOR DOG ATTACK PROSECUTION	1,204.80
EFT30424	16/04/2020	MICK TUCK GRADER SERVICES PTY LTD	CONTRACT GRADER SERVICES	5,212.06
EFT30425	16/04/2020	NEV'S STEEL	5MM STEEL PLATE TO MOUNT BLOWER VAC ON MITIGATION TRAILER	134.24
EFT30426	16/04/2020	PRESTIGE PRODUCTS	TOILET ROLLS & CLEANING SUPPLIES FOR EMERGENCY SERVICES	153.78
EFT30427	16/04/2020	QUALITY HOTEL LIGHTHOUSE	ACCOMMODATION AND MEAL EXPENSES FOR STAFF TRAINING	934.00
EFT30428	16/04/2020	RICHFEEDS AND RURAL SUPPLIERS	100M X 300ML MEGAFLO DRAIN PANEL, WORK BOOTS & VARIOUS OTHER MINOR ITEMS	1,697.40
EFT30429	16/04/2020	RYNAT INDUSTRIES AUSTRALIA PTY LTD	4 X MARINE GRADE STAINLESS STEEL SOAP DISPENSERS FOR PUBLIC CONVENIENCES	660.57
EFT30430	16/04/2020	SCHWEPPE AUSTRALIA PTY LTD	VARIOUS DRINKS AND WATER FOR THE BLC CAFE	466.07
EFT30431	16/04/2020	SOFT LANDING	RECYCLING OF 62 USED MATTRESSES	1,364.00
EFT30432	16/04/2020	SOUTHERN LOCK & SECURITY	VARIOUS KEYS, PADLOCKS & CYLINDER FOR SHIRE RESTRICTED KEY SYSTEM	1,754.46
EFT30433	16/04/2020	STATEWIDE CLEANING SUPPLIES PTY LTD	2 X CARTONS OF CLEANING WIPES FOR GYM	434.17
EFT30434	16/04/2020	SUNNYHURST WINES PTY LTD	REFUND OF FOOD SURVEILLANCE FEE INCORRECTLY PAID TWICE	68.20
EFT30435	16/04/2020	SYNERGY	ELECTRICITY	9,418.34
EFT30436	16/04/2020	THE STABLES IGA	VARIOUS GROCERIES FOR SHIRE OFFICES	156.56
EFT30437	16/04/2020	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	13.48
EFT30438	16/04/2020	TRISLEY'S HYDRAULIC SERVICES	END OF SEASON SHUTDOWN SERVICE FOR THE LEISURE CENTRE AQUATIC FACILITY	1,375.00
EFT30439	16/04/2020	WA RANGERS ASSOCIATION	ADVERT FOR SENIOR RANGER VACANCY ON WA RANGERS ASSOCIATION WEBSITE	250.00
EFT30440	16/04/2020	WESTRAC PTY LTD	PARTS CAT TRACK LOADER	418.55
EFT30441	16/04/2020	WINC AUSTRALIA PTY LTD	9 x 5 YEAR WARRANTY UPGRADES FOR LENOVO COMPUTERS, VARIOUS STATIONERY & CLEANING	1,302.76

**SHIRE OF BRIDGETOWN-GREENBUSHES**

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EFT30442	16/04/2020	WREN OIL	ADMIN & COMPLIANCE FEE FOR PICK UP & REMOVAL OF WASTE OIL	16.50
EFT30443	21/04/2020	AUSTRALIAN TAXATION OFFICE	BAS FOR MARCH	73,414.00
EFT30446	30/04/2020	ABCO PRODUCTS PTY LTD	VARIOUS CLEANING PRODUCTS	1,204.45
EFT30447	30/04/2020	ALL WEST BUILDING APPROVALS PTY LTD	BUILDING SURVEYING SERVICES	275.00
EFT30448	30/04/2020	ASTRON ENVIRONMENTAL SERVICES P/L	2019 ANNUAL REPORT FOR BRIDGETOWN LANDFILL SITE	1,113.50
EFT30449	30/04/2020	BCE SURVEYING PTY LTD	SET OUT CENTRELINE AND EARTHWORKS FOR KANGAROO GULLY ROAD INTERSECTION WIDENING	1,248.50
EFT30450	30/04/2020	ROWLAND PAUL BENJAMIN	REFUND OF ANIMAL TRAP BOND MINUS HIRE FEES	38.20
EFT30451	30/04/2020	BLACKWOOD RURAL SERVICES	BATTERIES FOR SES CHAINSAW, ENGRAVER FOR SES, TWO-STROKE OIL & GLOVES	512.50
EFT30452	30/04/2020	BLACKWOOD FRESH	CLEANING SUPPLIES	22.70
EFT30453	30/04/2020	BLACKWOOD HEAVY TILT	FREIGHT NEW SES FURNITURE FROM PERTH TO BRIDGETOWN	330.00
EFT30454	30/04/2020	BLACKWOOD YOUTH ACTION GROUP	SHIRE DONATION TO BLACKWOOD YOUTH ACTION GROUP FOR T3 MENTAL HEALTH PROGRAM	11,000.00
EFT30455	30/04/2020	BLISS FOR DESIGN	SERVICE CHAINSAW & REPAIR BRUSH CUTTER	296.44
EFT30456	30/04/2020	BOC LIMITED	REPLACEMENT OF ARGOSHIELD UNIVERSAL SIZE E2 GAS CYLINDER	73.81
EFT30457	30/04/2020	JOHN CARTER BOOKLESS	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30458	30/04/2020	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30459	30/04/2020	BRIDGETOWN LAWN TENNIS CLUB	CONTRIBUTION TO EASTER TENNIS TOURNAMENT THAT WAS CANCELLED DUE TO COVID-19	2,000.00
EFT30460	30/04/2020	BRIDGETOWN BULLDOZING PTY LTD	DOZER HIRE FOR REHABILITATION OF WATERS GRAVEL PIT	5,500.00
EFT30461	30/04/2020	BRIDGETOWN MITRE 10 & RETRAVISION	CLEANING SUPPLIES, 4 X 30 L WHITE BINS, LOGITECH SPEAKERS & HEADPHONES	314.72
EFT30462	30/04/2020	BROOKS HIRE SERVICE PTY LTD	HIRE OF MACHINERY FOR FIRE MITIGATION	10,580.46
EFT30463	30/04/2020	BURGESS RAWSON (WA) PTY LTD	ASHBIL COMMUNITY GARDEN WATER USAGE BETWEEN 31.01.20 TILL 01.04.20	122.84
EFT30464	30/04/2020	AMANDA CHARTERS	REIMBURSEMENT FOR MEALS DURING OHS TRAINING	88.25
EFT30465	30/04/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	223.00
EFT30466	30/04/2020	CLOVERS GENERAL & LIQUOR STORE	VARIOUS GROCERIES FOR SHIRE FACILITIES	155.98
EFT30467	30/04/2020	GARY CUMMINGS	RATES REFUND	314.84
EFT30468	30/04/2020	DOMESTIC MAINTENANCE SW	TILING, CLEANING & PAINTING INTERNAL WALLS AT GREENBUSHES POOL SHELTER & TOILETS	2,430.00
EFT30469	30/04/2020	ESPLANADE HOTEL FREMANTLE	ACCOMMODATION DURING CONFERENCE	571.50
EFT30470	30/04/2020	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT30471	30/04/2020	GARAGE DOORS SOUTH WEST	SERVICING VARIOUS BAY & SHED DOORS AT SHIRE FIRE STATIONS	2,790.00
EFT30472	30/04/2020	H C JONES & CO	REPAIR TAP IN BRIDGETOWN CEMETERY TOILETS	245.50
EFT30473	30/04/2020	HILLVIEW ELECTRICAL SERVICE	RCD & MAIN EARTH TESTING AT SHIRE ADMIN BUILDING, INSTALLATION OF RCD SWITCH ON BFB SHED	528.00
EFT30474	30/04/2020	IPWEA - WA	IPWEA VISION CONFERENCE ATTENDANCE FROM 12 - 13 MARCH 2020	990.00
EFT30475	30/04/2020	IXOM OPERATIONS PTY LTD	MONTHLY RENTAL/SERVICE FEE FOR 920KG CHLORINE GAS CYLINDER FOR MARCH	174.25
EFT30476	30/04/2020	DAMIEN JAMESON	REFUND OF ANIMAL TRAP HIRE BOND LESS HIRE FEES	36.15
EFT30477	30/04/2020	ADAM JENKINS TREE SERVICES	TREE REMOVAL AT STEERE ST & KANGAROO GULLY ROAD	1,430.00
EFT30478	30/04/2020	BARBARA JEAN JOHNSON	MONTHLY COUNCILLOR ALLOWANCE	1,070.92
EFT30479	30/04/2020	JOHNSON'S FOOD SERVICES	SNACKS AND FROZEN FOODS FOR THE BLC CAFE	680.99
EFT30480	30/04/2020	STEPHANIE RACHAEL KARAFILIS	REFUND OF MEALS PURCHASED DURING BUDGET WORKSHOP - 10.03.2020	75.50
EFT30481	30/04/2020	LEE ANNE KOZIC	LANDSCAPING BOND REFUND, LESS ADMIN FEE, PLUS INTEREST	1,233.94
EFT30482	30/04/2020	LANDGATE	LAND VALUATION ENQUIRY CHARGES	159.24
EFT30483	30/04/2020	MANJIMUP TOYOTA & MITSUBISHI	DRIVING LIGHTS FOR SES TOYOTA HILUX UTE	656.69
EFT30484	30/04/2020	MANJIMUP MONOGRAMS	1 X HI VIS VEST WITH REFLECTIVE TAPE & 1 X DEPUTY WARDEN RED VISOR WITH EMBROIDERY	78.50
EFT30485	30/04/2020	J.L & G.F MAY	GRAVE DIGGING AT BRIDGETOWN CEMETERY	682.00
EFT30486	30/04/2020	METRO COUNT	3 X 30M RUBBER TUBING FOR TRAFFIC CLASSIFIERS	528.00
EFT30487	30/04/2020	MICK TUCK GRADER SERVICES PTY LTD	CONTRACT GRADER SERVICES	11,564.27
EFT30488	30/04/2020	JOANN ROBERTA MOORE	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30489	30/04/2020	MOORE STEPHENS	REGISTRATION FOR FINANCIAL REPORTING WORKSHOP	1,782.00
EFT30490	30/04/2020	JENNIFER MARY MOUNTFORD	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30491	30/04/2020	JAMES ANDREW STEWART MUIR	REIMBURSEMENT OF FUEL PURCHASED AT NON-CALTEX STATION	50.00
EFT30492	30/04/2020	NEXT PRACTICE	RAILWAY STATION CONCEPT PLANS	1,320.00

**SHIRE OF BRIDGETOWN-GREENBUSHES**

**LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED**

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
EFT30493	30/04/2020	JOHN DIGBY NICHOLAS	MONTHLY COUNCILLOR ALLOWANCE	1,752.58
EFT30494	30/04/2020	QUINTON POAD	REIMBURSEMENT FOR WORKING WITH CHILDREN CLEARANCE	87.00
EFT30495	30/04/2020	ANTONINO PRATICO	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30496	30/04/2020	QUALITY SHOP	RIBBON FOR CUTTING AT LEISURE CENTRE GYM OPENING	14.85
EFT30497	30/04/2020	PETER SIMON QUINBY	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30498	30/04/2020	RED ELECTRICAL	FAULT FINDING FOR WASTE FACILITY COMPACTOR & REPLACE DOUBLE SWITCH AT DEPOT	412.50
EFT30499	30/04/2020	REPCO	UNIDEN FULL HD DASH CAM WITH GPS	117.70
EFT30500	30/04/2020	LOIS MARY ROBERTS	REFUND OF HALL HIRE BOND	200.00
EFT30501	30/04/2020	SAI GLOBAL AUSTRALIA PTY LTD	ONE YEAR SUBSCRIPTION RENEWAL FOR ONLINE SELECT	4,836.80
EFT30502	30/04/2020	SIGMA POOL & SPA SUPPLIES	20L LONG TERM ALGAECIDE, LEAF RAKE & EPOXY FOR POOL	246.11
EFT30503	30/04/2020	SOUTHERN LOCK & SECURITY	NEW KEY SYSTEM FOR CIVIC CENTRE & KEYS CUT FOR DEPOT	1,437.16
EFT30504	30/04/2020	SPRINT EXPRESS	FREIGHT CHARGES	135.08
EFT30505	30/04/2020	SUPACHOOK CARVERY	MEALS FOR CONCEPT FORUM, MEALS FOR FIRE CREWS & REFUND OF OVERPAID DONATION	344.40
EFT30506	30/04/2020	SYNERGY	ELECTRICITY	3,623.47
EFT30507	30/04/2020	THE STABLES IGA	ADMIN GROCERIES FOR APRIL	114.83
EFT30508	30/04/2020	RACHEL THOMPSON	REIMBURSEMENT FOR POLICE CLEARANCE	55.10
EFT30509	30/04/2020	THREAT PROTECT AUSTRALIA LIMITED	QUARTERLY MONITORING OF SECURITY ALARMS AT SHIRE BUILDINGS	693.00
EFT30510	30/04/2020	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	27.34
EFT30511	30/04/2020	TPG NETWORK PTY LTD	MONTHLY INTERNET CHARGE FOR LIBRARY - APRIL	159.50
EFT30512	30/04/2020	WATTLEBROOK CONTRACTING PTY LTD	HIRE OF TRUCK AND OPERATOR FOR CARTING GRAVEL ON GLENTULLOCH RD RECONSTRUCTION	3,102.00
EFT30513	30/04/2020	NAOMI WELCH	REFUND OF 1 MONTH GYM MEMBERSHIP	29.50
EFT30514	30/04/2020	ALAN JOSEPH WILSON	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30515	30/04/2020	WINC AUSTRALIA PTY LTD	VARIOUS STATIONERY & CLEANING SUPPLIES	784.74
EFT30516	30/04/2020	WORKWEAR GROUP	EMPLOYEE UNIFORMS	2,016.81
EFT30517	30/04/2020	PAUL WRIGHT	RATES REFUND	609.44
<b>CHEQUES</b>				
300009	02/04/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	LIBRARY & BLC PETTY CASH RECoup	37.00
300010	07/04/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF DEBTOR DEDUCTIONS FOR MARCH	1,661.50
300011	09/04/2020	JODIE HORNUM	GRATUITY GIFT	150.00
300012	30/04/2020	BUNNINGS BUILDING SUPPLIES	NEW RACKING FOR DEPOT BUILDING MAINTENANCE SHED	629.72
300013	30/04/2020	ROTARY CLUB OF BRIDGETOWN	REFUND OF BOND PAID FOR USE OF THE RIVER PARK	200.00
300014	30/04/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF DEBTOR DEDUCTIONS FOR APRIL & VARIOUS SHIRE FEES RETAINED	1,853.80
				<b><u>790,178.65</u></b>



**SHIRE OF BRIDGETOWN-GREENBUSHES**

**LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED**

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
<b><u>TRUST FUND</u></b>				
<b>DIRECT DEBITS - LICENSING TRUST</b>				
22897	01/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 01/04/2020	5,289.30
22898	02/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 02/04/2020	4,342.35
22899	03/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 03/04/2020	1,615.25
22900	06/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 06/04/2020	1,217.15
22901	07/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 07/04/2020	3,171.60
22902	08/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 08/04/2020	5,272.50
22903	09/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 09/04/2020	2,788.65
22904	14/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 14/04/2020	4,005.45
22905	15/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 15/04/2020	3,079.60
22906	16/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 16/04/2020	3,894.20
22907	17/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 17/04/2020	4,569.85
22908	20/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 20/04/2020	1,066.90
22909	21/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 21/04/2020	3,491.70
22910	22/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 22/04/2020	5,582.90
22911	23/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 23/04/2020	2,644.80
22912	24/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 24/04/2020	2,794.20
22913	28/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 28/04/2020	3,949.90
22914	29/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 29/04/2020	5,766.00
22915	30/04/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 30/04/2020	3,343.05
<b>CHEQUES - GENERAL TRUST</b>				
200001	29/04/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS RETAINED FOR MARCH	123.00
<b>ELECTRONIC PAYMENTS - GENERAL TRUST</b>				
EFT30444	29/04/2020	BUILDING AND CONSTRUCTION INDUSTRY	BCITF LEVIES COLLECTED FOR MARCH	1,553.49
EFT30445	29/04/2020	DEPT. MINES, INDUSTRY REG AND SAFETY	BSL'S COLLECTED FOR MARCH	2,464.56
<b>CHEQUES - VISITOR CENTRE TRUST</b>				
200001	30/04/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS RETAINED FOR MARCH	176.30
<b>ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST</b>				
EFT30518	30/04/2020	BTN COMMUNITY RESOURCE CENTRE INC	CONSIGNMENT STOCK SOLD FOR MARCH	10.00
EFT30519	30/04/2020	BENJAMIN DAWES	ACCOMMODATION REFUND	60.00
EFT30520	30/04/2020	ROBYN EKBERG	ACCOMMODATION REFUND	210.00
EFT30521	30/04/2020	ANTHONY FUTCHER	ACCOMMODATION REFUND	38.00
EFT30522	30/04/2020	DAVID LAIDLAW	ACCOMMODATION REFUND	150.00
EFT30523	30/04/2020	PTA OF WESTERN AUSTRALIA	BUS TICKETS SOLD FOR MARCH	626.10
EFT30524	30/04/2020	LISA PUJIC	ACCOMMODATION REFUND	57.00
EFT30525	30/04/2020	SOUTH WEST COACH LINES	BUS TICKETS SOLD FOR MARCH	231.90
EFT30526	30/04/2020	SUE VERRAN	ACCOMMODATION REFUND	204.00
V300188	15/04/2020	WESTPAC	TOTAL ACCOMMODATION FOR THE MONTH OF MARCH	4,308.00
				<b><u>78,097.70</u></b>

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
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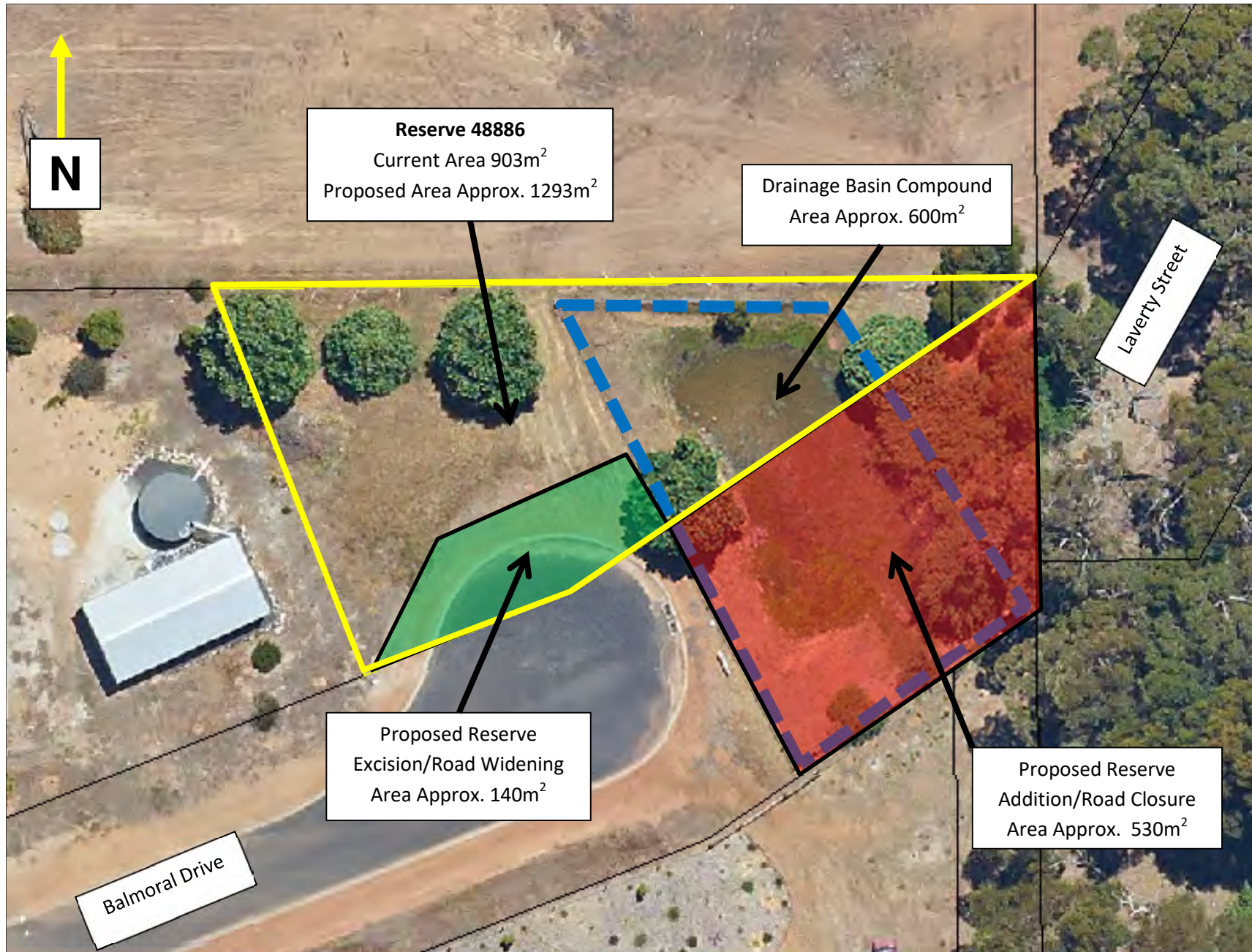
This schedule of accounts paid for the Municipal Fund totalling **\$790,178.65** and for the Trust Fund totalling **\$78,097.70** which was submitted to each member of the Council on 28th May 2020 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 30/04/2020 is \$142,705.59



.....  
CHIEF EXECUTIVE OFFICER

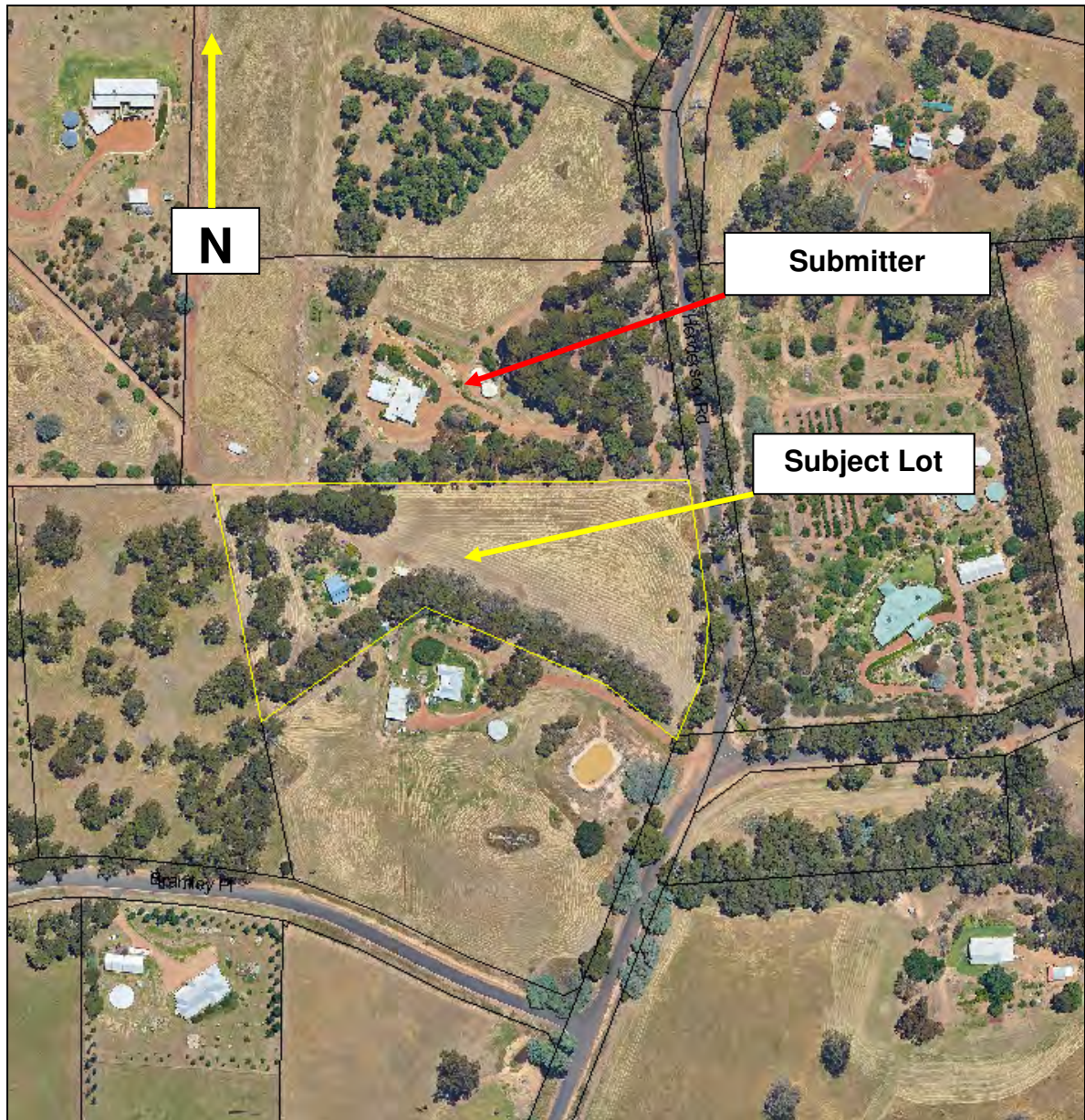
28 May 2020



Not to scale

**Proposed Rationalisation of Reserve 48886, Lot 1 Balmoral Drive, Bridgetown**





**Proposed Building Envelope Extension (Setback Variation)  
Lot 101 (RSN 287) Henderson Road, Kangaroo Gully**

**(Shire of Bridgetown-Greenbushes – Aerial Photo November 2017)**

**Scott Donaldson**

---

**From:** john.birks@iinet.net.au  
**Sent:** Thursday, 2 April 2020 3:07 PM  
**To:** BTNSHIRE  
**Cc:** Susan Ewing  
**Subject:** IPC20194 - I-PA202055802 - Proposed Building Envelope Extension (Setback Variation) Lot 101 (RSN 278) Henderson Road, Kangaroo Gully

To: The CEO, Shire of Bridgetown Greenbushes.  
Attention: Mr Scott Donaldson

Dear Sir

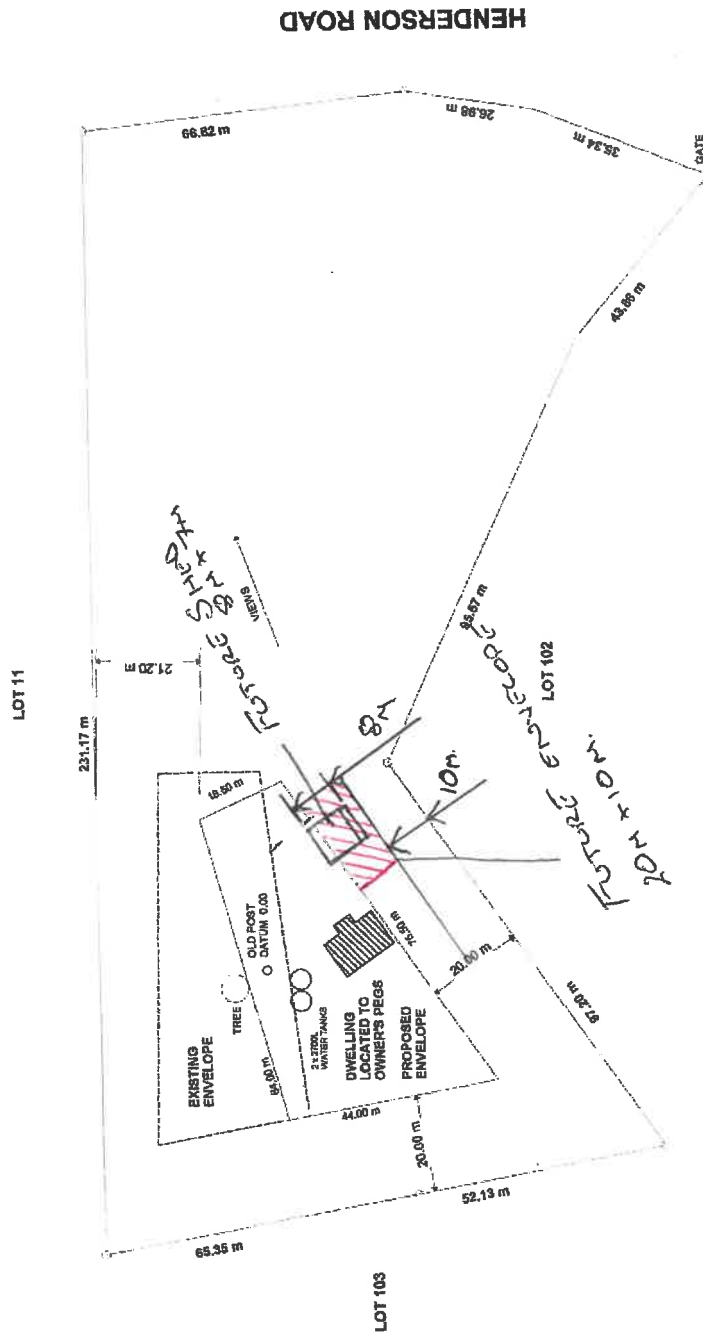
Reference your letter dated 26<sup>th</sup> March.

We have no concerns in relation to the proposed setback variation.

Yours faithfully

John Birks and Susan Ewing  
2/4/2020

**NOTE 1**  
BUILDING LOCATION APPROXIMATE



HENDERSON ROAD

ENGINEER - CONCRETE  
JOB No 26042

DRG No  
**3072 / A**  
MULTIBUILD

DATE  
21 / 06 / 06

ENGINEER - CONCRETE  
RICHARD MITTENDOM &  
ASSOCIATES Ph. 076 1631

ENGINEER - STEEL  
JOHN R HART  
C.P.E. No 34617

PROPOSED RELOCATION OF BUILDING ENVELOPE  
MULTIBUILD DWELLING LOT 101 HENDERSON ROAD BRIDGETOWN

FOR ANN SLADDEN PH 8755 4477

ENGINEER - CONCRETE  
P. THOMPSON, FOR SHEDS WEBB  
MANUMBU, 972 1115

**SITE PLAN**  
Scale 1 : 1000



Chris Westley <chris.westley69@gmail.com>

---

## Proposed building envelope

1 message

Thu, Mar 5, 2020 at 7:27 PM

**Chris Westley** <chris.westley69@gmail.com>  
To: sdonaldson@bridgetown.wa.gov.au

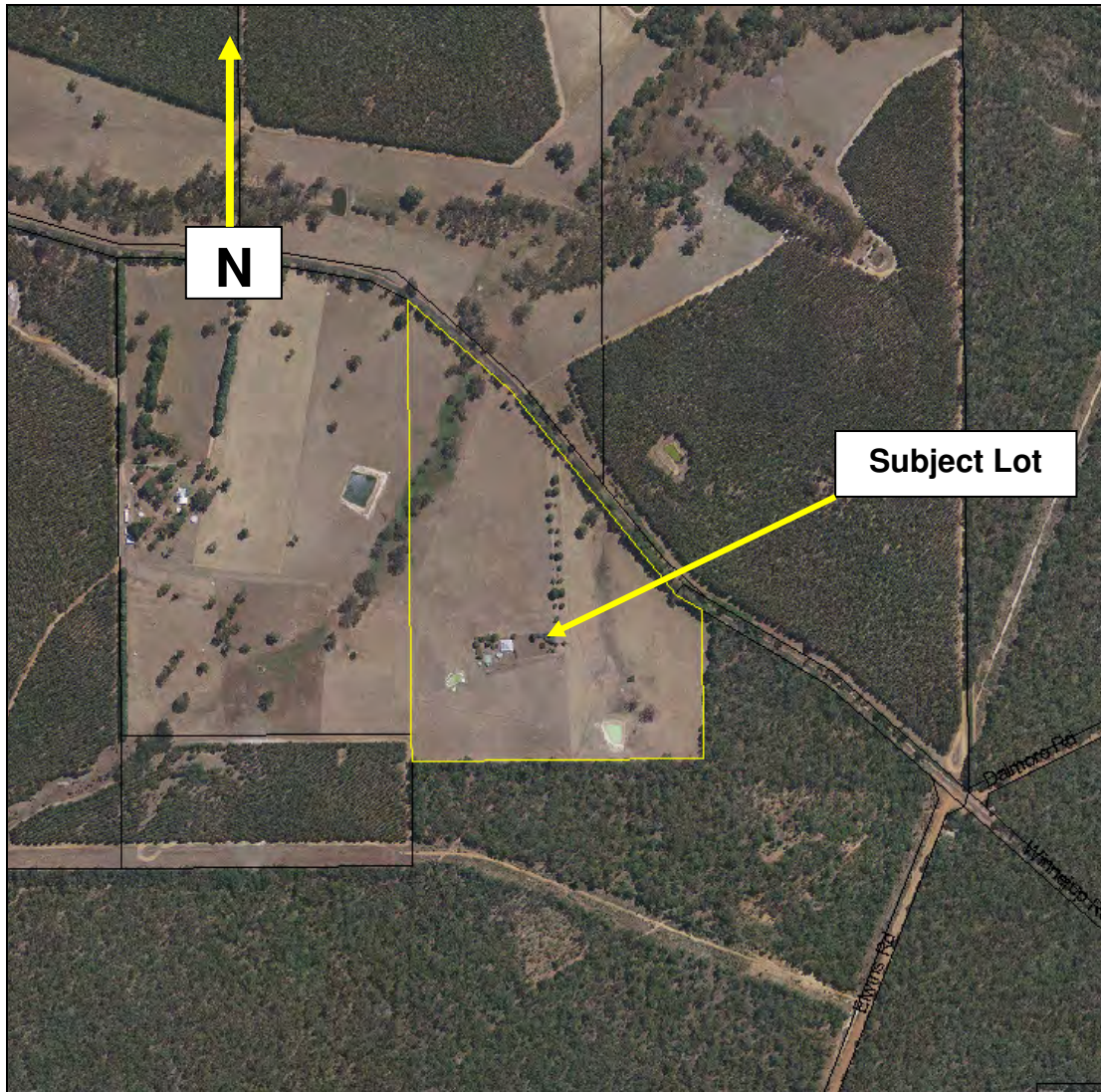
To whom it may concern,  
We the Westley's from 278 / lot 101 Henderson Rd Kangaroo Gully wish to apply for a building envelope change so that we can build a reasonable shed in the location of our choice. The reasons for this are as follows

- 1 / The location is the flattest in the area and this also means less site works.
- 2 / it is also close to the electrical connections we would need to attach to.
- 3 / The shed will be right next to the driveway which will give us better access.
- 4 / There are some blue gums that we would like to have removed anyway as they are blocking the driveway, making it hard for trailers etc to get through as well as leaning on awkward angles.

We would really appreciate if this application could be approved.

Yours sincerely  
Chris & Monique Westley





**Proposed Rural Home Business –  
Lot 6882 (RSN 542) Winnejujup Road, Winnejujup**

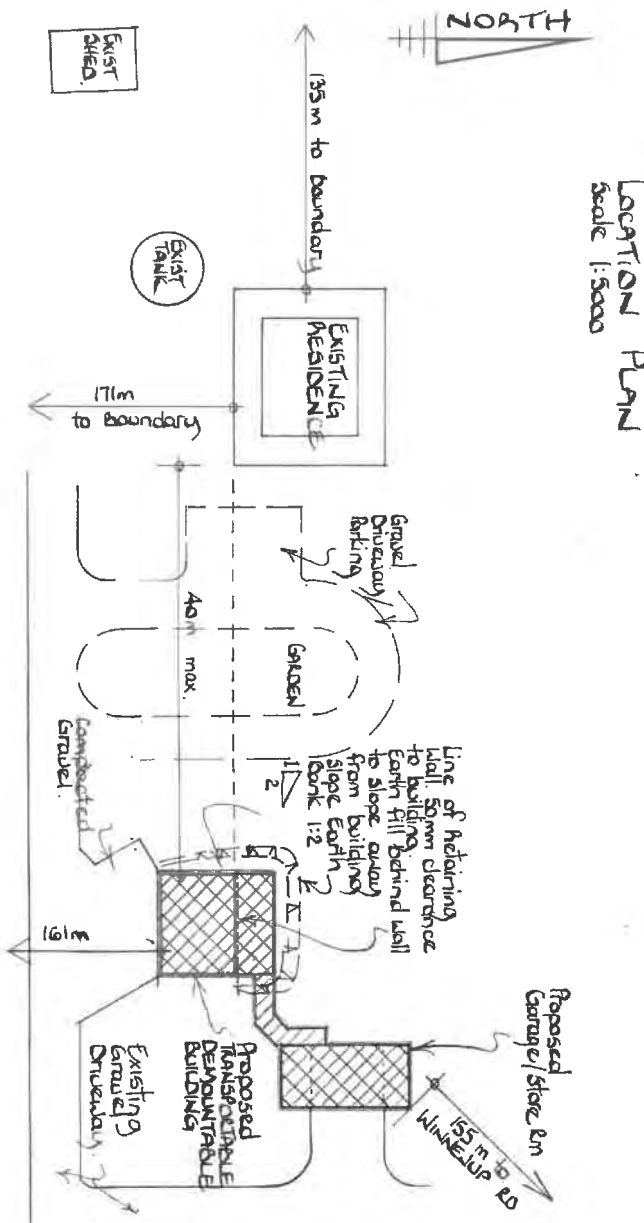
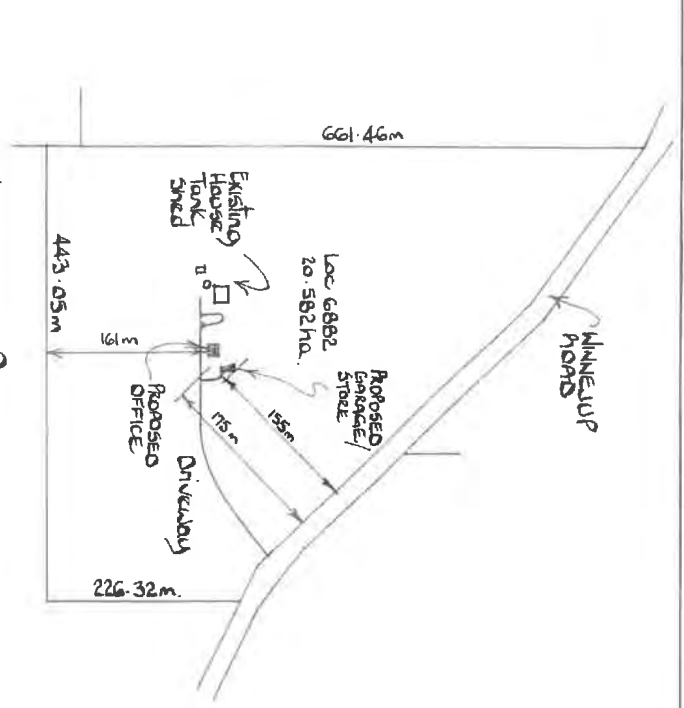
**(Shire of Bridgetown-Greenbushes – Aerial Photo November 2017)**











- NOTES**
- 1 All dimensions and levels to be checked and verified on the job before construction is commenced.
  - 2 All elements of the building shall comply with the Building Code of Australia (BCA) and all standards referred to there-in together with:
    - AS 1684.2:2010 - Residential Timber Framed Construction.
    - AS 3600:2009 - Concrete Structures
    - AS 3623 - Domestic Metal Framing.
    - AS 4100: 1998 - Steel Structures
    - AS 4600:2005 - Cold Formed Steel Structures
  - 3 All electrical work to be as directed and to Western Power regulations. Emergency escape lighting and Exit signs to be in accordance with AS 2293, 2005. E/L - Emergency Lighting and EXIT Illuminated Exit Sign.
  - 4 Portable Fire Extinguishers and Fire Blankets as required to be selected and located in accordance with AS 2444, 2001.
  - 5 Allow for all flashings to render the job weathertight on completion.
  - 6 All timber framing, fitting, tie-down and bracing to be in accordance with AS 1684.2 and AS 1684.4 and AS 1720, 2010.
  - 7 Provide approved termite treatment / barrier in accordance with AS 3660.1. Minimum requirement - chemical spray barrier. All primary building elements are to be constructed of Termite Resistant Materials.
  - 8 All timber to be P8 Jarrah or Prite treated to prevent decay and damage from subterranean termites.

- Notes - Generally**
- 1 All Brickwork shall be in accordance with BCA and AS 3700, AS 4773 Part 1 & 2.
  - 2 All Roofing and Wall Cladding to be designed and installed in accordance with BCA and AS 1562, 1992 and to manufacturers specifications.
  - 3 Provide flashings at openings.
  - 4 Slabs / Balustrades shall be provided where indicated and as required by BCA Part D2.13, D2.14 and D2.16. Ramps and paths shall be in accordance with AS 1428 - 2009.
  - 5 Concrete to comply with AS 3600:2009 - Concrete structures. Concrete in footings to be N20/20/20 or above. Concrete in floor to be N32/20/20.
  - 6 Structural steel to comply with AS 4100:1998 - Steel Structures. Structural steel to be pre-primed or thoroughly cleaned to remove all mill scale and loose rust and painted with an approved rust inhibiting primer.

**PROPOSED RURAL HOME BUSINESS AREA - DEMOUNTABLE/RELOCATED BUILDING in Verandah**

Garage / storage = 78 m<sup>2</sup>  
 Path/Walkway = 20 m<sup>2</sup> (max)  
**TOTAL = 200 m<sup>2</sup>**

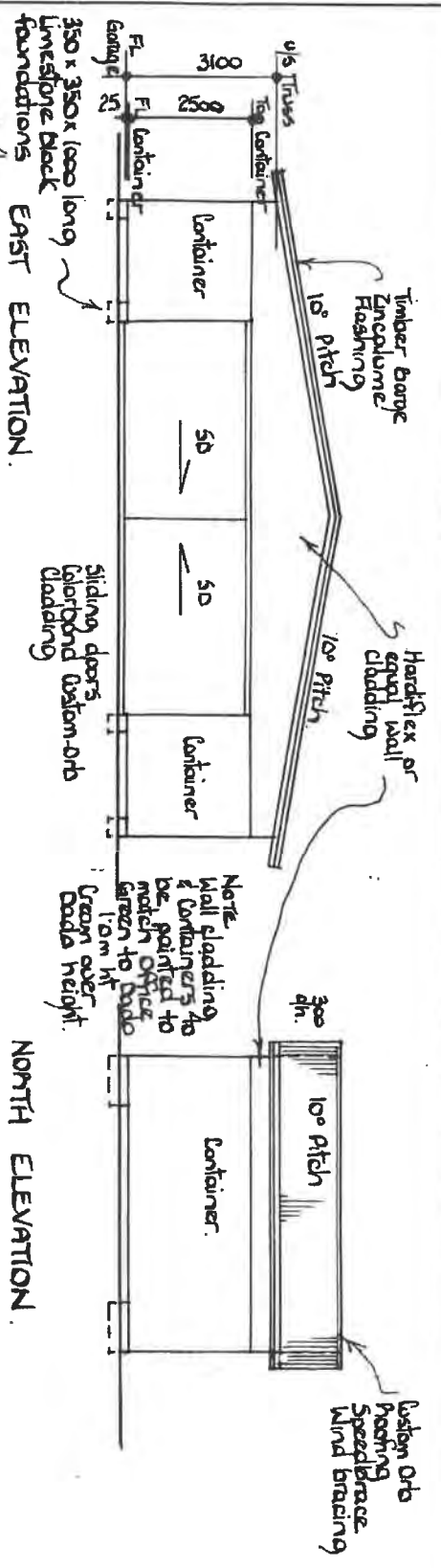
**NOTE -** Area around Rural Home Business to be planted with trees, shrubs to screen and form part of house garden.

2) AMENDED 7-4-2020  
 RURAL HOME BUSINESS  
 1) AMENDED 19-9-2019  
 Verandah paving/fill

PROPOSED TRANSPORTABLE/DEMOUNTABLE BUILDING & GARAGE / STORE FOR :- ROGER MACHIN - RURAL HOME BUSINESS  
 LOT 6882 WINNEJUP RD  
 BRIDGETOWN-GREENBUSHES SHIRE

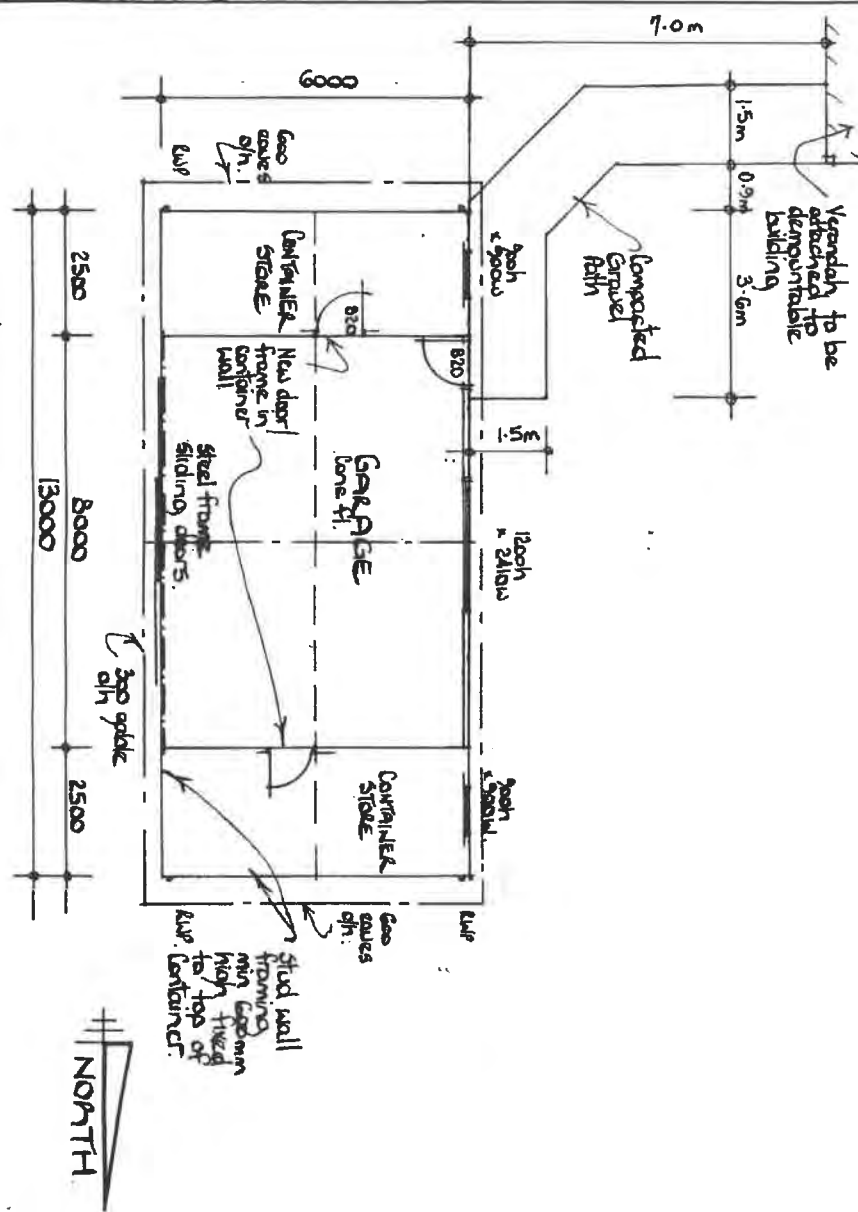
Scale (AS) 1:500; 1:5000	Date 29-4-2019	DWG No 1 of 3
DRAWN L.M. WHITNEY PH 97611238		





EAST ELEVATION.

NORTH ELEVATION.



PLAN - GARAGE / STORE  
Scale 1:100  
Area 78 m<sup>2</sup>

1) Amended 7-4-2020  
Rural Home Business

Scale (A3) 1:100	Date 18-11-2019	Dwg No 3 of 3
DRAWN L. M. WHITNEY PH 0417948426		

PROPOSED GARAGE / STORE  
FOR :- ROGER MACHIN - RURAL HOME BUSINESS  
LOT 6882 WINNEJUP RD, WINNEJUP  
BRIDGETOWN - GREENBUSHES SHIRE



# ROGER MACHIN LICENSED SURVEYOR

*" Servicing the Lower South West and  
Central Great Southern since 1978 "*

p . 0498 644 015  
a . Shop 5, 159 Hampton St Bridgetown 6255  
PO Box 276 Bridgetown 6255  
w . [www.bridgetownsurveying.com.au](http://www.bridgetownsurveying.com.au)  
e . [roger@bridgetownsurveying.com.au](mailto:roger@bridgetownsurveying.com.au)  
a b n . 30 458 384 068

My ref: 8888 – Work building + containers

Date: April 6, 2020

Mr Scott Donaldson

Shire Planner

Shire of Bridgetown Greenbushes

By email

Dear Scott

**Additional information regarding work building and containers for 542 Winnejup Road  
Bridgetown ..... application submitted on my behalf by Mrs Lyn Whitney**

### **Spacing of Work area building**

I live on a rural property and have planned a 40 m separation from the residence to allow for an aesthetically attractive garden setting and circular driveway, keeping my workplace distinctly different from my residence.

The building is for use by both myself and my son who is in the processes of setting up a MOBILE mechanical business servicing the farming communities of the lower South West and central Great Southern regions.

Alan is a fully qualified Agricultural diesel mechanic

### **Containers**

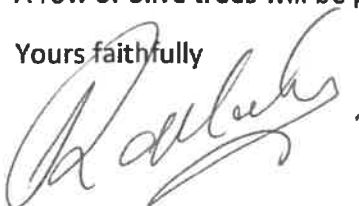
The containers are to be placed 8 metres apart to provide

- Archive space for my accumulated 42 years of survey records
- Storage of my survey equipment that is not in daily use + household garden equipment
- Garaging for my 2 survey work vehicles

The covering roof will replicate the 1:5 roof pitch (about 11 degrees) of the work building and the colour scheme will be identical

A row of olive trees will be planted to form a hedge to screen the units from Winnejup Road

Yours faithfully





# BRIDGETOWN YOUTH PRECINCT COMMUNITY CONSULTATION & CONCEPT DESIGN REPORT



PREPARED FOR:



PREPARED BY:



**NEWLINE**  
SKATEPARKS

REVISIONS TABLE:

REVISION	DATE	ISSUE OR AMENDMENT	BY	REVIEWED
A	17.04.2020	ISSUED FOR CLIENT REVIEW	SS	
B	23.04.2020	ISSUED FOR CLIENT REVIEW	SS	



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<b>STAGE TWO CONSULTATION</b>	<b>09</b>
<b>SITE REVIEW</b>	<b>13</b>
<b>CONCEPT DESIGN</b>	<b>14</b>
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# PROJECT INTRODUCTION

In October 2019, the Shire of Bridgetown-Greenbushes commissioned West Australian based skatepark design firm Skate Sculpture to facilitate a community consultation and create a concept design for an upgrade to the Bridgetown Youth Precinct with a proposed construction budget of \$500,000.00

This process is a continuation of previously undertaken consultation by Skate Sculpture which is further detailed in the following report. The final concept design was to be accompanied by a cost estimate and consultation report.

The Bridgetown Youth Precinct Community Consultation and Concept Design was project managed by Mat de Koning from Skate Sculpture;  
Email: [matdekoning@skatesculpture.com.au](mailto:matdekoning@skatesculpture.com.au)  
Mobile: 0412 696 467

The point of contact from from the Shire of Bridgetown-Greenbushes was Megan Richards;  
Email: [mrichards@bridgetown.wa.gov.au](mailto:mrichards@bridgetown.wa.gov.au)  
Phone: (08) 9761 0800





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## SITE CONTEXT

Bridgetown is a town in the South West region of Western Australia located approximately 270 kilometres south of Perth on the Blackwood River. According to the Australian Bureau of Statistics 2016 census report, Bridgetown has a population of 2,812 people with 745 families living in the area.

Located between the Bridgetown Leisure Centre and Library, the Bridgetown Skatepark was constructed in 2007 and can be described as a hybrid design featuring a mix of street and transition objects. This includes quarter pipes, a half pipe, box jump, spine ramp, stairs, rails, hips and ledges. The skatepark is next to a three on three basketball court with shade sails, drinking fountain and toilet block.

During the summer months from November to April, the Bridgetown Leisure Centre is open from 8am-6pm all days with extended hours of 8:00am-8:30pm on Tuesdays and Thursdays. In the winter months from April to November, the Bridgetown Leisure Centre is open from 8am-6pm Monday and Wednesday, 8am-8:50pm Tuesday and Thursday and closed on Saturday and Sunday. During open hours, skatepark users can purchase refreshments from the Bridgetown Leisure Centre kiosk. Alternatively, they can travel 200m to Clovers General Store on Gifford Road, open from 7am to 7pm seven days a week. For a wider selection, skatepark users can travel 800m-1,200m to the local businesses along South Western Hwy.

The skatepark is situated approximately 400m from Bridgetown High School, 600m from St Brigid's Catholic Primary School and 700m from Bridgetown Primary School, making it a hot spot for after school exercise and socialising. By joining the Bridgetown Library and Leisure Centre with a cutting edge innovative youth precinct, this area will become a social and recreational hub for the youth of Bridgetown.



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# STAGE ONE CONSULTATION

In 2018, Skate Sculpture were commissioned by the Shire of Bridgetown-Greenbushes to engage with the local youth to determine the various youth recreation elements and skate objects they would like to see in a future upgrade to the Bridgetown Youth Precinct. The findings of the consultation were then compiled and accompanied by approximate costings of the most frequently requested youth elements. This exercise assisted the Shire of Bridgetown-Greenbushes in determining a construction budget and finalising a design brief for the Bridgetown Youth Precinct.

## Process

In September 2018, Skate Sculpture staff conducted workshops at Bridgetown Primary School, Bridgetown High School and Kearnan College, followed by an after school workshop at the Bridgetown Skatepark.

Each workshop commenced with a presentation on current local and international trends in skatepark and youth facility design, with the aim of inspiring the participants and encouraging creativity to express their ideas for the future Bridgetown Youth Precinct.

This was followed by a brainstorming activity where participants were asked to list the various youth elements, infrastructure and skate objects they would like to see incorporated into the Bridgetown Youth Precinct upgrade.

A catalogue of 75 popular youth elements and skate obstacles were then handed to all participants, accompanied by a black and white aerial of the site. Students were given the opportunity to design their dream youth precinct using their top 10 youth and skate elements.

The students were encouraged to create designs in groups. Once completed they had the opportunity to present the designs to the other students and Skate Sculpture design team, discussing the popular activities and exploring potential layout options for the future facility. During each workshop the participants were also given a survey to complete where they were asked to choose their top 10 favourite youth elements and skate obstacles from the catalogue and share their thoughts on what they hope to see within the future Bridgetown Youth Precinct upgrade.

A final consultation session took place after school at the current Bridgetown Skatepark where local riders discussed what they do and don't like about the current skate park, explored ideas for the future facility and showcased their skills on skateboards and scooters for a series of photos.





**Frequently requested skate items (sized by popularity):**



**BOWL**



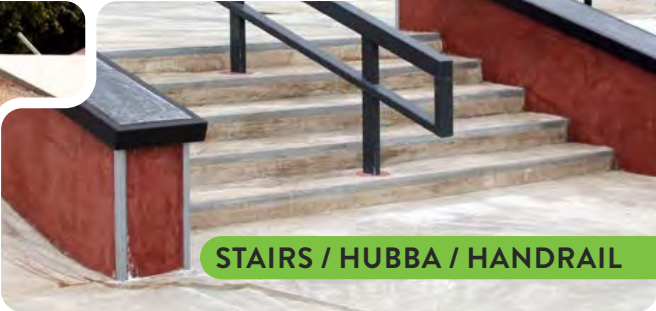
**KICKER TO KICKER**



**WAVE RAMP**



**RAIL**



**STAIRS / HUBBA / HANDRAIL**



**VOLCANO**



**Frequently requested youth elements (sized by popularity):**



**Frequently requested infrastructure (sized by popularity):**





### **Have we got it right? What would you change / add to the design?**

- 🟡 *More things to do for people who don't skate, and more things for young people, not just skating because lots of people don't skate*
- 🟢 *I would like to see an improvement in the readability of the skatepark*
- 🟡 *New toilet, new drink fountain*
- 🟢 *Definitely a new improved court- new drink fountain and toilets*
- 🟡 *I hope to see structures such as art wall, parkour, rest area (with wifi) and maybe let us do graffiti on the skatepark again but nothing offensive of course*
- 🟢 *A PUMP TRACK and a charging station*
- 🟡 *I hope you do a good job that includes lots of our ideas*
- 🟢 *Somewhere everyone can go*
- 🟡 *Clean the toilets*
- 🟢 *I hope you can do a good job with our skatepark*
- 🟡 *Free wifi would be pretty cool*

The findings of this report were submitted to Megan Richards from the Shire of Bridgetown- Greenbushes. Mat de Koning from Skate Sculpture then presented the findings to the Shire of Bridgetown- Greenbushes Council in February 2019.

Based on the report and presentation, the Shire selected the items they would like to see included in the youth precinct and determined a construction budget of \$500,000 to complete the future upgrade of the Bridgetown Youth Precinct. This finalised to design brief upon which the final concept design would be based on.



## STAGE TWO CONSULTATION

Upon being contracted to undertake the community consultation and concept design, Skate Sculpture referenced the stage one consultation report and design brief to create a 2D coloured design of the Bridgetown Youth Precinct. This process assisted in determining how the popular items could be incorporated into the proposed space and included a pump track, skate bowl, new basketball court, parkour course, log seating, shelter and wifi. There was also an extension to the deck space and replacement ledge and rail to improve the current skatepark.

In November 2019, Skate Sculpture returned to Bridgetown to facilitate a community consultation at Bridgetown High School, Bridgetown Primary School, St Brigid's Primary School and the Bridgetown Skatepark. The purpose of this consultation was to ensure the youth of Bridgetown were satisfied with the elements and layout of the design and to get their suggestions for possible improvements to the design. This would ensure they feel ownership over the finished facility and a sense of pride knowing they played a vital role in shaping the design.

Each consultation commenced with a presentation of the data collected from the previous consultation with visual examples of the most frequently requested elements that were to be included within the future youth precinct. The 2D concept design was then showcased to the participants so they could visualise how the objects would be included into the space so they could consider what they liked about the concept and how it could be improved.

Breaking off into groups, students were given a 2D black and white aerial view of the design where they could make notes and suggestions on how to improve the design. This was accompanied by a 2D black and white aerial view of the three on three basketball court where they could create their own artworks to inspire ideas for the new and improved basketball court.

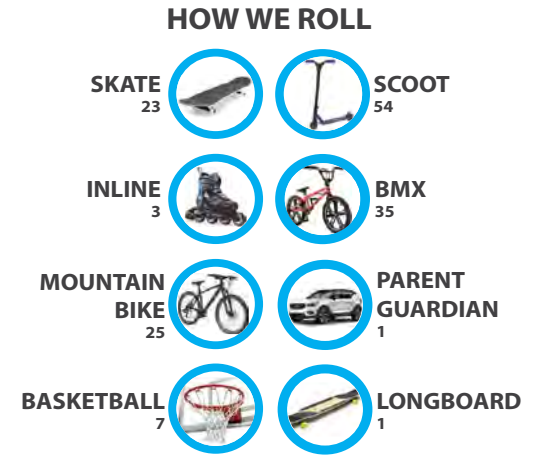
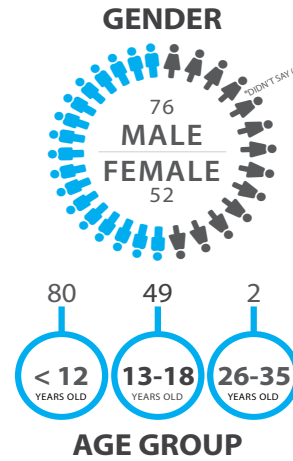
Students then completed a survey where they could further express their ideas on themes and patterns for the basketball court and closing thoughts on the youth precinct design . This consultation process resulted in the following findings:







**WE SPOKE TO 138 PEOPLE**



## TOP 8 FAVOURITE ELEMENTS OF THE CONCEPT DESIGN?



**1. PUMP TRACK - 75**



**2. BOWL - 57**



**3. PARKOUR - 45**



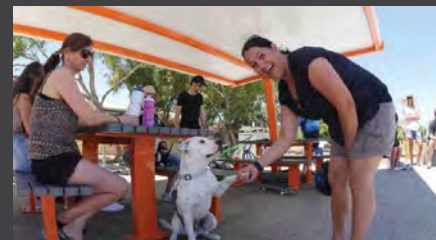
**4. WIFI - 45**



**5. BASKETBALL - 41**



**6. LOG SEATING - 17**



**7. SHELTER - 16**



**8. BBALL COURT ART - 11**

## What would you change about the concept design?

- More street combinations
- More rails and manual pads
- Separate male and female toilets
- Larger parkour course and a tree-house with a rope swing
- Colourful graffiti, good grass, male and female toilets, CCTV, no smoking signs and a shelter
- Male and female toilets, better grass, colourful graffiti, rain shelter
- Shade over the log seating, BBQ and grass area
- New and more water fountains
- Different heights and depths for the bowl, more intense corner burms for the pump track, water features and dog friendly
- Lights and speakers
- Drink fountain and BBQ station
- Netball court and separate male and female toilets



## Are there any themes, colours or patterns you would like to see explored in the artwork for the Basketball Court?

- More street combinations
- Red, blue, yellow and green X 4
- Paint dripping
- Abstract art and lots of colours
- Very colourful, heaps of bright colours
- Abstract art would be cool, colourful shapes and artwork on the backboards
- Shade over the log seating, BBQ and grass area
- Bright colours, pastels and anything that reminds us of Bridgetown



## Please share your closing thoughts to help shape the Bridgetown Youth Precinct concept design:

- Great idea to expand this area, particularly to challenge the teenagers
- I would love it if we got the skatepark, it would change a lot of things, it would help me get more confident as well as better. This park will give everyone a fun place to come to.
- I think the current design is the best it can be
- I think it is really amazing and kids will really enjoy it. It also needs art and colour in the bowl
- Seperate male and female toilets
- Better drink fountains and toilets
- Shade over the log seating, BBQ and grass area
- A bench in the shade near the half court BBall court
- I hope it can be done quicker and dog friendly



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# SUMMARY

There was a great deal of excitement from the 138 people surveyed for the Bridgetown Youth Precinct. The pump track proved to be the most popular component of the 2D concept design followed by the bowl, parkour and free wifi.

Several comments requested more street elements including ledges and rails. This is understandable as the current park is lacking in street objects and those that are there are difficult to skate due to lack of run-up and ageing materials. Established riders also requested a mix of depths within the bowl. There were several requests for the pump track to be challenging with larger and more intense berms.

The most frequent request was for separate male and female toilets. Participants also expressed the need for the toilets to be cleaned on a regular basis. Overall there were many mentions of more shade, improved drinking fountains, seating areas and grass to play on.

Recurring themes for the basketball court art were limited with 'graffiti' being the most common response and 'red, blue, yellow and green' being the more requested combination of colours. The students' designs can be found in the appendices section of the report.

In the closing comments section, many people expressed their anticipation for the new facility and discussed the many benefits it will bring to Bridgetown including skills development, enhanced socialising, the opportunity for events and increased quality of life for the youth of Bridgetown.

Some participants used the closing comments section as another opportunity to emphasise the need for new and improved toilets with one for males, one for females.



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# SITE REVIEW

During skate Sculpture's November 2019 visit, a site review was conducted between Skate Sculpture and Shire of Bridgetown- Greenbushes staff.

Skate Sculpture staff included;  
Tim Yuen: Design Lead  
Mat de Koning: Project Manager

Shire of Bridgetown Greenbushes Staff included;  
Scott Donaldson: Manager of Planning  
Marius Olsen: Manager Environment Health  
Elizabeth Denniss: Acting Chief Executive Officer

As a result of the site meeting the Shire of Bridgetown-Greenbushe confirmed that;

- It is possible to extend the youth area by reducing a section of the bus zone if deemed necessary.
- The entrance of the driveway at the toilet block can be widened to accommodate street skating items along this strip of the youth precinct providing drivers can safely access the fenced off pool area.
- The bushes at the end of the park at the creek can be pruned to better accommodate the pump track.
- There is no problem with drainage from the bowl being directed to the bush area, however there are some existing drains and pipes around that location.
- The Shire is supportive of the pre-existing footpath and gym piece being moved to accommodate the design upgrade.
- There is currently reticulation at the skatepark.





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# CONCEPT DESIGN

The concept design consists of the following seven areas and supporting infrastructure created in response to community consultation, site constraints and the proposed construction budget;

## Pump Track

A pump track is a continuous loop of berms and rollers that can be ridden without pedalling. The name “pump track” comes from the pumping motion used by the rider’s upper and lower body as they ride around the track. The Bridgetown pump track will be made from bitumen to limit maintenance requirements and optimise use for bikes as well as scooters, skateboards, rollerblades and roller-skates. The pump track occupies a space of approximately 19 by 20m and is considered a junior pump track.

## Skate Bowl

The most frequently requested skate item throughout the community consultation was the skate bowl. To best utilise the available space the Bridgetown bowl is designed as an elongated shape and will vary from four to six foot in depth. Features include two pockets for pumping, a straight-wall section to replicate the experience of riding a mini ramp, an extension for increased speed appealing to the more advanced riders, two rounded hips for directional change and aerial manoeuvres and a waterfall for gaining speed into the 6ft circular pocket. This style of bowl will be unique to the South West, allow for constant skills progression and be capable of hosting bowl riding competitions.

## Street Elements

From the bowl platform to the basketball court is a four stair obstacle with two down ledges. This was a frequently requested skate obstacle and creates an authentic street skating experience as it is functional for both pedestrians and skateboarder / scooter riders. There is also a manual pad connected to the bowl platform which functions as a ‘step up ledge’. This feature allows for a combination of grinds, slides and manuals. In close proximity to the manual pad is a skate ledge that can also be used as seating. This street strip will allow for tricks to be performed sequentially, also referred to as ‘lines’.



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### **Three on Three Basketball Court**

This concept design proposes a completely new three on three basketball court made from reinforced concrete with saw cuts and a steel float finish. This will provide the ideal surface for netball, basketball and flat ground skateboarding. The surface is proposed as painted blue with white markings however the Shire may wish to commission an artist to create a mural on the court in collaboration with the artistically inclined youth of Bridgetown.

### **Parkour**

Parkour is defined by PKV Parkour Visions as ‘an athletic activity based on creating and attempting movement challenges in the built environment using a vocabulary of jumping, climbing and acrobatic techniques. The concept design proposes a combination of blocks and bars accommodating various parkour practices. These elements are situated on top of softball, a form of foam rubber designed to absorb impact from falls and to minimise the potential for injuries.

### **Skatepark Upgrade**

To complement the transition dominant pre-existing skatepark terrain and proposed bowl, a section of the construction budget has been allocated to improving the street components of the pre-existing skatepark. This includes an extension of the run up to the stair set object and a replacement of the ledge and flat rail.



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### **Seating Area**

In the middle of the youth precinct connecting the parkour, basketball court, pre-existing skatepark and skate bowl will be a series of trees casting shade over rock seating. Next to the trees is a shade structure sheltering another seating node. This will be the key viewing area providing shaded seating for spectators to take in the action of the entire Youth Precinct.

### **New Toilet Block and Drinking Fountain.**

During the concept design forum in March 2019, Council approved a brand new toilet block with both male and female toilets. This will replace the pre-existing toilet and see the relocation of the drinking fountain. NOTE This component is additional to the \$500,000 youth precinct upgrade construction budget.

### **WIFI**

Another item outside of the construction budget is ongoing free Wifi. This will allow users to post the photos and videos they capture at the Bridgetown Youth Precinct, showcasing the facility through the world wide web without using their own limited data allowance.

### **Skatepark Repairs**

As part of the construction works for the Bridgetown Youth Precinct, the Shire of Bridgetown-Greenbushes will request the successful company to quote on repairing selected damaged areas of the pre-existing skatepark. The scope of works primarily consists of cracks and damaged concrete further detailed in the Appendices section of this report. NOTE This component is additional to the \$500,000 youth precinct upgrade construction budget.





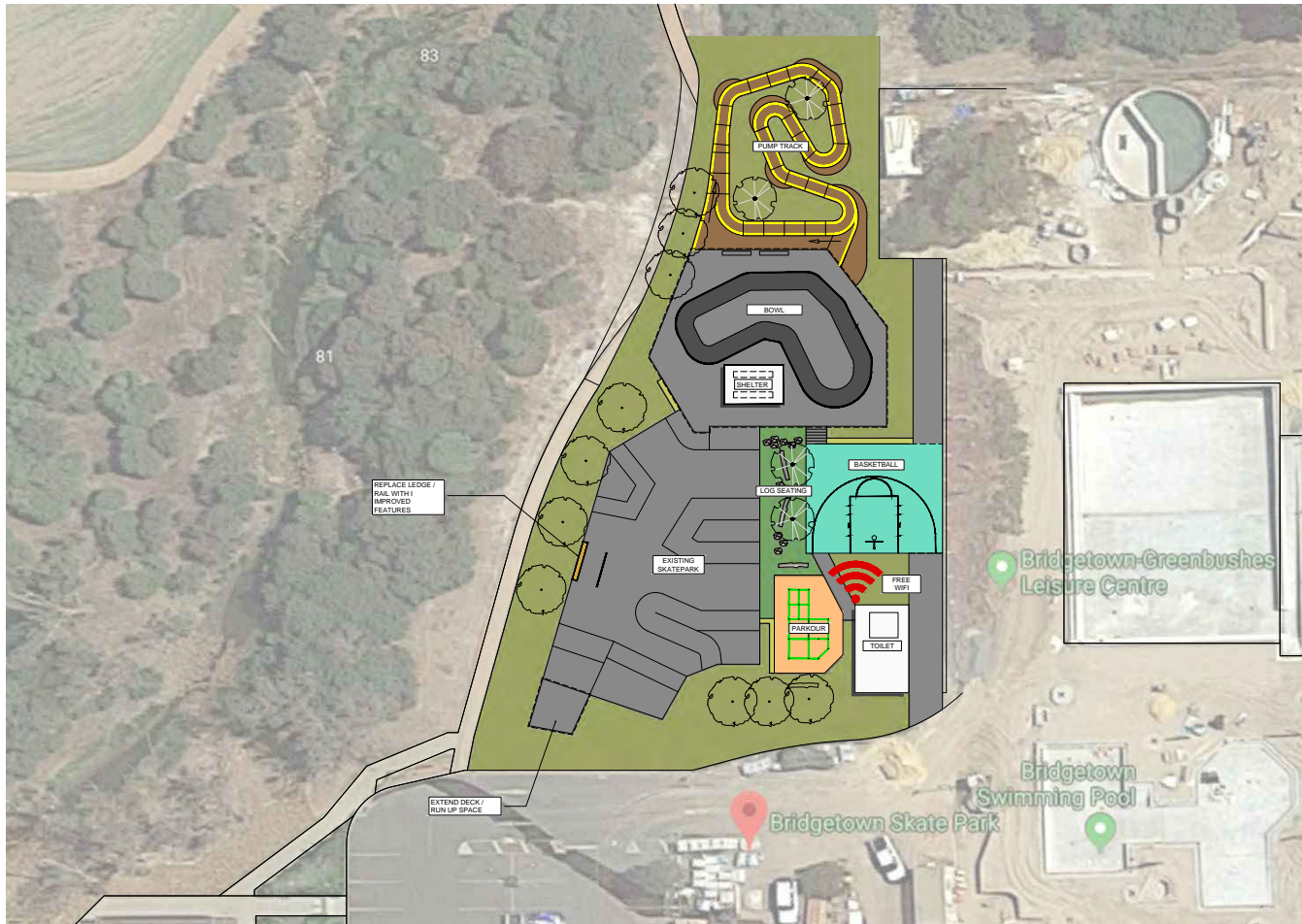
# COST ESTIMATE

## BRIDGETOWN YOUTH PRECINCT COST ESTIMATE 18.03.2020

	TOTAL	PER	RATE	COST
<b>SITE WORKS</b>				
PRELIMS ADMIN AND OHS	1	SUM		\$28,963.00
SITEWORKS	1	SUM		\$13,000.00
PATH DEMOLITION	80	M2		\$4,140.00
BASKETBALL COURT DEMOLITION	170	M2		\$10,480.00
EARTHWORKS & BASE MATERIAL	1	SUM		\$12,000.00
<b>SITE WORKS SUB TOTAL</b>				<b>\$68,583.00</b>
<b>SKATEPARK WORKS</b>				
<b>NEW SKATEPARK WORKS</b>				
BOWL		M2		\$150,000.00
STAIR SET WITH LEDGE		M2		\$6,520.00
SKATE PATH LEDGES		M2		\$5,600.00
<b>OLD SKATEPARK WORKS</b>				
PLATFORM EXTENSION	22	M2	\$150.00	\$3,300.00
REPLACE LEDGE AND RAIL	1	SUM		\$4,000.00
<b>SKATEPARK SUB TOTAL</b>				<b>\$169,420.00</b>
<b>GENERAL LANDSCAPE</b>				
SHADE STRUCTURES 6X4	1	EA	\$20,000.00	\$20,000.00
SEATING	4	EA	\$1,200.00	\$4,800.00
PICNIC SETTINGS	2	EA	\$2,500.00	\$5,000.00
CONCRETE PATH CONNECTIONS	65	M2	\$60.00	\$3,900.00
CONCRETE DRIVEWAY	70	M2	\$130.00	\$9,100.00
CONCRETE CURB	58	LM	\$70.00	\$4,060.00
BIN ENCLOSURES	2	EA	\$2,000.00	\$4,000.00
RETAINING WALL	10	LM	\$450.00	\$4,500.00
MULCH	423	M2	\$8.00	\$3,384.00
GRASS + IRRIGATION	682	m2	\$15.00	\$10,230.00
PLANTING (+ SOIL + MULCH + IRRIGATION)	82		\$35.00	\$2,870.00
IRRIGATION CONNECTION	1	SUM		\$2,000.00
SUPPLY & INSTALL 100L TREES	8	EA	\$250.00	\$2,000.00
BASKETBALL COURT PAINTED AND LINE MARKINGS	150	M2	\$90.00	\$13,500.00
WIFI				\$300.00
<b>GENERAL LANDSCAPE SUB TOTAL</b>				<b>\$75,844.00</b>
<b>PARKOUR</b>				
PARKOUR BARS AND FOOTINGS	1	SUM		\$35,000.00
SOFT FALL	114	M2	\$200.00	\$22,800.00
<b>PARKOUR SUB TOTAL</b>				<b>\$57,800.00</b>
<b>PUMP TRACK</b>	<b>210</b>	<b>M2</b>	<b>\$300.00</b>	<b>\$63,000.00</b>
<b>LIVING AWAY ALLOWANCE</b>				<b>\$70,000.00</b>
<b>TOTAL (EX GST)</b>				<b>\$504,647.00</b>



# APPENDICES



**INITIAL 2D CONCEPT DESIGN**



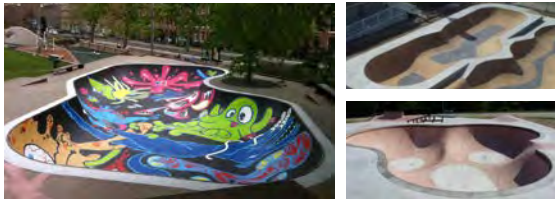
BRIDGETOWN YOUTH PRECINCT  
SITE PLAN - COMMUNITY CONSULTATION  
22.11.2019

# APPENDICES

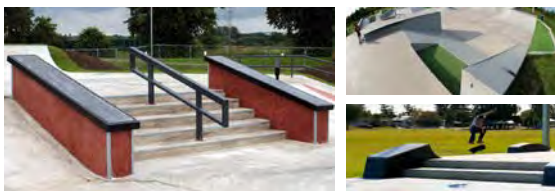
## POPULAR SKATE OBJECTS, YOUTH ELEMENTS & SUPPORTING INFRASTRUCTURE VISION BOARDS

### BRIDGETOWN YOUTH PRECINCT

#### BOWLS



#### GAPS / STAIRS

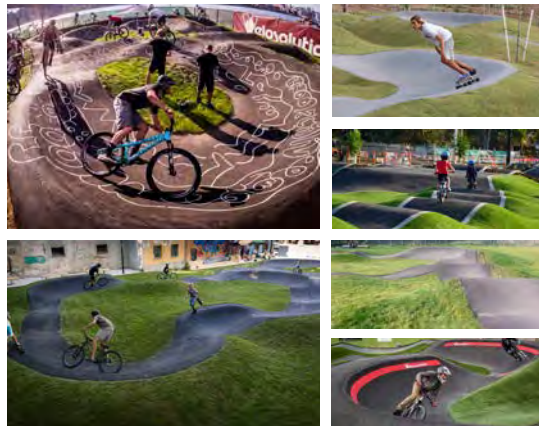


### BRIDGETOWN YOUTH PRECINCT

#### STREET OBJECTS



#### BMX TRACKS



### BRIDGETOWN YOUTH PRECINCT

#### PARKOUR



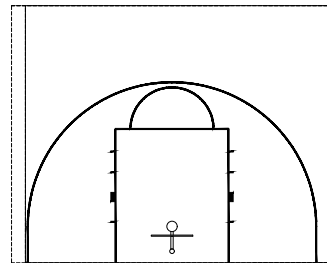
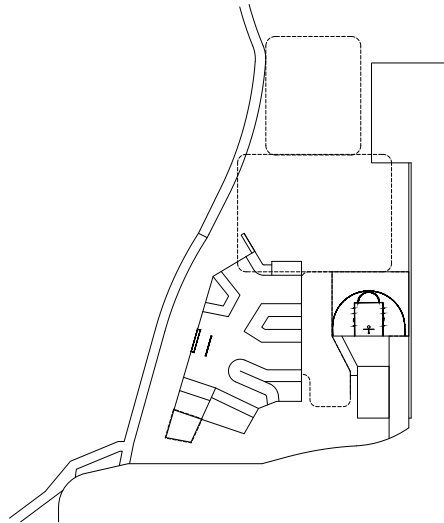
#### HALF COURT BASKETBALL



#### SUPPORTING INFRASTRUCTURE



# APPENDICES



BRIDGETOWN YOUTH PRECINCT  
SKETCH BASE - COMMUNITY CONSULTATION  
22.11.2019

## 2D AERIAL VIEW FOR PARTICIPANT MARKUPS AND CONSULTATION SURVEY

## BRIDGETOWN YOUTH PRECINCT

Name: \_\_\_\_\_ Email: \_\_\_\_\_

1. Are you aged:

- 12 and under       19-25       36-45   
 13-18       26-35       45 and over

2. Are you:

- Male       Female

3. Do you: (circle)

SKATEBOARD / BMX / SCOOTER / INLINE / MTB / PARENT/GUARDIAN

Other \_\_\_\_\_

4. What are your three favourite things about the Concept Design?

- 1: \_\_\_\_\_  
 2: \_\_\_\_\_  
 3: \_\_\_\_\_

5. What would you change about the Concept Design?

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

6. Are there any themes, colours or patterns you would like to see explored in the artwork for the Basketball Court?

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

7. Please share your closing thoughts to help shape the design of the Bridgetown Youth Precinct:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_









BRIDGETOWN YOUTH PRECINCT  
SKETCH BASE - COMMUNITY CONSULTATION  
22.11.2019



BRIDGETOWN YOUTH PRECINCT  
SKETCH BASE - COMMUNITY CONSULTATION  
22.11.2019



BRIDGETOWN YOUTH PRECINCT  
SKETCH BASE - COMMUNITY CONSULTATION  
22.11.2019



BRIDGETOWN YOUTH PRECINCT  
SKETCH BASE - COMMUNITY CONSULTATION  
22.11.2019

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# BRIDGETOWN SKATEPARK SAFETY INSPECTION

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To ensure the wellbeing of all users, it is advised that quarterly safety inspections are conducted at the current Bridgetown Skatepark. The most common hazards that need to be identified include:

## Deterioration of concrete under coping



The coping is the area on a transition where tricks are most often performed. The concrete directly under the coping can become deteriorated, causing sections of concrete to chip away leaving gaps and holes. Wheels can become wedged and dislodge the user causing potential injuries.

## Holes / cracks greater than 10mm



Any hole larger than 10mm is a concern as a wheel may potentially become wedged and dislodge the user causing potential injuries.



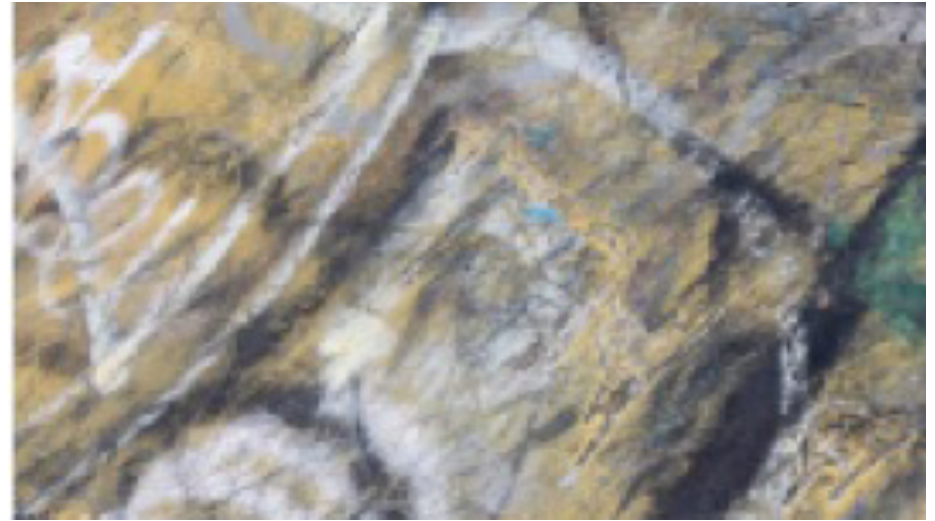
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### Uneven joints that require filling



Uneven joints evident throughout the park where surfaces meet. The joints can separate and lift causing a lip between the joining surfaces. This can be dangerous as the wheel diameter of a skateboard can be relatively smaller than the uneven joint and may cause disruption and result in future accidents occurring.

### Build-up of grime & excessive paint deposits



Any build-up of excessive layers of paint or grime can create an uneven and bumpy riding surface. It is not recommended to paint over graffiti, a suitable graffiti removing product is the preferred option.

## Rating System

Each obstacle within the skatepark can be inspected using the following rating system to record its current condition.

**OK** — The element is currently in functional condition and does not require any repair at this point of time or the immediate future.

**RECOMMENDED** — The element cannot perform to its optimum use, however it is not considered there is any immediate hazard to its users. The element will require repair in a 1-5 year period.

**CRITICAL** — The element cannot perform to its optimum use and may cause future accidents to its users. Immediate repair is required.


The table below can be used as a template to conduct regular inspections of the skate park. It is encouraged to customise the table with the issues occurring in the skatepark and add any other issue identified. Each obstacle should have its own table. Pictures should be taken and labeled of each obstacle to compare the issue in future inspections.

The following tables over the next three pages have been customised to assist in the inspection of Bridgetown Skatepark.

<b>OBSTACLE # — (Name of Obstacle) — DD/MM/YYYY</b>					
	<b>Uneven joints that require grinding</b>	<b>Deterioration of concrete under coping</b>	<b>Holes / cracks greater than 10mm</b>	<b>Build-up of grime &amp; excessive paint deposits</b>	<b>Other issues</b>
<b>CONDITION</b>					
<b>CRITICAL</b>					
<b>RECOMMENDED</b>					
<b>OKAY</b>					
<b>N/A</b>					




**OBSTACLE 3 – FLAT RAIL & LEDGE – DD/MM/YYYY**

	Uneven joints that require grinding	Deterioration of concrete under coping	Holes / cracks greater than 10mm	Build-up of grime & excessive paint deposits	Other issues
CONDITION					
CRITICAL					
RECOMMENDED					
OKAY					
N/A					

**OBSTACLE 4 – TABLE TOP – DD/MM/YYYY**

	Uneven joints that require grinding	Deterioration of concrete under coping	Holes / cracks greater than 10mm	Build-up of grime & excessive paint deposits	Other issues
CONDITION					
CRITICAL					
RECOMMENDED					
OKAY					
N/A					

**OBSTACLE 5 – CENTRAL HIP FEATURE – DD/MM/YYYY**

	Uneven joints that require grinding	Deterioration of concrete under coping	Holes / cracks greater than 10mm	Build-up of grime & excessive paint deposits	Other issues
CONDITION					
CRITICAL					
RECOMMENDED					
OKAY					
N/A					

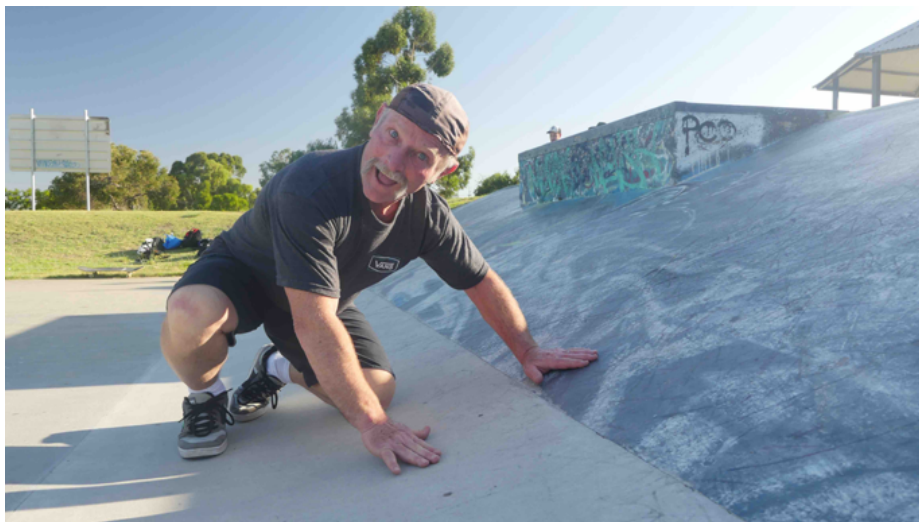
**OBSTACLE 6 – QUARTER PIPE – DD/MM/YYYY**

	Uneven joints that require grinding	Deterioration of concrete under coping	Holes / cracks greater than 10mm	Build-up of grime & excessive paint deposits	Other issues
CONDITION					
CRITICAL					
RECOMMENDED					
OKAY					
N/A					

---

## Conducting Repairs

Minor repairs such as filling in cracks can often be conducted internally by a council or shire's works department. For major works including grinding of lips and replacement of objects, it is advised to contact a specialised skatepark construction company.



Guinness World record holder and Thrasher all of Fame member **Russ Howell** inspects a recent repair to Manning Skatepark.

**QUOTE**

31°57 S - 115°22 E

NUMBER: QUO0000032  
 REFERENCE:  
 DATE: 18/05/2020  
 DUE DATE: 31/05/2020  
 SALES REP:  
 OVERALL DISCOUNT %: 0.00%  
 PAGE: 1/1

FROM  
**SKATE SCULPTURE**

ABN: 82309521292  
 POSTAL ADDRESS: 1 Howlett St  
 North Perth  
 6006  
 PHYSICAL ADDRESS: 1 Howlett St  
 North Perth  
 6006

TO  
**SHIRE OF BRIDGETOWN**

CUSTOMER ABN:  
 POSTAL ADDRESS: PO Box 271  
 Bridgetown WA  
 PHYSICAL ADDRESS: 1-3 Steere Street  
 Bridgetown, WA

6006

6255

6255

Description	Quantity	Excl. Price	Disc %	Tax %	Excl. Total	Incl. Total
Bridgetown Youth Precinct Site Survey - Feature survey over skatepark and future park extensions (approximately 100m * 65m area)	1	\$2,540.00	0.00%	10.00%	\$2,540.00	\$2,794.00
Geotechnical Investigation - Geotechnical investigation over skatepark and future park extensions (approximately 100m * 65m area)	1	\$3,500.00	0.00%	10.00%	\$3,500.00	\$3,850.00
Youth Precinct Detailed Design - Detailed design of Bridgetown Youth Precinct based on concept design.	1	\$21,340.00	0.00%	10.00%	\$21,340.00	\$23,474.00
Structural Certification - Bridgetown Youth Precinct - Structural certification of detailed design.	1	\$1,200.00	0.00%	10.00%	\$1,200.00	\$1,320.00

Bankwest  
 BSB: 302162  
 Account Number: 0504757

Total Discount: \$0.00  
 Total Exclusive: \$28,580.00  
 Total Tax: \$2,858.00  
 Sub Total: \$31,438.00

Grand Total: \$31,438.00

BALANCE DUE  
**\$31,438.00**





























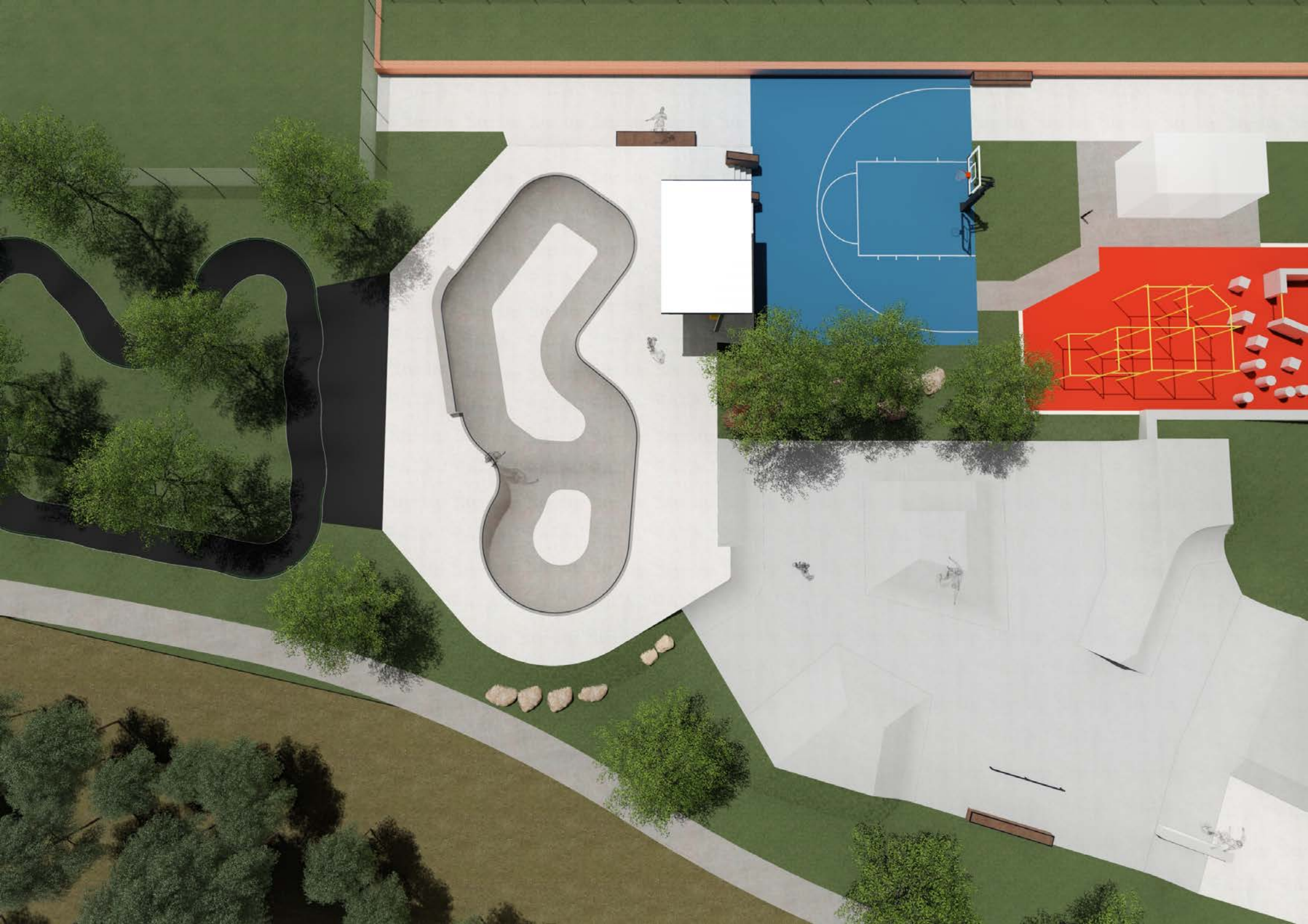














Item	Existing Allocation	Proposed Allocation	Rationale
Youth Event PJ07	\$5K	\$0	Standalone event requires matched funding from external funding body and is time intensive. BYA deliver regular activities and events for youth.
Youth Programs 1220820	\$5K	\$0	Standalone event requires matched funding from external funding body and is time intensive. BYA deliver a range of programs for youth development.
Outreach PJ09	\$1K	\$0	This allocation is generally used to assist BYA with transportation (hire of community bus) to ensure travel available for youth inclusion throughout the Shire to attend events. This could be supported by matched grant funds or CEO donations in the future.
Co-host community event PJ09	\$1k	\$0	This allocation is an action item from the current (due to be reviewed) youth plan. This could be supported by matched grant funding support in the future should Council wish to provide 'ad hoc' support for opportunities that present during the year in collaboration with BYA.
Youth Awards Dinner PJ53	\$1K	\$0K	This event has been driven by the Youth Leadership Team and it is considered its value would be diminished if Shire officers, rather than youth themselves, delivered the event.
Youth Officer Hours (180 hours pa)	\$5,297	\$3,550	The bulk of these hours are utilised at the Summer Film Festival. This service is valued by whole of community and can be retained, outside of 'youth services'. The balance of hours is valued at \$1747 – primarily to support the youth leadership team which is not fully functioning at the moment and could easily be ceased.
Youth Leadership Team	Salaries as per above (\$1,747)	\$0	As the youth officer is a casual employee, the position has not been in action since COVID19 restrictions were effected. Disbanding YLT allows for youth to engage directly with BYA.
Youth Services Advisory Committee	Officer time (Community Development Manager)	N/A	This committee cease. Community Development Manager could be ex-officio on the BYA Committee (if Council support these changes and BYA are receptive) to provide a conduit between BYA and Council.