

DEED OF VARIATION

LOCAL GOVERNMENT HOUSE TRUST



LAW

PERTH

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Our Ref: 4WAL / 2004 7043

THIS DEED dated the _____ day of _____ 2019

BY

WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION of Level 1, 170 Railway Parade, West Leederville in the State of Western Australia (the 'Trustee')

RECITALS

- A. By Deed of Trust undated but stamped 12 February 1980 ('Original Trust Deed') made between CHARLES WILSON TUCKEY, LYAL GORDON RICHARDSON, GORDON LAWRENCE KILPATRICK, HARRY STICKLAND and MAXWELL RAY FINLAYSON (the 'Original Trustees') and THE LOCAL GOVERNMENT ASSOCIATION OF WESTERN AUSTRALIA and the COUNTRY SHIRE COUNCILS ASSOCIATION (the 'Retired Trustees') the Original Trustees declared that they would hold the property therein referred to as the Headquarters and the monies therein referred to as the Trust Fund upon trust for the beneficiaries specified in the second schedule to the Original Deed upon the terms and conditions therein contained (the 'Original Trust').
- B. By Deed dated 2 October 1981 made between the Original Trustees and the Retired Trustees the Original Trustees retired and appointed the Retired Trustees as the trustees of the Original Trust in their place.
- C. By Deed dated 4 May 1994 (the 'New Deed') the Retired Trustees (in the New Deed referred to as THE LOCAL GOVERNMENT ASSOCIATION OF WESTERN AUSTRALIA (INC) and THE COUNTRY SHIRE COUNCILS' ASSOCIATION OF WESTERN AUSTRALIA (INC)) agreed that the proceeds from the sale of the Headquarters and the Trust Fund and the income thereof should be from 17 February 1993 held upon the terms and conditions set out in the New Deed (the 'Trust').
- D. By Deed of Variation dated 5 June 2002 the Retired Trustees varied the New Deed (collectively, the 'Trust Deed') to provide for a new Clause 22 which provides that any trustee of the Trust may retire as trustee of the Trust and appoint a new trustee to act as trustee of the Trust and that notwithstanding that the original number of trustees of the Trust was five where a corporation or incorporated association is appointed as trustee of the Trust then it shall not be obligatory to appoint more than one new trustee.
- E. By Deed dated 6 June 2002 made between the Retired Trustees and the Trustee, the Retired Trustees retired and appointed the Trustee as the trustee of the Trust.
- F. Clause 21.1 of the Trust Deed provides that the Trustees may at any time and from time to time (with the consent of not less than 75% of the Beneficiaries) by deed revoke add to or vary the trusts of the Trust Deed or declare (inter alia) any new or other powers, authorities or discretions concerning the management, control or investment of the Trust Fund upon the terms contained therein.
- G. The Trustee wishes to add to and vary the Trust Deed and declare (inter alia) new or other powers, authorities and discretions concerning the management, control or investment of the Trust Fund in accordance with the terms of this Deed.
- H. More than 75% of the Beneficiaries have consented in writing to the variations to the New Deed and the records relating to this consent will be placed with the original of this Deed.

NOW THIS DEED WITNESSES**1. DEFINITIONS AND INTERPRETATION**

In this Deed, unless the context otherwise requires:

- 1.1 a word importing the singular includes the plural and vice versa, and a word of any gender includes other genders;
- 1.2 another grammatical form of a defined word or expression has a corresponding meaning;
- 1.3 a reference to a clause, paragraph, recital, schedule or annexure is to a clause, paragraph or recital of, or schedule or annexure to, this Deed, and a reference to this Deed includes any schedule or annexure;
- 1.4 a reference to a document or instrument includes the document or instrument as varied, novated, altered, supplemented or replaced from time to time;
- 1.5 a reference to a person includes a natural person, the estate of an individual, a partnership, body corporate, the trustee of a trust (in the trustee's capacity as trustee of the trust), association, governmental or local authority or agency or other entity;
- 1.6 a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- 1.7 the meaning of general words is not limited by specific examples introduced by 'including, for example' or similar expressions;
- 1.8 Recitals A to H inclusive form part of and are included in this Deed;
- 1.9 headings are for ease of reference and do not affect interpretation;
- 1.10 'Deed' means this deed;
- 1.11 unless specified otherwise, terms which are defined in the Trust Deed and used in this Deed bear the same meanings in this Deed which are ascribed to them in the Trust Deed; and
- 1.12 in the event of any inconsistency between the provisions of the Trust Deed and the provisions of this Deed, the provisions of this Deed will prevail.

2. OPERATIVE PART

The Trustee in exercise of the power given to the Trustee by clause 21.1 of the Trust Deed and with the consent of more than 75% of the Beneficiaries hereby adds to and varies the Trust Deed and declares (inter alia) the following new or other powers authorities and discretions concerning the management, control or investment of the Trust Fund as follows:

- 2.1 delete the word "The" appearing after the words "Any trustee of the Trust may retire as trustee of the Trust." in the existing clause 22.1 and replace it with the words "Subject to clause 22.3, the";

2.2 insert after clause 22.2 the following:

“22.3 The retiring or continuing trustee shall only be entitled to appoint any new or additional trustee of the Trust with the consent of not less than 75% of the Beneficiaries.

22.4 The Beneficiaries may at any time by Special Resolution:

- (a) remove a Trustee from the office as trustee of the Trust; and
- (b) appoint such new or additional Trustee.

For the purposes of this clause 22.4, “Special Resolution” means a resolution passed or decision made by not less than 75% of the Beneficiaries.”

2.3 insert a new clause 13A as follows:

“13A **DELEGATION TO THE BOARD OF MANAGEMENT**

Unless the Beneficiaries otherwise direct (such direction to be given by not less than 75% of the Beneficiaries), the Trustees shall delegate all of the powers authorities and discretions contained in subclauses (a) to (x) of clause 12 to the Board of Management. The Trustees shall, at the direction of the Board of Management, do such things as may be necessary to give effect to the exercise of a power, authority or discretion by the Board of Management.”

3. **SEVERABILITY**

3.1 If any provision of this Deed is found by a competent authority (including without limitation a Court) to be void or unenforceable, then such finding shall not affect the other provisions of this Deed.

3.2 If making a subsequent amendment to this Deed avoids any invalidity or unenforceability of any provision of this Deed, the parties may elect to make that amendment, which shall be deemed for all purposes to be effective immediately prior to the occurrence of that invalidity or unenforceability.

4. **FURTHER ASSURANCES**

All parties shall make, execute and do all acts, deeds, documents and things and sign all documents which may reasonably be required to give full effect to this Deed, and the Trustee shall bear the costs of observing, performing and complying with this clause.

5. **COSTS**

The Trustee shall bear and pay the costs of and incidental to the preparation, execution and stamping of this Deed.

6. **RATIFICATION AND CONFIRMATION**

In all other respects the terms of the Trust Deed are hereby ratified and confirmed.

7. **PROPER LAW**

This Deed shall be governed by the laws of the State of Western Australia and the parties submit to the jurisdiction of the Courts of the State of Western Australia.

EXECUTED as a Deed

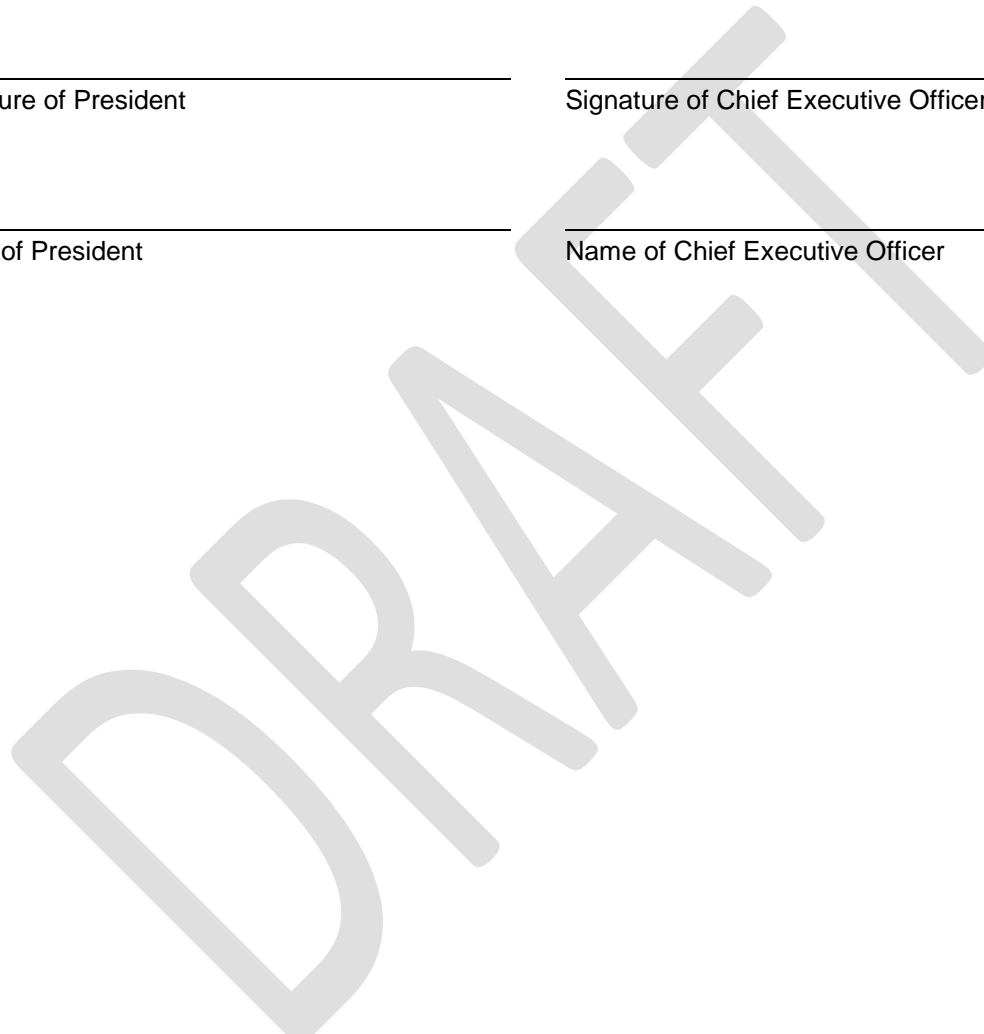
THE COMMON SEAL of **WESTERN**)
AUSTRALIAN LOCAL GOVERNMENT)
ASSOCIATION is hereunto affixed in the)
presence of:)

Signature of President

Signature of Chief Executive Officer

Name of President

Name of Chief Executive Officer



demands outgoings debts and liabilities incurred in respect of the Trust Fund.

10.2 The Trustees may subject to any law in force at the time in relation to this Deed so permitting accumulate all or any part of the income arisen or arising during an accounting period and such accumulation shall be dealt with as an accretion to the Trust Fund but so that the Trustees may at any time or times resort to all such accumulations and pay or apply the whole or any part or parts thereof as if they were income of the Trust Fund for the then current accounting period.

10.3 Subject to Clause 10.2 the Trustees may at any time at their discretion pay the whole or part of the income of the Trust Fund for any accounting period to the beneficiaries in proportion to the number of units of which they are respectively registered as holders at the last day of such accounting period.

11.0 **ADVANCEMENT OF CAPITAL**

The Trustees may at any time and from time to time set aside from the capital of the Trust Fund or raise therefrom any sum or sums of money and pay the same to the beneficiaries in proportion to the number of units in respect of which they are respectively registered at the date of each such payment for their own use and benefit. The payment of any such sum or sums of capital may be made in the same manner and subject to the same provisions as contained in Clause 10.3 in relation to the payment application or setting aside of any income of the Trust Fund.

12.0 **POWERS OF INVESTMENT AND MANAGEMENT**

The Trustees shall apply and invest the Trust Fund in any of the investments from time to time authorised by law for the investment of trust funds by trustees and in addition to and without limiting the powers authorities and discretions vested in the Trustees by law and notwithstanding the trusts hereinbefore declared shall have the following powers authorities and discretions which may be exercised by the Trustees at any time and from time to time in the

Attachment 2 Clause 12 of Trust Deed (Excerpt)

absolute and uncontrolled discretion of the Trustees in carrying out the trusts hereof:

- (a) to invest the Trust Fund and deal with manage transpose and realise the Trust Fund or any part thereof whether real or personal property with such powers in all respects as if the Trustees were the absolute owner thereof;
- (b) to purchase or otherwise acquire any investments for cash or otherwise and upon any terms and conditions and to make any such purchase or acquisition for a sum greater than the amount of the Trust Fund for the time being and to agree to pay for any such investments wholly or in part from any future moneys which may come into the Trustees' hands including dividends profits interest or other income payable in respect of any such investments;
- (c) to sell or otherwise dispose of any real or personal property or interest therein for the time being forming the whole or part of the Trust Fund by public auction tender or private treaty at such price or prices and whether for cash or on terms and generally upon any terms and conditions and to grant options for such sale or disposition as aforesaid;
- (d) (i) to borrow and raise moneys from; or
(ii) to secure by mortgage or otherwise howsoever the payment of or obligation to pay money to,

any person (including a beneficiary) upon any terms with or without security or interest;
- (e) to vary or transpose any investments and to vary the terms of or property comprised in any security;
- (f) to hold use purchase construct demolish maintain repair renovate reconstruct develop improve sell transfer convey surrender let lease exchange take and grant options or rights in alienate mortgage charge pledge reconvey release or discharge or otherwise deal with any real or personal

property PROVIDED THAT in the improvement or development of any part of the Trust Fund the Trustees shall not be bound by the limitation contained in Section 30(1)(c) of the Trustees Act and the Trustees shall not be bound to apply to any Court to exceed such limitation;

- (g) to pay out of the Trust Fund or the income thereof all costs charges and expenses of and incidental to the management of the Trust Fund or to the exercise of any power authority or discretion hereby or by law conferred on the Trustees or in carrying out or performing the trusts hereof which the Trustees may at any time incur including all taxes of whatever kind payable in respect of the Trust Fund and costs in any way connected with the preparation and execution of these presents;
- (h) to act as manager or to employ any persons (including a Trustee hereof or a unit holder) contractors managers solicitors accountants clerks workmen employees servants or agents to transact all or any business of whatever nature including the receipt and payment of money and to decide the remuneration to be allowed and paid and to pay all charges and expenses so incurred and to create or arrange any scheme or superannuation retirement benefit or pension for the benefit of any person so employed;
- (i) to partition or agree to the partition of or to subdivide or agree to the subdivision or strata title or agree to the strata-titling of any land or other property which or any interest in which may for the time being be subject to the trusts hereof and to pay any moneys by way of equality of partition;
- (j) to determine whether any real or personal property or any increase or decrease in amount number or value of any property or holdings of property or any profit loss receipt or payments from for or in connection with any real or personal property shall be treated as and credited or debited to capital or to income and generally to determine all matters as to which any doubt difficulty or question

may arise under or in relation to the execution of the trusts and powers of this Deed and every determination of the Trustees in relation to any of the matters aforesaid whether made upon a question formally or actually raised or implied in any of the acts or proceedings of the Trustees in relation to the Trust Fund shall bind all parties interested therein and shall not be objected to or questioned on any ground whatsoever;

- (k) to open accounts with any bank or building society and to operate by and in all usual ways any such accounts;
- (l) to give effectual receipts and discharges for any moneys received by or on behalf of the Trustees or otherwise relating to any of the acts matters and things provided for in these presents;
- (m) to provide and set aside out of the Trust Fund or the income thereof such sum of money as the Trustees shall consider is available or necessary for and to pay or apply the same in or towards the discharge or reduction of any encumbrance debt or other liability for the time being affecting the Trust Fund or any part thereof;
- (n) to let sub-let lease or sub-lease for any period (and including to any beneficiary) and at any rental any real or personal property comprised in the Trust Fund upon any terms conditions or covenants;
- (o) to purchase take on lease sub-lease assignment hire or otherwise acquire any estate or interest in any real or personal property for any price premium rental charge payment fee or other consideration and subject to any terms conditions and covenants;
- (p) to take such action as the Trustees shall think fit for the adequate protection of any part of the Trust Fund and to do all such other things as may be incidental to the exercise of any of the powers authorities and discretions hereby or by law conferred on the Trustees;

- (q) to take and act upon the opinion (given in writing) of a solicitor an attorney at law or counsel practising in any country where the Trust Fund or any part thereof may for the time being be or be proposed to be invested in relation to the interpretation or effect of these presents or any other document or statute or as to the administration of the trusts hereof without being liable to any of the beneficiaries in respect of any act done by the Trustees in accordance with such opinion PROVIDED THAT nothing in this provision shall prohibit or impede the Trustees from applying to any Court if it shall think fit or prohibit any unit holder from so doing;
- (r) to allow any beneficiary to occupy have custody of or use any part of the Trust Fund on any terms or conditions as to inventories repair replacement insurance outgoings or otherwise but the Trustees shall not be liable for any loss or damage which may occur to any such part of the Trust Fund during or by reason of any such occupation custody or use except insofar as such loss or damage shall be occasioned by the conscious and wilful default or neglect of the Trustees;
- (s) to permit any part of the Trust Fund to be held or registered in the name of any nominee of the Trustees and to deposit securities deeds and other documents belonging or related to the Trust Fund with any bank or solicitor;
- (t) in the event of any gift stamp or other duties fees or taxes becoming payable in any part of the world in respect of these presents or the Trust Fund or any part thereof in any circumstances to pay all or any part of such duties fees and taxes out of the Trust Fund notwithstanding that such duties fees or taxes or some part thereof are not or may not be recoverable from the Trust Fund by legal process;
- (u) to receive and accept any real or personal property by gift inter vivos or by Will or under the provisions of any other trust or otherwise from any other person as additions to the Trust Fund and to hold the same upon the trusts herein

set forth and to administer such additions under the provisions hereof;

- (v) at any time and from time to time to ascertain and fix the value of the Trust Fund in accordance with the provisions herein contained and for that purpose to engage such competent valuers or experts as the Trustees may select and the Trustees may cause the value so ascertained and fixed to be entered from time to time in a book kept for that purpose;
- (w) to appoint any date earlier than the Vesting Date to be the Vesting Date;
- (x) during an accounting period to nominate any date not more than 18 months after the date of commencement of the then current accounting period as the last day of that accounting period and thereafter the accounting period shall mean each succeeding 12 month period commencing on the day following such nominated date until the anniversary of such nominated date immediately preceding the Vesting Date and the period thereafter until the Vesting Date.

13.0 DELEGATION OF TRUSTEE POWERS

The Trustees if at any time they are more than one shall act jointly and may delegate the exercise of all or any of the powers authorities or discretions hereby or by law conferred on the Trustees:-

- (a) to the Board of Management constituted by clause 14.0 of this Deed, or
- (b) to any other person or persons,

and execute any power of attorney or other instrument necessary to effectuate such purpose.

Ruth Mitchell
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Bridgetown WA 6255

Email rnrmitchell@bigpond.com
Phone 0408127246

February 4 2020

Tim Clynch
Chief Executive Office
Bridgetown Greenbushes Shire
Bridgetown WA 6255

Email btnshire@bridgetown.wa.gov.au
Cc: crnicholas@bridgetown.wa.gov.au
crmoutford@bridgetown.wa.gov.au

Ref: Request for pathway from Highlands Estate to connecting pathway in town.

I am a permanent resident of Highlands Estate and I am writing this letter on behalf of residents of Highlands Estate and the surrounds.

We are concerned about the lack of safe pedestrian and cycle access from the Highlands Estate into the town centre.

The changing demographics of Highlands due to the increase in population means that there are a number of children who would ride their bicycles to school if there were a bike path as well as adults looking for a safe pedestrian path into town.

Two examples of pathways that promote safe and convenient access to employment, health, education, shopping, leisure, social and community facilities for residents in outlying subdivisions are Nannup and Margaret River.

Some of the comments from the community include:

- 1 Driving into town at sunrise is a hazard because drivers are often blinded driving into the sun, and visa versa, when travelling to Highlands at sunset can obstruct view of any pedestrians walking on the edge of the road.
- 2 The unkempt edges of the road on both Nelson and Peninsula pose a tripping/falling hazard.
- 3 Lowering the speed limit to 60km does not make it any safer for pedestrians.
4. The school bus now charges \$1.40 per day for each child to travel on the school bus. Our children could ride their bikes to school if there was a safe path.

5. A path through Maslin Reserve would connect Maslin Street to Dreyfus Street and give access to existing footpaths into town.
6. A path connecting the outlying areas of Highlands Estate into town would promote healthy living. Also, there has recently been a strong emphasis on the importance of connection to community in the relation to mental health.

We hope as a community, that you will consider our request for the construction of a pathway into the town centre to enable the residents of Highlands to have safe access into the town.

Kind regards

Ruth Mitchell

Supported by:

Mitch Clothier.

Kasey Giglia .

Trish Absolom.

Brett Parks.

Allan Newman.

Gil Armarego.

Carla Lewenhoff.

Lorraine Vuckovic.

Norma Schulz.

Pam Ahlin.

Toni Röser.

Jillian Wilkinson.

Tracey Noble .

Natasha Harvey.

Richard Harvey.

Sherrie Craven.

Nicky Kilner.

Dianne Whitfield.

Claire Copson-Pacal.

Monica Muellner.

Kylie Rostron.

Donna Newman.

Gavin Kilner.

Ellen Pettersen.

Shell Hanny.

Dina Stuart.

Ash Kimberley.

Amy Kay.

Moya Bazzo.

Janice Ball.

Alicia Quaife.

Jodie Quinn.

Tenille Giblett.

Emmy Hobbs.

Nicole Ward.

Louise Stokes.

Alan Dreaver.

Terry N Karen.

James McAlinden

Adrian Bolten

Moerland Family

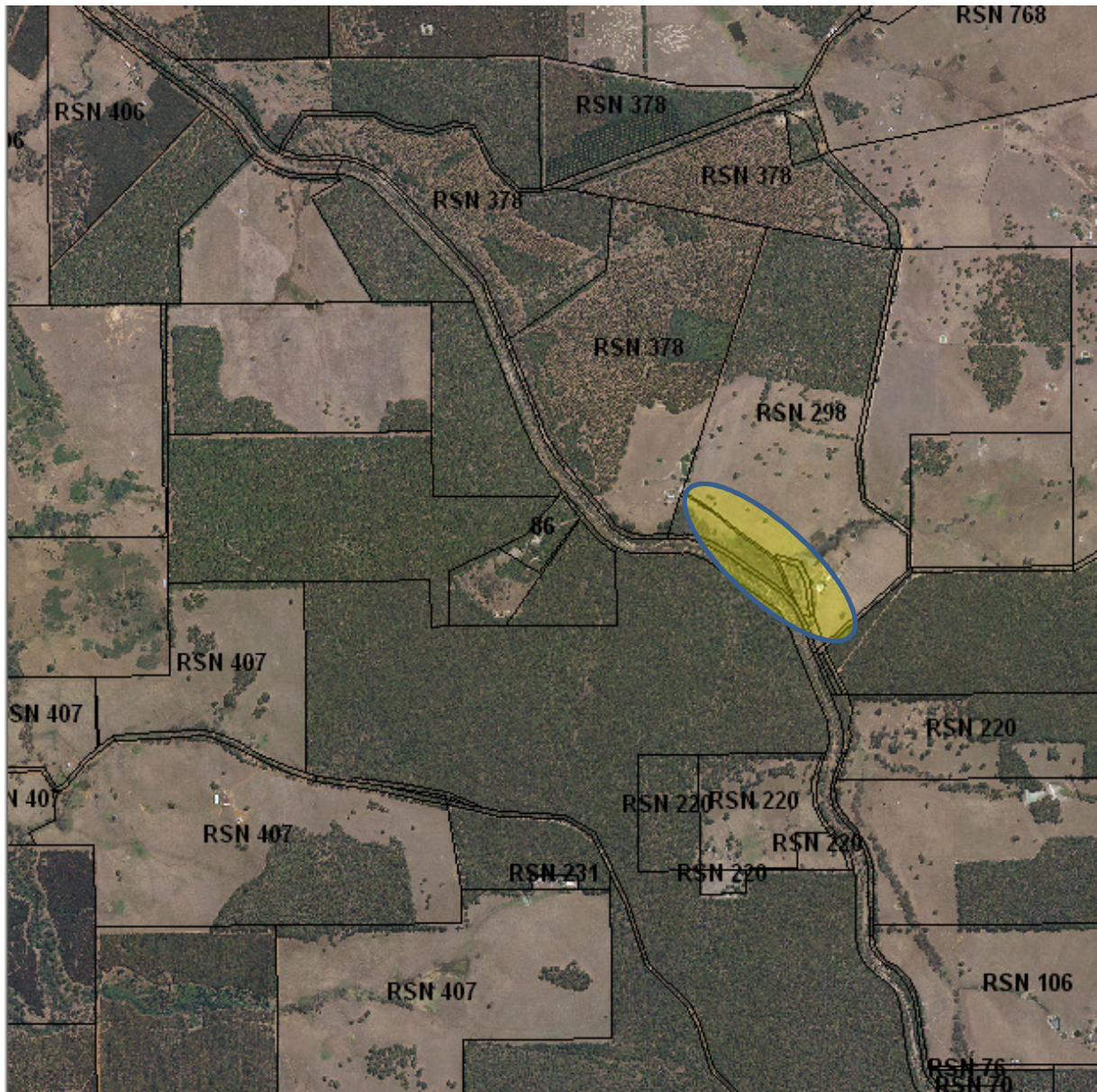
Mary Taylor

Rob & Val Smith

Innika & Yos Dekok

Ange Gannaway

David Worsey



**PORTION OF CONNELL ROAD SUBJECT OF ORDER TO
TAKE MEASURES TO PREVENT STRAYING STOCK**



Subject portion of road reserve is within the shaded circle

Shire of Bridgetown-Greenbushes Sustainability Advisory Committee

A Statement of Local Environmental Risks and their Mitigation

Executive summary

- The purpose of this document is to assist the Shire in its planning to achieve the goal of a vibrant, safe community.
- The Shire's Sustainability Advisory Committee (SAC) has assessed the environmental risks facing the Shire and its inhabitants from today and into the future. The risks are summarised in the following table.
- On reading through the table, it becomes clear that the underlying cause of most of these risks is climate change.
- The Shire of Bridgetown-Greenbushes is too small to have any great influence on climate change on the world stage – except maybe for the lithium it produces to make batteries for electric vehicles.
- The Shire could become a leader in mitigating the effects of climate change for local social, economic and environmental benefits. These are not mutually exclusive. Nor do the actions need to be expensive. Many options could be supported by grants.
- A kinder environment in which many climate change risks are mitigated will encourage tourists, whose spending will support the social and economic fabric of the Shire. Mitigation of the effects of climate change will make Bridgetown-Greenbushes a safer, more enjoyable place to live, work, visit and retire, with obvious social and economic benefits.
- SAC could provide detailed plans to the Shire, including action plans, funding required and suitable funding sources for mitigation activities that are of interest to the Council. For example:
 - Pass a byelaw requiring timber plantations to be surrounded with rows of fire retarding trees. This could reduce the spread of bushfires into and out of plantations, protecting the community and the plantation resource.
 - Increase urban street tree planting with species that will (a) resist fire, (b) provide shade and (c) provide cooling [through evaporation of moisture from the trees].
 - Promote a 'Bee-friendly' Shire that will help to safeguard many plant pollinators with the benefits of maintaining local fruit and vegetable production and avoid the long-term loss of native plants.
 - Engage local consultants who have local experience and knowledge. Some of these may be retirees who are prepared to work '*pro bono*' or for low remuneration as a way of giving back to the community.
 - Focus some of the Shire's 'Community grants program' to encourage community organisations to help mitigate some of the environmental risks mentioned in this report (e.g. waste recycling and re-use, tree planting, community education).

Summary of Environmental Risk Assessments

Environmental Risk	Likelihood / impact	Major effects	Mitigation
Less rainfall	Already occurring / serious	Increasing number of dry years; more competition for potable water; less profitable primary industries; costs of water carting; tree deaths; fewer tourists.	Encourage rainwater tank installation for garden watering; plant & conserve trees; discourage further planting of 'thirsty crops'; encourage R&D of drought tolerant crops and pastures.
More intense storms	Already occurring / serious	Property damage; flooding; soil erosion; costs to Shire [road repair etc.]	Encourage preparation for storms; regular maintenance of road culverts; Shire land management; appropriate riparian management.
Higher temperatures	Extremely likely to unavoidable / serious	Deaths from heat stress particularly in children and older people [also in pets and livestock]; increased bushfire severity; increased water and power use.	Increase urban street trees [shade & cooling effects]; more heat resistant tarmac; encourage other organisations & community groups to act / promote action (hazard reduction, house designs, water use efficiency, shade, etc).
Increased bushfires	Extremely likely to unavoidable / severe	Psychological – residents dread summer; loss of life property, livestock; increased insurance costs & Shire rates; loss of productivity.	Seek grants – employ hazard reduction teams; implement Byelaw requiring rows of fire-retarding trees be planted around each timber plantation; encourage residents to prepare for bushfire season.
Plant pollination lost	Likely / serious	Thirty % of food crops depend on pollinators; economic costs; effects on food availability; loss of native plants.	Promote 'bee friendly' Shire and set example [minimise chemical use, plant pollinator-friendly plants]; work through community organisations to encourage pollinator-friendly farms & gardens.
Pests/weeds increase	Already present / severity unknown. Some areas already overrun with weeds.	Direct effect on Shire-managed land; increasing cost of control; economic impact on farmers, landholders and Shire.	Shire take lead; update roadside weed mapping; develop & act on management plans for each weed and pest on Shire land; continue support for B-G Community Landcare Officer and BBI Inc.
Food quality > health	Occurring now / serious	Loss of dietary essential minerals increasing risks of a wide range of non-communicable, serious medical conditions.	Food produced organically helps maintain mineral intake; promote local outlets for fruit and vegetables grown locally using organic / regenerative agriculture techniques.
Increased soil erosion	Present, likely to become worse / serious	Loss of farm and property productivity and land values; increased Shire costs for road repair etc.	Set example of good management on Shire lands and road reserves; maintain culverts; work with neighbours bordering Shire - controlled land to develop mutually beneficial runoff & land management.
Water quality decline	Extremely likely / serious	Lack of natural amenity; More toxic algal blooms; less tourist dollars; costs of water carting.	Encourage decline in agricultural chemical use; encourage tree planting particularly around dams and along watercourses; set example.

More waste produced	Very likely / serious	Higher rubbish disposal costs; illegal dumping & loss of amenity.	Drive action through WALGA etc to have State and Federal Govts mandate controls over non-recyclable packaging. Encourage community organisations in their recycling and re-use activities.
Species extinctions & loss of biodiversity	Already occurring / serious	We don't know the 'environmental services' we lose as we lose species, but a reduced biodiversity is likely to reduce tourism and financial returns.	Reduce the agents of climate change; support WALGA in its climate initiatives to achieve a change in political thinking towards climate change reduction.
Loss of sense of place in the environment	Very likely / could have serious consequences	Loss of environmental amenity; loss of business; community divided by conflicting ideologies, confusion, insecurity and fear.	Well considered Shire policies on climate change; community education on controlling perceived environmental threats (e.g. bushfire seasons). Community grants for projects that support the environment and that unique sense of place.

Introduction

The purpose of this document is to assist the Shire in the planning of future activities, budgets and grant applications that involve aspects of the natural or built environment.

Changing environmental conditions are leading to several increased risks to the Shire and its inhabitants. Your Sustainability Advisory Committee has made assessments of ten important risks. We have covered the likelihood, timeframe and severity of these risks, along with their likely effects and underlying causes. This document recommends strategies to mitigate or avoid the risks, the actions required, and, in approximate terms, the likely costs involved, potential sources of funding and the benefits of taking timely action. The risks we have considered are:

1. Accelerating climate change
 - i) Less rainfall
 - ii) More intensive storms
 - iii) Higher temperatures
2. Increased bushfire risk and intensity
3. Loss of plant pollination
4. Pest and weed infestation
5. Declining food quality affecting community health
6. Accelerated soil erosion
7. Declining water quality in rivers, creeks and dams
8. Increasing waste production
9. Species extinctions and loss of biodiversity
10. Loss of place in the environment

Based on our longer formative documents, which are available to Council, what follows is a summary of our assessment of each risk. The effects of climate change is a common and underlying cause of many of these risks.

Accelerated climate change

Less rainfall

Mean rainfall has been decreasing at 10-20mm per decade since the 1950-60s, or around 60mm since the 1970s. Rainfall is predicted to continue to decrease, leading to some particularly dry years like 2010. Causes include (1) the southern movement of low-pressure systems and (2) tree clearing (see Insight article on rainfall, July 2019).

Effects on the community:

- Less productive and profitable primary industries;
- More competition for industrial, domestic and environmental uses of streamflow;
- Depletion of potable groundwater – in time a reduction in water supplies;
- Tree deaths, increased dryness, increased bushfire intensity and length of bushfire season;
- Reduced attraction of the Shire to tourists.

Mitigation:

- Save the ~30% of scheme water that is currently used on gardens by encouraging the installation of rainwater tanks for garden-watering through an incentive scheme funded by the Water Corporation or DWER;
- Plant more trees of suitable species on Shire land. Encourage the planting of trees. Research shows that under the right atmospheric conditions trees will promote rainfall [as well as providing a range of other 'environmental services'];
- Promote retention of native forests and planting of strategic tree belts to limit further decrease in rainfall;
- Conversely, discourage the planting of any more crops with particularly high water requirements through summer (e.g. avocados). (See <https://theconversation.com/it-takes-21-litres-of-water-to-produce-a-small-chocolate-bar-how-water-wise-is-your-diet-123180>);
- Encourage (through WALGA) research and development of crops and pastures for this area that have low or no irrigation requirements;
- Implement increased strategic fuel load reduction in and around towns. Seek grants to employ hazard reduction teams in association with / funded by DFES;
- Develop a byelaw that requires the planting of rows of fire-retarding trees around timber plantations to limit the spread of fire into or out of the plantation. The financial and environmental benefits of this are obvious. Involve Forest Products Commission, DBCA and local forestry companies;
- Promote the Shire through BGBTA and Tourism Association as a place to see how environmental challenges are being addressed.

Accelerated climate change

More intense storms

Already occurring as predicted by the Bureau of Meteorology and climate scientists, with increased rainfall intensity and strong winds as the climate continues to change.

Effects on the community:

- Property damage and increasing insurance costs;
- Flooding at property, town and district scales;
- Increased runoff and increases in all forms of water erosion;
- Economic losses and clearing roads etc will be a cost to the Shire.

Mitigation:

In all cases, costs will be minimised by timely preparation and identifying priorities.

- Prepare Shire buildings well for storms (from Shire budget). Encourage the same in the community (e.g. gutter cleaning) through public information channels ((e.g. Insight Magazine, Shire Website and Facebook pages; posters at events);
- Regular maintenance of Shire roads and culverts (from Shire budget);
- Manage Shire land to counter soil erosion (e.g. keep soil covered – from Shire budget). Encourage the same in the community through public information channels;
- Appropriate riparian management and infrastructure to reflect likely increase in the incidence of river and creek line flooding;
- Encourage installation of rainwater tanks (mentioned earlier).

Accelerated climate change

Higher temperatures

Extremely likely to unavoidable, with hottest year/month/day records being revised on a regular basis. This is already happening and is likely to accelerate as increasing greenhouse gases (Carbon Dioxide, Methane, Nitrous Oxide) in the atmosphere blanket the earth and reduce the re-radiation of the sun's energy back into space. This has been caused predominantly by human activity and not by natural causes. There has been a rapid increase in production of greenhouse gases since around the 1750s (start of the industrial revolution and the intensification of agriculture).

Effects on the community:

- Increased heat stress on people, pets and livestock with increased deaths due to heat stress;
- Increased bushfire risk, severity and longer bushfire seasons;
- Fauna and flora 'migrations' and local extinctions, drop in tourism;
- Loss or change in plant pollinators;
- Increased pests, new pests, diseases and weeds (e.g. canine heartworm moves south);
- Increased urban water use – particularly through air conditions and in garden watering;
- Increased drought stress and stress on water resources;
- Increased rural water use – increased cost to produce 'thirsty crops' like avocados;
- Decreased quality of open water resources (more salty) due to increased evaporation;

- Change in growing seasons for food crops to avoid extreme water stress, pests and diseases;
- Increased power requirements for air conditioning and water pumping;
- Tarmac melting and its effect on transport; changes will be required in tarmac 'formula';
- Buckling of rail lines on a re-opened Greenbushes to Bunbury freight line;
- Increased days of restrictions on businesses due to high bushfire threat.

Mitigation or avoidance:

- Increase urban street trees according to the Shire Street Tree Policy (in prep.). Trees have a natural air conditioning effect, and lower the temperature under their canopy as well as provide shade;
- Employ hazard reduction teams in association with DFES particularly in the urban-rural interface. Seek grants to employ hazard reduction teams;
- Work through community groups and the Insight magazine etc: to inform how to mitigate the effects of high temperatures on themselves, their pets, livestock, crops, houses and gardens e.g. (1) pets and livestock always have access to shade, (2) water use efficiency on farm and in gardens, (3) house design, orientation and insulation;
- Promote a wider use of rainwater tanks for watering gardens in summer and autumn;
- Install large water tanks to harvest rainwater from the roofs of Shire buildings to provide convenient water for firefighting within Bridgetown and Greenbushes;
- Ensure that when relaying tarmac a formula is used that will stand up to high temperatures.
- Through WALGA encourage DPIRD and other organisations to carry out R&D into crops and pastures with reasonable tolerance to hot, dry conditions and/or low irrigation requirements, and R&D of practical and cost-effective evaporation control technology for open water resources;
- Promote the Shire through BGBTA and Tourism Association as a place to see how environmental changes are being addressed.

Likely costs, benefits and source of funding:

- These actions could be undertaken with minimal costs to the Shire compared to benefits. A lot of the mitigation has to do with encouraging other organisations to act;
- Possible funding sources: State Government, WALGA, Water Corporation, DFES, State Natural Resource Management Program, a small proportion of the rates income, large commercial organisations within the Shire that see these measured as beneficial to their own operations.

Increased bushfire risk and intensity

Extremely likely to unavoidable as temperatures rise and rainfall declines under the influence of increased greenhouse gases and climate change.

Effects on the community:

- Psychological effects - residents come to fear and dread summers;
- Increased damage, loss of property, loss of livestock and pets;
- Potentially loss of human life;
- Increased costs of preparing properties for fires, increased insurance premiums;
- Loss of business productivity as staff or self-employed people volunteer to fight bushfires;
- Need for increased Government resources [therefore more rates and taxes] to provide equipment to fight fires and prepare for, and carry out, *necessary* control burns.

Mitigation or avoidance – action required:

- Provide encouragement to residents to (1) heed warnings, (2) read bushfire material put out by DFES and bushfire regulations distributed with rates notices, and (3) prepare their properties and themselves for bushfire seasons. People need to be less complacent;
- Implement increased strategic fuel load reduction in and around towns. Seek grants to employ hazard reduction teams in association with / funded by DFES;
- Develop a byelaw that requires the planting of rows of fire-retarding trees around timber plantations to limit the spread of fire into or out of the plantation. The financial and environmental benefits of this are obvious. Involve Forest Products Commission, DBCA and local forestry companies;
- Install large water tanks to harvest rainwater from the roofs of Shire buildings to provide convenient water for firefighting within Bridgetown and Greenbushes;
- Promote recruitment of more bushfire volunteers.

Likely costs, benefits and source of funding:

The costs of these measures are as nothing compared to the cost of the devastation if a bushfire were to overrun Bridgetown or Greenbushes. DFES, State Government and the State Natural Resource Management Office would be sources of external funding, while a proportion of the rates is an internal source of funding.

Loss of plant pollination

This problem and its solutions are unlikely to be within the direct control of the Shire. However, the Shire can become involved through the way in which it manages street plantings (trees and other plants), roadside verges, parks and gardens, and any revegetation programs that the Shire undertakes by ensuring that the use of what is planted as a food and/or shelter resource for pollinators is taken into account when plants are chosen.

As with many other issues, this is probably already an issue (although undocumented) and is likely to be made worse in the future due to the changing climate. The loss of pollination services can have severe impacts on food production, as at least 30% of food crops are to some extent dependent on pollinators. Interestingly, research is showing that, although the European honeybee is an important pollinator, the effectiveness of pollination is enhanced when other pollinators are also present, e.g. native bees, hover flies, native flies, wasps etc.

Effects on the community:

- Socially, the main impact is likely to be both aesthetic and psychological – imagine growing up in a world where there are no bees or other beneficial insects visiting your garden;
- Environmentally the loss of pollinators could have severe impacts as many species of native plants rely on specific native bees and/or other native pollinators to reproduce;
- The main economic cost will be the loss of crop productivity through the reduced amount of pollination happening. The Shire of Bridgetown-Greenbushes is not a major horticultural area, so this loss will only be minimal. That said, healthy meadows require pollinators and they are the basis of good, healthy grazing systems which are the main farming activity in this Shire.

Underlying causes:

The threats that are impacting on pollinators are many and varied, and include:

- The use of the various ‘pesticides’ – insecticides, herbicides, fungicides etc. Some of the worst appear to be the neonicotinoids;
- Clearing of native vegetation that serves as both a food source and provides habitat for native bees and other pollinators;
- The loss of specific habitats required by native bees within town boundaries is an issue, e.g. the paving of open ground that provide nesting sites for ground-nesting native bees, the removal of all dead wood in gardens that provide nesting sites for wood-boring nesting species, etc;
- Introduced parasites and diseases – the most commonly known are the Varroa mite and foulbrood (bacterial disease), and it is most likely not a question of ‘if’ they arrive in WA but when;
- The European honeybee is also a potential threat, particularly when present in high numbers as when hives are brought in to pollinate crops or too many urban hives start popping up, as they can outcompete native bees.

Mitigation or avoidance - action required

- Many orchardists now use so-called ‘bee-friendly’ pesticides and/or practice different methods of ‘Integrated Pest Management’ that ensures the various ‘cides’ are used either sparingly or at such times as to cause the least damage;

- Providing nesting sites and food sources for pollinators, such as ‘bee hotels’ and keeping some areas of ground bare but not compacted;
- The Shire can set a good example by:
 - Using only ‘bee-friendly’ pesticides;
 - Minimising the use of herbicides; and
 - Ensuring that all plantings done by the Shire incorporate plants that are pollinator friendly.
- The Shire could work through local community organisations, DPIRD, its social media outlets (website, Facebook page) and the Insight magazine to spread messages about pollinator-friendly gardens.

Likely costs, benefits and source of funding:

- The cost of senior staff time to liaise with community and government organisations;
- The cost of works crew time to ensure that plants chosen for planting activities are as pollinator-friendly as possible;
- Collaboration with landowners neighbouring Shire infrastructure might be funded through (1) the portion of the rates dedicated to the upkeep of roads and other infrastructure or (2) state government grants;
- Consultation with landowners and writing grant applications will require staff time that is not presently dedicated to these activities.

Pest and weed infestation

Environmental, declared and agricultural weeds and feral animals directly affect Shire managed lands. The Shire has a list of prohibited plants specific to the Bridgetown Greenbushes Shire. The Shire is responsible for declared plants and animals on Shire managed lands. These plants are Blackberry, Paterson’s Curse, Cottonbush, Bridal Creeper, Cape Tulip and Cleavers. Declared animal pests include rabbits, foxes and feral pigs. Climate change will change the distribution of current environmental and declared weeds and likely see the introduction of new weeds. “Stressed natural ecosystems are more vulnerable to invasion by weedy species”. (Weeds & Climate change fact sheet Dec 2009). These problems are already with us, but their severity and extent are currently unknown.

Effects on the community:

- Landholders will have to spend time and money monitoring their lands to keep up with new weed incursions and changes in the severity of some weeds;
- If weed incursions expand into areas of natural bushland and are not managed there will be a significant loss of “sense of place” for the community living in that landscape. The aesthetic qualities of a landscape will suffer and, apart from other things, may reduce tourist visitations;
- Weed and feral animal activity has a significant economic impact on farmers, landholders and the Shire. Agricultural weeds alone are estimated to cost Australia about \$4,000 million dollars a year. Climate change may increase this figure;
- Current and developing biological controls may be impacted by climate change by reducing their effectiveness and more money may be needed to investigate and produce new controls;
- The cost of chemicals for weed control may increase;
- Increased use of chemicals on crops will have a detrimental effect on the quality and nutritional value of those crops;

- For landholders who practice organic growing or do not choose to use chemical pesticides, the cost and time needed to control weeds may become prohibitive to their commercial enterprises.

Underlying causes:

- Feral animals introduced to Australia have successfully spread across the landscape. Small native animals provide them a ready source of food. Many native species have been eaten out through feral animal predation and loss of habitat.
- Distribution of feral pig has been aided by human activity and is extremely difficult to control.
- Some early agricultural and garden plants became environmental or declared weeds.
- Many incoming landholders on small rural properties do not have the knowledge, skills and/or money to address pest and weed management.
- The Shire of Bridgetown-Greenbushes does not have a formal weed management plan, so work is ad hoc and not strategic or followed up. Weed incursions become big problems when they might have been managed more successfully in the early stages of infestation. No monitoring or mapping is carried out.
- The Department of Biodiversity, Conservation and Attractions (DBCA) is underfunded and does not dedicate enough money to weed control or pest management on their own land. In the Shire of Bridgetown-Greenbushes, DBCA lands are managed from two Regional Offices - Manjimup and Busselton. Therefore, the weed management is unlikely to be coordinated and the management from Busselton is too far away to be effective. A good example is the Broome Bush infestation along Winnejup Road. The Shire with the help of volunteers manages Broome Bush in the Shire reserve, but DBCA from Busselton does not adequately manage the Broome Bush across the road in the Hester Conservation reserve, leading to ongoing re-infestations of the Shire reserve.

Mitigation or avoidance – action required:

- The Shire should set a good example to private landholders by managing its bushland and road reserves for weeds and feral animals. This will require an adequate budget for effective weed & animal pest management.
- A strategic weed management plan is needed for each declared weed, environmental weed and declared animal pest species. This includes mapping of their known locations, timelines for management activities, details of control methods, a monitoring program and adaptive management along the way. Adequate resources, money and labour are needed for success.
- The shire had some roadside weed mapping carried out by volunteers in the past, but this needs updating. Blackwood Biosecurity Inc. will assist with mapping of declared weeds.
- Local bushland should be managed to keep it disturbance free and include weed and feral animal management pre and post planned burns and after wildfire. Healthy bushland is more resistant to weed infestation.
- Since 2018 the Shire of Bridgetown-Greenbushes has been home to Blackwood Biosecurity Inc., a Recognised Biosecurity Group under the Biosecurity and Management Act 2007 (BAM Act). Blackwood Biosecurity Inc. (BBI) works with landholders who are rated annually to fund Biosecurity activity. Although the group is not tasked to work directly on Shire lands, the group works with neighbours of Shire lands and can offer advice, mapping and the loan of equipment to the Bridgetown-Greenbushes Shire. It is beneficial if the Shire promotes the work of BBI whenever appropriate - to the community and at local government meetings.

- The Bridgetown-Greenbushes Shire is to be applauded for its support of a part time Community Landcare Officer (NRM) 2 days a week. This Officer assists landholders and the Shire to manage environmental weeds. The Officer has been particularly successful working with volunteers on Shire managed bushland reserves to control weed infestations. Like the BBI, it is highly beneficial if the Shire can continue to promote the work of the Community Landcare Officer. This demonstrates to the community the importance of best practice in land management and provides information and local expertise to the community on weed and feral animal management.
- Climate change will change the distribution of current environmental and declared weeds and likely see the introduction of new weeds. The Shire has a need to remain up to date with new threats as well as managing current weed outbreaks on Shire lands. This can be part of the role of the Shire-funded NRM Officer.
- The Shire of Bridgetown-Greenbushes should continue to work through local community organisations, DBCA, DPIRD and the Insight magazine to spread messages about good land management and pest control.

Likely costs, benefits and source of funding:

- Moderate cost to the Shire compared to benefits, but better that the cost of carrying out control work when weeds or feral animals become widely established and difficult to control;
- The cost of the Community Landcare Officer time to liaise with community and government organisations;
- Cost to develop weed and feral animal management plans and monitoring systems;
- Collaboration with Blackwood Biosecurity Inc. and the Community Landcare Officer to seek appropriate funding and partnerships for weed management and feral animal control projects. These might include State NRMO, Federal Government funding and Lotterywest. Consultation with these groups and writing grant applications will require staff time that is not presently dedicated to these activities.

Declining food quality affecting community health

Essential minerals in food have declined 30 to 60% since the 1940s. “We are what we eat.” Equally, “We are what we don’t eat.” Deficiencies can lead to a wide range of non-communicable conditions causing inconvenience, disability, lives in pain and death. As one example, Zinc deficiency causes ~800,000 deaths worldwide a year. Soils in the Southwest are commonly deficient in plant-available Zinc. Medical costs for the individual due to conditions arising from mineral deficiencies may be measured in thousands of dollars; medical costs to the State may be measured in billions of dollars. In short, changes to farming systems and reliance on chemicals have caused a decline in the amount of essential minerals that are taken up from the soil in food crops. For example, NPK fertiliser can act antagonistically to plant uptake of several essential minerals (Mulder, 1953). Plant breeding simply for higher yields reduces the uptake of minerals by the plants (known as the dilution effect). Minor loss of minerals can also occur in processing, storage and cooking.

Mitigation or avoidance – action required:

Food production based on ‘organic principles’ helps to maintain mineral uptake by food crops. Today ‘Regenerative Agriculture’ is aimed at keeping the soil covered, minimising soil disturbance, and stimulating soil microbial activity as producers progressively ‘wean’ themselves off chemical fertilisers and sprays and go back to stimulating the soil microbes to ‘feed’ the plants.

- Public awareness - through talks and articles - of the importance of essential minerals in the diet and present lack of these minerals in many diets. Support and promotion of community groups and others who will spread such messages;
- Consideration given to rent reductions or other inducements for producers of food grown under ‘Regenerative Agriculture’ or Organic principles;
- Promotion / development of local outlets for fruit and vegetables grown according to organic principles in collaboration with local food shops;
- Promotion of organic food trials in collaboration with local producer organisations.

Likely costs, benefits and source of funding:

- Costs would be low in comparison to the value of the benefits to the community;
- Rental income foregone or cost of other inducements in the promotion of local food production with healthy levels of essential minerals.

Accelerated soil erosion

This problem and its solutions may not be within the direct control of the Shire. However, the Shire will become involved through the need to maintain its infrastructure (e.g. road drains) and through encouraging good land management to minimise accelerated soil erosion. This problem is already with us but is likely to be made worse in the future due to climate change. Different forms of soil erosion occur within the Shire, caused by water (acting on the soil surface and subsurface) and by wind. A growing problem is tunnel erosion, which is not well recognised in the Shire and nor are the soil and land management that cause it.

Effects on the community:

- Soil erosion and related surface soil compaction lead to reduced infiltration of rainwater and increased runoff. In a worst case this can lead to flooding, deposition of silt and blocked road drains;
- Even slight wind erosion can lead to household dust;
- Soil erosion leads to loss of soil fertility which in turn leads to lower soil productivity, reduced pasture or crop growth, reduced income and reduced net return on farms. The same processes can affect urban and peri-urban gardens;
- Soil erosion can lead to silting of open water resources and algal blooms;
- Tunnel erosion and tunnel collapse can reduce the ability to drive across land;
- Tunnel erosion can undermine infrastructure, such as roads;
- Soil erosion can reduce land values and spoil the aesthetic qualities of a landscape, thereby reducing 'sightseeing' by tourists.

Underlying causes:

- Water erosion on the soil surface is initiated when raindrops hit a bare soil surface. Soil crumbs are smashed, and particles thrown into the air. Airborne particles move preferentially further downslope than upslope. Some airborne particles land in runoff water and are transported away. The raindrop impacts compact the soil surface, thereby reducing the ability of the soil to infiltrate water. This leads to increased runoff, the carving of rills and gullies and the potential for flooding. Less water infiltration into the soil makes the site more prone to suffer from drought conditions than a soil with good cover and high water infiltration.
- Wind erosion is initiated when wind speed is sufficiently high to lift soil particles into the air and 'bounce' them along the soil surface. Each 'bounce' impacts and liberates more soil particles so that the number of soil particles in the air increases rapidly.
- Tunnel erosion occurs where the soil is eaten out from underneath to form tunnels. Ultimately these tunnels collapse when the soil can no longer support the 'roof' of the tunnel. Soil profiles are at risk of tunnelling on sloping sites where excess soil water drains downslope through the soil profile on top of an impervious surface. This could be an impervious subsoil clay [often yellow orange in colour] or rock. Commonly there is a sodic layer above the impervious surface that creates weakness in the soil structure and allows drainage 'tubes' to develop, and then develop into tunnels. Tunnels are becoming increasingly apparent on susceptible sites where woodland was cleared for pasture several years ago. Pasture cannot remove as much water from the soil profile as trees do, so excess water builds up in the soil profile under pasture. Tunnels can take 20 to 40 years or more to develop depending on site characteristics.

Mitigation or avoidance:

- Erosion by water or wind at the soil surface is greatly reduced by keeping the soil covered – with pasture, a cover crop or mulch. (This has the added advantage of reducing drying of the soil surface and reducing solar UV damage within the soil surface.)
- With what is now known, tunnel erosion can be avoided by special management of susceptible soils. A site with existing woodland could be maintained as woodland to drain the soil profile through tree transpiration. Cleared land with a risk of tunnelling could be treated with gypsum and planting winter-active perennial vegetation on the contour to help reduce excess soil moisture.
- Some local farmers graze their paddocks bare in summer to remove any chance of the paddocks carrying a bushfire. This is not a good practice. Bushfires may occur once in, say, 20 years on a site, however heavy rain on such bared soil and resulting soil erosion occur every year.

Action required:

- The Shire can set a good example of land management by keeping its land covered with plants or a mulch. Close to buildings a non-flammable gravel mulch is ideal. Wood chips can be used on flower beds away from building.
- The Shire would work through local community organisations, DPIRD and the Insight magazine to spread messages about good land management.
- The Shire can only act within the area of the road reserve to address matters of erosion control. In future the Shire may wish to collaborate with landowners bordering Shire infrastructure, such as roads, to reduce the chance of erosion from neighbouring land causing silting, flooding or undermining (tunnelling) of roads. Maybe that could be undertaken on a basis of mutual benefit and input, or it may require a byelaw.
- Conversely, runoff from Shire roads may be adversely affecting neighbouring properties. In these situations, the Shire should be open to finding a mutually beneficial and agreeable solution.

Likely costs, benefits and source of funding:

- Low cost to Shire compared to benefits or the cost of carrying out repair work;
- The cost of senior staff time to liaise with community and government organisations;
- Collaboration with landowners neighbouring Shire infrastructure might be funded through (1) the portion of the rates dedicated to the upkeep of roads and other infrastructure or (2) state government grants. Consultation with landowners and writing grant applications will require staff time that is not presently dedicated to these activities.

Declining water quality in rivers, creeks and dams

This is extremely likely under the influence of a drying climate. Weather pattern changes have almost made Bridgetown the centre of a new rain shadow area. Decreased rainfall and a higher accumulation of man induced chemicals linked with low rainfall not flushing the natural flowing systems will result in lower water quality.

Vegetation decline especially in and around creeks/waterways reduces the natural filtering of runoff water approaching and entering the waterway.

Effects on the community:

- Lowered social self-esteem through a lack of natural amenity. A reduction of ability to continue with some hobby pursuits such as enjoying the river;
- Lower rainfall means less flow resulting in stagnant pools that under higher temperatures are likely to produce more toxic algae blooms;
- Resulting lower tourist visits means lower economic dividend because of the polluted nature of our best feature, the Blackwood River;
- Dry dams. Carting water for stock or the destocking of land.

Mitigation or avoidance – action required:

- Reduce climate change;
- Reduce or avoid the use of all “-icides”. Reduce the dependence on agricultural chemicals;
- The introduction of natural systems of environmental use within gardening/farming;
- Revegetation and microclimate protection;
- Education and support of the processes of mitigation throughout the community.

Likely costs, benefits and source of funding:

Community grants for specific projects; budgetary items for maintaining and developing streetscapes/parks/reserves; State government funding for various climate change adaptations.

Increasing waste production

This is very likely under normal conditions. Psychologically we are a species that wishes for instant gratification and an ease of 'handling'; we don't care how it comes as long as we can have it. The packaging industry has no environmental stewardship within their frameworks. Profit is the bottom line and the by-products are not their problem.

Effects on the community:

- A frustration at the costs that will increase for rubbish disposal;
- Illegal dumping of rubbish in bush areas to escape increased charges;
- So called pristine natural areas will become spoilt by rubbish; the less attractive it becomes the less likely visitors are going to come.

Mitigation or avoidance:

- Less packaging around products; changing 'plastic' packaging to compostable (under the UN definition of compostable) packaging;
- Education of the public so that there is a general 'push back' at 'non-compostable' or 'not recyclable in Australia' packaging.

Action required:

- Continual 'push-back' through State and Federal government;
- Driving a coordinated action through WALGA and other LG organisations to achieve a change in the packaging industry.

Likely costs, benefits and source of funding:

- This sort of action requires time to see the avenues of 'push-back' and using them;
- The benefits will be reduced waste and a less toxic environment; a cleaner, healthier living environment for all.

Species extinctions and loss of biodiversity

This is very likely under our drying climate, and increased fire events and more severe fires due to the effects of climate change.

Effects on the community:

- A decrease in biodiversity will make the SW a less attractive destination for visitors;
- Continued economic downturn breeds frustrations and bitterness that tears at the very fabric of community;
- More extinctions will give us an undeniable crown in the world as the people who allowed the greatest mass extinction to take place in modern times.

Mitigation or avoidance:

- Reduce climate change;
- Education of the risks of increased frequency and more severe fire events;
- Protection of vegetation.

Action required:

- Reduction of the agents of climate change;
- Continual 'push-back' through State and Federal government to increase our movements away from creating climate change agents;
- Driving a coordinated action through WALGA and other LG organisations to achieve a change in the political thinking towards a climate change reduction.

Likely costs, benefits and source of funding:

- This sort of action requires time to see the avenues of 'push-back' and using them;
- The benefits will be seen from being able to 'do our bit' and enhance the local microclimate resulting in a healthier living environment for all.

Loss of sense of place in the environment

This is very likely as climate change increases resulting in decreasing rainfall, lower water flows and a drying landscape, dying vegetation and increased bushfire risk. We could witness confusion and stress within family units, which divides the community. This could become more extreme under extreme weather conditions.

Effects on the community:

- Feelings of insecurity and fear. The community could become divided by conflicting ideologies under these circumstances;
- Loss of environmental amenity due to vegetation loss (lack of water, increased fire risk and intensity) and lack of environmental water flow for the Blackwood River;
- Loss of business through decreased tourism and population decrease as people shift to areas of less fire risk and better or more reliable water and power supplies.

Mitigation or avoidance – action required:

- Reduce effects of climate change;
- Well thought out policies that reinforce the Shire’s approach to climate change;
- Community education on the physiological dangers of unreal perceptions of supposedly threatening things;
- Reduction in apparently conflicting approaches as in the question of fire reduction practices versus vegetation protection.

Likely costs, benefits and source of funding:

- Ongoing climate change adaptation for and by the community will assist in strengthening community ties and solidarity. The Shire has a role to play in bringing the community together;
- Retention of a “sense of place” that Bridgetown has within the greater natural environment;
- Community grants for specific projects. Budgetary items for maintaining and developing streetscapes, parks and reserves. State government funding for various climate change adaptations.



**WARD & COUNCILLOR (ELECTED MEMBERS)
REPRESENTATION**

**DISCUSSION PAPER
2020**

**Document endorsed by Council at its meeting on 26th March 2020 for the
purpose of proceeding to public comment**

**Written submissions are invited from members of the public – the
closing date for receipt of submissions is 20th May 2020**

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- Current Locality Boundaries
- Current Ward Boundaries
- Options A-D as Discussed in Section 4

1. BACKGROUND AND SUMMARY

Every local government is required to conduct a review of its ward boundaries and system of representation every eight years pursuant to the provisions of the Local Government Act 1995. The Shire of Bridgetown-Greenbushes last conducted a review in 2014/15 where a decision was made to retain the number of elected members as 9 and make minor changes to the boundaries of the North and South Wards in order to have a consistent ratio of electors to elected members in both wards.

Ordinarily Council wouldn't be required to carry out another review of its ward boundaries until 2022/23 however Council at its ordinary meeting held on 28 November 2019 resolved (Resolution C.02/1119):

That the CEO report back to Council on conducting a review of our ward boundaries, including an option of having no wards.

The purpose of the review is to assess the arrangements in place for the ward boundaries and representation that is most appropriate and best suits the characteristics of the Shire of Bridgetown-Greenbushes and its electors and residents. As a result of the Review, Council may propose any of the following:

- Creating new wards;
- Changing ward boundaries;
- Abolishing any or all wards;
- Changing the name of a district or a ward;
- Changing the number of Councillors; and/or
- Specifying or changing the number of offices of Councillor for a ward.

Clause 7 of Schedule 2.2 of the Local Government Act 1995 states that before carrying out a review of ward boundaries and number of offices of councillor (elected member) a local government is to give public notice advising that the review is to be carried out and that submissions may be made to the local government for a period of six weeks from the date of the public notice.

The purpose of this Discussion Paper is to provide sufficient information to the community to enable it to consider this important issue and provide feedback to the Council in the form of written submissions.

Council has not selected a preferred scenario. It has simply endorsed the Discussion Paper to enable it to be released for public review. Upon receipt of public submissions the Council will determine its position by resolution and will forward its decision to the Local Government Advisory Board for their consideration. Any decision will be scheduled for implementation at the October 2021 ordinary local government elections.

Council is to have regard to the following factors when determining its position:

- Community of interests;
- Physical and topographic features;
- Demographic trends;
- Economic factors; and
- The ratio of councillors to electors in the various wards.

The Local Government Advisory Board advises that the last factor, the ratio of councillors to electors, is always significant in the consideration of proposed changes. It further advises that it is expected that each local government will have similar ratios across its wards. The Minister for Local Government has indicated he will not consider changes to ward boundaries and councillor representation that result in representation where any ratio in a ward is greater than plus or minus 10% of the average councillor/elector ratio for that local government.

The Local Government Advisory Board views the other four factors as having less relevance to the particular situation of the local government so that it is for each local government to assess the relevance and weight of the other four factors in its consideration of the options.

On completing a review, the local government is to make a report in writing to the Local Government Advisory Board (LGAB) and may propose (requires Council resolution via Absolute Majority) to the LGAB the making of an order for the change of councillor numbers, change to ward boundaries and/or change to ward or district names. The LGAB reports to the Minister for Local Government.

More detail about the LGAB, its roles and processes is available at <https://www.dlgs.wa.gov.au/AboutUs/Pages/LGAB.aspx>.

The Local Government Advisory Board has provided explanatory comments with respect to the other four factors. These are set out in italics followed by further information specific to the Shire of Bridgetown-Greenbushes.

Community of Interests

The term 'community of interests' has a number of elements. These include a sense of community identity and belonging, similarities in the characteristics of the residents of a community and similarities in the economic activities. It can also include dependence on the shared facilities in an area as reflected in catchment areas of local schools and sporting teams, or the circulation areas of local newspapers. Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging.

The district does contain distinct segments of the community, ranging from traditional farmers, hobby farmers, rural-residential landowners and urban dwellers. "Lifestyle" is a major attraction for new arrivals and it is estimated that over half of the Shire's population has lived in the community for less than 25 years.

Bridgetown is the commercial centre of the Shire and provides the major commercial, cultural and civic services to the whole of the Shire population. Historically Greenbushes supported a separate commercial centre however over the last 25 years the number of commercial businesses in that town have declined significantly. There is little linkage from the easternmost parts of the North Ward (i.e. Catterick and Winnejup) to the Greenbushes town centre.

There are four schools located in the Shire, three primary schools and one junior high school. Rural (State) primary schools in the south west have “no local in-take area” as opposed to schools in the metropolitan area. Therefore parents can choose which school to send their children to. With regards Greenbushes Primary, students typically reside in Greenbushes, North Greenbushes, Maranup Ford and Catterick. However a reasonably equal number of parents in the Catterick area send their children to Bridgetown Primary School or the private St Brigid’s Primary School in Bridgetown.

Until January 1970, Greenbushes had its own Shire. However the boundaries of the former Shire are significantly different to the boundaries of the existing North Ward, therefore any changes to the North Ward boundaries in this review would not interfere with historical boundaries.

Within the North Ward there is a strong community of interest between the localities of Greenbushes and North Greenbushes and if wards are retained it is preferable these two localities should remain in the same ward.

Physical and Topographic Features

These may be natural or man-made features that will vary from area to area. Water features such as rivers and catchment boundaries may be relevant considerations. Coastal plain and foothill regions, parks and reserves may be relevant as may other man-made features such as railway lines and highways.

The most significant physical feature of the district is the Blackwood River. It flows through the district roughly separating the north and south portions. The majority of the town of Bridgetown is on the north banks of the river.

Approximately 45% of the Shire district is crown land, mostly State Forest, and is mainly located in the East and West Wards.

Neither the Blackwood River or South Western Highway (nor other terrain) represents significant impediments to the conduct of local government within the Shire. Physical and topographic features are not seen as influencing social infrastructure and hence bear no relationship to council or representation within the Shire.

Economic Factors

Economic factors can be broadly interpreted to include any factor that reflects the character of economic activities and resources in the area. This may include the industries that occur in a local government area (or the release of

land for these) and the distribution of community assets and infrastructure such as road networks.

The Shire of Bridgetown-Greenbushes has only a small local economy with its principal industry sectors being agriculture (predominantly beef, sheep & wool production), mining, forestry (plantation and native forest), tourism, local service industry, commerce and building/construction.

Although a relatively diverse economy, it has proved to be vulnerable to fluctuations in commodity prices and to ongoing structural changes.

It is not considered that any economic factors within the Shire would have a bearing on ward boundaries or distribution of elected member representation.

Demographic Trends

Several measurements of the characteristics of human populations, such as population size and its distribution by age, sex, occupation and location provide important demographic information. Current and projected population characteristics will be relevant as well as similarities and differences between areas within the local government.

The table below shows the changes to population in the Shire between the 2011 and 2016 Census'.

Year	2011	2016
Shire Population	4,188	4,660

Statistics from the 2016 Census showed the following age breakdown of the Shire's population:

Age Bracket	No. of Persons	% of Population	Australia %
0-4	207	4.4%	6.3%
5-9	291	6.3%	6.4%
10-14	318	6.8%	6.0%
15-19	262	5.6%	6.1%
20-24	125	2.7%	6.7%
25-29	134	2.9%	7.1%
30-34	166	3.6%	7.3%
35-39	227	4.9%	6.7%
40-44	282	6.1%	6.8%
45-49	325	7.0%	6.8%
50-54	369	7.9%	6.5%
55-59	391	8.4%	6.2%
60-64	437	9.4%	5.6%
65-69	437	9.4%	5.1%
70-74	298	6.4%	3.8%
75-79	196	4.2%	2.8%
80-84	98	2.1%	2.0%
85+	90	1.9%	2.1%

Western Australian Planning Commission population projections estimate a stable level of population growth in the Shire for the next 10 years. It is assumed most of this population growth will occur in and around Bridgetown. If population growth occurs in Bridgetown and other areas of the existing South Ward at a greater extent to Greenbushes and the North Ward the need to regularly review ward boundaries and representation will arise as the ratio deviation between wards will increase.

2. PREVIOUS REVIEW OF COUNCILLORS (ELECTED MEMBERS) REPRESENTATION AND WARD BOUNDARIES

The last review of wards & councillor (elected member) representation for the Shire of Bridgetown-Greenbushes occurred in 2015 and resulted in Council recommending the retention of the number of elected members as 9 and the making of minor changes to the boundaries of the North and South Wards in order to have a consistent ratio of electors to elected members in both wards.

These recommendations were accepted by the Local Government Advisory Board and the Minister for Local Government.

The councillors to elector ratios after the 2015 redistribution were:

Ward	No. of Councillors	No. of Electors	Ratio of Electors per Councillor	% Deviation
North	2	703	1:352	+0.99
South	7	2492	1:356	-0.28
Total	9	3195	1:355	

3. CURRENT WARD & REPRESENTATIONAL STRUCTURE

Since the last review of wards & councillor (elected member) representation in 2015 the total number of electors in the Shire of Bridgetown-Greenbushes has increased by 306 (3,195 to 3,501). The changes in ward electors have been:

- North Ward – decrease of 6 electors
- South Ward – increase of 312 electors

The electoral roll for the Shire of Bridgetown-Greenbushes used for the 2019 local government elections confirms a total of 3,501 electors with 2,804 electors in the South Ward and 697 electors in the North Ward.

The current councillors to elector ratios are:

Ward	No. of Councillors	No. of Electors	Ratio of Electors per Councillor	% Deviation
North	2	697	1:349	+10.41
South	7	2804	1:401	- 2.97
Total	9	3501	1:389	

Refer Appendix 1 – Plan Showing Existing Ward Boundaries

The Minister for Local Government has indicated he will not consider changes to ward boundaries and councillor representation that result in representation that result in ratios that are greater than plus or minus 10% of the average

councillor/elector ratio for that local government. The average ratio of councillors to electors is calculated by dividing the number of electors for the Shire by the number of councillors. This figure is then compared with the actual ratio for each ward and the percentage deviation from the average can then be calculated. The Local Government Advisory Board provides local governments with a calculator tool to determine ratios for prospective ward boundary changes/options.

The transfer of only 4 electors from the South Ward to the North Ward would bring the ratio of elected members to electors to within 10% of the average for both wards combined. However, as it is known that the majority of future population growth will be in the South Ward it is recommended that if the boundaries of the North Ward are to be changed this should seek to achieve a lesser deviation so as to avoid the need for short-term reviews of the ward and councillor representational structure.

In order to facilitate this review of wards and councillor representation current electoral roll information was obtained from the Western Australian Electoral Commission with electoral information broken down into localities and road names. This level of detail allows areas within the South Ward to be identified for transfer to the North Ward in order to achieve the necessary ratios.

The 697 electors in the North Ward currently reside in the following localities:

Locality	Number of Electors
Greenbushes	254
Winnejup	127
Catterick	111
North Greenbushes	93
Hester	54
Hester Brook	36
Maranup	22

Note:

The above table includes 4 electors with silent addresses listed in the electoral roll.

An assumption of where these 4 silent address electors reside had to be made when assessing options.

For the existing North Ward this assumption is that 2 reside in the Greenbushes locality, 1 in the Winnejup locality and 1 in the Catterick Locality.

In the event of these assumptions being incorrect it is not believed that they are statistically relevant in changing the proposals put forward in this Discussion Paper.

The 2,804 electors in the South Ward currently reside in the following localities:

Locality	Number of Electors
Bridgetown	2,176
Kangaroo Gully	321
Glenlynn	86
Yornup	55
Sunnyside	49
Hester Brook	43
Wandillup	43
Maranup	19
Kingston	10
Hester	2

Note:

The above table includes 35 electors with silent addresses listed in the electoral roll.

An assumption of where these 35 silent address electors reside had to be made when assessing options.

For the existing South Ward this assumption is that 25 reside in the Bridgetown locality, 4 in the Kangaroo Gully locality, 2 in the Glenlynn locality and 1 each in the Yornup, Sunnyside, Hester Brook and Wandillup localities.

In the event of these assumptions being incorrect it is not believed that they are statistically relevant in changing the proposals put forward in this Discussion Paper.

4. OPTIONS – CHANGES TO COUNCILLOR (ELECTED MEMBER) NUMBERS AND WARD BOUNDARIES

Council does not have an established position on this topic, and the following points are provided to aid discussion only. There are a wide number of options that could be considered. Changes could include:

- Creating new wards;
- Combining wards;
- Changing the boundaries of a ward;
- Having no wards;
- Changing the name of a ward;
- Changing the number of Councillors; and/or
- Specifying or changing the number of Councillors for a ward.

For the purpose of this Discussion Paper an assumption has been made that the current number of councillors (9) will be retained and this is reflected in the options provided. However if members of the public wish to propose a change to the number of councillors (either increase or decrease) this can be conveyed in a submission.

If wards are to be retained it is considered desirable that the localities of Greenbushes and North Greenbushes be in the same ward due to the strong community of interest and interrelationships between the two areas. Other than this, the boundaries between existing wards are considered fluid and can easily be changed to achieve the necessary ratios with a 9 member Council.

All options contained in this Discussion Paper (showing possible changes to ward boundaries) have been based on the premise that 'whole of localities' will be within a single ward and there won't continue to be localities that are divided into more than one ward (note: Maranup, Hester Brook and Hester Wards are currently divided into the North and South Wards). It is recognised that only considering the transferring of whole localities from an existing ward to another ward or a new ward does limit the options for consideration as the 'ratios of councillors to electors' factor needs to be complied with.

The following options have been put forward for consideration in this Discussion Paper:

- Option A – Retain existing 2 ward structure (North Ward 2 councillors and South Ward 7 councillors) with extension of North Ward to include sections of Maranup locality south of Blackwood River.
- Option B - Retain existing 2 ward structure (North Ward 2 councillors and South Ward 7 councillors) with extension of North Ward to include sections of Maranup locality south of Blackwood River and section of Hester Brook locality currently within the South Ward.

- Option C – Create new 2 ward structure with North Ward limited to localities of Greenbushes, North Greenbushes and Maranup (representation of 1 councillor) with Catterick, Hester, Hester Brook and Winnejup localities amalgamating into existing South Ward with representation of 8 councillors.
- Option D – Create new 3 ward structure with North Ward as per Option C (representation of 1 councillor), new Central Ward consisting of localities of Bridgetown, Kangaroo Gully, Hester and Glenlynn (representation of 7 councillors) and a new Rural Ward consisting of localities of Catterick, Yornup, Sunnyside, Kingston, Wandillup and Winnejup (representation of 1 councillor).
- Option E - Removal of wards altogether with all nine councillors representing the whole of the Shire area.

These options are discussed below:

4.1 Option A

This Option proposes to transfer the following land from the South Ward to the North Ward:

- Portion of Maranup locality, being the land south of Blackwood River (19 electors). This would result in the whole of the Maranup locality being in the North Ward as currently portions of that locality are in both existing wards.

The ratio variables associated with this Option are shown in the following table:

Ward	No. of Councillors	No. of Electors	Ratio of Electors per Councillor	% Deviation
North	2	716	1:358	+7.97
South	7	2785	1:398	-2.28
Total	9	3501	1:389	

4.2 Option B

This Option proposes to transfer the following land from the South Ward to the North Ward:

- Portion of Maranup locality, being the land south of Blackwood River (19 electors). This would result in the whole of the Maranup locality being in the North Ward as currently portions of that locality are in both existing wards.

- Portion of Hester Brook locality meaning that the whole of this locality would be within the same ward – North Ward.

The ratio variables associated with this Option are shown in the following table:

Ward	No. of Councillors	No. of Electors	Ratio of Electors per Councillor	% Deviation
North	2	759	1:380	+2.44
South	7	2742	1:392	-0.70
Total	9	3501	1:389	

4.3 Option C

This option proposes the retention of two wards (North and South) with a large amount of land being transferred from the existing North Ward to the South Ward, slightly offset by a small transfer of land from the existing South Ward to the North Ward.

This option proposes to transfer the following land from the North Ward to the South Ward:

- All of the Catterick, Hester, Hester Brook and Winnejup localities. This would limit the North Ward to the localities of Greenbushes, North Greenbushes and Maranup only.

This Option also proposes to transfer the following land from the South Ward to the North Ward:

- Portion of Maranup locality being the land south of Blackwood River (19 electors)

This option results in the reduction of one councillor in the North Ward and the addition of one councillor in the South Ward.

The ratio variables associated with this Option are shown in the following table:

Ward	No. of Councillors	No. of Electors	Ratio of Electors per Councillor	% Deviation
North	1	388	1:388	+0.26
South	8	3113	1:389	-0.03
Total	9	3501	1:389	

4.4 Option D

This option proposes the replacement of the existing 2 ward structure with a new 3 ward structure.

The new wards would be:

- North Ward as per Option C, being the localities of Greenbushes, North Greenbushes and Maranup (representation of 1 councillor);
- Central Ward consisting of localities of Bridgetown, Kangaroo Gully, Hester, Hester Brook and Glenlynn (representation of 7 councillors) and;
- Rural Ward consisting of localities of Catterick, Yornup, Sunnyside, Kingston, Wandillup and Winnejup.

The ratio variables associated with this Option are shown in the following table:

Ward	No. of Councillors	No. of Electors	Ratio of Electors per Councillor	% Deviation
North	1	388	1:388	+0.26
Central	7	2718	1:388	+0.18
Rural	1	395	1:395	-1.54
Total	9	3501	1:389	

4.5 Discussion – Options A, B, C & D

- I. Each option ensures that councillor/elector ratios for each ward stay well within the permissible deviation range of + or – 10%.
- II. Option A maintains the two ward structure and only involves minor excisions of land from the South Ward to the North Ward
- III. Option B also maintains the two ward structure but involves the transfer of land closer to Bridgetown (portions of Hester Brook locality) into the North Ward. This achieves a more even ratio of electors to councillors than Option A noting however there is limited community of interest between the locality of Hester Brook and the balance of this extended North Ward.
- IV. All options retain the localities of Greenbushes, North Greenbushes and Maranup in the same ward with Options C and D restricting the ward to those localities only. Options A and B simply extend the size of the existing North Ward by the excising of land from the South Ward.
- V. Option D is the only option that proposes the creation of a 3rd Ward. Whilst the ratio of electors to councillors works for this option it is questionable whether the ‘community of interest’ factor works as the

linkage of the existing Glenlynn locality to the rest of this proposed ward (principally the Bridgetown locality) is no greater than the linkages from any of the other rural localities to Bridgetown.

- VI. Although Councillors are elected from a particular ward the statutory role of a councillor is to represent the interests of electors, ratepayers and residents from the whole district.

4.6 Eliminating Wards (Option E)

Option D would be to have no wards with 9 councillors.

A complete spill of councillor positions is not required under this Option.

Under this Option all councillors serving a term expiring in 2023 would remain as councillors representing the whole of the district (Shire Area).

There are distinct advantages and disadvantages of a no-ward structure, including:-

Advantages

- Councillors are elected by all electors not just a portion of electors. Councillors are required by legislation to represent all electors, ratepayers and residents in the district, not just those in a specific ward.
- Members of the community who wish to speak to a councillor will feel able to speak to any councillor not just one from their ward.
- The election process is easier.
- For this Shire “communities of interest” spread across existing ward boundaries and are unlikely to be contained within any proposed boundaries.
- There is balanced representation with each councillor representing the whole community.
- It avoids councillors getting too focussed on a specific ward.
- It avoids unhealthy competition between wards for expenditure of funds and provision of services.

Disadvantages

- Electors may feel that they are not adequately represented if they don't have a ward councillor.
- Councillors living in the ward they represent may have a greater affinity with the issues concerning that area.

- Councillors may feel overwhelmed by having to represent all electors and notwithstanding the population and size of this Shire is reasonably small, they may not have the time or opportunity to understand and represent all the issues for the district.
- A large number of candidates at elections may be confusing to electors.

5. WARD NAMES

The current existing ward names of “North” and “South” are slightly redundant as portions of the North Ward within the Winnejup locality are actually further south than some parts of the South Ward.

This review may be an opportunity to review ward names with one option being to change the existing “geographical” descriptions (North, South) to ones that reflect the district’s history. Examples could be “Stinton”, “Allnutt” and “Blechynden”.

This issue is particularly relevant to Option D of this Discussion Paper as having a “Rural” named ward that doesn’t contain all the rural land within the district may be seen as inappropriate.

Any submissions on this issue are encouraged.

6. CONCLUSION

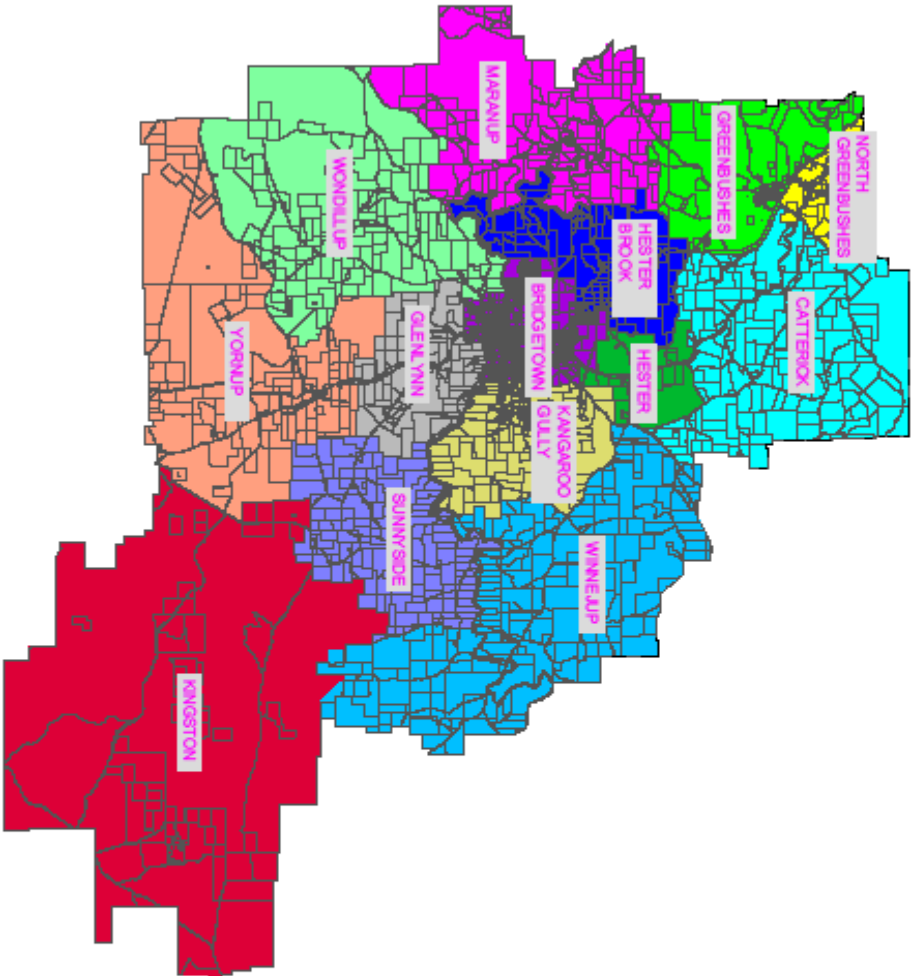
The Local Government Act requires Council in making decisions about its system of representation considers the contents of this Discussion Paper. The Local Government Act also requires Council to consult with its community on this issue. Any public submissions received in the community consultation must be considered by Council when determining its final position on the issue.

Council has not selected a preferred scenario in the Discussion Paper. It has simply endorsed the Discussion Paper to enable it to be released for public review. Upon receipt of public submissions the Council will determine its position on the issues of councillor numbers and ward boundaries.

The Discussion Paper contains various options. If a person reading the Discussion Paper wishes to propose an option not covered it is able to do so via a written submission.

APPENDIX 1

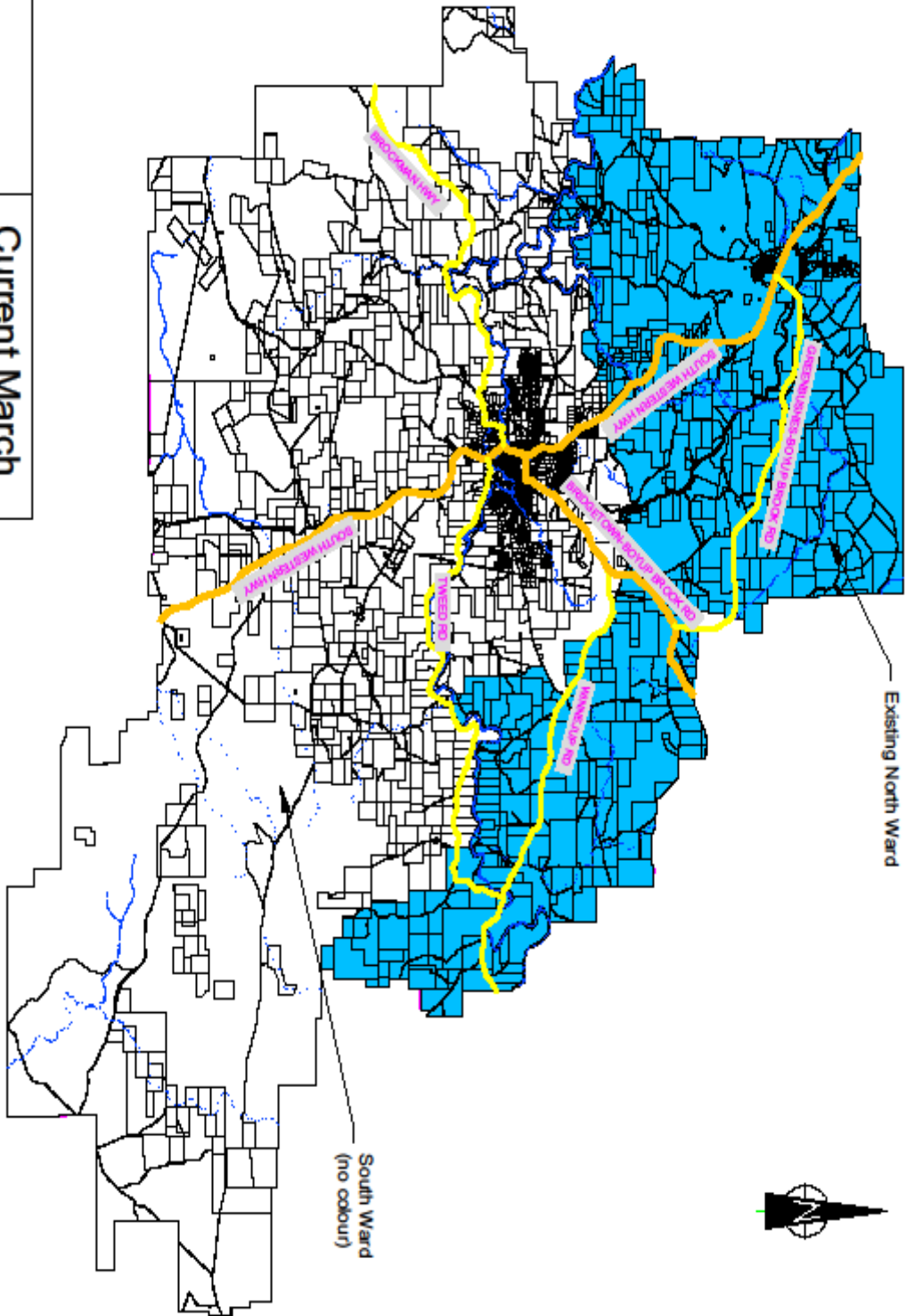
PLAN OF EXISTING LOCALITY
BOUNDARIES



APPENDIX 2

OPTION "A"

PLAN OF EXISTING WARD BOUNDARIES



Existing North Ward

South Ward
(no colour)

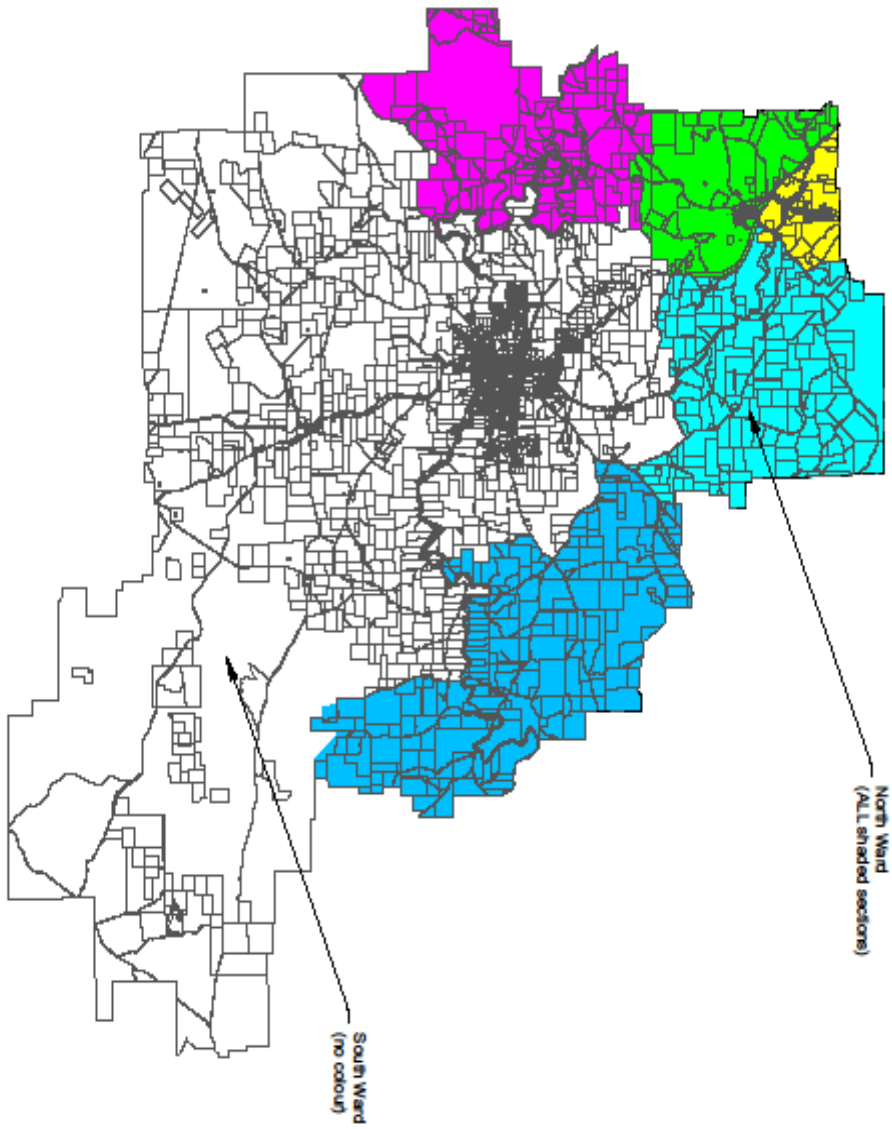
APPENDIX 3

OPTION "A"

PLAN OF PROPOSED BOUNDARIES

Option A

DNM 8/09/2017 17:02:00



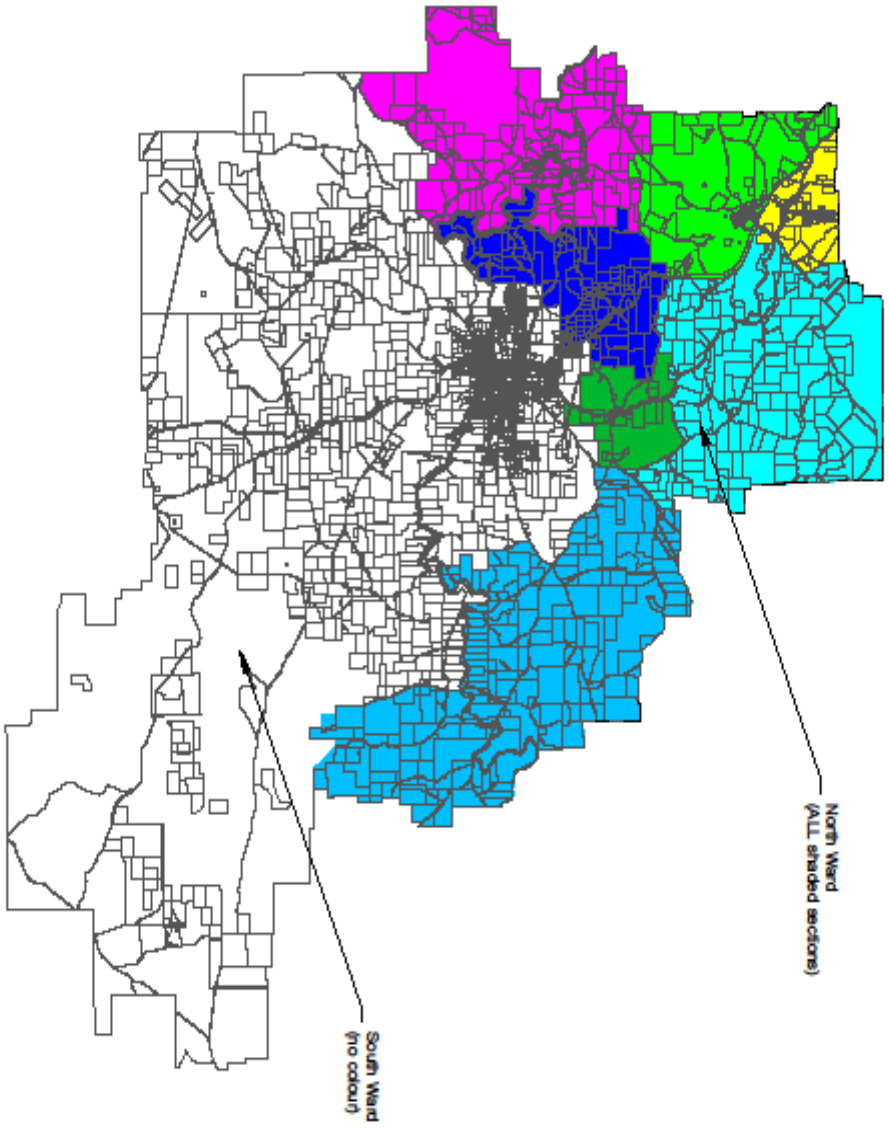
APPENDIX 4

OPTION "B"

PLAN OF PROPOSED BOUNDARIES

Option B

DNK 8/January 17/03/00



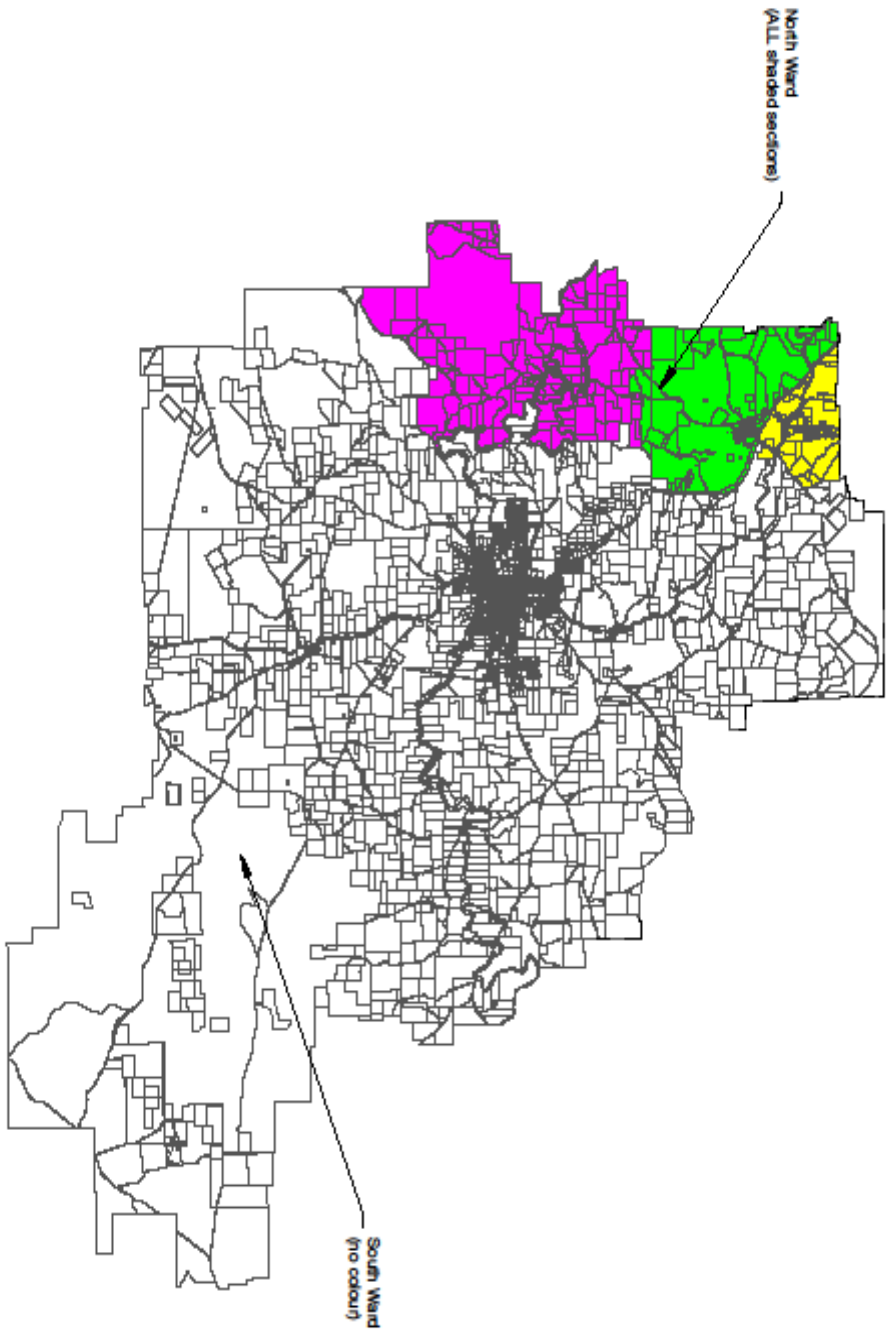
APPENDIX 5

OPTION "C"

PLAN OF PROPOSED BOUNDARIES

Option C

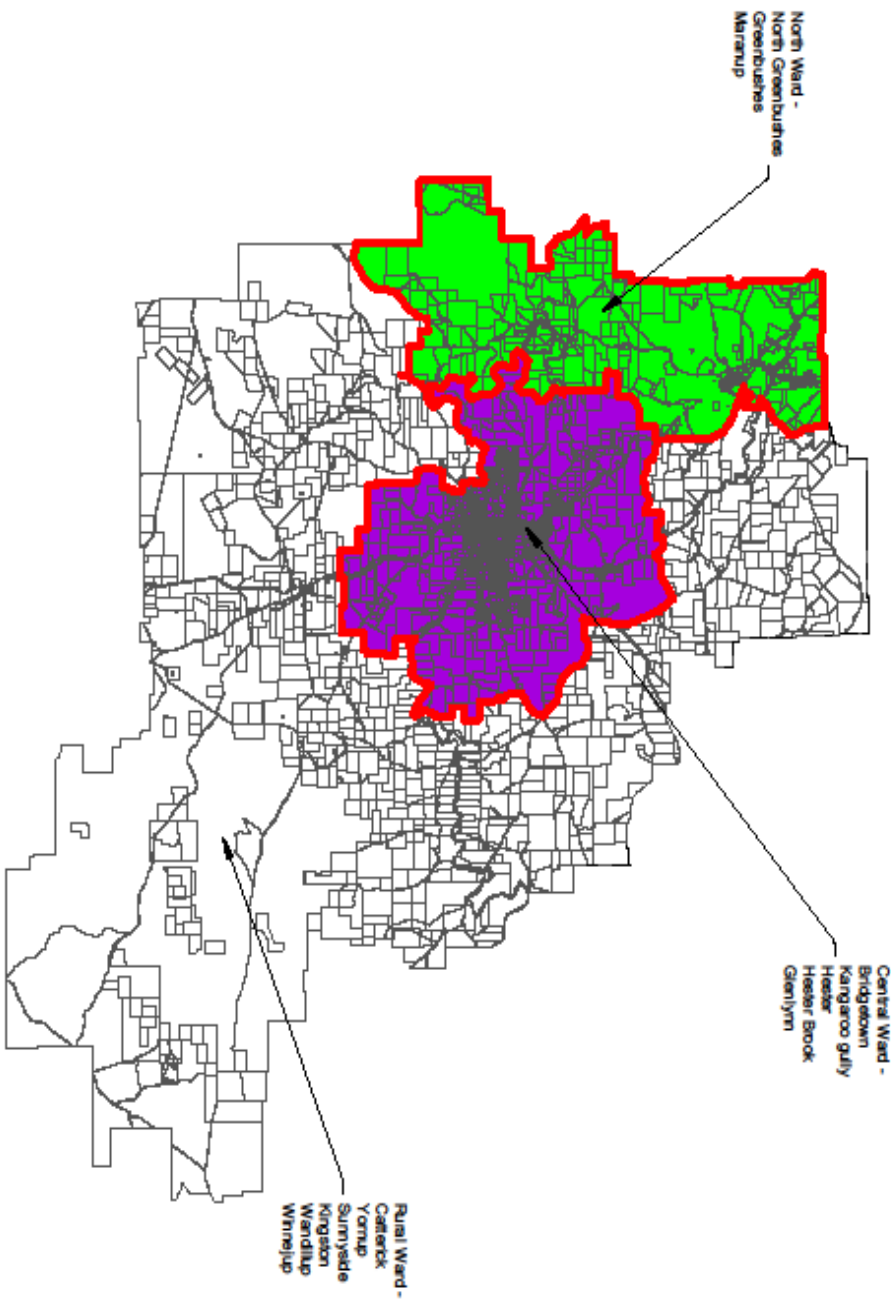
DRN 8, Quarterly 17/03/2020



APPENDIX 6

OPTION "D"

PLAN OF PROPOSED BOUNDARIES



Option D

Shire of Bridgetown-Greenbushes	
No:	697.5
Document No:	FCO2019
25 JUL 2019	
Author:	CEO
Copy:	

24th July 2019

To the Bridgetown Greenbushes Shire CEO and Councillors,

Dear Tim Clynch, Tony Pratico, Alan Wilson, John Bookless, Julia Boyle, Doreen Mackman, Joann Moore, John Nicholas, and Pat Scallan.

I am a resident in the shire of Bridgetown Greenbushes Shire.

I would like to bring to your attention the undue haste with which the 5G rollout is taking place, and the health concerns that this technology brings.

Towers are springing up literally overnight despite growing concerns in the international scientific community and calls for **independent** scientific peer reviewed research to be done that **proves that 5G technology is safe for all Australian citizens** - especially once small cells which can emit radiation up to 300.000 $\mu\text{W}/\text{m}^2$ have been installed in our neighbourhoods as planned and especially once the telecommunication companies have started using 26GHz as planned in the future.

At this stage, however, it looks like we already have more than enough reasons to be highly concerned, of what 5G technology will do to our health as the information in the following links show, not least of which the fact that EMFs have been classified as a possible carcinogen in 2011, with an increasing number of scientists now calling for this classification now to be upgraded to probable carcinogen:

www.5gspaceappeal.org

WHO, *IARC Classifies Radiofrequency Electromagnetic Fields as Possibly Carcinogenic to Humans*, 2011 https://www.iarc.fr/wp-content/uploads/2018/07/pr208_E.pdf

<https://ehtrust.org/science/whoiarc-position-on-wireless-and-health/>

Cindy L. Russell M.D., entitled '5G wireless telecommunications expansion: Public health and environmental implications', *Journal of Environmental Research*, 11 April 2018, 165:484-495.

<https://ehtrust.org/cindy-lee-russell-m-d-letter-fcc-5g-review-radiofrequency-health-proceeding-13-84/>

EUROPAEM EMF Guidelines 2016 for the prevention, diagnosis and treatment of EMF-related health problems and illnesses, *Reviews on Environmental Health* 2016, 31(3).

<https://www.ncbi.nlm.nih.gov/pubmed/27454111>

EMF-Portal. (The EMF-Portal is a project of the femu working group of the Institute and Out-patient Clinic of Occupational Medicine of the University Hospital RWTH Aachen. It systematically summarizes scientific research data on the effects of electromagnetic fields of radiation.) <https://www.emf-portal.org/en>

There are a number of countries already banning this technology because of the health concerns, lack of testing and the governments of these countries are not allowing their people to be used as guinea pigs.

I have enclosed a petition that I have been circulating in Bridgetown, signed by people who are concerned about the health effects of this technology on themselves and their families.

I have added a flyer pack of more information. Needless to say there is an endless amount of information from reliable sources that can be gleaned from the internet about the health concerns of this technology.

I urge you to take my concerns seriously, and to call of an urgent council meeting on this matter and to block the roll out of 5G technology and block the installation of any small cells in the shire of Bridgetown and Greenbushes.

I await your response.

Please reply by 7th August 2019.

My contact details are –

Email – snakehill@inet.net.au

Mobile - 0450428946



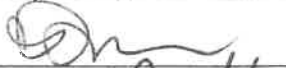
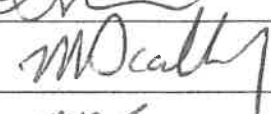

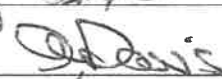




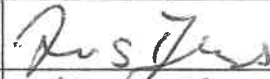
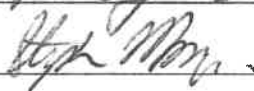


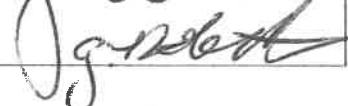
Sincerely,



Diane Della Vedova



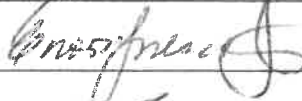












**To the UN, WHO, EU, Council of Europe
and governments of all nations and to the Bridgetown
Greenbushes Shire**

We the undersigned citizens from the Blackwood region urgently call for a halt to the deployment of the 5G (fifth generation) wireless network, including 5G from space satellites. 5G will massively increase exposure to radio frequency (RF) radiation on top of the 2G, 3G and 4G networks for telecommunications already in place. RF radiation has been proven harmful for humans and the environment. The deployment of 5G constitutes an experiment on humanity and the environment that is defined as a crime under international law. Scientists and Doctors from some 36 countries say 5G technology has NOT been proven safe and is a threat to human and wildlife health. This means safety from exposure to wide spectrum 5G microwave radiation is NOT guaranteed.

Date	Name	Print Address	Signature
21.5.19	R. Price	7 LOCKLEY AVE BRIDGETOWN	
22.5.19	T. MOORE	23 HENRY ST BRIDGETOWN	
23/5/19	T. DURHAM.	8 MIRIMIRI ST BRIDGETOWN	
22-5-19	NAOMI WELCH	24454 5TH WESTERN HWY	
22.5.19	ANNA ROSE	10 DAIRY LANE BRIDGETOWN	
23.5.19	Anita Davis	7A Bowen Ave BRIDGETOWN	
24.5.19	Ronny Whiteford	26 GARDNER ST, B'town	
24.5.19	Nell Whiteford	5 CAROLINA ST.	
24.5.19	KIRA BAXENDALE	15 FORD RD, BRIDGETOWN	
25.5.19	Alana Buss	53 Forest View Court, North Greenbushes	
25.5.19	Liz Jess	53 Forest View Court North Greenbushes	
25.5.19	Stephen MOREAN	42 FLORITE RD E NIND	
30-5-19	Elizabeth Rowe	33 Galloway Dr B'town	
30/5/19	GREG ROWE	37 GARDNER DRIVE	
31/5/19	Gemma Robertson	41 Hampton St	

**To the UN, WHO, EU, Council of Europe
and governments of all nations and to the Bridgetown
Greenbushes Shire**

We the undersigned citizens from the Blackwood region urgently call for a halt to the deployment of the 5G (fifth generation) wireless network, including 5G from space satellites. 5G will massively increase exposure to radio frequency (RF) radiation on top of the 2G, 3G and 4G networks for telecommunications already in place. RF radiation has been proven harmful for humans and the environment. The deployment of 5G constitutes an experiment on humanity and the environment that is defined as a crime under international law. Scientists and Doctors from some 36 countries say 5G technology has NOT been proven safe and is a threat to human and wildlife health. This means safety from exposure to wide spectrum 5G microwave radiation is NOT guaranteed.

Date	Name	Print Address	Signature
2/6/19	SHAWE FRANCIS	3 PROCTOR ST BOYUP	
2.6.19	SARA NEAVE	400 CUTTING RD. UPPER WARREN	
2.6.19	Enosy MESA	400 CUTTING RD. Upper W.	
2/6/19	MARIE BYRE	Bridgetown	
2.6.19	STEVE SIRLEY	400 ELWINS RD BRIDGETOWN	
2.6.19	LESA SIRLEY	"	
2/6/19	Stephen Gienkeij	225 Joyce Rd. Ummajup 6255	
2/6/19	Geoff Bourgoat	64 Ecclesiastic Close Geoff Bourgoat	
2/6/19	Sully Bood	64 Ecclesiastic Close	
"	Pam Athlin	Aberdeen Aven. Bridgetown	
"	TRISH ABSOLON	BRIDGETOWN	
✓	Suzanne Main	✓	
-	Graeme Main	✓	
2/6/19	GORDON HAY	BRIDGETOWN 23995 SW HIGHWAY	
2/6/19	Zsuzsanna Hay	23995 South West Highway	

URGENT CALL FOR ACTION: SCIENTISTS WARN OF 5G DANGERS

Five companies are poised to emit 5G from space from a combined 20,000 satellites that will blanket the Earth with powerful, focused, steerable beams. In addition, millions of ground-based 5G stations are currently being installed that emit laser-like beams capable of tracking and following you. These beams are 20 times more powerful than current levels permitted by mobile phones. Tens of millions of 5G ground antennas are being erected outside homes, on streetlights, on trees, park benches, and under-the-ground.

5G will connect up the 'Internet of Things' and will bring about an unprecedented level of real-time surveillance on you and your family. Entirely different from 4G, the reach of this infrastructure is immense. 'If the telecommunications industry's plans for 5G come to fruition, no person, no animal, no bird, no insect and no plant on Earth will be able to avoid exposure, 24 hours a day, 365 days a year, to levels of Radio Frequency radiation that are tens to hundreds of times greater than what exists today, without any possibility of escape anywhere on the planet.

These 5G plans threaten to provoke serious, irreversible effects on humans and permanent damage to all of the Earth's ecosystems.' Radiation will cover even the Antarctic, mid-ocean and rainforests, affecting all wildlife in it.

Over 10,000 peer-reviewed studies show that EMF and Wifi radiation to be harmful to health. Because the technology is so new, radiation injury diseases due to wireless technology is only just emerging: but it's already estimated to have affected 100 million people worldwide. And wireless radiation injury may soon affect everyone if the worldwide rollout of 5G is

permitted. 5G technology will penetrate human tissue. Effects include: burning of the skin, cancers, DNA damages, structural and functional damage to reproductive organs, learning and memory deficits, neurological disorders, cognitive dysfunction, and negative impacts on general well-being in humans and animals.



Take 5 mins to read about this and sign the petitions in the links below. With over 93,000 signatures already, it is calling for the UN and all governments to halt the global deployment of 5G. Initial signatories include researchers, physicians, environmentalists, politicians, and medical scientists.

5G is planned to be deployed worldwide by 2020.

Opposition to 5G is fast gaining traction around the world. Australians need to alert their families & communities about the serious implications.

TAKE ACTION NOW

SIGN THE PETITIONS BELOW:

- 1) The Global Petition: <https://www.5gspaceappeal.org/>**
- 2) Australian Petition: '[Stop the 5G Rollout in Australia](#)' at [Change.org](#)**

CONTACT:

- ❖ **Your local Council to stop 5G installation in your area.**
- ❖ **Your local MP and request this information to be brought to parliament.**

JOIN:

Facebook Groups: "[We Say No To 5G in Australia](#)" | "[Stop5G Australia](#)

ATTENTION:

YOU ARE BEING IRRADIATED WITH HIGH-FREQUENCY RADIATION. THIS IS A THREAT TO YOUR HEALTH.

What Is This About?

As part of the 5G-infrastructure roll-out, a 5G cell/mast has been installed near your property. It is switched on - or is about to be switched on – *exposing you to harmful radiation that is tens to hundreds of times more powerful than previous mobile base stations.*

5G technology, is an unconsented public roll-out of the next generation telecommunications technology. 5G technology utilises ground-antennas, small cells and satellites to cover the whole earth with ultra high-frequency radiation. When deployed, it will emit focused, steerable, laser-like beams that track your mobile and electronic devices. A 5G antenna has been installed near your premise, and is critical for this function. Global deployment of 5G is planned for 2020.



5G masts are being erected on top of residential apartments, office blocks, building facades, every 1-2km apart. These have high transmission powers and kilometer ranges.



5G 'small cells' are rapidly being installed on streetlights, electricity poles, on trees and park benches; they cover 100-300m ranges; are lower powered, and still hazardous.

The 5G cell/mast near you will expose you to an inescapable, involuntary exposure to radiation - 24/7.

Why Should I Be Concerned?

5G technology uses radiofrequency (RF) radiation that is harmful to biological life - even when it is emitted at the *lowest power levels*. Well over 10,000 peer-reviewed scientific studies show that pulsed RF radiation causes both immediate and long-term effects on humans, animals, and plants.¹

Linked to Increased Risks of:²

Cancer, brain tumours, heart disease, brain diseases, reproductive disorders, digestive diseases, Alzheimer's disease, dementia

Short-term Effects:

Burning of the skin, scarring of the eyes, sleep problems, irritability, high blood pressure, heart beat problems, chest pain, pains in the body and joints, disorientation, dizziness, unexplained tiredness, depression, anxiety, headache, nausea, memory loss, hair loss, tinnitus, children's learning and behavioral problems.

Medium & Long-term Effects:

Lowered fertility, spontaneous miscarriages, reduced libido, sperm and ovary dysfunction, cataracts, DNA damage and mutations, obesity, immune diseases, psychiatric disorders, hormone disruption, cellular death, electro-hypersensitivity, and many more...

Surely Governments Have Tested 5G Exposure for Public Safety?

No, they haven't. On the contrary 5G is scientifically proven to be dangerous. And despite this, governments and telecommunications companies are rolling-out 5G technology as fast as possible - and irradiating the unassuming public along the way. For this reason public health authorities are calling this:

"A violation against international laws, and a crime against humanity."

RIGHT NOW, TENS OF THOUSANDS OF INTERNATIONAL SCIENTISTS, ENVIRONMENTALISTS, PUBLIC HEALTH OFFICIALS ARE CALLING FOR AN URGENT HALT TO THE 5G ROLL-OUT.

¹ Thousands of peer-reviewed research articles are collected and available at emf-portal.org; bioinitiative.org and its database is continually being updated with new research.
² EUROPAEM EMF Guidelines 2016 for the prevention, diagnosis and treatment of EMF-related health problems and illnesses, Reviews on Environmental Health 2016, 31(3).

What You Can Do To Protect Yourself And Your Family

- 1) Go online to ***read and sign these petitions:***
International Appeal: Stop 5G on Earth and in Space. (www.5gspaceappeal.org)
Australian Petition: We Say No To 5G in Australia. (<https://www.bit.ly/stop5gaus>)
- 2) Research information for yourself at: www.wesaynoto5ginaustralia.com
- 3) Join the **Facebook 5G Action Groups:**
"Stop 5G Australia" | "Stop 5G Perth" | "We Say NO To 5G in Australia"
- 4) Ask your local MP to take this concern to parliament.
5G is dangerous for you and your community, and its roll-out must be stopped in your locality.
- 5) Contact your local council to have the 5G cell/mast in your area removed. Explain that ***you do not consent to the*** 5G infrastructure roll-out in your suburb. (*See sample letter below to help you. You can shorten or edit it to suit.*) *Try and include a letter from your GP to state that you have concerns for your health from the impact from EMF radiation. Rally neighbours to contact the council.*

SAMPLE LETTER TO YOUR COUNCIL

Dear Council of [suburb/city]

I write in relation to the installation of a 5G cell outside my [residential property/office/premise], which was done by the approval of the council.

I am aware that wireless radiofrequency (RF) exposure has been linked to immediate and chronic illnesses including cancer, heart disease, infertility and genetic defects amongst many others.ⁱ This is substantiated in over 10,000 peer-reviewed scientific papers,ⁱⁱ including by the World Health Organisation, which classifies RF radiation as carcinogenic (cancer-causing).ⁱⁱⁱ

Therefore it is the current rollout of the 5G infrastructure, part of which has already been erected outside my property which is of great concern to me, due to the amount and type of radiation these will emit, and the detrimental effect this will have on my health, and potentially on other residents of [suburb].

I include a letter from my General Practitioner (GP) in relation to the potential impact EMF radiation will have on my health.

I refer the council to a journal article by Cindy L. Russell M.D., entitled '5G wireless telecommunications expansion: Public health and environmental implications',^{iv} which provides further information regarding the scope of the 5G network and its public health hazards. In addition, the 'EUROPAEM EMF Guideline 2016 for the prevention, diagnosis and treatment of EMF-related health problems and illnesses', explains the link between RF exposure and serious human diseases.

The opposition to the 5G roll-out is gaining traction in [city], Australia wide, and other parts of the world. Recently Brussels, Geneva, as well as 21 states of America have moved to halt 5G rollouts in their cities due to the effects it would have on the health of its citizens.

I urge the council to consider its responsibility in ensuring the health, wellbeing, and safety of the citizens of [suburb]. The strongest evidence has impelled international experts to call for an urgent stop to the deployment of 5G technology. This should sufficiently warrant the council to take the precautionary principle and to do the same.

I am therefore asking the council to prevent any further expansion of 5G infrastructure in the city of [suburb] until further research can verify its safety. Specifically, I am asking the council to take action in ensuring the 5G cell/antenna outside my premise [home/office/shop] is switched off, and be removed immediately.

Please reply within the next 10 days with the actions the council will take to respond to my request.

Sincerely,
Name,
Address,
Email / phone

ⁱEUROPAEM EMF Guidelines 2016 for the prevention, diagnosis and treatment of EMF-related health problems and illnesses, Reviews on Environmental Health 2016, 31(3).

ⁱⁱ EMF-Portal. (The EMF-Portal is a project of the femu working group of the Institute and Out-patient Clinic of Occupational Medicine of the University Hospital RWTH Aachen. It systematically summarizes scientific research data on the effects of electromagnetic fields of radiation.)

ⁱⁱⁱ WHO, IARC Classifies Radiofrequency Electromagnetic Fields as Possibly Carcinogenic to Humans, 2011.

^{iv} Cindy L. Russell M.D., entitled '5G wireless telecommunications expansion: Public health and environmental implications', Journal of Environmental Research, 11 April 2018, 165:484-495.

What You Need To Know About 5G Wireless and Microcells (“Small” Cells)

“We recommend a moratorium on the roll-out of the fifth generation, 5G, for telecommunication until potential hazards for human health and the environment have been fully investigated by scientists independent from industry...RF-EMF has been proven to be harmful for humans and the environment.”

— 2017 5G Scientific Appeal (signed by more than 180 scientists and doctors from 35 countries)

Around the world, communities are being told by wireless companies that it is necessary to build microcell (or “small cell”) wireless facilities in neighborhoods on streetlight and utility poles in order to offer 5G, a new technology that will connect the Internet of Things (IoT). At every level of government, new legislation and new zoning aim to streamline the installation of these 5G microcell antennas in public rights-of-way.

The radiation from small cells is not small: Wireless antennas emit microwaves — non-ionizing radiofrequency radiation — and essentially function as cell towers. Radiation emitted from small cells is expected to typically travel from 10 feet up to several hundred feet.

Millions of small cells to be built in front yards: It is estimated that millions of these wireless transmitters will be built in our rights-of-way, directly in front of our homes.

5G will add to — not replace — our current wireless technology: 5G will add in another layer of wireless radiation to our environment. 5G will not only utilize wireless frequencies already in use but also add in higher frequencies — submillimeter and millimeter waves — in order to transmit data at superfast speeds.

Community authority is overruled: Communities are being stripped of their right to make decisions about this new technology. “Streamlining” means almost automatic approval. Public notice and public hearings are being eliminated. Even if every homeowner on the street opposes the antennas on their street, the opposition will be disregarded.

Scientists worldwide are calling for a halt to the 5G Roll-out: In 2017, over 180 scientists and doctors issued a declaration calling for a moratorium on the increase of 5G cell antennas citing human health effects and impacts to wildlife.

[Read the 2017 Scientific Appeal on 5G To the European Commission](#)

[Read the 2015 EMF Scientist Appeal to the United Nations](#)

[Read Letters From Dozens of Scientists on Health Risks of 5G](#)

Cumulative daily radiation exposure poses serious public health risks: Peer reviewed, published science indicates that exposures to wireless radiation can increase cancer risk and alter brain development and damage sperm. Most people are unaware that wireless technology was never tested for long-term safety, that children are more vulnerable and that the accumulated scientific evidence shows harm.

Decreased property values: Studies show property values drop up to 20% on homes near cell towers. Would you buy a home with a mini cell tower in the yard?

[Read Research on Cellular Base Stations Near Homes](#)

Microwave antennas in front yards present several worker and public safety issues: U.S. unions have already filed comments that workers were injured, unaware they were working near transmitting antennas. How will electrical workers, window washers, and tree cutters be protected? The heavy large equipment cabinets mounted on poles along our sidewalks also present new hazards. Cars run into utility poles, often, what then?

There is a safer alternative: Worldwide, many regions invest in safer and smarter fiber optic cabling all the way to each home, rather than antennas in front yards. Wired fiberoptic connections are safer, faster, more reliable, provide greater capacity, and are more cyber-secure.

KEY RESEARCH AND REPORTS

Study Finds 5G Frequencies Have A Biological Effect

A newly published study from distinguished Israeli physicists Yuri Feldman, Paul Ben-Ishai and colleagues found that the higher millimeter frequencies intended for use in 5G are preferentially absorbed in the sweat duct, a significant biological effect. [Read the study "The Modeling of the Absorbance of the Sub-THz Radiation by Human Skin."](#) Watch a lecture by Paul Ben-Ishai, PhD at [2017 IAS Conference](#).

US National Toxicology Program (NTP) Study Found Wireless Caused Cancer and DNA Damage in Rodents

The National Institute of Environmental Health Sciences NTP [long-term radiofrequency radiation \(RFR\)](#) studies found male rats developed gliomas (brain cancer) and schwann cell tumors, the same types of tumors increased in long-term human cell phone users. In addition, [DNA damage was found](#) leading the scientists to conclude that, "exposure to RFR has the potential to induce measurable DNA damage under certain exposure conditions."

Cell Tower Radiation is Linked To Damage in Human Blood

A newly published study compared people living close and far from cell antennas and found a significant impact on people living closer to cellular antennas. Damage was found in their blood that predicts cancer development.

[Read the study "Impact of radiofrequency radiation on DNA damage and antioxidants in peripheral blood lymphocytes of humans residing in the vicinity of mobile phone base station" \(Zothansiana et al, 2017; published in *Electromagnetic Biology and Medicine*\).](#)

Millimeter Waves Impact Bacteria Growth

New research finds that millimeter waves alter bacteria growth, and the combined action of these frequencies with antibiotics had even stronger effects. [Read the study "Millimeter waves or extremely high frequency electromagnetic fields in the environment: what are their effects on bacteria?" \(published in *Applied Microbiology and Biotechnology*\).](#)

RESOURCES

[A 5G Wireless Future: Will it give us a smart nation or contribute to an unhealthy one?](#) Santa Clara Medical Association Bulletin, Cindy Russell MD, 2017

[Letters by Scientists in Opposition To 5G Research on Cell Tower Radiation, 2017](#)
[Research on Cell Tower Radiation](#)

[Biological Effects from Exposure to Electromagnetic Radiation Emitted by Cell Tower Base Stations and Other Antenna Arrays](#), Levitt and Lai, 2010

[Radiofrequency radiation injures trees around mobile phone base stations](#), Waldmann-Selsam et al., 2016

[Department of Interior Letter on the Impact of Cell Towers on Migratory Birds](#), Willie R. Taylor Director, Office of Environmental Policy and Compliance, 2014

[Anthropogenic radiofrequency electromagnetic fields as an emerging threat to wildlife orientation](#), Balmori, 2015

[Briefing Memorandum On The Impacts from Thermal and Non-thermal Non-ionizing Radiation to Birds and Other Wildlife](#), Manville, 2016

[International Policy To Reduce Public Exposure to Wireless Radiation](#)

[BioInitiative 2012: A Scientific Report By 29 International EMF Experts](#)

TAKE ACTION

Contact your elected officials in person now.

Share this information with your friends, family and community.

Ask for government policy that reduces RFR exposure to the public.

Citizens in all nations must organize and take action to halt the deployment of 5G which is moving forward right now.

LEARN MORE

[Read more about 5G and the Internet of Things](#)

5G Small Cell Antennas To Be Placed On:

- Street lights
- Trashcans
- Utility poles
- Bus stops
- Sides of buildings

5 Reasons Why Small Cells Are Not Small

- Increased radiation near homes
- Refrigerator-sized equipment cabinet
- Drop in property values
- Taller poles
- Fixtures weigh hundreds of pounds

Crown Castle's 2016 10-K Annual Report says:

"If radio frequency emissions from wireless handsets or equipment on our wireless infrastructure are demonstrated to cause negative health effects, potential future claims could adversely affect our operations, costs or revenues... We currently do not maintain any significant insurance with respect to these matters."

[Read warnings](#) from Crown Castle, Verizon and other wireless companies.

The American Academy of Pediatrics says:

"An Egyptian study confirmed concerns that living nearby mobile phone base stations increased the risk for developing:

- Headaches
- Memory problems
- Dizziness
- Depression
- Sleep problems"

AAP on [Cell Towers & Reducing Cell Phone Radiation](#)

Letter from oncologist Lennart Hardell MD & Colleagues:

"There is a substantial body of evidence that this technology is harmful to humans and the environment. The 5G millimeter wave is known to heat the eyes, skin and testes... Of particular concern are the most vulnerable among us — the unborn, children, the infirm, the elderly and the disabled. It is also expected that populations of bees and birds will drastically decline."

[2017 Scientific Letter](#)

Peer Reviewed Research Studies on Radiofrequency Radiation Have Found:

- Headaches
- Sperm damage
- Altered brain development
- Depression
- Neurological symptoms
- Hormone changes
- Memory problems
- Sleep problems
- Cancer

See also:

[Dr. Moskowitz, University of California at Berkeley](#)
[Dr. Lennart Hardell Örebro University Sweden](#)
[The Baby Safe Project](#)
[Physicians for Safe Technology](#)

www.ehtrust.org

 ENVIRONMENTAL
HEALTH TRUST



Australian Government
**Australian Radiation Protection
 and Nuclear Safety Agency**



3 February 2020

Ref: 2020/00283

Cr John Nicholas, Mr Tim Clynych
 Shire of Bridgetown-Greenbushes
 PO Box 271
 BRIDGETOWN WA 6255

Shire of Bridgetown-Greenbushes	
File No:	
Document No:	
11 FEB 2020	
Officer	
Copy	

Re: Public concern around 5G mobile networks and impact on people and the environment

Dear Cr Nicholas and Mr Clynych

I am writing to you with information about the new generation of mobile phone technology - 5G. In recent months, the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) has received a growing number of enquiries from local governments around Australia with respect to 5G mobile networks and concerns about the impact on the health of individuals or the environment. As such, I wanted to take the opportunity to provide you with some technical information that may assist should you receive similar enquiries.

ARPANSA is the Australian Government's primary authority on radiation protection and nuclear safety. This includes electromagnetic radiation, including from radio waves like those used in wireless communications, such as 5G mobile networks. In order to provide the best advice on the protection of the Australian public from the effects of radiation, ARPANSA undertakes its own research and reviews relevant scientific research. This includes research and reviews of exposure to radio waves from telecommunications sources such as mobile phone base stations – sometimes called 'towers'.

ARPANSA has no role in promoting the deployment of the 5G network, and no decision-making role regarding the regulatory arrangements. The Australian Communications and Media Authority (ACMA) regulates radio waves from mobile phone base stations and other communications installations. The ACMA's regulatory arrangements require base stations to comply with the exposure limits in ARPANSA's *Radiation Protection Standard for Maximum Exposure Levels to Radiofrequency Fields - 3 kHz to 300 GHz* ('ARPANSA RF Standard'). The ARPANSA RF Standard is designed to protect people of all ages and health status against all known adverse health effects from exposure to radio waves.

Exposure to sufficiently high levels of radio waves can heat biological tissue and potentially cause tissue damage. However, the amount of environmental radio waves routinely encountered by the general public from telecommunications sources is far too low to produce significant heating or increased body temperature. At low levels of exposure to radio waves (that is, intensities lower than those that would produce measurable heating) the evidence for harmful health effects is ambiguous and unproven. Although there have been studies reporting a range of biological effects at low levels, there has been no indication that such effects might constitute a hazard to human health or the environment.

In a 2016 measurement survey that ARPANSA conducted on radio wave levels in the environment, we found that exposure to traditional radio broadcasts, particularly AM radio, continues to be the most dominant source of background exposure for radio waves, with exposure 50,000 times below the safety limit in the ARPANSA RF Standard. Deployment of technologies to support 5G mobile networks including small cells in close proximity to people's homes is unlikely to change this situation, with the radio wave exposure from current mobile networks currently being on average 500,000 times below the safety limit.

The 5G mobile networks in Australia will initially use frequencies in the current mobile phone network, then move to higher frequencies in the future. It is important to note that higher frequencies do not mean higher exposure. It's not expected that the higher frequencies from 5G technologies, where they are still below the limits of the ARPANSA RF Standard, will cause any health effects or impact to the environment.

Authorities around the world including ARPANSA and the World Health Organization have examined the scientific evidence regarding possible health effects from base stations and mobile phones. Current research indicates that there are no established health effects, including cancer, from the low exposure to radio waves from mobile phone base station antennas.

ARPANSA continues to review the research into the potential health effects of radio wave emissions from base stations and other sources in order to provide accurate and up-to-date advice to the Government and the Australian people. Further information or fact sheets on this and other topics can be obtained from the ARPANSA website (<https://www.arpansa.gov.au>). We also operate a Talk to a Scientist program that provides a unique opportunity for the public and community to talk directly with our scientists on issues about radiation exposure and protection in Australia. You are welcome to refer any individuals seeking information on 5G technologies to this program via the details on the ARPANSA website (<https://www.arpansa.gov.au/talk-to-a-scientist>).

You may also be aware that the Commonwealth Government recently announced a \$9 million program over four years¹ to provide additional funding for research and to deliver accessible information to communities about the safety of regulated radio waves from telecommunications facilities. Relevant departments and agencies including ARPANSA are working on the detail and deployment of this program, and I expect further information will be provided in future.

I hope this information provides some assurance around the state of the science, and assists you with managing any concerns raised in your local government area.

Yours sincerely



Dr Gillian Hirth
Chief Radiation Health Scientist
Australian Radiation Protection and Nuclear Safety Agency

CORRESPONDENCE
RECEIVED

11 FEB 2020

Shire of
Bridgetown - Greenbushes

¹ <https://www.minister.communications.gov.au/minister/paul-fletcher/news/building-community-confidence-5g-safety>



Australian Government
**Australian Radiation Protection
and Nuclear Safety Agency**



1

5G is the **5th generation** in mobile phone technology.

2

5G emits radio waves, also called **radiofrequency electromagnetic energy (RF EME)**.

3

There are **no established short term or long term health effects** to people or the environment from radio waves at the power levels used for 5G.

4

5G will initially use the same type of radio waves as 4G. In the future, 5G will use **'millimetre waves'**.
Millimetre waves cannot travel as far as those used in 4G, so **more small cell base stations are required**.

5

ARPANSA maintains the health standard for all RF EME. The Standard is consistent with **international best practice** and is reviewed regularly as new research emerges.

For more information visit arpansa.gov.au

3 Tier Youth Mental Health Program – Warren Blackwood

*“By age 15, **50% of mental disorders** have already begun. This increases to 75% by 25. Early **trauma** can have life-long consequences if not addressed. Yet, many young people say they can’t access the help they need. **Suicide is the leading cause of death** for young people in WA. 1 in 3 deaths of young people is from suicide. An estimated 41,000 Australian teens attempt suicide each year. 1 in 12 teens say they **self-harmed** in the past year. 1 in 5 teens say they experience high levels of **psychological distress**. Bullying and cyberbullying have worsened in recent years with increased use of technology. We need new knowledge to develop the **strategies and solutions** to address this growing crisis.”*

Telethon Kids Institute, Embrace research

The Program

The Three Tier Youth Mental Health Program (3TYMHP) is one of our flagship programs with a unique approach to the complex issues of youth mental health and youth suicide, encompassing mental health awareness, prevention and intervention for secondary school students. The program breaks down the barriers and stigmas around mental health in our youth, promotes discussion, encourages help seeking behaviours and provides individual treatment and support to those in need.

Program Objectives include increasing:

- awareness of mental health issues and opportunities for recovery
- knowledge of coping strategies for specific mental health issues
- access to appropriate support to young people with mental health problems

The program targets secondary students in year 10. **Tier 1** involves an **awareness** raising presentation delivered by an Ambassador who has lived experience of mental health issues. The presentation covers topics including maintaining physical and mental wellbeing, overcoming life’s obstacles, peer pressure, how to ask for help and the importance of leadership and teamwork



Tier 2 focuses on **prevention** and involves the presentation of 4 workshops in each high school across the Warren Blackwood region. The workshops cover a range of topics that including drugs & alcohol, mental health, body image, stress & coping strategies, family violence, self-harm and suicide. The workshops focus on prevention strategies and help seeking behaviours. The workshops provide education to the students on the skills, resources and the right environment to discuss issues. They aim to break down stigmas and barriers and encourage self-referral or support seeking activities.

Tier 3 focuses on developing linkages between schools, general practitioners, community agencies and mental health service providers. This ensures that young people who have mental health problems are provided with appropriate one on one support through counselling and other mental health treatment options.

It is the three tier model of program delivery that makes it unique, providing a collaborative approach to prevention, early intervention and facilitating access to appropriate treatment services for those young people who need them.

Background:

- In 2013, in response to community crisis and following on from the One Life Suicide Prevention Program (MHC), GP down south developed the highly successful 3 Tier Youth Mental Health Program in the Peel region. Between 2013 and 2017, this program was supported via community fundraising and donations as well as One Life Suicide Prevention Small Grants fund.
- In 2015 the Peel 3TYMHP was independently evaluated. SDF Global rated the program with high overall relevance across all three characteristics. From the SDF Global 2015 report pg 12: “the three tier structure...is innovative compared with existing services” “objectives are closely linked to the overall goals of the program and to the literature around youth mental health and recovery” “the schools based program design is in close alignment with current WA strategy” “the diverse and linked nature of the three tiers gives students a platform on which to seek help in a way that is most suitable”.
- **The State Government made a 2017 election commitment to fund the 3 Tier Youth Mental Health Program in the Peel Region with potential that this program that may be able to be implemented in other regions.**
- The Mental Health Commission is currently funding this program in Peel for 3 years (2018 to 2020).
- In 2017 GP down south piloted the 3 Tier Youth Mental Health Program in the Warren Blackwood region. Funding was secured for 2018 and an extension granted for 2019.
- The Pilot was implemented with a clear focus on local needs. The integration of the Global Ambassador presentation into the regional schools Mental Health Expo was a strength of the Pilot. Maintaining connection with schools and local services throughout the year could potentially create a more unified approach to addressing mental health and wellbeing for young people.
- Every public high school in the Warren Blackwood (six high schools in total) have participated since the program was piloted. A local Catholic College has expressed an interest to participate in 2020.
- The program has been tailored for local requirements and links in to service providers in the region.
- The program has established a strong working relationship with locally based grassroots youth organisation – Blackwood Youth Action – who deliver Tier 2 workshops in schools and parts of Tier 3.
- Blackwood Youth Action undertake their own fundraising activities to fund a referral pathway for Tier 3 – one on one counselling sessions with a specialist adolescent psychologist.
- The program has developed and maintained relationships with schools, medical practices, mental health practitioners and service providers in the Warren Blackwood. These linkages



have strengthened local knowledge and referral pathways, ensuring young people have access to the services most appropriate to their needs.

Outcomes:

2017

- 5 high schools participated.
- 127 year 10 students attended Tier 1.
- 77 students participated in the Tier 2 workshops.
- Tier 3 involved 67 young people referred by their GP to individual services.

2018

- 5 high schools participated.
- 160 year 10 students attended Tier 1.
- 82 students participated in Tier 2 workshops.
- 84 students referred into Tier 3*.
- Comprehensive referral pathways and service provider resource document created allowing General Practitioners to see available services in the region and expected waiting periods.

2019

- 6 high schools participated
- 159 year 10 students attended Tier 1.
- 49 students participated in Tier 2 workshops.
- 133 students referred into Tier 3 to date*.
- Fridge magnet produced with helpful numbers, website and apps for students to take home – supports parents to also know who to contact if help is needed.
- Yoga for mental health program run during Youth Week.
- Warren Blackwood Youth Jobs Facebook Page: a platform to assist young people find volunteering roles, work experience and jobs.

* This figure relates to only one mental health clinician in the region who shares data with us. Students also have access to other service providers, however, we don't have the means to track and monitor other service providers.



Taylor's story:

Taylor is a 17 year old girl living in a small rural community in the Warren Blackwood region.

"Three years ago I thought that life was meaningless and not worth living. My mum left us when I was 7. Dad said it was because of me and brother. That we were too much for her. When I was in Year 9, it suddenly hit me, that I didn't have a mum. Dad doesn't work. He never has. He has back pain, and smokes a lot of weed to help with his pain. We don't have any money, and sometimes we don't even have enough food to eat.

When I was in Year 9, I felt so different to the others. I didn't fit in at all. A couple of the popular girls would giggle and talk about me when I walked past. I didn't have the right uniform, and none of the cool new gear and phones and other stuff that they had.

A few times I stole some of Dad's pot and smoked it to feel better. It helped...at the time.

I spent a lot of time on my own in my room. I started cutting, just to feel something. I cried myself to sleep every night. I felt like no one cared. I felt like a weirdo. Like a nutter.

Then when I got to Year 10, I heard Amy talk at Manjimup High School. She was so open and honest about her struggles when she was my age. Her story was different to mine, but I felt like I wasn't alone. She talked about mental illness like it wasn't something only crazy people get. She made me feel normal.

After that, my class had some lessons with Fliss about the same stuff. Everyone really opened up. Some of the kids talked about how bad they felt too. I saw that some of the popular kids really struggled too. Fliss talked about getting help. She made me realise that there were people who could help me. She talked about all the pressures that young people face, and how it's ok to ask for help when things get too much. At the end of one of the workshops, I spoke to Fliss about how I had been feeling. I told her everything – about how I thought about killing myself every day; about my self harm; about smoking Dad's pot.

She made an appointment for me to see Dr Sarah, and took me to the doctors' surgery herself. Dr Sarah asked me lots of questions. I was very nervous, but I trusted her and Fliss, and I knew that I needed help. She wrote a letter to Bec, who is a psychologist, and Bec contacted me. She works in Manjimup, and I could walk to my appointments from school. I didn't want anyone to know I was seeing her, so it was good that I didn't have to see her at school. I saw Bec for about a year. She helped me so much.

The 3 Tier program changed my life. Amy made me realise that it was not ok to feel like I was feeling; Fliss made me realise that lots of other people are feeling the same way, and it's ok to get help; Bec gave me the tools to move forwards with my life, and to get better."

Feedback from students & schools:

'I learnt a lot about how to deal with problems'

'I liked that I could share personal thoughts and experiences in a comfortable and open environment'

'How open it was allowing everyone to speak and feel comfortable'

'That having mental health issues / illnesses is not bad. It's not something you have to do on your own and you shouldn't be ashamed'

'If I didn't have the chance to get help I don't know what state I would be in'

'Talking to someone wasn't as scary as I thought and I now feel confident to reach out earlier if I need support'

'Counselling has taught me valuable skills that I will use for life'

'We would strongly support the continuation of the 3Tier Mental Health strategy for the Warren/Blackwood area. Our school in particular in Nannup is very isolated, with virtually no youth support/mental health services here in town. We have no school Chaplain, school nurse or onsite psych either. Having our students participate in this program has given students not just information about support services but also strategies for helping themselves and their peers. As we have a high level of suicide in this region it seems even more relevant to offer this type of program, for our isolated school context.

I can also state that one of our Yr 10's this year has asked for assistance, having been through the program and recognised that they needed support. Feedback from students has been very positive. Given the raised anxiety associated with transition to a senior secondary school, our Yr 10's need this type of support as they move through this change/stage where they often are particularly stressed and vulnerable.

Across our school we are also seeing an increase in anxiety and mental health issues, from increasingly lower primary years. I would be very concerned and disappointed to hear that this program were to be cut from our school calendar next year.'

Regards,

*Jane Harris-Brown
Deputy Principal
Nannup DHS*

As Deputy Principal at Boyup Brook District High School, our students have been involved with this project for a number of years. Our students have found this program invaluable and it has enabled them to seek advice and to become aware of mental health issues and how to deal with them. This has had a positive effect on their relationships with others and their ability to identify and act upon signs of mental health concerns. As a school I would like to highly recommend that this program continue now and in the future.

Kind regards

Cheree Shields

Deputy Principal

Boyup Brook District High School

Research

Mission Australia

Mission Australia has been conducting an annual Youth Survey for 18 years., The Mission Australia Youth Survey is Australia's largest online youth survey, providing a platform for young people aged 15 to 19 to 'speak up' about the issues that really concern them. The 2018 Mission Australia Youth Survey (28, 000 respondents) report **recommended that governments expand programs to support young people** to re-engage with education and provide resources to prepare young people for future work **AND provide evidence-based universal mental health prevention and intervention programs in schools**

Table 10.7: Most important issues in Australia today

	National 2018 %	WA 2018 %	Female %	Male %	WA 2017 %	WA 2016 %
Mental health	43.0	42.2	49.5	34.3	34.4	33.0
Alcohol and drugs	28.7	35.9	33.1	40.4	37.9	38.0
Equity and discrimination	23.4	22.2	23.8	20.4	29.2	24.8
Bullying	17.4	18.2	21.7	14.2	11.7	10.0
The economy and financial matters	11.6	12.0	10.2	14.9	13.1	13.2
Crime, safety and violence	13.5	11.9	12.8	10.8	8.3	9.5
Employment	7.9	10.3	9.2	12.4	13.6	13.2
Health	11.4	9.6	10.1	9.3	6.9	7.7
Education	8.2	9.5	10.3	8.6	13.9	14.1
Homelessness/housing	9.2	8.2	8.7	7.8	5.9	5.8

Note: Items are listed in order of state frequency.

Mental Health Commission WA

Our vision is to build a Western Australian mental health, alcohol and other drug service system that: prevents and reduces mental health problems, suicide and suicide attempts; prevents and reduces the adverse impacts of alcohol and other drugs; promotes positive mental health; and enables everyone to work together to encourage and support people who experience mental health, alcohol and other drug problems to stay in the community, out of hospital and live a satisfying, hopeful and contributing life.

The Western Australian Mental Health, Alcohol and Other Drug Services Plan 2015–2025 (Plan)

Plan Guiding Principles relevant to the 3TYMHP (taken from the Plan)

Western Australian Mental Health, Alcohol and Other Drug Services Plan 2015–2025 Guiding Principles	How the 3TYMHP Warren Blackwood fits the criteria
Implementation of effective prevention, mental health promotion and early intervention activity across the lifespan is essential to turn the system around	The 3TYMHP program is about awareness, prevention and intervention
Recovery-oriented practice, including supporting people to stay connected to their community, is central to the development of mental health services	Referral pathways & resource document assist local service providers to connect and help young people. In 2019 we have developed a platform to assist young people find volunteering roles, work experience and jobs.
Services value diversity, are culturally secure, consumer focused, family inclusive, and responsive to the needs of individuals	<p>A common theme across feedback from service providers, schools and students was the relevance of 3TYMHP to whole of community responses for improving mental health and decreasing the incidence of suicide. The potential to encourage conversation and support between parents and adolescents was regarded as high, with some schools considering ways to address this alongside the 3TYMHP in the future.</p> <p>The 3 TYMHP is gender and culturally secure and locally relevant.</p>
Improved system navigation, collaboration and integration are priorities to ensure people are supported to get to the right place at the right time	<p>Partnership between GP down south and Blackwood Youth Action provides a collaborative framework and local presence.</p> <p>A Community Engagement Officer undertakes quarterly meetings with Student Services at each participating high school. GPs and local service providers throughout the year. This role has developed linkages between service</p>

	providers across the health, education and community services sectors, ensuring young people receive the care that meets their individual needs.
Turning the System Around - Prevention	<p>The 3TYMHP in the Warren Blackwood is the only early intervention & prevention program being delivered in the region with a collaborative approach.</p> <p>A major five-year study, funded by the National Health and Medical Research Council (NHMRC), found investment in prevention is highly cost-effective</p>
Expansion of preventative based programs at a local level	By providing secure funding for an extended period of time, the 3TYMHP will become an established part of the school year and local mental health awareness campaign

What the 3 Tier Youth Mental Health Program delivers in alignment with the Plan

- reduced rates of people developing mental health, alcohol and other drug problems, reduced attempts of suicide and a halving in the number of people who die by suicide
- services that are integrated, high quality, and person-centred
- a sustainable service system with increased availability of community services and initiatives to improve the efficiency and effectiveness of the system as a whole.

Shire of Manjimup Youth Survey Report and Action Plan 2018

- In the Shire of Manjimup 19% of youth responding to the 2017 Survey had a below average or very low average of Mental Health Well Being (WEMWBS). The majority of these were in the 12-17 year old age group (13%).
- Data from 2004 to 2008 showed that the suicide rate was 3.6 per 1,000 persons per year. This is significantly higher than the state rate ratio of one.
- By 2016 In the Shire of Manjimup, deaths from suicide or self-inflicted injury from 2011 to 2015 were 21 per 100,000 persons for persons aged 0-74 years. This was significantly higher than the state rate of 14 per 100,000 persons. (Social Health Atlas, 2017)
- Partners providing mental health support services within the Shire should be informed of the Youth Survey results. The Shire needs to advocate for services to be promoted and communicated to young people so that their knowledge of support services for mental health is increased.
- Education plays a key role in dispensing and supporting information channels and the development of appropriate information. Key partnership arrangements with the schools should continue. Programs targeted to the Early Years as a prevention strategy will assist with youth development in later years.

Our Case

The Plan states “Boosting investment in prevention and mental health promotion has been flagged as a priority, see the Prevention” and that “Focusing on children and young people is recognised as vital. The needs of children and young people are recognised throughout the Plan (i.e. across most service streams) and will continue to be a high priority during the implementation of the Plan.”

Connection between awareness, knowledge and access has potential for sustainable positive impact. By design, the 3TYMHP is based on integrating increased awareness to improving knowledge for positive changes in attitudes and helpful behaviours to early intervention and individual support. It was very clear from the feedback that the approach was the right one to make a difference and improve mental health of young people.

“Inadequate investment in prevention and community-based services puts pressure on other parts of the system.”

A National Mental Health Commission study has shown a positive return on investment on preventative mental health programs run in high schools. That is just the direct economic impact on the health system and does not take into account the secondary effects of better school performance, capacity to participate in the community and workforce and greater equity.

<https://www.mentalhealthcommission.gov.au/media/269035/Intervention%207%20Lay%20Summary%20-%20FINAL.PDF>



ROLLING ACTION SHEET

ROLLING ACTION SHEET
March 2020 (encompassing Council Resolutions up to Council Meeting held 27 February 2020)

Where a tick is indicated this Item will be deleted in the next update

Council Decision No.	Wording of Decision	Responsible Officer	Past comments	Progress since last report	✓
<p>C.28/1108 Public Access to Rear of Shops on Western Side of Hampton Street</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse in-principle the proposal to obtain an easement in gross over private land at the rear of shops west of Hampton Street between Henry Street and the existing public accessway opposite the public car park in Hampton Street. 2. That the CEO obtain the necessary legal advice to enable correspondence to be sent to affected property owners seeking their in-principle consent for the creation of an easement in gross for public access to the rear of their premises. 3. That upon receipt of responses from affected property owners the matter be brought back to Council for final determination, including consideration of how the proposed public accessway could be designed to take into account risk management of flooding. 	<p>T Clynch</p>	<p>Work on developing a draft easement document has been delayed.</p> <p>A request was to be prepared to a local solicitor requesting preparation of a draft/template easement document. This will be funded from general legal expenses account. Since then the CEO has made the decision to defer the preparation of the document pending completion of the Geegilup Brook Flood Study in case there are implications regarding land acquisition/tenure/use arising from that Study. The Flood Study was endorsed by Council at its November 2014 meeting so the easement proposal will be re-actioned (February 2015).</p> <p>Discussions held with solicitor on best process to progress this matter. Property ownership details currently being compiled for forwarding to solicitor (September 2015)</p> <p>This matter was discussed at quarterly briefing session held on 4 February 2016 where it was agreed that the proposal should be extended to include the car parking areas within the proposed easement. This can happen under the current resolution C.28/1108. A plan of the proposed easement will be prepared and correspondence forwarded to affected property owners (March 2016).</p>	<p>March 2020</p> <p>Five consultants were invited to attend a site visit to discuss the project. The aim of the site visit was to invite interested consultants to quote on the preparation of a detailed project brief and tender document to support the Project. One consultant accepted the invitation (the others declined or did not respond). The consultant has provided a quote which will be reviewed by the Executive Leadership Team on 24 March 2020.</p>	<p>✓</p>

			<p>Progress of this matter has been deferred pending finalisation of the proposed land exchange and creation of easement for the property at 145 Hampton Street (corner Henry Street).</p> <p>Shire staff will prepare a concept plan showing how the area can be developed for access and public parking and this will be used when corresponding with affected property owners about the proposal to create an easement (March 2018).</p> <p>November 2018 A concept plan was presented to the November Concept Forum.</p> <p>The differing levels of the land make provision of formalised parking on the eastern side of the laneway difficult as significant excavation and earthworks would be necessary. Therefore the plan proposes the following:</p> <ul style="list-style-type: none">• Extend the single row of sealed and marked parking bays against the kerb line as far north as possible.• In order to accommodate the bays at the northern end the current access land will have to be shifted closer to the back of the shops.• 11 sealed and marked parking bays could be provided on the eastern side of the laneway at its northern end as the slope of the land is suitable.• The balance of the land on the eastern side of the laneway could be sealed on its existing slope and wouldn't be formally marked for		
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			<p>parking but could be used for informal parking.</p> <p>The plan will be used in writing to property owners seeking approval to grant the Shire an easement for access and parking in order to formalise the existing use of the land. No compensation would be offered to property owners – rather the Shire would commit to funding the works. Prior to writing to property owners the CEO will engage a solicitor to prepare an easement document.</p> <p>April 2019 Discussion at the April Concept Forum identified a proposal to reinvestigate the design of the car parking area. A report will be presented to Council identifying the costs of engaging an engineer to prepare design options and associated costings.</p> <p>June 2019 Council resolved last month to allocate funds for design of the car park. Appointment of a consultant engineer to undertake the design phase hasn't occurred to date.</p> <p>August 2019 The resolution from Council's May 2019 meeting required the CEO to seek the input of the Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. Discussion on this matter is scheduled to occur at the SAC meeting to be held on 21.8.19.</p> <p>September 2019 The CEO did discuss the scope of the project with members of the Sustainability Advisory Committee and obtained useful feedback. A project scope is currently being</p>		
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			<p>prepared and investigations occurring into suitable landscape architects to progress the design of the creek beautification and car park design.</p> <p>October 2019 A request for quote has been prepared and has been sent to three selected landscape architects.</p> <p>February 2020 A meeting with interested consultants is being scheduled.</p>	
<p>C.14/0310 Preliminary Report – Plantation Exclusion Zones</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townsites, the Yornup township and existing or proposed local development areas throughout the Shire municipality. 2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate a scheme amendment to Town Planning Scheme No. 3 seeking to modify Table 1 to prohibit 'Afforestation' within the Rural zone of the scheme area. 3. Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised. 4. Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation 	<p>S Donaldson</p>	<ol style="list-style-type: none"> 1. Noted. 2. Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December 2011. Amendment adopted by Council on 25 January 2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012. 3. Noted. 4. Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation. Council in March 2016 resolved not to progress. See Point 6 below. 	<p>March 2020 Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p>

	<p>with FESA, and in accordance with the Planning for Bush Fire Protection document.</p> <p>5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues:</p> <ul style="list-style-type: none"> a) Definition of woodlots and shelter belts and list of acceptable locally native tree species. b) Location of surrounding development and adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection. c) Other natural resource management issues identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy. <p>6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.</p>	<p>5. Commenced but little progress to date, pending adoption of Bushfire Hazard Strategy. No further action progressed. New detailed Bushfire Hazard Level Assessment to be prepared for Local Planning Strategy, with recommendations for plantation exclusion (August 2017).</p> <p>November 2018 New draft Bushfire Hazard Assessment being prepared by consultant, to assist further consideration of plantation exclusion.</p> <p>December 2018 CEO and Manager Planning met with bushfire consultant on 28 November 2018. Bushfire Hazard Assessment nearing completion for presentation to Council early in 2019.</p> <p>6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below. No further action to be taken with strategy as per C.18/0216. No further action on policy review (May 2016).</p> <p>January 2019 Final draft Bushfire Hazard Strategy received for Staff review, to be presented to Council by March 2019. No progress made of Plantation Applications Policy Review.</p> <p>February 2019 Bushfire Hazard Level Assessment feedback sent to consultant for finalising document. Research commenced for Plantation Applications Policy Review.</p> <p>March 2019</p>		
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			<p>Final Bushfire Hazard Level Assessment received for staff review then to be presented to Council in April 2019. Research commenced for Plantation Applications Policy Review.</p> <p>April 2019 Final BHL report received still under review for presentation to Council in May 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed.</p> <p>July 2019 Final BHL report received still under review for presentation to Council in August 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed.</p> <p>August 2019 BHL to be presented to Council in November 2019.</p> <p>September 2019 Draft BHL referred to DPLH and DFES for preliminary feedback, before being presented to Council.</p> <p>October 2019 Preliminary response received from DFES on draft BH. Pending feedback from DPLH.</p> <p>November 2019 Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p>December 2019 Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p>January 2020 Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p>February 2020</p>		
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			Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.	
C.16/0513 Greenbushes Overnight Stay Facility	That Council: <ol style="list-style-type: none"> 1. Endorse the proposal to establish a short term caravan and camping transit park (6 sites) at the Greenbushes Sportsground, adjacent to the old cricket pavilion. 2. Endorse the proposal to redevelop the old cricket pavilion to a “camper’s bunkhouse” with 4 bunks being provided. 3. Seek the approval of the Minister for Local Government for approval of the transit park and bunkhouse 4. Consider allocation of a sum of \$6,000 in the 2013/14 budget for development of the transit park and hikers bunkhouse. 	T Clynych	<p>An application has been submitted to the Department of Local Government (October 2013).</p> <p>Approval for the use of the land as a transient caravan park has been granted (subject to conditions) by the Department of Lands. The approval of the Minister for Local Government is now required and an application is being submitted (September 2014).</p> <p>Concerns have been raised by Water Corporation due to proximity to Greenbushes water supply and it appears that until such time as the water supply dam is discontinued (as proposed under new integrated water supply project) the transit caravan park will be deferred (May 2015).</p> <p>Progression of this proposal can be seen as a linkage to Council’s request for acquisition of the Dumpling Gully Precinct – Resolution C.02/1216 (April 2017).</p> <p>November 2018 The processes involved in Council’s acquisition of the Dumpling Gully Precinct is far longer and complicated than originally estimated by all parties however there is a commitment from both DBCA and Water Corporation to progress it.</p> <p>In the meantime the process for preparing a concept plan for the Greenbushes Sportsground precinct could be commenced and this will be referred to the next Concept</p>	<p>March 2020 Awaiting completion of community engagement period before any submissions will be assessed.</p>

		<p>Forum for discussion.</p> <p>January 2019 Refer item in Council agenda about de-vesting of Greenbushes water supply catchment area which is the first step in the Dumping Gully dams being vested in the Shire for recreational and irrigation purposes.</p> <p>February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p>April 2019 Discussion at the April Concept Forum occurred and identified the need to complete the planning phase of this project and re-engage with the Greenbushes community. A report will be presented to Council.</p> <p>September 2019 A large scale plan (encompassing the feedback from previous community consultation) is currently being prepared for presentation at a forthcoming community engagement session.</p> <p>October 2019 A draft plan has been prepared as a precursor to community consultation.</p> <p>December 2019 Update Plan has been completed. Next round of community consultation to commence in January.</p> <p>February 2020 Community consultation currently occurring.</p>		
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<p>C.10/0315 Investigating the provision of an Organic Waste Collection Service</p>	<p>That Council investigate the possibility of introducing “Organic Waste” kerb side collection for the Shire.</p>	<p>T Clynych</p>	<p>A meeting has been held with the relevant officer at the Shire of Donnybrook-Balingup to discuss various aspects of its organic waste collection service. This will assist in preparing a report to Council (February 2016).</p> <p>Processing of organic waste will be a consideration in the planning and eventual design of any regional waste site (March 2017).</p> <p>At the budget workshop held on 17 May 2018 the annual review of the Corporate Business Plan was workshopped. The updated Corporate Business Plan is being presented to the June council meeting and includes a new Action (2.5.1.9) requiring a desktop investigation into the financial cost and feasibility of establishing an organic waste service (June 2018).</p> <p>November 2018 Due to other work priorities this project hasn't progressed. The CEO recently met with the Acting CEO of the Shire of Augusta-Margaret River to obtain feedback on similar investigations it recently carried out. Progression of this project is earmarked for early 2019.</p> <p>December 2018 The CEO had a recent discussion with the CEO of the Bunbury Harvey Regional Council about arranging a council visit to the regional waste site to view and discuss organic waste issues. Further details to be arranged in early 2019.</p> <p>January 2019 A meeting of the regional waste working group is being planned for February 2019.</p>		
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			<p>March 2019 The processing of organic waste will be factored into the studies into establishment of either a single or multiple regional waste processing facilities however the timeframe for development of such facilities is likely to be 5-10 years.</p> <p>October 2019 At a Regional Waste Group meeting held on 21 October 2019 the future development of sub-regional composting facilities to support sub-regional food and garden waste (FOGO) collection services. Notwithstanding this longer term vision it is intended to conduct a desktop exercise to determine the approximate costs of implementing a FOGO collection service in this Shire. The Shire of Augusta Margaret River has recently introduced a FOGO bin service and consultation is planned to assist in our investigations.</p>	
C.06/0416 Bridgetown Railside Landscaping Project	That Council seek a review of the decision by Brookfield Rail regarding the proposed Bridgetown Railside Landscaping Project and seeks the assistance of the Minister for Transport and Minister for Regional Development in facilitating this review.	T Clynh	<p>Discussions being held with Terry Redman's office on best way to progress this matter (June 2016).</p> <p>Brookfield Rail has recently appointed a community liaison officer and it is intended to meet that person soon to discuss various issues, including this issue (September 2016).</p> <p>A meeting was held with Brookfield Rail on 29 November 2016 and this issue was raised. Brookfield indicated it would reconsider its position on the landscaping and requested that a formal request be submitted based on the landscaping being groundcover only. That application is currently being prepared (February 2017).</p>	<p>March 2020 In February discussions were held with Arc Infrastructure. A draft agreement is being prepared by Arc Infrastructure as a precursor to a licence being issued for the work.</p>

		<p>A new application has been submitted to Arc Infrastructure seeking approval to plant a 100 metre long, 3 metre wide landscaping strip from the town square southwards. The application has nominated the following ground cover selections for consideration by Arc Infrastructure:</p> <ul style="list-style-type: none"> • Banksia blechnifolia • Banksia integrifolia • Hemiandra pungens (March 2018) <p>Discussions held with representative of Arc Infrastructure with indications given that approval to this proposal should be provided by June (May 2018).</p> <p>An update has been requested from Arc Infrastructure (July 2018). A follow-up reminder has been sent in August (September 2018).</p> <p>Arc Infrastructure has indicated that it is prepared to grant approval to this proposal once the Shire has signed off on a proposed interface agreement for rail crossings. The contents of the interface agreement have been subject to extensive discussions between the Shire and Arc Infrastructure with particular reference to an un-gazetted rail crossing on Pratt Road. A solution to this issue has been identified – being the ceding of Pratt Road from the railway reserve and this is being progressed and should be presented to Council in November (October 2018)</p> <p>November 2018 Presentation of the Pratt Road issue to Council couldn't occur in November as Arc Infrastructure has yet to provide (despite</p>		
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			<p>several reminders) the necessary plans showing the extent of railway reserve to be ceded as a public road reserve. Arc Infrastructure has committed to approving the rai-side landscaping proposal once the Pratt Road issue has been resolved.</p> <p>January 2019 A request has again been submitted to Arc Infrastructure seeking progression of this matter.</p> <p>May 2019 A meeting is currently being sought with Arc Infrastructure to progress this and other rail related issues.</p> <p>June 2019 The CEO attended a meeting with Arc Infrastructure on 17 June where this matter was discussed and a commitment given by Arc Infrastructure to progress the required approvals.</p> <p>July 2019 Since the meeting in June there has been further communication with Arc Infrastructure about this and other outstanding matters requiring a decision by Arc Infrastructure.</p> <p>September 2019 Further communication with Arc Infrastructure regarding Pratt Road has occurred. Arc Infrastructure has linked resolution of the Pratt Road issue with progressing the rail side landscaping approvals.</p>		
C.03/1116 RV Friendly Towns	That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations.	T Clynych	<p>Assessment against guidelines of Campervan and Motorhome Club of Australia Limited (CMCA) has commenced (March 2017).</p> <p>The requirement for a dump point is a mandatory requirement for registration as a</p>	March 2020 No progress since last update.	

		<p>RV Friendly Town and assessment of options is currently occurring to enable a report back to Council (April 2017).</p> <p>A meeting has recently been held with representatives of the Bridgetown Agricultural Society regarding development of a dump point at the showgrounds (June 2017).</p> <p>Greenbushes appears to comply with the requirements necessary to obtain "RV Friendly Destination" Status and the Visitor Centre Manager is in the process of submitting an application (February 2018).</p> <p>An application to Water Corporation is currently being prepared for a sewerage connection for a dump point at the railway car park. This will enable a cost estimate to be conducted. Funding of the dump point is a proposed new action in the updated corporate Business Plan proposed to be presented to the budget workshop (May 2018).</p> <p>Discussions occurred at August Council Concept forum. Railway car park site confirmed. Costings and design for both sewerage and holding tank options being progressed (September 2018).</p> <p>November 2018 Discussion occurred at the November Concept forum about the proposed dump point in Bridgetown and direction was given to staff to further investigate waste water disposal options.</p> <p>February 2019 Application has been lodged with Water</p>		
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		<p>Corporation for a sewer connection for a dump point in the railway car park.</p> <p>March 2019 Planning and cost estimates for establishment of a dump point in the railway car park is being completed in time for 2019/20 budget considerations. Greenbushes site – refer comments for Resolution C.16/0513 on Page 5.</p> <p>April 2019 An application has been submitted to Water Corporation for connection to sewer for the proposed dump point in the railway car park. A dump point at the Greenbushes Sportsground is being investigated as part of the planning for that precinct.</p> <p>June 2019 At the June Concept Forum council determined to include funding in 2019/20 for installation of a sewer connected dump point in the railway car park. This funding will be confirmed in the 2019/20 budget.</p> <p>October 2019 The approval process for connection of sewer to the proposed dump point in the railway car park (Bridgetown) has commenced.</p> <p>The draft concept plan for the Greenbushes Sportsground Precinct shows a proposed dump point.</p> <p>November 2019 Application for sewer connection for dump point in railway car park has been submitted to Water Corporation.</p> <p>February 2020 Dump point application for Bridgetown has been submitted and installation is expected by June 2020. Signage to incorporate dump point insignia will be required and this will be</p>		
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			<p>an opportunity to review advance warning signage on entrance to Bridgetown.</p> <p>Greenbushes camp area is included in current community consultation for Greenbushes Sportsground Precinct.</p>	
C.02/1216 Acquisition of Dumpling Gully Precinct	That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.	T Clynych	<p>Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).</p> <p>A meeting was held with the Water Corporation and Talison Lithium on 19.6.17 to further discuss the processes for de-proclamation of the drinking water source and the need to engage with DPAW (July 2017).</p> <p>A meeting is scheduled for 3 September with Water Corporation to progress this matter (September 2018).</p> <p>Advice received from Water Corporation that is continuing to work with Department of Water and Environmental Regulation (DWER) about excising the dam from State Forest (requires Cabinet approval) and resolving the water allocation issues. A follow up meeting with DWER is being planned (October 2018).</p> <p>November 2018 Refer comments for Resolution C.16/0513 on Page 5.</p> <p>January 2019 Refer item in January agenda.</p> <p>February 2019 Submission lodged with Department of Water and Environmental Regulation</p>	<p>March 2020 The Shire President and CEO had a meeting with the Minister for environment about growth strategy projects and took the opportunity to ask for an update on transfer of the former Water Corporation dams to the Shire. A response was subsequently received from the Minister advising that DBCA is supportive in-principle of the Shire's request to use the dams for recreation but a number of issues need to be addressed with both the Shire and Water Corporation. A meeting of all parties is to be requested to expedite the matter.</p>

			<p>recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p>September 2019 DWER is currently conducting stakeholder consultation on the abolition of the Greenbushes Catchment Area under the Country Areas Water Supply Act 1947 on the basis that water quality issues with this source means that it is no longer used by the Water Corporation to supply public drinking water. The DWER recommendation is that the catchment should now be abolished to enable increased recreation, tourism and customary activities.</p> <p>October 2019 The process to transfer the land from State Forest is progressing.</p>	
C.05/1216 Greenbushes Townsite Carpark	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts in principle the proposed Greenbushes Town Centre Carpark and Access Concept Plan. 2. Authorises the CEO to progress discussion with the landholders to acquire private property adjacent to the laneway at the rear of the shopping area on the corner of Blackwood Road and Stanifer Streets in Greenbushes for the purposes of creating a formalised car parking area. 3. Requests the CEO to finalise the plan to include appropriate drainage, road access and parking and traffic ways. 4. Requests the CEO to identify suitable funding opportunities for the project. 	T Clynh	<p>Letters sent to affected property owners in order to commence consultation on possible ceding of private land for the project (March 2017).</p> <p>Cr Scallan provided an update to the February 2018 Standing Committee meeting advising:</p> <ul style="list-style-type: none"> • Consultation still in progress • Owner now supportive of concept • Commercial discussions to commence • Once agreement in place discussions will be had with other landowners • Detailed design work now progressing in parallel <p>The CEO meet with Grow Greenbushes representatives on 31 May 2018 to discuss pathway for acquiring land and investigating</p>	<p>March 2020 Updated land acquisition costs provided to Talison to enable its Board to consider funding allocation to the project.</p>

		<p>grant opportunities (June 2018).</p> <p>An updated concept plan has been received and is being assessed (July 2018).</p> <p>Letters have been sent to land owners requesting written agreement to the proposals for land acquisition (September 2018).</p> <p>Responses have been received from 2 of the 3 land owners with the other advising that a response will be provided by early to mid November (October 2018).</p> <p>November 2018 Two grant applications have been submitted for this project and will be determined by March 2018.</p> <p>January 2019 Revised offers for land acquisition are to be sent to the property owners.</p> <p>February 2019 Awaiting confirmation from Talison about funding commitment to the land acquisition component of the project before sending updated offers to affected land owners.</p> <p>March 2019 Grant application was unsuccessful.</p> <p>April 2019 Updated land acquisition offers have been sent to affected property owners.</p> <p>May 2019 This is one of the projects identified for inclusion in Council's infrastructure plan prepared for the purpose of assessing and leveraging the expected population increase associated with the Talison Expansion Project.</p> <p>August 2019</p>		
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			<p>Car park design is being amended to reflect decision of one of the land owners not to accept offer to purchase land.</p> <p>September 2019 Discussions have been held with Talison on the proposed revised design of the car park, excluding the land unable to be purchased. A final plan and cost estimates are expected by the end of September.</p> <p>October 2019 Talison has made some variations to the carpark design and intends to consult with the Greenbushes community on those changes. The updated plan is to be presented to the November Concept Forum.</p> <p>November 2019 Discussions being held with Talison Lithium P/L on final negotiations with affected property owners and process to follow for acquisition of the subject land.</p> <p>February 2020 Meeting held with Talison Lithium to discuss project. Board approval to meet land acquisition costs is currently being obtained. Talison Lithium is also reviewing construction cost estimates.</p>	
C.03/0217 Potential Outsourcing of Selected Park Maintenance Functions	That the CEO report back to Council prior to or during the 2017/18 budget process on the implications and processes that would be required for Council to consider calling for expressions of interest from suitable contractors to take over maintenance of a number of Shire parks including but not limited to Memorial Park, Blackwood River Park, Geegelup Park and Thompson Park.	T Clynh	<p>Compilation of existing maintenance functions and associated resources currently occurring which is required for report to Council. Report being prepared for June meeting. Further reporting is to occur by the end of the year.</p> <p>Council workshop to occur in February.</p> <p>Workshop held on 22.2.18 with the directions from that workshop to be used to refine the service levels before formal presentation back to Council (March 2018)</p>	<p>March 2020 Due to other urgent matters arising the scheduling of the workshop in March didn't occur. A date in April is to be sought.</p>

		<p>Investigation into processes and specifications for calling tenders for selected outsourcing is currently occurring (July 2018).</p> <p>November 2018 A tender document for mowing of passive open spaces is currently being prepared.</p> <p>December 2018 The completion of the tender document has been deferred until completion of the organisational restructure and new workforce plan. Discussion on this occurred at the Council workshop held on 10.12.18.</p> <p>February 2019 With completion of the Workforce Plan preparation of the park mowing tender is to be progressed.</p> <p>June 2019 Discussion on parks and gardens service levels occurred at the June concept forum and the intent is to revisit those service levels commencing with a councillor/staff workshop to be scheduled in September/October. In the meantime the proposal to investigate outsourcing of mowing services will be deferred.</p> <p>August 2019 Taking into account restrictions imposed on council under its 'Election Caretaker Period' Policy the proposed workshop on parks and gardens service levels will be scheduled for November.</p> <p>October 2019 A scope for the proposed workshop has been developed and will be presented to the November Concept Forum as well as an update on "service level" modelling being done by the south west integrated planning</p>		
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			<p>network (of which the Shire is a member).</p> <p>November 2019 Discussion occurred at November Concept Forum with workshop scheduled for approximately February 2020.</p> <p>December 2019 Update Discussion occurred at November Concept Forum. Council workshop to be held in February 2020.</p> <p>February 2020 Workshop to be scheduled for March.</p>	
C.05/0217 Registration as a "Waterwise Council"	That Council endorse the recommendation from its Sustainability Advisory Committee and direct the CEO to submit a request to the Water Corporation for commencement of the process to becoming a "Waterwise Council".	T Clynh	<p>Request has been submitted (April 2017).</p> <p>Process for preparation and signing of a Memorandum of Understanding has commenced (August 2017)</p> <p>A reminder has been sent to Water Corporation requesting an update on the status of Council's registration (July 2018).</p> <p>Water Corporation has requested the Shire prepare a Waterwise Council Action Plan and this is to be progressed through the Sustainability Advisory Committee (September 2018).</p> <p>August 2019 The CEO met with the responsible Water Corporation officer at the recent Local Government Convention in Perth and arrangements are to be made for the Shire's registration to be progressed.</p> <p>February 2020 The CEO will refer development of key components of the Action Plan to SAC Committee for discussion.</p>	<p>March 2020 A request has been submitted to Water Corporation for updated community and council water use reports so we can make a start on reviewing our water consumption. The intention is to develop a Waterwise Action Plan with the assistance of the Sustainability Advisory Committee.</p>
C.08/0917 Preparation of Shire of	That Council: 1. Notes that the draft Local Planning Strategy adopted by Council in November 2012 has not	S Donaldson	1. Noted.	<p>March 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire</p>

<p>Bridgetown-Greenbushes Local Planning Strategy and Local Planning Scheme No 6</p>	<p>been endorsed by the Western Australian Planning Commission for the purpose of advertising and will not be further progressed.</p> <p>2. Notes the appointment of Lush Fire & Planning to prepare a Bushfire Hazard Level Assessment to guide preparation of a new Local Planning Strategy and Local Planning Scheme for the Shire of Bridgetown-Greenbushes.</p> <p>3. Pursuant to regulation 11 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Strategy for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area marked in Attachment 9.</p> <p>4. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Scheme No. 6, for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area in Attachment 9, and upon gazettal will revoke Town Planning Scheme No. 3 and Town Planning Scheme No. 4.</p> <p>5. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to forward to the Western Australian Planning Commission:</p> <p>a) A copy of Council's resolution deciding to</p>		<p>2. Noted. Preliminary investigations completed. Preliminary draft report received February 2018 for staff review. Meeting scheduled with Department of Planning, Lands and Heritage for 8 March 2018 for preliminary advice. Follow up meeting with DPLH staff on 27 March 2018, working with consultant on modifications. Draft report to be presented to Council in July 2018 (April 2018). Contact has since been made with a planning consultant to assist in completion of the Local Planning Strategy (June 2018). Consultant has been engaged (July 2018). Meeting held with DPLH staff on 4 September 2018 (September 2018).</p> <p>3. Noted.</p> <p>4. Noted.</p> <p>5. Correspondence sent to WAPC on 26 October 2017. Response received.</p> <p>6. Noted. To be actioned.</p> <p>November 2018 Liaison with Shire's planning consultant and DPLH staff continuing.</p> <p>December 2018 Sections of draft LPS prepared by planning consultant currently being reviewed by Shire staff.</p> <p>January 2019 Final draft Bushfire Hazard Level Assessment received for Shire staff review. Further consultation with planning consultant undertaken in December 2018.</p>	<p>Hazard Level Assessment.</p>
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	<p>prepare a new Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes; and</p> <p>b) A map marked Scheme Map Area signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>6. Subject to receiving notification from the Western Australian Planning Commission pursuant to regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to:</p> <p>a) publish a notice within a newspaper circulating in the Shire district of the passing of the resolution deciding to prepare a Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>b) forward a copy of the notice to and seeking a memorandum in writing setting out any recommendations in respect of the resolution to:</p> <p>(i) the local government of each district that adjoins the local government district;</p> <p>(ii) each licensee under the Water Services Act 2012 likely to be affected by the scheme;</p> <p>(iii) the Chief Executive Officer of the Department of Biodiversity, Conservation and Attractions</p>		<p>Shire staff working through detailed zoning and lot analysis for all townsites and investigation areas.</p> <p>February 2019 Zoning and Precinct Analysis completed and forwarded to planning consultant for consideration. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p>March 2019 Meeting scheduled with DPLH staff, SWDC staff and planning consultant. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p>April 2019 Meeting held with DPLH and SWDC staff in March 2019. Planning Consultant working on Planning Precinct Analysis. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p>May 2019 Liaison with DPLH staff, planning consultant and bushfire consultant continuing.</p> <p>June 2019 Further liaison with planning consultant continuing.</p> <p>July 2019 Further liaison with planning consultant and DPLH continuing.</p> <p>August 2019 Further liaison with planning consultant required.</p> <p>September 2019 Preliminary draft Local Planning Strategy referred to DPLH for feedback.</p> <p>October 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p>November 2019</p>		
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	<p>(iv) assisting in the administration of the Conservation and Land Management Act 1984; and each public authority likely to be affected by the scheme, including the Department of Water and Environment Regulation pursuant to section 81 of the Planning and Development Act 2005.</p>		<p>Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment. December 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment. January 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment. February 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p>	
<p>C.07/1217 Ratio Action Plan – Fair Value Accounting & Depreciation Expense</p>	<p>That Council endorse the following Ratio Improvement Action Plan:</p> <ul style="list-style-type: none"> • A full review of Council's asset depreciation expenditure is undertaken. Specifically, a review of each individual Council asset (at component level) of its condition, useful life, remaining useful life and residual value. 	<p>M Larkworthy</p>	<p>Relevant Staff will receive training in condition rating and useful life assessment as part of the Department's Asset Management Capacity Building program. Last training session is scheduled for 27 February 2018. (February 2018). Training complete. Inspections at component level of all Shire buildings is currently being undertaken. An assessment of furniture & equipment has been undertaken (May 2018).</p> <p>Inspection of Shire buildings is now complete. Data (including the remaining useful life of each component) is now being collated to inform Council's future depreciation expenditure for this asset class. A review of 'remaining useful life' for Council's infrastructure assets at component level will now commence. (September 2018). November 2018 Work is ongoing. December 2018</p>	<p>Progress on the Ratio Improvement Action Plan is now being reviewed as a regular item by the Audit Committee.</p> <p>March 2020 A recent comparison of this Shire's 2018/19 depreciation expense compared to South West and similar sized Councils throughout Western Australia has been undertaken. The comparison shows that Council's depreciation expenditure in total and per head of population is less than the average. This is a positive indicator that work done to date in this area has had a positive impact on Council's depreciation expense number flowing into the financials.</p>

	<ul style="list-style-type: none"> An assessment as to whether the Shire is revenue short or expenditure long by undertaking a comparison of neighbouring and similar sized Shires in relation to the level of own source revenue (i.e. rates, fees and charges) compared to expenditure. 	<p>Work is ongoing</p> <p>February 2019 Work is ongoing, current focus is on Road Infrastructure assets</p> <p>April 2019 Work is ongoing, current focus is on Road Infrastructure assets.</p> <p>May 2019 Work is ongoing, current focus is on Road Infrastructure assets.</p> <p>November 2019 A full review of condition and useful life estimates has been undertaken for individual plant & equipment and furniture & equipment assets, depreciation expenditure recalculated accordingly.</p> <p>January 2020 Work is ongoing in relation to the review of road infrastructure assets and an update will be provided once completed.</p> <p>This assessment will occur following completion of the 2017/18 annual financial statements (September 2018).</p> <p>November 2018 The 2017/18 annual financial statements are now complete and the audit report is pending. This assessment will now be undertaken and results presented to the first Audit Committee meeting to be held in 2019.</p> <p>December 2018 Data collection has commenced</p> <p>February 2019 Results of data analysis to be presented to the Audit Committee Meeting scheduled for 18 March 2019</p> <p>March 2019 A report on the analysis of data collected was considered by the Audit Committee at</p>	<p>March 2020 The Audit Committee reviewed results of the 2018/19 data comparison of South West and similar sized Councils at its meeting held 17 March. The review highlighted that the Shire remains below average in 'rate revenue' and 'other revenue' sources. Council's insurance expense is also higher than average. Further investigation into these revenue/expenditure categories will be undertaken including a review of Council's rating structure during 2020/21 as included in Council's Corporate Business Plan.</p>	
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	<ul style="list-style-type: none"> Develop a policy to guide future Council decisions in relation to the allocation of funds to renewal works versus upgrade works. 	<p>its meeting held 18 March 2019. The Committee resolved that further investigation into this Shire's level of rating income, other revenue sources, employee costs and insurance expense compared to benchmark Councils be undertaken.</p> <p>April 2019 Work is ongoing</p> <p>May 2019 Work is ongoing. Results of the further investigations as identified in March will be presented to the Audit Committee at its September 2019 meeting.</p> <p>November 2019 Following finalisation of Council's 2018/19 Annual Financial Report a further comparison of income and expenditure categories against benchmark Council's will be undertaken. Results of the comparison will be presented to the Audit Committee in March 2020.</p> <p>January 2020 The 2018/19 comparisons of income and expenditure categories against benchmark Council's has commenced. Results of the comparison will be presented to the Audit Committee in March 2020.</p> <p>February 2020 The 2018/19 comparisons of income and expenditure categories against benchmark Council's is complete. Results of the comparison will be presented to the Audit Committee in March 2020.</p> <p>Policy will be developed following full review of Council's asset depreciation expenditure in point 1 above.</p> <p>November 2018</p>	<p>March 2020 No progress as point 1 is ongoing.</p>	
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	<ul style="list-style-type: none"> That various scenarios are modelled during the next review of Council's Long Term Financial Plan in relation to achieving minimum ratio benchmarks. The results of these scenarios to be workshopped with Council. 	<p>No progress since last report December 2018 No progress since last report as point 1 is ongoing January 2020 No action since last update</p> <p>A review of Council's Long Term Financial Plan will commence in conjunction with the Corporate Business Plan and 10 Year Capital Works plans annual reviews.</p> <p>The draft Long Term Financial Plan will be workshopped at Council's October 2018 Concept Forum before formal presentation to Council (September 2018).</p> <p>LTFP presented to October Concept Forum, final draft will now be prepared and presented to Council in November. (October 2018)</p> <p>November 2018 The 2018/19 to 2032/33 Long Term Financial Plan is included in this agenda for Council endorsement.</p> <p>December 2018 Council adopted its Long Term Financial Plan (LTFP) in November. It should be noted that this will be an annual process. The workshop approach for Council's review of the draft LTFP including predicted ratio results is suggested.</p> <p>April 2019 Next revision of the LTFP has commenced.</p> <p>May 2019 Works are continuing on the LTFP. The plan is being updated with results from Council's review of the 10 year asset/works</p>	<p>March 2020 Work on Council's 2020/21 to 2034/35 LTFP is continuing.</p>	
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			<p>plans and Corporate Business Plan.</p> <p>August 2019 An item was presented to Council's August Concept Forum that outlined the 2019/20 timeline for review of all Integrated Planning and various capital works plans with the Long Term Financial Plan due to be adopted in June 2020. A workshop will be held prior to adoption when the consideration of ratio results will be undertaken.</p> <p>January 2020 Work on Council's 2020/21 to 2034/35 LTFP is progressing.</p> <p>February 2020 Work on Council's 2020/21 to 2034/35 LTFP is progressing.</p>	
C.06/0418 Proposed Road Closure for Amalgamation – Adjoining Roe Street, Bridgetown	<p>That Council, in relation to the proposed closure for amalgamation of the road adjoining Roe Street, Bridgetown, as per Attachment 8:</p> <ol style="list-style-type: none"> Notes the public submissions received, as per Attachment 10, and the Shire staff responses in the Schedule of Submissions, as per Attachment 11. Pursuant to s.58 of the Land Administration Act 1997 supports the proposed closure of unmade and unnamed road adjoining Roe Street, Bridgetown, between Lot 3 (99) and Lot 4 (101) Roe Street, Bridgetown, for amalgamation with adjoining land. Directs the Chief Executive Officer to forward relevant information to the Department of Planning, Lands and Heritage seeking approval from the Minister for Lands in relation to Point 2. 	S Donaldson	<ol style="list-style-type: none"> Noted. Noted. Referred to DPLH on 2 May 2018, response pending. <p>November 2018 A list of all outstanding actions referred to the Department Planning, Lands and Heritage (as listed in this Rolling Action Sheet) is to be compiled and a meeting requested with relevant staff of that department in order to progress them to conclusion.</p> <p>December 2018 No progress since November update.</p>	<p>March 2020 DPLH response still pending.</p>

			<p>January 2019 Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters not progressed.</p> <p>March 2019 Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters commenced and liaison continuing with DPLH staff.</p> <p>May 2019 DPLH response still pending.</p> <p>June 2019 Response from DPLH still pending.</p> <p>July 2019 Response from DPLH still pending.</p> <p>August 2019 Response from DPLH still pending.</p> <p>September 2019 Liaison continuing with DPLH regarding land distribution.</p> <p>October 2019 Liaison continuing with DPLH regarding land distribution.</p> <p>November 2019 Pending final response from DPLH.</p> <p>November 2019 Pending final response from DPLH.</p> <p>January 2020 DPLH response still pending. Contact made January 2020.</p> <p>February 2020 DPLH response still pending.</p>		
C.08/0718 Licence to Occupy – Greenbushes Railway Station	That Council: 1. Writes to Arc Infrastructure advising the Greenbushes Discovery Centre Incorporated has expressed a long- term goal to relocate the Greenbushes Railway Station Building to the Greenbushes Discovery Centre, 38 Blackwood Road, Greenbushes as an extension to that	T Clynych	<p>Correspondence has been forwarded to Arc Infrastructure (September 2018)</p> <p>November 2018 A response to the Shire’s correspondence is yet to be received.</p> <p>May 2019 A meeting is currently being sought with Arc</p>	March 2020 No progress since last update. Note this project is not a ‘Shire’ project but a ‘Grow Greenbushes’ project so Shire involvement is minimal.	

	<p>facility.</p> <ol style="list-style-type: none"> 2. Inform Arc Infrastructure that the Shire of Bridgetown Greenbushes and Greenbushes Discovery Centre have received letters from the Public Transport Authority giving permission for the relocation of the building when finances/grant funding opportunities enable this to occur. 3. Enquire whether a Licence to Occupy the land and buildings would be necessary given the agreement with the PTA for community end-use for the building. 4. Assist the Greenbushes Discovery Centre finalise the business plan for consideration by all parties, including potential funding partners. 		<p>Infrastructure to progress this and other rail related issues.</p> <p>June 2019 At a meeting with Arc Infrastructure held on 17 June this matter was discussed. The Public Transport Authority (PTA) has granted its approval to the proposed removal of the railway station from its current site and Arc Infrastructure will now prepare an agreement for amendment of its licence with PTA.</p>	
<p>C.03/0818 Installation of Condom Dispensing Machines in Library Toilets</p>	<p>That Council approves the installation of condom dispensing machines in the male and female toilets at the Bridgetown Regional Library subject to the following conditions:</p> <ol style="list-style-type: none"> 1. The machines are being installed on a 6 month trial basis after which a review into making the installations permanent will be held. 2. That Blackwood Youth Action is responsible for purchase of the dispensing machines and purchase of stock noting that the CEO has discretion to provide a one-off monetary donation to assist in this initiative. 3. That the Shire will be responsible for installation of the dispensing machines, storage of stock (condoms) and replenishing the stock in the machines using the stock purchased by Blackwood 	<p>T Lynch</p>	<p>Advice of the Council decision was conveyed to Blackwood Youth Action.</p> <p>November 2018 Advice has recently been received from Blackwood Youth Action that it is progressing the acquisition and installation of the machines and stock.</p> <p>December 2018 The CEO provided a \$200 donation to BYA to assist with purchase of machines and stock.</p> <p>February 2019 A project update has been requested from Blackwood Youth Action</p> <p>March 2019 Blackwood Youth Action has secured the machines and installation will occur shortly.</p> <p>April 2019 Condom machines currently being installed.</p>	<p>March 2020 Feedback has been received from Blackwood Youth Action. Discussions with library staff to occur with report to be presented to council in April. In the meantime the condom machines remain in the library toilets.</p>

	<p>Youth Action.</p> <p>4. That signage (posters) be displayed in the male and female toilets explaining the importance of having free condom dispensing machines in our community.</p> <p>5. That Blackwood Youth Action coordinates the making of suitable posters for display in the male and female toilets requesting respect for the initiative and responsible use of stock</p>		<p>May 2019 A process is being put in place for library cleaners to monitor and record stock and replace when necessary.</p> <p>June 2019 Machines have been installed. Trial will end mid-December 2019.</p> <p>July 2019 Trial continuing.</p> <p>August 2019 Trial will end in December 2019.</p> <p>December 2019 Update Trial ends December. Review to occur by February 2020</p> <p>February 2020 Communication has been sent to Blackwood Youth Action initiating the review process.</p>		
<p>C.08/1218 Proposed Road Closure – Portion of Perry Road, Greenbushes</p>	<p>That Council notes the submissions received, as per Attachment 8, and pursuant to section 58 of the Land Administration Act supports closure of the northern portion of Perry Road, Greenbushes, as per Attachment 9, for conversion to Unallocated Crown Land, and directs the Chief Executive Officer to seek support from the Minister for Lands through the Department of Planning, Lands and Heritage.</p>	<p>S Donaldson</p>	<p>January 2019 Correspondence sent to Department of Planning, Lands and Heritage. Support received from Land Use Planning Division (Regional South West Office) on 16.1.2019. Decision pending from Land Use Management Division (Perth office).</p> <p>March 2019 Shire staff met with DPLH staff on 27 February 2019. Decision of Minister for Lands pending.</p> <p>April 2019 DPLH response still pending.</p> <p>May 2019 DPLH response still pending.</p> <p>June 2019 DPLH response still pending.</p> <p>July 2019 DPLH response still pending.</p> <p>August 2019 DPLH response still pending.</p> <p>September 2019 DPLH response still pending.</p>	<p>March 2020 Proposed temporary road closure advertised until 19 March 2020. No objections received with temporary closure for twelve months to be actioned.</p>	<p>√</p>

			<p>October 2019 DPLH response still pending.</p> <p>November 2019 DPLH response still pending.</p> <p>December 2019 DPLH response still pending.</p> <p>January 2020 DPLH response still pending. Contact made January 2020.</p> <p>February 2020 DPLH decision still pending. DPLH advised that Talison Lithium may be seeking to progress road closure through a subdivision process.</p>	
<p>C.03/0219 Construction of Intersection Improvements at Entrance to Bridgetown Gardens Estate</p>	<p>That Council:</p> <ol style="list-style-type: none"> Note the legal advice received (Confidential Attachment 2). Reaffirm its intent to widen Kangaroo Gully Road at the intersection of Claret Ash Rise in order to improve the intersection for traffic travelling eastwards on Kangaroo Gully Road. Advise the Council of Owners for Bridgetown Gardens Estate that the bonded funds obtained in 2006 from the developer of Bridgetown Gardens Estate are only able to be used for works at the intersection of Kangaroo Gully Road and Claret Ash Rise and therefore Council is unable to reassign the funds for other works within the Estate. Request the CEO to progress the widening of Kangaroo Gully Road at its intersection with Claret Ash Rise by June 2019 if capacity and weather permits, or alternatively in the 2019/20 road 	T Clynch	<p>March 2019 Correspondence sent to Council of owners of Bridgetown Gardens Estate confirming Council's decision.</p> <p>The works will be scheduled for 2019/20</p> <p>December 2019 Update Works scheduled for March 2020.</p>	<p>March 2020 No progress since last update</p>

	construction program.			
C.02/0419 Desktop Review of Strategic Community Plan	That Council: 1. Adopt the revised Strategic Community Plan 2019 following the desktop review process with the following minor changes: <ul style="list-style-type: none"> Page 6 – Last paragraph change “at a depth of 45-50 degrees” to read “at depth at 45-50 degrees”. Page 8 – First paragraph delete “as these workers are permanently based elsewhere” from last sentence. Page 8 – Fifth paragraph amend first sentence to read “... within the Shire of Bridgetown-Greenbushes of 853 persons, equating to an approximate 18% population increase by 2022/23.” 2. Request the CEO to report back by March 2020 on the recommended community engagement processes for the full review of the Strategic Community Plan in 2020/21, including budget considerations.	T Clynh	<p>June 2019 This resolution will remain on the rolling action sheet until the report back (by March 2020) has occurred on the recommended community engagement processes for the full review of the Strategic Community Plan in 2020/21, including budget considerations.</p> <p>February 2020 Some discussion occurred at February 2020 Concept Forum with more information to be provided to March Forum.</p>	<p>March 2020 An item is included in the March Concept Forum agenda on this subject.</p>
C.08/0419 Proposed Land Purchase – Part Lot 84 (42) Forrest Street, Bridgetown	That Council: 1. Resolves to purchase the southern portion of Part Lot 84 (42) Forrest Street, Bridgetown (on Plan 222161, Volume/Folio 1327/46) for the sum of \$50,000 plus subdivision and legal costs of approximately \$7,000, as shown in Attachment 10.	S Donaldson	<p>May 2019 1. Correspondence sent to landowner on 6 May 2019 confirming Council resolution to support partial purchase.</p> <p>June 2019 Surveyor quotes still be sourced.</p> <p>July 2019 Surveyor quotes currently being sourced.</p> <p>August 2019 Surveyor appointed with work to commence early September.</p> <p>September 2019 Plan of Subdivision completed. Application to be lodged with WAPC.</p> <p>October 2019 Surveyor appointed and Plan of Subdivision prepared. Subdivision application to be lodged with WAPC in October 2019.</p>	<p>March 2020 Deposited Plan lodged with DPLH for final endorsement, then application to Landgate for new titles prior to land transfer/settlement.</p>

	<p>2. That the unbudgeted expenditure of \$50,000 purchase price and estimated \$7,000 subdivision and legal (transfer of land) costs be funded by withdrawal of an amount of up to \$57,000 from the Land & Buildings Reserve.</p> <p>3. That the CEO be authorised to submit an application to the Western Australian Planning Commission for the subdivision of Part Lot 84 (42) Forrest Street, Bridgetown (on Plan 22161), and amalgamation with adjoining Lot 873 (83) Steere Street, Bridgetown (on Diagram 98062).</p>		<p>November 2019 Subdivision application lodged with WAPC, response pending.</p> <p>December 2019 Subdivision referral response sent to DLPH. Decision pending.</p> <p>January 2020 Subdivision approval granted by the WAPC on 15 January 2020. Single condition to be cleared to enable further action.</p> <p>February 2020 Deposited Plan finalised by surveyor. Condition clearance request to be lodged with the Water Corporation.</p> <p>2. Noted.</p> <p>3. Surveyor quotes currently being sourced.</p>	
<p>C.04/0519 Development of Plans for Upgrade of Bridgetown CBD Parking and Geegelup Brook Beautification</p>	<p>That Council:</p> <p>1. Amend its 2018/19 budget to include \$25,000 unbudgeted expenditure for the purpose of funding the preparation of detailed design plans for improvements to the Bridgetown CBD parking behind the shops on the western side of Hampton Street and the beautification of the adjacent Geegelup Brook.</p> <p>2. Seek the input of its Sustainability Advisory</p>	T Clynch	<p>June 2019 Consulting engineer still to be engaged.</p> <p>August 2019 The resolution from Council's May 2019 meeting required the CEO to seek the input of the Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. Discussion on this matter is scheduled to occur at the SAC meeting to be</p>	<p>March 2020 Five consultants were invited to attend a site visit to discuss the project. The aim of the site visit was to invite interested consultants to quote on the preparation of a detailed project brief and tender document to support the Project. One consultant accepted the invitation (the others declined or did not respond). The consultant has provided a quote which will be reviewed by the</p>

	<p>Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation.</p> <p>3. Transfer the sum of \$25,000 from the Strategic Projects Reserve to fund the unbudgeted expenditure.</p>		<p>held on 21.8.19. September 2019 The CEO did discuss the scope of the project with members of the Sustainability Advisory Committee and obtained useful feedback. A project scope is currently being prepared and investigations occurring into suitable landscape architects to progress the design of the creek beautification and car park design. October 2019 A request for quote has been prepared and has been sent to three selected landscape architects. February 2020 A meeting with interested consultants is being scheduled.</p>	<p>Executive Leadership Team on 24 March 2020.</p>
<p>C.14/0519 Bridgetown Youth Precinct Community Consultation Report</p>	<p>That Council</p> <ol style="list-style-type: none"> 1. Endorse the Bridgetown Youth Precinct Community Consultation report. 2. Progress the Bridgetown Youth Precinct project to the concept design and preliminary cost estimate stage. 3. Increase expenditure in the Youth Precinct Hang Out Space account (PJ06) by \$5,000 by transferring \$5,000 from account PJ07 (Youth Event) to account PJ06 (Youth Precinct Hang Out) to complete the concept design and preliminary cost estimates for the Youth Precinct Project. 	<p>M Richards</p>	<p>June 2019 Quotes are currently being sought to progress the concept and preliminary cost estimate stage. These are anticipated to be received in July and work commenced in August 2019. July 2019 As per June update. August 2019 Quotes received in July 2019 from 2 potential consultants with a determination and appointment to be made on review (to complete the development of concept plans and preliminary costings) September 2019 Quotes currently being assessed. October 2019 This will be a discussion item at the November Concept Forum. November 2019 Update provided at November Concept Forum as part of Growth Strategy Agenda Item as follows “<i>concept design consultation</i>”</p>	<p>March 2020 Consultant presentation delivered at March Concept Forum. Outcomes unknown due to deadline conflict with updating Rolling Action Sheet prior to Concept Forum due to change in date of March Meeting from the 2nd to the 3rd Thursday of the month.</p>

			<p><i>will be held on the 22 November 2019 with each school and afterschool at the skate park. This consultation will inform the final concept design and cost estimate. Once finalised the design and costings will be presented to Council”.</i></p> <p>December 2019 Consultants are currently finalizing the outcomes of the consultation, concept plans and preliminary costings based on the youth and community consultation held in November; with information to be presented at March Concept Forum.</p> <p>February 2020 As per December comment.</p>	
C.16/0519 Blackwood River Foreshore Development	<p>That Council</p> <ol style="list-style-type: none"> Note the Schedule of Submissions received as a result of the final period of community consultation period on the revised concept plans for the Blackwood River Foreshore Development Project. Adopt the revised draft Blackwood River Foreshore Development Concept Plan as per attachment 19 and amend to include the change identified in Attachment 20 as follows: <p style="margin-left: 40px;">The location of the proposed interpretive signage currently indicated to be placed in front of Riverwood House will be reviewed in consultation with the residents of Riverwood House to ensure the location of the signage is beneficial to trail users without negatively impacting on residents.</p> Determine to progress Blackwood River Foreshore Development Project to detailed 	M Richards	<p>June 2019 Works have commenced on the detailed design and costings of the Old Rectory Walk and Boardwalk elements of the project with Riverwood House Consultation to be undertaken in July 2019.</p> <p>July 2019 As per June update, noting consultation deferred to August 2019 due to officer leave.</p> <p>August 2019 Detailed design of boardwalk and Old Rectory trail and preliminary costings this week. Consultation scheduled for August 2019.</p> <p>September 2019 Plans received from consultant and will be assessed internally by the Development & Infrastructure Group and Executive Leadership Team.</p> <p>October 2019 This will be a discussion item at the November Concept Forum.</p> <p>November 2019 Update provided at November Concept Forum as part of Growth Strategy Agenda</p>	<p>March 2020 Officer presentation delivered at March Concept Forum. Outcomes unknown due to deadline conflict with updating Rolling Action Sheet prior to Concept Forum due to change in date of March Meeting from the 2nd to the 3rd Thursday of the month.</p>

	design and costings for the Old Rectory Walk and Boardwalk elements of the project.		<p>Item as follows “<i>the detailed design for the Old Rectory Walk (including shelter) has been finalised and has been forwarded to WA Structural Engineers to complete the design certification</i>”. Once this certification is received the detailed design stage (including project costings) will be completed and can be presented to Council.</p> <p>December 2019 Project update will be delivered at the March Concept Forum.</p> <p>February 2020 As per December comment.</p>	
C.02/0619 Installation of Statue	<p>That Council:</p> <ol style="list-style-type: none"> 1. Considers investigating the installation of a Statue to acknowledge DW Stinton as the founder of the Tin Fields in 1886 and the subsequent significant impact ongoing mining of Tin, Tantalum and now Lithium has, and is continuing to have on Greenbushes, the Shire of Bridgetown Greenbushes, the Region and Western Australia. 2. In progressing such an investigation, the proposal be presented to the Blackwood Valley Arts Alliance with a view to developing a working partnership or group with possible representation from Grow Greenbushes and the Shire to develop a project plan and to identify funding sources for the proposal. 	E Denniss	<p>July 2019 Letters of invitation issued to Grow Greenbushes, Blackwood Valley Arts Alliance and Ms Trudy Clothier seeking to arrange a meeting to discuss the project and the development of public art in general.</p> <p>August 2019 Each group/individual has confirmed receipt of the letter. Grow Greenbushes and Blackwood Valley Arts Alliance responses pending. Ms Trudy Clothier response confirmed interest in attending meeting.</p> <p>October 2019 All Stakeholders have confirmed interest in a collaborative approach to the development of Public Art, in Particular a proposal to expand art trails in Greenbushes and Bridgetown. EMCS, Grow Greenbushes Representatives and Ms Trudy Clothier will attend a meeting of Blackwood Valley Arts Alliance (Blackwood Creative) on 5 November to formally identify roles, responsibilities and progress of project planning and grant funding.</p> <p>November 2019 EMCS attending a meeting of Blackwood Creative Inc on Tuesday 5 November, along</p>	<p>March 2020 Blackwood Creatives have provided written confirmation to support the collaborative approach to public art in Bridgetown and Greenbushes. Grow Greenbushes written confirmation pending. EMCS attended March meeting of Blackwood Creatives and preliminary discussions regarding how to proceed were held (pending correspondence from Grow Greenbushes confirming involvement). Suggested start points include review of Public Art Strategy and the Art Trail Booklet (to include Water Corp funded art and all existing public art in Greenbushes). Focus would then shift to the overall proposal to develop additional public art in both towns.</p>

			<p>with representatives from Grow Greenbushes. Discussion on potential funding bodies and the need for the development of a business plan, including full budget (income and expenditure) and concept designs/artist selection process/community engagement ensued. Inform agreement to progress stage 3 to include Greenbushes statue, revision of art trail booklet to include existing and proposed public art in Greenbushes and to identify key future public art proposals in Bridgetown. Formal acknowledgement of establishment of working partnership with Grown Greenbushes, Shire and Blackwood Creative to be documented and issued to all parties via correspondence by 30 November 2019.</p> <p>December 2019 No responses from stakeholders received as yet. Informal discussions with Grow Greenbushes and Blackwood Creatives continuing.</p> <p>January 2020 Review of Council's Public Art Strategy is scheduled for February 2020 to include preliminary feedback from discussions with Grow Greenbushes and Blackwood Creatives. Council endorsement of this document will be sought in due course.</p> <p>February 2020 EMCS meeting with Blackwood Creatives and Grow Greenbushes on 10 March to discuss public art and progress of project planning for relevant projects.</p>		
C.13/0619 Community Engagement Outcomes – Visitor	That Council: 1. Host a consultation event to engage with the local business and tourism sector/s with regard to the management model and	E Denniss	<p>July 2019 Staff have developed a data base of main street traders, local business and tourism operators (including existing VC members)</p>		

<p>Information Management Model and Visitor Information Services Location</p>	<p>location of service delivery of the Visitor Centre.</p> <ol style="list-style-type: none"> 2. Directs the CEO to commence formal discussions with the Bridgetown-Greenbushes Business and Tourism Association to explore the viability of a community management model under their auspice. 3. Determines to finalize the management model of the Visitor Centre prior to further investigations into potential location changes to the delivery of services. 	<p>and are in the process of arranging date, time and venue of consultation (to be held in partnership with BGBTA as a follow up to the June After 5 Networking Function where Paul Matenaar (Chairman of SFBVTA) provided an update on the progress/development of the SFBVTA. Date of consultation likely to be early August (TBC).</p> <p>August 2019 Invitations have been issued to the forum scheduled for 5.30pm on Wednesday 28 August at Scott's.</p> <p>September 2019 Consultation event held on 28 August 2019 in partnership with the BGBTA. Business/tourism industry survey prepared to be opened 16 September and conclude 31 October.</p> <p>October 2019 Online survey remains open until 31 October 2019. Responses to be assessed and report to Council November 2019.</p> <p>November 2019 Consultation event completed. Survey of industry (business/tourism operators) completed and findings presented at November Concept Forum. Formal approaches to Bridgetown CRC and Blackwood Creatives Inc to be completed by 30 November. Preparation of business case to outsource service provision of visitor information services (in current location) to commence.</p> <p>December 2019 Investigations into suitable consultants to assist with preparation of business case have commenced. No response from either stakeholder to correspondence issued in November received to date.</p>	<p>March 2020 Bridgetown CRC board have submitted an overview as to how this organization could foresee the delivery of visitor information services within their auspice. BGBTA have not yet responded to an invitation to meet. A follow up letter will be issued inviting them to progress their interest via submission of an overview as to how it sees the delivery of visitor information services within their auspice. Depending on the response to this request, the business case development aspect of the review can begin with either or both overviews as the starting point (via appointed consultant to work with either or both groups).</p>	
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			<p>January 2020 Response from Bridgetown CRC has been received indicating interest in exploring the management model and opportunities to outsource service delivery of the Visitor Centre received. CEO and EMCS to meet with CRC Board on 11 February 2020.</p> <p>February 2020 CEO and EMCS met with Bridgetown CRC to discuss relevant issues. Meeting with BGBTA to be scheduled.</p>		
C.04/1019 Pink & Grey Galah Control	That Council request the Blackwood Biosecurity Group (BBG) investigate the possibility of reducing the numbers of the Pink & Grey Galahs in Bridgetown.	T Clynch	<p>November 2019 Request sent to Blackwood Biosecurity Inc.</p> <p>December 2019 Update Correspondence sent to Blackwood Biosecurity.</p> <p>February 2020 A response has been received from Blackwood Biosecurity advising they are unable to take on this project. A report will be presented to March Concept Forum.</p>	March 2020 An item is included in the March Concept Forum agenda on this subject.	
C.02/1119 Review of Ward Boundaries	That the CEO report back to Council on conducting a review of our ward boundaries, including an option of having no wards.	T Clynch	<p>December 2019 Update To be presented to Council in February 2020.</p> <p>February 2020 Preparation of the report has commenced but due to staff leave the deadline of February 2020 hasn't been met.</p>	March 2020 Item included in March Council agenda.	√
C.07/1119 Proposal to Remove Two Parking Bays in Steere Street	That Council: <ol style="list-style-type: none"> 1. Defer any consideration for removal of car parking bays in Steere Street pending investigations into possible redesign of the Civic Centre car park and conversion of Stewart Street into a one way thoroughfare. 2. Request the CEO to investigate and report back on the possibility and practicalities of changing Stewart Street to a one way 	T Clynch		March 2020 No progress since last update	

	<p>street, including an assessment of whether the Hampton Street end of the street can be retained as two way access.</p> <p>3. Request the CEO to investigate and report back on redesigning the Civic Centre car park including the possibility of making each entrance to the car park one-way only.</p>				
C.06/0120 Proposed Road Renaming – Gomm Lane, Yornup & Sunnyside	<p>That Council:</p> <p>1. Notes the single submission received, as per Attachment 6, and pursuant to section 26 of the Land Administration Act 1997 supports the renaming of Gomm Lane as Gomm Lane, in the localities of Yornup and Sunnyside, as per Attachment 7.</p> <p>2. Directs the Chief Executive Officer to seek support from the Minister for Lands through Landgate’s Geographic Names Committee in relation to Point 1. above.</p>	S Donaldson	<p>February 2020</p> <p>1. Noted.</p> <p>2. Online request lodged with Landate. Decision pending.</p>	<p>March 2020</p> <p>Renaming as Gomm Lane approved by Landgate, rural street addresses updated, with new road signs ordered.</p>	√
C.07/0220 Proposed Reserve Rationalisation	<p>That Council gives in-principle support to the proposed change in purpose from Public Recreation to Public Purpose and rationalisation of Reserve 48886, Lot 1 Balmoral Drive, Bridgetown, facilitated through partial road widening and closure of Balmoral Drive, as shown on Attachment 8, and directs the Chief Executive Officer to undertake necessary public consultation with a subsequent report presented to Council for further consideration.</p>	S Donaldson	<p>March 2020</p> <p>Advertising commenced on 25 March 2020 with the comment period to conclude on 30 April 2020.</p>		



Bridgetown-Greenbushes - Compliance Audit Return 2019

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2019?	N/A		Tim Clynch
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2019?	N/A		Tim Clynch
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2019?	N/A		Tim Clynch
4	s3.59(4)	Has the local government complied with public notice and publishing requirements of each proposal to commence a major trading undertaking or enter into a major land transaction for 2019?	N/A		Tim Clynch
5	s3.59(5)	Did the Council, during 2019, resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		Tim Clynch



Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority?	N/A	No delegations to committees	Tim Clynych
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing?	N/A		EBrowne
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17?	N/A		EBrowne
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations?	N/A		EBrowne
5	s5.18	Has Council reviewed delegations to its committees in the 2018/2019 financial year?	Yes	Ordinary Council Meeting 29.11.18	Tim Clynych
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act?	Yes		Tim Clynych
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority?	Yes		Tim Clynych
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing?	Yes		Tim Clynych
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Tim Clynych
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Yes		Tim Clynych
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees?	Yes		Tim Clynych
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2018/2019 financial year?	Yes	Council to CEO delegations - reviewed by Council 29.11.18 CEO to Staff - reviewed by CEO 26.2.19	Tim Clynych
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required?	Yes		Tim Clynych

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68)?	Yes		Tim Clynych
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings?	N/A		Tim Clynych



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made?	Yes		Tim Clynych
4	s5.73	Where the CEO had an interest relating to a gift under section 5.71A(1), was written notice given to the Council?	N/A		Tim Clynych
5	s5.73	Where the CEO had an interest relating to a gift in a matter in respect of a report another employee is providing advice on under section 5.71A (3), was the nature of interest disclosed when the advice or report was provided?	N/A		Tim Clynych
6	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day?	Yes		Tim Clynych
7	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day?	Yes		Tim Clynych
8	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2019?	Yes		Tim Clynych
9	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2019?	Yes		Tim Clynych
10	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return?	Yes		Tim Clynych
11	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76?	Yes		Tim Clynych
12	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28?	Yes		Tim Clynych
13	s5.89A Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under section 5.71A, in the form prescribed in Administration Regulation 28A?	Yes		Tim Clynych
14	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76?	Yes		Tim Clynych
15	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee?	Yes		Tim Clynych



No	Reference	Question	Response	Comments	Respondent
16	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes?	Yes		Tim Clynych
17	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report?	Yes		Tim Clynych
18	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee?	Yes		Tim Clynych
19	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees?	Yes		Tim Clynych

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5))?	Yes	Lease of Leisure Centre Health & Fitness Room to "Health on Hampton". Advertisement in 'Manjimup Bridgetown Times' 13.2.19	Tim Clynych
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes		Tim Clynych

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1) (2)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates?	Yes		Tim Clynych
2	Elect Reg 30G(3) & (4)	Did the CEO remove any 'disclosure of gifts' forms relating to an unsuccessful candidate or a successful candidate that completed the term of office from the electoral gift register, and retain those forms separately for a period of at least 2 years?	N/A	No 'disclosure of gifts' declarations received from candidates at 2019 election	Tim Clynych



Finance						
No	Reference	Question	Response	Comments	Respondent	
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes	Council established the Audit Committee and appointed members at its meeting held 31/10/2019 by Absolute Majority	EBrowne	
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A	No delegation provided	EBrowne	
3	s7.3(1)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor, a registered company auditor?	N/A	Commencing 2018/19 Council's audit function transferred to the Auditor General	EBrowne	
4	s7.3(1), 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council?	N/A	Commencing 2018/19 Council's audit function transferred to the Auditor General	EBrowne	
5	Audit Reg 10	Was the Auditor's report(s) for the financial year(s) ended 30 June received by the local government within 30 days of completion of the audit?	Yes		EBrowne	
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2019 received by the local government by 31 December 2019?	Yes	The Audit Report was presented to Council on 19/12/2019	EBrowne	
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government, ensure that appropriate action was undertaken in respect of those matters?	N/A		EBrowne	
8	S7.12A (4)	Where the auditor identified matters as significant in the auditor's report (prepared under s7.9(1) of the Act), did the local government prepare a report stating what action had been taken or it intended to take with respect to each of the matters and give a copy to the Minister within 3 months after receipt of the audit report?	No	Council's 2017/18 Audit Report contained a significant matter in relation to its Operating Surplus Ratio. The Audit Report was received by Council in December 2018. A report was not presented to Council regarding the adverse trend until July 2019.	EBrowne	
9	S7.12A (5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	Yes		EBrowne	
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit?	N/A	Commencing 2018/19 Council's audit function transferred to the Auditor General	EBrowne	



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit?	N/A	Commencing 2018/19 Council's audit function transferred to the Auditor General	EBrowne
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit?	N/A	Commencing 2018/19 Council's audit function transferred to the Auditor General	EBrowne
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor?	N/A	Commencing 2018/19 Council's audit function transferred to the Auditor General	EBrowne
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor?	N/A	Commencing 2018/19 Council's audit function transferred to the Auditor General	EBrowne



Integrated Planning and Reporting					
No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	Corporate Business Plan 2019-2023 Most recently adopted by Council 18 June 2019 following annual review	Tim Clynych
2	s5.56 Admin Reg 19DA (4)	Has the local government reviewed the Corporate Business Plan in the 2018-2019 Financial Year. If Yes, please provide date of Council meeting the review was adopted at?	Yes	Reviewed and adopted by Council 18 June 2019	EBrowne
3	s5.56 Admin Reg 19C	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	10+ Year Strategic Community Plan 2019. Most recently adopted by Council 24 April 2019 following desktop review	Tim Clynych
4	s5.56 Admin Reg 19C (4)	Has the local government reviewed the current Strategic Community Plan. If Yes, please provide date of most recent review by Council in Comments. Note: If the current Strategic Community Plan was adopted after 1/1/2016, please respond N/A and provide adoption date in Comments?	Yes	Reviewed and adopted by Council 24 April 2019	Tim Clynych
5	S5.56 Admin Reg 19DA (3)	Has the local government developed an Asset Management Plan(s) that covers all asset classes. If Yes, please provide the date of the most recent Plan adopted by Council in Comments?	Yes	Consolidated Asset Management Plan 2017-2037 Most recently adopted by Council 27 June 2019	Tim Clynych
6	S5.56 Admin Reg 19DA (3)	Has the local government developed a Long Term Financial Plan. If Yes, please provide the adoption date of the most recent Plan in Comments?	Yes	Last reviewed and adopted by Council on 29 November 2018	Tim Clynych
7	S5.56 Admin Reg 19DA (3)	Has the local government developed a Workforce Plan. If Yes, please provide adoption date of the most recent Plan in comments?	Yes	Workforce Plan 2018-2022. Adopted by Council 28 February 2019	EBrowne



Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A		EBrowne
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A?	Yes	Advertising for new senior position of Executive Manager Development & Infrastructure occurred in February 2019	Tim Clynych
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4)?	N/A		EBrowne
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only)?	N/A		EBrowne
5	s5.37(2)	Did the CEO inform Council of each proposal to employ or dismiss a designated senior employee?	Yes	Appointment of Executive Manager Development & Infrastructure resolved by Council 28 March 2019. Renewal of contract for Executive Manager Community Services resolved by Council 28 February 2019	Tim Clynych



Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer?	N/A	CEO is Complaints Officer	EBrowne
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c)?	Yes		EBrowne
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made?	Yes		EBrowne
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint?	Yes		EBrowne
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred?	Yes		EBrowne
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c)?	Yes		EBrowne



Optional Questions					
No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Local Government (Financial Management) Regulation 5 (2)(c) within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	Yes	Review received by Council at ordinary meeting held 27.6.19	Tim Clynych
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulation 17 within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	N/A	This review wasn't legislatively required in 2019. Next review is scheduled for May/June 2020.	Tim Clynych
3	Financial Management Reg 5A.	Did the local government provide AASB 124 related party information in its annual report(s) tabled at an electors meeting(s) during calendar year 2019?	Yes	Part 19 Independent Audit Report	Tim Clynych
4	S6.4(3)	Did the local government submit to its auditor by 30 September 2019 the balanced accounts and annual financial report for the year ending 30 June 2019?	Yes		Tim Clynych

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2))?	Yes		Tim Clynych
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract?	N/A		Tim Clynych
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice?	Yes		Tim Clynych
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16?	Yes		Tim Clynych



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation?	N/A	No instances in 2019	Tim Clynych
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16?	Yes		Tim Clynych
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender?	N/A	No instances of late tenders being received in 2019	Tim Clynych
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria?	Yes		Tim Clynych
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection?	Yes		Tim Clynych
10	F&G Reg 19	Did the CEO give each tenderer written notice advising particulars of the successful tender or advising that no tender was accepted?	Yes		Tim Clynych
11	F&G Reg 21 & 22	Did the local governments advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22?	N/A	No EOIs in 2019	Tim Clynych
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice?	N/A		Tim Clynych
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services?	N/A		Tim Clynych
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest, a notice in writing in accordance with Functions & General Regulation 24?	N/A		Tim Clynych
15	F&G Reg 24AC (1) & (2)	Has the local government established a policy on procurement of goods and services from pre-qualified suppliers in accordance with the regulations?	No		Tim Clynych
16	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice?	No		Tim Clynych
17	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE?	N/A		Tim Clynych



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
18	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application?	N/A		Tim Clynych
19	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, given notice of the variation?	N/A		Tim Clynych
20	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications?	N/A		Tim Clynych
21	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application (s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria?	N/A		Tim Clynych
22	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG?	N/A		Tim Clynych
23	F&G Reg 24AI	Did the CEO send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted?	N/A		Tim Clynych
24	F&G Reg 24E	Where the local government gave a regional price preference, did the local government comply with the requirements of F&G Reg 24E including the preparation of a regional price preference policy?	Yes	Council Policy F.5 - Regional Price Preference	Tim Clynych
25	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy?	Yes		Tim Clynych
26	F&G Reg 11A	Does the local government have a current purchasing policy that comply with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less?	Yes		Tim Clynych



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
27	F&G Reg 11A	Did the local government comply with it's current purchasing policy in relation to the supply of goods or services where the consideration under the contract is, or is expected to be \$150,000 or less or worth \$150,000 or less?	No	There were occasions during 2019 where individual staff failed to comply with the purchasing policy - for example not obtaining sufficient number of quotes. All suspected breaches were investigated and dealt with under an internal administrative procedure	Tim Clynych

I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Bridgetown-Greenbushes

Signed CEO, Bridgetown-Greenbushes



SHIRE OF BRIDGETOWN-GREENBUSHES

2019/2020 BUDGET REVIEW

For the Period 1 July 2019 to 31 January 2020

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY (BUDGET REVIEW) BY PROGRAM
FOR THE PERIOD ENDING 31 JANUARY 2020

	Adopted Budget (a)	YTD Actual 31 Jan 2020	Budget Review (b)	Budget Review Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	%
Operating Revenues					
Governance	929	1,504	929	0	
General Purpose Funding - Rates	5,836,627	5,223,139	5,738,830	(97,797)	(1.68%)
Law, Order and Public Safety	1,670,110	327,870	1,250,662	(419,448)	(25.11%)
Health	14,100	13,103	14,100	0	
Education and Welfare	15,609	314	7,609	(8,000)	(51.25%)
Housing	23,160	11,756	22,160	(1,000)	(4.32%)
Community Amenities	1,087,597	1,019,621	1,090,047	2,450	0.23%
Recreation and Culture	731,542	209,034	949,190	217,648	29.75%
Transport	1,870,476	820,677	1,848,393	(22,083)	(1.18%)
Economic Services	133,423	78,080	142,884	9,461	7.09%
Other Property and Services	138,886	148,086	207,236	68,350	49.21%
Total Operating Revenue	11,522,459	7,853,182	11,272,040	(250,419)	
Operating Expenses					
Governance	(1,090,117)	(554,094)	(1,093,210)	(3,093)	0.3%
General Purpose Funding	(129,334)	(62,727)	(127,834)	1,500	(1.16%)
Law, Order and Public Safety	(1,023,835)	(585,340)	(1,249,956)	(226,121)	22.09%
Health	(124,673)	(62,336)	(127,673)	(3,000)	2.41%
Education and Welfare	(214,802)	(113,917)	(206,802)	8,000	(3.72%)
Housing	(23,160)	(21,199)	(21,660)	1,500	(6.48%)
Community Amenities	(1,894,932)	(966,167)	(1,882,489)	12,443	(0.66%)
Recreation and Culture	(2,822,135)	(1,516,010)	(2,742,420)	79,715	(2.82%)
Transport	(3,895,831)	(2,001,649)	(3,786,346)	109,485	(2.81%)
Economic Services	(777,004)	(415,981)	(771,503)	5,501	(0.71%)
Other Property and Services	(88,541)	(200,414)	(100,623)	(12,082)	13.65%
Total Operating Expenditure	(12,084,364)	(6,499,834)	(12,110,516)	(26,152)	
Funding Balance Adjustments					
Add back Depreciation	3,552,778	2,069,069	3,578,305	25,527	(0.72%)
Adjust (Profit)/Loss on Asset Disposal	14,000	44	4,000	(10,000)	71.43%
Adjust Provisions and Accruals	0	1,461	0	0	
Accounting change for grant revenue received in prior year	(311,228)	0	(311,228)	0	
Net Cash from Operations	2,693,645	3,423,922	2,432,601	(261,044)	
Capital Revenues					
Proceeds from Disposal of Assets					
Governance	53,000	0	53,000	0	
Law, Order & Public Safety	112,400	3,592	33,592	(78,808)	(70.11%)
Transport	167,000	0	141,500	(25,500)	(15.27%)
Economic Services	16,000	0	16,000	0	
Total Capital Revenues	348,400	3,592	244,092	(104,308)	
Capital Expenses					
Governance	(118,184)	(13,801)	(155,408)	687,295	50.30%
Law, Order and Public Safety	(1,366,500)	(39,705)	(679,205)	0	
Housing	(6,500)	(6,963)	(6,500)	84	0.07%
Community Amenities	(127,101)	(15,787)	(127,017)	(255,385)	(24.28%)
Recreation and Culture	(1,051,802)	(344,125)	(1,307,187)		

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY (BUDGET REVIEW) BY PROGRAM
FOR THE PERIOD ENDING 31 JANUARY 2020

	Adopted Budget (a)	YTD Actual 31 Jan 2020	Budget Review (b)	Budget Review Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	%
Capital Expenses (Continued)					
Transport	(2,749,655)	(554,754)	(2,702,911)	46,744	1.70%
Economic Services	(113,000)	(13,314)	(93,000)	20,000	17.70%
Other Property and Services	(213,427)	(141,186)	(213,427)	0	
Total Capital Expenditure	(5,746,169)	(1,129,635)	(5,284,655)	461,514	
Net Cash from Capital Activities	(5,397,769)	(1,126,043)	(5,040,563)	357,206	
Financing					
Self-Supporting Loan Principal	8,651	4,285	8,651	0	
Transfer from Reserves	1,466,412	808,974	1,410,344	(56,068)	(3.82%)
Repayment of Debentures	(253,216)	(125,683)	(253,216)	0	
Transfer to Reserves	(577,558)	(27,366)	(581,481)	(3,923)	(0.68%)
Net Cash from Financing Activities	644,289	660,210	584,298	(59,991)	
Net Operations, Capital and Financing	(2,059,835)	2,958,089	(2,023,664)	36,171	1.76%
Opening Funding Surplus(Deficit)	2,059,835	2,093,422	2,093,422	33,587	1.63%
Closing Funding Surplus(Deficit)	0	5,051,511	69,758	69,758	

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 31 JANUARY 2020**

Note 1: NET CURRENT FUNDING POSITION

	Positive=Surplus (Negative=Deficit)		
	Adopted Budget	YTD Actual 31 Jan 2020	Revised Budget
	\$	\$	\$
Current Assets			
Cash Unrestricted	1,178,621	4,976,189	1,248,379
Cash Restricted	2,503,691	2,610,937	2,563,683
Receivables - Rates	110,000	1,036,155	110,000
Receivables - Sundry Debtors	133,064	56,482	133,064
Receivables - Other	16,016	198,529	16,016
Inventories	21,120	23,208	21,120
	3,962,512	8,901,500	4,092,262
Less: Current Liabilities			
Payables	(768,479)	(690,970)	(768,479)
Provisions	(863,502)	(854,846)	(863,502)
	(1,631,981)	(1,545,816)	(1,631,981)
Less: Cash Reserves	(2,503,691)	(2,610,937)	(2,563,683)
Less: Loans - Clubs/Institutions	(8,976)	(4,365)	(8,976)
Add: Current Leave Provision Cash Backed	182,136	183,596	182,136
Add: Current Loan Liability	0	127,533	0
Net Current Funding Position	0	5,051,511	69,758

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 31 JANUARY 2020

Note 2: BUDGET REVIEW AMENDMENTS

Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2020	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
Changes Approved Since Budget Adoption								
1	PJ64	Pool Windsock & Eyewash Station	Materials & Contracts	(0)	7,516	(7,000)	(7,000)	C.12/0819
2	06EN	Gas Chlorine Auto Shut Down System	Materials & Contracts	(7,200)	(8,268)	(8,700)	(1,500)	C.12/0819
3	Res 125	Building Maintenance Reserve	Reserve Transfer	(0)		8,500	8,500	C.12/0819
4	19BU	Greenbushes Old Court House	Materials & Contracts	(0)	(5,100)	(5,500)	(5,500)	C.06/0919
5	Res 125	Building Maintenance Reserve	Reserve Transfer			5,500	5,500	C.06/0919
6	03CA	Catterick Hall Building Operation	Utilities	(0)	(249)	(600)	(600)	C.05/1019
7	56BU	Bridgetown Sportsground Horse Stalls	Materials & Contracts	(7,124)	(7,113)	(37,124)	(30,000)	C.06/1019
8	Res 127	Matched Grants Reserve	Reserve Transfer			10,000	10,000	C.06/1019
9	34453	Other Recreation & Sport Contribution/Reimbursements	Capital Contributions	173,636	10,000	193,636	20,000	C.06/1019
10	11022	Maternal & Infant Health Service Agreements	Subsidy/Grant/Donations	(3,000)	(0)	(6,000)	(3,000)	C.16/1119
11	02BU	Bridgetown Civic Centre	Materials & Contracts	(110,590)	(1,400)	(314,738)	(204,148)	C.11/1219
12	32433	Bridgetown Civic Centre Grants/Contributions	Capital Grants State	(0)	(0)	204,148	204,148	C.11/1219
Budget Review Changes								
Rates								
Operating Expenditure								
13	01132	EFTPOS Service	Materials & Contracts	(4,000)	(3,260)	(5,000)	(1,000)	Increased costs of payment facilities due to increased usage
14	01152	Rates Advertising & Promotion	Materials & Contracts	(1,600)	(600)	(600)	1,000	No further expenditure required on residence packs this year
15	05222	Rates Valuation Charges	Materials & Contracts	(18,000)	(1,784)	(16,500)	1,500	
Operating Income								
16	01191	General Rates	Rates	4,668,340	4,664,189	4,666,340	(2,000)	Less interim rates expected to be raised than estimated
17	01201	Interest on Overdue Rates	Interest	28,000	18,680	29,000	1,000	Greater interest revenue than estimated
18	05483	Rate Enquiry Fees	Fees & Charges	24,400	14,122	23,400	(1,000)	Reduced rate revaluations in the first six months
Other General Purpose funding								
Operating Income								
19	02301	Other General Purpose - Grants Commission	Operating Grants Federal	595,705	273,704	547,408	(48,297)	Final grant allocation less than estimated
20	03601	General Revenue Interest	Interest	78,000	27,679	60,000	(18,000)	Investment funds available and interest rates lower than original estimates
21	03701	Reserves Interest Received	Interest	75,000	22,294	45,500	(29,500)	Lower interest rates than original estimates - Offset by reduced Reserve transfer
Members of Council								
Operating Expenditure								
22	04022	Members - Travel	Members Expenses	(2,000)	(0)	(1,000)	1,000	Spare administration vehicle utilised for first half of year
23	04042	Members - Election Expenses	Materials & Contracts	(23,000)	(20,164)	(20,164)	2,836	Reduced costs of October 2019 elections conducted via the Electoral Commission
24	04092	Members - Consultants	Consultants (Professional)	(5,500)	(0)	(2,500)	3,000	Full allocation will not be required in 2019/20
Other Governance								
Operating Expenditure								
25	05002	Strategic Planning	Employee Costs	(84,506)	(40,886)	(82,185)	2,321	Savings due to Manager Building & Projects vacancy
26	PJ42	Emergency Power Systems	Materials & Contracts	(4,950)	(650)	(20,000)	(15,050)	Project originally budgeted as portable generator, fixed generator is now proposed
27	New	Flag Poles	Materials & Contracts	(0)	(0)	(2,500)	(2,500)	Installation of two new flag poles as per Council resolution C.03/1219
28	New	Public Notice Board Upgrade	Materials & Contracts	(0)	(0)	(1,500)	(1,500)	New project to upgrade public notice boards
29	New	Business Plan for Implementation of Energy Audit	Materials & Contracts	(0)	(0)	(1,700)	(1,700)	New project to achieve CBP Action 2.3.1.1
30	05542	Other Governance - Insight Newsletter	Materials & Contracts	(12,000)	(4,490)	(13,000)	(1,000)	Increased costs than originally estimated
31	05612	Other Governance - Chief Executive Office Department	Other Directorate Expenses	(53,250)	(37,593)	(55,250)	(2,000)	Increased advertising costs
32	05612	Other Governance - Chief Executive Office Department	Labour Overhead	(130,678)	(56,254)	(119,178)	11,500	Reduced overheads allocation
33	05662	Other Governance - Minor Furniture & Equipment	Materials & Contracts	(7,800)	(2,853)	(9,800)	(2,000)	Purchase of fridge to facilitate Australia Day Breakfast
34	RF01	Australia Day Breakfast	Materials & Contracts	(7,750)	(3,393)	(5,750)	2,000	Actual costs less than estimated for the 2019 Australia Day Breakfast
Capital Expenditure								
35	05514	Other Governance - IT, Comms Equipment & Software	Materials & Contracts	(12,684)	(11,108)	(52,108)	(39,424)	Purchase of new server in lieu of new lease \$17,000, funded by reduced expenditure in IT operation costs

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 31 JANUARY 2020**

Note 2: BUDGET REVIEW AMENDMENTS

Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2020	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
36	07BU	Shire Administration Building	Materials & Contracts	(13,500)	(2,569)	(11,300)	2,200	Deletion of project to replace lighting and fans, replaced with new item for renewal of external doors and windows
Fire Prevention								
Operating Expenditure								
37	06002	Fire Prevention - Depreciation	Depreciation	(159,971)	(124,696)	(212,271)	(52,300)	Non-cash item - Increase in plant depreciation following fair value revaluation
38	PJ26	Bushfire Mitigation Activity Fund	Materials & Contracts	(100,000)	(18,579)	(273,535)	(173,535)	Adjustment to offset for additional grant funds being received
39	PJ52	Change in Purpose of Reserve - Wandillup Brigade	Materials & Contracts	(5,000)	(3,655)	(3,655)	1,345	Project complete, savings made
40	06052	DFES Insurance	Insurance	(37,950)	(31,020)	(31,020)	6,930	Adjustment between ESL accounts
41	06072	DFES Plant & Equipment Maintenance	Materials & Contracts	(3,800)	(3,544)	(4,800)	(1,000)	Adjustment between ESL accounts
42	06082	DFES Other Goods & Services	Materials & Contracts	(13,178)	(7,686)	(12,178)	1,000	Adjustment between ESL accounts
43	06182	Fire Prevention - Loss on Sale of Asset	Loss on Sale of Assets	(10,000)	(44)	(0)	10,000	DFES vehicles not being received in 2019/20
44	HZ02	Hazard Reduction - Council Land	Internal Plant Hire	(461)	(5,817)	(7,401)	(6,940)	Full vehicle costs now allocated to this account, depreciation greater due to fair value revaluations
45	HZ03	Hazard Reduction - Crown Land	Materials & Contracts	(4,000)	(150)	(150)	3,850	DFES now managing this function, offset by reduced reimbursement income
46	06352	Community Emergency Services Manager	Employee Costs, Insurance & Materials	(117,413)	(77,497)	(124,045)	(6,632)	DFES on-call and overtime \$6,000, offset by increased reimbursement income. Minor increase in other costs associated with this position.
47	06362	Fire Prevention - Other Brigade Expenditure	Materials & Contracts	(2,000)	(2,409)	(3,409)	(1,409)	Increase costs offset by reimbursement income
48	06432	DFES Protective Clothing	Materials & Contracts	(17,000)	(12,182)	(23,930)	(6,930)	Adjustment between ESL accounts
49	06482	Fire Prevention - Administration & Finance Activity Unit Costs	Other Directorate Expenses	(46,984)	(27,812)	(45,284)	1,700	Non-cash item - Adjustment to allocation of administration costs to this sub program
Operating Income								
50	06007	DFES Levy Grant Non-Recurrent Grants	Capital Grants State	1,121,400	(0)	513,700	(607,700)	DFES vehicles not being received in 2019/20
51	06017	Fire Prevention Non-Recurrent Grants	Operating Grants State	100,000	136,768	273,535	173,535	Additional grant funds to be received for mitigation works, expenditure increased accordingly
52	06373	Fire Prevention - Other Grants & Reimbursements/Contributions	Operating Grants State	78,823	43,392	85,202	6,379	Reimbursement of DFES on-call and overtime payments
53	06393	Fire Prevention - Hazard Reduction Fees & Charges	Fees & Charges	8,000	200	4,150	(3,850)	Offset by reduced expenditure, DFES now managing Crown Land hazard reductions
54	06403	Fire Prevention - Fines and Penalties	Fees & Charges	7,000	4,002	5,000	(2,000)	Less infringements issued than estimated
55	06453	Fire Prevention - Brigade Reimbursements/Grants	Operating Reimbursements	2,000	2,012	3,409	1,409	Reimbursement for brigade radios and camera
56	06473	DFES Levy Grant	Operating Grants State	191,336	101,336	201,370	10,034	Additional supplementary funds received following acquittal of 2018/19 expenditure
Capital Expenditure								
57	06594	Fire Prevention - Purchase of Plant	Materials & Contracts	(725,700)	(38,405)	(38,405)	687,295	DFES vehicles not being received in 2019/20 \$687,700
Capital Income								
58	06795	Fire Prevention - Sale of Plant	Sale Of Assets	82,400	3,592	3,592	(78,808)	DFES vehicles not being changed over in 2019/20 \$80,000
Animal Control								
Operating Expenditure								
59	07072	Animal Control - Impounding Costs	Materials & Contracts	(4,500)	(4,633)	(6,700)	(2,200)	Additional costs associated with impounding dog awaiting legal action
Operating Income								
60	07403	Animal Control - Fines & Penalties	Fees & Charges	6,500	2,256	5,500	(1,000)	Less infringements issued than estimated
61	07423	Animal Control - Dog Registration Fees	Fees & Charges	16,500	11,948	15,500	(1,000)	Reduced registrations received
62	07473	Animal Control - Grants/Contributions & Reimbursements	Fees & Charges	(0)	1,500	3,312	3,312	Traineeship subsidy - Federal and State Incentives
Other Law, Order & Public Safety								
Operating Income								
63	08073	SES Operating Grant	Operating Grants State	21,570	10,785	23,003	1,433	Additional supplementary funds received following acquittal of 2018/19 expenditure
Other Welfare								
Operating Expenditure								
64	PJ07	Youth Event	Materials & Contracts	(10,000)	(2,214)	(7,000)	3,000	Reduced expenditure to offset for reduced grant income
65	22082	Youth - Programmes Costs	Materials & Contracts	(10,000)	(530)	(5,000)	5,000	Reduced expenditure to offset for reduced grant income

**SHIRE OF BRIDGETOWN-GREENBUSHES
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				\$	\$	\$	\$	
Operating Income								
66	22007	Youth Non-Recurrent Projects Grants/Contributions	Operating Grants State	5,000	(0)	2,000	(3,000)	Reduced grant income
67	22433	Youth Programmes Recurrent Grants/Contributions	Operating Grants State	5,000	(0)	(0)	(5,000)	Reduced grant income
Staff Housing								
Operating Expenditure								
68	53MA	144 Hampton Street Building Maintenance	Materials & Contracts	(2,500)	(200)	(1,000)	1,500	Reduced maintenance works required
Operating Income								
69	24403	Staff Housing Reimbursements	Operating Reimbursements	1,800	205	800	(1,000)	Vacancy in 146 Hampton Street house
Sanitation - General Refuse								
Operating Expenditure								
70	25002	Sanitation Depreciation	Depreciation	(46,935)	(30,305)	(51,952)	(5,017)	Non-cash item - Adjustment to depreciation
71	02YA	Commercial Refuse Collection	Salaries & Wages	(16,664)	(6,359)	(10,608)	6,056	Reduced costs than originally estimated
72	01YB	Bridgetown Refuse Site Management	Wages, Overheads, Plant & Materials	(225,010)	(110,680)	(204,673)	20,337	Savings due to reduced bore sampling and plant operation costs
73	02YB	Refuse Recycling	Wages & Overheads	(22,563)	(10,244)	(20,933)	1,630	Reduced costs than originally estimated
74	39MA	Bridgetown Waste Site Building Maintenance	Materials & Contracts	(400)	(96)	(2,400)	(2,000)	Urgent replacement of gutters feeding water tank
75	25092	Sanitation General Recycling Collection	Materials & Contracts	(125,672)	(75,690)	(127,002)	(1,330)	Increase in kerbside recycling collections
76	25102	South West Regional Waste Strategy	Consultants (Professional)	(942)	(0)	(1,942)	(1,000)	Additional works proposed by regional group
Operating Income								
77	25503	Sanitation General User Pay Charges	Fees & Charges	12,650	4,153	7,400	(5,250)	Income to be received greater than estimated
78	25513	Sanitation General Recycling Subsidies / Royalties	Fees & Charges	25,000	21,373	43,000	18,000	Higher volume of scrap metal rebates
Sanitation - Other								
Operating Expenditure								
79	04YA	Street & Park Bins	Wages & Overheads	(25,186)	(10,646)	(21,556)	3,630	Reduced Works & Services costs offset by increased costs in other jobs
Sewerage								
Operating Expenditure								
80	27002	Liquid Waste Pit Depreciation	Depreciation	(5,168)	(8,821)	(15,121)	(9,953)	Non-cash item - Adjustment to depreciation
Operating Income								
81	27433	Sewerage Waste Disposal Fees	Fees & Charges	22,650	11,018	15,000	(7,650)	Reduced capacity this year and limited to local residents only
Urban Stormwater Drainage								
Operating Expenditure								
82	ZC00	Routine Drainage Built Up Areas	Wages & Overheads	(26,724)	(7,930)	(23,804)	2,920	Reduced Works & Services costs offset by increased costs in other jobs
83	ZC01	Routine Drainage Outside Sealed	Internal Plant Hire	(9,435)	(10,430)	(12,435)	(3,000)	Increased Works & Services costs offset by reduced costs in other jobs
Capital Expenditure								
84	DR36	Dean Street/Apex Grove	Plant & Materials	(2,346)	(3,888)	(5,262)	(2,916)	Increased costs due to kerbing being required
Town Planning and Regional Development								
Operating Income								
85	30433	Town Planning Application Fees	Fees & Charges	38,000	19,557	32,000	(6,000)	Trend is for reduced number of development applications
86	30483	Town Planning Other Fees & Charges	Fees & Charges	2,150	117	1,000	(1,150)	Income to be received less than estimated
Other Community Amenities								
Operating Expenditure								
87	01YC	Grave Digging Bridgetown	Materials & Contracts	(3,000)	(3,300)	(4,500)	(1,500)	Greater number of funerals, offset by additional income
88	06MA	Public Conveniences Memorial Park	Materials & Contracts	(4,620)	(1,557)	(2,950)	1,670	Savings in various plumbing works, some items not required
Operating Income								
88	31413	Cemetery Fees & Charges	Fees & Charges	8,000	10,185	12,500	4,500	Increased number of burials
Capital Expenditure								
89	46BU	Hampton Street Toilets	Materials & Contracts	(6,000)	(0)	(3,000)	3,000	Savings to be made in identified works following quotation process
Public Halls - Civic Centres								
Operating Expenditure								
90	15MA	Greenbushes Hall Build. Maintenance	Materials & Contracts	(2,605)	(153)	(6,355)	(3,750)	Repair/replace badly damaged post & handrails at rear of building (public safety
91	36MA	Sunnyside Shelter Building Maintenance	Materials & Contracts	(3,200)	(1,633)	(2,000)	1,200	Works complete, savings made

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92	04CA	Civic Centre Building Operation	Utilities & Depreciation	(42,813)	(25,813)	(43,984)	(1,171)	Reduced electricity costs and adjustment to depreciation
Operating Income								
93	32423	Greenbushes Hall Hire Charges	Fees & Charges	4,000	1,193	3,000	(1,000)	Income to be received less than estimated
Swimming Areas and Beaches								
Capital Expenditure								
94	11IU	Greenbushes Pool	Materials & Contracts	(9,500)	(0)	(13,500)	(4,000)	Budget estimate not sufficient for BBQ and solar lighting replacements
Other Recreation and Sport								
Operating Expenditure								
95	PJ62	Memorial Park Fence & Electrical Repairs	Materials & Contracts	(4,000)	(345)	(800)	3,200	Electrical repairs not required following mapping of utilities
96	PJ31	Electrical Capacity Assessment Bridgetown Sportsground Precinct	Materials & Contracts	(15,000)	(0)	(7,500)	7,500	Cost of engineer report less than anticipated, surplus funds transferred to Depot electrical work
97	PJ57	Bridgetown Sportsground Water Sources	Materials & Contracts	(2,000)	(0)	(0)	2,000	Project to be re-scoped and budgeted in 2020/21. Funds transferred to Memorial Park drainage design
98	14MA	Greenbushes Sports Ground	Materials & Contracts	(2,300)	(119)	(4,100)	(1,800)	Increased scope of painting works
99	06GD	Bridgetown Civic Precinct	Materials & Contracts	(174)	(515)	(1,174)	(1,000)	Increased Works & Services costs offset by reduced costs in other jobs
100	09GD	Bridgetown Railway Precinct	Wages, Overheads & Utilities	(12,685)	(4,717)	(9,785)	2,900	Reduced Works & Services costs offset by increased costs in other jobs
101	16GD	Greenbushes Heritage Park	Wages, Overheads & Utilities	(9,223)	(3,387)	(6,263)	2,960	Reduced Works & Services costs offset by increased costs in other jobs
102	18GD	Greenbushes Pool	Wages & Overheads	(6,393)	(407)	(2,213)	4,180	Reduced Works & Services costs offset by increased costs in other jobs
103	24GD	Pioneer Park	Wages, Overheads & Utilities	(16,046)	(6,097)	(13,507)	2,539	Reduced Works & Services costs offset by increased costs in other jobs
104	25GD	Roe Street Median Strip Landscaping	Wages, Overheads & Utilities	(7,808)	(2,242)	(5,989)	1,819	Reduced Works & Services costs offset by increased costs in other jobs
105	29GD	Unmade Bush Reserves	Wages, Overheads Plant & Utilities	(58,461)	(9,055)	(22,211)	36,250	Reduced Works & Services costs offset by increased costs in other jobs
106	68MA	B'town Sportsground Change Room Facilities Building Maint.	Materials & Contracts	(3,200)	(11)	(1,200)	2,000	Septic tank lid replacement not required
107	69MA	B'town Sportsground Trotting Club Facilities Building Maint.	Materials & Contracts	(2,900)	(624)	(3,900)	(1,000)	Insurance premium excess
108	89MA	Memorial Park	Materials & Contracts	(1,754)	(756)	(2,854)	(1,100)	Increase in general maintenance allocation required, all electrical boxes secured
109	34452	Other Recreation & Sport Regional Bridle Trail	Wages, Overheads & Plant	(11,114)	(19,526)	(24,294)	(13,180)	Works crew utilised for works in lieu of contractors
110	34452	Other Recreation & Sport Regional Bridle Trail	Materials & Contracts	(89,486)	(6,958)	(76,306)	13,180	Works crew utilised for works in lieu of contractors
111	34952	Admin & Finance Activity Unit Allocation (Asset Management)	Other Directorate Expenses	(26,181)	(11,564)	(21,181)	5,000	Non-cash item - Adjustment to allocation of administration costs to this sub program
112	34912	BLC Recreation Officers	Wages & Employee Oncosts	(70,494)	(57,970)	(76,163)	(5,669)	Additional wages and associated employee oncosts for succession planning of coordinator position
113	34982	BLC Casual Program Staff Employee Costs	Wages & Employee Oncosts	(1,288)	(2,674)	(3,025)	(1,737)	Long Service Leave payout and increased training costs
114	RE22	BLC Dry Area Programs	Materials & Contracts	(4,400)	(802)	(3,400)	1,000	Reduced programs due to other operational focusses
115	34312	BLC Gym Equipment Lease	Lease Costs	(23,600)	(0)	(13,540)	10,060	Reduced lease costs for new gym equipment
116	34612	BLC Minor Equipment Purchase & Servicing	Materials & Contracts	(13,960)	(12,747)	(14,960)	(1,000)	New chlorine control solenoid valve required to dosing system
117	34612	BLC Minor Equipment Purchase & Servicing	Depreciation	(21,580)	(9,676)	(16,472)	5,108	Non-cash item - Adjustment to depreciation
118	34832	BLC Management & Services - Community Services Department	Wages & Employee Oncosts	(64,780)	(32,140)	(58,114)	6,666	Reduced wages and employee oncost as a result of Manager Recreation vacancy
119	19CA	BLC Wet Area Building Operation	Utilities	(77,500)	(35,421)	(61,334)	16,166	Reduced electricity costs due to installation of new solar panels
120	59CA	BLC Dry Area Building Operation	Utilities, Materials & Depreciation	(144,282)	(82,309)	(140,011)	4,271	Reduced electricity costs \$4,700, minor increase in other costs
121	19MA	BLC Wet Area Building Maintenance	Materials & Contracts	(9,750)	(7,947)	(12,350)	(2,600)	Increased allocation for general maintenance items required
122	59MA	BLC Dry Area Building Maintenance	Materials & Contracts	(15,800)	(5,030)	(17,950)	(2,150)	Increased allocation for general maintenance items required
123	34582	BLC Administration & Finance Activity Costs	Other Directorate Expenses	(51,490)	(29,783)	(49,790)	1,700	Non-cash item - Adjustment to allocation of administration costs to this sub program
Operating Income								
124	34353	Bridgetown Leisure Centre Pool Entrance Fees	Fees & Charges	74,000	59,954	78,000	4,000	Income to be received greater than estimated
125	34403	Bridgetown Leisure Centre Term Program Fees	Fees & Charges	22,800	9,154	15,800	(7,000)	Income to be received less than estimated
Capital Expenditure								
126	16BU	Bridgetown Leisure Centre	Materials & Contracts	(26,840)	(24,589)	(25,140)	1,700	External lighting to be funded from gym expansion project
127	54BU	Greenbushes Cricket Pavilion/Toilets	Materials & Contracts	(8,500)	(7,870)	(9,500)	(1,000)	Urgent painting required of timber boards to ensure boards are preserved
128	05IU	Somme Creek Park	Materials & Contracts	(11,909)	(2,906)	(12,909)	(1,000)	Increase in electrical work costs of solar light replacement
129	10IU	Greenbushes Heritage Park	Materials & Contracts	(6,000)	(0)	(7,500)	(1,500)	Original budget estimate insufficient for BBQ replacement

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130	06IN	Bridgetown Leisure Centre - Shade Sails	Materials & Contracts	(6,863)	(4,800)	(4,800)	2,063	Job complete, savings made
131	14IN	Memorial Park Drainage Improvements	Materials & Contracts	(22,000)	(0)	(25,000)	(3,000)	Additional funds required for design
Heritage								
Operating Expenditure								
132	20MA	Bridgetown Old Gaol Building Maintenance	Materials & Contracts	(1,500)	(395)	(3,300)	(1,800)	Contribution to Bridgetown Historical Society towards electrical works required as a result of non-compliant lighting cable
133	50MA	Bridgedale Building Maintenance	Materials & Contracts	(300)	(417)	(4,300)	(4,000)	Staircase repair (public safety concern)
Libraries								
Operating Expenditure								
134	PJ10	Writing In The Valley	Materials & Contracts	(4,880)	(3,861)	(3,861)	1,019	Increased costs offset by Writing WA Grant
135	PJ11	Green Roof Removal	Wages, Overheads & Plant	(0)	(1,053)	(1,052)	(1,052)	Works crew utilised for works in lieu of contractors
136	PJ11	Green Roof Removal	Materials & Contracts	(3,000)	(1,982)	(1,982)	1,018	Works crew utilised for works in lieu of contractors
137	36012	Bridgetown Regional Library Management & Services Community Services Department	Wages & Employee Oncosts	(41,668)	(19,822)	(35,003)	6,665	Reduced wages and employee oncost as a result of Manager Recreation vacancy
138	36032	Bridgetown Regional Library Salaries & Staff Costs	Wages & Employee Oncosts	(139,501)	(94,662)	(143,761)	(4,260)	Additional wages during period of Manager Recreation vacancy
139	36082	Bridgetown Regional Library Depreciation Furniture & Equipment	Depreciation	(6,344)	(4,454)	(7,561)	(1,217)	Non-cash item - Adjustment to depreciation
140	83CA	Bridgetown Regional Library Building Operation	Contract Cleaning	(5,100)	(231)	(6,100)	(1,000)	Window cleaning costs greater than anticipated
141	83MA	Bridgetown Regional Library Building Maintenance	Materials & Contracts	(7,300)	(2,227)	(8,900)	(1,600)	Additional general maintenance allocation required
Capital Expenditure								
142	36554	Bridgetown Regional Library Building Renewals	Materials & Contracts	(0)	(0)	(7,500)	(7,500)	Replacement of failed exhaust system \$5,000, urgent decking repairs \$2,500
Other Culture								
Operating Expenditure								
143	37007	Other Culture Non-Recurrent Grants	Operating Grants State	17,500	15,000	15,000	(2,500)	Budget error, income budgeted twice
Streets, Roads, Bridges, Depots - Construction								
Operating Income								
144	38163	Roads To Recovery Grant	Capital Grants Federal	423,704	141,900	414,680	(9,024)	Minor change in costs of Roads to Recovery funded jobs
145	39543	Bridge Grants	Capital Grants Federal & State	1,017,000	335,107	1,005,321	(11,679)	Revised funding allocation for Donnelly Mill Road Bridge works
Capital Expenditure								
146	RR17	Winnejump Road RRG 2017-18	Wages, Overheads, Plant & Materials	(39,500)	(32,309)	(32,309)	7,191	Reduced Works & Services costs offset by increased costs in other jobs
147	RR21	Winnejump Road RRG 2018-19	Wages, Overheads, Plant & Materials	(32,000)	(25,257)	(25,257)	6,743	Reduced Works & Services costs offset by increased costs in other jobs
148	RR22	Winnejump Road RRG 2019-20	Wages, Overheads, Plant & Materials	(189,600)	(154,029)	(209,988)	(20,388)	Increased Works & Services costs offset by reduced costs in other jobs
149	RR24	Winnejump Road RRG 2015-16	Wages, Overheads, Plant & Materials	(18,500)	(12,046)	(12,046)	6,454	Reduced Works & Services costs offset by increased costs in other jobs
150	RT10	Glentulloch Road	Wages, Overheads & Plant	(59,360)	(36,263)	(84,694)	(25,334)	Works crew utilised for works in lieu of contractors
151	RT10	Glentulloch Road	Materials & Contracts	(130,140)	(26,130)	(104,806)	25,334	Works crew utilised for works in lieu of contractors
152	RT52	Tweed Road	Wages, Overheads, Plant & Materials	(11,100)	(0)	(8,448)	2,652	Reduced Works & Services costs offset by increased costs in other jobs
153	RT72	Dalmore Road	Salaries & Wages	(55,500)	(45,640)	(49,947)	5,553	Reduced Works & Services costs offset by increased costs in other jobs
154	RT81	Huitson Road	Wages, Overheads, Plant & Materials	(42,500)	(39,289)	(39,289)	3,211	Reduced Works & Services costs offset by increased costs in other jobs
155	RT82	Glentulloch Road Second Coat Seal	Wages, Overheads, Plant & Materials	(27,400)	(0)	(18,554)	8,846	Reduced Works & Services costs offset by increased costs in other jobs
156	RT83	Brockman Highway	Wages, Overheads, Plant & Materials	(32,800)	(0)	(28,114)	4,686	Reduced Works & Services costs offset by increased costs in other jobs
157	RT84	Eastcott Road	Materials & Contracts	(20,800)	(0)	(16,300)	4,500	Reduced Works & Services costs offset by increased costs in other jobs
158	RT85	Campbells Road	Wages, Overheads, Plant & Materials	(55,500)	(53,428)	(53,428)	2,072	Reduced Works & Services costs offset by increased costs in other jobs
159	KB01	Kerbing	Materials & Contracts	(8,000)	(0)	(7,000)	1,000	Funds transferred to DR36
160	08BU	Depot Buildings	Materials & Contracts	(7,300)	(300)	(14,800)	(7,500)	Savings transferred from PJ31 for electrical works
161	FP45	Campbell Street	Materials & Contracts	(7,805)	(0)	(3,000)	4,805	Revised scope to install chip seal path in lieu of steps
162	RC46	Blackwood Park Road	Wages, Overheads, Plant & Materials	(40,500)	(41,678)	(41,678)	(1,178)	Increased Works & Services costs offset by reduced costs in other jobs
163	RC50	Kandalee Road	Wages, Overheads & Plant	(10,700)	(14,570)	(14,570)	(3,870)	Increased Works & Services costs offset by reduced costs in other jobs
164	RC50	Kandalee Road	Materials & Contracts	(10,400)	(6,097)	(6,097)	4,303	Reduced Works & Services costs offset by increased costs in other jobs
165	RC51	Taylor's Road	Wages, Overheads & Plant	(11,100)	(19,796)	(21,445)	(10,345)	Increased Works & Services costs offset by reduced costs in other jobs
166	RC51	Taylor's Road	Materials & Contracts	(20,800)	(5,923)	(11,423)	9,377	Reduced Works & Services costs offset by increased costs in other jobs

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167	BR19	Donnelly Mill Road Bridge 3337	Materials & Contracts	(672,000)	(0)	(660,321)	11,679	Revised funding allocation for bridge works
Streets, Roads, Bridges, Depots - Maintenance								
Operating Expenditure								
168	39002	Depreciation Roads	Depreciation	(1,950,451)	(1,136,747)	(1,948,708)	1,743	Non-cash item - Adjustment to depreciation
169	ZA00	Routine Road Maintenance Built Up Areas	Wages & Overheads	(44,095)	(5,646)	(13,202)	30,893	Reduced Works & Services costs offset by increased costs in other jobs
170	ZA01	Routine Road Maintenance Outside Sealed	Materials & Contracts	(13,652)	(1,201)	(8,652)	5,000	Reduced Works & Services costs offset by increased costs in other jobs
171	ZA02	Routine Road Maintenance Outside Unsealed	Wages, Overheads & Plant	(375,111)	(240,590)	(415,472)	(40,361)	Increased Works & Services costs offset by reduced costs in other jobs
172	ZA05	Special Road Maintenance Outside Unsealed	Materials & Contracts	(1,259)	(0)	(6,259)	(5,000)	Increased Works & Services costs offset by reduced costs in other jobs
173	ZA06	Street Sweeping Built Up Areas	Wages	(12,092)	(5,573)	(10,697)	1,395	Reduced Works & Services costs offset by increased costs in other jobs
174	ZA06	Street Sweeping Built Up Areas	Labour Overhead	(13,502)	(6,218)	(14,972)	(1,470)	Increased Works & Services costs offset by reduced costs in other jobs
175	ZA10	Storm Damage Roads Outside Sealed	Wages & Overheads	(25,270)	(5,292)	(14,490)	10,780	Reduced Works & Services costs offset by increased costs in other jobs
176	ZA11	Storm Damage Roads Outside Unsealed	Wages & Overheads	(20,123)	(1,739)	(9,613)	10,510	Reduced Works & Services costs offset by increased costs in other jobs
177	ZA13	Heavy Haulage Outside Sealed	Wages & Overheads	(14,425)	(1,414)	(4,355)	10,070	Reduced Works & Services costs offset by increased costs in other jobs
178	01ZB	Road Verge Maintenance	Wages, Overheads, Plant & Materials	(88,330)	(21,901)	(28,918)	59,412	Reduced Works & Services costs offset by increased costs in other jobs
179	13ZB	Street Lighting Built Up Areas	Electricity	(63,000)	(30,455)	(61,455)	1,545	Reduced Works & Services costs offset by increased costs in other jobs
180	ZB01	Sign Maintenance Outside Sealed	Wages & Overheads	(21,198)	(4,903)	(16,838)	4,360	Reduced Works & Services costs offset by increased costs in other jobs
181	ZB03	Tree Maintenance Built Up Areas	Materials & Contracts	(50,000)	(40,400)	(60,000)	(10,000)	Increased Works & Services costs offset by reduced costs in other jobs
182	ZB04	Tree Maintenance Outside Areas (Rural Road Vegetation Management)	Wages, Overheads, Plant & Materials	(73,195)	(6,672)	(37,215)	35,980	Reduced Works & Services costs offset by increased costs in other jobs
183	28MA	Depot Building Maintenance	Materials & Contracts	(3,450)	(881)	(6,350)	(2,900)	Replace polycarbonate sheeting with mesh underneath (Chemical Shed) OSH issue
184	39102	Depreciation Bridges	Depreciation	(185,029)	(104,181)	(178,596)	6,433	Non-cash item - Adjustment to depreciation
185	39192	Street & Road Maintenance Administration & Finance Activity	Other Directorate Expenses	(143,975)	(62,487)	(132,903)	11,072	Non-cash item - Adjustment to allocation of administration costs to this sub program
186	GR02	Gravel Search	Materials & Contracts	(3,000)	(0)	(0)	3,000	No gravel testing required this year
187	39402	Design & Preliminary Planning Works Management	Consultants (Professional)	(20,000)	(6,930)	(30,000)	(10,000)	Consultant to cover vacant Manager Technical Services position
188	39412	Design & Preliminary Planning Allocated to Capital Works	Wages & Overheads	12,977	(0)	(0)	(12,977)	Non-cash item - Allocations not required
Operating Income								
189	39483	Temporary Heavy Haulage Permit Fees	Fees & Charges	6,380	2,791	5,000	(1,380)	Income to be received less than estimated
Road Plant Purchase								
Capital Expenditure								
190	PL04	Tip Truck	Materials & Contracts	(185,000)	(0)	(181,350)	3,650	Reduced cost following quotation process
191	PL15	Multi Tyre Road Roller	Materials & Contracts	(168,000)	(0)	(164,380)	3,620	Reduced cost following quotation process
192	PL16	Multi Tyre Road Roller	Materials & Contracts	(168,000)	(0)	(164,380)	3,620	Reduced cost following quotation process
193	40504	Plant Works & Services Fleet Vehicles	Materials & Contracts	(84,000)	(0)	(87,300)	(3,300)	Non standard accessories for Building Maintenance Officer vehicle
Capital Income								
194	40045	Sale of Road Plant	Sale of Assets	135,000	(0)	109,500	(25,500)	Trade-in quotes received are less than budget
Parking Facilities								
Capital Expenditure								
195	CP03	ACROD Bay - Shire Carpark	Wages, Overheads & Plant	(5,772)	(7,539)	(7,539)	(1,767)	Works crew utilised for works in lieu of contractors
196	CP03	ACROD Bay - Shire Carpark	Materials & Contracts	(2,583)	(1,453)	(1,453)	1,130	Works crew utilised for works in lieu of contractors
Tourism and Area Promotion								
Operating Expenditure								
197	07BF	Blues Festival Community Grants & Service Agreements	Wages, Overheads & Plant	(0)	(1,692)	(1,693)	(1,693)	Adjustment for in-kind works undertaken
198	07BF	Blues Festival Community Grants & Service Agreements	Subsidy/Grants/Donations	(11,892)	(8,835)	(9,144)	2,748	Adjustment for in-kind works undertaken and full donation allocation not utilised
199	02ZF	Promotion Events & Festivals	Materials & Contracts	(5,700)	(0)	(4,700)	1,000	No Christmas decorations purchased in 2019
200	46152	Bridgetown Septage Dump Point	Materials & Contracts	(4,000)	(0)	(1,000)	3,000	Less servicing of dump point will be required
201	46242	Bridgetown Visitor Centre Salaries & Staff Costs	Materials & Contracts	(10,000)	(5,444)	(8,400)	1,600	Costs less than estimated
202	46252	Bridgetown Visitor Centre Stock Costs	Materials & Contracts	(10,000)	(2,267)	(5,000)	5,000	Reduced stock purchases
203	46342	Visitor Centre Management Community Services Department	Wages & Employee Oncosts	(46,843)	(22,491)	(40,178)	6,665	Reduced wages and employee oncost as a result of Manager Recreation vacancy

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 31 JANUARY 2020

Note 2: BUDGET REVIEW AMENDMENTS

Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2020	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
Operating Income								
204	46003	Bridgetown Visitor Centre Counter Sales	Fees & Charges	13,500	5,488	10,500	(3,000)	Income to be received less than estimated
205	46033	Bridgetown Visitor Centre Accommodation Commissions	Commissions	20,000	9,911	16,000	(4,000)	Income to be received less than estimated
206	46103	Bridgetown Visitor Centre Memberships	Fees & Charges	15,000	11,461	11,461	(3,539)	Income to be received less than estimated
Capital Expenditure								
207	131N	Septage Dump Point	Materials & Contracts	(56,000)	(13,314)	(36,000)	20,000	Reduction in Water Corporation contribution costs
Building Control								
Operating Expenditure								
208	47012	Building Control Management Costs - Development Services Department	Salaries & Wages	(96,622)	(47,896)	(89,441)	7,181	Wages allocation reduced due to additional leave being taken
Operating Income								
209	47413	Building Licenses	Fees & Charges	40,000	19,029	36,000	(4,000)	Current trend is for reduced number of applications being received
Other Economic Services								
Operating Expenditure								
210	50042	Other Economic Services Stand Pipes	Water Consumption & Rates	(20,000)	(3,067)	(40,000)	(20,000)	Increase in usage due to drought, offset by increased income
Operating Income								
211	50013	Other Economic Services Sale of Water From Stand Pipes	Fees & Charges	26,000	21,549	50,000	24,000	Increased water usage from standpipe
Private Works								
Operating Expenditure								
212	51032	Private Works Expenses	Salaries & Wages	(0)	(560)	(1,432)	(1,432)	Works crew utilised for works in lieu of contractors
213	51032	Private Works Expenses	Materials & Contracts	(2,000)	(0)	(0)	2,000	Works crew utilised for works in lieu of contractors
Operating Income								
214	51313	Private Works Motor Vehicle Licensing Commission	Commissions	66,800	30,868	65,000	(1,800)	Reduced commission due to less Police Licensing transactions
Plant Operation								
Operating Expenditure								
214	54002	Plant Operation Depreciation Plant & Equipment	Depreciation	(275,936)	(121,261)	(246,136)	29,800	Non-cash item - Reduced depreciation, fair values & vehicle changeover delays
216	54012	Plant Operation Fuel and Oil	Materials & Contracts	(165,600)	(104,207)	(178,000)	(12,400)	Increase in fuel costs compared to estimates
217	54022	Plant Operation Tyres and Batteries	Materials & Contracts	(18,500)	(9,220)	(15,500)	3,000	Decrease in tyre/battery replacements compared to estimates
218	54032	Plant Operation Parts and External Repairs	Materials & Contracts	(150,500)	(70,293)	(170,000)	(19,500)	Various major repairs not anticipated, also includes \$3,000 for roo bar to Executive Manager Development & Infrastructure vehicle
219	54052	Plant Operation Insurance	Insurance	(68,251)	(56,645)	(58,251)	10,000	Reduced insurance values following fair values and adjustment received on 18/19 premium
220	54072	Plant Operation Wear Parts	Materials & Contracts	(7,400)	(3,235)	(5,000)	2,400	Decrease in wear parts required compared to estimates
221	54132	Plant Operation Fleet Maintenance	Wages & Overheads	(130,311)	(69,687)	(133,211)	(2,900)	Increased Works & Services costs offset by reduced costs in other jobs
222	54292	Plant Operation Costs Recovered	Internal Plant Hire	853,887	464,736	843,487	(10,400)	Non-cash item - Adjustment in plant costs allocated to other programs
Operating Income								
223	54403	Plant Operation Reimbursements	Other Miscellaneous Revenue	24,000	27,512	37,000	13,000	Additional fuel rebates received as a result of review
Salaries and Wages								
Operating Expenditure								
224	56012	Gross Wages & Salaries	Salaries & Wages	(4,231,893)	(2,440,006)	(4,189,941)	41,952	Reduction in total organisational salaries and wages
225	56202	Less Salaries & Wages Allocated	Salaries & Wages	4,231,893	2,445,658	4,189,941	(41,952)	Non-cash item - Reduction in salaries and wages allocated to programs
226	56302	Salaries & Wages Workers Compensation Payments	Salaries & Wages	(5,000)	(25,161)	(35,000)	(30,000)	Workers compensation claims greater than estimated, offset by reimbursement income
Operating Income								
227	56393	Salaries & Wages Workers Compensation Reimbursements	Other Miscellaneous Revenue	5,000	25,161	35,000	30,000	Reimbursement of workers compensation wages greater than estimated
Development and Infrastructure Management								
Operating Expenditure								
228	60032	D & I Management Superannuation	Superannuation	(38,248)	(15,460)	(37,098)	1,150	Reduced cost due to Manager Technical Services vacancy
229	60072	D & I Management Vehicle Costs	Internal Plant Hire	(27,741)	(9,936)	(20,041)	7,700	Reduced depreciation and fuel costs
230	60092	D & I Management Public Holidays	Salaries & Wages	(15,430)	(4,671)	(13,140)	2,290	Reduced cost due to Manager Technical Services vacancy

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 31 JANUARY 2020

Note 2: BUDGET REVIEW AMENDMENTS

Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2020	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
231	60162	D & I Management Conferences	Salaries & Wages	(1,622)	(2,221)	(2,622)	(1,000)	Increase in staff time allocated to training
232	60172	D & I Management Training	Training Course Expenses	(3,372)	(2,343)	(5,000)	(1,628)	Increased training expected for new employees
233	60182	D & I Management Long Service Leave	Salaries & Wages	(6,251)	(2,139)	(8,391)	(2,140)	Long service leave payout
234	60182	D & I Management Long Service Leave	Accrual(Employee Provisions)	(2,107)	(0)	3,178	5,285	Reduced liability due to Long service leave payout
235	60202	D & I Management Less Recovered	Labour Overhead	278,463	108,531	262,376	(16,087)	Non-cash item - Adjustment in overheads allocated to other programs
236	60262	D & I Management Annual Leave	Accrual(Employee Provisions)	(0)	(0)	14,120	14,120	Reduction in leave accrual liability as a result of additional leave payout
237	60262	D & I Management Annual Leave	Salaries & Wages	(28,596)	(26,468)	(38,286)	(9,690)	Cost of leave payout offset by reduced leave liability
Waste Department								
Operating Expenditure								
238	61092	Waste Activity D & I Management - Supervision & Administration	Wages & Overheads	(35,088)	(13,654)	(31,988)	3,100	Reduced allocation due to Manager Technical Services vacancy
239	61202	Waste Activity Less Recovered	Labour Overhead	100,049	44,558	96,949	(3,100)	Non-cash item - Adjustment in overheads allocated to other programs
Works & Services Department								
Operating Expenditure								
240	63022	Works Activity Other Employee Costs	Workers Compensation Insurance	(22,278)	(20,431)	(20,431)	1,847	Refund following 2018/19 actual wages declaration
241	63032	Works Activity Superannuation	Superannuation	(111,462)	(63,312)	(105,562)	5,900	Reduced cost due to Parks & Gardens vacancy
242	63052	Works Activity Materials & Contracts	Materials & Contracts	(2,900)	(1,915)	(3,900)	(1,000)	Increased costs compared to budget estimate
243	63072	Works Activity Light Fleet Vehicle Costs	Internal Plant Hire	(48,392)	(21,991)	(44,992)	3,400	Reduced plant costs allocated due to less depreciation following fair values
244	63112	Works Activity Annual Leave	Salaries & Wages	(85,205)	(53,394)	(80,475)	4,730	Reduced cost due to Parks & Gardens vacancy
245	63122	Works Activity Public Holidays	Salaries & Wages	(53,632)	(21,898)	(50,457)	3,175	Reduced cost due to Parks & Gardens vacancy
246	63132	Works Activity Sick Leave	Salaries & Wages	(20,014)	(19,482)	(31,014)	(11,000)	Additional sick leave taken
247	63142	Works Activity Long Service Leave	Salaries & Wages	(0)	(1,307)	(1,307)	(1,307)	Additional long service leave taken
248	63142	Works Activity Long Service Leave	Accrual(Employee Provisions)	(26,008)	(0)	(24,701)	1,307	Reduced liability as a result of addition long service leave being taken
249	63202	Works Activity Less Recovered	Labour Overhead	897,279	464,887	890,227	(7,052)	Non-cash item - Adjustment in overheads allocated to other programs
Fleet Department								
Operating Expenditure								
250	64072	Fleet Vehicle Costs	Internal Plant Hire	(5,999)	(5,366)	(8,899)	(2,900)	Additional cleaning & servicing costs
251	64152	Fleet Sick Leave	Salaries & Wages	(1,325)	(2,367)	(2,500)	(1,175)	Additional sick leave taken
252	64202	Fleet Less Recovered	Labour Overhead	84,029	44,561	90,104	6,075	Non-cash item - Adjustment in overheads allocated to other programs
253	64212	Fleet Workshop Maintenance	Salaries & Wages	(3,487)	(4,131)	(5,487)	(2,000)	Increased Works & Services costs offset by reduced costs in other jobs
Corporate Services Department								
Operating Expenditure								
254	05152	Corporate Services Workers Compensation Insurance	Workers Compensation Insurance	(12,842)	(11,763)	(11,842)	1,000	Refund following 2018/19 actual wages declaration
255	05162	Corporate Services In-House Costs	Other Directorate Expenses	(83,926)	(42,541)	(81,926)	2,000	Non-cash item - Adjustment in administration costs allocated to other programs
256	05602	Corporate Services Less Recovered	Labour Overhead	313,280	183,785	310,280	(3,000)	Non-cash item - Adjustment in overheads allocated to other programs
Chief Executive Office								
Operating Expenditure								
257	75032	CEO Department Motor Vehicle Costs	Internal Plant Hire	(31,942)	(11,133)	(23,142)	8,800	Reduced plant costs allocated due to less depreciation on vehicle following fair value revaluations and delay in change over
258	75112	CEO Department Audit Fees	Materials & Contracts	(27,750)	(24,150)	(25,750)	2,000	Reduced number of 'other audits' required
259	75122	CEO Department Advertising	Advertising	(9,000)	(7,663)	(13,000)	(4,000)	Increased advertising costs for recruitment
260	75202	CEO Department Less Recovered	Other Directorate Expenses	53,250	37,593	55,250	2,000	Non-cash item - Adjustment in administration costs allocated to other programs
261	75202	CEO Department Less Recovered	Labour Overhead	328,016	154,582	316,516	(11,500)	Non-cash item - Adjustment in overheads allocated to other programs
262	75212	CEO Department In-House Costs	Other Directorate Expenses	(113,818)	(69,932)	(111,118)	2,700	Non-cash item - Adjustment in administration costs allocated to other programs
Building Assets Department								
Operating Expenditure								
263	74002	Building Assets Department Annual Leave	Salaries & Wages	(23,741)	(15,848)	(22,011)	1,730	Reduced cost due to Manager Buildings & Projects vacancy
264	74012	Building Assets Department Public Holidays	Salaries & Wages	(12,931)	(5,895)	(11,881)	1,050	Reduced cost due to Manager Buildings & Projects vacancy
265	74042	Building Assets Department Superannuation	Superannuation	(31,223)	(15,454)	(29,208)	2,015	Reduced cost due to Manager Buildings & Projects vacancy
266	74072	Building Assets Department Other Employee Costs	Other Employee Costs	(3,150)	(2,399)	(4,150)	(1,000)	Manager Building & Projects removal expenses contribution

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 31 JANUARY 2020**

Note 2: BUDGET REVIEW AMENDMENTS

Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2020	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
267	74092	Building Assets Department Supervision & Administration	Salaries & Wages	(57,992)	(23,433)	(47,042)	10,950	Reduced cost due to Manager Buildings & Projects vacancy
268	74102	Building Assets Department Supervision & Administration Building Maintenance	Salaries & Wages	(30,242)	(10,027)	(24,767)	5,475	Reduced cost due to Manager Buildings & Projects vacancy
269	74112	Building Assets Department Materials & Contracts	Materials & Contracts	(2,500)	(1,652)	(5,000)	(2,500)	Additional equipment required to facilitate new tasks being conducted in-house
270	74132	Building Assets Department In-House Services Costs	Other Directorate Expenses	(80,483)	(46,650)	(77,783)	2,700	Non-cash item - Adjustment in administration costs allocated to other programs
271	74152	Building Assets Department Less Recovered	Labour Overhead	284,056	148,121	280,986	(3,070)	Non-cash item - Adjustment in overheads allocated to other programs
Admin/Finance Activity Unit								
Operating Expenditure								
272	76032	A&F Activity Units IT Support & Costs	Depreciation & Materials/Contracts	(138,015)	(100,445)	(123,996)	14,019	Transfer of funds to purchase of new server in lieu of leasing
273	27MA	Admin Office Maintenance	Materials & Contracts	(10,050)	(4,572)	(13,850)	(3,800)	Additional maintenance items identified, part funded by reduced capital expenditure
274	27CA	Admin Office Operating	Utilities	(12,205)	(7,725)	(13,320)	(1,115)	Increased utility costs
275	76072	A&F Activity Units Telephone Mail & Reception	Telephones	(11,240)	(6,474)	(9,775)	1,465	Savings in telephone costs due to rationalisation of phone lines
276	76082	A&F Activity Units Office Supplies & Equipment	Lease Costs	(42,500)	(26,071)	(37,500)	5,000	Savings as a result of new photocopy lease and maintenance agreement
277	76082	A&F Activity Units Office Supplies & Equipment	Depreciation	(3,397)	(942)	(1,604)	1,793	Non-cash item - Adjustment to depreciation
278	76132	A&F Activity Units Asset Management & Fair Value	Wages, Overheads & Materials	(163,576)	(64,963)	(154,066)	9,510	Reduced allocation of wages & overheads to this account and savings in cost of fair values
279	76202	A&F Activity Units Recovered From Wks & Serv	Other Directorate Expenses	1,334,033	752,913	1,307,161	(26,872)	Non-cash item - Adjustment in administration costs allocated to other programs
Development Services Department								
Operating Expenditure								
280	77032	DS Department Motor Vehicle Costs	Internal Plant Hire	(30,267)	(13,751)	(23,567)	6,700	Reduced depreciation and fuel utilised in vehicles
281	77112	DS Department Sick Leave	Salaries & Wages	(6,859)	(15,704)	(19,859)	(13,000)	Additional sick leave taken
282	77122	DS Department Long Service Leave	Salaries & Wages	(11,639)	(5,820)	(5,820)	5,819	Less long service leave to be taken
283	77122	DS Department Long Service Leave	Accrual(Employee Provisions)	2,748	(0)	(3,071)	(5,819)	Adjustment to accrual due to less long service leave being taken
284	77202	DS Department Less Recovered	Labour Overhead	320,423	154,460	326,723	6,300	Non-cash item - Adjustment in overheads allocated to other programs
Community Services Department								
Operating Expenditure								
285	78012	Community Services Superannuation	Superannuation	(29,673)	(16,433)	(28,508)	1,165	Reduced costs due to Manager Recreation Services vacancy
286	78022	Community Services Workers Compensation	Workers Compensation Insurance	(6,487)	(5,922)	(5,922)	565	Refund following 2018/19 actual wages declaration
287	78032	Community Services Motor Vehicle Costs	Internal Plant Hire	(12,648)	(2,800)	(7,348)	5,300	Reduced depreciation, delay in vehicle changeover
288	78052	Community Services Staff Training	Training Course Expenses	(2,988)	(3,417)	(4,277)	(1,289)	Additional training requirements
289	78082	Community Services Conference Expenses	Training Course Expenses	(7,000)	(2,244)	(5,000)	2,000	Reduced conference expenses
290	78202	Community Services Less Recovered From Programs	Labour Overhead	200,444	106,765	192,703	(7,741)	Non-cash item - Adjustment in overheads allocated to other programs
Unclassified								
Operating Income								
291	79033	Unclassified Contributions & Reimbursements	Other Miscellaneous Revenue	19,536	46,686	46,686	27,150	Surplus LGIS member funds
RESERVE TRANSFERS								
Transfers from Reserve								
292	Res 131	Bridgetown Leisure Centre Reserve				(2,063)	(2,063)	Reserve transfer reduced due to saving made on Leisure Centre shade sail repair
293	Res 106	Subdivision Reserve				(4,805)	(4,805)	Reserve transfer reduced due to revised scope of works for Campbell Street footpath
294	Res 103	Land and Building Reserve				(4,000)	(4,000)	Deletion of budgeted transfer
295	Res 130	Assets and GRV Valuation Reserve				(27,500)	(27,500)	Deletion of budgeted transfers
296	Res 126	Strategic Projects Reserve				(45,000)	(45,000)	Deletion of budgeted transfers
297	Res 133	Light Fleet Vehicle Reserve				3,300	3,300	Increase in cost of Building Maintenance Officer vehicle fitout to be funded by Reserve

SHIRE OF BRIDGETOWN-GREENBUSHES
 NOTES TO THE BUDGET REVIEW REPORT
 FOR THE PERIOD ENDING 31 JANUARY 2020

Note 2: BUDGET REVIEW AMENDMENTS

Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2020	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
Transfers to Reserve								
298	Various	Various Reserves				29,500	29,500	Reserve transfer reduced as a result of less interest earnings on reserve funds
299	Res 107	Sanitation Reserve				(33,423)	(33,423)	Reduction in net waste costs transferred to Reserve
BUDGET OPENING SURPLUS								
300		Opening Surplus as per 2019/2020 Budget		2,059,835		2,093,422	33,587	Additional surplus funds available from 2018/19 accounts
ADJUSTMENT FOR NON-CASH ITEMS								
301		Depreciation		3,552,778	2,072,303	3,578,305	25,527	Adjustment for movement in depreciation expenditure
302		Loss on Asset Sales		14,000	44	4,000	(10,000)	Adjustment for movement in loss on asset sales
TOTAL VARIANCE - SURPLUS AMOUNT							69,758	

**SHIRE OF BRIDGETOWN-GREENBUSHES
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FOR THE PERIOD ENDING 31 JANUARY 2020**

Note 3: CASH BACKED RESERVES

Res No.	Name	Opening Balance	Budget Review Interest Earned	Actual Interest Earned 31 Jan 2020	Budget Review Transfers In (+)	Actual Transfers In (+) 31 Jan 2020	Budget Review Transfers Out (-)	Actual Transfers Out (-) 31 Jan 2020	Budget Review Closing Balance	Actual YTD Closing Balance 31 Jan 2020
		\$	\$	\$	\$	\$	\$	\$	\$	\$
101	Leave Reserve	182,136	2,800	1,461	0		0		184,936	183,596
102	Plant Reserve	424,561	6,528	3,405	250,550		(386,000)		295,639	427,966
103	Land and Building Reserve	714,400	11,017	4,948	0		(174,410)	(174,410)	551,007	544,938
104	Bush Fire Reserve	10,739	165	39	10,000		(10,000)	(10,000)	10,904	777
105	Maranup Ford Road Maintenance Reserve	5,256	81	42	0		0		5,337	5,298
106	Subdivision Reserve	390,331	6,001	3,130	10,000		(187,164)	(191,969)	219,168	201,492
107	Sanitation Reserve	65,647	1,009	526	33,423		(50,000)		50,079	66,173
109	Recreation Centre Floor & Solar Reserve	190,314	2,926	1,526	10,000		0		203,240	191,841
112	Refuse Site Post Closure Reserve	219,017	3,368	1,756	5,000		(43,000)		184,385	220,774
113	Drainage Reserve	21,084	324	169	10,000		0		31,408	21,253
114	Community Bus Reserve	50,374	775	404	5,000		0		56,149	50,778
115	SBS Tower & Infrastructure Replacement Reserve	31,589	486	253	0		0		32,075	31,842
118	Playground Equipment Reserve	30,497	469	245	3,850		0		34,816	30,742
119	Swimming Pool Reserve	4,429	68	36	0		0		4,497	4,464
121	Car Park Reserve	948	15	8	0		0		963	955
123	ROMANS Reserve	4,721	0	8	0		(4,721)	(4,730)	0	0
125	Building Maintenance Reserve	145,768	2,241	1,169	0		(14,000)	(14,000)	134,009	132,937
126	Strategic Projects Reserve	98,934	1,521	770	40,000		0	(5,000)	140,455	94,704
127	Matched Grants Reserve	38,293	588	273	10,000		(17,124)	(7,124)	31,757	31,443
128	Aged Care Infrastructure Reserve	56,022	861	449	0		0		56,883	56,472
129	Equipment Reserve	6,010	92	48	0		0		6,102	6,058
130	Assets and GRV Valuation Reserve	57,656	886	492	40,588	4,730	0		99,130	62,878
131	Bridgetown Leisure Centre Reserve	117,894	1,813	659	0		(58,300)	(60,363)	61,407	58,190
132	Trails Reserve	21,285	327	171	5,000		0		26,612	21,456
133	Light Fleet Vehicle Reserve	64,021	985	513	92,570		(124,300)		33,276	64,535
134	Prepaid Rates Reserve	30,097	0	53	0		(30,097)	(30,150)	0	0
135	Blackspot Works Reserve	10,032	154	80	10,000		0		20,186	10,113
201	Unspent Grans Reserve	400,489	0	0	0		(311,228)	(311,228)	89,261	89,261
		3,392,546	45,500	22,636	535,981	4,730	(1,410,344)	(808,974)	2,563,683	2,610,937

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ESTIMATED ACTUAL 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
OPERATING SECTION						
GENERAL PURPOSE FUNDING	5,836,627	129,334	5,738,830	127,834	5,223,139	62,727
GOVERNANCE	929	1,090,117	929	1,093,210	1,504	554,094
LAW, ORDER & PUB. SAFETY	1,670,110	1,023,835	1,250,662	1,249,956	327,870	585,340
HEALTH	14,100	124,673	14,100	127,673	13,103	62,336
EDUCATION & WELFARE	15,609	214,802	7,609	206,802	314	113,917
HOUSING	23,160	23,160	22,160	21,660	11,756	21,199
COMMUNITY AMENITIES	1,087,597	1,894,932	1,090,047	1,882,489	1,019,621	966,167
RECREATION & CULTURE	731,542	2,822,135	949,190	2,742,420	209,034	1,516,010
TRANSPORT	1,870,476	3,895,831	1,848,393	3,786,346	820,677	2,001,649
ECONOMIC SERVICES	133,423	777,004	142,884	771,503	78,080	415,981
OTHER PROPERTY & SERVICES	138,886	88,541	207,236	100,623	148,086	200,414
SUB TOTAL - OPERATING	11,522,459	12,084,364	11,272,040	12,110,516	7,853,182	6,499,834
CAPITAL SECTION						
GOVERNANCE	53,000	118,184	53,000	155,408	0	13,801
LAW, ORDER & PUB. SAFETY	112,400	1,366,500	33,592	679,205	3,592	39,705
HOUSING	0	6,500	0	6,500	0	6,963
COMMUNITY AMENITIES	0	127,101	0	127,017	0	15,787
RECREATION & CULTURE	0	1,051,802	0	1,307,187	0	344,125
TRANSPORT	167,000	2,749,655	141,500	2,702,911	0	554,754
ECONOMIC SERVICES	16,000	113,000	16,000	93,000	0	13,314
OTHER PROPERTY & SERVICES	0	213,427	0	213,427	0	141,186
SUB TOTAL - CAPITAL	348,400	5,746,169	244,092	5,284,655	3,592	1,129,635
TOTAL	11,870,859	17,830,533	11,516,132	17,395,171	7,856,774	7,629,469

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GENERAL PURPOSE FUNDING</u>						
RATES						
OPERATING INCOME						
1011910	General Rates	4,668,340		4,666,340		4,664,189
1011810	Rate Concessions	(1,412)		(1,412)		(1,390)
1012010	Interest on Overdue Rates	28,000		29,000		18,680
1012110	Back Rates Levied	1,000		1,000		1,040
1012210	Rates Reimbursements/Contributions	10,000		10,000		50
1012310	Rate Instalment Charges	23,800		23,800		23,689
1012410	Rate Instalment Plan Interest	16,500		16,500		16,820
1012510	ESL Interest	1,550		1,550		1,016
1012610	ESL Administration Fee	4,000		4,000		4,000
1034010	Government Pension Interest	3,500		3,500		3,349
1054830	Rate Enquiry Fees	24,400		23,400		14,122
OPERATING EXPENDITURE						
1011020	Administration & Finance Dept. Costs		64,096		64,096	37,623
1011120	Administration & Finance Activity Costs		11,727		11,727	7,259
1011420	Notice Printing & Distribution		9,250		9,250	7,263
1011520	Advertising & Promotion		1,930		930	600
1011620	Collection Costs		10,000		10,000	352
1012120	Rates Written Off		100		100	0
1052220	Valuation Charges		18,000		16,500	1,784
1052420	Search Costs		100		100	0
1011220	Bpoint & BPAY Service Charges		9,200		9,200	4,386
1011320	EFTPOS Service Charges		4,000		5,000	3,260
OPERATING SUB TOTAL		4,779,678	128,403	4,777,678	126,903	4,745,565
TOTAL RATES		4,779,678	128,403	4,777,678	126,903	4,745,565

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GENERAL PURPOSE FUNDING</u>						
OTHER GENERAL PURPOSE FUNDING						
OPERATING INCOME						
1023010 Grants Commission - General Purpose	595,705		547,408		273,704	
1023510 Grants Commission - Local Road Funding	308,244		308,244		153,898	
1036010 Interest - General Funds	78,000		60,000		27,679	
1037010 Interest - Reserve Funds	75,000		45,500		22,294	
OPERATING EXPENDITURE						
1021120 Administration & Finance Dept. Costs		331		331		202
1021420 Consultants		500		500		0
1591420 Interest Paid		100		100		0
OPERATING SUB TOTAL	<u>1,056,949</u>	<u>931</u>	<u>961,152</u>	<u>931</u>	<u>477,574</u>	<u>202</u>
TOTAL OTHER GENERAL PURPOSE FUNDING	<u>1,056,949</u>	<u>931</u>	<u>961,152</u>	<u>931</u>	<u>477,574</u>	<u>202</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GOVERNANCE</u>						
MEMBERS OF COUNCIL						
OPERATING EXPENDITURE						
1040020 Members Depreciation		2,311		2,311		1,008
1040120 Planning & Environment Department Costs		2,540		2,540		1,321
1040220 Members Travel		2,000		1,000		0
1040320 Conference/Seminar Expenses		10,000		10,000		6,827
1040420 Election Expenses		26,961		24,125		21,856
1040620 Allowances		106,202		106,202		60,227
1040720 Legal Expenses		3,000		3,000		0
1041220 Citizenship/Public Relations		250		250		109
1041520 Members Insurance		6,599		6,599		6,996
1041620 Subscriptions		10,888		10,888		10,960
1042820 Other Member Related Costs		6,250		6,250		1,437
1042920 Administration & Finance Activity Costs		65,799		65,799		41,197
1043020 Corporate Services Department Costs		4,963		4,963		3,043
1043120 Works Management Department Costs		15,076		15,076		8,261
1043220 Community Services Department Costs		31,527		31,527		16,909
1043320 Publications & Legislation		1,170		1,170		1,170
1043420 Members Training Programs		12,500		12,500		1,219
1043620 Chief Executive Office Department Costs		63,948		63,948		34,848
1046720 Council Nomination Fees Refunded		560		560		880
1040920 Member Consultants		5,500		2,500		0
OPERATING INCOME						
1043930 Members Reimbursements	50		50		0	
1044030 Council Nomination Fees	560		560		880	
OPERATING SUB TOTAL	610	378,044	610	371,208	880	218,268
TOTAL MEMBERS OF COUNCIL	610	378,044	610	371,208	880	218,268

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GOVERNANCE</u>						
OTHER GOVERNANCE						
OPERATING EXPENDITURE						
1050020 Strategic Planning		86,506		84,185		40,886
1050120 Planning & Environment Department Costs		8,469		8,469		4,751
1050620 Loss on Sale of Assets		0		0		0
1055020 Corporate Services Department Costs		105,818		105,818		61,513
1055320 Community Services Department Costs		28,202		28,202		14,966
1055120 Works Management Department Costs		20,554		20,554		14,552
1055420 Insight Newsletter		12,000		13,000		4,490
1055520 Refreshments (GST Claimable)		17,188		17,188		8,947
1055920 Shire Website		9,112		9,112		7,846
1056120 Chief Executive Office Department Costs		324,053		314,553		155,102
1056520 Refreshments (GST Not Claimable)		5,150		5,150		1,471
1056620 Minor Furniture & Equipment		7,800		9,800		2,853
1056820 Civic Receptions & Events		14,153		12,153		5,973
1057820 Administration & Finance Activity Costs		4,825		4,825		2,131
1056320 Grow Greenbushes		1,000		1,000		0
1050060 Non-recurrent Projects		67,243		87,993		10,345
OPERATING INCOME						
1055030 Photocopying	200		200		4	
1055230 Other Minor Income	59		59		560	
1055730 FOI Information Requests	60		60		60	
OPERATING SUB TOTAL	319	712,073	319	722,002	624	335,826
CAPITAL EXPENDITURE						
1055140 IT, Comms Equipment & Software		12,684		52,108		11,108
1055740 Building Renewals		13,500		11,300		2,693
1055440 Plant Purchases		92,000		92,000		0
CAPITAL INCOME						
1045150 Sale of Plant	53,000		53,000		0	
CAPITAL SUB TOTAL	53,000	118,184	53,000	155,408	0	13,801
TOTAL OTHER GOVERNANCE	53,319	830,257	53,319	877,410	624	349,628

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020		
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	
	\$	\$	\$	\$	\$	\$	
<u>LAW, ORDER & PUBLIC SAFETY</u>							
FIRE PREVENTION							
OPERATING EXPENDITURE							
1060020	Depreciation	159,971		212,271		124,696	
1060160	Fire Prevention Non-recurrent Projects	105,000		277,190		30,707	
1060220	Legal Expenses	1,000		1,000		0	
1060320	Planning & Environment Department Costs	39,802		39,802		24,725	
1060420	Plant Operation Cost Council	14,599		14,599		11,626	
1060520	DFES Insurance	37,950		31,020		31,020	
1060620	Chief Executive Office Department Costs	26,099		26,099		14,116	
1060720	DFES Plant & Equipment Maintenance	3,800		4,800		3,544	
1060820	DFES Other Goods & Services	13,178		12,178		7,686	
1061120	Advertising & Printing	2,350		2,350		2,350	
1061320	Fire Equipment Shire Funded	4,000		4,000		1,048	
1061420	DFES Plant Maintenance	97,387		97,387		41,815	
1061520	Bush Fire Management Committee	800		800		435	
1061620	DFES Minor Plant & Equipment	6,000		6,000		1,616	
1061720	Fire Fighting Expenses	17,500		17,500		0	
1061820	Loss on sale of Asset	10,000		0		44	
1062020	Hazard Reduction Works	46,964		50,054		29,860	
1062520	Fire Brigades General Assistance	3,659		3,659		2,602	
1063520	Community Emergency Services Manager	131,371		138,003		84,311	
1063620	Other Brigade Expenditure	2,000		3,409		2,409	
1064120	DFES Bushfire Brigades Building Op.	14,021		14,021		7,591	
1064220	DFES Bushfire Brigades Building Maint.	3,485		3,485		1,245	
1064320	DFES Protective Clothing	17,000		23,930		12,182	
1064720	Fire Prevention Staff	17,296		17,296		7,651	
1064820	Administration & Finance Activity Costs	46,984		45,284		27,812	
1064920	Bridgetown Bushfire HQ Build Maint.	2,429		2,429		973	
1065020	Bridgetown Bushfire HQ Build Operation	17,636		17,636		10,321	
1065120	Council Bushfire Brigades Building Maint.	615		615		100	
1065220	Council Bushfire Brigades Building Op.	76		76		76	
1065320	Fire Prevention Unspent Grants	0		0		0	
1060060	DFES Non-recurrent Projects	14,183		14,183		2,627	
OPERATING INCOME							
1063730	Other Grants & Contributions	93,823		100,202		43,392	
1063930	Hazard Reduction Fees & Charges	8,000		4,150		200	
1064030	Fines & Penalties	7,000		5,000		4,002	
1064430	Profit on Sale of Asset	0		0		0	
1064530	Brigade Reimbursements	7,000		8,409		2,012	
1064730	DFES Levy Grant	191,336		201,370		101,336	
1060070	DFES Levy Non-recurrent Grants	1,135,584		527,884		7,092	
1060170	Fire Prevention Non-recurrent Grants	100,000		273,535		136,768	
OPERATING SUB TOTAL		1,542,743	857,155	1,120,550	1,081,076	294,800	485,188

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
<i>FIRE PREVENTION</i>						
CAPITAL EXPENDITURE						
1065540 Fire Equipment - Brigades		5,000		5,000		0
1065940 Purchase of Plant & Vehicles		725,700		38,405		38,405
1066140 Buildings New/Upgrades		533,700		533,700		1,300
CAPITAL INCOME						
1067950 Sale of Plant & Vehicles	82,400		3,592		3,592	
CAPITAL SUB TOTAL	<u>82,400</u>	<u>1,264,400</u>	<u>3,592</u>	<u>577,105</u>	<u>3,592</u>	<u>39,705</u>
<i>TOTAL FIRE PREVENTION</i>	<u>1,625,143</u>	<u>2,121,555</u>	<u>1,124,142</u>	<u>1,658,181</u>	<u>298,392</u>	<u>524,893</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
ANIMAL CONTROL						
OPERATING EXPENDITURE						
1070220 Planning & Environment Department Costs		77,605		77,605		48,663
1070420 Animal Control Administration Comm Ser		3,356		3,356		2,041
1070620 Staff Housing Costs		987		987		0
1070720 Impounding Costs		4,658		6,858		4,726
1070820 Animal License Tags/Renewals		1,500		1,500		864
1070920 Court & Legal Costs		2,000		2,000		1,624
1072820 Other Control Expenses		2,000		2,000		905
1070060 Animal Control Non-recurrent Projects		1,697		1,697		0
OPERATING INCOME						
1074030 Fines & Penalties	6,500		5,500		2,256	
1074230 Dog Registration Fees	16,500		15,500		11,948	
1074330 Animal Trap Hire Fees	200		200		162	
1074430 Impounded Stock	50		50		0	
1074630 Cat Registration Fees	2,000		2,000		2,561	
1074730 Grants/Contributions/Reimbursements	0		3,312		1,500	
OPERATING SUB TOTAL	25,250	93,803	26,562	96,003	18,426	58,823
TOTAL ANIMAL CONTROL	25,250	93,803	26,562	96,003	18,426	58,823

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
OTHER LAW, ORDER & PUBLIC SAFETY						
OPERATING EXPENDITURE						
1080020 Depreciation		14,180		14,180		8,020
1080120 Community Safety & Crime Prevention		1,102		1,102		1,102
1080220 Planning & Environment Department Costs		27,215		27,215		16,393
1080820 Bridgetown SES Assistance		15,129		15,129		6,536
1080920 Bridgetown SES Building Maintenance		1,413		1,413		452
1081020 Bridgetown SES Building Operation		5,441		5,441		3,217
1081420 Other Law, Order & Public Safety Costs		500		500		486
1081620 Fines & Enforcement Scheme		1,000		1,000		850
1080060 Bridgetown SES Non-recurrent Projects		6,897		6,897		4,273
OPERATING INCOME						
1080030 Profit on Sale of Asset	0		0		0	
1080530 Charges/Infringements Impounded Vehicle	750		750		0	
1080730 Bridgetown SES Operating Grant	21,570		23,003		10,785	
1080930 Various Fees & Charges	50		50		0	
1081030 Fines & Enforcement Reimbursement	750		750		410	
1080070 Bridgetown SES Grants Non-recurrent	78,997		78,997		3,449	
OPERATING SUB TOTAL	102,117	72,877	103,550	72,877	14,643	41,329
CAPITAL EXPENDITURE						
1080240 Other Law, Order - Plant Purchases		102,100		102,100		0
CAPITAL INCOME						
1080150 Other Law, Order - Sale of Plant	30,000		30,000		0	0
CAPITAL SUB TOTAL	30,000	102,100	30,000	102,100	0	0
TOTAL OTHER LAW, ORDER & PUBLIC SAFETY	132,117	174,977	133,550	174,977	14,643	41,329

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
MATERNAL & INFANT HEALTH						
OPERATING EXPENDITURE						
1110220 Maternal & Infant Health Service Agree.		3,000		6,000		0
OPERATING SUB TOTAL	0	3,000	0	6,000	0	0
TOTAL MATERNAL & INFANT HEALTH	0	3,000	0	6,000	0	0

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
<i>PREVENTATIVE SERVICES - INSPECTION/ADMIN</i>						
OPERATING EXPENDITURE						
1140120 Planning & Environment Department Costs		82,870		82,870		45,389
1140320 Executive Support - DIM Department		7,805		7,805		3,785
1140620 Other Minor Costs		1,800		1,800		300
1140060 Non-recurrent Projects		5,000		5,000		0
OPERATING INCOME						
1144830 Health Act Licenses & Fees (GST free)	14,000		14,000		13,103	
1144130 Health Act Charges (GST Applies)	100		100		0	
OPERATING SUB TOTAL	<u>14,100</u>	<u>97,475</u>	<u>14,100</u>	<u>97,475</u>	<u>13,103</u>	<u>49,474</u>
<i>TOTAL PREV. SERVICES - INSPECTION/ADMIN</i>	<u>14,100</u>	<u>97,475</u>	<u>14,100</u>	<u>97,475</u>	<u>13,103</u>	<u>49,474</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
<i>PREVENTATIVE SERVICES - PEST CONTROL</i>						
OPERATING EXPENDITURE						
1150120 Planning & Environment Department Costs		931		931		501
1150220 Other Minor Costs		200		200		0
OPERATING SUB TOTAL	<u>0</u>	<u>1,131</u>	<u>0</u>	<u>1,131</u>	<u>0</u>	<u>501</u>
<i>TOTAL PREV. SERVICES - PEST CONTROL</i>	<u>0</u>	<u>1,131</u>	<u>0</u>	<u>1,131</u>	<u>0</u>	<u>501</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
PREVENTATIVE SERVICES - OTHER						
OPERATING EXPENDITURE						
1160220 Planning & Environment Department Costs		21,067		21,067		11,254
1160520 Analytical Expenses		2,000		2,000		1,107
OPERATING SUB TOTAL	0	23,067	0	23,067	0	12,362
TOTAL PREVENTATIVE SERVICES - OTHER	0	23,067	0	23,067	0	12,362

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
OTHER EDUCATION						
OPERATING EXPENDITURE						
1057420 Bridgetown CRC - Building Maintenance		2,142		2,142		194
1057520 Bridgetown CRC - Building Operation		19,809		19,809		12,165
1100720 School Awards & Certificates		365		365		250
1101320 Administration & Finance Activity Costs		569		569		251
OPERATING INCOME						
1100030 Other Education - Fees & Charges/Reimb	609		609		314	
OPERATING SUB TOTAL	<u>609</u>	<u>22,885</u>	<u>609</u>	<u>22,885</u>	<u>314</u>	<u>12,860</u>
TOTAL OTHER EDUCATION	<u>609</u>	<u>22,885</u>	<u>609</u>	<u>22,885</u>	<u>314</u>	<u>12,860</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
<i>CARE OF FAMILIES & CHILDREN</i>						
OPERATING EXPENDITURE						
1180220 Bridgetown Family & Community Centre		8,000		8,000		8,000
1180520 Community Planning Develop. Projects		42,721		42,721		25,121
1180820 Henri Nouwen House		10,000		10,000		10,000
OPERATING SUB TOTAL	<u>0</u>	<u>60,721</u>	<u>0</u>	<u>60,721</u>	<u>0</u>	<u>43,121</u>
<i>TOTAL CARE OF FAMILIES & CHILDREN</i>	<u>0</u>	<u>60,721</u>	<u>0</u>	<u>60,721</u>	<u>0</u>	<u>43,121</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
<i>AGED & DISABLED - OTHER</i>						
OPERATING EXPENDITURE						
1190020 Service Agreements & Community Grants		25,000		25,000		25,000
1190420 Disability Access Inclusion Plan		13,444		13,444		7,818
1190620 Seniors programmes		23,963		23,963		8,722
OPERATING INCOME						
1194330 Aged & Disabled - Other Recurrent Grants	5,000		5,000		0	
OPERATING SUB TOTAL	<u>5,000</u>	<u>62,407</u>	<u>5,000</u>	<u>62,407</u>	<u>0</u>	<u>41,540</u>
<i>TOTAL AGED & DISABLED OTHER</i>	<u>5,000</u>	<u>62,407</u>	<u>5,000</u>	<u>62,407</u>	<u>0</u>	<u>41,540</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
OTHER WELFARE						
OPERATING EXPENDITURE						
1220120 Community Services Department Costs		21,449		21,449		12,565
1220820 Youth Programme Costs		10,000		5,000		530
1221220 Service Agreements & Community Grants		2,101		2,101		0
1220060 Youth Non-recurrent Projects		35,239		32,239		3,301
OPERATING INCOME						
1224330 Youth Programme Recurrent Grants	5,000		2,000		0	
1220070 Youth Non-recurrent Projects Grants/Cont	5,000		0		0	
OPERATING SUB TOTAL	<u>10,000</u>	<u>68,789</u>	<u>2,000</u>	<u>60,789</u>	<u>0</u>	<u>16,396</u>
TOTAL OTHER WELFARE	<u>10,000</u>	<u>68,789</u>	<u>2,000</u>	<u>60,789</u>	<u>0</u>	<u>16,396</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HOUSING</u>						
OTHER HOUSING						
OPERATING EXPENDITURE						
1240020 Depreciation		0		0		0
1240220 Staff Housing Building Maintenance		9,121		7,621		6,372
1240120 Staff Housing Building Operation		23,581		23,581		14,560
1241220 Administration & Finance Activity Costs		605		605		267
1242020 Less Staff Hosuing Costs		(10,147)		(10,147)		0
OPERATING INCOME						
1240530 Rent - 144 Hampton St	8,360		8,360		4,500	
1240630 Rent - 146 hampton St	5,200		5,200		2,251	
1240830 Rent - 31 Gifford Road	7,800		7,800		4,800	
1244030 Sataff Housing Reimbursements	1,800		800		205	
OPERATING SUB TOTAL	23,160	23,160	22,160	21,660	11,756	21,199
CAPITAL EXPENDITURE						
1240140 Staff Housing Building Upgrades		6,500		6,500		6,963
CAPITAL SUB TOTAL		6,500		6,500		6,963
TOTAL OTHER HOUSING	23,160	29,660	22,160	28,160	11,756	28,162

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020		
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	
	\$	\$	\$	\$	\$	\$	
<u>COMMUNITY AMENITIES</u>							
SANITATION - GENERAL REFUSE							
OPERATING EXPENDITURE							
1250020	Depreciation - Other Infrastructure	46,935		51,952		30,305	
1250220	Refuse Collection	195,332		189,276		115,988	
1250320	Bridgetown Refuse Site Management	317,777		297,440		159,685	
1250720	Bridgetown Refuse Building Maintenance	813		2,813		96	
1250820	Bridgetown Refuse Building Operation	1,473		1,473		1,122	
1250620	G'bushes Transfer Station Management	21,243		21,243		9,506	
1250420	Refuse Recycling	88,604		86,974		50,169	
1250920	Kerbside Recycling Collection	125,672		127,002		75,690	
1251020	South West Regional Waste Strategy	942		1,942		0	
1251320	Bridgetown Landfill Site Loans	16,695		16,695		8,955	
1251420	Purchase of Recycle Bins	5,000		5,000		2,912	
1250060	Non-recurrent Projects	50,000		50,000		0	
OPERATING INCOME							
1254130	Refuse Collection Charges	139,593		139,593		140,389	
1254230	Refuse Collection Charges (Multiple)	55,616		55,616		55,773	
1255030	User Pay Charges for Disposal	12,650		7,400		4,153	
1254330	Landfill Site Maintenance Charge	631,410		631,410		630,826	
1254530	Landfill Site Maint. Charge Concessions	(16,575)		(16,575)		(16,380)	
1255130	Recycling Subsidies & Royalties	30,000		48,000		23,371	
1254930	Kerbside Recycling Charges	129,789		129,789		130,524	
OPERATING SUB TOTAL		982,483	870,486	995,233	851,810	968,656	454,428
CAPITAL EXPENDITURE							
1255040	Bridgetown Waste Facility		30,000		30,000		0
CAPITAL SUB TOTAL		0	30,000	0	30,000	0	0
TOTAL SANITATION - GENERAL REFUSE		982,483	900,486	995,233	881,810	968,656	454,428

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
SANITATION - OTHER						
OPERATING EXPENDITURE						
1260320 Refuse Collection From Streets		47,581		43,951		21,483
1260620 Litter Control		2,946		2,946		1,851
OPERATING INCOME						
1264030 Litter Fines	200		200		0	
OPERATING SUB TOTAL	200	50,527	200	46,897	0	23,335
TOTAL SANITATION - OTHER	200	50,527	200	46,897	0	23,335

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
SEWERAGE						
OPERATING EXPENDITURE						
1270020 Depreciation		5,168		15,121		8,821
1270220 Septic Tank Inspections		37,448		37,448		20,418
1260820 Sewerage Waste Facilities		8,674		8,674		3,379
1270060 Non-recurent Projects		13,000		13,000		0
OPERATING INCOME						
1274230 Septic Tank Inspection Fees	4,500		4,500		1,931	
1274430 Septic Tank Application Fees	5,000		5,000		2,242	
1274330 Liquid Waste Site Fees	22,650		15,000		11,018	
OPERATING SUB TOTAL	<u>32,150</u>	<u>64,290</u>	<u>24,500</u>	<u>74,243</u>	<u>15,191</u>	<u>32,617</u>
TOTAL SEWERAGE	<u>32,150</u>	<u>64,290</u>	<u>24,500</u>	<u>74,243</u>	<u>15,191</u>	<u>32,617</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
URBAN STORM WATER DRAINAGE						
OPERATING EXPENDITURE						
1390420 Drainage Maintenance		192,270		192,350		102,279
1390820 Depreciation - Drainage Infrastructure		92,483		92,483		53,809
1391820 Administration & Finance Activity Costs		4,202		4,202		1,856
OPERATING INCOME						
1280030 Drainage Grants & Contributions	11,364		11,364		0	
OPERATING SUB TOTAL	<u>11,364</u>	<u>288,955</u>	<u>11,364</u>	<u>289,035</u>	<u>0</u>	<u>157,944</u>
CAPITAL EXPENDITURE						
1280040 Drainage Construction		91,101		94,017		15,787
CAPITAL SUB TOTAL	<u>0</u>	<u>91,101</u>	<u>0</u>	<u>94,017</u>	<u>0</u>	<u>15,787</u>
TOTAL URBAN STORM WATER DRAINAGE	<u>11,364</u>	<u>380,056</u>	<u>11,364</u>	<u>383,052</u>	<u>0</u>	<u>173,730</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
<u>PROTECTION OF ENVIRONMENT</u>						
OPERATING EXPENDITURE						
1290520 Blackwood NRM Project		42,366		42,366		21,183
1290620 Planning & Environment Department Costs		5,748		5,748		3,007
1290720 Other Costs		200		200		0
1290820 Chief Executive Office Department Costs		3,398		3,398		1,632
1290920 Protection of Environment Contract Officer		29,200		29,200		17,453
OPERATING SUB TOTAL		<u>0</u>	<u>80,912</u>	<u>0</u>	<u>80,912</u>	<u>0</u>
TOTAL PROTECTION OF ENVIRONMENT		<u>0</u>	<u>80,912</u>	<u>0</u>	<u>80,912</u>	<u>0</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
TOWN PLANNING/REGIONAL DEVELOPMENT						
OPERATING EXPENDITURE						
1300120 Planning & Environment Department Costs		200,081		200,081		86,796
1300520 Executive Support - DIM Management		33,977		33,977		16,482
1300820 Administration & Control - Other Costs		5,000		5,000		1,237
1300920 Chief Executive Office Department Costs		4,709		4,709		2,386
1301020 LPS 6 - P & E Department Costs		24,771		24,771		12,209
1301920 LPS 6 - CEO Department Costs		2,832		2,832		1,358
1301220 LPS 6 - Advertising & Consultancy		17,670		17,670		0
1300420 Rural Street Numbering Project		1,823		1,823		359
1300720 Urban Street Numbering Project		1,623		1,623		295
1302320 Planning Application Assessment		2,231		2,231		845
1303020 Road Rationalisation & Land Transfer		15,915		15,915		3,000
OPERATING INCOME						
1304330 Planning Application Charges	38,000		32,000		19,557	
1304530 Sub Division Clearance Charges	500		500		292	
1304830 Other Planning Fees & Charges	2,150		1,000		117	
OPERATING SUB TOTAL	40,650	310,632	33,500	310,632	19,966	124,965
TOTAL TOWN PLANNING/REGIONAL DEVELOP.	40,650	310,632	33,500	310,632	19,966	124,965

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
OTHER COMMUNITY AMENITIES						
OPERATING EXPENDITURE						
1310020 Cemeteries P&G Grounds Maintenance		17,420	17,420			12,709
1310120 Cemeteries - CEO Department Costs		4,766	4,766			3,308
1310220 Cemeteries Grave Digging		4,500	6,000			3,970
1310420 Cemeteries Building Maintenance		978	978			0
1310520 Public Conveniences Building Maintenance		36,111	34,441			16,024
1310920 Cemetery Niche Wall Plaques		4,750	4,750			1,811
1311020 Cemeteries Building Operation		6,112	6,112			2,784
1311220 Public Conveniences Building Operations		112,487	112,487			68,189
1312120 Other Community Amenities Building Ops		312	312			278
1312320 Administration & Finance Activity Costs		1,339	1,339			592
1312920 Community Bus		36,521	36,521			19,705
1313020 Doubtful Debts & Write Offs		0	0			0
1313120 Other Community Amenities Building Mtce		3,834	3,834			234
OPERATING INCOME						
1310930 Cemetery Niche Plaques	4,750		4,750		1,312	
1314030 Cemetery Charges (GST Free)	1,000		1,000		299	
1314130 Cemetery Charges	8,000		12,500		10,185	
1314530 Community Bus (Inc GST)	7,000		7,000		4,012	
OPERATING SUB TOTAL	20,750	229,130	25,250	228,960	15,808	129,604
CAPITAL EXPENDITURE						
1310340 Public Conveniences Building Upgrades		6,000		3,000		0
CAPITAL SUB TOTAL	0	6,000	0	3,000	0	0
TOTAL OTHER COMMUNITY AMENITIES	20,750	235,130	25,250	231,960	15,808	129,604

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
PUBLIC HALLS - CIVIC CENTRES						
OPERATING EXPENDITURE						
1320020 Depreciation		547		547		198
1320120 Public Halls & Civic Centres Building Mtce		42,528		45,078		12,473
1320220 Public Halls & Civic Centres Building Ops		107,761		109,532		66,954
1320060 Public Halls & Civic Centre Non-recurrent		12,000		12,000		0
OPERATING INCOME						
1324130 Bridgetown Civic Centre Hire Charges	13,000		13,000		6,130	
1324230 Greenbushes Hall Hire Charges	4,000		3,000		1,193	
1324730 Yornup Hall Committee	9		9		9	
1324330 Bridgetown Civic Centre Grants/Contribution	0		204,148		0	
OPERATING SUB TOTAL	17,009	162,836	220,157	167,157	7,332	79,626
CAPITAL EXPENDITURE						
1322040 Public Halls Building Upgrades		204,390		408,538		6,977
CAPITAL SUB TOTAL		204,390		408,538		6,977
TOTAL PUBLIC HALLS - CIVIC CENTRES	17,009	367,226	220,157	575,695	7,332	86,603

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
SWIMMING AREAS & BEACHES						
OPERATING EXPENDITURE						
1331120 Greenbushes Pool Building Maintenance		8,183		8,183		1,424
1331220 Greenbushes Pool Building Operation		5,718		5,718		3,758
OPERATING SUB TOTAL	<u>0</u>	<u>13,901</u>	<u>0</u>	<u>13,901</u>	<u>0</u>	<u>5,182</u>
CAPITAL EXPENDITURE						
1335340 Bridgetown Pool - Equipment		6,000		6,000		414
1335640 Greenbushes Pool - Infrastructure		9,500		13,500		0
CAPITAL SUB TOTAL	<u>0</u>	<u>15,500</u>	<u>0</u>	<u>19,500</u>	<u>0</u>	<u>414</u>
TOTAL SWIMMING AREAS & BEACHES	<u>0</u>	<u>29,401</u>	<u>0</u>	<u>33,401</u>	<u>0</u>	<u>5,596</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
OTHER RECREATION & SPORT						
OPERATING EXPENDITURE						
1340020 Pool Infrastructure Depreciation		59,349	59,349			34,620
1340220 Sport & Recreation Strategic Plan		5,347	5,347			2,834
1340320 Leisure Centre - Management		84,751	84,751			42,324
1340420 Bridgetown Sports Ground Building Op.		57,679	57,679			37,332
1340520 Leisure Centre Building Maintenance		38,814	43,564			27,312
1340620 Greenbushes Other Rec Facilities Blg Maint		12,808	14,608			2,069
1340720 Greenbushes Other Rec Facilities Blg Ops		31,315	31,315			20,164
1340820 Leisure Centre Grounds Maintenance		22,130	22,130			13,423
1340920 Other Recreation & Sport Loans		744	744			389
1341020 Parks & Gardens Grounds Maintenance		496,612	446,964			262,238
1341620 Walk Trails & Paths		36,220	36,220			16,933
1342020 Leisure Centre Building Operation		353,105	332,668			199,819
1342420 Bridgetown Sports Ground Building Maint.		11,805	10,805			986
1343120 Gym Equipment Lease		23,600	13,540			0
1344820 Depreciation - Parks & Ovals Infrastructure		149,326	149,326			87,067
1345520 Leisure Centre - Programs		38,923	37,923			14,688
1345720 Leisure Centre - Vending Costs		18,780	18,780			12,293
1345820 Leisure Centre - Finance Activity Costs		54,261	52,561			31,479
1346020 Leisure Centre - Other Costs		3,950	3,950			1,504
1346120 Leisure Centre - Minor Equipment		35,540	31,432			22,423
1346920 Management & Conservation Plans		7,000	7,000			0
1347120 P&G Minor Building & Structures Mtce		12,886	13,986			6,024
1348320 CEO Department - Leisure Centre Mgt.		64,780	58,114			32,140
1346620 Other Rec & Sport Community Grants		3,750	3,750			1,750
1344520 Regional Bridle Trail		100,600	100,600			26,484
1349220 Community Gardens Building Operation		3,251	3,251			1,731
1348920 Other Rec & Sport Service Agreements		10,430	10,430			5,000
1349120 Leisure Centre Rec Officers & Lifeguards		71,894	77,563			58,389
1349520 Administration & Finance Activity Costs		26,181	21,181			11,564
1349720 Swimming Pool Chemicals		8,750	8,750			7,101
1342920 Aquatic Co-ordinators & Lifeguards		101,635	101,635			61,965
1349820 Casual Program Staff & Cleaners O/heads		0	1,737			1,139
1349920 Leisure Centre Loans		68,822	68,822			34,670
1340060 BLC Non-recurrent Projects		11,145	18,145			18,578
1340160 P&G Non-recurrent Projects		54,020	50,820			15,075
1340260 Recreaton Facilities Non-reccurent Projects		22,848	13,348			83
OPERATING INCOME						
1343830 Electricity & Water Reimbursements	8,500		8,500		5,659	
1344130 Bridgetown Sports Club Rentals	3,540		3,540		3,134	
1344630 Property Hire Fees	3,250		3,250		3,457	
1345730 Leisure Centre - Gymnasium Income	35,000		35,000		18,334	
1345930 Leisure Centre - Rental Of Rooms	41,100		41,100		24,848	
1344830 Leisure Centre - Vending (GST Free)	1,895		1,895		1,412	
1346030 Leisure Centre - Vending	24,400		24,400		18,610	

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
<i>OTHER RECREATION & SPORT</i>						
OPERATING INCOME (CONTINUED)						
1344030 Leisure Centre - Term Programs	22,800		15,800		9,154	
1343530 Leisure Centre - Pool Entrance	74,000		78,000		59,954	
1343630 Leisure Centre - Learn to Swim Programs	4,828		4,828		2,314	
1343730 Leisure Centre - Aqua Aerobics	430		430		25	
1346830 Playground Equipment Donations	3,850		3,850		2,216	
1340130 Rose Street Lease	5,760		5,760		3,360	
1344230 Other Sport & Rec Grants	246,907		246,907		8,322	
1346630 Leisure Centre - Grants	6,400		6,400		2,200	
1344530 Other Rec & Sport Contributions & Reimb.	196,278		216,278		10,512	
OPERATING SUB TOTAL	<u>678,938</u>	<u>2,103,051</u>	<u>695,938</u>	<u>2,012,788</u>	<u>173,512</u>	<u>1,111,588</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020		
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	
	\$	\$	\$	\$	\$	\$	
<u>RECREATION & CULTURE</u>							
<i>OTHER RECREATION & SPORT</i>							
CAPITAL EXPENDITURE							
1344940 Other Rec & Sport - Buildings New		327,050		327,050		250,293	
1345140 Other Rec & Sport - Building Upgrades		175,464		204,764		40,069	
1345440 Parks & Gardens - Infrastructure Renewals		21,029		23,529		2,906	
1345840 P&G - Infrastructure Upgrades/New		6,863		4,800		4,800	
1346640 Other rec & Sport - New equipment		7,200		8,700		8,268	
1348340 Other Rec & Sport - Equipment Renewal		12,750		12,750		11,745	
1349140 Other Rec & Sport - Infrastructure		281,556		284,556		13,553	
CAPITAL SUB TOTAL		<u>0</u>	<u>831,912</u>	<u>0</u>	<u>866,149</u>	<u>0</u>	<u>331,634</u>
<i>TOTAL OTHER RECREATION AND SPORT</i>		<u>678,938</u>	<u>2,934,963</u>	<u>695,938</u>	<u>2,878,937</u>	<u>173,512</u>	<u>1,443,222</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
TELEVISION & RADIO RE-BROADCASTS						
OPERATING EXPENDITURE						
1120320 SBS TV Tower Building Operation		4,191		4,191		1,687
1120220 SBS TV Tower Services & Maintenance		265		265		0
OPERATING SUB TOTAL	0	4,456	0	4,456	0	1,687
TOTAL TELEVISION & RADIO BROADCASTS	0	4,456	0	4,456	0	1,687

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
LIBRARIES						
OPERATING EXPENDITURE						
1360320	Salaries & Staff On-Costs	143,548	147,808	95,494		
1360220	Administration & Finance Activity Costs	51,435	51,435	32,644		
1361120	Bridgetown Library Insurance	2,068	2,068	2,069		
1361020	Book Exchange Expenses	1,500	1,500	107		
1361320	Lost & Damaged Books	350	350	300		
1360420	Minor Items & Supplies	6,300	6,300	2,078		
1360620	Subscriptions	5,600	5,600	2,913		
1360720	Book Acquisitions	3,500	3,500	454		
1360120	Community Services Library Management	41,668	35,003	19,822		
1361920	Building Operation	112,295	113,295	66,006		
1362020	Building Maintenance	13,602	15,202	7,893		
1360820	Photocopier Depreciation	6,344	7,561	4,454		
1362220	Library Grounds Maintenance	11,215	11,215	4,887		
1362320	Library Vending Costs	2,000	2,000	1,222		
1362420	Library Program & Activities	1,000	1,000	450		
1362520	Library Computer licences	5,095	5,095	3,181		
1361720	Library Consortia Admin Support	1,463	1,463	1,463		
1360060	Library Non-recurrent projects	7,880	6,895	6,895		
OPERATING INCOME						
1364130	Lost/Damaged Books Reimbursements	500	500	149		
1054430	Sale of Photocopies	2,100	2,100	1,027		
1363830	Other Minor Revenue	4,650	4,650	2,163		
1363730	Book Club Income	830	830	288		
1360070	Library Non-recurrent Grants	4,880	4,880	4,631		
OPERATING SUB TOTAL		12,960	416,863	12,960	417,290	8,258 252,330
CAPITAL EXPENDITURE						
1365540	Library Building Renewals	0	7,500	0		
CAPITAL SUB TOTAL		0	0	0	7,500	0 0
TOTAL LIBRARIES		12,960	416,863	12,960	424,790	8,258 252,330

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
HERITAGE						
OPERATING EXPENDITURE						
1350320 Heritage Assessment Consultancy		3,500		3,500		0
1350420 Heritage Building Maintenance		16,992		22,792		4,801
1350520 Heritage Building Operations		25,913		25,913		16,175
1351520 Heritage Precinct - P & E Dept. Costs		1,207		1,207		548
1351820 Community Grants & Service Agreements		5,735		5,735		5,723
1352820 Heritage Inventory - CS Department Costs		3,739		3,739		1,771
OPERATING INCOME						
1353430 Yornup School Hire Charges	859		859		322	
1353730 Greenbushes Court House	576		576		0	
OPERATING SUB TOTAL	<u>1,435</u>	<u>57,086</u>	<u>1,435</u>	<u>62,886</u>	<u>322</u>	<u>29,018</u>
CAPITAL EXPENDITURE						
1350040 Heritage Building Renewals		0		5,500		5,100
CAPITAL SUB TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,500</u>	<u>0</u>	<u>5,100</u>
TOTAL HERITAGE	<u>1,435</u>	<u>57,086</u>	<u>1,435</u>	<u>68,386</u>	<u>322</u>	<u>34,118</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
OTHER CULTURE						
OPERATING EXPENDITURE						
1370820 Arts & Culture - CEO Department Costs		16,938		16,938		9,887
1371020 Arts & Culture Programs Other Costs		2,100		2,100		2,099
1371120 Art Acquisitions		3,500		3,500		4,255
1371820 Festival of Country Gardens		5,000		5,000		5,000
1372120 Community Grants		5,880		5,880		5,106
1372320 Summer Evening Films Festival		11,026		11,026		4,108
1372420 Public Art Strategy Implementation		4,498		4,498		2,488
1370060 Non-recurrent Projects		15,000		15,000		3,636
OPERATING INCOME						
1373930 Other Culture Fees & Charges	1,200		1,200		1,356	
1370070 Non-recurrent Grants	20,000		17,500		18,255	
OPERATING SUB TOTAL	<u>21,200</u>	<u>63,942</u>	<u>18,700</u>	<u>63,942</u>	<u>19,611</u>	<u>36,579</u>
TOTAL OTHER CULTURE	<u>21,200</u>	<u>63,942</u>	<u>18,700</u>	<u>63,942</u>	<u>19,611</u>	<u>36,579</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
<i>STREETS ROAD CONSTRUCTION</i>						
CAPITAL EXPENDITURE						
1380140 Winnejup Rd - Regional Road Group		279,600		279,600		223,641
1387340 Mockerdillup Road - Regional Road Group		95,400		95,400		4,397
1386040 Footpath Construction		17,805		13,000		0
1380440 Roads to Recovery		446,200		414,680		200,751
1386940 Road Reconstruction		252,650		254,363		109,287
1380840 Kerbing		8,000		7,000		0
1387740 Bridge Construction Works		1,017,000		1,005,321		0
1381440 Depot Buildings		7,300		14,800		341
CAPITAL INCOME						
1381630 Roads To recovery Grant	423,704		414,680		141,900	
1395430 Bridge Grants	1,017,000		1,005,321		335,107	
1395530 Regional Road Group Grants	250,000		250,000		170,400	
CAPITAL SUB TOTAL	1,690,704	2,123,955	1,670,001	2,084,164	647,407	538,417
<i>TOTAL STREETS ROAD CONSTRUCTION</i>	1,690,704	2,123,955	1,670,001	2,084,164	647,407	538,417

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
STREETS ROAD MAINTENANCE						
OPERATING EXPENDITURE						
1390020 Depreciation - Roads		1,950,451		1,948,708		1,136,747
1391020 Depreciation - Bridges		185,029		178,596		104,181
1391120 Depreciation - Footpaths		63,570		63,570		37,083
1391220 Depreciation - Car Parks		24,460		24,460		14,268
1391720 Staff Housing Costs		5,119		5,119		0
1391920 Administration & Finance Activity Costs		143,975		132,903		62,487
1392020 Gravel Search		18,100		15,100		0
1390520 Crossover Contributions		16,731		16,731		6,980
1390320 Bridgetown Depot Building Maintenance		7,595		10,495		1,657
1393020 Bridgetown Depot Building Operation		29,346		29,346		17,671
1390120 Road Maintenance		833,787		811,970		398,856
1390220 Verge Maintenance		414,725		323,428		149,812
1392220 Loss on Sale of Assets		4,000		4,000		0
1390720 General Bridge Maintenance		105,630		105,630		47,447
1394420 Signs Private Directional		500		500		508
1394020 Design & Preliminary Planning		32,977		42,977		13,472
1394120 Design & Preliminary Planning		(12,977)		0		0
1395020 School Bus Route Inspections		5,694		5,694		1,027
1393820 Two Way Radio Tower		1,200		1,200		1,205
1390060 Streets Road Mtce Non-recurrent Projects		12,500		12,500		0
OPERATING INCOME						
1394330 Reimbursements Signs & Licences	500		500		1,163	
1395230 Regional Road Grant	161,242		161,242		161,242	
1394530 Profit on Sale of Assets	0		0		0	
1394830 Temporary Heavy Haulage Permit Fees	6,380		5,000		2,791	
1398430 Engineering Supervision Fees	200		200		0	
1395930 Road Closure Plan Approval Fee	1,300		1,300		1,016	
1398230 Contributions to Road Upgrades	10,000		10,000		6,938	
OPERATING SUB TOTAL	<u>179,622</u>	<u>3,842,412</u>	<u>178,242</u>	<u>3,732,927</u>	<u>173,150</u>	<u>1,993,400</u>
TOTAL STREETS ROAD MAINTENANCE	<u>179,622</u>	<u>3,842,412</u>	<u>178,242</u>	<u>3,732,927</u>	<u>173,150</u>	<u>1,993,400</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
ROAD PLANT PURCHASES						
CAPITAL EXPENDITURE						
1400040 Road Plant Purchases		521,000		510,110		0
1405040 Light Fleet Plant		84,000		87,300		0
1403740 Sundry Equipment Items		5,000		5,000		0
CAPITAL INCOME						
1401450 Sale of Light Fleet	32,000		32,000		0	
1400450 Sale of Road Plant	135,000		109,500		0	
1404650 Sale of Equipment	0		0		0	
CAPITAL SUB TOTAL	<u>167,000</u>	<u>610,000</u>	<u>141,500</u>	<u>602,410</u>	<u>0</u>	<u>0</u>
TOTAL ROAD PLANT PURCHASES	<u>167,000</u>	<u>610,000</u>	<u>141,500</u>	<u>602,410</u>	<u>0</u>	<u>0</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
<u>PARKING FACILITIES</u>						
OPERATING EXPENDITURE						
1410520 Planning & Environment Department Costs		8,081		8,081		4,777
1411520 Parking Signs & Marking Bays		4,842		4,842		1,302
1410060 Parking Facilities Non-recurrent Projects		33,500		33,500		0
OPERATING INCOME						
1414030 Fines & Penalties	50		50		120	
OPERATING SUB TOTAL	<u>50</u>	<u>46,423</u>	<u>50</u>	<u>46,423</u>	<u>120</u>	<u>6,079</u>
CAPITAL EXPENDITURE						
1410040 Parking Facilities		15,700		16,337		16,337
CAPITAL SUB TOTAL	<u>0</u>	<u>15,700</u>	<u>0</u>	<u>16,337</u>	<u>0</u>	<u>16,337</u>
TOTAL PARKING FACILITIES	<u>50</u>	<u>62,123</u>	<u>50</u>	<u>62,760</u>	<u>120</u>	<u>22,417</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
TRAFFIC CONTROL						
OPERATING EXPENDITURE						
1395820 Road Wise Promotion Program		5,996		5,996		2,169
OPERATING INCOME						
1424530 Road Wise Grants/Contributions	100		100		0	
OPERATING SUB TOTAL	<u>100</u>	<u>5,996</u>	<u>100</u>	<u>5,996</u>	<u>0</u>	<u>2,169</u>
TOTAL TRAFFIC CONTROL	<u>100</u>	<u>5,996</u>	<u>100</u>	<u>5,996</u>	<u>0</u>	<u>2,169</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
AERODROMES						
OPERATING EXPENDITURE						
1430120 Manjimup Airfield Contribution		1,000		1,000		0
OPERATING SUB TOTAL	0	1,000	0	1,000	0	0
TOTAL AERODROMES	0	1,000	0	1,000	0	0

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
TOURISM & AREA PROMOTION						
OPERATING EXPENDITURE						
1460120	Chief Executive Office Department Costs	10,695	10,695	5,895		
1460420	Blues Festival Assistance	11,892	10,837	10,528		
1460520	Information Bays Grounds Maintenance	15,645	15,645	7,341		
1460920	Blackwood Valley Marketing Association	13,596	13,596	10,851		
1461220	Promotion Events & Festivals	10,163	9,163	1,663		
1462120	Christmas Street Party	1,500	1,500	1,622		
1460820	Visitor Centre Building Maintenance	6,216	6,216	2,184		
1461420	Visitor Centre Building Operation	62,142	62,142	35,911		
1461520	Bridgetown Septage Dump Point	4,000	1,000	0		
1462220	Bridgetown Rotary Club - B'wood Marathon	5,000	5,000	5,000		
1462320	Administration & Finance Activity Costs	25,013	25,013	14,767		
1462420	Visitor Centre Management Costs	78,193	76,593	43,023		
1462520	Visitor Centre Stock	10,000	5,000	2,267		
1462620	Visitor Centre Marketing	1,000	1,000	625		
1463220	Visitor Centre Minor Furniture & Equip.	150	150	0		
1463420	Community Services Department Costs	46,843	40,178	22,491		
1463620	Asset Management Activity Costs	917	917	819		
1462620	Doubtful Debts & Write Offs	0	0	0		
1460060	Tourism & Area promotion Non-recurrent	80,580	80,580	54,580		
OPERATING INCOME						
1460030	Visitor Centre Counter Sales	13,500	10,500	5,488		
1460130	Visitor Centre Counter Sales (GST Free)	600	600	217		
1460330	Visitor Centre Accom. Commissions	20,000	16,000	9,911		
1460530	Visitor Centre Coach Commissions	3,000	3,000	1,278		
1460630	Visitor Centre Various Other Commissions	750	750	353		
1460730	Visitor Centre Display Fees	700	700	608		
1460930	Visitor Centre Jigsaw Gallery	5,500	5,500	2,684		
1461030	Visitor Centre Memberships	15,000	11,461	11,461		
1460830	Visitor Centre Rental	3,473	3,473	1,736		
1463930	Visitor Centre reimbursements	0	0	110		
OPERATING SUB TOTAL		62,523	383,545	51,984	365,225	33,846 219,568
CAPITAL EXPENDITURE						
1460540	Tourism Infrastructure Other Upgrades		81,000	61,000		13,314
CAPITAL SUB TOTAL		0	81,000	0	61,000	0 13,314
TOTAL TOURISM & AREA PROMOTION		62,523	464,545	51,984	426,225	33,846 232,882

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
BUILDING CONTROL						
OPERATING EXPENDITURE						
1470120 Planning & Environment Department Costs		213,202		206,021		105,220
1470620 Legal Advice		21,724		21,724		7,135
1472920 Building Control - Other Costs		6,175		6,175		2,723
1470720 Staff Housing Costs		4,041		4,041		
1470220 Works Management Department Costs		16,479		16,479		7,556
1472820 Loss on Sale of Asset		0		0		0
OPERATING INCOME						
1474130 Building Licences	40,000		36,000		19,029	
1474330 BRB & BCITF Commissions	1,000		1,000		461	
1474230 Fees & Charges	1,000		1,000		674	
1474530 Other Fees & Charges (GST Free)	2,500		2,500		2,521	
OPERATING SUB TOTAL	44,500	261,621	40,500	254,440	22,684	122,633
CAPITAL EXPENDITURE						
1470140 Plant Purchases		32,000		32,000		0
CAPITAL INCOME						
1470150 Sale of Plant	16,000		16,000		0	
CAPITAL SUB TOTAL	16,000	32,000	16,000	32,000	0	0
TOTAL BUILDING CONTROL	60,500	293,621	56,500	286,440	22,684	122,633

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
<i>ECONOMIC DEVELOPMENT</i>						
OPERATING EXPENDITURE						
1480020 Community Services Department		12,606		12,606		6,804
1480120 Chief Executive Office Department Costs		13,204		13,204		6,608
1481120 Warren Blackwood Economic Alliance		17,149		17,149		16,937
1481220 Power Vehicle Charging Station		3,229		3,229		669
1480060 Economic Development Non-recurrent		57,000		57,000		35,964
OPERATING INCOME						
1480030 Various Reimbursements	400		400		0	
OPERATING SUB TOTAL	<u>400</u>	<u>103,188</u>	<u>400</u>	<u>103,188</u>	<u>0</u>	<u>66,982</u>
TOTAL ECONOMIC DEVELOPMENT	<u>400</u>	<u>103,188</u>	<u>400</u>	<u>103,188</u>	<u>0</u>	<u>66,982</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
OTHER ECONOMIC SERVICES						
OPERATING EXPENDITURE						
1500420 Water Supply Stand Pipes		23,000		43,000		4,362
1500060 Other Economic Non-recurrent Projects		5,650		5,650		2,436
OPERATING INCOME						
1500130 Sale of Water from Stand Pipes	26,000		50,000		21,549	
OPERATING SUB-TOTAL	<u>26,000</u>	<u>28,650</u>	<u>50,000</u>	<u>48,650</u>	<u>21,549</u>	<u>6,798</u>
TOTAL OTHER ECONOMIC SERVICES	<u>26,000</u>	<u>28,650</u>	<u>50,000</u>	<u>48,650</u>	<u>21,549</u>	<u>6,798</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
PRIVATE WORKS						
OPERATING EXPENDITURE						
1510320 Private Works		2,000		1,432		560
1510420 Motor Vehicle Licensing		61,056		61,056		36,553
OPERATING INCOME						
1513030 Private Works Charges	2,600		2,600		728	
1513130 Motor Vehicle Licensing Commissions	68,300		66,500		30,868	
1054630 Sale of License Plates	300		300		179	
OPERATING SUB TOTAL	<u>71,200</u>	<u>63,056</u>	<u>69,400</u>	<u>62,488</u>	<u>31,775</u>	<u>37,114</u>
TOTAL PRIVATE WORKS	<u>71,200</u>	<u>63,056</u>	<u>69,400</u>	<u>62,488</u>	<u>31,775</u>	<u>37,114</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
DEVELOPMENT & INFRASTRUCTURE						
OPERATING EXPENDITURE						
1600220 Other Employee Costs		23,838		23,838		14,492
1600320 Superannuation		38,248		37,098		15,460
1600420 CustoeMr Services Officer		13,028		13,028		6,729
1600520 Materials & Contracts		8,807		8,807		4,319
1600620 Utility Charges		770		770		447
1600720 Vehicle Costs		27,741		20,041		9,936
1601020 Administration & Finance Activity Costs		81,224		81,224		47,452
1601520 Consultancy Services		2,000		2,000		0
1601620 Conferences		7,122		8,122		4,957
1601720 Training		6,627		8,255		3,015
1602420 Toolbox Meetings		2,390		2,390		1,167
1602620 Annual Leave		28,596		24,166		26,468
1600920 Public Holidays		15,430		13,140		4,671
1601420 Sick Leave		6,428		6,428		3,137
1601820 Long Service Leave		8,358		5,213		2,139
1601920 Works Management Staff Meeting		5,691		5,691		3,342
1602220 Assist State Government Departments		2,165		2,165		1,287
1602020 Recovered from Works & Services		(278,463)		(262,376)		(108,531)
OPERATING INCOME						
1600930 Reimbursements	0		0		0	
OPERATING SUB TOTAL	0	0	0	0	0	40,486
TOTAL WORKS & SERVICES MANAGEMENT	0	0	0	0	0	40,486

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
WASTE ACTIVITY UNIT						
OPERATING EXPENDITURE						
1610220	Other Employee Costs	4,639	4,639	4,020		
1610320	Superannuation	15,225	15,225	9,162		
1610520	Materials & Contracts	1,496	1,496	1,281		
1610620	Utility Charges	385	385	223		
1611020	Administration & Finance Activity Costs	23,894	23,894	13,264		
1611520	Annual Leave	10,375	10,375	8,496		
1611620	Public Holidays	1,589	1,589	529		
1611720	Sick Leave	2,293	2,293	242		
1612220	Long Service Leave	2,980	2,980	9,012		
1611820	Training & Conferences	2,085	2,085	287		
1610920	Works Management Supervision	35,088	31,988	13,654		
161202	Recovered from Works & Services	(100,049)	(96,949)	(44,558)		
OPERATING SUB TOTAL		<u>0</u>	<u>0</u>	<u>0</u>	<u>15,612</u>	
TOTAL WASTE ACTIVITY UNIT		<u>0</u>	<u>0</u>	<u>0</u>	<u>15,612</u>	

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
WORKS ACTIVITY UNIT						
OPERATING EXPENDITURE						
1630020 Works Management Staff Meetings		1,531		1,531		479
1630120 Supervision Labour Costs		63,344		63,344		38,876
1630220 Other Employee Costs		34,478		32,631		27,484
1630320 Superannuation		111,462		105,562		63,312
1630420 On call allowance		8,320		8,320		4,560
1630520 Materials & Contracts		13,976		14,976		12,991
1630620 Utility Charges		2,531		2,531		1,468
1630720 Vehicle Costs		48,392		44,992		21,991
1631020 Administration & Finance Activity Costs		151,809		151,809		81,420
1631120 Annual Leave		85,205		80,475		53,394
1631220 Public Holidays		53,632		50,457		21,898
1631320 Sick Leave		20,014		31,014		19,482
1631520 Training & Conferences		19,874		19,874		9,303
1631620 General Duties Salaries		10,724		10,724		4,184
1631920 Toolbox Meetings Salaries		6,231		6,231		2,195
1631420 Long Service Leave		26,008		26,008		1,307
1630920 Works Management Supervision		198,039		198,039		85,248
1632120 Depot Maintenance		41,709		41,709		28,701
1632020 Recovered from Works & Services		(897,279)		(890,227)		(464,887)
OPERATING SUB TOTAL	0	0	0	0	0	13,407
TOTAL WORKS ACTIVITY UNIT	0	0	0	0	0	13,407

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
FLEET ACTIVITY UNIT						
OPERATING EXPENDITURE						
1640220 Other Employee Costs		2,535		2,535		1,941
1640320 Superannuation		8,729		8,729		4,896
1640520 Materials & Contracts		5,718		5,718		4,401
1640620 Utility Charges		558		558		314
1640720 Vehicle Costs		5,999		8,899		5,366
1641020 Administration & Finance Activity Costs		21,452		21,452		12,672
1641320 Annual Leave		6,229		6,229		4,466
1641420 Public Holidays		3,557		3,557		2,075
1641520 Sick Leave		1,325		2,500		2,367
1641620 Long Service Leave		1,723		1,723		0
1641720 Training & Conferences		1,291		1,291		137
1641820 General Duties		6,974		6,974		3,986
1641920 Toolbox Meetings Salaries		418		418		209
1640920 Works Management Supervision		14,034		14,034		6,227
1642120 Workshop Maintenance		3,487		5,487		4,131
1642020 Recovered from Works & Services		(84,029)		(90,104)		(44,561)
OPERATING SUB TOTAL	0	0	0	0	0	8,627
TOTAL FLEET ACTIVITY UNIT	0	0	0	0	0	8,627

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
PLANT OPERATION COSTS						
OPERATING EXPENDITURE						
1540020 Depreciation - Plant Items		275,936		246,136		121,261
1540120 Fuel & Oil		165,600		178,000		104,207
1540220 Tyres & Batteries		18,500		15,500		9,220
1540320 Parts & Outside Repairs		150,500		170,000		70,293
1540520 Insurance		68,251		58,251		56,645
1540720 Wear Parts		7,400		5,000		3,235
1541020 Vehicle Registration/Licenses		16,693		16,693		15,222
1541220 Plant Mechanic Repair Costs		11,696		11,696		5,019
1541320 Operator Plant Maintenance		130,311		133,211		69,687
1541420 Minor Equipment/Tools		9,000		9,000		4,226
1542920 Plant Costs Recovered		(853,887)		(843,487)		(464,736)
OPERATING INCOME						
1544030 Reimbursements	29,000		42,000		33,062	
OPERATING SUB TOTAL	<u>29,000</u>	<u>0</u>	<u>42,000</u>	<u>0</u>	<u>33,062</u>	<u>(5,722)</u>
TOTAL PLANT ACTIVITY UNIT	<u>29,000</u>	<u>0</u>	<u>42,000</u>	<u>0</u>	<u>33,062</u>	<u>(5,722)</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
MATERIALS						
OPERATING EXPENDITURE						
1555200 Materials Purchased		5,000		5,000		30,299
1555500 Less Materials Allocated		(5,000)		(5,000)		(28,844)
1562520 Fuel & Oil Purchased		165,600		165,600		76,082
1562620 Less Fuel & Oil Allocated		(165,600)		(165,600)		(75,187)
OPERATING SUB TOTAL		<u>0</u>		<u>0</u>		<u>2,351</u>
TOTAL MATERIALS		<u>0</u>		<u>0</u>		<u>2,351</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
SALARIES & WAGES						
OPERATING EXPENDITURE						
1560120 Gross Wages & Salaries		4,231,893		4,189,941		2,440,006
1563020 Workers Compensation		5,000		35,000		25,161
1562020 Less Wage & Salaries Allocated		(4,231,893)		(4,189,941)		(2,445,658)
1563220 Default Wages Account		0		0		0
OPERATING INCOME						
1563930 Reimbursements - Works Compensation	5,000		35,000		25,161	
OPERATING SUB TOTAL	<u>5,000</u>	<u>5,000</u>	<u>35,000</u>	<u>35,000</u>	<u>25,161</u>	<u>19,509</u>
TOTAL SALARIES & WAGES	<u>5,000</u>	<u>5,000</u>	<u>35,000</u>	<u>35,000</u>	<u>25,161</u>	<u>19,509</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
COIRPORATE SERVICES DEPARTMENT						
OPERATING EXPENDITURE						
1050220	Consultants	1,000	1,000	500		
1050320	Superannuation	63,508	63,508	38,751		
1051520	Workers Compensation Insurance	12,842	11,842	11,763		
1051720	Motor Vehicle Costs	14,599	14,599	7,607		
1051820	Conference Expenses	7,033	7,033	0		
1052120	Other Employee Costs	3,925	3,925	615		
1052720	Staff Training	16,507	16,507	6,403		
1054120	Insurance	6,844	6,844	6,884		
1054720	Annual Leave	53,538	53,538	28,889		
1057220	Public Holidays	28,145	28,145	16,264		
1050420	Sick Leave	11,729	11,729	8,779		
1050820	Long Service Leave	14,684	14,684	2,043		
1051620	Allocation - In House Costs	83,926	81,926	42,541		
1056020	Recovered from Programs	(314,280)	(311,280)	(183,785)		
OPERATING INCOME						
1050130	Reimbursements	4,000	4,000	4,000		
OPERATING SUB TOTAL		<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>(12,747)</u>	
TOTAL ADMIN & FINANCE DEPARTMENT		<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>(12,747)</u>	

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
<u>BUILDING ASSETS DEPARTMENT</u>						
OPERATING EXPENDITURE						
1740020 Annual Leave		23,741		22,011		15,848
1740120 Public Holidays		12,931		11,881		5,895
1740220 Sick Leave		5,617		5,617		5,183
1740320 Long Service Leave		7,360		7,360		0
1740420 Superannuation		31,223		29,208		15,454
1740520 Workers Compensation Insurance		6,530		6,530		6,027
1740620 Motor Vehicle Costs		6,108		6,108		1,524
1740720 Other Employee Costs		3,920		4,920		2,852
1740820 Staff training		5,355		5,355		617
1740920 Supervision & Admin Building Maintenance		61,346		50,396		23,433
1741020 Supervision & Admin Building Operations		33,596		28,121		10,027
1741120 Materials & Contracts		2,500		5,000		1,652
1741220 Insurance		3,346		3,346		3,346
1741320 Allocation - In House Costs		80,483		77,783		46,650
1741520 Recovered from Programs		(284,056)		(280,986)		(148,121)
OPERATING SUB TOTAL		0		(17,350)		0
TOTAL BUILDING ASSETS DEPARTMENT		0		(17,350)		0

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
CHIEF EXECUTIVE OFFICE						
OPERATING EXPENDITURE						
1750020 Annual Leave		38,240		38,240		31,428
1751620 Public Holidays		18,052		18,052		9,511
1751720 Sick Leave		7,939		7,939		3,189
1751020 Long Service Leave		10,276		10,276		0
1750120 Superannuation		46,498		46,498		24,418
1750220 Workers Compensation Insurance		8,691		8,691		7,926
1750320 Motor Vehicle Costs		43,786		34,986		16,933
1750420 Other Employee Costs		3,770		3,770		2,130
1750620 Staff Training		8,716		8,716		1,356
1750720 CEO Professional Develop Salary Sacrifice		8,154		8,154		0
1750820 Conference Expenses		16,602		16,602		10,802
1750920 Consultants		6,000		6,000		5,762
1751120 Audit Fees		27,750		25,750		24,150
1751220 Advertising		9,000		13,000		7,663
1751320 Legal Expenses		9,000		9,000		0
1751420 Other Expenses		1,500		1,500		18
1753420 Insurance		3,474		3,474		3,519
1752120 Allocation - In House Costs		113,818		111,118		69,932
1752020 Recovered from Programs		(381,266)		(371,766)		(192,175)
OPERATING SUB TOTAL		0		0		26,562
TOTAL CHIEF EXECUTIVE OFFICER		0		0		26,562

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
ADMINISTRATION & FINANCE ACTIVITY						
OPERATING EXPENDITURE						
1760120 Payroll		47,305		47,305		32,789
1760220 Creditors		80,249		80,249		49,470
1760320 Information Technology Support & Costs		184,087		170,068		126,736
1760420 Accounting		206,004		206,004		121,747
1760520 Bridgetown Admin Office Building Maint.		17,925		21,725		10,047
1760620 Bridgetown Admin Office Building Op.		159,481		160,596		103,852
1760720 Telephone Mail & Reception		96,309		94,844		55,270
1760820 Office Supplies & Equipment		58,047		51,254		34,234
1760920 Occupational Health & Safety Committee		52,033		52,033		17,113
1761020 Records Management Costs		101,285		101,285		59,156
1761120 Police Licensing		61,056		61,056		36,553
1761320 Assets Management & Fair Value		185,971		176,461		81,037
1761620 Human Resources		81,997		81,997		24,910
1761720 Records Storage Facility		1,919		1,919		1,130
1761820 Records Storage facility		365		365		
1762020 Recovered from Programs		(1,334,033)		(1,307,161)		(752,913)
OPERATING INCOME						
1760030 Reimbursements	150		150		29	
OPERATING SUB TOTAL	<u>150</u>	<u>0</u>	<u>150</u>	<u>0</u>	<u>29</u>	<u>1,130</u>
TOTAL ADMINISTRATION & FINANCE ACTIVITY	<u>150</u>	<u>0</u>	<u>150</u>	<u>0</u>	<u>29</u>	<u>1,130</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
DEVELOPMENT SERVICES DEPARTMENT						
OPERATING EXPENDITURE						
1770020 Annual Leave		29,550		29,550		18,742
1770120 Superannuation		38,319		38,319		23,068
1770220 Workers Compensation Insurance		7,519		7,519		7,142
1770320 Motor Vehicle Costs		49,347		42,647		23,095
1770420 Other Staff Costs		2,880		2,880		764
1770520 CustoeMr Services Offcer		26,055		26,055		13,467
1770620 Staff Training		7,021		7,021		2,199
1770820 Conference Expenses		9,388		9,388		3,338
1771020 Public Holidays		16,330		16,330		8,726
1771120 Sick Leave		6,859		19,859		15,704
1771220 Long Service Leave		8,891		8,891		5,820
1772120 Allocation - In House Costs		114,175		114,175		66,974
1772920 Insurance		4,089		4,089		4,220
1772020 Recovered from Programs		(320,423)		(326,723)		(154,460)
OPERATING INCOME						
1770030 Reimbursements	0		0		0	
OPERATING SUB TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>38,799</u>
TOTAL PLANNING & ENVIRONM'T DEPARTMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>38,799</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
COMMUNITY SERVICES DEPARTMENT						
OPERATING EXPENDITURE						
1780020 Annual Leave		25,267		25,267		15,711
1780420 Public Holidays		13,681		13,681		7,214
1780620 Sick Leave		5,701		5,701		3,329
1780720 Long Service Leave		7,410		7,410		14,913
1780120 Superannuation		29,673		28,508		16,433
1780220 Workers Compensation Insurance		6,487		5,922		5,922
1780320 Motor Vehicle Costs		19,051		13,751		5,935
1780920 Other Staff Costs		1,730		1,730		804
1780520 Staff Training		6,504		7,793		6,401
1780820 Conference Expenses		9,882		7,882		3,182
1783020 Insurance - Prof. Indemnity/Public Liability		3,931		3,931		3,188
1782120 Allocation - In House Costs		71,127		71,127		41,002
1782020 Recovered from Programs		(200,444)		(192,703)		(106,765)
OPERATING INCOME						
1780030 Reimbursements	0		0		0	
OPERATING SUB TOTAL	0	0	0	0	0	17,270
TOTAL COMMUNITY SERVICES DEPARTMENT	0	0	0	0	0	17,270

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 31 January 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
UNCLASSIFIED						
OPERATING EXPENDITURE						
1790320 Donations - Hire Charges & Fees		3,500	3,500			1,636
1790420 Donations - Approved by CEO		2,385	2,385			979
1790820 Sale of Land General Expenses		500	500			0
1052820 Other Sundries		100	100			(36)
1790220 General Insurance Claims		10,000	10,000			7,400
OPERATING INCOME						
1790130 Insurance Claims Reimbursed	10,000		10,000			7,373
1790330 Other Reimbursements	19,536		46,686			46,686
OPERATING SUB TOTAL	29,536	16,485	56,686	16,485	54,059	9,979
CAPITAL EXPENDITURE						
1790040 Purchase of Land		213,427	213,427			141,186
CAPITAL SUB TOTAL	0	213,427	0	213,427	0	141,186
TOTAL UNCLASSIFIED	29,536	229,912	56,686	229,912	54,059	151,165



Minutes of the meeting of the Audit Committee held in the Committee Room on Tuesday, 17 March 2020, commencing at 4:30pm.

Attendance, Apologies and Leave of Absence

Presiding Member - Cr J Nicholas
 Councillors - J Bookless
 - J Moore
 - P Quinby
 In Attendance - T Clynch, Chief Executive Officer
 - M Larkworthy, Executive Manager Corporate Services

AC.01/0320 Confirmation of Previous Minutes

A motion is required to confirm the Minutes of the Meeting held 19 December 2019 as a true and correct record (Attachment 1).

Committee Decision

Moved Cr Moore, Seconded Cr Bookless

AC.01/0320 That the Minutes of the Meeting held 19 December 2019 are confirmed as a true and correct record.

Carried 4/0

Reports of Officers

ITEM NO.	AC.02/0320	FILE REF.	101.3
SUBJECT	2019 Compliance Audit Return		
PROPONENT	Department of Local Government, Sport and Cultural Industries		
OFFICER	Chief Executive Officer		
DATE OF REPORT	3 March 2020		

Attachment 2 2019 Compliance Audit Return

OFFICER RECOMMENDATION

That Council adopts the Compliance Audit Return for the 2019 calendar year (Attachment 2) prior to it being submitted to the Department of Local Government, Sport & Cultural Industries.

Summary/Purpose

Each year local governments are required to complete a mandatory Compliance Audit Return (CAR) which must be submitted to Council for adoption prior to being forwarded to the Department of Local Government, Sport & Cultural Industries.

It is a statutory requirement that the Return is to be reviewed by the Audit Committee prior to its presentation to Council.

Background

The Compliance Audit Return is completed for the previous calendar year and is one of the tools that allow Council to monitor how its organisation is functioning.

The Department of Local Government, Sport & Cultural Industries requires the Compliance Audit Return to be:

- a) Presented to Council at a meeting of the Council prior to 31st March;
- b) Adopted by the Council; and
- c) The adoption recorded in the Minutes of the meeting at which it is adopted.

Each year the Compliance Audit Return covers various categories and for the 2019 Return, the areas covered are:

- Commercial Enterprises by Local Governments
- Delegation of Power/Duty
- Disclosures of Interest
- Disposal of Property
- Elections
- Finance
- Integrated Planning and Reporting
- Local Government Employees
- Official Conduct
- Optional Questions
- Tenders for Providing Goods and Services

Officer Comment

After completing the responses to the 104 questions contained in the 2019 Compliance Audit Return it should be noted that compliance was achieved for 103 of those questions with the single item of non-compliance being:

Finance Section Item 8

S7.12A(4) Local Government Act – Where the auditor identified matters as significant in the auditor’s report [prepared under s7.9(1) of the Act], did the local government prepare a report stating what action had been taken or it intended to take with respect to each of the matters and give a copy to the Minister within 3 months after receipt of the audit report?

Comment – Council’s 2017/18 Audit Report contained a significant matter in relation to its Operating Surplus Ratio. The Audit Report was received by Council in December 2018 and a report wasn’t presented to Council regarding this adverse trend until July 2019. As reported to the July 2019 meeting, it was unclear to officers that the reporting of an adverse trend in financial ratios contained in the Auditor’s report triggered the process referred to in section 7.12A(4) and (5) of the Local Government Act 1995. Prior to July 2019 Council was aware of its ratio performance in relation to benchmarks set by the Department as in December 2017 Council adopted a ‘Ratio Improvement Action Plan’.

Statutory Environment

Local Government (Audit) Regulations 1996

14. Compliance audits by local governments

- (1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*

- (2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) *The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) *After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —*
 - (a) *presented to the council at a meeting of the council; and*
 - (b) *adopted by the council; and*
 - (c) *recorded in the minutes of the meeting at which it is adopted.*

15. Compliance audit return, certified copy of etc. to be given to Departmental CEO

- (1) *After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —*
 - (a) *a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and*
 - (b) *any additional information explaining or qualifying the compliance audit,*

is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.

Integrated Planning

- Strategic Community Plan
 Key Goal 5: Our leadership will be visionary, collaborative and accountable
 Objective 5.2: We maintain high standards of governance, accountability and transparency
 Strategy 5.2.2 Staff work in an ethical manner
 Strategy 5.2.8: Ensure all legislative responsibilities are met
- Corporate Business Plan
 Action 5.2.2.1: Achieve full compliance in annual Compliance Audit Return
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning - Nil

Policy Implications – Nil

Budget Implications – Nil

Whole of Life Accounting – Not applicable

Risk Management

Completion of the annual compliance audit return is essential for ensuring that the organization meets its statutory obligations in performing its functions.

Voting Requirements – Absolute Majority

Members of the Committee were presented with an updated page 13 of the attachment. The response to question 27 has been amended to reflect a 'no' response and the following commentary added. 'There were occasions during 2019 where individual staff failed to comply with the purchasing policy - for example not obtaining sufficient number of quotes. All suspected breaches were investigated and dealt with under an internal administrative procedure.'

Committee Decision ***Moved Cr Quinby, Seconded Cr Bookless***
AC.02/0320 That Council adopts the Compliance Audit Return for the 2019 calendar year (Attachment 2) prior to it being submitted to the Department of Local Government, Sport & Cultural Industries. ***Carried 4/0***

ITEM NO.	AC.03/0320	FILE REF.	133
SUBJECT	Adoption of the 2019/2020 Budget Review		
OFFICER	Chief Executive Officer Executive Manager Corporate Services		
DATE OF REPORT	6 March 2020		

Attachment 3 2019/2020 Budget Review

OFFICER RECOMMENDATION

That the Audit Committee:

- 1. Endorses the budget review for the period 1 July 2019 to 31 January 2020 as presented in Attachment 3 of the Committee agenda.*
- 2. Notes the budget review for the period 1 July 2019 to 31 January 2020 generates a budgeted surplus of \$69,758.*
- 3. Recommends to Council that the surplus of \$69,758 be allocated to the following reserves:*
 - \$25,000 – Land & Building Reserve*
 - \$25,000 – Building Maintenance Reserve*
 - \$10,000 – Matched Grants Reserve*
 - \$9,758 – Drainage Reserve*

Summary/Purpose

Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for the year (see regulation 33A of the Local Government (*Financial Management*) Regulations 1996). The intention of the legislation is to ensure that local government's conduct at least one budget review between six and nine months into the financial year.

The budget review will be presented to the March 2020 ordinary meeting of Council and is being referred to the Audit Committee for review.

Background

The review includes a Statement of Financial Activity (Budget Review) by Program incorporating year to date budget variations and forecasts to 30 June 2020 for the period ending 31 January 2020. The Local Government (*Financial Management*) Regulations 1996, regulation 33A, requires that local governments conduct a budget review between 1 January and 31 March in each financial year. A copy of the review and determination is to be provided to the Department of Local Government, Sport and Cultural Industries within 30 days of the adoption of the review.

Officer Comment

The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (*Financial Management*) Regulations 1996 and Australian Accounting Standards. A budget review is a detailed comparison of the year to date (31 January 2020) actual results with the adopted or amended budget. The review process establishes whether a Local Government expects to meet its budget commitments i.e. is in receipt of income and incurs expenditure in accordance with the adopted budget.

Council's '*F.7 Reporting Forecast Budget Variations Policy*' sets a minimum reportable variance of \$1,000. In determining items to be included in the budget review this limit has been used as a general guide. As a result of the proposed adjustments presented in Note 2 of the Budget Review document the estimated closing funds have increased from \$0 to \$69,758.

In summary the estimated surplus is represented as follows:

Decrease in Operating Revenues (excluding non-cash items)	(\$250,419)
Increase in Operating Expenses (excluding non-cash items)	(\$ 10,625)
Decrease in Capital Revenues	(\$104,308)
Decrease in Capital Expenses	\$461,514
Decrease in Transfers from Reserves	(\$ 56,068)
Increased Transfers to Reserves	(\$ 3,923)
Increase in Opening Funds as at 1 July 2019	\$ 33,587
Closing Surplus as at 30 June 2020	\$ 69,758

Set out below is a list of significant variations included in the budget review:

Works & Services

- Numerous movements between works and services jobs for wages, plant, overheads and materials/contracts that result in an overall decrease in cash requirements of approximately \$84,000. These savings are primarily as a result of reduced seal rates for Council's road reseals and utilisation of shire staff to undertake traffic management in lieu of utilising contractors for a number of Council's capital works projects.
- A decrease in the cost to provide waste management services of \$33,423. This decrease is made up of the following:
 - decrease in user pay charges for waste site \$12,900
 - decrease in net cost to provide refuse recycling services \$18,300
 - decrease in net costs for general refuse collection service and site management costs \$28,023

The budget review includes a transfer to the Sanitation Reserve of this overall decrease in waste management services.

- \$17,910 increase in net change over costs of budgeted plant and light fleet vehicle replacements.

- Material/contracts expenditure for plant & vehicle operations and maintenance increased by \$16,500. This amount includes an allocation of \$3,000 for the proposed purchase of a roo bar for the Executive Manger Infrastructure and Development's vehicle.
- \$13,000 additional revenue to be received for diesel fuel rebates following participation in a review of past claims.

Building Maintenance & Renewal Program

- A number of revised estimates have been included for items contained in the building maintenance and renewal program resulting in a net increase in costs of \$39,687. These revised estimates include:
 - \$15,050 – Increased allocation for the installation of the emergency power generator at the Administration/Civic Centre buildings. It is proposed to install the previously purchased general as a fixed installation rather than a portable installation.
 - \$3,800 – Increased allocation for additional maintenance items identified at the Bridgetown Administration office, partly funded by a reduced allocation in the renewal works budget.
 - \$2,200 – Reduced allocation for Shire Administration building renewal works. Funds were originally allocated for a project to install LED lights and new fans in toilets and kitchen area. It is proposed to transfer these funds to undertake the more urgent works of external door and window renewals.
 - \$1,500 – Reduced funds required for maintenance of 144 Hampton Street.
 - \$3,000 – Savings in renewal works to be undertaken at the Hampton Street toilets.
 - \$3,750 – Additional funds allocated to Greenbushes Hall to repair/replace badly damaged post and handrails at rear of building.
 - \$1,200 – Savings in renewal works completed at Sunnyside Shelter.
 - \$5,500 – Increased allocations for the replacement of BBQs and solar lighting at Greenbushes Pool and Greenbushes Heritage Park.
 - \$2,100 – Overall savings identified in allocations made for fence and electrical repairs at Memorial Park.
 - \$7,500 – Transfer of savings in the electrical capacity assessment of the Bridgetown Sportsground Precinct to new Depot electrical works anticipated as a result of capacity assessment.
 - \$3,050 – Increased allocation for general maintenance of the Bridgetown Leisure Centre, partly offset by reduced allocation to renewal works budget.
 - \$2,063 – Savings in cost of shade sail column replacement at the Bridgetown Leisure Centre.
 - \$2,800 – Increased allocation for painting works at the Greenbushes Sportsground building and Greenbushes Cricket Pavilion toilets.
 - \$2,000 – Allocation deleted for replacement of a septic tank lid at the Bridgetown Sportsground change room facility.

- \$1,000 – Additional funds allocated to cover insurance excess as a result of damage claim at the Bridgetown Sportsground trotting club facilities.
- \$1,000 – Increased allocation required for the solar light replacement at Somme Park.
- \$1,800 – Additional funds allocated to reimburse Bridgetown Historical Society for urgent electrical works undertaken at the Bridgetown Old Goal.
- \$4,000 – Additional funds allocated for repairs to the Bridgedale Stage staircase.
- \$1,600 – Increased allocation for general maintenance of the Bridgetown Regional Library.
- \$7,500 – Additional funds allocated for replacement of the failed exhaust system and urgent decking repairs at the Bridgetown Regional Library.
- \$2,900 – Additional funds allocated to replace polycarbonate sheeting underneath the chemical shed at the Depot. This has been identified as an OSH issue.

CEO/Corporate Services/Community Services/Planning & Environmental

- A reduction in the General Purpose Financial Assistance Grant of \$48,297. Council received a 4% decrease in its allocation compared to 2018/19.
- Reduced interest revenue of \$47,500 due to lower than anticipated interest rates, partly offset by reduced transfer to reserves of interest totalling \$29,500.
- Three new projects have been included as a result of recent formal and informal discussions with Council, being:
 - \$2,500 Installation of two new flag poles
 - \$1,500 Public notice board upgrade
 - \$1,700 Business plan for implementation of the energy audit (CBP Action 2.3.1.1)
- \$24,000 has been included for the purchase, installation and setup of new software to provide efficiency improvements of bushfire and health premises inspection processes. The benefits of this software were identified as part of the recent service level review undertaken of Ranger services.
- \$17,000 has been included to fund the capital purchase of a new server in lieu of leasing. Funds transferred from the IT Support budget.
- A \$5,000 reduction in the cost of office supplies and equipment as a result of reduced leasing costs associated with photocopiers following negotiation of new contract.
- Increased expenditure and grant revenue of \$173,535 representing the approved fire mitigation works funding to be received from the Office of Emergency Management.

- Additional \$11,467 supplementary funding to be received following acquittal of 2018/19 ESL Bushfire and SES expenditure.
- Deletion of the supply of DFES vehicles \$687,295 and the associated grant revenue and disposal values as a result of a delay in the provision of these vehicles from DFES.
- Reduced income estimates for planning development applications and building approvals totalling \$11,150.
- Operation of the Bridgetown Leisure Centre is predicted to result in a reduction of the net operating subsidy by \$26,757. This is primarily as a result of reduced utility and leasing costs.
- A reduction of \$20,000 in the costs of establishing the Bridgetown Dump Point as a result of reduced Water Corporation contribution costs.
- Increase in standpipe water consumption charges of \$20,000, offset by an increase in associated income.
- \$27,150 increased revenue following receipt of surplus LGIS member funds as endorsed by Council.
- Reduced wages, superannuation and leave accruals as a result of delayed recruitment for positions included in the Workforce Plan and one parks and gardens vacancy totalling \$117,700.
- Increase in wages budgeted as follows:
 - \$30,000 Workers compensation wages offset by increased reimbursement income
 - \$6,000 DFES overtime and on call allowance offset by increased reimbursement income
 - \$4,085 Library officer salaries for additional hours required prior to employment of manager position
 - \$6,258 Increase in Recreation Officer wages to provide additional hours for implementation of succession planning.

Given a positive result the budget review as presented also includes the deletion of several budgeted transfers from Reserves as follows:

- \$4,000 – Land and Buildings Reserve
- \$27,500 – Assets and GRV Valuation Reserve
- \$45,000 – Strategic Projects Reserve

It will be recommended to Council that the remaining estimated surplus of \$69,758 be allocated to the following Reserves:

- \$25,000 – Land & Building Reserve
- \$25,000 – Building Maintenance Reserve
- \$10,000 – Matched Grants Reserve

- \$9,758 – Drainage Reserve

Statutory Environment

Regulation 33A of the Local Government (*Financial Management*) Regulations 1996 requires:

(1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.

(2) Consideration and review is to be given to a local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year.

(3) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

(4) A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*

(5) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Integrated Planning

- Strategic Community Plan

Key Goal 5: Our leadership will be visionary, collaborative and accountable

Objective 5.2: We maintain high standards of governance, accountability and transparency

Strategy 5.2.8: Ensure all legislative responsibilities and requirements are met

- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning - Nil

Policy – Not applicable

Budget Implications

Specific financial implications are as outlined in Note 2 to the Budget Review document.

Whole of Life Accounting – Not applicable

Risk Management – Not applicable

Voting Requirements – Absolute Majority

Committee Decision

Moved Cr Moore, Seconded Cr Bookless

AC.03/0320 That the Audit Committee:

- 1. Endorses the budget review for the period 1 July 2019 to 31 January 2020 as presented in Attachment 3 of the Committee agenda.***
- 2. Notes the budget review for the period 1 July 2019 to 31 January 2020 generates a budgeted surplus of \$69,758.***

3. Recommends to Council that the surplus of \$69,758 be allocated to the following reserves:

\$25,000 – Land & Building Reserve
\$25,000 – Building Maintenance Reserve
\$10,000 – Matched Grants Reserve
\$9,758 – Drainage Reserve

Carried 4/0

ITEM NO.	AC.04/0320	FILE REF.	224
SUBJECT	Progressive Reporting – Local Government (Audit) Regulations - Regulation 17 Review 2016		
OFFICER	Chief Executive Officer		
DATE OF REPORT	3 March 2020		

Attachment 4 February 2020 – Audit Regulation 17 Review (Risk Dashboard Report)

OFFICER RECOMMENDATION

That the Audit Committee note the contents of the February 2020 progressive report on the implementation of recommendations/findings of the Audit Regulation 17 Report that was presented to Council in December 2016.

Summary/Purpose

Regulation 17 of the Local Government (*Audit*) Regulations 1996 requires the CEO to review the appropriateness and effectiveness of a local government's systems and procedures in relation to risk management, internal control and legislative compliance at least once every three financial years.

A report on the progress of actions identified in the 2016 Audit Regulation 17 Review (Attachment 8) is presented for the Audit Committee's review.

Background

In February 2013 amendments to the Local Government (*Audit*) Regulations 1996 extended the functions of local government Audit Committees. These functions (Regulation 17) included receiving a biennial report on the appropriateness and effectiveness of the local government's systems in regard to risk management, internal control and legislative compliance.

Amendments made to Regulation 17 in June 2018 amended the timeframe for such reviews from at least once every two calendar years (biennial) to at least once every three financial years. The amendments also strengthened the role of the Audit Committee so that the Audit Committee has greater involvement in assisting the CEO to carry out the review under Regulation 17.

In accordance with Regulation 17 a review was undertaken by the CEO, with assistance from LGIS Risk and relevant Shire officers of the Shire's systems and procedures in relation to risk management, internal controls and legislative compliance. The completed review was presented to the Audit Committee on 6 December 2016 with recommendations from the Committee being endorsed by Council at its ordinary meeting held on 15 December 2016.

Officer Comment

A review of the actions contained in the 2016 report was undertaken by senior management in February and an updated Risk Dashboard Report is presented for the Audit Committee's consideration. The review focussed on ensuring assigned responsibility and due dates for actions are recorded appropriately and documenting any progress on actions since October 2019. No adjustments to the 'risk ratings' assigned to individual risk profiles were made as a result of this review.

The next Audit Regulation 17 Review report is to be presented to Council by 30 June 2020 and it is intended the review will again be undertaken in-house with the assistance of LGIS Risk.

Statutory Environment

Regulation 17 of the Local Government (*Audit*) Regulations 1996 reads as follows:

17. CEO to review certain systems and procedures

- 1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to –
(a) risk management; and
(b) internal control; and
(c) legislative compliance.*
- 2) *The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*
- 3) *The CEO is to report to the audit committee the results of that review.*

Strategic Implications

- Strategic Community Plan
Key Goal 5: Our leadership will be visionary, collaborative and accountable
Objective 5.2: We maintain high standards of governance, accountability and transparency
Strategy 5.2.3 Ensure organisational capability
Strategy 5.2.8: Ensure all legislative responsibilities and requirements are met
- Corporate Business Plan
Strategy 5.2.3 Ensure organisational capability
Action 5.2.3.3 Undertake review of systems for risk management, internal controls and legislative compliance as required under Audit Regulation 17
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning - Nil

Policy

There are a number of Council policies that address aspects of the issues raised in the Review Report. These policies include:

- Code of Conduct (Members and Staff);
- Records Management
- Purchasing
- Accrual of Annual Leave

Budget Implications – Not applicable

Whole of Life Accounting – Not applicable

Risk Management

The assessment of organisational risk management is a fundamental component of the review and is specifically referenced in Regulation 17. Many of the recommendations contained in the report seek to minimise the organisation’s exposure to risk.

Voting Requirements – Simple Majority

Committee Decision ***Moved Cr Quinby, Seconded Cr Moore***
AC.04/0320 That the Audit Committee note the contents of the February 2020 progressive report on the implementation of recommendations/findings of the Audit Regulation 17 Report that was presented to Council in December 2016.
Carried 4/0

ITEM NO.	AC.05/0320	FILE REF.	224
SUBJECT	Progressive Reporting – 2019 Review of the Appropriateness and Effectiveness of the Financial Management Systems and Procedures		
OFFICER	Executive Manager Corporate Services		
DATE OF REPORT	6 March 2020		

Attachment 5 February 2020 – Progress Report on the 2019 Appropriateness and Effectiveness of the Financial Management Systems and Procedures Review Recommendations

OFFICER RECOMMENDATION

That the Audit Committee note the contents of the February 2020 progressive report on the implementation of recommendations contained in the 2019 Appropriateness and Effectiveness of the Financial Management Systems and Procedures Review Report that was presented to Council in June 2019.

Summary/Purpose

Regulation 5(2)(c) of the Local Government (*Financial Management*) Regulations 1996 requires that at least every three financial years the CEO will review the appropriateness and effectiveness of the financial management systems and procedures of the local government.

A report on the progress of actions identified in the 2019 review of these systems and procedures is presented for the Audit Committee’s review (Attachment 5).

Background

In accordance with Regulation 5(2)(c) a review of the Shire’s financial systems and procedures was undertaken by the Executive Leadership Team. The CEO’s report

on this review was presented to the Audit Committee on 13 June 2019 with the following recommendations from the Committee being endorsed by Council at its ordinary meeting held on 27 June 2019:

“That Council:

- 1. Receive the May 2019 Shire of Bridgetown-Greenbushes Financial Management Systems & Procedures Review Report, and adopt the 14 recommendations contained in the report.*
- 2. A report on the progress of implementing the recommendations be provided quarterly to the Audit Committee.”*

Officer Comment

While the review found that the financial systems are appropriate and maintain significant controls for the correct financial management of the organisation, a number of minor items were identified as opportunities for improvement.

A review of the actions contained in the 2019 report has been undertaken in accordance with Council’s recommendation and an updated progress report is presented for the Audit Committee’s consideration.

Statutory Environment

Regulation 17 of the Local Government (*Audit*) Regulations 1996 reads as follows:

17. CEO to review certain systems and procedures

(1) The CEO is to review the appropriateness and effectiveness of a local government’s systems and procedures in relation to –

- (a) risk management; and*
- (b) internal control; and*
- (c) legislative compliance.*

(2) The review may relate to any or all of the matters referred to in sub-regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

(3) The CEO is to report to the audit committee the results of that review.

Strategic Implications

- Strategic Community Plan
Key Goal 5: Our leadership will be visionary, collaborative and accountable
Objective 5.2: We maintain high standards of governance, accountability and transparency
Strategy 5.2.8: Ensure all legislative responsibilities and requirements are met
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy – Not Applicable

Budget Implications – Not applicable

Whole of Life Accounting – Not applicable

Risk Management

Implementation of the recommendations contained within the report will have the effect of mitigating the likelihood of officer error or fraud events occurring.

Voting Requirements – Simple Majority

Committee Decision

Moved Cr Bookless, Seconded Cr Quinby

AC.05/0320 That the Audit Committee note the contents of the February 2020 progressive report on the implementation of recommendations contained in the 2019 Appropriateness and Effectiveness of the Financial Management Systems and Procedures Review Report that was presented to Council in June 2019.
Carried 4/0

ITEM NO.	AC.06/0320	FILE REF.	224
SUBJECT	Ratio Action Improvement Plan		
OFFICER	Executive Manager Corporate Services		
DATE OF REPORT	6 March 2020		

Attachment 6

Financial Statements Benchmark Data – South West Shires

Attachment 7

Financial Statements Benchmark Data – Similar Sized Shires

OFFICER RECOMMENDATION

That the Audit Committee receives the contents of the benchmarking data and notes that further investigation into our level of rating income, other revenue sources and insurance expense (compared to benchmark Councils) is to be undertaken and reported back.

Summary/Purpose

This item provides benchmarking data in relation to the Shire of Bridgetown-Greenbushes' 2018/19 operating income and expenditure levels compared to 'South West Shires' and 'Similar Sized Shires'. The data has been collated to provide an analysis in an effort to determine if this Shire is 'revenue short' or 'expenditure long'.

Background

Following presentation of the 2014/15 Annual Financial Statements and consideration of the independent audit and management reports the following recommendation by Council's Audit Committee was considered and resolved by Council at its ordinary meeting held 17 December 2015:

“That a report be presented to Council on the effect of fair value and depreciation on the operating surplus ratio and asset sustainability ratio and meeting the current benchmark.”

Assistance was sought from Mr Ron Back a local government financial specialist to undertake a review of Council's financial statements and ratios since the introduction of fair value accounting (2012/13 to 2015/16) and provide comments and recommendations. Whilst Council's initial request was to investigate the effect of fair value and depreciation on the various ratios a number of other observations and recommendations were provided by Mr Back.

Following review of Mr Back's comments and recommendations the following Ratio Improvement Action Plan was developed and adopted by Council in December 2017:

- *A full review of Council's asset depreciation expenditure is undertaken. Specifically, a review of each individual Council asset (at component level) of its condition, useful life, remaining useful life and residual value.*
- *An assessment as to whether the Shire is revenue short or expenditure long by undertaking a comparison of neighbouring and similar sized Shires in relation to the level of own source revenue (i.e. rates, fees and charges) compared to expenditure.*
- *Develop a policy to guide future Council decisions in relation to the allocation of funds to renewal works versus upgrade works.*
- *That various scenarios are modelled during the next review of Council's Long Term Financial Plan in relation to achieving minimum ratio benchmarks. The results of these scenarios to be workshopped with Council.*

This item provides benchmarking data to assist in an assessment of the Shire's level of income and expenditure as required by dot point 2 of the action plan. An initial comparison was undertaken of Council's 2017/18 income and expenditure streams. That review highlighted that this Shire's level of rating income, other revenue sources, employee costs and insurance expense compared to benchmark Councils warranted further review.

Officer Comment

Following analysis of the benchmarking data collected the following are of note:

Operating Revenue

- Rate revenue is less than average in both data comparisons
- Fees and charges revenue is less than average in the South West Shires data comparison
- Other revenue is less than average in both data comparisons
- Total income per head of population is less than average in both data comparisons

Operating Expenditure

- Employee costs are greater than average in the Similar Sized Shires data comparison
- Materials and contract expenditure is less than average in both data comparisons
- Insurance expenses are greater than average in both data comparison
- Depreciation expense is greater than average in the South West Shires data comparison
- Other expenditure is greater than average in the South West Shires data comparison
- Total expenditure per head of population is less than average in both data comparisons

In relation to employee costs the amount of labour and associated on-costs (overheads) devoted to the capital works program is not evident from the financial statements. It is possible that this Council is in fact utilising less of its workforce in the capital works program, this would account for the greater than average level of employee costs in the operating statement compared to similar sized shires. It is interesting to note that the Shire of Bridgetown-Greenbushes has a reduced reliance on materials and external contracts in its operating budget compared to the average.

This data comparison indicates that the Shire could be 'revenue short'. The data highlights a number of areas that warrant further investigation. A review will be undertaken of the items that in both data comparisons are highlighted as being below average income or above average expenditure.

Statutory Environment

Section 6.4 of the Local Government Act 1995 requires a local government to prepare financial reports including an annual financial report. Regulation 50 of the Local Government (*Financial Management*) Regulations 1996 specifically requires the inclusion of seven financial ratios as developed by the Department to be included in the annual financial report. These statutory ratios are also included in Council's long term financial plan and are key sustainability measures. The Department's Integrated Planning and Reporting Advisory Standard includes benchmarks in relation to the ratios that sets minimum regulatory requirements that ensure an acceptable minimum standard of practice.

Strategic Implications

- Strategic Community Plan

Key Goal 5: Our leadership will be visionary, collaborative and accountable

Objective 5.2: We maintain high standards of governance, accountability and transparency

Strategy 5.2.6: Ensure the future financial sustainability of the organisation

- Corporate Business Plan

Action 5.2.6.6: Develop a long term strategy to achieve compliance to financial ratios

- Long Term Financial Plan – The long term financial plan provides a platform to model various scenarios to ensure ongoing improvement in Council's financial performance and ensuring the Shire is sustainable into the future.

- Asset Management Plans – Nil

- Workforce Plan – Nil

- Other Integrated Planning - Nil

Policy – Not applicable

Budget Implications – Not applicable

Whole of Life Accounting – Not applicable

Risk Management

Failure to meet the Department's financial ratio benchmarks will put the Council at risk of being classified as unsustainable. There is a risk to Council's reputation in the event of increased public scrutiny of its financial ratios particularly if it cannot demonstrate improvement in ratio performance over the medium to long term.


Voting Requirements – Simple Majority

Committee Decision***Moved Cr Bookless, Seconded Cr Quinby******AC.06/0320 That the Audit Committee receives the contents of the benchmarking data and notes that further investigation into our level of rating income, other revenue sources and insurance expense (compared to benchmark Councils) is to be undertaken and reported back. Carried 4/0*****Closure**

Meeting closed – 5:28pm

List of Attachments

Attachment	Item No.	Details
1	AC.01/0320	Minutes of the Meeting Held 19 December 2019
2	AC.02/0320	2019 Compliance Audit Return
3	AC.03/0320	2019/2020 Budget Review
4	AC.04/0320	February 2020 – Audit Regulation 17 Review (Risk Dashboard Report)
5	AC.05/0320	February 2020 – Progress Report on the 2019 Appropriateness and Effectiveness of the Financial Management Systems and Procedures Review Recommendations
6	AC.06/0320	Financial Statements Benchmark Data – South West Shires
7	AC.06/0320	Financial Statements Benchmark Data – Similar Sized Shires

Minutes checked and authorised by CEO T Clynych		17.03.20
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SHIRE OF BRIDGETOWN-GREENBUSHES

MONTHLY FINANCIAL REPORT

For the Period Ended 29 February 2020

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:

October 2019

February 2020 (Budget Review)

April 2020

July 2020

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 29 February 2020

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	%
Operating Revenues					
Governance	929	737	1,504	767	104.10%
General Purpose Funding - Rates	4,779,678	4,758,946	4,751,914	(7,032)	(0.15%)
General Purpose Funding - Other	1,056,949	768,461	708,069	(60,392)	(7.86%)
Law, Order and Public Safety	1,670,110	298,285	342,427	44,142	14.80%
Health	14,100	12,486	13,619	1,133	9.07%
Education and Welfare	15,609	309	314	5	1.59%
Housing	23,160	14,248	13,719	(529)	(3.71%)
Community Amenities	1,087,597	1,029,540	1,026,411	(3,129)	(0.30%)
Recreation and Culture	955,690	235,278	246,810	11,532	4.90%
Transport	1,870,476	993,228	989,372	(3,856)	(0.39%)
Economic Services	133,423	100,233	97,659	(2,574)	(2.57%)
Other Property and Services	138,886	93,772	156,080	62,308	66.45%
Total Operating Revenue	11,746,607	8,305,523	8,347,898	42,375	
Operating Expenses					
Governance	(1,090,117)	(688,416)	(625,360)	63,056	9.16%
General Purpose Funding	(129,334)	(73,103)	(75,012)	(1,909)	(2.61%)
Law, Order and Public Safety	(1,023,835)	(675,495)	(690,881)	(15,386)	(2.28%)
Health	(127,673)	(76,337)	(71,569)	4,768	6.25%
Education and Welfare	(214,802)	(133,567)	(121,546)	12,021	9.00%
Housing	(23,160)	(22,963)	(23,177)	(214)	(0.93%)
Community Amenities	(1,894,932)	(1,118,616)	(1,081,109)	37,507	3.35%
Recreation and Culture	(2,829,735)	(1,790,418)	(1,718,781)	71,637	4.00%
Transport	(3,895,831)	(2,555,276)	(2,248,961)	306,315	11.99%
Economic Services	(777,004)	(512,792)	(474,685)	38,107	7.43%
Other Property and Services	(88,541)	(108,496)	(163,367)	(54,871)	(50.57%)
Total Operating Expenditure	(12,094,964)	(7,755,479)	(7,294,449)	461,030	
Funding Balance Adjustments					
Add back Depreciation	3,552,778	2,368,336	2,357,681	(10,655)	
Adjust (Profit)/Loss on Asset Disposal	14,000	0	44	44	
Less Grants Recognised in Prior Year	(311,228)	0	0	0	
Adjust Provisions and Accruals	0	0	2,194	2,194	
Net Cash from Operations	2,907,193	2,918,380	3,413,368	494,988	
Capital Revenues					
Proceeds from Disposal of Assets	348,400	4,314	3,592	(722)	(16.74%)
Total Capital Revenues	348,400	4,314	3,592	(722)	
Capital Expenses					
Land and Buildings	(1,732,979)	(539,113)	(464,809)	74,304	13.78%
Infrastructure - Roads	(1,081,850)	(957,164)	(679,716)	277,448	28.99%
Infrastructure - Footpaths	(17,805)	(7,805)	0	7,805	100.00%
Infrastructure - Drainage	(91,101)	(75,234)	(26,140)	49,094	65.25%
Infrastructure - Parks and Ovals	(52,892)	(23,889)	(13,598)	10,291	43.08%
Infrastructure - Bridges	(1,017,000)	0	0	0	
Infrastructure - Other	(392,756)	(80,319)	(50,132)	30,187	37.58%
Plant and Equipment	(1,588,250)	(59,450)	(58,418)	1,032	1.74%
Furniture and Equipment	(12,684)	(12,684)	(11,108)	1,576	12.43%
Total Capital Expenditure	(5,987,317)	(1,755,658)	(1,303,922)	451,736	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 29 February 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Net Cash from Capital Activities		(5,638,917)	(1,751,344)	(1,300,330)	451,014	
Financing						
Proceeds from New Debentures	10	0	0	0	0	
Self-Supporting Loan Principal	10	8,651	4,285	4,285	0	0.00%
Transfer from Reserves	7	1,490,412	808,974	808,974	0	0.00%
Repayment of Debentures	10	(253,216)	(125,683)	(125,683)	0	0.00%
Transfer to Reserves	7	(577,558)	(37,434)	(37,434)	0	0.00%
Net Cash from Financing Activities		668,289	650,141	650,141	0	
Net Operations, Capital and Financing		(2,063,435)	1,817,177	2,763,179	946,002	
Opening Funding Surplus(Deficit)	2	2,059,835	2,059,835	2,093,422	33,587	
Closing Funding Surplus(Deficit)	2	(3,600)	3,877,012	4,856,601	979,589	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 29 February 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Operating Revenues						
Rates	11	4,667,928	4,667,592	4,662,864	(4,729)	(0.10%)
Operating Grants, Subsidies and Contributions		1,626,863	1,128,540	1,145,799	17,259	1.53%
Grants, Subsidies and Contributions for the Development of Assets		3,450,992	831,747	824,961	(6,787)	(0.82%)
Fees and Charges		1,656,736	1,454,397	1,456,458	2,061	0.14%
Interest Earnings		203,128	130,485	109,165	(21,320)	(16.34%)
Other Revenue		140,960	92,762	148,652	55,890	60.25%
Profit on Disposal of Assets	8	0	0	0	0	
Total Operating Revenue		11,746,607	8,305,523	8,347,898	42,375	
Operating Expenses						
Employee Costs		(4,713,779)	(3,105,418)	(2,884,251)	221,167	7.12%
Materials and Contracts		(2,830,225)	(1,556,819)	(1,354,154)	202,665	13.02%
Utility Charges		(313,874)	(205,883)	(186,363)	19,520	9.48%
Depreciation on Non-Current Assets		(3,552,778)	(2,368,336)	(2,357,681)	10,655	0.45%
Interest Expenses		(72,216)	(36,058)	(36,713)	(655)	(1.82%)
Insurance Expenses		(278,437)	(277,889)	(260,052)	17,837	6.42%
Other Expenditure		(319,655)	(205,076)	(215,192)	(10,116)	(4.93%)
Loss on Disposal of Assets	8	(14,000)	0	(44)	(44)	
Total Operating Expenditure		(12,094,964)	(7,755,479)	(7,294,449)	461,030	
Funding Balance Adjustments						
Add back Depreciation		3,552,778	2,368,336	2,357,681	(10,655)	
Adjust (Profit)/Loss on Asset Disposal	8	14,000	0	44	44	
Less Grants Recognised in Prior Year		(311,228)	0	0	0	
Adjust Provisions and Accruals		0	0	2,194	2,194	
Net Cash from Operations		2,907,193	2,918,380	3,413,368	494,988	
Capital Revenues						
Proceeds from Disposal of Assets	8	348,400	4,314	3,592	(722)	(16.74%)
Total Capital Revenues		348,400	4,314	3,592	(722)	
Capital Expenses						
Land and Buildings		(1,732,979)	(539,113)	(464,809)	74,304	13.78%
Infrastructure - Roads		(1,081,850)	(957,164)	(679,716)	277,448	28.99%
Infrastructure - Footpaths		(17,805)	(7,805)	0	7,805	100.00%
Infrastructure - Drainage		(91,101)	(75,234)	(26,140)	49,094	65.25%
Infrastructure - Parks and Ovals		(52,892)	(23,889)	(13,598)	10,291	43.08%
Infrastructure - Bridges		(1,017,000)	0	0	0	
Infrastructure - Other		(392,756)	(80,319)	(50,132)	30,187	37.58%
Plant and Equipment		(1,588,250)	(59,450)	(58,418)	1,032	1.74%
Furniture and Equipment		(12,684)	(12,684)	(11,108)	1,576	12.43%
Total Capital Expenditure	9	(5,987,317)	(1,755,658)	(1,303,922)	451,736	
Net Cash from Capital Activities		(5,638,917)	(1,751,344)	(1,300,330)	451,014	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 29 February 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Financing						
Proceeds from New Debentures	10	0	0	0	0	
Self-Supporting Loan Principal	10	8,651	4,285	4,285	0	0.00%
Transfer from Reserves	7	1,490,412	808,974	808,974	0	0.00%
Repayment of Debentures	10	(253,216)	(125,683)	(125,683)	0	0.00%
Transfer to Reserves	7	(577,558)	(37,434)	(37,434)	0	0.00%
Net Cash from Financing Activities		668,289	650,141	650,141	0	
Net Operations, Capital and Financing		(2,063,435)	1,817,177	2,763,179	946,002	
Opening Funding Surplus(Deficit)	2	2,059,835	2,059,835	2,093,422	33,587	
Closing Funding Surplus(Deficit)	2	(3,600)	3,877,012	4,856,601	979,589	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 29 February 2020

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
Operating Revenues						
Governance						
Members of Council	610	560	880	320	57.14%	
Other Governance	319	177	624	447	252.65%	
General Purpose Funding - Rates						
Rates	4,779,678	4,758,946	4,751,914	(7,032)	(0.15%)	
Other General Purpose Funding	1,056,949	768,461	708,069	(60,392)	(7.86%)	▼
Law, Order and Public Safety						
Fire Prevention	1,542,743	262,169	306,112	43,943	16.76%	▲
Animal Control	25,250	21,388	20,195	(1,193)	(5.58%)	
Other Law, Order and Public Safety	102,117	14,728	16,120	1,392	9.45%	▲
Health						
Prev Services - Inspection and Admin	14,100	12,486	13,619	1,133	9.07%	
Education and Welfare						
Other Education	609	309	314	5	1.59%	
Aged and Disabled - Other	5,000	0	0	0		
Other Welfare	10,000	0	0	0		
Housing						
Staff Housing	23,160	14,248	13,719	(529)	(3.71%)	
Community Amenities						
Sanitation - General Refuse	982,483	966,265	968,827	2,562	0.27%	
Sanitation - Other	200	0	0	0		
Sewerage	32,150	21,424	16,166	(5,258)	(24.54%)	▼
Urban Stormwater Drainage	11,364	947	0	(947)	(100.00%)	
Town Planning and Regional Develop	40,650	27,088	23,322	(3,766)	(13.90%)	▼
Other Community Amenities	20,750	13,816	18,096	4,280	30.98%	▲
Recreation and Culture						
Public Halls and Civic Centres	221,157	11,337	9,375	(1,962)	(17.31%)	▼
Other Recreation and Sport	698,938	194,508	208,909	14,401	7.40%	▲
Libraries	12,960	10,160	8,593	(1,567)	(15.42%)	▼
Heritage	1,435	573	322	(251)	(43.85%)	
Other Culture	21,200	18,700	19,611	911	4.87%	
Transport						
Streets and Road Construction	1,690,704	820,800	814,961	(5,840)	(0.71%)	
Streets and Road Maintenance	179,622	172,428	173,391	963	0.56%	
Parking Facilities	50	0	120	120		
Traffic Control	100	0	900	900		
Economic Services						
Tourism and Area Promotion	62,523	45,486	36,092	(9,394)	(20.65%)	▼
Building Control	44,500	30,492	26,127	(4,365)	(14.32%)	▼
Economic Development	400	264	0	(264)	(100.00%)	
Other Economic Services	26,000	23,991	35,440	11,449	47.72%	▲
Other Property and Services						
Private Works	71,200	38,439	39,178	739	1.92%	
Plant Operation Costs	29,000	19,328	33,062	13,734	71.06%	▲
Salaries and Wages	5,000	5,000	25,161	20,161	403.23%	▲
Corporate Services Department	4,000	4,000	4,000	0	0.00%	
Admin and Finance Activity Units	150	96	29	(67)	(69.95%)	
Planning and Environment Department	0	0	0	0		

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 29 February 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues (Continued)							
Community Services Department		0	0	0	0		
Unclassified		29,536	26,909	54,650	27,741	103.09%	▲
Total Operating Revenue		11,746,607	8,305,523	8,347,898	42,375		
Operating Expenses							
Governance							
Members of Council		(378,044)	(247,272)	(242,632)	4,640	1.88%	
Other Governance		(712,073)	(441,144)	(382,728)	58,416	13.24%	▲
General Purpose Funding							
Rates		(128,403)	(72,888)	(74,786)	(1,898)	(2.60%)	
Other General Purpose Funding		(931)	(215)	(227)	(12)	(5.44%)	
Law, Order and Public Safety							
Fire Prevention		(857,155)	(563,708)	(579,965)	(16,257)	(2.88%)	
Animal Control		(93,803)	(60,892)	(65,829)	(4,937)	(8.11%)	▼
Other Law, Order and Public Safety		(72,877)	(50,895)	(45,088)	5,807	11.41%	▲
Health							
Maternal and Infant Health		(6,000)	0	0	0		
Prev Services - Inspection and Admin		(97,475)	(60,623)	(56,886)	3,737	6.16%	▲
Preventative Services - Pest Control		(1,131)	(613)	(576)	37	5.98%	
Preventative Services - Other		(23,067)	(15,101)	(14,106)	995	6.59%	
Education and Welfare							
Other Education		(22,885)	(15,888)	(14,374)	1,514	9.53%	
Care of Families and Children		(60,721)	(46,416)	(46,677)	(261)	(0.56%)	
Aged and Disabled - Other		(62,407)	(48,225)	(42,796)	5,429	11.26%	▲
Other Welfare		(68,789)	(23,038)	(17,699)	5,339	23.17%	▲
Housing							
Staff Housing		(23,160)	(22,963)	(23,177)	(214)	(0.93%)	
Community Amenities							
Sanitation - General Refuse		(870,486)	(529,842)	(507,818)	22,024	4.16%	
Sanitation - Other		(50,527)	(30,858)	(25,448)	5,410	17.53%	▲
Sewerage		(64,290)	(33,778)	(37,268)	(3,490)	(10.33%)	▼
Urban Stormwater Drainage		(288,955)	(141,594)	(177,460)	(35,866)	(25.33%)	▼
Protection of Environment		(80,912)	(46,719)	(46,456)	263	0.56%	
Town Planning and Regional Develop		(310,632)	(185,124)	(142,409)	42,715	23.07%	▲
Other Community Amenities		(229,130)	(150,701)	(144,250)	6,451	4.28%	
Recreation and Culture							
Public Halls and Civic Centres		(163,436)	(105,406)	(90,012)	15,394	14.60%	▲
Swimming Areas and Beaches		(13,901)	(10,060)	(5,694)	4,366	43.40%	▲
Other Recreation and Sport		(2,110,051)	(1,311,731)	(1,266,397)	45,334	3.46%	
Television and Radio Re-Broadcasting		(4,456)	(1,876)	(1,873)	3	0.17%	
Libraries		(416,863)	(286,742)	(284,183)	2,559	0.89%	
Heritage		(57,086)	(36,961)	(31,781)	5,180	14.01%	▲
Other Culture		(63,942)	(37,642)	(38,842)	(1,200)	(3.19%)	
Transport							
Streets and Road Maintenance		(3,842,412)	(2,543,040)	(2,238,666)	304,374	11.97%	▲
Parking Facilities		(46,423)	(8,587)	(6,822)	1,765	20.56%	▲
Traffic Control		(5,996)	(2,649)	(2,474)	175	6.62%	
Aerodromes		(1,000)	(1,000)	(1,000)	0	0.00%	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 29 February 2020

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
Operating Expenses (Continued)						
Economic Services						
Tourism and Area Promotion	(383,545)	(253,556)	(236,821)	16,735	6.60%	▲
Building Control	(261,621)	(166,444)	(140,563)	25,881	15.55%	▲
Economic Development	(103,188)	(78,857)	(74,542)	4,315	5.47%	▲
Other Economic Services	(28,650)	(13,935)	(22,759)	(8,824)	(63.32%)	▼
Other Property and Services						
Private Works	(63,056)	(41,290)	(42,600)	(1,310)	(3.17%)	
Develop & Infrastructure Management	0	(633)	(34,511)	(33,878)	(5351.99%)	▼
Waste Activity Unit	0	(1,120)	(13,178)	(12,058)	(1076.56%)	▼
Works Activity Unit	0	19,256	3,490	(15,766)	(81.87%)	▼
Fleet Activity Unit	0	561	(7,366)	(7,927)	(1413.02%)	▼
Plant Operation Costs	0	(14,571)	10,140	24,711	169.59%	▲
Salaries and Wages	(5,000)	(56,430)	(26,268)	30,162	53.45%	▲
Corporate Services Department	(4,000)	10,801	13,528	2,727	25.25%	▲
Chief Executive Office Department	0	3,849	(16,127)	(19,976)	(518.99%)	▼
Building Assets Department	0	2,450	12,746	10,296	420.25%	▲
Administration Activity Units	0	(1,441)	(1,541)	(100)		
Development Services Department	0	375	(33,939)	(34,314)	(9150.44%)	▼
Community Services Department	0	(18,927)	(17,172)	1,755	9.27%	▲
Unclassified	(16,485)	(11,376)	(10,570)	806	7.08%	
Total Operating Expenditure	(12,094,964)	(7,755,479)	(7,294,449)	461,030		
Funding Balance Adjustments						
Add back Depreciation	3,552,778	2,368,336	2,357,681	(10,655)		
Adjust (Profit)/Loss on Asset Disposal	8 14,000	0	44	44		
Less Grants Recognised in Prior Year	(311,228)	0	0	0		
Adjust Provisions and Accruals	0	0	2,194	2,194		
Net Cash from Operations	2,907,193	2,918,380	3,413,368	494,988		
Capital Revenues						
Proceeds from Disposal of Assets						
Governance						
Other Governance	53,000	0	0	0		
Law, Order & Public Safety						
Fire Prevention	82,400	4,314	3,592	(722)	(16.74%)	
Other Law, Order & Public Safety	30,000	0	0	0		
Transport						
Road Plant Purchases	167,000	0	0	0		
Economic Services						
Building Control	16,000	0	0	0		
Total Capital Revenues	348,400	4,314	3,592	(722)		
Capital Expenses						
Governance						
Other Governance	(118,184)	(15,377)	(13,801)	1,576	10.25%	▲
Law, Order and Public Safety						
Fire Prevention	(1,264,400)	(39,300)	(39,705)	(405)	(1.03%)	
Other Law, Order and Public Safety	(102,100)	0	0	0		

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 29 February 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Capital Expenses (Continued)							
Housing							
Staff Housing		(6,500)	(6,500)	(6,963)	(463)	(7.12%)	
Community Amenities							
Sanitation - General Refuse		(30,000)	0	0	0		
Urban Stormwater Drainage		(91,101)	(75,234)	(26,140)	49,094	65.25%	▲
Other Community Amenities		(6,000)	0	(691)	(691)		
Recreation and Culture							
Public Halls and Civic Centres		(408,538)	(9,700)	(6,977)	2,723	28.07%	▲
Swimming Areas and Beaches		(15,500)	(15,500)	(7,341)	8,159	52.64%	▲
Other Recreation and Sport		(863,412)	(355,525)	(346,308)	9,217	2.59%	
Libraries		0	0	0	0		
Heritage		(5,500)	(5,500)	(5,100)	400	7.27%	
Transport							
Streets and Road Construction		(2,123,955)	(972,269)	(680,058)	292,211	30.05%	▲
Road Plant Purchases		(610,000)	0	0	0		
Parking Facilities		(15,700)	(15,700)	(16,337)	(637)	(4.06%)	
Economic Services							
Tourism and Area Promotion		(81,000)	(41,566)	(13,314)	28,252	67.97%	▲
Building Control		(32,000)	0	0	0		
Other Property and Services							
Unclassified		(213,427)	(203,487)	(141,186)	62,301	30.62%	
Total Capital Expenditure	9	(5,987,317)	(1,755,658)	(1,303,922)	451,736		
Net Cash from Capital Activities		(5,638,917)	(1,751,344)	(1,300,330)	451,014		
Financing							
Proceeds from New Debentures	10	0	0	0	0		
Self-Supporting Loan Principal	10	8,651	4,285	4,285	0	0.00%	
Transfer from Reserves	7	1,490,412	808,974	808,974	0		
Repayment of Debentures	10	(253,216)	(125,683)	(125,683)	0	0.00%	
Transfer to Reserves	7	(577,558)	(37,434)	(37,434)	0		
Net Cash from Financing Activities		668,289	650,141	650,141	0		
Net Operations, Capital and Financing		(2,063,435)	1,817,177	2,763,179	946,002		
Opening Funding Surplus(Deficit)	2	2,059,835	2,059,835	2,093,422	33,587		
Closing Funding Surplus(Deficit)	2	(3,600)	3,877,012	4,856,600.99	979,589		

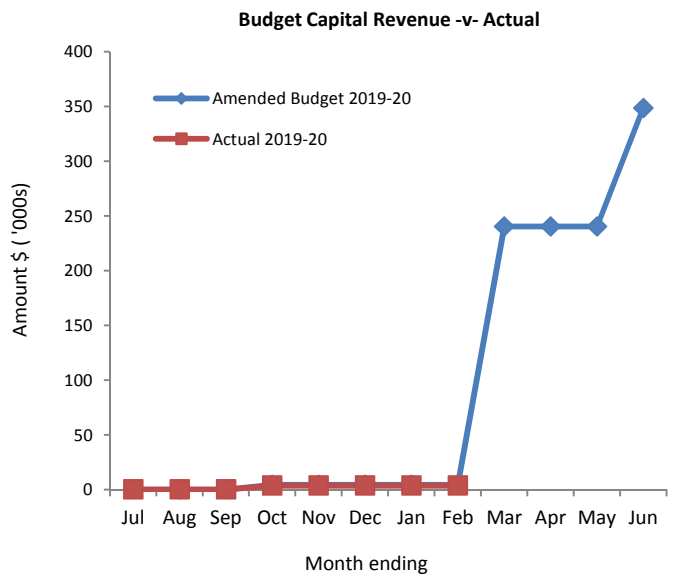
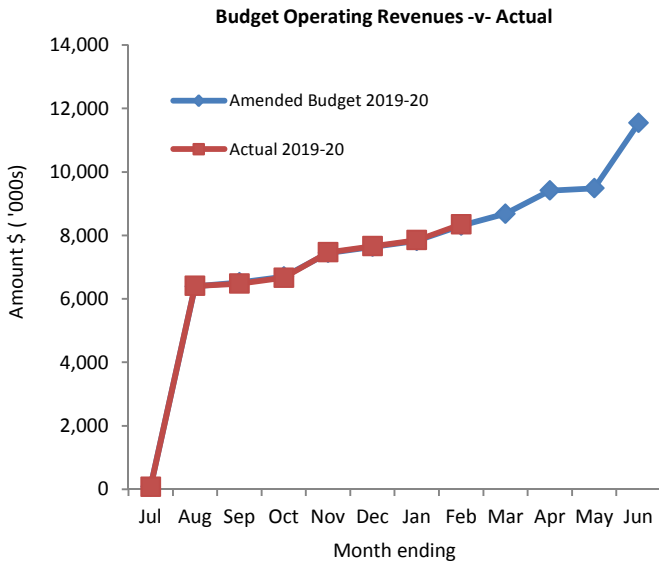
▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

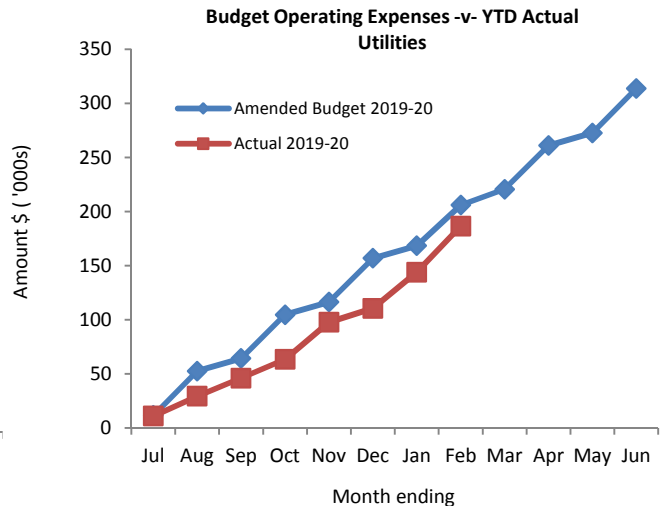
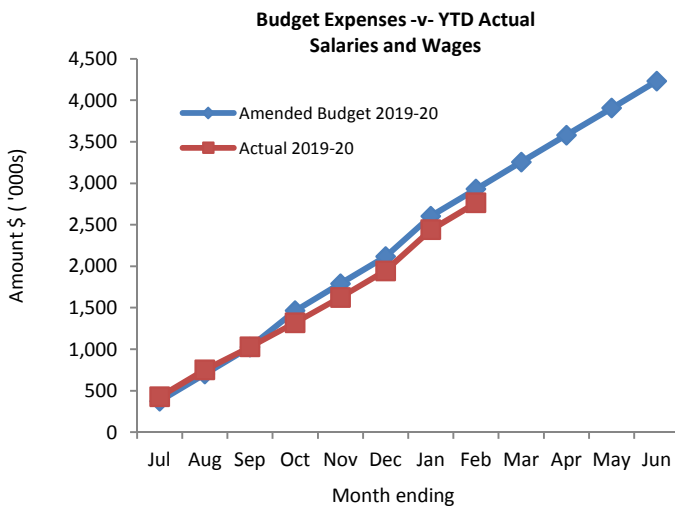
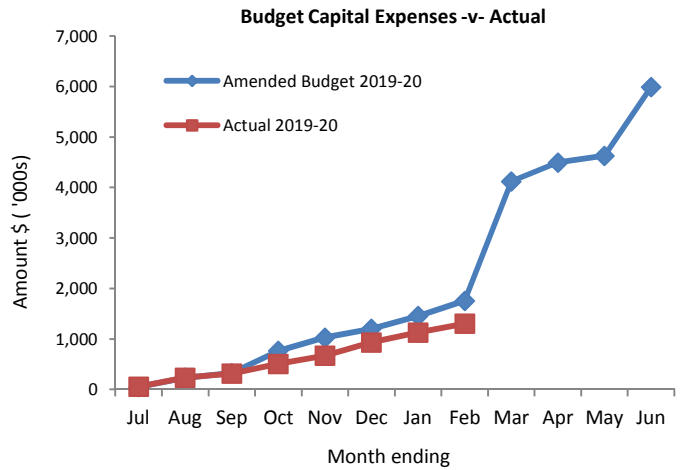
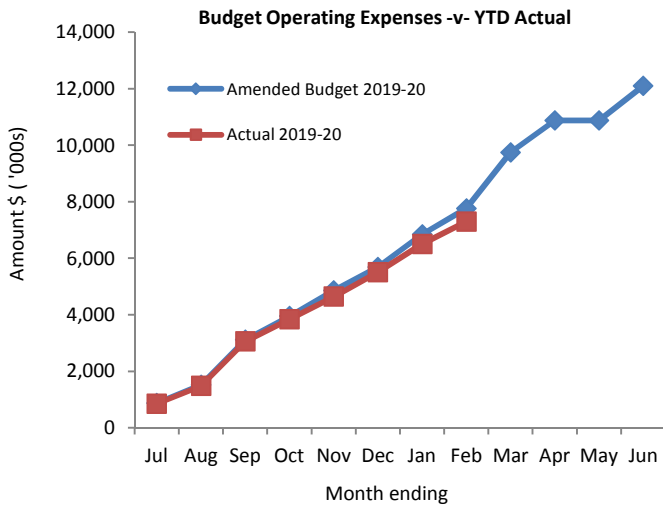
SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Revenues



Expenditure

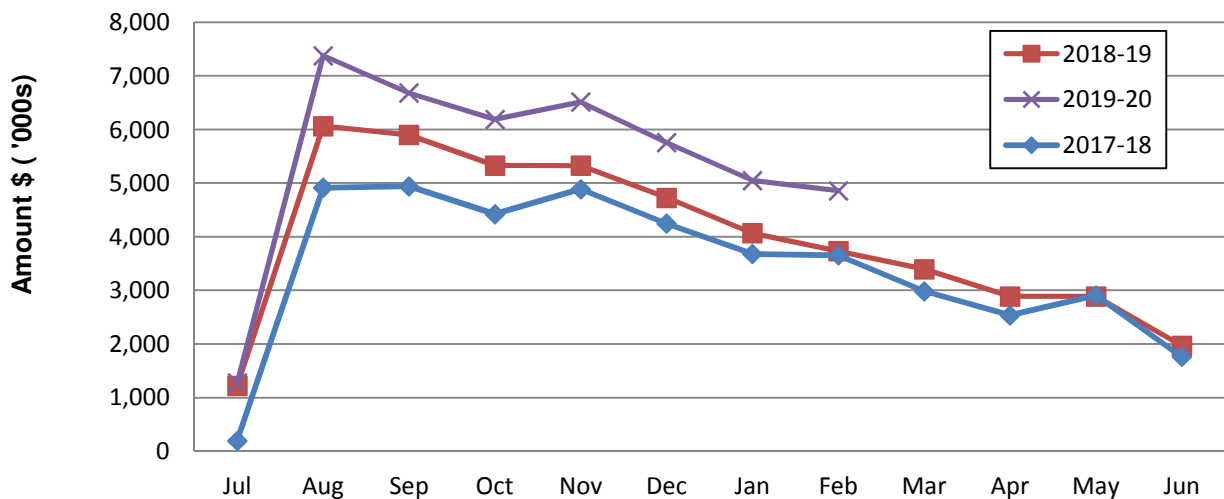


SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 29 Feb 2020	Last Period	Estimated 30 June 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	5	4,921,785	4,976,189	3,178,215
Cash Restricted	5	2,621,006	2,610,937	3,392,546
Receivables - Rates	6	912,896	1,036,155	141,352
Receivables - Sundry Debtors	6	46,375	53,891	110,790
Receivables - Other		185,847	198,529	94,676
Inventories		38,980	23,208	20,857
		8,726,890	8,898,911	6,938,437
Less: Current Liabilities				
Payables		(701,933)	(690,970)	(1,014,521)
Provisions		(854,846)	(854,846)	(864,650)
		(1,556,779)	(1,545,816)	(1,879,171)
Less: Cash Reserves	7	(2,621,006)	(2,610,937)	(3,392,546)
Less: Loans - Clubs/Institutions		(4,365)	(4,365)	(8,651)
Add: Current Leave Provision Cash Backed		184,330	183,596	182,136
Add: Current Loan Liability		127,533	127,533	253,216
Net Current Funding Position		4,856,601	5,048,921	2,093,422

Note 3 - Liquidity Over the Year



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Operating Revenues					
General Purpose Funding - Rates					
Other General Purpose Funding	(60,392)	(7.86%)	▼	Permanent	Reduced financial assistance grant \$36,222, balance relates to investment income. Adjustments to be made at budget review.
Law, Order and Public Safety					
Fire Prevention	43,943	16.76%	▲	Permanent	Bushfire mitigation grant amount \$36,767 greater than estimated.18/19 DFES operating grant over expenditure \$10,034 Balance relates to grant income for Community Emergency Services Manager greater than estimated, offset by additional DFES overtime payments. Adjustments to be made at budget review.
Other Law, Order and Public Safety	1,392	9.45%	▲	Permanent	18/19 SES operating grant over expenditure. Adjustment to be included in budget review.
Community Amenities					
Sewerage	(5,258)	(24.54%)	▼	Permanent	Income received for septic tank applications, inspections and waste disposal fees less than estimated. Adjustments to be made at budget review.
Town Planning and Regional Develop	(3,766)	(13.90%)	▼	Permanent	Income for planning applications less than estimated. Adjustment to be made at budget review.
Other Community Amenities	4,280	30.98%	▲	Permanent	Income for Cemetery fees greater than estimated. Adjustment to be made at budget review.
Recreation and Culture					
Public Halls and Civic Centres	(1,962)	(17.31%)	▼	Timing/ Permanent	Hall hire for Bridgetown \$647 and Greenbushes \$1,316 less than estimated. Adjustment to be made at budget review.
Other Recreation and Sport	14,401	7.40%	▲	Timing	Income for Leisure Centre programs and gym \$12,992 greater than estimated at this time. Balance relates to reimbursement of utilities.
Libraries	(1,567)	(15.42%)	▼	Timing	Income for Library programs less than estimated at this time.
Economic Services					
Tourism and Area Promotion	(9,394)	(20.65%)	▼	Permanent/ Timing	Visitor Centre memberships \$3,539 less than estimated. Balance relates to other fees and charges. Adjustment to be made at budget review.
Building Control	(4,365)	(14.32%)	▼	Permanent	Income received for building licence approvals less than estimated. Adjustment to be made at budget review.
Other Economic Services	11,449	47.72%	▲	Permanent	Sale of water from standpipe greater than estimated. Adjustment to be included in budget review.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Other Property and Services					
Plant Operation Costs	13,734	71.06%	▲	Permanent	Additional fuel rebate received due to review of claims history. Adjustment to be made at budget review.
Salaries and Wages	20,161	403.23%	▲	Permanent	Reimbursement for workers compensation claims greater than estimated, offset by increased expenditure. Adjustment to be made at budget review.
Unclassified	27,741	103.09%	▲	Permanent	LGIS member scheme rebate received. Adjustment to be made at budget review
Operating Expenses					
Governance					
Other Governance	58,416	13.24%	▲	Permanent/ Allocations/ Timing	Wage allocations \$45,386 to this program less than estimated due to staff vacancy and timing of leave. Balance relates to various expenditure less than estimated at this time.
Law, Order and Public Safety					
Animal Control	(4,937)	(8.11%)	▼	Permanent/ Timing	Expenditure on impounding fees \$1,662 greater than estimated. Balance relates to wage allocations to this program greater than estimated due to timing of staff training and leave. Adjustment to be made at budget review.
Other Law, Order and Public Safety	5,807	11.41%	▲	Timing	SES expenditure less than estimated at this time.
Health					
Prev Services - Inspection and Admin	3,737	6.16%	▲	Timing	Wage allocations to this program less than estimated due to timing of staff training and leave.
Education and Welfare					
Aged and Disabled - Other	5,429	11.26%	▲	Timing	Expenditure on seniors programmes less than estimated at this time.
Other Welfare	5,339	23.17%	▲	Timing	Expenditure on youth non-recurrent projects less than estimated at this time.
Community Amenities					
Sanitation - Other	5,410	17.53%	▲	Timing	Expenditure on streetscape bins less than estimated at this time.
Sewerage	(3,490)	(10.33%)	▼	Permanent	Non-cash Item. Depreciation on liquid waste facility greater than estimated. Adjustment to be made at budget review.
Urban Stormwater Drainage	(35,866)	(25.33%)	▼	Timing	Drainage maintenance works undertaken greater than estimated at this time.
Town Planning and Regional Develop	42,715	23.07%	▲	Allocations	Wage allocations to this program less than estimated due to staff vacancy.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Recreation and Culture					
Public Halls and Civic Centres	15,394	14.60%	▲	Timing	Building maintenance of halls and civic centres less than estimated at this time.
Swimming Areas and Beaches	4,366	43.40%	▲	Timing	Building maintenance of Greenbushes swimming pool less than estimated at this time.
Heritage	5,180	14.01%	▲	Timing	Heritage building maintenance expenditure less than estimated at this time.
Transport					
Streets and Road Maintenance	304,374	11.97%	▲	Timing/ Allocations	Road, verge and bridge maintenance works less than estimated at this time due to internal resources being directed to capital program and drainage works. Some adjustments to be included at budget review.
Parking Facilities	1,765	20.56%	▲	Timing	Expenditure on parking sign & marking bays less than estimated at this time.
Economic Services					
Tourism and Area Promotion	16,735	6.60%	▲	Timing	Information bay grounds maintenance \$2,623, Visitor Centre building maintenance \$1,631 and visitor centre stock \$4,066 less than estimated at this time. Balance relates to wage allocations to this program less than estimated due to staff vacancy and timing of leave.
Building Control	25,881	15.55%	▲	Timing	Building contractors expenditure \$1,231 less than estimated at this time. Balance relates to wage allocations to this program less than estimated due to timing of leave.
Economic Development	4,315	5.47%	▲	Timing	Expenditure on electrical vehicle charging station \$2,437 less than estimated at this time. Balance relates to wage allocation to this program due to timing of leave.
Other Economic Services	(8,824)	(63.32%)	▼	Permanent	Water consumption for stand pipes greater than estimated at this time.
Other Property and Services					
Develop & Infrastructure Management	(33,878)	(5351.99%)	▼	Timing/ Allocations	Variance in overhead recovery due to timing of leave and staff vacancies.
Waste Activity Unit	(12,058)	(1076.56%)	▼	Timing/ Allocations	Variance due to reduced allocations from Infrastructure Management area as a result of staff vacancies and reduced overhead recovery due to staff leave.
Works Activity Unit	(15,766)	(81.87%)	▼	Allocations	Variance due to additional leave taken and reduced overhead recovery as a result of staff vacancies. Overhead rate to be monitored.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Fleet Activity Unit	(7,927)	(1413.02%)	▼	Timing/ Allocations	Expenditure for workshop and vehicle costs \$4,844 greater than estimated at this time. Balance relates to additional leave taken resulting in reduced overhead recovery. Overhead rate to be monitored.
Plant Operation Costs	24,711	169.59%	▲	Permanent/ Timing	Depreciation on shire plant less than estimated and expenditure on fuel and oils greater than estimated at this time. Adjustment to be made at budget review.
Salaries and Wages	30,162	53.45%	▲	Permanent	Workers compensation costs greater than anticipated, offset by increased income.
Corporate Services Department	2,727	25.25%	▲	Timing	Variance due to timing of leave being taken.
Chief Executive Office Department	(19,976)	(518.99%)	▼	Timing/ Allocations	Variance in overhead recovery due to timing of leave and staff vacancies.
Building Assets Department	10,296	420.25%	▲	Allocations	Variance due to reduced supervision costs as a result of staff vacancy.
Development Services Department	(34,314)	(9150.44%)	▼	Timing/ Allocations	Variance in overhead recovery due to additional leave taken and staff vacancies. Overhead rate to be monitored.
Community Services Department	1,755	9.27%	▲	Timing/ Allocations	Variance due to timing of leave being taken.
Capital Expenses					
Governance					
Other Governance	1,576	10.25%	▲	Permanent	IT software purchased, some savings made.
Community Amenities					
Urban Stormwater Drainage	49,094	65.25%	▲	Timing	Various drainage jobs less than estimated at this time.
Recreation and Culture					
Public Halls and Civic Centres	2,723	28.07%	▲	Timing	Bridgetown Civic Centre expenditure less than estimated at this time.
Swimming Areas and Beaches	8,159	52.64%	▲	Timing	Greenbushes Pool toilet expenditure less than estimated at this time.
Transport					
Streets and Road Construction	292,211	30.05%	▲	Timing	Various road construction jobs less than estimated at this time, refer to note 9 for further detail.
Economic Services					
Tourism and Area Promotion	28,252	67.97%	▲	Timing	Bridgetown Septage dump point expenditure less than estimated at this time.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						
PJ64	Pool windsock & eye wash station	C.12/0819	Operating Expenses			(7,000)	(7,000)
06EN	Gas chlorine auto shut down system	C.12/0819	Capital Expenses			(1,500)	(8,500)
Reserve 125	Building maintenance	C.12/0819	Reserve Transfer		8,500		0
19BU	Greenbushes Old Court House	C.06/0919	Capital Expenses			(5,500)	(5,500)
Reserve 125	Building maintenance	C.06/0919	Reserve Transfer		5,500		0
03CA	Catterick Hall building operations - electricity	C.05/1019	Operating Expenses			(600)	(600)
56BU	Bridgetown Sportsground horse stalls	C.06/1019	Capital Expenses			(30,000)	(30,600)
Reserve 127	Matched grants	C.06/1019	Reserve Transfer		10,000		(20,600)
1344530	Other Recreation & Sports contributions	C.06/1019	Operating Revenue		20,000		(600)
1110220	Bridgetown Child Health - rental assistance	C.16/1119	Operating Expenses			(3,000)	(3,600)
02BU	Bridgetown Civic Centre - Lotterywest grant	C.11/1219	Capital Expenses			(204,148)	(207,748)
1324330	Lotterywest grant for Civic Centre	C.11/1219	Operating Revenue		204,148		(3,600)
				0	248,148	(251,748)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 5: CASH AND INVESTMENTS

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
(a) Cash Deposits								
Municipal Bank Account	Various	456,925				456,925	CBA	At Call
Municipal On-Call Account	0.75%	592,201				592,201	Bankwest	At Call
Trust Bank Account	Various			25,897		25,897	CBA	At Call
Visitor Centre Trust Account	Nil			14,721		14,721	CBA	At Call
Cash On Hand	Nil	2,100				2,100	N/A	On Hand
(b) Term Deposits								
Municipal Funds	1.30%	400,888				400,888	Bankwest	03-Mar-20
Municipal Funds	1.53%	502,094				502,094	Westpac	06-Mar-20
Municipal Funds	1.25%	300,652				300,652	Bankwest	30-Mar-20
Municipal Funds	1.56%	351,350				351,350	Westpac	02-Apr-20
Municipal Funds	1.63%	250,964				250,964	Westpac	18-Apr-20
Municipal Funds	1.63%	556,063				556,063	Westpac	20-Apr-20
Municipal Funds	1.64%	501,928				501,928	Westpac	28-Apr-20
Municipal Funds	1.56%	401,543				401,543	Westpac	25-May-20
Municipal Funds	1.51%	605,077				605,077	Westpac	28-May-20
Reserve Funds	1.53%		2,621,006			2,621,006	Westpac	28-Feb-20
Total		4,921,785	2,621,006	40,618	0	7,583,409		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 6: RECEIVABLES

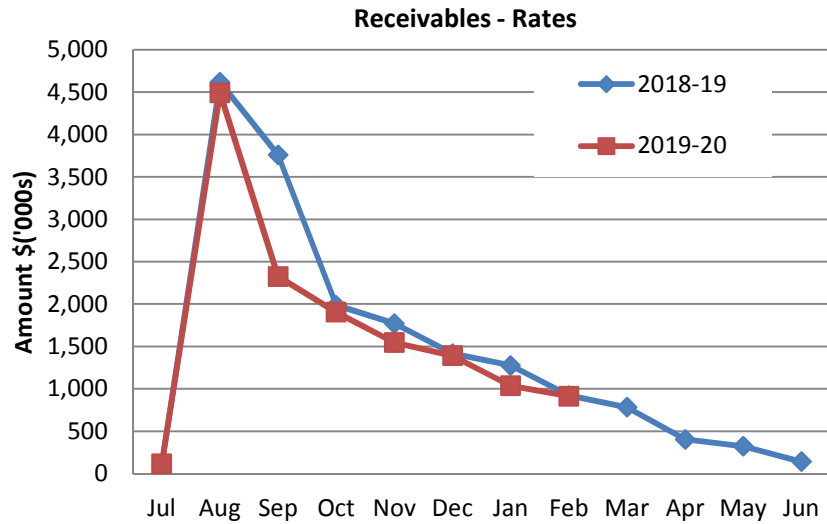
Receivables - Rates

Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

	YTD 29 Feb 2020	30 June 2019
	\$	\$
Opening Arrears Previous Years	141,352	102,877
Levied this year	4,664,253	4,371,071
Less Collections to date	(3,892,709)	(4,345,704)
Equals Current Outstanding	912,896.22	128,244
Net Rates Collectable	912,896	128,244
% Collected	81.00%	97.13%

Net Rates Collectable

% Collected



Receivables - Sundry Debtors

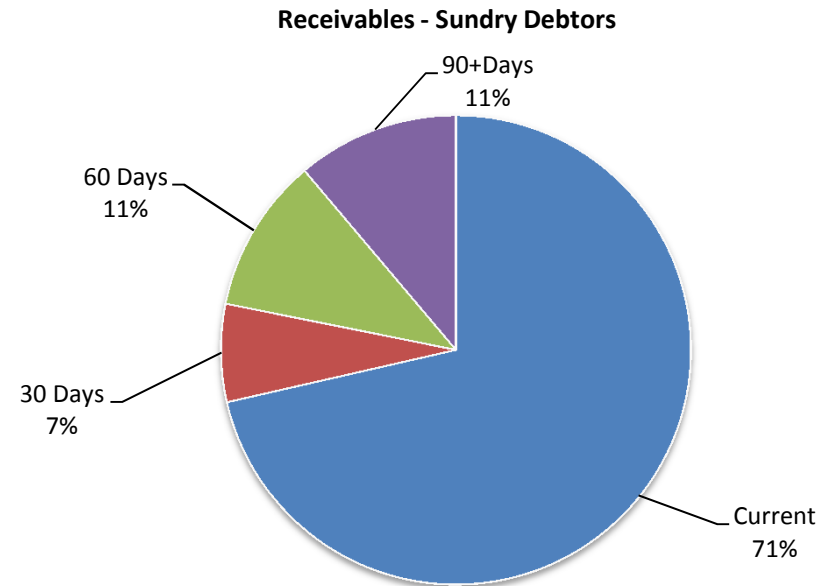
Receivables - Sundry Debtors

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	33,118	3,127	4,959	5,171

Total Sundry Debtor Receivables Outstanding

46,375

Amounts shown above include GST (where applicable)



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 7: CASH BACKED RESERVE

2019-20										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
101	Leave Reserve	182,136	4,616	2,194	0		0		186,752	184,330
102	Plant Reserve	424,561	10,760	5,114	250,550		(386,000)		299,871	429,675
103	Land and Building Reserve	714,400	18,160	7,124	0		(178,410)	(174,410)	554,150	547,114
104	Bush Fire Reserve	10,739	272	42	10,000		(10,000)	(10,000)	11,011	781
105	Maranup Ford Road Maintenance Reserve	5,256	133	63	0		0		5,389	5,319
106	Subdivision Reserve	390,331	9,892	3,935	10,000		(191,969)	(191,969)	218,254	202,297
107	Sanitation Reserve	65,647	1,664	791	0		(50,000)		17,311	66,437
109	Recreation Centre Floor and Solar Reserve	190,314	4,823	2,292	10,000		0		205,137	192,607
112	Refuse Site Post Closure Reserve	219,017	5,551	2,638	5,000		(43,000)		186,568	221,655
113	Drainage Reserve	21,084	534	254	10,000		0		31,618	21,338
114	Community Bus Reserve	50,374	1,277	607	5,000		0		56,651	50,981
115	SBS Tower and Infrastructure Reserve	31,589	801	380	0		0		32,390	31,969
118	Playground Equipment Reserve	30,497	773	367	3,850		0		35,120	30,865
119	Swimming Pool Reserve	4,429	112	53	0		0		4,541	4,482
121	Car Park Reserve	948	24	11	0		0		972	959
123	ROMANS Reserve	4,721	0	8	0		(4,721)	(4,730)	0	0
125	Building Maintenance Reserve	145,768	3,694	1,700	0		(14,000)	(14,000)	135,462	133,467
126	Strategic Projects Reserve	98,934	2,507	1,148	40,000		(45,000)	(5,000)	96,441	95,082
127	Matched Grants Reserve	38,293	970	399	10,000		(17,124)	(7,124)	32,139	31,568
128	Aged Care Infrastructure Reserve	56,022	1,420	675	0		0		57,442	56,697
129	Equipment Reserve	6,010	152	72	0		0		6,162	6,082
130	Assets and GRV Valuation Reserve	57,656	1,461	743	40,588	4,730	(27,500)		72,205	63,129
131	Bridgetown Leisure Centre Reserve	117,894	2,988	892	0		(60,363)	(60,363)	60,519	58,423
132	Trails Reserve	21,285	539	256	5,000		0		26,824	21,542
133	Light Fleet Vehicle Reserve	64,021	1,623	771	92,570		(121,000)		37,214	64,792

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 7: CASH BACKED RESERVE

2019-20										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
	Cash Backed Reserves (Continued)									
134	Prepaid Rates Reserve	30,097	0	53	0		(30,097)	(30,150)	(0)	0
135	Blackspot Reserve	10,032	254	121	10,000		0		20,286	10,153
201	Unspent Grans Reserve	400,489	0		0		(311,228)	(311,228)	89,261	89,261
		3,392,546	75,000	32,704.70	502,558	4,730	(1,490,412)	(808,974)	2,479,692	2,621,006

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 8: CAPITAL DISPOSALS

YTD Actual Replacement			Disposals	Amended Current Budget			
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	Profit (Loss) Variance
\$	\$	\$		\$	\$	\$	\$
			Plant and Equipment				
			P3070 2015 Toyota Landcruiser (CEO)	36,000	36,000	0	0
			P3085 2014 Holden Colorado (EMCS)	17,000	17,000	0	0
			P4010 2009 Toyota landcruiser (SES)	30,000	30,000	0	0
			P4015 2005 Toyota Landcruiser (Wandillup)	20,000	20,000	0	0
			P4050 2007 Toyota Landcruiser (Hester Brook)	20,000	20,000	0	0
3,636	3,592	(44)	P4115 2009 Ford Territory (Bridgetown)	2,400	2,400	0	(44)
			P4170 2005 Toyota Landcruiser (Winnejump)	25,000	20,000	(5,000)	5,000
			P4175 2005 Toyota Landcruiser (Bridgetown)	25,000	20,000	(5,000)	5,000
			P2126 2009 Ammann Multi Tyre Roller	44,000	40,000	(4,000)	4,000
			P2133 2008 Caterpillar Multi Tyre Roller	50,000	50,000	0	0
			P2280 2008 Ford Ranger (General Hand)	7,000	7,000	0	0
			P2165 2009 Ford Ranger (BMO)	8,000	8,000	0	0
			P2026 2007 Hino Tip Truck with crane	45,000	45,000	0	0
			P3035 2014 Nissan Pathfinder (SETO)	17,000	17,000	0	0
			P3090 2014 Holden Colorado (PBS)	16,000	16,000	0	0
3,636	3,592	(44)		362,400	348,400	(14,000)	13,956

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 29 Feb 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings						
Other Governance						
Shire Administration Building	07BU	13,500	2,693	2,693	0	
		13,500	2,693	2,693	0	
Fire Prevention						
Greenbushes Bushfire Brigade	09BN	252,600	1,300	1,300	0	
Wandillup Bushfire Brigade	10BN	281,100	0	0	0	
		533,700	1,300	1,300	0	
Staff Housing						
146 Hampton Street	26BU	6,500	6,500	6,963	463	Works completed
		6,500	6,500	6,963	463	
Other Community Amenities						
Hampton Street Toilets	46BU	6,000	0	691	691	
		6,000	0	691	691	
Public Halls and Civic Centres						
Bridgetown Civic Centre	02BU	314,738	3,700	1,400	(2,300)	Works continuing
Greenbushes Hall	20BU	87,800	0	0	0	
Greenbushes Offices	21BU	6,000	6,000	5,577	(423)	Job completed, some savings made
		408,538	9,700	6,977	(2,723)	
Swimming Areas and Beaches						
Greenbushes Pool Toilet	05BU	6,000	6,000	414	(5,586)	Purchase order raised
		6,000	6,000	414	(5,586)	
Other Recreation and Sport						
Bridgetown Leisure Centre - Gym expansion	06BN	327,050	256,420	259,075	2,655	Works continuing
Bridgetown Leisure Centre Renewals	16BU	26,840	24,589	25,087	498	
Greenbushes Golf Club	39BU	133,000	0	0	0	
Bridgetown Sports Ground Horse Stalls	56BU	37,124	7,124	7,113	(11)	
Greenbushes Cricket Pavilion/Toilets	54BU	8,500	8,500	7,870	(630)	Job completed, some savings made
		532,514	296,633	299,144	2,511	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 29 Feb 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Heritage						
Greenbushes Old Court House	19BU	5,500	5,500	5,100	(400)	Job completed, some savings made
		5,500	5,500	5,100	(400)	
Streets and Road Construction						
Shire Depot	08BU	7,300	7,300	341	(6,959)	Purchase order raised
		7,300	7,300	341	(6,959)	
Unclassified						
Geegelup Brook Land	1790040	213,427	203,487	141,186	(62,301)	Purchase order raised
		213,427	203,487	141,186	(62,301)	
Land and Buildings Total		1,732,979	539,113	464,809	(74,304)	
Roads						
Streets and Road Construction						
Winnejup Road Regional Road Group 17/18	RR17	39,500	39,498	32,309	(7,189)	Works continuing
Winnejup Road Regional Road Group 18/19	RR21	32,000	31,998	25,257	(6,741)	Job completed, some savings made
Winnejup Road Regional Road Group 19/20	RR22	189,600	189,598	154,029	(35,569)	Works continuing
Winnejup Road Regional Road Group 15/16	RR24	18,500	18,498	12,046	(6,452)	Job completed, some savings made
Mockerdillup Road Regional Road Group	RR16	95,400	95,398	4,397	(91,001)	Preliminary planning undertaken
Kerbing	KB01	8,000	0	0	0	
Glentulloch Road Roads to Recovery	RT10	189,500	189,498	156,625	(32,873)	Works continuing
Glentulloch Road 2nd coat Roads to Recovery	RT82	27,400	27,400	0	(27,400)	Purchase order raised
Tweed Road Roads to Recovery	RT52	11,100	5,549	8,518	2,969	Works continuing
Brockman Highway Roads to Recovery	RT83	32,800	16,399	21,484	5,085	Works continuing
Dalmore Road Roads to Recovery	RT72	55,500	31,696	50,378	18,682	Works continuing
Huitson Road Roads to Recovery	RT81	42,500	42,500	39,654	(2,846)	Job completed, some savings made
Eastcott Road Roads to Recovery	RT84	31,900	0	0	0	
Campbells Road Roads to recovery	RT85	55,500	55,500	53,793	(1,707)	Job completed, some savings made
Blackwood Park Road	RC46	40,500	40,500	41,678	1,178	Job completed
Kangaroo Gully Road	RC33	37,608	19,112	1,921	(17,191)	Preliminary planning undertaken
Blackwood West Terrace	RC09	26,302	22,657	20,471	(2,186)	Works continuing

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	YTD 29 Feb 2020				Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Streets and Road Construction (Continued)						
Seaton Ross Road	RC47	9,121	9,120	4,410	(4,710)	Works continuing
Nelson Street	RC41	7,300	7,298	0	(7,298)	Works not yet commenced
Chevis Court	RC48	8,023	8,022	0	(8,022)	Works not yet commenced
Ethel Street	RC49	20,000	20,000	0	(20,000)	Works not yet commenced
Brockman Street	RC22	21,896	21,896	0	(21,896)	Works not yet commenced
Doust Street	RC25	22,195	22,194	0	(22,194)	Works not yet commenced
Kandalee Road	RC50	21,100	21,100	20,667	(433)	Job completed, some savings made
Taylor's Road	RC51	31,900	21,733	32,078	10,345	Works continuing
Farrell Street	RC20	6,705	0	0	0	
		1,081,850	957,164	679,716	(277,448)	
Roads Total		1,081,850	957,164	679,716	(277,448)	
Footpaths						
Streets and Road Construction						
Footpaths Disability Access	FP28	5,000	0	0	0	
Spring Gully Road	FP44	5,000	0	0	0	
Campbell Street	FP45	7,805	7,805	0	(7,805)	Works not yet commenced
		17,805	7,805	0	(7,805)	
Footpaths Total		17,805	7,805	0	(7,805)	
Drainage						
Urban Stormwater Drainage						
Huggett Place	DR33	18,000	17,999	10,957	(7,042)	Works continuing
Lakeview Crescent	DR34	24,900	24,899	640	(24,259)	Works continuing
Whittels Road	DR35	7,000	7,000	0	(7,000)	Works not yet commenced
Eedle Terrace	DR09	6,919	6,919	0	(6,919)	Works not yet commenced
Dean Street/Apex Grove	DR36	13,918	13,918	13,454	(464)	Job complete, some savings made
Claret Ash Rise	DR31	9,000	4,499	1,090	(3,409)	Works continuing

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 29 Feb 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Urban Stormwater Drainage (Continued)						
Four Season Estate	DR24	11,364	0	0	0	
		91,101	75,234	26,140	(49,094)	
Drainage Total		91,101	75,234	26,140	(49,094)	
Parks and Ovals						
Other Recreation and Sport						
Somme Park (Fitness Trail Equipment)	05IU	15,029	11,026	2,906	(8,120)	Works continuing
Bridgetown Leisure Centre Shade Sails	06IN	6,863	6,863	4,800	(2,063)	Job completed, some savings made
Greenbushes Heritage Park	10IU	6,000	6,000	5,893	(108)	
		27,892	23,889	13,598	(10,291)	
Tourism and Area Promotion						
Bridgetown Information Bays	11IN	25,000	0	0	0	
		25,000	0	0	0	
Parks and Ovals Total		52,892	23,889	13,598	(10,291)	
Bridges						
Streets and Road Construction						
Winnejup Road Bridge 3315	BR03	345,000	0	0	0	
Donnelly Mill Road Bridge 3337	BR19	672,000	0	0	0	
		1,017,000	0	0	0	
Bridges Total		1,017,000	0	0	0	
Infrastructure Other						
Sanitation - General Refuse						
Bridgetown Landfill - Reticulation	WA01	30,000	0	0	0	
		30,000	0	0	0	
Swimming Area and Beaches						
Greenbushes Pool Gazebo & BBQ	11IU	9,500	9,500	6,928	(2,573)	BBQ purchased, solar lighting to be done
		9,500	9,500	6,928	(2,573)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 29 Feb 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Recreation and Sport						
Blackwood River Boardwalk	10IN	45,920	13,553	13,553	(0)	
Four Seasons Estate - POS Reserve	03IN	45,454	0	0	0	
Four Seasons Estate - Stream Protection	04IN	18,182	0	0	0	
Memorial Park Stage	09IN	150,000	0	0	0	
Memorial Park Drainage Improvements	14IN	22,000	0	0	0	
		281,556	13,553	13,553	(0)	
Parking Facilities						
Acrod bay - Shire carpark	CP03	8,355	8,355	8,992	637	Job completed
Acrod Bay - near IGA	CP04	7,345	7,345	7,346	1	Job completed
		15,700	15,700	16,337	637	
Tourism and Area Promotion						
Septage dump point	13IN	56,000	41,566	13,314	(28,252)	Works continuing
		56,000	41,566	13,314	(28,252)	
Infrastructure Other Total		392,756	80,319	50,132	(30,187)	
Plant and Equipment						
Other Governance						
Light Fleet Vehicles	1055440	92,000	0	0	0	
		92,000	0	0	0	
Fire Prevention						
Fire Fighting Equipment - Brigades Funded	1065540	5,000	0	0	0	
Vehicles for Brigades	1065940	725,700	38,000	38,405	405	Vehicle purchased completed
		730,700	38,000	38,405	405	
Other Law, Order and Public Safety						
SES Vehicle	1080240	102,100	0	0	0	
		102,100	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 29 Feb 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Recreation and Sport						
Gas chlorine auto shut down system	06EN	8,700	8,700	8,268	(432)	Job completed, some savings made
Travelling irrigator for Bridgetown Sportsground	05EQ	12,750	12,750	11,745	(1,005)	Freight for equipment to be received
		21,450	21,450	20,013	(1,437)	
Road Plant Purchases						
Multi tyre road roller	PL15	168,000	0	0	0	
Tip truck	PL04	185,000	0	0	0	
Multi tyre road roller	PL16	168,000	0	0	0	
Works and Services Fleet	1405040	84,000	0	0	0	
Sundry Equipment	1403740	5,000	0	0	0	
		610,000	0	0	0	
Economic Services						
PBS Vehicle	1470140	32,000	0	0	0	
		32,000	0	0	0	
Plant and Equipment Total		1,588,250	59,450	58,418	405	
Furniture and Equipment						
Other Governance						
IT Communications Equipment and Software	1055140	12,684	12,684	11,108	(1,576)	Software purchased some savings made
		12,684	12,684	11,108	(1,576)	
Furniture and Equipment Total		12,684	12,684	11,108	(1,576)	
Capital Expenditure Total		5,987,317	1,755,658	1,303,922	(450,299)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 10: INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1/07/2019	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$
Community Amenities								
Loan 108 Landfill Plant	73,952		11,704	23,650	62,248	50,302	1,527	2,813
Loan 113 Landfill Site New Cell	206,825		50,830	102,240	155,995	104,585	2,358	4,136
Loan 114 Liquid & Inert Waste Sites	97,284		11,591	23,341	85,693	73,943	1,328	2,498
Loan 115 Landfill Cell Extension	100,000		9,643	19,364	90,357	80,636	805	1,541
Loan 116 Liquid Waste Facility	100,000		4,550	9,145	95,450	90,855	980	1,915
Recreation and Culture								
Loan 110 Bridgetown Bowling Club - SSL	17,627		4,285	8,651	13,342	8,976	329	578
Loan 112 Bridgetown Swimming Pool	1,467,894		33,078	66,825	1,434,816	1,401,069	29,651	58,635
	2,063,582	0	125,683	253,216	1,937,899	1,810,366	36,978	72,116

(b) New Debentures

The Shire of Bridgetown-Greenbushes does not intend to undertake any new borrowings for the year ended 30th June 2020.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 11: RATING INFORMATION

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV Shire	0.087045	1,724	27,707,110	2,411,766	10,230	1,104	2,423,101	2,411,766	10,000	1,000	2,422,766
UV Shire Rural	0.006317	481	184,217,000	1,149,802	(1,572)	(64)	1,148,165	1,163,699			1,163,699
UV Bridgetown Urban Farmland	0.000000	0	0	13,897			13,897	0			0
UV Mining	0.075684	15	973,842	73,704	(1,246)		72,458	73,704			73,704
Sub-Totals		2,220	212,897,952	3,649,169	7,412	1,040	3,657,621	3,649,169	10,000	1,000	3,660,169
Minimum Payment	Minimum \$										
GRV Shire	942.00	753	3,914,589	709,326	0		709,326	709,326			709,326
UV Shire Rural	1,168.00	250	33,480,400	292,000	(2,185)		289,815	292,000			292,000
UV Bridgetown Urban Farmland	0.00	0	0	0	0		0	0			0
UV Mining	523.00	15	35,935	7,845	(353)		7,492	7,845			7,845
Sub-Totals		1,018	37,430,924	1,009,171	(2,538)	0	1,006,633	1,009,171	0	0	1,009,171
Rates Paid in Advance							4,664,253				4,669,340
Amount from General Rates							0				0
Discounts/concessions							4,664,253				4,669,340
							(1,390)				(1,412)
Totals							4,662,864				4,667,928

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 29 February 2020

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-19	Amount Received	Amount Paid	Closing Balance 29-Feb-20
	\$	\$	\$	\$
BCITF	0	13,321	(9,453)	3,869
Builders Registration Board Levy	2,817	15,020	(14,444)	3,393
Traffic Act	0	765,866	(765,866)	0
Bushfire Donations	5,430	14		5,444
Accommodation - Visitor Centre	32,793	104,181	(124,096)	12,878
South West Coach Lines	410	3,495	(2,834)	1,070
Other Visitor Centre	310	2,308	(2,249)	369
TransWA	1,019	8,594	(8,849)	764
Local Drug Action Group	767	2		769
Coral Marble - Extractive Industries Bond	4,522	12		4,534
Bridgetown Tidy Town Bank A/C	834	2		836
Perry - Fee Relating to Caveat	104	0		104
Ouch Festival	622	2		623
R Witlen Overpayment	21	0		21
Visitor Centre Accommodation Payment	231	1		231
Dress Down Donations	925	211		1,136
BG Hockey Windup of Assn	3,882	10		3,892
Frank Draper Cemetery Fees	701	2		703
Interest to be Distributed	0	71	(89)	(18)
	55,387	913,111	(927,880)	40,618

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
<u>MUNICIPAL FUND</u>				
DIRECT DEBITS				
DD14292.1	15/02/2020	WATERLOGIC AUSTRALIA PTY LTD	MONTHLY HIRE/SERVICE OF WATER COOLERS - FEBRUARY	136.88
DD14292.2	07/02/2020	CALTEX STARCARD	FUEL FOR THE MONTH OF JANUARY	6,392.68
DD14303.1	12/02/2020	WA SUPER	PAYROLL DEDUCTIONS	17,014.00
DD14303.2	12/02/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	382.68
DD14303.3	12/02/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	224.31
DD14303.4	12/02/2020	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	143.26
DD14303.5	12/02/2020	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	276.27
DD14303.6	12/02/2020	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	689.30
DD14303.7	12/02/2020	COLONIAL FIRST STATE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	136.31
DD14303.8	12/02/2020	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD14303.9	12/02/2020	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	292.89
DD14353.1	26/02/2020	WA SUPER	PAYROLL DEDUCTIONS	16,844.89
DD14353.2	26/02/2020	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	108.56
DD14353.3	26/02/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	193.37
DD14353.4	26/02/2020	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	217.06
DD14353.5	26/02/2020	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	369.07
DD14353.6	26/02/2020	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	689.30
DD14353.7	26/02/2020	COLONIAL FIRST STATE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	136.31
DD14353.8	26/02/2020	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD14353.9	26/02/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	525.60
DD14354.1	20/02/2020	SHERIFFS OFFICE	FER UNPAID INFRINGEMENTS	140.00
DD14303.10	12/02/2020	PA & DB HUBAND SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	55.46
DD14303.11	12/02/2020	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	53.81
DD14303.12	12/02/2020	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	73.90
DD14303.13	12/02/2020	COLONIAL FIRST STATE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	140.42
DD14303.14	12/02/2020	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	245.98
DD14303.15	12/02/2020	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	349.37
DD14303.16	12/02/2020	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	108.56
DD14353.10	26/02/2020	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	261.55
DD14353.11	26/02/2020	PA & DB HUBAND SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	23.77
DD14353.12	26/02/2020	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	76.60
DD14353.13	26/02/2020	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	87.02
DD14353.14	26/02/2020	COLONIAL FIRST STATE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	140.42
DD14353.15	26/02/2020	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	244.26
DD14353.16	26/02/2020	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	343.84
B/S	02/02/2020	COMMONWEALTH BANK	MERCHANT FEES	1,105.07
B/S	12/02/2020	COMMONWEALTH BANK	TOTAL WAGES FOR 30.01.2020 - 12.02.2020	121,015.43
B/S	19/02/2020	COMMONWEALTH BANK	ACCOUNT KEEPING FEES	96.80
B/S	19/02/2020	COMMONWEALTH BANK	BPOINT/BPAY FEES	444.29
B/S	26/02/2020	COMMONWEALTH BANK	TOTAL WAGES FOR 13.02.2020 - 26.02.2020	120,911.90
B/S	06/02/2020	COMMONWEALTH BANK	RETURNED EFT/CHEQUE FEES	2.50
B/S	03/02/2020	COMMONWEALTH BANK - CREDIT CARD	LUNCH MEETING ACTING CEO DEBRIEF	57.00
B/S	04/02/2020	COMMONWEALTH BANK - CREDIT CARD	ACCOMMODATION WHILST ATTENDING CONFERENCE IN BUSSELTON	322.00
B/S	05/02/2020	COMMONWEALTH BANK - CREDIT CARD	2000 SMS CREDITS	231.00

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
B/S	05/02/2020	COMMONWEALTH BANK - CREDIT CARD	BUSINESS DROPBOX SETUP WITH 3 X LICENSES	630.00
B/S	06/02/2020	COMMONWEALTH BANK - CREDIT CARD	RENEWAL OF HIGH RISK WORK LICENCE	53.00
B/S	06/02/2020	COMMONWEALTH BANK - CREDIT CARD	RENEWAL OF HIGH RISK WORK LICENCE	53.00
B/S	06/02/2020	COMMONWEALTH BANK - CREDIT CARD	REFRESHMENTS FOR AGM	27.05
B/S	11/02/2020	COMMONWEALTH BANK - CREDIT CARD	DEPOSIT ON ACCOMMODATION FOR TRAINING ATTENDANCE	110.00
B/S	12/02/2020	COMMONWEALTH BANK - CREDIT CARD	BAR SUPPLIES	69.99
B/S	20/02/2020	COMMONWEALTH BANK - CREDIT CARD	MEETING WITH PROSPECTIVE CONTRACTOR	9.00
B/S	25/02/2020	COMMONWEALTH BANK - CREDIT CARD	ADVERTISING OF GRADER OPERATOR POSITION	313.50
B/S	26/02/2020	COMMONWEALTH BANK - CREDIT CARD	LUNCH WHILST ATTENDING MINISTERIAL MEETING	18.80
B/S	26/02/2020	COMMONWEALTH BANK - CREDIT CARD	PARKING FEES WHILST ATTENDING MINISTERIAL MEETING	7.17
ELECTRONIC PAYMENTS				
EFT29953	06/02/2020	ABLE SALES	6.5HP PETROL COMPRESSOR	950.00
EFT29954	06/02/2020	ADCO ELECTRICS	STANDPIPE BOND REFUND LESS WATER USAGE CHARGES	40.60
EFT29955	06/02/2020	ADVANCED CLEANING SOUTHWEST	CLEANING OF BLC COURTS FOR JANUARY 2020	692.24
EFT29956	06/02/2020	AEGIS PTY LTD	SUPPLY PORTABLE APPLIANCE TESTER	726.00
EFT29957	06/02/2020	AFGRI EQUIPMENT AUSTRALIA PTY LTD	PARTS & LABOUR TO REPAIR WHEEL AND HUBS ON JOHN DEER TRACTOR	6,143.98
EFT29958	06/02/2020	AIT SPECIALISTS PTY LTD	FUEL TAX CREDIT AUDIT 01/11/2015 - 30/10/2019	3,150.68
EFT29959	06/02/2020	ALL-START ELECTRICAL	MAJOR SERVICE OF ADMINISTRATION BUILDING LIFT & REC CENTRE CHAIR LIFT	1,320.00
EFT29960	06/02/2020	B & B STREET SWEEPING PTY LTD	MONTHLY STREET SWEEPING - JANUARY	1,716.00
EFT29961	06/02/2020	BELIA ENGINEERING	TRANSPORT OF 50 X USED MATTRESSES FROM WASTE FACILITY	550.00
EFT29962	06/02/2020	BKS REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES, FREEZERS & AIRCONS AT WASTE FACILITY	1,510.00
EFT29963	06/02/2020	BLACKWOOD FRESH	MINOR ITEMS FOR BLC	15.24
EFT29964	06/02/2020	BLACKWOOD PROPERTY MAINTENANCE	SLASHING OF PRIVATE PROPERTY FOR HAZARD REDUCTION COMPLIANCE	337.50
EFT29965	06/02/2020	BLISS FOR DESIGN	2 X CHAINSAW HELMETS WITH EARMUFFS AND FACE SHIELDS	79.20
EFT29966	06/02/2020	BRIDGETOWN MEDICAL CENTRE	2 X PRE-EMPLOYMENT MEDICALS	270.00
EFT29967	06/02/2020	BRIDGETOWN TIMBER SALES	DOOR SEAL FOR ADMIN OFFICE, 2 X BOLT CUTTERS & 10 X 20KG BAGS OF GREY CEMENT	406.16
EFT29968	06/02/2020	BGBTA	BGBTA'S FEES FOR FULL BRIDGETOWN VISITOR CENTRE MEMBERSHIPS PAID FOR 2019/20	625.00
EFT29969	06/02/2020	BRIDGETOWN MITRE 10 & RETRAVISION	2 X WRENCH IMPACT GUNS & 2 X 18V MAKITA BATTERIES, 15L FRIDGE & VARIOUS MINOR ITEMS	1,501.08
EFT29970	06/02/2020	BRIDGETOWN TYRES	12V CAR BATTERY FOR SKID STEER, EXTRA 12V BATTERY FOR DEPOT UTE & REPAIR OF FLAT TYRE	435.00
EFT29971	06/02/2020	BRIDGED GROUP PTY LTD	ISDN LINE UPGRADES TO NBN FOR ADMIN BUILDING	1,430.00
EFT29972	06/02/2020	CHELSEA BROWN	REIMBURSEMENT FOR POLICE CLEARANCE OBTAINED AS PER PRE-EMPLOYMENT CONDITIONS	55.10
EFT29973	06/02/2020	BURKE AIR PTY LTD	INVESTIGATE & REPAIR FAULTS WITH BATHROOM EXHAUST FANS AT LIBRARY	605.00
EFT29974	06/02/2020	CANNINGS PURPLE	MONTHLY 'GOVERNMENT RELATIONS SUPPORT' CONTRACT - JANUARY	6,050.00
EFT29975	06/02/2020	CEMETERIES & CREMATORIA ASSOC OF WA	REGISTRATION FOR 2020 CEMETERIES SEMINAR	310.00
EFT29976	06/02/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	223.00
EFT29977	06/02/2020	CUSTOM SERVICE LEASING LTD	VEHICLE LEASING FOR NOVEMBER & FEBRUARY	853.06
EFT29978	06/02/2020	KEARA TENILLE DOUST	REIMBURSEMENT FOR POLICE CLEARANCE OBTAINED AS PER EMPLOYMENT CONDITIONS	55.10
EFT29979	06/02/2020	DRAGLINES DAM-IT CONTRACTING	HIRE OF EXCAVATOR & OPERATOR FOR CLEARING WORK FOR GLENTULLOCH RD RECONSTRUCTION	3,327.50
EFT29980	06/02/2020	MARY MYFANWY EVANS	ENTERTAINMENT FOR AUSTRALIA DAY 2020	220.00
EFT29981	06/02/2020	LGRCEU	PAYROLL DEDUCTIONS	184.50
EFT29982	06/02/2020	FORTUS	10 X HEAT TREATED GRADER BLADES & 60 X PLOW BOLTS FOR SHIRE GRADERS	1,283.48
EFT29983	06/02/2020	JANET DAWN FOREMAN	REFUND PORTION OF DOG REGISTRATION FEES DUE TO STERILISATION	7.50
EFT29984	06/02/2020	GEOFABRICS	1 ROLL OF TX160-LAM A14 - 3.8M x 75M GRID FOR WINNEJUP ROAD DRAINAGE	1,567.50
EFT29985	06/02/2020	HAMPTON PARTNERS	RESEARCH FOR 'BUILDING BETTER REGIONS FUND' ACCOUNTANT DECLARATION FOR TOWN HALL	110.00
EFT29986	06/02/2020	HILLVIEW ELECTRICAL SERVICE	REPLACE FAULTY LIGHT FITTING AT BFS HEADQUARTERS	264.00
EFT29987	06/02/2020	IEQUIP	HIRE OF POSITRAC SKID STEER LOADER FOR MAF PROJECT	4,006.57
EFT29988	06/02/2020	INTERPHONE	MONTHLY INTERNET CHARGE FOR ADMIN OFFICE - FEBRUARY	130.90

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT29989	06/02/2020	ISA TECHNOLOGIES	MONTHLY IT SUPPORT FOR DECEMBER	1,760.00
EFT29990	06/02/2020	JOHNSON'S FOOD SERVICES	SUPPLIES FOR THE BLC CAFE	175.80
EFT29991	06/02/2020	KATHLEEN LARSEN	REIMBURSEMENT FOR FUEL PURCHASED AT A NON-CALTEX FUEL STATION	58.40
EFT29992	06/02/2020	MANJIMUP BOUNCY CASTLES	BOUNCY CASTLES FOR CHRISTMAS IN THE PARK EVENT	1,030.00
EFT29993	06/02/2020	MASTEC AUSTRALIA PTY LTD	50 X 240L RECYCLING BINS, 52 X 140L RUBBISH BINS & 200 X SPARE BIN LID PINS	6,402.00
EFT29994	06/02/2020	J.L & G.F MAY	GRAVE DIGGING CHARGES	682.00
EFT29995	06/02/2020	MICK TUCK GRADER SERVICES PTY LTD	CONTRACT GRADER SERVICES	9,039.67
EFT29996	06/02/2020	PHARMACY 777 BRIDGETOWN	FIRST AID SUPPLIES FOR SHIRE ADMIN OFFICE	4.98
EFT29997	06/02/2020	PUMPS AUSTRALIA	REGULATOR & HARNESS ASSY FOR L70 YANMAR	302.50
EFT29998	06/02/2020	QUALITY SHOP	FRAMING OF AUSTRALIA DAY CITIZENSHIP AWARDS	360.00
EFT29999	06/02/2020	REDWOOD HILLS	SUPPLY GRAVEL FOR RESHEETING ON TAYLORS RD	4,338.67
EFT30000	06/02/2020	KAREN ROBERTSON	ANIMAL TRAP BOND REFUND	50.00
EFT30001	06/02/2020	SCHWEPPES AUSTRALIA PTY LTD	VARIOUS DRINKS FOR THE BLC CAFE	241.68
EFT30002	06/02/2020	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING & PRINTING CHARGES	967.58
EFT30003	06/02/2020	SCULLEY'S SMASH REPAIRS	INSURANCE POLICY EXCESS FOR REPAIRS TO FORD EVEREST	300.00
EFT30004	06/02/2020	SHERIDAN'S FOR BADGES	7 X NAME BADGES FOR COUNCILLORS & STAFF MEMBERS	239.36
EFT30005	06/02/2020	SOUTHERN LOCK & SECURITY	3 X PAIRS OF METLAM 209 HOLD CLOSED SPRING BOLTS FOR REC CENTRE MALE TOILET & 2 X KEYS CUT	185.65
EFT30006	06/02/2020	SOUTH WEST FIRE UNITS	2 X FEMALE BIC FITTINGS WITH 50MM FEMALE THREAD FOR STANDPIPE	230.01
EFT30007	06/02/2020	SPORTSWORLD OF WA	30 X VARIOUS PAIRS OF GOGGLES FOR SALE AT BLC KIOSK	389.40
EFT30008	06/02/2020	DION STEVEN	ENVIRONMENTAL WORKS FOR THE MONTH JANUARY	2,439.50
EFT30009	06/02/2020	SUPACHOOK CARVERY	MEAL FOR COUNCIL MEETING 29/8/19	225.80
EFT30010	06/02/2020	SYNERGY	ELECTRICITY USAGE & SUPPLY CHARGES	19,369.81
EFT30011	06/02/2020	THE STABLES IGA	DRINKING WATER FOR BUSH FIRE BRIGADES	359.40
EFT30012	06/02/2020	WATTLEBROOK CONTRACTING PTY LTD	SUPPLY TRUCK AND OPERATOR FOR CARTING GRAVEL FOR DALMORE & WINNEJUP ROADS	8,118.00
EFT30013	06/02/2020	WA LOCAL GOVERNMENT ASSOCIATION	PLANT DISPOSAL DOCUMENT PREPARATION & AD PLACEMENT	834.45
EFT30014	06/02/2020	WINC AUSTRALIA PTY LTD	VARIOUS STATIONERY SUPPLIES	165.49
EFT30015	06/02/2020	WORKWEAR GROUP	STAFF CORPORATE UNIFORMS	350.15
EFT30023	17/02/2020	IRRIGATION BOX	TRAVELLING IRRIGATOR FOR THE BRIDGETOWN SPORTS GROUND OVAL	12,920.00
EFT30024	17/02/2020	SPECTUR LTD	ANNUAL SERVER ACCESS FEE FOR WASTE SITE SECURITY CAMERAS	462.00
EFT30025	20/02/2020	AMALGAMATED MOVIES	LICENCE FOR SCREENING OF 2040 FILM 26 JANUARY 2020	345.40
EFT30026	20/02/2020	ANIMAL CARE EQUIPMENT & SERVICES AUST	ANIMAL CARE EQUIPMENT, DOG BAG DISPENSERS & SNAKE HOOP BAG INCL FREIGHT	370.71
EFT30027	20/02/2020	ASSOC VOLUNTEER BUSH FIRE BRIGADES	BUSH FIRE BRIGADE CAPS	300.00
EFT30028	20/02/2020	AUSTRALIA POST	NEW IPHONE 7 & POSTAGE CHARGES FOR JANUARY	1,145.94
EFT30029	20/02/2020	BLACKWOOD FRESH	MORNING TEA SUPPLIES FOR FIRE WARDEN TRAINING 30.1.20	47.59
EFT30030	20/02/2020	BLACKWOOD HEAVY TILT	FLOAT MACHINERY FOR MAF PROJECT	2,000.00
EFT30031	20/02/2020	GLENN BLECHYNDEN (BUILDER)	REPAIR LOOSE/BROKEN BALUSTRADES AND HANDRAILS ON STAIRCASE AT SIDE OF BRIDGEDALE	390.00
EFT30032	20/02/2020	BLISS FOR DESIGN	RETIC CONTROLLER REPAIR AT THOMSON PARK, SPRINKLERS, RETIC EQUIPMENT & VARIOUS MINOR ITEMS	1,055.16
EFT30033	20/02/2020	BRIDGETOWN MUFFLER & TOWBAR CENTRE	2 X 24V HEAD LIGHT GLOBES FOR TIP TRUCK & 12V TRICKLE CHARGER	225.00
EFT30034	20/02/2020	BRIDGETOWN MEDICAL CENTRE	3 X PRE-EMPLOYMENT MEDICALS	405.00
EFT30035	20/02/2020	BRIDGETOWN MEAT SUPPLY	EGGS, BACON & SAUSAGES FOR AUSTRALIA DAY BREAKFAST	955.00
EFT30036	20/02/2020	BRIDGETOWN TIMBER SALES	TIMBER & TEK SCREWS FOR SPORTSGROUND HORSE STALLS	477.12
EFT30037	20/02/2020	BLACKWOOD AUTO ELECTRICAL SERVICES	U.H.F. ANTENNA & CABLE	50.00
EFT30038	20/02/2020	BRIDGETOWN RESIDENTIAL CONTRACTORS	CONSTRUCTION OF GYM EXPANSION - CLAIM 14	1,819.88
EFT30039	20/02/2020	BRIDGETOWN COMPUTERS	SD CARD READER & NETWORK CABLES	95.80
EFT30040	20/02/2020	BRIDGETOWN MITRE 10 & RETRAVISION	PLANTS FOR LANDSCAPING AT NEW GYM EXTENSION, BEDDING PLANTS & VARIOUS MINOR ITEMS	2,971.42
EFT30041	20/02/2020	BRIDGETOWN PAINT SALES	4 X CANS OF WHITE LINE MARKING PAINT FOR MARKING OUT ON GLENTULLOCH RD	48.00
EFT30042	20/02/2020	BRIDGETOWN PRIMARY SCHOOL	ANIMAL TRAP BOND REFUND	50.00

SHIRE OF BRIDGETOWN-GREENBUSHES

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EFT30043	20/02/2020	BRIDGETOWN TYRES	SUPPLY & FIT 2 X NEW TYRES TO BACKHOE AND REPAIR FLAT TYRE ON TIP TRUCK	2,120.00
EFT30044	20/02/2020	BRIDGETOWN NEWSAGENCY	NEWSPAPER CHARGES FOR JANUARY, 10 X BOXES A4 WHITE PAPER & MINOR STATIONERY ITEMS	379.57
EFT30045	20/02/2020	BURGESS RAWSON (WA) PTY LTD	WATER USAGE - 29/11/2020 TO 31/01/2020	148.54
EFT30046	20/02/2020	CAKES BY TASTY EDIBLES	MORNING TEA FOR GREENBUSHES SPORTSGROUND PRECINCT DEVELOPMENT COMMUNITY MEETING	200.00
EFT30047	20/02/2020	CB TRAFFIC SOLUTIONS PTY LTD	SUPPLY TMP & TRAFFIC CONTROL ON GLENTULLOCH ROAD, INCLUDING SIGNAGE	13,667.50
EFT30048	20/02/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	223.00
EFT30049	20/02/2020	CITY & REGIONAL FUELS	BULK FUEL SUPPLIES FOR MONTH OF JANUARY	10,995.30
EFT30050	20/02/2020	CLEANAWAY PTY LTD	WASTE & RECYCLING SERVICES FOR JANUARY	33,802.79
EFT30051	20/02/2020	CLOVERS GENERAL & LIQUOR STORE	ICE BAGS FOR AUS DAY BREAKFAST	45.00
EFT30052	20/02/2020	CONSTRUCTION EQUIPMENT AUSTRALIA	VARIOUS REPAIR PARTS FOR ROBOT SKID STEER LOADER	862.91
EFT30053	20/02/2020	DATA#3	AUTOCAD LT 2020 ANNUAL SUBSCRIPTION	686.09
EFT30054	20/02/2020	DOMESTIC MAINTENANCE SW	CLEANING OF ROOF & GUTTERING ON GREENBUSHES OLD COURTHOUSE BUILDING	470.00
EFT30055	20/02/2020	DORMAKABA AUSTRALIA PTY LTD	PREVENTATIVE MAINTENANCE TO LIBRARY MAIN ENTRY DOORS	209.00
EFT30056	20/02/2020	GABRIEL EVANS	LIBRARY SCHOOL HOLIDAY WORKSHOP ON 22.01.20	150.00
EFT30057	20/02/2020	FE TECHNOLOGIES PTY LTD	1000 X RFID TAGS FOR LIBRARY	275.00
EFT30058	20/02/2020	FRONTLINE FIRE & RESCUE EQUIPMENT	16 X PAIRS OF FIREFIGHTER BOOTS	1,946.34
EFT30059	20/02/2020	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY 1600LTR CATEMUL FOR POT HOLE PATCHING /SEALING WORKS	2,236.96
EFT30060	20/02/2020	SIMON JAMES GANNAWAY	DESIGN ENGINEER CONSULTING HOURS	180.00
EFT30061	20/02/2020	GREENBUSHES ROADHOUSE	FUEL FOR GREENBUSHES FIRE TANKER	49.13
EFT30062	20/02/2020	H C JONES & CO	REPLACEMENT OF KITCHEN TAPS, TAP WASHERS, TOILET PANS, 3 X FLUSH CONES AT VARIOUS FACILITIES	840.95
EFT30063	20/02/2020	HEATLEY SALES PTY LTD	10 X PAIRS OF SAFETY GLASSES, 12 X PAIRS GLOVES & 1 BOX OF EAR PLUGS FOR WORKS CREW	138.36
EFT30064	20/02/2020	HILLVIEW ELECTRICAL SERVICE	SUPPLY & REPLACE LIGHT FITTINGS TO GYM EXPANSION AND TIDY UP DUCT CABLING	528.00
EFT30065	20/02/2020	ISA TECHNOLOGIES	MONTHLY IT SUPPORT FOR JANUARY & FORTIGATE 1 YEAR PROTECTION FOR LIBRARY & DEPOT	3,231.80
EFT30066	20/02/2020	JOLYON ELLIOTT TREE SERVICES	REMOVAL OF DEAD LIMB ON GUM TREE	150.00
EFT30067	20/02/2020	JOHNSON'S FOOD SERVICES	GREASE PROOF WRAPPING PAPER FOR AUSTRALIA DAY BREAKFAST	21.42
EFT30068	20/02/2020	ALBERT KLAASSEN ELECTRICAL	REVIEW ELECTRICAL SAFETY FOR HEAT OF WINDOW DISPLAY & REPLACE INOPERABLE GLOBES AT VC	220.00
EFT30069	20/02/2020	LANDGATE	LAND VALUATION ENQUIRY CHARGES	94.05
EFT30070	20/02/2020	ROGER ALLAN SEATON MACHIN	BOUNDARY SURVEY OF GREENBUSHES FIRE STATION LOT.	550.00
EFT30071	20/02/2020	MARKETFORCE	VARIOUS SHIRE ADVERTISEMENTS	1,091.98
EFT30072	20/02/2020	NICHOLAS JOHN MAXFIELD	FUEL PURCHASED FOR HESTER BROOK 2.4	113.07
EFT30073	20/02/2020	SARAH LUCY MAYORS	REIMBURSEMENT POLICE CLEARANCE AND PRE-EMPLOYMENT MEDICAL	230.10
EFT30074	20/02/2020	MCG FIRE SERVICES	MONTHLY TESTING OF REC CENTRE FIRE PANEL & EWIS - JANUARY	115.50
EFT30075	20/02/2020	MCLEODS BARRISTERS & SOLICITORS	LEGAL COSTS FOR DOG ATTACK PROSECUTION	1,289.17
EFT30076	20/02/2020	MICK TUCK GRADER SERVICES PTY LTD	CONTRACT GRADER SERVICES	11,645.70
EFT30077	20/02/2020	MUIRS MANJIMUP	57,000KM SERVICE FOR B8598	320.00
EFT30078	20/02/2020	JACQUELINE CAROL OXTOBY	REIMBURSEMENT FOR POLICE CLEARANCE OBTAINED	55.10
EFT30079	20/02/2020	IAN PICKFORD	REIMBURSEMENT FOR TEMPORARY LIBRARY MEMBERSHIP BOND	40.00
EFT30080	20/02/2020	PRESTON POWER EQUIPMENT	3 X FERRIS CUTTING BLADES	127.50
EFT30081	20/02/2020	RED ELECTRICAL	PLUG FOR ELECTRONIC SCOREBOARD CONTROLLER AT BLC & REPAIR BROKEN LIGHT SWITCH AT DEPOT	220.00
EFT30082	20/02/2020		CANCELLED	
EFT30083	20/02/2020	SETON AUSTRALIA PTY LTD	3 X FIRE WARDEN VESTS & 5 X LABELLED CAPS	322.14
EFT30084	20/02/2020	SOFT LANDING	RECYCLING OF 50 USED MATTRESSES COLLECTED ON 23/01/2020	1,100.00
EFT30085	20/02/2020	SOUTHERN LOCK & SECURITY	VARIOUS KEYS & LOCKS KEYED ALIKE TO SHIRE SYSTEMS	857.10
EFT30086	20/02/2020	SOUTH WEST FIRE UNITS	ANNUAL SERVICE HESTER BROOK LT & YORNUP 24	5,307.42
EFT30087	20/02/2020	SOUTH WEST ISUZU	TOP TANK PART FOR RADIATOR ON ISUZU TIP TRUCK	280.56
EFT30088	20/02/2020	SPRINT EXPRESS	FREIGHT CHARGES	39.60
EFT30089	20/02/2020	STAR TRACK EXPRESS	FREIGHT CHARGES	52.52

SHIRE OF BRIDGETOWN-GREENBUSHES

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EFT30090	20/02/2020	STEWART & HEATON CLOTHING CO PTY LTD	BUSH FIRE BRIGADE JACKETS AND OVER TROUSERS - GOLD	91.29
EFT30091	20/02/2020	SYNERGY	ELECTRICITY CHARGES	6,703.33
EFT30092	20/02/2020	THE WEST AUSTRALIAN	AUSTRALIA DAY ADVERT/EDITORIAL	240.00
EFT30093	20/02/2020	THE STABLES IGA	FOOD AND CONSUMABLES FOR AUSTRALIA DAY & VARIOUS SHIRE GROCERIES	797.06
EFT30094	20/02/2020	TPG NETWORK PTY LTD	MONTHLY INTERNET CHARGE FOR LIBRARY - FEBRUARY	159.50
EFT30095	20/02/2020	TYRECYCLE PTY LTD	PICKUP & REMOVAL OF 209 USED TYRES OF VARIOUS SIZES	1,305.96
EFT30096	21/02/2020	BEN RYAN BUILDING CONTRACTOR	REFUND OF BUILDING PERMIT FEES OVERPAID	189.81
EFT30097	21/02/2020	BOOEASY AUSTRALIA PTY LTD	MONTHLY BOOKING RETURNS COMMISSION/FEES FOR JANUARY	266.84
EFT30098	21/02/2020	BROOKS HIRE SERVICE PTY LTD	HIRE OF MACHINERY FOR FIRE MITIGATION	3,466.32
EFT30099	21/02/2020	MATTHEW BROWNE	REIMBURSEMENT OF WORKING WITH CHILDREN'S CHECK & PRE-EMPLOYMENT MEDICAL	142.10
EFT30100	21/02/2020	H C JONES & CO	INSTALL RPZ AND FIRE SERVICE OUTLET ON HESTER FIRE STATION STANDPIPE	2,450.00
EFT30101	21/02/2020	DIANNE BERYL HUBAND	COMMUNITY STALL BOND REFUND	50.00
EFT30102	21/02/2020	IEQUIP	HIRE OF POSITRAC SKID STEER LOADER FOR MAF PROJECT	15,645.04
EFT30103	21/02/2020	SUZANNE MCARTHUR	REFUND OF GREENBUSHES HALL BOND LESS HIRE CHARGES	29.15
EFT30104	21/02/2020	ANTHONY MILLINGTON	RATES REFUND	310.46
EFT30105	21/02/2020	RED ELECTRICAL	POWER POINT INSTALLATION IN GYMNASIUM	181.50
EFT30106	21/02/2020	SIGMA POOL & SPA SUPPLIES	REPLACEMENT 29 INCH VAC HEAD FOR POOL VACUUM	257.24
EFT30107	21/02/2020	THE STABLES IGA	MONTHLY GROCERIES SUPPLIES	131.93
EFT30108	21/02/2020	AUSTRALIAN TAXATION OFFICE	BAS FOR JANUARY 2020	88,112.00
EFT30109	27/02/2020	JOHN CARTER BOOKLESS	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30110	27/02/2020	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30111	27/02/2020	BARBARA JEAN JOHNSON	MONTHLY COUNCILLOR ALLOWANCE	1,070.92
EFT30112	27/02/2020	JOANN ROBERTA MOORE	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30113	27/02/2020	JENNIFER MARY MOUNTFORD	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30114	27/02/2020	JOHN DIGBY NICHOLAS	MONTHLY COUNCILLOR ALLOWANCE	1,752.58
EFT30115	27/02/2020	ANTONINO PRATICO	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30116	27/02/2020	PETER SIMON QUINBY	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30117	27/02/2020	ALAN JOSEPH WILSON	MONTHLY COUNCILLOR ALLOWANCE	891.50
CHEQUES				
30957	06/02/2020	DEPT OF MINES, INDUSTRY REGS & SAFETY	ANNUAL DANGEROUS GOODS LICENCE FEE FOR BLC	223.00
30958	06/02/2020	PIVOTEL SATELLITE PTY LTD	MONTHLY TRACKING OF SPOT TRACKERS - JANUARY	155.00
30959	06/02/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF DEBTOR DEDUCTIONS FOR JANUARY	2,766.47
30960	06/02/2020	TELSTRA	TELEPHONE	2,744.08
30961	06/02/2020	WATER CORPORATION	SEPTAGE DUMP POINT ON SPENCER STREET RAILWAY RESERVE & VARIOUS WATER USAGE CHARGES	18,834.01
30962	20/02/2020	NATIONAL GEOGRAPHIC SOCIETY	ANNUAL SUBSCRIPTION RENEWAL TO NATIONAL GEOGRAPHIC MAGAZINE	75.00
30963	20/02/2020	TELSTRA	TELEPHONE	1,048.08
30964	20/02/2020	WATER CORPORATION	WATER USAGE	26,714.77
30965	21/02/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	STANDPIPE BOND RETAINED TO COVER OUTSTANDING DEBTOR CHARGES	100.00
30966	21/02/2020	TELSTRA	TELEPHONE	25.00
				698,858.90

TRUST FUND

DIRECT DEBITS - LICENSING TRUST

22856	03/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 03/02/2020	3,094.95
22857	04/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 04/02/2020	2,326.85
22858	05/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 05/02/2020	4,584.95
22859	06/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 06/02/2020	6,750.30

SHIRE OF BRIDGETOWN-GREENBUSHES

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22860	07/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 07/02/2020	3,030.15
22861	10/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 10/02/2020	2,946.35
22862	11/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 11/02/2020	4,296.05
22863	12/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 12/02/2020	2,425.90
22864	13/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 13/02/2020	5,750.10
22865	14/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 14/02/2020	4,630.50
22866	17/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 17/02/2020	5,132.95
22867	18/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 18/02/2020	7,488.95
22868	19/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 19/02/2020	4,563.70
22869	20/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 20/02/2020	5,825.85
22870	21/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 21/02/2020	4,512.75
22871	24/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 24/02/2020	3,353.60
22872	25/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 25/02/2020	7,283.20
22873	26/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 26/02/2020	2,637.00
22874	27/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 27/02/2020	3,951.40
22875	28/02/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR THE 28/02/2020	3,645.15
CHEQUES - GENERAL TRUST				
2291	14/02/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS RETAINED	64.75
ELECTRONIC PAYMENTS - GENERAL TRUST				
EFT30016	14/02/2020	BEN RYAN BUILDING CONTRACTOR	REFUND PORTION OF BCITF LEVY OVERPAID	1.38
EFT30017	14/02/2020	BCITF	BCITF LEVIES COLLECTED FOR JANUARY	2,113.25
EFT30018	14/02/2020	DEPT OF MINES, INDUSTRY REGS & SAFETY	BSL'S COLLECTED FOR THE MONTH OF JANUARY	453.20
CHEQUES - VISITOR CENTRE TRUST				
1322	14/02/2020	JOHN MASLIN	CONSIGNMENT STOCK SOLD FOR JANUARY	20.25
1323	14/02/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS RETAINED	139.67
ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST				
EFT29952	03/02/2020	BRIDGETOWN CRC	CONSIGNMENT STOCK SOLD	100.00
EFT30019	14/02/2020	BRIDGETOWN HISTORICAL SOCIETY INC.	CONSIGNMENT STOCK SOLD FOR JANUARY	26.21
EFT30020	14/02/2020	BGBTA	CONSIGNMENT STOCK SOLD FOR JANUARY	22.50
EFT30021	14/02/2020	PUBLIC TRANSPORT AUTHORITY OF WA	BUS TICKETS SOLD FOR JANUARY	834.57
EFT30022	14/02/2020	E & C RUSSELL	CONSIGNMENT STOCK SOLD FOR JANUARY	41.25
EFT30118	27/02/2020	NICOLA NORTH	REFUND TICKET	70.00
210220	21/02/2020	KIA TECK CHEW	REFUND ACCOMMODATION LESS ADMIN FEE (INTERNATIONAL PAYMENT)	428.00
V300186	07/02/2020	COMMONWEALTH BANK	TOTAL ACCOMMODATION FOR THE MONTH OF JANUARY	10,485.00
				<u>103,030.68</u>

This schedule of accounts paid for the Municipal Fund totalling **\$698,858.90** and for the Trust Fund totalling **\$103,030.68** which was submitted to each member of the Council on 26th March 2020 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 29.02.2020 is \$354,885.65



 CHIEF EXECUTIVE OFFICER

26 March 2020



mainroads
WESTERN AUSTRALIA

Enquiries: Shelley Coutts on 08 9724 5749
Our Ref: 14/542

11th February, 2020

Mr T. Clynch
Chief Executive Officer
Shire Of Bridgetown/Greenbushes
PO Box 271
BRIDGETOWN WA 6255

Dear Sir

**SOUTH WESTERN HIGHWAY IMPROVEMENTS (253.4 TO 255.04 SLK) –
NORTHBOUND OVERTAKING LANE, YORNUP**

Attached for consideration by the Council are plans depicting land required for improvement works to be carried out on the South Western Highway in Yornup (SLK 253.40 to 255.04). In order for the project to proceed, the land shown shaded on the enclosed copies of Land Dealings Plan 201302-0103 is required for inclusion in the road reserve.

Main Roads has approached all land owners and other affected parties and arrangements for acquisition are being finalised. To enable the land to be dedicated as road reserve, it is a requirement of the *Land Administration Act 1997* that local governments resolve to dedicate the road.

It would be appreciated if Council could consider the matter at its next meeting and provide the following statement in a letter to Main Roads marked to my attention. This will satisfy the requirements of Regional and Metro Services (RMS) at the Department of Lands who will be arranging dedication when the land has been acquired.

"Council at its ordinary meeting held on (Day Month Year) passed a resolution for the dedication of the land the subject of Main Roads Land Dealing Plan 201302-0103 as a road pursuant to section 56 of the Land Administration Act 1997."

In addition please provide a copy of the minutes of the Council meeting relating to the resolution for Department of Lands records.

Main Roads will be responsible for any costs and claims that may arise as a result of the dedication

If you require any further information please contact me on 08 9724 5749.

Yours faithfully

Shelley Coutts
Project Manager Land
South West Region

RDH9

Shire of Bridgetown-Greenbushes	
File No:	1-EML 2020
Document No:	1-EML 2020 5228
17 FEB 2020	
Officer	EMIT
Copy	C50

AMENDMENTS	
No.	DESCRIPTION

APPROVED & DATE

NOTES

- DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY.
- S.L.K. IS A M.R.O.A. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY.



LEGEND

- LAND REQUIRED FOR ROAD PURPOSES.
- BOUNDARY TO BE SURVEYED.

METADATA

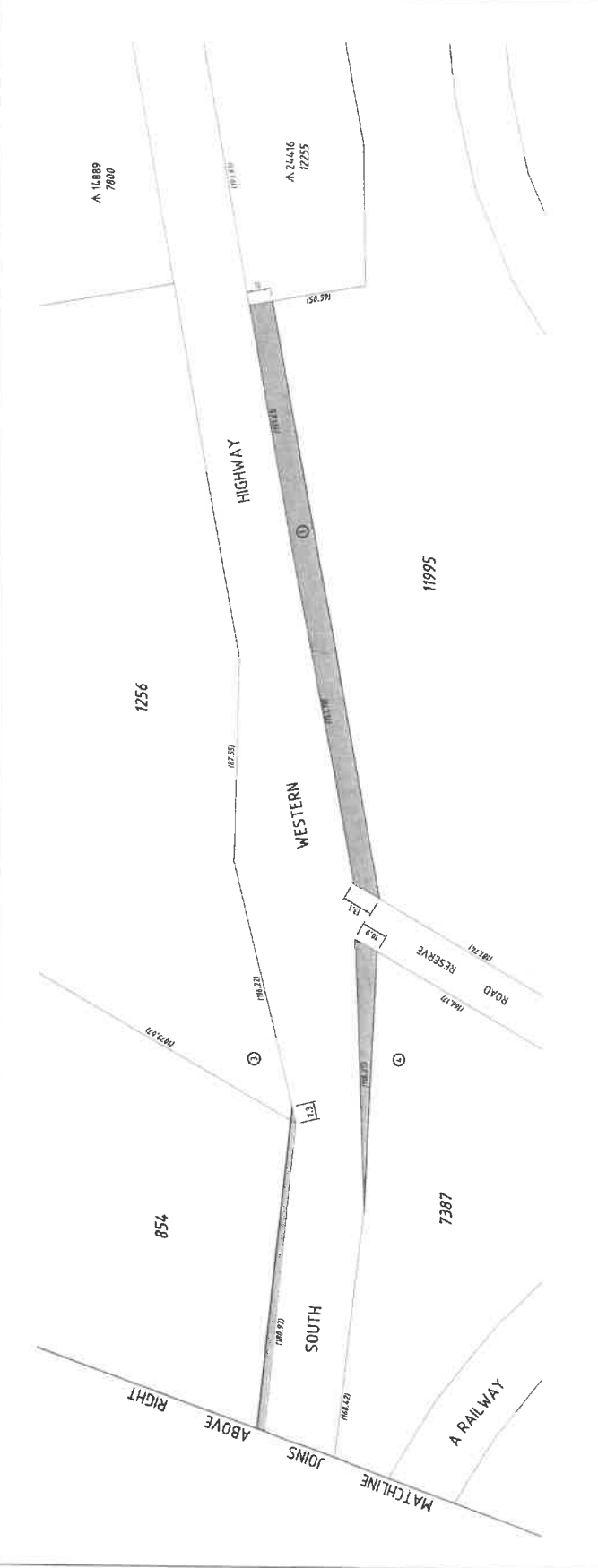
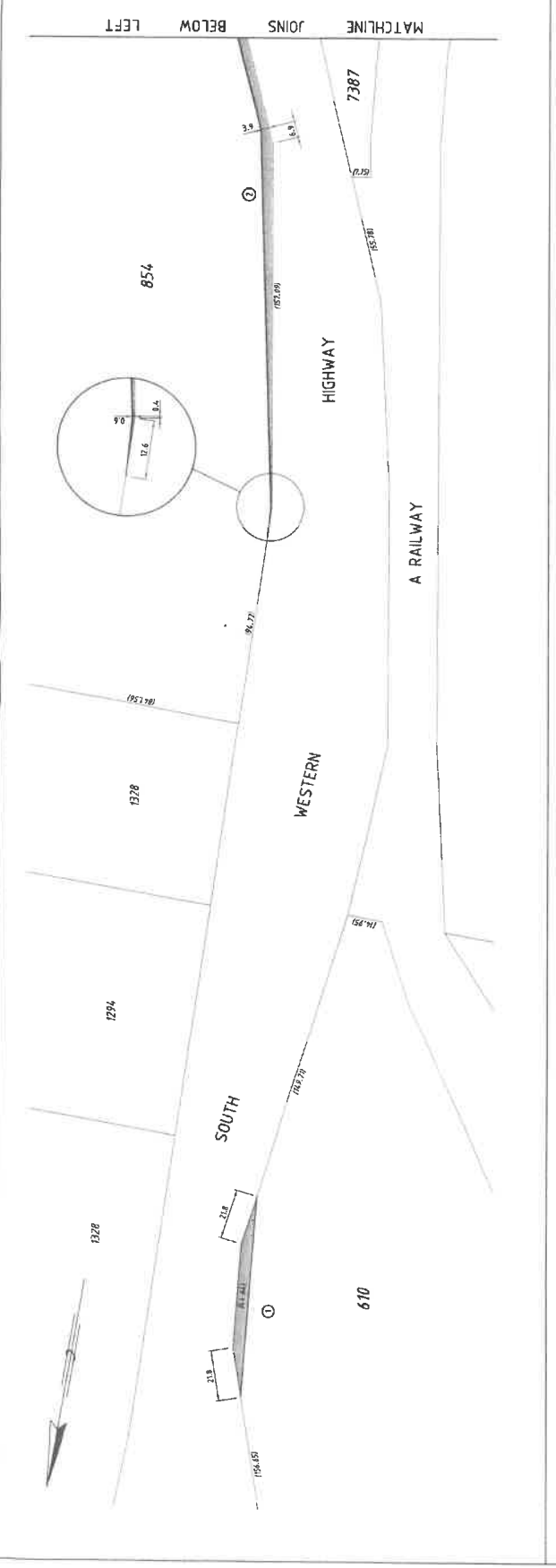
GROUND SURVEY STANDARD:
 DATE OF CAPTURE:
 MAPPING SURVEY STANDARD:
 DATE OF CAPTURE:
 MAIN ROADS PROJECT ZONE: BROGDETWN94.
 HEIGHT DATUM:

DEPARTMENT OF TRANSPORT AND MAIN ROADS
 SOUTH WEST REGION
 ROBERTSON DRIVE
 TORBARRON WA 6124 5646
 FILE NUMBER 14/542

DESIGNED / DRAWN A. SZELEGA 26/03/2013
 CHECKED
 APPROVED 3/12/2013

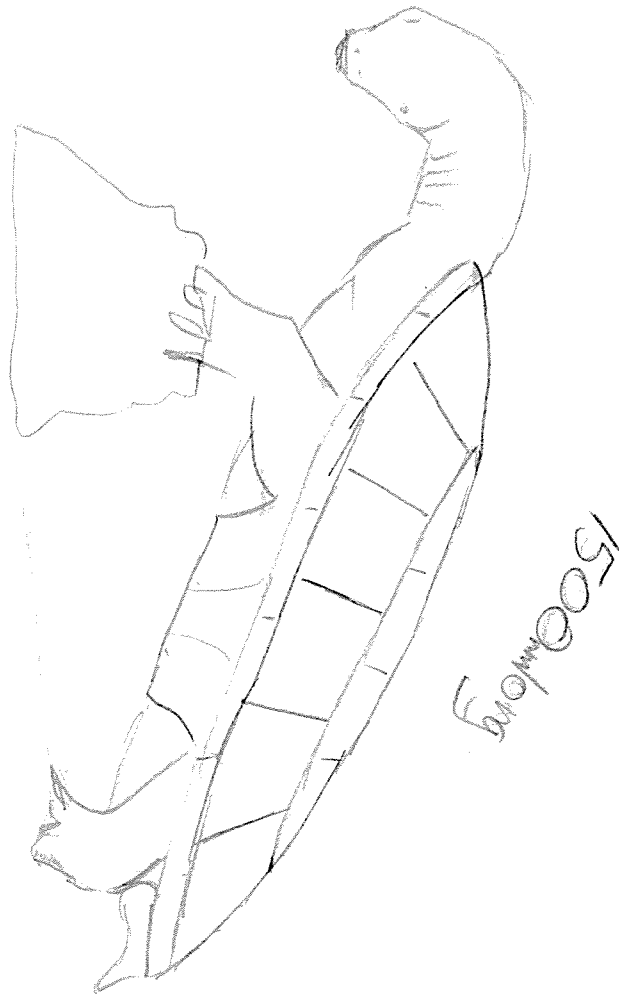
SOUTH WESTERN HIGHWAY (H009)
 YORUP OVER TAKING LANE
 253.40 SLK TO 253.04 SLK
LAND DEALINGS PLAN
 SHEET 1 OF 1

LOCAL AUTHORITY: (183) SHIRE OF BRIDGELOW/GREENBUDDIES
 DRAWING NUMBER: 201302-0103



ITEM	DESCRIPTION	C/I	PLAN NUMBER	OWNERSHIP/MANAGEMENT ORDER/PRIORITY INTEREST HOLDER	REMARKS	AREA REQUIRED	DRAWING NUMBER
1	LOT 410	28/0/197	DP103445	H. TAYLOR		37m ²	20104-2127
2	LOT 154	191/180, 195/106	PROVAL, PRO281	L.L. BUDONES		955m ²	20104-2104
3	LOT 155A	191/180, 195/106	PROVAL, PRO281	L.L. BUDONES		7m ²	20104-2104
4	LOT 787	242/819	DP21545	P.R. BLOSDOME	HORTICULTURE (2011)	1,020m ²	20104-2105
5	LOT 1995	2595/196	P205824	R.J. BALDOCK		2463m ²	20104-2104

Side View



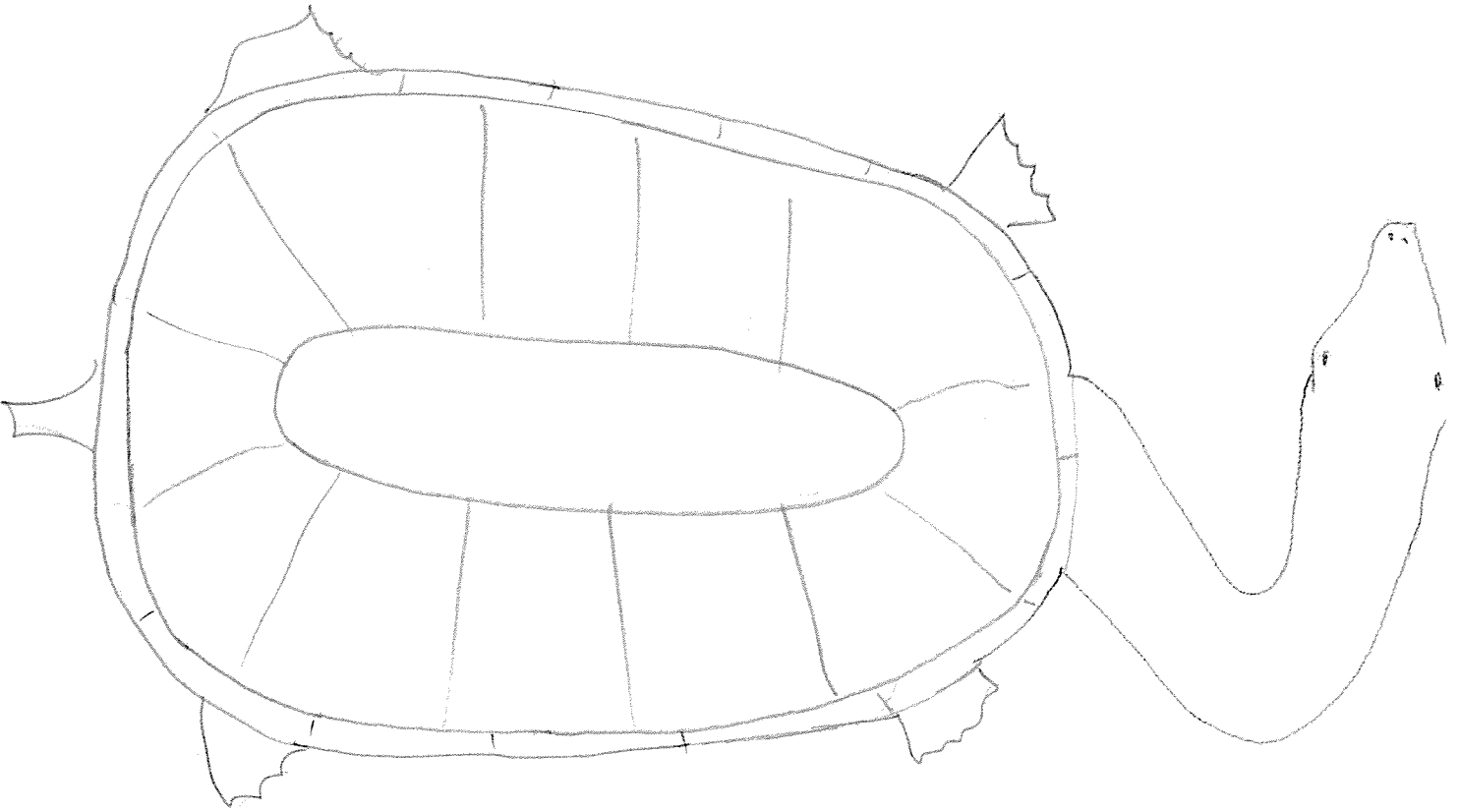
FRONT VIEW

1m wide



Feet on Rock
about 300mm
high

Top View



Shell 3 to 3mm Flat Plate
Legs 150mm Pipe
Neck 300mm Pipe





ATTACHMENT A is the approved budget

PROJECT ITEMS	SWDC FUNDING PROVIDED \$ (EX GST)	OWN ORGANISATION \$ (EX GST)	OTHER SOURCE/S \$ (EX GST)	NAME OF OTHER FUNDING SOURCE/S	OTHER FUNDING STATUS: APPROVED OR REQUESTED	DATE DECISION EXPECTED ON REQUESTED FUNDS	TOTAL \$ (EX GST)
Brand design and development, including logo, brand guidelines and stationery	8,581	8,581					17,162
Design and installation of entry statement signage	9,790	9,790					19,580
Visitor Centre signage and promotional materials, including the installation of touch screen technology	8,633	8,633					17,266
Portable signage, including pull up banners and vehicle wrap	1,753	1,753					3,506
TV commercial production, licensing and programming	10,915	10,915					21,830
Professional photography/filming for image library	5,353	5,353					10,706
Develop marketing campaigns to leverage broader State and regional tourism strategies	25,000	25,000					50,000
Video production	2,520	2,520					5,040
Total Trails website enhancement	1,000	1,000					2,000
Social media advertising	1,000	1,000	6,000	Shires of Nannup, Manjimup and Bridgetown-Greenbushes	Approved		8,000
Audit costs	400	400					800
TOTAL	74,945	74,945	6,000				\$155,890

Regional Economic Development Grants – Round 2 – Attachment A

Grantee Initials: _____ Date: _____
 State Initials: _____ Date: _____

Regional Economic Development Grants – Round 2 – Attachment A

Grantee Initials: _____ Date: _____
State Initials: _____ Date: _____