

WARRUP FOREST & KINGSTON FAUNA HABITAT ZONE



Department of
**Local Government, Sport
and Cultural Industries**

Bridgetown-Greenbushes - Compliance Audit Return 2018

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2018.	N/A		Tim Clynch
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2018.	N/A		Tim Clynch
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2018.	N/A		Tim Clynch
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2018.	N/A		Tim Clynch
5	s3.59(5)	Did the Council, during 2018, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Tim Clynch



Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A	No delegations to committees	Tim Clynych
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A	No delegations to committees	Tim Clynych
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A	No delegations to committees	Tim Clynych
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A	No delegations to committees	Tim Clynych
5	s5.18	Has Council reviewed delegations to its committees in the 2017/2018 financial year.	Yes	No delegations to committees	Tim Clynych
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Glen Norris
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Glen Norris
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Glen Norris
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Glen Norris
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Glen Norris
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Glen Norris
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2017/2018 financial year.	Yes		Glen Norris
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Glen Norris

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Glen Norris
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	N/A		Glen Norris



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Glen Norris
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	N/A		Glen Norris
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	N/A	No new designated employees in 2018	Tim Clynych
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2018.	Yes		Glen Norris
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2018.	Yes		Glen Norris
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Glen Norris
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Glen Norris
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Glen Norris
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Glen Norris
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Glen Norris
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Glen Norris
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Tim Clynych



No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Glen Norris
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Glen Norris

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Tim Clynych
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Tim Clynych

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes	Audit Committee was established on 30 November 2017 for a 2 year term expiring on 19 October 2019	Glen Norris
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A	No delegation provided	Tim Clynych
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Glen Norris
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes	Council Resolution C.05/0616 - June 2016	Tim Clynych
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government within 30 days of completion of the audit.	Yes		Glen Norris
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government by 31 December 2018.	Yes	The Audit Report was presented to Council on 20 December 2018	Glen Norris
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Michelle Larkworthy



No	Reference	Question	Response	Comments	Respondent
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Michelle Larkworthy
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Michelle Larkworthy
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Glen Norris
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Glen Norris
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Glen Norris
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Glen Norris
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Glen Norris
15	Audit Reg 17	Has the CEO reviewed the appropriateness and effectiveness of the local government's systems and procedures in accordance with regulation 17 of the Local Government (Audit) Regulations 1996.	N/A	The last Audit Regulation 17 review was undertaken and adopted by Council in December 2016. The next review is due in the 2019/20 financial year.	Michelle Larkworthy
16	Audit Reg 17	If the CEO has not undertaken a review in accordance with regulation 17 of the Local Government (Audit) Regulations 1996, is a review proposed and when.	Yes	The next Audit Regulation review is due to be undertaken in the 2019/20 financial year. It is proposed this review will occur during November 2019 and be presented to Council in December 2019.	Michelle Larkworthy



Integrated Planning and Reporting					
No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted by Council on 28 June 2018	Glen Norris
2	s5.56 Admin Reg 19DA (6)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	N/A	A new Corporate Business Plan is adopted annually	Tim Clynych
3	s5.56 Admin Reg 19C (7)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted by Council on 29 June 2017	Glen Norris
4	s5.56 Admin Reg 19C (7)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Glen Norris
5	S5.56	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted by Council on 31 May 2018	Glen Norris
6	S5.56	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted by Council on 29 November 2018	Glen Norris
7	S5.56	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted by Council on 27 June 2013. This Plan is currently being reviewed by Council	Glen Norris



Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Tim Clynch
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A		Tim Clynch
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Tim Clynch
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Tim Clynch
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Tim Clynch



Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	CEO is Complaints Officer	Tim Clynych
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Tim Clynych
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Tim Clynych
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Tim Clynych
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Tim Clynych
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Tim Clynych

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Tim Clynych
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A		Tim Clynych
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Tim Clynych
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Tim Clynych



No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Tim Clynych
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Tim Clynych
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A		Tim Clynych
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Tim Clynych
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Tim Clynych
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Tim Clynych
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Tim Clynych
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Tim Clynych
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Tim Clynych
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Tim Clynych
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A		Tim Clynych
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Tim Clynych



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No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Tim Clynych
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Tim Clynych
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Tim Clynych
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application (s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Tim Clynych
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Tim Clynych
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Tim Clynych
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A	For the single tender called in 2018 no regional price preference was applied	Tim Clynych
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A	Policy adopted prior to 2018 and although retained as a Council Policy it was not applied for the single tender called in 2018	Tim Clynych
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Tim Clynych



Department of
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I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Bridgetown-
Greenbushes

Signed CEO, Bridgetown-Greenbushes



ROLLING ACTION SHEET

ROLLING ACTION SHEET
March 2019 (encompassing Council Resolutions up to Council Meeting held 28 February 2019)

Where a tick is indicated this Item will be deleted in the next update

Council Decision No.	Wording of Decision	Responsible Officer	Past comments	Progress since last report	√
<p>C.28/1108 Public Access to Rear of Shops on Western Side of Hampton Street</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse in-principle the proposal to obtain an easement in gross over private land at the rear of shops west of Hampton Street between Henry Street and the existing public accessway opposite the public car park in Hampton Street. 2. That the CEO obtain the necessary legal advice to enable correspondence to be sent to affected property owners seeking their in-principle consent for the creation of an easement in gross for public access to the rear of their premises. 3. That upon receipt of responses from affected property owners the matter be brought back to Council for final determination, including consideration of how the proposed public accessway could be designed to take into account risk management of flooding. 	<p>T Lynch</p>	<p>Work on developing a draft easement document has been delayed.</p> <p>A request was to be prepared to a local solicitor requesting preparation of a draft/template easement document. This will be funded from general legal expenses account. Since then the CEO has made the decision to defer the preparation of the document pending completion of the Geegilup Brook Flood Study in case there are implications regarding land acquisition/tenure/use arising from that Study. The Flood Study was endorsed by Council at its November 2014 meeting so the easement proposal will be re-actioned (February 2015).</p> <p>Discussions held with solicitor on best process to progress this matter. Property ownership details currently being compiled for forwarding to solicitor (September 2015)</p> <p>This matter was discussed at quarterly briefing session held on 4 February 2016 where it was agreed that the proposal should be extended to include the car parking areas within the proposed easement. This can happen under the current resolution C.28/1108. A plan of the proposed easement will be prepared and correspondence forwarded to affected property owners (March 2016).</p>	<p>Nil</p>	

			<p>Progress of this matter has been deferred pending finalisation of the proposed land exchange and creation of easement for the property at 145 Hampton Street (corner Henry Street).</p> <p>Shire staff will prepare a concept plan showing how the area can be developed for access and public parking and this will be used when corresponding with affected property owners about the proposal to create an easement (March 2018).</p> <p>November 2018 A concept plan was presented to the November Concept Forum.</p> <p>The differing levels of the land make provision of formalised parking on the eastern side of the laneway difficult as significant excavation and earthworks would be necessary. Therefore the plan proposes the following:</p> <ul style="list-style-type: none">• Extend the single row of sealed and marked parking bays against the kerb line as far north as possible.• In order to accommodate the bays at the northern end the current access land will have to be shifted closer to the back of the shops.• 11 sealed and marked parking bays could be provided on the eastern side of the laneway at its northern end as the slope of the land is suitable.• The balance of the land on the eastern side of the laneway could be sealed on its existing slope and wouldn't be formally marked for		
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			<p>parking but could be used for informal parking.</p> <p>The plan will be used in writing to property owners seeking approval to grant the Shire an easement for access and parking in order to formalise the existing use of the land. No compensation would be offered to property owners – rather the Shire would commit to funding the works. Prior to writing to property owners the CEO will engage a solicitor to prepare an easement document.</p>	
C.16/0809a Development of Car Parking and Proposed Town Square in Railway Reserve	That Council formally request the Public Transport Authority to initiate the process to gazette the land known as Railway Parade to a public road.	S Donaldson	<p>A written request has been forwarded to PTA and Heritage Council of WA, with favourable support received. Formal gazettal process by State Land Services commenced. Final plan agreed to by PTA and Brookfield Rail, pending finalisation of survey plans and land transfer. This process is still ongoing. Pending 'in-principle' support from Landgate as Railway Parade not formally named and initial response unfavourable. Response pending. At its February 2014 meeting Council resolved to rename the road as an extension of Stewart Street and correspondence seeking approval for this has been forwarded to the Geographic Names Committee. Renaming as Stewart Street approved by Landgate in March 2014. Deposited Plan lodged with Landgate (March 2016).</p> <p>November 2018 Contact is to be made with the Department of Lands to determine what issue is specifically delaying the gazettal of the road.</p> <p>January 2019 DPLH advised on 12 December 2018 that Public Transport Authority has forwarded closure request for approval of the Minister</p>	<p>March 2018 DPLH advised on 15 March 2018 that final documentation was lodged at Landgate on 14 March 2019.</p>

			for Transport, prior to gazettal. Expected timeframe unknown.	
C.14/0310 Preliminary Report – Plantation Exclusion Zones	That Council: 1. Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townsites, the Yornup township and existing or proposed local development areas throughout the Shire municipality. 2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate a scheme amendment to Town Planning Scheme No. 3 seeking to modify Table I to prohibit 'Afforestation' within the Rural zone of the scheme area. 3. Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised. 4. Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation with FESA, and in accordance with the Planning for Bush Fire Protection document. 5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues:	S Donaldson	1. Noted. 2. Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December 2011. Amendment adopted by Council on 25 January 2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012. 3. Noted. 4. Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation. Council in March 2016 resolved not to progress. See Point 6 below. 5. Commenced but little progress to date, pending adoption of Bushfire Hazard Strategy. No further action progressed. New detailed Bushfire Hazard Level	March 2019 Final Bushfire Hazard Level Assessment received for staff review then to be presented to Council in April 2019. Research commenced for Plantation Applications Policy Review.

	<p>a) Definition of woodlots and shelter belts and list of acceptable locally native tree species.</p> <p>b) Location of surrounding development and adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection.</p> <p>c) Other natural resource management issues identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy.</p> <p>6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.</p>		<p>Assessment to be prepared for Local Planning Strategy, with recommendations for plantation exclusion (August 2017).</p> <p>November 2018 New draft Bushfire Hazard Assessment being prepared by consultant, to assist further consideration of plantation exclusion.</p> <p>December 2018 CEO and Manager Planning met with bushfire consultant on 28 November 2018. Bushfire Hazard Assessment nearing completion for presentation to Council early in 2019.</p> <p>6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below. No further action to be taken with strategy as per C.18/0216. No further action on policy review (May 2016).</p> <p>January 2019 Final draft Bushfire Hazard Strategy received for Staff review, to be presented to Council by March 2019. No progress made of Plantation Applications Policy Review.</p> <p>February 2019 Bushfire Hazard Level Assessment feedback sent to consultant for finalising document. Research commenced for Plantation Applications Policy Review.</p>		
C.16/0513 Greenbushes Overnight Stay Facility	<p>That Council:</p> <p>1. Endorse the proposal to establish a short term caravan and camping transit park (6 sites) at the Greenbushes Sportsground, adjacent to</p>	T Clynh	An application has been submitted to the Department of Local Government (October 2013).	Nil	

	<p>the old cricket pavilion.</p> <ol style="list-style-type: none"> 2. Endorse the proposal to redevelop the old cricket pavilion to a “camper’s bunkhouse” with 4 bunks being provided. 3. Seek the approval of the Minister for Local Government for approval of the transit park and bunkhouse 4. Consider allocation of a sum of \$6,000 in the 2013/14 budget for development of the transit park and hikers bunkhouse. 	<p>Approval for the use of the land as a transient caravan park has been granted (subject to conditions) by the Department of Lands. The approval of the Minister for Local Government is now required and an application is being submitted (September 2014).</p> <p>Concerns have been raised by Water Corporation due to proximity to Greenbushes water supply and it appears that until such time as the water supply dam is discontinued (as proposed under new integrated water supply project) the transit caravan park will be deferred (May 2015).</p> <p>Progression of this proposal can be seen as a linkage to Council’s request for acquisition of the Dumpling Gully Precinct – Resolution C.02/1216 (April 2017).</p> <p>November 2018 The processes involved in Council’s acquisition of the Dumpling Gully Precinct is far longer and complicated than originally estimated by all parties however there is a commitment from both DBCA and Water Corporation to progress it.</p> <p>In the meantime the process for preparing a concept plan for the Greenbushes Sportsground precinct could be commenced and this will be referred to the next Concept Forum for discussion.</p> <p>January 2019 Refer item in Council agenda about de-vesting of Greenbushes water supply catchment area which is the first step in the Dumpling Gully dams being vested in the Shire for recreational and irrigation purposes.</p>		
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			<p>February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p>	
<p>C.10/0315 Investigating the provision of an Organic Waste Collection Service</p>	<p>That Council investigate the possibility of introducing "Organic Waste" kerb side collection for the Shire.</p>	<p>T Clynh</p>	<p>A meeting has been held with the relevant officer at the Shire of Donnybrook-Balingup to discuss various aspects of its organic waste collection service. This will assist in preparing a report to Council (February 2016).</p> <p>Processing of organic waste will be a consideration in the planning and eventual design of any regional waste site (March 2017).</p> <p>At the budget workshop held on 17 May 2018 the annual review of the Corporate Business Plan was workshopped. The updated Corporate Business Plan is being presented to the June council meeting and includes a new Action (2.5.1.9) requiring a desktop investigation into the financial cost and feasibility of establishing an organic waste service (June 2018).</p> <p>November 2018 Due to other work priorities this project hasn't progressed. The CEO recently met with the Acting CEO of the Shire of Augusta-Margaret River to obtain feedback on similar investigations it recently carried out. Progression of this project is earmarked for early 2019.</p> <p>December 2018 The CEO had a recent discussion with the</p>	<p>March 2019 The processing of organic waste will be factored into the studies into establishment of either a single or multiple regional waste processing facilities however the timeframe for development of such facilities is likely to be 5-10 years.</p>

			<p>CEO of the Bunbury Harvey Regional Council about arranging a council visit to the regional waste site to view and discuss organic waste issues. Further details to be arranged in early 2019.</p> <p>January 2019 A meeting of the regional waste working group is being planned for February 2019.</p>		
C.06/0416 Bridgetown Railside Landscaping Project	That Council seek a review of the decision by Brookfield Rail regarding the proposed Bridgetown Railside Landscaping Project and seeks the assistance of the Minister for Transport and Minister for Regional Development in facilitating this review.	T Clynch	<p>Discussions being held with Terry Redman's office on best way to progress this matter (June 2016).</p> <p>Brookfield Rail has recently appointed a community liaison officer and it is intended to meet that person soon to discuss various issues, including this issue (September 2016).</p> <p>A meeting was held with Brookfield Rail on 29 November 2016 and this issue was raised. Brookfield indicated it would reconsider its position on the landscaping and requested that a formal request be submitted based on the landscaping being groundcover only. That application is currently being prepared (February 2017).</p> <p>A new application has been submitted to Arc Infrastructure seeking approval to plant a 100 metre long, 3 metre wide landscaping strip from the town square southwards. The application has nominated the following ground cover selections for consideration by Arc Infrastructure:</p> <ul style="list-style-type: none"> • Banksia blechnifolia • Banksia integrifolia • Hemiandra pungens (March 2018) <p>Discussions held with representative of Arc</p>	Nil	

		<p>Infrastructure with indications given that approval to this proposal should be provided by June (May 2018).</p> <p>An update has been requested from Arc Infrastructure (July 2018). A follow-up reminder has been sent in August (September 2018).</p> <p>Arc Infrastructure has indicated that it is prepared to grant approval to this proposal once the Shire has signed off on a proposed interface agreement for rail crossings. The contents of the interface agreement have been subject to extensive discussions between the Shire and Arc Infrastructure with particular reference to an un-gazetted rail crossing on Pratt Road. A solution to this issue has been identified – being the ceding of Pratt Road from the railway reserve and this is being progressed and should be presented to Council in November (October 2018)</p> <p>November 2018 Presentation of the Pratt Road issue to Council couldn't occur in November as Arc Infrastructure has yet to provide (despite several reminders) the necessary plans showing the extent of railway reserve to be ceded as a public road reserve. Arc Infrastructure has committed to approving the rai-side landscaping proposal once the Pratt Road issue has been resolved.</p> <p>January 2019 A request has again been submitted to Arc Infrastructure seeking progression of this matter.</p>		
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<p>C.04/0516 Proposed Investigation of Strategic Purchase for Somme Creek Improvements</p>	<p>That Council considers investigating the potential strategic purchase of Lot 84 (42) Forrest Street with the possibility of purchasing a part thereof, which encompasses the Somme Creek creek line and associated riparian edges, to be incorporated into the Somme Creek Parklands project.</p>	<p>T Clynych S Donaldson</p>	<p>Correspondence sent to landowner on 22 August 2016. Meeting arranged for mid September 2016. Waiting for further contact from landowner (October 2016). Letter sent to Valuer General's Office on 17 November 2016, feedback pending (February 2017). Valuer General's Office feedback received. Follow up letter sent to landowner for further negotiation. Response received July 2017. Liaison with other landholders prior to further reporting to Council (August 2017).</p> <p>Negotiations are continuing with land owners but progress is really dependent upon securing an agreement with principle land owner as other parcels to be purchased would be amalgamated with that land. A revised offer is to be sent to that land owner so that this project can be progressed (October 2018).</p> <p>November 2018 The revised offer to the main land owner wasn't sent in October and is due to be sent by the end of November.</p> <p>December 2018 Correspondence sent to four different landowners with potential offers to purchase. One favourable response received, pending feedback from three other landowners prior to presenting report to Council in January 2019.</p> <p>January 2019 Still waiting responses from three landowners. Shire staff to follow up via phone, email or correspondence. Report to Council expected February or March 2019.</p>	<p>March 2019 One verbal response received and still waiting on written response from two others. Matter to be presented to Council in April 2019 notwithstanding any further delays in response.</p>	
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			<p>February 2019 Shire staff contacted two of the affected landowners by phone requesting their response. Follow up correspondence sent to the three landowners requesting their response.</p>	
C.03/1116 RV Friendly Towns	That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations.	T Clynch	<p>Assessment against guidelines of Campervan and Motorhome Club of Australia Limited (CMCA) has commenced (March 2017).</p> <p>The requirement for a dump point is a mandatory requirement for registration as a RV Friendly Town and assessment of options is currently occurring to enable a report back to Council (April 2017).</p> <p>A meeting has recently been held with representatives of the Bridgetown Agricultural Society regarding development of a dump point at the showgrounds (June 2017).</p> <p>Greenbushes appears to comply with the requirements necessary to obtain "RV Friendly Destination" Status and the Visitor Centre Manager is in the process of submitting an application (February 2018).</p> <p>An application to Water Corporation is currently being prepared for a sewerage connection for a dump point at the railway car park. This will enable a cost estimate to be conducted. Funding of the dump point is a proposed new action in the updated corporate Business Plan proposed to be presented to the budget workshop (May 2018).</p> <p>Discussions occurred at August Council</p>	<p>March 2019 Planning and cost estimates for establishment of a dump point in the railway car park is being completed in time for 2019/20 budget considerations.</p>

			<p>Concept forum. Railway car park site confirmed. Costings and design for both sewerage and holding tank options being progressed (September 2018).</p> <p>November 2018 Discussion occurred at the November Concept forum about the proposed dump point in Bridgetown and direction was given to staff to further investigate waste water disposal options.</p> <p>February 2019 Application has been lodged with Water Corporation for a sewer connection for a dump point in the railway car park.</p> <p>Greenbushes site – refer comments for Resolution C.16/0513 on Page 5.</p>		
C.02/1216 Acquisition of Dumpling Gully Precinct	That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.	T Clynch	<p>Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).</p> <p>A meeting was held with the Water Corporation and Talison Lithium on 19.6.17 to further discuss the processes for de-proclamation of the drinking water source and the need to engage with DPAW (July 2017).</p> <p>A meeting is scheduled for 3 September with Water Corporation to progress this matter (September 2018).</p> <p>Advice received from Water Corporation that is continuing to work with Department of Water and Environmental Regulation (DWER) about excising the dam from State</p>	Nil	

			<p>Forest (requires Cabinet approval) and resolving the water allocation issues. A follow up meeting with DWER is being planned (October 2018).</p> <p>November 2018 Refer comments for Resolution C.16/0513 on Page 5.</p> <p>January 2019 Refer item in January agenda.</p> <p>February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p>	
C.05/1216 Greenbushes Townsite Carpark	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts in principle the proposed Greenbushes Town Centre Carpark and Access Concept Plan. 2. Authorises the CEO to progress discussion with the landholders to acquire private property adjacent to the laneway at the rear of the shopping area on the corner of Blackwood Road and Stanifer Streets in Greenbushes for the purposes of creating a formalised car parking area. 3. Requests the CEO to finalise the plan to include appropriate drainage, road access and parking and traffic ways. 4. Requests the CEO to identify suitable funding opportunities for the project. 	T Clynch	<p>Letters sent to affected property owners in order to commence consultation on possible ceding of private land for the project (March 2017).</p> <p>Cr Scallan provided an update to the February 2018 Standing Committee meeting advising:</p> <ul style="list-style-type: none"> • Consultation still in progress • Owner now supportive of concept • Commercial discussions to commence • Once agreement in place discussions will be had with other landowners • Detailed design work now progressing in parallel <p>The CEO meet with Grow Greenbushes representatives on 31 May 2018 to discuss pathway for acquiring land and investigating</p>	<p>March 2019 Grant application was unsuccessful.</p>

			<p>grant opportunities (June 2018).</p> <p>An updated concept plan has been received and is being assessed (July 2018).</p> <p>Letters have been sent to land owners requesting written agreement to the proposals for land acquisition (September 2018).</p> <p>Responses have been received from 2 of the 3 land owners with the other advising that a response will be provided by early to mid November (October 2018).</p> <p>November 2018 Two grant applications have been submitted for this project and will be determined by March 2018.</p> <p>January 2019 Revised offers for land acquisition are to be sent to the property owners.</p> <p>February 2019 Awaiting confirmation from Talison about funding commitment to the land acquisition component of the project before sending updated offers to affected land owners.</p>		
C.03/0217 Potential Outsourcing of Selected Park Maintenance Functions	That the CEO report back to Council prior to or during the 2017/18 budget process on the implications and processes that would be required for Council to consider calling for expressions of interest from suitable contractors to take over maintenance of a number of Shire parks including but not limited to Memorial Park, Blackwood River Park, Geegelup Park and Thompson Park.	T Clynch	<p>Compilation of existing maintenance functions and associated resources currently occurring which is required for report to Council. Report being prepared for June meeting. Further reporting is to occur by the end of the year.</p> <p>Council workshop to occur in February.</p> <p>Workshop held on 22.2.18 with the</p>	Nil	

			<p>directions from that workshop to be used to refine the service levels before formal presentation back to Council (March 2018)</p> <p>Investigation into processes and specifications for calling tenders for selected outsourcing is currently occurring (July 2018).</p> <p>November 2018 A tender document for mowing of passive open spaces is currently being prepared.</p> <p>December 2018 The completion of the tender document has been deferred until completion of the organisational restructure and new workforce plan. Discussion on this occurred at the Council workshop held on 10.12.18.</p> <p>February 2019 With completion of the Workforce Plan preparation of the park mowing tender is to be progressed.</p>		
C.05/0217 Registration as a "Waterwise Council"	That Council endorse the recommendation from its Sustainability Advisory Committee and direct the CEO to submit a request to the Water Corporation for commencement of the process to becoming a "Waterwise Council".	T Clynch	<p>Request has been submitted (April 2017).</p> <p>Process for preparation and signing of a Memorandum of Understanding has commenced (August 2017)</p> <p>A reminder has been sent to Water Corporation requesting an update on the status of Council's registration (July 2018).</p> <p>Water Corporation has requested the Shire prepare a Waterwise Council Action Plan and this is to be progressed through the Sustainability Advisory Committee (September 2018).</p>	Nil	

<p>C.11/0817 Road Safety – Steere Street</p>	<ol style="list-style-type: none"> 1. That Council direct the CEO to assess the safety of the intersection of Steere Street, the Shire car park and Stewart Street. 2. If the intersection requires modification to increase safe intersection sight distances, Council directs the CEO to explore possible solutions and present them to Council for consideration at a future Council meeting. 	<p>L Crooks</p>	<ol style="list-style-type: none"> 1. Assessment completed. 2. Plans forwarded to Main Roads for approval re: remedial works; once Main Roads response received solutions will be presented to Council. EMWS will monitor and follow up on the progress with Main Roads if a response is not received. <p>Still awaiting response from MRWA Bunbury which has a significant resource deficiency (July 2018).</p> <p>MRWA officer attended meeting of Roadwise Committee on 31 July 2018 and indicated that in principle MRWA wouldn't object to removal of the first car parking bay near this intersection. Previous advice from MRWA was that it wouldn't allow the holding (stop) line at this intersection (Stewart Street) to be brought out further into Steere Street. Discussion of this issue occurred at the August Council Concept Forum where it was agreed that no funds would be included in the 2018/19 budget to progress changes to footpath or Steere Street. Instead investigations would occur into whether removal of box tree near Civic Lane entry would sufficiently improve sight distances so that removal of adjacent parking bay isn't necessary to improve sight distances at intersection (September 2018).</p> <p>November 2018 This matter was a discussion item at November Concept Forum. The discussion points and outcomes from the forum were:</p> <ul style="list-style-type: none"> • Main Roads WA has indicated it wouldn't object to removal of 	<p>March 2019 Community consultation in progress. Closing date for submissions is 15 April 2019.</p>	
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			<p>parking bays adjacent to these intersections. Dependent upon whether footpath is to be extended to take in current parking bay areas a formal approval from Main Roads may be required.</p> <ul style="list-style-type: none"> • Two bays are identified for removal – south side of Steere Street outside newsagent and north side of Steere Street between the two entries into civic centre car park. • Councillors supported the proposal to refer this proposal out for community consultation for a 35 day period. Included on the concept plan should be the removal of the box tree immediately adjacent to eastern entry of the civic centre car park. <p>December 2018 In accordance with Council policy community consultation over the Christmas period is being avoided with consultation to commence in mid to late January 2019.</p> <p>January 2019 Community consultation scheduled to commence in late January.</p> <p>February 2019 Community consultation delayed and scheduled to commence before end of February.</p>	
C.08/0917 Preparation of Shire of Bridgetown-Greenbushes Local Planning	That Council: 1. Notes that the draft Local Planning Strategy adopted by Council in November 2012 has not been endorsed by the Western Australian Planning Commission for the purpose of advertising and will not be further progressed.	S Donaldson	<ol style="list-style-type: none"> 1. Noted. 2. Noted. Preliminary investigations completed. Preliminary draft report received February 2018 for staff review. Meeting 	<p>March 2019 Meeting scheduled with DPLH staff, SWDC staff and planning consultant. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p>

<p>Strategy and Local Planning Scheme No 6</p>	<p>2. Notes the appointment of Lush Fire & Planning to prepare a Bushfire Hazard Level Assessment to guide preparation of a new Local Planning Strategy and Local Planning Scheme for the Shire of Bridgetown-Greenbushes.</p> <p>3. Pursuant to regulation 11 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Strategy for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area marked in Attachment 9.</p> <p>4. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Scheme No. 6, for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area in Attachment 9, and upon gazettal will revoke Town Planning Scheme No. 3 and Town Planning Scheme No. 4.</p> <p>5. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to forward to the Western Australian Planning Commission:</p> <p>a) A copy of Council's resolution deciding to prepare a new Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes; and</p>		<p>scheduled with Department of Planning, Lands and Heritage for 8 March 2018 for preliminary advice. Follow up meeting with DPLH staff on 27 March 2018, working with consultant on modifications. Draft report to be presented to Council in July 2018 (April 2018). Contact has since been made with a planning consultant to assist in completion of the Local Planning Strategy (June 2018). Consultant has been engaged (July 2018). Meeting held with DPLH staff on 4 September 2018 (September 2018).</p> <p>3. Noted.</p> <p>4. Noted.</p> <p>5. Correspondence sent to WAPC on 26 October 2017. Response received.</p> <p>November 2018 Liaison with Shire's planning consultant and DPLH staff continuing.</p> <p>6. Noted. To be actioned.</p>		
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	<p>b) A map marked Scheme Map Area signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>6. Subject to receiving notification from the Western Australian Planning Commission pursuant to regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to:</p> <p>a) publish a notice within a newspaper circulating in the Shire district of the passing of the resolution deciding to prepare a Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>b) forward a copy of the notice to and seeking a memorandum in writing setting out any recommendations in respect of the resolution to:</p> <p>(i) the local government of each district that adjoins the local government district;</p> <p>(ii) each licensee under the Water Services Act 2012 likely to be affected by the scheme;</p> <p>(iii) the Chief Executive Officer of the Department of Biodiversity, Conservation and Attractions assisting in the administration of the Conservation and Land Management Act 1984; and</p>		<p>December 2018 Sections of draft LPS prepared by planning consultant currently being reviewed by Shire staff.</p> <p>January 2019 Final draft Bushfire Hazard Level Assessment received for Shire staff review. Further consultation with planning consultant undertaken in December 2018. Shire staff working through detailed zoning and lot analysis for all townsites and investigation areas.</p> <p>February 2019 Zoning and Precinct Analysis completed and forwarded to planning consultant for consideration. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p>		
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	(iv) each public authority likely to be affected by the scheme, including the Department of Water and Environment Regulation pursuant to section 81 of the Planning and Development Act 2005.				
C.07/1217 Ratio Action Plan – Fair Value Accounting & Depreciation Expense	That Council endorse the following Ratio Improvement Action Plan: <ul style="list-style-type: none"> A full review of Council's asset depreciation expenditure is undertaken. Specifically, a review of each individual Council asset (at component level) of its condition, useful life, remaining useful life and residual value. 	M Larkworthy	<p>Relevant Staff will receive training in condition rating and useful life assessment as part of the Department's Asset Management Capacity Building program. Last training session is scheduled for 27 February 2018. (February 2018). Training complete. Inspections at component level of all Shire buildings is currently being undertaken. An assessment of furniture & equipment has been undertaken (May 2018).</p> <p>Inspection of Shire buildings is now complete. Data (including the remaining useful life of each component) is now being collated to inform Council's future depreciation expenditure for this asset class. A review of 'remaining useful life' for Council's infrastructure assets at component level will now commence. (September 2018).</p> <p>November 2018 Work is ongoing.</p> <p>December 2018 Work is ongoing</p> <p>February 2019 Work is ongoing, current focus is on Road Infrastructure assets</p> <p>This assessment will occur following completion of the 2017/18 annual financial statements (September 2018).</p>	<p>March 2019 A report on the analysis of data collected was considered by the Audit Committee at</p>	
	<ul style="list-style-type: none"> An assessment as to whether the Shire is revenue short or expenditure long by undertaking a comparison of neighbouring 				

	<p>and similar sized Shires in relation to the level of own source revenue (i.e. rates, fees and charges) compared to expenditure.</p> <ul style="list-style-type: none"> • Develop a policy to guide future Council decisions in relation to the allocation of funds to renewal works versus upgrade works. • That various scenarios are modelled during the next review of Council's Long Term Financial Plan in relation to achieving minimum ratio benchmarks. The results of these scenarios to be workshopped with Council. 	<p>November 2018 The 2017/18 annual financial statements are now complete and the audit report is pending. This assessment will now be undertaken and results presented to the first Audit Committee meeting to be held in 2019.</p> <p>December 2018 Data collection has commenced</p> <p>February 2019 Results of data analysis to be presented to the Audit Committee Meeting scheduled for 18 March 2019</p> <p>Policy will be developed following full review of Council's asset depreciation expenditure in point 1 above.</p> <p>November 2018 No progress since last report</p> <p>December 2018 No progress since last report as point 1 is ongoing</p> <p>A review of Council's Long Term Financial Plan will commence in conjunction with the Corporate Business Plan and 10 Year Capital Works plans annual reviews.</p> <p>The draft Long Term Financial Plan will be workshopped at Council's October 2018 Concept Forum before formal presentation to Council (September 2018).</p> <p>LTFP presented to October Concept Forum, final draft will now be prepared and presented to Council in November. (October 2018)</p> <p>November 2018 The 2018/19 to 2032/33 Long Term Financial Plan is included in this agenda for</p>	<p>its meeting held 18 March 2019. The Committee resolved that further investigation into this Shire's level of rating income, other revenue sources, employee costs and insurance expense compared to benchmark Councils be undertaken.</p>
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			<p>Council endorsement.</p> <p>December 2018 Council adopted its Long Term Financial Plan (LTFP) in November. It should be noted that this will be an annual process. The workshop approach for Council's review of the draft LTFP including predicted ratio results is suggested.</p>	
<p>C.06/0418 Proposed Road Closure for Amalgamation – Adjoining Roe Street, Bridgetown</p>	<p>That Council, in relation to the proposed closure for amalgamation of the road adjoining Roe Street, Bridgetown, as per Attachment 8:</p> <ol style="list-style-type: none"> Notes the public submissions received, as per Attachment 10, and the Shire staff responses in the Schedule of Submissions, as per Attachment 11. Pursuant to s.58 of the Land Administration Act 1997 supports the proposed closure of unmade and unnamed road adjoining Roe Street, Bridgetown, between Lot 3 (99) and Lot 4 (101) Roe Street, Bridgetown, for amalgamation with adjoining land. Directs the Chief Executive Officer to forward relevant information to the Department of Planning, Lands and Heritage seeking approval from the Minister for Lands in relation to Point 2. 	S Donaldson	<p>1. Noted.</p> <p>2. Noted.</p> <p>3. Referred to DPLH on 2 May 2018, response pending.</p> <p>November 2018 A list of all outstanding actions referred to the Department Planning, Lands and Heritage (as listed in this Rolling Action Sheet) is to be compiled and a meeting requested with relevant staff of that department in order to progress them to conclusion.</p> <p>December 2018 No progress since November update.</p> <p>January 2019 Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters not progressed.</p>	<p>March 2019 Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters commenced and liaison continuing with DPLH staff.</p>

<p>C.08/0718 Licence to Occupy – Greenbushes Railway Station</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Writes to Arc Infrastructure advising the Greenbushes Discovery Centre Incorporated has expressed a long- term goal to relocate the Greenbushes Railway Station Building to the Greenbushes Discovery Centre, 38 Blackwood Road, Greenbushes as an extension to that facility. 2. Inform Arc Infrastructure that the Shire of Bridgetown Greenbushes and Greenbushes Discovery Centre have received letters from the Public Transport Authority giving permission for the relocation of the building when finances/grant funding opportunities enable this to occur. 3. Enquire whether a Licence to Occupy the land and buildings would be necessary given the agreement with the PTA for community end-use for the building. 4. Assist the Greenbushes Discovery Centre finalise the business plan for consideration by all parties, including potential funding partners. 	<p>T Clynh</p>	<p>Correspondence has been forwarded to Arc Infrastructure (September 2018)</p> <p>November 2018 A response to the Shire's correspondence is yet to be received.</p>	<p>Nil</p>	
<p>C.14/0718 Bridgetown Information Bays</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the removal of all structures and signage at the Information Bay at the southern end of Hampton Street. 2. Endorses the replacement of structures and signage at the Information Bay at the northern end of Hampton Street. 3. Endorses the installation of a new, static Information Bay structure and information boards at the information bay located at the 	<p>E Denniss</p>	<p>The Shire has been invited to submit an application in the Stronger Communities Program Round 4 by Rick Wilson's office. This project has been identified as a suitable option to apply for (seeking 50% of total project cost). Applications closed 11 October 2018 (September 2018). Rick Wilson's office has verbally advised that the Shire's application did not make the funding round for October but will be included in the January non-competitive round (October 2018).</p>	<p>March 2019 Scope of works was reviewed/finalized at the Executive Leadership Team meeting held on 20/03/19 and will be advertised seeking quotes and timelines for work to begin construction prior to 30 June 2019. There has been no update from Rick Wilson's office re: Stronger Communities Program Funding.</p>	

	<p>northern end of Hampton Street based upon the concept at Attachment 14.</p> <p>4. Determines to consider interactive technology options for the visitor centre in a review of Visitor Centre service levels to be conducted in 2018/19.</p>		<p>November 2018 No progress since last report.</p> <p>December 2018 Email sent to Rick Wilson's office seeking assurance/confirmation of the opportunity for consideration in January, response pending.</p> <p>January 2019 Rick Wilson's Office has advised that the exact date has not been set for the next funding round. They will contact us in February with further information.</p> <p>February 2019 A scope of works is currently being prepared for the project to seek Expressions of Interest from local/interested builders. No further advice from Rick Wilson's office has been received regarding funding round.</p>		
<p>C.03/0818 Installation of Condom Dispensing Machines in Library Toilets</p>	<p>That Council approves the installation of condom dispensing machines in the male and female toilets at the Bridgetown Regional Library subject to the following conditions:</p> <ol style="list-style-type: none"> 1. The machines are being installed on a 6 month trial basis after which a review into making the installations permanent will be held. 2. That Blackwood Youth Action is responsible for purchase of the dispensing machines and purchase of stock noting that the CEO has discretion to provide a one-off monetary donation to assist in this initiative. 3. That the Shire will be responsible for installation of the dispensing machines, storage of stock (condoms) and 	<p>T Clynych</p>	<p>Advice of the Council decision was conveyed to Blackwood Youth Action.</p> <p>November 2018 Advice has recently been received from Blackwood Youth Action that it is progressing the acquisition and installation of the machines and stock.</p> <p>December 2018 The CEO provided a \$200 donation to BYA to assist with purchase of machines and stock.</p> <p>February 2019 A project update has been requested from Blackwood Youth Action.</p>	<p>March 2019 Blackwood Youth Action has secured the machines and installation will occur shortly.</p>	

	<p>replenishing the stock in the machines using the stock purchased by Blackwood Youth Action.</p> <p>4. That signage (posters) be displayed in the male and female toilets explaining the importance of having free condom dispensing machines in our community.</p> <p>5. That Blackwood Youth Action coordinates the making of suitable posters for display in the male and female toilets requesting respect for the initiative and responsible use of stock</p>				
C.09/0818 Library Green Roof	<p>That Council approves the following revised scope of works for the library green roof noting:</p> <p>a) All existing vegetation to be removed;</p> <p>b) No weed matting to be installed;</p> <p>c) New plantings of a mix of <i>Carpobrotus</i> (also known as Pigface) and <i>Mesembryanthemum</i>; and</p> <p>d) Inspection and minor vegetation management program (no more than twice per annum).</p>	T Clynch	<p>Works to be scheduled.</p> <p>November 2018 Staff are in the process of employing a Elevated Work Platform contractor now that the weather is more suitable.</p> <p>December 2018 The works commenced in the late November with removal of all vegetation and spraying. As a significant seed bank has built up regermination of weeds and vegetation is expected so the roof will be sprayed again in 6-8 weeks with the new "pigface" vegetation to be planted in autumn.</p>	Nil	
C.14/0818 ACROD Parking	<p>That Council:</p> <p>1. Directs the CEO to install an ACROD parking bay in the Bridgetown Community Resource Centre car park area in place of the proposed Post Office car park ACROD parking bay.</p> <p>2. Reduce the time limit placed on the 6 parallel car parking bays on the western side of Hampton Street outside IGA from 2 hours to</p>	S Gannaway	<p>Works to be scheduled.</p> <p>November 2018 Sourcing of suitable contractors in progress</p> <p>December 2018 No progress since November update.</p> <p>January 2019</p>	<p>March 2019 Works on bay next to lawyers office due to commence by end of March.</p>	

	<p>1 hour.</p> <p>3. Reduce the time limit on the two parking bays on the western side of Hampton Street that are currently infirm bays from 2 hours to 20 minutes.</p> <p>4. The current infirm bay at the front of the post office be changed to a 20 minute parking bay.</p>		<p>Works have commenced.</p> <p>February 2019 Preferred Contractor is not available so alternative contractors are being sought.</p>	
<p>C.15/0818 Proposed Land Purchase – Western Portion of Lot 150 (39) Hampton Street, Bridgetown</p>	<p>That Council:</p> <p>1. Resolves to purchase the western portion of Lot 150 (39) Hampton Street, Bridgetown (currently on Diagram 60989 Volume/Folio 2763/62) for the sum of \$43,000 plus subdivision and legal costs of approximately \$7,000, as shown in Attachment 1.</p> <p>2. That the unbudgeted expenditure of \$43,000 purchase price and estimated \$7000 subdivision and legal (transfer of land) costs be funded by withdrawal of an amount of up to \$50,000 from the Land & Buildings Reserve.</p> <p>3. That the CEO be authorised to submit an application to the Western Australian Planning Commission for the subdivision of Lot 150 (on Diagram 60989), with the western portion to be amalgamated with adjoining Lot 14 (on Plan 222161).</p>	S Donaldson	<p>The land owner has formally accepted the offer and the process to subdivide the land off the existing property has commenced (October 2018).</p> <p>November 2018 Subdivision application posted to WAPC on 12 November 2018.</p> <p>December 2018 No progress since November update.</p> <p>January 2019 WAPC decision still pending.</p> <p>February 2019 WAPC approval granted. Surveyor has been directed to finalise Deposited Plan for endorsement of Department of Lands and Heritage.</p>	<p>March 2019 Deposited Plan sent to DPLH on 11 March 2019 for endorsement, pending.</p>
<p>C.08/1218 Proposed Road Closure – Portion of Perry Road, Greenbushes</p>	<p>That Council notes the submissions received, as per Attachment 8, and pursuant to section 58 of the Land Administration Act supports closure of the northern portion of Perry Road, Greenbushes, as per Attachment 9, for conversion to Unallocated Crown Land, and directs the Chief Executive Officer to seek support from the Minister for Lands through the Department of Planning, Lands and Heritage.</p>	S Donaldson	<p>January 2019 Correspondence sent to Department of Planning, Lands and Heritage. Support received from Land Use Planning Division (Regional South West Office) on 16.1.2019. Decision pending from Land Use Management Division (Perth office).</p>	<p>March 2019 Shire staff met with DPLH staff on 27 February 2019. Decision of Minister for Lands pending.</p>

<p>C.03/0119 Proposed Mine Access Road</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the submissions received on the mine access road proposal. 2. Notes that in addition to its approval the approval of relevant Government agencies will be required for this proposal to proceed. 3. Approve in principle the proposed route of the mine access road noting that detailed road design plans will be required for local government approval. 4. Notes the potential reopening of the rail line between Greenbushes and Picton, with further upgrades to the line between Picton and the Bunbury Port, Picton and Kemerton complete with in-loading and out-loading facilities at Greenbushes, Bunbury Port, Kemerton and Kwinana, is currently being investigated by State Government agencies, the rail corridor lessee and industry, including Talison Lithium. In-principle Council supports the reopening of the rail from Greenbushes northwards but acknowledges the need for a full business case to be developed to the satisfaction of all parties for this to be progressed, and that the community impacts of the reopening of the line be evaluated against the potential benefits of mitigating some of the future truck movements. 5. Requests the CEO to liaise with the proponent to ensure that the following areas of concern are addressed in the detailed design plans: <ol style="list-style-type: none"> i. Pedestrian crossings near the 	<p>T Clynych</p>	<p>February 2019 Notice of Council's decision has been conveyed to the proponent.</p>	<p>March 2019 The CEO will be attending a meeting with Talison on 25 March to discuss project.</p>	
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	<p>Greenbushes Sportsground and any walk trail crossing points;</p> <p>ii. All intersection design and treatments;</p> <p>iii. The need for fencing in proximity to Greenbushes Pool; and</p> <p>iv. Noise attenuation design especially in proximity to Greenbushes Pool and Greenbushes Sportsground.</p>				
C.13/0119 Funding Concept Plans – Visitor Centre and Library Co-location	<p>That Council not pursue any actioning of the library/visitor Centre co-location proposal and that issues associated with reviewing local visitor services be referred back to Council via a Council Workshop where the considerations include but not be limited to:-</p> <p>a) Declining revenue streams, both that which has occurred over recent years but also that which is expected with the soon to occur commencement of the Southern Forests Blackwood Valley Tourism Association (SFBVTA).</p> <p>b) The changes in local visitor servicing that will occur as a result of the commencement of the SFBVTA.</p> <p>c) The future development and possible expansion of the jigsaw gallery.</p> <p>d) The opportunities and constraints of various possible co-location models.</p> <p>e) Development of an appropriate community engagement/consultation model.</p>	E Denniss	<p>February 2019</p> <p>Council discussed the Visitor Centre service levels at the February Concept Forum, with a workshop scheduled for 21 February to progress the matter.</p>	<p>March 2019</p> <p>Workshop held and subsequent agenda item submitted to February 2019 Council meeting.</p>	√
C.14/0119 Exclusive Leasing Agreement – Bridgetown Leisure Centre Health & Fitness Room	<p>That Council:</p> <p>1. Approves in principle the leasing of the Health & Fitness Room at the Bridgetown Leisure Centre to Health on Hampton for its exclusive use for a period of 3 years for an annual lease payment of \$16,320 in year 1 increasing by either 1.5% or CPI per</p>	E Denniss	<p>February 2019</p> <p>Consultation period currently underway (as per point 3).</p>	<p>March 2019</p> <p>Points 1 – 4 are complete with an agenda report submitted for the March 2019 Council Meeting.</p>	√

	<p>annum, whichever is the lesser amount.</p> <ol style="list-style-type: none"> 2. Notes that the proposed lease represents a disposition of property under section 3.58 of the Local Government Act and accordingly the proposal is to be advertised for public consultation. 3. Endorses a 28 day public consultation period for the proposal. 4. Directs the CEO to report back to Council's March 2019 meeting with any submissions received on the proposal and a draft lease for council's final considerations on whether to enter into the proposed lease. 				
<p>C.03/0219 Construction of Intersection Improvements at Entrance to Bridgetown Gardens Estate</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the legal advice received (Confidential Attachment 2). 2. Reaffirm its intent to widen Kangaroo Gully Road at the intersection of Claret Ash Rise in order to improve the intersection for traffic travelling eastwards on Kangaroo Gully Road. 3. Advise the Council of Owners for Bridgetown Gardens Estate that the bonded funds obtained in 2006 from the developer of Bridgetown Gardens Estate are only able to be used for works at the intersection of Kangaroo Gully Road and Claret Ash Rise and therefore Council is unable to reassign the funds for other works within the Estate. 	<p>T Clynh</p>		<p>March 2019 Correspondence sent to Council of owners of Bridgetown Gardens Estate confirming Council's decision.</p> <p>The works will be scheduled for 2019/20.</p>	

	4. Request the CEO to progress the widening of Kangaroo Gully Road at its intersection with Claret Ash Rise by June 2019 if capacity and weather permits, or alternatively in the 2019/20 road construction program.			
C.08/0219 Proposed Excision and Change in Purpose to Bush Fire Station	That Council gives support to the proposed excision and change in purpose from Landscape Protection to Bush Fire Station for a portion of Reserve 21157, Lot 11306 Mokerdillup Road, Wandillup, as shown on Attachment 12, with the Chief Executive officer to seek approval from the Minister for Lands through the Department of Planning, Lands and Heritage, including any necessary Management Order changes.	S Donaldson		March 2019 Correspondence sent to Department of Planning, Lands and Heritage on 8 March 2019, decision pending.
C.14/0219 Community Engagement Strategy - Visitor Information Management Model and Visitor Information Services Location	That Council endorses the Community Engagement Strategy - Visitor Information Management Model and Visitor Information Services Location with the following minor changes: <ul style="list-style-type: none"> Under the heading 'Options' – remove dot points 4 and 5 of the '6 location options'. 	E Denniss		March 2019 Draft wording for the Special Edition of the Insight to inform community re: Visitor Centre management models and locations (consultative document) was presented at the Council Workshop on 7 th March. The wording and layout is complete, currently with printer expected distribution period to commence 25 th March with additional consultation dates set as follows: <ul style="list-style-type: none"> 28th March – Hampton Street Kiosk 7th April – River Markets 2 April - BGBTA 2nd May – Community Meeting Additional consultation opportunities to be explored with: <ul style="list-style-type: none"> Probus Community Gardens BFCC Grow Greenbushes

				Survey questions prepared and survey ready to 'go live' 25 th March (to coincide with Insight delivery). FB posts promoting the survey will also go live on 25 th March.	
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SHIRE OF BRIDGETOWN-GREENBUSHES

2018/2019 BUDGET REVIEW

For the Period 1 July 2018 to 31 January 2019

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY (BUDGET REVIEW) BY PROGRAM
FOR THE PERIOD ENDING 31 JANUARY 2019

	Adopted Budget (a)	YTD Actual 31 Jan 2019	Budget Review (b)	Budget Review Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	%
Operating Revenues					
Governance	369	220	369	0	
General Purpose Funding - Rates	5,697,442	5,094,925	5,698,486	1,044	0.02%
Law, Order and Public Safety	759,013	245,996	895,434	136,421	17.97%
Health	18,200	12,731	15,200	(3,000)	(16.48%)
Education and Welfare	25,509	399	20,509	(5,000)	(19.60%)
Housing	22,000	12,660	21,000	(1,000)	(4.55%)
Community Amenities	1,130,507	1,007,976	1,070,765	(59,742)	(5.28%)
Recreation and Culture	434,094	226,363	369,902	(64,192)	(14.79%)
Transport	1,375,107	356,577	1,193,173	(181,934)	(13.23%)
Economic Services	131,573	72,173	113,388	(18,185)	(13.82%)
Other Property and Services	143,126	85,807	149,226	6,100	4.26%
Total Operating Revenue	9,736,940	7,115,827	9,547,452	(189,488)	
Operating Expenses					
Governance	(1,041,437)	(508,431)	(1,037,244)	4,193	(0.40%)
General Purpose Funding	(186,077)	(64,855)	(185,077)	1,000	(0.54%)
Law, Order and Public Safety	(989,311)	(545,829)	(993,103)	(3,792)	0.38%
Health	(85,618)	(50,232)	(85,618)	0	
Education and Welfare	(237,877)	(121,590)	(227,959)	9,918	(4.17%)
Housing	(33,605)	(18,246)	(34,105)	(500)	1.49%
Community Amenities	(1,781,532)	(997,665)	(1,800,247)	(18,715)	1.05%
Recreation and Culture	(3,164,186)	(1,627,498)	(3,091,462)	72,724	(2.30%)
Transport	(3,762,593)	(2,205,466)	(3,799,058)	(36,465)	0.97%
Economic Services	(642,600)	(361,253)	(625,917)	16,683	(2.60%)
Other Property and Services	(126,066)	(226,434)	(149,805)	(23,739)	18.83%
Total Operating Expenditure	(12,050,902)	(6,727,499)	(12,029,595)	21,307	
Funding Balance Adjustments					
Add back Depreciation	3,470,930	2,012,066	3,449,719	(21,211)	0.61%
Adjust (Profit)/Loss on Asset Disposal	13,139	9,346	34,391	21,252	(161.7%)
Adjust Provisions and Accruals	0	3,213	0	0	
Net Cash from Operations	1,170,107	2,412,953	1,001,967	(168,140)	
Capital Revenues					
Proceeds from Disposal of Assets					
Governance	17,200	17,555	17,200	0	
Law, Order & Public Safety	61,200	16,364	62,564	1,364	2.23%
Health	18,000	18,182	18,000	0	
Community Amenities	87,500	17,982	17,500	(70,000)	-80.00%
Transport	135,964	97,755	135,964	0	
Economic Services	18,000	0	18,000	0	
Total Capital Revenues	337,864	167,836	269,228	(68,636)	
Capital Expenses					
Governance	(153,583)	(63,227)	(142,583)	0	
Law, Order and Public Safety	(428,500)	(60,959)	(549,732)	(121,232)	(28.29%)
Health	(32,000)	(28,368)	(28,368)	3,632	11.35%
Housing	(25,500)	(4,444)	(17,000)	8,500	33.33%
Community Amenities	(887,572)	(346,877)	(528,024)	359,548	40.51%
Recreation and Culture	(484,810)	(116,620)	(477,110)	7,700	1.59%
Transport	(2,717,362)	(894,500)	(2,376,133)	341,229	12.56%

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY (BUDGET REVIEW) BY PROGRAM
FOR THE PERIOD ENDING 31 JANUARY 2019

	Adopted Budget (a)	YTD Actual 31 Jan 2019	Budget Review (b)	Budget Review Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	%
Capital Expenses (Continued)					
Economic Services	(57,000)	0	(57,000)	0	
Other Property and Services	(96,326)	(42,348)	(126,326)	(30,000)	(31.14%)
Total Capital Expenditure	(4,882,653)	(1,557,343)	(4,302,276)	580,377	
Net Cash from Capital Activities	(4,544,789)	(1,389,506)	(4,033,048)	511,741	
Financing					
Proceeds from New Debentures	200,000	0	200,000	0	
Self-Supporting Loan Principal	8,337	4,130	8,337	0	
Transfer from Reserves	2,186,536	1,401,417	1,909,170	(277,366)	(12.69%)
Repayment of Debentures	(268,034)	(132,795)	(268,034)	0	
Transfer to Reserves	(680,899)	(123,926)	(713,785)	(32,886)	(4.83%)
Net Cash from Financing Activities	1,445,940	1,148,826	1,135,688	(310,252)	
Net Operations, Capital and Financing	(1,928,742)	2,172,273	(1,895,393)	33,349	1.73%
Opening Funding Surplus(Deficit)	1,928,742	1,948,267	1,948,266	19,524	1.01%
Closing Funding Surplus(Deficit)	0	4,120,540	52,873	52,873	

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 31 JANUARY 2019**

Note 1: NET CURRENT FUNDING POSITION

	Positive=Surplus (Negative=Deficit)		
	Adopted Budget	YTD Actual 31 Jan 2019	Revised Budget
	\$	\$	\$
Current Assets			
Cash Unrestricted	1,133,286	3,779,381	1,186,159
Cash Restricted	2,577,055	2,805,201	2,887,307
Receivables - Rates	118,000	1,276,501	118,000
Receivables - Sundry Debtors	145,404	39,347	145,404
Receivables - Other	1,760	158,452	1,760
Inventories	20,513	22,491	20,513
	3,996,018	8,081,373	4,359,143
Less: Current Liabilities			
Payables	(639,188)	(535,100)	(639,188)
Provisions	(956,887)	(931,887)	(956,887)
	(1,596,075)	(1,466,987)	(1,596,075)
Less: Cash Reserves	(2,577,055)	(2,805,201)	(2,887,307)
Less: Loans - Clubs/Institutions	0	(4,207)	0
Add: Current Leave Provision Cash Backed	177,112	180,325	177,112
Add: Current Loan Liability	0	135,238	0
Net Current Funding Position	0	4,120,540	52,873

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 31 JANUARY 2019

Note 2: BUDGET REVIEW AMENDMENTS

Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2019	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
Changes Approved Since Budget Adoption								
1	79004	Purchase of Land - Lot 150 Hampton Street	Materials & Contracts	(41,326)	(33,753)	(91,326)	(50,000)	C.15/0818a
2	Res 103	Land & Building Reserve	Reserve Transfer	(0)	(0)	50,000	50,000	C.15/0818a
3	06594	Purchase of Plant & Vehicles - Bushfire Logistics	Materials & Contracts	(382,000)	(21,938)	(375,000)	7,000	C.05/0918
4	Res 133	Light Fleet Reserve	Reserve Transfer	(0)	(0)	(7,000)	(7,000)	C.05/0918
5	06IN	Bridgetown Leisure Centre - Shade Sails	Materials & Contracts	(8,800)	(3,155)	(17,200)	(8,400)	C.09/1018
6	Res 131	Bridgetown Leisure Centre Reserve	Reserve Transfer	(0)	(0)	8,400	8,400	C.09/1018
7	79022	General Insurance Claims - Shade Sails	Materials & Contracts	(10,000)	(14,322)	(16,600)	(6,600)	C.09/1018
8	79013	Insurance Claims Reimbursement - Shade Sails	Operating Reimbursements	10,000	10,645	16,600	6,600	C.09/1018
9	83MA	Bridgetown Library Building Maintenance - Airconditioner	Materials & Contracts	(5,800)	(8,253)	(9,667)	(3,867)	C.05/1218
10	Res 125	Building Maintenance Reserve	Reserve Transfer	(0)	(0)	3,867	3,867	C.05/1218
11	59MA	Bridgetown Leisure Centre Building Maintenance - Alfresco Area	Materials & Contracts	(19,800)	(17,895)	(23,300)	(3,500)	C.10/1218
12	Res 131	Bridgetown Leisure Centre Reserve	Reserve Transfer	(0)	(0)	3,500	3,500	C.10/1218
Budget Review Changes								
Rates								
Operating Expenditure								
13	01122	Bpoint & Bpay Service	Materials & Contracts	(8,000)	(6,056)	(9,000)	(1,000)	Increased costs of payment facilities due to increased usage and rates
14	05222	Rates Valuation Charges	Materials & Contracts	(79,000)	(2,059)	(77,000)	2,000	Reduced rate revaluations in the first six months
Operating Income								
15	01191	General Rates	Rates	4,540,404	4,474,921	4,530,404	(10,000)	Reduction of rates received in advance
16	01201	Interest on Overdue Rates	Interest	24,500	17,433	26,000	1,500	Greater interest revenue than estimated
17	01241	Rates Instalment Plan Interest	Interest	15,500	16,441	16,500	1,000	Greater interest revenue than estimated
18	05483	Rate Enquiry Fees	Fees & Charges	27,800	14,373	26,800	(1,000)	Less property transfers than estimated
Other General Purpose funding								
Operating Income								
19	02301	General Purpose Grant - Grants Commission	Operating Grants Federal	606,442	297,123	594,246	(12,196)	Final grant allocation less than estimated
20	02351	Local Road Funding - Grants Commission	Operating Grants Federal	287,619	153,180	306,359	18,740	Final grant allocation greater than estimated
21	03601	General Revenue Interest	Interest	75,000	40,704	78,000	3,000	Investment funds available and interest rates greater than original estimates
Members of Council								
Operating Expenditure								
22	04MC	Councillors Sitting Fees	Members Expenses	(78,200)	(45,411)	(74,452)	3,748	Reduced Councillor sitting fees due to vacancy
Other Governance								
Operating Expenditure								
23	PJ42	Emergency Power Systems	Materials & Contracts	(5,000)	(1,550)	(6,500)	(1,500)	Additional cabling required for portable generators
24	05062	Other Governance - Loss on Sale of Asset	Loss on Sale of Assets	(1,135)	(2,690)	(2,690)	(1,555)	Non-cash item - Loss on Administration vehicles greater than estimated
25	05552	Other Governance - Refreshments GST Claimable	Materials & Contracts	(13,500)	(5,220)	(11,000)	2,500	Less refreshment purchases
26	05652	Refreshments - Councillors	Materials & Contracts	(5,500)	(1,839)	(4,500)	1,000	Less refreshment purchases
Capital Expenditure								
27	07BU	Shire Administration Building	Materials & Contracts	(73,300)	(0)	(62,300)	11,000	Allocation for wall repairs and drainage investigation works reduced
Fire Prevention								
Operating Expenditure								
28	06002	Fire Prevention - Depreciation	Depreciation	(138,397)	(83,568)	(141,852)	(3,455)	Non-cash item - Adjustment to deprecation
29	06006	DFES Minor Plant & Equipment Non-Recurrent	Materials & Contracts	(6,710)	(3,114)	(3,114)	3,596	ESL funds reallocated
30	PJ26	Bushfire Mitigation Activity Fund	Employee Costs, Insurance, Materials & Plant	(181,837)	(33,895)	(151,780)	30,057	Adjustment to offset for reduced grant funds being received
31	06042	Fire Prevention - Plant Operation Costs Council	Internal Plant Hire	(17,811)	(18,747)	(20,000)	(2,189)	Additional expenditure on group protection systems
32	06072	DFES Plant & Equipment Maintenance	Materials & Contracts	(2,500)	(3,378)	(5,500)	(3,000)	ESL funds reallocated and additional grant funds to be claimed
33	06142	DFES Maintenance of Vehicles	Internal Plant Hire	(94,812)	(78,680)	(90,312)	4,500	ESL funds reallocated
34	06162	DFES Minor Plant & Equipment	Materials & Contracts	(5,000)	(3,213)	(7,000)	(2,000)	ESL funds reallocated and additional grant funds to be claimed
35	HZ01	Hazard Reductions Private Land	Materials & Contracts	(1,500)	(2,750)	(3,500)	(2,000)	Additional costs for fire prevention works offset by reimbursement income

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 31 JANUARY 2019**

Note 2: BUDGET REVIEW AMENDMENTS

Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2019	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
36	06352	Community Emergency Services Manager	Employee Costs, Insurance & Materials	(5,983)	(3,943)	(4,528)	1,455	Reduced costs of employment
37	75CA	B & P Hammence Fire Station Building Operation	Materials & Contracts	(120)	(501)	(1,120)	(1,000)	ESL funds reallocated and additional grant funds to be claimed
38	61MA	Greenbushes Fire Station Build. Maintenance.	Materials & Contracts	(200)	(90)	(1,200)	(1,000)	ESL funds reallocated and additional grant funds to be claimed
39	62MA	Hester Fire Station Building Maintenance	Materials & Contracts	(200)	(90)	(1,200)	(1,000)	ESL funds reallocated and additional grant funds to be claimed
40	80MA	Catterick Fire Station Building Maintenance	Materials & Contracts	(200)	(1,175)	(1,200)	(1,000)	ESL funds reallocated and additional grant funds to be claimed
41	06432	DFES Protective Clothing	Materials & Contracts	(12,000)	(9,639)	(20,223)	(8,223)	ESL funds reallocated and additional grant funds to be claimed
42	06532	Fire Prevention Unspent Grants	Other Minor Expenditure	(0)	(17,533)	(17,533)	(17,533)	Return of unspent 2017/18 Bushfire Mitigation Activity funds
Operating Income								
43	06017	Fire Prevention Non-Recurrent Grants	Operating Grants State	164,410	75,890	151,780	(12,630)	Additional ESL grant to offset increased expenditure
44	06393	Fire Prevention - Hazard Reduction Fees & Charges	Fees & Charges	5,800	3,397	9,000	3,200	Reimbursement of additional Crown and private land hazard reduction works
45	06403	Fire Prevention - Fines & Penalties	Fees & Charges, Reimbursements	3,000	5,046	6,300	3,300	More infringements issued than estimated
46	06433	DFES Plant & Building Grants	Capital Grants State	310,000	(0)	440,000	130,000	Increase in grant due to increased value of DFES supplied vehicle
47	06473	DFES Levy Grant	Operating Grants State	123,524	84,664	134,965	11,441	Additional ESL grant to offset increased expenditure
Capital Expenditure								
48	06594	Fire Prevention - Purchase of Plant	Materials & Contracts	(375,000)	(21,938)	(502,232)	(127,232)	Recognition of increased value of DFES supplied vehicle & savings on purchase of Brigade Support vehicle
Animal Control								
Operating Expenditure								
49	07282	Animal Control - Other Expenses	Materials & Contracts	(2,000)	(808)	(3,000)	(1,000)	New animal cage and storage for vehicle
Operating Income								
50	07403	Animal Control - Fines & Penalties	Fees & Charges	6,000	2,471	4,500	(1,500)	Less infringements issued than estimated
Other Law, Order & Public Safety								
Operating Expenditure								
51	08082	Bridgetown SES Unit Assistance	Materials & Contracts	(6,853)	(2,056)	(3,500)	3,353	ESL funds reallocated between expenditure types
52	08082	Bridgetown SES Unit Assistance	Internal Plant Hire	(3,618)	(6,148)	(6,971)	(3,353)	ESL funds reallocated between expenditure types
Operating Income								
53	08003	Other Law Order & Public Safety - Profit on Sale of Asset	Profit on Sale of Assets	(0)	1,364	1,364	1,364	Non-cash item - Profit on Senior Ranger vehicle greater than estimated
54	08073	SES Operating Grant	Operating Grants State	12,052	9,281	13,298	1,246	Reimbursement of 2017/18 ESL over expenditure
55	08024	Other Law Order & Public Safety - Plant Purchases	Materials & Contracts	(36,000)	(33,520)	(37,000)	(1,000)	Purchase costs for Senior Ranger vehicle greater than estimated
Capital Income								
56	08015	Other Law, Order & Public Safety - Sale of Plant	Sale of Assets	15,000	16,364	16,364	1,364	Sale proceeds for Senior Ranger vehicle greater than estimated
Other Education								
Operating Expenditure								
57	65MA	Bridgetown Community Resource Centre Building Maintenance	Materials & Contracts	(3,950)	(1,599)	(4,450)	(500)	Increase in roof repair costs
Prev. Services Administration & Inspection								
Operating Income								
58	14483	Health Act Licenses (GST Free)	Fees & Charges	18,000	12,731	15,000	(3,000)	Less registrations and licenses
Capital Expenditure								
59	14554	Preventative Services - Purchase of Plant	Materials & Contracts	(32,000)	(28,368)	(28,368)	3,632	Savings on vehicle purchase for Manager Health
Aged and Disabled Persons								
Operating Expenditure								
60	19062	Aged & Disabled - Seniors Programmes	Materials & Contracts	(10,000)	(1,578)	(5,000)	5,000	Reduced expenditure to offset for reduced grant income
Operating Income								
61	19433	Aged & Disabled - Other Recurrent Grants	Operating Grants State	5,000	(0)	(0)	(5,000)	Grant funding opportunities limited this year
Other Welfare								
Operating Expenditure								
62	PJ07	Youth Event	Materials & Contracts	(17,698)	(2,280)	(12,280)	5,418	2017/18 project funds carried forward not fully utilised
Staff Housing								
Operating Expenditure								
63	53MA	144 Hampton Street Building Maintenance	Materials & Contracts	(1,050)	(1,115)	(1,550)	(500)	General servicing and maintenance allocation insufficient

SHIRE OF BRIDGETOWN-GREENBUSHES
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Note 2: BUDGET REVIEW AMENDMENTS

Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2019	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
Operating Income								
64	24063	Rent 146 Hampton Street	Fees & Charges	9,900	5,720	8,900	(1,000)	Reduced rental income due to house being vacant during July
Capital Expenditure								
65	26BU	146 Hampton Street	Materials & Contracts	(8,500)	(4,444)	(5,000)	3,500	Savings in carpets and roof repairs \$1,500. Sub soil drainage works require further investigation
66	38BU	144 Hampton Street	Materials & Contracts	(11,000)	(0)	(6,000)	5,000	Reduction in staged repairs to accommodate increase in other general maintenance allocations
Sanitation - General Refuse								
Operating Expenditure								
67	02YA	Commercial Refuse Collection	Wages, Overheads, Plant & Materials	(55,345)	(27,693)	(47,350)	7,995	Reduced costs than originally estimated
68	01YB	Bridgetown Refuse Site Management	Wages, Overheads, Plant & Materials	(369,926)	(224,135)	(380,050)	(10,124)	Increased costs than originally estimated
69	02YB	Refuse Recycling	Materials & Contracts	(44,590)	(33,818)	(59,000)	(14,410)	Increased costs than originally estimated
70	03YB	Greenbushes Transfer Station Management	Wages & Overheads	(16,455)	(8,322)	(14,200)	2,255	Reduced costs than originally estimated
Operating Income								
71	25413	Sanitation General Refuse Collection Charges	Fees & Charges	136,591	137,600	138,000	1,409	Income to be received greater than estimated
72	25453	Landfill Site Maintenance Concessions	Fees & Charges	(19,300)	(15,826)	(15,826)	3,474	Less concessions granted than estimated
73	25493	Sanitation General Kerbside Recycling Charges	Fees & Charges	130,498	131,451	132,000	1,502	Income to be received greater than estimated
74	25503	Sanitation General User Pay Charges	Fees & Charges	60,000	6,187	14,000	(46,000)	Reduced income due to skip bin hire companies no longer utilising Shire waste site \$36,000 & inert waste less than estimated \$10,000
75	25513	Sanitation General Recycling Subsidies & Royalties	Fees & Charges	29,000	15,229	33,000	4,000	Income to be received greater than estimated
76	25523	Sanitation - Profit on Sale of Asset	Profit on Sale of Assets	17,750	(0)	(0)	(17,750)	Non-cash item - Traxcavator no longer being changed over this financial year
Capital Expenditure								
77	WA01	Construction Bridgetown Pit	Wages, Overheads & Materials	(130,000)	(52,722)	(142,075)	(12,075)	Increased cost due to additional excavation works being required
78	WA03	Bridgetown Inert Waste Site	Wages, Overheads & Plant	(0)	(3,012)	(11,113)	(11,113)	Increased Works & Services costs offset by reduced costs in other jobs
79	WA03	Bridgetown Inert Waste Site	Materials & Contracts	(17,800)	(3,299)	(6,687)	11,113	Reduced material costs due to utilisation of in-house labour
80	PL14	Tracked Loader Waste Site	Materials & Contracts	(350,000)	(0)	(0)	350,000	Loader being retained following additional repair and full condition report
Capital Income								
81	25505	Sanitation - Sale of Plant	Sale of Assets	70,000	(0)	(0)	(70,000)	Loader being retained following additional repair and full condition report
Sanitation - Other								
Operating Expenditure								
82	04YA	Street & Park Bins	Wages & Overheads	(23,988)	(10,786)	(18,500)	5,488	Reduced Works & Services costs offset by increased costs in other jobs
Sewerage								
Operating Income								
83	27443	Septic Tank Application Fees	Fees & Charges	7,000	2,832	6,000	(1,000)	Less septic applications
Capital Expenditure								
84	WA05	New Bridgetown Liquid Waste Site	Wages, Overheads & Materials	(225,750)	(187,733)	(193,050)	32,700	Project costs less than estimated, Reserve transfer to be reduced accordingly
Urban Stormwater Drainage								
Operating Expenditure								
85	ZC02	Routine Drainage Outside Unsealed	Wages, Overheads, Plant & Materials	(67,609)	(35,302)	(63,055)	4,554	Reduced Works & Services costs offset by increased costs in other jobs
86	ZC05	Special Drainage Outside Unsealed	Materials & Contracts	(0)	(1,045)	(1,050)	(1,050)	Increased Works & Services costs offset by reduced costs in other jobs
87	ZC06	Storm Damage Drainage Built Up Areas	Materials & Contracts	(1,531)	(0)	(0)	1,531	Reduced Works & Services costs offset by increased costs in other jobs
88	ZC06	Storm Damage Drainage Built Up Areas	Internal Plant Hire	(535)	(1,105)	(1,800)	(1,265)	Increased Works & Services costs offset by reduced costs in other jobs
89	ZC07	Storm Damage Drainage Outside Sealed	Internal Plant Hire	(2,835)	(537)	(900)	1,935	Reduced Works & Services costs offset by increased costs in other jobs
Capital Expenditure								
90	DR21	Palmers Road	Wages, Overheads, Plant & Materials	(20,671)	(25,754)	(25,754)	(5,083)	Increased Works & Services costs offset by reduced costs in other jobs
91	DR28	Dusting Drive	Wages, Overheads, Plant & Materials	(14,423)	(9,667)	(9,667)	4,756	Reduced Works & Services costs offset by increased costs in other jobs
92	DR29	Forest/Padbury Streets	Wages, Overheads, Plant & Materials	(8,688)	(13,975)	(13,975)	(5,287)	Increased Works & Services costs offset by reduced costs in other jobs
93	DR30	Sunridge Drive	Materials & Contracts	(11,076)	(5,836)	(5,973)	5,103	Reduced Works & Services costs offset by increased costs in other jobs
94	DR32	Moultin Street	Materials & Contracts	(10,334)	(10,283)	(20,900)	(10,566)	Increased Works & Services costs offset by reduced costs in other jobs

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Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2019	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
Protection of Environment								
Operating Expenditure								
95	29092	Protection of Environment Contract Officer	Materials & Contracts	(29,200)	(14,556)	(27,200)	2,000	Less hours worked by contractor
Town Planning and Regional Development								
Operating Expenditure								
96	30122	LPS 6 - Advertising & Consultants	Materials & Contracts	(22,000)	(3,995)	(23,500)	(1,500)	Additional cost of LPS Maps
Operating Income								
97	30433	Town Planning Application Fees	Fees & Charges	50,000	22,503	40,000	(10,000)	Less planning applications
98	30473	Town Planning & Regional Development - Profit on Sale of Asset	Profit on Sale of Assets	(0)	1,073	1,073	1,073	Non-cash item - Profit on Manager Planning vehicle greater than estimated
99	30483	Town Planning Other Fees & Charges	Fees & Charges	400	912	1,400	1,000	Income to be received greater than estimated
100	30483	Town Planning Other Fees & Charges	Operating Reimbursements	(0)	1,050	1,050	1,050	Reimbursement for site inspection and review of BAL assessment
Other Community Amenities								
Operating Expenditure								
101	05GD	Bridgetown Cemetery	Wages, Overheads, Plant & Materials	(17,455)	(17,622)	(27,200)	(9,745)	Increased Works & Services costs offset by reduced costs in other jobs
102	15GD	Greenbushes Cemetery	Wages, Overheads & Plant	(1,815)	(2,331)	(4,050)	(2,235)	Increased Works & Services costs offset by reduced costs in other jobs
103	46MA	Hampton Street Toilets	Materials & Contracts	(3,050)	(3,710)	(5,050)	(2,000)	Additional repairs required
104	74MA	Public Conveniences Somme Park	Materials & Contracts	(1,000)	(764)	(1,500)	(500)	General servicing and maintenance allocation insufficient
105	31092	Cemetery & Memorial Plaques	Materials & Contracts	(3,500)	(3,817)	(5,000)	(1,500)	More plaques ordered than estimated
106	07CA	River Park Toilets Building Operation	Utilities	(1,470)	(907)	(2,614)	(1,144)	Increased water consumption
107	25MA	Hampton Street Kiosk Building Maintenance	Materials & Contracts	(1,550)	(200)	(550)	1,000	Installation of cleaners sink not proceeding at this time
Operating Income								
108	31413	Cemetery Fees & Charges (GST Applies)	Fees & Charges	6,500	6,020	8,000	1,500	Income to be received greater than estimated
Public Halls - Civic Centres								
Operating Expenditure								
109	02MA	Yornup Hall Building Maintenance	Materials & Contracts	(550)	(791)	(1,550)	(1,000)	Repairs to gate damaged by fire appliance, insurance claim being pursued
110	04MA	Civic Centre Building Maintenance	Materials & Contracts	(6,000)	(3,749)	(7,000)	(1,000)	Allocation increased to buff & oil Lesser Hall floor
111	15MA	Greenbushes Hall Building Maintenance	Materials & Contracts	(2,650)	(1,663)	(3,650)	(1,000)	General servicing and maintenance allocation insufficient
112	16MA	Greenbushes Office Building Maintenance	Materials & Contracts	(950)	(1,122)	(1,700)	(750)	General servicing and maintenance allocation insufficient
Operating Income								
113	32413	Bridgetown Civic Centre Hall Hire Charges	Fees & Charges	13,000	7,262	14,000	1,000	Income to be received greater than estimated
Capital Expenditure								
114	02BU	Bridgetown Civic Centre	Materials & Contracts	(30,350)	(995)	(34,850)	(4,500)	New project to repair, sand & oil main hall floor \$24,500 in lieu of painting
Swimming Areas and Beaches								
Operating Expenditure								
115	13MA	Greenbushes Pool Toilets Building Maintenance	Materials & Contracts	(1,350)	(739)	(1,850)	(500)	General servicing and maintenance allocation insufficient
116	70MA	Greenbushes Pool Shelter & Deck Building Maintenance	Materials & Contracts	(3,500)	(1,050)	(2,700)	800	Reduced cost for treating deck woodwork
Other Recreation and Sport								
Operating Expenditure								
117	PJ12	Map Utilities In Parks	Materials & Contracts	(3,000)	(0)	(0)	3,000	Project deferred
118	PJ25	Bridgetown Sportsground Reticulation	Materials & Contracts	(12,721)	(0)	(17,721)	(5,000)	Costs for preliminary survey and legal document drafting transferred from capital budget
119	PJ32	Safety Equipment Working at Heights	Materials & Contracts	(4,000)	(0)	(2,000)	2,000	Savings made on equipment purchase
120	17MA	Greenbushes Golf Club	Materials & Contracts	(2,950)	(334)	(950)	2,000	Planning for changeroom redevelopment deferred
121	21MA	B'town S'Ground Toilets & Council Buildings Building Maintenance	Materials & Contracts	(3,350)	(915)	(6,350)	(3,000)	Repairs to damaged verandah post, insurance claim to be pursued
122	93MA	Thompson Park	Materials & Contracts	(3,500)	(3,243)	(4,000)	(500)	General servicing and maintenance allocation insufficient
123	03GD	BLC - Dry Area Gardens	Internal Plant Hire	(547)	(755)	(1,547)	(1,000)	Increased Works & Services costs offset by reduced costs in other jobs
124	04GD	BLC - Wet Area Gardens	Wages, Overheads, Plant & Materials	(10,980)	(3,749)	(7,615)	3,365	Reduced Works & Services costs offset by increased costs in other jobs
125	01GD	Blackwood River Foreshore	Wages, Overheads, Plant & Materials	(13,180)	(12,084)	(19,850)	(6,670)	Increased Works & Services costs offset by reduced costs in other jobs
126	02GD	Blackwood River Park	Wages, Overheads, Plant, Utilities & Materials	(28,729)	(10,695)	(20,576)	8,153	Reduced Works & Services costs offset by increased costs in other jobs
127	06GD	Bridgetown Civic Precinct	Wages, Overheads, Plant & Utilities	(26,965)	(23,428)	(41,500)	(14,535)	Increased Works & Services costs offset by reduced costs in other jobs

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Note 2: BUDGET REVIEW AMENDMENTS

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				\$	\$	\$	\$	
128	09GD	Bridgetown Railway Precinct	Wages, Overheads, Plant & Utilities	(27,950)	(5,206)	(10,242)	17,708	Reduced Works & Services costs offset by increased costs in other jobs
129	10GD	Bridgetown Sports Ground	Utilities & Internal Plant Hire	(9,062)	(4,308)	(7,844)	1,218	Reduced Works & Services costs offset by increased costs in other jobs
130	11GD	Bridgetown Streetscape	Wages, Overheads, Plant, Utilities & Materials	(57,540)	(28,415)	(51,371)	6,169	Reduced Works & Services costs offset by increased costs in other jobs
131	12GD	Four Season Estate	Wages, Overheads & Plant	(1,140)	(2,571)	(3,680)	(2,540)	Increased Works & Services costs offset by reduced costs in other jobs
132	13GD	Geegelup Brook	Wages, Overheads & Plant	(8,165)	(3,726)	(6,200)	1,965	Reduced Works & Services costs offset by increased costs in other jobs
133	17GD	Greenbushes CBD Precinct	Wages, Overheads, Plant & Utilities	(21,575)	(14,344)	(24,300)	(2,725)	Increased Works & Services costs offset by reduced costs in other jobs
134	21GD	Highlands Estate Park	Wages, Overheads & Plant	(4,920)	(1,782)	(2,950)	1,970	Reduced Works & Services costs offset by increased costs in other jobs
135	23GD	Memorials Park Open Space	Wages, Overheads, Utilities & Materials	(24,342)	(10,363)	(19,518)	4,824	Reduced Works & Services costs offset by increased costs in other jobs
136	25GD	Roe Street Median Strip Landscaping	Wages, Overheads, Plant, Utilities & Materials	(3,450)	(6,108)	(9,003)	(5,553)	Increased Works & Services costs offset by reduced costs in other jobs
137	26GD	Somme Creek Parklands	Wages, Overheads, Plant & Materials	(23,420)	(11,883)	(19,300)	4,120	Reduced Works & Services costs offset by increased costs in other jobs
138	29GD	Unmade Bush Reserves	Wages, Overheads, Plant & Depreciation	(73,297)	(7,887)	(54,324)	18,973	Reduced Works & Services costs offset by increased costs in other jobs
139	30GD	Unmade Road Reserves	Wages, Overheads, Plant & Materials	(18,280)	(14,695)	(22,080)	(3,800)	Increased Works & Services costs offset by reduced costs in other jobs
140	32GD	Walk Trails Shire	Wages, Overheads, Plant & Materials	(6,545)	(5,694)	(9,680)	(3,135)	Increased Works & Services costs offset by reduced costs in other jobs
141	19MA	BLC - Wet Area Building Maintenance	Materials & Contracts	(11,400)	(7,056)	(12,400)	(1,000)	General servicing and maintenance allocation insufficient
142	59MA	BLC - Dry Area Building Maintenance.	Materials & Contracts	(23,300)	(17,895)	(27,300)	(4,000)	Additional repairs required
143	19CA	BLC - Wet Area Building Operation	Utilities & Materials	(56,005)	(23,183)	(48,476)	7,529	Reduced water and electricity costs
144	34292	BLC - Aquatic Co-Ordinators & Lifeguards	Employee Costs & Insurance	(13,794)	(6,804)	(9,806)	3,988	Reduced superannuation contributions and training costs
145	RE18	BLC - Kidsport Program	Materials & Contracts	(15,000)	(3,930)	(3,930)	11,070	Grant funded program no longer administered by Local Governments
146	RE22	BLC - Dry Area Programs	Overheads	(4,080)	(2,342)	(3,480)	600	Adjustment to overhead recovery
147	RE23	BLC - Wet Area Programs	Overheads & Materials	(1,735)	(655)	(730)	1,005	Adjustment to overhead recovery and reduced material purchases
148	34602	BLC - Other Costs	Materials & Contracts	(3,950)	(1,905)	(2,675)	1,275	Reduced advertising costs
149	34612	BLC - Minor Equipment Purchase & Servicing	Materials & Contracts	(14,800)	(20,061)	(21,500)	(6,700)	Consultant costs associated with gas leak
150	34972	BLC - Swimming Pool Chemicals	Materials & Contracts	(8,200)	(9,368)	(10,800)	(2,600)	Increased chemical costs due to removal of the 920kg gas chlorine drum
151	34982	BLC - Casual Program Staff Employee Costs	Superannuation	(2,689)	(821)	(1,689)	1,000	Reduced superannuation contributions
152	34982	BLC - Casual Program Staff Employee Costs	Labour Overhead	4,665	2,452	3,665	(1,000)	Adjustment to overhead recovery
Operating Income								
153	34353	Bridgetown Leisure Centre Pool Entrance Fees	Fees & Charges	78,500	52,385	74,500	(4,000)	Income to be received less than estimated
154	34373	Bridgetown Leisure Centre Aqua Aerobics	Fees & Charges	4,000	6	1,350	(2,650)	Income to be received less than estimated
155	34403	Bridgetown Leisure Centre Term Program Fees	Fees & Charges	10,800	15,462	24,500	13,700	Income to be received greater than estimated
156	34573	Bridgetown Leisure Centre Gymnasium Income	Fees & Charges	50,000	18,435	31,600	(18,400)	Income to be received less than estimated
157	34593	Bridgetown Leisure Centre Hire Fees	Fees & Charges	27,500	17,127	29,400	1,900	Income to be received greater than estimated
158	34643	Bridgetown Leisure Centre School Holiday Program	Fees & Charges	3,000	240	240	(2,760)	Income to be received less than estimated
159	34663	Bridgetown Leisure Centre Grants & Contributions	Operating Grants State	15,000	3,930	3,930	(11,070)	Grant funded Kidsport program no longer administered by Local Governments
Capital Expenditure								
160	16BU	Bridgetown Leisure Centre	Materials & Contracts	(105,900)	(25,782)	(99,300)	6,600	Reduced costs for various items
161	06IN	Bridgetown Leisure Centre - Shade Sails	Materials & Contracts	(17,200)	(3,155)	(21,200)	(4,000)	Increase in project cost for pool shade sail replacement due to additional engineering requirements
162	05IN	Four Seasons Estate Street Trees	Wages, Overheads & Plant	(0)	(13,671)	(13,671)	(13,671)	Increased Works & Services costs offset by reduced costs in other jobs
163	05IN	Four Seasons Estate Street Trees	Materials & Contracts	(36,364)	(8,538)	(22,693)	13,671	Reduced material costs due to utilisation of in-house labour
164	12IN	New Bridgetown Sportsground Dam	Materials & Contracts	(18,000)	(0)	(0)	18,000	\$5,000 for preliminary survey and legal document drafting transferred to PJ25. Balance of funds not required in 2018/19. Full project to be reviewed in the CBP.
Libraries								
Operating Expenditure								
165	PJ11	Green Roof Removal	Wages, Overheads & Plant	(0)	(603)	(1,310)	(1,310)	Increased Works & Services costs offset by reduced costs in other jobs
166	PJ11	Green Roof Removal	Materials & Contracts	(5,000)	(0)	(3,000)	2,000	Reduced material costs due to utilisation of in-house labour
167	08GD	Library Grounds Maintenance	Wages, Overheads, Plant & Materials	(10,285)	(4,533)	(8,570)	1,715	Reduced Works & Services costs offset by increased costs in other jobs
Other Culture								
Operating Expenditure								
168	PJ29	Community Art Trails	Materials & Contracts	(61,912)	(24,135)	(20,000)	41,912	Reduced expenditure to offset reduced grant income

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				\$	\$	\$	\$	
169	37102	Arts & Culture Programs	Materials & Contracts	(2,050)	(500)	(1,000)	1,050	Savings in prize money allocated in 2018/19 due to timing of exhibition
Operating Income								
170	37007	Other Culture Non-Recurrent Grants	Operating Grants State	41,912	(0)	(0)	(41,912)	Reduced grant income received, expenditure reduced accordingly
Streets, Roads, Bridges, Depots - Construction								
Operating Income								
171	38063	Street & Roads Construction Contributions	Capital Contributions	672,608	(0)	432,496	(240,112)	Reduced third party contribution to Maranup Ford Road project due to reduced costs of project
Capital Expenditure								
172	RT10	Glentulloch Road	Wages, Overheads, Plant & Materials	(130,772)	(156,109)	(156,109)	(25,337)	Increased Works & Services costs offset by reduced costs in other jobs
173	RT52	Tweed Road	Wages, Overheads, Plant & Materials	(61,054)	(35,963)	(35,963)	25,091	Reduced Works & Services costs offset by increased costs in other jobs
174	BK02	Brockman Highway	Materials & Contracts	(118,993)	(15,613)	(137,785)	(18,792)	Increased Works & Services costs offset by reduced costs in other jobs
175	FP28	Footpath Disability Access	Wages, Overheads, Plant & Materials	(5,000)	(0)	(0)	5,000	Reduced Works & Services costs offset by increased costs in other jobs
176	RC32	Maranup Ford Road	Wages, Overheads & Materials	(1,035,000)	(1,121)	(796,013)	238,987	Project costs less than estimated, offset by reduced third party contribution income
177	RC41	Nelson Street	Materials & Contracts	(35,000)	(0)	(43,173)	(8,173)	Increased Works & Services costs offset by reduced costs in other jobs
178	BR06	Maranup Ford Road Bridge (3318A)	Materials & Contracts	(101,500)	(88,206)	(88,206)	13,294	Reduced Works & Services costs offset by increased costs in other jobs
179	BR08	Hester Cascades Road Bridge 3704A	Wages, Overheads, Plant & Materials	(33,958)	(43,010)	(43,010)	(9,052)	Increased Works & Services costs offset by reduced costs in other jobs
180	BR13	Catterick Road Bridge 3703A	Wages, Overheads, Plant & Materials	(35,732)	(19,307)	(19,307)	16,425	Reduced Works & Services costs offset by increased costs in other jobs
181	BR14	Blackbutt Road Bridge 3707A (Main Roads)	Materials & Contracts	(190,000)	(129,114)	(129,114)	60,886	Main Roads bridge project costs less than estimate, balance of funds to be transferred to Unspent Grants Reserve
182	BR16	Fletchers Road 3329A	Wages, Overheads, Plant & Materials	(23,191)	(15,729)	(15,729)	7,462	Reduced Works & Services costs offset by increased costs in other jobs
183	BR17	Blackbutt Road Bridge 3706A (RTR)	Wages, Overheads, Plant & Materials	(34,401)	(18,847)	(18,847)	15,554	Reduced Works & Services costs offset by increased costs in other jobs
184	BR18	Blackbutt Road Bridge 3707A (RTR)	Wages, Overheads, Plant & Materials	(31,779)	(18,003)	(18,003)	13,776	Reduced Works & Services costs offset by increased costs in other jobs
Streets, Roads, Bridges, Depots - Maintenance								
Operating Expenditure								
185	ZA00	Routine Road Maintenance Built Up Areas	Wages, Overheads, Plant & Materials	(71,600)	(18,738)	(33,000)	38,600	Reduced Works & Services costs offset by increased costs in other jobs
186	ZA01	Routine Road Maintenance Outside Sealed	Wages, Overheads, Plant & Materials	(160,715)	(142,416)	(195,644)	(34,929)	Increased Works & Services costs offset by reduced costs in other jobs
187	ZA02	Routine Road Maintenance Outside Unsealed	Wages, Overheads, Plant & Materials	(407,616)	(261,149)	(426,294)	(18,678)	Increased Works & Services costs offset by reduced costs in other jobs
188	ZA03	Special Road Maintenance Built Up Areas	Wages, Overheads, Plant & Materials	(12,149)	(245)	(9,400)	2,749	Reduced Works & Services costs offset by increased costs in other jobs
189	ZA04	Special Road Maintenance Outside Sealed	Wages, Overheads & Plant	(13,286)	(816)	(6,300)	6,986	Reduced Works & Services costs offset by increased costs in other jobs
190	ZA05	Special Road Maintenance Outside Unsealed	Wages, Overheads, Plant & Materials	(9,126)	(580)	(6,990)	2,136	Reduced Works & Services costs offset by increased costs in other jobs
191	ZA06	Bridgetown Street Sweeping Built Up Areas	Wages, Overheads & Plant	(36,506)	(20,368)	(35,500)	1,006	Reduced Works & Services costs offset by increased costs in other jobs
192	ZA09	Storm Damage Roads Built Up Areas	Wages, Overheads & Plant	(18,634)	(14,846)	(23,700)	(5,066)	Increased Works & Services costs offset by reduced costs in other jobs
193	ZA10	Storm Damage Roads Outside Sealed	Wages, Overheads & Plant	(23,891)	(20,500)	(31,200)	(7,309)	Increased Works & Services costs offset by reduced costs in other jobs
194	ZA11	Storm Damage Roads Outside Unsealed	Wages, Overheads & Plant	(10,268)	(14,846)	(27,000)	(16,732)	Increased Works & Services costs offset by reduced costs in other jobs
195	01ZB	Road Verge Maintenance	Wages, Overheads, Plant & Materials	(90,881)	(16,758)	(83,980)	6,901	Reduced Works & Services costs offset by increased costs in other jobs
196	06ZB	Purchase & Installation of Signs	Wages & Overheads	(5,469)	(2,532)	(4,100)	1,369	Reduced Works & Services costs offset by increased costs in other jobs
197	06ZB	Purchase & Installation of Signs	Materials & Contracts	(2,664)	(1,749)	(3,664)	(1,000)	Increased Works & Services costs offset by reduced costs in other jobs
198	13ZB	Street Lighting Built Up Areas	Electricity	(65,500)	(30,062)	(60,000)	5,500	Reduced electricity costs for street lights
199	ZB00	Sign Maintenance Built Up Areas	Wages, Overheads & Materials	(17,157)	(13,739)	(23,100)	(5,943)	Increased Works & Services costs offset by reduced costs in other jobs
200	ZB01	Sign Maintenance Outside Sealed	Labour Overheads	(10,919)	(7,132)	(11,925)	(1,006)	Increased Works & Services costs offset by reduced costs in other jobs
201	ZB02	Footpath Maintenance Built Up Areas	Internal Plant Hire & Materials	(10,451)	(4,453)	(7,451)	3,000	Reduced Works & Services costs offset by increased costs in other jobs
202	ZB03	Tree Maintenance Built Up Areas	Overheads & Internal Plant Hire	(28,338)	(19,220)	(31,740)	(3,402)	Increased Works & Services costs offset by reduced costs in other jobs
203	ZB04	Tree Maintenance Outside Areas	Wages, Overheads & Plant	(43,488)	(11,046)	(19,600)	23,888	Reduced Works & Services costs offset by increased costs in other jobs
204	ZB06	General Verge Maintenance Built Up Areas	Wages, Overheads & Plant	(7,194)	(1,624)	(2,700)	4,494	Reduced Works & Services costs offset by increased costs in other jobs
205	BM01	General Bridge Maintenance	Wages, Overheads, Plant & Materials	(61,424)	(55,503)	(20,937)	40,487	Transfer of budgeted funds to new Roads to Recovery bridge funded works
206	BM02	RTR Bridge Maintenance	Materials & Contracts	(0)	(0)	(50,616)	(50,616)	Transfer of budgeted funds from Shire funded bridge maintenance works
207	GR02	Gravel Search	Materials & Contracts	(3,000)	(0)	(0)	3,000	No works proposed in 2018/19
208	39222	Street & Road Maintenance - Loss on Sale of Assets	Loss on Sale of Assets	(7,623)	(11,409)	(12,007)	(4,384)	Non-cash item - Increased loss on sale of plant & vehicles
209	39412	Design & Preliminary Planning Allocated to Capital Works	Wages & Overheads	50,216	14,157	22,700	(27,516)	Non-cash item - allocation of administration wages to capital projects less than estimated

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 31 JANUARY 2019**

Note 2: BUDGET REVIEW AMENDMENTS

Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2019	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
Operating Income								
210	39523	Regional Road Direct Grant	Operating Grants State	93,044	151,222	151,222	58,178	Grant funds received greater than initial advice provided by Main Roads
Road Plant Purchase								
Capital Expenditure								
211	40374	Sundry Equipment Items (>\$5,000)	Materials & Contracts	(30,390)	(10,401)	(25,390)	5,000	Savings expected on purchase of elevated work platform
212	40504	Plant Purchases - Works & Services Fleet Vehicles	Materials & Contracts	(129,000)	(43,892)	(127,892)	1,108	Savings on purchase of EMWS vehicle
Tourism and Area Promotion								
Operating Expenditure								
213	PJ35	Visitor Centre Retaining Wall	Materials & Contracts	(3,500)	(0)	(8,260)	(4,760)	Survey triggered revised design
214	07BF	Blues Festival Community Grant	Grants & Donations	(19,500)	(4,508)	(15,805)	3,695	Savings on actual costs of community grant
215	41MA	Tourist Centre Building Maintenance	Materials & Contracts	(3,250)	(3,335)	(4,750)	(1,500)	Air conditioner repairs
216	46242	Bridgetown Visitor Centre Management Costs	Employee Costs	(15,526)	(9,596)	(13,778)	1,748	Reduced superannuation contributions and training costs
Operating Income								
217	46033	Bridgetown Visitor Centre Accommodation Commissions	Commissions	25,000	12,716	19,000	(6,000)	Income to be received less than estimated
218	46053	Bridgetown Visitor Centre Bus Tickets Commissions	Commissions	2,500	1,723	3,500	1,000	Income to be received greater than estimated
219	46073	Bridgetown Visitor Centre Display Fees	Fees & Charges	2,000	659	700	(1,300)	Income to be received less than estimated
220	46093	Bridgetown Visitor Centre Jigsaw Gallery	Fees & Charges & Other Miscellaneous Revenue	3,000	3,749	6,115	3,115	Income to be received greater than estimated
Building Control								
Operating Expenditure								
221	47062	Building Control Contractors & Professional Services	Wages & Overheads	(0)	(21,427)	(33,500)	(33,500)	Contractor engaged as employee
222	47062	Building Control Contractors & Professional Services	Materials/Contracts	(50,000)	(1,055)	(4,000)	46,000	Contractor engaged as employee and reduced external contractor certifications
Operating Income								
223	47413	Building Licenses	Fees & Charges	50,000	18,082	35,000	(15,000)	Reduced number of building applications
Economic Development								
Operating Expenditure								
224	PJ36	Infrastructure Plan	Materials & Contracts	(5,000)	(0)	(0)	5,000	Plan done in-house by Local Governments and South West Development Commission
Private Works								
Operating Income								
225	51313	Private Works Motor Vehicle Licensing Commission	Commissions	72,300	33,461	70,300	(2,000)	Reduced commissions due to change in drivers licence processes
Plant Operation								
Operating Expenditure								
226	54002	Plant Operation Depreciation Plant & Equipment	Depreciation	(244,509)	(121,798)	(220,000)	24,509	Non-cash item - Adjustment to depreciation due to timing of plant changeovers
227	54032	Plant Operation Parts & External Repairs	Materials & Contracts	(148,550)	(137,651)	(170,000)	(21,450)	Major unexpected repairs to tip loader, road roller, graders & Ranger ute
228	54052	Plant Operation Insurance	Materials & Contracts	(68,991)	(70,771)	(70,771)	(1,780)	Insurance premium rate less than estimated
229	54122	Plant Operation Operator Repairs	Wages & Overheads	(5,387)	(8,125)	(12,420)	(7,033)	Increased Works & Services costs offset by reduced costs in other jobs
230	54292	Plant Operation Costs Recovered	Internal Plant Hire	815,083	514,921	820,837	5,754	Non-cash item - Adjustment to internal plant hire allocations to jobs
Salaries and Wages								
Operating Expenditure								
231	56012	Gross Salaries & Wages	Salaries & Wages	(4,147,411)	(2,434,217)	(4,183,911)	(36,500)	Increase in total organisational salaries and wages offset by reductions in contractor costs
232	56202	Less Salaries & Wages Allocated	Salaries & Wages	4,147,411	2,438,191	4,183,911	36,500	Non-cash item - Increased salaries and wages allocated to programs
Works and Services Management								
Operating Expenditure								
233	60172	W & S Management Training & Conferences	Wages & Employee Costs	(11,045)	(3,280)	(5,583)	5,462	Reduced Works & Services costs offset by increased costs in other jobs
Waste Department								
Operating Expenditure								
234	61182	Waste Activity Training & Conference	Employee Costs	(1,459)	(216)	(400)	1,059	Reduced external training costs
Works & Services Department								
Operating Expenditure								
235	63012	Works Activity Employee Labour Costs	Salaries & Wages	(62,345)	(41,003)	(67,000)	(4,655)	Increased Works & Services costs offset by reduced costs in other jobs

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 31 JANUARY 2019**

Note 2: BUDGET REVIEW AMENDMENTS

Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2019	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
236	63132	Works Activity Sick Leave	Salaries & Wages	(19,754)	(18,719)	(30,000)	(10,246)	Increased Works & Services costs offset by reduced costs in other jobs
237	63142	Works Activity Long Service Leave	Salaries & Wages	(0)	(12,598)	(12,600)	(12,600)	Increased Works & Services costs offset by reduced costs in other jobs
238	63142	Works Activity Long Service Leave	Accruals (Employee Provisions)	(25,678)	(0)	(13,078)	12,600	Adjustment to employee provision accrual due to long service leave being taken
239	63162	Works Activity General Duties	Salaries & Wages	(10,554)	(4,745)	(8,000)	2,554	Reduced Works & Services costs offset by increased costs in other jobs
240	63192	Works Activity Toolbox Meetings	Salaries & Wages	(6,161)	(1,940)	(3,000)	3,161	Reduced Works & Services costs offset by increased costs in other jobs
241	63212	Works Activity Depot Maintenance	Salaries & Wages	(37,161)	(18,899)	(32,000)	5,161	Reduced Works & Services costs offset by increased costs in other jobs
Fleet Department								
Operating Expenditure								
242	64072	Fleet Vehicle Costs	Internal Plant Hire	(6,127)	(6,637)	(7,200)	(1,073)	Increased costs for Plant Mechanic's vehicle
243	64152	Fleet Sick Leave	Salaries & Wages	(1,304)	(2,162)	(3,000)	(1,696)	Increased Works & Services costs offset by reduced costs in other jobs
244	64182	Fleet General Duties	Salaries & Wages	(4,119)	(3,646)	(6,200)	(2,081)	Increased Works & Services costs offset by reduced costs in other jobs
Corporate Services Department								
Operating Expenditure								
245	05032	Corporate Services Superannuation	Employee Costs	(55,495)	(36,336)	(58,000)	(2,505)	Additional staff availing of additional superannuation contributions
Operating Income								
246	05013	Corporate Services Reimbursements	Operating Reimbursements	2,500	1,500	4,000	1,500	Trainee rebate for full year expected
Admin/Finance Activity Unit								
Operating Expenditure								
247	27MA	Administration Office Maintenance	Materials & Contracts	(6,550)	(5,160)	(10,050)	(3,500)	General servicing/maintenance allocation insufficient and increase in cost for new key cupboard
248	76082	A&F Activity Units Office Supplies & Equipment	Materials & Contracts	(57,850)	(34,309)	(59,850)	(2,000)	General stationary allocation insufficient
249	76162	A&F Activity Units Human Resources	Consultants (Professional)	(5,826)	(4,394)	(15,826)	(10,000)	Additional costs for professional services associated with HR matters
Planning and Environment Department								
Operating Expenditure								
250	77012	P&E Department Superannuation	Superannuation	(65,558)	(42,935)	(68,058)	(2,500)	Superannuation contributions for contractor engaged as employee
251	77032	P&E Department Motor Vehicles	Internal Plant Hire	(44,801)	(16,759)	(41,801)	3,000	Non-cash item - Less depreciation due to timing of vehicle trade-ins
252	77202	P&E Department Less Recovered	Labour Overheads	630,920	356,969	637,920	7,000	Non-cash item - Increase in overheads allocated to other programs
Community Services Department								
Operating Expenditure								
253	78032	Community Services Motor Vehicle Costs	Internal Plant Hire	(3,720)	(3,757)	(5,500)	(1,780)	Increased costs for EMCS vehicle
Unclassified								
Operating Expenditure								
254	79032	Unclassified Donations - Hire Charges & Fees	Subsidy/Grants/Donations	(4,000)	(1,480)	(3,500)	500	Transfer of funds from CEO donations account
255	79042	Unclassified Donations - Approved By CEO	Subsidy/Grants/Donations	(2,500)	(2,609)	(3,000)	(500)	Transfer of funds to venue hire charges donation account
256	79052	Building Maintenance General (To Be Reallocated)	Materials & Contracts	(25,000)	(2,756)	(27,500)	(2,500)	Additional funds for septic pump outs due to increase in fees for disposal
Capital Expenditure								
257	79024	UNCLASSIFIED ASBESTOS REMOVAL	Materials/Contracts	(55,000)	(8,260)	(35,000)	20,000	
Income and Expenditure Variance							402,327	Surplus
RESERVE TRANSFERS								
Transfers from Reserve								
258	Res 102	Plant Reserve				(280,000)	(280,000)	Traxcavator being retained following further repairs and full condition report
259	Res 133	Light Fleet Vehicle Reserve				(7,508)	(7,508)	Light fleet change over costs less than anticipated
260	Res 107	Sanitation Reserve				12,075	12,075	Increase in costs for construction of new landfill cell
261	Res 107	Sanitation Reserve				(32,700)	(32,700)	Savings on construction of new liquid waste disposal facility
262	Res 107	Sanitation Reserve				(28,000)	(28,000)	Transfer from Sanitation Reserve to Plant Reserve no longer required - Traxcavator being retained
Transfers to Reserve								
263	Res 102	Plant Reserve				28,000	28,000	Transfer to Plant Reserve from Sanitation Reserve no longer required - Traxcavator being retained

SHIRE OF BRIDGETOWN-GREENBUSHES
 NOTES TO THE BUDGET REVIEW REPORT
 FOR THE PERIOD ENDING 31 JANUARY 2019

Note 2: BUDGET REVIEW AMENDMENTS

Ref No.	GL/Job Code	Description	Expenditure/Income Type	Adopted Budget	YTD Actual 31 Jan 2019	Budget Review	Variance Surplus/ (Deficit)	Notation - Reason for Change
				\$	\$	\$	\$	
264	Res 201	Unspent Grans Reserve				(60,886)	(60,886)	Transfer of unspent Financial Assistance Grant - Blackbutt Road bridge
BUDGET OPENING SURPLUS								
265		Opening Surplus as per 2018/2019 Budget		1,928,742		1,948,266	19,524	
ADJUSTMENT FOR NON-CASH ITEMS								
266		Deprecation		3,470,930		3,449,719	(21,211)	
267		Loss on asset sales		34,489		40,428	5,939	
268		Profit on asset sales		(21,350)		(6,037)	15,313	
TOTAL VARIANCE - SURPLUS AMOUNT							52,873	

**SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDING 31 JANUARY 2019**

Note 3: CASH BACKED RESERVES

Res No.	Name	Opening Balance	Budget Review Interest Earned	Actual Interest Earned 31 Jan 2019	Budget Review Transfers In (+)	Actual Transfers In (+) 31 Jan 2019	Budget Review Transfers Out (-)	Actual Transfers Out (-) 31 Jan 2019	Budget Review Closing Balance	Actual YTD Closing Balance 31 Jan 2019
		\$	\$	\$	\$	\$	\$	\$	\$	\$
101	Leave Reserve	177,112	5,705	3,213					182,817	180,325
102	Plant Reserve	318,625	5,338	4,205	237,550		(138,435)	(138,435)	423,078	184,395
103	Land and Building Reserve	709,401	21,389	12,868			(95,326)		635,464	722,269
104	Bush Fire Reserve	687	183	12	5,000				5,870	699
105	Maranup Ford Road Maintenance Reserve	101,525	114	1,679			(98,000)	(98,000)	3,639	5,204
106	Subdivision Reserve	379,565	12,548	6,885	10,000				402,113	386,450
107	Sanitation Reserve	19,903	133	1,208	102,222	74,475	(69,375)		52,883	95,586
109	Recreation Centre Floor Reserve	175,310	5,969	3,180	10,000				191,279	178,490
111	Mobile Garbage Bins Reserve	74,222	0	253			(74,222)	(74,475)	0	0
112	Refuse Site Post Closure Reserve	208,099	6,445	3,775	5,000		(13,000)		206,544	211,874
113	Drainage Reserve	10,747	668	195	10,000				21,415	10,942
114	Community Bus Reserve	48,985	1,578	889					50,563	49,874
115	SBS Tower Replacement Reserve	30,718	989	557					31,707	31,275
118	Playground Equipment Reserve	25,846	929	469					26,775	26,315
119	Swimming Pool Reserve	4,307	139	78	3,000				7,446	4,385
121	Car Park Reserve	922	30	17					952	939
123	ROMANS Reserve	4,591	148	83					4,739	4,674
125	Building Maintenance Reserve	145,551	4,688	2,634			(3,867)	(3,867)	146,372	144,318
126	Strategic Projects Reserve	64,136	2,227	1,163	10,000		(5,000)		71,363	65,299
127	Matched Grants Reserve	30,287	976	549	10,000		(10,000)		31,263	30,836
128	Aged Care Infrastructure Reserve	54,477	1,755	988					56,232	55,465
129	Equipment Reserve	5,844	188	106					6,032	5,950
130	Assets and GRV Valuation Reserve	84,308	1,693	1,484	35,767		(67,500)	(4,000)	54,268	81,792
131	Bridgetown Leisure Centre Reserve	124,897	3,739	2,231			(20,700)	(20,700)	107,936	106,428
132	Trails Reserve	20,698	667	375					21,365	21,073
133	Light Fleet Vehicle Reserve	19,500	4	354	94,830		(99,692)		14,642	19,854
134	Prepaid Rates Reserve		966	0	30,000				30,966	0
135	Blackspot Works Reserve	0	322	0	10,000				10,322	0
201	Unspent Grans Reserve	1,242,429	0	0	60,886		(1,214,053)	(1,061,940)	89,262	180,489
		4,082,692	79,530	49,451	634,255	74,475	(1,909,170)	(1,401,417)	2,887,307	2,805,201

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
OPERATING SECTION						
GENERAL PURPOSE FUNDING	5,697,442	186,077	5,698,486	185,077	5,094,925	64,855
GOVERNANCE	369	1,041,437	369	1,037,244	220	508,431
LAW, ORDER & PUB. SAFETY	759,013	989,311	895,434	993,103	245,996	545,829
HEALTH	18,200	85,618	15,200	85,618	12,731	50,232
EDUCATION & WELFARE	25,509	237,877	20,509	227,959	399	121,590
HOUSING	22,000	33,605	21,000	34,105	12,660	18,246
COMMUNITY AMENITIES	1,130,507	1,781,532	1,070,765	1,800,247	1,007,976	997,665
RECREATION & CULTURE	434,094	3,164,186	369,902	3,091,462	226,363	1,627,498
TRANSPORT	1,375,107	3,762,593	1,193,173	3,799,058	356,577	2,205,466
ECONOMIC SERVICES	131,573	642,600	113,388	625,917	72,173	361,253
OTHER PROPERTY & SERVICES	143,126	126,066	149,226	149,805	85,807	226,434
SUB TOTAL - OPERATING	9,736,940	12,050,902	9,547,452	12,029,595	7,115,827	6,727,499
CAPITAL SECTION						
GOVERNANCE	17,200	153,583	17,200	142,583	17,555	63,227
LAW, ORDER & PUB. SAFETY	61,200	428,500	62,564	549,732	16,364	60,959
HEALTH	18,000	32,000	18,000	28,368	18,182	28,368
HOUSING	0	25,500	0	17,000	0	4,444
COMMUNITY AMENITIES	87,500	887,572	17,500	528,024	17,982	346,877
RECREATION & CULTURE	0	484,810	0	477,110	0	116,620
TRANSPORT	135,964	2,717,362	135,964	2,376,133	97,755	894,500
ECONOMIC SERVICES	18,000	57,000	18,000	57,000	0	0
OTHER PROPERTY & SERVICES	0	96,326	0	126,326	0	42,348
SUB TOTAL - CAPITAL	337,864	4,882,653	269,228	4,302,276	167,836	1,557,343
TOTAL	10,074,804	16,933,555	9,816,680	16,331,871	7,283,663	8,284,842

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GENERAL PURPOSE FUNDING</u>						
RATES						
OPERATING INCOME						
1011910 General Rates	4,540,404		4,530,404		4,474,921	
1011810 Rate Concessions	(2,053)		(2,053)		(2,053)	
1012010 Interest on Overdue Rates	24,500		26,000		17,433	
1012110 Back Rates Levied	1,000		1,000		128	
1012210 Rates Reimbursements/Contributions	10,000		10,000		1,107	
1012310 Rate Instalment Charges	23,800		23,800		23,771	
1012410 Rate Instalment Plan Interest	15,500		16,500		16,441	
1012510 ESL Interest	1,200		1,200		960	
1012610 ESL Administration Fee	4,000		4,000		4,000	
1034010 Government Pension Interest	2,700		2,700		3,385	
1054830 Rate Enquiry Fees	27,800		26,800		14,373	
OPERATING EXPENDITURE						
1011020 Administration & Finance Dept. Costs		62,577		62,577		36,523
1011120 Administration & Finance Activity Costs		10,595		10,595		6,763
1011420 Notice Printing & Distribution		9,360		9,360		8,337
1011520 Advertising & Promotion		930		930		600
1011620 Collection Costs		10,000		10,000		1,298
1012120 Rates Written Off		100		100		0
1052220 Valuation Charges		79,000		77,000		2,059
1052420 Search Costs		100		100		0
1011220 Bpoint & BPAY Service Charges		8,000		9,000		6,056
1011060 Non-recurrent Projects		1,000		1,000		0
1011320 EFTPOS Service Charges		3,500		3,500		3,003
OPERATING SUB TOTAL	4,648,851	185,162	4,640,351	184,162	4,554,468	64,639
TOTAL RATES	4,648,851	185,162	4,640,351	184,162	4,554,468	64,639

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GENERAL PURPOSE FUNDING</u>						
OTHER GENERAL PURPOSE FUNDING						
OPERATING INCOME						
1023010 Grants Commission - General Purpose	606,442		594,246		297,123	
1023510 Grants Commission - Local Road Funding	287,619		306,359		153,180	
1036010 Interest - General Funds	75,000		78,000		40,704	
1037010 Interest - Reserve Funds	79,530		79,530		49,451	
OPERATING EXPENDITURE						
1021120 Administration & Finance Dept. Costs		315		315		216
1021420 Consultants		500		500		0
1591420 Interest Paid		100		100		0
OPERATING SUB TOTAL	<u>1,048,591</u>	<u>915</u>	<u>1,058,135</u>	<u>915</u>	<u>540,457</u>	<u>216</u>
TOTAL OTHER GENERAL PURPOSE FUNDING	<u>1,048,591</u>	<u>915</u>	<u>1,058,135</u>	<u>915</u>	<u>540,457</u>	<u>216</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GOVERNANCE</u>						
MEMBERS OF COUNCIL						
OPERATING EXPENDITURE						
1040020	Members Depreciation	2,232	2,232	1,510		
1040120	Planning & Environment Department Costs	1,195	1,195	700		
1040220	Members Travel	2,000	2,000	745		
1040320	Conference/Seminar Expenses	8,500	8,500	4,928		
1040420	Election Expenses	880	880	211		
1040620	Allowances	108,365	104,617	62,374		
1040720	Legal Expenses	2,500	2,500	0		
1041220	Citizenship/Public Relations	250	250	83		
1041520	Members Insurance	6,910	6,910	6,914		
1041620	Subscriptions	11,688	11,688	10,952		
1042820	Other Member Related Costs	7,100	7,100	2,767		
1042920	Administration & Finance Activity Costs	62,671	62,671	39,464		
1043020	Corporate Services Department Costs	6,136	6,136	3,320		
1043120	Works Management Department Costs	1,382	1,382	986		
1043220	Community Services Department Costs	18,423	18,423	9,891		
1043320	Publications & Legislation	1,145	1,145	1,145		
1043420	Members Training Programs	6,600	6,600	91		
1043620	Chief Executive Office Department Costs	70,697	70,697	38,686		
1046720	Council Nomination Fees Refunded	0	0	0		
1040920	Member Consultants	4,753	4,753	4,753		
OPERATING INCOME						
1043930	Members Reimbursements	50	50	0		
1044030	Council Nomination Fees	0	0	0		
OPERATING SUB TOTAL		50	323,427	50	319,679	0 189,518
CAPITAL EXPENDITURE						
1040040	Members Furniture & Equipment	5,000	5,000	0		
CAPITAL SUB TOTAL		0	5,000	0	5,000	0 0
TOTAL MEMBERS OF COUNCIL		50	328,427	50	324,679	0 189,518

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GOVERNANCE</u>						
OTHER GOVERNANCE						
OPERATING EXPENDITURE						
1050020 Strategic Planning		70,771		70,771		38,776
1050120 Planning & Environment Department Costs		6,369		6,369		3,898
1050620 Loss on Sale of Assets		1,135		2,690		2,690
1055020 Corporate Services Department Costs		99,189		99,189		53,748
1055320 Community Services Department Costs		20,213		20,213		10,871
1055120 Works Management Department Costs		16,934		16,934		10,999
1055420 Insight Newsletter		12,000		12,000		5,119
1055520 Refreshments (GST Claimable)		18,877		16,377		7,835
1055920 Shire Website		9,927		9,927		7,745
1056120 Chief Executive Office Department Costs		298,092		298,092		158,494
1056520 Refreshments (GST Not Claimable)		5,500		4,500		1,839
1056620 Minor Furniture & Equipment		5,000		5,000		2,502
1056820 Civic Receptions & Events		15,533		15,533		4,523
1057820 Administration & Finance Activity Costs		3,970		3,970		2,163
1056320 Grow Greenbushes		1,000		1,000		0
1050060 Non-recurrent Projects		133,500		135,000		7,714
OPERATING INCOME						
1055030 Photocopying	200		200		116	
1055230 Other Minor Income	59		59		104	
1055730 FOI Information Requests	60		60		0	
OPERATING SUB TOTAL	319	718,010	319	717,565	220	318,913
CAPITAL EXPENDITURE						
1055140 IT, Comms Equipment & Software		11,500		11,500		0
1055740 Building Renewals		73,300		62,300		806
1055640 Buildings New/Upgrades		63,783		63,783		62,421
CAPITAL INCOME						
1045150 Sale of Plant	17,200		17,200		17,555	
CAPITAL SUB TOTAL	17,200	148,583	17,200	137,583	17,555	63,227
TOTAL OTHER GOVERNANCE	17,519	866,593	17,519	855,148	17,775	382,140

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
FIRE PREVENTION						
OPERATING EXPENDITURE						
1060020 Depreciation		138,397		141,852		83,568
1060160 Fire Prevention Non-recurrent Projects		181,837		151,780		33,895
1060220 Legal Expenses		500		500		0
1060320 Planning & Environment Department Costs		34,581		34,581		21,638
1060420 Plant Operation Cost Council		17,811		20,000		18,747
1060520 DFES Insurance		25,800		25,800		25,800
1060620 Chief Executive Office Department Costs		13,302		13,302		7,051
1060720 DFES Plant & Equipment Maintenance		2,500		5,500		3,378
1060820 DFES Other Goods & Services		9,978		9,978		6,447
1061120 Advertising & Printing		2,350		2,350		1,912
1061320 Fire Equipment Shire Funded		4,000		4,000		500
1061420 DFES Plant Maintenance		94,812		90,312		78,680
1061520 Bush Fire Management Committee		800		800		283
1061620 DFES Minor Plant & Equipment		5,000		7,000		3,213
1061720 Fire Fighting Expenses		17,500		17,500		60
1061820 Loss on sale of Asset		25,047		25,047		0
1062020 Hazard Reduction Works		42,187		44,187		22,333
1062520 Fire Brigades General Assistance		3,365		3,365		2,277
1063520 Community Emergency Services Manager		112,944		111,489		63,992
1063620 Other Brigade Expenditure		2,000		2,000		0
1064120 DFES Bushfire Brigades Building Op.		12,809		13,809		6,834
1064220 DFES Bushfire Brigades Building Maint.		3,936		6,936		1,602
1064320 DFES Protective Clothing		12,000		20,223		9,639
1064620 CESM Leave - Other		17,981		17,981		15,149
1064720 Fire Prevention Staff		10,212		10,212		4,778
1064820 Administration & Finance Activity Costs		31,163		31,163		20,365
1064920 Bridgetown Bushfire HQ Build Maint.		2,572		2,572		456
1065020 Bridgetown Bushfire HQ Build Operation		16,043		16,043		10,434
1065120 Council Bushfire Brigades Building Maint.		1,384		1,384		430
1065220 Council Bushfire Brigades Building Op.		1,371		1,371		900
1065320 Fire Prevention Unspent Grants		0		17,533		17,533
1060060 DFES Non-recurrent Projects		6,710		3,114		3,114
OPERATING INCOME						
1063730 Other Grants & Contributions	93,555		93,555		41,362	
1063930 Hazard Reduction Fees & Charges	5,800		9,000		3,397	
1064030 Fines & Penalties	3,000		6,300		5,046	
1064330 DFES Plant & Building Grants	310,000		440,000		0	
1064430 Profit on Sale of Asset	1,200		1,200		0	
1064530 Brigade Reimbursements	7,000		7,000		0	
1064730 DFES Levy Grant	123,524		134,965		84,664	
1060070 DFES Levy Non-recurrent Grants	5,032		5,032		3,355	
1060170 Fire Prevention Non-recurrent Grants	164,410		151,780		75,890	
OPERATING SUB TOTAL	713,521	850,892	848,832	853,684	213,713	465,008

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
<i>FIRE PREVENTION</i>						
CAPITAL EXPENDITURE						
1065540 Fire Equipment - Brigades		5,000		5,000		0
1065940 Purchase of Plant & Vehicles		382,000		502,232		21,938
1066140 Buildings New/Upgrades		5,500		5,500		5,500
CAPITAL INCOME						
1067950 Sale of Plant & Vehicles	46,200		46,200		0	
CAPITAL SUB TOTAL	<u>46,200</u>	<u>392,500</u>	<u>46,200</u>	<u>512,732</u>	<u>0</u>	<u>27,438</u>
TOTAL FIRE PREVENTION	<u>759,721</u>	<u>1,243,392</u>	<u>895,032</u>	<u>1,366,416</u>	<u>213,713</u>	<u>492,446</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
ANIMAL CONTROL						
OPERATING EXPENDITURE						
1070220 Planning & Environment Department Costs		62,638	62,638		38,005	
1070420 Animal Control Administration Comm Ser		3,749	3,749		2,075	
1070720 Impounding Costs		3,908	3,908		1,256	
1070820 Animal License Tags/Renewals		1,500	1,500		529	
1070920 Court & Legal Costs		500	500		0	
1072820 Other Control Expenses		2,000	3,000		808	
1070060 Animal Control Non-recurrent Projects		1,697	1,697		0	
OPERATING INCOME						
1074030 Fines & Penalties	6,000		4,500		2,471	
1074230 Dog Registration Fees	15,500		15,500		12,973	
1074330 Animal Trap Hire Fees	300		300		40	
1074430 Impounded Stock	50		50		0	
1074630 Cat Registration Fees	3,500		3,500		1,751	
OPERATING SUB TOTAL	25,350	75,992	23,850	76,992	17,234	42,673
TOTAL ANIMAL CONTROL	25,350	75,992	23,850	76,992	17,234	42,673

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
OTHER LAW, ORDER & PUBLIC SAFETY						
OPERATING EXPENDITURE						
1080020 Depreciation		14,166		14,166		8,669
1080120 Community Safety & Crime Prevention		1,101		1,101		100
1080220 Planning & Environment Department Costs		19,992		19,992		12,164
1080820 Bridgetown SES Assistance		10,471		10,471		8,203
1080920 Bridgetown SES Building Maintenance		2,144		2,144		798
1081020 Bridgetown SES Building Operation		4,799		4,799		2,875
1081420 Other Law, Order & Public Safety Costs		500		500		165
1081620 Fines & Enforcement Scheme		1,000		1,000		502
1080060 Bridgetown SES Non-recurrent Projects		8,254		8,254		4,672
OPERATING INCOME						
1080030 Profit on Sale of Asset	0		1,364		1,364	
1080530 Charges/Infringements Impounded Vehicle	750		750		0	
1080730 Bridgetown SES Operating Grant	12,052		13,298		9,281	
1080930 Various Fees & Charges	50		50		0	
1081030 Fines & Enforcement Reimbursement	1,100		1,100		277	
1080070 Bridgetown SES Grants Non-recurrent	6,190		6,190		4,127	
OPERATING SUB TOTAL	20,142	62,427	22,752	62,427	15,049	38,149
CAPITAL EXPENDITURE						
1080240 Other Law, Order - Plant Purchases		36,000		37,000		33,520
CAPITAL INCOME						
1080150 Other Law, Order - Sale of Plant	15,000		16,364		16,364	(16,364)
CAPITAL SUB TOTAL	15,000	36,000	16,364	37,000	16,364	33,520
TOTAL OTHER LAW, ORDER & PUBLIC SAFETY	35,142	98,427	39,116	99,427	31,413	71,669

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
MATERNAL & INFANT HEALTH						
OPERATING EXPENDITURE						
1110220 Maternal & Infant Health Service Agree.		6,000		6,000		6,000
OPERATING SUB TOTAL	0	6,000	0	6,000	0	6,000
TOTAL MATERNAL & INFANT HEALTH	0	6,000	0	6,000	0	6,000

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
PREVENTATIVE SERVICES - INSPECTION/ADMIN						
OPERATING EXPENDITURE						
1140120 Planning & Environment Department Costs		69,702	69,702		39,686	
1140620 Other Minor Costs		2,500	2,500		300	
1142920 Loss on Sale of Asset		0	0		84	
OPERATING INCOME						
1144830 Health Act Licenses & Fees (GST free)	18,000		15,000		12,731	
1144130 Health Act Charges (GST Applies)	200		200		0	
OPERATING SUB TOTAL	18,200	72,202	15,200	72,202	12,731	40,070
CAPITAL EXPENDITURE						
1145540 Plant Purchase		32,000	28,368		28,368	
CAPITAL INCOME						
1149950 Sale of Plant	18,000		18,000		0	
CAPITAL SUB TOTAL	18,000	32,000	18,000	28,368	0	28,368
TOTAL PREV. SERVICES - INSPECTION/ADMIN	36,200	104,202	33,200	100,570	12,731	68,439

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
<i>PREVENTATIVE SERVICES - PEST CONTROL</i>						
OPERATING EXPENDITURE						
1150120 Planning & Environment Department Costs		988		988		533
1150220 Other Minor Costs		200		200		0
OPERATING SUB TOTAL	0	1,188	0	1,188	0	533
<i>TOTAL PREV. SERVICES - PEST CONTROL</i>	0	1,188	0	1,188	0	533

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
PREVENTATIVE SERVICES - OTHER						
OPERATING EXPENDITURE						
1160220 Planning & Environment Department Costs		4,228		4,228		2,435
1160520 Analytical Expenses		2,000		2,000		1,193
OPERATING SUB TOTAL	<u>0</u>	<u>6,228</u>	<u>0</u>	<u>6,228</u>	<u>0</u>	<u>3,628</u>
TOTAL PREVENTATIVE SERVICES - OTHER	<u>0</u>	<u>6,228</u>	<u>0</u>	<u>6,228</u>	<u>0</u>	<u>3,628</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
OTHER EDUCATION						
OPERATING EXPENDITURE						
1057420 Bridgetown CRC - Building Maintenance		6,366		6,866		3,064
1057520 Bridgetown CRC - Building Operation		20,079		20,079		12,514
1100720 School Awards & Certificates		365		365		300
1101320 Administration & Finance Activity Costs		336		336		183
OPERATING INCOME						
1100030 Other Education - Fees & Charges/Reimb	509		509		399	
OPERATING SUB TOTAL	509	27,146	509	27,646	399	16,062
TOTAL OTHER EDUCATION	509	27,146	509	27,646	399	16,062

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019		
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	
	\$	\$	\$	\$	\$	\$	
<u>EDUCATION & WELFARE</u>							
<i>CARE OF FAMILIES & CHILDREN</i>							
OPERATING EXPENDITURE							
1180220 Bridgetown Family & Community Centre		8,000		8,000		0	
1180520 Community Planning Develop. Projects		70,949		70,949		38,284	
1180820 Henri Nouwen House		10,000		10,000		10,000	
OPERATING SUB TOTAL		<u>0</u>	<u>88,949</u>	<u>0</u>	<u>88,949</u>	<u>0</u>	<u>48,284</u>
TOTAL CARE OF FAMILIES & CHILDREN		<u>0</u>	<u>88,949</u>	<u>0</u>	<u>88,949</u>	<u>0</u>	<u>48,284</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
AGED & DISABLED - OTHER						
OPERATING EXPENDITURE						
1190020 Service Agreements & Community Grants		25,350		25,350		25,350
1190420 Disability Access Inclusion Plan		8,709		8,709		4,798
1190620 Seniors programmes		22,577		17,577		8,508
OPERATING INCOME						
1194330 Aged & Disabled - Other Recurrent Grants	5,000		0		0	
OPERATING SUB TOTAL	<u>5,000</u>	<u>56,636</u>	<u>0</u>	<u>51,636</u>	<u>0</u>	<u>38,656</u>
TOTAL AGED & DISABLED OTHER	<u>5,000</u>	<u>56,636</u>	<u>0</u>	<u>51,636</u>	<u>0</u>	<u>38,656</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
OTHER WELFARE						
OPERATING EXPENDITURE						
1220120 Community Services Department Costs		13,447	13,447		7,428	
1220820 Youth Programme Costs		10,000	10,000		3,574	
1221220 Service Agreements & Community Grants		2,001	2,001		1,651	
1220060 Youth Non-recurrent Projects		39,698	34,280		5,935	
OPERATING INCOME						
1224330 Youth Programme Recurrent Grants	5,000		5,000		0	
1220070 Youth Non-recurrent Projects Grants/Cont	15,000		15,000		0	
OPERATING SUB TOTAL	<u>20,000</u>	<u>65,146</u>	<u>20,000</u>	<u>59,728</u>	<u>0</u>	<u>18,589</u>
TOTAL OTHER WELFARE	<u>20,000</u>	<u>65,146</u>	<u>20,000</u>	<u>59,728</u>	<u>0</u>	<u>18,589</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HOUSING</u>						
OTHER HOUSING						
OPERATING EXPENDITURE						
1240020 Depreciation		549		549		324
1240220 Staff Housing Building Maintenance		8,954		9,454		3,189
1240120 Staff Housing Building Operation		23,614		23,614		14,467
1241220 Administration & Finance Activity Costs		488		488		266
OPERATING INCOME						
1240530 Rent - 144 Hampton St	3,250		3,250		1,500	
1240630 Rent - 146 hampton St	9,900		8,900		5,720	
1240830 Rent - 31 Gifford Road	7,800		7,800		4,800	
1244030 Staff Housing Reimbursements	1,050		1,050		640	
OPERATING SUB TOTAL	22,000	33,605	21,000	34,105	12,660	18,246
CAPITAL EXPENDITURE						
1240140 Staff Housing Building Upgrades		25,500		17,000		4,444
CAPITAL SUB TOTAL		25,500		17,000		4,444
TOTAL OTHER HOUSING	22,000	59,105	21,000	51,105	12,660	22,690

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019		
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	
	\$	\$	\$	\$	\$	\$	
<u>COMMUNITY AMENITIES</u>							
SANITATION - GENERAL REFUSE							
OPERATING EXPENDITURE							
1250020	Depreciation - Other Infrastructure	42,725		42,725		24,923	
1250220	Refuse Collection	193,862		185,867		119,018	
1250320	Bridgetown Refuse Site Management	373,666		383,790		224,275	
1250720	Bridgetown Refuse Building Maintenance	1,622		1,622		200	
1250820	Bridgetown Refuse Building Operation	1,461		1,461		1,110	
1250620	G'bushes Transfer Station Management	20,455		18,200		10,707	
1250420	Refuse Recycling	72,753		87,163		51,061	
1250920	Kerbside Recycling Collection	125,540		125,540		73,578	
1251020	South West Regional Waste Strategy	3,000		3,000		0	
1251320	Bridgetown Landfill Site Loans	17,572		17,572		8,931	
1251420	Purchase of Recycle Bins	5,000		5,000		3,217	
OPERATING INCOME							
1254130	Refuse Collection Charges	136,591		138,000		137,600	
1254230	Refuse Collection Charges (Multiple)	56,485		56,485		55,670	
1255030	User Pay Charges for Disposal	60,000		14,000		6,187	
1254330	Landfill Site Maintenance Charge	623,583		623,583		623,626	
1254530	Landfill Site Maint. Charge Concessions	(19,300)		(15,826)		(15,826)	
1255130	Recycling Subsidies & Royalties	29,000		33,000		17,970	
1255230	Profit on Sale of Assets	17,750		0		0	
1254930	Kerbside Recycling Charges	130,498		132,000		131,451	
OPERATING SUB TOTAL		1,034,607	857,656	981,242	871,940	956,677	517,019
CAPITAL EXPENDITURE							
1255040	Bridgetown Waste Facility		147,800		159,875		59,033
1255340	Sanitation Plant purchases		350,000		0		0
CAPITAL INCOME							
1255050	Sale of Plant	70,000		0		0	
CAPITAL SUB TOTAL		70,000	497,800	0	159,875	0	59,033
TOTAL SANITATION - GENERAL REFUSE		1,104,607	1,355,456	981,242	1,031,815	956,677	576,052

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
SANITATION - OTHER						
OPERATING EXPENDITURE						
1260320 Refuse Collection From Streets		39,488		34,000		14,267
1260620 Litter Control		2,806		2,806		1,698
OPERATING INCOME						
1264030 Litter Fines	50		50		200	
OPERATING SUB TOTAL	50	42,294	50	36,806	200	15,965
TOTAL SANITATION - OTHER	50	42,294	50	36,806	200	15,965

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
SEWERAGE						
OPERATING EXPENDITURE						
1270220	Septic Tank Inspections		34,041		34,041	19,472
1260820	Sewerage Waste Facilities		16,437		16,437	2,545
OPERATING INCOME						
1274230	Septic Tank Inspection Fees	6,000		6,000		2,467
1274430	Septic Tank Application Fees	7,000		6,000		2,832
1274330	Liquid Waste Site Fees	12,700		12,700		6,814
OPERATING SUB TOTAL		<u>25,700</u>	<u>50,478</u>	<u>24,700</u>	<u>50,478</u>	<u>12,113</u> <u>22,017</u>
CAPITAL EXPENDITURE						
1270040	Waste Infrastructure Upgrades		225,750		193,050	187,733
CAPITAL SUB TOTAL		<u>0</u>	<u>225,750</u>	<u>0</u>	<u>193,050</u>	<u>0</u> <u>187,733</u>
TOTAL SEWERAGE		<u>25,700</u>	<u>276,228</u>	<u>24,700</u>	<u>243,528</u>	<u>12,113</u> <u>209,750</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
<i>URBAN STORM WATER DRAINAGE</i>						
OPERATING EXPENDITURE						
1390420 Drainage Maintenance		186,146		180,441		92,124
1390820 Depreciation - Drainage Infrastructure		90,648		90,648		52,878
1391820 Administration & Finance Activity Costs		3,785		3,785		2,062
OPERATING SUB TOTAL	0	280,579	0	274,874	0	147,063
CAPITAL EXPENDITURE						
1280040 Drainage Construction		128,022		139,099		69,110
CAPITAL SUB TOTAL	0	128,022	0	139,099	0	69,110
<i>TOTAL URBAN STORM WATER DRAINAGE</i>	0	408,601	0	413,973	0	216,173

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019		
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	
	\$	\$	\$	\$	\$	\$	
<u>COMMUNITY AMENITIES</u>							
<i>PROTECTION OF ENVIRONMENT</i>							
OPERATING EXPENDITURE							
1290120 Protection of Environ. Community Grants		500		500		500	
1290520 Blackwood NRM Project		41,822		41,822		21,058	
1290620 Planning & Environment Department Costs		5,142		5,142		2,929	
1290720 Other Costs		250		250		0	
1290820 Chief Executive Office Department Costs		916		916		392	
1290920 Protection of Environment Contract Officer		29,200		27,200		14,556	
OPERATING SUB TOTAL		<u>0</u>	<u>77,830</u>	<u>0</u>	<u>75,830</u>	<u>0</u>	<u>39,434</u>
TOTAL PROTECTION OF ENVIRONMENT		<u>0</u>	<u>77,830</u>	<u>0</u>	<u>75,830</u>	<u>0</u>	<u>39,434</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
TOWN PLANNING/REGIONAL DEVELOPMENT						
OPERATING EXPENDITURE						
1300120	Planning & Environment Department Costs	181,820	181,820	115,343		
1300820	Administration & Control - Other Costs	4,750	4,750	963		
1300920	Chief Executive Office Department Costs	9,058	9,058	4,701		
1301020	LPS 6 - P & E Department Costs	14,622	14,622	9,591		
1301920	LPS 6 - CEO Department Costs	1,806	1,806	978		
1301220	LPS 6 - Advertising & Consultancy	22,500	24,000	3,995		
1300420	Rural Street Numbering Project	2,138	2,138	981		
1300720	Urban Street Numbering Project	290	290	139		
1302320	Planning Application Assessment	2,593	2,593	1,430		
1303020	Road Rationalisation & Land Transfer	15,000	15,000	0		
OPERATING INCOME						
1304330	Planning Application Charges	50,000	40,000	22,503		
1304530	Sub Division Clearance Charges	750	750	0		
1304730	Profit on Sale of asset	0	1,073	1,073		
1304830	Other Planning Fees & Charges	400	2,450	1,962		
OPERATING SUB TOTAL		51,150	254,577	44,273	256,077	25,538 138,121
CAPITAL INCOME						
1306650	Sale of Plant	17,500	17,500	17,982		
CAPITAL SUB TOTAL		17,500	0	17,500	0	17,982 0
TOTAL TOWN PLANNING/REGIONAL DEVELOP.		68,650	254,577	61,773	256,077	43,520 138,121

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
OTHER COMMUNITY AMENITIES						
OPERATING EXPENDITURE						
1310020	Cemeteries P&G Grounds Maintenance	19,350	31,330	20,010		
1310120	Cemeteries - CEO Department Costs	5,227	5,227	3,379		
1310220	Cemeteries Grave Digging	3,500	3,500	1,290		
1310420	Cemeteries Building Maintenance	2,211	2,211	0		
1310520	Public Conveniences Building Maintenance	45,495	47,995	18,968		
1310920	Cemetery Niche Wall Plaques	3,500	5,000	3,817		
1311020	Cemeteries Building Operation	4,318	4,318	1,011		
1311220	Public Conveniences Building Operations	88,117	89,261	48,890		
1312120	Other Community Amenities Building Ops	308	308	273		
1312220	Loss on sale of Asset	0	0	0		
1312320	Administration & Finance Activity Costs	1,060	1,060	577		
1312920	Community Bus	35,248	35,248	18,742		
1313120	Other Community Amenities Building Mtce	9,784	8,784	1,088		
OPERATING INCOME						
1310930	Cemetery Niche Plaques	4,750	4,750	2,545		
1314030	Cemetery Charges (GST Free)	1,750	1,750	449		
1314130	Cemetery Charges	6,500	8,000	6,020		
1314530	Community Bus (Inc GST)	6,000	6,000	4,433		
OPERATING SUB TOTAL		19,000	218,118	20,500	234,242	13,447 118,045
CAPITAL EXPENDITURE						
1310340	Public Conveniences Building Upgrades	6,000	6,000	350		
1310840	Public Conveniences Building New	30,000	30,000	30,651		
CAPITAL SUB TOTAL		0	36,000	0	36,000	0 31,001
TOTAL OTHER COMMUNITY AMENITIES		19,000	254,118	20,500	270,242	13,447 149,046

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
<u>PUBLIC HALLS - CIVIC CENTRES</u>						
OPERATING EXPENDITURE						
1320020 Depreciation		1,598		1,598		941
1320120 Public Halls & Civic Centres Building Mtce		52,394		56,144		14,177
1320220 Public Halls & Civic Centres Building Ops		101,877		101,877		61,950
1320060 Public Halls & Civic Centre Non-recurrent		3,000		3,000		0
OPERATING INCOME						
1324130 Bridgetown Civic Centre Hire Charges	13,000		14,000		7,262	
1324230 Greenbushes Hall Hire Charges	3,000		3,000		2,509	
1324730 Yornup Hall Committee	9		9		9	
OPERATING SUB TOTAL	16,009	158,869	17,009	162,619	9,780	77,067
CAPITAL EXPENDITURE						
1322040 Public Halls Building Upgrades		110,050		114,550		18,628
CAPITAL SUB TOTAL		110,050		114,550		18,628
TOTAL PUBLIC HALLS - CIVIC CENTRES	16,009	268,919	17,009	277,169	9,780	95,695

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
SWIMMING AREAS & BEACHES						
OPERATING EXPENDITURE						
1331120 Greenbushes Pool Building Maintenance		12,502		12,202		3,894
1331220 Greenbushes Pool Building Operation		4,508		4,508		2,964
OPERATING SUB TOTAL	0	17,010	0	16,710	0	6,858
CAPITAL EXPENDITURE						
1335340 Bridgetown Pool - Equipment		8,750		8,750		0
CAPITAL SUB TOTAL	0	8,750	0	8,750	0	0
TOTAL SWIMMING AREAS & BEACHES	0	25,760	0	25,460	0	6,858

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
OTHER RECREATION & SPORT						
OPERATING EXPENDITURE						
1340020		59,349	59,349			34,620
1340320		113,807	113,807			46,438
1340420		55,756	55,756			34,496
1340520		51,389	56,389			48,386
1340620		23,921	21,921			3,599
1340720		29,282	29,282			19,048
1340820		21,695	19,330			10,072
1340920		4,287	4,287			2,395
1341020		506,676	480,534			233,676
1341620		40,507	40,507			18,501
1342020		306,174	302,145			171,641
1342420		18,762	21,762			5,460
1343220		250	250			250
1344820		148,520	148,520			86,637
1345520		62,296	49,621			28,762
1345720		17,000	17,000			11,227
1345820		57,927	57,927			35,098
1346020		3,950	2,675			1,905
1346120		43,981	50,681			37,250
1346920		7,000	7,000			0
1347120		28,731	29,231			11,118
1348320		20,376	20,376			10,995
1347520		2,679	2,679			2,679
1346620		500	500			500
1344520		359,598	359,598			162,240
1349220		3,212	3,212			1,703
1348920		7,762	7,762			0
1349120		78,044	78,044			51,590
1349520		18,927	18,927			10,309
1349720		8,200	10,800			9,368
1342920		104,927	100,939			50,515
1349820		0	0			(41)
1349920		72,306	72,306			36,187
1340060		1,448	1,448			599
1340160		56,871	58,871			7,130
1340260		22,848	20,848			0
OPERATING INCOME						
1343830	7,820		7,820			6,597
1344130	3,200		3,200			3,336
1344630	3,150		3,150			3,129
1345730	50,000		31,600			18,435
1345930	27,500		29,400			17,127
1344830	1,600		1,600			1,286
1346030	22,200		22,200			16,738
1346430	3,000		240			240

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
<u>OTHER RECREATION & SPORT</u>						
OPERATING INCOME (CONTINUED)						
1344030 Leisure Centre - Term Programs	10,800		24,500		15,462	
1343530 Leisure Centre - Pool Entrance	78,500		74,500		52,385	
1343630 Leisure Centre - Learn to Swim Programs	4,000		4,000		2,570	
1343730 Leisure Centre - Aqua Aerobics	4,000		1,350		6	
1346830 Playground Equipment Donations	3,000		3,000		2,396	
1344430 Rose Street Lease	5,760		5,760		3,360	
1344230 Other Sport & Rec Grants	96,987		96,987		40,300	
1346630 Leisure Centre - Grants	15,000		3,930		3,930	
1344530 Other Rec & Sport Contributions & Reimb.	25,036		25,036		20,482	
1344430 Profit on Sale of Assets	0		0		0	
OPERATING SUB TOTAL	361,553	2,358,958	338,273	2,324,284	207,778	1,184,354

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019		
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	
	\$	\$	\$	\$	\$	\$	
<u>RECREATION & CULTURE</u>							
<i>OTHER RECREATION & SPORT</i>							
CAPITAL EXPENDITURE							
1345140 Other Rec & Sport - Building Upgrades		170,700		164,100		56,568	
1345440 Parks & Gardens - Infrastructure Renewals		7,010		7,010		3,089	
1345840 P&G - Infrastructure Upgrades/New		8,800		21,200		3,155	
1349140 Other Rec & Sport - Infrastructure		168,000		150,000		26,539	
CAPITAL SUB TOTAL		<u>0</u>	<u>354,510</u>	<u>0</u>	<u>342,310</u>	<u>0</u>	<u>89,352</u>
<i>TOTAL OTHER RECREATION AND SPORT</i>		<u>361,553</u>	<u>2,713,468</u>	<u>338,273</u>	<u>2,666,594</u>	<u>207,778</u>	<u>1,273,705</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
TELEVISION & RADIO RE-BROADCASTS						
OPERATING EXPENDITURE						
1120320 SBS TV Tower Building Operation		4,127		4,127		1,581
1120220 SBS TV Tower Services & Maintenance		367		367		2,197
OPERATING SUB TOTAL	0	4,494	0	4,494	0	3,779
TOTAL TELEVISION & RADIO BROADCASTS	0	4,494	0	4,494	0	3,779

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
LIBRARIES						
OPERATING EXPENDITURE						
1360320	Salaries & Staff On-Costs	168,355	168,355	96,293		
1360220	Administration & Finance Activity Costs	49,834	49,834	34,347		
1361120	Bridgetown Library Insurance	2,182	2,182	2,180		
1361020	Book Exchange Expenses	1,500	1,500	180		
1361320	Lost & Damaged Books	350	350	357		
1360420	Minor Items & Supplies	6,300	6,300	4,235		
1360620	Subscriptions	5,475	5,475	3,296		
1360720	Book Acquisitions	3,500	3,500	1,270		
1360120	Community Services Library Management	20,212	20,212	10,774		
1361920	Building Operation	107,283	107,283	65,659		
1362020	Building Maintenance	17,884	21,751	19,455		
1360820	Photocopier Depreciation	10,586	10,586	6,232		
1362120	Library Staff Leave	20,458	20,458	12,771		
1362220	Library Grounds Maintenance	10,285	8,570	4,533		
1362320	Library Vending Costs	2,000	2,000	1,338		
1362420	Library Program & Activities	1,000	1,000	102		
1362520	Library Computer licences	4,985	4,985	152		
1361720	Library Consortia Admin Support	1,738	1,738	0		
1360060	Library Non-recurrent projects	8,633	7,943	3,850		
OPERATING INCOME						
1364130	Lost/Damaged Books Reimbursements	500	500	259		
1054430	Sale of Photocopies	2,100	2,100	948		
1363830	Other Minor Revenue	4,650	4,650	2,716		
1363730	Book Club Income	830	830	349		
1360070	Library Non-recurrent Grants	3,633	3,633	3,322		
OPERATING SUB TOTAL		11,713	442,560	11,713	444,022	7,594 267,024
CAPITAL EXPENDITURE						
1365540	Library Building Renewals		11,500	11,500		8,641
CAPITAL SUB TOTAL		0	11,500	0	11,500	0 8,641
TOTAL LIBRARIES		11,713	454,060	11,713	455,522	7,594 275,664

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
HERITAGE						
OPERATING EXPENDITURE						
1350320 Heritage Assessment Consultancy		3,500	3,500			720
1350420 Heritage Building Maintenance		23,683	23,683			7,142
1350520 Heritage Building Operations		24,758	24,758			15,956
1351520 Heritage Precinct - P & E Dept. Costs		4,831	4,831			2,767
1351820 Community Grants & Service Agreements		5,147	5,147			5,133
1352820 Heritage Inventory - CS Department Costs		14,505	14,505			8,336
OPERATING INCOME						
1353430 Yornup School Hire Charges	849		849			438
1353730 Greenbushes Court House	558		558			279
OPERATING SUB TOTAL	1,407	76,424	1,407	76,424	718	40,054
TOTAL HERITAGE	1,407	76,424	1,407	76,424	718	40,054

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
OTHER CULTURE						
OPERATING EXPENDITURE						
1370820 Arts & Culture - CEO Department Costs		25,358		25,358		13,773
1371020 Arts & Culture Programs Other Costs		2,050		1,000		500
1371120 Art Acquisitions		2,000		2,000		2,283
1371820 Festival of Country Gardens		2,000		2,000		2,000
1372120 Community Grants		2,880		2,880		88
1372320 Summer Evening Films Festival		9,671		9,671		5,583
1370060 Non-recurrent Projects		61,912		20,000		24,135
OPERATING INCOME						
1373930 Other Culture Fees & Charges	1,500		1,500		494	
1370070 Non-recurrent Grants	41,912		0		0	
OPERATING SUB TOTAL	43,412	105,871	1,500	62,909	494	48,362
TOTAL OTHER CULTURE	43,412	105,871	1,500	62,909	494	48,362

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
STREETS ROAD CONSTRUCTION						
CAPITAL EXPENDITURE						
1380140 Winnejup Rd - Regional Road Group		213,000		213,000		1,018
1387340 Mockerdillup Road - Regional Road Group		9,000		9,000		377
1386040 Footpath Construction		5,000		0		0
1380440 Roads to Recovery		191,826		192,072		192,073
1386940 Road Reconstruction		1,242,378		1,011,564		23,882
1380540 Blackspot Funded Projects		200,808		219,600		67,781
1380840 Kerbing		5,000		5,000		0
1387740 Bridge Construction Works		450,561		332,216		332,216
1381440 Depot Buildings		23,000		23,000		5,461
CAPITAL INCOME						
1380630 Street & Road Construction Contributions	672,608		432,496		0	
1381530 Blackspot Funding	190,000		190,000		40,000	
1395530 Regional Road Group Grants	148,000		148,000		59,200	
1396030 Commodity Routes Funding	250,000		250,000		100,000	
CAPITAL SUB TOTAL	1,260,608	2,340,573	1,020,496	2,005,452	199,200	622,808
TOTAL STREETS ROAD CONSTRUCTION	1,260,608	2,340,573	1,020,496	2,005,452	199,200	622,808

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
STREETS ROAD MAINTENANCE						
OPERATING EXPENDITURE						
1390020	Depreciation - Roads	1,930,840	1,930,840	1,126,323		
1391020	Depreciation - Bridges	176,423	176,423	102,913		
1391120	Depreciation - Footpaths	63,570	63,570	37,083		
1391220	Depreciation - Car Parks	24,460	24,460	14,268		
1391920	Administration & Finance Activity Costs	136,226	136,226	74,196		
1392020	Gravel Search	17,836	14,836	5,200		
1390520	Crossover Contributions	24,166	24,166	12,820		
1390320	Bridgetown Depot Building Maintenance	7,598	7,598	7,108		
1393020	Bridgetown Depot Building Operation	26,189	26,189	15,395		
1390120	Road Maintenance	819,160	850,397	520,185		
1390220	Verge Maintenance	371,590	337,789	148,171		
1392220	Loss on Sale of Assets	7,623	12,007	11,409		
1390720	General Bridge Maintenance	103,784	113,913	97,863		
1394420	Signs Private Directional	500	500	0		
1394020	Design & Preliminary Planning	50,216	50,216	30,928		
1394120	Design & Preliminary Planning	(50,216)	(22,700)	(14,157)		
1395020	School Bus Route Inspections	6,267	6,267	3,304		
1393820	Two Way Radio Tower	1,300	1,300	1,180		
1390060	Streets Road Mtce Non-recurrent Projects	1,195	1,195	1,329		
OPERATING INCOME						
1394330	Reimbursements Signs & Licences	500	500	0		
1395230	Regional Road Grant	93,044	151,222	151,222		
1394530	Profit on Sale of Assets	2,400	2,400	2,400		
1394830	Temporary Heavy Haulage Permit Fees	5,700	5,700	3,088		
1398430	Engineering Supervision Fees	200	200	0		
1395930	Road Closure Plan Approval Fee	2,500	2,500	667		
1398230	Contributions to Road Upgrades	10,000	10,000	0		
OPERATING SUB TOTAL		114,344	3,718,727	172,522	3,755,192	157,377
TOTAL STREETS ROAD MAINTENANCE		114,344	3,718,727	172,522	3,755,192	157,377

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
ROAD PLANT PURCHASES						
CAPITAL EXPENDITURE						
1400040 Road Plant Purchases		217,399		217,399		217,398
1405040 Light Fleet Plant		129,000		127,892		43,892
1403740 Sundry Equipment Items		30,390		25,390		10,401
CAPITAL INCOME						
1401450 Sale of Light Fleet	54,600		54,600		16,391	
1400450 Sale of Road Plant	78,964		78,964		78,964	
1404650 Sale of Equipment	2,400		2,400		2,400	
CAPITAL SUB TOTAL	<u>135,964</u>	<u>376,789</u>	<u>135,964</u>	<u>370,681</u>	<u>97,755</u>	<u>271,692</u>
TOTAL ROAD PLANT PURCHASES	<u>135,964</u>	<u>376,789</u>	<u>135,964</u>	<u>370,681</u>	<u>97,755</u>	<u>271,692</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
PARKING FACILITIES						
OPERATING EXPENDITURE						
1410520 Planning & Environment Department Costs		10,803		10,803		6,373
1411520 Parking Signs & Marking Bays		5,425		5,425		2,635
1410060 Parking Facilities Non-recurrent Projects		23,500		23,500		0
OPERATING INCOME						
1414030 Fines & Penalties	55		55		0	
OPERATING SUB TOTAL	<u>55</u>	<u>39,728</u>	<u>55</u>	<u>39,728</u>	<u>0</u>	<u>9,008</u>
TOTAL PARKING FACILITIES	<u>55</u>	<u>39,728</u>	<u>55</u>	<u>39,728</u>	<u>0</u>	<u>9,008</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
TRAFFIC CONTROL						
OPERATING EXPENDITURE						
1395820 Road Wise Promotion Program		3,138		3,138		939
OPERATING INCOME						
1424530 Road Wise Grants/Contributions	100		100		0	
OPERATING SUB TOTAL	100	3,138	100	3,138	0	939
TOTAL TRAFFIC CONTROL	100	3,138	100	3,138	0	939

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
AERODROMES						
OPERATING EXPENDITURE						
1430120 Manjimup Airfield Contribution		1,000		1,000		0
OPERATING SUB TOTAL	0	1,000	0	1,000	0	0
TOTAL AERODROMES	0	1,000	0	1,000	0	0

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019		
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND	
	\$	\$	\$	\$	\$	\$	
<u>ECONOMIC SERVICES</u>							
TOURISM & AREA PROMOTION							
OPERATING EXPENDITURE							
1460020	Visitor Centre Staff Leave	19,024		19,024		7,257	
1460120	Chief Executive Office Department Costs	15,118		15,118		8,134	
1460420	Blues Festival Assistance	19,500		15,805		15,859	
1460520	Information Bays Grounds Maintenance	15,035		15,035		8,355	
1460920	Blackwood Valley Marketing Association	6,945		6,945		4,200	
1461220	Promotion Events & Festivals	8,809		8,809		1,760	
1462120	Christmas Street Party	1,500		1,500		1,233	
1460820	Visitor Centre Building Maintenance	7,276		8,776		5,715	
1461420	Visitor Centre Building Operation	56,378		56,378		32,870	
1462220	Bridgetown Rotary Club - B'wood Marathon	5,000		5,000		5,000	
1462320	Administration & Finance Activity Costs	31,982		31,982		18,074	
1462420	Visitor Centre Management Costs	133,569		131,821		80,710	
1462520	Visitor Centre Stock	10,000		10,000		5,441	
1462620	Visitor Centre Marketing	1,000		1,000		200	
1463220	Visitor Centre Minor Furniture & Equip.	150		150		0	
1463420	Community Services Department Costs	12,653		12,653		6,814	
1463620	Asset Management Activity Costs	690		690		1,849	
1460060	Tourism & Area promotion Non-recurrent	40,300		45,060		30,800	
OPERATING INCOME							
1460030	Visitor Centre Counter Sales	13,000		13,000		8,727	
1460130	Visitor Centre Counter Sales (GST Free)	550		550		328	
1460330	Visitor Centre Accom. Commissions	25,000		19,000		12,716	
1460530	Visitor Centre Coach Commissions	2,500		3,500		1,723	
1460630	Visitor Centre Various Other Commissions	500		500		506	
1460730	Visitor Centre Display Fees	2,000		700		659	
1460930	Visitor Centre Jigsaw Gallery	3,000		6,115		3,749	
1461030	Visitor Centre Memberships	15,000		15,000		14,552	
1461430	Visitor Centre Reimbursements (Operator)	50		50		0	
1460830	Visitor Centre Rental	3,473		3,473		1,736	
1463930	Visitor Centre Reimbursements (General)	50		50		0	
OPERATING SUB TOTAL		65,123	384,929	61,938	385,746	44,696	234,269
CAPITAL EXPENDITURE							
1460540	Tourism Infrastructure Other Upgrades		25,000		25,000		0
CAPITAL SUB TOTAL		0	25,000	0	25,000	0	0
TOTAL TOURISM & AREA PROMOTION		65,123	409,929	61,938	410,746	44,696	234,269

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
BUILDING CONTROL						
OPERATING EXPENDITURE						
1470120 Planning & Environment Department Costs		142,680		142,680		68,718
1470620 Legal Advice		50,000		37,500		22,482
1472920 Building Control - Other Costs		3,995		3,995		3,081
1470220 Works Management Department Costs		5,183		5,183		2,749
1472820 Loss on Sale of Asset		684		684		0
OPERATING INCOME						
1474130 Building Licences & Fees	50,000		35,000		18,082	
1474330 BRB & BCITF Commissions	1,050		1,050		513	
1474530 Other Income	4,400		4,400		3,287	
OPERATING SUB TOTAL	55,450	202,542	40,450	190,042	21,882	97,029
CAPITAL EXPENDITURE						
1470140 Plant Purchases		32,000		32,000		0
CAPITAL INCOME						
1470150 Sale of Plant	18,000		18,000		0	
CAPITAL SUB TOTAL	18,000	32,000	18,000	32,000	0	0
TOTAL BUILDING CONTROL	73,450	234,542	58,450	222,042	21,882	97,029

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
<i>ECONOMIC DEVELOPMENT</i>						
OPERATING EXPENDITURE						
1480120 Chief Executive Office Department Costs		9,974		9,974		5,092
1481120 Warren Blackwood Economic Alliance		19,985		19,985		19,581
1481220 Power Vehicle Charging Station		1,010		1,010		650
1480060 Economic Development Non-recurrent		7,000		2,000		0
OPERATING INCOME						
1480030 Various Reimbursements	500		500		174	
OPERATING SUB TOTAL	<u>500</u>	<u>37,969</u>	<u>500</u>	<u>32,969</u>	<u>174</u>	<u>25,324</u>
TOTAL ECONOMIC DEVELOPMENT	<u>500</u>	<u>37,969</u>	<u>500</u>	<u>32,969</u>	<u>174</u>	<u>25,324</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
OTHER ECONOMIC SERVICES						
OPERATING EXPENDITURE						
1500420 Water Supply Stand Pipes		14,010		14,010		4,494
1500060 Other Economic Non-recurrent Projects		3,150		3,150		0
OPERATING INCOME						
1500130 Sale of Water from Stand Pipes	10,500		10,500		5,421	
OPERATING SUB-TOTAL	<u>10,500</u>	<u>17,160</u>	<u>10,500</u>	<u>17,160</u>	<u>5,421</u>	<u>4,494</u>
TOTAL OTHER ECONOMIC SERVICES	<u>10,500</u>	<u>17,160</u>	<u>10,500</u>	<u>17,160</u>	<u>5,421</u>	<u>4,494</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
PRIVATE WORKS						
OPERATING EXPENDITURE						
1510320 Private Works		2,000		2,000		0
1510420 Motor Vehicle Licensing		73,006		73,006		45,561
OPERATING INCOME						
1513030 Private Works Charges	2,600		2,600		0	
1513130 Motor Vehicle Licensing Commissions	72,300		70,300		33,461	
1054630 Sale of License Plates	300		300		202	
OPERATING SUB TOTAL	<u>75,200</u>	<u>75,006</u>	<u>73,200</u>	<u>75,006</u>	<u>33,663</u>	<u>45,561</u>
TOTAL PRIVATE WORKS	<u>75,200</u>	<u>75,006</u>	<u>73,200</u>	<u>75,006</u>	<u>33,663</u>	<u>45,561</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
WORKS & SERVICES MANAGEMENT						
OPERATING EXPENDITURE						
1600220 Other Employee Costs		24,281		24,281		15,014
1600320 Superannuation		34,130		34,130		20,468
1600520 Materials & Contracts		7,216		7,216		7,171
1600620 Utility Charges		1,480		1,480		718
1600720 Vehicle Costs		27,570		27,570		17,167
1601020 Administration & Finance Activity Costs		82,177		82,177		50,419
1601520 Consultancy Services		2,000		2,000		0
1601720 Training & Conferences		11,045		5,583		3,280
1602420 Toolbox Meetings		1,788		1,788		1,223
1602520 General Duties		28,332		28,332		17,595
1602620 Annual Leave		25,230		25,230		13,668
1600920 Public Holidays		13,668		13,668		7,637
1601420 Sick Leave		5,695		5,695		5,029
1601820 Long Service Leave		7,404		7,404		6,477
1601920 Works Management Staff Meeting		6,267		6,267		4,757
1602120 Assist Emergency Services		819		819		394
1602220 Assist State Government Departments		3,034		3,034		2,087
1602020 Recovered from Works & Services		(282,136)		(282,136)		(161,560)
OPERATING INCOME						
1600930 Reimbursements		0		0		0
OPERATING SUB TOTAL		0		(5,462)		0
TOTAL WORKS & SERVICES MANAGEMENT		0		(5,462)		0

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
WASTE ACTIVITY UNIT						
OPERATING EXPENDITURE						
1610220 Other Employee Costs		4,847		4,847		3,962
1610320 Superannuation		15,023		15,023		8,500
1610520 Materials & Contracts		1,415		1,415		1,163
1610620 Utility Charges		400		400		221
1611020 Administration & Finance Activity Costs		25,851		25,851		14,754
1611520 Annual Leave		10,126		10,126		11,177
1611620 Public Holidays		1,135		1,135		620
1611720 Sick Leave		2,339		2,339		544
1612220 Long Service Leave		3,325		3,325		0
1611820 Training & Conferences		2,673		1,614		216
1610920 Works Management Supervision		25,613		25,613		13,641
161202 Recovered from Works & Services		(92,747)		(92,747)		(46,039)
OPERATING SUB TOTAL		<u>0</u>		<u>(1,059)</u>		<u>8,761</u>
TOTAL WASTE ACTIVITY UNIT		<u>0</u>		<u>(1,059)</u>		<u>8,761</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
WORKS ACTIVITY UNIT						
OPERATING EXPENDITURE						
1630020 Works Management Staff Meetings		3,014		3,014		974
1630120 Supervision Labour Costs		62,345		67,000		41,003
1630220 Other Employee Costs		35,938		35,938		30,099
1630320 Superannuation		108,910		108,910		61,308
1630520 Materials & Contracts		14,123		14,123		14,052
1630620 Utility Charges		2,671		2,671		1,634
1630720 Vehicle Costs		41,526		41,526		25,898
1631020 Administration & Finance Activity Costs		155,526		155,526		89,257
1631120 Annual Leave		84,099		84,099		49,249
1631220 Public Holidays		45,510		45,510		21,129
1631320 Sick Leave		19,754		30,000		18,719
1631520 Training & Conferences		23,037		23,037		16,334
1631620 General Duties Salaries		10,554		8,000		4,745
1631920 Toolbox Meetings Salaries		6,161		3,000		1,940
1631420 Long Service Leave		25,678		25,678		12,598
1630920 Works Management Supervision		155,628		155,628		88,477
1632120 Depot Maintenance		45,951		40,790		19,917
1632020 Recovered from Works & Services		(840,425)		(840,425)		(482,810)
OPERATING SUB TOTAL	0	0	0	4,025	0	14,525
TOTAL WORKS ACTIVITY UNIT	0	0	0	4,025	0	14,525

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
FLEET ACTIVITY UNIT						
OPERATING EXPENDITURE						
1640220 Other Employee Costs		2,703		2,703		2,282
1640320 Superannuation		8,478		8,478		5,249
1640520 Materials & Contracts		5,722		5,722		2,938
1640620 Utility Charges		550		550		319
1640720 Vehicle Costs		6,127		7,200		6,637
1641020 Administration & Finance Activity Costs		22,315		22,315		13,626
1641320 Annual Leave		6,130		6,130		2,682
1641420 Public Holidays		3,501		3,501		2,042
1641520 Sick Leave		1,304		3,000		2,162
1641620 Long Service Leave		1,696		1,696		0
1641720 Training & Conferences		1,408		1,408		607
1641820 General Duties		4,119		6,200		3,646
1641920 Toolbox Meetings Salaries		412		412		169
1640920 Works Management Supervision		15,829		15,829		8,558
1642120 Workshop Maintenance		4,119		4,119		1,867
1642020 Recovered from Works & Services		(84,413)		(84,413)		(49,042)
OPERATING SUB TOTAL		0		4,850		3,743
TOTAL FLEET ACTIVITY UNIT		0		4,850		3,743

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
PLANT OPERATION COSTS						
OPERATING EXPENDITURE						
1540020 Depreciation - Plant Items		244,509		220,000		121,798
1540120 Fuel & Oil		165,600		165,600		96,444
1540220 Tyres & Batteries		18,500		18,500		11,776
1540320 Parts & Outside Repairs		148,550		170,000		137,651
1540520 Insurance		68,991		70,771		70,771
1540720 Wear Parts		8,000		8,000		4,129
1541020 Vehicle Registration/Licenses		16,386		16,386		15,961
1541220 Plant Mechanic Repair Costs		5,387		12,420		8,125
1541320 Operator Plant Maintenance		130,160		130,160		75,209
1541420 Minor Equipment/Tools		9,000		9,000		8,427
1542920 Plant Costs Recovered		(815,083)		(820,837)		(514,921)
OPERATING INCOME						
1544030 Reimbursements	30,000		30,000		19,414	
OPERATING SUB TOTAL	<u>30,000</u>	<u>0</u>	<u>30,000</u>	<u>0</u>	<u>19,414</u>	<u>35,370</u>
TOTAL PLANT ACTIVITY UNIT	<u>30,000</u>	<u>0</u>	<u>30,000</u>	<u>0</u>	<u>19,414</u>	<u>35,370</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
MATERIALS						
OPERATING EXPENDITURE						
1555200 Materials Purchased		5,000		5,000		28,228
1555500 Less Materials Allocated		(5,000)		(5,000)		(25,988)
1562520 Fuel & Oil Purchased		165,600		165,600		72,288
1562620 Less Fuel & Oil Allocated		(165,600)		(165,600)		(74,050)
OPERATING SUB TOTAL		<u>0</u>		<u>0</u>		<u>478</u>
TOTAL MATERIALS		<u>0</u>		<u>0</u>		<u>478</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
SALARIES & WAGES						
OPERATING EXPENDITURE						
1560120 Gross Wages & Salaries		4,147,411		4,183,911		2,434,217
1563020 Workers Compensation		5,000		5,000		0
1562020 Less Wage & Salaries Allocated		(4,147,411)		(4,183,911)		(2,438,191)
1563220 Default Wages Account		0		0		0
OPERATING INCOME						
1563930 Reimbursements - Works Compensation	5,000		5,000		0	
OPERATING SUB TOTAL	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>(3,974)</u>
TOTAL SALARIES & WAGES	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>(3,974)</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
ADMINISTRATION & FINANCE DEPARTMENT						
OPERATING EXPENDITURE						
1050220 Consultants		1,000	1,000			909
1050320 Superannuation		55,495	58,000			36,336
1051220 Assist Emergency Services		0	0			37
1051520 Workers Compensation Insurance		12,535	12,535			12,305
1051720 Motor Vehicle Costs		15,158	15,158			8,927
1051820 Conference Expenses		7,333	7,333			0
1052120 Other Employee Costs		3,760	3,760			2,441
1052720 Staff Training		13,709	13,709			2,915
1054120 Insurance		6,333	6,333			6,333
1054720 Annual Leave		48,091	48,091			44,437
1057220 Public Holidays		25,326	25,326			16,477
1050420 Sick Leave		10,554	10,554			8,562
1050820 Long Service Leave		13,719	13,719			0
1051620 Allocation - In House Costs		66,011	66,011			38,163
1056020 Recovered from Programs		(276,524)	(276,524)			(158,297)
OPERATING INCOME						
1050130 Reimbursements	2,500		4,000		1,500	
OPERATING SUB TOTAL	<u>2,500</u>	<u>2,500</u>	<u>4,000</u>	<u>5,005</u>	<u>1,500</u>	<u>19,545</u>
TOTAL ADMIN & FINANCE DEPARTMENT	<u>2,500</u>	<u>2,500</u>	<u>4,000</u>	<u>5,005</u>	<u>1,500</u>	<u>19,545</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
CHIEF EXECUTIVE OFFICE						
OPERATING EXPENDITURE						
1750020 Annual Leave		30,084		30,084		34,862
1751620 Public Holidays		12,939		12,939		8,243
1751720 Sick Leave		5,811		5,811		3,629
1751020 Long Service Leave		7,708		7,708		6,335
1750120 Superannuation		29,289		29,289		18,427
1750220 Workers Compensation Insurance		7,037		7,037		6,891
1750320 Motor Vehicle Costs		19,472		19,472		10,331
1750420 Other Employee Costs		2,310		2,310		782
1750620 Staff Training		6,497		6,497		1,289
1750720 CEO Professional Develop Salary Sacrifice		8,000		8,000		1,846
1750820 Conference Expenses		13,474		13,474		6,479
1750920 Consultants		6,000		6,000		4,725
1751120 Audit Fees		22,750		22,750		11,850
1751220 Advertising		9,250		9,250		3,302
1751320 Legal Expenses		6,000		6,000		1,420
1751420 Other Expenses		1,750		1,750		0
1753420 Insurance		2,455		2,455		2,458
1752120 Allocation - In House Costs		90,616		90,616		55,429
1752020 Recovered from Programs		(281,442)		(281,442)		(147,657)
OPERATING SUB TOTAL		<u>0</u>		<u>0</u>		<u>30,641</u>
TOTAL CHIEF EXECUTIVE OFFICER		<u>0</u>		<u>0</u>		<u>30,641</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
ADMINISTRATION & FINANCE ACTIVITY						
OPERATING EXPENDITURE						
1760120 Payroll		41,119		41,119		22,984
1760220 Creditors		81,524		81,524		48,963
1760320 Information Technology Support & Costs		164,992		164,992		128,005
1760420 Accounting		201,703		201,703		115,834
1760520 Bridgetown Admin Office Building Maint.		19,305		22,805		7,845
1760620 Bridgetown Admin Office Building Op.		144,456		144,456		92,796
1760720 Telephone Mail & Reception		88,347		88,347		53,809
1760820 Office Supplies & Equipment		61,859		63,859		36,671
1760920 Occupational Health & Safety Committee		40,708		40,708		20,518
1761020 Records Management Costs		98,025		98,025		57,892
1761120 Police Licensing		73,006		73,006		45,561
1761320 Assets Management & Fair Value		168,241		168,241		91,634
1761620 Human Resources		90,081		100,081		46,466
1762020 Recovered from Programs		(1,273,366)		(1,273,366)		(768,979)
OPERATING INCOME						
1760030 Reimbursements	200		200		110	
OPERATING SUB TOTAL	<u>200</u>	<u>0</u>	<u>200</u>	<u>15,500</u>	<u>110</u>	<u>0</u>
TOTAL ADMINISTRATION & FINANCE ACTIVITY	<u>200</u>	<u>0</u>	<u>200</u>	<u>15,500</u>	<u>110</u>	<u>0</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
<u>PLANNING & ENVIRONMENT DEPARTMENT</u>						
OPERATING EXPENDITURE						
1770020 Annual Leave		53,430		53,430		45,818
1770120 Superannuation		65,558		68,058		42,935
1770220 Workers Compensation Insurance		15,475		15,475		15,182
1770320 Motor Vehicle Costs		66,008		63,008		27,414
1770420 Other Staff Costs		8,065		8,065		4,244
1770620 Staff Training		12,676		12,676		4,916
1770820 Conference Expenses		11,579		11,579		5,001
1770920 General Duties Salaries		6,555		6,555		11,207
1771020 Public Holidays		23,991		23,991		14,901
1771120 Sick Leave		12,464		12,464		12,439
1771220 Long Service Leave		21,450		21,450		7,026
1771320 Supervision Building Maintenance		99,559		99,559		52,908
1771420 Supervision Building Operation		31,839		31,839		13,629
1772120 Allocation - In House Costs		194,547		194,547		118,437
1772920 Insurance		7,724		7,724		7,720
1772020 Recovered from Programs		(630,920)		(637,920)		(356,969)
OPERATING INCOME						
1770030 Reimbursements	0		0		100	
OPERATING SUB TOTAL	0	0	0	(7,500)	100	26,807
TOTAL PLANNING & ENVIRONM'T DEPARTMENT	0	0	0	(7,500)	100	26,807

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
COMMUNITY SERVICES DEPARTMENT						
OPERATING EXPENDITURE						
1780020 Annual Leave		18,635	18,635		13,225	
1780420 Public Holidays		10,254	10,254		5,847	
1780620 Sick Leave		4,272	4,272		14,093	
1780720 Long Service Leave		5,554	5,554		0	
1780120 Superannuation		22,255	22,255		13,026	
1780220 Workers Compensation Insurance		5,329	5,329		5,229	
1780320 Motor Vehicle Costs		11,403	13,183		7,493	
1780920 Other Staff Costs		1,580	1,580		1,023	
1780520 Staff Training		10,275	10,275		1,022	
1780820 Conference Expenses		7,714	7,714		3,904	
1783020 Insurance - Prof. Indemnity/Public Liability		2,457	2,457		2,459	
1783220 Allocation - Office Accommodation		0	0		0	
1782120 Allocation - In House Costs		60,726	60,726		37,025	
1782020 Recovered from Programs		(160,454)	(160,454)		(93,035)	
OPERATING INCOME						
1780030 Reimbursements	0		0		149	
OPERATING SUB TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,780</u>	<u>149</u>	<u>11,312</u>
TOTAL COMMUNITY SERVICES DEPARTMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,780</u>	<u>149</u>	<u>11,312</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2018-2019 BUDGET		2018-19 AMENDED BUDGET		ACTUAL TO 31 January 2019	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
UNCLASSIFIED						
OPERATING EXPENDITURE						
1790320 Donations - Hire Charges & Fees		4,000		3,500		1,480
1790420 Donations - Approved by CEO		2,500		3,000		2,609
1790520 Building Maintenance General		25,000		27,500		2,756
1790820 Sale of Land General Expenses		500		500		0
1052820 Other Sundries		100		100		2
1791220 Masonic Lodges Service Agreements		750		750		750
1790220 General Insurance Claims		10,000		16,600		14,322
1790060 Unclassified Non-recurrent Projects		710		710		680
OPERATING INCOME						
1790130 Insurance Claims Reimbursed	10,000		16,600		10,645	
1790330 Other Reimbursements	20,226		20,226		20,226	
OPERATING SUB TOTAL	30,226	43,560	36,826	52,660	30,871	22,599
CAPITAL EXPENDITURE						
1790040 Purchase of Land		41,326		91,326		33,753
1790240 Asbestos Removal		55,000		35,000		8,596
CAPITAL SUB TOTAL	0	96,326	0	126,326	0	42,348
TOTAL UNCLASSIFIED	30,226	139,886	36,826	178,986	30,871	64,948

Background

The Compliance Audit Return is completed for the previous calendar year and is one of the tools that allow Council to monitor how its organisation is functioning.

The Department of Local Government, Sport and Cultural Industries requires the Compliance Audit Return to be:

- a) Presented to Council at a meeting of the Council prior to 31 March;
- b) Adopted by the Council; and
- c) The adoption recorded in the Minutes of the meeting at which it is adopted.

Each year the Compliance Audit Return covers various categories and for the 2018 Return, the areas covered are:

- Commercial Enterprises by Local Governments
- Delegation of Power/Duty
- Disclosures of Interest
- Disposal of Property
- Elections
- Finance
- Integrated Planning and Reporting
- Local Government Employees
- Official Conduct
- Tenders for Providing Goods and Services

After completing the responses to the questions contained in the 2018 Compliance Audit Return it should be noted that compliance was achieved in all areas.

Statutory Environment

Clauses 13 and 14 of the Local Government (*Audit*) Amendment Regulations 1999 apply.

Integrated Planning

- Strategic Community Plan
Objective 5.2 – We maintain high standards of governance, accountability and transparency
Strategy 5.2.8 – Ensure compliance with relevant legislation
- Corporate Business Plan
Strategy 5.2.2 – Staff work in an ethical manner
Action 5.2.2.1 – Achieve full compliance in annual Compliance Audit Return
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning - Nil

Policy Implications – Nil

Strategic Plan Implications – Nil

Budget Implications – Nil

Fiscal Equity – Not applicable

Whole of Life Accounting – Not applicable

Social Equity – Not applicable

Ecological Equity – Not applicable

Cultural Equity – Not applicable

Risk Management

Completion of the annual compliance return is essential for ensuring that the organization meets its statutory obligations in performing its functions.

Continuous Improvement

The contents of the compliance return are reviewed by the Department of Local Government, Sport and Cultural Industries.

Voting Requirements – Absolute Majority

Committee Decision

***Moved Cr Moore, Seconded Cr Bookless
AC.02/0319 That the Compliance Audit Return for the 2018 calendar year
(Attachment 2) be endorsed by the Audit Committee and presented to Council
for adoption prior to being submitted to the Department of Local Government,
Sport & Cultural Industries. Carried 3/0***

ITEM NO.	AC.03/0319	FILE REF.	133
SUBJECT	Adoption of the 2018/2019 Budget Review		
OFFICER	Chief Executive Officer Executive Manager Corporate Services		
DATE OF REPORT	8 March 2019		

Attachment 3 2018/2019 Budget Review

OFFICER RECOMMENDATION That the Audit Committee:

- 1. Endorses the budget review for the period 1 July 2018 to 31 January 2019 as presented in Attachment 3 of the Committee agenda.*
- 2. Notes the budget review for the period 1 July 2018 to 31 January 2019 generates a budgeted surplus of \$52,873.*
- 3. Recommends to Council that the surplus of \$52,873 be allocated to the following reserves:
\$25,000 – Land & Building Reserve
\$22,873 – Strategic Projects Reserve
\$5,000 – Bushfire Reserve*

Summary/Purpose

Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for the year (see regulation 33A of the Local Government (*Financial Management*) Regulations 1996). The intention of the legislation is to ensure that local government's conduct at least one budget review between six and nine months into the financial year.

The budget review will be presented to the March 2019 ordinary meeting of Council and is being referred to the Audit Committee for review.

Background

The review includes a Statement of Financial Activity (Budget Review) incorporating year to date budget variations and forecasts to 30 June 2019 for the period ending 31 January 2019. The Local Government (*Financial Management*) Regulations 1996, regulation 33A, requires that local governments conduct a budget review between 1 January and 31 March in each financial year. A copy of the review and determination is to be provided to the Department of Local Government, Sport and Cultural Industries within 30 days of the adoption of the review.

Officer Comment

The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (*Financial Management*) Regulations 1996 and Australian Accounting Standards. A budget review is a detailed comparison of the year to date (31 January 2019) actual results with the adopted or amended budget. The review process establishes whether a Local Government expects to meet its budget commitments i.e. is in receipt of income and incurs expenditure in accordance with the adopted budget.

Council's '*F.7 Reporting Forecast Budget Variations Policy*' sets a minimum reportable variance of \$1,000. In determining items to be included in the budget review this limit has been used as a general guide. As a result of the proposed adjustments presented in Note 2 of the Budget Review document the estimated closing funds have increased from \$0 to \$52,873.

In summary the estimated surplus is represented as follows:

Decrease in Operating Revenues (excluding non-cash items)	(\$174,175)
Decrease in Operating Expenses (excluding non-cash items)	\$ 6,035
Decrease in Capital Revenues	(\$ 68,636)
Decrease in Capital Expenses	\$580,377
Decrease in Transfers from Reserves	(\$277,366)
Increased Transfers to Reserves	(\$ 32,886)
Increase in Opening Funds as at 1 July 2018	\$ 19,524
Closing Surplus as at 30 June 2019	\$ 52,873

Set out below is a list of significant variations included in the budget review:

Works & Services

- Numerous movements between works and services jobs for wages, plant, overheads and materials/contracts that result in an overall increase in cash requirements of \$48,365 for the works program. This has been offset by additional Main Roads Direct Grant revenue of \$58,178.
- A reduction in contractor expenditure (\$240,112) for the Maranup Ford Road project following a successful tender process. This reduced expenditure requirement will be offset by a reduction in the contribution being received towards the project from Talison Lithium Australia Pty Ltd.

- Savings of \$60,886 for the Blackbutt Road bridge works undertaken by Main Roads WA has resulted in corresponding unspent federal grant funds. The unspent grant funds will be transferred to Reserve pending further advice on how these additional funds may be utilised.
- An increase in the cost to provide waste management services of \$49,899. This increase is made up of the following:
 - decrease in user pay charges for waste site \$46,000
 - increase in net cost to provide refuse recycling services \$8,908
 - decrease in net costs for general refuse collection service and site management costs \$5,009

The significant drop in revenue for user pay charges at the waste site is due to skip bin hire companies no longer utilising the Shire's waste site (\$36,000) and a reduction in revenue estimates for disposal of inert waste (\$10,000).

- It is proposed to defer the change over of the waste site traxcavator following additional repairs and the receipt of a full condition report on this plant item. The reduction in net change over cost originally budgeted will be offset by a reduction in the transfer of funds from the Plant Reserve.
- Savings in net change over costs of \$7,508 for light fleet vehicles, these savings are offset by a reduction in the transfer of funds from the Light Fleet Reserve
- Estimated savings totalling \$20,625 in relation to waste construction projects will be offset by a reduction in the transfer of funds from the Sanitation Reserve.
- Vehicle/plant parts and repairs increased by \$21,450 primarily due to major repairs to the waste site traxcavator (\$12,000) and road roller (\$11,000).
- The budgeted capital project to construct a dam that secures a new water source for the Bridgetown Sportsground (\$18,000) has been removed. An amount of \$5,000 has been allocated to the operational budget for preliminary survey and legal document drafting only. The balance of funds will not be expended in 2018/19. The full project of a new dam and reticulation of the Bridgetown Sportsground is to be reviewed in the Corporate Business Plan.

Community Services

- Operation of the Bridgetown Leisure Centre is predicted to result in a net operating subsidy increase of \$12,113. 2018/19 has seen a significant drop in estimated revenue for the gym facility of \$18,400 due to lower than expected take up of gym memberships.
- Reduction in expenditure and grant revenue of \$41,912 included for the Bridgetown Art Trail. The revised amount reflects actual grant funds received.

CEO/Corporate Services/Planning & Environmental Services

- The estimate for General Rate revenue has been reduced by \$10,000 in recognition of a reduction in rates being paid in advance.

- Reduced expenditure and grant revenue of \$151,780 included for approved fire mitigation works being fully funded by the Office of Emergency Management. The reduction reflects the deletion of the unspent/unclaimed 2017/18 allocation previously included.
- Additional Fire Prevention expenditure of \$11,441 to be reimbursed by DFES.
- Reduced income estimates for planning development applications and building approvals totalling \$25,000.
- A number of reallocations in material and contractor expenses throughout the building maintenance and capital program have been included. All increased allocations have been offset by reductions across the program.
- An overall decrease in building control contractor costs (\$12,500) due to a reduction in building applications being received.
- An overall increase in gross salaries and wages of \$36,500 is offset by reductions in contractor costs. Additional staff hours have been utilised in the Bushfire Mitigation Activity in lieu of contractors and a casual building surveyor has been employed rather than utilising his services as a contractor.
- An increase of \$10,000 for professional services in relation to human resource matters.

It will be recommended to Council that the estimated surplus of \$52,873 be allocated to the following Reserves:

- \$25,000 – Land & Building Reserve
- \$22,873 – Strategic Projects Reserve
- \$5,000 – Bushfire Reserve

Statutory Environment

Regulation 33A of the Local Government (*Financial Management*) Regulations 1996 requires:

(1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.

(2) Consideration and review is to be given to a local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year.

(3) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

(4) A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*

(5) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Integrated Planning

- Strategic Community Plan

Key Goal 5: Our leadership will be visionary, collaborative and accountable

Objective 5.2: We maintain high standards of governance, accountability and transparency

Strategy 5.2.8: Ensure all legislative responsibilities and requirements are met

- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning - Nil

Policy – Not applicable

Budget Implications

Specific financial implications are as outlined in Note 2 to the Budget Review document.

Fiscal Equity

The budget has been reviewed based on sound financial management and accountability principles and is considered to deliver a sustainable economic outcome for Council and the community.

Whole of Life Accounting – Not applicable

Social Equity

The budget has been reviewed to deliver social outcomes identified in various planning and community supporting strategies that have previously been adopted by the council.

Ecological Equity – Not applicable

Cultural Equity – Not applicable

Risk Management – Not applicable

Continuous Improvement – Not applicable

Delegated Authority - Not applicable

Voting Requirements – Absolute Majority

Committee Decision

Moved Cr Bookless, Seconded Cr Moore

AC.03/0319 That the Audit Committee:

- 1. Endorses the budget review for the period 1 July 2018 to 31 January 2019 as presented in Attachment 3 of the Committee agenda.**
- 2. Notes the budget review for the period 1 July 2018 to 31 January 2019 generates a budgeted surplus of \$52,873.**
- 3. Recommends to Council that the surplus of \$52,873 be allocated to the following reserves:**
 - \$25,000 – Land & Building Reserve**
 - \$22,873 – Strategic Projects Reserve**
 - \$5,000 – Bushfire Reserve**

Carried 3/0

ITEM NO.	AC.04/0319	FILE REF.	224
SUBJECT	Progressive Reporting – Local Government (Audit) Regulations - Regulation 17 Review 2016		
OFFICER	Chief Executive Officer		
DATE OF REPORT	8 March 2019		

Attachment 4 February 2019 – Audit Regulation 17 Review (Risk Dashboard Report)

OFFICER RECOMMENDATION That the Audit Committee notes the contents of the February 2019 progressive report on the implementation of recommendations/findings of the Audit Regulation 17 Report that was presented to Council in December 2016.

Summary/Purpose

Regulation 17 of the Local Government (*Audit*) Regulations 1996 requires the CEO to review the appropriateness and effectiveness of a local government's systems and procedures in relation to risk management, internal control and legislative compliance at least once every two calendar years.

A report on the progress of actions identified in the 2016 Audit Regulation 17 Review (Attachment 4) is presented for the Audit Committee's review.

Background

In February 2013 amendments to the Local Government (*Audit*) Regulations 1996 extended the functions of local government Audit Committees. These functions (Regulation 17) now include receiving a biennial report on the appropriateness and effectiveness of the local government's systems in regard to risk management, internal control and legislative compliance.

Amendments made to Regulation 17 in June 2018 amended the timeframe for such reviews from at least once every two calendar years (biennial) to at least once every three financial years. The amendments also strengthened the role of the Audit Committee so that the Audit Committee has greater involvement in assisting the CEO to carry out the review under Regulation 17.

In accordance with Regulation 17 a review was undertaken by the CEO, with assistance from LGIS Risk and relevant Shire officers of the Shire's systems and procedures in relation to risk management, internal controls and legislative compliance. The completed review was presented to the Audit Committee on 6 December 2016 with recommendations from the Committee being endorsed by Council at its ordinary meeting held on 15 December 2016.

Officer Comment

A review of the actions contained in the 2016 report was undertaken by Senior Management in February and an updated Risk Dashboard Report is presented for the Audit Committee's consideration. The review focussed on ensuring assigned responsibility and due dates for actions are recorded appropriately and documenting any progress on actions since December 2016. No adjustments to the 'risk ratings' assigned to individual risk profiles were made as a result of this review.

Statutory Environment

Regulation 17 of the Local Government (*Audit*) Regulations 1996 reads as follows:

17. CEO to review certain systems and procedures

(1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to –*

- (a) risk management; and*
- (b) internal control; and*
- (c) legislative compliance.*

(2) *The review may relate to any or all of the matters referred to in sub-regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*

(3) *The CEO is to report to the audit committee the results of that review.*

Strategic Implications

- Strategic Community Plan
 - Key Goal 5: Our leadership will be visionary, collaborative and accountable
 - Objective 5.2: We maintain high standards of governance, accountability and transparency
 - Strategy 5.2.3 Ensure organisational capability
 - Strategy 5.2.8: Ensure all legislative responsibilities and requirements are met
- Corporate Business Plan
 - Strategy 5.2.3 Ensure organisational capability
 - Action 5.2.3.5 Undertake review of systems for risk management, internal controls and legislative compliance as required under Audit Regulation 17
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning - Nil

Policy

There are a number of Council policies that address aspects of the issues raised in the Review Report. These policies include:

- Code of Conduct (Members and Staff);
- Records Management
- Purchasing
- Accrual of Annual Leave

Budget Implications – Not applicable

Fiscal Equity – Not applicable

Whole of Life Accounting – Not applicable

Social Equity – Not applicable

Ecological Equity – Not applicable

Cultural Equity – Not applicable

Risk Management

The assessment of organisational risk management is a fundamental component of the review and is specifically referenced in Regulation 17. Many of the recommendations contained in the report seek to minimise the organisation's exposure to risk.

Continuous Improvement

The findings of the Regulation 17 Review Report have identified a number of gaps which when addressed will improve the overall performance of the Shire.

Delegated Authority - Not applicable

Voting Requirements – Simple Majority

Committee Decision

***Moved Cr Scallan, Seconded Cr Bookless
AC.04/0319 That the Audit Committee notes the contents of the February 2019 progressive report on the implementation of recommendations/findings of the Audit Regulation 17 Report that was presented to Council in December 2016.***

Carried 3/0

ITEM NO.	AC.05/0319	FILE REF.	224
SUBJECT	Ratio Action Improvement Plan		
OFFICER	Executive Manager Corporate Services		
DATE OF REPORT	8 March 2019		

Attachment 5 Financial Statements Benchmark Data – South West Shires
Attachment 6 Financial Statements Benchmark Data – Similar Sized Shires

OFFICER RECOMMENDATION That the Audit Committee notes the contents of the benchmarking data and recommends further investigation into this Shire's level of rating income, other revenue sources, employee costs and insurance expense compared to benchmark Councils.

Summary/Purpose

This item provides benchmarking data in relation to the Shire of Bridgetown-Greenbushes' 2017/18 operating income and expenditure levels compared to 'South West Shires' and 'Similar Sized Shires'. The data has been collated to provide an initial analysis in an effort to determine if this Shire is 'revenue short' or 'expenditure long'.

Background

Following presentation of the 2014/15 Annual Financial Statements and consideration of the independent audit and management reports the following recommendation by Council's Audit Committee was considered and resolved by Council at its ordinary meeting held 17 December 2015:

"That a report be presented to Council on the effect of fair value and depreciation on the operating surplus ratio and asset sustainability ratio and meeting the current benchmark."

Assistance was sought from Mr Ron Back a local government financial specialist to undertake a review of Council's financial statements and ratios since the introduction

of fair value accounting (2012/13 to 2015/16) and provide administration with comments and recommendations. Whilst Council's initial request was to investigate the effect of fair value and depreciation on the various ratios a number of other observations and recommendations were provided by Mr Back.

Following review of Mr Back's comments and recommendations the following Ratio Improvement Action Plan was developed and adopted by Council in December 2017:

- *A full review of Council's asset depreciation expenditure is undertaken. Specifically, a review of each individual Council asset (at component level) of its condition, useful life, remaining useful life and residual value.*
- *An assessment as to whether the Shire is revenue short or expenditure long by undertaking a comparison of neighbouring and similar sized Shires in relation to the level of own source revenue (i.e. rates, fees and charges) compared to expenditure.*
- *Develop a policy to guide future Council decisions in relation to the allocation of funds to renewal works versus upgrade works.*
- *That various scenarios are modelled during the next review of Council's Long Term Financial Plan in relation to achieving minimum ratio benchmarks. The results of these scenarios to be workshopped with Council.*

This item provides benchmarking data to assist in an assessment of the Shire's level of income and expenditure as required by dot point 2 of the action plan.

Officer Comment

Following analysis of the benchmarking data collected, a number of initial indicators have highlighted items that require further investigation. The following are of note:

Operating Revenue

Rate Revenue is less than average in most of the data comparisons

Other Revenue is less than average in most of the data comparisons

Total income per head of population is less than average in both data comparisons

Operating Expenditure

Employee costs are greater than average in all data comparisons

Materials and contract expenditure is less than average in all data comparisons

Interest expenses are greater than average in all data comparisons

Insurance expenses are greater than average in all data comparisons

As a result of reduced revenue total expenditure per head of population is less than average in both data comparisons

In relation to employee costs the amount of Shire's labour and associated on-costs (overheads) devoted to the capital works program is not evident from the financial statements. It is possible that this Council is in fact utilising less of its workforce in the capital works program, this would account for the greater than average level of employee costs in the operating statement. It is interesting to note that the Shire of Bridgetown-Greenbushes has a significant level of reduced reliance on materials and external contracts in its operating budget compared to the average.

This data has highlighted a number of areas that warrant further investigation as to the reasons for the below average income and above average expenditure types.

Statutory Environment

Section 6.4 of the Local Government Act 1995 requires a local government to prepare financial reports including an annual financial report. Regulation 50 of the Local Government (*Financial Management*) Regulations 1996 specifically requires the inclusion of seven financial ratios as developed by the Department to be included in the annual financial report. These statutory ratios are also included in Council's long term financial plan and are key sustainability measures. The Department's Integrated Planning and Reporting Advisory Standard includes benchmarks in relation to the ratios that sets minimum regulatory requirements that ensure an acceptable minimum standard of practice.

Strategic Implications

- Strategic Community Plan
Key Goal 5: Our leadership will be visionary, collaborative and accountable
Objective 5.2: We maintain high standards of governance, accountability and transparency
Strategy 5.2.6: Ensure the future financial sustainability of the organisation
- Corporate Business Plan
Action 5.2.6.6: Develop a long term strategy to achieve compliance to financial ratios
- Long Term Financial Plan – The long term financial plan provides a platform to model various scenarios to ensure ongoing improvement in Council's financial performance and ensuring the Shire is sustainable into the future.
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning - Nil

Policy – Not applicable

Budget Implications – Not applicable

Fiscal Equity – Not applicable

Whole of Life Accounting – Not applicable

Social Equity – Not applicable

Ecological Equity – Not applicable

Cultural Equity – Not applicable

Risk Management

Failure to meet the Department's financial ratio benchmarks will put the Council at risk of being classified as unsustainable. There is a risk to Council's reputation in the event of increased public scrutiny of its financial ratios particularly if it cannot demonstrate improvement in ratio performance over the medium to long term.

Continuous Improvement

Implementation of the actions contained within the Ratio Improvement Action Plan will aid Council in ensuring it meets the Department’s financial ratio benchmarks.

Delegated Authority - Not applicable

Voting Requirements – Simple Majority

Committee Decision

Moved Cr Moore, Seconded Cr Bookless


AC.05/0319 That the Audit Committee notes the contents of the benchmarking data and recommends further investigation into this Shire’s level of rating income, other revenue sources, employee costs and insurance expense compared to benchmark Councils.
Carried 3/0

Closure

Meeting closed – 4:10pm

List of Attachments

Attachment	Item No.	Details
1	AC.01/0319	Minutes of the Meeting Held 6 December 2018
2	AC.02/0319	2018 Compliance Audit Return
3	AC.03/0319	Adoption of the 2018/2019 Budget Review
4	AC.04/0319	February 2019 – Audit Regulation 17 Review (Risk Dashboard Report)
5	AC.05/0319	Financial Statements Benchmark Data – South West Shires
6	AC.05/0319	Financial Statements Benchmark Data – Similar Sized Shires

Minutes checked and authorised by CEO T Clynych		19.03.19
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CERTIFICATION OF MINUTES

As Presiding Member, I certify that the Minutes of the Audit Committee Meeting held 18 March 2019 were confirmed as a true and correct record of the proceedings of that meeting held on

..... Date:



SHIRE OF BRIDGETOWN-GREENBUSHES

MONTHLY FINANCIAL REPORT

For the Period Ended 28 February 2019

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:

October 2018

March 2019 (Budget Review)

April 2019

July 2019

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 28 February 2019

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Note	\$	\$	\$	\$	%
Operating Revenues					
Governance	369	177	220	43	24.50%
General Purpose Funding - Rates	4,648,851	4,558,706	4,559,502	796	0.02%
General Purpose Funding - Other	1,048,591	769,849	774,162	4,313	0.56%
Law, Order and Public Safety	759,013	250,956	254,599	3,643	1.45%
Health	18,200	17,700	12,395	(5,305)	(29.97%)
Education and Welfare	25,509	1,925	399	(1,526)	(79.25%)
Housing	22,000	14,290	14,340	50	0.35%
Community Amenities	1,130,507	1,047,005	1,020,854	(26,151)	(2.50%)
Recreation and Culture	434,094	259,717	251,443	(8,274)	(3.19%)
Transport	1,375,107	449,114	507,003	57,889	12.89%
Economic Services	131,573	93,096	78,139	(14,957)	(16.07%)
Other Property and Services	149,726	98,524	97,108	(1,416)	(1.44%)
Total Operating Revenue	9,743,540	7,561,059	7,570,164	9,105	
Operating Expenses					
Governance	(1,041,437)	(613,924)	(578,232)	35,692	5.81%
General Purpose Funding	(186,077)	(73,372)	(75,853)	(2,481)	(3.38%)
Law, Order and Public Safety	(989,311)	(614,541)	(596,307)	18,234	2.97%
Health	(85,618)	(58,705)	(56,761)	1,944	3.31%
Education and Welfare	(237,877)	(141,165)	(132,076)	9,089	6.44%
Housing	(33,605)	(23,129)	(20,857)	2,272	9.82%
Community Amenities	(1,781,532)	(1,163,562)	(1,156,233)	7,329	0.63%
Recreation and Culture	(3,171,553)	(2,030,263)	(1,874,594)	155,669	7.67%
Transport	(3,762,593)	(2,504,536)	(2,458,696)	45,840	1.83%
Economic Services	(642,600)	(449,341)	(401,413)	47,928	10.67%
Other Property and Services	(132,666)	(105,455)	(185,288)	(79,833)	(75.70%)
Total Operating Expenditure	(12,064,869)	(7,777,993)	(7,536,310)	241,683	
Funding Balance Adjustments					
Add back Depreciation	3,470,930	2,313,794	2,294,397	(19,397)	
Adjust (Profit)/Loss on Asset Disposal	8 13,139	5,158	9,346	4,188	
Adjust Provisions and Accruals	0	0	3,213	3,213	
Net Cash from Operations	1,162,740	2,102,018	2,340,810	238,792	
Capital Revenues					
Proceeds from Disposal of Assets	8 337,864	203,664	167,836	(35,828)	(17.59%)
Total Capital Revenues	337,864	203,664	167,836	(35,828)	
Capital Expenses					
Land and Buildings	(674,409)	(528,334)	(253,994)	274,340	51.93%
Infrastructure - Roads	(1,862,012)	(542,071)	(486,608)	55,463	10.23%
Infrastructure - Footpaths	(5,000)	(2,450)	0	2,450	100.00%
Infrastructure - Drainage	(128,022)	(93,852)	(82,263)	11,589	12.35%
Infrastructure - Parks and Ovals	(49,210)	(20,210)	(8,627)	11,583	57.32%
Infrastructure - Bridges	(450,561)	(450,561)	(332,216)	118,345	26.27%
Infrastructure - Other	(541,550)	(415,445)	(365,488)	49,957	12.03%
Plant and Equipment	(1,206,789)	(368,725)	(359,837)	8,888	2.41%
Furniture and Equipment	(16,500)	(5,000)	0	5,000	100.00%
Total Capital Expenditure	9 (4,934,053)	(2,426,648)	(1,889,031)	537,617	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 28 February 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Net Cash from Capital Activities		(4,596,189)	(2,222,984)	(1,721,195)	501,790	
Financing						
	10	200,000	0	0	0	
	10	8,337	4,130	4,130	0	0.00%
	7	2,245,303	1,401,417	1,401,417	0	0.00%
	10	(268,034)	(132,795)	(132,795)	0	0.00%
	7	(680,899)	(123,926)	(123,926)	0	0.00%
Net Cash from Financing Activities		1,504,707	1,148,826	1,148,826	0	
Net Operations, Capital and Financing		(1,928,742)	1,027,860	1,768,441	740,581	
Opening Funding Surplus(Deficit)		1,928,742	1,928,742	1,948,267	19,525	
Closing Funding Surplus(Deficit)		0	2,956,602	3,716,708	760,106	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 28 February 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Operating Revenues						
Rates	11	4,539,351	4,474,557	4,473,888	(669)	(0.01%)
Operating Grants, Subsidies and Contributions		1,573,045	1,033,498	1,091,763	58,265	5.64%
Grants, Subsidies and Contributions for the Development of Assets		1,595,608	369,200	369,200	0	0.00%
Fees and Charges		1,695,634	1,472,014	1,412,122	(59,892)	(4.07%)
Interest Earnings		199,321	135,080	140,002	4,922	3.64%
Other Revenue		119,231	73,110	78,352	5,242	7.17%
Profit on Disposal of Assets	8	21,350	3,600	4,836	1,236	34.34%
Total Operating Revenue		9,743,540	7,561,059	7,570,164	9,105	
Operating Expenses						
Employee Costs		(4,566,526)	(2,954,040)	(2,835,242)	118,798	4.02%
Materials and Contracts		(3,061,708)	(1,791,642)	(1,717,729)	73,913	4.13%
Utility Charges		(284,442)	(190,517)	(157,462)	33,055	17.35%
Depreciation on Non-Current Assets		(3,470,930)	(2,313,794)	(2,294,397)	19,397	0.84%
Interest Expenses		(77,918)	(38,908)	(39,892)	(984)	(2.53%)
Insurance Expenses		(263,121)	(263,005)	(265,150)	(2,145)	(0.82%)
Other Expenditure		(305,735)	(217,329)	(212,255)	5,074	2.33%
Loss on Disposal of Assets	8	(34,489)	(8,758)	(14,183)	(5,425)	(61.94%)
Total Operating Expenditure		(12,064,869)	(7,777,993)	(7,536,310)	241,683	
Funding Balance Adjustments						
Add back Depreciation		3,470,930	2,313,794	2,294,397	(19,397)	
Adjust (Profit)/Loss on Asset Disposal	8	13,139	5,158	9,346	4,188	
Adjust Provisions and Accruals		0	0	3,213	3,213	
Net Cash from Operations		1,162,740	2,102,018	2,340,810	238,792	
Capital Revenues						
Proceeds from Disposal of Assets	8	337,864	203,664	167,836	(35,828)	(17.59%)
Total Capital Revenues		337,864	203,664	167,836	(35,828)	
Capital Expenses						
Land and Buildings		(674,409)	(528,334)	(253,994)	274,340	51.93%
Infrastructure - Roads		(1,862,012)	(542,071)	(486,608)	55,463	10.23%
Infrastructure - Footpaths		(5,000)	(2,450)	0	2,450	100.00%
Infrastructure - Drainage		(128,022)	(93,852)	(82,263)	11,589	12.35%
Infrastructure - Parks and Ovals		(49,210)	(20,210)	(8,627)	11,583	57.32%
Infrastructure - Bridges		(450,561)	(450,561)	(332,216)	118,345	26.27%
Infrastructure - Other		(541,550)	(415,445)	(365,488)	49,957	12.03%
Plant and Equipment		(1,206,789)	(368,725)	(359,837)	8,888	2.41%
Furniture and Equipment		(16,500)	(5,000)	0	5,000	100.00%
Total Capital Expenditure	9	(4,934,053)	(2,426,648)	(1,889,031)	537,617	
Net Cash from Capital Activities		(4,596,189)	(2,222,984)	(1,721,195)	501,790	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 28 February 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Financing						
Proceeds from New Debentures	10	200,000	0	0	0	
Self-Supporting Loan Principal	10	8,337	4,130	4,130	0	0.00%
Transfer from Reserves	7	2,245,303	1,401,417	1,401,417	0	0.00%
Repayment of Debentures	10	(268,034)	(132,795)	(132,795)	0	0.00%
Transfer to Reserves	7	(680,899)	(123,926)	(123,926)	0	0.00%
Net Cash from Financing Activities		1,504,707	1,148,826	1,148,826	0	
Net Operations, Capital and Financing		(1,928,742)	1,027,860	1,768,441	740,581	
Opening Funding Surplus(Deficit)	2	1,928,742	1,928,742	1,948,267	19,525	
Closing Funding Surplus(Deficit)	2	0	2,956,602	3,716,708	760,106	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 28 February 2019

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
Operating Revenues						
Governance						
Members of Council	50	0	0	0		
Other Governance	319	177	220	43	24.50%	
General Purpose Funding - Rates						
Rates	4,648,851	4,558,706	4,559,502	796	0.02%	
Other General Purpose Funding	1,048,591	769,849	774,162	4,313	0.56%	
Law, Order and Public Safety						
Fire Prevention	713,521	218,368	220,188	1,820	0.83%	
Animal Control	25,350	19,700	19,282	(418)	(2.12%)	
Other Law, Order and Public Safety	20,142	12,888	15,129	2,241	17.39%	▲
Health						
Prev Services - Inspection and Admin	18,200	17,700	12,395	(5,305)	(29.97%)	▼
Education and Welfare						
Other Education	509	259	399	140	54.20%	
Aged and Disabled - Other	5,000	0	0	0		
Other Welfare	20,000	1,666	0	(1,666)	(100.00%)	▼
Housing						
Staff Housing	22,000	14,290	14,340	50	0.35%	
Community Amenities						
Sanitation - General Refuse	1,034,607	985,257	964,848	(20,409)	(2.07%)	
Sanitation - Other	50	0	200	200		
Sewerage	25,700	15,012	13,239	(1,773)	(11.81%)	▼
Town Planning and Regional Develop	51,150	34,088	27,260	(6,828)	(20.03%)	▼
Other Community Amenities	19,000	12,648	15,307	2,659	21.02%	▲
Recreation and Culture						
Public Halls and Civic Centres	16,009	10,673	10,446	(227)	(2.12%)	
Other Recreation and Sport	361,553	237,923	231,415	(6,508)	(2.74%)	
Libraries	11,713	8,912	8,122	(790)	(8.86%)	
Heritage	1,407	709	865	156	22.02%	
Other Culture	43,412	1,500	595	(905)	(60.36%)	
Transport						
Streets and Road Construction	1,260,608	349,200	349,200	0	0.00%	
Streets and Road Maintenance	114,344	99,914	157,803	57,889	57.94%	▲
Parking Facilities	55	0	0	0		
Traffic Control	100	0	0	0		
Economic Services						
Tourism and Area Promotion	65,123	48,416	46,440	(1,976)	(4.08%)	
Building Control	55,450	37,860	23,393	(14,467)	(38.21%)	▼
Economic Development	500	400	295	(105)	(26.17%)	
Other Economic Services	10,500	6,420	8,010	1,590	24.77%	▲
Other Property and Services						
Private Works	75,200	43,756	40,627	(3,129)	(7.15%)	▼
Plant Operation Costs	30,000	21,664	20,990	(674)	(3.11%)	
Salaries and Wages	5,000	0	0	0		
Corporate Services Department	2,500	2,500	4,000	1,500	60.00%	▲
Admin and Finance Activity Units	200	128	121	(7)	(5.34%)	
Planning and Environment Department	0	0	100	100		

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 28 February 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues (Continued)							
Community Services Department		0	0	149	149		
Unclassified		36,826	30,476	31,121	645	2.12%	
Total Operating Revenue		9,743,540	7,561,059	7,570,164	9,105		
Operating Expenses							
Governance							
Members of Council		(323,427)	(218,591)	(212,892)	5,699	2.61%	
Other Governance		(718,010)	(395,333)	(365,340)	29,993	7.59%	▲
General Purpose Funding							
Rates		(185,162)	(73,172)	(75,599)	(2,427)	(3.32%)	
Other General Purpose Funding		(915)	(200)	(254)	(54)	(26.77%)	
Law, Order and Public Safety							
Fire Prevention		(850,892)	(519,787)	(506,662)	13,125	2.53%	
Animal Control		(75,992)	(50,445)	(48,010)	2,435	4.83%	
Other Law, Order and Public Safety		(62,427)	(44,309)	(41,635)	2,674	6.03%	▲
Health							
Maternal and Infant Health		(6,000)	(6,000)	(6,000)	0	0.00%	
Prev Services - Inspection and Admin		(72,202)	(47,704)	(46,133)	1,571	3.29%	
Preventative Services - Pest Control		(1,188)	(649)	(614)	35	5.42%	
Preventative Services - Other		(6,228)	(4,352)	(4,014)	338	7.77%	
Education and Welfare							
Other Education		(27,146)	(18,792)	(17,504)	1,288	6.86%	
Care of Families and Children		(88,949)	(57,197)	(54,030)	3,167	5.54%	▲
Aged and Disabled - Other		(56,636)	(39,502)	(40,542)	(1,040)	(2.63%)	
Other Welfare		(65,146)	(25,674)	(20,000)	5,674	22.10%	▲
Housing							
Staff Housing		(33,605)	(23,129)	(20,857)	2,272	9.82%	
Community Amenities							
Sanitation - General Refuse		(857,656)	(575,659)	(588,253)	(12,594)	(2.19%)	
Sanitation - Other		(42,294)	(21,817)	(18,523)	3,294	15.10%	▲
Sewerage		(50,478)	(24,912)	(25,257)	(345)	(1.39%)	
Urban Stormwater Drainage		(280,579)	(186,936)	(180,207)	6,729	3.60%	
Protection of Environment		(77,830)	(44,888)	(42,530)	2,358	5.25%	▲
Town Planning and Regional Develop		(254,577)	(165,290)	(161,066)	4,224	2.56%	
Other Community Amenities		(218,118)	(144,060)	(140,397)	3,663	2.54%	
Recreation and Culture							
Public Halls and Civic Centres		(158,869)	(107,272)	(85,992)	21,280	19.84%	▲
Swimming Areas and Beaches		(17,010)	(11,309)	(7,886)	3,423	30.27%	▲
Other Recreation and Sport		(2,362,458)	(1,494,965)	(1,387,794)	107,171	7.17%	▲
Television and Radio Re-Broadcasting		(4,494)	(3,619)	(3,412)	207	5.73%	
Libraries		(446,427)	(309,692)	(296,907)	12,785	4.13%	
Heritage		(76,424)	(52,010)	(44,549)	7,461	14.35%	▲
Other Culture		(105,871)	(51,396)	(48,056)	3,340	6.50%	▲
Transport							
Streets and Road Maintenance		(3,718,727)	(2,492,165)	(2,446,759)	45,406	1.82%	
Parking Facilities		(39,728)	(10,620)	(9,998)	622	5.86%	
Traffic Control		(3,138)	(751)	(939)	(188)	(25.08%)	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 28 February 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Expenses (Continued)							
Aerodromes		(1,000)	(1,000)	(1,000)	0	0.00%	
Economic Services							
Tourism and Area Promotion		(384,929)	(269,300)	(254,905)	14,395	5.35%	▲
Building Control		(202,542)	(135,694)	(112,035)	23,659	17.44%	▲
Economic Development		(37,969)	(34,583)	(26,858)	7,725	22.34%	▲
Other Economic Services		(17,160)	(9,764)	(7,615)	2,149	22.01%	▲
Other Property and Services							
Private Works		(75,006)	(48,664)	(51,017)	(2,353)	(4.84%)	
Works and Services Management		0	(3,231)	(8,696)	(5,465)	(169.13%)	▼
Waste Activity Unit		0	1,679	(5,558)	(7,237)	(431.02%)	▼
Works Activity Unit		0	(14,203)	437	14,640	103.08%	▲
Fleet Activity Unit		0	788	(1,400)	(2,188)	(277.65%)	▼
Plant Operation Costs		0	(26,635)	(33,075)	(6,440)	(24.18%)	▼
Salaries and Wages		(5,000)	3,369	3,369	(0)		
Corporate Services Department		(2,500)	2,895	(16,740)	(19,635)	(678.22%)	▼
Chief Executive Office Department		0	15,310	(23,467)	(38,777)	(253.28%)	▼
Admin and Finance Activity Units		0	0	0	0		
Planning and Environment Department		0	(1,812)	(12,316)	(10,504)	(579.68%)	▼
Community Services Department		0	4,003	(7,395)	(11,398)	(284.75%)	▼
Unclassified		(50,160)	(38,954)	(29,430)	9,524	24.45%	▲
Total Operating Expenditure		(12,064,869)	(7,777,993)	(7,536,310)	241,683		
Funding Balance Adjustments							
Add back Depreciation		3,470,930	2,313,794	2,294,397	(19,397)		
Adjust (Profit)/Loss on Asset Disposal	8	13,139	5,158	9,346	4,188		
Adjust Provisions and Accruals		0	0	3,213	3,213		
Net Cash from Operations		1,162,740	2,102,018	2,340,810	238,792		
Capital Revenues							
Proceeds from Disposal of Assets	8						
Governance							
Other Governance		17,200	17,200	17,555	355	2.06%	
Law, Order & Public Safety							
Fire Prevention		46,200	0	0	0		
Other Law, Order & Public Safety		15,000	15,000	16,364	1,364	9.09%	
Health							
Preventative Services		18,000	18,000	18,182	182	1.01%	
Community Amenities							
Sanitation - General Refuse		70,000	0	0	0		
Town Planning		17,500	17,500	17,982	482	2.75%	
Transport							
Road Plant Purchases		135,964	135,964	97,755	(38,209)	(28.10%)	▼
Economic Services							
Building Control		18,000	0	0	0		
Total Capital Revenues		337,864	203,664	167,836	(35,828)		
Capital Expenses							
Governance							
Members of Council		(5,000)	(5,000)	0	5,000	100.00%	▲

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 28 February 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Capital Expenses (Continued)							
Other Governance		(148,583)	(98,782)	(64,301)	34,481	34.91%	▲
Law, Order and Public Safety							
Fire Prevention		(385,500)	(34,525)	(31,756)	2,769	8.02%	▲
Other Law, Order and Public Safety		(36,000)	(36,000)	(33,520)	2,480	6.89%	▲
Health							
Preventative Services		(32,000)	(32,000)	(28,368)	3,632	11.35%	▲
Housing							
Staff Housing		(25,500)	(18,000)	(6,372)	11,628	64.60%	▲
Community Amenities							
Sanitation - General Refuse		(497,800)	(147,800)	(149,865)	(2,065)	(1.40%)	
Sewerage		(225,750)	(225,748)	(188,723)	37,025	16.40%	▲
Urban Stormwater Drainage		(128,022)	(93,852)	(82,263)	11,589	12.35%	▲
Other Community Amenities		(36,000)	(36,000)	(31,602)	4,398	12.22%	▲
Recreation and Culture							
Public Halls and Civic Centres		(110,050)	(76,600)	(25,242)	51,358	67.05%	▲
Swimming Areas and Beaches		(8,750)	(4,500)	(269)	4,231	94.03%	▲
Other Recreation and Sport		(362,910)	(216,307)	(94,422)	121,885	56.35%	▲
Libraries		(11,500)	(11,500)	(8,641)	2,859	24.86%	▲
Transport							
Streets and Road Construction		(2,340,573)	(1,018,082)	(827,132)	190,950	18.76%	▲
Road Plant Purchases		(376,789)	(271,700)	(271,692)	8	0.00%	
Economic Services							
Tourism and Area Promotion		(25,000)	0	0	0		
Building Control		(32,000)	0	0	0		
Other Property and Services							
Unclassified		(146,326)	(100,252)	(44,862)	55,390	55.25%	▲
Total Capital Expenditure	9	(4,934,053)	(2,426,648)	(1,889,031)	537,617		
Net Cash from Capital Activities		(4,596,189)	(2,222,984)	(1,721,195)	501,790		
Financing							
Proceeds from New Debentures	10	200,000	0	0	0		
Self-Supporting Loan Principal	10	8,337	4,130	4,130	0	0.00%	
Transfer from Reserves	7	2,245,303	1,401,417	1,401,417	0	0.00%	
Repayment of Debentures	10	(268,034)	(132,795)	(132,795)	0	0.00%	
Transfer to Reserves	7	(680,899)	(123,926)	(123,926)	0	0.00%	
Net Cash from Financing Activities		1,504,707	1,148,826	1,148,826	0		
Net Operations, Capital and Financing		(1,928,742)	1,027,860	1,768,441	740,581		
Opening Funding Surplus(Deficit)	2	1,928,742	1,928,742	1,948,267	19,525		
Closing Funding Surplus(Deficit)	2	0	2,956,602	3,716,708	760,106		

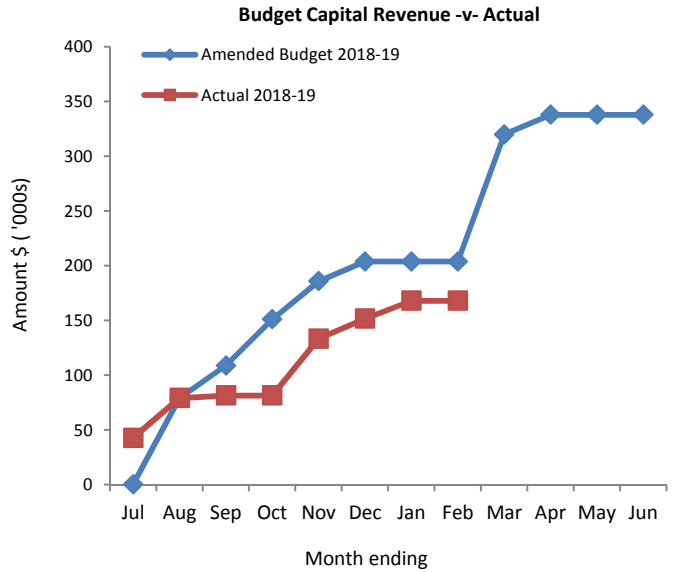
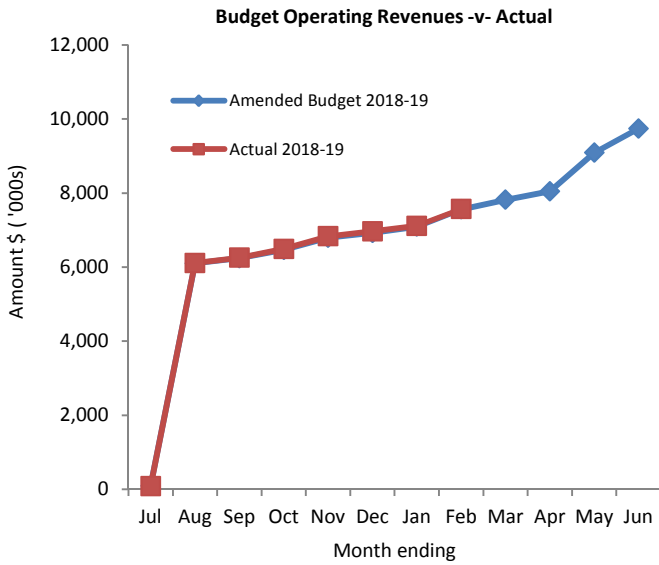
▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

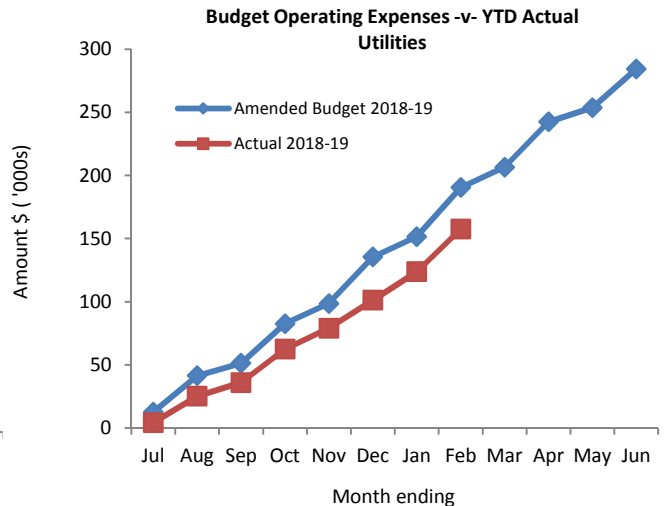
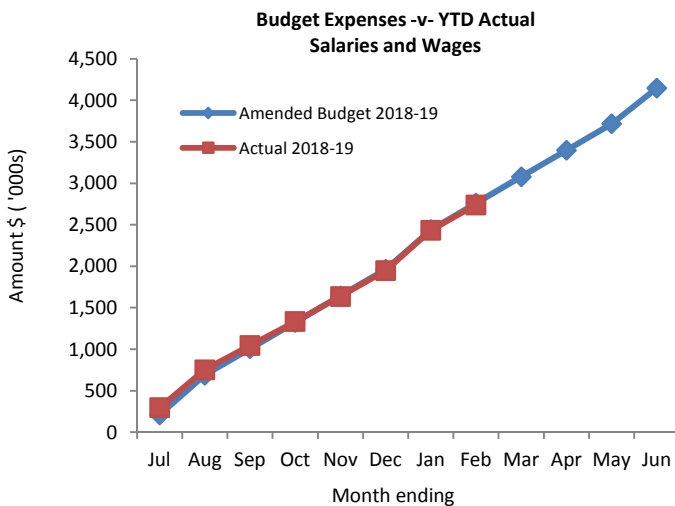
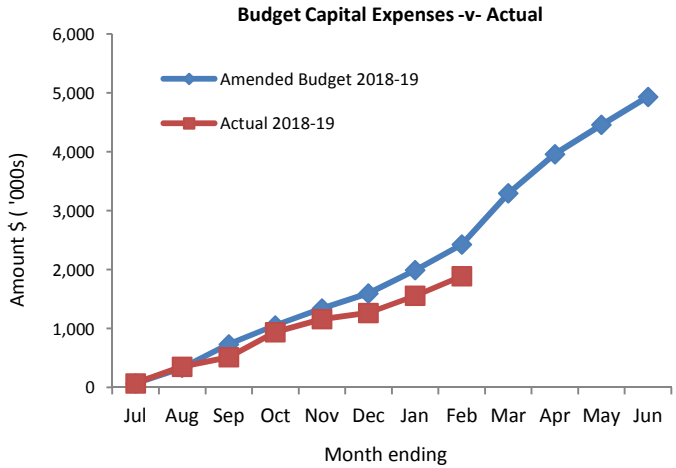
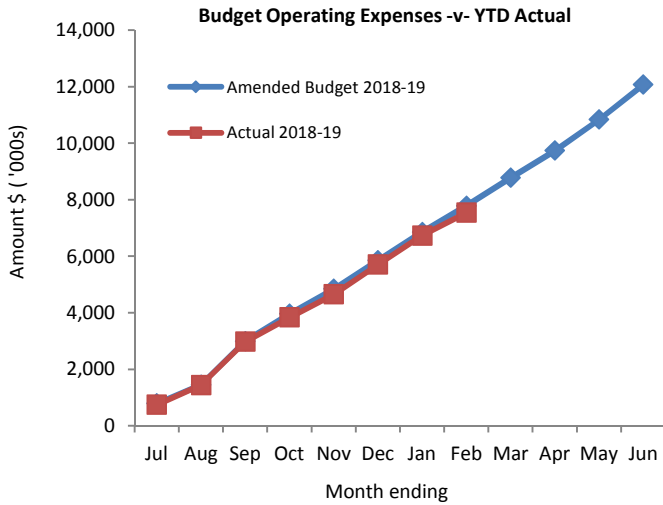
SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Revenues



Expenditure

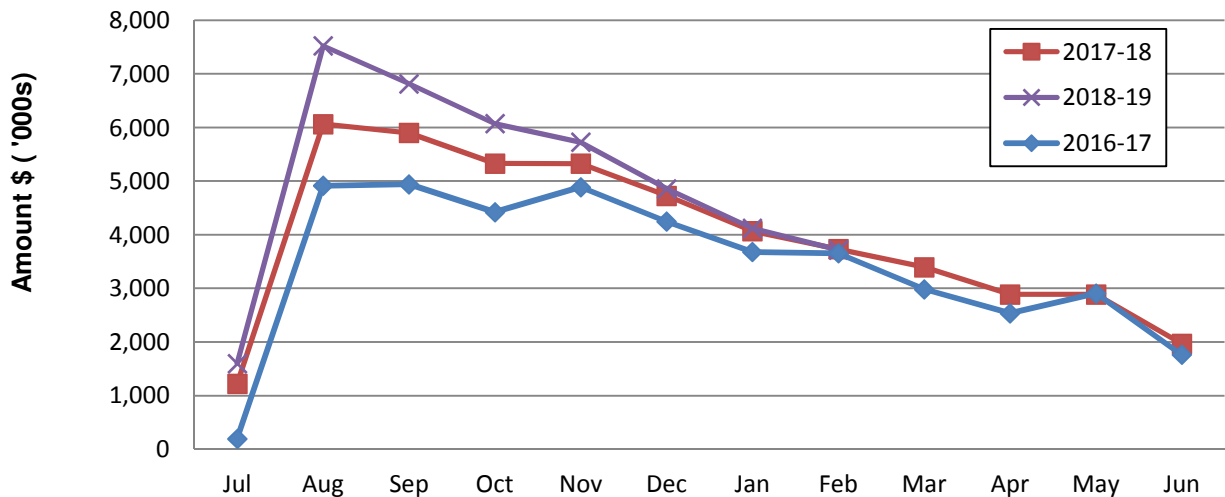


SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 28 Feb 2019	Last Period	Estimated 30 June 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	5	3,683,490	3,779,381	3,073,791
Cash Restricted	5	2,805,201	2,805,201	4,082,692
Receivables - Rates	6	920,198	1,276,501	126,308
Receivables - Sundry Debtors	6	191,695	39,347	77,720
Receivables - Other		131,622	158,452	73,286
Inventories		22,225	22,491	22,013
		7,754,432	8,081,372	7,455,811
Less: Current Liabilities				
Payables		(611,991)	(535,100)	(929,773)
Provisions		(931,887)	(931,887)	(931,887)
		(1,543,878)	(1,466,987)	(1,861,660)
Less: Cash Reserves	7	(2,805,201)	(2,805,201)	(4,082,692)
Less: Loans - Clubs/Institutions		(4,207)	(4,207)	(8,337)
Add: Current Leave Provision Cash Backed		180,325	180,325	177,112
Add: Current Loan Liability		135,238	135,238	268,033
Net Current Funding Position		3,716,708	4,120,539	1,948,267

Note 3 - Liquidity Over the Year



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Operating Revenues					
Law, Order and Public Safety					
Other Law, Order and Public Safety	2,241	17.39%	▲	Permanent	SES supplementary operating grant received for 2017/18 \$1,247. Balance relates to profit on sale of rangers vehicle. Adjustments to be included in budget review.
Health					
Prev Services - Inspection and Admin	(5,305)	(29.97%)	▼	Permanent	Health licence fees less than estimated. Adjustment to be included in budget review.
Education and Welfare					
Other Welfare	(1,666)	(100.00%)	▼	Timing	Income for Youth programmes less than estimated at this time, offset by reduced expenditure.
Community Amenities					
Sewerage	(1,773)	(11.81%)	▼	Permanent	Income received for septic tank applications, inspections less than estimated. Adjustment to be included in budget review.
Town Planning and Regional Develop	(6,828)	(20.03%)	▼	Permanent	Income for planning application less than estimated. Adjustment to be included in budget review.
Other Community Amenities	2,659	21.02%	▲	Permanent/ Timing	Income for Cemetery fees \$1,500 and community bus greater than estimated. Some adjustments to be included in budget review.
Transport					
Streets and Road Maintenance	57,889	57.94%	▲	Permanent	Regional Road Direct grant greater than budget estimate. Adjustment to be included in budget review.
Economic Services					
Building Control	(14,467)	(38.21%)	▼	Permanent	Income received for building licence approvals less than estimated. Adjustment to be included in budget review.
Other Economic Services	1,590	24.77%	▲	Timing	Income for sale of water from standpipes greater than anticipated. No permanent variance is anticipated.
Other Property and Services					
Private Works	(3,129)	(7.15%)	▼	Permanent	Commission revenue for Department of Transport licensing less than estimated. Adjustment to be included in budget review.
Corporate Services Department	1,500	60.00%	▲	Permanent	Traineeship Government Incentive received earlier than estimated. Adjustment to be included on budget review.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Operating Expenses					
Governance					
Other Governance	29,993	7.59%	▲	Timing/ Permanent	Expenditure on one off projects \$3,926 and refreshments \$5,148 less than estimated at this time. Balance due to timing of leave and training being taken. Some adjustments to be included in budget review.
Law, Order and Public Safety					
Other Law, Order and Public Safety	2,674	6.03%	▲	Timing	SES expenditure less than estimated at this time.
Education and Welfare					
Care of Families and Children	3,167	5.54%	▲	Timing	Variance due to timing of leave and training being taken.
Other Welfare	5,674	22.10%	▲	Timing	Various youth projects expenditure less than estimated at this time.
Community Amenities					
Sanitation - Other	3,294	15.10%	▲	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Protection of Environment	2,358	5.25%	▲	Permanent	Environmental Officer expenses less than estimated. Adjustment to be included in budget review.
Recreation and Culture					
Public Halls and Civic Centres	21,280	19.84%	▲	Timing	Costs are less than estimated in building maintenance and operations of halls and civic centres at this time.
Swimming Areas and Beaches	3,423	30.27%	▲	Timing	Costs are less than estimated for Greenbushes Pool building maintenance at this time.
Other Recreation and Sport	107,171	7.17%	▲	Timing/ Permanent	Works on parks and gardens \$68,259, Leisure Centre expenses \$12,107, and Building operations and maintenance \$24,386 are less than estimated. Balance relates to trails expenditure less than estimated at this time. Some adjustments to be included in budget review.
Heritage	7,461	14.35%	▲	Timing	Heritage building maintenance expenditure less than estimated at this time.
Other Culture	3,340	6.50%	▲	Timing/ Permanent	Various Art & Culture programs expenditure less than estimated at this time. Some savings to be included in budget review.
Economic Services					
Tourism and Area Promotion	14,395	5.35%	▲	Timing/ Permanent	One-off project Visitor centre retaining wall not yet commenced \$3,500. Some savings made \$5,443, adjustment to be included in budget review. Balance relates to timing of leave been taken.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Building Control	23,659	17.44%	▲	Timing/ Permanent	Building contractors expenditure less than estimated, adjustment to be included in budget review \$12,500. Balance relates to timing of leave and training being taken.
Economic Development	7,725	22.34%	▲	Timing	Expenditure on one off projects less than estimated at this time.
Other Economic Services	2,149	22.01%	▲	Timing	Water consumption for stand pipes less than estimated at this time.
Other Property and Services					
Works and Services Management	(5,465)	(169.13%)	▼	Timing	Overhead recovery less than estimated due to staff vacancy. Overhead rate to be monitored.
Waste Activity Unit	(7,237)	(431.02%)	▼	Timing	Variance due to timing of leave and training being taken.
Works Activity Unit	14,640	103.08%	▲	Timing/ Permanent	Depot maintenance works less than estimated at this time \$9,121. Some adjustments to be included in budget review. Balance relates to timing of leave.
Fleet Activity Unit	(2,188)	(277.65%)	▼	Permanent	Vehicle costs greater than estimated at this time. Adjustment to be included in budget review.
Plant Operation Costs	(6,440)	(24.18%)	▼	Timing/ Permanent	Plant recovery less than estimated at this time. Some adjustments to be included in budget review.
Corporate Services Department	(19,635)	(678.22%)	▼	Timing	Variance due to timing of leave and training being taken.
Chief Executive Office Department	(38,777)	(253.28%)	▼	Timing	Variance due to timing of leave and training being taken.
Planning and Environment Department	(10,504)	(579.68%)	▼	Timing/ Allocations	Variance due to timing of leave being taken and allocation of hours to building program planning.
Community Services Department	(11,398)	(284.75%)	▼	Timing	Variance due to timing of leave and training being taken.
Unclassified	9,524	24.45%	▲	Timing	Expenditure relating to general building maintenance less than estimated at this time.
Capital Revenues					
Transport					
Road Plant Purchases	(38,209)	(28.10%)	▼	Timing	Sale of light fleet not yet finalised.
Capital Expenses					
Governance					
Members of Council	5,000	100.00%	▲	Timing	Purchase order for honour boards has been raised.
Other Governance	34,481	34.91%	▲	Timing/ Permanent	Administration building renewal works less than estimated at this time. Adjustment of \$11,000 to be included in budget review.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Law, Order and Public Safety					
Fire Prevention	2,769	8.02%	▲	Permanent	Brigade Support vehicle purchased, reserve transfer will be adjusted at budget review.
Other Law, Order and Public Safety	2,480	6.89%	▲	Timing/ Permanent	Ranger vehicle purchased. Some savings made to be included in budget review.
Health					
Preventative Services	3,632	11.35%	▲	Permanent	Vehicle purchased, some savings made. Adjustment to be included in budget review.
Housing					
Staff Housing	11,628	64.60%	▲	Timing/ Permanent	Various works on staff housing not yet commenced \$3,128. Some saving and scope of work reduced by \$8,500, adjustments to be included in budget review.
Community Amenities					
Sewerage	37,025	16.40%	▲	Permanent	Expenditure at Bridgetown liquid waste facility less than estimated. Adjustment to be included in budget review.
Urban Stormwater Drainage	11,589	12.35%	▲	Timing/ Permanent	Various drainage jobs not yet commenced \$12,102. Palmers Road, and Forest/Padbury Street scope of works greater than estimated \$10,615. Adjustments to be included in budget review from savings in other drainage jobs
Other Community Amenities	4,398	12.22%	▲	Timing/ Permanent	Hampton Street toilets not yet commenced \$6,000. Balance relates to Bridgetown cemetery scope of works greater than estimated.
Recreation and Culture					
Public Halls and Civic Centres	51,358	67.05%	▲	Timing	Expenditure on halls less than estimated at this time.
Swimming Areas and Beaches	4,231	94.03%	▲	Timing	Greenbushes pool toilet works less than estimated at this time.
Other Recreation and Sport	121,885	56.35%	▲	Timing/ Permanent	Various works not yet undertaken or ongoing - Bridgetown Leisure Centre renewal works \$71,893, sportsground dam \$17,750, Trotting club works \$5,000, horse stalls \$7,124, Greenbushes sportsground renewal works \$4,714 and Bridgetown Leisure Centre infrastructure works. Some savings to be included in budget review of \$20,600.
Libraries	2,859	24.86%	▲	Timing	Bridgetown Library deck and roof leaks expenditure less than estimated at this time.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Transport Streets and Road Construction	190,950	18.76%	▲	Permanent	Various bridge expenditure less than estimated at this time. Reallocations to be included in budget review.
Other Property and Services Unclassified	55,390	55.25%	▲	Timing/ Permanent	Asbestos removal works less than estimated at this time. \$20,000 reduction to be included in budget review.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						0
1790040	Purchase of Land - Lot 150 Hampton Street	C.15/0818a	Capital Expenses			(50,000)	(50,000)
Reserve 103	Land & Building reserve	C.15/0818a	Reserve Transfer		50,000		0
1065940	Purchase of Plant & Vehicles - Bushfire Logistics	C.05/0918	Capital Expenses		7,000		7,000
Reserve 103	Light Fleet Reserve	C.05/0918	Reserve Transfer			(7,000)	0
06IN	Bridgetown Leisure Centre shade sails	C.09/1018	Capital Expenses			(8,400)	(8,400)
Reserve 131	Bridgetown Leisure Centre reserve	C.09/1018	Reserve Transfer		8,400		0
1790220	General insurance claims - shade sails	C.09/1018	Operating Expenses			(6,600)	(6,600)
1790130	Insurance claims reimbursement - shade sails	C.09/1018	Operating Revenue		6,600		0
83MA	Bridgetown Library building maintenance	C.05/1218	Operating Expenses			(3,867)	(3,867)
Reserve 125	Building maintenance reserve	C.05/1218	Reserve Transfer		3,867		0
59CA	Bridgetown Leisure Centre building operations	C.10/1218	Operating Expenses			(3,500)	(3,500)
Reserve 131	Bridgetown Leisure Centre Reserve	C.10/1218	Reserve Transfer		3,500		0
				0	79,367	(79,367)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 5: CASH AND INVESTMENTS

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
(a) Cash Deposits								
Municipal Bank Account	Various	74,589				74,589	CBA	At Call
Municipal On-Call Account	1.50%	473,932				473,932	Bankwest	At Call
Trust Bank Account	Various			172,263		172,263	CBA	At Call
Visitor Centre Trust Account	Nil			25,767		25,767	CBA	At Call
Cash On Hand	Nil	2,200				2,200	N/A	On Hand
(b) Term Deposits								
Municipal Funds	2.50%	411,300				411,300	Westpac	21-Mar-19
Municipal Funds	2.50%	606,371				606,371	Bankwest	02-Apr-19
Municipal Funds	2.60%	503,378				503,378	Westpac	10-Apr-19
Municipal Funds	2.60%	504,462				504,462	Westpac	21-Apr-19
Municipal Funds	2.65%	604,053				604,053	Westpac	03-May-19
Municipal Funds	2.55%	503,205				503,205	Bankwest	20-May-19
Reserve Funds	2.60%		2,805,201			2,805,201	Westpac	30-Apr-19
Total		3,683,490	2,805,201	198,030	0	6,686,721		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 6: RECEIVABLES

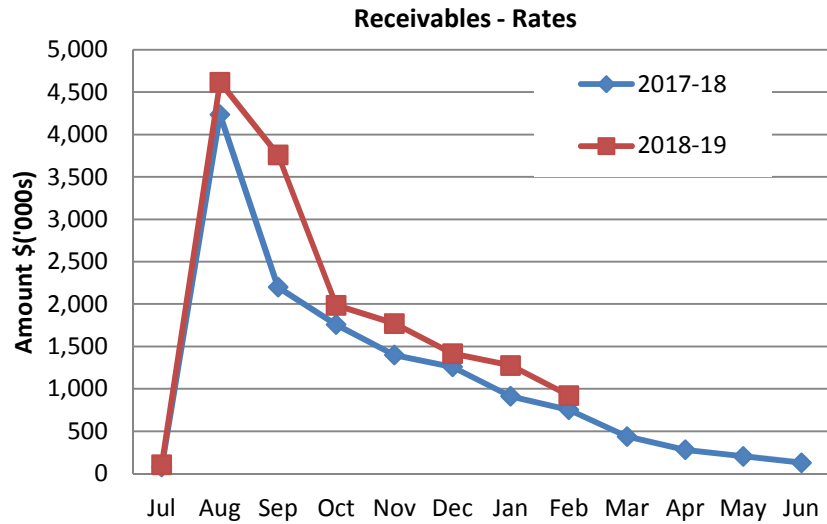
Receivables - Rates

Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

	YTD 28 Feb 2019	30 June 2017
	\$	\$
Opening Arrears Previous Years	126,308	102,877
Levied this year	4,537,935	4,371,071
Less Collections to date	(3,744,046)	(4,345,704)
Equals Current Outstanding	920,198	128,244
Net Rates Collectable	920,198	128,244
% Collected	80.27%	97.13%

Net Rates Collectable

% Collected



Receivables - Sundry Debtors

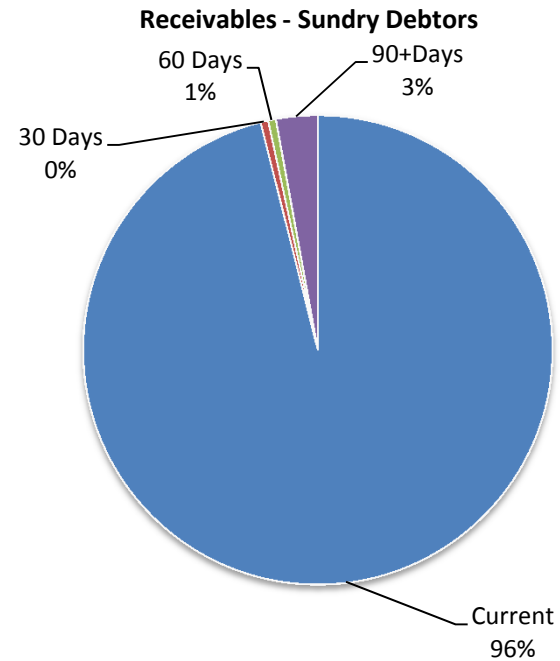
Receivables - Sundry Debtors

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	186,835	1,024	1,034	5,582

Total Sundry Debtor Receivables Outstanding

194,475

Amounts shown above include GST (where applicable)



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 7: CASH BACKED RESERVE

2018-19										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$	\$	\$	\$	\$
101	Leave Reserve	177,112	5,705	3,213					182,817	180,325
102	Plant Reserve	318,625	5,338	4,205	265,550		(418,435)	(138,435)	171,078	184,395
103	Land and Building Reserve	709,401	21,389	12,868			(95,326)		635,464	722,269
104	Bush Fire Reserve	687	183	12	5,000				5,870	699
105	Maranup Ford Road Maintenance Reserve	101,525	114	1,679			(98,000)	(98,000)	3,639	5,204
106	Subdivision Reserve	379,565	12,548	6,885	10,000				402,113	386,450
107	Sanitation Reserve	19,903	133	1,208	102,222	74,475	(118,000)		4,258	95,586
109	Recreation Centre Floor and Solar Reserve	175,310	5,969	3,180	10,000				191,279	178,490
111	Mobile Garbage Bins Reserve	74,222	0	253			(74,222)	(74,475)	(0)	0
112	Refuse Site Post Closure Reserve	208,099	6,445	3,775	5,000		(13,000)		206,544	211,873
113	Drainage Reserve	10,747	668	195	10,000				21,415	10,942
114	Community Bus Reserve	48,985	1,578	889					50,563	49,873
115	SBS Tower and Infrastructure Reserve	30,718	989	557					31,707	31,275
118	Playground Equipment Reserve	25,846	929	469					26,775	26,315
119	Swimming Pool Reserve	4,307	139	78	3,000				7,446	4,385
121	Car Park Reserve	922	30	17					952	938
123	ROMANS Reserve	4,591	148	83					4,739	4,674
125	Building Maintenance Reserve	145,551	4,688	2,634			(3,867)	(3,867)	146,372	144,318
126	Strategic Projects Reserve	64,136	2,227	1,163	10,000		(5,000)		71,363	65,300
127	Matched Grants Reserve	30,287	976	549	10,000		(10,000)		31,263	30,837
128	Aged Care Infrastructure Reserve	54,477	1,755	988					56,232	55,465
129	Equipment Reserve	5,844	188	106					6,032	5,950
130	Assets and GRV Valuation Reserve	84,308	1,693	1,484	35,767		(67,500)	(4,000)	54,268	81,792
131	Bridgetown Leisure Centre Reserve	124,897	3,739	2,231			(20,700)	(20,700)	107,936	106,428
132	Trails Reserve	20,698	667	375					21,365	21,074
133	Light Fleet Vehicle Reserve	19,500	4	354	94,830		(107,200)		7,134	19,854

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 7: CASH BACKED RESERVE

2018-19										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$	\$	\$	\$	\$
	Cash Backed Reserves (Continued)									
134	Prepaid Rates Reserve	0	966		30,000				30,966	0
135	Blackspot Reserve	0	322		10,000				10,322	0
201	Unspent Grans Reserve	1,242,429	0				(1,214,053)	(1,061,940)	28,376	180,489
		4,082,692	79,530	49,451	601,369	74,475	(2,245,303)	(1,401,417)	2,518,288	2,805,201

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 8: CAPITAL DISPOSALS

YTD Actual Replacement			Disposals	Amended Current Budget			
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	Profit (Loss) Variance
\$	\$	\$		\$	\$	\$	\$
			Plant and Equipment				
11,818	9,800	(2,018)	P3055 2014 Subaru Liberty (EMCOR)	11,000	11,000	0	(2,018)
8,426	7,755	(671)	P3060 2013 Holden Cruze (Pool Vehicle)	7,335	6,200	(1,135)	464
15,000	16,364	1,364	P2051 2014 Holden Colorado (Ranger)	15,000	15,000	0	1,364
			P4135 1998 Hino Fire Tender (Hester Brook)	65,047	40,000	(25,047)	25,047
			P4190 2008 Ford Ranger (Btwn Support)	5,000	6,200	1,200	(1,200)
18,266	18,182	(84)	P3020 2014 Nissan Pathfinder (MEH)	18,000	18,000	0	(84)
16,909	17,982	1,073	P3010 2014 Holden Colorado (MP)	17,500	17,500	0	1,073
			P2082 2006 Cat Tracked Loader (Landfill)	52,250	70,000	17,750	(17,750)
20,603	16,391	(4,212)	P3065 2014 Nissan Pathfinder (EMWS)	19,858	17,000	(2,858)	(1,354)
			P3035 2014 Nissan Pathfinder (SETO)	18,492	18,000	(492)	492
			P2280 2008 Ford Ranger (General Hand)	8,706	8,600	(106)	106
			P2165 2009 Ford Ranger (BMO)	11,000	11,000	0	0
40,122	36,364	(3,758)	P2037 2009 Mitsubishi Tip Truck	38,432	36,364	(2,068)	(1,690)
12,000	11,800	(200)	P2092 2007 John Deere Tractor	11,800	11,800	0	(200)
1,761	1,200	(561)	54674 New Holland Nugget Slasher	1,571	1,200	(371)	(190)
32,278	29,600	(2,678)	P2236 2014 New Holland Tractor	31,328	29,600	(1,728)	4,406
0	1,200	1,200	54658 Metro count Traffic Classifier	0	1,200	1,200	(2,400)
0	1,200	1,200	54682 Metro count Traffic Classifier	0	1,200	1,200	0
			P3090 2014 Holden Colorado (PBS)	18,684	18,000	(684)	0
177,183	167,836	(9,346)		351,003	337,864	(13,139)	6,064

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	YTD 28 Feb 2019				Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings						
Other Governance						
Records Storage Facility	07BN	63,783	63,782	62,421	(1,361)	Works continuing
Shire Administration Building	07BU	73,300	35,000	1,880	(33,120)	Works continuing
		137,083	98,782	64,301	(34,481)	
Fire Prevention						
Bridgetown Bushfire Brigade Garage	05BN	5,500	5,500	5,500	0	Job completed
		5,500	5,500	5,500	0	
Staff Housing						
146 Hampton Street	26BU	8,500	5,000	4,889	(111)	Carpet installation completed
144 Hampton Street	38BU	11,000	7,000	745	(6,255)	Works not yet commenced
31 Gifford Road	28BU	6,000	6,000	739	(5,261)	Works not yet commenced
		25,500	18,000	6,372	(11,628)	
Other Community Amenities						
Hampton Street Toilets	46BU	6,000	6,000	350	(5,650)	Works not yet commenced
Bridgetown Cemetery Toilets	02BN	30,000	30,000	31,252	1,252	Works continuing
		36,000	36,000	31,602	(4,398)	
Public Halls and Civic Centres						
Bridgetown Civic Centre	02BU	30,350	30,350	8,375	(21,975)	Works continuing
Greenbushes Hall	20BU	72,200	38,750	14,916	(23,834)	Works continuing
Greenbushes Offices	21BU	7,500	7,500	1,951	(5,549)	Works continuing
		110,050	76,600	25,242	(51,358)	
Swimming Areas and Beaches						
Greenbushes Pool Toilet	05BU	8,750	4,500	269	(4,231)	Works not yet commenced
		8,750	4,500	269	(4,231)	
Other Recreation and Sport						
Bridgetown Leisure Centre Renewals	16BU	105,900	105,900	34,007	(71,893)	Works continuing
Bridgetown Trotting Club	23BU	5,000	5,000	0	(5,000)	Works not yet commenced
Greenbushes Golf Club	39BU	24,750	8,250	1,678	(6,572)	Preliminary planning

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 28 Feb 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Recreation and Sport (Continued)						
Bridgetown Sports Ground Horse Stalls	56BU	30,000	30,000	22,876	(7,124)	Works continuing
Greenbushes Sportsground Toilets/Kiosk	45BU	5,050	5,050	336	(4,714)	Works continuing
		170,700	154,200	58,897	(95,303)	
Libraries						
Bridgetown Library	1365540	11,500	11,500	8,641	(2,859)	Works continuing
		11,500	11,500	8,641	(2,859)	
Streets and Road Construction						
Shire Depot	08BU	23,000	23,000	8,308	(14,692)	Works continuing
		23,000	23,000	8,308	(14,692)	
Unclassified						
Geegelup Brook Land	1790040	91,326	83,752	33,753	(49,999)	Land purchase continuing
Asbestos Removal	1790240	55,000	16,500	11,110	(5,390)	Works continuing
		146,326	100,252	44,862	(55,390)	
Land and Buildings Total		674,409	528,334	253,994	(274,340)	
Roads						
Streets and Road Construction						
Winnejup Road Regional Road Group 17/18	RR21	213,000	0	1,069	1,069	Preliminary planning
Mockerdillup Road Regional Road Group	RR16	9,000	6,298	6,299	1	
Kerbing	KB01	5,000	2,453	0	(2,453)	Works not yet commenced
Glentulloch Road Roads to Recovery	RT10	130,772	130,772	156,109	25,337	Job completed
Tweed Road Roads to Recovery	RT52	61,054	61,054	35,963	(25,091)	Job completed
Maranup Ford road	RC32	1,035,000	0	1,223	1,223	Preliminary planning
Kangaroo Gully Road	RC33	30,800	0	0	0	
Blackwood Park Road	RC46	60,843	60,843	12,060	(48,783)	Works continuing
Nelson Street	RC41	35,000	35,000	52,210	17,210	Job completed

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 28 Feb 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Streets and Road Construction (Continued)						
Roadside Vegetation Removal	RC43	80,735	44,845	26,945	(17,900)	Works continuing
Brockman Highway Blackspot	BK02	200,808	200,806	194,729	(6,077)	Works continuing
		1,862,012	542,071	486,608	(55,463)	
Roads Total		1,862,012	542,071	486,608	(55,463)	
Footpaths						
Streets and Road Construction						
Footpaths Disability Access	FP28	5,000	2,450	0	(2,450)	Works not yet commenced
		5,000	2,450	0	(2,450)	
Footpaths Total		5,000	2,450	0	(2,450)	
Drainage						
Urban Stormwater Drainage						
Geegelup Brook	DR17	22,800	0	0	0	
Palmers Road	DR21	14,674	14,674	20,000	5,326	Job completed
Four Seasons Estate	DR24	11,364	0	0	0	
Barlee Street	DR26	5,997	5,997	5,754	(243)	Job completed
Dusting Drive	DR28	14,423	14,423	9,667	(4,756)	Job completed
Forest/Padbury Street	DR29	8,688	8,686	13,975	5,289	Job completed
Sunridge Drive	DR30	11,076	11,076	5,974	(5,102)	Job completed
Claret Ash Rise	DR31	9,000	8,998	0	(8,998)	Works not yet commenced
Moultin Street	DR32	30,000	29,998	26,894	(3,104)	Works continuing
		128,022	93,852	82,263	(11,589)	
Drainage Total		128,022	93,852	82,263	(11,589)	
Parks and Ovals						
Other Recreation and Sport						
Somme Park (Fitness Trail Equipment)	05IU	7,010	3,010	3,089	79	
Bridgetown Leisure Centre Shade Sails	06IN	17,200	17,200	5,537	(11,663)	Works continuing
		24,210	20,210	8,627	(11,583)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 28 Feb 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Tourism & Area Promotion						
Bridgetown Information Bays	11IN	25,000	0	0	0	
		25,000	0	0	0	
Parks and Ovals Total		49,210	20,210	8,627	(11,583)	
Bridges						
Streets and Road Construction						
Maranup Ford Road Bridge 3318A	BR06	101,500	101,500	88,206	(13,294)	Job completed
Catterick Bridge 3703A	BR13	35,732	35,732	19,307	(16,425)	Job completed
Hester Cascades Bridge 3704A	BR08	33,958	33,958	43,010	9,052	Job completed
Blackbutt Bridge 3707A	BR14	190,000	190,000	129,114	(60,886)	Job completed
Fletchers Bridge 3329A	BR16	23,191	23,191	15,729	(7,462)	Job completed
Blackbutt Road Bridge 3706A (RTR)	BR17	34,401	34,401	18,847	(15,554)	Job completed
Blackbutt Road Bridge 3707A (RTR)	BR18	31,779	31,779	18,003	(13,776)	Job completed
		450,561	450,561	332,216	(118,345)	
Bridges Total		450,561	450,561	332,216	(118,345)	
Infrastructure Other						
Sanitation - General Refuse						
Bridgetown Landfill - Reticulation	WA01	130,000	130,000	134,809	4,809	Works continuing
Bridgetown Inert Waste	WA03	17,800	17,800	15,057	(2,743)	Works continuing
		147,800	147,800	149,865	2,065	
Sewerage						
New Bridgetown Septic Pit Site	WA05	225,750	225,748	188,723	(37,025)	Works continuing
		225,750	225,748	188,723	(37,025)	
Other Recreation and Sport						
Blackwood River Boardwalk	10IN	50,000	4,080	4,080	0	
Four Seasons Estate - POS Reserve	03IN	45,454	0	0	0	
Four Seasons Estate - Stream Protection	04IN	18,182	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 28 Feb 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Recreation and Sport (Continued)						
Construct New Sportsground Dam	12IN	18,000	18,000	250	(17,750)	Job not yet commenced
Four Seasons Estate - Street Tree Planting	05IN	36,364	19,817	22,569	2,752	Works continuing
		168,000	41,897	26,899	(14,998)	
Infrastructure Other Total		541,550	415,445	365,488	(49,957)	
Plant and Equipment						
Fire Prevention						
Fire Fighting Equipment - Brigades Funded	1065540	5,000	4,025	4,024	(1)	
Vehicles for Brigade	1065940	375,000	25,000	22,232	(2,768)	Vehicle purchase, some savings made
		380,000	29,025	26,256	(2,769)	
Other Law, Order and Public Safety						
Rangers Vehicle	1080240	36,000	36,000	33,520	(2,480)	Vehicle purchase, some savings made
		36,000	36,000	33,520	(2,480)	
Health						
EHO Vehicle	1145540	32,000	32,000	28,368	(3,632)	Vehicle purchase, some savings made
		32,000	32,000	28,368	(3,632)	
Community Amenities						
Tracked Loader	PL14	350,000	0	0	0	
		350,000	0	0	0	
Road Plant Purchases						
Tractor	PL03	60,600	60,600	60,600	(0)	Job completed
Tip truck	PL04	156,799	156,799	156,798	(1)	Job completed
Works and Services Fleet	1405040	129,000	43,900	43,892	(8)	
Sundry Equipment	1403740	30,390	10,401	10,401	0	
		376,789	271,700	271,692	(8)	
Economic Services						
PBS Vehicle	1470140	32,000	0	0	0	
		32,000	0	0	0	
Plant and Equipment Total		1,206,789	368,725	359,837	(8,888)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 28 Feb 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<i>Furniture and Equipment</i>						
Members of Council						
Council Honour Boards	1040040	5,000	5,000	0	(5,000)	Purchase order raised
		5,000	5,000	0	(5,000)	
Other Governance						
IT Communications Equipment and Software	1055140	11,500	0	0	0	
		11,500	0	0	0	
Furniture and Equipment Total		16,500	5,000	0	(5,000)	
Capital Expenditure Total		4,934,053	2,426,648	1,889,031	(537,617)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 10: INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1/07/2018	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$
Community Amenities								
Loan 108 Landfill Plant	96,654		11,235	22,703	73,951	73,951	1,996	3,760
Loan 113 Landfill Site New Cell	306,774		49,691	99,949	206,825	206,825	3,497	6,428
Loan 114 Liquid & Inert Waste Sites	120,000		11,281	22,716	97,284	97,284	1,638	3,122
Loan 115 Landfill Cell Extension	0			0		100,000		0
Loan 116 Liquid Waste Facility	0			0		100,000		0
Recreation and Culture								
Loan 105 Memorial Park Improvements	27,987		13,778	27,987	14,209	0	875	1,319
Loan 106 Somme Creek Parkland	22,137		10,898	22,137	11,239	0	692	1,043
Loan 110 Bridgetown Bowling Club - SSL	25,964		4,130	8,337	21,834	17,627	484	891
Loan 112 Bridgetown Swimming Pool	1,532,099		31,781	64,205	1,500,318	1,467,894	30,948	61,255
	2,131,615	0	132,795	268,034	1,925,659	2,063,581	40,130	77,818

(b) New Debentures

Particulars	Amount to be Borrowed Budget	Institution	Loan Type	Term Years	Amount Borrowed Actual
	\$				\$
Community Amenities					
Loan 115 Landfill Cell Extension	100,000	WATC	Debenture	5	0
Loan 116 Liquid Waste Facility	100,000	WATC	Debenture	10	0
	200,000				0

No new debentures were raised during the reporting period.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 11: RATING INFORMATION

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV Shire	0.090434	1,684	25,684,292	2,322,733	6,413	100	2,329,247	2,322,733	9,000	1,000	2,332,733
UV Shire Rural	0.006222	490	185,418,000	1,139,982	2,163	28	1,142,174	1,153,671			1,153,671
UV Bridgetown Urban Farmland	0.000000	0	0	13,688			13,688	0			0
UV Mining	0.078450	14	911,447	71,503	365		71,868	71,503			71,503
Sub-Totals		2,188	212,013,739	3,547,907	8,942	128	3,556,977	3,547,907	9,000	1,000	3,557,907
Minimum Payment	Minimum \$										
GRV Shire	897.00	793	4,030,005	711,321	(307)		711,014	711,321			711,321
UV Shire Rural	1,112.00	239	31,385,900	265,768	(2,232)		263,536	265,768			265,768
UV Bridgetown Urban Farmland	0.00	0	0	0			0	0			0
UV Mining	534.00	12	27,764	6,408	0		6,408	6,408			6,408
Sub-Totals		1,044	35,443,669	983,497	(2,539)	0	980,958	983,497	0	0	983,497
Rates Paid in Advance							4,537,935				4,541,404
Amount from General Rates							(61,994)				0
Discounts/concessions							4,475,941				4,541,404
Totals							(2,053)				(2,053)
							4,473,888				4,539,351

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2019

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-17	Amount Received	Amount Paid	Closing Balance 28-Feb-19
	\$	\$	\$	\$
BCITF	3,366	8,250	(9,967)	1,649
Builders Registration Board Levy	5,584	13,046	(16,460)	2,170
Traffic Act	0	807,539	(807,539)	-0
Relocated Housing Bonds	6,077	18		6,095
Subdivision Clearance Bonds	22,103	65		22,168
Cat Trap Bonds	100	300	(250)	150
Community Bus Bonds	1,800	3,200	(2,900)	2,100
Community Stall Bonds	100	900	(850)	150
Earthworks Bonds	50,884	1,343	(4,271)	47,955
Hall Hire Bonds	1,200	3,200	(3,500)	900
Standpipe Card Bonds	7,783	886	(421)	8,248
Council Built Asset Bonds	17,632	51	(515)	17,168
Bushfire Donations	5,399	16		5,415
Accommodation - Visitor Centre	53,929	126,534	(156,666)	23,797
South West Coach Lines	467	4,712	(4,616)	564
Other Visitor Centre	744	2,669	(3,199)	215
TransWA	1,408	9,184	(9,401)	1,191
Local Drug Action Group	762	2		765
Coral Marble - Extractive Industries Bond	4,497	13		4,510
Department of Agriculture - Bond	7,138	21		7,159
Bridgetown Tidy Town Bank A/C	829	2		831
Perry - Fee Relating to Caveat	104	0		104
Seagate Holdings - Turning Lane Bond	37,608	110		37,718
Ouch Festival	619	2		620
R Witlen Overpayment	21			21
Visitor Centre Accommodation Payment	230			230
Dress Down Donations	610	164		774
R Edwards Bond Gifford Rd	200			200
BG Hockey Windup of Assn	3,860	11		3,871
M Olsen - Rental bond	0	440		440
Frank Draper Cemetery Fees	0	700		700
Interest to be Distributed	0	708	(554)	154
	235,054	984,084	(1,021,109)	198,030

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
<u>MUNICIPAL FUND</u>				
<u>DIRECT DEBITS</u>				
DD13571.1	07/02/2019	CALTEX STARCARD	FUEL FOR THE MONTH OF JANUARY	3,332.09
DD13571.2	14/02/2019	SHERIFFS OFFICE	FER UNPAID INFRINGEMENTS	127.00
DD13571.3	15/02/2019	WATERLOGIC AUSTRALIA PTY LTD	MONTHLY HIRE/SERVICE OF WATER COOLER ADMIN BUILDING	136.88
DD13587.1	13/02/2019	WA SUPER	PAYROLL DEDUCTIONS	16,762.36
DD13587.10	13/02/2019	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	133.60
DD13587.11	13/02/2019	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	63.47
DD13587.12	13/02/2019	COMMONWEALTH BANK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	112.17
DD13587.13	13/02/2019	COLONIAL FIRST STATE - PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	135.88
DD13587.14	13/02/2019	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	90.85
DD13587.15	13/02/2019	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	101.97
DD13587.2	13/02/2019	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	95.34
DD13587.3	13/02/2019	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	90.83
DD13587.4	13/02/2019	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	369.73
DD13587.5	13/02/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	235.25
DD13587.6	13/02/2019	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	57.78
DD13587.7	13/02/2019	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	678.46
DD13587.8	13/02/2019	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	251.30
DD13587.9	13/02/2019	COLONIAL FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	123.71
DD13592.1	28/02/2019	COMMONWEALTH BANK	QUARTERLY RENTAL OF SERVERS FOR 28/02/2019 - 28/05/2019	3,212.89
DD13593.1	08/02/2019	LES MILLS ASIA PACIFIC	MONTHLY LES MILLS LICENCE FEES - FEBRUARY	286.85
DD13615.1	27/02/2019	WA SUPER	PAYROLL DEDUCTIONS	17,610.38
DD13615.10	27/02/2019	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	275.91
DD13615.11	27/02/2019	COLONIAL FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	120.21
DD13615.12	27/02/2019	PA & DB HUBAND SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	45.55
DD13615.13	27/02/2019	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	145.54
DD13615.14	27/02/2019	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	110.87
DD13615.15	27/02/2019	COMMONWEALTH BANK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	88.38
DD13615.16	27/02/2019	COLONIAL FIRST STATE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	135.88
DD13615.17	27/02/2019	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	62.46
DD13615.2	27/02/2019	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	101.97
DD13615.3	27/02/2019	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	95.34
DD13615.4	27/02/2019	COLONIAL FIRST SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	95.42
DD13615.5	27/02/2019	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	359.41
DD13615.6	27/02/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	71.54
DD13615.7	27/02/2019	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	73.33
DD13615.8	27/02/2019	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	678.46
DD13615.9	27/02/2019	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	137.57
DD13632.1	27/02/2019	COMMONWEALTH BANK	PRINTER CARTRIDGES & PRINTER KIT FOR HPT2500	4,774.35
B/S	02/02/2019	COMMONWEALTH BANK	MERCHANT FEES	713.43
B/S	13/03/2019	COMMONWEALTH BANK	TOTAL WAGES FOR 31.01.2019 - 13.02.2019	114,725.44
B/S	15/02/2019	COMMONWEALTH BANK	ACCOUNT KEEPING FEES	44.51
B/S	15/02/2019	COMMONWEALTH BANK	BPOINT/BPAY FEES	470.07
B/S	27/02/2019	COMMONWEALTH BANK	TOTAL WAGES FOR 14.02.2019 - 27.02.2019	112,444.45

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
B/S	25/02/2019	COMMONWEALTH BANK	RETURNED EFT/CHEQUE FEES	10.00
B/S	31/01/2019	COMMONWEALTH BANK - CREDIT CARD	AUSTRALIA DAY DEBRIEF MEETING	20.50
B/S	01/02/2019	COMMONWEALTH BANK - CREDIT CARD	WARREN BLACKWOOD CEOS LUNCH MEETING	75.00
B/S	04/02/2019	COMMONWEALTH BANK - CREDIT CARD	HR MEETING	10.00
B/S	05/02/2019	COMMONWEALTH BANK - CREDIT CARD	PURCHASE OF 1000 CREDITS FOR BULK SMS SERVICE	121.00
B/S	05/02/2019	COMMONWEALTH BANK - CREDIT CARD	WARREN BLACKWOOD ADVISORY COMMITTEE MEETING	623.70
B/S	07/02/2019	COMMONWEALTH BANK - CREDIT CARD	PRINTER CARTRIDGES & PRINTER KIT FOR HPT2500	1,302.86
B/S	08/02/2019	COMMONWEALTH BANK - CREDIT CARD	SERVICE KIT & PARTS FOR HAMM ROLLER	945.29
B/S	11/02/2019	COMMONWEALTH BANK - CREDIT CARD	CEO MEETING WITH WORKFORCE PLAN CO-ORDINATOR	29.00
B/S	11/02/2019	COMMONWEALTH BANK - CREDIT CARD	3 X SCREEN MOUNTS FOR COUNCIL CHAMBERS	327.00
B/S	12/02/2019	COMMONWEALTH BANK - CREDIT CARD	100" MOTORISED PROJECTOR SCREEN	828.00
B/S	19/02/2019	COMMONWEALTH BANK - CREDIT CARD	ACCOMMODATION	76.00
B/S	20/02/2019	COMMONWEALTH BANK - CREDIT CARD	DANGEROUS GOODS SITE LICENCE	212.00
B/S	20/02/2019	COMMONWEALTH BANK - CREDIT CARD	LICENCE AMENDMENT TO WASTE FACILITY L6818/199/11	204.00
ELECTRONIC PAYMENTS				
EFT27714	08/02/2019	AMALGAMATED MOVIES	DISTRIBUTION FEE - FILMS FOR THE SUMMER FESTIVAL	290.40
EFT27715	08/02/2019	AUSTRALIA POST	POSTAGE FOR THE MONTH OF JANUARY	1,580.31
EFT27716	08/02/2019	AUSTRALIAN WILDFLOWER SEEDS PTY LTD	VC STOCK - WILDFLOWER SEEDS	318.00
EFT27717	08/02/2019	ANTHONY JAMES BALLARD	MINOR MAINTENANCE WORKS	190.00
EFT27718	08/02/2019	GLENN BLECHYNDEN	FLOOR REPAIRS TO BRIDGETOWN MAIN HALL - STAGE 1 & 2	2,100.00
EFT27719	08/02/2019	BLISS FOR DESIGN	MINOR ITEMS	118.98
EFT27720	08/02/2019	BRIDGETOWN MEDICAL CENTRE	STANDARD PRE-EMPLOYMENT MEDICAL	135.00
EFT27721	08/02/2019	BRIDGETOWN AGRICULTURAL SOCIETY	HIRE OF SHOW GROUND FACILITIES FOR AUSTRALIA DAY 2019	500.00
EFT27722	08/02/2019	BRIDGETOWN TIMBER SALES	VARIOUS MONTHLY MATERIALS & SUPPLIES FOR MINOR SHIRE WORKS	724.86
EFT27723	08/02/2019	BRIDGETOWN BULLDOZING PTY LTD	HIRE OF TRUCK FOR EXCAVATION OF NEW TIPPING CELL	13,552.00
EFT27724	08/02/2019	BLACKWOOD AUTO ELECTRICAL SERVICES	VEHICLE REPAIRS - REWIRE WATER SOLENOID, REPLACE BEACONS & REPLACE RADIO	1,540.10
EFT27725	08/02/2019	BRIDGETOWN COMPUTERS	6 X DISPLAY PORT - 1.8M DVI CABLES	209.70
EFT27726	08/02/2019	BRIDGETOWN MITRE 10 & RETRAVISION	10kg GRANULAR CHLORINE FOR AQUATIC FACILITY & MINOR ITEMS	160.12
EFT27727	08/02/2019	BRIDGETOWN PAINT SALES	BOTTLE OF RED OXIDE FOR SOMME CREEK EXERCISE EQUIPMENT REPLACEMENT	22.45
EFT27728	08/02/2019	BRIDGETOWN TYRES	8.00 X TYRES FOR TANDEM TRUCK, 4 X TYRES FOR ISUZU TIP TRUCK & MINOR ITEMS	4,496.00
EFT27729	08/02/2019	BULLIVANTS PTY LTD	2 X FULL BODY HARNESS'S AND 2 X SCAFFOLD LANYARDS FOR REFUSE SITE	651.16
EFT27730	08/02/2019	BUNBURY TRUCKS	VARIOUS PARTS FOR REPAIRS TO ISUZU MAINTENANCE TRUCK & HINO TIP TRUCK WITH CRANE	494.51
EFT27731	08/02/2019	BUSY BIZ BOOKKEEPING SERVICE	PC & SOFTWARE UPGRADE FOR VISITOR CENTRE	704.00
EFT27732	08/02/2019	CAKES BY TASTY EDIBLES	MEAL FOR DECEMBER COUNCIL MEETING	272.00
EFT27733	08/02/2019	CASTLEDEX	FILES AND LABELS FOR BUILDING DEPARTMENT	356.98
EFT27734	08/02/2019	CB TRAFFIC SOLUTIONS PTY LTD	PREPARE TMP FOR MOULTON ST ROAD CLOSURE AND DETOUR	363.00
EFT27735	08/02/2019	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	216.87
EFT27736	08/02/2019	CITY & REGIONAL FUELS	BULK FUEL FOR THE MONTH OF JANUARY	12,722.24
EFT27737	08/02/2019	CLOVERS GENERAL & LIQUOR STORE	FOOD & CONSUMABLES FOR AUSTRALIA DAY BREAKFAST	468.75
EFT27738	08/02/2019	TIMOTHY PATRICK CLYNCH	REIMBURSEMENT FOR 3 X GIFT CARDS PURCHASED FOR GRATUITY GIFT	150.00
EFT27739	08/02/2019	COURIER AUSTRALIA	FREIGHT CHARGES	265.95
EFT27740	08/02/2019	CUSTOM SERVICE LEASING LTD	VEHICLE LEASING FOR FEBRUARY	393.31
EFT27741	08/02/2019	DATA#3	2 X AUTOCAD LT - MAINTENANCE PLAN (1 YEAR)	733.24
EFT27742	08/02/2019	DELRON CLEANING BUNBURY	MACHINE HIRE & CLEANING OF BLC COURTS FOR DECEMBER & JANUARY	1,344.16
EFT27743	08/02/2019	PERRY DICKINSON	REPAIR WALL SHEETS IN GREENBUSHES POOL SHELTER	910.00

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LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
EFT27744	08/02/2019	DOMESTIC MAINTENANCE SW	PRESSURE CLEANING OF TENNIS CLUB INCLUDING SCAFFOLD HIRE & MINOR WORKS AT BLC	840.00
EFT27745	08/02/2019	DRAGLINES DAM-IT CONTRACTING	HIRE OF EXCAVATOR FOR EXCAVATION OF NEW TIPPING CELL	13,398.00
EFT27746	08/02/2019	ELECTRONIC SCOREBOARDS AUSTRALIA	CC10 CARNIVAL CONTROL CONSOLE & 3M CABLE FOR REC CENTRE	881.10
EFT27747	08/02/2019	MARY MYFANWY EVANS	SINGING AT AUSTRALIA DAY EVENT	220.00
EFT27748	08/02/2019	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT27749	08/02/2019	FORTUS	GRADER BLADES & RIPPER BOOT PARTS FOR ROAD GRADER	981.42
EFT27750	08/02/2019	GEOGRAPHE TREE SERVICES PTY LTD	AUTHORISED POWER LINE VEGETATION MANAGEMENT TO CLEAR TREES TO WESTERN POWER	9,724.00
EFT27751	08/02/2019	GREENBUSHES PRIMARY SCHOOL	ANNUAL SCHOOL AWARD	55.00
EFT27752	08/02/2019	GREENWARD CONSULTING	MUNICIPAL HERITAGE INVENTORY REVIEW	792.00
EFT27753	08/02/2019	H C JONES & CO	REPLACE URINAL IN ADMIN BUILDING, REPAIRS TO CIVIC CENTRE BATHROOMS & MINOR ITEMS	1,438.25
EFT27754	08/02/2019	IEQUIP	DRY HIRE OF POSI TRACK AND MULCHER FOR MITIGATION PROJECT	3,776.06
EFT27755	08/02/2019	INDUSTRIAL AUTOMATION GROUP	REMOTE ACCESS & SERVER SUPPORT FOR ROSE STREET STANDPIPE FOR 01/01/2019 - 30/06/2019	639.65
EFT27756	08/02/2019	INTERPHONE	NBN FOR ADMIN OFFICE - FEBRUARY	130.90
EFT27757	08/02/2019	INTERFIRE AGENCIES PTY LTD	DFES PROTECTIVE GLOVES - 7 PAIRS	214.06
EFT27758	08/02/2019	ISA TECHNOLOGIES	MONTHLY IT SUPPORT FOR JANUARY & 1 YEAR FORTIGATE PROTECTION FOR LIBRARY	2,357.30
EFT27759	08/02/2019	ISUBSCRIBE	SUBSCRIPTION TO EARTH GARDEN	44.00
EFT27760	08/02/2019	JAYBRO	REFLECTORS & MARKERS FOR PARKING BAYS	177.76
EFT27761	08/02/2019	JOHNSON'S FOOD SERVICES	FROZEN GOODS AND SNACKS FOR THE BLC CAFE	2,009.50
EFT27762	08/02/2019	KEYBROOK UTILITY SERVICES	PICK UP AND TRANSPORT ASBESTOS FROM THE WASTE FACILITY TO MANJIMUP	346.00
EFT27763	08/02/2019	LANDGATE	LAND VALUATION ENQUIRY CHARGES	25.70
EFT27764	08/02/2019	LMW SOUTH WEST	COMMERCIAL LEASE APPRAISAL - BRIDGETOWN LEISURE CENTRE MEZZANINE	1,265.00
EFT27765	08/02/2019	LOTIX FILTER CLEANING SERVICE	CLEANING OF VARIOUS FILTERS	93.57
EFT27766	08/02/2019	LUSH FIRE AND PLANNING	WBSR - BRIDGETOWN SITE - BUSH FIRE REPORT	495.00
EFT27767	08/02/2019	MANJIMUP TOYOTA & MITSUBISHI	CANVAS SEAT COVERS FOR FIRE BRIGADE VEHICLE	323.35
EFT27768	08/02/2019	MARKETFORCE	VARIOUS SHIRE ADVERTISEMENTS FOR JANUARY	782.22
EFT27769	08/02/2019	MASTEC AUSTRALIA PTY LTD	200 X DARK GREEN BIN LID PINS FOR SINGLE HANDLE BINS	110.00
EFT27770	08/02/2019	MCG FIRE SERVICES	RESTOCKING OF ALL SHIRE FIRST AID KITS	1,141.18
EFT27771	08/02/2019	MEERES FREIGHTLINES AUSTRALIA	FREIGHT CHARGES	44.17
EFT27772	08/02/2019	MICK TUCK GRADER SERVICES PTY LTD	CONTRACT GRADER SERVICES	9,809.25
EFT27773	08/02/2019	MJB INDUSTRIES	55 X 2.3M LENGTHS OF 450MM CONCRETE PIPE & 55 X 450MM RUBBER RINGS FOR DRAINAGE	10,477.50
EFT27774	08/02/2019	NOVUS AUTO GLASS SOUTH WEST	2 X INSURANCE POLICY CLAIMS FOR WINDSCREEN REPLACEMENTS	605.00
EFT27775	08/02/2019	QUEEN BEE & THE HONEY MAKERS	VC STOCK - 10 X 250G RAW LOCAL HONEY	39.00
EFT27776	08/02/2019	MEGAN RICHARDS	REFUND OF 12M OF RIBBON PURCHASED FOR WARREN BLACKWOOD STOCK ROUTE OPENING	22.80
EFT27777	08/02/2019	ROYAL LIFE SAVING SOCIETY AUSTRALIA	2 X POOL LIFEGUARD REQUALIFICATION COURSES & 2 X LONG SLEEVE RASH SHIRTS	380.00
EFT27778	08/02/2019	SCHWEPES AUSTRALIA PTY LTD	VARIOUS DRINKS FOR THE BLC CAFE	281.08
EFT27779	08/02/2019	SCOPE BUSINESS IMAGING	TRAVEL COSTS	86.13
EFT27780	08/02/2019	SHERIDAN'S FOR BADGES	EMPLOYEE NAME BADGE	42.85
EFT27781	08/02/2019	SHEDFORCE	WBSR - PURCHASE AND INSTALLATION OF CAMP SITE - WEC CAMP SITE	22,456.00
EFT27782	08/02/2019	SIGMA POOL & SPA SUPPLIES	CHEMICALS FOR THE BRIDGETOWN LEISURE CENTRE AQUATIC FACILITY	808.56
EFT27783	08/02/2019	SOMETHING FOR KEEPS	PRINTING & BINDING OF ORAL HISTORY TRANSCRIPTS	540.00
EFT27784	08/02/2019	SOUTH WEST ISUZU	VARIOUS PARTS & EQUIPMENT FOR SERVICING OF ISUZU TIP TRUCKS X 2 & ISUZU CREW CAB	1,200.77
EFT27785	08/02/2019	SPECIALTY TIMBER FLOORING WA	RECOATING OF STADIUM FLOORS WITH MODIFIED POLYURETHANE SPORTS FLOOR FINISH FOR BLC	9,600.80
EFT27786	08/02/2019	STEWART & HEATON CLOTHING CO PTY LTD	FIRE FIGHTING JACKET	226.81
EFT27787	08/02/2019	DION STEVEN	ENVIRONMENTAL WORKS FOR THE MONTH OF JANUARY	2,378.80
EFT27788	08/02/2019	THE STABLES IGA	SHIRE GROCERIES FOR THE MONTH OF JANUARY	263.53

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
EFT27789	08/02/2019	TRISLEY'S HYDRAULIC SERVICES	EMERGENCY CALL OUT TO INVESTIGATE/SERVICE CHLORINE GAS LEAK	3,793.30
EFT27790	08/02/2019	WATTLEBROOK CONTRACTING PTY LTD	10 X LOADS OF SAND FOR DRAINAGE WORKS, BRIDLE TRAIL & CEMETERY TOILETS	1,980.00
EFT27791	08/02/2019	DARREN A WILSON	REFUND FOR SMS CREDITS PURCHASE FOR BULK SMS SERVICE - HARVEST BANS & GAS LEAK	121.00
EFT27792	08/02/2019	WINC AUSTRALIA PTY LTD	CREDENZA FOR COMMUNITY SERVICES DEPARTMENT AND VARIOUS OFFICE STATIONERY	560.94
EFT27793	08/02/2019	WORKWEAR GROUP	CORPORATE UNIFORMS	225.01
EFT27794	08/02/2019	JUST PROJECTORS	PROJECTOR FOR COUNCIL CHAMBERS	891.00
EFT27795	14/02/2019	PERRY DICKINSON	ROOF REPAIRS FOR DEPOT BUILDING & RECLAD DAMAGED TOILET BLOCK AT THOMSON PARK	4,970.00
EFT27796	14/02/2019	EASISALARY	EMPLOYEE SALARY PACKAGED ITEMS	667.82
EFT27797	14/02/2019	KESTRAL COMPUTING	OUTSTANDING BALANCE OF 2017-18 ANNUAL LICENCE FEE FOR PHOENIX SOFTWARE	3,455.65
EFT27798	14/02/2019	MSP ENGINEERING PTY LTD	REFUND OF OVERCHARGE ON MUNI EFTPOS TRANSACTION	180.00
EFT27806	21/02/2019	ABCO PRODUCTS PTY LTD	VARIOUS CLEANING SUPPLIES & EQUIPMENT	385.84
EFT27807	21/02/2019	ACORN PROJECTS PTY LTD	REPAIRS TO OFFICE FURNITURE	495.00
EFT27808	21/02/2019	ACOR CONSULTANTS (WA) PTY LTD	BRIDGETOWN SWIMMING POOL DANGEROUS GOODS LICENCE ASSESSMENT/SUBMISSION	6,875.00
EFT27809	21/02/2019	ARROW BRONZE	CEMETERY PLAQUES	495.88
EFT27810	21/02/2019	AUSTRALIAN TAXATION OFFICE	BASJAN2019	66,737.00
EFT27811	21/02/2019	B & B STREET SWEEPING PTY LTD	SHIRE STREET SWEEPING	3,217.50
EFT27812	21/02/2019	ANTHONY JAMES BALLARD	REPAIR , PREP & PAINT CEILING FOR GREENBUSHES HALL & INSTALL VARIOUS TOILET ROLL HOLDERS	580.00
EFT27813	21/02/2019	BELL FIRE EQUIPMENT CO PTY LTD	REPLACEMENT TANK LID FOR FIRE UNIT	33.00
EFT27814	21/02/2019	BKS REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES AT THE BRIDGETOWN WASTE FACILITY	660.00
EFT27815	21/02/2019	BLACKWOOD RURAL SERVICES	VARIOUS MINOR ITEMS	128.20
EFT27816	21/02/2019	BLACKWOOD FRESH	REFRESHMENTS FOR COUNCIL MEETINGS & REFRESHMENTS FOR MINISTER MACTIERNAN VISIT	68.51
EFT27817	21/02/2019	GLENN BLECHYNDEN	FLOOR REPAIRS TO BRIDGETOWN MAIN HALL - STAGE 3 & 4	1,750.00
EFT27818	21/02/2019	BLISS FOR DESIGN	ASSORTED IRRIGATION FITTINGS, PIPES & CONTROLLERS FOR CEMETERY ROSE GARDEN	623.35
EFT27819	21/02/2019	BLUE FORCE PTY LTD	RFID KEYRING FOBS FOR THE BRIDGETOWN LEISURE CENTRE 24 HOUR GYM	825.00
EFT27820	21/02/2019	BOOEASY AUSTRALIA PTY LTD	BOOEASY BOOKING RETURNS/MONTHLY FEES	321.33
EFT27821	21/02/2019	BRIDGETOWN POTTERY RESTAURANT	CATERING FOR OPENING OF WARREN BLACKWOOD STOCK ROUTE	1,320.00
EFT27822	21/02/2019	BRIDGETOWN MEAT SUPPLY	SAUSAGES, BACON & 35 DOZEN EGGS FOR AUSTRALIA DAY BREAKFAST	1,015.00
EFT27823	21/02/2019	BRIDGETOWN BULLDOZING PTY LTD	HIRE OF TRUCK FOR EXCAVATION OF NEW TIPPING CELL	14,630.00
EFT27824	21/02/2019	BRIDGETOWN GLASS SERVICE	REGLAZE BROKEN LAUNDRY WINDOW AT 31 GIFFORD ROAD	219.65
EFT27825	21/02/2019	BLACKWOOD AUTO ELECTRICAL SERVICES	AUTO ELECTRICAL WORK ON CESM VEHICLE - FIT TOWING PLUG & PHONE KIT	620.69
EFT27826	21/02/2019	BTOWN VOLUNTEER BUSH FIRE BRIGADE	ASSISTANCE WITH BURN OFF AT BRIDGETOWN PRIMARY SCHOOL & MEALS FOR BFAC MEETING	735.00
EFT27827	21/02/2019	BRIDGETOWN'S GRUMPY OLD MEN INC	SIGN FOR WHEATLEY CAMP - WARREN BLACKWOOD STOCK ROUTE	450.00
EFT27828	21/02/2019	BRIDGETOWN MITRE 10 & RETRAVISION	4 X 10KG GRANULAR CHLORINE, 3 X 8.5KG GAS BOTTLE EXCHANGES & MINOR ITEMS	379.05
EFT27829	21/02/2019	BRIDGETOWN PAINT SALES	1LT PRIMER & 4LT COLOURBOND PAINT FOR GREENBUSHES HALL & 4 X CANS OF LINE MARKING PAINT	185.75
EFT27830	21/02/2019	BRIDGETOWN NEWSAGENCY	MONTHLY NEWSPAPER CHARGES,10 BOXES A4 PAPER, PRINTER CARTRIDGES & STATIONERY	544.24
EFT27831	21/02/2019	BT EQUIPMENT	SUPPLY SERVICE PARTS FOR BOMAG WASTE COMPACTOR	2,675.94
EFT27832	21/02/2019	BUNBURY TRUCKS	PARTS & EQUIPMENT FOR SERVICING - GARBAGE TRUCK, TIP TRUCK WITH CRANE & FUSO TIP TRUCK	678.63
EFT27833	21/02/2019	BUNBURY FREIGHT SERVICES	FREIGHT CHARGES - 30/01/2019	422.25
EFT27834	21/02/2019	BURGESS RAWSON (WA) PTY LTD	WATER USAGE FOR 27/11/2018 - 01/02/2019	354.00
EFT27835	21/02/2019	CAPITAL PLUMBING & GAS	AFTER HOURS CALL OUT TO UNBLOCK HAMPTON STREET TOILETS DURING 2018 BLUES FESTIVAL	165.00
EFT27836	21/02/2019	CB TRAFFIC SOLUTIONS PTY LTD	12 DAYS TRAFFIC CONTROL FOR BROCKMAN HWY RECONSTRUCTION	20,805.40
EFT27837	21/02/2019	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	216.87
EFT27838	21/02/2019	CJD EQUIPMENT PTY LTD	PARTS & EQUIPMENT FOR SERVICING OF ROAD GRADER & VOLVO WHEEL LOADER	1,623.57
EFT27839	21/02/2019	CLEANAWAY PTY LTD	WASTE COLLECTION SERVICES FOR JANUARY 2019	31,669.42
EFT27840	21/02/2019	CLOVERS GENERAL & LIQUOR STORE	REFRESHMENTS FOR WARREN BLACKWOOD STOCK ROUTE OPENING	138.00

SHIRE OF BRIDGETOWN-GREENBUSHES

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Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
EFT27841	21/02/2019	CLYDE & CO	CONTRACT LEGAL ADVICE	1,562.00
EFT27842	21/02/2019	CONSTRUCTION EQUIPMENT AUSTRALIA	VARIOUS FILTERS FOR SERVICING OF ROBOT SKID STEER LOADER	361.99
EFT27843	21/02/2019	COUNCIL ON THE AGEING (AUSTRALIA)	ANNUAL FEE FOR LIVING LONGER LIVING STRONGER PROGRAM - JULY 2018 - JUNE 2019	805.20
EFT27844	21/02/2019	CUTTS TRANSPORT PTY LTD	TRANSPORT OF APPROX 600KG OF MATERIALS FROM PORT KENNEDY TO BRIDGETOWN WASTE SITE	990.00
EFT27845	21/02/2019	DAVMECH	SUPPLY SKILLED LABOUR FOR REPAIRS TO ROAD GRADER & MANUFACTURE HOSE	975.91
EFT27846	21/02/2019	DRAGLINES DAM-IT CONTRACTING	HIRE OF EXCAVATOR FOR EXCAVATION OF THE NEW TIPPING CELL	11,781.00
EFT27847	21/02/2019	FISHERS TYRE CENTRE	CHANGE OVER TYRES ON FIRE SUPPORT VEHICLES	220.00
EFT27848	21/02/2019	GEOFABRICS	4 X ROLLS OF BIDIM A24NF 6.00M X 175M FOR CONSTRUCTION OF BRIDGETOWN PIT	7,279.80
EFT27849	21/02/2019	HANSEN'S HOT BREAD SHOP	480 FLAT ROLLS FOR AUSTRALIA DAY BREAKFAST	336.00
EFT27850	21/02/2019	H C JONES & CO	DISCONNECT & RECONNECT WATER SUPPLY TO ENABLE CLADDING REPAIRS - THOMSON PARK	519.70
EFT27851	21/02/2019	HESKETH QUARRY'S PTY LTD	SUPPLY & DELIVER AGGREGATE FOR DRAINAGE LAYER - BRIDGETOWN WASTE FACILITY 2019	41,524.56
EFT27852	21/02/2019	HILLVIEW GARDEN CENTRE	6 X SOIL ACTIVATOR	456.00
EFT27853	21/02/2019	HILLVIEW ELECTRICAL SERVICE	RCD TESTING & CHECKING OF MAIN EARTHS FOR SHIRE BUILDINGS	2,750.00
EFT27854	21/02/2019	MARK HOLLETT	SHIRES CONTRIBUTION TO CROSSOVER	660.00
EFT27855	21/02/2019	JOHNSON'S FOOD SERVICES	FROZEN FOODS AND SNACKS FOR THE BLC CAFE	886.55
EFT27856	21/02/2019	KEIDY CONTRACTORS	TRUCK HIRE FOR GRAVEL CARTAGE	4,507.25
EFT27857	21/02/2019	KEYBROOK UTILITY SERVICES	ASBESTOS WORKS FOR OLD GAOL BUILDING	990.00
EFT27858	21/02/2019	ALBERT KLAASSEN ELECTRICAL	INSTALL SUB-METER FOR HAMPTON ST HOUSING, SERVICE BBQ FACILITIES & CIVIC CENTRE WORKS	1,720.95
EFT27859	21/02/2019	RADOVAN KOLOC	FIX, PREP & PAINT CEILING OF GREENBUSHES HALL & VARIOUS MINOR WORKS	810.00
EFT27860	21/02/2019	LANDGATE	GREENBUSHES TOWNSITE IMAGERY & VALUATION QUERIES	382.20
EFT27861	21/02/2019	LONSDALE PARTY HIRE	HIRE OF 60 X CHAMPAGNE GLASSES FOR TRAIL OPENING	45.60
EFT27862	21/02/2019	MCG FIRE SERVICES	MONTHLY TESTS FOR FDAS/EWIS AT BRIDGETOWN RECREATION CENTRE - JANUARY	115.50
EFT27863	21/02/2019	MICK TUCK GRADER SERVICES PTY LTD	CONTRACT GRADER SERVICES	11,563.75
EFT27864	21/02/2019	MOORE STEPHENS	REGISTRATION TO THE 2019 BUDGET WORKSHOP	935.00
EFT27865	21/02/2019	O'DWYER'S PAINTING SERVICE	PAINT OF RIVER PARK PUBLIC CONVENIENCE BUILDING	1,650.00
EFT27866	21/02/2019	P.A. DOUST & CO.	3 X SCOOPS OF DRY CONCRETE MIX FOR TROTTING CLUB HORSE STALLS	180.00
EFT27867	21/02/2019	PC MACHINERY	2 X SURVEY TRIPODS	396.00
EFT27868	21/02/2019	PEACEFUL BAY BUILDING SERVICE	PARTIAL REFUND OF CANCELLED DEVELOPMENT APPLICATION	182.25
EFT27869	21/02/2019	PHONOGRAPHIC PERFORMANCE COMPANY	ANNUAL PUBLIC PERFORMANCE LICENCE FOR 01/03/2019 - 28/02/2020	527.70
EFT27870	21/02/2019	TIM POSEY	VC STOCK - MUSIC CDS	200.00
EFT27871	21/02/2019	QUALITY SHOP	PRINTING OF 3,000 TAX INVOICES & FRAMING OF AUSTRALIA DAY CERTIFICATES & AWARDS	820.00
EFT27872	21/02/2019	RED ELECTRICAL	RCD TESTING & CHECKING OF MAIN EARTHS FOR SES & BUSHFIRE BUILDINGS	2,244.00
EFT27873	21/02/2019	RICHFEEDS AND RURAL SUPPLIERS	UNIFORMS, PPE, 3 X BUNDLES OF 900 FENCE DROPPERS FOR BROCKMAN HIGHWAY& MINOR ITEMS	950.50
EFT27874	21/02/2019	SAFETY SIGNS SERVICE PTY LTD	30 X 300MM RED MINI CONES & 5M ROLL OF WHITE CAR PARK MARKING TAPE	411.40
EFT27875	21/02/2019	SCHWEPPES AUSTRALIA PTY LTD	VARIOUS DRINKS FOR THE BLC CAFE	337.79
EFT27876	21/02/2019	SCOPE BUSINESS IMAGING	MONTHLY PRINTING AND COPYING CHARGES	4,462.28
EFT27877	21/02/2019	SHADEWEST SAILS	REPLACE STORM DAMAGED SHADE SAIL AND COLUMN OVER BLC WADING POOL	9,880.00
EFT27878	21/02/2019	SHEDFORCE	WBSR - PURCHASE AND INSTALLATION OF WILLOW SPRINGS & QUINNINUP CAMP SITES	24,496.00
EFT27879	21/02/2019	SHIRE OF MANJIMUP	CONTRIBUTION TOWARDS MANJIMUP AIRFIELD MAINTENANCE	1,100.00
EFT27880	21/02/2019	SIGMA POOL & SPA SUPPLIES	CHEMICALS FOR THE BLC AQUATIC FACILITY	5,345.07
EFT27881	21/02/2019	SOUTHERN'S WATER TECHNOLOGY	ADJUST WATER CANNON SETTINGS ON SPORTSGROUND IRRIGATOR	1,646.69
EFT27882	21/02/2019	STEWART & HEATON CLOTHING CO PTY LTD	2 X SETS OF ' INTELLIGENCE' OFFICER TABARD PANELS	72.78
EFT27883	21/02/2019	LEE STEINBACHER	REFUND OF 3 X GYM MEMBERSHIPS DUE TO FOBS NOT BEING AVAILABLE	272.10
EFT27884	21/02/2019	STEVE MAXWELL'S MOBILE MECHANICAL	REPLACE ALTERNATOR AND STARTER MOTOR ON WANDILLUP LT	1,398.65
EFT27885	21/02/2019	THE WEST AUSTRALIAN	AUSTRALIA DAY FEATURE ADVERT - MB TIMES 23.01.2019	190.00

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
EFT27886	21/02/2019	THE STABLES IGA	GROCERIES FOR THE BFS HQ	12.99
EFT27887	21/02/2019	TPG NETWORK PTY LTD	NBN FOR LIBRARY - FEBRUARY	159.50
EFT27888	21/02/2019	TUCK'S GARDEN SERVICES	SPRAYING OF BLACKBERRIES	4,620.00
EFT27889	21/02/2019	WESTERN AUSTRALIAN LOCAL GOV ASSOC	REGISTRATION FEE - FUTURE OF LOCAL GOVERNMENT FORUM	65.00
EFT27890	21/02/2019	WINC AUSTRALIA PTY LTD	CLEANING PRODUCTS, OFFICE STATIONERY SUPPLIES & WIRELESS KEYBOARD & MOUSE COMBO	423.94
EFT27891	21/02/2019	WORKWEAR GROUP	CORPORATE UNIFORM	387.81
EFT27892	25/02/2019	GILLIAN IRVINE	REFUND OF LICENSING EFTPOS ERROR PROCESSED ON 22/02/2019	55.15
EFT27897	28/02/2019	JOHN CARTER BOOKLESS	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT27898	28/02/2019	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT27899	28/02/2019	EASISALARY	EMPLOYEE SALARY PACKAGED ITEMS	667.82
EFT27900	28/02/2019	DOREEN MACKMAN	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT27901	28/02/2019	JOANN ROBERTA MOORE	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT27902	28/02/2019	JOHN DIGBY NICHOLAS	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT27903	28/02/2019	ANTONINO PRATICO	MONTHLY COUNCILLOR ALLOWANCE	1,730.00
EFT27904	28/02/2019	PATRICK M SCALLAN	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT27905	28/02/2019	ALAN JOSEPH WILSON	MONTHLY COUNCILLOR ALLOWANCE	1,057.08
CHEQUES				
30797	01/02/2019	BRIDGETOWN COMMUNITY RESOURCE	GRATUITY GIFT	200.00
30798	08/02/2019	BRIDGETOWN COMMUNITY RESOURCE	SES POWER CONSUMPTION FOR THE PERIOD 24/10/2018 - 20/12/2018	220.00
30799	08/02/2019	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRE PETTY CASH RECOUP	398.00
30800	08/02/2019	SHIRE OF NANNUP	SEPTIC APPLICATION & INSPECTION FEES FOR WILLOW SPRINGS & KRAUKLAS ROAD CAMP SITES	472.00
30801	08/02/2019	SHIRE OF AUGUSTA-MARGARET RIVER	HIRE OF ROLLERBLADES FROM MARGARET RIVER RECREATION CENTRE	168.00
30802	08/02/2019	BRUCE DOUGLAS SCOTT SMITH	REIMBURSEMENT OF DOG REGISTRATION FEES DUE TO STERILISATION	125.00
30803	08/02/2019	SYNERGY	ELECTRICITY	5,729.40
30804	08/02/2019	TELSTRA	TELEPHONE	2,888.50
30805	08/02/2019	WATER CORPORATION	WATER USAGE	12,966.79
30806	08/02/2019	GRAEME WATERS	RATES REFUND	786.15
30807	21/02/2019	MAGSHOP	ANNUAL SUBSCRIPTION RENEWAL TO HOUSE & GARDEN MAGAZINE	79.99
30808	21/02/2019	PIVOTEL SATELLITE PTY LTD	MONTHLY TRACK SPOT TRACKER FEES FOR FEBRUARY	155.00
30809	21/02/2019	SYNERGY	ELECTRICITY	5,896.15
30810	21/02/2019	TELSTRA	TELEPHONE	1,098.52
30811	21/02/2019	WATER CORPORATION	WATER USAGE	4,515.73
				<u>810,183.87</u>
<u>TRUST FUND</u>				
DIRECT DEBITS - LICENSING TRUST				
22608	01/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 01/02/2019	4,662.65
22609	04/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 04/02/2019	4,285.00
22610	05/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 05/02/2019	5,806.85

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
22611	06/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 06/02/2019	1,844.85
22612	07/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 07/02/2019	3,932.20
22613	08/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 08/02/2019.	6,702.55
22614	11/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 11/02/2019.	4,116.40
22615	12/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 12/02/2019	4,999.65
22616	13/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 13/02/2019	2,277.55
22617	14/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 14/02/2019	3,522.85
22618	15/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 15/02/2019	8,902.00
22619	18/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 18/02/2019	4,084.45
22620	19/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 19/02/2019	4,999.85
22621	20/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 20/02/2019	2,222.30
22622	21/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 21/02/2019	2,024.50
22623	22/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/02/2019	5,221.25
22624	25/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 25/02/2019	7,546.05
22625	26/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 26/02/2019	3,586.35
22626	27/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 27/02/2019	4,065.95
22627	28/02/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 28/02/2019	5,028.85
CHEQUES - GENERAL TRUST				
2252	14/02/2019	BUILDING & CONSTRUCTION TRAINING	BCITF LEVIES COLLECTED FOR JANUARY	170.65
2253	14/02/2019	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS RETAINED	23.25
2254	26/02/2019	BLACKWOOD DARTS ASSOCIATION	HALL HIRE BOND REFUND	100.00
2255	26/02/2019	SHIRE OF BRIDGETOWN-GREENBUSHES	ADMIN FEE RETAINED FROM LANDSCAPING BOND	25.00
2256	28/02/2019	BRADLEY MCGINTY	GREENBUSHES HALL HIRE BOND	100.00
ELECTRONIC PAYMENTS - GENERAL TRUST				
EFT27799	14/02/2019	BLACKWOOD YOUTH ACTION GROUP	COMMUNITY BUS BOND REFUND	300.00
EFT27800	14/02/2019	BUILDING COMMISSION	BSL'S COLLECTED FOR JANUARY	230.85
EFT27801	14/02/2019	GBUSHES COMMUNITY RESOURCE CENTRE	COMMUNITY BUS BOND REFUND	300.00
EFT27893	26/02/2019	MICHAEL & ANNE BOUD	LANDSCAPING BOND REFUND, LESS ADMIN FEE, PLUS INTEREST	581.88
EFT27894	26/02/2019	ERICA DUFFETT	HALL HIRE BOND REFUND	100.00
EFT27895	26/02/2019	FIONA NITSCHKE	HALL HIRE BOND REFUND	100.00
EFT27906	28/02/2019	CAPE SHADES PTY LTD	REFUND OF BCITF LEVY CHARGED INCORRECTLY	30.00
EFT27907	28/02/2019	DIANE RAYNER	ANIMAL TRAP BOND REFUND	50.00
CHEQUES - VISITOR CENTRE TRUST				
1299	14/02/2019	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS RETAINED	286.38
ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST				
EFT27802	14/02/2019	NEWLGALUP GRAZING COMPANY	CONSIGNMENT STOCK SOLD FOR JANUARY	11.25
EFT27803	14/02/2019	PUBLIC TRANSPORT AUTHORITY OF WA	BUS TICKETS SOLD FOR JANUARY	1,057.48
EFT27804	14/02/2019	SOUTH WEST COACH LINES	BUS TICKETS SOLD FOR JANUARY	78.55
EFT27805	14/02/2019	WUD	CONSIGNMENT STOCK SOLD FOR JANUARY	158.74
EFT27896	26/02/2019	ANNMARIE MONY DE KERLOY	ACCOMMODATION REFUND LESS CANCELLATION FEE	123.00
V300174	08/02/2019	COMMONWEALTH BANK	TOTAL ACCOMMODATION FOR THE MONTH OF JANUARY 2019	8,912.65
				<u>102,571.78</u>

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN FEBRUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
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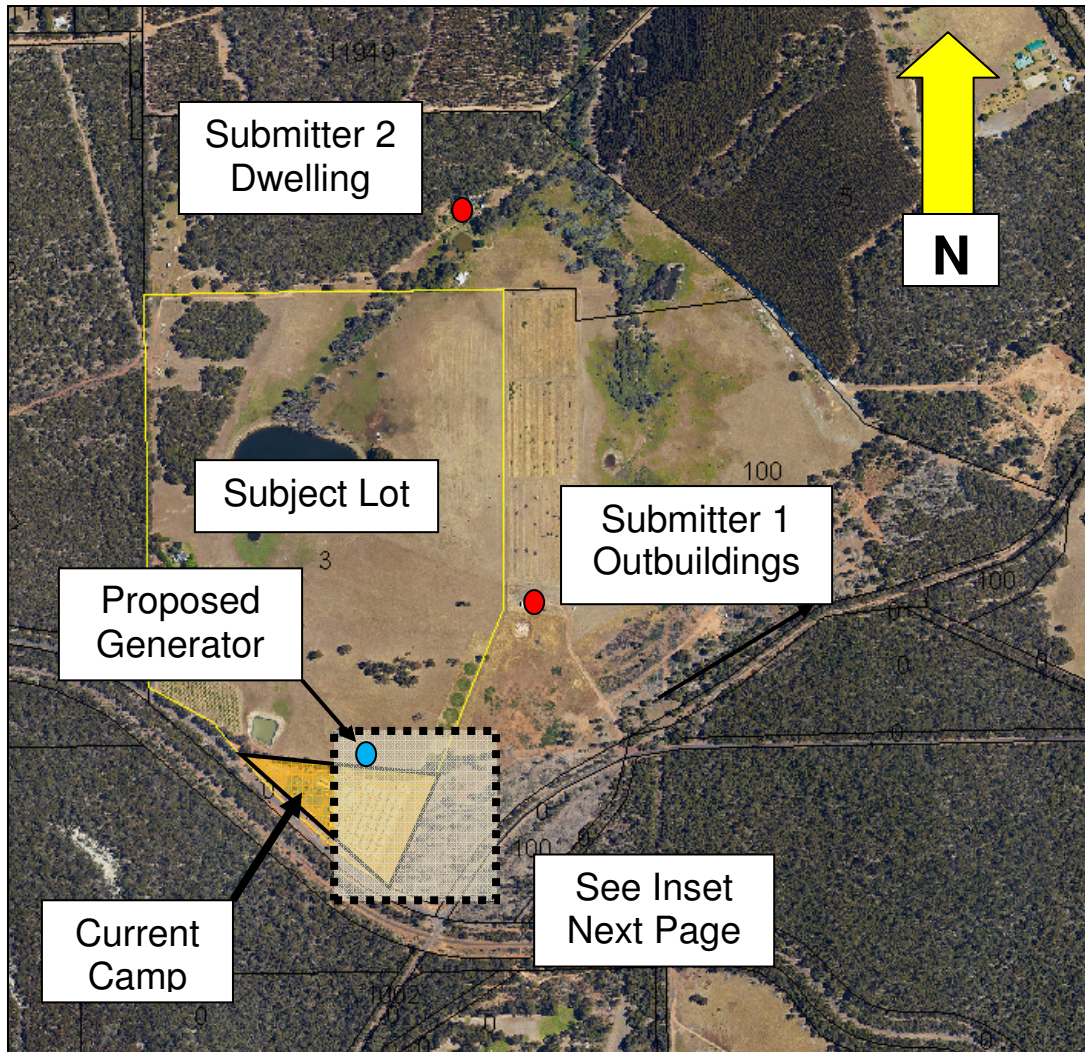
This schedule of accounts paid for the Municipal Fund totalling **\$810,183.87** and for the Trust Fund totalling **\$102,571.78** which was submitted to each member of the Council on 28th March 2019 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 28.02.2019 - \$414,574.32



.....
CHIEF EXECUTIVE OFFICER

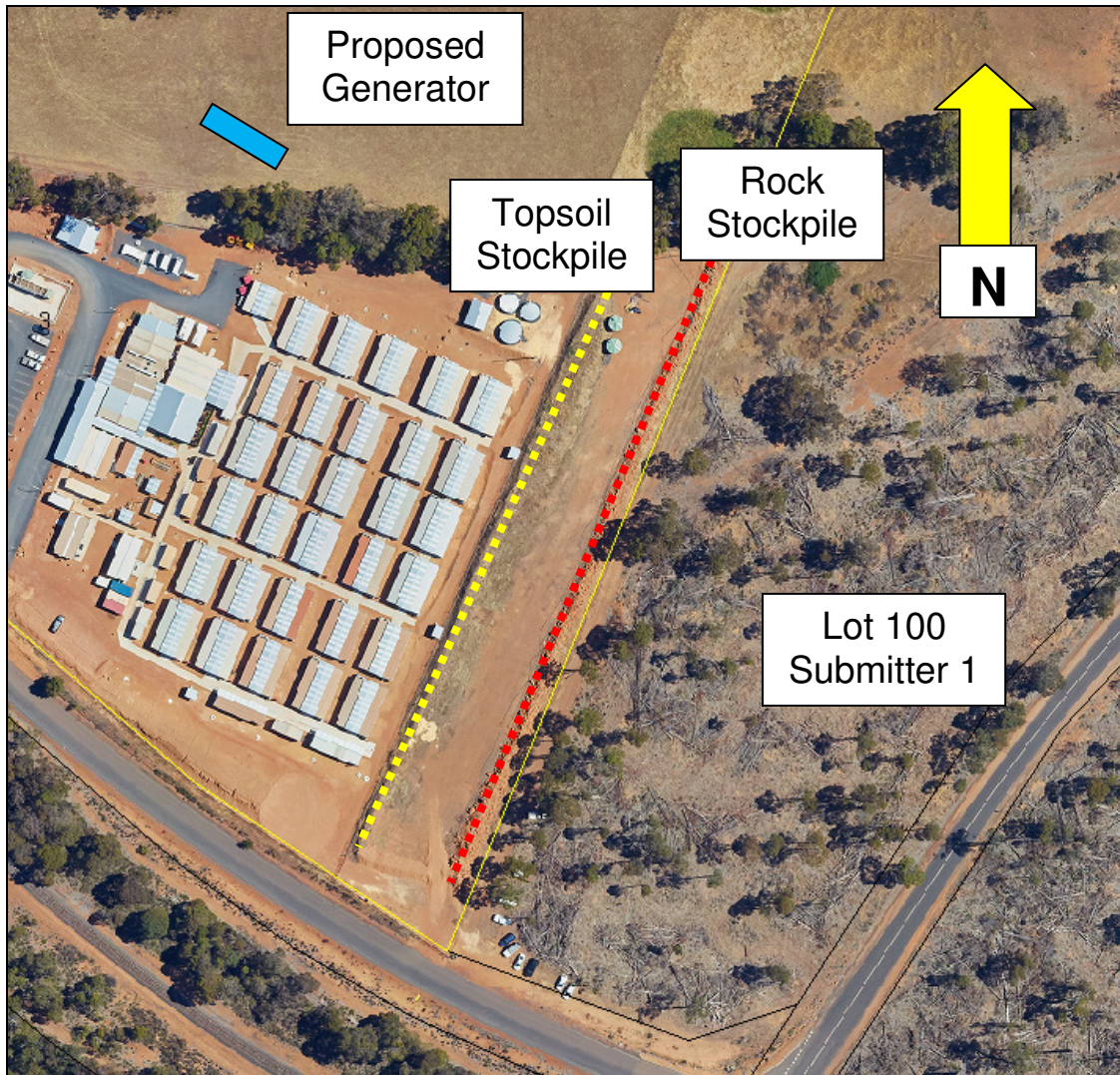
28 March 2019



Not to scale

**Transient Workers Camp -
Lot 3 (RSN 103) Old Mill Road, North Greenbushes**

(Shire of Bridgetown-Greenbushes – Aerial Photograph November 2018)



Not to scale

**Transient Workers Camp -
Lot 3 (RSN 103) Old Mill Road, North Greenbushes**

(Shire of Bridgetown-Greenbushes – Aerial Photograph November 2018)



Rock stockpile adjacent to eastern boundary of Lot 3 (RSN 103) Old Mill Road, North Greenbushes (Photo 6 March 2018)



Rock stockpile viewed northwards across south-western corner of Lot 100 (RSN 159) Greenbushes-Boyup Brook Road, North Greenbushes (Photo 6 March 2018)

Scott Donaldson

From: Domenico.Gangemi@outlook.com
Sent: Tuesday, 5 February 2019 8:15 AM
To: Scott Donaldson
Subject: I-PA201952175 - Workers Accommodation - Greenbushes

Good morning Scott,

Firstly I appreciate being notified of the proposed increase in the camp size, however my only objection being I'm proposing in building a house and adjoining the camp and I certainly object at looking at a rock quarry.

The mountain of rocks is a breeding ground for snakes adjoining my fence and I would like to request that those rocks be removed as I can see the camp being there for many more years and I don't think I need to be infested in snakes. During the last weekend I counted 19 snakes crawling from the rocks, so I don't believe that the rock wall is necessary.

Thanking you in appreciation.

Kind Regards,
Domenico Gangemi

Scott Donaldson

From: Tim Clynch
Sent: Friday, 15 February 2019 3:28 PM
To: Scott Donaldson
Subject: FW: I-SUB201952246 - Transient workers accom. Atten CEO

Importance: High

SynergySoft: I-SUB201952246

Tim Clynch
Chief Executive Officer
Shire of Bridgetown-Greenbushes

PO Box 271
Bridgetown WA 6255

Tel: (08)9761 0800
Fax: (08)9761 2023
Email: tclynch@bridgetown.wa.gov.au
Website: www.bridgetown.wa.gov.au

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From: BTNSHIRE
Sent: Friday, 15 February 2019 2:27 PM
To: Tim Clynch
Subject: FW: I-SUB201952246 - Transient workers accom. Atten CEO
Importance: High

Eileen Kneale
Records Officer
Shire of Bridgetown-Greenbushes
PO Box 271
BRIDGETOWN WA 6255
PH: (08) 9761 0800
FAX: (08) 9761 2023
Website: www.bridgetown.wa.gov.au

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From: Vicky Henderson [<mailto:vickyh@reachnet.com.au>]
Sent: Friday, 15 February 2019 1:24 PM
To: BTNSHIRE
Cc: Scott Donaldson
Subject: I-SUB201952246 - Transient workers accom. Atten CEO
Importance: High

Hello Scott, we received the proposed changes to the above on Old Mill Road.

My only objection has been and still is the noise pollution from the Generators. We are, unfortunately, directly down the valley from the position of the generators and there is a constant deep drone which travels in our direction just about 24/7. Although this is not annoying it is invasive. Again unfortunately i have good hearing and so notice the sound most days.

I noticed on these plans the generator base is to be moved even closer and to this side of the treeline which will only increase the volume. The other issue with it position is it is directly at the top of that particular valley. That is the main water flow area which then feeds into our dam system and also the ground water streams that exist below. This could create an pollution disaster should anything go wrong.

I have visited the site office on two occasions and requested that my comments are dealt with but I have heard nothing from them at all.

We were originally told [at public meeting] that the generators were temporary until Western Power installed the electricity to the site. This has not occurred after nearly two years.

I would request that if the Power is to remain as generated power that suitable buffer be installed between us.

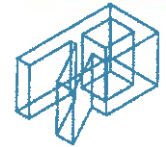
Although it would be preferred that mains power is made to be installed.

Please give my comments due deliberation, I do not wish to cause trouble or distention but I need to know that these comments are taken in to consideration.

*Vicky Henderson
218 Smith Street, Nth Greenbushes
Ph. 97 643375.*

vickyh@reachnet.com.au

REF: 105865


RESOLVE
 RESOLVE GROUP PTY LTD
15th January 2019

Scott Donaldson
 Manager Planning
 Shire of Bridgetown-Greenbushes
 PO Box 271
 Bridgetown WA 6255

Dear Scott,

**AMENDMENT TO PREVIOUS APPROVAL - TRANSIENT WORKERS ACCOMMODATION (OLD MILL CAMP)
 LOT 3 (NO. 75) OLD MILL ROAD, NORTH GREENBUSHES**

Resolve Group Pty Ltd previously prepared the development application for Old Mill Camp (the camp) located at Lot 3 (No. 75) Old Mill Road, North Greenbushes. The development was approved by the Shire of Bridgetown-Greenbushes (the Shire) on the 14th September 2017 for a 'Use Not Listed – Transient Workers Accommodation' (Ref: P97/2017).

Summary

An application to amend the previous Development Approval is required for the following changes to the Camp:

- Amend Condition 1 of the Development Approval to increase the occupancy of the Camp by an additional 2 years to the 22nd January 2022;
- Proposed buildings, relocation of previously approved buildings and expansion of the existing kitchen/ diner and gymnasium;
- Additional on-site light vehicle and bus parking; and
- Additional lease area for generator and fuel tank.

Extend Camp Occupancy

Condition 1 of the Development Approval states "Approval is granted for the transient workers accommodation for a maximum period of two years from the commencement of occupation, with these dates to be confirmed in writing by the Chief Executive Officer prior to occupation."

The Shire's condition compliance letter stated that the maximum two year period of occupancy will commence from the 22nd January 2018 as the confirmed start date, ending on the 22nd January 2020.

This application seeks to amend Condition 1 of the Development Approval to extend the occupancy of the Camp a further 2 years. It is respectfully requested that the camp occupancy is extended to the 22nd of January 2022. This will allow additional time to accommodate workers involved in the expansion of Talison's Greenbushes mine site.

New Buildings and Relocation/ Extension of Existing Buildings

The amended development application seeks approval for the following additional buildings, layout changes and extensions to the existing gym and kitchen/ diner buildings:

Proposed Buildings	Approved buildings to be relocated	Approved buildings to be modified
<ul style="list-style-type: none"> ▪ New laundries (x2). ▪ New bus shelter. ▪ New beer garden. ▪ New covered sports court. ▪ New accommodation units (x2). 	<ul style="list-style-type: none"> ▪ Laundry (x1). ▪ Admin and retail shop. ▪ First aid. ▪ Ablutions (x3). ▪ Ice room. ▪ Linen store. ▪ Generator and fuel tank. ▪ Maintenance shed. 	<ul style="list-style-type: none"> ▪ Expand gymnasium building from 12m x 6m to 12m x 12m. ▪ Expand kitchen/ diner building from 27m x 12m to 39m x 12m.

Table 1 – Proposed Building and Layout Changes

The proposed changes will still be in accordance with the approved land use and will not result in an increase to the permitted number of personnel on site. The additional buildings, layout changes and building modification will greatly improve living conditions and amenity for residents of the Camp.

Additional Vehicle Parking

Additional vehicle and bus parking are required to meet the requirements of the mine expansion. The majority of Camp residents are bussed to Camp from their point of hire, and then bussed to and from site each day, which limits the requirements for resident light vehicle parking. A parking permit system, whereby drive-in/ drive-out workers who comply with Talison's fatigue management policy can park at the Camp and be bussed to and from the site each day, has also been implemented. This aims to reduce traffic flow through Greenbushes town, with a limited number of buses replacing numerous light vehicles. The demand for drive-in/ drive-out parking is the primary factor behind the request for additional parking.

Extension of Lease Area

The revised general arrangement plan includes an additional lease area which will be used to accommodate the relocated diesel generators and fuel tank.

Additional Considerations

The approved Bushfire Management Plan (BMP) prepared by Ruic Fire is currently being updated to reflect the proposed amendments. This will be provided to the Shire once finalised however it is not anticipated that the proposed amendments will impact the findings or recommendations of the approved BMP.

We understand the proposed changes will need to be advertised to surrounding land owners as part of the application process. We would appreciate if the advertising could be undertaken as soon as possible to avoid any delays with the approval process.

In light of the above, we respectfully request the Shire of Bridgetown-Greenbushes favourably consider the proposed amendments to the previous development approval for the Old Mill Camp at 75 Old Mill Road, North Greenbushes.

I trust that this information will meet your requirements and the development application can be assessed without delay. In the event you require additional information or you would like to arrange a meeting to discuss feel free to give me a call me on (08) 9364 3395 or via email at dylan.wray@resolvegroup.com.au

Yours sincerely,



DYLAN WRAY
Town Planner

1009



LEGEND

- LOT BOUNDARY
- BUSHFIRE BUFFER ZONE
- CAMP FENCING

006

MSP ENGINEERING PTY LTD
RESOURCE DEVELOPMENT CONSULTANTS
RES 44 400 400 60
100 800 STREET
PO BOX 600
PERKINS WA 6444

ASW

Talison Lithium

CLIENT: TALISON LITHIUM - GREENBUSHES OPS
PROJECT: CGPS PROJECT - CONSTRUCTION CAMP
LOT 3, 75 OLD MILL ROAD, GREENBUSHES, WA
GENERAL ARRANGEMENT - LOT BOUNDARIES

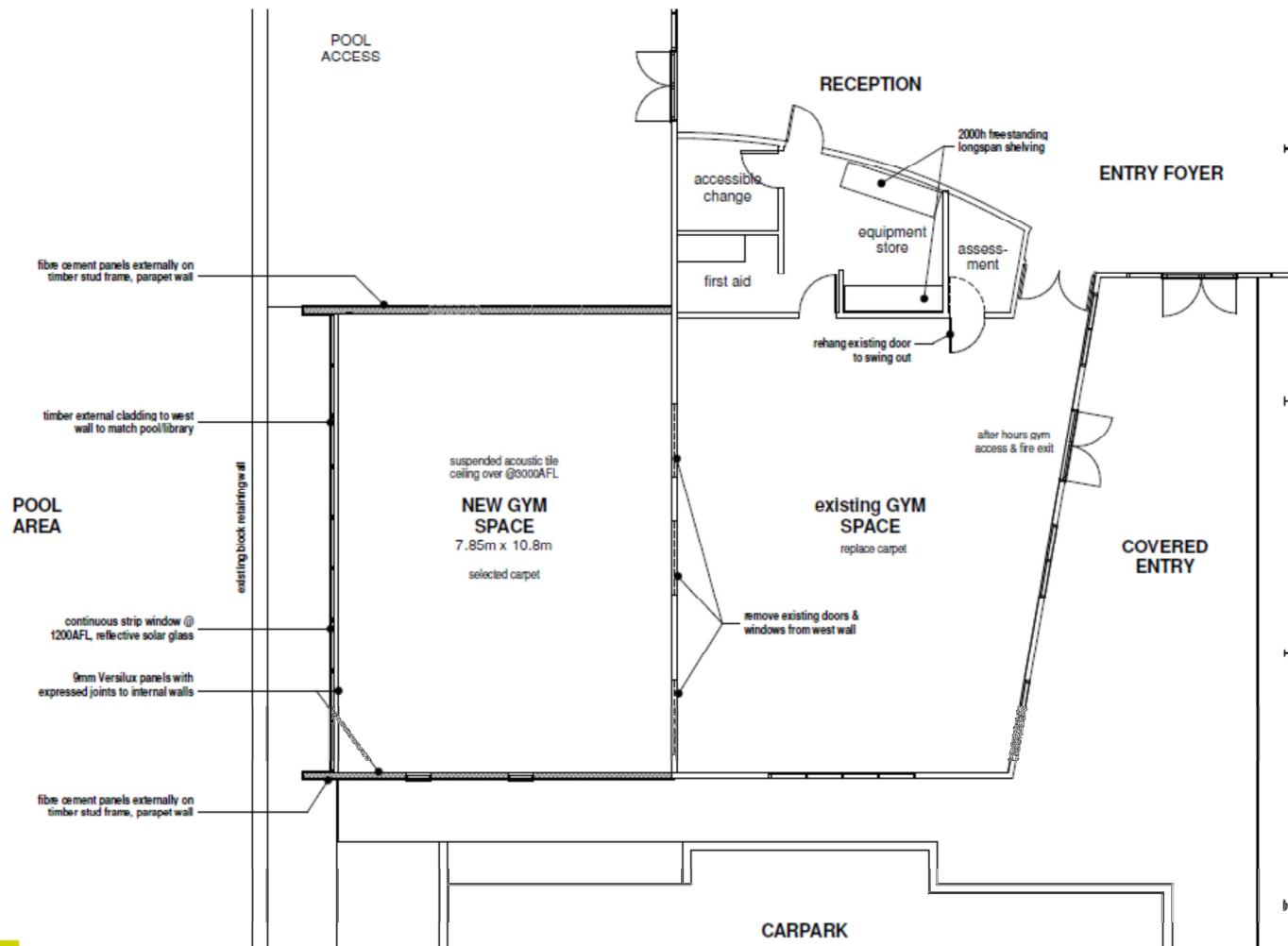
DATE: 20/11/2018
SCALE: 1:500

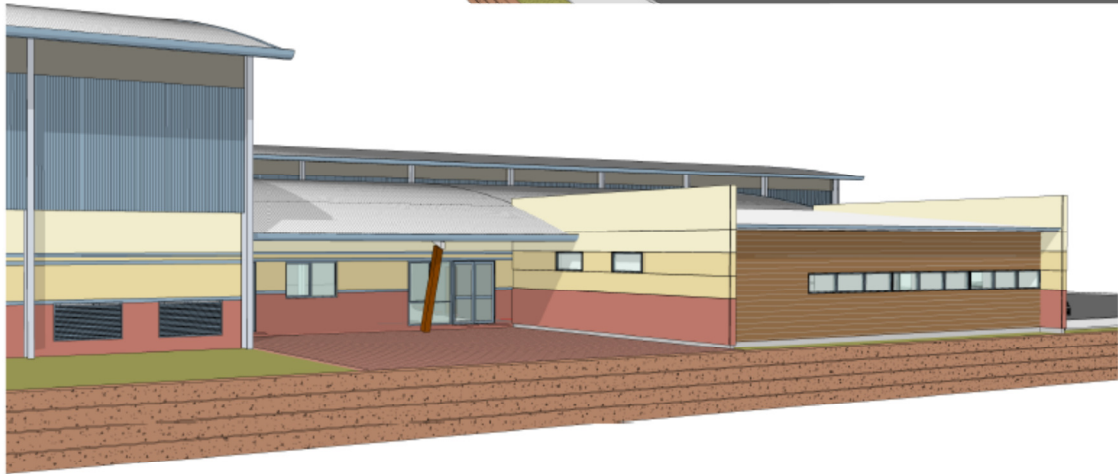
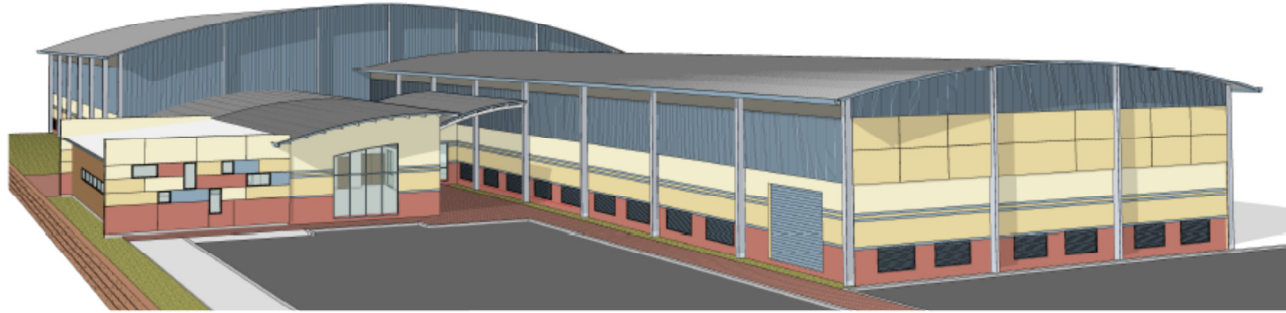
REV	DATE	BY	CHK	DESCRIPTION
1	19/09/2018	RE	RE	ISSUED FOR DA AMENDMENT
2	25/02/2018	RE	RE	ISSUED FOR DA AMENDMENT
3	20/07/2018	RE	RE	PARKING IMPROVEMENT WAS 1287-3740-GA-107
4	20/07/2018	RE	RE	ISSUED FOR SIGNAGE CHECK
5	20/11/2018	RE	RE	ISSUED FOR FUTURE REVIEW

SCALE 1:500 - A1

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CONCEPT PLANS FOR PROPOSED GYM EXPANSION





Tim Clynch
Chief Executive Officer
PO Box 271
Bridgetown
WA 6255

Dee Malkmus
PO Box 143
Bridgetown
WA 6255

Proposed disposition of property
Lease of Health & Fitness Room at Bridgetown Leisure Centre

I would like to comment on this proposal. I am very disappointed, as are others that I have spoken to, at the loss of an amenity for the citizens of Bridgetown. There are several issues:

There is no other suitable venue for fitness classes at the centre. Other leisure centres with similar populations to Bridgetown offer many more fitness classes (see Narrogin and Manjimup). This raises the question of why so few classes are offered in Bridgetown.

Senior citizen classes would have to use the large halls for their classes. The halls are not really suitable venues as they are noisy, the floor is very hard, temperature is unregulated and equipment is limited. As the percentage of senior citizens in Bridgetown is high this should be considered. The presence of two gyms in the Leisure centre but no fitness venue for other classes is puzzling.

The proposed lease is for a commercial business. Surely the leisure centre should be a civic resource as is the library. The use and cost of the utilities at the centre would appear to be funded by the ratepayers with no or very little contribution from Health on Hampton.

It is odd that a commercial gym would be housed together with the Leisure Centre gym when there is direct competition between the two.

The annual lease payment is low and hardly justifies the loss of the amenity. The long term wear and tear and perhaps damage may exceed the return.

Sometimes Health on Hampton generates significant noise when sessions are on and the fitness room is not designed for this as it is open to the halls on both sides.

Are the clients of Health on Hampton going to have afterhours access? If so how will this be managed?

Has the load bearing of the fitness room been assessed with regard to the weight of the gym equipment to be used? I understand this was one of the reasons for moving the Leisure Centre gym to the downstairs location.

These are some comments from a concerned resident.

Regards
Dee Malkmus

Tania Lockley

From: Elizabeth Denniss
Sent: Thursday, 21 March 2019 12:42 PM
To: Tania Lockley
Subject: FW: Proposal; Health on Hampton

Elizabeth Denniss
Executive Manager Community Services
Shire of Bridgetown-Greenbushes
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BRIDGETOWN WA 6255
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FAX: (08) 9761 2023
Website: www.bridgetown.wa.gov.au

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-----Original Message-----

From: Sharon Gardner [<mailto:gardnerfamilybalingup@gmail.com>]
Sent: Tuesday, 12 March 2019 9:17 PM
To: Elizabeth Denniss
Subject: Proposal; Health on Hampton

Good morning Elizabeth,

Thank you to you and the Shire for offering the opportunity to comment on the application of Health on Hampton to utilise the Leisure/Recreation Centre room.

I am an infrequent user of the gymnasium/leisure centre facility however a regular user of the pool.

I believe our community is extremely fortunate to have a quality centre such as the one provided by the Shire, but I do feel it is currently under-utilised.

I am fully supportive of the plan to rent the space to Health on Hampton as I believe the business will bring another dimension to the current fitness offerings and increase foot-traffic within the facility, further showcasing the services offered by the Recreation Centre.

I look forward to continuing to use the Shire's excellent facility.

Warm regards,

Sharon Gardner
0417902096

Sent from my iPhone



LEASE

Mezzanine Level (Health & Fitness Room) Bridgetown Leisure Centre

SHIRE OF BRIDGETOWN-GREENBUSHES

("Lessor")

AND

Melanie Taylor, Proprietor, Health on Hampton

("Lessee")

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THIS DEED is made

day of

2011

B E T W E E N

SHIRE OF BRIDGETOWN-GREENBUSHES of 1-3 Steere Street, Bridgetown, Western Australia ("Lessor")

AND

MELANIE TAYLOR <address>, Western Australia ("Lessee")

RECITALS:

- A. The Lessor is the registered proprietor of the Land.
- B. The Lessor has agreed to lease the Leased Premises to the Lessee on the terms of the Lease.

THE PARTIES COVENANT AND AGREE:

1. **Definitions, Interpretation, Consents and Approvals**

1.1 Definitions

Unless stated otherwise:

"Authorised Person" means an agent, employee, licensee, contractor or invitee of the Lessee;

"Authorised Use" means the use specified in item 5 of Schedule 1;

but does not include any area which the Lessor from time to time specifies as being excluded from the Leased Premises for the purposes of this Lease;

"Business Day" means a day not being a Saturday or Sunday or public holiday gazetted in Western Australia;

"Commencement Date" means the commencement date specified in item 6 of Schedule 1;

"Conditions Precedent" means this conditions precedent set out in clause 2.2;

"Consumer Price Index" means the consumer price index compiled by the Australian Bureau of Statistics for the Perth (Capital City) Area (All Groups);

"CPI Rent Review Dates" means each CPI rent review date specified in item 12 of Schedule 1;

"Current CPI" means the Consumer Price Index number last published before the relevant CPI Rent Review Date, or if an actuary is appointed under clause 5 to determine an index, the number certified by that actuary;

"Current Market Rent" means the rent obtainable at the relevant Market Rent Review Date in a free and open market if the Leased Premises were unoccupied and offered

for rent for a use permitted by and on the same terms as are contained in this Lease determined on the basis that the following are taken into account :

- (a) any rent payable under a lease at the time of the Market Rent Review Date by a sitting tenant of comparable premises in a comparable building;
- (b) the highest and best use of the Leased Premises;
- (c) the provisions of this Lease;
- (d) the period which will elapse between the Market Rent Review Date and the immediately following Market Rent Review Date or, if there is no following Market Rent Review Date (whether under the Lease or under any lease for a Further Term), the date of Termination;
- (e) the Term and the benefit of any option to renew;
- (f) any refurbishments or improvements to the Leased Premises commenced by the Lessor as if those refurbishments or improvements were completed by the Market Rent Review Date;
- (g) any other criteria that the Lessor stipulates as relevant as notified to the Lessee and the Valuer by the Lessor; and
- (h) any other criteria, not inconsistent with any provision in this Lease, which the Valuer regards as relevant to the determination;

and the following are disregarded:

- (i) any default by the Lessee under this Lease;
- (j) any part of the Term which has expired;
- (k) any damage to the Premises or the building in which the Leased Premises are situated which the Lessor intends to repair;
- (l) the value of the Lessee's Fixtures and any goodwill created by the Lessee's use of the Leased Premises;
- (m) any concession, abatement, inducement or reduction (whether in respect of rent, fitout or otherwise) allowed, granted or paid to secure a tenant for the Leased Premises or which is usually allowed, granted or paid to secure a tenant of any premises described in paragraph (a);

"Event of Default" means the events specified in clause 18 of this Lease;

"Facilities" means the drainage, sewerage and plumbing facilities, and the gas and electrical fittings or appliances in or on the Land or the Leased Premises;

"Final Period" means the period between the start of the final Lease Year before the date of Termination until the date of Termination;

"Financial Year" means a year beginning on 1 July and ending on the following 30 June;

"First Period" means the period between the Commencement Date and the last day of the first Lease Year;

"Fixed Rent Increase Date" means each fixed Rent increase date specified in item 12 of Schedule 1;

"Further Term" means that further term specified in Item 9 of Schedule 1;

"Land" means the land described in item 3 of Schedule 1;

"Lease" means this deed and the Schedules and appendices and plans as amended from time to time and any attachments;

"Leased Premises" means the premises described in item 4 of Schedule 1;

"Lease Year" means a Financial Year or any other period of 12 months nominated by the Lessor, and includes, where appropriate, the First Period and the Final Period;

"Lessee's Operations" means the operations and activities carried on by the Lessee from the Leased Premises;

"Lessee's Fixtures" means each fixture and fitting installed by the Lessee in the Leased Premises with the Lessor's consent which is not re-classified as a Lessor's Fixture in accordance with this Lease;

"Lessee's Plans and Specifications" means all plans, specifications and working drawings in relation to the Lessee's Initial Works and Lessee's Works as prepared by or on behalf of the Lessee;

"Lessee's Obligations" means each covenant, obligation and duty contained or implied in this Lease or required by law to be performed by the Lessee, the Authorised Persons and the Guarantor;

"Lessee's Rights" means the rights of the Lessee under this Lease or implied by law, including without limitation the non-exclusive right to use the Lessor's Fixtures, the Facilities and the Services in common with the Lessor and others as required for the purpose of the conduct of the Lessee's Operations from the Leased Premises;

"Lessor's Fixtures" means the Lessor's fixtures and fittings in the Leased Premises and any Lessee's Fixtures which are re-classified by the Lessor as Lessor's Fixtures in accordance with this Lease;

"Lessor's Works" means any construction, refurbishment, upgrade and renovation works carried out or to be carried out on the Land or the Leased Premises by the Lessor or as the Lessor directs;

"Maintain" means maintain, repair, renovate, replace, decorate and refurbish, and "Maintenance" and "Maintaining" have equivalent meanings;

"Market Rent Review Dates" means each market rent review date specified in item 12 of Schedule 1.

"Outgoings" has the meaning set out in item 11 of Schedule 1;

"Plant and Equipment" means the plant and equipment used in connection with the provision of any Services or the heating, cooling, lighting, power or plumbing facilities on or connected to the Leased Premises;

"Previous CPI" means the Consumer Price Index number last published before the date which is 12 months before the relevant CPI Rent Review Date, or if an actuary is appointed under clause 5 to determine an index, the number certified by that actuary;

"Rate" means 6% per annum;

"Refurbish" includes, but is not limited to, in relation to the Leased Premises, painting and decorating, replacing fixtures and fittings and upgrading the Leased Premises generally;

"Relevant Authority" means any body or corporation or any municipal, government or statutory or non-statutory authority or body having authority or jurisdiction over the Land or Leased Premises or any part of the Land or Leased Premises or to whose systems the Land or Leased Premises or any part of the Land or Leased Premises are or will be connected;

"Rent" means the rent specified in item 8 of Schedule 1;

"Rent Review Date" means, as the context requires, either a CPI Rent Review Date, a Market Rent Review Date or a Fixed Rent Increase Date, as specified in item 12 of Schedule 1;

"Schedule" means a schedule to this Lease;

"Services" means electricity, gas, oil, fuel, water or other similar commodity, facility or service in or on the Land or the Leased Premises or otherwise serving the Land or the Leased Premises;

"Shire" means the Shire of Bridgetown-Greenbushes acting in its capacity as local government;

"Term" means the term specified in item 7 of Schedule 1;

"Termination" means the expiry of the Term by effluxion of time or by earlier termination in accordance with this Lease; and

"Written Law" has the same meaning given to that term in the *Interpretation Act 1984*.

1.2 Interpretation

In this Lease:

- (a) a reference to a person includes that person's executors, administrators, successors and assigns;
- (b) a covenant, agreement, representation or warranty in favour of 2 or more persons is for the benefit of them jointly and severally;
- (c) an agreement, representation or warranty given or made by 2 or more persons shall bind them jointly and severally;

- (d) a reference to a professional or industry body includes a reference to the successor or substitute for that body; and
- (e) unless repugnant to the context, a covenant by the Lessee to do or omit to do any thing includes a covenant by an Authorised Person to do or omit to do that thing, and the Lessee is liable for all acts or omissions of an Authorised Person.

1.3 Discretion of Lessor as Shire

The parties agree and acknowledge that nothing in this Lease shall fetter or be construed as an attempt to fetter the discretion or the powers of the Lessor in its capacity as the Shire under any Written Law and in particular does not fetter the Lessor in its capacity as the Shire with regard to the approval or imposition of condition on any approval required for the development of the Leased Premises or carrying out of the Lessee's Works in accordance with this Lease.

2. Operative part

2.1 Lease of Leased Premises

Subject to the Conditions Precedent, in consideration of the Lessee agreeing to:

- (a) pay the money payable under this Lease; and
- (b) duly observe and perform the Lessee's Obligations,

the Lessor leases the Leased Premises and grants the Lessee's Rights to the Lessee for the Term commencing on the Commencement Date subject to the reservation of the Lessor's rights under this Lease.

2.2 Conditions Precedent

- (a) This Lease is subject to and expressly conditional upon:
 - (i) the Lessor complying with the procedures set out in section 3.58 of the *Local Government Act 1995* relating to disposal of property ("**Local Government Condition**"); and
 - (ii) the Western Australian Planning Commission ("**WAPC**") approving this Lease, if such approval is required by law ("**WAPC Approval Condition**").
- (b) The Parties covenant and agree that:

Best endeavours

- (i) where relevant, the Parties will each use their best endeavours to satisfy the Conditions Precedent;

Local Government Condition

- (ii) the Lessor will bear all costs associated with satisfying the Local Government Condition;

WAPC Approval Condition

- (iii) if the approval of the WAPC is required and if the Lessor has not already done so, the Lessor will make an application for such approval within three (3) months after the date of the Lease;
- (iv) the Lessee will bear all the costs associated with satisfying or attempting to satisfy the WAPC Approval Condition, including but not limited to any application fees;
- (v) if the WAPC:
 - (A) refuses to grant the approval; or
 - (B) grants the approval subject to a condition with which the Lessor in its sole and absolute discretion is unwilling to comply with or considers not otherwise acceptable and the Lessor at any time after being notified of the condition elects, by notice in writing to the Lessee, to withdraw from the Lease;

THEN this Lease but for this Clause 2.2 ceases to have effect and no Party has any claim against any other Party.

2.3 Quiet enjoyment

The Lessor warrants that the Lessor has full capacity to grant this Lease, and if the Lessee:

- (a) pays the money payable under this Lease; and
- (b) duly observes and performs the Lessee's Obligations,

the Lessor agrees that the Lessee may quietly hold the Leased Premises and enjoy the Lessee's Rights during the Term without any disturbance from the Lessor or any person lawfully claiming through the Lessor, except to the extent that interruption, disturbance or interference arises because of the exercise of the Lessor's rights or is otherwise permitted by any provision of this Lease.

2.4 Lessee responsible as if owner

The Lessee is subject to the same responsibilities relating to persons and property during the Term as if the Lessee were the owner of the Leased Premises.

3. **Reservation of Lessor's rights**

Without limiting any other provisions of this Lease, the Lessor reserves the following rights:

- (a) Improvements to Leased Premises

the Lessor may at any time carry out improvements to the Leased Premises, including, without limitation:

- (i) construct new buildings on the Land;
- (ii) alter, add to, extend, reduce the size of, or otherwise modify, existing buildings on the Land; and
- (iii) any other Lessor's Works,

but in exercising these rights, the Lessor shall use the Lessor's reasonable endeavours not to cause any undue interference with the conduct of the Lessee's Operations;

(b) Right to enter

- (i) the Lessee shall permit the Lessor to enter the Leased Premises at all reasonable times on the giving of reasonable notice, or immediately in the case of emergency, to:
 - (A) view the state of repair of the Leased Premises and to ensure compliance with the Lessee's Obligations;
 - (B) comply with any requirement or order of any local government or other statutory authority;
 - (C) carry out any Maintenance, modification, installation or extension to the Leased Premises, the Plant and Equipment or cables, pipes or wires within the Leased Premises;
 - (D) view the Leased Premises with any persons interested in the Leased Premises or any part of the Leased Premises; and
 - (E) affix re-letting notices to the Leased Premises during the last three (3) months of the Term,

except that the Lessor shall use the Lessor's reasonable endeavours not to cause any undue interference with the conduct of the Lessee's Operations; and

- (ii) the Lessor may enter the Leased Premises at any time for the purpose of doing anything which should have been done by the Lessee under this Lease but which has not been done or has not been done properly.

(c) Granting easements etc

The Lessor may grant easements of support or any other easements or similar rights over any part of the Land or dedicate or transfer or otherwise deal with any part of the Land in favour of another person for any reason whatsoever except that the Lessor shall not without the Lessee's prior consent do anything which will substantially and permanently derogate from the quiet enjoyment of the Lessee's Rights by the Lessee.

(d) Re-classification of fixtures and fittings

The Lessor may by notice to the Lessee at any time or times re-classify those Lessee's Fixtures which it reasonably considers form an integral part of the

Leased Premises as Lessor's Fixtures. Ownership of the Lessee's Fixtures specified in the notice will pass to the Lessor on the giving of the notice and the Lessee shall have no right of compensation against the Lessor for such re-classification.

4. **Rent**

The Lessee must pay the Rent to the Lessor in the manner specified in item 8 of Schedule 1, without any deduction, set-off or abatement.

5. **Rent review**

5.1 **General**

On each Rent Review Date, the Rent shall be reviewed in the manner set out in the following paragraphs of this clause 5.

5.2 **CPI Rent Review**

(a) With effect from each CPI Rent Review Date, the Rent shall be reviewed so that it is the greater of the sums calculated on the basis of the formulae contained in sub paragraphs 5.2(a)(i) and 5.2(a)(ii):

(i) $RR = (R \times CCPI) \text{ divided by } PCPI$

Where:

"RR" = the annual Rent as reviewed;

"R" = the annual Rent payable immediately before the relevant CPI Rent Review Date;

"CCPI" = the Current CPI; and

"PCPI" = the Previous CPI.

(ii) $RR = R \times PMI$

Where:

"RR" = the annual Rent as reviewed;

"R" = the annual Rent payable immediately before the relevant CPI Rent Review Date; and

"PMI" = the percentage of minimum increase (if any) specified in Schedule 1 next to each CPI Rent Review Date.

(b) The Lessor may not earlier than three (3) months before a CPI Rent Review Date give the Lessee a notice setting out the amount of the reviewed Rent which shall be payable from the CPI Rent Review Date ("CPI Rent Review Notice"), except that the failure of the Lessor to give such a notice before the CPI Rent Review Date does not preclude the Lessor from giving such a notice in respect of that CPI Rent Review Date at any later time.

(c) Determination of Current CPI or Previous CPI

If for the purposes of a CPI Rent Review, the Consumer Price Index number is not published or, in the opinion of the Lessor there is a material change in the basis on which the Consumer Price Index is determined, or no Consumer Price Index number was published in the twelve (12) to fifteen (15) month period before the relevant CPI Rent Review Date for the purposes of determining Previous CPI, then the Lessor may appoint an actuary from the Fellows of the Institute of Actuaries of Australia to determine:

- (i) in respect of Current CPI, an index number which reflects the prevailing levels of prices for the Perth metropolitan area at that CPI Rent Review Date; and
- (ii) in respect of Previous CPI, an index number which reflects the prevailing levels of prices for the Perth metropolitan area at the date which is twelve (12) months prior to that CPI Rent Review Date;

and the actuary's determination will be binding on the Lessor and the Lessee and the Lessor and the Lessee will pay the actuary's costs in equal shares.

5.3 Market Rent Review

- (a) With effect from each Market Rent Review Date, the Lessor shall review the Rent so that it is the greater of the Current Market Rent or the annual Rent payable immediately before the Market Rent Review Date.
- (b) The Lessor may not earlier than three (3) months before a Market Rent Review Date give the Lessee a notice setting the Rent at a Rent which the Lessor considers to be the Current Market Rent ("Market Rent Review Notice") except that the failure of the Lessor to give such a notice before the Market Rent Review Date does not preclude the Lessor from giving such a notice in respect of that Market Rent Review Date at any later time.

5.4 Determination of Current Market Rent

If the Lessor reviews the Rent to the Current Market Rent and the Lessee disagrees with the Lessor's determination, the Lessee shall give the Lessor a notice within ten (10) Business Days of service of the Market Rent Review Notice on the Lessee disputing the Lessor's determination ("Dispute Notice"), and the Current Market Rent shall be determined:

- (a) by agreement between the Lessor and the Lessee; or
- (b) if the Lessor and the Lessee cannot agree on the Current Market Rent, by a licensed valuer nominated by the Lessor and the Lessee; or
- (c) if the Lessor and the Lessee cannot agree on a licensed valuer, by a licensed valuer nominated by the Lessor and a licensed valuer nominated by the Lessee, but if either party fails to nominate a

licensed valuer, that party's nomination shall be made by the President of the Australian Property Institute (Inc) (WA Division) at the request of the other party; or

- (d) if the licensed valuers appointed by the Lessor and the Lessee cannot agree on the Current Market Rent, by a licensed valuer nominated by the President of the Australian Property Institute (Inc) (WA Division) at the request of either party;

and the licensed valuer or valuers shall:

- (e) be a member of the Australian Property Institute (Inc) (WA Division) and have no less than five years' experience in carrying out rent reviews in metropolitan retail complexes;
- (f) determine the Current Market Rent within seven (7) Business Days of appointment;
- (g) act as an expert and not as an arbitrator; and
- (h) give the Lessor and the Lessee the licensed valuer's determination in writing setting out the reasons for it;

and:

- (i) the annual Rent as reviewed and payable from the Market Rent Review Date shall be the higher of the annual Rent payable immediately before the Market Rent Review Date and the Current Market Rent as determined by the Valuer under this clause 5.4;
- (j) the Lessor and the Lessee shall be obliged to pay the Valuer's fees in equal shares except where the Valuer's determination is equal to or greater than the Lessor's determination of Current Market Rent, when the Lessee shall pay the whole of the Valuer's fees;
- (k) if the Lessee gives a Dispute Notice the Lessee shall nevertheless pay the reviewed Rent stated in the Lessor's Market Rent Review Notice until the amount of the reviewed Rent is determined as specified in clause 5.4 provided that if the Current Market Rent determined by the Valuer is more than the annual Rent payable immediately before the Market Rent Review Date, and:
 - (i) the Current Market Rent determined by the Valuer is less than the Current Market Rent determined by the Lessor, the Lessor shall credit the Lessee with the amount of the overpayment in respect of any future instalments of Rent due; or
 - (ii) if the Current Market Rent determined by the Valuer is more than the Current Market Rent determined by the Lessor, the Lessee shall immediately pay the Lessor the amount of the underpayment for the period from the Market Rent Review Date; and
- (l) if the Lessee fails to give a Dispute Notice within the ten (10) Business Days period stipulated in this paragraph 5.4, the Current Market Rent as determined by the Lessor and set out in the Lessor's Market Rent

Review Notice shall apply and is payable by the Lessee from the relevant Market Rent Review Date.

5.5 **Fixed Increase of Rent**

With effect from each Fixed Base Rent Increase Date, the Base Rent payable by the Lessee shall be a sum calculated on the basis of the Base Rent payable immediately before that Fixed Base Rent Increase Date:

- (a) added to the sum specified in item 12 of Schedule 1 next to each Fixed Base Rent Increase Date; or
- (b) multiplied by the percentage specified in item 12 of Schedule 1 next to each Fixed Base Rent Increase Date.

6. **Outgoings**

The Lessee must pay to the Lessor the Outgoings on demand by the Lessor, or, if demand is made by a statutory or other public authority, to that statutory or other public authority, all amounts separately charged or assessed in respect of the Leased Premises or the Lessee for or in connection with Services to or for the benefit of the Leased Premises or the Lessee, including but not limited to telecommunications, electricity, gas and power charges and the cost of installation of any meter, wiring or other device necessitated by the use of telecommunications services, electricity, gas or power.

7. **Use of Leased Premises and Facilities**

7.1 The Lessee shall not:

- (a) use the Leased Premises for any purpose other than the Authorised Use specified in item 5 of Schedule 1 or for any purpose for which the Leased Premises was not designed or designated; and
- (b) use each Facility, Service, item of Plant and Equipment or Lessor's Fixture for a purpose for which it was not designed or designated.

7.2 The Lessee:

- (a) shall comply with the Lessor's reasonable requirements for the use of each Facility, Service, item of Plant and Equipment and Lessor's Fixtures; and
- (b) shall not do or omit to do any thing which might interfere with or impair the efficient supply or operation of each Facility, Service, item of Plant and Equipment or Lessor's Fixture.

8. **Security of Leased Premises**

8.1 The Lessee shall:

- (a) securely lock all doors or other openings to the Leased Premises when the Leased Premises is unoccupied; and
- (b) if required by the Lessor install in the Leased Premises a security alarm system approved by the Lessor.

8.2 The Lessor may enter the Leased Premises at any time for any purpose in relation to security, but nothing in this clause makes the Lessor responsible in any way for the security of the Leased Premises.

9. **Leased Premises Name in Lessee's Name**

9.1 The Lessee shall not use the name of the Leased Premises in the Lessee's own name or in any business name without the consent of the Lessor, which consent will not be unreasonably withheld.

9.2 To the extent that the name or a business name of the Lessee includes the name of the Leased Premises the Lessee shall, on Termination or earlier if requested by the Lessor, change the name or the business name (as the case may be) to a name that does not include the name of the Leased Premises.

10. **Covenant to repair and maintain**

10.1 The Lessee shall:

- (a) Maintain the Leased Premises in good condition except in respect of:
 - (i) fair wear and tear;
 - (ii) damage which is or will be reinstated from the proceeds of insurance; and
 - (iii) structural damage which has not been caused by an act or omission of the Lessee or an Authorised Person;
- (b) promptly repair any damage to the Leased Premises for which the Lessee is responsible, to the satisfaction of the Lessor;
- (c) keep the Leased Premises clean and free from rubbish;
- (d) Maintain the Lessor's Fixtures and the Facilities in the Leased Premises in good condition except in respect of fair wear and tear and damage which is or will be reinstated from the proceeds of an insurance policy, and where necessary, replace that Lessor's Fixture or the Facility to the satisfaction of the Lessor;
- (e) regularly service and maintain any air-conditioning plant and equipment which services the Leased Premises;
- (f) maintain the Lessee's Fixtures in clean and good condition;
- (g) replace any light bulbs or fluorescent tubes in the Leased Premises when necessary; and
- (h) replace any broken glass in the Leased Premises.

10.2 If there is carpet in the Leased Premises, the Lessee shall keep the carpet clean and promptly repair any damage to it.

- 10.3 If the Lessee does any work, which affects the Leased Premises, such as the Lessee's Initial Works and the Lessee's Works and any fitting out, alterations, partitioning, work relating to Services, repairs or maintenance or required structural work, the Lessee must:
- (a) comply with all relevant requirements of an authority and all laws and standards;
 - (b) before carrying out any work, obtain the Lessor's approval to the plans and specifications for the work
 - (c) carry out the work in a safe and proper manner;
 - (d) use only good quality materials;
 - (e) employ only qualified and competent persons; and
 - (f) pay to the Lessor when the Lessor requests any expenses incurred by the Lessor in approving the work, including fees paid to architects, engineers, contractors or other advisors.

10.4 Lessee's Further Obligations

- (a) The conditions imposed by this clause 10.4 are in addition to the Lessee's repair and maintenance obligations imposed by clause 10.1.
- (b) The Lessee shall throughout the Term keep the Leased Premises in good repair and shall make good any damage to it howsoever caused and shall upon expiry or earlier termination of this Lease yield up the Leased Premises to the Lessor in a state of good repair.
- (c) Without prejudice to the generality of clause 10.1 and 10.4(b) for the avoidance of any doubt the Lessee is obliged to:-
 - (i) improve the Leased Premises where necessary to bring it to a state of good repair including the rectification of any latent or inherent defects;

11. Positive covenants

The Lessee shall:

- (a) pay to the Lessor on demand all money paid by the Lessor on behalf of the Lessee in the discharge of any of the Lessee's liabilities under this Lease;
- (b) pay to the Lessor on demand on a full indemnity basis all amounts payable by the Lessor in respect of legal costs and disbursements of and incidental to:
 - (i) any breach of the Lessee's Obligations; and
 - (ii) each action, suit, proceeding or matter arising out of or incidental to any document referred to in paragraph;
- (c) pay the amount payable by the Lessor in respect of legal costs and disbursements of and incidental to:

- (i) the instructions for and the registration, preparation, execution and stamping of this Lease and each other instrument required to be prepared and executed under this Lease;
- (ii) each notice, search and inquiry given or made for the purpose of any document mentioned in paragraph (i);
- (d) keep the Facilities within the Leased Premises unobstructed;
- (e) report promptly to the Lessor in writing:
 - (i) all damage or defects in the Leased Premises, the Lessor's Fixtures, the Plant and Equipment or the Facilities in the Leased Premises of which the Lessee is or ought to be aware;
 - (ii) any breakage of glass in an exterior window or door in the Leased Premises;
 - (iii) any malfunction of any Plant and Equipment or Facility either within the Leased Premises or used by the Lessee; and
 - (iv) any circumstances likely to be a danger or cause any damage or danger to the Leased Premises, or any person in the Leased Premises, or on the Land of which the Lessee is aware;
- (f) remove on a regular basis rubbish which is not of a kind usually removed by the local government authority;
- (g) comply promptly with all legislation and by-laws affecting the Leased Premises or the use of the Leased Premises except for any structural work;
- (h) observe and comply with any conditions of supply of Services by the Lessor, or where no conditions of supply are imposed by the Lessor, observe and comply with the conditions of supply of Services imposed by the relevant supply authority on the Lessor;
- (i) if any Service is not provided by the Lessor, make the Lessee's own arrangements for the supply of the Service to the Leased Premises;
- (j) at all times comply with all fire and emergency training programs and drills of which at least two (2) Business Day's notice has been given to the Lessee by the Lessor and the Lessee must ensure that the Authorised Persons are made fully aware of all safety and emergency procedures for the Leased Premises;
- (k) on demand by the Lessor, pay the Lessor interest on any money payable under this Lease which is not paid on the due date calculated at the Rate from the due date for payment until the date of actual payment;
- (l) if the consent of any authority or a licence is required to carry on the Lessee's Operations from the Leased Premises, obtain and maintain the currency of that authority or licence; and
- (m) if the Lessor arranges the cleaning of the Leased Premises, pay to the Lessor on demand the cost of cleaning the Leased Premises.

12. **Negative covenants**

The Lessee shall not:

- (a) except in relation to the Lessee's Works, without the Lessor's prior consent make any alteration to or addition to or demolish any part of the Leased Premises or remove or alter any of the Lessor's Fixtures, the Plant and Equipment or any Facility in the Leased Premises, except that the Lessor's consent shall not be unreasonably withheld to the installation, alteration or addition of partitioning in the Leased Premises;
- (b) without the prior consent of the Lessor and subject to such conditions as the Lessor may determine, mine, remove, extract, dig up or excavate any sand stone, gravel, clay, loam, shell or similar substance or permit any other person to undertake any such action however this clause 12 shall not apply to any removal, digging up or excavation as may be necessary to construct or undertake any improvement or alteration authorised by or under this Lease provided that any such removal, digging up or excavation is undertaken in accordance with the requirements of that authority;
- (c) do any act or thing which might result in excessive stress or floor loading to any part of the Leased Premises;
- (d) except for reasonable quantities for normal applications in connection with the use of the Leased Premises, bring onto, store or use any chemical or inflammable substance in the Leased Premises;
- (e) fail to comply with and observe the reasonable requirements of the Lessor in the use of the Plant and Equipment;
- (f) without the Lessor's prior consent use any Service, heating, cooling, lighting or power, except battery power, other than that provided by the Lessor;
- (g) without the Lessor's prior consent, install any electrical equipment in the Leased Premises which might overload the cables, switchboards or sub-boards through which electricity is connected to the Leased Premises;
- (h) do or omit to do anything which might cause the Leased Premises to deteriorate or become impaired except for fair wear and tear, to be obstructed, or to be in a condition other than a good and sanitary condition;
- (i) do or carry on in the Leased Premises any activity which might be harmful, offensive or illegal, or cause a nuisance, damage or disturbance to the Lessor;
- (j) without the Lessor's prior consent erect or place outside the Leased Premises any radio or television aerial or antenna;
- (k) without the Lessor's prior consent, erect, install, exhibit, paint, display or affix to the Leased Premises or any other part of the Leased Premises any advertisement, notice or sign, whether or not it is visible from outside the Leased Premises, and any such advertisement, notice or sign consented to by the Lessor shall be of the highest quality and design;

- (l) place any rubbish in any part of the Leased Premises or the Land except in a place and receptacle designated by the Lessor for the disposal of rubbish;
- (m) burn any rubbish in the Leased Premises or the Land other than garden waste;
- (n) lodge an absolute caveat to protect the Lessee's interest in the Leased Premises or the Land;
- (o) fail to remove a subject to claim caveat lodged by the Lessee over the Leased Premises or the Land on Termination of this Lease;
- (p) conduct any business or operations in the Leased Premises at any time prohibited by law;
- (q) smoke in the Leased Premises; or
- (r) by any act or omission cause any insurance policy effected under this Lease or in respect of the Leased Premises or the Land to be void or voidable, or cause the rate of premium to be increased.

13. **Lessee's Obligation to effect insurances**

The Lessee shall effect and maintain in the names of the Lessor and the Lessee with an insurance company approved by the Lessor all policies of insurance relating to the Leased Premises or anything in the Leased Premises as reasonably required by the Lessor from time to time, including policies of insurance in respect of the matters referred to in item 10 of Schedule 1 and the Lessee shall:

- (a) supply to the Lessor current details of all insurance effected in accordance with this clause, including copies of certificates of insurance or policy documents and receipts for premiums as updated, amended or varied from time to time;
- (b) not without the Lessor's prior consent, alter the terms or conditions of any policy; and
- (c) ensure that each policy of insurance includes a provision for cross liability and waiver of subrogation rights in favour of the Lessor.

14. **Indemnities**

14.1 **General indemnity**

The Lessee shall indemnify and keep indemnified the Lessor against all losses, claims, damages, demands, costs and expenses for which the Lessor becomes liable in respect of loss or damage to property or death or injury of any nature and however or wherever sustained:

- (a) which are caused or contributed to by the use or occupancy of the Leased Premises by the Lessee, an Authorised Person or any other person, except to the extent caused or contributed to by the Lessor;
- (b) resulting from an act or omission of the Lessee; or

- (c) resulting from a notice, claim or demand against the Lessee to do or refrain from doing any thing except to the extent that the Lessor is obliged by this Lease to pay for or contribute to the cost of compliance with the notice, claim or demand and fails to do so.

14.2 Nature of indemnity

The obligation of the Lessee to indemnify the Lessor under this Lease or at law is not affected by the obligation of the Lessee to effect insurance.

15. **Assignment**

15.1 No assignment

The Lessee must not assign, mortgage or charge the Lessee's leasehold estate in the Leased Premises, nor sublet, part with possession or dispose of the Leased Premises in any way.

15.2 Property Law Act excluded

Sections 80 and 82 of the *Property Law Act 1969 (WA)* are excluded.

15.3 Lessor may consent to assignment

The Lessee will not be in breach of the covenant in clause 15.1 of this clause in respect of an assignment if the Lessor consents to the assignment subject to Clause 15.5. The Lessor's consent shall not be unreasonably withheld.

15.4 Lessor may consent to sublease

The Lessee will not be in breach of the covenant in clause 15.1 of this clause in respect of a sublease of the whole of the Leased Premises if the Lessor consents to the sublease. Subject to clause 15.5, the Lessor's consent shall not be unreasonably withheld.

15.5 Compliance with Written Law

The Lessee acknowledges and agrees that the Lessor, in granting its consent under this clause, must comply with its obligations and requirements of the Written Law, including but not limited to section 3.58 of the Local Government Act 1995.

16. **Damage, Destruction or Resumption**

16.1 Definitions

In this clause 16:

- (a) "Reinstatement Notice" means a notice given by the Lessor to the Lessee of the Lessee's intention to carry out the Reinstatement Works; and
- (b) "Reinstatement Works" means the work necessary to:
 - (i) reinstate the Leased Premises; or

- (ii) make the Leased Premises fit for occupation and use or accessible by the Lessee.

16.2 Abatement

- (a) If the Leased Premises is damaged or destroyed so as to render any part of the Leased Premises wholly or substantially:

- (i) unfit for occupation and use by the Lessee; or
- (ii) inaccessible having regard to the nature and location of the Leased Premises and the normal means of access to them,

then from the date that the Lessee notifies the Lessor of the damage or destruction (“Damage Notice”):

- (iii) any money payable by the Lessee under this Lease; and
- (iv) the covenant to repair and maintain;

will abate according to the nature and extent of the damage or destruction sustained.

- (b) If clause 16.2(a) applies, the remedies for:

- (i) recovery of any money or a proportionate part falling due after the damage or destruction; or
- (ii) enforcement of the covenant to repair and maintain,

will be suspended (or partially suspended as the circumstances require) from the date of the Damage Notice until the Leased Premises is:

- (iii) restored;
- (iv) made fit for the Lessee’s occupation and use; or
- (v) made accessible.

16.3 Either Party May Terminate

If clause 16.2(a) applies, either party may terminate this Lease by notice to the other unless the Lessor:

- (a) within ninety (90) calendar days of receiving the Damage Notice, gives the Lessee a Reinstatement Notice; and
- (b) diligently proceeds within a reasonable time to carry out the Reinstatement Works.

16.4 Lessee May Terminate

If the Lessor gives a Reinstatement Notice to the Lessee and fails to commence the Reinstatement Works within a reasonable time, the Lessee may terminate this Lease by giving not less than thirty (30) calendar days’

notice to the Lessor and, at the expiration of that period, this Lease will terminate.

16.5 Exceptions

Clauses 16.2, 16.3 and 16.4 will not apply where:

- (a) the damage or destruction was caused or contributed to, or arises from any wilful act of the Lessee or an Authorised Person; or
- (b) an insurer under any policy effected by the Lessor under this Lease refuses indemnity or reduces the sum payable under the policy because of any act or default of the Lessee or an Authorised Person.

16.6 Lessor to Terminate

If the Lessor considers the damage to the Leased Premises renders it impractical or undesirable to carry out the Reinstatement Works, the Lessor may terminate this Lease by giving not less than thirty (30) calendar days' notice to the Lessee and, at the expiration of that notice, this Lease will terminate.

16.7 Antecedent Breaches

No liability will attach to either party because of termination of this Lease under this clause 16 but that termination will be without prejudice to the rights of either party for any antecedent breach or non-observance of any provision on this Lease.

16.8 Dispute Resolution

Any dispute arising out of the provisions of this clause 16 shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 1985 (WA)* and the parties may each be represented by a legal practitioner of their choice.

16.9 Lessor Not Obligated to Reinstate

Nothing in this Lease obliges the Lessor to reinstate the Leased Premises or the means of access to it.

16.10 Proceeds of Insurance

If the Leased Premises is damaged or destroyed and the Lease is terminated under this clause 16, the Lessee will have no interest in the insurance proceeds.

16.11 Resumption of Leased Premises

If the Leased Premises is resumed by any authority so as to render the Leased Premises inaccessible or substantially unfit for the occupation of the Lessee, this Lease may be terminated without compensation or other liability by either the Lessor or the Lessee by thirty (30) calendar days' notice to the other but without affecting the rights of either party against the other in respect of any previous breaches of the provisions of this Lease.

17. **Limit of Lessor's liability**

17.1 **No warranties or representations**

The Lessee acknowledges and agrees that:

- (a) all property in the Leased Premises shall be at the sole risk of the Lessee during the Term and the Lessor shall not be liable for any claim, loss or damage that the Lessee may suffer as a result of:
 - (i) any fault in the construction or state of repair of the Leased Premises, or the Lessor's Fixtures;
 - (ii) any defect in any of the Plant and Equipment, Facilities or the Services;
 - (iii) any flow, overflow, leakage or breakdown of any water, airconditioning, gas, power or other source of energy whether from the roof, walls, gutter or other parts of the Leased Premises;
- (b) the Lessor gives no warranty as to the use to which the Leased Premises may be put; and
- (c) the Lessee has not relied on any representation or warranty of the Lessor in entering into this Lease and, for this purpose, the Lessee acknowledges that:
 - (i) the Lessee has relied on the Lessee's own skill and judgment and has made the Lessee's own enquiries in determining the suitability of the Leased Premises for the Authorised Use and the Lessee's Operations; and
 - (ii) the Lessee's occupation of the Leased Premises is conclusive evidence of the Lessee's acceptance of the Leased Premises as being in good order, repair and condition at the Commencement Date.

17.2 **Suitability and Safety of Leased Premises**

- (a) The Lessor does not represent or warrant:-
 - (i) that the Leased Premises is suitable to be used for the Authorised Use; or
 - (ii) that the Leased Premises may lawfully be used for the Authorised Use.
- (b) Without affecting the generality of paragraph (a) above the Lessor does not represent or warrant that the zoning of the Leased Premises will allow the Leased Premises to be used for the Authorised Use whether with the approval or permission of the relevant planning authority or otherwise. It is the Lessee's responsibility to make its own enquiries about zoning and the Lessee warrants that before executing this Lease the Lessee has done so to the Lessee's own satisfaction.

- (c) The Lessee acknowledges having satisfied itself that the Leased Premises is suitable and safe to be used for the Authorised Use and agrees to take all measures necessary to ensure that the Leased Premises remains safe and free from hazards to the Lessee and all persons entering the Leased Premises.

17.3 Lessor Not Liable

The Lessor is not liable to the Lessee and the Lessee will not make a claim against the Lessor in respect of any liability resulting from any accident, death, injury, damage to any property (including water damage), equipment, or machinery malfunction or interruption of Services or other event of a similar nature in or affecting the Leased Premises unless caused by the negligence of the Lessor or any employee, contractor or agent of the Lessor.

17.4 Lessor only liable while Registered Proprietor

The Lessor is only liable for any breaches under this Lease occurring while it is the registered proprietor of the Land.

17.5 Interruption of Services

Except to the extent the Lessor is negligent, the Lessor shall not be liable to the Lessee for any loss or damage suffered by the Lessee for any malfunction, failure to function, or interruption of or to, the water, gas or electricity services, fire equipment or other services to or facilities contained in the Land or the Leased Premises, or for the blockage of any sewers, wastes, drains, gutters, downpipes or storm water drains from any cause.

18. Default

An event of default occurs if:

- (a) the Lessee fails to pay the Outgoings or other money payable under this Lease within five (5) Business Days of the date due for payment, regardless of whether demand has been made;
- (b) the Lessee fails to perform any of the Lessee's Obligations for ten (10) Business Days after the Lessor has given notice to the Lessee of the default;
- (c) the Lessee is in breach of any document other than this Lease giving the Lessee a right to occupy any part of the Land or the Leased Premises;
- (d) distress is levied or a judgement, order, security or encumbrance is enforced against any property of the Lessee;
- (e) a receiver or receiver and manager or controller as defined in the Corporations Act is appointed in respect of any part of the Lessee's property;
- (f) a person is appointed under legislation to investigate or manage any part of the Lessee's affairs;
- (g) the Lessee ceases to carry on the Lessee's Operations from the Leased Premises;
- (h) where the Lessee is a company and:

- (i) an application is made to a court for an order or an order is made that the Lessee be wound up;
- (ii) an application is made to a court for an order appointing a liquidator or provisional liquidator in respect of the Lessee;
- (iii) except for the purposes of reconstruction or amalgamation, the Lessee enters into a scheme of arrangement, deed of company arrangement or composition with, or assignment for the benefit of, all or any class of the Lessee's creditors;
- (iv) the Lessee resolves to wind itself up or otherwise dissolve itself;
- (v) the Lessee states that it is insolvent; or
- (vi) the Lessee takes any step to obtain protection or is granted protection from its creditors under any applicable legislation.

19. **Lessor's powers on default**

19.1 **Lessor's right of possession**

On the occurrence of an Event of Default, the Lessor may without giving any further notice or demand enter the Leased Premises and re-take possession, and on re-entry, the Term will immediately determine.

19.2 **Lessor may remedy Lessee's default**

- (a) If an Event of Default occurs or the Lessee otherwise fails to perform any of the Lessee's Obligations, the Lessor may without prejudice to the Lessor's rights arising from the Event of Default or the failure to perform, remedy that Event of Default or the failure to perform as if the Lessor was the Lessee, at the Lessee's cost. The Lessee must pay to the Lessor all liabilities incurred by the Lessor in remedying an Event of Default or failure to perform.
- (b) None of the following events constitutes a re-entry or forfeiture or waiver of the Lessor's rights to recover in full all Rent and other money payable by the Lessee under the Lease:
 - (i) acceptance of the keys for the Leased Premises;
 - (ii) entry to the Leased Premises by the Lessor for the purpose of inspection or for the purpose of showing the Leased Premises to prospective lessees or to remedy an Event of Default; or
 - (iii) advertising the Leased Premises for re-letting.

19.3 **No prejudice of Lessor's rights**

Any re-possession or attempted re-possession of the Leased Premises by the Lessor or any demand for or acceptance of any of the money payable under this Lease will not:

- (a) prejudice or affect the Lessor's rights under this Lease;

- (b) release the Lessee from performing the Lessee's Obligations; or
- (c) be deemed an election by the Lessor as to the exercise of the Lessor's rights under this Lease or at law.

19.4 Exercise of rights by Lessor

The Lessor may exercise the Lessor's rights under this Lease or at law notwithstanding laches, neglect or waiver in respect of any breach of the Lessee's Obligations, and without giving notice except in accordance with this Lease or as required by law, and without having to prove default by the Lessee or the continuance of that default.

20. Essential terms

20.1 Breach of Essential Terms

- (a) If the Lessee's conduct constitutes breach of an essential term of this Lease and the Lessor elects to treat that breach as repudiation or the conduct otherwise constitutes repudiation of this Lease, the Lessee shall compensate the Lessor for all loss or damage suffered by reason of or arising from the repudiation.
- (b) Clause 4, 6, 7, 10, 13 and 15 of this Lease are deemed to be essential terms. This is not an exhaustive list of the essential terms of this Lease.

20.2 Damage for Breach of Essential Terms

Any loss or damage for the unexpired residue of the Term suffered by the Lessor as a result of the Lessee's breach of an essential term may be recovered as damages at any time.

20.3 Lessor's Entitlement to Damages

The Lessor's entitlement to recover damages from the Lessee or any other person will not be limited or affected by any of the following:

- (a) if the Lessee abandons or vacates the Leased Premises;
- (b) if the Lessor elects to re-enter the Leased Premises or terminate this Lease;
- (c) if the Lessor accepts the Lessee's repudiation; or
- (d) if the parties' conduct (or that of any of their servants or agents) constitutes or may constitute a surrender by operation of law.

20.4 Lessor to Mitigate Damages

- (a) If the Lessee vacates the Leased Premises or if the Lessor accepts the Lessee's repudiation based on the Lessee's breach of an essential term of this Lease and terminates this Lease, the Lessor must take reasonable steps to mitigate its loss and endeavour to re-lease the Leased Premises on reasonable terms.
- (b) The entitlement to damages will be assessed on the basis that the Lessor has observed the obligation to mitigate damages.
- (c) The Lessor's conduct in mitigating its damages will not of itself constitute acceptance of the breach or repudiation or a surrender by operation of law.

20.5 Calculation of Damages

Following repudiation by the Lessee if the Lessor terminates this Lease then, without prejudice to any other right or remedy, the Lessor may recover the money payable by the Lessee for the unexpired residue of the Term less any amount the Lessor obtains, or could in the Lessor's opinion reasonably be expected to obtain, by observing clause 20.4.

21. Termination

21.1 Yield up Leased Premises

The Lessee shall on Termination surrender and yield up the Leased Premises to the Lessor in a condition consistent with the compliance of the Lessee's Obligations during the Term and deliver to the Lessor all keys, access cards and other security devices for the Leased Premises.

21.2 Remove Lessee's Fixtures

The Lessee must prior to Termination or on the termination of any period of holding over remove from the Leased Premises all of the Lessee's Fixtures and other property and any Lessor's Fixtures which the Lessor requires to be removed, and make good any damage caused to the Leased Premises by the removal of the Lessee's property.

21.3 Making Good of Leased Premises on Termination

The Lessee shall, unless the Lessor agrees to the contrary, prior to Termination or on the termination of any period of holding over, make good the Facilities, the Leased Premises and those parts of the Plant and Equipment affected by the Lessee's occupation of the Leased Premises and, for the purpose of clarification, making good the Leased Premises shall mean, notwithstanding the state of the Leased Premises at the Commencement Date, removing all fittings to the floors and walls, repainting the walls and repairing any damage to the floors or walls.

21.4 Lessor Can Make Good

If the Lessee does not comply with the obligation to make good as set out in clause 21.3, the Lessee shall pay the Lessor within ten (10) Business Days

after the Lessor requests payment, any costs reasonably incurred by the Lessor to make good the Facilities, the Leased Premises and those parts of the Plant and Equipment affected by the Lessee's occupation of the Leased Premises. The obligation to pay those costs does not limit any other rights of the Lessor in relation to the Lessee's default.

21.5 Dealing with Lessee's property not removed at Termination

The Lessor has the following rights in respect of the Lessee's property, including Lessee's Fixtures, which are not removed at Termination:

- (a) to remove and store the Lessee's property in an alternative Leased Premises at the Lessee's cost;
- (b) to sell or dispose of the Lessee's property and apply the proceeds of sale towards payment of any unpaid Rent or other money payable under this Lease; or
- (c) to elect that the Lessee's property is the absolute property of the Lessor and to deal with the Lessee's property as the Lessor sees fit,

and the Lessee shall indemnify the Lessor in respect of any loss or damage suffered by the Lessor as a result of the Lessee failing to remove all of the Lessee's property at Termination.

22. Power of Attorney

The Lessee for valuable consideration irrevocably appoints the Lessor and (if the Lessor is a company) every director and secretary of the Lessor (jointly and severally) the Lessee's attorney for the purpose of:

- (a) withdrawing any caveat which the Lessee is obliged to withdraw but does not; and
- (b) doing anything else the Lessee is obliged to do under this Lease but does not do when required.

23. Trustee Provisions

If the Lessee has entered into this Lease in the capacity of trustee, whether or not the Lessor has any notice of the trust, the Lessee:

- (a) is taken to enter into this Lease both as trustee and in the Lessee's personal capacity and acknowledges that the Lessee is personally liable for the performance of the Lessee's obligations under this Lease;
- (b) will take any action necessary to ensure the assets of the trust are available to satisfy any claim by the Lessor for any default by the Lessee;
- (c) will assign to the Lessor any right of indemnity the Lessee has against the assets of the trust to the extent of the liability of the Lessee under this Lease; and
- (d) warrants that the Lessee has the power and authority under the terms of the trust to enter into this Lease.

24. Miscellaneous

24.1 Lessee not to permit prohibited matters

If under this Lease the Lessee is required to do or is prohibited from doing any act, matter or thing the Lessee must also ensure that the Authorised Persons comply with that requirement or prohibition.

24.2 Lessor's consent

The Lessor may give a conditional or unconditional consent or approval at its absolute discretion to any matter in this Lease without giving any reasons for refusal of consent or approval.

24.3 Certificates

A certificate signed by the Lessor or the Lessor's solicitors about a matter or a sum payable is sufficient evidence of the matter or sum stated in the certificate unless the matter or sum is proved to be false.

24.4 Exercise of rights by Lessor

The Lessor may exercise each right, power or remedy at its discretion, separately or concurrently with any other right, power or remedy, and:

- (a) a single or partial exercise of a right, power or remedy does not prevent a further exercise of that right, power or remedy;
- (b) a failure to exercise or any delay in the exercise of a right, power or remedy does not prevent its exercise;
- (c) the rights, powers and remedies of the Lessor are cumulative with and not exclusive of the rights, powers and remedies provided by law; and
- (d) any demand made shall not in any way be deemed to constitute a waiver by the Lessor of any breach or non-observance of a Lessee's Obligation and shall not prejudice any other right of the Lessor in relation to such breach.

24.5 Lessor may act by agent

All acts and things which may be done by the Lessor may be done by a solicitor, agent, employee or contractor of the Lessor.

24.6 Discretion of the Lessor

The Lessor and Lessee agree and acknowledge that nothing in this Lease shall fetter or be construed as an attempt to fetter the discretion or powers of the Lessor under any Written Law and in particular does not fetter the Lessor with regard to the approval or imposition of conditions on any approval required for the carrying out of the Lessee's Initial Works or the Lessee's Works in accordance with this Lease.

24.7 Time for payment

Any amount payable by the Lessee to the Lessor unless otherwise specified must be paid to the Lessor within ten (10) Business Days after the Lessor gives a notice to the Lessee requiring payment.

24.8 Time of the essence

Time shall be of the essence in all respects.

24.9 No moratorium

The provisions of any statute which extends a date for paying money under this Lease or which abrogates, nullifies, postpones or otherwise affects any provision in this Lease shall not apply to limit the terms of this Lease.

24.10 Variation

This Lease may not be varied except in writing signed by all of the parties.

24.11 Further assurances

Each party to this Lease must execute and do all acts and things necessary to give full force and effect to this Lease.

24.12 Effect of execution

This Lease binds each person who executes it notwithstanding the failure by any other person to execute this Lease.

24.13 Entire Agreement

This Lease constitutes the entire agreement between the parties and contains all the representations, warranties, covenants and agreements of the parties in relation to the subject matter of this Lease.

24.14 Proper Law

This Lease is governed by the law in force in Western Australia, or where applicable, the Commonwealth of Australia.

24.15 Severance

If any part of this Lease is or becomes unenforceable or void or voidable, that part will be severed from this Lease and those parts that are unaffected shall continue to have full force and effect.

24.16 Headings

Except in the Schedules, the headings used in this Lease are for reference only and shall not effect the interpretation of this Lease.

24.17 Termination

The Termination of this Lease does not affect the Lessee's obligation to pay any money or do any act which is payable or which is to be done after Termination as provided by this Lease.

24.18 Cost of Complying with Obligations

Unless otherwise stated in this Lease, the Lessee must pay the cost of performing or complying with every obligation of the Lessee under this Lease.

24.19 Giving of notice

Any notice, approval, consent or other communication given under this Lease:

- (a) shall be in writing;
- (b) may be served on the recipient personally, or by leaving it at the recipient's last known address, or sent by pre-paid post to the recipient's last known address or sent by facsimile transmission to the recipient's facsimile number (if known);
- (c) will be deemed to be served, if served personally, at the time of handing the notice to the recipient, if left at the recipient's last known address, at the time of leaving the notice at the recipient's last known address, if sent by pre-paid post to the recipient's last known address, on the second Business Day after the date of posting, if sent by facsimile transmission, on the same date as transmitted (if transmitted prior to 4:00 pm on a Business Day) or the next Business Day (if transmitted at or after 4:00 pm on a Business Day, or on a day not being a Business Day); and
- (d) if given by the Lessor, may be signed by the Lessor or a solicitor or agent of the Lessor.

24.20 Goods and services tax

- (a) In the Lease:

“GST” means any goods and services tax or similar value added tax levied or imposed in Australia pursuant to the GST Law or otherwise on a supply;

“GST Act” means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)*;

“GST Law” has the same meanings as in the GST Act;

“Tax Invoice” includes any document or record treated by the Commissioner of Taxation as a tax invoice or as a document entitling a recipient to an input tax credit.

- (b) Words used in this clause which have a defined meaning in the GST Law have the same meanings as in the GST Law unless the context indicates otherwise.
- (c) The moneys payable under this Lease have been calculated without regard to GST, and the Lessor and the Lessee agree that the Lessor shall be entitled to charge an additional amount if the Lessor becomes subject to GST as a result of the grant of this Lease or any supply to the Lessee under or in connection with this Lease, and the following provisions shall apply:

- (i) the Lessee must do everything reasonably requested by the Lessor to ensure this Lease is treated as taxable for the purposes of the GST, the Lessee must pay the GST to the Lessor at the same time as the payment to which the GST relates, and the amounts payable under this Lease are exclusive of GST.
 - (ii) the Lessee must pay to the Lessor on demand any GST charged on goods and services acquired or payable or paid by the Lessor in connection with this Lease or the Leased Premises, including but not limited to any GST payable in connection with or in respect of the provision of any Services; and
 - (iii) where the liability of the Lessee under this clause cannot be separately determined, the Lessee shall pay to the Lessor on demand an amount which is equal to the Lessee's proportion of the relevant GST.
- (d) A party's right to payment under this clause 24.20, is subject to a valid Tax Invoice being delivered to the party liable to pay for the taxable supply.

25. **Holding Over**

If after termination, the Lessee continues to occupy the Premises with the consent of the Lessor, the Lessee shall become a monthly tenant only of the Lessor and unless otherwise agreed:

- (a) The Rent shall be equal to one twelfth of the aggregate of the Rent and Outgoings payable by the Tenant immediately preceding the Termination; and
- (b) All other terms and conditions shall continue to apply mutatis mutandis as expressed or implied in this Lease.

26. **Option for Further Term**

If and only if no earlier than six (6) months and no later than three (3) months before the date of Termination, the Lessee gives notice to the Lessor exercising an option of renewal for a Further Term, and the Lessor is satisfied that there is no Rent, Outgoings or other money payable under this Lease which is due but unpaid and there is no unremedied breach of the Lessee's Obligations and there have been no breaches of any of the essential terms of this Lease during the Term, the Lessor shall grant the Lessee a lease of the Leased Premises for the relevant Further Term at the Rent payable immediately before Termination as varied and reviewed pursuant to this Lease and otherwise on the same terms and conditions of this Lease except for the option of renewal for the relevant Further Term, which shall cease to have any further effect.

27. **Special Conditions**

The special conditions set out in item 13 of Schedule 1 shall form part of this Lease and if there is any inconsistency between the provisions of this Lease generally and the special conditions, the special conditions shall prevail to the extent of the inconsistency.

SCHEDULE 1

Particulars of Lease

1. **Lessor's Details**

SHIRE OF BRIDGETOWN-GREENBUSHES of 1-3 Steere Street, Bridgetown, Western Australia

2. **Lessee's Details**

Melanie Taylor, Proprietor, Health on Hampton of <insert address>

3. **Land**

Refer leased premises

4. **Leased Premises**

Mezzanine level (Health & Fitness Room) at Bridgetown Leisure Centre 95 Steere Street Bridgetown

5. **Authorised Use**

The Lessee shall use the Mezzanine Level (Health & Fitness Room) at the Bridgetown Leisure Centre for the sole purpose of providing health and fitness related classes and activities.

The Lessee is permitted to sub-lease the premise (and her own equipment therein) to other service providers for the provision of health and fitness related classes and activities.

6. **Commencement Date**

1 May 2019

7. **Term**

Three years commencing from the Commencement Date.

8. **Rent**

From the Commencement Date until and for the Term the Rent is \$16,320 per annum exclusive of GST payable monthly on receipt of invoices valued at \$1,360.

9. **Further Term**

A further term option of 3 years will be considered at the conclusion of the initial term as stated at point 7 above. The further term option will be determined by both the Lessor the Lessee at the 2nd annual rent review as identified at point 12 below.

10. **Lessee's Insurance Obligations**

Without affecting any further insurance to be effected by the Lessee as specified by the Lessor in writing to the Lessee, the Lessee shall effect policies of insurance in respect of:

- (a) public liability insurance for an amount not less than TEN MILLION DOLLARS (\$10,000,000.00) ;

- (b) the full insurable value on a replacement or reinstatement basis of the Lessee's Fixtures against fire, explosion, earthquake, aircraft, riot, civil commotion, flood, lightning, storm, tempest, smoke, rainwater, water leakage, impact by vehicles, machinery breakdown or malfunction, and malicious acts or omissions;
- (c) employers' indemnity insurance including workers' compensation insurance in respect of all employees of the Lessee employed in or about the Leased Premises;
- (d) the full insurable value on a replacement or reinstatement basis of all plate glass windows and doors forming part of the Leased Premises; and
- (e) any other matter or thing which the Lessor reasonably requires by notice to the Lessee;

on the terms specified in clause 12 of the Lease.

11. **Definition of Outgoings**

"Outgoings" means all of the costs and outgoings of the Lessor charged or incurred in respect of the Leased Premises or in the Maintenance of the Leased Premises, including but not limited to:

- (a) insuring the Leased Premises and the Plant and Equipment against any risk whatsoever;
- (b) Maintaining the Land and the Leased Premises;
- (c) supplying, providing and Maintaining:
 - (i) Services to and Facilities in the Leased Premises;
 - (ii) the Plant and Equipment;
 - (iii) services to the Leased Premises including but not limited to lighting, air-conditioning, heating, cooling, ventilation, sanitary conveniences and accessories, fire fighting and prevention systems, music and public address systems, and emergency generators;
 - (iv) security systems and security personnel, including employees and independent contractors, for the Land or the Leased Premises;
- (d) storing, treating and removing all kinds of waste including rubbish and sewerage from the Land or the Leased Premises;
- (e) landscaping, gardening and reticulating the Land and the Leased Premises;
- (f) administration and operation costs for undertaking the matters referred to in this definition;
- (g) taxes, levies, imposts, duties and statutory charges associated with undertaking the matters referred to in this definition, including but not limited to any tax on goods and services;

- (h) council rates, including rubbish removal charges, water rates and other water, drainage and sewerage charges, land tax and metropolitan region improvement tax charged on a single holding basis and any other changes of any kind imposed by a governmental or public authority of any kind;
- (i) legal and audit fees in relation to matters referred to in this definition;
- (j) leasing any plant, equipment or other items required for or in connection with the operation of the Leased Premises;
- (k) redecorating and refurbishing the Leased Premises and the regular upkeep of the Leased Premises.

12. **Rent and Agreement Review**

The rent and implementation of the lease agreement shall be reviewed on an annual basis on the date of the commencement of lease date 12 months after commencement. The review of the lease agreement with view to extension is to 12 months prior to the conclusion of the first lease term.

13. **Special Conditions**

The Lessee must provide (if requested) to the Lessor within 3 months after the end of each Financial Year during the Term:

- (a) audited balance sheet and profit and loss statements for the Lessee for the Financial Year just ended (“Financial Statements”);
- (b) documents to support the Financial Statements;
- (c) minutes of meetings of the directors of the Lessee; and
- (d) minutes of the Annual General Meeting of the Lessee.

EXECUTED BY THE PARTIES AS A DEED

THE COMMON SEAL of the)
SHIRE OF BRIDGETOWN-GREENBUSHES)
was hereunto affixed in the presence of:)

SHIRE PRESIDENT
Print Name: Tony Pratico

Chief Executive Officer
Print Name: Tim Clynych

THE COMMON SEAL of)
)
was hereunto affixed in accordance)
with its Constitution in the presence of:)

Print Name:
Position:

Print Name:
Position:

