

NOTICE OF AN ORDINARY MEETING OF COUNCIL

Dear Council Member

The next Ordinary Meeting of the Shire of Bridgetown-Greenbushes will be held on **Thursday, 30 July 2020** in Council Chambers commencing at 5.30pm

T Clynch, CEO

Date

23 July 2020



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AGENDA

For an Ordinary Meeting of Council to be held in Council Chambers on Thursday, 30 July 2020 commencing at 5.30pm

Meeting to be opened by the Presiding Member

Acknowledgment of Country – Presiding Member

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Custodians of the land on which we are gathered, and pay my respects to their Elders past, present and emerging.

Attendance, Apologies and Leave of Absence

President	- Cr J Nicholas
Councillors	- J Bookless
	- J Boyle
	- B Johnson
	- J Moore
	- J Mountford
	- A Pratico
	- P Quinby
	- A Wilson
In Attendance	- T Clynch, Chief Executive Officer
	- M Larkworthy, Executive Manager Corporate Services
	- E Denniss, Executive Manager Community Services
	- G Arlandoo, Executive Manager Development & Infrastructure
	- T Lockley, Executive Assistant

Attendance of Gallery

Responses to Previous Questions Taken on Notice

At the May 2020 a question was taken on notice but the subsequent response wasn't included in the June 2020 Council agenda.

Question – D Della Vedova

In regard to the Mobile Tower on 44 Blackwood Road (Greenbushes) is that up and how far from the primary school is it as the primary school is on Blackwood Road as well? Is it at a safe distance if it is up?

Response

The tower is contained in State Forest on land within the mining lease of Talison Lithium Pty Ltd and was erected in 2011. The tower is approximately 300 metres from Greenbushes Primary School. At the time advice was received from Government agencies that the tower was exempt from local government planning approval as there was a contractual arrangement for development of a telecommunications facility between Optus and the Department of Biodiversity Conservation and Environment (DBCA) and this the work was classified as 'public works' under the Public Works Act. Shire staff obtained separate legal advice and this confirmed the work was exempt from planning approval.

Notwithstanding the above Shire staff encouraged the applicant to undertake consultation with nearby property owners and some limited consultation was done.

Public Question Time

Petitions/Deputations/Presentations

Comments on Agenda Items by Parties with an Interest

Applications for Leave of Absence

Confirmation of Minutes

C.01/0720 Ordinary Meeting held 25 June 2020

A Motion is required to confirm the Minutes of the Ordinary Meeting of Council held 25 June 2020 as a true and correct record.

Announcements by the Presiding Member Without Discussion

Notification of Disclosure of Interest

Section 5.65 or 5.70 of the Local Government Act requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allows a Member to speak, the extent of the interest must also be stated.

Name	Tim Clynch
Type of Interest	Financial
Item No.	C.13/0720 - CEO Annual Performance Review
Nature of Interest	Item concerns my employment and remuneration

Questions on Agenda Items by Elected Members

Consideration of Motions of which Previous Notice has been Given

C.02/0720 Centenarian Wall

Submitted by Cr Pratico

Motion

1. That Council support in-principle the concept of installing a mural and plaques on the western wall (facing Hampton Street footpath) of the Shire Administration Office, recognising local centenarians.
2. That Council seek the input of Blackwood Creatives in the design of the proposed mural and plaques before determining whether to proceed with the project, including obtaining of necessary approvals.

Background/Reasons

Bridgetown recently celebrated its 150th anniversary which recognised the contributions made by people to the development of the town. Following on from those celebrations it would be appropriate to recognise local residents that reach the age of 100 years by allowing their families to affix a plaque on a “centenarian wall” on the outside of the Shire Administration Office. A mural would also be installed meaning the “centenarian wall” would become part of the Bridgetown Art Trail.

At this stage the Motion is only seeking support in-principle to the concept of the “centenarian wall”. If such support is achieved the input of Blackwood Creatives would be sought to assist in the design of the proposed mural and plaques.

Details such as cost estimates and funding plans for the proposal would be determined if Council subsequently endorsed the designs and obtained the necessary approvals.

Officer Comment

The proposed mural and plaques meet the definition of development and therefore would require planning consent under Town Planning Scheme No. 3. The Shire Administration Office is part of the Bridgetown Civic and Community Centre which is a building listed on the State Heritage Register. Entry in the State Register means that any changes or works proposed for the place need to be referred to the Heritage Council for advice. This referral must occur before the local government can consider the granting of planning consent.

Staff of the Heritage Council recently visited Bridgetown to inspect other State Heritage List properties and the opportunity was taken to seek informal feedback on the mural and plaque proposal. Those Heritage Council staff expressed some concern with the proposal and its conformity to the conservation plan endorsed for the Bridgetown Civic and Community Centre. There was concern expressed that placement of a mural and plaques on one wall of the building would focus attention on a modern accessory to the building and therefore detract from the overall heritage fabric of the building.

Referral of any proposals to the Heritage Council couldn't occur until detailed plans are prepared. Therefore if Council is supportive of the concept the input of Blackwood Creatives into the mural and plaque design would be welcome.

Conceptual plans could be developed for presentation to Council at which time Council could consider whether to proceed with the proposal, including the preparation of detailed design plans necessary for the seeking of approvals.

It is noted that significant external works on the walls of the Administration Office building are to be budgeted in 2020/21. If Council was to support the “centenarian wall” the works on the western wall would be prioritised.

As mentioned by Cr Pratico in his ‘background/reasons’, the financial implications of the project will have to be determined. It is assumed that Council would fund the installation of the mural and the framework for affixing of plaques but the actual costs of the plaques would be funded by the families of those persons to be recognised.

It would also have to be determined if the recognition of individuals on the plaques is retrospective or only from a specific date onwards. Would the person being recognised have to have spent a specific period of their life in Bridgetown or would it be open for any former or current resident? The development of such criteria would in due course have to be enshrined into a Council policy.

Statutory Environment

Nil for the seeking of in-principle support but noting that there are statutory requirements for approval of the proposed mural and plaques if Council was to subsequently proceed with the project.

Integrated Planning

- Strategic Community Plan
Key Goal 1: Our economy will be strong, diverse and resilient
Objective 1.1 - A diverse economy that provides a range of business and employment opportunities
Strategy 1.1.8 - Develop trails – culinary, art, walk, mountain bike, canoe and bridle
Key Goal 4 - A community that is friendly and welcoming
Objective 4.1 - A cohesive community with a sense of pride
Strategy 4.1.1 - Deliver and support a wide range of community activities, events and associated infrastructure
Strategy 4.1.2 - Deliver programs that encourage community interaction and participation
- Corporate Business Plan
Strategy 4.1.1 - Deliver and support a wide range of community activities, events and associated infrastructure
Action 4.1.1.2 – Implement Council’s Public Art Strategy
- Long Term Financial Plan – Not applicable
- Asset Management Plans – Not applicable
- Workforce Plan – Not applicable
- Other Integrated Planning

Council's Public Art Strategy states that *Council understands that the impact of public art on a community is priceless and immeasurable. Public art has the power to energize public spaces, arouse thinking and transform the places where residents live, work and play into a more welcoming, beautiful and enriching environments. Public art enhances the quality of life by encouraging a heightened sense of place, by sharing the stories of the community (past and present) and by introducing people to works of art that can positively impact on them, and generations to come. Public art expresses the community's positive sense of identity and values. In addition to community enrichment, public art increases the community's assets and has the potential to encourage visitors to the area, whose casual spend will provide ongoing economic benefit to the community. A co-ordinated and planned approach to public art will ensure that the Bridgetown and Greenbushes communities will continue to receive the myriad of benefits that result from a public art program. Council is committed to the implementation of public art programs that are sympathetic to the natural environment and reflect the environmental, cultural, historic and social nuances of the area.*

The Bridgetown Civic and Community Centre is within the Bridgetown Special Design Heritage Precinct which is an area identified for the development of public art.

Policy Implications – Nil at this stage

Budget Implications – Nil at this stage

Whole of Life Accounting – Not Applicable

Risk Management – Nil at this stage

Voting Requirements – Simple Majority

Reports of Officers

Reports of Officers have been divided into Departments as follows:

- CEO's Office
- Corporate Services
- Development & Infrastructure
- Community Services

CEO's Office

ITEM NO.	C.03/0720	FILE REF.	
SUBJECT	Proposed Container Deposit Scheme Refund Point at Bridgetown Waste Disposal Site		
PROPONENT	Hastie Waste		
OFFICER	Chief Executive Officer		
DATE OF REPORT	21 July 2020		

Attachment 1 Draft MOU with Hastie Waste

OFFICER RECOMMENDATION

That Council:

- 1. Determines that the use of a Container Deposit Scheme Refund Point is consistent with the use of the Bridgetown Waste Disposal Site and approves the use accordingly.*
- 2. Endorses the draft Memorandum of Understanding (Attachment 1) between the Shire of Bridgetown-Greenbushes and Hastie Waste setting out each party's obligations for the operation of the Container Deposit Scheme Refund Point ('Containers for Change') at the Bridgetown Waste Disposal Site.*
- 3. Notes the income received for the use of the premises and hire of the Shire forklift at the Bridgetown Waste Site will be included in the 2020/21 budget.*
- 4. Notes that an amendment to its licence for operation of the Bridgetown Waste Disposal Site is required to accommodate the activities of the Container Deposit Scheme Refund Point and directs the CEO to submit an application for this amendment.*

Summary/Purpose

To consider a proposal to operate a container deposit scheme refund point at the Bridgetown Waste Disposal Site and enter into a Memorandum of Understanding with the operator of the refund point.

Background

The Container Deposit Scheme is an initiative through 'Containers for Change' and the State Government. 'Containers for Change' is Western Australia's new container deposit scheme. Containers for Change will provide a 10-cent refund for each eligible container returned for recycling at approved Containers for Change Refund Points, encouraging recycling and creating a cleaner WA for everyone. The scheme aims to:

- increase recovery and recycling of empty beverage containers;
- reduce the number of empty beverage containers that are disposed of as litter or to landfill;
- ensure that first responsible suppliers of beverage products take product stewardship responsibility;
- provide opportunities for social enterprise and benefits for community organisations;
- create opportunities for employment; and
- complement existing collection and recycling activities for recyclable waste.

‘Containers for Change’ is run by WA Return Recycle Renew (WARRR) – a not-for-profit company responsible for establishing the collection network and managing its day-to-day operation. More details regarding the scheme can be found here: www.containersforchange.com.au

WARRR has appointed Hastie Waste to operate the Bridgetown Containers for Change Refund Point. Hastie Waste is seeking to locate the Refund Point at the Bridgetown Waste Disposal Site, specifically within the eastern section of the second hand goods shed and attached canopy covered area. This space isn't exclusively for use by Hastie Waste as the Shire of Bridgetown-Greenbushes will continue to house its compactor/baling machine in the space and use it at any time it wishes.

Hastie Waste will be responsible for operating the refund point. All staff operating the facility will be employed by Hastie Waste and all equipment and consumables used for the refund point will be the property of Hastie Waste excepting the regular use of the Shire forklift (at a hourly hire fee) for loading of full storage bins onto a truck for transport to a central receiving depot in Perth.

‘Containers for Change’ is to commence State wide on 1 October 2020.

A Memorandum of Understanding has been prepared setting out the obligations of the Shire of Bridgetown-Greenbushes, either jointly or individually.

Officer Comment

The proposal will provide the community with an additional recycling option. The scheme provides a small financial incentive for those who use it and therefore it is likely to be well utilised. The State Government is clearly keen for this kind of land use to occur as is the community as evidenced in the various strategic documents. The proposal itself is benign and in an ideal location at the waste site which allows it to utilise existing infrastructure. The proposed use is an extension of the current use (waste management/disposal) of the land and is therefore consistent with the purpose of the reserve upon which the waste disposal site is located.

Statutory Environment

The activities of the refund point are consistent with the existing activities at the waste disposal site therefore a specific planning approval isn't required for this use to occur.

The Department of Water and Environmental Regulation (DWER) supports the development of CDS infrastructure within licensed waste sites and is currently progressing an amendment to the Environmental Protection Regulations 1987 to provide an exclusion for CDS refund points and aggregation points from being considered a prescribed premises, as long as the operator is only carrying out the business of a refund point or aggregation point. That is the scenario under the Hastie Waste proposal for the Bridgetown Waste Disposal Site.

Notwithstanding DWER's support of CDS infrastructure within licensed waste sites it has advised the Shire of Bridgetown-Greenbushes that an amendment to its existing licence for the waste site will be required to recognise the use of the refund point. This amendment is deemed to be straight forward and an application will be submitted pending Council's endorsement of the proposal to site the refund point at the waste site.

Section 3.58 of the Local Government Act concerns the disposition of land, including the leasing of Land or part thereof. Under this clause disposition of land can only occur via tender, auction or by other means after local public notice of the proposed disposition is given and any submissions considered.

Notwithstanding the above, Regulation 30(2) of the Local Government (Functions and General) Regulations exempts the proposed rental of shed and canopy space by Hastie Waste from having to comply with Section 3.58 of the Local Government Act as Hastie Waste will not have exclusive use of the land as the Shire will still locate and operate its compactor/bailer within the eastern section of the shed that is to be used by Hastie Waste. The canopy area will also be used for normal waste site activities during periods where the refund point isn't open.

Whilst the draft MOU isn't legally binding, both parties in entering into the MOU are to agree that in the event that laws need to be applied to it, the laws of Western Australia will apply. The MOU clearly sets out the obligations of each party. The MOU can be terminated by either party with 3 months' notice.

Integrated Planning

- Strategic Community Plan
 - Key Goal 2: Our natural environment is valued, conserved and enjoyed
 - Objective 2.5 - Effectively managed waste services
 - Strategy 2.5.1 - Identify long term waste disposal and recycle options for the Shire
 - Strategy 2.5.2 - Implement waste reduction and recycling initiatives
- Corporate Business Plan
 - Strategy 2.5.2 - Implement waste reduction and recycling initiatives
 - Action 2.5.2.1 - Liaise with contractor for delivery of state government container deposit scheme (2020/21)
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy Implications - Nil

Budget Implications

The MOU proposes a rental of \$440 (GST inclusive) per month for use of the premises at the waste disposal site plus a \$20 per hour hire charge to use the Shire forklift. This income will be included in the 2020/21 budget and will reflect the 1 October 2020 commencement date.

Whole of Life Accounting - Nil

Risk Management

The MOU clearly sets out the obligations of each party including Hastie Waste taking out of insurances, use by its staff of personal protective equipment, compliance to

occupational health and safety legislation, adherence by its staff to any directions issued by Shire waste site staff and maintaining a register of authorised employees and contractors engaged for operations of the Containers for Change Refund Point.

Voting Requirements – Simple Majority

ITEM NO.	C.04/0720	FILE REF.	752
SUBJECT	Adoption of the 2020/21 Firebreak and Fuel Hazard Reduction Notice		
OFFICER	Community Emergency Services Manager		
DATE OF REPORT	21 July 2020		

Attachment 2 Draft 2020/21 Firebreak and Fuel Hazard Reduction Notice

OFFICER RECOMMENDATION

That Council adopts the 2020/21 Firebreak and Fuel Hazard Reduction Notice as shown in Attachment 2 subject to Part 9 Bush Fire Control Officers being updated to reflect any new appointments made by bush fire brigades, updated names of the Chief Bush Fire Control Officer/Deputy Chief Bush Fire Control Officer and the Community Emergency Services Manager.

Summary/Purpose

The draft 2020/21 Firebreak and Fuel Hazard Reduction Notice is presented for Council's consideration and adoption. Significant changes to the format and presentation of the document have been made this year and the Bush Fire Advisory Committee has also proposed the inclusion of new or additional information.

Background

At its meeting held on 3 June 2020 the Bush Fire Advisory Committee endorsed a number of changes to the Firebreak and Fuel Hazard Reduction Notice. These included:

- Change 2019/20 dates to 2020/21 dates.
- End of Autumn Restricted Burning Period to be 10 May. This also extends the property compliance requirements to that date (formerly this was 26 April).
- Adding a clause stating that when burning of a road verge is proposed or sought an application for a permit is to be submitted to the Shire of Bridgetown-Greenbushes.
- For 'Harvested Plantations' inclusion of a statement that any harvest residue heaps (slash piles) are to be a maximum 4 metres wide; maximum 2 metres high; maximum 50 metres length with minimum 5 metre separation between heaps/piles; minimum 50 metres from any boundary or native vegetation islands; minimum 20 metres from powerlines or any areas of remnant vegetation and the first row of trees of any plantation.
- Adding a new clause stating that open wood camp fires, wood fuelled BBQs, solid fuel pizza ovens and spit style rotisseries require a permit in restricted burning periods and are not allowed in prohibited periods. Use of a gas BBQ is permitted subject to a 3 metre radius around the BBQ being cleared of bush and flammable materials

Subsequent to the Bush Fire Advisory Committee meeting it was discovered that when the Fire & Emergency Services Commissioner approved the permanent extension of the Shire's restricted burning period to 10 May he also amended the commencement of the restricted burning period from 1 November to 2 November. This wasn't part of our application and must have been an administrative error that wasn't identified at the time. The members of the Bush Fire Advisory Committee

have been advised of this matter and whilst it's too late to rectify for the 2020/21 Firebreak and Fuel Hazard Reduction Notice the Committee will consider at its next meeting whether to propose an amendment back to 1 November for future years.

Officer Comment

In conjunction with the changes identified by the Bush Fire Advisory Committee administration staff have also reformatted the document to make it easier to understand. This has included listing the different types of land in 5 separate categories

A new definition for 'unmanaged land' has also been inserted so as to clarify what is meant by this term.

Bush Fire Brigades are currently in the process of having annual general meetings that include potential new appointments of Fire Control Officers. Part 9 of the Notice will be updated to reflect any new appointments.

Statutory Environment

Bush Fires Act 1954

Section 33 - Local Government may require occupier of land to plough or clear fire-break.

Section 18 - Restricted burning times may be declared by FES Commissioner.

Integrated Planning

- Strategic Community Plan
 - Key Goal 4 - A community that is friendly and welcoming
 - Objective 4.6 - Fire prepared communities
 - Strategy 4.6.3 - Develop policies and strategies concerning fire management on private properties
- Corporate Business Plan – Nil
- Long Term Financial Plan – Nil
- Asset Management Plans - Nil
- Other Integrated Planning - Nil

Policy Implications – Nil

Budget Implications

Cost of printing notices and advertising the Fire Break Order in Government Gazette and Newspaper circulating the District is included in the annual budget.

Whole of Life Accounting – Not Applicable

Risk Management

The review of the Fire Break Order is done annually to address new and emerging risks associated with bush fires.

Voting Requirements - Simple Majority

ITEM NO.	C.05/0720	FILE REF.	
SUBJECT	Trial of Condom Dispensing Machines		
PROPONENT	Blackwood Youth Action		
OFFICER	Chief Executive Officer		
DATE OF REPORT	16 July 2020		

OFFICER RECOMMENDATION

That Council:

- 1. Notes the feedback from the trial of having free condom vending machines in the library toilets.*
- 2. Approves the installation of coin operated condom dispensing machines in the male and female change rooms at the Bridgetown Leisure Centre.*
- 3. Funds the purchase and installation of the vending machines at an approximate cost of \$1,800 with these funds to be included in the 2020/21 budget.*
- 4. Acknowledges that Blackwood Youth Action will be responsible for management of the vending machines, including purchase of stock and receipt of income from sale of the products.*
- 5. Notes that signage (posters) will be displayed in the change rooms explaining the importance of having condom dispensing machines in our community and requesting respect for the initiative.*
- 6. Advises Blackwood Youth Action that in the event of damage occurring to the vending machines it shouldn't be assumed that the Shire will fund replacement machines.*
- 7. Reviews the suitability of the leisure centre as the location for condom vending machines at such time as the proposed Blackwood Youth Action youth facility is developed and operational.*

Summary/Purpose

The trial of having free condom vending machines at the Bridgetown Library has ended. Feedback from library staff and subsequent discussions with representatives of Blackwood Youth Action have led to consensus that the leisure centre would be a better location and new coin operated machines should be installed to avoid the abuse of products that occurred with the machines being free when installed in the library toilets.

Background

At its August 2018 meeting Council resolved:

C.03/0818 That Council approves the installation of condom dispensing machines in the male and female toilets at the Bridgetown Regional Library subject to the following conditions:

- 1. The machines are being installed on a 6 month trial basis after which a review into making the installations permanent will be held.*

2. *That Blackwood Youth Action is responsible for purchase of the dispensing machines and purchase of stock noting that the CEO has discretion to provide a one-off monetary donation to assist in this initiative.*
3. *That the Shire will be responsible for installation of the dispensing machines, storage of stock (condoms) and replenishing the stock in the machines using the stock purchased by Blackwood Youth Action.*
4. *That signage (posters) be displayed in the male and female toilets explaining the importance of having free condom dispensing machines in our community.*
5. *That Blackwood Youth Action coordinates the making of suitable posters for display in the male and female toilets requesting respect for the initiative and responsible use of stock*

The machines weren't installed until June 2019 as there were delays in Blackwood Youth Action (BYA) securing them. The trial ended at the end of December 2019 but the machines were retained in the library toilets pending the outcomes of the review.

BYA initiated the proposal of free condom vending machines as a response to feedback of the difficulties youth have in purchasing condoms which itself causes significant risk of sexually transmitted diseases to local youth. In addition to the cost of condoms the other barrier is the embarrassment that youth have in purchasing these products from retail outlets, in particular when friends or family are workers in those retail outlets. From this feedback BYA identified a proposal to install condom dispensing machines at no charge in one or more of the public toilets in Bridgetown.

BYA was initially proposing the installation of the machines in the Hampton Street toilets however due to the proximity of retail outlets that sell the same product this location was discouraged. In considering alternative sites the library was identified by BYA as it is a facility that has significant usage by local youth but is also adjacent to the skate park. Unlike the skate park toilet the library is a managed facility therefore the use of the dispensing machines would be less likely to be abused.

Officer Comment

At the conclusion of the trial library staff were asked to provide feedback with the following being a summary of that provided:

- Condoms are quite regularly misused; they are left lying around on the floors in the toilets, teen rooms and behind chairs.
- Condoms have been found inside books throughout the library and staff are continually picking up condoms from the gardens out front of Library.
- Library staff understand there is need for the condoms in the community but question the reach that they have to the community in the Library. The Library in the afternoon could get up to 20 to 30 teens visiting the library.
- The Library staff recommendation is for the condom dispenser being moved and trialed in the Leisure Centre. The Leisure Centre has extended operating hours versus the Library. The Leisure Centre also has over well over 100 teens that visit the Leisure Centre through basketball and netball which includes training and competitions, gymnasium and the swimming pool in the summer months. The library staff believes that moving the dispensers to the

Leisure Centre would ensure that there is greater number of teens that could have access to the service.

- The library staff point out that the condoms found in books have been removed from packets and due to the lubricant within damage to books has been caused. It has also been upsetting for library customers to open a book and find a condom within.

This feedback was provided to BYA together with the following additional comments:

- Concerns remain that if the use of the machines has been abused at the library then the same would occur at the Leisure Centre but probably to a greater extent taking into account greater numbers at that facility. Abuse of the supply could cause risks such as condoms being placed on court surfaces and on gym equipment.
- It was asked if there is a long term plan to shift the condom dispensers to the BYA centre on Steere Street once that is developed.
- As with any free provision of product there will always be abuse as some people don't place any value on something they can obtain for free. The reasons for providing free condoms to youth are understood however it was queried whether installing a coin dispenser with minimal charge would eliminate most abuse of the service. It is understood that this potentially would derail the intent of the whole initiative but feedback was sought from BYA on whether there was interest in exploring such an idea. If so the Shire could potentially fund the purchase of coin operated dispensers.

Feedback from BYA was positive about the outcomes from the trial. BYA noted that inappropriate behavior as predicted was an issue in the early months of the trial however based on the number of condoms being ordered it had been assumed that the behavior had improved. BYA believes the proposal to move the dispensers to the Leisure Centre is reasonable and confirms that the dispensers would be relocated to the Youth Space once it is up and running.

At a subsequent meeting held on 10 June 2020 the suggestion of replacing the existing dispensing machines with coin operated vending machines was discussed and representatives of BYA didn't object to the proposal as long as the purchase price for condoms was kept as low as possible. Since that meeting consultations with vending machine suppliers has occurred confirming that a \$1 per packet purchase price is the lowest coin configuration that can be installed in a machine.

Subject to new machines being purchased with a \$1 per packet configured coin slot the location of condom machines in the change rooms at the Leisure Centre is supported as having a purchase price will deter most wastage and potential behavioral issues.

Similar to what was advised for the initial trial at the library it is acknowledged that the installation of the proposed dispensing machines may offend some users of the Leisure Centre however the consequences (i.e. unwanted pregnancy and STI's) of unsafe sexual behaviour, by youth in particular, can be significant and disruptive to youth. This initiative is not about the promotion of teenage sex; it is being proposed for the purpose of giving everyone accessible protection from pregnancy and disease. Suitable posters explaining the initiative would be displayed in each toilet.

The officer recommendation is for Council to fund the purchase of the new vending machines. BYA don't have the funds to fund this acquisition and failing Council funding the revised initiative it would either end or Council could agree to continue the use of free condom dispensing machines.

Statutory Environment - Nil

Integrated Planning

- Strategic Community Plan
Key Goal 4 - A community that is friendly and welcoming.
Objective 4.2 - Programs and facilities that encourage community resilience.
Strategy 4.2.1 - Encourage events, activities, programs and services relevant to, and accessible for local youth.
Strategy 4.2.2 - Increase the awareness and acceptance of diversity and needs in local youth.
Strategy 4.2.10 - Maintain and enhance community services, including education and health.
- Corporate Business Plan – Nil
- Long Term Financial Plan - Nil
- Asset Management Plans
The dispensing machines will be the property of the Shire. In the event of the machines being damaged the purchase of replacement machines wouldn't be an automatic occurrence.
- Workforce Plan – Not Applicable
- Other Integrated Planning
Youth Plan 2017-2021 – although not specifically referenced in the Youth Plan a summary of issues raised by local service providers and youth organisations included a concern about a lack of anonymity to encourage access to services by youth.

Policy - Nil

Budget Implications

Council is yet to adopt its 2020/21 budget. The estimated cost of the condom machines is \$1,800 and via Council resolution can be included in the 2020/21 budget.

The cost of supplying condoms for the machines will be the responsibility of Blackwood Youth Action (BYA). Any income from the machines will be directed to BYA to fund its purchase of supplies and youth activities

Whole of Life Accounting

The dispensing machines will be the property of the Shire. In the event of the machines being damaged the purchase of replacement machines wouldn't be an automatic occurrence.

Risk Management

There could a minor to moderate reputational risk to the organisation with criticism directed to Council via social media commentary, correspondence and/or direct approaches to councillors and employees seeking an overturn of the decision. These risks can be mitigated by the proposed affixing of posters or signage explaining the rationale behind the initiative as well as a media release and social media posts announcing the initiative before implementation occurs.

Voting Requirements - Simple Majority

ITEM NO.	C.06/0720	FILE REF.	531
SUBJECT	Amendment of Policy I.15 – ‘Lawn Cemetery – Reservation of Grave Sites’		
OFFICER	Executive Assistant		
DATE OF REPORT	16 July 2020		

Attachment 3 Policy I.15 ‘Lawn Cemetery – Reservation of Grave Sites’ with track changes

Attachment 4 Lawn Section Layout Map and Photographs

OFFICER RECOMMENDATION

That Policy I.15 ‘Lawn Cemetery – Reservation of Grave Sites’ be amended as per Attachment 3.

Summary/Purpose

To amend Policy I.15 ‘Lawn Cemetery – Reservation of Grave Sites’ so that reservations can be made in the Lawn Section of Bridgetown Cemetery, noting that these will be reserved on a ‘next plot/s available’ basis with consideration given to those wishing to reserve adjoining gravesites to be in the same row.

Background

Policy I.15 ‘Lawn Cemetery – Reservation of Grave Sites’ was first adopted by Council in July 2007 to allow for the orderly reservation of grave sites in the Lawn Section at the Bridgetown Cemetery without causing damage to adjoining graves, the concrete plinth, headstones, reticulation or the grass surface. At this time, reservations of a grave or graves adjoining the deceased of the applicant made at the time of the first burial were permitted. Council amended the Policy in November 2013, stating it would no longer accept reservations in the Lawn Section, but would honour those already reserved and still allow for a second interment in existing grave sites.

Officer Comment

Of the 19 plots already allocated in the Lawn Section, 7 of those are reserved for future use and re-openings of grave sites for a second interment are still permitted. The last single burial in this section was in 2017, with one re-opening in 2019. There have been only two enquiries in regard to reserving plots in this section over the past 2 years.

Six of the reserved plots are already within the confines of existing grave sites (as shown in Attachment 4). Shire staff and contractors always take the utmost care when preparing sites for interment so as to not cause any damage to surrounding graves, plinths, etc. Considering re-openings are permitted and reservations already made are to be honoured, the reason for not allowing future reservations is deemed not applicable.

Statutory Environment - Nil

Integrated Planning

➤ Strategic Community Plan

Key Goal 5 - Our leadership will be visionary, collaborative and accountable

Objective 5.2 - We maintain high standards of governance, accountability and transparency

Strategy 5.2.1 - Councillors provide strong and ethical leadership

- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning - Nil

Policy Implications

The proposal recommends amendment of an existing policy.

Budget Implications

There are no budget implications for the 2020-2021 year.

Whole of Life Accounting

An 18m concrete plinth has already been laid for an additional 12 plots (numbers 23-34), with the site pre-dug and backfilled with sand. It is anticipated that another 15m concrete plinth be laid for an additional 10 plots (numbers 35-44), including site works, most likely within the 2021-2022 to 2022-2023 budget timeframe. Quotations will be sought prior to construction. The Cemetery grounds are already maintained by the Shire.

Risk Management - Nil

Voting Requirements – Simple Majority

ITEM NO.	C.07/0720	FILE REF.	209
SUBJECT	Rolling Action Sheet		
OFFICER	Chief Executive Officer		
DATE OF REPORT	17 July 2020		

Attachment 5 Rolling Action Sheet

OFFICER RECOMMENDATION

That the information contained in the Rolling Action Sheet be noted.

Summary/Purpose

The presentation of the Rolling Action Sheet allows Councillors to be aware of the current status of Items/Projects that have not been finalised.

Background

The Rolling Action Sheet has been reviewed and forms an Attachment to this Agenda.

Statutory Environment – Nil

Integrated Planning

- Strategic Community Plan – Nil
- Corporate Business Plan – Nil
- Long Term Financial Plan – Not applicable
- Asset Management Plans – Not applicable
- Workforce Plan – Not applicable
- Other Integrated Planning – Nil

Policy Implications – Not Applicable

Budget Implications – Not Applicable

Whole of Life Accounting – Not Applicable

Risk Management – Not Applicable

Voting Requirements – Simple Majority

Corporate Services

ITEM NO.	C.08/0720	FILE REF.	160
SUBJECT	Levying Rates in 2020/21 – Proposed Rates in the Dollar and Minimum Payments		
OFFICER	Executive Manager Corporate Services		
DATE OF REPORT	21 July 2020		

OFFICER RECOMMENDATIONS:

1. That as a consequence of the COVID-19 pandemic, Council resolves that -
 - i. no proposed 2020/21 differential general rate will exceed the corresponding differential general rate that was imposed in the 2019/20 financial year; and
 - ii. no proposed 2020/21 minimum payment will exceed the corresponding minimum payment that was imposed in the 2019/20 financial year.
2. Pursuant to sections 6.32, 6.33, 6.35 and 6.36 of the Local Government Act 1995, point 1 above and in accordance with Council's COVID-19 Community Response Plan and 2020/21 Budget Framework document Council endorses for notification on Council's website the proposed 2020/21 differential general rates and minimum payments as set out in the table below:

Category	Rate in \$	Minimum Payment
Gross Rental Value (GRV) Properties	8.7045 cents	\$942.00
Rural Unimproved Value (UV) Properties	0.6220 cents	\$1,168.00
Mining Unimproved Value (UV) Properties	7.1478 cents	\$523.00

3. Pursuant to the Local Government (COVID-19 Response) Order 2020, Council authorise the Chief Executive Officer to publish within ten (10) days on the Shire's website, the proposed differential general rates and minimum payments for 2020/21 as adopted in point 2 above.
4. Instructs the CEO to incorporate into the 2020/21 Budget a concession of 10% of the rate raised for properties previously rated in the 'UV Urban Farmland' differential rating category. Further, this concession be reduced by 5% in subsequent budgets i.e. 5% concession to apply in 2021/22 and no concession to apply from 2022/23.
5. Instructs the CEO to incorporate into the 2020/21 Budget a rate concession to each property who would receive a rate increase as a result of a greater than the average increase in valuation (as included in the annual UV property revaluation roll) to ensure the same level of rating as in 2019/20.

Summary/Purpose

This matter is brought before Council to consider its proposed 2020/21 differential rates and minimum payments.

Background

The purpose of levying rates is to meet the Shire's budget requirements led by its integrated planning documents, in order to deliver services and community infrastructure each financial year. Rates income is a significant part of the Shire's revenue needed to meet these strategic objectives.

Council's current Long Term Financial Plan includes an annual rate increase of CPI + 2.5% to fund financial commitments as incorporated in its strategic planning documents. Due to the COVID-19 pandemic it has been necessary to refocus the Shire's 2020/21 budget. At its Special Meeting held 6 April 2020 Council endorsed its COVID-19 Community Response Plan and 2020/21 Budget Framework document. Initiative 1 of this plan is a 'zero rate increase for 2020/21' noting this does not factor in changes due to property improvements and development of land.

Officer Comment

As part of a 'zero rate increase' each rate category would deliver the same rate yield as in 2019/20 financial year plus additional income as a result of property improvements and development of land. Accordingly no changes are proposed to Council's existing differential rating categories in the 2020/21 rating year.

Each year a general revaluation is applied to properties in both the Rural Unimproved Value and Mining Unimproved Value rating categories. This does not ordinarily affect the total rate yield as the 'rate in the dollar' is adjusted up or down in line with the average increase or decrease in values. The effect of the revaluation is to redistribute the portion each property contributes to the total rate yield. The percentage change in property values varies from property to property and will result in some ratepayers paying more and some paying less. This year to fully enact a 'zero rate increase' and ensure that no rate payer pays more than what they would have paid last year, it is recommended Council apply a Rates Concession to properties that would ordinarily have been subject to a rate increase because of the revaluation. Based on the proposed differential general rates and minimum payments concessions will apply to 273 properties totaling \$9,434.30.

During the 2018/19 budget process Council reviewed its rating strategy, specifically the 'UV Urban Farmland' category and the application of a 15% reduction in its rate in the dollar compared to the 'UV Rural' rate. It was considered that the Council's objects and reasons did not clearly identify the difference between 'UV Urban Farmland' and 'UV Rural' and as a result Council ceased the 'UV Urban Farmland' differential rating category and in lieu offered a concession to the properties noting the concession was to be phased out over three financial years. The concession that was to be applied in 2020/21 was 5% however it is being recommended that the concession in 2020/21 remain at the 2019/20 level of 10%. This will ensure these properties do not pay more rates than in 2019/20. The value of these concessions totals \$1,368.40.

The proposed differential rates and minimum payments take into account the annual revaluation of both the Rural Unimproved Value and Mining Unimproved Value rating categories. The 'rates in the dollar' and minimum payments being recommended will deliver rate revenue in accordance with initiative one of Council's COVID-19 Community Response Plan and Budget Framework document. All minimum payments and the GRV 'rate in dollar' remain the same while a reduction will apply to

the 'rate in dollar' associated with the Rural Unimproved Value and Mining Unimproved value categories.

A comparison of the proposed rates and minimum payments compared to 2019/20 are detailed below:

Rate in Dollar	2019/20	2020/21
GRV	8.7045 cents	8.7045 cents
Rural UV	0.6317 cents	0.6220 cents
Mining UV	7.5684 cents	7.1478 cents
Minimum Payment	2019/20	2020/21
GRV	\$942	\$942
Rural UV	\$1,168	\$1,168
Mining UV	\$523	\$523

The Minister for Local Government; Heritage; Culture & the Arts modified provisions of the Local Government Act via the Local Government (COVID-19 Response) Order 2020 gazetted on 8 May 2020. The order included changes to Sections 6.33 and 6.36 of the Local Government Act 1995. These sections set out the processes required by local governments that are intending to impose differential rates. Ordinarily Section 6.33 requires a local government to seek the Minister's approval to impose a differential general rate which is more than twice the lowest differential general rate imposed by it. Section 6.36 ordinarily requires a local government to give local public notice and seek submissions for a minimum of 21 days before considering any submission received and then applying to the Minister for approval to impose such rates.

The Minister has advised that as many local governments have decided to freeze their rates in the dollar at or below the levels imposed in 2019/20, the processes set out in sections 6.33 and 6.36 are unnecessary while local governments and the community deal with the pandemic.

Local governments that resolve to set differential general rates and minimum payments at or below those applied in 2019/20 will not have to apply for Ministerial approval in accordance with section 6.33 or comply with requirements of section 6.36(1) to (4) of the Act. However local governments will be required to publish the proposed differential general rates and minimum payments on their website within ten days of the resolution.

Statutory Environment

Section 6.32(1) of the Act – Rates and service charges

Section 6.33(1) to (3) of the Act – Differential general rates

Section 6.35(4) of the Act – Minimum payment

Section 6.36 of the Act – Local government to give notice of certain rates

Integrated Planning

➤ Strategic Community Plan

Key Goal 5: Our leadership will be visionary, collaborative and accountable

Objective 5.2: We maintain high standards of governance, accountability and transparency

Strategy 5.2.8: Ensure all legislative responsibilities and requirements are met

- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning - Nil

Policy - Nil

Budget Implications

The proposed rates and minimum payments will inform development of the 2020/21 budget. The impacts of a 'zero rate increase' will require reprioritization and rationalization of 2020/21 budget allocations.

Whole of Life Accounting – Not Applicable

Risk Management

Ensuring all statutory provisions in relation to raising of differential rates are followed will ensure Council's rates are levied in accordance with legislation and are not at risk of being ruled improperly raised or imposed.

Continuous Improvement – Not Applicable

Voting Requirements – Absolute Majority

ITEM NO.	C.09/0720	FILE REF.	131
SUBJECT	June 2020 Financial Activity Statements and List of Accounts Paid in June 2020		
OFFICER	Senior Finance Officer		
DATE OF REPORT	21 July 2020		

Attachment 6 June 2020 Financial Activity Statements
Attachment 7 List of Accounts Paid in June 2020

OFFICER RECOMMENDATIONS

1. *That Council receives the June 2020 Financial Activity Statements as presented in Attachment 6.*
2. *That Council receives the List of Accounts Paid in June 2020 as presented in Attachment 7.*

Summary/Purpose

Regulation 34 of the Local Government (*Financial Management*) Regulations 1996 (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the sources and applications of its funds. Further, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal and trust funds, a list of those accounts paid in a month are to be presented to the council at the next ordinary meeting (see Reg 13 of the Regulations).

Background

In its monthly Financial Activity Statement a local government is to provide the following detail:

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the Local Government Act;
- (b) budget estimates to the end of the month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

Each of the Financial Activity Statements is to be accompanied by documents containing:

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and
- (c) such other supporting information as is considered relevant by the Local Government.

The information in a statement of financial activity may be shown:

- (a) according to nature and type classification;

- (b) by program; or
- (c) by business unit.

The Financial Activity Statement and accompanying documents referred to in sub-regulation 34(2) are to be:

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.

This is a preliminary report to 30 June 2020 and is subject to change as end-of-year figures are finalised including transfers to and from reserves, final calculation of depreciation and asset revaluations. Council will receive a final report following completion of the annual audit due to commence 5th October 2020.

Statutory Environment

Section 6.4 (Financial Report) and Section 6.8 (Expenditure from municipal fund not included in annual budget) of the Local Government Act 1995, and Regulations 13 (List of Accounts) and 34 (Financial activity statement report) of the Local Government (*Financial Management*) Regulations 1996 apply.

Integrated Planning

- Strategic Community Plan
Key Goal 5: Our leadership will be visionary, collaborative and accountable
Objective 5.2: We maintain high standards of governance, accountability and transparency
Strategy 5.2.8: Ensure all legislative responsibilities and requirements are met
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy Implications

F.6. Purchasing Policy - To ensure purchasing is undertaken in an efficient, effective, economical and sustainable manner that provides transparency and accountability.

F.7. Reporting Forecast Budget Variations Policy - To set a level of reporting detail (in Financial Activity Statement) that ensures that the council is satisfied with the implementation of its annual budget.

Budget Implications

Expenditure incurred in June 2020 and presented in the list of accounts paid, was allocated in the 2019/20 Budget as amended.

Whole of Life Accounting – Not applicable

Risk Management – Not Applicable

Voting Requirements – Simple Majority

Development & Infrastructure

ITEM NO.	C.10/0720	FILE REF.	A4161
SUBJECT	Development Application - Additional Classroom		
PROPONENT	Principal Carlo Pardini, St Brigid's School		
LANDOWNERS	The Roman Catholic Bishop of Bunbury		
LOCATION	Lot 95 (130) Roe Street, Bridgetown		
OFFICER	Manager Planning		
DATE OF REPORT	13 July 2020		

Attachment 8	Locality Plan
Attachment 9	Department of Fire and Emergency Services Comments
Attachment 10	Bushfire Prone Planning Response to DFES Comments
Attachment 11	Proposed Plans
Attachment 12	Final Bushfire Management Plan

OFFICER RECOMMENDATION

That Council, noting the comments provided by the Department of Fire and Emergency Services as per Attachment 9, grants development approval for the proposed additional classroom St Brigid's School at Lot 95 (130) Roe Street, Bridgetown, as per Attachments 11 and 12, subject to the following conditions:

- 1. The external materials and colours of the proposed additional classroom to complement the existing buildings.*
- 2. The development is to be constructed in accordance with BAL-12.5 standards pursuant to Australian Standard AS3959 Construction of Buildings in Bush-Fire Prone Areas.*
- 3. The findings and recommendations of the Bushfire Management Plan dated 6 July 2020 must be implemented to maintain the BAL-12.5 rating for the life of the development, including the provision of the asset protection zone, internal vehicular access and firebreaks.*

Summary/Purpose

To consider a development application for an additional classroom at St Brigid's School at Lot 95 (130) Roe Street, Bridgetown. Noting the comments from the Department of Fire and Emergency Services not to support the original proposal, and the content of the revised Bushfire Management Plan dated 6 July 2020, it is recommended that approval be granted for the additional classroom subject to conditions.

Background

In June 2009 approval was granted for the school library in the north-western corner of the site, adjacent to Somme Creek, however the bushfire regulations were not applicable at that time of development. Development approvals have also been granted in September 2012 and January 2017 for minor additions to the school, and approval granted in January 2018 for conservation re-roofing of the school hall, all under delegated authority.

The grounds of St Brigid's School and Convent of Mercy consist of subject Lot 95 (130) Roe Street plus Lot 123 (33), Lot 94 (43) and Lot 93 (49) Steere Street,

Bridgetown. The whole site zoned Public Purpose – Private School under Town Planning Scheme No. 3 (TPS3) and has a total area of 2.7342 hectares. The proposed development is only located on Lot 95, having an area of 6356m².

Shire staff have been liaising with St Brigid's School for approximately two years regarding these projects, with the current development application received in October 2019. The original development proposal consisted of a new freestanding classroom to the eastern rear of the school hall; a small northern extension to the staff room; and modifications to the main pedestrian entry, reception area and deletion of one staff car parking bay.

A number of site meetings have been held since, including one on 26 February 2020 with representatives from St Brigid's School; the Department of Fire and Emergency Services (DFES); and the Shire of Bridgetown-Greenbushes, including the (former) Community Emergency Services Manager and Fire Mitigation Coordinator.

Issues discussed included the recent and ongoing vegetation management works undertaken onsite (by St Brigid's) and offsite (by the Shire); the indicative high BAL rating for the proposed administration extension and existing school buildings; and the likely development assessment process. It was agreed that the school was best classified as a Vulnerable Land Use under State Planning Policy 3.7 Planning in Bushfire Prone Areas, and that a Bushfire Management Plan and referral to the DFES would be required. The most significant concern was the proposed office addition within an expected high bushfire risk area.

A Bushfire Management Plan (BMP) dated 22 April 2020 was prepared by consultants Bushfire Prone Planning and referred by the Shire to DFES Land Use Planning branch on 4 May 2020. A response from DFES was received on 11 June 2020 (see Attachment 9) however the findings of the BMP and the proposed development was not supported for a number of reasons including vegetation classification and mapping and non-compliance with relevant bushfire protection criteria.

Bushfire Prone Planning provided a response table demonstrating that the BMP was generally correct for the proposed development, and that the broader issues raised by DFES regarding bushfire safety for schools are not strictly relevant in this case.

Whilst Shire staff indicated a willingness to potentially support all three original components of the project, the application was modified with approval now only sought for the additional classroom (see Attachment 11). A revised BMP dated 6 July 2020 has also been received demonstrating compliance with the Acceptable Solutions for the proposed classroom, with an acceptable Bushfire Attack Level rating of BAL-12.5 (see Attachment 12).

Officer Comment

Lot 95 contains the Roman Catholic Church and School hall, with the Convent of Mercy located on adjoining Lot 123. The hall which was originally used a school was built in 1925. The church and convent were constructed of local handmade bricks in 1903 and 1904 respectively (with a second storey added to the convent in 1940). The overall place as a High level of significance and Management Category B allocated, with various major and minor additions to the school undertaken since the

1950s. All three places are included in the Local Heritage List under TPS3 and included as Place B30 in the Shire's Local Heritage Survey.

The proposed freestanding classroom will not be attached to the school hall and also located at the rear when seen from the street. It will use contemporary yet complementary materials and colours, and is therefore consistent with State Planning Policy No. 3.5. No detrimental impact on cultural heritage significance is expected and a formal heritage assessment is not considered necessary in this case.

Significant portions of the school grounds are within the bushfire prone area, including the location of the original three components of the proposed developments. A school is best classed as a Vulnerable Land Use under State Planning Policy No. 3.7 and the proposal was referred to DFES for feedback. Noting DFES response not to support the original proposal and findings of the original BMP, a revised Bushfire Management Plan dated 6 July 2020 has been provided with the findings supported by Shire staff.

It is important to note that DFES is not the 'decision maker' and their advice only requires due regard by the Shire. The proponents' bushfire practitioner has either addressed or dismissed the issues raised by DFES in the response table and/or revised BMP. The revised proposal and BMP has not been referred back to DFES for further comment. Shire staff are satisfied that modified proposal and revised BMP meets the Acceptable Solutions from the bushfire guidelines and despite the lack of support from DFES, approval is recommended for the proposed development.

The land is reserved for Public Purpose - Private School under TPS3 and the proposed additional classroom will improve the function of the school, therefore consistent with the ultimate purpose of the reserve.

Statutory Environment

- Shire of Bridgetown-Greenbushes Town Planning Scheme No. 3

Pursuant to Clause 2.1 (b) and (c) under Town Planning Scheme No. 3 (TPS3) development approval is required prior to undertaking any development (other than erection of a boundary fence) on reserved land, and in giving any approval Council shall have regard to the ultimate purpose of the reserve and consult with any relevant public authorities.

Under Clause 7.2 development approval is required for the proposed additions as the site is on the Local Heritage List under TPS3. The proposed development is considered complementary to the existing buildings and will not have any detrimental impacts upon the heritage values of the school hall, church or nearby convent.

- Schedule 2, Part 3 of Planning and Development (Local Planning Schemes) Regulations 2015 (Deemed Provisions)

"Clause 11 Heritage Assessment

(1) Despite any existing assessment on record, the local government may require a heritage assessment to be carried out prior to the approval of any development in a heritage area or in respect of a place entered in the heritage list.

(2) A heritage assessment must be in a form approved by the Heritage Council of Western Australia.

- Schedule 2 Part 10A of Planning and Development (Local Planning Schemes) Regulations 2015 (Deemed Provisions)

Part 10A Local Planning Scheme Regulations 2015 relates to bushfire risk assessment, with the issues discussed above in the Officer Comments.

The following table addresses those applicable 'Matters to be considered' under Clause 67 of the Local Planning Scheme Regulations 2015.

CLAUSE 67, SCHEDULE 2 OF LPS REGULATIONS 2015	
Requirement	Comment
(a) the aims and provisions of this scheme and any other local planning scheme operating within the Scheme area;	The proposed additional classroom is consistent with the ultimate purpose of the Public Purpose reserve under Town Planning Scheme No. 3, noting the local heritage significance of the site.
(b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this scheme that has been advertised under the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> or any other proposed planning instrument that the local government is seriously considering adopting or approving;	The proposed additional classroom is consistent with the orderly and proper planning under Town Planning Scheme No. 3, noting the local heritage significance of the site. The draft Local Planning Strategy and Local Planning Scheme No. 6 are currently being prepared.
(c) any approved State planning policy;	SPP 3.5 Historic Heritage Conservation. See Policy Implications below. SPP 3.7 Planning in Bushfire Prone Areas. See Policy Implications below.
(e) any policy of the Commission;	Guidelines for Planning in Bushfire Prone Areas. See Policy Implications below.
(j) in the case of land reserved under this scheme, the objectives for the reserve and the additional permitted uses identified in this Scheme for the reserve;	The proposed additional classroom and administration building additions will improve the function of the school, consistent with the ultimate purpose of the reserve being Private School.
(k) the built heritage conservation of any place that is of cultural significance.	Shire of Bridgetown-Greenbushes Local Heritage Survey. See Policy Implications below.
(l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;	Acceptable. See above.
(m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;	The proposed classroom is to be located at the rear of the school hall. No detrimental impacts upon the local built environment are anticipated.
(n) the amenity of the locality including the following: (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development;	No detrimental impacts upon the local environment, character of the locality or adjoining land are anticipated, noting ongoing bushfire mitigation works required on the site.

(p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;	No additional landscaping is considered necessary.
(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;	See bushfire risk above. No additional risk of flooding from Somme Creek is expected. No evidence of soil erosion, etc.
(r) the suitability of the land for the development taking into account the possible risk to human health or safety.	See bushfire risk above.
(t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;	No additional parking is expected as a result of the proposed additions.
(u) the availability and adequacy for the development of the following: (i) public transport services; (ii) public utility services; (iii) storage, management and collection of waste; (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities); (v) access by older people and people with a disability;	School bus services are available to the site, existing utilities are available, waste management should not be affected, access for pedestrians and cyclists will remain, and the single universal parking bay will be relocated with access through the new main entry to the building.
(x) the history of the site where the development is to be located;	See cultural heritage above.
(za) the comments or submissions received from any authority consulted under clause 66.	DFES feedback dated 11 June 2020 noted. See Officer Comments above and Policy Implications below.

Integrated Planning

➤ Strategic Community Plan 2019

Key Goal 2 - Our natural environment is valued, conserved and enjoyed

Objective 2.6 - Development is sympathetic to the landscape

Strategy 2.6.1 - Planning processes allow for a diverse range of land and development opportunities

Key Goal 5 - Our leadership will be visionary, collaborative and accountable

Objective 5.1 - Our community actively participates in civic life

Strategy 5.1.1 - The community is involved in local decision making

Objective 5.2 - We maintain high standards of governance, accountability and transparency

Strategy 5.2.8 - Ensure all legislative responsibilities and requirements are met

➤ Corporate Business Plan 2019-2023

Strategy 2.6.1 - Planning processes allow for a diverse range of land and development opportunities

Action 2.6.1.2 - Development application process allows a balance between sensitively developed places and progressive development

Action 5.2.8.2 - Provide effective regulatory services

- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy Implications

- State Planning Policy No. 3.5 – Historic Heritage Conservation

The policy sets out the principles of sound and responsible planning for the conservation and protection of Western Australia's historic heritage, setting out considerations and control principles for development assessment.

Under Clause 6.6 Development Control Principles "*Alterations, extensions or change of use affecting a heritage place*

- *Development should conserve and protect the cultural significance of a heritage place based on respect for the existing building or structure, and should involve the least possible change to the significant fabric.*
 - *Alterations and additions to a heritage place should not detract from its significant and should be compatible with the siting, scale, architectural style and form, materials and external finishes of the place. Compatibility requires additions or alterations to sit well with the original fabric rather than simply copying or mimicking it."*
- State Planning Policy 3.7 Planning in Bushfire Prone Areas and Guidelines for Planning in Bushfire Prone Areas

SPP 3.7 guides how development should address bushfire risk management in Western Australia. It applies to all land that has been designated as 'bushfire prone' by the Fire and Emergency Services Commissioner as highlighted on the Map of Bush Fire Prone Areas. The accompanying Guidelines provide supporting information to assist in the interpretation of the objectives and policy measures outlined in SPP3.7, providing advice on how bushfire risk is to be addressed when planning, designing or assessing a planning proposal within a designated bushfire prone area.

- Shire of Bridgetown-Greenbushes Local Heritage Survey

St Brigid's Roman Catholic Church, Convent of Mercy and School (Hall) included as Place B30 in the Local Heritage Survey (LHS). See SPP 3.5 above.

Budget Implications

The required development application fee has been paid to consider the application. Should Council approve the application subject to conditions opposed by the applicant or should Council refuse the application, the applicant may exercise a right of review (ie. appeal) with the State Administrative Tribunal, additional staff time and potential legal costs are likely to be incurred.

Whole of Life Accounting – Not applicable

Risk Management

Council has the options to approve the development subject to conditions (as recommended), to refuse to grant development approval setting out reasons based

on bushfire risk, or to defer a decision pending further feedback from DFES. Should Council approve the application subject to conditions opposed by the applicant or should Council refuse the application, the applicant may exercise a right of review (ie. appeal) with the State Administrative Tribunal.

An assessment of the potential implications of implementing the Officer Recommendation has been undertaken, with the key risks considered to be reputational and potential professional indemnity (financial) risk to the Shire, principally related to the bushfire planning considerations. Shire staff are satisfied that a robust assessment of the proposed development has been undertaken and that should an approval be issued, and a bushfire later affect the lot, impacting either built form or life, the decision would be deemed reasonable limiting any reputational and professional indemnity risk to an acceptable level.

Voting Requirements – Simple Majority

Community Services

ITEM NO.	C.11/0720	FILE REF.	281
SUBJECT	Community Grants, Service Agreements & Other Donations		
PROPONENT	Council		
OFFICER	Executive Manager Community Services		
DATE OF REPORT	15 July 2020		

- Attachment 13 Community Group Grants, Service Agreements, CEO and other Donations Spreadsheet
- Attachment 14 Memorandum of Understanding Bridgetown Environmental Society – Landcare Officer

OFFICER RECOMMENDATION

That Council determines to allocate \$160,000 in the 2019-2020 budget for community donations as follows:

- \$7,500 New service agreements
- \$13,747 Existing service agreements to be carried forward
- \$14,400 New community group grants
- \$30,000 New non-contestable annual community contributions
- \$2,385 Chief Executive Officer donations
- \$3,500 Chief Executive Officer hall hire donations
- \$680 Rubbish and recycling collection for community events
- \$200 Rubbish and recycling collection for Shire leased facilities
- \$43,054 Landcare Officer
- \$500 South West Academy of Sport Sponsorship
- \$250 Agricultural Society School Art Prize Sponsorship
- \$1,000 Manjimup Airfield Contribution
- \$1000 Greenbushes' Australia Day Breakfast Event
- \$365 School Awards
- \$2,000 Busselton Airport Contribution
- \$600 Catterick Progress Association – One Off Insurance Assistance
- \$13,239 Post COVID-19 Economic Development Funding Activities

OFFICER RECOMMENDATION

That Council delegate the allocation of the \$10,927 Post Covid-19 Economic Development Funding to the Chief Executive Officer.

OFFICER RECOMMENDATION

That Council advise the Bridgetown Child Health Clinic that they have been funded \$6,000 for one more year of full rental subsidy only and that future applications for rental assistance will not be fully funded.

OFFICER RECOMMENDATION

That Council endorse the revised Memorandum of Understanding regarding the \$42,366 funding provided to employ the Landcare Officer.

Summary/Purpose

The recommendations seek to further Council's strategic objectives to financially support local community groups, with a prescribed annual limit applied to such support.

Background

The members of the Community Grants and Service Agreements Working Party were Councillors Boyle, Mountford Nicholas, Pratico and Quinby. The meeting was held on 18 June 2020. The Executive Manager Corporate Services and the Executive Manager Community Services also attended the meeting.

At the commencement of the meeting participating councillors and staff were asked to declare any potential impartiality interests.

- Cr Boyle advised she was a member of the Biosecurity Group, Blackwood Youth Action, Bridgetown Agricultural Society and the Bridgetown Environment Society
- Cr Mountford advised she was a member of Blackwood Creatives
- Cr Nicholas advised that he was a member of Blackwood Youth Action
- Cr Pratico advised he was Patron of the Agricultural Society and a sponsor of the Tennis Tournament as well as a member of the Catterick Progress Association
- Michelle Larkworthy advised she was an office bearer with the Bridgetown-Greenbushes Business & Tourism Association

All Councillors determined to assess the individual applications on their merits.

Officer Comment

The summary of community grant and service agreement applications at Attachment 14 demonstrates the highly competitive nature of the funding round with \$47,500 new service agreement applications, \$37,572 new community grant applications and 3 requests for financial assistance which were received after the application closing date (related to COVID-19 and other external factors). These additional requests totalled \$3,116. Council's existing financial commitments include \$13,747 in service agreements, \$25,580 in Non Contestable Allocations and \$52,246 in CEO and Other Donations.

The existing service agreements are funding arrangements of a predetermined annual figure, over a 3 year period. Therefore the existing service agreements totalling \$13,747 are already fixed and subsequently are not reviewed or altered.

The Working Group, in alignment with Policy F.1 Shire Community Grants, Service Agreements, Donations and Contributions reviewed the existing Non-Contestable Funding allocations and determined these should be recommended for continued funding in the 2020-2021 financial year. These are listed below and if endorsed by Council will be identified as separate line items within the annual budget. The Working Group determined that Geegeelup Village Inc funding of \$30,000 per annum to assist with approximately 50% of their rates should also be allocated under the Non-Contestable Funding allocations.

The 3 additional requests for financial assistance were received from:

- Greenbushes Golf Club sought assistance due to COVID-19 related loss of income, seeking \$1,737 for building insurance
- Bridgetown Historical Society sought assistance due to COVID-19 related loss of income support seeking venue hire valued at \$770 (historical talks once a month in Lesser Hall for 10 months)
- Catterick Progress Association requested assistance with insurance and electricity costs following taking ownership of the Catterick Hall during the 2019-20 financial year. However on receipt of the Western Power COVID-19 assistance package (\$2,500) they amended their request seeking assistance with building insurance costs of \$550 - \$600

The Working Group noted that Lotterywest funding was available to community groups and sporting groups who experienced loss of income due to COVID-19 and subsequently did not support the two requests for loss of income support. The Working Group recommended the Catterick Progress Association request be supported as a one off payment noting their ownership of Catterick Hall had been formalized during the current calendar year and timelines had not aligned for them to submit a formal application to Council in the annual application process. The Working Group determined that \$600 to assist Catterick Progress Association should be included in the CEO and All Other Donations category.

In the annual review of the Corporate Business Plan, the Executive Leadership Team identified an anomaly regarding the 5 year commitment to fund \$2,000 per annum towards the Busselton airport (4 years remaining). The anomaly being that this allocation was identified in the Plan but not allocated within the \$160,000 funding provided by Council annually. The Working Group determined that this \$2,000 should be included in the CEO and All Other Donations category.

In considering the provision of funding via grants, service agreements, non-contestable allocations and other donations, the Working Group identified that \$13,239 could be quarantined during the assessment process to allow for the provision of financial assistance to stimulate the economy post COVID-19. The officer recommendation seeks delegation in allocating this funding to the Chief Executive Officer to allow for swift responses to opportunities which might be missed if individual requests were required to be presented to Council through the monthly reporting process. The intent of this recommendation is that the Chief Executive Officer would have freedom and flexibility to allocate these funds and would seek, wherever possible, to advise Council informally of opportunities that presented (prior to allocation) if timelines permitted utilising either the CEO Informal Meeting with Councillors or the Concept Forum to do so. The Working Group determined that this \$13,239 should be included in the CEO and All Other Donations category.

In reviewing the applications the Working Group noted, on advice from Cr Nicholas, that the Bridgetown Child Health rental request had potential to be co-funded by WA Country Health. Subsequently the Working Group determined to recommend one more year of full rental assistance to this applicant, but that the applicant be advised that future requests to fully fund the rental expenditure will not be considered.

In preparing this item for Council's deliberation, it was identified that the existing Memorandum of Understanding with Bridgetown Environmental Society regarding

funding of the Landcare Officer required renewal. Subsequently it is attached to this report and the officer seeks Council's endorsement of a further 3 year service agreement regarding funding of the Landcare Officer. The term of the service agreement is 3 years with an expiry date of 30 June 2023, noting that there is a 1.6% (\$688) increase in the funding provision from the 2019/20 financial year to 2020/21 as an annual December CPI adjustment is made to the funding amount.

A copy of the updated Memorandum of Understanding is attached. The only change from the previous Memorandum of Understanding is a change of dates.

The Working Group endorsed recommendation to Council of:

SERVICE AGREEMENTS:

Blackwood Country Gardens	\$2,500	Guest Speaker Fee
Bridgetown Historical Society	\$3,000	Promotions, Electricity
Grow Greenbushes	\$2,000	Sunup Banquet Buses
Sub Total	\$7,500	

COMMUNITY GRANTS:

Bridgetown Child Health	\$6,000	Rent
Blackwood Basketball Association	\$1,500	Youth Basketball Clinics
Bridgetown Historical Society	\$3,900	Audio System (Fixed)
Grow Greenbushes	\$3,000	Artist (Mural)
Sub Total	\$14,400	

NEW NON CONTESTABLE ALLOCATIONS:

Geegelup Village	\$30,000	Rates
Sub Total	\$30,000	

NON CONTESTABLE ALLOCATIONS:

Bridgetown Family & Community Centre	\$8,000	Rates & Insurance
Greenbushes Playgroup	\$580	Rent
Henri Nouwen House	\$10,000	Administration & Wages
Bridgetown Lawn Tennis Club	\$2,000	Easter Tournament
Rotary Club of Bridgetown Inc	\$5,000	Marathon Event
Sub Total	\$25,580	

OTHER CONTRIBUTIONS & ALLOCATIONS

CEO Donations	\$6,765
Landcare Officer	\$43,054
South West Academy of Sport	\$500
Agricultural Society School Art Prizes	\$250
Shire of Manjimup Airfield Contribution	\$1,000
Greenbushes' Australia Day Breakfast Event	\$1,000

School Awards	\$365
Busselton Airport Contribution (4 years remaining)	\$2,000
Catterick Progress Association (Insurance)	\$600
Post COVID-19 Economic Stimulus Activities	\$13,239
Sub Total	\$68,773
Total	\$143,253

Statutory Environment – Not Applicable

Integrated Planning

➤ Strategic Community Plan 2017

- Key Goal 4 A community that is friendly and welcoming
Objective 4.1 A cohesive community with a sense of pride
Strategy 4.1.1 Deliver and support a wide range of community activities, events
and associated infrastructure.

➤ Corporate Business Plan 2018

- Strategy 4.1.1 Deliver and support a wide range of community activities, events
and associated infrastructure.
Action 4.1.1.2 Fund community grants, service agreements and donations to a
maximum value of \$160,000 per annum Agreements up to \$
160,000.

- Long Term Financial Plan - Nil
➤ Asset Management Plans – Nil
➤ Workforce Plan - Nil
➤ Other Integrated Planning - Nil

Policy/Strategic Implications

Council Policy F.1 Community Grants/Donations, Funding & Acquittals as it outlines the Guidelines and Conditions of grant funding and Council Policy O.14 outlines the arrangements for events on Australia Day in the Shire of Bridgetown-Greenbushes.

Budget Implications

The decision of Council regarding the allocation of funding to specific applicants and projects will be included in the annual budget for the 2020-2021 financial year.

Risk Management

The recommendations seek to achieve risk management by ensuring all funding allocations, donations and contributions are identified by Council prior to the finalization of the annual budget.

Voting Requirements - Simple Majority for Recommendations 1,3 and 4; Absolute Majority for Recommendation 2 (delegation)

ITEM NO.	C.12/0720	FILE REF.	
SUBJECT	Disney Jigsaw & Display Table		
PROPONENT	Bridgetown Greenbushes Business & Tourism Association		
OFFICER	Executive Manager Community Services		
DATE OF REPORT	17 July 2020		

OFFICER RECOMMENDATION

That Council:

- 1. Accept the proposed bequest by the Bridgetown Greenbushes Business and Tourism Association of the Disney Jigsaw Puzzle and purpose built display table.*
- 2. Direct the Chief Executive Officer prepare a Letter of Agreement acknowledging the bequest and acknowledging that Council will gift the Disney Jigsaw Puzzle and purpose built display table back to the Bridgetown Greenbushes Businesses and Tourism Association should there be any reason, in the future, for Council to dispose of these items.*

Summary/Purpose

The purpose of the item is to determine Council's support for accepting the proposed bequest of items currently on display in the Brierley Jigsaw Gallery at the Visitor Centre.

Background

The Disney Jigsaw Puzzle and purpose built display table were purchased by Mrs Pamela Brown (Mrs Brierley's descendent) and gifted to the Bridgetown Greenbushes Tourism Association approximately two years ago. These items were utilised during the Bridgetown Greenbushes Business and Tourism Association's (BGBTA) Puzzletown event, which sits within the Bridgetown Winter Festival suite of events. The items are quite large, and cannot easily be moved or stored/displayed elsewhere. In the intervening time period it was identified that these items are not insured and cannot be covered by the Shire's insurance due to the fact the items are owned by another party. Representatives from the Local Government Insurance Scheme (LGIS) advised the items could pose a public liability risk to the Shire, being in the Brierley Jigsaw Gallery uninsured. Whilst the risk is low, the advice from LGIS was to request an indemnity waiver acknowledging if the items were damaged or caused damage to another party that the Shire would not be legally responsible. The BGBTA was advised by its lawyers not to sign the waiver. Subsequently, in order to mitigate the potential exposure to risk to both parties the BGBTA has requested Council take ownership of the items with the caveat that should Council at any point, for any reason, need to dispose of the items they be gifted back to the Association.

Officer Comment

The Disney Jigsaw Puzzle and display table do add value to the Brierly Jigsaw Gallery and the proposal for Council to take ownership of these items does achieve the principles of risk mitigation to both the Shire and the BGBTA. Should Council determine to accept the officer recommendation the items could then be insured by the Shire, along with other items in the Brierly Jigsaw Gallery. The BGBTA has advised that the value of the items is:

- Disney Jigsaw \$1,500
- Display Table \$2,000

Statutory Environment - Nil

Integrated Planning

- Strategic Community Plan - Nil
- Corporate Business Plan - Nil
- Long Term Financial Plan -Nil
- Asset Management Plans – Should Council endorse the officer recommendation the items will be reflected in relevant Asset Management Plans.
- Workforce Plan -Nil
- Other Integrated Planning - Nil

Policy Implications - Nil

Budget Implications

Should the officer recommendations be endorsed by Council, it is likely a minor budget implication of approximately \$100 would be incurred to cover additional insurance costs (public liability and contents).

Whole of Life Accounting - Nil

Risk Management

The officer recommendation seeks to mitigate Council's potential exposure to risk associated with having uninsured items in their facility.

Voting Requirements – Simple Majority

Receival of Minutes from Management Committees – Nil

Urgent Business Approved by Decision

Responses to Elected Member Questions Taken on Notice - Nil

Elected Members Questions With Notice

Notice of Motions for Consideration at the Next Meeting

Matters Behind Closed Doors (Confidential Items)

In accordance with Section 5.23(2) of the Local Government Act the CEO has recommended this Item be considered behind closed doors as the subject matter relates to the following matters prescribed by Section 5.23(2):

- A matter affecting an employee or employees;

In accordance with Clause 4.2 of the Standing Orders Local Law the contents of this item are to remain confidential and must not be disclosed by a member to any person other than a member of Council or an employee of the Council to the extent necessary for the purpose of carrying out his or her duties.

The CEO, being a co-author of the agenda item declares a financial interest in the item due to the report concerning his employment and remuneration.

ITEM NO.	C.13/0720	FILE REF.	
SUBJECT	CEO Annual Performance Review		
PROPONENT	CEO Performance Review Committee		
OFFICER	Chief Executive Officer and Shire President		
DATE OF REPORT	20 July 2020		

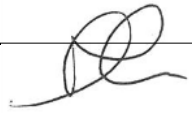
Attachment 15	Annual Appraisal Council Report Prepared by Consultant (Confidential Attachment)
Attachment 16	Review Report Prepared by Consultant and CEO Performance Review Committee (Confidential Attachment)
Attachment 17	Minutes CEO Performance Review Committee 16 July 2020 (Confidential Attachment)

Closure

The Presiding Member to close the Meeting

List of Attachments

Attachment	Item No.	Details
1	C.03/0720	Draft MOU with Hastie Waste
2	C.04/0720	Draft 2020/21 Firebreak and Fuel Hazard Reduction Notice
3	C.06/0720	Policy I.15 'Lawn Cemetery – Reservation of Grave Sites' with track changes
4	C.06/0720	Lawn Section Layout Map and Photographs
5	C.07/0720	Rolling Action Sheet
6	C.09/0720	June 2020 Financial Activity Statements
7	C.09/0720	List of Accounts Paid in June 2020
8	C.10/0720	Locality Plan
9	C.10/0720	Department of Fire and Emergency Services Comments
10	C.10/0720	Bushfire Prone Planning Response to DFES Comments
11	C.10/0702	Proposed Plans
12	C.10/0720	Final Bushfire Management Plan
13	C.11/0720	Community Group Grants, Service Agreements, CEO and other Donations Spreadsheet
14	C.11/0720	Memorandum of Understanding Bridgetown Environmental Society – Landcare Officer
15	C.13/0720	Annual Appraisal Council Report Prepared by Consultant (Confidential Attachment)
16	C.13/0720	Review Report Prepared by Consultant and CEO Performance Review Committee (Confidential Attachment)
17	C.13/0720	Minutes CEO Performance Review Committee 16 July 2020 (Confidential Attachment)

Agenda Papers checked and authorised by T Clynch, CEO		23.7.20
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MEMORANDUM OF UNDERSTANDING

Use of Portion of Bridgetown Waste Disposal Site for 'Containers for Change' Refund Point

This Memorandum of Understanding (hereinafter "Memorandum" or "MOU") is dated this 14th July 2020.

BETWEEN:

SHIRE OF BRIDGETOWN-GREENBUSHES (ABN 33987205639)

of the following address:

1 Steere Street, Bridgetown WA 6255

AND

HASTIE WASTE (ACN 44 120 260 210)

of the following address:

23 Ramsay Terrace, Donnybrook WA 6239

(referred to herein as "Parties" or individually as "Party")

BACKGROUND

The Parties are interested in working together in connection with the Purpose which is described in this Memorandum.

This Memorandum sets out the initial relationship between the Parties as well as the respective rights and responsibilities of each Party.

This Memorandum is not intended to be legally binding but is intended to document the expectations of each Party.

Each Party respectively is expected to act in good faith in accordance with this Memorandum.

(1) PROJECT AND PURPOSE

(a) The Parties intend to investigate the prospect of working together and/or to actually work together, on a project which will be referred to as Use of Bridgetown Waste Disposal Site for 'Containers for Change' ("the Project").

(b) The Project has the following purpose ("the Purpose"):

Containers for Change, launching on 1 October 2020, is a new state-wide container deposit scheme that lets persons cash in eligible containers for 10-cents each. WA Return Recycle Renew Ltd (WARRRL) is a not-for-profit company established to manage and operate the scheme. WARRRL has appointed Hastie Waste to operate the Bridgetown Containers for Change Refund Point. Hastie Waste is seeking to locate the Refund Point at the Bridgetown Waste Disposal Site.

(2) ACKNOWLEDGMENTS

(a) The Parties hereby acknowledge and agree that:

(i) The terms of this Memorandum are not exhaustive;

(ii) This Memorandum is a statement of intent by the Parties and is intended to encourage mutual cooperation.

(iii) Nothing in this Memorandum affects any other agreement(s) which may exist between the Parties as at the date of this Memorandum or at any subsequent date.

(iv) Notwithstanding the preceding subclauses hereof, this Memorandum

provides an accurate representation of the Parties' respective intentions as at the date of this Memorandum.

(3) CHANGES TO MEMORANDUM

- (a) This Memorandum may be amended at any time by agreement between the Parties.
- (b) Any changes to this Memorandum must be made in writing and signed by the Parties.

(4) GENERAL OBLIGATIONS

- (a) The Parties will act in good faith and will use their best endeavours to achieve the Purpose and to give effect to the terms of this Memorandum.
- (b) The Parties hereby acknowledge and agree that they will each respectively perform all acts and execute all documents as reasonably required in order to give effect to the terms of this Memorandum.
- (c) Each Party agrees to cooperate in the spirit of mutual understanding and goodwill in order to develop the Parties' relationships with one another and in order to pursue the Purpose.
- (d) The Parties will have the obligations as described below:

To facilitate the operation by Hastie Waste of a Containers for Change refund point at the Bridgetown Waste Disposal Site.

(5) ROLES OF PARTIES

- (a) SHIRE OF BRIDGETOWN-GREENBUSHES will have the following obligations in relation to the Project:
 - (i) To provide space within the eastern section of the second hand goods shed and attached canopy covered area ("the premises") for use by Hastie Waste as a Containers for Change Refund Point. This space isn't exclusively for use by Hastie Waste as the Shire of Bridgetown-Greenbushes will continue to house its compactor/baling machine in the space and use it at any time it wishes.
 - (ii) To insure the building.
 - (iii) To provide workers compensation insurance for all its staff and public liability insurance to cover its actions and activities associated with the waste disposal site but not specifically the Containers for Change Refund Point.

- (iv) To undertake maintenance of the building due to normal wear and tear.
 - (v) To permit authorised employees of Hastie Waste to have access to the waste disposal site at all times necessary for the operations of the Containers for Change Refund Point.
 - (vi) To provide Hastie Waste with two sets of keys for the front gates of the waste disposal site and the doors of the premises so that personnel of Hastie Waste and its appointed contractor(s) can have unlimited access to the site where necessary for removal of containers or other maintenance or management of the Containers for Change Refund Point. This includes periods where the waste site is closed and/or unattended.
 - (vii) To permit authorised Hastie Waste employees and contractors to use the Shire forklift at the waste disposal site for the purposes of loading collected containers on to the truck for transport off the site.
- (b) HASTIE WASTE will have the following obligations in relation to the Project:
- (i) To operate Containers for Change Refund Point within the eastern section of the second hand goods shed and attached canopy covered area.
 - (ii) To provide its own staff to operate the Containers for Change Refund Point.
 - (iii) To provide such sorting equipment, IT and other infrastructure necessary to effectively operate the Containers for Change Refund Point.
 - (iv) To provide workers compensation insurance for all its staff and minimum \$20 million public liability insurance to cover its actions and activities associated with the Containers for Change Refund Point.
 - (v) To maintain the plant and machinery owned by Hastie Waste.
 - (vi) To supply all consumables used within the Containers for Change Refund Point.
 - (vii) To comply with all relevant legislative requirements regarding occupational health and safety.
 - (viii) To take any direction from Shire of Bridgetown-Greenbushes staff concerning the safety of the waste site or compliance to any licensing condition.
 - (ix) To provide the Shire of Bridgetown-Greenbushes with a register of authorised employees and contractors engaged for operations of the Containers for Change Refund Point.

- (x) To provide the Shire of Bridgetown-Greenbushes with a register of authorised employees and contractors with the necessary training and qualifications to use the Shire forklift.
- (xi) To ensure that its employees and associated contractors don't interfere with the normal operations of the waste disposal site.
- (xii) To ensure that all its employees and contractors wear appropriate personal protective equipment (PPE) when working at the premises.
- (xiii) To ensure that all its employees and contractors limit their use of the waste disposal site to the premises and access to and from the premises and the entrance gate.
- (xiv) To keep a log of use of the Shire forklift, including details of date, time commenced, time completed and operator. The log is to be submitted to the Shire of Bridgetown-Greenbushes at the conclusion of each month.
- (xv) To pay the Shire of Bridgetown an amount of \$20 per hour GST inclusive or part thereof for hire of the Shire forklift. Payment is to be made monthly.
- (xvi) To pay the Shire of Bridgetown-Greenbushes a monthly rental of \$440 GST inclusive for use of the premises.

(6) TIMING AND DURATION OF PROJECT

- (a) This Memorandum will commence on 1st September 2020 which is one month prior to the commencement of the Containers for Change Scheme in Western Australia. Notwithstanding this commencement date the payment of the monthly rental will commence on 1st October 2020.
- (b) Either Party may terminate this Memorandum by providing the following amount of written notice to the other Party: three months

(7) CONSEQUENCES OF TERMINATION

- (a) In the event that this Memorandum is terminated:
 - (i) Neither Party will, under this Memorandum, incur any financial liability to the other Party;
 - (ii) Notwithstanding the preceding sub-clause hereof, either Party may incur liability towards the other Party in connection with matters outside of this Memorandum, which may include but are not limited to liability in relation to breach of contract, tort, or equity.
 - (iii) In the event that a Party ("First Party") is in possession of any equipment, materials, documents, intellectual property, data or other

information ("Items") that are the property of the other Party ("Second Party"), then the First Party must promptly return all Items to the Second Party, or destroy any Items if directed to do so by the Second Party.

(8) COSTS

- (a) Unless otherwise expressly provided in writing, each Party is responsible for its own costs of complying with this Memorandum and in connection with the performance of its obligations under this Memorandum.

(9) APPLICABLE LAW

- (a) Notwithstanding that this Memorandum is not legally binding, the Parties agree that in the event that laws need to be applied to it, the laws of Western Australia will apply.

SIGNED BY THE PARTIES THIS 31st July 2020

Signed for and on behalf of SHIRE OF BRIDGETOWN-GREENBUSHES:

.....
Tim Clynych, Chief Executive Officer

.....
Cr John Nicholas, Shire President

In the presence of:

.....
Witness Signature

.....
Witness Name

.....
Witness Occupation

.....
Witness Address

Signed for and on behalf of HASTIE WASTE (ACN 44 120 260 210) in accordance with section 127(1) of the Corporations Act 2001 (Commonwealth) by being signed by Nigel Tuia the sole director and sole company secretary:

.....
Nigel Tuia, Sole Director and Sole Secretary

2020/2021 FIREBREAK AND FUEL HAZARD REDUCTION NOTICE

FOR ALL FIRES PHONE 000

ABOUT THIS NOTICE AND YOUR RESPONSIBILITIES

In accordance with Section 33 of the Bush Fires Act 1954, you are required to carry out fire prevention work on land owned or occupied by you as set out in this Notice by the date specified. If the requirements of this notice are not met by the due date, or not completed to the satisfaction of an inspecting officer, an on the spot fine of **\$250** will be issued. The maximum fine for failure to carry out the work is **\$5000**. Council can also enter upon the land and carry out required works at the owner/occupier's expense.

DATES YOU MUST REMEMBER

Restricted Burning Period	Prohibited Burning Period	Restricted Burning Period
2 November to 14 December	15 December to 14 March	15 March to 10 May

This document outlines the requirements and restrictions for different property types and activities.

Property type	Category	Compliance dates
Land under 5000m ²	Category 1	15 November to 10 May each year
Land 5000m ² to 4 hectares	Category 2	15 November to 10 May each year
Land over 4 hectares	Category 3	15 November to 10 May each year
Plantations & Harvested Plantations	Category 4	1 November to 10 May each year
Timber Mills	Category 5	1 November to 10 May each year

1. SPECIAL REQUIREMENTS AND ALTERNATIVES

1.1 SPECIAL REQUIREMENTS

The requirements of this Notice are considered the **minimum** standard of fire protection required to protect not only the individual property but the community as a whole. Council can impose additional requirements to remove or abate hazards if it considers it necessary. Any property subject to a Bush Fire Management Plan, or conditions imposed as a result of development approval must comply with the approved conditions in addition to the requirements of the Notice.

1.2 ALTERNATIVES

If you consider it impracticable or environmentally damaging to carry out the requirements set out in this Notice, you can apply to Council by **1 October 2020** for permission to provide alternative firebreaks or other fire prevention measures.

In the absence of written approval for alternative measures, the owner/occupier must adhere to the requirements of this Notice.

Enquiries relating to this Firebreak & Fuel Hazard Reduction Notice or fire prevention in general should be directed to Shire Ranger Services on (08) 9761 0800 or 0457 885 156

2. WORK REQUIRED TO BE UNDERTAKEN

2.1 CATEGORY 1 – LAND UNDER 5000M² (1/2 HECTARE) By 15 November 2020 until 10 May 2021

Remove all flammable material from the property except living trees and shrubbery and maintain throughout the required period. Height of grass not to exceed 100mm.

2.2 CATEGORY 2 – ALL LAND OVER 5000m² AND UNDER 4 HECTARES (10 ACRES)

By 15 November 2020 until 10 May 2021

All buildings must have an access track not less than 3 metres in width and a minimum 4 metre vertical clearance to overhanging vegetation. Around all buildings, haystacks and fuel storage areas, slash and remove all flammable materials likely to create a fire hazard, except living trees and shrubbery for at least 20 metres around the building, haystack and fuel storage area. Height of grass not to exceed 100mm.

In addition, the following requirements also apply to Category 2 properties:

(a) Land used for cropping or pasture: Construct and maintain a 3 metre wide firebreak with a minimum 4 metre vertical clearance to overhanging vegetation as near as practical to the perimeter of the property.

(b) Land not used for cropping/pasture: Remove all flammable material from the property except living trees and shrubbery and maintain throughout the required period. Height of grass not to exceed 100mm. If choosing to forego firebreaks and instead remove flammable material from the property, the property owner must complete active fuel reduction on the property before 15 November and maintain it throughout the period of this notice by means such as slashing, baling and grazing by an appropriate number of livestock. If choosing to carry out fuel reduction by grazing of stock the property owner must ensure that sufficient stock is used to ensure that all grass is reduced to a maximum height of 100mm by **15 November and maintained at that height until 26 April**.

CATEGORY 3 – ALL LAND OVER 4 HECTARES (10 ACRES) By 15 November 2020 until 10 May 2021

All buildings must have an access track not less than 3 metres in width and a minimum 4 metre vertical clearance to overhanging vegetation. Around all buildings, haystacks and fuel storage areas, slash and remove all flammable materials likely to create a fire hazard, except living trees and shrubbery for at least 20 metres around the building, haystack and fuel storage area. Height of grass not to exceed 100mm.

In addition to the above, the following requirements also apply to Category 3 properties:

(a) Managed land used for agriculture, viticulture or horticulture: Managed land is not required to have firebreaks, although land owners and occupiers are encouraged to install them in strategic places to protect their property in the event of a fire. There must be **active** fuel reduction done on the property throughout the period of this notice, by means such as grazing by an appropriate number of livestock, slashing and baling etc.

(b) Unmanaged land: As a minimum, one of the following two methods must be implemented:

- (i) Fuel reduction:** Remove all flammable materials from the entire property except living trees and shrubbery and maintain throughout the required period. Height of grass not to exceed 100mm; or
- (ii) Firebreak:** Construct and maintain a 3 metre wide firebreak with a minimum 4 metre vertical clearance to overhanging vegetation **as near as practical** to the perimeter of the property.

CATEGORY 4 – PLANTATIONS & HARVESTED PLANTATIONS By 1 November 2020 until 10 May 2021

The first row of trees must be a minimum of 15 metres from all formed public roads. A 10 metre wide firebreak shall be constructed along the internal boundaries of the plantation, along the boundaries of separate ownership, and all formed public roads. A firebreak 6 metres wide shall be provided in such a position that no compartment of a plantation exceeds 30 hectares. Where power lines pass through the plantation the clearing of vegetation must be in accordance with power supplier's specifications. Trees adjoining the firebreak must be progressively pruned to a minimum height of 4 metres to maintain an effective width of firebreak. **Firebreak requirements for harvested plantations are the same as for plantations.** Any harvest residue heaps (slash piles) are to be a maximum of 4 metres wide; maximum 2 metres high; maximum 50 metres length with minimum 5 metre separation between heaps/piles; minimum 50 metres from any boundary or native vegetation islands; minimum 20 metres from powerlines or any areas of remnant vegetation and the first row of trees of any plantation.

2.5 CATEGORY 5 – TIMBERMILLS By 1 November 2020 until 10 May 2021

Construct and maintain a **3 metre** firebreak with a minimum **4 metre** vertical clearance inside and along the boundary of the property as well as a **10 metre** firebreak around all piles of sawdust, woodchips, bark and waste material.

3. REGULATED ACTIVITIES

3.1 HARVESTING OPERATIONS In addition to the individual Category requirements, any crop or plantation harvesting must have a drivable fire unit (not a trailer fire unit) of at least 400 litres in operational condition (full of water and in good working order) per harvesting machine within the compartment being harvested.

3.2 STUMP GRINDING The use of a stump grinder during Restricted and Prohibited Burning Periods is only permitted if a drivable fire unit of at least 400 litres in operational condition (full of water and in good working order) be within 200 metres of the stump grinder in the same compartment.

3.3 BURNING OF GARDEN REFUSE AND RUBBISH Prior to the burning of garden refuse and rubbish a 3 metre radius perimeter around the waste heap is to be cleared of all flammable material. Burning of garden refuse and rubbish is not permitted during the Prohibited Burning Period and during the Restricted Burning Periods it will require a permit from a Fire Control Officer.

4. DEFINITIONS OF TERMS

Firebreak: ground from which all flammable material has been removed and on which no flammable material is permitted to accumulate during the period specified in this notice.

Flammable materials: accumulated fuel such as leaf litter, twigs, bark, grass over 100mm in height, timber boxes, cartons, paper and any combustible material, capable of carrying a running fire but excludes living standing trees and shrubs.

Flammable fuel storage: includes all petroleum based liquids, Liquefied Petroleum Gas, Liquefied Natural Gas any other combustible liquid or gaseous fuel.

Fuel hazard: has the same meaning as flammable material.

Harvested plantation: a plantation that has been clear felled but evidence of former use of the plantation remains in the form of tree stumps, pruning, limbs and/or other accumulated tree refuse/logging residue.

3.4 SLASHING DURING THE RESTRICTED AND PROHIBITED BURNING PERIODS This clause does not apply to the mowing of residential lawns. During the Restricted Burning Period, any person conducting slashing must have available a fire extinguisher of not less than 7.5 litre capacity either attached to the machine or within 200 metres of where the machine is operating. During the Prohibited Burning Period, any person conducting slashing must have available a fire fighting unit (full of water and in good working order) of not less than 400 litre capacity within 200 metres of where the machine is operating.

3.5 CAMP FIRES & BARBECUES Open wood camp fires, wood fuelled BBQs, solid fuel pizza ovens and spit style rotisseries require a permit in the Restricted Burning Period and are not allowed in the Prohibited Burning Period. Use of a gas barbecue is permitted subject to a perimeter with a 3 metre radius around the barbecue being cleared of bush and flammable materials.

Hay stack: a collection of hay including fodder rolls placed or stacked together.

Managed land: land over 4 hectares that is being actively used for agriculture, viticulture, horticulture etc and that such use is clearly evident (excluding plantations).

Plantation: any area planted in pine, eucalypt or other commercially valued trees (excluding orchards and vineyards) which have been planted for commercial gain. Requires approval under the Town Planning Scheme.

Unmanaged land: land over 4 hectares that is not being actively and evidently used for agriculture, viticulture, horticulture etc (excluding plantations).

By Order of the Council
TP CLYNCH
CHIEF EXECUTIVE OFFICER
30 July 2020

5. FIRE PERMITS AND UNDERTAKING FUEL HAZARD REDUCTION WORK

5.1 CONTRACTORS - A list of contractors available to assist with fire prevention work is available by calling the Shire on 9761 0800. Council does not recommend or endorse any particular contractor.

5.2 PERMITS to burn are required for the whole of the restricted periods and can only be obtained from the Fire Control Officers listed overleaf.

5.3 CAREFULLY READ and adhere to all of the conditions of the permit as any breach or negligence could make you liable for any damage to neighbouring properties and/or infringements/penalties.

5.4 ANY SPECIAL CONDITIONS imposed by the Fire Control Officer when issuing permits must be strictly adhered to. Rangers will check that permit conditions are being complied with during the restricted burning season.

5.5 INFRINGEMENTS/ON THE SPOT FINES of \$250 AND UPWARDS apply to any breaches of the permit conditions/special conditions. Contact your FCO or local Rangers if in doubt.

5.6 THE PERMIT HOLDER shall give notice of their intention to burn to the following:

- The Shire Office no later than on the day when burning is to take place. Weekend burning must be notified by 4.00pm of the preceding Friday.
- The owner or occupier of adjoining land.
- The nearest Parks and Wildlife Service of the Department of Biodiversity, Conservation and Attractions, if the land is situated within 3 km of State Forest (phone Kirup 9731 6232 or Pemberton 9776 1207). This notice should be given even when burning is in the open burning period.

5.7 PERIOD OF NOTICE to neighbours prior to burning cannot be more than 28 days or less than 4 days although lesser notice may be determined by mutual agreement of all neighbours.

5.8 NO PERMITS will be issued for burning on public holidays during the Restricted and Prohibited burning periods.

5.9 GARDEN REFUSE AND RUBBISH prior to the burning of garden refuse and rubbish a perimeter with 3 metre radius around the waste heap is to be cleared of all flammable material. Burning of garden refuse and rubbish is not permitted during the Prohibited Burning Period and during the Restricted Burning Periods it will require a permit from a Fire Control Officer.

5.10 INCINERATORS used to burn rubbish must be properly constructed - an open drum with or without a lid is not an authorised incinerator.

5.11 BURNING ON THOROUGHFARES prior to burning on a thoroughfare, verge or road reserve, a person must obtain a "Permit to Light a Fire on a Thoroughfare." The onus lies on the person burning not only to comply with the provisions of the Activities on Thoroughfares and Trading in Thoroughfares & Public Places Local Law and the Bush Fire Act 1954, but also to ensure there is no danger of the fire escaping.

5.12 FIREFIGHTING EQUIPMENT residents are strongly encouraged to have and maintain firefighting equipment for protection of their own property.

6. HARVEST AND VEHICLE MOVEMENT BANS AND TOTAL FIRE BANS

6.1 TOTAL FIRE BANS (TFB) are declared by the Department of Fire and Emergency Services (DFES) following consultation with Local Governments due to extreme weather conditions or widespread fires stretching firefighting resources. During a TFB the lighting of any fires in the open air and any other activities that may start a fire are prohibited, including:

- (a) All open air fires for the purpose of cooking/camping, i.e. wood fuel barbeques, candles, pizza ovens;
- (b) Incinerators, welding, grinding, soldering, gas cutting, angle grinders and lawnmowers.

Penalty: Up to \$25,000 fine and/or a 12 month jail term. Exemptions may be granted by DFES and must be requested in writing.

6.2 HARVEST & VEHICLE MOVEMENT BANS (HVMB) are imposed by Local Government under the Bush Fires Regulations 1954 Section 38A, and/or Section 24C, when prevailing and/or anticipated weather conditions and/or when availability and/or response capacity of the local firefighting resources are reduced. A HVMB may be imposed for any length of time but is generally imposed for 'heat of the day' periods and may be extended or revoked as weather conditions change. During a HVMB the use of engines, vehicles, plant and machinery is prohibited in order to mitigate the associated risk of causing or contributing to the spread of a bushfire.

7. VOLUNTEERING IN A BUSH FIRE BRIGADE

7.1 BRIGADE MEMBERSHIP If you are interested in joining your local Volunteer Bush Fire Brigade, contact the Fire Control Officer for your area or the Shire's Community Emergency Services Manager on 0428 611 125.

7.2 VOLUNTEERS ATTENDING A FIRE IN THEIR OWN VEHICLE must immediately report to the Fire Control Officer for safety and insurance purposes.

8. IN THE EVENT OF AN UNCONTROLLED FIRE

8.1 FIRE REPORTS All landowners and occupiers who incur a bushfire have an obligation to assist the Fire Control Officer to compile a Fire Report form.

8.2 LANDOWNERS AND OCCUPIERS must take all reasonable measures to control fires on their land, at their expense, regardless of how the fire started. Whilst local volunteer fire fighters will come out and assist in the control of the fire, landowners and occupiers are reminded that they are ultimately responsible for fires on

their property, including monitoring the fire after fire crews have left. Penalties apply and recovery of costs can be made by Council for those who do not comply with these provisions.

8.3 RADIO STATIONS DURING A FIRE EMERGENCY During a fire emergency all landowners and occupiers are encouraged to listen to ABC Radio as they are the official emergency broadcast radio station. Local frequencies are 1044, 684 and 558.

9. BUSH FIRE CONTROL OFFICERS

Chief Fire Control Officer Michael Campbell 08 9761 90 2	Deputy Chief FCO & Greenbushes FCO Greg Kennedy 0427 577 821	Deputy Chief FCO & Yornup FCO Lyndon Pearce 0427 962'386
Shire Chris Sousa 0428 611 125	Bridgetown Townsite (Permits) Ranger Donna Baker 0428 911 847	Bridgetown Bush Fire Brigade Ed Bland 08 9761 4546
Catterick Santo Pratico 08 9764 4057	Hester Brook Keith Clothier 0428 117 87	Kangaroo Gully Chris Doherty 0438 952 202
Maranup Hal Reid 08 97611675	Sunnyside Stuart Waters 08 9761 9227	Wandillup Robert Moyes 08 9761 2482
		Winnejuip Hugh Wheatley 08 9761 7054

POLICY NO.	I.15
POLICY SUBJECT	Lawn Cemetery – Reservation of Grave Sites
ADOPTION DATE	26 July 2007
LAST REVIEW DATE	28 November 2019 (C.06/1119)

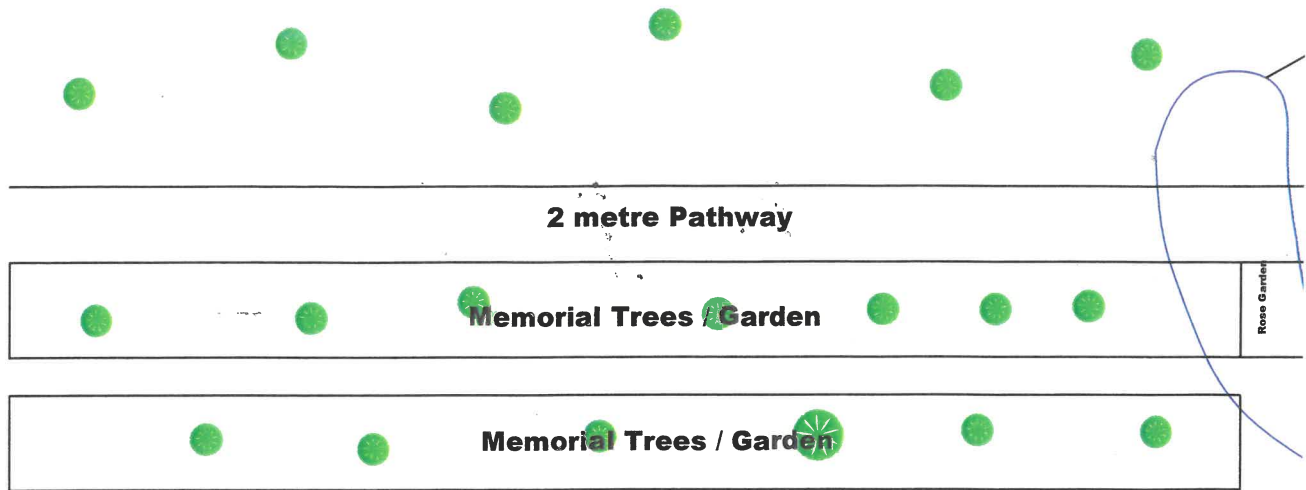
Introduction

The purpose of this Policy is to allow for the orderly development of the lawn cemetery section at the Bridgetown Cemetery so as to prevent or minimise damage to adjoining graves, the concrete plinth, headstones, reticulation or the grass surface.

Policy

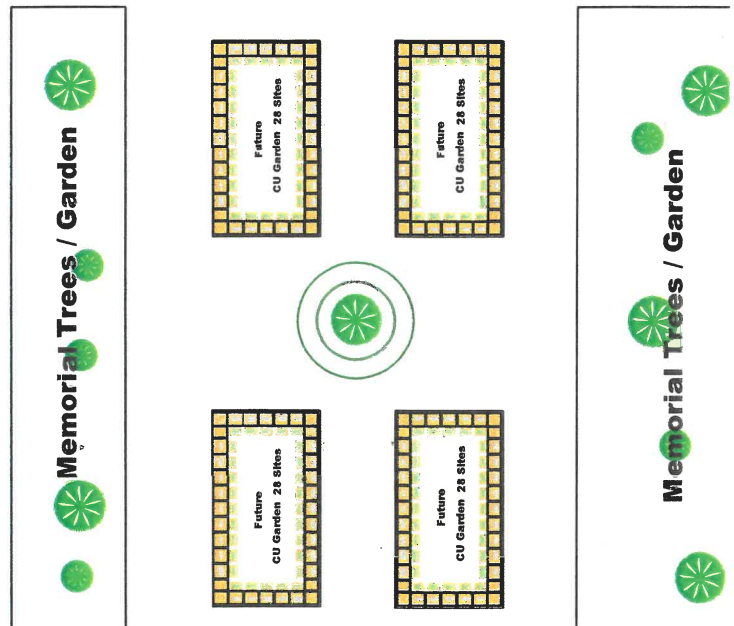
The Shire of Bridgetown-Greenbushes will ~~not~~ accept applications for reservation of a gravesite in the Lawn section at the Bridgetown Cemetery ~~but will~~and allow the reopening of a grave for a second interment. ~~Reservations that have been accepted in the past will be honoured. Grave sites~~Reservations will be provided on a 'next plot/s available' basis, subject to there being a sufficient number of gravesites being available within the same row to accommodate the required number of adjoining sites. In the event of there being insufficient adjoining sites within the current row, reservation of sites in the next row will be permitted.

Officers shall request that the Funeral Director advise the family of the deceased of this Policy.



LAWN CEMETERY

	1	Anicich	23	
R	2	Anicich (Reserved)	24	
R	3	Anicich (Reserved)	25	
R	4	Anicich (Reserved)	26	
	5	McAlinden	27	McAlinden (Reserved)
R	6	McDonald (Reserved)	28	
	7	Williamson	29	
	8	Lane	30	
	9	Doust	31	
R	10	Doust (Reserved)	32	
	11	Wilkes	33	
	12	Carlson	34	



	13	Tillman	35		45		55		65
	14	Humphries	36		46		56		66
	15	O'Neill	37		47		57		67
	16	Chittleborough	38		48		58		68
R	17	Kane - Reserved	39		49		59		69
	18	Kane	40		50		60		70
R	19	Kane - Reserved	41		51		61		71
	20		42		52		62		72
	21		43		53		63		73
	22		44		54		64		74







Dolan

15 metres

TILLMAN
In Loving Memory of
ERIC
BORN - 1918
DIED - 1981
DEAR FATHER
of children, LORRAINE and FRANK
He was loved and he loves us

350 mm



ROLLING ACTION SHEET

ROLLING ACTION SHEET
July 2020 (encompassing Council Resolutions up to Council Meeting held 25 June 2020)

Where a tick is indicated this Item will be deleted in the next update

Council Decision No.	Wording of Decision	Responsible Officer	Past comments	Progress since last report	✓
C.14/0310 Preliminary Report – Plantation Exclusion Zones	That Council: - Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townsites, the Yornup township and existing or proposed local development areas throughout the Shire municipality. - Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate a scheme amendment to Town Planning Scheme No. 3 seeking to modify Table 1 to prohibit 'Afforestation' within the Rural zone of the scheme area. - Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised. - Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation with FESA, and in accordance with the Planning for Bush Fire Protection document.	S Donaldson	- Noted. - Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December 2011. Amendment adopted by Council on 25 January 2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012. - Noted. - Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation. Council in March 2016 resolved not to progress. See Point 6 below. - Commenced but little progress to date, pending adoption of Bushfire Hazard Strategy. No further action progressed.	July 2020 Meeting with DLPH scheduled held on 26 June 2020 to discuss draft Bushfire Hazard Level Assessment. Councillor Briefing to be held on 23 July 2020 regarding draft Bushfire Hazard Level Assessment and other bushfire issues.	

	5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues: a) Definition of woodlots and shelter belts and list of acceptable locally native tree species. b) Location of surrounding development and adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection. c) Other natural resource management issues identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy. 6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.		New detailed Bushfire Hazard Level Assessment to be prepared for Local Planning Strategy, with recommendations for plantation exclusion (August 2017). November 2018 New draft Bushfire Hazard Assessment being prepared by consultant, to assist further consideration of plantation exclusion. December 2018 CEO and Manager Planning met with bushfire consultant on 28 November 2018. Bushfire Hazard Assessment nearing completion for presentation to Council early in 2019. 6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below. No further action to be taken with strategy as per C.18/0216. No further action on policy review (May 2016). January 2019 Final draft Bushfire Hazard Strategy received for Staff review, to be presented to Council by March 2019. No progress made of Plantation Applications Policy Review. February 2019 Bushfire Hazard Level Assessment feedback sent to consultant for finalising document. Research commenced for Plantation Applications Policy Review. March 2019 Final Bushfire Hazard Level Assessment		
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			received for staff review then to be presented to Council in April 2019. Research commenced for Plantation Applications Policy Review. April 2019 Final BHL report received still under review for presentation to Council in May 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed. July 2019 Final BHL report received still under review for presentation to Council in August 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed. August 2019 BHL to be presented to Council in November 2019. September 2019 Draft BHL referred to DPLH and DFES for preliminary feedback, before being presented to Council. October 2019 Preliminary response received from DFES on draft BH. Pending feedback from DPLH. November 2019 Preliminary response received from DFES on draft BHL. Pending feedback from DPLH. December 2019 Preliminary response received from DFES on draft BHL. Pending feedback from DPLH. January 2020 Preliminary response received from DFES on draft BHL. Pending feedback from DPLH. February 2020 Preliminary response received from DFES		
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			on draft BHL. Pending feedback from DPLH. March 2020 Preliminary response received from DFES on draft BHL. Pending feedback from DPLH. April 2020 Preliminary response received from DFES on draft BHL. Pending feedback from DPLH. May 2020 Preliminary response received from DFES on draft BHL. Contact with DPLH made in May 2020 for pending feedback. Meeting to be scheduled shortly. June 2020 Meeting with DPLH scheduled for 26 June 2020 to discuss draft Bushfire Hazard Level Assessment.		
C.16/0513 Greenbushes Overnight Stay Facility	That Council: 1. Endorse the proposal to establish a short term caravan and camping transit park (6 sites) at the Greenbushes Sportsground, adjacent to the old cricket pavilion. 2. Endorse the proposal to redevelop the old cricket pavilion to a "camper's bunkhouse" with 4 bunks being provided. 3. Seek the approval of the Minister for Local Government for approval of the transit park and bunkhouse 4. Consider allocation of a sum of \$6,000 in the 2013/14 budget for development of the transit park and hikers bunkhouse.	T Clynych	An application has been submitted to the Department of Local Government (October 2013). Approval for the use of the land as a transient caravan park has been granted (subject to conditions) by the Department of Lands. The approval of the Minister for Local Government is now required and an application is being submitted (September 2014). Concerns have been raised by Water Corporation due to proximity to Greenbushes water supply and it appears that until such time as the water supply dam is discontinued (as proposed under new integrated water supply project) the transit caravan park will be deferred (May 2015). Progression of this proposal can be seen as	July 2020 Staff to attend next Grow Greenbushes meeting to provide feedback on community consultation for the project.	

			a linkage to Council's request for acquisition of the Dumpling Gully Precinct – Resolution C.02/1216 (April 2017). November 2018 The processes involved in Council's acquisition of the Dumpling Gully Precinct is far longer and complicated than originally estimated by all parties however there is a commitment from both DBCA and Water Corporation to progress it. In the meantime the process for preparing a concept plan for the Greenbushes Sportsground precinct could be commenced and this will be referred to the next Concept Forum for discussion. January 2019 Refer item in Council agenda about de-vesting of Greenbushes water supply catchment area which is the first step in the Dumpling Gully dams being vested in the Shire for recreational and irrigation purposes. February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947. April 2019 Discussion at the April Concept Forum occurred and identified the need to complete the planning phase of this project and re-engage with the Greenbushes community. A report will be presented to Council. September 2019 A large scale plan (encompassing the feedback from previous community consultation) is currently being prepared for		
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			presentation at a forthcoming community engagement session. October 2019 A draft plan has been prepared as a precursor to community consultation. December 2019 Update Plan has been completed. Next round of community consultation to commence in January. February 2020 Community consultation currently occurring. March 2020 Awaiting completion of community engagement period before any submissions will be assessed. April 2020 Submissions currently being assessed. May 2020 Update provided to May Concept Forum. Intending to present findings of community consultation to the Greenbushes community prior to matter being presented to Council. Timing of community presentation subject to further easing of COVID-19 public gathering restrictions.		
C.10/0315 Investigating the provision of an Organic Waste Collection Service	That Council investigate the possibility of introducing "Organic Waste" kerb side collection for the Shire.	T Clynh	A meeting has been held with the relevant officer at the Shire of Donnybrook-Balingup to discuss various aspects of its organic waste collection service. This will assist in preparing a report to Council (February 2016). Processing of organic waste will be a consideration in the planning and eventual design of any regional waste site (March 2017). At the budget workshop held on 17 May	July 2020 No progress since last update.	

			2018 the annual review of the Corporate Business Plan was workshopped. The updated Corporate Business Plan is being presented to the June council meeting and includes a new Action (2.5.1.9) requiring a desktop investigation into the financial cost and feasibility of establishing an organic waste service (June 2018). November 2018 Due to other work priorities this project hasn't progressed. The CEO recently met with the Acting CEO of the Shire of Augusta-Margaret River to obtain feedback on similar investigations it recently carried out. Progression of this project is earmarked for early 2019. December 2018 The CEO had a recent discussion with the CEO of the Bunbury Harvey Regional Council about arranging a council visit to the regional waste site to view and discuss organic waste issues. Further details to be arranged in early 2019. January 2019 A meeting of the regional waste working group is being planned for February 2019. March 2019 The processing of organic waste will be factored into the studies into establishment of either a single or multiple regional waste processing facilities however the timeframe for development of such facilities is likely to be 5-10 years. October 2019 At a Regional Waste Group meeting held on 21 October 2019 the future development of sub-regional composting facilities to support sub-regional food and garden waste (FOGO) collection services. Notwithstanding this		
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			longer term vision it is intended to conduct a desktop exercise to determine the approximate costs of implementing a FOGO collection service in this Shire. The Shire of Augusta Margaret River has recently introduced a FOGO bin service and consultation is planned to assist in our investigations.		
C.06/0416 Bridgetown Railside Landscaping Project	That Council seek a review of the decision by Brookfield Rail regarding the proposed Bridgetown Railside Landscaping Project and seeks the assistance of the Minister for Transport and Minister for Regional Development in facilitating this review.	T Clynh	Discussions being held with Terry Redman's office on best way to progress this matter (June 2016). Brookfield Rail has recently appointed a community liaison officer and it is intended to meet that person soon to discuss various issues, including this issue (September 2016). A meeting was held with Brookfield Rail on 29 November 2016 and this issue was raised. Brookfield indicated it would reconsider its position on the landscaping and requested that a formal request be submitted based on the landscaping being groundcover only. That application is currently being prepared (February 2017). A new application has been submitted to Arc Infrastructure seeking approval to plant a 100 metre long, 3 metre wide landscaping strip from the town square southwards. The application has nominated the following ground cover selections for consideration by Arc Infrastructure: • Banksia blechnifolia • Banksia integrifolia • Hemiandra pungens (March 2018) Discussions held with representative of Arc	July 2020 Planting details have been submitted to Arc Infrastructure for formal approval.	

			Infrastructure with indications given that approval to this proposal should be provided by June (May 2018). An update has been requested from Arc Infrastructure (July 2018). A follow-up reminder has been sent in August (September 2018). Arc Infrastructure has indicated that it is prepared to grant approval to this proposal once the Shire has signed off on a proposed interface agreement for rail crossings. The contents of the interface agreement have been subject to extensive discussions between the Shire and Arc Infrastructure with particular reference to an un-gazetted rail crossing on Pratt Road. A solution to this issue has been identified – being the ceding of Pratt Road from the railway reserve and this is being progressed and should be presented to Council in November (October 2018) November 2018 Presentation of the Pratt Road issue to Council couldn't occur in November as Arc Infrastructure has yet to provide (despite several reminders) the necessary plans showing the extent of railway reserve to be ceded as a public road reserve. Arc Infrastructure has committed to approving the railside landscaping proposal once the Pratt Road issue has been resolved. January 2019 A request has again been submitted to Arc Infrastructure seeking progression of this matter.		
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			May 2019 A meeting is currently being sought with Arc Infrastructure to progress this and other rail related issues. June 2019 The CEO attended a meeting with Arc Infrastructure on 17 June where this matter was discussed and a commitment given by Arc Infrastructure to progress the required approvals. July 2019 Since the meeting in June there has been further communication with Arc Infrastructure about this and other outstanding matters requiring a decision by Arc Infrastructure. September 2019 Further communication with Arc Infrastructure regarding Pratt Road has occurred. Arc Infrastructure has linked resolution of the Pratt Road issue with progressing the rail side landscaping approvals. March 2020 In February discussions were held with Arc Infrastructure. A draft agreement is being prepared by Arc Infrastructure as a precursor to a licence being issued for the work. April 2020 Communication with Arc Infrastructure has occurred with more details of the proposed landscaping provided. May 2020 The Shire's lease of the railway reserve has been amended to define the landscaping area. Now that has been achieved a specific approval for the proposed landscaping is required and a plan detailing the proposal has been		
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			submitted to Arc Infrastructure. June 2020 The Shire's lease of the railway reserve has been amended to recognise the area adjacent to the rail line that we have been trying to get approval to landscape for several years. Staff are now submitting details of the planting to Arc Infrastructure for specific approval.		
C.03/1116 RV Friendly Towns	That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations.	T Clynych	Assessment against guidelines of Campervan and Motorhome Club of Australia Limited (CMCA) has commenced (March 2017). The requirement for a dump point is a mandatory requirement for registration as a RV Friendly Town and assessment of options is currently occurring to enable a report back to Council (April 2017). A meeting has recently been held with representatives of the Bridgetown Agricultural Society regarding development of a dump point at the showgrounds (June 2017). Greenbushes appears to comply with the requirements necessary to obtain "RV Friendly Destination" Status and the Visitor Centre Manager is in the process of submitting an application (February 2018). An application to Water Corporation is currently being prepared for a sewerage connection for a dump point at the railway car park. This will enable a cost estimate to be conducted. Funding of the dump point is a proposed new action in the updated corporate Business Plan proposed to be	July 2020 No progress since last update.	

			presented to the budget workshop (May 2018). Discussions occurred at August Council Concept forum. Railway car park site confirmed. Costings and design for both sewerage and holding tank options being progressed (September 2018). November 2018 Discussion occurred at the November Concept forum about the proposed dump point in Bridgetown and direction was given to staff to further investigate waste water disposal options. February 2019 Application has been lodged with Water Corporation for a sewer connection for a dump point in the railway car park. March 2019 Planning and cost estimates for establishment of a dump point in the railway car park is being completed in time for 2019/20 budget considerations. Greenbushes site – refer comments for Resolution C.16/0513 on Page 5. April 2019 An application has been submitted to Water Corporation for connection to sewer for the proposed dump point in the railway car park. A dump point at the Greenbushes Sportsground is being investigated as part of the planning for that precinct. June 2019 At the June Concept Forum council determined to include funding in 2019/20 for installation of a sewer connected dump point in the railway car park. This funding will be confirmed in the 2019/20 budget.		
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			October 2019 The approval process for connection of sewer to the proposed dump point in the railway car park (Bridgetown) has commenced. The draft concept plan for the Greenbushes Sportsground Precinct shows a proposed dump point. November 2019 Application for sewer connection for dump point in railway car park has been submitted to Water Corporation. February 2020 Dump point application for Bridgetown has been submitted and installation is expected by June 2020. Signage to incorporate dump point insignia will be required and this will be an opportunity to review advance warning signage on entrance to Bridgetown. Greenbushes camp area is included in current community consultation for Greenbushes Sportsground Precinct. May 2020 Installation of the dump point in railway car park has been deferred as trenching of Spencer Street is required for sewer connection and plumber raised concerns about trenching in Winter. Works have been rescheduled for Spring. Greenbushes camp area is included in current community consultation for Greenbushes Sportsground Precinct.		
C.02/1216 Acquisition of Dumpling Gully Precinct	That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire	T Clynh	Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).	July 2020 A meeting with DBCA is being arranged for August.	

	Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.		A meeting was held with the Water Corporation and Talison Lithium on 19.6.17 to further discuss the processes for de-proclamation of the drinking water source and the need to engage with DPAW (July 2017). A meeting is scheduled for 3 September with Water Corporation to progress this matter (September 2018). Advice received from Water Corporation that is continuing to work with Department of Water and Environmental Regulation (DWER) about excising the dam from State Forest (requires Cabinet approval) and resolving the water allocation issues. A follow up meeting with DWER is being planned (October 2018). November 2018 Refer comments for Resolution C.16/0513 on Page 5. January 2019 Refer item in January agenda. February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947. September 2019 DWER is currently conducting stakeholder consultation on the abolition of the Greenbushes Catchment Area under the Country Areas Water Supply Act 1947 on the basis that water quality issues with this source means that it is no longer used by the Water Corporation to supply public drinking		
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			water. The DWER recommendation is that the catchment should now be abolished to enable increased recreation, tourism and customary activities. October 2019 The process to transfer the land from State Forest is progressing. March 2020 The Shire President and CEO had a meeting with the Minister for Environment about growth strategy projects and took the opportunity to ask for an update on transfer of the former Water Corporation dams to the Shire. A response was subsequently received from the Minister advising that DBCA is supportive in-principle of the Shire's request to use the dams for recreation but a number of issues need to be addressed with both the Shire and Water Corporation. A meeting of all parties is to be requested to expedite the matter. May 2020 A meeting of relevant agencies is required but hasn't been able to be arranged due to COVID-19. With the current easing of restrictions a meeting is to be scheduled.		
C.05/1216 Greenbushes Townsite Carpark	That Council: 1. Adopts in principle the proposed Greenbushes Town Centre Carpark and Access Concept Plan. 2. Authorises the CEO to progress discussion with the landholders to acquire private property adjacent to the laneway at the rear of the shopping area on the corner of Blackwood Road and Stanifer Streets in Greenbushes for the purposes of creating a formalised car parking area. 3. Requests the CEO to finalise the plan to include appropriate drainage, road access	T Clynh	Letters sent to affected property owners in order to commence consultation on possible ceding of private land for the project (March 2017). Cr Scallan provided an update to the February 2018 Standing Committee meeting advising: • Consultation still in progress • Owner now supportive of concept • Commercial discussions to	July 2020 No progress since last update.	

	and parking and traffic ways. 4. Requests the CEO to identify suitable funding opportunities for the project.		commence • Once agreement in place discussions will be had with other landowners • Detailed design work now progressing in parallel The CEO meet with Grow Greenbushes representatives on 31 May 2018 to discuss pathway for acquiring land and investigating grant opportunities (June 2018). An updated concept plan has been received and is being assessed (July 2018). Letters have been sent to land owners requesting written agreement to the proposals for land acquisition (September 2018). Responses have been received from 2 of the 3 land owners with the other advising that a response will be provided by early to mid November (October 2018). November 2018 Two grant applications have been submitted for this project and will be determined by March 2018. January 2019 Revised offers for land acquisition are to be sent to the property owners. February 2019 Awaiting confirmation from Talison about funding commitment to the land acquisition component of the project before sending updated offers to affected land owners. March 2019 Grant application was unsuccessful. April 2019	
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			Updated land acquisition offers have been sent to affected property owners. May 2019 This is one of the projects identified for inclusion in Council's infrastructure plan prepared for the purpose of assessing and leveraging the expected population increase associated with the Talison Expansion Project. August 2019 Car park design is being amended to reflect decision of one of the land owners not to accept offer to purchase land. September 2019 Discussions have been held with Talison on the proposed revised design of the car park, excluding the land unable to be purchased. A final plan and cost estimates are expected by the end of September. October 2019 Talison has made some variations to the carpark design and intends to consult with the Greenbushes community on those changes. The updated plan is to be presented to the November Concept Forum. November 2019 Discussions being held with Talison Lithium P/L on final negotiations with affected property owners and process to follow for acquisition of the subject land. February 2020 Meeting held with Talison Lithium to discuss project. Board approval to meet land acquisition costs is currently being obtained. Talison Lithium is also reviewing construction cost estimates. March 2020 Updated land acquisition costs provided to Talison to enable its Board to consider		
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			funding allocation to the project. June 2020 Land acquisition is to be funded by Talison as part of the Greenbushes CBD Parking & Safety Enhancement Project in the Growth Strategy. Advice was received from Talison in June that due to economic factors the funding of the land acquisition had to be deferred until 2021/22.		
C.03/0217 Potential Outsourcing of Selected Park Maintenance Functions	That the CEO report back to Council prior to or during the 2017/18 budget process on the implications and processes that would be required for Council to consider calling for expressions of interest from suitable contractors to take over maintenance of a number of Shire parks including but not limited to Memorial Park, Blackwood River Park, Geegelup Park and Thompson Park.	T Clynych	Compilation of existing maintenance functions and associated resources currently occurring which is required for report to Council. Report being prepared for June meeting. Further reporting is to occur by the end of the year. Council workshop to occur in February. Workshop held on 22.2.18 with the directions from that workshop to be used to refine the service levels before formal presentation back to Council (March 2018) Investigation into processes and specifications for calling tenders for selected outsourcing is currently occurring (July 2018). November 2018 A tender document for mowing of passive open spaces is currently being prepared. December 2018 The completion of the tender document has been deferred until completion of the organisational restructure and new workforce plan. Discussion on this occurred at the Council workshop held on 10.12.18. February 2019 With completion of the Workforce Plan preparation of the park mowing tender is to	July 2020 No progress since last update.	

			be progressed. June 2019 Discussion on parks and gardens service levels occurred at the June concept forum and the intent is to revisit those service levels commencing with a councillor/staff workshop to be scheduled in September/October. In the meantime the proposal to investigate outsourcing of mowing services will be deferred. August 2019 Taking into account restrictions imposed on council under its 'Election Caretaker Period' Policy the proposed workshop on parks and gardens service levels will be scheduled for November. October 2019 A scope for the proposed workshop has been developed and will be presented to the November Concept Forum as well as an update on "service level" modelling being done by the south west integrated planning network (of which the Shire is a member). November 2019 Discussion occurred at November Concept Forum with workshop scheduled for approximately February 2020. December 2019 Update Discussion occurred at November Concept Forum. Council workshop to be held in February 2020. February 2020 Workshop to be scheduled for March. March 2020 Due to other urgent matters arising the scheduling of the workshop in March didn't occur. A date in April is to be sought. June 2020 At the June 2020 Concept Forum staff and councillors workshopped the		
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			hierarchical classifications and the setting of hierarchies for each park and reserve. This information feeds into the next workshop planned for the August Concept Forum which will be for the identification of specific service levels for each hierarchy.		
C.05/0217 Registration as a "Waterwise Council"	That Council endorse the recommendation from its Sustainability Advisory Committee and direct the CEO to submit a request to the Water Corporation for commencement of the process to becoming a "Waterwise Council".	T Clynh	Request has been submitted (April 2017). Process for preparation and signing of a Memorandum of Understanding has commenced (August 2017) A reminder has been sent to Water Corporation requesting an update on the status of Council's registration (July 2018). Water Corporation has requested the Shire prepare a Waterwise Council Action Plan and this is to be progressed through the Sustainability Advisory Committee (September 2018). August 2019 The CEO met with the responsible Water Corporation officer at the recent Local Government Convention in Perth and arrangements are to be made for the Shire's registration to be progressed. February 2020 The CEO will refer development of key components of the Action Plan to SAC Committee for discussion. March 2020 A request has been submitted to Water Corporation for updated community and council water use reports so we can make a start on reviewing our water consumption. The intention is to develop a Waterwise	July 2020 No progress since last update.	

			Action Plan with the assistance of the Sustainability Advisory Committee.		
C.08/0917 Preparation of Shire of Bridgetown-Greenbushes Local Planning Strategy and Local Planning Scheme No 6	That Council: - Notes that the draft Local Planning Strategy adopted by Council in November 2012 has not been endorsed by the Western Australian Planning Commission for the purpose of advertising and will not be further progressed. - Notes the appointment of Lush Fire & Planning to prepare a Bushfire Hazard Level Assessment to guide preparation of a new Local Planning Strategy and Local Planning Scheme for the Shire of Bridgetown-Greenbushes. - Pursuant to regulation 11 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Strategy for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area marked in Attachment 9. - Pursuant to section 72 of the Planning and Development Act 2005 and regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Scheme No. 6, for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area in Attachment 9, and upon gazettal will revoke Town Planning Scheme No. 3 and Town Planning Scheme No. 4. - Pursuant to section 72 of the Planning and Development Act 2005 and regulation 20 of the Planning and Development (Local Planning	S Donaldson	- Noted. - Noted. Preliminary investigations completed. Preliminary draft report received February 2018 for staff review. Meeting scheduled with Department of Planning, Lands and Heritage for 8 March 2018 for preliminary advice. Follow up meeting with DPLH staff on 27 March 2018, working with consultant on modifications. Draft report to be presented to Council in July 2018 (April 2018). Contact has since been made with a planning consultant to assist in completion of the Local Planning Strategy (June 2018). Consultant has been engaged (July 2018). Meeting held with DPLH staff on 4 September 2018 (September 2018). - Noted. - Noted. - Correspondence sent to WAPC on 26 October 2017. Response received. - Noted. To be actioned. November 2018 Liaison with Shire's planning consultant and DPLH staff continuing. December 2018 Sections of draft LPS prepared by planning consultant currently being reviewed by Shire staff.	July 2020 Meeting with DPLH held on 26 June 2020 to discuss draft Bushfire Hazard Level Assessment and draft Local Planning Strategy. Follow up meeting with DPLH scheduled for 27 July 2020 to discuss draft Local Planning Strategy, with further work continuing.	

	Schemes) Regulations 2015, directs the Chief Executive Officer to forward to the Western Australian Planning Commission: a) A copy of Council's resolution deciding to prepare a new Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes; and b) A map marked Scheme Map Area signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes. 6. Subject to receiving notification from the Western Australian Planning Commission pursuant to regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to: a) publish a notice within a newspaper circulating in the Shire district of the passing of the resolution deciding to prepare a Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes. b) forward a copy of the notice to and seeking a memorandum in writing setting out any recommendations in respect of the resolution to: (i) the local government of each district that adjoins the local government district; (ii) each licensee under the Water		January 2019 Final draft Bushfire Hazard Level Assessment received for Shire staff review. Further consultation with planning consultant undertaken in December 2018. Shire staff working through detailed zoning and lot analysis for all townsites and investigation areas. February 2019 Zoning and Precinct Analysis completed and forwarded to planning consultant for consideration. See C.14/0310 above in relation to Bushfire Hazard Level Assessment. March 2019 Meeting scheduled with DPLH staff, SWDC staff and planning consultant. See C.14/0310 above in relation to Bushfire Hazard Level Assessment. April 2019 Meeting held with DPLH and SWDC staff in March 2019. Planning Consultant working on Planning Precinct Analysis. See C.14/0310 above in relation to Bushfire Hazard Level Assessment. May 2019 Liaison with DPLH staff, planning consultant and bushfire consultant continuing. June 2019 Further liaison with planning consultant continuing. July 2019 Further liaison with planning consultant and DPLH continuing. August 2019 Further liaison with planning consultant required. September 2019 Preliminary draft Local Planning Strategy referred to DPLH for feedback.	
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	(iii) Services Act 2012 likely to be affected by the scheme; the Chief Executive Officer of the Department of Biodiversity, Conservation and Attractions assisting in the administration of the Conservation and Land Management Act 1984; and (iv) each public authority likely to be affected by the scheme, including the Department of Water and Environment Regulation pursuant to section 81 of the Planning and Development Act 2005.		October 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment. November 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment. December 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment. January 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment. February 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment. March 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment. April 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment. May 2020 Contact made with DPLH for pending feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.. Meeting to be held as soon as possible. Feedback June 2020 Preliminary feedback from DPLH received on draft Local Planning Strategy. Meeting with DPLH scheduled for 26 June 2020 to discuss draft Bushfire Hazard Level Assessment and draft Local Planning		
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			Strategy.		
C.07/1217 Ratio Action Plan – Fair Value Accounting & Depreciation Expense	That Council endorse the following Ratio Improvement Action Plan: A full review of Council's asset depreciation expenditure is undertaken. Specifically, a review of each individual Council asset (at component level) of its condition, useful life, remaining useful life and residual value.	M Larkworthy	Relevant Staff will receive training in condition rating and useful life assessment as part of the Department's Asset Management Capacity Building program. Last training session is scheduled for 27 February 2018. (February 2018). Training complete. Inspections at component level of all Shire buildings is currently being undertaken. An assessment of furniture & equipment has been undertaken (May 2018). Inspection of Shire buildings is now complete. Data (including the remaining useful life of each component) is now being collated to inform Council's future depreciation expenditure for this asset class. A review of 'remaining useful life' for Council's infrastructure assets at component level will now commence. (September 2018). November 2018 Work is ongoing. December 2018 Work is ongoing February 2019 Work is ongoing, current focus is on Road Infrastructure assets April 2019 Work is ongoing, current focus is on Road Infrastructure assets. May 2019 Work is ongoing, current focus is on Road Infrastructure assets. November 2019 A full review of condition and useful life estimates has been undertaken for individual plant & equipment and furniture & equipment	July 2020 No progress since last update.	

	An assessment as to whether the Shire is revenue short or expenditure long by undertaking a comparison of neighbouring and similar sized Shires in relation to the level of own source revenue (i.e. rates, fees and charges) compared to expenditure.	assets, depreciation expenditure recalculated accordingly. January 2020 Work is ongoing in relation to the review of road infrastructure assets and an update will be provided once completed. Progress on the Ratio Improvement Action Plan is now being reviewed as a regular item by the Audit Committee. March 2020 A recent comparison of this Shire's 2018/19 depreciation expense compared to South West and similar sized Councils throughout Western Australia has been undertaken. The comparison shows that Council's depreciation expenditure in total and per head of population is less than the average. This is a positive indicator that work done to date in this area has had a positive impact on Council's depreciation expense number flowing into the financials. April 2020 Work is ongoing in relation to the review of road infrastructure assets and an update will be provided once completed This assessment will occur following completion of the 2017/18 annual financial statements (September 2018). November 2018 The 2017/18 annual financial statements are now complete and the audit report is pending. This assessment will now be undertaken and results presented to the first Audit Committee meeting to be held in 2019. December 2018 Data collection has commenced February 2019		
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			Results of data analysis to be presented to the Audit Committee Meeting scheduled for 18 March 2019 March 2019 A report on the analysis of data collected was considered by the Audit Committee at its meeting held 18 March 2019. The Committee resolved that further investigation into this Shire's level of rating income, other revenue sources, employee costs and insurance expense compared to benchmark Councils be undertaken. April 2019 Work is ongoing May 2019 Work is ongoing. Results of the further investigations as identified in March will be presented to the Audit Committee at its September 2019 meeting. November 2019 Following finalisation of Council's 2018/19 Annual Financial Report a further comparison of income and expenditure categories against benchmark Council's will be undertaken. Results of the comparison will be presented to the Audit Committee in March 2020. January 2020 The 2018/19 comparisons of income and expenditure categories against benchmark Council's has commenced. Results of the comparison will be presented to the Audit Committee in March 2020. February 2020 The 2018/19 comparisons of income and expenditure categories against benchmark Council's is complete. Results of the comparison will be presented to the Audit Committee in March 2020. March 2020		
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	- Develop a policy to guide future Council decisions in relation to the allocation of funds to renewal works versus upgrade works. - That various scenarios are modelled during the next review of Council's Long Term Financial Plan in relation to achieving minimum ratio benchmarks. The results of these scenarios to be workshopped with Council.	The Audit Committee reviewed results of the 2018/19 data comparison of South West and similar sized Councils at its meeting held 17 March. The review highlighted that the Shire remains below average in 'rate revenue' and 'other revenue' sources. Council's insurance expense is also higher than average. Further investigation into these revenue/expenditure categories will be undertaken including a review of Council's rating structure during 2020/21 as included in Council's Corporate Business Plan. April 2020 No action since last update Policy will be developed following full review of Council's asset depreciation expenditure in point 1 above. November 2018 No progress since last report December 2018 No progress since last report as point 1 is ongoing January 2020 No action since last update April 2020 No progress as point 1 is ongoing. A review of Council's Long Term Financial Plan will commence in conjunction with the Corporate Business Plan and 10 Year Capital Works plans annual reviews. The draft Long Term Financial Plan will be workshopped at Council's October 2018 Concept Forum before formal presentation to Council (September 2018).		
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			LTFP presented to October Concept Forum, final draft will now be prepared and presented to Council in November. (October 2018) November 2018 The 2018/19 to 2032/33 Long Term Financial Plan is included in this agenda for Council endorsement. December 2018 Council adopted its Long Term Financial Plan (LTFP) in November. It should be noted that this will be an annual process. The workshop approach for Council's review of the draft LTFP including predicted ratio results is suggested. April 2019 Next revision of the LTFP has commenced. May 2019 Works are continuing on the LTFP. The plan is being updated with results from Council's review of the 10 year asset/works plans and Corporate Business Plan. August 2019 An item was presented to Council's August Concept Forum that outlined the 2019/20 timeline for review of all Integrated Planning and various capital works plans with the Long Term Financial Plan due to be adopted in June 2020. A workshop will be held prior to adoption when the consideration of ratio results will be undertaken. January 2020 Work on Council's 2020/21 to 2034/35 LTFP is progressing. February 2020 Work on Council's 2020/21 to 2034/35 LTFP is progressing. April 2020 Work on Council's 2020/21 to 2034/35 LTFP		
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			is continuing.		
C.06/0418 Proposed Road Closure for Amalgamation – Adjoining Roe Street, Bridgetown	That Council, in relation to the proposed closure for amalgamation of the road adjoining Roe Street, Bridgetown, as per Attachment 8: 1. Notes the public submissions received, as per Attachment 10, and the Shire staff responses in the Schedule of Submissions, as per Attachment 11. 2. Pursuant to s.58 of the Land Administration Act 1997 supports the proposed closure of unmade and unnamed road adjoining Roe Street, Bridgetown, between Lot 3 (99) and Lot 4 (101) Roe Street, Bridgetown, for amalgamation with adjoining land. 3. Directs the Chief Executive Officer to forward relevant information to the Department of Planning, Lands and Heritage seeking approval from the Minister for Lands in relation to Point 2.	S Donaldson	1. Noted. 2. Noted. 3. Referred to DPLH on 2 May 2018, response pending. November 2018 A list of all outstanding actions referred to the Department Planning, Lands and Heritage (as listed in this Rolling Action Sheet) is to be compiled and a meeting requested with relevant staff of that department in order to progress them to conclusion. December 2018 No progress since November update. January 2019 Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters not progressed. March 2019 Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters commenced and liaison continuing with DPLH staff. May 2019 DPLH response still pending. June 2019 Response from DPLH still pending. July 2019 Response from DPLH still pending.	July 2020 DPLH response still pending.	

			August 2019 Response from DPLH still pending. September 2019 Liaison continuing with DPLH regarding land distribution. October 2019 Liaison continuing with DPLH regarding land distribution. November 2019 Pending final response from DPLH. November 2019 Pending final response from DPLH. January 2020 DPLH response still pending. Contact made January 2020. February 2020 DPLH response still pending. March 2020 DPLH response still pending. April 2020 DPLH response still pending. May 2020 DPLH response still pending. June 2020 DPLH response still pending.		
C.08/0718 Licence to Occupy – Greenbushes Railway Station	That Council: - Writes to Arc Infrastructure advising the Greenbushes Discovery Centre Incorporated has expressed a long- term goal to relocate the Greenbushes Railway Station Building to the Greenbushes Discovery Centre, 38 Blackwood Road, Greenbushes as an extension to that facility. - Inform Arc Infrastructure that the Shire of Bridgetown Greenbushes and Greenbushes Discovery Centre have received letters from the Public Transport Authority giving permission for the	T Clynych	Correspondence has been forwarded to Arc Infrastructure (September 2018) November 2018 A response to the Shire's correspondence is yet to be received. May 2019 A meeting is currently being sought with Arc Infrastructure to progress this and other rail related issues. June 2019 At a meeting with Arc Infrastructure held on 17 June this matter was discussed. The Public Transport Authority (PTA) has granted its approval to the proposed removal	July 2020 Council has earmarked the funding of this project in 2020/21 via grant opportunities. A business case is currently being developed with the majority of information being provided by Grow Greenbushes.	

	relocation of the building when finances/grant funding opportunities enable this to occur. 3. Enquire whether a Licence to Occupy the land and buildings would be necessary given the agreement with the PTA for community end-use for the building. 4. Assist the Greenbushes Discovery Centre finalise the business plan for consideration by all parties, including potential funding partners.		of the railway station from its current site and Arc Infrastructure will now prepare an agreement for amendment of its licence with PTA. March 2020 No progress since last update. Note this project is not a 'Shire' project but a 'Grow Greenbushes' project so Shire involvement is minimal.		
C.03/0818 Installation of Condom Dispensing Machines in Library Toilets	That Council approves the installation of condom dispensing machines in the male and female toilets at the Bridgetown Regional Library subject to the following conditions: 1. The machines are being installed on a 6 month trial basis after which a review into making the installations permanent will be held. 2. That Blackwood Youth Action is responsible for purchase of the dispensing machines and purchase of stock noting that the CEO has discretion to provide a one-off monetary donation to assist in this initiative. 3. That the Shire will be responsible for installation of the dispensing machines, storage of stock (condoms) and replenishing the stock in the machines using the stock purchased by Blackwood Youth Action. 4. That signage (posters) be displayed in the male and female toilets explaining the importance of having free condom dispensing machines in our community.	T Clynych	Advice of the Council decision was conveyed to Blackwood Youth Action. November 2018 Advice has recently been received from Blackwood Youth Action that it is progressing the acquisition and installation of the machines and stock. December 2018 The CEO provided a \$200 donation to BYA to assist with purchase of machines and stock. February 2019 A project update has been requested from Blackwood Youth Action March 2019 Blackwood Youth Action has secured the machines and installation will occur shortly. April 2019 Condom machines currently being installed. May 2019 A process is being put in place for library cleaners to monitor and record stock and replace when necessary. June 2019 Machines have been installed. Trial will end mid-December 2019.	July 2020 Refer report in July Council agenda	√

	5. That Blackwood Youth Action coordinates the making of suitable posters for display in the male and female toilets requesting respect for the initiative and responsible use of stock		July 2019 Trial continuing. August 2019 Trial will end in December 2019. December 2019 Update Trial ends December. Review to occur by February 2020 February 2020 Communication has been sent to Blackwood Youth Action initiating the review process. March 2020 Feedback has been received from Blackwood Youth Action. Discussions with library staff to occur with report to be presented to council in April. In the meantime the condom machines remain in the library toilets. April 2020 Due to period of library closure consultation with library staff wasn't completed in time for report to be provided to April Council meeting. Will be completed for May meeting. May 2020 Feedback has been obtained from library staff and further discussions with Blackwood Youth Action are to be scheduled with report to Council expected in June. June 2020 Discussions held last week with Blackwood Youth Action about possible relocation of condom dispensing machines to Leisure Centre as well as changing to coin operated machines with minimal charge to prevent abuse of products.	
C.02/0419 Desktop Review of Strategic Community Plan	That Council: 1. Adopt the revised Strategic Community Plan 2019 following the desktop review process with the following minor changes: • Page 6 – Last paragraph change “at a	T Clynn	June 2019 This resolution will remain on the rolling action sheet until the report back (by March 2020) has occurred on the recommended community engagement processes for the	July 2020 At the July Concept Forum a presentation of the proposed “community scorecard” survey model was made together with discussion about other community

	depth of 45-50 degrees” to read “at depth at 45-50 degrees”. • Page 8 – First paragraph delete “as these workers are permanently based elsewhere” from last sentence. • Page 8 – Fifth paragraph amend first sentence to read “.... within the Shire of Bridgetown-Greenbushes of 853 persons, equating to an approximate 18% population increase by 2022/23.” 2. Request the CEO to report back by March 2020 on the recommended community engagement processes for the full review of the Strategic Community Plan in 2020/21, including budget considerations.		full review of the Strategic Community Plan in 2020/21, including budget considerations. February 2020 Some discussion occurred at February 2020 Concept Forum with more information to be provided to March Forum. March 2020 An item is included in the March Concept Forum agenda on this subject. April 2020 Discussion occurred at March Concept Forum. A suitable consultant will be sourced to provide a proposal (quote) for preparation of proposed community survey with funding to be included in 2020/21 budget. May 2020 Assessment of prospective consultants to assist with preparation of survey is currently occurring.	engagement proposed to guide the development of the new Strategic Community Plan. Staff are meeting with the survey consultant at the end of July to commence preparation of the survey with the view to presenting a draft to a future concept forum.	
C.08/0419 Proposed Land Purchase – Part Lot 84 (42) Forrest Street, Bridgetown	That Council: 1. Resolves to purchase the southern portion of Part Lot 84 (42) Forrest Street, Bridgetown (on Plan 222161, Volume/Folio 1327/46) for the sum of \$50,000 plus subdivision and legal costs of approximately \$7,000, as shown in Attachment 10.	S Donaldson	May 2019 1. Correspondence sent to landowner on 6 May 2019 confirming Council resolution to support partial purchase. June 2019 Surveyor quotes still be sourced. July 2019 Surveyor quotes currently being sourced. August 2019 Surveyor appointed with work to commence early September. September 2019 Plan of Subdivision completed. Application to be lodged with WAPC. October 2019 Surveyor appointed and Plan of Subdivision prepared. Subdivision application to be lodged with WAPC in October 2019. November 2019 Subdivision application lodged with WAPC, response pending.	July 2020 Pending settlement, expected July 2020.	

	2. That the unbudgeted expenditure of \$50,000 purchase price and estimated \$7,000 subdivision and legal (transfer of land) costs be funded by withdrawal of an amount of up to \$57,000 from the Land & Buildings Reserve. 3. That the CEO be authorised to submit an application to the Western Australian Planning Commission for the subdivision of Part Lot 84 (42) Forrest Street, Bridgetown (on Plan 22161), and amalgamation with adjoining Lot 873 (83) Steere Street, Bridgetown (on Diagram 98062).		December 2019 Subdivision referral response sent to DLPH. Decision pending. January 2020 Subdivision approval granted by the WAPC on 15 January 2020. Single condition to be cleared to enable further action. February 2020 Deposited Plan finalised by surveyor. Condition clearance request to be lodged with the Water Corporation. March 2020 Deposited Plan lodged with DPLH for final endorsement, then application to Landgate for new titles prior to land transfer/settlement. April 2020 Pending settlement. May 2020 Settlement agents appointed. Settlement pending. June 2020 Pending settlement, expected July 2020. 2. Noted. 3. Surveyor quotes currently being sourced.		
C.04/0519 Development of	That Council: 1. Amend its 2018/19 budget to include	T Clynych	June 2019 Consulting engineer still to be engaged.	July 2020 No progress since last update.	

Plans for Upgrade of Bridgetown CBD Parking and Geegelup Brook Beautification	\$25,000 unbudgeted expenditure for the purpose of funding the preparation of detailed design plans for improvements to the Bridgetown CBD parking behind the shops on the western side of Hampton Street and the beautification of the adjacent Geegelup Brook. 2. Seek the input of its Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. 3. Transfer the sum of \$25,000 from the Strategic Projects Reserve to fund the unbudgeted expenditure.		August 2019 The resolution from Council's May 2019 meeting required the CEO to seek the input of the Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. Discussion on this matter is scheduled to occur at the SAC meeting to be held on 21.8.19. September 2019 The CEO did discuss the scope of the project with members of the Sustainability Advisory Committee and obtained useful feedback. A project scope is currently being prepared and investigations occurring into suitable landscape architects to progress the design of the creek beautification and car park design. October 2019 A request for quote has been prepared and has been sent to three selected landscape architects. February 2020 A meeting with interested consultants is being scheduled. March 2020 Five consultants were invited to attend a site visit to discuss the project. The aim of the site visit was to invite interested consultants to quote on the preparation of a detailed project brief and tender document to support the Project. One consultant accepted the invitation (the others declined or did not respond). The consultant has provided a quote which will be reviewed by the Executive Leadership Team on 24 March 2020. April 2020 Consultant selected to prepare scope of		
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			works. May 2020 Scope of works completed. Next step is to seek quotes/proposals from consultants (landscape designers/engineers) for the project.		
C.14/0519 Bridgetown Youth Precinct Community Consultation Report	That Council 1. Endorse the Bridgetown Youth Precinct Community Consultation report. 2. Progress the Bridgetown Youth Precinct project to the concept design and preliminary cost estimate stage. 3. Increase expenditure in the Youth Precinct Hang Out Space account (PJ06) by \$5,000 by transferring \$5,000 from account PJ07 (Youth Event) to account PJ06 (Youth Precinct Hang Out) to complete the concept design and preliminary cost estimates for the Youth Precinct Project.	M Richards	June 2019 Quotes are currently being sought to progress the concept and preliminary cost estimate stage. These are anticipated to be received in July and work commenced in August 2019. July 2019 As per June update. August 2019 Quotes received in July 2019 from 2 potential consultants with a determination and appointment to be made on review (to complete the development of concept plans and preliminary costings) September 2019 Quotes currently being assessed. October 2019 This will be a discussion item at the November Concept Forum. November 2019 Update provided at November Concept Forum as part of Growth Strategy Agenda Item as follows “ <i>concept design consultation will be held on the 22 November 2019 with each school and afterschool at the skate park. This consultation will inform the final concept design and cost estimate. Once finalised the design and costings will be presented to Council</i> ”. December 2019 Consultants are currently finalizing the outcomes of the consultation, concept plans and preliminary costings based on the youth	July 2020 No progress since last update.	

			and community consultation held in November; with information to be presented at March Concept Forum. February 2020 As per December comment. March 2020 Consultant presentation delivered at March Concept Forum. Outcomes unknown due to deadline conflict with updating Rolling Action Sheet prior to Concept Forum due to change in date of March Meeting from the 2nd to the 3rd Thursday of the month. April 2020 Final report from consultant received; agenda report to be tabled at the May Council meeting to finalise the design and costings for this project. May 2020 Item tabled at May Council meeting on this project. June 2020 Following Council decision in May 2020 consultants are progressing preparation of detailed design plans and cost estimates. This information is to be received by end of July.		
C.02/0619 Installation of Statue	That Council: 1. Considers investigating the installation of a Statue to acknowledge DW Stinton as the founder of the Tin Fields in 1886 and the subsequent significant impact ongoing mining of Tin, Tantalum and now Lithium has, and is continuing to have on Greenbushes, the Shire of Bridgetown Greenbushes, the Region and Western Australia. 2. In progressing such an investigation, the proposal be presented to the Blackwood Valley Arts Alliance with a view to	E Denniss	July 2019 Letters of invitation issued to Grow Greenbushes, Blackwood Valley Arts Alliance and Ms Trudy Clothier seeking to arrange a meeting to discuss the project and the development of public art in general. August 2019 Each group/individual has confirmed receipt of the letter. Grow Greenbushes and Blackwood Valley Arts Alliance responses pending. Ms Trudy Clothier response confirmed interest in attending meeting. October 2019 All Stakeholders have confirmed interest in a	July 2020 Preliminary review completed for ELT consideration – to be followed by consultation with Blackwood Creatives and wider community.	

	developing a working partnership or group with possible representation from Grow Greenbushes and the Shire to develop a project plan and to identify funding sources for the proposal.		collaborative approach to the development of Public Art, in Particular a proposal to expand art trails in Greenbushes and Bridgetown. EMCS, Grow Greenbushes Representatives and Ms Trudy Clothier will attend a meeting of Blackwood Valley Arts Alliance (Blackwood Creative) on 5 November to formally identify roles, responsibilities and progress of project planning and grant funding. November 2019 EMCS attending a meeting of Blackwood Creative Inc on Tuesday 5 November, along with representatives from Grow Greenbushes. Discussion on potential funding bodies and the need for the development of a business plan, including full budget (income and expenditure) and concept designs/artist selection process/community engagement ensued. Inform agreement to progress stage 3 to include Greenbushes statue, revision of art trail booklet to include existing and proposed public art in Greenbushes and to identify key future public art proposals in Bridgetown. Formal acknowledgement of establishment of working partnership with Grown Greenbushes, Shire and Blackwood Creative to be documented and issued to all parties via correspondence by 30 November 2019. December 2019 No responses from stakeholders received as yet. Informal discussions with Grow Greenbushes and Blackwood Creatives continuing. January 2020 Review of Council's Public Art Strategy is scheduled for February 2020 to include preliminary feedback from discussions with	
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			Grow Greenbushes and Blackwood Creatives. Council endorsement of this document will be sought in due course. February 2020 EMCS meeting with Blackwood Creatives and Grow Greenbushes on 10 March to discuss public art and progress of project planning for relevant projects. March 2020 Blackwood Creatives have provided written confirmation to support the collaborative approach to public art in Bridgetown and Greenbushes. Grow Greenbushes written confirmation pending. EMCS attended March meeting of Blackwood Creatives and preliminary discussions regarding how to proceed were held (pending correspondence from Grow Greenbushes confirming involvement). Suggested start points include review of Public Art Strategy and the Art Trail Booklet (to include Water Corp funded art and all existing public art in Greenbushes). Focus would then shift to the overall proposal to develop additional public art in both towns. April 2020 Letter of response from Grow Greenbushes still pending. Verbal advice is that the Committee support the collaborative approach. No meetings held to progress collaboration due to COVID19. EMCS to commence review of Public Art Strategy in May 2020.		
C.13/0619 Community Engagement Outcomes – Visitor Information Management Model and Visitor	That Council: 1. Host a consultation event to engage with the local business and tourism sector/s with regard to the management model and location of service delivery of the Visitor Centre.	E Denniss	July 2019 Staff have developed a data base of main street traders, local business and tourism operators (including existing VC members) and are in the process of arranging date, time and venue of consultation (to be held in partnership with BGBTA as a follow up to the	July 2020 CEO and EMCS met with a suitable consultant on 22 July 2020. Priority for business case development is the 3 Growth Strategy projects identified by SWDC as 'shovel ready' (due by 30 August). Once these are completed	

Information Services Location	2. Directs the CEO to commence formal discussions with the Bridgetown-Greenbushes Business and Tourism Association to explore the viability of a community management model under their auspice. 3. Determines to finalize the management model of the Visitor Centre prior to further investigations into potential location changes to the delivery of services.	June After 5 Networking Function where Paul Matenaar (Chairman of SFBVTA) provided an update on the progress/development of the SFBVTA. Date of consultation likely to be early August (TBC). August 2019 Invitations have been issued to the forum scheduled for 5.30pm on Wednesday 28 August at Scott's. September 2019 Consultation event held on 28 August 2019 in partnership with the BGBTA. Business/tourism industry survey prepared to be opened 16 September and conclude 31 October. October 2019 Online survey remains open until 31 October 2019. Responses to be assessed and report to Council November 2019. November 2019 Consultation event completed. Survey of industry (business/tourism operators) completed and findings presented at November Concept Forum. Formal approaches to Bridgetown CRC and Blackwood Creatives Inc to be completed by 30 November. Preparation of business case to outsource service provision of visitor information services (in current location) to commence. December 2019 Investigations into suitable consultants to assist with preparation of business case have commenced. No response from either stakeholder to correspondence issued in November received to date. January 2020 Response from Bridgetown CRC has been received indicating interest in exploring the	Visitor Centre business cases can commence (in consultation with key stakeholders).	
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			management model and opportunities to outsource service delivery of the Visitor Centre received. CEO and EMCS to meet with CRC Board on 11 February 2020. February 2020 CEO and EMCS met with Bridgetown CRC to discuss relevant issues. Meeting with BGBTA to be scheduled. March 2020 Bridgetown CRC board have submitted an overview as to how this organization could foresee the delivery of visitor information services within their auspice. BGBTA have not yet responded to an invitation to meet. A follow up letter will be issued inviting them to progress their interest via submission of an overview as to how it sees the delivery of visitor information services within their auspice. Depending on the response to this request, the business case development aspect of the review can begin with either or both overviews as the starting point (via appointed consultant to work with either or both groups). April 2020 A follow up letter was issued to BGBTA. EMCS advised verbally on 22 April BBTA are considering the preparation of a framework of how/what services they see aligning with their operations. Anticipate this will be received in May. May 2020 Update provided to the May Concept Forum where it was noted that the business case will be based on 2 options, one being the Bridgetown CRC managing the visitor centre and jigsaw gallery and the other option being the Bridgetown CRC managing the visitor centre and the BGBTA managing the jigsaw gallery.		
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C.07/1119 Proposal to Remove Two Parking Bays in Steere Street	That Council: 1. Defer any consideration for removal of car parking bays in Steere Street pending investigations into possible redesign of the Civic Centre car park and conversion of Stewart Street into a one way thoroughfare. 2. Request the CEO to investigate and report back on the possibility and practicalities of changing Stewart Street to a one way street, including an assessment of whether the Hampton Street end of the street can be retained as two way access. 3. Request the CEO to investigate and report back on redesigning the Civic Centre car park including the possibility of making each entrance to the car park one-way only.	T Clynch	March 2020 No progress since last update April 2020 Work has commenced on preparing plans for possible redesign of car park as well as investigations into Stewart Street design and traffic flow. May 2020 Plans completed and will be presented to June Concept Forum. June 2020 Awaiting feedback from MRWA before tabling plans at Concept Forum.	July 2020 A report will be presented to the August Concept Forum	
C.03/0320 Request for Pathway connecting Highland Estate to Town Centre	That Council: 1. Receive the correspondence noting the request by residents of Highland Estate for construction of a pathway for pedestrian and cycling between the Estate and town centre. 2. Request the CEO to investigate the potential alignment of a pathway connecting Highland Estate to the existing Nelson Street pathway. The results of this investigation, including cost estimates and potential funding sources, is to be presented back to Council for the 2020/21 review of the 10 Year Strategic Works Program.	T Clynch	April 2020 Response has been sent to proponent of the petition.	July 2020 No progress since last update.	
C.04/0320 Order to Take Measures to	1. That Council withdraw the order placed on the owner of the property at RSN 298 Connell Road, Catterick requiring the owner to make necessary	T Clynch	April 2020 Order has been withdrawn.	July 2020 No progress since last update.	

Prevent Straying Stock	arrangements to ensure that stock is contained within that property and to remove any existing cattle grids within the road reserve of Connell Road. 2. That the CEO report back to Council on the need for determining a position or policy on the use of cattle grids on public roads.		Work yet to be commenced on cattle grids position/policy.		
C.05/0320 Statement of Local Environmental Risks and their Mitigation	That Council: 1. Receive the 'Statement of Local Environmental Risks and their Mitigation' prepared by Sustainability Advisory Committee. 2. Consider in the upcoming review of the Corporate Business Plan the bringing forward the preparation of a climate change strategy to 2020/21. 3. Direct the CEO to prepare a scope for preparation of a climate change strategy and present back to Council by July 2020.	T Clynych	April 2020 Work on scope yet to commence. June 2020 At the June Concept Forum discussion occurred on a recent initiative put forward at a meeting of the Warren Blackwood Alliance of Councils which proposes the member local governments joining together to prepare a sub-regional climate change strategy. Further investigations into this initiative will occur in early 2020/21 and if a sub-regional approach is agreed the preparation of a local climate change strategy would be deferred until after the sub-regional strategy is completed.	July 2020 The CEO attended the SAC meeting of 15 July to discuss the sub-regional climate change strategy proposal. Further discussion with other local governments is to occur at next Warren Blackwood Alliance of Councils meeting on 4 August.	
C.14/0520 Proposed Reserve Rationalisation	That Council noting that no public submissions were received, and pursuant to Section 51, 56 and 58 of the Land Administration Act 1997, supports the proposed change in purpose from Public Recreation to Public Purpose and rationalisation of Reserve 48886, Lot 1 Balmoral Drive, Bridgetown, facilitated through partial road widening and closure of Balmoral Drive, as shown on Attachment 13, and directs the Chief Executive Officer to seek approval from the Minister for Lands.	S Donaldson	June 2020 Written request forwarded to DLPH for Minister's approval.	July 2020 DPLH acknowledgement received 7 July 2020. Pending formal response.	



SHIRE OF BRIDGETOWN-GREENBUSHES

MONTHLY FINANCIAL REPORT

For the Period Ended 30 June 2020

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 30 June 2020

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Note	\$	\$	\$	\$	%
Operating Revenues					
Governance	929	929	1,525	596	64.16%
General Purpose Funding - Rates	4,777,678	4,777,678	4,766,902	(10,776)	(0.23%)
General Purpose Funding - Other	961,152	961,152	1,905,516	944,364	98.25%
Law, Order and Public Safety	1,250,662	1,250,662	659,410	(591,252)	(47.28%)
Health	14,100	14,100	7,658	(6,442)	(45.69%)
Education and Welfare	7,609	7,609	830	(6,779)	(89.09%)
Housing	22,160	22,160	19,525	(2,635)	(11.89%)
Community Amenities	1,090,047	1,090,047	1,072,395	(17,652)	(1.62%)
Recreation and Culture	949,190	949,190	411,041	(538,149)	(56.70%)
Transport	1,848,393	1,848,393	1,519,729	(328,664)	(17.78%)
Economic Services	182,884	182,884	181,858	(1,026)	(0.56%)
Other Property and Services	207,236	207,236	231,716	24,480	11.81%
Total Operating Revenue	11,312,040	11,312,040	10,778,105	(533,935)	
Operating Expenses					
Governance	(1,093,210)	(1,093,210)	(987,551)	105,659	9.67%
General Purpose Funding	(127,834)	(127,834)	(115,602)	12,232	9.57%
Law, Order and Public Safety	(1,249,956)	(1,249,956)	(1,189,154)	60,802	4.86%
Health	(127,673)	(127,673)	(111,959)	15,714	12.31%
Education and Welfare	(237,783)	(237,783)	(194,613)	43,170	18.16%
Housing	(21,660)	(21,660)	(30,836)	(9,176)	(42.36%)
Community Amenities	(1,882,489)	(1,882,489)	(1,671,744)	210,745	11.19%
Recreation and Culture	(2,764,850)	(2,764,850)	(2,483,408)	281,442	10.18%
Transport	(3,786,346)	(3,786,346)	(3,484,463)	301,883	7.97%
Economic Services	(836,003)	(836,003)	(704,554)	131,449	15.72%
Other Property and Services	(100,623)	(100,623)	(37,024)	63,599	63.21%
Total Operating Expenditure	(12,228,427)	(12,228,427)	(11,010,909)	1,217,518	
Funding Balance Adjustments					
Add back Depreciation	3,578,305	3,578,305	3,540,377	(37,928)	
Adjust (Profit)/Loss on Asset Disposal	4,000	4,000	7,378	3,378	
Less Grants Recognised in Prior Year	(311,228)	(311,228)	(175,155)	0	
Changes due to accounting policies	72,505	72,505	0		
Adjust Provisions and Accruals	0	0	8,796	8,796	
Net Cash from Operations	2,427,195	2,427,195	3,148,592	657,829	
Capital Revenues					
Proceeds from Disposal of Assets	244,092	244,092	50,410	(193,682)	(79.35%)
Total Capital Revenues	244,092	244,092	50,410	(193,682)	
Capital Expenses					
Land and Buildings	(1,742,079)	(1,742,079)	(570,894)	1,171,185	67.23%
Infrastructure - Roads	(1,051,043)	(1,051,043)	(1,015,045)	35,998	3.42%
Infrastructure - Footpaths	(13,000)	(13,000)	(1,031)	11,969	92.07%
Infrastructure - Drainage	(94,017)	(94,017)	(62,300)	31,717	33.74%
Infrastructure - Parks and Ovals	(53,329)	(53,329)	(14,522)	38,807	72.77%
Infrastructure - Bridges	(1,005,321)	(1,005,321)	0	1,005,321	100.00%
Infrastructure - Other	(376,463)	(376,463)	(54,130)	322,333	85.62%
Plant and Equipment	(893,365)	(893,365)	(136,898)	756,467	84.68%

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 30 June 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Capital Expenses (Continued)						
Furniture and Equipment		(52,108)	(52,108)	(26,861)	25,247	48.45%
Total Capital Expenditure	9	(5,280,725)	(5,280,725)	(1,881,681)	3,399,044	
Net Cash from Capital Activities		(5,036,633)	(5,036,633)	(1,831,271)	3,205,362	
Financing						
Proceeds from New Debentures	10	0	0	0	0	
Self-Supporting Loan Principal	10	8,651	8,651	8,651	0	0.00%
Transfer from Reserves	7	1,474,325	1,474,325	656,634	(817,691)	(55.46%)
Repayment of Debentures	10	(253,216)	(253,216)	(253,216)	0	0.00%
Transfer to Reserves	7	(651,239)	(651,239)	(686,433)	(35,194)	5.40%
Net Cash from Financing Activities		578,521	578,521	(274,364)	(852,885)	
Net Operations, Capital and Financing		(2,030,917)	(2,030,917)	1,042,957	3,010,306	
Opening Funding Surplus(Deficit)	2	2,020,917	2,020,917	2,020,917	(0)	
Closing Funding Surplus(Deficit)	2	(10,000)	(10,000)	3,063,873	3,010,306	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 June 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Operating Revenues						
Rates	11	4,665,928	4,665,928	4,664,443	(1,486)	(0.03%)
Operating Grants, Subsidies and Contributions		1,799,447	1,799,447	2,690,153	890,706	49.50%
Grants, Subsidies and Contributions for the Development of Assets		2,822,589	2,822,589	1,466,557	(1,356,032)	(48.04%)
Fees and Charges		1,652,617	1,652,617	1,611,112	(41,505)	(2.51%)
Interest Earnings		156,628	156,628	140,655	(15,973)	(10.20%)
Other Revenue		214,831	214,831	205,186	(9,645)	(4.49%)
Profit on Disposal of Assets	8	0	0	0	0	
Total Operating Revenue		11,312,040	11,312,040	10,778,105	(533,935)	
Operating Expenses						
Employee Costs		(4,597,343)	(4,597,343)	(4,397,344)	199,999	4.35%
Materials and Contracts		(3,075,578)	(3,075,578)	(2,125,930)	949,648	30.88%
Utility Charges		(313,515)	(313,515)	(312,200)	1,315	0.42%
Depreciation on Non-Current Assets		(3,578,305)	(3,578,305)	(3,540,377)	37,928	1.06%
Interest Expenses		(72,216)	(72,216)	(71,841)	375	0.52%
Insurance Expenses		(261,563)	(261,563)	(260,052)	1,511	0.58%
Other Expenditure		(325,907)	(325,907)	(295,786)	30,121	9.24%
Loss on Disposal of Assets	8	(4,000)	(4,000)	(7,378)	(3,378)	(84.46%)
Total Operating Expenditure		(12,228,427)	(12,228,427)	(11,010,909)	1,217,518	
Funding Balance Adjustments						
Add back Depreciation		3,578,305	3,578,305	3,540,377	(37,928)	
Adjust (Profit)/Loss on Asset Disposal	8	4,000	4,000	7,378	3,378	
Less Grants Recognised in Prior Year		(311,228)	(311,228)	(175,155)	0	
Changes due to accounting policies		72,505	72,505	0	0	
Adjust Provisions and Accruals		0	0	8,796	8,796	
Net Cash from Operations		2,427,195	2,427,195	3,148,592	657,829	
Capital Revenues						
Proceeds from Disposal of Assets	8	244,092	244,092	50,410	(193,682)	(79.35%)
Total Capital Revenues		244,092	244,092	50,410	(193,682)	
Capital Expenses						
Land and Buildings		(1,742,079)	(1,742,079)	(570,894)	1,171,185	67.23%
Infrastructure - Roads		(1,051,043)	(1,051,043)	(1,015,045)	35,998	3.42%
Infrastructure - Footpaths		(13,000)	(13,000)	(1,031)	11,969	92.07%
Infrastructure - Drainage		(94,017)	(94,017)	(62,300)	31,717	33.74%
Infrastructure - Parks and Ovals		(53,329)	(53,329)	(14,522)	38,807	72.77%
Infrastructure - Bridges		(1,005,321)	(1,005,321)	0	1,005,321	100.00%
Infrastructure - Other		(376,463)	(376,463)	(54,130)	322,333	85.62%
Plant and Equipment		(893,365)	(893,365)	(136,898)	756,467	84.68%
Furniture and Equipment		(52,108)	(52,108)	(26,861)	25,247	48.45%
Total Capital Expenditure	9	(5,280,725)	(5,280,725)	(1,881,681)	3,399,044	
Net Cash from Capital Activities		(5,036,633)	(5,036,633)	(1,831,271)	3,205,362	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 June 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Financing						
Proceeds from New Debentures	10	0	0	0	0	
Self-Supporting Loan Principal	10	8,651	8,651	8,651	0	0.00%
Transfer from Reserves	7	1,474,325	1,474,325	656,634	(817,691)	(55.46%)
Repayment of Debentures	10	(253,216)	(253,216)	(253,216)	0	0.00%
Transfer to Reserves	7	(651,239)	(651,239)	(686,433)	(35,194)	5.40%
Net Cash from Financing Activities		578,521	578,521	(274,364)	(852,885)	
Net Operations, Capital and Financing		(2,030,917)	(2,030,917)	1,042,957	3,010,306	
Opening Funding Surplus(Deficit)	2	2,020,917	2,020,917	2,020,917	(0)	
Closing Funding Surplus(Deficit)	2	(10,000)	(10,000)	3,063,873	3,010,306	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 30 June 2020

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
Operating Revenues						
Governance						
Members of Council	610	610	880	270	44.26%	
Other Governance	319	319	645	326	102.21%	
General Purpose Funding - Rates						
Rates	4,777,678	4,777,678	4,766,902	(10,776)	(0.23%)	
Other General Purpose Funding	961,152	961,152	1,905,516	944,364	98.25%	▲
Law, Order and Public Safety						
Fire Prevention	1,120,550	1,120,550	604,505	(516,045)	(46.05%)	▼
Animal Control	26,562	26,562	24,146	(2,416)	(9.10%)	
Other Law, Order and Public Safety	103,550	103,550	30,759	(72,791)	(70.30%)	▼
Health						
Prev Services - Inspection and Admin	14,100	14,100	7,658	(6,442)	(45.69%)	▼
Education and Welfare						
Other Education	609	609	830	221	36.35%	
Aged and Disabled - Other	5,000	5,000	0	(5,000)	(100.00%)	▼
Other Welfare	2,000	2,000	0	(2,000)	(100.00%)	▼
Housing						
Staff Housing	22,160	22,160	19,525	(2,635)	(11.89%)	▼
Community Amenities						
Sanitation - General Refuse	995,233	995,233	987,457	(7,776)	(0.78%)	
Sanitation - Other	200	200	0	(200)	(100.00%)	
Sewerage	24,500	24,500	27,080	2,580	10.53%	▲
Urban Stormwater Drainage	11,364	11,364	0	(11,364)	(100.00%)	▼
Protection of Environment	0	0	276	276		
Town Planning and Regional Develop	33,500	33,500	32,409	(1,091)	(3.26%)	
Other Community Amenities	25,250	25,250	25,172	(78)	(0.31%)	
Recreation and Culture						
Public Halls and Civic Centres	220,157	220,157	9,560	(210,597)	(95.66%)	▼
Other Recreation and Sport	695,938	695,938	371,710	(324,228)	(46.59%)	▼
Libraries	12,960	12,960	9,251	(3,709)	(28.62%)	▼
Heritage	1,435	1,435	909	(526)	(36.66%)	
Other Culture	18,700	18,700	19,611	911	4.87%	
Transport						
Streets and Road Construction	1,670,001	1,670,001	1,343,917	(326,084)	(19.53%)	▼
Streets and Road Maintenance	178,242	178,242	174,792	(3,450)	(1.94%)	
Parking Facilities	50	50	120	70	140.00%	
Traffic Control	100	100	900	800	800.00%	
Economic Services						
Tourism and Area Promotion	51,984	51,984	41,849	(10,135)	(19.50%)	▼
Building Control	40,500	40,500	43,952	3,452	8.52%	
Economic Development	40,400	40,400	40,000	(400)	(0.99%)	
Other Economic Services	50,000	50,000	56,057	6,057	12.11%	▲
Other Property and Services						
Private Works	69,400	69,400	65,911	(3,489)	(5.03%)	▼
Plant Operation Costs	42,000	42,000	43,753	1,753	4.17%	
Salaries and Wages	35,000	35,000	48,956	13,956	39.87%	▲
Corporate Services Department	4,000	4,000	4,000	0	0.00%	
Admin and Finance Activity Units	150	150	1,612	1,462	974.99%	▲

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 30 June 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues (Continued)							
Planning and Environment Department		0	0	0	0		
Chief Executive Office Department		0	0	7,471	7,471	100.00%	▲
Community Services Department		0	0	0	0		
Unclassified		56,686	56,686	60,014	3,328	5.87%	
Total Operating Revenue		11,312,040	11,312,040	10,778,105	(533,935)		
Operating Expenses							
Governance							
Members of Council		(371,208)	(371,208)	(349,820)	21,388	5.76%	▲
Other Governance		(722,002)	(722,002)	(637,731)	84,271	11.67%	▲
General Purpose Funding							
Rates		(126,903)	(126,903)	(115,260)	11,643	9.17%	▲
Other General Purpose Funding		(931)	(931)	(343)	589	63.21%	
Law, Order and Public Safety							
Fire Prevention		(1,081,076)	(1,081,076)	(1,014,783)	66,293	6.13%	
Animal Control		(96,003)	(96,003)	(98,869)	(2,866)	(2.99%)	
Other Law, Order and Public Safety		(72,877)	(72,877)	(75,503)	(2,626)	(3.60%)	
Health							
Maternal and Infant Health		(6,000)	(6,000)	(6,000)	0	0.00%	
Prev Services - Inspection and Admin		(97,475)	(97,475)	(87,267)	10,208	10.47%	▲
Preventative Services - Pest Control		(1,131)	(1,131)	(744)	387	34.22%	
Preventative Services - Other		(23,067)	(23,067)	(17,948)	5,119	22.19%	▲
Education and Welfare							
Other Education		(22,885)	(22,885)	(21,572)	1,313	5.74%	
Care of Families and Children		(60,721)	(60,721)	(63,091)	(2,370)	(3.90%)	
Aged and Disabled - Other		(62,407)	(62,407)	(55,813)	6,594	10.57%	▲
Other Welfare		(91,770)	(91,770)	(54,138)	37,632	41.01%	▲
Housing							
Staff Housing		(21,660)	(21,660)	(30,836)	(9,176)	(42.36%)	▼
Community Amenities							
Sanitation - General Refuse		(851,810)	(851,810)	(783,640)	68,170	8.00%	▲
Sanitation - Other		(46,897)	(46,897)	(38,469)	8,428	17.97%	▲
Sewerage		(74,243)	(74,243)	(58,050)	16,193	21.81%	▲
Urban Stormwater Drainage		(289,035)	(289,035)	(263,662)	25,373	8.78%	▲
Protection of Environment		(80,912)	(80,912)	(76,004)	4,908	6.07%	▲
Town Planning and Regional Develop		(310,632)	(310,632)	(238,323)	72,309	23.28%	▲
Other Community Amenities		(228,960)	(228,960)	(213,596)	15,364	6.71%	▲
Recreation and Culture							
Public Halls and Civic Centres		(167,157)	(167,157)	(134,889)	32,268	19.30%	▲
Swimming Areas and Beaches		(13,901)	(13,901)	(11,315)	2,586	18.60%	▲
Other Recreation and Sport		(2,030,718)	(2,030,718)	(1,818,511)	212,207	10.45%	▲
Television and Radio Re-Broadcasting		(4,456)	(4,456)	(2,602)	1,854	41.61%	▲
Libraries		(417,290)	(417,290)	(410,588)	6,702	1.61%	
Heritage		(67,386)	(67,386)	(52,405)	14,981	22.23%	▲
Other Culture		(63,942)	(63,942)	(53,099)	10,843	16.96%	▲
Transport							
Streets and Road Maintenance		(3,732,927)	(3,732,927)	(3,464,290)	268,637	7.20%	▲
Parking Facilities		(46,423)	(46,423)	(15,317)	31,106	67.01%	▲

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 30 June 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Expenses (Continued)							
Traffic Control		(5,996)	(5,996)	(3,856)	2,140	35.69%	▲
Aerodromes		(1,000)	(1,000)	(1,000)	0	0.00%	
Economic Services							
Tourism and Area Promotion		(367,225)	(367,225)	(312,381)	54,844	14.93%	▲
Building Control		(254,440)	(254,440)	(240,546)	13,894	5.46%	▲
Economic Development		(165,688)	(165,688)	(101,449)	64,239	38.77%	▲
Other Economic Services		(48,650)	(48,650)	(50,177)	(1,527)	(3.14%)	
Other Property and Services							
Private Works		(62,488)	(62,488)	(60,689)	1,799	2.88%	
Develop & Infrastructure Management		0	0	21,520	21,520		▲
Waste Activity Unit		0	0	(2,753)	(2,753)		▼
Works Activity Unit		0	0	(11,971)	(11,971)		▼
Fleet Activity Unit		0	0	(2,506)	(2,506)		▼
Plant Operation Costs		0	0	52,214	52,214		▲
Salaries and Wages		(35,000)	(35,000)	(48,956)	(13,956)	(39.87%)	▼
Corporate Services Department		(4,000)	(4,000)	5,248	9,248	231.19%	▲
Chief Executive Office Department		0	0	12,810	12,810		▲
Building Assets Department		17,350	17,350	(115)	(17,465)	(100.66%)	▼
Administration Activity Units		0	0	0	0		▼
Development Services Department		0	0	(1,416)	(1,416)		
Community Services Department		0	0	17,264	17,264		▲
Unclassified		(16,485)	(16,485)	(17,673)	(1,188)	(7.21%)	
Total Operating Expenditure		(12,228,427)	(12,228,427)	(11,010,909)	1,217,518		
Funding Balance Adjustments							
Add back Depreciation		3,578,305	3,578,305	3,540,377	(37,928)		
Adjust (Profit)/Loss on Asset Disposal	8	4,000	4,000	7,378	3,378		
Less Grants Recognised in Prior Year		(311,228)	(311,228)	(175,155)	0		
Changes due to accounting policies		72,505	72,505	0			
Adjust Provisions and Accruals		0	0	8,796	8,796		
Net Cash from Operations		2,427,195	2,427,195	3,148,592	657,829		
Capital Revenues							
Proceeds from Disposal of Assets	8						
Governance							
Other Governance		53,000	53,000	33,636	(19,364)	(36.54%)	▼
Law, Order & Public Safety							
Fire Prevention		3,592	3,592	3,592	(0)	(0.01%)	
Other Law, Order & Public Safety		30,000	30,000	0	(30,000)	(100.00%)	▼
Transport							
Road Plant Purchases		141,500	141,500	13,182	(128,318)	(90.68%)	▼
Economic Services							
Building Control		16,000	16,000	0	(16,000)	(100.00%)	▼
Total Capital Revenues		244,092	244,092	50,410	(193,682)		
Capital Expenses							
Governance							
Other Governance		(155,408)	(155,408)	(90,322)	65,086	41.88%	▲

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 30 June 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Capital Expenses (Continued)							
Law, Order and Public Safety							
Fire Prevention		(577,105)	(577,105)	(42,205)	534,900	92.69%	▲
Other Law, Order and Public Safety		(102,100)	(102,100)	0	102,100	100.00%	▲
Housing							
Staff Housing		(6,500)	(6,500)	(6,963)	(463)	(7.12%)	
Community Amenities							
Sanitation - General Refuse		(30,000)	(30,000)	0	30,000	100.00%	▲
Urban Stormwater Drainage		(94,017)	(94,017)	(62,300)	31,717	33.74%	▲
Other Community Amenities		(3,000)	(3,000)	(3,041)	(41)	(1.37%)	
Recreation and Culture							
Public Halls and Civic Centres		(408,538)	(408,538)	(20,467)	388,071	94.99%	▲
Swimming Areas and Beaches		(19,500)	(19,500)	(14,915)	4,585	23.51%	▲
Other Recreation and Sport		(862,219)	(862,219)	(413,807)	448,412	52.01%	▲
Libraries		(7,500)	(7,500)	(7,543)	(43)	(0.57%)	
Heritage		(5,500)	(5,500)	(5,100)	400	7.27%	
Transport							
Streets and Road Construction		(2,084,164)	(2,084,164)	(1,019,656)	1,064,508	51.08%	▲
Road Plant Purchases		(602,410)	(602,410)	(22,490)	579,920	96.27%	▲
Parking Facilities		(16,337)	(16,337)	(16,337)	(0)	(0.00%)	
Economic Services							
Tourism and Area Promotion		(61,000)	(61,000)	(13,481)	47,519	77.90%	▲
Building Control		(32,000)	(32,000)	0	32,000	100.00%	▲
Other Property and Services							
Unclassified		(213,427)	(213,427)	(143,053)	70,374	32.97%	▲
Total Capital Expenditure	9	(5,280,725)	(5,280,725)	(1,881,681)	3,399,044		
Net Cash from Capital Activities		(5,036,633)	(5,036,633)	(1,831,271)	3,205,362		
Financing							
Proceeds from New Debentures	10	0	0	0	0		
Self-Supporting Loan Principal	10	8,651	8,651	8,651	0	0.00%	
Transfer from Reserves	7	1,474,325	1,474,325	656,634	(817,691)		
Repayment of Debentures	10	(253,216)	(253,216)	(253,216)	0	0.00%	
Transfer to Reserves	7	(651,239)	(651,239)	(686,433)	(35,194)		
Net Cash from Financing Activities		578,521	578,521	(274,364)	(852,885)		
Net Operations, Capital and Financing		(2,030,917)	(2,030,917)	1,042,957	3,010,306		
Opening Funding Surplus(Deficit)	2	2,020,917	2,020,917	2,020,917	(0)		
Closing Funding Surplus(Deficit)	2	(10,000)	(10,000)	3,063,873.23	3,010,306		

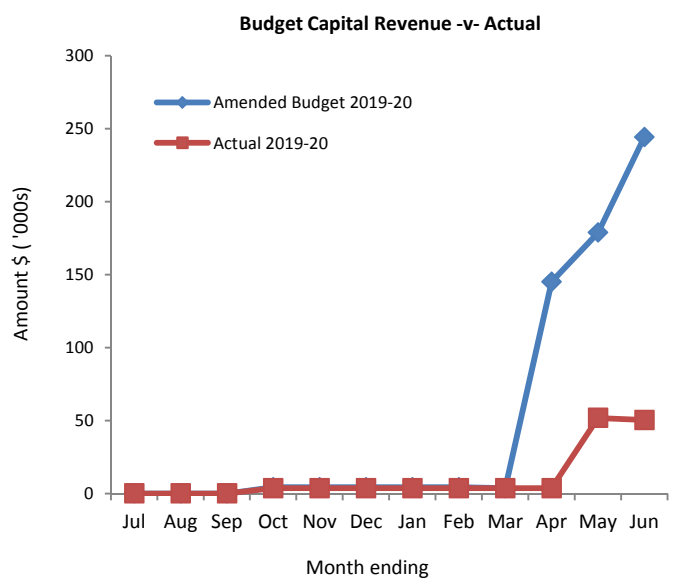
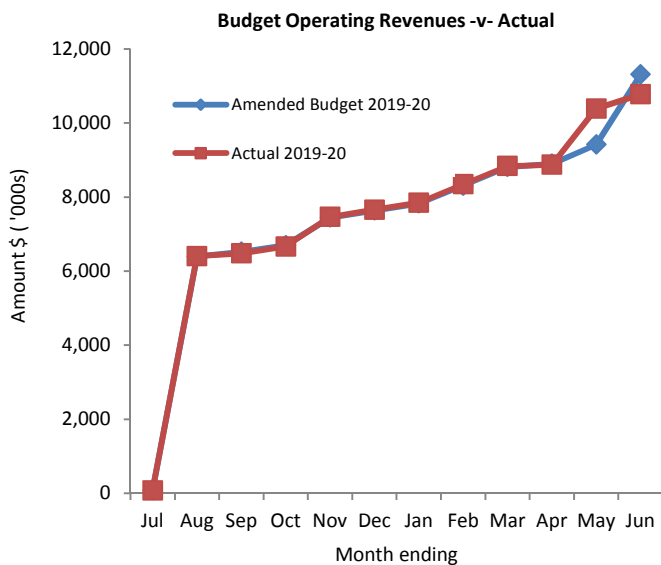
▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

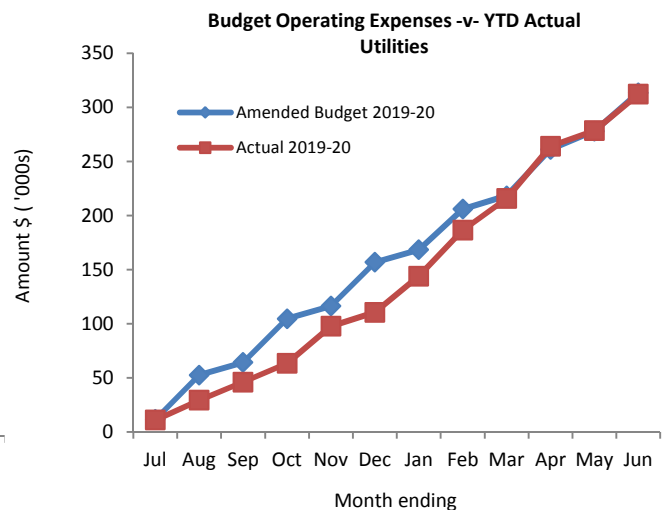
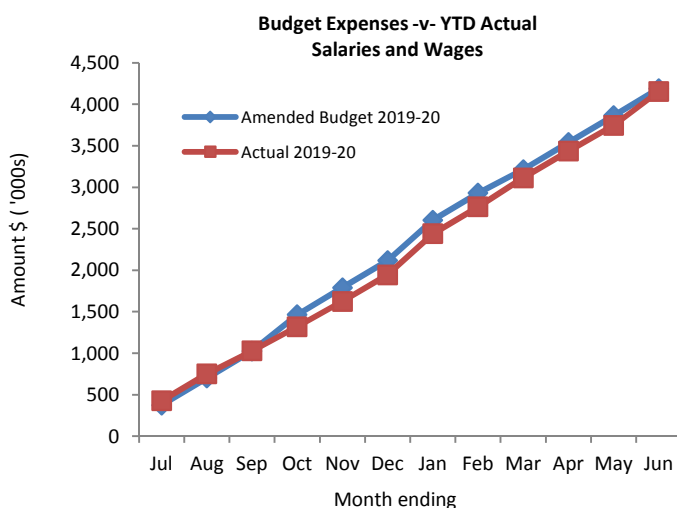
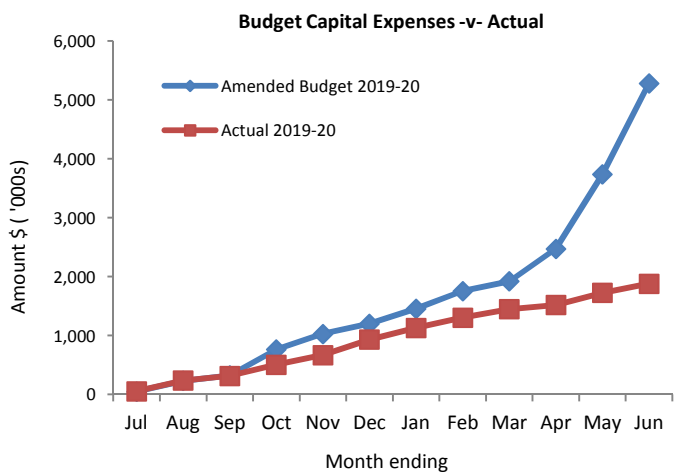
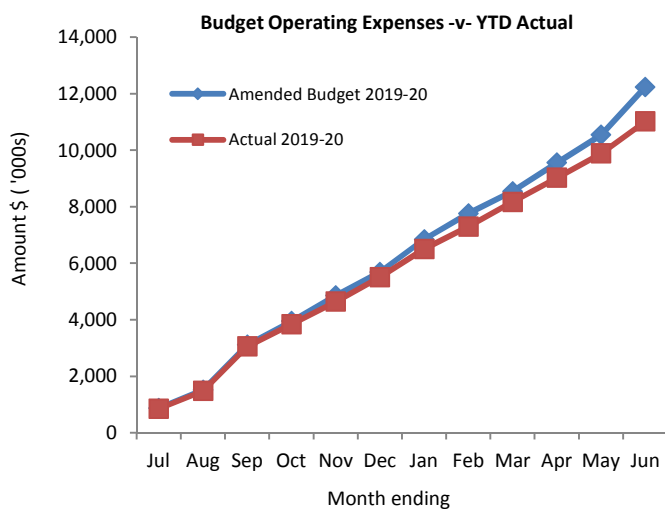
SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Revenues



Expenditure

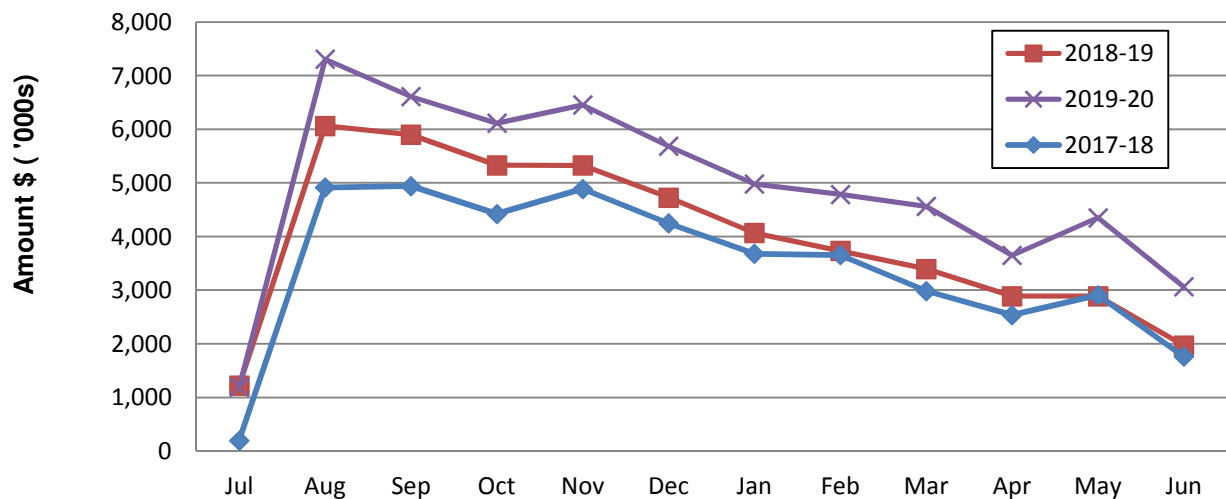


SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 30 Jun 2020	Last Period	Actual 30 June 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	5	3,921,859	5,425,365	3,178,215
Cash Restricted	5	3,422,345	2,717,470	3,392,546
Receivables - Rates	6	180,863	312,773	141,352
Receivables - Sundry Debtors	6	216,055	27,775	110,790
Receivables - Other		93,743	114,318	94,676
Inventories		20,479	23,242	20,857
		7,855,343	8,620,943	6,938,437
Less: Current Liabilities				
Payables		(919,670)	(1,017,987)	(1,014,521)
Provisions		(770,609)	(842,359)	(864,650)
		(1,690,279)	(1,860,346)	(1,879,171)
Less: Cash Reserves	7	(3,422,345)	(2,717,470)	(3,392,546)
Less: Loans - Clubs/Institutions		0	(4,365)	(8,651)
Add: Current Leave Provision Cash Backed		185,080	185,040	182,136
Add: Current Contract Liabilities Cash Backed		136,073	0	311,228
Add: Current Loan Liability		0	127,533	253,216
Add: Accounting standard changes 1.7.19		0	0	(383,733)
Net Current Funding Position		3,063,873	4,351,335	2,020,917

Note 3 - Liquidity Over the Year



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Operating Revenues					
General Purpose Funding - Rates					
Other General Purpose Funding	944,364	98.25%	▲	Permanent	Advance payment of the 2020/21 Financial Assistance Grant \$954,829. Balance relates to interest earnings less than estimated.
Law, Order and Public Safety					
Fire Prevention	(516,045)	(46.05%)	▼	Permanent	DFES non-recurrent grants not received for 2019/20.
Other Law, Order and Public Safety	(72,791)	(70.30%)	▼	Permanent	SES non-recurrent grant not received for 2019/20.
Health					
Prev Services - Inspection and Admin	(6,442)	(45.69%)	▼	Permanent	Health licence fees less than estimated due to COVIC-19 refunds.
Education and Welfare					
Aged and Disabled - Other	(5,000)	(100.00%)	▼	Permanent	Grant funds not secured, offset by reduced expenditure.
Other Welfare	(2,000)	(100.00%)	▼	Permanent	Grant funds not secured, offset by reduced expenditure.
Housing					
Staff Housing	(2,635)	(11.89%)	▼	Permanent	Rental income received on staff housing less than estimated.
Community Amenities					
Sewerage	2,580	10.53%	▲	Permanent	Income received for waste disposal fees greater than estimated.
Urban Stormwater Drainage	(11,364)	(100.00%)	▼	Timing	Contribution income recognised in prior year not spent in 2019/20.
Recreation and Culture					
Public Halls and Civic Centres	(210,597)	(95.66%)	▼	Permanent	Bridgetown \$4,953 and Greenbushes hall hire \$51,497 less than estimated due to COVID-19 restrictions. Balance relates to grant funds not yet received, offset by reduced expenditure.
Other Recreation and Sport	(324,228)	(46.59%)	▼	Permanent/ Timing	Income for Leisure Centre \$14,943 less than estimated due to COVID-19 restrictions. Grant income \$219,448 not yet received. Grant funds \$100,000 not secured, offset by reduced expenditure. Balance relates to reimbursement of utilities.
Libraries	(3,709)	(28.62%)	▼	Permanent	Income for Library programs less than estimated due to Covid-19 restrictions.
Transport					
Streets and Road Construction	(326,084)	(19.53%)	▼	Timing	Main Roads Bridge grants not received \$335,107 , offset by reduced expenditure. Balance relates to increased Roads to Recovery funding.
Economic Services					
Tourism and Area Promotion	(10,135)	(19.50%)	▼	Permanent	Visitor Centre commissions and counter sales less than estimated due to COVID-19 restrictions.
Other Economic Services	6,057	12.11%	▲	Permanent	Sale of water from standpipe greater than estimated.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Other Property and Services					
Private Works	(3,489)	(5.03%)	▼	Permanent	Police licencing commission less than estimated.
Salaries and Wages	13,956	39.87%	▲	Permanent	Reimbursement for workers compensation claims greater than estimated, offset by increased expenditure.
Admin and Finance Activity Units	1,462	974.99%	▲	Permanent	Reimbursement of property insurance valuation.
Chief Executive Office Department	7,471	100.00%	▲	Permanent	Reimbursement received for long service leave claimed.
Operating Expenses					
Governance					
Members of Council	21,388	5.76%	▲	Permanent	Members training and conference expenses \$9,980 less than estimated. Balance relates to other member expense allocation not fully utilised.
Other Governance	84,271	11.67%	▲	Permanent/ Timing	One-off projects expenditure \$49,783 carried forward to 2020/21 and other various expenditure \$13,034 less than estimated. Balance relates to reduced wages allocation to this subprogram still subject to final year end allocation adjustments.
General Purpose Funding					
Rates	11,643	9.17%	▲	Permanent	Rates notices, collection and other expenditure \$7,340 less than estimated. Balance relates to Bank fees less than estimated.
Health					
Prev Services - Inspection and Admin	10,208	10.47%	▲	Permanent	Wage allocations to this program less than estimated due to staff vacancy.
Preventative Services - Other	5,119	22.19%	▲	Permanent	Wage allocations to this program less than estimated due to staff vacancy.
Education and Welfare					
Aged and Disabled - Other	6,594	10.57%	▲	Permanent	Seniors program expenditure less than estimated offset by reduced grant income.
Other Welfare	37,632	41.01%	▲	Timing/ Permanent	Expenditure on youth non-recurrent project \$28,580 carried forward to 2020/21. Balance relates to Youth programs expenditure less than estimated, offset by reduced grant income.
Housing					
Staff Housing	(9,176)	(42.36%)	▼	Allocations	Final year end allocations to be undertaken
Community Amenities					
Sanitation - General Refuse	68,170	8.00%	▲	Timing/ Allocations	One-off projects expenditure \$31,855 carried forward to 2020/21. On site maintenance \$9,521 and refuse collection \$3,315 less than estimated at this time. Balance relates to wage allocations to this program less than estimated.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Sanitation - Other	8,428	17.97%	▲	Timing	Expenditure on streetscape bins carried forward to 2020/21.
Sewerage	16,193	21.81%	▲	Timing	One-off project \$13,000 carried forward to 2020/21. Balance relates to wages allocation to this program less than estimated.
Urban Stormwater Drainage	25,373	8.78%	▲	Timing/ Permanent	Drainage maintenance works \$22,115 carried forward to 2020/21. Balance relates to minor savings on drainage jobs.
Protection of Environment	4,908	6.07%	▲	Permanent	Environmental Officer expenses less than estimated.
Town Planning and Regional Develop	72,309	23.28%	▲	Timing/ Permanent	Local planning scheme and road rationalisation project \$20,589 carried forward to 2020/21. Wage allocations to this program less than estimated due to staff vacancy.
Other Community Amenities	15,364	6.71%	▲	Timing/ Permanent	Public conveniences building operation, maintenance \$3,303 and other minor building maintenance \$5,070 expenditure less than estimated. Community bus \$6,991 less than estimated.
Recreation and Culture					
Public Halls and Civic Centres	32,268	19.30%	▲	Timing/ Permanent	On-off projects \$12,000 and building maintenance jobs \$2,186 carried forward to 2020/21. Balance relates to building operations and maintenance of halls and civic centres less than estimated.
Swimming Areas and Beaches	2,586	18.60%	▲	Permanent	Building maintenance of Greenbushes swimming pool less than estimated.
Other Recreation and Sport	212,207	10.45%	▲	Timing/ Permanent	One-off projects \$61,048 and Regional Bridle Trail \$69,343 carried forward to 2020/21. Parks & gardens \$5,282, building maintenance & operations \$21,680 and Leisure centre \$43,115 expenditure less than estimated. Balance relates to savings made.
Television and Radio Re-Broadcasting	1,854	41.61%	▲	Permanent	Expenditure on SBS building operations less than estimated.
Heritage	14,981	22.23%	▲	Permanent	Heritage building maintenance expenditure \$10,478 and consultancy assessment less than estimated.
Other Culture	10,843	16.96%	▲	Timing/ Permanent	One-off project \$7,364 carried forward to 2020/21. Balance related to Summer film festival less than estimated.
Transport					
Streets and Road Maintenance	268,637	7.20%	▲	Timing/ Allocations	Verge and road maintenance \$201,453 expenditure less than estimated. Bridge maintenance \$19,702 wage allocation less than estimated due to staff vacancy. Balance relates to other transport expenditure items less than estimated.
Parking Facilities	31,106	67.01%	▲	Timing/ Permanent	One-off projects \$29,890 carried forward to 2020/21. Balance relates to parking signs less than estimated.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Traffic Control	2,140	35.69%	▲	Permanent	Costs for Road Wise committee less than estimated.
Economic Services					
Tourism and Area Promotion	54,844	14.93%	▲	Permanent/ Timing	One-off projects \$28,000 carried forward to 2020/21. Information bay grounds maintenance \$5,043, Visitor Centre building maintenance & operations \$5,763 less than estimated. Balance relates to reduced Visitor centre expenditure due to centre closure as a result of COVID-19 restrictions.
Building Control	13,894	5.46%	▲	Permanent	Building Control expenditure \$7,493 less than estimated. Balance relates to wage allocation less than estimated.
Economic Development	64,239	38.77%	▲	Permanent/ Timing	One-off projects \$62,500 carried forward to 2020/21. Balance relates to expenditure on electrical vehicle charging station less than estimated.
Other Property and Services					
Develop & Infrastructure Management	21,520		▲	Allocations	All over and under allocations in this sub program will be reallocated to other sub programs as part of year end processing.
Waste Activity Unit	(2,753)		▼	Allocations	All over and under allocations in this sub program will be reallocated to other sub programs as part of year end processing.
Works Activity Unit	(11,971)		▼	Allocations	All over and under allocations in this sub program will be reallocated to other sub programs as part of year end processing.
Fleet Activity Unit	(2,506)		▼	Allocations	All over and under allocations in this sub program will be reallocated to other sub programs as part of year end processing.
Plant Operation Costs	52,214		▲	Allocations	All over and under allocations in this sub program will be reallocated to other sub programs as part of year end processing.
Salaries and Wages	(13,956)	(39.87%)	▼	Permanent	Workers compensation costs greater than anticipated, offset by increased income.
Corporate Services Department	9,248	231.19%	▲	Allocations	All over and under allocations in this sub program will be reallocated to other sub programs as part of year end processing.
Chief Executive Office Department	12,810		▲	Allocations	All over and under allocations in this sub program will be reallocated to other sub programs as part of year end processing.
Building Assets Department	(17,465)	(100.66%)	▼	Allocations	All over and under allocations in this sub program will be reallocated to other sub programs as part of year end processing.
Administration Activity Units	0	0.00%	▼	Allocations	All over and under allocations in this sub program will be reallocated to other sub programs as part of year end processing.
Community Services Department	17,264		▲	Allocations	All over and under allocations in this sub program will be reallocated to other sub programs as part of year end processing.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Capital Revenues					
Governance					
Other Governance	(19,364)	(36.54%)	▼	Timing	Sale of EMCS vehicle carried forward to 2020/21
Law, Order & Public Safety					
Other Law, Order & Public Safety	(30,000)	(100.00%)	▼	Timing	Sale of SES vehicle carried forward to 2020/21.
Transport					
Road Plant Purchases	(128,318)	(90.68%)	▼	Timing	Sale of heavy plant vehicles carried forward to 2020/21.
Economic Services					
Building Control	(16,000)	(100.00%)	▼	Timing	Sale of surplus vehicle carried forward to 2020/21.
Capital Expenses					
Governance					
Other Governance	65,086	41.88%	▲	Timing	IT software \$25,247 and EMCS vehicle purchases to be carried forward to 2020/21. Balance relates to Admin building works carried forward to 2020/21.
Law, Order and Public Safety					
Fire Prevention	534,900	92.69%	▲	Timing	DFES funded vehicles not received in 2019/20.
Other Law, Order and Public Safety	102,100	100.00%	▲	Timing	DFES funded SES vehicle carried forward to 2020/21.
Community Amenities					
Sanitation - General Refuse	30,000	100.00%	▲	Timing	Landfill reticulation job to be carried forward to 2020/21.
Urban Stormwater Drainage	31,717	33.74%	▲	Timing	Various drainage jobs \$17,936 carried forward to 2020/21. Balance related to some savings made.
Recreation and Culture					
Public Halls and Civic Centres	388,071	94.99%	▲	Timing	Bridgetown Civic Centre \$313,338 to be carried forward to 2020/21. Balance relates to Greenbushes hall expenditure deferred
Swimming Areas and Beaches	4,585	23.51%	▲	Permanent	Savings made on projects.
Recreation and Culture (continued)					
Other Recreation and Sport	448,412	52.01%	▲	Timing/ Permanent	Projects \$247,281 carried forward to 2020/21, refer to Note 9 for further detail. Project not commencing \$150,000. Balance relates to some savings made on projects.
Transport					
Streets and Road Construction	1,064,508	51.08%	▲	Timing	Bridge Construction works \$1,005,321 and various road construction jobs less than estimated, refer to Note 9 for further detail.
Road Plant Purchases	579,920	96.27%	▲	Timing	Purchase of heavy vehicles carried forward to 2020/21.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Economic Services					
Tourism and Area Promotion	47,519	77.90%	▲	Timing	Bridgetown tourist information bay \$22,833 and Bridgetown Septage dump point \$22,686 expenditure carried forward to 2020/21.
Building Control	32,000	100.00%	▲	Permanent	Vehicle no longer required.
Other Property and Services					
Unclassified	70,374	32.97%	▲	Timing	Land purchases carried forward to 2020/21.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						
PJ64	Pool windsock & eye wash station	C.12/0819	Operating Expenses			(7,000)	(7,000)
06EN	Gas chlorine auto shut down system	C.12/0819	Capital Expenses			(1,500)	(8,500)
Reserve 125	Building maintenance	C.12/0819	Reserve Transfer		8,500		0
19BU	Greenbushes Old Court House	C.06/0919	Capital Expenses			(5,500)	(5,500)
Reserve 125	Building maintenance	C.06/0919	Reserve Transfer		5,500		0
03CA	Catterick Hall building operations - electricity	C.05/1019	Operating Expenses			(600)	(600)
56BU	Bridgetown Sportsground horse stalls	C.06/1019	Capital Expenses			(30,000)	(30,600)
Reserve 127	Matched grants	C.06/1019	Reserve Transfer		10,000		(20,600)
1344530	Other Recreation & Sports contributions	C.06/1019	Operating Revenue		20,000		(600)
1110220	Bridgetown Child Health - rental assistance	C.16/1119	Operating Expenses			(3,000)	(3,600)
02BU	Bridgetown Civic Centre - Lotterywest grant	C.11/1219	Capital Expenses			(204,148)	(207,748)
1324330	Lotterywest grant for Civic Centre	C.11/1219	Operating Revenue		204,148		(3,600)
	Budget Review Changes						
Various	Budget Review Changes to Operating Revenue	C.11/0320	Operating Revenue			(497,567)	(501,167)
Various	Budget Review Changes to Operating Expenses	C.11/0320	Operating Expenses			(18,052)	(519,219)
Various	Budget Review Changes to Capital Revenue	C.11/0320	Capital Revenue			(78,808)	(598,027)
Various	Budget Review Changes to Capital Expenses	C.11/0320	Capital Expenses		702,662		104,635
Various	Budget Review Changes to Reserve Transfers	C.11/0320	Reserve Transfer			(83,991)	20,644
Various	Increase in Opening Funds as at 1 July 2018	C.11/0320	Opening Surplus(Deficit)		33,587		54,231
Various	Adjustment to loss and profit on sale of assets and depreciation	C.11/0320	Non Cash Item	15,527			69,758
Various	Transfer of Budget review surplus	C.11/0320	Reserve Transfer			(69,758)	0
	Permanent Changes After Budget Review						0
PJ68	3 Tier Youth mental health program	C.08/0320	Operating Expenses			(10,000)	(10,000)
PJ69	SFBVTA social media component	C.08/0320	Operating Expenses			(2,000)	(12,000)

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Permanent Changes After Budget Review (Continued)						
Reserve 127	Matched grants	C.08/0320	Reserve Transfer		2,000		(10,000)
PJ70	Bridgetown Railway Station detailed plans	C.16/0320	Operating Expenses			(4,500)	(14,500)
PJ71	Economic modelling	C.16/0320	Operating Expenses			(19,500)	(34,000)
Reserve 126	Strategic Projects	C.16/0320	Reserve Transfer		24,000		(10,000)
PJ15	Blackwood River Foreshore	C.17/0420	Operating Expenses			(3,930)	(13,930)
10IN	Blackwood River Boardwalk	C.17/0420	Capital Expenses		3,930		(10,000)
PJ06	Youth Precinct Hand Out Space	C.17/0520	Operating Expenses			(20,981)	(30,981)
Reserve 126	Strategic Projects	C.17/0520	Reserve Transfer		20,981		(10,000)
PJ72	Growth Strategy Projects	C.06/0620	Operating Expenses			(45,000)	(55,000)
31RA	Local Community Trails	C.06/0620	Operating Expenses		3,000		(52,000)
PJ71	Economic modelling	C.06/0620	Operating Expenses		2,000		(50,000)
48007	Economic Development Non-recurrent projects grants	C.06/0620	Operating Revenue			40,000	(10,000)
PJ15	Blackwood River Foreshore	C.13/0620	Operating Expenses			(17,000)	(27,000)
Reserve 126	Strategic Projects	C.13/0620	Reserve Transfer		17,000		(10,000)
				15,527	1,057,308	(1,082,835)	(10,000)

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 5: CASH AND INVESTMENTS

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
(a) Cash Deposits								
Municipal Bank Account	Various	399,484				399,484	CBA/Westpac	At Call
Trust Bank Account	Various			955		955	CBA/Westpac	At Call
Visitor Centre Trust Account	Nil			25,052		25,052	CBA/Westpac	At Call
Cash On Hand	Nil	1,950				1,950	N/A	On Hand
Term Deposits								
(b) Municipal Funds								
Municipal Funds	1.22%	400,000				400,000	NAB	02-Jul-20
Municipal Funds	1.17%	400,000				400,000	NAB	06-Jul-20
Municipal Funds	1.05%	251,984				251,984	Westpac	18-Jul-20
Municipal Funds	1.05%	558,323				558,323	Westpac	20-Jul-20
Municipal Funds	1.05%	352,789				352,789	Westpac	02-Aug-20
Municipal Funds	0.95%	450,000				450,000	NAB	19-Aug-20
Municipal Funds	0.95%	607,330				607,330	Westpac	28-Aug-20
Municipal Funds	0.93%	500,000				500,000	NAB	31-Aug-20
Reserve Funds	0.43%		3,422,345			3,422,345	CBA	29-Jul-20
Total		3,921,859	3,422,345	26,007	0	7,370,211		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 6: RECEIVABLES

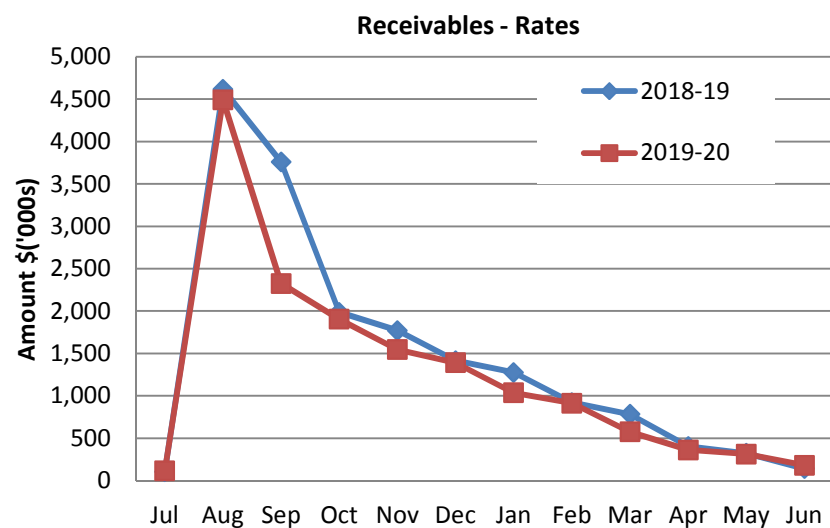
Receivables - Rates

Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable

% Collected

YTD 30 Jun 2020	30 June 2019
\$	\$
141,352	126,308
4,665,832	4,538,968
(4,626,322)	(4,523,923)
180,863	141,352
180,863	141,352
96.24%	96.97%



Receivables - Sundry Debtors

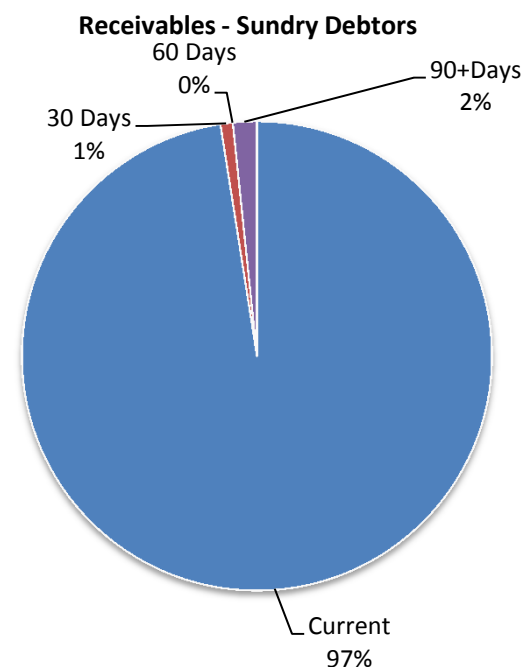
Receivables - Sundry Debtors

Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
210,677	1,831	0	3,547

Total Sundry Debtor Receivables Outstanding

216,055

Amounts shown above include GST (where applicable)



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 7: CASH BACKED RESERVE

2019-20										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
101	Leave Reserve	182,136	2,800	2,945	0	0	0	0	184,936	185,080
102	Plant Reserve	424,561	6,528	6,864	250,550	250,550	(386,000)	0	295,639	681,975
103	Land and Building Reserve	714,400	11,017	9,352	25,000	25,000	(174,410)	(174,410)	576,007	574,343
104	Bush Fire Reserve	10,739	165	45	10,000	10,000	(10,000)	0	10,904	20,784
105	Maranup Ford Road Maintenance Reserve	5,256	81	85	0	0	0	0	5,337	5,341
106	Subdivision Reserve	390,331	6,001	4,759	10,000	7,347	(187,164)	(157,004)	219,168	245,433
107	Sanitation Reserve	65,647	1,009	1,061	33,423	33,423	(50,000)	0	50,079	100,131
109	Recreation Centre Floor and Solar Reserve	190,314	2,926	3,077	10,000	10,000	0	0	203,240	203,391
112	Refuse Site Post Closure Reserve	219,017	3,368	3,541	5,000	5,000	(43,000)	0	184,385	227,558
113	Drainage Reserve	21,084	324	341	19,758	19,758	0	0	41,166	41,183
114	Community Bus Reserve	50,374	775	814	5,000	5,000	0	0	56,149	56,189
115	SBS Tower and Infrastructure Reserve	31,589	486	511	0	0	0	0	32,075	32,100
118	Playground Equipment Reserve	30,497	469	493	3,850	2,967	0	0	34,816	33,957
119	Swimming Pool Reserve	4,429	68	72	0	0	0	0	4,497	4,500
121	Car Park Reserve	948	15	15	0	0	0	0	963	963
123	ROMANS Reserve	4,721	0	8	0	0	(4,721)	(4,730)	0	0
125	Building Maintenance Reserve	145,768	2,241	2,244	25,000	25,000	(14,000)	(13,600)	159,009	159,411
126	Strategic Projects Reserve	98,934	1,521	1,535	40,000	40,000	(61,981)	(4,500)	78,474	135,970
127	Matched Grants Reserve	38,293	588	527	20,000	20,000	(19,124)	(7,124)	39,757	51,697
128	Aged Care Infrastructure Reserve	56,022	861	906	0	0	0	0	56,883	56,928
129	Equipment Reserve	6,010	92	97	0	0	0	0	6,102	6,107
130	Assets and GRV Valuation Reserve	57,656	886	1,000	40,588	40,597	0	0	99,130	99,253
131	Bridgetown Leisure Centre Reserve	117,894	1,813	1,130	0	0	(58,300)	(58,300)	61,407	60,724
132	Trails Reserve	21,285	327	344	5,000	5,000	0	0	26,612	26,630
133	Light Fleet Vehicle Reserve	64,021	985	1,033	92,570	92,570	(124,300)	(31,661)	33,276	125,963

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 7: CASH BACKED RESERVE

2019-20										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
	Cash Backed Reserves (Continued)		0							
134	Prepaid Rates Reserve	30,097	0	53	0	0	(30,097)	(30,150)	(0)	0
135	Blackspot Reserve	10,032	154	162	10,000	10,000	0	0	20,186	20,194
201	Unspent Grans Reserve	400,489	0		0	41,206	(311,228)	(175,155)	89,261	266,540
		3,392,546	45,500	43,015	605,739	643,418	(1,474,325)	(656,634)	2,569,460	3,422,345

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 8: CAPITAL DISPOSALS

YTD Actual Replacement			Disposals	Amended Current Budget			
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	Profit (Loss) Variance
\$	\$	\$		\$	\$	\$	\$
			Plant and Equipment				
36,030	33,636	(2,394)	P3070 2015 Toyota Landcruiser (CEO)	36,000	36,000	0	(2,394)
			P3085 2014 Holden Colorado (EMCS)	17,000	17,000	0	0
			P4010 2009 Toyota landcruiser (SES)	30,000	30,000	0	0
			P4015 2005 Toyota Landcruiser (Wandillup)	20,000	0	0	0
			P4050 2007 Toyota Landcruiser (Hester Brook)	20,000	0	0	0
3,636	3,592	(44)	P4115 2009 Ford Territory (Bridgetown)	3,592	3,592	0	(44)
			P4170 2005 Toyota Landcruiser (Winnejump)	25,000	0	0	0
			P4175 2005 Toyota Landcruiser (Bridgetown)	25,000	0	0	0
			P2126 2009 Ammann Multi Tyre Roller	34,000	30,000	(4,000)	4,000
			P2133 2008 Caterpillar Multi Tyre Roller	36,500	36,500	0	0
			P2280 2008 Ford Ranger (General Hand)	7,000	7,000	0	0
			P2165 2009 Ford Ranger (BMO)	8,000	8,000	0	0
			P2026 2007 Hino Tip Truck with crane	43,000	43,000	0	0
17,022	13,182	(3,841)	P3035 2014 Nissan Pathfinder (MTS)	17,000	17,000	0	(3,841)
			P3090 2014 Holden Colorado (PBS)	16,000	16,000	0	0
			Furniture & Equipment	0	0	0	0
200	0	(200)	53888 Precor Cross Trainer	0	0	0	0
200	0	(200)	53899 Circle treadmill	0	0	0	0
350	0	(350)	53941 Precor Treadmill	0	0	0	0
350	0	(350)	53950 Bodycraft X Four Stack	0	0	0	0
57,788	50,410	(7,378)		338,092	244,092	(4,000)	(2,278)

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Jun 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings						
Other Governance						
Shire Administration Building	07BU	11,300	11,300	7,472	(3,828)	Works to be carried forward 2020/21
		11,300	11,300	7,472	(3,828)	
Fire Prevention						
Greenbushes Bushfire Brigade	09BN	252,600	252,600	1,300	(251,300)	Works to be carried forward 2020/21
Wandillup Bushfire Brigade	10BN	281,100	281,100	2,500	(278,600)	Works to be carried forward 2020/21
		533,700	533,700	3,800	(529,900)	
Staff Housing						
146 Hampton Street	26BU	6,500	6,500	6,963	463	Works completed
		6,500	6,500	6,963	463	
Other Community Amenities						
Hampton Street Toilets	46BU	3,000	3,000	3,041	41	Works completed
		3,000	3,000	3,041	41	
Public Halls and Civic Centres						
Bridgetown Civic Centre	02BU	314,738	314,738	1,400	(313,338)	Works to be carried forward 2020/21
Greenbushes Hall	20BU	87,800	87,800	13,490	(74,310)	Works deferred
Greenbushes Offices	21BU	6,000	6,000	5,577	(423)	Job completed, some savings made
		408,538	408,538	20,467	(388,071)	
Swimming Areas and Beaches						
Greenbushes Pool Toilet	05BU	6,000	6,000	3,989	(2,011)	Job completed, some savings made
		6,000	6,000	3,989	(2,011)	
Other Recreation and Sport						
Bridgetown Leisure Centre - Gym expansion	06BN	327,050	327,050	306,697	(20,353)	Job completed
Bridgetown Leisure Centre Renewals	16BU	25,140	25,140	25,087	(53)	Job completed
Greenbushes Golf Club	39BU	133,000	133,000	0	(133,000)	Works to be carried forward 2020/21
Bridgetown Sports Ground Horse Stalls	56BU	37,124	37,124	25,918	(11,206)	Works to be carried forward 2020/21
Greenbushes Cricket Pavilion/Toilets	54BU	9,500	9,500	8,184	(1,316)	Works to be carried forward 2020/21
		531,814	531,814	365,886	(165,928)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Jun 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Libraries						
Bridgetown Regional Library	36554	7,500	7,500	7,543	43	Job completed
		7,500	7,500	7,543	43	
Heritage						
Greenbushes Old Court House	19BU	5,500	5,500	5,100	(400)	Job completed, some savings made
		5,500	5,500	5,100	(400)	
Streets and Road Construction						
Shire Depot	08BU	14,800	14,800	3,580	(11,220)	Works to be carried forward 2020/21
		14,800	14,800	3,580	(11,220)	
Unclassified						
Geegelup Brook Land	1790040	213,427	213,427	143,053	(70,374)	Land purchases carried forward to 2020/21
		213,427	213,427	143,053	(70,374)	
Land and Buildings Total		1,742,079	1,742,079	570,894	(1,171,185)	
Roads						
Streets and Road Construction						
Winnejump Road Regional Road Group 17/18	RR17	32,309	32,309	32,309	(0)	Job completed
Winnejump Road Regional Road Group 18/19	RR21	25,257	25,257	29,118	3,861	Job completed
Winnejump Road Regional Road Group 19/20	RR22	209,988	209,988	190,895	(19,094)	Job completed, some savings made
Winnejump Road Regional Road Group 15/16	RR24	12,046	12,046	12,046	(0)	Job completed
Mockerdillup Road Regional Road Group	RR16	95,400	95,400	111,992	16,592	Job completed
Kerbing	KB01	7,000	7,000	2,800	(4,200)	Invoice yet to be received
Glentulloch Road Roads to Recovery	RT10	189,500	189,500	196,519	7,019	Job completed
Glentulloch Road 2nd coat Roads to Recovery	RT82	18,554	18,554	21,779	3,225	Job completed
Tweed Road Roads to Recovery	RT52	8,448	8,448	8,518	70	Job completed
Brockman Highway Roads to Recovery	RT83	28,114	28,114	21,484	(6,630)	Job completed, some savings made
Dalmore Road Roads to Recovery	RT72	49,947	49,947	50,378	431	Job completed
Huitson Road Roads to Recovery	RT81	39,289	39,289	39,654	365	Job completed
Eastcott Road Roads to Recovery	RT84	27,400	27,400	31,589	4,189	Job completed
Campbells Road Roads to recovery	RT85	53,428	53,428	53,793	365	Job completed

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Jun 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Streets and Road Construction (Continued)						
Blackwood Park Road	RC46	41,678	41,678	41,678	0	Job completed
Kangaroo Gully Road	RC33	37,608	37,608	36,087	(1,521)	Job completed, some savings made
Blackwood West Terrace	RC09	26,302	26,302	25,612	(690)	Job completed, some savings made
Seaton Ross Road	RC47	9,121	9,121	6,779	(2,342)	Job completed, some savings made
Nelson Street	RC41	7,300	7,300	0	(7,300)	Works to be carried forward 2020/21
Chevis Court	RC48	8,023	8,023	8,122	99	Job completed
Ethel Street	RC49	20,000	20,000	0	(20,000)	Works to be carried forward 2020/21
Brockman Street	RC22	21,896	21,896	14,103	(7,793)	Job completed, some savings made
Doust Street	RC25	22,195	22,195	21,161	(1,034)	Job completed, some savings made
Kandalee Road	RC50	20,667	20,667	20,667	(0)	Job completed
Taylor's Road	RC51	32,868	32,868	32,078	(790)	Job completed, some savings made
Farrell Street	RC20	6,705	6,705	5,885	(820)	Job completed, some savings made
		1,051,043	1,051,043	1,015,045	(35,998)	
Roads Total		1,051,043	1,051,043	1,015,045	(35,998)	
Footpaths						
Streets and Road Construction						
Footpaths Disability Access	FP28	5,000	5,000	0	(5,000)	No works done 2019/20
Spring Gully Road	FP44	5,000	5,000	0	(5,000)	Works to be carried forward 2020/21
Campbell Street	FP45	3,000	3,000	1,031	(1,969)	Job completed, some savings made
		13,000	13,000	1,031	(11,969)	
Footpaths Total		13,000	13,000	1,031	(11,969)	
Drainage						
Urban Stormwater Drainage						
Huggett Place	DR33	18,000	18,000	11,643	(6,357)	Job completed, some savings made
Lakeview Crescent	DR34	24,900	24,900	21,416	(3,484)	Job completed, some savings made
Whittels Road	DR35	7,000	7,000	6,137	(863)	Job completed, some savings made
Eedle Terrace	DR09	6,919	6,919	6,342	(577)	Job completed, some savings made
Dean Street/Apex Grove	DR36	16,834	16,834	14,334	(2,500)	Invoice yet to be received

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Jun 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Urban Stormwater Drainage (Continued)						
Claret Ash Rise	DR31	9,000	9,000	2,428	(6,572)	Works to be carried forward 2020/21
Four Season Estate	DR24	11,364	11,364	0	(11,364)	Works to be carried forward 2020/21
		94,017	94,017	62,300	(31,717)	
Drainage Total		94,017	94,017	62,300	(31,717)	
Parks and Ovals						
Other Recreation and Sport						
Somme Park (Fitness Trail Equipment)	05IU	16,029	16,029	2,906	(13,123)	Works to be carried forward 2020/21
Bridgetown Leisure Centre Shade Sails	06IN	4,800	4,800	4,800	0	Job completed
Greenbushes Heritage Park	10IU	7,500	7,500	6,650	(850)	Job completed
		28,329	28,329	14,355	(13,974)	
Tourism and Area Promotion						
Bridgetown Information Bays	11IN	25,000	25,000	167	(24,833)	Works to be carried forward 2020/21
		25,000	25,000	167	(24,833)	
Parks and Ovals Total		53,329	53,329	14,522	(38,807)	
Bridges						
Streets and Road Construction						
Winnejump Road Bridge 3315	BR03	345,000	345,000	0	(345,000)	Invoice yet to be received
Donnelly Mill Road Bridge 3337	BR19	660,321	660,321	0	(660,321)	Invoice yet to be received
		1,005,321	1,005,321	0	(1,005,321)	
Bridges Total		1,005,321	1,005,321	0	(1,005,321)	
Infrastructure Other						
Sanitation - General Refuse						
Bridgetown Landfill - Reticulation	WA01	30,000	30,000	0	(30,000)	Works to be carried forward 2020/21
		30,000	30,000	0	(30,000)	
Swimming Area and Beaches						
Greenbushes Pool Gazebo & BBQ	11IU	13,500	13,500	10,926	(2,574)	Job completed, some savings made
		13,500	13,500	10,926	(2,574)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Jun 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Recreation and Sport						
Blackwood River Boardwalk	10IN	41,990	41,990	13,553	(28,437)	Demolition only, rebuilt not proceeding
Four Seasons Estate - POS Reserve	03IN	45,454	45,454	0	(45,454)	Works to be carried forward 2020/21
Four Seasons Estate - Stream Protection	04IN	18,182	18,182	0	(18,182)	Works to be carried forward 2020/21
Memorial Park Stage	09IN	150,000	150,000	0	(150,000)	Works not proceeding
Memorial Park Drainage Improvements	14IN	25,000	25,000	0	(25,000)	Works to be carried forward 2020/21
		280,626	280,626	13,553	(267,073)	
Parking Facilities						
Acrod bay - Shire carpark	CP03	8,992	8,992	8,992	(0)	Job completed
Acrod Bay - near IGA	CP04	7,345	7,345	7,346	1	Job completed
		16,337	16,337	16,337	0	
Tourism and Area Promotion						
Septage dump point	13IN	36,000	36,000	13,314	(22,686)	Works to be carried forward 2020/21
		36,000	36,000	13,314	(22,686)	
Infrastructure Other Total		376,463	376,463	54,130	(322,333)	
Plant and Equipment						
Other Governance						
Light Fleet Vehicles	1055440	92,000	92,000	55,989	(36,011)	Vehicle purchase carried forward 2020/21
		92,000	92,000	55,989	(36,011)	
Fire Prevention						
Fire Fighting Equipment - Brigades Funded	1065540	5,000	5,000	0	(5,000)	No equipment purchase in 2019/20
Vehicles for Brigades	1065940	38,405	38,405	38,405	0	
		43,405	43,405	38,405	(5,000)	
Other Law, Order and Public Safety						
SES Vehicle	1080240	102,100	102,100	0	(102,100)	Vehicle purchase carried forward 2020/21
		102,100	102,100	0	(102,100)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Jun 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Recreation and Sport						
Gas chlorine auto shut down system	06EN	8,700	8,700	8,268	(432)	Job completed, some savings made
Travelling irrigator for Bridgetown Sportsground	05EQ	12,750	12,750	11,745	(1,005)	Job completed, some savings made
		21,450	21,450	20,013	(1,437)	
Road Plant Purchases						
Multi tyre road roller	PL15	164,380	164,380	0	(164,380)	Vehicle purchase carried forward 2020/21
Tip truck	PL04	181,350	181,350	0	(181,350)	Vehicle purchase carried forward 2020/21
Multi tyre road roller	PL16	164,380	164,380	0	(164,380)	Vehicle purchase carried forward 2020/21
Works and Services Fleet	1405040	87,300	87,300	22,490	(64,810)	Light fleet vehicles carried forward 2020/21
Sundry Equipment	1403740	5,000	5,000	0	(5,000)	No equipment purchase in 2019/20
		602,410	602,410	22,490	(579,920)	
Economic Services						
PBS Vehicle	1470140	32,000	32,000	0	(32,000)	Vehicle no longer required
		32,000	32,000	0	(32,000)	
Plant and Equipment Total		893,365	893,365	136,898	(755,030)	
Furniture and Equipment						
Other Governance						
IT Communications Equipment and Software	1055140	52,108	52,108	26,861	(25,247)	IT software carried forward 2020/21
		52,108	52,108	26,861	(25,247)	
Furniture and Equipment Total		52,108	52,108	26,861	(25,247)	
Capital Expenditure Total		5,280,725	5,280,725	1,881,681	(3,397,608)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 10: INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1/07/2019	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$
Community Amenities								
Loan 108 Landfill Plant	73,952		23,650	23,650	50,302	50,302	2,813	2,813
Loan 113 Landfill Site New Cell	206,825		102,240	102,240	104,585	104,585	4,136	4,136
Loan 114 Liquid & Inert Waste Sites	97,284		23,341	23,341	73,943	73,943	2,498	2,498
Loan 115 Landfill Cell Extension	100,000		19,364	19,364	80,636	80,636	1,532	1,541
Loan 116 Liquid Waste Facility	100,000		9,145	9,145	90,855	90,855	1,915	1,915
Recreation and Culture								
Loan 110 Bridgetown Bowling Club - SSL	17,627		8,651	8,651	8,976	8,976	578	578
Loan 112 Bridgetown Swimming Pool	1,467,894		66,825	66,825	1,401,069	1,401,069	58,635	58,635
	2,063,582	0	253,216	253,216	1,810,366	1,810,366	72,106	72,116

(b) New Debentures

The Shire of Bridgetown-Greenbushes does not intend to undertake any new borrowings for the year ended 30th June 2020.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 11: RATING INFORMATION

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV Shire	0.087045	1,724	27,707,110	2,411,766	11,172	1,104	2,424,043	2,411,766	8,000	1,000	2,420,766
UV Shire Rural	0.006317	481	184,217,000	1,149,802	(1,258)	(64)	1,148,480	1,163,699			1,163,699
UV Bridgetown Urban Farmland	0.000000	0	0	13,897			13,897	0			0
UV Mining	0.075684	15	973,842	73,704	(1,246)		72,458	73,704			73,704
Sub-Totals		2,220	212,897,952	3,649,169	8,669	1,040	3,658,878	3,649,169	8,000	1,000	3,658,169
Minimum Payment	Minimum \$										
GRV Shire	942.00	753	3,914,589	709,326	0		709,326	709,326			709,326
UV Shire Rural	1,168.00	250	33,480,400	292,000	(1,232)		290,768	292,000			292,000
UV Bridgetown Urban Farmland	0.00	0	0	0	0		0	0			0
UV Mining	523.00	15	35,935	7,845	(985)		6,860	7,845			7,845
Sub-Totals		1,018	37,430,924	1,009,171	(2,216)	0	1,006,955	1,009,171	0	0	1,009,171
Rates Paid in Advance							4,665,832				4,667,340
Amount from General Rates							0				0
Discounts/concessions							4,665,832				4,667,340
Totals							(1,390)				(1,412)
							4,664,443				4,665,928

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-19	Amount Received	Amount Paid	Closing Balance 30-Jun-20
	\$	\$	\$	\$
BCITF	0	17,244	(17,244)	0
Building Services Levy	2,817	22,955	(25,773)	0
Traffic Act	0	1,024,573	(1,024,573)	0
Bushfire Donations	5,430	14	(5,444)	0
Accommodation - Visitor Centre	32,793	129,663	(137,732)	24,724
South West Coach Lines	410	3,869	(4,177)	102
Other Visitor Centre	310	2,405	(2,639)	76
TransWA	1,019	9,709	(10,579)	149
Local Drug Action Group	767	2	(769)	0
Coral Marble - Extractive Industries Bond	4,522	12	(4,534)	0
Bridgetown Tidy Town Bank A/C	834	2	(836)	0
Perry - Fee Relating to Caveat	104	0	(104)	0
Ouch Festival	622	2	(623)	0
Unclaimed Monies				
R Witlen Overpayment	21	0		21
Visitor Centre Accommodation Payment	231	1		231
Dress Down Donations	925	257	(1,182)	0
BG Hockey Windup of Assn	3,882	10	(3,892)	0
Frank Draper Cemetery Fees	701	2		703
Interest to be Distributed	0	71	(71)	0
	55,387	1,210,791	(1,240,170)	26,007

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM SUMMARY**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ESTIMATED ACTUAL 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
OPERATING SECTION						
GENERAL PURPOSE FUNDING	5,836,627	129,334	5,738,830	127,834	6,672,418	115,602
GOVERNANCE	929	1,090,117	929	1,093,210	1,525	987,551
LAW, ORDER & PUB. SAFETY	1,670,110	1,023,835	1,250,662	1,249,956	659,410	1,189,154
HEALTH	14,100	124,673	14,100	127,673	7,658	111,959
EDUCATION & WELFARE	15,609	214,802	7,609	216,802	830	194,613
HOUSING	23,160	23,160	22,160	21,660	19,525	30,836
COMMUNITY AMENITIES	1,087,597	1,894,932	1,090,047	1,882,489	1,072,395	1,671,744
RECREATION & CULTURE	731,542	2,822,135	949,190	2,764,850	411,041	2,483,408
TRANSPORT	1,870,476	3,895,831	1,848,393	3,786,346	1,519,729	3,484,463
ECONOMIC SERVICES	133,423	777,004	182,884	836,003	181,858	704,554
OTHER PROPERTY & SERVICES	138,886	88,541	207,236	100,623	231,716	37,024
SUB TOTAL - OPERATING	11,522,459	12,084,364	11,312,040	12,207,446	10,778,105	11,010,909
CAPITAL SECTION						
GOVERNANCE	53,000	118,184	53,000	155,408	33,636	90,322
LAW, ORDER & PUB. SAFETY	112,400	1,366,500	33,592	679,205	3,592	42,205
HOUSING	0	6,500	0	6,500	0	6,963
COMMUNITY AMENITIES	0	127,101	0	127,017	0	65,341
RECREATION & CULTURE	0	1,051,802	0	1,303,257	0	461,832
TRANSPORT	167,000	2,749,655	141,500	2,702,911	13,182	1,058,484
ECONOMIC SERVICES	16,000	113,000	16,000	93,000	0	13,481
OTHER PROPERTY & SERVICES	0	213,427	0	213,427	0	143,053
SUB TOTAL - CAPITAL	348,400	5,746,169	244,092	5,280,725	50,410	1,881,681
TOTAL	11,870,859	17,830,533	11,556,132	17,488,171	10,828,515	12,892,590

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GENERAL PURPOSE FUNDING</u>						
RATES						
OPERATING INCOME						
1011910 General Rates	4,668,340		4,666,340		4,664,792	
1011810 Concessions	(1,412)		(1,412)		(1,390)	
1012010 Interest on Overdue Rates	28,000		29,000		23,913	
1012110 Back Rates Levied	1,000		1,000		1,040	
1012210 Reimbursements/Contributions	10,000		10,000		3,755	
1012310 Instalment Charges	23,800		23,800		23,525	
1012410 Instalment Plan Interest	16,500		16,500		16,525	
1012510 ESL Interest	1,550		1,550		1,256	
1012610 ESL Administration Fee	4,000		4,000		4,000	
1034010 Government Pension Interest	3,500		3,500		3,349	
1054830 Enquiry Fees	24,400		23,400		26,136	
OPERATING EXPENDITURE						
1011020 Administration & Finance Department		64,096		64,096		63,674
1011120 Administration & Finance Activity		11,727		11,727		11,255
1011420 Notice Printing & Distribution		9,250		9,250		8,195
1011520 Advertising & Promotion		1,930		930		600
1011620 Collection Costs		10,000		10,000		4,107
1012120 Written Off		100		100		60
1052220 Valuation Charges		18,000		16,500		16,528
1052420 Search Costs		100		100		52
1011220 BPOINT & BPAY Service		9,200		9,200		6,295
1011320 EFTPOS Service		4,000		5,000		4,493
OPERATING SUB TOTAL	4,779,678	128,403	4,777,678	126,903	4,766,902	115,260
TOTAL RATES	4,779,678	128,403	4,777,678	126,903	4,766,902	115,260

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GENERAL PURPOSE FUNDING</u>						
OTHER GENERAL PURPOSE FUNDING						
OPERATING INCOME						
1023010 Grants Commission - General Purpose	595,705		547,408		1,120,978	
1023510 Grants Commission - Local Road Funding	308,244		308,244		689,502	
1036010 General Revenue Interest	78,000		60,000		52,363	
1037010 Reserves Interest Received	75,000		45,500		42,673	
OPERATING EXPENDITURE						
1021120 Administration & Finance Department		331		331		343
1021420 Consultants		500		500		0
1591420 Interest Paid		100		100		0
OPERATING SUB TOTAL	<u>1,056,949</u>	<u>931</u>	<u>961,152</u>	<u>931</u>	<u>1,905,516</u>	<u>343</u>
TOTAL OTHER GENERAL PURPOSE FUNDING	<u>1,056,949</u>	<u>931</u>	<u>961,152</u>	<u>931</u>	<u>1,905,516</u>	<u>343</u>

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GOVERNANCE</u>						
MEMBERS OF COUNCIL						
OPERATING EXPENDITURE						
1040020 Depreciation Furniture & Equipment		2,311		2,311		1,712
1040120 Development Services Department		2,540		2,540		2,163
1040220 Travel		2,000		1,000		0
1040320 Conference & Seminar Expenses		10,000		10,000		6,827
1040420 Election Expenses		26,961		24,125		22,661
1040620 Allowances		106,202		106,202		105,547
1040720 Legal Expenses		3,000		3,000		0
1041220 Citizenships & Public Relations		250		250		168
1041520 Insurance		6,599		6,599		6,996
1041620 Subscriptions		10,888		10,888		10,960
1042820 Other Related Costs		6,250		6,250		2,621
1042920 Administration & Finance Activity		65,799		65,799		65,595
1043020 Corporate Services Department		4,963		4,963		5,161
1043120 D & I Management Department		15,076		15,076		16,775
1043220 Community Services Department		31,527		31,527		30,574
1043320 Publications & Legislation		1,170		1,170		1,170
1043420 Training Programs		12,500		12,500		2,521
1043620 Chief Executive Office Department		63,948		63,948		67,489
1046720 Council Nomination Fees Refunded		560		560		880
1040920 Consultants		5,500		2,500		0
OPERATING INCOME						
1043930 Reimbursements	50		50		0	
1044030 Council Nomination Fees	560		560		880	
OPERATING SUB TOTAL	610	378,044	610	371,208	880	349,820
TOTAL MEMBERS OF COUNCIL	610	378,044	610	371,208	880	349,820

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>GOVERNANCE</u>						
OTHER GOVERNANCE						
OPERATING EXPENDITURE						
1050020 Strategic Planning		86,506		84,185		83,476
1050120 Development Services Department		8,469		8,469		7,001
1050620 Loss on Sale of Assets		0		0		2,394
1055020 Corporate Services Department		105,818		105,818		105,609
1055320 Community Services Department		28,202		28,202		26,586
1055120 D & I Management Department		20,554		20,554		29,757
1055420 Insight Newsletter		12,000		13,000		6,141
1055520 Refreshments (GST Claimable)		17,188		17,188		13,156
1055920 Shire Website		9,112		9,112		9,839
1056120 Chief Executive Office Department		324,053		314,553		290,732
1056520 Refreshments (GST Not Claimable)		5,150		5,150		2,822
1056620 Minor Furniture & Equipment		7,800		9,800		8,463
1056820 Civic Receptions & Events		14,153		12,153		8,307
1057820 Administration & Finance Activity		4,825		4,825		4,236
1056320 Australia Day Donation		1,000		1,000		1,000
1050060 Non-recurrent Projects		67,243		87,993		38,210
OPERATING INCOME						
1055030 Photocopying	200		200		4	
1055230 Minor Income	59		59		581	
1055730 Freedom of Information Income	60		60		60	
OPERATING SUB TOTAL	319	712,073	319	722,002	645	637,731
CAPITAL EXPENDITURE						
1055140 IT, Comms Equipment & Software		12,684		52,108		26,861
1055740 Building Renewals		13,500		11,300		7,472
1055440 Plant Purchases		92,000		92,000		55,989
CAPITAL INCOME						
1045150 Sale of Plant	53,000		53,000		33,636	
CAPITAL SUB TOTAL	53,000	118,184	53,000	155,408	33,636	90,322
TOTAL OTHER GOVERNANCE	53,319	830,257	53,319	877,410	34,281	728,053

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
<u>FIRE PREVENTION</u>						
OPERATING EXPENDITURE						
1060020 Depreciation		159,971		212,271		211,686
1060160 Fire Prevention Non-recurrent Projects		105,000		277,190		195,739
1060220 Legal Expenses		1,000		1,000		0
1060320 Chief Executive Office Department		39,802		39,802		41,821
1060420 Plant Operation Cost Council		14,599		14,599		16,129
1060520 DFES Insurance		37,950		31,020		31,020
1060620 Bushfire Administration & Emergency		26,099		26,099		23,910
1060720 DFES Plant & Equipment Maintenance		3,800		4,800		4,888
1060820 DFES Other Goods & Services		13,178		12,178		14,230
1061120 Advertising & Printing		2,350		2,350		2,350
1061320 Shire Funded Fire Equipment		4,000		4,000		3,212
1061420 DFES Maintenance of Vehicles		97,387		97,387		141,407
1061520 Bush Fire Management Committee		800		800		435
1061620 DFES Minor Plant & Equipment		6,000		6,000		5,689
1061720 Fire Fighting Expenses		17,500		17,500		409
1061820 Loss on sale of asset		10,000		0		44
1062020 Hazard Reduction Works		46,964		50,054		45,306
1062520 Fire Brigades General Assistance		3,659		3,659		3,135
1063520 Community Emergency Services Manager		131,371		138,003		135,354
1063620 Other Brigade Expenditure		2,000		3,409		2,661
1064120 DFES Bushfire Brigades Building Op.		14,021		14,021		13,575
1064220 DFES Bushfire Brigades Building Maint.		3,485		3,485		4,771
1064320 DFES Protective Clothing		17,000		23,930		23,904
1064720 Emergency Services Coordinator		17,296		17,296		12,602
1064820 Administration & Finance Activity		46,984		45,284		43,887
1064920 Bridgetown Bushfire HQ Build Maint.		2,429		2,429		4,645
1065020 Bridgetown Bushfire HQ Build Op.		17,636		17,636		17,601
1065120 Council Bushfire Brigades Building Maint.		615		615		175
1065220 Council Bushfire Brigades Building Op.		76		76		76
1065320 Fire Prevention Unspent Grants		0		0		0
1060060 DFES Minor Plant & Equip Non-recurrent		14,183		14,183		14,121
OPERATING INCOME						
1063730 Other Grants & Contributions	93,823		100,202		106,434	
1063930 Hazard Reduction Fees & Charges	8,000		4,150		1,294	
1064030 Fines & Penalties	7,000		5,000		5,402	
1064430 Profit on Sale of Asset	0		0		0	
1064530 Brigade Reimbursements/Grants	7,000		8,409		2,288	
1064730 DFES Levy Grant	191,336		201,370		201,370	
1060070 DFES Levy Grants Non-recurrent	1,135,584		527,884		14,183	
1060170 Fire Prevention Grants Non-recurrent	100,000		273,535		273,535	
OPERATING SUB TOTAL	1,542,743	857,155	1,120,550	1,081,076	604,505	1,014,783

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
<i>FIRE PREVENTION</i>						
CAPITAL EXPENDITURE						
1065540 Fire Equipment - Brigades		5,000		5,000		0
1065940 Purchase of Plant & Vehicles		725,700		38,405		38,405
1066140 Buildings New/Upgrades		533,700		533,700		3,800
CAPITAL INCOME						
1067950 Sale of Plant & Vehicles	82,400		3,592		3,592	
CAPITAL SUB TOTAL	82,400	1,264,400	3,592	577,105	3,592	42,205
<i>TOTAL FIRE PREVENTION</i>	1,625,143	2,121,555	1,124,142	1,658,181	608,097	1,056,988

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
ANIMAL CONTROL						
OPERATING EXPENDITURE						
1070220 Chief Executive Office Department		77,605		77,605		84,323
1070420 Community Services Department		3,356		3,356		3,683
1070620 Staff Housing Costs		987		987		0
1070720 Impounding Costs		4,658		6,858		5,978
1070820 Animal License Tags/Renewals		1,500		1,500		864
1070920 Court & Legal Costs		2,000		2,000		2,267
1072820 Other Expenses		2,000		2,000		1,754
1070060 Non-recurrent Projects		1,697		1,697		0
OPERATING INCOME						
1074030 Fines & Penalties	6,500		5,500		3,956	
1074230 Dog Registration Fees	16,500		15,500		15,173	
1074330 Other Fees & Charges	200		200		243	
1074430 Impounded Stock	50		50		0	
1074630 Cat Registration Fees	2,000		2,000		3,274	
1074730 Grants/Contributions & Reimbursements	0		3,312		1,500	
OPERATING SUB TOTAL	25,250	93,803	26,562	96,003	24,146	98,869
TOTAL ANIMAL CONTROL	25,250	93,803	26,562	96,003	24,146	98,869

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>LAW, ORDER & PUBLIC SAFETY</u>						
OTHER LAW, ORDER & PUBLIC SAFETY						
OPERATING EXPENDITURE						
1080020 Depreciation		14,180		14,180		13,616
1080120 Community Safety & Crime Prevention		1,102		1,102		1,102
1080220 Chief Executive Office Department		27,215		27,215		28,852
1080820 Bridgetown SES Assistance		15,129		15,129		16,335
1080920 Bridgetown SES Building Maintenance		1,413		1,413		1,708
1081020 Bridgetown SES Building Operation		5,441		5,441		5,019
1081420 Impounding Vehicles		500		500		631
1081620 Fines & Enforcement Registry Fees		1,000		1,000		1,270
1080060 Bridgetown SES Non-current Projects		6,897		6,897		6,968
OPERATING INCOME						
1080030 Profit on Sale of Asset	0		0		0	
1080530 Charges for Impounded Vehicles	750		750		0	
1080730 SES Operating Grant	21,570		23,003		23,003	
1080930 Fees & Charges	50		50		0	
1081030 Fines & Enforcement Reimbursement	750		750		859	
1080070 SES Non-recurrent Grants	78,997		78,997		6,897	
OPERATING SUB TOTAL	102,117	72,877	103,550	72,877	30,759	75,503
CAPITAL EXPENDITURE						
1080240 Plant Purchases		102,100		102,100		0
CAPITAL INCOME						
1080150 Sale of Plant	30,000		30,000		0	0
CAPITAL SUB TOTAL	30,000	102,100	30,000	102,100	0	0
TOTAL OTHER LAW, ORDER & PUBLIC SAFETY	132,117	174,977	133,550	174,977	30,759	75,503

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
MATERNAL & INFANT HEALTH						
OPERATING EXPENDITURE						
1110220 Maternal & Infant Health Service Agree.		3,000		6,000		6,000
OPERATING SUB TOTAL	0	3,000	0	6,000	0	6,000
TOTAL MATERNAL & INFANT HEALTH	0	3,000	0	6,000	0	6,000

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
<i>PREVENTATIVE SERVICES - INSPECTION/ADMIN</i>						
OPERATING EXPENDITURE						
1140120 Development Services Department		82,870		82,870		75,428
1140320 Executive Support - D & I Management		7,805		7,805		7,691
1140620 Other Minor Costs		1,800		1,800		648
1140060 Non-recurrent Projects		5,000		5,000		3,500
OPERATING INCOME						
1144830 Health Act Licenses (GST Free)	14,000		14,000		7,658	
1144130 Health Act Charges (GST Applies)	100		100		0	
OPERATING SUB TOTAL	<u>14,100</u>	<u>97,475</u>	<u>14,100</u>	<u>97,475</u>	<u>7,658</u>	<u>87,267</u>
<i>TOTAL PREV. SERVICES - INSPECTION/ADMIN</i>	<u>14,100</u>	<u>97,475</u>	<u>14,100</u>	<u>97,475</u>	<u>7,658</u>	<u>87,267</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
<i>PREVENTATIVE SERVICES - PEST CONTROL</i>						
OPERATING EXPENDITURE						
1150120 Development Services Department		931		931		744
1150220 Other Minor Costs		200		200		0
OPERATING SUB TOTAL	0	1,131	0	1,131	0	744
<i>TOTAL PREV. SERVICES - PEST CONTROL</i>	0	1,131	0	1,131	0	744

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HEALTH</u>						
<i>PREVENTATIVE SERVICES - OTHER</i>						
OPERATING EXPENDITURE						
1160220 Development Services Department		21,067		21,067		16,789
1160520 Analytical Expenses		2,000		2,000		1,159
OPERATING SUB TOTAL	0	23,067	0	23,067	0	17,948
<i>TOTAL PREVENTATIVE SERVICES - OTHER</i>	0	23,067	0	23,067	0	17,948

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
OTHER EDUCATION						
OPERATING EXPENDITURE						
1057420 Bridgetown CRC - Building Maintenance		2,142		2,142		1,121
1057520 Bridgetown CRC - Building Operation		19,809		19,809		19,703
1100720 School Awards & Certificates		365		365		250
1101320 Administration & Finance Activity		569		569		499
OPERATING INCOME						
1100030 Fees & Charges/Reimbursements	609		609		830	
OPERATING SUB TOTAL	609	22,885	609	22,885	830	21,572
TOTAL OTHER EDUCATION	609	22,885	609	22,885	830	21,572

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
<i>CARE OF FAMILIES & CHILDREN</i>						
OPERATING EXPENDITURE						
1180220 Bridgetown Family & Community Centre		8,000		8,000		8,000
1180520 Community Planning Development Projects		42,721		42,721		45,091
1180820 Henri Nouwen House - Service Agreement		10,000		10,000		10,000
OPERATING SUB TOTAL	0	60,721	0	60,721	0	63,091
<i>TOTAL CARE OF FAMILIES & CHILDREN</i>	0	60,721	0	60,721	0	63,091

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
AGED & DISABLED - OTHER						
OPERATING EXPENDITURE						
1190020 Service Agreements & Community Grants		25,000		25,000		25,000
1190420 Disability Services		13,444		13,444		14,864
1190620 Seniors Programmes		23,963		23,963		15,949
OPERATING INCOME						
1194330 Other Recurrent Grants	5,000		5,000		0	
OPERATING SUB TOTAL	5,000	62,407	5,000	62,407	0	55,813
TOTAL AGED & DISABLED OTHER	5,000	62,407	5,000	62,407	0	55,813

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>EDUCATION & WELFARE</u>						
OTHER WELFARE						
OPERATING EXPENDITURE						
1220120 Community Services Department		21,449		21,449		22,818
1220820 Youth Programme Costs		10,000		5,000		624
1221220 Community Grants & Service Agreements		2,101		2,101		2,054
1220060 Youth Non-recurrent Projects		35,239		42,239		28,640
OPERATING INCOME						
1224330 Youth Programme Grants/Contributions	5,000		2,000		0	
1220070 Youth Non-recurrent Projects Grants/Cont	5,000		0		0	
OPERATING SUB TOTAL	10,000	68,789	2,000	70,789	0	54,138
TOTAL OTHER WELFARE	10,000	68,789	2,000	70,789	0	54,138

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>HOUSING</u>						
OTHER HOUSING						
OPERATING EXPENDITURE						
1240020 Depreciation		0		0		0
1240220 Building Maintenance		9,121		7,621		6,540
1240120 Building Operation		23,581		23,581		23,765
1241220 Administration & Finance Activity		605		605		531
1242020 Less Staff Housing Costs Recovered		(10,147)		(10,147)		0
OPERATING INCOME						
1240530 Rent - 144 Hampton Street	8,360		8,360		9,198	
1240630 Rent - 146 Hampton Street	5,200		5,200		4,251	
1240830 Rent - 31 Gifford Road	7,800		7,800		5,400	
1244030 Staff Housing Reimbursements	1,800		800		676	
OPERATING SUB TOTAL	<u>23,160</u>	<u>23,160</u>	<u>22,160</u>	<u>21,660</u>	<u>19,525</u>	<u>30,836</u>
CAPITAL EXPENDITURE						
1240140 Staff Housing Building Upgrades		6,500		6,500		6,963
CAPITAL SUB TOTAL		<u>6,500</u>		<u>6,500</u>		<u>6,963</u>
TOTAL OTHER HOUSING	<u>23,160</u>	<u>29,660</u>	<u>22,160</u>	<u>28,160</u>	<u>19,525</u>	<u>37,799</u>

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
<u>SANITATION - GENERAL REFUSE</u>						
OPERATING EXPENDITURE						
1250020 Depreciation		46,935		51,952		51,952
1250220 Refuse Collection		195,332		189,276		182,711
1250320 Bridgetown Refuse Site Management		317,777		297,440		301,924
1250720 Bridgetown Refuse Building Maintenance		813		2,813		2,493
1250820 Bridgetown Refuse Building Operation		1,473		1,473		1,473
1250620 G'bushes Transfer Station Management		21,243		21,243		12,786
1250420 Refuse Recycling		88,604		86,974		80,675
1250920 Recycling Collection		125,672		127,002		127,002
1251020 South West Regional Waste Strategy		942		1,942		942
1251320 Bridgetown Landfill Site Loans		16,695		16,695		16,586
1251420 Purchase of Recycle Bins		5,000		5,000		5,096
1250060 Non-recurrent Projects		50,000		50,000		0
OPERATING INCOME						
1254130 Refuse Collection Charges	139,593		139,593		140,663	
1254230 Multiple Services Collection Charges	55,616		55,616		55,427	
1255030 User Pay Charges	12,650		7,400		6,553	
1254330 Landfill Site Maintenance Rate	631,410		631,410		630,403	
1254530 Landfill Site Maintenance Concessions	(16,575)		(16,575)		(16,575)	
1255130 Recycling Subsidies & Royalties	30,000		48,000		40,364	
1254930 Kerbside Recycling Charges	129,789		129,789		130,621	
OPERATING SUB TOTAL	982,483	870,486	995,233	851,810	987,457	783,640
CAPITAL EXPENDITURE						
1255040 Waste Facilities Infrastructure		30,000		30,000		0
CAPITAL SUB TOTAL	0	30,000	0	30,000	0	0
TOTAL SANITATION - GENERAL REFUSE	982,483	900,486	995,233	881,810	987,457	783,640

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
SANITATION - OTHER						
OPERATING EXPENDITURE						
1260320 Refuse Collection From Streets		47,581		43,951		35,406
1260620 Litter Control		2,946		2,946		3,063
OPERATING INCOME						
1264030 Litter Fines	200		200		0	
OPERATING SUB TOTAL	200	50,527	200	46,897	0	38,469
TOTAL SANITATION - OTHER	200	50,527	200	46,897	0	38,469

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
SEWERAGE						
OPERATING EXPENDITURE						
1270020 Liquid Waste Pit Depreciation		5,168		15,121		15,121
1270220 Septic Tank Inspections		37,448		37,448		35,728
1260820 Waste Facilities		8,674		8,674		7,201
1270060 Non-recurrent Projects		13,000		13,000		0
OPERATING INCOME						
1274230 Septic Tank Inspection Fees	4,500		4,500		3,549	
1274430 Septic Tank Application Fees	5,000		5,000		4,022	
1274330 Waste Disposal Fees	22,650		15,000		19,509	
OPERATING SUB TOTAL	<u>32,150</u>	<u>64,290</u>	<u>24,500</u>	<u>74,243</u>	<u>27,080</u>	<u>58,050</u>
TOTAL SEWERAGE	<u>32,150</u>	<u>64,290</u>	<u>24,500</u>	<u>74,243</u>	<u>27,080</u>	<u>58,050</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
URBAN STORM WATER DRAINAGE						
OPERATING EXPENDITURE						
1390420 Drainage Maintenance		192,270		192,350		167,729
1390820 Drainage Depreciation		92,483		92,483		92,245
1391820 Administration & Finance Activity		4,202		4,202		3,688
OPERATING INCOME						
1280030 Drainage Grants & Contributions	11,364		11,364		0	
OPERATING SUB TOTAL	11,364	288,955	11,364	289,035	0	263,662
CAPITAL EXPENDITURE						
1280040 Drainage Construction		91,101		94,017		62,300
CAPITAL SUB TOTAL	0	91,101	0	94,017	0	62,300
TOTAL URBAN STORM WATER DRAINAGE	11,364	380,056	11,364	383,052	0	325,962

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
<i>PROTECTION OF ENVIRONMENT</i>						
OPERATING EXPENDITURE						
1290520 Blackwood NRM Project		42,366		42,366		42,366
1290620 Development Services Department		5,748		5,748		4,581
1290720 Other Costs		200		200		0
1290820 Chief Executive Office Department		3,398		3,398		3,339
1290920 Protection of Environment Contract Officer		29,200		29,200		25,717
OPERATING INCOME						
1290830 Other Revenue	0		0		276	
OPERATING SUB TOTAL	0	80,912	0	80,912	276	76,004
<i>TOTAL PROTECTION OF ENVIRONMENT</i>	0	80,912	0	80,912	276	76,004

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
<u>TOWN PLANNING/REGIONAL DEVELOPMENT</u>						
OPERATING EXPENDITURE						
1300120 Development Services Department		200,081		200,081		156,455
1300520 Executive Support - D & I Management		33,977		33,977		33,499
1300820 Other Costs		5,000		5,000		2,364
1300920 Chief Executive Office Department		4,709		4,709		4,818
1301020 LPS 6 - P & E Department		24,771		24,771		22,151
1301920 LPS 6 - CEO Department		2,832		2,832		2,770
1301220 LPS 6 - Advertising & Consultants		17,670		17,670		0
1300420 Rural Street Numbering		1,823		1,823		627
1300720 Urban Street Numbering		1,623		1,623		537
1302320 Planning Application Assessment		2,231		2,231		2,176
1303020 Road Rationalisation & Land Transfer		15,915		15,915		12,926
OPERATING INCOME						
1304330 Town Planning Application Fees	38,000		32,000		31,218	
1304530 Sub Division Clearance Charges	500		500		438	
1304830 Other Planning Fees & Charges	2,150		1,000		753	
OPERATING SUB TOTAL	40,650	310,632	33,500	310,632	32,409	238,323
<u>TOTAL TOWN PLANNING/REGIONAL DEVELOP.</u>	40,650	310,632	33,500	310,632	32,409	238,323

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>COMMUNITY AMENITIES</u>						
OTHER COMMUNITY AMENITIES						
OPERATING EXPENDITURE						
1310020 Cemeteries - P&G Grounds Maint.		17,420		17,420		17,266
1310120 Cemeteries - CEO Department		4,766		4,766		5,772
1310220 Cemeteries - Grave Digging		4,500		6,000		6,090
1310420 Cemeteries - Building Maint.		978		978		658
1310520 Public Conveniences - Building Maint.		36,111		34,441		22,640
1310920 Cemetery & Memorial Plaques		4,750		4,750		3,631
1311020 Cemeteries - Building Ops		6,112		6,112		5,191
1311220 Public Conveniences - Building Ops		112,487		112,487		120,986
1312120 Building Operations		312		312		313
1312320 Administration & Finance Activity		1,339		1,339		1,176
1312920 Community Bus		36,521		36,521		29,530
1313020 Doubtful Debts & Write Offs		0		0		0
1313120 Other Community Amenities Building Mtce		3,834		3,834		345
OPERATING INCOME						
1310930 Cemetery & Memorial Plaques	4,750		4,750		1,312	
1314030 Cemetery Fees & Charges (GST Free)	1,000		1,000		299	
1314130 Cemetery Fees & Charges (Inc GST)	8,000		12,500		18,414	
1314530 Community Bus Fees & Charges	7,000		7,000		5,147	
OPERATING SUB TOTAL	20,750	229,130	25,250	228,960	25,172	213,596
CAPITAL EXPENDITURE						
1310340 Public Conveniences - Building Renewals		6,000		3,000		3,041
CAPITAL SUB TOTAL	0	6,000	0	3,000	0	3,041
TOTAL OTHER COMMUNITY AMENITIES	20,750	235,130	25,250	231,960	25,172	216,637

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
<u>PUBLIC HALLS - CIVIC CENTRES</u>						
OPERATING EXPENDITURE						
1320020 Depreciation		547		547		337
1320120 Building Maintenance		42,528		45,078		27,511
1320220 Building Operations		107,761		109,532		107,041
1320060 Non-recurrent Projects		12,000		12,000		0
OPERATING INCOME						
1324130 Civic Centre Hire Charges	13,000		13,000		8,048	
1324230 Greenbushes Hall Hire Charges	4,000		3,000		1,503	
1324730 Yornup Hall Fees & Charges	9		9		9	
1324330 Civic Centre Grants/Contributions	0		204,148		0	
OPERATING SUB TOTAL	<u>17,009</u>	<u>162,836</u>	<u>220,157</u>	<u>167,157</u>	<u>9,560</u>	<u>134,889</u>
CAPITAL EXPENDITURE						
1322040 Building Renewals		204,390		408,538		20,467
CAPITAL SUB TOTAL		<u>204,390</u>		<u>408,538</u>		<u>20,467</u>
TOTAL PUBLIC HALLS - CIVIC CENTRES	<u>17,009</u>	<u>367,226</u>	<u>220,157</u>	<u>575,695</u>	<u>9,560</u>	<u>155,356</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
SWIMMING AREAS & BEACHES						
OPERATING EXPENDITURE						
1331120 Greenbushes Pool Building Maintenance		8,183		8,183		5,136
1331220 Greenbushes Pool Building Operation		5,718		5,718		6,179
OPERATING SUB TOTAL	0	13,901	0	13,901	0	11,315
CAPITAL EXPENDITURE						
1335340 Public Conveniences Building Renewals		6,000		6,000		3,989
1335640 Greenbushes Pool Infrastructure		9,500		13,500		10,926
CAPITAL SUB TOTAL	0	15,500	0	19,500	0	14,915
TOTAL SWIMMING AREAS & BEACHES	0	29,401	0	33,401	0	26,230

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
<u>OTHER RECREATION & SPORT</u>						
OPERATING EXPENDITURE						
1340020 Pool Infrastructure Depreciation		59,349		59,349		59,349
1340220 Strategic Plan		5,347		5,347		4,964
1340320 Administration Salaries & Costs		84,751		84,751		64,589
1340420 Bridgetown Facilities Building Operations		57,679		57,679		59,167
1340520 Leisure Centre Building Maintenance		38,814		43,564		45,906
1340620 Greenbushes Facilities Building Maint.		12,808		14,608		12,371
1340720 Greenbushes Facilities Building Operations		31,315		31,315		32,541
1340820 Leisure Centre Grounds Maintenance		22,130		22,130		20,502
1340920 Other Recreation & Sport Loans		744		744		684
1341020 Parks & Gardens Grounds Maintenance		496,612		446,964		443,311
1341620 Walk Trails, Trails & Paths		36,220		33,220		33,775
1342020 Leisure Centre Building Operation		353,105		332,668		311,609
1342420 Bridgetown Facilities Building Maintenance		11,805		10,805		9,386
1343120 Gym Equipment Lease		23,600		13,540		6,765
1344820 Depreciation - Parks & Ovals		149,326		149,326		149,258
1345520 Leisure Centre - Programs		38,923		37,923		19,618
1345720 Leisure Centre - Vending & Kiosk		18,780		18,780		16,789
1345820 Leisure Centre - Admin & Finance Activity		54,261		52,561		50,172
1346020 Leisure Centre - Other Costs		3,950		3,950		2,326
1346120 Leisure Centre - Minor Equipment		35,540		31,432		31,292
1343920 Loss on Disposal of Asset		0		0		1,100
1346920 Management & Conservation Plans		7,000		7,000		0
1347120 P&G Minor Building & Structures Maint.		12,886		13,986		12,559
1348320 Leisure Centre Mgt. - Community Services		64,780		58,114		58,510
1346620 Community Grants		3,750		3,750		3,750
1344520 Regional Bridle Trail		100,600		100,600		32,029
1349220 Community Gardens Building Operation		3,251		3,251		2,729
1348920 Service Agreements		10,430		10,430		5,000
1349120 Recreation Officers		71,894		77,563		91,967
1349520 Administration & Finance Activity		26,181		21,181		22,982
1349720 Swimming Pool Chemicals		8,750		8,750		8,959
1342920 Aquatic Co-ordinators & Lifeguards		101,635		101,635		95,511
1349820 Casual Program Staff Employee Costs		0		1,737		(20)
1349920 Leisure Centre Loans		68,822		68,822		68,660
1340060 Leisure Centre Non-recurrent Projects		11,145		18,145		19,312
1340160 P&G Non-recurrent Projects		54,020		71,750		19,005
1340260 Recreation Facilities Non-recurrent Projects		22,848		13,348		2,083
OPERATING INCOME						
1343830 Utilities Reimbursements	8,500		8,500		7,556	
1344130 Bridgetown Sporting Clubs Rental Charges	3,540		3,540		3,225	
1344630 Property & Reserves Hire Fees	3,250		3,250		3,457	
1345730 Leisure Centre - Gymnasium Income	35,000		35,000		31,176	
1345930 Leisure Centre - Rental Of Rooms	41,100		41,100		34,974	
1344830 Leisure Centre - Vending (GST Free)	1,895		1,895		2,015	
1346030 Leisure Centre - Vending	24,400		24,400		24,649	

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
<i>OTHER RECREATION & SPORT</i>						
OPERATING INCOME (CONTINUED)						
1344030 Leisure Centre - Term Programs	22,800		15,800		13,181	
1343530 Leisure Centre - Pool Entrance	74,000		78,000		80,343	
1343630 Leisure Centre - Learn to Swim Programs	4,828		4,828		4,102	
1343730 Leisure Centre - Aqua Aerobics	430		430		25	
1346830 Playground Equipment Donations	3,850		3,850		3,136	
1340130 Rose Street Lease	5,760		5,760		5,760	
1344230 Other Sport & Rec Grants	246,907		246,907		135,103	
1346630 Leisure Centre - Grants	6,400		6,400		2,200	
1344530 Other Rec & Sport Contributions & Reimb.	196,278		216,278		20,807	
OPERATING SUB TOTAL	678,938	2,103,051	695,938	2,030,718	371,710	1,818,511

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
<i>OTHER RECREATION & SPORT</i>						
CAPITAL EXPENDITURE						
1344940 Other Rec & Sport - Buildings New		327,050		327,050		306,697
1345140 Other Rec & Sport - Building Upgrades		175,464		204,764		59,188
1345440 Parks & Gardens - Infrastructure Renewals		21,029		23,529		9,555
1345840 P&G - Infrastructure Upgrades/New		6,863		4,800		4,800
1346640 Other rec & Sport - New equipment		7,200		8,700		8,268
1348340 Other Rec & Sport - Equipment Renewal		12,750		12,750		11,745
1349140 Other Rec & Sport - Infrastructure		281,556		280,626		13,553
CAPITAL SUB TOTAL	0	831,912	0	862,219	0	413,807
<i>TOTAL OTHER RECREATION AND SPORT</i>	678,938	2,934,963	695,938	2,892,937	371,710	2,232,318

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
TELEVISION & RADIO RE-BROADCASTS						
OPERATING EXPENDITURE						
1120320 SBS TV Tower Building Operation		4,191		4,191		2,602
1120220 SBS TV Tower Services & Maintenance		265		265		0
OPERATING SUB TOTAL	0	4,456	0	4,456	0	2,602
TOTAL TELEVISION & RADIO BROADCASTS	0	4,456	0	4,456	0	2,602

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
<u>LIBRARIES</u>						
OPERATING EXPENDITURE						
1360320 Salaries & Staff On-Costs		143,548		147,808		147,142
1360220 Administration & Finance Activity Costs		51,435		51,435		47,272
1361120 Bridgetown Library Insurance		2,068		2,068		2,069
1361020 Book Exchange Expenses		1,500		1,500		1,342
1361320 Lost & Damaged Books		350		350		300
1360420 Minor Items & Supplies		6,300		6,300		2,645
1360620 Subscriptions		5,600		5,600		3,444
1360720 Book Acquisitions		3,500		3,500		587
1360120 Community Services Library Management		41,668		35,003		36,944
1361920 Building Operation		112,295		113,295		117,064
1362020 Building Maintenance		13,602		15,202		15,626
1360820 Photocopier Depreciation		6,344		7,561		7,561
1362220 Library Grounds Maintenance		11,215		11,215		12,951
1362320 Library Vending Costs		2,000		2,000		1,600
1362420 Library Program & Activities		1,000		1,000		565
1362520 Library Computer licences		5,095		5,095		5,121
1361720 Library Consortia Admin Support		1,463		1,463		1,463
1360060 Library Non-recurrent projects		7,880		6,895		6,895
OPERATING INCOME						
1364130 Lost/Damaged Books Reimbursements	500		500		184	
1054430 Sale of Photocopies	2,100		2,100		1,369	
1363830 Other Minor Revenue	4,650		4,650		2,779	
1363730 Book Club Income	830		830		288	
1360070 Library Non-recurrent Grants	4,880		4,880		4,631	
OPERATING SUB TOTAL	12,960	416,863	12,960	417,290	9,251	410,588
CAPITAL EXPENDITURE						
1365540 Library Building Renewals		0		7,500		7,543
CAPITAL SUB TOTAL	0	0	0	7,500	0	7,543
TOTAL LIBRARIES	12,960	416,863	12,960	424,790	9,251	418,131

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
<u>HERITAGE</u>						
OPERATING EXPENDITURE						
1350320 Heritage Assessment Consultancy		3,500		3,500		0
1350420 Heritage Building Maintenance		16,992		22,792		12,480
1350520 Heritage Building Operations		25,913		25,913		25,747
1351520 Heritage Precinct - P & E Dept. Costs		1,207		1,207		927
1351820 Community Grants & Service Agreements		5,735		5,735		5,723
1352820 Heritage Inventory - CS Department Costs		3,739		3,739		3,028
1350060 Heritage Non-recurrent Projects		0		4,500		4,500
OPERATING INCOME						
1353430 Yornup School Hire Charges	859		859		771	
1353730 Greenbushes Court House	576		576		138	
OPERATING SUB TOTAL	1,435	57,086	1,435	67,386	909	52,405
CAPITAL EXPENDITURE						
1350040 Heritage Building Renewals		0		5,500		5,100
CAPITAL SUB TOTAL	0	0	0	5,500	0	5,100
TOTAL HERITAGE	1,435	57,086	1,435	72,886	909	57,505

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>RECREATION & CULTURE</u>						
<u>OTHER CULTURE</u>						
OPERATING EXPENDITURE						
1370820 Arts & Culture - CEO Department Costs		16,938		16,938		17,835
1371020 Arts & Culture Programs Other Costs		2,100		2,100		2,099
1371120 Art Acquisitions		3,500		3,500		4,255
1371820 Festival of Country Gardens		5,000		5,000		5,000
1372120 Community Grants		5,880		5,880		4,118
1372320 Summer Evening Films Festival		11,026		11,026		7,611
1372420 Public Art Strategy Implementation		4,498		4,498		4,544
1370060 Non-recurrent Projects		15,000		15,000		7,636
OPERATING INCOME						
1373930 Other Culture Fees & Charges	1,200		1,200		1,356	
1370070 Non-recurrent Grants	20,000		17,500		18,255	
OPERATING SUB TOTAL	<u>21,200</u>	<u>63,942</u>	<u>18,700</u>	<u>63,942</u>	<u>19,611</u>	<u>53,099</u>
TOTAL OTHER CULTURE	<u>21,200</u>	<u>63,942</u>	<u>18,700</u>	<u>63,942</u>	<u>19,611</u>	<u>53,099</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
STREETS ROAD CONSTRUCTION						
CAPITAL EXPENDITURE						
1380140 Winnejup Rd - Regional Road Group		279,600		279,600		264,367
1387340 Mockerdillup Road - Regional Road Group		95,400		95,400		111,992
1386040 Footpath Construction		17,805		13,000		1,031
1380440 Roads to Recovery		446,200		414,680		423,715
1386940 Road Reconstruction		252,650		254,363		212,172
1380840 Kerbing		8,000		7,000		2,800
1387740 Bridge Construction Works		1,017,000		1,005,321		0
1381440 Depot Buildings		7,300		14,800		3,580
CAPITAL INCOME						
1381630 Roads To recovery Grant	423,704		414,680		423,703	
1395430 Bridge Grants	1,017,000		1,005,321		670,214	
1395530 Regional Road Group Grants	250,000		250,000		250,000	
CAPITAL SUB TOTAL	<u>1,690,704</u>	<u>2,123,955</u>	<u>1,670,001</u>	<u>2,084,164</u>	<u>1,343,917</u>	<u>1,019,656</u>
TOTAL STREETS ROAD CONSTRUCTION	<u>1,690,704</u>	<u>2,123,955</u>	<u>1,670,001</u>	<u>2,084,164</u>	<u>1,343,917</u>	<u>1,019,656</u>

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
STREETS ROAD MAINTENANCE						
OPERATING EXPENDITURE						
1390020 Depreciation - Roads		1,950,451		1,948,708		1,948,708
1391020 Depreciation - Bridges		185,029		178,596		178,596
1391120 Depreciation - Footpaths		63,570		63,570		63,570
1391220 Depreciation - Car Parks		24,460		24,460		24,460
1391720 Staff Housing Costs		5,119		5,119		0
1391920 Administration & Finance Activity Costs		143,975		132,903		124,187
1392020 Gravel Search		18,100		15,100		10,000
1390520 Crossover Contributions		16,731		16,731		12,127
1390320 Bridgetown Depot Building Maintenance		7,595		10,495		8,219
1393020 Bridgetown Depot Building Operation		29,346		29,346		28,805
1390120 Road Maintenance		833,787		811,970		678,476
1390220 Verge Maintenance		414,725		323,428		255,500
1392220 Loss on Sale of Assets		4,000		4,000		3,841
1390720 General Bridge Maintenance		105,630		105,630		70,411
1394420 Signs Private Directional		500		500		521
1394020 Design & Preliminary Planning		32,977		42,977		43,470
1394120 Design & Preliminary Planning		(12,977)		0		0
1395020 School Bus Route Inspections		5,694		5,694		2,747
1393820 Two Way Radio Tower		1,200		1,200		1,205
1390060 Streets Road Mtce Non-recurrent Projects		12,500		12,500		9,448
OPERATING INCOME						
1394330 Reimbursements Signs & Licences	500		500		1,163	
1395230 Regional Road Grant	161,242		161,242		161,242	
1394530 Profit on Sale of Assets	0		0		0	
1394830 Temporary Heavy Haulage Permit Fees	6,380		5,000		3,788	
1398430 Engineering Supervision Fees	200		200		0	
1395930 Road Closure Plan Approval Fee	1,300		1,300		1,252	
1398230 Contributions to Road Upgrades	10,000		10,000		7,347	
OPERATING SUB TOTAL	<u>179,622</u>	<u>3,842,412</u>	<u>178,242</u>	<u>3,732,927</u>	<u>174,792</u>	<u>3,464,290</u>
TOTAL STREETS ROAD MAINTENANCE	<u>179,622</u>	<u>3,842,412</u>	<u>178,242</u>	<u>3,732,927</u>	<u>174,792</u>	<u>3,464,290</u>

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
ROAD PLANT PURCHASES						
CAPITAL EXPENDITURE						
1400040 Road Plant Purchases		521,000		510,110		0
1405040 Light Fleet Plant		84,000		87,300		22,490
1403740 Sundry Equipment Items		5,000		5,000		0
CAPITAL INCOME						
1401450 Sale of Light Fleet	32,000		32,000		13,182	
1400450 Sale of Road Plant	135,000		109,500		0	
1404650 Sale of Equipment	0		0		0	
CAPITAL SUB TOTAL	<u>167,000</u>	<u>610,000</u>	<u>141,500</u>	<u>602,410</u>	<u>13,182</u>	<u>22,490</u>
TOTAL ROAD PLANT PURCHASES	<u>167,000</u>	<u>610,000</u>	<u>141,500</u>	<u>602,410</u>	<u>13,182</u>	<u>22,490</u>

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
<u>PARKING FACILITIES</u>						
OPERATING EXPENDITURE						
1410520 Planning & Environment Department Costs		8,081		8,081		8,719
1411520 Parking Signs & Marking Bays		4,842		4,842		2,987
1410060 Parking Facilities Non-recurrent Projects		33,500		33,500		3,610
OPERATING INCOME						
1414030 Fines & Penalties	50		50		120	
OPERATING SUB TOTAL	50	46,423	50	46,423	120	15,317
CAPITAL EXPENDITURE						
1410040 Parking Facilities		15,700		16,337		16,337
CAPITAL SUB TOTAL	0	15,700	0	16,337	0	16,337
TOTAL PARKING FACILITIES	50	62,123	50	62,760	120	31,654

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
TRAFFIC CONTROL						
OPERATING EXPENDITURE						
1395820 Road Wise Promotion Program		5,996		5,996		3,856
OPERATING INCOME						
1424530 Road Wise Grants/Contributions	100		100		900	
OPERATING SUB TOTAL	100	5,996	100	5,996	900	3,856
TOTAL TRAFFIC CONTROL	100	5,996	100	5,996	900	3,856

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>TRANSPORT</u>						
AERODROMES						
OPERATING EXPENDITURE						
1430120 Manjimup Airfield Contribution		1,000		1,000		1,000
OPERATING SUB TOTAL	0	1,000	0	1,000	0	1,000
TOTAL AERODROMES	0	1,000	0	1,000	0	1,000

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
TOURISM & AREA PROMOTION						
OPERATING EXPENDITURE						
1460120 Chief Executive Office Department Costs		10,695		10,695		10,156
1460420 Blues Festival Assistance		11,892		10,837		10,837
1460520 Information Bays Grounds Maintenance		15,645		15,645		10,602
1460920 Blackwood Valley Marketing Association		13,596		13,596		10,851
1461220 Promotion Events & Festivals		10,163		9,163		4,316
1462120 Christmas Street Party		1,500		1,500		1,640
1460820 Visitor Centre Building Maintenance		6,216		6,216		4,888
1461420 Visitor Centre Building Operation		62,142		62,142		57,708
1461520 Bridgetown Septage Dump Point		4,000		1,000		0
1462220 Bridgetown Rotary Club - B'wood Marathon		5,000		5,000		5,000
1462320 Administration & Finance Activity Costs		25,013		25,013		22,723
1462420 Visitor Centre Management Costs		78,193		76,593		72,571
1462520 Visitor Centre Stock		10,000		5,000		2,515
1462620 Visitor Centre Marketing		1,000		1,000		625
1463220 Visitor Centre Minor Furniture & Equip.		150		150		0
1463420 Community Services Department Costs		46,843		40,178		41,700
1463620 Asset Management Activity Costs		917		917		1,668
1462620 Doubtful Debts & Write Offs		0		0		0
1460060 Tourism & Area promotion Non-recurrent		80,580		82,580		54,580
OPERATING INCOME						
1460030 Visitor Centre Counter Sales	13,500		10,500		7,122	
1460130 Visitor Centre Counter Sales (GST Free)	600		600		274	
1460330 Visitor Centre Accom. Commissions	20,000		16,000		12,420	
1460530 Visitor Centre Coach Commissions	3,000		3,000		2,302	
1460630 Visitor Centre Various Other Commissions	750		750		501	
1460730 Visitor Centre Display Fees	700		700		608	
1460930 Visitor Centre Jigsaw Gallery	5,500		5,500		3,351	
1461030 Visitor Centre Memberships	15,000		11,461		11,461	
1460830 Visitor Centre Rental	3,473		3,473		3,473	
1463930 Visitor Centre Reimbursements	0		0		337	
OPERATING SUB TOTAL	62,523	383,545	51,984	367,225	41,849	312,381
CAPITAL EXPENDITURE						
1460540 Tourism Infrastructure Other Upgrades		81,000		61,000		13,481
CAPITAL SUB TOTAL	0	81,000	0	61,000	0	13,481
TOTAL TOURISM & AREA PROMOTION	62,523	464,545	51,984	428,225	41,849	325,861

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
BUILDING CONTROL						
OPERATING EXPENDITURE						
1470120 Planning & Environment Department Costs		213,202		206,021		192,742
1470620 Legal Advice		21,724		21,724		28,807
1472920 Building Control - Other Costs		6,175		6,175		2,723
1470720 Staff Housing Costs		4,041		4,041		
1470220 Works Management Department Costs		16,479		16,479		16,274
1472820 Loss on Sale of Asset		0		0		0
OPERATING INCOME						
1474130 Building Licences	40,000		36,000		39,081	
1474330 BRB & BCITF Commissions	1,000		1,000		1,109	
1474230 Fees & Charges	1,000		1,000		1,242	
1474530 Other Fees & Charges (GST Free)	2,500		2,500		2,521	
OPERATING SUB TOTAL	<u>44,500</u>	<u>261,621</u>	<u>40,500</u>	<u>254,440</u>	<u>43,952</u>	<u>240,546</u>
CAPITAL EXPENDITURE						
1470140 Plant Purchases		32,000		32,000		0
CAPITAL INCOME						
1470150 Sale of Plant	16,000		16,000		0	
CAPITAL SUB TOTAL	<u>16,000</u>	<u>32,000</u>	<u>16,000</u>	<u>32,000</u>	<u>0</u>	<u>0</u>
TOTAL BUILDING CONTROL	<u>60,500</u>	<u>293,621</u>	<u>56,500</u>	<u>286,440</u>	<u>43,952</u>	<u>240,546</u>

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
<u>ECONOMIC DEVELOPMENT</u>						
OPERATING EXPENDITURE						
1480020 Community Services Department		12,606		12,606		12,099
1480120 Chief Executive Office Department Costs		13,204		13,204		13,462
1481120 Warren Blackwood Economic Alliance		17,149		17,149		17,114
1481220 Power Vehicle Charging Station		3,229		3,229		811
1480060 Economic Development Non-recurrent		57,000		119,500		57,964
OPERATING INCOME						
1480030 Various Reimbursements	400		400		0	
1480070 Non-recurrent Projects	0		40,000		40,000	
OPERATING SUB TOTAL	<u>400</u>	<u>103,188</u>	<u>40,400</u>	<u>165,688</u>	<u>40,000</u>	<u>101,449</u>
TOTAL ECONOMIC DEVELOPMENT	<u>400</u>	<u>103,188</u>	<u>40,400</u>	<u>165,688</u>	<u>40,000</u>	<u>101,449</u>

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>ECONOMIC SERVICES</u>						
OTHER ECONOMIC SERVICES						
OPERATING EXPENDITURE						
1500420 Water Supply Stand Pipes		23,000		43,000		47,509
1500060 Other Economic Non-recurrent Projects		5,650		5,650		2,668
OPERATING INCOME						
1500130 Sale of Water from Stand Pipes	26,000		50,000		56,057	
OPERATING SUB-TOTAL	26,000	28,650	50,000	48,650	56,057	50,177
TOTAL OTHER ECONOMIC SERVICES	26,000	28,650	50,000	48,650	56,057	50,177

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
PRIVATE WORKS						
OPERATING EXPENDITURE						
1510320 Private Works		2,000		1,432		1,432
1510420 Motor Vehicle Licensing		61,056		61,056		59,257
OPERATING INCOME						
1513030 Private Works Charges	2,600		2,600		1,861	
1513130 Motor Vehicle Licensing Commissions	68,300		66,500		63,632	
1054630 Sale of License Plates	300		300		418	
OPERATING SUB TOTAL	<u>71,200</u>	<u>63,056</u>	<u>69,400</u>	<u>62,488</u>	<u>65,911</u>	<u>60,689</u>
TOTAL PRIVATE WORKS	<u>71,200</u>	<u>63,056</u>	<u>69,400</u>	<u>62,488</u>	<u>65,911</u>	<u>60,689</u>

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
<u>DEVELOPMENT & INFRASTRUCTURE</u>						
OPERATING EXPENDITURE						
1600220 Other Employee Costs		23,838		23,838		21,905
1600320 Superannuation		38,248		37,098		28,683
1600420 Customer Services Officer		13,028		13,028		11,363
1600520 Materials & Contracts		8,807		8,807		8,831
1600620 Utility Charges		770		770		806
1600720 Vehicle Costs		27,741		20,041		19,606
1601020 Administration & Finance Activity Costs		81,224		81,224		76,327
1601520 Consultancy Services		2,000		2,000		0
1601620 Conferences		7,122		8,122		6,376
1601720 Training		6,627		8,255		5,667
1602420 Toolbox Meetings		2,390		2,390		2,174
1602620 Annual Leave		28,596		24,166		20,186
1600920 Public Holidays		15,430		13,140		10,929
1601420 Sick Leave		6,428		6,428		5,594
1601820 Long Service Leave		8,358		5,213		(856)
1601920 Works Management Staff Meeting		5,691		5,691		5,795
1602220 Assist State Government Departments		2,165		2,165		2,352
1602020 Recovered from Works & Services		(278,463)		(262,376)		(247,258)
OPERATING INCOME						
1600930 Reimbursements	0		0		0	
OPERATING SUB TOTAL	0	0	0	0	0	(21,520)
TOTAL WORKS & SERVICES MANAGEMENT	0	0	0	0	0	(21,520)

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
WASTE ACTIVITY UNIT						
OPERATING EXPENDITURE						
1610220 Other Employee Costs		4,639		4,639		4,129
1610320 Superannuation		15,225		15,225		15,226
1610520 Materials & Contracts		1,496		1,496		1,281
1610620 Utility Charges		385		385		382
1611020 Administration & Finance Activity Costs		23,894		23,894		22,795
1611520 Annual Leave		10,375		10,375		7,138
1611620 Public Holidays		1,589		1,589		823
1611720 Sick Leave		2,293		2,293		242
1612220 Long Service Leave		2,980		2,980		4,699
1611820 Training & Conferences		2,085		2,085		1,123
1610920 Works Management Supervision		35,088		31,988		26,967
161202 Recovered from Works & Services		(100,049)		(96,949)		(82,049)
OPERATING SUB TOTAL	0	0	0	0	0	2,753
TOTAL WASTE ACTIVITY UNIT	0	0	0	0	0	2,753

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
WORKS ACTIVITY UNIT						
OPERATING EXPENDITURE						
1630020 Works Management Staff Meetings		1,531		1,531		605
1630120 Supervision Labour Costs		63,344		63,344		58,647
1630220 Other Employee Costs		34,478		32,631		29,618
1630320 Superannuation		111,462		105,562		103,619
1630420 On call allowance		8,320		8,320		7,760
1630520 Materials & Contracts		13,976		14,976		14,012
1630620 Utility Charges		2,531		2,531		2,579
1630720 Vehicle Costs		48,392		44,992		36,055
1631020 Administration & Finance Activity Costs		151,809		151,809		141,466
1631120 Annual Leave		85,205		80,475		77,336
1631220 Public Holidays		53,632		50,457		46,735
1631320 Sick Leave		20,014		31,014		31,379
1631520 Training & Conferences		19,874		19,874		22,479
1631620 General Duties Salaries		10,724		10,724		6,677
1631920 Toolbox Meetings Salaries		6,231		6,231		2,733
1631420 Long Service Leave		26,008		26,008		24,130
1630920 Works Management Supervision		198,039		198,039		166,126
1632120 Depot Maintenance		41,709		41,709		35,897
1632020 Recovered from Works & Services		(897,279)		(890,227)		(795,882)
OPERATING SUB TOTAL	0	0	0	0	0	11,971
TOTAL WORKS ACTIVITY UNIT	0	0	0	0	0	11,971

**SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL**

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
<u>FLEET ACTIVITY UNIT</u>						
OPERATING EXPENDITURE						
1640220 Other Employee Costs		2,535		2,535		2,211
1640320 Superannuation		8,729		8,729		7,428
1640520 Materials & Contracts		5,718		5,718		5,675
1640620 Utility Charges		558		558		538
1640720 Vehicle Costs		5,999		8,899		8,212
1641020 Administration & Finance Activity Costs		21,452		21,452		20,509
1641320 Annual Leave		6,229		6,229		2,658
1641420 Public Holidays		3,557		3,557		3,540
1641520 Sick Leave		1,325		2,500		3,692
1641620 Long Service Leave		1,723		1,723		2,315
1641720 Training & Conferences		1,291		1,291		677
1641820 General Duties		6,974		6,974		7,474
1641920 Toolbox Meetings Salaries		418		418		244
1640920 Works Management Supervision		14,034		14,034		13,235
1642120 Workshop Maintenance		3,487		5,487		4,410
1642020 Recovered from Works & Services		(84,029)		(90,104)		(80,311)
OPERATING SUB TOTAL	0	0	0	0	0	2,506
<u>TOTAL FLEET ACTIVITY UNIT</u>	0	0	0	0	0	2,506

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
PLANT OPERATION COSTS						
OPERATING EXPENDITURE						
1540020 Depreciation - Plant Items		275,936		246,136		207,081
1540120 Fuel & Oil		165,600		178,000		170,447
1540220 Tyres & Batteries		18,500		15,500		13,252
1540320 Parts & Outside Repairs		150,500		170,000		187,109
1540520 Insurance		68,251		58,251		56,645
1540720 Wear Parts		7,400		5,000		8,214
1541020 Vehicle Registration/Licenses		16,693		16,693		15,533
1541220 Plant Mechanic Repair Costs		11,696		11,696		6,013
1541320 Operator Plant Maintenance		130,311		133,211		125,750
1541420 Minor Equipment/Tools		9,000		9,000		4,226
1542920 Plant Costs Recovered		(853,887)		(843,487)		(846,483)
OPERATING INCOME						
1544030 Reimbursements	29,000		42,000		43,753	
OPERATING SUB TOTAL	29,000	0	42,000	0	43,753	(52,214)
TOTAL PLANT ACTIVITY UNIT	29,000	0	42,000	0	43,753	(52,214)

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
MATERIALS						
OPERATING EXPENDITURE						
1555200 Materials Purchased		5,000		5,000		47,989
1555500 Less Materials Allocated		(5,000)		(5,000)		(49,025)
1562520 Fuel & Oil Purchased		165,600		165,600		117,473
1562620 Less Fuel & Oil Allocated		(165,600)		(165,600)		(116,815)
OPERATING SUB TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(379)</u>
TOTAL MATERIALS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(379)</u>

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
SALARIES & WAGES						
OPERATING EXPENDITURE						
1560120 Gross Wages & Salaries		4,231,893		4,189,941		4,154,770
1563020 Workers Compensation		5,000		35,000		48,956
1562020 Less Wage & Salaries Allocated		(4,231,893)		(4,189,941)		(4,154,770)
1563220 Default Wages Account		0		0		0
OPERATING INCOME						
1563930 Reimbursements - Works Compensation	5,000		35,000		48,956	
OPERATING SUB TOTAL	5,000	5,000	35,000	35,000	48,956	48,956
TOTAL SALARIES & WAGES	5,000	5,000	35,000	35,000	48,956	48,956

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
<u>CORPORATE SERVICES DEPARTMENT</u>						
OPERATING EXPENDITURE						
1050220 Consultants		1,000		1,000		500
1050320 Superannuation		63,508		63,508		63,594
1051520 Workers Compensation Insurance		12,842		11,842		11,763
1051720 Motor Vehicle Costs		14,599		14,599		13,489
1051820 Conference Expenses		7,033		7,033		4,831
1052120 Other Employee Costs		3,925		3,925		1,941
1052720 Staff Training		16,507		16,507		13,010
1054120 Insurance		6,844		6,844		6,884
1054720 Annual Leave		53,538		53,538		54,039
1057220 Public Holidays		28,145		28,145		28,050
1050420 Sick Leave		11,729		11,729		13,965
1050820 Long Service Leave		14,684		14,684		21,564
1051620 Allocation - In House Costs		83,926		81,926		73,739
1056020 Recovered from Programs		(314,280)		(311,280)		(312,617)
OPERATING INCOME						
1050130 Reimbursements	4,000		4,000		4,000	
OPERATING SUB TOTAL	4,000	4,000	4,000	4,000	4,000	(5,248)
TOTAL ADMIN & FINANCE DEPARTMENT	4,000	4,000	4,000	4,000	4,000	(5,248)

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
<u>BUILDING ASSETS DEPARTMENT</u>						
OPERATING EXPENDITURE						
1740020 Annual Leave		23,741		22,011		21,182
1740120 Public Holidays		12,931		11,881		10,997
1740220 Sick Leave		5,617		5,617		7,446
1740320 Long Service Leave		7,360		7,360		9,467
1740420 Superannuation		31,223		29,208		28,075
1740520 Workers Compensation Insurance		6,530		6,530		6,027
1740620 Motor Vehicle Costs		6,108		6,108		3,916
1740720 Other Employee Costs		3,920		4,920		3,947
1740820 Staff training		5,355		5,355		767
1740920 Supervision & Admin Building Maintenance		61,346		50,396		56,381
1741020 Supervision & Admin Building Operations		33,596		28,121		27,089
1741120 Materials & Contracts		2,500		5,000		3,747
1741220 Insurance		3,346		3,346		3,346
1741320 Allocation - In House Costs		80,483		77,783		75,952
1741520 Recovered from Programs		(284,056)		(280,986)		(258,225)
OPERATING SUB TOTAL	0	0	0	(17,350)	0	115
<u>TOTAL BUILDING ASSETS DEPARTMENT</u>	0	0	0	(17,350)	0	115

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
CHIEF EXECUTIVE OFFICE						
OPERATING EXPENDITURE						
1750020 Annual Leave		38,240		38,240		35,148
1751620 Public Holidays		18,052		18,052		16,720
1751720 Sick Leave		7,939		7,939		4,417
1751020 Long Service Leave		10,276		10,276		20,099
1750120 Superannuation		46,498		46,498		41,575
1750220 Workers Compensation Insurance		8,691		8,691		7,926
1750320 Motor Vehicle Costs		43,786		34,986		30,212
1750420 Other Employee Costs		3,770		3,770		3,567
1750620 Staff Training		8,716		8,716		1,971
1750720 CEO Professional Develop Salary Sacrifice		8,154		8,154		0
1750820 Conference Expenses		16,602		16,602		14,656
1750920 Consultants		6,000		6,000		5,762
1751120 Audit Fees		27,750		25,750		24,150
1751220 Advertising		9,000		13,000		12,875
1751320 Legal Expenses		9,000		9,000		0
1751420 Other Expenses		1,500		1,500		18
1753420 Insurance		3,474		3,474		3,519
1752120 Allocation - In House Costs		113,818		111,118		113,414
1752020 Recovered from Programs		(381,266)		(371,766)		(348,836)
OPERATING INCOME						
1750030 Reimbursements	0		0		7,471	
OPERATING SUB TOTAL	0	0	0	0	7,471	(12,810)
TOTAL CHIEF EXECUTIVE OFFICER	0	0	0	0	7,471	(12,810)

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
ADMINISTRATION & FINANCE ACTIVITY						
OPERATING EXPENDITURE						
1760120 Payroll		47,305		47,305		55,947
1760220 Creditors		80,249		80,249		79,054
1760320 Information Technology Support & Costs		184,087		170,068		171,554
1760420 Accounting		206,004		206,004		204,517
1760520 Bridgetown Admin Office Building Maint.		17,925		21,725		24,993
1760620 Bridgetown Admin Office Building Op.		159,481		160,596		161,556
1760720 Telephone Mail & Reception		96,309		94,844		90,918
1760820 Office Supplies & Equipment		58,047		51,254		43,605
1760920 Occupational Health & Safety Committee		52,033		52,033		40,746
1761020 Records Management Costs		101,285		101,285		101,788
1761120 Police Licensing		61,056		61,056		59,257
1761320 Assets Management & Fair Value		185,971		176,461		161,052
1761620 Human Resources		81,997		81,997		51,981
1761720 Records Storage Facility		1,919		1,919		2,688
1761820 Records Storage facility		365		365		75
1762020 Recovered from Programs		(1,334,033)		(1,307,161)		(1,249,731)
OPERATING INCOME						
1760030 Reimbursements	150		150		1,612	
OPERATING SUB TOTAL	150	0	150	0	1,612	0
TOTAL ADMINISTRATION & FINANCE ACTIVITY	150	0	150	0	1,612	0

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
DEVELOPMENT SERVICES DEPARTMENT						
OPERATING EXPENDITURE						
1770020 Annual Leave		29,550		29,550		23,246
1770120 Superannuation		38,319		38,319		35,932
1770220 Workers Compensation Insurance		7,519		7,519		7,142
1770320 Motor Vehicle Costs		49,347		42,647		38,544
1770420 Other Staff Costs		2,880		2,880		2,138
1770520 Customer Services Officer		26,055		26,055		22,735
1770620 Staff Training		7,021		7,021		2,471
1770820 Conference Expenses		9,388		9,388		3,390
1771020 Public Holidays		16,330		16,330		15,683
1771120 Sick Leave		6,859		19,859		38,464
1771220 Long Service Leave		8,891		8,891		(6,184)
1772120 Allocation - In House Costs		114,175		114,175		109,081
1772920 Insurance		4,089		4,089		4,220
1772020 Recovered from Programs		(320,423)		(326,723)		(295,445)
OPERATING INCOME						
1770030 Reimbursements	0		0		0	
OPERATING SUB TOTAL	0	0	0	0	0	1,416
TOTAL PLANNING & ENVIRONM'T DEPARTMENT	0	0	0	0	0	1,416

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
COMMUNITY SERVICES DEPARTMENT						
OPERATING EXPENDITURE						
1780020 Annual Leave		25,267		25,267		24,348
1780420 Public Holidays		13,681		13,681		12,984
1780620 Sick Leave		5,701		5,701		7,786
1780720 Long Service Leave		7,410		7,410		5,122
1780120 Superannuation		29,673		28,508		27,573
1780220 Workers Compensation Insurance		6,487		5,922		5,922
1780320 Motor Vehicle Costs		19,051		13,751		10,201
1780920 Other Staff Costs		1,730		1,730		1,419
1780520 Staff Training		6,504		7,793		7,130
1780820 Conference Expenses		9,882		7,882		3,182
1783020 Insurance - Prof. Indemnity/Public Liability		3,931		3,931		3,188
1782120 Allocation - In House Costs		71,127		71,127		67,213
1782020 Recovered from Programs		(200,444)		(192,703)		(193,331)
OPERATING INCOME						
1780030 Reimbursements	0		0		0	
OPERATING SUB TOTAL	0	0	0	0	0	(17,264)
TOTAL COMMUNITY SERVICES DEPARTMENT	0	0	0	0	0	(17,264)

SHIRE OF BRIDGETOWN-GREENBUSHES
PROGRAM DETAIL

	2019-2020 BUDGET		2019-20 AMENDED BUDGET		ACTUAL TO 30 June 2020	
	INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND
	\$	\$	\$	\$	\$	\$
<u>OTHER PROPERTY & SERVICES</u>						
UNCLASSIFIED						
OPERATING EXPENDITURE						
1790320 Donations - Hire Charges & Fees		3,500		3,500		1,636
1790420 Donations - Approved by CEO		2,385		2,385		1,179
1790820 Sale of Land General Expenses		500		500		500
1052820 Other Sundries		100		100		(36)
1790220 General Insurance Claims		10,000		10,000		14,394
OPERATING INCOME						
1790130 Insurance Claims Reimbursed	10,000		10,000		13,327	
1790330 Other Reimbursements	19,536		46,686		46,686	
OPERATING SUB TOTAL	<u>29,536</u>	<u>16,485</u>	<u>56,686</u>	<u>16,485</u>	<u>60,014</u>	<u>17,673</u>
CAPITAL EXPENDITURE						
1790040 Purchase of Land		213,427		213,427		143,053
CAPITAL SUB TOTAL	<u>0</u>	<u>213,427</u>	<u>0</u>	<u>213,427</u>	<u>0</u>	<u>143,053</u>
TOTAL UNCLASSIFIED	<u>29,536</u>	<u>229,912</u>	<u>56,686</u>	<u>229,912</u>	<u>60,014</u>	<u>160,726</u>

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JUNE TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
<u>MUNICIPAL FUND</u>				
<u>DIRECT DEBITS</u>				
DD14526.1	03/06/2020	WA SUPER	SUPERANNUATION CONTRIBUTIONS	17,728.82
DD14526.10	03/06/2020	COLONIAL FIRST STATE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	213.44
DD14526.11	03/06/2020	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	426.79
DD14526.12	03/06/2020	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	108.56
DD14526.13	03/06/2020	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	232.73
DD14526.14	03/06/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	276.19
DD14526.2	03/06/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	82.95
DD14526.3	03/06/2020	WAIKAWA DREAMING SUPER FUND	SUPERANNUATION CONTRIBUTIONS	696.08
DD14526.4	03/06/2020	COLONIAL FIRST STATE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	169.09
DD14526.5	03/06/2020	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD14526.6	03/06/2020	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	183.59
DD14526.7	03/06/2020	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	444.08
DD14526.8	03/06/2020	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	479.91
DD14526.9	03/06/2020	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	87.89
DD14562.1	03/06/2020	WA SUPER	SUPERANNUATION CONTRIBUTIONS	272.62
DD14538.4	07/06/2020	CALTEX STARCARD	FUEL FOR THE MONTH OF MAY	3,392.34
DD14538.1	15/06/2020	WATERLOGIC AUSTRALIA PTY LTD	MONTHLY HIRE/SERVICE OF WATER COOLERS	136.88
DD14566.1	17/06/2020	WA SUPER	SUPERANNUATION CONTRIBUTIONS	18,477.86
DD14566.10	17/06/2020	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	91.17
DD14566.11	17/06/2020	COLONIAL FIRST STATE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	213.44
DD14566.12	17/06/2020	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	52.11
DD14566.13	17/06/2020	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	437.58
DD14566.14	17/06/2020	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	108.56
DD14566.15	17/06/2020	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	151.35
DD14566.2	17/06/2020	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	492.50
DD14566.3	17/06/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	277.92
DD14566.4	17/06/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	91.66
DD14566.5	17/06/2020	WAIKAWA DREAMING SUPER FUND	SUPERANNUATION CONTRIBUTIONS	636.87
DD14566.6	17/06/2020	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD14566.7	17/06/2020	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	138.04
DD14566.8	17/06/2020	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	444.08
DD14566.9	17/06/2020	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	129.92
DD14580.1	17/06/2020	WA SUPER	SUPERANNUATION CONTRIBUTIONS	73.72
25062020	25/06/2020	WESTERN AUSTRALIAN TREASURY	LOAN REPAYMENTS - 116 & 115	15,978.45
29062020	29/06/2020	WESTERN AUSTRALIAN TREASURY	LOAN REPAYMENTS - 108 & 114	26,150.54
DD14538.3	30/06/2020	GO GO MEDIA	MONTHLY ON HOLD MESSAGE SERVICE FOR JUNE	75.90
DD14605.1	30/06/2020	SHERIFFS OFFICE	FER UNPAID INFRINGEMENTS	70.00
30062020	30/06/2020	WESTERN AUSTRALIAN TREASURY	LOAN REPAYMENTS - 110, 112 & 113	120,532.20
B/S	02/06/2020	COMMONWEALTH BANK	MERCHANT FEES	203.74
B/S	15/06/2020	COMMONWEALTH BANK	BPOINT/BPAY FEES	4.08
B/S	01/06/2020	WESTPAC BANK	MERCHANT FEES	1,070.38
B/S	01/06/2020	WESTPAC BANK	MONTHLY BANK ACCOUNT FEES	193.37
B/S	03/06/2020	WESTPAC BANK	TOTAL WAGES FOR 21.05.2020 - 03.06.2020	121,450.82
B/S	12/06/2020	WESTPAC BANK	TOTAL WAGES FOR 12.06.2020 - TERMINATION PAY	17,610.34
B/S	17/06/2020	WESTPAC BANK	TOTAL WAGES FOR 04.06.2020 - 17.06.2020	116,310.91

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JUNE TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
B/S	23/06/2020	WESTPAC BANK	TOTAL WAGES FOR 19.06.2020 - TERMINATION PAY	48,449.46
B/S	24/06/2020	WESTPAC BANK	TOTAL WAGES FOR 24.06.2020 - TERMINATION PAY	523.63
B/S	29/05/2020	COMMONWEALTH BANK - CREDIT CARD	MEAL FOR MAY COUNCIL MEETING	20.98
B/S	03/06/2020	COMMONWEALTH BANK - CREDIT CARD	GRATUITY GIFT CARD	250.00
B/S	03/06/2020	COMMONWEALTH BANK - CREDIT CARD	FAREWELL LUNCH	50.00
B/S	05/06/2020	COMMONWEALTH BANK - CREDIT CARD	2 YEAR SSL CERTIFICATE FOR VC WEBSITE	22.08
B/S	05/06/2020	COMMONWEALTH BANK - CREDIT CARD	INTERNATIONAL TRANSACTION FEE FOR SSL CERTIFICATE PAYMENT	0.55
B/S	11/06/2020	COMMONWEALTH BANK - CREDIT CARD	ADVERTISEMENT ON SEEK FOR MANAGER OF DEVELOPMENT SERVICES	313.50
B/S	11/06/2020	COMMONWEALTH BANK - CREDIT CARD	ADVERTISEMENT ON SEEK FOR WASTE & ENVIRONMENTAL OFFICER	313.50
B/S	11/06/2020	COMMONWEALTH BANK - CREDIT CARD	ADVERTISEMENT ON SEEK FOR COMMUNITY EMERGENCY SERVICES MANAGER	313.50
B/S	13/06/2020	COMMONWEALTH BANK - CREDIT CARD	CLEAR COVER ENCLOSURE TO PROTECT SCOREBOARD CABLE & PORT AT BLC	44.95
B/S	17/06/2020	COMMONWEALTH BANK - CREDIT CARD	ELT STRATEGIC PLANNING WORKSHOP LUNCH	74.00
B/S	23/06/2020	COMMONWEALTH BANK - CREDIT CARD	CAR PARKING FEES	20.00
B/S	25/06/2020	COMMONWEALTH BANK - CREDIT CARD	BAR STOCK	67.99
BPAY				
150620201	15/06/2020	PIVOTEL SATELLITE PTY LTD	MONTHLY TRACKING OF SPOT TRACKERS FOR JUNE	155.00
150620202	15/06/2020	TELSTRA	TELEPHONE & INTERNET CHARGES	8,235.92
300620201	30/06/2020	TELSTRA	TELEPHONE & INTERNET CHARGES	2,375.68
300620202	30/06/2020	WATER CORPORATION	WATER USAGE	12,708.98
ELECTRONIC PAYMENTS				
EFT30676	08/06/2020	DEAN GUJA	ENVIRONMENTAL HEALTH OFFICER CONSULTING HOURS	6,120.00
EFT30677	08/06/2020	SEMINARS AUSTRALIA PTY LTD	ONLINE WEBINAR REGISTRATION	275.00
EFT30679	11/06/2020	2R ELECTRICAL	ELECTRICAL REPAIRS TO BROKEN SUB-MAINS AT GREENBUSHES HALL	264.00
EFT30680	11/06/2020	ABCO PRODUCTS PTY LTD	VARIOUS CLEANING PRODUCTS AND SUPPLIES	469.06
EFT30681	11/06/2020	ABLE SALES	HIGH PRESSURE SAND BLASTER NOZZLE FOR WINNEJUP BRIGADE TRAILER	145.00
EFT30682	11/06/2020	AFGRI EQUIPMENT AUSTRALIA PTY LTD	CUTTING BLADES FOR RIDE ON MOWER	137.81
EFT30683	11/06/2020	JOHN & PAM AHLIN	REFUND OF EARTHWORKS BOND, PLUS INTEREST, LESS ADMIN FEE	582.92
EFT30684	11/06/2020	AJ & DS PAINTING	PAINTING OF HAMPTON STREET TOILETS	2,585.00
EFT30685	11/06/2020	APV VALUERS AND ASSET MANAGEMENT	LAND AND BUILDING FAIR VALUE - FINAL %5	968.00
EFT30686	11/06/2020	AUSQ TRAINING	2 X REGISTRATIONS TO TRAFFIC MANAGEMENT & TRAFFIC CONTROLLER TRAINING	374.00
EFT30687	11/06/2020	B & B STREET SWEEPING PTY LTD	MONTHLY STREET SWEEPING - MAY	1,716.00
EFT30688	11/06/2020	BKS REFRIGERATION & AIRCONDITIONING	SUPPLY & INSTALL REPLACEMENT TWIN EXTRACTION FAN SYSTEM FOR LIBRARY	5,116.92
EFT30689	11/06/2020	BLACKWOOD PROPERTY MAINTENANCE	PAINTING OF DOORS AND FRAMES AT GREENBUSHES SPORTSGROUND TOILET BLOCK	510.00
EFT30690	11/06/2020	BLISS FOR DESIGN	DEBRIS LOADER HIRE FOR HAZARD REDUCTION, RETICULATION SUPPLIES, PPE & CHAINSAW CHAINS	757.11
EFT30691	11/06/2020	ADRIAN BOLTON	RATES REFUND	803.32
EFT30692	11/06/2020	BRIDGETOWN MUFFLER & TOWBAR CENTRE	VEHICLE SERVICE AND REPAIRS ON 2X MITIGATION VEHICLES	1,010.00
EFT30693	11/06/2020	BRIDGETOWN TIMBER SALES	TIMBER FOR LIBRARY DECKING REPAIRS, CROSS-RUNNERS, 7 X BAGS RAPID SET CONCRETE & MINOR ITEMS	1,061.01
EFT30694	11/06/2020	BRIDGETOWN CRC	SES POWER CONSUMPTION FOR PERIOD BETWEEN 04.03.2020 - 14.05.2020	279.31
EFT30695	11/06/2020	BRIDGETOWN CHILD HEALTH INC.	2019/20 SERVICE AGREEMENT	6,000.00
EFT30696	11/06/2020	BRIDGETOWN HOTEL	CHRISTMAS WIND-UP FOR TRAILS DEVELOPMENT ADVISORY COMMITTEE	74.70
EFT30697	11/06/2020	BLACKWOOD AUTO ELECTRICAL SERVICES	SUPPLY & INSTALL LIGHTS FOR SES VEHICLE AND 2 X LED TAIL LIGHTS FOR WOOD CHIPPER	888.80
EFT30698	11/06/2020	BRIDGETOWN VOLUNTEER BFB	HAZARD REDUCTION BURNS AT VARIOUS LOCATIONS	3,091.00
EFT30699	11/06/2020	BRIDGETOWN COMPUTERS	LOGITEC COMPUTER PRESENTER FOR SES	120.00
EFT30700	11/06/2020	BRIDGETOWN MITRE 10 & RETRAVISION	7 X SD CARDS FOR DFES DASHCAMS AND VARIOUS MINOR ITEMS	579.26
EFT30701	11/06/2020	BRIDGETOWN PAINT SALES	PAINTING SUPPLIES FOR BRIDGETOWN TROTTERING CLUB AND GREENBUSHES CRICKET PAVILION	379.36
EFT30702	11/06/2020	BRIDGETOWN NEWSAGENCY	MONTHLY NEWSPAPER CHARGES FOR MAY, OFFICE BINS FOR SES & 10 BOXES OF A4 PHOTOCOPY PAPER	440.85
EFT30703	11/06/2020	CONSTRUCTION TRAINING FUND	BCITF LEVIES COLLECTED FOR MAY	2,498.75

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JUNE TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT30704	11/06/2020	CANNINGS PURPLE	MONTHLY GOVERNMENT RELATIONS SUPPORT CONTRACT FOR MAY	6,050.00
EFT30705	11/06/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	223.00
EFT30706	11/06/2020	CITY AND REGIONAL FUELS	BULK FUEL SUPPLIES FOR MAY	8,002.87
EFT30707	11/06/2020	CJD EQUIPMENT PTY LTD	WIPER MOTOR & OVERSEAS FREIGHT CHARGE FOR VOLVO ROAD GRADER	548.36
EFT30708	11/06/2020	CLEANAWAY PTY LTD	WASTE COLLECTION & DISPOSAL CHARGES FOR MAY	27,683.23
EFT30709	11/06/2020	DEPT. OF MINES, INDUSTRY REGS & SAFETY	BSL'S COLLECTED FOR MAY	3,960.24
EFT30710	11/06/2020	DOMESTIC MAINTENANCE SW	CLEANING AND VARNISHING OF TABLES & SEATS AT GREENBUSHES POOL SHELTER	1,960.00
EFT30711	11/06/2020	RUTH & ALAN DREAYER	REFUND OF EARTHWORKS BOND PLUS INTEREST LESS ADMIN FEE	583.63
EFT30712	11/06/2020	NANCY JOYCE EMMERTON	ANIMAL TRAP BOND REFUND LESS HIRE CHARGES	21.80
EFT30713	11/06/2020	IAN ENGLERT	TUNING OF SHIRE PIANOS IN CIVIC CENTRE & GREENBUSHES HALL	480.00
EFT30714	11/06/2020	DFES WA	2019/20 4TH QUARTER ESL CONTRIBUTION	28,725.60
EFT30715	11/06/2020	FIX IT & BUILD IT PROPERTY SERVICES	REMOVAL OF BOARDWALK AT RIVER PARK	4,323.00
EFT30716	11/06/2020	FORTUS	6 X CUTTING EDGES FOR VOLVO GRADER & CATERPILLAR ROAD GRADER	1,475.24
EFT30717	11/06/2020	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY & APPLY ASPHALT OVERLAY FOR DOUST ST, BROCKMAN ST, CHEVIS CT & KANGAROO GULLY RD	55,541.20
EFT30718	11/06/2020	GEOSPREAD	MOBILISATION & MULCHING OF GREEN WASTE PILE AT BRIDGETOWN WASTE FACILITY	14,300.00
EFT30719	11/06/2020	ADRIAN & SUE GIBSON	REFUND OF EARTHWORKS BOND PLUS INTEREST LESS ADMIN FEE	581.15
EFT30720	11/06/2020	H C JONES & CO	REPLACE SEPTIC SYSTEMS TO LADIES TOILETS & KITCHEN SINK AT GREENBUSHES HALL	7,282.00
EFT30721	11/06/2020	HESTER BROOK BUSH FIRE BRIGADE	HAZARD REDUCTION BURNS	754.00
EFT30722	11/06/2020	HILLVIEW ELECTRICAL SERVICE	INSTALL NEW POWERPOINT IN UPSTAIRS ADMIN PHOTOCOPY AREA	330.00
EFT30723	11/06/2020	INTERPHONE	MONTHLY INTERNET CHARGE FOR ADMIN OFFICE FOR JUNE	130.90
EFT30724	11/06/2020	ISA TECHNOLOGIES	MONTHLY IT SUPPORT FOR MAY	1,760.00
EFT30725	11/06/2020	JASON COOK'S CONSTRUCTION	WINDOW MAINTENANCE AND SUPPLY & INSTALL NEW STAIRS AT GREENBUSHES HALL	5,610.00
EFT30726	11/06/2020	KANGAROO GULLY BUSHFIRE BRIGADE	HAZARD REDUCTION BURNS	4,736.00
EFT30727	11/06/2020	KING BLAST CLEANING SERVICES	HIGH PRESSURE EXTERNAL CLEAN OF BRIDGETOWN LEISURE CENTRE	650.00
EFT30728	11/06/2020	LAMP REPLACEMENTS	25 X LED LIGHT PANELS FOR SHIRE ADMIN OFFICE	1,299.38
EFT30729	11/06/2020	LANDGATE	LAND VALUATION ENQUIRY CHARGES FOR UV & INTERIM GRV	1,102.83
EFT30730	11/06/2020	LGIS RISK MANAGEMENT	2ND INSTALMENT FOR REGIONAL RISK CO-ORDINATOR PROGRAM 2019/20	5,031.40
EFT30731	11/06/2020	LG PROFESSIONALS AUSTRALIA WA	WEAVING TAPESTRIES WEBINARS FOR COMMUNITY SERVICES STAFF TRAINING	300.00
EFT30732	11/06/2020	KAYE LORRAINE MACKAY-BLAIR	RATES REFUND	551.22
EFT30733	11/06/2020	MANJIMUP TOYOTA & MITSUBISHI	PURCHASE OF NEW 2020 TOYOTA PRADO WAGON LESS TRADE-IN	24,722.61
EFT30734	11/06/2020	MARINDUST SALES	2 X EXTERNAL ALUMINIUM FLAGPOLES FOR ADMIN BUILDING	2,376.00
EFT30735	11/06/2020	MARKETFORCE	ADVERTISEMENT FOR AMENDED RELOCATABLE STORAGE UNITS POLICY	224.09
EFT30736	11/06/2020	J.L. & G.F. MAY	GRAVE DIGGING AT GREENBUSHES CEMETERY	825.00
EFT30737	11/06/2020	MCG FIRE SERVICES	6 MONTHLY SERVICING, TESTING & REPLACEMENT OF FIRE EXTINGUISHERS & EQUIPMENT	4,333.14
EFT30738	11/06/2020	TRACEY MCPHEE & PHILIPP GROBE	REFUND OF BUILDING PERMIT FEES	210.00
EFT30739	11/06/2020	MUIRS MANJIMUP	PURCHASE OF NEW 2020 NISSAN X-TRAIL LESS TRADE-IN	10,239.49
EFT30740	11/06/2020	PRESTIGE PRODUCTS	10 X VACUUM CLEANER BAGS	272.80
EFT30741	11/06/2020	QUALITY SHOP	5 X FRAMES FOR YOUTH AWARD CERTIFICATES	84.95
EFT30742	11/06/2020	RICHFEEDS AND RURAL SUPPLIERS	BULK CHEMICALS FOR PARKS & GARDENS AND MITIGATION WORKS, SAFETY BOOTS & 2 X CAT CARRIERS	3,878.00
EFT30743	11/06/2020	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING & PRINTING CHARGES - MAY	794.60
EFT30744	11/06/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF SOCIAL CLUB DEDUCTIONS FROM NOVEMBER 2019 - MAY 2020	1,784.00
EFT30745	11/06/2020	SKATE SCULPTURE	CONCEPT DESIGNS OF YOUTH PRECINCT INCLUDING CONSULTATION, PRESENTATION & REPORT	14,520.00
EFT30746	11/06/2020	SOUTHERN LOCK & SECURITY	VARIOUS KEYS & CYLINDERS FOR NEW SECURE KEY SYSTEM	901.94
EFT30747	11/06/2020	SOUTH WEST FIRE UNITS	ANNUAL SERVICING AND REPAIRS OF VARIOUS FIRE VEHICLES	42,442.15
EFT30748	11/06/2020	SOUTHERN FOREST PEST MANAGEMENT	RODENT BAITING AND TERMITE TREATMENT AT VARIOUS SHIRE BUILDINGS	2,076.25
EFT30749	11/06/2020	SPRINT EXPRESS	FREIGHT CHARGES	125.40
EFT30750	11/06/2020	STANS MANJIMUP FARM MACHINERY	CLIPS FOR LATCH COVER	66.44

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JUNE TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT30751	11/06/2020	STEWART & HEATON CLOTHING CO PTY LTD	3 X FIREFIGHTING CARGO TROUSERS & 3 X BFB JACKET BADGES	565.88
EFT30752	11/06/2020	DION STEVEN	ENVIRONMENTAL WORKS FOR THE MONTH OF APRIL & MAY	986.00
EFT30753	11/06/2020	SYNERGY	ELECTRICITY CHARGES	6,030.08
EFT30754	11/06/2020	TENNANT	2 X DUST FILTERS AND HOSE FLEX PART FOR RIDE ON SWEEPER	1,430.99
EFT30755	11/06/2020	THE STABLES IGA	VARIOUS GROCERIES SUPPLIES FOR SHIRE OFFICES/ FACILITIES	190.22
EFT30756	11/06/2020	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	53.46
EFT30757	11/06/2020	WA SKILLS TRAINING	LICENCE TO PERFORM DOGGING COURSE FOR 2 X DEPOT EMPLOYEES	1,718.00
EFT30758	11/06/2020	WAYNES METAL FABRICATION	REPAIR TO STAINLESS STEEL HANDRAIL AT BRIDGETOWN SWIMMING POOL	1,320.00
EFT30759	11/06/2020	WALGA	COUNCILLOR TRAINING ON MEETING PROCEDURES	900.00
EFT30760	11/06/2020	WINC AUSTRALIA PTY LTD	BULK CLEANING SUPPLIES, HAND SANITISER & VARIOUS OFFICE STATIONERY	1,133.55
EFT30761	11/06/2020	LLEWELLYN WITHERS	PREPARATION OF HEALTH PROFILE REPORT FOR SHIRE LOCAL HEALTH PLAN	3,500.00
EFT30762	11/06/2020	WORKWEAR GROUP	STAFF UNIFORMS	299.00
EFT30763	15/06/2020	AUSTRALIAN TAXATION OFFICE	BAS FOR MAY 2020	31,652.00
EFT30764	18/06/2020	3D LICIOUS	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	68.20
EFT30765	18/06/2020	BLACKWOOD FRESH	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	136.05
EFT30766	18/06/2020	BLACKWOOD VALLEY PASTURE EGGS	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	68.20
EFT30767	18/06/2020	BRIDGETOWN POTTERY RESTAURANT	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	204.05
EFT30768	18/06/2020	BRIDGETOWN MEAT SUPPLY	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	136.05
EFT30769	18/06/2020	BRIDGETOWN AGRICULTURAL SOCIETY INC.	PARTIAL REFUND OF ANNUAL TEMPORARY CARAVAN PARK LICENCE	249.00
EFT30770	18/06/2020	BRIDGETOWN HOTEL	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	264.95
EFT30771	18/06/2020	BRIDGETOWN MINIMART	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	68.20
EFT30772	18/06/2020	CAKES BY TASTY EDIBLES	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	204.05
EFT30773	18/06/2020	CITY AND REGIONAL FUELS	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	204.05
EFT30774	18/06/2020	CLOVERS GENERAL STORE	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	68.20
EFT30775	18/06/2020	EXCHANGE HOTEL	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	204.05
EFT30776	18/06/2020	GEEGELUP GENERAL SUPPLIES	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	68.20
EFT30777	18/06/2020	GREENBUSHES ROADHOUSE	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	136.05
EFT30778	18/06/2020	HANSEN'S HOT BREAD SHOP	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	250.74
EFT30779	18/06/2020	JAZZ IN A JAR	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	68.20
EFT30780	18/06/2020	LEVANDA GROVE	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	68.20
EFT30781	18/06/2020	LITTLE HILL FARM	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	136.05
EFT30782	18/06/2020	NELSONS OF BRIDGETOWN	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	204.05
EFT30783	18/06/2020	OOH LA LOLLIPOP	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	68.20
EFT30784	18/06/2020	ANTONINO PRATICO	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	136.05
EFT30785	18/06/2020	SCOTT'S TAVERN	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	204.05
EFT30786	18/06/2020	SHAMROCK HOTEL	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	204.05
EFT30787	18/06/2020		CANCELLED	0.00
EFT30788	18/06/2020	SUNNYHURST WINES PTY LTD	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	68.20
EFT30789	18/06/2020	SUPACHOOK CARVERY	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	204.05
EFT30790	18/06/2020	THE CIDERY	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	204.05
EFT30791	18/06/2020	THE BARKING COW CAFE	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	182.74
EFT30792	18/06/2020	THE STABLES IGA	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	136.05
EFT30793	18/06/2020	THE WANDOO GROVE	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	68.20
EFT30794	18/06/2020	THE ORGANIC FINE FOOD COMPANY	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	136.05
EFT30795	18/06/2020	THE MULBERRY TREE BRIDGETOWN	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	250.74
EFT30796	18/06/2020	THE FORREST KITCHEN	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	136.05
EFT30797	25/06/2020	ABCO PRODUCTS PTY LTD	BULK CLEANING SUPPLIES	1,180.95

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LIST OF ACCOUNTS PAID IN JUNE TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT30798	25/06/2020	AJ & DS PAINTING	PAINTING OF LEISURE CENTRE GYM EXPANSION & MINOR WORKS FOR SHIRE ADMIN BUILDING	6,616.75
EFT30799	25/06/2020	AMITY SIGNS	MULTI-DIRECTIONAL CHEVRON SIGN	185.90
EFT30800	25/06/2020	AUSLEC	LED PENDANT GLOBES FOR ADMIN OFFICE	104.19
EFT30801	25/06/2020	BKS REFRIGERATION & AIRCONDITIONING	CLEANING OF 3 X DEPOT AIR CONDITIONERS & REPAIRS TO SES BUILDING DUCTED AIR CONDITIONER	1,509.20
EFT30802	25/06/2020	BLACKWOOD RURAL SERVICES	3 X BRUSH CUTTER BUMP HEADS AND VARIOUS MINOR ITEMS	281.55
EFT30803	25/06/2020	BLACKWOOD FRESH	REFRESHMENTS FOR COUNCIL MEETINGS & CONCEPT FORUMS	77.87
EFT30804	25/06/2020	BLACKWOOD YOUTH ACTION GROUP	SERVICE AGREEMENT FOR 19/20	1,816.10
EFT30805	25/06/2020	BLACKWOOD PROPERTY MAINTENANCE	LABOUR TO REPAIR LIBRARY DECKING BOARDS	3,180.00
EFT30806	25/06/2020	GLENN BLECHYNDEN	MAJOR STAIRCASE REPAIRS AT BRIDGEDALE GAZEBO	2,090.00
EFT30807	25/06/2020	BLISS FOR DESIGN	3 X CHAINSAW CHAINS FOR MITIGATION WORKS, WHIPPER SNIPPER CORD & VARIOUS MINOR ITEMS	288.43
EFT30808	25/06/2020	BOOEKASY AUSTRALIA PTY LTD	MONTHLY BOOKING RETURNS COMMISSION/FEEs FOR MAY	220.00
EFT30809	25/06/2020	JOHN CARTER BOOKLESS	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30810	25/06/2020	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30811	25/06/2020	BRAD BROOKSBY CONSULTING	ROAD SAFETY AUDIT OF TURNER ROAD BRIDGETOWN	3,751.00
EFT30812	25/06/2020	BRIDGETOWN MUFFLER & TOWBAR CENTRE	SECOND BATTERY FOR SES UTE & 2 X H11 24V GLOBES FOR TIP TRUCK	380.00
EFT30813	25/06/2020	BRIDGETOWN BULLDOZING PTY LTD	REHABILITATION OF MUIRS GRAVEL PIT	5,500.00
EFT30814	25/06/2020	BRIDGETOWN SES	REFUND OF VARIOUS MINOR PURCHASES	213.56
EFT30815	25/06/2020	BRIDGETOWN MITRE 10 & RETRAVISION	2 X GARDEN RAKES, AXE HANDLE & MINOR ITEMS	98.65
EFT30816	25/06/2020	BRIDGETOWN PAINT SALES	PAINT AND SUPPLIES FOR WORKS AT ADMIN BUILDING, BRIDGETOWN CRC, MEMORIAL PARK & LIBRARY	1,524.00
EFT30817	25/06/2020	BRIDGETOWN TYRES	TYRE REPAIR FOR TROLLEY	35.00
EFT30818	25/06/2020	BULLIVANTS PTY LTD	REPLACE TOW CHAIN FOR BOMAG AT TIP SITE	276.46
EFT30819	25/06/2020	BURGESS RAWSON (WA) PTY LTD	WATER USAGE FOR 01.04.2020 - 08.06.2020	114.27
EFT30820	25/06/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	223.00
EFT30821	25/06/2020	CMA ECOCYCLE PTY LTD	RECYCLING COLLECTION OF BATTERIES, GLOBES & FLUORESCENT TUBES	1,040.11
EFT30822	25/06/2020	CROWN HOTELS	ACCOMMODATION & MEALS FOR FINANCE PROFESSIONALS CONFERENCE FOR 2 X EMPLOYEES	1,018.50
EFT30823	25/06/2020	CUSTOM SERVICE LEASING LTD	VEHICLE LEASING FOR JUNE	426.53
EFT30824	25/06/2020	DOMESTIC MAINTENANCE SW	HIGH PRESSURE CLEAN INTERNAL AREA OF MEMORIAL PARK TOILET BLOCK	253.00
EFT30825	25/06/2020	DRAGLINES DAM-IT CONTRACTING	HIRE OF 20T EXCAVATOR FOR CLEARING WORKS ON MOCKERDILLUP ROAD	6,600.00
EFT30826	25/06/2020	DR & ML CONTRACTORS	CONSTRUCT AND SEAL FOOTPATH AT THE TOP OF CAMPBELL STREET	1,134.00
EFT30827	25/06/2020	EMERGE ASSOCIATES	PROJECT BRIEF & TENDER DOCUMENTS FOR GEEGEELUP BROOK BEAUTIFICATION & BTOWN CBD PARKING	3,971.00
EFT30828	25/06/2020	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT30829	25/06/2020	FE TECHNOLOGIES PTY LTD	ANNUAL MAINTENANCE OF LIBRARY CIRCULATION SYSTEMS & V4 KIOSK FOR MAY 202 - APRIL 2021	2,134.00
EFT30830	25/06/2020	GEOGRAPHE UNDERGROUND SERVICES	LOCATE UNDERGROUND SERVICES AT BRIDGETOWN LEISURE CENTRE	5,445.00
EFT30831	25/06/2020	GREENBUSHES ROADHOUSE	FUEL FOR THE GREENBUSHES BUSHFIRE BRIGADE IN APRIL	122.62
EFT30832	25/06/2020	GROW GREENBUSHES INCORPORATED	INSURANCE CLAIM FOR REPLACEMENT OF GREENBUSHES ENTRY STATEMENTS	5,900.17
EFT30833	25/06/2020	H2 ENERGY SOLUTIONS	SOLAR ASSESSMENT UPDATE FOR BUSINESS CASE	1,760.00
EFT30834	25/06/2020	HANSEN'S HOT BREAD SHOP	MEALS FOR OSH COMMITTEE MEETINGS, FIRE CREW MEALS & BUNS FOR AUSTRALIA DAY BREAKFAST	714.25
EFT30835	25/06/2020		CANCELLED	0.00
EFT30836	25/06/2020	HAWKERS WA PTY LTD	INSTALLATION OF SOLAR PANELS AT GREENBUSHES POOL AREA	1,100.00
EFT30837	25/06/2020	H C JONES & CO	ANNUAL BACKFLOW TESTING FOR STANDPIPES & WATER METERS	2,771.50
EFT30838	25/06/2020	HEATLEY SALES PTY LTD	BOX OF EARPLUGS & 12 X PAIRS OF RIGGER GLOVES FOR WORKS CREW PPE	138.43
EFT30839	25/06/2020	HENRI NOUWEN HOUSE	DONATION OF STAFF DRESS DOWN DAY COLLECTION AS PER EMPLOYEE DECISION	1,250.00
EFT30840	25/06/2020	HILLVIEW ELECTRICAL SERVICE	MINOR ELECTRICAL WORKS AT TROTTER CLUB & BRIDGETOWN CRC	594.00
EFT30841	25/06/2020	INTERFIRE AGENCIES PTY LTD	2 X 30M LAYFLAT FIRE HOSES WITH COUPLINGS & 2 X PAIRS OF FIREFIGHTER BOOTS WITH ZIPPER KITS	1,092.67
EFT30842	25/06/2020	IXOM OPERATIONS PTY LTD	MONTHLY RENTAL/SERVICE FEE FOR 920KG CHLORINE GAS CYLINDER FOR MAY	174.25
EFT30843	25/06/2020	ADAM JENKINS TREE SERVICES	REMOVAL OF GREEN WASTE DEBRIS FROM PENINSULA ROAD MITIGATION WORKS	2,200.00
EFT30844	25/06/2020	JETLINE KERBING CONTRACTORS	SUPPLY & LAY 100M BARRIER KERB FOR KANGAROO GULLY RD & 10M BARRIER KERB FOR DEAN ST	4,048.00

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EFT30845	25/06/2020	BARBARA JEAN JOHNSON	MONTHLY COUNCILLOR ALLOWANCE	1,070.88
EFT30846	25/06/2020	JOLYON ELLIOTT TREE SERVICES	PRUNING OF TREES UNDER POWER LINES ON MOUNT STREET & ALLNUTT STREET	950.00
EFT30847	25/06/2020	KEIDY CONTRACTORS	CONSTRUCTION OF TURN AROUND POINT ON EEDLE TERRACE INCLUDING SUPPLY & CARTING OF GRAVEL	37,400.00
EFT30848	25/06/2020	LAMP REPLACEMENTS	25 X LED LIGHT PANELS FOR SHIRE ADMIN OFFICE	1,299.38
EFT30849	25/06/2020	LANDGATE	RURAL UV REVALUATIONS & LAND VALUATION ENQUIRY CHARGES	12,221.80
EFT30850	25/06/2020	KIM LONGMAN	REIMBURSEMENT OF GLOVES PURCHASED	26.00
EFT30851	25/06/2020	LOTEX FILTER CLEANING SERVICE	AIR FILTER CLEANING FOR BACKHOE LOADER	18.83
EFT30852	25/06/2020	MCG FIRE SERVICES	MONTHLY TESTING OF LEISURE CENTRE FIRE PANEL & EWIS FOR MAY 2020	115.50
EFT30853	25/06/2020	JOANN ROBERTA MOORE	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30854	25/06/2020	JENNIFER MARY MOUNTFORD	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30855	25/06/2020	NEV'S STEEL	INSTALLATION & FABRICATION OF HORSE STALLS AT SPORTSGROUND & MINOR MATERIALS FOR BFB'S	10,823.39
EFT30856	25/06/2020	JOHN DIGBY NICHOLAS	MONTHLY COUNCILLOR ALLOWANCE	1,752.62
EFT30857	25/06/2020	OFFICEWORKS LTD	WI-FI RANGE EXTENDER FOR ADMIN BUILDING	143.95
EFT30858	25/06/2020	ORBIT HEALTH AND FITNESS SOLUTIONS	NEW GYM EQUIPMENT FOR BLC GYM	198.00
EFT30859	25/06/2020	ANTONINO PRATICO	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30860	25/06/2020	PUBLIC LIBRARIES WA INC.	2019-20 PUBLIC LIBRARIES WA MEMBERSHIP	170.00
EFT30861	25/06/2020	PETER SIMON QUINBY	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30862	25/06/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF SOCIAL CLUB DEDUCTIONS FOR JUNE	240.00
EFT30863	25/06/2020	SHIRE OF MANJIMUP	ASBESTOS TIPPING FEES FOR MAY	443.70
EFT30864	25/06/2020	LYNDELL SIEBERMAIER	RATES REFUND	1,440.00
EFT30865	25/06/2020	SOTONY ENTERPRISES	3 X SPECIALISED WALL CLOCKS FOR BRIDGETOWN SES UNIT	717.00
EFT30866	25/06/2020	SOUTHERN LOCK & SECURITY	VARIOUS KEYS & CYLINDERS FOR NEW SECURE KEY SYSTEM	2,002.58
EFT30867	25/06/2020	SOUTH WEST FIRE UNITS	REPAIRS TO HESTER BROOK FIRE TENDER	1,374.20
EFT30868	25/06/2020	STEVE MAXWELL'S MOBILE MECHANICAL	30 X HAND SANITISERS FOR BUSH FIRE BRIGADES & REPAIRS FOR YORNUP FIRE FAST ATTACK VEHICLE	850.00
EFT30869	25/06/2020	SYNERGY	ELECTRICITY CHARGES	4,436.08
EFT30870	25/06/2020	TENNANT	BRUSH PARTS FOR RIDE ON SWEEPER	609.40
EFT30871	25/06/2020	THE STABLES IGA	VARIOUS GROCERIES SUPPLIES FOR SHIRE OFFICES/ FACILITIES	149.70
EFT30872	25/06/2020	TIMBER TREATERS BRIDGETOWN	TWENTY WHITE POSTS FOR NEW TURNAROUND ON EEDLE TERRACE	198.00
EFT30873	25/06/2020	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1,187.24
EFT30874	25/06/2020	TOTALLY SOUND	MIPRO BLACK AUDIO POUCH BELT FOR LEISURE CENTRE PORTABLE MICROPHONE	34.65
EFT30875	25/06/2020	TPG NETWORK PTY LTD	MONTHLY INTERNET CHARGE FOR LIBRARY FOR JUNE	159.50
EFT30876	25/06/2020	TRISLEY'S HYDRAULIC SERVICES	SODA ASH PUMP DIAPHRAGM FOR LEISURE CENTRE WATER PUMP	220.00
EFT30877	25/06/2020	T&R HOMES WA PTY LTD	REFUND OF EARTHWORKS BOND PLUS INTEREST LESS ADMIN FEE	575.85
EFT30878	25/06/2020	WA RANGERS ASSOCIATION	2 X REGISTRATIONS FOR THE 2019 PROFESSIONAL DEVELOPMENT CONFERENCE	1,100.00
EFT30879	25/06/2020	WATTLEBROOK CONTRACTING PTY LTD	15 X LOADS OF SAND FOR DRAINAGE WORKS	2,970.00
EFT30880	25/06/2020	DARREN A WILSON	REIMBURSEMENT FOR 50% OF MOBILE PHONE PLAN FOR JANUARY 2020 TILL JUNE 2020	308.25
EFT30881	25/06/2020	ALAN JOSEPH WILSON	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT30882	25/06/2020	WINC AUSTRALIA PTY LTD	BULK CLEANING PRODUCTS, OFFICE FURNITURE & VARIOUS STATIONERY ITEMS	3,168.96
EFT30883	25/06/2020	WORKWEAR GROUP	STAFF UNIFORMS	1,183.43
EFT30886	30/06/2020	BELIA ENGINEERING	TRANSPORT OF USED MATTRESSES & E-WASTE BINS FROM WASTE SITE	976.80
EFT30887	30/06/2020	DENISE CALVER	REFUND PORTION OF DOG REGISTRATION FEE AS DOG WAS STERILISED WITHIN A YEAR	30.00
EFT30888	30/06/2020	CLOVERS GENERAL STORE	GROCERIES FOR LIBRARY FOR MAY AND JUNE	15.80
EFT30889	30/06/2020	HARVEY NORMAN BUSSELTON	2 X SAMSUNG GALAXY TABLETS WITH ACCESSORIES FOR SES UNIT	1,238.00
EFT30890	30/06/2020	INTERFIRE AGENCIES PTY LTD	NEW 60M HOSE WITH COUPLINGS FOR MARANUP FIRE TRUCK	1,173.98
EFT30891	30/06/2020	JOHN & JANETTE KUYERS	SHIRES CONTRIBUTION TO CROSSOVER	882.20
EFT30892	30/06/2020	LPD SURVEYS	RE-ESTABLISH BOUNDARY PEG FOR ROAD MAINTENANCE WORKS	700.00
EFT30893	30/06/2020	MULLALYUP FOREST FARM NURSERY	REPLACEMENT TREES FOR BRIDGETOWN PARKS AND STREETSCAPE	499.40

SHIRE OF BRIDGETOWN-GREENBUSHES

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EFT30894	30/06/2020	RED CROSS - BRIDGETOWN UNIT	REFUND OF CANCELLED HALL HIRE BOND	250.00
EFT30895	30/06/2020	SOUTH WEST FIRE UNITS	ANNUAL SERVICE & REPAIRS FOR YORNUP 2.4 FIRE TRUCK	15,073.78
EFT30896	30/06/2020	SUREWELD PTY LTD	SET OF WHEEL RISER RAMPS FOR DEPOT WORKSHOP	2,750.00
EFT30897	30/06/2020	THE STABLES IGA	VARIOUS GROCERIES SUPPLIES FOR SHIRE OFFICES/ FACILITIES	173.53
EFT30898	30/06/2020	YORNUP HALL COMMITTEE	PAYMENT OF 50% OF ELECTRICITY FOR YORNUP FIRE STATION IN 19/20	396.70
CHEQUES				
300021	11/06/2020	BUNNINGS BUILDING SUPPLIES	2 X REPLACEMENT STORAGE SHEDS & VARIOUS SHELVEING UNITS FOR BUSHFIRE BRIGADES	1,810.32
300022	11/06/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS COLLECTED FOR MAY	239.45
300023	18/06/2020	BRIDGETOWN CLUB INC.	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	136.05
300024	18/06/2020	BRIDGETOWN ENTERPRISES	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	204.05
300025	18/06/2020	BRIDGETOWN VALLEY LODGE	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	136.05
300026	18/06/2020	COMPASS GROUP (AUSTRALIA) PTY LTD	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	204.05
300027	18/06/2020	FULL CIRCLE BREWERY	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	68.20
300028	18/06/2020	ISA RESTAURANT	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	204.05
300029	18/06/2020	KARAFILIS ORGANICS	FULL REFUND OF ANNUAL FOOD BUSINESS SURVEILLANCE FEE FOR 19/20 FY	68.20
300030	25/06/2020	LITHIUM AUSTRALIA	RATES REFUND	180.48
300031	25/06/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF DEBTOR DEDUCTIONS FOR JUNE & RETAINED FEE FROM EARTHWORKS BOND	1,615.00
300032	25/06/2020	STANIFER PTY LTD	RATES REFUND	462.98
300033	25/06/2020	ST BARNABAS ANGLICAN CHURCH GUILD	3 X BAGS OF COTTON RAGS FOR PLANT MECHANIC	60.00
300034	30/06/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	PETTY CASH RECOUP FOR 19/20	191.10
DIRECT DEBITS - LICENSING				
22937	02/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 02/06/2020	3,907.45
22938	03/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 03/06/2020	2,871.35
22939	04/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 04/06/2020	3,534.65
22940	05/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 05/06/2020	2,462.60
22941	08/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 08/06/2020	2,345.70
22942	09/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 09/06/2020	3,009.95
22943	10/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 10/06/2020	7,668.70
22944	11/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 11/06/2020	4,651.55
22945	12/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 12/06/2020	3,820.20
22946	15/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 15/06/2020	6,071.90
22947	16/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 16/06/2020	6,995.85
22948	17/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 17/06/2020	3,524.65
22949	18/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 18/06/2020	4,594.50
22950	19/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 19/06/2020	5,498.25
22951	22/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/06/2020	3,333.20
22952	23/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 23/06/2020	2,951.25
22953	24/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 24/06/2020	2,522.80
22954	25/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 25/06/2020	4,636.90
22955	26/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 26/06/2020	7,193.85
22956	29/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 29/06/2020	7,545.95
22957	30/06/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 30/06/2020	3,284.90
				<u>1,218,129.32</u>

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JUNE TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
<u>TRUST FUND</u>				
CHEQUES - GENERAL TRUST				
200003	11/06/2020	BRIAN EDWARD KETT	STANDPIPE CARD BOND REFUND	100.00
200004	11/06/2020	NATIONAL DISABILITY INSURANCE AGENCY	HALL HIRE BOND REFUND	200.00
ELECTRONIC PAYMENTS - GENERAL TRUST				
EFT30678	11/06/2020	BRAYDEN PETER CRAIN	REFUND OF BSL FOR CANCELLED BUILDING APPLICATION	40.50
CHEQUES - VISITOR CENTRE TRUST				
200002	29/06/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSION ON BUS TICKETS SOLD FOR MAY	46.26
ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST				
EFT30884	29/06/2020	BGBTA	CONSIGNMENT STOCK SOLD FOR MAY	22.50
EFT30885	29/06/2020	PUBLIC TRANSPORT AUTHORITY OF WA	BUS TICKETS SOLD FOR MAY	168.89
V300189	09/06/2020	WESTPAC BANK	TOTAL ACCOMMODATION FOR THE MONTH OF MAY	400.00
				<u>978.15</u>

This schedule of accounts paid for the Municipal Fund totalling **\$1,218,129.32** and for the Trust Fund totalling **\$978.15** which was submitted to each member of the Council on 30th July 2020 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 30/06/2020 is \$345,106.55


.....
CHIEF EXECUTIVE OFFICER 30 July 2020



**Proposed Additional Classroom (St Brigid's School)
– Lot 95 (130) Roe Street, Bridgetown**

(Shire of Bridgetown-Greenbushes – Aerial Photo November 2017)



Our Ref: D14491
Your Ref: P96/2019

Scott Donaldson
Shire of Bridgetown - Greenbushes
btnshire@bridgetown.wa.gov.au

Dear Mr Donaldson

RE: VULNERABLE LAND USE - LOT 95 (NO. 130) ROE STREET, BRIDGETOWN – CLASSROOM & ADMINISTRATION EXTENSION - DEVELOPMENT APPLICATION

I refer to your email dated 4 May 2020 regarding the submission of a Bushfire Management Plan (BMP) (Version 1.0), prepared by Bushfire Prone Planning and dated 22 April 2020, for the above development application.

It should be noted that this advice relates only to *State Planning Policy 3.7 Planning in Bushfire Prone Areas* (SPP 3.7) and the *Guidelines for Planning in Bushfire Prone Areas* (Guidelines). It is the responsibility of the proponent to ensure that the proposal complies with all other relevant planning policies and building regulations where necessary. This advice does not exempt the applicant/proponent from obtaining necessary approvals that may apply to the proposal including planning, building, health or any other approvals required by a relevant authority under other written laws.

Assessment

- DFES acknowledge that the site currently operates as a Primary School and that the development application seeks building additions.
- However, as the decision maker has confirmed this to be intensification of development the application of SPP 3.7 is triggered.
- It should be noted that incorporating bushfire protection measures is generally harder to achieve where a development already exists as measures to reduce the bushfire risk may not be able to be implemented.
- However, it is critical the BMP and EEP address any non-compliance for the existing development.
- Further clarification is required within the BMP of the requirements of SPP3.7 and the supporting Guidelines as outlined in our assessment below.

1. Policy Measure 6.5 a) Preparation of a BAL contour map

Issue	Assessment	Action
Vegetation classification	Further evidence to support the exclusion of Area 1 as managed to low threat and Area 2 as Woodland in accordance with AS3959 is required. An enforceable mechanism is required to provide certainty that the proposed management measures can be achieved in perpetuity and that they are enforceable. If unsubstantiated then the vegetation classification for both Area 1 and Area 2 should be revised to apply the worst-case scenario as per AS3959 (i.e. Class A Forest).	Modification to the BMP is required.
Vegetation classification	The Vegetation Classification Map (Figures 2.2 and 3.1 of the BMP) does not capture the full extent of the subject land (the Primary School site) being lots 93-95 and a further 150m buffer. Given the number of buildings on the site, the submission of a BAL Contour Map with nominated Asset Protection Zones (APZ's) is encouraged.	Modification to the BMP is required.
Vegetation classification	The BMP assumes Vegetation Area 1 and Area 2 as having an effective slope of 0.0° (flat), however photographic evidence does not support this assessment. The slope cannot be validated without additional information.	Modification to the BMP is required.
BAL contour map	The BMP states on pages 30 and 33 that APZ dimensions are found in section 5.4.1; however, there is no such section. DFES acknowledges Figure 5.3 of the BMP depicts a 20m wide APZ regarding proposed Building 1 and Building 2. DFES recommends that APZ's should be identified on the BAL Contour Map and applied to all buildings within the site.	Modification to the BMP is required.
Landscape Management Plan (LMP)	There is a lack of clarity around the extent of vegetation clearance and modification required to demonstrate a BAL-29 (or lower) rating for all buildings within the site and establishment of a compliant firebreak. The need for clarity is compounded by the potential off-site management measures proposed to be undertaken through a binding agreement by third parties. DFES recommends that a LMP is prepared depicting vegetation modification required to comply with the APZ standards and the Shire's firebreak notice. The LMP should have regard to any changes in vegetation classification and slope assessment and inform the revised BAL Contour Map.	Modification to the BMP is required.

2. Policy Measure 6.5 c) Compliance with the Bushfire Protection Criteria

Element	Assessment	Action
Location	A1.1 – insufficient information The BAL ratings cannot be validated, as the vegetation classification and slope inputs require clarification/modification as per the above table.	Modification to the BMP is required.
Siting & Design	A 2.1 - insufficient information The development has not been designed appropriately to ensure bushfire protection measures can be achieved and to minimise the level of bushfire impact to people that are considered vulnerable. It should be noted the existing Library is within BAL-FZ and BAL-40. Specifically, the BAL Contour Map identifies the library building in BAL-FZ which means <i>“direct exposure to flames from the fire front in addition to heat flux and ember attack”</i> (AS3959). In a ‘no notice’ bushfire event <i>“radiant heat levels and flame contact are likely to significantly threaten building integrity and result in significant risk to... students/visitors ... who are unlikely to be adequately protected.”</i> It is recommended that any proposed structures adjacent to the existing building are separated by a distance of not less than 6 metres in line with the general construction requirements in Section 3 of AS3959. If this separation is not achieved, the adjacent structures may be considered part of the main building resulting in the development being impacted by a higher potential radiant heat.	Modification to the BMP is required.
Water	A4.1 – does not comply It has not been demonstrated that proximity to the nominated hydrant complies with the Water Corporation’s No. 63 Water Reticulation Standard. Clause 2.2.1.5(b) of this Standard requires the maximum distance between a hydrant and the rear of a building envelope, (or in the absence of a building envelope the rear of the lot) shall be 120m. DFES further acknowledges that the school does not have a compliant fire hydrant system and will need to demonstrate compliance with Australian Standard AS2419.1. In order to fulfil DFES operational requirements, the school will be required to upgrade their fire protection system to the current standards. This will ensure that the intent of the acceptable solutions can be met, which ensure that water is available to the development to be defended from bushfire.	Modification to the BMP required

3. AS3959 construction standards including clause 3.2.3 adjacent structures

Issue	Assessment	Action
Building Construction Standards and Adjacent Structures	The proposed Class 5 (staff room) is located less than 6 metres from the adjacent Class 9b (library) that has a BAL-FZ rating. Whilst it is acknowledged that the above class of buildings need not demonstrate compliance with AS3959 clause 3.2.3, it is encouraged, especially given the vulnerable persons on the site (children), that the building construction and location has due regard to the bushfire construction and fire separation standards. Clause 78E(i) of the LPS Regulations requires the decision maker to have regard to the bushfire construction requirements of the Building Code. In addition, section 5.8.3 of the Guidelines reads as follows: <i>“In bushfire construction provisions of the Building Code of Australia do not apply to Class 4 to Class 9 buildings. In these instances, the applicant has the discretion to utilise any or all of the elements of AS3959 in the construction of the building they deem appropriate.”</i> Although BAL construction standards do not guarantee the survival of the occupants or building, DFES does support the improved bushfire resilience provided by AS3959 construction standards and recommend a condition to ensure all the relevant bushfire construction elements of AS3959 be applied to this application.	BMP to include that the bushfire construction elements of AS3959 should be applied to the Class 5 administration building, including the requirements for adjacent structures clause 3.2.3.

4. Policy Measure 6.6.1 Vulnerable land uses

Issue	Assessment	Action
Bushfire Emergency Evacuation Plan (EEP)	The referral has not included a <i>‘Bushfire Evacuation (Response) Plan’</i> for the purposes of addressing the policy requirements. Consideration should be given to the Guidelines Section 5.5.2 ‘Developing a Bushfire Emergency Evacuation Plan’. This contains detail in regard to what an EEP should include and will ensure the appropriate content is detailed when finalising the EEP to the satisfaction of the Shire.	Comment.

Recommendation – not supported modifications required

It is critical that the bushfire management measures within the BMP are refined, to ensure they are accurate and can be implemented to reduce the vulnerability of the development to bushfire. The proposed development is not supported for the following reasons:

1. The development design has not demonstrated compliance to – Element 1: Location, Element 2: Siting and Design, Element 3: Vehicular Access and Element 4: Water.

DFES advises that compliance with DFES Built Environment Branch *Guideline GL-11: DFES Site Planning and Fire Appliance Specifications* should be demonstrated as achievable at this and subsequent stages of the development process. The DFES Built Environment Branch have reviewed and provided comment on the development. It is noted that DFES Guideline GL-11 provides DFES' minimum operational requirements for access to and around developments. Specifically, a clear and prominent fire lane of 4.5m in width that is accessible from a public road should be available.

Based on the information provided in the BMP, it is noted that the school does not comply with the perimeter vehicle access requirements of GL-11 and modification may be required. DFES will be able to provide further comments on compliance with GL-11 when detailed designs are provided at the Building Permit stage in accordance with section 18B of the Building Regulations 2012.

If you require further information, please contact Joel Gajic, Senior Land Use Planning Officer on telephone number 9413 3715.

Yours sincerely



Ron De Blank
DIRECTOR LAND USE PLANNING

10 June 2020

1. Policy Measure 6.5 a) Preparation of a BAL contour map			
Issue	Assessment	Action	BPP Comment
Vegetation classification	Further evidence to support the exclusion of Area 1 as managed to low threat and Area 2 as Woodland in accordance with AS3959 is required. An enforceable mechanism is required to provide certainty that the proposed management measures can be achieved in perpetuity and that they are enforceable. If unsubstantiated then the vegetation classification for both Area 1 and Area 2 should be revised to apply the worst-case scenario as per AS3959 (i.e. Class A Forest).	Modification to the BMP is required.	Action: Obtain a letter from the LG committing to works and attach a copy to the BMP.
	The Vegetation Classification Map (Figures 2.2 and 3.1 of the BMP) does not capture the full extent of the subject land (the Primary School site) being lots 93-95 and a further 150m buffer. Given the number of buildings on the site, the submission of a BAL Contour Map with nominated Asset Protection Zones (APZ's) is encouraged.	Modification to the BMP is required.	The BMP mapping is compliant with SP 3.7. <u>DFES are encouraging</u> the inclusion of additional mapping and if directed by the client, the assessment and mapping can include a 150m buffer from <u>all</u> school buildings. The proposed building's have been assessed, not the school as a whole. See definitions below: Relevant Definitions: Determining a Bushfire Attack Level is an assessment methodology (established by AS 3959). It requires the assessment of certain variables and the associated calculations to determine radiant heat flux exposure as distance from classified vegetation increases. AS 3959:2018 Bushfire Attack Level (BAL) (section 1.5.4): "A means of measuring the

			severity of a <u>building's</u> potential exposure to ember attack, radiant heat and direct flame contact ... and the basis for establishing the requirements for <u>construction</u> to improve protection of building elements from attack by bushfire." (my emphasis) BAL Assessment Site (section 1.5.30): "The part of the allotment of land on which a building stands or is to be erected". (my emphasis) The vegetation to be classified (section 2.2.3): Vegetation within 100m of the <u>site</u>. Vegetation more than 100m from the <u>site</u> is to be excluded from classification as the BAL rating that will apply to the '<u>site</u>' at this distance or greater will be BAL-LOW. (my emphasis) The separation distance to be measured (section 2.2.4): The distance "of the <u>site</u> from the classified vegetation." (my emphasis) Action: Submit BMP with additional maps detailing classifiable vegetation to 150m from all school buildings.
	The BMP assumes Vegetation Area 1 and Area 2 as having an effective slope of 0.00 (flat), however photographic evidence does not support this assessment.	Modification to the BMP is required.	May have to explain BMP Fig 3.2.2 and potential fire behaviour on a narrow strip of vegetation, this may require a diagram as part of an explanatory note. Action: Include a diagram and explanatory note in the BMP.
	The slope cannot be validated without additional information.	Modification to the BMP is required.	As above

	The BMP states on pages 30 and 33 that APZ dimensions are found in section 5.4.1; however, there is no such section. DFES acknowledges Figure 5.3 of the BMP depicts a 20m wide APZ regarding proposed Building 1 and Building 2. DFES recommends that APZ's should be identified on the BAL Contour Map and applied to all buildings within the site.	Modification to the BMP is required.	Reference to section 5.4.1 to be amended. The BMP detailed APZ is compliant, however DFES has <u>recommended</u> a BAL Contour Map be developed for <u>all</u> buildings. This will require an addition map and will require client authorisation for out of scope work.
2. Policy Measure 6.5 c) Compliance with the Bushfire Protection Criteria			
Element	Assessment	Action	BPP Comment
Location	A1.1 – insufficient information The BAL ratings cannot be validated, as the vegetation classification and slope inputs require clarification/modification as per the above table.	Modification to the BMP is required.	See above BPP comments.
Siting & Design	A 2.1 - insufficient information The development has not been designed appropriately to ensure bushfire protection measures can be achieved and to minimise the level of bushfire impact to people that are considered vulnerable. It should be noted the existing Library is within BAL-FZ and BAL-40. Specifically, the BAL Contour Map identifies the library building in BAL-FZ which means "direct exposure to flames from the fire front in addition to heat flux and ember attack" (AS3959). In a 'no notice' bushfire event "radiant heat levels and flame contact are likely to significantly threaten building integrity and result in significant risk to... students/visitors ... who are unlikely to be adequately protected." It is recommended that any proposed structures adjacent to the existing building are separated by a distance of not less than 6 metres in line with the general construction requirements in Section 3 of AS3959. If this separation is not achieved, the adjacent structures may be considered part of the main building resulting in the development being impacted by a higher potential radiant heat.	Modification to the BMP is required.	There is <u>sufficient</u> information. DFES have not understood BAL requirements with regards to building extensions. DFES appear to have confused buildings. The Shelter in place building is located in BAL 12.5. It is acknowledged there is less than 6m separation between buildings, however it should be noted building 2 will be built to AS 3959 construction requirements, therefore reducing the risk of ember attack on the main building. Figure 3.2.2 within the BMP demonstrates a significant reduction in bushfire risk to all school buildings, and furthermore, the school is located in a predominately urban environment. The school will never be impacted by a landscape fire.

			There is no requirement to retrofit existing buildings. The 6m or less requirement is intended for separate buildings, e.g garden shed or carport being built 6m or less from the main structure, not additions to buildings. Action: No amendments required. BAL assessment is correct.
Water	A4.1 – does not comply It has not been demonstrated that proximity to the nominated hydrant complies with the Water Corporation's No. 63 Water Reticulation Standard. Clause 2.2.1.5(b) of this Standard requires the maximum distance between a hydrant and the rear of a building envelope, (or in the absence of a building envelope the rear of the lot) shall be 120m. DFES further acknowledges that the school does not have a compliant fire hydrant system and will need to demonstrate compliance with Australian Standard AS2419.1. In order to fulfil DFES operational requirements, the school will be required to upgrade their fire protection system to the current standards. This will ensure that the intent of the acceptable solutions can be met, which ensure that water is available to the development to be defended from bushfire.	Modification to the BMP required	The School water supply meets the requirements according to SPP3.7 and the associated Guidelines. A hydrant is located on Steere St, 20 metres from the school boundary and Rose St, 120 metres from the school boundary. It is a recommendation only to upgrade the hydrant system. Action: No amendments required. The school is compliant.
3. AS3959 construction standards including clause 3.2.3 adjacent structures			
Issue	Assessment	Action	BPP Comment
Building Construction Standards and Adjacent Structures	The proposed Class 5 (staff room) is located less than 6 metres from the adjacent Class 9b (library) that has a BAL-FZ rating. Whilst it is acknowledged that the above class of buildings need not demonstrate compliance with AS3959 clause 3.2.3, it is encouraged, especially given the vulnerable persons on the site (children), that the building construction and location has due regard to the bushfire	BMP to include that the bushfire construction elements of AS3959 should be applied to the Class 5 administration building, including the requirements for adjacent structures clause 3.2.3.	The proposed construction is an addition and the BAL assessment is carried out on the proposed addition, not the existing building. There is not requirement to retrofit the existing building.

	construction and fire separation standards. Clause 78E(i) of the LPS Regulations requires the decision maker to have regard to the bushfire construction requirements of the Building Code. In addition, section 5.8.3 of the Guidelines reads as follows: "In bushfire construction provisions of the Building Code of Australia do not apply to Class 4 to Class 9 buildings. In these instances, the applicant has the discretion to utilise any or all of the elements of AS3959 in the construction of the building they deem appropriate." Although BAL construction standards do not guarantee the survival of the occupants or building, DFES does support the improved bushfire resilience provided by AS3959 construction standards and recommend a condition to ensure all the relevant bushfire construction elements of AS3959 be applied to this application.		Section 5.8.3 of the Guidelines is about proposed buildings, not existing buildings. The schools proposed additions will be constructed to AS 3959 (correct construction standards) as detailed in the BMP. Action: No amendments required. The report (BMP) is compliant with SPP 3.7 and associated Guidelines.
4. Policy Measure 6.6.1 Vulnerable land uses			
Issue	Assessment	Action	BPP Comment
Bushfire Emergency Evacuation Plan (EEP)	The referral has not included a 'Bushfire Evacuation (Response) Plan' for the purposes of addressing the policy requirements. Consideration should be given to the Guidelines Section 5.5.2 'Developing a Bushfire Emergency Evacuation Plan'. This contains detail in regard to what an EEP should include and will ensure the appropriate content is detailed when finalising the EEP to the satisfaction of the Shire.	Comment	The Bushfire Evacuation Plan is based on the DFES/DOE Principles Guide to Bushfire. The Principles Guide to Bushfire has recently been updated by DFES (2019). The Guidelines for Planning in Bushfire Prone Areas, Section 5.5.2 'Developing a Bushfire Emergency Evacuation Plan' is a generic plan more suited to caravan parks, tourism etc. The Evacuation Plan based on the DFES/DOE Principles Guide to Bushfire has been specifically developed for schools and is the appropriate guide to base the St Brigid's Plan.

			Action: The Bushfire Emergency Plan is compliant. No further action required
Recommendation – not supported modifications required – The following is part of the “Recommendation” section			
Issue			BPP Comment
DFES advises that compliance with DFES Built Environment Branch Guideline GL-11: DFES Site Planning and Fire Appliance Specifications should be demonstrated as achievable at this and subsequent stages of the development process. The DFES Built Environment Branch have reviewed and provided comment on the development. It is noted that DFES Guideline GL-11 provides DFES' minimum operational requirements for access to and around developments. Specifically, a clear and prominent fire lane of 4.5m in width that is accessible from a public road should be available. Based on the information provided in the BMP, it is noted that the school does not comply with the perimeter vehicle access requirements of GL-11 and modification may be required. DFES will be able to provide further comments on compliance with GL-11 when detailed designs are provided at the Building Permit stage in accordance with section 18B of the Building Regulations 2012.			It is not appropriate for DFES Built Environment Branch to reference their internal GL-11 guideline. The proposed development and detail within the BMP are compliant with the requirements in State Planning Policy 3.7 (SPP 3.7). Refer SAT Decision (26 Nov 2019). Attachment 1. <i>176. Therefore to the degree that the GL-11 has no apparent standing in the planning jurisdiction</i>



Matter No: DR 217 of 2018
Contact Officer: Suzy
Your Ref:

Bunnings Group Limited
c/- Lavan
Email: mcr@lavan.com.au

Bunnings Group Limited v The Presiding Member of the Metro North West Joint Development Assessment Panel

I enclose a copy of the reasons for decision and orders in these proceedings.

You may have a right to have this determination reviewed by the State Administrative Tribunal or by the Supreme Court.

If you have any enquiries, please contact the Tribunal on (08) 9219 3111.

Yours sincerely

EXECUTIVE OFFICER

26 November 2019

Enc.

JURISDICTION : STATE ADMINISTRATIVE TRIBUNAL

ACT : PLANNING AND DEVELOPMENT ACT 2005 (WA)

CITATION : BUNNINGS GROUP LIMITED and PRESIDING
MEMBER OF THE METRO NORTH WEST JOINT
DEVELOPMENT ASSESSMENT PANEL [2019]
WASAT 121

MEMBER : MR P DE VILLIERS, MEMBER

HEARD : 24, 25 AND 26 SEPTEMBER 2019 AND
31 OCTOBER 2019

DELIVERED : 26 NOVEMBER 2019

FILE NO/S : DR 217 of 2018

BETWEEN : BUNNINGS GROUP LIMITED
Applicant

AND

PRESIDING MEMBER OF THE METRO NORTH
WEST JOINT DEVELOPMENT ASSESSMENT
PANEL
Respondent

Catchwords:

Development - Extension to existing warehouse - Conditions - Application of
State Planning Policy 3.7: Planning in Bushfire Prone Areas - Application of
Guidelines for Planning in Bushfire Prone Areas - Construction in BAL-40 and
BAL-FZ areas - Existing bushfire risk - Discretion to depart from policy -
Exceptional circumstances - History of the site - Need to consider existing risks
- Inflexible application of policy

172 GL-11 is a guideline revised by DFES in May 2017. It is to be
noted that GL-11 post-dates SPP 3.7 and the associated Guidelines.

173 Relevantly the purpose of GL-11 is stated as follows:

To provide guidance to building designers so that adequate access to
and around developments is provided to meet Department of Fire and
Emergency Services (DFES) operational requirements, requirements of
the *Building Code of Australia and applicable Australian Standards*.

(Emphasis added)

174 In addition GL-11 references relevant legislation as the *Building
Act 2011* and the *Building Regulations 2012* (as amended). Thus on its
face GL-11 does not purport to address planning issues.

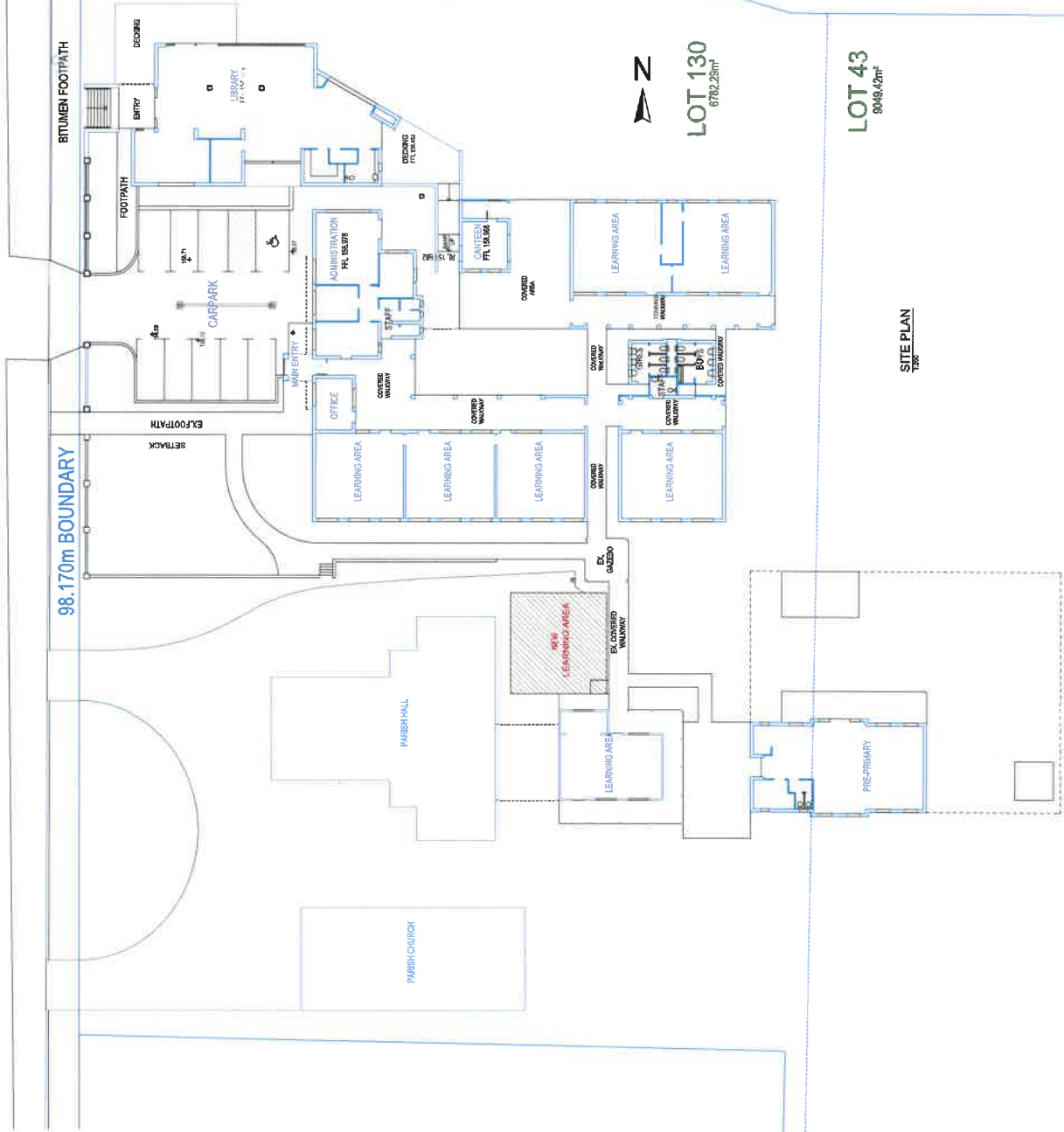
175 In addition GL-11 appears to be seeking to introduce provisions
for overall and lateral clearances on PVAs; in doing so it goes beyond
the matters addressed in both SPP 3.7 and the associated Guidelines.

176 Therefore to the degree that the GL-11 has no apparent standing in
the planning jurisdiction, purports to apply standards which apparently
seek to go beyond the general principles established by SPP 3.7 and the
associated Guidelines, and post-dates the introduction of both SPP 3.7
and the Guidelines, it can be accorded limited weight in this review.

ROE STREET

98.170m BOUNDARY

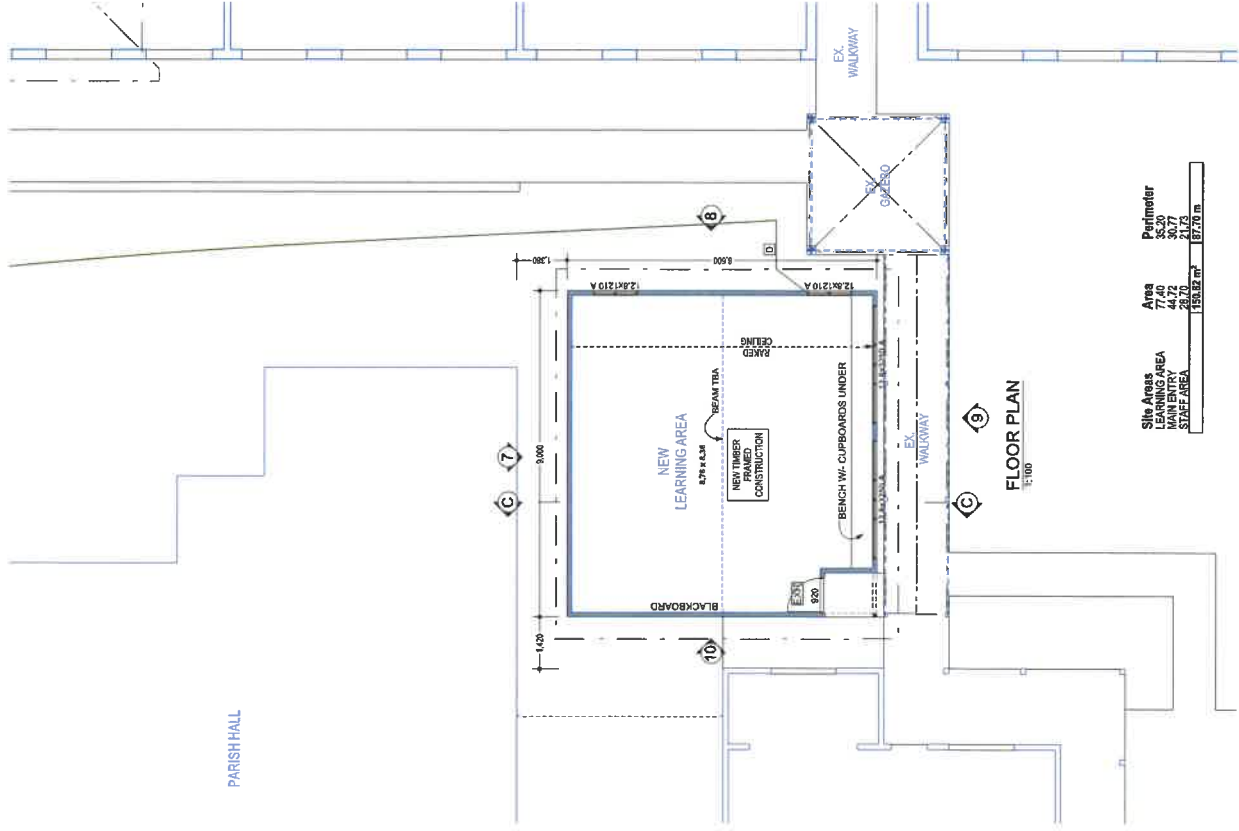
11.440m BOUNDARY

SWAMP AREA
59.460m BOUNDARY
SOMME CREEKLOT 130
6782.28m²LOT 43
9048.42m²SITE PLAN
1:200

St. Brigid's Primary School Addition
 DESIGNS HERE ON ARE THE COPYRIGHT OF ROBERT VIS AND MAY ONLY BE USED OR REPRODUCED WITH THE APPROVAL OF ROBERT VIS

Robert Vis
 1500 Manning Road, Bridgetown, WA 6255
 Tel: 08 9416 1165
 Email: robert@robertvis.com.au
 A.S.N. 1070000000

ROBERT VIS
 DESIGN & DRAFTING



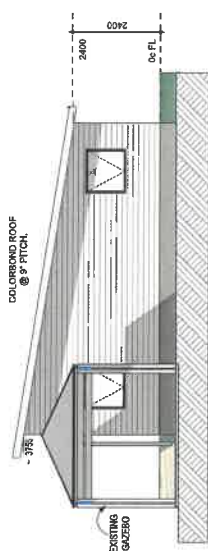
EXTERNAL FINISH NOTE:
PAINTED EXTERIOR
WEATHER BOARDING

COLORBOND ROOF
@ 8° PITCH
COLOUR TO MATCH
EXISTING GAZERO

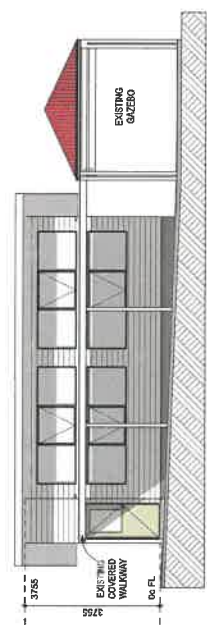


ELEVATION 7
1:100

COLORBOND ROOF
@ 8° PITCH

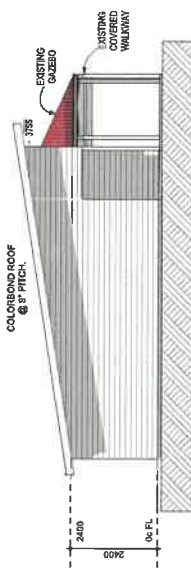


ELEVATION 8
1:100



ELEVATION 9
1:100

COLORBOND ROOF
@ 8° PITCH



ELEVATION 10
1:100

FLOOR PLAN
1:100

Site Areas	Area	Perimeter
LEARNING AREA	128.10 m ²	30.70 m
MAIN ENTRY	44.72 m ²	30.70 m
STAFF AREA	28.70 m ²	21.73 m
	158.10 m ²	187.70 m



Bushfire Management Plan

(Development Application)

Saint Brigid's Primary School, Bridgetown

Lot 95 (130) Roe Street, Bridgetown

Shire of Bridgetown - Greenbushes

Job Number:	190189
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Assessment Date:	26 February 2020
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Report Date:	6 July 2020
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BPP Group Pty Ltd t/a Bushfire Prone Planning

ABN: 39 166 551 784

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Disclaimer

The measures contained in this Bushfire Management Plan are considered to be minimum standards and they do not guarantee that a building will not be damaged in a bushfire, persons injured, or fatalities occur either on the subject site or off the site while evacuating. This is substantially due to the unpredictable nature and behaviour of fire and extreme weather conditions. Additionally, the correct implementation of the required bushfire protection measures (and any associated response/evacuation plan if applicable) will depend, among other things, on the actions of the landowners or occupiers over which Bushfire Prone Planning has no control.

All surveys, forecasts, projections and recommendations made in this report associated with the project are made in good faith based on information available to Bushfire Prone Planning at the time.

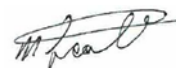
All maps included herein are indicative in nature and are not to be used for accurate calculations.

Notwithstanding anything contained therein, Bushfire Prone Planning will not, except as the law may require, be liable for any loss or other consequences whether or not due to the negligence of their consultants, their servants or agents - arising out of the services provided by their consultants.

Document Control

Version	Version Details	Date Submitted
1.0	Bushfire Management Plan	22-Apr-20
1.1	Removed reference to Administration building (building #1).	8 July 2020

Co-author	Accreditation	Signature
Mick Whitelaw	BPAD Level 2 - No. 37265	

Co-author	Accreditation	Signature
Mike Scott	BPAD Level 3 - No. 27795	

Document Content Compliance Statement

This Bushfire Management Plan (the Plan) provides the required information to address State Planning Policy No. 3.7: Planning in Bushfire Prone Areas - December 2015 (SPP 3.7), the associated Guidelines for Planning in Bushfire Prone Areas - WAPC 2017 v1.3 (Guidelines), and any additional information as directed by the WA Planning Commission (WA Department of Planning, Lands and Heritage). It is fit for accompanying a planning application.

Simple DA BMP Template v1.0

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Executive Summary

This Bushfire Management Plan (the Plan) has been prepared to accompany the development application for a building (Learning Area) for Lot 95 (130) Roe Street, (*Saint Brigid's Primary School*) Bridgetown in the Shire of Bridgetown - Greenbushes.

The development site (Lot 95) of approximately 6900 m² is within a designated bushfire prone area and the Proposal requires the application of *State Planning Policy No. 3.7: Planning in Bushfire Prone Areas* (SPP 3.7). The assessed bushfire risk is manageable and will be achieved by the identified stakeholders implementing and maintaining the bushfire risk management measures that are presented in this Plan.

The proposed development achieves compliance by ensuring future building work on the lot can be located in an area that will be subject to potential radiant heat from a bushfire not exceeding 29 kW/m² (i.e. a BAL rating of BAL-29 or less will apply). This can be achieved by using positioning, design and appropriate vegetation modification & maintenance surrounding the development.

For the existing Lot 95, access out of the area, is onto Roe Street which provides multiple options of travel. The development site is provided with suitable access to a reticulated water supply. A hydrant is located adjacent to the site on Steere Street.

Vegetation management as detailed in Figure 2.2 is a recommendation and has been agreed to by the school principal, DFES representative and Local Government representative. Reducing and managing the onsite and offsite vegetation will significantly reduce the risk of existing school buildings igniting during a bushfire event.

1 The Proposal and Purpose of the Plan

1.1 Details

Proponent:	Saint Brigid's Primary School (Carlo Pardini – Principal)
Site Address:	Lot 95 (130) Roe Street, Bridgetown
Local Government:	Shire of Bridgetown - Greenbushes
Lot Area:	6900 m ²
Planning Stage:	Development Application
Development Type:	Construction of a Class 9b (Learning Area)
Overview of the Proposal:	
Proposal for a New Learning Area within an Existing Primary School	
For Submission to:	Shire of Bridgetown - Greenbushes

1.2 Existing Documentation Relevant to the Construction of this Plan

This section acknowledges any known reports that have been prepared for previous planning stages, that refer to the subject area and that may or will impact upon the assessment of bushfire risk and/or the implementation of bushfire protection measures and will be referenced in this Bushfire Management Plan.

Relevant Documents		
Existing Document	Copy Provided by Client	Title
Site Plans	Yes	St Brigid's Site plan
Bushfire Risk Assessment Plan (<i>Bushfire Prone Planning – Oct 2019</i>)	Yes	190189 - St Brigid's Catholic Primary School, Bridgetown (Bushfire Plan) v1.0
Bushfire Risk Assessment Advice (<i>Onsite Meeting with Stakeholders – Meeting Minutes - March 2020</i>)	Yes	190189 - St Brigid's Catholic Primary School, Bridgetown (Bushfire Planning)_v1.0

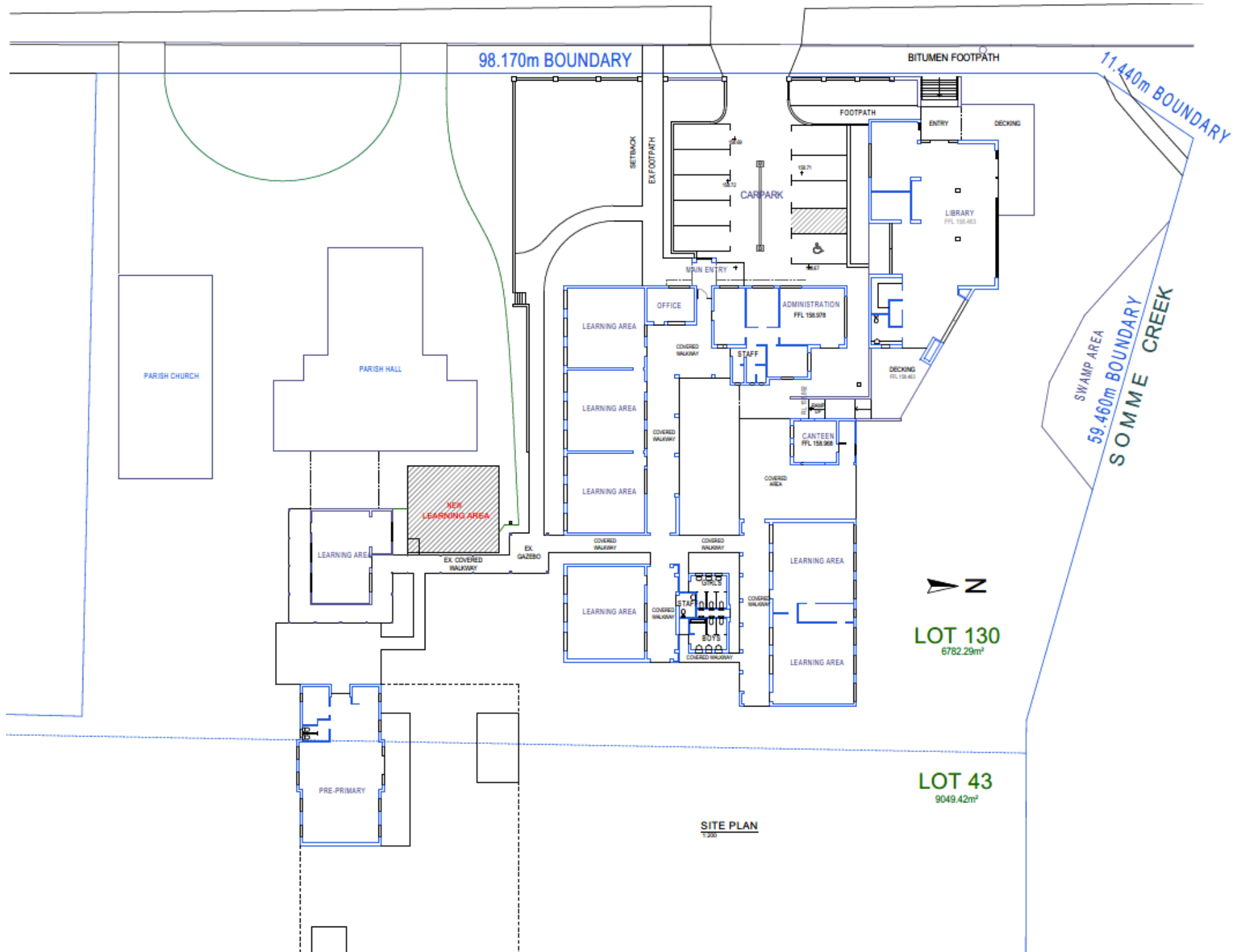




Figure 1.1
Proposed Development

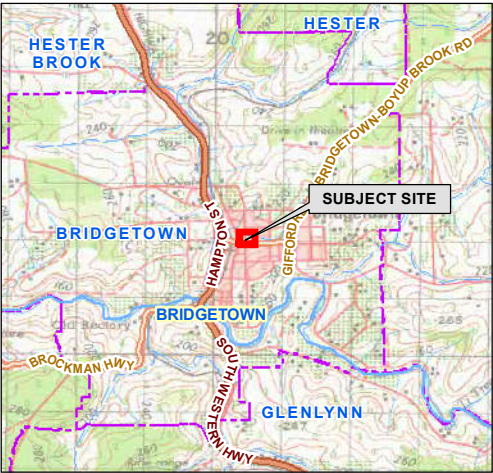
St Brigid's Primary School
Roe Street
BRIDGETOWN
SHIRE OF BRIDGETOWN - GREENBUSHES

----- **LEGEND** -----

- Subject Site
- Other Lots
- Hydrant
- Building Classes**
- Proposed Building**
- New Learning Area
- Vegetation Distance



----- **LOCALITY** -----



Aerial Imagery : Landgate/SLIP
Image Date : Nov 2017

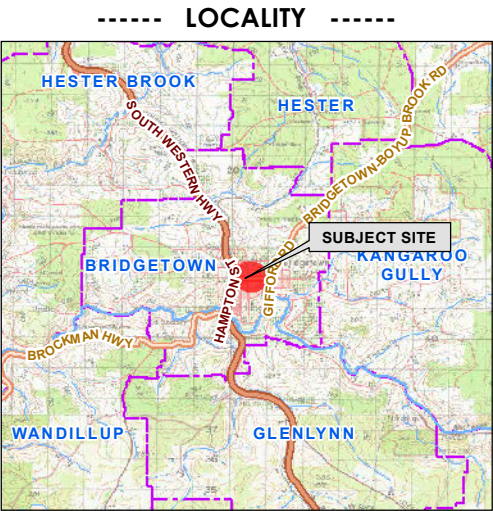
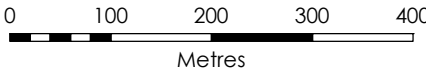
Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metre
Map compiled by: Ian Ross 8/07/2020
Map dated by: Ian Ross 8/07/2020



Figure 1.2
Location Plan

St Brigid's Primary School
Roe Street
BRIDGETOWN
SHIRE OF BRIDGETOWN - GREENBUSHES

- **LEGEND** -----
- St Brigid's Primary School
 - Local Government Authority
 - Locality / Suburb
 - Reserves
 - Bush Fire Brigade
 - State Emergency Service Unit
 - Volunteer Fire & Rescue Service



Aerial Imagery : Landgate/SLIP
Image Date : Nov 2017

Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metre
Map compiled by: Ian Ross 7/07/2020
Map dated by: Ian 7/07/2020

2 Environmental Considerations

2.1 Native Vegetation – Modification and Clearing

‘Guidelines’ s2.3: “Many bushfire prone areas also have high biodiversity values. SPP 3.7 policy objective 5.4 recognises the need to consider bushfire risk management measures alongside environmental, biodiversity and conservation values.”

Existing conservation areas that are potentially affected by the development proposal are required to be identified. This may result in vegetation removal/modification prohibition or limitations. These areas include National Parks, Nature Reserves, Wetlands and Bush Forever sites.

Environmental Protection Act 1986: “Clearing of native vegetation in Western Australia requires a clearing permit under Part V, Division 2 of the Act unless clearing is for an exempt purpose. Exemptions from requiring a clearing permit are contained in Schedule 6 of the Act or are prescribed in the Environmental Protection Regulations” (‘Guidelines’ s2.3).

The Environmental Protection and Biodiversity Conservation Act 1999 (EPBC Act): This Act administered by the Australian Government Department of Environment, provides a national scheme of environment and heritage protection and biodiversity conservation. Nationally threatened species and ecological communities are a specific matter of significance. Areas of vegetation can be classified as a Threatened Ecological Community (TEC) under the EPBC Act and consequently have removal restrictions imposed.

Vegetation Modification and Clearing Assessment

Will on-site clearing of native vegetation be required?	Yes
Will off-site clearing of native vegetation be required?	No
Does this have the potential to trigger environmental impact/referral requirements under State and Federal environmental legislation?	Unknown

The bushfire assessment and vegetation management strategies contained in the BMP, assume that environmental approval will be achieved or clearing permit exemptions will apply. Figure 2.2 indicates and describes the recommended minimum vegetation management (onsite & offsite) as confirmed onsite (26th February 2020) with local government representatives and DFES personnel.

Recommendation: It is advised that the proponent seek further advice from an Environmental Consultant, WA Department of Parks and Wildlife or the Shire of Bridgetown – Greenbushes for further information on the condition and species contained within the proposed development area and the requirement for referral of the proposal.

Development Design Options

Establishing development in bushfire prone areas can adversely affect the retention of native vegetation through clearing associated with the creation Lots and/or Asset Protection Zones. Where loss of vegetation is not acceptable or causes conflict with landscape or environmental objectives, it will be necessary to consider available design options to minimise the removal of native vegetation.

Minimising the Removal of Native Vegetation		
Design Option	Identified	Adopted
Cluster proposed buildings within existing development	Yes	Yes

Impact on Adjoining Land

Is this planning proposal able to implement the required bushfire measures within the boundaries of the land being developed so as not to impact on the bushfire and environmental management of neighbouring reserves, properties or conservation covenants?	Yes
---	-----

2.2 Re-vegetation / Retained Vegetation / Landscape Plans

Riparian zones, wetland/foreshore buffers, road verges and public open space may have plans to re-vegetate or retain vegetation as part of the Proposal.

Vegetation corridors may join offsite vegetation and provide a route for fire to enter a development area.

When applicable, any such area will be identified in this Bushfire Management Plan and their impact on the assessment and future management accounted for.

Is re-vegetation of riparian zones and/or wetland or foreshore buffers and/or public open space a part of this Proposal?	No
Is the requirement for ongoing maintenance of existing vegetation in riparian zones and/or wetland or foreshore buffers and/or public open space a part of this Proposal?	Yes

The Shire of Bridgetown Greenbushes will maintain the vegetation management works (Somme Street, Road Reserve) to the dimensions and standard stated in this BMP (Figure 2.2 & Figure 5.3).



Figure 2.2
Proposed Vegetation Management
(Onsite & Offsite Arrangements)

St Brigid's Primary School
Roe Street
BRIDGETOWN
SHIRE OF BRIDGETOWN - GREENBUSHES

----- **LEGEND** -----

Subject Site
 Other Lots
 Hydrant

Vegetation Management

Description

Vegetation to be 'Low Threat' (School)
 Vegetation to be 'Woodland' (Shire)

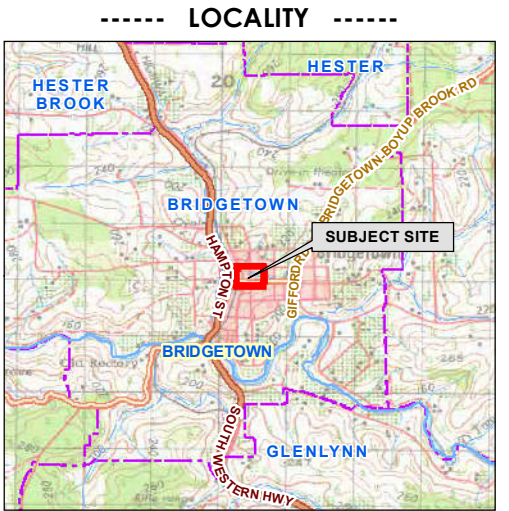
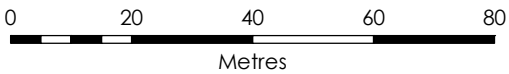
Building Classes

Proposed Building

New Learning Area

Vegetation Assessment Area

150m from Subject Site



Aerial Imagery : Landgate/SLIP
Image Date : Nov 2017

Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metre
Map compiled by: Ian Ross 8/07/2020
Map dated by: Ian Ross 8/07/2020

3 Potential Bushfire Impact Assessment

3.1 Assessment Input

3.1.1 Fire Danger Index (FDI) Applied

Table 3.1: Applied FDI Value

FDI Value			
Vegetation Area	As per AS 3959 - 2018 Table 2.1	As per DFES for the Location	Value Applied
All vegetation areas	80	N/A	80

3.1.2 Existing Vegetation Identification, Classification and Effective Slope

Vegetation identification and classification has been conducted in accordance with AS 3959-2018 s2.2.3 and the Visual Guide for Bushfire Risk Assessment in WA (DoP February 2016). When more than one vegetation type is present, each type is identified separately with the worst-case scenario being applied as the classification. The predominant vegetation is not necessarily the worst-case scenario. The vegetation structure has been assessed as it will be in its mature state (rather than what might be observed on the day). Areas of modified vegetation are assessed as they will be in their natural unmodified state (unless maintained in a permanently low threat, minimal fuel condition, satisfying AS 3959-2018 s2.2.3.2-f and asset protection zone standards). Vegetation destroyed or damaged by a bushfire or other natural disaster has been assessed on its revegetated mature state.

Effective Slope: Is the ground slope under the classified vegetation and is determined for each area of classified vegetation. It is the measured or determined slope which will most significantly influence the bushfire behaviour in that vegetation as it approaches a building or site.

Table 3.1.2: Vegetation identification and classification

All Vegetation Within 100 metres of the Proposed Development			
Vegetation Area	Identified Types (AS3959) or Description if 'Excluded'	Applied Classification	Effective Slope
1	Forest (A-04)	Class A Forest	0
2	Woodland (B-05)	Class B Woodland	0
3	Forest (A-04)	Class A Forest	0
4	Scrub (D-13)	Class D Scrub	0
5	Excluded - Parkland Cleared, Managed Grassland and Cleared Areas	Excluded AS3959-2018 2.2.3.2 (f)	0

Note: When more than one vegetation type is present each type is classified separately with the worst-case scenario being applied. The predominant vegetation is not necessarily the worst-case scenario.

Vegetation Area 1	Classification Applied or Exclusion Clause: Class A Forest
Vegetation Type Present: Forest (A-04)	
Description / Classification Justification: Eucalypt Overstory (Upto 18m high) with Scrub understory (high % canopy cover) – School buildings in the background/ overhanging vegetation on the infrastructure	
 Photo ID: 1a  Photo ID: 1b	
Vegetation Area 2	Classification Applied or Exclusion Clause: Class B Woodland
Vegetation Type Present: Woodland (B-05)	
Description / Classification Justification: Eucalypt Overstory (Upto 18m high) with modified understory (Creek line) recent vegetation modification works (February 2020) undertaken by DFES approved contractor (parkland clearing) (Somme Street, Road Reserve)	
 Photo ID: 2a  Photo ID: 2b	

Vegetation Area 3	Classification Applied or Exclusion Clause: Class A Forest
Vegetation Type Present: Forest (A-04)	
Description / Classification Justification: Pocket of Eucalypt Overstory (Upto 15m high) with Scrub and Grass understory (high % canopy cover)	
 Photo ID: 3a  Photo ID: 3b	
Vegetation Area 4	Classification Applied or Exclusion Clause: Class D Scrub
Vegetation Type Present: Scrub (D-13)	
Description / Classification Justification: Drainage reserve – Small area of unmanaged Scrub and Shrubland	
 Photo ID: 4a  Photo ID: 4b	

Vegetation Area 5 **Exclusion Clause:** Excluded AS3959-2018 2.2.3.2 (f) Low Threat Vegetation

Vegetation Type Present: Parkland Cleared Vegetation, Managed Grassland and Cleared Areas (Built out area)

Description / Classification Justification: Managed Vegetation in accordance with the Shire Firebreak Order - Built Out Area/ Managed Grassland (<100mm). This assessment is reliant on the surrounding land (Area 5) being maintained/ managed in a low fuel condition as per the Shires Firebreak Order, reflecting the state of the vegetation at the time of the assessment.



Photo ID: 5a



Photo ID: 5b



Photo ID: 5c



Photo ID: 5d



Photo ID: 5e



Photo ID: 5f

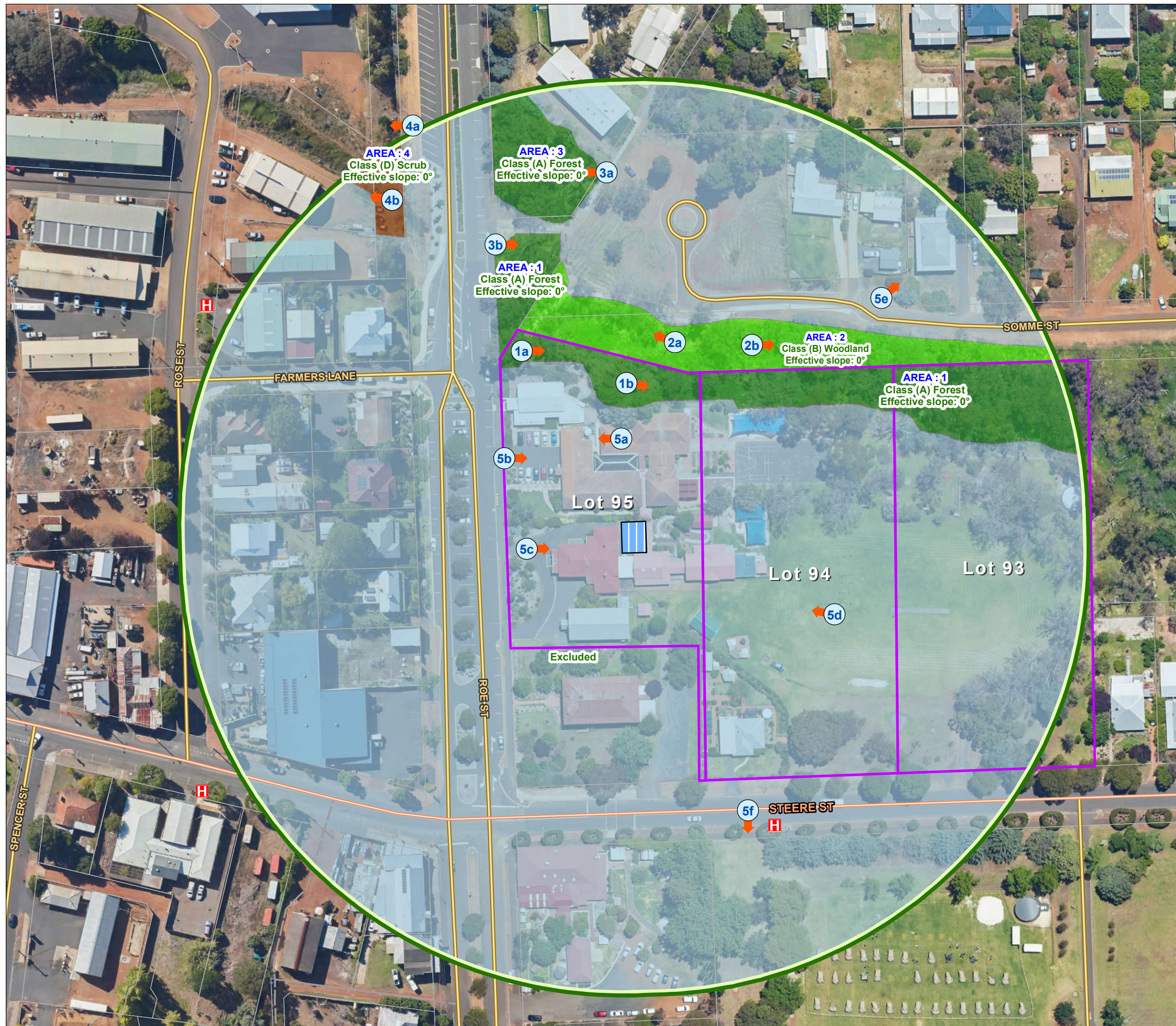


Figure 3.1
**Topography &
Classified Vegetation**
St Brigid's Primary School
Roe Street
BRIDGETOWN
SHIRE OF BRIDGETOWN - GREENBUSHES

----- **LEGEND** -----

- Subject Site
- Other Lots
- Photo & Direction
- Hydrant

Building Classes

Proposed Building

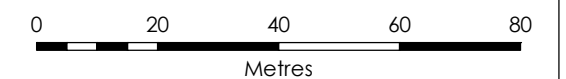
- New Learning Area

Vegetation Assessment Area

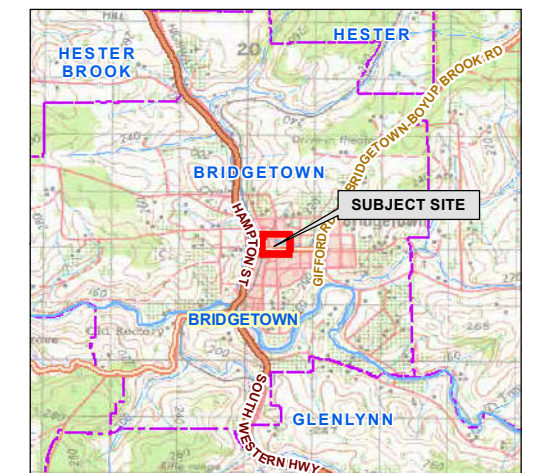
- 150m from Subject Site

Classified Vegetation

- Class (A) Forest
- Class (B) Woodland
- Class (D) Scrub
- Exclusion 2.2.3.2



----- **LOCALITY** -----



Aerial Imagery : Landgate/SLIP
Image Date : Nov 2017



Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metre
Map compiled by: Ian Ross 8/07/2020
Map dated by: Ian Ross 8/07/2020

3.1.3 Vegetation Separation Distance

The vegetation separation distance is the horizontal distance from an existing building or planned building footprint to the start of an area of classified vegetation.

The separation distance can be:

- The actual distance – which will correspond to a single determined BAL rating. It can only be measured when the location of a building or building footprint is known; or
- A required distance or range of distances that correspond to a single BAL rating or varying BAL ratings. These calculated distances are used to indicate what BAL rating/s are achievable.

Table 3.1.3: Required separation distances applied to building/s.

Required separation distances			
Structure	Vegetation Area	Applied Vegetation Classification	Distance to the Classified Vegetation (m)
New Learning Area	2	Class B Woodland	54

3.2 Assessment Output

Understanding the Bushfire Assessment Results - Application of Bushfire Attack Levels (BAL)

The BAL rating has a different application in the building environment compared to the planning environment and the BAL assessment can result in a determined BAL or an indicative BAL which have different implications.

Building versus Planning Applications

In the building environment, a determined BAL rating is required (for the proposed construction) at the building application stage. This is to inform approval considerations and establish the construction standards that are to apply if approved. An indicative BAL rating is not acceptable for a building application.

In the planning environment, assessing the ability of a proposed development site to achieve BAL-29 or less is the objective (as one of the bushfire protection criteria being assessed). The 'development site' is defined by the LPS Amendment Regulations 2015 as "that part of a lot on which a building that is the subject of development stands or is to be constructed". Therefore, being able to show that a BAL rating of BAL-29 or lower is achievable for a proposed development site (i.e. the building footprint) is an acceptable outcome for that criteria, as established by the bushfire provisions, SPP 3.7 and the associated Guidelines. For planning purposes, this BAL rating could be either indicative or determined.

3.2.1 Indicative Bushfire Attack Level Information

The conditions required to achieve an acceptable Bushfire Attack Level (BAL) are presented below if the initial BAL assessment determines it may be achievable. If the conditions are approved and/or achieved, a site re-visit may be required to confirm the achievement of the conditions.

Conditions to be Met

For the indicative BAL rating to be achieved the separation distance between the future building work and the identified classified vegetation needs to be increased. This may be able to be achieved by:

1. Onsite vegetation removal/ management to a 'Low Threat State' in accordance with the separation distances shown in Figure 2.2 and in the tables below.
2. Offsite vegetation removal/ management to a AS3959 'Woodland State' in accordance with the Vegetation Management Map shown in Figure 2.2 & Figure 5.3.

Minimum Vegetation Separation Distances Required to Achieve the Indicative BAL (Proposed Building – Learning Area)					
Relevant Fire Danger Index (AS3959-2018 Table 2.1)					80
BAL Determination Method		Method 1 (as per AS 3959-2018 s2.2.6 and Table 2.4.3)			
Vegetation Area	Applied Vegetation Classification	Effective Slope (degrees)	Indicative Bushfire Attack Level	Minimum Distance Required (metres)	Current Separation Distance (metres)
1	Class A Forest	0	BAL-12.5	42	34
2	Class B Woodland	0		29	54
3	Class A Forest	0		42	70
4	Class D Scrub	0		27	126

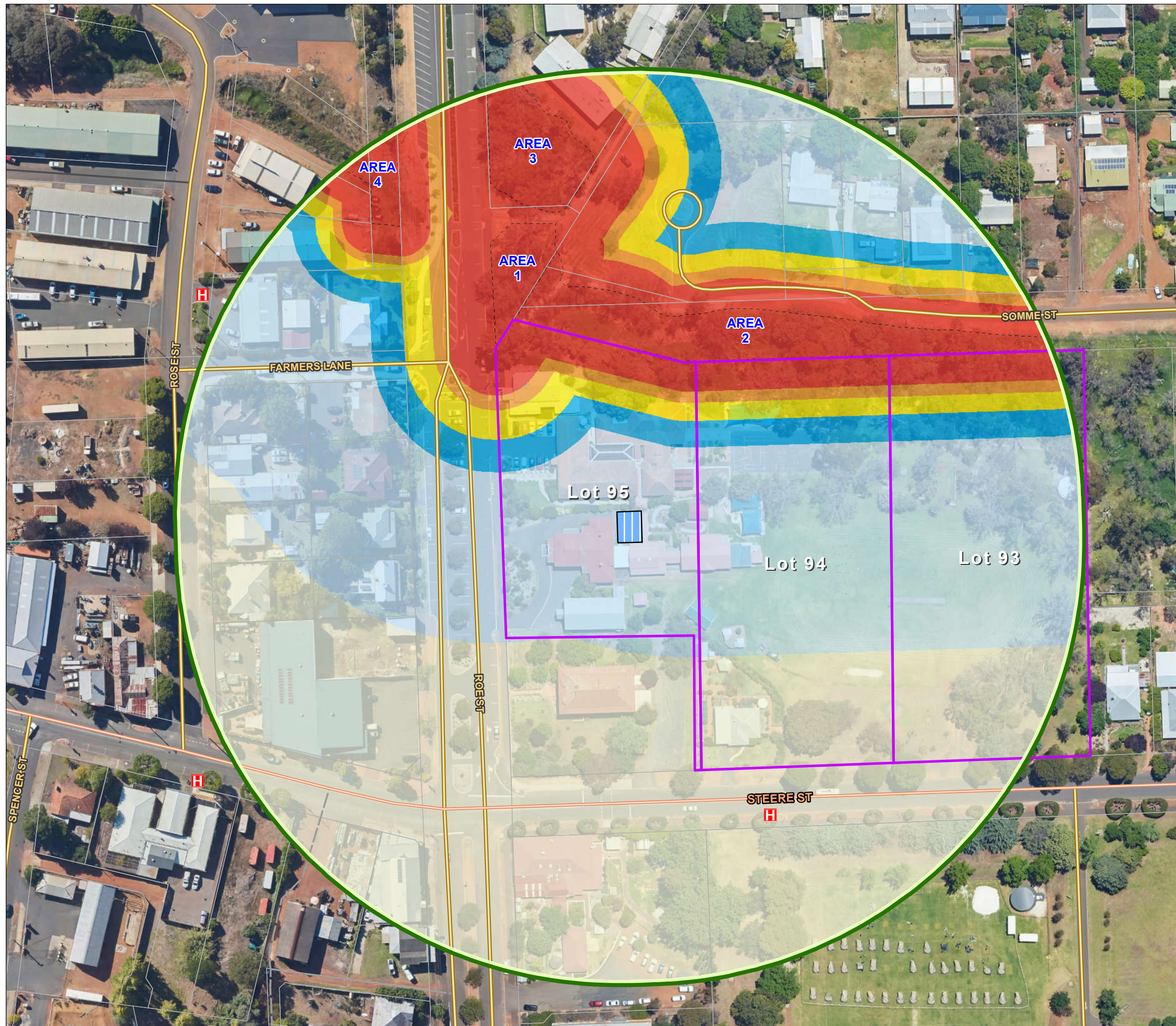
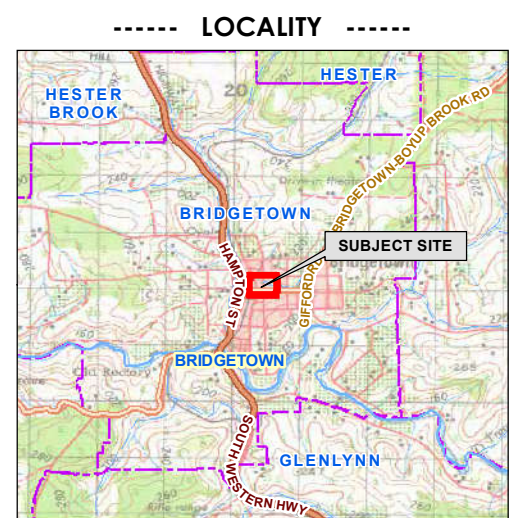


Figure 3.2
Indicative BAL Contour Map

St Brigid's Primary School
Roe Street
BRIDGETOWN
SHIRE OF BRIDGETOWN - GREENBUSHES

- **LEGEND** -----
- Subject Site
 - Other Lots
 - Hydrant
 - Building Classes**
 - Proposed Building**
 - New Learning Area
 - Vegetation Assessment Area**
 - 150m from Subject Site
 - Classified Vegetation Boundary
 - Indicative Bushfire Attack Levels**
 - BAL FZ
 - BAL 40
 - BAL 29
 - BAL 19
 - BAL 12.5
 - BAL LOW



Aerial Imagery : Landgate/SLIP
Image Date : Nov 2017

Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metre
Map compiled by: Ian Ross 8/07/2020
Map dated by: Ian Ross 8/07/2020

BUSHFIRE PRONE PLANNING

3.2.2 Indicative BAL Results Presented as a BAL Contour Map

Interpretation of the Bushfire Attack Level (BAL) Contour Map

The contour map will present different coloured contour intervals constructed around the classified bushfire prone vegetation. These represent the different Bushfire Attack Levels that exist at varying distances away from the classified vegetation. Each BAL represents a set range of radiant heat flux (as defined by AS 3959-2018) that can be generated by the bushfire in that vegetation at that location.

The width of each shaded contour (i.e. the distance interval) will vary and is determined by consideration of variables including vegetation type, fuel structure, ground slope, climatic conditions. They are unique to a site and can vary across a site. The width of each contour is a diagrammatic expression of the separation distances from the classified vegetation that apply for each BAL rating, for that site. A building (or 'area') located within any given BAL contour will be subject to that BAL rating and potentially multiple BAL ratings of which the highest rating will be applied.

Table 3.2.2: Vegetation separation distances applied to construct the BAL contours.

Derived Vegetation Separation Distances								
Vegetation Area	Vegetation Classification	Effective Slope (degrees)	BAL Assessment Method Applied ¹	BAL Rating and Corresponding Separation Distance (metres)				
				BAL-FZ	BAL-40	BAL-29	BAL-19	BAL12.5
1	Class A Forest	0	Method 1	<16	16-<21	21-<31	31-<42	42-<100
2	Class B Woodland	0	Method 1	<10	10-<14	14-<20	20-<29	29-<100
3	Class A Forest	0	Method 1	<16	16-<21	21-<31	31-<42	42-<100
4	Class D Scrub	0	Method 1	<10	10-<13	13-<19	19-<27	27-<100

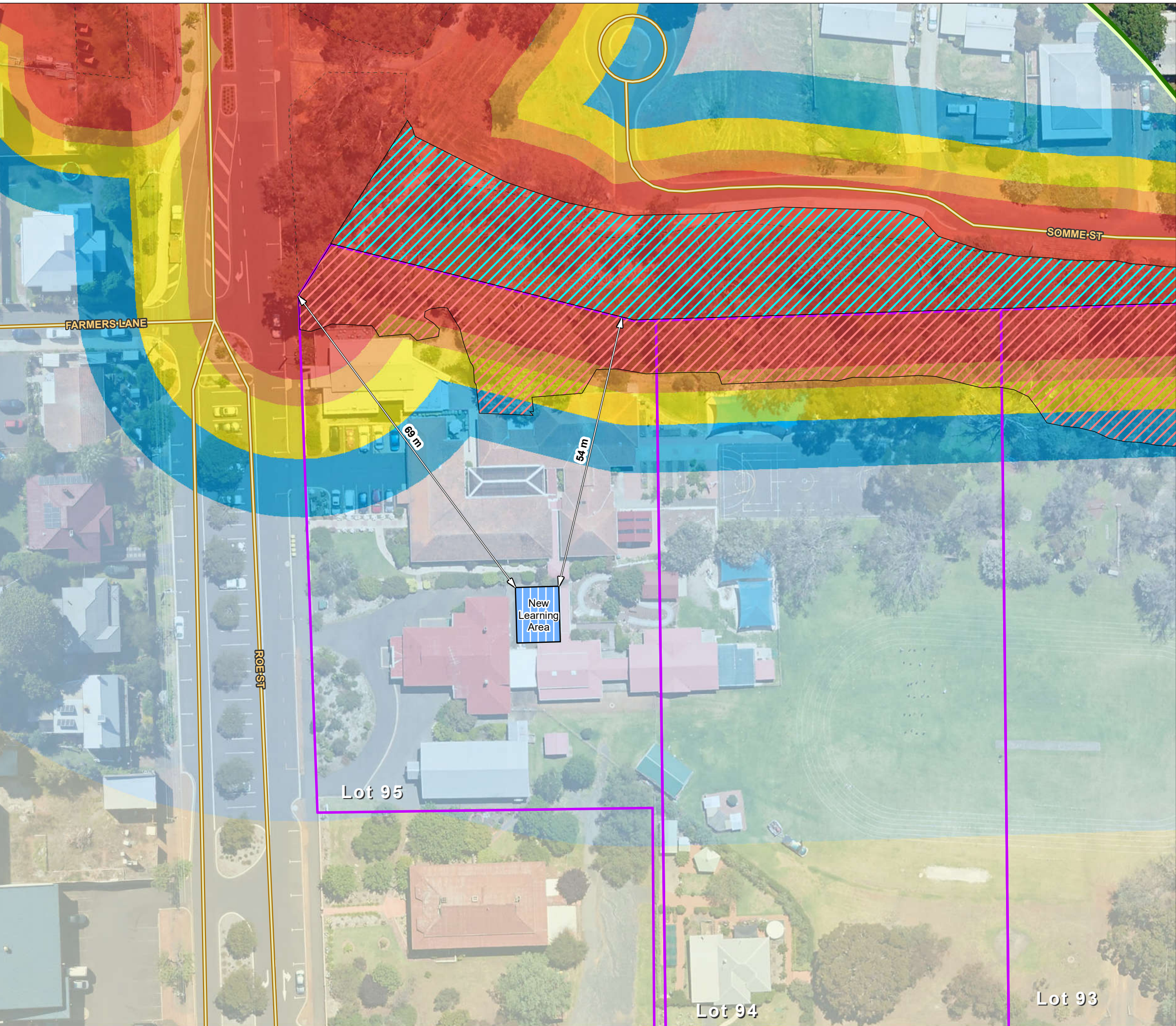


Figure 3.2.1
Indicative BAL Contour Map

St Brigid's Primary School
Roe Street
BRIDGETOWN
SHIRE OF BRIDGETOWN - GREENBUSHES

----- **LEGEND** -----

Subject Site

Vegetation Management

Description

Vegetation to be 'Low Threat' (School)

Vegetation to be 'Woodland' (Shire)

Building Classes

Proposed Building

New Learning Area

Vegetation Assessment Area

150m from Subject Site

Classified Vegetation Boundary

Indicative Bushfire Attack Levels

BAL FZ

BAL 40

BAL 29

BAL 19

BAL 12.5

BAL LOW

Vegetation Distance

0 10 20 30 40
Metres

----- **LOCALITY** -----

Aerial Imagery : Landgate/SLIP
Image Date : Nov 2017

Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metre
Map compiled by: Ian Ross 8/07/2020
Map dated by: Ian Ross 8/07/2020

Disclaimer and Limitation: This map has been prepared for bushfire management planning purposes only. All depicted areas, contours and any dimensions shown are subject to survey. Bushfire Prone Planning does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence arising from relying on any information depicted.

Map Document Path / Name: F:\Projects\Mike\190189 - St Brigid's School Bridgetown Stand Alone\Mapping\MXD\190189_Fig3-2-2_BAL_St_Brigids_School_Bridgetown.mxd

3.2.3 Bushfire Attack Levels (BAL) Derived from The Contour Map

Deriving a BAL Rating for a Future Construction Site (Building) from the BAL Contour Map Data

Key Assumptions: The actual location of a building within a lot or envelope (an 'area') has not been determined at this stage of planning; and the BAL ratings represent the BAL of an 'area' not a building.

The BAL Rating is Assessed as Indicative

If the assessed BAL for the 'area' is stated as being 'indicative', it is because that 'area' is impacted by more than one BAL contour interval and/or classifiable vegetation remains on the lot, or on adjacent lots, that can influence a future building's BAL rating (and this vegetation may have been omitted from being contoured for planning purposes e.g. Grassland or when the assumption is made that all onsite vegetation can be removed and/or modified).

In this report the indicative BAL is presented as either the highest BAL impacting the site or as a range of achievable BAL's within the site – whichever is the most appropriate.

The BAL rating that will apply to any future building within that 'area' will be dependent on:

1. vegetation management onsite; and/or
2. vegetation remaining on adjacent lots; and/or
3. the actual location of the future building within that 'area'.

A BAL Certificate cannot be provided for future buildings, within a lot or envelope with an indicative BAL, until the building location and in some instances building design (elevation), have been established and any required and approved vegetation modification/removal has been confirmed. Once this has occurred a report confirming the building location and BAL rating will be required to submit with the BAL certificate.

Table 3.2.3: Indicative Bushfire Attack Level for the Proposed Development

Indicative Bushfire Attack Level for the Proposed Development	
Relevant Fire Danger Index (AS3959-2018 Table 2.1)	80
BAL Determination Method	Method 1 as per AS 3959-2018 s2.2.6 and Table 2.4.3. Refer to Appendix 2 this Plan
Proposed Development	Indicative BAL
Proposed Building – New Learning Area	BAL-12.5

4 Identification of Bushfire Hazard Issues

Onsite Vegetation

The key assumption used to generate the indicative Bushfire Attack Levels for the Proposed development site is that vegetation **onsite** is under the control of the landowner and therefore can be removed or modified to present a low bushfire threat (*Note: any proposed vegetation removal may be subject to local government approval, dependent on the lot's specific situation with respect to identified environmental protection areas and the lot size*).

As a result, onsite vegetation (As shown in Figure 2.2) has been excluded from the mapping over the Lot as this vegetation will be removed or modified to a low threat state as per the AS 3959-2018 s2.2.3.2 requirements and the Shire Firebreak Order.

Offsite Vegetation

The key assumption used to facilitate the determining of Bushfire Attack Levels for the Proposed development site is that vegetation **offsite** is under the control and management of the Shire in conjunction with the DFES and therefore can be modified to present a lower bushfire threat (*Note: any proposed vegetation removal may be subject to local government approval, dependent on the lot's specific situation with respect to identified environmental protection areas and the lot size*).

As a result, offsite vegetation (As shown in Figure 2.2 - Somme Street, Road Reserve) has been classified as AS3959 – 2018 'Class B Woodland' and it is expected to be maintained/ managed in that condition as per the onsite confirmation from the local government and DFES representatives (26th February 2020), reflecting the state of the vegetation at the time of the assessment.

5 Assessment Against the Bushfire Protection Criteria (BPC)

5.1 Bushfire Protection Criteria - Assessment Summary

Summarised Outcome of the Assessment Against the Bushfire Protection Criteria (BPC)				
Element	Basis for the Assessment of Achieving the Intent of the Element			
	Achieves compliance with the Element through meeting Acceptable Solutions		Achieves compliance with the Element by application of a Performance Based Solution	Minor or Unavoidable Development
	Meets all relevant acceptable solutions	One or more relevant Acceptable Solutions are not <u>fully</u> met. A <u>variation</u> of the solution is provided and justified.	One or more applicable Acceptable Solutions are not met. A solution is developed with the summary presented in this Plan in Section 5.5. The supporting document presenting Bushfire Prone Planning's detailed methodology is submitted separately to the decision makers.	The required supporting statements are presented in this Plan.
Location	✓			
Siting and Design of Development	✓			
Vehicular Access	✓			
Water	✓			

The subject Proposal has been assessed against:

1. The requirements established in Appendix 4 of the Guidelines for Planning in Bushfire Prone Areas, WAPC 2017 v1.3 (the 'Guidelines'). The detail, including technical construction requirements, are found at <https://www.planning.wa.gov.au/8194.aspx>.
2. Any endorsed variations to the Guideline's acceptable solutions and associated technical requirements that have been established by the relevant local government.

5.2 Bushfire Protection Criteria – Acceptable Solutions Assessment Detail

5.2.1 Element 1: Location

Bushfire Protection Criteria Element 1: Location Assessment Statements and Bushfire Protection Measures to be Applied			
Intent: To ensure that strategic planning proposals, subdivision and development applications are located in areas with the least possible risk of bushfire to facilitate the protection of people, property and infrastructure.			
Acceptable Solution:	A1.1: Development Location	Method of achieving Element compliance and/or the Intent of the Element:	The acceptable solution is fully met.

The proposed development achieves compliance by:

- By ensuring future building work on the lot can be located on an area that will be subject to potential radiant heat from a bushfire not exceeding 29 kW/m² (i.e. a BAL rating of BAL-29 or less will apply). This can be achieved by using positioning, design and appropriate vegetation removal/modification; and
- Managing the remaining bushfire risk to an acceptable level by the existence/implementation and ongoing maintenance of all required bushfire protection measures, as identified within this Plan. These measures include the requirements for vegetation management, vehicular access and firefighting water supply.

5.2.2 Element 2: Siting and Design of Development

Bushfire Protection Criteria Element 2: Siting and Design of Development Assessment Statements and Bushfire Protection Measures to be Applied			
Intent: To ensure that the siting and design of development (note: not building/construction design) minimises the level of bushfire impact.			
Acceptable Solution:	A2.1: Asset Protection Zone	Method of achieving Element compliance and/or the Intent of the Element:	The acceptable solution is fully met.

The proposed development achieves compliance by:

- Ensuring the proposed building work on the lot can have established around it an APZ of the required dimensions - to ensure that the potential radiant heat from a bushfire does not exceed 29 kW/m² (i.e. a BAL rating of BAL-29 or less will apply to determine building construction standards);
- The landowner having the responsibility of continuing to manage the required APZ as low threat vegetation in a minimal fuel state, by maintaining the APZ to the required dimensions and standard, including compliance with the local government's annual firebreak order. (as shown in Figure 2.2 and on the BMS map)
- This assessment is reliant on the surrounding land (Area 5) being maintained in a low fuel condition as per the Shire's Firebreak Order, reflecting the state of the vegetation at the time of the assessment.

5.2.3 Element 3: Vehicular Access

Bushfire Protection Criteria Element 3: Vehicular Access Assessment Statements and Bushfire Protection Measures to be Applied

Intent: To ensure that vehicular access serving a development is available and safe during a bushfire event.

Acceptable Solution:	A3.1: Two access routes	Method of achieving Element compliance and/or the Intent of the Element:	The acceptable solution is fully met.
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For the existing Lot 95, access out of the area, is onto Roe Street which provides multiple options for travel.

Acceptable Solution:	A3.2 Public Road	Method of achieving Element compliance and/or the Intent of the Element:	The acceptable solution is fully met.
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The existing road network is constructed to the required standard.

Acceptable Solution:	A3.3 Cul-de-sac (including a dead-end road)	Method of achieving Element compliance and/or the Intent of the Element:	N/A
Acceptable Solution:	A3.4: Battle-axe	Method of achieving Element compliance and/or the Intent of the Element:	N/A
Acceptable Solution:	A3.5: Private Driveways	Method of achieving Element compliance and/or the Intent of the Element:	N/A
Acceptable Solution:	A3.6 Emergency Access Way	Method of achieving Element compliance and/or the Intent of the Element:	N/A
Acceptable Solution:	A3.7 Fire Service Access Routes	Method of achieving Element compliance and/or the Intent of the Element:	N/A
Acceptable Solution:	A3.8 Firebreak Width	Method of achieving Element compliance and/or the Intent of the Element:	The acceptable solution will be fully met in the future

The existing Lot (and associated development) will comply with the Shire's Firebreak Order.

5.2.4 Element 4: Water

Bushfire Protection Criteria Element 4: Water

Assessment Statements and Bushfire Protection Measures to be Applied

Intent: To ensure water is available to the subdivision, development or land use to enable people, property and infrastructure to be defended from bushfire.

Acceptable Solution:	A4.1 Reticulated Areas	Method of achieving Element compliance and/or the Intent of the Element:	The acceptable solution is fully met.
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The development site is provided with suitable access to a reticulated water supply. A hydrant is available adjacent to the development site on Steere Street.

Acceptable Solution:	A4.2 Non-Reticulated Areas	Method of achieving Element compliance and/or the Intent of the Element:	N/A
Acceptable Solution:	A4.3 Non-reticulated Areas (Individual Lots)	Method of achieving Element compliance and/or the Intent of the Element:	N/A



Figure 5.3
**Bushfire Management
Statement**

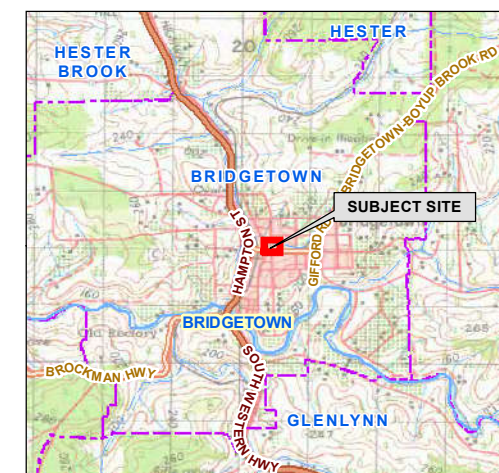
St Brigid's Primary School
Roe Street
BRIDGETOWN
SHIRE OF BRIDGETOWN - GREENBUSHES

----- **LEGEND** -----

- Subject Site
- Other Lots
- Hydrant
- Vegetation Management**
- Description**
- Vegetation to be 'Low Threat' (School)
- Vegetation to be 'Woodland' (Shire)
- Asset Protection**
- Asset Protection Zone (20m)
- Building Classes**
- Proposed Building**
- New Learning Area
- Vegetation Distance

0 10 20 30 40 50
Metres

----- **LOCALITY** -----



Aerial Imagery : Landgate/SLIP
Image Date : Nov 2017



Coordinate System: GDA 1994 MGA Zone 50
Projection: Universal Transverse Mercator Units: Metre
Map compiled by: Ian Ross 8/07/2020
Map dated by: Ian Ross 8/07/2020

6 Responsibilities for Implementation and Management of the Bushfire Protection Measures

This section sets out the responsibilities of landowners/proponents (including future landowners), builders and local government in relation to the implementation and maintenance of the requirements of SPP 3.7 and the 'Guidelines'.

Table 6.1: BMP Implementation responsibilities prior to occupancy or building for the Landowner.

LANDOWNER (DEVELOPER)	
No.	Implementation Actions
1	The local government may condition a development application approval with a requirement for the landowner/proponent to register a notification onto the certificate of title (it may also need to be included on the deposited plan). This will be done pursuant to Section 70A Transfer of Land Act 1893 as amended ('Factors affecting use and enjoyment of land, notification on title:'). This is to give Order of the bushfire hazard and any restrictions and/or protective measures required to be maintained at the owner's cost. This condition ensures that: 1. Landowners/proponents are aware their lot is in a designated bushfire prone area and of their obligations to apply the stated bushfire risk management measures; and 2. Potential purchasers are alerted to the Bushfire Management Plan so that future landowners/proponents can continue to apply the bushfire risk management measures that have been established in the Plan.
2	Obtain written endorsement of the proposed vegetation management arrangements as described in this BMP (Figure 2.2 & Figure 5.3) from the Shire of Bridgetown - Greenbushes.
3	Undertake the vegetation management works on the lot to the dimensions and standard stated in this BMP (Figure 2.2 & Figure 5.3).
4	Prior to occupancy, there will be a requirement for certification by an accredited bushfire consultant of both the onsite and offsite vegetation management works as described in this BMP (Figure 2.2 & Figure 5.3).
5	Prior to any building work, inform the builder of the existence of this Bushfire Management Plan and the responsibilities it contains, regarding the required construction standards. This will be: • The standard corresponding to the determined BAL rating, as per the bushfire provisions of the Building Code of Australia (BCA);

Table 6.2: Ongoing management responsibilities for the Landowner/Occupier.

LANDOWNER/OCCUPIER - ONGOING	
No.	Ongoing Management Actions
1	Maintain the vegetation management works on the lot to the dimensions and standard stated in this BMP (Figure 2.2 & Figure 5.3).
2	Comply with the Shire of Bridgetown Greenbushes Firebreak Order issued under s33 of the Bush Fires Act 1954.
3	Ensure all future buildings the landowner has responsibility for, are designed and constructed in full compliance with: 1. the requirements of the WA Building Act 2011 and the bushfire provisions of the Building Code of Australia (BCA); and 2. with any identified additional requirements established by this BMP or the relevant local government.
4	Maintain vehicular access within the lot to the required surface condition and clearances as stated in the bushfire guidelines

Table 6.3: Ongoing management responsibilities for the Local Government.

LOCAL GOVERNMENT - ONGOING	
No.	Ongoing Management Actions
1	Undertake the vegetation management works (Somme Street, Road Reserve) to the dimensions and standard stated in this BMP (Figure 2.2 & Figure 5.3).
2	Maintain the vegetation management works (Somme Street, Road Reserve) to the dimensions and standard stated in this BMP (Figure 2.2 & Figure 5.3).
3	Monitor landowner compliance with the Bushfire Management Plan and the annual Firebreak Order.

Appendix 1 - Onsite Vegetation Management Technical Requirements

It is the responsibility of the landowner to maintain the established bushfire protection measures on their property. Not complying with these responsibilities can result in buildings being subject to a greater potential impact from bushfire than that determined by the assessed BAL rating presented in this Bushfire Management Plan.

For the management of vegetation within a lot (i.e. onsite) the following technical requirements exist:

1. **The APZ:** Installing and maintaining an asset protection zone (APZ) of the required dimensions to the standard established by the Guidelines for Planning in Bushfire Prone Areas (WA Planning Commission, as amended). When, due to the planning stage of the proposal to which this Bushfire Management Plan applies, defined APZ dimensions are known and are to be applied to existing or future buildings – then these dimensions are stated in Section 5.4.1 of this Plan.
2. **The Firebreak/Fuel Load Order:** Complying with the requirements established by the relevant local government's annual firebreak Order issued under s33 of the Bushfires Act 1954. Note: If an APZ requirement is included in the Order, the standards and dimensions may differ from the Guideline's APZ Standard – the larger dimension must be complied with.
3. **Changes to Vegetated/Non-Vegetated Areas:**
 - a. If applicable to this Plan, the minimum separation distance from any classified vegetation, that corresponds to the determined BAL for a proposed building, must be maintained as either a non-vegetated area or as low threat vegetation managed to a minimal fuel condition as per AS 3959-2018 s2.2.3.2 (e) and (f). Refer to Part 4 of this Appendix 1.
 - b. Must not alter the composition of onsite areas of classified vegetation (as assessed and presented in Section 3.1.2) to the extent that would require their classification to be changed to a higher bushfire threat classification (as per AS 3959-2018); and
 - c. Must not allow areas within a lot (i.e. onsite) that have been:
 - i. excluded from classification by being low threat vegetation or non-vegetated; and
 - ii. form part of the assessed separation distance that is determining a BAL rating -
 ...to become vegetated to the extent they no longer represent a low threat (refer to Part 4 of Appendix 1). Note: The vegetation classification exclusion specifications as established by AS 3959-2018 s2.2.3.2, are included at A1.4 below for reference.

1. Requirements Established by the Guidelines – the Asset Protection Zone (APZ) Standards

(Source: Guidelines for Planning in Bushfire Prone Areas - WAPC 2017 v1.3 Appendix 4, Element 2, Schedule 1 and Explanatory Note E2.1)

Defining the Asset Protection Zone (APZ)

Description: An APZ is an area surrounding a building that is managed to reduce the bushfire hazard to an acceptable level (by reducing fuel loads). The width of the required APZ varies with slope and vegetation. For planning applications, the minimum sized acceptable APZ is that which is of sufficient size to ensure the potential radiant heat impact of a fire does not exceed 29kW/m² (BAL-29). It will be site specific.

The APZ may include public roads, waterways, footpaths, buildings, rocky outcrops, golf courses, maintained parkland as well as cultivated gardens in an urban context, but does not include grassland or vegetation on a neighbouring rural lot, farmland, wetland reserves and unmanaged public reserves.

For subdivision planning, design elements and excluded/low threat vegetation adjacent to the lot can be utilised to achieve the required vegetation separation distances and therefore reduce the required dimensions of the APZ within the lot.

Defendable Space: The APZ includes a defendable space which is an area adjoining the asset within which firefighting operations can be undertaken to defend the structure. Vegetation within the defendable space should be kept at an absolute minimum and the area should be free from combustible items and obstructions. The width of the defendable space is dependent on the space which is available on the property, but as a minimum should be 3 metres.

Establishment: The APZ should be contained solely within the boundaries of the lot on which the building is situated, except in instances where the neighbouring lot or lots will be managed in a low-fuel state on an ongoing basis, in perpetuity.

Note: Regardless of whether an Asset Protection Zone exists in accordance with the acceptable solutions and is appropriately maintained, fire fighters are not obliged to protect an asset if they think the separation distance between the dwelling and vegetation that can be involved in a bushfire, is unsafe.

Schedule 1: Standards for APZ

Fences: within the APZ are constructed from non-combustible materials (e.g. iron, brick, limestone, metal post and wire). It is recommended that solid or slatted non-combustible perimeter fences are used.

Objects: within 10 metres of a building, combustible objects must not be located close to the vulnerable parts of the building i.e. windows and doors.

Fine Fuel Load: combustible dead vegetation matter less than 6 mm in thickness reduced to and maintained at an average of two tonnes per hectare (example below).

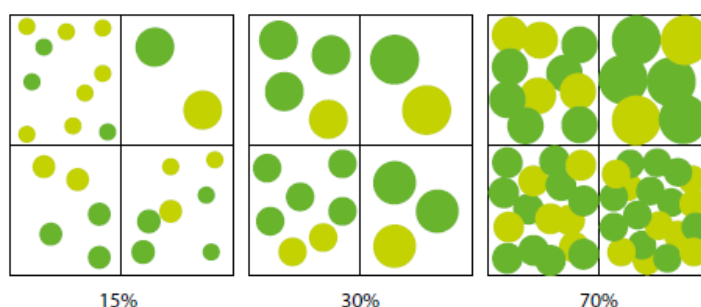
Example Fine Fuel Load of Two Tonnes per Hectare



(Image source: Shire of Augusta Margaret River's Firebreak and Fuel Reduction Hazard Order)

Trees (> 5 metres in height): trunks at maturity should be a minimum distance of 6 metres from all elevations of the building, branches at maturity should not touch or overhang the building, lower branches should be removed to a height of 2 metres above the ground and or surface vegetation, canopy cover should be less than 15% with tree canopies at maturity well spread to at least 5 metres apart as to not form a continuous canopy. Diagram below represents tree canopy cover at maturity.

Tree canopy cover – ranging from 15 to 70 per cent at maturity



(Source: Guidelines for Planning in Bushfire Prone Areas 2017, Appendix 4)

Shrubs (0.5 metres to 5 metres in height): should not be located under trees or within 3 metres of buildings, should not be planted in clumps greater than 5m² in area, clumps of shrubs should be separated from each other and any exposed window or door by at least 10 metres. Shrubs greater than 5 metres in height are to be treated as trees.

Ground covers (<0.5 metres in height): can be planted under trees but must be properly maintained to remove dead plant material and any parts within 2 metres of a structure, but 3 metres from windows or doors if greater than 100 mm in height. Ground covers greater than 0.5 metres in height are to be treated as shrubs.

Grass: should be managed to maintain a height of 100 mm or less.

The following example diagrams illustrate how the required dimensions of the APZ will be determined by the type and location of the vegetation.

Hazard on one side
APZ



Hazard on three sides
APZ



2. Requirements Established by the Local Government – the Firebreak Order

These requirements are established by the relevant local government's Firebreak Order created under s33 of the Bushfires Act 1954 and issued annually (potentially with revisions). The Order may include additional components directed at managing fuel loads, accessibility and general property management with respect to limiting potential bushfire impact.

The relevant local government's current Firebreak Order is available on their website, at their offices and is distributed as ratepayer's information. It must be complied with.

If Asset Protection Zone technical requirements are defined in the Order, the standards and dimensions may differ from the Guideline's APZ Standards, with the intent to better satisfy local conditions. When these are more stringent than those created by the Guidelines, or less stringent and endorsed by the WAPC and DFES, they must be complied with.

When, due to the planning stage of the proposal to which this Bushfire Management Plan applies, defined APZ dimensions are known and are to be applied to existing or future buildings – then these dimensions are stated in Section 5.4.1 of this Plan.

3. Requirements Recommended by DFES – Property Protection Checklists

Further guidance regarding ongoing/lasting property protection (from potential bushfire impact) is presented in the publication 'DFES – Fire Chat – Your Bushfire Protection Toolkit'. It is available from the Department of Fire and Emergency Services (DFES) website.

Appendix 2 - Vehicular Access Technical Requirements

Each local government may have their own standard technical requirements for emergency vehicular access and they may vary from those stated in the Guidelines.

Contact the relevant local government for the requirements that are to apply in addition to the requirements set out as an acceptable solution in the Guidelines. If the relevant local government requires that these are included in the Bushfire Management Plan, they will be included in this appendix and referenced.

Requirements Established by the Guidelines – The Acceptable Solutions

(Source: *Guidelines for Planning in Bushfire Prone Areas WAPC 2017 v1.3, Appendix 4*)

Vehicular Access Technical Requirements - Part 1

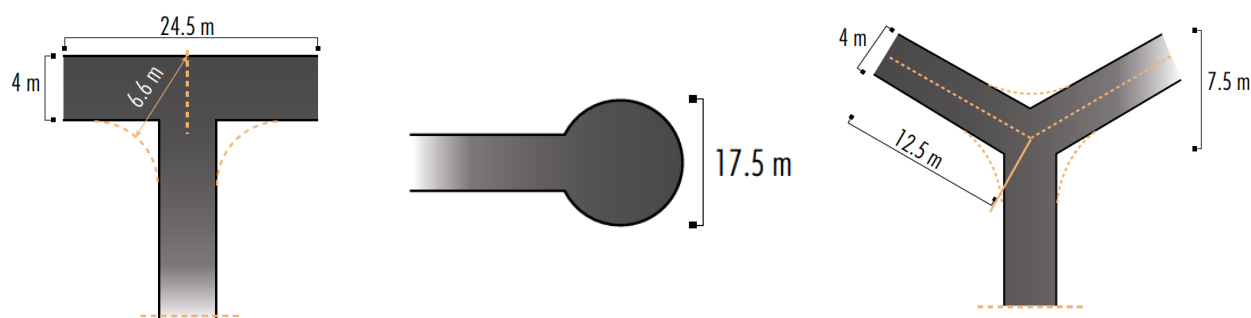
Acceptable Solution 3.5: Private Driveways

The following requirements are to be achieved:

- The design requirements set out in Part 2 of this appendix; and

Where the house site is more than 50 metres from a public road:

- Passing bays every 200 metres with a minimum length of 20 metres and a minimum width of two metres (ie combined width of the passing bay and constructed private driveway to be a minimum six metres);
- Turn-around areas every 500 metres and within 50 metres of a house, designed to accommodate type 3.4 fire appliances to turn around safely (ie kerb to kerb 17.5 metres);
- Any bridges or culverts are able to support a minimum weight capacity of 15 tonnes; and
- All weather surface (i.e. compacted gravel, limestone or sealed).



Acceptable Solution 3.8: Firebreak Width

Lots greater than 0.5 hectares must have an internal perimeter firebreak of a minimum width of three meters or to the level as prescribed in the local firebreak Order issued by the local government.

Appendix 3 - Water Requirements

Requirements Established by the Guidelines - Acceptable Solution A4.1: Reticulated Areas

(Source: *Guidelines for Planning in Bushfire Prone Areas WAPC 2017 v1.3, Appendix 4, Element 4*)

The requirement is to supply a reticulated water supply and fire hydrants, in accordance with the technical requirements of the relevant water supply authority and DFES.

The Water Corporation's 'No 63 Water Reticulation Standard' is deemed to be the baseline criteria for developments and should be applied unless local water supply authority's conditions apply.

Key specifications in the most recent version/revision of the design standard include:

- **Residential Standard** – hydrants are to be located so that the maximum distance between the hydrants shall be no more than 200 metres.
- **Commercial Standard** – hydrants are to be located with a maximum of 100 metre spacing in Industrial and Commercial areas.
- **Rural Residential Standard** – where minimum site areas per dwelling is 10,000 m² (1ha), hydrants are to be located with a maximum 400m spacing. If the area is further subdivided to land parcels less than 1ha, then the residential standard (200m) is to be applied.

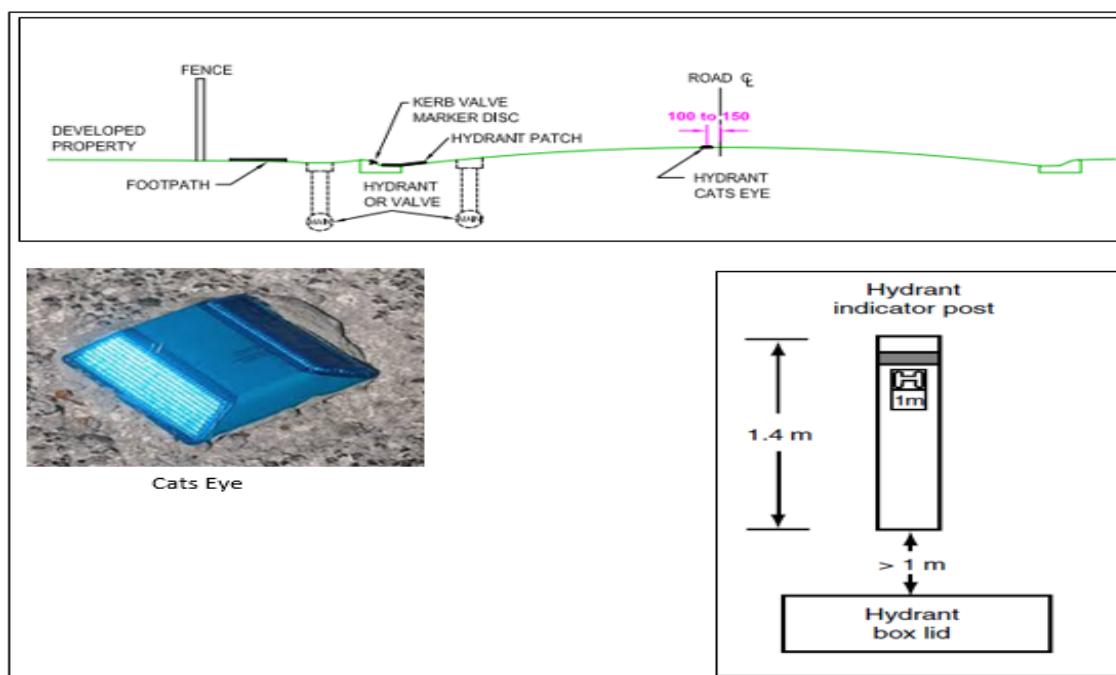


Figure A4.1: Hydrant Location and Identification Specifications

Contact the relevant water supply authority to confirm the technical requirements that are to be applied. They may differ from the minimum requirements of the 'baseline' Water Corporation's No. 63 Water Reticulation Standard.

SUMMARY OF FUNDING & DONATIONS

FUNDING TYPE	REQUESTED VALUE	RECOMMENDED VALUE 2020-21
Total of Existing Service Agreements	\$ 13,747	\$ 13,747
Total of Existing Non-Contestable Funding Applications	\$ 25,580	\$ 25,580
Total New Service Agreement Applications	\$ 47,500	\$ 7,500
Total New Community Grant Applications	\$ 37,572	\$ 14,400
Total New Non-Contestable Funding Allocations		\$ 30,000
Total CEO and All Other Donations	\$ 68,773	\$ 68,773
Total - All Funding & Donations	\$ 193,172	\$ 160,000
Allocation	\$ 160,000	\$ 160,000

2020-21 Funding Applications Summary

Shortfall	-\$ 33,172	\$ -
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EXISTING SERVICE AGREEMENTS

GROUP	VALUE	YEAR ENDING	SUMMARY OF BENEFITS
WA Volunteer Bush Fire Brigades Historical Group	\$ 1,500	2020-21	<i>Rental costs</i>
Blackwood Youth Action	\$ 1,651	2020-21	<i>Bin collection, internet costs, promotional material.</i>
Grow Greenbushes	\$ 2,745	2020-21	<i>Fun run marquee hire</i>
Blackwood Valley Wine Industry Association Inc	\$ 851	2021-22	<i>Hall Hire for annual WA Single Vineyard & Wine Show</i>
Jubilee Singers of Bridgetown	\$ 2,000	2021-22	<i>Blackwood Rhapsody concert costs</i>
Bridgetown Child Health Inc	\$ -	2021-22	<i>Rent of Child Health Centre premises at Bridgetown Family Community Centre</i>
Bridgetown Agricultural Society Inc	\$ 5,000	2021-22	<i>Entertainment at annual show</i>
TOTAL COST FOR 2020-21 FINANCIAL YEAR	\$ 13,747		

EXISTING NON CONTESTABLE FUNDING AGREEMENTS

GROUP	VALUE	SUMMARY OF BENEFITS
Greenbushes Playgroup	\$ 580	<i>Contribution to rent costs for Old Courthouse Building</i>
Bridgetown Lawn Tennis Club	\$ 2,000	<i>Contribution to Easter tennis tournament</i>
Rotary Club of Bridgetown	\$ 5,000	<i>Contribution towards Traffic Management Plan for Blackwood Marathon Relay</i>
Bridgetown Family and Community Centre	\$ 8,000	<i>Shire rates and insurance</i>
Henri Nouwen House Inc.	\$ 10,000	<i>Coordinator and bookkeeper costs</i>
TOTAL COST FOR 2020-21 FINANCIAL YEAR	\$ 25,580	

NEW SERVICE AGREEMENT APPLICATIONS 2020 - 2021

Applicant Group	Project or Purpose of Grant	Link to Outcomes or Strategies in Council's Strategic Community Plan	Total Project Budget	Applicant (or other Grant) Contribution	Amount Requested from Shire	Funding Purpose	Officer Comment	Amount Recommended by Working Group	Reason for Recommendation & Purpose of Funds
Blackwood Country Gardens Inc	Festival of Country Gardens event	1.1.9 Support tourism activities that focus on events, adventure, agriculture, food, heritage and the natural environment Key Goal 2: Our natural environment is valued, conserved and enjoyed 3.1.3 Work with community to identify and implement projects that promote the unique heritage and history of each town	\$39,600	\$13,000 cash (entry fees, fundraising) \$20,000 volunteer hours in kind	\$2,500	Funding to be used towards a guest speaker as a drawcard (confirmed with Treasurer over the phone).		\$2,500	
Bridgetown Child Health	Rent for BFCC room	4.1.2 Deliver programs that encourage community interaction and participation 4.2.10 Maintain and enhance community services, including education and health	\$6,353	\$353	\$6,000	Rent costs for BFCC room.			Funded as a 1 off community grant because working group indicated the need for the applicant to actively pursue alternative funding options to assist with rent next year and moving forward
Bridgetown Historical Society	Running costs	Key Goal 4: A community that is friendly and welcoming Key Goal 3: Our built environment is maintained, protected and enhanced	\$10,675	\$1,425 cash \$6,250 in kind	\$3,000	Promo material, internet & phone, insurance, electricity, rubbish removal		\$3,000	
Gegeelup Village Inc	Rates	Key Goal 4: A community that is friendly and welcoming 4.2.6 Increase the number of aged care housing facilities 4.2.9 Improve services and facilities for seniors and people with a disability Key Goal 1: Our economy will be strong, diverse and resilient 1.1.5 Pursue improvements to infrastructure and services, including utilities	\$63,000	\$33,000	\$30,000	Rates support			Funded under noncontestable.
Greenbushes CRC	Operational costs	4.1.2 Deliver programs that encourage community interaction and participation 4.2.1 Encourage events, activities, programs and services relevant to, and accessible for local youth 4.2.10 Maintain and enhance community services, including education and health	\$142,893	\$138,893	\$4,000	Insurance and internet service		\$0	Due to significant cash reserves/operating expenditure this application was not supported by working group
Grow Greenbushes	Sunup Banquet @ Schwenke's, 4 October 2020	1.1.9 Support tourism activities that focus on events, adventure, agriculture, food, heritage and the natural environment 1.1.10 Deliver or support a range of events where a demonstrable community benefit can be shown 4.1.2 Deliver programs that encourage community	\$21,755	\$4,175	\$2,000	Buses to transport attendees		\$2,000	

NEW SERVICE AGREEMENT APPLICATIONS 2020 - 2021									
Applicant Group	Project or Purpose of Grant	Link to Outcomes or Strategies in Council's Strategic Community Plan	Total Project Budget	Applicant (or other Grant) Contribution	Amount Requested from Shire	Funding Purpose	Officer Comment	Amount Recommended by Working Group	Reason for Recommendation & Purpose of Funds
TOTAL					\$47,500			\$7,500	

NEW COMMUNITY GRANT APPLICATIONS 2020 - 2021

Applicant Group	Project or Purpose of Grant	Link to Outcomes or Strategies in Council's Strategic Community Plan	Total Project Budget	Applicant (or other Grant) Contribution	Amount Requested from Shire	Funding Purpose	Officer Comment	Amount Recommended by Working Group	Reason for Recommendation & Purpose of Funds
Bridgetown Basketball Association Inc	Youth winter basketball clinics	3.2.1 Community spaces and buildings accommodate a wide range of interests and activities 3.2.2 Social and recreation programs make the most of existing built facilities 4.2.1 Encourage events, activities, programs and services relevant to, and accessible for local youth 4.2.5 Support initiatives that develop confidence, self-esteem and resilience	\$6,140	\$1,500 (Healthway) \$300 (fundraising)	\$1,500	Program costs (coach fees, promotion, fruit supply, admin costs)		\$1,500	
Bridgetown Historical Society	Audio system for museum	1.1.9 Support tourism activities that focus on events, adventure, agriculture, food, heritage and the natural environment 1.1.10 Deliver or support a range of events where a demonstrable community benefit can be shown 3.1 Maintained townscape heritage and character 4.4.2 Promote to the community, both individually and at the community level, the importance and benefits of volunteering	\$30,239	\$7,500 in kind \$11,150 Lotterywest \$7,689 Talison	\$3,900	Electrical expenses for installation of equipment		\$3,900	
Geegeelup Village Inc	Landscaping	2.1.1 Support and promote sound environmental management practices 2.1.6 Recognise and respond to the impacts of climate change 4.2.9 Improve services and facilities for seniors and people with a disability 4.2.10 Maintain and enhance community services, including education and health	\$111,772	\$79,000 Lotterywest grant approved Shortfall to be covered by Lions Club	\$29,172	Landscaping around aged care facility - bank and carpark area		\$0	The applicant did not meet with EMCS to discuss this application; deemed to be higher value than Council had capacity to support; noting \$30,000 rates assistance recommended as non contestable support for this applicant.
Grow Greenbushes	Greenbushes mural art project	3.1.2 Ensure town centres achieve a high standard of appearance and amenity 3.1.3 Work with community to identify and implement projects that promote the unique heritage and history of each town 1.1.7 Improve tourist facilities	\$28,300	\$5,000 Healthway \$2,000 GB Discovery Centre \$500 Greenbushes CRC \$1,000 Talison \$5,000 Community Arts Network WA	\$3,000	Artist costs for creation of mural		\$3,000	
Bridgetown Child Health	Rent for BFCC room	4.1.2 Deliver programs that encourage community interaction and participation 4.2.10 Maintain and enhance community services, including education and health	\$6,353	\$353	\$6,000	Rent costs for BFCC room.		\$6,000	Applicant sought a 3 year service agreement; working group supported a 1 off community grant to allow the applicant to actively pursue alternative funding options to assist with rent next year and moving forward; condition that applicant be advised further service agreements for 100% rental assistance will not be funded.
TOTAL					\$37,572			\$14,400	

NEW NON-CONTESTABLE FUNDING 2020 - 2021										
Applicant Group	Project or Purpose of Grant	Link to Outcomes or Strategies in Council's Strategic Community Plan	Total Project Budget	Applicant (or other Grant) Contribution	Amount Requested from Shire	Amount Recommended by Working Group	Officer Comment	Reason for Recommendation & Purpose of Funds	Working Group Comment	Previous Grants Acquired
Geegeelup Village Inc	Rates	Key Goal 4: A community that is friendly and welcoming 4.2.6 Increase the number of aged care housing facilities 4.2.9 Improve services and facilities for seniors and people with a disability Key Goal 1: Our economy will be strong, diverse and resilient 1.1.5 Pursue improvements to infrastructure and services, including utilities	63000	33000	30,000	30000			No alternative funding need identified by applicant; working group indicated support for seniors via non contestable funding option was best outcome for community and applicant	Yes
TOTAL					\$30,000	\$30,000				

CEO & OTHER DONATIONS

CEO DONATIONS

Chief Executive Officer Donations	\$	2,385
Chief Executive Officer Hall Hire Donations	\$	3,500
Rubbish & Recycling Collection - Community Groups	\$	680
Rubbish & Recycling Collection - Shire Leased Facilities	\$	200
Total CEO Donations	\$	6,765

OTHER FINANCIAL SUPPORT PROVIDED BY COUNCIL (ANNUALLY)

Landcare Officer	\$	43,054
Bridgetown Biosecurity Group	\$	-
SW Academy of Sport	\$	500
Agricultural Society School Art Prizes	\$	250
Manjimup Airfield Contribution	\$	1,000
Greenbushes Australia Day Breakfast Event	\$	1,000
Bridgetown High School Awards	\$	365
Busselton Airport	\$	2,000
Catterick Progress Association (Insurance 1 off assistance)	\$	600
Post COVID-19 Economic Stimulus Activities	\$	13,239
Total	\$	62,008

TOTAL CEO & OTHER DONATIONS	\$	68,773
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MEMORANDUM OF UNDERSTANDING**between****SHIRE OF BRIDGETOWN-GREENBUSHES ("SHIRE")****and****BLACKWOOD ENVIRONMENT SOCIETY****for****PROVISION OF A COMMUNITY LANDCARE SERVICE****2020****Purpose and Scope**

The purpose of this Memorandum of Understanding is to set out the parameters and conditions associated with the provision of the funding by the Shire to the Blackwood Environment Society for provision of a community landcare service within the district of Bridgetown-Greenbushes.

The purpose of the MOU is to establish a framework for a cooperative working relationship between the Shire and the Blackwood Environment Society for the provision of a community landcare service for the district, being land within the boundaries of the Shire of Bridgetown-Greenbushes. It aims to provide guidance to both organisations for:

- Promotion of and support to the community landcare movement within the district; and
- Promotion of and support to community engagement with, ownership of and action on environmental, sustainability and NRM issues within the district.

The timeframe of the document is from 1 July 2020 to 30 June 2023.

Responsibilities of the Shire

In 2020/21 the Shire will provide the Blackwood Environment Society with funding of \$42,366 for it to provide a community landcare service to the district. The funding can be used for employee costs (wages, superannuation, vehicle costs, IT, stationery, tools, etc) and the audit costs for the Annual Audited Financial Statement.

In 2021/22 and 2022/23 this funding will further increase by an amount equivalent to Perth CPI as at the preceding December quarter.

Funding will be paid upon presentation of an invoice by the Blackwood Environment Society in September and March annually.

Responsibilities of the Blackwood Environment Society

The Blackwood Environment Society will be the employer of the Community Landcare officer using the funding provided by the Shire.

An Audited Annual Financial Statement will be provided to the Shire showing the expenditure of the Shire's funds, broken down into wages, superannuation, vehicle costs, IT, etc.

Where cost overruns or savings occur from one financial year to the next these are to be shown in the Annual Financial Statement. Savings are to be retained for expenditure in subsequent financial years and cost overruns recouped from subsequent year's funding.

A Project Status Report is to be provided bi-annually to the Shire summarizing the achievements during the previous reporting period.

Regular consultation will occur with the Shire via its Sustainability Advisory Committee. This Committee will have an advisory role only and cannot direct the Blackwood Environment Society in its administration of the community landcare service.

Both parties hereby agree with the contents of this Memorandum of Understanding and undertake to meet their responsibilities as described therein.

Signed/sealed on behalf of the Shire of Bridgetown-Greenbushes

[place seal]

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Mr Tim Clynch
Chief Executive Officer

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Cr John Nicholas, JP
Shire President

Date.....

Signed on behalf of the Blackwood Environment Society

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Convenor

.....
Secretary

Date.....