



# ROLLING ACTION SHEET

**ROLLING ACTION SHEET**  
**January 2020 (encompassing Council Resolutions up to Council Meeting held 19 December 2019)**

Where a tick is indicated this Item will be deleted in the next update

Council Decision No.	Wording of Decision	Responsible Officer	Past comments	Progress since last report	√
<p>C.28/1108 Public Access to Rear of Shops on Western Side of Hampton Street</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse in-principle the proposal to obtain an easement in gross over private land at the rear of shops west of Hampton Street between Henry Street and the existing public accessway opposite the public car park in Hampton Street.</li> <li>2. That the CEO obtain the necessary legal advice to enable correspondence to be sent to affected property owners seeking their in-principle consent for the creation of an easement in gross for public access to the rear of their premises.</li> <li>3. That upon receipt of responses from affected property owners the matter be brought back to Council for final determination, including consideration of how the proposed public accessway could be designed to take into account risk management of flooding.</li> </ol>	<p>T Clynch</p>	<p>Work on developing a draft easement document has been delayed.</p> <p>A request was to be prepared to a local solicitor requesting preparation of a draft/template easement document. This will be funded from general legal expenses account. Since then the CEO has made the decision to defer the preparation of the document pending completion of the Geegilup Brook Flood Study in case there are implications regarding land acquisition/tenure/use arising from that Study. The Flood Study was endorsed by Council at its November 2014 meeting so the easement proposal will be re-actioned (February 2015).</p> <p>Discussions held with solicitor on best process to progress this matter. Property ownership details currently being compiled for forwarding to solicitor (September 2015)</p> <p>This matter was discussed at quarterly briefing session held on 4 February 2016 where it was agreed that the proposal should be extended to include the car parking areas within the proposed easement. This can happen under the current resolution C.28/1108. A plan of the proposed easement will be prepared and correspondence forwarded to affected property owners (March 2016).</p>		

			<p>Progress of this matter has been deferred pending finalisation of the proposed land exchange and creation of easement for the property at 145 Hampton Street (corner Henry Street).</p> <p>Shire staff will prepare a concept plan showing how the area can be developed for access and public parking and this will be used when corresponding with affected property owners about the proposal to create an easement (March 2018).</p> <p><b>November 2018</b> A concept plan was presented to the November Concept Forum.</p> <p>The differing levels of the land make provision of formalised parking on the eastern side of the laneway difficult as significant excavation and earthworks would be necessary. Therefore the plan proposes the following:</p> <ul style="list-style-type: none"><li>• Extend the single row of sealed and marked parking bays against the kerb line as far north as possible.</li><li>• In order to accommodate the bays at the northern end the current access land will have to be shifted closer to the back of the shops.</li><li>• 11 sealed and marked parking bays could be provided on the eastern side of the laneway at its northern end as the slope of the land is suitable.</li><li>• The balance of the land on the eastern side of the laneway could be sealed on its existing slope and wouldn't be formally marked for</li></ul>		
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			<p>parking but could be used for informal parking.</p> <p>The plan will be used in writing to property owners seeking approval to grant the Shire an easement for access and parking in order to formalise the existing use of the land. No compensation would be offered to property owners – rather the Shire would commit to funding the works. Prior to writing to property owners the CEO will engage a solicitor to prepare an easement document.</p> <p><b>April 2019</b> Discussion at the April Concept Forum identified a proposal to reinvestigate the design of the car parking area. A report will be presented to Council identifying the costs of engaging an engineer to prepare design options and associated costings.</p> <p><b>June 2019</b> Council resolved last month to allocate funds for design of the car park. Appointment of a consultant engineer to undertake the design phase hasn't occurred to date.</p> <p><b>August 2019</b> The resolution from Council's May 2019 meeting required the CEO to seek the input of the Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. Discussion on this matter is scheduled to occur at the SAC meeting to be held on 21.8.19.</p> <p><b>September 2019</b> The CEO did discuss the scope of the project with members of the Sustainability Advisory Committee and obtained useful feedback. A project scope is currently being</p>		
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			<p>prepared and investigations occurring into suitable landscape architects to progress the design of the creek beautification and car park design.</p> <p><b>October 2019</b></p> <p>A request for quote has been prepared and has been sent to three selected landscape architects.</p>	
<p>C.14/0310 Preliminary Report – Plantation Exclusion Zones</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townsites, the Yornup township and existing or proposed local development areas throughout the Shire municipality.</li> <li>2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate a scheme amendment to Town Planning Scheme No. 3 seeking to modify Table 1 to prohibit 'Afforestation' within the Rural zone of the scheme area.</li> <li>3. Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised.</li> <li>4. Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation with FESA, and in accordance with the Planning for Bush Fire Protection document.</li> </ol>	<p>S Donaldson</p>	<ol style="list-style-type: none"> <li>1. Noted.</li> <li>2. Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December 2011. Amendment adopted by Council on 25 January 2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012.</li> <li>3. Noted.</li> <li>4. Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation. Council in March 2016 resolved not to progress. See Point 6 below.</li> <li>5. Commenced but little progress to date, pending adoption of Bushfire Hazard</li> </ol>	<p><b>January 2020</b></p> <p>Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p>

	<p>5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues:</p> <ul style="list-style-type: none"> <li>a) Definition of woodlots and shelter belts and list of acceptable locally native tree species.</li> <li>b) Location of surrounding development and adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection.</li> <li>c) Other natural resource management issues identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy.</li> </ul> <p>6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.</p>	<p>Strategy. No further action progressed. New detailed Bushfire Hazard Level Assessment to be prepared for Local Planning Strategy, with recommendations for plantation exclusion (August 2017).</p> <p><b>November 2018</b> New draft Bushfire Hazard Assessment being prepared by consultant, to assist further consideration of plantation exclusion.</p> <p><b>December 2018</b> CEO and Manager Planning met with bushfire consultant on 28 November 2018. Bushfire Hazard Assessment nearing completion for presentation to Council early in 2019.</p> <p>6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below. No further action to be taken with strategy as per C.18/0216. No further action on policy review (May 2016).</p> <p><b>January 2019</b> Final draft Bushfire Hazard Strategy received for Staff review, to be presented to Council by March 2019. No progress made of Plantation Applications Policy Review.</p> <p><b>February 2019</b> Bushfire Hazard Level Assessment feedback sent to consultant for finalising document. Research commenced for Plantation Applications Policy Review.</p> <p><b>March 2019</b> Final Bushfire Hazard Level Assessment received for staff review then to be presented to Council in April 2019.</p>		
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			<p>Research commenced for Plantation Applications Policy Review.</p> <p><b>April 2019</b> Final BHL report received still under review for presentation to Council in May 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed.</p> <p><b>July 2019</b> Final BHL report received still under review for presentation to Council in August 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed.</p> <p><b>August 2019</b> BHL to be presented to Council in November 2019.</p> <p><b>September 2019</b> Draft BHL referred to DPLH and DFES for preliminary feedback, before being presented to Council.</p> <p><b>October 2019</b> Preliminary response received from DFES on draft BH. Pending feedback from DPLH.</p> <p><b>November 2019</b> Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p><b>December 2019</b> Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p>		
C.16/0513 Greenbushes Overnight Stay Facility	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the proposal to establish a short term caravan and camping transit park (6 sites) at the Greenbushes Sportsground, adjacent to the old cricket pavilion.</li> <li>2. Endorse the proposal to redevelop the old cricket pavilion to a "camper's bunkhouse" with</li> </ol>	T Clynych	<p>An application has been submitted to the Department of Local Government (October 2013).</p> <p>Approval for the use of the land as a transient caravan park has been granted (subject to conditions) by the Department of Lands. The approval of the Minister for</p>		

	<p>4 bunks being provided.</p> <p>3. Seek the approval of the Minister for Local Government for approval of the transit park and bunkhouse</p> <p>4. Consider allocation of a sum of \$6,000 in the 2013/14 budget for development of the transit park and hikers bunkhouse.</p>	<p>Local Government is now required and an application is being submitted (September 2014).</p> <p>Concerns have been raised by Water Corporation due to proximity to Greenbushes water supply and it appears that until such time as the water supply dam is discontinued (as proposed under new integrated water supply project) the transit caravan park will be deferred (May 2015).</p> <p>Progression of this proposal can be seen as a linkage to Council's request for acquisition of the Dumpling Gully Precinct – Resolution C.02/1216 (April 2017).</p> <p><b>November 2018</b> The processes involved in Council's acquisition of the Dumpling Gully Precinct is far longer and complicated than originally estimated by all parties however there is a commitment from both DBCA and Water Corporation to progress it.</p> <p>In the meantime the process for preparing a concept plan for the Greenbushes Sportsground precinct could be commenced and this will be referred to the next Concept Forum for discussion.</p> <p><b>January 2019</b> Refer item in Council agenda about de-vesting of Greenbushes water supply catchment area which is the first step in the Dumpling Gully dams being vested in the Shire for recreational and irrigation purposes.</p> <p><b>February 2019</b> Submission lodged with Department of Water and Environmental Regulation</p>		
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			<p>recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p><b>April 2019</b> Discussion at the April Concept Forum occurred and identified the need to complete the planning phase of this project and re-engage with the Greenbushes community. A report will be presented to Council.</p> <p><b>September 2019</b> A large scale plan (encompassing the feedback from previous community consultation) is currently being prepared for presentation at a forthcoming community engagement session.</p> <p><b>October 2019</b> A draft plan has been prepared as a precursor to community consultation.</p> <p><b>December 2019 Update</b> Plan has been completed. Next round of community consultation to commence in January.</p>		
C.10/0315 Investigating the provision of an Organic Waste Collection Service	That Council investigate the possibility of introducing "Organic Waste" kerb side collection for the Shire.	T Clynh	<p>A meeting has been held with the relevant officer at the Shire of Donnybrook-Balingup to discuss various aspects of its organic waste collection service. This will assist in preparing a report to Council (February 2016).</p> <p>Processing of organic waste will be a consideration in the planning and eventual design of any regional waste site (March 2017).</p> <p>At the budget workshop held on 17 May 2018 the annual review of the Corporate Business Plan was workshopped. The updated Corporate Business Plan is being presented to the June council meeting and includes a new Action (2.5.1.9) requiring a</p>		

		<p>desktop investigation into the financial cost and feasibility of establishing an organic waste service (June 2018).</p> <p><b>November 2018</b> Due to other work priorities this project hasn't progressed. The CEO recently met with the Acting CEO of the Shire of Augusta-Margaret River to obtain feedback on similar investigations it recently carried out. Progression of this project is earmarked for early 2019.</p> <p><b>December 2018</b> The CEO had a recent discussion with the CEO of the Bunbury Harvey Regional Council about arranging a council visit to the regional waste site to view and discuss organic waste issues. Further details to be arranged in early 2019.</p> <p><b>January 2019</b> A meeting of the regional waste working group is being planned for February 2019.</p> <p><b>March 2019</b> The processing of organic waste will be factored into the studies into establishment of either a single or multiple regional waste processing facilities however the timeframe for development of such facilities is likely to be 5-10 years.</p> <p><b>October 2019</b> At a Regional Waste Group meeting held on 21 October 2019 the future development of sub-regional composting facilities to support sub-regional food and garden waste (FOGO) collection services. Notwithstanding this longer term vision it is intended to conduct a desktop exercise to determine the approximate costs of implementing a FOGO collection service in this Shire. The Shire of Augusta Margaret River has recently</p>	
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			introduced a FOGO bin service and consultation is planned to assist in our investigations.		
C.06/0416 Bridgetown Railside Landscaping Project	That Council seek a review of the decision by Brookfield Rail regarding the proposed Bridgetown Railside Landscaping Project and seeks the assistance of the Minister for Transport and Minister for Regional Development in facilitating this review.	T Clynch	<p>Discussions being held with Terry Redman's office on best way to progress this matter (June 2016).</p> <p>Brookfield Rail has recently appointed a community liaison officer and it is intended to meet that person soon to discuss various issues, including this issue (September 2016).</p> <p>A meeting was held with Brookfield Rail on 29 November 2016 and this issue was raised. Brookfield indicated it would reconsider its position on the landscaping and requested that a formal request be submitted based on the landscaping being groundcover only. That application is currently being prepared (February 2017).</p> <p>A new application has been submitted to Arc Infrastructure seeking approval to plant a 100 metre long, 3 metre wide landscaping strip from the town square southwards. The application has nominated the following ground cover selections for consideration by Arc Infrastructure:</p> <ul style="list-style-type: none"> <li>• Banksia blechnifolia</li> <li>• Banksia integrifolia</li> <li>• Hemiandra pungens (March 2018)</li> </ul> <p>Discussions held with representative of Arc Infrastructure with indications given that</p>		

		<p>approval to this proposal should be provided by June (May 2018).</p> <p>An update has been requested from Arc Infrastructure (July 2018). A follow-up reminder has been sent in August (September 2018).</p> <p>Arc Infrastructure has indicated that it is prepared to grant approval to this proposal once the Shire has signed off on a proposed interface agreement for rail crossings. The contents of the interface agreement have been subject to extensive discussions between the Shire and Arc Infrastructure with particular reference to an un-gazetted rail crossing on Pratt Road. A solution to this issue has been identified – being the ceding of Pratt Road from the railway reserve and this is being progressed and should be presented to Council in November (October 2018)</p> <p><b>November 2018</b> Presentation of the Pratt Road issue to Council couldn't occur in November as Arc Infrastructure has yet to provide (despite several reminders) the necessary plans showing the extent of railway reserve to be ceded as a public road reserve. Arc Infrastructure has committed to approving the railside landscaping proposal once the Pratt Road issue has been resolved.</p> <p><b>January 2019</b> A request has again been submitted to Arc Infrastructure seeking progression of this matter.</p> <p><b>May 2019</b> A meeting is currently being sought with Arc</p>		
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			<p>Infrastructure to progress this and other rail related issues.</p> <p><b>June 2019</b> The CEO attended a meeting with Arc Infrastructure on 17 June where this matter was discussed and a commitment given by Arc Infrastructure to progress the required approvals.</p> <p><b>July 2019</b> Since the meeting in June there has been further communication with Arc Infrastructure about this and other outstanding matters requiring a decision by Arc Infrastructure.</p> <p><b>September 2019</b> Further communication with Arc Infrastructure regarding Pratt Road has occurred. Arc Infrastructure has linked resolution of the Pratt Road issue with progressing the rail side landscaping approvals.</p>	
C.03/1116 RV Friendly Towns	That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations.	T Clynh	<p>Assessment against guidelines of Campervan and Motorhome Club of Australia Limited (CMCA) has commenced (March 2017).</p> <p>The requirement for a dump point is a mandatory requirement for registration as a RV Friendly Town and assessment of options is currently occurring to enable a report back to Council (April 2017).</p> <p>A meeting has recently been held with representatives of the Bridgetown Agricultural Society regarding development of a dump point at the showgrounds (June 2017).</p> <p>Greenbushes appears to comply with the requirements necessary to obtain "RV Friendly Destination" Status and the Visitor</p>	

		<p>Centre Manager is in the process of submitting an application (February 2018).</p> <p>An application to Water Corporation is currently being prepared for a sewerage connection for a dump point at the railway car park. This will enable a cost estimate to be conducted. Funding of the dump point is a proposed new action in the updated corporate Business Plan proposed to be presented to the budget workshop (May 2018).</p> <p>Discussions occurred at August Council Concept forum. Railway car park site confirmed. Costings and design for both sewerage and holding tank options being progressed (September 2018).</p> <p><b>November 2018</b> Discussion occurred at the November Concept forum about the proposed dump point in Bridgetown and direction was given to staff to further investigate waste water disposal options.</p> <p><b>February 2019</b> Application has been lodged with Water Corporation for a sewer connection for a dump point in the railway car park.</p> <p><b>March 2019</b> Planning and cost estimates for establishment of a dump point in the railway car park is being completed in time for 2019/20 budget considerations. Greenbushes site – refer comments for Resolution C.16/0513 on Page 5.</p> <p><b>April 2019</b> An application has been submitted to Water Corporation for connection to sewer for the proposed dump point in the railway car park.</p>		
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			<p>A dump point at the Greenbushes Sportsground is being investigated as part of the planning for that precinct.</p> <p><b>June 2019</b> At the June Concept Forum council determined to include funding in 2019/20 for installation of a sewer connected dump point in the railway car park. This funding will be confirmed in the 2019/20 budget.</p> <p><b>October 2019</b> The approval process for connection of sewer to the proposed dump point in the railway car park (Bridgetown) has commenced.</p> <p>The draft concept plan for the Greenbushes Sportsground Precinct shows a proposed dump point.</p> <p><b>November 2019</b> Application for sewer connection for dump point in railway car park has been submitted to Water Corporation.</p>		
C.02/1216 Acquisition of Dumpling Gully Precinct	That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.	T Clynych	<p>Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).</p> <p>A meeting was held with the Water Corporation and Talison Lithium on 19.6.17 to further discuss the processes for de-proclamation of the drinking water source and the need to engage with DPAW (July 2017).</p> <p>A meeting is scheduled for 3 September with Water Corporation to progress this matter (September 2018).</p> <p>Advice received from Water Corporation that</p>		

			<p>is continuing to work with Department of Water and Environmental Regulation (DWER) about excising the dam from State Forest (requires Cabinet approval) and resolving the water allocation issues. A follow up meeting with DWER is being planned (October 2018).</p> <p><b>November 2018</b> Refer comments for Resolution C.16/0513 on Page 5.</p> <p><b>January 2019</b> Refer item in January agenda.</p> <p><b>February 2019</b> Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p><b>September 2019</b> DWER is currently conducting stakeholder consultation on the abolition of the Greenbushes Catchment Area under the Country Areas Water Supply Act 1947 on the basis that water quality issues with this source means that it is no longer used by the Water Corporation to supply public drinking water. The DWER recommendation is that the catchment should now be abolished to enable increased recreation, tourism and customary activities.</p> <p><b>October 2019</b> The process to transfer the land from State Forest is progressing.</p>		
C.05/1216 Greenbushes Townsite Carpark	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Adopts in principle the proposed Greenbushes Town Centre Carpark and Access Concept Plan.</li> <li>2. Authorises the CEO to progress discussion with the landholders to acquire</li> </ol>	T Clynh	<p>Letters sent to affected property owners in order to commence consultation on possible ceding of private land for the project (March 2017).</p> <p>Cr Scallan provided an update to the</p>		



	<p>private property adjacent to the laneway at the rear of the shopping area on the corner of Blackwood Road and Stanifer Streets in Greenbushes for the purposes of creating a formalised car parking area.</p> <ol style="list-style-type: none"> <li>3. Requests the CEO to finalise the plan to include appropriate drainage, road access and parking and traffic ways.</li> <li>4. Requests the CEO to identify suitable funding opportunities for the project.</li> </ol>	<p>February 2018 Standing Committee meeting advising:</p> <ul style="list-style-type: none"> <li>• Consultation still in progress</li> <li>• Owner now supportive of concept</li> <li>• Commercial discussions to commence</li> <li>• Once agreement in place discussions will be had with other landowners</li> <li>• Detailed design work now progressing in parallel</li> </ul> <p>The CEO meet with Grow Greenbushes representatives on 31 May 2018 to discuss pathway for acquiring land and investigating grant opportunities (June 2018).</p> <p>An updated concept plan has been received and is being assessed (July 2018).</p> <p>Letters have been sent to land owners requesting written agreement to the proposals for land acquisition (September 2018).</p> <p>Responses have been received from 2 of the 3 land owners with the other advising that a response will be provided by early to mid November (October 2018).</p> <p><b>November 2018</b> Two grant applications have been submitted for this project and will be determined by March 2018.</p> <p><b>January 2019</b> Revised offers for land acquisition are to be sent to the property owners.</p> <p><b>February 2019</b> Awaiting confirmation from Talison about</p>		
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			<p>funding commitment to the land acquisition component of the project before sending updated offers to affected land owners.</p> <p><b>March 2019</b> Grant application was unsuccessful.</p> <p><b>April 2019</b> Updated land acquisition offers have been sent to affected property owners.</p> <p><b>May 2019</b> This is one of the projects identified for inclusion in Council's infrastructure plan prepared for the purpose of assessing and leveraging the expected population increase associated with the Talison Expansion Project.</p> <p><b>August 2019</b> Car park design is being amended to reflect decision of one of the land owners not to accept offer to purchase land.</p> <p><b>September 2019</b> Discussions have been held with Talison on the proposed revised design of the car park, excluding the land unable to be purchased. A final plan and cost estimates are expected by the end of September.</p> <p><b>October 2019</b> Talison has made some variations to the carpark design and intends to consult with the Greenbushes community on those changes. The updated plan is to be presented to the November Concept Forum.</p> <p><b>November 2019</b> Discussions being held with Talison Lithium P/L on final negotiations with affected property owners and process to follow for acquisition of the subject land.</p>		
C.03/0217 Potential Outsourcing of	That the CEO report back to Council prior to or during the 2017/18 budget process on the implications and processes that would be required	T Clynh	Compilation of existing maintenance functions and associated resources currently occurring which is required for report to		

<p>Selected Park Maintenance Functions</p>	<p>for Council to consider calling for expressions of interest from suitable contractors to take over maintenance of a number of Shire parks including but not limited to Memorial Park, Blackwood River Park, Geegelup Park and Thompson Park.</p>		<p>Council. Report being prepared for June meeting. Further reporting is to occur by the end of the year.</p> <p>Council workshop to occur in February.</p> <p>Workshop held on 22.2.18 with the directions from that workshop to be used to refine the service levels before formal presentation back to Council (March 2018)</p> <p>Investigation into processes and specifications for calling tenders for selected outsourcing is currently occurring (July 2018).</p> <p><b>November 2018</b> A tender document for mowing of passive open spaces is currently being prepared.</p> <p><b>December 2018</b> The completion of the tender document has been deferred until completion of the organisational restructure and new workforce plan. Discussion on this occurred at the Council workshop held on 10.12.18.</p> <p><b>February 2019</b> With completion of the Workforce Plan preparation of the park mowing tender is to be progressed.</p> <p><b>June 2019</b> Discussion on parks and gardens service levels occurred at the June concept forum and the intent is to revisit those service levels commencing with a councillor/staff workshop to be scheduled in September/October. In the meantime the proposal to investigate outsourcing of mowing services will be deferred.</p> <p><b>August 2019</b> Taking into account restrictions imposed on</p>		
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			<p>council under its 'Election Caretaker Period' Policy the proposed workshop on parks and gardens service levels will be scheduled for November.</p> <p><b>October 2019</b> A scope for the proposed workshop has been developed and will be presented to the November Concept Forum as well as an update on "service level" modelling being done by the south west integrated planning network (of which the Shire is a member).</p> <p><b>November 2019</b> Discussion occurred at November Concept Forum with workshop scheduled for approximately February 2020.</p> <p><b>December 2019 Update</b> Discussion occurred at November Concept Forum. Council workshop to be held in February 2020.</p>	
C.05/0217 Registration as a "Waterwise Council"	That Council endorse the recommendation from its Sustainability Advisory Committee and direct the CEO to submit a request to the Water Corporation for commencement of the process to becoming a "Waterwise Council".	T Clynh	<p>Request has been submitted (April 2017).</p> <p>Process for preparation and signing of a Memorandum of Understanding has commenced (August 2017)</p> <p>A reminder has been sent to Water Corporation requesting an update on the status of Council's registration (July 2018).</p> <p>Water Corporation has requested the Shire prepare a Waterwise Council Action Plan and this is to be progressed through the Sustainability Advisory Committee (September 2018).</p> <p><b>August 2019</b> The CEO met with the responsible Water Corporation officer at the recent Local Government Convention in Perth and arrangements are to be made for the Shire's</p>	

			registration to be progressed.	
C.08/0917 Preparation of Shire of Bridgetown- Greenbushes Local Planning Strategy and Local Planning Scheme No 6	That Council: 1. Notes that the draft Local Planning Strategy adopted by Council in November 2012 has not been endorsed by the Western Australian Planning Commission for the purpose of advertising and will not be further progressed. 2. Notes the appointment of Lush Fire & Planning to prepare a Bushfire Hazard Level Assessment to guide preparation of a new Local Planning Strategy and Local Planning Scheme for the Shire of Bridgetown-Greenbushes. 3. Pursuant to regulation 11 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Strategy for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area marked in Attachment 9. 4. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Scheme No. 6, for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area in Attachment 9, and upon gazettal will revoke Town Planning Scheme No. 3 and Town Planning Scheme No. 4. 5. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 20 of the Planning and Development (Local Planning	S Donaldson	1. Noted. 2. Noted. Preliminary investigations completed. Preliminary draft report received February 2018 for staff review. Meeting scheduled with Department of Planning, Lands and Heritage for 8 March 2018 for preliminary advice. Follow up meeting with DPLH staff on 27 March 2018, working with consultant on modifications. Draft report to be presented to Council in July 2018 (April 2018). Contact has since been made with a planning consultant to assist in completion of the Local Planning Strategy (June 2018). Consultant has been engaged (July 2018). Meeting held with DPLH staff on 4 September 2018 (September 2018). 3. Noted. 4. Noted. 5. Correspondence sent to WAPC on 26 October 2017. Response received. 6. Noted. To be actioned.  <b>November 2018</b> Liaison with Shire's planning consultant and DPLH staff continuing. <b>December 2018</b> Sections of draft LPS prepared by planning consultant currently being reviewed by Shire staff.	<b>January 2020</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.

	<p>Schemes) Regulations 2015, directs the Chief Executive Officer to forward to the Western Australian Planning Commission:</p> <p>a) A copy of Council's resolution deciding to prepare a new Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes; and</p> <p>b) A map marked Scheme Map Area signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>6. Subject to receiving notification from the Western Australian Planning Commission pursuant to regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to:</p> <p>a) publish a notice within a newspaper circulating in the Shire district of the passing of the resolution deciding to prepare a Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>b) forward a copy of the notice to and seeking a memorandum in writing setting out any recommendations in respect of the resolution to:</p> <p>(i) the local government of each district that adjoins the local government district;</p> <p>(ii) each licensee under the Water</p>		<p><b>January 2019</b> Final draft Bushfire Hazard Level Assessment received for Shire staff review. Further consultation with planning consultant undertaken in December 2018. Shire staff working through detailed zoning and lot analysis for all townsites and investigation areas.</p> <p><b>February 2019</b> Zoning and Precinct Analysis completed and forwarded to planning consultant for consideration. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p><b>March 2019</b> Meeting scheduled with DPLH staff, SWDC staff and planning consultant. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p><b>April 2019</b> Meeting held with DPLH and SWDC staff in March 2019. Planning Consultant working on Planning Precinct Analysis. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p><b>May 2019</b> Liaison with DPLH staff, planning consultant and bushfire consultant continuing.</p> <p><b>June 2019</b> Further liaison with planning consultant continuing.</p> <p><b>July 2019</b> Further liaison with planning consultant and DPLH continuing.</p> <p><b>August 2019</b> Further liaison with planning consultant required.</p> <p><b>September 2019</b> Preliminary draft Local Planning Strategy referred to DPLH for feedback.</p>		
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	<p>(iii) Services Act 2012 likely to be affected by the scheme; the Chief Executive Officer of the Department of Biodiversity, Conservation and Attractions assisting in the administration of the Conservation and Land Management Act 1984; and</p> <p>(iv) each public authority likely to be affected by the scheme, including the Department of Water and Environment Regulation pursuant to section 81 of the Planning and Development Act 2005.</p>		<p><b>October 2019</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>November 2019</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>December 2019</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p>	
C.07/1217 Ratio Action Plan – Fair Value Accounting & Depreciation Expense	<p>That Council endorse the following Ratio Improvement Action Plan:</p> <ul style="list-style-type: none"> <li>A full review of Council's asset depreciation expenditure is undertaken. Specifically, a review of each individual Council asset (at component level) of its condition, useful life, remaining useful life and residual value.</li> </ul>	M Larkworthy	<p>Relevant Staff will receive training in condition rating and useful life assessment as part of the Department's Asset Management Capacity Building program. Last training session is scheduled for 27 February 2018. (February 2018). Training complete. Inspections at component level of all Shire buildings is currently being undertaken. An assessment of furniture &amp; equipment has been undertaken (May 2018).</p> <p>Inspection of Shire buildings is now</p>	<p><b>January 2020</b> No action since last update</p>

	<ul style="list-style-type: none"> <li>An assessment as to whether the Shire is revenue short or expenditure long by undertaking a comparison of neighbouring and similar sized Shires in relation to the level of own source revenue (i.e. rates, fees and charges) compared to expenditure.</li> </ul>	<p>complete. Data (including the remaining useful life of each component) is now being collated to inform Council's future depreciation expenditure for this asset class. A review of 'remaining useful life' for Council's infrastructure assets at component level will now commence. (September 2018).</p> <p><b>November 2018</b> Work is ongoing.</p> <p><b>December 2018</b> Work is ongoing</p> <p><b>February 2019</b> Work is ongoing, current focus is on Road Infrastructure assets</p> <p><b>April 2019</b> Work is ongoing, current focus is on Road Infrastructure assets.</p> <p><b>May 2019</b> Work is ongoing, current focus is on Road Infrastructure assets.</p> <p><b>November 2019</b> A full review of condition and useful life estimates has been undertaken for individual plant &amp; equipment and furniture &amp; equipment assets, depreciation expenditure recalculated accordingly.</p> <p>Work is ongoing in relation to the review of road infrastructure assets and an update will be provided once completed.</p> <p>This assessment will occur following completion of the 2017/18 annual financial statements (September 2018).</p> <p><b>November 2018</b> The 2017/18 annual financial statements are now complete and the audit report is pending. This assessment will now be undertaken and results presented to the first</p>	<p><b>January 2020</b> The 2018/19 comparisons of income and expenditure categories against benchmark Council's has commenced. Results of the comparison will be presented to the Audit Committee in March 2020.</p>	
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	<ul style="list-style-type: none"> <li>Develop a policy to guide future Council decisions in relation to the allocation of funds to renewal works versus upgrade works.</li> </ul>	<p>Audit Committee meeting to be held in 2019.</p> <p><b>December 2018</b> Data collection has commenced</p> <p><b>February 2019</b> Results of data analysis to be presented to the Audit Committee Meeting scheduled for 18 March 2019</p> <p><b>March 2019</b> A report on the analysis of data collected was considered by the Audit Committee at its meeting held 18 March 2019. The Committee resolved that further investigation into this Shire's level of rating income, other revenue sources, employee costs and insurance expense compared to benchmark Councils be undertaken.</p> <p><b>April 2019</b> Work is ongoing</p> <p><b>May 2019</b> Work is ongoing. Results of the further investigations as identified in March will be presented to the Audit Committee at its September 2019 meeting.</p> <p><b>November 2019</b> Following finalisation of Council's 2018/19 Annual Financial Report a further comparison of income and expenditure categories against benchmark Council's will be undertaken. Results of the comparison will be presented to the Audit Committee in March 2020.</p> <p>Policy will be developed following full review of Council's asset depreciation expenditure in point 1 above.</p> <p><b>November 2018</b> No progress since last report</p> <p><b>December 2018</b> No progress since last report as point 1 is</p>	<p><b>January 2020</b> No action since last update</p>
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	<ul style="list-style-type: none"> <li>That various scenarios are modelled during the next review of Council's Long Term Financial Plan in relation to achieving minimum ratio benchmarks. The results of these scenarios to be workshopped with Council.</li> </ul>	<p>ongoing</p> <p>A review of Council's Long Term Financial Plan will commence in conjunction with the Corporate Business Plan and 10 Year Capital Works plans annual reviews.</p> <p>The draft Long Term Financial Plan will be workshopped at Council's October 2018 Concept Forum before formal presentation to Council (September 2018).</p> <p>LTFP presented to October Concept Forum, final draft will now be prepared and presented to Council in November. (October 2018)</p> <p><b>November 2018</b> The 2018/19 to 2032/33 Long Term Financial Plan is included in this agenda for Council endorsement.</p> <p><b>December 2018</b> Council adopted its Long Term Financial Plan (LTFP) in November. It should be noted that this will be an annual process. The workshop approach for Council's review of the draft LTFP including predicted ratio results is suggested.</p> <p><b>April 2019</b> Next revision of the LTFP has commenced.</p> <p><b>May 2019</b> Works are continuing on the LTFP. The plan is being updated with results from Council's review of the 10 year asset/works plans and Corporate Business Plan.</p> <p><b>August 2019</b> An item was presented to Council's August Concept Forum that outlined the 2019/20 timeline for review of all Integrated Planning and various capital works plans with the</p>	<p><b>January 2020</b> Work on Council's 2020/21 to 2034/35 LTFP is progressing.</p>	
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			Long Term Financial Plan due to be adopted in June 2020. A workshop will be held prior to adoption when the consideration of ratio results will be undertaken.	
C.06/0418 Proposed Road Closure for Amalgamation – Adjoining Roe Street, Bridgetown	That Council, in relation to the proposed closure for amalgamation of the road adjoining Roe Street, Bridgetown, as per Attachment 8: 1. Notes the public submissions received, as per Attachment 10, and the Shire staff responses in the Schedule of Submissions, as per Attachment 11. 2. Pursuant to s.58 of the Land Administration Act 1997 supports the proposed closure of unmade and unnamed road adjoining Roe Street, Bridgetown, between Lot 3 (99) and Lot 4 (101) Roe Street, Bridgetown, for amalgamation with adjoining land. 3. Directs the Chief Executive Officer to forward relevant information to the Department of Planning, Lands and Heritage seeking approval from the Minister for Lands in relation to Point 2.	S Donaldson	1. Noted.  2. Noted.  3. Referred to DPLH on 2 May 2018, response pending.  <b>November 2018</b> A list of all outstanding actions referred to the Department Planning, Lands and Heritage (as listed in this Rolling Action Sheet) is to be compiled and a meeting requested with relevant staff of that	<b>January 2020</b> DPLH response still pending. Contact made January 2020.

			<p>department in order to progress them to conclusion.</p> <p><b>December 2018</b> No progress since November update.</p> <p><b>January 2019</b> Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters not progressed.</p> <p><b>March 2019</b> Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters commenced and liaison continuing with DPLH staff.</p> <p><b>May 2019</b> DPLH response still pending.</p> <p><b>June 2019</b> Response from DPLH still pending.</p> <p><b>July 2019</b> Response from DPLH still pending.</p> <p><b>August 2019</b> Response from DPLH still pending.</p> <p><b>September 2019</b> Liaison continuing with DPLH regarding land distribution.</p> <p><b>October 2019</b> Liaison continuing with DPLH regarding land distribution.</p> <p><b>November 2019</b> Pending final response from DPLH.</p> <p><b>November 2019</b> Pending final response from DPLH.</p>		
C.08/0718 Licence to Occupy – Greenbushes Railway Station	<p>That Council:</p> <ol style="list-style-type: none"> <li>Writes to Arc Infrastructure advising the Greenbushes Discovery Centre Incorporated has expressed a long- term goal to relocate the Greenbushes Railway Station Building to the Greenbushes Discovery Centre, 38 Blackwood Road, Greenbushes as an extension to that facility.</li> </ol>	T Clynych	<p>Correspondence has been forwarded to Arc Infrastructure (September 2018)</p> <p><b>November 2018</b> A response to the Shire's correspondence is yet to be received.</p> <p><b>May 2019</b> A meeting is currently being sought with Arc Infrastructure to progress this and other rail</p>		

	<ol style="list-style-type: none"> <li>2. Inform Arc Infrastructure that the Shire of Bridgetown Greenbushes and Greenbushes Discovery Centre have received letters from the Public Transport Authority giving permission for the relocation of the building when finances/grant funding opportunities enable this to occur.</li> <li>3. Enquire whether a Licence to Occupy the land and buildings would be necessary given the agreement with the PTA for community end-use for the building.</li> <li>4. Assist the Greenbushes Discovery Centre finalise the business plan for consideration by all parties, including potential funding partners.</li> </ol>		<p>related issues.</p> <p><b>June 2019</b> At a meeting with Arc Infrastructure held on 17 June this matter was discussed. The Public Transport Authority (PTA) has granted its approval to the proposed removal of the railway station from its current site and Arc Infrastructure will now prepare an agreement for amendment of its licence with PTA.</p>	
C.03/0818 Installation of Condom Dispensing Machines in Library Toilets	<p>That Council approves the installation of condom dispensing machines in the male and female toilets at the Bridgetown Regional Library subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. The machines are being installed on a 6 month trial basis after which a review into making the installations permanent will be held.</li> <li>2. That Blackwood Youth Action is responsible for purchase of the dispensing machines and purchase of stock noting that the CEO has discretion to provide a one-off monetary donation to assist in this initiative.</li> <li>3. That the Shire will be responsible for installation of the dispensing machines, storage of stock (condoms) and replenishing the stock in the machines using the stock purchased by Blackwood Youth Action.</li> </ol>	T Clynh	<p>Advice of the Council decision was conveyed to Blackwood Youth Action.</p> <p><b>November 2018</b> Advice has recently been received from Blackwood Youth Action that it is progressing the acquisition and installation of the machines and stock.</p> <p><b>December 2018</b> The CEO provided a \$200 donation to BYA to assist with purchase of machines and stock.</p> <p><b>February 2019</b> A project update has been requested from Blackwood Youth Action</p> <p><b>March 2019</b> Blackwood Youth Action has secured the machines and installation will occur shortly.</p> <p><b>April 2019</b> Condom machines currently being installed.</p> <p><b>May 2019</b></p>	

	<p>4. That signage (posters) be displayed in the male and female toilets explaining the importance of having free condom dispensing machines in our community.</p> <p>5. That Blackwood Youth Action coordinates the making of suitable posters for display in the male and female toilets requesting respect for the initiative and responsible use of stock</p>		<p>A process is being put in place for library cleaners to monitor and record stock and replace when necessary.</p> <p><b>June 2019</b> Machines have been installed. Trial will end mid-December 2019.</p> <p><b>July 2019</b> Trial continuing.</p> <p><b>August 2019</b> Trial will end in December 2019.</p> <p><b>December 2019 Update</b> Trial ends December. Review to occur by February 2020</p>	
<p>C.08/1218 Proposed Road Closure – Portion of Perry Road, Greenbushes</p>	<p>That Council notes the submissions received, as per Attachment 8, and pursuant to section 58 of the Land Administration Act supports closure of the northern portion of Perry Road, Greenbushes, as per Attachment 9, for conversion to Unallocated Crown Land, and directs the Chief Executive Officer to seek support from the Minister for Lands through the Department of Planning, Lands and Heritage.</p>	<p>S Donaldson</p>	<p><b>January 2019</b> Correspondence sent to Department of Planning, Lands and Heritage. Support received from Land Use Planning Division (Regional South West Office) on 16.1.2019. Decision pending from Land Use Management Division (Perth office).</p> <p><b>March 2019</b> Shire staff met with DPLH staff on 27 February 2019. Decision of Minister for Lands pending.</p> <p><b>April 2019</b> DPLH response still pending.</p> <p><b>May 2019</b> DPLH response still pending.</p> <p><b>June 2019</b> DPLH response still pending.</p> <p><b>July 2019</b> DPLH response still pending.</p> <p><b>August 2019</b> DPLH response still pending.</p> <p><b>September 2019</b> DPLH response still pending.</p> <p><b>October 2019</b> DPLH response still pending.</p> <p><b>November 2019</b> DPLH response still pending.</p>	<p><b>January 2020</b> DPLH response still pending. Contact made January 2020.</p>

			<b>December 2019</b> DPLH response still pending.		
C.03/0219 Construction of Intersection Improvements at Entrance to Bridgetown Gardens Estate	That Council: <ol style="list-style-type: none"> <li>Note the legal advice received (Confidential Attachment 2).</li> <li>Reaffirm its intent to widen Kangaroo Gully Road at the intersection of Claret Ash Rise in order to improve the intersection for traffic travelling eastwards on Kangaroo Gully Road.</li> <li>Advise the Council of Owners for Bridgetown Gardens Estate that the bonded funds obtained in 2006 from the developer of Bridgetown Gardens Estate are only able to be used for works at the intersection of Kangaroo Gully Road and Claret Ash Rise and therefore Council is unable to reassign the funds for other works within the Estate.</li> <li>Request the CEO to progress the widening of Kangaroo Gully Road at its intersection with Claret Ash Rise by June 2019 if capacity and weather permits, or alternatively in the 2019/20 road construction program.</li> </ol>	T Clynych	<b>March 2019</b> Correspondence sent to Council of owners of Bridgetown Gardens Estate confirming Council's decision.  The works will be scheduled for 2019/20  <b>December 2019 Update</b> Works scheduled for March 2020.		
C.08/0219 Proposed Excision and Change in Purpose to Bush Fire Station	That Council gives support to the proposed excision and change in purpose from Landscape Protection to Bush Fire Station for a portion of Reserve 21157, Lot 11306 Mokerdillup Road, Wandillup, as shown on Attachment 12, with the Chief Executive officer to seek approval from the Minister for Lands through the Department of Planning, Lands and Heritage, including any necessary Management Order changes.	S Donaldson C Sousa	<b>March 2019</b> Correspondence sent to Department of Planning, Lands and Heritage on 8 March 2019, decision pending. <b>April 2019</b> Preliminary response received from DPLH. Shire staff investigating land surveying and management order issues. <b>May 2019</b> Pending additional surveyor quotes to inform Budget preparation.	<b>January 2020</b> Pending granting of Management Orders by DLPH.	√

			<p><b>June 2019</b> Surveyor quotes received to be considered in Budget preparation.</p> <p><b>July 2019</b> Surveyor quotes received to be considered in Budget preparation.</p> <p><b>August 2019</b> No further action pending adoption of 2019/2020 Budget.</p> <p><b>September 2019</b> Surveyor appointed. Pending survey instructions from DPLH.</p> <p><b>October 2019</b> Draft Deposited Plan prepared pending field inspection by Shire staff before lodgement with DPLH and Landgate.</p> <p><b>November 2019</b> Final Deposited Plan with Landgate for issuing of new titles and granting of Management Orders.</p> <p><b>December 2019</b> New titles issued. Pending granting of Management Orders by DPLH.</p>		
C.02/0419 Desktop Review of Strategic Community Plan	<p>That Council:</p> <ol style="list-style-type: none"> <li>Adopt the revised Strategic Community Plan 2019 following the desktop review process with the following minor changes: <ul style="list-style-type: none"> <li>Page 6 – Last paragraph change “at a depth of 45-50 degrees” to read “at depth at 45-50 degrees”.</li> <li>Page 8 – First paragraph delete “as these workers are permanently based elsewhere” from last sentence.</li> <li>Page 8 – Fifth paragraph amend first sentence to read “.... within the Shire of Bridgetown-Greenbushes of 853 persons, equating to an approximate 18% population increase by 2022/23.”</li> </ul> </li> <li>Request the CEO to report back by March</li> </ol>	T Clynych	<p><b>June 2019</b> This resolution will remain on the rolling action sheet until the report back (by March 2020) has occurred on the recommended community engagement processes for the full review of the Strategic Community Plan in 2020/21, including budget considerations.</p>		



	2020 on the recommended community engagement processes for the full review of the Strategic Community Plan in 2020/21, including budget considerations.			
C.08/0419 Proposed Land Purchase – Part Lot 84 (42) Forrest Street, Bridgetown	<p>That Council:</p> <p>1. Resolves to purchase the southern portion of Part Lot 84 (42) Forrest Street, Bridgetown (on Plan 222161, Volume/Folio 1327/46) for the sum of \$50,000 plus subdivision and legal costs of approximately \$7,000, as shown in Attachment 10.</p> <p>2. That the unbudgeted expenditure of \$50,000 purchase price and estimated \$7,000 subdivision and legal (transfer of land) costs be funded by withdrawal of an amount of up to \$57,000 from the Land &amp; Buildings Reserve.</p> <p>3. That the CEO be authorised to submit an application to the Western Australian Planning Commission for the subdivision of</p>	S Donaldson	<p><b>May 2019</b> 1. Correspondence sent to landowner on 6 May 2019 confirming Council resolution to support partial purchase.</p> <p><b>June 2019</b> Surveyor quotes still be sourced.</p> <p><b>July 2019</b> Surveyor quotes currently being sourced.</p> <p><b>August 2019</b> Surveyor appointed with work to commence early September.</p> <p><b>September 2019</b> Plan of Subdivision completed. Application to be lodged with WAPC.</p> <p><b>October 2019</b> Surveyor appointed and Plan of Subdivision prepared. Subdivision application to be lodged with WAPC in October 2019.</p> <p><b>November 2019</b> Subdivision application lodged with WAPC, response pending.</p> <p><b>December 2019</b> Subdivision referral response sent to DLPH. Decision pending.</p> <p>2. Noted.</p> <p>3. Surveyor quotes currently being sourced.</p>	<p><b>January 2020</b> Subdivision approval granted by the WAPC on 15 January 2020. Single condition to be cleared to enable further action.</p>

	Part Lot 84 (42) Forrest Street, Bridgetown (on Plan 22161), and amalgamation with adjoining Lot 873 (83) Steere Street, Bridgetown (on Diagram 98062).			
C.04/0519 Development of Plans for Upgrade of Bridgetown CBD Parking and Geegelup Brook Beautification	That Council: <ol style="list-style-type: none"> <li>1. Amend its 2018/19 budget to include \$25,000 unbudgeted expenditure for the purpose of funding the preparation of detailed design plans for improvements to the Bridgetown CBD parking behind the shops on the western side of Hampton Street and the beautification of the adjacent Geegelup Brook.</li> <li>2. Seek the input of its Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation.</li> <li>3. Transfer the sum of \$25,000 from the Strategic Projects Reserve to fund the unbudgeted expenditure.</li> </ol>	T Clynych	<p><b>June 2019</b> Consulting engineer still to be engaged.</p> <p><b>August 2019</b> The resolution from Council's May 2019 meeting required the CEO to seek the input of the Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. Discussion on this matter is scheduled to occur at the SAC meeting to be held on 21.8.19.</p> <p><b>September 2019</b> The CEO did discuss the scope of the project with members of the Sustainability Advisory Committee and obtained useful feedback. A project scope is currently being prepared and investigations occurring into suitable landscape architects to progress the design of the creek beautification and car park design.</p> <p><b>October 2019</b> A request for quote has been prepared and has been sent to three selected landscape architects.</p>	
C.14/0519 Bridgetown Youth Precinct Community Consultation Report	That Council <ol style="list-style-type: none"> <li>1. Endorse the Bridgetown Youth Precinct Community Consultation report.</li> <li>2. Progress the Bridgetown Youth Precinct project to the concept design and preliminary cost estimate stage.</li> <li>3. Increase expenditure in the Youth Precinct Hang Out Space account (PJ06) by \$5,000 by transferring \$5,000 from account PJ07</li> </ol>	M Richards	<p><b>June 2019</b> Quotes are currently being sought to progress the concept and preliminary cost estimate stage. These are anticipated to be received in July and work commenced in August 2019.</p> <p><b>July 2019</b> As per June update.</p> <p><b>August 2019</b> Quotes received in July 2019 from 2 potential consultants with a determination</p>	<p><b>January 2020</b> No update since December 2019.</p>

	(Youth Event) to account PJ06 (Youth Precinct Hang Out) to complete the concept design and preliminary cost estimates for the Youth Precinct Project.		and appointment to be made on review (to complete the development of concept plans and preliminary costings) <b>September 2019</b> Quotes currently being assessed. <b>October 2019</b> This will be a discussion item at the November Concept Forum. <b>November 2019</b> Update provided at November Concept Forum as part of Growth Strategy Agenda Item as follows “ <i>concept design consultation will be held on the 22 November 2019 with each school and afterschool at the skate park. This consultation will inform the final concept design and cost estimate. Once finalised the design and costings will be presented to Council</i> ”. <b>December 2019</b> Consultants are currently finalizing the outcomes of the consultation, concept plans and preliminary costings based on the youth and community consultation held in November; with information to be presented at March Concept Forum.	
C.15/0519 Warren Blackwood 2050 Cycling Strategy	That Council: 1. Endorses the Warren-Blackwood 2050 Cycling Strategy prepared by the Western Australia Bike Network for Department of Transport. 2. Consider in the next review of the 10 Year Strategic Works Program the inclusion of the priority actions/projects listed for the Shire of Bridgetown-Greenbushes. 3. Include in the next review of the Corporate Business Plan an action proposing the implementation of the Warren Blackwood	G Arlandoo	<b>June 2019</b> Item noted for review in the 10 Year Strategic Works Program (September 2019) and the Corporate Business Plan (March 2020). <b>July 2019</b> As per June update. <b>August 2019</b> As per July update. <b>September 2019</b> As per the August 2019 update. <b>October 2019</b> These matters are being addressed in the current review of the 10 year works program	

	2050 Cycling Strategy with timelines and expenditure associated with the implementation to be determined during the review process.		and will also be addressed in the March 2020 annual review of the Corporate Business Plan. <b>November 2019</b> Draft 10 Year Works Plan presented to November Concept Forum	
C.16/0519 Blackwood River Foreshore Development	That Council <ol style="list-style-type: none"> <li>Note the Schedule of Submissions received as a result of the final period of community consultation period on the revised concept plans for the Blackwood River Foreshore Development Project.</li> <li>Adopt the revised draft Blackwood River Foreshore Development Concept Plan as per attachment 19 and amend to include the change identified in Attachment 20 as follows: <p style="margin-left: 40px;">The location of the proposed interpretive signage currently indicated to be placed in front of Riverwood House will be reviewed in consultation with the residents of Riverwood House to ensure the location of the signage is beneficial to trail users without negatively impacting on residents.</p> </li> <li>Determine to progress Blackwood River Foreshore Development Project to detailed design and costings for the Old Rectory Walk and Boardwalk elements of the project.</li> </ol>	M Richards	<p><b>June 2019</b> Works have commenced on the detailed design and costings of the Old Rectory Walk and Boardwalk elements of the project with Riverwood House Consultation to be undertaken in July 2019.</p> <p><b>July 2019</b> As per June update, noting consultation deferred to August 2019 due to officer leave.</p> <p><b>August 2019</b> Detailed design of boardwalk and Old Rectory trail and preliminary costings this week. Consultation scheduled for August 2019.</p> <p><b>September 2019</b> Plans received from consultant and will be assessed internally by the Development &amp; Infrastructure Group and Executive Leadership Team.</p> <p><b>October 2019</b> This will be a discussion item at the November Concept Forum.</p> <p><b>November 2019</b> Update provided at November Concept Forum as part of Growth Strategy Agenda Item as follows “<i>the detailed design for the Old Rectory Walk (including shelter) has been finalised and has been forwarded to WA Structural Engineers to complete the design certification</i>”. Once this certification is received the detailed design stage (including project costings) will be completed and can be presented to Council.</p> <p><b>December 2019</b></p>	<p><b>January 2020</b> No update since December 2019.</p>

			Project update will be delivered at the March Concept Forum.	
C.02/0619 Installation of Statue	That Council: <ol style="list-style-type: none"> <li>1. Considers investigating the installation of a Statue to acknowledge DW Stinton as the founder of the Tin Fields in 1886 and the subsequent significant impact ongoing mining of Tin, Tantalum and now Lithium has, and is continuing to have on Greenbushes, the Shire of Bridgetown Greenbushes, the Region and Western Australia.</li> <li>2. In progressing such an investigation, the proposal be presented to the Blackwood Valley Arts Alliance with a view to developing a working partnership or group with possible representation from Grow Greenbushes and the Shire to develop a project plan and to identify funding sources for the proposal.</li> </ol>	E Denniss	<p><b>July 2019</b> Letters of invitation issued to Grow Greenbushes, Blackwood Valley Arts Alliance and Ms Trudy Clothier seeking to arrange a meeting to discuss the project and the development of public art in general.</p> <p><b>August 2019</b> Each group/individual has confirmed receipt of the letter. Grow Greenbushes and Blackwood Valley Arts Alliance responses pending. Ms Trudy Clothier response confirmed interest in attending meeting.</p> <p><b>October 2019</b> All Stakeholders have confirmed interest in a collaborative approach to the development of Public Art, in Particular a proposal to expand art trails in Greenbushes and Bridgetown. EMCS, Grow Greenbushes Representatives and Ms Trudy Clothier will attend a meeting of Blackwood Valley Arts Alliance (Blackwood Creative) on 5 November to formally identify roles, responsibilities and progress of project planning and grant funding.</p> <p><b>November 2019</b> EMCS attending a meeting of Blackwood Creative Inc on Tuesday 5 November, along with representatives from Grow Greenbushes. Discussion on potential funding bodies and the need for the development of a business plan, including full budget (income and expenditure) and concept designs/artist selection process/community engagement ensued. Inform agreement to progress stage 3 to include Greenbushes statue, revision of art trail booklet to include existing and proposed public art in Greenbushes and to identify key</p>	<p><b>January 2020</b> Review of Council's Public Art Strategy is scheduled for February 2020 to include preliminary feedback from discussions with Grow Greenbushes and Blackwood Creatives. Council endorsement of this document will be sought in due course.</p>

			<p>future public art proposals in Bridgetown. Formal acknowledgement of establishment of working partnership with Grown Greenbushes, Shire and Blackwood Creative to be documented and issued to all parties via correspondence by 30 November 2019.</p> <p><b>December 2019</b> No responses from stakeholders received as yet. Informal discussions with Grown Greenbushes and Blackwood Creatives continuing.</p>	
<p>C.13/0619 Community Engagement Outcomes – Visitor Information Management Model and Visitor Information Services Location</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Host a consultation event to engage with the local business and tourism sector/s with regard to the management model and location of service delivery of the Visitor Centre.</li> <li>2. Directs the CEO to commence formal discussions with the Bridgetown-Greenbushes Business and Tourism Association to explore the viability of a community management model under their auspice.</li> <li>3. Determines to finalize the management model of the Visitor Centre prior to further investigations into potential location changes to the delivery of services.</li> </ol>	E Denniss	<p><b>July 2019</b> Staff have developed a data base of main street traders, local business and tourism operators (including existing VC members) and are in the process of arranging date, time and venue of consultation (to be held in partnership with BGBTA as a follow up to the June After 5 Networking Function where Paul Matenaar (Chairman of SFBVTA) provided an update on the progress/development of the SFBVTA. Date of consultation likely to be early August (TBC).</p> <p><b>August 2019</b> Invitations have been issued to the forum scheduled for 5.30pm on Wednesday 28 August at Scott's.</p> <p><b>September 2019</b> Consultation event held on 28 August 2019 in partnership with the BGBTA. Business/tourism industry survey prepared to be opened 16 September and conclude 31 October.</p> <p><b>October 2019</b> Online survey remains open until 31 October 2019. Responses to be assessed and report to Council November 2019.</p> <p><b>November 2019</b></p>	<p><b>January 2020</b> Response from Bridgetown CRC has been received indicating interest in exploring the management model and opportunities to outsource service delivery of the Visitor Centre received. CEO and EMCS to meet with CRC Board on 11 February 2020.</p>

			<p>Consultation event completed. Survey of industry (business/tourism operators) completed and findings presented at November Concept Forum. Formal approaches to Bridgetown CRC and Blackwood Creatives Inc to be completed by 30 November. Preparation of business case to outsource service provision of visitor information services (in current location) to commence.</p> <p><b>December 2019</b> Investigations into suitable consultants to assist with preparation of business case have commenced. No response from either stakeholder to correspondence issued in November received to date.</p>		
C.15/0619 Proposed Use not Listed – Private Powerline Facility	<p>That Council:</p> <ol style="list-style-type: none"> <li>Pursuant to Clause 3.2.5 and Clause 4.3.3 of Town Planning Scheme No. 4, determines that the proposed 'Use Not Listed – Private Powerline Facility' as per Attachment 14, is consistent with the objectives and purposes of the 'Rural 2 – General Agriculture' and 'Rural 4 – Greenbushes' zones and may be considered for development approval subject to public consultation and detailed assessment.</li> <li>Directs the Chief Executive Officer to undertake necessary public consultation in relation to Point 1. above, and subject to no objections being received, grants delegated authority to the Chief Executive Officer to determine the development application subject to appropriate conditions.</li> </ol>	S Donaldson	<p><b>July 2019</b> Pending submission of final documentation prior to public advertising.</p> <p><b>August 2019</b> Still pending submission of documentation from applicant prior to advertising.</p> <p><b>September 2019</b> Pending submission of completed application by proponent prior to advertising.</p> <p><b>October 2019</b> Pending submission of completed application by proponent prior to advertising.</p> <p><b>November 2019</b> Pending submission of completed application by proponent prior to advertising.</p> <p><b>December 2019</b> Pending submission of completed application by proponent prior to advertising.</p>	<b>January 2020</b> Still pending submission of completed application by proponent prior to advertising. Application deferred.	√
C.03/1019 Renaming of Gommès Lane	That Council commence the process to change the name of 'Gommès Lane' to 'Gomm Lane' to reflect the correct spelling of the Gomm family it represents.	S Donaldson	<b>November 2019</b> Advertising to commence by end of November 2019 then presented to Council in early 2020.	<b>January 2020</b> Report to be presented to Council in January 2020 for further consideration.	√

			<b>December 2019</b> Public advertising concludes 13 December 2019. To be presented to Council in January 2020 for further consideration.		
C.04/1019 Pink & Grey Galah Control	That Council request the Blackwood Biosecurity Group (BBG) investigate the possibility of reducing the numbers of the Pink & Grey Galahs in Bridgetown.	T Clynch	<b>November 2019</b> Request sent to Blackwood Biosecurity Inc. <b>December 2019 Update</b> Correspondence sent to Blackwood Biosecurity		
C.02/1119 Review of Ward Boundaries	That the CEO report back to Council on conducting a review of our ward boundaries, including an option of having no wards.	T Clynch	<b>December 2019 Update</b> To be presented to Council in February 2020.		
C.07/1119 Proposal to Remove Two Parking Bays in Steere Street	That Council: <ol style="list-style-type: none"> <li>1. Defer any consideration for removal of car parking bays in Steere Street pending investigations into possible redesign of the Civic Centre car park and conversion of Stewart Street into a one way thoroughfare.</li> <li>2. Request the CEO to investigate and report back on the possibility and practicalities of changing Stewart Street to a one way street, including an assessment of whether the Hampton Street end of the street can be retained as two way access.</li> <li>3. Request the CEO to investigate and report back on redesigning the Civic Centre car park including the possibility of making each entrance to the car park one-way only.</li> </ol>	T Clynch			





**SHIRE OF BRIGETOWN-GREENBUSHES**

**REPORT ON SIGNIFICANT ADVERSE TREND**

**DECEMBER 2019**

## 1. Background

Under the Local Government Act 1995 the Shire of Bridgetown-Greenbushes is required to prepare an audited Annual Financial Report each financial year.

The Shire's 2018/19 audit report was received from the Auditor General on 22 November 2019 and is attached at appendix 1 of this document.

A key audit requirement requires the auditor to identify any financial trends which it considers adverse and of concern. For the 30 June 2019 year, the Auditor General has identified a significant adverse trend in relation to the financial position of the Shire. The Shire of Bridgetown-Greenbushes has not met the minimum standard as set by the Department of Local Government, Sport and Cultural Industries (the Department) for the Operating Surplus Ratio for the last three financial years.

Section 7.12A(4) of the Local Government Act 1995 requires that a local government must:

*“(a) prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and  
(b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.”*

Section 7.12A(5) further requires that:

*“Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.”*

## 2. Report Detail

A key indicator of a local government's financial performance is measured by the 'Operating Surplus Ratio'. If a local government consistently achieves a positive operating surplus ratio and has soundly based long term financial plans showing that it can continue to do so in the future, having regard to asset management and the community's service level needs, then it is considered financially sustainable.

The ratio is calculated using the following equation:

$$\frac{\text{Operating revenue minus operating expense}}{\text{Own source operating revenue}}$$

A positive ratio indicates the percentage of total own source revenue available to help fund proposed capital expenditure, transfer to cash reserves or to reduce debt. When the ratio starts to drift into negative territory it indicates a deficit and higher risk.

The Department's minimum benchmarks for this ratio are as follows:

**Advanced Standard – 15% or greater**

A ratio of greater than 15% indicates the Shire is providing a strong operating surplus which will give flexibility in the future in relation to operational service levels and asset base.

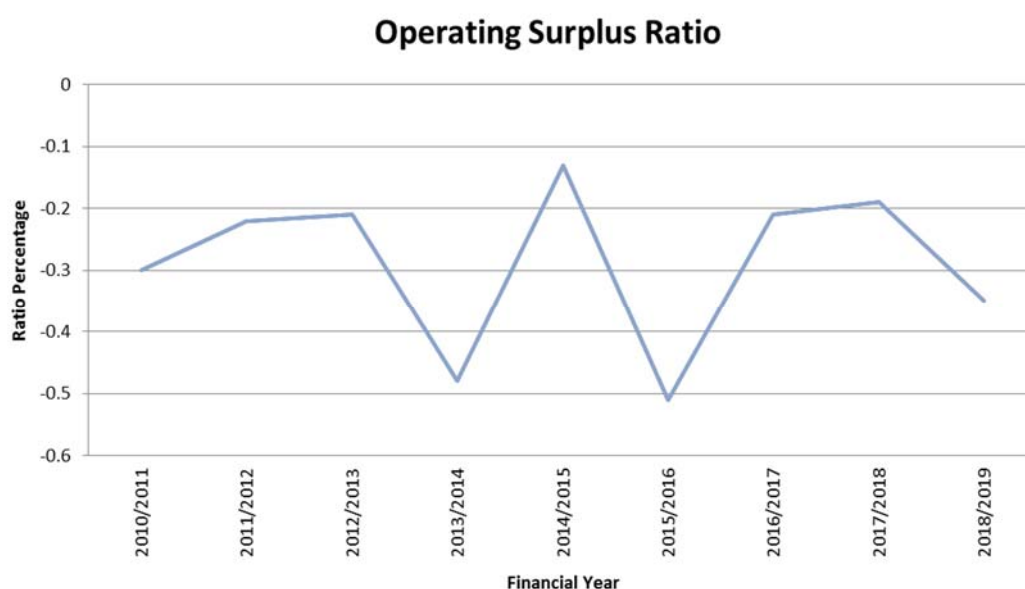
**Basic Standard – between 1% and 15%**

Basic Standard is met if the operating surplus ratio is between 0% and 15%.

**Below Standard – 0% or less**

The operating surplus ratio calculation excludes grants received to assist with capital works but includes depreciation expense. It has long been argued by the local government sector that these grants are an integral component of revenue for local government and long term financial plans are predicted on receiving these funds. Removing this key source of revenue from the ratio calculation has a negative impact on the ratio and skews the result.

It is typical of a local government similar to the Shire of Bridgetown-Greenbushes to have an operating surplus ratio that does not meet the minimum requirements. This result reflects a reliance on sources of funding other than Council's own source funds such as rates, to be sustainable. As seen in the graph below the operating surplus ratio has traditionally had a negative result.



A number of additional major items also directly influence the results of the Operating Surplus Ratio, such as:

- The timing of operating grant funds being received in one financial year and expenditure being incurred in another e.g. pre-payment of the Federal Government Financial Assistance Grants.

- One off operating projects when the expenditure allocation has been carried over to the next financial year in part or in full.
- The funding of operating projects from reserve funds. All operating expenditure must be included in the ratio calculations, however the income from reserve must be excluded, resulting in an apparent lower ability to fund operating expenditure.

In order to improve the Operating Surplus Ratio, the Council has limited options available to it. The measure could be improved by increasing rates substantially however this must be balanced with the community's capacity to pay, particularly considering the current economic circumstances. The measure could also be improved by Council reviewing its major operating cost centres, including employment costs, materials and contracts however this will almost certainly adversely impact the level of service which Council is able to deliver to the community.

The current ratio benchmarks adopted by the Department is a “one size fits all” approach. It is understood that the majority of rural local governments have not had an Operating Surplus Ratio that met the standards set by the Department, and there has been an indication by the Auditor General that this benchmark may need review.

The issue of adverse ratios was discussed at the Local Government Financial Professional’s workshop held on the 23rd August 2019 at the City of Kwinana. At this workshop the Department representative in attendance acknowledged the issue required reviewing and advised that a consultation process had commenced with the West Australian Local Government Association (WALGA) and Local Government Professionals Australia WA. The outcomes of these consultations are still pending.

### **3. Conclusion**

The Operating Surplus Ratio requires Council to ensure that its own revenue sources grow at the same or a greater rate than its operating expenses, including depreciation. It is well known that most country local governments struggle to fully fund asset depreciation via its own revenue sources and there is a reliance on grant funding such as Regional Road Group and Roads to Recovery to assist with asset renewal expenditure.

Council is very aware of its ratio performance in relation to benchmarks set by the Department. In December 2017 Council adopted the following ‘Ratio Improvement Action Plan’:

- *A full review of Council’s asset depreciation expenditure is undertaken. Specifically, a review of each individual Council asset (at component level) of its condition, useful life, remaining useful life and residual value.*

- *An assessment as to whether the Shire is revenue short or expenditure long by undertaking a comparison of neighbouring and similar sized Shires in relation to the level of own source revenue (i.e. rates, fees and charges) compared to expenditure.*
- *Develop a policy to guide future Council decisions in relation to the allocation of funds to renewal works versus upgrade works.*
- *That various scenarios are modelled during the next review of Council's Long Term Financial Plan in relation to achieving minimum ratio benchmarks. The results of these scenarios to be workshopped with Council.*

Items contained in the above plan are still being progressed and it has previously been acknowledged by Council and its Auditor that improving the Operating Surplus Ratio to meet the Department's benchmark is unlikely to occur in the short to medium term but Council should still demonstrate improvement towards achieving the benchmark through its integrated planning processes.

Council will shortly be undertaking the annual review of its Long Term Financial Plan and will again discuss strategies to improve this ratio. It is quite possible however, that the Operating Surplus Ratio will remain at levels below the "standard", due to cost pressures and limited revenue sources.

The requirement to produce this report as an outcome of an identified adverse trend is likely, at least in the short term, to be an annual process for the Shire of Bridgetown-Greenbushes.



Minutes of the meeting of the Audit Committee held in the meeting room at the Greenbushes Community Resource Centre on Thursday, 19 December 2019.

**Attendance, Apologies and Leave of Absence**

Presiding Member - Cr J Nicholas  
 Councillors - J Bookless  
                                   - J Moore  
 In Attendance - T Clynch, CEO  
                                   - M Larkworthy, Executive Manager Corporate Services  
 Apology - Cr P Quinby

**AC.01/1219 Confirmation of Previous Minutes**

*A motion is required to confirm the Minutes of the Meeting held 21 November 2019 as a true and correct record (Attachment 1).*

**Committee Decision**

*Moved Cr Moore, Seconded Cr Bookless  
 AC.01/1219 That the Minutes of the Meeting held 21 November 2019 are confirmed as a true and correct record. Carried 3/0*

**Reports of Officers**

<b>ITEM NO.</b>	AC.02/1219	<b>FILE REF.</b>	134
<b>SUBJECT</b>	Significant Matter Raised in Audit Report		
<b>OFFICER</b>	Executive Manger Corporate Services		
<b>DATE OF REPORT</b>	16 December 2019		

Attachment 2 – 2019 Report on Significant Adverse Trend

*OFFICER RECOMMENDATION That the Audit Committee recommends that Council:*

- 1. Receives the report on the significant matter raised in the 2018/2019 Audit Report as presented in Attachment 2;*
  
- 2. Authorises the CEO to forward a copy of this report to the Minister and publish the report on Council's official website.*

### Summary/Purpose

To provide the Audit Committee with a report regarding the matter identified as “significant” in the 2018/2019 Audit Report, pursuant to Section 7.12A of the Local Government Act 1995.

### Background

Section 7.2 of the Local Government Act 1995 requires that the accounts and annual financial report of a local government for each financial year are to be audited by an auditor appointed by the local government.

Section 7.12A(4) of the Local Government Act 1995 requires that a local government must:

- (a) prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and*
- (b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.*

Section 7.12A(5) further requires that:

*Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government’s official website.*

The Auditor’s Report for the year ended 30 June 2019 includes a significant adverse trend in relation to the Shire’s Operating Surplus Ratio. This ratio is below the Department’s standard and has been for the last three consecutive years.

### Officer Comment

Commencing in 2017/18 the Auditor General has included adverse trends in the Audit Report (rather than the Management Report as previously done) when Council does not meet Department ratio benchmarks for a period of three consecutive years.

The significant adverse trend contained in the 2018/2019 Audit Report in relation to the financial position of the Shire of Bridgetown-Greenbushes referred to:

*“In my opinion, the following matters indicate significant adverse trends in the financial position of the Shire of Bridgetown-Greenbushes:*

- a. Operating surplus ratio as reported in Note 29 of the financial report is below the Department of Local Government, Sport and Cultural Industries (DLGSCI) standard of zero for the last three years (2017: -0.21, 2018 - 0.19 and 2019: -0.35).”*

A key indicator of a local government’s financial performance is measured by the ‘Operating Surplus Ratio’. This ratio is a measure of a local government’s ability to cover its operational costs and have revenues available for capital funding or other purposes. This ratio is discussed further in the attached report (Attachment 2).

The Local Government Act, Section 7.12A(4) requires local governments to examine the audit report it receives and implement appropriate actions in respect to the significant matters raised. A report addressing the significant matters identified in the audit report has been prepared in accordance with Section 7.12A(4) and is presented to the Audit Committee for consideration before being adopted by Council.

### Statutory Environment

Section 6.4 of the Local Government Act 1995 requires a local government to prepare financial reports including an annual financial report. Regulation 50 of the Local Government (*Financial Management*) Regulations 1996 specifically requires the inclusion of seven financial ratios as developed by the Department to be included in the annual financial report. These statutory ratios are also included in Council's long term financial plan and are key sustainability measures. The Department's Integrated Planning and Reporting Advisory Standard includes benchmarks in relation to the ratios that sets minimum regulatory requirements that ensure an acceptable minimum standard of practice.

Section 7.12A(4) & (5) of the Local Government Act 1995 requires that a report addressing any matters identified as significant by the auditor in the audit report be prepared. Section 7.12A(5) requires a local government to forward any report prepared in accordance with Section 7.12A(4) being provided to the Minister and published on the local government's official website.

### Integrated Planning

- Strategic Community Plan  
Key Goal 5 – Our leadership will be visionary, collaborative and accountable  
Objective 5.2 – We maintain high standards of governance, accountability and transparency  
Strategy 5.2.6 – Ensure the future financial sustainability of the Organisation
- Corporate Business Plan  
5.2.6.2 – Implement the Council endorsed action plan designed to achieve compliance to financial ratios
- Long Term Financial Plan – Nil
- Asset Management Plans – Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy Implications – Nil

Budget Implications – Nil

Whole of Life Accounting – Not applicable

### Risk Management

Failure to meet the Department's financial ratio benchmarks will put the Council at risk of being classified as unsustainable particularly if it cannot demonstrate improvement in ratio performance over the medium to long term. Implementation of the actions contained within the Ratio Improvement Action Plan will aid Council in its endeavour to meet the Department's financial ratio benchmarks.

Voting Requirements – Simple Majority

### Committee Decision

*Moved Cr Bookless, Seconded Cr Moore*

**AC.02/1219 The Audit Committee recommends that Council:**

- 1. Receives the report on the significant matter raised in the 2018/2019 Audit Report as presented in Attachment 2;**




- 2. Authorises the CEO to forward a copy of this report to the Minister and publish the report on Council's official website. Carried 3/0**

**Closure**

The Presiding Member closed the meeting at 5:00pm

**List of Attachments**

<b>Attachment</b>	<b>Item No.</b>	<b>Details</b>
1	AC.01/1219	Minutes of the Meeting Held 21 November 2019
2	AC.02/1219	2019 Report on Significant Adverse Trend

Minutes checked and authorised by CEO T Clynch		20.12.19
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## SHIRE OF BRIDGETOWN-GREENBUSHES

### MONTHLY FINANCIAL REPORT

For the Period Ended 31 December 2019

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:**

**October 2019**

**February 2020 (Budget Review)**

**April 2020**

**July 2020**

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Program)**  
**For the Period Ended 31 December 2019**

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Note	\$	\$	\$	\$	%
<b>Operating Revenues</b>					
Governance	929	695	1,004	309	44.49%
General Purpose Funding - Rates	4,779,678	4,745,088	4,740,486	(4,602)	(0.10%)
General Purpose Funding - Other	1,056,949	494,474	469,430	(25,044)	(5.06%)
Law, Order and Public Safety	1,670,110	229,712	268,539	38,827	16.90%
Health	14,100	12,470	13,036	566	4.54%
Education and Welfare	15,609	309	314	5	1.59%
Housing	23,160	10,456	9,656	(800)	(7.65%)
Community Amenities	1,087,597	1,005,850	1,014,759	8,909	0.89%
Recreation and Culture	955,690	169,917	172,095	2,178	1.28%
Transport	1,870,476	822,666	819,582	(3,084)	(0.37%)
Economic Services	133,423	72,684	63,742	(8,942)	(12.30%)
Other Property and Services	138,886	73,437	87,373	13,936	18.98%
Total Operating Revenue	11,746,607	7,637,758	7,660,017	22,259	
<b>Operating Expenses</b>					
Governance	(1,090,117)	(513,063)	(488,783)	24,280	4.73%
General Purpose Funding	(129,334)	(53,993)	(54,656)	(663)	(1.23%)
Law, Order and Public Safety	(1,023,835)	(482,457)	(481,447)	1,010	0.21%
Health	(127,673)	(54,677)	(56,388)	(1,711)	(3.13%)
Education and Welfare	(214,802)	(112,394)	(105,966)	6,428	5.72%
Housing	(23,160)	(17,719)	(19,608)	(1,889)	(10.66%)
Community Amenities	(1,894,932)	(858,203)	(827,222)	30,981	3.61%
Recreation and Culture	(2,829,735)	(1,355,825)	(1,269,845)	85,980	6.34%
Transport	(3,895,831)	(1,929,528)	(1,759,964)	169,564	8.79%
Economic Services	(777,004)	(394,494)	(371,727)	22,767	5.77%
Other Property and Services	(88,541)	(91,102)	(66,609)	24,493	26.89%
Total Operating Expenditure	(12,094,964)	(5,863,455)	(5,502,213)	361,242	
<b>Funding Balance Adjustments</b>					
Add back Depreciation	3,552,778	1,776,270	1,772,598	(3,672)	
Adjust (Profit)/Loss on Asset Disposal	8 14,000	0	44	44	
Less Grants Recognised in Prior Year	(311,228)	0	0	0	
Adjust Provisions and Accruals	0	0	1,461	1,461	
<b>Net Cash from Operations</b>	<b>2,907,193</b>	<b>3,550,573</b>	<b>3,931,907</b>	<b>381,334</b>	
<b>Capital Revenues</b>					
Proceeds from Disposal of Assets	8 348,400	4,314	3,592	(722)	(16.74%)
Total Capital Revenues	348,400	4,314	3,592	(722)	
<b>Capital Expenses</b>					
Land and Buildings	(1,732,979)	(419,492)	(400,779)	18,713	4.46%
Infrastructure - Roads	(1,081,850)	(621,409)	(424,193)	197,217	31.74%
Infrastructure - Footpaths	(17,805)	0	0	0	
Infrastructure - Drainage	(91,101)	(45,663)	(13,102)	32,561	71.31%
Infrastructure - Parks and Ovals	(52,892)	(12,889)	(7,706)	5,183	40.21%
Infrastructure - Bridges	(1,017,000)	0	0	0	
Infrastructure - Other	(392,756)	(29,253)	(29,970)	(717)	(2.45%)
Plant and Equipment	(1,588,250)	(59,450)	(46,673)	12,777	21.49%
Furniture and Equipment	(12,684)	(12,684)	(11,108)	1,576	12.43%
Total Capital Expenditure	9 (5,987,317)	(1,200,840)	(933,530)	267,310	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Program)**  
**For the Period Ended 31 December 2019**

	<b>Note</b>	<b>Amended Annual Budget</b>	<b>Amended YTD Budget (a)</b>	<b>YTD Actual (b)</b>	<b>Var. \$ (b)-(a)</b>	<b>Var. % (b)-(a)/(a)</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>
<b>Net Cash from Capital Activities</b>		<b>(5,638,917)</b>	<b>(1,196,526)</b>	<b>(929,938)</b>	<b>266,588</b>	
<b>Financing</b>						
Proceeds from New Debentures	10	0	0	<b>0</b>	0	
Self-Supporting Loan Principal	10	8,651	4,285	<b>4,285</b>	0	0.00%
Transfer from Reserves	7	1,490,412	808,974	<b>808,974</b>	0	0.00%
Repayment of Debentures	10	(253,216)	(125,683)	<b>(125,683)</b>	0	0.00%
Transfer to Reserves	7	(577,558)	(27,366)	<b>(27,366)</b>	0	0.00%
<b>Net Cash from Financing Activities</b>		<b>668,289</b>	<b>660,210</b>	<b>660,210</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(2,063,435)</b>	<b>3,014,257</b>	<b>3,662,179</b>	<b>647,922</b>	
<b>Opening Funding Surplus(Deficit)</b>	2	<b>2,059,835</b>	<b>2,059,835</b>	<b>2,093,422</b>	<b>33,587</b>	
<b>Closing Funding Surplus(Deficit)</b>	2	<b>(3,600)</b>	<b>5,074,092</b>	<b>5,755,601</b>	<b>681,509</b>	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 December 2019**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
<b>Operating Revenues</b>						
Rates	11	4,667,928	4,667,426	<b>4,663,839</b>	(3,587)	(0.08%)
Operating Grants, Subsidies and Contributions		1,626,863	846,891	<b>863,968</b>	17,077	2.02%
Grants, Subsidies and Contributions for the Development of Assets		3,450,992	652,247	<b>647,407</b>	(4,840)	(0.74%)
Fees and Charges		1,656,736	1,321,432	<b>1,321,140</b>	(292)	(0.02%)
Interest Earnings		203,128	74,061	<b>79,177</b>	5,116	6.91%
Other Revenue		140,960	75,701	<b>84,486</b>	8,785	11.61%
Profit on Disposal of Assets	8	0	0	<b>0</b>	0	
<b>Total Operating Revenue</b>		<b>11,746,607</b>	<b>7,637,758</b>	<b>7,660,017</b>	<b>22,259</b>	
<b>Operating Expenses</b>						
Employee Costs		(4,713,779)	(2,188,194)	<b>(2,072,623)</b>	115,571	5.28%
Materials and Contracts		(2,830,225)	(1,251,059)	<b>(1,059,836)</b>	191,223	15.28%
Utility Charges		(313,874)	(150,303)	<b>(110,369)</b>	39,934	26.57%
Depreciation on Non-Current Assets		(3,552,778)	(1,776,270)	<b>(1,772,598)</b>	3,672	0.21%
Interest Expenses		(72,216)	(36,058)	<b>(36,713)</b>	(655)	(1.82%)
Insurance Expenses		(278,437)	(277,889)	<b>(260,052)</b>	17,837	6.42%
Other Expenditure		(319,655)	(183,682)	<b>(189,978)</b>	(6,296)	(3.43%)
Loss on Disposal of Assets	8	(14,000)	0	<b>(44)</b>	(44)	
<b>Total Operating Expenditure</b>		<b>(12,094,964)</b>	<b>(5,863,455)</b>	<b>(5,502,213)</b>	<b>361,242</b>	
<b>Funding Balance Adjustments</b>						
Add back Depreciation		3,552,778	1,776,270	<b>1,772,598</b>	(3,672)	
Adjust (Profit)/Loss on Asset Disposal	8	14,000	0	<b>44</b>	44	
Less Grants Recognised in Prior Year		(311,228)	0	<b>0</b>	0	
Adjust Provisions and Accruals		0	0	<b>1,461</b>	1,461	
<b>Net Cash from Operations</b>		<b>2,907,193</b>	<b>3,550,573</b>	<b>3,931,907</b>	<b>381,334</b>	
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	8	348,400	4,314	<b>3,592</b>	(722)	(16.74%)
<b>Total Capital Revenues</b>		<b>348,400</b>	<b>4,314</b>	<b>3,592</b>	<b>(722)</b>	
<b>Capital Expenses</b>						
Land and Buildings		(1,732,979)	(419,492)	<b>(400,779)</b>	18,713	4.46%
Infrastructure - Roads		(1,081,850)	(621,409)	<b>(424,193)</b>	197,217	31.74%
Infrastructure - Footpaths		(17,805)	0	<b>0</b>	0	
Infrastructure - Drainage		(91,101)	(45,663)	<b>(13,102)</b>	32,561	71.31%
Infrastructure - Parks and Ovals		(52,892)	(12,889)	<b>(7,706)</b>	5,183	40.21%
Infrastructure - Bridges		(1,017,000)	0	<b>0</b>	0	
Infrastructure - Other		(392,756)	(29,253)	<b>(29,970)</b>	(717)	(2.45%)
Plant and Equipment		(1,588,250)	(59,450)	<b>(46,673)</b>	12,777	21.49%
Furniture and Equipment		(12,684)	(12,684)	<b>(11,108)</b>	1,576	12.43%
<b>Total Capital Expenditure</b>	9	<b>(5,987,317)</b>	<b>(1,200,840)</b>	<b>(933,530)</b>	<b>267,310</b>	
<b>Net Cash from Capital Activities</b>		<b>(5,638,917)</b>	<b>(1,196,526)</b>	<b>(929,938)</b>	<b>266,588</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 December 2019**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
<b>Financing</b>						
Proceeds from New Debentures	10	0	0	0	0	
Self-Supporting Loan Principal	10	8,651	4,285	4,285	0	0.00%
Transfer from Reserves	7	1,490,412	808,974	808,974	0	0.00%
Repayment of Debentures	10	(253,216)	(125,683)	(125,683)	0	0.00%
Transfer to Reserves	7	(577,558)	(27,366)	(27,366)	0	0.00%
<b>Net Cash from Financing Activities</b>		<b>668,289</b>	<b>660,210</b>	<b>660,210</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(2,063,435)</b>	<b>3,014,257</b>	<b>3,662,179</b>	<b>647,922</b>	
<b>Opening Funding Surplus(Deficit)</b>	2	<b>2,059,835</b>	<b>2,059,835</b>	<b>2,093,422</b>	<b>33,587</b>	
<b>Closing Funding Surplus(Deficit)</b>	2	<b>(3,600)</b>	<b>5,074,092</b>	<b>5,755,601</b>	<b>681,509</b>	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Sub Program)**  
**For the Period Ended 31 December 2019**

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
<b>Operating Revenues</b>						
Governance						
Members of Council	610	560	<b>880</b>	320	57.14%	
Other Governance	319	135	<b>124</b>	(11)	(8.01%)	
General Purpose Funding - Rates						
Rates	4,779,678	4,745,088	<b>4,740,486</b>	(4,602)	(0.10%)	
Other General Purpose Funding	1,056,949	494,474	<b>469,430</b>	(25,044)	(5.06%)	▼
Law, Order and Public Safety						
Fire Prevention	1,542,743	205,958	<b>245,254</b>	39,296	19.08%	▲
Animal Control	25,250	16,266	<b>15,846</b>	(420)	(2.58%)	
Other Law, Order and Public Safety	102,117	7,488	<b>7,439</b>	(49)	(0.66%)	
Health						
Prev Services - Inspection and Admin	14,100	12,470	<b>13,036</b>	566	4.54%	
Education and Welfare						
Other Education	609	309	<b>314</b>	5	1.59%	
Aged and Disabled - Other	5,000	0	<b>0</b>	0		
Other Welfare	10,000	0	<b>0</b>	0		
Housing						
Staff Housing	23,160	10,456	<b>9,656</b>	(800)	(7.65%)	
Community Amenities						
Sanitation - General Refuse	982,483	958,157	<b>968,277</b>	10,120	1.06%	
Sanitation - Other	200	0	<b>0</b>	0		
Sewerage	32,150	16,068	<b>13,213</b>	(2,855)	(17.77%)	▼
Urban Stormwater Drainage	11,364	947	<b>0</b>	(947)	(100.00%)	
Town Planning and Regional Develop	40,650	20,316	<b>18,301</b>	(2,015)	(9.92%)	
Other Community Amenities	20,750	10,362	<b>14,968</b>	4,606	44.45%	▲
Recreation and Culture						
Public Halls and Civic Centres	221,157	8,505	<b>7,287</b>	(1,218)	(14.32%)	▼
Other Recreation and Sport	698,938	133,740	<b>138,248</b>	4,508	3.37%	
Libraries	12,960	8,840	<b>7,760</b>	(1,080)	(12.22%)	▼
Heritage	1,435	432	<b>322</b>	(110)	(25.52%)	
Other Culture	21,200	18,400	<b>18,479</b>	79	0.43%	
Transport						
Streets and Road Construction	1,690,704	651,300	<b>647,407</b>	(3,893)	(0.60%)	
Streets and Road Maintenance	179,622	171,366	<b>172,055</b>	689	0.40%	
Parking Facilities	50	0	<b>120</b>	120		
Traffic Control	100	0	<b>0</b>	0		
Economic Services						
Tourism and Area Promotion	62,523	37,844	<b>31,906</b>	(5,938)	(15.69%)	▼
Building Control	44,500	23,494	<b>20,688</b>	(2,806)	(11.94%)	▼
Economic Development	400	198	<b>0</b>	(198)	(100.00%)	
Other Economic Services	26,000	11,148	<b>11,149</b>	1	0.00%	
Other Property and Services						
Private Works	71,200	30,360	<b>27,808</b>	(2,552)	(8.40%)	▼
Plant Operation Costs	29,000	14,496	<b>31,127</b>	16,631	114.73%	▲
Salaries and Wages	5,000	0	<b>0</b>	0		
Corporate Services Department	4,000	1,600	<b>1,500</b>	(100)	(6.25%)	
Admin and Finance Activity Units	150	72	<b>29</b>	(43)	(59.93%)	
Planning and Environment Department	0	0	<b>0</b>	0		

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Sub Program)**  
**For the Period Ended 31 December 2019**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Operating Revenues (Continued)</b>							
Community Services Department		0	0	0	0		
Unclassified		29,536	26,909	26,909	(0)	(0.00%)	
Total Operating Revenue		11,746,607	7,637,758	7,660,017	22,259		
<b>Operating Expenses</b>							
<b>Governance</b>							
Members of Council		(378,044)	(193,401)	(195,952)	(2,551)	(1.32%)	
Other Governance		(712,073)	(319,662)	(292,831)	26,831	8.39%	▲
<b>General Purpose Funding</b>							
Rates		(128,403)	(53,840)	(54,488)	(648)	(1.20%)	
Other General Purpose Funding		(931)	(153)	(167)	(14)	(9.34%)	
<b>Law, Order and Public Safety</b>							
Fire Prevention		(857,155)	(399,012)	(395,567)	3,445	0.86%	
Animal Control		(93,803)	(44,055)	(48,878)	(4,823)	(10.95%)	▼
Other Law, Order and Public Safety		(72,877)	(39,390)	(37,002)	2,388	6.06%	▲
<b>Health</b>							
Maternal and Infant Health		(6,000)	0	0	0		
Prev Services - Inspection and Admin		(97,475)	(43,189)	(44,738)	(1,549)	(3.59%)	
Preventative Services - Pest Control		(1,131)	(436)	(451)	(15)	(3.52%)	
Preventative Services - Other		(23,067)	(11,052)	(11,199)	(147)	(1.33%)	
<b>Education and Welfare</b>							
Other Education		(22,885)	(12,319)	(11,261)	1,058	8.59%	
Care of Families and Children		(60,721)	(38,203)	(38,899)	(696)	(1.82%)	
Aged and Disabled - Other		(62,407)	(42,957)	(40,488)	2,469	5.75%	▲
Other Welfare		(68,789)	(18,915)	(15,319)	3,596	19.01%	▲
<b>Housing</b>							
Staff Housing		(23,160)	(17,719)	(19,608)	(1,889)	(10.66%)	▼
<b>Community Amenities</b>							
Sanitation - General Refuse		(870,486)	(402,972)	(376,606)	26,366	6.54%	▲
Sanitation - Other		(50,527)	(24,487)	(20,191)	4,296	17.54%	▲
Sewerage		(64,290)	(24,150)	(28,733)	(4,583)	(18.98%)	▼
Urban Stormwater Drainage		(288,955)	(125,316)	(142,745)	(17,429)	(13.91%)	▼
Protection of Environment		(80,912)	(40,097)	(40,448)	(351)	(0.87%)	
Town Planning and Regional Develop		(310,632)	(131,561)	(110,823)	20,738	15.76%	▲
Other Community Amenities		(229,130)	(109,620)	(107,677)	1,943	1.77%	
<b>Recreation and Culture</b>							
Public Halls and Civic Centres		(163,436)	(78,202)	(71,095)	7,107	9.09%	▲
Swimming Areas and Beaches		(13,901)	(7,981)	(4,385)	3,596	45.05%	▲
Other Recreation and Sport		(2,110,051)	(989,505)	(923,709)	65,796	6.65%	▲
Television and Radio Re-Broadcasting		(4,456)	(1,362)	(1,408)	(46)	(3.36%)	
Libraries		(416,863)	(218,284)	(215,577)	2,707	1.24%	
Heritage		(57,086)	(29,228)	(25,027)	4,201	14.37%	▲
Other Culture		(63,942)	(31,263)	(28,643)	2,620	8.38%	▲
<b>Transport</b>							
Streets and Road Maintenance		(3,842,412)	(1,921,515)	(1,752,817)	168,698	8.78%	▲
Parking Facilities		(46,423)	(6,130)	(5,250)	880	14.35%	
Traffic Control		(5,996)	(1,883)	(1,897)	(14)	(0.76%)	
Aerodromes		(1,000)	0	0	0		



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Sub Program)**  
**For the Period Ended 31 December 2019**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Operating Expenses (Continued)</b>							
Economic Services							
Tourism and Area Promotion		(383,545)	(206,399)	<b>(194,440)</b>	11,959	5.79%	▲
Building Control		(261,621)	(120,411)	<b>(113,152)</b>	7,259	6.03%	▲
Economic Development		(103,188)	(62,851)	<b>(59,837)</b>	3,014	4.80%	
Other Economic Services		(28,650)	(4,833)	<b>(4,298)</b>	535	11.07%	
Other Property and Services							
Private Works		(63,056)	(31,410)	<b>(30,961)</b>	449	1.43%	
Develop & Infrastructure Management		0	(6,640)	<b>(25,628)</b>	(18,988)	(285.97%)	▼
Waste Activity Unit		0	1,832	<b>(4,970)</b>	(6,802)	(371.29%)	▼
Works Activity Unit		0	18,239	<b>7,916</b>	(10,323)	(56.60%)	▼
Fleet Activity Unit		0	277	<b>(7,571)</b>	(7,848)	(2833.24%)	▼
Plant Operation Costs		0	(40,110)	<b>9,623</b>	49,733	123.99%	▲
Salaries and Wages		(5,000)	(19,278)	<b>(19,278)</b>	0	0.00%	
Corporate Services Department		(4,000)	8,028	<b>28,981</b>	20,953	261.00%	▲
Chief Executive Office Department		0	(5,777)	<b>(7,715)</b>	(1,938)	(33.55%)	▼
Building Assets Department		0	4,333	<b>21,233</b>	16,900	390.04%	▲
Administration Activity Units		0	(991)	<b>(991)</b>	0		
Development Services Department		0	3,256	<b>(14,976)</b>	(18,232)	(559.95%)	▼
Community Services Department		0	(12,479)	<b>(12,357)</b>	122	0.98%	
Unclassified		(16,485)	(10,382)	<b>(9,915)</b>	467	4.50%	
Total Operating Expenditure		<b>(12,094,964)</b>	<b>(5,863,455)</b>	<b>(5,502,213)</b>	361,242		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		3,552,778	1,776,270	<b>1,772,598</b>	(3,672)		
Adjust (Profit)/Loss on Asset Disposal	8	14,000	0	<b>44</b>	44		
Less Grants Recognised in Prior Year		(311,228)	0	<b>0</b>	0		
Adjust Provisions and Accruals		0	0	<b>1,461</b>	1,461		
Net Cash from Operations		<b>2,907,193</b>	<b>3,550,573</b>	<b>3,931,907</b>	<b>381,334</b>		
<b>Capital Revenues</b>							
Proceeds from Disposal of Assets	8						
Governance							
Other Governance		53,000	0	<b>0</b>	0		
Law, Order & Public Safety							
Fire Prevention		82,400	4,314	<b>3,592</b>	(722)	(16.74%)	
Other Law, Order & Public Safety		30,000	0	<b>0</b>	0		
Transport							
Road Plant Purchases		167,000	0	<b>0</b>	0		
Economic Services							
Building Control		16,000	0	<b>0</b>	0		
Total Capital Revenues		<b>348,400</b>	<b>4,314</b>	<b>3,592</b>	(722)		
<b>Capital Expenses</b>							
Governance							
Other Governance		(118,184)	(15,377)	<b>(13,801)</b>	1,576	10.25%	
Law, Order and Public Safety							
Fire Prevention		(1,264,400)	(38,000)	<b>(39,205)</b>	(1,205)	(3.17%)	
Other Law, Order and Public Safety		(102,100)	0	<b>0</b>	0		

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Sub Program)**  
**For the Period Ended 31 December 2019**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Capital Expenses (Continued)</b>							
Housing							
Staff Housing		(6,500)	(6,500)	(6,963)	(463)	(7.12%)	
Community Amenities							
Sanitation - General Refuse		(30,000)	0	0	0		
Urban Stormwater Drainage		(91,101)	(45,663)	(13,102)	32,561	71.31%	▲
Other Community Amenities		(6,000)	0	0	0		
Recreation and Culture							
Public Halls and Civic Centres		(408,538)	(9,700)	(6,977)	2,723	28.07%	▲
Swimming Areas and Beaches		(15,500)	(6,000)	(414)	5,586	93.11%	▲
Other Recreation and Sport		(863,412)	(283,791)	(265,831)	17,960	6.33%	▲
Libraries		0	0	0	0		
Heritage		(5,500)	(5,500)	(5,100)	400	7.27%	
Transport							
Streets and Road Construction		(2,123,955)	(628,709)	(424,534)	204,175	32.48%	▲
Road Plant Purchases		(610,000)	0	0	0		
Parking Facilities		(15,700)	(15,700)	(16,337)	(637)	(4.06%)	
Economic Services							
Tourism and Area Promotion		(81,000)	0	(80)	(80)		
Building Control		(32,000)	0	0	0		
Other Property and Services							
Unclassified		(213,427)	(145,900)	(141,186)	4,714	3.23%	
Total Capital Expenditure	9	(5,987,317)	(1,200,840)	(933,530)	267,310		
<b>Net Cash from Capital Activities</b>		<b>(5,638,917)</b>	<b>(1,196,526)</b>	<b>(929,938)</b>	<b>266,588</b>		
<b>Financing</b>							
Proceeds from New Debentures	10	0	0	0	0		
Self-Supporting Loan Principal	10	8,651	4,285	4,285	0	0.00%	
Transfer from Reserves	7	1,490,412	808,974	808,974	0		
Repayment of Debentures	10	(253,216)	(125,683)	(125,683)	0	0.00%	
Transfer to Reserves	7	(577,558)	(27,366)	(27,366)	0		
<b>Net Cash from Financing Activities</b>		<b>668,289</b>	<b>660,210</b>	<b>660,210</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>		<b>(2,063,435)</b>	<b>3,014,257</b>	<b>3,662,179</b>	<b>647,922</b>		
<b>Opening Funding Surplus(Deficit)</b>	2	<b>2,059,835</b>	<b>2,059,835</b>	<b>2,093,422</b>	<b>33,587</b>		
<b>Closing Funding Surplus(Deficit)</b>	2	<b>(3,600)</b>	<b>5,074,092</b>	<b>5,755,601.04</b>	<b>681,509</b>		

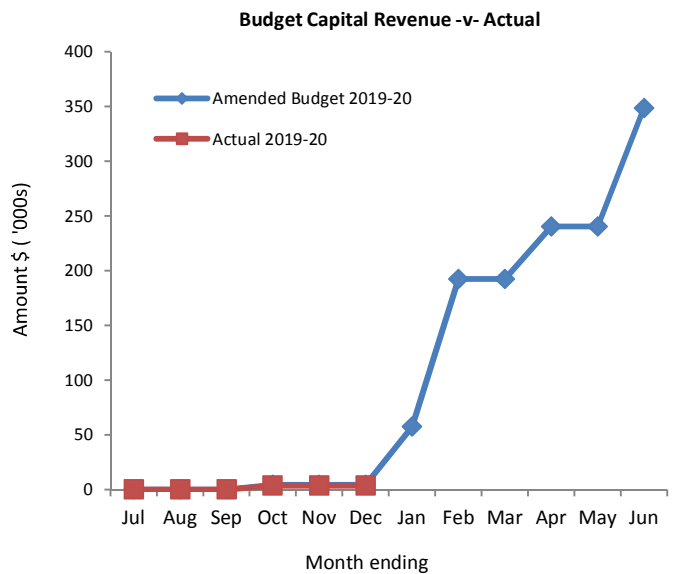
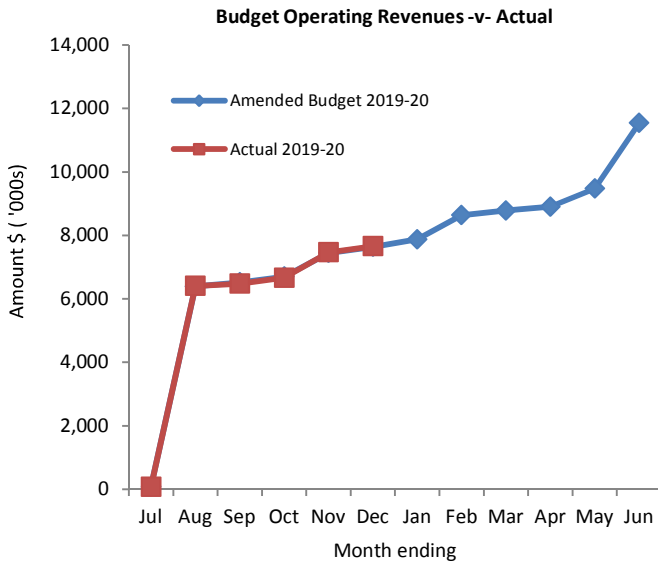
▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

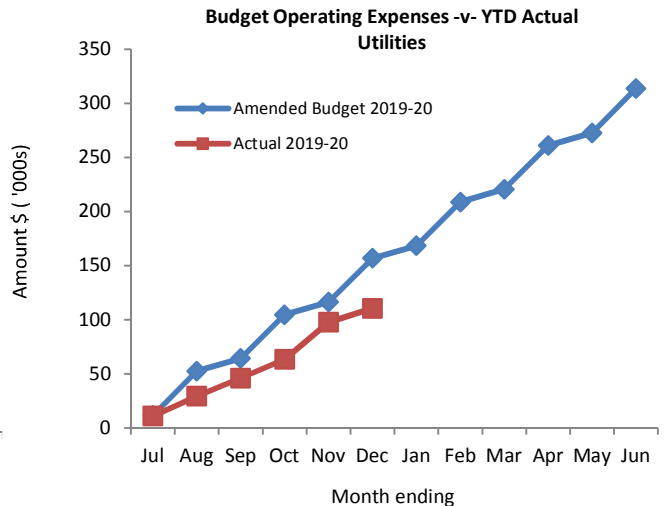
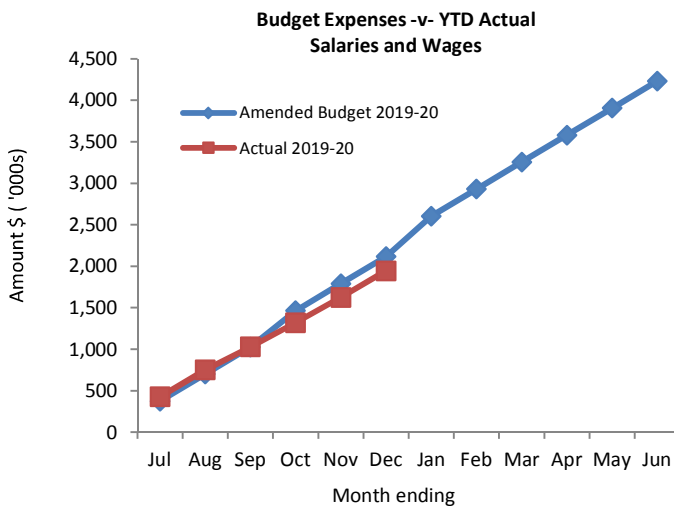
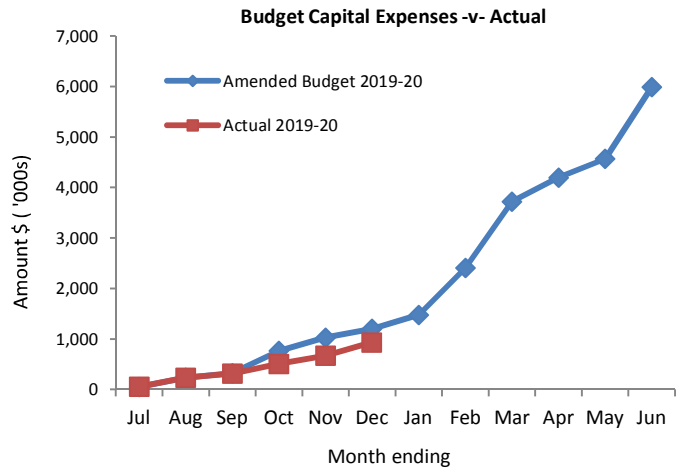
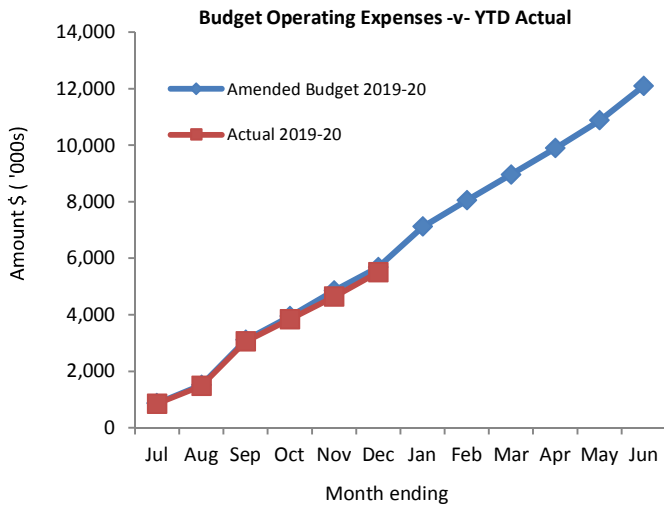
**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity**

**Revenues**



**Expenditure**

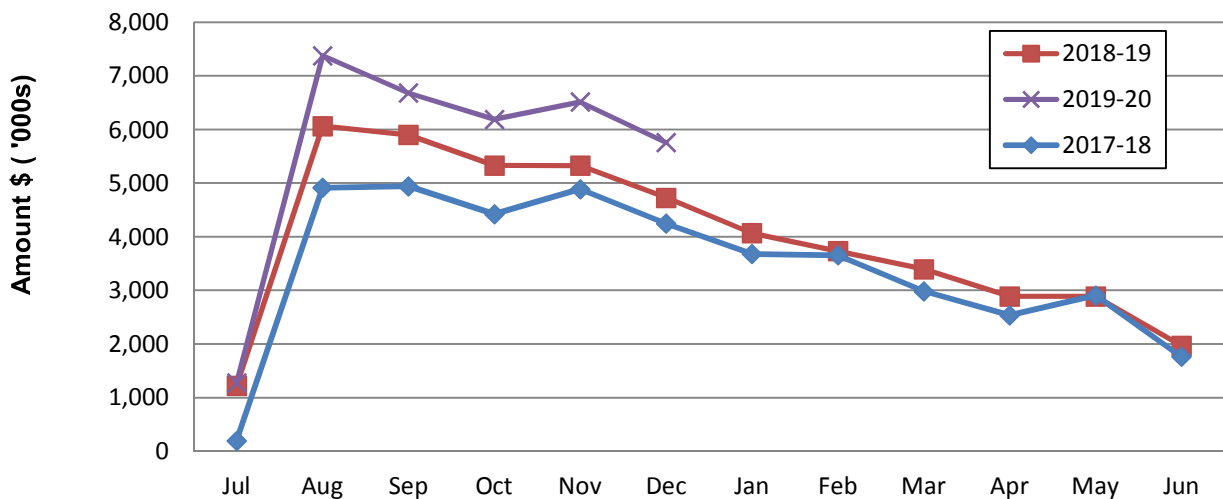


**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 2: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Dec 2019	Last Period	Estimated 30 June 2019
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	5	5,225,850	5,757,131	3,178,215
Cash Restricted	5	2,610,937	2,610,937	3,392,546
Receivables - Rates	6	1,390,444	1,546,043	141,352
Receivables - Sundry Debtors	6	139,044	178,215	110,790
Receivables - Other		199,890	233,896	94,676
Inventories		25,035	20,637	20,857
		9,591,200	10,346,860	6,938,437
<b>Less: Current Liabilities</b>				
Payables		(676,580)	(781,333)	(1,014,521)
Provisions		(854,846)	(854,846)	(864,650)
		(1,531,426)	(1,636,179)	(1,879,171)
Less: Cash Reserves	7	(2,610,937)	(2,610,937)	(3,392,546)
Less: Loans - Clubs/Institutions		(4,365)	(8,651)	(8,651)
Add: Current Leave Provision Cash Backed		183,596	183,596	182,136
Add: Current Loan Liability		127,533	253,216	253,216
<b>Net Current Funding Position</b>		<b>5,755,601</b>	<b>6,527,905</b>	<b>2,093,422</b>

**Note 3 - Liquidity Over the Year**



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM**

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
<b>Operating Revenues</b>					
General Purpose Funding - Rates					
Other General Purpose Funding	(25,044)	(5.06%)	▼	Permanent/ Timing	Reduced financial assistance grant \$24,148, balance relates to timing of investment income. Adjustment to be made in budget review.
Law, Order and Public Safety					
Fire Prevention	39,296	19.08%	▲	Permanent	Bushfire mitigation grant amount \$36,767 greater than estimated. Balance relates to grant income for Community Emergency Services Manager greater than estimated, offset by additional DFES overtime payments. Adjustment to be made in budget review.
Community Amenities					
Sewerage	(2,855)	(17.77%)	▼	Permanent	Income received for septic tank applications, inspections and waste disposal fees less than estimated. Adjustment to be made at budget review.
Other Community Amenities	4,606	44.45%	▲	Permanent	Income for Cemetery fees greater than estimated. Adjustment to be made at budget review.
Recreation and Culture					
Public Halls and Civic Centres	(1,218)	(14.32%)	▼	Timing	Hall hire for Bridgetown and Greenbushes less than estimated at this time.
Libraries	(1,080)	(12.22%)	▼	Timing	Income for Library programs less than estimated at this time.
Economic Services					
Tourism and Area Promotion	(5,938)	(15.69%)	▼	Permanent/ Timing	Visitor Centre memberships \$3,539 less than estimated. Balance relates to other fees and charges. Adjustment to be made at budget review.
Building Control	(2,806)	(11.94%)	▼	Timing	Income received for building licence approvals less than estimated at this time.
Other Property and Services					
Private Works	(2,552)	(8.40%)	▼	Timing	Police licencing commission for December not yet received.
Plant Operation Costs	16,631	114.73%	▲	Permanent	Additional fuel rebate received due to review of claims history. Adjustment to be made at budget review.
<b>Operating Expenses</b>					
Governance					
Other Governance	26,831	8.39%	▲	Permanent/ Allocations	Wage allocations to this program less than estimated due to staff vacancy and timing of leave.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM**

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Law, Order and Public Safety					
Animal Control	(4,823)	(10.95%)	▼	Permanent/ Timing	Expenditure on impounding fees \$2,384 greater than estimated. Balance relates to wage allocations to this program greater than estimated due to timing of staff training and leave. Adjustment to be made at budget review.
Other Law, Order and Public Safety	2,388	6.06%	▲	Timing	SES expenditure less than estimated at this time.
Education and Welfare					
Aged and Disabled - Other	2,469	5.75%	▲	Timing	Wage allocations to this program less than estimated due to timing of staff leave.
Other Welfare	3,596	19.01%	▲	Timing	Expenditure on youth non-recurrent projects less than estimated at this time.
Housing					
Staff Housing	(1,889)	(10.66%)	▼	Timing	Expenditure for staff housing building maintenance greater than estimated at this time.
Community Amenities					
Sanitation - General Refuse	26,366	6.54%	▲	Timing/ Allocations	Expenditure on site maintenance \$9,521 and refuse collection \$3,315 less than estimated at this time. Balance relates to wage allocations to this program less than estimated due to staff vacancy and timing of leave.
Sanitation - Other	4,296	17.54%	▲	Timing	Expenditure on streetscape bins less than estimated at this time.
Sewerage	(4,583)	(18.98%)	▼	Permanent	Non-cash Item. Depreciation on liquid waste facility greater than estimated. Adjustment to be made at budget review.
Urban Stormwater Drainage	(17,429)	(13.91%)	▼	Timing	Drainage maintenance works undertaken greater than estimated at this time.
Town Planning and Regional Develop	20,738	15.76%	▲	Allocations	Wage allocations to this program less than estimated due to staff vacancy.
Recreation and Culture					
Public Halls and Civic Centres	7,107	9.09%	▲	Timing	Building maintenance of halls and civic centres less than estimated at this time.
Swimming Areas and Beaches	3,596	45.05%	▲	Timing	Building maintenance of Greenbushes swimming pool less than estimated at this time.
Other Recreation and Sport	65,796	6.65%	▲	Timing	Parks & gardens \$35,349, building maintenance & operations \$25,937 and Leisure centre \$4,900 expenditure less than estimated at this time.
Heritage	4,201	14.37%	▲	Timing	Heritage building maintenance expenditure less than estimated at this time.
Other Culture	2,620	8.38%	▲	Timing	Summer film festival expenditure less than estimated at this time.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM**

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Transport					
Streets and Road Maintenance	168,698	8.78%	▲	Timing/ Allocations	Road, verge and bridge maintenance works less than estimated at this time due to internal resources being directed to capital program and drainage works.
Economic Services					
Tourism and Area Promotion	11,959	5.79%	▲	Timing	Information bay grounds maintenance \$2,170, Visitor Centre building maintenance \$\$1,232 and visitor centre stock \$2,143 less than estimated at this time. Balance relates to wage allocations to this program less than estimated due to staff vacancy and timing of leave.
Building Control	7,259	6.03%	▲	Timing	Building contractors expenditure \$3,465 less than estimated at this time. Balance relates to wage allocations to this program less than estimated due timing of leave.
Other Property and Services					
Develop & Infrastructure Management	(18,988)	(285.97%)	▼	Allocations	Variance in overhead recovery due to staff vacancies.
Waste Activity Unit	(6,802)	(371.29%)	▼	Allocations	Variance due to reduced allocations from Infrastructure Management area as a result of staff vacancies and reduced overhead recovery due to staff leave.
Works Activity Unit	(10,323)	(56.60%)	▼	Allocations	Variance due to reduced allocations from Infrastructure Management area as a result of staff vacancies.
Fleet Activity Unit	(7,848)	(2833.24%)	▼	Timing	Expenditure for workshop costs greater than estimated at this time.
Plant Operation Costs	49,733	123.99%	▲	Permanent/ Timing	Non-cash item. Depreciation on shire plant \$34,307 less than estimated at this time. Expenditure on parts and repairs \$21,615 less than estimated at this time. Balance relates to timing of leave. Adjustment to be made at budget review.
Corporate Services Department	20,953	261.00%	▲	Timing	Variance due to timing of leave and training being taken.
Chief Executive Office Department	(1,938)	(33.55%)	▼	Allocations	Variance due to reduced vehicle depreciation.
Building Assets Department	16,900	390.04%	▲	Allocations	Variance due to reduced employee costs as a result of staff vacancy.
Development Services Department	(18,232)	(559.95%)	▼	Timing	Variance due to reduced employee costs as a result of staff vacancy and timing of leave.
<b>Capital Expenses</b>					
Community Amenities					
Urban Stormwater Drainage	32,561	71.31%	▲	Timing	Various drainage jobs less than estimated at this time.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM**

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Recreation and Culture					
Public Halls and Civic Centres	2,723	28.07%	▲	Timing	Bridgetown Civic Centre expenditure less than estimated at this time.
Swimming Areas and Beaches	5,586	93.11%	▲	Timing	Greenbushes Pool toilet expenditure less than estimated at this time.
Other Recreation and Sport	17,960	6.33%	▲	Timing	Bridgetown sportsground irrigator \$12,750 not yet received and Somme Park \$3,120 less than estimated at this time. Balance relates to some savings made on projects.
Transport					
Streets and Road Construction	204,175	32.48%	▲	Timing	Various road construction jobs less than estimated at this time, refer to note 9 for further detail.



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 4: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget Adoption</b>		Opening Surplus				0
	<b>Permanent Changes</b>						
PJ64	Pool windsock & eye wash station	C.12/0819	Operating Expenses			(7,000)	(7,000)
06EN	Gas chlorine auto shut down system	C.12/0819	Capital Expenses			(1,500)	(8,500)
Reserve 125	Building maintenance	C.12/0819	Reserve Transfer		8,500		0
19BU	Greenbushes Old Court House	C.06/0919	Capital Expenses			(5,500)	(5,500)
Reserve 125	Building maintenance	C.06/0919	Reserve Transfer		5,500		0
03CA	Catterick Hall building operations - electricity	C.05/1019	Operating Expenses			(600)	(600)
56BU	Bridgetown Sportsground horse stalls	C.06/1019	Capital Expenses			(30,000)	(30,600)
Reserve 127	Matched grants	C.06/1019	Reserve Transfer		10,000		(20,600)
1344530	Other Recreation & Sports contributions	C.06/1019	Operating Revenue		20,000		(600)
1110220	Bridgetown Child Health - rental assistance	C.16/1119	Operating Expenses			(3,000)	(3,600)
02BU	Bridgetown Civic Centre - Lotterywest grant	C.11/1219	Capital Expenses			(204,148)	(207,748)
1324330	Lotterywest grant for Civic Centre	C.11/1219	Operating Revenue		204,148		(3,600)
				<b>0</b>	<b>248,148</b>	<b>(251,748)</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 5: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
<b>(a) Cash Deposits</b>								
Municipal Bank Account	Various	325,758				325,758	CBA	At Call
Municipal On-Call Account	0.75%	438,473				438,473	Bankwest	At Call
Trust Bank Account	Various			23,918		23,918	CBA	At Call
Visitor Centre Trust Account	Nil			21,093		21,093	CBA	At Call
Cash On Hand	Nil	2,100				2,100	N/A	On Hand
<b>(b) Term Deposits</b>								
Municipal Funds	1.53%	350,000				350,000	Westpac	02-Jan-20
Municipal Funds	1.53%	250,000				250,000	Westpac	18-Jan-20
Municipal Funds	1.63%	553,050				553,050	Westpac	20-Jan-20
Municipal Funds	1.53%	500,000				500,000	Westpac	28-Jan-20
Municipal Funds	1.30%	300,000				300,000	Bankwest	28-Jan-20
Municipal Funds	1.35%	350,396				350,396	Bankwest	03-Feb-20
Municipal Funds	1.40%	250,340				250,340	Bankwest	04-Feb-20
Municipal Funds	1.53%	400,000				400,000	Westpac	25-Feb-20
Municipal Funds	1.53%	602,752				602,752	Westpac	28-Feb-20
Municipal Funds	1.30%	400,888				400,888	Bankwest	03-Mar-20
Municipal Funds	1.53%	502,094				502,094	Westpac	06-Mar-20
Reserve Funds	1.53%		2,610,937			2,610,937	Westpac	28-Feb-20
<b>Total</b>		<b>5,225,850</b>	<b>2,610,937</b>	<b>45,012</b>	<b>0</b>	<b>7,881,799</b>		

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 6: RECEIVABLES**

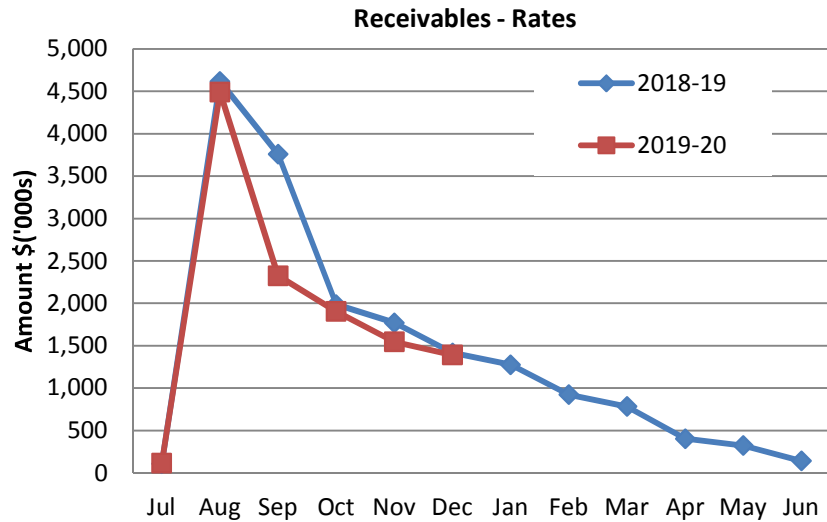
**Receivables - Rates**

Opening Arrears Previous Years  
 Levied this year  
 Less Collections to date  
 Equals Current Outstanding

	YTD 31 Dec 2019	30 June 2019
	\$	\$
Opening Arrears Previous Years	141,352	102,877
Levied this year	4,665,229	4,371,071
Less Collections to date	(3,416,137)	(4,345,704)
<b>Equals Current Outstanding</b>	<b>1,390,443.95</b>	<b>128,244</b>
<b>Net Rates Collectable</b>	<b>1,390,444</b>	<b>128,244</b>
% Collected	71.07%	97.13%

**Net Rates Collectable**

% Collected



**Receivables - Sundry Debtors**

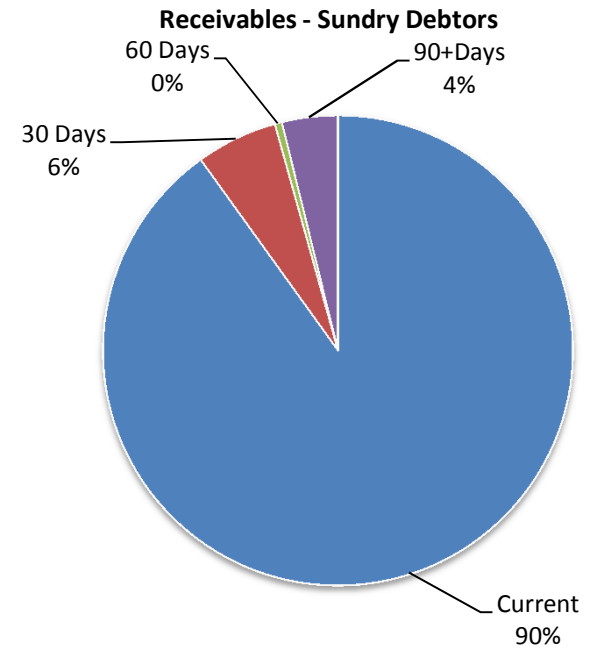
Receivables - Sundry Debtors

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	125,234	7,784	686	5,339

**Total Sundry Debtor Receivables Outstanding**

**139,044**

Amounts shown above include GST (where applicable)



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 7: CASH BACKED RESERVE**

2019-20										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
101	Leave Reserve	182,136	4,616	1,461	250,550		0		437,302	183,596
102	Plant Reserve	424,561	10,760	3,405	0		(386,000)		49,321	427,966
103	Land and Building Reserve	714,400	18,160	4,948	0		(178,410)	(174,410)	554,150	544,938
104	Bush Fire Reserve	10,739	272	39	10,000		(10,000)	(10,000)	11,011	777
105	Maranup Ford Road Maintenance Reserve	5,256	133	42	0		0		5,389	5,298
106	Subdivision Reserve	390,331	9,892	3,130	10,000		(191,969)	(191,969)	218,254	201,492
107	Sanitation Reserve	65,647	1,664	526	0		(50,000)		17,311	66,173
109	Recreation Centre Floor and Solar Reserve	190,314	4,823	1,526	10,000		0		205,137	191,841
112	Refuse Site Post Closure Reserve	219,017	5,551	1,756	5,000		(43,000)		186,568	220,774
113	Drainage Reserve	21,084	534	169	10,000		0		31,618	21,253
114	Community Bus Reserve	50,374	1,277	404	5,000		0		56,651	50,778
115	SBS Tower and Infrastructure Reserve	31,589	801	253			0		32,390	31,842
118	Playground Equipment Reserve	30,497	773	245	3,850		0		35,120	30,742
119	Swimming Pool Reserve	4,429	112	36	0		0		4,541	4,464
121	Car Park Reserve	948	24	8	0		0		972	955
123	ROMANS Reserve	4,721	0	8	0		(4,721)	(4,730)	0	0
125	Building Maintenance Reserve	145,768	3,694	1,169			(14,000)	(14,000)	135,462	132,937
126	Strategic Projects Reserve	98,934	2,507	770	40,000		(45,000)	(5,000)	96,441	94,704
127	Matched Grants Reserve	38,293	970	273	10,000		(17,124)	(7,124)	32,139	31,443
128	Aged Care Infrastructure Reserve	56,022	1,420	449	0		0		57,442	56,472
129	Equipment Reserve	6,010	152	48	0		0		6,162	6,058
130	Assets and GRV Valuation Reserve	57,656	1,461	492	40,588	4,730	(27,500)		72,205	62,878
131	Bridgetown Leisure Centre Reserve	117,894	2,988	659	0		(60,363)	(60,363)	60,519	58,190
132	Trails Reserve	21,285	539	171	5,000		0		26,824	21,456
133	Light Fleet Vehicle Reserve	64,021	1,623	513	92,570		(121,000)		37,214	64,535

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 7: CASH BACKED RESERVE**

2019-20										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
	<b>Cash Backed Reserves (Continued)</b>									
134	Prepaid Rates Reserve	30,097	0	53	0		(30,097)	(30,150)	(0)	0
135	Blackspot Reserve	10,032	254	80	10,000		0		20,286	10,113
201	Unspent Grans Reserve	400,489	0		0		(311,228)	(311,228)	89,261	89,261
		<b>3,392,546</b>	<b>75,000</b>	<b>22,635.78</b>	<b>502,558</b>	<b>4,730</b>	<b>(1,490,412)</b>	<b>(808,974)</b>	<b>2,479,692</b>	<b>2,610,937</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 8: CAPITAL DISPOSALS**

YTD Actual Replacement			Disposals	Amended Current Budget			
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	Profit (Loss) Variance
\$	\$	\$		\$	\$	\$	\$
			<b>Plant and Equipment</b>				
			P3070 2015 Toyota Landcruiser (CEO)	36,000	36,000	0	0
			P3085 2014 Holden Colorado (EMCS)	17,000	17,000	0	0
			P4010 2009 Toyota landcruiser (SES)	30,000	30,000	0	0
			P4015 2005 Toyota Landcruiser (Wandillup)	20,000	20,000	0	0
			P4050 2007 Toyota Landcruiser (Hester Brook)	20,000	20,000	0	0
3,636	3,592	(44)	P4115 2009 Ford Territory (Bridgetown)	2,400	2,400	0	(44)
			P4170 2005 Toyota Landcruiser (Winnejump)	25,000	20,000	(5,000)	5,000
			P4175 2005 Toyota Landcruiser (Bridgetown)	25,000	20,000	(5,000)	5,000
			P2126 2009 Ammann Multi Tyre Roller	44,000	40,000	(4,000)	4,000
			P2133 2008 Caterpillar Multi Tyre Roller	50,000	50,000	0	0
			P2280 2008 Ford Ranger (General Hand)	7,000	7,000	0	0
			P2165 2009 Ford Ranger (BMO)	8,000	8,000	0	0
			P2026 2007 Hino Tip Truck with crane	45,000	45,000	0	0
			P3035 2014 Nissan Pathfinder (SETO)	17,000	17,000	0	0
			P3090 2014 Holden Colorado (PBS)	16,000	16,000	0	0
<b>3,636</b>	<b>3,592</b>	<b>(44)</b>		<b>362,400</b>	<b>348,400</b>	<b>(14,000)</b>	<b>13,956</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	YTD 31 Dec 2019				Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Land and Buildings</b>						
<b>Other Governance</b>						
Shire Administration Building	07BU	13,500	2,693	2,693	0	
		<b>13,500</b>	<b>2,693</b>	<b>2,693</b>	<b>0</b>	
<b>Fire Prevention</b>						
Greenbushes Bushfire Brigade	09BN	252,600	0	800	800	Preliminary planning
Wandillup Bushfire Brigade	10BN	281,100	0	0	0	
		<b>533,700</b>	<b>0</b>	<b>800</b>	<b>800</b>	
<b>Staff Housing</b>						
146 Hampton Street	26BU	6,500	6,500	6,963	463	Works completed
		<b>6,500</b>	<b>6,500</b>	<b>6,963</b>	<b>463</b>	
<b>Other Community Amenities</b>						
Hampton Street Toilets	46BU	6,000	0	0	0	
		<b>6,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Public Halls and Civic Centres</b>						
Bridgetown Civic Centre	02BU	314,738	3,700	1,400	(2,300)	Works continuing
Greenbushes Hall	20BU	87,800	0	0	0	
Greenbushes Offices	21BU	6,000	6,000	5,577	(423)	Job completed, some savings made
		<b>408,538</b>	<b>9,700</b>	<b>6,977</b>	<b>(2,723)</b>	
<b>Swimming Areas and Beaches</b>						
Greenbushes Pool Toilet	05BU	6,000	6,000	414	(5,586)	Purchase order raised
		<b>6,000</b>	<b>6,000</b>	<b>414</b>	<b>(5,586)</b>	
<b>Other Recreation and Sport</b>						
Bridgetown Leisure Centre - Gym expansion	06BN	327,050	195,686	197,154	1,468	Works continuing
Bridgetown Leisure Centre Renewals	16BU	26,840	24,589	25,087	498	Works continuing
Greenbushes Golf Club	39BU	133,000	0	0	0	
Bridgetown Sports Ground Horse Stalls	56BU	37,124	7,124	6,194	(930)	
Greenbushes Cricket Pavilion/Toilets	54BU	8,500	8,500	7,870	(630)	Job completed, some savings made
		<b>532,514</b>	<b>235,899</b>	<b>236,305</b>	<b>406</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Dec 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Heritage</b>						
Greenbushes Old Court House	19BU	5,500	5,500	5,100	(400)	Job completed, some savings made
		<b>5,500</b>	<b>5,500</b>	<b>5,100</b>	<b>(400)</b>	
<b>Streets and Road Construction</b>						
Shire Depot	08BU	7,300	7,300	341	(6,959)	Purchase order raised
		<b>7,300</b>	<b>7,300</b>	<b>341</b>	<b>(6,959)</b>	
<b>Unclassified</b>						
Geegelup Brook Land	1790040	213,427	145,900	141,186	(4,714)	Purchase order raised
		<b>213,427</b>	<b>145,900</b>	<b>141,186</b>	<b>(4,714)</b>	
<b>Land and Buildings Total</b>		<b>1,732,979</b>	<b>419,492</b>	<b>400,779</b>	<b>(18,713)</b>	
<b>Roads</b>						
<b>Streets and Road Construction</b>						
Winnejup Road Regional Road Group 17/18	RR17	39,500	39,498	32,309	(7,189)	Purchase order raised
Winnejup Road Regional Road Group 18/19	RR21	32,000	31,998	25,257	(6,741)	Job completed, some savings made
Winnejup Road Regional Road Group 19/20	RR22	189,600	189,598	150,384	(39,214)	Purchase order raised
Winnejup Road Regional Road Group 15/16	RR24	18,500	18,498	12,046	(6,452)	Job completed, some savings made
Mockerdillup Road Regional Road Group	RR16	95,400	95,398	1,615	(93,783)	Preliminary planning
Kerbing	KB01	8,000	0	0	0	
Glentulloch Road Roads to Recovery	RT10	189,500	0	3,529	3,529	Preliminary planning
Glentulloch Road 2nd coat Roads to Recovery	RT82	27,400	27,400	0	(27,400)	Purchase order raised
Tweed Road Roads to Recovery	RT52	11,100	0	0	0	
Brockman Highway Roads to Recovery	RT83	32,800	0	0	0	
Dalmore Road Roads to Recovery	RT72	55,500	26,580	40,524	13,944	Job ongoing
Huitson Road Roads to Recovery	RT81	42,500	42,500	39,289	(3,211)	Job ongoing
Eastcott Road Roads to Recovery	RT84	31,900	0	0	0	
Campbells Road Roads to recovery	RT85	55,500	55,500	53,428	(2,072)	Job ongoing
Blackwood Park Road	RC46	40,500	40,500	41,678	1,178	Job completed
Kangaroo Gully Road	RC33	37,608	19,112	1,790	(17,322)	Preliminary planning
Blackwood West Terrace	RC09	26,302	4,607	1,677	(2,930)	Preliminary planning



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	YTD 31 Dec 2019				Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Streets and Road Construction (Continued)</b>						
Seaton Ross Road	RC47	9,121	9,120	0	(9,120)	Works not yet commenced
Nelson Street	RC41	7,300	0	0	0	
Chevis Court	RC48	8,023	0	0	0	
Ethel Street	RC49	20,000	0	0	0	
Brockman Street	RC22	21,896	0	0	0	
Doust Street	RC25	22,195	0	0	0	
Kandalee Road	RC50	21,100	21,100	20,667	(433)	Job completed, some savings made
Taylor's Road	RC51	31,900	0	0	0	
Farrell Street	RC20	6,705	0	0	0	
		<b>1,081,850</b>	<b>621,409</b>	<b>424,193</b>	<b>(197,217)</b>	
<b>Roads Total</b>		<b>1,081,850</b>	<b>621,409</b>	<b>424,193</b>	<b>(197,217)</b>	
<b>Footpaths</b>						
<b>Streets and Road Construction</b>						
Footpaths Disability Access	FP28	5,000	0	0	0	
Spring Gully Road	FP44	5,000	0	0	0	
Campbell Street	FP45	7,805	0	0	0	
		<b>17,805</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Footpaths Total</b>		<b>17,805</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Drainage</b>						
<b>Urban Stormwater Drainage</b>						
Huggett Place	DR33	18,000	17,999	2,333	(15,666)	Works continuing
Lakeview Crescent	DR34	24,900	13,746	0	(13,746)	Job not yet commenced
Whittels Road	DR35	7,000	0	0	0	
Eedle Terrace	DR09	6,919	0	0	0	
Dean Street/Apex Grove	DR36	13,918	13,918	10,769	(3,149)	Works continuing
Claret Ash Rise	DR31	9,000	0	0	0	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	YTD 31 Dec 2019				Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Urban Stormwater Drainage (Continued)</b>						
Four Season Estate	DR24	11,364	0	0	0	
		<b>91,101</b>	<b>45,663</b>	<b>13,102</b>	<b>(32,561)</b>	
<b>Drainage Total</b>		<b>91,101</b>	<b>45,663</b>	<b>13,102</b>	<b>(32,561)</b>	
<b>Parks and Ovals</b>						
<b>Other Recreation and Sport</b>						
Somme Park (Fitness Trail Equipment)	05IU	15,029	6,026	2,906	(3,120)	Works continuing
Bridgetown Leisure Centre Shade Sails	06IN	6,863	6,863	4,800	(2,063)	Job completed, some savings made
Greenbushes Heritage Park	10IU	6,000	0	0	0	
		<b>27,892</b>	<b>12,889</b>	<b>7,706</b>	<b>(5,183)</b>	
<b>Tourism and Area Promotion</b>						
Bridgetown Information Bays	11IN	25,000	0	0	0	
		<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Parks and Ovals Total</b>		<b>52,892</b>	<b>12,889</b>	<b>7,706</b>	<b>(5,183)</b>	
<b>Bridges</b>						
<b>Streets and Road Construction</b>						
Winnejup Road Bridge 3315	BR03	345,000	0	0	0	
Donnelly Mill Road Bridge 3337	BR19	672,000	0	0	0	
		<b>1,017,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Bridges Total</b>		<b>1,017,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Infrastructure Other</b>						
<b>Sanitation - General Refuse</b>						
Bridgetown Landfill - Reticulation	WA01	30,000	0	0	0	
		<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Sewerage</b>						
New Bridgetown Septic Pit Site	WA05	0	0	0	0	
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	YTD 31 Dec 2019				Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Swimming Area and Beaches</b>						
Greenbushes Pool Gazebo & BBQ	11IU	9,500	0	0	0	
		<b>9,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other Recreation and Sport</b>						
Blackwood River Boardwalk	10IN	45,920	13,553	13,553	(0)	
Four Seasons Estate - POS Reserve	03IN	45,454	0	0	0	
Four Seasons Estate - Stream Protection	04IN	18,182	0	0	0	
Four Seasons Estate - Street Tree Planting	05IN	0	0	0	0	
Memorial Park Stage	09IN	150,000	0	0	0	
Memorial Park Drainage Improvements	14IN	22,000	0	0	0	
		<b>281,556</b>	<b>13,553</b>	<b>13,553</b>	<b>(0)</b>	
<b>Parking Facilities</b>						
Acrod bay - Shire carpark	CP03	8,355	8,355	8,992	637	Job completed
Acrod Bay - near IGA	CP04	7,345	7,345	7,346	1	Job completed
		<b>15,700</b>	<b>15,700</b>	<b>16,337</b>	<b>637</b>	
<b>Tourism and Area Promotion</b>						
Septage dump point	13IN	56,000	0	80	80	
		<b>56,000</b>	<b>0</b>	<b>80</b>	<b>80</b>	
<b>Infrastructure Other Total</b>		<b>392,756</b>	<b>29,253</b>	<b>29,970</b>	<b>717</b>	
<b>Plant and Equipment</b>						
<b>Other Governance</b>						
Light Fleet Vehicles	1055440	92,000	0	0	0	
		<b>92,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Fire Prevention</b>						
Fire Fighting Equipment - Brigades Funded	1065540	5,000	0	0	0	
Vehicles for Brigades	1065940	725,700	38,000	38,405	405	Vehicle purchased completed
		<b>730,700</b>	<b>38,000</b>	<b>38,405</b>	<b>405</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	YTD 31 Dec 2019				Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Other Law, Order and Public Safety</b>						
SES Vehicle	1080240	102,100	0	0	0	
		<b>102,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Health</b>						
EHO Vehicle	1145540	0	0	0	0	
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Community Amenities</b>						
Tracked Loader	PL14	0	0	0	0	
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other Recreation and Sport</b>						
Gas chlorine auto shut down system	06EN	8,700	8,700	8,268	(432)	Job completed, some savings made
Travelling irrigator for Bridgetown Sportsground	05EQ	12,750	12,750	0	(12,750)	Purchase order raised
		<b>21,450</b>	<b>21,450</b>	<b>8,268</b>	<b>(13,182)</b>	
<b>Road Plant Purchases</b>						
Multi tyre road roller	PL15	168,000	0	0	0	
Tip truck	PL04	185,000	0	0	0	
Multi tyre road roller	PL16	168,000	0	0	0	
Works and Services Fleet	1405040	84,000	0	0	0	
Sundry Equipment	1403740	5,000	0	0	0	
		<b>610,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Economic Services</b>						
PBS Vehicle	1470140	32,000	0	0	0	
		<b>32,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Plant and Equipment Total</b>		<b>1,588,250</b>	<b>59,450</b>	<b>46,673</b>	<b>405</b>	
<b>Furniture and Equipment</b>						
<b>Members of Council</b>						
Council Honour Boards	1040040	0	0	0	0	
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Dec 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Other Governance</b>						
IT Communications Equipment and Software	1055140	12,684	12,684	11,108	(1,576)	Software purchased some savings made
		<b>12,684</b>	<b>12,684</b>	<b>11,108</b>	<b>(1,576)</b>	
<b>Furniture and Equipment Total</b>		12,684	12,684	11,108	(1,576)	
<b>Capital Expenditure Total</b>		5,987,317	1,200,840	933,530	(254,128)	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 10: INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1/07/2019	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$
<b>Community Amenities</b>								
Loan 108 Landfill Plant	73,952		11,704	23,650	62,248	50,302	1,527	2,813
Loan 113 Landfill Site New Cell	206,825		50,830	102,240	155,995	104,585	2,358	4,136
Loan 114 Liquid & Inert Waste Sites	97,284		11,591	23,341	85,693	73,943	1,328	2,498
Loan 115 Landfill Cell Extension	100,000		9,643	19,364	90,357	80,636	805	1,541
Loan 116 Liquid Waste Facility	100,000		4,550	9,145	95,450	90,855	980	1,915
<b>Recreation and Culture</b>								
Loan 110 Bridgetown Bowling Club - SSL	17,627		4,285	8,651	13,342	8,976	329	578
Loan 112 Bridgetown Swimming Pool	1,467,894		33,078	66,825	1,434,816	1,401,069	29,651	58,635
	<b>2,063,582</b>	<b>0</b>	<b>125,683</b>	<b>253,216</b>	<b>1,937,899</b>	<b>1,810,366</b>	<b>36,978</b>	<b>72,116</b>

(b) New Debentures

The Shire of Bridgetown-Greenbushes does not intend to undertake any new borrowings for the year ended 30th June 2020.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 11: RATING INFORMATION**

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV Shire	0.087045	1,724	27,707,110	2,411,766	10,160	1,104	2,423,030	2,411,766	10,000	1,000	2,422,766
UV Shire Rural	0.006317	481	184,217,000	1,149,802	(329)	(64)	1,149,409	1,163,699			1,163,699
UV Bridgetown Urban Farmland	0.000000	0	0	13,897			13,897	0			0
UV Mining	0.075684	15	973,842	73,704	(1,246)		72,458	73,704			73,704
<b>Sub-Totals</b>		2,220	212,897,952	3,649,169	8,585	1,040	3,658,794	3,649,169	10,000	1,000	3,660,169
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV Shire	942.00	753	3,914,589	709,326	0		709,326	709,326			709,326
UV Shire Rural	1,168.00	250	33,480,400	292,000	(2,383)		289,617	292,000			292,000
UV Bridgetown Urban Farmland	0.00	0	0	0	0		0	0			0
UV Mining	523.00	15	35,935	7,845	(353)		7,492	7,845			7,845
<b>Sub-Totals</b>		1,018	37,430,924	1,009,171	(2,736)	0	1,006,435	1,009,171	0	0	1,009,171
<b>Rates Paid in Advance</b>							4,665,229				4,669,340
<b>Amount from General Rates</b>							0				0
Discounts/concessions							4,665,229				4,669,340
<b>Totals</b>							(1,390)				(1,412)
							<b>4,663,839</b>				<b>4,667,928</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-19	Amount Received	Amount Paid	Closing Balance 31-Dec-19
	\$	\$	\$	\$
BCITF	0	9,944	(7,313)	2,630
Builders Registration Board Levy	2,817	11,809	(11,555)	3,071
Traffic Act	0	579,797	(579,797)	0
Bushfire Donations	5,430	14		5,444
Accommodation - Visitor Centre	32,793	86,989	(100,962)	18,821
South West Coach Lines	410	2,425	(1,957)	877
Other Visitor Centre	310	1,792	(1,872)	230
TransWA	1,019	6,893	(6,746)	1,165
Local Drug Action Group	767	2		769
Coral Marble - Extractive Industries Bond	4,522	12		4,534
Bridgetown Tidy Town Bank A/C	834	2		836
Perry - Fee Relating to Caveat	104	0		104
Ouch Festival	622	2		623
R Witlen Overpayment	21	0		21
Visitor Centre Accommodation Payment	231	1		231
Dress Down Donations	925	147		1,072
BG Hockey Windup of Assn	3,882	10		3,892
Frank Draper Cemetery Fees	701	2		703
Interest to be Distributed	0	71	(84)	(13)
	<b>55,387</b>	<b>699,911</b>	<b>(710,286)</b>	<b>45,012</b>



**SHIRE OF BRIDGETOWN-GREENBUSHES**

**LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED**

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
<b><u>MUNICIPAL FUND</u></b>				
<b>DIRECT DEBITS</b>				
DD14181.1	04/12/2019	WA SUPER	PAYROLL DEDUCTIONS	17,149.39
DD14181.10	04/12/2019	COLONIAL FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	273.55
DD14181.11	04/12/2019	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	83.33
DD14181.12	04/12/2019	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	271.77
DD14181.13	04/12/2019	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	108.56
DD14181.14	04/12/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	109.02
DD14181.2	04/12/2019	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	142.51
DD14181.3	04/12/2019	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	67.09
DD14181.4	04/12/2019	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	195.01
DD14181.5	04/12/2019	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	745.05
DD14181.6	04/12/2019	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD14181.7	04/12/2019	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	254.90
DD14181.8	04/12/2019	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	281.24
DD14181.9	04/12/2019	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	75.63
9122019	09/12/2019	CALTEX STARCARD	FUEL FOR THE MONTH OF NOVEMBER	4,754.35
DD14182.2	15/12/2019	WATERLOGIC AUSTRALIA PTY LTD	MONTHLY HIRE/SERVICE OF WATER COOLERS FOR DECEMBER	136.88
DD14188.1	17/12/2019	SHERIFFS OFFICE	LODGEMENT FEE FOR 2 UNPAID INFRINGEMENTS	140.00
DD14212.1	18/12/2019	WA SUPER	PAYROLL DEDUCTIONS	17,591.30
DD14212.10	18/12/2019	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	275.09
DD14212.11	18/12/2019	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	73.90
DD14212.12	18/12/2019	COLONIAL FIRST STATE SUPER	SUPERANNUATION CONTRIBUTIONS	293.76
DD14212.13	18/12/2019	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	49.75
DD14212.14	18/12/2019	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	273.15
DD14212.15	18/12/2019	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	108.56
DD14212.2	18/12/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	151.66
DD14212.3	18/12/2019	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	119.23
DD14212.4	18/12/2019	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	537.37
DD14212.5	18/12/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	276.19
DD14212.6	18/12/2019	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	745.05
DD14212.7	18/12/2019	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD14212.8	18/12/2019	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	254.90
DD14212.9	18/12/2019	PA & DB HUBAND SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	95.07
27122019	27/12/2019	WA TREASURY CORPORATION	LOAN REPAYMENTS	15,978.45
DD14182.1	29/12/2019	GO GO MEDIA	MONTHLY ON HOLD MESSAGE SERVICE FOR DECEMBER	75.90
30122019	30/12/2019	WA TREASURY CORPORATION	LOAN REPAYMENTS	26,150.54
31122019	31/12/2019	WA TREASURY CORPORATION	LOAN REPAYMENTS	120,532.20
DD14230.1	31/12/2019	SHERIFFS OFFICE	FER UNPAID INFRINGEMENTS	210.00
B/S	02/12/2019	COMMONWEALTH BANK	MERCHANT FEES	1,238.26
B/S	04/12/2019	COMMONWEALTH BANK	TOTAL WAGES FOR 21.11.2019 - 04.12.2019	120,078.99
B/S	16/12/2019	COMMONWEALTH BANK	ACCOUNT KEEPING FEES	87.40
B/S	16/12/2019	COMMONWEALTH BANK	BPOINT/BPAY FEES	452.07
B/S	18/12/2019	COMMONWEALTH BANK	TOTAL WAGES FOR 05.12.2019 - 18.12.2019	120,696.14
B/S	31/12/2019	COMMONWEALTH BANK	RETURNED EFT/CHEQUE FEES	15.00
B/S	28/11/2019	COMMONWEALTH BANK - CREDIT CARD	CORPORATE SERVICES LUNCHEON	286.00

**SHIRE OF BRIDGETOWN-GREENBUSHES**

**LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED**

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
B/S	03/12/2019	COMMONWEALTH BANK - CREDIT CARD	MEETING WITH SHIRE OF BOYUP BROOK	25.00
B/S	06/12/2019	COMMONWEALTH BANK - CREDIT CARD	LUNCH WITH SHIRE PRESIDENT & EMCS	30.00
B/S	09/12/2019	COMMONWEALTH BANK - CREDIT CARD	CLIPBOARD FOR SPEED LIMIT PETITION	6.75
B/S	10/12/2019	COMMONWEALTH BANK - CREDIT CARD	FUEL FOR CEO VEHICLE	20.00
B/S	10/12/2019	COMMONWEALTH BANK - CREDIT CARD	LUNCH FOR OSH MEETING	34.20
B/S	11/12/2019	COMMONWEALTH BANK - CREDIT CARD	LUNCH WITH SHIRE PRESIDENT	19.40
B/S	13/12/2019	COMMONWEALTH BANK - CREDIT CARD	MEETING WITH INDIVIDUAL RELATIONS ADVISOR	45.00
B/S	13/12/2019	COMMONWEALTH BANK - CREDIT CARD	SIGNAGE FOR DUMP POINT	88.00
B/S	13/12/2019	COMMONWEALTH BANK - CREDIT CARD	1000 TEXT MESSAGE CREDITS	121.00
B/S	17/12/2019	COMMONWEALTH BANK - CREDIT CARD	LGIS LUNCH MEETING	14.70
B/S	17/12/2019	COMMONWEALTH BANK - CREDIT CARD	LGIS LUNCH MEETING	75.00
B/S	19/12/2019	COMMONWEALTH BANK - CREDIT CARD	REFRESHMENTS FOR DECEMBER COUNCIL MEETING	31.31
B/S	20/12/2019	COMMONWEALTH BANK - CREDIT CARD	STAFF CHRISTMAS PARTY	80.50
B/S	20/12/2019	COMMONWEALTH BANK - CREDIT CARD	STAFF CHRISTMAS PARTY	70.00
B/S	20/12/2019	COMMONWEALTH BANK - CREDIT CARD	ANNUAL CORPORATE FIREARMS LICENCE	128.00
B/S	20/12/2019	COMMONWEALTH BANK - CREDIT CARD	PURCHASE OF ESKY	87.29
B/S	20/12/2019	COMMONWEALTH BANK - CREDIT CARD	STAFF CHRISTMAS PARTY	295.90
B/S	20/12/2019	COMMONWEALTH BANK - CREDIT CARD	STAFF CHRISTMAS PARTY	444.88
B/S	23/12/2019	COMMONWEALTH BANK - CREDIT CARD	FAREWELL LUNCH FOR CUSTOMER SERVICE TRAINEE	47.00
B/S	23/12/2019	COMMONWEALTH BANK - CREDIT CARD	FAREWELL LUNCH FOR CUSTOMER SERVICE TRAINEE	14.70
B/S	30/12/2019	COMMONWEALTH BANK - CREDIT CARD	CATTERICK HALL SYNERGY BILL	75.68
<b>ELECTRONIC PAYMENTS</b>				
EFT29648	12/12/2019	ACCESS ENGINEERING	MINOR PARTS/EQUIPMENT	33.00
EFT29649	12/12/2019	ADVANCED CLEANING SOUTHWEST	CLEANING OF BLC COURTS NOVEMBER 2019	692.24
EFT29650	12/12/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	MINOR PARTS/EQUIPMENT	36.00
EFT29651	12/12/2019	AUSTRALIA POST	POSTAGE FOR THE MONTH OF NOVEMBER	398.69
EFT29652	12/12/2019	AUSTSWIM LIMITED	WETS AQUA INSTRUCTOR COURSE FOR D HOLLETT 10TH - 12TH OCTOBER 2019	569.00
EFT29653	12/12/2019	B & B STREET SWEEPING PTY LTD	MONTHLY STREET SWEEPING FOR NOVEMBER	1,716.00
EFT29654	12/12/2019	BLACKWOOD ENVIRONMENT SOCIETY	COMMUNITY LANDCARE SERVICE FOR 01/07/2019 TILL 30/06/2020	23,301.30
EFT29655	12/12/2019	BLACKWOOD FRESH	REFRESHMENTS FOR COUNCIL MEETINGS	62.89
EFT29656	12/12/2019	LYN MARIE BLECHYNDEN	REIMBURSEMENT FOR 2 X FANS PURCHASED FOR D&I DEPARTMENT	76.00
EFT29657	12/12/2019	BLISS FOR DESIGN	REPAIR TO SPRINKLERS AT BLC & REPAIR WINNEJUP BFB FAST FILL PUMP	189.18
EFT29658	12/12/2019	BLUES AT BRIDGETOWN	HALL HIRE BOND REFUND - 6TH TO 12TH NOVEMBER	100.00
EFT29659	12/12/2019	BOOEASY AUSTRALIA PTY LTD	MONTHLY BOOKING RETURNS COMMISSION/FEEES FOR NOVEMBER	220.00
EFT29660	12/12/2019	BRIDGETOWN TIMBER SALES	VARIOUS SUPPLIES FOR WORKS AT SWIMMING POOL & MINOR ITEMS	169.29
EFT29661	12/12/2019	BTOWN COMMUNITY RESOURCE CENTRE INC	COMMUNITY CASH VOUCHERS	250.00
EFT29662	12/12/2019	BRIDGETOWN HOTEL	ACCOMMODATION FOR YOUTH CONSULTATION - 22 NOVEMBER 2019	180.00
EFT29663	12/12/2019	BRIDGETOWN RESIDENTIAL CONTRACTORS	CONSTRUCTION OF GYM EXPANSION CLAIM 10	25,515.56
EFT29664	12/12/2019	BRIDGETOWN COMPUTERS	CAT 6 NETWORK CABLES	84.85
EFT29665	12/12/2019	BRIDGETOWN'S GRUMPY OLD MEN INC	A FRAME POSTER STAND TO PROMOTE YOUTH EVENTS, MOVIES AND ACTIVITIES	250.00
EFT29666	12/12/2019	BRIDGETOWN MITRE 10 & RETRAVISION	ITEMS FOR THE BLC ALFRESCO AREA, 2 X GAZEBOS FOR AUSTRALIA DAY BREAKFAST & MINOR ITEMS	1,524.41
EFT29667	12/12/2019	BRIDGETOWN PAINT SALES	TRAILER HIRE FOR MITIGATION WORKS	604.45
EFT29668	12/12/2019	BRIDGETOWN NEWSAGENCY	10 BOXES A4 PAPER, STATIONERY SUPPLIES, 2020 DIARIES & MONTHLY NEWSPAPER CHARGES	610.50
EFT29669	12/12/2019	ELKE HELENE BROWNE	REIMBURSEMENT FOR POLICE CLEARANCE AS PART OF EMPLOYMENT CONDITIONS	55.10
EFT29670	12/12/2019	BUNBURY MACHINERY	HIRE OF RIDE ON SLASHER FOR HAZARD REDUCTION	1,637.18
EFT29671	12/12/2019	BURGESS RAWSON (WA) PTY LTD	WATER USAGE - 03/10/19 TO 29/11/2019	159.97
EFT29672	12/12/2019	CAMPBELLS	VARIOUS SNACKS & CONFECTIONERY FOR THE BLC CAFE	418.77

**SHIRE OF BRIDGETOWN-GREENBUSHES**

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EFT29673	12/12/2019	CANNINGS PURPLE	MEDIA TRAINING SESSION	6,050.00
EFT29674	12/12/2019	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	223.00
EFT29675	12/12/2019	CITY & REGIONAL FUELS	BULK FUEL SUPPLIES FOR NOVEMBER	4,288.33
EFT29676	12/12/2019	CJD EQUIPMENT PTY LTD	SPECIALIST LABOUR FOR FAULT FINDING ON VOLVO GRADER	1,541.10
EFT29677	12/12/2019	CLEANAWAY PTY LTD	WASTE COLLECTION CHARGES FOR MONTH OF NOVEMBER	27,671.00
EFT29678	12/12/2019	CSSTECH GROUP PTY LTD	2 X MITEL IP480G HANDSETS	963.05
EFT29679	12/12/2019	CUSTOM SERVICE LEASING LTD	VEHICLE LEASING FOR NOVEMBER	426.53
EFT29680	12/12/2019	ELIZABETH DENNISS	REIMBURSEMENT FOR PURCHASE OF ANNUAL PLANNER/CALENDAR FOR 2020	95.95
EFT29681	12/12/2019	DOMESTIC MAINTENANCE SW	GUTTER CLEANING FOR BUSH FIRE STATIONS	1,200.00
EFT29682	12/12/2019	DR & ML CONTRACTORS	HIRE OF TRUCK & OPERATOR FOR CARTING GRAVEL FOR WINNEJUP RD RECONSTRUCTION	1,860.00
EFT29683	12/12/2019	DSi FENCING & GATES	SUPPLY & INSTALL COLOURBOND FENCE AROUND GREENBUSHES OLD COURT HOUSE	5,610.00
EFT29684	12/12/2019	SIMON JAMES GANNAWAY	ENGINEER CONSULTING FOR VARIOUS PROJECTS	2,610.00
EFT29685	12/12/2019	GREENBUSHES ROADHOUSE	MEALS FOR FIRE CREWS SPRING GULLY ROAD FIRE	293.32
EFT29686	12/12/2019	GROW GREENBUSHES INCORPORATED	HALL HIRE BOND REFUND - 09/11/2019	200.00
EFT29687	12/12/2019	JULIE ANNE HAMILTON	RATES REFUND	500.00
EFT29688	12/12/2019	PAUL FRANCIS HAMILTON	REIMBURSEMENT FOR PRE-EMPLOYMENT MEDICAL & POLICE CLEARANCE OBTAINED	329.30
EFT29689	12/12/2019	H C JONES & CO	NEW DISABLED COMPLIANT TAP FOR MEMORIAL PARK TOILET & INSTALL VALVE TO EYEWASH STATION	770.00
EFT29690	12/12/2019	J R & A HERSEY PTY LTD	BULK LED BEACONS AND VARIOUS SUPPLIES & EQUIPMENT FOR DEPOT STOCK	1,465.54
EFT29691	12/12/2019	INTERPHONE	MONTHLY INTERNET CHARGE FOR ADMIN OFFICE FOR DECEMBER	130.90
EFT29692	12/12/2019	ISA TECHNOLOGIES	MONTHLY IT SUPPORT FOR NOVEMBER	1,760.00
EFT29693	12/12/2019	ISUBSCRIBE	EARTH GARDEN MAGAZINE SUBSCRIPTION FOR 1 YEAR (4 ISSUES)	44.00
EFT29694	12/12/2019	IXOM OPERATIONS PTY LTD	MONTHLY RENTAL & SERVICE FEE FOR 920KG CHLORINE GAS CYLINDER - OCTOBER 2019	151.77
EFT29695	12/12/2019	ADAM JENKINS TREE SERVICES	POWER LINE PRUNING GREENBUSHES TOWNSITE & REMOVAL OF DANGEROUS TREE	5,940.00
EFT29696	12/12/2019	JOHNSON'S FOOD SERVICES	FROZEN FOOD AND SNACKS FOR THE BRIDGETOWN LEISURE CENTRE CAFE	1,504.03
EFT29697	12/12/2019	LANDGATE	LAND VALUATION ENQUIRY CHARGES	940.72
EFT29698	12/12/2019	MAC STIOBHARD	PART PAYMENT FOR LIMESTONE RETAINING WALL BETWEEN VC & MUFFLER SHOP	924.00
EFT29699	12/12/2019	MANJIMUP TOYOTA & MITSUBISHI	125,000 KM SERVICE FOR TOYOTA PRADO, ANNUAL SERVICE OF LOGISTICS HILUX & NEW MIRROR PART	1,272.95
EFT29700	12/12/2019	MARKETFORCE	VARIOUS SHIRE ADVERTISEMENTS	810.51
EFT29701	12/12/2019	MCG FIRE SERVICES	MONTHLY TESTING OF REC CENTRE FIRE PANEL & EWIS - NOVEMBER	115.50
EFT29702	12/12/2019	MICK TUCK GRADER SERVICES PTY LTD	CONTRACT GRADER SERVICES	9,691.14
EFT29703	12/12/2019	DI, IJ & ME MUIR	SUPPLY GRAVEL FOR WINNEJUP RD RECONSTRUCTION	10,224.66
EFT29704	12/12/2019	OAKLEY DESIGN SERVICES PTY LTD	DESIGN MODIFICATIONS & DRAWINGS FOR CHANGE OVER SWITCH FOR GENERATOR CONNECTION	715.00
EFT29705	12/12/2019	OFFICEWORKS LTD	2020 DIARY - A4 WEEK TO VIEW WITH MONTHLY TABS FOR EMDI	24.95
EFT29706	12/12/2019	OFFICE OF THE AUDITOR GENERAL WA	FEE FOR THE ATTEST AUDIT FOR THE YEAR ENDED 30 JUNE 2019	25,025.00
EFT29707	12/12/2019	EMMA PICKERING	HALL HIRE BOND REFUND - 26/11/2019	200.00
EFT29708	12/12/2019	QUALITY SHOP	PRINTING OF 3,000 LETTERHEADS	405.00
EFT29709	12/12/2019	REPCO	10 X HD DASH CAMS FOR BFB	664.96
EFT29710	12/12/2019	THE ROYAL LIFE SAVING SOCIETY AUSTRALIA	4 DAY POOL LIFEGUARD COURSE	565.00
EFT29711	12/12/2019	SCOPE BUSINESS IMAGING	TRAVEL CHARGES FOR NOVEMBER	115.32
EFT29712	12/12/2019	SHAMROCK HOTEL SPORTING CLUB	GREENBUSHES HALL HIRE BOND REFUND - 30/12/2019	100.00
EFT29713	12/12/2019	SHIRE OF KELLERBERRIN	REIMBURSEMENT FOR LG CONFERENCE ATTENDANCE CHARGES	75.00
EFT29714	12/12/2019	SIGMA POOL & SPA SUPPLIES	FACE RESPIRATOR & FILTER FOR RESPIRATOR AND 2 X VACUUM HEADS FOR SWIMMING POOL	501.45
EFT29715	12/12/2019	SOUTHERN LOCK & SECURITY	REPAIR SIGNAL TO DISENGAGED ZONE ONE ALARM AT BLC & KEYING OF MULTIPLE LOCKS ALIKE	446.18
EFT29716	12/12/2019	SOUTH WEST FIRE UNITS	REPAIR FAULTS ON HESTER 24, HESTER LT, KANGAROO GULLY 24 & MARANUP 24	2,868.94
EFT29717	12/12/2019	STANS MANJIMUP FARM MACHINERY	THREE SETS OF HOWARD MOWER BLADES AND BOLTS	392.55
EFT29718	12/12/2019	DION STEVEN	ENVIRONMENTAL WORKS FOR THE MONTH OF NOVEMBER	2,502.50
EFT29719	12/12/2019	SYNERGY	ELECTRICITY	10,856.78

**SHIRE OF BRIDGETOWN-GREENBUSHES**

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EFT29720	12/12/2019	THE STABLES IGA	SUPPLIES FOR BUSH FIRE TRAINING COURSE & VARIOUS SHIRE GROCERIES	361.44
EFT29721	12/12/2019	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	305.14
EFT29722	12/12/2019	TRAFFIC FORCE	TRAFFIC CONTROL FOR WINNEJUP ROAD WORKS 2019/20	14,372.26
EFT29723	12/12/2019	TRISLEY'S HYDRAULIC SERVICES	ANNUAL SERVICE TO THE POOL WATER TREATMENT & VARIOUS WORKS TO CHLORINE GAS ESD SYSTEM	18,593.28
EFT29724	12/12/2019	WA RANGERS ASSOCIATION	LEGAL WORKSHOP	50.00
EFT29725	12/12/2019	WINC AUSTRALIA PTY LTD	SUPPLIES FOR LIBRARY PROGRAMS AND ACTIVITIES	147.39
EFT29738	19/12/2019	ABCO PRODUCTS PTY LTD	VARIOUS CLEANING PRODUCTS & EQUIPMENT	654.71
EFT29739	19/12/2019	AMITY SIGNS	SUPPLY OF ASSORTED REFLECTIVE & ROAD SIGNS	852.50
EFT29740	19/12/2019	AUSTRALIAN LOCAL GOV JOB DIRECTORY	MANAGER TECHNICAL SERVICES ADVERT	715.00
EFT29741	19/12/2019	BLISS FOR DESIGN	WBSR - IRRIGATION FOR WHEATLEY CAMPSITE & REPAIRS FOR JOHN DEERE RIDE ON MOWER	1,408.02
EFT29742	19/12/2019	JOHN CARTER BOOKLESS	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT29743	19/12/2019	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT29744	19/12/2019	BRIDGETOWN GLASS SERVICE	3 X LOUVRE WINDOW PANES (CATHEDRAL GLASS) FOR GREENBUSHES HALL	48.30
EFT29745	19/12/2019	BRIDGETOWN HOTEL	BEVERAGES FOR YOUTH SERVICES ADVISORY COMMITTEE CHRISTMAS THANK YOU	105.40
EFT29746	19/12/2019	B-TOWN BOARDING KENNELS & CATTERY	MONTHLY ANIMAL IMPOUND FEES FOR OCTOBER & NOVEMBER	1,905.00
EFT29747	19/12/2019	BRIDGETOWN RESIDENTIAL CONTRACTORS	CONSTRUCTION OF GYM EXPANSION - CLAIM 11	51,788.94
EFT29748	19/12/2019	BRIDGETOWN MITRE 10 & RETRAVISION	VARIOUS MINOR ITEMS	180.56
EFT29749	19/12/2019	BRIDGETOWN PAINT SALES	2 X 4 LTR TREDGRIP & 4 LTR TREDPRIMER FOR GREENBUSHES POOL TOILETS	455.00
EFT29750	19/12/2019	BURKE AIR PTY LTD	6 MONTHLY INSPECTION AND PREVENTATIVE MAINTENANCE FOR LIBRARY AIR CON	550.00
EFT29751	19/12/2019	CANNINGS PURPLE	MONTHLY 'GOVERNMENT RELATIONS SUPPORT' CONTRACT FOR NOVEMBER	6,050.00
EFT29752	19/12/2019	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	223.00
EFT29753	19/12/2019	CITY OF BUSSELTON	2019/20 CONTRIBUTION TO REGIONAL AIRPORT MARKETING FUND	2,200.00
EFT29754	19/12/2019	DAVMECH	SUPPLY AND REPLACE RADIATOR FOR ISUZU TIPTRUCK	2,933.63
EFT29755	19/12/2019	DOMESTIC MAINTENANCE SW	SAND, PRIME & RE-OILING OF GREENBUSHES POOL JETTY AND YORNUP SCHOOL RAMP & BALUSTRADING	1,120.00
EFT29756	19/12/2019	ENVIROBOOK	VC STOCK - BOOKS	52.78
EFT29757	19/12/2019	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT29758	19/12/2019	DEPT OF FIRE & EMERGENCY SERVICES WA	2019/20 2ND QUARTER ESL CONTRIBUTION	85,415.98
EFT29759	19/12/2019	FRONTLINE FIRE & RESCUE EQUIPMENT	DFES PROTECTIVE CLOTHING & EQUIPMENT	1,447.88
EFT29760	19/12/2019	SIMON JAMES GANNAWAY	ENGINEER CONSULTING FOR VARIOUS PROJECTS	900.00
EFT29761	19/12/2019	PAUL FRANCIS HAMILTON	REIMBURSEMENT OF 50% OF REMOVAL CHARGES AS PER EMPLOYMENT AGREEMENT	1,985.00
EFT29762	19/12/2019	HANSEN'S HOT BREAD SHOP	SUPPLIES FOR BUSH FIRE TRAINING 30/11 - 1/12	479.00
EFT29763	19/12/2019	H C JONES & CO	REPAIRS TO BATHROOM FACILITIES & FAULTY PILOT LIGHT AT SHIRE UNIT	779.10
EFT29764	19/12/2019	BARBARA JEAN JOHNSON	MONTHLY COUNCILLOR ALLOWANCE	1,070.92
EFT29765	19/12/2019	LANDGATE	LAND VALUATION ENQUIRY CHARGES	26.20
EFT29766	19/12/2019	MCG FIRE SERVICES	6 MONTHLY SERVICE OF FIRE EXTINGUISHERS & BFB FIRST AID KITS	5,583.24
EFT29767	19/12/2019	MICK TUCK GRADER SERVICES PTY LTD	CONTRACT GRADER SERVICES	10,994.15
EFT29768	19/12/2019	JOANN ROBERTA MOORE	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT29769	19/12/2019	JENNIFER MARY MOUNTFORD	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT29770	19/12/2019	MUIRS MANJIMUP	SERVICE FOR P&G NISSAN NAVARA UTE	278.23
EFT29771	19/12/2019	JOHN DIGBY NICHOLAS	MONTHLY COUNCILLOR ALLOWANCE	2,728.16
EFT29772	19/12/2019	ANTONINO PRATICO	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT29773	19/12/2019	QUALITY PRESS	VARIOUS SUPPLIES FOR DFES	354.64
EFT29774	19/12/2019	PETER SIMON QUINBY	MONTHLY COUNCILLOR ALLOWANCE	891.50

**SHIRE OF BRIDGETOWN-GREENBUSHES**

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EFT29775	19/12/2019	REDFISH TECHNOLOGIES PTY LTD	CCTV EVALUATION AND DESIGN	3,305.50
EFT29776	19/12/2019	REPCO	JOCKEY WHEEL FOR RECYCLING TRAILER	116.60
EFT29777	19/12/2019	RICHFEEDS AND RURAL SUPPLIERS	DEPOT STAFF & CLEANERS UNIFORM & PPE AND 4 X BUNDLES OF FENCE DROPPERS FOR WINNEJUP RD	9,337.00
EFT29778	19/12/2019	STUART RUSSELL ROMERO	MOVNAT SOFTWARE 2020	154.20
EFT29779	19/12/2019	ISAAC WOOLHOUSE-RUTTEN	CONTRIBUTION TO CROSSOVER	882.20
EFT29780	19/12/2019	SCHWEPPES AUSTRALIA PTY LTD	VARIOUS DRINKS FOR THE BRIDGETOWN LEISURE CENTRE	844.20
EFT29781	19/12/2019	SCOTT'S TAVERN	ACCESS AND INCLUSION COMMITTEE - END OF YEAR MORNING TEA THANK YOU	85.00
EFT29782	19/12/2019	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING & PRINTING CHARGES FOR DECEMBER	4,755.08
EFT29783	19/12/2019	SOUTH WEST FIRE UNITS	REPLACE BEACONS ON WINNEJUP LT, REPAIRS TO HESTER LIGHT TANKER & CATTERICK 24	1,286.09
EFT29784	19/12/2019	SOUTH WEST ISUZU	VARIOUS FILTER PARTS FOR REPAIRS TO ISUZU TIP TRUCK	504.91
EFT29785	19/12/2019	SYNERGY	ELECTRICITY	767.02
EFT29786	19/12/2019	THE STABLES IGA	SUPPLIES FOR BUSH FIRE TRAINING COURSE 30/11 -1/12	33.20
EFT29787	19/12/2019	TPG NETWORK PTY LTD	MONTHLY INTERNET CHARGE FOR LIBRARY FOR DECEMBER	159.50
EFT29788	19/12/2019	TRAFFIC FORCE	TRAFFIC CONTROL FOR WINNEJUP ROAD WORKS	6,380.63
EFT29789	19/12/2019	WA NATURALLY PUBLICATIONS	WA NATURALLY PUBLICATION MAPS AND INFORMATION BOOKS FOR VC STOCK	656.34
EFT29790	19/12/2019	ALAN JOSEPH WILSON	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT29791	19/12/2019	WINC AUSTRALIA PTY LTD	9 x LENOVO COMPUTERS & 9 x 24' MONITORS, BULK CLEANING SUPPLIES & VARIOUS OFFICE STATIONERY	18,231.82
EFT29792	19/12/2019	ROSALIE WITTENOOM	STALL HIRE BOND REFUND - 07/12/2019	50.00
EFT29793	20/12/2019	AUSTRALIAN TAXATION OFFICE	BAS NOVEMBER 2019	28,114.00
<b>CHEQUES</b>				
30939	12/12/2019	GAIL HAY	COMMUNITY STALL BOND REFUND - 30/11/2019	50.00
30940	12/12/2019	RODERICK KEMP	RATES REFUND	641.74
30941	12/12/2019	PIVOTEL SATELLITE PTY LTD	MONTHLY TRACKING OF SPOT TRACKERS	155.00
30942	12/12/2019	TELSTRA	TELEPHONE	4,542.95
30943	12/12/2019	VENUS METALS CORPORATION LTD	RATES REFUND	329.44
30944	12/12/2019	WATER CORPORATION	WATER USAGE	11,443.75
30945	19/12/2019	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF DEBTOR DEDUCTIONS FOR DECEMBER	2,003.00
				<b>965,865.73</b>
<b><u>TRUST FUND</u></b>				
<b>DIRECT DEBITS - LICENSING TRUST</b>				
22818	02/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 02/12/2019	7,754.70
22819	03/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 03/12/2019	2,411.15
22820	04/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 04/12/2019	3,611.15
22821	05/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 05/12/2019	2,218.50
22822	06/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 06/12/2019	3,690.30
22823	09/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 09/12/2019	3,734.65
22824	10/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 10/12/2019	10,880.70
22825	11/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 11/12/2019	2,898.75
22826	12/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 12/12/2019	2,820.25
22827	13/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 13/12/2019	4,346.40
22828	16/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 16/12/2019	3,243.65
22829	17/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 17/12/2019	4,446.80
22830	18/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 18/12/2019	648.00
22831	19/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 19/12/2019	3,827.90
22832	20/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 20/12/2019	5,290.40

**SHIRE OF BRIDGETOWN-GREENBUSHES**

**LIST OF ACCOUNTS PAID IN DECEMBER TO BE RECEIVED**

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
22833	23/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 23/12/2019	7,225.00
22834	24/12/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 24/12/2019	2,369.30
<b>CHEQUES - GENERAL TRUST</b>				
2289	18/12/2019	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSION ON BSL'S COLLECTED FOR THE MONTH OF NOVEMBER	171.25
<b>ELECTRONIC PAYMENTS - GENERAL TRUST</b>				
EFT29735	18/12/2019	BUILDING & CONSTRUCTION TRAINING FUND	BCITF LEVIES COLLECTED FOR THE MONTH OF NOVEMBER	485.85
EFT29736	18/12/2019	DEPT OF MINES, INDUSTRY REGS & SAFETY	BSL'S COLLECTED FOR THE MONTH OF NOVEMBER	2,160.34
EFT29737	18/12/2019	SUMMIT HOMES	REFUND OF BCITF CHARGED TWICE FOR BL 2019117	620.55
<b>CHEQUES - VISITOR CENTRE TRUST</b>				
1318	18/12/2019	JOHN MASLIN	CONSIGNMENT STOCK SOLD FOR MONTH OF NOVEMBER	40.50
1319	18/12/2019	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSION ON BUS TICKETS & CONSIGNMENT STOCK SOLD FOR NOVEMBER	327.16
<b>ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST</b>				
EFT29726	18/12/2019	B-TOWN COMMUNITY RESOURCE CENTRE	CONSIGNMENT STOCK SOLD FOR MONTH OF NOVEMBER	10.00
EFT29727	18/12/2019	BRIDGETOWN HISTORICAL SOCIETY INC.	CONSIGNMENT STOCK SOLD FOR MONTH OF NOVEMBER	75.94
EFT29728	18/12/2019	INFORMATION FOR ACTION INC	CONSIGNMENT STOCK SOLD FOR MONTH OF NOVEMBER	17.25
EFT29729	18/12/2019	PUBLIC TRANSPORT AUTHORITY OF WA	BUS TICKETS SOLD FOR NOVEMBER	1,022.78
EFT29730	18/12/2019	E & C RUSSELL	CONSIGNMENT STOCK SOLD FOR MONTH OF NOVEMBER	41.25
EFT29731	18/12/2019	SING SING TEOH	ACCOMMODATION REFUND - IT8094816	115.00
EFT29732	18/12/2019	PAM WATTS	ACCOMMODATION REFUND LESS CANCELLATION FEE - IT8065644	208.00
EFT29733	18/12/2019	JENNIFER WRIGHT	CONSIGNMENT STOCK SOLD FOR MONTH OF NOVEMBER	22.46
EFT29734	18/12/2019	WUD	CONSIGNMENT STOCK SOLD FOR MONTH OF NOVEMBER	61.31
V300184	11/12/2019	COMMONWEALTH BANK	TOTAL ACCOMMODATION FOR THE MONTH OF NOVEMBER	35,095.00
				<b><u>111,892.24</u></b>

This schedule of accounts paid for the Municipal Fund totalling **\$965,865.73** and for the Trust Fund totalling **\$111,892.24** which was submitted to each member of the Council on 30th January 2020 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 31.12.2019 is \$331,765.86



.....  
ACTING CHIEF EXECUTIVE OFFICER

30 January 2020

**Scott Donaldson**

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**From:** BTNSHIRE  
**Sent:** Thursday, 5 December 2019 10:57 AM  
**To:** Scott Donaldson  
**Subject:** FW: I-EML201954675 - Gommies Lane name change

**SynergySoft:** I-EML201954675

**Eileen Kneale**

**Records Officer**  
**Shire of Bridgetown-Greenbushes**  
**PO Box 271**  
**BRIDGETOWN WA 6255**  
**PH: (08) 9761 0800**  
**FAX: (08) 9761 2023**  
**Website: [www.bridgetown.wa.gov.au](http://www.bridgetown.wa.gov.au)**

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**From:** Jennifer Watt [<mailto:jenniferwatt@theagency.com.au>]  
**Sent:** Thursday, 5 December 2019 10:08 AM  
**To:** BTNSHIRE; Scott Donaldson  
**Cc:** Mitch Watt  
**Subject:** I-EML201954675 - Gommies Lane name change

Hi Scott & Tim

We recently received a letter from yourselves about the proposal to change the name of Gommies Lane.

I am not sure how long Gommies Lane has existed with its current title but we do not have a problem with it. If you were proposing a drastic change of name I could perhaps see the benefit as the name is pretty bland but to simply propose going from Gommies to Gomm is an entire waste of time and resources from our perspective. With all the red tape and confusion it will cause with every government department possible including Landgate, Western Power, Main Roads, Google and I am sure a myriad of others. I am sure all of these organisations have far more important priorities than going through the process of changing all their records and data relating to the properties along this lane. As always confusion will be created and somewhere there will be hoops for the residents to jump through to sort these problems created by the name change down the track.

A perfect example of this is the actual letter you have sent to my husband and myself. We are not in fact Madams, as my husband's name is Mitchell and not Michelle as the letter states. This proves how a couple of letters changed can make a big difference!

On that note we would like it noted we are against changing Gommies Lane to Gomm Lane.

Kind regards  
Jennifer & Mitch

**THE AGENCY**  
**Jennifer Watt**  
Property Partner  
M: 0406 177 541  
jenniferw@theagency.com.au  
68 Milligan Street PERTH WA 6000

reiwat.com reiwat.com

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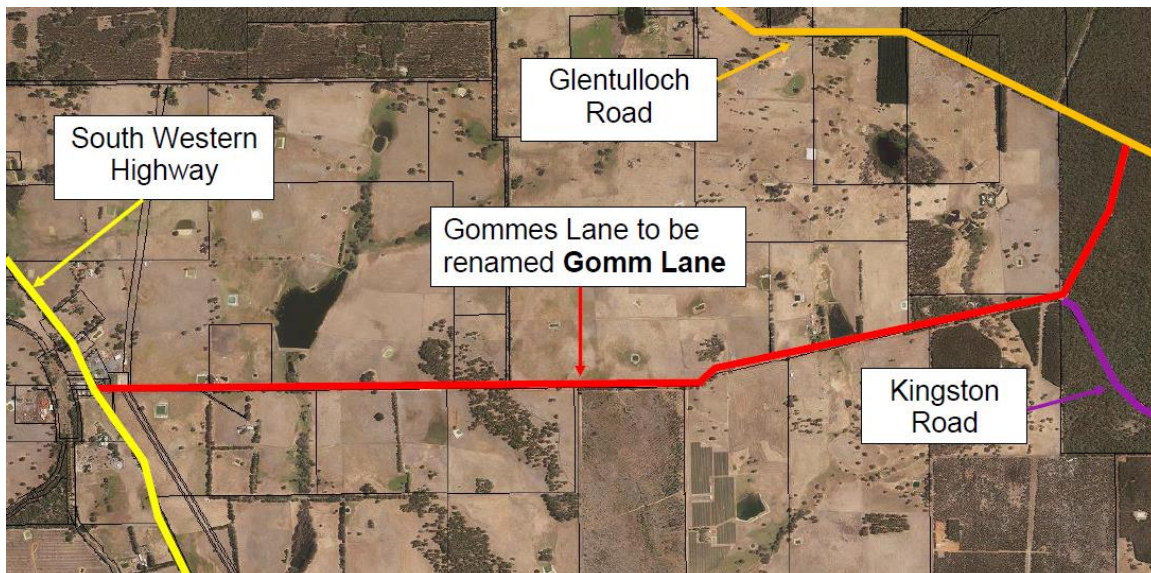




**PROPOSED ROAD RENAMING  
SECTION 58 – LAND ADMINISTRATION ACT 1997**

**GOMMES LANE YORNUP & SUNNYSIDE**

The Shire of Bridgetown-Greenbushes is proposing to rename Gommess Lane to **Gomm Lane**, the localities of Yornup and Sunnyside.



Submissions on the proposal must be made in writing and lodged with the Chief Executive Officer, Shire of Bridgetown-Greenbushes, PO Box 271, Bridgetown 6255 on or before **Thursday, 12 December 2019**. All queries should be directed to Scott Donaldson, Manager Planning on 9761 0800 or via [sdonaldson@bridgetown.wa.gov.au](mailto:sdonaldson@bridgetown.wa.gov.au).

The proposal is advertised for public comment and should not be construed that final approval will be granted.

**TIM CLYNCH  
CHIEF EXECUTIVE OFFICER**

## Southern Forests Blackwood Valley Tourism Association

PO Box 1108  
MANJIMUP WA 6258  
Mob: 0475007605  
10 January, 2020

Mr Tim Clynh  
CEO  
Shire of Bridgetown-Greenbushes  
BRIDGETOWN WA 6255

Dear Tim,

Further to my correspondence of 19 September I write to advise that there was general feedback of agreement to the proposed "one of many" membership model for Visitor Centres. Subsequently the visitor centres in the Manjimup Shire have presented this proposal to their AGM's and received general approval, with some having already billed their members. With this encouraging support, the Board of the Southern Forests Blackwood Valley Tourism Association adopted the membership model at its meeting of 4 December. There will be various categories of membership available for tourism operators and businesses in the region and neighbouring shires to consider. I attach the full model for the information of your Council.

Of particular interest to the Shire of Bridgetown-Greenbushes is the adopted proposal that each visitor centre pay a fee of \$50 per visitor centre member for the 2020/2021 financial year. If it is possible to contribute \$25 per visitor centre member for the remainder of this financial year that would also be welcome. For this fee each visitor centre member would receive the following benefits:

- Website linkback via directory
- Discount offers for events, training (with partners)
- Paid access to event per quarter, held at Visitor Centre
- Automatic e-news subscriber
- Feedback opportunity
- Option to purchase buy-ins (e.g. one-on-one meetings)
- Voting rights

It is at the discretion of Visitor Centres as to how they will invoice their members, depending on whether they are tourism operators or not.

The LTO is making considerable progress having also adopted its brand which is now being applied to the website being constructed. All this will be revealed at the launch of the Association in March, 2020.

Please present this proposal to Council at the earliest opportunity and advise whether this membership model and proposed fee is acceptable and whether we can invoice for a half fee for the remainder of the 2019/10 financial year.

Kind regards,



Wendy Duncan  
**Chief Executive Officer**

Title	Membership Levels
To	SFBVTA Board
By	Liz Sonter
Date	November 2019

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## Membership Levels

### Affiliate Member

- \$50 per member p.a. paid by Visitor Centre
- Automatic membership for all members of the Visitor Centres
- Website linkback via directory
- Discount offers for events, training (with partners)
- Paid access to event per quarter, held at Visitor Centre
- Automatic e-news subscriber
- Feedback opportunity
- Option to purchase buy-ins (e.g. one-on-one meetings)
- Voting rights

It is at the discretion of Visitor Centres as to how they will invoice their members, depending on whether they are tourism operators or not.

### Supporting Member

- \$100 p.a.
- Advertising space in member emails
- Discount offers for events and training (with partners)
- Paid access to event per quarter, held at Visitor Centre
- Automatic e-news subscriber
- Website linkback
- Feedback opportunity
- Option to purchase buy-ins (e.g. one-on-one meetings)

### Essential Member

- \$350 p.a.
- \$100 p.a. for each additional business thereafter
- Featured on website
- Free event access (hosted by Association)
- Discount to industry events (partnered organisations)
- Access to online portal
- Annual website health check
- Free content, templates, webinars

- Website linkbacks
- Discount for tourist-targeted content and campaigns
- Access to industry specific quarterly report
- Automatic e-news subscriber
- Option to purchase buy-ins (e.g. one-on-one meetings)
- Feedback opportunity
- Voting rights

## **Neighbouring Member**

- \$400 p.a.
- Featured on website
- Free event access (hosted by Association)
- Discount to industry events (partnered organisations)
- Access to online portal
- Annual website health check
- Free content, templates, webinars
- Website linkbacks
- Discount for tourist-targeted content and campaigns
- Access to industry specific quarterly report
- Automatic e-news subscriber
- Option to purchase buy-ins (e.g. one-on-one meetings)
- Feedback opportunity
- Voting rights

## **Corporate Member**

- \$5000 p.a.
- Social promotion in the form of Facebook posts, blog posts, profiles etc. where available
- Logo acknowledgement in print collateral
- Logo acknowledgement in email advertising
- Invitation to industry hosted SFBVTA events
- Pull-up banner advertising space at events
- Promo piece in e-newsletter
- Speaking opportunity at SFBVTA event
- Partnership for logos where appropriate
- Other in-kind or cash contribution as mutually agreed
- Feedback opportunity

**Note: All prices are exclusive of GST**