

POLICY NO.	TP.17
POLICY SUBJECT	Relocatable Storage Units
ADOPTION DATE	20 December 2001
REVIEW DATE	24 November 2016 (C.09/1116)
LAST REVIEW DATE	29 November 2018 (C.04/1118)

1.0 Introduction

The purpose of this policy is to regulate the use of relocatable storage units and establish guidelines for the assessment of proposals to place such units on land within the Shire of Bridgetown-Greenbushes, to ensure that they do not detract from the visual amenity of an area.

The Policy does not address the placement of transportable dwellings, relocated dwellings or outbuildings, railway carriages or transportable offices.

2.0 Policy Statement

For the purpose of this Policy, a relocatable storage unit can include a pre-fabricated metal transportable structure designed for the storage and transport of goods from one location to another by road and sea, and includes a sea container, cool room, etc.

The use of relocated storage units may be an economical means of providing storage space with a high level of security; however, due to the 'industrial' appearance and relatively large size of units such as sea containers, they can detract from the visual amenity of an area. Such units are generally without architectural features such as pitched roofs or windows; they can appear to be out of place in a residential or semi-rural setting as they are inconsistent with general residential housing form.

The placement of a relocatable storage unit on land requires the planning approval/consent of the Shire of Bridgetown-Greenbushes as it is considered to fall within the definitions of 'development' under the Shire's Town Planning Scheme No. 3 and 4. For the purposes of assessment and approval, the Shire classifies a relocatable storage unit as an 'outbuilding' ancillary to the approved use of the land and approval is required in some cases.

The permanent use of a relocated storage unit in a residential and special residential area is prohibited but can be considered in a rural, special rural commercial or industrial zone. Given the placement and use of sea containers on a large rural property is unlikely to have an impact upon the amenity of the agricultural areas, approval is not required where the container is not visible from public view.

If the building is proposed to be used for any purpose, other than storage, alterations may be required in order to comply with the Building Code of Australia.

3.0 Policy Requirements

In order for the Shire to assess an application for the permanent use of a relocatable storage unit on a property, the following requirements must be addressed by the applicant.

The proposed relocatable storage unit will:

- i) not be located within a Residential, Residential Development, Special Residential or Community zone, where defined under the relevant Town Planning Scheme;
- ii) not result in a detrimental impact on the amenity of the land or any adjoining land or development;
- iii) not impinge on any boundary setbacks, as required by the relevant Town Planning Scheme or be located in front of the boundary line or outside of a building envelope (where relevant);
- iv) not compromise any associated approved development or use by:
 - a) impinging on any car parking bays required to satisfy the minimum car parking requirement for the associated approved development or use;
 - b) locating within in an existing service yard or bin storage area;
 - c) obstructing any existing access or visual truncation provided to an access way, pedestrian or traffic;
- v) be in good repair with no visual rust marks; and
- vi) be appropriately screened with vegetation or other means, in order to meet the aims of point ii) above.

Applications for a relocatable storage unit will have to include a site plan illustrating the proposed location of the structure on the land and its relationship with the existing development on the land. Any proposed screening or landscaping for the purpose of buffering the appearance of the structure from adjoining land and roads is also required to be illustrated, together with any other information deemed necessary at the time of application.

4.0 Conditions

Conditions of planning approval shall be applicable as deemed necessary by the Shire and without limiting the generality of the foregoing, approvals are to contain the following conditions:

- i) The exterior of the relocatable storage unit shall be in good condition. Any rusted/damaged areas are to be treated/repared within 28 days of being placed on site and thereafter maintained to the satisfaction of the Shire of Bridgetown-Greenbushes.
- ii) The relocated storage unit is to be used for non-habitable, storage purposes only to the satisfaction of the Shire of Bridgetown-Greenbushes.
- iii) The relocatable storage unit shall not be located within the front setback area and shall be screened from public view and shall not be seen from nearby roads, other public places, or adjoining properties.
- iv) The relocatable storage unit must rest directly on compacted, level ground and is not permitted to rest on sleepers or concrete skids, unless a building licence has been granted by the Shire of Bridgetown-Greenbushes.
- v) The relocated storage unit must not be located over any easements, effluent disposal system or utilities.
- iv) The Shire of Bridgetown-Greenbushes reserves the right to instruct a landowner to remove an approved relocatable storage unit if any of the above conditions are not carried out to the satisfaction of the Shire.

5.0 Exemption to Policy

The Shire of Bridgetown-Greenbushes will not require planning approval where a relocatable storage unit is being used for the temporary storage of plant, machinery or building equipment on a building site where a building licence is current and construction is taking place. A storage unit must not be placed on the property prior to the issue of a building licence and must be removed within 28 days upon completion of the construction or expiry of the building licence.

Where a relocated storage unit is to be used on a permanent basis on a 'Rural' zoned property, outside of the Bridgetown townsite, approval is not required under Town Planning Scheme No. 4 if used for agricultural purposes or for urgent security of plant or equipment, subject to compliance with standard setbacks.



ANNUAL GENERAL MEETING OF ELECTORS

MINUTES INDEX – 6 February 2020

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Minutes of the Annual General Meeting of Electors, held in the Council Chambers on Thursday, 6 February 2020 commencing at 5.30pm

The Presiding Member opened the Meeting and welcomed those in attendance

Acknowledgment of Country – Presiding Member

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Custodians of the land on which we are gathered, and pay my respects to their Elders past, present and emerging.

1. Attendance, Apologies and Leave of Absence

President	- Cr Nicholas
Councillors	- J Bookless
	- J Boyle
	- B Johnson
	- J Moore
	- J Mountford
	- T Pratico
	- P Quinby
	- A J Wilson
In Attendance	- T Clynch, CEO
	- M Larkworthy, Executive Manager Corporate Services
	- T Lockley, Executive Assistant

2. Electors Present

M Morton, W Menzie, B Moore, M Sharp, S Smith, T Dittrich, R Debenham, A Williams, T Wheeler (MB Times)

3. Confirmation of Minutes

Attachment 1

A Motion is required to confirm the Minutes of the Annual General Meeting of Electors held 7 February 2019.

Moved Mr Moore, Seconded Cr Wilson

That the Minutes of the Annual General Meeting of Electors held 7 February 2019 be confirmed as a true and correct record.

Carried

4. Annual Report & Annual Financial Report

A Motion is required to receive the Annual Report & Annual Financial Statements for the 2018/19 year as presented.

Moved Cr Pratico, Seconded Cr Moore

That the Annual Report & Annual Financial Statements for the 2018/19 year be received as presented.

Carried

5. General Business Regarding the Financial Statements

Following receipt of the Annual Report & Annual Financial Statements for the 2018/19 year the President called for questions or queries regarding the Report and Statements.

Nil

6. General Business

B Moore

In the Minutes for the Annual General Meeting of Electors for 2019, I note that Cr Moore raised an issue regarding the parking restrictions in Forest Street behind the primary school. At that time the CEO wasn't sure if they were to be relined or not. I'm just wondering, in the past 12 months has any action been taken because there are no signs on the street indicating that parking is restricted, however there are some worn out lines on the road indicating that there is 'no standing'.

CEO's response – A request has been put in to renew the yellow line, this is the time of the year that that work would get done. The painting on the street is an alternative to a posted sign, and there is a works request that has been put in, I will just need to find out where it's at.

Cr Moore

There is a tree blocking one of the signs as you are coming down to the back of the school on the left hand side.

A Williams

The droughts over parts of Australia and devastating bushfires that have rocked Australia have brought climate change into community focus like never before. Bridgetown-Greenbushes is not immune with falling annual rainfall and longer bushfire seasons. The Shire's Strategic Community Plan has as its fifth Key Goal: 'Our leadership will be visionary, collaborative and accountable.' Considering these, please would you explain the steps the Shire Council is taking to avoid and mitigate an onset of more severe adverse effects driven by climate change?

Response – Council's integrated planning framework recognises the issues associated with climate change. Strategy 2.1.6 of the Strategic Community Plan states that Council "recognise and respond to the impacts of climate change". The Corporate Business Plan activates (and schedules such activation) the strategies contained within the Strategic Community Plan and proposes that in 2021/22 a

climate change strategy for the Shire be prepared. Such a strategy is likely to have a dual purpose:

- Mitigation – to seek to reduce greenhouse gas emissions to minimise the severity of climate change; and
- Adaption – implement strategies to ensure the Shire as an organisation is prepared and able to adapt to current and future impacts of climate change.

Although preparation of a climate change strategy isn't scheduled until 2021/22 there will be some preliminary work done before that to determine how such a strategy will be prepared, including the need for professional assistance.

Notwithstanding the proposal to develop a climate change strategy Council has already implemented a number of initiatives that are relevant to the issue, including:

- An energy audit was undertaken for all Shire owned facilities, identifying short and long term options regarding energy efficiency for the Shire.
- A component of the current gym expansion project is the installation of solar panels that will supply approximately 80% of the electricity use of the aquatics side of the Leisure Centre.
- Council's Light Fleet Purchasing Policy sets out maximum emissions when purchasing vehicles.
- Endorsement of a Warren Blackwood Cycling Strategy that promotes the development of a more extensive cycleway network.
- As part of the development of a new Local Planning Strategy a bushfire hazard assessment is being done for the purpose of identifying bushfire hazards that impact on current and future development.
- The Shire is one of several local governments receiving State Government funding to carry out bushfire mitigation activities. In addition to this grant funded work Council also funds additional mitigation works and in an organisational restructure last year increased its staff resources for this activity.
- The installation of reticulation at the sporting fields in Bridgetown and Greenbushes is proposed over the next few years and this will see more efficient watering being done.
- Investigations are currently occurring on increasing surface water catchment at the Bridgetown Sportsground as a new irrigation source for watering.
- A Waterwise Action Plan is to be developed in consultation with the Water Corporation.
- A 'bee-friendly' strategy is being investigated that could see changes in how the Shire's parkland is managed.
- The Shire is participating in a regional waste plan that is investigating a number of different technologies for management of waste in the South-West.
- Emergency management planning includes identifies risk from severe storms and other climatic events, noting that these may become more prevalent with climate change.

M Morton

I found out this morning that this meeting was on and it made me start to think how come I didn't know beforehand. How long before an AGM do you normally send out notification and in which was it sent out because I had a look on the community noticeboard (Facebook) and didn't see it, not many of my friends who are elderly

people are on Facebook so they didn't know. I looked in the February Mailbag and I didn't see it in there so how does this notice for the AGM which is an electors AGM, get out to people, and at what point does it go out?

Executive Assistant's response – Advertising was placed in the Manjimup-Bridgetown Times both yesterday and the week preceeding, so we had two advertisements run there. We have it pinned on our Facebook page, so as soon as you go to the Shire's Facebook page that's the first thing you will see, it is also in our events and meetings sections on our website, as well as being advertised on our Shire Bytes – an email service where people can send me an email to register, and also placed on the Shire noticeboards.

M Sharp

I read in the media yesterday that Bridgetown might be able to apply for drought relief funding up to \$1M. I wonder if that is accurate and if so, will the shire be applying for it and have they formed a strategy for what they might do with it?

President's response – the Shire has been advised by the Commonwealth Government that we are one of 52 Councils that is eligible for that million dollars, and so yes, we will be putting forward a plan to meet their requirements to spend that million dollars. We haven't yet formalised exactly what that yet looks like, but we certainly have some pretty crystal clear ideas about where we should be going with it. It's very much built around infrastructure, economic development and employment, that's where we have to be looking, that's where we have to be going. The Commonwealth Government has been issuing this funding for some time, and this an extension round which was offered to another 52 councils, quite a few of them in WA built around falling rainfall – there is some criteria about rainfall depletion and also built around the fact that the percentage of people that are actually employed in rural businesses within the shire. We have qualified for that and are looking forward to putting together our case to get the million dollars brought forward.

The CEO and I have been working very hard on lobbying the current government and its ministers about spending some money in Bridgetown-Greenbushes on what we are calling our 'growth strategy' built around the expansion of Talison, simply because we believe that the predominance of additional employment coming to Talison will reside in our shire, given the limitation of driving time and that sort of thing stands and the government doesn't interfere and start shipping people in from Collie which is high on the governments agenda apparently, we're very much opposed to that so we've got our own 'growth strategy' in place to do a whole range of things within the shire and all of those things are currently embedded into our Strategic Plan, they're in our outears if you like, simply because each of them has significant funding attached to it. We are working with the state government for them to put their hands in their pockets to the tune of around about \$5M to prop up those plans that we have for strategic development. Some of those things are built around providing better facilities for the community, some are built around improving safety, both here and in Greenbushes, some of them are about proving additional facilities both here and in Greenbushes for what we are expecting to be an increase in population. Part of that 'growth strategy' may in fact be consumed in that million dollars you spoke about, but we are hoping we can come to some agreement about which of those programmes, and which of those projects best fits the requirements that the Commonwealth Government has, and we will keep labouring with the

current government about them putting their hands in their pockets to do something for Bridgetown and Greenbushes just for a change.

7. Closure

Shire President closed the Meeting 5.49pm

8. List of Attachments

Attachment	Item No.	Details
1	3	Minutes of the AGM of Electors held 7 February 2019

Minutes checked and authorised by CEO, T Clynch		7.2.20
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CERTIFICATION OF MINUTES

As Presiding Member, I certify that the Minutes of the Annual Meeting of Electors held 6 February 2020 were confirmed as a true and correct record of the proceedings of that meeting at the Annual Meeting of Electors held on 20.....

.....(Date).....

POLICY NO.	A.14
POLICY SUBJECT	Light Fleet Vehicle Purchasing
ADOPTED	25 May 2017 (C.09/0517)
LAST REVIEW DATE	29 November 2018 (C.04/1118)

Policy Objective

The purpose of this policy is to provide details of the Councils requirements when providing vehicles for use by employees for both business and private use. The policy ensures that the Shire's fleet meets the highest standards practicable in relation to safety, the environment, cost and staffing requirements.

Vehicle Selection

Vehicle selection shall be based on 5 criteria:

No.	Criteria	Description
1	Fit for Purpose	The light vehicle fleet should be functional and versatile with vehicles tailored to the needs of specific positions where required.
2	Service Support	The vehicle must have a minimum 5 year/120,000km standard or extended warranty and service support must be available within the South-West Region.
3	Safety	Setting a minimum standard for vehicle safety is considered appropriate on the basis of organisational risk management as well as corporate responsibility. Safety is assessed by Australian New Car Assessment Program (ANCAP) ratings on a scale of 1-5. These ratings are a guide of the potential injury risk if involved in an accident. All vehicles within the light vehicle fleet should have a minimum Australian New Car Assessment Program (ANCAP) rating of four stars.
4	Environment	<p>In Australia all new vehicles are required to comply with ADR 79/04 - Emission Control for Light Vehicles, which adopts the full requirements of the international standard developed through the United Nations World Forum for the Harmonisation of Vehicle Regulations (UN Regulation 83/06), commonly known as Euro 5. Diesel vehicles are required to meet a particle number limit to comply with this standard.</p> <p>Under this Council Policy light fleet vehicles are also required to meet a specified emission target as recommended by the Western Australian Government's Motor Vehicles Buyers Guide. The emissions target is expressed in grams of CO₂ per kilometre (g/km) and is based on the fuel consumption ratings that manufacturers are required to provide for their vehicles.</p>

		<p>The g/km measure is used because the g/km figure is applicable regardless of fuel type. The calculation takes account of the different emission characteristics of petrol, LPG and diesel.</p> <p>The National Greenhouse and Energy Reporting System's measurement technique of CO2 emissions from the Australian Greenhouse Office is used to calculate the g/km emissions. Vehicles beyond the specified targets may only be selected where there is a clear operational requirement.</p> <p>The CO2 threshold is <u>185g/km</u> for passenger vehicles and <u>195g/km</u> for SUV's.</p> <p>The CO2 measurements of each vehicle being considered for purchase are to be assessed as part of the weighted assessment process outlined elsewhere in this Policy.</p> <p>Light Commercial vehicles have no specific benchmark cap due to the many different categories of vehicles. However, when purchasing such vehicles consideration is to be given to an appropriately fuel-efficient vehicle subject to Fit for Purpose, Safety and Whole-Of-Life-Cost factors.</p>
5	Economic	<p>Average annual whole of life costs based on 20,000km shall be used to provide a cost comparison between vehicles that meet the fit for purpose requirements for the position.</p>

Purchasing Process

~~With a motor vehicle dealer based in Bridgetown it is noted that the contents of Council's 'Buy Local Purchasing' Policy will have effect, noting however that not all light fleet may necessarily be suitable from that particular dealer.~~

The purchasing process is to be guided by a weighted assessment of all quotes, taking into account safety, environment and economic criteria. The weightings are:

Criteria	Weighting (%)
Annual Whole of Life Costs (including fuel consumption and FBT)	70
Safety	15
Environment	15

Optimum Replacement/Changeover Timing

The optimum replacement timing for light fleet changeover is **5 years/120,000km** whichever occurs first.

Vehicle Disposal

Options for disposal include:

- Trade-in to dealer supplying the new vehicle
- Disposal by public auction through a reputable auction facility; or
- Tender

The most cost effective method of disposal for each vehicle shall be based on the trade offer compared to the likely return at public auction or tender.

Specific Requirements for Vehicles and Maximum Capital Outlay

The vehicle requirements of staff are based on their work duties including types of areas and terrain to be accessed, passenger requirements, type of driving (frequency, darkness, etc.).

Maximum capital outlay is to include the purchase of the vehicle and all standard inclusions but doesn't include licensing and/or stamp duty.

The following table briefly summarises the requirements for specific positions or levels of position:

Vehicle/Position	General Requirements	Maximum Capital Outlay (Ex-GST)	<u>Non Standard Inclusions</u>
CEO	Luxury sedan or 4WD/AWD SUV suitable for accommodating <u>minimum 5 4</u> persons to attend meetings. Significant night time driving, including long journeys, required for meeting attendance	\$56,000	<u>Roo/Bull Bar with spotlights (\$3,000)</u>
<u>EMWS</u> <u>EMDI</u>	Executive 4WD/AWD SUV suitable to access works sites. Vehicle to accommodate <u>minimum 5 4</u> persons to attend meetings. Also suitable storage space for specific equipment such as survey tools	\$45,000 <u>\$42,000</u>	<u>Roo/Bull Bar with spotlights (\$3,000)</u>
EMCOR, EMCS	Executive 2WD/AWD sedan or SUV suitable for accommodating <u>5 4</u> persons.	\$36,000	
MP, MEH, PBS, <u>MTS</u> , <u>MBAPSETO</u>	Standard 2WD/ AWD sedan or SUV suitable for accommodating <u>5 4</u> persons. If off road use to a development site requires use of a	\$32,000 <u>\$26,000</u>	

	4WD use of CEO or EMWS vehicle to be arranged		
Works Supervisor	4WD utility suitable to access works sites. Crew Cab preferred to enable transport of other workers to job sites	\$38,000	<u>Roo/Bull Bar with spotlights (\$3,000)</u> <u>External Toolboxes (\$2,000)</u>
Parks Supervisor	4WD utility suitable to access works sites and/or reserves. Crew Cab preferred to enable transport of other workers	\$38,000	
Other Parks	2WD utility (no space or crew cab)	\$25,000 <u>\$26,000</u>	
<u>Waste</u>	<u>2WD utility (no space or crew cab)</u>	<u>\$25,000</u>	
Mechanic	2WD utility <u>(no space or crew cab)</u> . Space cab preferred to allow for storage of items	\$27,000 <u>\$26,000</u>	
Rangers	4WD utility due to need to access fire grounds. Space cab preferred to allow for storage of administrative items	\$34,000	<u>Roo/Bull Bar with spotlights (\$3,000)</u> <u>Emergency Light Bar (\$1,300)</u> <u>External Toolboxes (\$2,000)</u> <u>Canvas Seat Covers (\$600)</u> <u>Emergency Striping and Logos (\$2,000)</u>
<u>General Operations Coordinator</u>	<u>2WD utility with canopy for storage of road classifier equipment and other equipment</u>	<u>\$28,000</u>	
Depot Store	2WD utility <u>(no space or crew cab)</u> . Space cab preferred to allow for storage of items	\$27,000 <u>\$26,000</u>	
Building	2WD utility <u>(no space or crew cab)</u>	<u>\$25,000</u>	<u>External</u>

Maintenance	with tray suitable for storage units	<u>\$26,000</u>	<u>Toolboxes (\$2,000)</u> <u>Roof Rack (\$2,500)</u>
Grader	2WD utility (no space or crew cab)	<u>\$25,000</u> <u>\$26,000</u>	
Fast Attack Fire Fighting	4WD utility (space cab preferred)	\$34,000	<u>Roo/Bull Bar with spotlights (\$3,000)</u> <u>Emergency Light Bar (\$1,300)</u> <u>Canvas Seat Covers (\$600)</u> <u>Emergency Striping and Logos (\$2,000)</u> <u>Siren (\$1,000)</u>
Bushfire Support	4WD/AWD SUV or Station Wagon suitable for transporting up to 7 persons on long journeys for fire attendance, crew changeover	\$38,000	<u>Roo/Bull Bar with spotlights (\$3,000)</u> <u>Emergency Light Bar (\$1,300)</u> <u>Canvas Seat Covers (\$600)</u> <u>Emergency Striping and Logos (\$2,000)</u> <u>External Spotlight (\$225)</u>

Bushfire Logistics	2WD utility (no space or crew cab)	\$25,000 <u>\$26,000</u>	<u>Roo/Bull Bar with spotlights (\$3,000)</u> <u>Emergency Light Bar (\$1,300)</u> <u>Canvas Seat Covers (\$600)</u> <u>Emergency Striping and Logos (\$2,000)</u>
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Where a current contract of employment (including a renewal of an existing contract) stipulates a specific type of vehicle the terms of the contract are to have priority over the terms of this policy. In circumstances where contract staff depart the organisation the CEO is to ensure that any new contract factors in the contents of this policy.

Standard Inclusions

Laminated tinted windows, factory air conditioning, mud flaps, lockable fuel cap, electric windows, cruise control, floor mats, tow bar and ball with electrical plug, logo decals for operational vehicles-

Non-Standard Inclusions

Roo or Bull Bar for CEO, Executive Manager Works & Services, Rangers, Works Supervisor and Pool vehicles due to number of night meetings attended and after hours call-outs.

Lockable canopy covers for a tray back utility can be included as a standard inclusion where large size work tools need to be securely stored. Currently under this policy this only applies to the General Operations Coordinator.

The cost of non-standard inclusions is not included in the maximum capital outlay ceiling specified elsewhere in this policy. The amounts specified in the applicable column of the vehicle specification table are estimates only.

At the time of seeking quotes for changeover of a vehicle an assessment will be made on whether any of the non-standard inclusions can be removed and reinstalled on the new vehicle. This is particularly relevant for a roof rack, external toolboxes, canvas seat covers, light bars, spotlights and sirens. It is noted that it is unlikely to be cost efficient to remove and reinstall a roo/bull bar.

Novated Leases

Under the current policy novated lease arrangements will not be entered into for Council vehicles. This is due to the problems caused to the organisation in having to purchase a vehicle on short notice when a staff member with a novated leased vehicle departs the employment of the Shire.

~~Council however is aware the novated lease vehicles may become an attractive benefit for staff attraction and retention and will consider the need to review this matter upon receipt of specific information.~~

Fringe Benefit Tax

Council is responsible for all fringe benefit tax associated with private use of the Council vehicle and these costs are reflected in the value placed on private use of the vehicle in the remuneration packages of relevant officers.

The Chief Executive Officer reserves the right to rotate vehicles to ensure maximum utilisation and a reduction of Fringe Benefit Tax liability to the Council.

Value of Vehicle Private Use component in Employee Remuneration Package

The value of the private use component of the vehicle is as shown in individual contracts of employment or in the case of uncontracted staff in specific agreements or letters of appointment.



ROLLING ACTION SHEET

ROLLING ACTION SHEET
February 2020 (encompassing Council Resolutions up to Council Meeting held 30 January 2020)

Where a tick is indicated this Item will be deleted in the next update

Council Decision No.	Wording of Decision	Responsible Officer	Past comments	Progress since last report	✓
C.28/1108 Public Access to Rear of Shops on Western Side of Hampton Street	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse in-principle the proposal to obtain an easement in gross over private land at the rear of shops west of Hampton Street between Henry Street and the existing public accessway opposite the public car park in Hampton Street. 2. That the CEO obtain the necessary legal advice to enable correspondence to be sent to affected property owners seeking their in-principle consent for the creation of an easement in gross for public access to the rear of their premises. 3. That upon receipt of responses from affected property owners the matter be brought back to Council for final determination, including consideration of how the proposed public accessway could be designed to take into account risk management of flooding. 	T Clynch	<p>Work on developing a draft easement document has been delayed.</p> <p>A request was to be prepared to a local solicitor requesting preparation of a draft/template easement document. This will be funded from general legal expenses account. Since then the CEO has made the decision to defer the preparation of the document pending completion of the Geegilup Brook Flood Study in case there are implications regarding land acquisition/tenure/use arising from that Study. The Flood Study was endorsed by Council at its November 2014 meeting so the easement proposal will be re-actioned (February 2015).</p> <p>Discussions held with solicitor on best process to progress this matter. Property ownership details currently being compiled for forwarding to solicitor (September 2015)</p> <p>This matter was discussed at quarterly briefing session held on 4 February 2016 where it was agreed that the proposal should be extended to include the car parking areas within the proposed easement. This can happen under the current resolution C.28/1108. A plan of the proposed easement will be prepared and correspondence forwarded to affected property owners (March 2016).</p>	<p>February 2020</p> <p>A meeting with interested consultants is being scheduled.</p>	

			<p>Progress of this matter has been deferred pending finalisation of the proposed land exchange and creation of easement for the property at 145 Hampton Street (corner Henry Street).</p> <p>Shire staff will prepare a concept plan showing how the area can be developed for access and public parking and this will be used when corresponding with affected property owners about the proposal to create an easement (March 2018).</p> <p>November 2018 A concept plan was presented to the November Concept Forum.</p> <p>The differing levels of the land make provision of formalised parking on the eastern side of the laneway difficult as significant excavation and earthworks would be necessary. Therefore the plan proposes the following:</p> <ul style="list-style-type: none"> • Extend the single row of sealed and marked parking bays against the kerb line as far north as possible. • In order to accommodate the bays at the northern end the current access land will have to be shifted closer to the back of the shops. • 11 sealed and marked parking bays could be provided on the eastern side of the laneway at its northern end as the slope of the land is suitable. • The balance of the land on the eastern side of the laneway could be sealed on its existing slope and wouldn't be formally marked for 		
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			<p>parking but could be used for informal parking.</p> <p>The plan will be used in writing to property owners seeking approval to grant the Shire an easement for access and parking in order to formalise the existing use of the land. No compensation would be offered to property owners – rather the Shire would commit to funding the works. Prior to writing to property owners the CEO will engage a solicitor to prepare an easement document.</p> <p>April 2019 Discussion at the April Concept Forum identified a proposal to reinvestigate the design of the car parking area. A report will be presented to Council identifying the costs of engaging an engineer to prepare design options and associated costings.</p> <p>June 2019 Council resolved last month to allocate funds for design of the car park. Appointment of a consultant engineer to undertake the design phase hasn't occurred to date.</p> <p>August 2019 The resolution from Council's May 2019 meeting required the CEO to seek the input of the Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. Discussion on this matter is scheduled to occur at the SAC meeting to be held on 21.8.19.</p> <p>September 2019 The CEO did discuss the scope of the project with members of the Sustainability Advisory Committee and obtained useful feedback. A project scope is currently being</p>		
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			<p>prepared and investigations occurring into suitable landscape architects to progress the design of the creek beautification and car park design.</p> <p>October 2019</p> <p>A request for quote has been prepared and has been sent to three selected landscape architects.</p>		
<p>C.14/0310 Preliminary Report – Plantation Exclusion Zones</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townsites, the Yornup township and existing or proposed local development areas throughout the Shire municipality. 2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate a scheme amendment to Town Planning Scheme No. 3 seeking to modify Table 1 to prohibit 'Afforestation' within the Rural zone of the scheme area. 3. Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised. 4. Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation with FESA, and in accordance with the Planning for Bush Fire Protection document. 	<p>S Donaldson</p>	<ol style="list-style-type: none"> 1. Noted. 2. Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December 2011. Amendment adopted by Council on 25 January 2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012. 3. Noted. 4. Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation. Council in March 2016 resolved not to progress. See Point 6 below. 5. Commenced but little progress to date, pending adoption of Bushfire Hazard 	<p>February 2020</p> <p>Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p>	

	<p>5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues:</p> <ul style="list-style-type: none"> a) Definition of woodlots and shelter belts and list of acceptable locally native tree species. b) Location of surrounding development and adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection. c) Other natural resource management issues identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy. <p>6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.</p>		<p>Strategy. No further action progressed. New detailed Bushfire Hazard Level Assessment to be prepared for Local Planning Strategy, with recommendations for plantation exclusion (August 2017).</p> <p>November 2018 New draft Bushfire Hazard Assessment being prepared by consultant, to assist further consideration of plantation exclusion.</p> <p>December 2018 CEO and Manager Planning met with bushfire consultant on 28 November 2018. Bushfire Hazard Assessment nearing completion for presentation to Council early in 2019.</p> <p>6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below. No further action to be taken with strategy as per C.18/0216. No further action on policy review (May 2016).</p> <p>January 2019 Final draft Bushfire Hazard Strategy received for Staff review, to be presented to Council by March 2019. No progress made of Plantation Applications Policy Review.</p> <p>February 2019 Bushfire Hazard Level Assessment feedback sent to consultant for finalising document. Research commenced for Plantation Applications Policy Review.</p> <p>March 2019 Final Bushfire Hazard Level Assessment received for staff review then to be presented to Council in April 2019.</p>	
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			<p>Research commenced for Plantation Applications Policy Review.</p> <p>April 2019 Final BHL report received still under review for presentation to Council in May 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed.</p> <p>July 2019 Final BHL report received still under review for presentation to Council in August 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed.</p> <p>August 2019 BHL to be presented to Council in November 2019.</p> <p>September 2019 Draft BHL referred to DPLH and DFES for preliminary feedback, before being presented to Council.</p> <p>October 2019 Preliminary response received from DFES on draft BH. Pending feedback from DPLH.</p> <p>November 2019 Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p>December 2019 Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p>January 2020 Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p>		
C.16/0513 Greenbushes Overnight Stay Facility	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the proposal to establish a short term caravan and camping transit park (6 sites) at the Greenbushes Sportsground, adjacent to the 	T Clynh	<p>An application has been submitted to the Department of Local Government (October 2013).</p>	<p>February 2020 Community consultation currently occurring.</p>	

	<p>old cricket pavilion.</p> <ol style="list-style-type: none"> 2. Endorse the proposal to redevelop the old cricket pavilion to a "camper's bunkhouse" with 4 bunks being provided. 3. Seek the approval of the Minister for Local Government for approval of the transit park and bunkhouse 4. Consider allocation of a sum of \$6,000 in the 2013/14 budget for development of the transit park and hikers bunkhouse. 		<p>Approval for the use of the land as a transient caravan park has been granted (subject to conditions) by the Department of Lands. The approval of the Minister for Local Government is now required and an application is being submitted (September 2014).</p> <p>Concerns have been raised by Water Corporation due to proximity to Greenbushes water supply and it appears that until such time as the water supply dam is discontinued (as proposed under new integrated water supply project) the transit caravan park will be deferred (May 2015).</p> <p>Progression of this proposal can be seen as a linkage to Council's request for acquisition of the Dumpling Gully Precinct – Resolution C.02/1216 (April 2017).</p> <p>November 2018 The processes involved in Council's acquisition of the Dumpling Gully Precinct is far longer and complicated than originally estimated by all parties however there is a commitment from both DBCA and Water Corporation to progress it.</p> <p>In the meantime the process for preparing a concept plan for the Greenbushes Sportsground precinct could be commenced and this will be referred to the next Concept Forum for discussion.</p> <p>January 2019 Refer item in Council agenda about de-vesting of Greenbushes water supply catchment area which is the first step in the Dumpling Gully dams being vested in the Shire for recreational and irrigation</p>	
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			<p>purposes.</p> <p>February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p>April 2019 Discussion at the April Concept Forum occurred and identified the need to complete the planning phase of this project and re-engage with the Greenbushes community. A report will be presented to Council.</p> <p>September 2019 A large scale plan (encompassing the feedback from previous community consultation) is currently being prepared for presentation at a forthcoming community engagement session.</p> <p>October 2019 A draft plan has been prepared as a precursor to community consultation.</p> <p>December 2019 Update Plan has been completed. Next round of community consultation to commence in January.</p>		
C.10/0315 Investigating the provision of an Organic Waste Collection Service	That Council investigate the possibility of introducing "Organic Waste" kerb side collection for the Shire.	T Clynh	<p>A meeting has been held with the relevant officer at the Shire of Donnybrook-Balingup to discuss various aspects of its organic waste collection service. This will assist in preparing a report to Council (February 2016).</p> <p>Processing of organic waste will be a consideration in the planning and eventual design of any regional waste site (March 2017).</p> <p>At the budget workshop held on 17 May 2018 the annual review of the Corporate</p>	No action since last report.	

			<p>Business Plan was workshopped. The updated Corporate Business Plan is being presented to the June council meeting and includes a new Action (2.5.1.9) requiring a desktop investigation into the financial cost and feasibility of establishing an organic waste service (June 2018).</p> <p>November 2018 Due to other work priorities this project hasn't progressed. The CEO recently met with the Acting CEO of the Shire of Augusta-Margaret River to obtain feedback on similar investigations it recently carried out. Progression of this project is earmarked for early 2019.</p> <p>December 2018 The CEO had a recent discussion with the CEO of the Bunbury Harvey Regional Council about arranging a council visit to the regional waste site to view and discuss organic waste issues. Further details to be arranged in early 2019.</p> <p>January 2019 A meeting of the regional waste working group is being planned for February 2019.</p> <p>March 2019 The processing of organic waste will be factored into the studies into establishment of either a single or multiple regional waste processing facilities however the timeframe for development of such facilities is likely to be 5-10 years.</p> <p>October 2019 At a Regional Waste Group meeting held on 21 October 2019 the future development of sub-regional composting facilities to support sub-regional food and garden waste (FOGO) collection services. Notwithstanding this longer term vision it is intended to conduct a</p>		
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			desktop exercise to determine the approximate costs of implementing a FOGO collection service in this Shire. The Shire of Augusta Margaret River has recently introduced a FOGO bin service and consultation is planned to assist in our investigations.		
C.06/0416 Bridgetown Railside Landscaping Project	That Council seek a review of the decision by Brookfield Rail regarding the proposed Bridgetown Railside Landscaping Project and seeks the assistance of the Minister for Transport and Minister for Regional Development in facilitating this review.	T Clynh	<p>Discussions being held with Terry Redman's office on best way to progress this matter (June 2016).</p> <p>Brookfield Rail has recently appointed a community liaison officer and it is intended to meet that person soon to discuss various issues, including this issue (September 2016).</p> <p>A meeting was held with Brookfield Rail on 29 November 2016 and this issue was raised. Brookfield indicated it would reconsider its position on the landscaping and requested that a formal request be submitted based on the landscaping being groundcover only. That application is currently being prepared (February 2017).</p> <p>A new application has been submitted to Arc Infrastructure seeking approval to plant a 100 metre long, 3 metre wide landscaping strip from the town square southwards. The application has nominated the following ground cover selections for consideration by Arc Infrastructure:</p> <ul style="list-style-type: none"> • Banksia blechnifolia • Banksia integrifolia • Hemiandra pungens (March 2018) <p>Discussions held with representative of Arc Infrastructure with indications given that</p>	No action since last report.	

			<p>approval to this proposal should be provided by June (May 2018).</p> <p>An update has been requested from Arc Infrastructure (July 2018). A follow-up reminder has been sent in August (September 2018).</p> <p>Arc Infrastructure has indicated that it is prepared to grant approval to this proposal once the Shire has signed off on a proposed interface agreement for rail crossings. The contents of the interface agreement have been subject to extensive discussions between the Shire and Arc Infrastructure with particular reference to an un-gazetted rail crossing on Pratt Road. A solution to this issue has been identified – being the ceding of Pratt Road from the railway reserve and this is being progressed and should be presented to Council in November (October 2018)</p> <p>November 2018 Presentation of the Pratt Road issue to Council couldn't occur in November as Arc Infrastructure has yet to provide (despite several reminders) the necessary plans showing the extent of railway reserve to be ceded as a public road reserve. Arc Infrastructure has committed to approving the railside landscaping proposal once the Pratt Road issue has been resolved.</p> <p>January 2019 A request has again been submitted to Arc Infrastructure seeking progression of this matter.</p> <p>May 2019 A meeting is currently being sought with Arc</p>		
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			<p>Infrastructure to progress this and other rail related issues.</p> <p>June 2019 The CEO attended a meeting with Arc Infrastructure on 17 June where this matter was discussed and a commitment given by Arc Infrastructure to progress the required approvals.</p> <p>July 2019 Since the meeting in June there has been further communication with Arc Infrastructure about this and other outstanding matters requiring a decision by Arc Infrastructure.</p> <p>September 2019 Further communication with Arc Infrastructure regarding Pratt Road has occurred. Arc Infrastructure has linked resolution of the Pratt Road issue with progressing the rail side landscaping approvals.</p>		
C.03/1116 RV Friendly Towns	That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations.	T Clynych	<p>Assessment against guidelines of Campervan and Motorhome Club of Australia Limited (CMCA) has commenced (March 2017).</p> <p>The requirement for a dump point is a mandatory requirement for registration as a RV Friendly Town and assessment of options is currently occurring to enable a report back to Council (April 2017).</p> <p>A meeting has recently been held with representatives of the Bridgetown Agricultural Society regarding development of a dump point at the showgrounds (June 2017).</p> <p>Greenbushes appears to comply with the requirements necessary to obtain "RV Friendly Destination" Status and the Visitor</p>	<p>February 2020 Dump point application for Bridgetown has been submitted and installation is expected by June 2020. Signage to incorporate dump point insignia will be required and this will be an opportunity to review advance warning signage on entrance to Bridgetown.</p> <p>Greenbushes camp area is included in current community consultation for Greenbushes Sportsground Precinct.</p>	

			<p>Centre Manager is in the process of submitting an application (February 2018).</p> <p>An application to Water Corporation is currently being prepared for a sewerage connection for a dump point at the railway car park. This will enable a cost estimate to be conducted. Funding of the dump point is a proposed new action in the updated corporate Business Plan proposed to be presented to the budget workshop (May 2018).</p> <p>Discussions occurred at August Council Concept forum. Railway car park site confirmed. Costings and design for both sewerage and holding tank options being progressed (September 2018).</p> <p>November 2018 Discussion occurred at the November Concept forum about the proposed dump point in Bridgetown and direction was given to staff to further investigate waste water disposal options.</p> <p>February 2019 Application has been lodged with Water Corporation for a sewer connection for a dump point in the railway car park.</p> <p>March 2019 Planning and cost estimates for establishment of a dump point in the railway car park is being completed in time for 2019/20 budget considerations. Greenbushes site – refer comments for Resolution C.16/0513 on Page 5.</p> <p>April 2019 An application has been submitted to Water Corporation for connection to sewer for the proposed dump point in the railway car park.</p>		
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			<p>A dump point at the Greenbushes Sportsground is being investigated as part of the planning for that precinct.</p> <p>June 2019 At the June Concept Forum council determined to include funding in 2019/20 for installation of a sewer connected dump point in the railway car park. This funding will be confirmed in the 2019/20 budget.</p> <p>October 2019 The approval process for connection of sewer to the proposed dump point in the railway car park (Bridgetown) has commenced.</p> <p>The draft concept plan for the Greenbushes Sportsground Precinct shows a proposed dump point.</p> <p>November 2019 Application for sewer connection for dump point in railway car park has been submitted to Water Corporation.</p>		
C.02/1216 Acquisition of Dumpling Gully Precinct	That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.	T Clynych	<p>Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).</p> <p>A meeting was held with the Water Corporation and Talison Lithium on 19.6.17 to further discuss the processes for de-proclamation of the drinking water source and the need to engage with DPAW (July 2017).</p> <p>A meeting is scheduled for 3 September with Water Corporation to progress this matter (September 2018).</p> <p>Advice received from Water Corporation that</p>	No action since last report.	

			<p>is continuing to work with Department of Water and Environmental Regulation (DWER) about excising the dam from State Forest (requires Cabinet approval) and resolving the water allocation issues. A follow up meeting with DWER is being planned (October 2018).</p> <p>November 2018 Refer comments for Resolution C.16/0513 on Page 5.</p> <p>January 2019 Refer item in January agenda.</p> <p>February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p>September 2019 DWER is currently conducting stakeholder consultation on the abolition of the Greenbushes Catchment Area under the Country Areas Water Supply Act 1947 on the basis that water quality issues with this source means that it is no longer used by the Water Corporation to supply public drinking water. The DWER recommendation is that the catchment should now be abolished to enable increased recreation, tourism and customary activities.</p> <p>October 2019 The process to transfer the land from State Forest is progressing.</p>		
C.05/1216 Greenbushes Townsite Carpark	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts in principle the proposed Greenbushes Town Centre Carpark and Access Concept Plan. 2. Authorises the CEO to progress discussion with the landholders to acquire 	T Clynnh	<p>Letters sent to affected property owners in order to commence consultation on possible ceding of private land for the project (March 2017).</p> <p>Cr Scallan provided an update to the</p>	<p>February 2020 Meeting held with Talison Lithium to discuss project. Board approval to meet land acquisition costs is currently being obtained. Talison Lithium is also reviewing construction cost estimates.</p>	

	<p>private property adjacent to the laneway at the rear of the shopping area on the corner of Blackwood Road and Stanifer Streets in Greenbushes for the purposes of creating a formalised car parking area.</p> <p>3. Requests the CEO to finalise the plan to include appropriate drainage, road access and parking and traffic ways.</p> <p>4. Requests the CEO to identify suitable funding opportunities for the project.</p>		<p>February 2018 Standing Committee meeting advising:</p> <ul style="list-style-type: none"> • Consultation still in progress • Owner now supportive of concept • Commercial discussions to commence • Once agreement in place discussions will be had with other landowners • Detailed design work now progressing in parallel <p>The CEO meet with Grow Greenbushes representatives on 31 May 2018 to discuss pathway for acquiring land and investigating grant opportunities (June 2018).</p> <p>An updated concept plan has been received and is being assessed (July 2018).</p> <p>Letters have been sent to land owners requesting written agreement to the proposals for land acquisition (September 2018).</p> <p>Responses have been received from 2 of the 3 land owners with the other advising that a response will be provided by early to mid November (October 2018).</p> <p>November 2018 Two grant applications have been submitted for this project and will be determined by March 2018.</p> <p>January 2019 Revised offers for land acquisition are to be sent to the property owners.</p> <p>February 2019 Awaiting confirmation from Talison about</p>	Once Board approval is	
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			<p>funding commitment to the land acquisition component of the project before sending updated offers to affected land owners.</p> <p>March 2019 Grant application was unsuccessful.</p> <p>April 2019 Updated land acquisition offers have been sent to affected property owners.</p> <p>May 2019 This is one of the projects identified for inclusion in Council's infrastructure plan prepared for the purpose of assessing and leveraging the expected population increase associated with the Talison Expansion Project.</p> <p>August 2019 Car park design is being amended to reflect decision of one of the land owners not to accept offer to purchase land.</p> <p>September 2019 Discussions have been held with Talison on the proposed revised design of the car park, excluding the land unable to be purchased. A final plan and cost estimates are expected by the end of September.</p> <p>October 2019 Talison has made some variations to the carpark design and intends to consult with the Greenbushes community on those changes. The updated plan is to be presented to the November Concept Forum.</p> <p>November 2019 Discussions being held with Talison Lithium P/L on final negotiations with affected property owners and process to follow for acquisition of the subject land.</p>		
C.03/0217 Potential Outsourcing of	That the CEO report back to Council prior to or during the 2017/18 budget process on the implications and processes that would be required	T Clynh	<p>Compilation of existing maintenance functions and associated resources currently occurring which is required for report to</p>	<p>February 2020 Workshop to be scheduled for March.</p>	

<p>Selected Park Maintenance Functions</p>	<p>for Council to consider calling for expressions of interest from suitable contractors to take over maintenance of a number of Shire parks including but not limited to Memorial Park, Blackwood River Park, Geegelup Park and Thompson Park.</p>	<p>Council. Report being prepared for June meeting. Further reporting is to occur by the end of the year.</p> <p>Council workshop to occur in February.</p> <p>Workshop held on 22.2.18 with the directions from that workshop to be used to refine the service levels before formal presentation back to Council (March 2018)</p> <p>Investigation into processes and specifications for calling tenders for selected outsourcing is currently occurring (July 2018).</p> <p>November 2018 A tender document for mowing of passive open spaces is currently being prepared.</p> <p>December 2018 The completion of the tender document has been deferred until completion of the organisational restructure and new workforce plan. Discussion on this occurred at the Council workshop held on 10.12.18.</p> <p>February 2019 With completion of the Workforce Plan preparation of the park mowing tender is to be progressed.</p> <p>June 2019 Discussion on parks and gardens service levels occurred at the June concept forum and the intent is to revisit those service levels commencing with a councillor/staff workshop to be scheduled in September/October. In the meantime the proposal to investigate outsourcing of mowing services will be deferred.</p> <p>August 2019 Taking into account restrictions imposed on</p>		
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			<p>council under its 'Election Caretaker Period' Policy the proposed workshop on parks and gardens service levels will be scheduled for November.</p> <p>October 2019 A scope for the proposed workshop has been developed and will be presented to the November Concept Forum as well as an update on "service level" modelling being done by the south west integrated planning network (of which the Shire is a member).</p> <p>November 2019 Discussion occurred at November Concept Forum with workshop scheduled for approximately February 2020.</p> <p>December 2019 Update Discussion occurred at November Concept Forum. Council workshop to be held in February 2020.</p>		
C.05/0217 Registration as a "Waterwise Council"	That Council endorse the recommendation from its Sustainability Advisory Committee and direct the CEO to submit a request to the Water Corporation for commencement of the process to becoming a "Waterwise Council".	T Clynych	<p>Request has been submitted (April 2017).</p> <p>Process for preparation and signing of a Memorandum of Understanding has commenced (August 2017)</p> <p>A reminder has been sent to Water Corporation requesting an update on the status of Council's registration (July 2018).</p> <p>Water Corporation has requested the Shire prepare a Waterwise Council Action Plan and this is to be progressed through the Sustainability Advisory Committee (September 2018).</p> <p>August 2019 The CEO met with the responsible Water Corporation officer at the recent Local Government Convention in Perth and arrangements are to be made for the Shire's</p>	<p>February 2020 The CEO will refer development of key components of the Action Plan to SAC Committee for discussion.</p>	

			registration to be progressed.		
C.08/0917 Preparation of Shire of Bridgetown- Greenbushes Local Planning Strategy and Local Planning Scheme No 6	<p>That Council:</p> <ol style="list-style-type: none"> Notes that the draft Local Planning Strategy adopted by Council in November 2012 has not been endorsed by the Western Australian Planning Commission for the purpose of advertising and will not be further progressed. Notes the appointment of Lush Fire & Planning to prepare a Bushfire Hazard Level Assessment to guide preparation of a new Local Planning Strategy and Local Planning Scheme for the Shire of Bridgetown-Greenbushes. Pursuant to regulation 11 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Strategy for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area marked in Attachment 9. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Scheme No. 6, for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area in Attachment 9, and upon gazettal will revoke Town Planning Scheme No. 3 and Town Planning Scheme No. 4. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 20 of the Planning and Development (Local Planning 	S Donaldson	<ol style="list-style-type: none"> Noted. Noted. Preliminary investigations completed. Preliminary draft report received February 2018 for staff review. Meeting scheduled with Department of Planning, Lands and Heritage for 8 March 2018 for preliminary advice. Follow up meeting with DPLH staff on 27 March 2018, working with consultant on modifications. Draft report to be presented to Council in July 2018 (April 2018). Contact has since been made with a planning consultant to assist in completion of the Local Planning Strategy (June 2018). Consultant has been engaged (July 2018). Meeting held with DPLH staff on 4 September 2018 (September 2018). Noted. Noted. Correspondence sent to WAPC on 26 October 2017. Response received. Noted. To be actioned. <p>November 2018 Liaison with Shire's planning consultant and DPLH staff continuing.</p> <p>December 2018 Sections of draft LPS prepared by planning consultant currently being reviewed by Shire staff.</p>	<p>February 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p>	

	<p>Schemes) Regulations 2015, directs the Chief Executive Officer to forward to the Western Australian Planning Commission:</p> <ul style="list-style-type: none"> a) A copy of Council's resolution deciding to prepare a new Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes; and b) A map marked Scheme Map Area signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes. <p>6. Subject to receiving notification from the Western Australian Planning Commission pursuant to regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to:</p> <ul style="list-style-type: none"> a) publish a notice within a newspaper circulating in the Shire district of the passing of the resolution deciding to prepare a Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes. b) forward a copy of the notice to and seeking a memorandum in writing setting out any recommendations in respect of the resolution to: <ul style="list-style-type: none"> (i) the local government of each district that adjoins the local government district; (ii) each licensee under the Water 		<p>January 2019 Final draft Bushfire Hazard Level Assessment received for Shire staff review. Further consultation with planning consultant undertaken in December 2018. Shire staff working through detailed zoning and lot analysis for all townsites and investigation areas.</p> <p>February 2019 Zoning and Precinct Analysis completed and forwarded to planning consultant for consideration. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p>March 2019 Meeting scheduled with DPLH staff, SWDC staff and planning consultant. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p>April 2019 Meeting held with DPLH and SWDC staff in March 2019. Planning Consultant working on Planning Precinct Analysis. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p>May 2019 Liaison with DPLH staff, planning consultant and bushfire consultant continuing.</p> <p>June 2019 Further liaison with planning consultant continuing.</p> <p>July 2019 Further liaison with planning consultant and DPLH continuing.</p> <p>August 2019 Further liaison with planning consultant required.</p> <p>September 2019 Preliminary draft Local Planning Strategy referred to DPLH for feedback.</p>	
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	<p>(iii) Services Act 2012 likely to be affected by the scheme; the Chief Executive Officer of the Department of Biodiversity, Conservation and Attractions assisting in the administration of the Conservation and Land Management Act 1984; and</p> <p>(iv) each public authority likely to be affected by the scheme, including the Department of Water and Environment Regulation pursuant to section 81 of the Planning and Development Act 2005.</p>		<p>October 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p>November 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p>December 2019 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p>January 2020 Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p>		
C.07/1217 Ratio Action Plan – Fair Value Accounting & Depreciation Expense	<p>That Council endorse the following Ratio Improvement Action Plan:</p> <ul style="list-style-type: none"> A full review of Council's asset depreciation expenditure is undertaken. Specifically, a review of each individual Council asset (at component level) of its condition, useful life, remaining useful life and residual value. 	M Larkworthy	<p>Relevant Staff will receive training in condition rating and useful life assessment as part of the Department's Asset Management Capacity Building program. Last training session is scheduled for 27 February 2018. (February 2018). Training complete. Inspections at component level of all Shire buildings is currently being undertaken. An assessment of furniture &</p>	<p>February 2020 No further update</p>	

	<ul style="list-style-type: none"> An assessment as to whether the Shire is revenue short or expenditure long by undertaking a comparison of neighbouring and similar sized Shires in relation to the 	<p>equipment has been undertaken (May 2018).</p> <p>Inspection of Shire buildings is now complete. Data (including the remaining useful life of each component) is now being collated to inform Council's future depreciation expenditure for this asset class. A review of 'remaining useful life' for Council's infrastructure assets at component level will now commence. (September 2018).</p> <p>November 2018 Work is ongoing.</p> <p>December 2018 Work is ongoing</p> <p>February 2019 Work is ongoing, current focus is on Road Infrastructure assets</p> <p>April 2019 Work is ongoing, current focus is on Road Infrastructure assets.</p> <p>May 2019 Work is ongoing, current focus is on Road Infrastructure assets.</p> <p>November 2019 A full review of condition and useful life estimates has been undertaken for individual plant & equipment and furniture & equipment assets, depreciation expenditure recalculated accordingly.</p> <p>January 2020 Work is ongoing in relation to the review of road infrastructure assets and an update will be provided once completed.</p> <p>This assessment will occur following completion of the 2017/18 annual financial statements (September 2018).</p> <p>November 2018</p>	<p>February 2020 The 2018/19 comparisons of income and expenditure categories against benchmark Council's is complete. Results of the</p>	
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	level of own source revenue (i.e. rates, fees and charges) compared to expenditure.		<p>The 2017/18 annual financial statements are now complete and the audit report is pending. This assessment will now be undertaken and results presented to the first Audit Committee meeting to be held in 2019.</p> <p>December 2018 Data collection has commenced</p> <p>February 2019 Results of data analysis to be presented to the Audit Committee Meeting scheduled for 18 March 2019</p> <p>March 2019 A report on the analysis of data collected was considered by the Audit Committee at its meeting held 18 March 2019. The Committee resolved that further investigation into this Shire's level of rating income, other revenue sources, employee costs and insurance expense compared to benchmark Councils be undertaken.</p> <p>April 2019 Work is ongoing</p> <p>May 2019 Work is ongoing. Results of the further investigations as identified in March will be presented to the Audit Committee at its September 2019 meeting.</p> <p>November 2019 Following finalisation of Council's 2018/19 Annual Financial Report a further comparison of income and expenditure categories against benchmark Council's will be undertaken. Results of the comparison will be presented to the Audit Committee in March 2020.</p> <p>January 2020 The 2018/19 comparisons of income and expenditure categories against benchmark Council's has commenced. Results of the comparison will be presented to the Audit</p>	comparison will be presented to the Audit Committee in March 2020.	
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	<ul style="list-style-type: none"> Develop a policy to guide future Council decisions in relation to the allocation of funds to renewal works versus upgrade works. That various scenarios are modelled during the next review of Council's Long Term Financial Plan in relation to achieving minimum ratio benchmarks. The results of these scenarios to be workshopped with Council. 	<p>Committee in March 2020.</p> <p>Policy will be developed following full review of Council's asset depreciation expenditure in point 1 above. November 2018 No progress since last report December 2018 No progress since last report as point 1 is ongoing January 2020 No action since last update</p> <p>A review of Council's Long Term Financial Plan will commence in conjunction with the Corporate Business Plan and 10 Year Capital Works plans annual reviews.</p> <p>The draft Long Term Financial Plan will be workshopped at Council's October 2018 Concept Forum before formal presentation to Council (September 2018).</p> <p>LTFP presented to October Concept Forum, final draft will now be prepared and presented to Council in November. (October 2018)</p> <p>November 2018 The 2018/19 to 2032/33 Long Term Financial Plan is included in this agenda for Council endorsement. December 2018 Council adopted its Long Term Financial Plan (LTFP) in November. It should be noted that this will be an annual process. The workshop approach for Council's review of the draft LTFP including predicted ratio</p>	<p>February 2020 No action since last update</p> <p>February 2020 Work on Council's 2020/21 to 2034/35 LTFP is progressing.</p>	
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			<p>results is suggested.</p> <p>April 2019 Next revision of the LTFP has commenced.</p> <p>May 2019 Works are continuing on the LTFP. The plan is being updated with results from Council's review of the 10 year asset/works plans and Corporate Business Plan.</p> <p>August 2019 An item was presented to Council's August Concept Forum that outlined the 2019/20 timeline for review of all Integrated Planning and various capital works plans with the Long Term Financial Plan due to be adopted in June 2020. A workshop will be held prior to adoption when the consideration of ratio results will be undertaken.</p> <p>January 2020 Work on Council's 2020/21 to 2034/35 LTFP is progressing.</p>		
C.06/0418 Proposed Road Closure for Amalgamation – Adjoining Roe Street, Bridgetown	<p>That Council, in relation to the proposed closure for amalgamation of the road adjoining Roe Street, Bridgetown, as per Attachment 8:</p> <ol style="list-style-type: none"> 1. Notes the public submissions received, as per Attachment 10, and the Shire staff responses in the Schedule of Submissions, as per Attachment 11. 2. Pursuant to s.58 of the Land Administration Act 1997 supports the proposed closure of unmade and unnamed road adjoining Roe Street, Bridgetown, between Lot 3 (99) and Lot 4 (101) Roe Street, Bridgetown, for amalgamation with adjoining land. 	S Donaldson	<ol style="list-style-type: none"> 1. Noted. 2. Noted. 3. Referred to DPLH on 2 May 2018, response pending. 	<p>February 2020 DPLH response still pending.</p>	

	<p>3. Directs the Chief Executive Officer to forward relevant information to the Department of Planning, Lands and Heritage seeking approval from the Minister for Lands in relation to Point 2.</p>	<p>November 2018 A list of all outstanding actions referred to the Department Planning, Lands and Heritage (as listed in this Rolling Action Sheet) is to be compiled and a meeting requested with relevant staff of that department in order to progress them to conclusion.</p> <p>December 2018 No progress since November update.</p> <p>January 2019 Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters not progressed.</p> <p>March 2019 Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters commenced and liaison continuing with DPLH staff.</p> <p>May 2019 DPLH response still pending.</p> <p>June 2019 Response from DPLH still pending.</p> <p>July 2019 Response from DPLH still pending.</p> <p>August 2019 Response from DPLH still pending.</p> <p>September 2019 Liaison continuing with DPLH regarding land distribution.</p> <p>October 2019 Liaison continuing with DPLH regarding land distribution.</p> <p>November 2019 Pending final response from DPLH.</p> <p>November 2019 Pending final response from DPLH.</p> <p>January 2020 DPLH response still pending. Contact made</p>		
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			January 2020.		
C.08/0718 Licence to Occupy – Greenbushes Railway Station	<p>That Council:</p> <ol style="list-style-type: none"> Writes to Arc Infrastructure advising the Greenbushes Discovery Centre Incorporated has expressed a long- term goal to relocate the Greenbushes Railway Station Building to the Greenbushes Discovery Centre, 38 Blackwood Road, Greenbushes as an extension to that facility. Inform Arc Infrastructure that the Shire of Bridgetown Greenbushes and Greenbushes Discovery Centre have received letters from the Public Transport Authority giving permission for the relocation of the building when finances/grant funding opportunities enable this to occur. Enquire whether a Licence to Occupy the land and buildings would be necessary given the agreement with the PTA for community end-use for the building. Assist the Greenbushes Discovery Centre finalise the business plan for consideration by all parties, including potential funding partners. 	T Clynych	<p>Correspondence has been forwarded to Arc Infrastructure (September 2018)</p> <p>November 2018 A response to the Shire’s correspondence is yet to be received.</p> <p>May 2019 A meeting is currently being sought with Arc Infrastructure to progress this and other rail related issues.</p> <p>June 2019 At a meeting with Arc Infrastructure held on 17 June this matter was discussed. The Public Transport Authority (PTA) has granted its approval to the proposed removal of the railway station from its current site and Arc Infrastructure will now prepare an agreement for amendment of its licence with PTA.</p>	No action since last report.	
C.03/0818 Installation of Condom Dispensing Machines in Library Toilets	<p>That Council approves the installation of condom dispensing machines in the male and female toilets at the Bridgetown Regional Library subject to the following conditions:</p> <ol style="list-style-type: none"> The machines are being installed on a 6 month trial basis after which a review into making the installations permanent will be held. That Blackwood Youth Action is responsible for purchase of the dispensing 	T Clynych	<p>Advice of the Council decision was conveyed to Blackwood Youth Action.</p> <p>November 2018 Advice has recently been received from Blackwood Youth Action that it is progressing the acquisition and installation of the machines and stock.</p> <p>December 2018 The CEO provided a \$200 donation to BYA to assist with purchase of machines and</p>	<p>February 2020 Communication has been sent to Blackwood Youth Action initiating the review process.</p>	

	<p>machines and purchase of stock noting that the CEO has discretion to provide a one-off monetary donation to assist in this initiative.</p> <ol style="list-style-type: none"> 3. That the Shire will be responsible for installation of the dispensing machines, storage of stock (condoms) and replenishing the stock in the machines using the stock purchased by Blackwood Youth Action. 4. That signage (posters) be displayed in the male and female toilets explaining the importance of having free condom dispensing machines in our community. 5. That Blackwood Youth Action coordinates the making of suitable posters for display in the male and female toilets requesting respect for the initiative and responsible use of stock 		<p>stock.</p> <p>February 2019 A project update has been requested from Blackwood Youth Action</p> <p>March 2019 Blackwood Youth Action has secured the machines and installation will occur shortly.</p> <p>April 2019 Condom machines currently being installed.</p> <p>May 2019 A process is being put in place for library cleaners to monitor and record stock and replace when necessary.</p> <p>June 2019 Machines have been installed. Trial will end mid-December 2019.</p> <p>July 2019 Trial continuing.</p> <p>August 2019 Trial will end in December 2019.</p> <p>December 2019 Update Trial ends December. Review to occur by February 2020</p>	
C.08/1218 Proposed Road Closure – Portion of Perry Road, Greenbushes	That Council notes the submissions received, as per Attachment 8, and pursuant to section 58 of the Land Administration Act supports closure of the northern portion of Perry Road, Greenbushes, as per Attachment 9, for conversion to Unallocated Crown Land, and directs the Chief Executive Officer to seek support from the Minister for Lands through the Department of Planning, Lands and Heritage.	S Donaldson	<p>January 2019 Correspondence sent to Department of Planning, Lands and Heritage. Support received from Land Use Planning Division (Regional South West Office) on 16.1.2019. Decision pending from Land Use Management Division (Perth office).</p> <p>March 2019 Shire staff met with DPLH staff on 27 February 2019. Decision of Minister for Lands pending.</p> <p>April 2019 DPLH response still pending.</p> <p>May 2019 DPLH response still pending.</p> <p>June 2019 DPLH response still pending.</p>	<p>February 2020 DPLH decision still pending. DPLH advised that Talison Lithium may be seeking to progress road closure through a subdivision process.</p>

			<p>July 2019 DPLH response still pending.</p> <p>August 2019 DPLH response still pending.</p> <p>September 2019 DPLH response still pending.</p> <p>October 2019 DPLH response still pending.</p> <p>November 2019 DPLH response still pending.</p> <p>December 2019 DPLH response still pending.</p> <p>January 2020 DPLH response still pending. Contact made January 2020.</p>		
C.03/0219 Construction of Intersection Improvements at Entrance to Bridgetown Gardens Estate	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the legal advice received (Confidential Attachment 2). 2. Reaffirm its intent to widen Kangaroo Gully Road at the intersection of Claret Ash Rise in order to improve the intersection for traffic travelling eastwards on Kangaroo Gully Road. 3. Advise the Council of Owners for Bridgetown Gardens Estate that the bonded funds obtained in 2006 from the developer of Bridgetown Gardens Estate are only able to be used for works at the intersection of Kangaroo Gully Road and Claret Ash Rise and therefore Council is unable to reassign the funds for other works within the Estate. 4. Request the CEO to progress the widening of Kangaroo Gully Road at its intersection with Claret Ash Rise by June 2019 if capacity and weather permits, or 	T Clynych	<p>March 2019 Correspondence sent to Council of owners of Bridgetown Gardens Estate confirming Council's decision.</p> <p>The works will be scheduled for 2019/20</p> <p>December 2019 Update Works scheduled for March 2020.</p>	No action since last report.	

	alternatively in the 2019/20 road construction program.				
C.02/0419 Desktop Review of Strategic Community Plan	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the revised Strategic Community Plan 2019 following the desktop review process with the following minor changes: <ul style="list-style-type: none"> • Page 6 – Last paragraph change “at a depth of 45-50 degrees” to read “at depth at 45-50 degrees”. • Page 8 – First paragraph delete “as these workers are permanently based elsewhere” from last sentence. • Page 8 – Fifth paragraph amend first sentence to read “.... within the Shire of Bridgetown-Greenbushes of 853 persons, equating to an approximate 18% population increase by 2022/23.” 2. Request the CEO to report back by March 2020 on the recommended community engagement processes for the full review of the Strategic Community Plan in 2020/21, including budget considerations. 	T Clynch	<p>June 2019</p> <p>This resolution will remain on the rolling action sheet until the report back (by March 2020) has occurred on the recommended community engagement processes for the full review of the Strategic Community Plan in 2020/21, including budget considerations.</p>	<p>February 2020</p> <p>Some discussion occurred at February 2020 Concept Forum with more information to be provided to March Forum.</p>	
C.08/0419 Proposed Land Purchase – Part Lot 84 (42) Forrest Street, Bridgetown	<p>That Council:</p> <ol style="list-style-type: none"> 1. Resolves to purchase the southern portion of Part Lot 84 (42) Forrest Street, Bridgetown (on Plan 222161, Volume/Folio 1327/46) for the sum of \$50,000 plus subdivision and legal costs of approximately \$7,000, as shown in Attachment 10. 	S Donaldson	<p>May 2019</p> <p>1. Correspondence sent to landowner on 6 May 2019 confirming Council resolution to support partial purchase.</p> <p>June 2019</p> <p>Surveyor quotes still be sourced.</p> <p>July 2019</p> <p>Surveyor quotes currently being sourced.</p> <p>August 2019</p> <p>Surveyor appointed with work to commence early September.</p> <p>September 2019</p> <p>Plan of Subdivision completed. Application to be lodged with WAPC.</p> <p>October 2019</p> <p>Surveyor appointed and Plan of Subdivision prepared. Subdivision application to be</p>	<p>February 2020</p> <p>Deposited Plan finalised by surveyor. Condition clearance request to be lodged with the Water Corporation.</p>	

	<p>2. That the unbudgeted expenditure of \$50,000 purchase price and estimated \$7,000 subdivision and legal (transfer of land) costs be funded by withdrawal of an amount of up to \$57,000 from the Land & Buildings Reserve.</p> <p>3. That the CEO be authorised to submit an application to the Western Australian Planning Commission for the subdivision of Part Lot 84 (42) Forrest Street, Bridgetown (on Plan 22161), and amalgamation with adjoining Lot 873 (83) Steere Street, Bridgetown (on Diagram 98062).</p>		<p>lodged with WAPC in October 2019. November 2019 Subdivision application lodged with WAPC, response pending. December 2019 Subdivision referral response sent to DLPH. Decision pending. January 2020 Subdivision approval granted by the WAPC on 15 January 2020. Single condition to be cleared to enable further action.</p> <p>2. Noted.</p> <p>3. Surveyor quotes currently being sourced.</p>		
<p>C.04/0519 Development of Plans for Upgrade of Bridgetown CBD Parking and Geegelup Brook Beautification</p>	<p>That Council:</p> <p>1. Amend its 2018/19 budget to include \$25,000 unbudgeted expenditure for the purpose of funding the preparation of detailed design plans for improvements to the Bridgetown CBD parking behind the shops on the western side of Hampton Street and the beautification of the adjacent Geegelup Brook.</p> <p>2. Seek the input of its Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification</p>	T Clynch	<p>June 2019 Consulting engineer still to be engaged. August 2019 The resolution from Council's May 2019 meeting required the CEO to seek the input of the Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. Discussion on this matter is scheduled to occur at the SAC meeting to be held on 21.8.19. September 2019</p>	<p>February 2020 A meeting with interested consultants is being scheduled.</p>	

	<p>Project, including channel widening, public access and revegetation.</p> <p>3. Transfer the sum of \$25,000 from the Strategic Projects Reserve to fund the unbudgeted expenditure.</p>		<p>The CEO did discuss the scope of the project with members of the Sustainability Advisory Committee and obtained useful feedback. A project scope is currently being prepared and investigations occurring into suitable landscape architects to progress the design of the creek beautification and car park design.</p> <p>October 2019 A request for quote has been prepared and has been sent to three selected landscape architects.</p>		
<p>C.14/0519 Bridgetown Youth Precinct Community Consultation Report</p>	<p>That Council</p> <ol style="list-style-type: none"> 1. Endorse the Bridgetown Youth Precinct Community Consultation report. 2. Progress the Bridgetown Youth Precinct project to the concept design and preliminary cost estimate stage. 3. Increase expenditure in the Youth Precinct Hang Out Space account (PJ06) by \$5,000 by transferring \$5,000 from account PJ07 (Youth Event) to account PJ06 (Youth Precinct Hang Out) to complete the concept design and preliminary cost estimates for the Youth Precinct Project. 	M Richards	<p>June 2019 Quotes are currently being sought to progress the concept and preliminary cost estimate stage. These are anticipated to be received in July and work commenced in August 2019.</p> <p>July 2019 As per June update.</p> <p>August 2019 Quotes received in July 2019 from 2 potential consultants with a determination and appointment to be made on review (to complete the development of concept plans and preliminary costings)</p> <p>September 2019 Quotes currently being assessed.</p> <p>October 2019 This will be a discussion item at the November Concept Forum.</p> <p>November 2019 Update provided at November Concept Forum as part of Growth Strategy Agenda Item as follows "concept design consultation will be held on the 22 November 2019 with each school and afterschool at the skate park. This consultation will inform the final concept design and cost estimate. Once finalised the design and costings will be</p>	<p>February 2020 As per December comment.</p>	

			<p><i>presented to Council”.</i></p> <p>December 2019 Consultants are currently finalizing the outcomes of the consultation, concept plans and preliminary costings based on the youth and community consultation held in November; with information to be presented at March Concept Forum.</p>		
<p>C.15/0519 Warren Blackwood 2050 Cycling Strategy</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the Warren-Blackwood 2050 Cycling Strategy prepared by the Western Australia Bike Network for Department of Transport. 2. Consider in the next review of the 10 Year Strategic Works Program the inclusion of the priority actions/projects listed for the Shire of Bridgetown-Greenbushes. 3. Include in the next review of the Corporate Business Plan an action proposing the implementation of the Warren Blackwood 2050 Cycling Strategy with timelines and expenditure associated with the implementation to be determined during the review process. 	G Arlandoo	<p>June 2019 Item noted for review in the 10 Year Strategic Works Program (September 2019) and the Corporate Business Plan (March 2020).</p> <p>July 2019 As per June update.</p> <p>August 2019 As per July update.</p> <p>September 2019 As per the August 2019 update.</p> <p>October 2019 These matters are being addressed in the current review of the 10 year works program and will also be addressed in the March 2020 annual review of the Corporate Business Plan.</p> <p>November 2019 Draft 10 Year Works Plan presented to November Concept Forum</p>	<p>February 2020 10 Year Strategic Works program considered at February Concept forum and will be included in annual review of Long Term Financial Plan.</p>	√
<p>C.16/0519 Blackwood River Foreshore Development</p>	<p>That Council</p> <ol style="list-style-type: none"> 1. Note the Schedule of Submissions received as a result of the final period of community consultation period on the revised concept plans for the Blackwood River Foreshore Development Project. 2. Adopt the revised draft Blackwood River Foreshore Development Concept Plan as per attachment 19 and amend to include the change identified in Attachment 20 as 	M Richards	<p>June 2019 Works have commenced on the detailed design and costings of the Old Rectory Walk and Boardwalk elements of the project with Riverwood House Consultation to be undertaken in July 2019.</p> <p>July 2019 As per June update, noting consultation deferred to August 2019 due to officer leave.</p> <p>August 2019 Detailed design of boardwalk and Old</p>	<p>February 2020 As per December comment.</p>	

	<p>follows:</p> <p>The location of the proposed interpretive signage currently indicated to be placed in front of Riverwood House will be reviewed in consultation with the residents of Riverwood House to ensure the location of the signage is beneficial to trail users without negatively impacting on residents.</p> <p>3. Determine to progress Blackwood River Foreshore Development Project to detailed design and costings for the Old Rectory Walk and Boardwalk elements of the project.</p>		<p>Rectory trail and preliminary costings this week. Consultation scheduled for August 2019.</p> <p>September 2019 Plans received from consultant and will be assessed internally by the Development & Infrastructure Group and Executive Leadership Team.</p> <p>October 2019 This will be a discussion item at the November Concept Forum.</p> <p>November 2019 Update provided at November Concept Forum as part of Growth Strategy Agenda Item as follows <i>"the detailed design for the Old Rectory Walk (including shelter) has been finalised and has been forwarded to WA Structural Engineers to complete the design certification"</i>. Once this certification is received the detailed design stage (including project costings) will be completed and can be presented to Council.</p> <p>December 2019 Project update will be delivered at the March Concept Forum.</p>		
C.02/0619 Installation of Statue	<p>That Council:</p> <p>1. Considers investigating the installation of a Statue to acknowledge DW Stinton as the founder of the Tin Fields in 1886 and the subsequent significant impact ongoing mining of Tin, Tantalum and now Lithium has, and is continuing to have on Greenbushes, the Shire of Bridgetown Greenbushes, the Region and Western Australia.</p> <p>2. In progressing such an investigation, the proposal be presented to the Blackwood Valley Arts Alliance with a view to developing a working partnership or group</p>	E Denniss	<p>July 2019 Letters of invitation issued to Grow Greenbushes, Blackwood Valley Arts Alliance and Ms Trudy Clothier seeking to arrange a meeting to discuss the project and the development of public art in general.</p> <p>August 2019 Each group/individual has confirmed receipt of the letter. Grow Greenbushes and Blackwood Valley Arts Alliance responses pending. Ms Trudy Clothier response confirmed interest in attending meeting.</p> <p>October 2019 All Stakeholders have confirmed interest in a collaborative approach to the development</p>	<p>February 2020 EMCS meeting with Blackwood Creatives and Grow Greenbushes on 10 March to discuss public art and progress of project planning for relevant projects.</p>	

	<p>with possible representation from Grow Greenbushes and the Shire to develop a project plan and to identify funding sources for the proposal.</p>	<p>of Public Art, in Particular a proposal to expand art trails in Greenbushes and Bridgetown. EMCS, Grow Greenbushes Representatives and Ms Trudy Clothier will attend a meeting of Blackwood Valley Arts Alliance (Blackwood Creative) on 5 November to formally identify roles, responsibilities and progress of project planning and grant funding.</p> <p>November 2019 EMCS attending a meeting of Blackwood Creative Inc on Tuesday 5 November, along with representatives from Grow Greenbushes. Discussion on potential funding bodies and the need for the development of a business plan, including full budget (income and expenditure) and concept designs/artist selection process/community engagement ensued. Inform agreement to progress stage 3 to include Greenbushes statue, revision of art trail booklet to include existing and proposed public art in Greenbushes and to identify key future public art proposals in Bridgetown. Formal acknowledgement of establishment of working partnership with Grown Greenbushes, Shire and Blackwood Creative to be documented and issued to all parties via correspondence by 30 November 2019.</p> <p>December 2019 No responses from stakeholders received as yet. Informal discussions with Grow Greenbushes and Blackwood Creatives continuing.</p> <p>January 2020 Review of Council's Public Art Strategy is scheduled for February 2020 to include preliminary feedback from discussions with Grow Greenbushes and Blackwood</p>		
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			Creatives. Council endorsement of this document will be sought in due course.		
C.13/0619 Community Engagement Outcomes – Visitor Information Management Model and Visitor Information Services Location	<p>That Council:</p> <ol style="list-style-type: none"> 1. Host a consultation event to engage with the local business and tourism sector/s with regard to the management model and location of service delivery of the Visitor Centre. 2. Directs the CEO to commence formal discussions with the Bridgetown-Greenbushes Business and Tourism Association to explore the viability of a community management model under their auspice. 3. Determines to finalize the management model of the Visitor Centre prior to further investigations into potential location changes to the delivery of services. 	E Denniss	<p>Staff have developed a data base of main street traders, local business and tourism operators (including existing VC members) and are in the process of arranging date, time and venue of consultation (to be held in partnership with BGBTA as a follow up to the June After 5 Networking Function where Paul Matenaar (Chairman of SFBVTA) provided an update on the progress/development of the SFBVTA. Date of consultation likely to be early August (TBC).</p> <p>August 2019 Invitations have been issued to the forum scheduled for 5.30pm on Wednesday 28 August at Scott's.</p> <p>September 2019 Consultation event held on 28 August 2019 in partnership with the BGBTA. Business/tourism industry survey prepared to be opened 16 September and conclude 31 October.</p> <p>October 2019 Online survey remains open until 31 October 2019. Responses to be assessed and report to Council November 2019.</p> <p>November 2019 Consultation event completed. Survey of industry (business/tourism operators) completed and findings presented at November Concept Forum. Formal approaches to Bridgetown CRC and Blackwood Creatives Inc to be completed by 30 November. Preparation of business case to outsource service provision of visitor information services (in current location) to commence.</p>	<p>February 2020 CEO and EMCS met with Bridgetown CRC to discuss relevant issues. Meeting with BGBTA to be scheduled.</p>	

			<p>December 2019 Investigations into suitable consultants to assist with preparation of business case have commenced. No response from either stakeholder to correspondence issued in November received to date.</p> <p>January 2020 Response from Bridgetown CRC has been received indicating interest in exploring the management model and opportunities to outsource service delivery of the Visitor Centre received. CEO and EMCS to meet with CRC Board on 11 February 2020.</p>		
C.04/1019 Pink & Grey Galah Control	That Council request the Blackwood Biosecurity Group (BBG) investigate the possibility of reducing the numbers of the Pink & Grey Galahs in Bridgetown.	T Clynch	<p>November 2019 Request sent to Blackwood Biosecurity Inc.</p> <p>December 2019 Update Correspondence sent to Blackwood Biosecurity</p>	<p>February 2020 A response has been received from Blackwood Biosecurity advising they are unable to take on this project. A report will be presented to March Concept Forum.</p>	
C.02/1119 Review of Ward Boundaries	That the CEO report back to Council on conducting a review of our ward boundaries, including an option of having no wards.	T Clynch	<p>December 2019 Update To be presented to Council in February 2020.</p>	<p>February 2020 Preparation of the report has commenced but due to staff leave the deadline of February 2020 hasn't been met.</p>	
C.07/1119 Proposal to Remove Two Parking Bays in Steere Street	<p>That Council:</p> <ol style="list-style-type: none"> 1. Defer any consideration for removal of car parking bays in Steere Street pending investigations into possible redesign of the Civic Centre car park and conversion of Stewart Street into a one way thoroughfare. 2. Request the CEO to investigate and report back on the possibility and practicalities of changing Stewart Street to a one way street, including an assessment of whether the Hampton Street end of the street can be retained as two way access. 3. Request the CEO to investigate and report 	T Clynch		No action since last report.	

	back on redesigning the Civic Centre car park including the possibility of making each entrance to the car park one-way only.				
C.06/0120 Proposed Road Renaming – Gommies Lane, Yornup & Sunnyside	<p>That Council:</p> <ol style="list-style-type: none"> 1. Notes the single submission received, as per Attachment 6, and pursuant to section 26 of the Land Administration Act 1997 supports the renaming of Gommies Lane as Gomm Lane, in the localities of Yornup and Sunnyside, as per Attachment 7. 2. Directs the Chief Executive Officer to seek support from the Minister for Lands through Landgate's Geographic Names Committee in relation to Point 1. above. 	S Donaldson		<ol style="list-style-type: none"> 1. Noted. 2. Online request lodged with Landate. Decision pending. 	



SHIRE OF BRIDGETOWN-GREENBUSHES

MONTHLY FINANCIAL REPORT

For the Period Ended 31 January 2020

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:

October 2019

February 2020 (Budget Review)

April 2020

July 2020

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 31 January 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Operating Revenues						
Governance		929	716	1,504	788	110.08%
General Purpose Funding - Rates		4,779,678	4,753,767	4,745,565	(8,202)	(0.17%)
General Purpose Funding - Other		1,056,949	528,474	477,574	(50,900)	(9.63%)
Law, Order and Public Safety		1,670,110	292,996	327,870	34,874	11.90%
Health		14,100	12,478	13,103	625	5.01%
Education and Welfare		15,609	309	314	5	1.59%
Housing		23,160	12,202	11,756	(446)	(3.66%)
Community Amenities		1,087,597	1,017,695	1,018,966	1,271	0.12%
Recreation and Culture		955,690	208,492	209,034	542	0.26%
Transport		1,870,476	823,197	820,677	(2,520)	(0.31%)
Economic Services		133,423	90,438	78,080	(12,358)	(13.67%)
Other Property and Services		138,886	85,272	146,151	60,879	71.39%
Total Operating Revenue		11,746,607	7,826,036	7,850,593	24,557	
Operating Expenses						
Governance		(1,090,117)	(617,049)	(554,094)	62,955	10.20%
General Purpose Funding		(129,334)	(63,517)	(62,727)	790	1.24%
Law, Order and Public Safety		(1,023,835)	(579,027)	(585,340)	(6,313)	(1.09%)
Health		(127,673)	(67,672)	(62,336)	5,336	7.88%
Education and Welfare		(214,802)	(124,871)	(113,917)	10,954	8.77%
Housing		(23,160)	(20,076)	(21,199)	(1,123)	(5.59%)
Community Amenities		(1,894,932)	(1,003,397)	(966,167)	37,230	3.71%
Recreation and Culture		(2,829,735)	(1,581,081)	(1,516,010)	65,071	4.12%
Transport		(3,895,831)	(2,232,245)	(2,001,649)	230,596	10.33%
Economic Services		(777,004)	(457,453)	(415,981)	41,472	9.07%
Other Property and Services		(88,541)	(95,859)	(200,414)	(104,555)	(109.07%)
Total Operating Expenditure		(12,094,964)	(6,842,247)	(6,499,834)	342,413	
Funding Balance Adjustments						
Add back Depreciation		3,552,778	2,072,303	2,069,069	(3,234)	
Adjust (Profit)/Loss on Asset Disposal	8	14,000	0	44	44	
Less Grants Recognised in Prior Year		(311,228)	0	0	0	
Adjust Provisions and Accruals		0	0	1,461	1,461	
Net Cash from Operations		2,907,193	3,056,092	3,421,332	365,240	
Capital Revenues						
Proceeds from Disposal of Assets	8	348,400	57,314	3,592	(53,722)	(93.73%)
Total Capital Revenues		348,400	57,314	3,592	(53,722)	
Capital Expenses						
Land and Buildings		(1,732,979)	(475,398)	(455,336)	20,062	4.22%
Infrastructure - Roads		(1,081,850)	(796,052)	(538,075)	257,977	32.41%
Infrastructure - Footpaths		(17,805)	0	0	0	
Infrastructure - Drainage		(91,101)	(56,816)	(15,787)	41,029	72.21%
Infrastructure - Parks and Ovals		(52,892)	(12,889)	(7,706)	5,183	40.21%
Infrastructure - Bridges		(1,017,000)	0	0	0	
Infrastructure - Other		(392,756)	(42,488)	(43,204)	(716)	(1.69%)
Plant and Equipment		(1,588,250)	(59,450)	(58,418)	1,032	1.74%
Furniture and Equipment		(12,684)	(12,684)	(11,108)	1,576	12.43%
Total Capital Expenditure	9	(5,987,317)	(1,455,777)	(1,129,635)	326,142	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 31 January 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Net Cash from Capital Activities		(5,638,917)	(1,398,463)	(1,126,043)	272,420	
Financing						
Proceeds from New Debentures	10	0	0	0	0	
Self-Supporting Loan Principal	10	8,651	4,285	4,285	0	0.00%
Transfer from Reserves	7	1,490,412	808,974	808,974	0	0.00%
Repayment of Debentures	10	(253,216)	(125,683)	(125,683)	0	0.00%
Transfer to Reserves	7	(577,558)	(27,366)	(27,366)	0	0.00%
Net Cash from Financing Activities		668,289	660,210	660,210	0	
Net Operations, Capital and Financing		(2,063,435)	2,317,839	2,955,499	637,660	
Opening Funding Surplus(Deficit)	2	2,059,835	2,059,835	2,093,422	33,587	
Closing Funding Surplus(Deficit)	2	(3,600)	4,377,674	5,048,921	671,247	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 January 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Operating Revenues						
Rates	11	4,667,928	4,667,509	4,663,839	(3,670)	(0.08%)
Operating Grants, Subsidies and Contributions		1,626,863	902,553	919,631	17,078	1.89%
Grants, Subsidies and Contributions for the Development of Assets		3,450,992	662,247	657,407	(4,840)	(0.73%)
Fees and Charges		1,656,736	1,391,418	1,377,507	(13,911)	(1.00%)
Interest Earnings		203,128	114,023	90,164	(23,859)	(20.92%)
Other Revenue		140,960	88,286	142,045	53,759	60.89%
Profit on Disposal of Assets	8	0	0	0	0	
Total Operating Revenue		11,746,607	7,826,036	7,850,593	24,557	
Operating Expenses						
Employee Costs		(4,713,779)	(2,727,952)	(2,568,319)	159,634	5.85%
Materials and Contracts		(2,830,225)	(1,372,751)	(1,216,552)	156,199	11.38%
Utility Charges		(313,874)	(161,954)	(143,959)	17,995	11.11%
Depreciation on Non-Current Assets		(3,552,778)	(2,072,303)	(2,069,069)	3,234	0.16%
Interest Expenses		(72,216)	(36,058)	(36,713)	(655)	(1.82%)
Insurance Expenses		(278,437)	(277,889)	(260,052)	17,837	6.42%
Other Expenditure		(319,655)	(193,340)	(205,128)	(11,788)	(6.10%)
Loss on Disposal of Assets	8	(14,000)	0	(44)	(44)	
Total Operating Expenditure		(12,094,964)	(6,842,247)	(6,499,834)	342,413	
Funding Balance Adjustments						
Add back Depreciation		3,552,778	2,072,303	2,069,069	(3,234)	
Adjust (Profit)/Loss on Asset Disposal	8	14,000	0	44	44	
Less Grants Recognised in Prior Year		(311,228)	0	0	0	
Adjust Provisions and Accruals		0	0	1,461	1,461	
Net Cash from Operations		2,907,193	3,056,092	3,421,332	365,240	
Capital Revenues						
Proceeds from Disposal of Assets	8	348,400	57,314	3,592	(53,722)	(93.73%)
Total Capital Revenues		348,400	57,314	3,592	(53,722)	
Capital Expenses						
Land and Buildings		(1,732,979)	(475,398)	(455,336)	20,062	4.22%
Infrastructure - Roads		(1,081,850)	(796,052)	(538,075)	257,977	32.41%
Infrastructure - Footpaths		(17,805)	0	0	0	
Infrastructure - Drainage		(91,101)	(56,816)	(15,787)	41,029	72.21%
Infrastructure - Parks and Ovals		(52,892)	(12,889)	(7,706)	5,183	40.21%
Infrastructure - Bridges		(1,017,000)	0	0	0	
Infrastructure - Other		(392,756)	(42,488)	(43,204)	(716)	(1.69%)
Plant and Equipment		(1,588,250)	(59,450)	(58,418)	1,032	1.74%
Furniture and Equipment		(12,684)	(12,684)	(11,108)	1,576	12.43%
Total Capital Expenditure	9	(5,987,317)	(1,455,777)	(1,129,635)	326,142	
Net Cash from Capital Activities		(5,638,917)	(1,398,463)	(1,126,043)	272,420	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 January 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Financing						
Proceeds from New Debentures	10	0	0	0	0	
Self-Supporting Loan Principal	10	8,651	4,285	4,285	0	0.00%
Transfer from Reserves	7	1,490,412	808,974	808,974	0	0.00%
Repayment of Debentures	10	(253,216)	(125,683)	(125,683)	0	0.00%
Transfer to Reserves	7	(577,558)	(27,366)	(27,366)	0	0.00%
Net Cash from Financing Activities		668,289	660,210	660,210	0	
Net Operations, Capital and Financing		(2,063,435)	2,317,839	2,955,499	637,660	
Opening Funding Surplus(Deficit)	2	2,059,835	2,059,835	2,093,422	33,587	
Closing Funding Surplus(Deficit)	2	(3,600)	4,377,674	5,048,921	671,247	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 January 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues							
Governance							
Members of Council		610	560	880	320	57.14%	
Other Governance		319	156	624	468	300.12%	
General Purpose Funding - Rates							
Rates		4,779,678	4,753,767	4,745,565	(8,202)	(0.17%)	
Other General Purpose Funding		1,056,949	528,474	477,574	(50,900)	(9.63%)	▼
Law, Order and Public Safety							
Fire Prevention		1,542,743	259,503	294,800	35,297	13.60%	▲
Animal Control		25,250	18,827	18,426	(401)	(2.13%)	
Other Law, Order and Public Safety		102,117	14,666	14,643	(23)	(0.16%)	
Health							
Prev Services - Inspection and Admin		14,100	12,478	13,103	625	5.01%	
Education and Welfare							
Other Education		609	309	314	5	1.59%	
Aged and Disabled - Other		5,000	0	0	0		
Other Welfare		10,000	0	0	0		
Housing							
Staff Housing		23,160	12,202	11,756	(446)	(3.66%)	
Community Amenities							
Sanitation - General Refuse		982,483	962,211	968,656	6,445	0.67%	
Sanitation - Other		200	0	0	0		
Sewerage		32,150	18,746	14,537	(4,209)	(22.46%)	▼
Urban Stormwater Drainage		11,364	947	0	(947)	(100.00%)	
Town Planning and Regional Develop		40,650	23,702	19,966	(3,736)	(15.76%)	▼
Other Community Amenities		20,750	12,089	15,808	3,719	30.76%	▲
Recreation and Culture							
Public Halls and Civic Centres		221,157	9,921	7,332	(2,589)	(26.09%)	▼
Other Recreation and Sport		698,938	169,939	173,512	3,573	2.10%	
Libraries		12,960	9,500	8,258	(1,242)	(13.08%)	▼
Heritage		1,435	432	322	(110)	(25.52%)	
Other Culture		21,200	18,700	19,611	911	4.87%	
Transport							
Streets and Road Construction		1,690,704	651,300	647,407	(3,893)	(0.60%)	
Streets and Road Maintenance		179,622	171,897	173,150	1,253	0.73%	
Parking Facilities		50	0	120	120		
Traffic Control		100	0	0	0		
Economic Services							
Tourism and Area Promotion		62,523	41,665	33,846	(7,819)	(18.77%)	▼
Building Control		44,500	26,993	22,684	(4,309)	(15.96%)	▼
Economic Development		400	231	0	(231)	(100.00%)	
Other Economic Services		26,000	21,549	21,549	0	0.00%	
Other Property and Services							
Private Works		71,200	32,367	31,775	(592)	(1.83%)	
Plant Operation Costs		29,000	16,912	31,127	14,215	84.05%	▲
Salaries and Wages		5,000	5,000	25,161	20,161	403.23%	▲
Corporate Services Department		4,000	4,000	4,000	0	0.00%	
Admin and Finance Activity Units		150	84	29	(55)	(65.65%)	
Planning and Environment Department		0	0	0	0		

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 January 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues (Continued)							
Community Services Department		0	0	0	0		
Unclassified		29,536	26,909	54,059	27,150	100.90%	▲
Total Operating Revenue		11,746,607	7,826,036	7,850,593	24,557		
Operating Expenses							
Governance							
Members of Council		(378,044)	(222,672)	(218,268)	4,404	1.98%	
Other Governance		(712,073)	(394,377)	(335,826)	58,551	14.85%	▲
General Purpose Funding							
Rates		(128,403)	(63,327)	(62,526)	802	1.27%	
Other General Purpose Funding		(931)	(190)	(202)	(12)	(6.28%)	
Law, Order and Public Safety							
Fire Prevention		(857,155)	(479,467)	(485,188)	(5,721)	(1.19%)	
Animal Control		(93,803)	(54,030)	(58,823)	(4,793)	(8.87%)	▼
Other Law, Order and Public Safety		(72,877)	(45,530)	(41,329)	4,201	9.23%	▲
Health							
Maternal and Infant Health		(6,000)	0	0	0		
Prev Services - Inspection and Admin		(97,475)	(53,649)	(49,474)	4,175	7.78%	▲
Preventative Services - Pest Control		(1,131)	(542)	(501)	41	7.61%	
Preventative Services - Other		(23,067)	(13,481)	(12,362)	1,119	8.30%	
Education and Welfare							
Other Education		(22,885)	(14,233)	(12,860)	1,373	9.64%	
Care of Families and Children		(60,721)	(43,131)	(43,121)	10	0.02%	
Aged and Disabled - Other		(62,407)	(46,118)	(41,540)	4,578	9.93%	▲
Other Welfare		(68,789)	(21,389)	(16,396)	4,993	23.35%	▲
Housing							
Staff Housing		(23,160)	(20,076)	(21,199)	(1,123)	(5.59%)	
Community Amenities							
Sanitation - General Refuse		(870,486)	(472,536)	(454,428)	18,108	3.83%	
Sanitation - Other		(50,527)	(28,214)	(23,335)	4,879	17.29%	▲
Sewerage		(64,290)	(29,841)	(32,617)	(2,776)	(9.30%)	▼
Urban Stormwater Drainage		(288,955)	(133,455)	(157,944)	(24,489)	(18.35%)	▼
Protection of Environment		(80,912)	(43,584)	(43,274)	310	0.71%	
Town Planning and Regional Develop		(310,632)	(163,720)	(124,965)	38,755	23.67%	▲
Other Community Amenities		(229,130)	(132,047)	(129,604)	2,443	1.85%	
Recreation and Culture							
Public Halls and Civic Centres		(163,436)	(92,344)	(79,626)	12,718	13.77%	▲
Swimming Areas and Beaches		(13,901)	(9,173)	(5,182)	3,991	43.51%	▲
Other Recreation and Sport		(2,110,051)	(1,154,612)	(1,111,588)	43,024	3.73%	
Television and Radio Re-Broadcasting		(4,456)	(1,667)	(1,687)	(20)	(1.18%)	
Libraries		(416,863)	(254,851)	(252,330)	2,521	0.99%	
Heritage		(57,086)	(33,093)	(29,018)	4,075	12.31%	▲
Other Culture		(63,942)	(35,341)	(36,579)	(1,238)	(3.50%)	
Transport							
Streets and Road Maintenance		(3,842,412)	(2,222,314)	(1,993,400)	228,914	10.30%	▲
Parking Facilities		(46,423)	(7,588)	(6,079)	1,509	19.88%	▲
Traffic Control		(5,996)	(2,343)	(2,169)	174	7.41%	
Aerodromes		(1,000)	0	0	0		

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 January 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Expenses (Continued)							
Economic Services							
Tourism and Area Promotion		(383,545)	(230,824)	(219,568)	11,256	4.88%	▲
Building Control		(261,621)	(148,032)	(122,633)	25,399	17.16%	▲
Economic Development		(103,188)	(71,328)	(66,982)	4,346	6.09%	▲
Other Economic Services		(28,650)	(7,269)	(6,798)	471	6.48%	
Other Property and Services							
Private Works		(63,056)	(36,350)	(37,114)	(764)	(2.10%)	
Develop & Infrastructure Management		0	(7,302)	(40,486)	(33,184)	(454.45%)	▼
Waste Activity Unit		0	445	(15,612)	(16,057)	(3608.30%)	▼
Works Activity Unit		0	7,280	(13,407)	(20,687)	(284.16%)	▼
Fleet Activity Unit		0	(414)	(8,627)	(8,213)	(1983.84%)	▼
Plant Operation Costs		0	(20,486)	5,722	26,208	127.93%	▲
Salaries and Wages		(5,000)	652	(19,509)	(20,161)	3092.19%	▼
Corporate Services Department		(4,000)	3,681	12,747	9,066	246.28%	▲
Chief Executive Office Department		0	(5,938)	(26,562)	(20,624)	(347.33%)	▼
Building Assets Department		0	(1,080)	9,613	10,693	990.08%	▲
Administration Activity Units		0	(1,130)	(1,130)	(0)		
Development Services Department		0	(4,978)	(38,799)	(33,821)	(679.41%)	▼
Community Services Department		0	(19,360)	(17,270)	2,090	10.80%	▼
Unclassified		(16,485)	(10,879)	(9,979)	900	8.27%	
Total Operating Expenditure		(12,094,964)	(6,842,247)	(6,499,834)	342,413		
Funding Balance Adjustments							
Add back Depreciation		3,552,778	2,072,303	2,069,069	(3,234)		
Adjust (Profit)/Loss on Asset Disposal	8	14,000	0	44	44		
Less Grants Recognised in Prior Year		(311,228)	0	0	0		
Adjust Provisions and Accruals		0	0	1,461	1,461		
Net Cash from Operations		2,907,193	3,056,092	3,421,332	365,240		
Capital Revenues							
Proceeds from Disposal of Assets	8						
Governance							
Other Governance		53,000	53,000	0	(53,000)	(100.00%)	
Law, Order & Public Safety							
Fire Prevention		82,400	4,314	3,592	(722)	(16.74%)	
Other Law, Order & Public Safety		30,000	0	0	0		
Transport							
Road Plant Purchases		167,000	0	0	0		
Economic Services							
Building Control		16,000	0	0	0		
Total Capital Revenues		348,400	57,314	3,592	(53,722)		
Capital Expenses							
Governance							
Other Governance		(118,184)	(15,377)	(13,801)	1,576	10.25%	▲
Law, Order and Public Safety							
Fire Prevention		(1,264,400)	(39,300)	(39,705)	(405)	(1.03%)	
Other Law, Order and Public Safety		(102,100)	0	0	0		

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 January 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Capital Expenses (Continued)							
Housing							
Staff Housing		(6,500)	(6,500)	(6,963)	(463)	(7.12%)	
Community Amenities							
Sanitation - General Refuse		(30,000)	0	0	0		
Urban Stormwater Drainage		(91,101)	(56,816)	(15,787)	41,029	72.21%	▲
Other Community Amenities		(6,000)	0	0	0		
Recreation and Culture							
Public Halls and Civic Centres		(408,538)	(9,700)	(6,977)	2,723	28.07%	▲
Swimming Areas and Beaches		(15,500)	(6,000)	(414)	5,586	93.11%	▲
Other Recreation and Sport		(863,412)	(338,397)	(331,634)	6,763	2.00%	
Libraries		0	0	0	0		
Heritage		(5,500)	(5,500)	(5,100)	400	7.27%	
Transport							
Streets and Road Construction		(2,123,955)	(803,352)	(538,417)	264,935	32.98%	▲
Road Plant Purchases		(610,000)	0	0	0		
Parking Facilities		(15,700)	(15,700)	(16,337)	(637)	(4.06%)	
Economic Services							
Tourism and Area Promotion		(81,000)	(13,235)	(13,314)	(79)	(0.60%)	
Building Control		(32,000)	0	0	0		
Other Property and Services							
Unclassified		(213,427)	(145,900)	(141,186)	4,714	3.23%	
Total Capital Expenditure	9	(5,987,317)	(1,455,777)	(1,129,635)	326,142		
Net Cash from Capital Activities		(5,638,917)	(1,398,463)	(1,126,043)	272,420		
Financing							
Proceeds from New Debentures	10	0	0	0	0		
Self-Supporting Loan Principal	10	8,651	4,285	4,285	0	0.00%	
Transfer from Reserves	7	1,490,412	808,974	808,974	0		
Repayment of Debentures	10	(253,216)	(125,683)	(125,683)	0	0.00%	
Transfer to Reserves	7	(577,558)	(27,366)	(27,366)	0		
Net Cash from Financing Activities		668,289	660,210	660,210	0		
Net Operations, Capital and Financing		(2,063,435)	2,317,839	2,955,499	637,660		
Opening Funding Surplus(Deficit)	2	2,059,835	2,059,835	2,093,422	33,587		
Closing Funding Surplus(Deficit)	2	(3,600)	4,377,674	5,048,921.00	671,247		

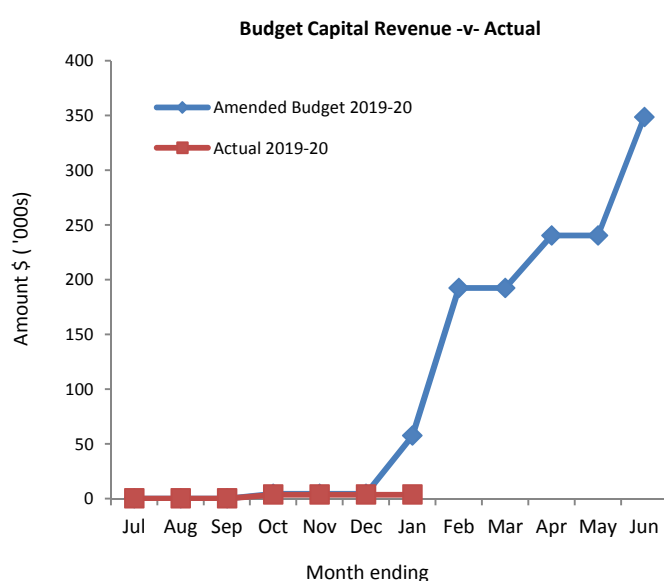
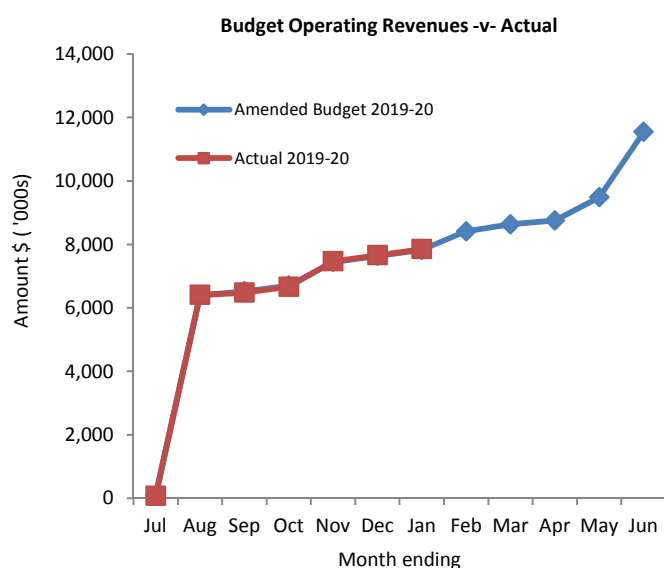
▼ Deficit ▲ Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

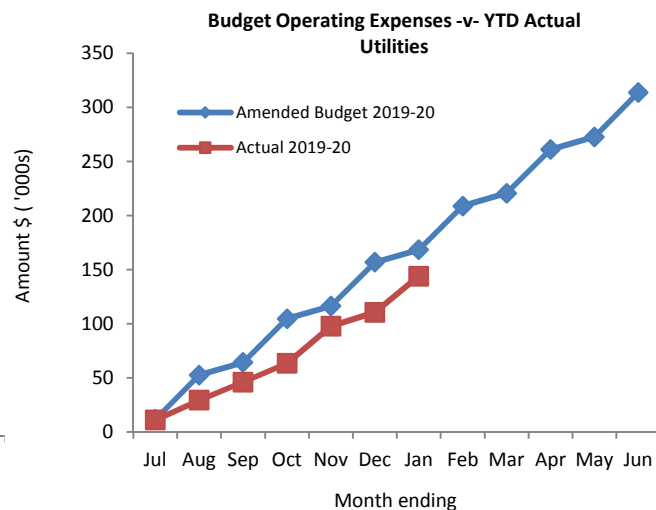
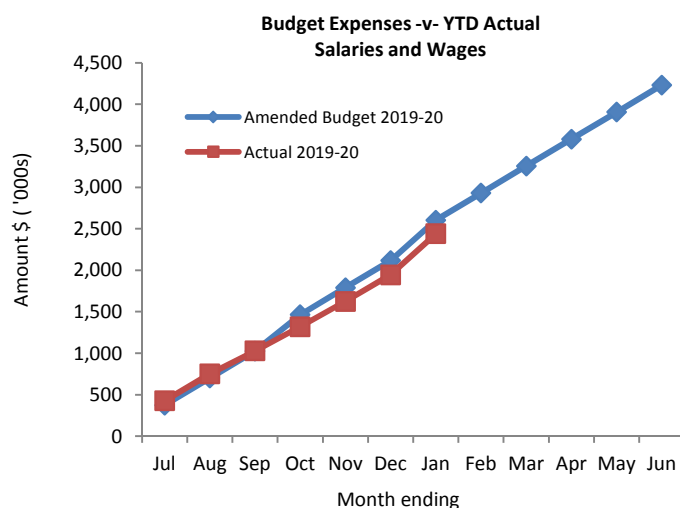
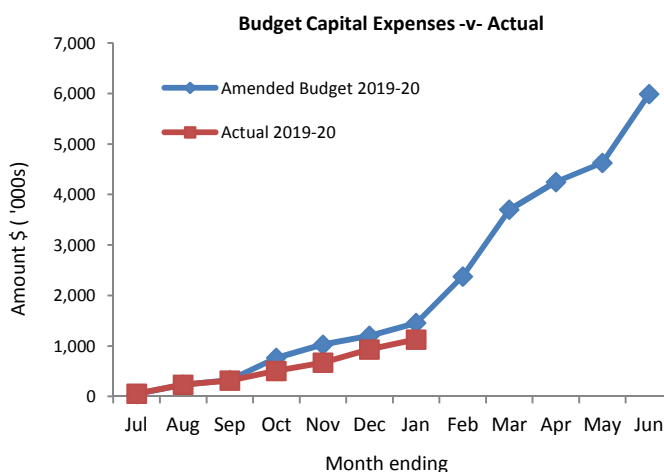
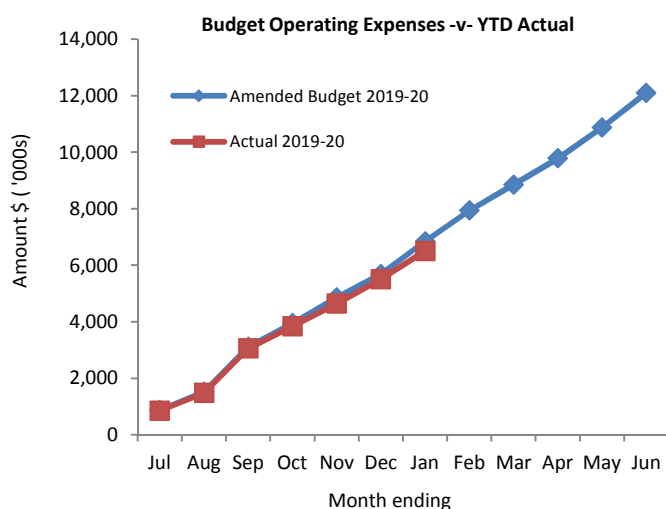
SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Revenues



Expenditure

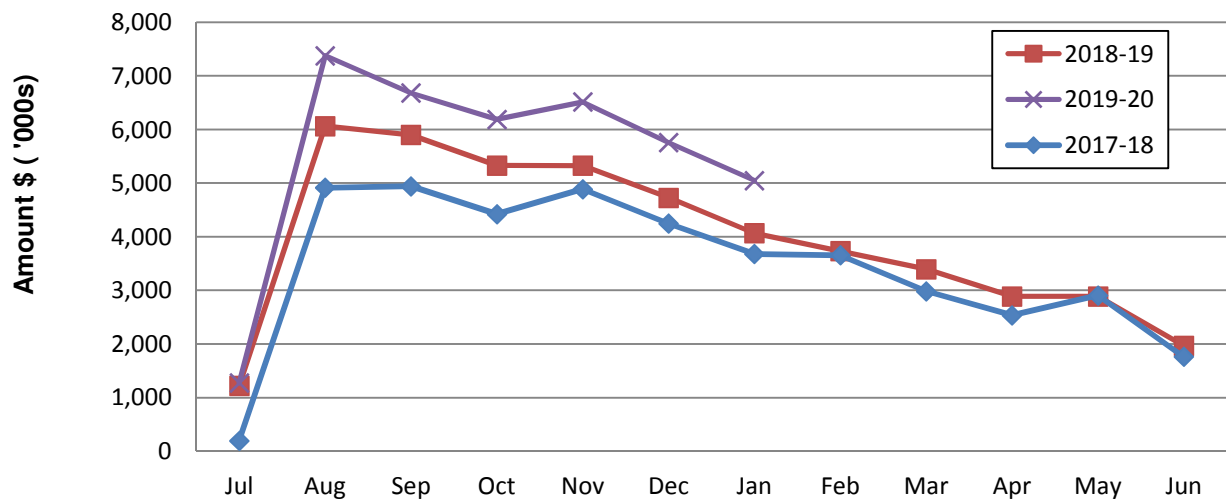


SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Jan 2020	Last Period	Estimated 30 June 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	5	4,976,189	5,225,850	3,178,215
Cash Restricted	5	2,610,937	2,610,937	3,392,546
Receivables - Rates	6	1,036,155	1,390,444	141,352
Receivables - Sundry Debtors	6	53,891	139,044	110,790
Receivables - Other		198,529	199,890	94,676
Inventories		23,208	25,035	20,857
		8,898,911	9,591,200	6,938,437
Less: Current Liabilities				
Payables		(690,970)	(676,580)	(1,014,521)
Provisions		(854,846)	(854,846)	(864,650)
		(1,545,816)	(1,531,426)	(1,879,171)
Less: Cash Reserves	7	(2,610,937)	(2,610,937)	(3,392,546)
Less: Loans - Clubs/Institutions		(4,365)	(4,365)	(8,651)
Add: Current Leave Provision Cash Backed		183,596	183,596	182,136
Add: Current Loan Liability		127,533	127,533	253,216
Net Current Funding Position		5,048,921	5,755,601	2,093,422

Note 3 - Liquidity Over the Year



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Operating Revenues					
General Purpose Funding - Rates					
Other General Purpose Funding	(50,900)	(9.63%)	▼	Permanent	Reduced financial assistance grant \$24,148, balance relates to investment income. Adjustments to be made at budget review.
Law, Order and Public Safety					
Fire Prevention	35,297	13.60%	▲	Permanent	Bushfire mitigation grant amount \$36,767 greater than estimated. Balance relates to grant income for Community Emergency Services Manager greater than estimated, offset by additional DFES overtime payments. Adjustments to be made at budget review.
Community Amenities					
Sewerage	(4,209)	(22.46%)	▼	Permanent	Income received for septic tank applications, inspections and waste disposal fees less than estimated. Adjustments to be made at budget review.
Town Planning and Regional Develop	(3,736)	(15.76%)	▼	Permanent	Income for planning applications less than estimated. Adjustment to be made at budget review.
Other Community Amenities	3,719	30.76%	▲	Permanent	Income for Cemetery fees greater than estimated. Adjustment to be made at budget review.
Recreation and Culture					
Public Halls and Civic Centres	(2,589)	(26.09%)	▼	Timing/ Permanent	Hall hire for Bridgetown \$1,451 and Greenbushes \$1,138 less than estimated. Adjustment to be made at budget review.
Libraries	(1,242)	(13.08%)	▼	Timing	Income for Library programs less than estimated at this time.
Economic Services					
Tourism and Area Promotion	(7,819)	(18.77%)	▼	Permanent/ Timing	Visitor Centre memberships \$3,539 less than estimated. Balance relates to other fees and charges. Adjustment to be made at budget review.
Building Control	(4,309)	(15.96%)	▼	Permanent	Income received for building licence approvals less than estimated. Adjustment to be made at budget review.
Other Property and Services					
Plant Operation Costs	14,215	84.05%	▲	Permanent	Additional fuel rebate received due to review of claims history. Adjustment to be made at budget review.
Salaries and Wages	20,161	403.23%	▲	Permanent	Reimbursement for workers compensation claims greater than estimated, offset by increased expenditure. Adjustment to be made at budget review.
Unclassified	27,150	100.90%	▲	Permanent	LGIS member scheme rebate received. Adjustment to be made at budget review

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Operating Expenses					
Governance					
Other Governance	58,551	14.85%	▲	Permanent/ Allocations	Wage allocations to this program less than estimated due to staff vacancy and timing of leave.
Law, Order and Public Safety					
Animal Control	(4,793)	(8.87%)	▼	Permanent/ Timing	Expenditure on impounding fees \$2,010 greater than estimated. Balance relates to wage allocations to this program greater than estimated due to timing of staff training and leave. Adjustment to be made at budget review.
Other Law, Order and Public Safety	4,201	9.23%	▲	Timing	SES expenditure less than estimated at this time.
Health					
Prev Services - Inspection and Admin	4,175	7.78%	▲	Timing	Wage allocations to this program less than estimated due to timing of staff training and leave.
Education and Welfare					
Aged and Disabled - Other	4,578	9.93%	▲	Timing	Expenditure on seniors programmes less than estimated at this time.
Other Welfare	4,993	23.35%	▲	Timing	Expenditure on youth non-recurrent projects less than estimated at this time.
Community Amenities					
Sanitation - Other	4,879	17.29%	▲	Timing	Expenditure on streetscape bins less than estimated at this time.
Sewerage	(2,776)	(9.30%)	▼	Permanent	Non-cash Item. Depreciation on liquid waste facility greater than estimated. Adjustment to be made at budget review.
Urban Stormwater Drainage	(24,489)	(18.35%)	▼	Timing	Drainage maintenance works undertaken greater than estimated at this time.
Town Planning and Regional Develop	38,755	23.67%	▲	Allocations	Wage allocations to this program less than estimated due to staff vacancy.
Recreation and Culture					
Public Halls and Civic Centres	12,718	13.77%	▲	Timing	Building maintenance of halls and civic centres less than estimated at this time.
Swimming Areas and Beaches	3,991	43.51%	▲	Timing	Building maintenance of Greenbushes swimming pool less than estimated at this time.
Heritage	4,075	12.31%	▲	Timing	Heritage building maintenance expenditure less than estimated at this time.
Transport					
Streets and Road Maintenance	228,914	10.30%	▲	Timing/ Allocations	Road, verge and bridge maintenance works less than estimated at this time due to internal resources being directed to capital program and drainage works. Some adjustments to be included at budget review.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Parking Facilities	1,509	19.88%	▲	Timing	Expenditure on parking sign & marking bays less than estimated at this time.
Economic Services					
Tourism and Area Promotion	11,256	4.88%	▲	Timing	Information bay grounds maintenance \$1,762, Visitor Centre building maintenance \$1,446 and visitor centre stock \$1,066 less than estimated at this time. Balance relates to wage allocations to this program less than estimated due to staff vacancy and timing of leave.
Building Control	25,399	17.16%	▲	Timing	Building contractors expenditure \$2,582 less than estimated at this time. Balance relates to wage allocations to this program less than estimated due to timing of leave.
Economic Development	4,346	6.09%	▲	Timing	Expenditure on electrical vehicle charging station \$2,450 less than estimated at this time. Balance relates to wage allocation to this program due to timing of leave.
Other Property and Services					
Develop & Infrastructure Management	(33,184)	(454.45%)	▼	Timing/	Variance in overhead recovery due to timing of leave and staff vacancies.
Waste Activity Unit	(16,057)	(3608.30%)	▼	Timing/ Allocations	Variance due to reduced allocations from Infrastructure Management area as a result of staff vacancies and reduced overhead recovery due to staff leave.
Works Activity Unit	(20,687)	(284.16%)	▼	Timing/ Allocations	Variance due to timing of leave and reduced allocations from Infrastructure Management area as a result of staff vacancies.
Fleet Activity Unit	(8,213)	(1983.84%)	▼	Timing/ Allocations	Expenditure for workshop costs \$2,101 greater than estimated at this time. Balance relates to timing of leave.
Plant Operation Costs	26,208	127.93%	▲	Permanent/ Timing	Depreciation on shire plant \$39,700 less than estimated and expenditure on parts and repairs greater than estimated at this time. Adjustment to be made at budget review.
Salaries and Wages	(20,161)	3092.19%	▼	Permanent	Workers compensation costs greater than anticipated, offset by increased income.
Corporate Services Department	9,066	246.28%	▲	Timing	Variance due to timing of leave and training being taken.
Chief Executive Office Department	(20,624)	(347.33%)	▼	Timing/	Variance in overhead recovery due to timing of leave and staff vacancies.
Building Assets Department	10,693	990.08%	▲	Allocations	Variance due to reduced supervision costs as a result of staff vacancy.
Development Services Department	(33,821)	(679.41%)	▼	Timing/ Allocations	Variance in overhead recovery due to timing of leave and staff vacancies.
Community Services Department	2,090	10.80%	▼	Timing/ Allocations	Variance in overhead recovery due to timing of leave and staff vacancies.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Capital Expenses					
Governance					
Other Governance	1,576	10.25%	▲	Permanent	IT software purchased, some savings made.
Community Amenities					
Urban Stormwater Drainage	41,029	72.21%	▲	Timing	Various drainage jobs less than estimated at this time.
Recreation and Culture					
Public Halls and Civic Centres	2,723	28.07%	▲	Timing	Bridgetown Civic Centre expenditure less than estimated at this time.
Swimming Areas and Beaches	5,586	93.11%	▲	Timing	Greenbushes Pool toilet expenditure less than estimated at this time.
Transport					
Streets and Road Construction	264,935	32.98%	▲	Timing	Various road construction jobs less than estimated at this time, refer to note 9 for further detail.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						
PJ64	Pool windsock & eye wash station	C.12/0819	Operating Expenses			(7,000)	(7,000)
06EN	Gas chlorine auto shut down system	C.12/0819	Capital Expenses			(1,500)	(8,500)
Reserve 125	Building maintenance	C.12/0819	Reserve Transfer		8,500		0
19BU	Greenbushes Old Court House	C.06/0919	Capital Expenses			(5,500)	(5,500)
Reserve 125	Building maintenance	C.06/0919	Reserve Transfer		5,500		0
03CA	Catterick Hall building operations - electricity	C.05/1019	Operating Expenses			(600)	(600)
56BU	Bridgetown Sportsground horse stalls	C.06/1019	Capital Expenses			(30,000)	(30,600)
Reserve 127	Matched grants	C.06/1019	Reserve Transfer		10,000		(20,600)
1344530	Other Recreation & Sports contributions	C.06/1019	Operating Revenue		20,000		(600)
1110220	Bridgetown Child Health - rental assistance	C.16/1119	Operating Expenses			(3,000)	(3,600)
02BU	Bridgetown Civic Centre - Lotterywest grant	C.11/1219	Capital Expenses			(204,148)	(207,748)
1324330	Lotterywest grant for Civic Centre	C.11/1219	Operating Revenue		204,148		(3,600)
				0	248,148	(251,748)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 5: CASH AND INVESTMENTS

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
(a) Cash Deposits								
Municipal Bank Account	Various	267,954				267,954	CBA	At Call
Municipal On-Call Account	0.75%	238,709				238,709	Bankwest	At Call
Trust Bank Account	Various			22,985		22,985	CBA	At Call
Visitor Centre Trust Account	Nil			18,343		18,343	CBA	At Call
Cash On Hand	Nil	2,100				2,100	N/A	On Hand
(b) Term Deposits								
Municipal Funds	1.35%	350,396				350,396	Bankwest	03-Feb-20
Municipal Funds	1.40%	250,340				250,340	Bankwest	04-Feb-20
Municipal Funds	1.53%	400,000				400,000	Westpac	25-Feb-20
Municipal Funds	1.53%	602,752				602,752	Westpac	28-Feb-20
Municipal Funds	1.30%	400,888				400,888	Bankwest	03-Mar-20
Municipal Funds	1.53%	502,094				502,094	Westpac	06-Mar-20
Municipal Funds	1.25%	300,652				300,652	Bankwest	30-Mar-20
Municipal Funds	1.56%	351,350				351,350	Westpac	02-Apr-20
Municipal Funds	1.63%	250,964				250,964	Westpac	18-Apr-20
Municipal Funds	1.63%	556,063				556,063	Westpac	20-Apr-20
Municipal Funds	1.64%	501,928				501,928	Westpac	28-Apr-20
Reserve Funds	1.53%		2,610,937			2,610,937	Westpac	28-Feb-20
Total		4,976,189	2,610,937	41,328	0	7,628,455		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 6: RECEIVABLES

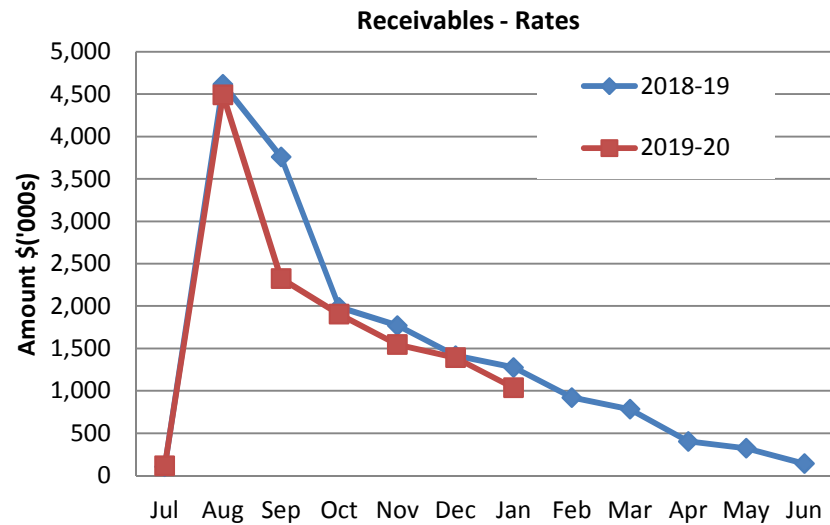
Receivables - Rates

Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable

% Collected

YTD 31 Jan 2020	30 June 2019
\$	\$
141,352	102,877
4,665,229	4,371,071
(3,770,426)	(4,345,704)
1,036,155	128,244
1,036,155	128,244
78.44%	97.13%



Receivables - Sundry Debtors

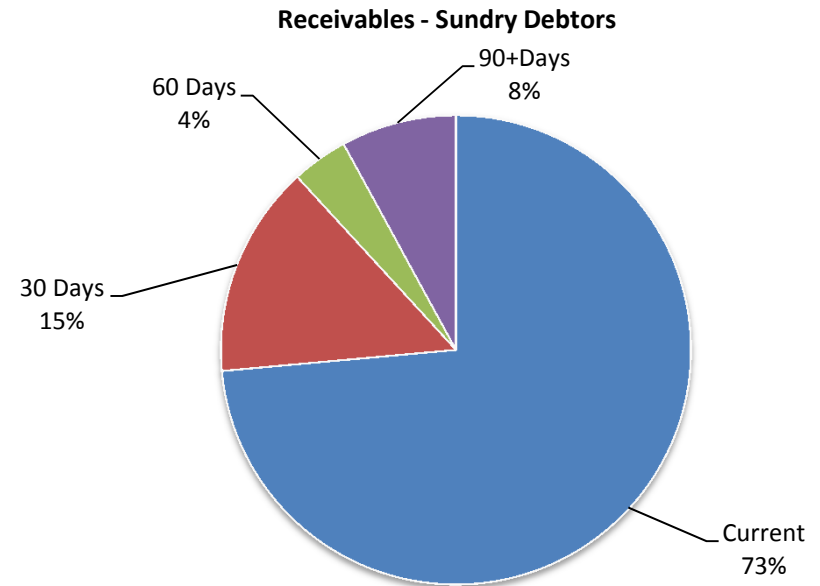
Receivables - Sundry Debtors

Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
39,645	7,887	2,079	4,280

Total Sundry Debtor Receivables Outstanding

53,891

Amounts shown above include GST (where applicable)



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 7: CASH BACKED RESERVE

2019-20										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
101	Leave Reserve	182,136	4,616	1,461	250,550		0		437,302	183,596
102	Plant Reserve	424,561	10,760	3,405	0		(386,000)		49,321	427,966
103	Land and Building Reserve	714,400	18,160	4,948	0		(178,410)	(174,410)	554,150	544,938
104	Bush Fire Reserve	10,739	272	39	10,000		(10,000)	(10,000)	11,011	777
105	Maranup Ford Road Maintenance Reserve	5,256	133	42	0		0		5,389	5,298
106	Subdivision Reserve	390,331	9,892	3,130	10,000		(191,969)	(191,969)	218,254	201,492
107	Sanitation Reserve	65,647	1,664	526	0		(50,000)		17,311	66,173
109	Recreation Centre Floor and Solar Reserve	190,314	4,823	1,526	10,000		0		205,137	191,841
112	Refuse Site Post Closure Reserve	219,017	5,551	1,756	5,000		(43,000)		186,568	220,774
113	Drainage Reserve	21,084	534	169	10,000		0		31,618	21,253
114	Community Bus Reserve	50,374	1,277	404	5,000		0		56,651	50,778
115	SBS Tower and Infrastructure Reserve	31,589	801	253			0		32,390	31,842
118	Playground Equipment Reserve	30,497	773	245	3,850		0		35,120	30,742
119	Swimming Pool Reserve	4,429	112	36	0		0		4,541	4,464
121	Car Park Reserve	948	24	8	0		0		972	955
123	ROMANS Reserve	4,721	0	8	0		(4,721)	(4,730)	0	0
125	Building Maintenance Reserve	145,768	3,694	1,169			(14,000)	(14,000)	135,462	132,937
126	Strategic Projects Reserve	98,934	2,507	770	40,000		(45,000)	(5,000)	96,441	94,704
127	Matched Grants Reserve	38,293	970	273	10,000		(17,124)	(7,124)	32,139	31,443
128	Aged Care Infrastructure Reserve	56,022	1,420	449	0		0		57,442	56,472
129	Equipment Reserve	6,010	152	48	0		0		6,162	6,058
130	Assets and GRV Valuation Reserve	57,656	1,461	492	40,588	4,730	(27,500)		72,205	62,878
131	Bridgetown Leisure Centre Reserve	117,894	2,988	659	0		(60,363)	(60,363)	60,519	58,190
132	Trails Reserve	21,285	539	171	5,000		0		26,824	21,456
133	Light Fleet Vehicle Reserve	64,021	1,623	513	92,570		(121,000)		37,214	64,535

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 7: CASH BACKED RESERVE

2019-20										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
	Cash Backed Reserves (Continued)									
134	Prepaid Rates Reserve	30,097	0	53	0		(30,097)	(30,150)	(0)	0
135	Blackspot Reserve	10,032	254	80	10,000		0		20,286	10,113
201	Unspent Grans Reserve	400,489	0		0		(311,228)	(311,228)	89,261	89,261
		3,392,546	75,000	22,635.78	502,558	4,730	(1,490,412)	(808,974)	2,479,692	2,610,937

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 8: CAPITAL DISPOSALS

YTD Actual Replacement			Disposals	Amended Current Budget			
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	Profit (Loss) Variance
\$	\$	\$		\$	\$	\$	\$
			Plant and Equipment				
			P3070 2015 Toyota Landcruiser (CEO)	36,000	36,000	0	0
			P3085 2014 Holden Colorado (EMCS)	17,000	17,000	0	0
			P4010 2009 Toyota landcruiser (SES)	30,000	30,000	0	0
			P4015 2005 Toyota Landcruiser (Wandillup)	20,000	20,000	0	0
			P4050 2007 Toyota Landcruiser (Hester Brook)	20,000	20,000	0	0
3,636	3,592	(44)	P4115 2009 Ford Territory (Bridgetown)	2,400	2,400	0	(44)
			P4170 2005 Toyota Landcruiser (Winnejump)	25,000	20,000	(5,000)	5,000
			P4175 2005 Toyota Landcruiser (Bridgetown)	25,000	20,000	(5,000)	5,000
			P2126 2009 Ammann Multi Tyre Roller	44,000	40,000	(4,000)	4,000
			P2133 2008 Caterpillar Multi Tyre Roller	50,000	50,000	0	0
			P2280 2008 Ford Ranger (General Hand)	7,000	7,000	0	0
			P2165 2009 Ford Ranger (BMO)	8,000	8,000	0	0
			P2026 2007 Hino Tip Truck with crane	45,000	45,000	0	0
			P3035 2014 Nissan Pathfinder (SETO)	17,000	17,000	0	0
			P3090 2014 Holden Colorado (PBS)	16,000	16,000	0	0
3,636	3,592	(44)		362,400	348,400	(14,000)	13,956

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Jan 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings						
Other Governance						
Shire Administration Building	07BU	13,500	2,693	2,693	0	
		13,500	2,693	2,693	0	
Fire Prevention						
Greenbushes Bushfire Brigade	09BN	252,600	1,300	1,300	0	
Wandillup Bushfire Brigade	10BN	281,100	0	0	0	
		533,700	1,300	1,300	0	
Staff Housing						
146 Hampton Street	26BU	6,500	6,500	6,963	463	Works completed
		6,500	6,500	6,963	463	
Other Community Amenities						
Hampton Street Toilets	46BU	6,000	0	0	0	
		6,000	0	0	0	
Public Halls and Civic Centres						
Bridgetown Civic Centre	02BU	314,738	3,700	1,400	(2,300)	Works continuing
Greenbushes Hall	20BU	87,800	0	0	0	
Greenbushes Offices	21BU	6,000	6,000	5,577	(423)	Job completed, some savings made
		408,538	9,700	6,977	(2,723)	
Swimming Areas and Beaches						
Greenbushes Pool Toilet	05BU	6,000	6,000	414	(5,586)	Purchase order raised
		6,000	6,000	414	(5,586)	
Other Recreation and Sport						
Bridgetown Leisure Centre - Gym expansion	06BN	327,050	250,292	250,293	1	
Bridgetown Leisure Centre Renewals	16BU	26,840	24,589	25,087	498	
Greenbushes Golf Club	39BU	133,000	0	0	0	
Bridgetown Sports Ground Horse Stalls	56BU	37,124	7,124	7,113	(11)	
Greenbushes Cricket Pavilion/Toilets	54BU	8,500	8,500	7,870	(630)	Job completed, some savings made
		532,514	290,505	290,362	(143)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Jan 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Heritage						
Greenbushes Old Court House	19BU	5,500	5,500	5,100	(400)	Job completed, some savings made
		5,500	5,500	5,100	(400)	
Streets and Road Construction						
Shire Depot	08BU	7,300	7,300	341	(6,959)	Purchase order raised
		7,300	7,300	341	(6,959)	
Unclassified						
Geegelup Brook Land	1790040	213,427	145,900	141,186	(4,714)	Purchase order raised
		213,427	145,900	141,186	(4,714)	
Land and Buildings Total		1,732,979	475,398	455,336	(20,062)	
Roads						
Streets and Road Construction						
Winnejup Road Regional Road Group 17/18	RR17	39,500	39,498	32,309	(7,189)	Works continuing
Winnejup Road Regional Road Group 18/19	RR21	32,000	31,998	25,257	(6,741)	Job completed, some savings made
Winnejup Road Regional Road Group 19/20	RR22	189,600	189,598	154,029	(35,569)	Works continuing
Winnejup Road Regional Road Group 15/16	RR24	18,500	18,498	12,046	(6,452)	Job completed, some savings made
Mockerdillup Road Regional Road Group	RR16	95,400	95,398	4,397	(91,001)	Preliminary planning undertaken
Kerbing	KB01	8,000	0	0	0	
Glentulloch Road Roads to Recovery	RT10	189,500	94,749	62,393	(32,356)	Works continuing
Glentulloch Road 2nd coat Roads to Recovery	RT82	27,400	27,400	0	(27,400)	Purchase order raised
Tweed Road Roads to Recovery	RT52	11,100	0	0	0	
Brockman Highway Roads to Recovery	RT83	32,800	0	0	0	
Dalmore Road Roads to Recovery	RT72	55,500	31,696	45,640	13,944	Works continuing
Huitson Road Roads to Recovery	RT81	42,500	42,500	39,289	(3,211)	Job completed, some savings made
Eastcott Road Roads to Recovery	RT84	31,900	0	0	0	
Campbells Road Roads to recovery	RT85	55,500	55,500	53,428	(2,072)	Job completed, some savings made
Blackwood Park Road	RC46	40,500	40,500	41,678	1,178	Job completed
Kangaroo Gully Road	RC33	37,608	19,112	1,790	(17,322)	Preliminary planning undertaken
Blackwood West Terrace	RC09	26,302	22,657	19,434	(3,223)	Works continuing

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Jan 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Streets and Road Construction (Continued)						
Seaton Ross Road	RC47	9,121	9,120	0	(9,120)	Works not yet commenced
Nelson Street	RC41	7,300	3,649	0	(3,649)	Works not yet commenced
Chevis Court	RC48	8,023	4,011	0	(4,011)	Works not yet commenced
Ethel Street	RC49	20,000	10,000	0	(10,000)	Works not yet commenced
Brockman Street	RC22	21,896	10,948	0	(10,948)	Works not yet commenced
Doust Street	RC25	22,195	11,097	0	(11,097)	Works not yet commenced
Kandalee Road	RC50	21,100	21,100	20,667	(433)	Job completed, some savings made
Taylors Road	RC51	31,900	17,023	25,718	8,695	Works continuing
Farrell Street	RC20	6,705	0	0	0	
		1,081,850	796,052	538,075	(257,977)	
Roads Total		1,081,850	796,052	538,075	(257,977)	
Footpaths						
Streets and Road Construction						
Footpaths Disability Access	FP28	5,000	0	0	0	
Spring Gully Road	FP44	5,000	0	0	0	
Campbell Street	FP45	7,805	0	0	0	
		17,805	0	0	0	
Footpaths Total		17,805	0	0	0	
Drainage						
Urban Stormwater Drainage						
Huggett Place	DR33	18,000	17,999	2,333	(15,666)	Works continuing
Lakeview Crescent	DR34	24,900	24,899	0	(24,899)	Job not yet commenced
Whittels Road	DR35	7,000	0	0	0	
Eedle Terrace	DR09	6,919	0	0	0	
Dean Street/Apex Grove	DR36	13,918	13,918	13,454	(464)	Job complete, some savings made
Claret Ash Rise	DR31	9,000	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Jan 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Urban Stormwater Drainage (Continued)						
Four Season Estate	DR24	11,364	0	0	0	
		91,101	56,816	15,787	(41,029)	
Drainage Total		91,101	56,816	15,787	(41,029)	
Parks and Ovals						
Other Recreation and Sport						
Somme Park (Fitness Trail Equipment)	05IU	15,029	6,026	2,906	(3,120)	Works continuing
Bridgetown Leisure Centre Shade Sails	06IN	6,863	6,863	4,800	(2,063)	Job completed, some savings made
Greenbushes Heritage Park	10IU	6,000	0	0	0	
		27,892	12,889	7,706	(5,183)	
Tourism and Area Promotion						
Bridgetown Information Bays	11IN	25,000	0	0	0	
		25,000	0	0	0	
Parks and Ovals Total		52,892	12,889	7,706	(5,183)	
Bridges						
Streets and Road Construction						
Winnejup Road Bridge 3315	BR03	345,000	0	0	0	
Donnelly Mill Road Bridge 3337	BR19	672,000	0	0	0	
		1,017,000	0	0	0	
Bridges Total		1,017,000	0	0	0	
Infrastructure Other						
Sanitation - General Refuse						
Bridgetown Landfill - Reticulation	WA01	30,000	0	0	0	
		30,000	0	0	0	
Swimming Area and Beaches						
Greenbushes Pool Gazebo & BBQ	11IU	9,500	0	0	0	
		9,500	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Jan 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Recreation and Sport						
Blackwood River Boardwalk	10IN	45,920	13,553	13,553	(0)	
Four Seasons Estate - POS Reserve	03IN	45,454	0	0	0	
Four Seasons Estate - Stream Protection	04IN	18,182	0	0	0	
Memorial Park Stage	09IN	150,000	0	0	0	
Memorial Park Drainage Improvements	14IN	22,000	0	0	0	
		281,556	13,553	13,553	(0)	
Parking Facilities						
Acrod bay - Shire carpark	CP03	8,355	8,355	8,992	637	Job completed
Acrod Bay - near IGA	CP04	7,345	7,345	7,346	1	Job completed
		15,700	15,700	16,337	637	
Tourism and Area Promotion						
Septage dump point	13IN	56,000	13,235	13,314	79	
		56,000	13,235	13,314	79	
Infrastructure Other Total		392,756	42,488	43,204	716	
Plant and Equipment						
Other Governance						
Light Fleet Vehicles	1055440	92,000	0	0	0	
		92,000	0	0	0	
Fire Prevention						
Fire Fighting Equipment - Brigades Funded	1065540	5,000	0	0	0	
Vehicles for Brigades	1065940	725,700	38,000	38,405	405	Vehicle purchased completed
		730,700	38,000	38,405	405	
Other Law, Order and Public Safety						
SES Vehicle	1080240	102,100	0	0	0	
		102,100	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Jan 2020			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Recreation and Sport						
Gas chlorine auto shut down system	06EN	8,700	8,700	8,268	(432)	Job completed, some savings made
Travelling irrigator for Bridgetown Sportsground	05EQ	12,750	12,750	11,745	(1,005)	Freight for equipment to be received
		21,450	21,450	20,013	(1,437)	
Road Plant Purchases						
Multi tyre road roller	PL15	168,000	0	0	0	
Tip truck	PL04	185,000	0	0	0	
Multi tyre road roller	PL16	168,000	0	0	0	
Works and Services Fleet	1405040	84,000	0	0	0	
Sundry Equipment	1403740	5,000	0	0	0	
		610,000	0	0	0	
Economic Services						
PBS Vehicle	1470140	32,000	0	0	0	
		32,000	0	0	0	
Plant and Equipment Total		1,588,250	59,450	58,418	405	
Furniture and Equipment						
Other Governance						
IT Communications Equipment and Software	1055140	12,684	12,684	11,108	(1,576)	Software purchased some savings made
		12,684	12,684	11,108	(1,576)	
Furniture and Equipment Total		12,684	12,684	11,108	(1,576)	
Capital Expenditure Total		5,987,317	1,455,777	1,129,635	(324,706)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 10: INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1/07/2019	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$
Community Amenities								
Loan 108 Landfill Plant	73,952		11,704	23,650	62,248	50,302	1,527	2,813
Loan 113 Landfill Site New Cell	206,825		50,830	102,240	155,995	104,585	2,358	4,136
Loan 114 Liquid & Inert Waste Sites	97,284		11,591	23,341	85,693	73,943	1,328	2,498
Loan 115 Landfill Cell Extension	100,000		9,643	19,364	90,357	80,636	805	1,541
Loan 116 Liquid Waste Facility	100,000		4,550	9,145	95,450	90,855	980	1,915
Recreation and Culture								
Loan 110 Bridgetown Bowling Club - SSL	17,627		4,285	8,651	13,342	8,976	329	578
Loan 112 Bridgetown Swimming Pool	1,467,894		33,078	66,825	1,434,816	1,401,069	29,651	58,635
	2,063,582	0	125,683	253,216	1,937,899	1,810,366	36,978	72,116

(b) New Debentures

The Shire of Bridgetown-Greenbushes does not intend to undertake any new borrowings for the year ended 30th June 2020.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 11: RATING INFORMATION

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV Shire	0.087045	1,724	27,707,110	2,411,766	10,160	1,104	2,423,030	2,411,766	10,000	1,000	2,422,766
UV Shire Rural	0.006317	481	184,217,000	1,149,802	(329)	(64)	1,149,409	1,163,699			1,163,699
UV Bridgetown Urban Farmland	0.000000	0	0	13,897			13,897	0			0
UV Mining	0.075684	15	973,842	73,704	(1,246)		72,458	73,704			73,704
Sub-Totals		2,220	212,897,952	3,649,169	8,585	1,040	3,658,794	3,649,169	10,000	1,000	3,660,169
Minimum Payment	Minimum \$										
GRV Shire	942.00	753	3,914,589	709,326	0		709,326	709,326			709,326
UV Shire Rural	1,168.00	250	33,480,400	292,000	(2,383)		289,617	292,000			292,000
UV Bridgetown Urban Farmland	0.00	0	0	0	0		0	0			0
UV Mining	523.00	15	35,935	7,845	(353)		7,492	7,845			7,845
Sub-Totals		1,018	37,430,924	1,009,171	(2,736)	0	1,006,435	1,009,171	0	0	1,009,171
Rates Paid in Advance							4,665,229				4,669,340
Amount from General Rates							0				0
Discounts/concessions							4,665,229				4,669,340
Totals							(1,390)				(1,412)
							4,663,839				4,667,928

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2020

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-19	Amount Received	Amount Paid	Closing Balance 31-Jan-20
	\$	\$	\$	\$
BCITF	0	10,508	(7,313)	3,194
Builders Registration Board Levy	2,817	12,708	(13,951)	1,575
Traffic Act	0	677,635	(677,635)	0
Bushfire Donations	5,430	14		5,444
Accommodation - Visitor Centre	32,793	97,057	(113,113)	16,737
South West Coach Lines	410	2,946	(2,834)	522
Other Visitor Centre	310	1,939	(2,102)	147
TransWA	1,019	7,831	(7,912)	937
Local Drug Action Group	767	2		769
Coral Marble - Extractive Industries Bond	4,522	12		4,534
Bridgetown Tidy Town Bank A/C	834	2		836
Perry - Fee Relating to Caveat	104	0		104
Ouch Festival	622	2		623
R Witlen Overpayment	21	0		21
Visitor Centre Accommodation Payment	231	1		231
Dress Down Donations	925	147		1,072
BG Hockey Windup of Assn	3,882	10		3,892
Frank Draper Cemetery Fees	701	2		703
Interest to be Distributed	0	71	(85)	(14)
	55,387	810,886	(824,945)	41,328

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JANUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
<u>MUNICIPAL FUND</u>				
DIRECT DEBITS				
DD14229.1	01/01/2020	WA SUPER	PAYROLL DEDUCTIONS	17,447.78
DD14229.10	01/01/2020	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	47.52
DD14229.11	01/01/2020	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	73.90
DD14229.12	01/01/2020	COLONIAL FIRST STATE - FIRSTCHOICE	SUPERANNUATION CONTRIBUTIONS	160.19
DD14229.13	01/01/2020	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	75.87
DD14229.14	01/01/2020	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	271.77
DD14229.15	01/01/2020	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	115.68
DD14229.2	01/01/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	213.23
DD14229.3	01/01/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	158.64
DD14229.4	01/01/2020	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	47.03
DD14229.5	01/01/2020	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	92.05
DD14229.6	01/01/2020	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	590.27
DD14229.7	01/01/2020	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD14229.8	01/01/2020	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	254.90
DD14229.9	01/01/2020	PA & DB HUBAND SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	55.46
DD14257.1	07/01/2020	CALTEX STARCARD	FUEL FOR THE MONTH OF DECEMBER	5,438.13
DD14255.1	15/01/2020	WA SUPER	PAYROLL DEDUCTIONS	17,199.60
DD14255.10	15/01/2020	PA & DB HUBAND SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	48.85
DD14255.11	15/01/2020	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	139.92
DD14255.12	15/01/2020	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	73.90
DD14255.13	15/01/2020	COLONIAL FIRST STATE - FIRSTCHOICE	SUPERANNUATION CONTRIBUTIONS	238.51
DD14255.14	15/01/2020	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	182.83
DD14255.15	15/01/2020	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	325.82
DD14255.2	15/01/2020	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	108.56
DD14255.3	15/01/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	392.37
DD14255.4	15/01/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	64.30
DD14255.5	15/01/2020	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	55.42
DD14255.6	15/01/2020	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	861.76
DD14255.7	15/01/2020	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD14255.8	15/01/2020	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	254.90
DD14255.9	15/01/2020	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	328.05
DD14260.1	15/01/2020	WATERLOGIC AUSTRALIA PTY LTD	MONTHLY HIRE/SERVICE OF WATER COOLERS - JANUARY	136.88
DD14277.1	29/01/2020	WA SUPER	PAYROLL DEDUCTIONS	17,172.85
DD14277.10	29/01/2020	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	331.06
DD14277.11	29/01/2020	PA & DB HUBAND SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	47.53
DD14277.12	29/01/2020	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	112.24
DD14277.13	29/01/2020	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	73.90
DD14277.14	29/01/2020	COLONIAL FIRST STATE - FIRSTCHOICE	SUPERANNUATION CONTRIBUTIONS	259.48
DD14277.15	29/01/2020	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	230.26
DD14277.2	29/01/2020	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	324.70
DD14277.3	29/01/2020	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	108.56
DD14277.4	29/01/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	116.01
DD14277.5	29/01/2020	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	92.91
DD14277.6	29/01/2020	WAIKAWA DREAMING SUPERANNUATION	PAYROLL DEDUCTIONS	689.30

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JANUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
DD14277.7	29/01/2020	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD14277.8	29/01/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	608.79
DD14277.9	29/01/2020	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	254.90
DD14257.2	30/01/2020	GO GO MEDIA	MONTHLY ON HOLD MESSAGE SERVICE FOR JANUARY	75.90
DD14299.1	30/01/2020	WESTERN AUSTRALIAN TREASURY	GUARANTEE FEES	7,301.26
B/S	02/01/2020	COMMONWEALTH BANK	MERCHANT FEES	727.22
B/S	01/01/2020	COMMONWEALTH BANK	TOTAL WAGES FOR 19.12.2019 - 01.01.2020	119,605.04
B/S	15/01/2020	COMMONWEALTH BANK	ACCOUNT KEEPING FEES	193.98
B/S	15/01/2020	COMMONWEALTH BANK	BPOINT/BPAY FEES	267.14
B/S	15/01/2020	COMMONWEALTH BANK	TOTAL WAGES FOR 02.01.2020 - 15.01.2020	127,889.20
B/S	23/01/2020	COMMONWEALTH BANK	RETURNED EFT/CHEQUE FEES	2.50
B/S	29/01/2020	COMMONWEALTH BANK	TOTAL WAGES FOR 16.01.2020 - 29.01.2020	121,924.66
B/S	09/01/2020	COMMONWEALTH BANK - CREDIT CARD	AUSTRALIA DAY STICKERS - 3 ROLLS	31.45
B/S	16/01/2020	COMMONWEALTH BANK - CREDIT CARD	REFRESHMENTS FOR MEETING WITH OFFICE OF MINISTER FOR MINES	7.60
ELECTRONIC PAYMENTS				
EFT29794	09/01/2020	ABLE SALES	WATER PUMP & THERMOSTAT KIT	330.00
EFT29795	09/01/2020	ADVANCED CLEANING SOUTHWEST	CLEANING OF BLC COURTS FOR DECEMBER 2019	692.24
EFT29796	09/01/2020	AMITY SIGNS	3 X SIGNS FOR LINGA LONGA	256.72
EFT29797	09/01/2020	AUSTRALIAN COMMUNICATIONS & MEDIA	ANNUAL LICENCE RENEWAL OF SBS BROADCASTING/RETRANSMISSION - SHOWGROUNDS SITE	45.00
EFT29798	09/01/2020	B & B STREET SWEEPING PTY LTD	2019/20 MONTHLY STREET SWEEPING IN DECEMBER	1,716.00
EFT29799	09/01/2020	BLACKWOOD RURAL SERVICES	REAR BRAKE DRUM	843.02
EFT29800	09/01/2020	BLISS FOR DESIGN	HOSE AND CAMLOCK FITTINGS FOR WATER TANK	215.11
EFT29801	09/01/2020	BOC LIMITED	SUPPLY REGULATOR FOR INDUSTRIAL AIR CYLINDER FOR CHLORINE GAS AUTOMATIC SHUTDOWN SYSTEM	330.96
EFT29802	09/01/2020	BOOEASY AUSTRALIA PTY LTD	2019/20 MONTHLY BOOKING RETURNS COMMISSION/FEES - UNDERCHARGED FOR NOVEMBER	771.12
EFT29803	09/01/2020	BRIDGETOWN MUFFLER & TOWBAR CENTRE	SERVICE KIT FOR B2312	302.00
EFT29804	09/01/2020	BRIDGETOWN POTTERY RESTAURANT	CATERING FOR BIRD LIFE WA BROCHURE LAUNCH - \$25/HEAD FOR 20 PEOPLE	550.00
EFT29805	09/01/2020	BRIDGETOWN REPERTORY CLUB	2 X ELF COSTUME HIRE FOR CHRISTMAS IN THE PARK	40.00
EFT29806	09/01/2020	BRIDGETOWN GLASS SERVICE	SUPPLY & INSTALL 2 AUTO SLIDING UNITS AT BLC, 1 FOR FRONT ENTRY & 1 FOR POOL ENTRY	24,815.95
EFT29807	09/01/2020	BLACKWOOD AUTO ELECTRICAL SERVICES	REPAIR AIR CONDITIONER	605.50
EFT29808	09/01/2020	BRIDGETOWN'S GRUMPY OLD MEN INC	COMMUNITY STALL BOND REFUND - 21/12/2019	50.00
EFT29809	09/01/2020	BRIDGETOWN MITRE 10 & RETRAVISION	GREEN BOOK DVD	258.00
EFT29810	09/01/2020	BRIDGETOWN PAINT SALES	4 X SPRAY CANS OF WHITE MARKING PAINT FOR DALMORE RD RESHEETING	96.00
EFT29811	09/01/2020	BRIDGETOWN TYRES	2 X GRADER TYRES	4,900.00
EFT29812	09/01/2020	BUNBURY TRUCKS	V-BELT SET	122.84
EFT29813	09/01/2020	CAKES BY TASTY EDIBLES	CATERING FOR DECEMBER COUNCIL - GREENBUSHES	234.00
EFT29814	09/01/2020	CAMPBELLS	CONFECTIONERY AND SNACKS FOR THE BLC CAFE	183.12
EFT29815	09/01/2020	CANNINGS PURPLE	MONTHLY GOVERNMENT RELATIONS SUPPORT FOR DECEMBER 2019	6,050.00
EFT29816	09/01/2020	CAPE TO CAPE CARPET CLEANING	HIGH PRESSURE CLEAN OF ENTIRE TOILET BLOCK; ADMINISTER CHEMICAL DRAIN TREATMENTS	3,800.00
EFT29817	09/01/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	223.00
EFT29818	09/01/2020	CITY OF BUSSELTON	COUNCIL MEMBERS ESSENTIALS TRAINING COURSE	1,341.00
EFT29819	09/01/2020	CLEANAWAY PTY LTD	2019/20 MONTHLY KERBSIDE RECYCLING COLLECTION	29,111.79
EFT29820	09/01/2020	CLOVERS GENERAL & LIQUOR STORE	SUPPLIES FOR THE BFS HQ - SEPTEMBER TO DECEMBER	262.80
EFT29821	09/01/2020	COLOUR ME FACE PAINTING	FACE PAINTING - CHRISTMAS IN THE PARK	275.00
EFT29822	09/01/2020	DAVMECH	REPAIR OF STEERING FAULT FOR CAT ROAD GRADER, INCLUDING PARTS & RESEAL OF STEERING	2,500.00
EFT29823	09/01/2020	DEPT OF BIODIVERSITY	LEASE 1646/97 WASTE WATER DISPOSAL FOR 01/12/2019 - 30/11/2020	550.00
EFT29824	09/01/2020	EMERGE ASSOCIATES	ENGINEERING CERTIFICATION FOR OLD RECTORY WALK AND SHELTER AT BLACKWOOD FORESHORE	1,507.00
EFT29825	09/01/2020	MARY MYFANWY EVANS	3 HOUR MUSIC PERFORMANCE FOR THE WATCH AROUND WATER POOL CHRISTMAS PARTY	300.00

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JANUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT29826	09/01/2020	FIRE AND RESCUE AUSTRALIA PTY LTD	2 X KESTRAL 3000 WEATHER METERS	821.88
EFT29827	09/01/2020	FISHERS TYRE CENTRE	NEW TYRES FOR FIRE TRAILER	180.00
EFT29828	09/01/2020	FLYING DUCK CAFE	MEAL FOR COUNCIL MEETING 28.11.19 X 9 COUNCILLORS	260.00
EFT29829	09/01/2020	FULTON HOGAN INDUSTRIES PTY LTD	FULL SERVICE SECOND COAT SEAL WINNEJUP ROAD 2017/18 SLK 16.6 TO 17.9	95,397.84
EFT29830	09/01/2020	SIMON JAMES GANNAWAY	DESIGN ENGINEER CONSULTING HOURS	1,035.00
EFT29831	09/01/2020	GREENBUSHES COMMUNITY RESOURCE	MEETING ROOM HIRE ON 23/01/2020	50.00
EFT29832	09/01/2020	GROW GREENBUSHES INCORPORATED	REFUND OF HALL HIRE BOND - 08/12/2019	200.00
EFT29833	09/01/2020	HEATLEY SALES PTY LTD	2 BOXES OF LASERLITE EARPLUGS	211.55
EFT29834	09/01/2020	KEN HIGGS	ANIMAL TRAP BOND REFUND LESS HIRE CHARGES	40.25
EFT29835	09/01/2020	HILLVIEW ELECTRICAL SERVICE	RECTIFY VSD FAULT AT BLC SWIMMING POOL	165.00
EFT29836	09/01/2020	INTERFIRE AGENCIES PTY LTD	10 LARGE GLOVES & 10 MEDIUM GLOVES	589.60
EFT29837	09/01/2020	IT VISION	ALTUS ENTERPRISE PROCUREMENT MANAGEMENT MODULE	12,218.80
EFT29838	09/01/2020	JASON SIGNMAKERS	50 X STREET SIGN BRACKETS INCLUDING BOLTS, NUTS & WASHERS	165.00
EFT29839	09/01/2020	ADAM JENKINS TREE SERVICES	DANGEROUS TREE REMOVAL ON TURNER ROAD	3,300.00
EFT29840	09/01/2020	JOHNSON'S FOOD SERVICES	FROZEN FOODS AND SNACKS FOR THE BLC CAFE	2,587.75
EFT29841	09/01/2020	EMERALD KERR	PRIZES PURCHASED FOR WATCH AROUND WATER WEEK	96.00
EFT29842	09/01/2020	LANDGATE	LAND VALUATION ENQUIRY CHARGES	71.92
EFT29843	09/01/2020	MICHAEL MCKENZIE LATIMER	DESIGN AND REFABRICATING OF TOMMY TURTLE METAL SCULPTURE	2,000.00
EFT29844	09/01/2020	LEVANDA GROVE	6 BOTTLES OF BLACKWOOD EXTRA VIRGIN OLIVE OIL & 6 BOTTLES OF TUSCAN EXTRA VIRGIN OLIVE OIL	125.00
EFT29845	09/01/2020	LGIS RISK MANAGEMENT	FIRST INSTALMENT FOR REGIONAL RISK CO-ORDINATOR PROGRAM 2019/20	5,031.40
EFT29846	09/01/2020	LIFESPORTS BRIDGETOWN	BICYCLES FOR ROADWISE COP IT SWEET COMPETITION	940.00
EFT29847	09/01/2020	MUIRS MANJIMUP	40,000 KM SERVICE FOR B0010	631.28
EFT29848	09/01/2020	ORBIT HEALTH AND FITNESS SOLUTIONS	HIRE OF COMMERCIAL GYM EQUIPMENT FOR THE BLC OCTOBER - DECEMBER 2019	176.00
EFT29849	09/01/2020	QUALITY SHOP	PRINTING AND FINISHING OF DECEMBER/JANUARY NEWSLETTER	1,791.20
EFT29850	09/01/2020	RED ELECTRICAL	REPAIR FAULT TO METER BOARD IN CIVIC CENTRE	260.00
EFT29851	09/01/2020	RICHFEEDS AND RURAL SUPPLIERS	25 X GRIPPLES TO REPAIR FENCE	66.50
EFT29852	09/01/2020	THE ROYAL LIFE SAVING SOCIETY AUSTRALIA	LIFEGUARD POLO SHIRT	200.60
EFT29853	09/01/2020	SANDS FRIDGE LINES	FREIGHT FOR BRIDGETOWN LEISURE CENTRE	39.09
EFT29854	09/01/2020	SCOTT'S TAVERN	REFRESHMENTS FOR OUTSIDE CREW CHRISTMAS WINDUP	302.93
EFT29855	09/01/2020	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING AND PRINTING CHARGES FOR DECEMBER	27.20
EFT29856	09/01/2020	SOUTHERN LOCK & SECURITY	CUT AND SUPPLY KEY	65.50
EFT29857	09/01/2020	SOUTH WEST OIL SUPPLIES	205 LITRES OF OIL	2,106.50
EFT29858	09/01/2020	SPRINT EXPRESS	FREIGHT	102.30
EFT29859	09/01/2020	STEWART & HEATON CLOTHING CO PTY LTD	BUSH FIRE BRIGADE GOLD JACKETS X 2 AND OVER TROUSERS X 7	1,629.78
EFT29860	09/01/2020	DION STEVEN	ENVIRONMENTAL WORKS FOR THE MONTH OF DECEMBER	2,343.00
EFT29861	09/01/2020	LEE STEINBACHER	COUNCILLOR PHOTOGRAPHS FOR 2019/2021 TERM OF OFFICE	150.00
EFT29862	09/01/2020	SYNERGY	ELECTRICITY	8,540.87
EFT29863	09/01/2020	TASKERS	FLAG POLE FOR AUSTRALIA DAY OFFICIAL CEREMONY	707.85
EFT29864	09/01/2020	THE STABLES IGA	SUPPLIES FOR STAFF CHRISTMAS PARTY	1,008.14
EFT29865	09/01/2020	TUCK'S GARDEN SERVICES	50HRS BLACKBERRY SPRAYING	4,675.00
EFT29866	09/01/2020	KEITH TYLER	RATES REFUND	709.64
EFT29867	09/01/2020	WESTRAC PTY LTD	TROUBLESHOOT HYDRAULIC SYSTEM	164.29
EFT29868	09/01/2020	WESTERN AUSTRALIAN ELECTORAL	COSTS FOR LOCAL ELECTION - 19/10/2019	22,180.81
EFT29869	09/01/2020	WESTBOOKS	NEW BOOK ACQUISITIONS FOR LIBRARY STOCK	170.21
EFT29870	09/01/2020	DARREN A WILSON	REIMBURSEMENT FOR 50% OF MOBILE PHONE PLAN FOR JULY 2019 - DECEMBER 2019	297.00
EFT29871	09/01/2020	WINC AUSTRALIA PTY LTD	VARIOUS OFFICE STATIONARY	563.75
EFT29872	17/01/2020	BRIDGETOWN RESIDENTIAL CONTRACTORS	CONSTRUCTION OF GYM EXPANSION - CLAIM 12	16,351.12

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JANUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT29873	20/01/2020	AUSTRALIAN TAXATION OFFICE	BAS DECEMBER 2019	56,303.00
EFT29874	23/01/2020	AUSTRALIA POST	POSTAGE FOR THE MONTH OF DECEMBER	1,200.24
EFT29875	23/01/2020	INGRID BARKER	COMMUNITY STALL BOND REFUND - 18/01/2020	50.00
EFT29876	23/01/2020	TRACEY BARNETT	MUSIC PERFORMANCE FOR MEMORIAL PARK NEW YEARS EVE EVENT	650.00
EFT29877	23/01/2020	BLACKWOOD RURAL SERVICES	INFRARED THERMOMETER	90.50
EFT29878	23/01/2020	BLACKWOOD HEAVY TILT	FLOAT MACHINERY FOR MAF PROJECT	2,000.00
EFT29879	23/01/2020	BRIDGETOWN MEAT SUPPLY	SUPPLIES FOR STAFF XMAS PARTY DINNER	732.00
EFT29880	23/01/2020	BRIDGETOWN TIMBER SALES	3 X DOOR SEALS	357.54
EFT29881	23/01/2020	BRIDGETOWN REPERTORY CLUB	2019/20 COMMUNITY GRANT	4,000.00
EFT29882	23/01/2020	BRIDGETOWN COMMUNITY RESOURCE	SES POWER CONSUMPTION FOR PERIOD BETWEEN 25/10/2019 TO 23/12/2019	313.52
EFT29883	23/01/2020	BRIDGETOWN HISTORICAL SOCIETY INC.	2019/20 COMMUNITY GRANT	1,500.00
EFT29884	23/01/2020	BRIDGETOWN RESIDENTIAL CONTRACTORS	CONSTRUCTION OF GYM EXPANSION - CLAIM 13	39,395.48
EFT29885	23/01/2020	BRIDGETOWN VOLUNTEER BUSH FIRE	STATIONERY SUPPLIES	1,665.20
EFT29886	23/01/2020	BRIDGETOWN MITRE 10 & RETRAVISION	SELLEYS 110GM KNEAD-IT AQUA TUBE	27.99
EFT29887	23/01/2020	BRIDGETOWN NEWSAGENCY	STATIONERY FOR BRIDGETOWN SES UNIT	790.60
EFT29888	23/01/2020	BUNBURY SUBARU	18 MONTH SERVICE ON SUBARU LIBERTY B8666	432.86
EFT29889	23/01/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	223.00
EFT29890	23/01/2020	CITY & REGIONAL FUELS	6,000LTS BULK DIESEL FUEL	16,506.87
EFT29891	23/01/2020	CLOVERS GENERAL & LIQUOR STORE	SUPPLIES FOR BUSH FIRE BRIGADE SNACK PACKS	1,559.80
EFT29892	23/01/2020	COUNCIL DIRECT	ADVERTISEMENT TECHNICAL OFFICER	220.00
EFT29893	23/01/2020	CUSTOM SERVICE LEASING LTD	VEHICLE LEASING FOR DECEMBER	426.53
EFT29894	23/01/2020	DAVMECH	SENSOR/SWITCH PART TO REPAIR ROAD ROLLER	813.35
EFT29895	23/01/2020	FITZ GERALD STRATEGIES	CONDUCT STAFF MEDIATION AND PREPARE REPORT	1,600.00
EFT29896	23/01/2020	FONTY'S HIRE	HIRE OF EQUIPMENT FOR STAFF CHRISTMAS PARTY	440.00
EFT29897	23/01/2020	SIMON JAMES GANNAWAY	DESIGN ENGINEER CONSULTING HOURS	1,890.00
EFT29898	23/01/2020	HANSEN'S HOT BREAD SHOP	SANDWICHES FOR CHRISTMAS LUNCH	223.00
EFT29899	23/01/2020	HILLVIEW ELECTRICAL SERVICE	SUPPLY & INSTALL REPLACEMENT RCD CIRCUIT BREAKER TO FAULTY POOL PUMP	715.00
EFT29900	23/01/2020	INTERPHONE	MONTHLY INTERNET CHARGE FOR ADMIN OFFICE JANUARY	130.90
EFT29901	23/01/2020	IXOM OPERATIONS PTY LTD	MONTHLY RENTAL/ SERVICE FEE FOR 920KG CHLORINE GAS CYLINDER 2019-20	342.88
EFT29902	23/01/2020	JASON SIGNMAKERS	800 X 400 SAFETY SIGN FOR SWIMMING POOL 'CHLORINE'	123.07
EFT29903	23/01/2020	JOHNSON'S FOOD SERVICES	FROZEN FOODS AND SNACKS FOR THE BLC CAFE	1,166.48
EFT29904	23/01/2020	ALBERT KLAASSEN ELECTRICAL	MAKE SAFE AND OPERABLE - WINDOW DISPLAY AT VISITOR CENTRE	110.00
EFT29905	23/01/2020	LANDGATE	LAND VALUATION ENQUIRY CHARGES	52.40
EFT29906	23/01/2020	MANJIMUP MONOGRAMS	POLO SHIRTS FOR POOL STAFF	570.90
EFT29907	23/01/2020	MANJIMUP LIQUID WASTE	SEPTIC TANK PUMP OUTS FOR RIVER PARK ABLUTION BLOCK	880.00
EFT29908	23/01/2020	MCG FIRE SERVICES	ANNUAL TESTING OF REC CENTRE FIRE PANEL & EWIS	236.50
EFT29909	23/01/2020	MICK TUCK GRADER SERVICES PTY LTD	CONTRACT GRADER SERVICES FOR 7/1/2020 TO 13 /1/2020	10,424.13
EFT29910	23/01/2020	MOORE STEPHENS	REGISTRATION TO THE 2020 BUDGET WORKSHOP	1,727.00
EFT29911	23/01/2020	DI, IJ & ME MUIR	SUPPLY 1321.75M3 GRAVEL FOR RESHEETING ON DALMORE RD	7,269.63
EFT29912	23/01/2020	NANNUP LAVENDER FARM	VISITOR CENTRE STOCK HEAT PACKS	220.75
EFT29913	23/01/2020	NATURALISTE HYGIENE SERVICES	HYGIENE DISPOSAL SERVICES FOR SHIRE BUILDINGS	1,771.70
EFT29914	23/01/2020	NELSONS OF BRIDGETOWN	ACCOMMODATION AND MEALS FOR 9TH & 10TH JANUARY	222.50
EFT29915	23/01/2020	ORBIT HEALTH AND FITNESS SOLUTIONS	HIRE OF COMMERCIAL GYM EQUIPMENT FOR THE BLC - JANUARY 2020	176.00
EFT29916	23/01/2020	P.A. DOUST & CO.	SUPPLY CONCRETE AND DELIVER TO TROTTER CLUB	541.20
EFT29917	23/01/2020	Q1 FRANCHISE MANAGEMENT PTY LTD	ACCOMMODATION FOR DOT LICENSING TRAINING	900.00
EFT29918	23/01/2020	QUBE LOGISTICS (WA) PTY LTD	DELIVERY OF 980KG GAS CYLINDER FOR BLC	480.93
EFT29919	23/01/2020	REFACE INDUSTRIES PTY LTD	SERVICE AND REPAIRS TO LIBRARY DISC REPAIR MACHINE	466.28

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JANUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT29920	23/01/2020	RICHFEEDS AND RURAL SUPPLIERS	WORK BOOTS	175.00
EFT29921	23/01/2020	SCHWEPPE AUSTRALIA PTY LTD	VARIOUS DRINKS FOR THE BLC CAFE	885.18
EFT29922	23/01/2020	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING & PRINTING CHARGES FOR JANUARY	3,637.70
EFT29923	23/01/2020	SIGMA POOL & SPA SUPPLIES	SWIMMING POOL CHEMICALS	946.00
EFT29924	23/01/2020	STEWART & HEATON CLOTHING CO PTY LTD	BUSH FIRE BRIGADE JACKETS	356.20
EFT29925	23/01/2020	DEREK STEVENSON	REFUND OF EARTHWORKS BOND	600.00
EFT29926	23/01/2020	SW HART & CO	10 X DISPOSABLE PAPER FILTERS FOR AIR-CONDITIONERS AT LIBRARY	330.00
EFT29927	23/01/2020	SYNERGY	ELECTRICITY	10,689.38
EFT29928	23/01/2020	THREAT PROTECT AUSTRALIA LIMITED	QUARTERLY SECURITY ALARM MONITORING UPSTAIRS & DOWNSTAIRS	693.00
EFT29929	23/01/2020	TINDERBOX	SCENT SHIFTER BAMBOO DIFFUSER	950.50
EFT29930	23/01/2020	TPG NETWORK PTY LTD	MONTHLY INTERNET CHARGE FOR LIBRARY FOR JANUARY	159.50
EFT29931	23/01/2020	TUCK'S GARDEN SERVICES	25HRS BLACKBERRY SPRAYING ON SHIRE VERGES AND RESERVES	6,237.00
EFT29932	23/01/2020	WESTBOOKS	BOOK ACQUISITIONS FOR LIBRARY STOCK	65.20
EFT29933	23/01/2020	PAIGE WHEATLEY	REIMBURSEMENT FOR MEALS WHILST ATTENDING DOT TRAINING IN PERTH	261.71
EFT29934	23/01/2020	WINC AUSTRALIA PTY LTD	3 X REAMS OF A4 PAPER - SAND	68.45
EFT29935	23/01/2020	VEND LTD	ANNUAL LICENCE	916.30
EFT29936	24/01/2020	WESTRAC PTY LTD	CONTROL HEATER PART FOR BACKHOE	495.15
EFT29937	30/01/2020	JOHN CARTER BOOKLESS	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT29938	30/01/2020	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT29939	30/01/2020	BARBARA JEAN JOHNSON	MONTHLY COUNCILLOR ALLOWANCE	1,070.92
EFT29940	30/01/2020	JOANN ROBERTA MOORE	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT29941	30/01/2020	JENNIFER MARY MOUNTFORD	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT29942	30/01/2020	JOHN DIGBY NICHOLAS	MONTHLY COUNCILLOR ALLOWANCE	1,752.58
EFT29943	30/01/2020	ANTONINO PRATICO	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT29944	30/01/2020	PETER SIMON QUINBY	MONTHLY COUNCILLOR ALLOWANCE	891.50
EFT29945	30/01/2020	ALAN JOSEPH WILSON	MONTHLY COUNCILLOR ALLOWANCE	891.50
CHEQUES				
30946	06/01/2020	MARK MOSCARDA	GRATUITY GIFT	250.00
30947	09/01/2020	AUSTRALIAN WOOD REVIEW	SUBSCRIPTION FOR AUSTRALIAN WOOD REVIEW	84.00
30948	09/01/2020	DEPARTMENT OF TRANSPORT	6 MONTH VEHICLE REGISTRATIONS FOR VARIOUS SHIRE FLEET	1,599.00
30949	09/01/2020	STEPHANIE DEVANEY	ANIMAL TRAP BOND REFUND LESS HIRE CHARGES	11.55
30950	09/01/2020	LANDSCOPE MAGAZINE	ANNUAL LANDSCOPE SUBSCRIPTION	33.00
30951	09/01/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES FEES RETAINED FOR THE MONTH OF DECEMBER	448.20
30952	09/01/2020	TELSTRA	TELEPHONE	3,939.68
30953	09/01/2020	WATER CORPORATION	WATER USAGE	825.85
30954	23/01/2020	PHARMACY 777 BRIDGETOWN	SUN CREAM FOR THE AQUATIC FACILITY & SUPPLIES FOR ADMIN FIRST AID CUPBOARD	143.88
30955	23/01/2020	DAVID ROBERTS	RATES REFUND	607.80
30956	23/01/2020	TELSTRA	TELEPHONE	1,079.31
				<u>926,094.59</u>
<u>TRUST FUND</u>				
DIRECT DEBITS - LICENSING TRUST				
22835	02/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 02/01/2020	7,039.35
22836	03/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 03/01/2020	6,154.55
22837	06/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 06/01/2020	6,042.40
22838	07/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 07/01/2020	5,801.90
22839	08/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 08/01/2020	1,277.15

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JANUARY TO BE RECEIVED

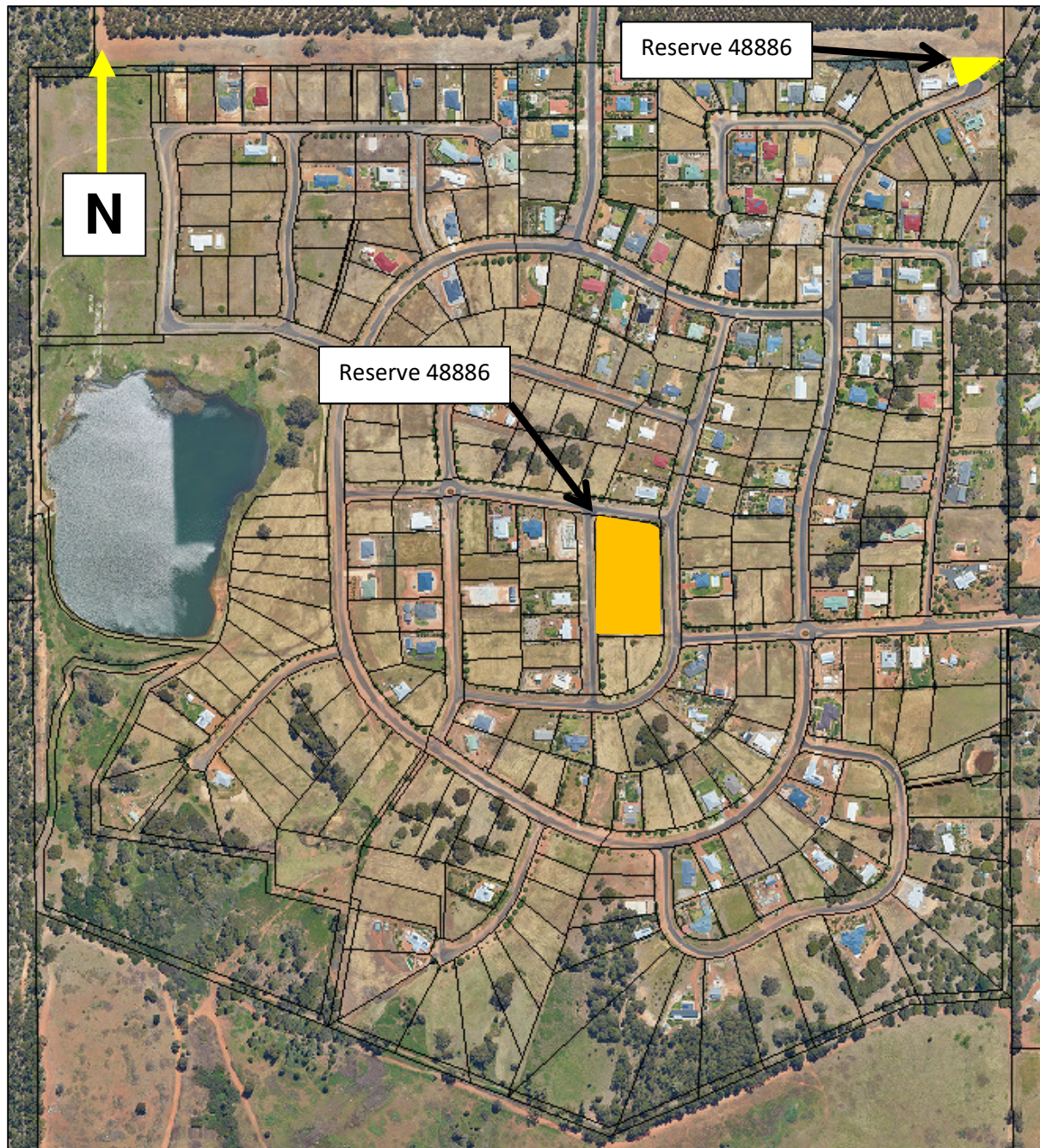
Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
22840	09/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 09/01/2020	5,092.70
22841	10/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 10/01/2020	8,056.45
22842	13/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 13/01/2020	2,355.10
22843	14/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 14/01/2020	4,615.30
22844	15/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 15/01/2020	3,129.40
22845	16/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 16/01/2020	3,820.05
22846	17/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 17/01/2020	3,258.25
22847	20/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 20/01/2020	5,367.85
22848	21/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 21/01/2020	2,446.15
22849	22/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/01/2020	5,726.65
22850	23/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 23/01/2020	3,346.55
22851	24/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 24/01/2020	4,068.95
22852	28/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 28/01/2020	4,144.85
22853	29/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 29/01/2020	8,699.65
22854	30/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 30/01/2020	3,981.25
22855	31/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 31/01/2020	3,413.45
CHEQUES - GENERAL TRUST				
2290	30/01/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS COLLECTED FOR THE MONTH OF DECEMBER	40.00
ELECTRONIC PAYMENTS - GENERAL TRUST				
EFT29946	30/01/2020	DEPARTMENT OF MINES, INDUSTRY	BSL'S COLLECTED FOR THE MONTH OF DECEMBER	2,356.13
CHEQUES - VISITOR CENTRE TRUST				
1320	31/01/2020	JOHN MASLIN	CONSIGNMENT STOCK SOLD FOR DECEMBER	20.25
1321	31/01/2020	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSIONS RETAINED FOR DECEMBER	423.88
ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST				
EFT29947	31/01/2020		CANCELLED	
EFT29948	31/01/2020	INFORMATION FOR ACTION INC	CONSIGNMENT STOCK SOLD FOR DECEMBER	17.25
EFT29949	31/01/2020	PUBLIC TRANSPORT AUTHORITY OF	BUS TICKETS SOLD FOR DECEMBER	924.16
EFT29950	31/01/2020	SOUTH WEST COACH LINES	BUS TICKETS SOLD FOR NOVEMBER	745.85
EFT29951	31/01/2020	WUD	CONSIGNMENT STOCK SOLD FOR DECEMBER	41.06
V300185	09/01/2020	COMMONWEALTH BANK	TOTAL ACCOMMODATION FOR THE MONTH OF DECEMBER	12,151.00
				<u>114,557.53</u>

This schedule of accounts paid for the Municipal Fund totalling **\$926,094.59** and for the Trust Fund totalling **\$114,557.53** which was submitted to each member of the Council on 27th February 2020 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 31.01.2020 is \$208,682.38

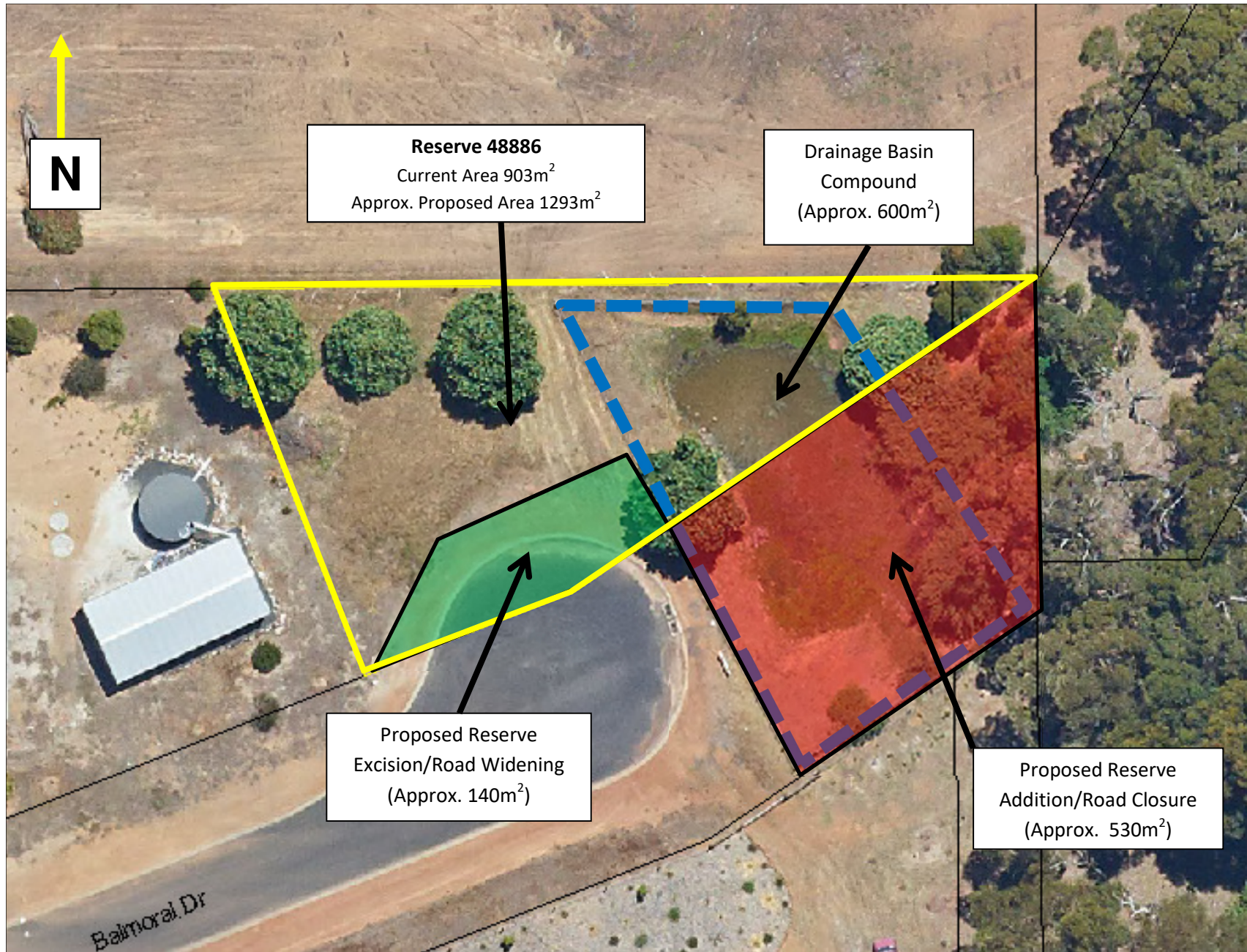
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CHIEF EXECUTIVE OFFICER

27 February 2020



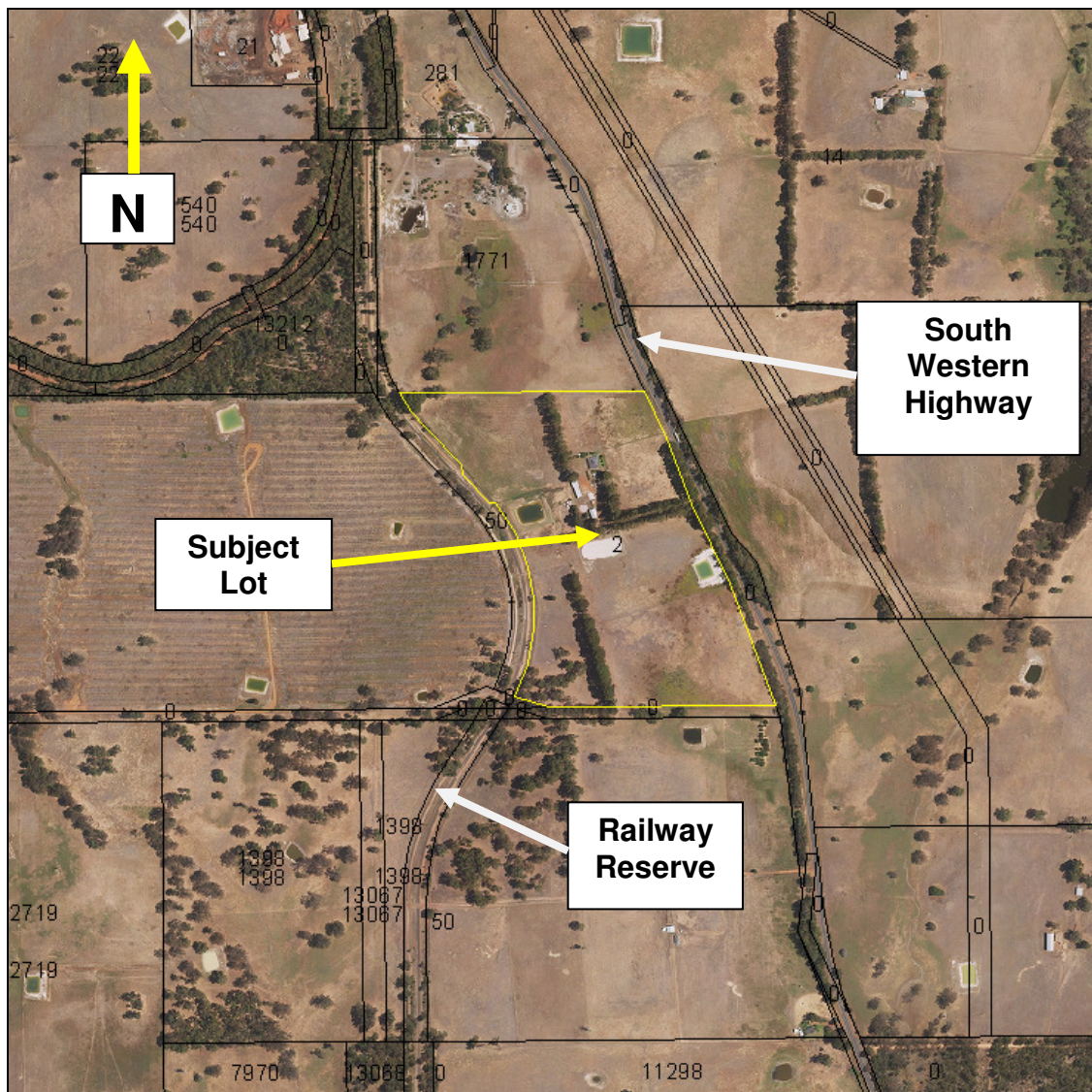
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Location Plan - Reserve 48886, Lot 1 Balmoral Drive, Bridgetown



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Proposed Concept Rationalisation Plan - Reserve 48886, Lot 1 Balmoral Drive, Bridgetown



**Proposed Holiday Accommodation (Conversion of Shed to Chalet) –
Lot 2 (RSN 25614) South Western Highway, Yornup**

(Shire of Bridgetown-Greenbushes – Aerial Photo December 2017)

Sam Caporn
25614 SOUTH WESTERN HWY, YORNUP WA 6256
0410 494 381
scaporn@gmail.com

December 2, 2019

Shire of Bridgetown Greenbushes
1 Steere Street
Bridgetown WA 6255

Dear Chief Executive Officer,

I am writing to you and enclose a proposal for a development application to complete works for our fully self contained accommodation which has been built inside an existing shearing shed on our property in Yornup.

We initially erected a skeleton structure of accommodation to be used for working students and family; however over time developments have improved and we now wish to complete the accommodation to a point in which if we wish to advertise as short stay on farm accommodation for our area.

As per our enclosed a full site plan, floor plan and elevation drawings currently there are 2 bedrooms, full kitchen and a small living area. There is a bathroom that has been completed however is not currently hooked up to a septic system. We also have a toilet ready to be installed with none of the plumbing as yet been completed; but ready to go.

We endeavor to install a reverse cycle air conditioner for both Winter and Summer comfort.

An existing water tank which was originally used for the operating shearing shed still stands and has been plumbing into the kitchen water and bathroom; this water tank can be seen from the aerial shots on the site plan.

The structure has been built by professionals in their trade including Electricians, Plumbers and Carpenters which are family friends.

We have had Peter Butcher from BE SAFE out to inspect the building in which he has approved the structure for all current safety standards.

We do apologise to the Shire for not obtaining the building permit before works had begun however we never believed it would turn out quite as good as it has.

We believe it would be a great accommodation asset to the area of Bridgetown especially during the busy times of the year such as the Bridgetown Winter Festival and The Bridgetown Blues. As well as drawing regulars back to the area for an on farm stay.

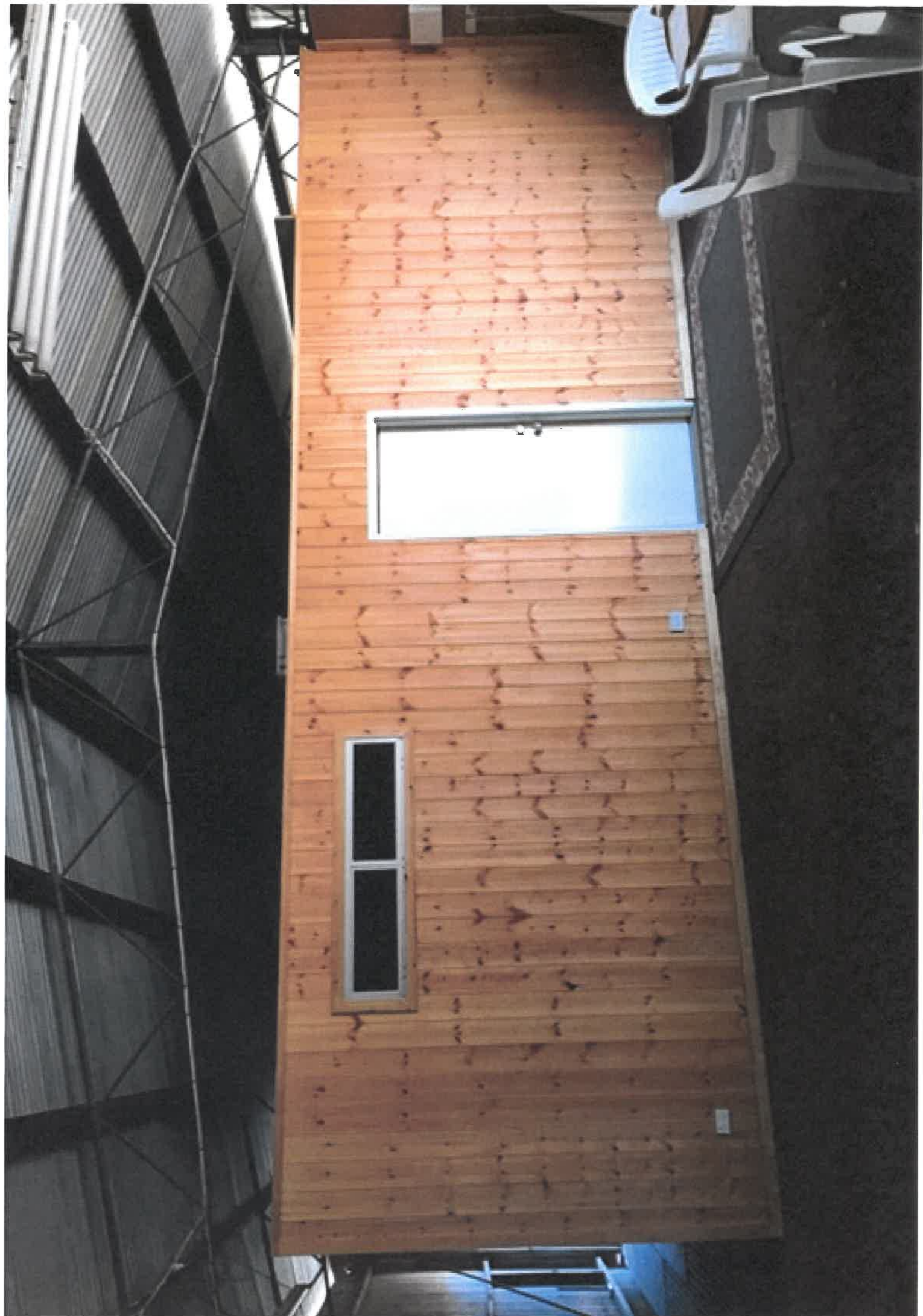
Please do not hesitate to contact me with any queries concerning our application.

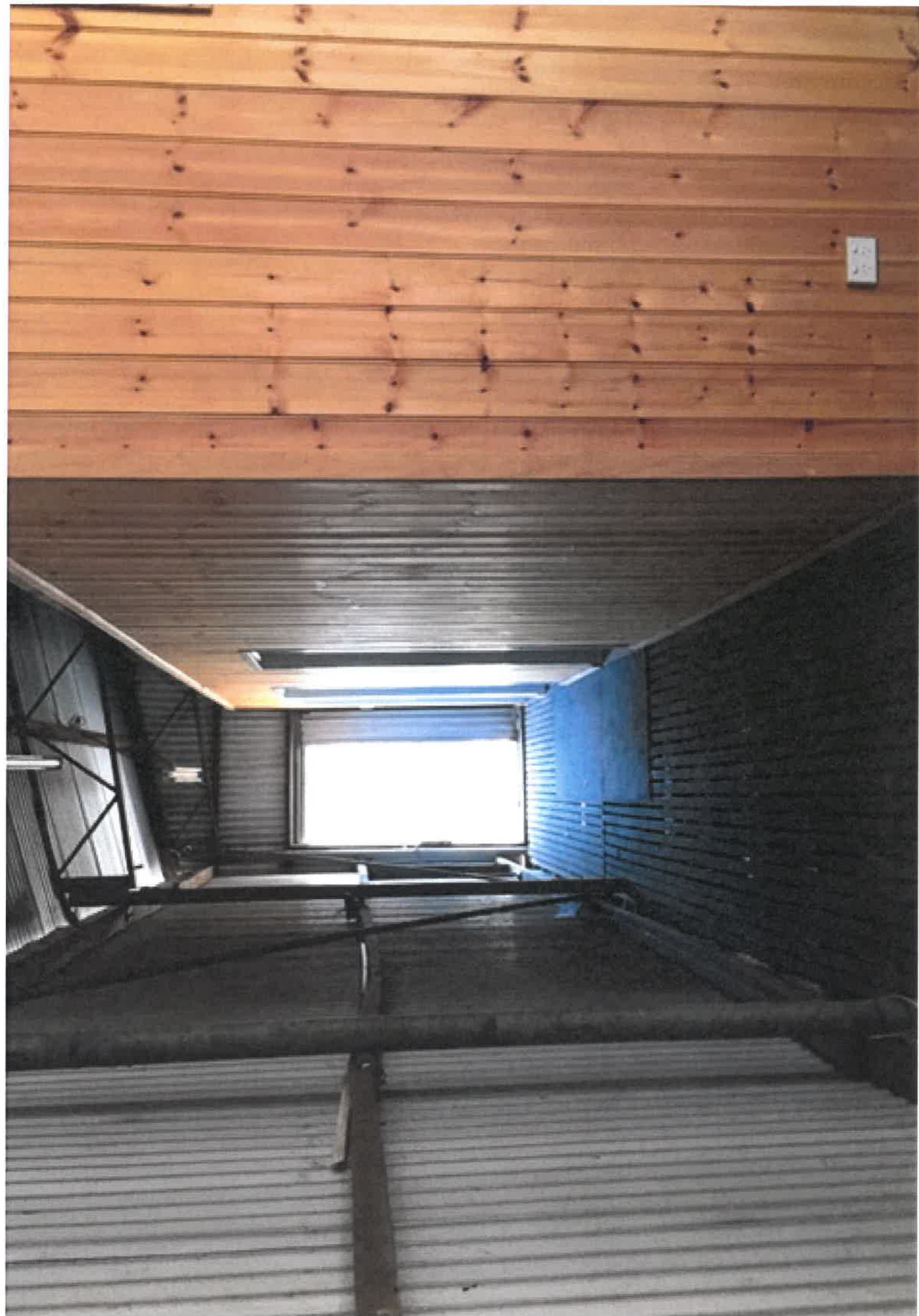
We look forward to hearing from you.

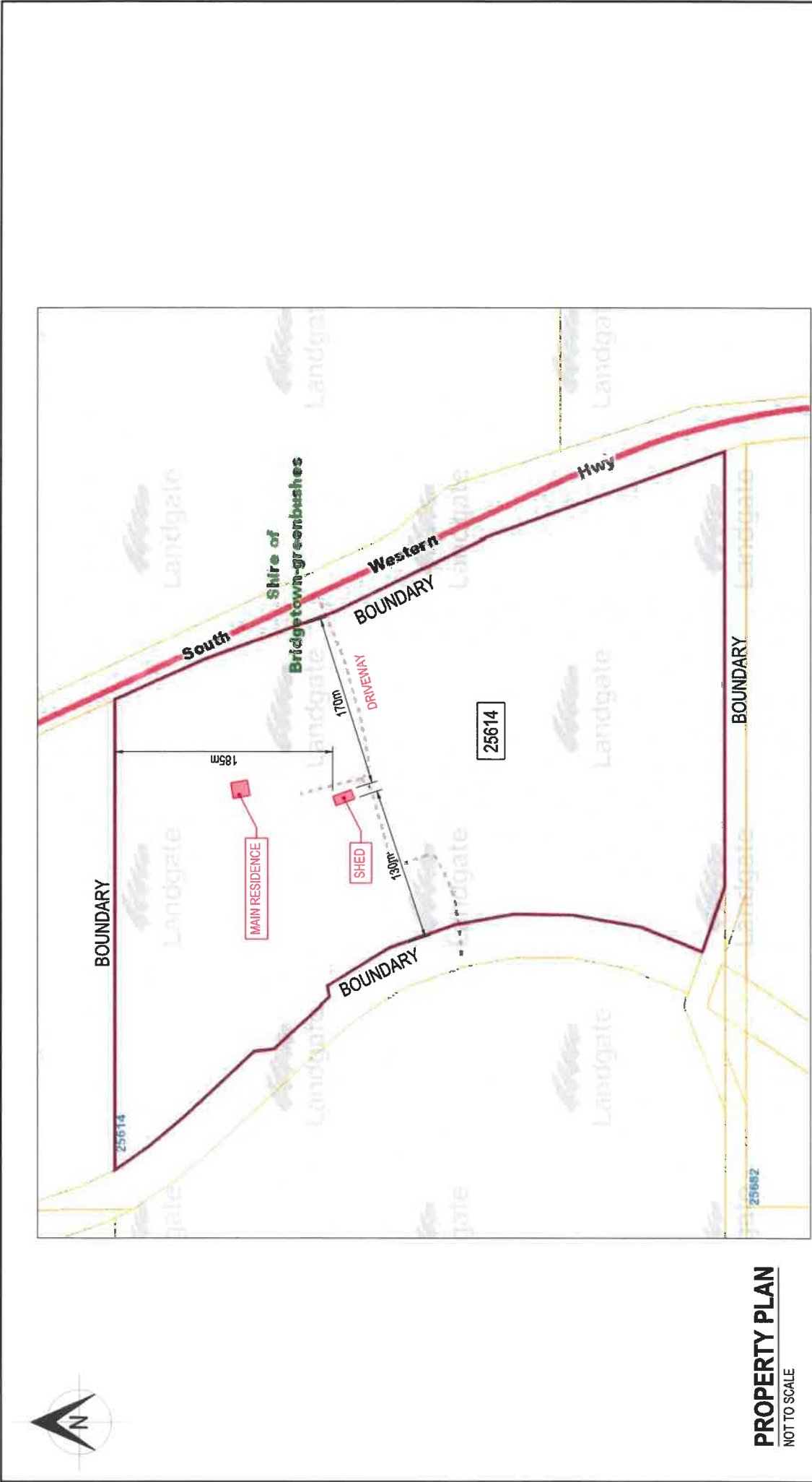
Yours Sincerely,

Sam Caporn

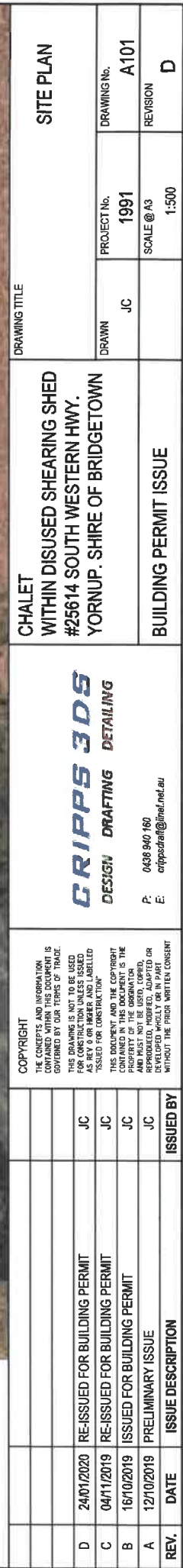








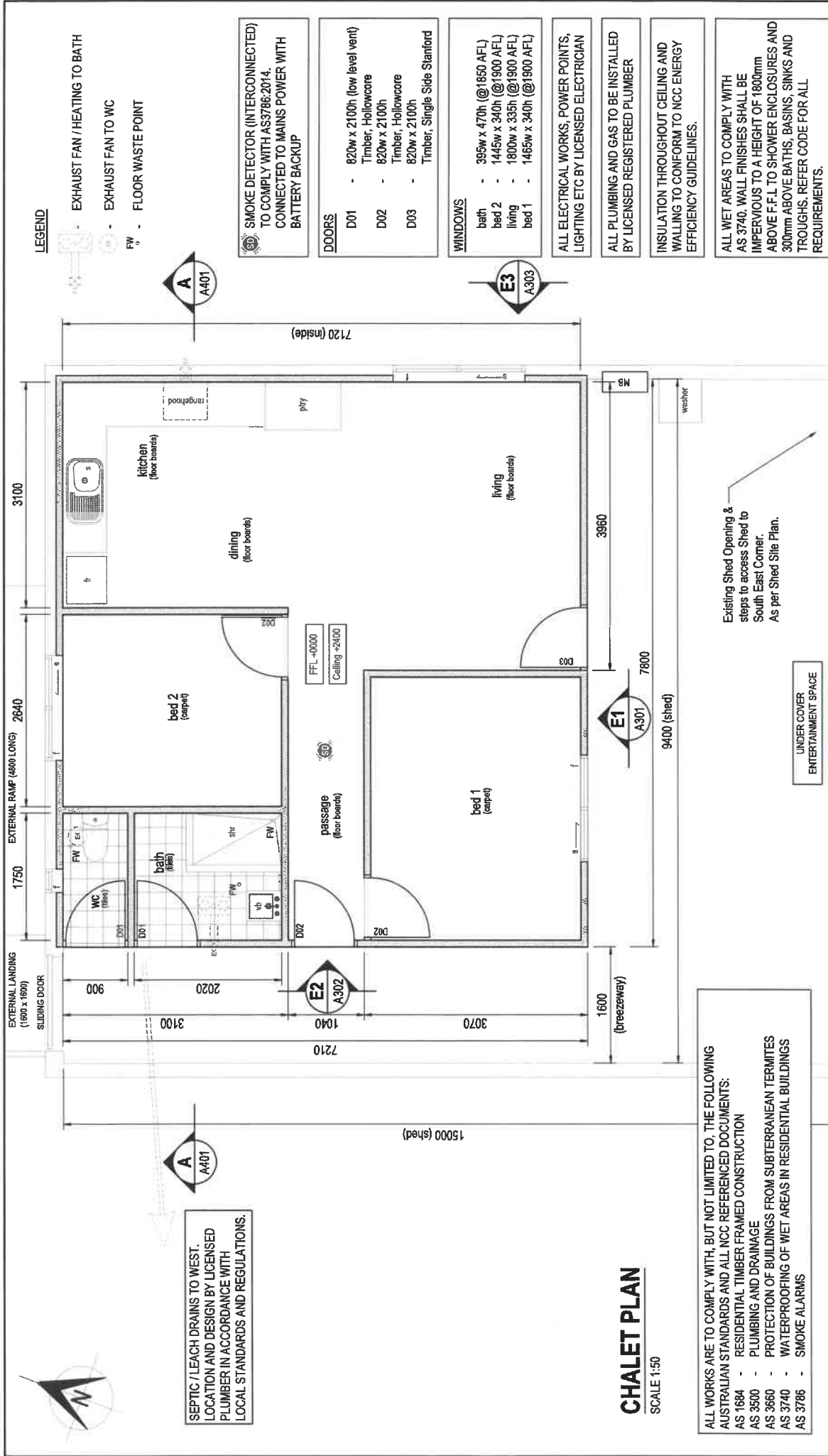
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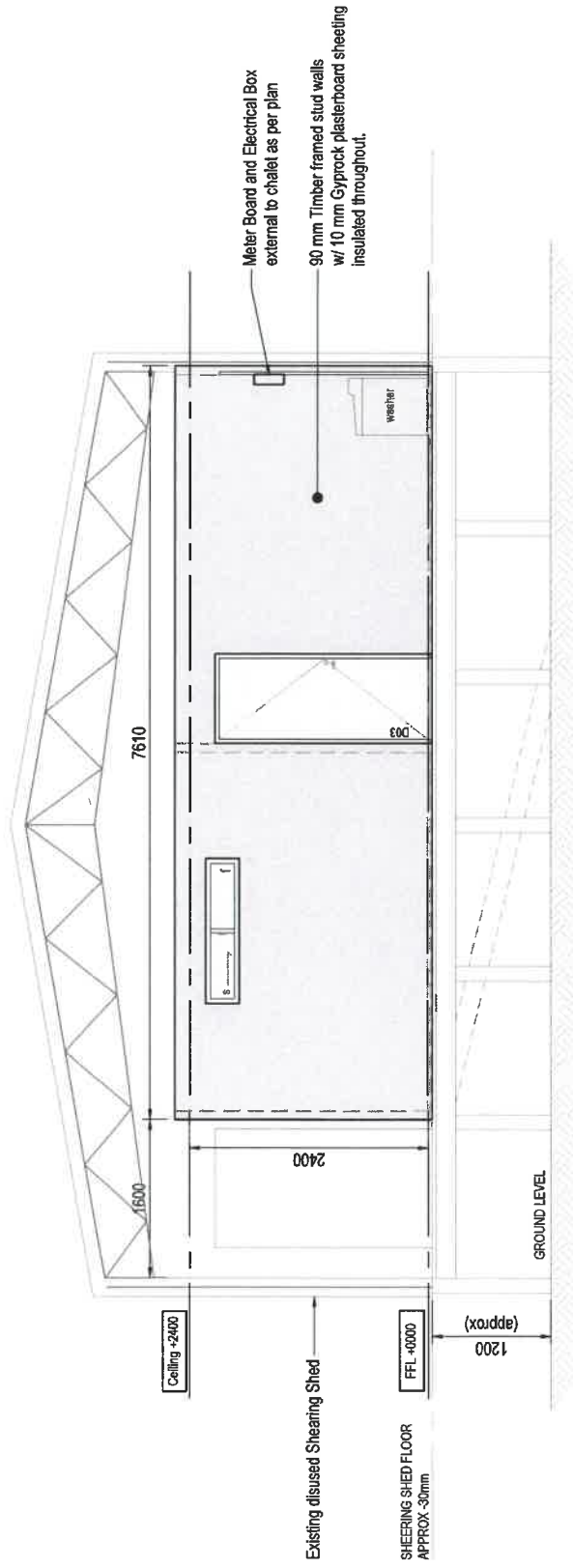


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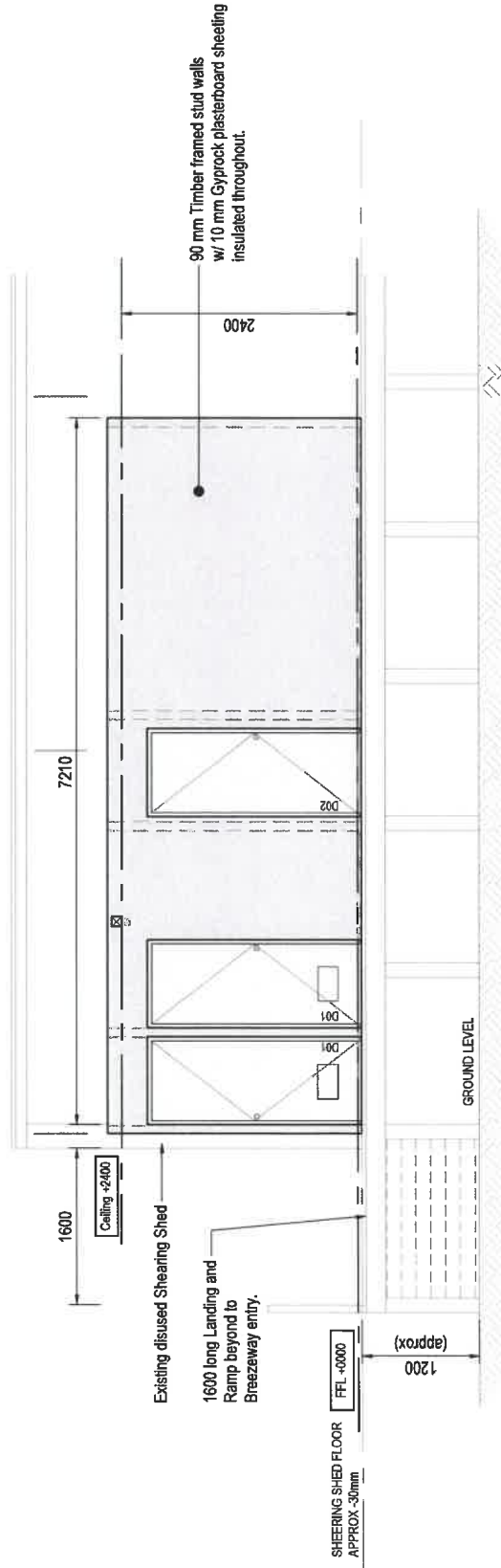


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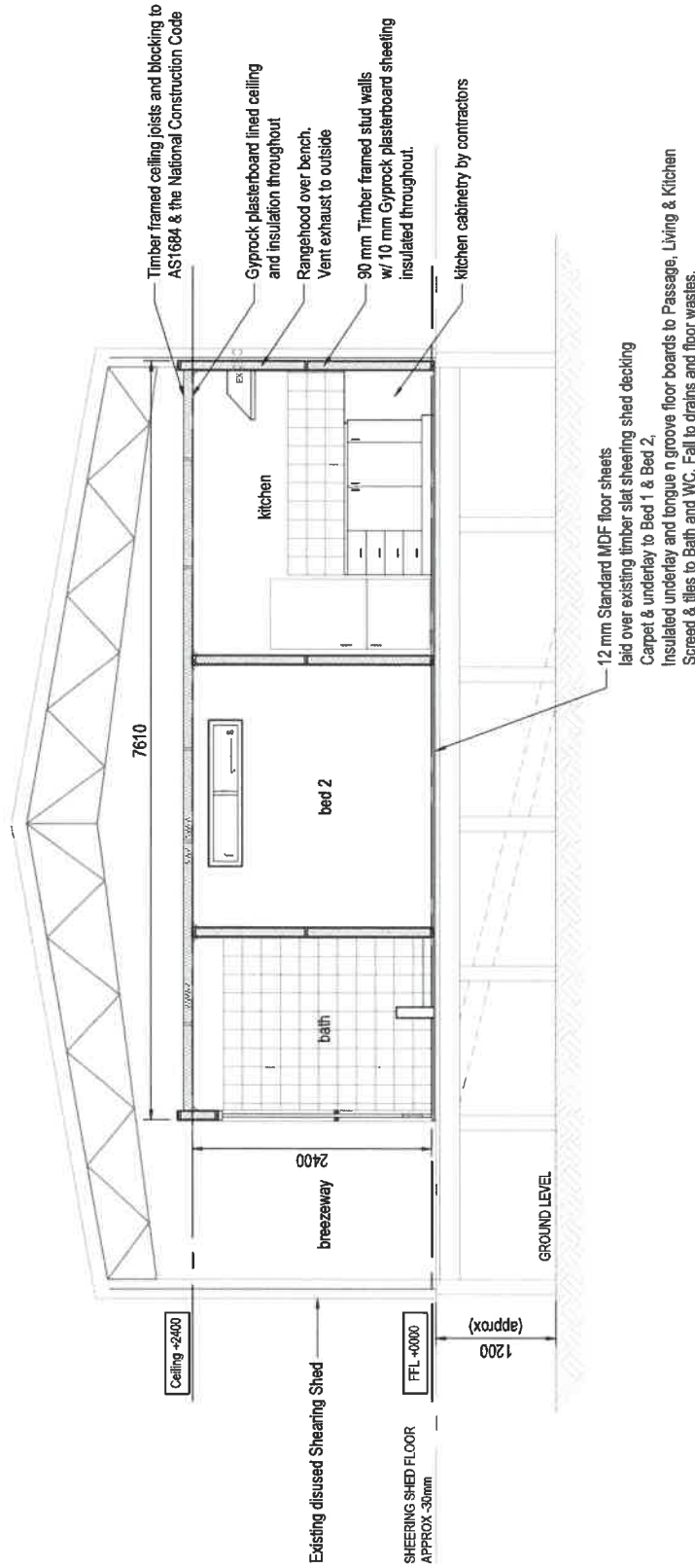
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