



ANNUAL GENERAL MEETING OF ELECTORS

MINUTES INDEX – 7 February 2019

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Minutes of the Annual General Meeting of Electors, held in the Council Chambers on Thursday, 7 February 2019 commencing at 5.30pm

The Shire President opened the Meeting at 5.30pm and welcomed those in attendance

Acknowledgment of Country – Presiding Member

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Custodians of the land on which we are gathered, and pay my respects to their Elders both past, present and emerging.

1. Attendance, Apologies and Leave of Absence

President	- Cr Pratico
Councillors	- J Bookless
	- J Boyle
	- D Mackman
	- J Moore
	- J Nicholas
	- A J Wilson
In Attendance	- T Clynch, CEO
	- M Larkworthy, Executive Manager Corporate Services
	- E Denniss, Executive Manager Community Services
	- T Lockley, Executive Assistant
Apologies	- Cr P Scallan

2. Electors Present

B Moore, C Slatter, B Slatter, N Maxfield

3. Confirmation of Minutes

Attachment 1

A Motion is required to confirm the Minutes of the Annual General Meeting of Electors held 8 February 2018.

Moved Cr Wilson, Seconded B Moore

E.01/0219 That the Minutes of the Annual General Meeting of Electors held 8 February 2018 be confirmed as a true and correct record.

Carried

4. Annual Report & Annual Financial Report

A Motion is required to receive the Annual Report & Annual Financial Statements for the 2017/18 year as presented.

Moved Cr Moore, Seconded Cr Bookless

E.02/0219 That the Annual Report & Annual Financial Statements for the 2017/18 year be received as presented.

Carried

5. General Business Regarding the Financial Statements

Nil

6. General Business

Motion Moved B Moore, Seconded Cr Moore

E.03/0219 That the record of Pulled Items sent to all Councillors after 3:00pm on the day prior to the Council Meeting, be also published at the same time on the website in the section that contains the Agenda for the forthcoming Meeting.

Carried

B Moore

1. Is there any reason why the Shire hasn't recognised Cr Scallan's post nominals?

CEO's response - Probably because he hasn't asked us to, to be honest it's probably something that has slipped our minds. Is it protocol that post nominals are meant to be recorded in a public document?

2. My understanding is that when someone receives an Australian honour, the post nominal was automatically included after their name. Now on the website for Councillors, it just says 'Pat Scallan', and I noticed on the Agenda it's just P Scallan, it should be P Scallan OAM.

CEO's response - Does the person have the right to request that that not happen?

I think that's correct.

CEO's response - We will ask Cr Scallan, and hopefully he says yes. It hadn't been thought of before, so we appreciate you asking that.

N Maxfield

1. I was fortunate enough to attend opening of the stock route on Tuesday which I didn't realise at the time was obviously a closed function? Am I right in assuming that?

CEO's response – The event was invite only. There were invites sent out, but we were aware of some enquiries on the day about people coming along. Other people (that didn't receive an official invite) did attend and they were more than welcome to attend.

2. I became aware of this through Terry Redman's office, and had full intentions of coming along as a rate payer and a member of the community, and I was just concerned as there was no actual media communication, with the 'What's On' from the tourist centre or on the Shire website. I felt that maybe it was a good idea that it may have been advertised a bit better as I 'm sure there would have been a few people that would have liked to have gone along, given in my opinion of historic significance. It's brought back to life an old stock route which obviously means a lot to a lot of people, and was a bit disappointed that there was nothing out there to inform people that this was going to occur. Having said that, full marks to the Shire and all the partners in getting this stock route up and running, and just feel a bit disappointed that there wasn't any information out there. I believe that there is no one actually charged and responsible for the publishing or the communications in the Shire, just to get info out, either electronically or in print, I know we get the Insight Magazine, but I believe there is no one that actually takes job, that it's a casual job where a few people have input into communicating, so that concerns me to a degree.

President's response – No the spokesperson for the Shire is the President and the CEO deals with all the administration, we have other staff members who collate information, it's still part of the CEO's responsibility.

CEO's response – The Shire communicates in a number of ways, there's the Insight Newsletter which is a formal communication tool, but it is only published every second month. We do Facebook posts, we have our own Facebook page and four staff are authorised to do those posts with an internal process to make sure that posts are approved before they go on. We also have an email service where people register to get emails when there are items of interest to the public, and obviously we also put information on our own website. These are our main forms of communication, and Facebook in recent years has grown quite a bit as a communication tool for us. The reality is an organisation of our size probably can't afford to have a dedicated communications officer like some other Shires have. For example the Shire of Manjimup has a dedicated PR/Communications officer who reports to the CEO and all of the communications in that organisation go through that one person, but the reality is it's probably unaffordable for us, so it does tend to get done by various people in the organisation. So for example, the stock route opening that you talked about, we had staff there taking photos so there will be a story in the Insight with some of the photos from the day.

If I can touch on the invite issue, it's not uncommon for those types of events to be by invite only, particularly when we have parliamentary representatives attending. We probably don't encourage open invite, but at the end of the day it's our event and I guess if we thought open invite was a better way to do it, that's what we would do. Perhaps there was a view that is was quite a constrained site, there was probably 80 people there that were invited. With an open invite you do have the problem of trying to work out how many to cater for, how much shade you put up, but yes, maybe that could have been an event that we could have thrown open to more people who were interested. However it is not uncommon to invite only for an official opening.

3. The actual camp area up there, is that going to be landscaped or developed with any sort of signage reflecting the heritage and the intent of the venue?

CEO's response -Yes, there will certainly be interpretive signage, which has been ordered and will be erected. The issue of landscaping is an interesting one because most of the feedback from people, certainly on the day, was that we don't necessarily need landscaping up there as they are going to be riding through 320kms of state forest, or near state forest, but the camp site is a bit stark so whether there is the opportunity to do some minor landscaping and still leave room for horse floats and turning circles, I think that's something we can take on board as the campsite gets used a bit more.

4. My point being, there may be people who are friends and family maybe assembling there to sort of farewell friends and relatives off. It is stark for sure, I just thought you might be able to put a few benches and things there, providing some sort of amenity there that's all, at relatively low cost. When I looked around I just saw a pile of gravel in one corner and thought the dirt needed to be dealt with and it was hot, dry and dusty. I'm not talking landscaping, putting plants everywhere, some native bushes would be quite appropriate I'm sure, but something to make it a little bit more comfortable perhaps for the people that are up there welcoming. I'm presuming that the horses and riders go both ways so it could be a terminus or a start to the trail.

Cr Moore - Have you seen the other places where they pull into?

No, I haven't.

Cr Moore - Can someone tell me what they're like? Are there seats and things around them?

CEO's response – Whilst I haven't seen them, I have seen photos of some of them so they vary. Some are essentially in forest but all the campsites have the same infrastructure, they have the shelter, the yards and the ablution block. None of the camp sites have more infrastructure than others, the individual local governments might well decide that if they want to add to them, they can, there's no reason why they can't. There is a couple in Manjimup Shire where essentially they are in a very small cleared area in a vast area of forest, so there's no need to vegetate those areas as you are basically surrounded by trees, but this one is a little bit different and there's also the one at Warren Equestrian Centre which is quite an open site in Manjimup and they may look at landscaping or vegetation.

Cr Moore – So have we only got one in our Shire? I'm just a little bit worried with respect to the suggestion of planting natives because they're fire hazards, we may have to consider something other than natives.

President's response – I spoke with the representative from DPAW and one of the things we are going to encourage is that these camp sites and the trail will see 'Friends of' the Trails formed with committees set up to look after them, that's what we are hoping, that these campsites will be maintained, cleaned and looked after, there'll be community members or trails enjoyers who will put the time in.

5. Is it also going to allowable for people just to walk the track or for push bikes?
Or is it just expressly for horses.

CEO's response – Anyone can use it, the majority of the track is actually on road reserve, so people can walk it, ride a horse, ride a bike. Obviously driving a car might be a bit difficult in some of the off road places but it's a trail for use by all.

Cr Moore

1. With all the line marking that's been going on at the moment, because Forrest Street goes down to the back of the primary and pre-primary schools, is that going to be marked?

CEO's response – I don't know but my best guess is that if it was going to be marked, then it would have been marked at the same time, so that suggests to me that it's not going to be marked. Whether that's a longer interval for this line marking so it doesn't get marked as much as car bays I'm not sure but can certainly find out.

The yellow line is fading and of course the people that bring their children to school can't see the line at the moment, although we've got the 'beware of children' sign.

CEO's response – For single lines we have the ability to do that with our own staff, it's when you start doing a number of bays that we get a contractor. If it's just a single yellow line on a curb we should have the capability to do that work ourselves. I can certainly raise it as a works request.

7. Closure

The Shire President closed the Meeting at 5.55pm

8. List of Attachments

Attachment	Item No.	Details
1	3	Minutes of the AGM of Electors held 8 February 2018

Minutes checked and authorised by CEO, T Clynch		8.2.19
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CERTIFICATION OF MINUTES

As Presiding Member, I certify that the Minutes of the Annual Meeting of Electors held 7 February 2019 were confirmed as a true and correct record of the proceedings of that meeting at the Annual Meeting of Electors held on 20.....

.....(Date).....

Kangaroo Gully Road Turning Lane

28-Aug-06

CONSTRUCTION ESTIMATE

Basis of design: Austroads Guide to Traffic Engineering practice: Part 5 - Intersections at Grade: Type BAR right turn treatment.
Assuming widened shoulder is kerbed and sealed to 3m widening.

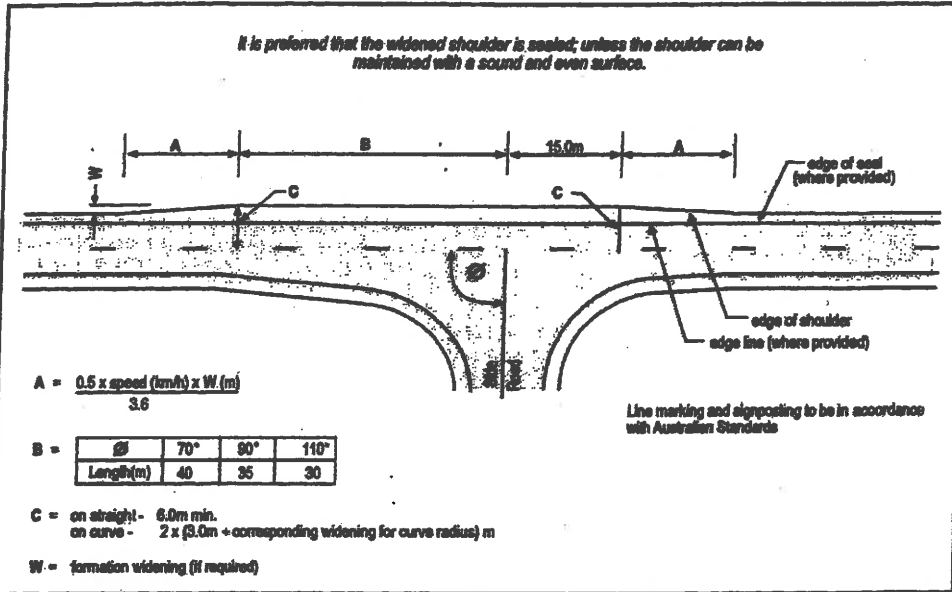


Figure 6.37 -- Type BAR Right Turn Treatment on the Through Road

Item	dim1	dim2	dim3	Qty	Units	Rate	Amount
DETERMINE QUANTITIES							
Width of existing seal (approx)		7 m					
Design speed		80 km/hr					
Dimension "C"		7 m					
Dimension "A" on approach		40 m					
Dimension "B"		35 m					
End of widening at		15 m					
Dimension A on departure		40 m					
Dimension A on departure		40 m					
	Length	Width	Factor	Area			
Area of approach taper	40	3	0.5	60 m ²			
Area of parallel widening	50	3	1	150 m ²			
Area of departure taper	40	3	0.5	60 m ²			
Width of parallel widening	3.00	m inside kerb					
Area of new base course				361 m ²			
Area of new seal (allow 0.1 under kerb)				283 m ²			
Length of kerb	130						
Volume of shoulder reworked	50	4	1	200			
	40	4	0.5	80			
	40	4	0.5	80			
				360	cu m in place		
Allow imported fill quantity				100	cu m in place		
				150	cu m loose		

CONSTRUCTION ESTIMATE

Item	dim1	dim2	dim3	Qty	Units	Rate	Amount
ESTIMATED CONSTRUCTION COSTS							
Clear site							
Tree feller							1000
Excavator - remove stumps							1500
Load and cart trees incl stumps				12 hrs		200	2400
Reinstate fences	allow						500
Widen embankment							
Extend stormwater (two culverts)				6 m		120	720
Wing walls				2 no		500	1000
Rework existing cut to fill + compact				360 cu m		15	5400
Imported fill supply place & compact				100 cu m		30	3000
Base course							
Gravel supply	Area	thick	density	tonnes		\$per tonne	
	361	0.2	2.1	151.62		11.5	1744
						\$per sq m	
Spread, compact & waterbind	361					6	2166
Seal							
2 coat sprayed seal on widening areas				270 sq m		12	3240
Kerb							
Extruded barrier kerb				130		16	2080
Traffic control	allow						1500
Soil/compaction testing	allow						1000
Supervision	allow						2000
				Subtotal			\$ 29,250

Memorandum of Understanding

**Member Councils of the South
West Zone Western Australian
Local Government Association**

for

**The provision of mutual aid during
emergencies and post incident recovery**

24 August 2018

Memorandum of Understanding

1. Purpose

The purpose of this Memorandum is to:

- i) Facilitate the provision of mutual aid between member Councils of the South West Zone of the Western Australian Local Government Association during emergencies and post incident recovery.
- ii) Enhance the capacity of our communities to cope in times of difficulty.
- iii) Demonstrate the capacity and willingness of participating Councils to work co-operatively and share resources within the region.

2. Parties to the Agreement

- Shire of Augusta-Margaret River
- Shire of Boyup Brook
- Shire of Shire of Bridgetown-Greenbushes
- City of Bunbury
- City of Busselton
- Shire of Capel
- Shire of Collie
- Shire of Dardanup
- Shire of Donnybrook-Baling up
- Shire of Harvey
- Shire of Manjimup
- Shire of Nannup

3. Definitions

Definitions for terms contained within this Memorandum are as contained in the Emergency Management Act 2005 and Emergency Management Act Regulations 2006.

4. Guiding Principle

The guiding principle of this Memorandum is that any support given by a local government in a particular emergency event shall be at the discretion of the Council giving the support, and of a level that will not unduly compromise the operability of the Council giving the support.

5. Partnering Objectives

Partners to this Memorandum, in times of community distress due to an emergency incident, agree where possible to:

- i) provide whatever resources may be available within the means of that Council to respond to the emergency incident if requested; and
- ii) provide whatever resources may be available within the means of that Council to assist with post incident recovery in the community.

6. Allocation of Resources

- i) This Memorandum acknowledges that the allocation of a participating Council's staff resources and plant is an operational issue, and as such is the responsibility of the CEO of the Council seeking to offer aid.
- ii) This Memorandum seeks to demonstrate that the CEO's commitment to supporting other Councils in need is backed by the elected members of a participating Council.

7. Partnering Expectations

- i) To provide where possible both physical and human resources to assist with the recovery management during emergencies. The type of assistance initially is to assist immediate response and recovery of a short duration. Ongoing protracted assistance, but still in the absence of the emergency being declared a disaster, will be subject to further negotiation and agreement in writing between the parties concerned.
- ii) To ensure that all requests for support will be made through the Incident Controller (IC) of the designated Hazard Management Agency (HMA) for the incident, in consultation with the designated Local Recovery Coordinator (LRC) and the Local Emergency Coordinator (LEC).
- iii) To ensure all personnel and equipment provided are covered by the providers own insurance.
- iv) Providers of support will be responsible for all costs associated with its legislative responsibilities for its employees and equipment incurred during the provision of support unless otherwise agreed in writing.

- v) The Requester for support will be responsible for all incidental costs associated with the Provider's personnel and equipment such as catering, accommodation, OHS issues, transport, fuel and storage.
- vi) In the event the emergency is of sufficient scale to qualify for State and Commonwealth Funding assistance, such assistance will be sought in compliance with relevant State and Commonwealth Policies.

8. Duration and Amendment

- i) This Memorandum will come into effect at the date of signing by all parties.
- ii) This Memorandum will remain in force for an unstipulated period, with each member having the opportunity to withdraw from the Memorandum at a time of their own choosing.
- iii) This Memorandum shall not be altered varied or modified in any respect except by agreement of all parties in writing.

9. Termination

This Memorandum may be terminated by mutual agreement of all parties in writing at any time.

10. Withdrawal

Any party may withdraw from this Memorandum by giving three months' notice in writing to the Executive Officer of South West Zone Western Australian Local Government Association and to the other member Council's respective Chief Executive Officer's, at any time.

11. Notices

Communications in relation to this Memorandum must, unless otherwise notified in writing, be addressed and forwarded as follows:

Executive Officer
South West Zone
Western Australian Local Government Association
9 Lisa Road
AUSTRALIND WA 6233; and

The official address of each member Council.

12. Agreement and Signing

Agreement to the MOU will be provided on the certificates attached separately signed by each CEO and forwarded to the Executive Officer (Entitled Annex A to MOU Emergency Support).

CERTIFICATE OF AGREEMENT

The Council of the

Agrees to abide by the terms of this Memorandum of Understanding (MoU) to provide mutual aid during emergencies and post incident recovery in accordance with the MOU – until the MoU is terminated as defined in parts 9, 10 and 11 of this MoU.

Chief Executive Officer: _____

Date: _____

Please forward the signed copy of
this certificate to the Executive
Officer, SWZ -WALGA
erfisher@iprimus.com.au



ROLLING ACTION SHEET

ROLLING ACTION SHEET
February 2019 (encompassing Council Resolutions up to Council Meeting held 31 January 2019)

Where a tick is indicated this Item will be deleted in the next update

Council Decision No.	Wording of Decision	Responsible Officer	Past comments	Progress since last report	
<p>C.28/1108 Public Access to Rear of Shops on Western Side of Hampton Street</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse in-principle the proposal to obtain an easement in gross over private land at the rear of shops west of Hampton Street between Henry Street and the existing public accessway opposite the public car park in Hampton Street. 2. That the CEO obtain the necessary legal advice to enable correspondence to be sent to affected property owners seeking their in-principle consent for the creation of an easement in gross for public access to the rear of their premises. 3. That upon receipt of responses from affected property owners the matter be brought back to Council for final determination, including consideration of how the proposed public accessway could be designed to take into account risk management of flooding. 	<p>T Lynch</p>	<p>Work on developing a draft easement document has been delayed.</p> <p>A request was to be prepared to a local solicitor requesting preparation of a draft/template easement document. This will be funded from general legal expenses account. Since then the CEO has made the decision to defer the preparation of the document pending completion of the Geegilup Brook Flood Study in case there are implications regarding land acquisition/tenure/use arising from that Study. The Flood Study was endorsed by Council at its November 2014 meeting so the easement proposal will be re-actioned (February 2015).</p> <p>Discussions held with solicitor on best process to progress this matter. Property ownership details currently being compiled for forwarding to solicitor (September 2015)</p> <p>This matter was discussed at quarterly briefing session held on 4 February 2016 where it was agreed that the proposal should be extended to include the car parking areas within the proposed easement. This can happen under the current resolution C.28/1108. A plan of the proposed easement will be prepared and correspondence forwarded to affected property owners (March 2016).</p>	<p>February 2019 No further progress</p>	√

			<p>Progress of this matter has been deferred pending finalisation of the proposed land exchange and creation of easement for the property at 145 Hampton Street (corner Henry Street).</p> <p>Shire staff will prepare a concept plan showing how the area can be developed for access and public parking and this will be used when corresponding with affected property owners about the proposal to create an easement (March 2018).</p> <p>November 2018 A concept plan was presented to the November Concept Forum.</p> <p>The differing levels of the land make provision of formalised parking on the eastern side of the laneway difficult as significant excavation and earthworks would be necessary. Therefore the plan proposes the following:</p> <ul style="list-style-type: none">• Extend the single row of sealed and marked parking bays against the kerb line as far north as possible.• In order to accommodate the bays at the northern end the current access land will have to be shifted closer to the back of the shops.• 11 sealed and marked parking bays could be provided on the eastern side of the laneway at its northern end as the slope of the land is suitable.• The balance of the land on the eastern side of the laneway could be sealed on its existing slope and wouldn't be formally marked for		
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			<p>parking but could be used for informal parking.</p> <p>The plan will be used in writing to property owners seeking approval to grant the Shire an easement for access and parking in order to formalise the existing use of the land. No compensation would be offered to property owners – rather the Shire would commit to funding the works. Prior to writing to property owners the CEO will engage a solicitor to prepare an easement document.</p>		
C.16/0809a Development of Car Parking and Proposed Town Square in Railway Reserve	That Council formally request the Public Transport Authority to initiate the process to gazette the land known as Railway Parade to a public road.	S Donaldson	<p>A written request has been forwarded to PTA and Heritage Council of WA, with favourable support received. Formal gazettal process by State Land Services commenced. Final plan agreed to by PTA and Brookfield Rail, pending finalisation of survey plans and land transfer. This process is still ongoing. Pending 'in-principle' support from Landgate as Railway Parade not formally named and initial response unfavourable. Response pending. At its February 2014 meeting Council resolved to rename the road as an extension of Stewart Street and correspondence seeking approval for this has been forwarded to the Geographic Names Committee. Renaming as Stewart Street approved by Landgate in March 2014. Deposited Plan lodged with Landgate (March 2016).</p> <p>November 2018 Contact is to be made with the Department of Lands to determine what issue is specifically delaying the gazettal of the road.</p> <p>January 2019 DPLH advised on 12 December 2018 that Public Transport Authority has forwarded closure request for approval of the Minister</p>	February 2019 No further progress	

			for Transport, prior to gazettal. Expected timeframe unknown.	
C.14/0310 Preliminary Report – Plantation Exclusion Zones	That Council: 1. Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townsites, the Yornup township and existing or proposed local development areas throughout the Shire municipality. 2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate a scheme amendment to Town Planning Scheme No. 3 seeking to modify Table I to prohibit 'Afforestation' within the Rural zone of the scheme area. 3. Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised. 4. Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation with FESA, and in accordance with the Planning for Bush Fire Protection document. 5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues:	S Donaldson	1. Noted. 2. Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December 2011. Amendment adopted by Council on 25 January 2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012. 3. Noted. 4. Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation. Council in March 2016 resolved not to progress. See Point 6 below. 5. Commenced but little progress to date, pending adoption of Bushfire Hazard Strategy. No further action progressed. New detailed Bushfire Hazard Level	February 2019 Bushfire Hazard Level Assessment feedback sent to consultant for finalising document. Research commenced for Plantation Applications Policy Review.

	<p>a) Definition of woodlots and shelter belts and list of acceptable locally native tree species.</p> <p>b) Location of surrounding development and adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection.</p> <p>c) Other natural resource management issues identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy.</p> <p>6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.</p>		<p>Assessment to be prepared for Local Planning Strategy, with recommendations for plantation exclusion (August 2017).</p> <p>November 2018 New draft Bushfire Hazard Assessment being prepared by consultant, to assist further consideration of plantation exclusion.</p> <p>December 2018 CEO and Manager Planning met with bushfire consultant on 28 November 2018. Bushfire Hazard Assessment nearing completion for presentation to Council early in 2019.</p> <p>6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below. No further action to be taken with strategy as per C.18/0216. No further action on policy review (May 2016).</p> <p>January 2019 Final draft Bushfire Hazard Strategy received for Staff review, to be presented to Council by March 2019. No progress made of Plantation Applications Policy Review.</p>	
C.16/0513 Greenbushes Overnight Stay Facility	<p>That Council:</p> <p>1. Endorse the proposal to establish a short term caravan and camping transit park (6 sites) at the Greenbushes Sportsground, adjacent to the old cricket pavilion.</p> <p>2. Endorse the proposal to redevelop the old cricket pavilion to a "camper's bunkhouse" with 4 bunks being provided.</p> <p>3. Seek the approval of the Minister for Local</p>	T Clynych	<p>An application has been submitted to the Department of Local Government (October 2013).</p> <p>Approval for the use of the land as a transient caravan park has been granted (subject to conditions) by the Department of Lands. The approval of the Minister for Local Government is now required and an application is being submitted (September 2014).</p>	<p>February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p>

	<p>Government for approval of the transit park and bunkhouse</p> <p>4. Consider allocation of a sum of \$6,000 in the 2013/14 budget for development of the transit park and hikers bunkhouse.</p>		<p>Concerns have been raised by Water Corporation due to proximity to Greenbushes water supply and it appears that until such time as the water supply dam is discontinued (as proposed under new integrated water supply project) the transit caravan park will be deferred (May 2015).</p> <p>Progression of this proposal can be seen as a linkage to Council's request for acquisition of the Dumpling Gully Precinct – Resolution C.02/1216 (April 2017).</p> <p>November 2018 The processes involved in Council's acquisition of the Dumpling Gully Precinct is far longer and complicated than originally estimated by all parties however there is a commitment from both DBCA and Water Corporation to progress it.</p> <p>In the meantime the process for preparing a concept plan for the Greenbushes Sportsground precinct could be commenced and this will be referred to the next Concept Forum for discussion.</p> <p>January 2019 Refer item in Council agenda about de-vesting of Greenbushes water supply catchment area which is the first step in the Dumpling Gully dams being vested in the Shire for recreational and irrigation purposes.</p>		
<p>C.10/0315 Investigating the provision of an Organic Waste Collection Service</p>	<p>That Council investigate the possibility of introducing "Organic Waste" kerb side collection for the Shire.</p>	<p>T Clynh</p>	<p>A meeting has been held with the relevant officer at the Shire of Donnybrook-Balingup to discuss various aspects of its organic waste collection service. This will assist in preparing a report to Council (February 2016).</p>	<p>February 2019 No further progress</p>	

			<p>Processing of organic waste will be a consideration in the planning and eventual design of any regional waste site (March 2017).</p> <p>At the budget workshop held on 17 May 2018 the annual review of the Corporate Business Plan was workshopped. The updated Corporate Business Plan is being presented to the June council meeting and includes a new Action (2.5.1.9) requiring a desktop investigation into the financial cost and feasibility of establishing an organic waste service (June 2018).</p> <p>November 2018 Due to other work priorities this project hasn't progressed. The CEO recently met with the Acting CEO of the Shire of Augusta-Margaret River to obtain feedback on similar investigations it recently carried out. Progression of this project is earmarked for early 2019.</p> <p>December 2018 The CEO had a recent discussion with the CEO of the Bunbury Harvey Regional Council about arranging a council visit to the regional waste site to view and discuss organic waste issues. Further details to be arranged in early 2019.</p> <p>January 2019 A meeting of the regional waste working group is being planned for February 2019.</p>		
C.06/0116 Proposed Closure of Rights-of-Way for Partial Dedication as	That Council, in relation to the proposed closure of the two Rights-of-Way adjoining Barlee Street, Bridgetown, as per Attachment 6: 1. Notes the public submissions received, as per	S Donaldson	1. Noted.	February 2019 Department of Planning, Lands and Heritage (Case Delivery section) advised in August 2018 that the ROW closure and road dedication	√

Public Roads and Amalgamation – Adjoining Barlee Street, Bridgetown	<p>Attachment 8, and the Shire staff responses in the Schedule of Submissions, as per Attachment 9.</p> <p>2. Supports the proposed closure of ROW West (being Lot 66 on Diagram 4315) for ceding to the Crown for action as follows:</p> <p>a) Dedication of the 65 metre east-west portion of ROW West as a public road pursuant to s.52 and s.58 of the Land Administration Act 1997; and</p> <p>b) Amalgamation of the 82 metre north-south portion of ROW West with adjoining properties where practical.</p> <p>3. Supports the proposed closure of 150 metre length of ROW East (being Lot 67 on Diagram 5653) for ceding to the Crown for dedication as a public road pursuant to s.52 and s.58 of the Land Administration Act 1997.</p> <p>4. Directs the Chief Executive Officer to forward relevant information to the Department of Planning and Department of Lands requesting approval in relation to Points 3. and 4. above.</p>		<p>2. Noted.</p> <p>3. Noted.</p> <p>4. Correspondence sent to Department Planning, Lands and Heritage on 4 February 2016. Responses pending (March 2016). Response received confirming documentation to acquire and dedicate the land was lodged at Landgate on 8 June 2018 (excluding western ROW portion adjoining Bridgetown High School (June 2018).</p> <p>November 2018 A list of all outstanding actions referred to the Department Planning, Lands and Heritage (as listed in this Rolling Action Sheet) is to be compiled and a meeting requested with relevant staff of that department in order to progress them to conclusion.</p>	was finalised. Road naming to be progressed.	
C.06/0416 Bridgetown Railside Landscaping Project	That Council seek a review of the decision by Brookfield Rail regarding the proposed Bridgetown Railside Landscaping Project and seeks the assistance of the Minister for Transport and Minister for Regional Development in facilitating this review.	T Clynych	<p>Discussions being held with Terry Redman's office on best way to progress this matter (June 2016).</p> <p>Brookfield Rail has recently appointed a community liaison officer and it is intended to meet that person soon to discuss various</p>	February 2019 No further progress	

		<p>issues, including this issue (September 2016).</p> <p>A meeting was held with Brookfield Rail on 29 November 2016 and this issue was raised. Brookfield indicated it would reconsider its position on the landscaping and requested that a formal request be submitted based on the landscaping being groundcover only. That application is currently being prepared (February 2017).</p> <p>A new application has been submitted to Arc Infrastructure seeking approval to plant a 100 metre long, 3 metre wide landscaping strip from the town square southwards. The application has nominated the following ground cover selections for consideration by Arc Infrastructure:</p> <ul style="list-style-type: none"> • Banksia blechnifolia • Banksia integrifolia • Hemiandra pungens (March 2018) <p>Discussions held with representative of Arc Infrastructure with indications given that approval to this proposal should be provided by June (May 2018).</p> <p>An update has been requested from Arc Infrastructure (July 2018). A follow-up reminder has been sent in August (September 2018).</p> <p>Arc Infrastructure has indicated that it is prepared to grant approval to this proposal once the Shire has signed off on a proposed interface agreement for rail crossings. The contents of the interface agreement have been subject to extensive discussions between the Shire and Arc Infrastructure with</p>		
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			<p>particular reference to an un-gazetted rail crossing on Pratt Road. A solution to this issue has been identified – being the ceding of Pratt Road from the railway reserve and this is being progressed and should be presented to Council in November (October 2018)</p> <p>November 2018 Presentation of the Pratt Road issue to Council couldn't occur in November as Arc Infrastructure has yet to provide (despite several reminders) the necessary plans showing the extent of railway reserve to be ceded as a public road reserve. Arc Infrastructure has committed to approving the raiiside landscaping proposal once the Pratt Road issue has been resolved.</p> <p>January 2019 A request has again been submitted to Arc Infrastructure seeking progression of this matter.</p>	
C.04/0516 Proposed Investigation of Strategic Purchase for Somme Creek Improvements	That Council considers investigating the potential strategic purchase of Lot 84 (42) Forrest Street with the possibility of purchasing a part thereof, which encompasses the Somme Creek creek line and associated riparian edges, to be incorporated into the Somme Creek Parklands project.	T Clynch S Donaldson	<p>Correspondence sent to landowner on 22 August 2016. Meeting arranged for mid September 2016. Waiting for further contact from landowner (October 2016). Letter sent to Valuer General's Office on 17 November 2016, feedback pending (February 2017). Valuer General's Office feedback received. Follow up letter sent to landowner for further negotiation. Response received July 2017. Liaison with other landholders prior to further reporting to Council (August 2017).</p> <p>Negotiations are continuing with land owners but progress is really dependent upon securing an agreement with principle land owner as other parcels to be purchased would be amalgamated with that land. A</p>	<p>February 2019 Shire staff contacted two of the affected landowners by phone requesting their response. Follow up correspondence sent to the three landowners requesting their response.</p>

			<p>revised offer is to be sent to that land owner so that this project can be progressed (October 2018).</p> <p>November 2018 The revised offer to the main land owner wasn't sent in October and is due to be sent by the end of November.</p> <p>December 2018 Correspondence sent to four different landowners with potential offers to purchase. One favourable response received, pending feedback from three other landowners prior to presenting report to Council in January 2019.</p> <p>January 2019 Still waiting responses from three landowners. Shire staff to follow up via phone, email or correspondence. Report to Council expected February or March 2019.</p>	
C.03/1116 RV Friendly Towns	That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations.	T Clynych	<p>Assessment against guidelines of Campervan and Motorhome Club of Australia Limited (CMCA) has commenced (March 2017).</p> <p>The requirement for a dump point is a mandatory requirement for registration as a RV Friendly Town and assessment of options is currently occurring to enable a report back to Council (April 2017).</p> <p>A meeting has recently been held with representatives of the Bridgetown Agricultural Society regarding development of a dump point at the showgrounds (June 2017).</p> <p>Greenbushes appears to comply with the</p>	<p>February 2019 Application has been lodged with Water Corporation for a sewer connection for a dump point in the railway car park.</p>

			<p>requirements necessary to obtain “RV Friendly Destination” Status and the Visitor Centre Manager is in the process of submitting an application (February 2018).</p> <p>An application to Water Corporation is currently being prepared for a sewerage connection for a dump point at the railway car park. This will enable a cost estimate to be conducted. Funding of the dump point is a proposed new action in the updated corporate Business Plan proposed to be presented to the budget workshop (May 2018).</p> <p>Discussions occurred at August Council Concept forum. Railway car park site confirmed. Costings and design for both sewerage and holding tank options being progressed (September 2018).</p> <p>November 2018 Discussion occurred at the November Concept forum about the proposed dump point in Bridgetown and direction was given to staff to further investigate waste water disposal options.</p> <p>Greenbushes site – refer comments for Resolution C.16/0513 on Page 5.</p>	
C.02/1216 Acquisition of Dumpling Gully Precinct	That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.	T Clynych	<p>Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).</p> <p>A meeting was held with the Water Corporation and Talison Lithium on 19.6.17 to further discuss the processes for de-proclamation of the drinking water source</p>	<p>February 2019 Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p>

			<p>and the need to engage with DPAW (July 2017).</p> <p>A meeting is scheduled for 3 September with Water Corporation to progress this matter (September 2018).</p> <p>Advice received from Water Corporation that is continuing to work with Department of Water and Environmental Regulation (DWER) about excising the dam from State Forest (requires Cabinet approval) and resolving the water allocation issues. A follow up meeting with DWER is being planned (October 2018).</p> <p>November 2018 Refer comments for Resolution C.16/0513 on Page 5.</p> <p>January 2019 Refer item in January agenda.</p>	
C.05/1216 Greenbushes Townsite Carpark	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts in principle the proposed Greenbushes Town Centre Carpark and Access Concept Plan. 2. Authorises the CEO to progress discussion with the landholders to acquire private property adjacent to the laneway at the rear of the shopping area on the corner of Blackwood Road and Stanifer Streets in Greenbushes for the purposes of creating a formalised car parking area. 3. Requests the CEO to finalise the plan to include appropriate drainage, road access and parking and traffic ways. 4. Requests the CEO to identify suitable funding opportunities for the project. 	T Clynych	<p>Letters sent to affected property owners in order to commence consultation on possible ceding of private land for the project (March 2017).</p> <p>Cr Scallan provided an update to the February 2018 Standing Committee meeting advising:</p> <ul style="list-style-type: none"> • Consultation still in progress • Owner now supportive of concept • Commercial discussions to commence • Once agreement in place discussions will be had with other landowners • Detailed design work now progressing in parallel 	<p>February 2019 Awaiting confirmation from Talison about funding commitment to the land acquisition component of the project before sending updated offers to affected land owners</p>

			<p>The CEO meet with Grow Greenbushes representatives on 31 May 2018 to discuss pathway for acquiring land and investigating grant opportunities (June 2018).</p> <p>An updated concept plan has been received and is being assessed (July 2018).</p> <p>Letters have been sent to land owners requesting written agreement to the proposals for land acquisition (September 2018).</p> <p>Responses have been received from 2 of the 3 land owners with the other advising that a response will be provided by early to mid November (October 2018).</p> <p>November 2018 Two grant applications have been submitted for this project and will be determined by March 2018.</p> <p>January 2019 Revised offers for land acquisition are to be sent to the property owners.</p>	
C.03/0217 Potential Outsourcing of Selected Park Maintenance Functions	That the CEO report back to Council prior to or during the 2017/18 budget process on the implications and processes that would be required for Council to consider calling for expressions of interest from suitable contractors to take over maintenance of a number of Shire parks including but not limited to Memorial Park, Blackwood River Park, Geegelup Park and Thompson Park.	T Clynych	<p>Compilation of existing maintenance functions and associated resources currently occurring which is required for report to Council. Report being prepared for June meeting. Further reporting is to occur by the end of the year.</p> <p>Council workshop to occur in February.</p> <p>Workshop held on 22.2.18 with the directions from that workshop to be used to refine the service levels before formal presentation back to Council (March 2018)</p>	February 2019 With completion of the Workforce Plan preparation of the park mowing tender is to be progressed

			<p>Investigation into processes and specifications for calling tenders for selected outsourcing is currently occurring (July 2018).</p> <p>November 2018 A tender document for mowing of passive open spaces is currently being prepared.</p> <p>December 2018 The completion of the tender document has been deferred until completion of the organisational restructure and new workforce plan. Discussion on this occurred at the Council workshop held on 10.12.18.</p>	
C.05/0217 Registration as a "Waterwise Council"	That Council endorse the recommendation from its Sustainability Advisory Committee and direct the CEO to submit a request to the Water Corporation for commencement of the process to becoming a "Waterwise Council".	T Clynch	<p>Request has been submitted (April 2017).</p> <p>Process for preparation and signing of a Memorandum of Understanding has commenced (August 2017)</p> <p>A reminder has been sent to Water Corporation requesting an update on the status of Council's registration (July 2018).</p> <p>Water Corporation has requested the Shire prepare a Waterwise Council Action Plan and this is to be progressed through the Sustainability Advisory Committee (September 2018).</p>	February 2019 No further progress
C.11/0817 Road Safety – Steere Street	<ol style="list-style-type: none"> 1. That Council direct the CEO to assess the safety of the intersection of Steere Street, the Shire car park and Stewart Street. 2. If the intersection requires modification to increase safe intersection sight distances, Council directs the CEO to explore possible solutions and present them to Council for consideration at a future 	L Crooks	<ol style="list-style-type: none"> 1. Assessment completed. 2. Plans forwarded to Main Roads for approval re: remedial works; once Main Roads response received solutions will be presented to Council. EMWS will monitor and follow up on the progress with Main Roads if a response is not received. 	February 2019 Community consultation delayed and scheduled to commence before end of February.

	Council meeting.		<p>Still awaiting response from MRWA Bunbury which has a significant resource deficiency (July 2018).</p> <p>MRWA officer attended meeting of Roadwise Committee on 31 July 2018 and indicated that in principle MRWA wouldn't object to removal of the first car parking bay near this intersection. Previous advice from MRWA was that it wouldn't allow the holding (stop) line at this intersection (Stewart Street) to be brought out further into Steere Street. Discussion of this issue occurred at the August Council Concept Forum where it was agreed that no funds would be included in the 2018/19 budget to progress changes to footpath or Steere Street. Instead investigations would occur into whether removal of box tree near Civic Lane entry would sufficiently improve sight distances so that removal of adjacent parking bay isn't necessary to improve sight distances at intersection (September 2018).</p> <p>November 2018 This matter was a discussion item at November Concept Forum. The discussion points and outcomes from the forum were:</p> <ul style="list-style-type: none"> • Main Roads WA has indicated it wouldn't object to removal of parking bays adjacent to these intersections. Dependent upon whether footpath is to be extended to take in current parking bay areas a formal approval from Main Roads may be required. • Two bays are identified for removal – south side of Steere Street outside newsagent and north side 		
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			<p>of Steere Street between the two entries into civic centre car park.</p> <ul style="list-style-type: none"> • Councillors supported the proposal to refer this proposal out for community consultation for a 35 day period. Included on the concept plan should be the removal of the box tree immediately adjacent to eastern entry of the civic centre car park. <p>December 2018 In accordance with Council policy community consultation over the Christmas period is being avoided with consultation to commence in mid to late January 2019.</p> <p>January 2019 Community consultation scheduled to commence in late January.</p>	
C.08/0917 Preparation of Shire of Bridgetown-Greenbushes Local Planning Strategy and Local Planning Scheme No 6	<p>That Council:</p> <ol style="list-style-type: none"> 1. Notes that the draft Local Planning Strategy adopted by Council in November 2012 has not been endorsed by the Western Australian Planning Commission for the purpose of advertising and will not be further progressed. 2. Notes the appointment of Lush Fire & Planning to prepare a Bushfire Hazard Level Assessment to guide preparation of a new Local Planning Strategy and Local Planning Scheme for the Shire of Bridgetown-Greenbushes. 3. Pursuant to regulation 11 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Strategy for all land within the Shire of Bridgetown-Greenbushes municipality, as per 	S Donaldson	<ol style="list-style-type: none"> 1. Noted. 2. Noted. Preliminary investigations completed. Preliminary draft report received February 2018 for staff review. Meeting scheduled with Department of Planning, Lands and Heritage for 8 March 2018 for preliminary advice. Follow up meeting with DPLH staff on 27 March 2018, working with consultant on modifications. Draft report to be presented to Council in July 2018 (April 2018). Contact has since been made with a planning consultant to assist in completion of the Local Planning Strategy (June 2018). Consultant has been engaged (July 2018). Meeting held with DPLH staff on 4 September 2018 (September 2018). 	<p>February 2019 Zoning and Precinct Analysis completed and forwarded to planning consultant for consideration. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p>

	<p>the Scheme Map Area marked in Attachment 9.</p> <p>4. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Scheme No.6, for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area in Attachment 9, and upon gazettal will revoke Town Planning Scheme No. 3 and Town Planning Scheme No. 4.</p> <p>5. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to forward to the Western Australian Planning Commission:</p> <p>a) A copy of Council's resolution deciding to prepare a new Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes; and</p> <p>b) A map marked Scheme Map Area signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>6. Subject to receiving notification from the Western Australian Planning Commission pursuant to regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive</p>		<p>3. Noted.</p> <p>4. Noted.</p> <p>5. Correspondence sent to WAPC on 26 October 2017. Response received.</p> <p>November 2018 Liaison with Shire's planning consultant and DPLH staff continuing.</p> <p>6. Noted. To be actioned.</p> <p>December 2018 Sections of draft LPS prepared by planning consultant currently being reviewed by Shire staff.</p> <p>January 2019 Final draft Bushfire Hazard Level Assessment received for Shire staff review. Further consultation with planning consultant undertaken in December 2018. Shire staff working through detailed zoning and lot analysis for all townsites and investigation areas.</p>	
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	<p>Officer to:</p> <p>a) publish a notice within a newspaper circulating in the Shire district of the passing of the resolution deciding to prepare a Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>b) forward a copy of the notice to and seeking a memorandum in writing setting out any recommendations in respect of the resolution to:</p> <p>(i) the local government of each district that adjoins the local government district;</p> <p>(ii) each licensee under the Water Services Act 2012 likely to be affected by the scheme;</p> <p>(iii) the Chief Executive Officer of the Department of Biodiversity, Conservation and Attractions assisting in the administration of the Conservation and Land Management Act 1984; and</p> <p>(iv) each public authority likely to be affected by the scheme, including the Department of Water and Environment Regulation pursuant to section 81 of the Planning and Development Act 2005.</p>				
C.07/1217 Ratio Action Plan – Fair Value Accounting & Depreciation Expense	<p>That Council endorse the following Ratio Improvement Action Plan:</p> <ul style="list-style-type: none"> A full review of Council's asset depreciation expenditure is undertaken. Specifically, a review of each individual Council asset (at component level) of its condition, useful life, remaining useful life and residual value. 	M Larkworthy	Relevant Staff will receive training in condition rating and useful life assessment as part of the Department's Asset Management Capacity Building program. Last training session is scheduled for 27 February 2018. (February 2018). Training	February 2019 Work is ongoing, current focus is on Road Infrastructure assets	

	<ul style="list-style-type: none"> An assessment as to whether the Shire is revenue short or expenditure long by undertaking a comparison of neighbouring and similar sized Shires in relation to the level of own source revenue (i.e. rates, fees and charges) compared to expenditure. Develop a policy to guide future Council decisions in relation to the allocation of funds to renewal works versus upgrade works. 	<p>complete. Inspections at component level of all Shire buildings is currently being undertaken. An assessment of furniture & equipment has been undertaken (May 2018).</p> <p>Inspection of Shire buildings is now complete. Data (including the remaining useful life of each component) is now being collated to inform Council's future depreciation expenditure for this asset class. A review of 'remaining useful life' for Council's infrastructure assets at component level will now commence. (September 2018).</p> <p>November 2018 Work is ongoing.</p> <p>December 2018 Work is ongoing</p> <p>This assessment will occur following completion of the 2017/18 annual financial statements (September 2018).</p> <p>November 2018 The 2017/18 annual financial statements are now complete and the audit report is pending. This assessment will now be undertaken and results presented to the first Audit Committee meeting to be held in 2019.</p> <p>December 2018 Data collection has commenced</p> <p>Policy will be developed following full review of Council's asset depreciation expenditure in point 1 above.</p> <p>November 2018 No progress since last report</p> <p>December 2018 No progress since last report as point 1 is ongoing</p>	<p>February 2019 Results of data analysis to be presented to the Audit Committee Meeting scheduled for 18 March 2019</p>	
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	<ul style="list-style-type: none"> That various scenarios are modelled during the next review of Council's Long Term Financial Plan in relation to achieving minimum ratio benchmarks. The results of these scenarios to be workshopped with Council. 		<p>A review of Council's Long Term Financial Plan will commence in conjunction with the Corporate Business Plan and 10 Year Capital Works plans annual reviews.</p> <p>The draft Long Term Financial Plan will be workshopped at Council's October 2018 Concept Forum before formal presentation to Council (September 2018).</p> <p>LTFP presented to October Concept Forum, final draft will now be prepared and presented to Council in November. (October 2018)</p> <p>November 2018 The 2018/19 to 2032/33 Long Term Financial Plan is included in this agenda for Council endorsement.</p> <p>December 2018 Council adopted its Long Term Financial Plan (LTFP) in November. It should be noted that this will be an annual process. The workshop approach for Council's review of the draft LTFP including predicted ratio results is suggested.</p>	
C.06/0418 Proposed Road Closure for Amalgamation – Adjoining Roe Street, Bridgetown	<p>That Council, in relation to the proposed closure for amalgamation of the road adjoining Roe Street, Bridgetown, as per Attachment 8:</p> <ol style="list-style-type: none"> Notes the public submissions received, as per Attachment 10, and the Shire staff responses in the Schedule of Submissions, as per Attachment 11. Pursuant to s.58 of the Land Administration Act 1997 supports the proposed closure of unmade and unnamed road adjoining Roe Street, Bridgetown, between Lot 3 (99) and Lot 4 (101) 	S Donaldson	<ol style="list-style-type: none"> Noted. Noted. 	February 2019 No further progress.

	<p>Roe Street, Bridgetown, for amalgamation with adjoining land.</p> <p>3. Directs the Chief Executive Officer to forward relevant information to the Department of Planning, Lands and Heritage seeking approval from the Minister for Lands in relation to Point 2.</p>		<p>3. Referred to DPLH on 2 May 2018, response pending.</p> <p>November 2018 A list of all outstanding actions referred to the Department Planning, Lands and Heritage (as listed in this Rolling Action Sheet) is to be compiled and a meeting requested with relevant staff of that department in order to progress them to conclusion.</p> <p>December 2018 No progress since November update.</p> <p>January 2019 Decision of DPLH pending on proposed road closure. Overall audit of outstanding matters not progressed.</p>	
<p>C.08/0718 Licence to Occupy – Greenbushes Railway Station</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Writes to Arc Infrastructure advising the Greenbushes Discovery Centre Incorporated has expressed a long- term goal to relocate the Greenbushes Railway Station Building to the Greenbushes Discovery Centre, 38 Blackwood Road, Greenbushes as an extension to that facility. 2. Inform Arc Infrastructure that the Shire of Bridgetown Greenbushes and Greenbushes Discovery Centre have received letters from the Public Transport Authority giving permission for the relocation of the building when finances/grant funding opportunities enable this to occur. 3. Enquire whether a Licence to Occupy the land and buildings would be necessary given the agreement with the PTA for 	<p>T Clynych</p>	<p>Correspondence has been forwarded to Arc Infrastructure (September 2018)</p> <p>November 2018 A response to the Shire's correspondence is yet to be received.</p>	<p>February 2019 No further progress</p>

	community end-use for the building.				
	4. Assist the Greenbushes Discovery Centre finalise the business plan for consideration by all parties, including potential funding partners.				
C.14/0718 Bridgetown Information Bays	That Council: 1. Endorses the removal of all structures and signage at the Information Bay at the southern end of Hampton Street. 2. Endorses the replacement of structures and signage at the Information Bay at the northern end of Hampton Street. 3. Endorses the installation of a new, static Information Bay structure and information boards at the information bay located at the northern end of Hampton Street based upon the concept at Attachment 14. 4. Determines to consider interactive technology options for the visitor centre in a review of Visitor Centre service levels to be conducted in 2018/19.	E Denniss	The Shire has been invited to submit an application in the Stronger Communities Program Round 4 by Rick Wilson's office. This project has been identified as a suitable option to apply for (seeking 50% of total project cost). Applications closed 11 October 2018 (September 2018). Rick Wilson's office has verbally advised that the Shire's application did not make the funding round for October but will be included in the January non-competitive round (October 2018). November 2018 No progress since last report. December 2018 Email sent to Rick Wilson's office seeking assurance/confirmation of the opportunity for consideration in January, response pending. January 2019 Rick Wilson's Office has advised that the exact date has not been set for the next funding round. They will contact us in February with further information.	February 2019 A scope of works is currently being prepared for the project to seek Expressions of Interest from local/interested builders. No further advice from Rick Wilson's office has been received regarding funding round.	
C.03/0818 Installation of Condom Dispensing Machines in Library Toilets	That Council approves the installation of condom dispensing machines in the male and female toilets at the Bridgetown Regional Library subject to the following conditions: 1. The machines are being installed on a 6 month trial basis after which a review into making the installations permanent will be held.	T Clynych	Advice of the Council decision was conveyed to Blackwood Youth Action. November 2018 Advice has recently been received from Blackwood Youth Action that it is progressing the acquisition and installation of the machines and stock.	February 2019 A project update has been requested from Blackwood Youth Action.	

	<ol style="list-style-type: none"> 2. That Blackwood Youth Action is responsible for purchase of the dispensing machines and purchase of stock noting that the CEO has discretion to provide a one-off monetary donation to assist in this initiative. 3. That the Shire will be responsible for installation of the dispensing machines, storage of stock (condoms) and replenishing the stock in the machines using the stock purchased by Blackwood Youth Action. 4. That signage (posters) be displayed in the male and female toilets explaining the importance of having free condom dispensing machines in our community. 5. That Blackwood Youth Action coordinates the making of suitable posters for display in the male and female toilets requesting respect for the initiative and responsible use of stock 		<p>December 2018 The CEO provided a \$200 donation to BYA to assist with purchase of machines and stock.</p>	
C.09/0818 Library Green Roof	<p>That Council approves the following revised scope of works for the library green roof noting:</p> <ol style="list-style-type: none"> a) All existing vegetation to be removed; b) No weed matting to be installed; c) New plantings of a mix of <i>Carpobrotus</i> (also known as Pigface) and <i>Mesembryanthemum</i>; and d) Inspection and minor vegetation management program (no more than twice per annum). 	T Clynych	<p>Works to be scheduled.</p> <p>November 2018 Staff are in the process of employing a Elevated Work Platform contractor now that the weather is more suitable.</p> <p>December 2018 The works commenced in the late November with removal of all vegetation and spraying. As a significant seed bank has built up regermination of weeds and vegetation is expected so the roof will be sprayed again in 6-8 weeks with the new "pigface" vegetation</p>	<p>February 2019 No further progress</p>

			to be planted in autumn.	
C.14/0818 ACROD Parking	That Council: <ol style="list-style-type: none"> 1. Directs the CEO to install an ACROD parking bay in the Bridgetown Community Resource Centre car park area in place of the proposed Post Office car park ACROD parking bay. 2. Reduce the time limit placed on the 6 parallel car parking bays on the western side of Hampton Street outside IGA from 2 hours to 1 hour. 3. Reduce the time limit on the two parking bays on the western side of Hampton Street that are currently infirm bays from 2 hours to 20 minutes. 4. The current infirm bay at the front of the post office be changed to a 20 minute parking bay. 	S Gannaway	Works to be scheduled. November 2018 Sourcing of suitable contractors in progress December 2018 No progress since November update. January 2019 Works have commenced.	February 2019 Preferred Contractor is not available so alternative contractors are being sought.
C.15/0818 Proposed Land Purchase – Western Portion of Lot 150 (39) Hampton Street, Bridgetown	That Council: <ol style="list-style-type: none"> 1. Resolves to purchase the western portion of Lot 150 (39) Hampton Street, Bridgetown (currently on Diagram 60989 Volume/Folio 2763/62) for the sum of \$43,000 plus subdivision and legal costs of approximately \$7,000, as shown in Attachment 1. 2. That the unbudgeted expenditure of \$43,000 purchase price and estimated \$7000 subdivision and legal (transfer of land) costs be funded by withdrawal of an amount of up to \$50,000 from the Land & Buildings Reserve. 3. That the CEO be authorised to submit an application to the Western Australian Planning Commission for the subdivision of 	S Donaldson	The land owner has formally accepted the offer and the process to subdivide the land off the existing property has commenced (October 2018). November 2018 Subdivision application posted to WAPC on 12 November 2018. December 2018 No progress since November update. January 2019 WAPC decision still pending.	February 2019 WAPC approval granted. Surveyor has been directed to finalise Deposited Plan for endorsement of Department of Lands and Heritage.

	Lot 150 (on Diagram 60989), with the western portion to be amalgamated with adjoining Lot 14 (on Plan 222161).				
C.07/1018 Blackwood River Foreshore Development	That Council extends the opportunity for community consultation for the Blackwood River Foreshore development concept plans for a further 3 weeks commencing on Monday 29 October and concluding on Friday 16 November.	M Richards	<p>November 2018 Extended consultation period has ended. A report to Council will be submitted in December detailing all community feedback received during the consultation period.</p> <p>December 2018 It is intended to hold a Council Workshop to discuss the matters raised from the Community Consultation process. A date will be determined in consultation with Councillors.</p> <p>January 2019 The feedback from the extended consultation period and project will be on the agenda for the February 2019 Concept Forum.</p>	<p>February 2019 A summary of the consultation was tabled at the February Concept Forum when Councillors reviewed each element of the proposed plan to identify which element/s were to be retained for the progression of the concept plan.</p>	√
C.02/1118 Construction of Turning Pocket at Entrance to Bridgetown Gardens Estate	That Council: <ol style="list-style-type: none"> 1. Reaffirm its intent to construct a turning pocket on Kangaroo Gully Road at the intersection of Claret Ash Rise when necessary. 2. Seek legal advice as to how the Trust Funds can be allocated to works identified by the Council of Owners. 	T Clynych	<p>December 2018 The procurement of legal advice has yet to be progressed.</p> <p>January 2019 Legal advice has been sought and this matter is expected to be presented to February 2019 Council meeting.</p>	<p>February 2019 An item has been included in the February Council agenda</p>	√
C.08/1218 Proposed Road Closure – Portion of Perry Road, Greenbushes	That Council notes the submissions received, as per Attachment 8, and pursuant to section 58 of the Land Administration Act supports closure of the northern portion of Perry Road, Greenbushes, as per Attachment 9, for conversion to Unallocated Crown Land, and directs the Chief Executive Officer to seek support from the Minister for Lands through the Department of Planning, Lands and Heritage.	S Donaldson	<p>January 2019 Correspondence sent to Department of Planning, Lands and Heritage. Support received from Land Use Planning Division (Regional South West Office) on 16.1.2019. Decision pending from Land Use Management Division (Perth office).</p>	<p>February 2019 No further progress.</p>	
C.03/0119 Proposed Mine Access Road	That Council: <ol style="list-style-type: none"> 1. Note the submissions received on the mine access road proposal. 	T Clynych		<p>February 2019 Notice of Council's decision has been conveyed to the proponent.</p>	

	<ol style="list-style-type: none"> 2. Notes that in addition to its approval the approval of relevant Government agencies will be required for this proposal to proceed. 3. Approve in principle the proposed route of the mine access road noting that detailed road design plans will be required for local government approval. 4. Notes the potential reopening of the rail line between Greenbushes and Picton, with further upgrades to the line between Picton and the Bunbury Port, Picton and Kemerton complete with in-loading and out-loading facilities at Greenbushes, Bunbury Port, Kemerton and Kwinana, is currently being investigated by State Government agencies, the rail corridor lessee and industry, including Talison Lithium. In-principle Council supports the reopening of the rail from Greenbushes northwards but acknowledges the need for a full business case to be developed to the satisfaction of all parties for this to be progressed, and that the community impacts of the reopening of the line be evaluated against the potential benefits of mitigating some of the future truck movements. 5. Requests the CEO to liaise with the proponent to ensure that the following areas of concern are addressed in the detailed design plans: <ol style="list-style-type: none"> i. Pedestrian crossings near the Greenbushes Sportsground and any walk trail crossing points; ii. All intersection design and treatments; 				
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	<ul style="list-style-type: none"> iii. The need for fencing in proximity to Greenbushes Pool; and iv. Noise attenuation design especially in proximity to Greenbushes Pool and Greenbushes Sportsground. 				
C.13/0119 Funding Concept Plans – Visitor Centre and Library Co-location	<p>That Council not pursue any actioning of the library/visitor Centre co-location proposal and that issues associated with reviewing local visitor services be referred back to Council via a Council Workshop where the considerations include but not be limited to:-</p> <ul style="list-style-type: none"> a) Declining revenue streams, both that which has occurred over recent years but also that which is expected with the soon to occur commencement of the Southern Forests Blackwood Valley Tourism Association (SFBVTA). b) The changes in local visitor servicing that will occur as a result of the commencement of the SFBVTA. c) The future development and possible expansion of the jigsaw gallery. d) The opportunities and constraints of various possible co-location models. e) Development of an appropriate community engagement/consultation model. 	E Denniss		February 2019 Council discussed the Visitor Centre service levels at the February Concept Forum, with a workshop scheduled for 21 February to progress the matter.	
C.14/0119 Exclusive Leasing Agreement – Bridgetown Leisure Centre Health & Fitness Room	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approves in principle the leasing of the Health & Fitness Room at the Bridgetown Leisure Centre to Health on Hampton for its exclusive use for a period of 3 years for an annual lease payment of \$16,320 in year 1 increasing by either 1.5% or CPI per annum, whichever is the lesser amount. 2. Notes that the proposed lease represents a disposition of property under section 3.58 	E Denniss		February 2019 Consultation period currently underway (as per point 3).	

	<p>of the Local Government Act and accordingly the proposal is to be advertised for public consultation.</p> <ol style="list-style-type: none">3. Endorses a 28 day public consultation period for the proposal.4. Directs the CEO to report back to Council's March 2019 meeting with any submissions received on the proposal and a draft lease for council's final considerations on whether to enter into the proposed lease.				
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SHIRE OF BRIDGETOWN-GREENBUSHES

MONTHLY FINANCIAL REPORT

For the Period Ended 31 January 2019

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:

October 2018

March 2019 (Budget Review)

April 2019

July 2019

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 31 January 2019

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Note	\$	\$	\$	\$	%
Operating Revenues					
Governance	369	156	220	64	41.26%
General Purpose Funding - Rates	4,648,851	4,551,172	4,554,468	3,296	0.07%
General Purpose Funding - Other	1,048,591	532,132	540,457	8,325	1.56%
Law, Order and Public Safety	759,013	244,085	245,996	1,911	0.78%
Health	18,200	15,700	12,731	(2,969)	(18.91%)
Education and Welfare	25,509	1,925	399	(1,526)	(79.25%)
Housing	22,000	12,470	12,660	190	1.52%
Community Amenities	1,130,507	1,032,180	1,007,976	(24,204)	(2.34%)
Recreation and Culture	434,094	233,362	226,363	(6,999)	(3.00%)
Transport	1,375,107	296,639	356,577	59,938	20.21%
Economic Services	131,573	83,125	72,173	(10,952)	(13.18%)
Other Property and Services	149,726	88,239	85,807	(2,432)	(2.76%)
Total Operating Revenue	9,743,540	7,091,185	7,115,827	24,642	
Operating Expenses					
Governance	(1,041,437)	(543,302)	(508,431)	34,871	6.42%
General Purpose Funding	(186,077)	(65,263)	(64,855)	408	0.63%
Law, Order and Public Safety	(989,311)	(557,541)	(545,829)	11,712	2.10%
Health	(85,618)	(51,779)	(50,232)	1,547	2.99%
Education and Welfare	(237,877)	(130,936)	(121,590)	9,346	7.14%
Housing	(33,605)	(20,225)	(18,246)	1,979	9.78%
Community Amenities	(1,781,532)	(1,020,387)	(997,665)	22,722	2.23%
Recreation and Culture	(3,171,553)	(1,757,602)	(1,627,498)	130,104	7.40%
Transport	(3,762,593)	(2,176,700)	(2,205,466)	(28,766)	(1.32%)
Economic Services	(642,600)	(407,179)	(361,253)	45,926	11.28%
Other Property and Services	(132,666)	(121,294)	(226,434)	(105,140)	(86.68%)
Total Operating Expenditure	(12,064,869)	(6,852,208)	(6,727,499)	124,709	
Funding Balance Adjustments					
Add back Depreciation	3,470,930	2,024,451	2,012,066	(12,385)	
Adjust (Profit)/Loss on Asset Disposal	8 13,139	5,158	9,346	4,188	
Adjust Provisions and Accruals	0	0	3,213	3,213	
Net Cash from Operations	1,162,740	2,268,586	2,412,953	144,367	
Capital Revenues					
Proceeds from Disposal of Assets	8 337,864	203,664	167,836	(35,828)	(17.59%)
Total Capital Revenues	337,864	203,664	167,836	(35,828)	
Capital Expenses					
Land and Buildings	(674,409)	(353,094)	(235,818)	117,277	33.21%
Infrastructure - Roads	(1,862,012)	(366,098)	(285,131)	80,967	22.12%
Infrastructure - Footpaths	(5,000)	(2,450)	0	2,450	100.00%
Infrastructure - Drainage	(128,022)	(74,354)	(69,110)	5,244	7.05%
Infrastructure - Parks and Ovals	(49,210)	(20,210)	(6,245)	13,965	69.10%
Infrastructure - Bridges	(450,561)	(389,675)	(332,216)	57,459	14.75%
Infrastructure - Other	(541,550)	(415,445)	(273,305)	142,140	34.21%
Plant and Equipment	(1,206,789)	(364,700)	(355,519)	9,181	2.52%
Furniture and Equipment	(16,500)	(5,000)	0	5,000	100.00%
Total Capital Expenditure	9 (4,934,053)	(1,991,026)	(1,557,343)	433,683	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 31 January 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Net Cash from Capital Activities		(4,596,189)	(1,787,362)	(1,389,506)	397,856	
Financing						
Proceeds from New Debentures	10	200,000	0	0	0	
Self-Supporting Loan Principal	10	8,337	4,130	4,130	0	0.00%
Transfer from Reserves	7	2,245,303	1,401,417	1,401,417	0	0.00%
Repayment of Debentures	10	(268,034)	(132,795)	(132,795)	0	0.00%
Transfer to Reserves	7	(680,899)	(123,926)	(123,926)	0	0.00%
Net Cash from Financing Activities		1,504,707	1,148,826	1,148,826	0	
Net Operations, Capital and Financing		(1,928,742)	1,630,050	2,172,272	542,222	
Opening Funding Surplus(Deficit)	2	1,928,742	1,928,742	1,948,267	19,525	
Closing Funding Surplus(Deficit)	2	0	3,558,792	4,120,539	561,748	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 January 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Operating Revenues						
Rates	11	4,539,351	4,473,357	4,472,996	(361)	(0.01%)
Operating Grants, Subsidies and Contributions		1,573,045	809,984	866,611	56,627	6.99%
Grants, Subsidies and Contributions for the Development of Assets		1,595,608	217,200	219,200	2,000	0.92%
Fees and Charges		1,695,634	1,402,197	1,352,686	(49,511)	(3.53%)
Interest Earnings		199,321	118,736	128,856	10,120	8.52%
Other Revenue		119,231	66,111	70,640	4,529	6.85%
Profit on Disposal of Assets	8	21,350	3,600	4,836	1,236	34.34%
Total Operating Revenue		9,743,540	7,091,185	7,115,827	24,642	
Operating Expenses						
Employee Costs		(4,566,526)	(2,605,653)	(2,554,282)	51,371	1.97%
Materials and Contracts		(3,061,708)	(1,554,158)	(1,516,693)	37,465	2.41%
Utility Charges		(284,442)	(151,504)	(123,767)	27,737	18.31%
Depreciation on Non-Current Assets		(3,470,930)	(2,024,451)	(2,012,066)	12,385	0.61%
Interest Expenses		(77,918)	(38,908)	(39,892)	(984)	(2.53%)
Insurance Expenses		(263,121)	(262,988)	(265,150)	(2,162)	(0.82%)
Other Expenditure		(305,735)	(205,788)	(201,467)	4,321	2.10%
Loss on Disposal of Assets	8	(34,489)	(8,758)	(14,183)	(5,425)	(61.94%)
Total Operating Expenditure		(12,064,869)	(6,852,208)	(6,727,499)	124,709	
Funding Balance Adjustments						
Add back Depreciation		3,470,930	2,024,451	2,012,066	(12,385)	
Adjust (Profit)/Loss on Asset Disposal	8	13,139	5,158	9,346	4,188	
Adjust Provisions and Accruals		0	0	3,213	3,213	
Net Cash from Operations		1,162,740	2,268,586	2,412,953	144,367	
Capital Revenues						
Proceeds from Disposal of Assets	8	337,864	203,664	167,836	(35,828)	(17.59%)
Total Capital Revenues		337,864	203,664	167,836	(35,828)	
Capital Expenses						
Land and Buildings		(674,409)	(353,094)	(235,818)	117,277	33.21%
Infrastructure - Roads		(1,862,012)	(366,098)	(285,131)	80,967	22.12%
Infrastructure - Footpaths		(5,000)	(2,450)	0	2,450	100.00%
Infrastructure - Drainage		(128,022)	(74,354)	(69,110)	5,244	7.05%
Infrastructure - Parks and Ovals		(49,210)	(20,210)	(6,245)	13,965	69.10%
Infrastructure - Bridges		(450,561)	(389,675)	(332,216)	57,459	14.75%
Infrastructure - Other		(541,550)	(415,445)	(273,305)	142,140	34.21%
Plant and Equipment		(1,206,789)	(364,700)	(355,519)	9,181	2.52%
Furniture and Equipment		(16,500)	(5,000)	0	5,000	100.00%
Total Capital Expenditure	9	(4,934,053)	(1,991,026)	(1,557,343)	433,683	
Net Cash from Capital Activities		(4,596,189)	(1,787,362)	(1,389,506)	397,856	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 January 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Financing						
Proceeds from New Debentures	10	200,000	0	0	0	
Self-Supporting Loan Principal	10	8,337	4,130	4,130	0	0.00%
Transfer from Reserves	7	2,245,303	1,401,417	1,401,417	0	0.00%
Repayment of Debentures	10	(268,034)	(132,795)	(132,795)	0	0.00%
Transfer to Reserves	7	(680,899)	(123,926)	(123,926)	0	0.00%
Net Cash from Financing Activities		1,504,707	1,148,826	1,148,826	0	
Net Operations, Capital and Financing		(1,928,742)	1,630,050	2,172,272	542,222	
Opening Funding Surplus(Deficit)	2	1,928,742	1,928,742	1,948,267	19,525	
Closing Funding Surplus(Deficit)	2	0	3,558,792	4,120,539	561,748	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 January 2019

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
Operating Revenues						
Governance						
Members of Council	50	0	0	0		
Other Governance	319	156	220	64	41.26%	
General Purpose Funding - Rates						
Rates	4,648,851	4,551,172	4,554,468	3,296	0.07%	
Other General Purpose Funding	1,048,591	532,132	540,457	8,325	1.56%	
Law, Order and Public Safety						
Fire Prevention	713,521	213,501	213,713	212	0.10%	
Animal Control	25,350	17,878	17,234	(644)	(3.60%)	
Other Law, Order and Public Safety	20,142	12,706	15,049	2,343	18.44%	▲
Health						
Prev Services - Inspection and Admin	18,200	15,700	12,731	(2,969)	(18.91%)	▼
Education and Welfare						
Other Education	509	259	399	140	54.20%	
Aged and Disabled - Other	5,000	0	0	0		
Other Welfare	20,000	1,666	0	(1,666)	(100.00%)	▼
Housing						
Staff Housing	22,000	12,470	12,660	190	1.52%	
Community Amenities						
Sanitation - General Refuse	1,034,607	977,357	956,677	(20,680)	(2.12%)	
Sanitation - Other	50	0	200	200		
Sewerage	25,700	13,929	12,113	(1,816)	(13.04%)	▼
Town Planning and Regional Develop	51,150	29,827	25,538	(4,289)	(14.38%)	▼
Other Community Amenities	19,000	11,067	13,447	2,380	21.50%	▲
Recreation and Culture						
Public Halls and Civic Centres	16,009	9,340	9,780	440	4.71%	
Other Recreation and Sport	361,553	214,061	207,778	(6,283)	(2.94%)	
Libraries	11,713	8,252	7,594	(658)	(7.98%)	
Heritage	1,407	709	718	9	1.20%	
Other Culture	43,412	1,000	494	(506)	(50.64%)	
Transport						
Streets and Road Construction	1,260,608	197,200	199,200	2,000	1.01%	
Streets and Road Maintenance	114,344	99,439	157,377	57,938	58.26%	▲
Parking Facilities	55	0	0	0		
Traffic Control	100	0	0	0		
Economic Services						
Tourism and Area Promotion	65,123	43,838	44,696	858	1.96%	
Building Control	55,450	33,467	21,882	(11,585)	(34.62%)	▼
Economic Development	500	400	174	(226)	(56.54%)	
Other Economic Services	10,500	5,420	5,421	1	0.01%	
Other Property and Services						
Private Works	75,200	36,820	33,663	(3,157)	(8.57%)	▼
Plant Operation Costs	30,000	19,581	19,414	(167)	(0.85%)	
Salaries and Wages	5,000	0	0	0		
Corporate Services Department	2,500	1,500	1,500	0	0.00%	
Admin and Finance Activity Units	200	112	110	(2)	(2.12%)	
Planning and Environment Department	0	0	100	100		

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 January 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues (Continued)							
Community Services Department		0	0	149	149		
Unclassified		36,826	30,226	30,871	645	2.13%	
Total Operating Revenue		9,743,540	7,091,185	7,115,827	24,642		
Operating Expenses							
Governance							
Members of Council		(323,427)	(196,406)	(189,518)	6,888	3.51%	
Other Governance		(718,010)	(346,896)	(318,913)	27,983	8.07%	▲
General Purpose Funding							
Rates		(185,162)	(65,086)	(64,639)	447	0.69%	
Other General Purpose Funding		(915)	(177)	(216)	(39)	(21.86%)	
Law, Order and Public Safety							
Fire Prevention		(850,892)	(472,417)	(465,008)	7,409	1.57%	
Animal Control		(75,992)	(45,162)	(42,673)	2,489	5.51%	▲
Other Law, Order and Public Safety		(62,427)	(39,962)	(38,149)	1,813	4.54%	
Health							
Maternal and Infant Health		(6,000)	(6,000)	(6,000)	0	0.00%	
Prev Services - Inspection and Admin		(72,202)	(41,677)	(40,070)	1,607	3.85%	
Preventative Services - Pest Control		(1,188)	(574)	(533)	41	7.10%	
Preventative Services - Other		(6,228)	(3,528)	(3,628)	(100)	(2.84%)	
Education and Welfare							
Other Education		(27,146)	(16,689)	(16,062)	627	3.76%	
Care of Families and Children		(88,949)	(51,741)	(48,284)	3,457	6.68%	▲
Aged and Disabled - Other		(56,636)	(37,866)	(38,656)	(790)	(2.09%)	
Other Welfare		(65,146)	(24,640)	(18,589)	6,051	24.56%	▲
Housing							
Staff Housing		(33,605)	(20,225)	(18,246)	1,979	9.78%	▲
Community Amenities							
Sanitation - General Refuse		(857,656)	(508,729)	(517,019)	(8,290)	(1.63%)	
Sanitation - Other		(42,294)	(19,257)	(15,965)	3,292	17.10%	▲
Sewerage		(50,478)	(22,029)	(22,017)	12	0.06%	
Urban Stormwater Drainage		(280,579)	(163,569)	(147,063)	16,506	10.09%	▲
Protection of Environment		(77,830)	(41,992)	(39,434)	2,558	6.09%	▲
Town Planning and Regional Develop		(254,577)	(138,556)	(138,121)	435	0.31%	
Other Community Amenities		(218,118)	(126,255)	(118,045)	8,210	6.50%	▲
Recreation and Culture							
Public Halls and Civic Centres		(158,869)	(95,368)	(77,067)	18,301	19.19%	▲
Swimming Areas and Beaches		(17,010)	(9,979)	(6,858)	3,121	31.27%	▲
Other Recreation and Sport		(2,362,458)	(1,280,365)	(1,184,354)	96,011	7.50%	▲
Television and Radio Re-Broadcasting		(4,494)	(1,788)	(3,779)	(1,991)	(111.33%)	▼
Libraries		(446,427)	(274,606)	(267,024)	7,582	2.76%	
Heritage		(76,424)	(46,643)	(40,054)	6,589	14.13%	▲
Other Culture		(105,871)	(48,853)	(48,362)	491	1.01%	
Transport							
Streets and Road Maintenance		(3,718,727)	(2,166,650)	(2,195,518)	(28,868)	(1.33%)	
Parking Facilities		(39,728)	(9,386)	(9,008)	378	4.03%	
Traffic Control		(3,138)	(664)	(939)	(275)	(41.46%)	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 January 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Expenses (Continued)							
Aerodromes		(1,000)	0	0	0		
Economic Services							
Tourism and Area Promotion		(384,929)	(245,771)	(234,269)	11,502	4.68%	
Building Control		(202,542)	(120,156)	(97,167)	22,989	19.13%	▲
Economic Development		(37,969)	(33,799)	(25,324)	8,475	25.08%	▲
Other Economic Services		(17,160)	(7,453)	(4,494)	2,959	39.71%	▲
Other Property and Services							
Private Works		(75,006)	(42,581)	(45,561)	(2,980)	(7.00%)	▼
Works and Services Management		0	(6,616)	(11,545)	(4,929)	(74.50%)	▼
Waste Activity Unit		0	1,013	(8,761)	(9,774)	(964.81%)	▼
Works Activity Unit		0	(22,493)	(14,525)	7,968	35.43%	▲
Fleet Activity Unit		0	225	(3,743)	(3,968)	(1763.77%)	▼
Plant Operation Costs		0	(32,155)	(35,370)	(3,215)	(10.00%)	▼
Salaries and Wages		(5,000)	3,974	3,974	0		
Corporate Services Department		(2,500)	4,337	(19,545)	(23,882)	(550.65%)	▼
Chief Executive Office Department		0	9,258	(30,641)	(39,899)	(430.97%)	▼
Admin and Finance Activity Units		0	0	0	0		
Planning and Environment Department		0	(5,873)	(26,807)	(20,934)	(356.45%)	▼
Community Services Department		0	1,544	(11,312)	(12,856)	832.62%	▼
Unclassified		(50,160)	(31,927)	(22,599)	9,328	29.22%	▲
Total Operating Expenditure		(12,064,869)	(6,852,208)	(6,727,499)	124,709		
Funding Balance Adjustments							
Add back Depreciation		3,470,930	2,024,451	2,012,066	(12,385)		
Adjust (Profit)/Loss on Asset Disposal	8	13,139	5,158	9,346	4,188		
Adjust Provisions and Accruals		0	0	3,213	3,213		
Net Cash from Operations		1,162,740	2,268,586	2,412,953	144,367		
Capital Revenues							
Proceeds from Disposal of Assets	8						
Governance							
Other Governance		17,200	17,200	17,555	355	2.06%	
Law, Order & Public Safety							
Fire Prevention		46,200	0	0	0		
Other Law, Order & Public Safety		15,000	15,000	16,364	1,364	9.09%	
Health							
Preventative Services		18,000	18,000	18,182	182	1.01%	
Community Amenities							
Sanitation - General Refuse		70,000	0	0	0		
Town Planning		17,500	17,500	17,982	482	2.75%	
Transport							
Road Plant Purchases		135,964	135,964	97,755	(38,209)	(28.10%)	▼
Economic Services							
Building Control		18,000	0	0	0		
Total Capital Revenues		337,864	203,664	167,836	(35,828)		
Capital Expenses							
Governance							
Members of Council		(5,000)	(5,000)	0	5,000	100.00%	▲

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 January 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Capital Expenses (Continued)							
Other Governance		(148,583)	(63,782)	(63,227)	555	0.87%	
Law, Order and Public Safety							
Fire Prevention		(385,500)	(30,500)	(27,438)	3,062	10.04%	▲
Other Law, Order and Public Safety		(36,000)	(36,000)	(33,520)	2,480	6.89%	
Health							
Preventative Services		(32,000)	(32,000)	(28,368)	3,632	11.35%	▲
Housing							
Staff Housing		(25,500)	(12,000)	(4,444)	7,556	62.97%	▲
Community Amenities							
Sanitation - General Refuse		(497,800)	(147,800)	(59,033)	88,767	60.06%	▲
Sewerage		(225,750)	(225,748)	(187,733)	38,015	16.84%	▲
Urban Stormwater Drainage		(128,022)	(74,354)	(69,110)	5,244	7.05%	▲
Other Community Amenities		(36,000)	(30,000)	(31,001)	(1,001)	(3.34%)	
Recreation and Culture							
Public Halls and Civic Centres		(110,050)	(47,250)	(18,628)	28,622	60.58%	▲
Swimming Areas and Beaches		(8,750)	(4,500)	0	4,500	100.00%	▲
Other Recreation and Sport		(362,910)	(191,857)	(89,352)	102,505	53.43%	▲
Libraries		(11,500)	(7,780)	(8,641)	(861)	(11.06%)	
Transport							
Streets and Road Construction		(2,340,573)	(766,003)	(622,808)	143,195	18.69%	▲
Road Plant Purchases		(376,789)	(271,700)	(271,692)	8	0.00%	
Economic Services							
Tourism and Area Promotion		(25,000)	0	0	0		
Building Control		(32,000)	0	0	0		
Other Property and Services							
Unclassified		(146,326)	(44,752)	(42,348)	2,404	5.37%	▲
Total Capital Expenditure	9	(4,934,053)	(1,991,026)	(1,557,343)	433,683		
Net Cash from Capital Activities		(4,596,189)	(1,787,362)	(1,389,506)	397,856		
Financing							
Proceeds from New Debentures	10	200,000	0	0	0		
Self-Supporting Loan Principal	10	8,337	4,130	4,130	0	0.00%	
Transfer from Reserves	7	2,245,303	1,401,417	1,401,417	0	0.00%	
Repayment of Debentures	10	(268,034)	(132,795)	(132,795)	0	0.00%	
Transfer to Reserves	7	(680,899)	(123,926)	(123,926)	0	0.00%	
Net Cash from Financing Activities		1,504,707	1,148,826	1,148,826	0		
Net Operations, Capital and Financing		(1,928,742)	1,630,050	2,172,272	542,222		
Opening Funding Surplus(Deficit)	2	1,928,742	1,928,742	1,948,267	19,525		
Closing Funding Surplus(Deficit)	2	0	3,558,792	4,120,539	561,748		

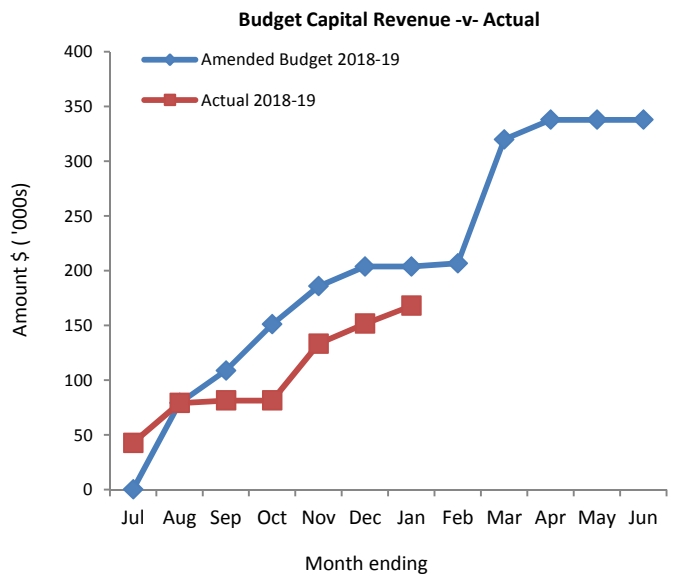
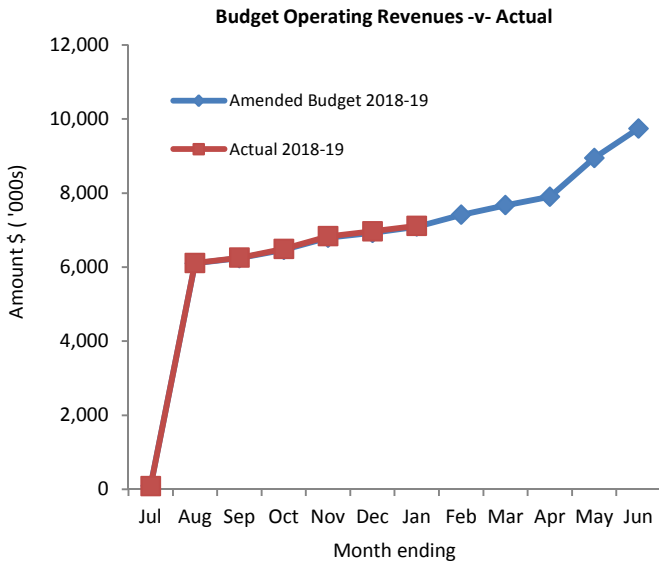
▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

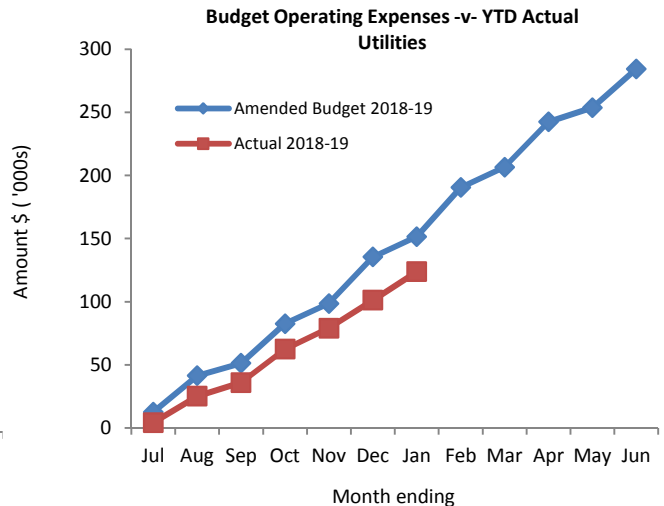
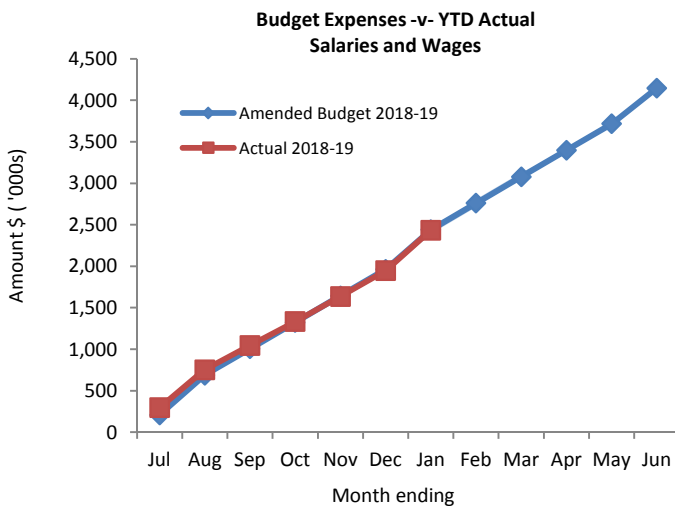
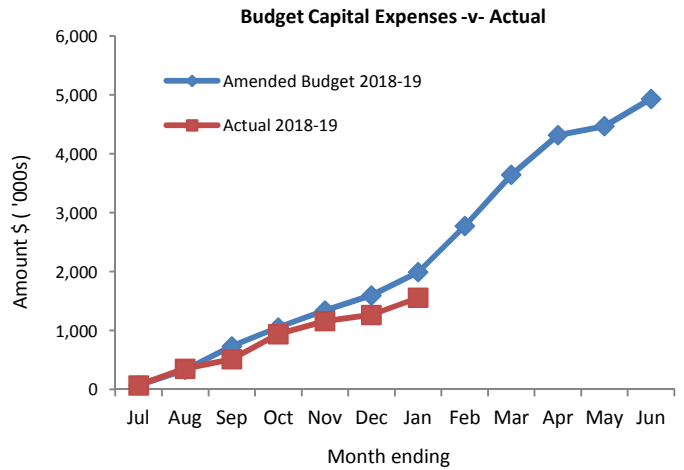
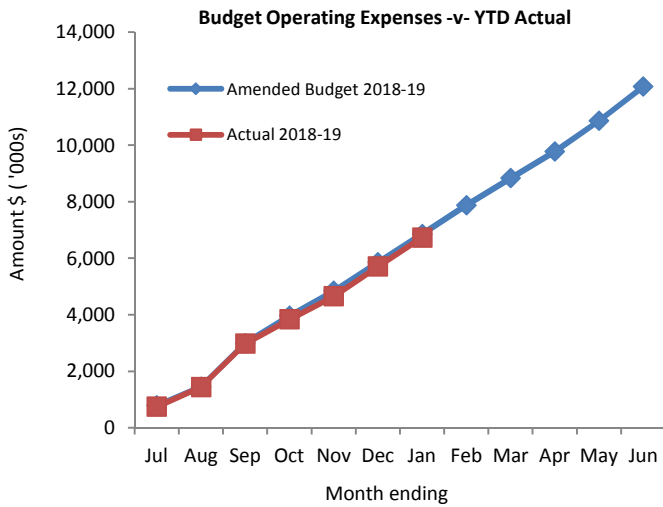
SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Revenues



Expenditure

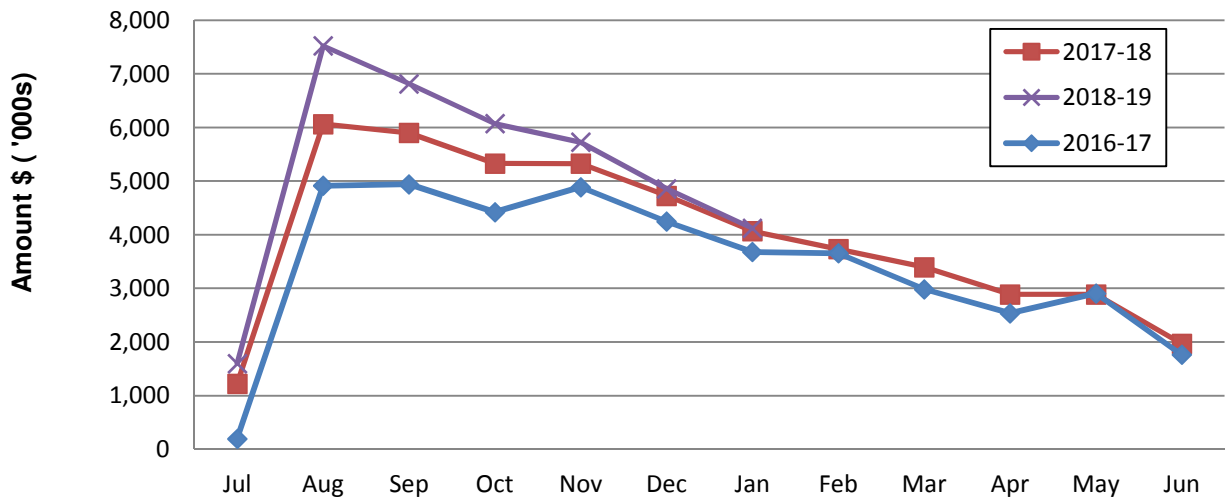


SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 31 Jan 2019	Last Period	Estimated 30 June 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	5	3,779,381	4,342,297	3,073,791
Cash Restricted	5	2,805,201	2,934,215	4,082,692
Receivables - Rates	6	1,276,501	1,415,791	126,308
Receivables - Sundry Debtors	6	39,347	46,050	77,720
Receivables - Other		158,452	177,628	73,286
Inventories		22,491	23,062	22,013
		8,081,372	8,939,043	7,455,811
Less: Current Liabilities				
Payables		(535,100)	(527,508)	(929,773)
Provisions		(931,887)	(931,887)	(931,887)
		(1,466,987)	(1,459,395)	(1,861,660)
Less: Cash Reserves	7	(2,805,201)	(2,934,215)	(4,082,692)
Less: Loans - Clubs/Institutions		(4,207)	(4,207)	(8,337)
Add: Current Leave Provision Cash Backed		180,325	180,025	177,112
Add: Current Loan Liability		135,238	135,238	268,033
Net Current Funding Position		4,120,539	4,856,489	1,948,267

Note 3 - Liquidity Over the Year



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Operating Revenues					
Law, Order and Public Safety					
Other Law, Order and Public Safety	2,343	18.44%	▲	Permanent	SES supplementary operating grant received for 2017/18 \$1,247. Balance relates to profit on sale of rangers vehicle. Adjustments to be included in budget review.
Health					
Prev Services - Inspection and Admin	(2,969)	(18.91%)	▼	Timing	Health licence fees less than anticipated. No permanent variance is anticipated at this time.
Education and Welfare					
Other Welfare	(1,666)	(100.00%)	▼	Timing	Income for Youth programmes less than estimated at this time, offset by reduced expenditure.
Community Amenities					
Sewerage	(1,816)	(13.04%)	▼	Timing	Income received for septic tank applications, inspections less than estimated at this time.
Town Planning and Regional Develop	(4,289)	(14.38%)	▼	Permanent	Income for planning application less than estimated. Adjustment to be included in budget review.
Other Community Amenities	2,380	21.50%	▲	Timing	Income for Cemetery fees and community bus greater than estimated at this time.
Transport					
Streets and Road Maintenance	57,938	58.26%	▲	Permanent	Regional Road Direct grant greater than budget estimate. Adjustment to be included in budget review.
Economic Services					
Building Control	(11,585)	(34.62%)	▼	Permanent	Income received for building licence approvals less than estimated. Adjustment to be included in budget review.
Other Property and Services					
Private Works	(3,157)	(8.57%)	▼	Permanent	Commission revenue for Department of Transport licensing less than estimated. Adjustment to be included in budget review.
Operating Expenses					
Governance					
Other Governance	27,983	8.07%	▲	Timing	Expenditure on one off projects \$5,786 and refreshments \$4,096 less than estimated at this time. Balance due to timing of leave and training being taken.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Law, Order and Public Safety Animal Control	2,489	5.51%	▲	Timing	Expenditure for one-off project - Dog exercise signage \$1,697 not yet commenced. Balance relates to other minor expenditure less than estimated.
Education and Welfare Care of Families and Children	3,457	6.68%	▲	Timing	Variance due to timing of leave and training being taken.
Other Welfare	6,051	24.56%	▲	Timing	Various youth projects expenditure less than estimated at this time.
Housing Staff Housing	1,979	9.78%	▲	Timing	Expenditure for staff housing building maintenance less than estimated at this time.
Community Amenities Sanitation - Other	3,292	17.10%	▲	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Urban Stormwater Drainage	16,506	10.09%	▲	Timing	Drainage maintenance works undertaken less than estimated at this time.
Protection of Environment	2,558	6.09%	▲	Permanent	Environmental Officer expenses less than estimated. Adjustment to be included in budget review.
Other Community Amenities	8,210	6.50%	▲	Timing	Public conveniences and other minor building maintenance less than estimated at this time \$15,139. Cemeteries expenditure greater than estimated at this time.
Recreation and Culture Public Halls and Civic Centres	18,301	19.19%	▲	Timing	Costs are less than estimated in building maintenance and operations of halls and civic centres at this time.
Swimming Areas and Beaches	3,121	31.27%	▲	Timing	Costs are less than estimated for Greenbushes Pool building maintenance at this time.
Other Recreation and Sport	96,011	7.50%	▲	Timing	Works on parks and gardens \$61,950, Leisure Centre expenses \$8,377, and Building operations and maintenance \$19,807 are less than estimated. Balance relates to trails expenditure less than estimated at this time.
Television and Radio Re-Broadcasting	(1,991)	(111.33%)	▼	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Heritage	6,589	14.13%	▲	Timing	Heritage building maintenance expenditure less than estimated at this time.
Economic Services Building Control	22,989	19.13%	▲	Permanent/ Timing	Building contractors expenditure less than estimated, adjustment to be included in budget review \$6,681. Balance relates to timing of leave and training being taken.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Economic Development	8,475	25.08%	▲	Timing	Expenditure on one off projects less than estimated at this time.
Other Economic Services	2,959	39.71%	▲	Timing	Water consumption for stand pipes less than estimated at this time.
Other Property and Services					
Private Works	(2,980)	(7.00%)	▼	Permanent	Additional costs for police licensing training for new staff. Offset by Department of Transport reimbursement.
Works and Services Management	(4,929)	(74.50%)	▼	Timing	Overhead recovery less than estimated due to staff vacancy. Overhead rate to be monitored.
Waste Activity Unit	(9,774)	(964.81%)	▼	Timing	Variance due to timing of leave and training being taken.
Works Activity Unit	7,968	35.43%	▲	Timing	Depot maintenance works less than estimated at this time.
Fleet Activity Unit	(3,968)	(1763.77%)	▼	Timing	Vehicle costs greater than estimated at this time.
Plant Operation Costs	(3,215)	(10.00%)	▼	Timing	Plant recovery less than estimated at this time.
Corporate Services Department	(23,882)	(550.65%)	▼	Timing	Variance due to timing of leave and training being taken.
Chief Executive Office Department	(39,899)	(430.97%)	▼	Timing	Variance due to timing of leave and training being taken.
Planning and Environment Department	(20,934)	(356.45%)	▼	Timing/ Allocations	Variance due to timing of leave being taken and allocation of hours to building program planning.
Community Services Department	(12,856)	832.62%	▼	Timing	Variance due to timing of leave and training being taken.
Unclassified	9,328	29.22%	▲	Timing	Expenditure relating to general building maintenance less than estimated at this time.
Capital Revenues					
Transport					
Road Plant Purchases	(38,209)	(28.10%)	▼	Timing	Sale of light fleet not yet finalised.
Capital Expenses					
Governance					
Members of Council	5,000	100.00%	▲	Timing	Purchase order for honour boards has been raised.
Law, Order and Public Safety					
Fire Prevention	3,062	10.04%	▲	Permanent	Brigade Support vehicle purchased, reserve transfer will be adjusted at budget review.
Health					
Preventative Services	3,632	11.35%	▲	Permanent	Vehicle purchased, some savings made. Adjustment to be included in budget review.
Housing					
Staff Housing	7,556	62.97%	▲	Timing	Various works on staff housing not yet commenced.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Community Amenities					
Sanitation - General Refuse	88,767	60.06%	▲	Timing	Expenditure at inert waste site less than estimated at this time.
Sewerage	38,015	16.84%	▲	Timing	Expenditure at Bridgetown liquid waste facility less than estimated at this time.
Urban Stormwater Drainage	5,244	7.05%	▲	Timing	Palmers Road and Forest/Padbury Street scope of works greater than estimated \$10,615. To be offset by reduction in other drainage jobs.
Recreation and Culture					
Public Halls and Civic Centres	28,622	60.58%	▲	Timing	Expenditure on halls less than estimated at this time.
Swimming Areas and Beaches	4,500	100.00%	▲	Timing	Greenbushes pool toilet works less than estimated at this time.
Other Recreation and Sport	102,505	53.43%	▲	Timing	Bridgetown Leisure Centre renewal works \$56,767, sportsground dam \$17,750, Trotting Club works \$5,000, horse stalls \$7,506, Greenbushes sportsground renewals works \$4,983 and Bridgetown Leisure Centre infrastructure works less than estimated at this time.
Transport					
Streets and Road Construction	143,195	18.69%	▲	Permanent	Various bridge expenditure less than estimated at this time. Reallocations to be included in budget review.
Other Property and Services					
Unclassified	2,404	5.37%	▲	Timing	Asbestos removal works less than estimated at this time.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						0
1790040	Purchase of Land - Lot 150 Hampton Street	C.15/0818a	Capital Expenses			(50,000)	(50,000)
Reserve 103	Land & Building reserve	C.15/0818a	Reserve Transfer		50,000		0
1065940	Purchase of Plant & Vehicles - Bushfire Logistics	C.05/0918	Capital Expenses		7,000		7,000
Reserve 103	Light Fleet Reserve	C.05/0918	Reserve Transfer			(7,000)	0
06IN	Bridgetown Leisure Centre shade sails	C.09/1018	Capital Expenses			(8,400)	(8,400)
Reserve 131	Bridgetown Leisure Centre reserve	C.09/1018	Reserve Transfer		8,400		0
1790220	General insurance claims - shade sails	C.09/1018	Operating Expenses			(6,600)	(6,600)
1790130	Insurance claims reimbursement - shade sails	C.09/1018	Operating Revenue		6,600		0
83MA	Bridgetown Library building maintenance	C.05/1218	Operating Expenses			(3,867)	(3,867)
Reserve 125	Building maintenance reserve	C.05/1218	Reserve Transfer		3,867		0
59CA	Bridgetown Leisure Centre building operations	C.10/1218	Operating Expenses			(3,500)	(3,500)
Reserve 131	Bridgetown Leisure Centre Reserve	C.10/1218	Reserve Transfer		3,500		0
				0	79,367	(79,367)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 5: CASH AND INVESTMENTS

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
(a) Cash Deposits								
Municipal Bank Account	Various	168,788				168,788	CBA	At Call
Municipal On-Call Account	1.50%	123,525				123,525	Bankwest	At Call
Trust Bank Account	Various			170,708		170,708	CBA	At Call
Visitor Centre Trust Account	Nil			21,886		21,886	CBA	At Call
Cash On Hand	Nil	2,200				2,200	N/A	On Hand
(b) Term Deposits								
Municipal Funds	2.50%	603,889				603,889	Bankwest	01-Feb-19
Municipal Funds	2.45%	357,786				357,786	Westpac	12-Feb-19
Municipal Funds	2.60%	500,000				500,000	Bankwest	19-Feb-19
Municipal Funds	2.50%	411,300				411,300	Westpac	21-Mar-19
Municipal Funds	2.60%	503,378				503,378	Westpac	10-Apr-19
Municipal Funds	2.60%	504,462				504,462	Westpac	21-Apr-19
Municipal Funds	2.65%	604,053				604,053	Westpac	03-May-19
Reserve Funds	2.60%		2,805,201			2,805,201	Westpac	30-Apr-19
Total		3,779,381	2,805,201	192,594	0	6,777,176		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 6: RECEIVABLES

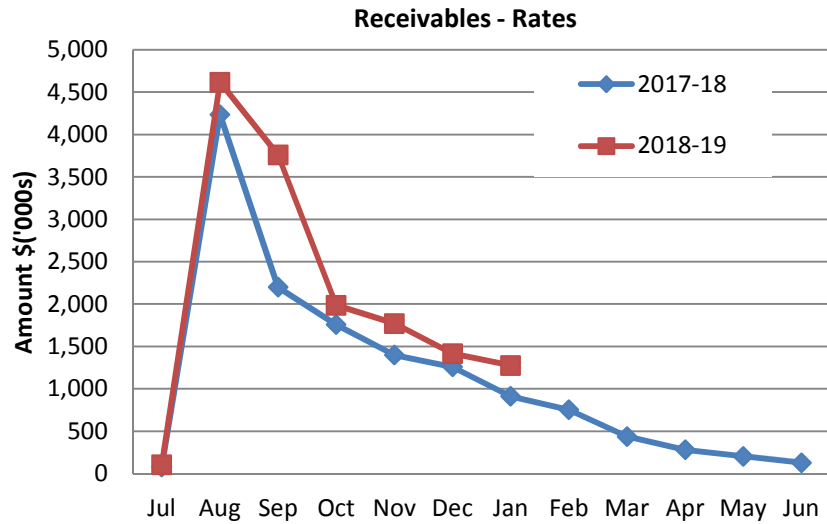
Receivables - Rates

Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

	YTD 31 Jan 2019	30 June 2017
	\$	\$
Opening Arrears Previous Years	126,308	102,877
Levied this year	4,537,044	4,371,071
Less Collections to date	(3,386,851)	(4,345,704)
Equals Current Outstanding	1,276,501	128,244
Net Rates Collectable	1,276,501	128,244
% Collected	72.63%	97.13%

Net Rates Collectable

% Collected



Receivables - Sundry Debtors

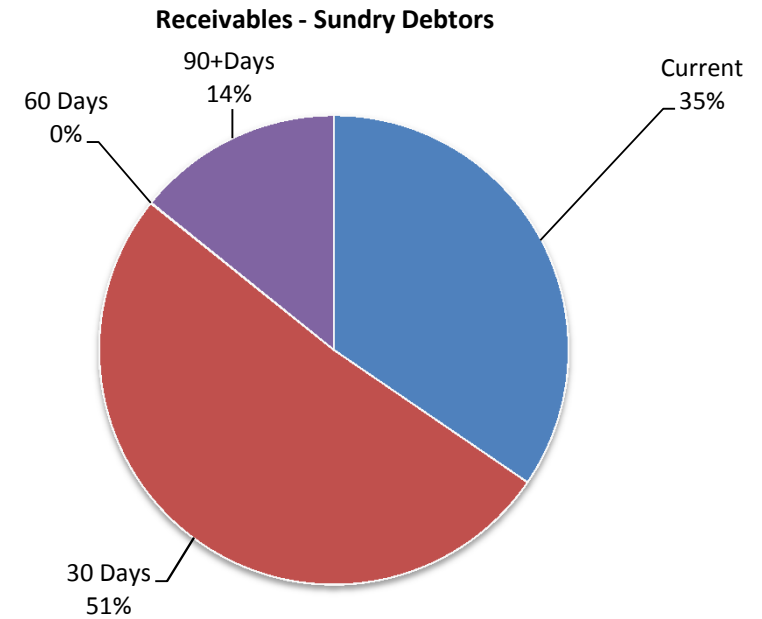
Receivables - Sundry Debtors

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	14,553	21,567	20	5,986

Total Sundry Debtor Receivables Outstanding

42,127

Amounts shown above include GST (where applicable)



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 7: CASH BACKED RESERVE

2018-19										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$	\$	\$	\$	\$
101	Leave Reserve	177,112	5,705	3,213					182,817	180,325
102	Plant Reserve	318,625	5,338	4,205	265,550		(418,435)	(138,435)	171,078	184,395
103	Land and Building Reserve	709,401	21,389	12,868			(95,326)		635,464	722,269
104	Bush Fire Reserve	687	183	12	5,000				5,870	699
105	Maranup Ford Road Maintenance Reserve	101,525	114	1,679			(98,000)	(98,000)	3,639	5,204
106	Subdivision Reserve	379,565	12,548	6,885	10,000				402,113	386,450
107	Sanitation Reserve	19,903	133	1,208	102,222	74,475	(118,000)		4,258	95,586
109	Recreation Centre Floor and Solar Reserve	175,310	5,969	3,180	10,000				191,279	178,490
111	Mobile Garbage Bins Reserve	74,222	0	253			(74,222)	(74,475)	(0)	0
112	Refuse Site Post Closure Reserve	208,099	6,445	3,775	5,000		(13,000)		206,544	211,873
113	Drainage Reserve	10,747	668	195	10,000				21,415	10,942
114	Community Bus Reserve	48,985	1,578	889					50,563	49,873
115	SBS Tower and Infrastructure Reserve	30,718	989	557					31,707	31,275
118	Playground Equipment Reserve	25,846	929	469					26,775	26,315
119	Swimming Pool Reserve	4,307	139	78	3,000				7,446	4,385
121	Car Park Reserve	922	30	17					952	938
123	ROMANS Reserve	4,591	148	83					4,739	4,674
125	Building Maintenance Reserve	145,551	4,688	2,634			(3,867)	(3,867)	146,372	144,318
126	Strategic Projects Reserve	64,136	2,227	1,163	10,000		(5,000)		71,363	65,300
127	Matched Grants Reserve	30,287	976	549	10,000		(10,000)		31,263	30,837
128	Aged Care Infrastructure Reserve	54,477	1,755	988					56,232	55,465
129	Equipment Reserve	5,844	188	106					6,032	5,950
130	Assets and GRV Valuation Reserve	84,308	1,693	1,484	35,767		(67,500)	(4,000)	54,268	81,792
131	Bridgetown Leisure Centre Reserve	124,897	3,739	2,231			(20,700)	(20,700)	107,936	106,428
132	Trails Reserve	20,698	667	375					21,365	21,074
133	Light Fleet Vehicle Reserve	19,500	4	354	94,830		(107,200)		7,134	19,854

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 7: CASH BACKED RESERVE

2018-19										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$	\$	\$	\$	\$
	Cash Backed Reserves (Continued)									
134	Prepaid Rates Reserve	0	966		30,000				30,966	0
135	Blackspot Reserve	0	322		10,000				10,322	0
201	Unspent Grans Reserve	1,242,429	0				(1,214,053)	(1,061,940)	28,376	180,489
		4,082,692	79,530	49,451	601,369	74,475	(2,245,303)	(1,401,417)	2,518,288	2,805,201

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 8: CAPITAL DISPOSALS

YTD Actual Replacement			Disposals	Amended Current Budget			
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	Profit (Loss) Variance
\$	\$	\$		\$	\$	\$	\$
			Plant and Equipment				
11,818	9,800	(2,018)	P3055 2014 Subaru Liberty (EMCOR)	11,000	11,000	0	(2,018)
8,426	7,755	(671)	P3060 2013 Holden Cruze (Pool Vehicle)	7,335	6,200	(1,135)	464
15,000	16,364	1,364	P2051 2014 Holden Colorado (Ranger)	15,000	15,000	0	1,364
			P4135 1998 Hino Fire Tender (Hester Brook)	65,047	40,000	(25,047)	25,047
			P4190 2008 Ford Ranger (Btwn Support)	5,000	6,200	1,200	(1,200)
18,266	18,182	(84)	P3020 2014 Nissan Pathfinder (MEH)	18,000	18,000	0	(84)
16,909	17,982	1,073	P3010 2014 Holden Colorado (MP)	17,500	17,500	0	1,073
			P2082 2006 Cat Tracked Loader (Landfill)	52,250	70,000	17,750	(17,750)
20,603	16,391	(4,212)	P3065 2014 Nissan Pathfinder (EMWS)	19,858	17,000	(2,858)	(1,354)
			P3035 2014 Nissan Pathfinder (SETO)	18,492	18,000	(492)	492
			P2280 2008 Ford Ranger (General Hand)	8,706	8,600	(106)	106
			P2165 2009 Ford Ranger (BMO)	11,000	11,000	0	0
40,122	36,364	(3,758)	P2037 2009 Mitsubishi Tip Truck	38,432	36,364	(2,068)	(1,690)
12,000	11,800	(200)	P2092 2007 John Deere Tractor	11,800	11,800	0	(200)
1,761	1,200	(561)	54674 New Holland Nugget Slasher	1,571	1,200	(371)	(190)
32,278	29,600	(2,678)	P2236 2014 New Holland Tractor	31,328	29,600	(1,728)	4,406
0	1,200	1,200	54658 Metro count Traffic Classifier	0	1,200	1,200	(2,400)
0	1,200	1,200	54682 Metro count Traffic Classifier	0	1,200	1,200	0
			P3090 2014 Holden Colorado (PBS)	18,684	18,000	(684)	0
177,183	167,836	(9,346)		351,003	337,864	(13,139)	6,064

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Jan 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings						
Other Governance						
Records Storage Facility	07BN	63,783	63,782	62,421	(1,361)	Works continuing
Shire Administration Building	07BU	73,300	0	806	806	
		137,083	63,782	63,227	(555)	
Fire Prevention						
Bridgetown Bushfire Brigade Garage	05BN	5,500	5,500	5,500	0	Job completed
		5,500	5,500	5,500	0	
Staff Housing						
146 Hampton Street	26BU	8,500	5,000	4,444	(556)	Carpet installation completed
144 Hampton Street	38BU	11,000	7,000	0	(7,000)	Works not yet commenced
31 Gifford Road	28BU	6,000	0	0	0	
		25,500	12,000	4,444	(7,556)	
Other Community Amenities						
Hampton Street Toilets	46BU	6,000	0	350	350	
Bridgetown Cemetery Toilets	02BN	30,000	30,000	30,651	651	
		36,000	30,000	31,001	1,001	
Public Halls and Civic Centres						
Bridgetown Civic Centre	02BU	30,350	30,350	3,546	(26,804)	Works continuing
Greenbushes Hall	20BU	72,200	13,150	13,131	(19)	
Greenbushes Offices	21BU	7,500	3,750	1,951	(1,799)	Works continuing
		110,050	47,250	18,628	(28,622)	
Swimming Areas and Beaches						
Greenbushes Pool Toilet	05BU	8,750	4,500	0	(4,500)	Works not yet commenced
		8,750	4,500	0	(4,500)	
Other Recreation and Sport						
Bridgetown Leisure Centre Renewals	16BU	105,900	89,700	32,933	(56,767)	Works continuing
Bridgetown Trotting Club	23BU	5,000	5,000	0	(5,000)	Works not yet commenced
Greenbushes Golf Club	39BU	24,750	0	1,074	1,074	Preliminary planning

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Jan 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Recreation and Sport (Continued)						
Bridgetown Sports Ground Horse Stalls	56BU	30,000	30,000	22,494	(7,506)	Works continuing
Greenbushes Sportsground Toilets/Kiosk	45BU	5,050	5,050	67	(4,983)	Works continuing
		170,700	129,750	56,568	(73,182)	
Libraries						
Bridgetown Library	1365540	11,500	7,780	8,641	861	
		11,500	7,780	8,641	861	
Streets and Road Construction						
Shire Depot	08BU	23,000	7,780	5,461	(2,319)	Works continuing
		23,000	7,780	5,461	(2,319)	
Unclassified						
Geegelup Brook Land	1790040	91,326	33,752	33,753	1	
Asbestos Removal	1790240	55,000	11,000	8,596	(2,404)	Works continuing
		146,326	44,752	42,348	(2,404)	
Land and Buildings Total		674,409	353,094	235,818	(117,277)	
Roads						
Streets and Road Construction						
Winneup Road Regional Road Group 17/18	RR21	213,000	0	1,018	1,018	Preliminary planning
Mockerdillup Road Regional Road Group	RR16	9,000	0	377	377	
Kerbing	KB01	5,000	2,453	0	(2,453)	Works not yet commenced
Glentulloch Road Roads to Recovery	RT10	130,772	130,772	156,109	25,337	Job completed
Tweed Road Roads to Recovery	RT52	61,054	61,054	35,963	(25,091)	Job completed
Maranup Ford road	RC32	1,035,000	0	1,121	1,121	Preliminary planning
Kangaroo Gully Road	RC33	30,800	0	0	0	
Blackwood Park Road	RC46	60,843	35,540	3,780	(31,760)	Works continuing
Nelson Street	RC41	35,000	0	443	443	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Jan 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Streets and Road Construction (Continued)						
Roadside Vegetation Removal	RC43	80,735	35,876	18,538	(17,338)	Works continuing
Brockman Highway Blackspot	BK02	200,808	100,403	67,781	(32,622)	Works continuing
		1,862,012	366,098	285,131	(80,967)	
Roads Total		1,862,012	366,098	285,131	(80,967)	
Footpaths						
Streets and Road Construction						
Footpaths Disability Access	FP28	5,000	2,450	0	(2,450)	Works not yet commenced
		5,000	2,450	0	(2,450)	
Footpaths Total		5,000	2,450	0	(2,450)	
Drainage						
Urban Stormwater Drainage						
Geegelup Brook	DR17	22,800	0	0	0	
Palmers Road	DR21	14,674	14,674	20,000	5,326	Scope of work greater than estimated
Four Seasons Estate	DR24	11,364	0	0	0	
Barlee Street	DR26	5,997	5,997	5,754	(243)	Job completed
Dusting Drive	DR28	14,423	14,423	9,667	(4,756)	Job completed
Forest/Padbury Street	DR29	8,688	8,686	13,975	5,289	Scope of work greater than estimated
Sunridge Drive	DR30	11,076	11,076	5,974	(5,102)	Works continuing
Claret Ash Rise	DR31	9,000	4,499	0	(4,499)	Works not yet commenced
Moultin Street	DR32	30,000	14,999	13,741	(1,258)	Works continuing
		128,022	74,354	69,110	(5,244)	
Drainage Total		128,022	74,354	69,110	(5,244)	
Parks and Ovals						
Other Recreation and Sport						
Somme Park (Fitness Trail Equipment)	05IU	7,010	3,010	3,089	79	
Bridgetown Leisure Centre Shade Sails	06IN	17,200	17,200	3,155	(14,045)	Works continuing
		24,210	20,210	6,245	(13,965)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Jan 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Tourism & Area Promotion						
Bridgetown Information Bays	11IN	25,000	0	0	0	
		25,000	0	0	0	
Parks and Ovals Total		49,210	20,210	6,245	(13,965)	
Bridges						
Streets and Road Construction						
Maranup Ford Road Bridge 3318A	BR06	101,500	101,500	88,206	(13,294)	Job completed
Catterick Bridge 3703A	BR13	35,732	35,732	19,307	(16,425)	Job completed
Hester Cascades Bridge 3704A	BR08	33,958	33,958	43,010	9,052	Job completed
Blackbutt Bridge 3707A	BR14	190,000	129,114	129,114	(0)	
Fletchers Bridge 3329A	BR16	23,191	23,191	15,729	(7,462)	Job completed
Blackbutt Road Bridge 3706A (RTR)	BR17	34,401	34,401	18,847	(15,554)	Job completed
Blackbutt Road Bridge 3707A (RTR)	BR18	31,779	31,779	18,003	(13,776)	Job completed
		450,561	389,675	332,216	(57,459)	
Bridges Total		450,561	389,675	332,216	(57,459)	
Infrastructure Other						
Sanitation - General Refuse						
Bridgetown Landfill - Reticulation	WA01	130,000	130,000	52,722	(77,278)	Works continuing
Bridgetown Inert Waste	WA03	17,800	17,800	6,311	(11,489)	Works continuing
		147,800	147,800	59,033	(88,767)	
Sewerage						
New Bridgetown Septic Pit Site	WA05	225,750	225,748	187,733	(38,015)	Works continuing
		225,750	225,748	187,733	(38,015)	
Other Recreation and Sport						
Blackwood River Boardwalk	10IN	50,000	4,080	4,080	0	
Four Seasons Estate - POS Reserve	03IN	45,454	0	0	0	
Four Seasons Estate - Stream Protection	04IN	18,182	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Jan 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Recreation and Sport (Continued)						
Construct New Sportsground Dam	12IN	18,000	18,000	250	(17,750)	Job not yet commenced
Four Seasons Estate - Street Tree Planting	05IN	36,364	19,817	22,209	2,392	Works continuing
		168,000	41,897	26,539	(15,358)	
Infrastructure Other Total		541,550	415,445	273,305	(142,140)	
Plant and Equipment						
Fire Prevention						
Fire Fighting Equipment - Brigades Funded	1065540	5,000	0	0	0	
Vehicles for Brigade	1065940	375,000	25,000	21,938	(3,062)	Vehicle purchase, some savings made
		380,000	25,000	21,938	(3,062)	
Other Law, Order and Public Safety						
Rangers Vehicle	1080240	36,000	36,000	33,520	(2,480)	Vehicle purchase, some savings made
		36,000	36,000	33,520	(2,480)	
Health						
EHO Vehicle	1145540	32,000	32,000	28,368	(3,632)	Vehicle purchase, some savings made
		32,000	32,000	28,368	(3,632)	
Community Amenities						
Tracked Loader	PL14	350,000	0	0	0	
		350,000	0	0	0	
Road Plant Purchases						
Tractor	PL03	60,600	60,600	60,600	(0)	Job completed
Tip truck	PL04	156,799	156,799	156,798	(1)	Job completed
Works and Services Fleet	1405040	129,000	43,900	43,892	(8)	
Sundry Equipment	1403740	30,390	10,401	10,401	0	
		376,789	271,700	271,692	(8)	
Economic Services						
PBS Vehicle	1470140	32,000	0	0	0	
		32,000	0	0	0	
Plant and Equipment Total		1,206,789	364,700	355,519	(9,181)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Jan 2019			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<i>Furniture and Equipment</i>						
Members of Council						
Council Honour Boards	1040040	5,000	5,000	0	(5,000)	Purchase order raised
		5,000	5,000	0	(5,000)	
Other Governance						
IT Communications Equipment and Software	1055140	11,500	0	0	0	
		11,500	0	0	0	
Furniture and Equipment Total		16,500	5,000	0	(5,000)	
Capital Expenditure Total		4,934,053	1,991,026	1,557,343	(433,683)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 10: INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1/07/2018	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$
Community Amenities								
Loan 108 Landfill Plant	96,654		11,235	22,703	73,951	73,951	1,996	3,760
Loan 113 Landfill Site New Cell	306,774		49,691	99,949	206,825	206,825	3,497	6,428
Loan 114 Liquid & Inert Waste Sites	120,000		11,281	22,716	97,284	97,284	1,638	3,122
Loan 115 Landfill Cell Extension	0			0		100,000		0
Loan 116 Liquid Waste Facility	0			0		100,000		0
Recreation and Culture								
Loan 105 Memorial Park Improvements	27,987		13,778	27,987	14,209	0	875	1,319
Loan 106 Somme Creek Parkland	22,137		10,898	22,137	11,239	0	692	1,043
Loan 110 Bridgetown Bowling Club - SSL	25,964		4,130	8,337	21,834	17,627	484	891
Loan 112 Bridgetown Swimming Pool	1,532,099		31,781	64,205	1,500,318	1,467,894	30,948	61,255
	2,131,615	0	132,795	268,034	1,925,659	2,063,581	40,130	77,818

(b) New Debentures

Particulars	Amount to be Borrowed Budget	Institution	Loan Type	Term Years	Amount Borrowed Actual
	\$				\$
Community Amenities					
Loan 115 Landfill Cell Extension	100,000	WATC	Debenture	5	0
Loan 116 Liquid Waste Facility	100,000	WATC	Debenture	10	0
	200,000				0

No new debentures were raised during the reporting period.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 11: RATING INFORMATION

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV Shire	0.090434	1,684	25,684,292	2,322,733	5,766	100	2,328,599	2,322,733	9,000	1,000	2,332,733
UV Shire Rural	0.006222	490	185,418,000	1,139,982	2,163	28	1,142,174	1,153,671			1,153,671
UV Bridgetown Urban Farmland	0.000000	0	0	13,688			13,688	0			0
UV Mining	0.078450	14	911,447	71,503	121		71,624	71,503			71,503
Sub-Totals		2,188	212,013,739	3,547,907	8,050	128	3,556,086	3,547,907	9,000	1,000	3,557,907
Minimum Payment	Minimum \$										
GRV Shire	897.00	793	4,030,005	711,321	(307)		711,014	711,321			711,321
UV Shire Rural	1,112.00	239	31,385,900	265,768	(2,232)		263,536	265,768			265,768
UV Bridgetown Urban Farmland	0.00	0	0	0			0	0			0
UV Mining	534.00	12	27,764	6,408	0		6,408	6,408			6,408
Sub-Totals		1,044	35,443,669	983,497	(2,539)	0	980,958	983,497	0	0	983,497
Rates Paid in Advance							4,537,044				4,541,404
Amount from General Rates							(61,994)				0
Discounts/concessions							4,475,050				4,541,404
Totals							(2,053)				(2,053)
							4,472,996				4,539,351

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 January 2019

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-17	Amount Received	Amount Paid	Closing Balance 31-Jan-19
	\$	\$	\$	\$
BCITF	3,366	7,322	(9,758)	930
Builders Registration Board Levy	5,584	12,114	(16,214)	1,484
Traffic Act	0	717,707	(717,707)	0
Relocated Housing Bonds	6,077	18		6,095
Subdivision Clearance Bonds	22,103	65		22,168
Cat Trap Bonds	100	200	(200)	100
Community Bus Bonds	1,800	2,300	(2,300)	1,800
Community Stall Bonds	100	800	(850)	50
Earthworks Bonds	50,884	1,343	(3,664)	48,562
Hall Hire Bonds	1,200	2,900	(3,100)	1,000
Standpipe Card Bonds	7,783	600	(421)	7,962
Council Built Asset Bonds	17,632	51	(515)	17,168
Bushfire Donations	5,399	16		5,415
Accommodation - Visitor Centre	53,929	113,995	(147,631)	20,293
South West Coach Lines	467	4,148	(4,523)	92
Other Visitor Centre	744	2,454	(2,972)	227
TransWA	1,408	7,992	(8,127)	1,273
Local Drug Action Group	762	2		765
Coral Marble - Extractive Industries Bond	4,497	13		4,510
Department of Agriculture - Bond	7,138	21		7,159
Bridgetown Tidy Town Bank A/C	829	2		831
Perry - Fee Relating to Caveat	104	0		104
Seagate Holdings - Turning Lane Bond	37,608	110		37,718
Ouch Festival	619	2		620
R Witlen Overpayment	21			21
Visitor Centre Accommodation Payment	230			230
Dress Down Donations	610	122		732
R Edwards Bond Gifford Rd	200			200
BG Hockey Windup of Assn	3,860	11		3,871
M Olsen - Rental bond	0	440		440
Frank Draper Cemetery Fees	0	700		700
Interest to be Distributed	0	620	(546)	75
	235,054	876,068	(918,528)	192,594

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JANUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
<u>MUNICIPAL FUND</u>				
<u>DIRECT DEBITS</u>				
23012019	23/01/2019	WESTERN AUSTRALIAN TREASURY CORP	GUARANTEE FEE FOR SHIRE LOANS	7,620.07
DD13505.1	02/01/2019	WA SUPER	PAYROLL DEDUCTIONS	17,316.05
DD13505.10	02/01/2019	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	97.36
DD13505.11	02/01/2019	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	56.67
DD13505.12	02/01/2019	COMMONWEALTH BANK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	129.17
DD13505.13	02/01/2019	COLONIAL FIRST STATE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	138.26
DD13505.14	02/01/2019	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	90.85
DD13505.15	02/01/2019	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	101.97
DD13505.2	02/01/2019	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	117.27
DD13505.3	02/01/2019	COLONIAL SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	68.81
DD13505.4	02/01/2019	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	100.43
DD13505.5	02/01/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	63.28
DD13505.6	02/01/2019	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	74.29
DD13505.7	02/01/2019	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	580.97
DD13505.8	02/01/2019	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	251.30
DD13505.9	02/01/2019	COLONIAL FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	123.71
DD13513.1	08/01/2019	LES MILLS ASIA PACIFIC	MONTHLY LES MILLS LICENCE FEES FOR JANUARY	286.85
DD13513.2	07/01/2019	CALTEX STARCARD	FUEL FOR THE MONTH OF DECEMBER	5,440.65
DD13529.1	16/01/2019	WA SUPER	PAYROLL DEDUCTIONS	17,806.18
DD13529.10	16/01/2019	ASGARD SUPER	SUPERANNUATION CONTRIBUTIONS	159.64
DD13529.11	16/01/2019	COLONIAL FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	100.17
DD13529.12	16/01/2019	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	251.30
DD13529.13	16/01/2019	PA & DB HUBAND SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	46.79
DD13529.14	16/01/2019	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	108.26
DD13529.15	16/01/2019	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	131.39
DD13529.16	16/01/2019	COMMONWEALTH BANK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	111.32
DD13529.17	16/01/2019	COLONIAL FIRST STATE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	135.88
DD13529.18	16/01/2019	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	77.22
DD13529.2	16/01/2019	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	101.97
DD13529.3	16/01/2019	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	95.34
DD13529.4	16/01/2019	COLONIAL SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	76.13
DD13529.5	16/01/2019	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	175.92
DD13529.6	16/01/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	57.78
DD13529.7	16/01/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	211.86
DD13529.8	16/01/2019	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	92.17
DD13529.9	16/01/2019	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	732.59
DD13550.1	15/01/2019	WATERLOGIC AUSTRALIA PTY LTD	MONTHLY HIRE/SERVICE OF WATER COOLERS	136.88
DD13556.1	24/01/2019	SHERIFFS OFFICE	FER UNPAID INFRINGEMENTS	63.50
DD13560.1	30/01/2019	WA SUPER	PAYROLL DEDUCTIONS	17,484.17
DD13560.10	30/01/2019	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	251.30
DD13560.11	30/01/2019	COLONIAL FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	120.21
DD13560.12	30/01/2019	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	203.14
DD13560.13	30/01/2019	PA & DB HUBAND SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	36.39
DD13560.14	30/01/2019	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	142.90

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JANUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
DD13560.15	30/01/2019	COMMONWEALTH BANK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	152.96
DD13560.16	30/01/2019	COLONIAL FIRST STATE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	135.88
DD13560.17	30/01/2019	ANZ CHOICE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	80.63
DD13560.2	30/01/2019	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	115.57
DD13560.3	30/01/2019	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	95.34
DD13560.4	30/01/2019	COLONIAL SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	73.41
DD13560.5	30/01/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	74.70
DD13560.6	30/01/2019	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	320.20
DD13560.7	30/01/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	228.38
DD13560.8	30/01/2019	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	77.04
DD13560.9	30/01/2019	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	635.12
B/S	02/01/2019	COMMONWEALTH BANK	MERCHANT FEES	1,135.85
B/S	02/01/2019	COMMONWEALTH BANK	TOTAL WAGES FOR 20.12.2018 - 02.01.2018	116,398.31
B/S	15/01/2019	COMMONWEALTH BANK	ACCOUNT KEEPING FEES	170.60
B/S	15/01/2019	COMMONWEALTH BANK	BPOINT/BPAY FEES	731.17
B/S	16/01/2019	COMMONWEALTH BANK	TOTAL WAGES FOR 03.01.2019 - 16.01.2019	120,551.29
B/S	30/01/2019	COMMONWEALTH BANK	TOTAL WAGES FOR 17.01.2019 - 30.01.2019	130,748.88
B/S	31/01/2019	COMMONWEALTH BANK	RETURNED EFT/CHEQUE FEES	15.00
B/S	03/01/2019	COMMONWEALTH BANK - CREDIT CARD	FAREWELL LUNCH FOR STAFF MEMBER	46.00
B/S	05/01/2019	COMMONWEALTH BANK - CREDIT CARD	REFRESHMENTS FOR VOLUNTEERS REMOVING CHRISTMAS DECORATIONS	17.90
B/S	17/01/2019	COMMONWEALTH BANK - CREDIT CARD	BREAKFAST FOR WORKFORCE PLAN BRIEFING AT DEPOT	17.90
B/S	18/01/2019	COMMONWEALTH BANK - CREDIT CARD	FAREWELL LUNCH FOR STAFF MEMBER	35.00
B/S	31/12/2018	COMMONWEALTH BANK - CREDIT CARD	PORTABLE ROOF RACK FOR CEO VEHICLE	86.99
ELECTRONIC PAYMENTS				
EFT27537	11/01/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	REPAIRS TO MITIGATION RIDE ON MOWER AND PARKS & GARDENS RIDE ON MOWER	1,469.06
EFT27538	11/01/2019	APPLIANCE TESTING SUPPLIES	HEAVY DUTY SELF LAMINATING TAGS FOR TAG & TESTING	81.91
EFT27539	11/01/2019	ARROW BRONZE	CEMETERY PLAQUES	662.86
EFT27540	11/01/2019	AUSQ TRAINING	TC & BWTM REFRESHER TRAINING FOR 5 X WORKS EMPLOYEES - FINAL PAYMENT	1,552.00
EFT27541	11/01/2019	B & B STREET SWEEPING PTY LTD	STREET SWEEPING OF THE CBD & SURROUNDING AREAS FOR DECEMBER	1,716.00
EFT27542	11/01/2019	ANTHONY JAMES BALLARD	VARIOUS MAINTENANCE WORKS FOR SHIRE BUILDINGS	1,120.00
EFT27543	11/01/2019	BIRDLIFE WESTERN AUSTRALIA	DESIGN AND PRINT BIRDLIFE WA BROCHURES	1,206.30
EFT27544	11/01/2019	BLACKWOOD RURAL SERVICES	GALVANISED WATERING CANS FOR MAINTENANCE TRUCK	63.20
EFT27545	11/01/2019	BLACKWOOD HEAVY TILT	TRANSPORT OF POSI TRACK MACHINE FOR MAF PROJECT	665.50
EFT27546	11/01/2019	BLISS FOR DESIGN	COMPRESSOR FOR MECHANICS VEHICLE, IRRIGATION REPAIRS & MINOR ITEMS	533.43
EFT27547	11/01/2019	BRIDGETOWN POTTERY RESTAURANT	PURCHASE OF PAINTING - COLIN CARLIN PORTRAIT	150.00
EFT27548	11/01/2019	BRIDGETOWN MEDICAL CENTRE	PRE-EMPLOYMENT MEDICAL	135.00
EFT27549	11/01/2019	BRIDGETOWN MEAT SUPPLY	SUPPLIES FOR CHRISTMAS PARTIES	594.50
EFT27550	11/01/2019	BRIDGETOWN TIMBER SALES	HIAB TRUCK HIRE FOR EMERGENCY GENERATORS, 10 X 20KG BAGS OF RAPID SET & MINOR ITEMS	319.08
EFT27551	11/01/2019	BRIDGETOWN LAWN TENNIS CLUB	HIRE OF TENNIS CLUB FOR SHIRE CHRISTMAS PARTY	150.00
EFT27552	11/01/2019	BRIDGETOWN REPERTORY CLUB	HIRE OF SANTA CHAIR AND ELF COSTUMES FOR COMMUNITY CHRISTMAS PARTY IN THE PARK	75.00
EFT27553	11/01/2019	BRIDGETOWN BULLDOZING PTY LTD	REHAB OF GLANCYS PIT ON WINNEJUP RD & WATERS PIT	5,720.00
EFT27554	11/01/2019	BRIDGETOWN HOTEL	CHRISTMAS MORNING TEA FOR ACCESS & INCLUSION AND TRAILS ADVISORY COMMITTEE'S	252.10
EFT27555	11/01/2019	BLACKWOOD AUTO ELECTRICAL SERVICES	PARTS & LABOUR TO RE-WIRE AUX ENGINE FOR WATER TANK	946.59
EFT27556	11/01/2019	BRIDGETOWN VOLUNTEER BFB	REFUND FOR MODIFICATIONS TO WELFARE TRAILER, KITCHEN SUPPLIES & VARIOUS MINOR ITEMS	1,820.97
EFT27557	11/01/2019	BGBTA INC	VC STOCK - BGBTA COFFEE CUPS	110.00
EFT27558	11/01/2019	BRIDGETOWN COMPUTERS	NEW COMPUTER FOR BRIDGETOWN SES UNIT	1,335.00

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JANUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
EFT27559	11/01/2019	BRIDGETOWN DESIGN & PRINT	DESIGN & PRINTING OF 3000 COPIES OF ART TRAIL BOOKLET	4,548.50
EFT27560	11/01/2019	BRIDGETOWN MITRE 10 & RETRAVISION	TOOLS & EQUIPMENT FOR FLEET MECHANIC, SUPPLIES FOR RECORDS FACILITY & MINOR ITEMS	758.02
EFT27561	11/01/2019	BRIDGETOWN PAINT SALES	20LTS JARRAH OIL, 15LTS LIGHT OIL & 12 X 1LT TIMBA WASH FOR LIBRARY MAINTENANCE	1,020.00
EFT27562	11/01/2019	BRIDGETOWN TYRES	4 X NEW TYRES FITTED TO NISSAN PATHFINDER - B0111	945.00
EFT27563	11/01/2019	SIMONE RACHEL BRUCE	REIMBURSEMENT FOR PRIVATE SWIMMING LESSON, DUE TO INSTRUCTOR NOT BEING AVAILABLE	35.00
EFT27564	11/01/2019	BUNBURY CEMETERY BOARD	CEMETERY PLINTHS	118.80
EFT27565	11/01/2019	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	216.87
EFT27566	11/01/2019	CITY & REGIONAL FUELS	BULK FUEL SUPPLIES FOR DECEMBER	7,716.01
EFT27567	11/01/2019	CLEANAWAY PTY LTD	WASTE COLLECTION SERVICES FOR DECEMBER 2018	27,947.84
EFT27568	11/01/2019	CMA ECOCYCLE PTY LTD	TUBS/GLOBES & BATTERY RECYCLING CHARGES	1,885.62
EFT27569	11/01/2019	COLOUR ME FACE PAINTING	FACE PAINTING FOR CHRISTMAS IN THE PARK - 13.12.18	180.00
EFT27570	11/01/2019	CUSTOM SERVICE LEASING LTD	CESM VEHICLE LEASING FOR JANUARY	393.31
EFT27571	11/01/2019	DALGARUP DEVELOPMENTS	REPAIRS TO YORNUP HALL GATES	770.00
EFT27572	11/01/2019	DAVMECH	DRY HIRE OF TRACTOR FOR SHOULDER GRADING WORKS AND REPAIR TO ROAD GRADER	5,455.81
EFT27573	11/01/2019	ELIZABETH DENNISS	REIMBURSEMENT FOR PURCHASE OF MINOR OFFICE SUPPLIES	85.95
EFT27574	11/01/2019	PERRY DICKINSON	REPAIR AND REHANG DOOR TO DEPOT	120.00
EFT27575	11/01/2019	DOMESTIC MAINTENANCE SW	CLEANING OF CEILING VENTS THROUGHOUT RECREATION CENTRE	400.00
EFT27576	11/01/2019	EASISALARY	EMPLOYEE SALARY PACKAGED ITEMS	667.35
EFT27577	11/01/2019	ESPRESSO ESSENTIAL WA	SUPPLIES FOR LIBRARY COFFEE MACHINE	461.50
EFT27578	11/01/2019	LGRCEU	PAYROLL DEDUCTIONS	82.00
EFT27579	11/01/2019	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY & LAY ASPHALT TO BRIDGE APPROACHES & DECKS	32,165.63
EFT27580	11/01/2019	GRACE RECORDS MANAGEMENT PTY LTD	DESTRUCTION OF RECORDS	1,091.97
EFT27581	11/01/2019	GROW GREENBUSHES INCORPORATED	SCHWENKE'S DAM PUBLIC ART SCULPTURE	550.00
EFT27582	11/01/2019	HANSEN'S HOT BREAD SHOP	LUNCH FOR 2 DAY BUSH FIRE FIGHTING COURSE & SUPPLIES FOR STAFF XMAS FUNCTION	626.05
EFT27583	11/01/2019	H C JONES & CO	SUPPLY & INSTALL 6 X NEW CISTERNS, 6 X SETS SHOWER TAPS & 8 X SETS BASIN TAPS FOR BLC	7,026.85
EFT27584	11/01/2019	HILLVIEW GARDEN CENTRE	PLANTS FOR LEISURE CENTRE GARDENS	150.32
EFT27585	11/01/2019	IEQUIP	DRY HIRE OF POSI TRACK AND MULCHER FOR BUSHFIRE MITIGATION WORKS	11,623.07
EFT27586	11/01/2019	INTERPHONE	NBN FOR ADMIN OFFICE - JANUARY	130.90
EFT27587	11/01/2019	ISA TECHNOLOGIES	MONTHLY IT SUPPORT - DECEMBER	1,694.00
EFT27588	11/01/2019	JOLYON ELLIOTT TREE SERVICES	REMOVAL OF DANGEROUS TREE LIMBS	250.00
EFT27589	11/01/2019	JOHNSON'S FOOD SERVICES	SNACKS AND FROZEN GOODS FOR THE BLC CAFE	479.18
EFT27590	11/01/2019	ALBERT KLAASSEN ELECTRICAL	ELECTRICAL WORKS FOR SHIRE DEPOT, RIVER PARK, GREENBUSHES HALL & SPORTSGROUND	2,591.00
EFT27591	11/01/2019	RADOVAN KOLOC	PERFORM PRIORITY ROOF REPAIRS AT GREENBUSHES OFFICES & VISITOR CENTRE	1,410.00
EFT27592	11/01/2019	LANDGATE	LAND VALUATION ENQUIRY CHARGES	547.59
EFT27593	11/01/2019	LC ENERGY	ANNUAL FEE FOR SOLAR LOG WEB PORTAL MONITORING FOR 01/10/2018 - 30/09/2019	99.00
EFT27594	11/01/2019	LEVANDA GROVE	VC STOCK - OLIVE OIL	125.00
EFT27595	11/01/2019	LGIS RISK MANAGEMENT	REGIONAL RISK CO-ORDINATOR PROGRAM 2018/19 & PROVISIONS OF NOISE ASSESSMENTS	6,516.40
EFT27596	11/01/2019	MARGARET RIVER AUTO ELECTRICS	VEHICLE REPAIRS TO B16117	377.00
EFT27597	11/01/2019	NEV'S STEEL	HAND RAILS FOR NEW SEPTAGE PIT	321.20
EFT27598	11/01/2019	QUALITY SHOP	PRINTING AND FINISHING OF DECEMBER/JANUARY INSIGHT	2,007.10
EFT27599	11/01/2019	QUBE LOGISTICS (WA) PTY LTD	DELIVERY OF CHLORINE GAS FROM IXOM TO BRIDGETOWN LEISURE CENTRE AQUATIC FACILITY	464.24
EFT27600	11/01/2019	CHRISTINE ELIZABETH RATCLIFFE	REFUND OF DIFFERENCE IN DOG REGISTRATION FEES DUE TO STERILISATION (1900048)	15.00
EFT27601	11/01/2019	RED ELECTRICAL	LOCATE & REPAIR ELECTRICAL FAULT	660.00
EFT27602	11/01/2019	REPCO	MINOR EQUIPMENT AND SUPPLIES FOR FLEET MECHANIC	394.52
EFT27603	11/01/2019	RICHFEEDS AND RURAL SUPPLIERS	VINDEX STORMPRO DRAINAGE EQUIPMENT, GARDEN CHEMICALS & STAFF PPE SUPPLIES	2,090.00

SHIRE OF BRIDGETOWN-GREENBUSHES

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EFT27604	11/01/2019	ROYAL LIFE SAVING SOCIETY AUSTRALIA	LIFEGUARD SHIRTS & BUM BAGS, SWIM CERTIFICATES & 1 X LIFEGUARD REQUALIFICATION COURSE	765.10
EFT27605	11/01/2019	SCHWEPPE AUSTRALIA PTY LTD	VARIOUS DRINKS FOR THE BLC CAFE	498.49
EFT27606	11/01/2019	SCOTT'S TAVERN	REFRESHMENTS FOR OUTSIDE CREW CHRISTMAS WINDUP	251.96
EFT27607	11/01/2019	SCOPE BUSINESS IMAGING	MONTHLY PRINTING AND COPYING CHARGES - DECEMBER	3,606.90
EFT27608	11/01/2019	SHERIDAN'S FOR BADGES	RESERVED PLAQUES FOR CEMETERIES	238.21
EFT27609	11/01/2019	SHIRE STAFF CLUB	STAFF SOCIAL CLUB DEDUCTIONS FOR DECEMBER	136.00
EFT27610	11/01/2019	SHIRE OF MANJIMUP	PREVENTATIVE AND ROUTINE BRIDGE MAINTENANCE ON BRIDGETOWN TIMBER BRIDGES	36,184.46
EFT27611	11/01/2019	SQUIRE PATTON BOGGS	NATIVE TITLE CLAIMS SW AREA 1 & SW AREA 2 - 17/7/18 TO 19/12/18	272.49
EFT27612	11/01/2019	DION STEVEN	ENVIRONMENTAL WORKS FOR THE MONTH OF DECEMBER	2,395.25
EFT27613	11/01/2019	SUPACHOOK CARVERY	SUPPLIES FOR STAFF CHRISTMAS LUNCH	67.00
EFT27614	11/01/2019	THE STABLES IGA	VARIOUS GROCERY SUPPLIES FOR SHIRE OFFICES AND EVENTS	681.71
EFT27615	11/01/2019	TUCK'S GARDEN SERVICES	BLACKBERRY SPRAYING OF ROAD RESERVES	5,005.00
EFT27616	11/01/2019	WATTLEBROOK CONTRACTING PTY LTD	HIRE OF TRUCK AND OPERATOR TO CART GRAVEL FOR TWEED ROAD WORKS	1,089.00
EFT27617	11/01/2019	WESTBOOKS	2018/19 BOOK PURCHASES FOR BRIDGETOWN LIBRARY	186.40
EFT27618	11/01/2019	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIES	117.52
EFT27619	11/01/2019	ANDREW WINTON	ENTERTAINMENT PROVISION FOR NEW YEARS EVE 2018	800.00
EFT27620	11/01/2019	WML CONSULTANTS	LIQUID WASTE FACILITY: SUPERINTENDENCE & CONTRACT ADMINISTRATION - PART PAYMENT	5,566.00
EFT27621	11/01/2019	WORK CLOBBER	WORK BOOTS FOR EMPLOYEE PPE	144.90
EFT27622	11/01/2019	WORKWEAR GROUP	CORPORATE UNIFORMS	235.60
EFT27624	17/01/2019	AUSTRALIAN TAXATION OFFICE	BAS DEC 2018	40,033.00
EFT27634	24/01/2019	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES & PRODUCTS	258.69
EFT27635	24/01/2019	AUSTRALIA POST	MONTHLY POSTAGE CHARGES FOR DECEMBER	679.91
EFT27636	24/01/2019	AUSQ TRAINING	ADVANCED WORKSITE TRAFFIC MANAGEMENT RE-ACCREDITATION COURSE	556.00
EFT27637	24/01/2019	ANTHONY JAMES BALLARD	MATERIALS & LABOUR TO OIL LIBRARY EXTERNAL TIMBERS & ASSIST WITH POOL SHADE SAIL INSTALL	3,847.00
EFT27638	24/01/2019	STEVE BAXENDALE	REIMBURSEMENT FOR POLICE CLEARANCE PURCHASED	54.30
EFT27639	24/01/2019	BLACKWOOD HEAVY TILT	TRANSPORT OF POSI TRACK TO DIFFERENT SITES & BACK TO PERTH FOR MAF PROJECT	1,243.00
EFT27640	24/01/2019	BLACKWOOD PROPERTY MAINTENANCE	SLASH GRASS & REMOVE ALL INFLAMMABLE MATERIAL FOR 3 X PRIVATE PROPERTIES	1,350.00
EFT27641	24/01/2019	BLISS FOR DESIGN	TRENCHING, POST HOLES & BACKFILLING FOR STABLE POSTS AND VARIOUS IRRIGATION FITTINGS	284.13
EFT27642	24/01/2019	BOOEASY AUSTRALIA PTY LTD	BOOEASY BOOKING RETURNS/MONTHLY FEES	910.51
EFT27643	24/01/2019	BRIDGETOWN MEDICAL CENTRE	PRE-EMPLOYMENT MEDICALS	270.00
EFT27644	24/01/2019	BRIDGETOWN TIMBER SALES	MINOR ITEMS & EQUIPMENT	190.13
EFT27645	24/01/2019	BTOWN COMMUNITY RESOURCE CENTRE	PURCHASE OF BRIDGETOWN CRC 2019 CALENDARS	377.50
EFT27646	24/01/2019	BLACKWOOD AUTO ELECTRICAL SERVICES	REMOVE FIRE SERVICE RADIO FROM VEHICLE	172.50
EFT27647	24/01/2019	BRIDGETOWN MITRE 10 & RETRAVISION	2 X 35M AUTO RETRACTABLE HOSES FOR SWIMMING POOL, BULK CHLORINE & VARIOUS MINOR ITEMS	1,048.67
EFT27648	24/01/2019	BRIDGETOWN PAINT SALES	MINOR ITEMS & EQUIPMENT	10.95
EFT27649	24/01/2019	BRIDGETOWN TYRES	MINOR TYRE REPAIRS	162.00
EFT27650	24/01/2019	BRIDGETOWN NEWSAGENCY	MONTHLY NEWSPAPER CHARGES, 10 BOXES A4 PHOTOCOPY PAPER & MINOR ITEMS	357.44
EFT27651	24/01/2019	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	216.87
EFT27652	24/01/2019	COURIER AUSTRALIA	FREIGHT CHARGES	354.11
EFT27653	24/01/2019	DAVMECH	SUPPLY FITTING & MANUFACTURE HOSE FOR COASTMAC GRAFFITI TRAILER	261.92
EFT27654	24/01/2019	DELTA FORCE - BRIDGETOWN ELECTRICS	EXTENSION LEADS AND ELECTRICAL WORK FOR SHIRE'S GENERATORS	1,705.00
EFT27655	24/01/2019	ELIZABETH DENNISS	REIMBURSEMENT FOR REFRESHMENTS PURCHASED FOR MEETING	12.60
EFT27656	24/01/2019	DIESELS PLUS	VARIOUS PARTS FOR REPAIRS TO DEPOT WATER TANK 9000	473.74
EFT27657	24/01/2019	DINGO PROMOTIONS	VC STOCK - BRIDGETOWN CAPS	481.25
EFT27658	24/01/2019	DRAGLINES DAM-IT CONTRACTING	HIRE OF EXCAVATOR FOR EXCAVATION OF NEW TIPPING CELL	13,706.00

SHIRE OF BRIDGETOWN-GREENBUSHES

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EFT27659	24/01/2019	EARTHMAC	SUB SOIL DRAINAGE INSTALLATION FOR SUNRIDGE DRIVE	5,400.00
EFT27660	24/01/2019	FE TECHNOLOGIES PTY LTD	1000 X RFID TAGS INCLUDING SHIPPING FOR LIBRARY	275.00
EFT27661	24/01/2019	FONTY'S HIRE	HIRE OF EQUIPMENT FOR STAFF CHRISTMAS PARTY	302.00
EFT27662	24/01/2019	FULLER NEW & SECONDHAND	LOCKERS FOR BUSH FIRE BRIGADES	1,175.00
EFT27663	24/01/2019	GE & CJ GIBLETT	SLASH GRASS & REMOVE ALL INFLAMMABLE MATERIAL FOR PRIVATE PROPERTY	660.00
EFT27664	24/01/2019	HESTER BROOK BUSH FIRE BRIGADE	ASSISTANCE AT BURN OFF TREATMENT FOR FLINTOFF ROAD	1,000.00
EFT27665	24/01/2019	HILLVIEW ELECTRICAL SERVICE	SUPPLY AND INSTALL REPLACEMENT OF FAULTY RCD ON POOL PUMP	242.00
EFT27666	24/01/2019	HYDRAMET	SUPPLIES FOR BRIDGETOWN SWIMMING POOL	141.90
EFT27667	24/01/2019	INTERFIRE AGENCIES PTY LTD	20 X LEVEL 1 FIREFIGHTING GLOVES & 2 X 30M HOSE REEL HOSES WITH C/W FITTINGS	1,581.80
EFT27668	24/01/2019	IXOM OPERATIONS PTY LTD	MONTHLY RENTAL/SERVICE FEE FOR 920KG CHLORINE CYLINDER - DECEMBER	196.74
EFT27669	24/01/2019	ADAM JENKINS TREE SERVICES	REMOVE DANGEROUS PINE TREE ON KENDALL ROAD & CLEAR TREES NEAR MCKELVIE ROAD BRIDGE	3,300.00
EFT27670	24/01/2019	JOHNSON'S FOOD SERVICES	SUPPLIES FOR BLC CAFÉ	925.50
EFT27671	24/01/2019	RADOVAN KOLOC	MATERIALS & LABOUR TO OIL LIBRARY EXTERNAL TIMBERS & ASSIST WITH POOL SHADE SAIL INSTALL	3,815.00
EFT27672	24/01/2019	LEEUWIN CIVIL PTY LTD	CONSTRUCTION OF NEW LIQUID WASTE FACILITY - PROGRESS CLAIM 2	106,405.37
EFT27673	24/01/2019	MANJIMUP TOYOTA & MITSUBISHI	SUPPLY OF NEW MITSUBISHI TRITON, LESS TRADE IN FOR SHIRE RANGERS	19,145.80
EFT27674	24/01/2019	MANJIMUP BOUNCY CASTLES	HIRE OF 4 X BOUNCY CASTLES FOR CHRISTMAS IN THE PARK	890.00
EFT27675	24/01/2019	NICHOLAS JOHN MAXFIELD	COSTS FOR DIGGING UP & LOADING GRASS TREES FOR FOUR SEASONS ESTATE & MINOR WORKS	1,272.70
EFT27676	24/01/2019	J.L & G.F MAY	DIGGING OF GRAVE IN GREENBUSHES CEMETERY	737.00
EFT27677	24/01/2019	MCG FIRE SERVICES	6 MONTHLY SERVICE OF FIRE PROTECTION EQUIPMENT	3,940.47
EFT27678	24/01/2019	MICK TUCK GRADER SERVICES PTY LTD	CONTRACT GRADER SERVICE	10,208.00
EFT27679	24/01/2019	MONITORING EXCELLENCE	QUARTERLY BUILDING MONITORING CHARGE	693.00
EFT27680	24/01/2019	NATURALISTE HYGIENE SERVICES	SANITARY & NAPPY BIN SERVICES FOR JANUARY - JUNE 2019	1,875.96
EFT27681	24/01/2019	NEV'S STEEL	HORSE STALLS FOR TROTTING CLUB - 2ND PAYMENT	9,298.17
EFT27682	24/01/2019	ANTONINO PRATICO	SUPPLY OF ICECREAMS FOR SHIRE CHRISTMAS PARTY	105.00
EFT27683	24/01/2019	Q1 FRANCHISE MANAGEMENT PTY LTD	5 NIGHTS ACCOMMODATION FOR ADMINISTRATION TRAINEE TO ATTEND D.O.T LICENSING TRAINING	770.00
EFT27684	24/01/2019	QUEEN BEE & THE HONEY MAKERS	VC STOCK - HONEY	45.00
EFT27685	24/01/2019	RED ELECTRICAL	REPLACE & REPAIR LIGHT FITTINGS IN DOWNSTAIRS ADMIN	300.00
EFT27686	24/01/2019	RENDEZVOUS GRAND HOTEL PERTH	ACCOMMODATION FOR 2 X RANGERS TO ATTEND TRAINING CONFERENCE	826.00
EFT27687	24/01/2019	SANITAIR BUNBURY	CLEAN AND SERVICE OF ALL SHIRE AIR CONDITIONERS	3,027.11
EFT27688	24/01/2019	SCHWEPPES AUSTRALIA PTY LTD	VARIOUS DRINKS FOR THE BLC CAFE	179.21
EFT27689	24/01/2019	SCOPE BUSINESS IMAGING	MONTHLY PRINTING & COPYING CHARGES - JANUARY	3,637.70
EFT27690	24/01/2019	SHADEWEST SAILS	REMOVE DAMAGED SHADE SAIL POST & FOOTING WORKS FOR SWIMMING POOL SHADE SAIL	2,420.00
EFT27691	24/01/2019	SHERIDAN'S FOR BADGES	NAME BADGE - CUSTOMER SERVICE TRAINEE	42.85
EFT27692	24/01/2019	SHEDFORCE	WBSR - PURCHASE & INSTALLATION OF KRAUKLAS, NANNUP & BRIDGETOWN CAMP SITES	49,143.00
EFT27693	24/01/2019	SHIRE OF MANJIMUP	ASBESTOS TIPPING FEES FOR DECEMBER	166.60
EFT27694	24/01/2019	SOUTHERN LOCK & SECURITY	CUT 2 X KEYS FOR BLC FACILITY	71.00
EFT27695	24/01/2019	SPRINT EXPRESS	FREIGHT CHARGES	38.50
EFT27696	24/01/2019	THE STABLES IGA	VARIOUS GROCERY SUPPLIES FOR SHIRE OFFICES AND EVENTS	66.23
EFT27697	24/01/2019	TOX FREE AUSTRALIA PTY LTD	REMOVAL OF CHEMICALS FROM WASTE FACILITY STORAGE SHED	687.36
EFT27698	24/01/2019	TPG NETWORK PTY LTD	NBN FOR LIBRARY - JANUARY	159.50
EFT27699	24/01/2019	BRENDON WILKINSON	REIMBURSEMENT FOR PRESCRIPTION SAFETY GLASSES	306.00
EFT27700	24/01/2019	WINC AUSTRALIA PTY LTD	OFFICE STATIONERY & BULK CLEANING SUPPLIES	2,701.61
EFT27701	24/01/2019	WML CONSULTANTS	LIQUID WASTE FACILITY: SUPERINTENDENCE & CONTRACT ADMINISTRATION - PART PAYMENT	3,594.25
EFT27702	31/01/2019	JOHN CARTER BOOKLESS	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT27703	31/01/2019	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	880.00

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JANUARY TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
EFT27704	31/01/2019	EASISALARY	EMPLOYEE SALARY PACKAGED ITEMS	1,335.17
EFT27705	31/01/2019	DOREEN MACKMAN	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT27706	31/01/2019	JOANN ROBERTA MOORE	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT27707	31/01/2019	JOHN DIGBY NICHOLAS	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT27708	31/01/2019	ANTONINO PRATICO	MONTHLY COUNCILLOR ALLOWANCE	1,730.00
EFT27709	31/01/2019	PATRICK M SCALLAN	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT27710	31/01/2019	SHIRE STAFF CLUB	STAFF SOCIAL CLUB DEDUCTIONS FOR JANUARY	196.00
EFT27711	31/01/2019	CHRISTOPHER PHILLIP WALLACE	MONTHLY COUNCILLOR ALLOWANCE	624.52
EFT27712	31/01/2019	ALAN JOSEPH WILSON	MONTHLY COUNCILLOR ALLOWANCE	1,057.08
CHEQUES				
30785	11/01/2019	PHARMACY 777 BRIDGETOWN	2 x 1L SUNSCREEN FOR BLC SWIMMING POOL	59.96
30786	11/01/2019	PIVOTEL SATELLITE PTY LTD	MONTHLY TRACK SPOT TRACKERS FEES - JANUARY	155.00
30787	11/01/2019	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF DEBTOR DEDUCTIONS FOR DECEMBER	2,027.00
30788	11/01/2019	SYNERGY	ELECTRICITY	17,337.10
30789	11/01/2019	TELSTRA	TELEPHONE	3,076.31
30790	24/01/2019	COMMISSIONER OF POLICE	ANNUAL CORPORATE FIREARMS LICENCE RENEWAL	126.00
30791	24/01/2019	DEPARTMENT OF TRANSPORT	6 MONTHS VEHICLE REGISTRATION	198.00
30792	24/01/2019	SUZANNE MAIN	REIMBURSEMENT OF DIFFERENCE IN DOG REGISTRATION FEES - 1YR CONCESSIONAL RATE	15.00
30793	24/01/2019	SHIRE OF BRIDGETOWN-GREENBUSHES	LIBRARY PETTY CASH RECOUP	47.90
30794	24/01/2019	SYNERGY	ELECTRICITY	12,278.95
30795	24/01/2019	TELSTRA	TELEPHONE	1,085.46
30796	31/01/2019	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF DEBTOR DEDUCTIONS FOR JANUARY	2,670.00
				<u>1,009,731.57</u>
TRUST FUND				
DIRECT DEBITS - LICENSING TRUST				
22587	02/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 02/01/2019	7,099.80
22588	03/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 03/01/2019	10,906.60
22589	04/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 04/01/2019	8,999.45
22590	07/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 07/01/2019	6,287.55
22591	08/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 08/01/2019	5,718.00
22592	09/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 09/01/2019	3,086.15
22593	10/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 10/01/2019	3,293.20
22594	11/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 11/01/2019	3,534.95
22595	14/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 14/01/2019	5,578.65
22596	15/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 15/01/2019	7,091.20
22597	16/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 16/01/2019	2,144.05
22598	17/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 17/01/2019	4,533.05
22599	18/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 18/01/2019	7,688.20
22600	21/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 21/01/2019	3,058.40
22601	22/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/01/2019	2,429.80
22602	23/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 23/01/2019	5,474.30
22603	24/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 24/01/2019	7,131.80
22604	25/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 25/01/2019	3,967.35
22605	29/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 29/01/2019	8,124.15
22606	30/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 30/01/2019	4,255.15

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN JANUARY TO BE RECEIVED

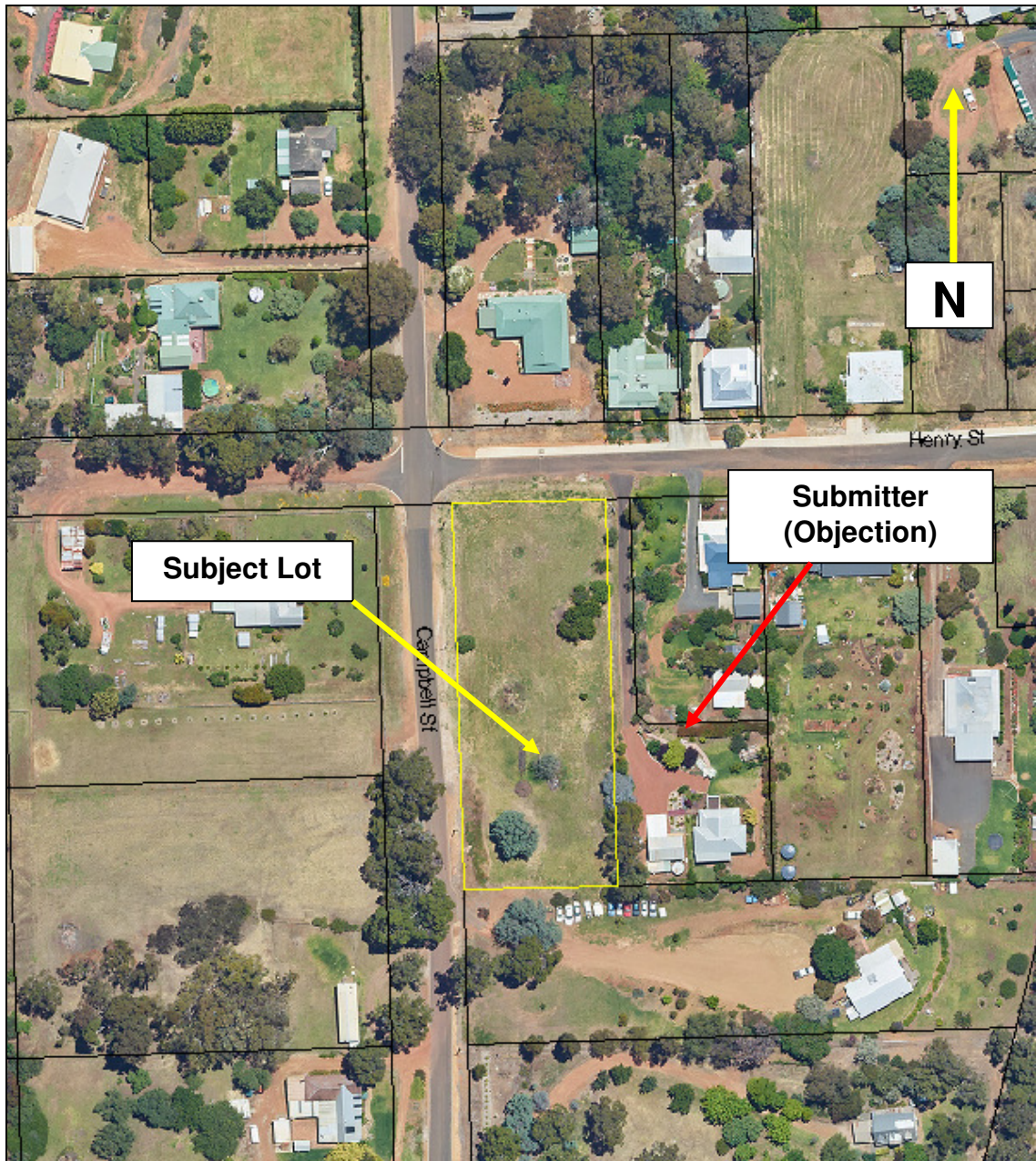
Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount
22607	31/01/2019	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 31/01/2019	6,527.60
CHEQUES - GENERAL TRUST				
2249	18/01/2019	BUILDING & CONSTRUCTION TRAINING	BCITF LEVIES COLLECTED FOR DECEMBER	280.82
2250	18/01/2019	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES MONTHLY COMMISSION & FEES RETAINED	385.50
2251	31/01/2019	STEVEN RAYMOND HUNTER	ANIMAL TRAP BOND REFUND	50.00
ELECTRONIC PAYMENTS - GENERAL TRUST				
EFT27625	18/01/2019	INGRID BARKER	COMMUNITY STALL BOND REFUND	50.00
EFT27626	18/01/2019	BUILDING COMMISSION	BSL'S COLLECTED FOR THE MONTH OF DECEMBER	2,822.22
EFT27627	18/01/2019	TALISON LITHIUM PTY LTD	COMMUNITY BUS BOND REFUND LESS MILEAGE CHARGES	131.00
EFT27713	31/01/2019	BRIDGETOWN HIGH SCHOOL	HALL HIRE BOND REFUND	100.00
CHEQUES - VISITOR CENTRE TRUST				
1297	18/01/2019	JOHN MASLIN	CONSIGNMENT STOCK SOLD FOR DECEMBER	60.75
1298	18/01/2019	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES MONTHLY COMMISSION & FEES RETAINED	400.07
ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST				
EFT27623	16/01/2019	STEVEN DAVIS	ACCOMMODATION REFUND	315.00
EFT27628	18/01/2019	STEPHEN FRANCIS AINLEY	CONSIGNMENT STOCK SOLD FOR DECEMBER	15.00
EFT27629	18/01/2019	NEWLGALUP GRAZING COMPANY	CONSIGNMENT STOCK SOLD FOR DECEMBER	11.25
EFT27630	18/01/2019	PUBLIC TRANSPORT AUTHORITY OF WA	BUS TICKETS SOLD FOR DECEMBER	792.15
EFT27631	18/01/2019	SOUTH WEST COACH LINES	BUS TICKETS SOLD FOR DECEMBER	234.03
EFT27632	18/01/2019	JENNIFER WRIGHT	CONSIGNMENT STOCK SOLD FOR DECEMBER	22.46
EFT27633	18/01/2019	WUD	CONSIGNMENT STOCK SOLD FOR DECEMBER	360.04
V300173	15/01/2019	COMMONWEALTH BANK	TOTAL ACCOMMODATION FOR THE MONTH OF DECEMBER	<u>14,628.00</u>
				<u>137,587.69</u>

This schedule of accounts paid for the Municipal Fund totalling **\$1,009,731.57** and for the Trust Fund totalling **\$137,587.69** which was submitted to each member of the Council on 28th February 2019 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 31.01.2019 \$259,133.75


.....
CHIEF EXECUTIVE OFFICER

28 February 2019



**Proposed Single House, Two Outbuildings and Two Water Tanks
(Setback Variations) - Lot 245 (25) Henry Street, Bridgetown**

(Shire of Bridgetown-Greenbushes – Aerial Photo November 2017)

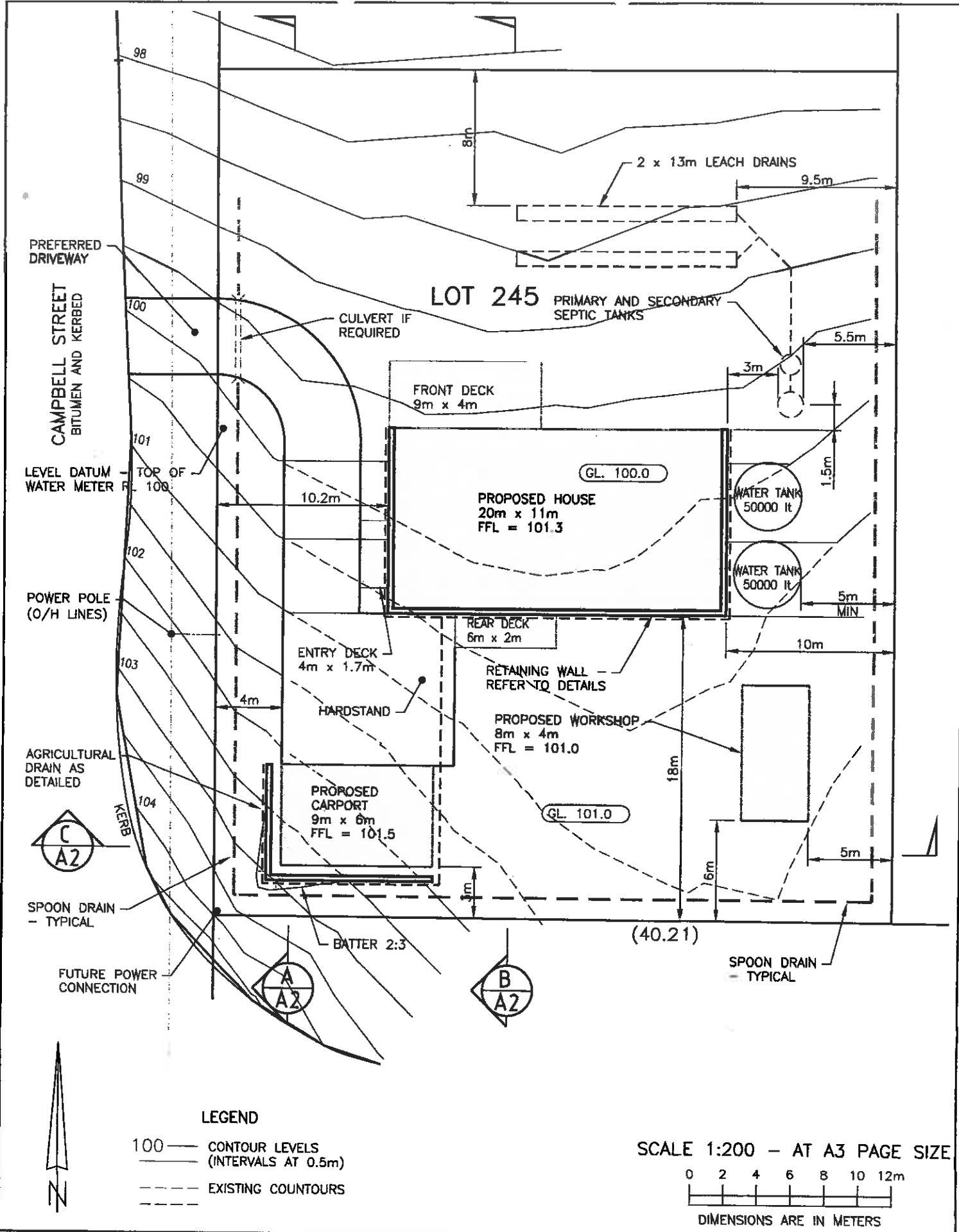
Scott Donaldson

From: Lee Moore <leeroymoore79@gmail.com>
Sent: Tuesday, 18 December 2018 10:02 AM
To: BTNSHIRE
Subject: I-EML201851853 - Setback variation lot 245 henry st

Dear Chief executive officer of Bridgetown shire

I have spoken to the landowner of 25 Henry st about the proposal of the 2x water tanks and workshop and the setbacks, we would like him to adhere to the 7.5 m setbacks as per Shire requirements on the eastern boundary as per previous discussions with him. Our concerns are that it would effect the resale value of our property if we chose to sell having our neighbours building close to the boundary and not following the shire requirements of 7.5 mtrs we also have concerns of leaf litter from the gum trees planted on our property into water tanks which would require removal of these trees if the tanks are built within 5 mtrs

Thank you. Lee and Tam Moore... 23 henry st Bridgetown



LEGEND

- 100 — CONTOUR LEVELS (INTERVALS AT 0.5m)
- EXISTING COUNTOURS

SCALE 1:200 — AT A3 PAGE SIZE



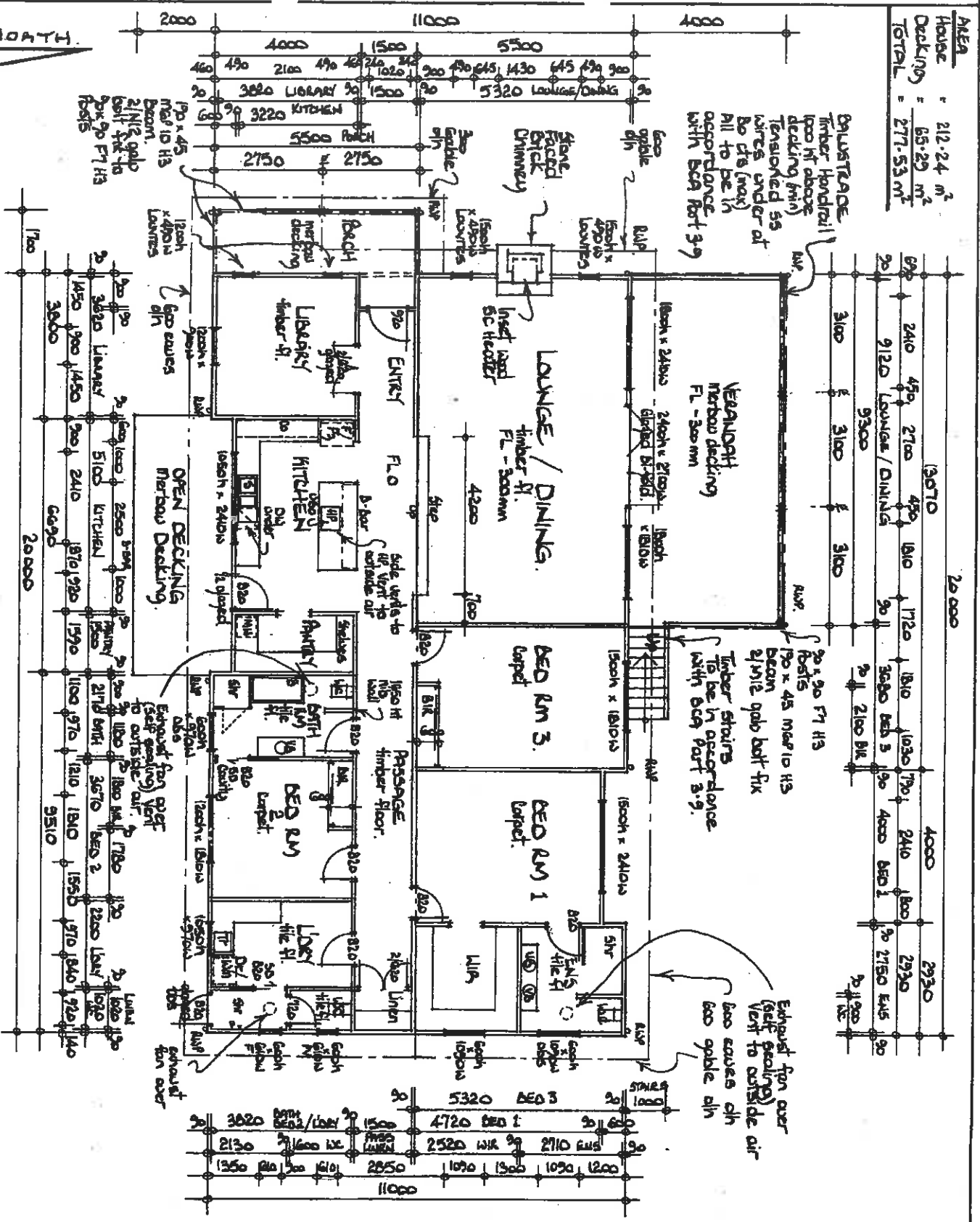
DIMENSIONS ARE IN METERS

DATE	DESCRIPTION	REV	START DATE	PROJECT	DRAWING	DRAWING No.
			AUG '18	SURVEY OF LOT 245 CAMPBELL STREET BRIDGETOWN FOR K & J KUYPERS	SITE PLAN	
			SCALE AT A3 1:200			A1
			DRAWN M GODDIN			

AREA House = 212.24 m²
 Decking = 65.29 m²
 TOTAL = 277.53 m²



PLAN
 Scale 1:100

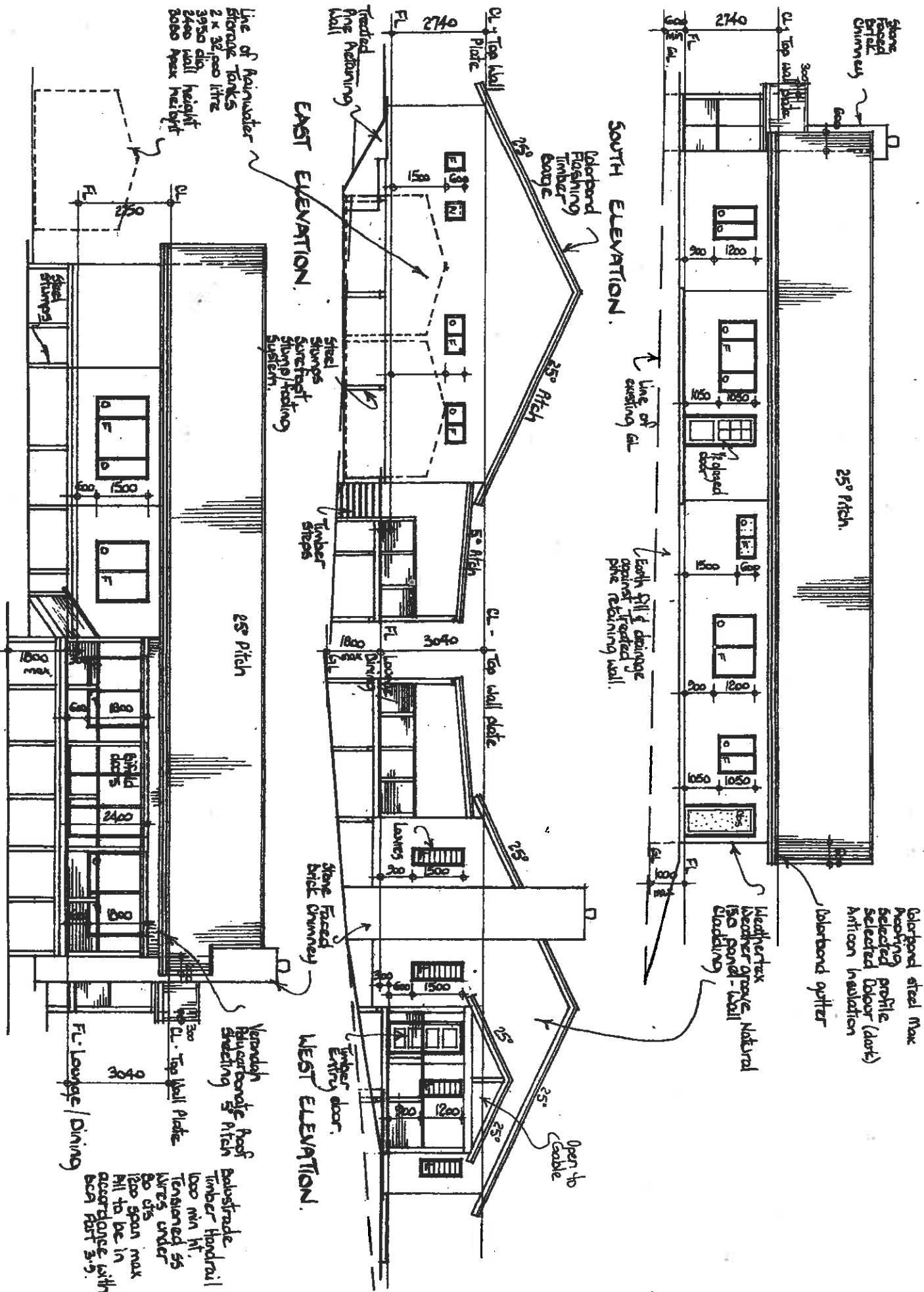


1) AMENDED 14-11-2018

PROPOSED RESIDENCE
 FOR K & J KUYPEAS
 LOT 245 ON HENRY ST & CAMPBELL ST,
 BRIDGE TOWN.

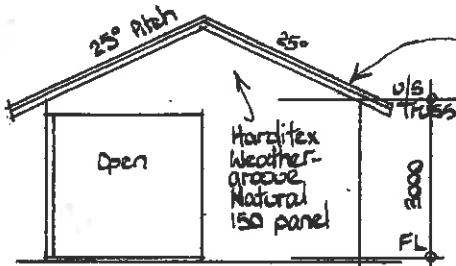
Scale (AS)	Date	Dwg No
1:100	8-11-2018	A3
Drawn L.M. WHITNEY PH 2764230		

NORTH ELEVATION. scale 1:100

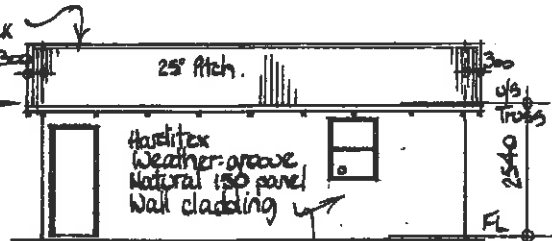


PROPOSED RESIDENCE
 FOR : K & J KUYPERS
 LOT 245 CAMPOELL ST
 BRIDGETOWN.

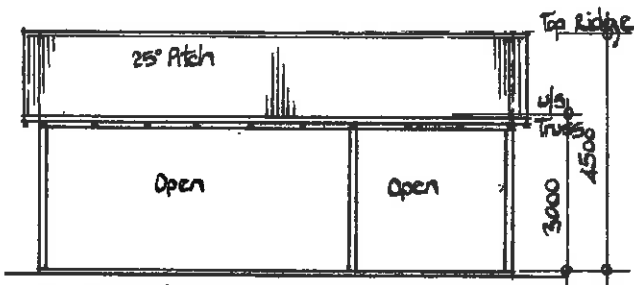
Scale (A3)	Date	Dwg No
1:100	8-11-2018	A4
Drawn		
L. M. WHITNEY		
PH 97611238		



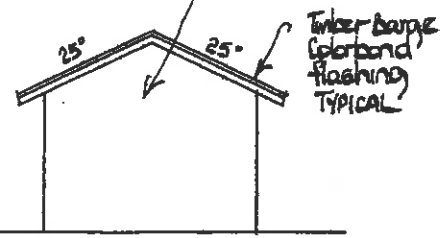
WEST ELEVATION - CARPORT.



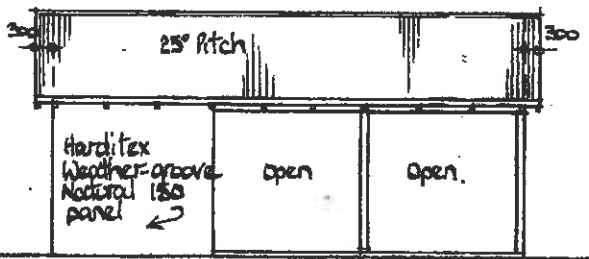
WEST ELEVATION - WORKSHOP.



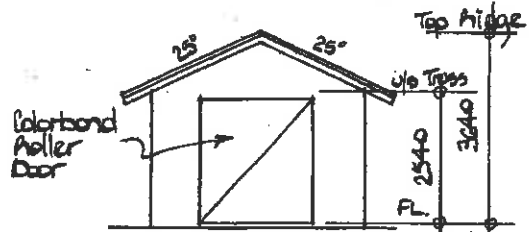
NORTH ELEVATION - CARPORT



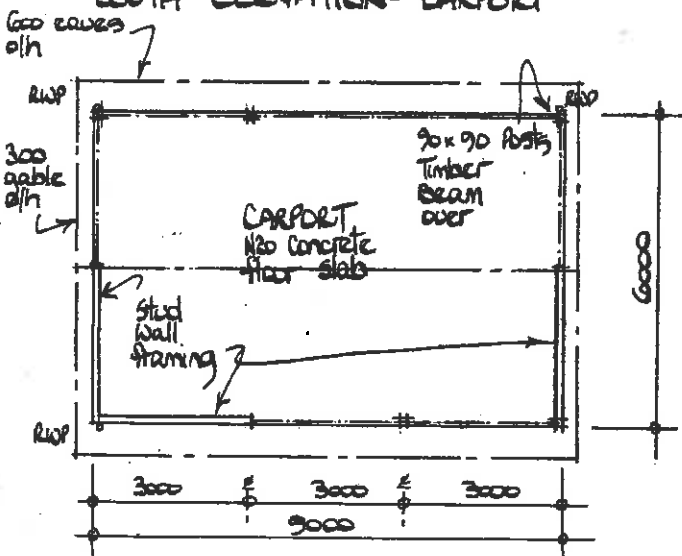
SOUTH ELEVATION - WORKSHOP.



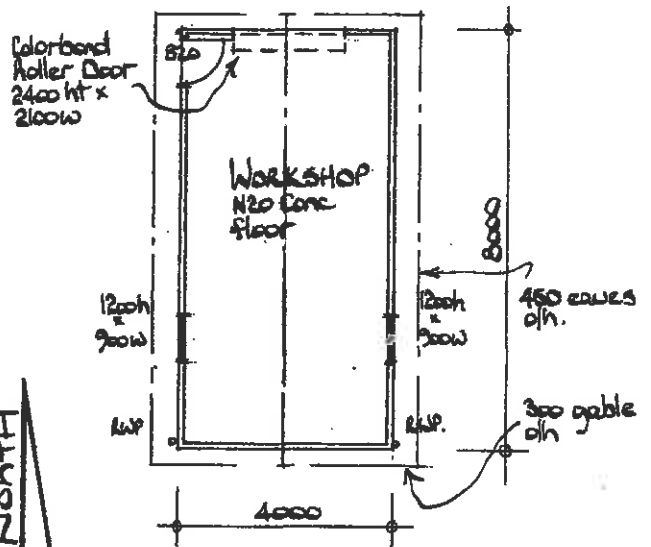
SOUTH ELEVATION - CARPORT



NORTH ELEVATION - WORKSHOP.



PLAN - CARPORT
Scale 1:100

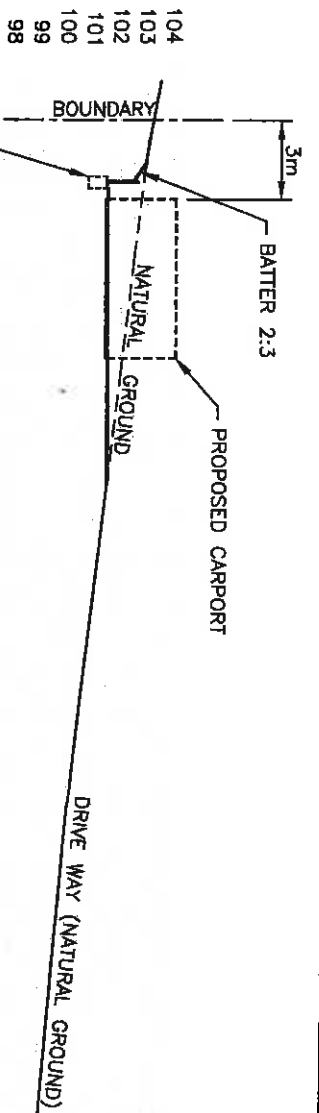


PLAN - WORKSHOP
Scale 1:100

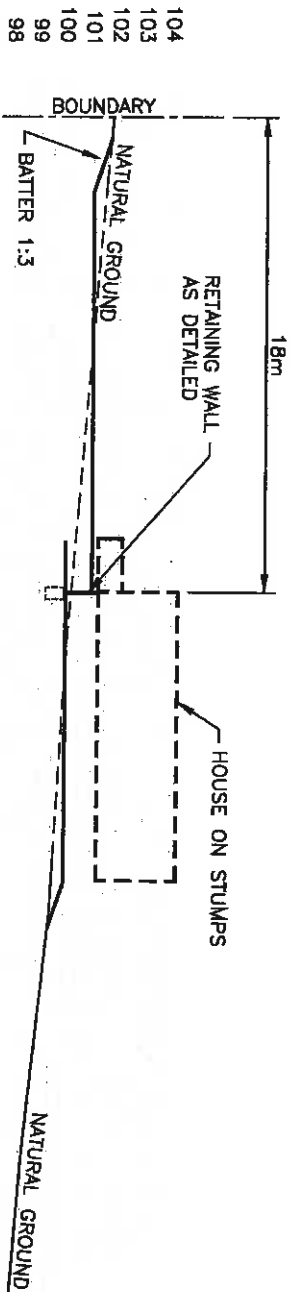


PROPOSED CARPORT & WORKSHOP
FOR :- K & J KUYPEAS
LOT 245 OFF HENRY ST & CAMPBELL ST
BRIDGETOWN.

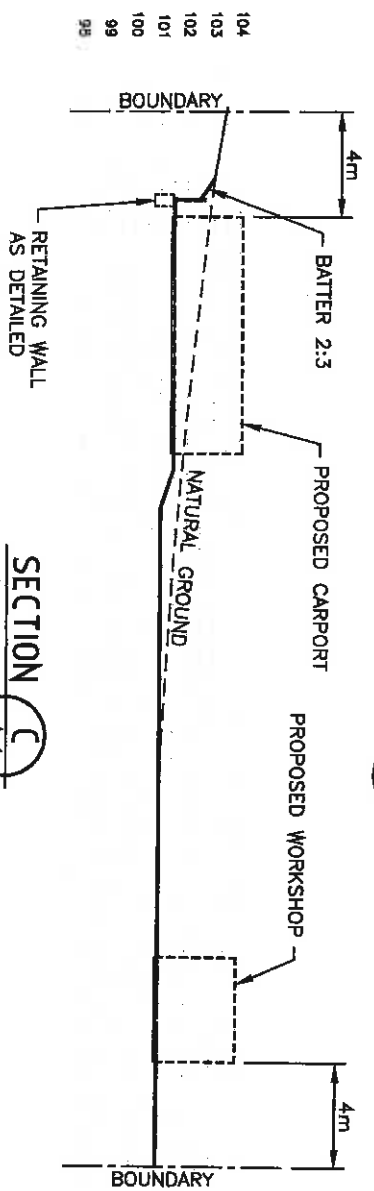
Scale (A3) 1:100	Date 14-11-2018	Dwg No A5
Drawn L. M. WHITNEY PH 97611238		



SECTION A
SCALE 1:200
A1



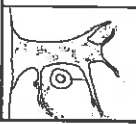
SECTION B
SCALE 1:200
A1



SECTION C
SCALE 1:200
A1

SCALE 1:200 - AT A3 PAGE SIZE
DIMENSIONS ARE IN METERS

DATE	DESCRIPTION	REV	START DATE	PROJECT	DRAWING	DRAWING No.
			AUG '18	SURVEY OF LOT 245	SECTIONS	A2
			SCALE 1:200	CAMPBELL STREET		
			AT A3	BRIDGETOWN FOR		
			DRAWN	K & J KUYPERS		
			M GOODIN			



- Twistlock manhole cover
- 90mm overflow
- Moulding lifting lugs
- Ball valve
- All tanks are rotationally moulded and tested to ensure walls are thickest at the base where water pressure is greatest
- Solid brass threaded outlet fitting
- An important feature of Rapid Plastics tanks is **ONE PIECE CONSTRUCTION** roof and walls are moulded as one with no joins seams or part lines down the walls. At no stage is the roof cut off and screwed back on

12 STANDARD TANK COLOURS



Optional COLORBOND® colours are available but may be subject to surcharge and/or delivery delay. Due to printing differences, some colours may vary. COLORBOND® and colour names are registered trademarks of Blue Scope Steel Ltd.™ Colour names are trademarks of Blue Scope Steel Ltd. Rapid Plastics colours represented match COLORBOND® steel colours.

Proposed Water Tanks – 2 x 32,000 Litres

RT32000 Specifications - Diameter 3.96m, Wall Height 2.35m, Total Height 2.96m

Colour – Slate Grey

Mr. Tim Clynh,
Chief Executive Officer,
Shire of Bridgetown-Greenbushes,
1-3 Steere Street,
Bridgetown WA 6255

Reference; Development Application for Lot 245, 25 Henry Street Bridgetown.

Dear Sir,

We take pleasure in submission of this application for development of the property described above.

The proposed development includes a residence, hobby workshop and a three vehicle carport. We intend to submit requests for building permits for each of these buildings and propose to construct firstly the workshop and carport as these buildings will be used for storage and support during construction of the main residence.

We are requesting amendment to the setback requirements for construction of outbuildings, namely two 32,000L water storage tanks, an 8m x 4m hobby workshop and a 9m x 6m three vehicle carport. Drawings showing survey data, earthworks proposals and building locations are included in this application. The setbacks shown are the result of investigations by the surveyor, earthworks contractor, civil engineer and architect engaged to optimise this proposed development. Such investigations have considered optimum energy conservation, appropriate drainage solutions, retention of topographical integrity and urban environment.

We are also requesting approval to proceed with earthworks, retaining wall construction and installation of drainage plans as shown on these drawings. Once the DA is approved we will apply for building permits for the structures and septic system.

Proposed Setbacks

The following indicates the investigations and reasons for requesting the desired revisions to the boundary setbacks.

RESIDENCE

The east west distance of the lot is 40m and the residence is 20m plus a 1.7m entry porch giving 21.7m overall. The residence has been designed to secure maximum opportunity for energy conservation by having the living areas on the northern side. This leaves a balance of 18.3m. This clearly points to the difficulties we are experiencing for development on such a narrow lot.

In addition to natural energy conservation we intend to install two 32,000l water storage tanks to reduce demand on scheme water. These tanks have a diameter of 3.95m and we are planning a

distance of 1m separation to the residence for potential maintenance purposes. In the current plan this means a 5m setback of the water tanks to the eastern boundary. The water tanks have been located next to the eastern wall of the residence to permit direct access of water catchment from the roof of the residence into the tanks.

CARPORT

We are proposing vehicle storage in a 6m x 9m carport at the southern section of the property which will allow ready access to the front residence entry door and also the kitchen door at the rear of the property. This means having a 4m wide driveway 4m from the western boundary. With direct entry from the driveway to the carport this means a 4m setback of the carport from the western boundary.

The end result being that the carport is planned with a 4m setback from the western boundary and 3m from the southern boundary.

WORKSHOP

We propose to locate a hobby workshop 6m from the southern boundary and 5m from the eastern boundary. This is in line with the two water tanks which are also planned at 5m from the eastern boundary.

EXISTING LOCAL AREA SETBACKS

A review of other developments in the area bounded by Hester, Henry and Campbell streets show that all properties have reduced setbacks from neighbouring boundaries. Indeed some setbacks appear to be effectively zero as structures have been constructed within 1m of a fence line as shown on the attached aerial view of the area.

WATER SUPPLY

Scheme water is available on site with the location of the water meter shown of the attached site plan. We will be supplementing this with water storage facilities collecting water from the roofs of proposed structures.

ELECTRICAL POWER

Currently there is no mains power connected to the site however application will be made to Western Power for connection subsequent to approval of this development application. Single phase electrical power will be required for the proposed residence, the workshop and the carport.

We do intend to install solar panels for power generation which may be supplemented with battery storage at a future date.

SEWAGE TREATMENT

As there is no sewage reticulation available we intend to install a septic system. The initial proposed location is shown on the site plan. Further details will be provided with the building permit application for the proposed residence at a later date.

ENVIRONMENT

The attached site plan addresses development proposals for the southern half of the block. Currently there are no trees on the property. Our development plan includes a progressive reintroduction of native and other plants to re-establish appropriate gardens.

The focus initially will be on the southern half of the block which is the focus also on this development application

SUMMARY

We believe this application will not detract from the intent of the current planning scheme nor from the general urban environment as the proposed amendments are in line with existing setbacks in the local area. Building Surveyor certification has been confirmed for initial development being the workshop, carport and retaining wall but is now subject to shire approval of setbacks requested. Certification documentation will be included with building permit requests once setbacks have been finalised.

Yours sincerely,

John Kuypers

Phone: 0418950477

Email: john.kuypers@estcon.com

Unit 104, 29 Melville Parade,

South Perth WA 6151

Bushfire Attack Level Assessment Report

Prepared by a BPAD Accredited Practitioner



Fire Protection Association Australia Life Property Environment



AS 3959 BAL Assessment Report

This report has been prepared by an Accredited BPAD Practitioner using the Simplified Procedure (Method 1) as detailed in Section 2 of AS 3959 – 2009 (Incorporating Amendment Nos 1, 2 and 3). FPA Australia makes no warranties as to the accuracy of the information provided in the report. All enquiries related to the information and conclusions presented in this report must be made to the BPAD Accredited Practitioner.

Property Details and Description of Works

Address Details	Unit no	Street no	Lot no	Street name / Plan Reference		
		25	245	Henry Street		
Local government area	Suburb			State	Postcode	
	Bridgetown			WA	6255	
Main BCA class of the building	Shire of Bridgetown-Greenbushes					
Description of the building or works	Class 1a	Use(s) of the building	Habitable Building			
	Construction of a new dwelling					

Report Details

Report / Job Number 0680	Report Version C	Assessment Date 21 January 2019	Report Date 24 January 2019
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BPAD Accredited Practitioner Details

Name Neill Thompson BPAD 36648 Company Details Bushfire Solutions South West Mobile: 0447 395 173 E: neill@bushfiresolutionsouthwest.com.au  BUSHFIRE SOLUTIONS SOUTH WEST	<div style="border: 1px solid black; padding: 5px;"> <p>I hereby declare that I am a BPAD accredited bushfire practitioner.</p> <p>Accreditation No. 36648</p> <p>Signature </p> <p>Date 24 January 2019</p> </div> <p style="text-align: right;"><i>Authorised Practitioner Stamp</i></p>
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Reliance on the assessment and determination of the Bushfire Attack Level contained in this report should not extend beyond a period of 12 months from the date of issue of the report. If this report was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated report issued.

Site Assessment & Site Plans

The assessment of this site / development was undertaken on 21 January 2019 by a BPAD Accredited Practitioner for the purpose of determining the Bushfire Attack Level in accordance with AS 3959 - 2009 Simplified Procedure (Method 1).






Google Maps 2018

Vegetation Classification

All vegetation within 100m of the site / proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2009. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified below.

<p>Photo ID: P1 Plot: 1</p> <p>Vegetation Classification or Exclusion Clause</p> <p>Excludable - 2.2.3.2(c) Multi Areas < 0.25Ha</p> <p>Description / Justification for Classification</p> <p>Areas of vegetation less than 0.25 h/a, and not within 20 metres of the proposed site.</p> <p>Low ground surface fuel</p>	
<p>Photo ID: P2 Plot: 1</p> <p>Vegetation Classification or Exclusion Clause</p> <p>Excludable - 2.2.3.2(c) Multi Areas < 0.25Ha</p> <p>Description / Justification for Classification</p> <p>Areas of vegetation less than 0.25 h/a, and not within 20 metres of the proposed site.</p> <p>Low ground surface fuel</p>	
<p>Photo ID: P2 Plot: 2</p> <p>Vegetation Classification or Exclusion Clause</p> <p>Class A Forest - Open forest A-03</p> <p>Description / Justification for Classification</p> <p>Trees 10-30 metres high:30-70% foliage cover, understorey low trees and tall scrubs, grasses.</p>	

Photo ID: P3 Plot: 3	DIRECTION 5 (T) 33.958935 S ACCURACY 5 m 116.13373 E DATUM WGS84
Vegetation Classification or Exclusion Clause	
Excludable - 2.2.3.2(f) Low Threat Vegetation	
Description / Justification for Classification	
<p>Low threat vegetation, in a maintained and managed state.</p> <p>Low ground surface fuel, managed gardens</p>	
Photo ID: P4 Plot: 4	DIRECTION 5 (T) 33.95877 S ACCURACY 5 m 116.13377 E DATUM WGS84
Vegetation Classification or Exclusion Clause	
Excludable - 2.2.3.2(f) Low Threat Vegetation	
Description / Justification for Classification	
<p>Low threat vegetation, in a maintained and managed state.</p> <p>Low ground surface fuel, managed trees</p>	

<p>Photo ID: P7 Plot: 7</p> <p>Vegetation Classification or Exclusion Clause</p> <p>Excludable - 2.2.3.2(f) Low Threat Vegetation</p> <p>Description / Justification for Classification</p> <p>Low threat vegetation, in a maintained and managed state.</p> <p>Managed gardens/buildings</p>	<p>DIRECTION W (CT) 33.95821°S 116.13379°E ACCURACY 5 m DATUM WGS84</p>  <p>2018-11-21 10:38:27+08:00</p>
<p>Photo ID: P8 Plot: 8</p> <p>Vegetation Classification or Exclusion Clause</p> <p>Class B Woodland - Woodland B-05</p> <p>Description / Justification for Classification</p> <p>North West: Trees 10-30 metres high: 10-30% foliage cover, understorey low trees and tall shrubs, grasses.</p> <p>North: Low threat vegetation, in a maintained and managed state.</p> <p>Managed gardens/buildings</p>	<p>DIRECTION N (TT) 33.95821°S 116.13379°E ACCURACY 5 m DATUM WGS84</p>  <p>2018-11-21 10:38:29+08:00</p>
<p>Photo ID: P9 Plot: 11</p> <p>Vegetation Classification or Exclusion Clause</p> <p>Excludable - 2.2.3.2(f) Low Threat Vegetation</p> <p>Description / Justification for Classification</p> <p>Low threat vegetation in a maintained state.</p> <p>Maintained grassland</p>	<p>SE 100m 20 SW</p> <p>© 194°S (T) © 33°57'30"S, 116°8'0"E ±16.4ft ▲ 583ft</p>  <p>1 Jun 2018 11:12:02</p>

Relevant Fire Danger Index

The fire danger index for this site has been determined in accordance with Table 2.1 or otherwise determined in accordance with a jurisdictional variation applicable to the site.

Fire Danger Index

FDI 40

Table 2.4.5

FDI 50

Table 2.4.4

FDI 80

Table 2.4.3

FDI 100

Table 2.4.2

Potential Bushfire Impacts

The potential bushfire impact to the site / proposed development from each of the identified vegetation plots are identified below.

Plot	Vegetation Classification	Effective Slope	Separation (m)	BAL
Plot 1	Excludable – Clause 2.2.3.2(c)	Downslope >0 to 5 degrees	N/A	BAL – LOW
Plot 2	Class A - Forest	Downslope >5 to 10 degrees	57.2 metres	BAL – 19
Plot 3	Excludable – Clause 2.2.3.2(f)	Downslope >5 to 10 degrees	N/A	BAL – LOW
Plot 4	Excludable – Clause 2.2.3.2(f)	Flat/Upslope	N/A	BAL – LOW
Plot 5	Excludable – Clause 2.2.3.2(f)	Flat/Upslope	N/A	BAL – LOW
Plot 6	Excludable – Clause 2.2.3.2(f)	Downslope >0 to 5 degrees	N/A	BAL – LOW
Plot 7	Excludable – Clause 2.2.3.2(f)	Downslope >5 to 10 degrees	N/A	BAL – LOW
Plot 8	Class B - Woodland	Downslope >0 to 5 degrees	83.4 metres	BAL – 12.5
Plot 9	Class B - Woodland	Downslope >0 to 5 degrees	66.2 metres	BAL – 12.5
Plot 10	Class B - Woodland	Downslope >5 to 10 degrees	47.2 metres	BAL – 12.5
Plot 11	Excludable – Clause 2.2.3.2(f)	Flat/Upslope	N/A	BAL – LOW

Table 1: BAL Analysis

Determined Bushfire Attack Level (BAL)

The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959-2009 using the above analysis.

Determined Bushfire Attack Level

BAL – 19

Appendix 1: Plans and Drawings

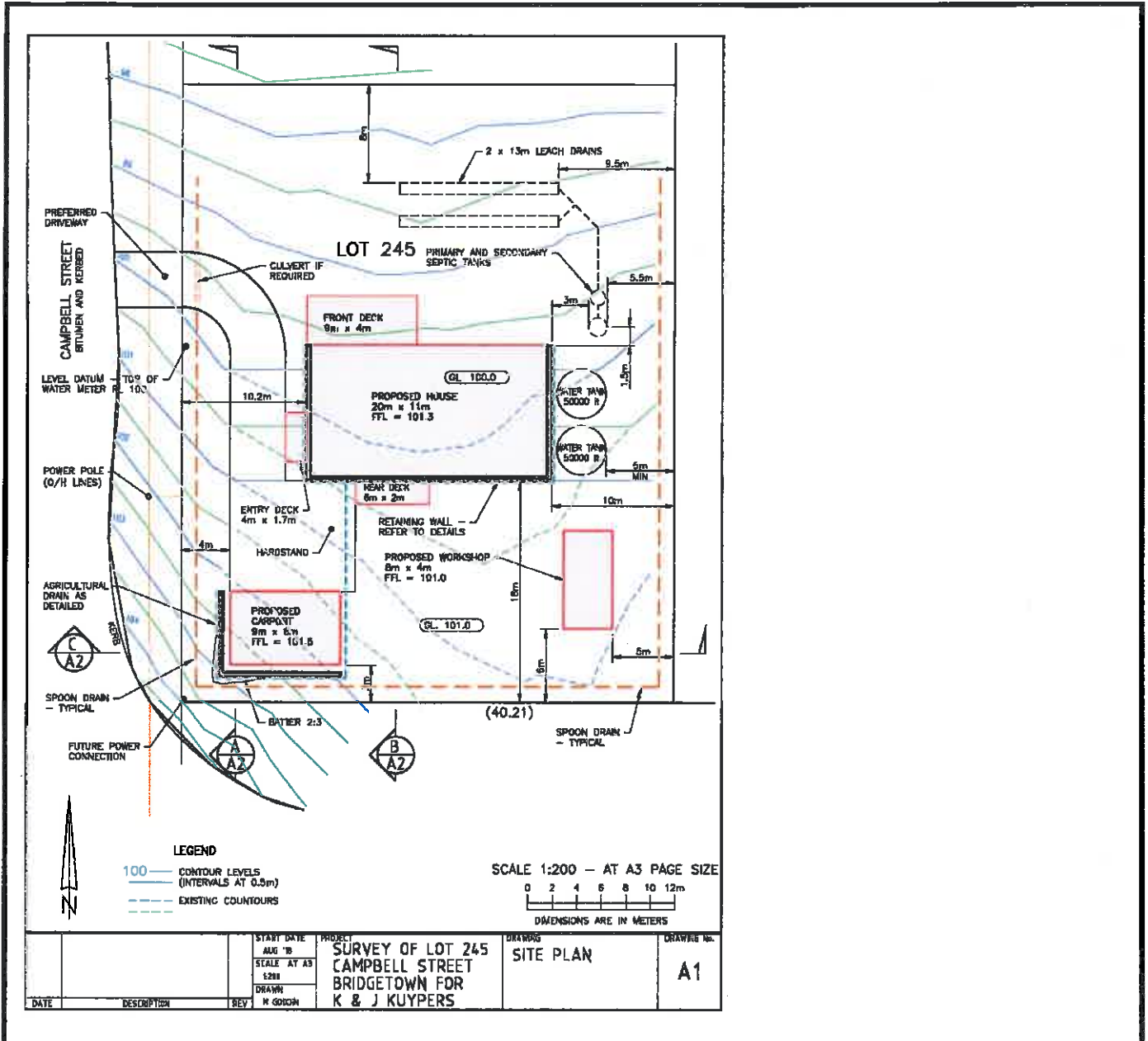
Plans and drawings relied on to determine the bushfire attack level

Drawing / Plan Description Site Plan

Job Number 1339

Revision

Date of Revision



Appendix 2: Additional Information / Advisory Notes

Alternatives ie, paving, reticulated grass, low threat vegetation, gravel, limestone can be used to reduce the fuel loads around the perimeter of the dwelling.

All trees around the APZ will require ongoing maintenance and have a vertical to ground clearance of 2 metres.

No branches or tree crown canopies are to be overhanging the roof space of the dwelling.
The ground fuel will require maintaining, to minimise any future risk.

All grasses are to be managed, and maintained to a maximum height of 100 millimetres.

Bush fire hazard can be altered by reducing fuel loads in bush areas, by modifying fuel zones, removing understorey vegetation and leaf litter by chemical or mechanical means or by control burning. Providing adequate separation between the vegetation and the building is strongly recommended for all new homes.

Statement:

I have taken all reasonable steps to ensure that the information provided in this assessment, is accurate and supports the conditions on and around the site, and the corresponding lot, on the date of this assessment.

This does not guarantee that a building will not be destroyed or damaged by a bushfire. This assessment for the proposed new dwelling is made in good faith based on the information available to the bushfire consultant at the time of the assessment. Notwithstanding, the bushfire consultant or Local Government authority will not, except as may be required by law, be liable for any loss or other consequences whether due to negligence arising out of the services rendered by the bushfire consultant or Local Government authority.

Note: Any new plantings of vegetation, or a failure to maintain the properties requirements for fuel loading maintenance, can and will change the BAL rating significantly.

It is the owner's responsibility to maintain fuels and vegetation's, in accordance to the Shire of Bridgetown-Greenbushes Annual Fire Break Order Notice

The BAL and the corresponding Sections for specific construction requirements are listed in the table below:

Bushfire Attack Levels Table

Bushfire Attack Level (BAL)	Classified Vegetation within 100m of the site heat flux exposure thresholds	Description of predicted bushfire attack and levels of exposure	Construction Section
BAL – LOW		There is insufficient risk to warrant specific construction requirements. DFES recommend ember protection where possible to limit the risk of fire attack	4
BAL – 12.5	$\leq 12.5 \text{ kW/m}^2$	Ember attack	3 and 5
BAL – 19	$> 12.5 \text{ kW/m}^2$ $\leq 19 \text{ kW/m}^2$	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux	3 and 6
BAL – 29	$> 19 \text{ kW/m}^2$ $\leq 29 \text{ kW/m}^2$	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux	3 and 7
BAL- 40	$> 29 \text{ kW/m}^2$ $\leq 40 \text{ kW/m}^2$	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux with the increased likelihood of exposure to flames	3 and 8
BAL-FZ	$> 40 \text{ kW/m}^2$	Direct exposure to flames from fire front in addition to heat flux and ember attack	3 and 9

An APZ is an area surrounding a building that is managed to reduce the bushfire hazard to an acceptable level.

The width of the required APZ varies with slope and vegetation.

The APZ should at a minimum be of sufficient size to ensure the potential radiant heat impact of a fire does not exceed 19kW/m² (BAL-19). It should be lot specific.

The APZ should be contained solely within the boundaries of the lot on which the building is situated, except in instances where the neighbouring lot or lots will be managed in a low-fuel state on an ongoing basis, in perpetuity.

It is the responsibility of the landowner/proponent to maintain their APZ in accordance with Schedule 1 'Standards for Asset Protection Zones'.

Schedule 1: STANDARDS FOR ASSET PROTECTION ZONES

Fences: within the APZ are constructed from non-combustible materials (e.g. iron, brick, limestone, metal post and wire). It is recommended that solid or slatted non-combustible perimeter fences are used.

Objects: within 10 metres of a building, combustible objects must not be located close to the vulnerable parts of the building i.e. windows and doors.

Fine Fuel load: combustible dead vegetation matter less than 6 millimetres in thickness reduced to and maintained at an average of two tonnes per hectare.

Trees (> 5 metres in height): trunks at maturity should be a minimum distance of 6 metres from all elevations of the building, branches at maturity should not touch or overhang the building, lower branches should be removed to a height of 2 metres above the ground and or surface vegetation, canopy cover should be less than 15% with tree canopies at maturity well spread to at least 5 metres apart as to not form a continuous canopy.

Shrubs (0.5 metres to 5 metres in height): should not be located under trees or within 3 metres of buildings, should not be planted in clumps greater than 5m² in area, clumps of shrubs should be separated from each other and any exposed window or door by at least 10 metres.

Shrubs greater than 5 metres in height are to be treated as trees. **Ground covers (<0.5 metres in height):** can be planted under trees but must be properly maintained to remove dead plant material and any parts within 2 metres of a structure, but 3 metres from windows or doors if greater than 100 millimetres in height.

Ground covers greater than 0.5 metres in height are to be treated as shrubs.

Grass: should be managed to maintain a height of 100 millimetres or less.

References

Shire of Bridgetown-Greenbushes Fire Break Order Notice 2018/19

WA Planning Commission: Standards for Asset Protection Zones

Google Maps 2018

Standards Australia AS3959 (2009) Construction of buildings in bushfire prone areas.

Bushfire Attack Level (BAL) Certificate

Determined in accordance with AS 3959-2009

This Certificate has been issued by a person accredited by Fire Protection Association Australia under the Bushfire Planning and Design (BPAD) Accreditation Scheme. The certificate details the conclusions of the full Bushfire Attack Level Assessment Report (full report) prepared by the Accredited Practitioner.



Property Details and Description of Works

Address Details	Unit no	Street No	Lot	Street name / Plan Reference	
		25	245	Henry Street	
Local government area	Bridgetown			State	Postcode
				WA	6255
Main BCA class of the building	Shire of Bridgetown-Greenbushes				
Description of the building or works	Class 1a	Use(s) of the building	Habitable Building		
	Construction of a new dwelling				

Determination of Highest Bushfire Attack Level

AS 3959 Assessment Procedure	Vegetation Classification	Effective Slope	Separation Distance	BAL
Method 1	Class A Forest	Flat/Upslope	57.2 metres	BAL – 19

BPAD Accredited Practitioner Details

<p>Name Neill Thompson</p> <p>Company Details Bushfire Solutions South West Phone: 0447 395 173 Email: Website: http://bushfiresolutionsouthwest.com.au</p>  <p>BUSHFIRE SOLUTIONS SOUTH WEST</p> <p>I hereby certify that I have undertaken the assessment of the above site and determined the Bushfire Attack Level stated above in accordance with the requirements of AS 3959-2009 (Incorporating Amendments 1, 2 and 3).</p>	<div style="border: 1px solid black; padding: 5px;"> <p>I hereby declare that I am a BPAD accredited bushfire practitioner.</p> <p>Accreditation No. 36648</p> <p>Signature </p> <p>Date 24 January 2019</p> </div> <p style="text-align: center;"><i>Authorised Practitioner Stamp</i></p>
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Bushfire Management Statement

Lot 245 Henry Street

Document Control

Street No	Lot No	Plan	Vol	Folio	Street Name	
25	245	222162	1180	759	Henry Street	
Locality	Bridgetown			State WA	Postcode	6255
Local Government Area		Bridgetown Greenbushes				
Project Description		New Dwelling				
Prepared for		J Kuypers				

Ref No	Revision	Date	Purpose
19-005	A	30/01/2019	Preliminary

Name	Geoffrey Lush	Company	Lushfire & Planning
BPAD	Level 2 Practitioner	Accreditation No	27682

Disclaimer

This Bushfire Management Statement (BMS) relies upon the Bushfire Attack Level (BAL) Assessment issued by Bushfire Solutions South West (Ref 0680 Ver C) and is not responsible for the accuracy of that Assessment.

The measures contained in this report do not guarantee that a building will not be damaged in a bushfire. The ultimate level of protection will be dependent upon the design and construction of the dwelling and the level of fire preparedness and maintenance under taken by the landowner. The severity of a bushfire will depend upon the vegetation fuel loadings; the prevailing weather conditions and the implementation of appropriate fire management measures.

Geoffrey Lush
30 January 2019
geoffrey@lushfire.com.au



Bushfire Protection Criteria Compliance Table

Compliance	When	Comment
A1.1 Development Location		
Must have a moderate hazard level and maximum BAL-29 rating		
Yes	Current	The dwelling site has a BAL - 19 rating as certified by N Thompson (BPAD 36648) BAL Assessment dated 24 January 2019.
A2.1 Asset Protection Zone (APZ)		
This functions as the low fuel zone required for the BAL-29 rating		
Yes	When developed.	The subject land is not large enough to contain the APZ which for the relevant vegetation (forest) is required to be 33m wide and will extend into the adjoining Lot 249. It is expected that the low threat vegetation on the adjoining lots will continue to be maintained in accordance with the Shire's Firebreak Order.
A3.1 Two Access Routes		
Two different vehicular access routes are required.		
Yes (See Note 1)	Existing site	The property has a single access, being north along Campbell Street for 400 metres, then either: <ul style="list-style-type: none"> • East along Nelson Street for 250 metres, connecting with the South Western Highway to provide access north and south of the site; or • West along Nelson Street.
A3.2 Public road (subdivision roads)		
Yes		Not applicable
A3.3 Cul-de-sac (including dead end road)		
Yes (See Note 1)	Existing site	Campbell Street is an existing cul-de-sac extending 750m from its intersection with Nelson Road. Henry Street is an existing cul-de-sac extending 280m from its intersection with Campbell Street. The subject land is a legacy lot.
A3.4 Battle - axe		
N/A		Not applicable
A3.5 Private driveways Longer than 50m		
N/A		Not applicable
A3.6 Emergency Access Way (EAW)		
N/A		Not applicable
A3.7 Fire Service Access Route (FSAR)		
N/A		Not applicable
A3.8 Firebreak width		
Land greater than 0.5 ha to provide firebreaks.		
N/A		Not applicable as the land is less than 0.5ha
A4.1 Water Supply Reticulated Areas		
Yes	When developed.	A hydrant is located approximately 15m from the southern boundary and a second hydrant is located approximately 20m from the northern boundary.

Lot 245 Henry Street

Compliance	When	Comment
A4.2 Water Supply Non-reticulated Areas		
N/A		Not applicable to a single lot.
A4.3 One additional lot in non reticulated area		
N/A		Not applicable

Notes

The subject land is zoned Rural under the Shire of Bridgetown - Greenbushes Town Planning Scheme No 3.

The subject land is an existing lot in a townsite area which has been built-out / developed, that may or may not have been subject to consideration of bushfire threat in the past, and for which compliance with A3.1 and A3.3 cannot be achieved.

It meets the criteria as the Planning for Bushfire Protection Guidelines (Page 5) states that the policy measures of SPP 3.7 and the Guidelines are not to be applied retrospectively. Existing approvals will not be subject to further bushfire planning requirements; however, this should not preclude landowners/proponents from striving to achieve better outcomes.

The proposed development meets the intent of 'minor development', given the development is of a scale comparable to a single house development, consistent with the existing development in the locality. The site does not have a BAL-40 or BAL-FZ rating and therefore clause 6.7.1 of SPP3.7 Planning in Bushfire Prone Areas does not apply.

REQUIREMENTS

Asset Protection Zone (APZ)

Vegetation in the APZ is to comply with Schedule 1 Element 2 of the Guidelines as follows:

- Fences: within the APZ are constructed from non-combustible materials (e.g. iron, brick, limestone, metal post and wire). It is recommended that solid or slatted non-combustible perimeter fences are used.
- Objects: within 10 metres of a building, combustible objects must not be located close to the vulnerable parts of the building i.e. windows and doors.
- Fine Fuel load: combustible dead vegetation matter less than 6 millimetres in thickness reduced to and maintained at an average of two tonnes per hectare.
- Trees (> 5 metres in height): trunks at maturity should be a minimum distance of 6 metres from all elevations of the building, branches at maturity should not touch or overhang the building, lower branches should be removed to a height of 2 metres above the ground and or surface vegetation, canopy cover should be less than 15% with tree canopies at maturity well spread to at least 5 metres apart as to not form a continuous canopy.
- Shrubs (0.5 metres to 5 metres in height): should not be located under trees or within 3 metres of buildings, should not be planted in clumps greater than 5m² in area, clumps of shrubs should be separated from each other and any exposed window or door by at least 10 metres. Shrubs greater than 5 metres in height are to be treated as trees.
- Ground covers (<0.5 metres in height): can be planted under trees but must be properly maintained to remove dead plant material and any parts within 2 metres of a structure, but 3 metres from windows or doors if greater than 100 millimetres in height. Ground covers greater than 0.5 metres in height are to be treated as shrubs.
- Grass: should be managed to maintain a height of 100 millimetres or less.

Firebreak Order

By the 15 November until 24 April on land less than 4 hectares remove all flammable material from the property except living trees and shrubbery and maintain throughout the required period. The height of grass is not to exceed 50mm.

AS3959 Construction Standards

The dwelling has a BAL-19 rating as certified by N Thompson (BPAD 36648) dated 24 January 2019.

Maintenance

Installation and upkeep of the asset protection zone, firebreaks, water supply and the driveway are the responsibility of the landowner. The measures listed above shall be implemented prior to the occupation of the dwelling and shall continue to be maintained in perpetuity.



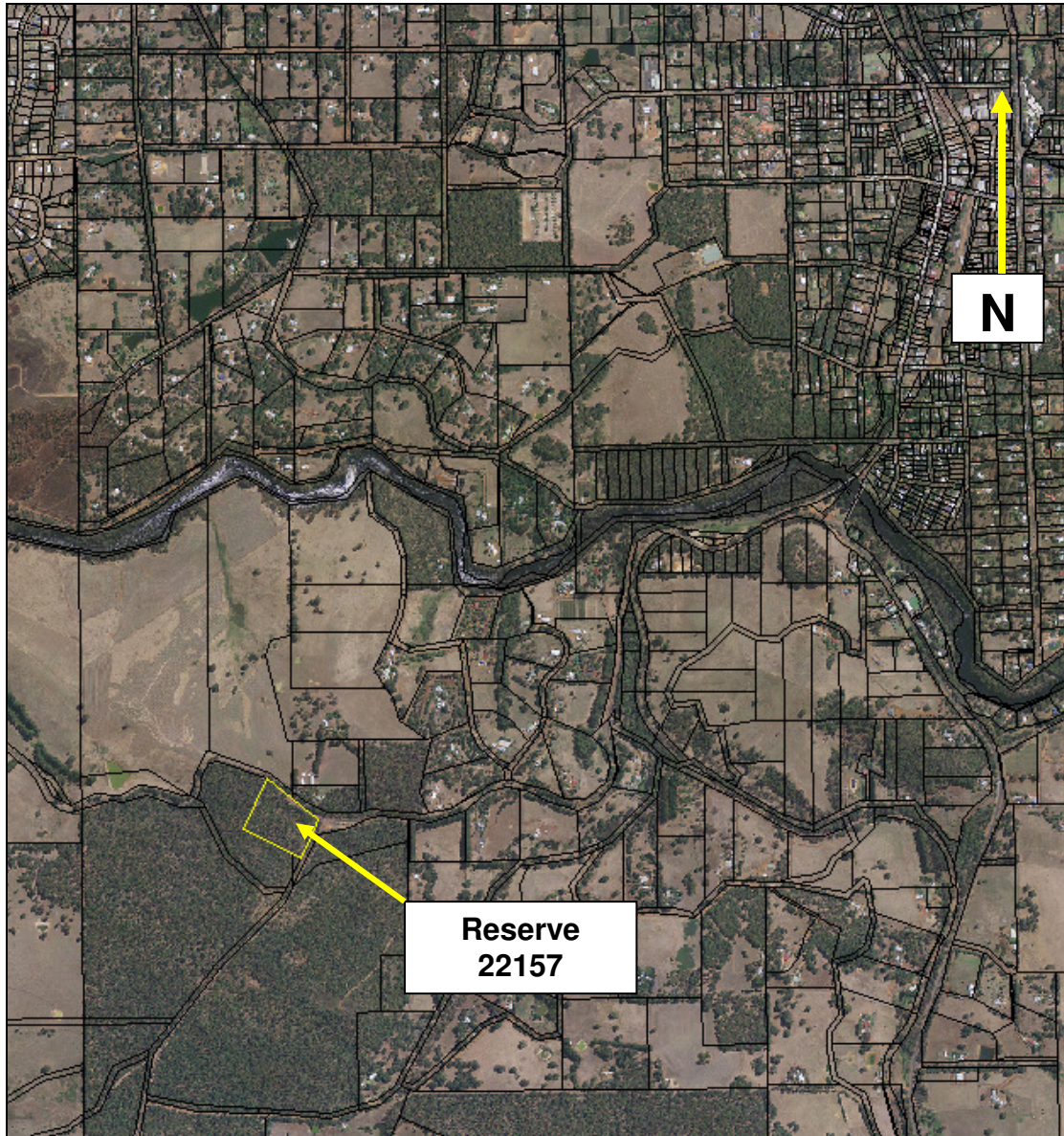
LOT 245 (25) HENRY STREET
BRIDGETOWN
BUSHFIRE MANAGEMENT STATEMENT



Job No 19-005
Rev A
Description Preliminary

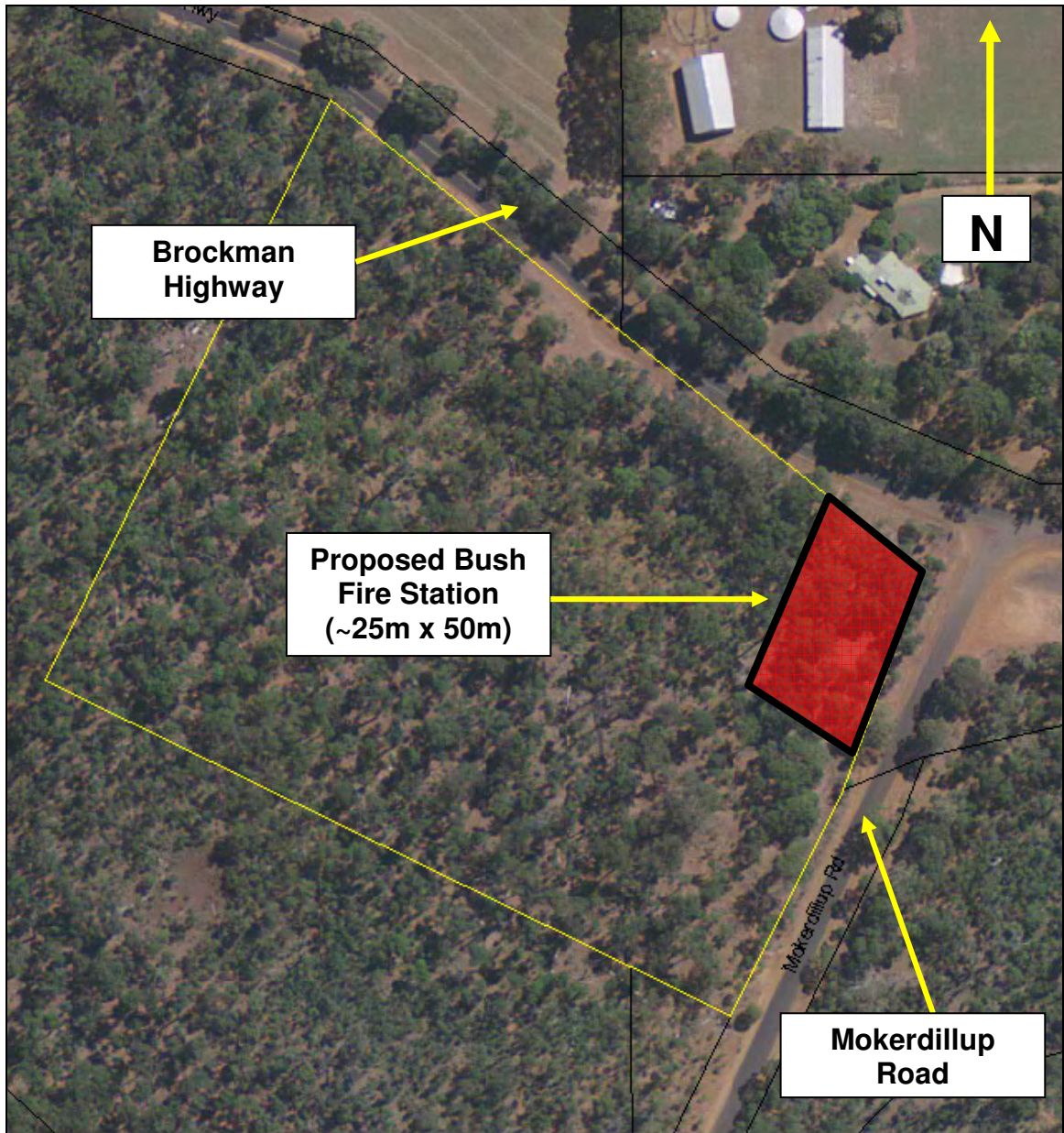
Date 30/01/2019





**Proposed Excision and Change in Vesting (Bush Fire Station) –
Reserve 22157, Lot 11306 Mokerdillup Road, Wandillup**

(Shire of Bridgetown-Greenbushes – Aerial Photo February 2017)



**Proposed Excision and Change in Vesting (Bush Fire Station) –
Reserve 22157, Lot 11306 Mokerdillup Road, Wandillup**

(Shire of Bridgetown-Greenbushes – Aerial Photo February 2017)

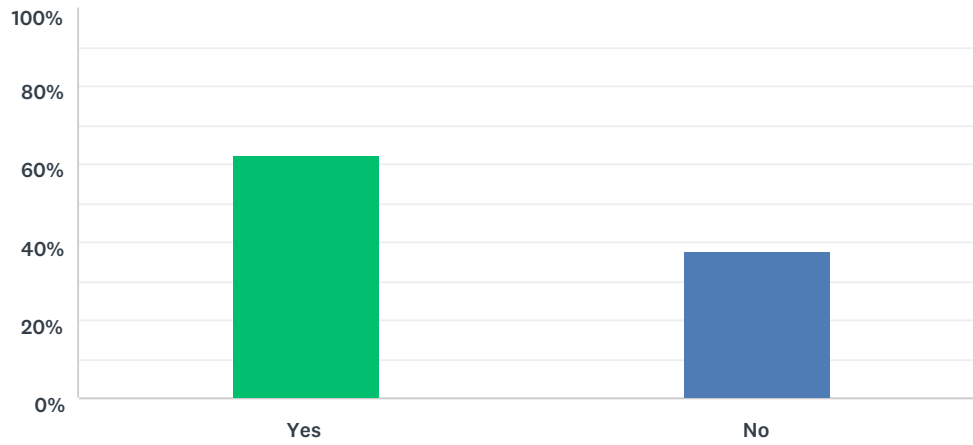


**Proposed Excision and Change in Vesting (Bush Fire Station) –
Reserve 22157, Lot 11306 Mokerdillup Road, Wandillup**

(Shire of Bridgetown-Greenbushes – Photo 13 February 2019)

Q1 Are you a Highlands Estate resident and/or property owner

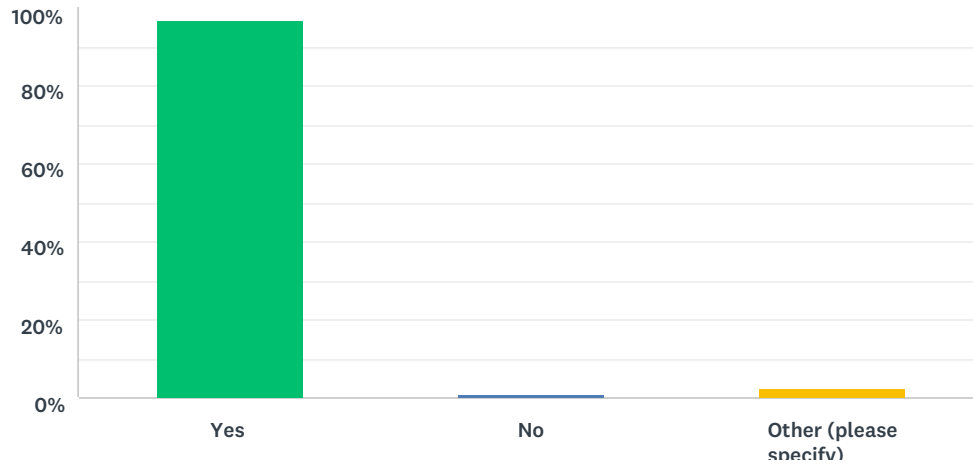
Answered: 119 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	62.18%	74
No	37.82%	45
TOTAL		119

Q2 Do you believe there is a need to develop the Public Open Space in Highlands for recreational use?

Answered: 120 Skipped: 0

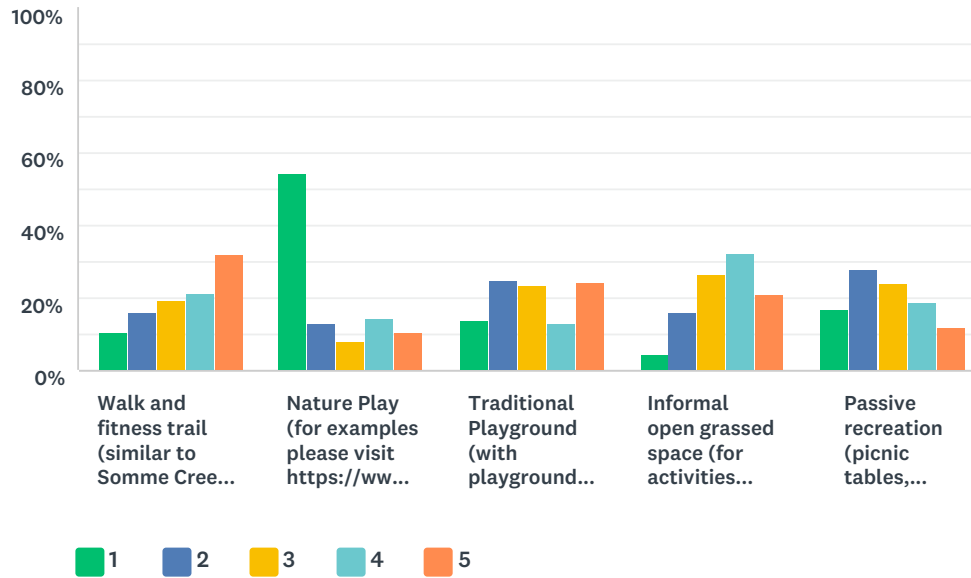


ANSWER CHOICES	RESPONSES	
Yes	96.67%	116
No	0.83%	1
Other (please specify)	2.50%	3
TOTAL		120

#	OTHER (PLEASE SPECIFY)	DATE
1	Speaking for a few people at a meeting, they were saying how wonderful a nature play is, though i was not going to push that...	9/20/2018 9:05 PM
2	It would be good to have something like the Somme Creek park around the the library and maybe a skate park amoungst it so there's something for everyone.	8/17/2018 7:27 PM
3	gardens, trees and paths, seats and picnic areas.	8/2/2018 1:58 PM

Q3 If yes, please prioritise the following development options - 1 being your highest priority to 5 being your lowest priority

Answered: 120 Skipped: 0



	1	2	3	4	5	TOTAL	SCORE
Walk and fitness trail (similar to Somme Creek Park)	10.71% 12	16.07% 18	19.64% 22	21.43% 24	32.14% 36	112	2.52
Nature Play (for examples please visit https://www.natureplaywa.org.au/programs/nature-playgrounds/case-studies)	54.31% 63	12.93% 15	7.76% 9	14.66% 17	10.34% 12	116	3.86
Traditional Playground (with playground equipment similar to Memorial Park)	13.91% 16	25.22% 29	23.48% 27	13.04% 15	24.35% 28	115	2.91
Informal open grassed space (for activities like football, cricket etc.)	4.39% 5	15.79% 18	26.32% 30	32.46% 37	21.05% 24	114	2.50
Passive recreation (picnic tables, walk/bike trail, bbq's similar to the River Park)	17.09% 20	28.21% 33	23.93% 28	18.80% 22	11.97% 14	117	3.20

Q4 If you have any ideas not covered in the 5 options above please share them with us:

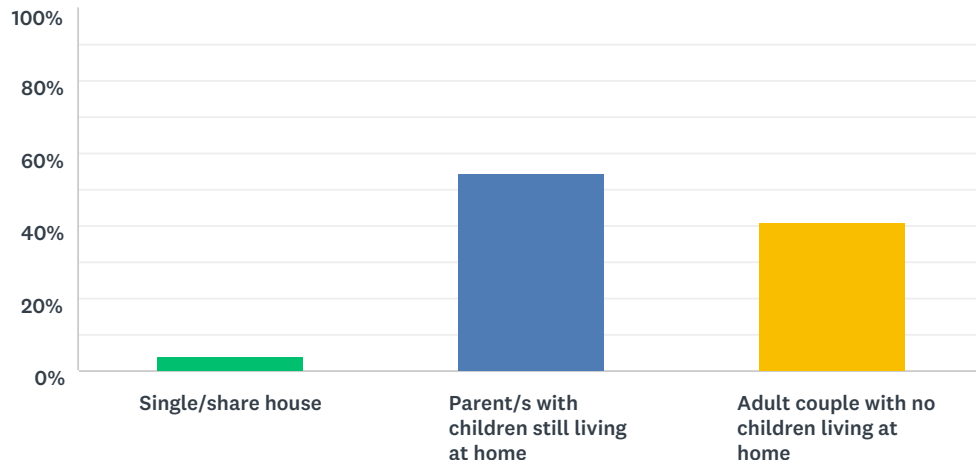
Answered: 39 Skipped: 81

#	RESPONSES	DATE
1	Some of the playground equipment that is in Manjimup Timber Park would be great. A flying fox, big swings, bridges to climb over, fallen trees to climb on	9/25/2018 3:47 AM
2	I know that Highlands residents come to town more often than probably town residents will go out there, unless something like the Nature Play gets a name...	9/20/2018 9:05 PM
3	Assembly area for bush fire evacuation for residents , keeping in mind there are only two exits from highlands	9/19/2018 8:18 AM
4	We would like a combination of the whole 3 we have indicated so it covers many age groups... Small community hall for activities eg table tennis with a community garden attached for social interaction.	9/18/2018 8:43 AM
5	Having an inclusive park with sensory play equipment and play equipment for children with disabilities would be a huge value to the area and encourage more use. There are not enough inclusive playgrounds in the Bridgetown area.	9/16/2018 4:12 PM
6	I would like to see (and one day use) a mixed use park, with areas able to be used simultaneously by different groups of people for an overall community feel. A nature play area is a must in my opinion, with a large grassed area, a bbq or two max, a couple of picnic tables, (or a gazebo that the shire could hire out) all surrounded/ linked by a path and native vegetation beds (as simple and low maintenance as possible).	9/8/2018 6:27 PM
7	Maybe a fenced dog exercise area as there seem to be lots of dogs around the area	8/25/2018 11:55 AM
8	Including access paths for disabled and maybe climbing/sensory things for autistic children and be an all inclusive park	8/24/2018 8:38 AM
9	We have 6 children ranging from 2-12 and they reguarly have friends over for a play. I strongly agree that a park and play area in this area would benefit all children of bridgetown not just those that live in highlands.	8/23/2018 5:23 PM
10	Dog exercising area would also be beneficial.	8/22/2018 4:46 PM
11	I wish to support the plan suggested by the mums of the Highlands	8/22/2018 11:51 AM
12	I am strongly supporting the nature play as suggested by the young parents in the Highlands and it would be used regularly by my grandchildren	8/22/2018 11:45 AM
13	Community centre with play group facilities	8/15/2018 2:36 PM
14	We should be including something for all age groups e.g. memorial park is generally for younger kids and does not appeal to older kids	8/10/2018 2:25 PM
15	Would like to see something added for teenage kids - skate or bike ramps	8/9/2018 8:38 AM
16	Nil	8/7/2018 10:22 AM
17	There is several large conservation areas well within walking distance from the highlands, spending raw players money to recreate these already existing areas would be a poor decision by council and I hope this is taken into account. "Grease all 4 wheels, hot just the squeaky ones"	8/6/2018 12:49 PM
18	no	8/5/2018 8:43 AM
19	Ensure no access from nearby kangaroos and roaming dogs	8/3/2018 11:17 PM
20	Half Basketball Court to double as use for scooters and skaters.	8/3/2018 11:26 AM
21	No	8/3/2018 3:15 AM
22	Dog exercise area	8/2/2018 9:58 PM

23	More attractive planting of trees plus rest seats/ benches. To encourage residents pride of ownership and provide a peaceful focal point on the estate for quiet walks.	8/2/2018 1:58 PM
24	Open Grassed space available in Fire emergency situation as a safe area for residents, in the event the 2 road exits from Highlands are cut.	8/2/2018 1:34 PM
25	Please exclude dogs from this area. Also please fence the playground area. No poison weedspray!	8/2/2018 12:04 PM
26	The successful story of the currumbin eco village in QLD was a wonderful approach. They have a collective refuse for recycled goods, as well as swap and eco cafe and community playground. It's a wonderful initiative. They have the following: 1. The Reduce/Reuse/Recycle (RRR) Centre 2. Water collection area for local use 3. Eco Cafe and play area. 4. A Hall with Kitchen for local 5. Community Veggie Garden. See here: https://theecovillage.com.au/ or http://www.villagehub.com.au/about-us	8/2/2018 11:55 AM
27	A park like the timber park. A combination of a nature playground and a traditional, and well done - made of timber, not just plastic.	8/1/2018 9:49 PM
28	Kiosk	8/1/2018 6:51 PM
29	A walkway connecting Highlands to town	8/1/2018 9:21 AM
30	n/a	8/1/2018 8:59 AM
31	Include in the nature play area, walk paths, seating and an open area for cricket, gatherings etc	8/1/2018 8:24 AM
32	Yes. Make the real entrance stated as the main entrance the actual main entrance. NOT Nelson street.	8/1/2018 8:09 AM
33	A fenced area for children and no dogs	8/1/2018 8:00 AM
34	I think that this park needs the urgent attention of Council.	8/1/2018 7:10 AM
35	My children ages range from 2-7	8/1/2018 7:09 AM
36	it should be accessible to all ages, could include indigenous education and art, native plants and should be disability friendly	7/31/2018 10:43 PM
37	Tennis courts	7/31/2018 6:25 PM
38	I think it is vital to get this up and running ASAP as there is no area in highlands that children can safely meet and play. I know that myself and ALOT of my friends would bring their children to this area on a daily basis instead of having to drive into town.	7/31/2018 5:57 PM
39	I am a health researcher obesity and physical activity. It is important to have a mixed approach to promote activity, most importantly active transport. There seems a more urgent need to have a dual purpose cycle/pedestrian path from Highlands into town. This can then link to areas within Highlands for other types of activities such open play for footy, cricket, fenced playground for younger children, playground for older people and even dispersing gym style stations along the dual pathway for fitness junkies. All these should be integrated to encourage incidental activity such as picnic benches (protected from the elements), shelter, etc. The lake precinct is an opportunity to blend these types of structural supports (gas bbqs). Providing water fountains only the trails would also be great, catering for young, old and four legged!	7/31/2018 4:48 PM

Q5 What best describes your household?

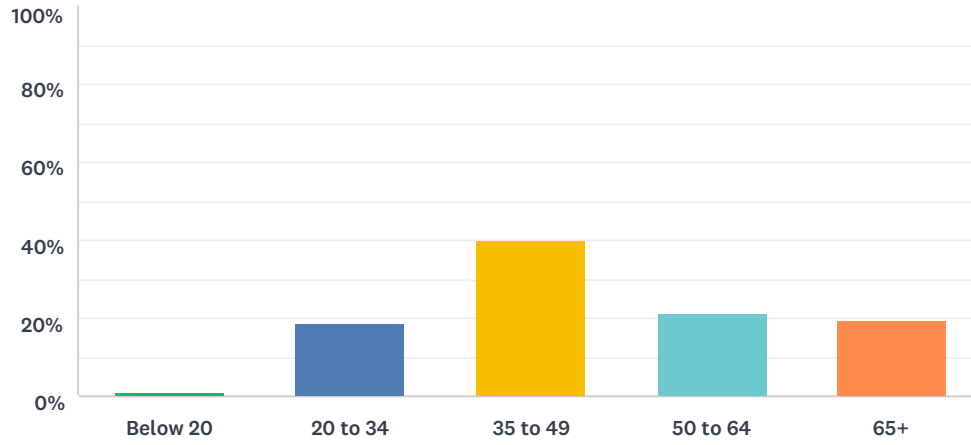
Answered: 119 Skipped: 1



ANSWER CHOICES	RESPONSES	
Single/share house	4.20%	5
Parent/s with children still living at home	54.62%	65
Adult couple with no children living at home	41.18%	49
TOTAL		119

Q6 What is your age?

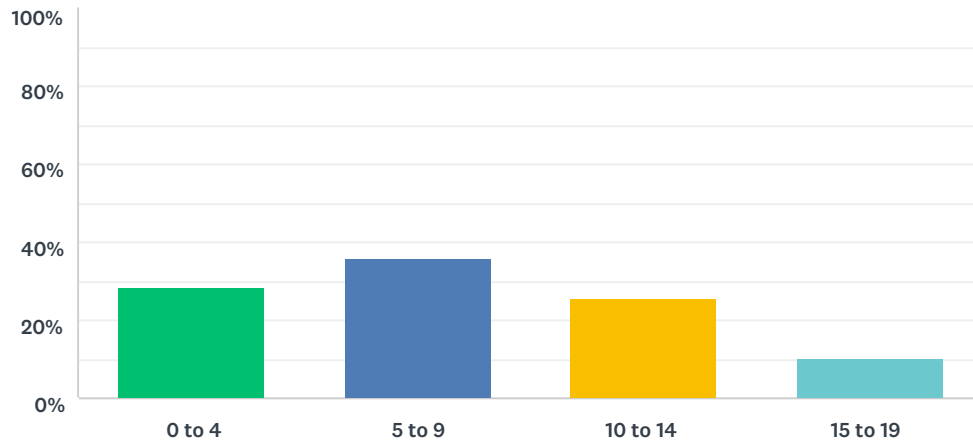
Answered: 118 Skipped: 2



ANSWER CHOICES	RESPONSES
Below 20	0.85% 1
20 to 34	18.64% 22
35 to 49	39.83% 47
50 to 64	21.19% 25
65+	19.49% 23
TOTAL	118

Q7 If you have children living at home what age are they?

Answered: 67 Skipped: 53



ANSWER CHOICES	RESPONSES	
0 to 4	28.36%	19
5 to 9	35.82%	24
10 to 14	25.37%	17
15 to 19	10.45%	7
TOTAL		67



**BRIDGETOWN-GREENBUSHES ACCESS AND INCLUSION ADVISORY COMMITTEE
(2017-2019)**

INSTRUMENT OF APPOINTMENT & DELEGATION

1. Introduction

The Council of the Shire of Bridgetown-Greenbushes (hereinafter called the "Council") hereby establishes a committee under the powers given in Section 5.8, 5.9(2)(c) and 5.17(c) of the Local Government Act 1995, such committee to be known as the Bridgetown-Greenbushes Access and Inclusion Advisory Committee (hereinafter called the "Committee").

The Council appoints to the Committee those persons whose names appear in section 4.0 below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing on the third Saturday in October in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

The Committee shall act for and on behalf of Council in accordance with provisions of the Local Government Act 1995, local laws and policy of the Shire of Bridgetown-Greenbushes and this Instrument.

2. Name

The name of the Committee shall be the *Bridgetown-Greenbushes Access and Inclusion Advisory Committee*.

3. Objectives

The objectives and role of the Committee are:

- 3.1 To advise Council on the establishment of priorities and review of progress on the implementation of the strategies identified in the relevant Disability Access and Inclusion Plan and the Age Friendly Communities Plan.
- 3.2 To formally report to Council annually on the implementation of the Disability Access and Inclusion Plan and the Age Friendly Communities Plan.
- 3.3 To carry out consultation with the community as part of the annual review of the Disability Access and Inclusion Plan and Age Friendly Communities Plan.
- 3.4 To recommend to Council any changes to the priorities identified in the Disability Access and Inclusion Plan and Age Friendly Communities Plan either as part of the annual review process, or if necessary at other times of the year.

4. Membership

- 4.1 Council will appoint a minimum of one (1) elected member as Council's representative(s) on the Committee.
- 4.2 Council will appoint a maximum of 10 community/service agency representatives.

Appointed Members are:

- One (1) representative from Silver Chain
- One (1) representative from Blackwood Parent Support Group
- Eight (8) Community representatives, being:
 - Bronwyn Mitchell
 - Jana Mayhew
 - Ursula Wade
 - Joan Leader
 - Harold Thomas
 - Clare Quinn
 - Jesse Donovan
 - Warren Boggs

4.3 One CEO appointed shire representative shall be an ex-officio member of the committee and will not be permitted to vote on matters considered by the Committee.

5. Presiding Member

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Bridgetown-Greenbushes Standing Orders.

6. Meetings

The Committee shall meet on at least four occasions per year.

6.1 Notice of meetings shall be given to members at least 3 days prior to each meeting.

6.2 If any member is absent from 3 consecutive meetings without leave of the Committee, they shall forfeit their position on such Committee. The Council shall be informed, who will appoint a replacement for the balance of the Committee's term of appointment.

6.3 The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall, not later than 10 days after each meeting, provide Council with a copy of such minutes.

6.4 All members of the Committee shall have one vote. If the vote of the members present is equally divided, the person presiding may cast a second vote.

7. Quorum

Quorum for a meeting shall be at least 50% of the number of offices whether vacant or not.

8. Delegated Powers

The Committee is established as an Advisory Committee only and does not have delegated authority to make decisions on behalf of the Council.

9. Termination of Committee

Termination of the Committee shall be:

- a) In accordance with the Local Government Act 1995 (ie; 19 October 2019); or
- b) At the direction of Council

10. Amendment to the Instrument of Appointment and Delegation

This document may be altered at any time by the Council on the recommendation of the Committee, or after giving 14 days notice to the Committee.

11. Committee Decisions

Committee decisions shall not be binding on Council if such decisions are in conflict with the delegated powers of the Council.

ACCESS AND INCLUSION COMMITTEE
Wednesday, 6 February 2019
Library Meeting Room

Agenda No.	Item	Discussion/Outcome	Action By	Expected Completion
1.	Present Visitors	Clare Quinn (Community Member), Harold Thomas (Community Member), Joan Leader (Community Member), Ursula Wade (Community Member), Councillor Alan Wilson, Councillor Doreen Mackman, Jana Mayhew (Community Member), Jesse Donovan (Community Member), Warren Boggs (Community Member) and Megan Richards (Grants and Services Manager) Warren Boggs and Jesse Donovan		
	Open Meeting	Meeting 10:11		
	Apologies	Tiffany Wakeham (Silver Chain,) Bronwyn Mitchell (Community Member), Leisa MacDonald (Blackwood Parent Support Group)		
2.	Acceptance of Minutes	<i>H Thomas/J Leader</i> <i>That the minutes from the previous meeting be accepted as a true and accurate record</i> <i>Carried 9/0</i>		
	Visitor	Cecilia Aldridge CHC		
3	Business Arising			
	Presentation	Cecilia Aldridge from Community Home Care (CHC) Bridgetown provided information to the committee on the new services being offered through CHC and how to access home care packages. Recommendation that Council <i>1. Amends the Instrument of Appointment for the Access and Inclusion Advisory Committee by changing the membership structure of the Committee to include a representative of Community Home Care</i> <i>2. Endorse the appointment of a Community Home Care representative to</i>		

<p>3.1</p> <p>Recommendations Update</p>	<p><i>the Access and Inclusion Advisory Committee.</i></p> <p>ACROD Parking Bays The ACROD bay installation is now with the Works and Services should begin installation in the next 2 weeks.</p> <p>Steere Street Intersections with Civic Lane (Shire car-park) and Stewart Street - pending Works and Services are going to remove the two bays on either side of Steere Street that restrict the view of oncoming traffic from Stewart Street and Civic Lane.</p>			
<p>3.2</p> <p>Committee Project Updates</p>	<p>Age Friendly Community Plan Committee agreed to prioritize desk top review once the DAIP review was finalized.</p> <p>Disability Access and Inclusion Plan The committee agreed to complete a community wide survey as a means of community consultation to inform the review of Council’s Disability Access and Inclusion Plan. Megan will send draft questions to the committee for consideration by mid-February.</p> <p>Volunteers Register Megan discussed the option of another organisation purchasing a copy of the volunteer register with Greenbushes CRC and Community Home Care. There was interest from CHC, however, Celcilia Aldridge from CHC will discuss with the central CHC office in Bunbury. Greenbushes CRC will get back to the committee regarding the agreed cost of the database.</p>		<p>Megan</p> <p>Megan</p>	<p>Feb</p> <p>Feb</p>
<p>4.</p> <p>New Business</p>				
	<p>Positive feedback</p> <p>Greenbushes Public Toilet</p>	<p>A person from out of town commented to Clare on the number of wooden benches down the main street and how well placed they are so that there is never a great distance between seating for people with mobility challenges.</p> <p>The men’s public toilet in Greenbushes near Tasty Edibles is not accessible and requires a ramp – currently men with mobility challenges or disability are required to use the woman’s toilet. Megan will investigate and return to the committee with an update.</p>	<p>Megan</p>	<p>Feb</p>

	Closure	The meeting closed at 11.47am		
	Next Meeting	DATE: Wednesday 3 April, 2019 TIME: 10.15am PLACE: Library Meeting Room		

YOUTH SERVICES ADVISORY COMMITTEE
Wednesday 26 September 2018
Meeting Minutes

No.	Item	Discussion/Outcome	Action By	Completion
1	Present	Cr John Bookless, Dr Sarah Youngson (Bridgetown Medical Centre), Tanya Beechey (BYA Inc.), , Felicity Lukin (Bridgetown High School), Megan Richards (Shire Bridgetown-Greenbushes)		
	Open Meeting	4.30 pm		
	Apologies	Cr Tony Pratico, Sgt Phil Nation Bridgetown Police		
2.				
2.1	Acceptance of Minutes	<i>S Youngson/F Robb</i> <i>That the minutes from the previous meeting be accepted as a true and accurate record.</i> <i>Carried 6/0</i>		
3.	General Business			
3.1	Committee Round Table	Round Table; Tanya – Blackwood Youth Action shared the great work being undertaken by BYA Inc. over the last few months – report attached. Felicity – Bridgetown High School- discussed the Mystery tour of Life event success and other end of year activities being undertaken at the high school. Sarah – Bridgetown Medical Centre - nothing additional to report		
3.2	Youth Leadership Team Update	Youth Awards – Discussed the success of the Youth Awards. Youth Consultation – briefly discussed the youth consultation regarding the Youth Precinct undertaken by Bridgetown High School, Bridgetown Primary School, Kearnan College and a community workshop		
3.5	OIC – potential	Report attached.		

	youth space			
3.6	Youth Strategic Plan	Members agreed to discuss this at the next meeting in February 2019		
4.	New Business			
	Greenbushes CRC members	<p>Recommendation – That Council;</p> <ol style="list-style-type: none"> 1. Amends the Instrument of Appointment for the Youth Services Advisory Committee by changing the membership structure of the Committee to include a representative from the Greenbushes Community Resource Centre. 2. Endorse the appointment of Nicole Ward as the representative of the Greenbushes Community Resource Centre on the Youth Services Advisory Committee. 		
5.	Next Meeting	Finished 5.15– next meeting 4.30 Wednesday 20 February, 2019 Council Committee Room.		



YOUTH SERVICES ADVISORY COMMITTEE

INSTRUMENT OF APPOINTMENT & DELEGATION [2017-2019]

1. Introduction

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The Council appoints to the Committee those persons whose names appear in section 4 below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing on the third Saturday in October in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

2. Name

The name of the Committee shall be the *Bridgetown-Greenbushes Youth Services Advisory Committee*.

3. Objectives

The objectives and role of the committee are:

- 3.1 To advise Council on the establishment of priorities and review of progress on the implementation of the strategies identified in the relevant Youth Plan.
- 3.2 To formally report to Council annually on the implementation of the Youth Plan.
- 3.3 To recommend to Council any changes to the priorities identified in the Youth Plan either as part of the annual review process, or if necessary at other times of the year.

4. Membership

- 4.1 The membership shall consist of:
 - 2 elected members
 - 3 representatives from Youth
 - 1 participant from the Youth Leadership Program
 - 1 representative from each of the following organisations:
 - Bridgetown High School
 - Child Protection
 - SW Mental Health
 - Bridgetown Medical Centre/Health Professional
 - Bridgetown Police
 - Blackwood Youth Action Inc
 - Blackwood Parent Support

4.2 A minimum of one (1) CEO appointed Shire representative shall be an ex-officio member of the committee and will not be permitted to vote on matters considered by the Committee.

5. Presiding Member

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Bridgetown-Greenbushes Standing Orders.

6. Meetings

The Committee shall meet on at least four occasions per year.

6.1 Notice of meetings shall be given to members at least 3 days prior to each meeting.

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6.3 The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall, not later than 10 days after each meeting, provide Council with a copy of such minutes.

6.4 All members of the Committee shall have one vote. If the vote of the members present is equally divided, the person presiding can cast a second vote.

7. Quorum

Quorum for a meeting shall be at least 50% of the number of offices, whether vacant or not.

8. Delegated Powers

The Committee is established as an Advisory Committee only, and does not have delegated authority beyond the performance of the tasks allocated to it by Council.

9. Termination of Committee

Termination of the Committee shall be as at 19 October 2019 or as otherwise specified in the Local Government Act 1995.

10. Amendment to the Instrument of Appointment and Delegation

This document may be altered at any time by the Council on the recommendation of the Committee, or after giving 14 days notice to the Committee.

11. Committee Decisions

Committee decisions shall not be binding on Council if such decisions are in conflict with the delegated powers of the Council.