

## NOTICE OF AN ORDINARY MEETING OF COUNCIL

Dear Council Member

The next Ordinary Meeting of the Shire of Bridgetown-Greenbushes will be held on **Thursday, 27 May 2021** in Council Chambers commencing at 5.30pm

T Clynch, CEO



Date:

21 May 2021

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## **AGENDA**

For an Ordinary Meeting of Council to be held in Council Chambers on Thursday, 27 May 2021 commencing at 5.30pm

### **Opening of Meeting**

*Meeting to be opened by the Presiding Member.*

### **Acknowledgment of Country**

*On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Custodians of the land on which we are gathered, and pay my respects to their Elders past, present and emerging.*

### **Attendance, Apologies and Leave of Absence**

President	- Cr J Nicholas
Councillors	- J Bookless
	- J Boyle
	- B Johnson
	- J Moore
	- J Mountford
	- A Pratico
	- P Quinby
	- A Wilson
Officers	- E Denniss, Executive Manager Community Services
	- M Larkworthy, Executive Manager Corporate Services
	- G Arlandoo, Executive Manager Development & Infrastructure
	- K Dudley, Executive Assistant
Apologies	- T Clynch, Chief Executive Officer

### **Attendance of Gallery**

### **Responses to Previous Questions Taken on Notice**

### **Public Question Time**

### **Petitions/Deputations/Presentations**

### **Comments on Agenda Items by Parties with an Interest**

### **Applications for Leave of Absence**

## **Confirmation of Minutes**

### **C.01/0521 Ordinary Meeting held 29 April 2021**

*A motion is required to confirm the Minutes of the Ordinary Meeting of Council held 29 April 2021 as a true and correct record.*

## **Announcements by the Presiding Member Without Discussion**

### **Notification of Disclosure of Interest**

Section 5.65 or 5.70 of the *Local Government Act 1995* requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allows a Member to speak, the extent of the interest must also be stated.

## **Questions on Agenda Items by Elected Members**

## **Consideration of Motions of which Previous Notice has been Given**

### **Reports of Officers**

Reports of Officers have been divided into Departments as follows:

- CEO's Office
- Corporate Services
- Development & Infrastructure
- Community Services

**CEO's Office**

<b>ITEM NO.</b>	C.02/0521	<b>FILE REF.</b>	
<b>SUBJECT</b>	Amalgamation of Reserves 25978 and 40973		
<b>PROPONENT</b>	Department of Planning, Lands and Heritage		
<b>OFFICER</b>	Chief Executive Officer		
<b>DATE OF REPORT</b>	14 May 2021		

Attachment 1 - Location Plan Reserves 25978 and 40973

**OFFICER RECOMMENDATION**

*That Council endorse the proposal to amalgamate Reserves 25978 and 40973 into a single reserve for the purpose of 'Recreation and Municipal Purposes'.*

**Summary/Purpose**

To correct an anomaly in the current vesting and management order for Reserve 40973 it is proposed to amalgamate this reserve with nearby Reserve 25978 Les Woodhead Avenue.

**Background**

Located to the rear of the Shire Works Depot is Reserve 40973 set aside for the purpose of "gravel". All gravel extraction works at this reserve were completed many years ago and the reserve is now predominantly used for storage and disposal of inert material and green waste.

Also located on Reserve 40973 is a communications tower owned and operated by the Department of Fire & Emergency Services. A review of legal documentation associated with the communications tower determined that this use isn't consistent with the purpose of the reserve (gravel) nor is there any authority to the Shire under the reserve's management order to sub-lease or licence any portion of the reserve.

Communication with the Department of Planning, Lands and Heritage has led to a proposal being submitted to amalgamate Reserve 40973 with Reserve 25978 Les Woodhead Avenue which is vested in the Shire of Bridgetown-Greenbushes for the purpose of 'Recreation & Municipal Purposes'. The use of a communications tower is consistent with that purpose and the management order for Reserve 25978 already grants the Shire the power to sub-lease or licence.

**Officer Comment**

Reserve 25978 is predominantly developed as the Shire's incident control centre. Whilst Reserves 25978 and 40973 aren't contiguous they can still be amalgamated into a single reserve.

Consultation on this proposal hasn't been carried out as the proposal is considered minor and won't impact or change the current usage of either reserve.

**Statutory Environment**

Under Section 51 of the Land Administration Act the local government can initiate the potential cancellation, change in purpose or amend the boundaries or parcels of a reserve.

Integrated Planning

➤ Strategic Community Plan

Key Goal 3: Our built environment is maintained, protected and enhanced

Objective 3.2 Outdoor spaces, places and buildings are fit for purpose

Strategy 3.2.5 Provide and maintain a range of facilities that cater for the community's needs

➤ Corporate Business Plan - Nil

➤ Long Term Financial Plan - Nil

➤ Asset Management Plans - Nil

➤ Workforce Plan - Nil

➤ Other Integrated Planning - Nil

Policy Implications – Nil

Budget Implications - Nil

Whole of Life Accounting - Nil

Risk Management - Nil

Voting Requirements – Simple Majority

<b>ITEM NO.</b>	C.03/0521	<b>FILE REF.</b>	
<b>SUBJECT</b>	Councillor Fees/Allowances 2021/22		
<b>PROPONENT</b>	Salaries and Allowances Tribunal		
<b>OFFICER</b>	Chief Executive Officer		
<b>DATE OF REPORT</b>	17 May 2021		

Attachment 2 – 2021 Determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Members

### OFFICER RECOMMENDATION

*That Council:*

1. *Retain the method of payment of Councillor and President meeting fees as an annual attendance fee rather than a per meeting basis.*
2. *Set Councillor Attendance Fees and Allowances for the following in 2021/22:*
  - (i) *Annual Attendance Fee for Council Members within the range of \$7,688 to \$16,367.*
  - (ii) *Annual Attendance Fee for Shire President within the range of \$7,688 to \$25,342.*
  - (iii) *Annual President's Allowance within the range of \$1,025 to \$36,957.*
  - (iv) *Provision of an Annual Deputy President Allowance to an amount 25% of the amount determined for the Annual President's Allowance.*
  - (v) *Annual Information and Communications Technology Allowance within the range of \$500 to \$3,500.*

### Summary/Purpose

To consider the method and amount of meeting fees/allowances for councillors.

Council is to have regard to the recent determination by the Salaries and Allowances Tribunal when setting fees or allowances for 2021/22.

### Background

Part 5, Division 8 (Sections 5.98, 5.98A, 5.99 and 5.99A) of the Local Government Act provides for council members (councillors) to receive certain payments

The Salaries and Allowances Tribunal (the Tribunal) has completed its annual review of fees, allowances and expenses for elected council members of Local Governments throughout Western Australia. The determination which will operate from 1 July 2021 establishes a scale of payments and provisions for reimbursement of expenses in accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

The Tribunal has divided all local governments into four bands based on a number of factors such as population, size of budget, complexity of issues, etc. The Shire of Bridgetown-Greenbushes has been classified as a Band 3 local government (same as for 2020/21).

The levels of remuneration for elected council members are not intended to be salaries but do take into account the responsibilities and commitments of members serving as representatives of the community.

The Salaries and Allowances Tribunal has determined there be no increase in the ranges of remuneration, fees, expenses or allowances provided to elected members (councillors). Therefore the ranges within the four bands remain unchanged from 2020/21.

The Tribunal notes each local government is able to set remuneration within its band to which it is allocated. Each local government must conduct its own assessment to determine whether any increase, within the bands, is justified.

The Tribunal has made the same determination regarding local government CEO remuneration however this report is restricted to addressing elected member fees and remuneration only.

#### Meeting Fees or Annual Attendance Fees – Councillors other than Shire President

Pursuant to Section 5.98 of the Local Government Act a council member, mayor or president who attends a council or committee meeting is entitled to be paid a fee set by the Council within the range stipulated in the Tribunal's determination.

Pursuant to Section 5.99 of the Local Government Act a Council may decide by absolute majority that instead of paying council members, mayors or presidents a meeting fee it will be pay an annual attendance fee within the range stipulated in the Tribunal's determination.

For Band 3 Council is able to set a meeting fee for council members other than the President of between \$193 and \$410 for council meetings. The meeting fee for committee meetings (including the President) is to be between \$97 and \$205.

Alternatively Council, via absolute majority can pay an annual attendance fee within the range of \$7,688 to \$16,367.

In 2019/20 Council resolved to pay a councillor annual attendance fee of \$8,611 which was a 1.3% increase on the previous year. In 2020/21 Council, in acknowledgment of the financial circumstances caused by COVID-19, resolved to impose a one-off reduction in overall councillor fees and accordingly reduced the annual attendance fee in 2020/21 to \$7,750.

#### Meeting Fees or Annual Attendance Fees – Shire President

The President can be provided with a higher meeting or annual attendance fee in recognition of the greater workload and responsibility associated with presiding at a council meeting.

For Band 3 Council is able to set a council meeting fee for the President between \$193 and \$634 for council meetings. The President would receive the same meeting fee for committees as determined for council members by the Council. Alternatively Council, via absolute majority can pay the President an annual attendance fee within the range of \$7,688 to \$25,342.



In 2019/20 Council resolved to pay a President's annual attendance fee of \$10,333 which was a 1.3% increase on the previous year. With Council resolving to decrease overall councillor fees by 10% in 2020/21 the President's annual attendance fee was set at \$9,300.

#### Annual Allowance for President

Under Section 5.98 of the Local Government Act Council can determine an allowance for the President (separate from meeting or annual attendance fees) within the range of \$1,025 to \$36,957.

In 2019/20 Council resolved to pay a President's Allowance of \$8,611 which was a 1.3% increase on the previous year. With Council resolving to decrease overall councillor fees by 10% in 2020/21 the President's Allowance was set at \$7,750.

#### Annual Allowance for Deputy President

For the latter, Section 5.98A of the Local Government Act allows Council to provide a special allowance to the Deputy President with the amount of the allowance being up to 25% of the President's allowance.

In 2020/21 Council resolved to pay a Deputy President's Allowance and has done so for several years. The allowance for 2020/21 was \$1,938 which was 25% of the President's annual allowance.

#### Meetings Fees or Annual Attendance Fee?

It is recommended that Council retain the "annual" method for determining councillor allowances rather than changing to a "per meeting" fee. The advantages of the "annual" method include:

- A "per meeting" fee doesn't take into account all the work that a councillor does in between Council meetings. A councillor may undertake a significant amount of work between meetings but if he/she misses a meeting due to legitimate reasons they would not receive any payment towards that work.
- Under the Local Government Act only Council or committee meetings trigger payment of a meeting fee therefore attendance at Council Concept Forums, Workshops or working group meetings wouldn't trigger payment of a meeting fee.
- Whilst the annualising of meetings fees can result in councillors receiving a fee when not attending meetings such as when an apology or on leave of absence it is a relatively rare occurrence for a councillor to take extended leave of absence.

#### Reimbursement of Expenses Including Annual Allowances in Lieu of Reimbursement

Under the Local Government Act and Local Government (Administration) Regulations elected members are entitled to reimbursement of telecommunications, information technology, child care, travel and accommodation expenses.

Pursuant to Section 5.99A of the Local Government Act Council can decide by absolute majority that instead of reimbursing councillors for all of a particular type of expense it pay an annual allowance.

Where a Council has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.

In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:

- (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
- (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
- (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads);
- (d) the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

The Tribunal has retained the Information and Communications Technology Allowance with a permissible range between \$500 and \$3,500.

In 2019/20 Council resolved to pay an Annual Information and Communications Technology Allowance of \$2,087 which was a 1.3% increase on the previous year.

For the purpose of Section 5.99A of the Local Government Act Council can provide a \$50 annual allowance for travel and accommodation expenses. Historically this allowance isn't provided and councillors can instead seek reimbursement of these costs.

#### Statutory Environment – Local Government Act

##### **5.98. Fees etc. for council members**

(1A) In this section —

**determined** means determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B.

(1) A council member who attends a council or committee meeting is entitled to be paid —

- (a) the fee determined for attending a council or committee meeting; or
- (b) where the local government has set a fee within the range determined for council or committee meeting attendance fees, that fee.

(2A) A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —

- (a) the fee determined for attending a meeting of that type; or
- (b) where the local government has set a fee within the range determined for meetings of that type, that fee.

(2) A council member who incurs an expense of a kind prescribed as being an expense —

- (a) to be reimbursed by all local governments; or
- (b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement,

is entitled to be reimbursed for the expense in accordance with subsection (3).

(3) A council member to whom subsection (2) applies is to be reimbursed

for the expense —

(a) where the extent of reimbursement for the expense has been determined, to that extent; or

(b) where the local government has set the extent to which the expense can be reimbursed and that extent is within the range determined for reimbursement, to that extent.

(4) If an expense is of a kind that may be approved by a local government for reimbursement, then the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (3) where the local government has approved reimbursement of the expense in a particular case.

(5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —

(a) the annual local government allowance determined for mayors or presidents; or

(b) where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.

(6) A local government cannot —

(a) make any payment to; or

(b) reimburse an expense of,

a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with this Division.

(7) A reference in this section to a **committee meeting** is a reference to a meeting of a committee comprising —

(a) council members only; or

(b) council members and employees.

[Section 5.98 amended: No. 64 of 1998 s. 36; No. 17 of 2009 s. 33; No. 2 of 2012 s. 14.]

#### **5.98A. Allowance for deputy mayor or deputy president**

(1) A local government may decide\* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

3. \* *Absolute majority required.*

(2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

[Section 5.98A inserted: No. 64 of 1998 s. 37; amended: No. 2 of 2012 s. 15.]

#### **5.99. Annual fee for council members in lieu of fees for attending meetings**

A local government may decide\* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

(a) the annual fee determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B; or

(b) where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.

4. \* *Absolute majority required.*

[Section 5.99 amended: No. 2 of 2012 s. 16.]

### **5.99A. Allowances for council members in lieu of reimbursement of expenses**

(1) A local government may decide\* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all eligible council members —

(a) the annual allowance determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for that type of expense; or

(b) where the local government has set an allowance within the range determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B for annual allowances for that type of expense, an allowance of that amount,

and only reimburse the member for expenses of that type in excess of the amount of the allowance.

5. \* *Absolute majority required.*

(2) For the purposes of subsection (1), a council member is eligible to be paid an annual allowance under subsection (1) for a type of expense only in the following cases —

(a) in the case of an annual allowance that is paid in advance, if it is reasonably likely that the council member will incur expenses of that type during the period to which the allowance relates;

(b) in the case of an annual allowance that is not paid in advance, if the council member has incurred expenses of that type during the period to which the allowance relates.

[Section 5.99A inserted: No. 64 of 1998 s. 38; amended: No. 2 of 2012 s. 17; No. 26 of 2016 s. 13.]

#### Policy Implications

Council doesn't currently have a policy to guide its determination of appropriate councillor fees or allowances.

In May 2020 Council did resolve to request the CEO to investigate the setting of an appropriate percentage level of payment within the Band 3 of the Salaries & Allowances Tribunal determination for all Councillor Fees & Allowances to enable these payments to be determined on an equitable and permanent basis. Due to an oversight this resolution wasn't actioned by the CEO.

Notwithstanding Council's resolution seeking preparation of a draft policy the value of such a policy is questioned as Council will still have a legislative requirement each year to determine Councillor Fees & Allowances and the existence of a policy wouldn't be binding on Council. Nevertheless unless Council was to authorise otherwise a draft policy will be prepared and presented to Council before December 2021.

#### Integrated Planning

➤ Strategic Community Plan

Key Goal 5 – our leadership will be visionary, collaborative and accountable

Objective 5.2 – we maintain high standards of governance, accountability and transparency

Strategy 5.2.1 – councillors provide strong and ethical leadership

Strategy 5.2.3 – ensure organisational capability

Strategy 5.2.8 – ensure all legislative responsibilities and requirements are met

➤ Corporate Business Plan - Nil

➤ Long Term Financial Plan

An annual CPI increase to councillor fees and allowances is allowed for in the Long Term Financial Plan.

➤ Asset Management Plans - Nil

➤ Workforce Plan - Nil

➤ Other Integrated Planning - Nil

#### Budget Implications

As part of the annual budget process Council sets annual attendance fees (or per meeting fees) within the permissible range set by the Tribunal. These fees are set in May to allow for incorporation into the next annual budget.

Whole of Life Accounting - Nil

Risk Management – Not Applicable

Voting Requirements - Absolute Majority

<b>ITEM NO.</b>	C.04/0521	<b>FILE REF.</b>	209
<b>SUBJECT</b>	Rolling Action Sheet		
<b>OFFICER</b>	Executive Assistant		
<b>DATE OF REPORT</b>	18 May 2021		

Attachment 3 - Rolling Action Sheet

OFFICER RECOMMENDATION

*That the information contained in the Rolling Action Sheet be noted.*

Summary/Purpose

The presentation of the Rolling Action Sheet allows Councillors to be aware of the current status of Items/Projects that have not been finalised.

Background

The Rolling Action Sheet has been reviewed and forms an Attachment to this Agenda.

Statutory Environment – Nil

Integrated Planning

- Strategic Community Plan - Nil
- Corporate Business Plan - Nil
- Long Term Financial Plan – Not applicable
- Asset Management Plans – Not applicable
- Workforce Plan – Not applicable
- Other Integrated Planning - Nil

Policy Implications – Not Applicable

Budget Implications – Not Applicable

Whole of Life Accounting – Not Applicable

Risk Management – Not Applicable

Voting Requirements – Simple Majority

## Corporate Services

<b>ITEM NO.</b>	C.05/0521	<b>FILE REF.</b>	451
<b>SUBJECT</b>	Trotting Club Building – Female Change Facilities Upgrade		
<b>PROPONENT</b>	Bridgetown Harness Racing Club		
<b>OFFICER</b>	Executive Manager Corporate Services		
<b>DATE OF REPORT</b>	14 May 2021		

Attachment 4 - Design of Proposed Building Works (Bridgetown Trotting Club)

### *OFFICER RECOMMENDATION that Council:*

- 1. Accept the offer of \$30,000 from the Bridgetown Harness Racing Club to fund an upgrade of the Trotting Club facilities at the Bridgetown Sportsground to incorporate a female change room as per the attached design.*
- 2. Authorise unbudgeted expenditure of \$30,000 for upgrade of the Trotting Club facilities at the Bridgetown Sportsground to incorporate a female change room.*

### Summary/Purpose

A request has been received from the Bridgetown Harness Racing Club for the Shire to facilitate building works to provide for female change facilities at the Bridgetown Sportsground Trotting Club building. The Bridgetown Harness Racing Club has offered to provide \$30,000 to fund the proposed works.

### Background

The Bridgetown Harness Racing Club has been in communication with Shire staff regarding a proposal to upgrade the existing trotting facilities to incorporate a female change room.

The Club received a donation that is conditional on it being spent on infrastructure. The current change facilities do not adequately meet the Club's needs and as such the Bridgetown Harness Racing Club has determined that it wishes to allocate these donated funds to improving the facilities to include a female change room.

### Officer Comment

Council's 2020/21 budget doesn't contain any funding for this project, however the Bridgetown Harness Racing Club has offered to provide full funding for this project. The project will be managed by the Shire's Manager Building Assets and Projects in consultation with the Bridgetown Harness Racing Club. Officers are confident the proposed works can be accommodated within the \$30,000 being provided by the Club.

The works involve renewal of the existing female toilet area and relocation of the current switch board to the external of the building. This will allow for an extension of the existing switch room and conversion to a female change room. Relocating the switch board to the external of the building will allow for a secure lockable area to be created ensuring access to the board is restricted for safety reasons.

### Statutory Environment

Section 6.8 of the Local Government Act - Expenditure from municipal fund not included in annual budget, states:

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution\*; or

(c) is authorised in advance by the mayor or president in an emergency.

\* Absolute majority required.

(1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

### Integrated Planning

➤ Strategic Community Plan

Key Goal 3 – Our built environment is maintained, protected and enhanced

Objective 3.2 – Outdoor spaces, places and buildings are fit for purpose

Strategy 3.2.1 – Community spaces and buildings accommodate a wide range of interests and activities

Strategy 3.2.5 – Provide and maintain a range of facilities that cater for the community's needs

➤ Corporate Business Plan - Nil

➤ Long Term Financial Plan – Nil

➤ Asset Management Plans

The proposed works will provide for part renewal of the existing building being the female toilets and switchboard room. The male toilets have already had substantial renewal works undertaken as part of the 2020/21 maintenance program. Details of the works undertaken will be incorporated into the next review of Council's asset management plans.

➤ Workforce Plan – Nil

➤ Other Integrated Planning – Nil

Policy - Nil

### Budget Implications

There will be no impact on the Shire's end of year financial position as all proposed works are to be fully funded by a third party contribution.

### Whole of Life Accounting

The harness racing infrastructure is listed with a separate job number in Council's annual budget and Building Capital and Maintenance Plan this ensures that the facilities are maintained under a managed program.

Risk Management – Not Applicable

Voting Requirements – Absolute Majority



<b>ITEM NO.</b>	C.06/0521	<b>FILE REF.</b>	131
<b>SUBJECT</b>	April 2021 Financial Activity Statements and List of Accounts Paid in April 2021		
<b>OFFICER</b>	Senior Finance Officer		
<b>DATE OF REPORT</b>	18 May 2021		

Attachment 5 – April 2021 Financial Activity Statements

Attachment 6 – List of Accounts Paid in April 2021

#### *OFFICER RECOMMENDATIONS*

- 1. That Council receives the April 2021 Financial Activity Statements as presented in Attachment 5.*
- 2. That Council receives the List of Accounts Paid in April 2021 as presented in Attachment 6.*

#### Summary/Purpose

Regulation 34 of the Local Government (*Financial Management*) Regulations 1996 (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the sources and applications of its funds. Further, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal and trust funds, a list of those accounts paid in a month are to be presented to the council at the next ordinary meeting (see Reg 13 of the Regulations).

#### Background

In its monthly Financial Activity Statement a local government is to provide the following detail:

- annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the Local Government Act;
- budget estimates to the end of the month to which the statement relates;
- actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- the net current assets at the end of the month to which the statement relates.

Each of the Financial Activity Statements is to be accompanied by documents containing:

- an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- an explanation of each of the material variances referred to in sub-regulation (1)(d); and
- such other supporting information as is considered relevant by the Local Government.

The information in a statement of financial activity may be shown:

- (a) according to nature and type classification;
- (b) by program; or
- (c) by business unit.

The Financial Activity Statement and accompanying documents referred to in sub-regulation 34(2) are to be:

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.

#### Statutory Environment

Section 6.4 (Financial Report) and Section 6.8 (Expenditure from municipal fund not included in annual budget) of the Local Government Act 1995, and Regulations 13 (List of Accounts) and 34 (Financial activity statement report) of the Local Government (*Financial Management*) Regulations 1996 apply.

#### Integrated Planning

- Strategic Community Plan

Key Goal 5: Our leadership will be visionary, collaborative and accountable

Objective 5.2: We maintain high standards of governance, accountability and transparency

Strategy 5.2.8: Ensure all legislative responsibilities and requirements are met

- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

#### Policy

F.6. Purchasing Policy - To ensure purchasing is undertaken in an efficient, effective, economical and sustainable manner that provides transparency and accountability.

F.7. Reporting Forecast Budget Variations Policy - To set a level of reporting detail (in Financial Activity Statement) that ensures that the council is satisfied with the implementation of its annual budget.

#### Budget Implications

Expenditure incurred in April 2021 and presented in the list of accounts paid, was allocated in the 2020/21 Budget as amended.

Fiscal Equity – Not applicable

Whole of Life Accounting – Not applicable

Social Equity – Not applicable

Ecological Equity – Not applicable

Cultural Equity – Not applicable

Risk Management – Not Applicable

Continuous Improvement – Not applicable

Delegated Authority – Not Applicable

Voting Requirements – Simple Majority

<b>ITEM NO.</b>	C.07/0521	<b>FILE REF.</b>	108.3
<b>SUBJECT</b>	Consolidated Asset Management Plan Summary 2020/21-2034/35		
<b>OFFICER</b>	Asset Management Coordinator and Executive Manager Corporate Services		
<b>DATE OF REPORT</b>	14 May 2021		

Attachment 7 – Shire of Bridgetown-Greenbushes Consolidated Asset Management Plan Summary 2020/21-2034/35

**OFFICER RECOMMENDATION**

*That Council adopts the Shire of Bridgetown-Greenbushes Consolidated Asset Management Plan Summary 2020/21-2034/35 as presented in Attachment 7.*

**Summary/Purpose**

Council is required under the Integrated Planning and Reporting Framework and Guidelines to adopt a Corporate Business Plan that is informed by various strategies and plans, including Asset Management Plans (AMP) developed for Council's various asset classes.

Council's existing individual AMP's have been updated to reflect changes in asset values as a result of works undertaken during 2019/20 on Council assets and inclusion of improved condition and useful life data. The revised plans reflect the position of Council's assets as at 30 June 2020 hence the consolidated plan being presented for Council endorsement is for the period 2020/21 to 2034/35.

**Background**

The Integrated Planning and Reporting Framework and Guidelines were introduced in Western Australia as part of the State Government's Local Government Reform Program. Integrated Planning is the ongoing development and delivery of a Strategic Community Plan and a Corporate Business plan. Asset Management is a core component of the framework.

Council adopted individual AMP's for all its asset classes at its meeting held 30 June 2016, as follows:

- Transport Infrastructure Asset Management Plan;
- Parks, Reserves and Other Infrastructure Asset Management Plan;
- Property Infrastructure Asset Management Plan; and
- Plant and Equipment Asset Management Plan

The above plans are updated annually, as such the plans have again been updated to incorporate all capital expenditure on assets undertaken during 2019/20 along with any revised condition and useful life estimations.

### Officer Comment

Under Council's Asset Management Policy F.15, Council is not required to adopt Asset Management Plans, however, it is important that Council is informed of the current state of its assets, and how it is proposed that these assets are managed and resourced in the future based on a 'whole of life' cost approach that will inform the Long Term Financial Plan.

The Asset Management Plans include improvement plans that outline the actions required to reduce the potential of a funding gap between the required level of renewal/upgrade of assets as compared to the actual funding currently being provided through the Budget and Long Term Financial Planning process.

Preparing AMP's enable Council to produce the asset ratios required under the Local Government (*Financial Management*) Regulations 1996 as part of Annual Financial Statement reporting.

AMP's are 'living' documents and need to be regularly updated and actions noted in the associated improvement plans. Improvements in the quality of data held for all of Council's asset classes is continuing. These improvements include ensuring the useful lives, remaining useful lives, replacement cost and current condition of Council's assets are accurately rated and recorded at component level as these factors have a major influence on the projected renewal cost and ultimately on the size of any reported funding 'gap'.

The detailed individual asset management plans are used to provide officers with the technical guidance in implementing and improving asset management planning across the organization.

Components of each individual AMP have been consolidated into a single document titled Shire of Bridgetown-Greenbushes Consolidated Asset Management Plan 2020/21 to 2034/35. A new summary version of this document has been produced for the purpose of providing Council with a less technical interpretation of key components included in the Consolidated Asset Management Plan. This summary version is presented for Council endorsement.

### Statutory Environment

Section 5.56 of the Local Government Act 1995 – Planning for the Future  
Regulation 19DA of the Local Government (Administration) Regulations 1996 – Planning for the Future

### Integrated Planning

- Strategic Community Plan
  - Key Goal 5: Our leadership will be Visionary, Collaborative and Accountable
  - Objective 5.2: We maintain high standards of governance, accountability and transparency
  - Strategy 5.2.6: Ensure the future financial sustainability of the Organisation
  
  - Objective 5.3: We operate within the Integrated Planning Framework
  - Strategy 5.3.1: Implement the Shire's Integrated Planning Review Cycle
  - Strategy 5.3.2: Apply best practice asset management principles

- Corporate Business Plan
  - Action 5.3.1.14 Annually review Asset Management Plans
  - Action 5.3.2.1 Review and maintain asset management plans for all relevant asset classes
- Long Term Financial Plan – Council’s asset management plans inform development of the Long Term Financial Plan
- Asset Management Plans – This item seeks endorsement of an updated Consolidated Asset Management Plan
- Workforce Plan – Nil
- Other Integrated Planning - Nil

#### Policy

Council’s ‘F.15 Asset Management’ policy provides:

#### **“Responsibility:**

- **Council** is responsible for adopting the policy and ensuring that sufficient resources are applied to manage the assets.
- The **Chief Executive Officer** has overall responsibility for developing an asset management strategy, plans and procedures and reporting on the status and effectiveness of asset management within Council.”

Budget Implications – Not applicable

Fiscal Equity – Not applicable

#### Whole of Life Accounting

The Asset Management Plans enshrine the principle of whole of life accounting costs to ensure assets are managed responsibly and cost effectively.

#### Risk Management

Failure to identify and fund gaps between required and planned expenditure in relation to managing assets will result in a high likelihood of asset failures occurring that may compromise safety to users of the asset and in-turn a financial implication to undertake reactive maintenance.

Voting Requirements – Simple Majority

<b>ITEM NO.</b>	C.08/0521	<b>FILE REF.</b>	
<b>SUBJECT</b>	Adoption of 2021/22 Fees & Charges		
<b>OFFICER</b>	Executive Manager Corporate Services		
<b>DATE OF REPORT</b>	18 May 2021		

- Attachment 8 List of Proposed Changes Outside of General 3% Increase (includes new and deleted fees)
- Attachment 9 Draft 2021/22 Schedule of Fees & Charges

### OFFICER RECOMMENDATION

*That Council:*

- 1. Adopt the 2021/22 Schedule of Fees & Charges as per Attachment 9.*
- 2. Determine the waste rate under Section 66 of the Waste Avoidance and Resource Recovery Act at the time of adoption of the 2021/22 budget.*
- 3. Determine the kerbside rubbish and recycling collection charges at the time of adoption of the 2021/22 budget.*

### Summary/Purpose

To consider and adopt the Schedule of Fees & Charges for 2021/22.

### Background

Council adopts its Schedule of Fees & Charges separate to the budget adoption process. As the budget will not be adopted prior to 30 June, adoption of the 2021/22 Schedule of Fees & Charges this month will allow them to take effect from 1 July 2021.

Under Council's Long Term Financial Plan 2021/22 to 2035/36, discretionary fees and charges are proposed to increase annually by CPI plus an additional 2%. At its concept forum held 13 May 2021 Council considered the increase in fees and charges that would apply in 2021/22. Having regard for the Long Term Financial Plan Councillors indicated that an increase of 3% (1% CPI +2%) would be considered. This has been factored into the draft 2021/22 fees and charges, the attached draft (Attachment 9) includes an increase of 3% to fees and charges subject to appropriate rounding of some fees.

### Officer Comment

A number of new fees are proposed for introduction in 2021/22 and others for deletion, these fees are highlighted in Attachment 8. There are a number of non-regulatory fees proposed for an increase or decrease outside of the standard 3% in order to set a fee that better fits the cost of providing the service, these fees are also listed in Attachment 8.

Many fees (e.g. development application fees, building fees, swimming pool inspection fees, dog/cat fees, FOI fees, etc) are regulatory and Council does not have the discretion to set fees higher than permitted by the applicable legislation. If these fees are changed during the year the revised fee automatically replaces the fee referenced in Council's Schedule of Fees & Charges without the need for Council to formally modify the schedule.

Historically Council sets its rubbish and recycling collection charges and waste rate at the time of budget adoption as these fees and the rate are imposed on a cost recovery basis.

The attached Schedule of Fees and Charges (Attachment 9) shows the fees and charges for 2020/21 and the recommended charges for 2021/22.

In the event of Council adopting the fees & charges in May it is intended they will apply from 1 July 2021. A notice will be inserted in the Manjimup Bridgetown Times advising of the 2021/22 fees and the commencement date as per Section 6.19 of the Local Government Act.

### Statutory Environment

Section 6.16(1) and (2) of the Local Government Act states:

- (1) *A local government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*
- (2) *A fee or charge may be imposed for the following —*
  - (a) *providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
  - (b) *supplying a service or carrying out work at the request of a person;*
  - (c) *subject to section 5.94, providing information from local government records;*
  - (d) *receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
  - (e) *supplying goods;*
  - (f) *such other service as may be prescribed.*

Section 6.17(1) of the Local Government Act states:

*In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*

- (a) *the cost to the local government of providing the service or goods;*
- (b) *the importance of the service or goods to the community; and*
- (c) *the price at which the service or goods could be provided by an alternative provider.*

Section 6.19 of the Local Government Act states:

*If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —*

- (a) *its intention to do so; and*
- (b) *the date from which it is proposed the fees or charges will be imposed.*



### Integrated Planning

- Strategic Community Plan
  - Key Goal 5 Our leadership will be Visionary, Collaborative and Accountable
  - Objective 5.2 We maintain high standards of governance, accountability and transparency
  - Strategy 5.2.6 Ensure the future financial sustainability of the Organisation
- Corporate Business Plan
  - Action 5.2.6.2 Assess level of fees and charges to apply cost recovery principle where appropriate
- Long Term Financial Plan
  - Council's Long Term Financial Plan proposes an annual increase in fees and charges of CPI plus 2% from 2021/22 to 2035/36.
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning - Nil

Policy Implications - Nil

### Budget Implications

The draft 2021/22 budget will have a number of income streams that will be estimated using the draft Schedule of Fees & Charges.

Whole of Life Accounting – Not Applicable

Risk Management – Not Applicable

Voting Requirements – Absolute Majority

**Development & Infrastructure** – Nil

## Community Services

<b>ITEM NO.</b>	C.09/0521	<b>FILE REF.</b>	228
<b>SUBJECT</b>	Access and Inclusion Advisory Committee Membership & Visitor Centre Access		
<b>PROPONENT</b>	Access and Inclusion Committee		
<b>OFFICER</b>	Manager Community Development		
<b>DATE OF REPORT</b>	May 2021		

Attachment 10                      Instrument of Appointment – Access and Inclusion  
Advisory Committee

### OFFICER RECOMMENDATION

1. That Council direct the CEO to investigate options to increase the accessibility of the current Visitor Centre building.
2. That Council endorse the appointment of community member Roberta Waterman to the Access and Inclusion Advisory Committee.

### Summary/Purpose

The recommendations seeks to fulfil Councils commitment to implementing the Disability Access and Inclusion Plan by improving the accessibility of Shire facilities and by broadening community representation on the Access and Inclusion Committee within the parameters of the Instrument of Appointment and Delegation (Attachment 10).

### Background

The WA Disabilities Services Act 1993 requires public authorities in Western Australia to develop and implement a Disability Access and Inclusion Plan (DAIP) that will further the principles and objectives of the Act.

In June 2019 (C.12/0619) Council adopted the draft Disability Access and Inclusion Plan 2019 -2023.

The objectives and role of the Access and Inclusion Advisory Committee as outlined in the Instrument of Appointment and Delegation are:

1. To advise Council on the establishment of priorities and review of progress on the implementation of the strategies identified in the relevant Disability Access and Inclusion Plan and the Age Friendly Communities Plan.
2. To formally report to Council annually on the implementation of the Disability Access and Inclusion Plan and the Age Friendly Communities Plan.
3. To carry out consultation with the community as part of the annual review of the Disability Access and Inclusion Plan and Age Friendly Communities Plan.
4. To recommend to Council any changes to the priorities identified in the Disability Access and Inclusion Plan and Age Friendly Communities Plan either as part of the annual review process, or if necessary at other times of the year.

The Instrument of Appointment and Delegation for the Access and Inclusion Advisory Committee consists of:

- 4.1 Council will appoint a minimum of one (1) elected member as Council's representative(s) on the Committee.
- 4.2 Council will appoint a maximum of Eleven (11) community and service agency representatives.
- 4.3 One CEO appointed shire representative shall be an ex-officio member of the committee and will not be permitted to vote on matters considered by the Committee.

The current membership includes 2 Councilors, 6 community members and 1 service provider representative;

- Cr Alan Wilson
- Cr Barbara Johnson
- Representatives (Community Home Care)
- Bronwyn Mitchell (Community Member)
- Clare Quinn (Community Member)
- Joan Leader (Community Member)
- Warren Boggs (Community Member)
- Ursula Wade (Community Member)
- Jana Mayhew (Community Member)

The addition of a community representative as a member of the Access and Inclusion Committee assists in fulfilling the identified membership criteria of the current Instrument of Appointment and Delegation and broadening the representation of people with disability on the committee. The term of office for the current Committee expires on 16 October 2021.

#### Officer Comment

State government legislation requires local government authorities to have a compliant Disability Access and Inclusion Plan. The purpose of the DAIP is to ensure people with disabilities can access services and information provided by agencies, including local governments, throughout Western Australia. Further, that these agencies provide services in a manner that facilitates increased independence, opportunities and inclusion for people with disabilities in the community.

The following goals for a more Accessible and Inclusive Shire were included in the current Disability Access and Inclusion Plan adopted by Council in 2019:

Goal	Objective
<b>Equitable access to services and events</b>	People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Bridgetown-Greenbushes
<b>Equitable access to buildings and facilities</b>	People with a disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Bridgetown-Greenbushes
<b>Equitable access to information</b>	People with disability receive information from the Shire of Bridgetown-Greenbushes in a format that will enable them to access the information as readily as other people access information.
<b>Equitable access to quality customer service</b>	People with disability receive the same level and quality of service from the staff of the Shire of Bridgetown-Greenbushes as other people receive from the Shire of Bridgetown-Greenbushes.
<b>Equitable complaints procedure</b>	People with disability have the same opportunities as other people to make complaints to the Shire of Bridgetown-Greenbushes.
<b>Equitable access to community engagement</b>	People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Bridgetown-Greenbushes.
<b>Equitable access to employment and traineeships</b>	People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Bridgetown-Greenbushes.

The Visitor Centre entry/exit door, the doors to the current museum area and jigsaw gallery are large hinged wooden doors that are heavy and difficult for people with mobility challenges or in wheel chairs to negotiate. A number of community members and visitors have reported to members of the Access and Inclusion committee that they have difficulty entering the building, museum and Jigsaw Gallery. Improving the access to the Visitor Centre and access to the various areas inside the building will benefit the community and visitors to the Shire and ensure the Shire is working toward improving accessibility across all shire facilities.

If Council endorse the proposed change of management for the Visitor Centre and visitor servicing the management change will provide an opportunity to review and improve the accessibility of the current Visitor Centre building. Part of the proposal to shift the Bridgetown Community Resource Centre into the current Visitor Centre building will require the completion of a project brief and scope to understand the building modifications required to ensure the building is “fit for purpose”. This review will take into account the increase in occupants and the change in office/working space requirements that will accompany the new management model. Investigation into the method best suited to improve accessibility could be included into the scope and project briefing, and access would then be addressed as part of the building modifications. This will provide an economy of scale given the building will be undergoing other modifications.

Roberta Waterman has written to the CEO to nominate for a position on the Access and Inclusion Committee. Roberta would like to provide the committee with feedback and suggestions from the perspective of a person living with both a visual and hearing disability within our community. The inclusion of Roberta Waterman on the Access and Inclusion Committee will provide Council with valuable input and a different perspective than that of the current membership of the committee.

#### Statutory Environment

- Local Government Act 1998 (section 5.9)
- Equal Opportunity Act (1984) WA
- Disability Discrimination Act (1992) WA
- Disability Services Act (1993) WA
- Section 5.10 of the Local Government Act 1995 for the appointment of a member to a Council Committee.

#### Integrated Planning

- Strategic Community Plan
  - Key Goal 4 - A community that is friendly and welcoming
  - Objective 4.2 - Programs and facilities that encourage community resilience
  - Strategy 4.2.9 - Improve services and facilities for seniors and people with a disability
  - Key Goal 5 - Our leadership will be visionary, collaborative and accountable
  - Objective 5.1 - Our community actively participates in civic life
  - Strategy 5.1.1 - The community is involved in local decision making
- Corporate Business Plan
  - Strategy 4.2.9 - Improve services and facilities for seniors and people with a disability
  - Action 4.2.9.1 - Implement the recommendations of the Access and Inclusion Plan
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Not applicable
- Other Integrated Planning – Improvements to access to Shire facilities is recognised in the Age Friendly Community Plan and Disability Access and Inclusion Plan

Policy Implications – Not Applicable

Budget Implications – Not applicable

Whole of Life Accounting – Not Applicable

Risk Management - Not Applicable

Voting Requirements – Absolute Majority

<b>ITEM NO.</b>	C.10/0521	<b>FILE REF.</b>	225
<b>SUBJECT</b>	Change to Membership Structure and the Appointment of new members to the Roadwise Advisory Committee		
<b>PROPONENT</b>	Roadwise Advisory Committee		
<b>OFFICER</b>	Manager Community Development		
<b>DATE OF REPORT</b>	May 2021		

Attachment 11 Instrument of Appointment – Roadwise Advisory Committee

### OFFICER RECOMMENDATION

*That Council:*

- 1. Amend the Instrument of Appointment and Delegation for the Roadwise Advisory Committee to include the Department of Fire and Emergency Services (DFES) on the list of organisational members.*
- 2. Endorse the appointment of Peter Thomas as the representative from the Department of Fire and Emergency Services on the Roadwise Advisory Committee.*
- 3. Endorse the appointment of Glen Norris as the community representative on the Roadwise Advisory Committee.*

### Summary/Purpose

The recommendations seeks to fulfil Council's commitment to raising road safety awareness within the shire by increasing appropriate agency representation and fulfilling the identified membership (community member) representation on the Roadwise Advisory Committee.

As the organisation is not currently listed on the Instrument of Appointment and Delegation, including DFES as a member organisation requires an amendment to the Committee's current Instrument of Appointment and Delegation.

### Background

Membership of the Roadwise Advisory Committee currently consists of:

- Two (2) elected members
- One (1) representative in total from the local schools in Bridgetown and Greenbushes
- One (1) representative from each of the following organizations:
  - Country Women's Association, Bridgetown
  - Bridgetown Volunteer Fire & Rescue Service
  - Bridgetown Police
  - St John Ambulance
- Community Representative (unfilled)
- Ex-officio Members:
  - Roadwise Western Australia
  - Main Roads Western Australia (unfilled)

The objectives and role of the Roadwise Advisory Committee are:

- 3.1 Raise public awareness of road safety within the Shire.

3.2 Hosting of annual events such as ‘Blessing of the Roads’; ‘Mystery Tour of Life’; and ‘Cop-it-Sweet Project’.

The addition of a community representative as a member of the Roadwise Committee assists in fulfilling the identified membership criteria of the current Instrument of Appointment and Delegation so does not require an amendment to the current Instrument of Appointment. The term of office for the current Committee expires on 16 October 2021.

Officer Comment

As the nominated community representative, Glen Norris has a great deal of knowledge associated with the Roadwise Advisory Committee. As the CEO representative on the committee for many of years, Glen Norris provided administrative support and guidance to the committee. Glen has continued to fulfil an active role in organizing the events associated with the Roadwise Advisory Committee (Blessing of the Roads, Mystery Tour of Life and Cop-It-Sweet) since leaving her role at the Shire. Glen Norris is passionate about the events facilitated by the committee and will be an asset to the Roadwise Advisory Committee membership.

The inclusion of a representative of DFES on the Roadwise Advisory Committee will provide Council with valuable input. As the District Officer for the Lower South West Region of DFES and a leader of the volunteer fire service in Bridgetown, Peter Thomas will ensure that information is shared across all areas that he is involved with and add value to the information available to the Roadwise committee.

Statutory Environment

Section 5.10 of the Local Government Act 1995 for the appointment of a member to a Council Committee

Integrated Planning

- Strategic Community Plan
  - Key Goal 5: Our leadership will be visionary, collaborative and accountable
  - Objective 5.1 - Our community actively participates in civic life
  - Strategy 5.1.1 - The community is involved in local decision making
- Corporate Business Plan – Nil
- Long Term Financial Plan – Not applicable
- Asset Management Plans – Not applicable
- Workforce Plan – Not applicable
- Other Integrated Planning – Nil

Policy/Strategic Implications - Nil

Budget Implications - Nil

Whole of Life Accounting – Not Applicable

Risk Management – Not Applicable

Voting Requirements – Absolute Majority



**Receival of Minutes from Management Committees** – Nil

**Urgent Business Approved by Decision**

**Responses to Elected Member Questions Taken on Notice** - Nil

**Elected Members Questions With Notice**

**Notice of Motions for Consideration at the Next Meeting**

**Matters Behind Closed Doors (Confidential Items)**

**Closure**

*The Presiding Member to close the meeting.*

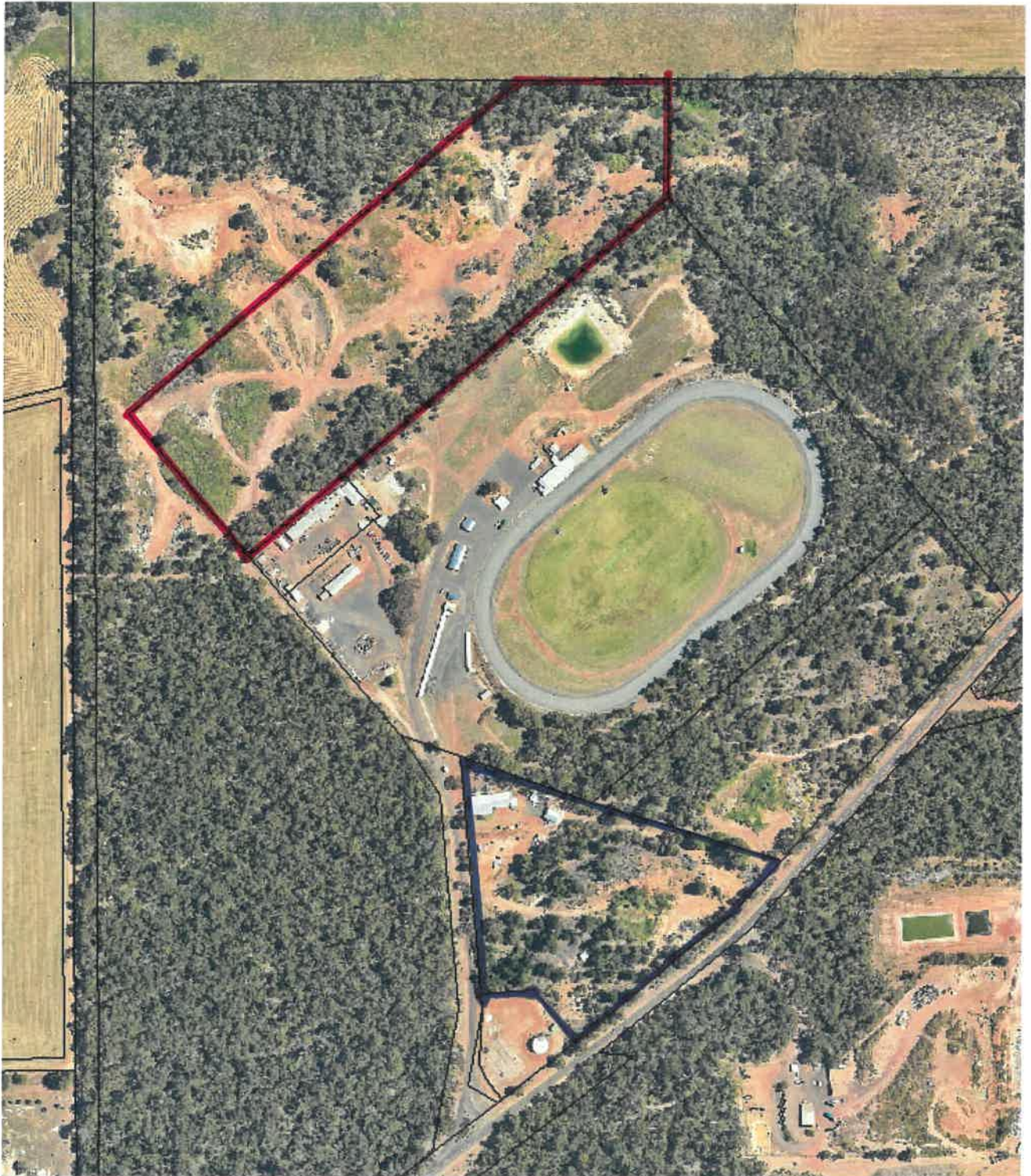
**List of Attachments**

Attachment	Item No.	Details
1	C.02/0521	Location Plan Reserves 25978 and 40973
2	C.03/0521	2021 Determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Members
3	C.04/0521	Rolling Action Sheet
4	C.05/0521	Design of Proposed Building Works (Bridgetown Trotting Club)
5	C.06/0521	April 2021 Financial Activity Statements
6	C.06/0521	List of Accounts Paid in April 2021
7	C.07/0521	Shire of Bridgetown-Greenbushes Consolidated Asset Management Plan Summary 2020/21-2034/35
8	C.08/0521	List of Proposed Changes Outside of General 3% Increase (includes new and deleted fees)
9	C.08/0521	Draft 2021/22 Schedule of Fees & Charges
10	C.09/0521	Instrument of Appointment – Access and Inclusion Advisory Committee
11	C.10/0521	Instrument of Appointment – Roadwise Advisory Committee

Agenda Papers checked and authorised  
by T Clynych, CEO



20 May 2021



**PROPOSED AMALGAMATION OF:**

**RESERVE 40973 VESTED IN SHIRE OF BRIDGETOWN-GREENBUSHES FOR PURPOSE OF 'GRAVEL'  
(OUTLINED IN RED)**

**AND**

**RESERVE 25978 VESTED IN SHIRE OF BRIDGETOWN-GREENBUSHES FOR PURPOSE OF 'RECREATION  
& MUNICIPAL PURPOSES (OUTLINED IN BLUE)**

**WESTERN AUSTRALIA**  
**SALARIES AND ALLOWANCES ACT 1975**  
**DETERMINATION OF THE SALARIES AND ALLOWANCES TRIBUNAL**  
**ON LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS**  
**Pursuant to Section 7A and 7B**

**8 April 2021**

**PREAMBLE**

**Statutory Context**

1. Section 7A of the *Salaries and Allowances Act 1975* ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Under Section 7B(2) of the SA Act, the Tribunal must inquire into and determine the amount of:
  - fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
  - expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
  - allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.
3. By issuing this Determination, the Tribunal discharges its obligations under Section 8 of the SA Act, which requires determinations under sections 7A and 7B to be issued at intervals of not more than 12 months.

**Considerations**

4. The Tribunal has considered sections 2.7 to 2.10 and section 5.41 of the LG Act, which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies, and the functions of local government Chief Executive Officers (CEOs).
5. The Tribunal invited individual local governments, the Department of Local Government, Sport and Cultural Industries, the Western Australian Local Government Association, Local Government Professionals WA and other interested individuals to provide information or submissions regarding developments across the sector.

6. Nineteen submissions were received. All submissions received were considered within the Tribunal's deliberations.

### **Band allocation model**

7. The Tribunal continues to apply the four Band allocation model. The model allows a number of measurable and non-measurable factors to be considered when assessing appropriate levels of remuneration. The model is adjusted annually to accommodate incremental increases experienced by all organisations.
8. While some submissions argued for a change to the classification model, the Tribunal considers this model remains the best available for local government remuneration.
9. The Tribunal notes that the remuneration ranges provide some flexibility to local governments to set remuneration within the Band to which they are allocated. The Tribunal will only adjust a Band classification when a local government or regional local government can demonstrate a substantial and sustained increase in functions, roles or scope of the organisation.

### **Christmas and Cocos Islands**

10. In 2016, the Commonwealth and WA Governments entered an agreement under the *Christmas Island Act 1958* (Cth), the *Cocos (Keeling) Islands Act 1995* (Cth) and the *Indian Oceans Territories (Administration of Laws) Act 1992* (WA), by which the Tribunal has the power to determine the remuneration of local government CEOs and the fees, expenses and allowances for local government elected members of the Shires of Christmas Island and Cocos (Keeling) Islands.
11. This inquiry reviewed remuneration provided by the Shires of Christmas and Cocos (Keeling) Islands.

### **CONCLUSIONS**

12. The Tribunal has determined that remuneration, fees, expenses and allowance ranges provided to CEOs and elected members will be maintained at current levels. The ranges remain appropriate within the wider framework of senior public offices and the current economic climate.
13. The Tribunal notes that each local government can set remuneration within the band to which it is allocated. Any increase, within the bands, must be determined by each local government through its own assessment of whether changes are justified.
14. In reviewing the classification framework, band allocation model and all other relevant information, the Tribunal has examined local governments with potential to change classification. However, the Tribunal considers no change is warranted at this time to the classification of any local government.

15. The Tribunal received some submissions requesting changes to the specific levels of allowances, such as the Regional Isolation Allowance or the annual allowances provided to elected members in lieu of expenses. The Tribunal has reviewed these allowances and has determined that no change is necessary.
16. The Tribunal noted a number of submissions raised a variety of issues, such as performance management, governance standards, workplace culture, qualifications and training, among others. Such issues are outside the Tribunal's powers. The Tribunal's functions are narrow and strictly defined in the SA Act (as identified in paragraphs 1 and 2). The Tribunal sets the appropriate levels of remuneration for the offices within its jurisdiction, not the specific office holders.
17. It is emphasised that fees and allowances, in lieu of reimbursement of expenses, provided to elected members are not considered payment for work performed in a manner akin to regular employment arrangements. Elected members are provided these fees and allowances to recognise the commitment of their time and to ensure they are not out of pocket for expenses properly incurred in the fulfilment of their duties. The Tribunal's original 2013 determination stated that "fees and allowances provided to elected members are not intended to be full time salaries for members". The Tribunal continues to recognise the degree of voluntary community service in the role of elected members.

The Determination will now issue

**DETERMINATION FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS  
AND ELECTED MEMBERS PURSUANT TO SECTION 7A AND 7B OF THE  
*SALARIES AND ALLOWANCES ACT 1975***

**PART 1: INTRODUCTORY MATTERS**

*This Part deals with some matters that are relevant to the determination generally.*

**1.1 Short title**

This determination may be cited as the *Local Government Chief Executive Officers and Elected Members Determination No. 1 of 2021*.

**1.2 Commencement**

This determination comes into operation on 1 July 2021.

**1.3 Content and intent**

- (1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.
- (2) The determination applies to
  - a. Chief Executive Officers (CEOs);
  - b. Acting Chief Executive Officers; and
  - c. Elected Members
- (3) The remuneration specified in this determination for CEOs is based on a person being appointed to one local government CEO position only. In the case of a person appointed to undertake the duties of more than one CEO position simultaneously, the relevant local governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.
- (4) If a local government undergoes an amalgamation or a rezoning of local government boundaries, the local government is required to seek a new determination from the Tribunal.
- (5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed to elected council members under the *Local Government Act 1995* ('the LG Act') Part 5 Division 8. The determination applies to elected council members

who are members of the council of a local government, and under section 3.66 of the LG Act.

- (6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government, the amount determined by the Tribunal will be payable to an eligible elected council member.
- (7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government, each local government or regional local government council will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.
- (8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairmen of regional local governments and to remunerate them for the performance of the duties associated with their office.

#### **1.4 Terms used**

In this determination, unless the contrary intention appears -

***chair*** means a person who is elected or appointed from among the members of a council of a regional local government as its chair;

***committee meeting*** means a meeting of a committee of a council where the committee comprises –

- (a) council members only; or
- (b) council members and employees of the local government or regional local government;

***council***, in relation to:

- (a) a local government, means the council of the local government;
- (b) a regional local government, means the council of the regional local government;

***council member***, in relation to:

- (a) a local government –

- (i) means a person elected under the LG Act as a member of the council of the local government; and
  - (ii) includes the mayor or president of the local government;
- (b) a regional local government –
- (i) means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and
  - (ii) includes the chair of the regional local government;

**LG Regulations** means the *Local Government (Administration) Regulations 1996*;

**mayor** means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

**president** means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

## **1.5 Pro rata payments**

- (1) The Total Reward Package specified in this determination for CEOs is based on a person serving in the office on a full-time basis. The relevant range shall be payable on a pro rata basis if the position is undertaken on a part time basis.
- (2) The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

## **1.6 Local government band allocations**

Unless the contrary intention appears, this determination allocates local governments to the bands set out in Schedule 1. Regional local governments (as constituted under Part 3 Division 4 of the LG Act) are allocated to a Band only with respect to CEOs.



## **PART 2: TOTAL REWARD PACKAGE**

*This Part deals with the remuneration payable to Chief Executive Officers.*

### **2.1 GENERAL**

- (1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.
- (2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.
- (3) Typical components of a TRP include:
  - (a) Base salary;
  - (b) Annual leave loading;
  - (c) Associated FBT accrued (total annual amount of fringe benefits tax paid by the local government for all fringe benefits provided to a CEO);
  - (d) Association membership fees;
  - (e) Attraction/retention allowance, not being provided under Part 3;
  - (f) Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination;
  - (g) Cash bonus and performance incentives;
  - (h) Cash in lieu of a motor vehicle;
  - (i) Fitness club fees;
  - (j) Grooming/clothing allowance;
  - (k) Health insurance;
  - (l) School fees and/or child's uniform;
  - (m) Superannuation (all mandatory and non-mandatory employer superannuation contributions);
  - (n) Travel or any other benefit taken in lieu of salary;
  - (o) Travel for spouse or any other member of family;
  - (p) Unrestricted entertainment allowance;
  - (q) Utilities allowance (any water, power or other utility subsidy provided to the CEO); and
  - (r) Any other form of payment, in cash or not, in consideration as a reward or benefit of the CEOs duties.
- (4) The only exclusions from the TRP are:
  - (a) items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the

provision of a motor vehicle or accommodation are to be included as part of the TRP);

- (b) employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and
- (c) items considered by the local government to be a tool of trade (i.e. equipment needed to undertake the duties of a CEO) and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

## 2.2 LOCAL GOVERNMENT CLASSIFICATION

- (1) The ranges of TRP in Table 1 apply where a local government or regional local government has been classified into the relevant band.

**Table 1: Local government band classification – Total Reward Package range**

Band	Total Reward Package
1	\$250,375 - \$379,532
2	\$206,500 - \$319,752
3	\$157,920 - \$259,278
4	\$128,226 - \$200,192

- (2) Local governments have been classified in Schedule 1.
- (3) Regional local governments have been classified in Table 2 below.

**Table 2: Regional local government band classification**

Regional Local Government	Band
Bunbury-Harvey Regional Council	4
Eastern Metropolitan Regional Council	2
Mindarie Regional Council	3
Murchison Regional Vermin Council	4
Pilbara Regional Council	4
Rivers Regional Council	3
Southern Metropolitan Regional Council	2
Tamala Park Regional Council	2
Western Metropolitan Regional Council	4

- (4) A person who holds a dual appointment of the CEO of the Shire of Murray and the CEO of the Shire of Waroona, shall be entitled to receive a TRP range from the bottom

of Band 2 (\$206,500) to a maximum of \$351,727 (which represents the top of Band 2 plus 10%).

- (5) A person who holds a dual appointment of the CEO of the Shire of East Pilbara and the CEO of the Pilbara Regional Council, shall be entitled to receive a TRP range equivalent to the Band 2 range (\$206,500 - \$319,752).

## **PART 3: REGIONAL/ISOLATION ALLOWANCE**

*This Part deals with the Regional/Isolation Allowance that may be payable to Chief Executive Officers from local governments identified in this Part.*

### **3.1 GENERAL**

- (1) Local governments listed in Table 3 in this Part may provide a Regional/Isolation Allowance to a CEO, in addition to the CEO's Total Reward Package, in recognition of the regional and isolation factors which may affect the attraction and retention of the CEOs of those local governments.
- (2) There is no requirement to provide a Regional/Isolation Allowance to a CEO. Payment of this allowance is at the discretion of the local government, within the parameters set by the Tribunal.
- (3) When a local government chooses to use any or all of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner considering the issues outlined in 3.2.
- (4) When a local government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

### **3.2 DETERMINING APPROPRIATENESS AND RATE OF ALLOWANCE**

- (1) When assessing the appropriateness of providing a Regional/Isolation Allowance, an eligible local government must consider the impact of factors outlined in 3.2(3) on attraction and retention of a CEO. In the event these factors have little or no impact, the Local Government should not provide this Allowance.
- (2) In the event a Regional/Isolation Allowance is considered appropriate, the amount of the Allowance should be proportionate to the circumstances faced by the Local Government.
- (3) The following factors should be considered when determining whether to apply the Regional/Isolation Allowance:
  - a) *Remoteness* - Issues associated with the vast distances separating communities within a Local Government or the distance of the Local Government from Perth or a Regional Centre;
  - b) *Cost of living* - The increased cost of living highlighted specifically in the Regional Price Index.
  - c) *Social disadvantage*: Reduced specialist health services, schooling opportunities for children, employment opportunities for spouse, reduced

- lifestyle commodities when compared to Perth and regional centres, and access to professional and personal support networks;
- d) *Dominant industry*: The impact that a dominant industry such a mining or agriculture has on an area and the ability to attract and retain people in the face of a dominant industry;
  - e) *Attraction/retention*: The ability to recruit suitably qualified candidates and being able to retain them in light of the above concerns in competition with positions in Perth, regional centres and private industry;
  - f) *Community expectations*: The pressures on a CEO to meet expectations when professional or operational expertise is not readily available.

### 3.3 REGIONAL/ISOLATION ALLOWANCE

Local governments eligible for the Regional/Isolation Allowance are listed in Table 3.

**Table 3: Regional/Isolation Allowance**

Local Government	Maximum Regional/Isolation Allowance Per Annum
Ashburton Shire	\$45,000
Broome Shire	\$35,000
Carnamah Shire	\$30,000
Carnarvon Shire	\$30,000
Chapman Valley Shire	\$30,000
Christmas Island Shire	\$80,000
Cocos (Keeling) Islands Shire	\$80,000
Coolgardie Shire	\$30,000
Coorow Shire	\$30,000
Cue Shire	\$40,000
Derby-West Kimberley Shire	\$45,000
Dundas Shire	\$30,000
East Pilbara Shire	\$45,000
Esperance Shire	\$25,000
Exmouth Shire	\$35,000
Geraldton-Greenough City	\$25,000
Halls Creek Shire	\$65,000
Irwin Shire	\$30,000
Jerramungup Shire	\$25,000
Kalgoorlie-Boulder City	\$30,000
Karratha City	\$60,000

Local Government	Maximum Regional/Isolation Allowance Per Annum
Kent Shire	\$10,000
Kondinin Shire	\$10,000
Kulin Shire	\$10,000
Lake Grace Shire	\$10,000
Laverton Shire	\$40,000
Leonora Shire	\$40,000
Meekatharra Shire	\$40,000
Menzies Shire	\$30,000
Merredin Shire	\$10,000
Mingenew Shire	\$30,000
Morawa Shire	\$30,000
Mount Magnet Shire	\$30,000
Mount Marshall Shire	\$10,000
Mukinbudin Shire	\$25,000
Murchison Shire	\$30,000
Narembeen Shire	\$10,000
Ngaanyatjarraku Shire	\$40,000
Northampton Shire	\$30,000
Nungarin Shire	\$10,000
Perenjori Shire	\$30,000
Port Hedland Town	\$60,000
Ravensthorpe Shire	\$30,000
Sandstone Shire	\$30,000
Shark Bay Shire	\$35,000
Three Springs Shire	\$30,000
Upper Gascoyne Shire	\$35,000
Westonia Shire	\$25,000
Wiluna Shire	\$40,000
Wyndham-East Kimberley Shire	\$45,000
Yalgoo Shire	\$30,000
Yilgarn Shire	\$25,000

## **PART 4: HOUSING ALLOWANCE**

*This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.*

### **4.1 GENERAL**

- (1) In recognition of the need for local governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, local governments are able to utilise this allowance as required.
- (2) When a local government utilises this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (3) Any accommodation provided under this Part must be located within or adjacent to the local government area in which the CEO is employed.
- (4) Local governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

### **4.2 APPLICABLE HOUSING ALLOWANCE**

- (1) Where a local government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.
- (2) For reporting purposes, the value of the local government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.
- (3) Where a local government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.
- (4) For reporting purposes, the value of the local government leased property shall be the annual actual costs of the accommodation lease.

## **PART 5: MOTOR VEHICLE**

*This Part deals with the provision of motor vehicles to Chief Executive Officers.*

### **5.1 GENERAL**

- (1) For local governments generally, except those listed in Table 3 under Part 3 of this determination, the private benefit value of any motor vehicle provided to the CEO by the local government is to be included in the Total Reward Package.
- (2) For local governments listed in Table 3 under Part 3 of this determination, any motor vehicle provided to the CEO or an allowance provided to a CEO for use of a private motor vehicle for work-related purposes, is to be considered a tool of trade (i.e. a tool needed to undertake the duties of a CEO in these local governments) and any private benefit will not be considered as part of the Total Reward Package.

### **5.2 PRIVATE BENEFIT VALUE**

- (1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. local government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).
- (2) As a general rule, the private benefit value will be based upon the annual costs multiplied by the percentage of private use.
- (3) Local governments and CEOs will need to agree on the most appropriate way to record the amount of private use in order to calculate the private benefit value.



## **PART 6: MEETING ATTENDANCE FEES**

*This Part deals with fees payable to council members for attendance at council and other meetings*

### **6.1 GENERAL**

- (1) Pursuant to section 5.98(1)(b) of the LG Act, a council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined in section 6.2 of this Part for council meeting attendance fees.
- (2) Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, a council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (3) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations -
  - (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
  - (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
  - (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
  - (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
  - (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
- (4) Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council

members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined in section 6.4 of this Part.

- (5) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –
  - (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
  - (b) the council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
  - (c) the council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.
- (6) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including –
  - (a) the time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members;
  - (b) the role of the council member, mayor or president including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation;
  - (c) particular responsibilities associated with the types of meetings attended;
  - (d) responsibilities of a mayor, president or chair to preside over meetings; and
  - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model.
- (7) The Tribunal has not determined a specific meeting attendance fee for the purposes of section 5.98(1)(a) or (2A)(a) of the LG Act.

## **6.2 COUNCIL MEETING ATTENDANCE FEES – PER MEETING**

- (1) The ranges of fees in Table 4 and Table 5 apply where a local government or regional local government decides by an absolute majority to pay a council member a fee referred to in section 5.98(1)(b) of the LG Act for attendance at a council meeting.

**Table 4: Council meeting fees per meeting – local governments**

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$615	\$793	\$615	\$1,189
2	\$373	\$582	\$373	\$780
3	\$193	\$410	\$193	\$634
4	\$91	\$238	\$91	\$490

**Table 5: Council meeting fees per meeting – regional local governments**

	For a council member other than the chair		For a council member who holds the office of chair	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$91	\$238	\$91	\$490

**6.3 COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES – PER MEETING**

- (1) The ranges of fees in Table 6 and Table 7 apply where a local government or regional local government decides to pay a council member a fee referred to in –
  - (a) section 5.98(1)(b) of the LG Act for attendance at a committee meeting; or
  - (b) section 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

**Table 6: Committee meeting and prescribed meeting fees per meeting – local governments**

For a council member (including the mayor or president)		
Band	Minimum	Maximum
1	\$308	\$396
2	\$186	\$291
3	\$97	\$205
4	\$46	\$119

**Table 7: Committee meeting and prescribed meeting fees per meeting – regional local governments**

For a council member (including the chair)		
	Minimum	Maximum
All regional local governments	\$46	\$119

#### **6.4 ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES**

- (1) The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay an annual fee to all council members who attend council, committee or prescribed meetings.

**Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments**

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$24,604	\$31,678	\$24,604	\$47,516
2	\$14,865	\$23,230	\$14,865	\$31,149
3	\$7,688	\$16,367	\$7,688	\$25,342
4	\$3,589	\$9,504	\$3,589	\$19,534

**Table 9: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – regional local governments**

	For a council member other than the chair		For a council member who holds the office of chair	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$1,795	\$10,560	\$1,795	\$15,839

## **PART 7: ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIR, DEPUTY MAYOR, DEPUTY PRESIDENT AND DEPUTY CHAIR**

*This Part deals with annual allowances payable to mayors, presidents, chair and their deputies, in addition to any entitlement to meeting attendance fees or the reimbursement of expenses.*

### **7.1 GENERAL**

- (1) Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chair of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined in section 7.2 of this Part.
- (2) Pursuant to section 5.98A(1) of the LG Act, a local government or regional local government may decide, by an absolute majority, to pay the deputy mayor or deputy president of the local government, or the deputy chair of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chair of the regional local government, is entitled under section 5.98(5) of the LG Act. That percentage is determined in section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chair under section 5.98 of the LG Act.
- (3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the following –
  - (a) the leadership role of the mayor, president or chair;
  - (b) the statutory functions for which the mayor, president or chair is accountable;
  - (c) the ceremonial and civic duties required of the mayor, president or chair, including local government business related entertainment;
  - (d) the responsibilities of the deputy mayor, deputy president or deputy chair when deputising;
  - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model;
  - (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.

## 7.2 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIR

- (1) The ranges of allowances in Table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.
- (2) The range of allowances in Table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chair is entitled under section 5.98(5) of the LG Act.
- (3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$61,509 to \$137,268.

**Table 10: Annual allowance for a mayor or president of a local government**

For a mayor or president		
Band	Minimum	Maximum
1	\$51,258	\$89,753
2	\$15,377	\$63,354
3	\$1,025	\$36,957
4	\$513	\$20,063

**Table 11: Annual allowance for a chair of a regional local government**

For a chair		
	Minimum	Maximum
All regional local governments	\$513	\$20,063

## 7.3 ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIR

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.

## PART 8: EXPENSES TO BE REIMBURSED

*This Part deals with expenses for which council members are entitled to be reimbursed.*

### 8.1 GENERAL

- (1) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.
- (2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed:
  - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
  - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.
- (3) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(6) to (8) of this Part.
- (4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement –
  - (a) an expense incurred by a council member in performing a function under the express authority of the local government;
  - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
  - (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.



## 8.2 EXTENT OF EXPENSES TO BE REIMBURSED

- (1) The extent to which a council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the council member.
- (2) The extent to which a council member can be reimbursed for child care costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour or \$30 per hour, whichever is the lesser amount.
- (3) The extent to which a council member of a local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is:
  - (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or
  - (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:
    - (i) for the person to travel from the person's place of residence or work to the meeting and back; or
    - (ii) if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.
- (4) The extent to which a council member of a regional local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.
- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Interim Award 2011* as at the date of this determination.
- (6) The extent to which a council member can be reimbursed for child care costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is the actual cost per hour or \$30 per hour, whichever is the lesser amount.

- (7) The extent to which a council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.
- (8) The extent to which a council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.

## **PART 9: ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES**

*This Part deals with annual allowances that a local government or regional local government may decide to pay.*

### **9.1 GENERAL**

- (1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.
- (2) Where a local government or regional local government has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.
- (3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:
  - (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
  - (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
  - (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
  - (d) the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

### **9.2 ANNUAL ALLOWANCES DETERMINED INSTEAD OF REIMBURSEMENT FOR PARTICULAR TYPES OF EXPENSES**

- (1) In this section:

***ICT expenses*** means:

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;

***travel and accommodation expenses*** means:

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
  - (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.
- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.
- (3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$50.

## SCHEDULE 1: LOCAL GOVERNMENT BAND ALLOCATIONS

Local Government	Band
Albany City	1
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	1
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	1
Busselton City	1
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Christmas Island Shire	3
Claremont Town	3
Cocos (Keeling) Islands Shire	4
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4
Cuballing Shire	4
Cue Shire	4

Local Government	Band
Cunderdin Shire	4
Dalwallinu Shire	3
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Karratha City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojonup Shire	3
Kondinin Shire	4
Koorda Shire	4
Kulin Shire	4
Kwinana City	1
Lake Grace Shire	4

Local Government	Band
Laverton Shire	3
Leonora Shire	3
Mandurah City	1
Manjimup Shire	2
Meekatharra Shire	3
Melville City	1
Menzies Shire	4
Merredin Shire	3
Mingenew Shire	4
Moora Shire	3
Morawa Shire	4
Mosman Park Town	3
Mount Magnet Shire	4
Mount Marshall Shire	4
Mukinbudin Shire	4
Mundaring Shire	2
Murchison Shire	4
Murray Shire	2
Nannup Shire	4
Narembeen Shire	4
Narrogin Shire	3
Nedlands City	2
Ngaanyatjarraku Shire	4
Northam Shire	2
Northampton Shire	3
Nungarin Shire	4
Peppermint Grove Shire	4
Perenjori Shire	4
Perth City	1
Pingelly Shire	4
Plantagenet Shire	3
Port Hedland Town	1
Quairading Shire	4
Ravensthorpe Shire	3
Rockingham City	1
Sandstone Shire	4
Serpentine-Jarrahdale Shire	2

Local Government	Band
Shark Bay Shire	4
South Perth City	2
Stirling City	1
Subiaco City	2
Swan City	1
Tammin Shire	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent City	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroona Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4
Wongan-Ballidu Shire	4
Woodanilling Shire	4
Wyalkatchem Shire	4
Wyndham-East Kimberley Shire	2
Yalgoo Shire	4
Yilgarn Shire	3
York Shire	3



Signed on 8 April 2021.

M Seares AO  
CHAIR

B A Sargeant PSM  
MEMBER

C P Murphy PSM  
MEMBER

**SALARIES AND ALLOWANCES TRIBUNAL**

## LOCAL GOVERNMENT ELECTED MEMBERS EXPLANATORY NOTES

*This section does not form part of the determination*

### **1. Entitlements**

The entitlement of a council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.

### **2. Local governments to set amounts within the range determined**

Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for members of the council of a local government or a regional local government, each council is to set, by absolute majority, an amount within the relevant range determined and the amount set will be payable to elected council members.

### **3. Superannuation**

Nothing in this determination establishes a liability for the payment of superannuation by local governments. Elected council members are eligible for superannuation payments if their council has resolved unanimously to become an Eligible Local Governing Body (ELGB) pursuant to section 221A and section 221B of the *Income Tax Assessment Act 1936* (Cwlth). Where the council is an ELGB, it is deemed to have an employer/employee relationship with its elected council members and this attracts the application of a number of statutory obligations. Alternative arrangements described in Australian Taxation Office (ATO) Interpretative Decision ATO ID 2007/205 allow for elected council members and councils to agree for whole or part of meeting attendance fees to be paid into a superannuation fund. Where the council is an ELGB, fees for attendance at council, committee and prescribed meetings (whether paid via a per meeting fee or annual allowance) are to be inclusive of any superannuation guarantee liability. This information is not published by way of legal or financial advice.



# **ROLLING ACTION SHEET**

**ROLLING ACTION SHEET**  
**December 2020 (encompassing Council Resolutions up to Council Meeting held 17 December 2020)**

Where a tick is indicated this Item will be deleted in the next update

Council Decision No.	Wording of Decision	Responsible Officer	Past comments	Progress since last report	
C.14/0310 Preliminary Report – Plantation Exclusion Zones	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townsites, the Yornup township and existing or proposed local development areas throughout the Shire municipality.</li> <li>2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate a scheme amendment to Town Planning Scheme No. 3 seeking to modify Table I to prohibit 'Afforestation' within the Rural zone of the scheme area.</li> <li>3. Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised.</li> <li>4. Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation with FESA, and in accordance with the Planning for Bush Fire Protection document.</li> </ol>	L Guthridge	<ol style="list-style-type: none"> <li>1. Noted.</li> <li>2. Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December 2011. Amendment adopted by Council on 25 January 2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012.</li> <li>3. Noted.</li> <li>4. Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation. Council in March 2016</li> </ol>	<p><b>May 2021</b> Refer agenda item in May 2021 Council agenda relating to review of Plantations Policy.</p>	<p>√</p> <p>√</p>

	<p>5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues:</p> <ul style="list-style-type: none"> <li>a) Definition of woodlots and shelter belts and list of acceptable locally native tree species.</li> <li>b) Location of surrounding development and adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection.</li> <li>c) Other natural resource management issues identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy.</li> </ul> <p>6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.</p>		<p>resolved not to progress. See Point 6 below.</p> <p>5. Commenced but little progress to date, pending adoption of Bushfire Hazard Strategy. No further action progressed. New detailed Bushfire Hazard Level Assessment to be prepared for Local Planning Strategy, with recommendations for plantation exclusion (August 2017).</p> <p><b>November 2018</b> New draft Bushfire Hazard Assessment being prepared by consultant, to assist further consideration of plantation exclusion.</p> <p><b>December 2018</b> CEO and Manager Planning met with bushfire consultant on 28 November 2018. Bushfire Hazard Assessment nearing completion for presentation to Council early in 2019.</p> <p>6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below. No further action to be taken with strategy as per C.18/0216. No further action on policy review (May 2016).</p> <p><b>January 2019</b> Final draft Bushfire Hazard Strategy received for Staff review, to be presented to Council by March 2019. No progress made of Plantation Applications Policy Review.</p> <p><b>February 2019</b> Bushfire Hazard Level Assessment feedback sent to consultant for finalising document. Research commenced for Plantation Applications Policy Review.</p>		
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		<p><b>March 2019</b> Final Bushfire Hazard Level Assessment received for staff review then to be presented to Council in April 2019. Research commenced for Plantation Applications Policy Review.</p> <p><b>April 2019</b> Final BHL report received still under review for presentation to Council in May 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed.</p> <p><b>July 2019</b> Final BHL report received still under review for presentation to Council in August 2019. BHL to also be sent to DPLH and DFES. Further research into Plantation Applications Policy review not progressed.</p> <p><b>August 2019</b> BHL to be presented to Council in November 2019.</p> <p><b>September 2019</b> Draft BHL referred to DPLH and DFES for preliminary feedback, before being presented to Council.</p> <p><b>October 2019</b> Preliminary response received from DFES on draft BH. Pending feedback from DPLH.</p> <p><b>November 2019</b> Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p><b>December 2019</b> Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p><b>January 2020</b> Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p>		
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		<p><b>February 2020</b> Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p><b>March 2020</b> Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p><b>April 2020</b> Preliminary response received from DFES on draft BHL. Pending feedback from DPLH.</p> <p><b>May 2020</b> Preliminary response received from DFES on draft BHL. Contact with DPLH made in May 2020 for pending feedback. Meeting to be scheduled shortly.</p> <p><b>June 2020</b> Meeting with DPLH scheduled for 26 June 2020 to discuss draft Bushfire Hazard Level Assessment.</p> <p><b>July 2020</b> Meeting with DPLH scheduled held on 26 June 2020 to discuss draft Bushfire Hazard Level Assessment. Councillor Briefing to be held on 23 July 2020 regarding draft Bushfire Hazard Level Assessment and other bushfire issues.</p> <p><b>August 2020</b> Councillor Briefing held 23 July 2020 on findings of the BHL and bushfire framework review update. Final BHL to be presented to Council in August 2020 for adoption.</p> <p><b>September 2020</b> Bushfire Hazard Level Assessment adopted by Council 27 August 2020. Local Planning Strategy progressing. Plantation Applications Policy still to be reviewed.</p>		
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			<p><b>October 2020</b> Plantation Applications Policy still to be reviewed.</p> <p><b>February 2021</b> No progress since last update</p> <p><b>April 2021</b> All aspects of the resolution have been completed excepting review of Plantations Policy – a report will be submitted to the May Council meeting on this review.</p>		
C.03/1116 RV Friendly Towns	That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations.	T Clynh	<p>Assessment against guidelines of Campervan and Motorhome Club of Australia Limited (CMCA) has commenced (March 2017).</p> <p>The requirement for a dump point is a mandatory requirement for registration as a RV Friendly Town and assessment of options is currently occurring to enable a report back to Council (April 2017).</p> <p>A meeting has recently been held with representatives of the Bridgetown Agricultural Society regarding development of a dump point at the showgrounds (June 2017).</p> <p>Greenbushes appears to comply with the requirements necessary to obtain "RV Friendly Destination" Status and the Visitor Centre Manager is in the process of submitting an application (February 2018).</p> <p>An application to Water Corporation is currently being prepared for a sewerage connection for a dump point at the railway car park. This will enable a cost estimate to be conducted. Funding of the dump point is a proposed new action in the updated corporate Business Plan proposed to be</p>	<b>May 2021</b> No progress since last update	



		<p>presented to the budget workshop (May 2018).</p> <p>Discussions occurred at August Council Concept forum. Railway car park site confirmed. Costings and design for both sewerage and holding tank options being progressed (September 2018).</p> <p><b>November 2018</b> Discussion occurred at the November Concept forum about the proposed dump point in Bridgetown and direction was given to staff to further investigate waste water disposal options.</p> <p><b>February 2019</b> Application has been lodged with Water Corporation for a sewer connection for a dump point in the railway car park.</p> <p><b>March 2019</b> Planning and cost estimates for establishment of a dump point in the railway car park is being completed in time for 2019/20 budget considerations. Greenbushes site – refer comments for Resolution C.16/0513 on Page 5.</p> <p><b>April 2019</b> An application has been submitted to Water Corporation for connection to sewer for the proposed dump point in the railway car park. A dump point at the Greenbushes Sportsground is being investigated as part of the planning for that precinct.</p> <p><b>June 2019</b> At the June Concept Forum council determined to include funding in 2019/20 for installation of a sewer connected dump point in the railway car park. This funding will be confirmed in the 2019/20 budget.</p>		
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		<p><b>October 2019</b> The approval process for connection of sewer to the proposed dump point in the railway car park (Bridgetown) has commenced.</p> <p>The draft concept plan for the Greenbushes Sportsground Precinct shows a proposed dump point.</p> <p><b>November 2019</b> Application for sewer connection for dump point in railway car park has been submitted to Water Corporation.</p> <p><b>February 2020</b> Dump point application for Bridgetown has been submitted and installation is expected by June 2020. Signage to incorporate dump point insignia will be required and this will be an opportunity to review advance warning signage on entrance to Bridgetown.</p> <p>Greenbushes camp area is included in current community consultation for Greenbushes Sportsground Precinct.</p> <p><b>May 2020</b> Installation of the dump point in railway car park has been deferred as trenching of Spencer Street is required for sewer connection and plumber raised concerns about trenching in Winter. Works have been rescheduled for Spring.</p> <p>Greenbushes camp area is included in current community consultation for Greenbushes Sportsground Precinct.</p> <p><b>January 2021</b> Preparation of a scope of works for consultants to progress the conceptual design of the Greenbushes Sportsground and Tourism Precinct project is being prepared in house for review by ELT and</p>		
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			<p>issue in February 2021.</p> <p>The Bridgetown dump point has been installed and is now operational. Directional street signage has been ordered and awaiting supply.</p> <p><b>February 2021</b> Directional signage to dump point, electric vehicle recharge station, caravan parking, etc. installed.</p> <p><b>March 2021</b> A Camping Strategy is to be prepared and will address the RV Friendly Towns requirements.</p> <p><b>April 2021</b> No progress since last update.</p>		
C.02/1216 Acquisition of Dumpling Gully Precinct	That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.	T Clynych	<p>Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).</p> <p>A meeting was held with the Water Corporation and Talison Lithium on 19.6.17 to further discuss the processes for de-proclamation of the drinking water source and the need to engage with DPAW (July 2017).</p> <p>A meeting is scheduled for 3 September with Water Corporation to progress this matter (September 2018).</p> <p>Advice received from Water Corporation that is continuing to work with Department of Water and Environmental Regulation (DWER) about excising the dam from State Forest (requires Cabinet approval) and resolving the water allocation issues. A</p>	<b>May 2021</b> No progress since last update	

		<p>follow up meeting with DWER is being planned (October 2018).</p> <p><b>January 2019</b> Refer item in January agenda.</p> <p><b>February 2019</b> Submission lodged with Department of Water and Environmental Regulation recommending that the Greenbushes Catchment Area should be abolished under the Country Areas Water Supply Act 1947.</p> <p><b>September 2019</b> DWER is currently conducting stakeholder consultation on the abolition of the Greenbushes Catchment Area under the Country Areas Water Supply Act 1947 on the basis that water quality issues with this source means that it is no longer used by the Water Corporation to supply public drinking water. The DWER recommendation is that the catchment should now be abolished to enable increased recreation, tourism and customary activities.</p> <p><b>October 2019</b> The process to transfer the land from State Forest is progressing.</p> <p><b>March 2020</b> The Shire President and CEO had a meeting with the Minister for Environment about growth strategy projects and took the opportunity to ask for an update on transfer of the former Water Corporation dams to the Shire. A response was subsequently received from the Minister advising that DBCA is supportive in-principle of the Shire's request to use the dams for recreation but a number of issues need to be addressed with both the Shire and Water Corporation. A meeting of all parties is to be requested to expedite the matter.</p>		
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			<p><b>May 2020</b> A meeting of relevant agencies is required but hasn't been able to be arranged due to COVID-19. With the current easing of restrictions a meeting is to be scheduled.</p> <p><b>July 2020</b> A meeting with DBCA is being arranged for August.</p> <p><b>August 2020</b> A meeting was held with DBCA to discuss a number of matters including the dumping gully precinct. This led to an understanding that a meeting with all parties (Shire, DBCA and Water Corporation) needs to be held and this is currently being arranged.</p> <p><b>September 2020</b> A request has been submitted to DBCA for a meeting to be held between Shire, DBCA and Water Corporation to identify issues to enable this proposal to be progressed.</p> <p><b>January 2021</b> No further progress.</p> <p><b>February 2021</b> No progress since last update</p> <p><b>April 2021</b> No progress since last update.</p>		
C.08/0917 Preparation of Shire of Bridgetown-Greenbushes Local Planning Strategy and Local Planning Scheme No 6	That Council: 1. Notes that the draft Local Planning Strategy adopted by Council in November 2012 has not been endorsed by the Western Australian Planning Commission for the purpose of advertising and will not be further progressed. 2. Notes the appointment of Lush Fire & Planning to prepare a Bushfire Hazard Level Assessment to guide preparation of a new Local Planning Strategy and Local Planning Scheme for the Shire of Bridgetown-Greenbushes.	L Guthridge	<ol style="list-style-type: none"> <li>1. Noted.</li> <li>2. Noted. Preliminary investigations completed. Preliminary draft report received February 2018 for staff review. Meeting scheduled with Department of Planning, Lands and Heritage for 8 March 2018 for preliminary advice. Follow up meeting with DPLH staff on 27 March 2018, working with consultant on modifications. Draft report to be presented to Council in July 2018 (April 2018). Contact has since</li> </ol>	<b>May 2021</b> The consultant engaged to assist with preparation of the draft LPS is continuing to work on this project.	

	<p>3. Pursuant to regulation 11 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Strategy for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area marked in Attachment 9.</p> <p>4. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 19 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to prepare a new Local Planning Scheme No. 6, for all land within the Shire of Bridgetown-Greenbushes municipality, as per the Scheme Map Area in Attachment 9, and upon gazettal will revoke Town Planning Scheme No. 3 and Town Planning Scheme No. 4.</p> <p>5. Pursuant to section 72 of the Planning and Development Act 2005 and regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to forward to the Western Australian Planning Commission:</p> <p>a) A copy of Council's resolution deciding to prepare a new Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes; and</p> <p>b) A map marked Scheme Map Area signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-</p>		<p>been made with a planning consultant to assist in completion of the Local Planning Strategy (June 2018). Consultant has been engaged (July 2018). Meeting held with DPLH staff on 4 September 2018 (September 2018).</p> <p>3. Noted.</p> <p>4. Noted.</p> <p>5. Correspondence sent to WAPC on 26 October 2017. Response received.</p> <p>6. Noted. To be actioned.</p> <p><b>November 2018</b> Liaison with Shire's planning consultant and DPLH staff continuing.</p> <p><b>December 2018</b> Sections of draft LPS prepared by planning consultant currently being reviewed by Shire staff.</p> <p><b>January 2019</b> Final draft Bushfire Hazard Level Assessment received for Shire staff review. Further consultation with planning consultant undertaken in December 2018. Shire staff working through detailed zoning and lot analysis for all townsites and investigation areas.</p> <p><b>February 2019</b> Zoning and Precinct Analysis completed and forwarded to planning consultant for consideration. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p><b>March 2019</b> Meeting scheduled with DPLH staff, SWDC staff and planning consultant.</p>		
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	<p>Greenbushes.</p> <p>6. Subject to receiving notification from the Western Australian Planning Commission pursuant to regulation 20 of the Planning and Development (Local Planning Schemes) Regulations 2015, directs the Chief Executive Officer to:</p> <p>a) publish a notice within a newspaper circulating in the Shire district of the passing of the resolution deciding to prepare a Local Planning Strategy and Local Planning Scheme No. 6 for the Shire of Bridgetown-Greenbushes.</p> <p>b) forward a copy of the notice to and seeking a memorandum in writing setting out any recommendations in respect of the resolution to:</p> <p>(i) the local government of each district that adjoins the local government district;</p> <p>(ii) each licensee under the Water Services Act 2012 likely to be affected by the scheme;</p> <p>(iii) the Chief Executive Officer of the Department of Biodiversity, Conservation and Attractions assisting in the administration of the Conservation and Land Management Act 1984; and</p> <p>(iv) each public authority likely to be affected by the scheme, including the Department of Water and Environment Regulation pursuant to section 81 of the Planning and Development Act 2005.</p>		<p>See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p><b>April 2019</b> Meeting held with DPLH and SWDC staff in March 2019. Planning Consultant working on Planning Precinct Analysis. See C.14/0310 above in relation to Bushfire Hazard Level Assessment.</p> <p><b>May 2019</b> Liaison with DPLH staff, planning consultant and bushfire consultant continuing.</p> <p><b>June 2019</b> Further liaison with planning consultant continuing.</p> <p><b>July 2019</b> Further liaison with planning consultant and DPLH continuing.</p> <p><b>August 2019</b> Further liaison with planning consultant required.</p> <p><b>September 2019</b> Preliminary draft Local Planning Strategy referred to DPLH for feedback.</p> <p><b>October 2019</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>November 2019</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>December 2019</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>January 2020</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>February 2020</b></p>		
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		<p>Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>March 2020</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>April 2020</b> Pending DPLH feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.</p> <p><b>May 2020</b> Contact made with DPLH for pending feedback on draft Local Planning Strategy and draft Bushfire Hazard Level Assessment.. Meeting to be held as soon as possible. Feedback</p> <p><b>June 2020</b> Preliminary feedback from DPLH received on draft Local Planning Strategy. Meeting with DPLH scheduled for 26 June 2020 to discuss draft Bushfire Hazard Level Assessment and draft Local Planning Strategy.</p> <p><b>July 2020</b> Meeting with DPLH held on 26 June 2020 to discuss draft Bushfire Hazard Level Assessment and draft Local Planning Strategy. Follow up meeting with DPLH scheduled for 27 July 2020 to discuss draft Local Planning Strategy, with further work continuing.</p> <p><b>August 2020</b> Councillor Briefing held 23 July 2020 on findings of the BHL and bushfire framework review update. Final BHL to be presented to Council in August 2020 for adoption. Work on draft Local Planning Strategy continuing.</p> <p><b>September 2020</b> Bushfire Hazard Level Assessment adopted</p>		
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			<p>by Council 27 August 2020. Local Planning Strategy progressing.</p> <p><b>January 2021</b> Geoff Lush from Lush Fire and Planning Consultants have been appointed to assess (and provide an estimate for same) for what work is required to progress and complete the Local Planning Strategy.</p> <p>Once an estimate is received it will be determined if the Shire appoints Lush Fire and Planning in line with budget constraints.</p> <p><b>February 2021</b> No progress since last update</p> <p><b>March 2021</b> A consultant has been engaged to assist with completion of the Local Planning Strategy.</p> <p><b>April 2021</b> No progress to report since last update.</p>	
C.04/0519 Development of Plans for Upgrade of Bridgetown CBD Parking and Geegelup Brook Beautification	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Amend its 2018/19 budget to include \$25,000 unbudgeted expenditure for the purpose of funding the preparation of detailed design plans for improvements to the Bridgetown CBD parking behind the shops on the western side of Hampton Street and the beautification of the adjacent Geegelup Brook.</li> <li>2. Seek the input of its Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation.</li> <li>3. Transfer the sum of \$25,000 from the Strategic Projects Reserve to fund the</li> </ol>	T Clynych	<p><b>June 2019</b> Consulting engineer still to be engaged.</p> <p><b>August 2019</b> The resolution from Council's May 2019 meeting required the CEO to seek the input of the Sustainability Advisory Committee in identifying the key elements in the Geegelup Brook Beautification Project, including channel widening, public access and revegetation. Discussion on this matter is scheduled to occur at the SAC meeting to be held on 21.8.19.</p> <p><b>September 2019</b> The CEO did discuss the scope of the project with members of the Sustainability Advisory Committee and obtained useful feedback. A project scope is currently being prepared and investigations occurring into suitable landscape architects to progress the</p>	<p><b>May 2021</b> A proposal for a community design exercise is currently being developed for presentation to Council.</p>

	<p>unbudgeted expenditure.</p>		<p>design of the creek beautification and car park design.</p> <p><b>October 2019</b> A request for quote has been prepared and has been sent to three selected landscape architects.</p> <p><b>February 2020</b> A meeting with interested consultants is being scheduled.</p> <p><b>March 2020</b> Five consultants were invited to attend a site visit to discuss the project. The aim of the site visit was to invite interested consultants to quote on the preparation of a detailed project brief and tender document to support the Project. One consultant accepted the invitation (the others declined or did not respond). The consultant has provided a quote which will be reviewed by the Executive Leadership Team on 24 March 2020.</p> <p><b>April 2020</b> Consultant selected to prepare scope of works.</p> <p><b>May 2020</b> Scope of works completed. Next step is to seek quotes/proposals from consultants (landscape designers/engineers) for the project.</p> <p><b>January 2021</b> The Development Infrastructure Group (internal) has reviewed the draft scope/tender documents and they are now waiting review by ELT (expected to occur in February).</p> <p><b>February 2021</b> No progress since last update</p> <p><b>April 2021</b> No progress to report since last update.</p>		
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<p>C.07/1119 Proposal to Remove Two Parking Bays in Steere Street</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Defer any consideration for removal of car parking bays in Steere Street pending investigations into possible redesign of the Civic Centre car park and conversion of Stewart Street into a one way thoroughfare.</li> <li>2. Request the CEO to investigate and report back on the possibility and practicalities of changing Stewart Street to a one way street, including an assessment of whether the Hampton Street end of the street can be retained as two way access.</li> <li>3. Request the CEO to investigate and report back on redesigning the Civic Centre car park including the possibility of making each entrance to the car park one-way only.</li> </ol>	<p>T Clynych</p>	<p><b>March 2020</b> No progress since last update <b>April 2020</b> Work has commenced on preparing plans for possible redesign of car park as well as investigations into Stewart Street design and traffic flow. <b>May 2020</b> Plans completed and will be presented to June Concept Forum. <b>June 2020</b> Awaiting feedback from MRWA before tabling plans at Concept Forum. <b>July 2020</b> A report will be presented to the August Concept Forum <b>August 2020</b> Revised plans were presented to the August Concept Forum for discussion and will shortly be subject to a community consultation exercise. <b>September 2020</b> Community consultation to commence shortly. <b>January 2021</b> The consultation period had been extended and submissions will be received until 4pm on Friday 22 January 2021. <b>February 2021</b> Submissions being assessed. <b>March 2021</b> A report will be prepared for the April Council Meeting. <b>April 2021</b> Due to other work priorities the report to Council has been delayed until the May Council Meeting.</p>	<p><b>May 2021</b> Further assessment of the project is occurring before presentation to Council – expected to be in June. The funds in the 2020/21 budget are proposed to be carried forward to 2021/22.</p>	
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<p>C.04/0320 Order to Take Measures to Prevent Straying Stock</p>	<p>1. That Council withdraw the order placed on the owner of the property at RSN 298 Connell Road, Catterick requiring the owner to make necessary arrangements to ensure that stock is contained within that property and to remove any existing cattle grids within the road reserve of Connell Road.</p> <p>2. That the CEO report back to Council on the need for determining a position or policy on the use of cattle grids on public roads.</p>	<p>T Clynych</p>	<p><b>April 2020</b> Order has been withdrawn.</p> <p>Work yet to be commenced on cattle grids position/policy.</p> <p><b>August 2020</b> An audit of gates and cattle grids within road reserves is currently being undertaken in order to inform preparation of a draft policy</p> <p><b>January 2021</b> No further progress</p> <p><b>February 2021</b> No progress since last update</p> <p><b>March 2021</b> No progress since last update</p> <p><b>April 2021</b> No progress to report since last update</p>	<p><b>May 2021</b> No progress since last update.</p>	
<p>C.14/0520 Proposed Reserve Rationalisation</p>	<p>That Council noting that no public submissions were received, and pursuant to Section 51, 56 and 58 of the Land Administration Act 1997, supports the proposed change in purpose from Public Recreation to Public Purpose and rationalisation of Reserve 48886, Lot 1 Balmoral Drive, Bridgetown, facilitated through partial road widening and closure of Balmoral Drive, as shown on Attachment 13, and directs the Chief Executive Officer to seek approval from the Minister for Lands.</p>	<p>L Guthridge</p>	<p><b>June 2020</b> Written request forwarded to DLPH for Minister's approval.</p> <p><b>July 2020</b> DPLH acknowledgement received 7 July 2020. Pending formal response.</p> <p><b>August 2020</b> DPLH acknowledgement received 7 July 2020. Pending formal response.</p> <p><b>September 2020</b> DPLH acknowledgement received 7 July 2020. Pending formal response.</p> <p><b>January 2021</b> No further progress</p> <p><b>February 2021</b> No progress since last update</p> <p><b>March 2021</b> Survey instructions have been released by DPLH and quotes for survey are currently being obtained.</p> <p><b>April 2021</b> Survey has been completed and final documentation is being assessed by the</p>	<p><b>May 2021</b> No progress since last update.</p>	

			Department of Planning Lands and Heritage.	
C.05/0620 Review of Local Laws	That Council resolves to undertake a review of the following Local Laws in accordance with section 3.16 of the Local Government Act and to give local public notice of its intent to undertake the review: <ul style="list-style-type: none"> <li>• Activities on Thoroughfares and Trading in Thoroughfares &amp; Public Places Local Law;</li> <li>• Bush Fire Brigades Local Law;</li> <li>• Cats;</li> <li>• Cemeteries;</li> <li>• Dogs;</li> <li>• Fencing;</li> <li>• Health;</li> <li>• Local Government Property;</li> <li>• Parking &amp; Parking Facilities;</li> <li>• Pest Plants; and</li> <li>• Standing Orders.</li> </ul>	T Clynych	<p><b>August 2020</b> Statutory advertising inviting submissions on review of Council Local Laws was published in Manjimup Bridgetown News on 12 August. Notice was also placed on Shire website and a “news” story uploaded on website and Facebook. Closing date for submissions is 25 September 2020.</p> <p><b>September 2020</b> Awaiting conclusion of statutory community consultation period.</p> <p><b>January 2021</b> Council received one submission on the review of Council Local Laws. 28 January 2021 council agenda includes a report with recommendations from the Sustainability Advisory Committee in regards to the review.</p> <p><b>February 2021</b> Submissions being assessed.</p> <p><b>March 2021</b> No progress since last update</p> <p><b>April 2021</b> Due to workload the report wasn’t completed for the April Council meeting and will instead be presented to the May meeting.</p>	<p><b>May 2021</b> Assessment of submissions has identified some issues requiring further investigation therefore report has been deferred to the June meeting.</p>
C.14/0620 Bridgetown Railway Station – Detailed Design	That Council: <ol style="list-style-type: none"> <li>1. Endorse the detailed designs and costings for the Bridgetown Railway Station – 2020 Update – Conservation and Reuse as Office (Attachment 17).</li> <li>2. Direct the CEO to commence discussions with the Blackwood Environment Society and Blues at Bridgetown regarding potential relocation from their current offices in the Visitor Centre Building to the (redeveloped) Bridgetown Railway Station.</li> </ol>	T Clynych	<p><b>August 2020</b> Business Case currently being developed which will assist in securing outstanding grant funding to enable the project to proceed. Discussions with Blues at Bridgetown and Bridgetown-Greenbushes Community Landcare yet to commence.</p> <p><b>September 2020</b> Federal funding secured for 50% of this project value via Drought Funding. Business case being developed along with 4 other growth strategy projects each as an individual business case. Discussions with Blues at Bridgetown and Bridgetown-</p>	<p><b>May 2021</b> Part 2 of the resolution has been superseded by a component of Resolution C.08/0421 which authorised the CEO to commence engagement with the Blues at Bridgetown and Bridgetown Landcare regarding their proposed relocation from the current Visitor Centre building to the current Community Resource Centre building.</p>

			<p>Greenbushes Community Landcare yet to commence.</p> <p><b>October 2020</b> EOI submitted to Lotterywest under COVID-19 funding streams to determine if the project aligned with community connection stream. EOI successful. Invitation to submit a full application seeking \$282,500 funding for this project submitted. Business case completed.</p> <p><b>January 2021</b> Advice from Lotterywest still pending. Business case completed. Tender specifications currently being prepared.</p> <p><b>February 2021</b> No progress since last update</p> <p><b>March 2021</b> No progress since last update</p> <p><b>April 2021</b> Refer report to April Council meeting about future management model for the Visitor Centre. This report also addresses future use of the Railway Station that if endorsed will negate the need to discuss potential relocation to the railway station by the Blackwood Environment Society and Blues at Bridgetown</p>	
C.05/0720 Trial of Condom Dispensing Machine	<p>That Council:</p> <ol style="list-style-type: none"> <li>Notes the feedback from the trial of having free condom vending machines in the library toilets.</li> <li>Approves the installation of coin operated condom dispensing machines in the male and female change rooms at the Bridgetown Leisure Centre.</li> <li>Funds the purchase and installation of the vending machines at an approximate cost</li> </ol>	T Clynh	<p><b>August 2020</b> Awaiting adoption of 2020/21 budget before purchasing vending machines.</p> <p><b>October 2020</b> Vending machines have been ordered.</p> <p><b>January 2021</b> No further progress.</p> <p><b>February 2021</b> Communication occurring with machine distributor about sourcing suitable coin mechanism machines.</p> <p><b>March 2021</b></p>	<p><b>May 2021</b> No progress since last update.</p>

	<p>of \$1,800 with these funds to be included in the 2020/21 budget.</p> <ol style="list-style-type: none"> <li>4. Acknowledges that Blackwood Youth Action will be responsible for management of the vending machines, including purchase of stock and receipt of income from sale of the products.</li> <li>5. Notes that signage (posters) will be displayed in the change rooms explaining the importance of having condom dispensing machines in our community and requesting respect for the initiative.</li> <li>6. Advises Blackwood Youth Action that in the event of damage occurring to the vending machines it shouldn't be assumed that the Shire will fund replacement machines.</li> <li>7. Reviews the suitability of the leisure centre as the location for condom vending machines at such time as the proposed Blackwood Youth Action youth facility is developed and operational.</li> </ol>		<p>No progress since last update <b>April 2021</b> Supply of suitable machines in Australia is critically low. Discussions are occurring with suppliers about availability of \$2.00 vend machines as an alternative to \$1.00 vend.</p>	
<p>C.03/1120 South West Regional Councils Designated Area Migration Agreement (DAMA) Memorandum of Understanding</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Instructs the Chief Executive Officer to execute the South West Regional Councils Designated Area Migration Agreement (DAMA) Memorandum of Understanding as per Attachment A.</li> <li>2. Approves in-principle the allocation of a maximum \$5,000 in the 2021/22 budget as its contribution towards the DAMA initiative.</li> <li>3. Requests that further consideration be given to a scale of contributions by South West Councils based on population, current ABS job statistics or other appropriate comparative tool.</li> </ol>	<p>T Clynych</p>	<p><b>December 2020</b> Memorandum of Understanding yet to be circulated for endorsement. <b>January 2021</b> No further progress. <b>February 2021</b> No progress since last update <b>March 2021</b> No progress since last update <b>April 2021</b> The CEO has met with the consultant engaged to investigate possible establishment of a South West DAMA and arranged for that consultant to meet with relevant business leaders within the Shire.</p>	<p><b>May 2021</b> No progress since last update.</p>

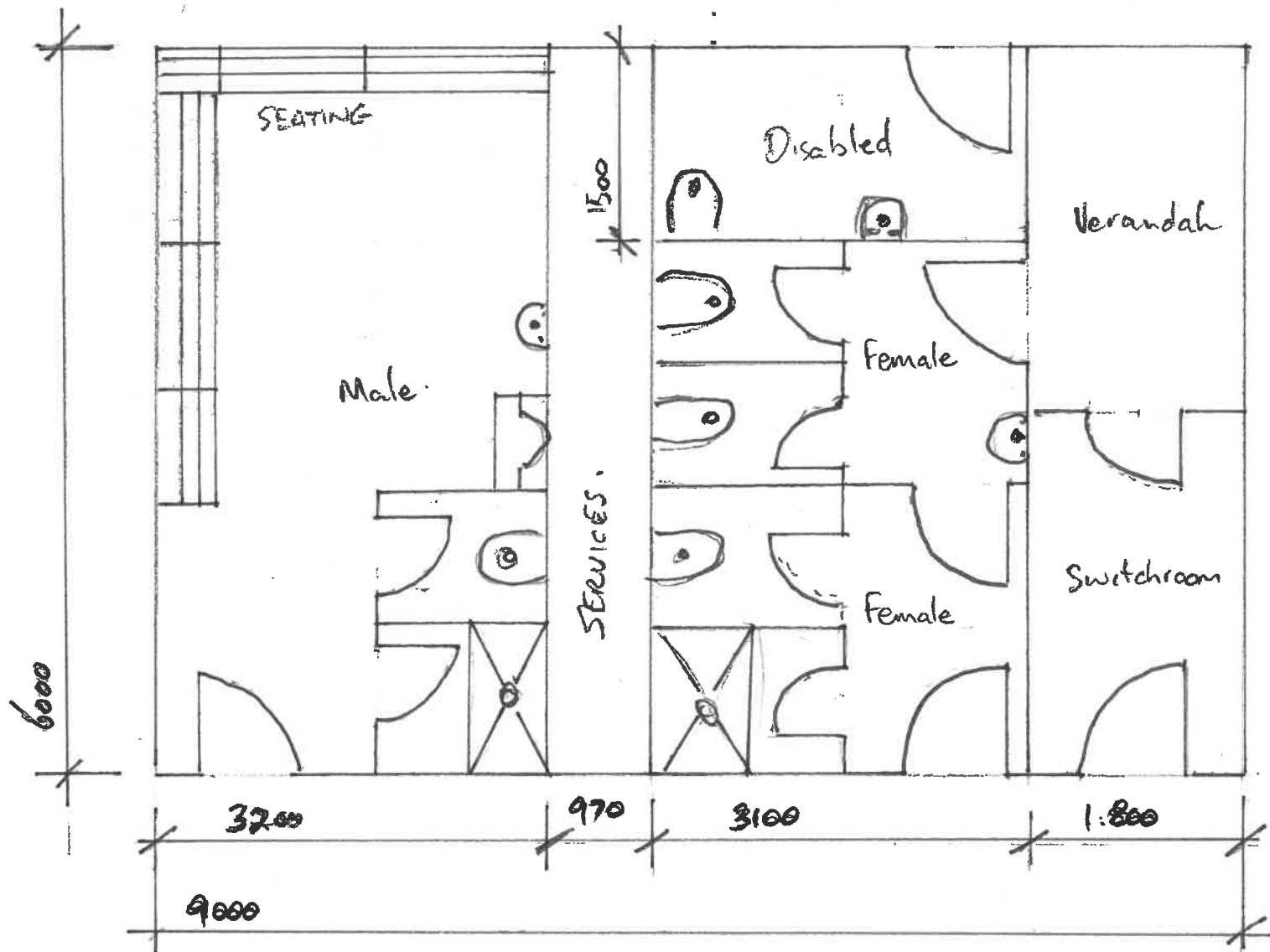
C.04/1220 Speed Limit Greenbushes Grimwade Road	That Main Roads Western Australia be requested to review the current open speed limit on Greenbushes Grimwade Road between the timber mill and intersection with Forest View Court with specific consideration to be given to making this section of road a 60km/h speed limit.	G Arlandoo	<p><b>January 2021</b> Correct signage has been installed by Main Roads WA to formalise the official speed zoning on this road. However, there is a case to be made that it could be 60-80kph given that the section is a partially built-up area on a local distributor road. The necessary forms will be submitted to Main Roads WA for a reduced speed limit once more traffic data is obtained.</p> <p><b>February 2021</b> No progress since last update</p> <p><b>March 2021</b> Application has been submitted to MRWA.</p> <p><b>April 2021</b> No progress to report since last update.</p>	<p><b>May 2021</b> Reminder sent to MRWA on 17<sup>th</sup> May.</p>	
C.06/0321 Consideration of Recommendation from Annual General Meeting of Electors – Peninsula Road Speed Limit	That Council direct the CEO to submit a request Main Roads Western Australia to consider a reduction of the speed limit on Peninsula Road between Hampton Street and Maslin Reserve.	G Arlandoo	<p><b>April 2021</b> The request to Main Roads Western Australia is currently being actioned with the first action to be the obtaining of up to date traffic count information in order to inform the request.</p>	<p><b>May 2021</b> No progress since last update.</p>	
C.09/0321 Greenbushes CBD Parking & Safety Enhancement Project	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorses the final concept (layout) plan for the Greenbushes CBD Parking &amp; Safety Enhancement Project as per Attachment 6.</li> <li>2. Notes and acknowledges the contribution by Talison Lithium Pty Ltd to fund the land acquisition component of the Greenbushes CBD Parking &amp; Safety Enhancement Project</li> <li>3. Amends the 2020/21 budget to reflect the financial contribution by Talison Lithium Pty Ltd, being unbudgeted revenue and matching unbudgeted expenditure of \$80,000 noting that in the event of</li> </ol>		<p><b>April 2021</b> Work has been done in reformatting the final concept (layout) plan into a plan suitable for lodging with an application for subdivision to excise the land for the car park from existing lots. The subdivision application form is being prepared and is awaiting signing by the land owners prior to submittal to the Western Australian Planning Commission.</p>	<p><b>May 2021</b> Awaiting endorsement of the subdivision application by land owners..</p>	



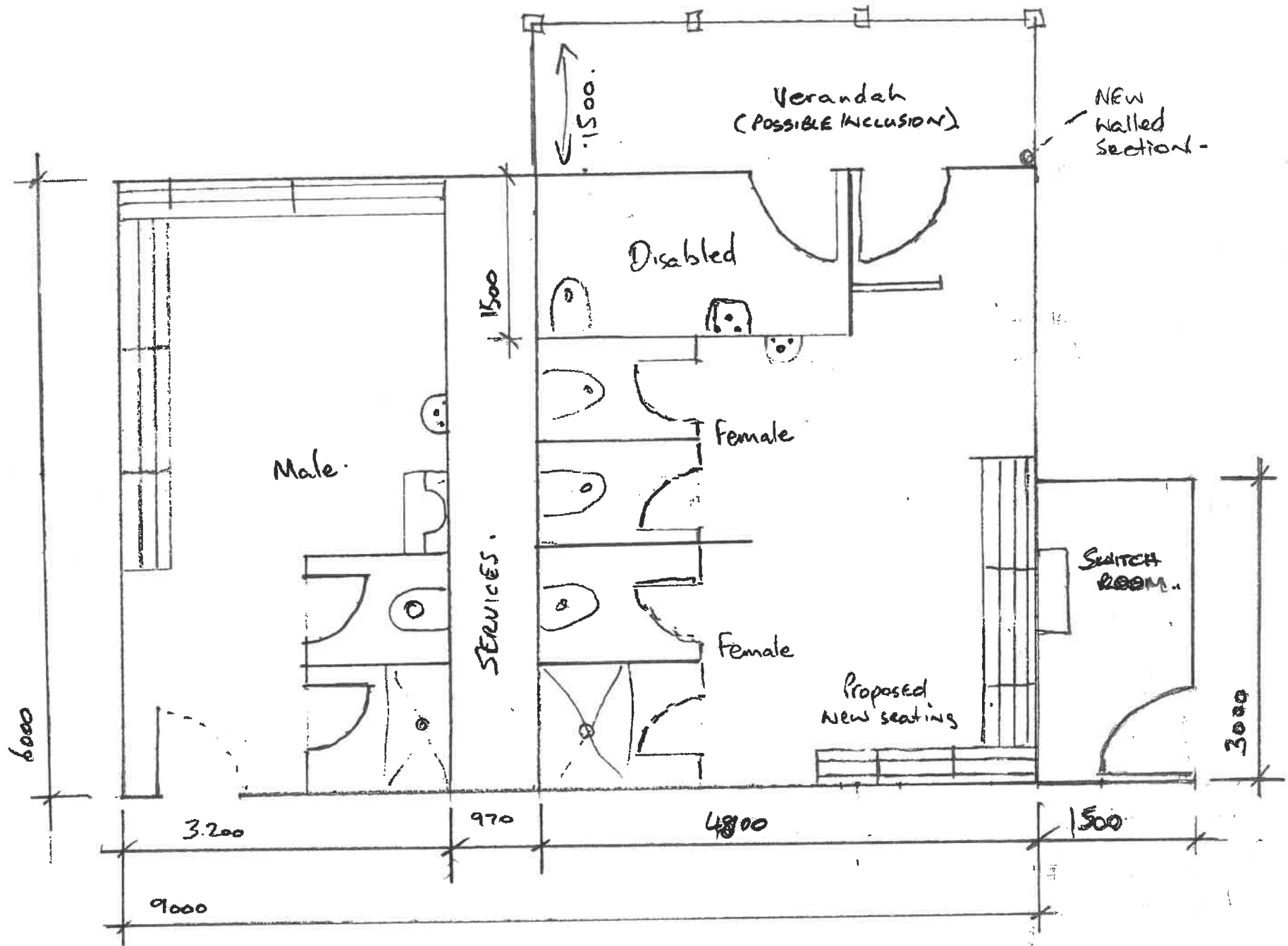
	<p>expenditure being less than this amount a reduced financial contribution will be received.</p> <p>4. Authorise the CEO to lodge an application for subdivision to excise the land required for the Greenbushes CBD Parking &amp; Safety Enhancement Project from Lots 35, 36 and 37 Blackwood Road, Greenbushes.</p> <p>5. Authorise the CEO to complete the land acquisition processes for excising the land required for the Greenbushes CBD Parking &amp; Safety Enhancement Project from Lots 35, 36 and 37 Blackwood Road, Greenbushes.</p>				
C.14/0321 CSRFF Grant Application – Tennis Club Changerooms Upgrade	That Council note that the Community Sport and Recreation Facilities Fund (CSRFF) grant application, submitted by the Shire of Bridgetown-Greenbushes for the upgrade of the male and female change-rooms at the Bridgetown Lawn Tennis Club and advise the Department of Local Government, Sport and Cultural Industries that it ranks this application as Priority 1 of 1 for the current funding round for this Shire.	M Richards	<b>April 2021</b> Announcement of grant outcomes is anticipated to occur no later than June 2021.	<b>May 2021</b> No update since April.	
C.16/0321a & b Swimming Pool Season Dates and Opening Hours	<p>That Council extend the hours to a maximum of 4 hours a day until the end of school holiday period, 18 April 2021 with the expenditure being as unbudgeted expenditure.</p> <p>That Council directs the CEO prepare a report for council on the actual patronage and effectiveness on opening the pool over the extended period</p>	E Denniss	<b>April 2021</b> A report will be prepared for consideration in May.	<b>May 2021</b> ELT reviewed the Manager Recreation & Culture report and will prepare a briefing to Councillors at the June Concept Forum.	
C.08/0421 Visitor Information Services & Brierley Jigsaw Gallery Outsourcing Business Case	<p>That Council:</p> <p>1. Receive the Business Case for the outsourcing of the Shire of Bridgetown-Greenbushes Visitor Centre, including the Brierley Jigsaw Gallery.</p> <p>2. Endorse the recommendation contained in the Business Case to outsource the management of the Visitor Centre and the Brierley Jigsaw Gallery to the Bridgetown Community</p>	E Denniss		<b>May 2021</b> A preliminary implementation approach has been prepared and will be implemented in late May.	

	<p>Resource Centre (CRC).</p> <p>3. Direct the CEO to</p> <p>a. Develop an implementation plan and a communications plan to facilitate the transfer of responsibility for management of the Visitor Centre from the Shire of Bridgetown-Greenbushes to the CRC including the relocation of the CRC to the current Visitor Centre building.</p> <p>b. Develop a draft 5 year contract with the CRC to formalize the terms of agreement, outlining service delivery key performance indicators, annual operating subsidy and funding contributions of both parties with regard to the required building refurbishments with a final draft to be presented to Council for endorsement.</p> <p>c. Commence engagement with the Bridgetown Historical Society regarding the removal of the existing museum items in the Visitor Centre building</p> <p>d. Commence engagement with the Blues at Bridgetown and Bridgetown Landcare regarding their proposed relocation from the current Visitor Centre building to the current Community Resource Centre building.</p>				
<p>C.02/0421 Code of Conduct for Council Members, Committee Members and Candidates</p>	<p>That Council:</p> <p>1. Revokes Policy M.12 – Code of Conduct (Members and Staff).</p> <p>2. Adopts as a new Policy M.12 the Shire of Bridgetown-Greenbushes Code of Conduct to be observed by Council Members, Committee Members and Candidates as shown at Attachment 1.</p>	<p>T Clynh</p>		<p><b>May 2021</b> New Code of Conduct has been published on Shire website.</p>	

	<ol style="list-style-type: none"> <li>3. Requests the Chief Executive Officer to publish the adopted Code of Conduct on the Shire of Bridgetown-Greenbushes website.</li> <li>4. Notes that the Chief Executive Officer has a responsibility to develop a Code of Conduct for Employees.</li> </ol>				
C.07/0421 Receipt of Grant Income – Bridgetown & Greenbushes Railway Stations Redevelopment Project	<ol style="list-style-type: none"> <li>1. Approves unbudgeted income of \$282,500 from Lotterywest for the Bridgetown &amp; Greenbushes Railway Stations Redevelopment Growth Strategy Project as outlined in Attachment 7.</li> <li>2. Notes the pre-election commitment of the State Government to provide \$200,000 funding for the Bridgetown &amp; Greenbushes Railway Stations Redevelopment Growth Strategy Project and endorse receipt of this unbudgeted income.</li> <li>3. Notes the funding shortfall of \$49,500 for the total project value (\$1,064,000) and determine this expenditure be met by transfer of \$49,500 from the Land &amp; Buildings Reserve.</li> <li>4. Endorse in-principle the allocation of \$20,000 in the 2021/2022 budget to explore the viability of establishing a community managed art gallery exhibition and artist in residence space in the Bridgetown Railway Station.</li> </ol>	T Clynch		<p><b>May 2021</b> Minister Whitby's Office has requested a cheque presentation and photo op for July 2021.</p>	√



EXISTING . MALE & FEMALE FACILITIES AT  
TROTTER CLUB - BRIDGETOWN.  
13.4.21.



PROPOSED.

## SHIRE OF BRIDGETOWN-GREENBUSHES

### MONTHLY FINANCIAL REPORT

For the Period Ended 30 April 2021

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:**

**October 2020**

**February 2021 (Budget Review)**

**April 2021**

**July 2021**

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Program)**  
**For the Period Ended 30 April 2021**

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	%
<b>Operating Revenues</b>					
Governance	16,409	16,309	<b>16,474</b>	165	1.01%
General Purpose Funding - Rates	4,751,480	4,742,883	<b>4,756,536</b>	13,653	0.29%
General Purpose Funding - Other	938,139	703,991	<b>701,790</b>	(2,201)	(0.31%)
Law, Order and Public Safety	1,248,646	424,374	<b>426,689</b>	2,315	0.55%
Health	1,600	610	<b>100</b>	(510)	(83.58%)
Education and Welfare	5,859	645	<b>484</b>	(161)	(25.02%)
Housing	19,891	17,250	<b>17,640</b>	390	2.26%
Community Amenities	1,046,750	1,016,682	<b>1,014,729</b>	(1,953)	(0.19%)
Recreation and Culture	3,323,041	294,752	<b>297,311</b>	2,559	0.87%
Transport	1,627,389	1,319,125	<b>1,326,739</b>	7,614	0.58%
Economic Services	171,574	159,278	<b>147,761</b>	(11,517)	(7.23%)
Other Property and Services	245,528	221,853	<b>259,234</b>	37,381	16.85%
Total Operating Revenue	13,396,306	8,917,752	<b>8,965,486</b>	47,734	
<b>Operating Expenses</b>					
Governance	(1,156,733)	(884,455)	<b>(881,275)</b>	3,180	0.36%
General Purpose Funding	(121,507)	(85,799)	<b>(84,048)</b>	1,751	2.04%
Law, Order and Public Safety	(1,140,867)	(926,660)	<b>(854,755)</b>	71,905	7.76%
Health	(145,086)	(119,352)	<b>(75,280)</b>	44,072	36.93%
Education and Welfare	(189,940)	(164,082)	<b>(157,471)</b>	6,611	4.03%
Housing	(23,329)	(27,835)	<b>(31,932)</b>	(4,097)	(14.72%)
Community Amenities	(1,861,399)	(1,370,081)	<b>(1,371,042)</b>	(961)	(0.07%)
Recreation and Culture	(3,135,039)	(2,243,392)	<b>(2,143,332)</b>	100,060	4.46%
Transport	(4,016,862)	(3,316,915)	<b>(3,029,821)</b>	287,094	8.66%
Economic Services	(785,163)	(627,403)	<b>(603,447)</b>	23,956	3.82%
Other Property and Services	(182,841)	(184,524)	<b>(131,719)</b>	52,805	28.62%
Total Operating Expenditure	(12,758,766)	(9,950,498)	<b>(9,364,121)</b>	586,377	
<b>Funding Balance Adjustments</b>					
Add back Depreciation	3,704,104	3,146,196	<b>3,108,478</b>	(37,718)	
Adjust (Profit)/Loss on Asset Disposal	8	(8,813)	7,258	<b>947</b>	(6,311)
Less Grants Recognised in Prior Year	(994,393)	(901,343)	<b>(901,343)</b>	0	
Adjust Provisions and Accruals	865	0	<b>728</b>	728	
<b>Net Cash from Operations</b>	<b>3,339,303</b>	<b>1,219,365</b>	<b>1,810,174</b>	590,809	
<b>Capital Revenues</b>					
Proceeds from Disposal of Assets	8	357,226	221,756	<b>197,735</b>	(24,021)
Total Capital Revenues	357,226	221,756	<b>197,735</b>	(24,021)	(10.83%)
<b>Capital Expenses</b>					
Land and Buildings	(2,485,347)	(184,060)	<b>(148,594)</b>	35,466	19.27%
Infrastructure - Roads	(847,041)	(757,038)	<b>(650,215)</b>	106,823	14.11%
Infrastructure - Footpaths	(5,000)	0	<b>0</b>	0	
Infrastructure - Drainage	(40,374)	(29,008)	<b>(22,254)</b>	6,754	23.28%
Infrastructure - Parks and Ovals	(13,103)	(13,103)	<b>0</b>	13,103	100.00%
Infrastructure - Bridges	(673,220)	(673,220)	<b>(673,220)</b>	1	0.00%
Infrastructure - Other	(1,976,812)	(114,945)	<b>(93,572)</b>	21,373	18.59%
Plant and Equipment	(1,423,428)	(830,878)	<b>(791,032)</b>	39,846	4.80%

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Program)**  
**For the Period Ended 30 April 2021**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
<b>Capital Expenses (Continued)</b>						
Furniture and Equipment		(37,864)	(12,617)	(12,617)	0	0.00%
Total Capital Expenditure	9	(7,502,189)	(2,614,869)	(2,391,502)	223,367	
<b>Net Cash from Capital Activities</b>		<b>(7,144,963)</b>	<b>(2,393,113)</b>	<b>(2,193,767)</b>	<b>199,346</b>	
<b>Financing</b>						
Proceeds from New Debentures	10	312,500	0	0	0	
Self-Supporting Loan Principal	10	8,976	4,447	4,447	0	0.00%
Transfer from Reserves	7	2,181,026	1,443,225	1,443,225	0	0.00%
Repayment of Debentures	10	(260,734)	(129,412)	(129,412)	0	0.00%
Principal of Lease payments	10	(37,933)	(37,754)	(37,754)	0	0.00%
Transfer to Reserves	7	(641,596)	(11,237)	(11,237)	0	0.00%
<b>Net Cash from Financing Activities</b>		<b>1,562,239</b>	<b>1,269,269</b>	<b>1,269,269</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(2,243,421)</b>	<b>95,521</b>	<b>885,676</b>	<b>790,155</b>	
<b>Opening Funding Surplus(Deficit)</b>	2	<b>2,238,421</b>	<b>2,238,421</b>	<b>2,238,421</b>	<b>0</b>	
<b>Closing Funding Surplus(Deficit)</b>	2	<b>(5,000)</b>	<b>2,333,942</b>	<b>3,124,097</b>	<b>790,155</b>	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 April 2021**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
<b>Operating Revenues</b>						
Rates	11	4,674,497	4,671,337	<b>4,676,649</b>	5,312	0.11%
Operating Grants, Subsidies and Contributions		2,116,263	1,321,009	<b>1,309,907</b>	(11,102)	(0.84%)
Grants, Subsidies and Contributions for the Development of Assets		4,669,086	1,149,745	<b>1,151,888</b>	2,143	0.19%
Fees and Charges		1,575,598	1,480,935	<b>1,493,163</b>	12,228	0.83%
Interest Earnings		67,235	52,474	<b>58,946</b>	6,472	12.33%
Other Revenue		270,553	235,780	<b>261,148</b>	25,368	10.76%
Profit on Disposal of Assets	8	23,074	6,472	<b>13,785</b>	7,313	112.99%
<b>Total Operating Revenue</b>		<b>13,396,306</b>	<b>8,917,752</b>	<b>8,965,486</b>	<b>47,734</b>	
<b>Operating Expenses</b>						
Employee Costs		(4,767,047)	(3,893,722)	<b>(3,670,532)</b>	223,190	5.73%
Materials and Contracts		(3,226,291)	(2,066,403)	<b>(1,750,591)</b>	315,812	15.28%
Utility Charges		(291,918)	(235,264)	<b>(233,497)</b>	1,767	0.75%
Depreciation on Non-Current Assets		(3,743,775)	(3,146,196)	<b>(3,108,478)</b>	37,718	1.20%
Interest Expenses		(68,819)	(35,724)	<b>(36,554)</b>	(830)	(2.32%)
Insurance Expenses		(264,573)	(261,559)	<b>(262,062)</b>	(503)	(0.19%)
Other Expenditure		(382,082)	(297,900)	<b>(287,677)</b>	10,223	3.43%
Loss on Disposal of Assets	8	(14,261)	(13,730)	<b>(14,731)</b>	(1,001)	(7.29%)
<b>Total Operating Expenditure</b>		<b>(12,758,766)</b>	<b>(9,950,498)</b>	<b>(9,364,121)</b>	<b>586,377</b>	
<b>Funding Balance Adjustments</b>						
Add back Depreciation		3,704,104	3,146,196	<b>3,108,478</b>	(37,718)	
Adjust (Profit)/Loss on Asset Disposal	8	(8,813)	7,258	<b>947</b>	(6,311)	
Less Grants Recognised in Prior Year		(994,393)	(901,343)	<b>(901,343)</b>	0	
Adjust Provisions and Accruals		865	0	<b>728</b>	728	
<b>Net Cash from Operations</b>		<b>3,339,303</b>	<b>1,219,365</b>	<b>1,810,174</b>	<b>590,809</b>	
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	8	357,226	221,756	<b>197,735</b>	(24,021)	(10.83%)
<b>Total Capital Revenues</b>		<b>357,226</b>	<b>221,756</b>	<b>197,735</b>	<b>(24,021)</b>	
<b>Capital Expenses</b>						
Land and Buildings		(2,485,347)	(184,060)	<b>(148,594)</b>	35,466	19.27%
Infrastructure - Roads		(847,041)	(757,038)	<b>(650,215)</b>	106,823	14.11%
Infrastructure - Footpaths		(5,000)	0	<b>0</b>	0	
Infrastructure - Drainage		(40,374)	(29,008)	<b>(22,254)</b>	6,754	23.28%
Infrastructure - Parks and Ovals		(13,103)	(13,103)	<b>0</b>	13,103	100.00%
Infrastructure - Bridges		(673,220)	(673,220)	<b>(673,220)</b>	1	0.00%
Infrastructure - Other		(1,976,812)	(114,945)	<b>(93,572)</b>	21,373	18.59%
Plant and Equipment		(1,423,428)	(830,878)	<b>(791,032)</b>	39,846	4.80%
Furniture and Equipment		(37,864)	(12,617)	<b>(12,617)</b>	0	0.00%
<b>Total Capital Expenditure</b>	9	<b>(7,502,189)</b>	<b>(2,614,869)</b>	<b>(2,391,502)</b>	<b>223,367</b>	
<b>Net Cash from Capital Activities</b>		<b>(7,144,963)</b>	<b>(2,393,113)</b>	<b>(2,193,767)</b>	<b>199,346</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 April 2021**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
<b>Financing</b>						
Proceeds from New Debentures	10	312,500	0	0	0	
Self-Supporting Loan Principal	10	8,976	4,447	4,447	0	0.00%
Transfer from Reserves	7	2,181,026	1,443,225	1,443,225	0	0.00%
Repayment of Debentures	10	(260,734)	(129,412)	(129,412)	0	0.00%
Principal of Lease payments	10	(37,933)	(37,754)	(37,754)	0	0.00%
Transfer to Reserves	7	(641,596)	(11,237)	(11,237)	0	0.00%
<b>Net Cash from Financing Activities</b>		<b>1,562,239</b>	<b>1,269,269</b>	<b>1,269,269</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(2,243,421)</b>	<b>95,521</b>	<b>885,676</b>	<b>790,155</b>	
<b>Opening Funding Surplus(Deficit)</b>	2	<b>2,238,421</b>	<b>2,238,421</b>	<b>2,238,421</b>	<b>0</b>	
<b>Closing Funding Surplus(Deficit)</b>	2	<b>(5,000)</b>	<b>2,333,942</b>	<b>3,124,097</b>	<b>790,155</b>	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Sub Program)**  
**For the Period Ended 30 April 2021**

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
<b>Operating Revenues</b>						
Governance						
Members of Council	50	0	269	269		
Other Governance	16,359	16,309	16,205	(104)	(0.64%)	
General Purpose Funding - Rates						
Rates	4,751,480	4,742,883	4,756,536	13,653	0.29%	
Other General Purpose Funding	938,139	703,991	701,790	(2,201)	(0.31%)	
Law, Order and Public Safety						
Fire Prevention	1,102,589	374,152	373,156	(996)	(0.27%)	
Animal Control	22,750	21,530	24,235	2,705	12.56%	▲
Other Law, Order and Public Safety	123,307	28,692	29,298	606	2.11%	
Health						
Prev Services - Inspection and Admin	1,600	610	100	(510)	(83.58%)	
Education and Welfare						
Other Education	859	645	484	(161)	(25.02%)	
Aged and Disabled - Other	5,000	0	0	0		
Housing						
Staff Housing	19,891	17,250	17,640	390	2.26%	
Community Amenities						
Sanitation - General Refuse	966,786	957,506	950,551	(6,955)	(0.73%)	
Sanitation - Other	200	0	0	0		
Sewerage	17,500	13,410	11,634	(1,776)	(13.24%)	▼
Urban Stormwater Drainage	11,364	0	0	0		
Town Planning and Regional Develop	36,000	33,686	35,086	1,400	4.16%	
Other Community Amenities	14,900	12,080	17,459	5,379	44.53%	▲
Recreation and Culture						
Public Halls and Civic Centres	439,972	3,484	4,964	1,480	42.49%	▲
Other Recreation and Sport	1,867,874	264,928	269,125	4,197	1.58%	
Libraries	23,523	17,063	13,654	(3,409)	(19.98%)	▼
Heritage	983,109	714	782	68	9.54%	
Other Culture	8,563	8,563	8,786	223	2.60%	
Transport						
Streets and Road Construction	1,341,185	1,131,823	1,131,822	(1)	(0.00%)	
Streets and Road Maintenance	206,054	187,202	194,852	7,650	4.09%	
Parking Facilities	80,050	0	65	65		
Traffic Control	100	100	0	(100)	(100.00%)	
Economic Services						
Tourism and Area Promotion	40,653	33,276	32,173	(1,103)	(3.31%)	
Building Control	54,521	50,392	56,924	6,532	12.96%	▲
Economic Development	40,400	40,330	36,630	(3,700)	(9.17%)	
Other Economic Services	36,000	35,280	22,033	(13,247)	(37.55%)	▼
Other Property and Services						
Private Works	67,400	53,886	52,690	(1,196)	(2.22%)	
Plant Operation Costs	29,000	24,160	24,724	564	2.33%	
Salaries and Wages	95,000	95,000	132,339	37,339	39.30%	▲
Works Activity Department	0	0	937	937		
Corporate Services Department	8,038	8,038	9,362	1,324	16.47%	▲
Admin and Finance Activity Units	100	80	285	205	256.41%	
Planning and Environment Department	0	0	0	0		

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Sub Program)**  
**For the Period Ended 30 April 2021**

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
<b>Operating Revenues (Continued)</b>						
Chief Executive Office Department	0	0	155	155		
Community Services Department	1,169	1,169	2,231	1,062	90.87%	▲
Unclassified	44,821	39,520	36,510	(3,010)	(7.62%)	
Total Operating Revenue	13,396,306	8,917,752	8,965,486	47,734		
<b>Operating Expenses</b>						
<b>Governance</b>						
Members of Council	(366,723)	(290,677)	(295,157)	(4,480)	(1.54%)	
Other Governance	(790,010)	(593,778)	(586,118)	7,660	1.29%	
<b>General Purpose Funding</b>						
Rates	(120,571)	(85,536)	(83,771)	1,765	2.06%	
Other General Purpose Funding	(936)	(263)	(277)	(14)	(5.22%)	
<b>Law, Order and Public Safety</b>						
Fire Prevention	(1,034,294)	(834,865)	(793,426)	41,439	4.96%	
Animal Control	(57,566)	(49,958)	(34,201)	15,757	31.54%	▲
Other Law, Order and Public Safety	(49,007)	(41,837)	(27,129)	14,708	35.16%	▲
<b>Health</b>						
Maternal and Infant Health	(6,000)	(6,000)	(6,000)	0	0.00%	
Prev Services - Inspection and Admin	(133,134)	(109,766)	(68,678)	41,088	37.43%	▲
Preventative Services - Pest Control	(608)	(316)	0	316	100.00%	
Preventative Services - Other	(5,344)	(3,270)	(601)	2,669	81.61%	▲
<b>Education and Welfare</b>						
Other Education	(23,795)	(20,364)	(20,766)	(402)	(1.98%)	
Care of Families and Children	(57,118)	(49,584)	(49,723)	(139)	(0.28%)	
Aged and Disabled - Other	(75,983)	(64,054)	(58,589)	5,465	8.53%	▲
Other Welfare	(33,044)	(30,080)	(28,392)	1,688	5.61%	
<b>Housing</b>						
Staff Housing	(23,329)	(27,835)	(31,932)	(4,097)	(14.72%)	▼
<b>Community Amenities</b>						
Sanitation - General Refuse	(882,038)	(689,532)	(672,722)	16,810	2.44%	
Sanitation - Other	(44,753)	(28,602)	(27,403)	1,199	4.19%	
Sewerage	(52,362)	(32,496)	(29,649)	2,847	8.76%	▲
Urban Stormwater Drainage	(300,936)	(207,565)	(235,994)	(28,429)	(13.70%)	▼
Protection of Environment	(73,743)	(39,013)	(39,375)	(362)	(0.93%)	
Town Planning and Regional Develop	(283,376)	(195,813)	(191,838)	3,975	2.03%	
Other Community Amenities	(224,191)	(177,060)	(174,059)	3,001	1.69%	
<b>Recreation and Culture</b>						
Public Halls and Civic Centres	(132,140)	(110,031)	(99,471)	10,560	9.60%	▲
Swimming Areas and Beaches	(12,503)	(10,469)	(10,415)	54	0.52%	
Other Recreation and Sport	(2,140,916)	(1,702,128)	(1,632,524)	69,604	4.09%	
Television and Radio Re-Broadcasting	(4,617)	(3,970)	(3,957)	13	0.34%	
Libraries	(391,785)	(324,686)	(313,570)	11,116	3.42%	
Heritage	(408,340)	(53,820)	(48,974)	4,846	9.00%	▲
Other Culture	(44,738)	(38,288)	(34,421)	3,867	10.10%	▲
<b>Transport</b>						
Streets and Road Maintenance	(3,952,607)	(3,307,927)	(3,023,265)	284,662	8.61%	▲
Parking Facilities	(59,007)	(5,181)	(2,810)	2,371	45.77%	▲

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Sub Program)**  
**For the Period Ended 30 April 2021**

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
<b>Operating Expenses (Continued)</b>						
Traffic Control	(4,248)	(2,807)	<b>(2,746)</b>	61	2.17%	
Aerodromes	(1,000)	(1,000)	<b>(1,000)</b>	0	0.00%	
Economic Services						
Tourism and Area Promotion	(385,706)	(301,288)	<b>(290,416)</b>	10,872	3.61%	
Building Control	(197,285)	(156,363)	<b>(150,581)</b>	5,782	3.70%	
Economic Development	(167,434)	(146,722)	<b>(140,916)</b>	5,806	3.96%	
Other Economic Services	(34,738)	(23,030)	<b>(21,533)</b>	1,497	6.50%	
Other Property and Services						
Private Works	(61,818)	(50,199)	<b>(48,983)</b>	1,216	2.42%	
Develop & Infrastructure Management	0	9,606	<b>8,445</b>	(1,161)	(12.09%)	▼
Waste Activity Unit	0	6,004	<b>7,915</b>	1,911	31.84%	▲
Works Activity Unit	0	(6,104)	<b>(18,463)</b>	(12,359)	(202.48%)	▼
Fleet Activity Unit	0	(14,787)	<b>(14,617)</b>	170	1.15%	
Plant Operation Costs	0	(5,467)	<b>51,849</b>	57,316	1048.40%	▲
Salaries and Wages	(95,000)	(95,000)	<b>(120,668)</b>	(25,668)	(27.02%)	▼
Corporate Services Department	(8,038)	(25,167)	<b>(16,539)</b>	8,628	34.28%	▲
Chief Executive Office Department	0	11,933	<b>5,731</b>	(6,202)	(51.98%)	▼
Building Assets Department	0	6,055	<b>19,200</b>	13,145	217.09%	▲
Administration Activity Units	0	(909)	<b>0</b>	909		
Development Services Department	0	(16,572)	<b>38</b>	16,610	100.23%	▲
Community Services Department	0	4,412	<b>2,972</b>	(1,440)	(32.63%)	▼
Unclassified	(17,985)	(8,329)	<b>(8,598)</b>	(269)	(3.24%)	
Total Operating Expenditure	<b>(12,758,766)</b>	<b>(9,950,498)</b>	<b>(9,364,121)</b>	<b>586,377</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	3,704,104	3,146,196	<b>3,108,478</b>	(37,718)		
Adjust (Profit)/Loss on Asset Disposal	(8,813)	7,258	<b>947</b>	(6,311)		
Movement in Contract Liability	(994,393)	(901,343)	<b>(901,343)</b>	0		
Adjust Provisions and Accruals	865	0	<b>728</b>	728		
<b>Net Cash from Operations</b>	<b>3,339,303</b>	<b>1,219,365</b>	<b>1,810,174</b>	<b>590,809</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets						
Governance						
Other Governance	15,455	15,455	<b>15,455</b>	(0)	(0.00%)	
Law, Order & Public Safety						
Fire Prevention	7,273	0	<b>0</b>	0		
Other Law, Order & Public Safety	30,000	0	<b>0</b>	0		
Community Amenities						
Sanitation - General Refuse	3,396	3,396	<b>3,396</b>	0	0.01%	
Recreation & Culture						
Plant Purchases	2,500	2,500	<b>999</b>	(1,501)	(60.04%)	▼
Transport						
Road Plant Purchases	281,024	182,827	<b>160,307</b>	(22,520)	(12.32%)	▼
Economic Services						
Building Control	17,578	17,578	<b>17,578</b>	0	0.00%	
Total Capital Revenues	<b>357,226</b>	<b>221,756</b>	<b>197,735</b>	<b>(24,021)</b>		

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting by Sub Program)**  
**For the Period Ended 30 April 2021**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Capital Expenses</b>							
Governance							
Other Governance		(253,200)	(59,766)	<b>(60,656)</b>	(890)	(1.49%)	
Law, Order and Public Safety							
Fire Prevention		(615,382)	(10,872)	<b>(12,323)</b>	(1,451)	(13.34%)	▲
Other Law, Order and Public Safety		(125,244)	(17,922)	<b>(17,922)</b>	0	0.00%	
Housing							
Staff Housing		(23,500)	(16,000)	<b>(16,695)</b>	(695)	(4.34%)	
Community Amenities							
Sanitation - General Refuse		(50,000)	0	<b>0</b>	0		
Urban Stormwater Drainage		(40,374)	(29,008)	<b>(22,254)</b>	6,754	23.28%	▲
Other Community Amenities		(16,500)	(13,284)	<b>(3,284)</b>	10,000	75.28%	▲
Recreation and Culture							
Public Halls and Civic Centres		(687,226)	(30,388)	<b>(14,798)</b>	15,590	51.30%	▲
Swimming Areas and Beaches		(10,000)	(10,000)	<b>(7,262)</b>	2,738	27.38%	▲
Other Recreation and Sport		(2,023,726)	(120,162)	<b>(75,686)</b>	44,476	37.01%	▲
Libraries		(6,000)	(6,000)	<b>(6,340)</b>	(340)	(5.67%)	
Heritage		(722,000)	0	<b>(55)</b>	(55)		
Transport							
Streets and Road Construction		(1,553,978)	(1,436,299)	<b>(1,327,151)</b>	109,148	7.60%	▲
Road Plant Purchases		(1,160,423)	(769,423)	<b>(730,212)</b>	39,211	5.10%	▲
Parking Facilities		(80,000)	0	<b>0</b>	0		
Economic Services							
Tourism and Area Promotion		(46,845)	(41,845)	<b>(42,123)</b>	(278)	(0.66%)	
Other Property and Services							
Unclassified		(87,791)	(53,900)	<b>(54,742)</b>	(842)	(1.56%)	
Total Capital Expenditure	9	<b>(7,502,189)</b>	<b>(2,614,869)</b>	<b>(2,391,502)</b>	<b>223,367</b>		
<b>Net Cash from Capital Activities</b>		<b>(7,144,963)</b>	<b>(2,393,113)</b>	<b>(2,193,767)</b>	<b>199,346</b>		
<b>Financing</b>							
Proceeds from New Debentures	10	312,500	0	<b>0</b>	0		
Self-Supporting Loan Principal	10	8,976	4,447	<b>4,447</b>	0	0.00%	
Transfer from Reserves	7	2,181,026	1,443,225	<b>1,443,225</b>	0	0.00%	
Repayment of Debentures	10	(260,734)	(129,412)	<b>(129,412)</b>	0	0.00%	
Principal of Lease payments	10	(37,933)	(37,754)	<b>(37,754)</b>	0	0.00%	
Transfer to Reserves	7	(641,596)	(11,237)	<b>(11,237)</b>	0	0.00%	
<b>Net Cash from Financing Activities</b>		<b>1,562,239</b>	<b>1,269,269</b>	<b>1,269,269</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>		<b>(2,243,421)</b>	<b>95,521</b>	<b>885,676</b>	<b>790,155</b>		
<b>Opening Funding Surplus(Deficit)</b>	2	<b>2,238,421</b>	<b>2,238,421</b>	<b>2,238,421</b>	<b>0</b>		
<b>Closing Funding Surplus(Deficit)</b>	2	<b>(5,000)</b>	<b>2,333,942</b>	<b>3,124,097</b>	<b>790,155</b>		

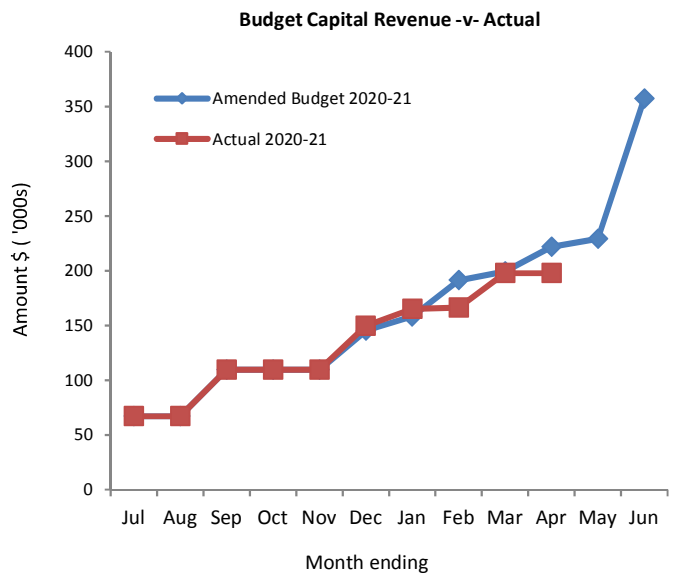
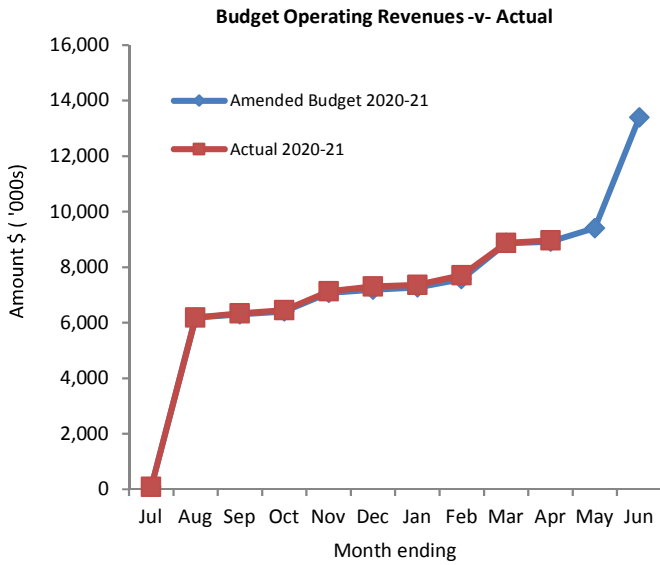
▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

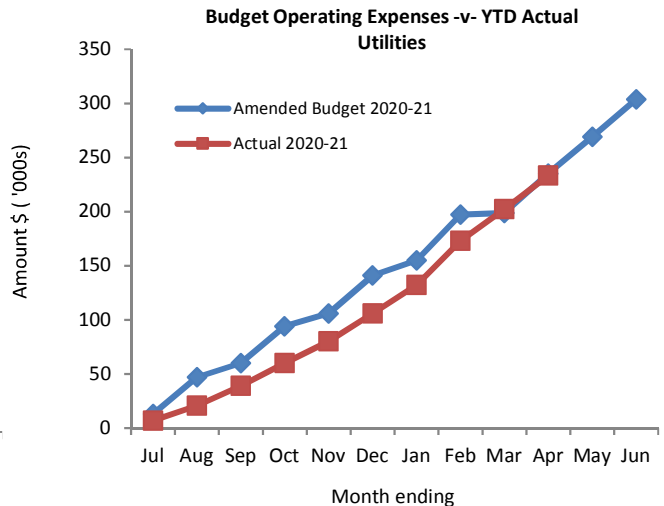
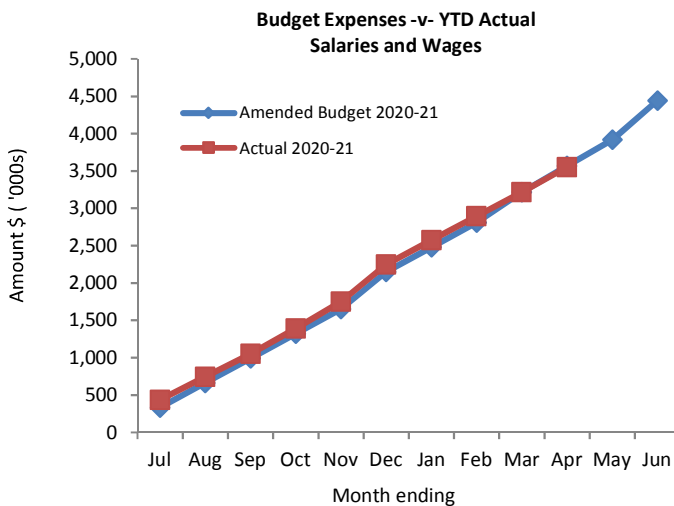
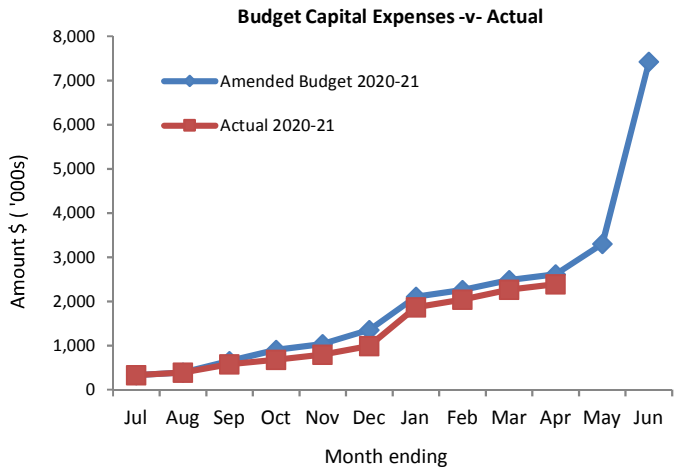
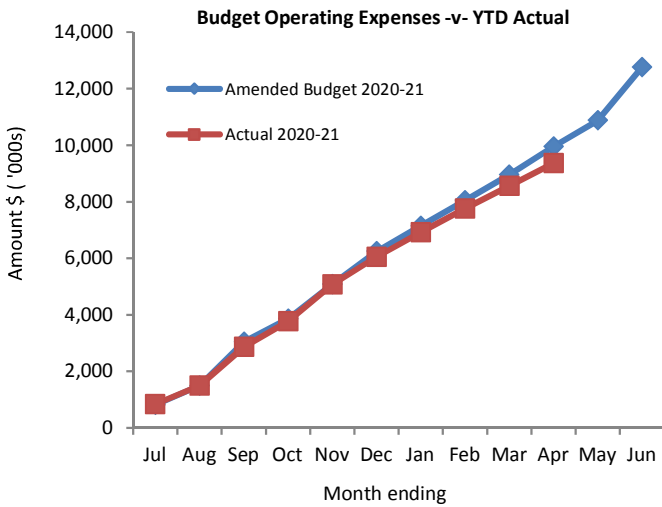
**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity**

**Revenues**



**Expenditure**

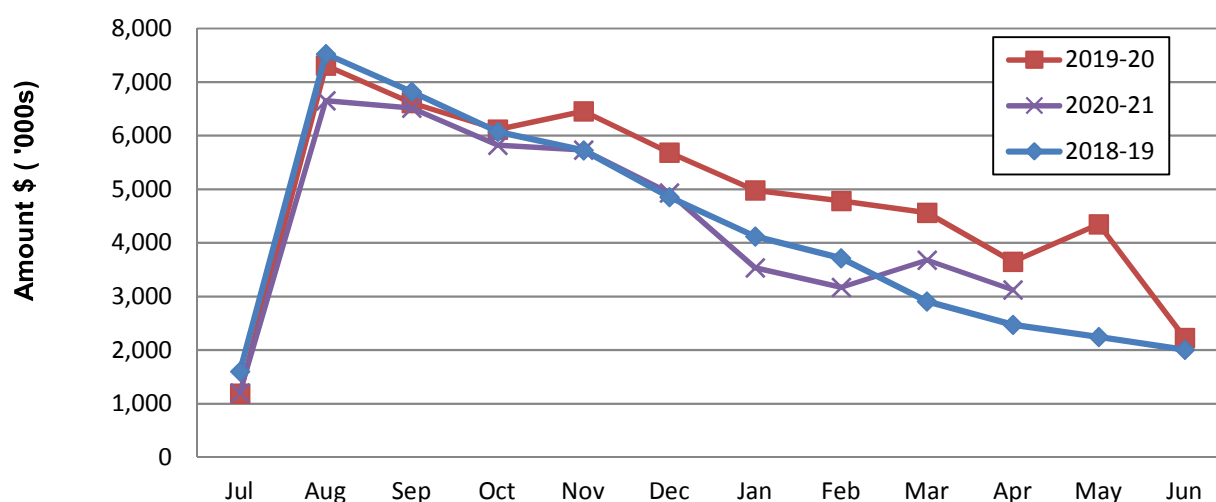


**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 2: NET CURRENT FUNDING POSITION**

				Positive=Surplus (Negative=Deficit)		
				YTD 30 Apr 2021	Last Period	Est Actual 30 June 2020
				\$	\$	\$
<b>Current Assets</b>						
Cash Unrestricted	5	5,006,271	5,047,719	3,053,827		
Cash Restricted	5	2,858,388	2,858,388	4,290,376		
Receivables - Rates	6	335,261	644,201	166,687		
Receivables - Sundry Debtors	6	137,281	340,365	171,978		
Receivables - Other		221,216	224,343	167,037		
Inventories		37,974	34,703	12,406		
		8,596,390	9,149,719	7,862,312		
<b>Less: Current Liabilities</b>						
Payables		(2,307,783)	(2,313,238)	(2,082,486)		
Provisions		(798,201)	(798,201)	(806,443)		
		(3,105,984)	(3,111,438)	(2,888,929)		
Less: Cash Reserves	7	(2,858,388)	(2,858,388)	(4,290,376)		
Less: Loans - Clubs/Institutions		(4,530)	(4,530)	(8,976)		
Add: Current Leave Provision Cash Backed		185,808	185,808	185,080		
Add: Current Contract Liabilities Cash Backed		179,305	179,305	1,080,648		
Add: Current Loan Liability		131,496	140,306	298,662		
<b>Net Current Funding Position</b>		<b>3,124,097</b>	<b>3,680,783</b>	<b>2,238,421</b>		

**Note 3 - Net Current Asset Position**





**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM**

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
<b>Operating Revenues</b>					
Law, Order and Public Safety					
Animal Control	2,705	12.56%	▲	Permanent	Dog registrations and fines greater than estimated.
Community Amenities					
Sewerage	(1,776)	(13.24%)	▼	Timing	Income received for waste disposal fees less than estimated at this time.
Other Community Amenities	5,379	44.53%	▲	Permanent	Income for Community bus \$1,200 and Cemetery fees \$4,177 greater than estimated.
Recreation and Culture					
Public Halls and Civic Centres	1,480	42.49%	▲	Permanent	Bridgetown hall hire greater than estimated.
Libraries	(3,409)	(19.98%)	▼	Permanent	Income for Library programs less than estimated.
Economic Services					
Building Control	6,532	12.96%	▲	Permanent	Income received for building licence approvals greater than estimated.
Other Economic Services	(13,247)	(37.55%)	▼	Permanent	Sale of water from standpipe less than estimated, offset by reduced expenditure.
Other Property and Services					
Salaries and Wages	37,339	39.30%	▲	Permanent	Reimbursement for workers compensation claims greater than estimated, offset by increased expenditure.
Corporate Services Department	1,324	16.47%	▲	Permanent	Extra traineeship incentive received.
Community Services Department	1,062	90.87%	▲	Permanent	Extra traineeship incentive received.
<b>Operating Expenses</b>					
Law, Order and Public Safety					
Animal Control	15,757	31.54%	▲	Permanent	Wage allocation to this program less than estimated due to staff leave.
Other Law, Order and Public Safety	14,708	35.16%	▲	Timing/ Permanent	SES expenditure \$9,085 less than estimated at this time. Balance relates to wages allocations less than estimated due to staff leave.
Health					
Prev Services - Inspection and Admin	41,088	37.43%	▲	Permanent	Wage allocations to this program less than estimated due to staff vacancy.
Preventative Services - Other	2,669	81.61%	▲	Permanent	Wage allocations to this program less than estimated due to staff vacancy.
Education and Welfare					
Aged and Disabled - Other	5,465	8.53%	▲	Permanent	Seniors program expenditure less than estimated offset by reduced grant income.
Housing					
Staff Housing	(4,097)	(14.72%)	▼	Permanent	Wage allocations to this program greater than estimated.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM**

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Community Amenities					
Sewerage	2,847	8.76%	▲	Permanent	Wage allocations to this program less than estimated due to staff vacancy.
Urban Stormwater Drainage	(28,429)	(13.70%)	▼	Timing	Drainage maintenance works greater than estimated at this time.
Recreation and Culture					
Public Halls and Civic Centres	10,560	9.60%	▲	Timing	Expenditure on public halls building operations and maintenance less than estimated at this time.
Heritage	4,846	9.00%	▲	Timing	Heritage building operations and maintenance expenditure less than estimated at this time.
Other Culture	3,867	10.10%	▲	Timing/ Permanent	Summer film festival expenditure \$3,061 less than estimated. Balance relates to various other culture expenditure.
Transport					
Streets and Road Maintenance	284,662	8.61%	▲	Timing/ Permanent	Roads and verge maintenance expenditure \$261,371 less than estimated predominantly due to staff vacancies. Bridge maintenance \$42,187 and crossover contributions \$7,276 less than estimated at this time.
Parking Facilities	2,371	45.77%	▲	Permanent	Wage allocation to this program less than estimated due to staff leave.
Other Property and Services					
Develop & Infrastructure Management	(1,161)	(12.09%)	▼	Timing	Overhead recovery less than estimated at this time due to timing of leave and staff vacancies.
Waste Activity Unit	1,911	31.84%	▲	Timing	Variance due to timing of leave being taken.
Works Activity Unit	(12,359)	(202.48%)	▼	Timing	Overhead recovery less than estimated at this time due to timing of leave and staff vacancies. Overhead percentage rates to be monitored.
Plant Operation Costs	57,316	1048.40%	▲	Timing	Plant depreciation, fuels, parts and repairs expenditure less than estimated at this time.
Salaries and Wages	(25,668)	(27.02%)	▼	Permanent	Workers compensation greater than estimated, offset by increased income.
Corporate Services Department	8,628	34.28%	▲	Timing	Variance due to timing of training and leave being taken.
Chief Executive Office Department	(6,202)	(51.98%)	▼	Timing	Variance due to timing of leave being taken and staff vacancy.
Building Assets Department	13,145	217.09%	▲	Timing	Variance due to timing of training and leave being taken.
Development Services Department	16,610	100.23%	▲	Timing	Overhead recovery greater than estimated at this time due to reduced administration allocations to this area. Overhead percentage rates to be adjusted.
Community Services Department	(1,440)	(32.63%)	▼	Timing	Overhead recovery less than estimated at this time.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM**

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
<b>Capital Revenues</b>					
Recreation & Culture					
Plant Purchases	(1,501)	(60.04%)	▼	Permanent	Sale of mower less than estimated.
Transport					
Road Plant Purchases	(22,520)	(12.32%)	▼	Timing	Works Coordinator vehicle not yet received.
<b>Capital Expenses</b>					
Law, Order and Public Safety					
Fire Prevention	(1,451)	(13.34%)	▲	Timing	Fittings for DFES funded vehicle purchased.
Community Amenities					
Urban Stormwater Drainage	6,754	23.28%	▲	Timing	Drainage jobs less than estimated at this time.
Other Community Amenities	10,000	75.28%	▲	Timing	Expenditure on Blackwood River Park less than estimated at this time.
Recreation and Culture					
Public Halls and Civic Centres	15,590	51.30%	▲	Timing	Bridgetown Civic Centre hall expenditure less than estimated at this time.
Swimming Areas and Beaches	2,738	27.38%	▲	Permanent	Greenbushes Pool toilet expenditure less than estimated at this time.
Other Recreation and Sport	44,476	37.01%	▲	Timing/ Permanent	Somme Park Fitness equipment \$13,103 not yet purchased. Bridgetown Leisure centre \$29,100 expenditure less than estimated. Balance relate to some savings made.
Transport					
Streets and Road Construction	109,148	7.60%	▲	Timing	Shire depot renewal works \$2,324 and road construction program \$111,204 less than estimated at this time.
Road Plant Purchases	39,211	5.10%	▲	Timing	Purchase order for replacement of Works Coordinator vehicle raised.

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 4: BUDGET AMENDMENTS**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget Adoption</b>		Opening Surplus				0
	<b>Permanent Changes</b>						
03BN	Hester brook Satellite Station	C.04/0920	Capital Expenses			(20,000)	(20,000)
06017	Fire prevention Non-recurrent grants	C.04/0920	Operating Revenue		20,000		0
20IN	Bridgetown Tennis Club water bore	C.04/1020	Capital Expenses			(30,053)	(30,053)
34423	Other Rec & Culture grants	C.04/1020	Operating Revenue		30,053		0
PL18	Articulated boom machine	C.04/1020	Capital Expenses			(145,000)	(145,000)
40045	Disposal Crendon squirrel machine	C.04/1020	Capital Revenue		15,000		(130,000)
07BU	Shire Administration Building	C.04/1020	Capital Expenses		40,000		(90,000)
Reserve 102	Plant Reserve	C.04/1020	Reserve Transfer		90,000		0
16BU	Bridgetown Leisure Centre new primary door access	C.06/1020	Reserve Transfer			(9,750)	(9,750)
Reserve 131	Bridgetown Leisure Centre Reserve	C.06/1020	Reserve Transfer		9,750		0
11BN	Hester Brook Fire Station water tank	C.03/0121	Capital Expenses			(9,291)	(9,291)
12BN	Kangaroo Gully Fire Station water tank	C.03/0121	Capital Expenses			(9,291)	(18,582)
06017	Fire prevention Non-recurrent grants	C.03/0121	Operating Revenue		18,582		0
14MA	Greenbushes Sportsground light pole removal	C.07/0121	Operating Expenses			(14,000)	(14,000)
	<b>Budget Review Changes</b>						
Various	Budget Review Changes to Operating Revenue	C.13/03/21	Operating Revenue			(248,412)	(262,412)
Various	Budget Review Changes to Operating Expenses	C.13/03/21	Operating Expenses		66,185		(196,227)
Various	Budget Review Changes to Capital Revenue	C.13/03/21	Capital Revenue		27,466		(168,761)
Various	Budget Review Changes to Capital Expenses	C.13/03/21	Capital Expenses		392,153		223,392
Various	Budget Review Changes to Reserve Transfers	C.13/03/21	Reserve Transfer			(187,746)	35,646
Various	Increase in Opening Funds as at 1 July 2020	C.13/03/21	Opening Surplus(Deficit)		51,056		86,702
Various	Adjustment to loss and profit on sale of assets and depreciation	C.13/03/21	Non Cash Item	(64,313)			22,389
Various	Movement in employee liabilities associated with restricted cash	C.13/03/21	Non Cash Item	(577)			21,812

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 4: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget Review Changes (Continued)</b>						
Various	Movement in contract liabilities associated with restricted cash	C.13/03/21	Non Cash Item	86,255			108,067
Various	Transfer of Budget review surplus	C.13/03/21	Reserve Transfer			(108,067)	0
	<b>Permanent Changes After Budget Review</b>						
CP05	Greenbushes CBD parking	C.09/0321	Capital Expenses			(80,000)	(80,000)
41413	Car parking contribution	C.09/0321	Operating Revenue		80,000		0
11IN	Southern Information Bay	C.04/0321	Capital Expenses			(5,000)	(5,000)
05BU	Greenbushes Pool New Septics	SpC.01/0321	Capital Expenses			(10,000)	(15,000)
Reserve 125	Building Maintenance	SpC.01/0321	Reserve Transfer		10,000	0	(5,000)
35363	Heritage Building grants	C.07/0421	Operating Revenue			(49,500)	(54,500)
Reserve 102	Land & Building	C.07/0421	Reserve Transfer		49,500		(5,000)
							(5,000)
				<b>21,365</b>	<b>899,745</b>	<b>(926,110)</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 5: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
<b>(a) Cash Deposits</b>								
Municipal Bank Account	Nil	45,562				45,562	Westpac	At Call
Municipal Funds On Call	0.05%	250,248				250,248	WATC	At Call
Trust Bank Account	Nil			3,459		3,459	Westpac	At Call
Visitor Centre Trust Account	Nil			15,366		15,366	Westpac	At Call
Cash On Hand	Nil	1,950				1,950	N/A	On Hand
<b>Term Deposits</b>								
<b>(b) Municipal Funds</b>								
Municipal Funds	0.05%	501,363				501,363	Westpac	13-May-21
Municipal Funds	0.30%	401,135				401,135	NAB	22-May-21
Municipal Funds	0.30%	650,682				650,682	NAB	31-May-21
Municipal Funds	0.30%	251,002				251,002	NAB	31-May-21
Municipal Funds	0.23%	500,900				500,900	Westpac	11-Jun-21
Municipal Funds	0.30%	500,986				500,986	NAB	14-Jun-21
Municipal Funds	0.30%	401,076				401,076	NAB	15-Jun-21
Municipal Funds	0.23%	501,366				501,366	Westpac	30-Jun-21
Municipal Funds	0.30%	500,000				500,000	NAB	07-Jul-21
Municipal Funds	0.30%	500,000				500,000	NAB	13-Jul-21
Reserve Funds	0.41%		2,858,388			2,858,388	Westpac	30-Jun-21
<b>Total</b>		<b>5,006,271</b>	<b>2,858,388</b>	<b>18,825</b>	<b>0</b>	<b>7,883,484</b>		

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 6: RECEIVABLES**

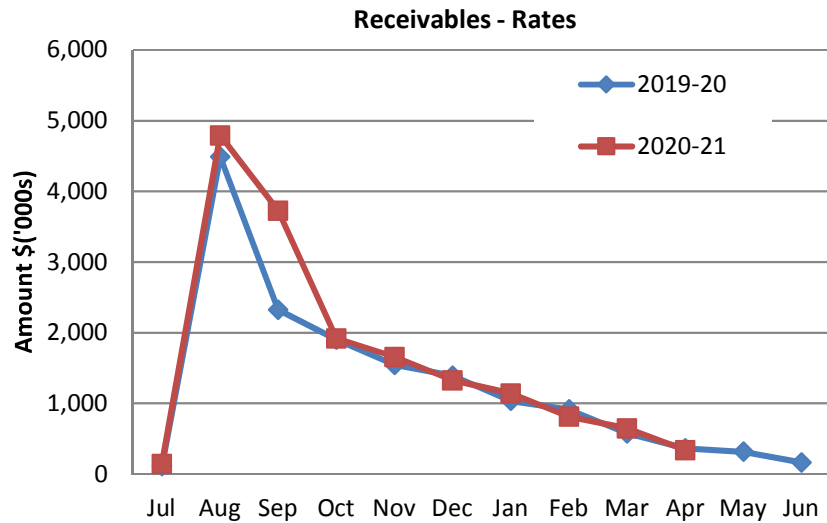
**Receivables - Rates**

Opening Arrears Previous Years  
 Levied this year  
 Less Collections to date  
 Equals Current Outstanding

	YTD 30 Apr 2021	30 June 2019
	\$	\$
Opening Arrears Previous Years	166,687	126,308
Levied this year	4,686,084	4,538,968
Less Collections to date	(4,517,509)	(4,523,923)
<b>Equals Current Outstanding</b>	<b>335,261</b>	<b>141,352</b>
<b>Net Rates Collectable</b>	<b>335,261</b>	<b>141,352</b>
% Collected	93.09%	96.97%

**Net Rates Collectable**

% Collected



**Receivables - Sundry Debtors**

Receivables - Sundry Debtors

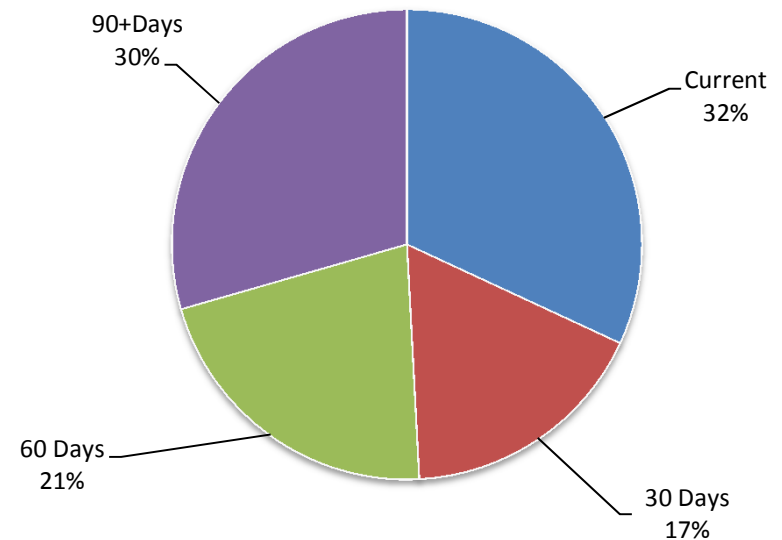
	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	43,797	23,694	29,357	40,433

**Total Sundry Debtor Receivables Outstanding**

**137,281**

Amounts shown above include GST (where applicable)

**Receivables - Sundry Debtors**



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 7: CASH BACKED RESERVE**

2020-21										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$		\$	\$	\$
101	Leave Reserve	185,080	923	728	0		0		186,003	185,808
102	Plant Reserve	681,975	2,152	1,590	283,159		(774,204)	(474,704)	193,082	208,861
103	Land and Building Reserve	574,343	3,632	2,209	108,067		(49,500)		636,542	576,551
104	Bush Fire Reserve	18,284	54	72	10,000		(7,500)		20,838	18,356
105	Maranup Ford Road Maintenance Reserve	5,341	27	21	0		0		5,368	5,362
106	Subdivision Reserve	250,238	1,978	984	10,000		(24,286)		237,930	251,222
107	Sanitation Reserve	100,131	333	394	0		(82,523)		17,941	100,525
109	Recreation Centre Floor and Solar Reserve	203,391	965	800	10,000		0		214,356	204,191
112	Refuse Site Post Closure Reserve	227,558	1,110	810	5,000		(43,000)	(30,000)	190,668	198,368
113	Drainage Reserve	61,023	107	240	10,000		(8,850)		62,280	61,263
114	Community Bus Reserve	56,189	255	221	5,000		0		61,444	56,410
115	SBS Tower and Infrastructure Reserve	32,100	160	126	0		0		32,260	32,226
118	Playground Equipment Reserve	34,126	155	134	5,850		0		40,131	34,260
119	Swimming Pool Reserve	4,500	22	18	0		0		4,522	4,518
121	Car Park Reserve	963	5	4	0		0		968	967
125	Building Maintenance Reserve	225,833	739	888	0		(10,000)		216,572	226,721
126	Strategic Projects Reserve	135,970	501	378	10,000		0		146,471	136,347
127	Matched Grants Reserve	51,697	194	203	10,000		(12,000)	(2,000)	49,891	49,900
128	Aged Care Infrastructure Reserve	56,928	284	224	0		0		57,212	57,152
129	Equipment Reserve	6,107	30	24	0		0		6,137	6,131
130	Assets and GRV Valuation Reserve	99,253	292	390	32,000		(58,056)		73,489	99,643
131	Bridgetown Leisure Centre Reserve	60,724	598	239	0		(29,750)		31,572	60,963
132	Trails Reserve	26,630	108	105	5,000		0		31,738	26,734
133	Light Fleet Vehicle Reserve	91,150	325	358	112,520		(86,964)	(35,178)	117,031	56,331
135	Blackspot Reserve	20,194	51	79	10,000		0		30,245	20,274
201	Unspent Grans Reserve	1,080,648	0	0	0		(994,393)	(901,343)	86,255	179,305
		<b>4,290,376</b>	<b>15,000</b>	<b>11,237</b>	<b>626,596</b>	<b>0</b>	<b>(2,181,026)</b>	<b>(1,443,225)</b>	<b>2,750,946</b>	<b>2,858,388</b>



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 8: CAPITAL DISPOSALS**

YTD Actual Replacement			Disposals	Amended Current Budget			
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	Profit (Loss) Variance
\$	\$	\$		\$	\$	\$	\$
			<b>Plant and Equipment</b>				
17,000	15,455	(1,545)	P3085 2014 Holden Colorado (EMCS)	17,000	15,455	(1,545)	(0)
			P4010 2009 Toyota landcruiser (SES)	27,000	30,000	3,000	(3,000)
			P4145 2010 Ford Ranger (Mitigation)	7,804	7,273	(531)	531
2,415	3,396	982	P2225 2007 Ford Ranger (Landfill site)	2,414	3,396	982	(0)
2,000	999	(1,001)	P2101 2015 John Deere ride on mower	2,000	2,500	500	(1,501)
32,455	30,000	(2,455)	P2126 2009 Ammann Multi Tyre Roller	32,455	30,000	(2,455)	0
44,341	36,500	(7,841)	P2133 2008 Caterpillar Multi Tyre Roller	44,341	36,500	(7,841)	(0)
7,273	8,353	1,080	P2280 2008 Ford Ranger (General Hand)	7,273	8,353	1,080	(0)
8,000	7,273	(727)	P2165 2009 Ford Ranger (BMO)	8,000	7,273	(727)	(0)
44,162	43,000	(1,162)	P2026 2007 Hino Tip Truck with crane	44,162	43,000	(1,162)	0
			P2006 2008 Caterpillar grader	87,000	87,000	0	0
			P2111 2013 Tennant footpath sweeper	8,000	10,000	2,000	(2,000)
16,538	23,182	6,644	P3075 2015 Holden Colorado (MBA)	18,103	23,182	5,079	1,565
			P2060 2015 Holden Colorado (Works co-ord)	16,479	23,716	7,237	0
12,702	17,578	4,876	P3090 2014 Holden Colorado (PBS)	14,382	17,578	3,196	1,680
11,797	12,000	203	P2230 2005 Crendon Squirrel	12,000	12,000	0	203
<b>198,682</b>	<b>197,735</b>	<b>(947)</b>		<b>348,413</b>	<b>357,226</b>	<b>8,813</b>	<b>(2,523)</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Apr 2021			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Land and Buildings</b>						
<b>Other Governance</b>						
Shire Administration Building	07BU	146,953	22,316	23,399	1,083	Jobs continuing
		<b>146,953</b>	<b>22,316</b>	<b>23,399</b>	<b>1,083</b>	
<b>Fire Prevention</b>						
Hester Brook Satellite Station	03BN	20,000	0	0	0	
Greenbushes Bushfire Brigade	09BN	251,300	5,636	5,636	0	
Wandillup Bushfire Brigade	10BN	278,600	5,236	5,236	0	
Hester Brook Bushfire Station	11BN	9,291	0	0	0	
Kangaroo Gully Bushfire Station	12BN	9,291	0	0	0	
		<b>568,482</b>	<b>10,872</b>	<b>10,873</b>	<b>0</b>	
<b>Other Law, Order and Public Safety</b>						
SES Building	1080140	5,222	0	0	0	
		<b>5,222</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Staff Housing</b>						
31 Gifford Road	28BU	16,000	16,000	15,989	(11)	Job completed, some savings made
144 Hampton Street	38BU	7,500	0	705	705	
		<b>23,500</b>	<b>16,000</b>	<b>16,695</b>	<b>695</b>	
<b>Public Halls and Civic Centres</b>						
Bridgetown Civic Centre Growth Strategy Project	02BU	679,338	22,500	7,850	(14,650)	Job continuing
Greenbushes Hall	20BU	7,888	7,888	6,948	(940)	Job completed, some savings made
		<b>687,226</b>	<b>30,388</b>	<b>14,798</b>	<b>(15,590)</b>	
<b>Swimming Areas &amp; Beaches</b>						
Greenbushes Pool Toilet	05BU	10,000	10,000	7,262	(2,738)	Job continuing
		<b>10,000</b>	<b>10,000</b>	<b>7,262</b>	<b>(2,738)</b>	
<b>Other Recreation and Sport</b>						
Bridgetown Tennis Club	06BU	36,000	0	0	0	
Bridgetown Leisure Centre Renewals	16BU	19,250	19,250	1,420	(17,830)	Jobs continuing
Greenbushes Golf Club	39BU	133,000	3,065	3,065	0	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Apr 2021			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Land and Buildings (Continued)</b>						
Bridgetown Sports Ground Horse Stalls	56BU	11,206	6,228	6,228	0	
		<b>199,456</b>	<b>28,543</b>	<b>10,714</b>	<b>(17,829)</b>	
<b>Libraries</b>						
Bridgetown Regional Library	36554	6,000	6,000	6,340	340	Job completed
		<b>6,000</b>	6,000	6,340	340	
<b>Heritage</b>						
Bridgetown Railway Station restoration	57BU	722,000	0	55	55	
		<b>722,000</b>	<b>0</b>	<b>55</b>	<b>55</b>	
<b>Streets and Road Construction</b>						
Shire Depot	08BU	28,717	6,041	3,717	(2,324)	Job continuing
		<b>28,717</b>	<b>6,041</b>	<b>3,717</b>	<b>(2,324)</b>	
<b>Unclassified</b>						
Geegelup Brook Land	1790040	87,791	53,900	54,742	842	
		<b>87,791</b>	<b>53,900</b>	<b>54,742</b>	<b>842</b>	
<b>Land and Buildings Total</b>		<b>2,485,347</b>	<b>184,060</b>	<b>148,594</b>	<b>(35,466)</b>	
<b>Roads</b>						
<b>Streets and Road Construction</b>						
Winnejup Road Regional Road Group 20/21	RR25	357,000	356,997	353,360	(3,637)	Works continuing
Winnejup Road Regional Road Group 19/20	RR22	18,000	18,000	1,896	(16,104)	Works continuing
Kerbing	KB01	8,000	8,000	0	(8,000)	Works not yet identified
Peninsula Road Roads to Recovery	RT26	205,000	205,000	198,229	(6,771)	Works continuing
Glentulloch Road 2nd coat Roads to Recovery	RT82	20,000	0	0	0	
Tweed Road Roads to Recovery	RT52	94,261	94,261	94,260	(1)	Works completed
Verge treatments Roads to Recovery	RT86	50,000	0	0	0	
Hester Cascades Road Roads to Recovery	RT87	30,000	30,000	0	(30,000)	Works not yet commenced
Ethel Street Roads to Recovery	RT88	44,780	44,780	2,469	(42,311)	Works continuing

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	YTD 30 Apr 2021				Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Roads (Continued)</b>						
Steere Street & Stewart Street	RC52	20,000	0	0	0	
		<b>847,041</b>	<b>757,038</b>	<b>650,215</b>	<b>(106,823)</b>	
<b>Roads Total</b>		<b>847,041</b>	<b>757,038</b>	<b>650,215</b>	<b>(106,823)</b>	
<b>Footpaths</b>						
<b>Streets and Road Construction</b>						
Footpaths accessibility access	FP28	5,000	0	0	0	
Spring Gully Road	FP44	0	0	0	0	
		<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Footpaths Total</b>		<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Drainage</b>						
<b>Urban Stormwater Drainage</b>						
Lockley Avenue (Memorial Park Drainage)	DR25	8,850	8,850	3,550	(5,300)	Works continuing
Peninsula Road (Showgrounds drainage)	DR37	5,160	5,158	3,769	(1,389)	Works continuing
Claret Ash Rise	DR31	15,000	15,000	14,935	(65)	Works completed
Four Season Estate	DR24	11,364	0	0	0	
		<b>40,374</b>	<b>29,008</b>	<b>22,254</b>	<b>(6,754)</b>	
<b>Drainage Total</b>		<b>40,374</b>	<b>29,008</b>	<b>22,254</b>	<b>(6,754)</b>	
<b>Parks and Ovals</b>						
<b>Other Recreation and Sport</b>						
Somme Park (Fitness Trail Equipment)	05IU	13,103	13,103	0	(13,103)	Job not yet commenced
		<b>13,103</b>	<b>13,103</b>	<b>0</b>	<b>(13,103)</b>	
<b>Parks and Ovals Total</b>		<b>13,103</b>	<b>13,103</b>	<b>0</b>	<b>(13,103)</b>	
<b>Bridges</b>						
<b>Streets and Road Construction</b>						
Winnejup Road Bridge 3315	BR03	230,000	230,000	230,000	0	Job completed
Donnelly Mill Road Bridge 3337	BR19	366,758	366,758	366,758	0	Job completed
Brockman Highway Bridge 0266A	BR20	5,500	5,500	5,500	0	Job completed
Winnejup Road Bridge 3315	BR21	6,360	6,360	6,360	0	Job completed

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Apr 2021			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Bridges (Continued)</b>						
Winnejup Road Bridge 3316	BR22	28,940	28,940	28,940	0	Job completed
Slades Road Bridge 3331A	BR23	35,662	35,662	35,662	(1)	Job completed
		<b>673,220</b>	<b>673,220</b>	<b>673,220</b>	<b>(1)</b>	
<b>Bridges Total</b>		<b>673,220</b>	<b>673,220</b>	<b>673,220</b>	<b>(1)</b>	
<b>Infrastructure Other</b>						
<b>Sanitation - General Refuse</b>						
Bridgetown Landfill - Reticulation	WA01	50,000	0	0	0	
		<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other Community Amenities</b>						
Blackwood River Park Leach Drains	04BU	10,000	10,000	0	(10,000)	Purchase order raised
Hampton Street Community Notice Board	13IU	6,500	3,284	3,284	0	
		<b>16,500</b>	<b>13,284</b>	<b>3,284</b>	<b>(10,000)</b>	
<b>Other Recreation and Sport</b>						
Lighting improvements to facility parking area	19IN	48,000	0	0	0	
Four Seasons Estate - POS Reserve	03IN	45,454	0	0	0	
Four Seasons Estate - Stream Protection	04IN	18,182	0	0	0	
Greenbushes Recreation Centre Growth Strategy	15IN	35,000	0	68	68	
Bridgetown Youth Precinct Growth Strategy	16IN	650,021	0	0	0	
Blackwood River Park Foreshore Development	17IN	941,947	45,006	45,006	0	
Bridgetown Tennis Club Growth Strategy	20IN	30,053	0	0	0	
Bridgetown Leisure Centre	18IN	14,810	14,810	3,090	(11,720)	Job continuing
		<b>1,783,467</b>	<b>59,816</b>	<b>48,165</b>	<b>(11,651)</b>	
<b>Parking Facilities</b>						
Greenbushes CBD Parking	CP05	80,000	0	0	0	
		<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Apr 2021			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Infrastructure Other (Continued)</b>						
<b>Tourism and Area Promotion</b>						
Bridgetown Information Bays	11IN	30,000	25,000	25,278	278	Job completed, some savings made
Septage dump point	13IN	16,845	16,845	16,845	(0)	
		<b>46,845</b>	<b>41,845</b>	<b>42,123</b>	<b>278</b>	
<b>Infrastructure Other Total</b>		<b>1,976,812</b>	<b>114,945</b>	<b>93,572</b>	<b>(21,373)</b>	
<b>Plant and Equipment</b>						
<b>Other Governance</b>						
Generator - Shire Admin	07EQ	45,000	1,450	1,450	0	Purchase completed
Light Fleet Vehicles	1055440	36,000	36,000	35,807	(193)	
		<b>81,000</b>	<b>37,450</b>	<b>37,257</b>	<b>(193)</b>	
<b>Fire Prevention</b>						
Fire Fighting Equipment - Brigades Funded	1065540	5,000	0	0	0	Fittings for vehicle purchased
Vehicles for Brigades	1065940	41,900	0	1,450	1,450	
		<b>46,900</b>	<b>0</b>	<b>1,450</b>	<b>1,450</b>	
<b>Other Law, Order and Public Safety</b>						
SES Equipment	1080340	5,305	5,305	5,305	0	Purchase completed
SES Vehicle	1080240	102,100	0	0	0	
		<b>107,405</b>	<b>5,305</b>	<b>5,305</b>	<b>0</b>	
<b>Other Recreation and Sport</b>						
Air conditioning unit & PLC program	06EQ	9,000	0	0	0	Purchase completed, some savings made
Ride on mower	PL17	8,000	8,000	5,999	(2,001)	
Automated pool cleaner	08EQ	10,700	10,700	10,809	109	
		<b>27,700</b>	<b>18,700</b>	<b>16,808</b>	<b>(1,892)</b>	
<b>Road Plant Purchases</b>						
Multi tyre road roller	PL15	164,782	164,782	164,782	(0)	Purchase completed
Tip truck	PL04	182,330	182,330	182,330	0	Purchase completed
Multi tyre road roller	PL16	164,782	164,782	164,782	(0)	Purchase completed
Road grader	PL09	326,000	0	0	0	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 9: CAPITAL ACQUISITIONS**

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 30 Apr 2021			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
<b>Plant and Equipment (Continued)</b>						
Footpath sweeper	PL06	65,000	0	0	0	
Articulated boom machine	PL18	139,900	139,900	139,926	26	Purchase completed, some savings made
Works and Services Fleet	1405040	117,629	117,629	78,392	(39,237)	Purchase order raised
Sundry Equipment	1403740	0	0	0	0	
		<b>1,160,423</b>	<b>769,423</b>	<b>730,212</b>	<b>(39,211)</b>	
<b>Plant and Equipment Total</b>		<b>1,423,428</b>	<b>830,878</b>	<b>791,032</b>	<b>(39,846)</b>	
<b>Furniture and Equipment</b>						
<b>Other Governance</b>						
IT Communications Equipment and Software	1055140	25,247	0	0	0	
		25,247	0	0	0	
<b>Other Law, Order and Public Safety</b>						
SES Furniture & Equipment	1080040	12,617	12,617	12,617	(0)	Purchases completed
		<b>12,617</b>	<b>12,617</b>	<b>12,617</b>	<b>(0)</b>	
<b>Furniture and Equipment Total</b>		<b>37,864</b>	<b>12,617</b>	<b>12,617</b>	<b>(0)</b>	
<b>Capital Expenditure Total</b>		<b>7,502,189</b>	<b>2,614,869</b>	<b>2,391,502</b>	<b>(223,367)</b>	

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 10: INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1/07/2020	Principal Repayments		Principal Outstanding		Interest Repayments		
		New Loans						
		Actual	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	
<b>Community Amenities</b>								
Loan 108 Landfill Plant	50,302		12,193	24,637	38,109	25,665	1,039	1,826
Loan 113 Landfill Site New Cell	104,585		51,996	104,585	52,589	0	1,192	1,792
Loan 114 Liquid & Inert Waste Sites	73,943		11,910	23,982	62,033	49,961	1,009	1,856
Loan 115 Landfill Cell Extension	80,636		9,799	19,677	70,837	60,959	649	1,219
Loan 116 Liquid Waste Facility	90,855		4,640	9,325	86,215	81,530	890	1,735
<b>Recreation and Culture</b>								
Loan 110 Bridgetown Bowling Club - SSL	8,976		4,447	8,976	4,530	0	167	252
Loan 112 Bridgetown Swimming Pool	1,401,069		34,428	69,552	1,366,641	1,331,517	28,302	55,908
Loan 117 Youth Precinct Redevelopment	0		0			189,500		
Loan 118 Bridgetown Civic Centre revitalisation	0		0			123,000		
	<b>1,810,366</b>	<b>0</b>	<b>129,412</b>	<b>260,734</b>	<b>1,680,953</b>	<b>1,862,132</b>	<b>33,249</b>	<b>64,588</b>

(b) New Debentures

Particulars	Amount to be Borrowed Budget	Institution	Loan Type	Term Years	Amount Borrowed Actual
	\$				\$
<b>Other Recreation and Culture</b>					
Loan 117 Youth Precinct Redevelopment	189,500	WATC	Debenture	10	0
Loan 118 Bridgetown Civic Centre revitalisation	123,000	WATC	Debenture	10	0
	<b>312,500</b>				<b>0</b>

No new debentures were raised during the reporting period.



**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 10: INFORMATION ON BORROWINGS**

(c) Lease Liabilities

Particulars	Principal 1/07/2020	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$
<b>Recreation and Culture</b>								
003 Gym Equipment	95,161		24,611	24,211	70,550	70,950	2,380	2,780
<b>Other Property and Services</b>								
001 CESM Vehicle	5,327		3,796	4,564	1,531	763	33	36
002 Photocopies and printers	35,168		9,346	9,158	25,822	26,010	1,126	1,315
	<b>135,656</b>	<b>0</b>	<b>37,754</b>	<b>37,933</b>	<b>97,902</b>	<b>97,723</b>	<b>3,539</b>	<b>4,131</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 11: RATING INFORMATION**

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV Shire	0.087045	1,760	28,233,720	2,457,605	12,095	1,037	2,470,736	2,457,604	12,109	1,000	2,470,713
UV Shire Rural	0.006220	480	186,915,000	1,162,611	(2,635)		1,159,976	1,162,611			1,162,611
UV Bridgetown Urban Farmland	0.000000	0	0	0			0	0			0
UV Mining	0.071478	12	994,855	71,110	2,427		73,537	71,110			71,110
<b>Sub-Totals</b>		2,252	216,143,575	3,691,326	11,887	1,037	3,704,250	3,691,325	12,109	1,000	3,704,434
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV Shire	942.00	720	3,914,589	678,240	1,832		680,072	678,240			678,240
UV Shire Rural	1,168.00	253	33,962,000	295,504			295,504	295,504			295,504
UV Bridgetown Urban Farmland	0.00	0	0	0			0	0			0
UV Mining	523.00	11	31,574	5,753	504		6,257	5,753			5,753
<b>Sub-Totals</b>		984	37,908,163	979,497	2,337	0	981,834	979,497	0	0	979,497
<b>Rates Paid in Advance</b>							4,686,084				4,683,931
<b>Amount from General Rates</b>							0				0
Discounts/concessions							4,686,084				4,683,931
<b>Totals</b>							(9,434)				(9,434)
							<b>4,676,649</b>				<b>4,674,497</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2021**

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-20	Amount Received	Amount Paid	Closing Balance 30-Apr-21
	\$	\$	\$	\$
Accommodation - Visitor Centre	24,724	94,665	(102,370)	17,019
South West Coach Lines	102	1,115	(1,126)	91
Other Visitor Centre	76	1,803	(1,785)	95
TransWA	149	6,068	(5,553)	665
<b>Unclaimed Monies</b>				
R Witlen Overpayment	21			21
Visitor Centre Accommodation Payment	231			231
Frank Draper Cemetery Fees	703			703
	<b>26,007</b>	<b>103,651</b>	<b>(110,834)</b>	<b>18,825</b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**

**LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED**

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
<b><u>MUNICIPAL FUND</u></b>				
<b><u>DIRECT DEBITS</u></b>				
DD15236.1	01/04/2021	GO GO MEDIA	MONTHLY ON HOLD MESSAGE SERVICE	75.90
DD15236.2	01/04/2021	MAIA FINANCIAL PTY LTD	QUARTERLY PHOTOCOPIER LEASE PAYMENT - 01/04/21 - 30/06/21	2,879.96
DD15236.3	02/04/2021	WATERLOGIC AUSTRALIA PTY LTD	MONTHLY HIRE/SERVICE OF WATER COOLERS FOR APRIL	136.88
DD15254.1	06/04/2021	WESTPAC - COMMERCIAL BANKING WA	ADVERT FOR WASTE & ENVIRONMENTAL OFFICER	1,089.94
DD15214.1	07/04/2021	AWARE SUPER	PAYROLL DEDUCTIONS	17,215.47
DD15214.10	07/04/2021	GUILD SUPER	PAYROLL DEDUCTIONS	444.08
DD15214.11	07/04/2021	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	279.47
DD15214.12	07/04/2021	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	315.18
DD15214.13	07/04/2021	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	158.31
DD15214.14	07/04/2021	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	93.58
DD15214.15	07/04/2021	VERVE SUPER	SUPERANNUATION CONTRIBUTIONS	431.73
DD15214.16	07/04/2021	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	152.32
DD15214.17	07/04/2021	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	234.87
DD15214.2	07/04/2021	ASGARD SUPER	SUPERANNUATION CONTRIBUTIONS	454.79
DD15214.3	07/04/2021	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	584.50
DD15214.4	07/04/2021	TWU SUPER	SUPERANNUATION CONTRIBUTIONS	156.33
DD15214.5	07/04/2021	ONEPATH CUSTODIANS PTY LTD	SUPERANNUATION CONTRIBUTIONS	52.42
DD15214.6	07/04/2021	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	119.35
DD15214.7	07/04/2021	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	878.19
DD15214.8	07/04/2021	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD15214.9	07/04/2021	WEALTH PERSONAL SUPER & PENSION FUND	SUPERANNUATION CONTRIBUTIONS	254.35
DD15240.1	07/04/2021	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL FOR THE MONTH OF MARCH	3,679.18
DD15243.1	09/04/2021	VERVE SUPER	SUPERANNUATION CONTRIBUTIONS	22.13
DD15243.2	09/04/2021	AWARE SUPER	PAYROLL DEDUCTIONS	141.21
DD15268.1	21/04/2021	AWARE SUPER	PAYROLL DEDUCTIONS	16,505.72
DD15268.10	21/04/2021	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	279.47
DD15268.11	21/04/2021	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	315.18
DD15268.12	21/04/2021	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	168.86
DD15268.13	21/04/2021	R & P SUMNER SUPERFUND	SUPERANNUATION CONTRIBUTIONS	109.82
DD15268.14	21/04/2021	VERVE SUPER	SUPERANNUATION CONTRIBUTIONS	213.97
DD15268.15	21/04/2021	TAL SUPER	SUPERANNUATION CONTRIBUTIONS	149.27
DD15268.16	21/04/2021	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	188.69
DD15268.2	21/04/2021	ASGARD SUPER	SUPERANNUATION CONTRIBUTIONS	463.87
DD15268.3	21/04/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	491.54
DD15268.4	21/04/2021	ONEPATH CUSTODIANS PTY LTD	SUPERANNUATION CONTRIBUTIONS	35.36
DD15268.5	21/04/2021	LUCRF SUPER	SUPERANNUATION CONTRIBUTIONS	179.85
DD15268.6	21/04/2021	WAIKAWA DREAMING SUPER FUND	PAYROLL DEDUCTIONS	689.30
DD15268.7	21/04/2021	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	224.69
DD15268.8	21/04/2021	WEALTH PERSONAL SUPER & PENSION FUND	SUPERANNUATION CONTRIBUTIONS	254.07
DD15268.9	21/04/2021	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	444.08
DD15279.1	28/04/2021	SHERIFFS OFFICE	FER UNPAID INFRINGEMENTS	77.00
B/S	01/04/2021	WESTPAC BANK	MERCHANT FEES	823.90
B/S	01/04/2021	WESTPAC BANK	MONTHLY BANK ACCOUNT FEES	400.30
B/S	07/04/2021	WESTPAC BANK	TOTAL WAGES FOR 25/03/2021 - 07/04/2021	124,163.65
B/S	21/04/2021	WESTPAC BANK	TOTAL WAGES FOR 08/04/2021 - 21/04/2021	121,568.03

**SHIRE OF BRIDGETOWN-GREENBUSHES**

**LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED**

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
B/S	04/03/2021	WESTPAC - CORPORATE CREDIT CARD CEO	COUNCIL BAR STOCK	51.99
B/S	06/03/2021	WESTPAC - CORPORATE CREDIT CARD CEO	CLEANING PRODUCTS FOR EMERGENCY CLEANING OF PLAY EQUIPMENT	13.38
B/S	16/03/2021	WESTPAC - CORPORATE CREDIT CARD CEO	ELT LUNCH	73.50
B/S	18/03/2021	WESTPAC - CORPORATE CREDIT CARD CEO	SEEK ADVERT FOR TECHNICAL SERVICES OFFICER	313.50
B/S	23/03/2021	WESTPAC - CORPORATE CREDIT CARD CEO	ANNUAL SHUTTERSOCK SUBSCRIPTION	55.51
B/S	24/03/2021	WESTPAC - CORPORATE CREDIT CARD CEO	SEEK ADVERT FOR WASTE & ENVIRONMENTAL OFFICER	324.50
B/S	01/04/2021	WESTPAC - CORPORATE CREDIT CARD CEO	LAMINATING POUCHES	20.00
B/S	05/04/2021	WESTPAC - CORPORATE CREDIT CARD CEO	CREDIT CARD FEE	10.00
B/S	12/03/2021	WESTPAC - CORPORATE CREDIT CARD	TAXI TO BUDGET TRAINING	19.21
B/S	13/03/2021	WESTPAC - CORPORATE CREDIT CARD	MEAL CHARGES INCORRECTLY CHARGED TO CREDIT CARD WITH REVERSAL TO BE PROCESSED IN MAY	198.35
B/S	05/04/2021	WESTPAC - CORPORATE CREDIT CARD	CREDIT CARD FEE	10.00
<b>BPAY</b>				
7042021	07/04/2021	TELSTRA	TELEPHONE & INTERNET CHARGES	1,019.81
190420211	19/04/2021	DEPARTMENT OF TRANSPORT	3 MONTH VEHICLE REGISTRATION	109.10
190420212	19/04/2021	MAGSHOP	12 MONTH SUBSCRIPTION TO HOME BEAUTIFUL	74.99
190420213	19/04/2021	TELSTRA	TELEPHONE & INTERNET CHARGES	2,797.05
300420211	30/04/2021	PIVOTEL SATELLITE PTY LTD	MONTHLY TRACKING OF SPOT TRACKERS FOR APRIL	155.00
300420212	30/04/2021	TELSTRA	TELEPHONE & INTERNET CHARGES	25.95
<b>ELECTRONIC PAYMENTS</b>				
EFT32320	01/04/2021	2R ELECTRICAL	ADJUST THE MAIN ISOLATOR SWITCH SHAFT IN BLC POOL PLANT ROOM	132.00
EFT32321	01/04/2021	ADVANCED TRAFFIC MANAGEMENT PTY LTD	9 DAYS OF TRAFFIC CONTROL FOR PENINSULA ROAD RECONSTRUCTION WORKS	13,239.60
EFT32322	01/04/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	DIAGNOSTIC WORK TO FAULT FIND JOHN DEERE TRACTOR	1,179.21
EFT32323	01/04/2021	AIR-MET SCIENTIFIC PTY LTD	6 X DISPOSABLE ECO BAILERS, 100M ROLL OF TUBING FOR GROUND WATER SAMPLING & FREIGHT	338.58
EFT32324	01/04/2021	ASHDAN WA PTY LTD	1006.30 CUBIC METRES OF GRAVEL FOR PENINSULA RD RECONSTRUCTION	6,037.80
EFT32325	01/04/2021	AUSTRALIAN SAFETY ENGINEERS	OXYGEN CYLINDER SERVICING, REPLACEMENT AND PPE GEAR FOR BTN LEISURE CENTRE	1,050.44
EFT32326	01/04/2021	JULIAN NICHOLAS BINGHAM	COUNCIL BUILT ASSET BOND REFUND PLUS INTEREST	539.06
EFT32327	01/04/2021	BLACKWOOD RURAL SERVICES	REPLACEMENT SPRAY WAND, TRUCK FITTINGS, BOLT CUTTERS AND CHAINSAW CHAIN	352.45
EFT32328	01/04/2021	BLACKWOOD VALLEY WINE INDUSTRY ASSN	GRANT FUNDING FOR 2020 WA BOUTIQUE WINE SHOW	688.35
EFT32329	01/04/2021	BLACKWOOD HEAVY TILT	TOWING OF IMPOUNDED TRAILER	165.00
EFT32330	01/04/2021	BLISS FOR DESIGN	1 X CHAINSAW SAFETY HELMET	42.08
EFT32331	01/04/2021	BOOKEASY AUSTRALIA PTY LTD	MONTHLY BOOKEASY COMMISSIONS FOR FEBRUARY	220.00
EFT32332	01/04/2021	BOTHE BUILDING CONTRACTORS	SUPPLY AND INSTALL CABLING BOX FOR BTN SES UNIT & PREPARE FLOOR FOR TILING	770.00
EFT32333	01/04/2021	BRIDGETOWN POTTERY RESTAURANT	CATERING FOR COUNCIL IN FEBRUARY & MARCH	742.50
EFT32334	01/04/2021	BRIDGETOWN CRC INC	SES POWER CONSUMPTION BETWEEN 25.12.2020 - 25.02.2021	360.10
EFT32335	01/04/2021	BRIDGETOWN BULLDOZING PTY LTD	BULLDOZING HIRE DURING YORNUP FIRE	1,155.00
EFT32336	01/04/2021	BRIDGETOWN RESIDENTIAL CONTRACTORS	ESTIMATION OF WORKS FOR GREENBUSHES INFRASTRUCTURE RENEWAL PROJECT	2,046.00
EFT32337	01/04/2021	BRIDGETOWN MITRE 10 & RETRAVISION	BROOMS, SPRAYING UNIT, TARPULIN, VACUUM CLEANER & OTHER MINOR ITEMS	403.83
EFT32338	01/04/2021	BRIDGETOWN TYRES	3 X REPLACEMENT BATTERIES, 2 X TYRES FOR WATER CART & 2 X TYRES FOR EDMI WORK VEHICLE	2,140.00
EFT32339	01/04/2021	BUNBURY TRUCKS	REPLACEMENT OIL FILTER FOR GARBAGE TRUCK	92.95
EFT32340	01/04/2021	BUNBURY PLUMBING SERVICE PTY LTD	EMERGENCY WEEKEND SEPTIC PUMP OUT AT GREENBUSHES POOL	1,328.00
EFT32341	01/04/2021	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	228.83
EFT32342	01/04/2021	CLOVERS GENERAL STORE	10 X BAGS OF ICE FOR CESM INCIDENT	45.00
EFT32343	01/04/2021	ELIZABETH DENNISS	REIMBURSEMENT FOR MEAL EXPENSES FOR 3 EMPLOYEES WHILST ATTENDING TRAINING	225.00
EFT32344	01/04/2021	DISCOVERY EDUCATIONAL PTY LTD	2 X PACKS STORYTIME PERSONALISED STICKERS & FREIGHT FOR BRIDGETOWN LIBRARY	57.80
EFT32345	01/04/2021	DOMESTIC MAINTENANCE SW	REPLACE TREATED PINE BOLLARDS AROUND THE GREENBUSHES POOL PARKING AREA	800.00
EFT32346	01/04/2021	ESPLANADE HOTEL FREMANTLE	3 NIGHTS ACCOMMODATION, MEALS AND PARKING FOR 2 STAFF MEMBERS WHILST AT CONFERENCE	1,376.00
EFT32347	01/04/2021	SARAH EVANS	1 X Q & A SESSION AND 2 X WORKSHOPS DURING WORDS IN THE VALLEY WRITING FESTIVAL	918.00

**SHIRE OF BRIDGETOWN-GREENBUSHES**

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EFT32348	01/04/2021	FAIRTEL PTY LTD	TELEPHONE & NBN CHARGES FOR FEBRUARY	206.40
EFT32349	01/04/2021	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT32350	01/04/2021	BILL GORDON	PRESENTATION OF BUSH POETRY WORKSHOP FOR WORDS IN THE VALLEY WRITERS FESTIVAL	437.00
EFT32351	01/04/2021	DEAN GUJA	HEALTH OFFICER CONSULTING HOURS FEBRUARY TO MARCH 2021	2,720.00
EFT32352	01/04/2021	HAMPTON PARTNERS	PREPARE AND SIGN ACCOUNTANT DECLARATION FOR GREENBUSHES INFRASTRUCTURE PROJECT	176.00
EFT32353	01/04/2021	HILLVIEW ELECTRICAL SERVICE	VARIOUS ELECTRICAL REPAIRS AND MAINTENANCE AT SHIRE ADMIN BUILDING & HAMPTON STREET TOILETS	2,035.00
EFT32354	01/04/2021	HILLTOP HIDEAWAY	REFUND OF OVERPAID DEBTOR	187.15
EFT32355	01/04/2021	INDUSTRIAL AUTOMATION GROUP	REMOTE ACCESS OPERATIONAL COSTS FOR ROSE STREET STANDPIPE FROM 01/01/2021 - 30/06/2021	666.05
EFT32356	01/04/2021	INTERFIRE AGENCIES PTY LTD	LOGOS FOR BUSHFIRE BRIGADE HELMETS	41.80
EFT32357	01/04/2021	ADAM JENKINS TREE SERVICES	REMOVAL OF HAZARDOUS TREE ON VERGE OUTSIDE BLECHYNDEN HOUSE	660.00
EFT32358	01/04/2021	JOHNSON'S FOOD SERVICES	FROZEN FOOD, SNACKS AND ICE-CREAMS FOR THE BLC KIOSK	1,230.77
EFT32359	01/04/2021	NATHIAN AZREAL RONALD KNIGHT	REIMBURSEMENT FOR WORKING WITH CHILDREN CHECK	87.00
EFT32360	01/04/2021	LGP AUSTRALIA WA	FINANCIAL TRAINING FOR 3 STAFF MEMBERS	1,105.00
EFT32361	01/04/2021	MANJIMUP TOYOTA & MITSUBISHI	20,000KM SERVICE FOR SHIRE FLEET VEHICLE	530.67
EFT32362	01/04/2021	MARGARET RIVER STRUCTURAL	STRUCTURAL REVIEW FOR GREENBUSHES GOLF CLUB	880.00
EFT32363	01/04/2021	MCLEODS BARRISTERS & SOLICITORS	PROFESSIONAL SERVICES - LEASE OF ROAD RESERVE FOR CARPARK	30.69
EFT32364	01/04/2021	METAL ARTWORK CREATIONS	NAME BADGES FOR NEW STAFF MEMBERS	42.90
EFT32365	01/04/2021	MOMAR AUSTRALIA PTY LTD	LUBRICANTS & DEGREASER FOR FLEET MAINTENANCE	340.45
EFT32366	01/04/2021	MOTEL LE GRANDE	3 NIGHTS ACCOMMODATION AND MEALS FOR STAFF MEMBER ATTENDING TRAINING COURSE	416.50
EFT32367	01/04/2021	NEXT PRACTICE	DESIGN DEVELOPMENT & DOCUMENTATION FOR BTN HALL CONSERVATION WORKS	5,170.00
EFT32368	01/04/2021	NUPOINT GROUP	REFUND OF BUILDING SERVICES LEVY PAID FOR CANCELLED BUILDING PERMIT	61.65
EFT32369	01/04/2021	OAKLEY DESIGN SERVICES PTY LTD	ELECTRICAL ENGINEERING SERVICES FOR BTN HALL PROJECT	3,465.00
EFT32370	01/04/2021	OZ WASHROOM	HEAVY DUTY TOILET ROLL HOLDERS FOR BRIDGETOWN & GREENBUSHES CEMETERY TOILETS	294.00
EFT32371	01/04/2021	Q1 FRANCHISE MANAGEMENT PTY LTD	5 NIGHTS ACCOMMODATION FOR STAFF MEMBER WHILST ATTENDING LICENSING TRAINING	825.00
EFT32372	01/04/2021	RAECO	2 X BOXES OF LABEL PROTECTORS, 1 X BOX OF BARCODE PROTECTORS & FREIGHT	143.00
EFT32373	01/04/2021	REPCO	2 X FUEL FILTERS & 1 X OIL FILTER FOR ROAD ROLLER	152.08
EFT32374	01/04/2021	KIERA RODGERS	REIMBURSEMENT FOR MEALS & PARKING EXPENSES INCURRED WHILST AT LICENSING TRAINING	334.77
EFT32375	01/04/2021	ROOF ACCESS WA	ANNUAL COMPLIANCE CERTIFICATION FOR ROOF ACCESS SYSTEM AT LIBRARY & BLC	880.00
EFT32376	01/04/2021	SANDS FRIDGE LINES	FREIGHT	89.52
EFT32377	01/04/2021	SHIRE STAFF CLUB	STAFF SOCIAL CLUB DEDUCTIONS FOR MARCH	224.00
EFT32378	01/04/2021	SNAPPER DISPLAY SYSTEMS	27 X A4 SNAP FRAMES FOR RECREATIONAL CENTRE	264.60
EFT32379	01/04/2021	SOUTH WEST OIL SUPPLIES	BULK OIL FOR FLEET MAINTENANCE & DRUM PUMPS	2,692.80
EFT32380	01/04/2021	STEVE WOOD CARPENTRY	REPLACEMENT OF 3 DOORS AND LOCKS AT YORNUP FIRE STATION, BRIDGETOWN SES & BFS SHED	1,650.00
EFT32381	01/04/2021	STRIDEM PTY LTD	21 HOURS OF MACHINERY HIRE TO ASSIST IN WINNEJUP FIRE	3,852.75
EFT32382	01/04/2021	SYNERGY	ELECTRICITY	194.39
EFT32383	01/04/2021	TALIS CONSULTANTS PTY LTD	CONSULTANCY SERVICES FOR PERIOD ENDING 21 DECEMBER 2020	2,750.00
EFT32384	01/04/2021	THE STABLES IGA	MONTHLY GROCERIES FOR VISITOR CENTRE - MARCH	19.29
EFT32385	01/04/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	430.10
EFT32386	01/04/2021	TRAIL TOWNS PRODUCTIONS PTY LTD	TRAIL TOWNS SEGMENT FEE	8,800.00
EFT32387	01/04/2021	TYRECYCLE PTY LTD	RECYCLING OF 249 TYRES FROM WASTE FACILITY	1,308.02
EFT32388	01/04/2021	VESTONE CAPITAL PTY LIMITED	QUARTERLY RENTAL OF GYM EQUIPMENT APRIL - JUNE 2021	7,422.49
EFT32389	01/04/2021	WA NATURALLY PUBLICATIONS	VARIOUS MAPS AND GUIDEBOOKS FOR VISITOR CENTRE STOCK	521.40
EFT32390	01/04/2021	WARREN ELECTRICAL SERVICE	SCOPE OF WORKS AND QUOTE FOR ELECTRICAL UPGRADES ACROSS 4 BUILDINGS	270.00
EFT32391	01/04/2021	WESTRAC PTY LTD	PARTS FOR CATERPILLAR LOADER	226.63
EFT32392	01/04/2021	WINC AUSTRALIA PTY LTD	BROOMS, BULK CLEANING PRODUCTS, OFFICE STATIONERY AND OTHER MINOR ITEMS	2,601.08
EFT32393	08/04/2021	CHILD SUPPORT AGENCY	CHILD SUPPORT PAYMENT	228.83
EFT32394	08/04/2021	SALARY PACKAGING AUSTRALIA PTY LTD	SALARY PACKAGING	1,093.83

**SHIRE OF BRIDGETOWN-GREENBUSHES**

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EFT32402	15/04/2021	2R ELECTRICAL	INSTALL NEW CONTROLLER AND MAKE SOLAR PUMP AT AQUATIC FACILITY OPERATIONAL	352.00
EFT32403	15/04/2021	ADVANCED CLEANING SOUTHWEST	MONTHLY COURT CLEANING FOR BRIDGETOWN LEISURE CENTRE - MARCH	692.24
EFT32404	15/04/2021	ADVANCED TRAFFIC MANAGEMENT PTY LTD	4 DAYS OF TRAFFIC CONTROL FOR PENINSULA RD RECONSTRUCTION WORKS	5,212.90
EFT32405	15/04/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD	REPLACEMENT HINGE SET FOR JOHN DEERE TRACTOR	283.57
EFT32406	15/04/2021	AQUATIC SERVICES WA PTY LTD	SUPPLY AND DELIVERY OF SOLAR CONTROLLER WITH SENSORS FOR AQUATIC FACILITY	434.50
EFT32407	15/04/2021	ASTRON ENVIRONMENTAL SERVICES PTY LTD	ANNUAL BRIDGETOWN WASTE MANAGEMENT FACILITY ENVIRONMENTAL REPORT	2,750.00
EFT32408	15/04/2021	B & B STREET SWEEPING PTY LTD	MONTHLY STREET SWEEPING FOR MARCH	1,716.00
EFT32409	15/04/2021	BLACKWOOD RURAL SERVICES	2 X BRUSH CUTTER HEADS, 1 X REPLACEMENT HUSQVARNA WHIPPER SNIPPER & OTHER MINOR ITEMS	886.56
EFT32410	15/04/2021	BLACKWOOD FRESH	SNACK SUPPLIES FOR COUNCIL MEETINGS & CONCEPT FORUMS	66.87
EFT32411	15/04/2021	BLACKWOOD VALLEY PROPERTY MAINT.	LIBRARY ROOF REPAIRS - CLEAN GUTTERING OUTLETS, RIVET ROOF IRON JOINS AND SILICONE IN PLACE	110.00
EFT32412	15/04/2021	BRIDGETOWN POTTERY RESTAURANT	CATERING FOR WORDS IN THE VALLEY WRITERS FESTIVAL Q & A SESSION	297.00
EFT32413	15/04/2021	BRIDGETOWN TIMBER SALES	10 BAGS OF CONCRETE, BARGE FLASHING, ROOF REPAIR SUPPLIES & OTHER MINOR ITEMS	472.60
EFT32414	15/04/2021	BRIDGETOWN HISTORICAL SOCIETY INC.	TICKET SALES LESS 5% COMMISSION FOR THE GHOST TOUR HELD ON 25/01/2021	299.25
EFT32415	15/04/2021	BRIDGETOWN BOARDING KENNELS	ANIMAL IMPOUND FEES FOR MARCH	638.00
EFT32416	15/04/2021	BRIDGETOWN VOLUNTEER BFB	CATERING FOR SOUTH WEST ZONE WA RANGERS MEETING	255.00
EFT32417	15/04/2021	BRIDGETOWN MITRE 10 & RETRAVISION	GAS BOTTLE REFILL, 536L FRIDGE FOR DEPOT & OTHER MINOR ITEMS	1,389.16
EFT32418	15/04/2021	BRIDGETOWN PAINT SALES	3 X 10L CANS OF ULTRADECK TREATMENT FOR GR POOL SHELTER & PAINT FOR ADMIN BUILDING	1,096.45
EFT32419	15/04/2021	BRIDGETOWN ART & CRAFT CENTRE	COMMUNITY STALL BOND REFUND	50.00
EFT32420	15/04/2021	CANNINGS PURPLE	GOVERNMENT RELATIONS CONTRACT FOR MARCH	4,400.00
EFT32421	15/04/2021	ESTELLE ROWCLIFFE-CARLSON	COMMUNITY STALL BOND REFUND	50.00
EFT32422	15/04/2021	CITY AND REGIONAL FUELS	BULK DIESEL & FUEL FOR SHIRE DEPOT IN FEBRUARY & MARCH & MEALS FOR FIRE MEETINGS	20,504.39
EFT32423	15/04/2021	CLEANAWAY PTY LTD	MONTHLY WASTE COLLECTION CHARGES FOR MARCH	35,474.39
EFT32424	15/04/2021	CROWN HOTELS	1 X NIGHT OF ACCOMMODATION FOR WORKFORCE RISK FORUM	84.58
EFT32425	15/04/2021	CUSTOM SERVICE LEASING LTD	VEHICLE LEASING FOR MONTH OF APRIL	420.65
EFT32426	15/04/2021	CVP ELECTRICAL CO	DATA LOGGING & THERMAL IMAGING FOR SHIRE ADMIN BUILDING & BTN LEISURE CENTRE	1,831.50
EFT32427	15/04/2021	WA DENMARK HOTEL	2 X NIGHTS ACCOMMODATION FOR DFES - MARCH	160.00
EFT32428	15/04/2021	DOMESTIC MAINTENANCE SW	CONSTRUCTION OF FOOTINGS & CONCRETE SLAB FOR E-CHARGING STATION	1,849.50
EFT32429	15/04/2021	ECONOMIC TRANSITIONS	25% PAYMENT FOR BUSINESS CASE FOR OUTSOURCING BTN VC AND JIGSAW GALLERY	4,356.00
EFT32430	15/04/2021	EMERGE ASSOCIATES	PREPARATION OF CONSTRUCTION DOCUMENTS FOR BLACKWOOD RIVER FORESHORE PROJECT	2,255.00
EFT32431	15/04/2021	FAIRTEL PTY LTD	TELEPHONE & NBN CHARGES FOR MARCH	180.45
EFT32432	15/04/2021	FE TECHNOLOGIES PTY LTD	ANNUAL MAINTENANCE FOR LIBRARY RFID SYSTEMS	2,134.00
EFT32433	15/04/2021	MIRANDA FREE	CONTRIBUTION TOWARDS BLACKWOOD REGIONAL ART TRAIL BANNERS	500.00
EFT32434	15/04/2021	FREEMASONS HOTEL	10 X 3 COURSE MEALS FOR WORDS IN THE VALLEY WORKSHOP	380.00
EFT32435	15/04/2021	FULTON HOGAN INDUSTRIES PTY LTD	PREVENTATIVE MAINTENANCE WORK ON SLADES ROAD BRIDGE	39,227.65
EFT32436	15/04/2021	GRACE RECORDS MANAGEMENT PTY LTD	DESTRUCTION OF RECORDS - 75 X CARTONS	827.75
EFT32437	15/04/2021	GREENBUSHES CRC	COMMISSION ON GREENBUSHES HALL HIRE BOOKINGS	11.00
EFT32438	15/04/2021	GROW GREENBUSHES INCORPORATED	REFUND OF RETICULATION EXPENSES FOR GREENBUSHES TOWN SQUARE	784.81
EFT32439	15/04/2021	H C JONES & CO	DRAIN EXISTING SEPTICS & INSTALL REPLACEMENT SEPTICS AT GREENBUSHES POOL	8,702.00
EFT32440	15/04/2021	HEATLEY SALES PTY LTD	1 X PAIR OF POLARISED SAFETY GLASSES	66.96
EFT32441	15/04/2021	INTERPHONE	MONTHLY INTERNET CHARGE FOR ADMIN OFFICE	130.90
EFT32442	15/04/2021	INTERFIRE AGENCIES PTY LTD	15 X BOXES OF 20 P2 ROUND RESPIRATOR FILTERS	1,138.50
EFT32443	15/04/2021	ADAM JENKINS TREE SERVICES	REMOVAL OF TWO HAZARDOUS JARRAH TREES IN 8 MILE RESERVE PRIOR TO PLANNED BURNS	220.00
EFT32444	15/04/2021	JOHNSON'S FOOD SERVICES	ICE-CREAMS, FROZEN FOODS & SNACKS FOR THE BLC KIOSK	978.56
EFT32445	15/04/2021	LASERMAN TECHNOLOGIES	1 X SAND AND CLAY PENETROMETER KIT WITH CARRY CASE	2,137.50
EFT32446	15/04/2021	MARKETFORCE	ADVERTISING FOR EMPLOYMENT, BEREAVEMENT & REMOVAL OF ABANDONED VEHICLES	1,405.75
EFT32447	15/04/2021	MARSH PTY LTD	FRAUD AWARENESS TRAINING REGISTRATION	126.50
EFT32448	15/04/2021	J.L & G.F MAY	GRAVE DIGGING	814.00

**SHIRE OF BRIDGETOWN-GREENBUSHES**

**LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED**

<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
EFT32449	15/04/2021	J & I MILENTIS & SONS	CLEANING AND REPAIRS TO FORKLIFT RADIATOR	294.80
EFT32450	15/04/2021	MJB INDUSTRIES	CONCRETE PIPES, RUBBER RINGS & OTHER ITEMS FOR DRAINAGE WORKS	4,427.45
EFT32451	15/04/2021	NORTH METROPOLITAN TAFE	CUSTOMER ENGAGEMENT AND ROVING TRAINING PARTICIPATION FOR COMMUNITY SERVICES STAFF	293.10
EFT32452	15/04/2021	OFFICEWORKS LTD	3 X REPLACEMENT OFFICE CHAIRS & 1 X ADJUSTABLE FOOTREST	800.90
EFT32453	15/04/2021	TONY CHRISTOPHER OLSEN	PAINTING OF READING ROOM AT THE BRIDGETOWN LIBRARY	1,055.00
EFT32454	15/04/2021	REPCO	SPARK PLUGS, BRAKE & SENSOR CLEANER, DEGREASER & LIGHTBULBS FOR PLANT SERVICING	430.76
EFT32455	15/04/2021	RS COMPONENTS PTY LTD	1 X INFRARED THERMOMETER & 1 X LIGHT METER	366.14
EFT32456	15/04/2021	SCHWEPPES AUSTRALIA PTY LTD	VARIOUS DRINKS FOR THE BLC CAFÉ	1,249.02
EFT32457	15/04/2021	DANIEL JOEL SCHRAMA	REFUND OF COUNCIL BUILT ASSET BOND PLUS INTEREST	525.05
EFT32458	15/04/2021	SCOPE BUSINESS IMAGING	MONTHLY PHOTOCOPYING AND PRINTING CHARGES - MARCH	523.22
EFT32459	15/04/2021	SOUTHERN LOCK & SECURITY	CUTTING OF 9 X RESTRICTED KEYS & FREIGHT	160.60
EFT32460	15/04/2021	SOUTH WEST FIRE UNITS	VEHICLE SERVICING FOR YORNUP & WINNEJUP LT	10,649.23
EFT32461	15/04/2021	SOUTH WEST OIL SUPPLIES	1 x 20KG TUB OF GREASE FOR FLEET MAINTENANCE	236.50
EFT32462	15/04/2021	SOUWEST GLASS SERVICE	SUPPLY AND INSTALL 3 X SCREENS TO SHIRE ADMIN & STAINLESS STEEL MESH TO CIVIC CENTRE	2,029.50
EFT32463	15/04/2021	SFBVTA	CONTRIBUTION TO SOUTH WEST EDGE ADVERTISING CAMPAIGN	1,000.00
EFT32464	15/04/2021	SPRINT EXPRESS	FREIGHT	99.00
EFT32465	15/04/2021	STATEWIDE CLEANING SUPPLIES PTY LTD	1 X CARTON OF GYM WIPES	196.90
EFT32466	15/04/2021	STEVE WOOD CARPENTRY	CONSTRUCT AND INSTALL NOTICE BOARD SURROUND FOR HAMPTON STREET	2,200.00
EFT32467	15/04/2021	SYNERGY	ELECTRICITY	5,246.36
EFT32468	15/04/2021	THE STABLES IGA	ADMIN OFFICE GROCERIES FOR MARCH & GROCERIES FOR BLC	201.18
EFT32469	15/04/2021	TOLL TRANSPORT PTY LTD	FREIGHT	50.05
EFT32470	15/04/2021	VACUUM WORLD	2 X EXTENSION TUBES AND 1 X FLOOR TOOL FOR VACUUM CLEANER	80.00
EFT32471	15/04/2021	WA LIBRARY SUPPLIES	5 X ACRYLIC SERIES BOOK HOLDERS & 1 X CHAIR MAT	170.00
EFT32472	15/04/2021	WESTRAC PTY LTD	WINDOW GLASS & SEAL FOR BACKHOE LOADER & SERVICE KIT FOR TRACK LOADER	893.28
EFT32473	15/04/2021	WALGA	SINGLE DAY WALGA TRAINING ON TOWN PLANNING FOR DIM STAFF MEMBER	525.00
EFT32474	15/04/2021	WINC AUSTRALIA PTY LTD	BULK CLEANING SUPPLIES INCLUDING BRUSHES, SANITISER, TOILET BLOCKS, SPONGES, WIPES & DETERGENT	2,373.68
EFT32475	15/04/2021	WREN OIL	DISPOSAL OF WASTE OIL COLLECTED AT BRIDGETOWN WASTE FACILITY	33.00
EFT32476	20/04/2021	AUSTRALIAN TAXATION OFFICE	BAS FOR MARCH 2021	50,653.00
EFT32477	22/04/2021	SALARY PACKAGING AUSTRALIA PTY LTD	EMPLOYEE SALARY PACKAGING	837.41
EFT32479	29/04/2021	A & L PRINTERS	250 X BUSINESS CARDS FOR MANAGER RECREATION AND CULTURE	143.00
EFT32480	29/04/2021	AMITY SIGNS	3 X STREET SIGNS, 1 X RSN TAG, 5 X NO THROUGH ROAD SIGNS & 5 X NO THROUGH ROAD DROP TAGS	772.42
EFT32481	29/04/2021	ARROW BRONZE	ANZAC VETERAN PLAQUE FOR MEMORIAL GATEHOUSE	813.89
EFT32482	29/04/2021	ARTREF PTY LTD	2 X 50M ROLLS OF A1 PAPER & 1 X 150M ROLL OF A1 PAPER	99.00
EFT32483	29/04/2021	AUSTRALIA POST	ADMIN, LIBRARY & RATES POSTAGE FOR MARCH & 2 X IPHONES	1,943.56
EFT32484	29/04/2021	BKS REFRIGERATION & AIRCONDITIONING	SERVICING OF SHIRE AIR CONDITIONING SYSTEMS & DEGASSING OF WASTE FACILITY FRIDGES/FREEZERS	4,077.50
EFT32485	29/04/2021	BLACKWOOD RURAL SERVICES	REPLACEMENT FITTINGS FOR WATER TRUCK & 3 TONNE IMPLEMENT STAND WITH WELD ON ADAPTER	370.30
EFT32486	29/04/2021	BLACKWOOD PROPERTY MAINTENANCE	SPIDER TREATMENT FOR GR SPORTSGROUND CHANGE ROOMS & GR OFFICE TOILET BLOCK	200.00
EFT32487	29/04/2021	BLISS FOR DESIGN	REPLACEMENT CHAINSAW BAR & 3 METRES OF PULL CORD FOR SMALL PLANT REPAIRS	54.81
EFT32488	29/04/2021	BOOKEASY AUSTRALIA PTY LTD	BOOKING RETURNS COMMISSION & MONTHLY FEES - MARCH	220.00
EFT32489	29/04/2021	JOHN CARTER BOOKLESS	MONTHLY COUNCILLOR ALLOWANCE	802.33
EFT32490	29/04/2021	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	802.33
EFT32491	29/04/2021	BRIDGETOWN AGRICULTURAL SOCIETY (INC)	2020/2021 SERVICE AGREEMENT	5,000.00
EFT32492	29/04/2021	BRIDGETOWN CARPETS & FLOORCOVERINGS	1 X CHECKER PLATE BLACK MAT FOR BFB HQ	75.00
EFT32493	29/04/2021	BGBTA INC	BGBTA FEES FOR BRIDGETOWN VISITOR CENTRE FULL MEMBERSHIPS PAID FOR 2020/21	575.00
EFT32494	29/04/2021	BRIDGETOWN MITRE 10 & RETRAVISION	3 X TUBS OF CRACK SEALANT FOR BRIDGE GAP REPAIRS	83.97
EFT32495	29/04/2021	BRIDGETOWN PAINT SALES	DECKING OIL AND PAINTING SUPPLIES FOR WINNEJUP RESERVE SHELTER MAINTENANCE	243.50
EFT32496	29/04/2021	BURGESS RAWSON PTY LTD	ASHBIL COMMUNITY GARDEN WATER USAGE FOR 04/02/2021 - 07/04/2021	995.59



**SHIRE OF BRIDGETOWN-GREENBUSHES**

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<b>Cheque/ Voucher No.</b>	<b>Date of Payment</b>	<b>Payee</b>	<b>Payment Description</b>	<b>Payment Amount \$</b>
EFT32497	29/04/2021	JOANNE MAREE BUTLER	REIMBURSEMENT OF PRE-EMPLOYMENT MEDICAL	115.00
EFT32498	29/04/2021	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	228.83
EFT32499	29/04/2021	TIMOTHY PATRICK CLYNCH	REFUND OF ELT LUNCH CHARGED TO PERSONAL CREDIT CARD INSTEAD OF SHIRE CREDIT CARD	51.50
EFT32500	29/04/2021	CROWN HOTELS	ACCOMMODATION & MEALS FOR 2 STAFF DURING FINANCE PROFESSIONAL CONFERENCE IN MARCH	1,100.15
EFT32501	29/04/2021	CWA BRIDGETOWN	CATERING FOR ANNUAL ROADWISE BLESSING OF THE ROADS	960.00
EFT32502	29/04/2021	DAVMECH	TRAVEL TO WASTE FACILITY TO ASSIST WITH MECHANICAL REPAIRS ON CAT TRACK LOADER	231.00
EFT32503	29/04/2021	DOUGLAS DAWSON	SHIRES CONTRIBUTION TOWARDS CROSSOVER CONSTRUCTION	652.11
EFT32504	29/04/2021	ELIZABETH DENNISS	REIMBURSEMENT FOR MEALS PURCHASED WHILST ATTENDING LGIS PSYCHOLOGICAL RISK FORUM	18.22
EFT32505	29/04/2021	AMY J DOUST	RATES REFUND	477.67
EFT32506	29/04/2021	ENVIROBOOK	GUIDE BOOKS AND MAPS FOR VISITOR CENTRE STOCK	939.57
EFT32507	29/04/2021	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT32508	29/04/2021	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY 4.5 TONNE OF RED ASPHALT FOR CLARET ASH RISE	1,184.04
EFT32509	29/04/2021	ROSE GOLDSMITH	PAYMENT FOR UMPIRING 11 VOLLEYBALL GAMES DURING 2020 SEASON	220.00
EFT32510	29/04/2021	HARMONIC ENTERPRISES PTY LTD	MONTHLY MANAGED IT SERVICES - MARCH	2,222.00
EFT32511	29/04/2021	H C JONES & CO	PLUMBING REPAIRS TO GR GOLF CLUB TOILET, GR POOL WATER MAIN & MEMORIAL PARK DRINKING FOUNTAIN	1,070.00
EFT32512	29/04/2021	HEATLEY SALES PTY LTD	CLEANING WIPES & PPE FOR WORKS STAFF	133.07
EFT32513	29/04/2021	STEPHEN HERON	WRITING WORKSHOP HELD AT BTN LIBRARY IN APRIL	260.00
EFT32514	29/04/2021	ROSE HUGHES	PAYMENT FOR UMPIRING OF 8 VOLLEYBALL GAMES DURING 2020 SEASON	160.00
EFT32515	29/04/2021	IPWEA - WA	IPWEA WA STATE CONFERENCE REGISTRATION FOR 2 STAFF MEMBERS	3,140.00
EFT32516	29/04/2021	IXOM OPERATIONS PTY LTD	MONTHLY RENTAL/SERVICE FEE FOR CHLORINE GAS CYLINDER - MARCH	174.25
EFT32517	29/04/2021	JAFFA ROOM	2 X FILM COPYRIGHTS FOR 20/21 SUMMER FILMS FESTIVAL SCREENINGS	990.00
EFT32518	29/04/2021	ADAM JENKINS TREE SERVICES	HARD PRUNING OF BOX TREES ON MCALINDEN STREET & REMOVAL OF VANDALISED JARRAH TREE	770.00
EFT32519	29/04/2021	BARBARA JEAN JOHNSON	MONTHLY COUNCILLOR ALLOWANCE	963.83
EFT32520	29/04/2021	JOHNSON'S FOOD SERVICES	SNACKS AND FROZEN FOODS FOR THE BLC KIOSK	182.46
EFT32521	29/04/2021	JASPA KESSNER	PAYMENT FOR UMPIRING OF 1 VOLLEYBALL GAME DURING 10/03/21 - 21/04/21	20.00
EFT32522	29/04/2021	ISABELLE KOSTERA	PAYMENT FOR UMPIRING OF 6 VOLLEYBALL GAMES DURING 10/03/21 - 21/04/21	120.00
EFT32523	29/04/2021	THE LEUKAEMIA FOUNDATION OF AUSTRALIA	PAYMENT OF LEUKAEMIA FOUNDATION DONATIONS COLLECTED AT BLC	53.50
EFT32524	29/04/2021	LGP AUSTRALIA WA	LG PROFESSIONAL ADVERTISING FOR JOB VACANCIES	300.00
EFT32525	29/04/2021	LGIS WA	ATTENDANCE AT LOCAL GOVT WORKFORCE RISK FORUM ON 20/04/2021	275.00
EFT32526	29/04/2021	LOTEX FILTER CLEANING SERVICE	CLEANING OF VARIOUS FILTERS FOR FLEET MAINTENANCE	195.49
EFT32527	29/04/2021	RAS MACHIN LICENSED SURVEYOR	PROFESSIONAL SERVICES FOR PROPOSED RATIONALISATION OF RESERVE 48886 BALMORAL DRIVE	2,525.00
EFT32528	29/04/2021	MANJIMUP MOTORS PTY LTD	DRIVE SHAFT PART FOR PLANT REPAIRS	91.49
EFT32529	29/04/2021	MANJIMUP TOYOTA & MITSUBISHI	THROTTLE CABLE FOR PLANT REPAIRS	27.28
EFT32530	29/04/2021	MARKETFORCE	ADVERTISING FOR SPECIAL COUNCIL MEETING	273.24
EFT32531	29/04/2021	NICHOLAS JOHN MAXFIELD	HIRE OF TRUCK AND OPERATOR FOR 35 HOURS OF GRAVEL CARTING DURING PENINSULA ROAD WORKS	4,620.00
EFT32532	29/04/2021	JOANN ROBERTA MOORE	MONTHLY COUNCILLOR ALLOWANCE	802.33
EFT32533	29/04/2021	JENNIFER MARY MOUNTFORD	MONTHLY COUNCILLOR ALLOWANCE	802.33
EFT32534	29/04/2021	JOHN DIGBY NICHOLAS	MONTHLY COUNCILLOR ALLOWANCE	1,577.33
EFT32535	29/04/2021	NJ MECHANICAL	SIREN AND SEAT COVERS FOR NEW MITSUBISHI SHIRE LIGHT TANKER	1,595.00
EFT32536	29/04/2021	ONE DEGREE ADVISORY PTY LTD	FINAL PAYMENTS FOR PROFESSIONAL SERVICES RENDERED FOR BTN TOWN HALL REVERSE BRIEF	14,694.68
EFT32537	29/04/2021	NICHOLAS PANTOU	PAYMENT FOR UMPIRING OF 4 VOLLEYBALL GAMES DURING 10/03/21 - 21/04/21	80.00
EFT32538	29/04/2021	ANTONINO PRATICO	MONTHLY COUNCILLOR ALLOWANCE	802.33
EFT32539	29/04/2021	LISA PRATICO	HALL HIRE BOND REFUND	200.00
EFT32540	29/04/2021	QUALITY SHOP	2 X LAMINATE FRAMES FOR BLC FLYERS	45.00
EFT32541	29/04/2021	PETER SIMON QUINBY	MONTHLY COUNCILLOR ALLOWANCE	802.33
EFT32542	29/04/2021	PATRICK M SCALLAN	REIMBURSEMENT OF PRE-EMPLOYMENT MEDICAL	183.59
EFT32543	29/04/2021	STEPHEN BRUCE SHARPE	RATES REFUND	424.20

**SHIRE OF BRIDGETOWN-GREENBUSHES**

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EFT32544	29/04/2021	SOUTHERN LOCK & SECURITY	REPAIRS TO SECURITY ZONE AT BLC, KEYS FOR EWP & REPLACEMENT KEY SYSTEM FOR 144 HAMPTON ST	1,339.39
EFT32545	29/04/2021	SYNERGY	ELECTRICITY	14,197.61
EFT32546	29/04/2021	THREAT PROTECT AUSTRALIA LIMITED	QUARTERLY SECURITY ALARM MONITORING FOR SHIRE BUILDINGS	693.00
EFT32547	29/04/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	33.11
EFT32548	29/04/2021	TOTALLY SOUND	MATERIALS AND LABOUR TO REPLACE AMPLIFIER MODULE AND FIT IPOD LEAD TO BLC MIPRO SOUND SYSTEM	308.83
EFT32549	29/04/2021	TPG NETWORK PTY LTD	MONTHLY INTERNET CHARGE FOR LIBRARY - APRIL	159.50
EFT32550	29/04/2021	TRINITY	1 NIGHT OF ACCOMMODATION FOR 2 COMMUNITY SERVICE STAFF MEMBERS DURING TRAINING	220.00
EFT32551	29/04/2021	SYLINDA LYNNE VAN AMERONGEN	REFUND OF PORTION OF LIFETIME DOG REGISTRATION BECAUSE OF ANIMAL STERILISATION	150.00
EFT32552	29/04/2021	VICTORIA BAKER PHOTOGRAPHY	2 X PHOTOGRAPHS FOR STRATEGIC COMMUNITY PLAN DESIGN	600.00
EFT32553	29/04/2021	WARREN PEST CONTROL	POST INSPECTION OF TERMITE TREATMENTS FOR 3 SHIRE TIMBER BRIDGES	150.00
EFT32554	29/04/2021	WATTLEBROOK CONTRACTING PTY LTD	5 DAYS DRY HIRE OF TANDEM TIPPER FOR GRAVEL CARTING TO PENINSULA RD	2,750.00
EFT32555	29/04/2021	NADENE PAULA WEAVER	COMMUNITY STALL BOND REFUND	50.00
EFT32556	29/04/2021	WESTRAC PTY LTD	TUBES, O-RINGS, CONNECTORS AND OTHER MINOR PARTS FOR REPAIRS TO RUBBISH TIP TRACK LOADER	124.88
EFT32557	29/04/2021	ALAN JOSEPH WILSON	MONTHLY COUNCILLOR ALLOWANCE	802.33
EFT32558	30/04/2021	DMIRS	BSL'S COLLECTED FOR THE MONTH OF MARCH	4,748.09
<b>DIRECT DEBITS - LICENSING</b>				
23145	01/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 01/04/2021	4,965.75
23146	06/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 06/04/2021	8,323.45
23147	07/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 07/04/2021	3,282.30
23148	08/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 08/04/2021	5,663.00
23149	09/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 09/04/2021	5,875.95
23150	12/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 12/04/2021	3,259.70
23151	13/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 13/04/2021	5,963.20
23152	14/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 14/04/2021	4,232.30
23153	15/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 15/04/2021	2,757.40
23154	16/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 16/04/2021	5,822.15
23155	19/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 19/04/2021	1,648.95
23156	20/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 20/04/2021	6,268.80
23157	21/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 21/04/2021	3,135.00
23158	22/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/04/2021	3,408.95
23159	23/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 23/04/2021	5,731.80
23160	27/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 27/04/2021	6,345.55
23161	28/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 28/04/2021	4,067.55
23162	29/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 29/04/2021	2,763.25
23163	30/04/2021	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 30/04/2021	7,656.00
<b>CHEQUES</b>				
300096	01/04/2021	BUNNINGS BUILDING SUPPLIES	HEAVY DUTY WORKBENCH & ADJUSTABLE SHELVING UNIT FOR SHIRE ADMIN	366.58
300097	01/04/2021	DMIRS	LODGEMENT OF SECURITY BOND	960.00
300098	01/04/2021	SHIRE OF BRIDGETOWN-GREENBUSHES	ACCOMMODATION FOR TRAIL TOWNS	540.00
300099	01/04/2021	ST BARNABAS ANGLICAN CHURCH GUILD	BAGS OF CLEANING RAGS FOR DEPOT	60.00
300100	01/04/2021	WATER CORPORATION	WATER USAGE	540.39
300101	15/04/2021	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF DEBTOR DEDUCTIONS FOR MARCH	1,599.88
300102	15/04/2021	WATER CORPORATION	WATER USAGE	15,506.77
300103	29/04/2021	SHIRE OF BRIDGETOWN-GREENBUSHES	RECOUP OF KIOSK FLOAT DISCREPANCY FOUND DURING AN INTERNAL AUDIT	23.80
300104	29/04/2021	WATER CORPORATION	WATER USAGE	990.78
300105	30/04/2021	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRE COMMISSION ON BSL'S COLLECTED FOR THE MONTH OF MARCH	115.00
				<b><u>835,753.06</u></b>

**SHIRE OF BRIDGETOWN-GREENBUSHES**

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<b>CHEQUES - VISITOR CENTRE TRUST</b>				
200017	09/04/2021	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRE COMMISSION ON BUS TICKETS & CONSIGNMENT STOCK SOLD FOR MONTH OF MARCH	155.23
200018	13/04/2021	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRE COMMISSION ON ACCOMMODATION BOOKINGS MADE FOR MARCH	1,244.28
<b>ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST</b>				
EFT32395	09/04/2021	BGBTA INC	CONSIGNMENT STOCK SOLD FOR MONTH OF MARCH	67.50
EFT32396	09/04/2021	ANNE HARSE	CONSIGNMENT STOCK SOLD FOR MONTH OF MARCH	33.75
EFT32397	09/04/2021	JOHN MASLIN	CONSIGNMENT STOCK SOLD FOR MONTH OF MARCH	60.75
EFT32398	09/04/2021	PTA OF WESTERN AUSTRALIA	BUS TICKETS SOLD FOR MONTH OF MARCH	313.77
EFT32399	09/04/2021	SOUTH WEST COACH LINES	BUS TICKETS SOLD FOR MONTH OF MARCH	48.20
EFT32400	13/04/2021	MALCOLM POULTER	ACCOMMODATION REFUND	88.00
EFT32401	13/04/2021	WA HOLIDAY GUIDE PTY LTD	COMMISSION ON ACCOMMODATION BOOKINGS MADE FOR MARCH	45.25
EFT32478	28/04/2021	ELAINE STEPHEN	ACCOMMODATION REFUND	450.00
V300199	09/04/2021	WESTPAC BANK	TOTAL ACCOMMODATION FOR THE MONTH OF MARCH	8,664.47
				<b>11,171.20</b>

This schedule of accounts paid for the Municipal Fund totalling **\$835,753.06** and for the Trust Fund totalling **\$11,171.20** which was submitted to each member of the Council on 27th May 2021 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 30/04/2021 is \$90,926.04



CHIEF EXECUTIVE OFFICER

27 May 2021

# SHIRE OF BRIDGETOWN-GREENBUSHES



## CONSOLIDATED ASSET MANAGEMENT PLAN SUMMARY 2020/21 TO 2034/35

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## Executive Summary

The Shire of Bridgetown-Greenbushes owns and maintains a range of assets that help to support the delivery of the various Shire services. This includes roads, property, parks, reserves and Other Infrastructure and plant and equipment assets

This Consolidated Asset Management Plan is a summary document of all the Shire's Asset Management Plans (AMP) developed for each asset class. Each individual AMP outlines the activities and programmes that will be carried out over the next 15 years, the service levels (standard) the Shire currently provides and the resources required to deliver them.

While the document is comprehensive, it is also evolving with the Shire's practice maturity. As such there are several actions that have been identified that will improve the AMP's accuracy over time. All readers of this AMP must understand its limitations and applied assumptions before acting on any information contained within it. Further detailed information is in contained within each individual AMP.

Overall, the Shire's total assets portfolio is worth \$265,212,837 and generally appears to be in a good condition. The portfolio's asset consumption ratio currently sits at 75.74%, which suggest that assets are currently being renewed marginally outside of appropriate target range (Target Range: 50% - 75%).

Looking forward, the Shire may experience some service demand change. Influences such as climate change, tourism growth, construction & maintenance costs, external sources of funding and demographic change are regarded as likely to have the greatest affect.

In order to improve the Shire's management practices, key tasks have been identified. These have been listed within the Improvement Plan for future implementation.

# Background and Objectives

## Purpose of this Asset Management Plan

This document is a Consolidated Asset Management Plan (AMP) for all the Shire’s assets. These are typically defined as transport infrastructure (comprising roads, bridges, footpaths, urban stormwater drainage, kerbing and table drains and rural culverts), property infrastructure (land, buildings and furniture and equipment), parks, reserves and other infrastructure (includes aquatic centre, waste site, sportsgrounds etc.) and plant and equipment. The AMP documents how the Shire plans to manage these assets, to deliver services of a specified quality (service levels) and what are the associated long-term costs.

## Focus of this Asset Management Plan

The AMP focuses on all assets. The ‘types’ of asset that make up the portfolio, and their values, are detailed in Table 1.

Asset Type	Number of Assets	Replacement Cost
<b>Transport Assets</b>		
Roads - Sealed	255 kms	\$141,833,038
Roads – Un-sealed	425 kms	
Bridges (Road)	423m	\$10,669,359
Kerbing & Table Drains (SWC)	1,413,416m	\$41,531,491
Footpaths	16.5kms	\$3,086,535
Rural Culverts	15,852m	\$7,689,313
Drainage Pits & Pipes	Pits (681) Pipes (15,566m)	\$7,411,852
<b>Sub-Total Transport Assets</b>		<b>\$212,221,588</b>
<b>Property</b>		
Administration/Operations Buildings	17	\$4,502,690
Emergency Services Buildings	14	\$2,154,930
Library Buildings	1	\$4,180,360
Community Use Buildings	11	\$1,067,310
Historical Buildings	8	\$1,798,510
Sport & Recreation Buildings	33	\$11,896,760
Public Conveniences	8	\$632,325
Public Halls	5	\$3,989,900
Residential Buildings	3	\$837,200
Tourism Buildings	1	\$1,377,700
Council Land Holdings	83	\$5,593,644

Furniture & Equipment	30	\$176,011
<b>Sub-Total Property</b>	<b>214</b>	<b>\$38,207,340</b>
<b>Parks, Reserves &amp; Other Infrastructure</b>		
Parks & Gardens	200	\$3,966,799
Playground Equipment	25	\$296,600
Other Infrastructure	87	\$5,721,598
<b>Sub-Total Parks, Reserves &amp; Other Infrastructure Assets</b>		<b>\$9,984,997</b>
<b>Plant &amp; Equipment</b>		
Construction & Maintenance Plant	16	\$1,270,995
Fleet Vehicles	21	\$628,639
Minor Plant & Equipment	44	\$358,194
Waste Facility	4	\$206,640
Emergency Services/Bushfire Plant & Equipment	26	\$2,334,445
<b>Sub-Total Plant &amp; Equipment</b>	<b>111</b>	<b>\$4,798,912</b>
<b>TOTAL ALL ASSETS</b>		<b>\$265,212,837</b>

Table 1: Assets covered by the Consolidated AMP

## Corporate Document Relationships

This AMP integrates with the other following Shire documents:

- Strategic Community Plan
- Corporate Business Plan
- Long Term Financial Plan
- Annual Budget

## Time Period of the AMP and Review Process

The Asset Management Plan covers a 15 year period. It will be reviewed during annual budget preparation and amended to be kept up to date.

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## Service Levels

### Introduction

Service Levels describe the service standard (e.g. quality) that the Shire provides from its assets. Service Levels can be developed through the consideration of strategic inputs, policy inputs and perceived customer requirements. Information regarding development of the Shire's current Service Levels are found in the individual AMP for each asset class.



## Service Level Performance

Development of service level targets and performance indicators has been identified as an action in this AMP's improvement plan.

## Service Demand

Council's fundamental role is to provide services to its community and stakeholders. These services are often underpinned by assets. Predicting future demand for services (e.g. upgraded, renewed or new road infrastructure, buildings etc.) is important to ensure that the appropriate assets are provided and maintained. This section summarises likely factors that may affect the demand for services over the life of the AMP.

### Historic Demand

The following table outlines the key factors that may have affected historical service demand change.

Driver Type	Effect	Demand Change
Population	Present population estimated as at 30th June 2019 was 4,740. A forecast increase of 6.97% (an average of 0.46% pa) from 2016 (4,665) to 2031 (4,990) an increase of 325 over 10 years.	<b>Neutral</b>
Demographic	Projected increases in the: 0-9 age group (1.4 %) 20-39 age group (44.8%), 60-79 age group (10.8%) 80+ age group (187.6%) and decreases in the: 10-19 age group (-35.6%) 40-59 age group (-23.3%)	A marginal increase (8.4 persons/pa) in population in the 10-39 age group may impact on future transport facilities. <b>Neutral</b> Increasing population in the 80+ age group (36.2 persons pa) will impact in the areas of disability access, associated paths and parking requirements and passive recreation facilities for the aged and infirm. <b>Increase</b> The net decrease in the 40-79 age group (-171 or -1.71 persons pa), will have little impact on the transport services by Council. <b>Neutral</b>
Tourism	The population increases during peak tourist periods, especially during the "Blues at Bridgetown" music festival. The size of the increase is unknown.	Seasonal increase in demand for use of ablution facilities, temporary road closures, rubbish collection and signage will be negligible. <b>Neutral</b>
Climate	<b>Temperature:</b> The Annual Maximum Temperature Anomaly indicates that temperature has increased 1.2 degrees Celsius since for the period 1910 to	With increasing temperatures both maximum and minimum, decreasing rainfall, extended growing season, the trend down in both the number of wet

	<p>2018. The Annual Minimum Temperature Anomaly has also increased by 1.5 degrees over the same period.</p> <p>The annual mean temperature anomaly trend for the Southwestern Australia graph indicates that the temperatures for the SW area will continue increase in years to come. Annual maximum &amp; minimum temperatures are forecast to increase in accordance with BOM projections.</p> <p><b>Rainfall:</b></p> <p>Annual rainfall has been decreasing steadily since 1910 to 2018 (down approx. 150mm).</p> <p>Annual rainfall will continue to decrease as indicated by the Annual Rainfall Anomaly trend graph with the likelihood of more extreme weather events occurring.</p>	<p>days and consecutive wet days and more extreme weather events being experienced, there will be an increase in fire risk, increased occurrences of storm damage remediation requirements for transport assets.</p> <p style="text-align: center;"><b>Increase</b></p>
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Table 2: Consolidated AMP - Historic Demand Drivers

## Future Demand

Consideration was given to six possible future demand drivers that may influence demand on the provision of all Council services.

Driver Type	Service Demand Change
Political	Overall effect <b>negligible</b> , but moderate <b>increase</b> to improve asset management practices.
Economic	<p><b>Increase</b> from higher fuel and materials costs, and to limit future increases in labour costs to the CPI increase.</p> <p><b>Increase</b> for additional money to potentially meet a backlog of renewal works.</p> <p><b>Increase</b> from potential higher construction and maintenance costs.</p>
Social	<p><b>Increase</b> demand due to population and recreation participation increase.</p> <p><b>Changing/increasing needs</b> due to an ageing population and social disadvantage.</p> <p><b>Increase</b> from higher tourist numbers.</p>
Technological	Opportunity to <b>decrease</b> maintenance costs through implementation of emerging technologies.
Legal	<b>Neutral</b> , no identified drivers.
Environmental	<b>Increase</b> in costs due to climate change and implementation of power and water consumption minimisation strategies.

Table 3: Consolidated AMP - Future Demand Drivers

## Demand Management

A review of past and future demand factors shows that service demand change has occurred and will also likely occur into the future. Looking forward, the following initiatives/improvements are proposed to meet demand changes.

- Climate change – Develop and implement a Long-Term Assets Masterplan that reflects the warmer and drier climate and ensure that future design considers the implications of a warming and drying climate with the potential for more extreme weather events.
- Tourism – Provision of appropriate level of infrastructure (roads, parking, buildings and recreation facilities etc) to support tourism activities within the Shire.
- Participation – Identify areas that will have an increase in utilisation by the community to ensure the assets are suitable for future years.
- Participation & Costs – Further develop this AMP’s operational and capital expenditure programmes, with consideration to the Long-Term Assets Masterplan once prepared and associated infrastructure hierarchies.
- External funding – Lobby for sustained or increased funding levels, react to changes as they occur.
- Demographics – Continue to monitor changes and develop a robust local demographic/usage model.

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## Lifecycle Management Plan

Lifecycle management encompasses all strategies and practices that the Shire employs to manage its assets at the lowest lifecycle cost. Lifecycle management plans are included in each individual AMP.

### Assets Portfolio Physical Parameters

Table 4 details the number and type of infrastructure and other assets within the Shire and their combined values.

Asset Type	Number of Assets	Current Replacement Cost	Fair Value	Annual Depreciation
Roads – Sealed	255 kms	\$141,833,038	\$104,088,782	\$1,654,783
Roads – Un-sealed	425 kms			
Bridges (Road)	423m	\$10,669,359	\$6,672,185	\$178,596
Kerbing & Table Drains (SWC)	1,413,416m	\$41,531,491	\$37,946,398	\$215,722
Footpaths	16.5kms	\$3,086,535	\$2,168,848	\$63,570
Rural Culverts	15,852m	\$7,689,313	\$4,766,812	\$97,379
Drainage Pits & Pipes	Pits (681) Pipes (15,566m)	\$7,411,852	\$4,669,895	\$92,245
<b>Sub-Total Transport</b>		<b>\$212,221,588</b>	<b>\$160,312,920</b>	<b>\$2,302,295</b>
Administration/Operations Buildings	17	4,502,690	2,860,880	92,835

Emergency Services Buildings	14	2,154,930	1,795,517	26,044
Library Buildings	1	4,180,360	3,910,372	63,179
Community Use Buildings	11	1,067,310	752,686	23,119
Historical Buildings	8	1,798,510	954,225	24,283
Sport & Recreation Buildings	33	11,896,760	8,796,258	170,738
Public Conveniences	8	632,325	444,509	7,147
Public Halls	5	3,989,900	2,290,905	60,061
Residential Buildings	3	837,200	607,094	18,442
Tourism Buildings	1	1,377,700	729,699	26,116
Council Land Holdings	83	5,593,644	5,593,644	0
Furniture & Equipment	30	176,011	157,245	18,766
<b>Sub-Total Property</b>	<b>214</b>	<b>38,207,340</b>	<b>28,893,034</b>	<b>530,730</b>
Parks & Gardens	200	\$3,966,799	\$2,336,875	\$129,485
Playground Equipment	25	\$269,600	\$133,880	\$19,773
Other Infrastructure	87	\$5,721,598	\$4,829,163	\$150,882
<b>Sub-Total Parks, Reserves &amp; Other Infrastructure</b>	<b>312</b>	<b>\$9,984,997</b>	<b>\$7,300,915</b>	<b>\$300,140</b>
Construction & Maintenance Plant	16	\$1,270,995	1,152,487	118,508
Fleet Vehicles	21	\$628,639	574,007	55,215
Minor Plant & Equipment	44	\$358,194	314,949	44,103
Waste Facility	4	\$206,640	197,891	8,749
Emergency Services/Bushfire Plant & Equipment	26	\$2,334,445	2,137,028	197,417
<b>Sub-Total Plant &amp; Equipment</b>	<b>111</b>	<b>\$4,798,912</b>	<b>4,376,362</b>	<b>423,993</b>
<b>TOTAL ALL ASSETS</b>		<b>\$265,212,837</b>	<b>\$200,883,231</b>	<b>\$3,557,159</b>

Table 4: Consolidated AMP- Asset Portfolio Physical Parameters

## Assets Portfolio Data Confidence and Reliability

Table 5 details the reliability and confidence levels of the Shire’s current asset data. It is the Shire’s intention to progress towards a position whereby data confidence levels for all areas are classified as either excellent or good.

Confidence Grade	Description	Accuracy
1 – Excellent	Accurate	100%
2 – Good	Minor inaccuracies	± 5%
3 – Average	50% estimated	± 20%
4 – Poor	Significant	± 30%
5 – Very Poor	All data estimated	± 40%

Transport Type	Condition	Valuation
Roads	Good	Fair
Bridges	Good	Fair
Kerb/SWC	Good	Fair
Footpaths	Average	Fair
Rural Culverts	Good	Fair
Urban SW Drain	Good	Fair
Property Type	Condition	Valuation
Land	Good	Fair
Buildings	Good	Fair
Furniture & Equipment	Good	Fair
Park Type	Condition	Valuation
Parks & Reserves	Average	Fair
Playground Equipment	Average	Fair
Other Infrastructure	Good	Fair
Plant Type	Condition	Valuation
Construction & Maintenance Plant	Good	Fair
Fleet Vehicles	Good	Fair
Minor Plant & Equipment	Good	Fair
Waste Facility	Fair	Fair
Emergency Services/Bushfire Plant & Equipment	Good	Fair

Table 5: Consolidated Asset Portfolio Data Confidence Levels

## Lifecycle Management Strategies

### **Operation & Maintenance Strategy**

The Shire seeks to progress to a point whereby it employs preventative maintenance strategies wherever possible, in order to maximise asset performance and minimise long terms costs. Each asset strategy (where considered necessary) will be specifically designed for its own requirements. Technical maintenance service levels will be documented and reflected within each AMP. All planned maintenance activities will also be individually costed, and these then used to inform the long-term budget requirements.

### **Renewal Strategy**

All assets are periodically inspected to determine their condition, on a 1 (new/excellent) to 5 scale (very poor/failed). The results are then modelled to predict assets' potential year of renewal. Shire staff or suitably qualified consultants would inspect these assets to determine the timing, scope and budget of any future renewal project. Projects are listed on a consolidated long term works program.

### **Upgrade/New Strategy**

The need for new and/or upgraded assets (e.g. to meet a service deficiency) are identified from a number of potential sources. Each potential project is investigated by Shire staff and where valid, often prioritised against similar projects. Approved projects are then listed onto a consolidated long term works program.

### **Disposal Strategy**

The Shire does not dispose of assets generally with the following exceptions.

- Plant & equipment assets as part of the plant & equipment replacement program; or
  - Furniture & equipment that are surplus to requirements or are obsolete; or
  - Portions of land associated with land resumptions for road realignments where land that is no longer required for road purposes is, with the approval of the Department of Planning and Landgate, amalgamated into an adjoining landowner/s' property.
-

# Financial

This section summarizes the predicted financial requirements over the life of the plan resulting from all the information presented in the various AMPs.

## Projected Expenditure Requirements

Expense	Year 1	Year 2	Year 3	Year 4	Year 5
	2020/21	2021/22	2022/23	2023/24	2024/25
Operations	\$4,655,786	\$4,660,206	\$4,664,541	\$4,668,961	\$4,673,875
Maintenance	\$2,776,986	\$2,782,054	\$2,783,939	\$2,785,904	\$2,787,997
Renewal	\$42,784,493	\$252,682	\$1,186,990	\$697,825	\$1,109,264
Upgrade	\$398,376	\$269,350	\$281,285	\$298,102	\$300,197
New	\$0	\$0	\$0	\$0	\$0
Disposal	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$50,615,641</b>	<b>\$7,964,292</b>	<b>\$8,916,755</b>	<b>\$8,450,792</b>	<b>\$8,871,333</b>

Expense	Year 6	Year 7	Year 8	Year 9	Year 10
	2025/26	2026/27	2027/28	2028/29	2029/30
Operations	\$4,678,842	\$4,683,901	\$4,689,022	\$4,694,207	\$4,699,458
Maintenance	\$2,790,104	\$2,792,248	\$2,794,409	\$2,796,591	\$2,798,792
Renewal	\$474,698	\$2,318,152	\$5,643,323	\$475,395	\$764,166
Upgrade	\$305,214	\$307,758	\$310,343	\$312,973	\$315,646
New	\$0	\$0	\$0	\$0	\$0
Disposal	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$8,248,858</b>	<b>\$10,102,059</b>	<b>\$13,437,097</b>	<b>\$8,279,166</b>	<b>\$8,578,062</b>

Expense	Year 11	Year 12	Year 13	Year 14	Year 15
	2030/31	2031/32	2032/33	2033/34	2034/35
Operations	\$4,704,775	\$4,710,191	\$4,715,675	\$4,721,230	\$4,726,858
Maintenance	\$2,801,013	\$2,803,271	\$2,805,550	\$2,807,850	\$2,810,171
Renewal	\$5,415,429	\$1,087,885	\$1,975,448	\$1,407,806	\$1,022,645
Upgrade	\$322,940	\$323,703	\$326,511	\$329,366	\$332,267
New	\$0	\$0	\$0	\$0	\$0
Disposal	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$13,244,157</b>	<b>\$8,925,050</b>	<b>\$9,823,184</b>	<b>\$9,266,252</b>	<b>\$8,891,941</b>

Table 6: Consolidated AMP - Asset Projected Expenditure Requirements

# Plan Improvement and Monitoring

This Section of the AMP outlines the degree to which it is an effective and integrated tool within the Shire. It also details the future tasks required to improve its accuracy and robustness.

## Performance Measures

On an annual basis each WA local government reports seven key performance indicators (KPIs) (available within the Annual Report) as required by the Department of Local Government. Of these, three KPIs reflect the performance of the Shire's assets.

These KPIs are useful in determining:

- the current physical state of the asset portfolio
- how sufficient past renewal expenditure was
- whether sufficient future renewal expenditure is being allowed for

The effectiveness of the AMP will be monitored by the performance of these three key performance indicators. Each key performance indicator is described below with the Shire's current performance recorded in Table 7.

### Asset Consumption Ratio

The ratio is a measure of the condition of the Shire's physical assets, by comparing their condition based fair value (what they're currently worth) against their current replacement cost (what their replacement asset is currently worth as new). The ratio highlights the aged condition of the portfolio and has a target band of between 50%-75%. Non-depreciating assets (e.g. land etc.) should be excluded from the calculation.

$$\frac{\text{Depreciated Replacement Cost (Fair Value) of Depreciable Assets}}{\text{Current Replacement Cost of Depreciable Assets}}$$

### Asset Sustainability Ratio

The ratio is a measure of the extent to which assets managed by the Shire are being replaced as they reach the end of their useful lives. The ratio is essentially past looking and is based upon dividing the annual depreciation expense of the asset portfolio by the annual renewal expenditure. The ratio has a target band of between 90%-110%.

$$\frac{\text{Asset Renewal Expenditure}}{\text{Asset Depreciation}}$$



## Asset Renewal Funding Ratio

The ratio is a measure as to whether the Shire has the financial capacity to fund asset renewal as and when it is required over the future 10 year period. The ratio is calculated by dividing the net present value of planned renewal expenditure over the next 10 years in the LTFP, by the net present value of planned renewal expenditure over the next 10 years in the AMP. The ratio has a target band of between 95%-105%.

$$\frac{\text{NPV of LTFP Planned Renewal Expenditure over the next 10 years}}{\text{NPV of AMP Required Renewal Expenditure over the next 10 years}}$$

Annual Consumption & Renewal (% of Asset Value)	Dept Local Govt Range	Year		
		2017-18	2018-19	2019-20
Asset Consumption (ACR)	50% - 75%	77.0%	76.0%	75.74%
Asset Renewal (ARFR)	95% - 105%	116.0%	115.0%	40.28%
Asset Sustainability Ratio (ASR) - Asset Upgrade/New (including Contributed Assets)	90% -110%	50.0%	71.0%	63.04%

Table 7: Consolidated AMP Performance Measures

## Improvement Plan

The asset management improvement plan generated from this AMP is shown in the table below:

Task No	Task	Responsibility
1	Develop a process for community engagement on Levels of Service including a survey to determine community service level expectations delivered via Council's assets	Executive Leadership Team (ELT)
2	Implement a suitable system and process to record property utilisation and booking request levels	ELT
4	Develop a data collection procedure to ensure repeatability and ongoing improvement of condition data collection and modelling processes	AMT (Asset Management Team)
5	Implement the condition inspection programme for all assets	ELT/AMT
6	Greater degree of componentisation in the condition rating process	ELT/AMT
7	Review the Shire's year acquired date for all assets	ELT/AMT
8	Determine useful lives and remaining useful lives of Council's assets and adopt consistent unit rates	ELT/AMT
9	Configure the Shire's corporate financial system to record asset expenditure at the individual asset level according to maintenance type and activity	ELT/AMT
10	Identify and improve capture of operational expenditure in the organisation financial system to enable more accurate reporting of operational expenditure	ELT/AMT
11	Develop and implement safety and maintenance inspection programmes and methodologies for all assets	ELT/AMT
12	Identify and assess critical assets for failure modes	ELT/AMT
13	Identify assets for possible future disposal	ELT/AMT

14	Develop staff AM performance measures and link KPI's to individual job descriptions	Human Resource Officer
15	Provide asset management training to relevant staff and Councillors	Human Resource Officer
17	Develop a long-term capital works programme after undertaking condition inspections	ELT/AMT
18	Analyse demand impacts as a result of increased tourism	ELT/AMT
19	Analyse demand impacts as a result of age demographic changes	ELT/AMT
20	Create Sustainable Assets Policy and an associated action plan	ELT/AMT
21	Investigate alternative power generation technologies to help reduce the Shire's carbon footprint and operating costs	ELT/AMT
22	Investigate and implement a suitable asset management software program to consolidate all asset classes into one integrated database	ELT/AMT
23	Develop long term financial projections for Operational, Maintenance and capital costs in line with the Long-Term Financial Plan requirements	ELT/AMT

**Table 8: Consolidated AMP Improvement Plan**

<b>Shire of Bridgetown-Greenbushes Draft 2021/22 Fees &amp; Charges - Discontinued Fees</b>		
<b>Fee/Charge</b>	<b>Reason</b>	<b>2020/21 Fee</b>
<b>Shire of Bridgetown-Greenbushes   Law, Order &amp; Public Safety   Other</b>		
Barking Dog Collar Bond	The Shire no longer has a barking dog collar for hire	\$100.00
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Bridgetown Leisure Centre   Aquatic   Other Aquatic Charges</b>		
Inflatable Hire + Life Guard Supervision Per Hour	Inflatable has not been used since redevelopment as it is too large for new pool	\$118.65
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Bridgetown Leisure Centre   Recreation   Gymnasium</b>		
Personal Training Casual Visit (60 minutes) - Concession	Participant feed back is that 60 minutes is too long, trialing 30 minute option only this year	\$67.05
Personal Training Casual Visit (60 minutes)		\$74.50
Personal Training 10 Pass Entry (60 minutes) - Concession		\$603.25
Personal Training 10 Pass Entry (60 minutes)		\$670.30
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Bridgetown Leisure Centre   Recreation   Programs</b>		
Living Longer Living Stronger - 10 Class Pass	Program has been replaced with new Fit 4 Life programs	\$74.70
Living Longer Living Stronger - casual per session	Program has been replaced with new Fit 4 Life programs	\$8.30
Living Longer Living Stronger Appraisal	Program has been replaced with new Fit 4 Life programs	\$64.35
BLC Seniors Program - Casual per session	Program has been replaced with new Fit 4 Life programs	\$6.90
BLC Seniors Program - 10 Class pass	Program has been replaced with new Fit 4 Life programs	\$62.25
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Bridgetown Leisure Centre   Recreation   Other Recreation Charges</b>		
Nordic Walking Pole Hire	No demand for this service	\$3.70
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Bridgetown Regional Library   Meeting Room</b>		
Bond for Meeting Room Hire	Bond discontinued as staff in attendance at the facility at all times	\$50.00
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Sporting Venues</b>		
Greenbushes Hardcourts	Fee to be discontinued as lights have been removed	\$15.00

<b>Shire of Bridgetown-Greenbushes Draft 2021/22 Fees &amp; Charges - Discontinued Fees</b>		
<b>Fee/Charge</b>	<b>Reason</b>	<b>2020/21 Fee</b>
<b>Shire of Bridgetown-Greenbushes   Tourism   Bridgetown Greenbushes Visitor Information Centre   Other Charges</b>		
Advertising Signs at Information bays (display only, sign to be purchased by applicant) - Annual Fee	Advertising space no longer available at information bays	\$407.85
<b>Shire of Bridgetown-Greenbushes   Works &amp; Services   Culverts</b>		
Shire Contribution - Three Pipes Only 375mm	Replaced with new range of fees for crossover contributions in line with Council's policy	\$234.85
Shire Contribution - Three Pipes Only 300mm		\$194.80
Shire Contribution - Two Pipes/Headwalls 300mm		\$343.75
Shire Contribution - Two Pipes Only 300mm		\$171.85
Shire Contribution - Three Pipes/Headwalls 300mm		\$389.60
Shire Contribution - Two Pipes/Headwalls 375mm		\$469.75
Shire Contribution - Three Pipes/Headwalls 375mm		\$469.75
<b>Shire of Bridgetown-Greenbushes   Works &amp; Services   Residential Crossovers</b>		
Shire contribution to an asphalt crossover is half the cost of the crossover to a maximum of	Replaced with new range of fees for crossover contributions in line with Council's policy	\$744.70
Shire contribution to a concrete crossover is half the cost of the crossover to a maximum of		\$882.20
Shire contribution to a brick paved crossover is half the cost of the crossover to a maximum of		\$882.20
Shire contribution to a 2 coat, 5mm stone, spray seal crossover is half the cost to a maximum of		\$698.90
Shire contribution to a gravel crossover is half the cost to a maximum of		\$458.35
<b>Shire of Bridgetown-Greenbushes   Works &amp; Services   Other Fees &amp; Charges</b>		
Electric Vehicle Recharge Station	This charge is imposed by a third party	0.45 cents per kWh

<b>Shire of Bridgetown-Greenbushes</b>					
<b>Draft 2021/22 Fees &amp; Charges - New Fees and Changes Greater/Less than 3%</b>					
<b>Fee Name</b>	<b>2020/2021 Fee (incl. GST)</b>	<b>2021/2022 Fee (incl. GST)</b>	<b>% Increase (incl. GST)</b>	<b>\$ Increase (incl. GST)</b>	<b>Comment</b>
<b>Shire of Bridgetown-Greenbushes   General Financing Charges</b>					
Payment of Rates by Direct Debit - administration fee	\$0.00	\$40.10	Fee reintroduced		Fee for 2020/21 was Nil due to COVID-19 concessions. Proposed fee is as per 2019/20 and based on cost of service
Rate Instalment Fee - administration fee	\$0.00	\$25.50	Fee reintroduced		Fee for 2020/21 was Nil due to COVID-19 concessions. Proposed fee is as per 2019/20 and based on cost of service
<b>Shire of Bridgetown-Greenbushes   Governance Charges   Photocopying Per Page   Black &amp; White</b>					
A3 Double Side	\$1.65	\$1.65	0.00%	\$0.00	No increase due to lower per copy print rates in new photocopier contract
A3 Single Side	\$1.10	\$1.10	0.00%	\$0.00	
A4 Double Side	\$0.90	\$0.90	0.00%	\$0.00	
A4 Single Side	\$0.65	\$0.65	0.00%	\$0.00	
<b>Shire of Bridgetown-Greenbushes   Governance Charges   Photocopying Per Page   Colour</b>					
A3 Double Side	\$5.00	\$5.00	0.00%	\$0.00	No increase due to lower per copy print rates in new photocopier contract
A3 Single Side	\$3.80	\$3.80	0.00%	\$0.00	
A4 Double Side	\$3.35	\$3.35	0.00%	\$0.00	
A4 Single Side	\$2.20	\$2.20	0.00%	\$0.00	
<b>Shire of Bridgetown-Greenbushes   Governance Charges   Photocopying Per Page   Maps</b>					
Cadastral A3	\$1.90	\$1.90	0.00%	\$0.00	No increase due to lower per copy print rates in new photocopier contract
Cadastral A4	\$1.10	\$1.10	0.00%	\$0.00	
Topographic A3	\$4.65	\$4.65	0.00%	\$0.00	
Topographic A4	\$2.50	\$2.50	0.00%	\$0.00	
<b>Shire of Bridgetown-Greenbushes   Law, Order &amp; Public Safety   Dog/Cat Pound Fees</b>					
Kennel Fee of Impounded Bitch with Litter	\$0.00	\$79.20	New fee		New fee in line with cost recovery principles and MOU
Kennel Fee of Impounded Mother Cat with Litter	\$0.00	\$52.80	New fee		New fee in line with cost recovery principles and MOU

<b>Shire of Bridgetown-Greenbushes</b>					
<b>Draft 2021/22 Fees &amp; Charges - New Fees and Changes Greater/Less than 3%</b>					
<b>Fee Name</b>	<b>2020/2021 Fee (incl. GST)</b>	<b>2021/2022 Fee (incl. GST)</b>	<b>% Increase (incl. GST)</b>	<b>\$ Increase (incl. GST)</b>	<b>Comment</b>
Surrender/Destruction/Disposal of Cat - Kennel fee incurred to date plus \$66	\$0.00	\$66.00	New fee		New fee in line with cost recovery principles
Seizure and Vehicle Impound of Dog/Cat	\$53.20	\$107.85	102.73%	\$54.65	Fee reviewed in line with cost recovery principles
Surrender/Destruction/Disposal of Dog - Kennel fee incurred to date plus \$102	\$69.00	\$102.00	47.83%	\$33.00	Fee reviewed in line with cost recovery principles
Kennel Fee of Impounded Dog - per day	\$38.60	\$46.20	19.69%	\$7.60	Fee reviewed in line with cost recovery principles and MOU
Kennel Fee of Impounded Cat - per day	\$23.20	\$26.40	13.79%	\$3.20	Fee reviewed in line with cost recovery principles and MOU
<b>Shire of Bridgetown-Greenbushes   Law, Order &amp; Public Safety   Other</b>					
Application to keep any animal other than a dog/cat	\$55.00	\$127.65	132.09%	\$72.65	Fee reviewed in line with cost recovery principles
Application for exemption to be able to keep more than prescribed number of cats under Keeping & Welfare of Cats Local Law	\$58.50	\$127.65	118.21%	\$69.15	Fee reviewed in line with cost recovery principles
Application for exemption to be able to keep more than prescribed number of dogs under Dogs Local Law	\$58.50	\$127.65	118.21%	\$69.15	Fee reviewed in line with cost recovery principles
Hire of Animal Trap Bond	\$50.00	\$50.00	0.00%	\$0.00	No change proposed to bond amounts
<b>Shire of Bridgetown-Greenbushes   Community Amenities   Bridgetown Waste Management Facility</b>					
Degassing Fridges	\$33.90	\$35.00	3.24%	\$1.10	Rounding to bring charge inline with a multiple of the token charge
Disposal of Old Mattresses	\$33.95	\$40.00	17.82%	\$6.05	Increased fee to recover cost
Truck and 4WD Tyres (maximum of 4 tyres per customer) – 2 tokens per tyre	\$0.00	\$10.00	New fee		New fee added to recover cost of truck and 4WD tyre disposal (previously charged as per car tyres)
Tractor and Grader Tyres (maximum of 4 tyres per customer) < 1 metre – 6 tokens per tyre	\$29.10	\$90.00	209.28%	\$60.90	Increased fee to recover cost
Tractor and Grader Tyres (maximum of 4 tyres per customer) < 2 metre – 14 tokens per tyre	\$67.90	\$150.00	120.91%	\$82.10	Increased fee to recover cost

<b>Shire of Bridgetown-Greenbushes Draft 2021/22 Fees &amp; Charges - New Fees and Changes Greater/Less than 3%</b>					
<b>Fee Name</b>	<b>2020/2021 Fee (incl. GST)</b>	<b>2021/2022 Fee (incl. GST)</b>	<b>% Increase (incl. GST)</b>	<b>\$ Increase (incl. GST)</b>	<b>Comment</b>
Disposal of Old Gas Bottles - 1 token per item	\$4.85 per kg	\$5.00	Revised calculation method		Change to method of calculation for fee, previously per kilogram charge now per item
Asbestos Up To 0.2m3 Maximum - volumes in excess of 0.2m3 must be taken to Manjimup Waste Facility	\$68.20	\$70.00	2.64%	\$1.80	Rounding to bring charge inline with a multiple of the token charge
Liquid Waste Disposal Casual Charge - per cubic meter	\$60.00	\$71.95	19.92%	\$11.95	As determined by Council in 2018 this fee has been increased to ensure cost recovery of the liquid waste facility construction cost
<b>Shire of Bridgetown-Greenbushes   Town Planning   Part 7 - Other Fees and Bonds   Bonds</b>					
Earthworks (Cut and Fill Policy)	\$500.00	\$500.00	0.00%	\$0.00	No change proposed to bond amounts
Relocated Dwellings	\$4,000.00	\$4,000.00	0.00%	\$0.00	No change proposed to bond amounts
Relocated Outbuildings	\$500.00	\$500.00	0.00%	\$0.00	No change proposed to bond amounts
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Bridgetown Leisure Centre   Leisure Centre Memberships   Gym</b>					
Annual Gym - Emergency Services Personnel Concession	\$114.50	\$119.70	4.54%	\$5.20	To maintain 10% discount based on annual membership fee
Annual Gym - Emergency Services Personnel	\$128.60	\$133.00	3.42%	\$4.40	To maintain 50% of the full adult Annual Gym
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Bridgetown Leisure Centre   Recreation   Other Recreation Charges</b>					
24 Hour Gym Membership Fob	\$25.00	\$25.00	0.00%	\$0.00	Fee limited to reimbursement of costs incurred
Direct Debit Cancellation Fee	\$100.00	\$100.00	0.00%	\$0.00	Fee limited to reimbursement of costs incurred
Non-returned/Replacement Membership Card/Fob	\$25.00	\$25.00	0.00%	\$0.00	Fee limited to reimbursement of costs incurred
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Bridgetown Leisure Centre   Recreation   Programs</b>					
Fit 4 Life Program - 10 Class Pass	\$0.00	\$64.10	New fee		New program in 20/21
Fit 4 Life Program - 20 Class Pass	\$0.00	\$115.40	New fee		New program in 20/21

<b>Shire of Bridgetown-Greenbushes</b>					
<b>Draft 2021/22 Fees &amp; Charges - New Fees and Changes Greater/Less than 3%</b>					
<b>Fee Name</b>	<b>2020/2021 Fee (incl. GST)</b>	<b>2021/2022 Fee (incl. GST)</b>	<b>% Increase (incl. GST)</b>	<b>\$ Increase (incl. GST)</b>	<b>Comment</b>
Fit 4 Life programs - Casual	\$0.00	\$7.10	New fee		New program in 20/21
Sports Competitions Per Game	\$47.45	\$30.00	-36.78%	-\$17.45	To be reduced to \$30 per team per game. This aligns with the fee that was approved for the Volleyball. This makes it much more affordable for the community, minimum of 4 teams per hour will cover costs plus 20%
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Bridgetown Leisure Centre   Recreation   Sports Court - Casual Bookings</b>					
Casual Court Use - Child 2- 17 years	\$0.00	\$2.50	New fee		New fee for child access to courts
Casual Court Use - Family (2 adults & 2 children or 1 Adult and 3 children)	\$0.00	\$11.10	New fee		New fee for family access to courts
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Bridgetown Regional Library   Meeting Room</b>					
Community Groups/Not For Profit - Full Day Hire	\$0.00	\$70.00	New fee		New for 20/21. All other Shire facilities have a universal fee
Community Groups/Not for profit - Half Day Hire	\$0.00	\$40.00	New fee		New for 20/21. All other Shire facilities have a universal fee
Community Groups/Not for profit - Per Hour (First hour free)	\$0.00	\$12.00	New fee		New per hour fee for 20/21
Commercial Hire - Full Day	\$116.75	\$108.25	-7.28%	-\$8.50	Proposed reduction as full day was more than twice the price of half day hire.
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Bridgetown Regional Library   Photocopying B&amp;W</b>					
Double Side A3	\$1.65	\$1.65	0.00%	\$0.00	No increase due to lower per copy print rates in new photocopier contract
Double Side A4	\$0.90	\$0.90	0.00%	\$0.00	
Single Side A3	\$1.10	\$1.10	0.00%	\$0.00	
Single Side A4	\$0.65	\$0.65	0.00%	\$0.00	



<b>Shire of Bridgetown-Greenbushes</b>					
<b>Draft 2021/22 Fees &amp; Charges - New Fees and Changes Greater/Less than 3%</b>					
<b>Fee Name</b>	<b>2020/2021 Fee (incl. GST)</b>	<b>2021/2022 Fee (incl. GST)</b>	<b>% Increase (incl. GST)</b>	<b>\$ Increase (incl. GST)</b>	<b>Comment</b>
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Bridgetown Regional Library   Photocopying Colour</b>					
Double Side A3	\$5.00	\$5.00	0.00%	\$0.00	No increase due to lower per copy print rates in new photocopier contract
Double Side A4	\$3.35	\$3.35	0.00%	\$0.00	
Single Side A3	\$3.80	\$3.80	0.00%	\$0.00	
Single Side A4	\$2.20	\$2.20	0.00%	\$0.00	
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Facility Hire</b>					
Community Street Stall Bond	\$50.00	\$50.00	0.00%	\$0.00	No change proposed to bond amounts
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Greenbushes Community Bus Service</b>					
Fee per passenger	\$8.50	\$9.00	5.88%	\$0.50	Rounded up to the nearest \$ due to change requirements of bus driver
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Hire of Community Bus</b>					
Community Bus Bond	\$300.00	\$300.00	0.00%	\$0.00	No change proposed to bond amounts
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Miscellaneous Fees</b>					
Alcohol Surcharge	\$50.00	\$50.00	0.00%	\$0.00	No change proposed to bond amounts
Bond	\$200.00	\$200.00	0.00%	\$0.00	No change proposed to bond amounts
<b>Shire of Bridgetown-Greenbushes   Recreation &amp; Culture   Summer Outdoor Film Festival</b>					
Family Pass - 2 adults + 2 under 16	\$12.50	\$13.00	4.00%	\$0.50	Rounded up to the nearest 50c due to change requirements at event
Adults	\$6.50	\$6.50	0.00%	\$0.00	Rounded to the nearest 50c due to change requirements at event
Child - under 16 years	\$3.50	\$3.50	0.00%	\$0.00	Rounded to the nearest 50c due to change requirements at event
<b>Shire of Bridgetown-Greenbushes   Tourism   Bridgetown Greenbushes Visitor Information Centre   Other Charges</b>					
Jigsaw Gallery - Adult	\$2.00	\$2.00	0.00%	\$0.00	Jigsaw Gallery admission prices to remain rounded to the nearest \$

<b>Shire of Bridgetown-Greenbushes</b>					
<b>Draft 2021/22 Fees &amp; Charges - New Fees and Changes Greater/Less than 3%</b>					
<b>Fee Name</b>	<b>2020/2021 Fee (incl. GST)</b>	<b>2021/2022 Fee (incl. GST)</b>	<b>% Increase (incl. GST)</b>	<b>\$ Increase (incl. GST)</b>	<b>Comment</b>
Jigsaw Gallery - Child	\$1.00	\$1.00	0.00%	\$0.00	Jigsaw Gallery admission prices to remain rounded to the nearest \$
Jigsaw Gallery - Family	\$5.00	\$5.00	0.00%	\$0.00	Jigsaw Gallery admission prices to remain rounded to the nearest \$
<b>Shire of Bridgetown-Greenbushes   Works &amp; Services   Shire Contribution to Crossover Construction   Commercial</b>					
Asphalt	\$0.00	\$846.00	New fee		New range of fees for crossover contributions in line with Council's policy. Consideration has been given to current market rates
Bitumen	\$0.00	\$540.00	New fee		
Brick paving	\$0.00	\$1,080.00	New fee		
Concrete	\$0.00	\$1,080.00	New fee		
Culvert pipes - reinforced concrete class 4 (when required)	\$0.00	\$243.00	New fee		
Headwalls to suit culvert pipes - pre-cast concrete	\$0.00	\$285.00	New fee		
<b>Shire of Bridgetown-Greenbushes   Works &amp; Services   Shire Contribution to Crossover Construction   Residential &amp; Rural</b>					
Asphalt	\$0.00	\$599.25	New fee		New range of fees for crossover contributions in line with Council's policy. Consideration has been given to current market rates
Bitumen	\$0.00	\$382.50	New fee		
Brick paving	\$0.00	\$765.00	New fee		
Concrete	\$0.00	\$765.00	New fee		
Culvert pipes - reinforced concrete class 4 (when required)	\$0.00	\$162.00	New fee		
Gravel (Rural only)	\$0.00	\$318.75	New fee		
Headwalls to suit culvert pipes - pre-cast concrete	\$0.00	\$285.00	New fee		
<b>Shire of Bridgetown-Greenbushes   Works &amp; Services   Other Fees &amp; Charges</b>					
Replacement Rural Street Numbering Sign	\$64.50	\$145.20	125.12%	\$80.70	Fee reviewed in line with cost recovery principles

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2021/22 Fees & Charges

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Shire of Bridgetown-Greenbushes

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Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Shire of Bridgetown-Greenbushes

Many fees (e.g. – development application fees, building fees, swimming pool inspection fees, dog/cat fees, FOI fees, etc.) are regulatory and Council does not have the discretion to set fees higher than permitted by the applicable legislation. If these fees are changed during the year the revised fee automatically replaces the fee referenced in Council's schedule of fees & charges without the need for Council to formally modify the schedule.

### General Financing Charges

Rate Enquiry Fee	\$51.75	\$53.30	3.00%	N	Council
Orders & Requisition Request	\$131.80	\$135.75	3.00%	N	Council
Enquiries not of a general nature requiring research per hour providing information is not of a regulatory nature	\$66.75	\$68.75	3.00%	Y	Council
Rate Instalment Fee – administration fee (Pensioners excluded)	\$0.00	\$25.50	∞	N	Council
Payment of Rates by Direct Debit – administration fee (Pensioners excluded)	\$0.00	\$40.10	∞	N	Council
Payment of Rates by Direct Debit – debit return fee (Pensioners excluded)	\$7.60	\$7.85	3.29%	N	Council
Dishonoured Cheque Fee	\$20.50	\$21.10	2.93%	N	Council

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Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Governance Charges

### Photocopying Per Page

#### Black & White

A4 Single Side	\$0.65	\$0.65	0.00%	Y	Council
A4 Double Side	\$0.90	\$0.90	0.00%	Y	Council
A3 Single Side	\$1.10	\$1.10	0.00%	Y	Council
A3 Double Side	\$1.65	\$1.65	0.00%	Y	Council

#### Colour

A4 Single Side	\$2.20	\$2.20	0.00%	Y	Council
A4 Double Side	\$3.35	\$3.35	0.00%	Y	Council
A3 Single Side	\$3.80	\$3.80	0.00%	Y	Council
A3 Double Side	\$5.00	\$5.00	0.00%	Y	Council

#### Maps

Cadastral A4	\$1.10	\$1.10	0.00%	Y	Council
Cadastral A3	\$1.90	\$1.90	0.00%	Y	Council
Topographic A4	\$2.50	\$2.50	0.00%	Y	Council
Topographic A3	\$4.65	\$4.65	0.00%	Y	Council

### Other Governance Charges

Copy of Council Meeting Audio Recording	\$6.30	\$6.50	3.17%	N	Council
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### Freedom of Information Charges

Personal information or amendment of personal information about yourself			Free	N	Regulatory
Application for documents (which are non-personal in nature) – application fee	\$30.00	\$30.00	0.00%	N	Regulatory
Costs associated with dealing with an application – per hour	\$30.00	\$30.00	0.00%	N	Regulatory
Supervision by staff when access is given to view documents – per hour	\$30.00	\$30.00	0.00%	N	Regulatory
Charge for time taken by staff to prepare a transcript or make photocopies – per hour	\$30.00	\$30.00	0.00%	N	Regulatory
Photocopies in relation to a FOI request	\$0.20	\$0.20	0.00%	N	Regulatory
Preparing a copy of a tape, film or computerised information, or arranging delivery, packaging and postage of documents			Actual Cost Incurred	N	Regulatory



Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Law, Order & Public Safety

### Dog Registrations

Unsterilised Dog/Bitch 1 Year	\$50.00	\$50.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch 3 Years	\$120.00	\$120.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Lifetime	\$250.00	\$250.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Working Dog 1 Year	\$12.50	\$12.50	0.00%	N	Regulatory
Unsterilised Dog/Bitch Working Dog 3 Years	\$30.00	\$30.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Working Dog Lifetime	\$62.50	\$62.50	0.00%	N	Regulatory
Unsterilised Dog/Bitch Pensioner Concession 1 Year	\$25.00	\$25.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Pensioner Concession 3 Years	\$60.00	\$60.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Pensioner Concession Lifetime	\$125.00	\$125.00	0.00%	N	Regulatory
Sterilised Dog/Bitch 1 Year	\$20.00	\$20.00	0.00%	N	Regulatory
Sterilised Dog/Bitch 3 Years	\$42.50	\$42.50	0.00%	N	Regulatory
Sterilised Dog/Bitch Lifetime	\$100.00	\$100.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Working Dog 1 Year	\$5.00	\$5.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Working Dog 3 Year	\$10.60	\$10.60	0.00%	N	Regulatory
Sterilised Dog/Bitch Working Dog Lifetime	\$25.00	\$25.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Pensioner Concession 1 Year	\$10.00	\$10.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Pensioner Concession 3 Years	\$21.25	\$21.25	0.00%	N	Regulatory
Sterilised Dog/Bitch Pensioner Concession Lifetime	\$50.00	\$50.00	0.00%	N	Regulatory
Dangerous Dog 1 Year	\$50.00	\$50.00	0.00%	N	Regulatory

### Dog/Cat Pound Fees

Shire Seizure and Impound of Dog/Cat	\$104.70	\$107.85	3.01%	N	Council
Impound of Dog/Cat (3rd party drop off at kennel/pound)	\$53.20	\$54.80	3.01%	N	Council
Seizure and Vehicle Impound of Dog/Cat	\$53.20	\$107.85	102.73%	N	Council
Surrender/Destruction/Disposal of Dog – Kennel fee incurred to date plus \$90.00	\$69.00	\$102.00	47.83%	Y	Council
Surrender/Destruction/Disposal of Cat – Kennel fee incurred to date plus \$55	\$0.00	\$66.00	∞	Y	Council
Kennel Fee of Impounded Dog – per day	\$38.60	\$46.20	19.69%	Y	Council
Kennel Fee of Impounded Cat – per day	\$23.20	\$26.40	13.79%	Y	Council
Kennel Fee of Impounded Bitch with Litter	\$0.00	\$79.20	∞	Y	Council
Kennel Fee of Impounded Mother Cat with Litter	\$0.00	\$52.80	∞	Y	Council

### Kennel Licence Fees

Kennel Licence (initial 12 months including application fee)	\$272.05	\$280.20	3.00%	N	Council
Kennel Licence Renewal	\$136.15	\$140.25	3.01%	N	Council

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Kennel Licence Fees [continued]

Kennel Licence Transfer	\$68.05	\$70.10	3.01%	N	Council
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## Cat Registrations

Sterilised Microchipped 1 Year (50% reduction if paid between June and October)	\$20.00	\$20.00	0.00%	N	Regulatory
Sterilised Microchipped 3 Years	\$42.50	\$42.50	0.00%	N	Regulatory
Sterilised Microchipped Pensioner Concession 1 Year (50% if paid between June and October)	\$10.00	\$10.00	0.00%	N	Regulatory
Sterilised Microchipped Pensioner Concession 3 Years	\$21.25	\$21.25	0.00%	N	Regulatory
Lifetime Registration	\$100.00	\$100.00	0.00%	N	Regulatory
Lifetime Registration Pensioner Concession	\$50.00	\$50.00	0.00%	N	Regulatory
Cat Breeders Permit Annual Fee	\$100.00	\$100.00	0.00%	N	Regulatory

## Cattery Fee

Cattery Permit (initial 12 months including application fee)	\$272.05	\$280.20	3.00%	N	Council
Cattery Permit Renewal	\$136.00	\$140.10	3.01%	N	Council
Cattery Permit Transfer	\$68.20	\$70.25	3.01%	N	Council

## Other

Dangerous Dog/Restricted Breeds Inspection Fee	\$65.00	\$66.95	3.00%	Y	Council
Application for exemption to be able to keep more than prescribed number of dogs under Dogs Local Law	\$58.50	\$127.65	118.21%	N	Council
Application for exemption to be able to keep more than prescribed number of cats under Keeping & Welfare of Cats Local Law	\$58.50	\$127.65	118.21%	N	Council
Hire of Animal Trap Bond	\$50.00	\$50.00	0.00%	N	Trust
Private Hire Rate Animal Trap 1-7 Days	\$9.75	\$10.05	3.08%	Y	Council
Private Hire Rate Animal Trap 7+ Days (per day)	\$2.05	\$2.10	2.44%	Y	Council
Application to keep any animal other than a dog/cat	\$55.00	\$127.65	132.09%	N	Council
Microchipping of Dog/Cat	\$77.00 plus cost of sterilisation if required			Y	Council
	Min. Fee: \$70.00				

## Impounding Fees

Below fees include driving, leading, transporting up to 3kms

Entire horses, mules, asses, camels, etc. impound after 6am before 6pm	\$54.50	\$56.15	3.03%	N	Council
Entire horses, mules, asses, camels, etc. impound after 6pm before 6am	\$108.95	\$112.20	2.98%	N	Council
Mares, geldings, colts etc. impound after 6am before 6pm	\$27.15	\$27.95	2.95%	N	Council

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Impounding Fees [continued]

Mares, geldings, colts etc. impound after 6pm before 6am	\$54.50	\$56.15	3.03%	N	Council
Wethers, ewes, lambs, goats etc. after 6am before 6pm	\$27.15	\$27.95	2.95%	N	Council
Wethers, ewes, lambs, goats etc. after 6pm before 6am	\$54.50	\$56.15	3.03%	N	Council
Under 6mths running with mother, no impounding charge			Free	N	Council
Over 3kms – actual cost			At Cost	N	Council

## Sustenance Fees

Entire horses, mules, asses etc. above 2 years first 4 hours	\$14.35	\$14.80	3.14%	N	Council
Entire horses, mules, asses etc. above 2 years sub 24 hours	\$7.10	\$7.30	2.82%	N	Council
Entire horses, mules, asses etc. under 2 years first 4 hours	\$14.35	\$14.80	3.14%	N	Council
Entire horses, mules, asses etc. under 2 years sub 24 hours	\$3.75	\$3.85	2.67%	N	Council
Mares, geldings, colts, cows, etc. first 4 hours	\$7.10	\$7.30	2.82%	N	Council
Mares, geldings, colts, cows, etc. sub 24 hours	\$1.50	\$1.55	3.33%	N	Council
Wethers, ewes, lambs, goats first 4 hours	\$2.90	\$3.00	3.45%	N	Council
Wethers, ewes, lambs, goats sub 24 hours	\$1.50	\$1.55	3.33%	N	Council
Under 6 months running with mother no sustenance charge			Free	N	Council

## Firebreaks Non-Compliant Land

Administration Fee	\$190.55	\$196.25	2.99%	N	Council
Contractors Fee – actual cost			At Cost	N	Council

## Vehicle Impounding

Impounding Fee	\$106.40	\$109.60	3.01%	N	Council
Storage Fee – per day	\$3.00	\$3.10	3.33%	N	Council
Towing Fee			Cost + 20%	N	Council

## Infringements

Enforcements Final Demand	\$21.90	\$24.10	10.05%	N	Regulatory
Enforcements Registry Certificate	\$18.75	\$20.50	9.33%	N	Regulatory
Enforcements Registry Registration Fee	\$70.00	\$77.00	10.00%	N	Regulatory

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Health

All fees are to be paid upon application.

## Food Business

Charitable or Community Groups			Exempt	N	Council
Bed & Breakfast, Home Producers etc.	\$67.15	\$69.15	2.98%	N	Council
Restaurants, Cafes, Food Vans etc.	\$154.95	\$159.60	3.00%	N	Council
Change in Notification Details	\$43.39	\$44.70	3.02%	N	Council

## Annual Food Business Surveillance Fee

Determination of low, medium or high risk will be made by the Environmental Health Officer using the Health Department classification chart.

Exempt or Charitable or Community Groups			Exempt	N	Council
Low Risk Rating	\$68.20	\$70.25	3.01%	N	Council
Medium Risk Rating	\$136.05	\$140.15	3.01%	N	Council
High Risk Rating	\$204.05	\$210.15	2.99%	N	Council

## Bed & Breakfast

New Bed & Breakfast accommodation establishments are required to pay the initial Food Notification/Assessment Fee.

## Lodging Houses (Application/Renewal Registration)

Initial assessment of new lodging houses.

Short Term Hostel (Backpackers)	\$130.60	\$134.50	2.99%	N	Council
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## Other Health Fees

Inspections on request, complaint investigations for lodging houses, other business (i.e. hairdresser, personal care) and re-inspection of food business.

Health/Environmental Inspection Fee	\$113.63	\$117.04	3.00%	N	Council
Late Payment of Invoice Penalty	\$20.66	\$21.28	3.00%	N	Council

## Caravan Parks & Camping Grounds

Caravan & Camping Facility Minimum Fee	\$200.00	\$200.00	0.00%	N	Regulatory
Long and Short Stay Sites (per site)		\$6.00 per site		N	Regulatory
Camp Site (per site)		\$3.00 per site		N	Regulatory
Overflow site (per site)		\$1.50 per site		N	Regulatory
Additional Fee for renewal after expiry	\$20.00	\$20.00	0.00%	N	Regulatory
Temporary Licence		Pro rata of renewal fee - minimum \$100		N	Regulatory
Transfer of Licence	\$100.00	\$100.00	0.00%	N	Regulatory

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Recreation Campsite

Fee	\$130.60	\$134.50	2.99%	N	Council
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## Stallholders/Traders (Thoroughfares & Public Places Local Law)

Community groups conducting street stalls will be exempt from fees at the discretion of the Chief Executive Officer.

Charitable or Community Nature Groups			Exempt	N	Council
Blackwood River Market Stallholders/Traders (Food stalls/traders require a food business registration – no notification or annual surveillance fee applicable provided only trading at Markets)			Exempt	N	Council
Blues Festival Food Stallholder Event 2 Day Permit	\$149.80	\$154.30	3.00%	N	Council
Blues Festival Food Stallholder Single Day Permit	\$96.10	\$99.00	3.02%	N	Council
Blues Festival Stallholder (non-food) Event Permit	\$34.10	\$35.10	2.93%	N	Council
Blues Festival Business Stallholder Single Day Permit (Adjacent to business premises)			Free	N	Council
Traders Annual Permit (daily use)	\$428.55	\$441.40	3.00%	N	Council
Traders Weekly Permit (not exceeding once per week)	\$209.35	\$215.65	3.01%	N	Council
Traders Monthly Permit (not exceeding once per month)	\$140.05	\$144.25	3.00%	N	Council
Traders Single Day Permit	\$34.10	\$35.10	2.93%	N	Council
Traders (outdoor eating facilities) Annual Permit + \$10 per m2 of Public Area	\$136.35	\$140.45	3.01%	N	Council
Transfer of Traders Permit	\$13.60	\$14.00	2.94%	N	Council

## Park Homes/Annexes

Application for Park Home	\$136.35	\$140.45	3.01%	N	Council
Annexe	\$68.20	\$70.25	3.01%	N	Council

## Temporary Accommodation Approval/Renewal

Initial Approval (up to 12 months)	\$361.55	\$372.40	3.00%	N	Council
Approval (12 months extension)	\$361.55	\$372.40	3.00%	N	Council

## Water Testing

Public Pool Water Testing	\$81.55	\$84.00	3.00%	N	Council
Drinking Water Testing	\$81.55	\$84.00	3.00%	N	Council

## Certificates

Public Building Certificate of Approval – Licensed Premises	\$214.25	\$220.70	3.01%	N	Council
Public Building Certificate of Approval – Other Premises	\$142.90	\$147.20	3.01%	N	Council

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Certificates [continued]

Section 39 Liquor Licence Premises – Permanent Facilities	\$147.30	\$151.70	2.99%	N	Council
Section 39 Liquor Licence Premises – Temporary Facilities	\$29.80	\$30.70	3.02%	N	Council
Section 39 Liquor Licence Premises – Charitable Events			Exempt	N	Council

## Septic Tanks

Septic Tank Application	\$118.00	\$118.00	0.00%	N	Regulatory
Septic Tank Permit to Use	\$118.00	\$118.00	0.00%	N	Regulatory

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Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Community Amenities

### Rubbish Removal Charges

The following rubbish collection charge is to be applied to all occupied premises within the area prescribed under the provisions of the Waste Avoidance and Resource Recovery Act 2007 Section 66-68.

Pro-rata collection service charges apply from the 1st of the month following the delivery of the bin (occupiers requesting a new collection service where there was no previous service).

Kerbside Rubbish Collection – per 120/140 litre MGB collected once per week		Budget		N	Council
Kerbside Rubbish Collection – per 240 litre MGB collected once per week		Budget		N	Council
Kerbside Recycling collection – per 240 litre MGB collected once per fortnight		Budget		N	Council

### Bridgetown Waste Management Facility

Please note:

Special conditions apply for the disposal of asbestos sheeting at the Bridgetown Waste Facility. Contact the Waste & Environmental Officer or Environmental Health Officer for information regarding the disposal of asbestos and other hazardous waste products.

Domestic Loads of Green Waste < 150mm Stem Diameter (lawn clippings & small cuttings)			Free		N	Council
Domestic Loads of Green Waste > 150mm Stem Diameter			As per charge for size of vehicle/trailer load		Y	Council
1 x 120/140 litre Mobile Garbage Bin – 1 token	\$4.85	\$5.00	3.09%		Y	Council
1 x 240 litre Mobile Garbage Bin – 2 tokens	\$9.70	\$10.00	3.09%		Y	Council
Car/Station Wagon Boot Load – 2 tokens	\$9.70	\$10.00	3.09%		Y	Council
Van/Utility/Trailer Not Exceeding 1.8m x 1.2m – 5 tokens	\$24.25	\$25.00	3.09%		Y	Council
Truck – 8 tokens per cubic metre			\$40.00 per m3		Y	Council
			Min. Fee: \$36.36			
Bulk Bins – 8 tokens per cubic metre			\$40.00 per m3		Y	Council
			Min. Fee: \$36.36			
White Goods (excl. fridges) – per item			Free		Y	Council
Fridges – 7 tokens per item	\$33.90	\$35.00	3.24%		Y	Council
Disposal of Old Mattresses – 8 tokens	\$33.95	\$40.00	17.82%		Y	Council
Car Tyres (maximum of 4 tyres per customer) – 1 token per tyre	\$4.85	\$5.00	3.09%		Y	Council
Truck and 4WD Tyres (maximum of 4 tyres per customer) – 2 tokens per tyre	\$0.00	\$10.00	∞		Y	Council
Tractor and Grader Tyres (maximum of 4 tyres per customer) < 1 metre – 6 tokens per tyre	\$29.10	\$90.00	209.28%		Y	Council
Tractor and Grader Tyres (maximum of 4 tyres per customer) < 2 metre – 14 tokens per tyre	\$67.90	\$150.00	120.91%		Y	Council
Disposal of Old Gas Bottles – 1 token per item	\$0.00	\$5.00	∞		Y	Council
Asbestos Up To 0.2m3 Maximum – volumes in excess of 0.2m3 must be taken to Manjimup Waste Facility	\$68.20	\$70.00	2.64%		Y	Council
Uncontaminated inert waste eg rubble – 8 tokens					Y	Council

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Bridgetown Waste Management Facility [continued]

Uncontaminated inert waste eg rubble – 8 tokens per cubic metre		\$40.00 per m3		Y	Council
		Min. Fee: \$36.36			
Clean Fill suitable as cover material eg soil (no particles greater than 100 mm)		Free		N	Council
Recyclable Materials eg glass, plastics, batteries, cardboard etc.		Free		N	Council
Car Bodies		Free		N	Council
Steel Suitable for Recycling		Free		N	Council
Liquid Waste Disposal Casual Charge – per cubic metre	\$60.00	\$71.95	19.92%	Y	Council
Additional Tokens – 10 minimum	\$48.50	\$50.00	3.09%	Y	Council

## Greenbushes Transfer Station

1 x 120/140 litre Mobile Garbage Bin – 1 token	\$4.85	\$5.00	3.09%	Y	Council
1 x 240 litre Mobile Garbage Bin – 2 tokens	\$9.70	\$10.00	3.09%	Y	Council
Car/Station Wagon Boot Load – 2 tokens	\$9.70	\$10.00	3.09%	Y	Council
Van/Utility/Trailer Not exceeding 1.8m x 1.2m – 5 tokens	\$24.25	\$25.00	3.09%	Y	Council
Additional Tokens – 10 minimum	\$48.50	\$50.00	3.09%	Y	Council



Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Town Planning

Pursuant to the Planning and Development (Local Government Planning Fees) Regulations 2000, fees are to be paid at the time of application and are non-refundable, unless stated below.

### Part 1 – Development Applications

#### Notes:

- Applicants are to provide details of estimated cost of development (includes any earthworks, materials, labour, design, car parking, etc.).
- Delegated Authority has been provided to the Chief Executive Officer to estimate the value of proposed development. If applicants disagree with the estimate made by the Shire reconsideration can be requested if evidence of the cost of development can be provided. If applicants still dispute the estimated cost determined by the Shire the matter can be referred to the Fees Arbitration Panel (WAPC, WALGA) for determination.
- The setback and policy variation fees are in addition to base development application fee.
- The application fee for establishment of a Home Business may be waived for applicants registered on the New Enterprise Incentives Scheme.
- Council has resolved to waive development application fees associated with the development of fire bunkers in any of the rural parts of the Shire of Bridgetown-Greenbushes.
- If the development has commenced or has been carried out without approval, an additional amount will be charged by way of a penalty that is twice the amount of the maximum fee payable for determination of the application.
- The fee for assessment of reports related to Bushfire regulations is in an addition to the base development application fee.
- Determination of whether an application for amended plans is a “minor” or “major” will be made by the Senior Planning Officer, dependent upon the complexity of the application. Applicants aggrieved by that determination can appeal to the Chief Executive Officer.

#### Determination of a development application (other than for an extractive industry) where the estimated cost of the development is:

not more than \$50,000	\$147.00	\$147.00	0.00%	N	Regulatory
more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development			N	Regulatory
more than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every dollar in excess of \$500,000			N	Regulatory
more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every dollar in excess of \$2.5 million			N	Regulatory
more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every dollar in excess of \$5 million			N	Regulatory
more than \$21.5 million	\$34,196.00	\$34,196.00	0.00%	N	Regulatory
Single House/Grouped Dwelling/Ancillary Accommodation/Second Rural Dwelling	\$295.00	\$303.85	3.00%	N	Regulatory
Grouped Dwellings/Multiple Dwellings (two or more)	\$295.00	\$303.85	3.00%	N	Regulatory
Additions to Single House/Grouped Dwelling including Outbuildings	\$147.00	\$151.40	2.99%	N	Regulatory
Bushfire Regulation Assessment	\$147.00	\$151.40	2.99%	N	Regulatory
Advertising Signage/External Changes	\$147.00	\$151.40	2.99%	N	Regulatory
Afforestation (Plantations)				N	Regulatory

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Additional/Change of Use (including Change of Non-Conforming Use)

Change of Use/Additional Use/Change of Non-Conforming Use	\$295.00	\$303.85	3.00%	N	Regulatory
Home Based Business	\$222.00	\$228.65	3.00%	N	Regulatory
Bed & Breakfast Accommodation/Holiday Accommodation	\$295.00	\$303.85	3.00%	N	Regulatory
Consulting Rooms/Professional Office	\$295.00	\$303.85	3.00%	N	Regulatory
Light/General/Service/Rural Industry (Use Only)	\$295.00	\$303.85	3.00%	N	Regulatory

## Extractive Industry

Onsite Works	\$406.50	\$418.70	3.00%	N	Council
Standard – Small Operation	\$523.50	\$539.20	3.00%	N	Council
Standard – Medium and Large Operation	\$739.00	\$761.15	3.00%	N	Regulatory

## Building Envelopes

Minor Extension, Major Modification or Relocation	\$313.90	\$323.30	2.99%	N	Council
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## Setback Variation

Residential Design Codes Variation / Setback Variation up to 75%	\$144.95	\$149.30	3.00%	N	Council
Residential Design Codes Variation / Setback Variation greater than 75% (Council determination required)	\$287.60	\$296.25	3.01%	N	Council

## Policy Variation

Shire Policy Variation (Council determination required)	\$287.60	\$296.25	3.01%	N	Council
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## Amended Plans/Approval Extension

Minor Applications	\$68.20	\$70.25	3.01%	N	Council
Major Applications	\$136.40	\$140.50	3.01%	N	Council
Development Approval Extension/Cancellation	\$68.20	\$70.25	3.01%	N	Council

## Part 2 – Scheme Amendments

### Notes:

- Fee to be estimated (Officer time, overheads, external costs) in accordance with Part 2 (Schedule of Fees) of the Planning and Development (Local Government Planning Fees) Regulations 2015.
- Determination of whether an amendment is Basic, Standard or Complex is the responsibility of the Senior Planning Officer, in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.
- Details of the calculation used to derive the fee are to be made available to the applicant upon request.
- Any specialist external studies (soil reports, land capability analysis, engineering reports, etc.) are to be provided at the applicants cost. Such costs are separate to the fees stipulated in this schedule.

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Part 2 – Scheme Amendments [continued]

- Time sheets are to be kept by Shire officers showing all time expended on the processing of each scheme amendment.
- Any fees not expended are to be refunded when a scheme amendment is discontinued.
- At the conclusion of an amendment (final approval/refusal) the costs of processing a scheme amendment are to be calculated and any fees not expended are to be refunded. The overall cost (officer time and advertising) of the amendment is to be calculated and these areas should not be calculated and refunded separately.
- If the costing reveals that the Shire incurred expenses greater than that collected by the fee, no additional fees are to be paid by the applicant to make up the difference.
- If an applicant is not satisfied that the fee calculated by the Shire is a reasonable estimate of the service, the matter may be referred to the Fees Arbitration Panel (WAPC, WALGA) for determination.

Basic Amendment		At Cost + 20%		N	Council
		Min. Fee: \$1,840.00			
Standard Amendment	\$4,894.35	\$5,041.20	3.00%	N	Council
Complex Amendment	\$7,000.65	\$7,210.65	3.00%	N	Council

## Part 3 – Structure Plans, Local/Detailed Area Plans

### Notes:

- Fee to be estimated (Officer time, overheads, external costs) in accordance with Part 3 (Schedule of Fees) of the Planning and Development (Local Government Planning Fees) Regulations 2015.
- Details of the calculation used to derive the fee are to be made available to the applicant upon request.
- Any specialist external studies (soil reports, land capability analysis, engineering reports, etc.) are to be provided at the applicants cost. Such costs are separate to the fees stipulated in this schedule.
- Time sheets are to be kept by Shire officers showing all time expended on the processing of each application.
- Any fees not expended are to be refunded when an application is discontinued.
- At the conclusion of an application the costs of processing an application are to be calculated and any fees not expended are to be refunded. The overall cost (officer time and advertising) of the application is to be calculated and these areas should not be calculated and refunded separately.
- If the costing reveals that the Shire incurred expenses greater than that collected by the fee no additional fees are to be paid by the applicant to make up the difference.
- If an applicant is not satisfied that the fee calculated by the Shire is a reasonable estimate of the service, the matter may be referred to the Fees Arbitration Panel (WAPC, WALGA) for determination.

Structure Plan – Proposed		Estimate		N	Regulatory
Structure Plan – Revised		Estimate		N	Regulatory
Local/Detailed Area Plans		Estimate		N	Regulatory
Local/Detailed Area plans – Revised		Estimate		N	Regulatory

## Part 4 – Subdivision Clearance

### Notes:

- Staged clearances of subdivisions will be treated as separate subdivision clearances.
- Preparation of a necessary legal documentation is the responsibility of the applicant however such documents must be assessed by the Shire's Solicitor at the cost of the applicant.
- Any performance bonds will be subject to a 5% non-refundable administration fee plus 15% service fee refundable unless the Shire undertakes to complete outstanding works.

## Provision of Subdivision Clearance

not more than 5 lots		\$73 per lot		N	Regulatory
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Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Provision of Subdivision Clearance [continued]

not more than 5 lots		\$73 per lot		N	Regulatory
		Min. Fee: \$73.00			
more than 5 lots but not more than 195 lots		\$73 per lot for the first 5 lots and then \$35 per lot		N	Regulatory
		Min. Fee: \$73.00			
more than 195 lots	\$7,393.00	\$7,393.00	0.00%	N	Regulatory
Supporting Report Assessment		\$106.50 per hour plus 20%		N	Regulatory
		Min. Fee: \$106.50			
Built Strata 1-5 allotments		\$656 plus \$65 per lot		N	Regulatory
		Min. Fee: \$721.00			
Built Strata 6 or more allotments		\$981 plus \$43.50 per lot		N	Regulatory
		Min. Fee: \$1,024.50			

## Part 5 – Planning Advice/Research

### Notes:

- A fee for written planning advice will generally only be required if specific research is required and the advice is determined to be greater than “normal” planning advice, of a general planning subject matter.

Issue of written planning advice (per hour)	\$73.00	\$75.20	3.01%	N	Regulatory
Zoning Certificate	\$73.00	\$75.20	3.01%	N	Regulatory
Replying to a Property Settlement Questionnaire	\$73.00	\$75.20	3.01%	N	Regulatory

## Part 6 – Advertising/Notification of Proposals (Not Scheme Amendments/Structure Plans or Local/Detailed Area Plans)

### Notes:

- Advertising fees are to be paid in addition to any development application fees (as set out in Part 1 of this Schedule).
- If newspaper advertising of proposals is required both of the above fees will be charged (in addition to development application fee).
- Advertising may be required to comply with the Shire’s Town Planning Scheme(s), Policies or may be determined as being a requirement of the development assessment process by Shire officers.

Local Newspaper Advertising		Cost + 20%		Y	Council
Landowner Referral (Letters only)	\$54.30	\$55.95	3.04%	Y	Council

## Part 7 – Other Fees and Bonds

Other fees addressing applications processed by Planning Department but concern issues not applicable to the Planning and Development Act 2005.

Road/Pedestrian Access Way Closure Application (Fee covers assessment and reporting to Council. An additional fee is payable to cover costs of advertising)	\$413.70	\$426.10	3.00%	N	Council
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Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Part 7 – Other Fees and Bonds [continued]

Road/Pedestrian Access Way Closure Finalisation (Costs for liaison with Department of Lands – All other costs will be the responsibility of the applicant)	\$271.80	\$280.00	3.02%	N	Council
Directional Sign (Assessment Fee Only – other costs for ordering, manufacturing and erection listed under Works & Services fees)	\$97.95	\$100.90	3.01%	N	Council
Section 40 Certificate (Liquor Licenses)	\$97.95	\$100.90	3.01%	N	Council
Application for Recreational Use/Hire Site	\$346.60	\$357.00	3.00%	N	Council
Legal Fees (including preparation of notifications charged at 0.5 hours only)	\$120.95 per hour plus legal costs Min. Fee: \$109.95			Y	Council

## Inspection Fees

### Note:

- The initial inspection fee is included in the base development application fee (excluding relocated dwellings).

Relocated Dwelling Inspection Fee		\$110.00 per hour Min. Fee: \$110.00		N	Council
Development Condition Inspection Fee	\$53.20	\$54.80	3.01%	N	Council

## Bonds

### Notes:

- Should legal advice be required, fees for the Shire's solicitor may be at the cost of the applicant. This fee is to cover costs of having the Shire's solicitor assess legal documents submitted by an applicant in order to satisfy a condition of development approval or subdivision approval.
- All bonds will be subject to a 5% non-refundable administration fee plus 15% service fee refundable unless the Shire undertakes to complete outstanding works.

Earthworks (Cut and Fill Policy)	\$500.00	\$500.00	0.00%	N	Council
Relocated Dwellings	\$4,000.00	\$4,000.00	0.00%	N	Council
Relocated Outbuildings	\$500.00	\$500.00	0.00%	N	Council
Re-vegetation Works (Subdivisions)	Agreement of Quotation			N	Council
Extractive Industry Rehabilitation Bond (Clay, sand or similar grained material)	\$1,500.00 per ha Min. Fee: \$1,500.00			N	Council
Extractive Industry Rehabilitation Bond (Stone, gravel or other aggregate)	\$2,000.00 per ha Min. Fee: \$2,000.00			N	Council

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Cemeteries

### Grant of Right of Burial

Grave in Lawn Section	\$286.10	\$294.70	3.01%	Y	Council
Grave in Traditional Section	\$286.10	\$294.70	3.01%	Y	Council
Copy of Grant of Right of Burial	\$42.55	\$43.85	3.06%	Y	Council
Renewal of Grant of Right of Burial	\$91.25	\$94.00	3.01%	Y	Council
Transfer of Grant of Right of Burial	\$91.25	\$94.00	3.01%	Y	Council

### Burials (Add Grant of Right of Burial if Required)

Interment in Traditional Section	\$1,095.70	\$1,128.55	3.00%	Y	Council
Interment in Traditional Section including Grant of Right of Burial	\$1,381.80	\$1,423.25	3.00%	Y	Council
Interment of Stillborn Child	\$584.35	\$601.90	3.00%	Y	Council
Interment in Lawn Section	\$1,743.40	\$1,795.70	3.00%	Y	Council
Interment in Lawn Section including Grant of Right of Burial	\$2,029.55	\$2,090.45	3.00%	Y	Council

### Extra Charges for Burials

Additional fee for Interment on a Saturday, Sunday, Public Holiday or without due notice	\$544.20	\$560.55	3.00%	Y	Council
Reservation of specific site including Grant of Right of Burial	\$286.10	\$294.70	3.01%	Y	Council
Administration fee for Registration of Exhumation of Grave	\$91.25	\$94.00	3.01%	Y	Council
Administration fee for Registration of Re-opening of Grave	\$91.25	\$94.00	3.01%	Y	Council

### Registration and Placement of Ashes

Single Niche	\$240.85 + actual cost of plaque Min. Fee: \$218.95			Y	Council
Double Niche	\$240.85 + actual cost of plaque Min. Fee: \$218.95			Y	Council
Second Ashes in Double Niche	\$240.85 + actual cost of plaque Min. Fee: \$218.95			Y	Council
Existing Gravesite	\$292.25	\$301.00	2.99%	Y	Council
New Gravesite (including Grant)	\$578.40	\$595.75	3.00%	Y	Council
Boronia Memorial Wall Bridgetown	\$240.85 + actual cost of plaque Min. Fee: \$218.95			Y	Council
Memorial Wall Greenbushes	\$240.85 + actual cost of plaque Min. Fee: \$218.95			Y	Council
Remembrance Wall Greenbushes				Y	Council

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Registration and Placement of Ashes [continued]

Remembrance Wall Greenbushes	\$107.6 + actual cost of plaque Min. Fee: \$97.82			Y	Council
Special location within Cemetery other than Niche Wall plus cost of plaque/tree/rose/seat etc.	\$240.85 + actual cost Min. Fee: \$218.95			Y	Council
Registration of Ashes Placed by Family	\$91.25	\$94.00	3.01%	Y	Council

## Extra Charges for Ashes

Additional Fee for Placement of Ashes on a Saturday, Sunday or Public Holiday	\$123.20	\$126.90	3.00%	Y	Council
Reservation of Specific Site in Niche & Memorial Walls	\$91.25	\$94.00	3.01%	Y	Council
Transfer of Ashes to a new position in Cemetery plus any associated costs	\$272.05 + actual cost Min. Fee: \$247.32			Y	Council
Removal of Ashes from Cemetery to Authorised Person	\$152.20	\$156.75	2.99%	Y	Council
Vase or Perpetual Emblem Attachment (at time of original placement)	Actual cost of attachment			Y	Council

## Miscellaneous Fees

Funeral Directors Annual Licence Fee	\$149.35	\$153.85	3.01%	N	Council
Funeral Directors Single Funeral Permit	\$104.75	\$107.90	3.01%	N	Council
Monumental Masons Annual Licence Fee	\$149.35	\$153.85	3.01%	N	Council
Monumental Masons Monument Permit (for annual permit holders)	\$104.75	\$107.90	3.01%	N	Council
Single Permit to Erect Headstone or Memorial (Non-Monumental Mason)	\$158.25	\$163.00	3.00%	N	Council
Placement and Registration of Memorial (No Ashes)	\$107.60 + actual cost Min. Fee: \$97.82			Y	Council

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Recreation & Culture

### Greenbushes Community Bus Service

Fee per passenger	\$8.50	\$9.00	5.88%	Y	Council
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### Bridgetown Main Hall Hire

#### Notes:

- Half day hire is only applicable if the function (including setting up) is either completed by 2pm on the said day or commences (including setting up) after 2pm.
- Sporting clubs who do not have Public Liability Insurance cannot use the halls, but can apply to the Manager Recreation & Culture to operate under a Leisure Centre managed program. Where a sporting club applies to hire the Leisure Centre, the final decision will be at the discretion of the CEO as per Council Policy O.2
- The Bridgetown Town & Lesser Halls will not be made available for hire of sport or recreational pursuits where these can occur in the Leisure Centre.
- Incorporated bodies, schools and commercial operators who cannot provide proof of Public Liability Insurance may not use the Shire Halls (as per Council Policy O.2)

Full Day Hire	\$170.85	\$176.00	3.01%	Y	Council
Half Day Hire	\$93.45	\$96.25	3.00%	Y	Council
Recreation Activities – per hour	\$22.65	\$23.35	3.09%	Y	Council

### Bridgetown Lesser Hall Hire

Full Day Hire	\$142.45	\$146.70	2.98%	Y	Council
Half Day Hire	\$77.90	\$80.25	3.02%	Y	Council

### Bridgetown Both Halls Hire

Full Day Hire	\$250.65	\$258.15	2.99%	Y	Council
Half Day Hire	\$137.05	\$141.15	2.99%	Y	Council

### Greenbushes Hall & Other Halls Hire

Full Day Hire	\$170.85	\$176.00	3.01%	Y	Council
Half Day Hire	\$93.45	\$96.25	3.00%	Y	Council
Recreation Activities – per hour	\$22.65	\$23.35	3.09%	Y	Council

### Miscellaneous Fees

Alcohol Surcharge	\$50.00	\$50.00	0.00%	Y	Council
Bond	\$200.00	\$200.00	0.00%	N	Council

### Facility Hire

Greenbushes Court House – Greenbushes Playgroup	\$15.85	\$16.35	3.15%	Y	Council
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Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Facility Hire [continued]

Community Street Stall Hire			Free	N	Council
Community Street Stall Bond	\$50.00	\$50.00	0.00%	N	Council

## Sporting Venues

Football Club Seniors (Bridgetown Oval)	\$1,881.00	\$1,937.45	3.00%	Y	Council
Football Club Juniors (Bridgetown Oval)	\$329.95	\$339.85	3.00%	Y	Council
Hockey Club	\$283.65	\$292.15	3.00%	Y	Council
Soccer Club Seniors (Greenbushes Oval)	\$961.75	\$990.60	3.00%	Y	Council
Soccer Club Juniors (Greenbushes Oval)	\$328.70	\$338.55	3.00%	Y	Council
Cricket Club Seniors (Bridgetown Oval)	\$194.80	\$200.65	3.00%	Y	Council
Cricket Club Juniors (Bridgetown Oval)	\$158.25	\$163.00	3.00%	Y	Council
Trotting Club	\$711.00	\$732.35	3.00%	Y	Council
School Sports Carnival			Free	N	Council
Miscellaneous Daily Hire of Sporting Facilities	\$86.40	\$89.00	3.01%	Y	Council

## Exclusive Hire of Public Reserves

If connection to Council power supplies required, a separate charge for this use will be calculated.

Less than 250 m2 One Day Hire	\$171.65	\$176.80	3.00%	Y	Council
Greater than 250 m2 One Day Hire	\$348.15	\$358.60	3.00%	Y	Council
Less than 250 m2 Between Two and Seven Days (consecutive) – rate per day	\$114.65	\$118.10	3.01%	Y	Council
Greater than 250 m2 Between Two and Seven Days (consecutive) – rate per day	\$229.25	\$236.15	3.01%	Y	Council
Less than 250 m2 Seven or More Days (consecutive) – rate per day	\$86.00	\$88.60	3.02%	Y	Council
Greater than 250 m2 Seven or More Days (consecutive) – rate per day	\$171.95	\$177.10	3.00%	Y	Council

## Hire of Community Bus

Booking fee (Includes administration and cleaning)	\$50.00	\$51.50	3.00%	Y	Council
Stakeholder Groups per km	\$0.90	\$0.95	5.56%	Y	Council
All other community groups per km	\$1.35	\$1.40	3.70%	Y	Council
Private Groups/Individuals/Businesses per km	\$1.75	\$1.80	2.86%	Y	Council
Community Bus Bond	\$300.00	\$300.00	0.00%	N	Council

## Bridgetown Leisure Centre

### Leisure Centre Memberships

Concession on all Leisure Centre fees and charges for Pensioner Concession Card and Veterans' Affairs Pensioner Concession Card.

Note: Does not include Health Care Cards.

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Leisure Centre Memberships [continued]

### Gym

Annual Gym – Adult	\$258.20	\$266.00	3.02%	Y	Council
Annual Gym – Youth 14-17 years	\$231.40	\$238.35	3.00%	Y	Council
Annual Gym – Emergency Services Personnel	\$128.60	\$133.00	3.42%	Y	Council
Annual Gym – Adult Concession	\$232.45	\$239.40	2.99%	Y	Council
Annual Gym – Youth Concession 14-17 years	\$208.25	\$214.50	3.00%	Y	Council
Annual Gym – Emergency Services Personnel Concession	\$114.50	\$119.70	4.54%	Y	Council
6 Months – Adult	\$140.80	\$145.02	3.00%	Y	Council
6 Months – Youth 14– 17 years	\$126.70	\$130.50	3.00%	Y	Council
6 Months – Adult Concession	\$126.70	\$130.50	3.00%	Y	Council
6 Months – Youth Concession 14-17 years	\$114.00	\$117.40	2.98%	Y	Council
3 Months – Adult	\$79.55	\$81.95	3.02%	Y	Council
3 Months – Youth 14-17 years	\$71.60	\$73.75	3.00%	Y	Council
3 Months – Adult Concession	\$71.60	\$73.75	3.00%	Y	Council
3 Months – Youth Concession 14-17 years	\$64.45	\$66.40	3.03%	Y	Council
1 Month – Adult	\$29.50	\$30.40	3.05%	Y	Council
1 Month – Youth 14-17 years	\$26.55	\$27.35	3.01%	Y	Council
1 Month – Adult Concession	\$26.55	\$27.35	3.01%	Y	Council
1 Month – Youth Concession 14-17 years	\$23.85	\$24.55	2.94%	Y	Council

### Gym & Pool

Annual Gym & Pool Only – Adult	\$407.00	\$419.20	3.00%	Y	Council
Annual Gym & Pool Only – Youth 14-17 years	\$332.90	\$342.90	3.00%	Y	Council
Annual Gym & Pool Only – Adult Concession	\$366.30	\$377.30	3.00%	Y	Council
Annual Gym & Pool Only – Youth Concession 14-17 years	\$299.55	\$308.55	3.00%	Y	Council

### Pool

#### Under 2 years free entry

Annual Family Pass – 2 adults & 2 children or 1 adult & 3 children	\$361.55	\$372.40	3.00%	Y	Council
Annual Family Pass – Extra Child 2-17 years	\$51.65	\$53.20	3.00%	Y	Council
Annual Adult Pass	\$206.60	\$212.80	3.00%	Y	Council
Annual Child Pass 2-17 years	\$129.15	\$133.00	2.98%	Y	Council
Annual Family Pass – Concession	\$325.40	\$335.15	3.00%	Y	Council
Annual Family Pass – Concession Extra Child 2-17 years	\$46.50	\$47.90	3.01%	Y	Council
Annual Adult Pass – Concession	\$185.95	\$191.55	3.01%	Y	Council
Annual Child Pass – Concession 2 – 17 years	\$116.20	\$119.70	3.01%	Y	Council

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Recreation

### Sports Court – Permanent Bookings

Groups per hour	\$34.05	\$35.05	2.94%	Y	Council
Training per hour	\$27.25	\$28.05	2.94%	Y	Council
Training Half Court per hour	\$13.65	\$14.05	2.93%	Y	Council

### Sports Court – Casual Bookings

Casual Court Use – Child 2– 17 years	\$0.00	\$2.50	∞	Y	Council
Casual Court Use – Family	\$0.00	\$11.10	∞	Y	Council
Groups Casual per hour	\$43.60	\$44.90	2.98%	Y	Council
Training 1/2 Court	\$34.05	\$35.05	2.94%	Y	Council
Casual Court Use (per adult)	\$4.20	\$4.35	3.57%	Y	Council
Single Court Full Day	\$192.55	\$198.35	3.01%	Y	Council

## Programs

Fit 4 Life Program – 10 Class Pass	\$0.00	\$64.10	∞	Y	Council
Fit 4 Life Program – 20 Class Pass	\$0.00	\$115.40	∞	Y	Council
Fit 4 Life Program – Casual	\$0.00	\$7.10	∞	Y	Council
Camp School Fee Per Person	\$6.95	\$7.15	2.88%	Y	Council
Term Programs (leisure per class)			Cost + 20%	Y	Council
Term Programs (leisure 10 class pass)			Cost + 20%	Y	Council
Sports Competitions Registration	\$13.45	\$13.85	2.97%	Y	Council
Sports Competitions per game	\$47.45	\$30.00	-36.78%	Y	Council
Specialised Children's Programs	\$11.65	\$12.00	3.00%	Y	Council
School Holiday Programs			Cost + 20%	Y	Council

## Gymnasium

Gym Appraisal	\$51.60	\$53.15	3.00%	Y	Council
Gym Appraisal – Concession	\$46.45	\$47.85	3.01%	Y	Council
Gym Casual Entry	\$15.45	\$15.90	2.91%	Y	Council
Gym Casual Entry – Concession	\$13.80	\$14.20	2.90%	Y	Council
Gym 10 Class Entry	\$138.65	\$142.80	2.99%	Y	Council
Gym 10 Class Entry – Concession	\$123.80	\$127.50	2.99%	Y	Council
Gym Casual Entry – Youth 14-17 years	\$10.65	\$10.95	2.82%	Y	Council
Gym 10 Class Entry – Youth 14-17 years	\$95.75	\$98.60	2.98%	Y	Council
Personal Training Casual Visit (30 minutes)	\$47.90	\$49.35	3.03%	Y	Council
Personal Training 10 Pass Entry (30 minutes)	\$430.90	\$443.85	3.01%	Y	Council
Personal Training Casual Visit (30 minutes) – Concession	\$43.10	\$44.40	3.02%	Y	Council
Personal Training 10 Pass Entry (30 minutes) – Concession	\$387.85	\$399.50	3.00%	Y	Council

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Other Recreation Charges

Non-returned/Replacement Membership Card/Fob	\$25.00	\$25.00	0.00%	Y	Council
24 Hour Gym Membership Fob	\$25.00	\$25.00	0.00%	Y	Council
Direct Debit Cancellation Fee	\$100.00	\$100.00	0.00%	Y	Council
Hire of sound system equipment for delivery of fitness classes	\$13.45	\$13.85	2.97%	Y	Council
Bib Hire (Netball/Basketball) – per game	\$4.20	\$4.35	3.57%	Y	Council
Skate Entry	\$5.50	\$5.65	2.73%	Y	Council
Skate Equipment Hire	\$5.50	\$5.65	2.73%	Y	Council
Table Tennis	\$5.75	\$5.90	2.61%	Y	Council
Casual Social Sports Entry Fee	\$5.30	\$5.45	2.83%	Y	Council

## Aquatic

### Aquatic Fees

#### Under 2 years free entry

Adult Entry	\$6.20	\$6.40	3.23%	Y	Council
Spectator (inc Vac swim)			Free	Y	Council
Child Entry 2-17 years	\$3.60	\$3.70	2.78%	Y	Council
Adult Entry – Concession	\$5.60	\$5.75	2.68%	Y	Council
Spectator – Concession			Free	Y	Council
Child Entry – Concession 2-17 years	\$3.25	\$3.35	3.08%	Y	Council
Aqua Aerobics Casual	\$13.95	\$14.35	2.87%	Y	Council
Aqua Aerobics Casual – Concession	\$12.55	\$12.95	3.19%	Y	Council
Aqua Aerobics 10 Class Entry	\$125.50	\$129.25	2.99%	Y	Council
10 Entry Pass – Adult	\$55.80	\$57.45	2.96%	Y	Council
10 Entry Pass – Child	\$32.55	\$33.55	3.07%	Y	Council
10 Entry Pass – Adult Concession	\$50.20	\$51.70	2.99%	Y	Council
10 Entry Pass – Child Concession 2-17 years	\$29.30	\$30.20	3.07%	Y	Council
Lil Fishes – 1 parent + 1 child per class	\$8.80	\$9.05	2.84%	Y	Council
Learn 2 Swim – 1 parent + 1 child per class	\$8.80	\$9.05	2.84%	Y	Council
Individual 1 on 1 Swimming Lesson – 30 mins	\$36.15	\$37.25	3.04%	Y	Council
Individual 1 on 1 Swimming Lesson – 30 mins Concession	\$32.55	\$33.55	3.07%	Y	Council

## Carnivals

Daily Hire Carnivals/Events – Full Day Entry & Venue Hire	\$372.40	\$383.55	2.99%	Y	Council
Daily Hire Carnivals/Events – Half Day Entry & Venue Hire	\$223.45	\$230.15	3.00%	Y	Council
Daily Hire Carnivals/Events – Full Day additional lifeguard (per 100 entries)	\$180.00	\$185.41	3.01%	Y	Council
Daily Hire Carnivals/Events – Half Day additional lifeguard (per 100 entries)	\$90.00	\$92.70	3.00%	Y	Council

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Other Aquatic Charges

Lane Hire per hour	\$18.05	\$18.60	3.05%	Y	Council
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## Bridgetown Regional Library

### Library Fees

Library Programs		Cost + 20%		Y	Council
Administration Fee Lost/Damaged Book	\$10.95	\$11.30	3.20%	Y	Council
Replacement of Lost Book – as per SLWA depreciated value table		As per value SLWA table		Y	Regulatory
Exhibition or Book Launch		10% Comm		Y	Council
Book Club – per month	\$10.85	\$11.20	3.23%	Y	Council
CD/DVD Cleaning	\$5.50	\$5.65	2.73%	Y	Council

### Photocopying B&W

Single Side A4	\$0.65	\$0.65	0.00%	Y	Council
Double Side A4	\$0.90	\$0.90	0.00%	Y	Council
Single Side A3	\$1.10	\$1.10	0.00%	Y	Council
Double Side A3	\$1.65	\$1.65	0.00%	Y	Council

### Photocopying Colour

Single Side A4	\$2.20	\$2.20	0.00%	Y	Council
Double Side A4	\$3.35	\$3.35	0.00%	Y	Council
Single Side A3	\$3.80	\$3.80	0.00%	Y	Council
Double Side A3	\$5.00	\$5.00	0.00%	Y	Council

### Meeting Room

Community Groups/Not For Profit – full day hire	\$0.00	\$70.00	∞	Y	Council
Community Groups/Not for profit – half day hire	\$0.00	\$40.00	∞	Y	Council
Community Groups/Not for profit – per hour (first hour free)	\$0.00	\$12.00	∞	Y	Council
Commercial Hire – full day	\$116.75	\$108.25	-7.28%	Y	Council
Commercial Hire – half day	\$58.35	\$60.10	3.00%	Y	Council

### Summer Outdoor Film Festival

Adults	\$6.50	\$6.50	0.00%	Y	Council
Child – under 16 years	\$3.50	\$3.50	0.00%	Y	Council
Family Pass – 2 adults + 2 under 16 years	\$12.50	\$13.00	4.00%	Y	Council

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Tourism

### Bridgetown Greenbushes Visitor Information Centre

#### Display/Advertising Fees

Trade Show Brochure Display	\$54.80	\$56.45	3.01%	Y	Council
1m2 Window Display Monthly Rental	\$66.95	\$68.95	2.99%	Y	Council
1m2 Window Display Quarterly Rental	\$170.45	\$175.55	2.99%	Y	Council
1m2 Floor Display Monthly Rental	\$60.90	\$62.75	3.04%	Y	Council
1m2 Floor Display Quarterly Rental	\$146.05	\$150.45	3.01%	Y	Council
Brochure Racking	\$74.25	\$76.50	3.03%	Y	Council

#### Peak Window Display Fees 31/10-14/11 (Inc. Festival of Country Gardens and Blues Festival)

Whole Window	\$389.60	\$401.30	3.00%	Y	Council
Half Window (minimum of 2 businesses to participate, price per business)	\$243.45	\$250.75	3.00%	Y	Council
Quarter Window (minimum of 4 businesses to participate, price per business)	\$163.10	\$168.00	3.00%	Y	Council

#### Commission Rates

Online event ticket sales where cost of ticket => \$50.00 each		\$4.00 + 1%		Y	Council
		Min. Fee: \$3.64			
Online event ticket sales where cost of ticket < \$50.00 each		5% Comm		Y	Council
Merchandise items on consignment		25%		Y	Council
Accommodation/Tour Bookings		12.5%		Y	Council

#### Membership Fees Accommodation Providers

Small 1– 4 units	\$374.30	\$385.55	3.01%	Y	Council
Medium 5-10 units	\$448.65	\$462.10	3.00%	Y	Council
Large >10 units	\$523.50	\$539.20	3.00%	Y	Council

#### Food Outlets/Wineries Attractions

Food Outlets, Wineries & Attractions	\$374.30	\$385.55	3.01%	Y	Council
Medium – seating 30-59	\$448.65	\$462.10	3.00%	Y	Council
Large – seating >60	\$523.50	\$539.20	3.00%	Y	Council

#### Retail & Main Street Traders

Retail & Main Street Traders	\$374.30	\$385.55	3.01%	Y	Council
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Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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### Retail & Main Street Traders [continued]

Medium <8 staff	\$448.65	\$462.10	3.00%	Y	Council
Large >8 staff	\$523.50	\$539.20	3.00%	Y	Council

### Members from Another Shire

Small 1-4 units	\$261.80	\$269.65	3.00%	Y	Council
Medium 5-10 units	\$299.50	\$308.50	3.01%	Y	Council
Large >10 units	\$374.30	\$385.55	3.01%	Y	Council

### Other Charges

Jigsaw Gallery – adult	\$2.00	\$2.00	0.00%	Y	Council
Jigsaw Gallery – child	\$1.00	\$1.00	0.00%	Y	Council
Jigsaw Gallery – family	\$5.00	\$5.00	0.00%	Y	Council
Associate membership or not for profit organisations	\$261.80	\$269.65	3.00%	Y	Council

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Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Building Control

All fees as per Building Regulations 2012.

### Application Building Permit – Class 1 and 10 building

Uncertified Application	0.32% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$105  Min. Fee: \$105.00			N	Regulatory
Certified Application	0.19% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$105  Min. Fee: \$105.00			N	Regulatory

### Application Building Permit – Class 2-9

Certified Application – Class 2-9	0.09% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$105  Min. Fee: \$105.00			N	Regulatory
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### Application Demolition Permit

Demolition of Class 1 and 10 Building	\$105.00	\$105.00	0.00%	N	Regulatory
Demolition of Class 2-9 Building		\$105 per storey		N	Regulatory
		Min. Fee: \$105.00			

### Other Application Permits

Application to extend the time during which a building or demolition permit has effect	\$105.00	\$105.00	0.00%	N	Regulatory
Application to amend a building permit – all classes		Same calculation as for application for building permit based on change to contract value but not less than \$105  Min. Fee: \$105.00		N	Regulatory
Application for an occupancy permit for a completed Building Class 2-9 Building	\$105.00	\$105.00	0.00%	N	Regulatory
Application for a temporary occupancy permit for an incomplete building	\$105.00	\$105.00	0.00%	N	Regulatory
Application for modification of an occupancy permit for additional use of a building on a temporary basis	\$105.00	\$105.00	0.00%	N	Regulatory
Application for a replacement occupancy permit for permanent change of building's use classification	\$105.00	\$105.00	0.00%	N	Regulatory
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision		\$115 or \$11.60 per strata which ever is greater  Min. Fee: \$115.00		N	Regulatory
Application for an occupancy permit for				N	Regulatory



Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Other Application Permits [continued]

Application for an occupancy permit for unauthorised Class 2-9 (Certified)	0.18% of the est. value (Inc. GST) of the unauthorised work, but not less than \$105 Min. Fee: \$105.00			N	Regulatory
Application for a building approval certificate for unauthorised Class 1 and 10	0.38% of the est. value (Inc. GST) of the unauthorised work, but not less than \$105 Min. Fee: \$105.00			N	Regulatory
Application to replace an occupancy permit for an existing building	\$105.00	\$105.00	0.00%	N	Regulatory
Application for a building approval certificate for building with existing authorisation Class 1 and 10	\$105.00	\$105.00	0.00%	N	Regulatory
Application to extend the time during which an occupancy permit or building approval certificate has effect	\$105.00	\$105.00	0.00%	N	Regulatory
Swimming Pool Inspection Fee (annual)	\$57.30	\$57.30	0.00%	N	Regulatory
Unscheduled Pool Inspection (additional to 4 yearly regulatory inspection)	\$100 per hour but not less than \$150 Min. Fee: \$150.00			N	Council

## Shire Building Services

### Building Services Certification Service

Request for Certificate of Design Compliance – Class 1 and 10 building (within Shire district)	0.13% of est. value but not less than \$500 Min. Fee: \$454.54			Y	Council
Request for Certificate of Design Compliance – Class 2-9 buildings (within Shire District)	0.11% of the est. value (Inc. GST) of the Building work, but not less than \$1,000 Min. Fee: \$909.09			Y	Council
Request for Certificate of Construction Compliance, Building Compliance, or Other Compliance (within Shire district)	\$100 per hour but not less than \$500.00 Min. Fee: \$454.54			Y	Council
Request for Certificate of Construction Compliance, Building Compliance, Design Compliance or Other Compliance (outside Shire district)	\$150 per hour (including travel) but not less than \$500 Min. Fee: \$454.54			Y	Council
Request for seeking confirmation Planning, Environmental Health, Infrastructure requirements have been met	\$100 per hour but not less than \$100 Min. Fee: \$90.91			Y	Council

### Copy of Building and/or Septic Tank Plans

Copy of Building and/or Septic Tank Plans	\$56.80	\$58.50	2.99%	Y	Council
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Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Works & Services

### Shire Contribution to Crossover Construction

Contribution is 50% of the cost to construct a standard crossing up to the applicable maximum values below. (Refer to the current Shire Crossover Policy for further information).

#### Residential & Rural

Asphalt	\$0.00	\$599.25	∞	N	Council
Bitumen	\$0.00	\$382.50	∞	N	Council
Brick paving	\$0.00	\$765.00	∞	N	Council
Concrete	\$0.00	\$765.00	∞	N	Council
Culvert pipes – reinforced concrete class 4 (when required)	\$0.00	\$162.00	∞	N	Council
Gravel (Rural only)	\$0.00	\$318.75	∞	N	Council
Headwalls to suit culvert pipes – pre-cast concrete	\$0.00	\$285.00	∞	N	Council

#### Commercial

Asphalt	\$0.00	\$846.00	∞	N	Council
Bitumen	\$0.00	\$540.00	∞	N	Council
Brick paving	\$0.00	\$1,080.00	∞	N	Council
Concrete	\$0.00	\$1,080.00	∞	N	Council
Culvert pipes – reinforced concrete class 4 (when required)	\$0.00	\$243.00	∞	N	Council
Headwalls to suit culvert pipes – pre-cast concrete	\$0.00	\$285.00	∞	N	Council

### Residential Crossovers

A minimum standard crossover (for the purposes of the Local Government Act 1995) has the following dimensions:

- Length (verge width) = 7m Width at boundary line = 3m Width at edge of road = 6m Area = 31.5m<sup>2</sup>
- Thickness for concrete = 100mm Thickness for Asphalt = 25mm
- Thickness of base course for Asphalt/Spray Seal = 100mm Thickness of sub base course for Asphalt/Spray seal = 100mm

### Culverts

In addition to the above construction costs, a Shire contribution is available if a culvert is required.

### Accessing Water from Shire Standpipes

Standpipe Water – per kilolitre	\$11.00	\$11.35	3.18%	N	Council
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### Evaluation of Traffic Management Plans

Evaluation of Traffic Management Plans (>28 Days)	\$42.15	\$43.40	2.97%	N	Council
Evaluation of Traffic Management Plans (<28 Days)	\$97.35	\$100.25	2.98%	N	Council

Name	Year 20/21 Fee (incl. GST)	Year 21/22 Fee (incl. GST)	Year 21/22 Increase %	GST	Class Type
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## Directional Signs

Ordering and Erection (fingerboard signs only)	\$407.85	\$420.10	3.00%	Y	Council
Ordering and Erection (other than fingerboard & larger signs cost + 30% administration charge)			Cost + 30%	Y	Council

## Other Fees & Charges

Charge for quotation to set up physical road closure	\$156.45	\$161.15	3.00%	Y	Council
Temporary Heavy Haulage Approvals	\$199.35	\$205.35	3.01%	N	Council
Private Works Jobs Wet Hire of Machinery & Materials			Cost + 30%	Y	Council
Bridgetown Greenbushes Local Authority Plate Fee	\$32.85	\$33.85	3.04%	Y	Council
Replacement Rural Street Numbering Sign	\$64.50	\$145.20	125.12%	Y	Council
Pesticide Free Notification Signs	\$64.50	\$66.45	3.02%	Y	Council
Non-Pesticide Use of Section of Road Adjacent to Private Property Signs	\$64.50	\$66.45	3.02%	Y	Council

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**BRIDGETOWN-GREENBUSHES ACCESS AND INCLUSION ADVISORY COMMITTEE  
(2019-2021)**

**INSTRUMENT OF APPOINTMENT & DELEGATION**

**1. Introduction**

The Council of the Shire of Bridgetown-Greenbushes (hereinafter called the "Council") hereby establishes a committee under the powers given in Section 5.8, 5.9(2)(c) and 5.17(c) of the Local Government Act 1995, such committee to be known as the Bridgetown-Greenbushes Access and Inclusion Advisory Committee (hereinafter called the "Committee").

The Council appoints to the Committee those persons whose names appear in section 4.0 below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing on the third Saturday in October in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

The Committee shall act for and on behalf of Council in accordance with provisions of the Local Government Act 1995, local laws and policy of the Shire of Bridgetown-Greenbushes and this Instrument.

**2. Name**

The name of the Committee shall be the *Bridgetown-Greenbushes Access and Inclusion Advisory Committee*.

**3. Objectives**

The objectives and role of the Committee are:

- 3.1 To advise Council on the establishment of priorities and review of progress on the implementation of the strategies identified in the relevant Disability Access and Inclusion Plan and the Age Friendly Communities Plan.
- 3.2 To formally report to Council annually on the implementation of the Disability Access and Inclusion Plan and the Age Friendly Communities Plan.
- 3.3 To carry out consultation with the community as part of the annual review of the Disability Access and Inclusion Plan and Age Friendly Communities Plan.
- 3.4 To recommend to Council any changes to the priorities identified in the Disability Access and Inclusion Plan and Age Friendly Communities Plan either as part of the annual review process, or if necessary at other times of the year.

**4. Membership**

- 4.1 Council will appoint a minimum of one (1) elected member as Council's representative(s) on the Committee.
- 4.2 Council will appoint a maximum of Eleven (11) community and service agency representatives.

4.3 One CEO appointed shire representative shall be an ex-officio member of the committee and will not be permitted to vote on matters considered by the Committee.

5. Presiding Member

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Bridgetown-Greenbushes Standing Orders.

6. Meetings

The Committee shall meet on at least four occasions per year.

6.1 Notice of meetings shall be given to members at least 3 days prior to each meeting.

6.2 If any member is absent from 3 consecutive meetings without leave of the Committee, they shall forfeit their position on such Committee. The Council shall be informed, who will appoint a replacement for the balance of the Committee's term of appointment.

6.3 The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall, not later than 10 days after each meeting, provide Council with a copy of such minutes.

6.4 All members of the Committee shall have one vote. If the vote of the members present is equally divided, the person presiding may cast a second vote.

7. Quorum

Quorum for a meeting shall be at least 50% of the number of offices whether vacant or not.

8. Delegated Powers

The Committee is established as an Advisory Committee only and does not have delegated authority to make decisions on behalf of the Council.

9. Termination of Committee

Termination of the Committee shall be:

- a) In accordance with the Local Government Act 1995 (ie; 19 October 2019); or
- b) At the direction of Council

10. Amendment to the Instrument of Appointment and Delegation

This document may be altered at any time by the Council on the recommendation of the Committee, or after giving 14 days notice to the Committee.

11. Committee Decisions

Committee decisions shall not be binding on Council if such decisions are in conflict with the delegated powers of the Council.

**ROADWISE ADVISORY COMMITTEE  
(2019-2021)**

**INSTRUMENT OF APPOINTMENT & DELEGATION**

1. Introduction

The Council of the Shire of Bridgetown-Greenbushes (hereinafter called the "Council") hereby establishes a committee under the powers given in Section 5.8, 5.9(2)(c) and 5.17(c) of the Local Government Act 1995, such committee to be known as the Roadwise Advisory Committee (hereinafter called the "Committee").

The Council appoints to the Committee those persons whose names appear in section 4.0 below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing on the third Saturday in October in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

The Committee shall act for and on behalf of Council in accordance with provisions of the Local Government Act 1995, local laws and policy of the Shire of Bridgetown-Greenbushes and this Instrument.

2. Name

The name of the Committee shall be the *Roadwise Advisory Committee*.

3. Objectives

At the direction of Council;

- 3.1 Raise public awareness of road safety within the Shire.
- 3.2 Hosting of annual events such as 'Blessing of the Roads'; 'Mystery Tour of Life'; and 'Cop-it-Sweet Project'.

4. Membership

The Membership shall consist of:

- Two (2) elected members
- One (1) representative in total from the local schools in Bridgetown or Greenbushes
- One (1) representative from each of the following organisations:
  - Country Women's Association, Bridgetown
  - Bridgetown Volunteer Fire & Rescue Service
  - Bridgetown Police
  - St John Ambulance
  - Community Representative

Ex-officio Members:

- Roadwise Western Australia
- Main Roads Western Australia

5. Presiding Member

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Bridgetown-Greenbushes Standing Orders.

## 6. Meetings

The Committee should meet on at least five occasions each year.

- 6.1 Notice of meetings shall be given to members at least 3 days prior to each meeting.
- 6.2 If any member is absent from 3 consecutive meetings without leave of the Committee, they shall forfeit their position on such Committee. The Council shall be informed, who will appoint a replacement for the balance of the Committee's term of appointment.
- 6.3 The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall, not later than 10 days after each meeting, provide Council with a copy of such minutes.
- 6.4 All members of the Committee shall have one vote. If the vote of the members present is equally divided, the person presiding may cast a second vote.

## 7. Quorum

Quorum for a meeting shall be at least 50% of the number of members, whether vacant or not. A decision of the Committee does not have effect unless it has been made by a simple majority.

## 8. Delegated Powers

The Roadwise Advisory Committee is established as an Advisory Committee only and does not have delegated authority beyond the performance of the tasks allocated to it by Council. Implementation of annual event planning can be done by the CEO or delegated officer as operational decisions.

## 9. Termination of Committee

Termination of the Committee shall be:

- a) in accordance with the Local Government Act 1995 (i.e. 16 October 2021)
- b) at the direction of Council

## 10. Amendment to the Instrument of Appointment and Delegation

This document may be altered at any time by the Council on the recommendation of the Committee, or after giving 14 days notice to the Committee.

## 11. Committee Decisions

Committee decisions shall not be binding on Council if such decisions are in conflict with the delegated powers of the Council.