

## Notification/Registration Form

Food Act 2008

### Proprietor/Food Business Details

Proprietor Name:		
Postal Address:		
ABN:		
Phone:	Mobile:	A/H:
Email:		
Primary language spoken:	Number of equivalent full time staff:	

### Premises Details

*(if premises is a food vehicle/temporary food business, please provide details of where the vehicle is garaged)*

Trading Name:
Address of Premises:
Phone:
Email:
Name of person in charge and title (if different from proprietor):
Details of food vehicle (make, model, registration plate):
Details of any associated premises:

**Proposed hours of operation:**

Monday		Friday	
Tuesday		Saturday	
Wednesday		Sunday	
Thursday			

**Description of use of premises**

Please tick **all** boxes that apply

- |   |   |
|---|---|
| <input type="checkbox"/> Manufacturer/processor | <input type="checkbox"/> Hotel/motel/guesthouse               |
| <input type="checkbox"/> Retailer               | <input type="checkbox"/> Pub/tavern                           |
| <input type="checkbox"/> Food Service           | <input type="checkbox"/> Canteen/kitchen                      |
| <input type="checkbox"/> Distributor/importer   | <input type="checkbox"/> Hospital/nursing home                |
| <input type="checkbox"/> Packer                 | <input type="checkbox"/> Childcare centre                     |
| <input type="checkbox"/> Storage                | <input type="checkbox"/> Home delivery                        |
| <input type="checkbox"/> Transport              | <input type="checkbox"/> Temporary food premises              |
| <input type="checkbox"/> Restaurant/café        | <input type="checkbox"/> Mobile food operator                 |
| <input type="checkbox"/> Snack bar/takeaway     | <input type="checkbox"/> Market stall                         |
| <input type="checkbox"/> Caterer                | <input type="checkbox"/> Charitable or community organisation |
| <input type="checkbox"/> Meals-on-wheels        | <input type="checkbox"/> Other _____                          |

**Please provide more details about your nature/type of business**

*(For example: butcher, bakery, seafood processor, soft drink manufacturer, milk vendor, service station. If business is a catering business, please provide maximum patrons estimate)*

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**Do you provide, produce or manufacture any of the following foods?**

Please tick **all** boxes that apply

- |  |   |
|--|---|
| <input type="checkbox"/> Prepared, ready to eat <sup>1</sup> table meals | <input type="checkbox"/> Processed fruit and vegetables |
| <input type="checkbox"/> Frozen meals                                    | <input type="checkbox"/> Confectionary                  |
| <input type="checkbox"/> Raw meat, poultry or seafood (i.e. oysters)     | <input type="checkbox"/> Infant or baby foods           |
| <input type="checkbox"/> Processed meat, poultry or seafood              | <input type="checkbox"/> Bread, pastries or cakes       |
| <input type="checkbox"/> Fermented meat products                         | <input type="checkbox"/> Egg or egg products            |
| <input type="checkbox"/> Meat pies, sausage rolls or hot dogs            | <input type="checkbox"/> Dairy products                 |
| <input type="checkbox"/> Sandwiches or rolls                             | <input type="checkbox"/> Prepared salads                |
| <input type="checkbox"/> Soft drinks/juices                              | <input type="checkbox"/> Other: _____                   |
| <input type="checkbox"/> Raw fruit and vegetables                        |   |

**Nature of food business****Yes****No**

Are you a small business <sup>2</sup> ?		
Is the food that you provide, produce or manufacture ready-to-eat <sup>1</sup> when sold to the customer?		
Do you process the food that you produce or provide before sale or distribution?		
Do you directly supply or manufacturer food for organisations that cater to vulnerable persons <sup>3</sup> ?		
<b>To be answered by manufacturing/processing businesses only:</b>		
Do you manufacture or produce products that are not shelf stable?		
Do you manufacture or produce fermented meat products such as salami?		
<b>To be answered by food service and retail businesses only:</b> <i>(including charitable and community organisations, market stalls and temporary food premises)</i>		
Do you sell ready-to-eat food at a different location from where it is prepared?		

**Food recall contact:**

First name:			
Last name:			
Phone:		Mobile:	A/H:
Email:			

**Declaration:**

I, the person making this application declare that:

- the information contained in this application is true and correct in every particular,
- the prescribed registration fee is enclosed with this application

\_\_\_\_\_  
**Signature of applicant\***

\_\_\_\_\_  
**Date**

*\*In the case of a company, the signing officer must state position in the company*

<sup>1</sup> 'Ready to eat' means food that is ordinarily consumed in the same state as in which it is sold

<sup>2</sup> Is a business that employs less than 50 people in the 'manufacturing sector' or less than 10 people in the 'food services' sector

<sup>3</sup> Standard 3.3.1 Australia New Zealand Food Standards Code

**NOTE:** The 'Registration of Food Business' is issued to the Proprietor of the business stated and is **NOT** transferable